

DIRECTOR'S REPORT

June 16, 2016

FIGHTING COMMUNITY DEFICITS

On May 14th the Woodland Branch hosted Legal Aid @ the Library. Fourteen volunteer attorneys, five Legal Aid attorney's and 7 law students from Case Western University participated in the clinic.

Business, Economics & Labor Librarian Susan Mullee taught GED classes on May 9th. To help the students learn basic computer skills needed to take the GED test, Ms. Mullee provided an in-class assignment of answering questions pertaining to the upcoming Republican National Convention in Cleveland using the Internet.

FORMING COMMUNITIES OF LEARNING

The Memorial Nottingham hosted the 2016 11th Congressional District Art Competition Awards Show on Saturday May 21st. Nearly one hundred art pieces from high schools in Congresswoman Marcia Fudge's district were presented for jury and judged. Over 250 people attended the competition awards show.

The Library provided 612 hours of K-8 homework assistance, 252 hours of K-3 intensive reading and math instruction, and 120 hours of ACT test preparation courses. Self-Organized Learning Environment (SOLE) sessions were held once a week at four locations. The K-8 homework assistance provided by Cleveland State University students will be discontinued during the months of June-August, however the K-3 tutoring will continue June - August at four locations. In the month of May the Library was notified by the Cleveland Foundations that their grant proposal for 2016-17 Learning Center services was fully funded. The proposal is structured similar to years past however there are two notable changes. College Now, who in the past provided college preparation services to teens, will now provide career pathways workshops to underemployed adults ages 19 and up. Tutoring for students in kindergarten - third grade, which was solely funded by Starting Point will now receive support from the Cleveland Foundation as part of the grant. The total award for 2016-17 Learning Center services amounts to \$176,000.

The Art Therapy Studio concluded its 7-week program series at the Martin Luther King Jr., and East 131 branches. Each branch held an "art opening" to showcase the work of the students' who

participated in the program. Students from area schools created works in a variety of mediums that address various issues relevant to their stages of development.

The Syndicate for the New Arts provided music programming at 4 branch location. The program series is intended to expose children to non-traditional forms of music and composition. The program facilitators taught students about visual representations of sound and help them in create their own graphic scores. The students were also taught how to use their bodies to express musical ideas and have them realized by instrumentalists, and exposed to the theory of "sound shapes" in electroacoustic music.

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Beginning on May 16th the Library began its ConnectEd library card initiative. In early 2016 the Library, City of Cleveland, and the Cleveland Municipal School District, signed the ConnectEd Literacy Pledge issued by President Obama. The goal of this pledge is to give all students in the

City of Cleveland a library card that provides them with access to library resources. The promotional literature promoting this initiative was delivered directly to 90,000 students in the City.

On May 29th the Library hosted its first ever system-wide Summer Reading Club kick-off at the Cleveland Metroparks Zoo. Approximately 3600 parents and children attended this event. Free entrance was given to all who registered for the Summer Reading Club.

CELEBRATE DIVERSITY

On April 8th at the Martin Luther King Jr. Branch, singers and instrumentalists from the Cleveland Institute of Music and The Music Settlement performed several works by local composer H. Leslie Adams. The program featured the first performance of Adams' composition *Danza di Bambole*. Mr. Adams is a resident of Glenville and a graduate of Glenville High, Oberlin College, and Ohio State University. He was winner of the 2015 Cleveland Arts Prize Lifetime Achievement in Music Award.

PARTNERSHIPS

The Science and Technology Department hosted three events on patents and trademarks this month with speakers from the United States Patent & Trademark Office (USPTO) in Alexandria, Virginia: Dr. Michael Hydorn and Robert Berry. On May 9th and 11th, a total of twenty-four registered librarians and intellectual property professionals participated in advanced patent and trademark search skills training events in the Digital Public Library classroom. On May 10th, an all-day public program entitled Patents and Trademarks: Get the Information You Need to Protect Your Intellectual Property was held in Louis Stokes Wing Auditorium with thirty-three people attending.

C-SPAN's 2016 Cities Tour

Special Collections Librarian Stacie Brisker posted a Collections Highlights blog about Langston Hughes' 1967 poem entitled The Backlash Blues <http://cpl.org/the-backlash-blues/>. C-Span discovered the blog and contacted Special Collections to do a film segment for their upcoming documentary about C-SPAN's 2016 Cities Tour. Filming took place on Tuesday, May 24th in the Special Collections Reading Room. The program will air throughout the weekend of July 16th -17th on American History TV (AHTV) on C-SPAN3 and the literary events/non-fiction author segments will air on BookTV on C-SPAN2. In addition, the program will also Cleveland programming blocks: C-SPAN2 Book TV BLOCK: SATURDAY, July 16th at 12 p.m. ET and C-SPAN3 American History TV (AHTV) BLOCK: SUNDAY, July 17th at 2 p.m. ET.

PARTNERSHIPS

On Saturday, May 7th, the Library in partnership with Visa and Marvel Comics hosted a program for the release of a new educational comic book that teaches readers of all ages about personal finance. The new comic, Guardians of the Galaxy: Rocket's Powerful Plan, was released in conjunction with Free Comic Book Day. The comic book combines Marvel's iconic Super

Heroes with Visa's financial literacy expertise to introduce readers to fundamental money management concepts. Visa Inc. is also partnering with the Public Library Association (PLA) to make the new Marvel comic book available at public libraries nationwide.

Exhibits and Displays

Main library staff members created a number of informative, educational and interesting displays during the month of April.

- Literature Department Library Assistant Nick Durda developed a poetry display for National Poetry Month, a display featuring books pertaining to the library profession and a Captain America graphic novel display to promote the new Captain America movie.
- Government Documents took advantage of April Fools' Day and created a Scam Alert display. It included books from the Social Sciences department as well as free handout materials in both English and Spanish from the government. The topics ranged from protecting finances to medical alerts.
- Social Sciences Clerk Lisa Malone and Social Sciences Library Assistant Pete Elwell prepared two exhibits in the department: one celebrating the baseball season and the Cleveland Indians, and one celebrating the current success of the Cleveland Cavaliers in the NBA post-season.
- Subject Department Librarian Terry Metter created displays featuring political comics and the National Parks.

Research That's Possible Only at Main Library

- Social Sciences Library Assistant Peter Elwell helped a Senior Editor from Oxford University Press's Oxford English Dictionary (OED) to verify a sports-related use of the word "skyscraper." Mr. Elwell was also able to locate a better, more recent example of the word's use, and the OED Editor indicated that they will use Mr. Elwell's new citation in the OED.
- A patron came to the Science & Technology department to use Manual of Standards and Recommended Practices published by the American Public Transportation Association. Cleveland Public Library is one of only three libraries in the United States which own the item.

