

DIRECTOR'S REPORT

September 19, 2024

Strategic Plan

Our Mission:

We are "The People's University," the center of learning for a diverse and inclusive community.

Our Strategic Priorities:

1. Closing the Gaps
2. Activate The People's University
3. Create Campuses
4. Operating with Excellence

PUBLIC SERVICES

MAIN LIBRARY

PROGRAMS, SERVICES, AND EXHIBITS

Music at Main

Librarian Andy Kaplan hosted a variety of performances for the Music at Main series: On May 11, Les Délices performed in the North Reading Room for an audience of 100. A PRIDE Month event on June 1 showcased Diana Chittester in the Eastman Reading Garden, drawing 49 attendees. The Cleveland Clinic Concert Band performed on June 29, and due to bad weather, the event was moved indoors, with 17 people attending. Finally, the Video Game Symphony on August 3, part of a "CPL Play" event, attracted 154 attendees in the LSW 2nd floor commons.

Special Collections Tour and Materials Presentation

In August 2024, Special Collections Librarians Stacie Brisker and Ray Rozman provided a tour and materials about the Special Collections to Joanie Obrien and Dr. Shenise Johnson Thomas.

2025 Programming Planning

On Tuesday, July 30, Librarian Ray Rozman of Special Collections met with Librarian Stacie Brisker and Department Manager Chatham Ewing to discuss programming options for the 2025 calendar.

Arts Component Planning for Annual Event

Librarian Ray Rozman of Special Collections scheduled a meeting on Wednesday, July 31 with Arts & Culture Manager Marissa Tiroly to plan an arts component for the annual "Progress with Chess" event.

2025 Program Series Coordination

On Saturday, August 10, Librarian Ray Rozman of Special Collections coordinated with a presenter for a series of 2025 programs, ensuring all necessary forms were signed and reviewing pending correspondence.

Let's Talk About Books

Center for Local & Global History Subject Department Librarian Mark Tidrick held Let's Talk About Books in the Eastman Garden on June 1, July 5, and August 3. Over 60 participants joined to talk about books and share their current reads with Mr. Tidrick.

Genealogy Clinic

Subject Department Librarian Terry Metter coordinated a Genealogy Clinic in partnership with the African American Genealogical Society of Cleveland on June 8, which was attended by ten patrons.

Before and After: City Streets

Library Assistant Adam Jaenke presented his program Before and After: City Streets at the Jefferson Branch on June 15. This program featured historic photographs from the Photograph Collection contrasted with modern-day views of the same locations.

Postcard Party! Program

Subject Department Librarian Mark Tidrick participated in the Postcard Party! program at Jefferson Branch on August 31, highlighting the Tremont neighborhood.

Main Library Staff Tour

Center for Local & Global History Manager Olivia Hoge, Subject Department Librarian Mark Tidrick, Literature Department Manager Don Boozer, and Social Science Department Librarian Eric Hanshaw organized and hosted a Main Library tour for staff from the Center for Health Affairs and CHAMPS on June 13 as part of their staff retreat. Map Collection Librarian Lisa Sanchez displayed historic maps of Cleveland, and Library Assistant Adam Jaenke displayed historic panoramas, stereoscopic views, the Jasper Wood Collection, and the City Hall Collection during the tour.

Art of the Book Programs

Public Services Associates Carla Conrand and Angelica Rodriguez led programming for the Cleveland Digital Public Library, hosting three Art of the Book programs over the summer, with a total attendance of 26 patrons.

Cleveland Archival Roundtable Meeting

The Main Library hosted the Cleveland Archival Roundtable's July meeting on the 13th. Center for Local & Global History Manager Olivia Hoge coordinated and conducted a tour of the Cleveland Digital Public Library. During the tour, Library Assistant Curtis Flowers provided an overview of the digitization equipment, and Public Services Associate Angelica Rodriguez explained the Preservation Office and her current project with the Photograph Collection. Subject Department Librarian Mark Tidrick presented examples from the collection, while Map Collection Librarian Lisa Sanchez and Public Services Associate Aimee LePelley showcased a variety of maps from the collection.

Senior Showcase Events

Center for Local & Global History Subject Department Librarian Mark Tidrick and Public Services Associate Aimee LePelley staffed a table at the Senior Showcase events held at the Carnegie West Branch on August 13 and Memorial Nottingham Branch on August 29, promoting the genealogy clinic to attendees.

Map Collection Tours for Children

On August 8, Center for Local & Global History Public Service Associate Aimee LePelley gave two tours of the Map Collection to children from a Russian Summer Camp in Beachwood.

New Exhibits

Photograph Collection Librarian Brian Meggitt mounted a new exhibit in the Collection's display case - The Southeast Corner of Superior Avenue and East 6th Street (1870s-present). Map Collection Librarian Lisa Sanchez created a display showing different map projections, including Peter's projection, Azimuthal projection, gore projection, and dymaxion projection.

Get Graphic! Comics Discussions

The Ohio Center for the Book hosted two Get Graphic! Comics Discussions this summer at Bookhouse Brewing. Discussions centered around Maus by Art Spiegelman and Persepolis by Marjane Satrapi, with lively participation from attendees, including someone who grew up in Iran.

Books in Translation Discussions

This summer, the Literature Department and Ohio Center for the Book Public Services Associate Michael Credico hosted three Books in Translation book discussions at Clevo Books. The discussions featured *Most Secret Memory of Men* by Mohamed Mbougar Sarr, *The Movement* by Petra Hůlová, and *Seasonal Associate* by Heike Geissler.

Words on Wheels Program

The Shelf/Shipping Department sent 56 packages, including 89 items, to Cleveland Public Library patrons through the Words on Wheels program from May 15 to August 15. As of August 15, 20 patrons have used this service.

Material Processing and Distribution

Shelf/Shipping staff processed 3,109 telescopes, including 77,576 library materials, from the Central Distribution Facility (CDF) from May 15 to August 15. They sent 2,861 totes, including over 71,525 library materials, to various Cleveland Public Library branches and CLEVNET locations. The department also processed 406 Interlibrary Loan packages, totaling \$6,638.48 in postage, and mailed 3,763 materials, including 1,768 items from the Cleveland Public Library Foundation and 1,995 items as general mailing pieces, totaling \$4,499.54 in postage.

Chinese Language Technology Program for Seniors

International Languages Department Senior Subject Librarian Caroline Han hosted a Chinese language technology program for seniors on July 8 with 19 patrons attending.

Advanced Patent Search Class

On June 11, General Research Collections Manager Sarah Dobransky held an advanced patent search class in the LSW Learning Commons. Two attendees participated: a local tech entrepreneur and an attorney from a local law firm.

How Does Your Garden Grow? Program

Throughout the summer, Science and Technology Department Public Services Associate Karen Cerney hosted the How Does Your Garden Grow? program in the Eastman Reading Garden on several Wednesday afternoons, with five to seven people attending each session to check out seeds from the Seed Library or inquire about the program.

Lending Department Services

The Lending Department continued to distribute free at-home COVID-19 tests via the Drive-Up window. From May 16, 2024, to

August 15, 2024, the department processed thousands of holds, passport applications, and eCard registrations, and managed Overdrive/LIBBY Online Virtual Instant Card account records.

MLB All-Star Game Trivia Contest

Social Sciences Public Services Associate Mike Deneen hosted an MLB All-Star Game Trivia Contest on July 15. Deneen, along with Subject Department Librarian Pete Elwell, also hosted twice-monthly film screenings of Sports History Theater, featuring DVDs from the Sports Research Center's collection.

A Comparative Tour of the World's Mythologies

On June 8, Social Sciences Subject Department Librarian Forrest Kilb hosted A Comparative Tour of the World's Mythologies, a lecture program featuring professors from Lakeland Community College.

True Crime Book Club

On August 10, Social Sciences Sr. Subject Department Librarian Eric Hanshaw hosted the inaugural meeting of the True Crime Book Club.

Book Discussion Collaboration

Social Sciences Public Services Associate Mike Deneen and Social Sciences/Public Administration Library Manager Steve Capuzzo partnered with the Cleveland Law Library for a discussion of *W.E.B. Griffin Zero Option* by Peter Kirsanow.

Social Worker Pilot Program

The social worker pilot program continued in the Social Sciences Department, with social support specialists from the City of Cleveland assisting patrons four afternoons per week with various needs, including finding employment, housing, and other services.

OUTREACH

Throughout the summer, the Popular Department was actively engaged in community outreach and internal library services. Popular Department Manager Jen Jumba and Literature Department Manager Don Boozer worked together on June 30 at The Archive Exhibit in Brett Hall, where over 140 visitors enjoyed learning about the artist, exhibit, and process. Jen Jumba also represented the library at the West Side Market on July 12, where more than 250 people of all ages received free books. During her visit, Jen met two women from Los Angeles involved in the new Superman film who were staying at the Hyatt and

expressed interest in visiting the library. They were fascinated by the library's architecture and history. On August 1, Jen Jumba, along with Fulton Branch Manager Leslie Barrett, hosted an event at the Edgewater Book Box. Despite the extreme heat, over 40 visitors participated in Story Time, crafts, and enjoyed free books.

Popular Department Clerk Benjie C. Smith supported local summer camp programs by gathering and delivering magazines to two patrons on June 21, ensuring campers had access to reading materials during their activities.

On June 1, Literature Department Librarian Alea Lytle, Co-chair of the library's Rainbow Readers LGBTQIA+ Employee Resource Group, staffed the Cleveland Public Library Rainbow Readers information tent at the Pride Parade. She also participated in a Book Fair at the LGBT Center of Cleveland on June 22, and a CPL Rainbow Readers event at the West Side Market on June 28, distributing information about the library's resources.

Center for Local & Global History Manager Olivia Hoge was involved in several outreach activities, staffing the West Side Market satellite location on June 14, July 5, and August 2, and working at the Asia Town ArtBox on June 22. She also staffed the Archive Exhibit on Sundays, June 2, July 7, and 21. On July 11, Subject Department Librarian Mark Tidrick staffed the Asia Town ArtBox, and Map Collection Librarian Lisa Sanchez represented the library at the Pride in the CLE march on June 1. Olivia Hoge marched in the Puerto Rican Day Parade with the library on August 4.

Literature Department Manager Don Boozer assisted Jefferson Branch Manager Nick Durda at the Edgewater Book Box on August 2, despite heavy rain. Visitors included a library staff member from Cincinnati and a couple from Buffalo, New York. The Ohio Center for the Book at Cleveland Public Library engaged audiences through its podcast, *Page Count*, which released six episodes featuring notable guests like Guy Lamolinara, Amy Jones, and poet Sara Moore Wagner. The podcast offered an audio tour of the James Thurber House in Columbus, Ohio, with nearly 500 downloads.

The International Languages Department facilitated multiple cultural and language programs over the summer. Subject Librarian Victoria Kabo hosted six Russian language children's tours of the Main Library campus, engaging 56 students. Library Assistant Tatiana Shneyder hosted six tours for seniors,

engaging 42 patrons, and participated in the "Language Palooza" program at Garden Valley Branch on July 10, with 18 attendees. Department Manager Milos Markovic attended three outreach efforts at the new Cuyahoga County Welcome Center, serving Arabic, Somali, and Spanish-speaking communities.

General Research Collections staff participated in various outreach efforts. Web Administrator Will Skora and Manager Sarah Dobransky presented on DataDaysCLE for the Civic Switchboard Institute during their July community call. On July 25, Sarah Dobransky represented the library at the FUNDamentals of Funding event hosted by the Cleveland regional office of the US Small Business Association, providing resources and demonstrations of CPL research databases to 31 attendees. Business Department Librarian Zachary Hay attended an offsite event at the Cleveland Institute of Art (CIA) Cinematheque in honor of CIA Cinematheque Director John Ewing's retirement and facilitated communication regarding CPL's digitization of the Cinematheque film calendars.

Science and Technology Public Services Associate Kristin Galewood led a research project tour for students from Ss. Robert and William School, providing insights into scientific research methods.

The Lending Department continued its outreach, registering 39 participants for the Cleveland Reads initiative on June 26. Lending Clerk Claire Jennings participated in the BWC Safety Day at the Zoo on the same day. Additionally, on July 1, a piano was delivered to the LSW Lending Lobby as part of a partnership with Piano Cleveland, allowing patrons to play or enjoy scheduled performances.

The Social Sciences and Public Administration Library staff were actively involved in community events. Manager Steve Capuozzo, Public Services Associate Mike Deneen, and Senior Subject Department Librarian Eric Hanshaw engaged with the public at the West Side Market and during the Pride in the CLE parade. Steve and Mike also staffed the library's booth at several events, reinforcing the library's presence in the community.

Throughout the summer, the Fine Arts and Special Collections departments were actively involved in a wide range of community outreach and collaborative efforts. Fine Arts Librarian Mark Fox-Morgan, participated in the Artist Review Committee for the Prequalified Artist Registry, both in-person on June 21 and virtually on July 23. He was also invited to contribute to the

development of the CPL Art Pass, an initiative for patrons to attend performing arts shows for free.

Special Collections Librarian Stacie Brisker, engaged in numerous meetings, including discussions with the Arts & Culture Department, AIA Cleveland Historic Resources Committee, and various local arts organizations. Her efforts included planning sessions for upcoming exhibitions, potential community partnerships, and folklore collaborations. She also supported outreach through meetings with local architects and representatives from community organizations like the Harvard Community Services Center and the Western Reserve Area Agency on Aging.

Special Collections Librarian Ray Rozman, coordinated several projects, including the loan of a chess trophy for a local tournament, preparations for visits from Cleveland Museum of Art curators, and discussions on the application of AI in departmental work. He also worked on arranging digital storage for the Chess Journalists of America and coordinated program logistics for 2025.

Kalie Boshara, Fine Arts and Special Collections Public Services Associate, led multiple tours of Special Collections for groups ranging from summer camp students to new library employees, highlighting unique collections and rare materials.

The Fine Arts and Special Collections departments' outreach and internal collaboration efforts underscored their commitment to enhancing community engagement and fostering partnerships with local organizations and patrons.

COLLECTION MANAGEMENT

Popular Department

Library Assistant Ricardo Jackson completed the ENTERTAINMENT DVD reclassification project on June 6. All titles are now labeled and shelved alphabetically by color code designation and genre, enhancing ease of browsing for both patrons and staff. In addition, Jackson weeded and reorganized the entire Blu-Ray collection.

Library Assistant April Lancaster sent six telescopes of old periodicals to CDF Technical Services on June 22 and another six on July 5, supporting the department's efforts to maintain a current and organized collection.

Clerk Benjie C. Smith processed magazines in Prenax & Sirsi from June 15 to July 14, ensuring the periodicals are up to date and accessible.

Librarian Grace French processed four telescopes of materials from the Case Western Reserve Kelvin-Smith Library on July 10 and weeded the fiction section on July 30, helping to refresh and manage the collection.

Fine Arts and Special Collections

Music Librarian Andy Kaplan weeded 180 books from the ML 420's to make room for new materials and accepted a donation of nine large bins of music from Cindy Friedman, Power of Attorney for H. Leslie Adams, which is currently stored in the Special Collections treasure room. He also participated in discussions on the potential adoption of MUSICat, a local music streaming platform. Library Assistant Bill Chase processed 44 items, completed 83 catalog updates, handled transfers and digitization submissions, and managed a significant number of Special Collections periodicals. Fine Arts Librarian Mark Fox-Morgan reorganized the 5th floor collection by shifting and adjusting shelves and managed acquisitions totaling 248 books. Special Collections Librarian Stacie Brisker coordinated efforts to resolve a rare book request, collaborated on purchasing strategies, and oversaw the cataloging and distribution of donations. Special Collections Librarian Ray Rozman managed a donation of chess materials, placed orders for rare items worth over \$2,500, and facilitated the digitization of seven volumes of chess periodicals. Meanwhile, Public Services Associate Kalie Boshara led tours for various groups, including summer camp students and new employees, and highlighted unique collection items to visitors.

Shelf Department

Pages have been actively shelving and shifting collections in Youth Services, Fine Arts, Science and Technology, and Social Sciences. Under the guidance of Shelf Assistant Manager Cynthia Cocco, Pages Duran Crenshaw, Tristan Ferebee, Iara Goncalves, and Myra-Mae Begeron have focused on shifting the Popular Department bound periodical collection. Shelf Manager Demba Diawara, in collaboration with the Director of Special Projects Michael Ruffing, coordinated with contractors to minimize disruption during the upgrade of the compact shelving on the 9th floor.

Center for Local & Global History

Library Assistant Adam Jaenke documented various locations, including The Baseball Heritage Museum, Asia Plaza, Asia Town Center, the Redline Greenway, the Tremont neighborhood, Cleveland Guardians stadium, and City Dogs for the Neighborhood Photographic Survey. Subject Department Librarian Mark Tidrick accepted 47 donated books, with all but three being new additions to the collection. Map Collection Librarian Lisa Sanchez donated deaccessioned cartographic materials to Cleveland State University, originally from the Cartography Collection of Cleveland City Hall.

