

CLEVELAND PUBLIC LIBRARY

Board Meeting

June 16, 2022

RESOLUTION TO ACCEPT THE STATE LIBRARY OF OHIO FUNDING FOR THE OHIO LIBRARY FOR THE BLIND AND PRINT DISABLED (OLBPD)

WHEREAS, Cleveland Public Library began its first organized service to visually disabled patrons as early as 1903; and

WHEREAS, Cleveland Public Library was designated a regional library for the blind for northern Ohio counties under the Federal Pratt-Smoot Act of 1931, and under the direction of the Library of Congress; and

WHEREAS, Cleveland Public Library has provided excellent library service to blind and print disabled residents needing specialized materials and equipment and where individual libraries cannot provide such services; and

WHEREAS, As of July 1, 2009, the State Library of Ohio mandated the Cleveland Public Library, through its now renamed Ohio Library for the Blind and Print Disabled, to provide complete statewide services for blind and disabled residents who are eligible for the service and reside in any of the 88 Ohio counties; and

WHEREAS, On May 25, 2022, the State Library Board approved an agreement to pay the Cleveland Public Library for expenses for the period of July 1, 2022 through June 30, 2023 to continue to administer statewide library services to blind and print disabled residents in an amount not-to-exceed \$1,508,194.00; now therefore be it

RESOLVED, That the Board of Library Trustees accepts the State Library of Ohio funding award of up to \$1,508,194.00 to be paid from the General State Revenue Fund, up to \$150,000.00 to be paid from FFY 2021 LSTA carryover funds, up to \$84,000.00 to be paid from FFY 2022 LSTA funds, and up to \$1,274,194.00 shall be paid from Fund 5GB0 from ALI 350-605; and be it further

RESOLVED, That the President of the Board, or the Executive Director, CEO or his designee, is authorized to enter into an agreement with the State Library of Ohio for the funding, and to execute such other agreements and instruments as may be necessary or appropriate, including those in excess of \$25,000.00, to effectuate the terms and conditions of this Resolution, which agreements and instruments shall be subject to the approval of the Library's Director of Legal Affairs; and be it further

RESOLVED, That the Board of Library Trustees expresses its appreciation to the State Library of Ohio.

**THE STATE LIBRARY OF OHIO
COLUMBUS, OHIO
43201**

**LSTA
CFDA 45.310
RESOURCE SHARING PROJECT
FUNDED WITH FFY 2021 CARRYOVER FUNDS (PROJECT # D-1-22)
AND FFY 2022 FUNDS (PROJECT #D-2-23)
IMLS**

AGREEMENT

Ohio Library for the Blind and Print Disabled

State Fiscal Year 2023

THIS AGREEMENT, made and entered into this 25th day of May, 2022, between THE STATE LIBRARY OF OHIO, hereinafter referred to as the STATE LIBRARY, and the BOARD OF TRUSTEES OF THE CLEVELAND PUBLIC LIBRARY, hereinafter referred to as the LIBRARY,

WHEREAS, it is the policy of the STATE LIBRARY to assure the provision of excellent library service to every resident of the State of Ohio; and

WHEREAS, due to the need for specialized materials and equipment to provide library services for blind and physically disabled residents, individual libraries cannot provide such services; and

WHEREAS, the LIBRARY has been designated by the Library of Congress as a Regional Library for the Blind and Physically Handicapped, and the STATE LIBRARY has concurred in this designation; and

WHEREAS, the STATE LIBRARY has designated the LIBRARY as its agency to provide services for those blind and print disabled readers who are eligible for the service, and who reside in any of the 88 counties; and

WHEREAS, the services are necessary and valuable to the blind and print disabled residents of Ohio, and

WHEREAS, such library service is one within the purposes of the law,

NOW THEREFORE, for and in consideration of the mutual undertaking and covenants of the parties as herein set forth, and for other good and valuable consideration, the receipt and sufficiency of which are mutually acknowledged, the parties do hereby agree and covenant as follows:

THAT the LIBRARY shall be administered in the following manner:

Part A

1. The CLEVELAND PUBLIC LIBRARY shall administer the program in accordance with the Annual Plan of Service (Appendix A) and the budget submitted to the STATE LIBRARY as outlined in Appendix B attached to this Agreement. The Cleveland Public Library will serve all 88 counties in Ohio.
2. The CLEVELAND PUBLIC LIBRARY will submit quarterly narrative and financial reports to the STATE LIBRARY by the 15th day of the months of October 2022, January 2023, and April 2023. A termination report will be submitted no later than July 15, 2023 and a close-out financial report will be submitted no later than September 15, 2023. The narrative reports shall describe the activities carried out toward reaching the goals of the project.
3. Staff of the State Library shall visit the CLEVELAND PUBLIC LIBRARY during July 2023 to review the program with personnel of the CLEVELAND PUBLIC LIBRARY. This review shall be based upon the annual budget and plan of service. The STATE LIBRARY shall furnish a written report of this evaluation.
4. The CLEVELAND PUBLIC LIBRARY will work with the State Library by providing publicity, training, monitoring and evaluation of the CLEVELAND PUBLIC LIBRARY.

Part B

The STATE LIBRARY shall:

1. Pay the LIBRARY for expenses for the period of July 1, 2022 - June 30, 2023 an amount not to exceed \$1,508,194.00. Up to \$150,000.00 shall be paid from FFY 2021 LSTA carryover funds, up to \$84,000.00 shall be paid from FFY 2022 LSTA funds, and up to \$1,274,194.00 shall be paid from Fund 5GB0 from ALI 350-605.