- Recently, patrons have used several AASHTO (American Association of State Highway and Transportation Officials) and ASHRAE (American Society of Heating, Refrigerating, and Air-Conditioning Engineers) standards including Standard for the Design of High-Performance Green Buildings and Energy Standard for Buildings Except Low-Rise Residential Buildings. Cleveland Public Library is one of only a select few libraries in the Midwest to own these.
- Patrons often try to repair mechanical items such as riding mowers. Sometimes Science & Technology does not own a specific manual, but instead a patron can use bits and pieces of several books. For example, a recent patron found it helpful to consult Large Air-Cooled Engines (2000) and Clymer Scag Hydrostatic Commercial Walk-Behind Mowers (2003) to repair a Scag mower. Cleveland Public Library is one of only a handful of Ohio libraries to own these volumes.
- A local international commercial law firm requested CIS microfiche 70-H183-35 "Departments of Labor & HEW Appropriations, 1971" from Government Documents this month.
- The ASME Boiler & Pressure Vessel Code: An International Code (2010) in the Science & Technology department was used twice by patrons this month. Cleveland Public Library is only one of six libraries nationwide to provide access to this print resource.
- Science & Technology provided Nondestructive Testing Handbook: Volume 9, Visual Testing by Patrick O. Moore for a patron who was studying for an upcoming exam on the topic. Cleveland Public Library is the only Ohio library, public or university, which owns this volume. The next nearest is the Pennsylvania State University Libraries 205 miles away.
- Staff assisted a researcher from Chicago who is researching African American recipients of the Carnegie Medal for heroism.
- Staff assisted a music historian by providing him images of composer James H. Rogers and Euclid Avenue Baptist Church for a soon-to-be published volume on Rogers and his work.
- Staff assisted a researcher with locating early images of Lakeside Hospital and Marine Hospital when both institutions were located downtown on Lakeside Avenue.
- Staff assisted a researcher with locating images for more than a dozen superintendents from the district's history. The Photograph Collection will be providing CMSD with high-resolution scans of the portraits for a permanent display.

- Graduate student from Youngstown State used a rare score of Paganini "Tru Duetti Concertani" for a performance
- Patron request for scans from 2 Shakespeare text translated by Fan Noli (written in Albanian)
- Patron request for chess article, 1896 from Deutsches Wochensach
- Patron request for scan from 18th century chess document by Domenico Ponziani, Il Giuoco incomparabile degli scacchi: sviluppato con nuovo metodo
- Patron requested scans from 1969 Cleveland Chess Bulletin.
- Researcher requested scans from the East India Collection of letters from the early 1800s by Edward Parry, Charles Grant, and Robert Dundas.
- Patron request for more scans from the 1923 publication of Facsimiles of Egyptian Papyri from the British Museum.

Strategic Plan

Our Mission:

We are "The People's University," the center of learning for a diverse and inclusive community.

Our Strategic Priorities:

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

CLEVNET

CPL has over 12,000 followers on Twitter and the Facebook page currently has over 8,000 fans.

GRANTS & DEVELOPMENT

Cleveland Foundation

Awarded \$172,000 for Learning Centers. Includes support of CSU after-school tutors, Braxton Third Grade Reading Guarantee tutors, music literacy classes with Music School Settlement, College Now classes and professional development for staff.

New York Community Bank, a division of Ohio Savings Bank

Awarded a \$10,000 sponsorship of Summer Reading Club.

Mozilla Foundation

Awarded \$10,000 grant for web literacy training for staff.

Summer Reading Club

Secured donated tickets/incentives from the Rock and Roll Hall of Fame, Cleveland Indians, Cleveland Botanical Gardens, Cleveland Cinemas and Mitchell's Ice Cream.

United Way Stuff the Bus Campaign

Coordinated distribution of bins for collection and mini Kick-Off event at Fulton Branch featuring Cleveland Indians pitcher Carlos Carrasco.

June 18 Renovations Open House

Coordinating this event to celebrate the completion of construction and opening of new spaces to the public.

PUBLIC SERVICES

Programs

In the month of May the Library hosted approximately 179 programs ranging from Legal Aid law clinics to memoir writing and music composition workshops. Also during the month the Library offered 38 story times to children and parents. Education services such as GED and ESOL classes, after-school tutoring, and ACT preparation classes we held at 14 branch locations. The after-school food program, Kid's Café continued service at 18 locations throughout the system. During the summer months the Kid's Café program will be replaced with the Summer Lunch Program (SLP) also provided by the Cleveland Food Bank, at 28 locations including Main Library.

The Library provided 612 hours of K-8 homework assistance, 252 hours of K-3 intensive reading and math instruction, and 120 hours of ACT test preparation courses. Self-Organized Learning Environment (SOLE) sessions were held once a week at four locations. The K-8 homework assistance provided by Cleveland State University students will be discontinued during the months of June-August, however the K-3 tutoring will continue June - August at four locations. In the month of May the Library was notified by the Cleveland Foundations that their grant proposal for 2016-17 Learning Center services was fully funded. The proposal is structured similar to years past however there are

two notable changes. College Now, who in the past provided college preparation services to teens, will now provide career pathways workshops to underemployed adults ages 19 and up. Tutoring for students in kindergarten - third grade, which was solely funded by Starting Point will now receive support from the Cleveland Foundation as part of the grant. The total award for 2016-17 Learning Center services amounts to \$176,000.

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The OPS department encumbered \$22,418.27, the majority of which was in support of the 2016 Summer Reading Club.

On May 29th the Library hosted its first ever system-wide Summer Reading Club kick-off at the Cleveland Metroparks Zoo. Approximately 3600 parents and children attended this event. Free entrance was given to all who registered for the Summer Reading Club.

Youth Services Programs

Youth Services staff conducted a variety of educational and engaging programming for children during the month of May including *Wee Read and Play* and *Super Sleuths* story times, ArtLab programs for children included: *National Train Day*, *Star Wars Day*, *Printing and Letterpress*, *Smart Art* (fingerboxes) and *Book Binding for Children*. In addition, teens enjoyed several programs in Studio 470: a nutrition program conducted by Jill Collins from the Ohio State University Extension, a Tech Central Maker Lab: *Learn to Program: Easy Coding Basics* and Fine Arts Library Assistant Mark Fox Morgan worked with Youth Services for an Art Lab program on an art movement called *Fluxus* on May 11th.

Know Your Roots

Library Assistant, Subject Department Adam Jaenke conducted the *Know Your Roots* program on May 7th

Patents and Trademarks Programming

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Adult Education Programs

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Music at Main

Two student chamber ensembles from CIM (Cleveland Institute of Music) performed on May 7th. The first ensemble played Beethoven's Piano Trio in B-flat. The second student ensemble played Beethoven's Piano Sonata No. 26 in E-flat Major, Op 81a.

Main Library Book Clubs

Social Sciences Clerk Lisa Malone helped Social Sciences Library Assistant Lakeisha Winstead coordinate the Social Sciences Non-Fiction Book Club meeting on May 12th. General Research Collections Manager Don Boozer led six attendees in a lively discussion of Malcolm Gladwell's *David and Goliath*. The Popular Library's Literary Book Club discussed *Sweetland* by Michael Crummy and the African American Book Club (also coordinated by Popular Library staff members) discussed *Stand Your Ground* by Victoria Christopher Murray.

C-SPAN's 2016 Cities Tour

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Foreign Literature Programs

During the month of March, Foreign Literature staff members planned and coordinated a total of 11 programs serving 127 Russian, Chinese and Spanish speaking patrons.

Main Library Tours and School Visits

Main Library staff members provided tours throughout the month of May. Groups included: students from Charles Dickens and Jane Adams Schools, Cleveland State University students, a group of four librarians from Turkmenistan lead by Milos Markovic, middle school students from Roxboro Elementary School, a Cleveland State Urban Studies class, a group of home schooled children and their parents, and staff and students from the International Services Center.

