

CLEVELAND PUBLIC LIBRARY  
Minutes of the Regular Board Meeting  
February 15, 2024  
Trustees Room Louis Stokes Wing  
12:00 Noon

Present: Ms. Butts, Ms. Shakarian, Mr. Corrigan,  
Ms. Rodriguez, Ms. Fryer, Mr. Parker

Absent: Mr. Hairston

Ms. Rodriguez called the Regular Board Meeting to order  
at 12:04 p.m.

**Approval of the Minutes**

Ms. Rodriguez moved approval of the minutes for Regular Board Meeting & 2024 Organizational Meeting of 01/18/24; and Joint Finance & Human Resources Committee Meeting of 01/16/24. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

**PRESENTATIONS:**

Proclamation Presentation: The Honorable Blaine Griffin, President, Cleveland City Council to Cleveland READS Co-Chairs Connie Hill-Johnson & Thomas Dewey

Council President Griffin attended today's Board Meeting on behalf of Cleveland City Council to honor Connie Hill-Johnson and Thomas Dewey for their willingness, hard work and selfless dedication to lead and serve as co-chairs of the Cleveland READS program.

After presenting the proclamation and taking photographs with Ms. Hill-Johnson, Mr. Dewey, Director Thomas and members of the Board, Council President Griffin stated that literacy is very important in our community and is underscored by the Cleveland READS initiative.

MINUTES OF  
REGULAR BOARD  
MEETING & 2024  
ORGANIZATIONAL  
MEETING OF  
01/18/24; JOINT  
FINANCE & HUMAN  
RESOURCES  
COMMITTEE  
MEETING OF  
01/16/24  
Approved

Ms. Hill-Johnson and Mr. Dewey expressed their gratitude for this recognition followed by a viewing of the Library's Cleveland READS video.

Cleveland READS Recap & Future - Dr. Shenise Johnson Thomas, Chief of External Relations & Development, and Jacqueline Lamb, Director of Youth and Family Engagement

Dr. Johnson Thomas shared a power point presentation and stated that she would give a year-end review about Cleveland READS and Jacqueline Lamb speak to what is ahead.

Dr. Johnson Thomas reviewed:

- Campaign Vision & Goals

Dr. Johnson Thomas stated that Director Thomas and Mayor Bibb got together to discuss this work, they were very clear on the Vision and Goal.

Vision: A city that reads is a city that succeeds.

Goal: To raise awareness on the importance of reading literacy and to nurture a love of reading.

Director Thomas extended a challenge to the community to read 1 million books and/or minutes. By the first quarter, we had surpassed 1 million minutes read. Director Thomas challenged us to go further and increase the goal to Cleveland readers to read 10 million minutes.

- Cleveland READS Campaign Co-Chairs
  - o Felton Thomas, Cleveland Public Library
  - o Connie Hill-Johnson, Cleveland Foundation Board
  - o Thomass Dewey, Medical Mutual
- Cleveland READS Honorary Chairs
  - o Justin M. Bibb, Mayor, City of Cleveland Public Library
  - o Blaine A. Griffin, President, Cleveland City Council
  - o Chris Ronayne, Cuyahoga County Executive
- Campaign Audience & Metrics
  - Audiences:

Scholars: ages 0-18  
Strivers: ages 19-54  
Seniors: ages 55+

Metrics:

# of books read  
# of minutes read  
# of CPL card sign ups  
# of books distributed/give-a-ways  
# of reading literacy strategies shared with families and educators  
# of people attending Cleveland READS events/programs

Metrics: Results

Readers: Over 28,000  
Books Read: More than 1.6 million  
Minutes Read: Over 10,000,000  
Badges Earned: 92,000+  
Books Distributed: Over 40,000

Dr. Johnson Thomas acknowledged Marina Márquez, Manager, The People's University, who spent time weekly at the Westside Market to give away books.

Survey Results:

Dr. Johnson Thomas acknowledged Nancy Mocsiran, Knowledge Manager, for her work conducting a survey of our patrons so that we could understand the impact of this campaign.

Out of 419 completed surveys, the results were resounding positive.

Of the percentage of patrons surveyed who either agreed or strongly agreed that they benefited from the service or program:

- 96% learned something new from what they read or experienced
- 90% read more often
- 91% enjoy reading more
- 92% want to use the library more often

In addition, library circulation for CMSD students increased 234%, up from 6,768 to 22,606 this past year.

#### Events & Programs

Dr. Johnson Thomas recognized Erica Marks, Senior Director of Outreach and Programming Services, and her team for hosting over 115 events and programs this year with more than 80,000 people in attendance.

Dr. Johnson Thomas showed slides from some of those events.

#### Marketing

Dr. Johnson Thomas acknowledged Tana Peckham, Chief Strategy Officer, and her team for developing and executing an effective comprehensive marketing and communications plan.

#### Telling Our Story

Dr. Johnson Thomas stated that not only were elected officials engaged to tell their stories, but others were also invited to share about Cleveland READS and the importance of literacy as well.

Messages about Cleveland READS were also communicated in the following ways:

Advertising	TV, Radio, Print, Social Media
Social Media	FB, IG, X, LinkedIn
Website	cpl.org & clevelandreads.com
Digital Displays	CPL, City of Cleveland
Partners & Outreach	E-Newsletters, Email, Social Media, Websites, Word of Mouth
Robocalls	CMSD, City of Cleveland
Printed Materials	Postcards, Posters, Banners, Bookmarks, Stickers
Earned Media	TV, Radio, Print
Video	
E-Newsletters & E-Blasts	
Direct Mail	
Fundraising	

Dr. Johnson stated that Director Thomas asked the Cleveland Public Library Foundation to raise money to supplement the investment that the Library is making for Cleveland READS.

Goal: \$279,300

Raised: \$297,524

107% of Goal

Dr. Johnson Thomas stated that some of the money went directly to the actual programs and services and some the money went towards operations for the Foundation.

Dr. Johnson Thomas thanked Shirley Leonard, Sr. Director of Development, and Tracy Martin, Institutional Relations, for their hard work in this effort.

#### Sponsors

- OverDrive
- Nestle
- HBM Architecture
- Parker
- Margaret W. Wong & Associates

#### Neighborhood Reading Ambassadors

Dr. Johnson Thomas explained that Neighborhood Reading Ambassadors were informal leaders throughout the community to help spread the word. We were able to secure a \$25,000 grant from the Gund Foundation as an honorarium for the work that they do to build awareness about the importance of reading literacy.

#### Campaign Incentives

<u>Donor</u>	<u>Value</u>	<u>Description</u>
Molina Foundation	\$314,000.00	113,000 giveaway books
Molina Foundation	\$250,000.00	90,000 giveaway books
Northeast Ohio Goodsbank	\$164,200.00	13,500 giveaway toys

Lighthouse Immersive	\$7,000.00	Disney Animation Immersive Experience (200 tickets)
Mitchell's Ice Cream	\$4,650.00	1,000 free scoop coupons
Cleveland International Film Festival	\$2,100.00	21 tickets to opening night
Kalahari	\$2,000.00	10 "Family Four Packs"
North Pointe Ballet	\$88.00	Family Four pack
Cleveland Museum of Art	\$60.00	Exhibition passes
Campaign Incentives: \$740,000+		

#### Our Partners and Sponsors

Dr. Johnson Thomas acknowledged the following partners and sponsors:

100 Black Men  
A.E.S. Management Corp.  
Applied Industrial Technologies  
Baldwin Wallace College  
Benesch Law  
Bostwick Design Partnership  
Case Western Reserve University  
Center for Community Solutions  
City of Cleveland (Mayor's Office)  
Cleveland Cavaliers  
Cleveland International Film Festival

Cleveland Kids' Book Bank  
Cleveland Metropolitan Housing Authority  
Cleveland Museum of Art  
Cleveland Public Theater  
Cleveland State University  
Cleveland Teachers Union  
CMSD  
College Now of Greater Cleveland  
Connor Foundation  
Contract Source  
Cuyahoga Community College  
Daily Dose of Reading  
David & Inez Myers Foundation  
Facing History and Ourselves  
George Gund Foundation, The  
Gilbane Inc.  
Goods 360  
Greater Cleveland Foodbank  
Greater Cleveland Regional Transit Authority  
Haslam Sports Group  
HBM Architects  
Huntington  
HW&Co.  
Ideastream  
J. Kurtz Architects  
John P. Murphy Foundation  
Jumpstart  
Kalahari  
Kastner Westman & Wilkins, LLC  
KPMG

Lighthouse Immersive  
Literacy Cooperative, The  
Literacy in the Hood  
Margaret Wong and Associates  
Mark D. Ross  
Medical Mutual  
MetroHealth  
Midwest Tapes/hoopla Digital  
Mitchell's Ice Cream  
Molina Foundation  
Moody Nolan  
Nestlé USA  
North Pointe Ballet  
Northeast Ohio Goodsbank  
Organizational Architecture, Inc.  
Osborn Engineering  
OverDrive  
Panzica Construction  
Phe'Be Foundation  
PNC  
Reach Out and Read Greater Cleveland  
Regency Construction/The AKA Team  
Roetzel & Andress  
RPM International  
Sea Land Chemical Company  
Seeds of Literacy  
Sisters of Charity Foundation  
SO-IL  
Taylor Oswald  
TEGNA Foundation



The American Federation of Teachers (AFT)  
The Legal Aid Society of Greater Cleveland  
The Literacy Cooperative  
United Way of Greater Cleveland  
Westfield Insurance  
WKYC

Ms. Rodriguez mentioned that many people who were not Cleveland residents wanted to participate but contributed in different ways. Had they been able to participate our numbers would have been higher.

In response, Dr. Johnson Thomas stated that although this is a citywide campaign, we try not to turn anyone away. We do look forward to their participation again this year.

After expressing his gratitude and appreciation to Dr. Johnson Thomas for her hard work to make the Cleveland READS campaign the success it was, Director Thomas introduced Jacqueline Lamb, Director of Youth and Family Engagement, to share information about 2024 Cleveland READS.

Ms. Lamb stated that our scholars are not doing as well as they could be doing in literacy and math. It is important to wrap around our families and children to make sure that they are where they are supposed to be.

Data in the Ohio Department of Education indicates that our scholars are not doing as well as they could be doing in literacy and in math. Moving forward, our goal is to make sure that we have something that really wraps around our young people and their families. Our goal is to have a literacy challenge in programs that excites, engages, and encourages children and family while promoting student academic achievement.

#### **2024 Cleveland READS**

Literacy challenge & programs that excite, engage, and encourage children and families while promoting student academic achievement.

Ms. Lamb announced that we are going to wrap around our young people and have a Cleveland READS summer program. This programming will be around social emotional learning through literacy.

Differentiated Experience that Meets the Needs of Children Needs of Children & Families

- 8-Week SEL/Literacy Program
- Differentiated Literacy Challenge
- Engagement Metrics for Scholars 0-18 years old
- Recommended Book List by Grade Level connected to SEL

**8-Week Cleveland READS Program**

June 10, 2024 - August 2, 2024 - Tuesdays & Thursdays  
 Theme: Celebrating our ABC's: Authenticity, Bravery, & Creativity

- Week 1: Introduction of ABC's
- Week 2 & 3: Authenticity
- Week 4 & 5: Bravery
- Week 6 & 7: Creativity
- Week 8: Support Scholars with submitting their digital reading challenge projects. (District Winners)

**Ohio SEL Standards**

Competency A - Self-Awareness

- A2 & A4

Competency E - Responsible Decision Making

- E3 & E4

**Points for each age/grade band**

Activities	Preschool: age 0-5	K-8	9-12
Each book Read	100	200	200
Pre K-12 students: each book review completed	-	200	200
Attend the Cleveland Reads Kickoff event	200	200	200
Week 2-3: attend a Cleveland Reads Authenticity Program	100	100	100

Week 4-5: attend a Cleveland Reads Bravery Program	100	100	100
Week 6-7: attend a Cleveland Reads Creativity Program	100	100	100
Week 1-8: attend a Branch Program	100	100	100
Preschoolers: attend a "0 to 3: Read to Me Playdate" at CPL	200	-	-
Preschoolers: attend a FamilySpace program at CPL	100	-	-
Point boost at registration	200	200	200
Point boost after attending 4 programs	100	100	100
Point boost at reaching 1000 points (50% completion) by July 6, 2024	200	200	200
<b>Internal Note:</b> Subtotal Points for the above items	1500	1500	1500
<b>Total Points needed for completion</b>	<b>2000</b>	<b>2000</b>	<b>2000</b>

**Some Examples: How to achieve 1000 points -**  
Preschoolers:

read 10 books

**OR** read 4 books and attend 3 "0 to 3: Read to Me Playdate" at CPL

Pre K-12 Students:

read 5 books

**OR** read 3 books and attend 4 programs

**OR** read 3 books and write 2 book reviews

Dr. Johnson Thomas and Ms. Lamb were available to answer any questions the Board may have had.

Ms. Rodriguez and Director Thomas thanked Dr. Johnson Thomas and Ms. Lamb for their very thorough Cleveland READS update presentation.

**PRESIDENT'S  
REPORT**  
Presented

**PRESIDENT' S REPORT**

Ms. Rodriguez acknowledged the Glenville Branch Ground Breaking held on February 3, 2024 and stated that there were approximately 150 attendees.

In closing, Ms. Rodriguez extended an invitation to attend the Studio 525 Opening on February 17, 2024, 12:00 p.m., Louis Stokes Wing, first floor.

**DIRECTOR'S  
REPORT**  
Presented

**DIRECTOR' S REPORT**

Before presenting his report, Director Thomas asked Nancy Mocsiran, Knowledge Manager, to introduce guests from Cleveland State University.

In turn, Ms. Mocsiran introduced Nisha Mistry, Professor of Practice at the Maxine Goodman Levin School of Urban Affairs.

Ms. Mistry explained that this is a field trip with my senior capstone course students. This semester, we are partnering with the Library and are working with Nancy Mocsiran, Archivist Melissa Carr, and Map Librarian Lisa Sanchez. This project focuses on neighborhood branches. Each student has been assigned a neighborhood branch and is doing intensive analyses along different dimensions of what it means for these branches to succeed and serve their respective neighborhoods. Shareable results should be available in approximately 15 weeks.

After a group photo with the Board, Ms. Rodriguez and Director Thomas thanked Ms. Mistry and her students for partnering with the Library and joining today's Board Meeting.

As he closed, Director Thomas announced that Ms. Butts led *The Heart of the Matter: Transforming Communities through Nonviolent Communication* workshop on February 1, 2024, in the Learning Commons featuring guest speakers Stephanie Bachmann Mattei and Morris Ervin. This interactive city-wide workshop offered critical tools to infuse empathy into daily communication as a neighbor, leader, and Clevelander.

Ms. Butts shared additional information about the guest speakers and stated that our goal is that Cleveland

Public Library is an institution and a resource where people will come to prevent violence after a conflict. Even tragedy can bring people together for a productive dialogue.

Director Thomas and Ms. Butts thanked Erica Marks, Senior of Outreach and Programming Services, for her hard work on this workshop.

## **Strategic Plan**

### **Our Mission:**

We are "The People's University," the center of learning for a diverse and inclusive community.

### **Our Strategic Priorities:**

1. Closing the Gaps
2. Activate The People's University
3. Create Campuses
4. Operating with Excellence

## **PUBLIC SERVICES**

### **MAIN LIBRARY REPORT**

#### **PROGRAMS AND EXHIBITS**

##### **OCFB Travel Program**

Ohio Center for the Book Coordinator and Literature Department Manager Don Boozer hosted a program at the West Park Branch on January 13 presented by Eddie Bauza. The program focused on his trip on the Camino de Santiago through Portugal and Spain. Attendees were treated to photos of his trip as well as practical logistics for planning their own journey. Mr. Boozer also promoted the Ohio Center for the Book's Read Around Ohio resource as another "path" to follow.

##### **Genealogy Clinic**

Center for Local and Global History Department Librarian Terry Metter coordinated the first Genealogy Clinic of the year on January 13. Ten patrons worked with volunteers from the African American Genealogical Society of Cleveland to research their family history.

**Music at Main**

Fine Arts and Special Collections Music Librarian Andy Kaplan hosted the January Music at Main concert featuring Paul Kovac's Big Grass Band on January 6. Over 100 people attended the program.

**PAL Knitting Circle**

Public Administration Library staff hosted two Lunchtime Knitting Circle meetings, one on January 10 and one on January 17.

**Writers Unplugged**

Popular Department Manager Jen Jumba hosted *Writers Unplugged* with Christina McDonald on January 9.

**Main Library Displays**

Fine Arts and Special Collections Public Services Associate Kalie Boshara received an inquiry about a family heirloom that was donated to CPL upon the death of a grandparent. Many helping hands worked in the retrieval of the item and its records including Chatham Ewing, Robin Wood, Ray Rozman, and Bill Chase. A private exhibit was set up in the Treasure Room on Wednesday, January 10, and displayed through January 17 for the family. Several descendants across multiple generations came in to view the exhibit.

Fine Arts and Special Collections Music Librarian Andy Kaplan and Fine Arts Librarian Mark Fox-Morgan hosted a display titled "Learn New Skills for the New Year" which focused on learning to paint, draw, sing, or play an instrument.

Ohio Center for the Book and Literature Department Librarian Tim Phillips hosted a display in the Main Lending area focusing on Valentine's Day.

Social Sciences Public Services Associate Mike Deneen hosted several displays in the department including one for Martin Luther King Jr. Day, Human Trafficking Awareness Month, and Holocaust Remembrance Day.

Public Administration Library staff displayed a selection of New Year's resolution books in the City Hall Rotunda.

## **COLLABORATIONS**

Lending Department Clerk Jonathan Cannon staff hosted a Lending Resource table in LSW Lobby to coincide with Human Trafficking Awareness Day on January 11 with displays of library card options, registration forms, CLEVNET location listings, digital library resources Rack Cards, etc. The Social Science Department also hosted a display of materials on Human Trafficking.

Sr. Director of Public Services Robin Wood collaborated with Director of Arts and Culture Tiffany Graham Charkosky in the development and hosting of a series of patron photography programs. The first session on January 10 attracted 10 patrons who raved about the program.

Map Collection Librarian Lisa Sanchez hosted a tour of the Map Collection as part of the Exploring our Collection series developed by Director of Arts and Culture Tiffany Graham Charkosky on January 30. Attendees received a special tour of the Map Collection highlighting the earliest through contemporary maps of Cleveland depicting its changes through the centuries.

## **PATRON SERVICES**

### **Tax Forms**

Business, Economics, and Labor Librarian Susan Mullee has coordinated the delivery of Cleveland (CCA) and federal (IRS) tax forms to each branch and Main Library. Ohio tax forms will be printed and distributed by the Graphics Department. Ms. Mullee is also working with IT to update the website with the current tax preparation and form links.

### **Lending**

Over the last month, the Lending Department reviewed and processed over 800 e-card registrations and received and processed over 167 OverDrive/Libby Online Virtual Instant Card Accounts, The LSW Lending Department processed 1,316 holds.

**Covid Test Distribution:** Lending Department staff continue to distribute a limited supply of free FlowFlex at-home COVID tests to patrons via the Drive-Up window.

**Passport Program:** Lending Department staff continue to serve as Passport Acceptance Agents. Staff review and process new Passport applications, including providing Passport photograph services.

New Lending Department Clerks Brianna Allen, Claire Jennings, Tyla Parks, and Jonathan Cannon began Passport Acceptance Agent Online Training.

<b>Passports Processed 1/1/2024 - 1/18/2024</b>	<b>Photos Taken</b>	<b>Revenue Collected</b>
17	16	\$755.00

### **Class Visits**

Cuyahoga Community College Professor Daniel Levin brought his photography class to the Photograph Collection on January 23. Students selected photographs for a project to recreate the shot in the present day.

Fine Arts and Special Collections Librarian Stacie Brisker hosted a tour to 6th and 7th graders from Andrews school on January 18.

Fine Arts and Special Collections Library Assistant Bill Chase provided an overview of the department to 26 high school students from Hawken Mastery School on January 5.

Popular Department Library Assistant April Lancaster assisted Center for Local and Global History's Terry Metter with microfilm research for students visiting from Birchwood School of Hawken.

### **Patron Photo Shoots**

<b>Photo Shoot Sessions</b>	<b># of Participants</b>	<b>Donations Accepted</b>
31	263	\$1,839.00

### **Tour Groups**

	<b># of Groups</b>	<b># of Participants</b>
<b>Main Library Patron Tours</b>	2	56
<b>New Employee Tours</b>	2	8

### **Other Tour Information**

Fine Arts and Special Collections Librarian Stacie Brisker worked with colleagues, Library Assistant Bill



Chase and Special Collections Librarian Ray Rozman to give a mini tour to four visitors from Chesterland, Ohio. They were interested in the Chess collection.

The Center for Local and Global History's welcomed a tour of the Photograph and Map Collection welcomed a group of 24 students from the Hawken Mastery School on January 5 led by Archivist Melissa Carr.

#### **LibChat Main Library On-Line Reference**

<b>Time Period</b>	<b>Chats Answered by Main Library Staff</b>
12/18/2023 - 1/18/2024	102

#### **Book by Mail Programs**

Words on Wheels: Shelf department mailed 13 items to seven patrons as of January 16.

Homebound: The Literature Department's Homebound Services mailed a total of 1,211 packages in 2023, an average of 23 packages every week.

#### **OUTREACH**

Business, Economics, and Labor Senior Librarian Sandy Witmer and General Research Collections Manager Sarah Dobransky presented an online workshop in partnership with Cleveland SCORE on CPL databases for small business research. Twenty people attended live and an additional twenty viewed the YouTube recording after it was posted.

Director of Legal Affairs Bryan Szalewski and General Research Collections Manager Sarah Dobransky gave a presentation on CPL resources for attorneys at the Cleveland Metropolitan Bar Association's Solo/Small Firm Section monthly meeting. Twenty-two people attended the hybrid in-person and online event.

#### **Collection Management**

Social Sciences Public Services Associate Mike Deneen sent a batch of "missing id" items to the catalog department, which added over 40 items back to the collection.

Social Sciences Librarian Pete Elwell is working with Dr. James Lanese and the Cathedral Latin Alumni Association to secure archival donations related to the school's sports history. In addition, Mr. Elwell has

converted the Serials Access file to an Excel spreadsheet and updated the current holdings of Serial material. Mr. Elwell also completed a reorganization of the Sports Center books on baseball fiction and nonfiction to accommodate shelving space of high value material within the room and began weeding circulating material from the main floor to be moved to the stack area.

Cleveland Digital Public Library staff described, scanned, and uploaded thousands of images during January, worked on digital donations, monitored temperature and humidity throughout CPL facilities, supported and participated in moving and managing the art collection, and repaired and rebound scores of books.

Public Administration Library staff sent several titles to the Digital Public Library for scanning, including *Report on the Investigation of the West 117th Street Sewer Explosion of September 10, 1953*.

Popular Department Clerk Benjie C. Smith, transferred the Fiction and Non-fiction books to their new home departments, assisted Librarian Assistant, Ricardo Jackson with DVD labels, cataloged new magazines, and stamped and straightened the Popular Collection materials.

Popular Department Library Assistant April Lancaster completed weeding and shifting of the International music collection.

Popular Department Clerk Daunte Bolden processed and shipped 60 periodical titles to Lakeshore. In addition, he repaired 12 broken DVD cases.

Library Assistant Ricardo Jackson has moved to the next phase of reorganizing the entire "ENTERTAINMENT" DVD section within the Popular Department. Each genre has been assigned a color and is in the process of being labeled and shelved alphabetically by genre and title; new signage has also been requested.

#### **MAIN LIBRARY RESEARCH HIGHLIGHTS**

- Fine Arts and Special Collections Public Services Associate Kalie Boshara assisted a research

professional from MIT Libraries specializing in the field of letter locking. During a visit to Special Collections to see any old letters in the CPL collection, she demonstrated the letter locking process and mimicked the folding of one of the letters in the autograph collection.

- Fine Arts and Special Collections Public Services Associate Kalie Boshara showcased the autograph collection to two additional visitors. In addition Ms. Boshara worked with Angelica Rodriguez to scan several pages of The Encyclopedia of Islam. These scans were then sent to a patron who had requested them to assist in his ongoing research project.
- General Research Collections Manager Sarah Dobransky made a special reference loan for the National Fire Protection Association (NFPA) standard to a patron who needed it to study it for a certification test for his job. When the patron returned the book, he came up to the department to personally thank the staff and inform them that he passed with a 96%.
- Social Sciences Manager Steve Capuozzo and Public Services Associate Mike Deneen successfully completed a patron request from Carnegie West Branch for several newspaper articles about boxing matches in Cleveland during the 1930s, 40s, and 50s. The items were sent by US mail per the patron's request.
- Social Science Department Librarian Forrest Kilb assisted several patrons and colleagues in locating historical yearbook items for research and programming displays.
- Center for Local and Global History Public Service Associate Aimee LePelley assisted a patron in learning about the history and school districts of five high schools in the Bronx associated with famous sports players.

- Center for Local and Global History Department Librarian Mark Tidrick helped confirm a late 70s performance date in Cleveland of guitarist Steve Hillage using the Plain Dealer Historical database.
- Center for Local & Global History Photograph Collection Librarian Brian Meggitt assisted a researcher with finding and obtaining images of the Great Lakes Dredge Company. In addition, Mr. Meggitt assisted a patron with locating and obtaining images of Villa Beach and nearby houses in the North Collinwood neighborhood.
- Library Assistant Subject Department Adam Jaenke assisted a local researcher who wanted to historically compare maps and images of Dugway Brook, a body of water that now runs mostly underground in Glenville. He also assisted a construction company with acquiring historic photographs of the Cleveland Christian Home from the Photograph Collection. These images are used in relation to the building's restoration. In addition, Mr. Jaenke assisted a patron who was looking for information on the Alabama Club, an organization of African Americans who migrated north from Alabama during the 1930s and 1940s. Mr. Jaenke was able to find over ten articles and mentions of the Alabama Club in the Call and Post, as well as passages from a book titled *Alabama North* which details the Alabama community in Cleveland.
- Center for Local and Global History Department Librarian Terry Metter sent scans of pages from the 1923 edition of the trade periodical *Stone* to a local geology professor who is researching building materials used in the construction of Cleveland's Group Plan. Mr. Metter also retrieved the National Registry of Historic Places nomination form for this patron in support of their research. In addition, Mr. Metter also assisted a patron

requesting photographs of Willard Park in 1927. The patron is writing a novel set in Cleveland in that year and was seeking period-correct details for their story.

- A patron contacted the department in search of a high school yearbook photograph of an ancestor. The patron did not know where their ancestor attended high school. Center for Local & Global History Department Librarian Terry Metter used digitized high school newspapers in the CPL Digital Gallery to find the name of the ancestor's high school and Social Sciences Public Services Manager Steve Capuozzo located the ancestor's photograph in a yearbook from the Social Sciences collection.
- Center for Local & Global History Department Librarian Terry Metter used Ancestry Library Edition and Cleveland City Directories to assist a patron who was researching family lore involving his grandfather. According to what the patron had been told, when his grandfather was a child, he had been dropped on the doorstep at an address in Cleveland and lived with that family for a period of time. The patron only had the address and a first name. Mr. Metter was able to determine the family name and other biographical information about the family which suggests that the patron's great grandfather worked with a member of the family at a local steel factory.
- Center for Local & Global History Department Librarian Terry Metter assisted a local historic preservation consultant with locating historic maps showing Erie Street Cemetery. The maps will be used in a National Register of Historic Places nomination for Erie Street Cemetery, which is the oldest cemetery in Cleveland.
- Center for Local & Global History Department Librarian Terry Metter provided scans of pages from the May 11, 1883 Cleveland Herald, Leader, and Plain Dealer to a baseball history writer in Canada

who is working on an article about a game between the Cleveland Blues and the Providence Grays that was played in Cleveland on May 10, 1883.

- Center for Local & Global History Department Librarian Terry Metter used microfilm editions of the Cleveland Gazette to assist a school librarian in Illinois who was helping a student research the experiences of African American Soldiers in the Philippine-American War. A letter from a Cleveland-area soldier was published in the September 29, 1900 Gazette.
- Center for Local & Global History Department Librarian Terry Metter used the Plain Dealer Historical database to help a patron find information about his grandmother who sang and played piano on Cleveland radio stations in the 1930s and performed in local music clubs from that time into the 1970s.
- Public Administration Library staff assisted a patron seeking information about Nickel Plate Road in Cleveland in the 1940's.
- Fine Arts and Special Collections Music Librarian Andy Kaplan pulled a piece for Organ and SATB vocal group for an out-of-town patron.
- Special Collections Librarian Ray Rozman scanned seventeen pages from a translated Arabic chess manuscript for a patron on January 10. The work is significant enough to merit a complete scan and has been transferred to Digitization for addition to the Digital Gallery. In addition, Mr. Rozman located and scanned an image from the chess periodical *Deutsche Schachblatter* for a patron.
- Fine Arts and Special Collections Library Assistant Bill Chase retrieved requested 3 Welsh language hymnals for a patron preparing for an upcoming visit to Wales. In addition, Mr. Chase emailed patron requested scans from the 1875 volume

Catalogue of works on chess, in the collection of Geo. B. Fraser, Dundee / Fraser, George B. (George Brinton), 1830-1905.

- Special Collections Librarian Stacie Brisker assisted patron Martin Grider, regarding a book titled *Go Variants* by Franco Pratesi and Alessandro Castelli.
- Popular Department Library Assistant April Lancaster emailed article scans from the 1948 *Call & Post* for patron request. In addition, Ms. Lancaster emailed scans from *USA Baseball Weekly* to complete a patron question from Ask CPL.

#### **STAFF DEVELOPMENT**

Business, Economics, and Labor Librarian Susan Mullee attended the Cabot Wealth Network webinar *#1 Investment Strategy for 2024: Your Key to Outperformance in Today's Market*.

Business, Economics, and Labor Librarian Zachary Hay viewed the NEO-RLS archived webinar *Library Boot Camp: Reaching the Community Through Programming and Outreach*.

Business, Economics, and Labor Public Services Associate Christine Feczkanin attended the Niche Academy webinar *Engaging with Technology in the Generative AI Era*.

Shelf Assistant Manager Cynthia Coccaro attended A NEO-RLS training session titled *Gamifying the Onboarding Process* on January 18.

Social Sciences Public Services Associate Mike Deneen completed the webinar, *Library Boot Camp: Refresh & Reboot: Leveling up Your Reference Interview & Information Searching Skills*.

Social Sciences Sr. Subject Department Librarian Eric Hanshaw attended a meeting of the Rainbow Readers Employee Resource Group. The meeting was led by Social Sciences Subject Department Manager Steve Capuzzo.

Social Sciences Sr. Librarian Eric Hanshaw and Social Sciences Librarian Forrest Kilb attended the webinar, *Libraries Foster Social Connection: Responding to the Epidemic of Loneliness and Isolation*, through WebJunction.

Center for Local & Global History Department Librarian Mark Tidrick attended the NEO-RLS event: Children's Summer Reading Workshop: Adventure Begins at Your Library to present his program "Let's Have a Postcard Party" at the event on January 11.

Center for Local & Global History Department Librarian Terry Metter attended the NEO-RLS webinars *HR and Legal Update: Recent Changes in the Law and Trends Impacting Public Libraries* on January 9 and *Weeders Attract More Readers* on January 23.

Public Administration Library Assistant David Furies participated in a virtual overview of upcoming changes to the Federal Depository Library Program's transition to an all-digital library format.

Public Administration Library Public Services Associate Denise Williams-Riseng attended the NEO-RLS webinar *Special Libraries: How Can They Help Patrons and Your Library*.

Fine Arts and Special Collections PSA Michael Barkacs attended ICA-Art Conservation's webinar on *Caring for Works on Paper* on January 10.

New Popular Department Librarian Grace French attended a Simon and Schuster Spring 2024 Librarian Preview, virtually, on January 9. In addition, Ms. French was trained on using microfilm and microfiche.

### **OTHER**

CLGH Manager Olivia Hoge and CLGH Survey Coordinator Lauryn Hill presented Ms. Hill's completed African American History Survey to the Western Reserve Historical Society on January 24, completing her grant work with the Library.

Center for Local and Global History Manager Olivia Hoge attended the St. Martin de Porres Partner Appreciation



Event on January 26 with their Corporate Works Study Student Robert Myles.

Cleveland Digital Public Library staff attended the quarterly meeting of the Community Webs project led by the Internet Archive, following up on their participation in a digital preservation pilot and engaging in visioning discussions for the future of the project.

Sr. Director of Public Services Robin Wood and Lending and Circulation Manager Reginald Rudolph facilitated De-Escalation training on January 25.

Social Sciences Sr. Subject Department Librarian Eric Hanshaw facilitated the disbursement of donations collected by the United Way/Community Shares Committee to the United Way of Greater Cleveland and Greater Cleveland Community Shares.

#### **CLEVELAND DIGITAL PUBLIC LIBRARY**

##### **Programs & Exhibits**

Staff participated in professional groups and Main Library meetings. Staff monitored environmental conditions in exhibits and facilities, showed off the specialized "Archive" display on the touch wall in our space, and prepared appropriate exhibit supports for displays in Main Library display cases. Working with Special Projects and Arts and Culture, staff assisted moving, preserving, storing, framing, and installing art works.

##### **Public Service Statistics**

ClevDPL had 153 in-person visitors during January. CDPL had 11 two-hour scanning appointments. From January 1 to January 29, Google Analytics (GA) reports 8350 sessions for 5618 users and 118,743 page-views. Search engines delivered 58% of sessions. Searching in CONTENTdm accounted for 17% of sessions. Referrals were 7% of sessions. A slight increase this month, .5% of sessions came through social media. About 13% of sessions were unassigned. 47% of users accessed our site using desktop computers, and 53% accessed CONTENTdm through mobile devices (4% tablets and 49% mobile). Phone use is increasing. Google Cultural Institutes, where CPL has curated online collections of WPA prints, photographs,

portraits, and other cultural heritage materials, had 174 page views for 90 users.

### **Outreach**

Community partners' work in January continued. ClevDPL collaborated with Playhouse Square staff and Main Library's Literature Department to enhance the project now up online in the Digital Gallery. The team scanned scores of original issues of *habitat*, a Cleveland real-estate newspaper. ClevDPL had items from family collections scanned. Several local artists scanned their works. Staff continued to work on a sample land use collection with Western Reserve Land Conservancy. Staff have scanning projects emerging with local photographers and performing artists. Staff met with the Internet Archive regarding digital preservation and scanning.

### **Collection Development**

As of January, there were 1813 images scanned, 1576 were post-processed and QA'd, and 1431 images were uploaded, many of which were included in multi-image pdfs. Metadata was pulled or enhanced for all uploaded records. The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights include continuing scanning local newspapers, uploading Cleveland Orchestra scrapbooks, and scanning sheet music. Continued work uploading *Hi-Gear Magazine* and *habitat*, both local journals documenting unique, diverse communities in Cleveland. The team processed microfilm images of the East India Company documents and uploaded documents sent by PAL.

### **ILL**

Statistics from OCLC are one month behind and cover December. CDPL had 31 requests from CPL users for materials from other libraries. The response time averaged 12 days and 12.5 hours. Partner libraries made 660 requests through OCLC to borrow from CPL. CPL staff managed a response time for books of 5 days and 4 hours. We again had ILL requests from incarcerated persons and general researchers using ALA forms.

### **Staff Development**

CDPL is reviewing ILL procedures with staff. Staff continued learning about CONTENTdm.

**Preservation**

As of January 29, preservation/conservation accepted 27 items, returned 28 items, and printed 14 labels. The team did 28 complex repairs and 3 simple repairs on codex books. Currently the pres-con team is down to half strength due to a staff member's retirement. The team continued uploading materials for an inventory of artwork in the library system. Working with the new Director of Arts & Culture, the team continued planning reinstalls and moves of artwork. Additionally, the team continued enhancing navigation for a staff only interface to a digital art management collection in CONTENTdm. There is more information from Special Collections files including artist nationality, artist names, accession information, and donor information.

**Planning Activities**

Staff continue to plan for art moves and storage of art. CDPL is developing and planning programming for summer of next year.

**OHIO LIBRARY FOR THE BLIND AND PRINT DISABLED****Activities**

For January 2024, the circulation and BARD statistics were not ready to be included in this report when it was due.

OLBPD and CPL Financial Services submitted the State Fiscal Year (SSY) 2024 Second Quarter Budget Report to the State Library of Ohio (SLO).

OLBPD submitted its Federal Fiscal Year (FFY) 2023 statistics to SLO as part of a State Program Report that SLO must submit to the Institute of Library and Museum Services (IMLS) as a condition of its Library Services and Technology Act (LSTA) funding. A portion of the OLBPD budget comes from federal funds through SLO.

OLBPD submitted to the National Library Service (NLS) its FFY2023 annual surveys collecting data from network libraries on budgets, collections, miscellaneous (i.e., physical space, workload statistics, use of consumer advisory committee, local duplication abilities, etc.), staffing, and book machine repair.

OLBPD and SLO scheduled the 2024 Ohio Braille and Talking Book Program Consumer Advisory Committee (CAC)

meetings on March 14 and September 19. At the request of CAC members, meetings will continue to be held virtually via Zoom in 2024.

OLBPD and CPL Human Resources are working to finalize a job description to hire a recording studio coordinator to oversee the production of audio reading materials of local interest. Audio book and magazine titles produced will be added to OLBPD's collection and made available nationally in BARD, the Braille and Audio Reading Download service, offered by OLBPD and the National Library Service to its patrons.

The OLBPD adult book club met remotely on January 11 to discuss *Lessons in Chemistry* by Bonnie Garmus.

## **ARCHIVES**

### **Collaborations & Partnerships**

In late November 2023, the Archives received an inquiry from Ailey Picasso, founding faculty member at the Mastery School of Hawken in University Circle, seeking a possible partnership with the Library's Archives for her high school students enrolled in a course called Art, Society, and Culture, to take place during the Spring 2024 semester. The Mastery School offers its students opportunities to gain knowledge and learn skills while solving real problems for organizations in their community. After a promising conversation by phone, Ms. Picasso visited the Archives on Thursday, November 30, and was introduced to the many records that document the vibrant history of the Cleveland Public Library. She was impressed with the rich primary source material within the Archives and decided to pursue a partnership.

On Friday, January 5, Ms. Picasso returned to the Library with her 24 students (most of whom are high school sophomores). The group was greeted by John Skrtic, Chief of Special Projects & Collections, and Erica Marks, Senior Director of Outreach & Programming Services, and they were introduced to the Archives and working with archival material by Organizational Archivist Melissa Carr. Ms. Carr introduced the students to their challenge for their month-long project, which was developed in collaboration with Ms. Picasso:

Create a plan for the Cleveland Public Library to use its Archives in commemoration of the Library's

upcoming 155<sup>th</sup> anniversary, by 1) uncovering impactful and previously untold stories from the Archives, and 2) providing an in-depth review of relevant primary source artifacts and secondary sources to support the Library in its use of this plan.

The students were then led on a brief tour of the Library, and they were introduced to the Map Collection by Manager of the Center for Local & Global History Olivia Hoge, the Photograph Collection by Photograph Librarian Brian Meggitt, and Special Collections by Library Assistant Bill Chase.

Following their visit, Ms. Carr shared numerous resources with Ms. Picasso about the Archives and the history and development of the Library to enable her students to begin their work. The students were divided into six teams, each with four students, and each team prepared a list of materials they sought to review during their next visit.

On Friday, January 26, Ms. Picasso and her students returned to the Library to view the material pulled from the Archives for them, which included 39 manuscripts and photo boxes and several bound volumes. The students were reintroduced to proper handling of archival materials, which began with a round of handwashing, and Ms. Carr worked with three teams during the first part of the visit and three teams during the second part, allowing about 75 minutes for each team. The students answered questions about their project, viewed and photographed materials from the Archives, gained hands-on experience working with primary source material, and asked questions about what they discovered. In between sessions, the students were introduced to Outreach & Programming Services Program Coordinator Alex Leonard, who spoke about his work at the Library, his background, and his genealogy research. Ms. Picasso and her class will return to the Library for a second day of research on Friday, February 2.

### **ARTS & CULTURE**

*The Archive* by Rebecca Louise Law continues to be a draw. Over 7,000 people visited the exhibit in January 2024, bringing the annual total of visitors to Brett Hall to over 59,000.

On Wednesday, January 10, and Wednesday, January 25, CPL hosted a total of 40 photographers to Main Library and Louis Stokes Wing for a new programming opportunity called "CPL Photo Club." Senior Director of Public Services Robin Wood assisted in the planning and staffing for these well-received programs.

On Thursday, January 11, CPL hosted the Collaborative to End Human Trafficking's annual Day of Awareness in our Louis Stokes Wing. Approximately 150 people listened to a forum with representatives from Cuyahoga County, the justice system, and others shared their plans for raising awareness of this issue and participating in training.

Yoga in Brett Hall continued throughout January with Yoga Roots, welcoming 35 participants.

The restoration of *Dialogue* by Coryn Kempster and Julia Jamrozik (FKA BackOffice) is underway. This sculpture was originally installed in the Eastman Reading Garden in 2017 as part of the See Also program. The artwork is being updated for permanent installation on the Woodland Campus with anticipated completion in May 2024.

Intermuseum Conservation Association (ICA) picked up *Black Family of Man* by Alan Pucell from the Glenville Branch on Friday, January 26. The sculptures will be restored and returned to the updated campus when it reopens in 2025. ICA also moved the sound sculpture by Harry Bertioia from Glenville to the Fine Arts Department at Main Library, where it will be throughout the construction at Glenville. The Fab House picked up its artwork *See Our Light* as well.

On Wednesday, January 24, Director Tiffany Graham Charkosky represented CPL at the first Quarterly Partners meeting of FRONT International at the Cleveland Museum of Art. FRONT 2025 is scheduled to run from July - October 2025 and CPL is expected to host an exhibit during that time.

Local photographer Kenyatta Crisp took portraits of visitors to Brett Hall on Saturday, January 27, and CPL provided digital copies of these images to patrons.

Director Tiffany Graham Charkosky met with representatives from 10 Up during their site visit in

January regarding the website, facilitated a partnership building meeting between CPL's leadership and Lutheran Metropolitan Ministries, met with a student from Cleveland Institute of Art regarding a potential student exhibit, and met with local artists Dale Goode and Jordan Wong.

## **YOUTH & FAMILY ENGAGEMENT**

### **Family Engagement**

#### **0 to 3: Read to Me!**

The 0 to 3: Read to Me Initiative aligns with Strategic Priority 1 of closing gaps and addressing inequities in Cleveland. This starts with the youngest of citizens and their families. 0 to 3 Read to Me! initiative is made possible by a grant from the Bruening Foundation. The goal of the grant is to provide programs and services for families with young children. The knowledge gained from these programs and services is crucial for developing early literacy skills. These skills are essential for children being ready to become a reader and having the skills necessary for kindergarten readiness. This initiative does this by providing age-appropriate Play Spaces, early literacy programs such as Play Dates and staff education on Every Child Ready to Read skills and practices and more! This will aid in carrying out the Strategic Goal of increasing the number of children under five who have the literacy skills to be ready for kindergarten.

The team made great strides this month with the completion of Play Spaces at Lorain and Woodland branches and plans are moving forward for Play Spaces at Sterling and Jefferson. This brings 0 to 3: Read to Me Play Spaces to eight branches provided by this initiative. Even more, staff at all eight branches and two FamilySpace branches were involved in an all-day Early Literacy Training which consisted of an extensive overview of Every Child Ready to Read provided by Ohio Ready to Read Trainers and 0 to 3 Read to Me! Initiative overview and preparation by the Youth and Family Engagement Team.

Sandy Nosse, Family Engagement Specialist conducted 0 to 3 Read to Me! Playdates at Carnegie West and Rice Branches. Carnegie West branch had two playdates with 42 in attendance. A mom that has been coming since her son was just one month old deeply connected with the library

through the Playdates. She is having her son's first birthday party at Carnegie West and has invited Ms. Nosse to join for cake. Ms. Nosse voluntarily offered some early literacy services during the party. Six participants attended the Playdate at the Rice Branch. This allowed for some intimate discussion about what parents need resulting in referrals to Starting Point to find quality preschool and more early childhood play resources such as FamilySpace and Family Connections Playrooms. Families were thrilled to hear this information, which was followed up by email.

### **FamilySpace**

A generous number of families joined the FamilySpace Saturday Special at the Carnegie West Branch, featuring professional, interactive storyteller Rahamel Lockett of FeltSmart StoryAlive. Ms. Lockett was recently named one of CPL's unsung heroes. Families also enjoyed activities, snacks and FamilySpace play! With the holidays behind us and the cold upon us, FamilySpace is well used. While the team sees many returning families, staff are increasing outreach efforts to reach families that have not been to FamilySpace before. FamilySpace staff Sandy Nosse and Keely Schulz are making new and creating deeper connections with organizations such as Bright Beginnings, Cleveland Sight Center, Cleveland Hearing and Speech Center, and refugee organization, Rise Together Cleveland just to name a few. Bright Beginnings set up a table at an afternoon FamilySpace session and will do the same for Hough Branch FamilySpace in February. Ms. Schulz visited The Cleveland Sight Center for a tour and information sharing. Ms. Nosse and Ms. Schulz met with staff from Providence House for information sharing.

Ms. Nosse and Ms. Schulz attended 211 Training conducted by United Way of Greater Cleveland staff. The 211 line is a database for professionals that links to essential community resources, and this is instrumental for FamilySpace staff to connect families with the right resources for their needs. The Family Advisory Committees are still going strong at both locations, continuing through the process of Participatory Evaluation. All the activities stated above truly embody the three pillars of FamilySpace created by the funders Invest in Children and United Way of Greater Cleveland. The three pillars are: Family Centered Space, Family Centered Staff and Family Centered Partnerships.



**Youth Services Department**

The Youth Services Department hosted the Monthly Youth Services meeting where the theme connected to the department's Strategic Plan of Closing the Gap. Maria T. from Ohio Ready to Read presented to Youth Services staff the importance of preparing our scholars for kindergarten. It was a successful presentation. The department organized various workshops, community outreach initiatives, programs, and educational tours. These events were successful due to the hard work and dedication of the staff, who are committed to fostering learning and community engagement.

Here are some highlights from the month:

- NEO Workshop on January 11, 2024, led by Maria Lopez, Children's Librarian, showcased an engaging board game program she developed in the previous fall.
- Bluey Event on January 13, 2024, organized by Maria Lopez, Children's Librarian, was designed for family engagement and attracted 20 attendees.
- Emily Bolin's upcoming meeting on January 18, 2024, hosted by Emily Bolin, Public Services Associate, focused on aligning upcoming library initiatives with the community's needs.
- CMSD Outreach Collaboration on January 24, 2024, was a joint effort by Public Services Associate Emily Bolin, and Children's Librarian Maria Lopez, to strengthen the partnership with the Cleveland Metropolitan School District (CMSD) through targeted outreach programs that support educational development.
- Winter-Themed Tour and Activity on January 25, 2024, was designed for 15 1st-8th grade students from Afterschool All-Stars, focusing on captivating the interests of younger students during the colder season.
- The Shaker Heights High School Research Project Tour on January 31, 2024, had 23 11th-grade students, and it supported their history research

projects with an emphasis on utilizing the library's resources.

- Additionally, the department held weekly Story Time sessions every Tuesday at 10:30 AM, led by various staff members, which were popular among the youngest patrons, fostering early literacy and a love for reading. The Cleveland Public Library's Youth Services Department had a successful month in providing educational support and connecting with the community through thoughtfully planned activities.

### **BRANCH NARRATIVES**

**D1 Eastman** - Librarian Cassandra Feliciano held a "Mindful" Journaling program for adults and a New Year scavenger hunt for children. Ms. Feliciano tabled at the Wilbur Wright Literacy Night, co-hosted a Graphic Novel Book Club at New Tech West, and attended the NEO-RLS Summer Reading Workshop. Two Wilbur Wright Pre-K classes visited the branch. Library Assistant Nancy Sommer presented a Rock Painting workshop for adults. Public Services Associate Katy Flores tabled at Lake Erie International High School to sign students up for library cards.

**D1 Lorain** - Public Services Generalist Mason Roberts led the Littlebits open play Makerlab. Public Services Generalist Fatima Pearson led a Winter blast beach party, which included making sandcastles, a selfie station, and bingo. Librarian Andrea Csia led Minute to Win It games with youth. Library Assistant Youth Emphasis Todd Fagan, and Ms. Csia conducted outreach Story Times at Cleverbee Daycare, Halle, Marion Seltzer, and Stockyard Schools. Mr. Fagan and Ms. Csia also conducted preschool Story Times at the branch and attended the 0 to 3: Read to Me training. Young Scholars Academy hosted the beginners and transitional kindergarten readiness programs. Manager Tamara Steward attended the Partner Appreciation Event at Saint Martin de Porres.

**D1 Rockport** - Librarian Kendra Proctor hosted a Graphic Novel discussion club at John Marshall High School and at the branch. Library Assistant William Petrucz hosted two sessions of Chess Club. Public Services Associate

Kyra Berzonsky set up a craft table to create New Year's Eve hats. TechCentral provided a MakerLab Mystery Lab for youth.

**D1 Best Buy Teen Tech Center (BBTTC)** - For National Hobby month, members completed a project exploring a new hobby each week. Staff hosted a winter beanie embroidery program utilizing the new embroidery machine and hosted a Nintendo Switch Game Day featuring Mario Kart.

**D1 Walz** - (Closed for FMP)

**D1 West Park** - With support from Ohio Center for the Book, West Park hosted Bone on Bone: A Faith Journey of 500,000 Steps with 13 patrons in attendance. Eddie Bauza related his recent journey walking one of the routes to the cathedral of Santiago de Compostela in Spain.

**D2 Brooklyn** - (Closed for FMP)

**D2 Carnegie West** - The Legal Aid Society of Cleveland hosted their first clinic of the year. New outreach started at the McCafferty Health Center, the Cleveland Department of Public Health facility in Ohio City. A special Saturday session of FamilySpace was held, including drawing for play time, muffins, and interactive storytelling from FeltSmart StoryAlive.

**D2 Fulton** - The branch hosted its annual Three Kings Day celebration with 16 people, learning the history of the holiday and celebrating with gifts and a traditional Rosca de Reyes bread. We partnered with the U.S. Committee for Refugees and Immigrants, and Aspire Greater Cleveland to host English of Speakers of Other Languages weekly classes. Manager Leslie Barrett hosted meetings to discuss the future of the Clark-Fulton Community Forward Learning Center and a meeting focusing on library card criteria regarding immigrant applications. Librarian Beverly Austin visited Denison Elementary and Natividad Pagan Elementary for Story Times. Public Services Associate Rosa Simone visited Clark Elementary and Daisy Daycare for Story Times.

**D2 Jefferson** - Librarian Karen Kelly Grasso led the Envision a New Year program where patrons created vision boards. Public Services Associate Danielle Konkoly led the Think and Drink Book Club on Kevin Kelly's Excellent Advice for Living: Wisdom I Wish I'd Known Earlier, and

Cookbook Club. The branch hosted four design programs in partnership with designExplorr.

**D2 South Brooklyn** - Youth staff held programs Build It: Box Calendar and Birdhouse, Gamers Guild: Tabletop Gaming, MLK, Jr. Mugs, a Teen's Introduction to Art Appreciation, Making Paracord Survival Bands, and Rock Painting. Staff hosted Yoga for Beginners with Waleska Gachuk with ten adults and made vision boards with the Crafty and Cozy group. Staff hosted several tables for the Old Brooklyn CDC Tree Stewards and Recovery Resources. Manager Joanna Rivera visited William Rainy Harper and Robinson G Jones for multi-language literacy night for families.

**D2 South** - South hosted school visits from Luis Muños Marín School. Staff processed the seed supplies for the seed library donated by Home Depot. Manager Jaime Decllet met with staff from the Tri-C Film School to use the Campus to produce student work with a professional film crew. Decllet met with the Cleveland Housing Network board director to discuss joining their board.

**D3 Garden Valley** - Public Services Generalist Daniel DeFreitas attended the NEO-RLS webinar *HR and Legal Update: Recent Changes in the Law and Trends Impacting Public Libraries*. Library Assistant Leonard Burks and Public Services Associate Eren Crebs facilitated Story Times at Rainbow Terrace Daycare. Staff conducted the Cross Word Winter Series and Music Appreciation program. Public Services Generalist Emma Pavlik attended De-Escalation training, and Public Services Generalist Jessica Graves expanded her professional development by attending the *Human Trafficking 101* webinar. Walz Clerk Cristyle Frye facilitated the Walz Book/Movie Club.

**D3 Hough** - Children's Librarian Maggie Lawrence held a Curious George story Time with related activities. Literary Cleveland began its monthly Non-Fiction Writing series.

**D3 MLK** - Manager Kimberly Hunter held her monthly book club with Fenway Manor, focusing now on Black authors. Hunter assisted Youth and Family Engagement Director Jacqueline Lamb to partner with Ohio Means Jobs. Library Assistant Eric Eubanks and Public Services Assistant Bessie Coleman offered weekly in-person line dancing lessons. Library Assistant Eugene Callier performed his

bi-monthly Story Time sessions at Euclid Park. Librarian Angela Margerum and Eubanks visited Sweet Kiddles and Qunicy Place for weekly Story Times, and provided Wax Poetic programs for teens, New Year Vison Board program, and teaching cursive and calligraphy for National Handwriting Day.

**D3 Sterling** - Sterling hosted the Asset and Needs Assessment survey for the CMHA's Choice Neighborhood Grant Application including over six days with staff from New York and Pittsburgh. Librarian Sonja McCord provided Story Times at YWCA and Family First preschools, and Marion Sterling Elementary. Public Services Associates Valerie Gee and Charles Bailey held programs titled New Year's Buttons, Maker Kits Construction, and Crystal Trees and Stars. Ms. Gee led a craft program in honor of Dr. Martin Luther King, Jr. Manager Monica Rudzinski and youth staff met with Sandra Nosse to configure the kitchen sets and toys in the children's area, as a new 0 to 3 site. Ms. Gee attended 0 to 3: Read to Me training.

**D3 Woodland** - Public Services Associate Courtney Furcron led Cozy-Up with Cross-Stitch, and Create Your Own Myriorama. Librarian Lanecia Smith conducted Story Time at All Around Daycare and initiated a Book Bingo program. Furcron and Smith attended 0 to 3: Read to Me training. Manager Maria F. Estrella participated at the American Library Association LibLearnX Conference for Council Meetings. Staff hosted the Young Scholars Academy and TechCentral My Digital Life series. LegalWorks assisted patrons.

**D4 East 131st** - Librarian Kelli Minter led a Create Your Own Keychain craft for youth. Public Services Associate Kathryn Wetterstroem held a Time to Unwind crochet circle. The branch hosted a Board Game Day and a Connect Four Tournament.

**D4 Fleet** - Manager Magnolia Peters hosted Art For ALL, an exhibit by adults with disabilities, in partnership with the Broadway School of Music and the Arts, with 25 attendees at the opening reception. Manager Peters secured a fourth year of Free Tax Help for low-income adults by CHN Housing Partners. Public Services Associate Giovonni Braden Dorsey and Librarian Natalie Flamik performed a meet-and-greet of area daycares and

schools and planned a branch open house for teachers and educators to visit.

**D4 Harvard-Lee** - The branch hosted 23 attendees in the first fiction writing class by Literary Cleveland. Harvard-Lee became a 0 to 3 Play Date site and staff worked with Sandy Nosse to reconfigure the children's area with the new toys. Fifteen Jamison middle schoolers completed the four-week designExplorr series by Jacinda Walker. Librarian Alycia Woodman and Library Assistant Kevin Moore conducted Story Time at Louis Stokes Day Care for 25 children and attended 0 to 3: Read to Me training. Manager Kristen Schmidt assisted in the virtual ALA Coretta Scott King Literacy Week series, on the Program Standing Committee. Public Services Generalist Ashanda Lewis engaged juveniles in the friendship bracelet MakerLab. Public Services Generalist Lily Draheim and Library Assistant Stacy Brown attended a NEO-RLS webinar *Calm Challenging Patrons: How to Navigate Difficult Interactions*.

**D4 Mt. Pleasant** - In partnership with Cuyahoga Reads, Mt. Pleasant hosted the Mystery Detectives program with 13 scholars. Public Services Generalist Erin Hayward led her first Story Time at Clever Bee Academy for 16 students. Cleveland Urban Minority Alcoholism Drug Abuse Outreach Project resumed bi-monthly tabling with CPR training, Narcan resources, and Fentanyl test strips.

**D4 Rice** - Librarian Whitney Johnson held her popular program: Healthy Snacks, Healthy Kids engaging youth to learn about healthy snacking options. Ms. Johnson participated in a *NeighborUp* podcast.

**D4 Union** - Manager Karie Felder worked with Tandalaya Howard to bring in young adults for school and job resources. Ms. Felder worked with Antonio Lester from Bellefaire to host a coat giveaway for ten young adults and ten adults. Library Assistant Valerie Johnson conducted outreach at Nathan Hale and Woodland Hills Schools. The branch celebrated Martin Luther King Jr. with 15 scholars who learned about his life then wrote their own autobiography, hosted a Family Winter Painting Extravaganza, and a Black History and Community Celebration with 15 patrons. Young Scholars Academy started weekly.

**D5 Addison** - Librarian Heidi Malinoski and Public Services Generalist Shakita Miles conducted Story Times at Superior Academy with 25-30 participants each week. Manager Tamara Means and Public Services Generalist Reuben Jolley joined Midtown Cleveland in their annual Holiday Toy Distribution.

