

DIRECTOR'S REPORT

May 16, 2024

Strategic Plan

Our Mission:

We are "The People's University," the center of learning for a diverse and inclusive community.

Our Strategic Priorities:

1. Closing the Gaps
2. Activate The People's University
3. Create Campuses
4. Operating with Excellence

PUBLIC SERVICES

MAIN LIBRARY MONTHLY REPORT

PROGRAMS AND EXHIBITS

Writers Unplugged

Popular Department Manager Jen Jumba hosted two Writers Unplugged sessions with guest Cara Black on April 1 and Samuel Burr on April 11. Writers Unplugged was a stop on Cara's tour celebrating her latest book, *Murder in La Villette*, in the Aimee Leduc series. Samuel Burr lives in London and *The Fellowship of Puzzlemakers* is his debut novel.

Eclipse Programming

General Research Collections Manager Sarah Dobransky, along with OPS Project Coordinators Alexander Leonard and DiFranco Barnes, OPS Public Services Generalist Lamar Edmonson, OPS Administrative Assistant Merel Walker, TechCentral Manager Suzi Perez and Technology Associate Latoya Barnes, Board and Executive Operations Director Stephanie Jansky, The People's University Manager Marina Marquez, and Chief Information Technology Officer John Malcolm staffed the Cleveland Public Library tables at the Great Lakes Science Center's (GLSC) "Total Eclipse Festival" from April 6-8. OPS Community Outreach Manager Isabelle Rew coordinated the entire event with GLSC. Staff gave away 4200 free books and made over 1,500 buttons. Guests were also able to view the mobile 3D printer in action, a popular attraction.

On April 6, Main Library held the "Total Eclipse 2024" full-day event, starting with a screening of the new Disney movie *Wish* that entertained patrons of all ages. Literary Cleveland brought 20 local writers (Timothy Wutrich, Philip Metres, Geoffrey Polk, Laura Maylene Walter, Diane Kendig, Kate Barlow, Deborah Taddeo, Sarah Halko, Aja Dandridge, Ann O'Mara Heyward, Lis Breazeale, Story Rhinehart, Kat Karney, Meridith Holmes, Mim Plevin-Foust, Lara Lillibridge, Rebecca Waud, Cathy Barber, Ray McNiece, and Vincent L. Robinson) and four performers (Katie Atkinson, Kari Barclay, Tara Corkery, and Kenny Currie) for *The Gift of Darkness: 2024 Cleveland Humanities Festival*. NASA Glenn Research Center Senior Aerospace Engineer Caig Williams spoke about the science behind the eclipse with his presentation *Total Eclipse of the Sun*. Ideastream Journalist and filmmaker Ygal Kaufman presented *The Eclipse and Film*. Ms. Marquez and Ms. Dobransky invited the speakers for this event, and OPS Project Coordinator Bernadette Lemak secured the film screening rights.

Genealogy Programs

Subject Department Librarian Terry Metter coordinated a Genealogy Clinic on April 13 in collaboration with the African American Genealogical Society of Cleveland. The program was attended by 15 patrons who used CPL resources to research their family history.

On April 6, Cleveland Digital Public Library hosted a genealogy program in the digital classroom led by Dr. Abbott of Olivet Institutional Baptist Church.

Elliott Ness & the Torso Murders

Social Sciences Senior Librarian Eric Hanshaw hosted a program about Eliot Ness with a presenter from the Western Reserve Historical Society on April 20.

Music at Main

Fine Arts and Special Collections Music Librarian Andy Kaplan hosted singer-songwriter and Rochester N.Y. native Marye Lobb.

Lunchtime Knitting Circle at the Public Administration Library

Public Administration Library staff hosted their monthly knitting circle on April 10.

Zygote Press Printmaking Workshop

On March 23, Manager of Arts and Culture, Marissa Tiroly and Fine Arts & Special Collections Public Services Associate Kalie Boshara hosted Zygote Press for a second installment of The Archive inspired printmaking program at Hough Campus. In

attendance were 58. Original designs created by Tahm Lytle and Xani Dean were featured. A video about *The Archive*, created by Videographer/Photographer Catherine Young, was played during the program for those unable to view *The Archive* in person.

Photography Club

Two members of the library's Photography Club visited Special Collections after their scheduled visit. Library Assistant Bill Chase allowed them access to the Special Collections Treasure Room so they could get shots of the ceiling.

Main Library Displays

Social Sciences Librarian Pete Elwell and Public Services Associate Mike Deneen completed the Cleveland baseball history display outside the Sports Research Center.

Map Collection Librarian Lisa Sanchez created a map display of the Solar System, Earth's Moon, constellations, and the Solar Eclipse's trajectory path. They also created a circulating book display of items focused on moon exploration and mapping the heavens.

COLLABORATIONS

On April 2, Popular Department Librarian Grace French volunteered at Girl Power. Center for Local & Global History Manager Olivia Hoge and Public Services Associate Kristin Galewood served as house captains the event.

Mr. Hanshaw assisted with the presentation "How to Handle a Bike Injury Case in Ohio." The presenter was Kenneth Knabe, Esq. and the event was organized and hosted by the Cleveland Law Library. There were 38 attendees in total.

Science and Technology Public Services Associate Karen Cerney provided books to the Arts and Culture Manager Marissa Tiroly for the Project Butterfly Program display that will be featured in TechCentral.

PATRON SERVICES

Lending

The Lending Department continues to distribute free at-home COVID-19 tests to patrons via the Drive-Up window.

The Lending Department distributed Solar Eclipse glasses leading up to the April 8 solar eclipse and continue to receive glasses for recycling after the event.

The Lending Department reviewed and processed over 1,000 eCard registrations so far this year.

The Lending Department received 156 Overdrive/Libby Online Virtual Instant Card account records for processing.

Passports Processed March 16 - April 15, 2024	Photos Taken	Revenue Collected
78	59	\$3,320

Patron Photo Shoots

Photo Shoot Sessions	# of Participants	Donations Accepted
377	189	\$1,940

LibChat Main Library On-Line Reference

Time Period	Chats Answered by Main Library Staff
03/25/2024 - 04/25/2024	224

Tours

	# of Groups	# of Participants
Main Library Scheduled Patron Tours (non-school groups)	7	118
New Employee Tours	2	5

On April 9, Center for Local & Global History Manager Olivia Hoge, Popular Department Manager Jen Jumba, General Research Collections Manager Sarah Dobransky, and Social Sciences Senior Librarian Eric Hanshaw gave a Library tour for the Lakewood Garden Club.

On April 4, International Languages Manager Milos Markovic conducted a tour for Eastlake Senior Center and one for the Cleveland Federal Reserve Bank staff on April 17.

On April 17, Cleveland Digital Public Library Manager Chatham Ewing provided a tour for members of the Westside Catholic Center.

School/Class Visits

Ten juniors from Beaumont School visited Special Collections.

A group of 11 students from Mount Vernon Nazarene University (Mount Vernon, Ohio) paid a quick visit to Special Collections on their way to the Cleveland Museum of Art.

Cleveland Public Library Archivist Melissa Carr, and Business Department Librarian Zachary Hay assisted students from Cleveland State University researching the history of Cleveland transportation. Mr. Hay spoke with the researchers and identified several circulating and reference titles related to RTA, Cleveland Transit System, and Cleveland transit history, and set the books aside for the students.

Public Service Associate Aimee LePelley assisted students from the Mastery School of Hawken and Cleveland State University tours on various research projects in the Map Collection, including research on the neighborhoods surrounding several of the library branches.

Book by Mail Programs

Words on Wheels

Shelf/Shipping sent nine packages including 23 items to Cleveland Public library patrons via Words on Wheels services, totaling \$51.39 in postage.

Shelf/Shipping

Shelf/Shipping department staff received and processed 693 telescopes of library materials from the Central Distribution Facility (CDF). The department sent 472 telescopes of library materials to be dispatched to various branches and Clevnet locations as of April 15.

Shelf/Shipping Department processed 107 InterLibrary Loan (ILL) packages totaling \$1,744.80 in postage as of April 15.

Shelf/Shipping processed 201 mailing materials for a total \$269.700 in postage as of April 15.

OUTREACH

On April 2, Popular Department Manager Jen Jumba was one of three panelists for Penguin Random House's Annual Client Summit. Jen

was part of the panel discussing trends in the collection for over 50 independent publishers.

Social Sciences/Public Administration Library Manager Steve Capuozzo and Social Sciences Librarian Forrest Kilb staffed a table at the Homeless Stand Down on April 20 at Public Auditorium.

Social Sciences Public Services Associate Mike Deneen helped host the very successful *JFK, Oswald and Ruby* book discussion at Cleveland Law Library. There were 25 people in live attendance and over 160 attended online.

COLLECTION MANAGEMENT

A felt world map for children was purchased for the Map Collection which is now on display. Children can move the felt pieces, including location words, animals, and iconic buildings, onto the map.

Popular Department Manager Jen Jumba is introducing a "Lucky Day" section. High Demand titles will be available in-person only for the first 21 days for both fiction and DVDs/Blu-Rays.

Social Sciences Senior Librarian Eric Hanshaw facilitated the donation of photographs of former Cleveland Indians players, along with other Cleveland Indians memorabilia, generously donated by an out-of-state collector. Mr. Hanshaw also facilitated the donation of scrapbooks kept by a West High School student in the late 1920s, generously donated by her family.

Social Sciences Librarian Pete Elwell received a donation of several books and yearbooks from a patron. The books not already in the collection were sent to catalog to be added, and the Benedictine High School yearbooks were passed to Librarian Forrest Kilb and later to the Cleveland Digital Public Library for digitization.

Center for Local & Global History Public Services Associate Kristin Galewood inventoried 100 photos in the Cleveland City Hall Collection large format photographs and processed 619 photos from the East Side Daily News collection. In the Map Collection, she confirmed and updated 434 Park Plan records. Center for Local & Global History Public Services Associate Aimee LePelley interfiled 108 photos from the East Side Daily News collection into the Portraits and Biographies collection.

Map Collection Librarian Lisa Sanchez worked with the Catalog Department to add 20 items to Sirsi.

Center for Local & Global History Library Assistant Adam Jaenke digitized 41 items from the Cleveland Picture Collection.

