

DIRECTOR'S REPORT

March 21, 2019

Strategic Plan

Our Mission:

We are "The People's University," the center of learning for a diverse and inclusive community.

Our Strategic Priorities:

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

PUBLIC SERVICES

Programs and Services

Center for Local and Global History Programming

Library Assistant Danilo Milich invited the Western Reserve Historical Society to present their program, "Vehicles of the Western Reserve", in the Center for Local & Global History on February 9th.

Cleveland State University's Special Collections Librarian William Barrow gave a talk on "The Role that Elevation Played in the Layout & Development of Cleveland" on February 23rd.

G.E.D. ASPIRE

Business, Economics and Labor Librarian Susan Mullee taught the GED students about map reading skills on February 4th. Students used weather symbols to indicate the weather for Cleveland and talked about Ohio's physical features' effects on the weather. On February 22nd, Ms. Mullee followed-up with the GED students with their map reading skills, having them look at Ohio, National, and International weather maps while answering weather-related questions.

Paper Making

A group of 15 special needs adults from Disability Services & Ministries of Catholic Charities enjoyed an afternoon of

papermaking in the CDPL on February 16th. Fine Arts Manager Pam Eyerdam provided additional art activities.

Poetry Out Loud

The Ohio Center for the Book presented the Poetry Out Loud N.E. Ohio Regional Finals on February 2nd. Director of Main Library & Research John Skrtic, Literature Librarian Evone Jeffries, and OCFB Fellow Kisha Nicole Foster welcomed Chiquita Mullins Lee from the Ohio Arts Council and students from five schools as they competed to advance to the Poetry Out Loud state finals. Two students were chosen to represent Northeast Ohio in Columbus.

International Languages Programming

International Languages hosted ten programs both in-house and off-site. Senior Librarian Caroline Han planned nine of these events which instructed children and adults in Chinese language and culture. Librarian Victoria Kabo planned a regular meeting of Russian Book Club at Memorial-Nottingham Branch. A total of 54 patrons participated in these events.

Knitting at PAL

Knitting meetings were held on February 6th and 20th. There were 6 attendees at the first and 10 attendees at the second meeting. Popular Library Manager Sarah Flinn assisted. Group members are working on both individual projects and blankets that will be donated to Metro Hospital's birthing unit.

2018 Tax Documents

Business, Economics, and Labor Librarian Susan Mullee continued facilitating the supply of city, state, and federal tax products, following-up as needed. The Government Documents staff has also mediated the provision of Ohio tax forms to patrons due to the small supply the library received from the state.

Youth Services Programing

Senior Librarian Lan Gao presented a Valentine's Day Craft Hour at Art Lab. A family of three and a teenager made crafts for Valentine's Day.

Youth Services Manager Annisha Jeffries and Senior Librarian Lan Gao helped OPS Youth Coordinator Erica Marks with Coretta Scott King Award Winning Illustrator Floyd Cooper's visit with the library on February 19th. This event was in partnership with A Cultural Exchange.

Children's Librarian Eric Hanshaw conducted a Dungeons & Dragons program for tweens and teens called Afternoon Adventures; 18 teens joined the programs on February 4th & 20th.

Children's Librarian Erica Hanshaw and Library Assistant Christine Feczkanin conducted several storytimes and Art Lab activities, including a paper heart origami craft and a Football Frenzy program featuring crafts and refreshments.

Beijing Dance Theater

Youth Services Manager Annisha Jeffries, Senior Librarian Lan Gao and Library Assistant, Substitute J.J. Lendl coordinated for about 700 students and educators from St. Mark, Campus International, Scranton, Mary Queen of Peace, Almira, FDR, Miles Park, and Euclid Park schools to see the Beijing Dance Theater perform at Playhouse Square. On February 4th, the performance introduced the audience contemporary Chinese choreography with traditional influences.

Main Library Tours and School Visits

Youth Services Department staff hosted tours for the schools and groups with a total attendance of about 170 students and educators from Youth Sustainability Leadership Program, Lincoln West Science & Health School, Mc² STEM High School, and BARD High School.

CLGH Manager Olivia Hoge gave students from Lincoln West Science and Health School a tutorial on CPL databases and catalog.

The Lending department assisted Youth Services in registering 100-students from MC2 STEM High School for Connect Ed cards. Lending staff pre-registered each student so that they had a card ready as they arrived at the Main Library.

Fine Arts Manager Pam Eyerdam, Special Collections Librarian Ray Rozman, and CDPL Manager Chatham Ewing hosted Digital Special Collections Librarians from Toledo Public Library. They were interested in the workflow of having architectural drawings from the Schweinfurth Collection digitized and other rare items.

Students from the Youth Sustainability Leadership Program visited the library for an informative tour about our resources and services for use in their final sustainability projects. After a brief introduction, Library Assistant J.J. Lendl guided the group to numerous department including TechCentral, Special

Collection, Center for Local and Global History, Map Collection, and Youth Services. He also oversaw a library scavenger hunt.

The Main Library also hosted 35 people from the City of Cleveland Staff Development day, a tour for Cleveland State Urban Studies class of 15 students, and other visitors from around the world.

Main Library Book Clubs

Award Winning Book Club

Literature Library Assistant Michael Haverman hosted his club on February 5th. He and six patrons discussed the *The Vegetarian* by Han Kang.

Books on Tap

CLGH Manager Olivia Hoge hosted the Broads, Books, and Beer discussion at Noble Beast on February 13th. The book was "When they call you a terrorist" by Patrisse Cullors and Asha Bandele.

Brown Bag Book & Movie Club

History Librarian Terry Metter held a Brown Bag Book and a Movie Club program on February 25th. "Team of Rivals" by Doris Kearns Goodwin was discussed and the film *Lincoln*, directed by Steven Spielberg, was screened after the discussion.

Cleveland Public Poetry

Literature Librarian Evone Jeffries hosted the open mic reading series "Poetry of Love" featuring poet Kisha Nicole Foster; there were 10 in attendance on February 14th.

Get Graphic!

Literature Library Assistant Nick Durda hosted, with Valentino Zullo, the Get Graphic program on February 7th on *Book of Genesis* by Robert Crumb; seven patrons attended. The second Get Graphic book discussion was on February 21st on *Patience* by Daniel Clowes; eleven patrons attended.

Main Library Blogs

On the Ohio Center for the Book website, Literature Librarian Evone Jeffries published four articles. Literature Library Assistant Nick Durda added all of the upcoming Literature and Ohio Center for the Book programs to the event calendar on the OCFB Facebook page.

Main Library Outreach

Library Assistant Lisa Sanchez assisted Outreach and Programming staff to host a film discussion at Glenville Branch on February 12th. The panel discussion featured four experts, including local historian James Robenalt and author Don Freeman, discussing *Uptight!* a proto Blaxploitation movie filmed in Hough in 1968.

Ms. Sanchez hosted a program at the South Branch, "Putting Tremont on the Map." The program on February 19th used images from the Photograph Collection to start a conversation with kids about the neighborhood's past, present, and future.

Science and Technology Senior Librarian Jim Bettinger and Government Documents Supervisor Sarah Dobransky were guest-lecturers at Case Western Reserve University on February 14th. Law Professor Dr. Craig Nard asked Ms. Dobransky and Mr. Bettinger to teach patent search strategies to his 400-level Applied Patent Law class. Mr. Bettinger and Ms. Dobransky stressed the additional information available at Cleveland Public Library.

Children's Librarian Eric Hanshaw visited the Center of Parenting group at University Hospitals and modeled storytimes for the parents of infants in the group on February 11th.

Popular Library Manager Sarah Flinn hosted a button making event at the Tri-C drop in art studio Metro 101. The students made protest buttons with slogans from the 1960s-1970s that tied in with the exhibit "Headline News."