**D5 Collinwood** - Collinwood added new programs and Story Times at Key4Kids and Scholars of Tomorrow daycares, and East Clark Preschool. Public Services Associate Isabelle Del Turco is a Tru2U mentor at East Clark. Programs in the branch included Bingoals & Vision Boards, a Business Planning Workshop, New Years' Time Capsule, and a Take N' Make Dream Board program. Partnerships included 3MB: Men Mentoring Men and Boys, The Ladies of Girl Talk Mentoring Program outreach at the Nottingham United Methodist Church College Student Panel staffed by Librarian Emily Szymanski, and Let's Talk Dating and Friends for middle schoolers staffed by Library Assistant Kiaira Jefferson and Public Services Generalist Ne'Chelle Jones Moore. Manager Peak worked on the Women's ERG on Part 2 of the Healthy Eating for Healthy Living program.

**D5 Glenville** -Public Services Associate Sarah DeRosa provided weekly Story Times at Murtis Taylor Daycare. Librarian Maggie Lawrence visited the pre-K students at Stephanie Tubbs Jones School. Public Services Associate Shawnte Baldwin and Ms. DeRosa visited the kindergarten at Stephanie Tubbs Jones School. Lawrence continued weekly Story Times at the WIC office and Immunization Clinic. PSA Lawrence and Branch Manager Peter J Roth served on the Sugarman Committee. Patron Victoria Trotter received CPL's Unsung Heros Award for District 5. Manager Roth and Ms. Lawrence attended St. Martin de Porres High School's partner appreciation event. The branch closed for renovations and the creation of a Tech Innovation Center.

**D5 Langston Hughes** - Librarian Christopher Busta-Peck presented Story Times for preschoolers at Stonebrook Montessori, and kindergarten and first grade classes at Wilson Elementary. Library Assistant Ron English attended the Saint Martin de Porres Open House. Branch programs included Happy New Year, Thinking about Spring, Textile Magic, and Intro to Relief Printing. Public Services Associate Evan Kern created a video featuring the library's art displays.

**D5 Memorial-Nottingham** - Librarian Adam Tully unveiled his Birds of Northeast Ohio program. Library Assistant Marvin Benton hosted a vision board program for teens. Mr. Tully, Mr. Benton, and Public Services Associate Childress conducted Story Times at eight area schools and daycares.

**DIVERSITY, EQUITY AND INCLUSION**

During the month of January, the Diversity, Equity and Inclusion Department engaged in and/or championed the following, as CPL strives toward operating with excellence:

- Conducted meeting with the Director of Youth and Family Engagement Jacqueline Lamb to discuss resources and additional partnership opportunities for John Adams High School students.
- Conducted several meetings with Talk on Tuesdays (women's ERG) to discuss Townhall presentation for 2024 Menstrual Equity launch at all CPL locations, and press release in March 2024, as part of Women's History Month.
- Conducted meeting with Cultural Diversity ERG to begin planning for Eid al-Fitr (EID) event in April 2024 at Eastman Campus.
- Attended Portraits of Strength meeting.
- Facilitated planning and book order for Black History Month - The Crown, The Art of Black Hair event with author and keynote speaker Dr. Tameka Ellington and special guest presenter Dr. Angela Kyei of Cosmopolitan Dermatology.
- Facilitated local Brach initiative "I wear my hair natural because.." for Black History Month, in support of and leading up to The Crown, The Art of Black Hair event.
- Facilitated B-ERG planning meetings.
- Facilitated Rainbow Readers ERG planning meeting.
- Attended the Procure to Pay PIT (process improvement team) meetings.
- Attended the Employee Engagement and Appreciation Committee planning meetings.



## **EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION**

### **EXTERNAL RELATIONS & ADVOCACY UPDATES:**

*Goal: Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact*

### **CPL DEVELOPMENT UPDATES:**

*Goal: Align fundraising to support CPL strategic plan*

- o Fundraising
- o Submitted grant application for Studio 525

### **CPL FOUNDATION UPDATES:**

*Goal: Reach Financial Targets*

- Advance the Foundation's 2024 financial targets.
  - Hosted meetings with potential new funders
  - Planning for sustainability of the Verizon Innovation Center at Fulton Branch
- FY2024 Planning
  - Finalized Funding Plans
  - Created sponsorship packet for 2024.
  - Cleveland READS Program Year
    - Mailed Impact Report

### **ADDITIONAL DEPARTMENT EFFORTS**

- Onboarded two new staff members.
- Attended Library Support Network (virtual) event on institutional giving
- Hosted thank you party for Cleveland READS ambassadors
- Attended City Club event: *A Path to an Inclusive Economy*
- Attended webinar: *How To Leverage Your Strategic Plan As A Powerful Fundraising Tool*
- Assisted CPL with the Government Finance Officers Association PIT

## **COLLECTION & TECHNICAL SERVICES**

Technical Services work this month revolved around the timeline for Collection and Technical Services to move from the Lake Shore Facility to the Central Distribution Facility (CDF). Catalog and Materials Processing Department staff continued to catalog and process

materials while Acquisitions, Collection Management, and High Demand Department staff packed supplies and materials for all the departments and prepared trucks in the Catalog Department to be moved. Technical Services work was temporarily paused as of January 10 so that staff could finish packing. Staff reported for their first scheduled shift at the CDF on January 12. They spent the remainder of the month unpacking and getting settled at the new location since supplies and materials were moved to the CDF in a phased approach.

Director of Collection and Technical Services Sandy Jelar Elwell met with Chief of External Relations and Development Shenise Johnson Thomas and Popular Department Subject Department Librarian Grace French to discuss options for a Women's ERG program being planned for October. Ms. Jelar Elwell attended the Urban Libraries Council (ULC) Collections Leaders Monthly Call.

Collection and Technical Services staff attended the monthly CPL All-Staff Town Hall meeting. Collection and Acquisitions Manager Olivia Morales and Technical Services Librarian Michael Gabe attended the "Strategic Leadership" webinar which was also the fourth session of the Northeast Ohio Regional Library System (NEO-RLS) 2023-2024 Leadership Academy on January 10.

**Acquisitions:** The Acquisitions Department received 5,719 items, 992 periodicals, and 106 serials; added 293 periodical items, 30 serial items, and 627 comics; and processed 520 invoices.

Acquisitions Coordinator Alicia Naab reinstated the Electronic Data Interchange (EDI) reports to import invoices from vendors once funds were set up in Sirsi. Ms. Naab also acquired missing invoice files from vendors to minimize creating invoices manually. Fewer invoices had to be manually created at the beginning of the year since the file retrievals were allowed to accumulate on the File Transfer Protocol (FTP) servers, allowing invoices to wait until the Library could import them into the 2024 Fiscal Cycle in Sirsi. Automatic EDI transmission reports were also reinstated so orders could be electronically transmitted to vendors. Although ordering had not yet resumed by the end of the month, the EDI set up was complete and ready to process orders. As per the request of the Accounting Department,

Acquisitions staff had to sort and compile invoices based on fiscal year, payment method, and department before forwarding them to the Accounting Department.

Ms. Naab worked with Baker & Taylor Customer Service Representative Carol LeMasters to clarify how to handle cancellations of materials that had been on order for more than six months. Ms. Naab trained Collection and Acquisitions Manager Olivia Morales and Collection Management Librarian Laura Mommers in using OverDrive Marketplace to create and order eMedia titles. Ms. Naab provided instruction on automated cart creation, advanced searching, and acquiring usage metrics. She will continue to provide training as further selection responsibilities are assumed.

Ms. Naab attended the OverDrive webinar "Getting Started with Libby." She learned key tips to get the most benefit from the application and useful tools for assisting with patron use as well.

Ms. Nabb began a leave of absence on January 9 and returned to work on January 18.

**Catalog:** Staff cataloged 3,352 titles, including 177 original records and 39 upgrades, added 3,793 items, created 249 Library of Congress call numbers, completed 358 bibliographic quality control transactions, and transferred 129 titles or call numbers for Cleveland Public Library. The Department also added 3,119 titles, made 82 corrections, and performed 67 transfers for CLEVNET member libraries. Librarians handled 70 email and phone requests from Library staff and 219 requests from CLEVNET.

Technical Services Librarians Celia Halkovich, Barbara Satow, and Erin Valentine continued to catalog High Demand Department material. Technical Services Librarian Michael Gabe added a Russian periodical on checkers to Special Collections. Ms. Valentine attended a Northern Ohio Technical Services Librarians (NOTSL) Board meeting where she helped plan for the NOTSL Spring General meeting and took notes in her role as NOTSL Secretary.

**Collection Management:** Collection Management did not select any materials this month due to the move from the Lake Shore Facility to the Central Distribution Facility (CDF).

Collection and Acquisitions Manager Olivia Morales and Collection Management Librarian Laura Mommers received training from Acquisitions Coordinator Alicia Naab in using OverDrive Marketplace to create and order eMedia titles.

Ms. Morales attended Penguin Random House's "Morning Book Buzz."

**High Demand:** The High Demand Department received and added 1,385 items and processed 167 invoices.

Technical Services Librarian Libby McCuan viewed recorded sessions of the following OhioNet cataloging webinars: "Audio-Visual Materials Overview," "Basics of Creating Original Catalog Records," and "Simplify Your Original Cataloging with Tools."

**Materials Processing:** The Materials Processing staff processed 10,981 items.

**Logistics:** The Technicians unpacked and sent 1,817 new items to the Acquisitions Department and 2,473 new items to the High Demand Department.

## **OUTREACH & PROGRAMMING SERVICES**

### **ENGAGEMENT**

**Cleveland READS Ambassador Celebration:** On January 17, 2024, Ms. Márquez, in collaboration with the Cleveland READS Outreach Committee, organized and supported the Cleveland READS Ambassador Celebration. This event brought together twenty Ambassadors passionate about promoting literacy and nurturing a love for reading within their respective communities, reflecting the library's commitment to empowering community advocates.

**Writers and Readers Series:** To start the year, Outreach and Programming (OPS) hosted the first Writers and Readers series of the season on Thursday, January 18. This event featured Reginald Dwayne Betts, a renowned advocate, author, and Director of Freedom Reads, with moderation by Erika Anthony of Cleveland Votes. The discussion delved into the profound impact of enriching

reading materials and libraries within prisons. Approximately 60 patrons attended this enlightening event, emphasizing the community's interest in meaningful literary conversations.

**Literary Cleveland Writer Workshops:** As part of our partnership with Literary Cleveland, we are excited to announce that three branch locations, Hough, Harvard-Lee, and South, are hosting Saturday creative writing workshops from January to December 2024. These workshops aim to cultivate and inspire local writers, focusing on three genres: Fiction, Non-Fiction, and Poetry. Each selected location will host one monthly workshop from 10:30 AM to Noon, making it a fantastic opportunity for aspiring writers within our community.

**Legal Aid and LegalWorks:** On January 20, 2024, the library hosted the first Legal Aid event of the season at Carnegie West Branch, where roughly 15 patrons received valuable free legal advice. LegalWorks offers free legal assistance at multiple branches, including Fulton, Woodland, Mt. Pleasant, and Memorial Nottingham. They cover various legal areas, including sealing records, wills, driver's license reinstatements, child support, and more, ensuring our patrons have access to crucial legal support.

**DesignIs Workshop:** The DesignIs workshop bundle, designed to explore the power of design and creative careers, was successfully run in January. It was held nine times at three library branches: Jefferson, Fulton, and Harvard Lee. These workshops provide valuable opportunities for individuals to hone their creative thinking and skills.

**The People's University - Hope Collection:** The People's University introduced the Hope Collection, which features hi-lo book titles tailored to engage adult or teen readers at lower reading levels. This collection aims to support struggling or reluctant readers in improving their decoding and comprehension skills. It spans various genres and is available at all neighborhood branches, with plans for monthly expansions

with new titles, ensuring that readers of all abilities can access captivating materials.

**Afterschool Services:** The library is gearing up for a range of afterschool services in February 2024. Art Therapy, provided by Art Therapy Studios, will resume at main service locations such as East 131, Hough, West Park, and Sterling, with plans for further expansion in 2024. Additionally, America Reads Tutoring will resume tutoring services at 10-13 CPL branch locations, aiding students in their academic pursuits. Lastly, the Greater Cleveland Food Bank's Kids Cafe will continue to provide healthy afterschool snacks for students throughout the school year at all open Cleveland Public Library locations, ensuring that children can access nourishing options during their library visits.

#### **OUTREACH**

**Outreach Efforts:** Isabelle Rew, Outreach Manager, continuously shares information about library programs and services while distributing complimentary books at various community gatherings. This included the Newcomer Event on January 18, where 120 free books were given away on behalf of the Cleveland Public Library.

**Winter Seed Swap:** On January 27, Ms. Rew and Marina Marquez, the manager of The People's University, hosted a resource table at the annual Winter Seed Swap, which attracted over 500 visitors. They provided information on library programs, book giveaways, and engaging activities.

**West Side Market Book Stand:** The West Side Market book stand offers complimentary books and library materials every Friday and Saturday. In January, it served around 1,000 visitors and distributed over 2,700 books.

#### **MARKETING & COMMUNICATIONS**

##### **EXECUTIVE SUMMARY**

Following the momentum of Cleveland READS, the month of January kickstarted what will only be another stellar

year of programs and services geared towards literacy lovers. Cleveland Public Library celebrated Dr. Martin Luther King, Jr. with our 39th Annual Martin Luther King, Jr. Commemorative Program. This year's program theme "Building Bridges, Breaking Barriers," recognized not only King's commitment to breaking down obstructions to equality, but also the commitment of our Drum Major for Change, Connie Hill Johnson, and everyday community heroes that embody the same spirit of Dr. King's work. There were two chances to catch the program on WKYC - on Saturday, January 13 and on Martin Luther King, Jr. Day, Monday, January 15.

After a yearlong hiatus to focus on Cleveland READS, the Writers & Readers series made its return with the first event *Libraries Without Limits: Access for Incarcerated Readers*, featuring poet, lawyer and 2021 MacArthur Fellow Reginald Dwayne Betts on Thursday, January 18 in the Louis Stokes Wing of Main Library. The first Writers Unplugged event of the year was Tuesday, January 9 and featured bestselling author, Christina McDonald.

Senior Program Director, Erica Marks was a guest on New Day Cleveland on Wednesday, January 17 to promote the January Writers & Readers event with Reginald Dwayne Betts, as well as February events including the Writers & Readers screening of the documentary *H.U.S.H. (Help Us Say Help)* with Director Antwon Lindsey, Writers Unplugged visit from bestselling author and "master of suspense," Lisa Unger, and Nonviolent Communications Conference *The Heart of the Matter*.

The Library and CLEVNET also received recognition for being in OverDrive's top 20 for digital checkouts. Cleveland Public Library was recognized as "Tech Team of the Year" for 2023 by the Greater Cleveland Partnership. The recurring break ins at Cleveland Public Library branches continue to make news as Library Safety and Protective Services work with Cleveland Police to apprehend the burglar. The Twyla Turner v. Cleveland Public Library reached a settlement.

Our marketing efforts included media releases, social media and digital (cpl.org, Off the Shelf, community calendars), and printed materials.

## **Library Programs & Services**

**Objective:** *Remain relevant by promoting programs and services to help Greater Clevelanders thrive.*

**FACILITIES MASTER PLAN:** Work on reimagined branches continues, as well as preparation for the Glenville Campus groundbreaking to be held on Saturday, February 3.

**39TH ANNUAL MARTIN LUTHER KING, JR. COMMEMORATIVE PROGRAM:** There were two chances to catch the program on WKYC - on Saturday, January 13 and on Martin Luther King, Jr. Day, Monday, January 15. This year's program theme "Building Bridges, Breaking Barriers," recognized not only King's commitment to breaking down obstructions to equality, but also the commitment of our Drum Major for Change, Connie Hill Johnson, and everyday community heroes that embody the same spirit of Dr. King's work.

**Watch on WKYC:**

<https://www.youtube.com/watch?v=nzLMOP6Ztz8>

**MEDIA COVERAGE:**

<https://www.ideastream.org/arts-culture/2024-01-11/5-things-to-do-in-neo-salute-martin-luther-king-jr-this-week>

### **AUTHOR VISITS**

**Writers & Readers:** Reginald Dwayne Betts kicked off the 2024 season of Writers & Readers on Thursday, January 18 in the Indoor Reading Garden of Main Library's Louis Stokes Wing. The conversation titled "*Libraries Without Limits: Access for Incarcerated Readers*," addressed the impact of enriching reading materials and libraries within prisons.

**MEDIA COVERAGE:**

<https://fox8.com/video/new-day-cleveland-cleveland-public-library/9337210/>

**Writers Unplugged:** The first Writers Unplugged event of the year was Tuesday, January 9 and featured bestselling author, Christina McDonald. The discussions, hosted by Jennifer Jumba, Manager of Popular, are livestreamed to the Cleveland Public Library Facebook account, and can



be watched afterwards on YouTube or listened to on Spotify, Apple Podcasts, Google Podcasts, and more.

**Watch:** [youtube.com/@ClevelandPubLib](https://www.youtube.com/@ClevelandPubLib) or [facebook.com/clevelandpubliclibrary/live](https://www.facebook.com/clevelandpubliclibrary/live) videos

**Listen on Spotify:**

<https://open.spotify.com/show/3FuY2SSDG3k3MaKa8uih7c?si=10XmSbC4TQijATBEB9VzRg>

**MEDIA COVERAGE:**

<https://www.beaconjournal.com/story/entertainment/books/2024/01/07/alchemy-of-a-blackbird-by-claire-mcmillan-is-inventive-novel/72085453007/>

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**SEE ALSO – THE ARCHIVE:** The extremely popular “Archive Exhibit” is drawing people from near and far into the Main Library Campus.

**MEDIA COVERAGE:**

<https://www.cleveland.com/metro/2024/01/walk-through-stunning-floral-immersive-exhibit-at-the-cleveland-public-library-photos.html>

**BRANCH BREAK INS:** The string of break ins at Cleveland Public Library branches continues to be of interest to local news channels in an attempt to identify the burglar.

**MEDIA COVERAGE:**

<https://fox8.com/news/serial-burglar-caught-on-video-targets-cleveland-public-library/>  
<https://www.clevescene.com/news/more-burglaries-reported-at-four-cleveland-public-library-branches-over-the-holidays-43438789>  
<https://www.cleveland19.com/2024/01/03/break-cleveland-public-library-being-investigated-by-police/>

**OVERDRIVE AND CLEVNET:** The Plain Dealer reported on CLEVNET, Cuyahoga County Public Library, and Cleveland Public Library being among the top libraries for digital checkouts.

**MEDIA COVERAGE:**

<https://www.cleveland.com/news/2024/01/clevnet-cuyahoga-county-among-busiest-library-systems-worldwide-for-e-books-and-audiobooks.html>

**TECH TEAM OF THE YEAR:** Greater Cleveland Partnership awards Cleveland Public Library as Tech Team of the Year.

**MEDIA COVERAGE:**

[https://ohiobusinessmag.com/going-all-in/?utm\\_source=rss&utm\\_medium=rss&utm\\_campaign=going-all-in](https://ohiobusinessmag.com/going-all-in/?utm_source=rss&utm_medium=rss&utm_campaign=going-all-in)

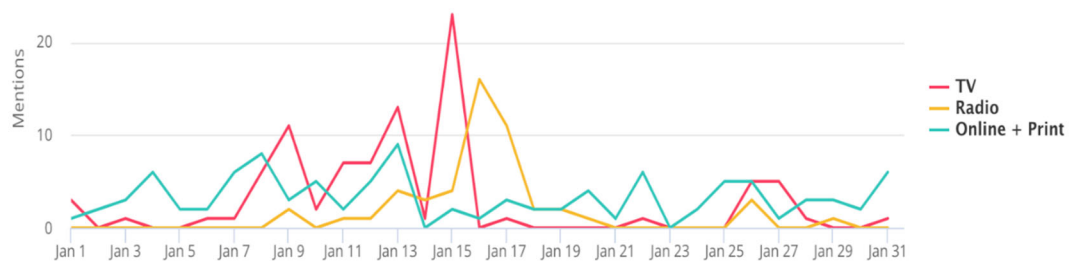
**TWYLA TURNER V. CLEVELAND PUBLIC LIBRARY:** A settlement in the discrimination case was reached and the case is now closed.

**MEDIA COVERAGE:**

<https://www.cleveland.com/court-justice/2024/01/cleveland-library-pays-six-figures-to-settle-discrimination-lawsuit-brought-by-former-diversity-director.html>

**PUBLIC RELATIONS OVERVIEW**

Cleveland Public Library garnered 243 mentions for the month of January reaching more than 14 million via national and local TV news, radio, and online and print.









Mentions 243    Audience 14,092,230    Publicity \$577,221







**SOCIAL MEDIA SUMMARY**







**Broadcasts, production, multimedia support:** Marketing continues to explore streaming opportunities, conversations, and content that promote learning and timely topics.

- **Events:** Writers Unplugged: Authors in conversation; Music at Main; Writers & Readers: Reginald Dwayne Betts
- **Projects:** Timelapse of Mass Storage; MLK Commemorative Celebration; Upcoming Authors promo video
- **Podcasts:** Writers Unplugged & Page Count

Most Popular Posts by Platform:

<p> Cleveland Public Library Thu 1/11/2024 1:51 pm EST</p> <p>Libraries offer connection, empowerment, and inspiration to individuals overcoming formidable obstacles. Yet incarcerated...</p> <p>Libraries Without Limits: Access for...</p> 	<p> Cleveland Public Library Thu 1/18/2024 11:00 am EST</p> <p>#TBT Today's 1941 photograph is a view looking south from Euclid Avenue. A corner of the Hanna Building is seen on the left....</p> 	<p> Cleveland Public Library Wed 1/17/2024 12:50 pm EST</p> <p>Did you catch us on New Day Cleveland this morning? Erica Marks, Senior Director of Outreach &amp; Programming Services had...</p> 
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<p> @Cleveland_PL Thu 1/18/2024 11:00 am EST</p> <p>#TBT Today's 1941 photograph is a view looking south from Euclid Avenue. A corner of the Hanna Building is seen on the left....</p> 	<p> @Cleveland_PL Thu 1/18/2024 6:39 pm EST</p> <p>"I'm okay with the word felon, with the word prisoner — and addressing what I did. I don't care about the labels. I'd much...</p> 	<p> @Cleveland_PL Thu 1/11/2024 11:00 am EST</p> <p>#TBT Today's 1954 photo brings us to the corner of West 25st and Jay Avenue in the Ohio City neighborhood. Cleveland City...</p> 
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<p> clevelandpubliclibrary Thu 1/18/2024 11:00 am EST</p> <p>#TBT Today's 1941 photograph is a view looking south from Euclid Avenue. A corner of the Hanna Building is seen on the left....</p> 	<p> clevelandpubliclibrary Thu 1/4/2024 11:00 am EST</p> <p>#TBT Today's 1943 photo brings us to the entrance of the Imperial Theater (14227-33 Kinsman Road) in the Mt. Pleasant...</p> 	<p> clevelandpubliclibrary Thu 1/11/2024 11:00 am EST</p> <p>#TBT Today's 1954 photo brings us to the corner of West 25st and Jay Avenue in the Ohio City neighborhood. Clevelanders...</p> 
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**SAFETY & PROTECTIVE SERVICES**

## Safety Services

- 1-2-23: CDF- HVAC leak caused heat to go out at facility. Closed for repairs at 12:30p.
- 1-2-24: Break in at Rice. Under investigation.
- 1-3-24: Break ins at Garden Valley & South. Under investigation.
- 1-5-24: C West-male arrested for assaulting a police officer. The same suspect was on active suspension for assaulting another patron at Tech Central about a month earlier.
- 1-6-24: LSW Suspect arrested after trespassing inside an unlocked library vehicle on Rockwell.
- 1-6-24: C. West 911 for patron experiencing medical emergency. Patron refused first responder help and left premises under own power.
- 1-9-24: LSW-Democratic Party gathering-patron had a medical emergency, and first responders were notified.
- 1-13-24: Union & E 131 break-ins
- 1-17-24: LSW 911 was called due to a staff member experiencing a medical emergency.
- 1-20-24: LSW first responders called due to elderly female patron with mental health crisis.
- 1-23-24: LSW-AT CLOSING, PATRON EXPERIENCED A MEDICAL EMERGENCY AND 911 WAS CALLED. PATRON WAS TRANSPORTED TO CCF.
- 1-25-24: LSW-AT CLOSING PATRON EXPERIENCED A MEDICAL EMERGENCY-EMS NOTIFIED
- 1-26-24: LSW -PATRON REQUESTED POLICE DUE TO ALLEGEDLY BEING STALKED. CPD RESPONDED TO ASSIST.
- 1-26-24: MT. PLEASANT-PATRON ALLEGED THAT HE WAS BEING CHASED BY ANOTHER MALE WITH A WEAPON. BRANCH WENT INTO TEMPORARY LOCKDOWN.
- 1-26-24: FLEET-FEMALE ENTERED BRANCH ALLEGING THAT SHE WAS BEING THREATENED BY ANOTHER PERSON OFF PROPERTY. NORMAL OPERATIONS CONTINUED.

**PROTECTIVE SERVICES**

## Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
Jan 2024	1566	37	28	15	156	104
Dec 2023	1350	29	28	25	153	53
Nov 2023	1338	31	32	12	115	119
Oct 2023	1912	42	76	51	152	67
Sept 2023	1418	27	87	12	152	83
August 2023	1355	28	101	30	156	103
July 2023	1458	14	76	21	110	161
June 2023	1335	24	72	19	100	47
May 2023	1433	30	38	40	142	Sys upgrade*139 6
April 2023	1359	18	73	15	91	79
March 2023	1613	27	72	31	152	47
Feb 2023	1908	26	89	12	107	65
Jan 2023	1485	23	27	15	114	63

## Special Attention, Special Events, and Significant Incidents

- 1-11-24: LSW Human Trafficking Awareness
- 1-12-24: Main @ 0930 Spectrum News interview with Arts
- 1-16-24 through 1-18-24: At LSW Contractors in afterhours doing repairs (Per Lang).
- 1-18-24: MLK-support for Professional Development program (Lamb).
- 1-18-24: Woodland-911 was called at 256am regarding suspicious activity around Woodland campus. Turned out to be unfounded.
- 1-20-24: LSW-Case Western & India Gardner utilizing facility.
- 1-23-24: Filming at LSW (Fox news)
- 1-25-24: Mayor Bibb & County Exec Ronayne at LSW

## Protective and Fire Systems

- 1-5 & 1-6-24: ATT & ClevNet & CPL IT notified CPL that Network was inoperable. No phones or internal internet.
  - o PER CleveNet:
    - “Saturday there was a hardware failure at the state level that impacted multiple agencies throughout Northeast Ohio that use AT&T for data

connections. Outages of this scale are rare but do happen. Clevnet promptly initiated the process by opening tickets with AT&T as soon as we were notified of the issue. We have also kept CPL IT informed about the status of the situation. For any further communications, we recommend reaching out directly to CPL IT.”

- 1-8-24: Eastman verifying S2, and manual locking systems work.
- 1-16-24: SA Communale scheduled to review alarms at Addison and CDF. CDF resolved by correcting battery issue.
- 1-16-24: Kone being contacted to review West Park elevator call button not functioning.
- 1-17-24: West Park Fire alarm triggered; PM to review functionality.
- 1-17-24: Meeting with Capitol Projects and vendor regarding Eastman access control.

#### Contract Security

- 1-5-24: Solicited from Royce manager to provide special attention to CPL facilities at night.

#### Administration

- 1-8-24: In contact with D1 CPD regarding GeoFence warrant to address break-ins.
- 1-8-24: In contact with D3 CPD regarding crime stoppers access.
- 1-8-24: Fielded media inquiry regarding the break-ins. Maia Belay from Fox 8 referred to CPL PIO Tana Peckham.
- 1-9-24: Spoke with P. Meehan at Crime Stoppers for community assistance.
- 1-10-24: Along with CPL legal confer with D1 CPD commander and Team regarding potential assistance for break ins. Warrant submitted and any information gleaned to be examined by LE analyst.
- 1-16-24-Week of 1-16-24- Branch Access control system audit
- 1-17-24: Meeting with CPL IT, Legal & Marketing regarding video editing capability of internal video to help expedite releasing video to Law Enforcement.
- 1-26-24: Crime Stoppers Poster created, and reward announce for information leading to the arrest and conviction of the person committing the break ins.

**PROPERTY MANAGEMENT**Carpenters/Painters

- Continuing working on prep work and the painting of Studio 525, formerly the Gift Shop.
- Built a faux cement block approximately 3x3x3 feet for Glenville groundbreaking ceremony.
- Lorain- assembled multiple little tyke toys, table top, wooden play school, and train set.
- Westpark- made access openings to aid plumbing contractor in finding source of a bad odor in the basement near the restroom.
- Cable locks provided by our I.T department for locking down T.V monitors are tried and are found to be compatible with the T.V and mounting brackets.
- CDF- continuing to complete the installation of posters, soap dispensers, clean out all debris from stockroom office remodel, installed dispensers in restrooms, hang monitors, also built wolmanized steps behind the CDF.
- Tuesday, 1/2/2024, we had multiple break-ins; Rice, Garden Valley, and South. The carpenter shop responded and worked on all 3 board-ups.
- Sterling and Addison branch also had vandalism occur resulting in glass blocks being damaged.
- Euclid Diamond hard sealer was purchased for the painting department to seal coat two rooms at the CDF.

Maintenance Mechanics

- Ionization installation on going at Memorial Nottingham.
- Yearly boiler P.M's continuing.
- Led lighting conversion continuing in Main and Rice branch.
- Boiler repairs for stacks area on-going at Lakeshore facility.
- Working with FMP to bring buildings into operation.

- Continuing to install lighting occupancy sensors in staff restrooms in Main and LSW.
- Heating circulation pump replaced at Fleet is completed.
- Plugged sewer and drain lines at Lorain campus.
- Replaced belts and pulleys on air handler unit #6 in LSW and pulleys and motor in Liebert unit in server room LSW.
- Starting branch air handler PM's.
- Replace pressure relief valve in Main loading dock heating loop.
- Replaced several thermostats at South Brooklyn branch.
- Replacing T-12 fluorescent lighting at Fulton, Fleet, E.131, Sterling, Memorial Nottingham, and Lakeshore. Mt. Pleasant lighting replaced with T-8 fluorescent lighting.

#### **INFORMATION TECHNOLOGY & CLEVNET**

- Jamie Mason and Software team continued to evaluate mobile app options.
  - The Software team has actively engaged in multiple conversations and demonstrations with various vendors to determine the next best app solution.
    - We have had multiple conversations with Communico, BiblioCommons, Capira (OCLC product), and ByWater Solutions.
  - We are waiting for official confirmation from SirsiDynix that the current app functionality will be restored. At this point SirsiDynix and SOLUS have let us know that they have reached an agreement.
- Jamie Mason participated in panel interviews on January 5 and January 11 for Sr. Director of CLEVNET position. We offered the position to Mohamed Ragheb and he accepted. He starts March 13, 2024. Currently, he is the Software and



Applications Manager at Cuyahoga County Public Library.

- Jamie Mason gave a brief presentation about CLEVNET to new staff at the CPL Staff Orientation on January 17.
- Jamie Mason, Andy Busch, Bill Hood, Darren Novak, John Malcolm and Anthony Long met to discuss the handing over of the CPL Microsoft 365 Tenant on January 9. The teams will continue to meet quarterly in 2024 for various topics.
- Jamie Mason presented the 2024 CLEVNET Priorities and Goals to members at the Quarterly Directors' Meeting on January 26 via MS Teams.

#### Team Activities:

##### SOFTWARE

- Jamie Mason, Jim Benson, Megan Trifiletti, and John Pas met with representatives from SirsiDynix on January 18 and 25.
- Software team continued to research mobile app solutions with meetings with vendors on January 5, 12, 18, and 23.

##### SOLUTIONS

- PaperCut system updates
- Automate system updates
- VMWare system updates
- Configure Rubrik cloud backup for Microsoft 365 tenants
- Settings changes and device configuration to meet email requirements for Gmail and Yahoo

#### HARDWARE

- More cleanup and assistance with fallout (file recovery, calendar adjustments, permissions, etc.) from the CLEVNET tenant migrations.
- Assisting with information gathering, account creations, adjustments, and configurations of SMTP email relays throughout CLEVNET.
- Continued work on various tickets

#### NETWORK

- Configured/installed 2 Juniper EX2300-24T switches at CPL Brooklyn branch renovation.
- Configured/installed 2 temporary Cisco switches at Lorain North Ridgeville branch renovation.
- Configured/installed 1 Juniper EX2300-24MP switch at CPL LSW 504 project.
- Configured/installed 1 Juniper EX2300-24T switch at CPL Main LL.

#### Executive Panel Updates:

- Panel met January 9 and 22. Carlos Latimer, East Cleveland Public Library, was elected to serve a three-year term in place of Kara Cervelli. Cheryl Kuonen, Mentor Public Library was elected Panel chair for 2024 and Molly Carver, Sandusky Library was elected Secretary for 2024.

#### COMMUNICATIONS

Director Thomas stated that there were no communications to be acknowledged.

**FINANCE COMMITTEE REPORT**

Before he presented the following report, Mr. Corrigan stated that each item was discussed at length at the recent Finance Committee Meeting.

Resolution to Accept Gifts for the Month of January

(See page 328)

Mr. Corrigan moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Board receives gifts of moneys, library service materials, technology resources and miscellaneous non-monetary gifts from generous citizens from time to time; and

WHEREAS, Attached to this Resolution is the Gift Report itemizing the gifts received by the Library for the month of January of 2024; now therefore be it

RESOLVED, That the gifts described in the Gift Report for January of 2024 be accepted upon the conditions connected with said gifts in accordance with Section 3375.40(K) of the Ohio Revised Code.

Resolution Amending Resolution to Accept Grant from United Way of Greater Cleveland for Family Spaces Program

Mr. Corrigan moved approval of the following resolution. Ms. Fryer seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On December 21, 2023, the Board of Library Trustees accepted a grant from United Way of Greater Cleveland in the amount of \$23,713.40 to provide supportive programming by implementing and administering the Family Space program during 2024; and

WHEREAS, Through subsequent discussions with United Way of Greater Cleveland, the Library learned that United Way had intended that the grant be in the amount of \$98,809.58, not the \$23,713.40 that was presented to this Board for acceptance; now therefore be it

**RESOLUTION TO  
ACCEPT GIFTS  
FOR THE MONTH  
OF JANUARY 2024**  
Approved

**RESOLUTION  
AMENDING  
RESOLUTION TO  
ACCEPT GRANT  
FROM UNITED  
WAY OF GREATER  
CLEVELAND FOR  
FAMILY SPACES  
PROGRAM**  
Approved

RESOLVED, That the Resolution to Accept Grant from United Way of Greater Cleveland for Family Space Program that this Board accepted on December 21, 2023 is hereby amended to provide that the Board of Trustees of the Cleveland Public Library, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts a grant in the amount of \$98,809.58 from United Way of Greater Cleveland for deposit into the Early Literacy Fund Account 258046-46100-28801.

Mr. Corrigan stated that the amount of the grant was increased. The grant was accepted on December 21, 2023 in the amount of \$23,713.40. The new amount is \$98,809.58 to support our Family Space Program that exists in two branches.

Ms. Butts added that the Family Space Program is at Hough and Carnegie West and we now have two full-time employees supporting that work.

Resolution to Accept Grant from the Cleveland Public Library Foundation for the Man Up, CLE and Girl Power Programs

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Man Up, CLE is a local initiative created and led by Cleveland Public Library since 2014 to inspire and empower young men to step up as community leaders and readers; and

WHEREAS, Girl Power, Man Up, CLE's counterpart for girls ages 11 to 17, does the same for young women, helping to make way for a brighter future; and

WHEREAS, During these one-day programs, youth engage in various breakout sessions introducing them to soft life skills, enjoy lunch and activities, and conclude the day with a keynote speaker; and

WHEREAS, Huntington Bank has proudly agreed to sponsor both the Man Up, CLE and Girl Power programs in 2024 with a grant of \$10,000 made to the Cleveland Public Library Foundation; now therefore be it

**RESOLUTION TO  
ACCEPT GRANT  
FROM  
CLEVELAND  
PUBLIC LIBRARY  
FOUNDATION  
FOR THE MAN  
UP, CLE AND  
GIRL POWER  
PROGRAMS**

Approved

RESOLVED, That the Board of Trustees of the Cleveland Public Library, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts a grant in the amount of \$10,000, to be deposited into the Founders Fund Account 203046-46100 (Restricted Gifts), from the Cleveland Public Library Foundation to Support the Man Up, CLE and Girl Power Programs and hereby authorizes the Executive Director, CEO or his designee to enter into and execute such agreements and instruments as approved by the Library's Director of Legal Affairs, that are necessary or appropriate to effectuate the terms and conditions of the grant and this Resolution.

Erica Marks, Senior Director of Outreach and Programming Services, reported that at the recent Man Up Program, there were approximately 250 young men from various CMSD schools in attendance. This program consisted of breakout sessions introducing soft life skills, enjoy lunch with activities, and conclude the day with our keynote speaker, Children's author Don Tate. Each participant received a copy of Mr. Tate's new book *Jerry Changed the Game!: How Engineer Jerry Lawson Revolutionized Video Games Forever*. This program actually coincided with the Studio 525 Opening.

In response to Mr. Corrigan's inquiry, Ms. Marks stated that this Man Up Program had participants for 10-12 CMSD schools. In the past, there have been attendees from other schools.

Ms. Marks explained that when this program began, we initially stated just teens. It has now expanded to include 6<sup>th</sup> and 8<sup>th</sup> grade students as well.

Ms. Butts asked for an update on the Girl Power Program.

Ms. Marks reported that the agreement for Girl Power has just been signed and the program will be held on April 2, 2024 and will feature Faridah Àbíké-Íyímídé, the *New York Times*-bestselling author who wrote *Where Sleeping Girls Lie*.

**RESOLUTION TO  
ACCEPT PASS  
THROUGH  
GRANT FROM  
CLEVELAND  
PUBLIC LIBRARY  
FOUNDATION  
FOR THE  
CONTINUATION  
OF THE  
BARBERSHOP  
BOOKS  
PROGRAM FROM  
THE URBAN  
LIBRARIES  
COUNCIL  
Approved**

Resolution to Accept Pass Through Grant from Cleveland  
Public Library Foundation for the Continuation of the  
Barbershop Books Program from the Urban Libraries  
Council

Mr. Corrigan moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Urban Libraries Council seeks to build directly on its long-term commitment to race equity and to the role of libraries in improving educational outcomes and is partnering with Barbershop Books, a literacy leader for Black boys; and

WHEREAS, In 2023, Cleveland Public Library agreed to participate in a peer learning cohort and learn how to implement a local Barbershop Books program. As part of this work, the Library works with local barbers to implement the Barbershop Books Model, which includes programs for children to read for fun through child-centered, culturally-responsive, and community-based programming and content; and

WHEREAS, The project remains focused on the opportunity to strengthen current library resources and capacity to address gaps in access to culturally-relevant children's literature and to increase out-of-school time reading for children in low-income households, especially boys in Black under-resourced communities; and

WHEREAS, The Cleveland Public Library was invited to participate again this year and, and the Cleveland Public Library Foundation was provided a \$7,500 grant to continue this work; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public Library, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts a grant from Urban Libraries Council as received through the Cleveland Public Library Foundation in an amount of \$7,500 for deposit into the Founders Fund Account 203042-42100-32801 (Federal Aid); and be it further

RESOLVED, That the Executive Director, CEO, or his designee, is authorized to enter into and execute such agreements and instruments as approved by the Library's Director of Legal Affairs that are necessary or

appropriate to effectuate the terms and conditions of the grant and this Resolution.

Mr. Corrigan asked for clarification on why this account is called Federal Aid.

In response, Carrie Krenicky, Chief Financial Officer, explained that these grant funds are from ULC through the IMLS.

In response to Mr. Corrigan's inquiry, Erica Marks, Senior Director of Outreach and Programming Services, reported that there were 20 participating barbershops last year.

Ms. Marks added that one of our mobile barbershops participated in the recent Man Up Program. This barber conducted a breakout session, and he had his mobile barbershop parked on Rockwell Avenue. The young men were not only able to learn about entrepreneurship, but how his mobile barbershop is solar powered. We are partnering with our barbershops in several ways.

Resolution to Accept Pass Through Grant from the Cleveland Public Library Foundation for Tech Revitalization at the Best Buy Teen Tech Center from the Best Buy Foundation and Clubhouse Network

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Best Buy Teen Tech Centers beyond their first year of operation are invited to request up to \$10,000 through the Tech Revitalization grant (formerly the Refresh and Retool grant) for hardware and software upgrades, to enrich the overall technology infrastructure of the Teen Tech Center, or to support the Teen Tech Center's physical infrastructure needs; and

WHEREAS, Grant funds are provided by Best Buy and administered through The Clubhouse Network; and

WHEREAS, The Cleveland Public Library Foundation applied for and received a \$10,000 grant for hardware and software upgrades to the Teen Tech Center at Rockport Branch; now therefore be it

**RESOLUTION  
TO ACCEPT  
PASS  
THROUGH  
GRANT FROM  
THE  
CLEVELAND  
PUBLIC  
LIBRARY  
FOUNDATION  
FOR TECH  
REVITALIZATIO  
N AT THE BEST  
BUY TEEN  
TECH CENTER  
FROM THE  
BEST BUY  
FOUNDATION  
AND  
CLUBHOUSE  
NETWORK**  
Approved

RESOLVED, That Cleveland Public Library Board of Trustees, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts a grant of \$10,000, for deposit into the Tech Centers Fund Account 257046-46100-11779 (Restricted Gifts), from The Clubhouse Network through the CPL Foundation and; be it further

RESOLVED, That the Executive Director, CEO or his designee is authorized to enter into and execute such agreements and instruments as may be necessary or appropriate to effectuate the terms and conditions of this Resolution, which agreements and instruments shall be subject to the approval of the Library's Director of Legal Affairs.

In response to Mr. Corrigan's inquiry, Carrie Krenicky, Chief Financial Officer, stated that we have been doing this for six years.

Mr. Corrigan encouraged the Board to visit Rockport branch to visit the Teen Tech Center.

Resolution to Ratify Agreement for Purchase of Natural Gas

Mr. Corrigan moved approval of the following resolution. Ms. Fryer seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On June 16, 2022, the Board of Library Trustees authorized the Executive Director or his designee to enter into an agreement commencing November 2022, through North Shore Energy Consulting, LLC, with natural gas suppliers that have the best fixed rates for terms up to and including 57 months and that include a "blend and extend" option, provided the rates do not exceed the rate of \$6.60 per Mcf; and

WHEREAS, The Library, through North Shore Energy Consulting, LLC, received a quote from Infinite Energy, LLC, to supply natural gas for a 57-month term commencing in November 2022 at a rate of \$5.30 per Mcf, and on June 22, 2022, the Executive Director executed a 57-month agreement for natural gas at the rate of \$5.30 per Mcf from November 2022 through August 2027; and

WHEREAS, With work progressing on the new Rockport branch, the Library asked North Shore Energy Consulting,

**RESOLUTION TO  
RATIFY  
AGREEMENT FOR  
PURCHASE FOR  
NATURAL GAS**  
Approved



LLC to obtain the best fixed rate from Infinite Energy, LLC as the June 22, 2022 natural gas contract applied only to those branches receiving gas service as of June 22, 2022; and

WHEREAS, Infinite Energy, LLC provided a quote to supply natural gas service for a 41-month period beginning in March 2024 at a rate of \$5.30 per Mcf, which the Library accepted on January 26, 2024; now therefore be it

RESOLVED, That the Board of Library Trustees hereby ratifies the agreement entered into by the Library on January 26, 2024 with Infinite Energy, LLC at the rate of \$5.30 per Mcf for a 41-month term effective beginning in March 2024.

Mr. Corrigan stated that Library will be getting the same discount or effective rate for the reopening of the uh Rockport Branch.

Resolution Amending Master Planning Agreement with Bialosky and Partners, Architects, Inc.

(See pages 329-331)

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On June 19, 2018, the Board of Trustees of the Cleveland Public Library authorized the Library to enter into an agreement with Bialosky and Partners, Architects, LLC ("Bialosky") to prepare a facilities master plan for a fee of \$781,904; and

WHEREAS, On February 21, 2019, the Board of Trustees of the Cleveland Public Library authorized an amendment to the master planning agreement with Bialosky in the amount of \$92,290, bringing the total contract price to \$874,194, in order to prepare additional architectural renderings, perform a real estate assessment, and conduct a façade inspection of the Main Library; and

WHEREAS, On June 14, 2019, the Library made the final payment due and expended a total of \$845,474.15 and closed the purchase order short; and

**RESOLUTION  
AMENDING  
MASTER  
PLANNING  
AGREEMENT  
WITH BIALOSKY  
AND PARTNERS,  
ARCHITECTS,  
INC.  
Approved**

WHEREAS, The Library Administration finds that it is necessary to conduct a review and update of the Facilities Master Plan Group 2 projects, including a review and update of all Group 2 deferred maintenance backlogs; validating or modifying the scope of the capital improvements; developing new construction cost estimates; and prioritization and sequencing of all projects; and

WHEREAS, Bialosky has proposed to complete the above services for a total negotiated fee of \$117,100, which includes a fixed pre-review fee of \$79,400, a budgeted post-review fee of \$37,200, and an allowance of up to \$500 for reimbursable expenses, which the Library Administration and this Board find to be fair and reasonable; now therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Executive Director, CEO or his designee to execute an amendment to the Master Planning Agreement with Bialosky and Partners, Architects, LLC, in an amount not-to-exceed \$117,100 for the Facilities Master Plan Group 2 Update, bringing the total contract price to \$962,574.15, upon such terms and conditions as are approved by the Library's Director of Legal Affairs, and such other documents as are necessary or appropriate to effectuate the amendment in accordance with this Resolution, with the expenditure of \$117,100 being charged to the General fund account 12100053-53710 (Professional Services).

Ms. Shakarian noted that South Brooklyn is part of Group 2 and inquired if Bialosky can be part of some of those anticipated conversations.

Mr. Lang agreed that it would be beneficial for Bialosky to be part of the discussions with the Old Brooklyn Community Development Corporation, but also noted that those two processes might occur on separate timelines. In the event that CDC discussions are not mature at the time Bialosky completes the Group 2 re-evaluation, then we would still have the ability to reconsider options up until the time design of the South Brooklyn project commences, which is anticipated to be in 2027.

Ms. Butts asked for clarification regarding the blue stars after some of the branches listed under the Group 2 Projects.

Mr. Lang explained that the blue stars indicate the branches we think may require a little extra work where the scope that was initially proposed in the FMP may need to be revalidated or reconsidered.

Ms. Butts asked for an update on the maintenance facility.

Mr. Lang stated that the maintenance facility was a legacy function that existed at Woodland. It has been temporarily relocated to Lakeshore. It is basically the Library's maintenance garage and shop space. While we consider the long-term future of Lakeshore, we anticipate there may be a need for a dedicated maintenance facility.

Mr. Lang suggested that the maintenance facility could be on Woodland, across Griswold Avenue South. The property would have to be acquired from the land bank.

Resolution Amending Project Budget for the New Martin Luther King, Jr. Branch

Mr. Corrigan moved approval of the following resolution. Ms. Fryer seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On February 15, 2022, the Board of Library Trustees approved a total project budget for the construction of the new Martin Luther King, Jr. branch, which budget was amended by this Board on October 20, 2022, May 16, 2023, and December 21, 2023 as shown in Exhibit "A" to this Resolution; and

WHEREAS, The Library Administration recommends that the project budget be increased by a total of \$530,000, which amount consists of budget increases of \$156,000 for Furniture, Fixtures, and Equipment and \$374,000 for the Owner's Construction Contingency; and

WHEREAS, This Board previously approved the Eighth Amendment to the Library's agreement with architect JKURTZ on December 21, 2023 and reallocated \$155,750 from the Furniture, Fixtures, and Equipment budget to

**RESOLUTION  
AMENDING  
PROJECT  
BUDGET FOR  
THE NEW  
MARTIN  
LUTHER KING,  
JR. BRANCH**  
Approved

the Architect and Engineering Fees budget in order to pay for the additional services with JKURTZ and this Resolution will restore that amount back into the Furniture, Fixtures, and Equipment budget; and

WHEREAS, The increase to the Owner's Construction Contingency budget is needed to cover the cost of change orders resulting from design omissions and Library-requested enhancements including additional interior lighting fixtures, security system augmentation (additional cameras), electrical and data floorbox revisions, and projector screen revisions, as well as to provide capacity to address future unforeseen conditions during construction; now therefore be it

RESOLVED, That the Board of Library Trustees approves the total project budget for the new MLK branch project as set forth in Exhibit "A" to this resolution, which expenditures shall be charged to the Construction Tax Exempt Fund 402 and/or the Construction Taxable Fund 403.

Mr. Corrigan stated that at the Finance Committee Meeting, we discussed the progress on this and why we did the switch and we need to compensate and we need to put back the FFE budget that we required the additional work from the architect for as well as the contingency budget. This is a good sound practice. When you build a project this big in this unique way, meaning all the private housing that is above the space, we've run into a lot of things that were not necessarily anticipated and these movements are appropriate.

As he closed, Mr. Corrigan reminded the Board that more than \$5 million of this is being paid for by the Developer of the private space, a combination of air rights and our selling the old MLK.

Resolution Authorizing Agreement for the Relocation of the Louis Stokes Wing Staff Breakroom

Mr. Corrigan moved approval of the following resolution. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Library published a notice to bidders in the Plain Dealer on January 3, 2024 and January 17, 2024 seeking bids from contractors to construct a new staff

breakroom with a kitchenette, vending area, and catering kitchen in the lower level of the Main Library to replace the staff breakroom currently on the ninth floor of the Louis Stokes Wing, which will be converted to high density book storage; and

WHEREAS, Pursuant to Ohio public construction laws, the Library is required to provide all prospective bidders with an estimate of the total cost of the work for which bids are sought, and the value of the contract awarded to the lowest responsible bidder by the Library may not exceed 120% of such estimated cost; and

WHEREAS, The Library estimates the total cost for the construction of the new Main Library breakroom to be \$1,123,576, and therefore, the maximum value of a contract that the Library may award to a bidder for this project is \$1,348,291.20; and

WHEREAS, The Library received sealed bids for the construction of the new breakroom from prospective bidders at 12:00 noon on Monday, February 12, 2024, and the Library Administration is in the process of reviewing and evaluating the bids in order to determine which bid is the lowest responsible bid as required by Ohio Revised Code Section 3375.41; and

WHEREAS, In order to permit the breakroom project to proceed on schedule, the Library Administration requests that this Board authorize the Library to enter into a contract with the bidder whose bid the Library determines is the lowest responsible bid in an amount not-to-exceed \$1,348,291.20; now therefore be it

RESOLVED, That the Board of Library Trustees hereby authorizes the Executive Director, CEO or his designee to enter into an agreement with the bidder whose bid the Library determines is the lowest responsible bid, subject to the approval of the Director of Legal Affairs, for the construction of a new staff breakroom in the Main Library for a total cost not-to-exceed \$1,348,291.20, with the expenditure being charged to the Building and Repair Fund 401 using project code 19901; and be it further

RESOLVED, That the contract entered into will be presented for ratification by the Board of Library Trustees at their next regularly scheduled meeting.

Mr. Corrigan stated that one of the largest portions of this is adding a catering kitchen, which will make the Stokes Wing much more usable for events than it was in the past when we have outside kitchens in effect involved.

John Lang, Chief Operations Officer, shared that as discussed at Finance Committee Meeting, six bids were received at this public bid opening. The three apparent low bids are all being scope reviewed by our technical staff. The three low bids are all below \$925,000 although we had estimated \$1.1 million.

In closing, Mr. Lang stated that we expect to ratify the project budget next month and there will be some substantial savings.

Resolution Selecting and Ranking Most Qualified Architect Firms and Authorizing Negotiation of Agreement with Top Ranked Firm for Main Library and Louis Stokes Wing Fire Alarm System Replacement Project

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library placed an ad in the *Cleveland Plain Dealer* on January 3 and 10, 2024 announcing its request for statements of qualifications from professional design firms to provide criteria architect services in connection with the Main Library and Louis Stokes Wing ("LSW") Fire Alarm System Replacement Project (the "Fire Alarm Project"); and

WHEREAS, On January 31, 2024, statements of qualifications were submitted to the Library by the following two architectural/engineering firms for the Fire Alarm Project: Moody Nolan and Tec Inc. Engineering & Design; and

WHEREAS, A selection committee was formed to evaluate the statements of qualifications and to select the firm that it considered most qualified. The selection committee met and selected the following firm it determined to be the most qualified for the Fire Alarm Project: Tec Inc. Engineering & Design; and

**RESOLUTION  
SELECTING  
AND RANKING  
MOST  
QUALIFIED  
ARCHITECT  
FIRMS AND  
AUTHORIZING  
NEGOTIATION  
OF  
AGREEMENT  
WITH TOP  
RANKED FIRM  
FOR MAIN  
LIBRARY AND  
LOUIS STOKES  
WING FIRE  
ALARM  
SYSTEM  
REPLACEMENT  
PROJECT**

Approved

WHEREAS, The selection committee recommends that the two firms be ranked in the following order with the first being the most qualified:

- 1) Tec Inc. Engineering & Design (with Bostwick Design Partnership)
- 2) Moody Nolan (with Osborn Engineering)

; now therefore be it

RESOLVED, That the Board of Library Trustees hereby accepts the recommendation of the selection committee for the Fire Alarm Project; and be it further

RESOLVED, That the Board authorizes the Executive Director, CEO or his designees, to enter into negotiations for an agreement with Tec Inc. Engineering & Design in accordance with the requirements of Ohio Revised Code Section 153.69 which provides, among other things, that if the Library fails to negotiate an agreement with the highest ranked firm for a price that is fair and reasonable, it shall terminate negotiations with the highest ranked firm and enter into negotiations with the firm ranked the second highest; and be it further

RESOLVED, That upon completion of negotiation, the Executive Director shall submit the agreement to this Board for final approval.

Resolution to Enter into Agreements and/or Establish Funding Requests for Telecommunication Services for the E-Rate Funding Year 2024: 7/1/2024 through 6/30/2025

Mr. Corrigan moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Schools and Libraries Program of the Federal Universal Service Fund makes discounts available to eligible schools and libraries for telecommunication services, Internet access, and internal connections; and

WHEREAS, The Program is intended to ensure that schools and libraries have access to affordable telecommunications and information services; and

**RESOLUTION TO  
ENTER INTO  
AGREEMENTS  
AND/OR  
ESTABLISH  
FUNDING  
REQUESTS FOR  
TELECOM-  
MUNICATION  
SERVICES FOR E-  
RATE FUNDING  
YEAR 2024:  
7/1/2024  
THROUGH  
6/30/2025  
Approved**

WHEREAS The Schools and Libraries Program reimburses telecommunications, Internet access, and internal connections providers for discounts on eligible services provided to schools and libraries. While schools and libraries apply for these discounts, the Universal Service Administrative Company (USAC) works in conjunction with service providers to make sure these discounts are passed on to program participants; and

WHEREAS, Cleveland Public Library is eligible to participate in the Schools and Libraries Universal Service Discount Program, and

WHEREAS, On January 22, 2024, the Cleveland Public Library filed an FCC Form 470: Description of Services Requested and Certification Form as required for participation in the discount program. The posting of an FCC Form 470 begins the required 28-day competitive bidding process; now therefore be it

RESOLVED, That the Board of Library Trustees authorizes Library management to pursue all possible discounts available through the School and Libraries Universal Service Discount Program and to establish funding requests by filing the FCC Form 471, including those in excess of \$75,000; and be it further

RESOLVED, That the Board of Library Trustees authorizes the Executive Director, CEO or his designee, to execute agreements, subject to the approval of the Director of Legal Affairs, for telecommunication services requested, including those in excess of \$75,000; to be charged to the object code 53210 (Telecommunications).

Mr. Corrigan inquired about past discounts in a typical year the E-rate program has saved the library.

Carrie Krenicky, Chief Financial Officer, stated that we just started filing for Category 2 services in 2021 when we became CIPA compliant with our construction projects. Since 1998, we have received back approximately \$5.9 million in E-rate funds. We have approximately \$578,000 outstanding right now for funds have been committed, but we haven't requested yet.

Mr. Corrigan stated that it is important to be reminded of the significant work we do to maximize the return on the taxpayer dollars.



Second Amendment to the Year 2024 Appropriation

(See pages 332-338)

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.40 provides for the amendment of an appropriation measure when necessary; and

WHEREAS, It is now deemed necessary to amend the Year 2024 Appropriation Measure, which complies with the Amended Official Certificate of Estimated Resources received from the Cuyahoga County Budget Commission dated February 8, 2024; and

WHEREAS, The aggregate of all appropriation classifications does not exceed the total amount submitted to the Cuyahoga County Budget Commission; now therefore be it

RESOLVED, That the sums indicated on the attached Second Amendment to the Year 2024 Appropriation Schedule be approved.