Government Documents

In 2024, the Government Publishing Office (GPO) transitioned to primarily online publications, with select titles available in print at limited libraries, including Cleveland Public Library. The Library will serve as a Preservation Steward, continuing its Digital Preservation Stewardship partnership with GPO.

Science and Technology

The department embarked on a large-scale weeding project, evaluating materials published before 2014 for potential withdrawal or relocation to closed stacks. Librarian Jorge Arganza integrated unique auto manuals from the Collinwood branch and withdrew duplicates.

Lending Department

The department successfully reintegrated 102 items into the catalog for patron checkout between May 16 and August 15, 2024.

Social Sciences

Senior Subject Department Librarian Eric Hanshaw created a bookmark highlighting new LGBTQIA+ nonfiction and memoirs, distributed at Pride Month events and all Library locations. Hanshaw also assisted with the development of the 'Park, Garden, Vacant Land' collection on the Digital Gallery, collaborating with Tim Dehm of the Western Reserve Land Conservancy on copyright permissions. Subject Department Librarian Pete Elwell and colleagues provided several tours of the Sports Research Center to patrons, including visiting baseball fans from San Francisco and Seattle.

Public Administration Library

Staff sent multiple titles for scanning and inclusion in the Digital Gallery, including 'Status of Bridges in the City of Cleveland' and 'Housing Abandonment in Cleveland: Abandonment Survey Results.' Public Services Associate Denise Williams-

Riseng initiated a collection of picture books for browsing at City Hall to engage children and families. A comprehensive shelf-reading project continues in the Social Sciences Department, making numerous previously inaccessible titles available to patrons.

RESEARCH THAT'S ONLY POSSIBLE AT MAIN LIBRARY

Historical Research Assistance

CLGH Subject Department Librarian Mark Tidrick utilized maps and Plain Dealer articles to help a patron determine the location of a fatal snow sledding accident from the early 1900s, which occurred on Canal Road near the current site of the Lorain Carnegie Bridge.

Support for Academic Research

CLGH Library Assistant Adam Jaenke assisted a professor from Cuyahoga Community College studying the Palestinian diaspora in Cleveland by providing several primary resources, including historic newspaper articles, city studies, locally published books, and historic maps and photographs.

Assistance with Personal History Projects

CLGH Library Assistant Adam Jaenke helped a patron writing a book about the death of her younger brother, who was killed by a City of Cleveland Police officer in 1996 while holding a toy gun. He also assisted another patron in finding information about a long-lost friend from the military, using resources such as the Plain Dealer, Ancestry.com, and Fold3 to locate an obituary, death records, a draft card, and other enlistment records.

Local History Research

CLGH Map Collection Librarian Lisa Sanchez provided two local history researchers with historic atlases of Holmes County, which the researchers plan to display at the Holmes County Historical Society.

Image Archival Assistance

CLGH Photograph Collection Librarian Brian Meggitt and Public Services Associate Aimee LePelley assisted a researcher in finding over 200 historic images of 23 streets in the Tremont neighborhood. Additionally, Mr. Meggitt helped a patron interested in the history of Cleveland bars and clubs by locating images of the Blue Grass Club and the Corner Tavern, and assisted another writer in finding historical images of the Gordon Park Cafe and Lakeview Tavern for an upcoming book.

Specialized Historical Searches

CLGH Public Services Associate Aimee LePelley assisted patrons researching topics such as the Watkins Farm, an early settlement in Cleveland, and the grand opening of a bakery belonging to the family of her future in-laws.

Research for Writing Projects

CLGH Subject Department Librarian Mark Tidrick assisted a patron in Minneapolis writing a book about long baseball games by locating Plain Dealer and Cleveland Press articles about a 21-inning game between Chicago and Cleveland in 1973. He also helped other patrons locate articles on diverse topics such as a soldier named Albert J. Myer, who helped create the U.S. Army Signal Corps, and Cleveland inventor P.H. Dudley, who developed an engine for locomotives.

Genealogical and Historical Research

CLGH Subject Department Librarian Terry Metter used Plain Dealer and Call & Post microfilm to assist a patron researching his father, the first African American Sheriff's deputy in Cuyahoga County and a whistleblower about conditions in the county jail.

Mapping and Geographic Research

Using the Park Plans Collection, CLGH Map Collection Librarian Lisa Sanchez found a map of water resources at the Seneca Golf Course to aid Metroparks in evaluating a redesign for the course.

Federal Research Assistance

The Government Documents Department hosted 15 staff members from the Federal Reserve Bank of Cleveland, showcasing historic federal print documents and obscure microfiche reports. The visit included a demonstration of the new ProScan Microform Reader.

Unique Collections Research

Two patrons viewed the oldest Bible in the Social Sciences collection, which includes three Welsh language Bibles dating back to 1814. Social Sciences Sr. Subject Department Librarian Eric Hanshaw assisted a researcher with titles from Lakeshore Storage about the First Baptist Church of Cleveland.

Yearbook Archival Access

Social Sciences Subject Department Librarian Forrest Kilb helped several patrons locate historical yearbooks for research and programming displays. Benedictine High School loaned many

yearbooks that have been scanned and added to the Digital Gallery by the Cleveland Digital Public Library.

Legal Research Support

Public Administration Library staff conducted research for a local law firm on two current Cleveland Codified Ordinances, tracing their amendments back to 1994, and located Acts of Ohio from 1836 regarding the Cleveland and Pittsburgh Railroad Company.

City Charter and Historic Documentation

Public Administration Library staff assisted a city agency in locating information concerning Chapter 25 of the Cleveland City Charter and received donations of historic plans of the Cleveland Cultural Gardens for scanning into the Digital Gallery.

International Research Assistance

Social Sciences Sr. Subject Department Librarian Eric Hanshaw assisted an out-of-state librarian in locating information about crime rates among Cleveland youth.

Fine Arts and Special Collections Research Assistance

Fine Arts Librarian Mark Fox-Morgan supported a variety of patron research inquiries, including requests for materials on Picasso, John Singer Sargent, and Victorian architecture, as well as rare items like *The Prints of Don Freeman* and *The Autobiography of Gucci Mane*. He assisted with research on diverse topics ranging from Depression-era glass to Renaissance iconography and jazz clubs in the 1940s and 1950s, and provided guidance on contemporary subjects like starting a music label and studying business and economics.

Special Collections Support for Academic and Personal Projects

Special Collections Librarian Stacie Brisker worked with the Cleveland Digital Public Library to digitize collections, such as the East India Company manuscripts and materials requested by various patrons. She facilitated access to special collections for researchers, including materials on folklore, and coordinated with other departments on digitization and cataloging needs. She also handled unique requests, like retrieving Elmer Brown clipping files and providing access to the Musicarnival recording of *The Vagabond King*.

Specialized Historical Searches and Unique Requests

Special Collections Librarian Ray Rozman engaged in various specialized searches and support tasks, including finding rare

chess materials, scanning requests for large-scale projects, and coordinating research for patrons interested in unique historical items. He provided detailed assistance with items such as a late 15th-century copy of *Gesta Romanorum* and offered guidance on materials related to Frank Lloyd Wright.

Art and Music Research Requests

Library Assistant Bill Chase processed and fulfilled numerous requests related to art and music, including items on subjects like Art Deco interiors, fashion photography, and sheet music. He handled requests for specialized materials, such as works on Southern California architect Reginald Davis Johnson and rare volumes related to occult experiences and chess history.

Guided Research Tours and Specialized Inquiries

Fine Arts and Special Collections Public Services Associate Kalie Boshara conducted guided tours for various groups, including summer camp students and new library employees, and assisted patrons with specialized research inquiries, such as finding materials on Calder and Assyria. She also collaborated with other libraries, like Ingalls Library, to extend research support for patrons.

STAFF DEVELOPMENT

This summer, the Popular Department participated in various staff development programs. Popular Department Manager Jen Jumba, attended the HR Forum on July 8 to learn about DEIAB and the importance of inclusive language. Senior Shelf Clerk Michelle Collins and Shelf Clerk Derrick Robinson completed the Unconscious Bias training offered by Human Resources on June 24, while Senior Shelf Clerk Toi Jacobs completed the same training on July 8. Shelf Assistant Manager Cynthia Coccaro is scheduled to attend Fraud Training on August 26, hosted by Human Resources, and a D.E.I. Lunch and Learn seminar titled Microsoft 11 Accessibility Features 101 on August 29. Additionally, Shelf/Shipping Manager Demba Diawara, along with Shelf/Shipping Assistant Managers Cynthia Coccaro and Antoinette Allen, attended an HR forum focused on disabilities and the use of inclusive language.

In June, the Literature Department welcomed Alea Lytle as the Subject Department Librarian. Ms. Lytle, who earned her MLIS in 2023, previously worked in the Government Documents Department and brings enthusiasm and expertise to her new role in Literature and the Ohio Center for the Book. On June 20, Ms. Lytle attended a NEO-RLS webinar titled *Artificial Intelligence*

and the Library: A Beginner's Guide. Center for Local & Global History Manager Olivia Hoge and Map Collection Librarian Lisa Sanchez also attended the same webinar. Additionally, Mx. Sanchez attended Narcan training for staff on June 12. Lending Department Clerk Tyla R. Parks was promoted to Public Services Associate in the Center for Local & Global History, effective August 25. On July 23, Literature Department Public Services Associate Alison Guerin participated in the FIT Committee Meeting.

Business, Economics, and Labor Public Services Associate Tarra McSears completed the Gale Course *Stocks, Bonds, Investing: Oh My!* Business, Economics, and Labor Librarian Susan Mullee attended multiple webinars, including the Cabot Wealth Network webinar *Opportunity Knocks: 3 Asset Classes to Profit From Now*, the Center for Financial Research and Analysis (CFRA) webinar *Artificial Intelligence Expectations: Looking Ahead for the Technology Sector*, and the Niche Academy webinar *Setting Appropriate Boundaries Without Writing Anyone Off*. She also participated in the US Patent and Trademark Office (USPTO) online training *Trademark Basics Boot Camp, Module 3: Searching*.

Science and Technology Librarian Jorge Arganza and Public Services Associate Kristin Galewood attended the webinar *Homelessness is a Housing Problem: A conversation with Gregg Colburn and Ryan Dowd*. Mr. Arganza also attended the Great Lakes Science Bootcamp held in Toronto, Ontario, from July 10-12, where he networked with other science librarians and explored potential programs and partnerships.

Lending Clerk Stacy Ellis participated in Harassment Prevention Training at Lakeshore Campus on May 16, 2024. Lending and Circulation Manager Reginald Rudolph, Lending Supervisor Airen Campbell-Olszewski, Lending Clerk Brianna Allen, Lending Clerk Jonathan Cannon, Lending Clerk Michael Earley, Lending Clerk Deirdre Johnson, Lending Clerk Tyla Parks, and Lending Clerk Felicia Ramsey attended Unconscious Bias Training at LSW 2nd Floor Learning Commons on June 24. Lending Supervisor Airen Campbell-Olszewski attended Harassment Prevention Training at Lakeshore Campus on July 9. Lending and Circulation Manager Reginald Rudolph, Lending Supervisor Airen Campbell-Olszewski, and Lending Supervisor Claire Jennings attended the July HR Forum on July 22 at LSW 2nd Floor Learning Commons.

Social Sciences Subject Department Librarian Forrest Kilb attended the webinars *Supporting Domestic and Sexual Violence Survivors at Your Library*, and *Cultural Humility in Library Work*

through WebJunction. Social Sciences Subject Department Librarian Pete Elwell attended the webinars *Digital Collections at Your Library: Community, Culture, and Connection* and the seven-course *Digital Collections Stewardship* series offered through WebJunction. He also participated in the webinars *Growing Through Conflict: Healthy Workplace Communication* and *Responding to All: Managing Relationships with Key Constituencies*. Social Sciences Public Services Associate Mike Deneen completed the *Wellness Aftercare: Dealing with Difficult Patrons* webinar. Social Sciences Sr. Subject Department Librarian Eric Hanshaw helped launch the United Way "Write from the HeArt" fundraiser.

Public Administration Library Public Services Associate Denise Williams-Riseng attended the webinar *Putting Our Words Into Action: A Toolkit for Customer Service*. Public Administration Library Subject Department Librarian Elaine Herroon attended the webinar *Civic Literacy in Public Libraries*.

OTHER

Engagement with Patrons and Displays

On July 8, Popular Department Manager Jen Jumba met a retired research librarian from Dayton who was one of the first librarians hired to work on the "pilot" database, LexisNexis. The patron shared insights about her impact on the development of databases, highlighting her unique understanding of language versus her IT colleagues' focus on binary code.

Popular Department PSA, Chris Moore created two displays for July to promote the 2024 Summer Olympics and National Parks and Recreation Month. He designed collages of Olympic posters for the Lending display and crafted cutouts of animals and trees for the Popular Department's background. Some patrons even took photos with the National Parks display.

Chris Moore also updated and distributed readers' advisory notecards with author recommendations and fun graphics throughout the Popular Department bookshelves.

Media and Promotions

Popular Department Manager Jen Jumba appeared on WOIO's CLE Weekend on July 26 to promote the *Writers Unplugged* event at the Edgewater Book Box with local writer Angela Crook, scheduled for August 13.

Jen Jumba also introduced jigsaw puzzles to the periodical section of the Popular Department this summer, which have been well-received by patrons. One patron humorously commented, "You have to stop doing this. I love puzzles and could sit here all day working on them."

Articles and Features

Signal Cleveland published an article on June 4 titled "Five Unexpected Ways to Use Your Cleveland Library Card." Center for Local & Global History Subject Department Librarian Terry Metter led the article's author, Camille Renner, on a tour of the Main Library in preparation for this feature.

Photograph Collection images were showcased in an article and video by Ideastream titled "A Century Later, Lorain Remembers Resiliency After 1924 Tornado," posted on June 14.

Photograph Collection Librarian Brian Meggitt created talking points and descriptions for numerous historical photographs to be used during tour visits to the Photograph Collection.

Map Collection Librarian Lisa Sanchez visited Cleveland State University's Michael Schwartz Library on July 16 to review their map collection holdings.

Events and Recognitions

On July 12, Literature Department Manager and Ohio Center for the Book Coordinator Don Boozer participated in events at Cuyahoga Valley National Park during a visit by US Poet Laureate Ada Limón. Activities included a writing camp session with campers from Kent State University's Wick Poetry Center and a dedication event for a picnic table engraved with a poem by Jean Valentine. The event was attended by 400 people, with remarks by Robert Casper, Head of the Poetry and Literature Center at the Library of Congress, acknowledging Mr. Boozer's contributions. More details are available in the official Library of Congress blog entry.

On July 15, Mr. Boozer participated in the Midwest Literacy Awards Gathering at the Indianapolis State Library in Indiana. He was one of three Center for the Book coordinators invited to the event, aimed at fostering collaboration between literacy organizations and their state's Center for the Book.

Business, Economics, and Labor Senior Librarians Susan Mullee and Zachary Hay, Science and Technology Librarian Jorge Arganza,

and General Research Collections Manager Sarah Dobransky serve on the Workforce Development Committee. Government Documents Public Services Generalist Erick Walker is a member of the Safety Committee.

Sarah Dobransky met with Cuyahoga Community College (Tri-C) faculty to discuss a partnership between the Library and the Goldman Sachs 10K Small Business Program. As a result, she was invited to be part of a research panel, and CPL databases and staff expertise will be featured in student resources.

Lending and Circulation Manager Reginald Rudolph continued to serve on the Public Service Training Steering Committee and facilitated De-Escalation Training for CPL staff. He also participated in meetings and training events, such as the Wayfinding Committee and Hotspot Committee Meetings, and oversaw various staff promotions and interviews.

Sr. Manager of Lending, Logistics, and Circulation Stephen Wohl continued serving on the BookEnds training team and as co-chair of the CPL Labor Management Committee (LMC).

CLEVELAND DIGITAL PUBLIC LIBRARY

Programs & Exhibits

Staff participated in professional groups and Main Library meetings. Staff monitored environmental conditions in exhibits and facilities, showed off the specialized "Archive" display on the touch wall in the space, and prepared appropriate exhibit supports for displays in Main Library display cases.

Public Service Statistics

CDPL had 386 in-person visitors during June, July, and August and 97 two-hour scanning appointments. From June 1 to August 18 for traffic acquisition, Google Analytics (GA) reports 276,795 page-views. Search engines delivered 61% of sessions. Searching in CONTENTdm accounted for 19% of sessions. Referrals were 5% of sessions. 1% of sessions came through social media (more than last month). About 15% of sessions were unassigned. 50% of users accessed the site using desktop computers, and 50% accessed CONTENTdm through mobile devices (3% tablets and 47% mobile). Phone use seems to have increased slightly to 50%. Staff held three art of the book programs over the summer, with a total attendance of 26 patrons.

