

CLEVELAND PUBLIC LIBRARY
Minutes of the Regular Board Meeting
June 18, 2024
Trustees Room Louis Stokes Wing
12:00 Noon

Present: Ms. Butts, Ms. Shakarian, Mr. Corrigan,
Ms. Rodriguez, Ms. Rashid (arrived, 12:08
p.m.), Ms. Fryer (arrived, 12:12 p.m.)

Absent: Mr. Parker

Ms. Rodriguez called the Regular Board Meeting to order
at 12:05 p.m.

Approval of the Minutes

Ms. Rodriguez moved approval of the minutes for the
Joint Finance & Human Resources Committee Meeting of
05/14/24; and Regular Board Meeting of 05/16/24
Ms. Shakarian seconded the motion, which passed
unanimously by roll call vote.

**PRESENTATION: Summer 2024 Outreach and Programming
Services**

Children & Scholars

Isabelle Rew, Community Outreach Manager
Jacqueline Lamb, Director of Youth & Family Engagement

Early Literacy Van: Launch Timeline

- **Next Steps:**
 - Van wrapping& outfitting
 - Purchasing books & supplies
 - Curriculum development
 - Author engagement events
 - August-December

- **Anticipated Launch:**
 - Meet us at the Hough Block Party on August 2!

MINUTES OF
JOINT FINANCE &
HUMAN
RESOURCES
COMMITTEE
MEETING OF
05/14/24; AND
REGULAR BOARD
MEETING OF
05/16/24
Approved

Supporting Early Literacy Needs in the Community

- o Modeling early literacy best practices in one-to three-star **daycares** and **preschools**.
- o Sharing books and connecting patrons to Library programs in lobbies of **WIC offices, pediatric settings,** and other **everyday spaces**.
- o Serving as a one-stop-shop for Library resources at **community events, festivals, parades,** and other **outreach sites**.
 - o Card sign-ups
 - o Book check-outs
 - o Book giveaways
 - o Fun and games!

Summer Feeding Kids Cafe

Greater Cleveland Food Bank

Providing meals as well as engaging and educational programs to students at every open CPL location.

Cleveland READS Program

June 10-August 2, 2024: Tuesdays & Thursdays

Week 1: Introduction of ABCs

Week 2 & 3: Authenticity

Week 4 & 5: Bravery

Week 6 & 7: Creativity

Week 8: Special Project

All lessons are connected to the Ohio SEL Standards, Competency A-E

Planning with Intention: Lesson Plans

All lesson plans were prepared with intention to wraparound the whole child

Objective - What skills will scholars learn?

State SEL Standards - Connecting programs to State of Ohio approved educational goals

Differentiated programs - All programs have a differentiated plan; programs can support scholars 3-18 years old

Connected to literacy - All lessons are connected to books to encourage reading at home

Beanstack Challenge: The Road to 2,000 Points!

Activities	Points for each age/grade band		
	Preschool: age 0-5	K-8	9-12
Each book Read	100	200	200
Pre K-12 students: each book review completed	-	200	200
Attend the Cleveland Reads Kickoff event	200	200	200
Week 2-3: attend a Cleveland Reads Authenticity Program	100	100	100
Week 4-5: attend a Cleveland Reads Bravery Program	100	100	100
Week 6-7: attend a Cleveland Reads Creativity Program	100	100	100
Week 1-8: attend a Branch Program	100	100	100
Preschoolers: attend a "0 to 3: Read to Me Playdate" at CPL	200	-	-
Preschoolers: attend a FamilySpace program at CPL	100	-	-
Point boost at registration	200	200	200
Point boost after attending 4 programs	100	100	100
Point boost at reaching 1000 points (50% completion) by July 6, 2024	200	200	200
Internal Note: Subtotal Points for the above items	1500	1500	1500
Total Points needed for completion	2000	2000	2000

Say Yes! Cleveland

Providing Scholars and Family Support Services at CPL Campuses this Summer!

JUNE 10 - JULY 12

MON.-THURS.: 10 A.M.-4 P.M.

2 STAFF / CPL CAMPUS

Community Programming & Engagement

- Marina Márquez, Community Engagement & Sustainability Manager
- Tiffany Graham Charkosky, Director of Arts & Culture

Satellite Locations**AsiaTown Artbox**

- Tues. & Thurs: 4-8 p.m.
 - July 9 & 11
 - Aug. 6 & 8
 - Sept. 3 & 5
- Saturdays: 10 a.m.-2 p.m.
 - June 1-Oct. 5

Edgewater Beach Book Box

- Thursdays-Saturdays:
 - 12:30-5:30 p.m.
 - June 6-Aug. 31
- Thursday Happy Hour Concert:
 - 4-8 p.m.
 - June 27, July 25 & Aug. 15

Wade Oval Book Box

- WOW Wednesdays: 5:30-8:30 p.m.
- YAY Saturdays: 10 a.m.-1 p.m.

West Side Market**Fridays & Saturdays**

10 a.m.-2 p.m.

June 29: LGBTQ+ Pop-Up

10 a.m.-2 p.m.

September 22: Books at the Market Anniversary Pop-Up

10 a.m. - 4 p.m.

FIX-it CLE Workshops

- June 1: ArtBox
- July 20: Hough Campus

- Aug. 26: South Brooklyn Campus
- Volunteer Coaches
- Skills Learned
- Bikes

Programming

- Altered Book Workshops (Teens & Adults)
- Art Cart (Toddlers & Children)
- Fix-It CLE Workshops (Teens & Adults)
- Pop-Up Take & Make Storytime (Pre-K-5)
- Seed Library (Adults)
- Trash Tote Days (Children & Teens)

Rebecca Louise Lawin Cleveland

ARTMAKING w/ Rebecca

Tuesday, July 9th, 4-8 p.m., ArtBox in AsiaTown

PUBLIC PROGRAM

- Wednesday, July 10, 6:15-8 p.m., LSW Auditorium
- Premier of a short documentary: *The Making of The Archive* by Shape Cleveland
- Interview with Tiffany Graham Charkosky & Rebecca Louise Law on the impact of art in public spaces (and libraries in particular)
- Public reception in LSW Lower Lobby

Paterson Joseph Workshops & BorderLight Festival

- Wednesday, July 17, 6-7:30 p.m. (virtual)
- Saturday, July 27, 1-3:30 p.m. (in-person, LSW)
- Paterson Joseph, actor, performer, and author of *The Secret Diaries of Charles Ignatius Sancho* will be delivering a two-part workshop on writing historical fiction

All presenters remained available to answer any questions the Board may have had.

Ms. Rodriguez and Director Thomas thanked staff for their very thorough summer programming update.

COMMUNICATIONS

Director Thomas stated that there were no communications to be acknowledged.

PRESIDENT' S REPORT

After thanking Library staff for their hard work, Ms. Rodriguez reported that she was recently in Puerto Rico and shared her observations on the effects of Hurricane Maria and slow recovery efforts especially regarding their library. They have library stands in community recreation centers. What was lost because of the hurricane has never been replaced.

Ms. Rodriguez stated that she reviews scholarship applications for a foundation. A young lady from Rwanda who lost her family wrote in her scholarship letter that they did not have books there. After sharing details of the girl's story and her gratitude for being here, Ms. Rodriguez highlighted some of the many ways Cleveland Public Library serves the community as well as providing a safe place.

Ms. Rodriguez shared that while she was in Argentina, she had the opportunity to visit different libraries, which caused her to have an even greater appreciation for Cleveland Public Library and the work we do.

In closing, Ms. Rodriguez applauded Library staff for its commitment and dedication to serve patrons and visitors.

DIRECTOR' S REPORT

Before presenting his report, Director Thomas asked Monica Rudzinski, Manager, Sterling Branch, to share information on the Signal Cleveland Spelling Bee.

Ms. Rudzinski stated that Sterling Branch hosted the Signal Cleveland Spelling Bee which was featured in a nationally published article on NeimanLab.org.

**PRESIDENT'S
REPORT**
Presented

**DIRECTOR'S
REPORT**
Presented

Sterling's collaboration with Signal Cleveland began when Branch Manager Monica Rudzinski provided space for the community listeners and reporters to meet with residents. The Bee is the initiative of the Central Listening Team with Sterling providing space for weekly practice sessions and the 2024 Bee. This collaboration will continue in 2025.

Ms. Rudzinski announced that KPMG is continuing its summer reading initiative at Sterling with their employees providing individual reading sessions and new books for Central neighborhood youth. To build literacy confidence, Sterling staff will read with the children using choral and repetitive reading, one to one correspondence, and phrasing techniques.

Director Thomas thanked Ms. Rudzinski and the Sterling Branch team for their work and commitment to serving the community.

Finally, Director Thomas announced that Robin Wood, Robin Wood, Sr. Director, Public Services - Main Library, has just accepted the job as the director of the Monmouth Library System in New Jersey.

In her absence, Director Thomas and various Trustee extended congratulations to Ms. Wood. A farewell celebration will be held in Ms. Wood's honor on June 27, 2024, 2:00-4:30 p.m.

Strategic Plan

Our Mission:

We are "The People's University," the center of learning for a diverse and inclusive community.

Our Strategic Priorities:

1. Closing the Gaps
2. Activate The People's University
3. Create Campuses
4. Operating with Excellence

PUBLIC SERVICES**MAIN LIBRARY****PROGRAMS AND EXHIBITS****Meet the Author - Doug Westerbeke**

Popular Department Library Assistant April Lancaster hosted a Meet the Author event for former CPL employee and author Douglas Westerbeke. Ms. Lancaster and Mr. Westerbeke discussed his debut novel, *A Short Walk through a Wide World*.

Music at Main

Fine Arts and Special Collections Music Librarian Andy Kaplan hosted baroque music group, Les Delices in the Popular Department North Reading Room on May 11. Over 100 patrons were in attendance.

National Poetry Month Programs

The Ohio Center for the Book celebrated National Poetry Month with two in-person readings this month. The first, hosted by Public Services Associate Michael Credico, featured two acclaimed Ohio poets: Lindsay Turner and Noah Falck. Turner is an assistant professor at Case Western Reserve University. Falck is the Literary Director at Just Buffalo Literary Center and curator of the Silo City Reading Series.

Mr. Credico hosted the second National Poetry Month in-person poetry reading with Taylor Byas and Stephanie Ginese. Byas is the Assistant Features Editor for The Rumpus. Her latest book, *I Done Clicked My Heels Three Times* won the 2023 Maya Angelou Book Award and was shortlisted for the 2023 Chicago Review of Books Award in Poetry. Ginese won a Cleveland Arts Prize in 2023 and is currently the inaugural writer-in-residence at ATNSC in the Buckeye-Shaker neighborhood of Cleveland.

Genealogy Programs

Center for Local and Global History Department Librarian Terry Metter coordinated a Genealogy Clinic in partnership with the African American Genealogical Society of Cleveland (AAGS) on May 11.

Get Graphic! Comics Discussion

Literature Department Manager and Ohio Center for the Book Coordinator Don Boozer hosted a *Get Graphic! Comics*

Discussion at Bookhouse Brewing on May 2. The 10 attendees had a lively conversation discussing Alison Bechdel's award-winning *Fun Home: A Family Tragicomic*.

Eliot Ness & the Torso Murders

Social Sciences Sr. Librarian Eric Hanshaw organized and hosted the speaker-led program *Eliot Ness & the Torso Murders*. The program, presented by Western Reserve Historical Society speaker Liah Townsley captivated the audience of 26 patrons.

Voice of Democracy: Navigating Voting Rights in the Modern Era

Public Services Generalist Erick Walker, OPS Coordinator Sherri Jones, and Cleveland Law Library Director Kathy Dugan hosted the event, *Voice of Democracy: Navigating Voting Rights in the Modern Era* at the Woodland Branch on May 1. The panelists included: Kayla Griffin - Lawyer, President NAACP Cleveland Chapter, and Ohio State Director for All Voting is Local. Cuyahoga County Prosecutor candidate and Cleveland State Law Professor Matthew Ahn, Mike West from the Cuyahoga County Board of Elections, and community activist Michelle Jackson of Cleveland's Ward 4. Approximately 30 patrons attended in person and online, including Ohio Representative Juanita Brent.

CPL Photography Club

The CPL Photography Club hosted by Sr. Director of Public Services Robin Wood, and Director of Arts & Culture Tiffany Graham Charkosky toured the roof of the Louis Stokes Wing on May 15. The Photo Club members were treated to 360 degree views of the skyline and Lake Erie.

Where are you from?

The pushpin map has been on display in the Map Collection for two months. Visitors have placed pins in 39 states and almost all continents.

Main Library Displays

Popular Department PSA Chris Moore hosted a display in the lending room for AAPI Heritage Month with a wide selection of movies, cds, and books with the permission and assistance of other departments such as Literature and International Languages. In addition, Mr. Moore created a more colorful and eye-catching label and signage for the staff picks display.

Social Sciences Public Services Associate Mike Deneen hosted Mother's Day, Asian-American/Pacific Islander Month, Mental Health Awareness Month, and Summer Amusement Park displays in the department.

COLLABORATIONS

Popular Department Librarian Grace French selected two telescopes of titles of popular materials for Public Administration Library. In addition, Ms. French replenished the CPL collection at Case Western Reserve Kelvin-Smith Library.

PATRON SERVICES

The Lending Department continues to distribute free at-home COVID-19 tests to patrons via the Drive-Up window.

From April 16, 2024 to May 15, 2024 The Lending Department reviewed and processed over 1,000 eCard registrations, processed 3,135 holds, and processed 129 Overdrive/LIBBY Online Virtual Instant Card account records.

Passports Processed April 16 - May 15, 2024	Photos Taken	Revenue Collected
49	40	\$2,115

Patron Photo Shoot Sessions	# of Participants	Donations Accepted
55	441	\$2,872

LibChat On-Line Reference	Chats Answered by Main Library Staff
4/15/2024 - 05/15/2024	159

Shelf/Shipping Statistics (April 15 - May 15)

- Received and processed 1,418 telescopes of library materials from the Central Distribution Facility (CDF).

- Sent 1,038 telescopes of library materials to be dispatched to various branches and CLEVNET locations.
- Processed 171 ILL packages totaling \$2,869.180 in postage.
- Processed 808 mailing materials including 325 items from the Cleveland Public Library Foundation and 483 items as general mailing pieces for a total \$1,529.50 in postage.

Main Library Tours	# of Groups	# of Participants
Main Library Scheduled Patron Tours (non-school groups)	5	23

Main Library Tour Notes

Public Administration Library staff welcomed City Council Representative Rebecca Maurer and a group of approximately 20 Cleveland Documenters with a tour of the Public Administration Library and an overview of CPL services on May 10.

Lending and Circulation Manager Reginald Rudolph assisted International Languages Department Library Assistant Tatiana Shneyder by printing out Russian Adult Library Card Applications for her Circle of Friends Community Center Russian Seniors Tour on May 8.

School/Class Visits

Center for Local and Global History Manager Olivia Hoge coordinated and hosted a library visit of 47 students, two teachers, and several parents from the Saints Robert and William School (Euclid, Ohio). Literature Department and Homebound Services Manager Don Boozer, International Languages Manager Milos Markovic, and Science and Technology Public Services Associate Kristin Galewood assisted with the tour.

A Baldwin Wallace University summer class studying the Danny Greene murder visited various departments to aid in their research. Students visited the History Department, Map Collection, Photograph Collection, Social Sciences Department, and Government Documents. Students spent the week visiting various local research

institutions and have a culminating project at the end of the week.

Social Sciences Sr. Librarian Eric Hanshaw assisted Youth Services Librarian Maria Lopez with a tour of the Main Library for visiting 6th graders from Marion C. Seltzer School. There were 19 students and two adults on the tour. The Lending Department assisted by processing 15 new library applications for the group.

Book by Mail Programs

Words on Wheels: The Shelf Department mailed 21 packages including 28 items to Cleveland Public library patrons from April 15 to May 15.

Homebound Services: Literature Department staff sent out 77 packages to patrons from mid-April to mid-May. The month of April saw 90 packages sent out via UPS.

OUTREACH

Sr. Director of Public Services Robin Wood, CLGH Manager Olivia Hoge, Literature Manager Don Boozer, and Shelf Assistant Manager Cynthia Coccaro all picked up shifts working at the West Side Market in May. Working in collaboration with staff from OPS, they distributed free books and shared information about library events and programs with market visitors.

Literature and Ohio Center for the Book Manager Don Boozer along with Center for the Book Fellow Laura Walter participate in the Ohioana Book Festival at the end of April. Mr. Boozer and Ms. Walter recorded an upcoming episode of the Ohio Center for the Book podcast, *Page Count* at the Thurber House, the boyhood home of Ohio Author James Thurber. The two then staffed a table at the Book Festival the following day, and Ms. Walter hosted a conversation in front a live audience with acclaimed Ohio authors Hanif Abdurraqib and Jacqueline Woodson. The recorded conversation will kick off Season 3 of *Page Count* with the first episode airing Apr 26, 2022.

Business, Economics, and Labor Senior Subject Librarian Sandra Witmer and General Research Collections Manager Sarah Dobransky presented the webinar *How to do Business Research at Cleveland Public Library* for Cleveland SCORE

on May 8. Ms. Witmer demonstrated how to find market data using the Gale Business Insights, Data Axle and Mergent Intellect databases.

Ms. Dobransky gave an overview of the Patent and Trademark Resource Center (PTRC), Gale Legal Forms, and introduced North American Industry Classification System (NAICS) codes. Thirteen people were in attendance live, and others watched online via YouTube.

Map Collection Librarian Lisa Sanchez attended CSU Urban Studies students' senior capstone presentations on May 7. The students conducted CPL Branch Surveys and used items from the Map Collection during their research.

General Research Collections Manager Sarah Dobransky hosted a panel presentation for the Cleveland office of the US Small Business Administration (SBA) at Magnet on May 21. The event, *Ask the Expert: 'Building your AAPI Business in Ohio' Focusing on Resources/Marketing/Funding* was part of their Asian American Pacific Islander (AAPI) Heritage Month events.

Social Sciences/Public Administration Library Manager Steve Capuozzo and Social Sciences Librarian Forrest Kilb hosted at CPL table at the Homeless Stand-down event at the Public auditorium. Mr. Capuozzo and Mr. Kilb promoted library programming and distributed free books and library swag.

Social Sciences/Public Administration Library (PAL) Manager Steve Capuozzo, PAL Librarian Elaine Herroon, PAL Public Services Associate Denise Williams-Riseng, and Social Sciences Librarian Forrest Kilb hosted at CPL information table at the City of Cleveland's Senior Day on May 15, distributing library swag, program flyers, and 40 boxes of books to attendees.

Science and Technology Librarian Jorge Arganza hosted a table along with TechCentral Technology Associate Marcin Zgiep at the CMSD "Rock Your World with STEAM" on May 11 at the Great Lakes Science Center. Mr. Arganza and Mr. Zgiep made buttons and helped patrons with littleBits STEM circuit design kits.

COLLECTION MANAGEMENT

Special Collections Librarian Raymond Rozman has been working with representatives of the late chess researcher Jeremy Gaige on a donation of 80 notebooks for the White Collection. In addition, Mr. Rozman is also working with architect Christine Matheu to acquire a collection of original drawings, reports, and other architectural material relating to the Great Lakes Museum and The Cleveland Aquarium. Mr. Rozman is also working with chess collector Philip Cohen on a donation of chess variant periodicals and books.

An order to acquire this year's Anisfield-Wolf Book Award winners an order was placed by Special Collections Librarian Raymond Rozman on May 7.