Photograph Collection Librarian Brian Meggitt created 193 records in CONTENTdm for the Cleveland 20/20 Project Collection. He pre-processed 167 photographs, weeded 64 items, and set aside 11 items for the History Department from the East Side Daily News (ESDN) archive. While processing the ESDN collection, Mr. Meggitt found a photograph of Garrett Morgan with his traffic light. This photograph has often been requested by researchers in the past. Because of the purchase of the ESDN photograph archive purchase in 2022 and the staff's dedicated work behind the scenes to make these materials available to the public, this is now available for use by the public.

The Lending Department added 45 uncatalogued items back into the catalog for patrons to checkout.

Special Collections processed 55 new items, most donation books about chess and Buddhism and added 37 catalog updates.

MAIN LIBRARY RESEARCH HIGHLIGHTS

- Popular Department Librarian Grace French collected a variety of titles from Science & Technology, Social Sciences, and Government Documents departments for a patron working on a documentary on *The Green Revolution and Norman Borlaug*.
- Social Sciences Public Services Associate Mike Deneen assisted an official from the Cleveland Metropolitan School District with a pair of research questions for Women's History Month.
- Social Sciences Librarian Forrest Kilb assisted several patrons and colleagues in locating historical yearbook items for research and programming displays.
- Public Administration Library staff assisted a patron with finding resources for Cleveland City Council's *Rules of Council, Rules of Order Public Comment Rules and Procedures*, and the Cleveland Charter chapter pertaining to Council ordinances.

- Public Administration Library staff provided a patron with resources for finding the salaries of Cleveland Councilmembers and how those salaries are determined by the Cleveland City Charter.
- Subject Department Librarian Mark Tidrick helped a patron find an article in *The Plain Dealer* about an incident in 1877 when the wives of striking workers of the Standard Oil company were beaten by police. The patron found an entry about the riot in *The Encyclopedia of Cleveland History* and was questioning its truthfulness.
- Photograph Collection Librarian Brian Meggitt assisted a researcher with locating and obtaining historical images of the Grand Arcade building (408 West St. Clair Ave.) for an upcoming article.
- Center for Local & Global History Public Services Associate Aimee LePelley assisted a local author with researching former Cleveland business tycoon Jimmy Corrigan of Corrigan-McKinley Steel and his wife Laura Mae Corrigan. During research, it was discovered that after his death, Mrs. Laura Mae was responsible for bringing many different animals from Africa here to Cleveland for the Brookside Zoo.
- Center for Local & Global History Public Services Associate Aimee LePelley showed patrons visiting Cleveland what Cleveland looked like prior to the current skyscrapers using photographs from the late 1800s-1930s using photographs from our collection.
- Map Librarian Lisa Sanchez helped patrons doing family research find maps of Cleveland from the 1850s-1870s. The patrons were researching a hotel on St. Clair & Water St. where their ancestor lived.
- Subject Department Librarian Terry Metter was contacted by a journalist in Fort Wayne, Indiana who is being honored with a lifetime achievement award at the upcoming National Television Academy of Arts and Sciences (NATAS) Great Lakes Chapter Emmy Awards. She had lost copies of personal clippings in a house fire and needed images for a slid show to be used at the awards ceremony. Mr. Metter used the *Call & Post* database and microfilm to find news stories about her accomplishments from her days in Cleveland, including being awarded the William O. Walker Scholarship by the East Ohio Gas Co. Mr. Metter also used Ancestry Library edition

to locate yearbook photos from her time as a journalism student at Ohio University.

- Center for Local & Global History Library Assistant Adam Jaenke assisted a patron with finding a newspaper article and photograph which featured her father. Mr. Jaenke was able to use the *Plain Dealer* on microfilm to supply the patron with the article.
- Swiss-based chess historian Edward Winter requested scans from *Scach* (1958), *Chess Monthly* (1886) *Chess* (1939), and *Chess Amateur* (1908). They are included in Winter's online journal Chess Notes.
- On March 21, a great-great granddaughter of author D.S. (David S.) Hopkins contacted Special Collections from out of state. She inquired about a specific book by Hopkins available on microform in the department, *Houses and cottages, Book one* - the only missing piece from her collection. Fine Arts & Special Collections Public Services Associate Kalie Boshara assisted her with this inquiry and connected the patron with Cleveland Digital Public Library.
- Marquette University Emeritus Professor Dr. Michael Wierzbicki researched chess master Arpad Elo (1903-1992) who noted for developing the Elo rating system for chess and other two-player games. Elo spent his early years in Cleveland's Buckeye neighborhood, attended Central High School where he was a classmate of Langston Hughes.
- On March 22, Fine Arts & Special Collections Public Services Associate Kalie Boshara responded to a request from New York City for the title *On the Boat Eastland* by S.J. Monck (1911). Ms. Boshara successfully located the item and digitized the title to fulfill the request.
- On April 16, Fine Arts & Special Collections Public Services Associate Kalie Boshara responded to a request from Arizona about a first edition copy of a children's book held in Special Collections Ms. Boshara located the item, and then digitized a selection of pages to fulfill the request.

STAFF DEVELOPMENT

Popular Department Library Assistant Ricardo Jackson participated in Dave Crenshaw's *Time Management* webinar on March 18.

Popular Department Manager Jen Jumba attended the bi-annual Public Library Association Conference April 2-5.

Popular Subject Department Clerk Benjie C. Smith and Fine Arts Librarian, Mark Fox-Morgan attended the NEO-RLS webinar *Preventing Burnout & Fatigue*. March 27.

Shelf Assistant Manager Cynthia Coccaro attended Ryan Dowd's webinar *Migrants* and the Ohio State University Library webinar *Panel discussion-... Information Literacy*.

Shelf Assistant Manager Antoinette Allen started the Gale course *Intermediate Microsoft Word 2019* on April 17.

Social Sciences Librarian Pete Elwell attended the webinar, *What Would Walt Do? Quality Customer Service for Libraries*, offered through WebJunction.

Social Sciences Librarian Forrest Kilb attended the webinar, *Creating a Person-centered Library: Supporting Patrons While Avoiding Burnout*, through WebJunction.

Social Sciences/Public Administration Library Manager Steve Capuozzo and Senior Manager of Lending, Logistics, and Circulation Stephen Wohl attended the Public Library Association (PLA) 2024 Conference in Columbus, OH April 3-5, 2024.

Center for Local & Global History Manager Olivia Hoge attended a presentation on "The Impact of Local Historical Newspapers on Public Libraries" on April 4 at the Main Library of Columbus Metropolitan Library. She then attended the exhibit portion of the PLA conference.

Fine Arts & Special Collections Public Services Associate, Kalie Boshara viewed the archived webinar from NEO-RLS *Canva Tips and Tricks for Advanced Users*.

Science and Technology Senior Librarian Jim Bettinger attended the 45th Annual Seminar of the Patent and Trademark Resource Center Program, offered by the US Patent and Trademark Office. The week's presentations were available hybrid; in-person and online, with Mr. Bettinger attending online.

On April 17, Science and Technology Senior Librarian Jim Bettinger attended the NEO-RLS webinar *Question MARC: Is That All There Is?*

Business, Economics, and Labor Librarian Susan Mullee attended the Cabot Wealth Network webinar *Capitalizing on the Bull Market: 4 Experts & Their Top Picks for April 2024*.

Business, Economics, and Labor Librarian Zachary Hay watched the WebJunction webinar *Creating a Person-Centered Library: Supporting Patrons While Avoiding Burnout*.

Business, Economics, and Labor Public Services Associate Tarra McSears watched the WebJunction webinar *Libraries Help Patrons Become Financially Empowered Consumers* presented by the Consumer Finance Protection Bureau.

OTHER

Center for Local & Global History Library Assistant Adam Jaenke visited and photographed Fridrich Bicycle in Ohio City to photograph the shop for the Neighborhood Photographic Survey.

Center for Local & Global History Manager Olivia Hoge judged at the Ohio History Day competition on April 20 at Capital University, near Columbus.

Social Sciences/Public Administration Library Manager Steve Capuozzo attended and helped to coordinate Ohio Library Council's Legislative Day in Columbus on April 24. Also in attendance were General Research Collections Manager Sarah Dobransky, Glenville/Brooklyn Branch manager Peter Roth, Collinwood Branch Manager Caroline Peak, OLBPD Shipping & Duplication Technician Michael Jeffries, Board and Executive Operations Director Stephanie Jansky, Community Innovation & Technology Manager Ragav Rao, Chief of External Relations and Development Dr. Shenise Johnson Thomas, Trustee Corrigan, and Director Thomas. Staff met with Ohio legislators and/or their aides to thank them for their support and to inform them of future Library plans.

On April 4, new intern Hongyu Chen began volunteering in the International Language Department.

A patron who was helped by Subject Department Librarian Terry Metter in late March donated \$100 in recognition of the service she received to the Cleveland Public Library Foundation.

Lending and Circulation Manager Reginald Rudolph continued to serve on the Public Service Training Steering Committee and

assisted in the facilitation of De-Escalation Training to all CPL staff.

Lending and Circulation Manager Rudolph and Senior Manager of Lending, Logistics, and Circulation Stephen Wohl serve on the BookEnds training team the Hotspot Committee. Mr. Rudolph also serves on the Public Service Training Steering Committee and Mr. Wohl is co-chair of the CPL Labor Management Committee (LMC).

Senior Manager of Lending, Logistics, and Circulation Stephen Wohl continues to serve as co-chair of the CPL Labor Management Committee (LMC) and attend monthly LMC meetings.

City of Cleveland Social Support Services Specialists Myiba Ballard and Anthony Funk have begun offering their services to Cleveland Public Library patrons Monday through Thursday in the Social Sciences Department.

The Science and Technology Department Seed Library has been in high demand since opening in March. In less than a month, 300 seed packets have been "checked out".

A Science and Technology Department patron requested the Boiler Pressure Vessel Code (BPVC) manuals from the American Society of Mechanical Engineers to prepare for an upcoming test. He came back recently to relay that he passed the test and got his boiler operator license renewed. He was profoundly grateful because he received a 40% pay increase from his previous position.

Science and Technology welcomed the newest Public Services Associate, Kristin Galewood who transferred from the Center for Local and Global History.

Science and Technology Librarian Jorge Arganza, Business, Economics, and Labor Librarian Susan Mullee, and General Research Collections Manager Sarah Dobranksy serve on the Workforce Development Committee.