Entrepreneurs Unconference

Staff from Science and Technology, Government Documents, and TechCentral participated in the "2019 Entrepreneurs Unconference" held at Sears Think[box] on the campus of Case Western Reserve University with 60 people in attendance. Coordinator Suzi Perez of TechCentral and Government Documents Supervisor Sarah Dobransky provided several hours of one-on-one information service showing attendees small business resources from the library including *ReferenceUSA* and *Lynda.com*. Ms. Dobransky also demonstrated the *Census Business Builder* website. Science and Technology Senior Librarian Jim Bettinger provided a presentation on the Patent and Trademark Resource Center.

Main Library Displays

Photograph Collection Librarian Brian Meggitt installed a new exhibit featuring images from the Photograph Collection related

to the film screenings of *Streetcar City* and the upcoming *Freeway City*. The display will be up through April.

Literature Librarian Evone Jeffries maintained poetry displays in the Literature Department to promote Cleveland Public Poetry open mic reading series for spring. Literature Library Assistant Nick Durda maintained the Get Graphic Book Club for the new series "Comics and the Clinic."

Fine Arts staff Andy Kaplan and Mark Fox Morgan put up a display of books for African American History Month featuring African American artists and musicians.

Literature Library Assistant Michael Haverman created and maintained the table-top theater display with works related to the Cleveland Play House production *Ken Ludwig's Sherwood: The Adventures of Robin Hood*, in production February 2nd to 24th.

Government Documents Library Assistant Alea Lytle created a Valentine's Day display featuring chocolate and its ties to the government (e.g., USDA regulations on milk chocolate products). Government Documents Senior Subject Clerk Erick Walker also created a display for Black History Month featuring prominent black members of Congress.

The Public Administration Library borrowed several titles from Popular for displays highlighting Black History Month, taxes, Valentine's Day, and healthy lifestyles.

Collection Development

The Center for Local and Global History continues several collection projects. Map Collection Librarian Tom Edwards added 52 un-cataloged maps to Sirsi. Photograph Collection Librarian Brian Meggitt created unique IDs and entered basic metadata for over 1,200 photographs from the Cleveland City Hall Collection. Library Assistant Adam Jaenke digitized 168 items for patrons from the Subject Cleveland Collection and Cleveland Picture Collections. For her program "Putting Tremont on the Map" Library Assistant Lisa Sanchez added 48 images to the Digital Gallery with metadata.

During Business, Economics, and Labor Librarian Zachary Hay's departmental floating, he assisted Government Documents with identifying and editing item records for a military history series titled "U.S. Army in World War II." In Social Sciences, Mr. Hay assisted with a donation of sports history books, comparing them with the department's current holdings.

Fine Arts & Special Collections Manager Pam Eyerdam met with the Director of Main Library, John Skrtic and others with regard to the Musicarnival CD recordings. The CDs will be transferred to Special Collections, cataloged with a finding aid, and new listening equipment will be purchased.

Special Collections had many items digitized including: *Rubáiyát of Omar Khayyám, the astronomer-poet of Persia* illustrated by Elihu Vedder, 1886; *More tales from the Arabian Nights* illustrated by Willy Pogany, 1915; and 1909 copy of *The Development of Civilization in America* that featured the murals done by Francis Davis Millet for the Cleveland Trust rotunda.

The Public Administration Library transferred titles to several subject departments. PAL also sent many items to be digitized including several maps from the 1800s and early 1900s.

After assisting a patron with Cleveland Mall information Monica Musser scanned the subject files in PAL's collection. This will aid future researchers who are unable to come to the branch to view the files in person.

Gifts

The Photograph Collection received a donation of approximately 50 postcards of Cleveland from the early 1920s.

Special Collections received a donated 1916 copy of *The Game of Draughts* by James Hill.

Research that's Possible Only at Main Library

- Staff helped a patron planning a neighborhood reunion find addresses on their street using Criss-Cross Directories from 1964 and 1965.
- Staff assisted a professor writing about Cleveland's role in the development and popularity of Hawaiian Music in the 1920's and 1930's.
- Staff assisted an author with finding the names of businesses on Coventry Road in Cleveland Heights in the 1960s.
- Staff helped a patron with a neighborhood research project in which she is putting together businesses that were around when she was a child. Staff looked in city directories to locate the addresses. Then using the address staff looked in the Photograph Collection for photographs of the businesses.

- Staff helped a researcher locate information on Kemet Corporation, which eventually lead to the formation of Union Carbide.
- Staff helped a patron find historical images of the Women's Rights Movement from the early 20th century to the mid-1970s. The patron plans to use the images for an academic paper about the impact of women's rebellions throughout the 20th century.
- Staff helped a patron find articles about the murder of her father-in-law. The victim was killed before the patron's husband was born.
- Staff helped two patrons who requested to see the Playhouse Square clipping files held by the Literature Department.
- Architect Sam Little from Philadelphia called in regards to his father's archival collection (Robert A. Little) if some of his mother's designs were included. Librarians found some notations and expect a visit from architectural historians writing a book about women architects in the United States.
- Patron from the University of Pennsylvania requested scans from *Sarh al-mdnun* (1913) of Arabic poetry.
- A visiting artist viewed Audubon's *Birds of America* and the *Viviparous Quadrupeds of North America* (mid-19th century).
- A portrait of chess player Max Judd from the 1892 issue of the British Chess Magazine was scanned for the World Chess Hall of Fame exhibit.
- Patron requested a copy from the 1904 and 1906 issue of the *Ohio Architect & Builder* on the article about the Cleveland Union Station and the murals.
- Research request for the 1909 book entitled *The Development of Civilization in America* for a researcher preparing an article for the Great Lakes Titanic Society featuring the artist Francis Davis Millet. Millet died on the Titanic.
- Chess researcher from Venice, Italy requested scans from the 1607 chess manuscript by Damiano entitled *Modo Facile per Imparar Presto de Giocar a Schacci*. They wish to compare their edition to the CPL copy.
- Patron request about landscape architectural projects by A.D. Taylor. Staff found that Taylor was on the 1903 Group Plan Commission and found a 1916 article in the *Ohio Architect, Engineer and Builder* journal that Taylor worked with the architectural firm of Howell & Thomas.
- Local art consultant requested information about artist Fernando Puma. Staff found his work in European collections.

- Staff helped a patron researching banking and finance in Cleveland during the early 1900s. Resources included many reference collection titles, including several for which the Library has the only copies in Ohio and/or the country.
- A local firefighter came into the Library looking for statistics on the downtown population. Staff was able to give him the information on the past 40 years of Census data including current estimates. The patron is using the information in a presentation to the Chief of Fire for a new station downtown.
- Staff assisted a patron looking for a rare photography book titled "The Solitude of Ravens" by Masahisa Fukase. Cleveland Public Library is the only Northeast Ohio library (other than the Cleveland Museum of Art's library) to own this book.
- Assisted patron with Stadium City Record research during the time frame 1933-1973. The patron is working on a book concerning Cleveland Stadium.
- A city employee researching Cleveland's rental property occupancy rates was pleased to learn that the exact information they needed could be found in the Library's collection of city directories.
- Assisted patron with Cultural Garden plans found in subject files.
- Assisted patron by scanning and emailing chapters of interest from series of books by National Conference on City Planning. She was pleased that Vol 16 concerning Cleveland was available on the Digital Gallery.

Staff Development

History Librarian Metter attended the Reimagining the Future of Branch Libraries Workshop on February 6th & 7th, the OhioNET Webinar 'Exploring Our State-wide Resources: Ancestry vs. HeritageQuest' on February 13th, and the regular Union delegate meeting on February 20th.

Fine Arts Library Assistant Mark Fox Morgan was trained by CDPL staff on how to make phase boxes. Mr. Fox Morgan is working on a project to review the Special Collections juvenile books, do some conservation and boxing, make new labels, and update bibliographic records. Having him learn to make phase boxes expedites the progress of this project.