Popular Department Library Assistant Ricardo Jackson composed the Monthly DVD Request list and had it distributed throughout the Cleveland Public Library system for staff and patron use. In addition, Mr. Jackson has resumed adding donated AV materials into the Popular Library to be circulated, an array of classic movies and TV Show series DVDs have been donated and will be available for checkout and patron use.

Popular Department Clerk Benjie C. Smith assisted Popular Department Library Assistant Ricardo Jackson on labeling DVD's and entering labels for DVDs into the computer.

Popular Department Clerk Daunte Bolden repaired 24 broken DVD cases, facilitated the distribution of new materials for the Popular Department, and received 32 bound titles from book prep.

Popular Department Librarian Grace French began weeding the Science/Fantasy Collection.

Center for Local and Global History Department Manager Olivia Hoge accepted a donation of slides from the City of Cleveland, Planning Commission. The donation was facilitated by Public Administration staff.

Center for Local and Global History Department Library Assistant Adam Jaenke visited Whitney-Stained Glass Studio on May 16, and Great Lakes Brewing Company on May 21 to photograph both businesses for the Neighborhood Photographic Survey.

Center for Local and Global History Department Librarian Mark Tidrick inventoried 54 photographs in the Cleveland City Hall collection. Mr. Tidrick uploaded 88 new photographs (with metadata) to CONTENTdm of the Old Brooklyn neighborhood.

Center for Local and Global History Department Photograph Collection Librarian Brian Meggitt continued to work on the East Side Daily News acquisition. Mr. Meggitt pre-processed 343 photographs and weeded 148 items. In addition, Mr. Meggitt created 167 records in CONTENTdm for the Cleveland 20/20 Project Collection.

Map Collection Librarian Lisa Sanchez, with the help of the Catalog Department, corrected 5 map records and added 34 records to Sirsi. In addition, Mx. Sanchez, with Digital Initiatives Strategist Chatham Ewing, reviewed items housed at Cleveland City Hall. Mx. Sanchez evaluated the plat books to determine which would be suitable to accept into the Map Collection.

Lending Department staff added 57 library items not in Catalog back into the Catalog for patrons to checkout.

Social Sciences Sr. Librarian Eric Hanshaw created the bookmark "Rainbow Reads - New Nonfiction and Memoir" highlighting new LGBTQIA+ nonfiction and memoir titles.

Social Sciences Public Services Associate Mike Deneen continued processing books from the shelf-reading project, resulting in another batch of "missing id" items to the catalog department, which added over 50 items back to the collection.

Shelf Assistant Manager Cynthia Coccaro is monitoring the progress of the Popular Department bound periodicals project and Shelf Page Michelle Collins is shifting the CLGH Dewey collection located on the 8th floor of LSW. Additionally, Shelf Department pages have been shelving and shifting in Youth Services, Fine Arts, Science, and Social Sciences stack collection.

MAIN LIBRARY RESEARCH HIGHLIGHTS

- Special Collections Librarian Raymond Rozman assisted a visiting chess researcher who requested several years of various chess periodicals, filling most of a cart. Mr. Rozman escorted the patron to

the Scanning Lab where the patron worked on the material throughout the day. At the end of his visit the patron requested that one periodical in the Public Domain, *Corsair*, be added to the general queue for scanning.

- Special Collections Librarian Raymond Rozman found a free English translation of a Hungarian chess book for a patron. The work does not appear to be commercially available in English.
- Popular Department Librarian Grace French assisted a patron with a 'Szabadsag Liberty' microfilm search and sent an article to a patron via email from a bond copy of *Scientific American*.
- Popular Department Library Assistant April Lancaster, emailed articles from 1966 *Scientific American* to fill a patron request.
- Popular Department Clerk Benjie C. Smith worked with Popular Department PSA Chris Moore on research for a patron in EBSCO for an article called *A Spot of Philanthropy* and emailed it to the patron.
- Popular Department Clerk Daunte Bolden retrieved microfilm from storage for three patrons. In addition, he researched and sent material from Periodical journal *Jane's Defence* to another patron.
- Popular Department PSA Chris Moore helped a patron with finding 4 different articles from varying sources.
- Center for Local and Global History Department Librarian Mark Tidrick helped a patron identify a newscaster (Jim Finerty) who hosted Cleveland's PM Magazine in the early 1980s. Mr. Tidrick also helped to locate where Mr. Finerty is today.
- Center for Local and Global History Department Library Assistant Adam Jaenke assisted a patron with acquiring photographs of Ohio City spanning from the 1960s through the 1980s. Mr. Jaenke was able to supply them with 28 photographs covering streetscapes, street scenes, people, and architecture.
- Photograph Collection Librarian Brian Meggitt assisted a patron with finding and obtaining images of the Hellman Motor car dealership building at

3140 West 25th Street in the Clark-Fulton neighborhood.

- Photograph Collection Librarian Brian Meggitt assisted a researcher with locating and obtaining images of the Cleveland & Buffalo Line steamship docks on the Cuyahoga River and, later, on the Lakefront. The images will be used for a History Week presentation.
- Center for Local and Global History Department Associate Aimee LePelley digitized 27 images of multiple locations/buildings of Central High School on East 40th and East 55th Streets for a patron. Ms. LePelley also assisted the patron with items from the Map Collection for the Lee-Harvard neighborhood, historical information about the neighborhood while in History. Ms. LePelley also assisted a patron in the Map Collection with maps of the coastline from East 9th Street west to Edgewater Park from the late 1800s-early 1900s for a shipping presentation they were preparing.
- Map Collection Librarian Lisa Sanchez helped a patron understand the size and economic composition of Cleveland's Buckeye neighborhood (also known as Little Hungary). The patron used plat books and a city map from the mid-20th century.
- Social Sciences Public Services Associate Mike Deneen assisted a patron with research on teaching problem solving to individuals with Autism.
- Social Sciences Librarian Forrest Kilb assisted several patrons and colleagues in locating historical yearbook items for research and programming displays.
- Public Administration Library staff provided patrons with information on the following: An ordinance on waste container placement; resources on tree law and finding property lines; and an ordinance prohibiting disposal of leaves and grass into the street.
- Science and Technology Public Services Associate Karen Cerney ordered the 1900 publication *Information for Buyers and Users of Steel Barrels and Drums* by Steel Barrel Manufacturers Institute, Cleveland for a patron coming in from Alaska who works for a research firm. The Cleveland Public

Library is the only library in the world with this material.

STAFF DEVELOPMENT

Business, Economics, and Labor Senior Librarian Sandy Witmer, Librarians Susan Mullee and Zachary Hay, and Public Service Associates Tarra McSears and Christine Feczkanin, along with General Research Collections Manager Sarah Dobransky, attended a database update session from Mergent Representative Rick White. The current database, Mergent Online will become Market Atlas, incorporating new content and better navigation for patrons. Ms. Mullee is already working with IT staff to update the website with new links and a new content description.

Popular Department Clerk Benjie C. Smith and Library Assistant April Lancaster attended the NEO-RLS Webinar *Understanding Socio-economic Diversity and Uplifting Underserved Communities* on May 9.

Shelf Assistant Manager Antoinette Allen attended a NEO-RLS webinar on time management on May 16.

Map Collection Librarian Lisa Sanchez attended the 13th Annual Northeast Ohio GIS Symposium on May 22.

Center for Local and Global History Department Librarian Terry Metter received training on using CONTENTdm and Adobe Acrobat for digitization projects from Preservation Assistant Gloria Massey in addition, Mr. Metter along with CLGH Manager Olivia Hoge attended the NEO-RLS Cross-Training in a Union Environment on May 29.

Social Sciences Public Services Associate Mike Deneen attended and completed the *Library Boot Camp: Foundational Principles of Library Service* webinar, as well as the *Empowering Communities: Social Workers in Libraries* webinar.

Social Sciences Librarian Pete Elwell attended the webinar *Kanopy Town Hall for North American Public Libraries* offered by OverDrive.

Social Sciences Librarian Forrest Kilb and Sr. Librarian Eric Hanshaw attended the webinar *Building a RPG Library Collection* through the ALA's Games & Gaming Round Table.

General Research Collections Manager Sarah Dobransky attended the Chapel Hill Civil Switchboard Institute held at North Carolina University. The two-day workshop was one of several being offered across the county by staff from the University of Pittsburgh via a grant from the Institute of Museum and Library Services (IMLS). The focus was on civic data, and DataDaysCLE (held at CPL) was used as an example of connection community organizations with research resources.

OTHER

New microfilm machines were ordered and installed in the Center for Local & Global History, Government Documents/Business, Economics, and Labor, Microform Center, and the Public Administration Library. These updated machines replaced the older models and included new computers for CLGH and a software update.

CPL IT installed a new Wireless Access Point in the southwest corner room of Louis Stokes Wing 6th floor. This new equipment greatly helped with WiFi connection quality and speed during this month's Genealogy Clinic.

The Photograph Collection obtained a jigsaw puzzle of an image from the collection that is available for patrons to put together when they visit.

Sr. Lending and Logistics Manager Stephen Wohl continues to serve as co-chair of the CPL Labor Management Committee (LMC) and attend monthly LMC meetings.

Sr. Lending and Logistics Manager Stephen Wohl and Lending Supervisor Airen Campbell-Olszewski attended the CLEVNET Circ SIG Meeting online on May 2.

Social Sciences Sr. Librarian Eric Hanshaw worked to organize the donations from the People's University t-shirt sale. Donations are held until the end of the year when they are given to United Way.

Popular Department Librarian, Grace French created the NEW BOOK LIST for May 2024.

Lending and Circulation Manager Reggie Rudolph facilitated Bookends Sirsi #1/Circulation training along with De-Escalation training for new staff members.

Center for Local and Global History Manager Olivia Hoge volunteered at the Night @ The Children's Museum Cleveland on May 17 in support of the Summer Reading Program kick-off.

The Ohio Center for the Book announced the 2024 *Great Reads from Great Places* to be promoted at the National Book Festival in Washington, DC, on August 24 and to be added to the *Great Reads* booklists maintained by the Library of Congress. The young readers selection is *You Gotta Meet Mr. Pierce! The Storied Life of Folk Artist Elijah Pierce* written by Chiquita Mullins Lee and Carmella Van Vleet with illustrations by Jennifer Mack-Watkins. The adult selection is *Settling Ohio: First Peoples and Beyond* edited by Timothy G. Anderson and Brian Schoen from Ohio University Press. The book is a collection of essays that grew out of a conference sponsored by Ohio University in 2020 exploring the diverse and complex history (and prehistory) of the land that became "Ohio."

Literature and Ohio Center for the Book Manager Don Boozer joined Kathleen Kuo, Coordinator of the Nevada Center for the Book, on Nevada's online *Humanities at Play* program via Twitch and Zoom. They discussed activities of the Ohio Center for the Book, Ohio's and Nevada's Great Reads selections, the upcoming National Book Festival, and other topics.

CLEVELAND DIGITAL PUBLIC LIBRARY

Programs & Exhibits

Staff participated in professional groups and Main Library meetings. Staff monitored environmental conditions in exhibits and facilities, showed off the specialized "Archive" display on the touch wall in the space, and prepared appropriate exhibit supports for displays in Main Library display cases.

Public Service Statistics

ClevDPL had 177 in-person visitors during May. Staff had 12 two-hour scanning appointments. From May 1 to May 29, for traffic acquisition, Google Analytics (GA) reports 9603 sessions for 5191 users. There were 117, 282 page-

views. Search engines delivered 64% of sessions. Searching in CONTENTdm accounted for 21% of sessions. Referrals were 6% of sessions. 2% of sessions came through social media (more than last month). About 7% of sessions were unassigned. 49% of users accessed the site using desktop computers, and 51% accessed CONTENTdm through mobile devices (3% tablets and 48% mobile, just like last month). Phone use seems to have leveled off for now at 48%.

Outreach

Community partners' work in May continued. ClevDPL continued collaborating on a cemetery project involving the Early Settlers Association, the City of Cleveland, and citizen archivists. The team reviewed and prepped scores of original issues of *habitat*, a Cleveland real-estate newspaper. The team continued a special project for the collection's office, digitizing, proofing, and putting online the *Outside Info Newsletter* documenting Cleveland's Liggett Stashower Ad Agency from 1971-2006. ClevDPL also scanned items from family collections. Several local artists scanned their works. Staff post processed hundreds of images from the East India Company papers.

Collection Development

As of May, there were 687 images scanned, 1525 were post-processed and QA'd, and 2232 images were uploaded, many of which were included in multi-image pdfs. Metadata was pulled from the catalog or enhanced for all uploaded records. The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights include yearbooks from Benedictine High School, continuing scanning local newspapers, uploading Cleveland Orchestra scrapbooks, and scanning sheet music. There was continued prioritized scanning and uploading *Outside Info* for collections. The team processed microfilm images of the East India Company documents and uploaded documents sent by PAL.

ILL

Statistics from OCLC are one month behind and cover April. Staff had 23 requests from CPL users for materials from other libraries. The response time averaged 10 days and 14 hours. Partner libraries made 690 total requests. There were 30 requests through ALA forms. CPL staff managed a response time for books of 4 days and 12 hours (about the same as last month). Staff

again had ILL requests from incarcerated persons and general researchers using ALA forms.

Staff Development

On several dates in May, staff cross trained on paper relaxation and humidification techniques, reinforcing the training they had last month from ICA. CDPL is planning further staff development training with ICA on topics such as paper repair, deacidification, mylar welding, and more.

Preservation

As of May 29, preservation/conservation accepted 62 items, returned 34 items, printed 14 labels, and made seven four-flap enclosures. The team did 25 complex repairs and seven simple repairs on codex books. Flat paper conservation included 11 items relaxed, five items repaired with Japanese paper, 11 items manually cleaned, and two items washed. Currently the pres-con team is down to half strength due to a staff member's retirement. The ClevDPL team did name authority work on the inventory of artwork in the library system and collaborated with the Arts & Culture Department on a grant project to preserve 'The Black Family of Man.'

Planning Activities: Staff are developing and planning workshops and programs for next year.

OHIO LIBRARY FOR THE BLIND AND PRINT DISABLED

Activities

For May 2024, the circulation and BARD statistics were not ready to be included in this report when it was due.

On May 13, OLBPD welcomed Malcolm Coulter as its new Studio Coordinator. Malcolm will oversee OLBPD's recording studio and its production of audio reading materials of local interest.

OLBPD and CPL Financial Services submitted the State Fiscal Year (SFY) 2025 Program Budget Request to the State Library of Ohio (SLO). The State Library of Ohio's Board of Trustees approved federal and state funds for OLBPD during their May 16 meeting. During this meeting, the Director of OLBPD spoke to SLO Board members on how OLBPD used federal and state monies; progress reports on the audio recording studio and relocation of OLBPD; follow up on migrating to duplication-on-demand and its

effect on circulation statistics in SFY2024; and updates on the next generation talking book player and smart speaker app. SLO will send the SFY2025 contract for CPL Board approval during their June meeting.

OLBPD worked with staff from both the National Library Service (NLS) and Keystone Library Automation Systems (KLAS) to assume circulating audio magazines from the national collection into its duplication-on-demand (DoD) routines. Starting on May 13, OLBPD patrons received their magazines on bundled cartridges directly from OLBPD, rather than from NLS contracted magazine producers. OLBPD was already circulating its locally produced audio magazines and patron newsletter on cartridges. Bundling books and magazines should help OLBPD maximize its inventory of cartridges without having to limit the numbers available to patrons.

OLBPD staff participated in remote programming and provided information and talks about the service during the City of Cleveland Senior Day 2024 on May 15. The OLBPD adult book club met remotely on May 9 to discuss *Hello Beautiful* by Anne Napolitano.

ARCHIVES

Records Processing

Collections Clerk Solimar Gonzalez, who joined the Library's Special Projects & Collections Department in April, has begun assisting with several projects in the Archives. By the end of May, she removed from filing cabinets approximately 40.5 linear feet of material related to the Main Library Project, in which the 1991 passage of a \$90 million bond issue by the citizens of Cleveland allowed for the construction of the Louis Stokes Wing (completed in 1997), the redesign of the Eastman Reading Garden (completed in 1998), and the renovation of Main Library (completed in 1999). The files were maintained by Timothy R. Diamond, then the Special Assistant to former Director Marilyn Gell Mason, and then-Archivist Michael Ruffing, and were in excellent order. Ms. Gonzalez moved these files into 97 archival manuscript boxes, while creating a folder list of the nearly 900 folders of material. A complete finding aid will be created.

Special Events

On Tuesday, May 7, Organizational Archivist Melissa Carr was invited to attend the final presentations made by nine college students in an Advanced Senior Seminar at Cleveland State University (CSU), taught by Professor Nisha Mistry. The students are all seniors enrolled in the Urban & Regional Studies program of CSU's newly renamed College of Public Affairs & Education. Each student chose a Cleveland Public Library neighborhood branch for their project, and they were assigned to incorporate data collection and analysis - as well as visits to the branch and interviews with Library staff and branch managers - in their investigation of its history, service, neighborhood, and service population. Branches selected were Addison, Fleet, Harvard-Lee, Hough, Lorain, Martin Luther King, Jr., South, South Brooklyn, and Sterling.

Ms. Mistry and the students visited Main Library on Thursday, February 15, when they attended the Board meeting and toured Main Library and the Louis Stokes Wing. They returned on Thursday, March 28, for a research visit, where they examined materials related to their branch from the Library's Archives and viewed items related to their branch's neighborhood in the Map Collection. The students opted to return to the Library the following week for two more research visits, when they continued to review material from the Archives. Director of Legal Affairs Bryan Szalewski spent time answering questions from the students regarding the Martin Luther King, Jr. Branch construction project and the differences between tax levies and bonds during their third visit.

For their final presentations, each student created an online presentation using the ArcGIS StoryMaps tool, which allowed them to incorporate maps of their branch's service area, highlighting schools, transit options, zoning, development, and more. After a thorough analysis of their branch's neighborhood service and patron demographic information, the students proposed notable recommendations for future administrative decisions, such as:

- Collaborating with the City to create a path through vacant lots in the Broadway/Slavic Village neighborhood for easier pedestrian access to Fleet Branch

- Increasing program options for seniors at Addison Branch
- Mounting art exhibits at South Brooklyn Branch
- Collaborating with a nearby medical institution to host a wellness event at the Martin Luther King, Jr. Branch, such as one in which patrons can have their blood pressure measured by healthcare providers
- Offering basic childcare training for Library staff at Sterling Branch, which is regularly visited by young children
- Encouraging litter pick-up around South Branch
- Installing signage identifying trees and plants in the green space around the branches, to encourage patrons to consider and learn about their environment

Library staff members in attendance were Chief of Special Projects and Collections John Skrtic, Chief of Public Services Harriette Parks, Sterling Branch Manager Monica Rudzinski, Map Collection Librarian Lisa Sanchez, Knowledge Manager Nancy Mocsiran, and Ms. Carr.

A second section of students enrolled in the same course, taught by Professor Beth Nagy, PhD, presented their work on Friday, May 10. Branches selected were Addison, Brooklyn, Carnegie-West, East 131st Street, Eastman, Fleet, Fulton, Jefferson, Martin Luther King, Jr., Memorial-Nottingham, Rockport, and South. This group of students did not visit the Library's Archives. Staff members in attendance were Director Felton Thomas, Jr., Chief of Special Projects and Collections John Skrtic, Fulton Branch Manager Leslie Barrett, Lorain Branch Manager Tamara Steward, MLK Branch staff member Eric Eubanks, Memorial-Nottingham Branch Manager Pasha Moncrief Robinson, Rockport Branch Manager Luigi Russo, and Ms. Carr.