Fiscal Officer's Report

(See pages 339-350)

Report on Investments

(See pages 351-382)

Report on Conference and Travel Expenditures

(See page 383)

Report on All Vendor Expenditures

(See pages 384-395)

**SECOND  
AMENDMENT TO  
THE YEAR 2024  
APPROPRIATION**  
Approved

**FISCAL OFFICER'S  
REPORT**  
Submitted

**REPORT ON  
INVESTMENTS**  
Submitted

**REPORT ON  
CONFER. &  
TRAVEL  
EXPENDITURES**  
Submitted

**REPORT ON ALL  
VENDOR  
EXPENDITURES**  
Submitted

**REPORTS ON EXPENDITURES MADE FROM THE OWNER'S CONTINGENCY FUNDS FOR HOUGH, JEFFERSON, WEST PARK, WOODLAND, CENTRAL DISTRIBUTION FACILITY, LORAIN, EASTMAN, MLK, JR., BROOKLYN, ROCKPORT AND GLENVILLE**  
Submitted

Report on Expenditures Made from the Owner's Contingency Funds for Hough, Jefferson, West Park, Woodland, Central Distribution Facility, Lorain, Eastman, MLK Jr., Brooklyn, Rockport and Glenville

(See pages 396-428)

Report on Expenditures Made from the Owner's Contingency Fund for the High Density Shelving Project

(See page 429)

**HUMAN RESOURCES COMMITTEE REPORT**

**REPORT ON EXPENDITURES MADE FROM THE OWNER'S CONTINGENCY FUND FOR THE HIGH-DENSITY SHELVING PROJECT**  
Submitted

In Mr. Hairston's absence, Ms. Fryer presented the following report.

Regular Employee Report

(See pages 430-447)

Ms. Fryer moved approval of the Regular Employee Report. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

**REGULAR EMPLOYMENT REPORT**  
Approved

Resolution to Enter into an Agreement with ERC Services, Inc. for Human Resources Training Sessions and Annual Employee Engagement Survey

Ms. Fryer moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

**RESOLUTION TO ENTER INTO AN AGREEMENT WITH ERC SERVICES, INC. FOR HUMAN RESOURCES TRAINING SESSIONS AND ANNUAL EMPLOYEE ENGAGEMENT SURVEY**  
Approved

WHEREAS, The Cleveland Public Library is committed to maintaining a work environment that is free of harassment based on race, color, ancestry, religion, national origin, citizenship, sex, pregnancy, gender identity, sexual orientation, age, veteran or military status, disability, genetic information, or any other characteristic protected by federal, state, or local law; and

WHEREAS, The Library's Human Resources Manual Policy Nos. 460 and 480 address equal employment, discrimination, and harassment, civility and bullying and applies to all employees, including nonsupervisory personnel, supervisors, managers, and executives; and

WHEREAS, The Human Resources Department believes it is beneficial and a best practice for an employer to conduct periodic human resources training for managers and staff in order to educate Library staff members about Library policy and the need to maintain a respectful and civil workplace free of discrimination, harassment, and bullying; and

WHEREAS, The Human Resources Department solicited proposals from ERC Services, Inc., as well as a female-owned business enterprise for management training; and

WHEREAS, The Human Resources Department determined that ERC Services, Inc. ("ERC") was the best-suited partner due to preferred training topics based on a survey of CPL managers, its partnership with the law firm of Kastner, Westman and Wilkins, and the Library's past experience working with ERC on other training initiatives and employee surveys, thus making ERC Services, Inc. uniquely qualified to provide these services to the Library; and

WHEREAS, ERC submitted proposals to the Library to provide in-person training sessions on various management topics such as generating results and holding others accountable, and navigating difficult conversations; unconscious bias training for all employees; and harassment prevention training for new employees; as well as to administer the Library's annual Employee Engagement Survey, which services are summarized below:

<b>Topic</b>	<b>Dates</b>	<b>Cost</b>
Generating Results and Holding Others Accountable (part of HR Forum - Management Training)	TBD - 3 half-day sessions in September 2024	\$7,554 + Materials of \$22 per person, per module (estimate of \$2,860 based on 130 people)  <b>\$10,414</b>
Navigating Difficult Conversations (part of HR Forum - Management Training)	TBD - 3 half-day sessions in April 2024	\$7,554 + Materials of \$22 per person, per module (estimate of \$2,860 based on 130 people)  <b>\$10,414</b>
Unconscious Bias (for all staff)	TBD - 11 full-day sessions and 1 half-day session throughout 2024	\$45,891 + Materials of \$22 per person, per module (estimate of \$15,950 based on 725 people)  <b>\$61,841</b>
Harassment Prevention Training (for all staff)	TBD - 3 half-day sessions and 1 full-day session	<b>\$11,497</b>
Annual Employee Engagement Survey	N/A	<b>\$9,870</b>

; and

WHEREAS, ERC proposes to deliver the four (4) training programs to staff, provide associated materials, and to administer the annual employee engagement survey for a grand total cost not-to-exceed \$104,036, now therefore be it

RESOLVED, That the Executive Director, CEO or his designee, is hereby authorized to negotiate and execute an agreement with ERC Services, Inc., subject to the approval of the Director of Legal Affairs, to provide the above-described training on various employee relations and human resources topics as well as to administer the Library's annual Employee Engagement Survey in a total amount not-to-exceed \$104,036, with

the expenditure charged to General Fund Account Number 11510053-53710 (Professional Services), and to execute such other instruments or documents as may be necessary or appropriate to effectuate the terms of this Resolution.

Resolution Authorizing Wage Increases for Substitutes and Pages

Ms. Fryer moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed with five in favor and one abstention by Ms. Rodriguez.

WHEREAS, The non-bargaining unit pay structure and revised Section 351 of the Human Resources Manual that this Board adopted on July 6, 2021 do not provide for annual wage increases for substitutes and pages; and

WHEREAS, Substitutes and pages play a vital role within the Cleveland Public Library, and in recognition of their hard work, the Library Administration would like to extend wage increases of two and one-half percent (2.5%) to all substitutes and pages, including pages within the Page 1, Page 2, and part-time regular classifications, who were employed by the Library on or before September 1, 2023 and who have had no discipline after July 1, 2023, effective the beginning of the pay period that includes March 11, 2024; now therefore be it

RESOLVED, That the Executive Director, CEO, the Chief Financial Officer, and the Chief Talent Officer are authorized to implement the wage increases as set forth in this Resolution.

Resolution to Amend the Human Resources Manual

(See pages 448-453)

Ms. Fryer moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Pursuant to Section 123.1 of the Human Resources Manual, the Board of Library Trustees must approve all changes to the Human Resources Manual; and

WHEREAS, The Library's Human Resources Department is in the process of conducting a comprehensive review and

**RESOLUTION  
AUTHORIZING  
WAGE INCREASES  
FOR SUBSTITUTES  
AND PAGES**  
Approved

**RESOLUTION TO  
AMEND THE  
HUMAN  
RESOURCES  
MANUAL**  
Approved

revision to the Human Resources Manual to reflect the prevailing practices in today's workplaces; and

WHEREAS, The Library's Human Resources Department recommends that the Human Resources Manual be revised to include several updated sections, rescind other sections, and add one new section, as summarized below:

<b>Policy</b>	<b>Action</b>
<b>111</b> - The Objectives of the Library	Replace with revised Policy 111 - The Library's Strategic Framework
<b>112</b> - The Organization of the Library	Revise policy
<b>113</b> - The Human Resources Department	Revise policy
<b>120</b> - Dissemination of HR Manual	Add new Policy 120 - Dissemination of HR Manual
<b>122</b> - Application of the Manual	Rescind policy
<b>123</b> - Distribution of the Manual	Rescind policy
<b>124</b> - Definitions	Rescind policy
<b>220</b> - Hiring, Selection, and Probationary Period	Revise policy
<b>236</b> - Advancement within the Library	Rescind policy
<b>354</b> - Acting Department Head, Branch Librarians or Division Heads	Rescind policy
<b>411</b> - Staff Quarters	Replace with Policy 411 - Employee Only Areas, Storage and First Aid
<b>412</b> - Lockers	Rescind policy
<b>413</b> - First Aid	Rescind policy

The revised and updated policies are set forth in Exhibit "A" to this Resolution; now therefore be it

RESOLVED, That the Board of Library Trustees hereby approves the proposed revisions to the Human Resources Manual as attached to this Resolution to rescind and revise select policies as described herein, with the updates becoming effective February 16, 2024 and instructs the Library's management to be responsible for implementation and execution of the provisions of these policies and their related procedures.

Ms. Rodriguez thanked Ms. Fryer for presenting the Human Resources Committee report.

**COMMUNITY SERVICES REPORT**

Mr. Parker submitted the following report.

Monthly Activity Report

(See pages 454-459)

Building Status Update

John Lang, Chief Operating Officer, shared the following information with the Board:

- MLK construction is 60% complete and recent progress has been good. We toured the building with the MLK Branch staff.
- The Glenville groundbreaking ceremony was held on 2/3 and construction commenced on 2/5. The schedule is for completion in late spring/early summer 2015.
- Brooklyn construction is complete, and a certificate of occupancy has been issued. The grand opening is scheduled for 3/2.

Mr. Parker thanked Mr. Lang for his update.

Advocacy Taskforce Update

Dr. Shenise Johnson Thomas, Chief of External Relations & Development, stated that Representatives Sean Brennan and Bride Rose Sweeney attended the City Club Forum on April 14, 2024 to support Director Thomas. We continue

**MONTHLY  
ACTIVITY  
REPORT**  
Submitted

**BUILDING  
STATUS  
UPDATE**  
Presented

**ADVOCACY  
TASKFORCE  
UPDATE**  
Presented

to watch state legislation and look for any indicators of legislation that will impact the Library.

In response to Ms. Shakarian's inquiry, Dr. Johnson Thomas stated that OLC's Library Legislative Day will be held in April 2024 in Columbus. The Board is encouraged to participate, and details will be provided when they become available.

**FOUNDATION  
UPDATE**

Presented

Foundation Update

Dr. Shenise Johnson Thomas, Chief of External Relations & Development, stated that the focus is on upcoming committee meetings in preparation for the Foundation's board meeting on March 7, 2024, as well as Library Giving Day, which is in April 2024.

Mr. Parker thanked Dr. Johnson Thomas for her updates.

**DIVERSITY,  
EQUITY &  
INCLUSION  
UPDATE**

Presented

Diversity, Equity & Inclusion Update

Ashley Boyd, Director of Diversity, Equity and Inclusion, share that this 1<sup>st</sup> quarter DEI update, relates to people (our patrons and staff) for the month of January that included the following highlights:

- Rainbow Readers ERG will launch a spring photography program for local high school students, in partnership with the LGBTQ Center, in April of this year. (photographer Bridget Casewell)
- Cultural Diversity ERG has begun planning for an Eid al-Fitr (EID) celebration for staff and patrons in April at our Eastman Campus.
- Women's ERG (TOT) is planning a Lunch & Learn for staff for Women's History Month with guest speaker, Empowerment Coach Dr. Clotea Mack.

As she closed, Ms. Boyd invited the Board to tonight's Black History event at our Marting Luther King, Jr. Campus entitled: The Crown, The Art of Black Hair with keynote speaker Dr. Tameka Ellington and special guest presenter Dr. Angela Kyei of Cosmopolitan Dermatology. The program begins at 5:00pm.

Mr. Parker thanked Ms. Boyed for her update.



**OLD BUSINESS**

There were no items of Old Business to be discussed.

**NEW BUSINESS**

Mr. Parker introduced the following item of New Business.

Resolution Authorizing Cleveland Public Library to Explore Options for Collaborating with Old Brooklyn Community Development Corporation for Improvements to the South Brooklyn Branch

Mr. Parker moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Old Brooklyn Community Development Corporation ("Old Brooklyn CDC") is a non-profit community development corporation that focuses on promoting the Old Brooklyn neighborhood, attracting investment to the neighborhood, and improving the quality of life for those Clevelanders who live and work there; and

WHEREAS, Old Brooklyn CDC owns the land and buildings immediately south of and adjacent to the South Brooklyn branch and is in the early stages of planning for the redevelopment of the property; and

WHEREAS, The Library and Old Brooklyn CDC began discussing the CDC's vision for the future of the property and the various ways that the Library could be involved in May of 2020, but progress with the discussions slowed and eventually halted as the COVID-19 pandemic unfolded; and

WHEREAS, Old Brooklyn CDC contacted the Library expressing their renewed interest in exploring redevelopment options for their property that would also include the Library and are requesting the Library's support and collaboration in exploring these options; and

WHEREAS, The Library requests authority to explore issues relating to a collaboration with Old Brooklyn CDC regarding the redevelopment of Old Brooklyn CDC's property and potential options for the future of the

**RESOLUTION  
AUTHORIZING  
CLEVELAND  
PUBLIC LIBRARY  
TO EXPLORE  
OPTIONS FOR  
COLLABORATING  
WITH OLD  
BROOKLYN  
COMMUNITY  
DEVELOPMENT  
CORPORATION  
FOR  
IMPROVEMENTS  
TO THE SOUTH  
BROOKLYN  
BRANCH  
Approved**

South Brooklyn branch, which could include, without limitation, a joint venture to redevelop both properties or an architectural collaboration to make meaningful improvements to the community through repairs and renovations; now therefore be it

RESOLVED, The Board of Trustees of the Cleveland Public Library hereby authorizes the Executive Director, CEO or his designee, the Chief Operations Officer, and the Director of Legal Affairs, to explore the issues and options related to collaborating with Old Brooklyn Community Development Corporation for improvements to or redevelopment of the South Brooklyn branch.

John Lang, Chief Operations Officer, stated that this seeks authorization for the Library to explore options for collaborating with Old Brooklyn Community Development Corporation for improvements to the Old Brooklyn Branch.

Mr. Lang thanked Ms. Shakarian for her inquiry about how this will synchronize with the ongoing work for the Group 2 Projects of which South Brooklyn is a Group 2 project.

Mr. Lang explained that as described in the resolution, the CDC approached us in 2021 about the potential for a joint development agreement, which would incorporate both Library and CDC property in a joint use facility similar to MLK. Those conversations were fairly substantive and reached the concept design stage, but at that point the CDC's development partner pulled out of the project out due to economic considerations at the time.

Mr. Lang stated that there had been little dialogue with the CDC since 2021, but recently they re-approached the library about the potential for a joint development. The scope of the discussion could range from a shared parking area or combined green space up to reconsidering a joint use library-residential building.

Mr. Lang explained that this is a fairly broad resolution that commits the Library to nothing specific, but just to an ongoing dialogue as we consider potential courses of action.

In response to Mr. Corrigan's inquiry, Mr. Lang stated that in comparison to the size of our property, the CDC property is larger. The combined property is in the shape of a triangle. They have the wide base and we have the narrow point.

Mr. Corrigan stated that it makes sense to keep looking at possibilities there.

**PUBLIC COMMENT**

Ms. Rodriguez stated we received the following public comment from Damon Jones regarding Tech Central that will be included in the minutes. A response will be provided by Suzi Perez, Manager, Tech Central.

**Form Name:** Board of Trustees Contact Form  
**Submitted:** Feb 12, 2024 02:24 PM  
**Submission ID:** 15837031

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**Name:** Damon Jones

**Briefly describe your comment:** Patron Perspective on WI-Fi Policy change

**Email address (This will only be used to contact you if additional information is needed):** orangegrovespace@yahoo.com

**Your comments to the Board of Trustees:**

The newly established Hotspot quarantine policy is creating an unreasonable amount of time to check out a Public Hotspot. Lending wait time to check out a unit had from conception been around one week or less to get a Hotspot now with the current policy change its three weeks or more. Returning Hotspot should be made readily available for other library patrons. What a disservice to those who support the library's initiatives this policy is cumbersome and unwarranted. Make the Hotspot units available to others as they become available.

Ms. Rodriguez adjourned the Regular Board Meeting at  
1:18 p.m.

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Maritza Rodriguez  
President

---

Thomas D. Corrigan  
Secretary

## GIFT REPORT FOR JANUARY 2024

### LIBRARY SERVICE MATERIALS

DESCRIPTION	QUANTITY	
	Month	Year to date
Books	718	718
Periodicals	1	1
Publishers Gifts	1	1
Non-Print Materials	172	172
<b>Total Library Service Materials</b>	<b>892</b>	<b>892</b>

### TECHNOLOGY RESOURCES

Tech Gifts	0	0
<b>Total Technology Resources</b>	<b>0</b>	<b>0</b>

### MONEY GIFTS

FUND	PURPOSE	AMOUNT	
		Month	Year to date
General Fund	Unrestricted	\$ 1	\$ 1
Library Fund	Restricted	100	100
<b>Total Money Gifts</b>		<b>\$ 101</b>	<b>\$ 101</b>

### SUMMARY

CATEGORY	DONORS		QUANTITY	
	Month	Year to date	Month	Year to date
Library Service Materials	27	27	892	892
Technology Resources	0	0	0	0
Money Gifts	1	1	1	1
<b>TOTAL GIFTS</b>	<b>28</b>	<b>28</b>	<b>893</b>	<b>893</b>



6555 Carnegie Ave.  
Cleveland, OH 44103

☎ 216 752 8750

January 19, 2024

Mr. John Lang, PE  
Chief Operating Officer  
Cleveland Public Library  
john.lang@cpl.org

**Cleveland Public Library Facilities Master Plan Group 2 Update  
Scope & Fee Proposal for Professional Services**

Bialosky is pleased to have the opportunity to work with the CPL team to make updates to the CPL Facilities Master Plan (FMP), necessary for executing the Group 2 projects. We appreciate the opportunity to submit this scope and fee proposal for professional design services. This letter is written to describe our understanding of the scope and the services we propose to provide.

**Group 2 Projects**

The Branches included in this scope of work are as follows. Branches noted with an asterisk are those known to have scope modifications since the FMP release.

- Addison
- Carnegie West
- Collinwood \*
- East 131<sup>st</sup> Street \*
- Fleet
- Fulton \*
- Garden Valley
- Harvard Lee \*
- Langston Hughes
- Maintenance Facility
- Memorial Nottingham \*
- Mount Pleasant \*
- Rice
- South Brooklyn \*
- Sterling \*
- Union

### Scope of Work

- **Validate Project Scopes**
  - o Scope of Work recommendations will be reviewed for each branch and updated as necessary, consistent with the level of detail in the original CPL FMP.
    - Time for new site selection is not accounted for in this scope/fee.
- **Cost Estimating**
  - o Update estimate of probable costs, including escalated costs, associated with all deferred maintenance and recommendations.
  - o Update estimate of probable costs of renovations, alterations, expansions, and new construction.
- **Prioritization & Timeline**
  - o Provide a plan of priority for projects and a timeline for projects to occur.

### Project Timeline

- The goal is to have the CPL FMP Group 2 update completed by the fourth quarter of 2024.
- The scope of work will be completed in two phases.
  - o **Pre-Review Phase – Draft of CPL FMP Group 2 for CPL Review**
    - The Scope of Work described above, will be completed as a draft, for the purpose of a complete review by CPL.
    - We anticipate this phase to take approximately 3 months to complete (~March – May).
  - o A review by CPL of the completed Draft document will take place between phases. We anticipate this review to take approximately 2 months to complete (~June – July).
  - o **Post-Review Phase – Update and Finalization of CPL FMP Group 2**
    - Following the CPL review of the Draft, modifications will be made as necessary to the project scopes, the cost estimates, and the prioritization/timeline.
    - We anticipate this phase to take approximately 2 months to complete (~August – September).

### Fee

We propose to provide the professional services described within this proposal, for a fixed fee as follows:

- **Pre-Review Phase:**
  - o Bialosky Fee = \$58,000
  - o Regency Fee = \$21,400
  - o **TOTAL PRE-REVIEW PHASE FEE = \$79,400**

- Post-Review Phase:

- o The Post-Review fee is an estimate, based upon an unknown quantity of modifications that will be needed following CPL's review. If the actual scope of work differs by greater than 20% of the Post-Review Phase fee proposed, Bialosky reserves the right to resubmit a fee proposal.
- o Bialosky Fee = \$32,000
- o Regency Fee = \$5,200
- o TOTAL POST-REVIEW PHASE FEE = \$37,200

COMBINED TOTAL OF BOTH PHASES = \$116,600

Fees will be billed to CPL monthly on a phase-by-phase basis, according to our progress.

Reimbursables

We propose a total reimbursable not-to-exceed allowance of \$500 for printing costs and mileage. Printing would be for owner reviews and presentations, as requested.

Project Team

The update to the Facilities Master Plan will be executed by the same team that authored the original FMP:

- Aaron Hill - Principal-in-Charge
- Ben Crabtree - Project Manager
- Emily Williams - Project Architect
- Regency Construction - Cost Estimating

Thank you for your consideration in reviewing this proposal. If you have any suggestions for modifying it to better suit your needs, please contact me at any time.

We are excited about the prospect of working on this project with the CPL team and look forward to getting started.

Respectfully Submitted,



Aaron Hill  
AIA, LEED AP  
Principal

APPROVED:

By:

Title:

Date:



Cleveland Public Library  
2024

February 7, 2024

Cuyahoga County Budget Commission  
Attention: Bryan Dunn  
1218 Ontario Street  
Cleveland, Ohio 44113

Dear Bryan,

Cleveland Public Library requests a Certificate of Estimated Resources as noted below for the following funds:

Fund Number	Fund Description	Actual Unencumbered Balance as of 1-Jan-24	"Taxes/PLF" from:	Requested "Taxes/PLF" to	"Other Sources" from:	Requested "Other Sources" to	Overall Increase/ (Decrease)
<b>General Fund</b>							
101	General Fund	\$ 29,685,991.14	\$ 38,385,230.00	\$ 38,385,230.00	\$ 3,032,265.00	\$ 3,032,265.00	\$ -
<b>Special Revenue Fund</b>							
201	Anderson	\$ 429,106.77			\$ -	\$ -	\$ -
202	Endowment for the Blind	\$ 3,355,437.78			\$ -	\$ -	\$ -
203	Founders	\$ 4,588,092.95			\$ 105,062.36	\$ 143,562.36	\$ 38,500.00
204	Kaiser	\$ 165,205.80			\$ -	\$ -	\$ -
205	Kraley	\$ 197,447.51			\$ -	\$ -	\$ -
206	Library	\$ 224,938.13			\$ -	\$ -	\$ -
207	Pepke	\$ 196,763.13			\$ -	\$ -	\$ -
208	Wickwire	\$ 2,017,360.42			\$ -	\$ -	\$ -
209	Wittke	\$ 125,217.48			\$ -	\$ -	\$ -
210	Young	\$ 6,459,609.96			\$ 52,000.00	\$ 52,000.00	\$ -
226	Judd	\$ 436,065.53			\$ 260,000.00	\$ 260,000.00	\$ -
228	Lockwood Thompson	\$ 161,363.38			\$ 210,000.00	\$ 210,000.00	\$ -
230	Schweinfurth	\$ 305,916.72			\$ 50,000.00	\$ 50,000.00	\$ -
231	CLEVNET	\$ 677,621.46			\$ 5,490,449.86	\$ 5,490,449.86	\$ -
232	Stevens Employee Engagement	\$ 245,651.06			\$ -	\$ -	\$ -
233	Public Artwork	\$ 623,333.00			\$ -	\$ -	\$ -
251	OLBPD	\$ 710,038.18			\$ 1,508,194.00	\$ 1,508,194.00	\$ -
254	MyCom	\$ (14,943.45)			\$ 14,943.45	\$ 14,943.45	\$ -
257	Tech Centers	\$ 109,848.35			\$ -	\$ 10,000.00	\$ 10,000.00
258	Early Literacy	\$ 58,632.95			\$ 250,000.00	\$ 354,916.81	\$ 104,916.81
259	Rice Solar Panel System	\$ 909.96			\$ -	\$ -	\$ -
260	Coronavirus Relief Fund	\$ (138,000.00)			\$ 138,000.00	\$ 138,000.00	\$ -
		\$ 20,035,617.07			\$ 8,078,648.87	\$ 8,232,066.48	\$ (153,416.31)
<b>Other Sources</b>							
301	Debt Service	\$ 64,973.85	\$ -	\$ -	\$ 3,236,624.00	\$ 3,236,624.00	\$ -
<b>Capital Projects Fund</b>							
401	Building and Repair	\$ 32,203,712.81			\$ 2,400,000.00	\$ 2,400,000.00	\$ -
402	Construction - Tax-Exempt	\$ 1,716,070.92			\$ -	\$ 257,631.37	\$ 257,631.37
403	Construction - Taxable	\$ 1,387,611.68			\$ -	\$ 89,291.03	\$ 89,291.03
<b>Retention Fund</b>							
501	Abel	\$ 306,214.54			\$ -	\$ -	\$ -
502	Ambler	\$ 3,247.18			\$ -	\$ -	\$ -
503	Beard	\$ 49,536.03			\$ -	\$ -	\$ -
504	Klein	\$ 7,648.49			\$ -	\$ -	\$ -
505	Malon/Schroeder	\$ 235,392.99			\$ -	\$ -	\$ -
506	McDonald	\$ 259,673.75			\$ -	\$ -	\$ -
507	Ratner	\$ 133,946.53			\$ -	\$ -	\$ -
508	Root	\$ 53,785.34			\$ -	\$ -	\$ -
509	Sugarman	\$ 103,964.06			\$ -	\$ -	\$ -
510	Thompson	\$ 146,121.49			\$ -	\$ -	\$ -
511	Weldenthal	\$ 9,586.33			\$ -	\$ -	\$ -
512	White	\$ 2,604,014.14			\$ -	\$ -	\$ -
513	Beard Anna Young	\$ 52,778.69			\$ -	\$ -	\$ -
514	Paulson	\$ 10,328.15			\$ -	\$ -	\$ -
		\$ 10,752,477.74			\$ -	\$ -	\$ -
<b>Agency Funds</b>							
901	Unclaimed Funds	\$ 10,932.58			\$ -	\$ -	\$ -
905	CLEVNET Fines & Fees	\$ 4,612.85			\$ -	\$ -	\$ -

The reason for the Increase/decrease in Estimated Resources:

An Increase in Other Sources-Special Revenue of \$153,416.81 relating to an increase in the the Founders fund for the \$10,000 grant from the CPLF for Girl Power and Man up programs, \$7,500 grant from the ULC (passed through from CPLF) for the Barbershop program; \$21,000 for Cuyahoga Reads-to be reimbursed from Euclid Public Library; an Increase in the Tech Centers fund relating to the \$10,000 Refresh & Retool grant for the BBTTC; and an increase in the Early Literacy fund of \$104,916.81 relating to the United Way grant for from Bruening Foundation for Family Space programming.

An Increase in Other Sources-Capital Projects of \$346,922.40 for projected investment earnings.

Thank You,  
*Carrie Hvenichy*  
Treasurer/CFO  
Cleveland Public Library

Form Prescribed by the Bureau of Inspection and Supervision of Public Offices.  
County Auditor's Form No. 139

**AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES**

Based on 91.15% current collection of current levy for previous tax year.

Revised Code 5705.36 (Library)

Office of the Budget Commission, Cuyahoga County, Ohio.

Cleveland, Ohio

February 8, 2024

To the Board of Library Trustees of the:

**Cleveland Library**

The following is the amended official certificate of estimated resources for the fiscal year beginning January 1st, 2024, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

Fund	Unencumbered Balance	General Property Tax	P.L.F.	Other Sources	Total
General Fund	\$29,685,991.14	\$38,385,230.00	\$27,492,286.64	\$3,032,265.00	\$98,595,772.78
Special Revenue	\$20,935,617.07			\$8,232,066.48	\$29,167,683.55
Debt Service	\$64,973.85			\$3,236,624.00	\$3,301,597.85
Capital	\$35,307,395.41			\$2,746,922.40	\$38,054,317.81
Permanent	\$3,976,237.71			\$0.00	\$3,976,237.71
Agency	\$15,545.43			\$0.00	\$15,545.43
<b>Totals/Subtotals</b>	<b>\$89,985,760.61</b>	<b>\$38,385,230.00</b>	<b>\$27,492,286.64</b>	<b>\$17,247,877.88</b>	<b>\$173,111,155.13</b>

*Robin P. ...*

**Budget**

*[Signature]*

**Commission**

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**CLEVELAND PUBLIC LIBRARY  
2024 APPROPRIATION: SECOND AMENDMENT  
FEBRUARY 15, 2024**

**GENERAL FUND**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
Cash January 1	29,685,991.14	-	29,685,991.14
Taxes - General Property	35,885,230.00	-	35,885,230.00
Public Library Fund (PLF)	27,492,286.64	-	27,492,286.64
State Rollbacks/Homestead	2,500,000.00	-	2,500,000.00
Fines and Fees	158,180.00	-	158,180.00
Earned Interest	2,282,878.00	-	2,282,878.00
Restricted Gifts	-	-	-
Unrestricted Gifts	-	-	-
Miscellaneous	591,207.00	-	591,207.00
Return of Advances/(Advances Out)	-	-	-
<b>TOTAL RESOURCES</b>	<b>98,595,772.78</b>	-	<b>98,595,772.78</b> (3)

APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
Salaries/Benefits	45,559,727.24	-	45,559,727.24
Supplies	985,101.80	-	985,101.80
Purchased/Contracted Services	11,720,456.29	-	11,720,456.29
Library Materials/ Information	8,159,951.15	-	8,159,951.15
Capital Outlay	1,361,416.80	-	1,361,416.80
Other Objects	212,939.62	-	212,939.62
<b>SUBTOTAL OPERATING</b>	<b>67,999,592.90</b>	-	<b>67,999,592.90</b>
Transfers	3,236,624.00	-	3,236,624.00
<b>TOTAL APPROPRIATION</b>	<b>71,236,216.90</b>	-	<b>71,236,216.90</b>

**CLEVELAND PUBLIC LIBRARY  
2024 APPROPRIATION: SECOND AMENDMENT  
FEBRUARY 15, 2024**

**SPECIAL REVENUE FUNDS**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	29,014,266.74	153,416.81	29,167,683.55 (4)

APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
Anderson	15,000.00	-	15,000.00
Endowment for the Blind	-	-	-
Founders	1,046,603.68	17,500.00	1,064,103.68
Kaiser	-	-	-
Kraley	23,000.00	-	23,000.00
Library	20,000.00	-	20,000.00
Pepke	5,000.00	-	5,000.00
Wickwire	-	-	-
Wittke	-	-	-
Young	-	-	-
Judd	696,065.53	-	696,065.53
Lockwood Thompson	371,362.38	-	371,362.38
Schweinfurth	50,000.00	-	50,000.00
CLEVNET	6,168,071.32	-	6,168,071.32
Stevens	25,000.00	-	25,000.00
Public Artwork	623,333.00	-	623,333.00
LSTA-OLBPD	2,218,232.18	-	2,218,232.18
MyCom	-	-	-
Learning Centers	-	-	-
Tech Centers	109,848.35	10,000.00	119,848.35
Early Literacy	308,632.95	104,916.81	413,549.76
Rice Solar Panel System	-	-	-
Coronavirus Relief Fund	-	-	-
<b>TOTAL APPROPRIATION</b>	<b>11,680,149.39</b>	<b>132,416.81</b>	<b>11,812,566.20</b>

**CLEVELAND PUBLIC LIBRARY  
2024 APPROPRIATION: SECOND AMENDMENT  
FEBRUARY 15, 2024**

**DEBT SERVICE FUND**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	3,301,597.85	-	3,301,597.85
APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
DEBT SERVICE	3,292,250.00	-	3,292,250.00

**CAPITAL PROJECT FUNDS**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	37,707,395.41	346,922.40	38,054,317.81 (5)
APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
Building & Repair	8,559,924.88	1,348,291.20	9,908,216.08
Construction - Tax-Exempt	1,716,070.92	257,631.37	1,973,702.29
Construction - Taxable	850,594.84	95,962.53	946,557.37
<b>TOTAL APPROPRIATION</b>	<b>11,126,590.64</b>	<b>1,701,885.10</b>	<b>12,828,475.74</b>

**CLEVELAND PUBLIC LIBRARY  
2024 APPROPRIATION: SECOND AMENDMENT  
FEBRUARY 15, 2024**

**PERMANENT FUNDS**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	3,976,237.71	-	3,976,237.71 (6)

APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
Abel	7,500.00	-	7,500.00
Ambler	-	-	-
Beard	7,000.00	-	7,000.00
Klein	1,000.00	-	1,000.00
Malon/Schroeder	29,000.00	-	29,000.00
McDonald	9,461.00	-	9,461.00
Ratner	5,000.00	-	5,000.00
Root	-	-	-
Sugarman	15,000.00	-	15,000.00
Thompson	-	-	-
Weidenthal	-	-	-
White	100,000.00	-	100,000.00
Beard Anna Young	15,000.00	-	15,000.00
<b>TOTAL APPROPRIATION</b>	<b>188,961.00</b>	<b>-</b>	<b>188,961.00</b>

**AGENCY FUNDS**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	15,545.43	-	15,545.43

APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Fund Balance/
Unclaimed Funds	10,932.58	-	10,932.58
CLEVNET Fines & Fees	4,612.85	-	4,612.85
<b>TOTAL APPROPRIATION</b>	<b>15,545.43</b>	<b>-</b>	<b>15,545.43</b>

**CLEVELAND PUBLIC LIBRARY  
2024 APPROPRIATION: SECOND AMENDMENT  
FEBRUARY 15, 2024**

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(1) Certificate dated January 25, 2024

(2) Certificate dated February 8, 2024

(3) \$29,472,991.14 unencumbered cash carried forward plus the repayment of advances to be made from MyCom of \$75,000 and CRF of \$138,000 plus \$68,909,781.64 certified operating revenue produces the balance available for appropriation in 2024 (plus \$12,722,313.90 12/31/23 encumbered cash)  
( $\$29,472,991.14 + \$75,000 + \$138,000 + \$68,909,781.64 = \$98,595,772.78$ )

(4) \$21,148,617.07 unencumbered cash carried forward less the repayment of advances to be made from MyCom of \$75,000 and CRF of \$138,000 plus \$8,232,066.48 additional revenue to receive in 2024 produces the certified revenue of \$29,167,683.55.

Non-expendable principal amounts of \$2,492,057.50 in Anderson, Founders and Wickwire Funds are included in the certified fund balances, but are not available for appropriation.

( $\$29,167,683.55 - \$2,492,057.50 = \$26,675,626.05$  available for appropriation (plus \$1,245,370.34 12/31/23 encumbered cash).

(5) \$35,307,395.41 unencumbered cash carried forward plus \$2,746,922.40 additional revenue to receive in 2024 produces the balance available for appropriation in 2024 (plus \$17,539,784.99 12/31/23 encumbered cash).

( $\$35,307,395.41 + \$2,746,922.40 = \$38,054,317.81$ )

(6) \$4,909,338.49 unencumbered cash carried forward less non-expendable principal amounts of \$933,100.78 produces the balance available for appropriation in 2024 (plus \$50,277.58 12/31/23 encumbered cash).

( $\$4,909,338.49 - \$933,100.78 = \$3,976,237.71$ )

Non-expendable principal amounts of \$933,100.78 are not included in either the certified fund balances or the appropriated amounts.

CLEVELAND PUBLIC LIBRARY  
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES  
FOR THE PERIOD JANUARY 1 – JANUARY 31, 2024

*Cassie Henricky*

FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES



**Cleveland Public Library**  
**Revenues, Expenditures and Changes in Fund Balance**  
**For the Period Ending January 31, 2024**

	<b>General Fund</b>	<b>Special Revenue</b>	<b>Debt Service</b>	<b>Capital Projects</b>	<b>Permanent</b>	<b>Agency</b>	<b>Total</b>
41 Taxes	2,458,000.00	0.00	0.00	0.00	0.00	0.00	2,458,000.00
42 Intergovernmental	2,013,812.69	226,723.00	0.00	0.00	0.00	0.00	2,240,535.69
43 Fines & Fees	10,496.46	0.00	0.00	0.00	0.00	0.00	10,496.46
44 Investment Earnings	174,937.61	144,592.65	1,041.64	71,139.91	33,640.80	0.00	425,352.61
45 Charges for Services	0.00	1,887,725.43	0.00	0.00	0.00	0.00	1,887,725.43
46 Contributions & Donations	0.94	100.00	0.00	0.00	0.00	0.00	100.94
48 Miscellaneous Revenue	128,593.75	0.00	0.00	0.00	0.00	6,963.21	135,556.96
<b>Total Revenues</b>	<b>\$ 4,785,841.45</b>	<b>\$ 2,259,141.08</b>	<b>\$ 1,041.64</b>	<b>\$ 71,139.91</b>	<b>\$ 33,640.80</b>	<b>\$ 6,963.21</b>	<b>\$ 7,157,768.09</b>
51 Salaries/Benefits	3,557,284.66	271,330.71	0.00	0.00	1,387.46	0.00	3,830,002.83
52 Supplies	40,126.81	4,235.15	0.00	1,014.34	0.00	0.00	45,376.30
53 Purchased/Contracted Services	2,078,335.33	101,919.23	0.00	0.00	0.00	0.00	2,180,254.56
54 Library Materials	26,335.87	0.00	0.00	0.00	0.00	0.00	26,335.87
55 Capital Outlay	28,112.82	404.12	0.00	496,558.74	0.00	0.00	525,075.68
56 Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57 Miscellaneous Expenses	39,243.51	1,852.65	0.00	0.00	0.00	4,612.85	45,709.01
<b>Total Expenditures</b>	<b>\$ 5,769,439.00</b>	<b>\$ 379,741.86</b>	<b>\$ 0.00</b>	<b>\$ 497,573.08</b>	<b>\$ 1,387.46</b>	<b>\$ 4,612.85</b>	<b>\$ 6,652,754.25</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$(983,597.55)</b>	<b>\$ 1,879,399.22</b>	<b>\$ 1,041.64</b>	<b>\$(426,433.17)</b>	<b>\$ 32,253.34</b>	<b>\$ 2,350.36</b>	<b>\$ 505,013.84</b>
95 Notes Issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00
98 Advances	0.00	0.00	0.00	0.00	0.00	0.00	0.00
99 Transfers	(3,236,624.00)	0.00	3,236,624.00	0.00	0.00	0.00	0.00
<b>Total Other Sources / Uses</b>	<b>\$(3,236,624.00)</b>	<b>\$ 0.00</b>	<b>\$ 3,236,624.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Revenue &amp; Other Sources Over/ (Under) Expenditures &amp; Other Uses</b>	<b>\$(4,220,221.55)</b>	<b>\$ 1,879,399.22</b>	<b>\$ 3,237,665.64</b>	<b>\$(426,433.17)</b>	<b>\$ 32,253.34</b>	<b>\$ 2,350.36</b>	<b>\$ 505,013.84</b>
<b>Beginning Year Cash Balance</b>	<b>\$ 42,195,290.22</b>	<b>\$ 22,393,987.41</b>	<b>\$ 0.00</b>	<b>\$ 52,847,180.40</b>	<b>\$ 4,959,616.07</b>	<b>\$ 15,545.43</b>	<b>\$ 122,476,593.38</b>
<b>Current Cash Balance</b>	<b>\$ 37,975,025.16</b>	<b>\$ 24,273,386.63</b>	<b>\$ 3,302,639.49</b>	<b>\$ 52,420,747.23</b>	<b>\$ 4,991,869.41</b>	<b>\$ 17,895.79</b>	<b>\$ 122,981,563.71</b>

**Cleveland Public Library**  
**Certified Revenue, Appropriations and Balances**  
**General Fund**  
**For the Period Ending January 31, 2024**

	<u>Certified Revenue (1)</u>	<u>Income To Date</u>	<u>Balance</u>	<u>Percent To Date</u>	<u>Percent Prior Year</u>
PLF State Income Tax	27,492,287	2,002,392	25,489,894	7%	8%
General Property Tax	35,885,230	2,458,000	33,427,230	7%	7%
Rollback, Homestead	2,500,000	3,420	2,496,580	0%	0%
State Aid	0	8,000	(8,000)	100%	0%
Fines & Fees	158,180	10,496	147,684	7%	6%
Investment Earnings	2,282,878	174,938	2,107,940	8%	9%
Contributions	0	1	(1)	100%	0%
Miscellaneous	591,207	128,594	462,613	22%	1%
Return of Advances Out	0	0	0		
<b>Total</b>	<b><u>\$ 68,909,782</u></b>	<b><u>\$ 4,785,841</u></b>	<b><u>\$ 64,123,940</u></b>	<b><u>7%</u></b>	<b><u>7%</u></b>

	<u>Appropriation(2)</u>	<u>Expended/ Encumbered</u>	<u>Balance</u>	<u>Percent To Date (3)</u>	<u>Percent Prior Year</u>
Salaries/Benefits	47,458,665	3,610,953	43,847,713	8%	7%
Supplies	1,094,628	159,302	935,326	15%	14%
Purchased Services	14,701,821	7,566,570	7,135,251	51%	51%
Library Materials	15,238,807	7,046,698	8,192,110	46%	49%
Capital Outlay	2,001,699	646,990	1,354,708	32%	27%
Other	226,287	80,349	145,938	36%	41%
<b>Subtotal</b>	<b><u>\$ 80,721,907</u></b>	<b><u>\$ 19,110,862</u></b>	<b><u>\$ 61,611,045</u></b>	<b><u>24%</u></b>	<b><u>24%</u></b>
Advances Out	0	0	0		
Transfers Out	3,236,624	3,236,624	0	100%	100%
<b>Total</b>	<b><u>\$ 83,958,531</u></b>	<b><u>\$ 22,347,486</u></b>	<b><u>\$ 61,611,045</u></b>	<b><u>27%</u></b>	<b><u>27%</u></b>

Note (1): Certificate from Cuyahoga County Budget Commission dated January 25, 2024.

Note (2): Total Amended Appropriation of \$71,236,216.90 plus carried forward encumbrance of \$12,722,313.90.

Note (3): Subtotal includes 7% expended and 17% encumbered.

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending January 31, 2024**

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
51110	Professional Salaries	14,381,217.89	14,912,338.74	1,049,125.38	0.00	13,863,213.36
51120	Clerical Salaries	11,916,354.08	12,340,931.53	852,742.61	0.00	11,488,188.92
51130	Non-Clerical Salaries	1,360,194.59	1,400,772.60	80,640.89	0.00	1,320,131.71
51140	Buildings Salaries	5,672,828.50	5,860,647.64	380,364.89	0.00	5,480,282.75
51150	Other Salaries	439,193.09	455,765.29	33,416.09	0.00	422,349.20
51180	Severance Pay	0.00	164,839.87	159,501.60	0.00	5,338.27
51190	Non-Base Pay	623,077.95	673,135.05	132,696.03	0.00	540,439.02
51400	OPERS	4,843,762.46	5,019,892.60	357,068.80	0.00	4,662,823.80
51610	Health Insurance	5,337,068.45	5,565,849.19	450,845.19	0.00	5,115,004.00
51611	Dental Insurance	209,721.36	227,143.75	17,231.20	0.00	209,912.55
51612	Vision Insurance	15,901.03	15,902.08	1,268.91	0.00	14,633.17
51620	Life Insurance	30,558.99	32,872.03	2,309.94	0.00	30,562.09
51625	Short Term Disability Insuranc	50,432.18	52,556.18	4,179.45	0.00	48,376.73
51630	Workers Compensation	105,579.71	113,874.65	(2,020.76)	8,294.94	107,600.47
51640	Unemployment Compensation	25,000.00	49,068.81	0.00	24,068.81	25,000.00
51650	Medicare - ER	476,514.35	496,225.09	36,886.53	1,215.85	458,122.71
51900	Other Benefits	22,322.61	23,145.89	1,027.91	11,558.08	10,559.90
51920	Employee Reimbursement Benefi	50,000.00	53,704.40	0.00	8,530.50	45,173.90
	<b>Salaries/Benefits</b>	<b>\$45,559,727.24</b>	<b>\$47,458,665.39</b>	<b>\$ 3,557,284.66</b>	<b>\$ 53,668.18</b>	<b>\$ 43,847,712.55</b>
52110	Office Supplies	24,750.00	25,837.81	457.21	2,836.49	22,544.11
52120	Stationery	36,500.00	41,937.21	176.40	5,383.79	36,377.02
52130	Duplication Supplies	27,500.00	27,984.80	534.41	0.00	27,450.39
52140	Hand Tools	500.00	500.00	0.00	0.00	500.00
52150	Book Repair Supplies	51,400.00	51,755.27	375.84	0.00	51,379.43

**Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending January 31, 2024**

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
52210	Janitorial Supplies	106,400.00	106,635.88	1,651.24	24,058.54	80,926.10
52220	Electrical Supplies	110,000.00	111,643.88	2,075.77	982.93	108,585.18
52230	Maintenance Supplies	246,114.00	276,040.61	5,183.67	29,208.46	241,648.48
52240	Uniforms	42,693.00	54,343.16	868.16	10,782.00	42,693.00
52300	Motor Vehicle Supplies	65,000.00	76,150.29	4,687.10	7,027.00	64,436.19
52900	Other Supplies	274,244.80	321,798.98	24,117.01	38,895.84	258,786.13
	<b>Supplies</b>	<b>\$985,101.80</b>	<b>\$1,094,627.89</b>	<b>\$ 40,126.81</b>	<b>\$ 119,175.05</b>	<b>\$ 935,326.03</b>
53100	Travel/Meetings	75,000.00	90,224.66	879.77	18,426.67	70,918.22
53210	Telecommunications	276,360.00	289,078.63	2,696.61	227,381.90	59,000.12
53230	Postage/Freight	72,000.00	79,140.89	5,052.59	2,369.62	71,718.68
53240	PR/Other Communications	362,500.00	433,887.36	6,615.04	65,188.36	362,083.96
53310	Building Repairs	950,000.00	1,144,403.81	35,847.00	186,663.04	921,893.77
53320	Machine Repairs	42,000.00	43,154.91	232.88	922.03	42,000.00
53340	Building Maintenance	652,776.28	935,489.27	120,561.57	180,267.03	634,660.67
53350	Machine Maintenance	169,481.00	215,047.71	1,020.33	44,374.54	169,652.84
53360	Computer Maintenance	440,517.90	594,878.48	6,853.82	153,535.44	434,489.22
53370	Motor Vehicle Repairs/Maint	27,000.00	35,413.66	4,529.36	8,851.18	22,033.12
53380	Contract Security	218,957.13	1,103,922.11	41,685.78	843,279.20	218,957.13
53390	Landscaping	60,000.00	94,152.00	1,500.00	37,452.00	55,200.00
53400	Insurance	635,282.00	635,282.00	(3.00)	0.00	635,285.00
53510	Rent/Leases	187,904.89	259,907.43	6,044.22	153,826.67	100,036.54
53520	Equipment Rental	36,415.72	47,152.01	780.19	11,022.76	35,349.06
53610	Electricity	1,610,000.00	1,668,179.11	131,956.30	1,425,667.11	110,555.70
53620	Gas	221,000.00	256,085.43	29,116.88	204,568.55	22,400.00

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending January 31, 2024**

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
53630	Chilled Water	683,824.00	855,248.70	15,261.76	839,986.94	0.00
53640	Water/Sewer	196,000.00	227,925.25	7,916.91	207,652.54	12,355.80
53710	Professional Services	1,861,561.13	2,677,328.31	85,650.87	799,330.38	1,792,347.06
53720	Auditors Fees	935,875.00	1,007,628.40	0.00	71,753.40	935,875.00
53730	Bank Service Charges	10,260.00	10,260.00	848.75	0.00	9,411.25
53800	Library Material Control	317,560.00	318,251.42	0.00	691.42	317,560.00
53900	Other Purchased Services	1,678,181.24	1,679,779.24	1,573,287.70	5,024.00	101,467.54
	<b>Purchased/Contracted Services</b>	<b>\$11,720,456.29</b>	<b>\$14,701,820.79</b>	<b>\$ 2,078,335.33</b>	<b>\$ 5,488,234.78</b>	<b>\$ 7,135,250.68</b>
54110	Books	2,026,000.00	4,025,557.27	12,576.35	1,952,541.55	2,060,439.37
54120	Continuations	475,000.00	993,333.27	722.13	542,533.81	450,077.33
54210	Periodicals	975,000.00	1,407,531.09	7,244.10	414,712.30	985,574.69
54220	Microforms	2,500.00	18,375.00	0.00	15,875.00	2,500.00
54310	Video Media	1,060,000.00	1,748,755.21	4,602.29	674,536.71	1,069,616.21
54320	Audio Media - Spoken	55,100.00	133,789.22	0.00	78,234.35	55,554.87
54325	Audio Media - Music	130,050.00	213,594.95	0.00	81,686.52	131,908.43
54500	Database Services	1,120,000.00	1,954,164.26	0.00	834,164.26	1,120,000.00
54530	eMedia	2,037,126.52	3,986,716.95	0.00	1,949,452.89	2,037,264.06
54600	Interlibrary Loan	5,000.00	8,128.70	0.00	3,128.70	5,000.00
54710	Bookbinding	40,000.00	59,014.78	0.00	19,014.78	40,000.00
54720	Preservation Services	50,363.00	62,624.60	0.00	12,261.60	50,363.00
54730	Preservation Boxing	8,000.00	10,270.00	1,191.00	1,079.00	8,000.00
54790	Preservation Reformatting	25,811.63	32,573.83	0.00	6,762.20	25,811.63
54905	Other LM-Hotspots	150,000.00	584,377.98	0.00	434,377.98	150,000.00
	<b>Library Materials</b>	<b>\$8,159,951.15</b>	<b>\$15,238,807.11</b>	<b>\$ 26,335.87</b>	<b>\$ 7,020,361.65</b>	<b>\$ 8,192,109.59</b>

**Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending January 31, 2024**

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
55300	Construction/Improvements	0.00	22,750.00	0.00	22,750.00	0.00
55510	Furniture	221,233.80	260,411.91	0.00	39,178.11	221,233.80
55520	Equipment	373,933.00	506,458.18	13,497.16	124,609.80	368,351.22
55530	Computer Hardware	586,250.00	616,431.02	766.96	29,414.06	586,250.00
55540	Software	60,000.00	475,647.40	13,848.70	402,925.50	58,873.20
55700	Motor Vehicles	120,000.00	120,000.00	0.00	0.00	120,000.00
	<b>Capital Outlay</b>	<b>\$1,361,416.80</b>	<b>\$2,001,698.51</b>	<b>\$ 28,112.82</b>	<b>\$ 618,877.47</b>	<b>\$ 1,354,708.22</b>
57100	Memberships	107,739.62	110,839.62	37,986.71	21,118.91	51,734.00
57200	Taxes	7,200.00	14,104.51	460.04	13,644.47	0.00
57500	Refunds/Reimbursements	98,000.00	101,342.98	796.76	6,342.53	94,203.69
	<b>Miscellaneous Expenses</b>	<b>\$212,939.62</b>	<b>\$226,287.11</b>	<b>\$ 39,243.51</b>	<b>\$ 41,105.91</b>	<b>\$ 145,937.69</b>
	<b>Advances</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
59900	Transfers Out	3,236,624.00	3,236,624.00	3,236,624.00	0.00	0.00
	<b>Transfers</b>	<b>\$3,236,624.00</b>	<b>\$3,236,624.00</b>	<b>\$ 3,236,624.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
	<b>TOTAL</b>	<b>\$71,236,216.90</b>	<b>\$83,958,530.80</b>	<b>\$ 9,006,063.00</b>	<b>\$ 13,341,423.04</b>	<b>\$ 61,611,044.76</b>

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending January 31, 2024**

		Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
101	General Fund	42,195,290.22	4,785,841.45	9,006,063.00	13,341,423.04	24,633,645.63
	<b>Total General Fund</b>	<b>\$ 42,195,290.22</b>	<b>\$ 4,785,841.45</b>	<b>\$ 9,006,063.00</b>	<b>\$ 13,341,423.04</b>	<b>\$ 24,633,645.63</b>
201	Anderson	429,106.77	2,568.69	0.00	0.00	431,675.46
202	Endowment for the Blind	3,355,437.78	0.00	0.00	0.00	3,355,437.78
203	Founders	4,783,535.24	157,965.86	11,174.33	191,170.73	4,739,156.04
204	Kaiser/Brunckhart	165,205.80	0.00	0.00	0.00	165,205.80
205	Kraley	198,582.40	2,397.05	0.00	1,134.89	199,844.56
206	Library	225,038.13	(6,043.57)	100.00	0.00	218,894.56
207	Pepke	196,763.13	1,307.53	0.00	0.00	198,070.66
208	Wickwire	2,017,360.42	0.00	0.00	0.00	2,017,360.42
209	Wittke	125,217.48	0.00	0.00	0.00	125,217.48
210	Young	6,459,609.96	(13,528.98)	0.00	0.00	6,446,080.98
226	Judd	457,670.11	0.00	13,007.71	10,806.19	433,856.21
228	Lockwood Thompson Memorial	213,118.29	0.00	1,312.80	58,806.47	152,999.02
230	Schweinfurth	305,916.72	0.00	0.00	0.00	305,916.72
231	CLEVNET	1,339,256.37	1,887,725.43	219,246.12	1,758,741.51	1,248,994.17
232	Stevens Employee Engagement	245,651.06	0.00	0.00	0.00	245,651.06
233	Public Artwork	773,809.19	0.00	17,857.15	132,619.04	623,333.00
251	OLBPD-Library for the Blind	762,574.33	125,683.00	102,874.16	32,480.13	752,903.04
254	MyCom	60,056.55	0.00	0.00	0.00	60,056.55
257	Tech Centers	111,504.65	0.00	3,077.87	109.96	108,316.82
258	Early Literacy	65,993.97	0.00	11,091.72	3,178.19	51,724.06
259	Rice Solar Panel System	102,579.06	26.07	0.00	101,669.10	936.03
260	Coronavirus Relief Fund	0.00	101,040.00	0.00	0.00	101,040.00
	<b>Total Special Revenue Funds</b>	<b>\$ 22,393,987.41</b>	<b>\$ 2,259,141.08</b>	<b>\$ 379,741.86</b>	<b>\$ 2,290,716.21</b>	<b>\$ 21,982,670.42</b>

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending January 31, 2024**

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
301 Debt Service	64,973.85	3,237,665.64	0.00	0.00	3,302,639.49
<b>Total Debt Service Fund</b>	<b>\$ 64,973.85</b>	<b>\$ 3,237,665.64</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 3,302,639.49</b>
401 Building & Repair	36,647,764.13	0.00	16,430.40	11,022,351.64	25,608,982.09
402 Construction - Tax-Exempt	11,720,494.77	53,765.38	96,371.53	10,147,519.98	1,530,368.64
403 Construction - Taxable	4,478,921.50	17,374.53	384,771.15	2,706,538.67	1,404,986.21
<b>Total Capital Project Funds</b>	<b>\$ 52,847,180.40</b>	<b>\$ 71,139.91</b>	<b>\$ 497,573.08</b>	<b>\$ 23,876,410.29</b>	<b>\$ 28,544,336.94</b>
501 Abel	316,214.54	1,963.91	0.00	0.00	318,178.45
502 Ambler	3,447.18	0.00	0.00	0.00	3,447.18
503 Beard	59,419.96	451.74	0.00	998.00	58,873.70
504 Klein	8,148.49	264.45	0.00	0.00	8,412.94
505 Malon/Schroeder	346,100.33	5,123.17	1,387.46	0.00	349,836.04
506 McDonald	268,605.35	0.00	0.00	0.00	268,605.35
507 Ratner	138,946.53	1,352.91	0.00	0.00	140,299.44
508 Root	59,785.34	0.00	0.00	0.00	59,785.34
509 Sugarman	252,341.50	1,992.82	0.00	0.00	254,334.32
510 Thompson	189,875.24	0.00	0.00	0.00	189,875.24
511 Weidenthal	10,086.33	0.00	0.00	0.00	10,086.33
512 White	3,027,473.01	22,491.80	0.00	48,572.24	3,001,392.57
513 Beard Anna Young	120,059.70	0.00	0.00	0.00	120,059.70
514 Paulson	159,112.57	0.00	0.00	0.00	159,112.57
<b>Total Permanent Funds</b>	<b>\$ 4,959,616.07</b>	<b>\$ 33,640.80</b>	<b>\$ 1,387.46</b>	<b>\$ 49,570.24</b>	<b>\$ 4,942,299.17</b>
901 Unclaimed Funds	10,932.58	200.00	0.00	0.00	11,132.58
905 CLEVNET Fines & Fees	4,612.85	6,763.21	4,612.85	0.00	6,763.21
<b>Total Agency Funds</b>	<b>\$ 15,545.43</b>	<b>\$ 6,963.21</b>	<b>\$ 4,612.85</b>	<b>\$ 0.00</b>	<b>\$ 17,895.79</b>
<b>Total All Funds</b>	<b>\$ 122,476,593.38</b>	<b>\$ 10,394,392.09</b>	<b>\$ 9,889,378.25</b>	<b>\$ 39,558,119.78</b>	<b>\$ 83,423,487.44</b>



Cleveland Public Library  
Year-To-Date Budget Report  
Construction - Tax-Exempt Fund 402  
For the Period Ending January 31, 2024

		Original Budget	<u>Revised Budget</u>	YTD Actual	Encumbered and Unpaid	Available Balance
44400	Investment Earnings (Capital)	0.00	0.00	-53,765.38	0.00	53,765.38
	<b>Investment Earnings</b>	<u>0.00</u>	<u>0.00</u>	<b>-53,765.38</b>	<b>0.00</b>	<b>53,765.38</b>
52900	Other Supplies	651.63	10,621.09	1,014.34	9,092.67	514.08
	<b>Supplies</b>	<u>651.63</u>	<u>10,621.09</u>	<b>1,014.34</b>	<b>9,092.67</b>	<b>514.08</b>
53710	Professional Services	151,275.37	263,406.10	0.00	87,000.00	176,406.10
	<b>Purchased/Contracted Services</b>	<u>151,275.37</u>	<u>263,406.10</u>	<b>0.00</b>	<b>87,000.00</b>	<b>176,406.10</b>
55300	Construction/Improvements	19,473.00	11,205,068.90	91,072.86	9,815,334.14	1,298,661.90
55510	Furniture	0.00	185,516.75	4,284.33	180,211.24	1,021.18
55520	Equipment	0.00	26,095.33	0.00	26,095.33	0.00
55530	Computer Hardware	0.00	29,786.60	0.00	29,786.60	0.00
	<b>Capital Outlay</b>	<u>19,473.00</u>	<u>11,446,467.58</u>	<b>95,357.19</b>	<b>10,051,427.31</b>	<b>1,299,683.08</b>
	<b>TOTAL Revenues</b>	<u>0.00</u>	<u>0.00</u>	<b>-53,765.38</b>		<b>53,765.38</b>
	<b>TOTAL Expenditures</b>	<b>171,400.00</b>	<u><b>11,720,494.77</b></u>	<b>96,371.53</b>	<b>10,147,519.98</b>	<b>1,476,603.26</b>
				Prior Fund Balance		11,720,494.77
				Change in Fund Balance		(42,606.15)
				Current Fund Balance		11,677,888.62

**Cleveland Public Library**  
**Year-To-Date Budget Report**  
**Construction - Taxable Fund 403**  
**For the Period Ending January 31, 2024**

		Original Budget	Revised Budget	YTD Actual	Encumbered and Unpaid	Available Balance
44400	Investment Earnings (Capital)	0.00	0.00	-17,374.53	0.00	17,374.53
	<b>Investment Earnings</b>	<u>0.00</u>	<u>0.00</u>	<b>-17,374.53</b>	<b>0.00</b>	<b>17,374.53</b>
55300	Construction/Improvements	0.00	3,941,904.66	384,771.15	2,706,538.67	850,594.84
	<b>TOTAL Revenues</b>	<u>0.00</u>	<u>0.00</u>	<b>-17,374.53</b>		<b>17,374.53</b>
	<b>TOTAL Expenditures</b>	<u>0.00</u>	<u>3,941,904.66</u>	<b>384,771.15</b>	<b>2,706,538.67</b>	<b>850,594.84</b>
				Prior Fund Balance		4,478,921.50
				Change in Fund Balance		(367,396.62)
				Current Fund Balance		4,111,524.88

**Cleveland Public Library  
 Depository Balance Detail  
 For the Period Ending January 31, 2024**

<b>Balance of All Funds</b>	<b><u><u>\$ 122,981,563.71</u></u></b>
Huntington - Checking	91,788.97
KeyBank - Checking (ZBA)	1,069,399.84
KeyBank - FSA Account	5,206.19
Petty Cash	695.00
Change Fund	1,310.00
KeyBank-Payroll Account (ZBA)	(717.76)
<b>Cash in Library Treasury</b>	<b>\$ 1,167,682.24</b>
Huntington Escrow Account	102,605.13
U.S. Bank - 2019A-Money Market	0.00
U.S. Bank - 2019B-Money Market	281.88
U.S. Bank - Investments	72,297,932.42
U.S. Bank - Inv - Money Market	67,653.21
U.S. Bank - Series 2019A Notes	0.00
U.S. Bank - Series 2019B Notes	771,187.00
Huntington Trust -Money Market	678,405.64
STAR Ohio - 2019A	11,422,252.90
STAR Ohio - 2019B	3,687,049.15
STAR Ohio Investment	11,312,635.75
STAR Plus/GDIP Program	0.00
<b>Investments</b>	<b>\$ 100,340,003.08</b>
PNC- Endowment Account	21,473,878.39
<b>Endowment Account</b>	<b>\$ 21,473,878.39</b>
<b>Cash in Banks and On Hand</b>	<b><u><u>\$ 122,981,563.71</u></u></b>

CLEVELAND PUBLIC LIBRARY

Board Meeting

REPORT ON INVESTMENTS - JANUARY 2024

1. INTERIM DEPOSITS

In accordance with Ohio Revised Code Section 135.14, funds that become available periodically throughout the fiscal year are invested in short-term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury issues, agency issues, municipal bonds, commercial paper, and negotiable certificates of deposit as managed by Meeder Investment Management, STAR Ohio, Government Insured Deposit Program (replaced the STAR Plus program), and a federal money market fund.