CLEVELAND DIGITAL PUBLIC LIBRARY

Programs & Exhibits

Staff participated in professional groups and Main Library meetings. Staff monitored environmental conditions in exhibits and facilities, showed off the specialized "Archive" display on the touch wall in the department, and prepared appropriate exhibit supports for displays in Main Library display cases.

CDPL met with the new staff from Popular to provide an overview of the unit.

Public Service Statistics

CDPL had 189 in-person visitors during April. Staff had 11 two-hour scanning appointments. From April 1 to April 29, for traffic acquisition, Google Analytics (GA) reports 9603 sessions for 6,513 users. There were 151,292 page-views. Search engines delivered 55% of sessions. Searching in CONTENTdm accounted for 17% of sessions. Referrals were 5% of sessions. Social media accounted for 3% of sessions (more than last month). About 14% of sessions were unassigned. 49% of users accessed the site using desktop computers, and 51% accessed CONTENTdm through mobile devices (3% tablets and 48% mobile, just like last month). Phone continues to increase.

Outreach

Community partners' work in April continued. CDPL continued collaborating on a cemetery project involving the Early Settlers Association, the City of Cleveland, and citizen archivists. The team reviewed and prepped scores of original issues of *habitat*, a Cleveland real-estate newspaper. The team continued a special project for the collections office, digitizing, proofing, and putting online the *Outside Info Newsletter* documenting Cleveland's Liggett Stashower Ad Agency from 1971-2006. CDPL also scanned items from family collections. Several local artists scanned their works.

Collection Development

As of April, there were 10,079 images scanned, 10,020 were post-processed and QA'd, and 494 images were uploaded, many of which were included in multi-image pdfs. High numbers came from the *Daily Legal News* digital microfilming project. Metadata was pulled from the catalog or enhanced for all uploaded records.

The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights include continuing scanning local newspapers, uploading Cleveland Orchestra scrapbooks, and scanning sheet music. Continued prioritized scanning and uploading *Outside Info* for collections. The team processed microfilm images of the East India Company documents and uploaded documents sent by PAL.

ILL

Statistics from OCLC are one month behind and cover March. CDPL had 41 requests from CPL users for materials from other libraries. The response time averaged 19 days and 4 hours.

Partner libraries made 660 total requests. There were 24 requests through ALA forms. CPL staff managed a response time for books of four days and four hours (longer than last month). Staff again had ILL requests from incarcerated persons and general researchers using ALA forms.

Staff Development

On April 24, Kate Passanante from ICA did a half-day paper relaxation teaching session with four staff members from CDPL.

Preservation

As of April 29, preservation/conservation accepted 53 items, returned 152 items, printed seven labels, and made four phase boxes. The team did 31 complex repairs and five simple repairs on codex books. Currently the Pres-Con team is down to half strength due to a staff member's retirement. The CDPL team uploaded more digital images for the inventory of artwork in the library system. The CDPL team continued enhancing navigation for a staff only interface to a digital art management collection in CONTENTdm and has added members from Arts & Culture.

Planning Activities

Staff are developing and planning workshops and programs for next year.

OHIO LIBRARY FOR THE BLIND AND PRINT DISABLED

Activities

For April 2024, OLBPD circulated 62,239 books and magazines directly to patrons. OLBPD registered 166 new readers to the service. The BARD statistics were not ready to be included in this report when it was due.

OLBPD and CPL Financial Services submitted the State Fiscal Year (SFY) 2024 Third Quarter Budget Report to the State Library of Ohio (SLO).

OLBPD along with the Director of Financial Services worked together to determine budget allocations and finalize the SFY2025 Program Budget Request submitted annually to the State Library of Ohio. The budget request was submitted on April 30. The SLO Board will review the request for approval at their May 16 meeting. The Director of OLBPD will also speak to the SLO Board during this meeting to provide an annual update on OLBPD activities and take questions from Board members.

The National Library Service (NLS) announced that free braille LEGO kits are now available for all NLS network libraries—courtesy of the LEGO Foundation and distributed by the American Printing House for the Blind (APH). The braille LEGO kits are aimed at kids aged 6 and older. LEGO Play with Braille helps children with visual disabilities practice their braille reading skills while giving the whole family a way to play together. The set includes two baseplates and over 250 bricks in five colors: white, yellow, green, red, and blue, with studs that correspond to numbers and letters in the braille code. These kits are fully compatible with all other LEGO products, and each LEGO Braille Brick also shows the printed version of the symbol, letter, and number. OLBPD requested kits including one in Spanish.

OLBPD staff participated in remote programming and provided information and talks about the service during Ohio Library Council (OLC) Legislative Day on April 24 in Columbus.

The OLBPD adult book club met remotely on April 11 to discuss *Wish You Were Here* by Jodi Picoult.

ARCHIVES

An application for an Ohio Historical Marker for Main Library was submitted to the Ohio History Connection by Director of Special Projects Michael Ruffing, on April 30. It is hoped that the Ohio History Connection will, after reviewing the Library's extensive application materials, deem Main Library worthy of a permanent historical marker to honor its significance in Cleveland history. If the marker is awarded, its unveiling – it is hoped – will occur in 2025, Main Library's centennial year.

When Main Library (designed by Cleveland architectural firm Walker & Weeks) opened in 1925, the building represented a new type of interior architectural design and function in public libraries in the United States – one that fully embodied the concept of freedom of access to books, helping to build the foundation for the Library's long-term commitment to intellectual freedom. Under the visionary leadership of the Library's third chief librarian, William H. Brett (1845-1918), Cleveland Public Library became the first large metropolitan library in the country to adopt the "open shelf plan," allowing patrons the freedom to take books directly from library shelves (a policy that was widely criticized at the time but soon after embraced almost universally). Main Library was also the first large city library to break away from the inefficient but popular central stack model and house its books in reading rooms

organized by subject, where they could be easily accessed by readers. Mr. Brett's successor, Linda A. Eastman (1867-1963), was the first woman in the US to lead a large metropolitan library system.

The rigorous application process for a historical marker requires the following documents: A statement of significance (which explains why Main Library deserves to be recognized with in this way); the proposed marker text (which may not exceed 250 words); a bibliography of all sources cited in the statement of significance and proposed marker text; and a copy of the relevant pages of each source cited. Each factual claim made in both the statement of significance and proposed marker text were required to be documented with endnotes.

The 16-page statement of significance, written by Mr. Ruffing, was supported by 103 endnotes, and the proposed marker text, also written by Mr. Ruffing, included 12 factual claims that were supported by 95 pages of source documents. Ohio Center for the Book Fellow Laura Maylene Walter contributed to editing and research efforts, and Chief of Special Projects & Collections John Skrtic provided guidance. Source documents were gathered from the Library's Archives and collections, and they include correspondence, newspaper articles, scholarly journal articles, conference proceedings, Library publications and reports, published volumes, US Census records, and architectural drawings dating back to 1883. Significant primary source material was used: over 75% of sources date prior to 1930. All application materials will be preserved in the Archives.

The Ohio Historical Marker program is administered by the Ohio History Connection (formerly known as the Ohio Historical Society), based in Columbus, which has placed more than 1,700 historical markers around the state since 1957. Approximately 20 to 30 new markers are placed each year. No other Cleveland Public Library locations have an Ohio Historical Marker devoted to them, although a marker honoring writer Langston Hughes (1901-1967) was placed on the property of the Langston Hughes Branch in 2003. (That marker was sponsored by the Ohio Bicentennial Commission without the involvement of the Cleveland Public Library.)

ARTS & CULTURE

The Archive by Rebecca Louise Law continues to be a draw, with over 81,000 visitors to the exhibit through April 2024. The exhibit will remain on display through August 3, 2024.

On April 1, the Office of Arts and Culture released a Request for Qualifications for a Prequalified Artist Registry, which would allow qualified artists to remain eligible for future work with CPL for two years. The intent of this registry is to have artists go through a single, competitive process that would allow CPL to contract with them directly for two years. This RFQ is planned to be released annually. Staff hosted two webinars to share information on the process, one on April 16, and one on April 18. Thirty interested artists participated. This call will be open until May 15. Responses will be reviewed by an internal selection committee and artists will be notified of their acceptance by June 30.

CPL Photo Club continues to be a draw, with participants coming on April 3 and April 17.

Cleveland Institute of Music Academy students performed at Martin Luther King, Jr. Branch on Friday, April 5 and at Harvard Lee in honor of the Crafty Ladies Society on Thursday, April 11. On April 16, Project White Butterfly installed an exhibit in the Lower Lobby of LSW on destigmatizing addiction.

Director Tiffany Graham Charkosky participated in a Lakefront Planning and Activation meeting on Thursday, April 25. She also accepted an invitation to serve on the Greater Cleveland Transit Authority's Arts in Transit Committee.

Director of Arts and Culture Tiffany Graham Charkosky participated in fundraising meetings with the External Relations and Development staff, met with program partners LAND studio, Shooting Without Bullets, Lutheran Metropolitan Ministry, BorderLight, Paterson Joseph, Rebecca Law, Assembly for the Arts, AIA Cleveland, and Rooms to Let regarding upcoming art programs and partnerships.

YOUTH & FAMILY ENGAGEMENT

Family Space

This month, Family Space hours were adjusted to accommodate staffing changes. Family Space will now be open nine hours per week at each site through August 2. Staff have welcomed many new families into Family Space this month, with attendance increasing due to outreach efforts and word-of-mouth.

Be My Neighbor Day was held on Friday, April 19, at the Hough Branch; this was a family-friendly event with music, food, educational activities, and giveaways. The Family Space

Evaluation Showcase event took place on April 25 at Thirdspace Action Lab, where they were invited to share their plans to evaluate Family Space and meet other FAC members.

Young Scholars Academy

Recruitment for Spring Young Scholars' Academy (YSA) was organized and completed in the Woodland, Collinwood, Lorain, and Union communities where the program will take place. Flyers and information were provided to the many recreation centers, daycares, laundromats, and medical sites. The registration slots for Transitional and Beginner sessions are filling up!

Allison Kennedy and Trish Fullmer participated in a Starting Point workshop titled "Thinking Together Workshop: Out of School Time Best Practices". Creating safe spaces for all to share ideas, relationship building both in OST (Out of School Time) and with community partners, and ways to increase engagement were presented by leaders from East Cleveland Neighborhood Center.

Ideastream's Be My Neighbor Day kicked off the season at the Hough Branch. The event is an opportunity to talk with families about library programs for children 0-6 years old. The online registration portal is available during BMND to register families immediately!

