EXHIBIT 6

CLEVELAND PUBLIC LIBRARY

Board Meeting
June 16, 2022

RESOLUTION TO ACCEPT GRANT FROM THE CLUBHOUSE NETWORK FOR THE ROCKPORT TEEN TECH CENTER

WHEREAS, On July 30, 2021, The Clubhouse Network, the nonprofit organization that in partnership with Best Buy develops, supports, and provides programming for the Teen Tech Centers, notified the Library that the Library had been selected to participate in the 2021-2022 Clubhouse-to-Career Pathway to Success ("C2C") program and was awarded a grant of $50,000; and

WHEREAS, The C2C program is a program developed by the Clubhouse Network that helps youth explore professional jobs and academic opportunities in the technology sector and allows them to learn from people who have already succeeded in their careers; and

WHEREAS, The CPL Best Buy Teen Tech Center was again invited to apply for this program for the 2022-2023 year at an increased amount of $60,000; and

WHEREAS, As a recipient of the C2C grant, the Library will continue the design and implementation of a program for youth that includes technology knowledge and skill building and workforce readiness, and the Library will hire a full-time C2C Pathways Facilitator, the salary for which will be paid for through the grant proceeds; and

WHEREAS, Cleveland Public Library is grateful for The Clubhouse Network's continued support in making the Best Buy Teen Tech Center at the Rockport branch a success; now therefore be it

RESOLVED, That Cleveland Public Library Board of Trustees, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts a grant from The Clubhouse Network in the amount of $60,000 to be deposited in the 257-Tech Centers Fund Account: 257046-46100-13779 (Restricted Gifts); and be it further

RESOLVED, That the Executive Director, CEO, or his designee, is authorized to enter into and execute such agreements and instruments as approved by the Library's Director of Legal Affairs that are necessary or appropriate to effectuate the terms and conditions of the grant and this Resolution.

May 25, 2022

Felton Thomas
Executive Director
Rockport Branch of
Cleveland Public Library
Sent via email

Dear Felton,

Congratulations! The Clubhouse Network (TCN) and Best Buy are thrilled to let you know that the **Best Buy Teen Tech Center @ Rockport Branch of Cleveland Public Library** has been selected to participate in the 2022-2023 Clubhouse-to-Career Pathways (C2C Pathways) program for **Level 2**. We ask that you please share this letter with your entire Best Buy Teen Tech Center and C2C Pathways team, as there is important information here for program kickoff and implementation. Please review and then sign where indicated, as this award letter will serve as the grant agreement.

Funding Amount & Payment Schedule
Instead of submitting a CyberGrants request to Best Buy, as previously named in our April 5th Webinar, your BBTTC will receive your $60,000 grant funding from The Clubhouse Network in one lump payment upon receipt of this signed agreement. Program expectations outlined below, as well as in the RFP & Implementation Details, MUST be met in order to be considered for future funding and/or C2C Pathways program participation. Work can and should begin as soon as possible and funds utilized from **the time work begins** through **August 31, 2023** for the 2022-2023 program year.

Immediate Next Steps
Below are some of the immediate next steps for the program. For more information, please read the corresponding section of the award letter (*indicated in parentheses*).

Due Date	Immediate Next Steps & Upcoming To-Do List:
June 3rd	Complete all columns within the Contact Information sheet (see *Welcome: Program Resources*)
June 8th	**Pre Kick-Off** All New Pathways sites & Returning sites with new Pathways Facilitators (*facilitators hired after January 2022*) MUST attend. All returning sites with "veteran" staff may choose to join. The meeting is intended for C2C Pathways Facilitators, as well as CBOs and BBTTC Coordinators, and any interim contacts. **Wednesday, June 8th** from **1:00-2:00 pm Eastern** via Zoom: https://us02web.zoom.us/j/87611720695?pwd=WUVQbDNDZGtMdHIvWllv S0lTV3VsZz09 **Meeting ID:** 876 1172 0695 / **Passcode:** 742295
June 17th	• **Review this award letter as soon as possible** – email any questions to Cassandra Rivera crivera@theclubhousenetwork.org Otherwise, sign and return to Cassandra by June 17th, 2022.
ASAP but before Sept. 1st	• **For those who have staffing needs, post for the C2C Facilitator position as soon as possible** (see *Welcome: Program Resources* for sample job descriptions) • Begin recruiting program youth (*15-25 youth recommended*) • Begin planning your program (*content, timeline, etc.*) • Review *Welcome Program Resources*