Following is a description of interim deposit earnings for the period January 1, 2024 through January 31, 2024.

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
<b>OPERATING FUND:</b>						
01/01/24 - 01/31/24	31	Various	STAR Ohio	Various	53,323.49	Investment Pool
01/01/24 - 01/31/24	31	Various	Government Insured Deposit Program	Various	0.00	Bank Deposit Program
01/01/24 - 01/31/24	31	Various	U.S. Bank	Various	1,669.56	Sweep Money Market
07/06/23 - 01/06/24	185	850,000	Federal Home Loan Bank	1.020%	4,335.00	Federal Agency
07/06/23 - 01/06/24	185	340,000	Federal Farm Credit Bank	4.000%	6,800.00	Federal Agency
07/19/23 - 01/19/24	185	575,000	Federal Farm Credit Bank	0.230%	345.00	Federal Agency
07/22/23 - 01/22/24	185	850,000	Federal Farm Credit Bank	0.550%	2,337.50	Federal Agency
07/27/23 - 01/27/24	185	500,000	Federal Home Loan Mortgage Corp.	0.500%	1,250.00	Federal Agency
07/28/23 - 01/28/24	185	380,000	Federal Home Loan Bank	0.550%	1,045.00	Federal Agency
11/30/23 - 12/30/23	31	249,000	Nicolet National Bank	1.150%	243.20	Negotiable CD
11/30/23 - 12/30/23	31	249,000	Celtic Bank	1.850%	378.62	Negotiable CD
12/11/23 - 01/11/24	32	249,000	First Internet Bank of Indiana	0.850%	179.76	Negotiable CD
12/15/23 - 01/15/24	32	249,000	Ponce Bank	3.500%	740.18	Negotiable CD
12/18/23 - 01/18/24	32	225,000	Wells Fargo Bank NA	1.950%	372.64	Negotiable CD
07/22/23 - 01/22/24	185	247,000	State Bank of India	1.900%	2,365.79	Negotiable CD
12/26/23 - 01/26/24	32	249,000	Axos Bank	1.650%	348.94	Negotiable CD
12/27/23 - 01/27/24	32	249,000	Comenity Capital Bank	2.500%	528.70	Negotiable CD

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
12/30/23 - 01/30/24	32	249,000	Nicolet National Bank	1.150%	243.20	Negotiable CD
12/30/23 - 01/30/24	32	249,000	Celtic Bank	1.850%	391.24	Negotiable CD
06/30/23 - 12/31/23	185	500,000	United States Treasury Bond	2.250%	5,625.00	Treasury Security
06/30/23 - 12/31/23	185	750,000	United States Treasury Note	0.375%	1,406.25	Treasury Security
06/30/23 - 12/31/23	185	500,000	United States Treasury Note	0.875%	2,187.50	Treasury Security
06/30/23 - 12/31/23	185	1,016,000	United States Treasury Note	3.250%	16,510.00	Treasury Security
12/08/23 - 12/31/23	24	750,000	United States Treasury Note	3.875%	1,816.41	Treasury Security
11/10/23 - 12/31/23	52	300,000	United States Treasury Note	3.875%	1,611.07	Treasury Security
07/07/23 - 12/31/23	178	1,000,000	United States Treasury Note	4.000%	19,239.13	Treasury Security
07/15/23 - 01/15/24	185	500,000	United States Treasury Note	0.375%	937.50	Treasury Security
07/31/23 - 01/31/24	185	1,250,000	United States Treasury Note	0.375%	2,343.75	Treasury Security
07/31/23 - 01/31/24	185	820,000	United States Treasury Note	1.500%	6,150.00	Treasury Security
07/31/23 - 01/31/24	185	1,000,000	United States Treasury Note	2.750%	13,750.00	Treasury Security
07/31/23 - 01/31/24	185	750,000	United States Treasury Bond	3.000%	11,250.00	Treasury Security
08/08/23 - 01/31/24	177	870,000	United States Treasury Note	4.125%	15,213.18	Treasury Security

Earned Interest January 2024 \$ 174,937.61  
 Earned Interest Year To Date \$ 174,937.61

**SERIES 2019A TAX-EXEMPT NOTES:**

01/01/24 - 01/31/24	31	Various	STAR Ohio	Various	53,765.38	Investment Pool
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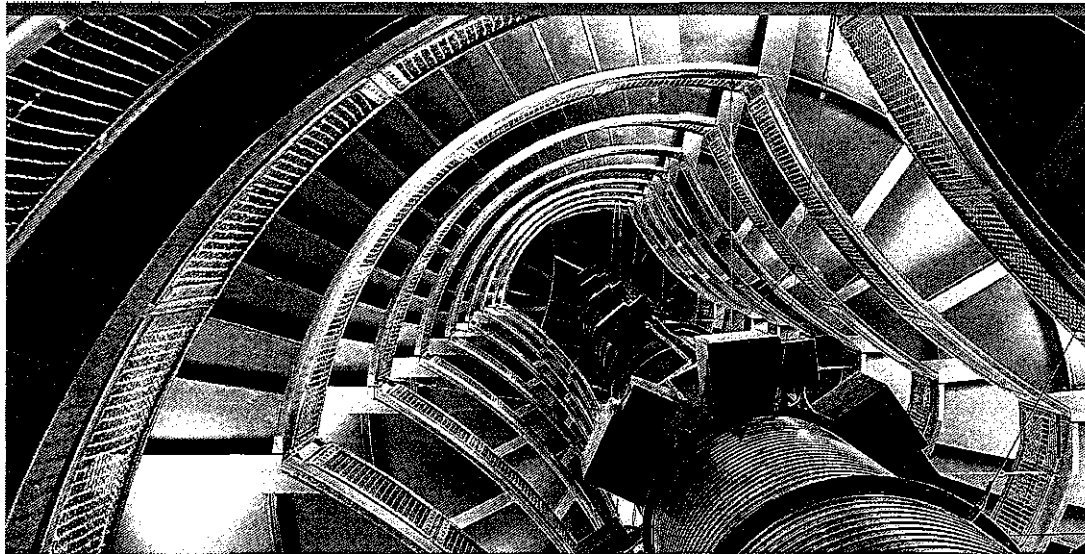
Earned Interest January 2024 \$ 53,765.38  
 Earned Interest Year To Date \$ 53,765.38

**SERIES 2019B TAXABLE NOTES:**

01/01/24 - 01/31/24	31	Various	STAR Ohio	Various	17,373.23	Investment Pool
01/01/24 - 01/31/24	31	Various	U.S. Bank	Various	1.30	Sweep Money Market

Earned Interest January 2024 \$ 17,374.53  
 Earned Interest Year To Date \$ 17,374.53

<u>Investment Period</u>	<u>No. of Days</u>	<u>Amount</u>	<u>Bank</u>	<u>Interest Rate</u>	<u>Investment Income</u>	<u>Investment Form</u>
<b>NOTE RETIREMENT FUND:</b>						
01/01/24 - 01/31/24	31	Various	Huntington National Bank	Various	1,041.64	Sweep Money Market
				Earned Interest January 2024	\$ 1,041.64	
				Earned Interest Year To Date	\$ 1,041.64	
<b>ESCROW ACCOUNT:</b>						
01/01/24 - 01/31/24	31	Various	Huntington National Bank	Various	26.07	Money Market
				Earned Interest January 2024	\$ 26.07	
				Earned Interest Year To Date	\$ 26.07	
				<b>Earned Interest January 2024--All Funds</b>	<b>\$ 247,145.23</b>	
				<b>Earned Interest Year To Date--All Funds</b>	<b>\$ 247,145.23</b>	



## **Cleveland Public Library Operating Account**

Monthly Investment Report  
January 31, 2024

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

**PORTFOLIO SUMMARY**

As of January 31, 2024



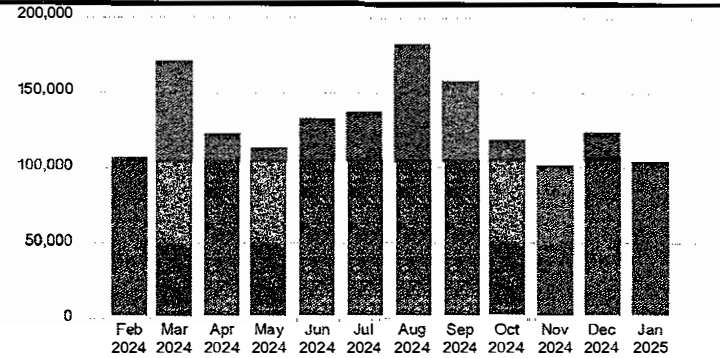
**MONTHLY RECONCILIATION**

<b>Beginning Book Value</b>	<b>72,221,269.48</b>
Contributions	
Withdrawals	
Prior Month Custodian Fees	(587.86)
Realized Gains/Losses	(316.25)
Gross Interest Earnings	142,338.08
<b>Ending Book Value</b>	<b>72,362,703.45</b>

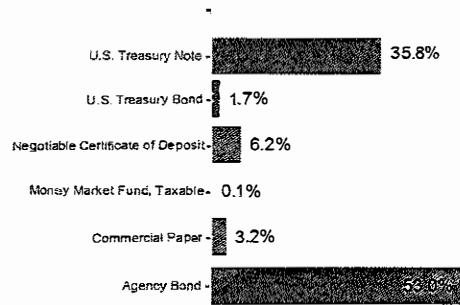
**PORTFOLIO CHARACTERISTICS**

Portfolio Yield to Maturity	2.64%
Portfolio Effective Duration	2.31 yrs
Weighted Average Maturity	2.43 yrs

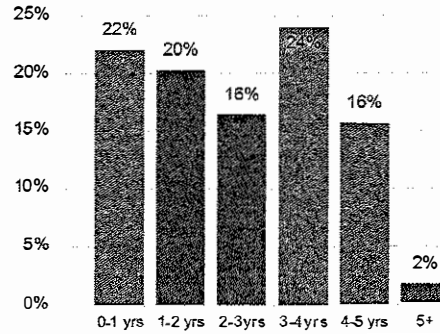
**PROJECTED MONTHLY INCOME SCHEDULE**



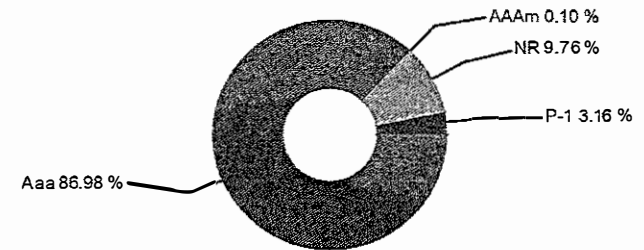
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**





Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of January 31, 2024



CUSIP	SECURITY DESCRIPTION	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025
02589ABQ4	American Express National Bank 2.000% 03/09/2027		2,463						2,490				
05465DAK4	Axos Bank 1.650% 03/26/2024	349	762										
13607EHP7	Canadian Imperial Holdings Inc. 08/23/2024							30,834					
14042RLP4	Capital One, National Association 2.650% 05/22/2024				4,727								
14042TAP2	Capital One Bank (Usa), National Association 2.650% 05/22/2024				4,727								
15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	379	379	391	379	391	379	1,106					
20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	529	495	529	512	529							
22533THC3	Credit Agricole Corporate and Investment Bank 08/12/2024							41,206					
3130AFBC0	FHLB 3.250% 09/13/2024		13,813						27,327				
3130AJLH0	FHLB 0.920% 05/19/2026				3,335						3,335		
3130AJSQ3	FHLB 1.020% 07/06/2027						4,335						4,335
3130AK6G6	FHLB 0.390% 09/23/2024		1,580						2,511				
3130AKVV5	FHLB 0.500% 02/18/2026	2,500						2,500					
3130ALZ23	FHLB 0.800% 04/28/2025			1,100						1,100			
3130AMNX6	FHLB 1.020% 06/10/2026					3,494						3,494	
3130ANAV2	FHLB 0.550% 01/28/2025						1,045						21,983
3130ANVB3	FHLB 0.800% 09/17/2025		1,800						1,800				
3130ANYN4	FHLB 1.000% 09/30/2026		2,500						2,500				
3130ANZ60	FHLB 0.800% 06/27/2025		1,500			1,688			1,875			2,063	
3130AP3C7	FHLB 1.100% 09/30/2026		3,300						3,300				
3130APFS9	FHLB 1.050% 10/28/2026			3,596						3,596			
3130APW43	FHLB 1.500% 12/02/2026					3,750						3,750	

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of January 31, 2024



CUSIP	SECURITY DESCRIPTION	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025
3130AQPR8	FHLB 1.300% 02/18/2027	5,200						10,400					
3130ATUS4	FHLB 4.250% 12/10/2027					25,181						25,181	
3130AWMN7	FHLB 4.375% 06/09/2028					18,047						18,047	
3133EK6J0	FFCB 1.625% 11/08/2024				4,063						4,447		
3133ELH80	FFCB 0.680% 06/10/2025					2,550						2,550	
3133ELY32	FFCB 0.550% 07/22/2026						2,338						2,338
3133EMBD3	FFCB 0.360% 09/24/2024		1,800						3,050				
3133EMQX3	FFCB 0.590% 02/17/2026	1,475						1,475					
3133EMWV0	FFCB 0.350% 04/22/2024			2,625									
3133EMXS6	FFCB 0.720% 04/28/2025			6,300						6,300			
3133EMZW5	FFCB 0.730% 05/19/2025				1,150						1,150		
3133EN3H1	FFCB 4.000% 11/29/2027				18,000						18,000		
3133EN5N6	FFCB 4.000% 01/06/2028					6,800							6,800
3133ENG87	FFCB 2.920% 08/17/2027	9,198						9,198					
3133ENL99	FFCB 3.375% 09/15/2027		16,875						16,875				
3133ENTK6	FFCB 2.51% 04/01/25			6,275						6,275			
3133ENV09	FFCB 2.875% 04/26/2027			4,313						4,313			
3133EPCX1	FFCB 4.375% 03/10/2028		21,875						21,875				
3133EPF91	FEDERAL FARM 4.50% 01/27/2028				20,250						20,250		
3133EPGW9	FEDERAL FARM 3.875% 04/25/2028			21,313						21,313			
3133EPHT5	FFCB 3.625 05/03/28				5,709						5,709		
3133EPUN3	FEDERAL FARM 4.5% 08/28/2028	22,500						22,500					
3133EPWK7	FFCB 4.500% 09/22/2028		22,500						22,500				
3134GV7E2	FMCC 0.500% 01/27/2025						1,250						2,650

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of January 31, 2024



CUSIP	SECURITY DESCRIPTION	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025
3134GW4B9	FMCC 0.500% 10/29/2025			1,250						1,250			
3134GW4C7	FMCC 0.800% 10/27/2026			2,120						2,120			
3134GWUS3	FMCC 0.400% 09/24/2024		2,000						2,050				
3134GWXC5	FMCC 0.350% 03/29/2024		2,250										
3134GWZG4	FMCC 0.600% 10/20/2025			1,950						1,950			
3134GWZV1	FMCC 0.650% 10/22/2025			1,333						1,333			
3134GXFV1	FMCC 0.625% 12/17/2025					1,563						1,563	
3135G05S8	FNMA 0.500% 08/14/2025	1,250						1,250					
3135GA2Z3	FNMA 0.560% 11/17/2025				1,470						1,470		
3136G45C3	FNMA 0.540% 10/27/2025			1,350						1,350			
3136G4J95	FNMA 0.550% 08/25/2025	1,375						1,375					
3137EAEX3	FMCC 0.375% 09/23/2025		1,688						1,688				
31422X7K2	FARMER MAC 4.70% 09/27/2028		23,500						23,500				
31422XBN1	AGM 0.690% 02/25/2026	1,725						1,725					
31424WBB7	FARMER MAC 5% 10/23/2028			25,000						25,000			
32056GDH0	First Internet Bancorp 0.850% 05/13/2024	180	168	180	435								
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024					4,130							
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025				1,608						1,625		
46640PC43	J.P. Morgan Securities LLC 03/04/2024		20,579										
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 06/06/2024					4,191							
654062JR0	Nicolet National Bank 1.150% 03/28/2024	228	3,955										
732329BD8	Ponce Bank 3.500% 09/15/2027	740	692	740	716	740	716	740	740	716	740	716	740

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Cleveland Public Library Operating Account  
**PROJECTED INCOME SCHEDULE**  
 As of January 31, 2024



CUSIP	SECURITY DESCRIPTION	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025
742651DZ2	PEFCO 3.900% 10/15/2027			9,848						9,848			
7954502H7	Sallie Mae Bank 2.800% 04/17/2024			2,039									
856285SN2	State Bank of India 1.900% 01/22/2025						2,347						
87165E2M8	Synchrony Bank 1.250% 04/24/2025			1,554						1,554			
87270LDK6	Everbank, National Association 0.200% 02/12/2024	998											
88413QCN6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024				1,180								
89235MPB1	Toyota Financial Savings Bank 3.600% 09/09/2027		4,398						4,446				
9128282R0	UST 2.250% 08/15/2027	12,038						12,038					
9128283P3	UST 2.250% 12/31/2024					5,625						6,895	
9128283Z1	UST 2.750% 02/28/2025	7,700						7,700					
912828U24	UST 2.000% 11/15/2026				7,950					7,950			
912828X88	UST 2.375% 05/15/2027				11,400					11,400			
912828Z78	UST 1.500% 01/31/2027						6,150						6,150
912828ZT0	UST 0.250% 05/31/2025				2,188					2,188			
91282CAM3	UST 0.250% 09/30/2025		581						581				
91282CAT8	UST 0.250% 10/31/2025			938						938			
91282CAZ4	UST 0.375% 11/30/2025				1,406						1,406		
91282CBC4	UST 0.375% 12/31/2025					1,406						1,406	
91282CBH3	UST 0.375% 01/31/2026						2,344						2,344
91282CBQ3	UST 0.500% 02/28/2026	1,875						1,875					
91282CBT7	UST 0.750% 03/31/2026		4,688						4,688				
91282CCJ8	UST 0.875% 06/30/2026					2,188						2,188	

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Cleveland Public Library Operating Account  
**PROJECTED INCOME SCHEDULE**  
 As of January 31, 2024



CUSIP	SECURITY DESCRIPTION	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025
91282CCL3	UST 0.375% 07/15/2024						31,660						
91282CCW9	UST 0.750% 08/31/2026	1,875						1,875					
91282CCZ2	UST 0.875% 09/30/2026		2,188						2,188				
91282CDB4	UST 0.625% 10/15/2024				1,563					3,652			
91282CEF4	UST 2.500% 03/31/2027		11,938						11,938				
91282CEN7	UST 2.750% 04/30/2027				10,588					10,588			
91282CET4	UST 2.625% 05/31/2027					10,631					10,631		
91282CEW7	UST 3.250% 06/30/2027						16,510					16,510	
91282CFA4	UST 3.000% 07/31/2024						23,232						
91282CFB2	UST 2.750% 07/31/2027						13,750						13,750
91282CFH9	UST 3.125% 08/31/2027	14,844						14,844					
91282CFU0	UST 4.125% 10/31/2027			20,625						20,625			
91282CFX4	UST 4.500% 11/30/2024				11,250						8,984		
91282CGC9	UST 3.875% 12/31/2027					20,344						20,344	
91282CGP0	UST 4.000% 02/29/2028	19,500						19,500					
91282CHK0	UST 4.000% 06/30/2028					20,000						20,000	
91282CHQ7	UST 4.125% 07/31/2028						17,944						17,944
91282CJW2	UST 4.000% 01/31/2029						22,700						22,700
949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	373	349	373	361	373	361	373	373	923			
<b>TOTAL</b>		<b>106,829</b>	<b>170,612</b>	<b>127,890</b>	<b>113,444</b>	<b>132,698</b>	<b>137,350</b>	<b>182,513</b>	<b>158,293</b>	<b>124,742</b>	<b>99,286</b>	<b>124,705</b>	<b>101,733</b>

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**POSITION STATEMENT**

As of January 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
31846V567	FirstAmerican Funds, Inc.	1/31/2024 1/31/2024	\$67,653.21	\$67,653.21	\$67,653.21	5.21%	0.003 0.003	\$1.00 \$67,653.21	\$0.00	0.08%	AAAm
STAROHIO	STAR Ohio XX688	1/31/2024 1/31/2024	\$11,312,635.75	\$11,312,635.75	\$11,312,635.75	5.51%	0.003 0.003	\$1.00 \$11,312,635.75	\$0.00	13.73%	AAAm
<b>SubTotal</b>			<b>\$11,380,288.96</b>	<b>\$11,380,288.96</b>	<b>\$11,380,288.96</b>	<b>5.51%</b>		<b>\$11,380,288.96</b>	<b>\$0.00</b>	<b>13.82%</b>	
<b>Agency Bond</b>											
3134GWXC5	FMCC 0.350% 03/29/2024	10/21/2020 10/23/2020	\$1,000,000.00	\$999,500.00	\$999,500.00	0.36%	0.159 0.164	\$99.21 \$992,070.00	(\$7,430.00)	1.20%	Aaa AA+
3133EMWV0	FFCB 0.350% 04/22/2024	4/26/2021 4/27/2021	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	0.35%	0.225 0.228	\$98.86 \$1,482,915.00	(\$17,085.00)	1.80%	Aaa AA+
3130AFBC0	FHLB 3.250% 09/13/2024	9/20/2022 9/21/2022	\$850,000.00	\$836,485.85	\$836,485.85	4.09%	0.619 0.611	\$98.85 \$840,208.00	\$3,722.15	1.02%	Aaa AA+
3130AK6G6	FHLB 0.390% 09/23/2024	9/29/2020 9/30/2020	\$810,000.00	\$809,068.50	\$809,068.50	0.42%	0.647 0.646	\$97.02 \$785,862.00	(\$23,206.50)	0.95%	Aaa AA+
3134GWUS3	FMCC 0.400% 09/24/2024	9/17/2020 9/24/2020	\$1,000,000.00	\$999,950.00	\$999,950.00	0.40%	0.649 0.649	\$97.00 \$969,980.00	(\$29,970.00)	1.18%	Aaa AA+
3133EMBD3	FFCB 0.360% 09/24/2024	9/24/2020 9/29/2020	\$1,000,000.00	\$998,750.00	\$998,750.00	0.39%	0.649 0.649	\$96.99 \$969,870.00	(\$28,880.00)	1.18%	Aaa AA+
3133EK6J0	FFCB 1.625% 11/08/2024	11/1/2019 11/8/2019	\$500,000.00	\$499,615.00	\$499,615.00	1.64%	0.773 0.768	\$97.26 \$486,285.00	(\$13,330.00)	0.59%	Aaa AA+
3134GV7E2	FMCC 0.500% 01/27/2025	7/8/2020 7/27/2020	\$500,000.00	\$498,600.00	\$498,600.00	0.56%	0.992 0.990	\$95.80 \$478,975.00	(\$19,625.00)	0.58%	Aaa AA+
3130ANAV2	FHLB 0.550% 01/28/2025	5/26/2022 5/27/2022	\$380,000.00	\$359,062.00	\$359,062.00	2.70%	0.995 0.993	\$95.86 \$364,252.80	\$5,190.80	0.44%	Aaa AA+
3133ENTK6	FFCB 2.51% 04/01/25	3/25/2022 4/1/2022	\$500,000.00	\$498,975.00	\$498,975.00	2.58%	1.167 1.151	\$97.55 \$487,765.00	(\$11,210.00)	0.59%	Aaa AA+
3130ALZ23	FHLB 0.800% 04/28/2025	4/7/2021 4/28/2021	\$275,000.00	\$275,000.00	\$275,000.00	0.80%	1.241 1.238	\$95.43 \$262,427.00	(\$12,573.00)	0.32%	Aaa AA+
3133EMXS6	FFCB 0.720% 04/28/2025	4/26/2021 4/28/2021	\$1,750,000.00	\$1,748,632.81	\$1,748,632.81	0.74%	1.241 1.239	\$95.21 \$1,666,175.00	(\$82,457.81)	2.02%	Aaa AA+
3133EMZW5	FFCB 0.730% 05/19/2025	5/25/2021 5/28/2021	\$315,000.00	\$315,000.00	\$315,000.00	0.73%	1.299 1.297	\$95.00 \$299,240.55	(\$15,759.45)	0.36%	Aaa AA+

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of January 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3133ELH80	FFCB 0.680% 06/10/2025	6/24/2020 6/26/2020	\$750,000.00	\$750,000.00	\$750,000.00	0.68%	1.359 1.356	\$94.78 \$710,820.00	(\$39,180.00)	0.86%	Aaa AA+
3130ANZ60	FHLB 0.800% 06/27/2025	10/26/2021 10/27/2021	\$750,000.00	\$742,500.00	\$742,500.00	0.96%	1.405 1.399	\$95.18 \$713,872.50	(\$28,627.50)	0.87%	Aaa AA+
3135G05S8	FNMA 0.500% 08/14/2025	11/18/2022 11/21/2022	\$500,000.00	\$446,565.00	\$446,565.00	4.72%	1.537 1.531	\$93.88 \$469,400.00	\$22,835.00	0.57%	Aaa AA+
3136G4J95	FNMA 0.550% 08/25/2025	8/19/2020 8/25/2020	\$500,000.00	\$499,375.00	\$499,375.00	0.58%	1.567 1.561	\$93.96 \$469,795.00	(\$29,580.00)	0.57%	Aaa AA+
3130ANVB3	FHLB 0.800% 09/17/2025	9/1/2021 9/17/2021	\$450,000.00	\$450,000.00	\$450,000.00	0.80%	1.630 1.618	\$94.15 \$423,679.50	(\$26,320.50)	0.51%	Aaa AA+
3137EAEX3	FMCC 0.375% 09/23/2025	9/29/2021 9/30/2021	\$900,000.00	\$885,114.00	\$885,114.00	0.80%	1.647 1.641	\$93.70 \$843,309.00	(\$41,805.00)	1.02%	Aaa AA+
3134GWZG4	FMCC 0.600% 10/20/2025	10/6/2020 10/20/2020	\$650,000.00	\$650,000.00	\$650,000.00	0.60%	1.721 1.713	\$93.38 \$606,976.50	(\$43,023.50)	0.74%	Aaa AA+
3134GWZV1	FMCC 0.650% 10/22/2025	10/18/2021 10/20/2021	\$410,000.00	\$404,260.00	\$404,260.00	1.01%	1.726 1.718	\$93.63 \$383,867.42	(\$20,392.58)	0.47%	Aaa AA+
3136G45C3	FNMA 0.540% 10/27/2025	10/21/2020 10/27/2020	\$500,000.00	\$499,500.00	\$499,500.00	0.56%	1.740 1.733	\$93.40 \$467,010.00	(\$32,490.00)	0.57%	Aaa AA+
3134GW4B9	FMCC 0.500% 10/29/2025	10/9/2020 10/29/2020	\$500,000.00	\$499,000.00	\$499,000.00	0.54%	1.745 1.739	\$93.30 \$466,515.00	(\$32,485.00)	0.57%	Aaa AA+
3135GA2Z3	FNMA 0.560% 11/17/2025	11/12/2020 11/17/2020	\$525,000.00	\$523,818.75	\$523,818.75	0.61%	1.797 1.788	\$93.43 \$490,502.25	(\$33,316.50)	0.60%	Aaa AA+
3134GXFV1	FMCC 0.625% 12/17/2025	12/3/2020 12/17/2020	\$500,000.00	\$499,750.00	\$499,750.00	0.64%	1.879 1.871	\$93.19 \$465,940.00	(\$33,810.00)	0.57%	Aaa AA+
3133EMQX3	FFCB 0.590% 02/17/2026	2/18/2021 2/25/2021	\$500,000.00	\$498,045.00	\$498,045.00	0.67%	2.049 2.032	\$92.51 \$462,545.00	(\$35,500.00)	0.56%	Aaa AA+
3130AKVV5	FHLB 0.500% 02/18/2026	1/28/2021 2/18/2021	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	0.50%	2.052 2.037	\$92.28 \$922,780.00	(\$77,220.00)	1.12%	Aaa AA+
31422XBN1	AGM 0.690% 02/25/2026	2/18/2021 2/25/2021	\$500,000.00	\$499,850.00	\$499,850.00	0.70%	2.071 2.051	\$92.36 \$461,785.00	(\$38,065.00)	0.56%	
3130AJLH0	FHLB 0.920% 05/19/2026	10/18/2021 10/19/2021	\$725,000.00	\$718,272.00	\$718,272.00	1.13%	2.299 2.279	\$92.39 \$669,805.75	(\$48,466.25)	0.81%	Aaa AA+
3130AMNX6	FHLB 1.020% 06/10/2026	5/26/2021 6/10/2021	\$685,000.00	\$685,000.00	\$685,000.00	1.02%	2.359 2.335	\$92.46 \$633,337.30	(\$51,662.70)	0.77%	Aaa AA+
3133ELY32	FFCB 0.550% 07/22/2026	3/30/2023 3/31/2023	\$850,000.00	\$758,616.50	\$758,616.50	4.06%	2.474 2.463	\$91.19 \$775,115.00	\$16,498.50	0.94%	Aaa AA+

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of January 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3130ANYN4	FHLB 1.000% 09/30/2026	9/14/2021 9/30/2021	\$500,000.00	\$500,000.00	\$500,000.00	1.00%	2.666 2.627	\$91.66 \$458,285.00	(\$41,715.00)	0.56%	Aaa AA+
3130AP3C7	FHLB 1.100% 09/30/2026	10/25/2021 10/26/2021	\$600,000.00	\$594,000.00	\$594,000.00	1.24%	2.666 2.623	\$91.87 \$551,232.00	(\$42,768.00)	0.67%	Aaa AA+
3134GW4C7	FMCC 0.800% 10/27/2026	6/16/2022 6/17/2022	\$530,000.00	\$468,138.40	\$468,138.40	3.72%	2.740 2.710	\$91.07 \$482,681.60	\$14,543.20	0.59%	Aaa AA+
3130APFS9	FHLB 1.050% 10/28/2026	10/18/2021 10/28/2021	\$685,000.00	\$679,040.50	\$679,040.50	1.23%	2.742 2.703	\$91.57 \$627,254.50	(\$51,786.00)	0.76%	Aaa AA+
3130APW43	FHLB 1.500% 12/02/2026	12/16/2021 12/20/2021	\$500,000.00	\$499,925.00	\$499,925.00	1.50%	2.838 2.781	\$92.52 \$462,580.00	(\$37,345.00)	0.56%	Aaa AA+
3130AQPR8	FHLB 1.300% 02/18/2027	3/29/2023 3/31/2023	\$800,000.00	\$743,728.00	\$743,728.00	4.27%	3.052 2.933	\$95.07 \$760,552.00	\$16,824.00	0.92%	Aaa AA+
3133ENV9	FFCB 2.875% 04/26/2027	4/22/2022 4/26/2022	\$300,000.00	\$298,452.00	\$298,452.00	2.99%	3.236 3.090	\$96.07 \$288,198.00	(\$10,254.00)	0.35%	Aaa AA+
3130AJSQ3	FHLB 1.020% 07/06/2027	4/19/2023 4/20/2023	\$850,000.00	\$747,668.50	\$747,668.50	4.17%	3.430 3.377	\$89.61 \$761,642.50	\$13,974.00	0.92%	Aaa AA+
3133ENG87	FFCB 2.920% 08/17/2027	8/19/2022 8/22/2022	\$630,000.00	\$622,616.40	\$622,616.40	3.18%	3.545 3.346	\$96.17 \$605,864.70	(\$16,751.70)	0.74%	Aaa AA+
3133ENL99	FFCB 3.375% 09/15/2027	9/14/2022 9/15/2022	\$1,000,000.00	\$986,010.00	\$986,010.00	3.68%	3.625 3.396	\$97.47 \$974,710.00	(\$11,300.00)	1.18%	Aaa AA+
742651D22	PEFCO 3.900% 10/15/2027	4/27/2023 5/3/2023	\$255,000.00	\$255,408.00	\$255,408.00	3.86%	3.707 3.447	\$98.82 \$251,991.00	(\$3,417.00)	0.31%	Aaa AA+
742651D22	PEFCO 3.900% 10/15/2027	4/28/2023 5/3/2023	\$250,000.00	\$249,600.00	\$249,600.00	3.94%	3.707 3.447	\$98.82 \$247,050.00	(\$2,550.00)	0.30%	Aaa AA+
3133EN3H1	FFCB 4.000% 11/29/2027	11/22/2022 11/29/2022	\$900,000.00	\$896,580.00	\$896,580.00	4.08%	3.830 3.566	\$99.83 \$898,497.00	\$1,917.00	1.09%	Aaa AA+
3130ATUS4	FHLB 4.250% 12/10/2027	12/14/2022 12/16/2022	\$1,185,000.00	\$1,209,553.20	\$1,209,553.20	3.79%	3.860 3.583	\$100.60 \$1,192,059.05	(\$17,494.15)	1.45%	Aaa AA+
3133EN5N6	FFCB 4.000% 01/06/2028	1/17/2023 1/19/2023	\$340,000.00	\$344,705.60	\$344,705.60	3.69%	3.934 3.668	\$99.79 \$339,281.92	(\$5,423.68)	0.41%	Aaa AA+
3133EPCX1	FFCB 4.375% 03/10/2028	3/7/2023 3/10/2023	\$1,000,000.00	\$997,460.00	\$997,460.00	4.43%	4.110 3.747	\$100.98 \$1,009,837.00	\$12,377.00	1.23%	Aaa AA+
3133EPGW9	FEDERAL FARM 3.875% 04/25/2028	4/19/2023 4/25/2023	\$1,100,000.00	\$1,098,647.00	\$1,098,647.00	3.90%	4.236 3.907	\$99.41 \$1,093,510.00	(\$5,137.00)	1.33%	Aaa AA+
3133EPHT5	FFCB 3.625 05/03/28	4/27/2023 5/3/2023	\$315,000.00	\$313,270.65	\$313,270.65	3.75%	4.258 3.947	\$98.45 \$310,117.50	(\$3,153.15)	0.38%	Aaa AA+

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of January 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3130AWMN7	FHLB 4.375% 06/09/2028	8/10/2023 8/11/2023	\$825,000.00	\$826,105.50	\$826,105.50	4.34%	4.359 3.994	\$101.42 \$836,738.10	\$10,632.60	1.02%	Aaa AA+
3133EPUN3	FEDERAL FARM 4.5% 08/28/2028	8/25/2023 8/28/2023	\$1,000,000.00	\$999,468.20	\$999,468.20	4.51%	4.578 4.115	\$101.99 \$1,019,930.00	\$20,461.80	1.24%	Aaa AA+
3133EPWK7	FFCB 4.500% 09/22/2028	10/4/2023 10/5/2023	\$1,000,000.00	\$984,136.00 \$1,625.00	\$985,761.00	4.86%	4.647 4.183	\$102.00 \$1,019,989.00	\$35,853.00	1.24%	Aaa AA+
31422X7K2	FARMER MAC 4.70% 09/27/2028	9/27/2023 10/2/2023	\$1,000,000.00	\$995,650.00 \$652.78	\$996,302.78	4.80%	4.660 4.180	\$102.39 \$1,023,860.00	\$28,210.00	1.24%	
31424WBB7	FARMER MAC 5% 10/23/2028	10/18/2023 10/23/2023	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	5.00%	4.732 4.228	\$103.75 \$1,037,470.00	\$37,470.00	1.26%	
3133EPF91	FEDERAL FARM 4.50% 01/27/2028	11/22/2023 11/27/2023	\$900,000.00	\$899,037.00	\$899,037.00	4.52%	4.827 4.364	\$102.08 \$918,711.00	\$19,674.00	1.12%	Aaa AA+
<b>SubTotal</b>			<b>\$39,040,000.00</b>	<b>\$38,557,505.36 \$2,277.78</b>	<b>\$38,559,783.14</b>	<b>2.35%</b>		<b>\$37,695,122.44</b>	<b>(\$862,382.92)</b>	<b>45.76%</b>	
<b>Commercial Paper</b>											
46640PC43	J.P. Morgan Securities LLC 03/04/2024	6/8/2023 6/9/2023	\$510,000.00	\$489,421.50	\$489,421.50	5.63%	0.090 0.094	\$99.52 \$507,544.35	\$18,122.85	0.62%	P-1 A-1
22533THC3	Credit Agricole Corporate and Investment Bank 08/12/2024	11/16/2023 11/17/2023	\$1,010,000.00	\$968,793.68	\$968,793.68	5.69%	0.532 0.542	\$97.07 \$980,435.28	\$11,641.60	1.19%	P-1 A-1
13607EHP7	Canadian Imperial Holdings Inc. 08/23/2024	11/30/2023 12/1/2023	\$780,000.00	\$749,166.17	\$749,166.17	5.57%	0.562 0.572	\$96.97 \$756,352.74	\$7,186.57	0.92%	P-1 A-1
<b>SubTotal</b>			<b>\$2,300,000.00</b>	<b>\$2,207,381.35</b>	<b>\$2,207,381.35</b>	<b>5.64%</b>		<b>\$2,244,332.37</b>	<b>\$36,951.02</b>	<b>2.72%</b>	
<b>Negotiable Certificate of Deposit</b>											
87270LDK6	Everbank, National Association 0.200% 02/12/2024	2/18/2021 2/22/2021	\$249,000.00	\$248,253.00	\$248,253.00	0.30%	0.033 0.036	\$99.83 \$248,579.19	\$326.19	0.30%	
05465DAK4	Axos Bank 1.650% 03/26/2024	2/27/2020 3/26/2020	\$249,000.00	\$248,564.25	\$248,564.25	1.70%	0.151 0.153	\$99.31 \$247,269.45	(\$1,294.80)	0.30%	
654062JR0	Nicolet National Bank 1.150% 03/28/2024	3/25/2020 3/31/2020	\$249,000.00	\$245,265.00	\$245,265.00	1.54%	0.156 0.159	\$99.23 \$247,090.17	\$1,825.17	0.30%	
7954502H7	Sallie Mae Bank 2.800% 04/17/2024	4/9/2019 4/17/2019	\$110,000.00	\$109,505.00	\$109,505.00	2.90%	0.211 0.214	\$99.50 \$109,445.60	(\$59.40)	0.13%	

Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of January 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
32056GDH0	First Internet Bancorp 0.850% 05/13/2024	5/6/2020 5/11/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.88%	0.282 0.285	\$98.44 \$245,113.11	(\$3,637.89)	0.30%	
88413QCN6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024	5/6/2020 5/22/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.78%	0.304 0.307	\$98.26 \$244,669.89	(\$4,081.11)	0.30%	
14042RLP4	Capital One, National Association 2.650% 05/22/2024	5/15/2019 5/30/2019	\$246,000.00	\$244,524.00	\$244,524.00	2.78%	0.307 0.310	\$98.99 \$243,505.56	(\$1,018.44)	0.30%	
14042TAP2	Capital One Bank (Usa), National Association 2.650% 05/22/2024	5/15/2019 5/30/2019	\$246,000.00	\$244,524.00	\$244,524.00	2.78%	0.307 0.310	\$99.12 \$243,837.66	(\$686.34)	0.30%	
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024	6/3/2019 6/5/2019	\$246,000.00	\$245,200.50	\$245,200.50	2.77%	0.345 0.348	\$98.99 \$243,525.24	(\$1,675.26)	0.30%	
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 06/06/2024	6/3/2019 6/6/2019	\$246,000.00	\$245,139.00	\$245,139.00	2.78%	0.348 0.351	\$98.95 \$243,404.70	(\$1,734.30)	0.30%	
20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	6/25/2019 6/27/2019	\$249,000.00	\$249,000.00	\$249,000.00	2.50%	0.405 0.406	\$98.63 \$245,591.19	(\$3,408.81)	0.30%	
15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	8/16/2019 8/30/2019	\$249,000.00	\$248,285.37	\$248,285.37	1.91%	0.581 0.581	\$97.63 \$243,093.72	(\$5,191.65)	0.30%	
949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	10/25/2019 10/29/2019	\$225,000.00	\$224,437.50	\$224,437.50	2.00%	0.715 0.713	\$97.40 \$219,141.00	(\$5,296.50)	0.27%	
856285SN2	State Bank of India 1.900% 01/22/2025	1/8/2020 1/22/2020	\$247,000.00	\$244,777.00	\$244,777.00	2.09%	0.978 0.973	\$96.24 \$237,722.68	(\$7,054.32)	0.29%	
87165E2M8	Synchrony Bank 1.250% 04/24/2025	4/20/2020 4/24/2020	\$248,000.00	\$246,326.00	\$246,326.00	1.39%	1.230 1.223	\$93.21 \$231,155.84	(\$15,170.16)	0.28%	
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025	4/24/2020 5/7/2020	\$248,000.00	\$247,132.00	\$247,132.00	1.37%	1.266 1.259	\$94.83 \$235,175.92	(\$11,956.08)	0.29%	

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of January 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
02589ABQ4	American Express National Bank 2.000% 03/09/2027	3/2/2022 3/9/2022	\$247,000.00	\$245,765.00	\$245,765.00	2.11%	3.104 3.000	\$90.95 \$224,636.62	(\$21,128.38)	0.27%	
89235MPB1	Toyota Financial Savings Bank 3.600% 09/09/2027	8/30/2022 9/9/2022	\$245,000.00	\$244,142.50	\$244,142.50	3.68%	3.608 3.369	\$94.12 \$230,596.45	(\$13,546.05)	0.28%	
732329BD8	Ponce Bank 3.500% 09/15/2027	8/30/2022 9/15/2022	\$249,000.00	\$248,626.50	\$248,626.50	3.53%	3.625 3.404	\$92.86 \$231,211.44	(\$17,415.06)	0.28%	
<b>SubTotal</b>			<b>\$4,546,000.00</b>	<b>\$4,526,968.62</b>	<b>\$4,526,968.62</b>	<b>2.06%</b>		<b>\$4,414,765.43</b>	<b>(\$112,203.19)</b>	<b>5.36%</b>	
<b>U.S. Treasury Bond</b>											
91282CFA4	UST 3.000% 07/31/2024	9/15/2022 9/16/2022	\$750,000.00	\$738,017.58	\$738,017.58	3.89%	0.499 0.495	\$98.95 \$742,119.00	\$4,101.42	0.90%	Aaa AA+
9128283P3	UST 2.250% 12/31/2024	3/24/2022 3/25/2022	\$500,000.00	\$498,730.47	\$498,730.47	2.34%	0.918 0.912	\$97.73 \$488,652.50	(\$10,077.97)	0.59%	Aaa AA+
<b>SubTotal</b>			<b>\$1,250,000.00</b>	<b>\$1,236,748.05</b>	<b>\$1,236,748.05</b>	<b>3.28%</b>		<b>\$1,230,771.50</b>	<b>(\$5,976.55)</b>	<b>1.49%</b>	
<b>U.S. Treasury Note</b>											
91282CCL3	UST 0.375% 07/15/2024	12/19/2022 12/20/2022	\$500,000.00	\$469,277.34	\$469,277.34	4.47%	0.455 0.459	\$97.86 \$489,316.50	\$20,039.16	0.59%	Aaa AA+
91282CDB4	UST 0.625% 10/15/2024	10/28/2021 10/29/2021	\$500,000.00	\$497,910.16	\$497,910.16	0.77%	0.707 0.706	\$97.02 \$485,078.00	(\$12,832.16)	0.59%	Aaa AA+
91282CFX4	UST 4.500% 11/30/2024	12/19/2022 12/20/2022	\$500,000.00	\$502,265.63	\$502,265.63	4.25%	0.833 0.822	\$99.65 \$498,268.00	(\$3,997.63)	0.60%	Aaa AA+
9128283Z1	UST 2.750% 02/28/2025	10/25/2022 10/26/2022	\$560,000.00	\$539,175.00	\$539,175.00	4.44%	1.079 1.062	\$97.97 \$548,647.12	\$9,472.12	0.67%	Aaa AA+
912828ZT0	UST 0.250% 05/31/2025	4/26/2021 4/27/2021	\$1,750,000.00	\$1,723,544.92	\$1,723,544.92	0.62%	1.332 1.331	\$94.54 \$1,654,434.25	(\$69,110.67)	2.01%	Aaa AA+
91282CAM3	UST 0.250% 09/30/2025	10/14/2021 10/15/2021	\$465,000.00	\$453,938.09	\$453,938.09	0.86%	1.666 1.663	\$93.50 \$434,756.87	(\$19,181.22)	0.53%	Aaa AA+
91282CAT8	UST 0.250% 10/31/2025	10/27/2021 10/28/2021	\$750,000.00	\$728,056.64	\$728,056.64	1.00%	1.751 1.746	\$93.22 \$699,170.25	(\$28,886.39)	0.85%	Aaa AA+
91282CAZ4	UST 0.375% 11/30/2025	10/28/2021 10/29/2021	\$750,000.00	\$729,462.89	\$729,462.89	1.06%	1.833 1.827	\$93.19 \$698,935.50	(\$30,527.39)	0.85%	Aaa AA+
91282CBC4	UST 0.375% 12/31/2025	10/28/2021 10/29/2021	\$750,000.00	\$728,613.28	\$728,613.28	1.08%	1.918 1.912	\$92.98 \$697,324.50	(\$31,288.78)	0.85%	Aaa AA+

**POSITION STATEMENT**

As of January 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
91282CBH3	UST 0.375% 01/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,225,048.83	\$1,225,048.83	0.80%	2.003 1.993	\$92.70 \$1,158,788.75	(\$66,260.08)	1.41%	Aaa AA+
91282CBQ3	UST 0.500% 02/28/2026	10/28/2021 10/29/2021	\$750,000.00	\$730,751.95	\$730,751.95	1.11%	2.079 2.069	\$92.70 \$695,214.75	(\$35,537.20)	0.84%	Aaa AA+
91282CBT7	UST 0.750% 03/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,245,654.30	\$1,245,654.30	0.82%	2.164 2.147	\$93.04 \$1,162,988.75	(\$82,665.55)	1.41%	Aaa AA+
91282CCJ8	UST 0.875% 06/30/2026	10/22/2021 10/25/2021	\$500,000.00	\$493,027.34	\$493,027.34	1.18%	2.414 2.395	\$92.72 \$463,594.00	(\$29,433.34)	0.56%	Aaa AA+
91282CCW9	UST 0.750% 08/31/2026	8/26/2021 8/31/2021	\$500,000.00	\$497,734.38	\$497,734.38	0.84%	2.584 2.553	\$91.95 \$459,765.50	(\$37,968.88)	0.56%	Aaa AA+
91282CCZ2	UST 0.875% 09/30/2026	9/29/2021 9/30/2021	\$500,000.00	\$496,699.22	\$496,699.22	1.01%	2.666 2.632	\$92.12 \$460,586.00	(\$36,113.22)	0.56%	Aaa AA+
912828U24	UST 2.000% 11/15/2026	7/13/2022 7/14/2022	\$795,000.00	\$760,467.19	\$760,467.19	3.08%	2.792 2.715	\$94.67 \$752,641.61	(\$7,825.58)	0.91%	Aaa AA+
912828Z78	UST 1.500% 01/31/2027	5/9/2022 5/10/2022	\$245,000.00	\$229,017.58	\$229,017.58	2.99%	3.003 2.921	\$93.00 \$227,850.00	(\$1,167.58)	0.28%	Aaa AA+
912828Z78	UST 1.500% 01/31/2027	6/29/2023 6/30/2023	\$575,000.00	\$520,734.38	\$520,734.38	4.37%	3.003 2.921	\$93.00 \$534,750.00	\$14,015.62	0.65%	Aaa AA+
91282CEF4	UST 2.500% 03/31/2027	5/31/2022 5/31/2022	\$455,000.00	\$447,979.49	\$447,979.49	2.84%	3.164 3.035	\$95.64 \$435,164.73	(\$12,814.76)	0.53%	Aaa AA+
91282CEF4	UST 2.500% 03/31/2027	6/29/2023 6/30/2023	\$500,000.00	\$468,535.16	\$468,535.16	4.33%	3.164 3.035	\$95.64 \$478,203.00	\$9,667.84	0.58%	Aaa AA+
91282CEN7	UST 2.750% 04/30/2027	4/28/2022 5/2/2022	\$245,000.00	\$243,325.20	\$243,325.20	2.90%	3.247 3.107	\$96.27 \$235,869.83	(\$7,455.37)	0.29%	Aaa AA+
91282CEN7	UST 2.750% 04/30/2027	3/9/2023 3/10/2023	\$525,000.00	\$491,777.34	\$491,777.34	4.44%	3.247 3.107	\$96.27 \$505,435.35	\$13,658.01	0.61%	Aaa AA+
912828X88	UST 2.375% 05/15/2027	7/25/2022 7/26/2022	\$960,000.00	\$936,937.50	\$936,937.50	2.91%	3.288 3.166	\$95.10 \$912,966.72	(\$23,970.78)	1.11%	Aaa AA+
91282CET4	UST 2.625% 05/31/2027	5/27/2022 5/31/2022	\$810,000.00	\$807,247.27	\$807,247.27	2.70%	3.332 3.196	\$95.81 \$776,081.25	(\$31,166.02)	0.94%	Aaa AA+
91282CEW7	UST 3.250% 06/30/2027	8/30/2022 8/31/2022	\$266,000.00	\$265,210.31	\$265,210.31	3.32%	3.414 3.251	\$97.76 \$260,035.75	(\$5,174.56)	0.32%	Aaa AA+
91282CEW7	UST 3.250% 06/30/2027	3/9/2023 3/10/2023	\$750,000.00	\$716,074.22	\$716,074.22	4.41%	3.414 3.251	\$97.76 \$733,183.50	\$17,109.28	0.89%	Aaa AA+
91282CFB2	UST 2.750% 07/31/2027	9/15/2022 9/16/2022	\$1,000,000.00	\$959,140.63	\$959,140.63	3.67%	3.499 3.312	\$96.07 \$960,703.00	\$1,562.37	1.17%	Aaa AA+

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of January 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
9128282R0	UST 2.250% 08/15/2027	1/19/2023 1/20/2023	\$770,000.00	\$729,003.52	\$729,003.52	3.52%	3.540 3.385	\$94.41 \$726,988.57	(\$2,014.95)	0.88%	Aaa AA+
9128282R0	UST 2.250% 08/15/2027	3/9/2023 3/10/2023	\$300,000.00	\$274,523.44	\$274,523.44	4.38%	3.540 3.385	\$94.41 \$283,242.30	\$8,718.86	0.34%	Aaa AA+
91282CFH9	UST 3.125% 08/31/2027	10/25/2022 10/26/2022	\$600,000.00	\$571,195.31	\$571,195.31	4.23%	3.584 3.369	\$97.23 \$583,406.40	\$12,211.09	0.71%	Aaa AA+
91282CFH9	UST 3.125% 08/31/2027	3/9/2023 3/10/2023	\$350,000.00	\$332,390.63	\$332,390.63	4.38%	3.584 3.369	\$97.23 \$340,320.40	\$7,929.77	0.41%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	3/6/2023 3/7/2023	\$250,000.00	\$247,714.84	\$247,714.84	4.34%	3.751 3.479	\$100.62 \$251,543.00	\$3,828.16	0.31%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	3/9/2023 3/10/2023	\$250,000.00	\$247,519.53	\$247,519.53	4.36%	3.751 3.479	\$100.62 \$251,543.00	\$4,023.47	0.31%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	9/21/2023 9/22/2023	\$500,000.00	\$488,808.59	\$488,808.59	4.73%	3.751 3.479	\$100.62 \$503,086.00	\$14,277.41	0.61%	Aaa AA+
91282CGC9	UST 3.875% 12/31/2027	11/9/2023 11/10/2023	\$300,000.00	\$290,871.09	\$290,871.09	4.69%	3.918 3.660	\$99.80 \$299,390.70	\$8,519.61	0.36%	Aaa AA+
91282CGC9	UST 3.875% 12/31/2027	12/7/2023 12/8/2023	\$750,000.00	\$740,595.70	\$740,595.70	4.21%	3.918 3.660	\$99.80 \$748,476.75	\$7,881.05	0.91%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	2/23/2023 3/1/2023	\$575,000.00	\$570,530.27	\$570,530.27	4.17%	4.082 3.745	\$100.28 \$576,617.48	\$6,087.21	0.70%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	3/9/2023 3/10/2023	\$150,000.00	\$148,125.00	\$148,125.00	4.28%	4.082 3.745	\$100.28 \$150,421.95	\$2,296.95	0.18%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	9/21/2023 9/22/2023	\$250,000.00	\$243,271.48 \$604.40	\$243,875.88	4.68%	4.082 3.745	\$100.28 \$250,703.25	\$7,431.77	0.30%	Aaa AA+
91282CHK0	UST 4.000% 06/30/2028	7/6/2023 7/7/2023	\$1,000,000.00	\$982,109.38	\$982,109.38	4.40%	4.416 4.080	\$100.41 \$1,004,141.00	\$22,031.62	1.22%	Aaa AA+
91282CHQ7	UST 4.125% 07/31/2028	8/25/2023 8/28/2023	\$870,000.00	\$857,935.55	\$857,935.55	4.44%	4.501 4.073	\$100.95 \$878,291.97	\$20,356.42	1.07%	Aaa AA+
91282CJW2	UST 4.000% 01/31/2029	1/26/2024 1/31/2024	\$1,135,000.00	\$1,134,246.29	\$1,134,246.29	4.01%	5.005 4.581	\$100.62 \$1,142,005.22	\$7,758.93	1.39%	Aaa AA+
<b>SubTotal</b>			<b>\$26,451,000.00</b>	<b>\$25,766,446.86</b> <b>\$604.40</b>	<b>\$25,767,051.26</b>	<b>2.86%</b>		<b>\$25,409,931.47</b>	<b>(\$356,515.39)</b>	<b>30.85%</b>	
<b>Grand Total</b>			<b>\$84,967,288.96</b>	<b>\$83,675,339.20</b> <b>\$2,882.18</b>	<b>\$83,678,221.38</b>	<b>3.03%</b>		<b>\$82,375,212.17</b>	<b>(\$1,300,127.03)</b>	<b>100.00%</b>	