YSA Programs began on April 22 at Woodland, Collinwood, Lorain, and Union Branches.

Beginner classes will enjoy books and fingerplays to encourage print awareness and print motivation. Parents will receive books for their home library and a bookmark with early literacy tips from lessons. Transitional studies for the first two weeks include Social Emotional Development with stress relieving techniques and cooperation development with exposure to good sportsmanship values. Parents will view 4 kindergarten readiness videos and discuss with Parent Partner kindergarten registration, first day expectations, separation anxiety and importance for a school/home line of communication.

Youth Services

April has been a highly productive month at the library, marked by significant achievements in community engagement, educational initiatives, and operational improvements. The dedicated efforts of the staff have enhanced the library's role as an essential cultural and educational resource in the community.

Departmental Activities and Achievements

Lan Gao - Senior Subject Librarian

Training and Meetings: Played a pivotal role in the system-wide Youth Services Meeting, contributed to the Cultural Diversity ERG Meeting, and provided valuable insights as the past Chair at the IFLA (International Federation of Library Associations) Library Services Meeting.

Special Projects: Key contributions included translating library card applications into Chinese, proofing the Cleveland READS booklist, and training new staff member Katherine Jackson in Collection Management.

Programs and Services: Effectively managed Studio 525, fostering substantial community interaction and creative engagement.

Te'ier Langford - Public Service Associate

Educational Tours: Led a series of educational tours, significantly enriching the students' experiences across various library exhibits.

Programs: Orchestrated Preschool Story Time with themes from popular children's books and spearheaded the Rainbow Craft Program to nurture creativity among young patrons.

Operational Support: Managed operations in Studio 525 and played a crucial role in general library operations, including shelving and equipment management.

Maria Lopez - Children's Librarian

Community Programs: Successfully organized the Step into Spring event and coordinated multiple educational tours, amplifying the library's educational outreach.

Outreach Efforts: Delivered powerful Story Time sessions at the CMSD Administration Building, focusing on kindness and financial literacy themes.

Displays and Strategic Planning: Curated various seasonal displays and was actively involved in strategic planning meetings for the Cleveland READS summer reading programs.

Katherine Jackson - Children's Librarian

Community Engagement: Hosted an engaging Spring Scavenger Hunt and participated in the St. Patrick's Day Parade last month providing enjoyable activities for the community.

Educational Support: Developed essential bibliographic resources for the ACE's summer theater program and helped arrange new children's DVDs in the stack collection.

Professional Development and Training: Participated in Book Ends Training, enhancing skills in operating Studio 525 and overall service quality.

Annisha Jeffries - Youth Services Manager

Leadership: Demonstrated effective leadership by guiding the team and department through ongoing initiatives. Staff are currently having monthly systemwide meetings at the Magnet facility for Youth Services. Jacqueline Lamb, the Director of Youth and Family Engagement, is present to give her support. In this meeting, Director Thomas talked to the staff about the Cleveland READS Summer Reading Program. Additionally, the Summer Committee introduced the weekly lessons, and a small glimpse of how they will use the Beans point system.

Strategic Oversight: Provided strategic direction and operational improvements, significantly boosting youth engagement and service delivery within the department.

Professional Development: Attended the Public Library Association Conference in Columbus, Ohio, from April 3-5, 2024. The conference was a positive and uplifting event that provided valuable insights and networking opportunities for library professionals.

Interviewed by Spectrum News for National Library Week about how libraries remain relevant in our communities.

Submitted Book recommendations to the April edition of the Northeast Ohio Parent Magazine's Reading Room: April 2024 Book Picks for Kids.

BRANCH NARRATIVES

D1 Eastman - Librarian Cassandra Feliciano held two Solar Eclipse programs where attendees made a solar eclipse projector using a cereal box. Library Assistant Nancy Sommer presented Infamous Crimes of the Lorain Westown Area and an Earth Day Rock Painting program. The Cultural Diversity ERG celebrated Eid and the end of Ramadan with a two-hour event for patrons with food, entertainment, and fun activities. Public Services Associate Katy Flores hosted the Cozy with Christie Book Club. Clerk Betsy Serrano and Ms. Feliciano completed CPR training.

D1 Lorain - Librarian Andrea Csia visited Cleverbee Daycare and read *When Spring Comes* to infants, toddlers, and preschool students and visited Marion Seltzer's pre-kindergarten and kindergarten classes and Halle Elementary's pre-kindergarten through second grade classes and read *Llama, Llama, Red Pajama*. Library Assistant Todd Fagan attended Literacy Night at Stockyard Elementary. The campus hosted Coding for Kids and Lit through Arts. Custodian Gary Thomas, Steward, and Pearson completed Adult and Child CPR training. Steward completed the NEO-RLS webinar *Building Engagement with Restorative Practices with Teens*, attended St. Martin de Porres' Presentation Day for student workers, presented at the Coretta Scott King Book Award Roundtable's John Steptoe Author and Illustrator Winners Event and the Cleveland Metropolitan School District's Teacher Professional Development Day.

D1 Rockport - Librarian Kendra Proctor provided "I Survived" book-themed STEM experiments to various youth. Library Assistant William Petrucz hosted Rockport Game Night, in which youth played Super Smash Bros. on the Nintendo Switch. Public Services Associate Kyra Berzonsky held the branch's annual Seed Swap that provided free flower and vegetable seeds, and a flower making craft. Manager Luigi Russo met with West Park Academy staff to promote Best Buy Teen Tech Center. College Now held a free FAFSA help session for students attending college.

D1 Best Buy Teen Tech Center (BBTTC) - Members submitted their projects to the Reach Media Festival. Assistant Coordinator Kelsey Saunders and Manager Jazmine Smith went to Minneapolis for the Best Buy Connection Summit. Staff hosted Garfield Heights Middle School students to learn various technology.

D1 Walz (Closed for FMP)

D1 West Park - AARP Tax Aide series ended with over 140 patrons receiving free Federal and State tax service. Librarian Tracie Forfia performed 20 total outreach programs (11 Story Times and 9 school-age) at Riverside, Discovery World, Clara Westropp, among others. Forfia also hosted a Pete the Cat Story Time event to promote our 1,000 Books Before Kindergarten initiative and it surpassed 100 registrants on the year! Public Services Assistant Kytana Maldonado and Public Services Generalist Sebastian Fickel hosted an AR/VR Hangout. Manager Forrest Lykins hosted No-Pressure Book Club and visited Franciscan Village for an outreach book club.

D2 Brooklyn - Public Services Associate Sarah Kolonick and Public Services Generalist Cara Wolff led an eclipse chalk-art craft. Second graders from Denison School visited Brooklyn for an eclipse themed Story Time led by Manager Peter Roth. Sandy Nosse joined the Brooklyn team as the new Children's Librarian and did an impromptu Story Time for our young patrons with Public Services Associate Jay Butler. Ms. Kolonick led a friendship bracelet Maker Lab. Ms. Nosse began presenting 0-3 playdates at the branch and Ms. Kolonick led an Earth Day seed-bomb program. Linking Legacies presented a chamber music performance for patrons and students from Denison School.

D2 Carnegie West - Students from Paul Laurence Dunbar and Near West Intergenerational provided haiku for the StoryWalk, complemented with illustrations by Public Services Associate Em Poor. Manager Angela Guinther presented at the April meeting of the Randall, John, Jay, Whitman block club, volunteered at Ohio City Inc.'s annual fundraiser, and directed the work of students from St. Ignatius High School sprucing up Frank Novak Park during their annual Spring into Action neighborhood clean-up day. Twenty-five students from Joseph M. Gallagher visited for eclipse art with Librarian Helen Zaluckyj.

D2 Fulton - Librarian Beverly Austin conducted Story Times at Lincoln Park Academy and Natividad Pagan Elementary. Public Services Associate Rosa Simone conducted additional Story Times at Clark Elementary and Metro Catholic School. Branch Manager Barrett hosted the Paint Away Program, while the Clark Fulton Community Forward Learning Center welcomed freshmen and sophomores from Ginn Academy to explore and engage with STEM career choices. Mrs. Austin, Ms. Simone, Mrs. Irizarry and Mrs. Barrett completed CPR/AED training.

D2 Jefferson - Public Services Generalist Grafton Lee led the Beginner's Art for Adults program based on Piet Mondrian. Children's Librarian Karen Kelly Grasso hosted "Totally Ready for the Totality," an eclipse program and pinhole viewer craft workshop. Public Services Associate Danielle Konkoly led the Think and Drink book club on *Furious Hours: Murder, Fraud, and the Last Trial of Harper Lee*. Ms. Konkoly hosted a Cookbook Club. Dance Arts by Regina led a hip-hop dance class. Holden Forests and Garden led a discussion for Arbor Day. The campus hosted five Therapeutic Arts programs.

D2 South Brooklyn - Manager Joanna Rivera held a Spill the Tea program for adults to discuss and share tips on the topic of Spring Recipes. Youth Service staff Adela Torres and Ray Cruz

hosted Earth Day craft, Poem in your Pocket Day for Poetry month, Teen Art Appreciation, Gamer's Guild, after school chess every Tuesday, and the World in Watercolor art program. Public Services Associate Christine Van Farowe visited the Senior Citizen Resource Inc. center on Earth Day to do a small presentation with the seniors on how to grow seeds on a windowsill.

D2 South - Librarian Jennifer Moncayo hosted an eclipse program on creating pinhole projectors. Public Services Generalist Clinton Kieffer hosted an eclipse-themed family coloring program. The second Mobile Food Pantry took place this month. The campus also hosted the first of three ArtsRx programs presented by Julia de Burgos Cultural Art Center. Finally, staff delivered a new batch of 150 books for the Scranton Castle Building Drop Collection.

D3 Garden Valley - Public Services Generalist Daniel DeFreitas co-facilitated the Robotics, Garage Band, and Unleash Your Inner Poet programs. Library Assistant Leonard Burks and Public Services Associate Eren Crebs conducted Story Time outreach at the Rainbow Terrace Daycare and Anton Grdina Elementary. Crebs facilitated four sessions of Unleash Your Inner Poet for all ages. Crebs and Burks conducted the Maker Lab Making Tunes. Public Services Generalist Emma Pavlik co-facilitated the Anime Club program every other Saturday.