ARTS & CULTURE

The Archive by Rebecca Louise Law continues to be a draw, with over 92,000 visitors to the exhibit through May 2024. The exhibit will remain on display through August 3, 2024, and includes Sunday hours from 12-4pm.

On May 15, the Office of Arts and Culture received 72 applications to a Request for Qualifications for a Prequalified Artist Registry. Staff will review and notify artists of their status by June 30.

CPL Photo Club continues to be a draw, with participants coming on May 1, May 15, and May 29.

On May 7, Arts & Culture staff participated in a tour of the Cuyahoga County Juvenile Detention Center.

On May 21, Lutheran Metropolitan Ministries installed an exhibit called "Portraits of Strength, Stories of Resilience" in the Louis Stokes Wing Lower Level Lobby. On May 29, CPL hosted a public screening of the short documentary *A Walk in My Shoes*, by Gloria Craig. The film shares the experiences of several Clevelanders experiencing homelessness. The film viewing was followed by a panel discussion regarding the broader issues around homelessness and featured the filmmaker, Council Representative Stephanie Howse-Jones, staff from Northeast Ohio Coalition for the Homeless and Lutheran Metropolitan Ministry and was moderated by a reporter from Signal Cleveland. Eighty people attended.

Director of Arts and Culture Tiffany Graham Charkosky participated in a Cleveland Lakefront Activation task force convened by Greater Cleveland Partnership addressing the area to the north of Cleveland Browns Stadium.

Director Tiffany Graham Charkosky participated in the Program Council meeting, fundraising meetings with the External Relations and Development staff, met with program partners LAND studio, Shooting Without Bullets, Lutheran Metropolitan Ministry, BorderLight Theater Festival, Paterson Joseph, Rebecca Law, Destination Cleveland, Transformative Arts Fund, Literary Cleveland, Case Western Reserve University, and MetroHealth regarding art programs and partnerships.

YOUTH AND FAMILY ENGAGEMENT

Young Scholars Academy

Young Scholars' Academy (YSA) Beginner and Transitional Spring session continues at Woodland, Collinwood, Lorain, and Union branches. The scholars in the Beginner classes practiced the 6 skills of Early Literacy. Books,

songs, and play activities were used for process and practice. The parents took home books and supplies to support learning at home and a bookmark with ideas on ways to use the materials.

YSA staff has introduced *Brain Breaks* to practice crossing the midline. Crossing the midline is a crucial step in a child's development. When a child cannot cross the midline, the two sides of a child's brain are not communicating. Since the left and right sides of the brain each have distinct functions, their communication is crucial for physical, emotional, and cognitive success and future learning and quality driven movement. Transitional classes ensured all participants have made their school choice for the fall. Four new families joined this month. Core Topics included Rhyming, Alliteration, printing upper- and lower-case letters, and Math (Counting and Shapes).

All families were invited to the Cleveland READS Kick Off.

FamilySpace

We have welcomed many new families into FamilySpace this month, with attendance increasing at both sites due in part to modified Family Space hours. Outreach efforts this month have centered mostly on summer programming, which will allow the opportunity for FamilySpace visitors to earn points for their attendance. Furthermore, we have increased our efforts to engage families with additional sensory-rich and educational FamilySpace toys, games, and giveaways.

CPL's summer reading kick-off event was held on Friday, May 17 at the Cleveland Children's Museum. This was a fun family-friendly event with music, food, hands-on activities, and prizes. We promoted FamilySpace during this event by setting up a CPL table with information about FamilySpace and other library programs including Young Scholars' Academy and 0-3: Read to Me Playdates.

Youth Services Monthly Report - May 2024

Overview

This was a month of significant achievements and active engagement across various sectors within the Department of Youth Services. Our team demonstrated exceptional dedication and initiative by contributing to training

sessions, community outreach events, and educational programs.

Training and Professional Development

Lan Gao, Senior Librarian, actively engaged in the Employee Engagement Committee and attended the Cultural Diversity ERG monthly meeting, focusing on strategies for upcoming outreach events crucial for shaping our inclusive engagement approach.

Te'ier Langford, Public Services Associate, participated in multiple training sessions, including critical CPR/AED training, enhancing our team's emergency preparedness.

Educational Tours and School Engagements

We continued our commitment to educational outreach through several interactive and educational tours, ensuring enriching experiences for visiting students. We conducted engaging tours for students from Westlake City Schools, Breakthrough Public Charter Village Prep Cliffs, Berkshire High School, Parma Homeschool Co-op, and Adlai Stevenson School, with activities led by Maria Lopez, Katherine Jackson (Children's Librarians), Eric Hanshaw (Senior Subject Librarian at Social Sciences), and Milos Markovic (Head of International Languages).

Katherine Jackson, (Children's Librarian) provided an outreach Story Time with preschoolers at the CMSD (Cleveland Metropolitan School District) Building.

Programs and Community Activities

Hosted Preschool Story Times with themes of colors/feelings and hats, engaging children through stimulating stories and interactive activities.

The Young Artists painting program encouraged artistic expression, resulting in numerous artworks being displayed in our Art Lab.

Community Outreach and Engagement

Te'ier Langford played a prominent role in the Cleveland READS Outreach event, which was instrumental in promoting our summer reading initiatives.

The team's participation in the Día del Niño celebration at the Pivot Center was particularly noteworthy. Over 350 books were distributed to foster community literacy.

The kick-off for the Cleveland READS Summer Reading Program: Celebrate Our ABCs at the Cleveland Children's Museum was pivotal. It provided a fun-filled setting with activities, games, and food for families, further engaging the community.

Meetings and Strategic Planning

Annisha Jeffries, Youth Services Manager, and Jacqueline Lamb, Director of Youth and Family Engagement, conducted the monthly in-person Youth Services meeting at the MAGNET facility, focusing on strategizing for Cleveland READS: Celebrate Our ABCs.

Additional Departmental Contributions

Our staff's efforts extended to meticulous planning for the Celebrating our ABC initiative, focusing on developing engaging content that meets state Social and Emotional Learning (SEL) standards.

Routine operational tasks, including managing the pull list, shelving materials, processing YRead? requests and returns, and efficiently scheduling tours, were executed with diligence, ensuring smooth departmental operations.

The outlined activities demonstrate our department's commitment to service and reinforce our role in promoting literacy and educational enrichment. As we progress, we continue to enhance our programs and outreach, striving to serve our community better.

BRANCH NARRATIVES

D1 Eastman - Librarian Cassandra Feliciano presented Decorate a Kite and Mother's Day Planters programs. Ms. Feliciano hosted a table at Wilbur Wright for their end of year celebration. Manager Jamie Lauver and Ms. Feliciano assisted at the Cleveland READS Summer Programming Kick-Off. Library Assistant Nancy Sommer and Public Services Generalist Lisa Horton presented Beautify the Eastman Campus with outdoor planting, Gardening Secrets and Hints. Ms. Horton also hosted the Western Reserve Hospice Coping with Grief and Loss presentation. Manager Jaime Lauver's last day due to retirement was May 31.

D1 Lorain - Librarian Andrea Csia and Library Assistant Todd Fagan visited multiple schools and daycares, such as Willard Headstart, Marion C. Seltzer, Cleverbee Academy,

Stockyard Elementary and Halle. Our programs included Water, Water Everywhere, Building Blocks Club, Family Puppet Party, Duct Tape Universe Makerlab, PreK story Times and 0-3 Read to Me: Playdates. Csia and Fagan performed outreach at Marion C. Seltzer's Health Fair and Max Hayes' Literacy Carnival. Manager Tamara Steward attended the Cleveland State University Capstone presentations, the Cleveland Transformation Alliance Ambassador event, the Second District Policing Committee meeting, and the West Side Community House meeting.

D1 Rockport - Librarian Kendra Proctor attended Artemus Ward's Summer Enrichment and Safety Night to promote the library. Library Assistant William Petrucz hosted Rockport Game Night, in which youth played on the Nintendo Switch and/or with various boardgames. Manager Luigi Russo met with the Kinsman, Buckeye-Shaker, Buckeye-Woodland Hills MYCOM Coordinator to promote Best Buy Teen Tech Center.

D1 Best Buy Teen Tech Center (BBTTC) - Staff hosted both photography and painting workshops for its members. Youth completed unfinished projects to take home as everyone prepared the space for the move into the new building. Staff demonstrated to students from Garfield Heights Middle School on how to sew and print 3-D pictures.

D1 West Park - Librarian Tracie Forfia hosted a That's My Disney Jam trivia contest, made 20 classroom visits, helped on the Cleveland READS committee preparing for the summer programming, and continued to prepare take-home Story Times and beginning reader kits. Manager Forrest Lykins held Paint Cleveland History and No Pressure Book Club and visited Orchard Park Academy for family resource night. The branch hosted a Legal Aid Clinic, Cozy Crafting Club, and an AR/VR Hangout. We started offering an Irish Language collection from International Languages. Lykins hosted Karaoke Night at Happy Dog for the Harvest for Hunger Committee.

D2 Brooklyn - Public Services Associate Sarah Kolonick led the Tech Central Mystery Lab and presented the Homeschool Hangout series. Kolonick also hosted a succulent planting program. Librarian Nosse and Public Services Associate Jay Butler hosted Story Time outreach both in-house and at the Denison Elementary School to promote the Summer Reading Challenge. In addition, Nosse

hosted two 0 to 3: Read to Me Playdates. Butler hosted the Dungeons & Dragons Club every Thursday.

D2 Carnegie West - Librarian Helen Zaluckyj represented CPL at CMSD Waverly Elementary School's Pre-Summer Information event. Our book sale raised over \$1,800 for the Foundation and attracted scores of first-time visitors to Carnegie West, along with dozens of Ohio City residents. Manager Angela Guinther met with Marty Uhle, President of the Community West Foundation, to discuss area services and non-profits.

D2 Fulton - Manager Leslie Barrett hosted Councilwoman Jasmin Santana's Esthers Women's Wellness group with 13 in attendance. Children's Librarian Beverly Austin assisted with the Cleveland READS Summer programming by sitting on the committee to plan programs and events. Public Services Associate Rosa Simone visited neighborhood daycares to perform Story Times. Public Services Associate Edmund Fratus held an Explore COSI water Kits program. The branch also hosted, in collaboration with JumpStart and the Clark- Fulton Community Forward Learning Center, the Sustainable STEM event with more than 75 CMSD students and teachers in attendance.

D2 Jefferson - Public Services Generalist Grafton Lee led the Beginner's Art for Adults program based on the artwork of Keith Haring. Public Services Generalist Helen Ebbeson and Branch Manager Nick Durda staffed a table at Walkabout Tremont. Mr. Lee and Public Services Generalist Vaughn McCarter staffed a table at the Tremont Farmer's Market. Public Services Associate Danielle Konkoly led the Think and Drink Book Club on The Library Book by Susan Orlean. Ebbeson led the Cookbook Club with a focus on Jewish recipes.

D2 South Brooklyn - Manager Joanna Rivera held a Spill the Tea program for adults to discuss tips on party planning. Rivera also visited the Recovery Resources center to host a library table to offer information to their visitors. Youth Service staff Adela Torres and Ray Cruz hosted Mother's Day card craft, Kinetic Sand, Teen Art Appreciation, Gamer's Guild, after school chess every Tuesday, and the World in Watercolor art program.

D2 South - Over 70 patrons joined Technology Associate Joel Lefkowitz and staff in celebrating May the 4th Be

with You. Participants had the opportunity to paint a cardboard 3D version of an X-Wing Fighter or a 3D picture of Grogu from the Mandalorian. We held our monthly Food Pantry. Manager Jaime Deplet attended *Dynamic Dialogue: Understanding Socio-economic Diversity and Uplifting Underserved Communities*, a program offered by NEO-RLS.

D3 Garden Valley - Library Assistant Leonard Burks and Crebs collaborated on a music Maker Lab and Story Times at Anton Grdina and Rainbow Terrace Daycare. Manager Tammy Houghton met with representatives from Burten, Bell, and Carr (BBC), BBC MyCom representative Mahongani Graves, Anton Grdina's principal, and community leaders for the Kinsman-Central Neighborhood. Houghton contributed to the Night at the Museum and conducted Book Ends and De-escalation classes.

D3 Hough - Instructors from Cuyahoga READS Ready 2 Read Bootcamp and Super Readers showed our after-school youth fun ways to improve their reading. During Wave Space Art class, Ms. Julie encouraged youth to be creative with sidewalk chalk. Sheena Fain from Turner Construction introduced students to construction through a program called Let's Build Together.

D3 MLK - Library Assistant Eric Eubanks and Public Services Assistant Bessie Coleman continued their weekly line dancing programming through Club MLK. Librarian Angela Margerum, Eubanks, and Library Assistant Eugene Callier conducted weekly Story Times at Quincy Place, Sweet Kiddles, and Euclid Park. Margerum and Eubanks conducted a Use Your Words program where youth created personalized vision boards. Manager Hunter hosted her monthly Fenway Manor Book Club with assistance from Public Services Generalist Andrea Bennett.

D3 Sterling - Manager Monica Rudzinski attended a Senior Capstone Presentation at CSU School of Urban Affairs, Morgan Conservatory Open House and Community Arts Display, Third District Police Community meeting, Ward 5 General Meeting, and a NEO-RLS webinar titled *Dynamic Dialogue: Understanding Socio-economic Diversity and Uplifting Underserved Communities*. Public Services Associate Valerie conducted school visits at University of Cleveland Preparatory School's K-3 classrooms. Librarian Sonja McCord conducted Story Times at Clever Bee, YWCA pre-schools, and Marion-Sterling kindergarten.

D3 Woodland - Clerk Latasha Brent facilitated the Seed Library with 49 patrons checking out 231 seed packets. Librarian Lanecia Smith attended the NEO-RLS webinar, *Using Words to Invite: Crafting Great Program Descriptions*, and attended Beanstack training. Smith hosted Story Time at All-Around Day Care and St. Adelbert Catholic School, and facilitated the Windchime Campus Creations, 0 to 3 Read to Me Playdate, and Making Tunes: Virtual Rock Band. Public Services Associate Courtney Furcron hosted the Introduction to Knitting-Adult. Manager Maria Estrella attended the MyCom Central & Goodrich-Kirtland, Central Collaborative, and Central Promise Neighborhood Advisory Council & Community meetings. Estrella hosted the Lyles Artography Exhibition, the Hard Hatted Women Wise Pathways information sessions, and Law Day Program.

D4 East 131st Street - Public Services Generalist Christopher Graves held a forum on staying safe with Digital Media. For National Asian American and Pacific Islander Heritage month, we highlighted the accomplishments of Asian Americans and Pacific Islanders throughout US history. We held four sessions of Therapeutic Art for kids and teens.

D4 Fleet - In collaboration with CSU's Levin School of Urban Affairs, Manager Magnolia Peters was interviewed by student Ali Mohammad A Alanazi on how the library services the Slavic Village Community for his Senior Capstone Class Project. Public Services Associate Kathy Bowers conducted her first solo preschool Story Times at Fester Brown and Villa Daycares.

D4 Harvard-Lee - Library Assistant Kevin Moore and Librarian Woodman conducted a 0 to 3 Play Date with two families, a Story Time at Louis Stokes Day Care for 12 preschoolers, and presented about public librarianship at Jamison School's Career Day. Public Services Generalist Bri'Yanna Graham hosted a staff member of the Hummingbird Project for a program about the Seed Bank. Manager Kristen Schmidt attended the ERC training titled Navigating Difficult Conversations and assisted a CSU student on his Senior Capstone Project. Schmidt, Draheim, and Graham conducted an outreach visit at Alpha Homes, discussing *The Color Purple* with 14 senior residents. Library Assistant Stacy Brown hosted the Duct Tape Maker Lab.

D4 Mt. Pleasant - Public Services Generalist Jesse Amesquita established a new relationship with Comics on the Corner to provide over 100 free comics for Comic Book Day. Librarian Dianna Trent collaborated with local DJ Rell E Rell to host a workshop that allowed 30 youth to learn about music mixing and the DJing profession.

D4 Rice - The Old School Gaming program held by Public Services Generalist Quentin Congress drew 30 participants for snacks and Super Nintendo. The 8-week long Soundbender DJ program, sponsored by John Carroll University and hosted by Librarian Whitney Johnson, exposed 10 youth to the DJing profession, building skills and confidence. Each child learned to run a sound board and put on a spectacular performance for the culmination of the series.

D4 Union - Librarian Assistant Valerie Johnson visited Miles School, Nathan Hale, and Miles Park to share resources and conduct story times with pre-K and Kindergarten students. Library Assistant Michael Armstrong educated patrons on how to utilize the Cricut to start a business and create crafts. Thirty youth tapped into the gaming world with CPL Play, exploring the art and design of games. Manager Karie Felder assisted retired Clerk Cathy Jennings for a creative canvas program. Johnson conducted a Mother's Day program, creating flower bombs for their moms. The branch welcomed new Librarian Bethany Smith.

D5 Addison - The Addison Branch hosted a book sale for the community. The All Books Welcome youth book club and preschool Story Times were hosted weekly at the branch. Other programs held throughout May included Early Learning at Home, Spring into Spring Crafts, Pamper Your Pet DIY Series, Understanding Mental Illness, Anime Club, Family Circle Time, The Great Planting, and Suicide Prevention. Librarian Heidi Malinoski and Public Services Associate Ashley Martinez completed the NEO-RLS webinar *Dynamic Dialogue: Understanding Socio-economic Diversity and Uplifting Underserved Communities*.

D5 Collinwood - Our focus this spring is shifting from the conclusion of True2You to Story Time outreach. Youth staff Emily Szymanski and Kiarra Jefferson hosted tables at Collinwood High School Parent/Teacher Night and Kenneth Clement Boys Academy Family Resource Fair. Art Therapy and Young Scholars are bringing new

opportunities for our youth patrons. Manager Caroline Peak supported a Senior Resource Fair and attended City of Cleveland Senior Day and received a Retirement recognition at the Library's May board meeting. Manager Peak's last day was May 31.

D5 Glenville - (closed for FMP)

D5 Langston Hughes - Librarian Christopher Busta-Peck presented Story Times at Stonebrook Montessori and Wilson Elementary Schools. Library Assistant Ron English contacted Corrine Oliver of the Ever-Changing Educational Center to establish future reading presentations. PNC Bank presented their Financial Wellness workshop on saving money. Manager Bill Bradford formed a community partnership with The WISE Pathways program to provide career exploration and job readiness classes for women and attended the webinar Solving Leadership Burnout.

D5 Memorial-Nottingham - Manager Pasha Moncrief Robinson attended the CSU School of Urban Affairs Senior Capstone presentations and the Cleveland Police Fifth District Community Relations meeting. Public Services Generalist Michael Fillinger attended the Waterloo Merchants meeting. Librarian Adam Tully attended the Art Show at Memorial School. Senior Luncheons and Book Clubs were hosted in collaboration with Sherri Jones of OPS, branch staff, and Benjamin Rose and Seniors Connection. Tully, Library Assistant Benton, and Public Services Associate Dunn-Childress conducted 13 outreach Story Times and four in-branch programs.

DIVERSITY, EQUITY AND INCLUSION

During the month of May, the Diversity, Equity and Inclusion Department engaged in and/or championed the following, as CPL strives toward operating with excellence:

- Attended HR's Navigating Difficult Conversations training held at CPL's Lakeshore facility.
- Completed Power Point slides for American Library Association (ALA) summer conference.
- Met with ALA co-panelists in preparation for conference session "Supporting Libraries and Library

Workers Through Employee Resource Groups" Sunday, June 30, 2024, 9am - 10am.