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**TRANSACTION STATEMENT**

As of January 31, 2024



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Amount	Purchased Interest	Total Cost	Yield at Cost
<b>Purchase</b>									
Purchase	1/26/2024	1/31/2024	91282CJW2	UST 4.000% 01/31/2029	1,135,000.00	1,134,246.29		1,134,246.29	4.01%
<b>Total</b>					<b>1,135,000.00</b>	<b>1,134,246.29</b>		<b>1,134,246.29</b>	

Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
<b>Maturity</b>								
Maturity	1/19/2024	1/19/2024	3133EMNG3	FFCB 0.230% 01/19/2024	575,000.00	575,316.25	575,000.00	(316.25)
<b>Total</b>					<b>575,000.00</b>	<b>575,316.25</b>	<b>575,000.00</b>	<b>(316.25)</b>

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	1/2/2024	1/2/2024	91282CHK0	UST 4.000% 06/30/2028	20,000.00
Interest/Dividends	1/2/2024	1/2/2024	91282CGC9	UST 3.875% 12/31/2027	20,343.75
Interest/Dividends	1/2/2024	1/2/2024	91282CEW7	UST 3.250% 06/30/2027	16,510.00
Interest/Dividends	1/2/2024	1/2/2024	9128283P3	UST 2.250% 12/31/2024	5,625.00
Interest/Dividends	1/2/2024	1/2/2024	91282CCJ8	UST 0.875% 06/30/2026	2,187.50
Interest/Dividends	1/2/2024	1/2/2024	91282CBC4	UST 0.375% 12/31/2025	1,406.25
Interest/Dividends	1/2/2024	1/2/2024	654062JR0	Nicolet National Bank 1.150% 03/28/2024	243.20
Interest/Dividends	1/2/2024	1/2/2024	15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	378.62
Interest/Dividends	1/2/2024	1/2/2024	31846V567	First American Funds, Inc.	1,669.56

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**TRANSACTION STATEMENT**

As of January 31, 2024



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	1/8/2024	1/8/2024	3130AJSQ3	FHLB 1.020% 07/06/2027	4,335.00
Interest/Dividends	1/8/2024	1/8/2024	3133EN5N6	FFCB 4.000% 01/06/2028	6,800.00
Interest/Dividends	1/11/2024	1/11/2024	32056GDH0	First Internet Bancorp 0.850% 05/13/2024	179.76
Interest/Dividends	1/16/2024	1/16/2024	732329BD8	Ponce Bank 3.500% 09/15/2027	740.18
Interest/Dividends	1/16/2024	1/16/2024	91282CCL3	UST 0.375% 07/15/2024	937.50
Interest/Dividends	1/18/2024	1/18/2024	949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	372.64
Interest/Dividends	1/19/2024	1/19/2024	3133EMNG3	FFCB 0.230% 01/19/2024	661.25
Interest/Dividends	1/22/2024	1/22/2024	3133ELY32	FFCB 0.550% 07/22/2026	2,337.50
Interest/Dividends	1/22/2024	1/22/2024	856285SN2	State Bank of India 1.900% 01/22/2025	2,365.79
Interest/Dividends	1/26/2024	1/26/2024	05465DAK4	Axos Bank 1.650% 03/26/2024	348.94
Interest/Dividends	1/29/2024	1/29/2024	3134GV7E2	FMCC 0.500% 01/27/2025	1,250.00
Interest/Dividends	1/29/2024	1/29/2024	20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	528.70
Interest/Dividends	1/29/2024	1/29/2024	3130ANA V2	FHLB 0.550% 01/28/2025	1,045.00
Interest/Dividends	1/30/2024	1/30/2024	15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	391.24
Interest/Dividends	1/31/2024	1/31/2024	654062JR0	Nicolet National Bank 1.150% 03/28/2024	243.20
Interest/Dividends	1/31/2024	1/31/2024	91282CBH3	UST 0.375% 01/31/2026	2,343.75
Interest/Dividends	1/31/2024	1/31/2024	912828Z78	UST 1.500% 01/31/2027	6,150.00
Interest/Dividends	1/31/2024	1/31/2024	91282CFA4	UST 3.000% 07/31/2024	11,250.00
Interest/Dividends	1/31/2024	1/31/2024	91282CFB2	UST 2.750% 07/31/2027	13,750.00

370

**TRANSACTION STATEMENT**

As of January 31, 2024



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	1/31/2024	1/31/2024	91282CHQ7	UST 4.125% 07/31/2028	17,943.75
<b>Total</b>					<b>142,338.08</b>

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Custodian Fee</b>				
Custodian Fee	1/26/2024	1/26/2024	Cash Out	(587.86)
<b>Total</b>				<b>(587.86)</b>



**STATEMENT DISCLOSURE**

As of January 31, 2024



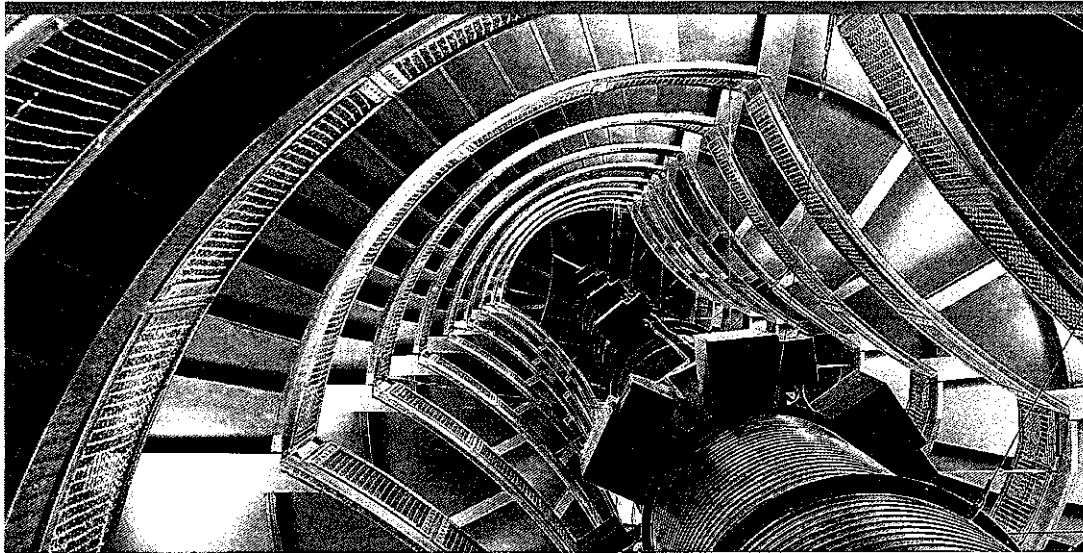
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## **Cleveland Public Library 2019A Tax-Exempt Bond Proceeds**

Monthly Investment Report  
January 31, 2024

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

**PORTFOLIO SUMMARY**

As of January 31, 2024

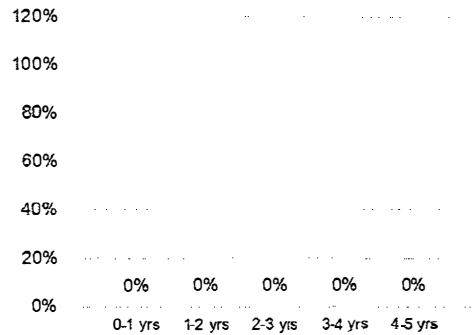


MONTHLY RECONCILIATION	PORTFOLIO CHARACTERISTICS	PROJECTED MONTHLY INCOME SCHEDULE
<b>Beginning Book Value</b>	Portfolio Yield to Maturity 0.00%	1
Contributions	Portfolio Effective Duration yrs	1
Withdrawals	Weighted Average Maturity 0.00 yrs	1
Realized Gains/Losses		1
Gross Interest Earnings		0
<b>Ending Book Value</b>		0
		0
		0
		Feb 2024 Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024 Nov 2024 Dec 2024 Jan 2025

**SECTOR ALLOCATION**

No Data Available

**MATURITY DISTRIBUTION**



**CREDIT QUALITY**

No Data Available

**POSITION STATEMENT**

As of January 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
STAROHIO	STAR Ohio XX703	1/31/2024 1/31/2024	\$11,422,252.90	\$11,422,252.90	\$11,422,252.90	5.51%	0.003 0.003	\$1.00 \$11,422,252.90	\$0.00	100.00%	AAAm
	<b>SubTotal</b>		<b>\$11,422,252.90</b>	<b>\$11,422,252.90</b>	<b>\$11,422,252.90</b>	<b>5.51%</b>		<b>\$11,422,252.90</b>	<b>\$0.00</b>	<b>100.00%</b>	
	<b>Grand Total</b>		<b>\$11,422,252.90</b>	<b>\$11,422,252.90</b>	<b>\$11,422,252.90</b>	<b>5.51%</b>		<b>\$11,422,252.90</b>	<b>\$0.00</b>	<b>100.00%</b>	

Cleveland Public Library 2019A Tax-Exempt Bond Proceeds  
**TRANSACTION STATEMENT**  
As of January 31, 2024



**STATEMENT DISCLOSURE**

As of January 31, 2024



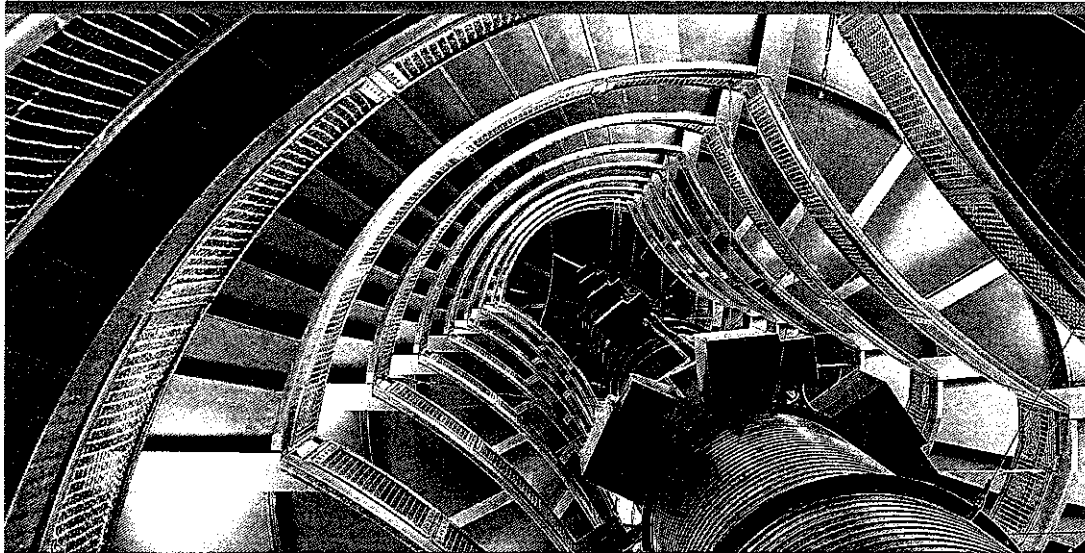
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## **Cleveland Public Library 2019B Taxable Bond Proceeds**

Monthly Investment Report  
January 31, 2024

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
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**PORTFOLIO SUMMARY**

As of January 31, 2024



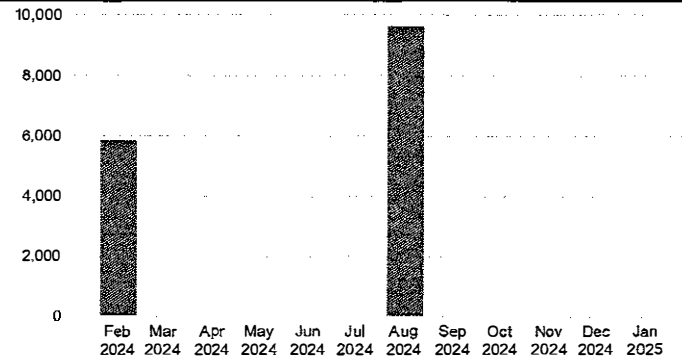
**MONTHLY RECONCILIATION**

<b>Beginning Book Value</b>	<b>771,473.89</b>
Contributions	
Withdrawals	
Prior Month Custodian Fees	(6.31)
Realized Gains/Losses	
Gross Interest Earnings	1.30
<b>Ending Book Value</b>	<b>771,468.88</b>

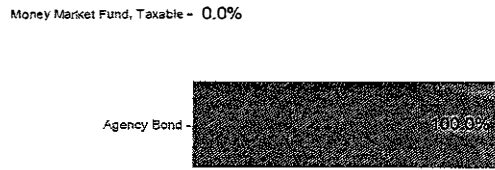
**PORTFOLIO CHARACTERISTICS**

Portfolio Yield to Maturity	1.61%
Portfolio Effective Duration	0.54 yrs
Weighted Average Maturity	0.54 yrs

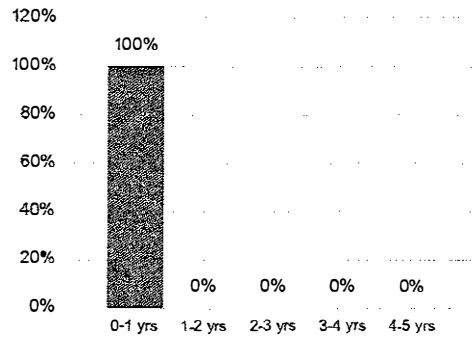
**PROJECTED MONTHLY INCOME SCHEDULE**



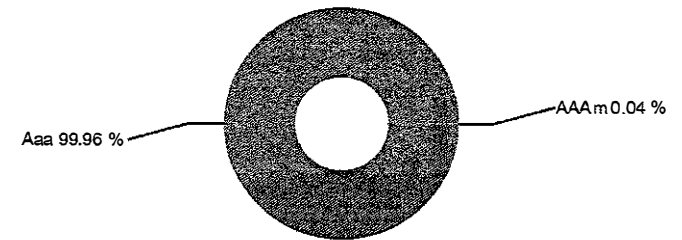
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**





Cleveland Public Library 2019B Taxable Bond Proceeds

**POSITION STATEMENT**

As of January 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
31846V567	First American Funds, Inc.	1/31/2024 1/31/2024	\$281.88	\$281.88	\$281.88	5.21%	0.003 0.003	\$1.00 \$281.88	\$0.00	0.01%	AAAm
STAROHIO	STAR Ohio XX702	1/31/2024 1/31/2024	\$3,687,049.15	\$3,687,049.15	\$3,687,049.15	5.51%	0.003 0.003	\$1.00 \$3,687,049.15	\$0.00	82.91%	AAAm
<b>SubTotal</b>			<b>\$3,687,331.03</b>	<b>\$3,687,331.03</b>	<b>\$3,687,331.03</b>	<b>5.51%</b>		<b>\$3,687,331.03</b>	<b>\$0.00</b>	<b>82.92%</b>	
<b>Agency Bond</b>											
3130AGWK7	FHLB 1.500% 08/15/2024	9/26/2019 9/27/2019	\$775,000.00	\$771,187.00	\$771,187.00	1.61%	0.540 0.538	\$98.03 \$759,701.50	(\$11,485.50)	17.08%	Aaa AA+
<b>SubTotal</b>			<b>\$775,000.00</b>	<b>\$771,187.00</b>	<b>\$771,187.00</b>	<b>1.61%</b>		<b>\$759,701.50</b>	<b>(\$11,485.50)</b>	<b>17.08%</b>	
<b>Grand Total</b>			<b>\$4,462,331.03</b>	<b>\$4,458,518.03</b>	<b>\$4,458,518.03</b>	<b>4.84%</b>		<b>\$4,447,032.53</b>	<b>(\$11,485.50)</b>	<b>100.00%</b>	

300

**TRANSACTION STATEMENT**

As of January 31, 2024



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	1/2/2024	1/2/2024	31846V567	First American Funds, Inc.	1.30
<b>Total</b>					<b>1.30</b>

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Custodian Fee</b>				
Custodian Fee	1/26/2024	1/26/2024	Cash Out	(6.31)
<b>Total</b>				<b>(6.31)</b>

**STATEMENT DISCLOSURE**

As of January 31, 2024



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## CLEVELAND PUBLIC LIBRARY

## REPORT C

**Board Meeting**

February 15, 2024

**REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR JANUARY 2024**

In accordance with Board Policy adopted by resolution on November 29, 1972,  
a description of Conference and Travel Expenditures is submitted.

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Engage Cleveland Lead CLE: Professional Development Conference Cleveland, Ohio	11/30/2023 - 11/30/2023	Steven Capuozzo	132.34
Engage Cleveland Lead CLE: Professional Development Conference Cleveland, Ohio	11/30/2023 - 11/30/2023	Karie Felder	132.34
Northeast Ohio Regional Library System Leadership Academy Cuyahoga Falls, Ohio	10/31/2023, 11/16/2023	Michael Gabe	56.07
Engage Cleveland Lead CLE: Professional Development Conference Cleveland, Ohio	11/30/2023 - 11/30/2023	Peter Roth	132.34
Legal Aid Society Annual Meeting Cleveland, Ohio	11/20/2023	Peter Roth	12.00
Ohio Library Council Individual Membership Reimbursement (to obtain lower registration rate for PLA 2024 conference) Columbus, Ohio	11/1/2023 - 12/31/2024	Lynn Sargi	150.00
Engage Cleveland Lead CLE: Professional Development Conference Cleveland, Ohio	11/30/2023 - 11/30/2023	Kristen Schmidt	132.34
American Library Association YALSA Symposium 2023 St. Louis, Missouri	11/9/2023 - 11/12/2023	Rosa Simone	1,312.80
Engage Cleveland Lead CLE: Professional Development Conference Cleveland, Ohio	11/30/2023 - 11/30/2023	Matthew Sucre	132.34
<b>TOTAL</b>			<b>\$2,192.57</b>

**SUMMARY**

FUND	JANUARY	YEAR TO DATE
General	\$879.77	\$879.77
Lockwood Thompson	1,312.80	1,312.80
<b>TOTAL</b>	<b>\$2,192.57</b>	<b>\$2,192.57</b>

## Cleveland Public Library

Board Meeting  
February 15, 2024

## REPORT ON ALL VENDOR EXPENDITURES

In accordance with the Board Policy on Supplier Diversity adopted by resolution on April 15, 2021, the Fiscal Officer is hereby submitting a monthly report on all expenditures for the period:  
1/1/2024 through 1/31/2024

Cert	Vendor	City/Description	State	Check Date	Amount/Total
	A-1 MR. LIMO INC	WICKLIFFE BUS FOR SENIOR BOOK CLUB PARTN	OH	01/12/2024	1,440.00 <u>\$1,440.00</u>
	ACTION DOOR	BROOKLYN HTS. EMERGENCY DOOR REPAIRS	OH	01/19/2024	305.00 <u>\$305.00</u>
	ADORAMA	NEW YORK LIGHT VIDEO TRIPOD AND RISER	NY	01/12/2024	1,467.20 <u>\$1,467.20</u>
	ADVANCE OHIO MEDIA INC.	DETROIT DIGITAL ADVERTISING 2/19/22 -	MI	01/12/2024	1,200.00 <u>\$1,200.00</u>
	AIRGAS GREAT LAKES	CHICAGO OXYGENACELYLENE TANKS FOR WEL	IL	01/26/2024	208.20 <u>\$208.20</u>
	AMAZON	SEATTLE WINTERLAND - DONT SHAKE THE PR	WA	01/12/2024	4,797.51 <u>\$4,797.51</u>
	AMERICAN INTERIORS, INC	CLEVELAND FURNITURE FOR WOODLAND BRANCH	OH	01/12/2024	4,284.33 <u>\$4,284.33</u>
	AMERICAN LEGAL PUBLISHING CORPORATION	CINCINNATI	OH	01/26/2024	130.00 <u>\$130.00</u>
	ANSWER UNITED, INC.	KALAMAZOO CALL-OFF SERVICE FOR ALL CPL S	MI	01/26/2024	1,448.47 <u>\$1,448.47</u>
	APLPD HOLDCO, INC. & SUBSIDIARY	BALTIMORE FMP MOVE - STORAGE PODS	MD	01/19/2024	114.99 <u>\$114.99</u>
	ARC DOCUMENT SOLUTIONS LLC	CINCINNATI FMP ENTRY DOORS VINYL SIGNAGE	OH	01/26/2024	739.00 <u>\$739.00</u>
	ART THERAPY STUDIO	CLEVELAND ART THERAPY SERVICES FEB 1, 23	OH	01/12/2024	2,094.90 <u>\$2,094.90</u>

Cert	Vendor	City/Description	State	Check Date	Amount/Total
	AT & T	CLEVELAND CPL MEASURED BUSINESS LINES	OH	01/12/2024	2,430.81
		CLEVELAND CPL MEASURED BUSINESS LINES		01/19/2024	265.80
					<u>\$2,696.61</u>
	ATLASAUTOMOTIVE INC.	CLEVELAND PLOW TRUCK 25 TRANSMISSION REP	OH	01/26/2024	3,200.00
					<u>\$3,200.00</u>
	B & H PHOTO VIDEO	NEW YORK MOBILE CAMERAS POWER SOURCESA	NY	01/26/2024	3,047.64
					<u>\$3,047.64</u>
	BAKER & TAYLOR BOOKS	ATLANTA	GA	01/26/2024	3,674.85
					<u>\$3,674.85</u>
	BELLEVUE PUBLIC LIBRARY	BELLEVUE ONLINE BILL PAYMENT DIST.	OH	01/12/2024	23.40
					<u>\$23.40</u>
FBE	BEREA MOVING & STORAGE COMPANY, INC.	CLEVELAND BOOK DONATION STORAGE	OH	01/12/2024	1,300.00
					<u>\$1,300.00</u>
	BEST BUY	DALLAS FRIDGE FOR STUDIO 525	TX	01/12/2024	792.02
					<u>\$792.02</u>
	BIBLIOMANEAPPRAISALS & CONSULTING LLC	NEW YORK RARE BOOK APPRAISAL SERVICES	NY	01/26/2024	6,795.00
					<u>\$6,795.00</u>
	BIRCHARD PUBLIC LIBRARY	FREMONT ONLINE BILL PAYMENT DIST.	OH	01/12/2024	2.20
					<u>\$2.20</u>
	BLESSED TRINITY PARISH	CLEVELAND ROCKPORT TEMPORARY PARKING LOT	OH	01/12/2024	100.00
					<u>\$100.00</u>
	BORDERLIGHT FESTIVAL OF	CLEVELAND SPONSORSHIP OF PUBLIC FRANSIT	OH	01/12/2024	1,000.00
					<u>\$1,000.00</u>
	BRENNANS CATERING & BANQUET CENTER	CLEVELAND 0 to 3 READ TO ME STAFF TRAINI	OH	01/26/2024	428.00
					<u>\$428.00</u>
	BRI PARENT, INC.	ROCHESTER FLEXIBLE SPENDING & COMMUTER A	NY	01/26/2024	1,340.25
					<u>\$1,340.25</u>
	BRIDGEPORT PLACE LLC	CLEVELAND GARDEN VALLEY RENT	OH	01/26/2024	5,944.22
					<u>\$5,944.22</u>
	BRISTOL PUBLIC LIBRARY	BRISTOLVILLE ONLINE BILL PAYMENT DIST.	OH	01/12/2024	26.19

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$26.19
	BSLONE LLC	CLEVELAND FINAL RENEWAL PAY STATION MAI	OH	01/12/2024	850.00
					\$850.00
	BURTON PUBLIC LIBRARY	BURTON ONLINE BILL PAYMENT DIST.	OH	01/12/2024	90.05
					\$90.05
	CANON SOLUTIONS AMERICA, INC	CHICAGO COPIER MAINTENANCE, COPIES, CO	IL	01/12/2024	170.33
					\$170.33
	CASALINI LIBRI S.P.A.	FIESOLE		01/26/2024	2,932.57
					\$2,932.57
	CBLH DESIGN, INC.	CLEVELAND FMP - ARCHITECTURAL/ENGINEERIN	OH	01/19/2024	5,379.90
					\$5,379.90
	CHILCOTE DOHNAL & TIZZANO LLP	CLEVELAND HEIGHTS LEGAL SERVICES - MLK BRANCH RE	OH	01/26/2024	1,155.00
					\$1,155.00
	CITY OF CLEV DIV OF WATER	CLEVELAND WATER E 131 ST ACCT#6165600000 WATER LORAIN ACCT#1547793777 WATER COLLINWOOD ACCT#12451000	OH	01/12/2024 01/19/2024 01/26/2024	2,515.22 249.47 389.59
					\$3,154.28
VOE	CLARKTEL TELE-COMMUNICATIONS, INC.	AKRON CDF ADDITIONAL NETWORK CABLES	OH	01/26/2024	13,948.96
					\$13,948.96
	CLEVELAND ARTS EDUCATION CONSORTIUM	CLEVELAND CLEVELAND ARTS EDUCATION CONSOR	OH	01/26/2024	1,500.00
					\$1,500.00
	CLEVELAND ASSOCIATION OF BLACK STORYTELLERS	CLEVELAND KWANZAA CELEBRATION	OH	01/12/2024	550.00
					\$550.00
	CLEVELAND HEIGHTS - UNIVERSITY HEIGHTS	CLEVELAND HEIGHTS ONLINE BILL PAYMENT DIST.	OH	01/12/2024	208.59
					\$208.59
	CLEVELAND PUBLIC POWER	CLEVELAND ELECTRICITY ADDISON ACCT#68713 ELECTRICITY ADDISON ACCT#91140 ELECTRICITY LORAIN ACCT#221627	OH	01/12/2024 01/19/2024 01/26/2024	837.24 42,601.21 4,129.85
					\$47,568.30
	CLEVELAND THERMAL, LLC	CLEVELAND YR 3-OF-10 YRAGMT FOR CHILLED	OH	01/19/2024	15,261.76
					\$15,261.76
	CONNEAUT PUBLIC LIBRARY	CONNEAUT ONLINE BILL PAYMENT DIST.	OH	01/12/2024	20.00

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$20.00
	CONRAD'S TIRE SERVICE, INC.	CLEVELAND VEHICLES 2/6/11 REPAIRS	OH	01/26/2024	838.74
					\$838.74
	COSGROVE JONHENRY LLC	COLUMBUS ADVOCACY SERVICES ENGAGEMENT	OH	01/12/2024	4,000.00
					\$4,000.00
	D B JOHNSEN COMPANY	RICHFIELD LAKESHORE BOILER TUBE REPLACEM	OH	01/26/2024	3,228.27
					\$3,228.27
	DIFRANCO PLUMBING COMPANY	CLEVELAND EMER- EASTMAN/WESTPARK CAMPUS	OH	01/19/2024	2,245.00
					\$2,245.00
	DOCUSIGN, INC	DALLAS ONE YEAR SUBSCRIPTION TO DOCUS	TX	01/19/2024	3,428.00
					\$3,428.00
	DOMINION EAST OHIO GAS COMPANY	RICHMOND GAS E131 ST ACCT#5441200134469 GAS COLLINWOOD ACCT#5440100134 GAS ROCKPORT ACCT#118002205374	VA	01/12/2024 01/19/2024 01/26/2024	5,005.98 13,525.04 10,585.86
					\$29,116.88
	EASTON TELECOM SERVICES LLC	CLEVELAND YR 3-OF-3 YR CONTRACT SIP TRUN	OH	01/12/2024	4,096.46
					\$4,096.46
	ELYRIA PUBLIC LIBRARY	ELYRIA ONLINE BILL PAYMENT DIST.	OH	01/12/2024	93.93
					\$93.93
	EUCLID PUBLIC LIBRARY	EUCLID ONLINE BILL PAYMENT DIST.	OH	01/12/2024	52.98
					\$52.98
	FAIRPORT HARBOR PUBLIC LIBRARY	FAIRPORT HARBOR ONLINE BILL PAYMENT DIST.	OH	01/12/2024	25.00
					\$25.00
	FELTSMART STORYALIVE LLC	BEDFORD FAMILYSPACE SPECIAL STORYTELLI	OH	01/26/2024	350.00
					\$350.00
	GA CAYMAN HOLDCO, LLC	CHICAGO ALARM MONITORING	IL	01/19/2024	4,072.63
					\$4,072.63
	GAYLORD BROTHERS INC	SYRACUSE STOCK MAP FOLDERS	NY	01/12/2024 01/26/2024	652.54 224.47
					\$877.01
	GEAUGA COUNTY PUBLIC LIBRARY	CHARDON ONLINE BILL PAYMENT DIST.	OH	01/12/2024	1,190.37



Cert	Vendor	City/Description	State	Check Date	Amount/Total
					<u>\$1,190.37</u>
	GEOTAB USA, INC.	LAS VEGAS SOURCEWELL FLEET MANAGEMENT	NV	01/12/2024	<u>490.62</u>
					<u>\$490.62</u>
	GIRARD FREE LIBRARY	GIRARD ONLINE BILL PAYMENT DIST.	OH	01/12/2024	<u>11.90</u>
					<u>\$11.90</u>
	GOVERNMENT FINANCE OFFICERS ASSOCIATION	CHICAGO ERP PLANNING AND ADVISORY SERV	IL	01/26/2024	<u>40,000.00</u>
					<u>\$40,000.00</u>
	GRAY MEDIA GROUP	TALLAHASSEE WOIO SPOTS VICTORY BASH, Q1 20	FL	01/19/2024	<u>300.00</u>
					<u>\$300.00</u>
	H&M LANDSCAPING CO., INC.	OAKWOOD VILLAGE EASTMAN READING GARDEN/LAKESHO	OH	01/12/2024	<u>1,500.00</u>
					<u>\$1,500.00</u>
	HENDERSON MEMORIAL PUBLIC LIBRARY	JEFFERSON ONLINE BILL PAYMENT DIST.	OH	01/12/2024	<u>2.99</u>
					<u>\$2.99</u>
	HUBBARD PUBLIC LIBRARY	HUBBARD ONLINE BILL PAYMENT DIST.	OH	01/12/2024	<u>145.56</u>
					<u>\$145.56</u>
	HUDSON LIBRARY & HISTORICAL SOCIETY	HUDSON ONLINE BILL PAYMENT DIST.	OH	01/12/2024	<u>103.06</u>
					<u>\$103.06</u>
	HUNTINGTON NATIONAL BANK	PITTSBURGH	PA	01/19/2024	<u>10,496.04</u>
					<u>\$10,496.04</u>
	HURON PUBLIC LIBRARY	HURON ONLINE BILL PAYMENT DIST.	OH	01/12/2024	<u>27.90</u>
					<u>\$27.90</u>
	HYATT REGENCY CLEVELAND	CLEVELAND 2023 HOTEL EXPENSES LADONNA GA	OH	01/12/2024	<u>648.24</u>
					<u>\$648.24</u>
	HYLAND SOFTWARE, INC.	DALLAS OFF-SITE RECORD STORAGE	TX	01/26/2024	<u>2,979.90</u>
					<u>\$2,979.90</u>
	IKM INCORPORATED	PITTSBURGH LSW REST ROOM REMODEL	PA	01/12/2024	<u>2,950.00</u>
					<u>\$2,950.00</u>
	INGRAM LIBRARY SERVICES	ST. LOUIS	MO	01/26/2024	<u>5,778.78</u>
					<u>\$5,778.78</u>
	INTEGRATED PRECISION SYSTEMS INC (IPS)	VALLEY VIEW TIGER HARMONIZE BRIDGE SOFTWARE	OH	01/12/2024	<u>13,848.70</u>

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		MAINTENANCE OF SECURITY CAMERA		01/19/2024	85,634.20
					<u>\$99,482.90</u>
	ISMAK PETROLEUM CO INC	CLEVELAND	OH	01/26/2024	114.20
					<u>\$114.20</u>
	JACINDA WALKER	CLEVELAND	OH	01/19/2024	2,000.00
		DESIGN WORKSHOPS 1/9-1/17/24			<u>\$2,000.00</u>
	JANWAY COMPANY USA, INC	COGAN STATION	PA	01/12/2024	3,143.98
		TABLE THROW TABLECLOTHS, BRAND			<u>\$3,143.98</u>
	JKURTZ ARCHITECTS, LTD	CLEVELAND	OH	01/12/2024	23,164.00
		MLK BRANCH DESIGN SERVICES			<u>\$23,164.00</u>
	JOHNSON PLASTICS	CLEVELAND	OH	01/12/2024	881.71
		MAKERSPACE MATERIALS			<u>\$881.71</u>
	JOHNSTONE SUPPLY	COLUMBUS	OH	01/26/2024	811.59
		REPAIR LSW DOMESTIC WATER PUMP			<u>\$811.59</u>
	KEYSTONE SYSTEMS INC	RALEIGH	NC	01/26/2024	14,496.12
		KLAS MAINTENANCE AGREEMENT - T			<u>\$14,496.12</u>
FBE	KIMBERLY OCAMPO	ROCKY RIVER	OH	01/12/2024	300.00
		THREE KINGS DAY EVENT AT FULTO			<u>\$300.00</u>
	KINSMAN FREE PUBLIC LIBRARY	KINSMAN	OH	01/12/2024	59.70
		ONLINE BILL PAYMENT DIST.			<u>\$59.70</u>
	KIRTLAND PUBLIC LIBRARY	KIRTLAND	OH	01/12/2024	32.00
		ONLINE BILL PAYMENT DIST.			<u>\$32.00</u>
	KONE INC	PHILADELPHIA	PA	01/19/2024	1,500.85
		M.L.K/LAKESHORE/LSW ELEVATOR R		01/26/2024	20,311.47
		YR 5 OF 5 - ALL ELEVATOR MAINT			<u>\$21,812.32</u>
	LIBRARICA	DALLAS	TX	01/26/2024	37,798.79
		CASSIE SUPPORT RENEWAL : 1/13/			<u>\$37,798.79</u>
	LORAIN PUBLIC LIBRARY	LORAIN	OH	01/12/2024	231.44
		ONLINE BILL PAYMENT DIST.			<u>\$231.44</u>
MBE	MAC INSTALLATIONS & CONSULTING, LLC	CLVELAND	OH	01/26/2024	585.00
		STUDIO 525 CLEVERTOUCH INSTALL			<u>\$585.00</u>

Cert	Vendor	City/Description	State	Check Date	Amount/Total
	MADISON PUBLIC LIBRARY	MADISON ONLINE BILL PAYMENT DIST.	OH	01/12/2024	143.01
					<u>\$143.01</u>
	MATTHEW BENDER & COMPANY	CHICAGO	IL	01/26/2024	80.16
					<u>\$80.16</u>
	MCGOWAN & CO INC	FAIRVIEW PARK BUILDERS RISK INSURANCE FOR GR	OH	01/19/2024	1,071.00
					<u>\$1,071.00</u>
	MCKINLEY MEMORIAL LIBRARY	MILES ONLINE BILL PAYMENT DIST.	OH	01/12/2024	43.48
					<u>\$43.48</u>
	MEDINA CNTY DISTRICT LIBRARY	MEDINA ONLINE BILL PAYMENT DIST.	OH	01/12/2024	284.98
					<u>\$284.98</u>
	MEEDER PUBLIC FUNDS	DUBLIN INVESTMENT SERVICES	OH	01/12/2024	4,556.60
					<u>\$4,556.60</u>
	MENTOR PUBLIC LIBRARY	MENTOR ONLINE BILL PAYMENT DIST.	OH	01/12/2024	321.87
					<u>\$321.87</u>
FBE	MIDFITA, INC	CLEVELAND MOVING SERVICES - STOCKROOM MO	OH	01/26/2024	9,805.00
					<u>\$9,805.00</u>
	MIDWEST TAPE LLC.	HOLLAND	OH	01/26/2024	4,602.29
					<u>\$4,602.29</u>
	MISCELLANEOUS VENDORS	PATRON REIMBURSEMENTS UNORTHOD		01/26/2024	18.99
		PATRON REIMBURSEMENTS BREAKFAS		01/26/2024	14.00
					<u>\$32.99</u>
	MODEL UNIFORMS, LLC	TWINSBURG UNIFORM RENTAL SERVICES YR 1 O	OH	01/12/2024	530.64
		UNIFORM RENTAL SERVICES YR 2 O		01/19/2024	887.76
		UNIFORM RENTAL SERVICES YR 2 O		01/26/2024	709.20
					<u>\$2,127.60</u>
	MORLEY LIBRARY	PAINESVILLE ONLINE BILL PAYMENT DIST.	OH	01/12/2024	159.40
					<u>\$159.40</u>
	MOTOROLA SOLUTIONS	CHICAGO MOTOROLA RADIOS AND CHARGERS	IL	01/12/2024	470.44
					<u>\$470.44</u>
MBE	MVC LIMITED	WESTERVILLE GLENVILLE FMP PHOTOGRAPHIC DOC	OH	01/12/2024	4,320.00
					<u>\$4,320.00</u>
	NAYAX	HUNT VALLEY	MD		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		SERVICE AGREEMENT FOR CASHLESS		01/12/2024	246.45
					<u>\$246.45</u>
	NEWTON FALLS PUBLIC LIBRARY	NEWTON FALLS ONLINE BILL PAYMENT DIST.	OH	01/12/2024	19.20
					<u>\$19.20</u>
	NORTHEAST OHIO REG SEWER DISTRICT	CLEVELAND SEWER E131 ACCT#1856650002 SEWER BROOKLYN ACCT#1862560000 SEWER ADDISON ACCT#867135002	OH	01/12/2024 01/19/2024 01/26/2024	503.56 238.94 4,020.13
					<u>\$4,762.63</u>
	OGLETREE, DEAKINS, NASH, P.C.	COLUMBIA GENERAL AND MISC LEGAL SERVICE	SC	01/26/2024	695.64
					<u>\$695.64</u>
	OHIO LIBRARY COUNCIL	DUBLIN OLC MEMBERSHIP DUES #0010031	OH	01/12/2024	18,000.00
					<u>\$18,000.00</u>
MBE	PEAK ELECTRIC, INC	TOLEDO EMER - PARTS FOR LAKESHORE AHU	OH	01/12/2024	1,375.90
					<u>\$1,375.90</u>
	PENINSULA LIBRARY AND HISTORICAL SOCIETY	PENINSULA ONLINE BILL PAYMENT DIST.	OH	01/12/2024	30.30
					<u>\$30.30</u>
	PETER MAC EWAN	LYNDHURST CONSULTING SERVICES	OH	01/12/2024	5,000.00
					<u>\$5,000.00</u>
	PHAZZER LLC	SHERIDAN PHAZZER ENFORCER COMPLETE SETS	WY	01/12/2024	9,684.16
					<u>\$9,684.16</u>
	PITNEY BOWES RESERVE ACCOUNT	CANTON PITNEY BOWES MAIL ACCOUNT	MA	01/26/2024	4,999.00
					<u>\$4,999.00</u>
	PROFESSIONAL SERVICE INDUSTRIES	CHICAGO ENGINEERING SERVICES FOR FMP P	IL	01/19/2024	3,182.00
					<u>\$3,182.00</u>
	R.E. WARNER & ASSOCIATES	WESTLAKE LSW ROOF REPLACEMENT PROJECT	OH	01/26/2024	4,859.40
					<u>\$4,859.40</u>
MBE	RADIO ONE	ATLANTA RADIO ONE WZAK/WENZ CLEVELAND	GA	01/19/2024	900.00
					<u>\$900.00</u>
	RECOVERY RESOURCES	CLEVELAND MENTAL HEALTH TRAININGS 2023	OH	01/26/2024	2,250.00
					<u>\$2,250.00</u>
	REFRIGERATION SALES CORP	CLEVELAND UNION BRANCH OUTDOOR CONDENSIN	OH	01/19/2024	710.00

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$710.00
	REFTAB, LLC.	ASTORIA	NY		
		BUSINESS PLAN SOFTWARE SUBSCRI		01/26/2024	2,496.00
					\$2,496.00
FBE	REGENCY CONSTRUCTION	BROOKPARK	OH		
		FMP PHASE 1B GMP - ROCKPORT		01/19/2024	384,771.15
					\$384,771.15
	REPUBLIC SERVICES #224	LOUISVILLE	KY		
		YR 1 OF 3 AGMT FOR WASTE MGMT		01/12/2024	1,640.60
		YR 1 OF 3 AGMT FOR WASTE MGMT		01/26/2024	2,421.07
					\$4,061.67
	RITTER PUBLIC LIBRARY	VERMILION	OH		
		ONLINE BILL PAYMENT DIST.		01/12/2024	26.69
					\$26.69
MBE	RL HILL MANAGEMENT, INC.	OLON	OH		
		PRECONSTRUCTION PHASE WORK FO		01/12/2024	8,621.00
					\$8,621.00
MBE	ROBIN'S NEST PROPERTY MANAGEMENT & LANDSCAPE	CLEVELAND	OH		
		EMERGENCY SNOW REMOVAL ON 11/2		01/12/2024	2,750.00
					\$2,750.00
	ROCKY RIVER PUBLIC LIBRARY	ROCKY RIVER	OH		
		ONLINE BILL PAYMENT DIST.		01/12/2024	85.28
					\$85.28
	S & S INC	CLEVELAND	OH		
		STOCK		01/26/2024	20,391.18
					\$20,391.18
	S A COMUNALE CO INC	BARBERTON	OH		
		FIRE ALARM/FIRE PANEL INSPECTI		01/19/2024	2,061.00
					\$2,061.00
	SANDUSKY LIBRARY ASSOCIATION	SANDUSKY	OH		
		ONLINE BILL PAYMENT DIST.		01/12/2024	104.96
					\$104.96
	SCRIPPS MEDIA	ATLANTA	GA		
		WEWS CHANNEL 5 NOV 2023/Q1 202		01/19/2024	2,060.00
					\$2,060.00
	SERBICA BOOKS	OAKVILLE	ON		
				01/26/2024	2,497.00
					\$2,497.00
	SHAKER HEIGHTS PUBLIC LIBRARY	SHAKER HTS	OH		
		ONLINE BILL PAYMENT DIST.		01/12/2024	120.87
					\$120.87
	SHAMROCK COMPANIES INC	CLEVELAND	OH		
		STOCK		01/19/2024	492.21
					\$492.21
	SHOOTING WITHOUT BULLETS	CLEVELAND	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		ART CONSULTING SERVICES		01/19/2024	17,857.15
					<u>\$17,857.15</u>
	SIEMENS INDUSTRY INC	GARFIELD HEIGHTS CARNEGIE WEST PANEL REPLACEMEN	OH	01/12/2024	15,543.96
					<u>\$15,543.96</u>
	SIRSIDYNIX	MINNEAPOLIS BCA PRIVATE INTELLIGENCE SERVE	MN	01/19/2024	6,900.00
					<u>\$6,900.00</u>
	SOUNDCOM CORPORATION	CHICAGO REPAIR PROJECTOR IN LSWAUDITO	IL	01/19/2024	1,684.25
					<u>\$1,684.25</u>
	ST. VINCENT CHARITY MEDICAL CENTER-OCC MED	CLEVELAND 2023 PRE-EMPLOYMENT TESTING	OH	01/19/2024	698.00
					<u>\$698.00</u>
	STAPLES ADVANTAGE	DALLAS STOCK PROPERTY OFFICE SUPPLIES	TX	01/12/2024 01/19/2024	1,058.46 43.59
					<u>\$1,102.05</u>
	STOW MUNROE FALLS PUBLIC LIBRARY	STOW ONLINE BILL PAYMENT DIST.	OH	01/12/2024	83.54
					<u>\$83.54</u>
	T & S MOWER	OLMSTED FALLS OUTSIDE MACHINE REPAIRS	OH	01/12/2024	232.88
					<u>\$232.88</u>
	T H MARTIN INC	CLEVELAND EMER - JEFFERSON BOILER REPAIR	OH	01/19/2024	9,718.08
					<u>\$9,718.08</u>
	TECRE CO INC	FOND DU LAC Button making kits for all 6 o	WI	01/26/2024	601.02
					<u>\$601.02</u>
MBE	THE ALERT PIONEER PLUMBING COMPANY LLC	CLEVELAND EMER - PLUMBING REPAIR CDF	OH	01/12/2024	810.00
					<u>\$810.00</u>
	THE FISH BUTLER AQUARIUM SERVICES	ELYRIA AQUARIUM MAINTENANCE SERVICES	OH	01/26/2024	310.00
					<u>\$310.00</u>
	THE ILLUMINATING CO	AKRON ELECTRICITY SOUTH BROOKLYN ACC ELECTRICITY E131 STACCT#11002 ELECTRICITY OLD HOUGH ACCT#110 VOID AFTER UPDATE 01/24/2024	OH	01/12/2024 01/19/2024 01/26/2024 01/26/2024	15,863.10 9,120.90 5,323.41 0.00
					<u>\$30,307.41</u>
FBE	THE MAT PROJECT	LAKESWOOD ADULT YOGA FOR EVERYONE - CURB	OH	01/19/2024	100.00
					<u>\$100.00</u>
	TREASURER OF STATE	COLUMBUS	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		SALES TAX		01/23/2024	460.04
					<u>\$460.04</u>
	TREASURER STATE OF OHIO	REYNOLDSBURG	OH		
		BOILER INSPECTIONS		01/12/2024	136.50
		BOILER INSPECTIONS		01/19/2024	136.50
					<u>\$273.00</u>
	TSAI FONG BOOKS INC	HOUSTON	TX		
				01/26/2024	3,845.00
					<u>\$3,845.00</u>
	TWINSBURG PUBLIC LIBRARY	TWINSBURG	OH		
		ONLINE BILL PAYMENT DIST.		01/12/2024	183.61
					<u>\$183.61</u>
	ULINE	WAUKEGAN	IL		
		CDF STOCKROOM - FMP TRASH CAN		01/12/2024	362.71
					<u>\$362.71</u>
	UNIQUE MANAGEMENT SERVICES, INC.	JEFFERSONVILLE	IN		
		CLEVNET NOTICE PRINTING SERVIC		01/19/2024	4,970.61
					<u>\$4,970.61</u>
	UNITED PARCEL SERVICE	CHICAGO	IL		
		ACCT# 479584- BKS BY MAIL		01/12/2024	711.08
		ACCT 493-688 SHIPPING		01/12/2024	264.52
					<u>\$975.60</u>
	UNIVERSITY CIRCLE INCORPORATED	CLEVELAND	OH		
		MEMBERSHIP FEE		01/19/2024	1,611.71
					<u>\$1,611.71</u>
	UNIVERSITY HOSPITALS OCCUPATIONAL HEALTH	DETROIT	MI		
		FUNCTIONAL CAPACITY/FIT FOR DU		01/12/2024	1,794.00
					<u>\$1,794.00</u>
	UNIVERSITY PRODUCTS INC	HOLYOKE	MA		
		Boxing and Housing for Delucia		01/12/2024	1,191.00
					<u>\$1,191.00</u>
	URBAN LIBRARIES COUNCIL	CHICAGO	IL		
		ANNUAL DUES		01/12/2024	16,875.00
					<u>\$16,875.00</u>
	US BANK NA	SAINT LOUIS	MO		
		GAS FOR VEHICLES		01/26/2024	4,683.42
					<u>\$4,683.42</u>
	US. PROTECTIONS SERVICE LLC	CLEVELAND	OH		
		1-OF-2 RENEWALS BRANCH SECURIT		01/19/2024	30,133.44
		2-OF-2 RENEWALS BRANCH SECURIT		01/26/2024	11,552.34
					<u>\$41,685.78</u>
ODB	VOCON PARTNERS, LLC	CLEVELAND	OH		
		FMP PROJECT -ARCHITECT FEES F		01/26/2024	31,875.00
					<u>\$31,875.00</u>
	W B MASON CO INC	BOSTON	MA		
		STOCK		01/12/2024	222.88

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		CDF FURNITURE LABOR MOVE		01/26/2024	750.00
					\$972.88
	WAYNE COUNTY PUBLIC LIBRARY	WOOSTER ONLINE BILL PAYMENT DIST.	OH	01/12/2024	307.86
					\$307.86
	WICKLIFFE PUBLIC LIBRARY	WICKLIFFE ONLINE BILL PAYMENT DIST.	OH	01/12/2024	156.05
					\$156.05
	WILLOUGHBY EASTLAKE PUBLIC LIBRARY	WILLOWICK ONLINE BILL PAYMENT DIST.	OH	01/12/2024	194.49
					\$194.49
	WKYC-TV, LLC	CINCINNATI WKYC 2023 CLEVELAND READS & LI	OH	01/19/2024	1,836.00
					\$1,836.00
MBE	WORLD JOURNAL/WORLD JOURNAL BOOKSTORE	CLEVELAND	OH	01/26/2024	752.90
					\$752.90
	YBP LIBRARY SERVICES	ATLANTA	GA	01/26/2024	546.97
					\$546.97
FBE	YOGA ROOTS, LLC	SHAKER HTS. YOGA ROOTS PROGRAM IN BRETT HA	OH	01/12/2024	450.00
					\$450.00
	YORK RISK SERVICES GROUP INC,	COLUMBUS FMLA SERVICE FMLA SERVICE	OH	01/12/2024 01/19/2024	3,025.00 3,025.00
					\$6,050.00
	ZYGOTE PRESS	CLEVELAND WINTER PROGRAMS LANGSTON HUGHE	OH	01/26/2024	500.00
					\$500.00
<b>Grand Total for Checks Issued from 1/1/2024 through 1/31/2024:</b>					<b>\$1,189,128.21</b>

*If known, vendors were classed:*

*DOE = Disabled-Owned Enterprise*

*FBE = Female Business Enterprise*

*LGBT = LGBTQ Business Enterprise*

*MBE = Minority Business Enterprise*

*ODB = Other Diverse Business*

*VOE = Veteran-Owned Enterprise*



CLEVELAND PUBLIC LIBRARY

Board Meeting  
February 15, 2024

Hough Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending January 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund* \$ 535,373.32		GMP Increase
				Encumbered	Expended	
10/19/2021	Gilbane Building Company	210875	Change Order #001			\$ 8,223.00
12/29/2021	Gilbane Building Company	210875	Change Order #002			5,774.00
1/28/2022	Gilbane Building Company	210875	Change Order #003			44,090.00
2/23/2022	Gilbane Building Company	210875	Change Order #004			10,539.00
4/6/2022	Gilbane Building Company	210875	Change Order #005			20,220.00
11/1/2022	Gilbane Building Company	210875	Change Order #006			138,764.00
1/3/2023	Gilbane Building Company	210875	Change Order #007			55,099.00
6/16/2023	Gilbane Building Company	210875	Change Order #008			(64,585.98)
8/23/2023	Gilbane Building Company	210875	Change Order #009 (Final)			(7,075.47)
1/4/2024	Gilbane Building Company	210875	Change Order #010 (Amphitheatre)			299,569.00
				\$ -	\$ -	\$ 510,616.55
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$24,756.77</b>

	Hough Branch Project Budget \$ 6,071,485.72	
	Encumbered	Expended
Moody Nolan, Inc. - Architectural Design Services*	\$ 8,075.38	\$ 507,454.62
Gilbane Building Company - Construction Manager at Risk*	391,283.55	4,747,539.00
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment		(79,815.85)
Furniture, Fixtures, Equipment and Technology	1,868.23	232,518.00
Owner Direct Costs	3,325.27	234,480.75
Direct Expenditures paid from Contingency Fund		
	\$ 404,552.43	\$ 5,642,176.52
		<b>Available Budget \$ 24,756.77</b>

\*\$221,437.72 will be paid using the Bruening Foundation grant funds paid from the Building and Repair fund 401

Change Order Details

<b>Change Order # 001</b>	\$ 8,223.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Bulletin 02, for the Hough Branch project. The signed ATP sheet is included in the backup for reference.	
<b>Change Order # 002</b>	\$ 5,774.00
Owner Change Order #002 is submitted to finalize the budget for the approved AT-002 OS-004 RFI-003 Grading Clarifications and AT-003 OS-005 RFI-006 & RFI-010 Pour Stopper / Bent Plate Steel Clarification, for the Hough project.	
<b>Change Order # 003</b>	\$ 44,090.00
Owner Change Order #003 is submitted to finalize the budget for the approved ATP-004R1 OS-006 RFI-007 Structural Steel for Roof Hatch, ATP-006 OS-008 Domestic Water Tie-in Location, ATP-007 OS-012 Bulletin 03 - Revisions per Cleveland Public Power, & ATP-010 OS-016 Additional 1 inch Asphalt Binder Course, for the Hough project.	
<b>Change Order # 004</b>	\$ 10,539.00
Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project:	
-ATP-008 OS-007 Legacy Electric Scope Gap from GMP	
-ATP-011 OS-011 ASI-001 HSS Tube Steel	
-ATP-013 OS-013 RFI-030 Bollards for Gas Meter	
-ATP-014 OS-022 Zenith Scope Gap from GMP	
-ATP-016 OS-009 Next Generation Scope Gap from GMP	

**Change Order Details****Change Order # 005**

\$ 20,220.00

- Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project
- ATP-012 OS-015 RFI-026 Cameras & WAPs in Open Ceilings
  - ATP-017R1 OS-026 Bulletin 6 & RFI-045 Exterior Framing Revisions
  - ATP-018 OS-013 RFI-019 Gas Meter Location
  - ATP-019 OS-019 Bulletin 05 - Revisions Per Commissioning Agent Review
  - ATP-020 OS-021 ASI 002 & RFI-028 Storm Line
  - ATP-021 OS-023 RFI-032 Fluid Applied Vapor Barrier Substitute - Denselement
  - ATP-022 OS-024 RFI-039 Overhead Storm Line Insulation
  - ATP-023 OS028 Weather Temporary Enclosure Build Out for SOD
  - ATP-024 OS-039 RFI-026 Cameras & WAPs In Open Ceilings - Billing Correction
  - ATP-025 OS-034 Remediation of Concrete Slab per AE Field Report 1.15.22

**Change Order # 006**

\$ 138,764.00

- Owner Change Order #006 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project
- ATP-015 R1 OS-017 Bulletin 04 Remove Generator & Revised Subsequent Systems.
  - ATP-026 OS-036 Bulletin 11 Structural Plate at Curtain Wall.
  - ATP-027 OS-040 Missing C-Channels on Low Roof West Elevation.
  - ATP-028 OS-051 RFI-064 Technology Conduits in Movable Partition Wall.
  - ATP-030 OS-042 Exterior Temp Enclosure & Weather Protection.
  - ATP-031 OS-046 Sound Absorbing Wall Units in Tech Room 129.
  - ATP-032 OS-033 Bulletin 10 Changes to Coordinate Public Art Junction Boxes.
  - ATP-033 OS057 Interior Paint Change to Duration Interior Flat A9S Series.
  - ATP-034 OS-030 R1 Bulletin 08- Roof Gutter, Snow Guards, Storefront Head.
  - ATP-035 OS-063 May 2022 Schedule Update - PVC Roofing.
  - ATP-036 RFI090 VAV Conflict with Steel Support I Beam.
  - ATP-037 OS-032 Bulletin 09 - Access to Existing Utility Poles for CPP.
  - ATP-039 OS-069 Bulletin 15 - Monumental Sign Power and Receptacles.
  - ATP-040 RFI-089 Roof Hydrant.
  - ATP-041 OS-070 BP32A Hardscape Contract Amount Increase from GMP.
  - ATP-043 OS-049 Added Roof Blocking.
  - ATP-045 OS-064 Bulletin 13 - Owner Directed Security and Door Hardware Changes.
  - ATP-046 OS-065 Bulletin 14 - Steel Angle at Sliding Doors & Soffit in Tech Center.
  - ATP-047 OS-038 RFI-049 West Elevation Lower Roof/Storefront Detail.
  - ATP-048 RFI-088 Duct Conflict with Recessed Light R1.
  - ATP-049 OS-052 Revised Exterior Camera Locations.
  - ATP-050 OS-075 Hough Staff & Schedule Extension - 9.1.22.
  - ATP-051 OS-054 Bulletin 12 AED.

**Change Order # 007-Revised**

\$ 55,099.00

- Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.
- ATP-044 R1 OS-072 BP32C South Parking Lot Fence
  - ATP-052 OS-073 RFI-107 Fire Extinguisher Cabinet Locks
  - ATP-054 R1 OS-076 Bulletin 017 New Floor Boxes at Circulation Desk
  - ATP-055 OS-077 Bulletin 018 Emergency Lighting
  - ATP-056 OS-078 Bulletin 019 Added Lutron Hub
  - ATP-057 OS-079 RFI-127 CAT 6 Required at Doors 124B, 116 and 103A
  - ATP-058 OS-074 RFI-109 Garage Opening Ceiling
  - ATP-059 OS-082 Final Cleaning Contract Reconciliation
  - ATP-060 OS-071 ASI-006 Hardware Modification
  - ATP-062 OS-085 Marous Reconciliation
  - ATP-063 OS-086 Platform Reconciliation
  - ATP-064 OS-087 Additional Atwell Survey for Fencing
  - ATP-065 OS-088 Hough Staff & Schedule Extension - 12.14.22

**Change Order Details****Change Order # 008**

\$ (64,585.98)

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-044 R1 OS-072 BP32C South Parking Lot Fence
- ATP-052 OS-073 RFI-107 Fire Extinguisher Cabinet Locks
- ATP-054 R1 OS-076 Bulletin 017 New Floor Boxes at Circulation Desk
- ATP-055 OS-077 Bulletin 018 Emergency Lighting
- ATP-056 OS-078 Bulletin 019 Added Lutron Hub
- ATP-057 OS-079 RFI-127 CAT 6 Required at Doors 124B, 116 and 103A
- ATP-058 OS-074 RFI-109 Garage Opening Ceiling
- ATP-059 OS-082 Final Cleaning Contract Reconciliation
- ATP-060 OS-071 ASI-006 Hardware Modification
- ATP-062 OS-085 Marous Reconciliation
- ATP-063 OS-086 Platform Reconciliation
- ATP-064 OS-087 Additional Atwell Survey for Fencing

**Change Order # 009**

\$ (7,075.47)

Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATP. The signed ATP sheet has been included in the backup for reference. Hough - ATP-073 OS-096 SDI and P&P Bond Credit.

