

**CLEVELAND PUBLIC LIBRARY  
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES  
FOR THE PERIOD NOVEMBER 1 – NOVEMBER 30, 2023**

*Carrie Kennedy*

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**FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES**

**Cleveland Public Library**  
**Revenues, Expenditures and Changes in Fund Balance**  
**For the Period Ending November 30, 2023**

		<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Permanent</u>	<u>Agency</u>	<u>Total</u>
41	Taxes	38,696,217.89	0.00	0.00	0.00	0.00	0.00	38,696,217.89
42	Intergovernmental	28,756,622.51	1,741,891.70	0.00	0.00	0.00	0.00	30,498,514.21
43	Fines & Fees	149,816.59	0.00	0.00	0.00	0.00	0.00	149,816.59
44	Investment Earnings	1,765,541.22	105,239.54	49,504.08	1,062,447.85	10,137.90	0.00	2,992,870.59
45	Charges for Services	0.00	4,688,380.09	0.00	0.00	0.00	0.00	4,688,380.09
46	Contributions & Donations	18,120.81	859,210.91	0.00	900,000.00	0.00	0.00	1,777,331.72
48	Miscellaneous Revenue	717,831.54	27,206.25	0.00	0.00	0.00	75,884.86	820,922.65
<b>Total Revenues</b>		<b>\$ 70,104,150.56</b>	<b>\$ 7,421,928.49</b>	<b>\$ 49,504.08</b>	<b>\$ 1,962,447.85</b>	<b>\$ 10,137.90</b>	<b>\$ 75,884.86</b>	<b>\$ 79,624,053.74</b>
51	Salaries/Benefits	35,558,272.24	2,945,343.84	0.00	0.00	15,888.69	0.00	38,519,504.77
52	Supplies	636,319.30	319,037.22	0.00	39,711.93	1,776.92	0.00	996,845.37
53	Purchased/Contracted Services	9,186,205.84	3,418,716.85	0.00	11,691.58	16,983.75	0.00	12,633,598.02
54	Library Materials	4,808,766.93	684,286.77	0.00	0.00	27,891.44	0.00	5,520,945.14
55	Capital Outlay	765,692.36	555,356.19	0.00	18,110,534.93	0.00	0.00	19,431,583.48
56	Debt Service	0.00	0.00	1,107,479.60	0.00	0.00	0.00	1,107,479.60
57	Miscellaneous Expenses	99,645.66	325,256.28	0.00	0.00	0.00	76,173.94	501,075.88
<b>Total Expenditures</b>		<b>\$ 51,054,902.33</b>	<b>\$ 8,247,997.15</b>	<b>\$ 1,107,479.60</b>	<b>\$ 18,161,938.44</b>	<b>\$ 62,540.80</b>	<b>\$ 76,173.94</b>	<b>\$ 78,711,032.26</b>
<b>Revenue Over/(Under) Expenditures</b>		<b>\$ 19,049,248.23</b>	<b>\$(826,068.66)</b>	<b>\$(1,057,975.52)</b>	<b>\$(16,199,490.59)</b>	<b>\$(52,402.90)</b>	<b>\$(289.08)</b>	<b>\$ 913,021.48</b>
95	Notes Issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00
98	Advances	128,379.60	(128,379.60)	0.00	0.00	0.00	0.00	0.00
99	Transfers	(3,282,149.90)	0.00	3,282,149.90	0.00	0.00	0.00	0.00
<b>Total Other Sources / Uses</b>		<b>\$(3,153,770.30)</b>	<b>\$(128,379.60)</b>	<b>\$ 3,282,149.90</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Revenue &amp; Other Sources Over/ (Under) Expenditures &amp; Other Uses</b>		<b>\$ 15,895,477.93</b>	<b>\$(954,448.26)</b>	<b>\$ 2,224,174.38</b>	<b>\$(16,199,490.59)</b>	<b>\$(52,402.90)</b>	<b>\$(289.08)</b>	<b>\$ 913,021.48</b>
<b>Beginning Year Cash Balance</b>		<b>\$ 37,463,555.33</b>	<b>\$ 22,678,575.70</b>	<b>\$ 0.00</b>	<b>\$ 65,309,018.22</b>	<b>\$ 4,965,947.07</b>	<b>\$ 17,280.76</b>	<b>\$ 130,453,308.30</b>
<b>Current Cash Balance</b>		<b>\$ 53,359,018.44</b>	<b>\$ 21,724,127.44</b>	<b>\$ 2,243,105.60</b>	<b>\$ 49,109,527.63</b>	<b>\$ 4,913,544.17</b>	<b>\$ 16,991.68</b>	<b>\$ 131,366,314.96</b>

