

CLEVELAND PUBLIC LIBRARY

Organizational Meeting

January 20, 2022

DISHONESTY AND FAITHFUL PERFORMANCE OF DUTY POLICY IN LIEU OF SURETY BOND

WHEREAS, In accordance with ORC 3.061, political subdivisions, including libraries, must adopt a policy by resolution to allow the use of an “employee dishonesty and faithful performance of duty” coverage document, rather than a surety bond, to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

1. An officer, employee, or appointee shall be considered qualified to hold the office or employment, without acquiring bond, on the date the oath of office is taken, certified, and filed as required by law;
2. An officer, employee, or appointee shall have the employee dishonesty and faithful performance of duty policy in effect before the individual’s term of office or employment, and the officer, employee, or appointee shall not commence the discharge of duties until the coverage is documented;
3. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement; and
4. The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be \$1,000,000.

WHEREAS, On September 16, 2021, the Board of Library Trustees ratified the purchase of insurance coverage for policies effective August 1, 2021, which policies include an endorsement providing \$1,000,000 of coverage for faithful performance of duty; and

WHEREAS, The Cleveland Public Library’s employee dishonesty and faithful performance of duty policy through the applicable coverage documents complies with ORC 3.061; now therefore be it

EXHIBIT 2

RESOLVED, That the Board of Library Trustees hereby authorizes the Cleveland Public Library to purchase and use an employee dishonesty and faithful performance of duty policy instead of individual surety bonds for officer, employees, and appointees who are otherwise required by law to acquire a surety bond before entering upon the discharge of duties.