- Led employee resource group planning meetings.
 - Cultural Diversity ERG (Asian Festival, Saturday, May 18, 2024)
 - Rainbow Readers ERG (Pride in the CLE, Saturday, June 1, 2024)
 - Curb Cut Collective ERG (Disabilities Pride Day at Wade Oval, Wednesday, July 24, 2024)
 - Black ERG (Juneteenth Freedom Fest, Saturday, June 15, 2024)
 - Latinos Juntos (Hispanic Heritage Month and Kick off, September 2024)
- Met and welcomed new Board of Trustee, Trustee Melaak Rashid.
- Attended Public Services Managers Meeting.
- Reviewed DEI Manager Applicants.
- Conducted DEI Manager Interviews.
- Visited CPL's Sterling branch, met with staff and patrons.
- Village of Healing (VOH) proposal submission to Da'na Langford ("Ask a Nurse" program).
- Preliminary meeting with VOH to discuss partnership was held Tuesday, May 28, 2024.
- Discussed and addressed employee concerns with CPL's human resources department.
- Discussed and addressed employee concerns with Public Services leadership.
- Launched veteran planning team comprised of CPL veteran staff to discuss how to best support and be more inclusive of veterans (patrons and staff).
- Successfully partnered with Public Service leadership team and began trial OnDemand Translation services at 6 CPL branches and Main.
- Continued planning and discussion with Ana V. and Raghav R. from IT about high-tech wayfinding to access Main from LSW.
 - Currently exploring two high-tech options for patrons
 - 3D virtual
 - QR code signage
- Conducted DEI segment of new employee orientation (NEO).

- Participated in Marting Luther King site visit - visioning/reimagining space & landscape design for 2025.
- Interviewed with Gilon Rubanenko to discuss CPL on an international level.
- Met with Marketing and Communications Manager Andrianna Sheriff: Engaging Indigenous communities.
- Completed employee Mission Moment on behalf of DEI department.
- Attended DEI Calendar Demo.
- Attended 1:1 PRADCO meeting with Karla Wludyga.
- Meeting with Will R. to discuss OLPBD plans and his research/assessment of Cleveland area libraries
- Met with HR to receive feedback on Unconscious Bias training and to discuss July HR Forum.
- Attended Executive Leadership Team PRADCO workshop.

EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION

The following Office of External Relations and Development efforts took place in **May 2024**.

EXTERNAL RELATIONS & ADVOCACY:

- *Goal: Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact*
 - Jacob Bruan (Director) and Mary Hanley (Special Advisor) of the White House's National Cyber Department visited the Clark- Fulton Community Forward Learning Center at Fulton Branch

CPL DEVELOPMENT:

- *Goal: Align fundraising to support CPL strategic plan*

CPL FOUNDATION:

- *Goal:*
 - Advance the Foundation's 2024 financial targets.

- Began preparing for Mid-Year Appeal Campaign
- Continued securing sponsorship support.
- Began planning October Black, White and REaD event
- Implement FMP (facilities master plan) Capital Enhancements
 - Outlined new request for support of FMP.
- Raise Funding to Support Reading Literacy & Digital Equity Programs
 - Submitted application for support of summer reading programs.
- Provide Financial Support for Library Programs that Address Real-time Community Needs
 - Hosted meetings with potential funders for Prism project

ADDITIONAL DEPARTMENT EFFORTS

- Hosted committee meetings in advance of CPL Foundation board meeting.
- Continued Blackbaud training efforts.

COLLECTION & TECHNICAL SERVICES

Director of Collection and Technical Services Sandy Jelar Elwell, Collection and Acquisitions Manager Olivia Morales, Collection Management Librarian Laura Mommers, and Technical Services Librarian Libby McCuan met with Ingram Director of Sales Kimberly Blazek on May 15. Ms. Blazek shared information about new services available from Ingram, provided additional information about the iCurate *inClusive* diversity audit, and wanted to learn about CPL's plans for purchasing in 2024 and for Opening Day Collections.

Ms. Jelar Elwell, Catalog Manager Andrea Johnson, Ms. Morales, Senior Manager of Lending & Logistics Stephen Wohl, Logistics & Circulation Manager James Clardy,

Logistics & Circulation Supervisor Bianca Jackson, and Safety & Protective Services Officer Wayne Yates participated in the annual Security Audit for the Central Distribution Facility (CDF) led by Safety & Protective Services Manager Keith Foster and Safety & Protective Services Supervisors Kahlil Caldwell and Jose Santana on May 9.

Ms. Jelar Elwell met with Chief Innovation and Technology Officer John Malcolm, Chief of Public Services Harriette Parks, and Director of Library Innovation Jean McFarren to discuss using a Lyngsoe LibCabinet as a possible option for remote vending on May 24. This option would require the implementation of Radio Frequency Identification (RFID) tagging of library materials that would be placed in the LibCabinet.

Ms. Jelar Elwell and Ms. Morales attended the Kanopy Town Hall for North American Public Libraries on May 2. Ms. Jelar Elwell attended the Women's Employee Resource Group (ERG) monthly "Talk on Tuesdays (T.O.T.)" meeting on May 7.

Ms. Jelar Elwell, Ms. McCuan, and Technical Services Librarians Celia Halkovich, Erin Valentine, and Jessica Williams attended the Northern Ohio Technical Services Librarians (NOTSL) spring meeting "Successful Recipes for Patron Access: Innovating TS Work to Better Serve Patrons" on May 17. Ms. Jelar Elwell and Ms. McCuan provided a collaborative presentation on "Picture Book Categories: Adapting Technical Services Workflows for Public Service Demands" at the meeting. Ms. Jelar Elwell, Technical Services Librarian Barbara Satow and Ms. Valentine virtually attended the Ohio Valley Group of Technical Services Librarians' (OVGTSL) conference "A Century of OVGTSL: Technical Services in the Past, Present, and Future" on May 23-24.

Collection and Technical Services staff attended the monthly CPL All-Staff Town Hall meeting. Ms. Jelar Elwell, Materials Processing Senior Technician Marisol Adorno-Cruz, and Materials Processing Technician Marsha Draeger attended Unconscious Bias training.

Acquisitions: The Acquisitions Department received 10,328 items, 594 periodicals, and 89 serials; added 152 periodical items and 479 comics; and processed 1,661 invoices and 291 gifts.

Acquisitions Coordinator Alicia Naab added grid codes for the item type AUDIOREADR in the Baker & Taylor (B&T) website and created and assigned templates for this item type so that users could order VOX Books from B&T. VOX Books could only previously be purchased directly from the vendor Library Ideas but are now available for purchase from B&T. Ms. Naab also provided Special Collections Librarian Raymond Rozman with the B&T login information for the Fine Arts & Special Collections Department so that selectors can create carts of library materials to be ordered for their department.

Ms. Naab worked with Ingram Inside Sales Representative Kevin Bergin to determine why some materials were arriving without processing on accounts that had been set up to include stamping and barcoding. Processing profiles were reviewed and updated to verify that future materials will arrive processed correctly. An issue with OverDrive Marketplace carts not appearing to Main Library selectors was resolved when OverDrive staff confirmed that carts not utilized or viewed in six months are automatically deleted. OverDrive selectors in the Science and Technology Department were informed that carts should be worked on or viewed at least once during that period for them to remain active.

Ms. Naab and Technical Services Librarian Tonya Jenkins coordinated efforts to consolidate Electronic Data Interchange (EDI) transmission reports in a more efficient manner. Collection Management staff were also included to verify what material types would be most frequently ordered. Ms. Naab collaborated with Technical Services Librarian Libby McCuan in the High Demand Department to troubleshoot an EDI transmission issue stemming from erroneous bibliographic data entered in Sirsi by a CLEVNET library.

Ms. Jenkins attended the following webinars: Penguin Random House Library Marketing Morning Book Buzz on May 1; School Library Journal (SLJ) & Library Journal (LJ) virtual conference "Open Books Open Minds 2024" on May 2; Booklist webinar "Chilling Reads: Mysteries, Thrillers, and True Crime" on May 7; Booklist webinar "Exploring Social Justice Through Young Adult Books" on May 8; School Library Journal Day of Dialog virtual event on May 23; and Booklist webinar "The Science of Reading: Phonics and Decodables" on May 23.

Catalog: Staff cataloged 4,687 titles, including 216 original records and 51 upgrades, added 5,267 items, created 212 Library of Congress call numbers, completed 230 bibliographic quality control transactions, and transferred 129 titles or call numbers for Cleveland Public Library. The Department also added 3,286 titles, made 676 corrections, and performed 363 transfers for CLEVNET member libraries. Librarians handled 77 email and phone requests from Library staff and 345 requests from CLEVNET.

Technical Services Librarians Heather Gohring, Celia Halkovich, Barbara Satow, Jessica Williams, and Technical Services Associate Marquette Brown continued to catalog High Demand material. Catalog Manager Andrea Johnson began training Technical Services Librarian Libby McCuan to copy catalog books received by the High Demand Department. Technical Services Librarian Michael Gabe worked with Senior Manager of Lending & Logistics Stephen Wohl and Logistics & Circulation Manager James Clardy to address a problem item that occurred at the Public Administration Library. Mr. Gabe also re-added 54 items for Social Sciences. Ms. Satow created eight original map records as part of the Embedded Cataloger Project.

Ms. Halkovich created her first original bibliographic record for a VOX Book in response to a request from a CLEVNET library. Technical Services Librarian Erin Valentine corrected 375 CLEVNET item records with incorrect volume analytics leading to holds which were limited to a particular copy. She assisted a CLEVNET Librarian in splitting up 11 DVD collections by importing 23 records and transferring 35 items to individual title records. She created an original map record for a CLEVNET library.

Ms. Valentine won re-election as Northern Ohio Technical Service Librarians (NOTSL) Secretary and will continue to serve through the spring of 2026.

Collection Management: Collection Management selected 3,187 titles, 8,628 items, and spent \$181,907 on physical materials and \$19,750 on eMedia.

Collection and Acquisitions Manager Olivia Morales attended the Library Journal webinar "The Future of Material Selection" on May 28.

High Demand: The High Demand Department received and added 5,246 items and processed 398 invoices.

Technical Services Librarian Libby McCuan spent three partial days at the Rockport Branch to assign categories for the picture books in their collection as part of the preparation for the move to a new building. Ms. McCuan attended the School Library Journal (SLJ) & Library Journal (LJ) virtual conference "Open Books Open Minds 2024" on May 2, the Library Journal (LJ) "Day of Dialog" virtual event on May 9, and a Dublin Award Committee meeting on May 23. McCuan also completed the American Library Association's (ALA) six-week online course on the Fundamentals of Cataloging (FOC) on May 31.

Logistics: The Technicians unpacked and sent 6,332 new items to the Acquisitions Department and 4,445 new items to the High Demand Department.

Materials Processing: The Materials Processing staff processed 12,451 items. Materials Processing Technician Michael Reynolds began looking for non-book material from the Received Orders with Holds report. Materials Processing Technician Douglas Huston attended the "Lunch and Learn" program on Black Men's Mental Health presented by the Black Employee Resource Group (BERG) on May 14.

OUTREACH & PROGRAMMING SERVICES

EVENTS

A Time to Blossom

Community activist, Executive Producer of The First Lady of BMF, and NAACP Image Award Nominee Tonesa Welch served as the keynote speaker for A Time to Blossom. This program was a Mother's Day celebration supporting families affected by incarceration. Welch shared her inspiring story of resilience during incarceration. In addition to the keynote presentation moderated by Crystal Bryant-Agyeman, guests enjoyed a brunch accompanied by live music. Attendees also had the opportunity to participate in a photo session with Ms.

Welch. The event attracted approximately 100 individuals. Surveys reflected positivity and the impact of Welch's empowering message.

Progress with Chess

The annual Progress with Chess program took place on May 17th, 2024. The tournament featured students from elementary, middle, and high schools, with participation from nine CMSD schools and 111 students. Including staff and volunteers, a total of 140 people attended the event. Participants received free chess sets, t-shirts, and toys, sponsored by the Cleveland Public Library. Students played three games of chess, followed by optional activities such as button making, gaming, 3D printing, and challenging Cleveland Police Officers or chess masters to a game. Carl Bower delivered a motivational speech on how chess impacted his life and contributed to his success.

PROGRAMS AND SERVICES

Legal Aid and LegalWorks

The West Park Campus of the Cleveland Public Library hosted a Legal Aid clinic on May 11th, where approximately 34 patrons received free legal counsel for civil matters. Legal Aid, hosted by the Legal Aid Society of Cleveland, provides legal assistance to low-income individuals who cannot afford an attorney to ensure fairness in the justice system.

Additionally, LegalWorks continues to provide legal services at the Fulton, Mt. Pleasant, Woodland, and Memorial Nottingham branches. LegalWorks assists individuals with various legal needs, including wills, reinstatement of driver's licenses, child support, record expungement, and more.

Barbershop Books

Barbershop Books and Cleveland Public Library (CPL) have partnered to curate a captivating selection of books available at selected barbershops. This initiative is designed specifically for readers of color from kindergarten to seventh grade. In May, Outreach and Programming Services Coordinator DiFranco Barnes visited the barbershops to weed and replenish the book selections. Notably, Diamond Cuts Barbershop has high engagement, with around 15 young readers picking up a book weekly. The Barbershop Books initiative and the

Cleveland Public Library collaboration were made possible by the Urban Libraries Council.

Afterschool Services

Art Therapy and Therapeutic Art services, facilitated by Art Therapy Studios, offers innovative art-based interventions tailored for social and emotional growth. Therapeutic Art services saw 131 students across six branches, including South Brooklyn, Collinwood, Jefferson, Sterling, Hough, and East 131. College Now is continuing its programming at Main Library. A small group of students meet Monday through Friday to prepare for the SAT and ACT tests. The Greater Cleveland Food Bank's Kids Cafe program has remained effective, supplying supplemental meals to students at all Cleveland Public Library branch locations.

Tutoring

CPL America Reads and Viking Corps provides invaluable preparation and development for students' future careers, by enhancing communication skills, expanding network, fostering problem-solving skills, creativity, and thinking outside the box. In the month of May, America Reads assisted over 600 scholars across 13 branches.

OUTREACH

May 1: CarniVike at Cleveland State University

Community Outreach Manager Isabelle Rew, Manager of The People's University Marina Marquez, and OPS (Outreach & Programming Services) PSG Lamar Edmondson staffed a resource table at Cleveland State University's second annual CarniVike event. The event was open to the public and included a resource fair, carnival games, bouncy houses, and food trucks for college students and community members. Staff distributed 100 free books and a button-making activity to nearly 200 visitors.

May 11: Western Reserve Community Baby Shower at St. Vincent Charity Hospital

OPS Early Literacy Associate Maggie Lawrence staffed a resource table and gave away books for expecting mothers and their families. Maggie shared resources with over 200 attendees, shared 160 book giveaways, and facilitated 57 Seed Library checkouts, distributing 244 seed packets.

May 16: Spanish-Arabic Newcomer Day at Cuyahoga County Welcome Center

OPS PSG Lamar Edmondson, Community Outreach Manager Isabelle Rew, Children's Librarian Maria Lopez, and International Languages Manager Milos Markovic shared information about library programs and services to 40 visitors, distributed 140 books, and signed up 2 patrons for Library Cards. The program served the Spanish- and Arabic-speaking Newcomer community.

May 17: Third Fridays Art Walk at 78th Street Studios

OPS PSG Lamar Edmondson and OPS Coordinator Alex Leonard shared library resources, free books, and a button-making activity with strivers at the monthly craft fair at 78th Street Studios. Staff shared 120 book giveaways with 150 attendees at this evening event.

May 17: Cleveland READS Kick-Off: Night at the Children's Museum

Community Outreach Manager Isabelle Rew and Manager of The People's University Marina Marquez staffed the Cleveland READS registration table at the Cleveland READS Kick-Off event at the Children's Museum. Nearly 1,000 families joined Cleveland Public Library at the Children's Museum to read, laugh, play, and learn about our Cleveland READS summer program.

May 18: The Magic Flute for Kids - 2024 Mandel Opera & Humanities Festival: Power

OPS PSG Lamar Edmondson and Community Outreach Manager Isabelle Rew provided free book giveaways of The Magic Flute by visiting author Chris Raschka, along with library resources, books from the Cleveland Kids' Book Bank, coloring sheets, and a button-making craft in between two one-hour performances hosted by Caldecott Medalist and New York Times best-selling author/illustrator Chris Raschka. Attendance for the event was 353.

West Side Market

OPS staff including Marina Marquez, Chantel Sailor, Isabelle Rew, and Lamar Edmondson continue to staff the library stand at the West Side Market on Fridays and Saturdays from 10 a.m. to 2 p.m. to give away free books and share information about Library resources, promote library events and register patrons for Cleveland READS. The Market received ten schools that brought over 300 students to the CPL stand. This month, staff distributed

approximately 9,000 books to over 2,000 visitors and checked out 86 seed packets from the seed library.

Early Literacy Outreach/On the Road to Reading

WIC office at the Glenville Community Health Center

On May 2, 9, 16, and 23 OPS Early Literacy Associate Maggie Lawrence visited the WIC office at the Glenville Community Health Center to read with kids, share resources and giveaway books, and model early literacy skills for families as they waited for their appointments. Maggie interacted with 35 patrons during WIC visits in May.

Storytimes at Wade Early Learning Center (The Centers)

OPS Early Literacy Associate Maggie Lawrence led story time in a preschool classroom on May 14 and 21, using best practices for modeling early literacy skills. Attendance for the two programs was 30 patrons.

MARKETING & COMMUNICATIONS

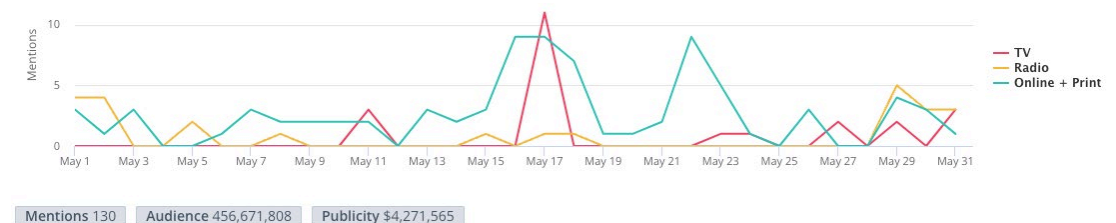
Department Vision: Use all methods of marketing to inspire Greater Clevelanders to love their library over and over again.

