

CLEVELAND PUBLIC LIBRARY

Finance Committee

January 16, 2024

RESOLUTION TO AUTHORIZE PAYMENT OF FEES TO THE CLEVNET SPECIAL REVENUE FUND COVERING THE PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2024

- WHEREAS, During CLEVNET's strategic planning process, the CLEVNET Directors' Panel asked Cleveland Public Library to investigate ways to move CLEVNET revenue out of the General Fund to improve how the financial information is captured; and
- WHEREAS, On October 16, 2014, the Board of Trustees of the Cleveland Public Library authorized the Chief Financial Officer to take the necessary steps to create a CLEVNET Special Revenue Fund. As of January 1, 2015, the CLEVNET Special Revenue Fund (#231) was created; and
- WHEREAS, Upon implementation of the Government Finance Officers Association's ("GFOA") updated pricing model in 2019, one of the recommendations made was to allocate direct and indirect costs over 12 months and make year-end adjustments based on the actual expenditures. The first 12 months of direct and indirect costs within a calendar year was December 31, 2020; and
- WHEREAS, Based on the CLEVNET Executive Panel's decision regarding the unencumbered balance of the CLEVNET Special Revenue Fund, after December 2023 is closed, the 2024 Contract Costs will be updated to reflect a reduction of one-half of the CLEVNET Special Revenue's unencumbered balance and the balance to be reserved for unforeseen future expenses and/or the network; and
- WHEREAS, On October 27, 2023, the 2024 CLEVNET Fees were presented at the CLEVNET Directors' Meeting. The Cleveland Public Library's initial total annual contract cost was \$1,669,681.24 which includes Ohio Library for the Blind and Print Disabled, from January 1, 2024 through December 31, 2024; and
- WHEREAS, Upon closing December 2023, the 2024 CLEVNET Fees were updated to reflect a reduction of one-half of the CLEVNET Special Revenue's unencumbered balance. The Cleveland Public Library's updated total annual contract cost is \$1,573,014.70 which includes Ohio Library for the Blind and Print Disabled, from January 1, 2024 through December 31, 2024; now therefore be it
- RESOLVED, That the Board of Trustees authorizes the payment of \$1,573,014.70 to the CLEVNET Special Revenue Fund effective January 1, 2024, with the expenditure being charged to General Fund account 13010053-53900 (Other Purchased Services).

2024 CONTRACT COSTS (SHARED COSTS)	
Personnel	2,029,849.15
Hardware/Software	336,125.59
Maintenance	1,547,000.00
Electronic Database Access	1,157,163.00
<u>Other</u>	<u>432,800.00</u>
Subtotal Direct Shared Costs	5,502,937.74
Administration	349,199.99
Buildings	0.00
Security	0.00
<u>Motor Vehicles</u>	<u>0.00</u>
Subtotal Overhead Costs	349,199.99
Less 1/2 of 12/31/23 Unencumbered Balance	(338,810.73)
Total Shared Contract Costs	5,513,327.00
Pricing Measurements	
Total Inventory (25%)	1,378,331.75
Active Users (25%)	1,378,331.75
Square Footage (25%)	1,378,331.75
Total Circulation (25%)	1,378,331.75
	5,513,327.00

Contract Library	2024	Monthly	
	Total Cost	Jan 24-Dec 24	
Andover	16,468.66	1,372.39	0.30%
Barberton	63,645.72	5,303.81	1.15%
Bellevue	32,480.95	2,706.75	0.59%
Birchard	86,141.22	7,178.44	1.56%
Bristol	19,484.44	1,623.70	0.35%
Burton	38,901.52	3,241.79	0.71%
Cleveland Heights	260,504.92	21,708.74	4.73%
Clyde	21,031.12	1,752.59	0.38%
Conneaut	25,442.57	2,120.21	0.46%
East Cleveland	36,522.01	3,043.50	0.66%
Elyria	139,910.94	11,659.24	2.54%
Euclid	114,076.40	9,506.37	2.07%
Fairport	13,077.15	1,089.76	0.24%
Geauga	361,326.95	30,110.58	6.55%
Girard	27,286.28	2,273.86	0.49%
Harbor-Topky	20,079.81	1,673.32	0.36%
Henderson	25,504.46	2,125.37	0.46%
Hubbard	32,153.45	2,679.45	0.58%
Hudson	145,801.08	12,150.09	2.64%
Huron	44,499.18	3,708.26	0.81%
Kingsville	17,604.17	1,467.01	0.32%
Kinsman	23,732.01	1,977.67	0.43%
Kirtland	28,021.07	2,335.09	0.51%
Lorain	278,318.27	23,193.19	5.05%
Madison	63,711.28	5,309.27	1.16%
McKinley	40,697.43	3,391.45	0.74%

Projected Shared Contract Costs

	2024	Monthly	
Contract Library	Total Cost	Jan 24-Dec 24	
Medina	384,842.67	32,070.22	6.98%
Mentor	165,839.62	13,819.97	3.01%
Milan	33,544.99	2,795.42	0.61%
Morley	83,561.34	6,963.44	1.52%
Newton Falls	23,295.03	1,941.25	0.42%
Norwalk	28,557.73	2,379.81	0.52%
Orrville	60,263.33	5,021.94	1.09%
Peninsula	20,204.36	1,683.70	0.37%
Perry	30,812.75	2,567.73	0.56%
Ritter	53,306.35	4,442.20	0.97%
Rock Creek	7,999.89	666.66	0.15%
Rocky River	113,302.69	9,441.89	2.06%
Sandusky	87,655.52	7,304.63	1.59%
Shaker Heights	128,656.08	10,721.34	2.33%
Stow-Munroe Falls	103,584.22	8,632.02	1.88%
Twinsburg	141,645.51	11,803.79	2.57%
Wayne County	255,169.20	21,264.10	4.63%
Wickliffe	45,587.41	3,798.95	0.83%
Willoughby Eastlake	171,448.20	14,287.35	3.11%
Cleveland Law Library	24,612.35	2,051.03	0.45%
Cleveland Public Library	1,573,014.70	131,084.56	28.53%
Total	5,513,327.00	459,443.92	100.00%