Payment shall be made as follows:

| | | |
|--------------|-----------|--|
| \$125,683.00 | Fund LSTA | July 2022 or upon signing of this agreement by both parties. |
| \$108,317.00 | Fund LSTA | August 2022 |
| \$17,364.00 | Fund 5GB0 | August 2022 |
| \$125,683.00 | Fund 5GB0 | September 2022 |
| \$125,683.00 | Fund 5GB0 | October 2022 |
| \$125,683.00 | Fund 5GB0 | November 2022 |
| \$125,683.00 | Fund 5GB0 | December 2022 |
| \$125,683.00 | Fund 5GB0 | January 2023 |
| \$125,683.00 | Fund 5GB0 | February 2023 |

| | | |
|--------------|-----------|------------|
| \$125,683.00 | Fund 5GB0 | March 2023 |
| \$125,683.00 | Fund 5GB0 | April 2023 |
| \$125,683.00 | Fund 5GB0 | May 2023 |
| \$125,683.00 | Fund 5GB0 | June 2023 |

FFY 2021 federal funds will be encumbered by September 30, 2022 and disbursed by October 31, 2022.

Dollar amounts reflected above for disbursement should be read as potentially “up to” the amount listed, as the final State budget has not yet been released as of this contract’s drafting. The State Librarian, at her discretion, may negotiate the percentage of state funds to be received each quarter by the LIBRARY.

Part C

The LIBRARY SHALL:

1. Make available services outlined under provisions of its annual plan of service for blind and physically handicapped readers as approved by the STATE LIBRARY.
2. Provide to the STATE LIBRARY quarterly financial reports and three narrative reports against the approved plan of service and budget. Fiscal reports must be submitted in reporting format required by the State Library.
3. Provide to the STATE LIBRARY no later than September 1, 2023 a financial and narrative report of all receipts and expenditures incurred pursuant to the implementation of this agreement.
4. Recommend policy for the program to the STATE LIBRARY.

Part D

Conditions:

1. Any special grants or gifts from sources other than the STATE LIBRARY shall not be deducted from the LIBRARY’s appropriation as set out in Part B, Section 1 and may be used to further the implementation of the annual plan of service.
2. Any changes either in the operating budget or in the service in general from the approved annual plan of service shall be approved in advance in writing by the STATE LIBRARY.

3. Funds received by the LIBRARY from the STATE LIBRARY under this agreement shall be designated for the LIBRARY and shall be expended pursuant to the provisions of the attached plan of service. FFY 2021 federal funds must be disbursed by October 31, 2022 and FFY 2022 federal funds and SFY 2023 funds must be encumbered by June 30, 2023 and disbursed by August 31, 2023. Any funds not expended shall be returned to the STATE LIBRARY. Said plan of service may be updated or otherwise amended by mutual agreement between the LIBRARY and the STATE LIBRARY to meet ongoing program needs.
4. All receipts and expenditure relating to this program shall be subject to audit. The CLEVELAND PUBLIC LIBRARY agrees to submit to the STATE Library within 30 days from the date the report is issued, one copy of its audit report for each fiscal year which includes any part of this project period.
5. This agreement is subject to annual review by the parties hereto.
6. It is expressly understood and agreed to by the parties that none of the rights, duties, and obligations herein shall be binding on either party, until all statutory provisions of the Ohio Revised Code, including but not limited to section 126.07, have been complied with and until such time as all necessary funds are available or encumbered.

In the event the state and/or federal funds included in this contract become unavailable to the State Library, the STATE LIBRARY shall modify or cease the terms of this agreement based upon the financial restrictions imposed by the State of Ohio or the federal government.

IN WITNESS WHEREOF, the respective parties hereto have caused this Agreement to be executed the day and year first above written.

PUBLIC LIBRARY

THE STATE LIBRARY OF OHIO



President, Board of Trustees

State Librarian of Ohio
May 25, 2022

Approved by the State Library Board, May 19, 2022

CLEVELAND

Counties Served by the Ohio Library for the Blind and Print Disabled

All 88 counties in Ohio are served by the Ohio Library for the Blind and Print Disabled.

Cleveland Public Library
 Ohio Library for the Blind and Print Disabled
 SFY 2023 Approved Budget

Appendix B

| | STATE | FEDERAL | TOTAL |
|---|----------------|--------------|----------------|
| 1. Salaries | \$647,862.00 | \$179,128.00 | \$826,990.00 |
| 2. Benefits | 234,409.00 | 44,764.00 | 279,173.00 |
| 3. Computer costs | 94,351.00 | -0- | 94,351.00 |
| 4. Space rental | 230,131.00 | -0- | 230,131.00 |
| 5. Materials/Equipment/Telephone Services | 39,375.00 | 10,108.00 | 49,483.00 |
| 6. Administrative Services | 19,516.00 | -0- | 19,516.00 |
| 7. Travel | 3,000.00 | -0- | 3,000.00 |
| 8. Programming and Outreach | 5,150.00 | -0- | 5,150.00 |
| 9. Volunteer program | 400.00 | -0- | 400.00 |
| TOTAL | \$1,274,194.00 | \$234,000.00 | \$1,508,194.00 |