Exhibits and Displays

Main library staff members created a number of informative, educational and interesting displays during the month of May. Government Documents Library Assistant Mona Brown displayed free government-provided financial help information as well as various government materials in Spanish. Social Sciences Clerk

Lisa Malone worked with Social Sciences Library Assistant Peter Elwell to prepare two displays in Social Sciences celebrating the baseball season and the playoff prowess of the Cleveland Cavaliers.

Main Library Outreach

Senior Day

On May 27th Social Science Library Assistant Lakeisha Winstead and Public Administration Librarian Elaine Herroon assisted at the Cleveland Public Library table during Senior Day.

Youth Services Outreach

Youth Services Librarian Lan Gao attended CMSD Career Day and presented a story time at Metro Health Reach Out and Read. Youth Services Manager Annisha Jeffries continues to partner and promote the library and services through weekly story times for 1 to 9 month old children at Rainbow Babies and Children's Hospital's Centering Pregnancy program.

During May, Foreign Literature staff collected and processed a total of 3,590 long loan items for 11 branches and CLEVNET agencies.

Collection Development Highlights

During the month of May, the Government Documents Department circulated a federal depository book for the first time in Cleveland Public Library history! A patron requested *Deep Water: The Gulf Oil Disaster and the Future of Offshore Drilling: Report to the President* (PR 44.8:D 36/G 95) that had been added to the newly-formed and growing government documents circulating collection. Prior to this, the materials in the department were reference only and were never circulated.

Social Sciences Senior Librarian Mark Moore completed the initial processing of the books donated to Cleveland Public Library by the Ohio Alliance to End Sexual Violence (OAESV). About 200 books are being integrated into the Social Sciences collection.

Research that's Possible Only at Main Library

- Social Sciences Library Assistant Peter Elwell helped a Senior Editor from Oxford University Press's Oxford English Dictionary (OED) to verify a sports-related use of the word "skyscraper." Mr. Elwell was also able to locate a better, more recent example of the word's use, and the OED Editor

indicated that they will use Mr. Elwell's new citation in the OED.

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- Recently, patrons have used several AASHTO (American Association of State Highway and Transportation Officials) and ASHRAE (American Society of Heating, Refrigerating, and Air-Conditioning Engineers) standards including *Standard for the Design of High-Performance Green Buildings* and *Energy Standard for Buildings Except Low-Rise Residential Buildings*. Cleveland Public Library is one of only a select few libraries in the Midwest to own these.
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- Patron requested scans from 1969 *Cleveland Chess Bulletin*.
- Researcher requested scans from the East India Collection of letters from the early 1800s by Edward Parry, Charles Grant, and Robert Dundas.
- Patron request for more scans from the 1923 publication of *Facsimiles of Egyptian Papyri* from the British Museum.

Staff Development

Main Library Public Services staff members Assistant Director of Public Services Robin Wood, Lending Manager Stephen Wohl, Materials Handling Manager Daniel Oreskovic, Lending Clerk Anthony Liang, BEL Librarian Susan Mullee, TechCentral Coordinator Forrest Lykins, all attended the Lean Ohio Bootcamp at Cleveland State University.

Lending Manager Stephen Wohl attended the Leadership Certification: Employment Law module on May 5th.

US Government Publishing Office (GPO) Staff Visit from Washington, DC, to Cleveland Public Library: On May 4th and 5th, GPO Outreach Librarian Jaime Huaman and GPO Senior Outreach Librarian Ashley Dahlen were accompanied by State Library of Ohio Government Information Library Consultant Kirstin Krumsee on a tour of the Cleveland Public Library Government Documents Department collection throughout Main Library. The three gave invaluable advice on collection development policies and procedures for the government documents collection. The group was hosted by Government Documents Supervisor Sarah Dobransky and General Research Collections Manager Don Boozer. Ms. Huaman and Ms. Dahlen also provided staff training sessions including:

- Cataloging and Bibliographic Control - Attendees included Catalog Manager Andrea Johnson and Tech Services Librarian Barbara Satow attended this session.
- What's In The Box? - A session on processing boxes of federal depository materials as they arrive was also attended by Ms. Johnson and Ms. Satow in addition to others.
- Basic Government Resources for Reference - attended by staff members from Government Documents; Business, Economics & Labor; Social Sciences; Science & Technology; and the Center for Local and Global History.

Children's Librarian, Kristen Schmidt, attended LitCon 2016/OELMA at Perry High School on May 17th.

Library Assistant Crystal Huggins attended Literacy CLE: Powered by Pechakuch at the City Club on Thursday, May 26th.

Assistant Director of Public Services and Popular Library Manager Sarah Flinn attended the Transform Your Stacks Workshop presented by Library Journal and hosted at the Garfield Heights Branch of the Cuyahoga County Public Library. The program covered how to market books better for your patrons to increase circulations, and how to study your floor plans to make them more efficient.

On May 4th PAL Library Assistant David Furies attended a Catalog training session with GPO representatives held at the Digital classroom. On May 5th, GPO representatives visited PAL. David Furies, PAL's FDLP Coordinator, provided a tour of PAL's Government Documents collection, and displayed PAL's processes and procedures for maintaining the FDLP collection.

On May 18th, staff throughout Main Library attended the Pilot Training Program of the ALICE System (Alert, Lockdown, Inform, Counter, and Evacuate) in the LSW Auditorium.

Local and Global History Department Librarian Terry Metter attended Basic Government Resources for Reference, a seminar presented by staff members from the Government Printing Office, on May 4th and Library Assistant Adam Jaenke attended a meeting for the Cultivating a Global Perspective subcommittee on May 17th. The team discussed the different aspects of the subcommittee such as the Shakespeare Folio, the Cultural Gardens, and the bike share program and neighborhood bike tours.

Foreign Literature Library Assistant Victoria Kabo and Social Sciences Librarian Helena Travka attended Book Expo America 2016 in Chicago on May 10th - May 14th. In addition to browsing exhibits and networking with contacts.

Other Library News

The Cleveland Intellectual Property Law Association (CIPLA) donated \$10,000 and their time for children's programming and the creative process. The current president of CIPLA presented the check to Director of Public Services John Skrtic and Science & Technology Senior Librarian Jim Bettinger, the library's Patent and Trademark Resource Center representative, who has been working with CIPLA on training and was instrumental in Cleveland Public Library receiving the generous donation.

Business, Economics & Labor Library Assistant Joseph Parnell has been appointed as overseer to the Harvest for Hunger Campaign. Mr. Parnell will assist the Harvest for Hunger committee in finding and implementing on-going programs and events throughout the year through which Cleveland Public Library can contribute to Harvest for Hunger.

In conjunction with the on-going Shakespeare programming and publicity, Science & Technology Library Assistant Elvira Baron recited Hamlet monologues in Hungarian taped by Cleveland Digital Public Library Assistant Catherine Young.

Lisa Sanchez transferred from a Library Assistant, Computer Emphasis at Loran Branch to a Library Assistant Subject Department in CLGH on May 15th. She is currently training in the Photograph Collection.

Fine Arts & Special Collections Manager Pam Eyerdam is a committee member for the RTA Inter-Urban Project with Land Studio. A press release was posted about its summer project working with RTA Red Line to install large scale works of art along the Red Line to the airport. Committee members reviewed portfolios of artists work.