- May 1: Voices of Democracy at Woodland Campus
- May 4: Writers & Readers | Tonesa Welch
- May 11: Music at Main with Les Délices
- May 17: Cleveland Reads Summer Reading Kick-off at Children’s Museum

Other Key Initiatives

- Cleveland Reads - Summer Reading Program
- Extension of The Archive Exhibit & Sunday Hours
- Pride Month

Media Mentions by Type



Notable Media Coverage

[We The People: Cleveland Reads Kick-Off, Jacqueline Lamb & Erica Marks](#)

[Greater Cleveland Food Bank Summer Meal Program](#)

[New Day Cleveland, Writers & Readers with Victoria Eady Butler, Erica Marks](#)

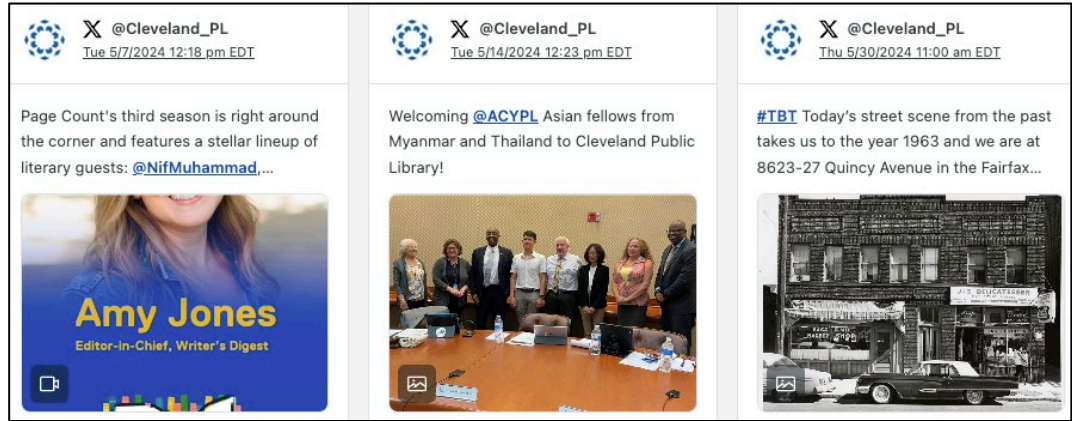
Social Media

(Chg v. last month)	Facebook	Instagram	X (Twitter)
Followers	↑ 30	↑ 173	↑ 50
Engagement Rate	↑ 29.5%	↑ 100.5	↑ 3.3%

Top Posts by Platform

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Website

Unique Visits	Avg Time on Site	Top 3 Traffic Sources	Top 3 Page Views	Bounce Rate
376,586	18s	1. Direct 2. Google 3. Bing	1. Home Page 2. Results Necrology File Index 3. Show Record News Index	78%

E-Blasts and E-Newsletters

- Off The Shelf
- Block Party Promo

Email	Click Rate	Open Rate	Unsubscribed	Deliveries	Bounces
Off the Shelf May	1.2%	31.7%	65	55933	232
Block Party Promo	1%	31.6%	64	55805	249

Print Material Overview

**SAFETY & PROTECTIVE SERVICES**

Safety Services

- 5-4-24: LSW-patron experienced medical emergency. 911 was called and patron was transported to Lutheran Hosp.
- 5-4-24: Garden Valley-Royce guard's significant other assaulted the guard on premises. 911 was called and a report was filed. Royce guard had a previous incident involving domestic and therefore was removed from CPL account.
- 5-6-24: LSW- Social worker being harassed by patron
- 5-7-24: Harvard Lee-patron attacked by dog off property-EMS notified.
- 5-7-24: Mt. Pleasant-juveniles fled to branch after alleging a male attempted to rob them at gun point at the Rally's restaurant nearby.
- 5-7-24: Main-RTA police (Unit #960) entered the facility (hot pursuit) looking for persons of interest involved in alleged aggravated assault with firearm specification that happened at RTA station near W. 25th.
- 5-8-24: Mt. Pleasant-EMS was called to the branch in re: patron experiencing a medical emergency.

- 5-8-24: Union-911 called due to staff receiving threats from juvenile.
- 5-9-24: Garden Valley-lost child recovered at CPL
- 5-14-24: E 131 Mayor Bibb visit
- 5-14-24: Mt. Pleasant-juveniles fighting required CPD response. Extra security provided for near future.
- 5-14-24: West Park: CPD responded to assist housing challenged female to shelter
- 5-17-24: Fulton-vandalism report made regarding several windows broken in area (CPD report 2024-135757)
- 5-17-24: Union patron having mental health crisis. CPD called via 911
- 5-21-24: S. Brooklyn-EMS summoned due to patron medical emergency.

Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
May 2024	1291	11	40	14	196	62
April 2024	1269	18	44	25	182	56
March 2024	1471	28	24	29	184	53
Feb 2024	1407	12	44	18	163	168
Jan 2024	1566	37	28	15	156	104
Dec 2023	1350	29	28	25	153	53
Nov 2023	1338	31	32	12	115	119
Oct 2023	1912	42	76	51	152	67
Sept 2023	1418	27	87	12	152	83
Aug 2023	1355	28	101	30	156	103
July 2023	1458	14	76	21	110	161
June 2023	1335	24	72	19	100	47
May 2023	1433	30	38	40	142	Sys upgrade*1396

Special Attention, Special Events, and Significant Incidents

- 5-6-24: Tour Children's Museum with J. Lamb
- 5-7-24: LSW-CMSD Civics (250 attendees)
- 5-11-24: LSW-CMSD Civics (150 attendees)
- 5-11-24: Alpha Kappa Alpha

- 5-17-24: LSW Progress with Chess
- 5-17-24: Children's Museum Cleveland Reads Kickoff
- 5-18-24: Shontel Brown LSW
- 5-20-24: Progressive Insurance
- 5-20-24: Fulton-White House Cyber Chief Visit
- 5-23-24: LSW -United Black Fund
- 5-25-24: Hart House
- 5-29-24: LMM Panel
- 5-30-24: LSW Greater Cleveland Sports Commission
- 5-31-24: LMM screening

Protective and Fire Systems

- 5-3-24: Siemens & Guardian reviewing Fire System at Brooklyn after irregularity occurred with system.
- 5-4-24: Main Stairway 2-level 4 gate does not lock. Several Tickets were put in to have it repaired.
- 5-12-24: Old Hough-alarm triggered. Building checked okay by CPD

Contract Security

- 5-8-24: Royce mgt. contacted regarding Brooklyn guard performance issues. And Garden Valley DV issues.
- 5-14-24: Royce guard issues at Brooklyn and Mt. Pleasant addressed with Royce managers.
- 5-24: Spoke with Royce managers on several occasions regarding personnel issues at Mt. Pleasant, Union, Brooklyn.

Administration

- 5-3-24: Jansky et al...re Sunday Hours.
- 5-14-24: Core team re Rockport
- 5-15-24: Met with members of SEIU regarding safety and security
- 5-22-24: Main-Pride Security Plan submitted
- 5-22-24: LSW-Met with Jansky et al re Sunday Hours
- 5-22-24: Met with CMSD Safety Group regarding issues of mutual concern.
- 5-22-24: Main IT-Met with IPS & CPL core team regarding the ability to arm branches after hours. Currently, CPL does not
- Main-Jansky re Sunday hours
- 5-23-24: Worked with HR on hiring and retention
- 5-24: Met with SEIU during PS meeting to answer questions about various concerns.

PROPERTY MANAGEMENTCarpenters/Painters

- Hauled away unneeded furniture to make room for actors to perform at the Addison branch.
- Woodland Campus- installed, framed, and custom painted storage shelving throughout the whole storage area.
- Assembled new book trucks at the New Rockport branch.
- Cut-up and hauled away all fallen tree branches at E.131 branch.
- Severe vandalism at Fulton branch, seven windows were broken. Assisted in the clean-up throughout the branch and made sure board up was completed.
- Major clean-out at the Collinwood branch, to include the discard of all basement shelving and old furnishings.
- Hang pictures at the Woodland campus for photography display.
- Cleaned, prepped and applied clear coating on the Wade Oval book box.
- Installed a new convex mirror at the Eastman campus.
- Painted throughout the Rice branch to include re-stripping the parking lot lines.
- Ensured our generators were running for the Asian Art box and Woodland campus block party.

Maintenance Mechanics

- Continuing to perform air handler unit's PM's
- Continuing LED conversion in Main building and Rice branch.
- Repaired condensing unit at Fleet branch.
- Relocated Union's meeting room A/C condenser. Replaced condenser fan motor and cleaned both evaporator and condenser coils.
- Lighting being addressed at all branches.
- Start-up and evaporator cleaning on chiller at M.L.K branch.

- Contractor Fred Alert plumbing dug up north storm drain line at Carnegie-West branch to repair broken and misaligned tiles. Also removed a very large root ball and jetted out drain after repairs.
- Condenser pump for the main chiller at Lakeshore facility needed rebuilt to replace bad bearings.
- Repairs made to Lorain campus air handler unit due to main transformer failing.
- Made repairs to Eastman Reading Garden irrigation.
- Replaced valves and filter housing on Eastman Reading Garden.

INFORMATION TECHNOLOGY & CLEVNET

- Mohamed Ragheb has been appointed to a one-year term on the OPLIN Board. His term starts July 1 and he will be eligible for a three-year term when that term ends.
- Jamie Mason was elected to the COSUGI (Customers of SirsiDynix Users Group International) Board as Chair-elect. This is a three-year term.
- Jamie Mason, Mohamed Ragheb, Darren Novak, Bill Hood, Andy Busch, John Malcolm and Anthony Long met on June 7 to discuss combined topics between CPL-IT and CLEVNET. This is a monthly meeting.
- Jamie Mason, Mohamed Ragheb, Darren Novak, and Andy Busch attended Unconscious Bias Training - Manager session at Lakeshore on May 20.
- Jamie Mason along with CLEVNET staff attended Quarterly Directors' Meeting at Rocky River Public Library on April 26.

Activities for Mohamed Ragheb, Senior Director:

- Worked with our network team to conduct a VPN security audit. As part of this audit, we disabled any account that had not been used for more than

one year. Sent announcements to members twice before we conducted the changes on May 28th.

- Worked on the CLEVNET cybersecurity policy:
 - Reviewed it with the CPL legal team and made some tweaks.
 - Shared it and discussed it with staff, set up a form to get acknowledgment from all staff of receiving it, reading it, and understanding it.
 - We are going to review it with our Panel members next, then share it with our members.
- Coordinated cleaning out and recycling old equipment at the LSW storage room and worked with CPL staff to set up our security cage and shelves in this room.
- Established the WhosOff calendar on our Intranet and created staff procedures for external data sharing with vendors and people outside CLEVNET.
- Worked with our network team to help CPL IT with a temporary solution for WiFi at Rockport as they didn't receive equipment yet and needed to offer staff WiFi for the opening.
- Set up and participated in quarterly feedback roundtable meetings with our managers and their reports and are in the process of gathering those points together.
- Attended an all-staff meeting and discussed various topics with the staff.
- Met with CPL IT teams and worked with them on:
 - The wireless access points upgrade project, created a spreadsheet, and shared it among the network team as well as CPL IT staff and other members to organize all the steps moving forward and keep everyone on the same page.

- Streamlining the process and ensuring all requests are addressed effectively, please direct any IT inquiries through CPL IT.
- Working on a solution for CPL to get network diagrams for all branches and connections between them.
- Met with the CLEVNET Panel to discuss various topics and share an update regarding the VPN users security audit.
- Followed up with vendors to evaluate a new call manager.
- Participated in an in-person HR training session on unconscious bias.
- Coordinated the shipping of newly ordered equipment needed for the CLEVNET blade upgrade at the State of Ohio computer center.
- Worked with vendors on quotes for penetration testing services. We are keen to ensure the security robustness of our network infrastructure and systems and believe that penetration testing is a crucial step in identifying and addressing any vulnerabilities.

Team Activities:

SOFTWARE

- Various staff members attended the Circulation SIG meeting on May 2.
- Continued configuration meetings with ByWater Solutions to configure new Aspen Discovery Catalog on May 6 and 20.
- Met with Unique Representatives to discuss MessageBee Project on May 31. Megan Trifiletti continues to work on collecting logos and other library info for member libraries for MessageBee implementation.

- Met with Sirsi Representatives on May 16 and 23.

SOLUTIONS

- Ongoing ThreatLocker deployment
- Ongoing server upgrades (with associated Cassie and Deep Freeze upgrades)
- Continued coordination of SOCC hardware (Blade server) purchase

HARDWARE

In addition to help desk tickets:

- Upgraded Cassie on Huron and Perry's Public Library App servers and the in-place upgrade to Windows Server 2022.
- Converted 4 staff PCs to public PCs at Huron Public Library.
- Installed and configured Office 2019 on 6 new public PCs at Huron and adjusted their public Active Directory GPO.
- Deepfreeze was upgraded to 8.71 on the consoles and the public PCs at Huron, Kirtland, Perry, and Morley Public Libraries.
- Huron, Kirtland, Morley and Perry's in-place App server upgrades to Windows Server 2022 were completed.
- App server upgrades were completed at Bristol, Clyde, Girard, and Milan-Berlin public libraries.

NETWORK

- Installed new network equipment at new CPL Rockport branch.
- Configured temporary access points for new CPL Rockport branch.

- Configured new access points for remodeled Cleveland / University Heights Noble branch.
- Removed unused VPN accounts.
- Configured Mentor's network for new phone system.
- Installed new security switches at Medina Buckeye and Brunswick.
- Installed new network equipment at Lorain Public North Ridgeville branch.

Executive Panel Updates:

- Panel met May 20.
- Jamie started with announcements that Mohamed was appointed to the OPLIN Board for a 1-year term starting July 1, 2024, and Jamie was elected to a three-year term on COSUGI Board with one year as Chair.
- Budget Discussion
 - Blade Server - Needed to be updated for falling out of support. Jamie requested that money moved into that account, which was done. Panel reviewed budget process relating to expenses within the budget.
- E-rate Discounts are received after the fact, which creates an inflated budget to cover costs until discount reimbursement occurs. Discounts could be shown as revenue in future.
- ByWater update Weekly meetings occurring.
- Catalog/search URL Catalog search term can be customized by library.
- Strategic Planning Update Compass Consulting Group was selected as the lowest responsible bidder. Jamie spoke with Columbus as a

reference. Compass Consulting did their DEI planning.

- Update from Mohamed Created Cyber-security policy and sent to legal for approval before being shared with members. VPN security is included, hence the email notification that unused VPN accounts will be disabled May 28.
 - Reviewing companies for contract to test CLEVNET network vulnerability. Plan to obtain three bids.
 - Working on implementing new CLEVNET Intranet to a new location in SharePoint with targeted permissions.
 - Working with Jamie on understanding the budget.
 - Met with CPL-IT staff on their projects - access points for each branch library.
 - Evaluating vendors for call manager to compare with Cisco, which is expensive, and licensing is complex, for cost-effectiveness.
 - Upgrading computer hardware (Blade) at OPLIN.
 - Reviewing internal On and Off-boarding checklists for security as well as updates to files and accounts.
- MessageBee update Meeting last month. Megan is collecting logos and branding colors/settings. Meeting planned for May 31.
- Sirsi Update
 - Hosted Preference for off-site hosting in the Cloud and includes OSAS, Off-site Administrative Software for \$25,000/year. Will use this service as a software

specialist. Batch edits could be pushed off to Sirsi team with this solution. Would not be added until 2025. Could serve as a bridge and may keep depending on experience over one year.

- o OSAS
- Database undercounting CLEVNET has an issue with unreliable statistics from vendors. No complete resolution in place. Morningstar changed its URL which caused issues.
- Items not on the agenda Don Yarman offered the Ohio Library Council Board a list of counties getting Ohio Persistent Cyber Crime Institute training provided with federal funding. Libraries interested should contact their county if interested.
- There was brief discussion about SIGS, why and when they are created and how they relate to CLEVNET consortium business.
- Next Executive Panel Meeting will be @ 3pm July 15. June meeting is cancelled.
- Cyber Insurance company will present at the July Directors meeting.

MOTION TO TEMPORARILY SUSPEND THE REGULATIONS

Because there was no Joint Finance & Human Resources Committee Meeting, Mr. Corrian moved to temporarily suspend the Regulations of the Board of Trustees in Article IX and X requiring referral of resolutions to committees to consider the following resolutions. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

FINANCE COMMITTEE REPORT

Mr. Corrigan presented the following report.

Resolution to Accept Gifts for the Month of May

(See page 1187)

Mr. Corrigan moved approval of the following resolution. Ms. Fryer seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Board receives gifts of moneys, library service materials, technology resources and miscellaneous non-monetary gifts from generous citizens from time to time; and

WHEREAS, Attached to this Resolution is the Gift Report itemizing the gifts received by the Library for the month of May of 2024; now therefore be it

RESOLVED, That the gifts described in the Gift Report for May of 2024 be accepted upon the conditions connected with said gifts in accordance with Section 3375.40(K) of the Ohio Revised Code.

Mr. Corrigan noted the Library Fund as the largest restricted gift received.

Resolution to Accept the State Library of Ohio Funding for the Ohio Library for the Blind and Print Disabled (OLBPD)

(See pages 1188-1193)

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Cleveland Public Library began its first organized service to visually disabled patrons as early as 1903; and

WHEREAS, Cleveland Public Library was designated a regional library for the blind for northern Ohio counties under the Federal Pratt-Smoot Act of 1931 and under the direction of the Library of Congress; and

**RESOLUTION TO
ACCEPT GIFTS
FOR THE MONTH
OF MAY 2024**

Approved

**RESOLUTION TO
ACCEPT THE
STATE LIBRARY
OF OHIO
FUNDING FOR
THE OHIO
LIBRARY FOR
THE BLIND AND
PRINT DISABLED
(OLBPD)**

Approved

WHEREAS, Cleveland Public Library has provided excellent library service to blind and print disabled residents needing specialized materials and equipment and where individual libraries cannot provide such services; and

WHEREAS, As of July 1, 2009, the State Library of Ohio mandated the Cleveland Public Library to provide complete statewide services for blind and disabled residents who are eligible for the service and reside in any of the 88 Ohio counties; and

WHEREAS, On May 16, 2024, the State Library Board approved an agreement to pay the Cleveland Public Library for expenses for the period of July 1, 2024 through June 30, 2025 to continue to administer statewide library services to blind and print disabled residents in an amount not-to-exceed \$1,508,194.00; now therefore be it

RESOLVED, That the Board of Library Trustees accepts the State Library of Ohio funding award of up to \$1,508,194.00 to be paid from the General State Revenue Fund, with up to \$150,000.00 to be paid from FFY 2023 LSTA carryover funds, up to \$84,000.00 to be paid from FFY 2024 LSTA funds, and up to \$1,274,194.00 to be paid from Fund 5GB0 from ALI 350-605; and be it further

RESOLVED, That the President of the Board, or the Executive Director, CEO or his designee, is authorized to enter into an agreement with the State Library of Ohio for the funding, and to execute such other agreements and instruments as may be necessary or appropriate, including those in excess of \$75,000.00, to effectuate the terms and conditions of this Resolution, which agreements and instruments shall be subject to the approval of the Library's Director of Legal Affairs; and be it further

RESOLVED, That the Board of Library Trustees expresses its appreciation to the State Library of Ohio.

Mr. Corrigan stated that this is one of the most important things we do statewide. Multiple times, the Library has been the national honoree of the Library of Congress for providing these services.

Mr. Corrigan commended staff for their hard work to meet the needs of people in 88 counties who need our services.

In response to Ms. Shakarian's inquiry, Carrie Krenicky, Chief Financial Officer, stated that this was the level funding to previous years in terms of the appropriation. Since 2012, we have had the same dollar amount.

Director Thomas explained that this has been more of a struggle because other libraries have tried to push us out of the funding, especially when funding was tight. In the 2010 to 2012 range, there was a lot of pushback on it. They went with this number.

We were taken out of the Public Library Fund and everyone seemed to agree with it. And we have been okay in being able to find ways to do it. A lot of what is happening is technology based as compared to the way things were. Regarding the funding, we have been okay.