**Change Order# 010**

\$ 299,569.00

Price Breakdown as follows

- \$8,705 mmcite usa LLC to furnish benches
- \$71,289 Platform to provide sitework, sidewalks, and concrete foundations
- \$86,080 Down to Earth to provide landscaping, Rosetta Outcropping Wall, and installation of benches
- \$21,643 DSR Carpentry to construct Trex Deck stage platform
- \$5,000 Building Permit Allowance
- \$15,000 Potential Cost Escalation Allowance
- \$15,000 Gilbane Contingency
- \$54,664 GBCO General Conditions

CLEVELAND PUBLIC LIBRARY

Board Meeting  
February 15, 2024

Jefferson Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending January 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 101,303.37		GMP Increase
				Encumbered	Expended	
9/15/2021	Gilbane Building Company	210886	Change Order # 001			\$ 642.00
12/9/2021	Gilbane Building Company	210886	Change Order # 002			7,890.00
7/6/2022	Gilbane Building Company	210886	Change Order # 003			118,005.64
8/31/2022	Gilbane Building Company	210886	Change Order # 004			3,745.00
10/13/2022	Gilbane Building Company	210886	Change Order # 005			6,751.00
10/13/2022	Gilbane Building Company	210886	Change Order # 006			439.00
1/19/2023	Gilbane Building Company	210886	Change Order # 007			2,553.00
1/19/2023	Gilbane Building Company	210886	Change Order # 008			-
6/20/2023	Gilbane Building Company	210886	Change Order # 009			(18,589.00)
6/20/2023	Gilbane Building Company	210886	Change Order # 010			(13,788.02)
11/6/2023	Gilbane Building Company	210886	Change Order # 011			(6,345.25)
				\$	\$	\$ 101,303.37
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ -</b>

Jefferson Branch Renovation Project Budget \$ 2,376,803.84

Budget reduced by (\$107,163.16) - all work is completed

	Encumbered	Expended
Williams Associates Architects, LTD - Architectural Design Services	\$ 1,370.00	\$ 173,421.00
Gilbane Building Company - Construction Manager at Risk	2,649.37	1,903,850.00
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment		(42,142.15)
Furniture, Fixtures, Equipment and Technology*	525.00	206,393.63
Owner Direct Costs	3,891.00	126,845.99
Direct Expenditures paid from Contingency Fund		
	\$ 8,435.37	\$ 2,368,368.47
		<b>Available Budget</b>
		<b>\$ -</b>

\*\$120,619 will be paid using the Zajac Trust funds paid from the Founders fund 203

**Change Order Details****Change Order # 001**

\$ 642.00

Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Contractor Default Insurance for Approved GMP Alternates, for the Jefferson project

**Change Order # 002**

\$ 7,890.00

Owner Change Order #002 is submitted to finalize the budget for the approved ATP-003 OS-002 Bulletin 01- Plumbing Revisions, ATP-004 OS-003 Bulletin 02 & RFI-007 ETR4 in. Vent Stack, ATP-005 OS-006 RFI-014 Plumbing Demo Requirements at Existing Sink, ATP-006 OS-007 RFI-012 Existing Window Well Demolition, & ATP-007 OS-009 Temporary Partition at Vestibule 117B, for the Jefferson project. The signed ATP sheets have been included in the backup for reference.

Please note, the initially approved value for ATP-004 OS-003 Bulletin 02 / RFI-007 ETR 4" Vent Stack has reduced. This OCO reflects the finalized value for this scope of work.

**Change Order # 003**

\$ 118,005.64

Owner Change Order #003 is submitted to finalize the budget for the following previously approved ATPs:

1) ATP-008 OS-004 Bulletin-004 R2 Existing Ductbank Relocation (Contractor Costs Only):

Provide the new electrical ductbank and demo the existing per the Bulletin-004 RI drawings dated 01.10.2022. This also includes landscape & hardscape repairs for the new electrical service & patching the existing foundation wall for the existing service.

2) ATP-009 OS-008 Bulletin-003 Floor Box Locations:

Provide revised floor box locations per the Bulletin-003RI drawings dated 12.01.21.

3) ATP-012 OS-019 OS-019 RFI-024 Door 108B Locks & Change of Specified Door:

Provide 1/2" glazing in lieu of 5/16" at door 108B to allow it to be lockable, per RFI-024 direction.

4) ATP-014 OS-022 AHU Fence Enclosure Removal & Replacement:

Remove & replace the existing AHU enclosure fencing to allow HVAC equipment to be removed and replaced.

5) ATP-015 OS-021 Bulletin-004 Schedule Extension:

This ATP includes extended staffing to 5/25/22. It also reallocates the following budgets to reduce the total cost impact of the schedule extension: \$5K of OA-005 Additional Repointing of Exterior Brick, \$5K of OA-007 Additional Demo, \$15K of Additional Repointing, \$10K of Gilbane Contingency and \$10K of COVID Contingency.

6) ATP-017 OS-013 Uneven Floor at New Passage to Work Room:

Due to the existing conditions of an uneven substrate, demo the existing concrete to allow floor prep to be installed to even out the substrate for a proper flooring installation.

**Change Order # 004**

\$ 3,745.00

Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-010 OS-010 Matching Trim Panel at Ends of Book Shelves R2

Per RFI-022 direction, which was finalized via an onsite meeting between CPL/GBC/Custom Fabricators, provide (2) painted, wood, tall infill cabinets at the existing to remain bookshelf ends at the north and south walls.

2) ATP-011 R4 OS-015 RFI-010 Access Panel Room 105

Provide a new 24"x24" access panel in lieu of reinstalling an existing 14"x14" access panel, to allow access to all of the existing controls per RFI-010 direction.

3) ATP-019 R2 OS-018 Bulletin-005 Finish Selections

Provide Bulletin-005 per the drawings dated 01.14.22. This includes the following:

- Carpet pattern simplification.
- Paint square foot reduction & paint type revision.

This ATP does not include costs for the wall protection; which will be submitted separately.

4) ATP-022 OS-034 Additional Masonry Repointing (Gilbert Ticket #6)

Due to existing conditions, reset (4) chimney caps & seal the top of chimney with concrete.

The masonry owner allowance was previously fully credited back in ATP-015 OS-021 Bulletin-004 Schedule Extension, so this required work is now an owner change item.

5) ATP-024 OS-037 May Schedule Update

**Change Order Details****Change Order # 005**

\$ 6,751.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

**1) ATP-038 OS-046 Roof Parapet Blocking**

Provide additional parapet blocking on the roof to allow for proper flashing & roofing termination. This blocking was not captured in the roofing or general trades scope of work.

This is being funded from the General Trades phase code to net a \$0 change.

**2) ATP-039 OS-065 Threshold Replacement**

Replace threshold to help cover void between concrete slab and curb. This was needed due to field coordination.

This is being funded from the General Trades phase code to net a \$0 change.

**3) ATP-040 OS-066 Exterior Handrails**

Provide exterior hand railings per the contract drawings.

This is being applied against Gilbane contingency to net a \$0 change as this is a scope gap that was not captured in the BP05A Structural Steel base bid.

**4) ATP-041 OS-067 Door 117A Auto Operator & ADA Paddles**

Furnish & Install (1) auto operator & (2) ADA push paddles at door 117A per the contract documents.

Please note that this includes standard ADA push paddles and not the motion wave sensors. Per discussion with CPL, the standard ADA push paddles are acceptable as a permanent installation.

This is being applied against Gilbane's COVID Contingency to net a \$0 change, as this is a scope gap that was not captured in BP08A base bid

**5) ATP-044 OS-029 RFI-051 Room 113 Break Room HVAC Modifications**

Per RFI-051 direction, modify the existing ductwork in Room 113 & provide supply air ductwork to this space.

**6) ATP-045 OS-043 RFI-046 Existing Wall Damage Repairs**

Due to existing conditions perform the following:

- a) Remove existing wallpaper & skim coat wall to allow for a suitable finish for painting.
- b) Perform repairs to the pre-existing damage on the existing walls to allow for a suitable finish.

Please note that these costs are being applied to the General Trades & Temporary Partitions phase code to net a \$0 change.

**7) ATP-046 OS-045 Roller Window Shades**

Provide roller window shades per the contract documents.

This does not include the (4) upper shades that divide Multi-Purpose 108 from Library 102.

The current lead time on the material is 8 weeks from approval.

This is being funded from Gilbane Contingency as this item is a scope gap.

**8) ATP-047 OS-049 Storefront & Exterior Column Flashing**

Provide the metal flashing on the exterior side of the 24 Hour Lobby at the north and east elevation.

This cost is being applied to the General Trades phase code to net a \$0 change, as this item is a scope gap.

**9) ATP-048 OS-052 Repairs to Existing Ceiling for City Inspector**

Per the city inspector, perform repairs to the existing ceiling on the east side of Library 102 to bring it up to code.

**10) ATP-049 OS-059 Casework Grilles**

Perform the following grille work:

- a) Replace the existing grilles at the bottom of the (2) existing bookshelf surrounds in Library 102.
- b) Replace the grilles behind the wood bench in Multi-Purpose 108.
- c) Provide grilles at the new Children's Casework (toe kick and behind the cabinets).

This is being funded from the General Trades phase code to net a \$0 change.

**11) ATP-050 OS-068 Floor Prep to Existing Flooring Substrates**

Prep the existing to remain slabs throughout to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors.

Please note that this fully exhausts the \$5K Floor Prep Allowance.

**12) ATP-051 OS-069 Existing Bathroom Wall Tile Replacement**

Per CPL request, replace the existing, damaged wall tile in the existing Men's & Women's bathrooms.

**13) ATP-052 OS-070 Recaulk Existing Windows**

Due to existing conditions, recaulk the existing windows so the painting can be completed. The existing caulk was not paintable.

This is being funded from the General Trades phase code to net a \$0 change.

**Change Order Details****Change Order # 006**

\$ 439.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-053 OS-072 RFI-081 Additional Concrete Curb at SF2

Per RFI-081 direction, pour a concrete curb at the ADA ramp to transition between grades and conceal the exposed CMU & air vapor barrier outside of the 24 Hour Lobby.

## 2) ATP-054 OS-073 Ductbank &amp; Footer Coordination

Enlarge the exterior stair concrete footer to coordinate with the as-built location of the electrical ductbank.

This is being funded from the General Trades phase code to net a \$0 change, as this relates to contractor coordination.

## 3) ATP-055 OS-071 Construction Dumpsters

Provide construction dumpsters for the project general use.

This is being charged against the Dumpsters phase code to net a \$0 change.

## 4) ATP-056 OS-078 Structural Steel Coordination

Rework the structural steel bearing plates installed by the masonry contractor to allow the structural steel members to be set properly.

This is being funded by Gilbane Contingency to net a \$0 change, as this is related to site coordination.

**Change Order # 007**

\$ 2,553.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-016 OS-012 RFI-034 Door 109 Lintel Requirement

Due to the existing conditions of the terracotta wall between rooms 108 & 109, provide & install a lintel for Door 109 Storage, per RFI-034 direction.

## 2) ATP-027 OS-040 Additional Masonry Demolition (Gilbert Ticket #3)

Due to existing conditions, perform additional demolition required at door jamb to complete the opening.

Please note that this cost is being applied against the General Trades phase code to net a \$0 change.

## 3) ATP-028 OS-041 Patch Holes in Masonry (Gilbert Ticket #7)

Patch holes in the existing masonry that were created from the removal of the existing railings.

This work was not captured in Gilbert's scope of work but is required per the contract documents.

## 4) ATP-029 OS-042 Jefferson Man Gate Entrance

Provide a man gate in the site fencing on Jefferson Avenue to serve as a secondary entrance into the building, to safely allow access into the building while the concrete & structural steel for the addition are being installed.

This also includes providing a temporary cylinder to allow the front door to be used as a means of egress.

Please note that this cost is being applied against the Temporary Partitions/Safety phase code to net a \$0 change, as this item is related to Safety.

## 5) ATP-030 OS-025 Bulletin 8 Masonry Tooothing Deducts

Provide the Bulletin-008 drawings dated 03.31.22. This includes providing a credit for no longer having to tooth in the masonry opening between rooms 113 & 115.

This credit is to be applied to the Gilbane Contingency where it can be reallocated as needed.

## 6) ATP-032 OS-048 Snow Plowing - 02/03/22, 02/05/22 &amp; 02/08/22

Provide snow plowing on 02/03/22, 02/05/22 & 02/08/22 to allow safe access to the site.

This cost is being applied to the General Trades phase code to net a \$0 change.

## 7) ATP-033 OS-051 Exterior Masonry Cleaning

Provide exterior masonry cleaning per the Exterior Cleaning Notes & Scope document dated 07.15.22. This consists of existing ivy removal (except for the finger roots) & power washing the exterior elevations that do not have existing paint.

## 8) ATP-034 OS-054 Skylight Putty Replacement Credit

Provide a credit to provide a wet seal at the existing skylights in lieu of replacing the skylight putty as directed per note 307 on drawing A3.1. The existing skylights are glazed with vinyl so there is no putty to be removed and replaced.

This credit is to be applied to the Gilbane Contingency where it can be reallocated as needed.

## 9) ATP-035 OS-056 Fintube Covers - RFI-028 &amp; RFI-068

Due to COVID related supply chain disruptions, material difference cost to procure Rittling fin tube covers in lieu of the specified, per RFI-068 direction.

This also includes the additional linear footage of material per RFI-028 direction.

This is being funded from the Gilbane COVID Contingency to net a \$0 change, due to this change being a result of COVID related supply chain disruptions.

## 10) ATP-036 OS-063 HVAC Existing Masonry Openings Coordination

Coordination for installation of HVAC penetrations through new & existing masonry walls, including lintel installations.

This cost is being applied to the General Trades phase code to net a \$0 change.

## 11) ATP-037 OS-064 Masonry Wall Tie-In Rework (Gilbert Ticket #1)

Rework the masonry wall tie-in as to not disturb and penetrate the existing basement foundation wall waterproofing.

This is being funded from the General Trades phase code to net a \$0 change.

## 12) ATP-042 OS-080 Jefferson Staff &amp; Schedule Extension - 09/20/22

Please reference the attached ATP-042 Narrative Included in the ATP backup information.

**Change Order Details****Change Order # 008**

\$ -

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-057 OS-074 - Rebuild of Bookshelf Surrounds

Rebuild the existing bookshelf surrounds to allow for the installation of the new casework grilles at the toe-kicks.

This is being funded from the General Trades phase code to net a \$0 change.

## 2) ATP-059 OS-081 - Flooring Touch-Ups

Provide additional floor prep around the countertop legs on the east wall of Library 102 to allow the floor to flush out around the base plates.

This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

## 3) ATP-060 OS-082 - Additional Demolition &amp; General Labor

Provide additional demolition and general labor clean-up.

This is being funded from the General Trades & Dumpsters phase codes to net a \$0 change.

**Change Order # 009**

\$ (18,589.00)

Owner Change Order #009

Description: Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-069 OS-055 RFI-075 Site Drainage & Erosion: Per RFI-075 direction, provide the following: (1) Rip rap & non-woven fabric at the bank erosion areas in both basins. (2) Asphalt repair at the locations of eroded asphalt paving in both basins. (3) Additional fill soil for grading adjustment in the west basin. (4) Catch basin repair in the west basin. (5) Replace the previously installed washed river rock at the bottom of both basins. (6) Provide non-float mulch at the native seed areas in both basins. (7) Reseed the native seed areas in both basins. (8) Touchup the mulched areas in both basins. This is being funded from Gilbane's Covid Contingency (which will be fully depleted) and OA-001 New Exterior Monument Sign.

2) ATP-058 OS-00075 - Final Painting Touch-Ups: Touch-ups for final painting. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

3) OS-079 Correction to OS-078 Structural Steel Bearing Plate Coordination: This is a Gilbane accounting adjustment; no costs.

4) ATP-061 OS-0084 - Reconciliation to OS-007 RFI-012: Reconciliation to OS-007 RFI-012 Existing Window Well Demolition. Budget uncommitted from the BP31 phase code & transferred to Gilbane Contingency for future reallocation as required.

5) OS-085 Credit for Bike Repair Stand & Rack: Per CPL request provide a credit for the bike repair stand & rack as shown on the Landscape Drawings.

6) ATP-064 OS-086 Extended Temporary Site Fence Rental: Provide extended temporary site fence rental from September 2022 to October 2022. Extended fence rental is due to Guardian cell dialer installation coordination. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

7) ATP-070 OS-089 Punch List Additional Glazing Work: Per the punchlist, replace the scratched sliding door top track cover in Room 108. This is being funded from the Dumpsters phase code to net a \$0 change order, due to not being able to determine cause of damage.

8) OS-090 Reconcile TA-002 Additional Plumber Hours: Credited the unused Additional Technology Hours trade allowance funds from BP22A Diversified Piping & Mechanical & transferred to Gilbane Contingency for future reallocation as required.

9) ATP-071 OS-091 Replacement of Damaged EM Light Fixture: Replacement of damaged emergency light fixture on the exterior, south elevation of the building. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change, as the source of the damage could not be identified.

10) ATP-072 OS-092 Reconciliation of OS-067 (Funding for Installation): Reconciliation of OS-067 Door 117A Auto Operator & ADA Paddles to properly account for the installation that was inadvertently not previously funded. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

11) ATP-073 OS-093 Revised Closer Arm for Door 117B: Due to existing conditions, provide a parallel arm closer at door 117B to allow it to open and close properly. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

12) ATP-068 OS-094 Punch List Additional Carpentry Work: Perform additional carpentry work identified on the punch list. This includes additional wall patching & ceiling tile replacement. This is being funded from the Temporary Partitions/Safety Phase code to net a \$0 change.

13) OS-104 OA-003 Miscellaneous Information & Wayfinding Signage Reconciliation: Credit back unused Miscellaneous Information & Wayfinding Signage Owner Allowance funds.

14) OS-105 OA-004 Interior Branding and Graphics for Library Reconciliation: Credit back unused Interior Branding & Graphics for Library Owner Allowance funds.



**Change Order Details****Change Order # 010**

\$ (13,788.02)

Owner Change Order #010

Description: Owner Change Order #010 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) OA-010 Building Signage (Life Safety): Credit back unused Building Signage Owner Allowance Funds.
- 2) OS-047 United Rentals Temporary Toilets Contract Reconciliation: Credited the unused budget in the temporary toilets contract & applied to the Gilbane Contingency where it can be reallocated.
- 3) OS-087 Reconcile TA-003 Additional Electrician Hours: Credited the unused Additional Electrician Hours trade allowance funds & applied to the Gilbane Contingency where it can be reallocated.
- 4) OS-088 Reconcile TA-005 Additional Technology Hours: Credited the unused Additional Technology Hours trade allowance funds & applied to the Gilbane Contingency where it can be reallocated.
- 5) OS-096 OA-008 Surveying Reconciliation Credit the unused Surveying Owners Allowance funds.
- 6) ATP-074 OS-099 Lockable Light Switch Cover: Per Item E-10 in the Osborn Electrical Commissioning Log, provide a clear, lockable cover over the (4) button lighting switch in room 102. This is being funded from Gilbane Contingency to net a \$0 change.
- 7) ATP-075 OS-100 RFI-015 Plumbing Routing for Break Room Sink: Per RFI-015, perform modifications to the plumbing to the sink in Break Room 113 to remove the piping from the floor in the foot area of the sink and conceal it within the base cabinet. This also includes modifications to the casework, flooring & drywall to allow the work to be performed properly. This is being funded from Gilbane Contingency to net a \$0 change.
- 8) ATP-076 OS-101 Room 102 Operable Window Glazing Replacement: Replace the shattered glazing in the operable window along the east elevation in Library 102. This is being funded from Gilbane Contingency to net a \$0 change, as the source of the damage could not be determined.
- 9) OS-102 OA-001 New Exterior Monument Sign Reconciliation: Credit back unused OA-001 New Exterior Monument Sign Reconciliation funds.
- 10) OS-103 OA-002 New Dedication Plaque & Installation Reconciliation: Credit back unused New Dedication Plaque & Installation Owner Allowance funds.

**Change Order # 011**

\$ (6,345.25)

Owner Change Order #011- Final Accounting Adjustment

Description: Owner Change Order #011 is the final accounting adjustment to close out the Jefferson Branch financials. This change order includes the following:

- 1) OS-095 General Trades Phase Code Reconciliation: Credit the unused General Trades budget.
- 2) OS-097 Dumpsters Phase Code Reconciliation: Credit the unused Dumpsters budget.
- 3) OS-106 Temporary Partitions/Safety Phase Code Reconciliation: Credit the unused Temporary Partitions/Safety budget.
- 4) OS-107 Gilbane Contingency Reconciliation: Credit the unused Gilbane Contingency budget. This fully exhausts Gilbane's Contingency funds.
- 5) OS-108 Insurance Reconciliation: Credit the unused Subcontractor Default Insurance & P&P Bond budgets.
- 6) OS-109 12 Month Warranty -Additional Carpentry Items: Provide a trim piece above the sliding door track in Multi Purpose Room 108 and repair the existing plaster wall in Break Room 113, per the 12 Month Warranty List. This is being funded from Gilbane Contingency to net a \$0 change.
- 7) OS-110 Budget Transfer for Storm Investigative Work: Perform storm investigative work to investigate the issue with ground water infiltration into basement Electrical 118. This is being funded from Gilbane Contingency to net a \$0 change.
- 8) OS-111 12 Month Warranty -Additional Flooring Items: Replace (1) damaged floor tile in Restroom 107 per the 12 Month Warranty List that previously had a bathroom partition anchored in it. This is being funded from Gilbane Contingency to net a \$0 change.

CLEVELAND PUBLIC LIBRARY

Board Meeting  
February 15, 2024

West Park Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending January 31, 2024

				Owner's Contingency Fund \$ 432,905.45		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
4/20/2022	Gilbane Building Company	210887	Change Order #001			\$ 41,973.00
4/22/2022	Gilbane Building Company	210887	Change Order #002			146,511.00
6/15/2022	Gilbane Building Company	210887	Change Order #003			75,251.20
10/12/2022	Gilbane Building Company	210887	Change Order #004			52,200.00
10/12/2022	Gilbane Building Company	210887	Change Order #005			12,191.00
10/26/2022	Gilbane Building Company	210887	Change Order #006			28,175.00
10/12/2022	Gilbane Building Company	210887	Change Order #007			
1/17/2023	Gilbane Building Company	210887	Change Order #008			22,138.00
1/17/2023	Gilbane Building Company	210887	Change Order #009			(12,525.00)
1/17/2023	Gilbane Building Company	210887	Change Order #010			6,860.00
6/28/2023	Gilbane Building Company	210887	Change Order #011			17,330.22
6/28/2023	Gilbane Building Company	210887	Change Order #012			
10/17/2023	Gilbane Building Company	210887	Change Order #013			(14,514.30)
				\$ -	\$ -	\$ 375,590.12
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 57,315.33</b>

			West Park Branch Renovation Project Budget \$ 5,409,139.00	
			Encumbered	Expended
Vocon Partners, LLC - Architectural Design Services		\$	1,127.14	\$ 401,267.86
Gilbane Building Company - Construction Manager at Risk			27,348.12	4,400,701.00
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment				(32,640.00)
Furniture, Fixtures, Equipment and Technology			14,718.42	322,192.41
Owner Direct Costs			8,008.48	209,100.24
Direct Expenditures paid from Contingency Fund				
		\$	51,202.16	\$ 5,300,621.51
			<b>Available Budget</b>	
			<b>\$ 57,315.33</b>	

Change Order Details

**Change Order # 001** \$ 41,973.00

Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 05-001 Contractor Default Insurance for Approved GMP Alternates, ATP-003 05-002 RFI-012 Copper Panel Cladding at Existing Dormers, ATP-004RI 05-007 RFI-011 Drywall Fastening to Plaster Ceiling and Substrate, ATP-005 OS 008 RFI-020 Wall Support & Duct Elevation, & ATP-006RI 05-009 Bond Costs for General Trades Contract Commitment, for the West Park project.

**Change Order # 002** \$ 146,511.00

Owner Change Order #002 is submitted to finalize the budget for the following previously approved ATPs

- ATP-002 05-005 Asbestos Certified Carpenters
- ATP-007 05-010 Finish Repairs of ETR Plaster Walls
- ATP-009 05-004 RFI-014 Bearing Plates in Terracotta Wall
- ATP-010 05-006 RFI OOB Existing Terracotta Masonry Wall Support
- ATP-011 05-012 Removal of Water on Roof
- ATP-012 05-013 RFI-024 Existing Roof Drafns Relocation
- ATP-013 05-015 RFI-017 Exterior Wall Steel Support
- ATP-014 05-016 RFI-028 Exterior Wall Sheathing Material
- ATP-015 05-021 RFI-027 Steel Support of Stair Infill
- ATP-017 05-023 RFI-043 Children's Library Rm. B10 Existing Additional Partition Removal
- ATP-018 05-024 RFI-046 Blocked Rood Drain Above Stair SOI
- ATP-020 05-027 RFI-048 Door 101C Conflict with Column Enclosure

**Change Order # 003** \$ 75,251.20

Owner Change Order #003 is submitted to finalize the budget for the following previously approved ATPs  
ATP-022 05-029, 036 & . 037 Bulletin 01 Elevator Shaft

**Change Order Details****Change Order # 004**

\$ 52,200.00

Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-019 OS-026 RFI-042 Parapets Deteriorated Brick Surface The existing conditions of the deteriorated masonry parapet walls does not provide a substrate suitable for the manufacturer's warranty. To provide a substrate that is satisfactory, provide cover board per RFI-042 direction.
- 2) ATP-025 OS-030 RFI-035 RTU 54/24 Return Air Provide sound lining on return air duct tees per RFI-035 direction.
- 3) ATP-026 OS-031 SUB-23 3000-1 Rev. 0: Air Distribution RGD's PD Provide 72/16 grilles at return air openings into the Main Library, per the design team comments in SUB-23 3000-1 Rev. 0: Air Distribution RGD's PD.
- 4) ATP-027 OS-033 RFI-069 New Stair Support Steel Elevation Issues Due to the existing conditions of the concrete joist system, perform modifications to the stair support steel, bearing plates & the attachment connections, per RFI-069 direction.
- 5) ATP-028 OS-034 RFI-070 Stair Infill Steel Elevation & Decking Angle Due to the existing conditions of the concrete joist system, provide a revised beam & c-channel & revise lintel & bearing plate elevations per RFI-070 direction.
- 6) ATP-029 OS-038 Plumbing Fixtures COVID Price Increases Increase in plumbing fixtures costs from the manufacturer due to COVID-19 & supply chain issues.

**Change Order # 005**

\$ 12,191.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-040 OS-054 Jobsite Clean-Up Through 03.01.22 Provide labor for general clean-up of the jobsite. Periodic general cleaning is required to keep the jobsite safe and efficient.  
Please note that this cost is being applied against the Temporary Partitions/Safety/Dumpsters phase code to net a \$0 change, as this item is related to Safety.
- 2) ATP-041 OS-057 Automatic Mechanical Remobilization Costs Plumbing remobilization costs to finish the balance of the underground sanitary installation. These remobilization costs are required due to improper jobsite coordination with the demolition contractor.  
Please note that this cost is being applied against Gilbane Contingency to net a \$0 change, as this item falls under Gilbane subcontractor coordination.
- 3) ATP-043 OS-060 Sherwin Williams Duration Paint Provide Sherwin Williams Duration Paint per the paint schedule on drawing A050. The MPI numbers in spec section 099123 Indicate that Sherwin Williams Pro Mar and Pro Industrial are to be used. The Finish Schedule on drawing A050 calls out for Sherwin Williams Duration. Frank Novak Included Sherwin Williams Pro Mar per the specifications in their base bid. Please note that this cost is being applied against Gilbane Contingency to net a \$0 change.
- 4) ATP-045 OS-058 Egress Stairs Out of Building Build a temporary staircase to safely allow access & egress out of the building.  
This cost is being applied against the Temporary Partitions/Safety/Dumpsters phase code, as this pertains to safety.

**Change Order # 006**

\$ 28,175.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-052 OS-056 Additional Wall Furring & Finishing Due to existing conditions perform the following:
  - a) Demo of existing masonry to allow the drywall installation to continue & door frames to be installed in various areas.
  - b) Provide additional framing, drywall & finishing that is required to provide a suitable finish substrate for painting in various areas.
  - c) Build window soffit in Room 117 to provide a surface to allow the ACT ceiling to die into.
  - d) Fur out wall in Room 103 to conceal piping within wall space.
  - e) Repair existing conditions in Staircase S01. This includes framing, drywall & finishing.
  - f) Add framing & drywall in basement bathrooms to allow for a better finish due to existing conditions.
  - g) Repairs to the existing basement concrete ceilings.
 Please note that these costs are being applied against the Temp Partitions/Safety/Dumpsters phase code to net a \$0 change.
- 2) ATP-053 OS-063 Struct. Steel Coord. - Infill Top of Existing W10 In order to properly support the existing roof, install CMU block on top of the existing W10 beam that is to remain. This CMU will support the roof joists that are above the beam. Please note that this cost is being applied against Gilbane Contingency to net a \$0 change, as this item falls under site coordination.
- 3) ATP-055 OS-073 Credit for Landscaping- BP01AJWT&A  
Provide a credit to not perform the landscaping scope of work through BP01A General Trades. This scope was double bought and will be performed by the BP31A Sitework Contractor.  
The double bought landscape scope will be transferred to Gilbane Contingency for it be reallocated as required.
- 4) ATP-056 OS-077 RFI-122 Cellular Dialer for Elevator Power Outage  
Per RFI-122 direction, provide a cellular dialer to allow the elevator panel to dial out in the event of an emergency, in lieu of using building copper phone lines. Please note that this cost includes 12 months of monitoring, but after that, there will be a \$45/month charge for the service.
- 5) ATP-057 OS-080 West Park Staff & Schedule Extension - 09/20/22  
Please reference the attached ATP-057 Narrative included in the ATP backup information.
- 6) ATP-058 OS-032 Floor Prep to Existing Flooring Substrates  
Prep the existing to remain slabs in the basement & first floor to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors. This also includes moisture mitigation in the basement to properly seal the concrete substrate to allow the new flooring to be installed. This floor prep is in addition to the \$5K that is allocated in OA-005 Additional Floor Prep.
- 7) ATP-059 OS-071 RFI-126 Water Pressure  
Per RFI-126 direction, provide a 1-1/2" pressure regulator & three valve bypass to regulate water pressure down from 100 PSIG to 70 GPM. The current lead time on the material is (4) weeks.
- 8) ATP-060 OS-078 HVAC Testing & Balancing  
Perform testing & balancing. Specification 23 0300 HVAC Basic Materials & Methods section G.2 states that "The HVAC Systems Adjustment & Balance is not part of the contract and shall be provided by the Owner. This Contractor shall coordinate this work with the testing and balancing agency".
- 9) ATP-062 OS-082 RFI-113 Exterior Light Fixture Outside Entrance 121  
Per RFI-113 direction, due to existing conditions, provide a ceiling mounted fixture in lieu of a wall mounted fixture. This includes providing a temporary fixture to allow for the Final Electrical Inspection.
- 10) ATP-063 OS-083 RFI-117 Elevator Lighting  
Per RFI-117 direction, provide (3) additional light fixtures at the elevator entrance to provide the required illumination per code requirements.

**Change Order Details****Change Order # 007**

\$

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-067 OS-084 Elevator Pit Ladder Modifications

Modifications to pit ladder to comply with elevator code requirements. This includes modifying the set-back from the wall, the rung spacing & the rung placement. This is being funded from Gilbane Contingency to net a \$0 change

**Change Order # 008**

\$

22,138.00

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-030 OS-039 RFI-080 Stair S02 Glass Handrail Attachment Angle

Per RFI-080 direction, due to the existing conditions of the concrete joist system, provide an additional 5/16" bent plate & modify the bolt hole locations on (3) bent plates to allow the handrail attachment bent plates to be securely installed to the concrete structure.

## 2) ATP-031 OS-020 RFI-026 Steel Beam Elevation Under Existing Steel

Per RFI-026 direction, provide material testing for the existing steel beam to confirm that new W14x38 beam can be welded to it. Per the executed GMP, material testing is by the owner.

## 3) ATP-054 OS-070 Structural Steel Coordination

Due to existing conditions, rework the bearing plates for the steel beams to allow the installation of the new steel. This cost is being applied against the Gilbane Contingency to net a \$0 change, as this item falls under contractor coordination.

## 4) ATP-061 OS-079 RFI-129 Strainers on Existing Boilers

Per Osborne, due to existing conditions of not having any strainers, provide strainers on the existing boilers before the pumps.

## 5) ATP-065 OS-081 Remove the Existing Vegetation from the Chimney

Remove the existing vegetation from the chimney & patch any holes in the parging at the cap.

## 6) ATP-068 OS-053 Reconciliation of OS-024 RFI-046 Blocked Roof Drain

Reconciliation to the \$4,000 plumbing budget that was authorized in OS-024 RFI-046 Blocked Roof Drain Above Stair SOI. The total cost of the actual plumbing work was \$1,698, which warrants a reconciliation of (\$2,302). This credit will be funded to the Gilbane Contingency pool for reallocation as needed by CPL.

**Change Order # 009**

\$

(12,525.00)

Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-076 OS-099 Firestopping Existing MEP Penetrations

Due to existing conditions, perform firestopping around the existing mechanical, electrical & plumbing penetrations in the existing basement corridor.

## 2) ATP-077 OS-041 RFI-071 Existing WIO Demolition

Provide a credit to not demo the existing WIO beam that is shown on drawing S102.

## 3) ATP-078 OS-072 Exterior Railings Credit: BP01AJWT&amp;A

Provide a credit to not perform the exterior railings scope of work. This scope was double bought from the BP31A Sitework Contractor.

## 4) ATP-079 OS-085 Flooring Coordination

Perform flooring modifications to coordinate with the MEP installation. This includes flooring replacement to allow installation of the technology floor boxes. This is being funded from Gilbane Contingency to net a \$0 change.

## 5) ATP-080 OS-088 RFI-124 Sidewalk ADA Markings

Per RFI-124 direction, provide pavement markings at exterior concrete stair adjacent to the parking lot. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

## 6) ATP-081 OS-091 Repair Existing Boilers

Perform repairs to the existing boilers to make them operational. This includes replacing air vents, relief valves & flow controls.

**Change Order Details****Change Order# 010**

\$ 6,860.00

Owner Change Order #010 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-088 OS-112 Tackboard Trim Piece & Clear Corner Protection

Per CPL request, add corner trim pieces to the tackboard to provide a clean, finish edge & provide clear corner protectors at (14) casework corners to eliminate the 90 degree corner.

2) ATP-089 OS-114 Atwell Contract Reconciliation

Final reconciliation of Atwell contract for site surveying. This is being funded from the Safety Phase code to net a \$0 change.

3) ATP-090 OS-103 RFI-133 RM 103 & 108 AV Locations

Per RFI-133 direction, provide data for TV monitors in Rooms 103 & 108.

4) ATP-091 OS-075 RFI-114 Counter Top Backsplash

Per RFI-114 direction, provide counter top back splashes at (2) locations to allow cabinets doors to remain inboard of counter top edge.

5) ATP-092 OS-104 RFI-134 Exterior Mechanical Demo and Infills

Per RFI-134 direction, provide removal & infill of exterior masonry at (3) mechanical penetrations in room 103.

6) ATP-093 OS-105 Novak Painting Touch-Ups

Painting touch-ups throughout the building. This is being funded from the Temporary Partitions/Safety/Dumpsters phase code & Gilbane Contingency to net a \$0 change.

7) ATP-094 OS-087 Glass Handrail Panels Replacement

Gilbane agrees to split the cost of replacing (3) glass railing panels. One was shattered & the cause of damage could not be identified. The other two had to be re-cut due to field coordination. This is being funded from the Gilbane Contingency as this item relates to site coordination.

8) ATP-095 OS-121 Jobsite Clean-Up Through 09.01.22

Labor to provide general clean-up. This is being funded from the Gilbane Contingency to net a \$0 change.

9) ATP-096 OS-107 Access Panel in Room B10

Install an access panel in the south west corner of room B10 where there was one previously. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

10) ATP-097 OS-122 Elevator Final Inspection Additional Work

In order to comply with the elevator inspector's requirements, modify the elevator pit ladder to extend the top rails. This is being applied to Gilbane Contingency to net a \$0 change.

11) ATP-098 OS-115 Additional Dumpsters

Provide (9) additional dumpsters beyond what was captured in BPOIA JWTA's base bld. This is being funded from Gilbane Contingency to net a \$0 change.

12) ATP-099 OS-106 Final Clean Touch-Ups

Perform final clean touch-ups throughout the building. This also includes performing a final clean of the existing furniture in the shelled space in the basement. This is being funded through Temporary Partitions/Safety & Gilbane Contingency to net a \$0 change.

13) ATP-100 OS-120 Punch List Additional Carpenter Work

Perform the following additional work:

-Perform additional wall finishing.

-Perform additional ceiling tile replacement.

-Remove and replace the existing handrail in staircase S02 to raise the height to meet code requirements.

-Due to existing conditions, patch the existing void between the door frame & the wall.

This is being funded from Gilbane Contingency to net a \$0 change.

**Change Order Details****Change Order# 011**

\$ 17,330.22

Owner Change Order #011 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-066 05-043 IPS Security Coordination: Provide additional pathway rough-in & cabling required for the IPS Security system. This includes costs for opening up the walls, framing & drywall rework, finishing & painting. This scope was not previously included in the project.
- 2) ATR-042 05-059 RFI-100 Exterior Stair Nosing: Provide stair nosing per RFI-100 direction. Drawing C502 calls for metal stair nosings but specification 321313 Concrete Paving section 3. 5.Q.1. prohibits them. Following the specification, Platten excluded stair nosing from their bid. Please note that this cost is being applied to the Temporary Partitions/Safety/Dumpsters phase code to net a \$0 change, as this Item is related to Safety.
- 3) ATP-071 05-086 RFI-130 TV Rough-In Relocation in Room 808: Per RFI-130 direction, relocate the TV electric & data outlets on the north wall of Multi-Purpose BOB to the center of the wall. Please note that this cost is being credited back via 05-132 due to not being needed.
- 4) ATP-103 05-090 Repair Existing Flintube Covers: Replace ( 10) missing and/or damaged covers on the existing flintubes throughout the building. This is being funded from Gilbane Contingency to net a \$0 change.
- 5) ATP-072 05-092 Children's Library 810 Lighting Revision: Per CPL direction, provide (9) LP4 light fixtures in Children's Library 810. This includes reworking the rough-in for the previously installed lighting to accommodate the new lighting. Please note this ATP includes 24 hours of G&C staffing costs for field coordination and management while the work is being performed. 24 hours @ \$123/hour= \$2,952. This scope was not previously included in the project.
- 6) 05-093 Structural Steel & Demo Coordination: This is a Gilbane accounting adjustment; no costs.
- 7) ATP-105 05-116 Circulation Desk Wiremold, Power & Data: Per RFI-029, provide the following: 1) Provide double raceway wire mold in lieu of metallic conduit in Adult Library Stacks 123 for the Circulation Desk. 2) Provide data outlets in the double raceway wire mold in Adult Library Stacks 123 for the Circulation Desk. This is being funded from Temporary Partitions/Safety/Dumpsters phase code & Gilbane Contingency to net a \$0 change.
- 8) 05-117 OA -010 Signage Reconciliation: Signage reconciliation to credit back unused portion of the Signage owner allowance.
- 9) 05-118 Alternate #3 Reconciliation: Credit unused portion of budget for Alternate #3 Interior Vestibule.
- 10) 05-119 Reconcile TA-003 Additional Roof Work Not Identified: Credit unused portion of roofing trade allowance.
- 11) 05-127 TA-004 Additional Plumber & HVAC Journeyman Hours Reconciliation: Credit back the unused portion of the plumbing trade allowance.
- 12) 05-132 Correction to 05-086: Credit back the budget provided in 05-086 due to the work not being required to be performed.

**Change Order# 012**

\$ -

Owner Change Order #012 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-064 OA-005 Additional Floor Prep: Prep the existing to remain slabs in the basement & first floor to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors. This fully exhausts the Floor Prep Owner Allowance.
- 2) OA-008 Additional Misc. Steel Not Identified: This trade allowance was used to provide structural bearing plates and lintels as intended and is fully exhausted.
- 3) OA-009 Surveying: This trade allowance was used to provide surveying for the project as intended and is fully exhausted.
- 4) ATP-101 05-124 Additional Signage Mobilization: Additional mobilization required per CPL request for signage type A.6 Directory. This is being funded from the Signage Owner Allowance to net a \$0 change.
- 5) ATP-104 05-126 Commissioning Additional Plumbing Work: To support the mechanical commissioning process, perform the following repairs:
  - 1) Repair the existing, flintube heater at the bottom landing in Stair 501 that was discovered to be leaking. 2) Repair the existing, flintube heater in Vestibule 101 that was discovered to be leaking. This is being funded from Gilbane Contingency to net a \$0 change.
- 6) ATP-102 05-128 RFI-137 Rooftop Screen Wall Installation Options: As documented in RFI-137 & the associated email chain, the base bid screen wall system could not be installed due to a variety of reasons. The first reason is due to a change from the rooftop unit basis of design manufacturer. The basis of design per the mechanical schedule is Daikin, but due to supply chain constraints and concerns with procuring the unit in time to meet the project schedule, an AAON unit was submitted. AAON is listed in the mechanical specifications as an approved manufacturer, but was not the basis of design. Additional reasons the base bid screen wall could not be installed include existing conditions conflicts with the parapet walls, conflicts with the elevator shaft overrun, conflicts with the isolation dampers that are required per the mechanical drawings & not being able to fasten the screen wall system to the roof due to structural concerns. In order to provide a screen wall that can work with these issues, we are proposing to provide an Envisor screen wall system in lieu of the base bid Air Control Products screen wall system. This is being submitted for the material and installation cost delta between the two systems, and that cost is to be funded from COVID Contingency to net a \$0 change. This will leave a balance of \$3,765 in COVID Contingency.
- 7) ATP-106 05-129 Temporary Lights for Children's Reading Area Lighting: Per CPL request, provide temporary lighting in the Children's Area to allow continuous lighting throughout the space while the lighting work occurs. This also includes daily clean-up to ensure the space is satisfactory for public use directly after each work shift. Previous pricing was based on closing off the area to the public and disconnecting the circuit until the work is completed. This is being funded from Gilbane Contingency to net a \$0 change.
- 8) 05-130 05-127 Phase Code Correction: This is a Gilbane accounting adjustment; no costs.
- 9) ATP-107 05-131 Commissioning Additional Electrical Work: Per the mechanical commissioning report, the (2) pumps in the Mechanical Room are required to be rotated 90 degrees. This requires the electrical to be disconnected and then new wiring & piping to be ran to the new position. This is being funded from Gilbane Contingency to net a \$0 change.

**Change Order# 013**

\$ (14,514.30)

Owner Change Order #013 is the final accounting adjustment to close out the West Park Branch financials. This change order includes the following:

- 1) 05-134 SDI Reconciliation: Credit the unused Subcontractor Default Insurance budget.
- 2) 05-135 Performance & Payment Bond Reconciliation: Credit the unused Performance & Payment Bond budget.
- 3) 05-136 BP01A General Trades Phase Code Reconciliation: Credit the unused General Trades budget.
- 4) 05-137 Mechanical Commissioning Back Charge: Back charge to cover the additional costs incurred by CPL for additional time required of their commissioning agent to complete the mechanical commissioning scope of work.
- 5) 05-138 Gilbane Contingency Reconciliation: Credit the unused Gilbane Contingency budget. This fully exhausts Gilbane's Contingency funds.
- 6) 05-139 COVID Contingency Reconciliation: Credit the unused COVID Contingency budget. This fully exhausts Gilbane's COVID Contingency funds.

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

February 15, 2024

## Woodland Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending January 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 624,797.52		GMP Increase
				Encumbered	Expended	
11/8/2021	Gilbane Building Company	210885	Change Order # 001			\$ 24,984.00
12/9/2021	Gilbane Building Company	210885	Change Order # 002			111,494.00
4/20/2022	Gilbane Building Company	210885	Change Order # 003			132,816.00
8/30/2022	Gilbane Building Company	210885	Change Order # 004			118,454.00
10/12/2022	Gilbane Building Company	210885	Change Order # 005			148,506.00
12/23/2022	Gilbane Building Company	210885	Change Order # 006			52,990.00
3/29/2023	Gilbane Building Company	210885	Change Order # 007			3,000.00
4/26/2023	Gilbane Building Company	210886	Change Order # 008			40,509.00
4/28/2023	Gilbane Building Company	210887	Change Order # 009			(40,696.29)
6/23/2023	Gilbane Building Company	210887	Change Order # 010			-
8/17/2023	Gilbane Building Company	210887	Change Order # 011			(64,422.88)
				\$ -	\$ -	\$ 527,633.83
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 97,163.69</b>

	Woodland Branch Project Budget \$ 8,109,156.00	
	Encumbered	Expended
Bostwick Design Partnerhip - Architectural Design Services	\$ 22,175.86	\$ 584,667.14
Gilbane Building Company - Construction Manager at Risk	-	6,654,629.00
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment	-	(55,142.90)
Furniture, Fixtures, and Equipment	2,401.38	346,904.67
Owner Direct Costs	15,368.64	426,142.06
Direct Expenditures paid from Contingency Fund	-	-
	\$ 39,945.88	\$ 7,957,199.97
		<b>Available Budget \$ 112,010.15</b>

## Change Order Details

<b>Change Order # 001</b>	\$ 24,984.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Addendum 02 and ATP-007 OS-013 Discovery for Existing Conditions: Oil Water Separator, Manhole & Oil Drums, for the Woodland project. The signed ATP sheet and the email approval are included in the backup for reference.	
<b>Change Order # 002</b>	\$ 111,494.00
Owner Change Order #002 is submitted to finalize the budget for the approved ATP-004 OS-004 Bulletin 02 - Branch Perimeter Diffusers, ATP-005 OS-008 Bulletin 01A - Branch In-Floor Power Clarifications, ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils, ATP-008R1 OS-007 Bulletin 08 - Trespa Cladding Optimization, ATP-009 OS-016 Disposal of Soils with Elevated Lead, ATP-010 OS-017 Disposal of Clean Soils, ATP-011 OS-010 Bulletin 07A Site Booster Pumps, & ATP-012 OS-015 Bulletin 07B Site Drainage Updates 9.29.21 - Material Only, for the Woodland project. The signed ATP sheets have been included in the backup for reference. Please note, the initially approved value for ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils has reduced. This OCC reflects the finalized value for this scope of work. An updated ATP has been generated and will be distributed for the team for record.	
<b>Change Order # 003</b>	\$ 132,816.00
Owner Change Order #003 is submitted to finalize the budget for the approved ATP-013 OS-022 Bulletin 07D - Site Planting Updates, ATP-014 OS-023 Bulletin 07B, 07C, 07E - Site Drainage - Labor & Equipment, ATP-015 OS-025 Bulletin 16 Booster Pump Voltage, and ATP-016 OS-026 Bulletin 18 Electrical & Plumbing Updates, for the Woodland Branch project.	
<b>Change Order # 004</b>	\$ 118,454.00
Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.	
ATP-017 OS-034 Woodland & CDF Water Service Connection Permits	
-ATP-018 OS-027 Surveying of Aggregate Piers vs Overhead Electrical Lines	
ATP-019 OS-029 Material Escalation Costs during Submittal Review	
-ATP-020 OS-035 RFI-025 Dual Wall Duct for Rerouted Supply	
-ATP-022 OS-037 RFI-037 Sanitary Line Tie-in at E 61st	
-ATP-023 OS-043 Moisture Resistant Drywall at Priority Walls	
-ATP-024 OS-033 Beam Penetrations for Conduit Routing	
-ATP-026 OS-031 Temporary Exterior Enclosure	
-ATP-029 OS-048 Rental Radiation Quick Ship	

**Change Order Details****Change Order # 005**

\$ 148,506.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-025R1 OS-045 RFI-053 Faucet Type Revision
- ATP-028 OS-047 Canopy Steel Elevation Adjustment
- ATP-031 OS-042 Bulletin 20 Branch Electrical, Technology, and Finishes Revisions
- ATP-032 OS-049 Repair of Damaged Plumbing from Lift during Break-In
- ATP-033 OS-053 Added Isolation Valves from Submittal Comments
- ATP-034 OS-044 RFI-052 Pliers at Community Room 210
- ATP-035 OS-051 Bulletin 24 Woodland Branch Updates
- ATP-036 OS-054 RFI-062 DAFS Wall System & Flashing
- ATP-037 OS-056 Revised Framing at Vestibule 210
- ATP-038 OS-059 Final Cleaning Contract Award
- ATP-040 OS-067 Woodland Staff & Schedule Extension - 9.1.22
- ATP-041 OS-058 Bulletin 27 Exhaust and Valve Updates
- ATP-042 OS-069 Corner Mount Camera Powder Coating
- ATP-043 OS-063 Out of Sequence Work at Community Room 210 & Curtainwalls
- ATP-044 OS-064 Exterior Camera Rough-In Requirements & Trespa Rework
- ATP-045 OS-066 Bulletin 30A Restroom Occupied Light Fixtures
- ATP-046 OS-072 Bulletin 28 Site WAPs
- ATP-047 OS-068 Bulletin 31 Woodland Branch Wall Colors
- ATP-021R1 OS-012 Bulletin 03 Hangers and Attachments to Epic Deck

**Change Order # 006**

\$ 52,990.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00030R1 OS-00050 HVAC Labor Rate Increase & Material Escalation Impacts
- ATP-00038 OS-00059 Final Cleaning Contract Award (OA)
- ATP-00048 OS-00074 CDF RFI-154 Downspout Tie In to Yard Drain
- ATP-00049 OS-00075 Head & Jamb Flashing SK-06
- ATP-00050 OS-00076 Door 210.3 Center Pivot (CC)
- ATP-00051 OS-00071 RFI-093 Data Connection for Lutron Hub
- ATP-00052 OS-00070 RFI-090 Community Room Diffuser and Acoustical Panel
- ATP-00053 OS-00073 Community Room Jamb Closure Detail (CC)
- ATP-00054 OS-00079 Additional Atwell Surveying - January 2022 (OA)
- ATP-00055 OS-00080 Final Cleaning Contract Reconciliation (OA)
- ATP-00056 OS-00077 RFI-103 Data Points for BAS Panel
- ATP-00057 OS-00081 Landscaping in Newly Purchased Land
- ATP-00058 OS-00036 Additional Site Security (CC)
- ATP-00059 OS-00082 Water Fountain Access Panel (CC)
- ATP-00060 OS-00083 Structural Steel Closeout (CC)
- ATP-00061 OS-00084 Water Line Tie-in to CDF (CC)
- ATP-00062 OS-00052 Temporary Site Security Cameras (CC)
- ATP-00063 OS-00062 Interior Storefront Door Rough Opening Revisions (CC)
- ATP-00064 OS-00090 RFI-96 HVAC Clarifications - Woodland
- ATP-00065 OS-00085 Premium Time for Flooring Install (CC)
- ATP-00066 OS-00092 CDF Existing Sanitary Snaking and Video (CC)
- ATP-00067 OS-00095 Revised Window Film
- ATP-00069 OS-00098 Bulletin 33 Site Concrete and Planting Updates
- ATP-00070 OS-00099 Woodland Staff & Schedule Extension - 12.14.22 (CC)
- ATP-00071 OS-00089 Paving Mobilization and Stone (CC)

**Change Order # 007**

\$ 3,000.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00068 OS-00097 Soil Undercut Credit
- ATP-00072 OS-00093 Site Fence around Exterior Unit
- ATP-00073 OS-00096 CDF RFI-164 Cellular Dialer Antenna
- ATP-00074 OS-00088 Damaged Radiation Pipe from Break-In on 4.2.22 (CC)
- ATP-00075 OS-00086 Misc. Sidewalk Repairs (CC)
- ATP-00076 OS-00078 Site Repair from Dominion Gas Damages
- ATP-00077 OS-00091 CDF Existing Sanitary Line Repair (CC)
- ATP-00078 OS-00101 Misc. Drywall Touchup (CC)
- ATP-00079 OS-00102 Conduit Installation between CDF & Woodland (CC)



**Change Order Details**

<b>Change Order # 008</b>	\$ 40,509.00
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Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-0081 OS-00106 Exterior Fence Engineering Drawings  
 ATP-0082 OS-00100 Bulletin 34 Woodland Electrical Metering, Emergency Lighting  
 ATP-0083 OS-00087 Bulletin 34 GOBO Projector and Pole Mount  
 ATP-0084 OS-00108 Bench Moulding Installation (CC)  
 ATP-0086 OS-00110 Temporary Site Security Cameras Feb-Mar (CC)

<b>Change Order # 009</b>	\$ (40,696.29)
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Owner Contract Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-088 OS-113 Owner Allowance Reconciliation

<b>Change Order # 010</b>	\$ -
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Owner Contract Change Order #10 is submitted to finalize the budget for the following ATPs. The ATP coversheets have been included in the backup for reference.

ATP-00087 OS-00112 Temporary Cameras Installation Reconciliation  
 ATP-00089 OS-00114 Takeform Final Reconciliation (CC)  
 ATP-00090 OS-00115 Exterior Fence Reconciliation (CC)

<b>Change Order # 011</b>	\$ (64,422.88)
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Owner Contract Change Order #11 is submitted to finalize the budget for the following ATPs. The ATP coversheets have been included in the backup for reference.

ATP-091 OS-116 Final Accounting Reconciliation  
 ATP-092 OS-117 Spontaneous Glass Breakage Replacement

CLEVELAND PUBLIC LIBRARY

Board Meeting  
February 15, 2024

Central Distribution Facility

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending January 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 605,499.00		GMP Increase
				Encumbered	Expended	
9/15/2021	Gilbane Building Company	201888	Change Order # 001			\$ 17,219.00
10/20/2021	Gilbane Building Company	201888	Change Order # 002			64,162.00
12/9/2021	Gilbane Building Company	201888	Change Order # 003			80,782.00
2/25/2022	Gilbane Building Company	201888	Change Order # 004			143,336.00
4/28/2022	Gilbane Building Company	201888	Change Order # 005			4,520.00
5/27/2022	Gilbane Building Company	201888	Change Order # 006			120,893.00
10/12/2022	Gilbane Building Company	201888	Change Order# 007			41,396.00
12/21/2022	Gilbane Building Company	201888	Change Order# 008			32,719.00
3/23/2023	Gilbane Building Company	201888	Change Order # 009			10,415.00
4/26/2023	Gilbane Building Company	201888	Change Order # 010			-
6/23/2023	Gilbane Building Company	201888	Change Order# 011			(130,640.33)
				\$ -	\$ -	\$ 384,801.67
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 220,697.33</b>

	Central Distribution Facility Project Budget \$ 7,247,916.00	
	Encumbered	Expended
Bostwick Design Partnerhip - Architectural Design Services	\$ 23,017.85	\$ 728,592.15
Gilbane Building Company- Construction Manager at Risk	-	5,430,494.00
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment		(50,694.00)
Furniture, Fixtures, Equipment and Technology	54,458.71	571,876.64
Owner Direct Costs	29,008.42	108,080.33
Direct Expenditures paid from Contingency Fund	-	-
	\$ 106,484.98	\$ 6,788,349.12
		<b>Available Budget \$ 353,081.90</b>

Change Order Details

<b>Change Order # 001</b>	\$ 17,219.00
To finalize the budget for the approved ATP-001 OS-009 Marous Material Escalation Impacts - BP08C & BP09A.	
<b>Change Order # 002</b>	\$ 64,162.00
To finalize the budget for the approved ATP-002 OS-003 Car Drive-in Damage Repairs - Demolition and ATP-003 OS-001 Addendum 02, for the Central Distribution Facility project.	
<b>Change Order# 003</b>	\$ 80,782.00
To finalize the budget for the approved ATP-004R2 OS-002 Bulletin 05 - CDF Rooftop Equipment Relocation, ATP-006 OS-005 Bulletin 06 - CDF Roof Drain Relocation, ATP-007 OS-008 Bulletin 08 - Trespa Cladding Optimization, ATP-010 OS-011 Bulletin 07A - Site Booster Pumps, ATP-005 OS-012 Alternate E1 - HVAC Serving Automated Materials Handling 120, & ATP-008 OS-026 RFI-032 Existing Storm Drain Relocation, for the Central Distribution Facility project.	