**Cleveland Public Library  
Certified Revenue, Appropriations and Balances  
General Fund  
For the Period Ending November 30, 2023**

	<b>Certified Revenue (1)</b>	<b>Income To Date</b>	<b>Balance</b>	<b>Percent To Date</b>	<b>Percent Prior Year</b>
PLF State Income Tax	28,177,130	26,322,727	1,854,403	93%	95%
General Property Tax	35,173,443	38,696,218	(3,522,775)	110%	109%
Rollback, Homestead, CAT	2,500,000	2,433,895	66,105	97%	98%
Fines & Fees	149,570	149,817	(247)	100%	120%
Investment Earnings	911,700	1,765,541	(853,841)	194%	162%
Contributions	17,505	18,121	(616)	104%	17%
Miscellaneous	776,020	717,832	58,188	93%	93%
Return of Advances Out	0	203,380	(203,380)		
<b>Total</b>	<b>\$ 67,705,368</b>	<b>\$ 70,307,530</b>	<b>\$ (2,602,162)</b>	<b>104%</b>	<b>103%</b>

	<b>Appropriation(2)</b>	<b>Expended/ Encumbered</b>	<b>Balance</b>	<b>Percent To Date (3)</b>	<b>Percent Prior Year</b>
Salaries/Benefits	43,043,979	35,586,008	7,457,971	83%	84%
Supplies	871,927	775,541	96,386	89%	77%
Purchased Services	14,177,717	11,207,650	2,970,067	79%	82%
Library Materials	13,622,742	10,875,074	2,747,669	80%	71%
Capital Outlay	1,672,758	1,135,166	537,592	68%	82%
Other	178,041	116,572	61,469	65%	78%
<b>Subtotal</b>	<b>\$ 73,567,164</b>	<b>\$ 59,696,009</b>	<b>\$ 13,871,155</b>	<b>81%</b>	<b>81%</b>
Advances Out	0	75,000	(75,000)		
Transfers Out	3,282,150	3,282,150	0	100%	100%
<b>Total</b>	<b>\$ 76,849,314</b>	<b>\$ 63,053,159</b>	<b>\$ 13,796,155</b>	<b>82%</b>	<b>83%</b>

Note (1): Certificate from Cuyahoga County Budget Commission dated November 20, 2023.

Note (2): Total Amended Appropriation of \$65,276,234.37 plus carried forward encumbrance of \$11,573,079.53.

Note (3): Subtotal includes 69% expended and 12% encumbered.