	All Best Buy Teen Tech Center (BBTTC) Team members should read your TTC's C2C Pathways proposal and Implementation Details
Aug. 4th	**Official Kick-Off!** All New & Returning Pathways sites MUST attend. C2C Pathways Facilitators as well as CBOs and BBTTC Coordinators, and any interim contacts are expected to join the call. *Tentatively scheduled for* **Thursday, August 4th;** *additional details will be shared as we get closer to the month of August 2022.*
Sept. 9th	**Items for C2C Facilitator to complete:** • Accept weekly Zoom meeting calendar invitation • Join TCN Slack channel (see *Enhancing our Community of Practice via Slack*) • Familiarize yourself with our 2022-23 Secure Google Drive folders & resources (see *Using our Secure Google Drive*) • Prepare to attend/ participate in the TCN Annual Conference in New Orleans, Sept. 12th- 14th and stay for a half day C2C Pathways post-conference session on Sept. 15th

Potential COVID-19 Pandemic Implications

TCN is proceeding with the C2C Pathways program as described in the Request for Proposals, while acknowledging that based on local and national circumstances, we are not 100% post-COVID19 and therefore some program adjustments may still need to be made. That said, the expectation is that your program will be all or nearly all in-person. Please keep in touch with TCN to discuss any necessary program modifications prior to and during implementation.

Working with National Partners

Best Buy and TCN have been working closely to design an effective matching process for the 2022-23 program year. Matches will be discussed between now and the program Official Kick-Off in August of 2022. Best Buy will make every effort to honor National Partner requests as best as possible, and final matches will be shared ideally by late July- but no later than the program Kick-Off. You can anticipate correspondence regarding your National Partner match(es) to come directly from one of three people on Best Buy's Team in charge of managing partner relationships (*Shakira Smiler, Awale "Wally" Osman, and/or Jackiez Gonzalez*). Please plan to respond to them directly, as well as reach out to them throughout the program year with any questions and/or concerns that may arise. Please plan on Cc'ing Cassandra Rivera, C2C Pathways Program Manager on emails whenever necessary (*to support with logistics, challenge areas, etc.*).

Enhancing our Community of Practice via Slack

All C2C Facilitators will be asked to join OR remain on our (*TCN managed*) **C2C Slack channel** as one of the many ways that we'll be continuing to strengthen our growing community of practice across all program sites. In addition to engaging in ongoing conversations, facilitators will be asked to photo document & share their regular Pathways program meetings, activities, and workshops on our COP (*community of practice*) channel.

If your C2C Pathways Facilitator is already able to access our C2C Slack channel, there is absolutely nothing that they need to do. If they are new to your BBTTC and to their role as C2C Facilitator, next steps are easy: simply add their name/ email address to our Contact Information sheet and wait for us to add them to the **c2c-2022-2023** channel. Slack will send a follow-up email with additional instructions on how to join. Please note that we strongly recommend that Facilitators download the Slack App to their mobile device for ease of use during this program year; however, a desktop version is also available.

Pre Kick-Off & Official Kick-Off

To establish our community of practice, answer additional questions, get everyone off on the right foot and formally kick off all levels of C2C Pathways your C2C team should plan on joining the following meetings:

Pre Kick-Off:
• **When:** Wednesday, June 8th from 1:00-2:00 pm Eastern via Zoom

- **Zoom Link:**
  https://us02web.zoom.us/j/87611720695?pwd=WUVQbDNDZGtMdHIvWllvS0lTV3VsZz09
- **Meeting ID:** 876 1172 0695 / **Passcode:** 742295/ **By phone:** +1 929 205 6099
- **Who Should Attend:** All New & Returning Pathways program sites with new staff members (*i.e. facilitators hired after January 2022*). TTC Coordinator, CBO and C2C Pathways Facilitator (*if you already have one*) should plan to attend, as well as any other relevant staff who will be working closely to support this program.
- **What to Expect:** Our goal is to answer any lingering questions about the program, discuss strategies for hiring a new C2C Facilitator where appropriate, and share information about what's needed to start the year off successfully! We will also plan to discuss the National Partner matching process.