D3 Hough - Caregivers and children ages 3-8 enjoyed Be My Neighbor Day, receiving free resources and books. Activities included Jukebox Jesse, facing painting, an Ideastream Technology Station, and a special appearance by Daniel Tiger.

D3 MLK - Librarian Angela Margerum and Library Assistant Youth Emphasis Eric Eubanks hosted a Poetry Remix program for the teens facilitated by Miss Britt, plus Beats & Lyrics: Poetry Edition and Power - Passion - Poetry programs. Eubanks hosted a Solar Eclipse discussion with the teens. Eubanks and Public Services Associate Bessie Coleman continued their weekly line dancing programming. Coleman attended the CWRU Flea Market to talk about branch programming and services and give away free books. Manager Kimberly Hunter and Public Services Generalist Andrea Bennett hosted the monthly Fenway Manor book club. Public Services Generalist Rob Galo conducted outreach in the Glenville neighborhood by hosting a table at the UH Wellness Center.

D3 Sterling - Clerk Crystal Hollis and Library Assistant Antonio Williams received CPR/AED certification. Public Services

Associate Valerie Gee and Manager Monica Rudzinski met with Dr. Kimberly Porter, Director of Academics at University of Cleveland Preparatory School, to promote library resources. Rudzinski attended A Conversation Exploring the Development of Awe in Children and Youth presented by CWRU's Schubert Center for Child Studies in collaboration with the Cleveland Humanities Festival; PNC Fairfax Connection Speaker Series featuring Sonia Manzano; and the Third District Safety Meeting.

D3 Woodland - Manager Maria Estrella hosted Ward 5 Councilman Richard Starr's Collaborative Initiative for Safer Communities, and the HHW Ohio Informational Sessions for the Women in Sustainable Employment (WISE) Pathways Program.

D4 East 131st Street - Public Services Associate Kathryn Wetterstroem held an air plant holder painting craft. Librarian Kelli Minter held a sidewalk chalk art project to recognize the Solar Eclipse. For National Poetry Month staff held a Poem in Your Pocket event where young scholars could write and illustrate their own poems. The Literacy Lounge held the first of their Comics at the Corner series, where patrons explored comics while hearing about careers working on comics. East 131 hosted four sessions of Therapeutic Art for youth.

D4 Fleet - Free Tax Prep ended this month with 97 patrons served. Manager Magnolia Peters gave approval for nonprofit Sleep in Heavenly Peace to station a collection bin at Fleet, to provide bedding materials for low-income families. Librarian Natalie Flamik attended a music therapy program facilitated by the Broadway School of Music and the Arts at AB Hart.

D4 Harvard-Lee - The branch held a celebration for the Crafty Ladies Society, with Cleveland Institute of Music performers, for 65 attendees. Manager Kristen Schmidt facilitated an ALA virtual read-in, plus a Q&A with 2024 ALA John Steptoe Award winners. Manager Schmidt and Public Services Generalist Lily Draheim started senior outreach at Alpha Homes. Manager Schmidt held the Construction Kits Maker Lab and answered CPL Board of Trustee questions about the Harvard-Lee community. Manager Schmidt hosted NOPEC for a program on energy efficiency with the energy bike, and a recruitment event by Breakthrough Schools with Z107.9 FM.

D4 Mt. Pleasant - Local poet Ali Black conducted a program about writing and publishing poetry for 15 youth. Manager Shayla Boyce presented at the Andrew J Rickoff School parent meeting about the Rickoff Robotics outreach program and library services.

D4 Rice - DJ Soundedbender Institute offered professional instruction on the art and history of disc jockeying for 12 youth, thanks to Librarian Johnson for securing grant funding from John Carroll University. The branch wrapped up free tax preparation, having served an estimated 138 patrons since January!

D4 Union- Library Assistant Valerie Johnson held two 0 to 3 Read to Me! play dates, and Story Times with a new family from the Union Miles neighborhood. Johnson visited Miles, Nathan Hale, and Miles Park Schools to share resources, as well as present Story Times with pre-K and kindergarten students. Library Assistant Michael Armstrong taught patrons how to utilize the Cricut to start a successful business or create crafts. Manager Karie Felder assisted retired CPL employee Cathy Jennings to create terrariums with youth.

D5 Addison - Public Services Associate Ashley Martinez attracted five patrons with Pamper Your Pet. Filmed in CLE, in collaboration with Greater Cleveland Film Commission, presented opportunities for local jobs in the film industry. Librarian Heidi Malinoski hosted Tree Tale Teller for a children's Story Time in collaboration with Holden Forest & Gardens. Public Services Generalists Adeline Wallo and Reuben Jolley attended community partner meetings with Neighbor Up and Organizers & Allies.

D5 Collinwood - April programs were Earth Day Flower Stamps, Pre-Solar Eclipse Party, and knitting and crafting. Public Services Generalists Ne'Chelle Jones-Moore and Marlon Merritt, and Library Assistant Computer Emphasis Sheila Mudgett-Price supported the Wellness and Wealth program. Manager Caroline Peak worked with community organizations to provide speakers and resources at meetings and worked on the OLC Legislative Day team to share news about CPL successes and advocate for library funding.

D5 Glenville (Closed for FMP) - Librarian Maggie Lawrence continued visits to Wade Early Learning Center and the WIC offices at J. Glenn Smith Health Center. Public Services Associates Shawnte Baldwin and Darah DeRosa continued a Zine-making workshop with students at Glenville High every Monday. Public Services Generalists Rob Galo and Cory Kates hosted a table at the Minority Health Resource Fair at UH Wellness Center.

D5 Langston Hughes - Librarian Christopher Busta-Peck presented Story Times at Daniel Morgan Elementary and Wilson Elementary. Library Assistant Ron English visited neighborhood schools to promote Chess for Success and read to students. The campus hosted a book sale and a performance by the Whitehouse Band for jazz appreciation month. PNC Bank held its second segment in their Financial Wellness series. Manager Bill Bradford attended the St. Martin de Porres Presentation Day at Hough.

D5 Memorial-Nottingham - Manager Moncrief Robinson attended the April Board meeting, the East 156 Street Club meeting, and volunteered at the Women's ERG event. Public Services Generalists Michael Fillinger and Christopher Kulcsar attended the Waterloo Merchants meeting. Librarian Adam Tully, Library Assistant Marvin Benton, Public Services Associate Cassandra Dunn-Childress, and Public Services Generalist Fisher conducted 16 outreach Story Times and five in-house Story Times. Dollar Bank conducted a Credit/Homeownership program for adults detailing the importance of checking and savings accounts for teens. Twelve patrons attended Paint and Sip. Five families attended the National Poetry Month series conducted by Tully.

DIVERSITY, EQUITY AND INCLUSION

During the month of April, the Diversity, Equity and Inclusion Department engaged in and/or championed the following, as CPL strives toward operating with excellence:

- Planned for Asian American Pacific Islander Heritage Month.
- Conducted an accessibility walkthrough of Main/LSW to discuss future enhancements.
- Met with The Land Board of Directors Mr. Breckenridge and Mr. Ruiz.
- Conducted monthly accessibility team meeting with members of property management, public services, OLBDP and special collections.
- Partnered alongside CPL's women's ERG (Talk on Tuesdays) with the Village of Healing and Neighborhood Family Practice to host a movie screening during Black Maternal Health week entitled Black Motherhood Through the Lens by Dr. Ade Osinubi.
- Partnered alongside CPL's Cultural Diversity ERG to plan and execute CPL's first Eid Celebration at the Eastman Branch.
- Participated in this year's annual Girl Power event.
- Met with Compass Consulting to discuss the DEI executive leadership seminar (2 ½ day trainings).

- Conducted planning meeting for Pride in the CLE parade and Pride Month. Exploration of authors for book and/or panel discussion.
- Met with staff to discuss DEI related concerns.
- Conducted New Employee Orientation with a focus on diversity, equity, inclusion, bias, and unconscious bias, for incoming staff.
- Drafted guidelines for ASL Interpreting Services.
- Reached out to Lake Erie Native American Council (LENAC) member Cynthia Connolly to inquire about partnering with LENAC during spring/summer.
- Facilitated Cleveland Hearing and Speech Demo to explore on demand translation services for CPL Branches.
- Attended the Cleveland Metropolitan School District (CMSD) Integrated Health Fair in partnership with CPL's Youth and Family Engagement Department and CMSD.
- Participated in PRADCO 360 survey and follow up meeting.
- Planned Lunch and Learn with Jenni Bosco from Plexus.
- Attended Crafty Ladies event at Lee-Harvard Branch.
- Began planning for Juneteenth. CPL's Black ERG will once again participate in Cleveland's Freedom Fest.
- Completed Truth Racial Healing Facilitator Training through Cuyahoga Community College.
- Attended a 1:1 executive leadership discussion with Karla Wludyga of PRADCO.
- Began Prism Project Conversation with team members Tana P. Erica M. and Tiffany C.
- Completed American Library Association (ALA) slides for conference in June.
- Conducted supplier diversity planning meeting - Ana V. Carol H., Lynn S., Bryan S. Carrie K., and Director Thomas.
- Participated in planning discussion for CPL's remaining Townhalls for 2024.
- Conducted wayfinding and signage meeting for Main/LSW - Ana V., Sherry P., Summer S., Kathleen S., Tana P., and Jean M.
- Conducted bi-weekly meeting with Will Reed from Ohio Library for the Blind and Print Disabled (OLBPD).
- DEI exchange of resources with DEI Director Diara Polk of Hilti Corp.

- Met with Mia Henry who provided DEI professional development curriculum demo to CPL's HR and DEI team (Melinda G. and Ana V.).
- Participated in the employee appreciation and engagement committee meetings.

EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION

The following Office of External Relations and Development efforts took place in **April 2024**.

EXTERNAL RELATIONS & ADVOCACY UPDATES:

- *Goal: Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact*
 - *Participated in Ohio Legislative Day*
 - *Hosted Governor DeWine's ReadOhio Initiative*

CPL DEVELOPMENT UPDATES:

- *Goal: Align fundraising to support CPL strategic plan*
 - Fundraising

CPL FOUNDATION UPDATES:

- *Goal: Reach Financial Targets*
 - Advance the Foundation's 2024 financial targets.
 - Library Giving Day April 3, 2024
 - Submitted application for support of summer reading program.
 - Hosted meetings with potential funders for Prism project
 - Awarded grant for new Studio 525 teen space.