Resolution Regarding Library Insurance Renewals

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Library's insurance policies for property, general liability, commercial auto, commercial crime, cyber liability, umbrella, excess liability, and public officials and employment practices liability coverage, expire on August 1, 2024; and

WHEREAS, On July 21, 2022, the Board of Library Trustees authorized the renewal of the insurance packages stated within the Resolution for four, one-year renewal periods commencing on August 1, 2023, provided that terms, conditions, and pricing remain comparable to the current programs and consistent with then-current market conditions; and

WHEREAS, The 2023-2024 issued premiums for the Library's insurance policies (excluding builder's risk policies and vehicles and buildings that were removed and added throughout the year) total \$593,905.60, and Marsh and McGowan & Company, Inc., the Library's two insurance brokers, estimate that the cost of renewing the Library's insurance policies for one year may cost

**RESOLUTION
REGARDING
LIBRARY
INSURANCE
RENEWALS**
Approved

approximately \$714,379, an increase in the cost of 20% over the current premiums, which is consistent with industry-wide trends; and

WHEREAS, Marsh and McGowan & Company, Inc. are working with underwriters and may be seeking proposals from other carriers in order to locate policies with the most favorable terms to the Library while continuing coverage without interruption; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO or his designee, to make the final determination to accept the insurance packages that provides the best coverage for the lowest overall cost, for a total annual premium for all policies not to exceed \$714,379, and the coverage purchased will be presented for ratification by the Board of Library Trustees at their next regularly scheduled meeting.

Resolution to Increase Contingency Fund for the
Installation of New Chiller at the Lakeshore Facility

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On March 15, 2022, the Board of Library Trustees authorized the Library to enter into an agreement with The John F. Gallagher Plumbing Co. for the installation of the new chiller at the Cleveland Public Library Lakeshore Facility for a total contract price of \$207,600 for the base bid and option bid portions and also authorized a contingency fund for the project in an amount not-to-exceed \$20,760, for a grand total of \$228,360; and

WHEREAS, On March 16, 2023, the Board of Library Trustees approved increasing the contingency fund for the project by \$27,921 to a total of \$48,681 and a total project cost of \$256,281 to cover the cost of modifications needed to the piping and valves for the new chiller; and

WHEREAS, In order to achieve full functionality and efficiency from the new chiller, The John F. Gallagher Co. recommends that the Library install additional circulating pumps to the chiller, which were not included in the original scope of work; and

**RESOLUTION TO
INCREASE
CONTINGENCY
FUND FOR THE
INSTALLATION
OF NEW CHILLER
AT THE
LAKESHORE
FACILITY**
Approved

WHEREAS, The proposed cost of this work is expected to exceed the contingency fund approved by the Board of Trustees in March 2023, and the Library Administration recommends this expanded scope of work and seeks authority for an increase of \$25,000 to the contingency fund; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO, or his designee, to increase the contingency fund for this project by \$25,000 for a total amount not-to-exceed \$73,681, thus bringing the total project to an amount not-to-exceed \$281,281, with the expenditure being charged to the Building and Repair Fund Account 40141105-55300 (Construction/Improvements). The Library Administration shall have the authority to approve change orders from the contingency fund and shall report any change orders entered into at the next regular meeting of the Board of Trustees.

Ms. Rodriguez inquired about the completion date of this project.

John Lang, Chief Operations Officer, stated that this will be the last change order on the project then we will move to close the contract. The work is required to install new circulating pumps to enhance the efficiency of the chilled water system. The chiller which was installed under the initial contract continues to operate effectively.

In response to Ms. Shakarian's inquiry, Mr. Lang confirmed that Lakeshore is in Group 2 of the Facilities Masterplan. Planning for the specific scope of the Lakeshore project is ongoing, but the investment in the cooling system is necessary now and he expects to get at least several years of useful life before the Group 2 project commences.

Resolution to Engage L.A.N.D. Studio Inc. to Organize 2024-2025 See Also Program

Mr. Corrigan moved approval of the following resolution. Ms. Rashid seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Board of Trustees of the Cleveland Public Library receives a generous annual grant from the

**RESOLUTION
TO ENGAGE
L.A.N.D.
STUDIO INC.
TO ORGANIZE
2024-2025 SEE
ALSO
PROGRAM
Approved**

Cleveland Foundation for the Lockwood Thompson Memorial Fund; and

WHEREAS, One of the goals of the grant is to support, "The underwriting of expense in bringing to the Library for purpose of one or more lectures, one or more individuals in the field of literature or the visual arts"; and

WHEREAS, The Library desires to engage L.A.N.D. Studio, Inc., to organize the 2024-2025 annual program, "See Also," to bring a contemporary public art installation to the Main Library Brett Hall on a temporary basis to activate a beloved public space with artwork by an internationally known artist; and

WHEREAS, Effective January 23, 2024 L.A.N.D. Studio and the Cleveland Public Library entered into an agreement for Phase 1 services for the *See Also* program in the amount of \$30,000, for services such as coordinating communication among Artists and managing the conceptual design phase of the 2024-2025 *See Also* program; and

WHEREAS, L.A.N.D. Studio, Inc. has presented a budget for Phase 2 of the 2024-2025 *See Also* temporary public art program at a cost not-to-exceed \$292,500, which includes the costs of design, fabrication, installation, signage, artist fees, and removal, as well as a management fee with L.A.N.D. Studio and costs for the Brett Hall marketing and branding; now therefore be it

RESOLVED, That the Executive Director, CEO, or his designee, is hereby authorized to enter into an agreement between the Cleveland Public Library and L.A.N.D. Studio Inc., for the 2024-2025 *See Also* temporary public art program, in an amount not-to-exceed \$292,500, which shall be charged to the Lockwood Thompson Memorial Fund Account: 22891503-53710 (Professional Services), which agreement shall be subject to review and approval of the Director of Legal Affairs.

Tiffany Graham Charkosky, Director of Arts & Culture, introduced Erin Guido and Nancy Boylan from LAND studio, who attended today's Board Meeting.

Ms. Graham Charkosky reminded the Board that we have just completed the 16th installation done through this

funding source and it is the largest and most ambitious one we've had.

Ms. Graham Charkosky stated that LAND studio has proposed a group called Friends With You. They are an art collective originally from Miami. One is a Cuban refugee, and they have now taken their practice over to Los Angeles. They do playful interactive installations where they explore relics, friendship, and rituals to examine what it means to have relationships among other people. In contrast to the Rebecca Law installation, which is a very strong visual project, the Friends With You exhibit will be specifically designed to be engaging, interactive, and to elicit emotional responses of the joyful variety for people.

Ms. Graham Charkosky explained that LAND studio is a non-profit organization that specifically focuses on the installation of public art projects. They expertly managed the installation of the Rebecca Law piece and have worked with the Property Management team and others for several years to pull off these projects for us. This installation will also be in Brett Hall and will be straddling 2024 going into summer to fall of 2025, which is also that major anniversary year for Main Library. In response to Ms. Rashid's inquiry, Ms. Graham Charkosky stated that we are targeting a September opening for this installation. Rebecca's piece comes down August 3rd and we have been expecting about four to six weeks to complete the transformation. The installation will be open in time for the Library Foundation's event in October.

Director Thomas stated that is a philosophical change for us. Historically, we had done the Eastman Garden only for many years. An advantage of the installation in Brett Hall is that it can be kept longer, and we can track how many people come to see it. We have decided to dedicate Brett Hall to this exhibit. This is going to be something very different than historically we have done in the past.

After sharing that Lockwood Thompson was a judge and community leader, Mr. Corrigan provided additional details including Mr. Thompson's tenure on the Library Board of Trustees.

Mr. Corrigan expressed his approval of LAND Studio's partnership with the Library.

Ms. Graham Charkosky stated that Lockwood Thompson chose the library to set up this endowment fund because he felt that it was the most democratic place in the city for people to experience the arts. As the Director has a vision for this being the most inclusive arts and culture institution in the city of Cleveland, it is amazing to have an exhibition space like Brett Hall, steps away from one of the most well-used bus lines in the entire city.

Resolution Ratifying Vehicle Lease and Authorizing
Additional Vehicle Lease and Maintenance Agreements

(See pages 1194-1202)

Mr. Corrigan moved approval of the following resolution. Ms. Fryer seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On March 18, 2021, the Board of Library Trustees authorized the Library to enter into a lease and maintenance agreement with Enterprise FM Trust for fifteen vehicles for a period of sixty months and instructed the Library Administration to present executed agreements to this Board for ratification as vehicles are delivered and leases are executed; and

WHEREAS, Due to long lead times caused by supply chain issues stemming from the global COVID-19 pandemic, the Library has only been able to accept delivery of new vehicles on a piecemeal basis and has so far received fourteen of the fifteen new vehicles that this Board authorized in March 2021; and

WHEREAS, On April 10, 2024, the Library took delivery of one new vehicle from Enterprise, a 2024 Chevrolet Malibu, as shown in the lease schedule attached to this Resolution; and

WHEREAS, On October 16, 2023, the Library placed an order with Enterprise FM Trust for three 2024 Chevrolet Silverado pickup trucks as shown in the attachment to this Resolution and which are expected to be delivered this summer; and

**RESOLUTION
RATIFYING
VEHICLE AND
AUTHORIZING
ADDITIONAL
VEHICLE
LEASE AND
MAINTENANCE
AGREEMENTS**
Approved

WHEREAS, The Library Administration requests authority to execute lease and maintenance agreements for the new 2024 Chevrolet Silverado pickup trucks for a period of sixty months; now therefore be it

RESOLVED, The Board of Trustees of the Cleveland Public Library hereby ratifies and approves the lease with Enterprise FM Trust of the new vehicle shown in the attachment to this Resolution; and be it further

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO, or his designee, to enter into a lease and maintenance agreement or agreements with Enterprise FM Trust (through its attorney-in-fact Enterprise Fleet Management, Inc.) for three (3) new vehicles for a period of sixty (60) months, with the expenditures being charged to the General Fund account 12xx0053-53510 (Rent/Lease), where xx = the vehicle number. The executed agreements will be presented for ratification by the Board of Library Trustees at their next regularly scheduled meeting.

Resolution Amending Project Budget for the New Martin Luther King, Jr. Branch

(See page 1203)

Mr. Corrigan moved approval of the following resolution. Ms. Rashid seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On February 15, 2022, the Board of Library Trustees approved a total project budget for the construction of the new Martin Luther King, Jr. branch, which budget was amended by this Board on October 20, 2022, May 16, 2023, December 21, 2023, and February 15, 2024 as shown in Exhibit "A" to this Resolution; and

WHEREAS, The Library Administration recommends that the project budget be increased by adding \$200,000 to the Furniture, Fixtures, and Equipment budget as shown in Exhibit "A" to this Resolution; and

WHEREAS, The increase to the Furniture, Fixtures, and Equipment budget is needed in order to cover the cost of the furniture required to fully outfit the new branch as manufacturer costs have escalated significantly since

**RESOLUTION
AMENDING
PROJECT
BUDGET FOR
THE NEW
MARTIN
LUTHER KING,
JR. BRANCH**
Approved

this Board first approved the project budget in February of 2022; now therefore be it

RESOLVED, That the Board of Library Trustees approves the total project budget for the new MLK branch project as set forth in Exhibit "A" to this resolution, which expenditures shall be charged to the Construction Tax Exempt Fund 402 and/or the Construction Taxable Fund 403.

John Lang, Chief Operations Officer, stated that in 2020 we underestimated the cost of the furniture. In 2022, we were formalizing the project budget. We are on track for occupancy of the building by mid fall for a January opening and we will be buying furniture over the summer.

In response to Ms. Shakarian, Mr. Lang stated this request for the extra cost for furniture and no other fixtures, and added that the audiovisual is another complex portion of the project, and we are working through that buyout as well.

Mr. Corrigan stated that even with this increase, we are still lower than 7% over the original budget from 2022.

Mr Lang noted that the \$21.1 million, which would be the new top line if this resolution is approved, does not account the \$5.2 million proceeds of the sale. While that is an accurate project cost of the total investment, the actual cash paid out is 5.2M dollars less in consideration of the land that is being transferred to the developer.

In response to Mr. Corrigan's inquiry, Mr. Lang stated that this will actually bring us closer to being in line in a dollar per square foot cost.

Resolution to Advance Cash from the General Fund to the Lockwood Thompson Memorial Fund

Mr. Corrigan moved approval of the following resolution. Ms. Rashid seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Ohio Revised Code Section 5705.14 provides for the transfer and advance of funds from the General Fund to other funds; and

**RESOLUTION TO
ADVANCE CASH
FROM THE
GENERAL FUND
T THE
LOCKWOOD
THOMPSON
MEMORIAL FUND
Approved**

WHEREAS, Libraries generally do not follow ORC Section 5705 for budgetary compliance, so the Library looks to the Auditor of State Bulletin 1997-003 to provide guidance pertaining to the accounting treatment for inter-fund cash advances; and

WHEREAS, The Board of Trustees of the Cleveland Public Library receives a generous annual grant from the Cleveland Foundation for the Lockwood Thompson Memorial Fund, which amounts to \$217,872 for calendar year 2024; and

WHEREAS, At this month's Board meeting, the Library Board of Trustees is considering engaging L.A.N.D. Studio Inc. to organize Phase 2 of the 2024-2025 See Also temporary public art program for a total amount not to exceed \$292,500, which supports one of the goals of the grant: "The underwriting of expense in bringing to the Library for purpose of one or more lectures, one or more individuals in the field of literature or the visual arts"; and

WEHREAS, At this time, the Library has not received enough grant funds to support the full amount of the 2024-2025 See Also temporary public art program; and

WHEREAS, A cash advance from the Library's General Fund to the Lockwood Thompson Memorial Fund is a desirable method of resolving cash flow problems without the necessity of incurring additional interest expense for short-term loans; now therefore be it

RESOLVED, Upon adoption of the Resolution to authorize the Executive Director, CEO, or his designee, to enter into an agreement between the Cleveland Public Library and L.A.N.D. Studio Inc., for the 2024-2025 See Also temporary public art program, this Board authorizes that the General Fund advance cash in the amount of \$150,000 to the Lockwood Thompson Memorial Fund for the same purposes for which supports the goal of the grant, and for which repayment in an equal amount is made once the grant funds for calendar year 2025 have been received.

Resolution Authorizing Amendment to Agreement with
Applied Laser Technologies for Print Management Services

(See page 1204)

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On May 16, 2019, the Board of Trustees of the Cleveland Public Library authorized the Library to enter into an agreement with Applied Laser Technologies (BSL-Applied Laser Technologies LLC) for print management services, including service and maintenance of the Library's multifunction devices, desktop printers, and production equipment, for an annual cost not-to-exceed \$90,000; and

WHEREAS, Effective July 1, 2019, the Library entered into an agreement with Applied Laser Technologies for print management services for an initial term of three years with the option to renew for two additional terms of one year each. This Board ratified the agreement for print management services on September 26, 2019; and

WHEREAS, On March 21, 2024, this Board authorized the Library to enter into a contract for the purchase of and maintenance to production printer equipment from Canon for use by the Graphics Department, thus removing the maintenance of production printer equipment from Applied Laser Technologies' scope; and

WHEREAS, The Library's Chief Innovation and Technology Officer recommends that the Library amend its agreement with Applied Laser Technologies to extend the term of the agreement for an additional year at a cost not-to-exceed \$60,000; now therefore be it

RESOLVED, That the Board of Library Trustees hereby authorizes the Executive Director, CEO or his designee to enter into an amendment to the Library's agreement for print management services with Applied Laser Technologies (BSL-Applied Laser Technologies LLC) at the rates set forth in Exhibit "A" to this resolution, which amount shall be charged to the Machine Maintenance Object 53350, which agreement shall be subject to the approval of the Director of Legal Affairs.

**RESOLUTION
AUTHORIZING
AMENDMENT TO
AGREEMENT
WITH APPLIED
LASER
TECHNOLOGIES
FOR PRINT
MANAGEMENT
SERICES**

Approved

In response to Mr. Corrigan's inquiry, John Malcolm, Chief Innovation and Technology Officer, confirmed that because of the Canon investment, approximately \$30,000 is not included in our maintenance agreement with Applied Laser.

Ms. Shakarian asked for clarification on investment in pay stations.

Mr. Malcolm stated that this is for the renewal. We currently still have the pay stations, although they're not in all the facilities. We are working on a plan to look at options for going with other alternatives for the pay stations.

Carrie Krenicky, Chief Financial Officer, stated that we still need to maintain the credit card payment option.

Director Thomas stated that we are looking for a new solution to bring to the Board by the end of the year. For now, we need something currently.

In response to Ms. Butts' inquiry, Director Thomas stated that we must explore our options. There are safety issues for staff by having to be involved with cash in the branches. We are hoping for a hybrid solution we can work through.

Discussion continued about the amount of cash picked up at a branches. Director Thomas stated that although those amounts can be small, we have provided approximately \$100,000 worth of free copies during this period of time.

In response to Ms. Butts' inquiry, Director Thomas stated that since the break ins, we have been giving people free copies. Free copies at each of our 27 branch locations can be costly. We need a long-term solution to address the challenge of trying to balance the safety of our staff with the accessibility for our community to be able to get what they need.

Resolution to Ratify Agreement for Purchase of Electricity

Mr. Corrigan moved approval of the following resolution. Ms. Rashid seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On May 16, 2024, the Board of Library Trustees authorized the Executive Director, CEO or his designee, to enter into a new agreement commencing August 2024 with an electricity supplier that offered the best rate for a 24- to 60-month term for either a capacity pass-through, bilateral, or fixed all-in agreement; and

WHEREAS, The Cleveland Public Library currently has a contract with Energy Harbor LLC for the supply of electricity through August 2024 at the rate of \$4.120 cents per kWh; and

WHEREAS, Market conditions have changed drastically since the Library entered into the contract with Energy Harbor LLC on November 30, 2020, and factors such as global demand for natural gas, inflation, and wars in Russia and the Middle East have all contributed to high energy prices; and

WHEREAS, On June 12, 2024, the Library entered into a capacity pass-through agreement with CPV Retail Energy LP at the rate of \$5.333 cents per kWh from August 2024 through August 2026; and

WHEREAS, As a capacity pass-through agreement, the Library's charges for energy received, energy lost in transmission, and ancillary charges will remain the same throughout the term of the agreement and comprise the \$5.333 cents per kWh rate, but the capacity charge, which is currently \$0.212 cents per kWh and is subject to annual increase or decrease, is not included in the \$5.333 cents per kWh rate and will be charged as a separate line item; now therefore be it

RESOLVED, That the Board of Library Trustees hereby ratifies the agreement entered into by the Library on June 12, 2024 with CPV Retail Energy LP for electricity at the current rate of \$5.333 cents per kWh for a 24-month term from August 2024 through August 2026.

In response to Mr. Corrigan's inquiry, Bryan Szalewski, Director of Legal Affairs, explained that there is currently too much volatility for the Library to enter into a contract with a term longer than 24 months, especially with the 0.212 cent per kilowatt hour charge for capacity. The capacity charge changes based on an auction process and would be passed along to the customer.

As he continued, Mr. Szalewski stated that in 24 months, we would like to reassess as the capacity price may go down. Additionally, as things globally stabilize, we may get closer to the pricing as we have seen in years past.

In response to Ms. Rodriguez' inquiry, Mr. Szalewski explained that the pricing that we are trying to approve today is about 25% higher than what it was in November of 2021. At that time, we were in the throes of COVID-19. Since that time, our energy consultants have advised us that there have been several changes in addition to global issues just within the State of Ohio with new construction of Intel and other data centers in central Ohio, which are now going to be some of the largest energy consumers in the state.

Now that much of our energy is generated with natural gas and not coal, users like the Library are experiencing higher energy prices.

Ms. Shakarian stated that as we continue with our capital plan, the more we can begin to integrate solar into our buildings. Because we own a lot of buildings and land in our system, it is an appropriate public use to contemplate solar panels and how this can then decrease our energy costs longer term and be an example for other major groups in Cleveland to see us as an example.

Sixth Amendment to the Year 2024 Appropriation

(See pages 1205-1211)

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.40 provides for the amendment of an appropriation measure when necessary; and

WHEREAS, It is now deemed necessary to amend the Year 2024 Appropriation Measure, which complies with the Amended Official Certificate of Estimated Resources requested from the Cuyahoga County Budget Commission dated June 11, 2024; and

WHEREAS, The aggregate of all appropriation

classifications does not exceed the total amount submitted to the Cuyahoga County Budget Commission; now therefore be it

RESOLVED, That the sums indicated on the attached Sixth Amendment to the Year 2024 Appropriation Schedule be approved.