Official Kick-Off:
- **Tentative:** Thursday, August 4th from 2:00-:3:30 pm Eastern via Zoom
- **Who Should Attend:** All New & Returning Pathways sites MUST attend this meeting. C2C Pathways Facilitators as well as CBOs and BBTTC Coordinators, and any interim contacts are expected to join the call.
- **What to Expect:** All sites will have an opportunity to hear more about what we have in-store for the upcoming program year, as well as meet the National Partner(s) who will be supporting your 2022-23 Level 2&3 C2C Pathways programs.

C2C Pathways Post-Conference Session at TCN Annual Conference
All C2C Facilitators are required to attend the TCN Annual Conference this September 12th-14th, 2022 in New Orleans, and stay for a half-day post-conference session on Thursday, Sept. 15th. The goal of our session will be to build (*in-person*) community with one another, collaborate on the development of some useful facilitator resources for to 2022-23 program year, and brainstorm/ discuss some creative ways to keep youth engaged in your Pathways programming throughout the year!

Using our Secure Google Drive
Since Google Drive has become an integral part of our C2C Pathways community of practice over the years, it's important that your C2C Facilitator familiarize themselves with how our Secure Google Drive is organized and where various program resources are kept. In order to gain access to our 2022-2023 C2C Pathways Drive please make sure that someone from your C2C Pathways Team completes columns J,K & L in the Contact Information sheet. In that sheet your site will be asked to share a "Primary Gmail" address (*we strongly recommend something generic like c2cpathway.yoursite@gmail.com*), and up to two additional Gmail addresses (*TTC/ CBO recommended*). In an effort limit unnecessary traffic on the Secure Drive, each site will only be allowed to give a total of 3 Gmail accounts access, so please choose strategically.

Welcome: Program Resources
In order to help all programs get started, we have created a Welcome! Program Resources folder. You can freely access this folder without being added to the Secure Google Drive. This folder includes the following:
- **Sample Job Descriptions:** If you are a new site, one of your most important first steps is hiring your C2C Pathways Facilitator. This is truly an urgent program need! To help you with this, we have provided some past job descriptions. Please write your job description and post to hire immediately. The sooner you have a C2C Pathways Facilitator, the better your program. Please remember:
  - Levels 2 & 3 must hire a full-time C2C Facilitator
  - The C2C Facilitator role may NOT be split between two staff members
  - Hire a full-time C2C Pathways Facilitator by **September 1, 2022** at the latest.
- **RFP & Implementation Details:** Since it is important that everyone can reference the RFP and program details, we have added these to the folder.
- **Contact Information:** We need to get in touch with you to start our Community of Practice! This is to start regular meetings, get you connected to Slack, and so on. If your TTC does not yet have a C2C Pathways Facilitator, please identify an interim main program contact. **Please add your site's** Contact Information **by 6/3.**

C2C Pathways Expectations
As a grant recipient, your organization is expected to…

- Hire a full-time C2C Pathways Facilitator by **September 1, 2022** at the latest.
- C2C Pathways Facilitator must attend C2C Pathways meetings, typically 90 minute-long meetings on a weekly basis and the 2022 Annual Conference; if staff has never attended TCN's weeklong orientation program for all new staff (*called "Immersion Week"*), then they also must attend the Immersion Week as soon as possible (*dates to be announced*).
- Commit to participation in C2C Pathways program and community of practice (*participation in professional development, sharing best practices, photo documentation, lessons learned, etc.*). Please see the RFP and Implementation Details for full program details.
- Start 1st learning cycle (*Level 2*) OR (*Level 3*) program no later than **November 1, 2022**.
- Participate in periodic youth tracking and reporting over time, including: number and demographics (*age, gender*) of teen participants, program participation, gains in skills and competencies, level of interest in tech careers, attitudes about school and work, aspirations for the future, and (*eventually*) internship placements for Level 3 programs. There will be a consent form for evaluation/surveys which youth are asked to have a parent/guardian sign (*if under the age of 18*) when joining the program. C2C Facilitator/TTC must commit to doing their best to encourage all youth to take these evaluation surveys. TCN will provide this consent form in Aug./Sept. 2022.
- Develop financial and community support to help sustain a commitment beyond the grant funding period (*August 1, 2022-August 31, 2023*). Successful grant recipients this year may be eligible to apply for additional funding in future years, with grant amounts to be determined.
- Develop and share resources with The Clubhouse Network and other C2C Pathways sites, including youth application to join the program, workshops, projects, and internship process protocols.
- Encourage all youth in the C2C Pathways program to be active Clubhouse/TTC Members during and beyond the program and follow up with youth who completed the program.
- Design and implement a program which includes soft skills training, workplace readiness, and focused STE(A)M technology skill-building (*starting in the Fall 2022*).