**Change Order Details****Change Order # 004**

\$ 143,336.00

Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:

- ATP-009r2 OS-024 CDF Floor Leveling- Option 2 with Platform 3
- ATP-012 OS-041 CMU Removal for Install of W21x44 & W25x55 Lintels
- ATP-013 OS-010 Car Drive-in Damage Repairs - Masonry & Materials
- ATP-014 OS-014 RFI-001 Exposed Radiation Pipe Drops
- ATP-015 OS-022 RFI-14 & RFI-15 Infill Interior Oil Separator and Open Grated Sewer
- ATP-017 OS-034 Bulletin 12 CDF Gas Lines
- ATP-018 OS-044 RFI-064 Aluminum Fascia at New Canopy
- ATP-019 OS-045 RFI-083 Cleanout In NW Area of Basement
- ATP-020 OS-025 RFI-006 Existing Plumbing on New Exterior Facade
- ATP-021 OS-020 Bulletin 10 CDF Sanitary Revisions and Eyewash Removal
- ATP-022 OS-046 RFI-090 Relocate Existing Rooftop Drain Piping
- ATP-023 OS-035 Bulletin 13 CDF Electrical Updates
- ATP-026 OS-052 RFI-076 Fire Dampers at Existing Duct Risers

**Change Order # 005**

\$ 4,520.00

Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:

- ATP-016R1 OS-038 RFI-058 Repair Displaced Lintel
- ATP-024 OS-039 Bulletin 15 South Vestibule Canopy Lighting Revisions
- ATP-025 OS-047 Bulletin 16 Booster Pump Voltage
- ATP-027 OS-015 RFI-007 Concourse-1 114-1 North Wall Existing Piping
- ATP-028 OS-018 Install Temp Wall for Construction Office
- ATP-030 OS-051 RFI-082 Corridor 111 Piping Relocation & Chase Wall

**Change Order # 006**

\$ 120,893.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-029 OS-050 RFI-089 Beam End Detail for AHU Steel
- ATP-031 OS-017 Break In at Glass Block- 9.27.21
- ATP-032 OS-059 Temporary Exterior Door at 146.1 (CC)
- ATP-033 OS-060 RFI-087 Framing at Existing Columns (CC)
- ATP-034 OS-037 Bulletin 14 CDF Owner Revisions
- ATP-035 OS-055 Bulletin 19 Structural Updates
- ATP-036R1 OS-033 Bulletin 11 Elevator Removal
- ATP-037 OS-019 Bulletin 09 Roof Access Relocation
- ATP-038 OS-049 Perimeter Spray Foam Insulation above Glass Block
- ATP-039 OS-066 RFI-043 Soffit at Existing Windows In Phase 1
- ATP-040 OS-023 RFI-015 Infill of Exterior Oil Interceptor with LSM
- ATP-041 OS-042 RFI-065 Fascia Finish at Existing Canopy
- ATP-042 OS-070 Buyout Reconciliation from GMP
- ATP-043 OS-054 Bulletin 17 CDF Owner Revisions
- ATP-044 OS-067 Schedule Extension
- ATP-045 OS-080 RFI-131 Transfer Duct Relocation in Reception 103
- ATP-046 OS-056 RFI-063 Electrical Room 118 Size & Layout
- ATP-047 OS-068 Relocate Roof Drain Piping for Lintel at New Loading Dock (CC)
- ATP-048 OS-082 Revised Junction Box for Fiber Feed into Basement
- ATP-049 OS-078 CDF Bulletin 21 Structural, Electrical, & IT Updates

**Change Order Details****Change Order# 007**

\$ 41,396.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-050 OS-081 RFI-129 Faucet Type Revision
- ATP-051 OS-053 RFI-100 & RFI-101 Lintel Modification & Added Steel Plates
- ATP-053 OS-075 RFI-099 Jamb Condition at Coiling Door 121.2
- ATP-054 OS-063 RFI-074 CDF North Display Case
- ATP-055 OS-077 RFI-121 Retaining Wal Along Loading Dock Reconciliation
- ATP-056 OS-079 RFI-129 Drywall Repair in Collections Unstaging Room
- ATP-057 OS-083 Bulletin 23 CDF Civil, Electrical, & IT Updates
- ATP-058 OS-088 Bulletin 23 Painting Scope Reconciliation
- ATP-059 OS-091 Additional Atwell Surveying Services (OA)
- ATP-060 OS-092 RFI-132 Weather Barrier Removal on Exterior Face of Insulation
- ATP-061 OS-093 RFI-125 Curb to Conceal Exposed Waterproofing
- ATP-062 OS-096 Drywall Post Tops around HVAC
- ATP-063 OS-097 Atwell Surveying - December 2021
- ATP-064 OS-102 Temporary Toilets (CC)
- ATP-065 OS-087 Added Sill Flashing at Storefront from Submittal Comment
- ATP-066 OS-094 RFI-139 Deleted Wall Base in Basement
- ATP-067 OS-098 Final Cleaning Contract Award
- ATP-068 OS-099 RFI-144 Opening 146.1 Framing & Metal Panel Modifications
- ATP-069 OS-100 Revised Sill Flashing at New Curtainwall Openings (CC)
- ATP-070 OS-095 RFI-134 XPS Board at Existing Footer (CC)
- ATP-071 OS-107 CDF Staff & Schedule Extension - 9.1.22
- ATP-073 OS-113 RFI-153 Data Connection for Lutron Vive Hubs
- ATP-074 OS-111 Concrete Repair at Existing Loading Dock Drive (CC)
- ATP-075 OS-073 Petty Group Closeout (OA)

**Change Order# 008**

\$ 32,719.00

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00072 OS-00112 Metal Flashing Under Dumpster Wall Cap (CC)
- ATP-00076 OS-00089 Soffit Rebuild at New Addition
- ATP-00077 OS-00114 Head & Jamb Flashing SK-06
- ATP-00078 OS-00117 Roof Patching at Curb and Penetrations (CC)
- ATP-00079 OS-00116 Misc Drywall Patchwork & Touch up (OA)
- ATP-00080 OS-00104 RFI-148 Drywall Furring for Storefront Depth at Opening 101.3
- ATP-00081 OS-00115 Out of Sequence Drywall Work at Curtalnwalls (OA)
- ATP-00082 OS-00119 Final Cleaning Contract Reconciliation (OA)
- ATP-00083 OS-00064 Relocate Existing VAV for Structural Steel in Corridor 111 (CC)
- ATP-00084 OS-00106 Bulletin 29 Security Updates
- ATP-00085 OS-00021 Additional Site Security (CC)
- ATP-00086 OS-00118 Masonry Repair & Tuckpointing (OA)
- ATP-00087 OS-00103 RFI-150 Removal of Fall Protection Anchor at New Addition
- ATP-00088 OS-00120 Welding of Existing Book Drop (CC)
- ATP-00089 OS-00123 Coordination of Deck Demo for Roof Hatch (CC)
- ATP-00090R1 OS-00125 Window Film in CDF
- ATP-00091 OS-00128 RFI-159 HVAC Clarifications - CDF
- ATP-00092 OS-00129 Frank Novak Final Reconciliation (CC)
- ATP-00093 OS-00122 RFI-165 Existing Light Pole Fixture Heads
- ATP-00094 OS-00124 Additional Access Panels (CC)
- ATP-00095 OS-00130 Sanitary Line Backup Cleaning (CC)
- ATP-00096 OS-00136 Water Line Tie-in to CDF (CC)
- ATP-00097 OS-00138 CDF Staff & Schedule Extension - 12/14/22 (CC)

**Change Order Details****Change Order # 009**

\$ 10,415.00

Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-00106 OS-00146 Legacy Electric Final Reconciliation

ATP-00105 OS-00145 Marous Brothers Final Reconciliation

ATP-00104 OS-00131 Electrical Inspection Remedies

ATP-00103 OS-00144 Electrical Access Panels (CC)

ATP-00101 OS-00142 RFI-169 Secondary Water and Gas Meter Power Requirements

ATP-00100 OS-00141 Domestic Cold Water Pipe Insulation

ATP-00099 OS-00140 Addi Tuckpointing & Glass Blocks

ATP-00098 OS-00108 Countertop Repairs for Faucet Holes (CC)

**Change Order # 010**

\$ -

Owner Change Order #010 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-00107 OS-00134 Rooftop Stairs Per Sketch SK-17

ATP-00108 OS-00132 Additional Site Security (CC)

ATP-00109 OS-00148 Mechanical Room Door and Soap Dispensers Installation (CC)

**Change Order # 011**

\$ (130,640.33)

Owner Change Order #011 is submitted to finalize the budget for the following previously approved or submitted ATPs. The ATP coversheets have been included in the backup for reference.

ATP-00115 OS-00154 Final Accounting Reconciliation (CC)

ATP-00111 OS-00151 Owner Allowance Reconciliation

ATP-00113 OS-00152 Takeform Final Reconciliation

ATP-00114 OS-00153 The AKA Team Final Reconciliation

ATP-00112 OS-00149 RFI-174 Boiler Reprogramming (CC)

## CLEVELAND PUBLIC LIBRARY

Board Meeting  
February 15, 2024

## Lorain Branch

In accordance with the Board resolution adopted on October 21, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

## For the Period Ending January 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 343,874.27		GMP Increase
				Encumbered	Expended	
3/14/2022	Regency Construction	211407	Change Order #001			\$ 2,149.74
3/28/2022	Regency Construction	211407	Change Order #002			1,183.17
5/6/2022	Regency Construction	211407	Change Order #003			13,339.09
6/24/2022	Regency Construction	211407	Change Order #004			3,381.89
8/1/2022	Regency Construction	211407	Change Order #005			14,360.41
9/12/2022	Regency Construction	211407	Change Order #006			(14,782.91)
10/24/2022	Regency Construction	211407	Change Order #007			43,785.60
11/29/2022	Regency Construction	211407	Change Order #008			6,267.40
1/27/2023	Regency Construction	211407	Change Order #009			55,899.38
3/13/2023	Regency Construction	211407	Change Order #010			100,596.50
4/24/2023	Regency Construction	211407	Change Order #011			44,765.00
7/3/2023	Regency Construction	211407	Change Order #012			13,416.45
8/14/2023	Regency Construction	211407	Change Order #013			41,660.25
9/30/2023	Regency Construction	211407	Change Order #014			1,435.90
1/31/2024	Regency Construction	211407	Change Order #015			16,416.40
				\$ -	\$ -	\$ 343,874.27
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ -</b>

	Lorain Branch Renovation Project Budget \$ 4,020,292.80	
	Encumbered	Expended
Holzheimer Bolek + Meehan Architects LLC - Architectural Design Services	\$ 5,881.59	\$ 350,277.41
Regency Construction - Construction Manager at Risk	245,387.76	2,983,525.00
Furniture, Fixtures, Equipment and Technology	-	269,007.41
Owner Direct Costs	744.75	98,538.73
Direct Expenditures paid from Contingency Fund	-	-
	\$ 252,014.10	\$ 3,701,348.55
		<b>Available Budget \$ 66,930.15</b>

## Change Order Details

<b>Change Order # 001</b>	\$ 2,149.74
Removal of Freestanding Shelving	
<b>Change Order # 002</b>	\$ 1,183.17
Light Fixture Change; Bike Rack Model Change Through Bike Cleveland	
<b>Change Order # 003</b>	\$ 13,339.09
PCO #1: For Construction Set	
PCO #7: Front Door Hardware	
PCO #8: Demolition of Unforeseen Ductwork	
PCO #12: RFI #27 Added Wall Furring	
PCO # A6.1: Undercutting Allowance Reconciliation	
<b>Change Order # 004</b>	\$ 3,381.89
PCO #10: Janitor Closet 109 Rework (RFI #17)	
PCO #11: Color Selection for Sliding Doors	
PCO #15: Additional Down Rods for Fixtures (RFI #31)	
PCO #16: TRA Changes (Toilet Paper Dispenser & Changing Station)	
PCO #18: Cast Stone Custom Color	
PCO # A15.1: Water Tap/Street Opening Fee Reconciliation	

<b>Change Order Details</b>	
<b>Change Order # 005</b>	\$ 14,360.41
PCO #2: Rev I: Bulletin #1 (Minus Security/Access Control)	
PCO #4: RFI #14 Structural and Layout Changes	
PCO #20: Added Studs for North Wall of RR 106 & 107 (RFI #39)	
PCO #22: Restroom Door Control Changes (Matching Eastman)	
PCO #24: Furring West Wall of Staff Restroom 116 (RFI #54)	
PCO #29 Rev.I: Roof Hatch Revision	
PCO #30: Added Annunciator for Fire Alarm	
<b>Change Order # 006</b>	\$ (14,782.91)
PCO #AS. I: Tru-Spun Piping Allowance Credit	
PCO #19: Structural Remediation for New Masonry Openings (RFI #41 & #42)	
PCO #23: Faucet Spec Change	
PCO #26: Bulletin #2	
PCO #28: Add Cold Water to Existing Mop Sink (RFT #63)	
PCO #36: Change Door 109 to HM	
PCO #41: Bulletin #3	
PCO #48: GFCI Receptacles in Staff Break Room and Meeting Room	
<b>Change Order # 007</b>	\$ 43,785.60
PCO #14 Rev.1: Bulletin #1 & IPS Drawings Security & Access Control	
PCO #34: Credit for Mechanical Pads	
PCO #35: Credit for Bench Procurement	
PCO #40: Wall Framing & Receptacles for South Teen III	
PCO #42: Fire Extinguisher Credit & Cabinet Spec Change	
PCO #43: Floor Boxes Per Dimensioned Drawing	
PCO #47: Demo Fixture on Cast Stone Header	
PCO #52: Window Caulk Abatement Allowance Credit	
<b>Change Order # 008</b>	\$ 6,267.40
PCO #44: Furring TB01 for Conduit	
PCO #54: Grilles for Vented Toe Kicks	
PCO #55: Markerboard Adjustments, Concealing Mail Slot	
PCO #58: Paint Color Revisions	
PCO #59: Extension of Adult Collection 101 Countertop	
PCO #60: Landscape Revisions	
<b>Change Order # 009</b>	\$ 55,899.38
PCO #31: Interior Wet Sealing	
PCO #32: Heavy Floor Prep Allowance Overage	
PCO #38: Plaster Patching Allowance Overage	
PCO #65: Relocate Manual Transfer Switch	
<b>Change Order # 010</b>	\$ 100,596.50
PCO #57: Remove Lockdown Features & Patch Floor in Vestibule	
PCO #64: Revised Garden Fence Layout	
PCO #69: Fire Repair - Abatement & Demo	
PCO #70: Fire Repair - Roofing & Coping Replacement	
PCO #73: Fire Repair - South Door Repair	
PCO #74: Motor Starters for Hot Water Pumps	
PCO #75: Fire Repair Permit	
PCO #76: Water Meter Setup Revisions	
PCO #79: Fire Repair - Electrical	
PCO #83: Fire Repair - Additional South Coping	
PCO #88: Balance of Stone Tuckpointing Above Dentil Molding	
<b>Change Order # 11</b>	\$ 44,765.00
PCO #71: Fire Repairs - Plaster & Drywall Patching	
PCO #86: West Wall Moisture - Plaster Demo/Abatement	
PCO #87: Bulletin #4 - Parking Stops	
PCO #89: Replace Balance of Existing Coping & Add Waterproofing	
PCO #91: Replace Existing Children's Area Sills	
PCO #92: Seal Stone Above Dentil Molding	

**Change Order Details**

<b>Change Order # 12</b>	<b>\$ 13,416.45</b>
PCO #72: Fire Repairs - Painting	
PCO #85: West Wall Moisture Tuckpointing (T&M)	
PCO #102: Fire Repair- South Door Closer	
PCO # 104Rev .1: Additional Data Drops	
PCO #107: Dedication Plaque Allowance Overage	
PCO #109: Window Water Repair Allowance Credit	
PCO #115: Quiet Study 103 Jamb Plaster Demo	
PCO #126: Integrate Bosch Security Panel	
<b>Change Order # 13</b>	<b>\$ 41,660.25</b>
PCO #66: Paint ETR Vestibule Doors & Children's Windows	
PCO #93: Add Keyed Hook Bolt & Thumbturn to IO0B	
PCO #99: Fire Repair Additional Electrical Troubleshooting	
PCO #100: Lighting Control Modifications	
PCO #121.2Rev2: Fire Repair RoofHatch	
PCO #113: Siemens HVAC Control Panel Upgrade	
PCO #129: Brake Metal for Exterior Vestibule Storefront	
<b>Change Order # 14</b>	<b>\$ 1,435.90</b>
PCO #127: Film for Interior Storefront	
<b>Change Order # 15</b>	<b>\$ 16,416.40</b>
PCO #132 : Masonry Allowance Credit	
PCO #53: West Wall Moisture - Patching	
PCO #77: Fire Repair Extended GCs	
PCO #81 : Misc . Additional Plaster Patching	
PCO #98rev1 : Fire Repairs - Landscape	
PCO #124: Fire Alarm Panel Repair/Service Calls	



## CLEVELAND PUBLIC LIBRARY

Board Meeting  
February 15, 2024

## Eastman Branch

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending January 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 312,486.00		GMP Increase
				Encumbered	Expended	
5/2/2022	Regency Construction	220203	Change Order #001			\$ 41,333.29
5/16/2022	Regency Construction	220203	Change Order #002			23,860.11
7/11/2022	Regency Construction	220203	Change Order #003			2,013.38
8/8/2022	Regency Construction	220203	Change Order #004			25,696.86
9/6/2022	Regency Construction	220203	Change Order #005			33,608.22
10/31/2022	Regency Construction	220203	Change Order #006			20,606.13
1/27/2023	Regency Construction	220203	Change Order #007			6,340.76
3/20/2023	Regency Construction	220203	Change Order #008			23,659.66
4/17/2023	Regency Construction	220203	Change Order #009			(2,223.47)
7/26/2023	Regency Construction	220203	Change Order #010			89,735.89
10/30/2023	Regency Construction	220203	Change Order #011			2,927.62
11/27/2023	Regency Construction	220203	Change Order #012			8,748.71
				\$ -	\$ -	\$ 276,307.16
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 36,178.84</b>

	Eastman Branch Renovation Project Budget \$ 3,383,357.66	
	Encumbered	Expended
Moody Nolan Inc. - Architectural Design Services	\$ 112,755.15	\$ 209,612.51
Regency Construction - Construction Manager at Risk	129,212.92	2,415,097.86
Furniture, Fixtures, Equipment and Technology	15,283.83	302,450.42
Owner Direct Costs	3,631.13	111,287.25
Direct Expenditures paid from Contingency Fund		
	\$ 260,883.03	\$ 3,038,448.04
		<b>Available Budget \$ 84,026.59</b>

## Change Order Details

<b>Change Order # 001</b>	\$ 41,333.29
HVAC Controls	
<b>Change Order # 002</b>	\$ 23,860.11
PCO #4: For Construction Set	
PCO#5 Rev.2: Bulletin #1	
PCO #8: Bulletin #2	
PCO # 18: Ground Penetrating Radar Allowance Reconciliation	
<b>Change Order # 003</b>	\$ 2,013.38
PCO #9: Transition Duct for 2nd Floor (RFI #8)	
PCO #20: Family Toilet 106 Finned Tube Demo	
PCO #24: Demo of Duct for Steel (Bulletin #2)	

<b>Change Order Details</b>	
<b>Change Order # 004</b>	\$ 25,696.86
PCO #13: Bulletin #3	
PCO #15: Replacing Shutoff Valve on Cold Water Line (RFI #25)	
PCO #16: Bulletin #4	
PCO #19: Replacing Both Foggy Gallery Windows	
PCO #21: Temporary Heat Credit	
PCO #22: Faucet Spec Change	
PCO #25: Replace 5 Missing SA Grilles (RFI #45)	
PCO #26: Demo 5 Branch Ducts, Replace with Louvers (RFI #46)	
PCO #27: Replace Missing RA Grille in North Wall (RFI #47)	
PCO #30: Concrete Infill for Bulletin #2	
PCO #36: Wiremold for South Wall of Multipurpose 206 (RFI #50)	
PCO #37: Buildout for Fire Alarm Pull Box (RFI #55)	
PCO #38: Wiremold for WAP on Exterior of Gallery Wall (RFI #40)	
PCO #39: Misc. Masonry Repairs	
PCO #40: Demo & Reinstall Pipe for Bulletin #2 Steel Layout	
PCO #44: Abatement of Roof Flashing	
<b>Change Order # 005</b>	\$ 33,608.22
PCO #23: Grinding Down Concrete for Tile	
PCO #35: ADA Push Buttons and Operators	
PCO # 43: Bulletin #5	
PCO #46: Misc. Demo (RFI #23, #66, #67, #70)	
PCO #48: Reinstall and Insulate Duct Removed for Steel	
<b>Change Order # 006</b>	\$ 20,606.13
PCO #33: Fire Extinguisher & Cabinet Credit	
PCO #45: Raising Clerestory Sills Allowance Overage	
PCO #49: Credit for Exterior Display Enclosure	
PCO #51: Toilet Paper Dispenser Spec Change	
PCO #52: Bulletin #6	
PCO #55: Mechanical Room 125 Layout Adjustments	
PCO #56: Rework for Overhead Coiling Grille	
PCO #59: Replacing 2 Corroded Drains in RR 104 & 106	
<b>Change Order # 007</b>	\$ 6,340.76
PCO #61: Bulletin #9	
PCO #62: Demo Molded Drywall Under Finned Tubes	
PCO #63: Replacement of Concrete for Trip Hazards	
PCO #66: Patch Drywall Under Finned Tubes	
<b>Change Order # 008</b>	\$ 23,659.66
PCO#58: Patching Drywall in Multipurpose 205	
PCO #64: Relocate and Replace Hose Bib	
PCO #65: Metal Ceiling Coordination for People Counter	
PCO #67: Extended General Conditions	
PCO #71: Existing Boiler Circulating Pump Repair	
PCO #72: Extend Bulletin #4 Infill to CT-1 with Self-Leveling	
PCO #74: Repair for Leaking Flow Fitting	
<b>Change Order # 009</b>	\$ (2,223.47)
PCO #54: Replace Existing Skylight	
PCO #69: Bulletin #10	
PCO #70Rev. I: Replace Finned Tube in Existing CUH	
PCO #73: South Window Roller Shade Replacement	
PCO #79Rev. I: Bulletin #4 Concrete Infill Credit	

**Change Order Details****Change Order # 010**

\$ 89,735.89

- PCO #76: Bulletin #11 - Marquee
- PCO #77: Bulletin #12 -Additional Electrical & Data for Monitor
- PCO #80: Repairing Drywall Cracks (Completed)
- PCO #81: Membrane & Metal Cap for Neighboring Parapet Wall
- PCO #82: Replacing Boiler & Adding Controls
- PCO #83: Bulletin #14- Glass Film
- PCO #89: Additional Return Grilles for Study Rooms (Completed)
- PCO #91: Bulletin #13 - Power Data Relocation, Lighting
- PCO #96: Small Meeting 113 Electric Strike
- PCO #97: Finned Tube End Cap Replacement (Completed)
- PCO #100: Staff Area Shade Repair (Completed)
- PCO #101: Drywall Patch for Leak in Lobby(Completed)
- PCO #104: Add Data Drop for Projector
- PCO #106: Repair Gasketing Material Allowance Credit (Completed)
- PCO #107: Security Panel Upgrade

**Change Order # 011**

\$ 2,927.62

- PCO #87: South Entrance Tile Replacement & Frost Slab
- PCO #98: Vestibule 110 CUH Replacement
- PCO #99: Add Projector Screen
- PCO #113: Replace Circulating Pump Gaskets
- PCO #116: Signage Allowance Reconciliation
- PCO #117: Landscaping Scope Credit
- PCO #123: Lighting Control Reprogramming and Override
- PCO #126: Signage Revisions per CPL
- PCO #127: Heavy Floor Prep Allowance Reconciliation

**Change Order # 012**

\$ 8,748.71

- PCO # 112 Rev: Extended General Conditions for CO Work
- PCO #129: Clogged Floor Drain Backcharge

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

February 15, 2024

## Martin Luther King, Jr. Branch

In accordance with the Board resolution adopted on February 15, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending January 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 1,391,503.00		GMP Increase
				Encumbered	Expended	
3/28/2022	Gilbane Building Company	201107	Change Order # 001			\$ 475,307.00
4/26/2022	Gilbane Building Company	201107	Change Order # 002			541,196.00
5/25/2022	Gilbane Building Company	201107	Change Order # 003			(675,389.00)
11/2/2022	Gilbane Building Company	201107	Change Order # 004			55,734.00
12/21/2022	Gilbane Building Company	201107	Change Order # 005			108,645.00
3/29/2023	Gilbane Building Company	201107	Change Order # 006			60,021.00
5/8/2023	Gilbane Building Company	201107	Change Order # 007			90,017.00
6/28/2023	Gilbane Building Company	201107	Change Order # 008			120,876.00
7/18/2023	Gilbane Building Company	201107	Change Order # 009			272,273.00
8/10/2023	Gilbane Building Company	201107	Change Order # 010			155,104.00
11/22/2023	Gilbane Building Company	201107	Change Order # 011			39,467.00
1/22/2024	Gilbane Building Company	201107	Change Order # 012			88,719.00
				\$ -	\$ -	\$ 1,331,970.00
						<b>Owner's Contingency Fund Available Balance \$ 59,533.00</b>

	New Martin Luther King, Jr. Branch Project Budget \$ 20,416,486.00	
	Encumbered	Expended
JKURTZ Architects Ltd. - Architectural Design Services	\$ 179,533.04	\$ 2,594,942.49
Panzica Construction Co. - Construction Manager at Risk	8,340,498.86	7,478,338.14
Furniture, Fixtures, Equipment and Technology	-	-
Owner Direct Costs	80,970.29	550,260.20
Direct Expenditures paid from Contingency Fund	-	-
Developer Shared Costs	-	594,677.00
	\$ 8,601,002.19	\$ 11,218,217.83
		<b>Available Budget \$ 597,265.98</b>

## Change Order Details

<b>Change Order # 001</b>	\$ 475,307.00
Cost Escalation Claim	
<b>Change Order # 002</b>	\$ 541,196.00
Exterior Glazing Detail Changes; Developer HVAC Changes - Addendum #4; Addendum #2 and #3 Cost Escalation; BASWA Acoustical Plaster; Projection Screen/Holst; Curtain/Rigging Allowance	
<b>Change Order # 003</b>	\$ (675,389.00)

Proposed change to scope of work includes value engineering options selected during the finalization of the project design. These include changing the 6" thick site sidewalks to 4" thick. Eliminating all trap rock aggregate in the CC4 exterior sidewalks. Deleting all exterior aluminum strips embedded in concrete. The CLT monumental stair being vertically laminated, the CLT seat back being constructed segmentally with vertical grain, the canted radius contouring, and an upgraded "bomb-proof" finish, changes south table stairs to horizontal grain in lieu of vertical. Exterior metal panels are changed from a stainless steel finish to aluminum. Canopy aluminum panel will be removed and replaced with metal mesh. Deletion of mesh ceiling panels, structural framing, lighting, hangers at Alternate #11 booth areas. Revision of the elevator cabs to KONE standard in lieu of glass cab. Deleting the property line landscaping/fence. Changing all FL-3 Forbo flooring to sealed concrete. Changing the award of the electrical subcontract. The cost savings for the electrical contractor award also increases the MBE planned participation percentage for the project from 14% to 25%.

<b>Change Order # 004</b>	\$ 55,734.00
Glazed Façade Profile; Revolving Door Finish; Level 2 Concrete Sandblasting; Sidewalks Change From 4" Back to 6"	
<b>Change Order # 005</b>	\$ 108,645.00
Roof Insulation Allowance; South West Canopy Steel Modifications; All Glass Entrances Glass Type Change; Curtain Wall Shallower Section; RFI #48 - Roof Drain Changes; Floor Box Changes	
<b>Change Order # 006</b>	\$ 60,021.00
Issued For Permit and Construction Documents; RFI#24 - All Glass Threshold Issue Revised; Revolving Door ADA Bollard Alternate	

<b>Change Order # 007</b>	\$ 90,017.00
Plywood & Blocking at Roof Perimeter; Walk Off Mat Product Change; Hand Dryers; VAV Boxes	
<b>Change Order # 008</b>	\$ 120,876.00
SA Light Fixture Changes; RFI #047 Elevator Control Closet Dimensions; Plan Review Drawing Updates; SE Entrance Steel and Curtain Wall; Floor Box Relocation and Teledata; Carpet Tile Layout and Selections; Mezzanine Slab Steel Fire Rating - RFI #83	
<b>Change Order # 009</b>	\$ 272,273.00
Exterior Canopy Ceiling	
<b>Change Order # 010</b>	\$ 155,104.00
Lighting Design Finalization; Alternate Air Curtain Revised; SE Stair Layout; Projector Screen Revisions; NE Corner Stair Modification; Circulation Workroom Cabinets; 2nd Floor Slab Sandblasting; RFI #81 - Ductless Split A/C System	
<b>Change Order # 011</b>	\$ 39,467.00
Projector and Technology Scope; Metal Ceiling Trim; SE Entry CW Support Angle	
<b>Change Order# 012</b>	\$ 88,719.00
Millwork Shop Drawing Added Scope; ASK-033 Changes; Canopy Angle; Removal of Center Booth Wall and Forbo; Drill Roof Drain Holes in Canopy	

## CLEVELAND PUBLIC LIBRARY

Board Meeting  
February 15, 2024

## Brooklyn Branch

In accordance with the Board resolution adopted on May 17, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending January 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 259,959.00		GMP Increase
				Encumbered	Expended	
9/12/2022	Regency Construction	220256	Change Order #001			\$ 17,752.13
10/24/2022	Regency Construction	220256	Change Order #002			10,277.64
11/29/2022	Regency Construction	220256	Change Order #003			17,733.30
1/27/2023	Regency Construction	220256	Change Order #004			7,920.28
2/27/2023	Regency Construction	220256	Change Order #005			(4,087.36)
4/24/2023	Regency Construction	220256	Change Order #006			17,041.67
7/3/2023	Regency Construction	220256	Change Order #007			81,448.62
7/27/2023	Regency Construction	220256	Change Order #008			53,685.89
9/28/2023	Regency Construction	220256	Change Order #009			3,764.10
1/23/2024	Regency Construction	220256	Change Order #010			6,041.14
				\$ -	\$ -	\$ 211,577.41
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 48,381.59</b>

	Brooklyn Branch Renovation Project Budget \$ 2,785,784.50	
	Encumbered	Expended
Vocon Partners LLC - Architectural Design Services	\$ 12,525.97	\$ 196,300.03
Regency Construction - Construction Manager at Risk	181,982.89	1,998,969.02
Furniture, Fixtures, Equipment and Technology	181,828.02	40,311.20
Owner Direct Costs	11,401.67	67,565.56
Direct Expenditures paid from Contingency Fund	-	-
	\$ 387,738.55	\$ 2,303,145.81
		<b>Available Budget \$ 94,908.14</b>

## Change Order Details

<b>Change Order # 001</b>	\$ 17,752.13
PCO #1: Bulletin #1/Permit Set	
PCO #3: Added Stud Ceilings (RFC #2)	
PCO #4: Hardware Change for Door 113	
PCO #5: Painting New Finned Tubes	
PCO #6: Hardware Revisions per Retemed Submittal	
PCO #7: Additional Abatement in Multipurpose Areal 13	
PCO #10: Ground Penetrating Radar Allow ance Credit	
<b>Change Order # 002</b>	\$ 10,277.64
PCO #12: Structural Support for Beams	
PCO #13: Allowance Credit for HVAC Insulation	
PCO #14: CFMF for Meeting Room & Officcs	
PCO #17: Multipurpose Area 113 Sink Vent Routes	
PCO #20: Furring in Staff Break 115	
PCO #22: Furring for ADA in All Gender 110	
<b>Change Order # 003</b>	\$ 17,733.30
PCO #18: Soffit Rework Including RFI #19	
PCO #19: Extending Walls to Meet Ceiling Heights	
PCO #26: Recessed Outlets for East Wall Countertops	
PCO #27: Extend Meeting Room Wall for Data Box	
PCO #31: Replace Gate Value	
PCO #33: Surface Mounted Changing Station	

**Change Order Details**

<b>Change Order # 004</b>	\$ 7,920.28
PCO #15: Lobby Knee Wall Reframing	
PCO #30: Relocate Outlet for Monitor Build Out	
PCO #32: Millwork Revisions per Submittal	
PCO #37: Covering Power Lines	
PCO #39: Multipurpose Area 113 Wall Repairs	
PCO #42: Bulkhead and Patchwork in Janitor's Closet	
PCO #46: Frame and Hang Lobby 102 Soffit	
<b>Change Order # 005</b>	\$ (4,087.36)
PCO #40: Credit for Tapered Insulation	
PCO #48: Painting Exterior Railings In Lieu of Galvanizing	
PCO #50: Drywall Repair for Water Damage	
PCO #52: Replace ETR Finned Tube Covering and Backing	
<b>Change Order # 006</b>	\$ 17,041.67
PCO #23: Column A1 Repair	
PCO #29: Misc. Vestibule Door Repairs	
PCO #35Rev.1: Stripping IT Room Wall for Moisture	
PCO #41: Brick Infill for Duct Removed for MTS	
PCO #44: Adjust ETR Pipe for Drywall Finish	
PCO #45: Freight Cost & Additional LF for Linear Grilles.	
PCO #47: Replace Door 113 Glass & Security Film Add (100A & 113)	
PCO #51: Additional Receptacle Above Office 106	
PCO #53: Additional Light Fixtures Above Meeting Rooms	
PCO #63: Replace Moldy Drywall in Janitor's Closet	
PCO #55: Tuckpoint Exterior Wall for Wall Infiltration	
<b>Change Order # 007</b>	\$ 81,448.62
PCO #28: Floor Prep Allowance Overage	
PCO #38: Bulletin #2 & RFI #71 Clarifications	
PCO #61Rev: Roller Window Shades for Rear Windows	
PCO #65Rev: Scrape Loose Paint from Outdoor Storage	
PCO #66: Replace Water Damaged Drywall in Storage Room	
PCO #71: Credit for Painting New Finned Tubes	
PCO #73: Rework Mop Sink in Janitor's Closet	
PCO #76: Extended General Conditions for RTU Delay	
PCO #77: Electrical Service Disconnect/Reconnect for Turnover	
<b>Change Order # 008</b>	\$ 53,685.89
PCO #36.2: Bulletin #3 & Drive Replacement	
PCO #60Rev: Roller Window Shades - Entry	
PCO #79: Extended General Conditions for Change Order Work	
<b>Change Order # 009</b>	\$ 3,764.10
PCO #81: Painting Basement Stair Walls	
<b>Change Order # 010</b>	\$ 6,041.14
PCO #56: Mural Wall Patching	
PCO #87: Additional Locks for ETR Doors	
PCO #78: Dedication Plaque Allowance Overage	
PCO #9Rev.2: Misc. Façade Repair Allowance Reconciliation	
PCO #91: Clogged Basement Drain	

## CLEVELAND PUBLIC LIBRARY

Board Meeting  
February 15, 2024

## Rockport Branch

In accordance with the Board resolution adopted on July 21, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending January 31, 2024

				Owner's Contingency Fund		\$ 432,746.22
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
4/17/2023	Regency Construction	221040	Change Order #001			\$ 235,606.15
8/16/2023	Regency Construction	221040	Change Order #002			3,694.85
9/25/2023	Regency Construction	221040	Change Order #003			(8,887.50)
12/11/2023	Regency Construction	221040	Change Order #004			(1,433.04)
				\$ -	\$ -	\$ 228,980.46
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 203,765.76</b>
				<b>Rockport Branch Project Budget</b>		<b>\$ 8,635,042.00</b>
				<b>Encumbered</b>	<b>Expended</b>	
CBLH Design, Inc. - Architectural Design Services				\$ 63,659.41	\$ 581,080.59	
Regency Construction - Construction Manager at Risk				2,496,811.19	4,635,125.05	
Furniture, Fixtures, Equipment and Technology				-	-	
Owner Direct Costs				18,632.70	145,683.11	
Direct Expenditures paid from Contingency Fund				-	-	
				\$ 2,579,103.30	\$ 5,361,888.75	
				<b>Available Budget</b>		<b>\$ 694,049.95</b>

## Change Order Details

<b>Change Order # 001</b>		\$ 235,606.15
PCO #1Rev.2: Permit Drawings		
PCO #2: Bid Package Reconciliation (HVAC)		
PCO #3Rev.1: Revised Civil per WPC Comments		
PCO #4: Accoustical Wall Panel Allowance Overage		
PCO #6: Additional Undercutting per PSI		
PCO #8: Contractor LEED Consultant		
PCO #9Rev 1: Temporary Walkway		
PCO #10: Fire Line & Final WPC		
PCO #13: Floor Box Clarifications		
PCO# 16: Removal of Concrete Foundation (Meter Vault)		
PCO # 17: Removal of Foundation Walls (CB #9 & #10)		
<b>Change Order # 002</b>		\$ 3,694.85
PCO #21: Southeast Soffit Horizontal Member Adjustment		
PCO #23: Utility Permit Fee Allowance Overage		
<b>Change Order# 003</b>		\$ (8,887.50)
PCO #12: Restroom Door Indicator Light & Intercom System Credit		
PCO #26: Teen Lounge Window Wall Supports		
PCO #27: Staff Area Countertop Credit		
<b>Change Order # 004</b>		\$ (1,433.04)
PCO #29 Rev 2: Additional Data Locations for Teen Tech 125		
PCO #30 Rev 1: USB Connection for Community Room Monitor		
PCO #31: Teen area Film Credit		
PCO #35: Stem Wall Extension for Masonry Frames		
PCO #36: Exterior Sign Design Revision - Color Changing		
PCO #46: Additional Sprinkler Head Under Hot Water Heater		



CLEVELAND PUBLIC LIBRARY

Board Meeting  
February 15, 2024

Glenville Branch

"Jack, Joseph and Morton Mandel Workforce and Senior Digital Innovation Lab"

In accordance with the Board resolution adopted on December 21, 2023, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$75,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending January 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 459,360.00		GMP Increase
				Encumbered	Expended	
				\$ -	\$ -	\$ -
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$459,360.00</b>
				<b>Glenville Workforce/Digital Lab Budget</b>		<b>\$ 8,189,349.00</b>
				Encumbered	Expended	
	Bialosky Partners, Architects, LLC - Architectural Design Services			\$ 157,362.20	\$ 425,502.80	
	R.L. Hill Management, Inc. - Construction Manager at Risk			6,379,333.00	60,691.00	
	Furniture, Fixtures, Equipment and Technology*			-	-	
	Owner Direct Costs			52,401.59	18,598.41	
	Direct Expenditures paid from Contingency Fund			-	-	
				\$ 6,589,096.79	\$ 504,792.21	
				<b>Available Budget</b>		<b>\$ 1,095,460.00</b>

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

February 15, 2024

**Louis Stokes Wing High Density Shelving Project**

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, is hereby submitted:

**For the Period Ending January 31, 2024**

<u>Date</u>	<u>Vendor</u>	<u>PO</u>	<u>Description</u>	<u>Owner's Contingency Fund</u>	<u>\$</u>	<u>605,779.00</u>	<u>Amount</u>
			Change Order #003-7th floor, tube storage in elevator lobby size increased to maintain 150 tube capacity		\$	4,170.31	
6/23/2022	Spacesaver Storage System	220526					
10/19/2022	Spacesaver Storage System	220526	Change Order #007 - LED Lighting for LSW8			247,802.00	
11/11/2022	Spacesaver Storage System	220526	Change Order #008 - 8th Floor Fire Park			16,935.00	
11/29/2022	Spacesaver Storage System	220526	Change Order #009 - (6) Nantucket tray and cabinet			59,072.00	
12/6/2022	City of Cleveland	P-Card	Permit-Street Opening-Sidewalk Obstruction-Working in Right of Way			2,879.83	
10/12/2023	Spacesaver Storage System	220526	Change Order #010 - Wire covers for end of ranges			6,450.00	
11/1/2023	Spacesaver Storage System	220526	Change Order #011 - Removal of 8th floor carriage			9,889.00	
1/18/2024	Spacesaver Storage System	220526	Change Order #012 - 7th Floor Row 18B Shelving			1,000.00	
					\$	348,198.14	
				<b>Owner's Contingency Fund Available Balance</b>	<b>\$</b>	<b>257,580.86</b>	

				<b>High Density Mobile Shelving Project Budget</b>	<b>\$</b>	<b>6,663,571.50</b>
<b>PO 220526 - Purchase &amp; Installation of High Density Shelving for LSW</b>				<b>Original as Executed*</b>	<b>\$</b>	<b>5,887,015.92</b>
				<b>*12/26/2021 Board approved amount not-to-exceed \$6,057,792.50</b>		
Additions to the project (taken from the Owner's Contingency Fund)					\$	348,198.14
Decreases to the project						
6/23/2022	Spacesaver Storage System	220526	Change Order #002-9th floor, change from cantilever to 4-post shelving to increase weight capacity			(1,707.31)
6/23/2022	Spacesaver Storage System	220526	Change Order #004-8th floor, northernmost section/row of shelving removed to ensure no contact with wall			(3,042.47)
9/1/2022	Spacesaver Storage System	220526	Change Order #001 - Shelving deduct			(16,884.34)
9/1/2022	Spacesaver Storage System	220526	Change Order #005 - Touchscreen Deduct			(51,540.00)
9/28/2022	Spacesaver Storage System	220526	Change Order #006 - Platform Deduct for Existing			(8,130.92)
11/7/2023	Spacesaver Storage System	220526	Change Order #012- 7th Floor Reused Shelf Credit			(153,029.80)
<b>PO 220526 + P-Card purchase - Purchase &amp; Installation of High Density Shelving for LSW</b>						<b>\$6,000,879.22</b>

**Available Budget \$ 662,692.28**

**CLEVELAND PUBLIC LIBRARY  
EMPLOYMENT REPORT  
Jan 01- Jan 31, 2024**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Department/Branch</u>	<u>Effective Date</u>	<u>Compensation (hourly)</u>
<b>New Hires</b>					
BELTON	ROYCE	SAFETY&PROTECTIVE SVC OFFICER	Security	01/17/24	\$18.00
BAUER	RICHARD	SAFETY&PROTECTIVE SVC OFFICER	Security	01/17/24	\$18.00
GRIFFIN	KURTIS	SAFETY&PROTECTIVE SVC OFFICER	Security	01/17/24	\$18.00
HAGWOOD	TERRY	CUSTODIAN II (DAYS/BRANCHES)	Rockport	01/17/24	\$17.37
RUSH	BERKLEY	CUSTODIAN II (DAYS/BRANCHES)	Rice	01/17/24	\$17.37
GLOERFELT TOWNSEND	MELANIE	ANNUAL GIVING MANAGER	External Relations & Dev	01/17/24	\$30.00
TAYLOR	JENNA	ER&D COORDINATOR	External Relations & Dev	01/17/24	\$27.44
SHERIFF	ANDRIANNA	MARKETING & COMM MANAGER	Public Relations/Marketing	01/17/24	\$43.08
<b>Promotions</b>					
ALLEN	ANTOINETTE	SHELF DEPT ASST MANAGER	Shelf Office	01/14/24	
JOHNSON	DEIRDRE	LENDING DEPARTMENT CLERK	Lending	01/14/24	
KORTE	LILY	SENIOR SUBJECT DEPT. LIBRARIAN	Literature	12/31/23	
LEFKOWITZ	JOEL	TECHNOLOGY ASSOCIATE	South	01/14/24	
ROBBINS	ANGELA	HUMAN RESOURCES COORDINATOR	Human Resources	01/14/24	
WALKER	ERICK	PUBLIC SERVICES GENERALIST	Government Documents	01/14/24	
WILLIAMS	TERRANCE	SUBJECT DEPARTMENT CLERK	Lending	01/14/24	
<b>Transfers</b>					
ATWOOD	MARQUELL	CUSTODIAN II (DAYS/BRANCHES)	Custodial A	01/14/24	
BOLTON	SHAVONNE	PUBLIC SERVICES ASSOCIATE	Hough	12/31/23	
FRENCH	GRACE	LIBRARIAN (SUBJECT DEPARTMENT)	Popular Library	12/31/23	
MASTERS	BRANDON	SAFETY&PROTECTIVE SVC OFFICER	Security	01/14/24	

**CLEVELAND PUBLIC LIBRARY  
EMPLOYMENT REPORT  
Jan 01- Jan 31, 2024**

**Resignations**

HILL	LAURYN	SURVEY COORDINATOR	Special Projects	01/23/24
MCKNIGHT	SAMI	SUBSTITUTE	Public Services	01/24/24
SIMONS	NELL	PUBLIC SERVICES GENERALIST	Garden Valley	01/24/24

**Terminations**

FLAT	JEREMY	IT MANAGER	IT	01/31/24
JOHNSON	ANDREW	IT NETWORK MANAGER	IT	01/31/24

**Retirements**

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## COMPENSATION CHANGES REPORT

Period: Jan 01 - Jan 31, 2024

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Effective</u> Date	<u>Compensation</u> Rate_	<u>Previous</u>	<u>Reason</u>
ALLEN	ANTOINETTE	SHELF DEPT ASST MANAGER	1/14/2024	\$ 25.46	\$ 21.81	PROMOTION
ATWOOD	MARQUELL	CUSTODIAN II (DAYS/BRANCHES)	01/14/2024	\$ 18.70	\$ 19.34	TRANSFER
FELDER	KARIE	PUBLIC SERVICES MANAGER	1/14/2024	\$ 34.41	\$ 33.73	PAY STRUCTURE ADJUST NEW MIN
FOSTER	KEITH	SAFETY & PROTECTIVE SVCS MGR	1/14/2024	\$ 32.26	\$ 31.62	PAY STRUCTURE ADJUST NEW MIN
HARDIN	DAWNIELLE	CREATIVE TECHNOLOGY ENGINEER	1/14/2024	\$ 29.65	\$ 29.08	PAY STRUCTURE ADJUST NEW MIN
HUNTER	KIMBERLY	PUBLIC SERVICES MANAGER	1/14/2024	\$ 39.91	\$ 39.13	PAY STRUCTURE ADJUST NEW MIN
JANSKY	STEPHANIE	DIR OF BOARD & EXECUTIVE OPER	1/14/2024	\$ 46.29	\$ 45.38	PAY STRUCTURE ADJUST NEW MIN
JOHNSON	DEIRDRE	LENDING DEPARTMENT CLERK	1/14/2024	\$ 17.37	\$ 21.22	PROMOTION
JUMBA	JENNIFER	SUBJECT DEPARTMENT MANAGER	1/14/2024	\$ 46.29	\$ 45.38	PAY STRUCTURE ADJUST NEW MIN
KORTE	LILY	SENIOR SUBJECT DEPT. LIBRARIAN	1/1/2024	\$ 30.03	\$ 28.95	PROMOTION
LAMB	JACQUELINE	DIR OF YOUTH & FAMILY ENGAGEME	1/14/2024	\$ 46.29	\$ 45.38	PAY STRUCTURE ADJUST NEW MIN
LEFKOWITZ	JOEL	TECHNOLOGY ASSOCIATE	1/14/2024	\$ 28.87	\$ 27.96	PROMOTION
MORALES	OLIVIA	COLLECTION & ACQ MANAGER	1/14/2024	\$ 34.41	\$ 33.73	PAY STRUCTURE ADJUST NEW MIN
REW	ISABELLE	COMMUNITY OUTREACH MANAGER	1/14/2024	\$ 34.41	\$ 33.73	PAY STRUCTURE ADJUST NEW MIN
RIVERA	JOANNA	PUBLIC SERVICES MANAGER	1/14/2024	\$ 39.91	\$ 39.13	PAY STRUCTURE ADJUST NEW MIN
ROBBINS	ANGELA	HUMAN RESOURCES COORDINATOR	1/14/2024	\$ 24.15	\$ 23.00	PROMOTION
RUDOLPH	REGINALD	LENDING & CIRCULATION MANAGER	1/14/2024	\$ 34.41	\$ 33.73	PAY STRUCTURE ADJUST NEW MIN
SMITH	JAZMINE	TEEN TECH CENTER MANAGER	1/14/2024	\$ 29.65	\$ 29.08	PAY STRUCTURE ADJUST NEW MIN
THOMAS	FELTON	EXECUTIVE DIRECTOR,CEO	1/1/2024	\$ 152.31	\$ 137.13	PAY STRUCTURE ADJUST NEW MIN
WALKER	ERICK	PUBLIC SERVICES GENERALIST	1/14/2024	\$ 28.83	\$ 28.02	PROMOTION
WILLIAMS	TERRANCE	SUBJECT DEPARTMENT CLERK	1/14/2024	\$ 17.37	\$ 15.00	PROMOTION
WOHL	STEPHEN	SENIOR MANAGER LENDING & LOGIS	1/14/2024	\$ 46.29	\$ 45.38	PAY STRUCTURE ADJUST NEW MIN

**CLEVELAND PUBLIC LIBRARY  
COMPENSATION CHANGES REPORT**

Period: Jan 1-Jan 31, 2024

**2024 MASS INCREASE (SEIU & 860)**

Last Name	First Name	Title	Effective Date	Compensation_ Rate
ABAD	NABIL	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
ADORNO-CRUZ	MARISOL	MATERIALS PROCESSING SEN TECH	1/1/2024	\$ 49,336.30
ALHIBSHI-DEVORE	YEHIA	TECHNOLOGY ASSOCIATE	1/1/2024	\$ 57,131.88
ALLEN	ANTOINETTE	SENIOR SHELF DEPT CLERK	1/1/2024	\$ 42,511.56
ALLEN	BRIANNA	SUBJECT DEPARTMENT CLERK	1/1/2024	\$ 34,714.42
ALLEN	WENDELL	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 34,714.42
AMESQUITA	JESSE	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
ARGANZA	JORGE	LIBRARIAN (SUBJECT DEPARTMENT)	1/1/2024	\$ 57,855.72
ARMSTRONG	MICHAEL	LIBRARY ASST-COMP EMPH	1/1/2024	\$ 40,706.64
ATWOOD	MARQUELL	CUSTODIAN III	1/1/2024	\$ 37,712.74
AUSTIN	LOREAL	SNR COMPUTER & NETWORKING TECH	1/1/2024	\$ 57,123.04
AUSTIN	BEVERLY	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,482.30
BACHELOR	ARRIE	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 42,753.36
BAILEY	CHARLES	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
BALDWIN	SHAWNTE	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 54,517.84
BARKACS	MICHAEL	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 56,165.72
BARNES	LATOYA	TECHNOLOGY ASSOCIATE	1/1/2024	\$ 57,131.88
BARNES	DIFRANCO	OPS PROJECT COORDINATOR	1/1/2024	\$ 56,444.44
BARONAK	RYAN	CARPENTER	1/1/2024	\$ 54,517.84
BARONE	CHRISTOPHER	DUPLICATION & SHIPPING TECH	1/1/2024	\$ 43,067.70
BARTEL	KEVIN	BRANCH CLERK	1/1/2024	\$ 43,149.34
BATTAGLIA	JOSEPH	SNR COMPUTER & NETWORKING TECH	1/1/2024	\$ 57,123.04
BEAL	PREVELLA	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 38,750.40
BEARD	ABIGAIL	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
BEARD	MICHAEL	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 42,753.36

**CLEVELAND PUBLIC LIBRARY  
COMPENSATION CHANGES REPORT  
Period: Jan 1-Jan 31, 2024**

**2024 MASS INCREASE (SEIU & 860)**

Last Name	First <u>Name</u>	Title	Effective Date	<u>Compensation</u> Rate
BELL	SEAN	SNR COMPUTER & NETWORKING TECH	1/1/2024	\$ 55,729.96
BENNETT	ANDREA	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 42,400.28
BERZONSKY	KYRA	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 40,706.64
BEST	ZITA	BRANCH CLERK	1/1/2024	\$ 42,511.56
BOKOR	STEPHANIE	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
BOLDEN	DAUNTE	SUBJECT DEPARTMENT CLERK	1/1/2024	\$ 43,149.34
BOLLIN	EMILY	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 44,957.12
BOLTON	SHAVONNE	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 46,081.10
BONILLA	JOSE	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 38,750.40
BOSHARA	KALIE	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 54,517.84
BOWERS	KATHY	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
BOWERS	KEVIN	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
BRADEN-DORSEY	GIOVONNI	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 54,517.84
BRADFORD	SAMUEL	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 42,753.36
BRIGHAM	SASHA	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 38,750.40
BROWN	MARQUETTA	TECHNICAL SERVICES ASSOCIATE	1/1/2024	\$ 43,067.70
BROWN	STACY	LIBRARY ASST-COMP EMPH	1/1/2024	\$ 40,706.64
BRUNO	JOSEPH	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 31,658.90
BUDZIAK	BLASE	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 66,667.64
BUENO	ANTHONY	SUBJECT DEPARTMENT CLERK	1/1/2024	\$ 41,264.34
BUSTA-PECK	CHRISTOPHER	CHILDRENS LIBRARIAN	1/1/2024	\$ 67,461.68
CALLIER	EUGENE	LIBRARY ASST-COMP EMPH	1/1/2024	\$ 40,706.64
CAMACHO	LUIS	CARPENTER	1/1/2024	\$ 52,918.58
CAMACHO	ZULEIKA	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
CAMPBELL	TAWANA	TECHNOLOGY ASSOCIATE	1/1/2024	\$ 57,131.88

**CLEVELAND PUBLIC LIBRARY  
COMPENSATION CHANGES REPORT**

Period: Jan 1-Jan 31, 2024

**2024 MASS INCREASE (SEIU & 860)**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Compensation</u> Rate
CANNON	JONATHAN	SUBJECT DEPARTMENT CLERK	1/1/2024	\$ 34,714.42
CERNEY	KAREN	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 54,517.84
CHAMBERS	NELETHA	BRANCH CLERK	1/1/2024	\$ 48,607.26
CHAPMAN	ERIN	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 47,245.12
CHAPPLE	REGINALD	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 48,607.26
CLARK	RONALD	LIBRARY ASSISTANT-YOUTH	1/1/2024	\$ 54,517.84
CLARK	BRIDGET	BRANCH CLERK	1/1/2024	\$ 41,269.80
CLARK	RYAN	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
COLEMAN	BESSIE	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
COLLINS	ALLISON	TECHNOLOGY ASSOCIATE	1/1/2024	\$ 57,131.88
CONGRESS	QUENTIN	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 45,660.42
CONRAD	CARLA	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
CORBIN-MCKENZIE	LINDA	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 49,937.16
COWLING	MATTHEW	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 47,245.12
CREBS	EMILY	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
CREDICO	MICHAEL	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 54,517.84
CRUZ	RAYMOND	LIBRARY ASSISTANT-YOUTH	1/1/2024	\$ 54,517.84
CSIA	ANDREA	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,482.30
DANNISON	ANDRE	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 42,753.36
DAVIS	SUMAYYAH	GRAPHICS DESIGNER	1/1/2024	\$ 44,957.12
DEFREITAS	DANIEL	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 42,400.28
DEL TURCO	ISABELLE	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
DENEEN	MICHAEL	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 44,957.12
DENG	DEMAN	LIBRARY ASSISTANT (SUBJ DEPT)	1/1/2024	\$ 56,165.72
DEROSA	SARAH	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70



**CLEVELAND PUBLIC LIBRARY  
COMPENSATION CHANGES REPORT**

Period: Jan 1-Jan 31, 2024

**2024 MASS INCREASE (SEIU & 860)**

Last Name	First Name	Title	Effective Date	<u>Compensation</u> Rate
DEYAMPERT	SHIRLEY	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
DIAMOND-ORTIZ	EMILIO	SNR COMPUTER & NETWORKING TECH	1/1/2024	\$ 70,310.50
DRAHEIM	LILY	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 31,658.90
DUKENBAEV	ASKAT	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
DUNCAN	PHILLIP	CARPENTER	1/1/2024	\$ 54,517.84
DUNN-CHILDRESS	CASSANDRA	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 54,517.84
EARLEY	MICHAEL	SUBJECT DEPARTMENT CLERK	1/1/2024	\$ 41,264.34
EBBESON	HELEN	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 31,658.90
EBERLE	BENJAMIN	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
EDMONDSON	LAMAR	SENIOR SHELF DEPT CLERK	1/1/2024	\$ 41,264.34
EDWARDS	HARRY	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
ELWELL	PETER	LIBRARIAN (SUBJECT DEPARTMENT)	1/1/2024	\$ 65,482.30
FELICIANO	CASSANDRA	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,482.30
FICKEL	SYDNEY	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 55,397.42
FILE	FELICIA	BRANCH CLERK	1/1/2024	\$ 43,149.34
FILLINGER	MICHAEL	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 42,400.28
FISHER	KANESHA	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
FLAMIK	NATALIE	CHILDRENS LIBRARIAN	1/1/2024	\$ 51,136.02
FLEMING	DWIGHT	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
FLORES	KATHLEEN	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
FLOWERS	CURTIS	LIBRARY ASST-COMP EMPH	1/1/2024	\$ 54,517.84
FORD	BOBBY	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
FORD	BENJAMIN	LIBRARY ASST-COMP EMPH	1/1/2024	\$ 35,267.44
FORFIA	TRACIE	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,482.30
FOSBRINK	PATRICIA	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26

**CLEVELAND PUBLIC LIBRARY  
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**2024 MASS INCREASE (SEIU & 860)**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Compensation Rate</u>
FOSBRINK	BRENT	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
FOSTER	PRINCE	TECHNOLOGY ASSOCIATE	1/1/2024	\$ 57,131.88
FOX-MORGAN	MARK	LIBRARIAN (SUBJECT DEPARTMENT)	1/1/2024	\$ 59,302.10
FRATUS	EDMUND	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
FRENCH	GRACE	LIBRARIAN (SUBJECT DEPARTMENT)	1/1/2024	\$ 59,302.10
FRYE	CRISTYLE	BRANCH CLERK	1/1/2024	\$ 41,264.34
FULLMER	ANNA	TECHNOLOGY ASSOCIATE	1/1/2024	\$ 57,131.88
FULLMER	PATRICIA	LIBRARY ASSISTANT-YOUTH	1/1/2024	\$ 54,517.84
FURCRON	COURTNEY	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
GABE	MICHAEL	TECH SERVICES LIBRARIAN	1/1/2024	\$ 65,482.30
GAINES	JOVAUGH	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
GALEWOOD	KRISTIN	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 54,517.84
GALO	ROBERT	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
GAO	LAN	SENIOR SUBJECT DEPT. LIBRARIAN	1/1/2024	\$ 72,435.74
GAVEL	MELISSA	DIGITAL PRESS TECHNICIAN	1/1/2024	\$ 47,075.08
GEE	VALERIE	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 33,567.82
GODFREY	JURMOND	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 39,276.12
GOHRING	HEATHER	TECHNICAL SERVICES LIBRARIAN	1/1/2024	\$ 51,136.02
GOLDBERG	AARON	DUPLICATION & SHIPPING TECH	1/1/2024	\$ 43,067.70
GRAHAM	BRI'YANNA	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
GRAHAM	KYLE	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 47,245.12
GRAVES	CHRISTOPHER	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
GRAVES	JYRAH	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
GRAVES	DENNICE	BRANCH CLERK	1/1/2024	\$ 44,453.50
GREEN	GREGORY	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 47,245.12

