

CLEVELAND PUBLIC LIBRARY

Finance Committee

June 14, 2016

**RESOLUTION TO ENGAGE CONTRACTOR TO PROVIDE
BRANCH SECURITY AND NIGHT ALARM SERVICES**

WHEREAS, The Cleveland Public Library is committed to providing a safe and secure environment for its employees and patrons alike; and

WHEREAS, The Library engages the services of private security contractors to furnish security guards at its branches and to respond to alarms outside of the Library's normal operating hours; and

WHEREAS, In order to ensure that the Library will continue to receive quality security services at a competitive price, the Library engaged in a formal Request for Proposal (RFP) process seeking proposals to provide branch security guards and night alarm response services; and

WHEREAS, The Library received ten (10) proposals in response to the RFP. The lowest with regard to contract security services was Whittguard Security Services, Inc. in the amount of \$2,818,565 for a three (3) year period, and the highest was Elcon Security in the amount of \$3,743,117 for a three (3) year period. A copy a summary of all the proposals for contract security services as well as night alarm response services is attached to this Resolution; and

WHEREAS, The proposals were also evaluated for responsiveness to the requirements contained in the RFP. Of the six (6) most responsive proposals, Safety and Protective Services selected four (4) vendors to participate in in-person interviews. The vendors interviewed were: G4S; U.S. Security Associates; Royce Security; and Dunbar Security Solutions; and

WHEREAS, Following the interviews, Royce Security Services, LLC was selected as the most qualified vendor based on their original proposal and their interview, despite not having submitted the lowest proposal. Royce proposed to provide two supervisors, one east and one west; a quality control manager and roving field supervisor at no cost to the Library; 100% branch coverage guarantee with financial penalties to the vendor in the event of unguarded posts; a floater pool to cover guard call-offs; performance monitoring programs; presence in Cleveland; and after-hour security services with a 15 minute response time; now therefore be it

RESOLVED, That this Board authorizes the Executive Director, CEO or his designee to negotiate and execute a contract with Royce Security Services, LLC for branch security and night alarm services effective August 1, 2016 through December 31, 2017 at a total cost for the 17-month period of \$1,468,393.84 for branch security guards and \$5,100.00 plus \$52.00 per alarm for night alarm services, with an option to continue for two additional one-year renewal periods for a total cost over three (3) years of \$3,118,670.88 for branch security services and \$10,800.00 plus \$52 per alarm for night alarm services, to be charged to the General Fund Account No. 12930053-53380, which contract shall be subject to approval of the Chief Legal Officer.

BRANCH SECURITY GUARD AND NIGHT ALARM RESPONSE SERVICES - BID RESULTS				
COMPANY	DATE RCVD	TIME RCVD	TOTAL 3-YEAR BID BRANCH SECURITY GUARD	POINTS FOR COMPLIANCE OF CHECKLIST REQUIREMENTS (MAX POINTS = 21)
Whittguard Security Services, Inc.	5/13/2016	1:44 p.m.	* \$2,817,564.48	10.5
G4S	5/13/2016	12:16 p.m.	\$2,929,771.52	18
U.S. Security Associates, Inc.	5/12/2016	12:23 p.m.	\$2,969,376.64	17
Vescom Corporation	5/12/2016	5:07 p.m.	\$3,026,809.28	18
Securitas Security Services USA, Inc.	5/13/2016	3:26 p.m.	\$3,097,381.92	16.5
Royce Security Services, LLC	5/13/2016	12:41 p.m.	\$3,118,670.88	20
R-CAP Security, Inc.	5/12/2016	11:59 a.m.	* \$3,280,482.00	8
Dunbar Security Solutions	5/13/2016	12:23 p.m.	\$3,309,071.80	19
Elcon Security	5/13/2016	3:26 p.m.	\$3,743,117.32	12.5
Willo Security, Inc.	5/12/2016	4:22 p.m.	* NO BID	18
COMPANY	DATE RCVD	TIME RCVD	TOTAL 3-YEAR BID NIGHT ALARM BASED ON 2015 ALARM RESPONSES PER MONTH	POINTS FOR COMPLIANCE OF CHECKLIST REQUIREMENTS (MAX POINTS = 21)
R-CAP Security, Inc.	5/12/2016	11:59 a.m.	\$14,175.00	8
Whittguard Security Services, Inc.	5/13/2016	1:44 p.m.	\$17,700.00	10.5
U.S. Security Associates, Inc.	5/12/2016	12:23 p.m.	\$23,490.00	17
Royce Security Services, LLC	5/13/2016	12:41 p.m.	\$29,052.00	20
G4S	5/13/2016	12:16 p.m.	\$31,050.00	18
Willo Security, Inc.	5/12/2016	4:22 p.m.	\$31,970.00	18
Securitas Security Services USA, Inc.	5/13/2016	3:26 p.m.	\$33,885.00	16.5
Dunbar Security Solutions	5/13/2016	12:23 p.m.	\$392,808.36	19
Elcon Security	5/13/2016	3:26 p.m.	\$408,396.00	12.5
Vescom Corporation	5/12/2016	5:07 p.m.	* NO BID	18
			* = incomplete bid or no bid	