

CLEVELAND PUBLIC LIBRARY

Board Meeting
March 15, 2016

AMENDMENT TO FINES AND FEES SCHEDULE

WHEREAS, The State Auditor requires that the fines and fees assessed by Cleveland Public Library be approved by the Board of Library Trustees; and

WHEREAS, The Fines and Fees Schedule is revised and updated, as needed, to provide greater clarity and definition to library operations and services; and

WHEREAS, The TechCentral MakerSpace has new equipment and materials in place and fees for their use must be adjusted accordingly; therefore now be it

RESOLVED, That the Board of Library Trustees approves the revised Fines and Fees Schedule, as attached, to be effective March 16, 2016.

CLEVELAND PUBLIC LIBRARY

FINES AND FEES SCHEDULE: PART B

PHOTODUPLICATION OFFICE AND MAKERSPACE FEES

PHOTODUPLICATION OFFICE FEES

PHOTOCOPIES

Service Fee	\$10.00/item
Standard (8½" x 11" through 11" x 17" B&W).....	\$0.25/page
Oversize (18" x 24" B&W)	\$2.00/page
Color (8½" x 11" through 11" x 17")	\$1.00/page
Fax.....	\$0.50/page
Email (8½" x 11").....	\$0.50/page
Rush (24-hour turnaround)	\$10.00/item
Special Handling (fragile, etc.)	Minimum charge \$20.00/order
Map (up to 18" x 24" B&W)-Standard Weight Paper.....	\$2.00/item
Map (up to 18" x 24" B&W)-Heavyweight Paper	\$4.00/item
Map (up to 18" x 24" Color)-Standard Weight Paper	\$4.00/item
Map (up to 18" x 24" Color)-Heavyweight Paper	\$8.00/item
Other sizes.....	Price quoted upon request

CLEVELAND DIGITAL PUBLIC LIBRARY FEES

SELF-SERVICE SCANNING

Self-service scanning	No charge
Self-service printing.....	See Photoduplication Office fees

DIGITAL SCANS DONE BY STAFF

Service Fee	\$10.00/job
Scan of individual, flat items at 300ppi up to A1 item size ...	\$0.50/image
Books (up to 300 pages 300ppi up to A3 page size)	\$150.00/book
Book scanning in excess of 300 pages	additional \$0.50/page
Special Handling (fragile, etc.)	Minimum charge \$20.00/order
Other sizes.....	Price quoted upon request
Large projects	Price quoted upon request
Printing.....	See Photoduplication Office fees
CD-ROM.....	\$2.50/disc
Flash Drive	\$7.00/item

PHOTOGRAPHS

All prints, posters, or slides are charged at current lab pricing, plus

Service Fee	\$10.00/print
Lab Delivery Fee	\$9.00/order
Rush (24-hour turnaround)	Double price + \$10.00/print

MICROFILM

All microfilm/microfiche are charged at current lab pricing.

USE FEES FOR PUBLICATION OR DISPLAY

For Profit.....	\$5.00/image; \$250 max/project
Not for Profit	\$5.00/image; \$50 max/project

SHIPPING FEES

Shipping fees are charged at current USPS rates.

SALES TAX

Ohio sales tax added when required.

WARNING CONCERNING COPYRIGHT RESTRICTIONS

The copyright law of the United States (Title 17 United States Code) governs the making of photocopies or other reproductions of copyrighted material.

Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of the specified conditions is that the photocopy or reproduction is not to be "used for any purpose other than private study, scholarship or research." If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement.

This institution reserves the right to refuse to accept a copying order if, in its judgment, fulfillment of the order would involve violation of copyright law.

MAKERSPACE FEES

3D PRINTER FEES

PLA Plastic.....	\$0.05 per gram
Water Soluble PVA.....	\$0.15 per gram

LASER ENGRAVER

Aluminum Anodized Business Card (2" x 3.5").....	\$2.50/item
Acrylic sheet (12" x 12" x 1/8").....	\$10.00/item
Acrylic sheet (12" x 12" x 1/4").....	\$12.50/item
Acrylic sheet (12" x 24" x 1/8").....	\$20.00/item
Acrylic sheet (12" x 24" x 1/4")	\$25.00/item
Econo Wood Sheet (12" x 12" x 1/8" or 1/4")	\$3.50/item
Econo Wood Sheet (12" x 24" x 1/8" or 1/4")	\$7.00/item
Laminate Wood Sheet (12" x 12" x 1/4").....	\$6.00/item
Laminate Wood Sheet (12" x 24" x 1/4").....	\$12.00/item
Plywood sheet (12" x 24" x 1/4").....	\$3.00/item
LaserMax sheet (12" x 12" x 1/16")	\$12.50/item
LaserMax sheet (12" x 24" x 1/16")	\$25.00/item
Speciality Item (Small)*.....	\$2.00/item
Speciality Item (Medium)*.....	\$5.00/item
Speciality Item (Large)*	\$10.00/item

All sizes are approximate

*Speciality items may include engravable parts offered for limited times or special events

VINYL CUTTER

Prices include use of appropriate masking tape and ink (while applicable).

Tier 1 Materials	\$0.10/linear inch
Tier 2 Materials	\$0.15/linear inch
Tier 3 Materials	\$0.25/linear inch
Tier 4 Materials	\$0.35/linear inch

Vinyl Material tiers are determined based on type, color, finish, and size, and include applicable transfer material and ink (for printable vinyl).

T-shirts	\$5.00/shirt
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