

CLEVELAND PUBLIC LIBRARY

Board Meeting
March 21, 2024

**RESOLUTION TO PURCHASE GRAPHICS PRINTER AND ENTER INTO SERVICE
AGREEMENT**

- WHEREAS, On May 16, 2019, the Board of Trustees of the Cleveland Public Library authorized the Library to enter into an agreement with Applied Laser Technologies (“ALT”) for the purchase or lease of multifunction devices, desktop printers, and production equipment. The Library and ALT entered into an agreement effective June 20, 2019; and
- WHEREAS, The production printer that the Library purchased from ALT in 2019 for the Graphics Department is past its useful life and is no longer serviceable; and
- WHEREAS, The Graphics Department is currently renting a production printer to temporarily replace the production printer purchased from ALT, and the Chief Strategy Officer recommends that the Library purchase a replacement production printer and backup printer, which will allow the Graphics Department to function again at full capacity; and
- WHEREAS, The Library’s Graphics Department sought quotes from vendors for the purchase or lease of a new production printer and backup printer in two different configurations (Option 1 and Option 2) and for a corresponding maintenance agreement. The Graphics Department received quotes from three vendors as set forth in Exhibit A to this Resolution; and
- WHEREAS, The Chief Strategy Officer recommends that the Library contract with Canon for the purchase of the printers included in Option 1 and for the corresponding maintenance agreement for an initial term of 3 years with the option to renew at the same rates for another two 1-year terms. This will be at an estimated total 5-year cost not-to-exceed \$176,371.69, which the Library Administration finds to be the most cost-effective solution amongst the quotes received by the Library; now therefore be it
- RESOLVED, That the Board of Library Trustees of the Cleveland Public Library hereby authorizes the Executive Director, CEO or his designee to negotiate and execute an agreement with Canon for the purchase of production printer equipment and a maintenance plan for the Graphics Department for a total cost not-to-exceed \$178,000, with \$68,000 being charged to the General Fund 11620055-55520 (Equipment) and a total amount not to exceed \$110,000 for annual maintenance over a five-year term to General Fund 11620053-53350 (Machine Maintenance), which agreement shall be subject to the approval of the Director of Legal Affairs.

Exhibit "A"