On May 26th, Government Documents Supervisor Sarah Dobransky and General Research Collections Manager Don Boozer attended an award ceremony for Clifford Square, their St. Martin de Porres High School intern. The freshman student won the school's Gonzalez-Butterworth Award for his demonstration of community service and academic achievement.

A former Fine Arts & Special Collections Kent Practicum student informed the department that her practicum experience dealing with music cataloging and processing helped her to obtain a position as a Music Cataloger at Northern Illinois University!

Shelf Division Supervisor Cynthia Coccaro took part in the Human Library event at Carnegie West Branch. Her topic was table setting.

Lending staff members began registering children (pre K-12th Grade) for a brand new type of Library card, the "Read Up Rise Up card".

PARTNERSHIPS

On Saturday, May 7th, the Library in partnership with Visa and Marvel Comics hosted a program for the release of a new educational comic book that teaches readers of all ages about personal finance. The new comic, *Guardians of the Galaxy: Rocket's Powerful Plan*, was released in conjunction with Free Comic Book Day. The comic book combines Marvel's iconic Super Heroes with Visa's financial literacy expertise to introduce readers to fundamental money management concepts. Visa Inc. is also partnering with the Public Library Association (PLA) to make the new Marvel comic book available at public libraries nationwide.

MOBILE SERVICES

The Mobile Services staff has continued delivering offsite services such as outreach and story times to patients of the Hough and Southeast NEON Medical. The visits which occur twice a week average 15 parents and children per session.

MEETING ROOMS

The total number of requests for Main Library in the month of May was 232 with an estimated total attendance of 5,337. The Lake Shore Facility meeting rooms were reserved 43 times. There were 412 requests for branch meeting rooms during the month with an estimated total attendance of 8,127.

Branches

Addison Branch - Branch Manager, Magnolia Peters attended Ward 7 Community Meeting to distribute information on library services and programs. In addition, Ms. Peters was selected to be a part of the CBA to make 1199 contact suggestions and changes. Youth Services, Librarian, Heidi Landskroner made contact with Rainey

Art Institute to conduct a live musical performance for the Summer Reading Club Kick-Off. Cleveland Food Bank continues once a week a FREE Fresh Produce program, along with weekly EBT registration.

Carnegie West - Bill Morgan from Sign Stage presented his Signing Dr. Seuss program to fifty-seven first graders from Orchard STEM and Paul Lawrence Dunbar on May 10th. Children's Librarian Helen Zaluckyj spoke to twenty-three third and fourth graders visiting the library from Clark Elementary on May 12th about William Shakespeare, his works, and the First Folio tour coming to CPL this summer. The visit ended with a Shakespeare coloring contest. Two tenth grade classes from Saint Ignatius High School visited the library on May 12th to register for library cards. They will be using them to access research databases available only to CPL cardholders in order to complete required assignments. Branch Manager Angela Guinther completed Lean Ohio Boot Camp at CSU, along with several other CPL staff members and administrators, on May 13th.

Collinwood - The Collinwood Branch has had an "A May zing" month of May students were entertained from Lake Erie Preparatory school with a school visit to the branch where they were able to get a tour, review resources, ask questions and renew and /or get new library cards along with checking out some of their favorite titles. An outreach story time was presented to three classes of CEOGC head start students. In collaboration with the Cleveland Museum of Art, we took poetry to the neighborhood with a program at "Six Shooter's Coffee Shop as part of "Walk All Over Waterloo" a monthly community art event. Our Healthy Eating and Garden Project with students from CSU's NEOMED Urban Medicine program was well received by our young patrons and was celebrated with a presentation and certificates of appreciation on May 11th at the university. The branch welcomed new children's librarian, Adam Tully on May 16th. Mr. Tully and YS LA, Ms. Jefferson visited a total of 12 private schools and day care centers in the Collinwood area totaling out to 1,410 children.

East 131st - The highlights for the E131 branch for the month of May are as follows: In collaboration with the Mount Pleasant Reads initiative the E131st Street branch concluded its third grade reading skills workshop and also followed this event with a community think tank discussion about community input on programming for youth. On May 26th the branch held an Art Show featuring the work of branch teens after a seven week art club the meet on Tuesdays and Thursdays. Branch Manager Ginaya

Willoughby attended Active Shooter training with the SPS department on May 18th.

Eastman - One hundred and fifteen children and parents attended the Nancy Smith and Rebecca Price-Donahue's *Captain America: Civil War* program on May 5. Attendees got the chance to meet and take photos with Captain America and Iron Man, create clothespin crafts, enjoy red and blue Jell-O, and win prizes in several games of Marvel-themed bingo. The program was one of the branch's most successful and widely-attended events ever.

Fleet - Public Services Branch Manager, Pasha Moncrief, attended ALICE and Leadership Training Sessions, United Way/Community Shares Committee Meetings, Broadway/P-16 Meetings, and the Human Library Event at Carnegie-West. The Youth Services team, conducted eighteen story times, four programs, and participated in three community events. Marcel Dorsey, LA-Adult, visited Alexia Manor to provide homebound services to seniors.

Garden Valley - Manager Rena Baker promoted the Seed Bank at an environmental workshop given by Burten, Bell, Carr and the Northeast Ohio Area wide Coordinating Agency (NOACA). Representatives with the Greater Cleveland Congregations visited the branch to speak with patrons searching for employment and the organization's efforts to advocate for job creation in the City of Cleveland. The Consortium of Christian Business Women used the meeting room. Staff shadowed Ms. Traci James in providing an "On the Road to Reading" Storytime to Ebony's Angels Day Care. The Day Care will be served by Garden Valley Staff beginning in June, 2016. Patron requests for seeds from the Seed Library continue to grow.

Glenville - The Senior Forum book club was held at the branch. The literature department held the Little Free Library at the branch and gave away 26 books to participants. Branch manager Sharon Jefferson attended the Leadership Certification Training on 5/5 and 5/26 and the Patent & Trademark Seminar on 5/12.

Harvard-Lee Branch - On Tuesday, May 3, Mrs. Scurka met with Mr. Alex Williams from the Health up Foundation to discuss a partnership program with NASA. Harvard-Lee Branch held its Annual Mother's Day Luncheon on May 7. Over twenty-five patrons were in attendance. Additionally on May 7, Harvard-Lee Branch hosted a Free Comic Book event, featuring IRONMAN. Visa Representatives and a Representative from the Treasurer's office were in attendance with over 40 patrons in attendance. Mrs. Parks participated in the LEAN Ohio Bootcamp, receiving a

certificate from the program. Harvard-Lee Branch held a staff meeting and bidding "see you later" to Mrs. Scurka for her promotion. On Thursday, May 19, Mrs. Scurka presented and the NEO-RLS Webinar entitled Dealing with Difficult People.

Jefferson - Shila Barnes Library Assistant Computer Emphasis created a grander than life eye-catching display in honor of the late musical artist Prince. Jenn Moncayo also a Library Assistant Computer Emphasis believes that "*Reading Is My Superpower*" created a display of graphic novels, movies, and other items relating to superheroes. The Jefferson Branch welcomed staff from the Children's Museum of Cleveland "Museum Without Walls" program.