Outreach

Community partners' work in June, July, and August continued. CDPL continued collaborating on a cemetery project involving the Early Settlers Association with the City of Cleveland and citizen archivists. We began a new partnership brewing involving teaching about Cleveland's Public Access information portal. The team continued work on *habitat*, a Cleveland real-estate newspaper. The team completed digitizing, proofing, and putting online the *Outside Info Newsletter* documenting Cleveland's Liggett Stashower Ad Agency from 1971-2006. The team completed a significant update to the Benedictine yearbooks online. CDPL also scanned items from family collections. Several local artists scanned their works. Staff post processed hundreds of images from the East India Company papers.

Digitization

The digitization team is down to one-third strength due to lingering staff shortages. As of June, July, and August, there were 2559 images scanned, 2,073 were post-processed and QA'd, and 2,073 images were uploaded, many of which were included in multi-image pdfs. Metadata was pulled from the catalog or enhanced for all uploaded records. The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights include yearbooks from Benedictine High School, continuing scanning local newspapers, uploading Cleveland Orchestra scrapbooks, and scanning sheet music. There was continued prioritized scanning and uploading *Outside Info* for collections. The team processed microfilm images of the East India Company documents and uploaded documents sent by PAL.

Interlibrary Loan

The only ILL Clerk will be retiring in October of 2024. Statistics from OCLC are one month behind and cover May, June, and July. Staff had 95 requests from CPL users for materials from other libraries. The response time averaged 12 days and 10 hours. Partner libraries made 1881 total requests. There were 30 requests through ALA forms. CPL staff managed a response time for books of 3 days and 17 hours (an improvement over earlier in the year). Staff again had ILL requests from incarcerated persons and general researchers using ALA forms.

Preservation

Currently the pres-con team is down to half strength due to a staff member's retirement. As of June, July, and part of August preservation/conservation accepted 191 items. 67 items were returned on which the team did 41 complex repairs and 27 simple repairs on codex books. We prepped 192 items for recasing by HF

Group. Flat paper conservation included 14 items relaxed, five items repaired with Japanese paper, nine items manually cleaned, and two items washed. The CDPL continued work on the inventory of artwork in the library system and collaborated with Arts & Culture Department on a grant project to preserve 'The Black Family of Man.'

Staff Development

On several dates in June, July, and August, staff reviewed cross training on paper relaxation techniques, reinforcing the training they recently had from ICA. Staff trained and retrained on box making. CDPL is planning further staff development training with ICA on topics such as paper repair, deacidification, mylar welding, and more.

OHIO LIBRARY FOR THE BLIND AND PRINT DISABLED

Activities

For Summer 2024, OLBDP circulated 181,329 books and magazines directly to patrons. OLBDP registered 305 new readers to the service. Approximately 706 BARD patrons among 1,287 active users downloaded 37,474 items. The summer patron newsletter was also distributed to patrons.

OLBDP closed State Fiscal Year (SFY) 2024 circulating 739,778 books and magazines directly by mail, plus an additional 145,100 downloads through BARD to 9,908 active readers.

For SFY2025, OLBDP renewed its annual subscription to Bookshare. Bookshare is an eBook library service that provides access to electronic text for patrons with print disabilities. Materials are more tailored to academic and educational interests, such as textbooks and school and university library collections.

OLBDP submitted three graphics requests for brochures, rack cards, and a retractable banner and stand.

OLBDP submitted a request to the National Library Service (NLS) for a site visit from NLS/MSCE Quality Assurance Specialist Chris Mundy to provide staff with audio production training and review our recording booth installation and set-up for quality assurance purposes. The visit is scheduled for September 24-25.

OLBDP staff participated in remote programming and provided information and talks about the service during the Cleveland Public Library Senior Showcase on August 13 at the Carnegie-West Branch and August 29 at the Memorial-Nottingham Branch.

The OLBPD adult book club met remotely on June 13 to discuss *The Housekeeper* by Joy Fielding; on July 11 for a summer book share; and August 15 to discuss *Liar!* by Fern Michaels.

Staffing

OLBPD Senior Clerk Mark McCarter retired on July 31.

ARCHIVES

Acquisitions

The Archives received several telescopes of valuable, unique materials from the Library's former Woodland Branch building from Maria F. Estrella, then Manager of both Garden Valley and Woodland Branches, during the summer. The material provides documentation of the branch's activities dating back to the 1960s and 1970s, and includes photographs, program information, correspondence, newspaper clippings, and reports. Included were six 8x10" black and white photographs taken of the Outhwaite Homes Station in 1965, which are believed to be the only images of that station in the Archives. Also included were material on the administration of the Library's Stations from the 1950s and of the Community Services Department during the 1980s and 1990s.

During the spring, Caroline Tait, Vice President of Horticulture & Collections at Holden Forests & Gardens, visited British artist Rebecca Louise Law's exhibit *The Archive*, which was on display in Brett Memorial Hall from June 10, 2023, to August 3, 2024. Ms. Tait and her colleagues examined the natural materials Law used in the piece, including seeds, leaves, flowers, stems, bark, pods, husks, and buds. They compiled a list of 129 species of plant material and shared a spreadsheet that includes the formal Latin nomenclature of each item, as well as its common florist trade name. The list was shared with the Archives in July, and it will be preserved digitally and in print.

Records Processing

Unlike collections in the Library's branches and subject departments, material in the Archives is organized by series. Approximately 100 series were defined in a thorough analysis by previous Archivist Michael Ruffing in 2001, based on the division or agency that originally created the materials (e.g., Property Management) or the format or type of material (e.g., architectural records). Over the past 25 years - particularly with the acquisition of an enormous amount of material from the Main Library Project (the \$90 million project in which the Louis Stokes Wing was built, Main Library was renovated, and the Eastman Reading was redesigned, all of which were completed by

1999) - the Archives became exceedingly cramped, and shelf space was severely lacking, which led to material within individual series often being separated. Thanks to the installation of high-density mobile shelving and the designation of 10 aisles of shelving on the eighth floor for the Archives, work is being done to return material in the Archives to its original order.

It was decided to begin this project with the Planning & Research series, for the following reasons: Material in this series (named after the department that was created in 1977 to collect the Library's institutional information and transform it into knowledge that can be used to inform business decisions, enhance staff productivity, and fulfill the Library's strategic priorities) is crucial to the informed, consistent, and impartial leadership of the Library; the files of Timothy R. Diamond, who led the department from 2000 until his retirement on July 31, 2021, were acquired recently and are in line to be processed; and the collection was spread across numerous areas of the Archives. A section of shelving at the north end of the room has been designated for Planning & Research materials, and approximately 28 linear feet of material have been relocated and are in various stages of processing.

Work creating the Archives' artist files, a project that began in September 2022, continued during the summer, as time permitted. The files were created to enable easy access to material on artists whose work is owned by or has been exhibited at the Library during its 155-year history, as well as ease of expansion for continued collecting. At present, files on 91 individual artists have been created. Object files, donor files, exhibit files, and loan files have also been created and are added to as time permits. Architects and decorative arts studios are also included in the files, and digital and print documents are being preserved. Materials include biographical information, resumes, correspondence, contracts and agreements, photographs, exhibit catalogs, news clippings, exhibit brochures, preservation documents, and deeds of gift and any other provenance materials.

Research

The Archives hosted a researcher affiliated with the graduate School of Information Studies at the University of Wisconsin-Milwaukee who is conducting research on the relationship between public libraries and department stores in the early 20th century. Through the Library's entry in the Encyclopedia of Cleveland History (<https://case.edu/ech/articles/c/cleveland-public-library>), which is maintained by Case Western Reserve

University, she learned that prior to the opening of Main Library in 1925, the Library operated out of rented quarters on the fifth and sixth floors of the Kinney & Levan Building at 1375 Euclid Avenue, then home to one of the largest housewares stores in the country.

In August, she traveled to Cleveland and spent six full days at the Library reviewing reports, correspondence, floor plans, and photographs that document the Library's 12 years in the Kinney & Levan Building (1913-1925), as well as its services in four department stores (Bailey's, Halle's, May Company, and Taylor's, from 1916 to the early 1940s), as part of the Stations Department. She was impressed at the breadth and depth of material documenting the institutional history of the Library, and she identified numerous documents that will support and further her research as she prepares to write a book on the subject.

During her visit, she reviewed more than two linear feet of Archives material from the following series: Board of Trustees; Administration of William H. Brett; Main Library - Pre-1925 Sites; Stations Department; Buildings Department; Photographs; and Post Cards. At her request, Archivist Melissa Carr digitized 27 reports (handwritten and typed), 23 photographs, memos and correspondence, newspaper clippings, Board minutes, quotes and designs for outdoor signage, and a lease agreement, contract, instruction manual, and organizational chart, all from the first half of the 20th century. She will be writing about a select group of public libraries across the country that had relationships with local department stores; Cleveland Public Library will certainly feature in her work, thanks to the extensive collections preserved in the Archives.

Physical Space

The project of replacing the 9" metal shelves with 11" shelves in the Archives was completed in July, thanks to the work of Collections Clerks Solimar Gonzalez and Graelihn Mahone. The project, which began in September 2023, was made possible by the high-density mobile shelving installation in the Louis Stokes Wing, which made available numerous 11" deep shelves; 402 shelves in the Archives were replaced. The vast majority of archival manuscript boxes housed on in the Archives are 12.5" deep, and the deeper shelves provide better support.

ARTS & CULTURE

Main Library hosted over 1,000 visitors to *The Archive* during its Sunday hours, which included nine Sundays throughout June and July.

In addition to regular viewers, a Butoh performance was held in *The Archive* on July 29. In all, *The Archive* was up for 13.5 months and attracted approximately 114,000 visits.

On June 20, Director of Arts and Culture Tiffany Graham Charkosky and CEO Felton Thomas were the featured guests at Zygoté Press's Annual Fundraising event and discussed the importance of partnerships in libraries. Over 150 guests were present for this event.

The Archive artist Rebecca Louise Law came into town July 9-10. On Tuesday, July 9, Daisy Desrosiers, Director of the Gund Gallery at Kenyon College and several of her colleagues joined CEO Felton Thomas, Chief of External Relations and Development Shenise Johnson Thomas, Tiffany Graham Charkosky, and Manager of Arts and Culture Marissa Tiroly for a tour of *The Archive*. That same day, over 50 community members came to the ArtBox in AsiaTown for an artmaking workshop with the artist.

On July 10, the Cleveland Public Library Foundation hosted a reception featuring Rebecca Louise Law with approximately 80 guests, followed by a video screening about *The Archive* and an interview with Director of Arts and Culture Tiffany Graham Charkosky. Approximately 150 guests attended this program. On July 17, author, actor, and performer Paterson Joseph delivered a virtual workshop on the Art & Craft of Writing Historical Fiction. He followed this up with an in-person workshop on July 29 on the same topic. Between the two programs, we had approximately 50 participants. These workshops were part of a partnership between CPL and the BorderLight Theater Festival.

On July 18, Director Tiffany Graham Charkosky and Manager Marissa Tiroly visited the Kenyon College Gund Gallery with CPL consultant Amanda D. King.

CPL Photo Club continues to be a draw, with participants coming on July 17 for a public art walking tour of downtown and on August 7 to photograph the de-installation of *The Archive*. On August 27, the Central and Southeast Design Review District approved the design for *Dialogue*, a sculpture originally

commissioned by CPL through the Lockwood Thompson Endowment Fund, to be relocated at the Woodland Campus.

The Office of Arts and Culture hosted Grace Pruchnicki, an intern through the Studio Institute Program from June - August. Ms. Pruchnicki is a student at Baldwin Wallace University.

The Office of Arts and Culture began working with Emma Zavodny, who recently completed her Master's Degree in art history from Case Western Reserve University to curate an exhibit at Main.

The Office of Arts and Culture worked with Nola Williams-Riseng, a student from the Cleveland Institute of Art, to develop an exhibition of student work inspired by the Library in the passageway between Main and Louis Stokes Wing.

Out of the 72 applications, the Office of Arts and Culture welcomed 50 artists to its Artist Registry. An internal committee reviewed all applications. Artists accepted onto the registry are eligible to work with CPL for two years. Staff plan to issue a Request for Qualifications annually for new artists.

Director of Arts and Culture Tiffany Graham Charkosky and/or Manager of Arts and Culture Marissa Tiroly participated the following internal and external collaborations: Columbia Public Library (South Carolina), MELSA, Program Council, fundraising meetings with the External Relations and Development staff, met with program partners LAND studio, Shooting Without Bullets, BorderLight Theater Festival, moCa, Paterson Joseph, Rebecca Louise Law, Destination Cleveland, Transformative Arts Fund, Literary Cleveland, Case Western Reserve University, Cleveland Museum of Art, Cleveland Votes, ThirdSpace Action Lab, DANCE Cleveland, Lake Erie Ink, and MetroHealth regarding potential art programs and partnerships.

YOUTH & FAMILY ENGAGEMENT

Young Scholars Academy

The culmination of Young Scholars' Academy Transitional for Spring 2024 was celebrated in June with a family dinner and the scholars proudly showcasing some of the work they produced from the ten-week sessions. Scholars also performed two of their favorite circle-time songs.

The Parent Partner ignited a conversation on how to prevent distinct learning loss that scholars can experience when out of school, known as the *summer slide*. Shared were Barbara Heyns

research stating that "children who did not read at all over the summer experienced a loss of reading skills equivalent to as much as an entire grade level." Tools were provided on how to keep the child involved with educational programs and activities, utilizing library services, and most importantly, daily reading.

Starting Point Surveys were distributed to Transitional participants and results were positive. A few examples: "I love the interaction with the students, and I also love the projects given to take home along with the appropriate resources." "I honestly loved it. I am not sure how it could be better. I wish more family attended."

Beginner sessions ended with a Story Time, reading, and writing materials, a review of Every Child Ready to Read, and a book list to use on library visits to support daily reading.

YSA is on break until September 9, when the fall session begins. Contracts have been signed by the two parent partners for the three 10- week sessions. Added to the fall schedule are 6-weeks of Saturday-YSA, held at Fleet and Rice branches. Supplies and books have been ordered and delivered to the YSA office, ready for family giveaways. Registration is open and promotion of the program is ongoing. The YSA staff worked at the Senior Showcase event to promote library programming.

Staff have participated in three workshops required by the funder, Starting Point.

FamilySpace

We have welcomed many new families into FamilySpace this month, with attendance increasing at both sites due in part to the summer. Outreach efforts this month have centered mostly on summer programming, which will allow the opportunity for FamilySpace visitors to earn points for their attendance. Furthermore, Cleveland Reads weekly summer literacy activities began this month, which brought in more visitors to the library and introduced new families to FamilySpace.

CPL partnered with Rise Together Cleveland in an effort to connect newcomer communities to library programs including FamilySpace. Moreover, we promoted FamilySpace during a Somali newcomer event by setting up a CPL table with information about FamilySpace and other library programs including Young Scholars' Academy and 0-3: Read to Me playdates. Additionally, FamilySpace staff have participated in a Project Advisory Group to develop a

FamilySpace replication guide, with the purpose of enhancing and refining the current model.

In July, FamilySpace staff continued to promote summer programming, which allowed the opportunity for FamilySpace visitors to earn points for their attendance. Moreover, FamilySpace staff assisted families in registering for the Cleveland Reads challenge and supported participants in entering all the programs and activities they participated in into their Cleveland Reads account.

Furthermore, Cleveland Reads weekly summer literacy programs brought in more visitors to the library and introduced new families to FamilySpace. On July 11, the Carnegie West branch hosted a summer block party featuring food, games, free books, and more. FamilySpace was open for one and a half hours during this event and FamilySpace was continuously busy with both new and returning visitors. Additionally, we offered free giveaways including children's books and sensory toys.

Family Space was represented at the Hough neighborhood block party on August 2. Many new families attended, and we invited them back for a play date during normal FamilySpace hours. The block party also offered food truck goodies, popcorn, face painting, go-carts, and free books from the Road to Reading program.

Additionally, FamilySpace hosted an early literacy workshop in collaboration with Kulture Kids and Imagination Library on August 7 and 8. This was a literacy-focused program featuring an interactive African folktale that had the kids and their adults singing, dancing, and speaking Swahili. Following the presentation, Imagination Library offered some helpful literacy tips, and fun activities to boost children's learning. All attendees received free books, toys, and educational materials. Furthermore, FamilySpace is incorporating kindergarten readiness skills and practice into each session with tips to empower families to practice literacy at home. We focus on a few different skills each week and will soon be adding new toys to help with this goal. So far, we have offered practice with letter recognition, letter sounds, sight words, number recognition and counting. We also played social skills bingo with treats for the winners.

