

CLEVELAND PUBLIC LIBRARY

Community Services Committee

October 18, 2022

AMENDMENT TO FINES AND FEES SCHEDULE

WHEREAS, The State Auditor requires that the fines and fees assessed by Cleveland Public Library be approved by the Board of Library Trustees; and

WHEREAS, The Fines and Fees Schedule (“Schedule”) is revised and updated, as needed from time to time, to provide greater clarity and definition to library operations and services; and

WHEREAS, The current Fines and Fees Schedule needs to be revised to include an up-to-date listing of meeting spaces in the Louis Stokes Wing that are available for patrons and groups to reserve both during and outside of Library hours; now therefore be it

RESOLVED, That the Board of Library Trustees approves the revised Fines and Fees Schedule, as attached, to be effective October 21, 2022.

CLEVELAND PUBLIC LIBRARY

FINES AND FEES SCHEDULE: PART C

Meeting Room/Auditorium/Facility Fees

MAIN LIBRARY	During Library Hours	Before Library Hours	After Library Hours
Auditorium	\$500/four hours + staff costs	\$500/hour + staff costs	\$2,500 + staff costs
Louis Stokes Wing Lower Level and 1 st Floor Lobbies	Not available	Staff costs	\$2,500 + staff costs
Indoor Reading Garden	\$2500	\$250/hour + staff costs	\$2,500 + staff costs
Louis Stokes Wing Conference Rooms and Spaces*	No charge	Staff costs	Staff costs
2 nd Floor Learning Commons Exclusive Access**	\$500 + staff costs	\$500/hour + staff costs	\$2,500 + staff costs
Louis Stokes Wing 10 th Floor Lobby	Not available	Staff costs	\$500/hour + staff costs
Cleveland Digital Public Library	No charge	\$100/hour + staff costs	\$2,500 + staff costs
Eastman Reading Garden	Not available	Not available	\$2,500 + staff costs
Multiple room booking fee	\$100	\$100	\$100
	\$50 per hour		
If food is served	(minimum two hours)	Included in room charges	Included in room charges

*Louis Stokes Wing Conference Rooms and Spaces include the 1st Floor Legacy Room and the following 2nd Floor Learning Commons areas, each booked separately: Garden Window Area, Reception Area, Overhead Area, Conference Rooms B, C, E

**2nd Floor Learning Commons Exclusive Access books all publicly available areas at the same time.

LAKESHORE FACILITY	During Library Hours	Before Library Hours	After Library Hours
Auditorium	\$500/four hours + staff costs	\$500/hour + staff costs	\$2,500 + staff costs

BRANCHES	During Library Hours	Before Library Hours	After Library Hours
Branch Meeting Rooms	No charge	Staff costs	Staff costs
	\$50 per hour	\$50 per hour	\$50 per hour
If food is served	(minimum two hours)	(minimum two hours)	(minimum two hours)

Staff costs = \$50 per hour per staff required