Langston Hughes - The Langston Hughes branch featured these programs during the month of May: Computer, Internet, and Email Basics; Free Comic book day that featured a DC/Marvel Superhero film festival, complete with popcorn on May 7th. Papercraft Alphabet Basics; Found Sound - Steel Pan Science featuring a steel drum duo. The musical trio, Syndicate for the New Arts, performed at the branch on May 4th, 11th, and 18th. The Langston Hughes book club has will begin next month with a book by author Walter Mosley, "Devil in a Blue Dress." Christopher Busta-Peck, attended the Moms & Muffins program at Mary M. Bethune and he will be distributing CPL materials at Mary M. Bethune's school fair.

Lorain -There were many staff changes at Lorain in May, as Adela Garcia began as the new Children's Librarian and LACE Lisa Sanchez transferred to Main Library. Ms. Garcia quickly began leading story times at schools, assisting with Youth programs, weeding materials, and planning Youth programs for Fall. Branch Manager Shayna Muckerheide attended a community meeting and CPL training to assess and improve safety in the Branch and neighborhood. The Branch hosted a popular Human Trafficking Forum on May 24 to educate staff, leaders, and the community about this local problem. Additionally, Ms. Muckerheide and Youth staff met with the Land Studio to coordinate summer activities for neighborhood children in the grassy lots across from the Branch.

Martin Luther King Jr. - Toni Parker and Ms. Kmiecik participated in the lead worker training. Ms. Parker also attended the Active Shooter workshop at Main, and assisted with the Congressional Art Show. Lexy Kmiecik attended the United Way Literacy Fair at the Harvey Rice School, and the leadership workshop on employment law. Mr. Roberts and Mrs. Jones attended the Youth Services meeting. Mr. Roberts is also member of the

Summer Reading Club committee. Eugene Callier (Page) joined the MLK Team.

Memorial Nottingham - For the month of May the Memorial Nottingham hosted the 2016 Congressional Art Show on Saturday May 2. Tech Central and Memorial Nottingham staff presented the PARACORD SURVIVAL BANDS program on Wednesday May 11. Storytime visits and library visits continue to be delivered to our community partners: St. John Nottingham, Brilliant Beginnings. Community partner Linda Wood has been working with the branch to install a rain barrel and a community vegetable garden. Upcycle Parts Shop has met with Manager Kevin ray to plan summer craft activities on Fridays this summer. Branch Clerk Tamiko Chisolm won the CPL Fit Challenge for the Month of May.

Mt. Pleasant - During the month of May, Mount Pleasant Branch hosted four of eight *Read to the Beat* music therapy sessions. Three computer classes were held on email, resume writing and job searching; a total of 8 patrons signed up for computer classes. Mt. Pleasant's YS staff held four programs (1 cultural diversity, 2 technologies, and 1 craft) for the month of May; a total of 46 children participated.

Rice - Neighbor Up Program was held at the branch on the third Wednesday of the month. We bid farewell and good wishes to Ali Boyd on May 21st as he embarks on another chapter in his career as manager of the Warrensville Branch of Cuyahoga County Public Library.

Rockport - Amiya Hutson began as Manager of the Rockport Branch. Rockport began an ambitious weeding project for its entire collection. America Reads Tutors tutored school age youth patrons weekdays all month. Healthy bagged meals and weekly fruit giveaways (apples), courtesy of the Cleveland Food Bank, were served all month.

South Brooklyn - South Brooklyn provided various new opportunities for the year: staff signed children up for the Summer Reading Club, Friends of the Cleveland Public Library helped the branch with its book sale, and Old Brooklyn Community Development Corporation provided a Minecraft program for children. ACT prep course impACT the 216! ended with numerous teenagers finishing the program from start to finish. Various staff put up displays: the adult side had Captain America/superhero, Mother's Day, Movies for Mom, Wedding, and "Oldies but Goodies" movies; the children side had Coding/gaming/Minecraft, Lego, Princess/Ballerina picture books,

and Graphic Novels with "versus" in title. Children Librarian Tammy Houghton delivered Summer Reading Club material to schools and daycares, provided story-time outreach to daycares, and attended the YS meeting. Adult Library Assistant Anna Kaufman Ford had her monthly Book Discussion: *Shaman* by Kim Stanley Robinson, and ordered books for Senior Resources' book club. Assistant Manager Maria Estrella attended meetings/trainings: Tremont Montessori Pre-K Action, CPL 150 Vision Plan, and Leadership Certification Training: Employment Law, Fighting Community Deficit Sub-Committee, ALICE, and Summer Learning Kickoff at Walton School.

South Branch - The South Branch welcomed a number of school groups. There were two special needs preschool classes from Buhner Dual Language School for *Super Sleuth Readers*. The theme was planting and growing, as the children will be doing a planting project at the school with seeds provided by the Cleveland Public Seed Library at the Lorain Branch. There were also two first grade classes from Walton Elementary that visited. Sandra Nosse (Miss. Sandy) and Joel Lefkowitz performed some tandem book reading, engaging the children with interactive songs and rhymes and some deep yoga breathing to teach the children relaxation.

Sterling - Gretchen Faro, Executive Director of the Friends, KPMG staff and Sterling Branch staff are working together to launch KPMG Family for Literacy (KFFL) at Sterling. CSU tutor, Emily Zeitz, was named America Reads Outstanding Tutor of the Year for 2016. Emily's dedication and commitment to the children at Sterling is commendable. Another month of varied and well attended programs at Sterling: The iPad Club continues to meet bi-weekly; Cleveland Food Bank held its final nutrition education programs of the academic year; Bill Morgan, Cleveland Hearing and Speech Center, presented Signing Dr. Seuss. The Cleveland Children's Museum did a butterfly program for the children; Book Arts Cleveland presented the second monthly bookmaking program at Sterling - how to make pop-up books. Sterling staff did three STEM programs - Catapults, Measuring the Surface Tension on a Penny and Zodiac Signs - an art and astronomy program.

Union Branch - Ms. Williams attended the Ward 6 Community Meeting held at Old Landmark Ministries Church. Ms. Williams attended the Fighting Community Deficits meeting in preparation for a Staff Development Day presentation. Children's Librarian Kelli Minter spoke with parents and children at NEON Southeast

about upcoming CPL programs. On Wednesday May 25th at 3:30 PM Union Branch will host the Little Free Library Book Swap.

West Park - On May 3rd, Branch Manager Michael Dalby and Assistant Branch Manager Crystal Tancak attended a breakfast meeting with representatives from Lakewood Collaboration, Bellaire-Puritas Development Corporation, College Now, CMHA, and local churches to share programs and services with one another and discuss future partnerships. Also on May 3, through a partnership with Bellaire- Puritas Development Corporation, ten children and teens enthusiastically made pillows using sewing machines. In celebration of Free Comic Book Day, staff dressed up as Batman, Iron Man, and Captain America and children were given free comic books while enjoying refreshments and crafts. On May 14th, Library-Assistant, Youth Emphasis Jeanna Sauls along with Library-Assistant, Computer Emphasis Katie Power staffed a table at Kamm's Corners annual Hooley Festival to promote library programs and services to attendees. Ms. Tancak attended United Way's Literacy Fair at Almira Elementary School on May 19th to share library programs and services as well as promote the Summer Reading Club and new ConnectED card to students and teachers from twenty-three classes. Staff also visited twelve local schools to drop off flyers and promote the Summer Reading Club and new ConnectED card. Dalby attended the final meeting of the Lakewood Area Collaborative of the 2015-2016 year and presented CPL programs to the 30+ people in attendance.