YOUTH SERVICES

Cleveland Reads Initiative

The Cleveland Reads program was a significant focus of our efforts in June and a testament to our team's dedication. Staff members Annisha Jeffries, Lan Gao, and Katherine Johnson conducted training sessions and engaged the community in literacy activities. Ava Semaan's contributions ensured the program's success across various platforms, enhancing its reach and impact.

Story Time and Outreach

The department prioritized outreach and Story Time sessions in various community centers, such as the CMSD Summer Prep Academy. Notable activities included Story Time sessions led by Annisha Jeffries and Katherine Johnson, fostering a love of reading among children. Community engagement was also a key focus, with Maria Lopez and Te'ier Langford actively working to connect with families. Ava Semaan supported these initiatives, contributing to the department's outreach success by facilitating meaningful connections and expanding the library's presence in the community.

Studio 525 and Special Programs

In June, Studio 525 was a vibrant creative hub hosting various programs that captivated young minds. Lan Gao's Origami for Kids workshop introduced children to paper folding, while Katherine Johnson's Art of the Book series, including paper-making sessions, provided hands-on learning experiences. Te'ier Langford and Ava Semaan also led activities during the Kaleidoscope Craft sessions and other Studio 525 events, offering creative outlets for children and families.

Professional Development

June saw a solid commitment to professional growth within the department. Staff members including Annisha Jeffries, Lan Gao, Te'ier Langford, Ava Semaan, and Aiyanna Wallace, participated in training sessions focused on unconscious bias, de-escalation techniques, and Cleveland Reads STATS. These sessions equipped the team with the necessary skills to meet the community's diverse needs, ensuring a welcoming and inclusive environment for all patrons. Their commitment to continuous learning and improvement is a testament to their dedication and service quality.

American Library Association Annual Conference

Annisha Jeffries attended the American Library Association Annual Conference in Chicago in June. She was honored to moderate a session hosted by Macmillan Publishers with new middle-grade authors. This opportunity allowed her to represent our department nationally, further solidifying our library's reputation for leadership in children's and youth services.

Expansion of Cleveland Reads Program

The Cleveland Reads initiative made significant progress in July by adding new programs and comprehensive data collection efforts led by Lan Gao, Maria Lopez, and Ava Semaan. The team's unwavering dedication ensured the program reached a wider audience, engaging the community in summer reading activities. This expansion showcased the department's ability to adapt and grow, enhancing literacy accessibility.

Engagement of Youth

July saw the introduction of several stimulating programs aimed at engaging young minds. The Illumination Station, Imagination Station, and Rockin' Rocket events succeeded and garnered substantial interest and participation. These events, held at the ArtLab and Studio 525, were led by Te'ier Langford with support from Ava Semaan. Together they crafted interactive learning experiences that resonated with the participants, igniting enthusiasm and interest in our innovative programs, and establishing the library as a center of creativity and learning.

Outreach and Tours

The department's outreach efforts continued robustly in July, with significant tours conducted for community groups such as the Fatima Family Center and Thea Bowman Center. Annisha Jeffries, Katherine Johnson, Lan Gao, and Ava Semaan played critical roles in these engagements, showcasing the library's resources, and fostering community connections. Additionally, summer camps and school groups benefited from tours coordinated by Te'ier Langford and Maria Lopez, extending the library's impact, and reinforcing its role as an educational cornerstone in the community.

Staff Development

Professional development remained a priority in July, with staff members like Aiyanna Wallace, Ava Semaan, and Lan Gao participating in vital training sessions. These included unconscious bias training, harassment prevention, and de-escalation techniques, which are crucial for maintaining a safe and welcoming environment for everyone. These efforts reflected

the department's commitment to fostering a culture of continuous improvement and inclusivity.

Special Initiatives: July also saw the launch of innovative programs like Dungeons & Dragons for Kids, a unique initiative led by Te'ier Langford with assistance from Ava Semaan. This program offered a creative and strategic play experience that encouraged teamwork, problem-solving, and imagination. The program's success, evident in the increased engagement and enthusiasm of the participating youth, added a new dimension to the department's offerings, highlighting our commitment to providing diverse and enriching experiences for youth and positioning the library as a leader in innovative programming. We can all be proud of this program's impact on our community.

Cleveland Reads Finale

The Cleveland Reads program ended with the Glow Up event at the Great Lakes Science Center. This event celebrated the successful summer of reading and learning and was a testament to the power of literacy and the hard work of the Youth Services team.

Continued Programming

Throughout August, the Youth Services team held impactful programs like Motivational Monday, which inspired participants to achieve their goals, and Preschool Story Time, which promoted early literacy skills. Additionally, Katherine Johnson and Ava Semaan conducted a Story Time on Public Square every Wednesday using the book bike, engaging the community in outdoor literacy activities. Studio 525 remained a central venue for these activities, keeping the community engaged and connected.

Staff Development Day

Early August featured a Staff Development Day for team-building and professional growth. The entire Youth Services team participated, preparing for the upcoming fall season. This day of learning and collaboration ensured the team was well-equipped to continue serving the community effectively.

The summer of 2024 was a dynamic and significant period of achievement for the Youth Services department. With a strong focus on literacy through the Cleveland Reads program, innovative youth engagement, extensive outreach, and ongoing professional development, the team successfully enriched the lives of countless children and families in the community. The dedication and creativity of staff members like Lan Gao, Te'ier Langford, Katherine Johnson, Maria Lopez, Ava Semaan, and Aiyanna Wallace were instrumental in making this summer a

resounding success. Their efforts have strengthened the library's role in the community and laid the groundwork for continued success in the coming months.

BRANCH NARRATIVES

D1 Eastman - Librarian Cassandra Feliciano hosted monthly scavenger hunts and Library Assistant Nancy Sommer hosted movie dates. Feliciano and Manager Jeanmarie Gielty worked the Glow Up Cleveland Reads party. Public Services Associate Kathleen Flores hosted a monthly book club. Public Services Generalist Lisa Horton hosted the Cuyahoga Soil & Water Conservation District Rain Barrel Workshop. The Ohio Bird Sanctuary visited with an owl and his handler.

D1 Lorain - Librarian Andrea Csia and Library Assistant Todd Fagan hosted weekly Story Times, Cleveland Reads activities, and 0-3 Read to Me Playdates. Young Scholars Academy provided kindergarten readiness skills. The Cleveland Playhouse performed The Very Lonely Dinosaur play. Cleveland Browns Chomps mascot and three former NFL players spoke to 75 scholars about school attendance. Other programs included mini therapy horses, Jungle Terry, a Red Cross Blood Drive, Get Your Game On, MakerLab Beads, Paracord Survival Bands, Coding, and Build a Rocket.

D1 Rockport - Rockport's Grand opening was attended by 300+ guests, with food, music, activities, and a huge book sale. Librarian Kendra Proctor and Public Services Associate Kyra Berzonsky assisted with Cleveland Reads Kick Off Night. Library Assistant William Petrucz attended CMHA Back to School Event at Riverside Park. Manager Luigi Russo assisted at Edgewater and Wade Oval Book Boxes, and attended Supervisors Kick Off at St. Martin De Porres High School.

D1 Best Buy Teen Tech Center (BBTTC) - At the grand opening, staff helped with button-making and 14 BBTTC members signed up. Staff led content creation and sewing workshops.

D1 Walz (Closed for FMP)

D1 West Park - We hosted therapy ponies and face painting, drawing 90 attendees and enrolling children for Cleveland Reads. Partnering with West Park Kamm's Neighborhood Development and the Beck Center, we brought a Super Saturday to 68 patrons. Patrons played nine book-themed holes of mini golf. Librarian Tracie Forfia presented 0-3 Read to Me Story Times. We celebrated our 1,000 Books Before Kindergarten and

hosted a free passport program in partnership with Congresswoman Shontel Brown and the USPS. Tracie Forfia performed Story Time outreach to Care-a-Lot, Discovery World, and the YMCA. Manager Forrest Lykins tabled at The Hooley, Kamm's Corners Farmers' Market, and Pop-ups-in-the-Park.

D2 Brooklyn - We hosted the ENCORE Chamber Music Institute. Linking Legacies performed pieces by African American composers. We hosted College Now for ACT Bootcamp. The Broadway School of Music ran a drumming program for people with developmental disabilities. We hosted Summer Saturday Double Features of classic movies. Instructors from North Pointe Ballet taught ballet basics and performed the Sugar Plum Fairy. Naturalists from the University of Akron Field Station's Nature Inspiration Academy taught youth about aquatic research on Lake Erie. Jay Butler and Sarah Kolonick visited Harpers Point living facility. Kolonick hosted a Homeschool Hangout using COSI Learning Lunchboxes. Other programs included Cleveland Reads, 0-3 Playdates, Brick Builders, D&D, and Adult Coloring.

D2 Carnegie West - Cleveland Museum of Art's Studio Go debuted their Visual Book Tour. Activity heated up with a visit from the Cleveland Division of Fire Education Unit, with 58 families and preschoolers from Little Footsteps. Attendance at this year's Word on the Street Summer Block Party surpassed last year with over 250 neighbors. Summer concluded with our Senior Showcase with over 125 vendors and participants who learned about digital security and how to use Libby on their personal device.

D2 Fulton - We held our inaugural Fulton Family Fun Fest to celebrate Cleveland Reads. The event highlighted two community members who launched their businesses through the IMPACTO program at Fulton, with 211 people in attendance. Librarian Beverly Austin and Public Services Associate Rosa Simone visited daycares to register children for Cleveland Reads. Manager Leslie Barrett organized the second annual Senior Showcases. LegalWorks assisted 48 patrons. Councilwoman Jasmin Santana held her Women's Wellness program.

D2 Jefferson - Staff tabled at Tremont Walkabout and the Tremont Farmers' Market. Librarian Karen Kelly Grasso hosted Story Times at Merrick House. The Audubon Society of Greater Cleveland led a presentation on raptors. Manager Nick Durda led discussions at the Think and Drink Book Club. Center for Local and Global History Librarian Mark Tidrick hosted a Postcard Party that highlighted historical postcards. We hosted Beginner's American

Sign Language for eight weeks. Grasso hosted ten families for tie dye at the Fun in the Sun program.

D2 South Brooklyn - Manager Joanna Rivera and Public Services Associate Christine Van Farowe tabled at the Old Brooklyn Farmers' Market. Youth staff Adela Torres and Ray Cruz conducted Story Time visits, Cleveland Reads programs, Painting Fun, Family Movie Day, Tie-Dye T-Shirts, and YA Summer Art Series. Van Farowe conducted craft activities with Senior Resources Inc. Torres and CPD discussed Summer Stranger Awareness.

D2 South - We hosted the Hispanic UMADAOP's Summer Camp. Participants signed up for Cleveland Reads and researched different Hispanic countries. The annual Legal Aid Clinic brought in 36 Legal Aid staff and volunteers, plus visits by Trustees Parker and Shakarian. Staff organized a baseball family coloring day, with Director Thomas touring the facility. We hosted the Food Pantry, distributing 6,000 pounds of food to 115 families and distributed Seed Library packets.

D3 Garden Valley - Manager Tammy Houghton, Library Assistant Leonard Burks, and Public Services Generalist Daniel DeFreitas tabled at the Heritage View Homes Splash Party. Burks led a Global Insights program where youth learned about the cultures and languages of China, Russia, France, and Spain/Puerto Rico, with Youth Services Senior Subject Department Librarian Lan Gao, International Languages Library Assistant Tatiana Shneyder, and South Brooklyn Manager Joanna Rivera. We held our first book sale. Public Services Associate Eren Crebs led the Become an Environmental Hero program, featuring a puppet show by Rid-All. Burks and Crebs hosted Cleveland Reads programs. Crebs hosted two Camp-in-a-Box programs from Ideastream.

D3 Hough - The Cleveland Association of Black Storytellers performed at our Juneteenth Celebration. Fatima Family Center and Lexington Bell Summer Camp students visited weekly. We hosted a Fix-it CLE Repair Workshop. African American classical artists from Linking Legacies performed a concert. We partnered with Fatima Family Center for a 2nd Block Party. A ribbon cutting ceremony was held for the Amphitheater with Illustrator Gordon C. James. Clerk Denene Mason tabled at the Cleveland Division of Fire Ice Cream Social.

D3 MLK - Manager Kimberly Hunter and Public Services Associate Andrea Bennett hosted the book club with Fenway Manor. Hunter assisted OPS at the Cleveland Botanical Garden's Books and Bloom

event. Librarian Angela Margerum and Library Assistant Eric Eubanks hosted Cleveland Reads programs and tabled at Antioch Baptist Church's block party. Public Services Generalist Rob Gallo, Margerum, and Eubanks hosted Story Times. Library Assistant Eugene Callier and Eubanks hosted weekly Monday Movies. Eubanks and Public Services Associate Bessie Coleman hosted weekly Line Dancing and assisted at Juneteenth and Parade the Circle events. Manager Hunter attended ALA and BCALA conferences as a BCALA board member.

D3 Sterling - The Children's Garden Club planted and maintained our gardens. Librarian Sonja McCord led the Cleveland Reads programs. Public Services Associate Valerie Gee hosted Gaga for Goats, Tender Touch miniature horses, Jungle Terry, and three MakerLabs. Technology Associate Nabil Abad taught Virtual Rock Band. Public Services Generalist Jamen Turner presented video game days. KPMG continued its summer reading initiative with employees providing one-on-one reading sessions. Sterling Manager Monica Rudzinski hosted tables at the E.39th Community Garden Health Walk and Fair, and the Ward 5 Festival/Back to School Rally and attended the new Book Club at Phylliss Wheatley's Emeritus House.

D3 Woodland - Manager Maria Estrella collaborated with Lyles Art to display the ARTOGRAPHY exhibit. The Community Blooms initiative taught participants about gardening in small spaces and provided free plants. Estrella attended the ALA conference as a NALCo Council member representing REFORMA and as a board member for the Association of Library Services for Children. Clerk Shannon Muhammad retired, and Cailyn Jones was promoted from part-time to full-time Public Services Generalist. Manager Estrella bid farewell to Woodland branch and accepted a position in DEI as the DEI Manager.

D4 East 131st Street - Manager Timothy Greenwood hosted the branch's first book sale of the year and a game day for youth. Librarian Kelli Minter and Public Services Associate Kathryn Wetterstroem led Cleveland Reads events. Minter hosted a Pete the Cat and Groovy Buttons game day, and a bowling for books program. Public Services Associate Ericka Smith held a line-dancing program. Wetterstroem led a ChalkWalk and Crochet Circle. East 131 hosted the My Digital life computer class led by Tech Central.

D4 Fleet - Librarian Natalie Flamik worked with area daycares and summer camps to attend Cleveland Reads programs. Flamik provided outreach via the Early Literacy-WIC initiative at the

Metro Health Broadway Center. Manager Magnolia Peters facilitated this year's first book sale, attended the Slavic Village Stakeholders Meeting, and tabled at several community resource fairs. We welcomed new staff member Public Services Associate Cecil Pulley.

D4 Harvard-Lee - Manager Kristen Schmidt hosted Cleveland Playhouse's play, *The Lonely Dinosaur*. We offered a new Chess workshop by Trayvon Porter of 1,000 Ties. Lit Lounge: Comics at the Corner drew 35 attendees. Librarian Alycia Woodman coordinated 0-to-3 events *Gaga for Goats*, *Mini Horses*, and *Jungle Terry*. Public Services Generalist Lily Draheim hosted a paper stars craft. Coach Sam's Scholars provided refreshments at three summer programs. Woodman and Public Services Generalist Ashanda Lewis tabled at Robert Jamison School's Take Care Summer Fair. Public Services Associate Keith McNeal made an outreach visit to the Juvenile Justice Center. Youth Assistant Kevin Moore tabled at Jamison School's Meet and Greet. Library Assistant Stacy Brown tabled at the Harvard Cultural Fest. Schmidt joined the Electronic Resources Committee.

D4 Mt. Pleasant - Librarian Dianna Trent and Library Assistant Renita Carter hosted Cleveland Reads programs for daycares and new patrons. Trent collaborated with local advocate Anita Gardner to host a Dream Catcher workshop. We hosted Cuyahoga Reads programs, Coding for Kids and Youthbiz. Manager Shayla Boyce and Public Services Associate Marzi Margo tabled at the Cuyahoga Department of Adult and Senior Services Annual Outreach event. 99 Treasures hosted their Peace Camp, teaching students about anti-violence practices while exploring art, adding fifteen pieces to the gallery.

