

CLEVELAND PUBLIC LIBRARY

Finance Committee

January 19, 2021

RESOLUTION TO AUTHORIZE PAYMENT OF FEES TO THE CLEVNET SPECIAL REVENUE FUND COVERING THE PERIOD JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

- WHEREAS, During CLEVNET's strategic planning process, the CLEVNET Directors' Panel asked Cleveland Public Library to investigate ways to move CLEVNET revenue out of the General Fund to improve how the financial information is captured; and
- WHEREAS, On October 16, 2014, the Board of Trustees of the Cleveland Public Library authorized the Chief Financial Officer to take the necessary steps to create a CLEVNET Special Revenue Fund. As of January 1, 2015, the CLEVNET Special Revenue Fund (#231) was created; and
- WHEREAS, Upon implementation of the Government Finance Officers Association's ("GFOA") updated pricing model in 2019, one of the recommendations made was to allocate direct and indirect costs over 12 months and make year-end adjustments based on the actual expenditures. The first 12 months of direct and indirect costs within a calendar year is December 31, 2020; and
- WHEREAS, On September 30, 2020, the CLEVNET Executive Panel discussed the unencumbered balance of the CLEVNET Special Revenue Fund and all agreed that a third of the balance is to be reserved for unforeseen future expenses; a third for the network; and a third to be applied to the overhead costs reimbursed to the Cleveland Public Library; and
- WHEREAS, On October 30, 2020, the 2021 CLEVNET Fees were presented at the CLEVNET Directors' Meeting. The Cleveland Public Library's initial monthly contract cost was \$128,577.55 which included Ohio Library for the Blind and Physically Disabled, from January 1, 2021 through December 31, 2021, for a total initial annual cost of \$1,542,930.63; and
- WHEREAS, Upon closing December 2020, the 2021 CLEVNET Fees were updated to reflect a reduction of one-third of the CLEVNET Special Revenue's unencumbered balance. The Cleveland Public Library's updated monthly contract cost is \$116,405.23 which includes Ohio Library for the Blind and Physically Disabled, from January 1, 2021 through December 31, 2021, for a total annual cost of \$1,396,862.80; now therefore be it
- RESOLVED, That the Board of Trustees authorizes the payment of \$1,396,862.80 to the CLEVNET Special Revenue Fund effective January 1, 2021, with the expenditure being charged to General Fund account 13010053-53900 (Other Purchased Services).

IT/CLEVNET Department Projected for 2021

2021 CONTRACT COSTS (SHARED COSTS)	
Personnel	1,965,460.94
Hardware/Software	321,998.13
Maintenance	1,221,150.00
Electronic Database Access	1,000,000.00
<u>Other</u>	<u>380,592.00</u>
Subtotal Direct Shared Costs	4,889,201.07
Administration	387,548.25
Buildings	2,530.22
Security	1,725.48
<u>Motor Vehicles</u>	<u>2.05</u>
Subtotal Overhead Costs	391,806.00
Less 1/3 of 12/31/20 Unencumbered Balance	(499,948.12)
Total Shared Contract Costs	4,781,058.95
Pricing Measurements	
Total Inventory (25%)	1,195,264.74
Active Users (25%)	1,195,264.74
Square Footage (25%)	1,195,264.74
Total Circulation (25%)	1,195,264.74
	4,781,058.95