Fine Arts Librarian Andy Kaplan attended the Music Library Association (MLA) conference in St. Louis, MO from February 20th

-23rd. Mr Kaplan attended several presentations and discussions, toured the St. Louis Public Library, and attended The Public Library Committee meeting, which entailed a survey review sent to public library music librarians to encourage participation in MLA.

Social Sciences Librarian Forest Kilb formed a team and applied for ILEAD Ohio 2019. The team's application was accepted. The program is sponsored by the State Library of Ohio and OhioNET to bring librarians together across fields to address community needs with emerging technology. Mr. Kilb's team will attend three leadership conferences throughout 2019 (paid for by the State Library of Ohio) and will work together on a project designed to create tools and assist in training librarians in community engagement based upon Asset-Based Community Development (ABCD).

CLGH Manager Olivia Hoge, General Collections Manager Don Boozer, and Government Documents Librarian Sarah Dobransky toured the International Women Air & Space Museum (IWASM) at Burke Lakefront Airport. Mr. Boozer borrowed a display from IWASM. Ms. Hoge and Ms. Dobransky discussed a possible collaboration between CPL and IWASM.

Lending Assistant Supervisor Tracy Isaac and Lending Clerk Lamar Edmondson attended a two-day workshop titled "Re-Imagining Branch Libraries: Getting Started". The workshop was focused on helping to develop guiding principles and a plan for how patrons and staff will experience our services in branches.

Staff throughout the Library continue to receive BookEnds Training in Mental Health Awareness & Bullying Prevention, Circulation, and SIRSI modules. At the end of the month, CPR & AED certification training also became available, and staff began taking those courses.

TechCentral

LibCal Events and Spaces Management

TechCentral Manager, CJ Lynce, and TechCentral Coordinators, Melissa Canan and Suzi Perez are representing TechCentral regarding the rollout of the LibCal events and spaces management system. Meetings were held on February 1 and 20.

Community Outreach

TechCentral Coordinator, Suzi Perez presented regarding TechCentral at the *Great Ideas! Inventors' & Entrepreneurs'*

Unconference at Case Western Reserve University's think[box] on February 2.

Ms. Perez also presented on TechCentral services at the *Founders Session* at think[box] on February 22.

Professional Development & Meetings

Library Assistant, Computer Emphasis, Cortney Gatewood attended meeting regarding eSports on February 1, 13, and 22.

TechCentral Manager, CJ Lynce, and Library Assistants, Computer Emphasis, Allison Collins and Michael Credico attended the *Reimaging Branch Libraries* Conference on February 6 and 7.

TechCentral Coordinators, Melissa Canan and Suzi Perez along with Mr. Lynce attended a meeting with Any McMaken and Nancy Mocsiran, Knowledge Office, on February 12 to discuss a survey regarding Digital Literacy Classes.

Mr. Lynce, Ms. Canan and Ms. Perez attended the Major Initiatives Update with Main Managers on February 12.

Ms. Canan and Ms. Perez attended a Webinar on Employment Law on February 13.

Mr. Lynce met with Any McMaken, Knowledge Office, on February 14 to discuss the Edge Assessment Action Plan.

Mr. Lynce met with Chief Marketing & Communications Office, Tana Peckham on February 14 to discuss TechCentral and relevant marketing initiatives.

Ms. Collins attended the *Metal Health Awareness* Bookends Training on February 14.

Mr. Lynce met with Rockport Branch Manager, Forrest Lykins, and Best Buy Teen Tech Center Supervisor, Jill Pappenhagen on February 20 to discuss rearranging technology at the Teen Tech Center.

Library Assistant, Computer Emphasis, Hannah Kohr attended the NEO-RLS Webinar *Library Services for Immigrant and New Americans* on February 20.

Ms. Canan attended the *Circulation* Bookends Training on February 21.

Ms. Collins attended the *Library Advocacy and Marketing Tools* webinar offered by Library 2.0 on February 21.

Mr. Lynce met with Director of Main Library & Research, John Skrtic, on February 26 to discuss TechCentral Succession Planning.

Public Services Technology February 2018

Service Calls and Tickets Summary

Service Calls and Tickets Received: 47

Service Calls and Tickets Resolved: 40

Resolved Main Library Service Calls and Tickets: 27

Resolved Branches Services Calls and Tickets: 13

Service Ticket and Project Detail

- o 9 Tickets - Printer pay station maintenance.
- o 4 Tickets - Cell phone charger maintenance.
- o Bi-weekly Transport of Mobile Makerspace for Branch Demos.
- o Routine maintenance of Tech Central 3D printers.
- o Repair of Lorain and Fleet 3D Printers.
- o Repair of both TC Laser Engravers after Fires.
- o Setup of Property Management iPhones and iPads.
- o VR setup for OPS Esports.

OLBPD

For February 2019, OLBPD circulated 35,361 books and magazines directly to patrons. OLBPD registered 135 new readers to the service. Approximately 643 BARD patrons among 1,495 active users downloaded 12,090 items.

The Ohio Braille and Talking Book Program Consumer Advisory Committee (CAC) meeting was held via teleconference on February 21st. Consumers were provided updates about the service, including information regarding OLBPD Family Fun and Learning Day 2019, patron satisfaction survey, paperless options for receiving the newsletter, and CPL's 150th anniversary year.

NLS provided some end of year readership statistics for the 2018 federal fiscal year, October 1, 2017 - September 30, 2018.

NLS and its network libraries circulated 13,292,597 talking books; 1,077,640 audio magazines on cartridge; 157,421 braille books; and 127,917 braille magazines. The BARD collection passed

the 100,000 book milestone, with 105,091 books and more than 16,000 magazine issues available. The NLS Music collection—the largest offering of braille and audio scores and music instructional material in the world—grew to 24,836 items.

Followers of the NLS Facebook page doubled in one year, to more than 34,000, and page “likes” went up 43 percent. Calls to the NLS toll-free number are way up over previous years, thanks to the ongoing online, TV, and radio outreach campaign. NLS was on track to get about 96,000 calls to its toll-free information number (1-888-NLS-READ) by December 31st. That compares to 8,142 calls in 2017.

OLBPD staff provided information and talks about the service at the Cleveland Metropolitan Office of Transition Services on February 15th; and the Medina County Career Center on February 27th.

The OLBPD adult book club met on February 8th to discuss “My Grandfather Would Have Shot Me” by Jennifer Teege.

BRANCHES

The branch highlight for the month consisted of the Re-imagining workshop maintained on February 6 and 7, 2019. The workshop Consisted of Branch Managers, SEIU Executive Board Members, SEIU Delegates, the Leadership of Local 860, and other selected CPL staff who came together for a two-day workshop on Reimagining Branch Libraries. In addition a Principles Committee was formed to build upon what was learned from the workshop when discussing our four principles of staff, technology, facilities, and the collection. These discussions will help us shape our library of the future.

DISTRICT ONE

EASTMAN - On February 26, 2019, Mr. Knape held a staff meeting and a staff training exercise that is designed to help with staff evaluations at the end of the year. February 27, 2019, the Adult Book Club, “Cookies and a Book” discussed the book “Saints for All Occasions” by J. Courtney Sullivan. This was the first meeting of the adult book club since last year.

LORAIN - In February, Library Assistant Computer Emphasis Peter Roth hosted the Make Your Own Valentine Cookie Cutter, Aw Snap Circuits, and Duct Tape Universe MakerLabs. Branch Staff also presented programs for Thank a Mail Carrier Day, Presidents’ Day

Jeopardy, African American History Jeopardy, and the 'Brary' Awards (in celebration of the Oscars). Branch Manager Crystal Tancak attended the Second District Community Relations Meeting, the Detroit Shoreway Community Development Organization's 45th Annual Meeting, met with community partners to plan the Human Trafficking Forum in March, and hosted the West Side Collaborative meeting at the Lorain Branch. Library Assistant Computer Emphasis Marlie Hooper and Tancak also attended the Reimagining Branch Libraries two-day workshop at the Main Library.

