

CLEVELAND PUBLIC LIBRARY

Finance Committee

February 18, 2020

RESOLUTION TO APPROVE THE USE OF LOCKWOOD THOMPSON ENDOWMENT FUNDS FOR INTERNATIONAL TRAVEL

- WHEREAS, The terms and conditions of the Lockwood Thompson Endowment provide that the income be used for “the purchase of books or periodicals in the field of Fine Arts, or to defray expenses of employees of the Library while attending conventions deemed by the Director and the Board of Trustees of the Library to be beneficial to the Library’s aims and purposes”; and
- WHEREAS, The Executive Director approves the request of the Senior Subject Department Librarian, Lan Gao, of the Youth Services department, to attend the International Federation of Library Associations and Institutions (“IFLA”) World Library and Information Congress Annual Conference to be held in Dublin, Ireland from August 15 through August 21, 2020. Lan Gao serves on IFLA’s standing committee as the Chair and reports back to the American Library Association; and
- WHEREAS, The conference estimated costs to be incurred by Lan Gao total \$3,111.39, which includes air and ground transportation, lodging, meals and registration; and
- WHEREAS, The Executive Director deems this travel request beneficial to the Library’s aims and purposes and the Board of Library Trustees has approved the appropriation measure for the Thompson permanent fund (510), which includes this travel expense; now therefore be it
- RESOLVED, The Board of Library Trustees authorizes the Fiscal Officer to use Lockwood Thompson Endowment funds to defray the costs in the amount not to exceed \$3,111.39, incurred by Lan Gao for the IFLA World Library and Information Congress Annual Conference, charged to account 51015103-53100 (Travel) deemed beneficial to the Library’s aims and purposes.