Carrie Krenicky, Chief Financial Officer, explained that we are appropriating the \$150,000 for the cash advance into the Lockwood Thompson Fund. We are also appropriating a small grant that we received from Studio Art for an arts intern in the Library Fund. Finally, we are appropriating funds and moving some funds between the Tax-Exempt and the Taxable Construction Funds and appropriating for the MLK project budget increase of \$200,000 and the Lake Shore chiller of \$25,000.

Fiscal Officer's Report

(See pages 1212-1223)

Report on Investments

(See pages 1224-1251)

Reports on Conference and Travel Expenditures

(See pages 1252-1254)

Reports on All Vendor Expenditures

(See pages 1255-1273)

Reports on Expenditures Made from the Owner's Contingency Funds for Hough, Jefferson, West Park, Woodland, Central Distribution Facility, Lorain, Eastman, MLK Jr., Brooklyn, Rockport and Glenville

(See pages 1274-1308)

Report on Expenditures Made from the Owner's Contingency Fund for the High Density Shelving Project

(See page 1309)

**FISCAL OFFICER'S
REPORT**
Submitted

**REPORT ON
INVESTMENTS**
Submitted

**REPORT ON
CONFER. & TRAVEL
EXPENDITURES**
Submitted

**REPORT ON ALL
VENDOR
EXPENDITURES**
Submitted

**REPORT ON
SECURITY SERVICES
EXPENDITURES**
Submitted

**REPORTS ON
EXPENDITURES
MADE FROM THE
OWNER'S
CONTINGENCY
FUNDS FOR HOUGH,
JEFFERSON, WEST
PARK, WOODLAND,
CENTRAL
DISTRIBUTION
FACILITY, LORAIN,
EASTMAN, MLK, JR.,
BROOKLYN,
ROCKPORT AND
GLENVILLE**
Submitted

**REPORT ON
EXPENDITURES
MADE FROM THE
OWNER'S
CONTINGENCY FUND
FOR THE HIGH-
DENSITY SHELVING
PROJECT**
Submitted

HUMAN RESOURCES COMMITTEE REPORT

Ms. Shakarian presented the following report.

Regular Employee Report

(See pages 1310-1311)

Ms. Shakarian moved approval of the Regular Employee Report. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

COMMUNITY SERVICES REPORT

In Mr. Parker's absence, Ms. Fryer presented the Community Services Report.

Amendment to Fines and Fees Schedule

(See page 1312)

Ms. Fryer moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The State Auditor requires that the fines and fees assessed by Cleveland Public Library be approved by the Board of Library Trustees; and

WHEREAS, The Fines and Fees Schedule ("Schedule") is revised and updated, as needed from time to time, to provide greater clarity and definition to Library operations and services; and

WHEREAS, The current Fines and Fees Schedule needs to be revised in order to update the replacement fee for Wi-Fi hotspots, which will be changing from \$75 to \$90; now therefore be it

RESOLVED, That the Board of Library Trustees approves the revised Fines and Fees Schedule, as attached, to be effective July 1, 2024.

John Malcolm, Chief Innovation and Technology Officer, explained that our current hotspots are down significantly leaving about 300 that may be available

**REGULAR
EMPLOYMENT
REPORT**
Approved

**AMENDMENT
TO FINES AND
FEES
SCHEDULE**
Approved

for circulation. However, we should have at least 1,000 available. When they are not returned and deactivated, we do not get the hardware back. After three weeks, it is taken out of the system. We have a long list of patrons waiting who often become frustrated when there are limited hot spots available.

After a lengthy discussion, Director Thomas stated that as we look to bring credit card usage into play, patrons may be required to check the item out on their library card as use a down payment to be able to get access. This may be a challenge as it may limit the number of people who would be able to have access.

In response to Mr. Corrigan's inquiry, Mr. Malcolm stated that he had not heard of a salvage value for the device. In addition, many of the devices are outdated and we are replenishing them with new models of hot spots.

Ms. Rashid suggested considering an orientation or education process at the time the device is being checked out.

Mr. Malcolm shared that there was a requirement that we had to complete a one-page form because of the funding that we received for the initial batch of hot spots.

Mr. Malcolm added that there is hot spot agreement form that must be completed acknowledging the checkout and agreeing to return it.

After a discussion about providing patrons with additional information regarding the expectations and obligations regarding loan of the device, Director Thomas stated that we would like to come back to the Board in September after evaluating the process, taking into consideration the direction that the Board has given us and work on any new format to move forward.

Monthly Activity Report

(See pages 1313-1322)

Director Thomas acknowledged Nancy Mocsiran, Knowledge Manager, and thanked her for providing new graphs in her report.

**MONTHLY
ACTIVITY
REPORT**
Submitted

**BUILDING
STATUS
UPDATE**
Presented

Building Status Update

John Lang, Chief Operations Officer, provided the following update:

- Rockport Campus opening is scheduled for Saturday, June 22nd at noon.
- Maintenance mechanics have been working to maintain all air-conditioning equipment during the ongoing heatwave.
- Eastman Reading Garden fountain repairs and landscaping improvements have been scheduled and will be completed soon.
- The Hough Campus Amphitheatre was recently completed and will be showcased during the Hough Block Party in early August. This was the first of the FMP exterior enhancements that were made possible through grant funding.
- The following non-FMP capital projects are currently in design and will be ready for bidding later in 2024 into 2025: Main Fire Panel Upgrades, LSW Roof Replacement, LSW Public Restroom Renovations, Jefferson and West Park Parking Lot Resurfacing, Tech Central 2.0 Renovation. Additionally, the Main Staff Breakroom and Catering Prep Kitchen project is currently under construction.

Ms. Fryer thanked Mr. Lang for his update.

Tana Peckham gave an update on the Superman filming as well as road closures. Library staff have been advised how patrons will enter and exit Main and LSW.

Advocacy Taskforce Update

Dr. Shenise Johnson Thomas, Chief of External Relations & Development, shared an update on HB622 preventing public libraries from displaying materials that are deemed harmful to juveniles. If libraries do not adhere there are financial repercussions. This bill is being monitored by the Ohio Library Council.

Dr. Johnson Thomas stated that CPL recently hosted the Governor and other key reading literacy stakeholders around the science of reading. One of the calls to actions from that convening was, the local community

**ADVOCACY
TASKFORCE
UPDATE**
Presented

approach to heighten awareness around the Science of Reading from a community perspective.

Dr. Johnson Thomas and Jacqueline Lamb, Senior Director, Youth Services and Family Engagement, are working with the City of Cleveland to host a literacy summit. One day is with practitioners. The following day will be a back-to-school fair in collaboration with the Library and other partners.

Foundation Update

Dr. Shenise Johnson Thomas, Chief of External Relations & Development, reported that Director Thomas, Shirley Leonard, Sr. Director of Development, attended the International Public Library Fundraising Conference in Washington, DC. There are myriad of library fundraisers across the country who are raising money beyond public funding. In addition to Library Giving Day, the conference is also a byproduct of the Library Support Network.

The Library Support Network is a convening of public library fundraisers that exchange —best practices. The Library Support Network was recently awarded a grant from the Mellon Foundation to begin to develop a shared case for funding public libraries.

Dr. Johnson Thomas recalled that Tana Peckham, Chief Strategy Officer, referenced storytelling and the power of storytelling as it relates to philanthropic investments. We would like to better leverage to generate more fundraising revenue.

In addition, Dr. Johnson Thomas highlighted that for corporate partners, volunteerism is a key component of engagement. Before they give their dollars, they like to engage their employees. As a result, we are exploring launching a volunteer program for corporate engagement.

Lengthy discussion continued about the need for a national branding message for libraries and funding support coming down from nationally.

Ms. Fryer thanked Dr. Johnson Thomas for her updates.

**FOUNDATION
UPDATE**
Presented

Diversity, Equity & Inclusion Update

Ashley Boyd, Director of Diversity, Equity and Inclusion, provided the following update:

- CPL's Rainbow Readers (RR) along with many other staff and family members participated in the Pride Parade. This year we had over thirty participants and our tag line was "Read with Pride".
- CPL's Black ERG (BERG) participated in this year's Freedom Fest in celebration of Juneteenth Saturday, June 15th at Mall C.
 - 3 local Black Authors scheduled for book signings
 - Kathi Howard-Primes "Walking in Ava's Shoes"
 - Jermel Carr "Hi Five Winning"
 - Shardae Webb "I See Me in the ABC's"
- This year BERG is a proud sponsor of the United Black Fund (UBF) of Greater Cleveland - Members of BERG will attend UBF's Annual meeting -Juneteenth event Wednesday June 19th at the TRUSS Center. The United Black Fund of Greater Cleveland, Inc. is the only Black federated human service organization in the state of Ohio. The concept was that one organization secured financial support for other agencies servicing the Black community throughout Northeast Ohio.
- CPL's Director of DEI (Ashley Boyd) will present along with 3 additional Oho Library professionals at ALA Conference on Sunday, June 30, 2024, at 9am. "Supporting Libraries and Library Workers Through Employee Resource Groups" Room 5 B -
Stark County and Stow-Munroe Falls libraries
- Presenters will include:
 - **Dr. Jo M. Phillips (she/her/hers)**
Senior Manager, Main Library
Stark County District Library
 - **Shelby Driver (she/her/hers)**
Technical Services Librarian
Stark Library
 - **Gale Koritansky (she/her/hers)**
Executive Director
Stow-Munroe Falls Public Library

- **Ann L. Malthaner (she/her/hers)**
Marketing and Public Relations Manager
Stow-Munroe Falls Public Library

Ms. Fryer thanked Ms. Boyd for her update.

OLD BUSINESS

There were no items of Old Business to be discussed.

NEW BUSINESS

There were no items of New Business to be discussed.

PUBLIC COMMENT

Ms. Rodriguez acknowledged comments from:

- Stephen Katonovic, who attended the Board Meeting in person, expressed his concerns about public phones and restroom hand dryers at the Library.
- An email from Robert Allen, who requested that Dr. Charles Modlin, urologist and kidney transplant surgeon and book author participate in the Library's Author Talk Series.
- An email from Cassie, who complimented staff at TechCentral; shared about her positive experience at Makerspace and especially the support she received from Allison Collins, Technology Associate, TechCentral. Cassie closed by recognizing the great work by the Union members at Cleveland Public Library.

Ms. Rodriguez moved to adjourn into Executive Session for the purposes of discussing the sale and purchase of real property. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

The Board adjourned into Executive Session at 2:08 p.m.

Mr. Corrigan moved to return to the Regular Board Meeting. Ms. Rodriguez seconded the motion which passed unanimously by roll call vote.

The Regular Board Meeting resumed at 3:11 p.m.

Ms. Rodriguez adjourned the Regular Board Meeting at 3:12 p.m.

Maritza Rodriguez
President

Thomas D. Corrigan
Secretary

GIFT REPORT FOR MAY 2024

LIBRARY SERVICE MATERIALS

DESCRIPTION	QUANTITY	
	Month	Year to date
Books	1,054	5,273
Periodicals	1	171
Publishers Gifts	7	9
Non-Print Materials	55	1,308
Total Library Service Materials	1,117	6,761

TECHNOLOGY RESOURCES

Tech Gifts	0	12
Total Technology Resources	0	12

MONEY GIFTS

FUND	PURPOSE	AMOUNT	
		Month	Year to date
General Fund	Unrestricted	\$ 28	\$ 168
Building & Repair Fund	Restricted	0	600,000
Library Fund	Restricted	5,000	5,250
Young Fund	Restricted	0	12,508
Founders Fund	Restricted	0	85,000
Total Money Gifts		\$ 5,028	\$ 702,925

SUMMARY

CATEGORY	DONORS		QUANTITY	
	Month	Year to date	Month	Year to date
Library Service Materials	38	134	1,117	6,761
Technology Resources	0	1	0	12
Money Gifts	2	12	2	19
TOTAL GIFTS	40	147	1,119	6,792

**THE STATE LIBRARY OF OHIO
COLUMBUS, OHIO
43201**

**LSTA
CFDA 45.310
RESOURCE SHARING PROJECT
FUNDED WITH FFY 2023 CARRYOVER FUNDS (PROJECT # D-9-24)
AND FFY 2024 FUNDS (PROJECT #D-1-25)
IMLS**

AGREEMENT

Ohio Library for the Blind and Print Disabled

State Fiscal Year 2025

THIS AGREEMENT, made and entered into this 20th day of May, 2024, between THE STATE LIBRARY OF OHIO, hereinafter referred to as the STATE LIBRARY, and the BOARD OF TRUSTEES OF THE CLEVELAND PUBLIC LIBRARY, hereinafter referred to as the LIBRARY,

WHEREAS, it is the policy of the STATE LIBRARY to assure the provision of excellent library service to every resident of the State of Ohio; and

WHEREAS, due to the need for specialized materials and equipment to provide library services for blind and physically disabled residents, individual libraries cannot provide such services; and

WHEREAS, the LIBRARY has been designated by the Library of Congress as a Regional Library for the Blind and Physically Handicapped, and the STATE LIBRARY has concurred in this designation; and

WHEREAS, the STATE LIBRARY has designated the LIBRARY as its agency to provide services for those blind and print disabled readers who are eligible for the service, and who reside in any of the 88 counties; and

WHEREAS, the services are necessary and valuable to the blind and print disabled residents of Ohio, and

WHEREAS, such library service is one within the purposes of the law,

NOW THEREFORE, for and in consideration of the mutual undertaking and covenants of the parties as herein set forth, and for other good and valuable consideration, the receipt and sufficiency of which are mutually acknowledged, the parties do hereby agree and covenant as follows:

THAT the LIBRARY shall be administered in the following manner:

Part A

1. The CLEVELAND PUBLIC LIBRARY shall administer the program in accordance with the Annual Plan of Service (Appendix A) and the budget submitted to the STATE LIBRARY as outlined in Appendix B attached to this Agreement. The Cleveland Public Library will serve all 88 counties in Ohio.
2. The CLEVELAND PUBLIC LIBRARY will submit quarterly narrative and financial reports to the STATE LIBRARY by the 15th day of the months of October 2024, January 2025, and April 2025. A termination report will be submitted no later than July 15, 2025 and a close-out financial report will be submitted no later than September 15, 2025. The narrative reports shall describe the activities carried out toward reaching the goals of the project.
3. Staff of the State Library shall visit the CLEVELAND PUBLIC LIBRARY during July 2025 to review the program with personnel of the CLEVELAND PUBLIC LIBRARY. This review shall be based upon the annual budget and plan of service. The STATE LIBRARY shall furnish a written report of this evaluation.
4. The CLEVELAND PUBLIC LIBRARY will work with the State Library by providing publicity, training, monitoring and evaluation of the CLEVELAND PUBLIC LIBRARY.

Part B

The STATE LIBRARY shall:

1. Pay the LIBRARY for expenses for the period of July 1, 2024 - June 30, 2025 an amount not to exceed \$1,508,194.00. Up to \$150,000.00 shall be paid from FFY 2023 LSTA carryover funds, up to \$84,000.00 shall be paid from FFY 2024 LSTA funds, and up to \$1,274,194.00 shall be paid from Fund 5GB0 from ALI 350-605.

Payment shall be made as follows:

\$125,683.00	Fund LSTA	July 2024 or upon signing of this agreement by both parties.
\$108,317.00	Fund LSTA	August 2024
\$17,364.00	Fund 5GB0	August 2024
\$125,683.00	Fund 5GB0	September 2024
\$125,683.00	Fund 5GB0	October 2024
\$125,683.00	Fund 5GB0	November 2024
\$125,683.00	Fund 5GB0	December 2024
\$125,683.00	Fund 5GB0	January 2025
\$125,683.00	Fund 5GB0	February 2025

\$125,683.00	Fund 5GB0	March 2025
\$125,683.00	Fund 5GB0	April 2025
\$125,683.00	Fund 5GB0	May 2025
\$125,683.00	Fund 5GB0	June 2025

FFY 2023 federal funds will be encumbered by September 30, 2024 and disbursed by October 31, 2024.

Dollar amounts reflected above for disbursement should be read as potentially "up to" the amount listed, as the final State Fiscal Year 2025 budget has not yet been released as of this contract's drafting. The State Librarian, at her discretion, may negotiate the percentage of state funds to be received each quarter by the LIBRARY.

Part C

The LIBRARY SHALL:

1. Make available services outlined under provisions of its annual plan of service for blind and physically handicapped readers as approved by the STATE LIBRARY.
2. Provide to the STATE LIBRARY quarterly financial reports and three narrative reports against the approved plan of service and budget. Fiscal reports must be submitted in reporting format required by the State Library.
3. Provide to the STATE LIBRARY no later than September 15, 2025 a financial and narrative report of all receipts and expenditures incurred pursuant to the implementation of this agreement.
4. Recommend policy for the program to the STATE LIBRARY.

Part D

Conditions:

1. Any special grants or gifts from sources other than the STATE LIBRARY shall not be deducted from the LIBRARY's appropriation as set out in Part B, Section 1 and may be used to further the implementation of the annual plan of service.
2. Any changes either in the operating budget or in the service in general from the approved annual plan of service shall be approved in advance in writing by the STATE LIBRARY.

3. Funds received by the LIBRARY from the STATE LIBRARY under this agreement shall be designated for the LIBRARY and shall be expended pursuant to the provisions of the attached plan of service. FFY 2023 federal funds must be disbursed by October 31, 2024 and FFY 2024 federal funds and SFY 2025 funds must be encumbered by June 30, 2025 and disbursed by August 31, 2025. Any funds not expended shall be returned to the STATE LIBRARY. Said plan of service may be updated or otherwise amended by mutual agreement between the LIBRARY and the STATE LIBRARY to meet ongoing program needs.
4. All receipts and expenditure relating to this program shall be subject to audit. The CLEVELAND PUBLIC LIBRARY agrees to submit to the STATE Library within 30 days from the date the report is issued, one copy of its audit report for each fiscal year which includes any part of this project period.
5. This agreement is subject to annual review by the parties hereto.
6. It is expressly understood and agreed to by the parties that none of the rights, duties, and obligations herein shall be binding on either party, until all statutory provisions of the Ohio Revised Code, including but not limited to section 126.07, have been complied with and until such time as all necessary funds are available or encumbered.

In the event the state and/or federal funds included in this contract become unavailable to the State Library, the STATE LIBRARY shall modify or cease the terms of this agreement based upon the financial restrictions imposed by the State of Ohio or the federal government.

IN WITNESS WHEREOF, the respective parties hereto have caused this Agreement to be executed the day and year first above written.

PUBLIC LIBRARY

THE STATE LIBRARY OF OHIO



President, Board of Trustees

Interim State Librarian of Ohio
May 25, 2024

Approved by the State Library Board, May 16, 2024

CLEVELAND

Counties Served by the Ohio Library for the Blind and Print Disabled

All 88 counties in Ohio are served by the Ohio Library for the Blind and Print Disabled.