**CLEVELAND PUBLIC LIBRARY  
 COMPENSATION CHANGES REPORT  
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**2024 MASS INCREASE (SEIU & 860)**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Compensation</u> Rate
GUERIN	ALISON	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 54,517.84
GUSTER	KYLE	NETWORK ADMINISTRATOR	1/1/2024	\$ 68,745.04
HAJZAK	DEBORAH	OPS PROJECT COORDINATOR	1/1/2024	\$ 72,675.46
HALKOVICH	CELIA	TECH SERVICES LIBRARIAN	1/1/2024	\$ 65,482.30
HAMILTON	JAKOB	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 23,060.18
HANKINS	ANIA	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 34,714.42
HANSHAW	ERIC	SENIOR SUBJECT DEPT. LIBRARIAN	1/1/2024	\$ 67,239.12
HARRIS	GLENN	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 42,511.56
HARRIS	STEPHEN	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 62,219.04
HARRIS-SCOTT	ANGELA	LOGISTICS SERVICES GENERALIST	1/1/2024	\$ 50,756.68
HAY	ZACHARY	LIBRARIAN (SUBJECT DEPARTMENT)	1/1/2024	\$ 65,482.30
HAYES	WILBUR	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 47,245.12
HAYWARD	ERIN	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
HELD	LISA	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 47,233.16
HELGERT	STEFANIE	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
HILL	MARTIN	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
HILL	STEVEN	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 47,245.12
HOGAN	JAZ	RECEIVING & DISTRIBUTION TECH	1/1/2024	\$ 30,810.78
HOLLIS	CRYSTAL	BRANCH CLERK	1/1/2024	\$ 42,511.56
HOPPER	CAROLYN	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
HORTON	ELIZABETH	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 42,400.28
HOUSTON	LARRY	PAINTER	1/1/2024	\$ 50,657.62
HUANG	PERRY	CATALOG LIBRARIAN	1/1/2024	\$ 69,500.60
HUDSON	JACQUELINE	BRANCH CLERK	1/1/2024	\$ 47,889.14
INFANTE	NATHANIEL	FINANCE SERVICES GENERALIST	1/1/2024	\$ 54,572.44

**CLEVELAND PUBLIC LIBRARY  
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**2024 MASS INCREASE (SEIU & 860)**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Compensation</u> Rate
JACKSON	RICHARD	LOGISTICS SERVICES GENERALIST	1/1/2024	\$ 42,668.60
JACKSON	RICARDO	LIBRARY ASSISTANT (SUBJ DEPT)	1/1/2024	\$ 57,863.26
JACKSON	ANTONIO	MAINTENANCE MECHANIC	1/1/2024	\$ 47,352.76
JACKSON	PARIS	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 38,750.40
JAENKE	ADAM	LIBRARY ASSISTANT (SUBJ DEPT)	1/1/2024	\$ 54,517.84
JAMES	ERIC	MATERIALS PROCESSING TECH	1/1/2024	\$ 20,768.80
JARRETT	JAMES	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 67,409.16
JARVIS	LAMEL	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
JEFFERSON	KIAIRA	LIBRARY ASSISTANT-YOUTH	1/1/2024	\$ 54,517.84
JEFFERSON	ANISE	BRANCH CLERK	1/1/2024	\$ 41,264.34
JEFFRIES	MICHAEL	DUPLICATION & SHIPPING TECH	1/1/2024	\$ 52,245.70
JENKINS	TONYA	TECH SERVICES LIBRARIAN	1/1/2024	\$ 72,675.46
JENNINGS	CLAIRE	SUBJECT DEPARTMENT CLERK	1/1/2024	\$ 34,714.42
JOHNSON	WHITNEY	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,482.30
JOHNSON	GARY	PROPERTY MGMT GENERALIST	1/1/2024	\$ 39,017.16
JOHNSON	VALERIE	LIBRARY ASSISTANT-YOUTH	1/1/2024	\$ 56,165.72
JOHNSON	SINCORD	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 38,750.40
JOLLEY	REUBEN	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
JONES	DWAYNE	TECHNICAL SERVICES ASSOCIATE	1/1/2024	\$ 47,075.08
JONES	CAILYN	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
JONES	JOSEPH	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 42,753.36
JONES	CHRISTOPHER	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 38,750.40
JONES-MOORE	NE'CHELLE	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
JOSEY-ALLEN	TRACEY	ACCOUNTING SPECIALIST	1/1/2024	\$ 50,657.62
KAPLAN	ANDREW	LIBRARIAN (SUBJECT DEPARTMENT)	1/1/2024	\$ 65,482.30

**CLEVELAND PUBLIC LIBRARY  
COMPENSATION CHANGES REPORT  
Period: Jan 1-Jan 31, 2024**

**2024 MASS INCREASE (SEIU & 860)**

Last Name	First Name	Title	Effective Date	Compensation_ Rate
KATES	CORWIN	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
KATZ	SAMUEL	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
KEATON	YVETTE	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
KELLY GRASSO	KAREN	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,491.14
KENNEDY	ALLISON	LIBRARY ASSISTANT-YOUTH	1/1/2024	\$ 54,517.84
KERN	EVAN	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
KIEFFER	CLINTON	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
KILB	FORREST	LIBRARIAN (SUBJECT DEPARTMENT)	1/1/2024	\$ 65,482.30
KOLARIK	JAYSIN	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
KOLONICK	SARAH	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 54,517.84
KONKOLY	DANIELLE	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 54,517.84
KORTE	LILY	SENIOR SUBJECT DEPT. LIBRARIAN	1/1/2024	\$ 60,015.28
KOSTER	EVAN	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
KULCSAR	CHRISTOPHER	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 42,400.28
LANGFORD	TE'IER	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
LARION	ABIGAIL	LIBRARY ASST-COMP EMPH	1/1/2024	\$ 40,706.64
LAWRENCE	MARGARET	CHILDRENS LIBRARIAN	1/1/2024	\$ 51,136.02
LAWSON	BRANDON	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 44,453.50
LEE	THOMAS	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 31,658.90
LEFKOWITZ	JOEL	LIBRARY ASSISTANT-YOUTH	1/1/2024	\$ 54,517.84
LEMAK	BERNADETTE	OPS PROJECT COORDINATOR	1/1/2024	\$ 56,444.44
LEONARD	ALEXANDER	OPS PROJECT COORDINATOR	1/1/2024	\$ 51,136.02
LEPELLEY	AIMEE	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
LEWIS	JOSEPH	LOGISTICS SERVICES GENERALIST	1/1/2024	\$ 42,668.60
LEWIS	JEFFREY	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 45,797.18

**CLEVELAND PUBLIC LIBRARY  
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Period: Jan 1-Jan 31, 2024**

**2024 MASS INCREASE (SEIU & 860)**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Compensation_</u> <u>Rate</u>
LEWIS	ASHANDA	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
LEWIS	ISAIAH	LIBRARY ASST-COMP EMPH	1/1/2024	\$ 46,551.96
LIANG	ANTHONY	FINANCE SERVICES GENERALIST	1/1/2024	\$ 49,171.46
LIGHTNER	JOSHUA	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 36,471.76
LOPEZ	MARIA	CHILDRENS LIBRARIAN	1/1/2024	\$ 59,302.10
LOVE	MATTHEW	LIBRARY ASST-COMP EMPH	1/1/2024	\$ 40,706.64
LYTLE	ALEA	LIBRARY ASSISTANT (SUBJ DEPT)	1/1/2024	\$ 54,525.12
MALDONADO	KYTANA	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
MALDONADO	DINAH	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 31,658.90
MALDONADO	CARLOS	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 47,245.12
MALINOSKI	HEIDI	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,482.30
MALONE	DERRICK	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 44,453.50
MALONE	KARIM	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 42,753.36
MARGERUM	ANGELA	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,482.30
MARGO	MATTHEW	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
MARTINEZ	ASHLEY	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
MARTINEZ SERRANO	BETSY	BRANCH CLERK	1/1/2024	\$ 22,672.78
MARUSCSAK	DAVID	SNR COMPUTER & NETWORKING TECH	1/1/2024	\$ 55,729.96
MASON	DENENE	BRANCH CLERK	1/1/2024	\$ 41,264.34
MASSEY	GLORIA	PRESERVATION ASSISTANT	1/1/2024	\$ 52,971.62
MASTERS	BRANDON	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 37,383.58
MATTHEWS	CARVELL	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 42,753.36
MCCARTER	VAUGHN	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 51,417.34
MCCORD	SONJA	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,482.30
MCCUAN	LIBBY	HIGH DEMAND LIBRARIAN	1/1/2024	\$ 65,482.30

**CLEVELAND PUBLIC LIBRARY  
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**2024 MASS INCREASE (SEIU & 860)**

Last Name	<u>First Name</u>	Title	Effective Date	<u>Compensation</u> Rate
MCGEE	MICHAEL	TECHNOLOGY ASSOCIATE	1/1/2024	\$ 48,536.80
MCNEAL	KEITH	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
MCSEARS	TARRA	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 44,957.12
MEGGITT	BRIAN	PHOTO COLL LIBRARIAN	1/1/2024	\$ 72,435.74
MERRITT	MARLON	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
METTER	TERRENCE	LIBRARIAN (SUBJECT DEPARTMENT)	1/1/2024	\$ 65,482.30
MILES	SHAKITA	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
MINTER	KELLI	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,482.30
MONCAYO	JENNIFER	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,491.14
MOORE	KEVIN	LIBRARY ASSISTANT-YOUTH	1/1/2024	\$ 60,506.68
MORRIS-MATHIS	LILY	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
MOSER	CHRISTOPHER	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
MUDGETT-PRICE	SHEILA	LIBRARY ASST-COMP EMPH	1/1/2024	\$ 45,186.18
MURPHY	RUSSEL	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 31,658.90
MUSSO	ANTONIO	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
MYHAND	TERRENCE	COMP. NET TECH	1/1/2024	\$ 44,957.12
NAAB	ALICIA	ACQUISITIONS COORDINATOR	1/1/2024	\$ 85,077.46
NELSON	JOSEPH	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
NOSSE	SANDRA	FAMILY ENGAGEMENT SPECIALIST	1/1/2024	\$ 72,435.74
OJO	KEMET	LOGISTICS SERVICES GENERALIST	1/1/2024	\$ 42,668.60
OLAJIDE	ANDREW	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
ORESKOVIC	SHELLIE	BRANCH CLERK	1/1/2024	\$ 41,264.34
PARKER	MICHAEL	MAINTENANCE MECHANIC	1/1/2024	\$ 52,268.58
PARKS	TYLA	SUBJECT DEPARTMENT CLERK	1/1/2024	\$ 34,714.42
PARRA	JORGE	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34

**CLEVELAND PUBLIC LIBRARY  
COMPENSATION CHANGES REPORT**

Period: Jan 1-Jan 31, 2024

**2024 MASS INCREASE (SEIU & 860)**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Compensation</u> Rate
PATRICK	ROBERT	NETWORK ADMINISTRATOR	1/1/2024	\$ 72,225.14
PAVLIK	EMMA	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
PEACOCK	TARA	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
PEARSON	FATIMA	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
PETERSON	DELSHUN	PAINTER	1/1/2024	\$ 42,400.28
PETRUCZ	WILLIAM	LIBRARY ASSISTANT-YOUTH	1/1/2024	\$ 54,517.84
HELPS	TIMOTHY	SNR COMPUTER & NETWORKING TECH	1/1/2024	\$ 57,123.04
PHILLIPS	JAMES	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 35,582.30
PIEPENBURG	CARLOS	TECHNOLOGY ASSOCIATE	1/1/2024	\$ 57,131.88
PILKENTON	EMERY	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 34,714.42
POOR	EMILY	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
PORTER	DIANGELO	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 38,750.40
PORTIS	PAULA	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 47,245.12
PROCTOR	KENDRA	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,482.30
PUJOLAS	ANTHONY	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 43,149.34
PULTORAK	LESLIE	ACQUISITIONS LIBRARIAN	1/1/2024	\$ 67,461.68
REDD	KENNETH	LIBRARY ASSISTANT-LBPH	1/1/2024	\$ 56,165.72
REED	TIMIA	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
REYNOLDS	MICHAEL	MATERIALS PROCESSING TECH	1/1/2024	\$ 38,941.76
REYNOLDS	DIANE	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 34,714.42
RICHARDSON	PAIGE	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
RICHARDSON	TAMMY	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 47,245.12
RIGGS	KEITH	SNR COMPUTER & NETWORKING TECH	1/1/2024	\$ 71,365.06
RIVERA	NINA	LIBRARY ASST-COMP EMPH	1/1/2024	\$ 40,706.64
RIVERA	FRANCISCO	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 42,753.36



**CLEVELAND PUBLIC LIBRARY  
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**2024 MASS INCREASE (SEIU & 860)**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Compensation</u> Rate
RIVERS	NATASHA	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 42,753.36
ROBERSON	SHELDON	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 39,276.12
ROBERTS	TRISHA	LOGISTICS SERVICES GENERALIST	1/1/2024	\$ 42,668.60
ROBERTS	MASON	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
ROBINSON	DERRICK	SHELF DEPARTMENT CLERK	1/1/2024	\$ 38,941.76
RODRIGUEZ	ANGELICA	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
ROZMAN	RAYMOND	LIBRARIAN (SUBJECT DEPARTMENT)	1/1/2024	\$ 65,482.30
SACCANY	THEODORE	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 38,750.40
SALAAM-BEY	JAMILAH	BRANCH CLERK	1/1/2024	\$ 41,264.34
SANCHEZ	LISA	MAP COLLECTION LIBRARIAN	1/1/2024	\$ 58,551.22
SANDLIN	ALVIN	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 49,336.30
SATOW	BARBARA	TECH SERVICES LIBRARIAN	1/1/2024	\$ 65,482.30
SCOTT	KELLY	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
SEDA	PETER	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
SETTLES	RAQIB	LOGISTICS SERVICES GENERALIST	1/1/2024	\$ 42,668.60
SHIELDS	REGINA	SUBJECT DEPARTMENT CLERK	1/1/2024	\$ 34,714.42
SIMON	ARTHUR	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 34,714.42
SIMONE	ROSA	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 57,863.26
SMITH	SHAKENYA	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 42,400.28
SMITH	ERICKA	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 54,517.84
SMITH	LANECIA	CHILDRENS LIBRARIAN	1/1/2024	\$ 53,724.84
SMITH	DESIREE	TECHNOLOGY ASSOCIATE	1/1/2024	\$ 57,131.88
SMITH	JUSTIN	LIBRARY ASST-COMP EMPH	1/1/2024	\$ 41,936.96
SPIRCHEZ	CORINA	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 42,400.28
SPIVEY	R-RIANA	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 42,400.28

**CLEVELAND PUBLIC LIBRARY  
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**2024 MASS INCREASE (SEIU & 860)**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Compensation</u> Rate
STEWARD	KENT	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 35,582.30
STEWART	MITCHELL	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 42,753.36
STORY	ALEXANDER	LIBRARY ASSISTANT-YOUTH	1/1/2024	\$ 54,517.84
STOUT	PAULA	TECH SVCS SERIALS CLERK	1/1/2024	\$ 54,632.50
STRAZEK	BRIAN	AV& EVENT PLANNING SPECIALIST	1/1/2024	\$ 50,713.00
SZYMANSKI	EMILY	CHILDRENS LIBRARIAN	1/1/2024	\$ 51,136.02
TALI	HAVIC	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 42,753.36
TALLEY	JAMES	BRANCH CLERK	1/1/2024	\$ 43,149.34
TANKERSLEY	KATHY	BRANCH CLERK	1/1/2024	\$ 47,889.14
TATUM	JONATHAN	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 36,471.76
TEAGUE	MARTRINA	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 34,714.42
THOMAS	GARY	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 34,714.42
THOMPSON	TREVOR	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 50,516.44
TIDORESCU	MARCEL	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 66,180.92
TIDRICK	MARK	LIBRARIAN (SUBJECT DEPARTMENT)	1/1/2024	\$ 65,482.30
TISDALE	BRANDON	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 33,071.48
TOBIN	MICHAEL	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 52,926.12
TOLBERT	LAKITHA	SUBJECT DEPARTMENT CLERK	1/1/2024	\$ 41,264.34
TORRES	ADELA	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,482.30
TRAPP	ALVIN	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
TRENT	DIANNA	CHILDRENS LIBRARIAN	1/1/2024	\$ 52,414.44
TULLY	ADAM	CHILDRENS LIBRARIAN	1/1/2024	\$ 65,482.30
TURNER	JAMEN	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 42,400.28
VAN FAROWE	CHRISTINE	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
VAUGHN	CHERITA	TECHNOLOGY ASSOCIATE	1/1/2024	\$ 42,658.46

**CLEVELAND PUBLIC LIBRARY  
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**2024 MASS INCREASE (SEIU & 860)**

Last Name	<u>First Name</u>	Title	Effective Date	<u>Compensation</u> Rate
VAUGHN	CHEMIKA	TECHNOLOGY ASSOCIATE	1/1/2024	\$ 47,352.76
VEGA	NILKIA	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 41,264.34
VERES	LINDA	BRANCH CLERK	1/1/2024	\$ 44,453.50
VINCETT	HOLLY	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
WALKER	DENNIS	DRIVER	1/1/2024	\$ 43,735.38
WALKER	ERICK	SUBJECT DEPARTMENT SEN. CLERK	1/1/2024	\$ 54,632.50
WALLO	ADELINE	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 41,366.26
WARNER	MYA	TECHNICAL SERVICES SENIOR CLER	1/1/2024	\$ 52,290.94
WASHINGTON	ALONZO	SUBJECT DEPARTMENT CLERK	1/1/2024	\$ 35,582.30
WEBSTER	MICHAEL	LIBRARY ASST-COMP EMPH	1/1/2024	\$ 40,706.64
WEN	GRACE WEI-CHIH	BRANCH CLERK	1/1/2024	\$ 30,810.78
WETTERSTROEM	KATHRYN	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 43,860.70
WILLIAMS	MAXINE	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 53,712.10
WILLIAMS	IATRICE	BRANCH CLERK	1/1/2024	\$ 41,264.34
WILLIAMS	DAMIEN	CUSTODIAN II (DAYS/BRANCHES)	1/1/2024	\$ 47,889.14
WILLIAMS	JESSICA	TECH SERVICES LIBRARIAN	1/1/2024	\$ 55,067.74
WILLIAMS	ANTONIO	LIBRARY ASST-COMP EMPH	1/1/2024	\$ 40,713.92
WILLIAMS	CURTIS	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 42,753.36
WILLIAMS	MACIO	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 42,753.36
WILLIAMS	DONALD	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 38,750.40
WILLIAMS-RISENG	DENISE	PUBLIC SERVICES ASSOCIATE	1/1/2024	\$ 62,335.26
WINSTEAD	LA'RESA	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 38,750.40
WOLFORD	SHAWN	PUBLIC SERVICES GENERALIST	1/1/2024	\$ 30,886.70
WOODMAN	ALYCIA	CHILDRENS LIBRARIAN	1/1/2024	\$ 59,302.10
WORKMAN	MANUELA	DUPLICATION & SHIPPING TECH	1/1/2024	\$ 49,225.28

**CLEVELAND PUBLIC LIBRARY  
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**2024 MASS INCREASE (SEIU & 860)**

Last Name	First Name	Title	Effective Date	Compensation Rate
YATES	WAYNE	SAFETY&PROTECTIVE SVC OFFICER	1/1/2024	\$ 49,705.24
YOUNG	CATHERINE	VIDEOGRAPHER / PHOTOGRAPHER	1/1/2024	\$ 57,131.88
YOUNG	ROMAEL	LIBRARY ASSISTANT-YOUTH	1/1/2024	\$ 54,517.84
ZAWASKI	JAMIE	BRANCH CLERK	1/1/2024	\$ 47,889.14
ZGIEP	MARCIN	TECHNOLOGY ASSOCIATE	1/1/2024	\$ 48,536.80

## Exhibit "A"

*INTRODUCTION - 100*  
*LIBRARY STRATEGIC FRAMEWORK – 111*

The Library's Strategic Framework identifies four priority goals:

Priority 1 – Close Gaps – Address the inequalities facing the City of Cleveland.

Priority 2 – Activate The People's University – Create people-driven community powered learning experiences.

Priority 3 – Create Campuses – Build and maintain distinctive environments to meet changing service and community needs.

Priority 4 – Operate with Excellence – Assess and create organizational capacity to meet mission related goals.

*INTRODUCTION - 100*  
*THE ORGANIZATION OF THE LIBRARY - 112*

The Cleveland Public Library was founded in 1869, under the provision of the State Library Act of 1867, as the Public School Library of the Cleveland Board of Education with control and management of the Library vested in a standing committee of the Board of Education. In 1883, legislation was passed to transfer control of the Library from the Board of Education to a "public library board of the City of Cleveland." In 1923, the public library board voted unanimously to change the name of the library to the Cleveland Public Library, and the name of the Board changed accordingly. However, by law the Library remains a school district library.

The Board of Trustees of the Cleveland Public Library consists of seven members appointed for overlapping seven-year terms by the Cleveland Board of Education (Ohio Revised Code: 3375.15).

The director is the chief executive officer of the Library, and shall supervise its administration in accordance with such policies as may be adopted by the Trustees. He/she shall attend all meetings of the Board and take part in its deliberations, and shall recommend such action as he/she deems calculated to promote the best interest of the Library. He/she shall be appointed by, and serve at the pleasure of, the Library Board of Trustees.

The majority of the Library's funding comes from property taxes and the State of Ohio's Public Library Fund ("PLF"). The PLF is a set aside portion of the State Income Tax collections. Distribution of the fund within the county is administered by the County Budget Commission (the County Fiscal Officer, the County Prosecutor, and the County Executive) in accordance with provisions of the Ohio Revised Code. The PLF provides approximately 40 percent of the Library's revenues, whereas the levied mills (8.8) account for 53 percent (property taxes) of the revenues. The remaining revenue comes from homestead and rollback taxes, grants, fines, fees, and investment earnings.

*INTRODUCTION - 100**THE HUMAN RESOURCES DEPARTMENT - 113*

The Human Resources Department administers the Library's human resources programs in accordance with policies established by the Board of Trustees, employment regulations and collective bargaining agreements. The Human Resources Department serves all employees.

The Human Resources Department is responsible for the recruitment and hiring of employees (and serves as the primary point of contact for applicants), the administration of the compensation and employee evaluation systems, the compliance and interpretation of employment and labor laws and collective bargaining agreements, counseling of employees and advising of supervisors in human resources matters, the investigation of serious complaints, the maintenance of job descriptions and human resources records, and all matters relating to working conditions and staff welfare.

*INTRODUCTION - 100*  
*DISSEMINATION OF HR MANUAL - 120*

The policies and procedures in the HR Manual apply to all employees of the Library unless otherwise addressed by a collective bargaining agreement. It is expected that policies and procedures will, from time to time, be revised. Policy revisions must be approved by the Board of Trustees.

Employees shall also be governed by such directives as may be issued by the Board of Trustees, the Director, and others in positions of authority; by the Cleveland city charter and the laws of the State of Ohio and by commonly accepted rules of conduct. In the event of conflict between this Manual and any other rules, directive, law or collective bargaining agreement, the higher authority will prevail.

Questions about personnel administration not covered by the Manual shall be referred to the Human Resources Department.

The Human Resources Manual shall be maintained on CPL's intranet.



*EMPLOYMENT PRACTICES – 200*  
*HIRING, SELECTION AND PROBATIONARY PERIOD - 220*

The Cleveland Public Library embraces and supports the diversity of our workforce as well as our community to include differences in race, ethnicity, language, culture, religion, gender, sexual orientation, gender identity or expression, socioeconomic status, military status, and physical or mental ability or disability.

The Human Resources Department is responsible for ensuring that Library complies with various laws, regulations, policies, procedures and collective bargaining agreements as it relates to hiring and the appointment of candidates/employees into positions. Therefore, only designated Human Resources staff are authorized to extend offers to candidates/employees.

All appointments to the Library staff must be approved by the Executive Director or their designee and reported to the Board of Trustees.

Appointments to the positions of Executive Director, Fiscal Officer and Deputy Fiscal Officer require the approval of the Board of Trustees, and these appointees serve at the pleasure of the Board.

The Library seeks to hire and retain qualified individuals at least 18 age (with the exception of pages who must be at least 14 years of age) who support the mission, vision and values of the Library. For purposes of this policy, "applicant" means a person who is under final consideration for employment with the Library. An applicant is also an individual who is seeking employment, re-employment or an individual who is being recalled to or re-employed by the Library after a layoff.

#### Minor Children

Hiring minor children will be done in accordance with Ohio Ethics laws.

#### Probationary Period

Bargaining unit employees' probationary period is pursuant to their collective bargaining agreement. Newly hired non-bargaining unit employees have a probationary period of six months. Dismissal will be at the discretion of Human Resources.

#### Advancement

Bargaining unit employee's application for positions is pursuant to their collective bargaining agreement. Newly hired employees and are not eligible to be considered for another position until the conclusion of three (3) months of service.

*STAFF WELFARE AND ECONOMIC BENEFITS -400  
EMPLOYEE ONLY AREAS, STORAGE AND FIRST AID – 411*

Facilities are provided for the comfort and convenience of all employees in the Main Library buildings and in each branch. Included are staff-only areas and restrooms.

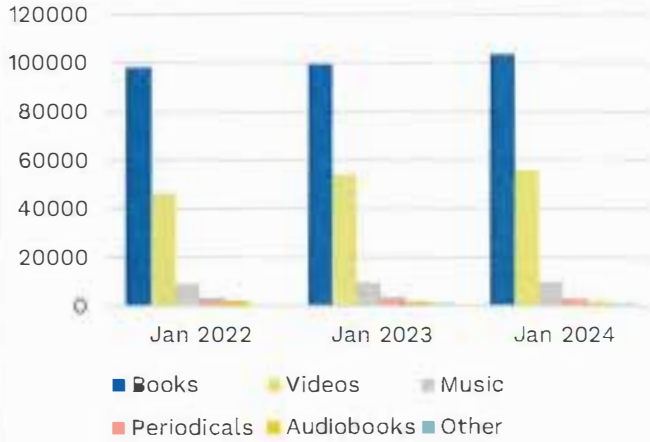
Lockers are provided for employees in Main Library and in branches. Lockers may be assigned to employees. The Library reserves the right to search employee lockers. The Library assumes no responsibility for lost or stolen property.

First aid supplies shall be available in Main Library and in all branches. It is the responsibility of the employee to acquaint himself/herself with the location of the first aid supplies nearest his/her assignment and with the nature of such supplies.

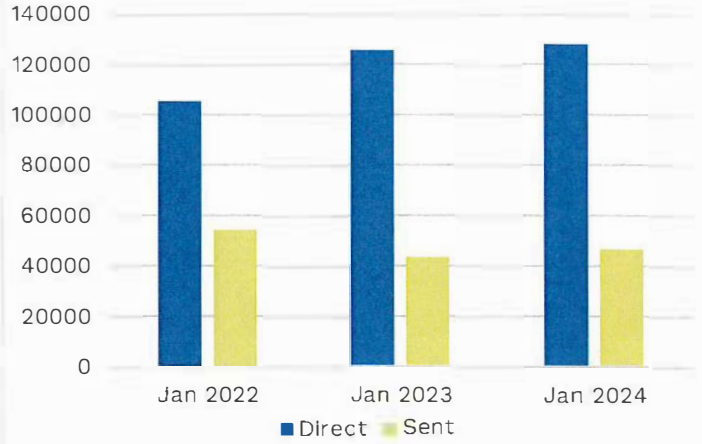
MONTHLY ACTIVITY REPORT – January 2024

Circulation

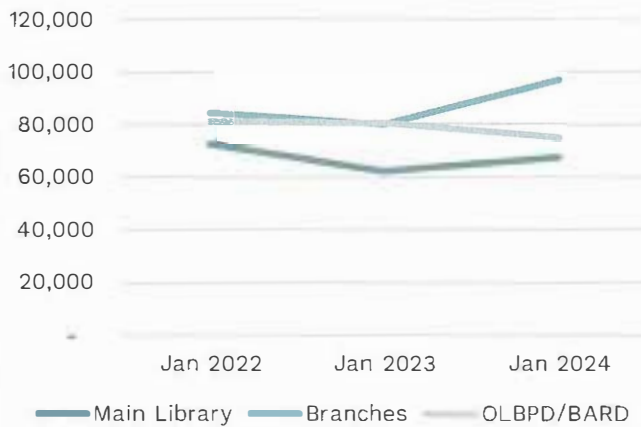
Physical Circulation



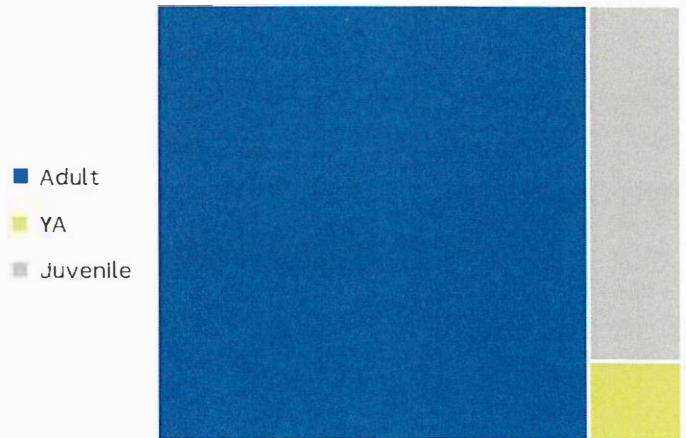
Direct vs Sent



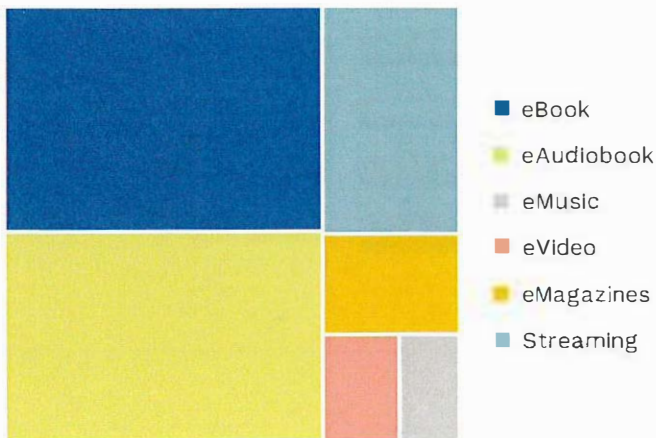
Circulation Trends



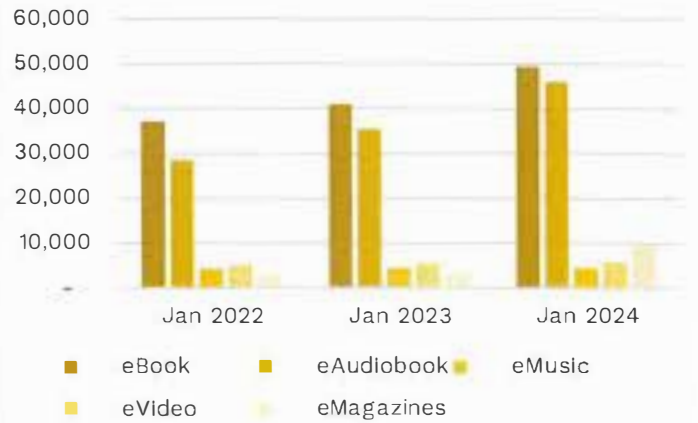
Circulation by Reading Level



Electronic Circulation

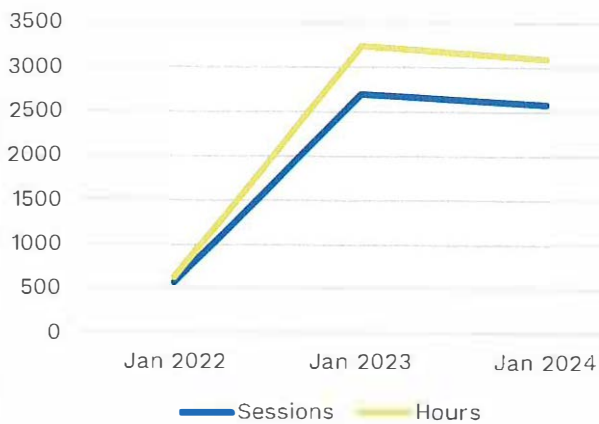


Emedia Circulation Trends

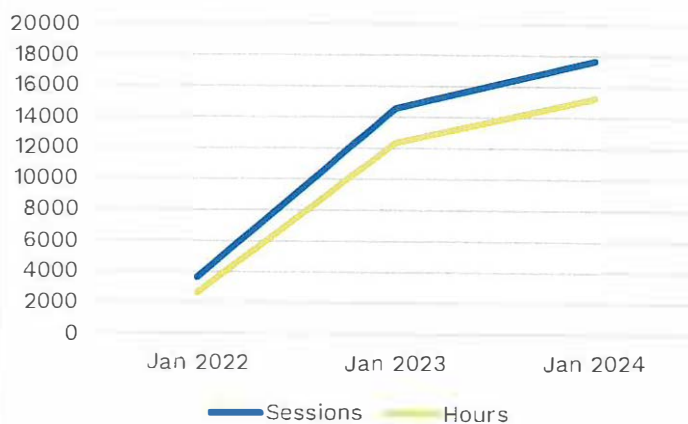


**Technology & Services**

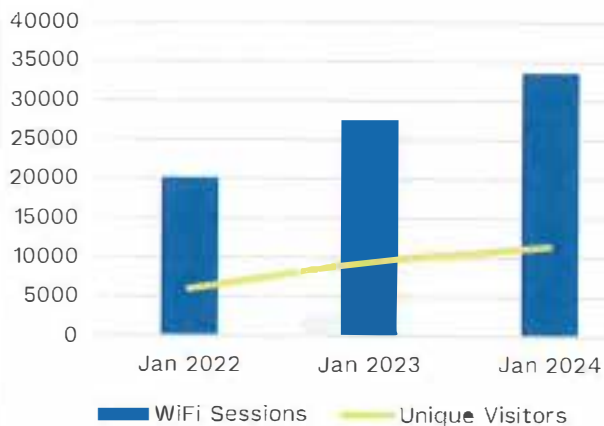
Computer Use - Main



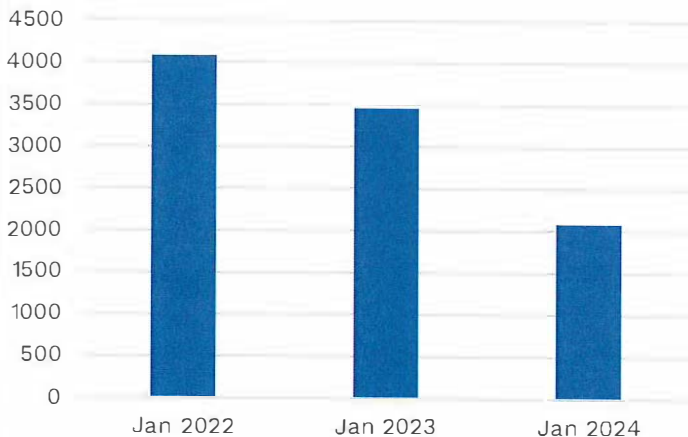
Computer Use - Branches



WiFi Use

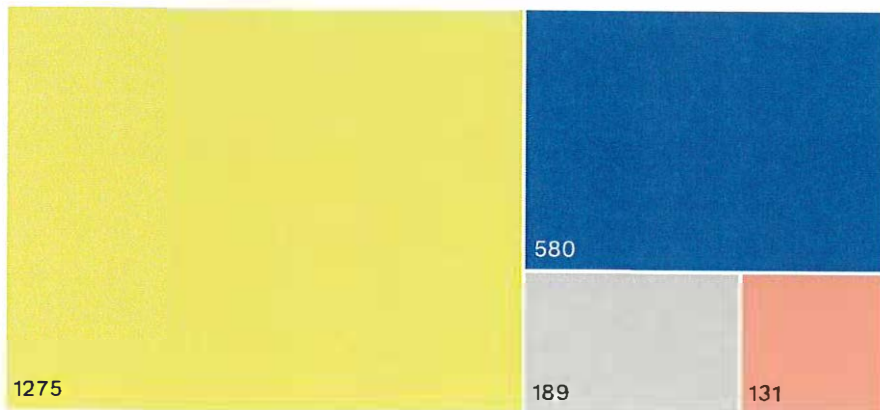


Virtual Reference

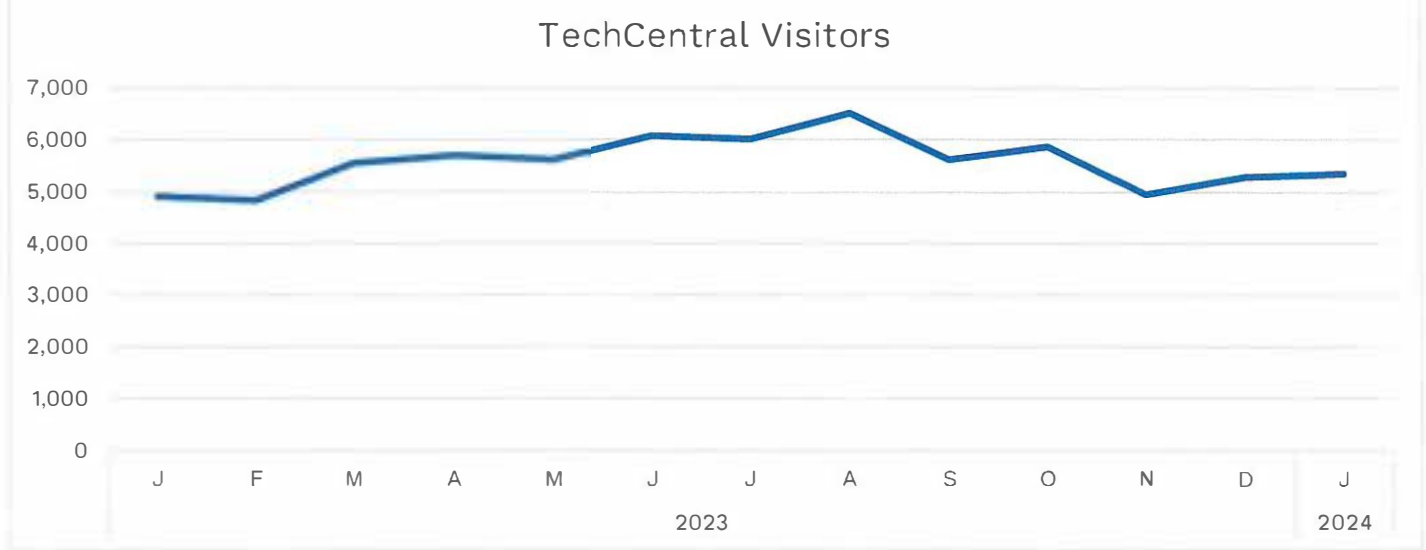
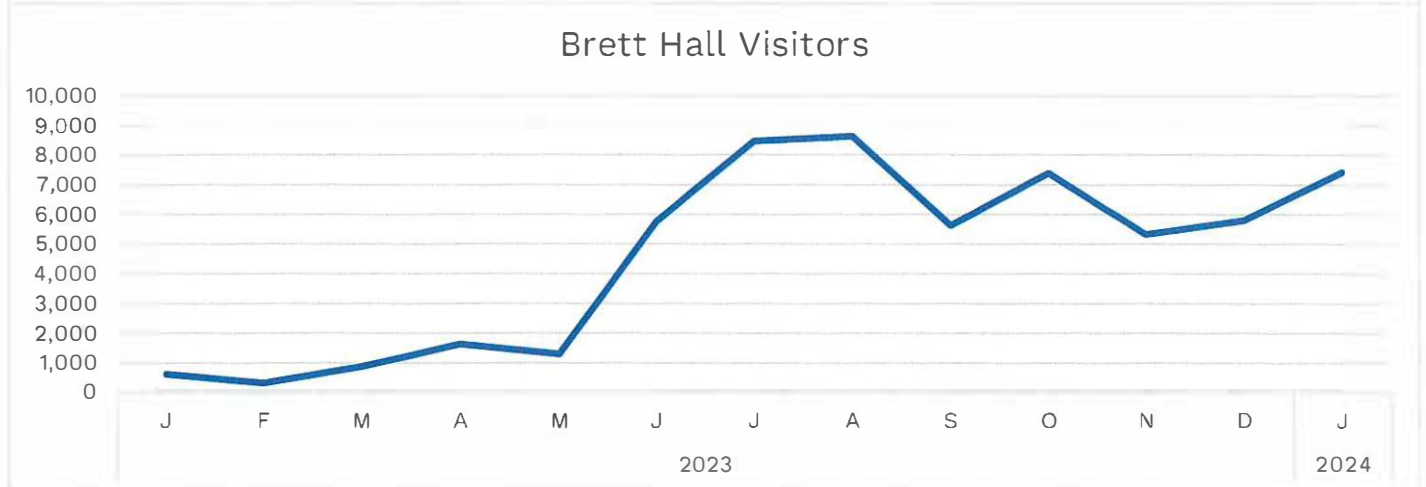
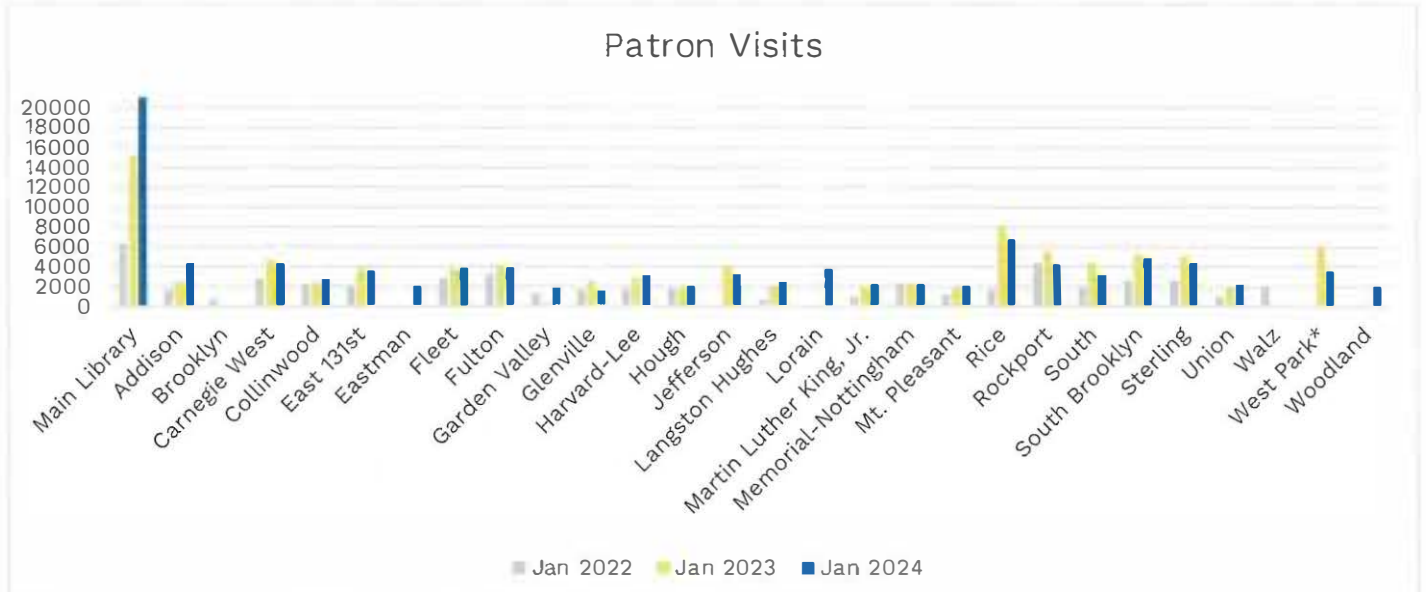


New Cards Issued

■ Adult ■ Online/Ecard ■ Juvenile ■ Seniors

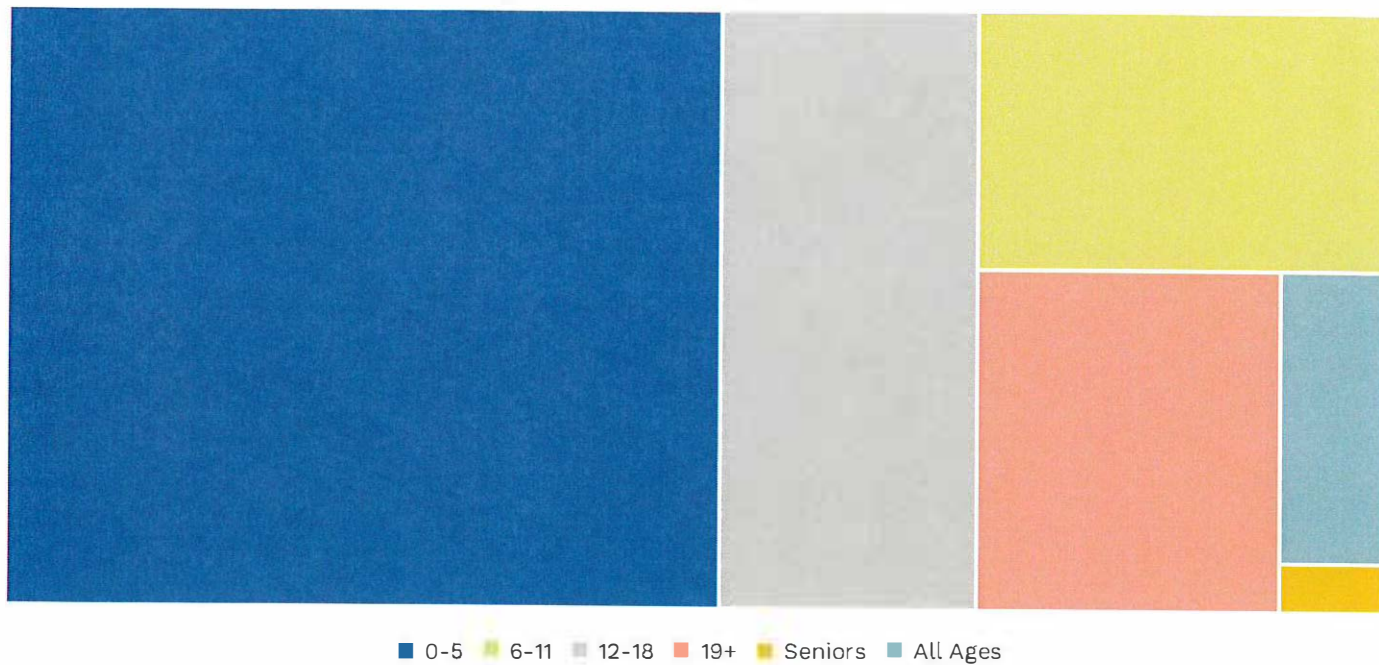


**Patron Visits**



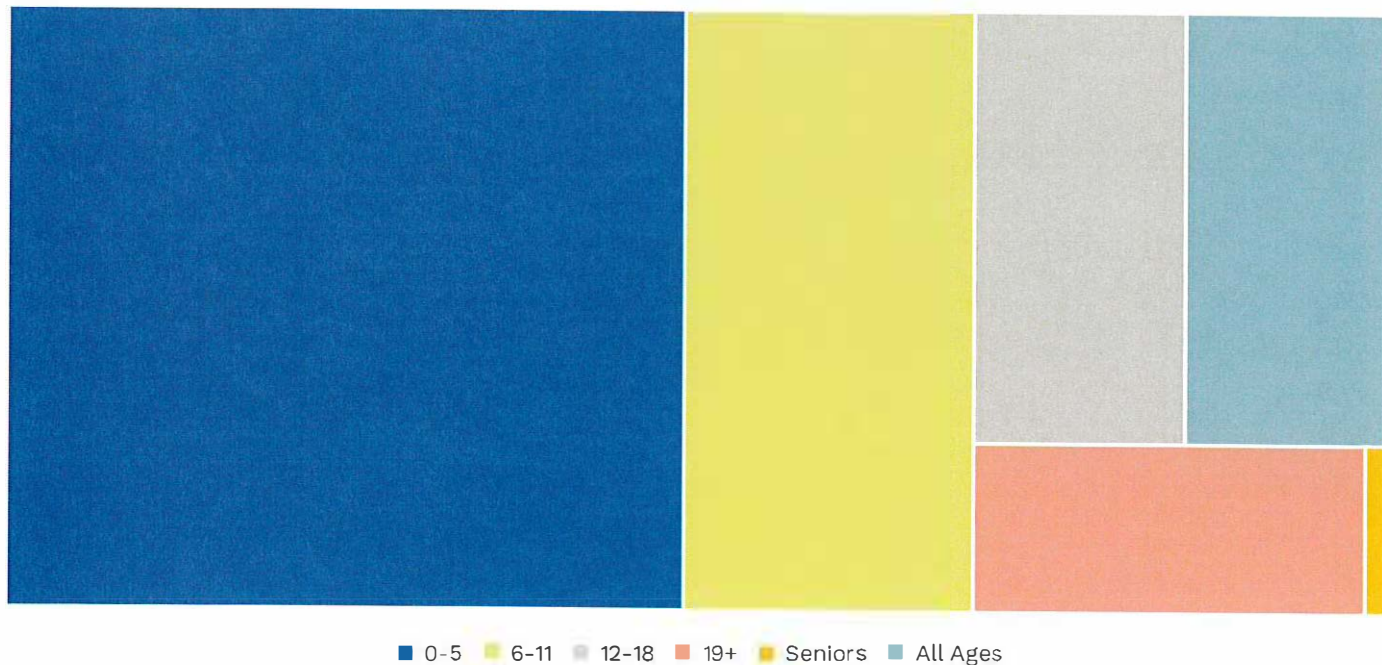
**Programming**

Programs per Target Audience



■ 0-5 ■ 6-11 ■ 12-18 ■ 19+ ■ Seniors ■ All Ages

Attendance by Audience

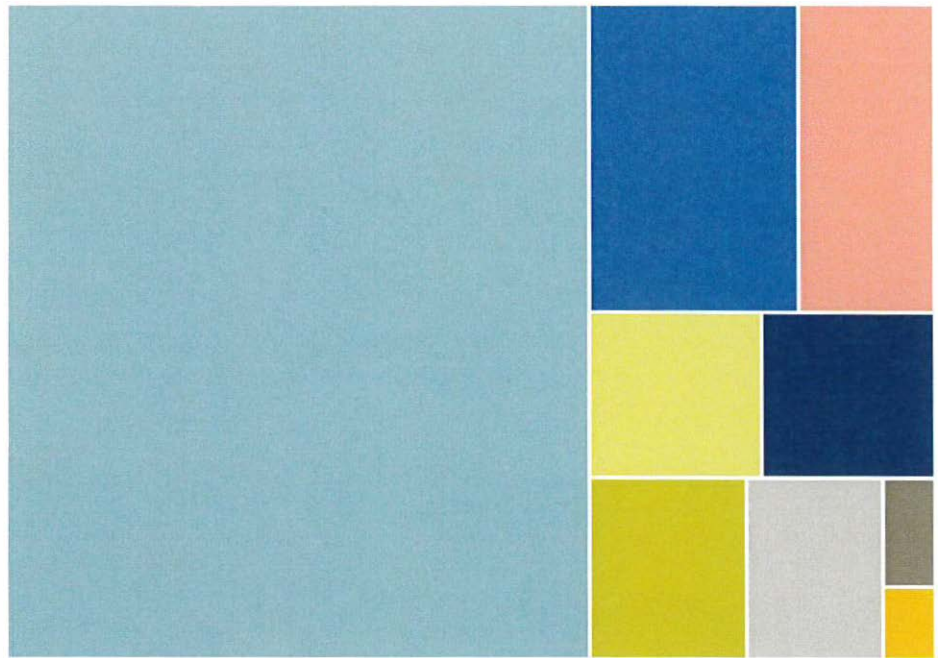


■ 0-5 ■ 6-11 ■ 12-18 ■ 19+ ■ Seniors ■ All Ages

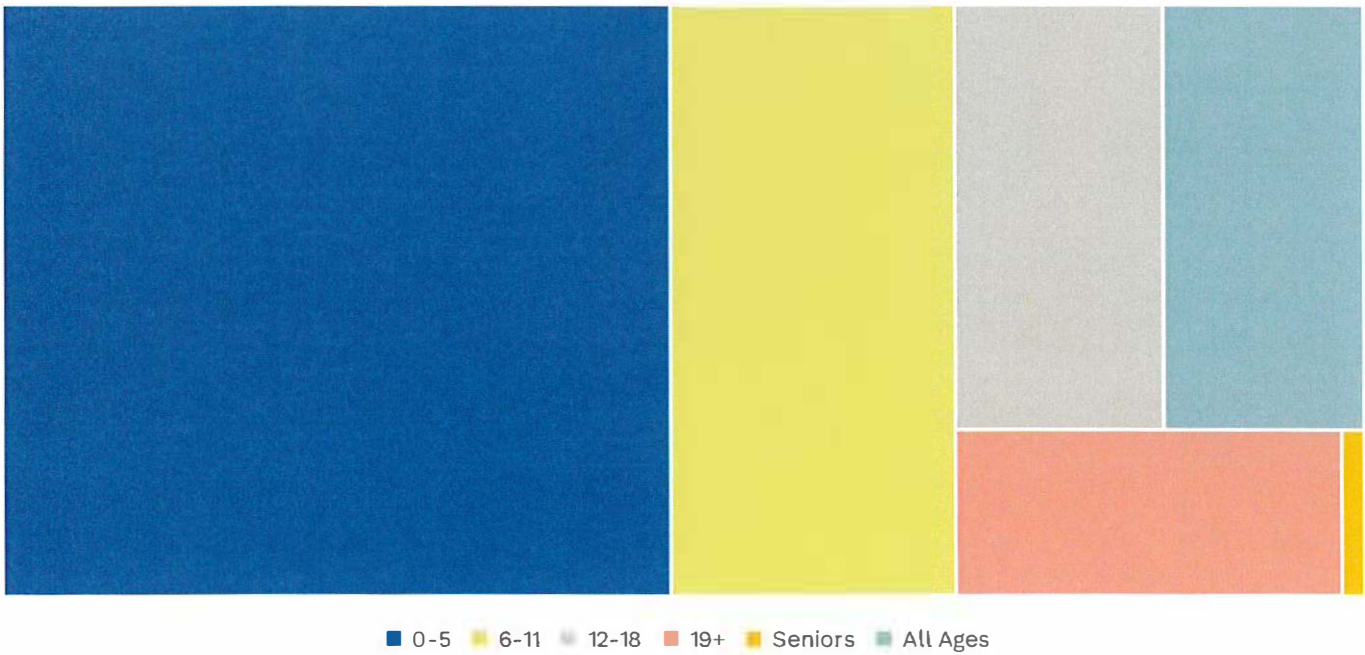
**Programming**

Programs per Topic

- Arts/Creative/Music
- Book Discussion
- Civic/Community Engagement
- Digital Literacy / MakerLab
- Diversity/Multicultural
- Early Childhood Literacy/School Visits
- Education/Lifelong Learning
- Games/Gaming
- Health/Wellness



Attendance by Audience



<b>Patron Interests</b>
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## Print Top 10

	Adult		Juvenile
The Woman in Me	Britney Spears	Bob Books	Bobby Lynn Maslen
Tom Lake	Ann Patchett	Dog Man	Dav Pilkey
Enough	Cassidy Hutchinson	No Brainer	Jeff Kinney
23 ½ Lies	James Patterson	PAW Patrol	Jennifer Liberts
Dirty Thirty	Janet Evanovich	Pete the Cat	James Dean
Horse	Geraldine Brooks	Peppa Pig	Lorraine Gregory
The Heaven & Earth Grocery Store	James McBride	An Elephant & Piggie Biggie!	Mo Willems
Hello Beautiful	Ann Napolitano	Bluey	
Killers of the Flower Moon	David Grann	Splatoon	Hinodeya Sankichi
The Exchange	John Grisham	Rodrick Rules	Jeff Kinney

## OverDrive Ebook Top 10

**Closures**

**Facilities Master Plan:** Jefferson Branch closed for construction 4/5/2021-10/14/2022. West Park Branch closed for construction 4/5/2021-1/6/2023. Woodland Branch closed for construction 4/5/2021-8/5/2023. Lorain Branch closed for construction 10/9/2021-6/17/2023. Eastman Branch closed for construction 12/13/2021-10/28/2023. Walz Branch closed for construction as of 3/5/2022. Brooklyn Branch closed for construction as of 5/7/2022. Hough Branch opened at new facility 11/12/2022. Glenville Branch closed for construction as of 1/15/2024.

**COVID:** Curbside/walk-up services only: 11/21/2020-2/21/2021; 12/27/2021-1/17/2022; Open with occupancy restrictions/time limits: 2/22/2021-12/25/2021, 1/18/2022-11/5/2022.

**Other:** Garden Valley Branch closed due to building issues 12/17/2022-1/31/2023

Nancy Mocsiran | Strategy Office | February 15, 2024