ROCKPORT - In February, Rockport enjoyed success in several ongoing programs: Tuesday STEM programming administered by Great Lakes Science Center (dissecting owl pellets, making marble runs, constructing and testing catapults, and crafting gliders) reached 15-20 children each week; Wednesday tax preparation by AARP helped about 20 patrons week, and our Kid's Cafe served 35 children per day. Wednesdays this month also brought the TechCentral Mobile MakerSpace programming. Other youth programs included Make a Giant Piano MakerLab, Valentine's Day Button-Making, an open AR/VR Day hosted by the Best Buy Teen Tech Center, Lego Club, and an Art Lab. Rockport also hosted 2 America Reads tutors Monday-Thursday for students K-8th grade. Rockport staff also collaborated on a Blind-Date with a Book display for Valentines Day, created picture book theme sections, and overhauled the magazine collection to make it more user-friendly.

The Best Buy Teen Tech Center focused on creating submissions for the Reach Media Festival. The submissions included Scratch video games, graphic designs, and photos. The BBTTC, with the help of Best Buy Geek Squad members, hosted 2 Frankenstein Camps where members learned about repairing Chromebooks and televisions. There were also 4 Arduino Workshops this month. Daily attendance hovers around 20 members.

WALZ - Walz Branch used Black History Month as a theme for its February programming. Ranging from Black History Jeopardy at the Algart Health Care Center to the children putting paint to canvas in the style of Alma Woodsey Thomas. Black History Trivia made a comeback with daily trivia questions. Our Book club discussed It Happened on Beale Street, The Men We Reaped and When I was the Greatest.

WEST PARK - Meetings with the Kamm's Corners Development Corporation, the YMCA, CPL Operations staff and other local leaders to discuss the future of the branch in the West Park

community continued this month. Children's Librarian, Libby Hampton continues to renew and make new contacts with the neighborhood schools, day cares, and support organizations providing storytime and craft programs for children. The Youth staff, and LACE staff met with Assistant Branch Manager, Jamie Lauver to plan branch programming ideas for June/July/August. We consistently served 35-50 children weekdays, after school. Efforts to weed all collections to keep them fresh and facilitate some rearrangement of the branch continued this month. A meeting is schedule with Jeremiah Swetel and his team to discuss shelving moves and the potential for a first floor meeting space. Libby Hampton presented Fight the Power to 17 patrons. As part of our YMCA Advisory Board commitment, Jamie Lauver participated in the Y's Day Care Valentine's Day Program by presenting a story time to the children. Manager, Michael Dalby and Jamie Lauver participated in the Reimagining Branch Libraries Workshop.

DISTRICT TWO

BROOKLYN - Youth staff LAYE Cathy Hankins and Children Librarian Laura McShane provided outreach and crafts (Valentine's Day and Lunar New Year) Denison schools and teachers. Ms. McShane offered her CPL knowledge to the Metrohealth Patient Family Advisory Committee. The meeting room was utilized by Ohio Occupational Training, and Cuyahoga County Family Services.

CARNEGIE WEST - On Wednesday, February 13, 2019 Carnegie West was filled with sound of learning as over 100 children and teachers that came to visit for over a three hour period. Three classes were from Urban Community School and two classes were from Near West Intergenerational.

Adults visited too, en masse, for the Kentucky Gardens annual returning gardeners meeting on Saturday, February 16, 2019. Over sixty gardeners gather annually at Carnegie West to get keys for the garden, sign contracts, review the rules and regulations, and get inspired for another season of organic flower and food production.

FULTON - Children's Librarian Beverly Austin offered activities for the youth: Chinese New Year Craft with dragon puppets and fortune cookies; assisted with Mean Green Science Machine; story-time to Salvation Army with a CPD officer that read as

well. Numerous organizations/programs utilized the meeting room: Aspire (ESOL), Sahaja Yoga Meditation Group, Everyday English, North Coast Education, Ohio Guidestone, and Opportunities for Ohioans with Disabilities.

JEFFERSON - In February, Jefferson Branch continued to host a variety of activities for the youth, like the new Raising Readers story-time on Saturday mornings. Staff continued the Fresh Eyes initiative by purging outdated forms and weeding various collections in the Branch. The Nintendo Switch, purchased with CPL Foundation funds, made its debut to the delight of Branch youth. A display focusing on the Great Migration was one of several in the Branch recognized African American History Month. Also, planned during the month was "Fight the Power," a program based on a curriculum developed by the Rock & Roll Hall of Fame. The Tremont Think & Drink book club discussed *The Sun Does Shine* by Anthony Ray Hinton. AARP Staff provided the first of two tax clinics at the Jefferson Branch. Lastly, participants enjoyed altering photos in the Digital Dark Room Maker Lab.

SOUTH - The South Branch hosted a special story-time presented by the Second District Police Officers; they came to the regular Super Sleuth Storytime and read books and provided information on safety to our young patrons. The meeting rooms have also been busy with bookings: various non-profit organizations such as the Tremont West Development have scheduled monthly meetings. The Recording Studio continues to be one of the most popular spaces with numerous patrons asking for orientation and one on one studio time with LAYE Joel Lefkowitz. Lisa Sanchez from the History Department provided a program called "Putting Tremont on the Map": the patrons were able to see older pictures of the Tremont/Clark area, and drew their own map of what they would like their future neighborhood to look like.

SOUTH BROOKLYN - South Brooklyn Branch had numerous organizations utilize the meeting room: Greater Cleveland Foodbank offered benefits information; Fruitful in a Desert Place Ministry held weekly coaching for youth; AARP Tax, Councilman Kelley's Ward 13 Democratic Club, and Los Amigos Spanish Class. Children Librarian Ronald Palka-Roman co-hosted

Rock & Roll HOF Fight the Power with LAYE Raymond Cruz, hosted a table at Benjamin Franklin with Greater Cleveland Foodbank and Old Brooklyn CDC. Mr. Cruz visited Benjamin Franklin and William Rainey Harper for story-time and craft, created a brilliant MLK, Jr. puppet, and hosted Gamer's Guild (video game club). Assistant Manager Tammy Houghton with DM Luigi Russo attended the 2 day Re-Imaging Branches Workshop.

DISTRICT THREE

GARDEN VALLEY - Ms. Csia presented the "Minute to Win It" program using Smart TV and iPad technology to play YouTube videos to demonstrate the game. Young participants played against one another blowing cups off the table with balloons. Mr. Burks continued to assist Mr. Smith with the Chess Club Program. Several adults and teens enjoyed participating as some learned how to play chess for the very first time, while others continue to gain wisdom and insight for improving their skills. On behalf of the Garden Valley Branch, Ms. Csia attended the Community Resource Fair at the Anton Grdina School.

HOUGH - Long time Library Assistant- Youth Emphasis Joanna Rivera accepted a promotion at the Memorial-Nottingham branch. Interviews were held to fill the vacancy. Library Assistant-Computer Emphasis Romael Young represented the library at the Pre4CLE event at the Cleveland Museum of Natural History to hand out library information and giveaways. Mrs. Kmiecik also participated in the Re-Imagining Libraries two day workshop.

MARTIN LUTHER KING, JR. - Juvenile patrons participated in the "Fight the Power" program which consisted of the influence of rock music and the civil rights movement of the 1960's. The program consisted of a 3 part series to highlight artist and the motivation behind such iconic music. Cleveland Museum of Art students toured the branch in preparation for their curatorial arts mastery program. College Now/Impact 216 continued with its SAT/ACT prep coursework for area teens. Line dance instruction continued with Eric Eubanks.

Prince Foster held his weekly game and anime activities for teens. Outreach to the community continued with Angela Pope Margerum and Eric Eubanks conducted story times at PNC Connect for preschoolers and kindergarteners. Ms. Margerum visited Karamu House for a Black History program centered on poets and authors. Ms. Margerum attended the artist discussion at Main library with Floyd Cooper. Shanell Jones visited Fenway Manor

senior building for the monthly book club. The book, "No Disrespect by Sister Souljah" was discussed. Shanell Jones also facilitated a bookends class: Customer Service. Ms. Jones also attended a two-day workshop on reimagining branch libraries.