ADDITIONAL DEPARTMENT EFFORTS

- Letter of support to Legal Aid Society for the 2024 Pro Bono Innovation Fund

COLLECTION & TECHNICAL SERVICES

Director of Collection and Technical Services Sandy Jelar Elwell, Catalog Manager Andrea Johnson, Collection and Acquisitions Manager Olivia Morales, Catalog Librarian Perry Huang, and Technical Services Librarians Celia Halkovich and Barbara Satow attended the CLEVNET Technical Services & Acquisitions Special Interest Group (SIG) meeting on April 17. Ms. Jelar Elwell and Ms. Morales led a discussion about CPL's collections and ordering. Ms. Johnson led a discussion of how to handle brief titles in the local catalog for DVDs and Blu-rays when their release is cancelled.

Ms. Jelar Elwell attended the Women's Employee Resource Group (ERG) monthly "Talk on Tuesdays (T.O.T.)" meeting on April 1, volunteered at the film screening of "Black Motherhood Through the Lens" on April 15, and attended BLUECloud Analytics Training on April 30.

Collection and Technical Services staff attended the monthly CPL All-Staff Town Hall meeting. Ms. Morales, Ms. Valentine, Ms. Williams, and Technical Services Librarian Libby McCuan attended the Northeast Ohio Regional Library System (NEO-RLS) webinar "Question MARC: is that all there is?" on April 17. Ms. Morales and Technical Services Librarian Michael Gabe attended the seventh and final session of the NEO-RLS 2023-2024 Leadership Academy on April 18, which consisted of the workshops "Create a Growth Mindset: Guiding your Employees to Resiliency, Grit, Optimism & Forgiveness" and "Empathetic Leadership."

Acquisitions: The Acquisitions Department received 38,720 items, 1,752 periodicals, and 175 serials; added 531 periodical items and 734 comics; and processed 1,843 invoices and 64 gifts.

Acquisitions Coordinator Alicia Naab assisted Lending and Circulation Manager Reginald Rudolph in accessing OverDrive Marketplace accounts for Lending Department staff. Ms. Naab and Public Administration Library Assistant David Furies coordinated to correct notification alerts from OverDrive Marketplace after an update to purchasing tools was made in OverDrive's software this month. Ms. Naab worked with Ingram Library Services Inside Sales Representative Kevin Bergin to resolve an issue with materials being sent unprocessed.

Technical Services Librarian Tonya Jenkins attended the Midwest Tape webinar "What to Watch: Digital and Physical Media Trends

for Libraries" on April 18 and the Booklist webinar "Library Love for LibraryReads" on April 23.

Technical Services Serials Clerk Paula Stout returned from a leave of absence on April 1.

Catalog: Staff cataloged 3,859 titles, including 228 original records and 52 upgrades, added 4,300 items, created 187 Library of Congress call numbers, completed 130 bibliographic quality control transactions, and transferred 130 titles or call numbers for Cleveland Public Library. The Department also added 2,679 titles, made 263 corrections, and performed 96 transfers for CLEVNET member libraries. Librarians handled 62 email and phone requests from Library staff and 250 requests from CLEVNET.

Technical Services Librarians Heather Gohring, Erin Valentine, Jessica Williams, and Technical Services Associate Marquetta Brown continued to catalog High Demand material. Technical Services Librarian Michael Gabe assisted Ms. Valentine and Catalog Manager Andrea Johnson with updating the CLEVNET cataloging request guidelines. Ms. Valentine created original records for a serial and three Arabic texts in the Special Collections Department as part of the Embedded Catalog Librarian Project as well as two Hebrew children's books. She also corrected over 90 CLEVNET item records with incorrect volume analytics leading to holds which were limited to a particular copy.

Collection Management: Collection Management selected 1,697 titles, 7,175 items, and spent \$157,332 on physical materials and \$14,916 on eMedia.

Collection Management Librarian Laura Mommers assisted Eastman Children's Librarian Cassandra Feliciano with compiling a list of juvenile math books on different subject areas, such as algebra, geometry, etc.

High Demand: The High Demand Department received and added 7,605 items and processed 552 invoices.

Technical Services Librarian Libby McCuan volunteered at Girl Power 2024! on April 2, attended the Ryan Dowd webinar on "Migrants: A Conversation with Sheri Laigle about the Current Crisis (and How Your Organization Can Help)" on April 11, participated in CPR/AED training on April 19, began attending the American Library Association's (ALA) six-week online course on the Fundamentals of Cataloging (FOC) on April 22, and

attended the School Library Journal (SLJ) webcast on "Strong Girl Characters: A Discussion with Women AAPI Writers" on April 29.

Logistics: The Technicians unpacked and sent 7,418 new items to the Acquisitions Department and 5,977 new items to the High Demand Department.

Materials Processing: The Materials Processing staff processed 11,419 items.

OUTREACH & PROGRAMMING SERVICES

Events

Eclipse Programming (April 6)

On Saturday, April 6, in collaboration with Science & Technology and Youth Services, OPS staff hosted a series of Eclipse-themed programming in the LSW Auditorium. Programs included a screening of the Disney movie *Wish*, a staged reading of literary works around the Cleveland Humanities Festival theme of "awe" in partnership with Literary Cleveland, a presentation around the science around the eclipse with NASA Glenn Research Center Senior Aerospace Engineer, Craig Williams, and a discussion on the presence of eclipses in film with journalist and filmmaker Ygal Kaufman. About 160 people were at this series of eclipse programs throughout the day. Additionally, OPS staff posted interactive displays in the lobbies of LSW and Main, inviting patrons to make a wish to a galaxy-themed wishing wall and add a star to a U.S. or World Map indicating their hometown, as Cleveland hosted many out-of-towners over the course of the Eclipse weekend.

Radio One

On April 13th, Urban 1 Cleveland and the Ohio Housing Finance Agency for Empower One held a housing seminar at the Lakeshore facility, allowing patrons to learn the ins and outs of homeownership, closing costs, qualifying for loans and much more. Approximately 250 patrons attended the event.

Dr. Yvonne Pointer

Dr. Yvonne Pointer, Cleveland anti-violence activist, author, and philanthropist, held Victims of Crime: Write the Vision conference and book launch at the Lakeshore facility on April 20th. The conference had sessions on healing, grief recovery

methods, community vendors, prizes and more. The event saw 120 patrons.

The Right to Read

On April 16th, Governor DeWine hosted a round table discussion at the Cleveland Public Library - Main in the Learning Commons to discuss child literacy in the state.

Girl Power

On Tuesday, April 2, 2024, the 10th-anniversary celebration of Girl Power unfolded at the Cleveland Public Library, uniting more than 450 participants from 17 Cleveland Schools. This empowering event aimed to inspire and equip future leaders and readers across the city. Students engaged in two of twelve breakout sessions tailored to enhance crucial life skills. Amidst these enriching activities, they shared lunch and forged connections with peers from diverse educational backgrounds. The event reached its pinnacle with a captivating keynote address delivered by author Faridah Àbíké-Íyímídé, who spoke about her latest literary work, "Where Sleeping Girls Lie." To top it off, each attendee received a complimentary copy of the book and relished the opportunity to have it signed by the author as the event ended.

Programs & Services

Legal Aid and Legal Works

The Memorial-Nottingham branch of the Cleveland Public Library hosted Legal Aid on April 13th. About 71 patrons received free legal counsel relating to civil matters. LegalWorks is still working and providing legal services at Fulton, Mt. Pleasant, Woodland, and Memorial Nottingham branches.

Housing Court

On April 13th, the Cleveland Housing Court held a landlord workshop at the Cleveland Public Library - Main, in the Learning Commons. The event gave landlords the opportunity to learn from guest speakers from Cleveland Housing Court magistrates, specialists, and city of Cleveland departments. About 70 landlords attended the workshop.

Barbershop Books

The Barbershop Books initiative still holds strong. Barbershop Books and CPL have united to curate a captivating selection of books available at chosen barbershops and salons, designed specifically for young Black readers from kindergarten to seventh grade. Through Barbershop Books, barbers undergo

specialized training in early literacy, creating a supportive atmosphere that encourages young readers to thrive. In April, over 770 patrons interacted with the bookshops placed in ten participating barbershops.

Afterschool Services

Art Therapy and Therapeutic Art services, facilitated by Art Therapy Studios, offer innovative art-based interventions tailored for social and emotional growth. Therapeutic Art services saw 203 students across six branches, including South Brooklyn, Collinwood, Jefferson, Sterling, Hough and East 131. College Now is now continuing its programming at the Main Library in Downtown Cleveland. A small group of high school students meet Monday through Friday in the Learning Commons. Impact! created by College Now prepares students for the SAT and ACT tests. The Greater Cleveland Food Bank's Kids Cafe program remains effective, supplying nourishing meals to students who visit all Cleveland Public Library branch locations and Main Library.

Tutoring

CPL America Reads and Viking Corps provides invaluable preparation and development for students' future careers, by enhancing communication skills, expanding network, fostering problem-solving skills, creativity, and thinking outside the box. In the month of April, America Reads assisted about 850 scholars across 13 branches.

Partnerships

Solid Waste District

In April, Community Outreach Manager Isabelle Rew worked with Carin Miller from the Solid Waste District to register all CPL branches, including Main, LSW, and the West Side Market, as Eclipse Glasses collection sites. Throughout the month of April, branches have collected thousands of used and unused Eclipse Glasses which will be counted and delivered to the Solid Waste District the first full week of May.

The collected glasses will be vetted for quality by OPS PSG Lamar Edmondson and then sent to Astronomers Without Borders for reuse at future solar eclipse events around the world or separated into parts for recycling.

Outreach

Total Eclipse Fest (April 6-8)

On Saturday, April 6 through Monday, April 8, OPS, TechCentral, Public Service, and administrative staff had the pleasure of attending and hosting a resource, book giveaway, and activities table at the Great Lakes Science Center's Total Eclipse Fest. CPL staff distributed approximately 5,000 books over the three-day festival and engaged with over 2,000 patrons.

In addition to sharing books with the community, staff engaged with visitors to the library's tent by sharing information about Library programs and services and offering button-making, free eclipse glasses, 3D printing demonstrations, and homemade pinhole eclipse viewers giveaways using two Cricut machines. The library's tent had a long line of visitors on all three days, demonstrating the high demand for and interest in books and other Library services to festival attendees.

