

CLEVELAND PUBLIC LIBRARY

Board Meeting

April 19, 2022

RESOLUTION AUTHORIZING AMENDMENT TO AGREEMENT WITH BOSTWICK DESIGN PARTNERSHIP, INC. AND UBIQUITOUS DESIGN LTD FOR DESIGN SERVICES FOR THE WOODLAND BRANCH AND DISTRIBUTION FACILITY

WHEREAS, On September 26, 2019, the Board of Trustees of the Cleveland Public Library authorized the Executive Director to enter into an agreement with Bostwick Design Partnership, Inc. (in partnership with Ubiquitous Design LTD) (“Bostwick”) in an amount not-to-exceed \$363,310 for the design of the renovation of the Woodland branch and \$586,700 for the design of the Central Distribution Facility; and

WHEREAS, Due to design and other changes requested by the Library as well as unforeseen conditions, this Board authorized five amendments to the agreement with Bostwick, resulting in architect fees totaling \$1,336,753 for both the new Woodland branch and the Central Distribution Facility; and

WHEREAS, Due to unexpected existing site and building conditions as well as ongoing delivery and coordination issues related to supply chain disruption, the construction schedules for the Woodland branch and Central Distribution Facility have been extended by two months, necessitating an additional two months of construction administration services by Bostwick; and

WHEREAS, Bostwick has proposed an additional fee of \$21,700 for the work related to the Woodland branch and Central Distribution Facility, which amount will bring Bostwick’s architect fees to a total amount not-to-exceed \$1,358,453; and

WHEREAS, This Board finds that the increase in the fees is fair and reasonable; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO or his designee, to negotiate and execute an amendment to the agreement with Bostwick upon such terms and conditions as are approved by the Library’s Director of Legal Affairs, increasing the architect fee by \$21,700 for a total contract amount not-to-exceed \$1,358,453 being charged to the Construction – Tax-Exempt fund account 40241105/40279905-55300 (Construction/Improvements).



14 April 2022

Kathleen Sonnhalter, LEED AP BD+C
Capital Projects Manager
Cleveland Public Library
325 Superior Avenue
Cleveland OH 44114

**RE: Woodland Branch and Central Distribution Facility
Bostwick Design Partnership Project No: 19047
Additional Services Request #09: Construction Schedule Extension**

Dear Kath:

Please accept this letter as formal request to amend our fees for additional services for the Woodland Branch and Central Distribution Facility (CDF). Details are outlined below:

ASR 09.1 Design Services related to construction schedule extension

Unexpected existing site and building conditions, plus ongoing delivery and coordination issues related to supply chain disruption has caused Gilbane to extend the completion date for both the CDF and the Woodland branch by two months.

We present this request for the corresponding two months of Construction Administration services. The total per month has been calculated based on the average CA phase Architectural services fees over the last 4 months for the CDF and the Woodland Branch projects combined.

Grand Total for ASR 09 \$ 21,700.00

Note the attached Project Cost Attachment A for ASR 09 includes highlighted line items that identify the new fees associated with ASR 09, and all affected subtotals are highlighted in red text for ease of reference.

If you have any questions on the above, please do not hesitate to call me.

Sincerely,
BOSTWICK DESIGN PARTNERSHIP

AGREED and ACCEPTED

Rick Ortmeyer AIA, LEED AP
Principal

Kath Sonnhalter
Cleveland Public Library

Date

Attachments: Design Services Fees and Project Cost Attachment A – 14 Apr 2022 ASR 09

CC: John Lang, CPL
Dan Bickerstaff, UD
Megan Dibner-Dunlap, Jeff Kessler, Bostwick