STERLING - Vernice S. Jackson, President of the Board of Directors and Managing Director of Women in History presented a characterization of Mary Elizabeth Bowser: African-American Union Spy in the Confederate White House. Ms. Jackson appeared at Sterling through the Center for Arts-Inspired Learning. Monica Rudzinski met with Christine Horne, Executive Director of Joseph's Home to launch a new adult outreach initiative - The Sterling Book Bag. Joseph's home serves men experiencing homelessness who are ready to be discharged from a hospital but too frail to recover on the streets or in shelters. The first delivery of DVDs, magazine and books was very well received by the residents. The Sterling Book Bag program currently serves 7 classrooms at Bingham Early Learning Center and is expanding this month to include 8 classrooms at William Patrick Day.

WOODLAND - For the Month of February, Ms. Brent updated the display window with the title "Black History Month". In the month of February, Mrs. Muhammad commemorated Black History Month by creating a pictorial collage with the emphasis on Black History greats from the city of Cleveland. Ms. Johnson also assisted the Outreach and Program Services Department and the Cleveland Public Library staff to plan the Cleveland Public Library 150th street festival celebration. Aspire continued to promote Adult Basic Skills Classes for the adult neighborhood patrons. The NEOMED/MetroHealth hosted a wellness screening and the Legal Aid Society of Cleveland hosted a legal clinic.

DISTRICT FOUR

EAST 131ST STREET - The month of February was program rich at East 131 - Children's Librarian, Kelli Minter presented a Black History Trivia Program. In addition, The Art Therapy group hosted a Valentine's Day program to celebrate February 14th and its historical meaning. To round out the month, branch clerk, Cathy Jennings hosted a highly requested, well attended slime program.

Other programs offered include: Nutrition Food Classes which started on Thursday, January 17, 2019.

FLEET - Manager, Pasha Moncrief Robinson, created a display entitled, "Get Tech Savvy" to promote the technological books on the collection. Branch Clerk, R-Riana Spivey hosted Family Game Night and Family Movie Night. GED Classes, Ohio Means Jobs, America Reads, and Kids Café services were provided at Fleet Branch. On February 20, Fleet Branch hosted a Black History Month program. Branch Manager, Lori Scurka, lead the audience in singing "Lift Every Voice and Sing" and Pastor Albert Lewis of Fountain of Grace Ministries presented an inspirational speech. Mrs. Robinson attended P-16 Employment Committee Meeting and visited community partners and small businesses in the community promoting adult services and programs.

Children's Librarian, Tracie Forfia and LA-Youth Emphasis, Anna Fullmer, were awarded the YALSA/Dollar General Literacy Foundation Summer Learning Grant. The grant offers \$1,000 for teen programming. Ms. Forfia attended the Fullerton and Mound STEM community partners meetings. Tracie Forfia began her work on ALSC's Managing Children's Services Committee Mentoring Work Group. Bi-monthly, Ms. Forfia will connect with her peers of mentors/mentees to help them reach their project goals. She will work on this project through August.

HARVARD-LEE - Throughout the month of February, Harvard Lee held several exciting events. On Saturday a "Bookapalooza" extravaganza was presented in the meeting room where Klumsy Klown entertained patrons and encouraged girls ages 9-12 to sign up for a book club hosted by the local community organization. A book club meeting was held with a packed house in the Harvard Lee meeting room with old and newly recruited members. The Great Lakes Theater Festival performed Treasure Island for a transfixed audience! Patrons of all ages enjoyed a spirited performance. A great time was had by all. Harvard Lee welcomed a new Library Assistant Computer Emphasis, Mr. Eli Schoop, to the family.

MOUNT PLEASANT - Mrs. Scurka was one of the guest speakers at the Murtis Taylor Community Meeting outlining the educational programs that the Cleveland Public Library has to offer. Additionally, Mrs. Scurka attended her monthly *MyCom*, and *Murtis Taylor* Community meetings. As district four continues to focus on branch manager outreach she has begun attending the *P-16* monthly community meeting as well as the *Covenant Community Meeting*. On February 27, 2019 in collaboration with AJ Rickoff Educator, Michael Parks, a projected-based learning experience was maintained entitled "We are Royalty." Students from AJ Rickoff presented timelines, illustrations, and pyramids about

being a Pharaoh. Photos and creations are displayed in the branch.

RICE - In February of 2019, Mark Tidrick (LAYE) met with Rice's contact at Ideastream to plan family engagement programming at Rice Branch. Teachers Ms. Williams and Ms. O'Reilly of Intergenerational School brought in two classes each -- in 5th, 6th, 7th, and 8th grades -- for browsing, book borrowing, and computer use. Amiya Hutson and Kristen Schmidt coordinated a brainstorming session with The Cleveland Foundation for the Knight Community Information Lab. Ms. Hutson and Ms. Schmidt attended the two-day Re-imagining Branch Libraries workshop organized by Tena Wilson. A wall was removed near the Service Desk for improved sight lines in the entire branch. With the relocation of the YA books a "Teen Space" was born (apart from the children's area) that is highly appreciated by the older youth patrons. Finally, a photography training series for teen girls in the Buckeye neighborhood started this month at Rice Branch, due to a partnership with the organization "Shooting Without Bullets" (SWB).

UNION - Children's Librarian Tamara Steward attended the Parent Teacher Conference at Miles Park Elementary, maintaining an informational table. Youth staff presented the Making Paracord Survival Bands Maker Lab. Club Create representatives continue to offer after school student art classes which the students really enjoy. The Teen Book discussion group is back and better than ever. This month's book is Dreamland Burning by Jennifer Latham. Ms. Williams attended the 2 day Branch leader's workshop: Re-Imaging Branch Libraries which was held at the Main Library. Ms. Williams attended this month's 4th District Police/Community Safety meeting.

DISTRICT FIVE

ADDISON - Manager Tonya Briggs attended a Kitchen Table Conversation on Willson Elementary school in preparation of hosting one at Addison. The meeting was similar to Cleveland Public Library's Master Facilities planning. Community members are asked for feedback to help with community technology planning. Ms. Briggs attended a Code.org workshop on February 20 to provide a coding program at Addison. Addison was invited to contribute information about library events in the Ward 7 online newsletter. We regularly email information to the newsletter's editor for posting. Addison has been selected to participate in the Tech Central summer robotics program.

COLLINWOOD - Collinwood Branch staff Tahnisha Roebuck was recognized for 25 years of service, Elizabeth Brown-Patterson was recognized for 30 years of service, and LA-CE, Ericka Smith was recognized for 5 years of service as a Page at the staff CPL GALA.

Manager, Caroline Peak with support from our Chief of Marketing, Tana Peckham submitted a published article to the Collinwood Observer highlighting our branch upgrades, announcing the Director's State of the Library, and our upcoming 150th anniversary.

GLENVILLE - The Branch hosted the program "Uptight"; this movie included the filming taken place in the Glenville community back in 1968 during the riots as part of African American History month; the backdrop for the documentary footage of the funeral of Martin Luther King, Jr., was included in the film.

LANGSTON HUGHES - The month of February saw the branch continue with the after school chess program for kids. Afterschool programming also included a focus on African American Artists in Cleveland and a program regarding Athletes and Social Justice Issues.

The Cleveland Museum of Art(CMA) met with staff regarding the curatorial program. Youth librarian Christopher Busta-Peck shared information and insights on the branch collection of books and memorabilia about Langston Hughes for student participants in the CMA program on February 28, 2019. Mr. Bradford, branch and district manager, and Mr. Roberts participated in the Re-Imaging The Library two day workshop on February 6th and 7th.