Level 2 (short-form programs ONLY)
- At least four 3-12 week programs must be completed by the end of August 2023, with the participation of at least two National Partners.
- Additional specifics for Level 2:
    - There is no internship requirements for Level 2.
    - Workforce readiness content should be included as part of the program, but the TTC can determine exact content and delivery. Please refer to the Workforce Readiness Curriculum via Clubhouse Connect for resources to use & see the **Program Year Check-List!_2022-23** for an outline of required curriculum topics (*organized by Level*).
    - Have a minimum of 15 youth ages 13-18 completing each program (*can be the same youth or different youth*).

Level 3 (long-form programs ONLY)
- One, cohesive, cohort-based program with knowledge and skill-building starting in the Fall, pre-internship project in the Spring, and a paid internship for the Summer. Programs must have a specific long-term "track" with a technology focus area which youth can articulate (*e.g., "we focused on video production"*); this content might be delivered via a National Partner, developed and delivered 'in-house' by the TTC, or via a local partner.
- Additional specifics for Level 3:
    - It is the responsibility of the TTC/host organization to identify and secure paid summer internships for C2C Pathways youth for Summer 2023. Unless there are lingering restrictions due to COVID19, the expectation is that internships are at organizations/ companies external to the TTC and host organization. Please ensure that any internship opportunity offered by a National Partner meets our internship requirements (*Level 3*)
    - Workforce readiness content must include topics listed in the **Program Year Check-List!_2022-23**. BBTTCs can choose to use resources shared in the Workforce Readiness Curriculum via Clubhouse Connect or develop their own, but they must cover at least these topics.
    - Program cohort with at least 15 youth ages 16-20 who complete the program (*TCN Recommendation: recruit 20-25+ youth*).

Awardees will benefit from their participation in this program by receiving:

- $60,000 in grant funding as named in RFP & Implementation Details.
- Access to curriculum (*via Clubhouse Connect*) for workforce development skills, guidance about creating partnerships with local companies, and a community of practice to collaborate on skills training, including technology and workforce readiness.
- Internship opportunities with Best Buy and/or Geek Squad (*typically a minimum of two to three internships per site*) and additional funding to support summer internships (*Level 3*).
- C2C Pathways Program Certification of Completion for each participant.
- Ongoing support from Best Buy and The Clubhouse Network.
- Access to National Partner programs and National Partner program toolkits.
- Evaluation results from surveys conducted through Best Buy's evaluation partner (*including site-specific results if a minimum of 10 surveys are completed*).

In addition, your organization will benefit by playing a leadership role in The Clubhouse Network's efforts to strengthen and expand C2C efforts both across the U.S. and around the world.

By accepting these funds and resources provided by TCN/ Best Buy, you acknowledge that you will fulfill the above requirements. Please sign and return this letter and begin initial implementation. If you have any questions or need additional information, please feel free to contact Cassandra Rivera, C2C Pathways Program Manager, at crivera@theclubhousenetwork.org.

Congratulations again! We look forward to working with you in the coming year.

Gail Breslow
Executive Director
The Clubhouse Network

Aviva Baff
Senior Program Manager
The Clubhouse Network

Cassandra Rivera
C2C Pathways Program Manager
The Clubhouse Network

cc: [Kelcey Saunders, Jill Pappenhagen, Forrest Lykins]

CEO or Executive Director to complete and sign (electronic signatures accepted) below to indicate agreement with the above for the 2022-2023 C2C Pathways program. Email the entire signed award letter to crivera@theclubhousenetwork.org.

Signature: _____ Date: _____

Name: _____ Title: _____

Teen Tech Center Name: _____