Cleveland Digital Public Library

Programs, Services & Exhibits

Learning Commons

Cleveland Digital Public Library regularly hosts Tech Central's computer classes, International Services (ESL) classes, CPL Fit Yoga, and Government Documents database workshops.

Magic Box

Cleveland Digital Public Library has placed the Magic Box exhibit case on display in the Digital Library. The case contains both physical and digital materials relating to Louis Stokes and the library. The Magic Box will swap out the Stokes materials and be used part of the "Wonder of Shakespeare" exhibit in Brett Hall starting in mid-June, 2016

Letterpress

Dr. Ewing held a letterpress workshop in the Art Lab as part of the Shakespeare programing on April 30. 7 people attended.

Videography and Photography

Library Assistant Catherine Young photographed Music at Main, Yoga, and worked as videographer for the Staff Day film. She also filmed Music at Main, and produced more video for Shakespeare programming.

Scanning Assistance

Cleveland Digital Public Library staff assisted over 14 reservations and drop in sessions of two hours (or more) in length. There was scanning of both large personal and library collections in the Digital Hub. Patrons used the Epson 11000XL flatbed, ATIZ book scanner, and I2S oversized flatbed scanner to accomplish their projects for personal and publication use.

Public Services Statistics

Between April 1 and April 29 the Cleveland Digital Public Library had 255 visitors and 44 KIC Scanner sessions resulting in 1535 images/1690.9MB MB or 1.6 GB. The Digital Gallery had 5089 sessions by 3890 users resulting in 26,724 page views. Of the 5089 sessions, 682 originated from outside of the United States.

Outreach

Digital Library Strategist Chatham

Ewing contacted TaleSpinner Children's Theatre to explore collaboration in the fall on Shakespeare. Ewing also spoke with Tremont West Development Corporation to arrange Shakespeare in Lincoln Park, and had regular conversations with Folger Shakespeare Library regarding the upcoming Shakespeare exhibit. Along with other participants in the project, Dr. Ewing was recognized by The Ohio DPLA planning committee for his contribution to developing a state-wide proposal for Ohio to contribute content to DPLA.

Collection Development

Cleveland Digital Public Library staff has scanned 97 items, post processed 135 items, and uploaded 681 items into the Digital Gallery.

Preservation

The preservation staff has received 67 books for preservation work, and has sent back 55 books to the owning department. Preservation staff have completed 90 (88 complex, 2 simple) book treatments, 8 (7 complex and one simple) treatments to flat paper materials, 27 enclosures, and printed 34 labels. 2 book cradles were constructed for the exhibits. Book labels were

prepared for exhibits. Preservation staff has begun disassembly and repair on the American edition of Boydell's Shakespeare Gallery.

Shakespeare Folio

Planning has been ongoing on activities related to the Shakespeare Folio exhibit at Cleveland Public Library in summer 2016. Dr. Ewing has met with Library Staff, Folger Shakespeare Library Staff, Shaker Library Staff, ICA staff, Cleveland State University, and English Speaking Union to coordinate events to take place during spring and summer. Currently, Dr. Ewing is planning the Brett Hall exhibit.

OLBPD

For May 2016, OLBPD circulated 45,040 books and magazines directly to patrons, along with 13,356 copies of our OLBPD Dimensions library newsletter. OLBPD registered 124 new readers to the service. Approximately 629 BARD patrons among 2,568 active users downloaded 13,261 items.

OLBPD has purchased new Playaway, described DVD and select Blu-ray titles. New Blu-Ray and DVD titles include Oscar nominees "The Revenant," "Room," "The Big Short," and "Brooklyn," along with blockbusters like "Star Wars: The Force Awakens" and "Jurassic World," and many more. Described Blu-Ray and DVDs are available to OLBPD readers and include television programs, feature films, and other visual media accessible to people who are blind or visually impaired by providing descriptive narration. The descriptions include key visual elements in a program that a viewer who is visually impaired would ordinarily miss.

On Thursday, May 19th, OLBPD Manager Will Reed spoke at the State Library Board Meeting held at the State Library of Ohio. Mr. Reed provided the Board with an update on OLBPD services, as well as a preview of future services within the next three to five years. During this meeting, the State Library Board approved budget funding for OLBPD services for the 2017 State fiscal year.

Also on May 19th, OLBPD Manager Will Reed attended the Ohio Braille and Talking Book Program Consumer Advisory Committee meeting at the State Library of Ohio. Consumers were provided updates about the service, including Family Fun and Learning Day 2016, and a report from the National Library Service (NLS) 2016 Biennial National Conference.

On Monday, May 23rd, OLBDP welcomed visiting librarians from the State children's library of Turkmenistan. The librarians were provided with a tour of the library and demonstration of our services.

OLBDP Librarian Michelle Makkos and OLBDP Library Assistant Ken Redd provided information and talks about the service at the Euclid Villa Apartments Fair on May 5th; Medina Low Vision Group Presentation on May 9th; City of Independence Health Fair on May 13th; Westlake Health Fair on May 21st; Mt. Alverna Village Wellness Day on May 25th; Cleveland Senior Day on May 27th.

The OLBDP adult book club met on May 13th to discuss "The Girl on the Train" by Paula Hawkins.

TECHNICAL SERVICES

James Clardy began his new job as Lake Shore Shelf Shipping Supervisor on May 2. His previous position was in the Main Library Shipping Department.

Patricia Lowrey, Director of Technical Services, attended the semi-annual meeting of the Metro Libraries Heads of Technical Services on May 10. The meeting was in Dayton. On May 18, Ms. Lowrey, Collection Manager Pam Matthews, Acquisitions Manager Sandy Jelar Elwell, and Acquisitions Coordinator Alicia Naab met to review all the library materials funds. They found that spending was on target for mid-May. Ms. Lowrey, Ms. Jelar Elwell and High Demand Manager Carole Brachna met on May 27 to discuss issues related to an upcoming migration to a new vendor platform.

Collection Management: Collection Management selected 2,095 titles, 17,309 copies, and spent \$274,187 in May. Eighty-five telescopes of materials were relocated. Collection Manager Pam Matthews attended the day-long workshop "Transform Your Stacks to Drive Circulation" sponsored by *Library Journal*. She also attended 2016's first Electronic Resources Committee meeting.

Eric Hanshaw "attended" the webinar "Listen Up! New Audiobooks" that was offered by *Booklist* magazine. Bonnie Bolton attended the May Youth Services meeting. Ms. Matthews began her series of 2016 Branch visits at the Eastman Branch.

Lake Shore Shelf Shipping: The staff of the Lake Shore Shelf/Shipping Department unpacked, checked in, and sent 18,329 items to Acquisitions and High Demand. The staff unpacked and checked in 265 items of foreign language material. A total of 122 items were retrieved from storage and sent to the Main Library and an additional 129 items were retrieved and sent out to fill holds.

A total of 1,388 telescopes of finished new materials were sent out from Lakeshore Shelf/Shipping Department. This included 331 telescopes for the Main Library, 947 telescopes to branches, 92 telescopes to CLEVNET, 8 telescopes to CASE, and 5 each to CSU and Tri-C.

High Demand: The High Demand Department had a very productive month. Staff members ordered 1,687 titles and 16,074 items. They added 1,029 titles and 11,428 items.

OCLC changed the way they deliver some cataloging records. Andrea Johnson, Catalog Manager, handled the switch and High Demand is now able to access and download the records on the new site. Carole Brachna, High Demand Manager, worked with Midwest to get more selection records for music CDs in order to broaden the scope of what we are offering the public, and shared them with Collection Management for an evaluation of their usefulness.