MEMORIAL NOTTINGHAM - This month, our branch welcomed Joanna Rivera as the new Children's Librarian. Joanna was a promotional transfer from District Three, Hough Branch. Staff said goodbye to Page, Tarra McSears who resigned.

Black History month was showcased with an activities calendar for youth and adults. One activity, had a prize drawing for best essay on a notable historical figure.

OUTREACH & PROGRAMMING SERVICES

SUMMARY

In the month of February the Library hosted approximately 253 programs, many of which focused African-American History Month programming to an offsite performance by the Beijing Dance Theater in celebration of Lunar New Year. The Library offered 58 preschool story times to children throughout the city and continued after-school meal service at all 28 locations. Education services such as GED and ESOL classes, and SAT and ACT preparation classes were held at 14 branch locations and Main Library; K-8 tutoring will resumed at 13 locations in the month of February.

EARLY CHILDHOOD

The Early Childhood Service Model training officially began on February 20th at the Youth Service meeting. The February meeting was dedicated to helping staff understand the Early Literacy Library Program Assessment (ELLPA) tool created by staff at the Crane Center for Early Childhood Policy and Research at The Ohio State University (CCEC). Staff was asked to complete the ELLPA online by March 1st. After completing the ELLPA the Youth Service staff and their manager will have a meeting to work on improving areas based on the indicators and dimensions on the ELLPA. Each Branch was given a template that was created by CCEC and the Cleveland Public Library to help start the conversation and guide the focus of improving services.

On the Road to Reading completed the first full month of its winter session, serving 24 classrooms weekly and providing both story time and book bag delivery. The pilot bag-only delivery has continued to reach 40 classrooms.

YOUTH

On Monday, February 4, in partnership with Dance Cleveland and Cuyahoga Community College, the library sponsored a student performance by the Beijing Dance Theater (BDT). Students in grades 6-12, came to the Ohio Theater to watch world renowned Beijing Dance Theater perform a contemporary adaptation of Hamlet. Following the 45 minute performance students had the opportunity to ask questions of the performers. Approximately 500 students from 8 CMSD, and 2 parochial schools attended this event.

In partnership with *A Cultural Exchange* bookstore and as part of African American History Month programming, Coretta Scott King award-winning author and illustrator Floyd Cooper visited the Cleveland Public Library on Tuesday, February 19, 2019. Students from Campus International, Shaker Middle School, Case School, Village Prep Woodland Hills, East Preparatory and Waverly Schools were in attendance. Mr. Cooper demonstrated various art techniques while sharing his professional background timeline of success in the world of literature.

CSU Viking Corps and America Reads tutoring began on Monday, February 4 at Collinwood, East 131, Fleet, Fulton, Garden Valley, Glenville, Hough, Langston Hughes, Rice, Rockport, Sterling, Walz and Woodland Branches. Assistance is offered in the subjects of include math, science, history, and language arts, Monday through Thursday, 3-6 p.m. America Reads tutoring is scheduled to continue until May 2019.

The Cleveland Museum of Natural History (CMNH) Family Pass Program is an expansion of a two-year pilot program. Passes for a one-time general admission visit to the museum for a family of up to 6 people are available for check out at all Cleveland Public Library locations. Each library location will receive five passes per month. Fifty additional passes per month will be held in OPS. Passes are valid up to 30 days from the check-out date. During February, 200 passes were distributed to CPL locations.

Club Create, an after-school creative writing program, facilitated by Lake Erie Ink, continued programming at Union Branch and Jefferson Branch during February. Lake Erie Ink's staff visit each location two days a week, engaging youth in creative writing, puppetry and arts, and crafts. Club Create programming has concluded at Union Branch. Services at Jefferson Branch will reconvene in March, continuing through May 2019.

College Now's ImpACT 216, an ACT/SAT prep program resumed classes on Tuesday, January 15 at Main Library. Approximately 7 students have been attending this winter session. Winter classes are scheduled to conclude Thursday, March 14, 2019.

Throughout the school year, the Greater Cleveland Food Bank partners with schools and nonprofit after-school programs to provide children with a nutritious dinner. These healthy meals are delivered daily at no cost to partners. Along with the meals, nutrition education is provided to sites once a month.

Each Cleveland Public Library branch and Main Library serves meals after school. The Cleveland Public Library served approximately 11,200 meals in February 2019.

Rainey Institute leads Cleveland Public Library youth patrons in exploring visual art techniques, Get PHIT (Physical health and international training) and dance for ages seven and up. In February Rainey conducted programming at Woodland branch on Tuesdays and Thursdays, they had approximately ten kids in attendance.

Sponsored by the Rock and Roll Hall of Fame and PNC, Cleveland Public Library youth staff were trained in November 2019, to present Fight the Power programs at branch locations, making Rock Hall educational resources accessible to all at the Cleveland Public Library. As a result of this training, various Fight the Power presentations are scheduled throughout Cleveland Public Library, starting in January 2019. Programs are scheduled until May 2019. In "Fight the Power," students will think critically about how rock & roll musicians in the 1960s and early 1970s challenged audiences to consider alternatives and make changes in their communities. Students will listen to and view performances by legendary artists as they are engaged in identifying social commentary in lyrics, performance styles, and historical images. In February the Rice, Walz, Addison, Jefferson, and Fulton Branches as well as our Youth Services department all hosted the Fight the Power program with an average attendance of 6 people per branch.

ADULT

Author Anthony Ray Hinton visited the Main Library on Saturday, Feb. 9, 2019 to share his story of perseverance, hope, and forgiveness. After spending 30 years in prison on death row for a murder he did not commit, Hinton was exonerated and released from prison. His bestselling book *The Sun Does Shine* became a bestseller when Oprah featured it as a book club selection and it is now slated to become a movie through Oprah's production companies. A Cultural Exchange sold out of books, and an estimated 218 people attended.

In honor of the 50th anniversary of its release, a panel discussion examined the 1968 film *Uptight*, which was filmed in Cleveland. James Robenault, author of *Ballots and Bullets*, described the film in relation to race relations at the time, and film expert Josiah Howard explained the film's prominent role in the Blaxploitation genre. Local connections Don Freeman

and Mutawaf Shaheed provided context and additional background regarding the happenings in Cleveland around the time the movie was filmed. The event took place at Glenville Branch on February 12, with 42 people participating and grateful for boxed lunches. Copies of Mr. Robenault's and Mr. Freeman's books were also sold and signed.

On February 23, Literary Cleveland offered the first of a two-part writing series based on *Citizen: An American Lyric* as part of The Big Read community program led by the Center for Arts-Inspired Learning.

STAFF

On February 1, OPS Coordinators Sherri Jones and Shayna Muckerheide attended the 2019 Northeast Ohio Conflict Resolution Youth Symposium: Developing Community Leaders for Social Justice at Tri-C Metro. The keynote speaker was City Councilman Basheer Jones, and educators and students discussed ways they could better connect within and improve their communities.

The Cleveland Arts Education Consortium held a Special Needs and The Arts Presentation at the Cleveland Public Library on February 12, 2019. Melanie McCarter and Leslie Barrett were in attendance. The Cleveland Arts Education Consortium's mission is to work as a partnership to promote and strengthen art education in Northeast Ohio and advocate on behalf of arts learning for people of all ages and circumstances.

OPS staff, Shayna Muckerheide, Deborah Hajzak, Leslie Barrett, Rhonda Pai, Erica Marks, and Aaron Mason participated in a two-day workshop; RE-Imagining Libraries. Various Cleveland Public Library employees were involved, providing thoughts and opinions on how to improve library services for patrons and staff in the branches. June Garcia and Sandra Nelson led this workshop.

FACILITY USE

During the month of February the total number of requests for Louis Stokes Wing, Learning Commons was 121 with an estimated total attendance of 1647.

Lake Shore Facility meeting rooms were requested 23 times. Branch reservations totaled 355 with an estimated total attendance of 894. Forty-seven requests for programming supplies and Audio-visual support were submitted by CPL staff.

EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION

EXTERNAL RELATIONS & ADVOCACY UPDATES:

- **CPL Meeting with Governor DeWine's Administration:** Shenise Johnson Thomas, chief of external relations and development and Tena Wilson, deputy director met with representatives of Governor DeWine's office in Columbus. Ryan Burgess, chief of cabinet affairs, and Devin Babcock, assistant policy director attended the meeting. The goal of the meeting was to deepen understanding on public libraries' value to local communities specifically in the education/early childhood literacy space. This information-sharing strategy aligns with that of the Metro Libraries of Ohio and the Ohio Library Council.
- **American Library Association D.C. Fly-In:** In an effort to demonstrate the value of federal investments such as funding from the Institute of Museum and Library Services (IMLS), CPL and other libraries across the country went to Washington D.C. to meet with federal legislators. The event, organized by the American Library Association, had a primary objective to secure the fully funded base appropriations specified in the Museum and Library Services Act (MLSA).
- **Save the Date, CPL Elected Officials Breakfast:** With 48% of the total funding for Ohio's public libraries coming from state via the Public Library Fund, CPL will host state and local legislators and other key stakeholders on **March 29th at 8 a.m.** at the South Branch to share important information on CPL and public libraries' impact on local communities throughout Ohio.

CPL150 Host Committee Breakfast: The external relations and development department developed and hosted a breakfast event for the CPL150 Host Committee. Over 120 guests attended this event at the Union Club on February 20. Guests ranged from local companies/businesses, elected officials, nonprofit and partner organizations to CPL staff, board and CPL Foundation board. The purpose of the event was to secure sponsorships for CPL150 and

to educate all in attendance about the programs and events planned around this major celebration year.

CPL150 State of the Library: The department as a whole also provided leadership and support for the State of the Library address on February 27.

CPL DEVELOPMENT UPDATES:

- Submitted nomination to Cleveland Restoration Society's 2019 Celebration of Preservation for work on South Branch
- Letters of Support were written and sent to the following:
 - Kent State University
 - Cleveland Greys Armory Museum
 - Center for Arts Inspired Learning
 - Legal Aid Society
 - Cleveland Print Room
 - Cleveland Kids Book Bank

CPL FOUNDATION UPDATES:

- CPL150 Sponsorship secured in February, 2019:
 - Royce Security
 - Bialosky Cleveland
 - Dominion
 - Huntington Bank
 - Margaret Wong & Associates
 - Karen Skunta & Company

COLLECTION & TECHNICAL SERVICES

Director of Collection Services Jean Duncan McFarren, Assistant Director of Collection and Technical Services and Acquisitions and High Demand Manager Sandy Jelar Elwell, Collections Manager Pam Matthews, and Collection Management Librarian Laura Mommers traveled to OverDrive's World Headquarters to tour their facility and met with OverDrive Account Manager Todd Warhola, Leslie Prusinski, and other OverDrive representatives to learn about best practices for maximizing the use of their eBooks, audiobooks, and videos, opportunities for outreach and marketing, and staff training.

Ms. McFarren and Ms. Jelar Elwell attended the CPL150 host committee breakfast at the Union Club. Ms. McFarren attended the State of the Library address at the City Club of Cleveland while Collection Services staff attended the watch party at the Lake Shore facility.

The following Collection and Technical Services staff attended the Re-Imagining Branch Libraries: Getting Started workshop on February 6th and 7th: Director of Collection Services Jean Duncan McFarren; Assistant Director of Collection and Technical Services and Acquisitions and High Demand Manager Sandy Jelar Elwell; Catalog Manager Andrea Johnson; Collections Manager Pam Matthews; Receiving and Distribution Supervisor and Interim Materials Handling Supervisor James Clardy; Catalog Librarian Perry Huang; and Technical Services Librarians Michael Gabe and Lisa Kowalczyk.

Acquisitions: The Acquisitions Department ordered 9,540 titles and 11,679 items (including periodical subscriptions and serial standing orders); received 10,966 items, 1,062 periodicals, and 113 serials; added 412 periodical items, 42 serial items, 1,162 paperbacks, and 662 comics; and processed 1,098 invoices.

Acquisitions Coordinator Alicia Naab worked with Director of CLEVNET Hilary Prisbylla and the vendor Midwest Tape to resolve issues with the importing of EDI invoices. Ms. Naab and Collections Manager Pam Matthews worked with OverDrive Account Manager Todd Warhola to get a display issue corrected that was affecting the holds data information in OverDrive Marketplace.

Ms. Naab coordinated efforts with multiple vendors and Subject Department Librarian Eric Hanshaw in the Youth Services Department to acquire numerous copies of a YREAD title that was needed in February for a program in which the Cleveland Public Library (CPL) had partnered with the Federal Reserve Bank.

Acquisitions Librarian Leslie Pultorak continued to assist with the unpacking and verifying of foreign language materials for the Lake Shore Shelf/Shipping Department. Technical Services Senior Clerk Paula Stout volunteered to assist with the unpacking and verifying of new materials in the Lake Shore Shelf/Shipping Department when needed.

Catalog: Librarians cataloged 3,438 titles and added 3,595 items for Cleveland Public Library, and added 875 titles for CLEVNET member libraries.

Catalog staff began adding the ISBN of the latest edition to serial records so that the public catalog will display any available cover art. Catalog Librarian Perry Huang joined the rotation for handling email requests from CLEVNET staff and other CPL.Newcat tasks. Senior Catalog Librarian Dawn Grattino is providing training to Mr. Huang. Technical Services Librarians Michael Gabe and Celia Halkovich created their first original records for video games, based on requests from CLEVNET members.

Catalog Manager Andrea Johnson and Technical Services Librarian Erin Valentine attended a Northern Ohio Technical Services Librarians (NOTSL) Board meeting.

Collection Management: Collection Management selected 1,188 titles and 10,045 copies, and spent \$195,723 in February.

Collection Management Librarian Laura Mommers attended two Booklist webinars this month: "Stellar Youth Series Nonfiction: Spring 2019" and "Everything's Coming Up YA" to learn more about upcoming publications for children and young adults.

High Demand: The High Demand Department ordered 1,159 titles and 10,198 items; received and added 9,715 items; and processed 328 invoices.

High Demand Librarian Dale Dickerson and Technical Services Senior Clerk Mya Warner volunteered to assist with the unpacking and verifying of new materials in the Lake Shore Shelf/Shipping Department when needed.

Materials Processing: Technical Services Associates cataloged 694 new titles for the Cleveland Public Library and added 811 new records for the CLEVNET libraries. Technical Services Associates and Senior Clerks added 4,252 items. The Materials Processing Technicians processed 17,062 items for the month.

Shelf/Shipping: The staff of the Lake Shore Shelf/Shipping Department sent 50 items to the Main Library for requests and 114 items to fill holds. Main Library received 205 telescopes, the Branches received 472 telescopes, CLEVNET received 51 telescopes, CASE received 3 telescopes, CSU received 3 telescopes, and Tri-C received 2 telescopes. A total of 736 telescopes were shipped out. Staff from other Collection Services Departments volunteered in the Lake Shore Shelf/Shipping Department and assisted the Receiving/Distribution Technician in sending out 396 items of

foreign material and a total of 12,615 new items to the Acquisitions and High Demand Departments.

Receiving and Distribution Supervisor James Clardy participated on the interview panel for Page positions on February 13th.

MARKETING & COMMUNICATIONS

February started with a focus on African American History Month and ended with the official kick off of the Library's 150th anniversary (CPL150) campaign. Elements of the campaign kickoff: (Feb)

- The Director delivered a [State of the Library](#) speech at the City Club on February 27th, when he announced the Library would be going fine free beginning July 27, 2019
- www.150.cpl.org went live with event listings and information about the 150th anniversary
- The Director appeared on WKYC's *Jim Donovan Live* on Feb 28th
- The Library's online newsletter, *Off the Shelf*, teased the Director's Feb 27th speech

MEDIA RELATIONS

- Editorial board meetings were held and led to coverage in *The Plain Dealer* and *Crain's Cleveland Business* as well as an editorial in *Crain's*
- A media release about the 150th anniversary dropped the same day as the Director's State of the Library speech
- During the State of the Library, the Director announcement of the Library's plans to go fine free starting July 27th, sparked many mentions on social media, mainly Twitter, and articles.
- For a full list of CPL150 media releases and coverage, visit <https://150.cpl.org/newsroom/>.