	PURCHASE COST	LEASE (60-month municipal)	LEASE (60-month FMV)	LEASE (48-month municipal)	LEASE (48-month FMV)
BLUE TOTAL PRINTER 1 w/Registration Cost	\$56,671.55	\$74,229.00	\$61,356.00	\$70,320.00	\$65,286.72
BLUE TOTAL PRINTER 2/OPTION 1	\$24,349.66	\$31,893.00	\$26,181.00	\$30,216.00	\$28,051.20
BLUE TOTAL COST OF EQUIPMENT	\$81,021.21	\$106,122.00	\$87,537.00	\$100,536.00	\$93,337.92
BLUE TOTAL EST ANNUAL COST OF MAINT/COPIES	\$22,817.36	\$22,817.36	\$22,817.36	\$22,817.36	\$22,817.36
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 1 TOTAL EST YR 1	\$103,838.57	\$44,041.76	\$40,324.76	\$47,951.36	\$46,151.84
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 1 TOTAL EST YR 2	\$22,817.36	\$44,041.76	\$40,324.76	\$47,951.36	\$46,151.84
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 1 TOTAL EST YR 3	\$22,817.36	\$44,041.76	\$40,324.76	\$47,951.36	\$46,151.84
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 1 TOTAL EST YR 4	\$22,817.36	\$44,041.76	\$40,324.76	\$47,951.36	\$46,151.84
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 1 TOTAL EST YR 5	\$22,817.36	\$44,041.76	\$40,324.76		
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 1 TOTAL EST 5 YR COST	\$195,107.99	\$220,208.78	\$201,623.78	\$191,805.42	\$184,607.34
BLUE TOTAL PRINTER 1 w/Registration & Optional folding unit	\$64,379.60	\$84,325.20	\$69,643.80	\$79,885.44	\$74,167.68
BLUE TOTAL PRINTER 2/OPTION 1	\$24,349.66	\$31,893.00	\$26,181.00	\$30,216.00	\$28,051.20
BLUE TOTAL COST OF EQUIPMENT	\$88,729.26	\$116,218.20	\$95,824.80	\$110,101.44	\$102,218.88
BLUE TOTAL EST ANNUAL COST OF MAINT/COPIES	\$22,817.36	\$22,817.36	\$22,817.36	\$22,817.36	\$22,817.36
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 1 TOTAL EST YR 1	\$111,546.62	\$46,061.00	\$41,982.32	\$50,342.72	\$48,372.08
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 1 TOTAL EST YR 2	\$22,817.36	\$46,061.00	\$41,982.32	\$50,342.72	\$48,372.08
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 1 TOTAL EST YR 3	\$22,817.36	\$46,061.00	\$41,982.32	\$50,342.72	\$48,372.08
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 1 TOTAL EST YR 4	\$22,817.36	\$46,061.00	\$41,982.32	\$50,342.72	\$48,372.08
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 1 TOTAL EST YR 5	\$22,817.36	\$46,061.00	\$41,982.32		
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 1 TOTAL EST 5 YR COST	\$202,816.04	\$230,304.98	\$209,911.58	\$201,370.86	\$193,488.30
BLUE TOTAL PRINTER 1 w/Registration Cost	\$56,671.55	\$74,229.00	\$61,356.00	\$69,613.44	\$65,286.72
BLUE TOTAL PRINTER 2/OPTION 2	\$28,136.59	\$36,853.20	\$30,252.60	\$34,912.80	\$32,414.40
BLUE TOTAL COST OF EQUIPMENT	\$84,808.14	\$111,082.20	\$91,608.60	\$104,526.24	\$97,701.12
BLUE TOTAL EST ANNUAL COST OF MAINT/COPIES	\$22,817.36	\$22,817.36	\$22,817.36	\$22,817.36	\$22,817.36
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 2 TOTAL EST YR 1	\$107,625.50	\$45,033.80	\$41,139.08	\$48,948.92	\$47,242.64
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 2 TOTAL EST YR 2	\$22,817.36	\$45,033.80	\$41,139.08	\$48,948.92	\$47,242.64
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 2 TOTAL EST YR 3	\$22,817.36	\$45,033.80	\$41,139.08	\$48,948.92	\$47,242.64
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 2 TOTAL EST YR 4	\$22,817.36	\$45,033.80	\$41,139.08	\$48,948.92	\$47,242.64
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 2 TOTAL EST YR 5	\$22,817.36	\$45,033.80	\$41,139.08		