D4 Rice - The Boys and Girls Club participated each week in Cleveland Reads programs. We held our first book sale. Manager Lexy Kniecik met with new Harvey Rice School Administrators to help form a strong partnership. We hosted a Summer Youth Program Assistant to provide additional support to our youth throughout the summer.

D4 Union - We hosted a summer block party with ten community partners and 60 patrons, registering 30 children for Cleveland Reads. Librarian Bethany Smith and Library Assistant Valerie Johnson facilitated the Cleveland Reads programs, with 40 children from Zion Hill Baptist Church summer camp and the neighborhood youth attending weekly. Johnson and Smith assisted children in developing their skills and social cues with BINGO, creating acrostic boards with words of affirmation, and crafting

self-portraits. Library Assistant Michael Armstrong contributed by creating coloring books and buttons for a Juneteenth program facilitated by Ms. Johnson. Manager Karie Felder tabled at Greater White Stone Baptist Church. We welcomed new staff member Valerie Smith.

D5 Addison - Librarian Heidi Malinoski performed weekly outreach Story Times at Superior Academy and stocked a small deposit collection. We held a book sale in July. Patrons enjoyed Anime Club, Bad Art Day, Fun in the Sun, and Urban Legend programs. Public Services Associate Ashley Martinez started collaborating with Chris Miller, the HIV Education and Prevention Coordinator from the LGBT Center of Greater Cleveland on 2025 programming.

D5 Collinwood - We welcomed four new team members including newly promoted Manager Romael Young, Public Services Generalist Shirley DeYampert, Librarian Susan Hardy, and Public Services Associate Lily Shannon. Library Assistant Kiaira Jefferson and Summer Youth Assistant Catrina Huffman hosted Cleveland Reads programs. Ms. Jefferson conducted Story Times at Keys 4 Kids, Scholars of Tomorrow, and Learn N Laugh a Lot daycare centers, and hosted the Makerlab: Duct Tape Universe. Youth staff held a button-making program. Manager Young met with Ward 8 Councilman Michael Polensek. Public Services Associate Ne'Chelle Jones-Moore attended the back-to-school event at Euclid Park Elementary School. Shirley DeYampert tabled at Longfellow Senior Housing.

D5 Glenville (Closed for FMP) - Manager Peter J Roth and Public Services Associate Shawnte Baldwin worked with Green Movement Glenville to provide a Juneteenth Storytelling Festival. Public Services Associate Sarah DeRosa visited Murtis Taylor Daycare. Roth and OPS Associate Danielle Konkoly tabled at the Historic Greater Friendship Baptist Church's Wellness Fair. Roth and Akron Field Station's Nature Inspiration Academy led a Nature Discovery Walk at the Port Authority Nature Preserve.

D5 Langston Hughes - Librarian Christopher Busta-Peck presented two Cleveland Reads programs and one STEM program each week. Library Assistant Ron English presented Story Times at Ever Changing Education Center. Programs included Free Legal Advice from the Legal Aid Society of Cleveland, Say Yes Cleveland, PNC's Financial Literacy to Financial Wellness, and Tech Central's My Digital Life. Manager Bill Bradford attended a workshop on Suicide Prevention, an online seminar on copyright in libraries and education, and participated in the MUSICat

demo. The staff were recognized on Fox-8's Cleveland's Own for their quality customer service.

D5 Memorial-Nottingham - We conducted 18 programs and made 27 visits to community partners. Legal Works provided legal assistance on Mondays. We hosted a senior lunch and the second annual Senior Showcase. We held a Patron Appreciation Day with music by Linking Legacies. Other programs included Never Miss Monday Walking Club, Paint and Sip, Story Walk, Time Out for Teens, Urban Ecology, Create Your Own Wrapping Paper, Trailblazers Outdoor Book Club, Russian Book Club, Understanding Air Quality, Teen Art Space, Yoga Fitness, MakerLabs: Making Paracord Survival Bands, Where Everyone is an Artist, How Great is Our Lake?, Teen Chess Challenge, Back-to-School Spectacular, Back-to-School Trivia Challenge, and weekly Story Times. Library Assistant Marvin Benton, Public Services Associate Cassandra Dunn-Childress, and Librarian Adam Tully attended Memorial School, Hannah-Gibbons, O.H. Perry, and St. John Nottingham back-to-school events.

DIVERSITY, EQUITY AND INCLUSION

During the months of June, July and August, the Diversity, Equity, and Inclusion (DEI) department has engaged in and/or championed the following, as CPL (Cleveland Public Library) strives toward operating with excellence:

During the month of June

- CPL's Rainbow Readers (RR) along with many other staff and family members participated in the Pride Parade. This year we had over thirty-five participants and our tag line was "Read with Pride."
- CPL's Black ERG (BERG) participated in this year's Freedom Fest in celebration of Juneteenth Saturday, June 15th at Mall C.
 - 3 local Black Authors scheduled for book signings
 - Kathi Howard-Primes "Walking in Ava's Shoes"
 - Jermel Carr "Hi Five Winning"
 - Shardae Webb "I See Me in the ABC's"
- This year BERG was a proud sponsor of the United Black Fund (UBF) of Greater Cleveland - Members of BERG attended UBF's Annual meeting/Juneteenth event Wednesday June 19th at the TRUSS Center.

- CPL's Director of DEI (Ashley Boyd) presented along with 3 additional Ohio Library professionals at ALA (American Library Association) Conference on Sunday, June 30, 2024, at 9am. "Supporting Libraries and Library Workers Through Employee Resource Groups"
- Presenters included:
 - Dr. Jo M. Phillips (she/her/hers) Senior Manager, Main Library, Stark County District Library,
 - Shelby Driver (she/her/hers), Technical Services Librarian, Stark Library,
 - Gale Koritansky (she/her/hers), Executive Director, Stow-Munroe Falls Public Library an
 - Ann L. Malthaner (she/her/hers), Marketing and Public Relations Manager, Stow-Munroe Falls Public Library.
 - Began internal veteran initiatives to highlight CPL veterans and provide additional veteran resources to CPL veteran staff.
 - Acknowledge and work to address monthly accessibility needs with Property Management.
 - Conducted collaboration meeting with Ohio Library for the Blind and Print Disabled Manager.
 - Facilitated Metro DEI library professional quarterly meeting.
 - Met with Safety and Protective Services Director to discuss DEI professional development opportunities for staff.
 - Conducted DEI New Employee Orientation Training
 - Preliminary planning and review of CPL's Supplier Diversity Policy

During the month of July

- Conducted First HR Forum in partnership with CPL's Human Resource department on July 8, 2024, for managerial staff.
- Acknowledge and work to address monthly accessibility needs with Property Management.
- Conducted collaboration meeting with Ohio Library for the Blind and Print Disabled Manager.
- Conducted Sensory discussion and planning with Fulton Branch Manager.
- Planned with CPL's Cultural Diversity employee resource group for One World Day.
- Planned for Executive Leadership DEI retreat.
- Planned and collaboration efforts with Prism/Books for Bruises.

- Met with subject department manager to discuss and identify types of managerial support and resources.
- DEI met with Creative Tech Engineers to discuss DEI SharePoint page development.
- Planned and developed managerial affinity support group.
- Reviewed HR staff driving procedures.
- Reviewed professional development opportunities for leadership staff (supervisors and managers) - Tri-C Corporate College
- Attendees for "Barbers for Books" online seminar. CPL staff (OPS) were presenters.
- Conducted DEI New Employee Orientation Training,
- Planned Puerto Rican Day parade (August 4th).
- Met with CEO of Dancing Wheels to discuss programming opportunities.
- Planning - Martin Luther King, Jr. branch grand opening as it relates to technology, accessibility and belonging. Drafted accessibility/technology action plan for MLK grand opening
- Attended program Council Check-in meeting.
- Participated in RISE - Employee Appreciation Day (EAD) meeting.
- Attended CCJDC second meeting to discuss juvenile detention youth and CPL involvement/support.
- Completed "Thanks, a Brunch!" action plan in celebration of 100th anniversary at Main
- Attended CPL Townhall.
- Conducted a follow-up meeting with Property Management to discuss Martin Luther King, Jr. Branch grand opening and how we can highlight accessibility and technology.
- Met with Strategy and Outreach and Programming to discuss how we can join two initiatives to support juveniles in the justice system.
- Created Leadership League Action Plan (Affinity Group)
- Welcomed new DEI Manager Maria Estrella, Monday, July 29, 2024.

During the month of August

- Met with Marketing to discuss Marketing for Hispanic Kick-off.
- Acknowledge and work to address monthly accessibility needs with Property Management.
- Met with External Relations to discuss fundraising and grant proposal ideas

- Conducted follow up meeting with Director of SPS to schedule a meeting with SPS officers to address DEI concerns.
- DEI and Latinos Juntos ERG participated in the Puerto Rican Day Parade (August 4, 2024).
- DEI and the Cultural Diversity ERG participated in One World Day (Sunday, August 25, 2024).
- Began planning for Indigenous Peoples Day (Monday, October 14, 2024).
- Attended IT Windows 7 celebration.
- CPL's Employee Resource Groups formally welcomed "Meet and Greet" new DEI Manager Maria Estrella.
- Requested information from Public Service Managers about events at branches celebrating Hispanic Heritage Month.
- Conducted DEI New Employee Orientation Training.
- Cleveland Metropolitan School District (CMSD) Integrated Health department collaboration meeting - DEI sponsored sensory kits for all branches.
- Completed grant opportunity through Cuyahoga DD (Developmental Disabilities) for a Universal Changing Table.
- Meeting w/ALA President Cindy Hohl (S. Jansky, A. Vargas and M. Estrella) to discuss speaking engagement for October 14th Indigenous Peoples Day.
- Meeting with Chief of Public Services to provide DEI updates.
- Conducted DEI Civility training, August 23, 2024.
- DEI Awarded/Recipient of Cuyahoga DD grant Universal Changing Table Grant (\$10,000).
- Conducted DEI Civility Training, August 28, 2024.
- DEI partnered with IT to present accessibility Training 101, August 28, 2024.
- Veterans Day planning - Follow up with VA External Affairs.
- Meeting with CPL's Director of Legal to discuss Professional Services as it relates to CPL Supplier Diversity Policy.
- Attended CPL Townhall.
- Met with staff to address concerns.
- Planning -Curb Cut Collective employee resource group meeting.
- DEI and Cultural Diversity employee resource group participated at the Annual Hungarian Scout Festival, Sunday, September 1, 2024, for the first time.

EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION

EXTERNAL RELATIONS & ADVOCACY:

- **Goal:** *Sustain Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact:*
 - **City of Cleveland:** Worked with City of Cleveland Chief of Education on Mayor's literacy summit and back to school fair. CPL participated in both to support science of reading efforts.
 - **Ward 7:** Launched former Hough branch community engagement efforts with Third Space Action Lab.
 - **Ward 15:**
 - Participated in a series of meetings with Northwest Neighborhoods CDC and CPL staff to discuss library outreach efforts for patrons while Walz is closed.
 - Councilwoman Spencer attended Lorain Campus summer reading event with scholars and the Cleveland Browns.
 - **State Government Relations:** Met with Tim Cosgrove to discuss relevant library bills/legislation and outreach efforts with key decision makers in support of continued library funding.
 - **Government Innovation Labs:** Working with CEO360 to advance government innovation lab efforts. The goal of the labs is to enhance patron access to government (city, state, federal) resources and to mitigate transportation barriers to access these resources. ER&D staff will work with public services on the locations within the branches to house the government resources in a centralized location.

CPL DEVELOPMENT:

- *Goal: Align fundraising to support CPL strategic plan*
- Closing the Gaps:
 - Participated in a series of ongoing funding meetings with the metro libraries of Ohio (Toledo, Cuyahoga, Columbus, Cincinnati). The goal of the funding meetings is to secure funding to develop a science of reading training curriculum for library staff. This training will allow library staff to better support scholars' reading literacy needs during out of school time.
- Implement FMP (facilities master plan) Capital Enhancements
 - Met with major funder at MLK branch for hard hat tour.

CPL FOUNDATION:

- *Goal(s):*
- Achieve and/or Exceed the CPL Foundation's 2024 financial targets.
 - Hosted various sponsorship meetings with funding prospects; continued securing sponsorship support.
 - Launched mid-year appeal campaign in early July that continues to run through mid-September.
 - Continued planning October Black, White and REaD event.
 - Hosted VIP reception of The Archive exhibit with Rebecca Louise Law at Brett Hall
- Raise Funding to Support Reading Literacy & Digital Equity Programs
 - Invited Bruenning staff to the Hough Campus amphitheater grand opening.

- Submitted applications for support of youth and digital literacy programs.
- Provide Financial Support for Library Programs that Address Real-time Community Needs
 - Secured funding for Prism and hosted meetings with additional funding prospects for Prism funding support.
- CPLF Board
 - Hosted new board member orientation for CPL Foundation.

ADDITIONAL DEPARTMENT EFFORTS

- *Town Hall*: Led all staff town hall presentation on FY24 fundraising efforts.
- Hosted various committee meetings in advance of CPL Foundation board meeting.
- Hired new administrative coordinator and manager of institutional relations.

COLLECTION & TECHNICAL SERVICES

Catalog Librarian Perry Huang and Technical Services Librarians Michael Gabe, Celia Halkovich, Barbara Satow, and Erin Valentine were selected for the Senior Catalog Librarian positions in the Catalog Department and began working in their new positions on August 26.

Director of Collection and Technical Services Sandy Jelar Elwell and Technical Services Serials Clerk Paula Stout participated in a virtual meeting with EBSCO Academic Regional Sales Manager of Subscription Services Terrie Kelty and Regional Sales Manager of Subscription Services Barbara Donlon on July 31 to discuss the responsibility for CPL's account being transferred to Ms. Donlon after Ms. Kelty's retirement.

Ms. Jelar Elwell participated in a virtual meeting along with other members of the CPL Electronic Resources Committee (ERC) on June 10 to learn about the MUSICat platform; met with CLEVNET Library Systems and Applications Analyst Megan Trifiletti on June 14 to discuss how the Acquisitions and Serials modules will

be affected by a Workflows upgrade; met with Chief of Special Projects and Collections John Skrtic and Fine Arts & Special Collections Subject Department Librarians Raymond Rozman and Stacie Brisker on July 10 to discuss the workflow for purchasing Special Collections materials; and attended the portions of the Enterprise Resource Planning (ERP) implementation demonstration meetings that were relevant for Technical Services on July 29 and August 1, 7, and 8.

Ms. Jelar Elwell attended the Women's Employee Resource Group (ERG) monthly "Talk on Tuesdays (T.O.T.)" meeting on June 4 and a meeting of the Hotspot Committee on July 15.

Ms. Jelar Elwell and Collection and Acquisitions Manager Olivia Morales attended the Northeast Ohio Regional Library System (NEO-RLS) webinars "Conducting a Diversity Audit of Your Collections and Ordering: Where to Start" on June 12 and "What can Roku do for your library?" on August 27. Ms. Jelar Elwell attended the Midwest Tape webinar "A Library's Guide to Building a Long-Term Digital Strategy" on August 15.

Collection and Technical Services staff attended the monthly CPL All-Staff Town Hall meeting, Unconscious Bias training, and Employee Appreciation Day.

Acquisitions: The Acquisitions Department received 14,399 items, 2,971 periodicals, and 306 serials; added 983 periodical items, 147 serial items, and 1,435 comics; and processed 3,501 invoices and 3 gifts.

Acquisitions Coordinator Alicia Naab worked with Collection and Acquisitions Manager Olivia Morales to create a workflow for purchasing OverDrive audiobook titles requested by patrons and providing email responses to the patrons regarding the outcome of their requests. Ms. Naab assisted Lending and Circulation Manager Reginald Rudolph in accessing OverDrive Marketplace and created a login ID for Lending Department Clerk Claire Jennings to use for merging duplicate user accounts.

Ms. Naab worked with Geauga County Public Library Technical Services Manager Marlene Pelyhes, Technical Services staff from other CLEVNET libraries, and OverDrive staff to analyze purchasing strategies to fill holds on some highly popular political titles in OverDrive Marketplace. The process of filling holds as well as access and platform options were carefully considered and deliberated before selections were acquired. Ms. Naab and Ms. Morales discussed how credits are

issued in OverDrive Marketplace and the best ways to utilize them when placing orders.

Technical Services Librarian Tonya Jenkins attended the following webinars: Booklist "Graphic Novels for All" on July 30 and "YA All Day: Upcoming Titles for Fall, Winter, & Beyond" on August 13; Brodart "Tell Me More: Diverse Voices" on June 6; Macmillan Library Marketing "Fall 2024 Adult + YA Preview Recap" on June 11; Midwest Tape "A Library's Guide to Building a Long-Term Digital Strategy" on August 15; and Northeast Ohio Regional Library System (NEO-RLS) "Artificial Intelligence and the Library: A Beginner's Guide" on June 20.