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February, 2019. Williams, Patrick. "[Life Stacks](#)." *Cleveland Magazine*.

February, 2019. *fox8.com*, "[Cleveland's Own: Cedric Johnson](#),"

February 8, 2019. *The Plain Dealer*. "[February events to mark Black History Month February events to mark Black History Month.](#)"

February 27, 2019, cleveland.com. "[Cleveland Public Library will go fine-free for 150th anniversary, plus hold street fair and launch foundation.](#)"

February 27, 2019, clevescene.com. "[Cleveland Public Library is going fine free!!!](#)"

February 27, 2019, WKYC. "[To celebrate 150th anniversary, Cleveland Public Library announces it will abolish overdue fines](#)"

February 27, 2019, Crain's Cleveland Business. "[Cleveland Public Library going fine-free after 150 years](#)"

February 27, 2019, Cleveland 19. "['We want to remove barriers': Cleveland Public Library system to eliminate late fines.](#)"

In-house graphics fulfilled requisitions for design, printing, and distribution, in addition to designing and updating graphics for cpl.org, digital signage, social media, and CPL's e-newsletter, and *Off the Shelf* and worked with staff Special Collections and archives to help mount exhibits related to the 150th anniversary: *The Life & Legacy of John G. White* on the 3rd floor and *Through the Eyes of Staff* on the 2nd floor of Main Library.

FACEBOOK

	2019	2018	YoY
Net Page Likes	64	275	-77%
Avg Post Reach	1,625	6063	-73%
Avg Total Reach	2,167	6796	-68%
Avg Engagement	102	79	23%

TWITTER

	2019	2018	YoY
Top Tweet (impressions)	11,407	5,301	115%
Top Mention (engagements)	2,700	1,556	125%
Top Media Tweet	26,000	4,101	534%
Summary			
Tweets	44	72	-39%
New Followers	129	90	31%

PROPERTY MANAGEMENT

Painters

- Sterling- completed painting branch.
- Main- completed painting of Main dock areas.
- Collinwood- painted meeting room.
- Glenville- painted bottoms of tables throughout branch.
- LSW- painted new HR staff office and walls outside elevators.

Carpenters

- South- installed insulation in room inside men's restroom and staff room.
- Main- remounted handrails on 3rd and 4th floors.

Maintenance Mechanics

- Lakeshore - worked with Chemtreat on restarting chemical treatment for hydronic and chilled water closed loop systems.
- Main - continued replacing stairwell lights with LED fixtures.
- Westpark - ran power/lighting for custodial closet extension.
- Harvard Lee - traced and repaired wiring short on meeting room light circuit.
- Woodland - P.M. on infrared and tube heaters in garage/shop area, installed locking thermostat covers.
- Walz - replaced staff restroom and kitchen faucets.
- South Brooklyn - unclogged slow staff restroom drain, replaced fixtures, water cleanup from flooding.

- Branches - P.M. (belts and filter change, grease bearings) on branch AHU's and RTU's. Also installed replacement Wi-Fi enabled thermostats (safety issue, replaced under warranty).
- LSW - installed replacement intercom for drive-up window.
- Main - replaced bad blower bearings on AHU#20.
- Continued with security camera cabling and installation in LSW/Main.
- LSW/Main, Lakeshore and branch work orders.

SAFETY & PROTECTIVE SERVICES

Safety Services

- SPS and First District managers met with Cleveland Police 2nd District Commander, Community Engagement Officers, and others at South branch last week.
- SPS officers were directed to check the staff intranet daily for updates on CPL 150 events.

PROTECTIVE SERVICES

Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
Feb 2019	2249	53	117	32	153	178
Jan 2019	2830	36	46	41	84	56
Dec 2018	3166	45	95	90	78	51
Nov 2018	3669	42	51	41	76	51
Oct 2018	4128	25	46	77	77	74
Sept 2018	3463	30	53	68	37	63
Aug 2018	3788	61	65	95	87	71
July 2018	4594	51	62	81	35	106
June 2018	3785	68	54	69	22	42
May 2018	5913	44	60	73	29	33
April 2018	4172	55	56	93	80	53
March 2018	4271	55	66	147	78	79
Feb 2018	4109	79	75	34	78	63

Special Attention, Special Events, and Significant Incidents

- SPS filled the following overtime requests: Upstage Players, Pay Station repairs (with Tech Central), Fleet branch (early officer).

Protective and Fire Systems

- Woodland fire panel sounded alarms for a bad smoke detector and power supply. A new smoke detector was installed and a NAC power supply.
- Training was given to SPS officers on the new alarm keypads at Carnegie West and Addison branch.
- Car #24 repairs are complete.

Contract Security

- Guards from South and Hough were removed.
- Meeting scheduled with Royce Security for March.

Administration

- SPS hired a part time regular officer.
- SPS attended the February Cleveland City Council Meeting.
- SPS participated in the Fairhill Partners Quarterly Law Enforcement breakfast for Law Enforcement and security representatives in the Buckeye, Larchmere, and Fairhill neighbors.
- SPS attended the Greater Cleveland Safety Council meeting held in Bedford Hts.

INFORMATION TECHNOLOGY & CLEVNET

IT/CLEVNET staff kept their focus on the priorities and goals for 2019 approved by the CLEVNET Executive Panel in the fall, particularly:

- Library Systems and Applications (LSA) team continued to plan, build up, and implement the many phases of the Mentor Public Library migration project.
- Hilary Prisbylla, Director of CLEVNET, worked on determining the best use of the consortial sharing model now available with OverDrive Advantage Plus and encouraged member library participation.

- Ms. Prisbylla also worked with member libraries and their school districts to implement Sora, OverDrive's new education app.
- Larry Finnegan, Director of IT, and his team doubled the storage capacity of CLEVNET's data center at the SOCC.
- Network and Telecommunications (N+T) Team continued to update the network infrastructure to accommodate the growth in wireless use and to replace obsolete equipment at CPL, Cleveland Heights-University Heights, Euclid, and Geauga County.
- N+T configured and replaced all of Mentor's network equipment and moved Mentor to the CLEVNET network.
- N+T continued VoIP installations at member libraries in queue: Euclid, Wayne County, Orrville and two lines at Shaker Heights.
- N+T continued to rollout Singlewire InformaCast Mass Notification service for CLEVNET staff, adding Euclid and Orrville.
- All staff worked to maximize the functionality of ConnectWise Manage (help desk) for greater productivity and better data collection for review by the CLEVNET Executive Panel at their regular meeting on March 14, 2019.

The Network/Telecommunications team was also busy closing out the final phase of the Morley Library migration project from 2018: set up the file server, initial copy of files, set up print queues, set up GPOs, tested migration/shares/printers on a provided VM, meetings and emails. The team also installed a new Deep Freeze console for Morley, and tested implementation of a RDX file to push out to the current Deep Freeze clients.

CPL Projects:

- Upgraded phones at Fulton, Glenville, Harvard-Lee, and Mobile Services.
- Installed and configured new VoIP call box for Main Library drive up window.
- Moved teen PCs back from temporary location due to roof repairs and fixed various other issues at South Branch.
- Handled 213 hardware-related issues for CPL submitted through the help desk.
- Managed purchasing, licensing, and maintenance agreements for CPL hardware and software.

The next quarterly of the CLEVNET Directors will be held on Friday, April 26, at 10:00 a.m., at Madison Public Library in Madison, Ohio.