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending November 30, 2023**

		<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
51110	Professional Salaries	13,608,298.31	14,025,768.80	12,048,377.34	0.00	1,977,391.46
51120	Clerical Salaries	10,300,354.57	10,585,010.84	8,435,411.14	0.00	2,149,599.70
51130	Non-Clerical Salaries	956,721.48	983,927.02	796,168.05	0.00	187,758.97
51140	Buildings Salaries	5,306,453.86	5,492,253.26	4,486,225.07	0.00	1,006,028.19
51150	Other Salaries	496,581.15	509,990.63	400,809.39	0.00	109,181.24
51180	Severance Pay	0.00	136,862.30	284,650.86	0.00	(147,788.56)
51190	Non-Base Pay	355,054.37	386,141.10	601,895.87	0.00	(215,754.77)
51400	OPERS	4,342,358.28	4,479,485.63	3,771,271.48	0.00	708,214.15
51610	Health Insurance	5,262,248.65	5,446,600.97	4,054,984.66	0.00	1,391,616.31
51611	Dental Insurance	216,579.66	232,855.17	176,419.59	0.00	56,435.58
51612	Vision Insurance	17,029.03	17,031.12	12,985.37	0.00	4,045.75
51620	Life Insurance	28,347.46	30,929.45	27,966.67	0.00	2,962.78
51625	Short Term Disability Insuranc	46,909.12	48,952.96	44,964.84	0.00	3,988.12
51630	Workers Compensation	82,443.87	93,890.89	7,339.82	0.00	86,551.07
51640	Unemployment Compensation	25,000.00	61,751.37	0.00	24,068.81	37,682.56
51650	Medicare - ER	420,553.67	437,408.91	369,201.94	651.33	67,555.64
51900	Other Benefits	21,861.78	35,118.47	21,177.93	1,810.83	12,129.71
51920	Employee Reimbursement Benefi	25,000.00	40,000.00	18,422.22	1,204.40	20,373.38
	<b>Salaries/Benefits</b>	<b>\$41,511,795.26</b>	<b>\$43,043,978.89</b>	<b>\$ 35,558,272.24</b>	<b>\$ 27,735.37</b>	<b>\$ 7,457,971.28</b>
52110	Office Supplies	30,545.00	25,118.92	17,464.91	1,306.94	6,347.07
52120	Stationery	35,750.00	34,373.58	22,804.18	10,601.62	967.78
52130	Duplication Supplies	22,500.00	29,004.76	20,530.57	5,815.30	2,658.89
52140	Hand Tools	500.00	432.24	411.32	0.00	20.92
52150	Book Repair Supplies	46,600.00	42,359.47	39,006.70	683.27	2,669.50

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending November 30, 2023**

		<b>Current Year Appropriation</b>	<b>Total Appropriated Funds</b>	<b>Current Year Expenditures</b>	<b>Encumbered and Unpaid</b>	<b>Unencumbered Balance</b>
52210	Janitorial Supplies	115,800.00	124,124.60	103,833.86	14,325.93	5,964.81
52220	Electrical Supplies	60,000.00	63,936.56	59,538.86	1,776.64	2,621.06
52230	Maintenance Supplies	203,000.00	238,719.84	187,832.01	46,259.60	4,628.23
52240	Uniforms	39,900.00	44,389.25	13,431.12	16,671.91	14,286.22
52300	Motor Vehicle Supplies	65,000.00	72,953.64	63,891.26	7,732.18	1,330.20
52900	Other Supplies	164,117.00	196,514.34	107,574.51	34,048.05	54,891.78
	<b>Supplies</b>	<b>\$783,712.00</b>	<b>\$871,927.20</b>	<b>\$ 636,319.30</b>	<b>\$ 139,221.44</b>	<b>\$ 96,386.46</b>
53100	Travel/Meetings	75,000.00	109,975.93	49,003.22	11,864.86	49,107.85
53210	Telecommunications	276,360.00	304,190.97	240,841.30	38,048.49	25,301.18
53230	Postage/Freight	54,100.00	76,123.63	65,153.11	7,670.26	3,300.26
53240	PR/Other Communications	218,000.00	346,595.28	157,780.35	40,103.08	148,711.85
53310	Building Repairs	575,000.00	681,072.03	348,935.75	177,219.34	154,916.94
53320	Machine Repairs	44,000.00	47,164.62	16,012.99	3,891.69	27,259.94
53340	Building Maintenance	568,075.00	852,883.74	395,618.95	144,320.81	312,943.98
53350	Machine Maintenance	156,406.42	217,774.55	112,217.51	59,901.77	45,655.27
53360	Computer Maintenance	340,732.22	408,450.43	272,300.19	36,948.53	99,201.71
53370	Motor Vehicle Repairs/Maint	27,000.00	83,658.73	55,394.31	14,463.20	13,801.22
53380	Contract Security	815,000.00	1,597,833.19	674,662.81	125,337.88	797,832.50
53390	Landscaping	85,000.00	89,382.00	49,788.00	9,792.00	29,802.00
53400	Insurance	562,207.00	598,048.00	596,285.60	0.00	1,762.40
53510	Rent/Leases	137,204.33	176,799.93	104,121.12	31,310.76	41,368.05
53520	Equipment Rental	31,415.72	58,237.85	43,944.15	9,964.82	4,328.88
53610	Electricity	1,501,000.00	1,638,692.29	1,346,592.27	240,032.88	52,067.14
53620	Gas	221,000.00	255,340.69	182,055.30	56,170.51	17,114.88

**Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending November 30, 2023**

		<b>Current Year Appropriation</b>	<b>Total Appropriated Funds</b>	<b>Current Year Expenditures</b>	<b>Encumbered and Unpaid</b>	<b>Unencumbered Balance</b>
53630	Chilled Water	677,821.00	778,288.64	499,995.01	193,067.60	85,226.03
53640	Water/Sewer	157,000.00	241,545.93	171,748.87	55,373.84	14,423.22
53710	Professional Services	1,892,715.79	2,552,123.64	919,120.91	691,509.76	941,492.97
53720	Auditors Fees	925,800.00	1,025,493.92	953,740.52	71,753.40	0.00
53730	Bank Service Charges	10,260.00	9,762.68	6,228.38	0.00	3,534.30
53800	Library Material Control	305,750.00	474,573.20	470,167.36	691.42	3,714.42
53900	Other Purchased Services	1,552,071.79	1,553,705.29	1,454,497.86	2,007.50	97,199.93
	<b>Purchased/Contracted Services</b>	<b>\$11,208,919.27</b>	<b>\$14,177,717.16</b>	<b>\$ 9,186,205.84</b>	<b>\$ 2,021,444.40</b>	<b>\$ 2,970,066.92</b>
54110	Books	1,976,000.00	3,768,813.14	1,518,775.62	1,781,028.70	469,008.82
54120	Continuations	341,500.00	827,452.58	263,596.25	394,593.70	169,262.63
54210	Periodicals	755,000.00	1,048,136.42	191,157.46	800,265.05	56,713.91
54220	Microforms	17,550.00	45,323.00	15,418.00	13,075.00	16,830.00
54310	Video Media	1,085,000.00	1,822,283.15	626,985.00	840,866.23	354,431.92
54320	Audio Media - Spoken	55,100.00	121,569.61	19,632.42	80,563.77	21,373.42
54325	Audio Media - Music	122,550.00	221,598.85	87,509.13	111,554.32	22,535.40
54500	Database Services	885,000.00	1,772,278.19	628,368.98	1,137,819.76	6,089.45
54530	eMedia	1,675,414.37	3,363,912.48	1,329,990.54	589,704.56	1,444,217.38
54600	Interlibrary Loan	8,138.00	8,764.16	4,487.34	3,223.74	1,053.08
54710	Bookbinding	30,000.00	39,890.86	9,696.82	22,539.58	7,654.46
54720	Preservation Services	40,650.00	63,690.08	49,636.01	11,190.97	2,863.10
54730	Preservation Boxing	8,000.00	10,342.88	3,004.99	1,079.00	6,258.89
54790	Preservation Reformatting	25,811.63	29,381.50	18,652.34	9,762.20	966.96
54905	Other LM-Hotspots	150,000.00	479,305.55	41,856.03	269,040.00	168,409.52
	<b>Library Materials</b>	<b>\$7,175,714.00</b>	<b>\$13,622,742.45</b>	<b>\$ 4,808,766.93</b>	<b>\$ 6,066,306.58</b>	<b>\$ 2,747,668.94</b>

**Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending November 30, 2023**

	<b>Current Year Appropriation</b>	<b>Total Appropriated Funds</b>	<b>Current Year Expenditures</b>	<b>Encumbered and Unpaid</b>	<b>Unencumbered Balance</b>
55200 Artwork	0.00	3,000.00	3,000.00	0.00	0.00
55300 Construction/Improvements	0.00	25,266.32	2,516.32	0.00	22,750.00
55510 Furniture	157,932.00	235,736.27	169,035.57	47,618.30	19,082.40
55520 Equipment	224,285.98	352,994.48	201,867.86	102,845.02	48,281.60
55530 Computer Hardware	320,200.00	600,580.94	382,898.53	191,312.58	26,369.83
55540 Software	351,216.00	420,450.00	354.00	27,697.40	392,398.60
55700 Motor Vehicles	90,000.00	34,729.71	6,020.08	0.00	28,709.63
<b>Capital Outlay</b>	<b>\$1,143,633.98</b>	<b>\$1,672,757.72</b>	<b>\$ 765,692.36</b>	<b>\$ 369,473.30</b>	<b>\$ 537,592.06</b>
57100 Memberships	100,109.96	101,806.88	79,446.46	6,323.42	16,037.00
57200 Taxes	7,200.00	12,484.45	5,152.58	7,331.87	0.00
57500 Refunds/Reimbursements	63,000.00	63,749.25	15,046.62	3,270.86	45,431.77
<b>Miscellaneous Expenses</b>	<b>\$170,309.96</b>	<b>\$178,040.58</b>	<b>\$ 99,645.66</b>	<b>\$ 16,926.15</b>	<b>\$ 61,468.77</b>
59810 Advances Out	0.00	0.00	75,000.00	0.00	(75,000.00)
<b>Advances</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ 75,000.00</b>	<b>\$ 0.00</b>	<b>\$(75,000.00)</b>
59900 Transfers Out	3,282,149.90	3,282,149.90	3,282,149.90	0.00	0.00
<b>Transfers</b>	<b>\$3,282,149.90</b>	<b>\$3,282,149.90</b>	<b>\$ 3,282,149.90</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>TOTAL</b>	<b>\$65,276,234.37</b>	<b>\$76,849,313.90</b>	<b>\$ 54,412,052.23</b>	<b>\$ 8,641,107.24</b>	<b>\$ 13,796,154.43</b>

**Cleveland Public Library  
Year-To-Date Budget Report  
Construction - Tax-Exempt Fund 402  
For the Period Ending November 30, 2023**

		<u>Original Budget</u>	<u>Revised Budget</u>	<u>YTD Actual</u>	<u>Encumbered and Unpaid</u>	<u>Available Balance</u>
44400	Investment Earnings (Capital)	0.00	-824,917.32	-825,784.69	0.00	867.37
	<b>Investment Earnings</b>	<b>0.00</b>	<b>-824,917.32</b>	<b>-825,784.69</b>	<b>0.00</b>	<b>867.37</b>
52900	Other Supplies	0.00	39,543.28	35,706.12	3,594.07	243.09
	<b>Supplies</b>	<b>0.00</b>	<b>39,543.28</b>	<b>35,706.12</b>	<b>3,594.07</b>	<b>243.09</b>
53710	Professional Services	0.00	88,705.93	1,705.93	87,000.00	0.00
	<b>Purchased/Contracted Services</b>	<b>0.00</b>	<b>88,705.93</b>	<b>1,705.93</b>	<b>87,000.00</b>	<b>0.00</b>
55100	Land	0.00	139,411.65	139,411.65	0.00	0.00
55300	Construction/Improvements	0.00	19,423,116.85	6,118,792.82	11,452,085.66	1,852,238.37
55510	Furniture	0.00	1,222,059.46	1,031,718.60	98,228.51	92,112.35
55520	Equipment	0.00	338,148.64	311,474.79	26,349.85	324.00
55530	Computer Hardware	0.00	188,363.64	148,630.28	37,876.60	1,856.76
	<b>Capital Outlay</b>	<b>0.00</b>	<b>21,311,100.24</b>	<b>7,750,028.14</b>	<b>11,614,540.62</b>	<b>1,946,531.48</b>
	<b>TOTAL Revenues</b>	<b>0.00</b>	<b>-824,917.32</b>	<b>-825,784.69</b>		<b>867.37</b>
	<b>TOTAL Expenditures</b>	<b>0.00</b>	<b>21,439,349.45</b>	<b>7,787,440.19</b>	<b>11,705,134.69</b>	<b>1,946,774.57</b>
				Prior Fund Balance		20,619,754.73
				Change in Fund Balance		(6,961,655.50)
				Current Fund Balance		13,658,099.23