Mrs. Brachna met with James Clardy, the new Shelf Shipping Manager, for a brief orientation to the High Demand Department. She also completed a short questionnaire to prepare for the transition from Baker & Taylor's Title Source 3 to Title Source 360, which will affect many Technical Services and Public Service Departments.

High Demand Librarian Dale Dickerson and Technical Services Senior Clerk Mya Warner worked together to process the "Bob Books," a series for beginning readers. Each title has been cataloged separately and will be available to fill holds.

Catalog: Catalogers added 2,722 titles and 3,304 items for Cleveland Public Library, including 539 titles in 16 different languages. Senior Cataloger Dawn Grattino has taken over primary responsibility for CPL.Cat and handling items recalled or sent to Catalog for corrections. Librarian Celia Halkovich began her training to handle CPL.Cat requests, and started adding bibliographic records requested by Public Service

librarians. Librarian Michael Gabe assumed his duties of using MARC Export to update batches of records.

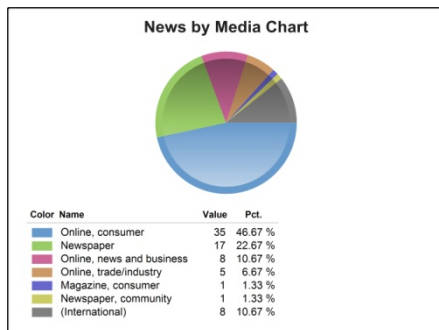
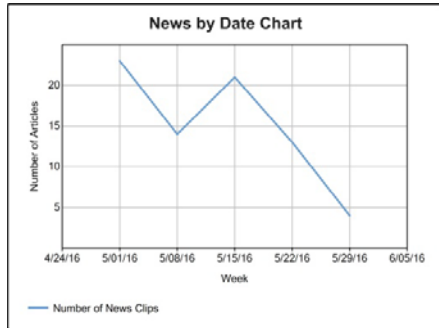
Librarian Barbara Satow and Catalog Manager Andrea Johnson attended a training session at Main Library given by representatives of the Government Printing Office. Ms. Johnson and Librarians Regina Houseman, Amei Hu, and Ms. Satow took part in the CLEVNET Technical Services Special Interest Group meeting held at Shaker Heights Public Library. Ms. Houseman was instrumental in creating a cataloging "dos and don'ts" handout for CLEVNET member libraries. Ms. Johnson attended a Pilot Training Program for the ALICE System (Alert, Lockdown, Inform, Counter, Evacuate). Ms. Satow participated in the third Human Library event at Carnegie West on May 24th, where she served as both a "book" and a patron.

Acquisitions: Sandy Jelar Elwell, Acquisitions Manager, met with James Clardy, the new Receiving and Distribution Supervisor for the Lake Shore Shelf/Shipping Department, to provide him with a general overview of the Acquisitions Department and answer any questions. Ms. Jelar Elwell and Leslie Pultorak, Acquisitions Librarian, worked with the vendor Midwest Tape to create new accounts to be used specifically for ordering non-book materials for the Foreign Literature Department.

Ms. Jelar Elwell met with the members of the Innovate for Efficient and Sustainable Operations Strategic Plan Subcommittee to plan and create a Strategic Subcommittee presentation for Staff Development Day and participated in a walkthrough of the Wolstein Center. Ms. Jelar Elwell completed the five day LeanOhio Boot Camp at Cleveland State University along with the other members of CPL's Lean Six Sigma Team. She participated in the Merge and Replace Rules in BLUEcloud Cataloging webinar presented by SirsiDynix.

The Acquisitions Department ordered a total of 5,472 titles and 7,447 items (including periodical subscriptions and serial standing orders); received 12,864 items, 1,334 periodicals, and 474 serials; added 163 periodical items, 88 serial items, 136 paperbacks, and 1,446 comics; and processed a total of 2,023 invoices.

MARKETING & COMMUNICATIONS



Media coverage for the month of May included 78 print and online publications as well as TV and radio. The full report, available in the Marketing Department, shows ad values of \$137,241.57. In May, the online media outlets that featured CPL events and programs received 42,761,529 unique visitors. Most activity centered on the launch at CPL of the new educational comic book on personal finance. Online Consumer accounted for most of the media articles.

Search Engine Marketing with cleveland.com resulted in the CPL ad being viewed 5,439 times on average per week, with an average of 628 clicks to the website per week resulting in a 12%

click-through rate for the month. *Public library + Cleveland* was the most clicked-through phrase. No special ads were run in May on cleveland.com.

Social Media

Twitter followers continue to increase, from 12,198 in April to 12,300 at the end of May. Facebook fans are up as well, adding 119 in the last month for a total of 8,114. CPL has 896 followers on Pinterest. A Snapchat account was established for Summer Reading Club.

The top 5 most clicked on Tweets:

1. May 20th: Director Felton Thomas appearing on WKYC's Live on Lakeside to discuss ConnectED and Summer Reading Program.
2. May 26th: Link to sign up for Summer Reading Program.
3. May 20th: Cheers to CPL's ConnectED library pledge on cleveland.com.
4. May 4th: Link to article about former Director Andrew Venable.
5. May 15th: Link to sign up for Summer Reading Program.

Top 5 most engaging posts on Facebook (includes likes, comments, etc.):

1. May 11th: Thank you for donation from Cleveland Intellectual Property Law Association
2. May 24th: Photo of library delegation from Turkmenistan
3. May 13th: Photo of Cavs banner on Louis Stokes Wing
4. May 10th: Announcement of the passing of Mr. Venable
5. May 24th: Link to article about Invest in Children initiative

Graphics

Graphics staff filled 73 requisitions for design, printing, and distribution, in addition to designing graphics for ads; the library website; social media; four staff newsletters; *Off the Shelf* e-newsletter; Summer Reading Club collateral; graphics and print collateral for the upcoming Shakespeare exhibit in Brett Hall; Staff Development Day print collateral; ConnectED initiative; UpNext monthly program guide and MyBranch branch activity fliers; weekly posting to website home page.

Staff Changes

Friday, May 6, 2016, was the final day of work at CPL for Cathy Poilpré, Director of Marketing & Communications. Had it not been for her empty office, one would never have guessed that it was her last day of work. She spent the day, as she did every day that she worked at CPL, in a whirlwind of activity, juggling multiple projects and deadlines. Up to the last minute she was here, Cathy was focused on making every detail perfect and maintaining the high standards she had set for her department. Her commitment to the Library's vision and mission never wavered. She had the respect of her staff and colleagues who miss her greatly and who are only now beginning to understand all that she did for the Library. We wish her every success in her new position at Cleveland Metroparks.

PROPERTY MANAGEMENT

The Property Management office completed numerous branch inspections and continues to monitor utility bills. We are meeting weekly on the progress of Phase II for Main and LSW.

Maintenance Mechanics continue to maintain the buildings for the safety and comfort of patrons and staff. They continue to work with contractor installing new wiring and security cameras for the Main building. Fulton branch we are installing new wiring for second access point for wireless needed for pc's. We collaborated with the Automation department on installing new replacement servers for the new automated lighting control system at Rice and Woodland. The relocation of existing daylighting sensors for lighting control system was needed to provide better control. Fulton branch, converted canister lights in meeting room with new LED light fixtures and new dimmers. Checking and replacing batteries for emergency/exit lights at branches. Eastman Garden cleaned and prepped mechanical pumping systems for water fountain. Sterling, replaced the leaking domestic hot water tank. Working with contractor on preventative maintenance on fork lifts and pallet jacks at all locations.