Fan Expo (April 12-14)

On Friday, April 12 through Sunday, April 14, OPS, Public Service, and TechCentral staff hosted two Library resource and activities tables at the 2024 Fan Expo at the Huntington Convention Center. Library tables shared information about upcoming programs and events, along with button-making using recycled comic books, a gaming station, and 3D printing demos. OPS staff distributed over 1,500 books to over one thousand patrons during the Fan Expo.

Additionally, the Library was joined by Comics at the Corner founder Dawn Arrington, who gave away comic books featuring characters of color while promoting her upcoming literacy programming.

Early Literacy Outreach

On April 24, OPS Associate Maggie Lawrence attended the "Let's Get Ready for Kindergarten and Literacy Family Workshop" at FDR Elementary School and engaged with 23 participants. Maggie presented information on early literacy skills and library resources to support families with kindergarten readiness. She brought relevant resources, focusing on the Young Scholars Academy, and used two Kindergarten Readiness backpacks to play early literacy games with kids and families.

On April 25, Maggie visited the WIC office at the Glenville Health Center to read with 9 children, share resources and

giveaway books, and model early literacy skills for families as they waited for their appointments.

West Side Market

OPS staff continue to staff the West Side Market on Fridays and Saturdays from 10 a.m. to 2 p.m. to give away free books and share information about Library resources and events. This month, staff, including Marina Marquez, Chantel Sailor, Megan Marshall, and Lamar Edmondson, distributed approximately 10,000 books to over 3,000 visitors.

Training

NEO-RLS Training

On April 18, Community Outreach Manager Isabelle Rew attended the final NEO-RLS 2023-2024 Leadership Academy training. The trainings were led by Amy B. Shannon, President of Pinnacle Leadership Solutions, LLC and Erin Turner, Intensive Services Program Manager at Crossroads. The session covered topics including how to create a growth mindset in yourself and on your team and how to employ empathetic leadership in your workplace.

Parade the Circle

On April 20 and 21, OPS staff Isabelle Rew, Marina Marquez, and Bernadette Lemak attended two Parade the Circle workshops at the Pivot Center. Library staff received information about how to participate in this year's Parade the Circle parade on June 8. OPS staff will be creating six costumes and decorating book carts for the Parade, along with hosting a Library resource table in Circle Village.

CPL Training

Isabelle Rew attended CPL HR Training, Navigating Difficult Conversations on April 24.

Regional Training

On April 26, Isabelle Rew traveled to the Buckeye Library in Medina, Ohio for the first Ohio Bookmobile Managers Meeting since the pandemic. The meeting brought together 25 public library staff who manage bookmobile programs across the state of Ohio to discuss their outreach initiatives, tour a bookmobile, discuss challenges in mobile libraries, and learn from best practices in the field. The meeting provided Isabelle with insights into the future operations of the On the Road to Reading early literacy outreach program.

Hiring

In April, OPS welcomed Maggie Lawrence to the department as the Early Literacy Outreach & Programming Associate. Maggie will coordinate operations of the library's early literacy outreach programming using a Mercedes Sprinter van.

MARKETING & COMMUNICATIONS

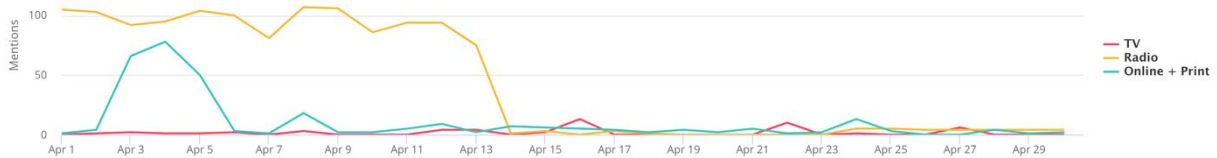
Department Vision: Use all methods of marketing to inspire Greater Clevelanders to love their library over and over again.

- April 1: Writers Unplugged with Cara Black
- April 3: Library Giving Day
- April 8: Solar Eclipse
- April 11: Writers Unplugged with Samuel Burr
- April 29: Writers Unplugged with Heather Gudenkauf

Other Key Initiatives

- Cleveland Reads - Summer Reading Program

Media Mentions by Type















Mentions 1,632 Audience 909,093,689 Publicity \$11,170,907







Social Media

(Chg v. last month)	Facebook	Instagram	X (Twitter)
Followers	↑ 102	↑ 322	↑ 39
Engagement Rate	↓ 2.3%	↓ 8.1%	↓ 17.4%

Top Posts by Platform

<p> clevelandpubliclibrary Thu 4/25/2024 11:00 am EDT</p> <p>#TBT Today's ominous-looking photo takes us to the East 9th Street Pier in 1947. Subject Cleveland Collection. Photographe...</p> 	<p> clevelandpubliclibrary Tue 4/30/2024 3:14 pm EDT</p> <p>What's on your reading list for next month?</p> 	<p> clevelandpubliclibrary Wed 4/3/2024 8:00 am EDT</p> <p>It's Library Giving Day! You never know how your work can shape someone's life. ❤️ Director Thomas shares one of his favorite...</p> 
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<p> Cleveland Public Library Tue 4/23/2024 8:04 am EDT</p> <p>We're thrilled to welcome our newest trustee, Melaak Rashid, to The People's University! Trustee Rashid joined the...</p> 	<p> Cleveland Public Library Thu 4/11/2024 11:00 am EDT</p> <p>#TBT Today's 1978 photo captures a street scene on Professor Avenue in the Tremont neighborhood. Cleveland City Hall...</p> 	<p> Cleveland Public Library Thu 4/18/2024 5:31 pm EDT</p> <p>There hasn't been a more dynamic duo in Cleveland since LeBron and Kyrie. Say hello to Marina & Isabelle, the shining faces at...</p> 
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<p> @Cleveland_PL Thu 4/18/2024 5:31 pm EDT</p> <p>There hasn't been a more dynamic duo in Cleveland since LeBron and Kyrie. Say hello to Marina & Isabelle, the shining faces at...</p> 	<p> @Cleveland_PL Tue 4/30/2024 3:14 pm EDT</p> <p>What's on your reading list for next month?</p> 	<p> @Cleveland_PL Sat 4/6/2024 2:25 pm EDT</p> <p>Gift of Darkness? Check out cpl.org/eclipse for CPL eclipse activities at Library locations or stop by our booth at the Total Eclipse...</p> 
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Website

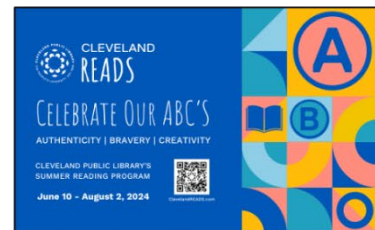
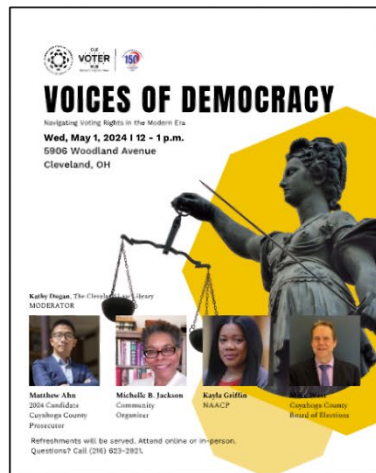
Unique Visits	Avg Time on Site	Top 3 Traffic Sources	Top 3 Page Views	Bounce Rate
254,957 ↓ 1.6%	1m 05s ↓ 5.00%	1. Direct 2. Organic Search 3. Referral	1. Home Page 2. Results Necrology File Index 3. Show Record News Index	42.68% ↓ 2.56%

E-Blasts and E-Newsletters

- Off The Shelf
- Library Giving Day - CPLF Support: Primer, Day-Of, Thank You, Round-Up

	Send dates	Sends	Open rate	Click rate	Unsubs	Bounces
• Library Giving Day Primer 2024	Apr 01, 2024 11:30 am	56,567	33.6%	0.2%	53	266
• Library Giving Day 2024	Apr 03, 2024 8:00 am	56,486	37.8%	0.4%	77	237
• Off the Shelf April 2024	Apr 04, 2024 10:13 am	56,393	33.4%	1.0%	24	212
• Library Giving Day Thank You 2024	Apr 06, 2024 8:00 am	56,355	31.3%	0.2%	55	210
• Library Giving Day Round-up	Apr 17, 2024 4:04 pm	56,263	29.0%	0.2%	56	215

Print Material Overview



SAFETY & PROTECTIVE SERVICES

Safety Services

- 4-2-24: LSW Girl Power 9am-1:00p
- 4-2-24: Rice-building on controlled entry after female alleged to have brandished a firearm during a fight on Harvey Rice property. Police responded and the library resumed normal operations after police gave all clear.
- 4-3-24: C West-911 called due to irate patron. Patron left on own accord-first responder cancelled.
- 4-4-24; Addison-patron injury due to fall. EMS notified and responded
- 4-4-24: LSW-EMS & CPD notified for a patron with a mental health emergency; No library social worker available due to call off. CPD transported the patron to Lutheran Hospital.
- 4-5-24: Rice Branch on temporary lockdown after students began fighting on campus. CPD called and responded, and combatants left in unknown direction. Branch moved to controlled entry until normal operations could resume.

- 4-5-24: Main/LSW-protest scheduled for Public Square between 4p-6p. Staff notified for general awareness.
- 4-5-24: C West-CPD notified regarding a mental male threatening staff.
- 4-6-24: MemNot-EMS called for a patron who fell. Patron refused medical assistance.
- 4-6-24: LSW/Main dock-Vehicle blocking ramp was towed for blocking ramp (OH-KBL5166).
- 4-12-24: E 131-branch on controlled entry after juvenile brandished a firearm after being expelled.
- 4-12-24: C West-EMS contacted regarding patient with a medical emergency. (EMS to Lutheran.)
- 4-13-24: LSW-CPD called for a disorderly patron; CPD was cancelled after patron left.
- 4-15-24: Mt. Pleasant-CPD notified re: unruly patron refuses to leave.
- 4-19-24: LSW patron requested an ambulance for unknown emergency.
- 4-19-24: Garden Valley-patron requested assistance for unknown medical emergency. Transported to S. Pointe.
- 4-22-24: Hough branch-break in at 00:46 hours.
- 4-24-24-LSW staff elevator #4 staff member stuck on elevator-911 was called and CFD Tower #1 facilitated their exit. Koenig was notified to find resolution.
- 4-24-24: Rockport patron experienced a medical emergency. 911 called by Royce.
- 4-24-24: LSW patron stuck in elevator and staff member stuck in elevator (two separate instances). CFD called for both.
- 4-24-24: LSW/Main two juvenile patrons allege another patron stole property from them. CPD was notified. Their property was recovered.
- 4-25-24:LSW- CFD notified regarding patron stuck in elevator.
- 4-27-24: LSW-911 called due to a patron experiencing a medical emergency.
- 4-29-24: Rice-911 called for fight in parking lot. Branch placed in controlled entry. Juveniles dispersed prior to LE arriving
- 4-30-24: Lee Harvard-01:09am- 911 called for motion alarm. Check perimeter was false alarm.
- 4-30-24: Brooklyn-false alarm from malfunctioning alarm panel. CFD and CPD conducted a walk through.

Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
April 2024	1269	18	44	25	182	56
March 2024	1471	28	24	29	184	53
Feb 2024	1407	12	44	18	163	168
Jan 2024	1566	37	28	15	156	104
Dec 2023	1350	29	28	25	153	53
Nov 2023	1338	31	32	12	115	119
Oct 2023	1912	42	76	51	152	67
Sept 2023	1418	27	87	12	152	83
Aug 2023	1355	28	101	30	156	103
July 2023	1458	14	76	21	110	161
June 2023	1335	24	72	19	100	47
May 2023	1433	30	38	40	142	Sys upgrade*1396

Special Attention, Special Events, and Significant Incidents

- 4-3-24: TikTok-Instagram influencer Stefan Johnson at CPL.
- 4-6-24: LSW eclipse programming.
- 4-12-24: LSW-Progress with Chess (CANCELLED)
- 4-13-24: Eastman-Cultural Diversity ERG (EID) OT approved for event (H. Parks).
- 4-13-24: Lakeshore: Radio One event
- 4-13-24: LSW-Cleveland Housing Court workshop 10a-3p
- 4-15-24: LSW-Black Motherhood
- 4-19-24: MemNot-Matt Zone & Land Conservancy meeting
- 4-20-24: Lakeshore-AntiViolence event.
- 4-23-24: Main/LSW WOIO media will be interviewing Marks (North Reading Room).
- 4-23-24: LSW 2-ReAmp Network w/Megan Marshall
- 4-26-24: Woodland- Voting experience
- 4-30-24: MLK Philanthropy Ohio

Protective and Fire Systems

- 4-6-24: Garden Valley-temporary power outage. Restored by CPP after approximately 1 hour.
- 4-10-24: Camera additions for MemNot-Lakeshore submitted to Legal for review.

- 4-11-24: MLK-gas leak detected; building temporarily evacuated. Opening at 1p.
- 4-13-24: Main Eastside elevator malfunctioning-PM notified for service.
- 4-17-24: LSW-emergency water repairs affecting water systems.
- 4-25-24: E 131 lost power. First Energy is notified.

Contract Security

- 4-10-24: Royce mgt. contacted regarding Brooklyn guard performance issues.
- 4-13-24: MemNot-IPS approved to add cameras.
- 4-22-24: Working with IPS regularly on video & alarm systems (Glenville/MemNot/West Park other FMP locations).
- 4-29-24: Glenville meet with Capitol projects to discuss Glenville change orders.

Administration

- 4-1-24: Bi-monthly mayors meet along with CMSD.
- 4-6-24: Addison-Regional director request video of patron and mgr. interaction
- 4-8-24: Library special close (Eclipse).
- 4-9-24: Addison-Tancak request internal video regarding proper opening.
- 4-11-24: Meet with Ohio Library security group to discuss issues of mutual interest.
- 4-12-24: Union- SEIU Fullmer request video related to grievance. Unknown if date and time of request were correct. No video provided wait for HR to weigh in.
- 4-18-24: Grief Debrief with EASE reps.
- 4-23-24: Meet with director & HR to discuss 860 negotiations.
- 4-25-24: Meet with HR regarding Unit disciplinary meetings.
- 4-25-24: Meet with Core Team to discuss CPL after hours.
- 4-30-24: Met with CPD city wide task force who put CPL on agenda related to the break-ins at various libraries. Discussed potential leads and next steps.

PROPERTY MANAGEMENT

Carpenters/Painters

- Hang banners at Main on exterior of the building.
- Removed new aluminum stage set-up at Main for Girl Power event and returned to Lakeshore for storage.
- Door pressures checked with a Gauge at our new Hough branch to verify improper installation by contractor.
- Installed steel shelving in OPS storage room.
- Prepped and painted floor in SPS dispatch office.
- By special request, built a temporary rolling wall to take in large opening at the front wall of the stage and repainted the entire white stage wall for the special "stop the violence" event.
- Re-installed 2 T.V monitors at the new Hough branch and ordered a sample cable lock to evaluate for all branches due to theft.
- Re-located storage items in old shipping area at Main for remodel to offices.
- Removed swinging gate at Addison branch on rear fence due to safety issue.

Maintenance Mechanics

- New chilled water pump and VFD installed at Lakeshore on Main chilled water system.
- Continuing to perform air handler unit's PM's.
- Continuing LED conversion in Main and at Rice branch.
- Repaired fan coil unit in marketing space in Main.
- Replaced projector on LSW 2nd floor.
- Installed remote control lighting controller for Digital Library 3rd floor Main.
- Relocated Union's meeting room A/C condenser.
- Replaced flush valves on all water closets in Lorain and Westpark campuses and started at Eastman campus.
- Repairs completed on leaks in domestic hot water system on 10th floor Mezzanine in LSW.
- New air handler and A/C condensing unit placed online at Union.
- Lighting being addressed at all branches.

INFORMATION TECHNOLOGY & CLEVNET

- Jamie Mason gave a brief presentation about CLEVNET to new staff at the CPL Staff Orientation on April 10.
- Jamie Mason, Mohamed Ragheb, John Malcolm and Anthony Long met on April 24 to discuss combined topics between CPL-IT and CLEVNET. This is a monthly meeting.
- Jamie Mason attended Navigating Difficult Conversations Training at Lakeshore on April 22.
- Jamie Mason and Andy Busch along with CLEVNET staff attended PC Tech SiG meeting via MS Teams on April 19.
- Jamie Mason along with CLEVNET staff attended Quarterly Directors' Meeting at Rocky River Public Library on April 26.
- Jamie Mason was on Vacation April 1-5.

Activities for Mohamed Ragheb, Senior Director:

- Met with the Hardware and Network teams to discuss organizing the CLEVNET storage room at LSW. Worked with staff to recycle items and ordered a security cage with shelves to utilize our small space efficiently.
- Collaborated with Andy to create a new SharePoint site for CLEVNET staff. Worked with all staff to organize and migrate documents or files into the newly structured document library.
- Attended an all-staff meeting in person and discussed various topics with the staff.
- Started collaborating with Darren and our E-rate consultant on ordering E-rate network equipment.
- Met with the CLEVNET Panel.

- Reviewed the CLEVNET budget and went over documents with Jamie to better understand where the CLEVNET budget stands.
- Introduced Logically as a new vendor to CLEVNET and coordinated meetings with them before utilizing them for Microsoft licenses.
- Met with CPL-IT to review documentation put together by Jesse to assist CPL in maintaining VMware and ensure a smooth handover to CPL VMware.
- Working with the Network team to evaluate a new call manager and compile a list of items CLEVNET is looking for in a new call manager. Three options will be compared with our current system.
- Attended a kickoff meeting with MessageBee as we transition from using PatronPoint.
- Participated in an in-person HR training session on Navigating Difficult Conversations.
- Coordinated with Jamie to dedicate and initiate quarterly meetings with our managers and their reports to discuss concerns, issues, and foster open dialogue for feedback.
- Collaborated with Bill to enter a request for equipment needed for the CLEVNET blade upgrade at SOCC.
- Attended the CLEVNET quarterly Directors meeting with Jamie and CLEVNET staff to discuss updates and current events.
- Met with the Vice President of McGowan Insurance for introductions and to understand more about our policy and coverage.
- Compiled the CLEVNET Cyber Security Policy, currently reviewing it with Jamie and our Managers before submitting it to our Legal department for finalization and initiating the next steps for acknowledgment by our members.

Team Activities:

SOFTWARE

- Jim Benson is working on mapping MUNIS fields to Sedgewick for the payroll FMLA report.
- John Pas, Megan Trifiletti, and Caitlin Ryan created, tested, and presented training on BlueCloud Analytics (BCA) to members at Mentor on April 23, Medina on April 25, and Elyria on April 30.
- Met with Unique Representatives to discuss MessageBee Project on April 19. Megan Trifiletti is working on collecting logos and other library info for member libraries for MessageBee implementation.
- Met with Sirsi Representatives on April 18 and 25.

SOLUTIONS

- Created/delivered documentation for CPL VMware environment. Performed knowledge transfer of VMware environment to CPL-IT.
- Worked with HPE and 3 different vendors to obtain quotes for Clevnet blade server replacement.
- Completed decommission/shutdown of Clevnet 3PAR storage
- Troubleshoot/resolved loss of redundancy on CPL 3PAR storage
- Automate server update
- Quarterly tech SIG
- We are also making good progress on ThreatLocker and the app servers

HARDWARE

In addition to help desk tickets:

- Two laptops prepped for ILS for training purposes.
- One laptop prepped and delivered to ILS (Caitlin) as a desktop replacement.

- Onsite visit to Orrville Public Library for a site assessment and to resolve, track, and coordinate outstanding issues.
- Server 2012 R2 Server Operating System upgrades completed at Bristol, Fairport Harbor and Cleveland Heights libraries.
- Worked with the new tech at Shaker Heights, to familiarize him with procedures and support tools.
- Staff and Public PCs were installed at Huron Public Library.

NETWORK

- Installed and brought up the network at the new Rockport Campus.
- Configured and installed 2 new Wireless Access Points (WAPs) at Barberton.
- Reconfigured Mentor EtherChannel for new virtual phone system.
- Ported Girard and Hudson to the Clevnet VoIP system.
- Upgraded and refreshed all of the network equipment at Lorain Public Library System - Columbia branch.

Executive Panel Updates:

- Panel met April 15.
- **Discussion included:** ByWater update, Strategic Plan proposals, Update from Mohamed, MessageBee Update, Sirsi Updates, Agenda to come for Director's meeting on 4/26 at Rocky River.