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 2 TOTAL EST 5 YR COST	\$198,894.92	\$225,168.98	\$205,695.38	\$195,795.66	\$188,970.54
BLUE TOTAL PRINTER 1 w/Registration & Optional folding unit	\$64,379.60	\$84,325.20	\$69,643.80	\$79,885.44	\$74,167.68
BLUE TOTAL PRINTER 2/OPTION 2	\$28,136.59	\$36,853.20	\$30,252.60	\$34,912.80	\$32,414.40
BLUE TOTAL COST OF EQUIPMENT	\$92,516.19	\$121,178.40	\$99,896.40	\$114,798.24	\$106,582.08
BLUE TOTAL EST ANNUAL COST OF MAINT/COPIES	\$22,817.36	\$22,817.36	\$22,817.36	\$22,817.36	\$22,817.36
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 2 TOTAL EST YR 1	\$115,333.55	\$47,053.04	\$42,796.64	\$51,516.92	\$49,462.88
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 2 TOTAL EST YR 2	\$22,817.36	\$47,053.04	\$42,796.64	\$51,516.92	\$49,462.88
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 2 TOTAL EST YR 3	\$22,817.36	\$47,053.04	\$42,796.64	\$51,516.92	\$49,462.88
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 2 TOTAL EST YR 4	\$22,817.36	\$47,053.04	\$42,796.64	\$51,516.92	\$49,462.88
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 2 TOTAL EST YR 5	\$22,817.36	\$47,053.04	\$42,796.64		
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 2 TOTAL EST 5 YR COST	\$206,602.97	\$235,265.18	\$213,983.18	\$206,067.66	\$197,851.50
CANON TOTAL OPTION 1 (1 new & 1 used printer)	\$68,000.00	not provided	\$74,215.20	\$86,645.76	\$72,404.64
CANON TOTAL EST ANNUAL COST OF MAINT/COPIES	\$21,674.34		\$21,674.34	\$21,674.34	\$21,674.34
CANON OPTION 1 (1 new & 1 used printer) TOTAL EST YR 1	\$89,674.34		\$36,517.38	\$43,335.78	\$39,775.50
CANON OPTION 1 (1 new & 1 used printer) TOTAL EST YR 2	\$21,674.34		\$36,517.38	\$43,335.78	\$39,775.50
CANON OPTION 1 (1 new & 1 used printer) TOTAL EST YR 3	\$21,674.34		\$36,517.38	\$43,335.78	\$39,775.50
CANON OPTION 1 (1 new & 1 used printer) TOTAL EST YR 4	\$21,674.34		\$36,517.38	\$43,335.78	\$39,775.50
CANON OPTION 1 (1 new & 1 used printer) TOTAL EST YR 5	\$21,674.34		\$36,517.38		
CANON OPTION 1 TOTAL EST 5 YR COST	\$176,371.69		\$182,586.89	\$173,343.11	\$159,101.99
CANON TOTAL OPTION 2 (2 new printers)	\$85,000.00	not provided	\$92,769.00	\$108,162.24	\$94,373.28
CANON TOTAL EST ANNUAL COST OF MAINT/COPIES	\$21,674.34		\$21,674.34	\$21,674.34	\$21,674.34
CANON OPTION 2 (2 new printers) TOTAL EST YR 1	\$106,674.34		\$40,228.14	\$48,714.90	\$45,267.66
CANON OPTION 2 (2 new printers) TOTAL EST YR 2	\$21,674.34		\$40,228.14	\$48,714.90	\$45,267.66
CANON OPTION 2 (2 new printers) TOTAL EST YR 3	\$21,674.34		\$40,228.14	\$48,714.90	\$45,267.66
CANON OPTION 2 (2 new printers) TOTAL EST YR 4	\$21,674.34		\$40,228.14	\$48,714.90	\$45,267.66
CANON OPTION 2 (2 new printers) TOTAL EST YR 5	\$21,674.34		\$40,228.14		
CANON OPTION 2 TOTAL EST 5 YR COST	\$193,371.69		\$201,140.69	\$194,859.59	\$181,070.63
DEX TOTAL PRINTER 1 (new printer)	\$49,047.00	\$67,684.80	\$59,880.00	\$67,104.00	\$57,696.00
DEX TOTAL PRINTER 2 (new printer)	\$26,413.00	not provided	\$33,300.00	not provided	not provided
DEX TOTAL PURCHASE PRINTER 1 & 2	\$75,460.00		\$93,180.00		
DEX TOTAL EST ANNUAL COST OF MAINT/COPIES	\$29,696.51		\$29,696.51		
DEX TOTAL EST YR 1	\$105,156.51		\$48,332.51		
DEX TOTAL EST YR 2	\$29,696.51		\$48,332.51		
DEX TOTAL EST YR 3	\$29,696.51		\$48,332.51		
DEX TOTAL EST YR 4	\$29,696.51		\$48,332.51		
DEX TOTAL EST YR 5	\$29,696.51		\$48,332.51		
DEX TOTAL EST 5 YR COST	\$223,942.56		\$241,662.56		