

**CLEVELAND PUBLIC LIBRARY**

**Board Meeting**

June 18, 2024

**AMENDMENT TO FINES AND FEES SCHEDULE**

WHEREAS, The State Auditor requires that the fines and fees assessed by Cleveland Public Library be approved by the Board of Library Trustees; and

WHEREAS, The Fines and Fees Schedule (“Schedule”) is revised and updated, as needed from time to time, to provide greater clarity and definition to Library operations and services; and

WHEREAS, The current Fines and Fees Schedule needs to be revised in order to update the replacement fee for Wi-Fi hotspots, which will be changing from \$75 to \$90; now therefore be it

RESOLVED, That the Board of Library Trustees approves the revised Fines and Fees Schedule, as attached, to be effective July 1, 2024.

# CLEVELAND PUBLIC LIBRARY

## FINES AND FEES SCHEDULE: PART A

### OVERDUE FINES

#### ADULT MATERIALS

Circulating Items .....	No charge
Reference Item.....	\$1.00 per day/item
Interlibrary Loan Material.....	\$3.00 per day/item

### REPLACEMENT PRICES

Borrower pays list price for material as shown online.

If database shows no list price, patron is charged as follows:

Hardcover Book .....	\$26.00
Adult Paperback Book.....	\$16.00
Children's Paperback Book.....	\$5.00
Audiobook .....	\$50.00
Blu-Ray .....	\$25.00
Comic Book.....	\$3.50
Compact Disc.....	\$14.00
DVD.....	\$15.00
DVD Set.....	\$60.00
Interlibrary Loan Material.....	Value of item
Magazine.....	\$6.00
Pamphlet.....	\$2.00
Reference Material.....	Value of item
Mobile Hotspot Device .....	\$90.00
Mobile Hotspot Case.....	\$15.00
Mobile Hotspot Cable.....	\$6.50
Self-Playing Device .....	\$80.00

LOST OR STOLEN LIBRARY CARD .....

### ELECTRONIC DEVICES AND OTHER UNCATALOGED EQUIPMENT

For Chromebooks, laptops, and other peripheral electronic devices loaned out for use within library buildings, Best Buy Teen Tech Center equipment, and any other devices or equipment not included in the Online Public Catalog that is loaned out as part of a program or other initiative – the responsible party will reimburse the Library for the cost of repair or replacement of the device or equipment plus any associated fees.

### DAMAGE FINES

Major.....Replacement price

**BILL THRESHOLD**..... \$50.00

### MATERIAL RECOVERY REFERRAL

Fee for account referral to collection agency..... \$15.00

### PASSPORT APPLICATION FEES

Application Processing fee..... \$35.00

Passport photo fee..... \$10.00

### PHOTOGRAPHING/TAPING/FILMING ON LIBRARY PROPERTY

Wedding photography..... \$100.00

Commercial filming .....

### INTERLIBRARY LOAN

#### LOAN FEES CHARGED TO LIBRARIES

Ohio Libraries.....	No charge
Out-of-State Libraries .....	\$10.00 per item
Foreign Libraries .....	\$20.00 per item

#### DUPLICATION FEES

Scans (1-30 images).....	minimum \$15.00/item
Paper (1-30 images).....	minimum \$30.00/item

*Additional fees may be charged. See Fines and Fees Schedule; Part B for list of fees for scans and printouts made by staff.*

#### FEES CHARGED TO INDIVIDUAL BORROWERS

Borrowing .....

#### LOST ITEMS

Replacement price..... Value of item

### SELF-SERVICE COPY/PRINTING

All patrons will receive a \$1.00 credit for printing per day.

Beyond that, fees are charged as follows:

8½" x 11" and 8½" x 14" B&W.....	\$0.10 per page
11" x 17" B&W.....	\$0.20 per page
8½" x 11" and 8½" x 14" Color .....	\$0.25 per page
11" x 17" Color .....	\$0.50 per page

Copies from Microform Reader/Printer:

8½" x 11" and 11" x 17" B&W..... \$0.10 per page

Use of one's own paper .....

### SCANNING

Self-service scanning sent to email address or one's own

device from MFD or KIC Scanner in the Digital Public

Library.....No charge

### FAXING

Self-service faxing from multifunction device.....No charge

### MISCELLANEOUS

Tote Bags (non-complimentary)..... \$0.10 per bag

Earbuds..... \$1.00/pair

Flash drive .....

### SALES TAX

Ohio sales tax is included in fees charged for self-service copying, printing, scanning, and faxing from library multifunction devices, and for miscellaneous items such as passport photos.