The carpenters and painters are working at South Brooklyn repairing walls and painting interior walls. Fulton branch has been painted and repairs made. They have repaired several door locks in Main and LSW buildings. Rice branch repaired the plaster ceiling on outside overhang near front entrance. Sanded overhang ceiling and painted. They patched walls and repainted two offices in the Human Resources department.

The Garage is working on servicing lawn mowers, leaf blowers and weed cutters for the branches for summer season. They are collecting the snow blowers and returning them to the Woodland garage for repairs.

SAFETY & PROTECTIVE SERVICES

SAFETY SERVICES

- SPS created a pilot Active Shooter training workshop which was given to staff May 18th.
- SPS has a full time officer posted at East 131 daily to assist staff and the G4S guards until the new part time officer training is complete.
- I will meet with Tim Diamond in an effort to make the Security Report system more efficient.
- An SPS supervisor attended the Sex Trafficking meeting at Lorain branch May 24th.
- SPS management participated in the Fairhill Partners Area Law Enforcement Breakfast May 13th. CPD will have foot patrols, bicycles, and mounted police in the 4th district to combat the up-tick in crimes.

PROTECTIVE SERVICES

Activity

Month	Total Dispatch Activities	Ave per day	Total Alarms	Branch Emergencies	Branch Visits	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
May 2016	4694	196	59	143	713	124	90	68
April 2016	4822	161	125	143	845	162	117	68
March 2016	5424	200	129	76	893	156	104	82
Feb 2016	4856	202	89	101	776	184	116	115
Jan 2016	4613	177	133	54	637	152	126	63
Dec 2015	4351	189	113	39	627	154	60	37
Nov 2015	4252	185	136	127	754	129	78	58
Oct 2015	5810	215	167	51	682	167	67	47
Sept 2015	5520	221	101	40	675	157	56	56
Aug 2015	6132	236	112	46	850	146	76	68
July 2015	7336	282	122	55	1006	144	87	73
June 2015	6992	280	140	42	592	170	55	58
May 2015	6010	240	140	37	390	250	52	55

Special Attention, Special Events, and Significant Incidents

5/1, an unknown person or people started a fire in the rear entrance at Fulton branch. This was the second fire related incident after hours at Fulton.

5/2, a 13 year old was struck by a vehicle in front of Sterling branch. The incident happened just outside of camera view.

5/4, a male was shooting a BB gun in Novak park next to Carnegie West and CPD was called. CPD arrested the male down the street with multiple BB guns (orange tips removed) for an outstanding warrant.

5/4, an older male patron gave his phone number to a minor at Fleet branch stating he was a musician. He left the branch and returned a short time later with a note for the minor and was told to leave the branch.

5/7, custodial staff reported to SPS that the window at Harvard Lee branch was shattered. It appears the window was broken with a BB.

5/7, a patron at Fleet branch was having trouble removing her phone from the charging station and she threatened the G4S guard for not retrieving it. The patron said she would meet the guard after work to deal with it.

5/13, a male patron was discovered inside the bathroom stall unconscious at South Brooklyn. SPS, EMS, and CPD were dispatched. The stated he purchased the drugs in the branch parking lot. He was expelled for 30 days.

5/14, SPS was dispatched to Fleet branch for a patron making growling noises and biting gestures at patrons and staff. SPS officers discovered the male was highly intoxicated and expelled him for the day.

5/10, a shooting took place outside of Mount Pleasant branch after hours. Video was released to CPD and Fox 8.

5/9, shooting victims drove their vehicle to Langston Hughes branch to summon CPD and EMS for assistance. The shooting didn't occur on CPL property.

5/17, SPS officers responded to MLK for a suspicious male conducting interviews with ladies. The male said he had an entertainment company (escort) and was advised by officers to schedule appointments to conduct meetings through the OPS department in the future.

5/20, a juvenile patron struck a G4S officer in the face and refused to leave Union branch. Several of the juvenile's friends assisted in getting the male to leave.

5/21, a juvenile threw a rock at the rear window of Eastman branch. The glass shattered and the male went inside the branch for 8 seconds and left.

5/25, the G4S guard at Mt. Pleasant was reassigned because I didn't believe she was a good fit at the branch. The guard made threats against the branch manager and was immediately removed from the CPL account and G4S terminated her employment as well.

Protective and Fire Systems

- IPS inspected the motion detector at Eastman due to the juvenile breaking the window and entering the branch. The motion detector is an older model (original install) and recommended to be replaced.
- Panic alarm testing in April alerted SPS to some wires cut during renovations. IPS corrected the issue.

Contract Security

- SPS and the legal department interviewed four contract security companies for the 3 year contract.
- SPS intentions are to have the company that provides contract security also handle afterhour's armed response provided the costs are competitive.

Administration

- SPS hired 7 new part time officers; one applicant declined the offer for another job. Training has been reconfigured and they will be posted at branches in 6 to 8 weeks.
- SPS tested GPS units in the branch patrol vehicles in an effort to make branch patrol more efficient.
- SPS has been overwhelmed with requests for video footage from bike thefts, cell phone thefts, and ect. I will explore options to make the process more less time consuming.

INFORMATION TECHNOLOGY & CLEVNET

COSUGI (Customers of Sirsi Dynix Users Group, Inc.) Conference 2016

As chair-elect of the SirsiDynix Consortia Special Interest Group, Hilary Prisbylla, Director of CLEVNET, travelled to Indianapolis, Indiana for COSUGI Conference 2016, held May 23-25, 2016. The Customers of SirsiDynix Users Group is a not-for-profit corporation formed as an independent organization of Unicorn, DRA, Dynix, Horizon, and Symphony product customers of SirsiDynix. The activities of the Users Group are coordinated by an Executive Board elected by the membership. The purposes of COSUGI include:

1. Establishing forums to provide support and foster the sharing of information among the membership.
2. Maintaining and improving relations and lines of communication among Members and between Members and the Company.
3. Formulating, coordinating, and recommending enhancements regarding the development of software and related products.
4. Serving as designated User according to the terms of the Escrow through which Members and International Member Groups shall have access to appropriate Company Source code and documentation.

This year, Ms. Prisbylla did not go alone. The CLEVNET Directors' Panel agreed that it would be a good use of CLEVNET's travel budget if all the members of Ms. Prisbylla's team participated in this major international conference as well. Accompanying Ms. Prisbylla to the conference were Brian Leszcz, Database Administrator; Jim Benson, Library Systems & Applications Analyst; Marlene Pelyhes and John Pas, Library Systems & Applications Specialists; and David Reynolds, Web Applications Assistant.

New Public Catalog

Once Ms. Prisbylla's team was back in Cleveland, they immediately went back to work on the million and one details that must be dealt with on the backend before the new public catalog launches on June 14, 2016.

Major Projects

- Successfully re-imaged all of the general use public PCs (over 80) in CPL's TechCentral for performance issues.
- Upgraded the Wireless Access Points at Shaker Heights Public Library and Medina County District Library.
- Migrated Madison Public Library's phone system to CLEVNET VoIP.