Catalog: Staff cataloged 14,775 titles, including 542 original records and 151 upgrades, added 15,823 items, created 467 Library of Congress call numbers, completed 1,259 bibliographic quality control transactions, and transferred 494 titles or call numbers for Cleveland Public Library. The Department also added 9,245 titles, made 708 corrections, and performed 450 transfers for CLEVNET member libraries. Librarians handled 416 email and phone requests from Library staff and 785 requests from CLEVNET.

Senior Catalog Librarians Michael Gabe, Celia Halkovich, Perry Huang, Barbara Satow, and Erin Valentine, Technical Services Librarians Heather Gohring and Jessica Williams, and Technical Services Associate Marquetta Brown assisted with the cataloging of High Demand material. Catalog Manager Andrea Johnson finished training Technical Services Librarian Libby McCuan on book copy cataloging and began showing her how to copy catalog serials.

Mr. Gabe added dozens of items for the Sports Research Center, including 12 serials new to CPL. He also assisted Technical Services Librarian Tonya Jenkins in identifying an ISBN that was mistakenly added to a second DVD record. Ms. Halkovich completed adding end dates to Sirsi bibliographic records for John McCain and John Glenn. She also corrected numerous spelling errors of the phrase "Toy and movable books" and entered 51 retrospective items back into the catalog for the Social Sciences Department.

Ms. Satow finalized nine Map Collection records for the Embedded Catalog Librarian Project (ECLP). Ms. Valentine worked in the Special Collections Department for the ECLP on July 17 and August 21. Her ECLP original cataloging included collection level records for the Department's WPA artwork collection and for materials by local architect Christine Matheu, including architectural drawings and materials for the Great Lakes Museum and the Cleveland Aquarium projects for North Coast Harbor. Ms.

Valentine also created ECLP records for a compilation of scores by Cleveland composer Charles V. Rychlik and for a collection of 239 illustrations by Cleveland News cartoonist John Hudson.

Technical Services Librarian Jessica Williams attended an Ohio Library Council (OLC) Technical Services Action Council meeting on June 18. Ms. Valentine attended the Northeast Ohio Regional Library System (NEO-RLS) webinar "Artificial Intelligence and the Library: A Beginner's Guide" on June 20. Ms. Valentine attended Northern Ohio Technical Services Librarians (NOTSL) Board meetings in July and August related to planning the NOTSL Fall General Meeting and took meeting minutes in her role as NOTSL Secretary.

Collection Management: Collection Management selected 5,203 titles, 20,421 items, and spent \$420,854 on physical materials and \$50,923 on eMedia.

Collection and Acquisitions Manager Olivia Morales attended "Fall Picks from OverDrive Librarians" on July 17; the Booklist webinars "Fall 2024/Winter 2025 Adult Book Buzz from HarperCollins Publishers" on July 17, "Discover New Sci-Fi, Fantasy, & Horror Titles" on July 23, "Fall Adult Faves" on August 6, and "Graphic Novels & Manga Showcase" on August 27; and the Macmillan Library Marketing webinars "Fall 2024 Adult + YA Preview Recap" on June 11 and "Winter 2025 Adult + YA Preview Recap" on August 29.

Collection Management Librarian Laura Mommers attended the Booklist webinar "Amazing Picture Books" on August 20 and watched the Scholastic "Fall 2024 Preview" and the MacKids School & Library "Fall 2024 Preview Event."

High Demand: The High Demand Department ordered 2,815 titles and 19,278 items; received 17,545 items; added 19,827 items; and processed 1,243 invoices.

Technical Services Librarian Libby McCuan marched in the Pride Parade on June 1 and attended a Dublin Award Committee meeting on August 15.

Logistics: The Technicians unpacked and sent 15,874 new items to the Acquisitions Department and 20,990 new items to the High Demand Department.

Materials Processing: The Materials Processing staff processed 41,473 items: 13,311 in June, 13,977 in July, and 14,185 in August.

OUTREACH & PROGRAMMING SERVICES

ENGAGEMENT

The Cleveland Public Library's summer events were marked by community-centered engagement through a series of block parties, festivals, and literary programs, all designed to promote reading, literacy, and social interaction.

On June 1, 2024, the Woodland campus hosted a lively block party, drawing over 500 patrons. Families enjoyed a range of activities, including roller-skating, face painting, and a gaming truck. The event also distributed free books to promote literacy, further solidifying the library's role as a community hub for family fun and learning.

On July 11, 2024, the Carnegie West campus followed with its own block party, featuring balloon twisting, face painting, a bounce house, and a gaming truck. Approximately 400 patrons attended the event, which created a festive atmosphere that brought families together and promoted the library's resources and services.

The Hough Block Party, held in partnership with the Fatima Center, was another highlight of the summer. The event celebrated reading and library services with a ribbon-cutting ceremony and free book distribution. Families also enjoyed a gaming truck and boxed lunches provided by M&D Tasty Creations. Special guest and award-winning illustrator Gordon C. James signed free copies of his books for children, reinforcing the importance of literacy in the community.

The library also participated in Parade the Circle on June 8, 2024, with the theme "Visions of Harmony." The CPL book cart drill team dressed as unlikely animal pairs, engaging the audience while promoting reading. The library's tent offered face painting, balloon twisting, button-making, and animal-themed crafts. The Wade Oval Book Box served 1,700 patrons, gave

away 2,000 free books, and signed up 364 participants for Cleveland Reads, making the event a major success for community outreach.

The Writers & Readers series featured two standout events. On June 13, 2024, the "Spirits of Innovation: A Juneteenth Celebration" featured Master Blender Victoria Eady Butler in conversation with Dr. Regennia Williams. The event, which attracted 250 attendees, was sponsored by Uncle Nearest and included hors d'oeuvres for guests. On August 1, 2024, financial expert Vivian Tu spoke to over 300 attendees about wealth-building, financial literacy, and empowerment, in conversation with LaRese Purnell. Hors d'oeuvres were provided by Del's Catering and Tastify, rounding out a successful and informative summer series.

PROGRAMS & SERVICES

Cleveland Public Library launched its Seed Library program on March 19, 2024, distributing 6,400 organic, non-GMO seed packets across eight branches. In partnership with the Cleveland Seed Bank, the program provided seeds such as basil, beans, cucumbers, and tomatoes, encouraging patrons to grow their own food and promoting food security within the community.

The Center for Arts-Inspired Learning's Drumming Program, held at Woodland and South campus locations in early July, engaged 120 scholars. Participants explored musical elements, such as rhythms and cadences, through hands-on learning, contributing to the library's efforts to provide enriching experiences for youth.

Led by Bernadette Lemak and Alexander Leonard, senior programming remained a cornerstone of the library's summer offerings. On August 7th and 8th, Senior Book Clubs at Fairhill Partners and Abington Arms discussed *My Sister the Serial Killer* by Oyinkan Braithwaite and *House of Eve* by Sadeqa Johnson, sparking discussions around family dynamics and women's experiences in the 1950s. These events allowed older adults to engage in thoughtful literary discussions while building community connections.

In addition to book clubs, the Senior Showcases at Carnegie West and Memorial Nottingham branches attracted over 350 patrons. These events offered line dancing, local vendors, and information sessions on senior resources, providing a space for older adults to connect and engage with their community. Ms. Danielle Konkolly, Outreach and Programming Services Older Adult Associate, participated on the Senior Showcase committee.

Legal Aid @ the Library provided valuable legal consultations at various locations throughout the summer, including Langston Hughes (85 patrons), South Branch (17 patrons), and Mt. Pleasant (40 patrons). Topics ranged from housing to employment, offering essential services to those in need. Meanwhile, LegalWorks continued providing legal assistance at Fulton, Mt. Pleasant, Woodland, and Memorial Nottingham branches.

CollegeNOW! continued its SAT/ACT prep sessions at Main Library, supporting students in preparing for critical academic tests. The Greater Cleveland Food Bank's Kids Cafe program also played a vital role during the summer months, distributing 11,133 meals across 26 branches, ensuring that children and families received nutritious meals while engaging with library services.

COMMUNITY ENGAGEMENT AND SUSTAINABILITY

Cleveland Public Library's Community Engagement and Sustainability team made significant strides in promoting literacy, sustainability, and community well-being through strategic partnerships and programs. On August 6, 2024, the CJFS Workers in the Community program at Lorain Campus provided on-site SNAP and Medicaid assistance to 32 patrons. The Fix-It CLE workshops repaired over 100 items, encouraging sustainability by teaching patrons how to repair their belongings instead of discarding them. Additionally, the Cleveland Law Library partnership delivered 200 free books monthly, ensuring access to legal resources.

In collaboration with University Hospitals and OverDrive, the library developed health materials for chronic kidney disease patients, further expanding its role in health literacy. The 2024 Sustainable Stores Grant also marked a significant

environmental achievement by eliminating plastic checkout bags at library locations.

Literary engagement was further boosted through the Writers Unplugged program at Edgewater Beach, featuring Angela Crook, which attracted a wide audience. The North Coast Lakefront Future Forum, focused on sustainability, drew over 150 attendees, and the Seed Library continued its impact, distributing over 1,000 seed packets to the community. The Altered Book Workshop series also provided youth and adults with creative outlets, culminating in a successful exhibition.

SATELLITE LOCATIONS

Cleveland Public Library successfully operated four satellite locations over the summer, supported by Outreach and Programming Services and Public Services staff. The ArtBox in AsiaTown launched on June 1, 2024, with over 261 attendees. The location featured Fix-It CLE workshops, story times, and crafts, attracting more than 400 visitors over the summer.

The Edgewater Beach Book Box, opened on June 13, 2024, offered a variety of programming, including storytimes, crafts, and environmental education. Partnerships with WVIZ/Ideastream and the OSU Extension Sea Grant Project's Trash Tote program added an environmental component to the site, which served over 1,000 visitors throughout the summer. Additionally, the Edgewater Book Box capitalized on the Wednesday evening WOW concert series, offering library card sign-ups, book checkouts, and access to the Seed Library.

Coinciding with Parade the Circle, the West Side Market Stand distributed over 15,000 books to more than 5,000 visitors throughout the summer. This initiative provided a vital service, ensuring that visitors had access to books and library resources.

OUTREACH

Outreach staff participated in 17 community events this summer, including Parade the Circle, Wellness Fairs, and Newcomer Days at the Cuyahoga County Welcome Center. Led by Community Outreach

Manager Isabelle Rew and supported by OPS PSG Lamar Edmondson and OPS Associate Maggie Lawrence, the team distributed over 3,300 books and engaged with 3,219 community members. Outreach efforts also resulted in five new Library Card sign-ups, further expanding CPL's reach.

The On the Road to Reading van made its debut at the Hough Block Party on August 2, 2024. Over the summer, the van attended six additional community events, distributing over 2,000 books and promoting early literacy programs. The initiative reached 196 children and families through its programs at daycares and WIC offices, connecting caregivers, teachers, and families with essential library resources and services.

Barbershop Books, led by DiFranco Barnes and Alex Leonard, continued to impact literacy in Cleveland. The initiative maintained bookshelves in 10 participating barbershops, engaging 1,448 scholars and distributing 185 books over the summer. In addition, the program hosted special storytimes with illustrator Gordon C. James and author Quartez Harris, creating memorable moments for children while reinforcing the importance of reading.

PROFESSIONAL DEVELOPMENT

Erica Marks, Senior Director of Outreach and Programming Services, attended the American Library Association Annual Conference in San Diego, California, in June 2024. This event, the largest library conference in the world, provided Erica with the opportunity to meet with vendors such as Beanstack, OverDrive, and LibCal to explore how their products could enhance Cleveland Public Library's programming. Erica also attended sessions on digital equity, combating misinformation, and creating inclusive community programs, gathering insights to shape CPL's future programming strategy. Lastly, Ms. Marks served as co-chair for the ALSC (Association for Library Service to Children) President's Program, titled "Shining the Light: Illuminating the Role of African American Authors and Librarians in Children's Literature." This program, co-chaired alongside ALSC President Jonda McNair, highlighted the invaluable contributions of African American authors and librarians in advocating for cultural inclusivity and authenticity in

children's literature. The session featured a thought-provoking discussion with special guests and historical exhibits.

In July 2024, Erica attended the Ignite the Classroom seminar at the Ron Clark Academy in Atlanta, Georgia. Sponsored by Huntington Bank, the seminar immersed Erica in the Academy's dynamic teaching methods. She participated in hands-on activities and observed how the Academy uses movement, music, and interactive technology to engage students. The House System, which builds camaraderie and motivation, was of particular interest as Erica explored how these strategies could be adapted to youth programming at CPL. The seminar provided Erica with innovative approaches to enhancing student engagement, which will inform the development of future CPL programs.

MARKETING & COMMUNICATIONS

Department Vision: Use all methods of marketing to inspire Greater Clevelanders to love their library over and over again.




















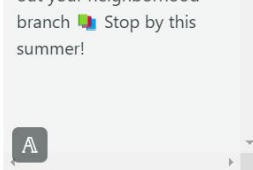




Other Key Initiatives

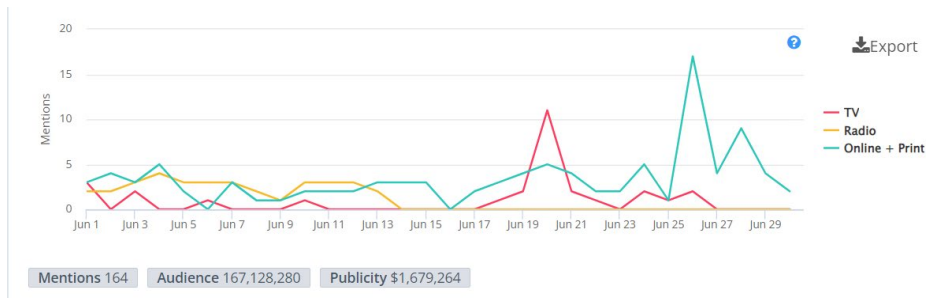
- Cleveland READS- Summer Reading Program
- Grand Openings
- Extension of The Archive and Sunday Hours addition
- Launch of Voter Hub
- Employee Engagement Day
- On The Road to Reading and TechXpress Van Launch

JUNE

- All month: Pride Month and Caribbean History Month
- June 13: Juneteenth Special: Victoria Eady Butler
- June 22: Rockport Campus Grand Opening
- June 28: Writers Unplugged - Wendall Thomas

Top Posts by Platform

<p> Cleveland Public Library Thu 6/20/2024 3:28 pm EDT</p> <p>The branch vs. the one they told you not to worry about. From the ordinary to extraordinary! Join us to celebrate...</p> 	<p> Cleveland Public Library Mon 6/24/2024 10:31 am EDT</p> <p>Due to filming downtown, the Main Library and Louis Stokes Wing will be closed to the public today, June 24. Th...</p> 	<p> Cleveland Public Library Wed 6/26/2024 2:45 pm EDT</p> <p>We're bringing the books to you! This morning, our Community Engagement Manager, Isabelle sat down with Natali...</p> 	<p> Cleveland Public Library Sun 6/23/2024 10:39 am EDT</p> <p>If you build it, they will come. Meet Christopher Busta-Peck, children's librarian, local historian, and LEGO...</p> 
<p> clevelandpubliclibrary Thu 6/20/2024 11:00 am EDT</p> <p>#TBT June 22, 1969 marks the date Cleveland and the burning Cuyahoga River made the national news, but this...</p> 	<p> clevelandpubliclibrary Thu 6/6/2024 11:00 am EDT</p> <p>#TBT Today, the year is 1947 and we are on Waterloo Road waiting for a bus. We see a bit of the marquee of the Abby...</p> 	<p> clevelandpubliclibrary Thu 6/13/2024 11:00 am EDT</p> <p>#TBT Today's 1937 photo of the Cleveland Public Library's Lorain Branch is a reminder to stop by your local...</p> 	<p> clevelandpubliclibrary Thu 6/27/2024 11:00 am EDT</p> <p>#TBT In Cleveland, summertime porch hang-outs are the best! This photo takes us back to August of 1968 to a...</p> 
<p> @Cleveland_PL Mon 6/24/2024 10:55 am EDT</p> <p>Due to filming downtown, Main Library and Louis Stokes Wing will be closed to the public today, June 24. The drive-u...</p> 	<p> @Cleveland_PL Wed 6/5/2024 12:37 pm EDT</p> <p>This is awesome! There are so many reasons to check out your neighborhood branch 🌈 Stop by this summer!</p> 	<p> @Cleveland_PL Sat 6/22/2024 12:33 pm EDT</p> <p>It's official! The ribbon is cut and our newly reimagined Rockport Campus is now open 🎉 We're rocking at Rockp...</p> 	<p> @Cleveland_PL Sat 6/8/2024 1:34 pm EDT</p> <p>Come harmonize with us at @inthecircle #paradethecircle. Check out our bookish bonds, and far fetche...</p> 