Costs Effective January - December 2021

Contract Library	2021	Monthly	2020	2021-2020	Annual
	Total Cost	Jan 21-Dec 21	Total Cost	Difference	% Change
Andover	13,649.16	1,137.43	15,794.00	(2,144.83)	-13.58%
Barberton	58,714.40	4,892.87	67,940.80	(9,226.40)	-13.58%
Bellevue	28,817.70	2,401.47	33,346.12	(4,528.42)	-13.58%
Birchard	77,017.17	6,418.10	89,119.68	(12,102.51)	-13.58%
Bristol	17,746.55	1,478.88	20,535.25	(2,788.70)	-13.58%
Burton	31,101.25	2,591.77	35,988.51	(4,887.26)	-13.58%
Cleveland Heights	233,971.38	19,497.62	270,737.73	(36,766.35)	-13.58%
Clyde	18,882.43	1,573.54	21,849.62	(2,967.19)	-13.58%
Conneaut	25,767.12	2,147.26	29,816.17	(4,049.05)	-13.58%
East Cleveland	40,233.75	3,352.81	46,556.09	(6,322.35)	-13.58%
Elyria	132,801.85	11,066.82	153,670.38	(20,868.53)	-13.58%
Euclid	121,247.41	10,103.95	140,300.27	(19,052.86)	-13.58%
Fairport	13,018.22	1,084.85	15,063.91	(2,045.69)	-13.58%
Geauga	285,372.01	23,781.00	330,215.48	(44,843.46)	-13.58%
Girard	26,811.32	2,234.28	31,024.47	(4,213.14)	-13.58%
Harbor-Topky	19,928.76	1,660.73	23,060.37	(3,131.61)	-13.58%
Henderson	24,141.35	2,011.78	27,934.93	(3,793.58)	-13.58%
Hubbard	29,028.36	2,419.03	33,589.89	(4,561.53)	-13.58%
Hudson	124,377.25	10,364.77	143,921.93	(19,544.69)	-13.58%
Huron	37,908.87	3,159.07	43,865.88	(5,957.01)	-13.58%
Kingsville	13,922.74	1,160.23	16,110.56	(2,187.82)	-13.58%
Kinsman	22,182.36	1,848.53	25,668.10	(3,485.74)	-13.58%
Kirtland	23,763.94	1,980.33	27,498.21	(3,734.27)	-13.58%
Lorain	245,823.09	20,485.26	284,451.83	(38,628.73)	-13.58%
Madison	55,748.90	4,645.74	64,509.30	(8,760.40)	-13.58%
McKinley	38,184.18	3,182.01	44,184.45	(6,000.28)	-13.58%
Medina	323,167.87	26,930.66	373,950.59	(50,782.72)	-13.58%
Mentor	126,600.05	10,550.00	146,494.03	(19,893.98)	-13.58%

Costs Effective January - December 2021

Contract Library	2021	Monthly	2020	2021-2020	Annual
	Total Cost	Jan 21-Dec 21	Total Cost	Difference	% Change
Milan	28,705.49	2,392.12	33,216.28	(4,510.79)	-13.58%
Morley	83,416.34	6,951.36	96,524.42	(13,108.07)	-13.58%
Newton Falls	23,932.81	1,994.40	27,693.62	(3,760.81)	-13.58%
Norwalk	25,919.22	2,159.94	29,992.18	(4,072.96)	-13.58%
Orrville	51,883.82	4,323.65	60,036.86	(8,153.04)	-13.58%
Peninsula	16,014.86	1,334.57	18,531.44	(2,516.58)	-13.58%
Perry	27,295.41	2,274.62	31,584.63	(4,289.21)	-13.58%
Ritter	49,400.44	4,116.70	57,163.24	(7,762.80)	-13.58%
Rock Creek	8,619.36	718.28	9,973.81	(1,354.45)	-13.58%
Rocky River	103,337.35	8,611.45	119,575.81	(16,238.47)	-13.58%
Sandusky	81,232.58	6,769.38	93,997.50	(12,764.92)	-13.58%
Shaker Heights	127,047.48	10,587.29	147,011.77	(19,964.29)	-13.58%
Twinsburg	119,253.73	9,937.81	137,993.30	(18,739.57)	-13.58%
Wayne County	213,848.25	17,820.69	247,452.44	(33,604.19)	-13.58%
Wickliffe	46,076.38	3,839.70	53,316.84	(7,240.46)	-13.58%
Willoughby Eastlake	148,037.50	12,336.46	171,300.17	(23,262.67)	-13.58%
Cleveland Law Library	20,245.71	1,687.14	23,427.13	(3,181.42)	-13.58%
Cleveland Public Library	1,396,862.80	116,405.23	1,616,366.34	(219,503.54)	-13.58%
Total	4,781,058.95	398,421.58	5,532,356.32	(751,297.37)	-13.58%