**Cleveland Public Library  
Year-To-Date Budget Report  
Construction - Taxable Fund 403  
For the Period Ending November 30, 2023**

		<u>Original Budget</u>	<u>Revised Budget</u>	<u>YTD Actual</u>	<u>Encumbered and Unpaid</u>	<u>Available Balance</u>
44400	Investment Earnings (Capital)	0.00	-239,201.08	-236,663.16	0.00	-2,537.92
	<b>Investment Earnings</b>	<b>0.00</b>	<b>-239,201.08</b>	<b>-236,663.16</b>	<b>0.00</b>	<b>-2,537.92</b>
52900	Other Supplies	0.00	4,007.31	4,005.81	0.00	1.50
	<b>Supplies</b>	<b>0.00</b>	<b>4,007.31</b>	<b>4,005.81</b>	<b>0.00</b>	<b>1.50</b>
53710	Professional Services	0.00	590.40	590.40	0.00	0.00
	<b>Purchased/Contracted Services</b>	<b>0.00</b>	<b>590.40</b>	<b>590.40</b>	<b>0.00</b>	<b>0.00</b>
55300	Construction/Improvements	0.00	9,032,807.14	4,327,207.77	3,856,655.90	848,943.47
55510	Furniture	0.00	13,580.70	13,580.70	0.00	0.00
55520	Equipment	0.00	7,842.74	7,626.74	0.00	216.00
55530	Computer Hardware	0.00	12,380.76	11,301.76	1,079.00	0.00
	<b>Capital Outlay</b>	<b>0.00</b>	<b>9,066,611.34</b>	<b>4,359,716.97</b>	<b>3,857,734.90</b>	<b>849,159.47</b>
	<b>TOTAL Revenues</b>	<b>0.00</b>	<b>-239,201.08</b>	<b>-236,663.16</b>		<b>-2,537.92</b>
	<b>TOTAL Expenditures</b>	<b>0.00</b>	<b>9,071,209.05</b>	<b>4,364,313.18</b>	<b>3,857,734.90</b>	<b>849,160.97</b>
				Prior Fund Balance		9,350,364.12
				Change in Fund Balance		(4,127,650.02)
				Current Fund Balance		5,222,714.10

**Cleveland Public Library  
 Depository Balance Detail  
 For the Period Ending November 30, 2023**

<b>Balance of All Funds</b>	<b>\$ 131,366,314.96</b>
Huntington - Checking	38,668.05
KeyBank - Checking (ZBA)	1,270,287.36
KeyBank - FSA Account	5,206.19
Petty Cash	695.00
Change Fund	1,365.00
KeyBank-Payroll Account (ZBA)	(717.80)
<b>Cash in Library Treasury</b>	<b>\$ 1,315,503.80</b>
Huntington Escrow Account	102,552.93
U.S. Bank - 2019A-Money Market	0.00
U.S. Bank - 2019B-Money Market	291.93
U.S. Bank - Investments	72,104,263.70
U.S. Bank - Inv - Money Market	67,088.50
U.S. Bank - Series 2019A Notes	0.00
U.S. Bank - Series 2019B Notes	771,187.00
Huntington Trust -Money Market	2,306,787.41
STAR Ohio - 2019A	13,399,952.59
STAR Ohio - 2019B	4,908,283.96
STAR Ohio Investment	14,599,402.63
STAR Plus/GDIP Program	0.00
<b>Investments</b>	<b>\$ 108,259,810.65</b>
PNC- Endowment Account	21,791,000.51
<b>Endowment Account</b>	<b>\$ 21,791,000.51</b>
<b>Cash in Banks and On Hand</b>	<b>\$ 131,366,314.96</b>