SOCIAL MEDIA

(Chg v. last month)	Facebook	Instagram	X (Twitter)
Followers	↑ 132	↓ 151	↑ 60
Engagement Rate	↓ 1.2%	↓ 1.2%	↓ 2.8%

























WEBSITE

Unique Visits	Avg Time on Site	Top 3 Traffic Sources	Top 3 Page Views	Bounce Rate
718,496 ↑ 86.86%	6s ↓ 66.66%	1. Direct 2. Organic Search 3. Referral	1. Weather Network 2. Homepage 3. News Index Results	90.37% ↑ 16.15

JULY

- July 9: Rebecca Louise Law at ArtBox
- July 10: "The Archive" Film Screening
- July 11: Cleveland READS Block Party at Carnegie West Branch
- July 23: Cleveland Browns at Lorain Campus

Top Posts By Platform

<p> Cleveland Public Library Thu 7/11/2024 11:00 am EDT</p> <p>#TBT Today's photo takes us to the Union-Miles Park neighborhood in 1985 to a busy intersection at Union Ave. an...</p> 	<p> Cleveland Public Library Thu 7/18/2024 11:00 am EDT</p> <p>#TBT On July 22, 1796, a group of surveyors (including a fellow named Moses Cleaveland) from the...</p> 	<p> Cleveland Public Library Wed 7/3/2024 5:48 pm EDT</p> <p>A huge round of applause for our Executive Director, CEO, Felton Thomas, Jr.! He's the proud recipient of the 202...</p> 	<p> Cleveland Public Library Wed 7/10/2024 11:05 am EDT</p> <p>Don't let the rain dampen your creativity! 🌧️ With Rebecca Louise Law's guidance at the ArtBox, our visitors...</p> 
<p> clevelandpubliclibrary Thu 7/18/2024 11:00 am EDT</p> <p>#TBT On July 22, 1796, a group of surveyors (including a fellow named Moses Cleaveland) from the...</p> 	<p> clevelandpubliclibrary Thu 7/25/2024 11:00 am EDT</p> <p>#TBT Did you know that July is National Anti-Boredom Month? One good way to fight boredom is exploring one of t...</p> 	<p> clevelandpubliclibrary Thu 7/11/2024 11:00 am EDT</p> <p>#TBT Today's photo takes us to the Union-Miles Park neighborhood in 1985 to a busy intersection at Union Ave. an...</p> 	<p> clevelandpubliclibrary Thu 7/4/2024 11:00 am EDT</p> <p>#TBT Today's photo taken in the 1980s is an example of a nice way to celebrate July 4th in Cleveland: A trip with family...</p> 
<p> @Cleveland_PL Fri 7/12/2024 5:24 pm EDT</p> <p>Today, we hosted scholars from the Indo-Pacific at #EdgewaterBookBox to explore how #Cleveland manages was...</p> 	<p> @Cleveland_PL Wed 7/10/2024 6:36 pm EDT</p> <p>Over 100,000 people have witnessed the beauty of The Archive since it blossomed in June '23. 🌸 Tonight we...</p> 	<p> @Cleveland_PL Tue 7/23/2024 1:43 pm EDT</p> <p>We've got a few NFL legends (and Chomps, of course) at our Lorain Campus to make sure our Cleveland...</p> 	<p> @Cleveland_PL Wed 7/10/2024 6:42 pm EDT</p> <p>The beauty of a public library is that it's public... I want [my art] to be in a space where it's not going to be intimidating...</p> 

SOCIAL MEDIA

(Chg v. last month)	Facebook	Instagram	X (Twitter)
Followers	↓ 94	↑ 171	↓ 47
Engagement Rate	↓ 0.7%	↓ 0.9%	↑ 3.7%



























WEBSITE

Unique Visits	Avg Time on Site	Top 3 Traffic Sources	Top 3 Page Views	Bounce Rate
788,759 ↑ 9.78%	6s	1. Direct 2. Organic Search 3. Referral	1. Weather Network 2. Homepage 3. News Index Results	90.35% ↓ .02

AUGUST

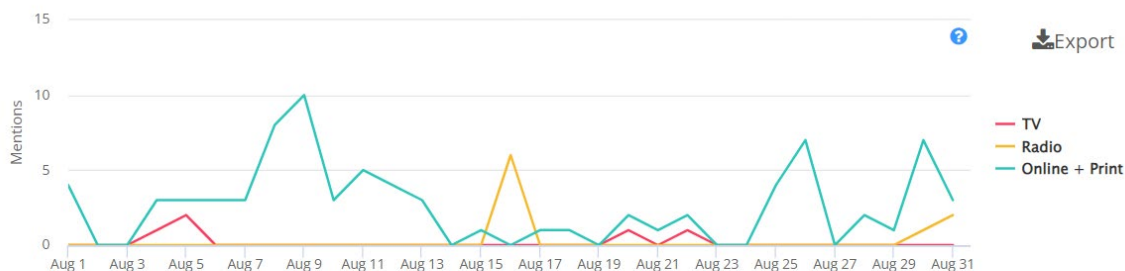
- August 1: Writers Unplugged: Vivian Tu
- August 2: CLE READS Block Party at Hough and Amphitheatre Ribbon Cutting
- August 3: CPL Play Symphony
- August 7: Cleveland READS Finale
- August 13: Senior Day at Carnegie West Branch
- August 29: Senior Day at Memorial-Nottingham

Top Posts by Platform

<p> Cleveland Public Library Thu 8/15/2024 8:00 am PDT</p> <p>#TBT Today's 1932 photo takes us to East 114th Street in the Mount Pleasant neighborhood with a view of a multi-story...</p> 	<p> Cleveland Public Library Thu 8/29/2024 8:00 am PDT</p> <p>#TBT Today's 1937 photo of a classroom in Central High School is dedicated to all the Cleveland students and teachers who are...</p> 	<p> Cleveland Public Library Fri 8/9/2024 6:36 am PDT</p> <p>All Cleveland Public Library locations are closed today, Friday, August 9, for staff development. The library services will...</p> 	<p> Cleveland Public Library Wed 8/7/2024 6:02 am PDT</p> <p>The photos from are in from Vivian Tu's visit to Main Library! We're still buzzing from an enlightening conversation at Main Library!...</p> 
<p> clevelandpubliclibrary Thu 8/22/2024 10:33 am PDT</p> <p>Hey Cleveland! The #CLEReads Young Adult Book Festival is back this year on Tuesday, Oct. 1! And joining the party is an actor,...</p> 	<p> clevelandpubliclibrary Thu 8/22/2024 8:00 am PDT</p> <p>#TBT A 1953 view of West 25th and Lorain. According to the Encyclopedia of Cleveland History, streetcars stopped running in...</p> 	<p> clevelandpubliclibrary Wed 8/7/2024 6:24 am PDT</p> <p>The photos from are in from @your.richbff's visit to Main Library! We're still buzzing from an enlightening conversation! Specia...</p> 	<p> clevelandpubliclibrary Thu 8/15/2024 8:00 am PDT</p> <p>#TBT Today's 1932 photo takes us to East 114th Street in the Mount Pleasant neighborhood with a view of a multi-story...</p> 
<p> @Cleveland_PL Thu 8/22/2024 5:53 pm UTC</p> <p>Hey Cleveland! #CLEReads Young Adult Book Festival is back 🎉. On Tuesday, October 1st join us at Main for the soon-t...</p> 	<p> @Cleveland_PL Wed 8/7/2024 2:40 pm UTC</p> <p>Correction: The Addison, Brooklyn, Collinwood, Eastman, Fleet, Fulton, Lorain, Rice, Rockport, and Union branches are...</p> 	<p> @Cleveland_PL Fri 8/9/2024 1:38 pm UTC</p> <p>All Cleveland Public Library locations are closed today, Friday, August 9, for staff development. The library services will...</p> 	<p> @Cleveland_PL Tue 8/13/2024 11:39 pm UTC</p> <p>Writer's Unplugged: Beach Box Edition featuring local author, Angela Crook & her new novel "Hurt Mountain." "A wonderful,...</p> 

SOCIAL MEDIA

(Chg v. last month)	Facebook	Instagram	X (Twitter)
Followers	↑ 101	↑ 183	↓ 44
Engagement Rate	↑ 0.7%	↓ 0.4%	↓ 3.4%



Mentions 95 Audience 452,012,329 Publicity \$4,269,580

WEBSITE

Unique Visits	Avg Time on Site	Top 3 Traffic Sources	Top 3 Page Views	Bounce Rate
866,535 ↑ 9.86%	5s	1. Direct 2. Organic Search 3. Referral	1. Weather Network 2. Homepage 3. News Index Results	92.11% ↑ 1.95%

E-BLASTS AND E-NEWSLETTERS

- Off The Shelf [June-July, respectively]

55,948 Recipients

Audience: Cleveland Public Library

Delivered: Thu, June 6 2024 11:00 AM

Subject: Good Spirits, More Hours for Flowers, Upcoming Authors & More 📧

[View email](#) · [Download](#) · [Print](#) · [Share](#)

16,335 Opened	544 Clicked	217 Bounced	65 Unsubscribed
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55,741 Recipients

Audience: Cleveland Public Library

Delivered: Mon, July 8 2024 2:00 PM

Subject: News and Upcoming events at Cleveland Public Library

[View email](#) · [Download](#) · [Print](#) · [Share](#)

17,389 Opened	844 Clicked	311 Bounced	84 Unsubscribed
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SUMMER GRAPHICS

Writers & Readers

Spirits of Innovation

Victoria Eady Butler

Celebrate Juneteenth with Master Blender Victoria Eady Butler as she delves into the history of African-American distillers and her innovative work in the spirits industry.

THURSDAY, JUNE 13 | 6 P.M.
MAIN LIBRARY, DOWNTOWN CLEVELAND



CLEVELAND READS

GLOW UP

at Great Lakes Science Center

GLOW PARTY | PRIZES | MUSIC | FOOD | FUN

August 7 | 5:00 - 8:00 p.m.
601 ErieSide Avenue, Cleveland

Register at clevelandreads.com



VIDEO GAME SYMPHONY

Music at Main
Cleveland Public Library

CPL PLAY Presents: The Video Game Symphony

Join us for our next Music at Main event! We'll be celebrating the 10th anniversary of the Video Game Symphony on Saturday, August 3, 2024. They will perform a special program of video game music from Super Mario Bros., Final Fantasy, The Legend of Zelda, and more. The event will be held at the Main Library and is free and open to all. There will be food, prizes, and a gaming event. Meet the artist behind the installation.

Saturday, August 3
10:00 - 2:00 p.m.
1100 - 1101
325 Superior Avenue

601 Superior Ave Cleveland Ohio 44115



The Archive
by Rebecca Louise Law
A Film by Shape Cleveland



Hands-On Art Workshop with
Rebecca Louise Law

Tuesday, July 9 | 4 - 8 p.m.
ArtBox in Asiatown | 3236 Payne Ave



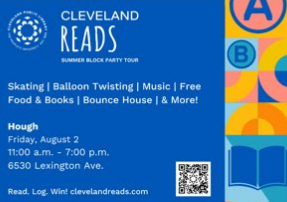
CLEVELAND READS

SUMMER BLOCK PARTY TOUR

Skating | Balloon Twisting | Music | Free Food & Books | Bounce House | & More!

ROUGH
Friday, August 2
11:00 a.m. - 7:00 p.m.
6530 Lexington Ave.

Read. Log. Win! clevelandreads.com



Meet the Artist of The Archive

Wednesday, July 10 | Main Library
325 Superior Avenue

The Archive at Cleveland Public Library has attracted 80,000 visitors since its debut. We invite you to meet Rebecca Louise Law, the artist behind the installation.

6:00-7:00 p.m.
Cleveland Public Library
325 Superior Avenue
Cleveland, OH 44115

Please RSVP by July 7
www.clevelandpubliclibrary.org
(216) 421-4800

Rebecca Louise Law



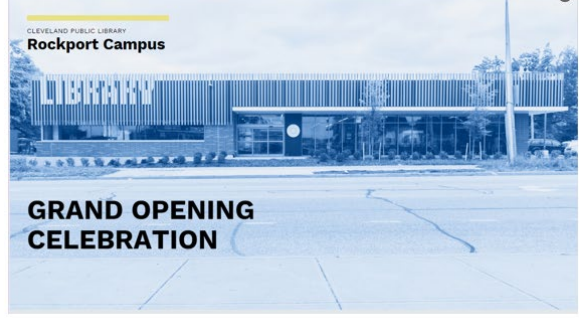
Writers & Readers

YOUR RICH BFF

Vivian Tu

Join straight-talking, personal finance guru and author of Rich BFF as she shares her tips and secrets to building wealth.

THURSDAY, AUGUST 1 | 6 P.M.
MAIN LIBRARY, DOWNTOWN CLEVELAND

SAFETY & PROTECTIVE SERVICES

Safety Services

- 6-5-24: Main-WEWS to film with Marks & Jeffries.
- 6-6-24: Mt. Pleasant-patron with mental health crisis disturbing. Branch went on lockdown temporarily. CPD transport male to hospital.
- 6-8-24: Langston Hughes-assist Legal Aid Clinic
- 6-22-24: Fulton-EMS notified due to patron medical issue
- 6-22-24: Langston Hughes: CPD notified due to patron with mental health crisis.
- 6-25-24: Eastman-911 called for a patron experiencing a medical emergency.
- 6-27-24-C West-911 called due to male with mental health crisis. Patron transported to Metro hospital.
- 7-6-24: Fleet-CPD responded to branch due to patient with mental health crisis. Transported to Fairview.
- 7-6-24: Union-CPD responded due to female with mental health crisis.
- 7-9 & 16-24 CLE Flag project-Woodland/Rockport.
- 7-9-24: Art Box with Archive Artist
- 7-9-24: C West-male under the influence or suffering a mental health crisis entered the branch acting erratically. Staff sheltered in place and SPS branch patrol set up a perimeter until LE could arrive. CPD arrived and placed the subject in custody.
- 7-10-24: LSW Auditorium with Archive Artist
- 7-12-24: LSW-CPD contacted, and 1 aggressive male advised from the property.
- 7-13-24: Rice-patron had seizure
- 7-13-24: C West- staff member stuck in elevator
- 7-16-24: Union-911 called for a patron with a mental health crisis
- 7-17-24: Harvard lee-CPD notified for disorderly patron
- 7-23-24: Rice-CPD responded after adult patron appeared to attempt to lure a juvenile female.
- 7-31-24: LSW-patron experiencing a medical emergency required first responders. Patron was transported to hospital via EMS.
- 8-1-24: Fulton-EMS summoned due to patron with medical emergency
- 8-1-24: Rockport-police called to assist elderly female with family trouble off library property.
- 8-2-24: Hough-Block Party

- 8-2-24: LSW-EMS notified due to patron experiencing a mental health crisis-transported to Lutheran Hospital.
- 8-3-24: S. Brooklyn-EMS notified due to patron medical emergency. EMS transport to hospital.
- 8-5-24: LSW-911 call for a patron with a mental health crisis. Patron left prior to CPD arriving.
- 8-6-24: LSW-911 called connection with vendors involved in altercation outside downtown campus. EMS/Olice responded and completed necessary investigation for Felony Assault Report (2024-228467). Vendor, with a possible broken rib listed as victim in report.
- 8-6-24: Union-sparking power lines exterior of branch-CPD notified and responded.
- 8-7-24; MemNot patron alleged to have slipped in bathroom. After assessment by EMS left on own ability.
- 8-15-24: C. West police notified regarding patrons with potential domestic
- 8-15-24: Harvard Lee-patron experiencing a mental health crisis
- 8-16-24: Mt. Pleasant-CPD notified of patron misconduct.
- 8-17-24: Fulton-911 called due to patron with medical health issue.
- 8-21-24: Sterling-CPD called, and branch placed on lockdown due to suspect off property brandishing firearm.
- 8-29-24: LSW-911 called for patron experiencing a mental health emergency.
- 8-31-24: LSW-EMS called due to patron medical emergency

Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
Aug 2024	1259	24	24	12	162	*730 system reset?
July 2024	1314	11	29	14	133	25
June 2024	1249	21	23	17	135	36
May 2024	1291	11	40	14	196	62
April 2024	1269	18	44	25	182	56
March 2024	1471	28	24	29	184	53
Feb 2024	1407	12	44	18	163	168
Jan 2024	1566	37	28	15	156	104
Dec 2023	1350	29	28	25	153	53
Nov 2023	1338	31	32	12	115	119
Oct 2023	1912	42	76	51	152	67
Sept 2023	1418	27	87	12	152	83
Aug 2023	1355	28	101	30	156	103
July 2023	1458	14	76	21	110	161
June 2023	1335	24	72	19	100	47

Special Attention, Special Events, and Significant Incidents

- 6-13-24: Eastman Garden: Victoria Butler Eady Whiskey Tasting.
- 6-14-24: Woodland-Spectrum Ohio Voices Interviews
- 6-15-24: Juneteenth on Mall C; Genesis Movie Filming and Rolling Stones Concert Weekend expected to impact traffic patterns.
- 6-18-24 thru 6-28-24: Genesis Movie Filing in Eastman Garden
- 6-18-24: Woodland-Spectrum running internet fiber cables

- 6-20-24: LSW-Councilperson Kazy community event
- 6-24-24: Cleveland Magazine on hand for photo shoot.
- 6-24-24 Main through TBD: Working with movie filming crew.
- 6-26-24: Zoo-Safety Day w/CPL
- 7-7-24: H&M Landscaping working in Eastman Garden
- 7-13-24: C. West-Intifada scheduled for community meeting; extra security requested.
- 7-15-24: Main-WOIO filming at 930
- 7-23-24: Lorain-Browns Alumni at branch for special event with scholars.
- 7-23-24: Eastman Reading Garden-Media on site
- 7-29-24: Main-Archive Pop Up dance offering from Butoh
- 8-4-24: South Branch-will be used as a staging location for parade participants.
- 8-13-24: C. West (10a-3p) senior showcase
- 8-13-24: C. West-senior showcase.
- 8-14-24: CMSD at Lakeshore-SPS support asked for parking issues.
- 8-15-24: Main-News Nte 5 interviewing Erica Marks (Eastman Garden).
- 8-17-24: 100 Black Men 9a-5p
- 8-27 & 28-24: Mayor's Climate Initiative
- 8-27-24: 7708 Lake CPL/Northwest neighborhoods literacy pop-up
- 8-29-24: MemNot (10a-3p) senior showcase
- 8-31-24: LSW Open Mic in Literature

Protective and Fire Systems

- 6-1-24: Monthly Fire extinguisher inspection
- 6-8-24: Fire Drill conducted at LSW/Main.
- 6-13-24: MLK-low battery charge on smoke detector triggered fire alarm causing CFD response.
- 6-14-24: SA Communale to MLK to evaluate alarm malfunction that triggered CFD response on 6-13-24
- 6-17-24: SA Communale will be at CDF to evaluate alarm malfunctions or brownout -dirty energy issues. SA Communale rest panel and found no trouble in zone 408.
- 6-17-24: "New" Rockport Fire Alarm attributed to contractors
- 6-24-24: MLK-SA Communale discovered a faulty smoke detector at facility in 3rd floor boiler room (6-14-24).

- June: CPL main campus and branch locations continue to suffer video surveillance failure due to Internet capacity. IPS and CPL IT are working on solutions.
- 6-28-24: Main Alarms placed in test due to construction in staff cafeteria
- 6-28-24: Lorain campus lost power temporarily; restored 312p
- 7-1-24: Monthly fire extinguisher inspection.
- 7-6-24: Rockport Fire alarm malfunctioning
- 7-9-24: Securitas doing walk throughs c/w RFP for alarm monitoring.
- 7-9-24: System wide: IPS ensuring panic buttons work throughout system.
- 8-3-24: Science & Technology floor. Small fire ignited due to dust built up in electrical outlet. SIR24- 0895
- 8-9-24: HVAC work at Westpark (officer required to monitor vendor).
- 8-19-24: Main water to be shutoff for repair (one day).
- 8-29-24: MmNot: Senior Showcase

Contract Security

- 6-25-24: Royce mgt. contacted regarding Garden Valley & MemNot guard performance issues.
- 7-9-24: Finance (Hubler) in continual conversations with Guardian regarding irregularities in billing.
- 8-12-24: Garden Valley had issues with their guard. Requested the guard be counseled and reassigned.

Administration

- 6-13-24: Geo Tab devices to be installed on CPL vehicles.
- 6-17-24: Met with -Mayor Bibb, Public Safety & CMSD @ City Hall
- 6-24-25: Met with Local 860 to negotiate contract extension.
- 6-24-24: Library closed temporarily due to movie filming
- 6-24-24: Black, White & Read-planning session.
- 6-28-24-LSW-CPD notified regarding internal issue with contractor RL Hill.
- 8-1-24: Multi-Vista Corp has been authorized access to Main & LSW from Property MGT (card swipe & key).
- 8-14-24: Legal requiring former officer (Wadsworth) to return all equipment through former employee's lawyer. SPS will pick up from law office downtown.

- 8-13-24: Sterling: Persistent personnel issues between staff and security officer at Sterling. Confer with Regional director and branch manager regarding on-going solutions. Per manager, no IM required on 8-13-24.
- 8-19-24: Stop the Bleed Training provided via Cleveland EMS.
- 8-21-24: Met with Legal and Health and Safety regarding Stop the Bleed Training.

PROPERTY MANAGEMENT

Carpenters/Painters

- Continuing wall finish and painting of new Lorain 2nd floor office.
- Built a new large exterior sign frame in front of the building, primed, painted, and install new signage.
- Completed Old Rockport branch cleanout, also completed all carpentry work for New Rockport branch grand opening.
- Assembled and clear coated new garden boxes for OSU workshop at the Woodland campus.
- Repaired LSW's 6th street side door.
- Replaced broken plexiglass panels in the story book walk stations at our Carnegie-West branch.
- Applied a black seal coat on asphalt at our Memorial-Nottingham in preparation for painting of new white stripes for the cross walk.
- Assembled new exterior tables at the CDF/Woodland campus.
- Built 3 shelving units for I.T.
- Begin framing at the CDF campus for the stockrooms new steel entry door.
- Installed T.V's at Lorain and Hough campus.
- Re-installed the support wall at Union branch due to vandalism.
- Removed vinyl wrap from Brett Hall elevators.
- Re-secured the fabric on the Walz campus construction fence.
- Built a new shelving unit for Carnegie-West branch.
- Assisted in the removal of all post framing from the Brett Hall exhibit.

Maintenance Mechanics

- Continuing to perform air handler unit's PM's (on going)
- Continuing LED lighting conversions at Main, LSW, and Rice.
- Lighting being addressed at all branches. Main floor at E.131 completed.
- Made several repairs to Eastman Garden irrigation.
- Eastman Garden fountain re-caulked and piping leaks repaired.
- Filter and pressure regulator installed in irrigation system to reduce piping and valve failures.
- Installed new Wi-Fi controlled clocks in LSW public floors.
- Ionization installs in air handling units continuing. Carnegie-West and Harvard-Lee units are complete.
- Installed new LED fixtures in Main loading dock.
- Making repairs to fan coil in Main.
- Working on replacement of air handlers and condensing unit at Fleet branch.
- Working on boiler replacement at Rice branch.
- Installed new LED fixtures in Rice branch workroom.
- Replacing flood lighting at Lakeshore with LED halfway completed.
- Replaced pumps and safety valves on boiler piping at Jefferson campus.
- Replaced water heaters at Mem-Nott and Lakeshore facility.

INFORMATION TECHNOLOGY & CLEVNET

- Jamie Mason attended Customers of SirsiDynix Users Group (COSUGI) Board Meeting via Zoom on June 12, and July 10.
- Jamie Mason, Mohamed Ragheb, Darren Novak, Bill Hood, Andy Busch, John Malcolm and Anthony Long met on July 2 to discuss combined topics between CPL-IT and CLEVNET. This is a monthly meeting.
- Jamie Mason, Mohamed Ragheb, John Malcolm, and Anthony Long met on June 26, July 31, and August 28.

- Jamie Mason, Mohamed Ragheb, Darren Novak, and Bill Hood attended HR Forum at Lakeshore Facility.
- Various CLEVNET staff members attended CPL Employee Appreciation Day at Tri-C East Campus.
- Jamie Mason along with CLEVNET staff attended Quarterly Directors' Meeting at Medina County District Library on July 26.
- Strategic Planning for CLEVNET kicked off on July 19 with a meeting of the Strategic Planning Committee. The Committee consists of:
 - Karen Pierce - Henderson - East
 - Kris Carroll - Geauga - East
 - Nancy Levin - Heights - East
 - Jennifer Starkey - Elyria - West
 - Gale Koritansky - Stow - South
 - Beth Leibengood - Birchard - West
 - The Committee identified seven people to have one-on-one interviews and identified four focus group categories. The Strategic Planning Consultants, Compass Consulting, will begin interviewing in the next month. After that, Focus Groups will convene.
- Jamie Mason along with CLEVNET staff attended Quarterly PC Tech SiG Meeting at Shaker Heights Public Library on August 2.

Activities for Mohamed Ragheb, Senior Director:

- Attended the OPLIN Board meeting in August as a new board member and discussed several topics, including the new program to offer internet to member library branches and E-Rate.
- Collaborating with Jamie and our vendor on strategic planning and implementation.
- Worked with our Solutions team to conduct an Active Directory user audit:
 - Sent an email with all the information on July 11th.

- Sent a list of users who hadn't logged in for more than six months to each member library on July 29th.
- Allowed member libraries until August 12th to submit any tickets with exceptions to be made.
- **Staff and Public Applications Lists:**
 - Implemented application lists for staff and public computers and worked with our team to test them.
 - Evaluating different solutions for an application management tool to ensure applications are installed and kept up to date on both staff and public computers.
- **Feedback Roundtable:**
 - Coordinated and conducted follow-up meetings with all staff needing follow-up from Feedback Roundtable #1.
 - Met with Jamie several times to analyze staff feedback and send an update to all staff with our summary and action plan.
 - Three major topics that were raised repeatedly are: Whiteboard or Similar Tool, Direction with CPL, and Understanding Others' Work.
 - Evaluating products like MS Loop and Projects to find potential solutions for a whiteboard or dashboard.
 - Started all-staff meetings where everyone takes a turn to speak.
- Organized the all-staff potluck with Jamie's help on August 10th.
- **CLEVNET Cybersecurity Policy:**
 - Reviewed it with our member libraries during our quarterly directors' meeting.
 - Sent out an acknowledgment survey form and addressed members' questions, securing acknowledgment from all.
 - Offered cybersecurity training for Sandusky PL during their Staff Day.
 - Working to implement cybersecurity training for our staff; currently evaluating different vendors and

considering offering training for all member library staff.

- Presented a CLEVNET overview during CPL new employee orientation in July and August.
- Attended an all-staff meeting and discussed various topics with staff.
- Collaborating with our vendor on E-Rate filing, process, and follow-up.
- Met with CPL HR to discuss certifications and followed up with staff who are affected.
- Collaborated with CPL IT teams on:
 - Coordinating a fix for an urgent issue at the Brooklyn site with their staff access panel.
 - Addressing an installation issue at MLK with Spectrum.
 - Meeting with Spectrum, CPL IT, and our network team to discuss Spectrum issues.
 - Meeting with various staff members to discuss the Data Warehouse project.
 - Participating in the redesign of CPL.org.
 - Conducting a quick audit with CPL IT regarding Adobe licenses.
- Met with the CLEVNET Panel to discuss various topics and provide updates.
- Assisted Jamie with the ILS Manager job description.
- Working with staff on a plan to migrate Faronics to the cloud instead of keeping it installed on servers.
- Followed up with vendors to evaluate a new call manager and discussed options moving forward.
- Participated in an in-person HR training session.
- Discussed VMware licenses with our vendor and oversaw the process of migrating applications from the old servers to the new ones.
- Implemented a staff checklist for employee onboarding and offboarding and discussed it with our staff.

- Working with our vendor on an external penetration test as well as a dark web scan.

Team Activities:

SOFTWARE

- Continued configuration meetings with ByWater Solutions to configure new Aspen Discovery Catalog on July 1, 15, 22, 29; August 5, 12, and 19.
- Met with Unique Representatives to discuss MessageBee Project on June 14, 18, 25; July 12, 26; August 23
- Met with Sirsi Representatives on June 27; July 19, 25; August 22

SOLUTIONS

- SOCC computing hardware update and virtual machine migration
- Inactive Active Directory / Microsoft 365 user cleanup
- Microsoft 365 license compliance / reconciliation (applied Entra ID P1 licenses and removed disused Microsoft Business Basic licenses)
- Bywater Aspen Single Sign-On configuration for CLEVNET member libraries
- Email configuration for Message Bee marketing
- PaperCut deployment for East Cleveland Public Library
- Maintenance updates for ConnectWise Automate
- Maintenance updates for PaperCut
- Maintenance updates for ESXI (VMWare)

HARDWARE

In addition to help desk tickets:

- 2012 R2 Clevnet App Server Upgrades, due to operating system being out of support: 46 out of 48 server upgrades are completed.
- Cleveland Public Library: OLBDP specialized applications and server have been upgraded. The needed support information has been handed off to CPL IT support.
- The Clevnet IT storage area has been organized with storage shelving and a locking cage for improved asset management.
- Clevnet IT Techs have completed their assigned Microsoft "MD-102" training course.
- Clevnet IT Techs, Sean, and David have been brought into the on-call tech rotation.

NETWORK

- Installed new network equipment at remodeled Cleveland Heights University Heights Noble branch.
- Upgraded connection at Girard to a 1 Gig connection.
- Added 4 additional wireless access points to Wayne County Public Library (Creston, Doylestown, Main library).
- Installed network equipment at the new MLK branch and tested the circuit.
- Setup the new head end connection at the SOCC for CPL conversion from AT&T to Spectrum.
- Created 70 network topology maps for Clevnet member libraries.

Executive Panel Updates:

- Panel met July 15.
- EDI situation debrief

- While testing an upgrade to Symphony Workflows 4.1, it was revealed that duplicate orders were sent for four libraries (Mentor, Morley, Geauga County, and CPL). These orders were placed with materials vendors - B&T, Midwest, and Ingram. Most orders could be stopped or returned. Items already processed could not be returned, affecting Morley, CPL, and Geauga County. Baker & Taylor credited back fees and covered return shipping for Morley. Eight CLEVNET staff members are working to assist Geauga County to rectify the worst-case issue with items that can be returned only if the book jackets are removed from these partially processed items. What we learned: In EDI, orders are transactions. For future, we need to lock down test servers, so they do not communicate outside of the servers. Jamie has kept a timeline as internal documentation of the situation and reviewing options for reconciliation.
- ByWater update
 - Staff meeting weekly on Mondays. Jamie appreciates working with ByWater, because they anticipate questions and information needed by end users. Everything is on track and going well.
- Strategic Planning Update
 - First meeting is this Friday. Hope to have information to share at the directors quarterly meeting on July 26. Will announce working groups and surveys.
- Update from Mohamed
 - Cyber security policy form was sent to panel. Started with CPL to pass policy and then sent form to CLEVNET staff, then move to CLEVNET members. Looking at cybersecurity awareness training for CLEVNET staff.

- VPN audit done; Active directory will be audited next for active users. May have as many as 2,000 inactive users. Member libraries will be notified by July 29 of the inactive users to be deleted. Inactive users will be deleted on September 2. This is being addressed as a security and for cost-savings with licenses.
- The outside security audit (penetration testing) is planned for after internal security projects for known issues are completed. Three phases of security audit testing will include: Internal, external, and dark web.
- MessageBee update
 - Meeting every other Friday. Training is planned for August and go-live date will be early October ahead of Point Point's contract termination at end of November. Patron Point has been notified of the cancelation. Ongoing support is available.
- Sirsi Update
 - Testing 4.1 and expect to decide about the upgrade in the next week. Working with interna CLEVNET teams to prepare for providing support to members. The change is mostly enhancements and providing single sign-on for users. Single sign-on is available in Aspen and may do that as a first step.
- Quarterly Clevnet mtg on July 26 @ Medina @ 10am Notice of the meeting was sent to directors. There will be a cyber insurance presentation like last year. Other agenda items include same updates with ByWater, Strategic Planning, and Message Bee.
- Tech SIG will meet the week following the director's meeting on August 2 and going forward.
- Review process for Clevnet Director
 - Cheryl requested input on the review process for Jamie as CLEVNET director, and a brief discussion

was held. Cheryl and John will work on a form to share with the panel for feedback.

- Annual mtg with Felton
 - Cheryl asked for input on the meeting to be scheduled with Felton. Panel members and staff offered positive feedback on the improvement with communication and the direction of workflow between CPL-IT and CLEVNET over the past six months.

- Items not on the agenda
 - Question RE: Library IQ - Jamie still needs to investigate

 - Question RE: Digital Equity Funds from federal government being available at the consortium level - John will schedule separate meeting to discuss

 - LibCal trainings can be sent out to staff who need it

 - The software team does not have a manager - all report to Jamie - and Jamie is working with HR to discuss options for creating a position.