Cleveland Public Library
 Ohio Library for the Blind and Print Disabled
 SFY 2025 Approved Budget

Appendix B

	STATE	FEDERAL	TOTAL
1. Salaries	\$686,520.00	\$163,124.00	\$849,644.00
2. Benefits	261,443.00	60,768.00	322,211.00
3. Computer costs	100,656.00	-0-	100,656.00
4. Space rental	98,816.00	-0-	98,816.00
5. Materials/Equipment/Telephone Services	54,000.00	10,108.00	64,108.00
6. Administrative Services	21,359.00	-0-	21,359.00
7. Travel	5,700.00	-0-	5,700.00
8. Programming and Outreach	29,300.00	-0-	29,300.00
9. Collection Development	16,000.00	-0-	16,000.00
10. Volunteer program	400.00	-0-	400.00
TOTAL	\$1,274,194.00	\$234,000.00	\$1,508,194.00

Open - End (Equity) Lease Schedule

Quote No: 7577154

Supplemental to and part of Master Equity Lease Agreement date: 12/23/2014

1. Lessee Name Cleveland Public Library		Delivery Date 04/10/2024
Address 325 Superior Ave E		Customer# 470626
City CLEVELAND	State OH	Postal Code 44114-1271
ATTN		
Driver	Alternate Driver Unassigned, Unassigned	
Address 325 Superior Ave E	Garage County CUYAHOGA	
City CLEVELAND	State OH	Postal Code 44114

2. Lease Term	Commencing on the delivery date of the vehicle and ending 60 months after the first full monthly rental payment date, with an option to continue month-to-month for an unlimited period of time.	
----------------------	--	--

3. Vehicle Description	Year 2024	Make Chevrolet	Model Malibu
	Series LS w/1FL 4dr Sedan		
	License # TITLONLY	Unit # 27FSJK	Replacement Unit #
			VIN# 1G1ZC5ST5RF171011

4. Monthly Rental and Other Payments Due

4A. Calculation of Monthly Rental

\$23,898.88	Capitalized Price of Vehicle
\$0.00	Initial License Fee
\$0.00	Sales Tax
\$885.34	Other: (See Page 2)
\$0.00	Extended Mechanical Service Program
\$0.00	Less Gain Applied From Prior Unit
\$0.00	Less Capitalized Price Reduction
<u>\$24,784.22</u>	Total Capitalized Amount (Delivered Price)
\$334.59	Depreciation Reserve @1.35%
\$141.01	Monthly Lease Charge
<u>\$475.60</u>	Total Monthly Rental Excluding Additional Services

Additional Services

\$58.67	Full Maintenance ¹	Contract Miles <u>60,000</u>	Overmileage Charge <u>\$0.0500</u> Per Mile
	Incl: # Brake Sets (1 Set = 1Axle) <u>1</u>	# Tires <u>0</u>	Loaner Vehicle Not Included
	Master Policy Enrollment Fees		
\$0.00	Physical Damage Management		Comp/Collision Deductible <u>0/0</u>
\$0.00	Commercial Automobile Liability Enrollment		
	Liability Limit	\$0.00	
\$534.27	Monthly Rental Sub-Total		
<u>\$0.00</u>	Sales Tax	<u>8.0000</u>	State <u>OH</u>
<u>\$534.27</u>	Total Monthly Rental Including Additional Services		

4B. Initial Charges

\$373.99	Pro-Rated Rental
\$534.27	First Month's Rental
\$0.00	Security Deposit
\$0.00	Capitalized Price Reduction
\$0.00	Sales Tax on Capitalized Price Reduction
\$0.00	Tax on Gain On Prior
\$0.00	Tax on Incentive (Taxable Incentive Total : \$1,400.00)
\$44.25	License and Certain Other Charges
\$0.00	Aftermarket Equipment
<u>\$200.00</u>	Courtesy Delivery Fee
<u>\$1,152.51</u>	Total Initial Charges

4C. Service Charge

\$500.00 Service Charge Due at Lease Termination

4D. Reduced Book Value

\$4,708.82 Reduced Book Value at Lease Termination

Quote based on estimated annual mileage of 12,000

Special Provisions

As set forth in the Master Open - End (Equity) Lease Agreement, the terms and provisions contained in this schedule shall be conclusive and binding on Lessee unless Lessee objects in writing to the same within ten (10) days after the date of delivery of the vehicle.

Enterprise FM Trust, a Delaware statutory trust, is the owner of the vehicle covered by this Schedule. Enterprise FM Trust (not Enterprise Fleet Management) is and shall be deemed to be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. All rental and other payments owed by the Lessee with respect to such vehicle under the Master Open - End (Equity) Lease Agreement shall be paid to Enterprise Fleet Management in its capacity as the servicer for Enterprise FM Trust. All references in Sections 11(a) and 12 of the Master Open - End (Equity) Lease Agreement to the "Lessor" shall include any servicer(s) and/or other agent(s) for or of Enterprise FM Trust. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

¹The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Open - End (Equity) Lease Schedule

Quote No: 7577154

Aftermarket Equipment Totals

Description	(B)illed or (C)apped	Price
Total Billed		\$0.00
Total Capitalized		\$0.00
Total		\$0.00

Other Totals

Description	(B)illed or (C)apped	Price
Courtesy Delivery Fee	B	\$200.00
Total Billed		\$200.00
Initial Administration Fee	C	\$250.00
Pricing Plan Delivery Charge	C	\$250.00
TEMP TAG	C	\$20.00
Interim Interest	C	\$365.34
Total Capitalized		\$885.34
Total		\$1,085.34



Prepared For: Cleveland Public Library
Reyes, Oliver

Date 10/13/2023
AE/AM KF0/CHC

Unit #

Year 2024 Make Chevrolet Model Silverado 2500HD

Series Work Truck 4x4 Regular Cab 8 ft. box 142 in. WB

Vehicle Order Type Ordered Term 60 State OH Customer# 470626

Number of Units ³

ES
ET

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name
Exterior Color (0 P) Lakeshore Blue Metallic
Interior Color (0 I) Jet Black w/Vinyl Seat Trim
Lic. Plate Type Commercial
GVWR 0

\$ 48,618.83	Capitalized Price of Vehicle ¹
\$ 0.00 *	Sales Tax <u>8.0000%</u> State <u>OH</u>
\$ 44.25 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 800.00	Other: (See Page 2)
\$ 0.00 *	Capitalized Price Reduction
\$ 0.00 *	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive (Taxable Incentive Total : \$0.00)

\$ 49,418.83	Total Capitalized Amount (Delivered Price)
\$ 667.15	Depreciation Reserve @ <u>1.3500%</u>
\$ 282.81	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
\$ 949.96	Total Monthly Rental Excluding Additional Services

Additional Fleet Management

\$ 0.00	Master Policy Enrollment Fees
\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit <u>\$0.00</u>
\$ 0.00	Physical Damage Management
\$ 72.80	Full Maintenance Program ³ Contract Miles <u>60,000</u>
	Incl: # Brake Sets (1 set = 1 Axle) <u>1</u>

Comp/Coll Deductible	<u>0 / 0</u>
OverMileage Charge	<u>\$ 0.0500</u> Per Mile
# Tires <u>0</u>	Loaner Vehicle Not Included

\$ 72.80 Additional Services SubTotal

\$ 0.00 Sales Tax 8.0000% State OH

\$ 1,022.76 Total Monthly Rental Including Additional Services

\$ 9,389.83	Reduced Book Value at <u>60</u> Months
\$ 500.00	Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 12,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

DocuSigned by:
LESSEE Cleveland Public Library
BY Felton Thomas

TITLE CEO

DATE October 16, 2023

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

² Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

**Other Totals**

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	\$ 250.00
Pricing Plan Delivery Charge	C	\$ 250.00
Courtesy Delivery Fee	C	\$ 300.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 800.00
Other Charges Total		\$ 800.00

VEHICLE INFORMATION:

2024 Chevrolet Silverado 2500HD Work Truck 4x4 Regular Cab 8 ft. box 142 in. WB - US

Series ID: CK20903

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$44,651.2	\$47,200.00
Total Options	\$1,610.70	\$1,770.00
Destination Charge	\$1,995.00	\$1,995.00
Total Price	\$48,256.90	\$50,965.00

SELECTED COLOR:

Exterior: GXP-(0 P) Lakeshore Blue Metallic
 Interior: H2G-(0 I) Jet Black w/Vinyl Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
1WT	Preferred Equipment Group 1WT	NC	NC
ACCESS	Chevrolet Connected Access Capable	Included	Included
AKO	Deep-Tinted Glass	Included	Included
AQQ	Remote Keyless Entry	Included	Included
AU3	Power Door Locks	Included	Included
AXG	Power Front Windows w/Driver Express Up/Down	Included	Included
AZ3	Front 40/20/40 Split-Bench Seats w/Lockable Storage	STD	STD
B30	Color-Keyed Carpeting Floor Covering	\$91.00	\$100.00
BLUE	Bluetooth For Phone	Included	Included
BTM	Push Button Start	Included	Included
C49	Electric Rear-Window Defogger	Included	Included
CMPS	Compass	Included	Included
DD8	Auto-Dimming Inside Rearview Mirror	Included	Included
DWI	Heated & Auto-Dimming Vertical Trailing Mirrors	NA	NA
E63	Durabed Pickup Bed	Included	Included
GT4	3.73 Rear Axle Ratio	Included	Included
GXP_02	(0 P) Lakeshore Blue Metallic	NC	NC
H2G_01	(0 I) Jet Black w/Vinyl Seat Trim	NC	NC
IOR	Radio: Chevrolet Infotainment 3 System	STD	STD
JGB	GVWR: 10,250 lbs (4,649 kg)	Included	Included
K34	Electronic Cruise Control w/Set & Resume Speed	Included	Included
KW5	220 Amp Alternator	Included	Included
L8T	Engine: 6.6L Gas V8 w/Direct Injection & VVT	Included	Included
L8TBAT	720 Cold-Cranking Amps Heavy-Duty Battery	Included	Included
MCAP	Black Mirror Caps	Included	Included
MKM	Transmission: Allison 10-Speed Automatic	Included	Included
N33	Manual Tilt-Wheel Steering Column	Included	Included
NQF	2-Speed Electronic Shift Transfer Case	Included	Included
NZZ	Skid Plates	Included	Included
PAINT	Solid Paint	STD	STD
PCV	WT Convenience Package	\$919.10	\$1,010.00
PPW	Wireless Phone Projection	Included	Included
PYN	Wheels: 17" Silver Painted Steel	Included	Included


Open-End (Equity) Lease Rate Quote

Quote No: 7499922

CODE	DESCRIPTION	INVOICE	MSRP
QHQ	Tires: LT245/75R17E AS BW	Included	Included
QK1	Standard Tailgate	Included	Included
QT5	EZ Lift Power Lock & Release Tailgate	Included	Included
RIA	All-Weather Floor Liners (LPO)	\$118.30	\$130.00
STD	Vinyl Seat Trim	STD	STD
U95	2-Speaker Audio System Feature	Included	Included
UDC	3.5" Diagonal Monochromatic Display DIC	Included	Included
UE1	OnStar & Chevrolet Connected Services Capable	Included	Included
UVB	HD Rear Vision Camera	Included	Included
VH6	Black Front Bumper	Included	Included
VJG	Black Rear Bumper	Included	Included
VV4	Wi-Fi Hotspot Capable	Included	Included
VYU	Snow Plow Prep/Camper Package	\$482.30	\$530.00
WARANT	Fleet Customer Powertrain Limited Warranty	NC	NC
Z85	Suspension Package	Included	Included

CONFIGURED FEATURES:**Body Exterior Features:**

Number Of Doors: 2
 Rear Cargo Door Type: tailgate
 Driver And Passenger Mirror: auto dimming power remote heated power folding side-view door mirrors with turn signal indicator
 Convex Driver Mirror: convex driver and passenger mirror
 Mirror Type: manual extendable trailer mirrors
 Skid Plates: skid plates
 Door Handles: black
 Front And Rear Bumpers: black front and rear bumpers with black rub strip
 Rear Step Bumper: rear step bumper
 Front Bumper Insert: black front bumper insert
 Front Tow Hooks: 2 front tow hooks
 Box Style: regular
 Body Material: galvanized steel/aluminum body material
 : class IV trailering with harness, hitch
 Fender Flares: black fender flares
 Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
 Cruise Control: cruise control with steering wheel controls
 Remote Keyless Entry: keyfob (all doors) remote keyless entry
 Illuminated Entry: illuminated entry
 Integrated Key Remote: integrated key/remote
 Auto Locking: auto-locking doors
 Passive Entry: proximity key
 Trunk FOB Controls: keyfob trunk/hatch/door release
 Window FOB Controls: remote window controls
 Steering Wheel: steering wheel with manual tilting
 Day-Night Rearview Mirror: day-night rearview mirror
 Auto-dimming Rearview Mirror: auto-dimming rearview mirror
 Front Cupholder: front cupholder
 Overhead Console: mini overhead console
 Glove Box: locking glove box
 Driver Door Bin: driver and passenger door bins
 Dashboard Storage: dashboard storage
 IP Storage: covered bin instrument-panel storage
 Front Underseat Storage Tray: locking front underseat storage tray
 Driver Footrest: driver's footrest
 Retained Accessory Power: retained accessory power
 Power Accessory Outlet: 1 12V DC power outlet

Entertainment Features:

radio: AM/FM/Satellite-prep with seek-scan
 Speakers: 2 speakers
 Internet Access: Wi-Fi Hotspot capable internet access
 1st Row LCD: 1 1st row LCD monitor
 Wireless Connectivity: wireless phone connectivity
 Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
 Auto-Dimming Headlights: IntelliBeam auto high-beam headlights
 Cab Clearance Lights: cargo bed light
 Front Wipers: variable intermittent wipers
 Rear Window Defroster: rear window defroster
 Tinted Windows: deep-tinted windows
 Dome Light: dome light with fade
 Front Reading Lights: front reading lights

Variable IP Lighting: variable instrument panel lighting
 Display Type: analog appearance
 Tachometer: tachometer
 Voltmeter: voltmeter
 Compass: compass
 Exterior Temp: outside-temperature display
 Low Tire Pressure Warning: tire specific low-tire-pressure warning
 Trip Computer: trip computer
 Trip Odometer: trip odometer
 Lane Departure Warning: lane departure
 Front Pedestrian Braking: front pedestrian detection
 Following Distance Indicator: following distance alert
 Forward Collision Alert: forward collision
 Oil Pressure Gauge: oil pressure gauge
 Water Temp Gauge: water temp. gauge
 Clock: in-radio display clock
 Systems Monitor: driver information centre
 Check Control: redundant digital speedometer
 Rear Vision Camera: rear vision camera
 Oil Pressure Warning: oil-pressure warning
 Water Temp Warning: water-temp. warning
 Battery Warning: battery warning
 Low Oil Level Warning: low-oil-level warning
 Low Coolant Warning: low-coolant warning
 Lights On Warning: lights-on warning
 Key in Ignition Warning: key-in-ignition warning
 Low Fuel Warning: low-fuel warning
 Low Washer Fluid Warning: low-washer-fluid warning
 Door Ajar Warning: door-ajar warning
 Brake Fluid Warning: brake-fluid warning
 Turn Signal On Warning: turn-signal-on warning
 Transmission Fluid Temperature Warning: transmission-fluid-temperature warning
 Brake Pad Wear: brake pad wear

Safety And Security:

ABS four-wheel ABS brakes
 Number of ABS Channels: 4 ABS channels
 Brake Assistance: brake assist
 Brake Type: four-wheel disc brakes
 Vented Disc Brakes: front and rear ventilated disc brakes
 Daytime Running Lights: daytime running lights
 Spare Tire Type: full-size spare tire
 Spare Tire Mount: underbody mounted spare tire w/crankdown
 Driver Front Impact Airbag: driver and passenger front-impact airbags
 Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
 Overhead Airbag: curtain 1st row overhead airbag
 Occupancy Sensor: front passenger airbag occupancy sensor
 Seatbelt Pretensioners: front seatbelt pre-tensioners
 Side Impact Bars: side-impact bars
 Perimeter Under Vehicle Lights: remote activated w/puddle lights perimeter/approach lights
 Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
 Ignition Disable: immobilizer
 Panic Alarm: panic alarm
 Electronic Stability: StabiliTrak w/Proactive Roll Avoidance electronic stability stability control with anti-roll
 Traction Control: ABS and driveline traction control
 Front and Rear Headrests: manual adjustable front head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 3
 Front Bucket Seats: front split-bench 40-20-40 seats
 Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments

Reclining Driver Seat: manual reclining driver and passenger seats

Driver Fore/Aft: manual driver and passenger fore/aft adjustment

Front Centre Armrest Storage: front centre armrest with storage

Leather Upholstery: vinyl front seat upholstery

Headliner Material: full cloth headliner

Floor Covering: full carpet floor covering

Cabback Insulator: cabback insulator

Shift Knob Trim: urethane shift knob

Floor Mats: vinyl/rubber front floor mats

Standard Engine:

Engine 401-hp, 6.6-liter V-8 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and auto-manual

Exhibit "A"

MLK Branch Budget	February 15, 2022 Project Budget	October 20, 2022 Project Budget ¹	May 16, 2023 Project Budget	December 21, 2023 Project Budget	February 15, 2024 Project Budget	Increase	Amended Project Budget
Guaranteed Maximum Price	\$14,486,867	\$14,486,867	\$14,486,867	\$14,486,867	\$14,486,867		\$14,486,867
Owner's Construction Contingency	\$972,005	\$1,016,503 ²	\$1,391,503	\$1,391,503	\$1,765,503		\$1,765,503
Furniture, Fixtures, and Equipment	\$472,201	\$427,703 ²	\$527,703	\$371,953	\$527,953	\$200,000	\$727,953
Architect and Engineering Fees	\$2,564,725	\$2,618,725.53	\$2,618,725.53	\$2,774,475.53	\$2,774,475.53		\$2,774,475.53
CPL Direct Costs	\$730,750	\$730,750	\$770,750	\$770,750	\$770,750		\$770,750
Developer Shared Costs	\$674,938	\$620,937.47	\$620,937.47	\$620,937.47	\$620,937.47		\$620,937.47
TOTAL PROJECT BUDGET	\$19,901,486	\$19,901,486	\$20,416,486	\$20,416,486	\$20,946,486		\$21,146,486

¹On October 20, 2022, the Board of Library Trustees approved an amendment to the architect agreement with JKURTZ to be paid for by reallocating funds as shown herein between the Developer Shared Costs and Architect and Engineering Fees funds. The Board-approved budget reallocation was not reflected in subsequent budget amendments, and the corrected fund balances for the Architect and Engineering Fees and Developer Shared Costs funds are reflected herein.

²Includes reallocated budget amounts between the CPL contingency fund and furniture, fixtures and equipment.

EXHIBIT 9**Exhibit "A"**

Device Type	Rate
Multifunction Devices	B/W: \$0.006325 /page Color: \$0.04945 /page
Desktop Printers	B/W: \$0.008625 /page
Pay Stations	\$28.75 /pay station per month

Cleveland Public Library
2024

June 11, 2024

Cuyahoga County Budget Commission
Attention: Bryan Dunn
1219 Ontario Street
Cleveland, Ohio 44113

Dear Bryan,

Cleveland Public Library requests a Certificate of Estimated Resources as noted below for the following funds:

Fund Number	Fund Description	Actual Unencumbered Balance as of 1-Jan-24	"Taxes/PLF" from:	Requested "Taxes/PLF" to	"Other Sources" from:	Requested "Other Sources" to	Overall Increase/ (Decrease)
General Funds							
101	General Fund	\$ 29,685,991.14	\$ 38,385,230.00	\$ 38,385,230.00	\$ 2,969,278.45	\$ 2,819,278.45	\$ (150,000.00)
Special Revenue Funds							
201	Anderson	\$ 429,106.77			\$ -	\$ -	\$ -
202	Endowment for the Blind	\$ 3,355,437.78			\$ -	\$ -	\$ -
203	Founders	\$ 4,588,092.95			\$ 170,562.36	\$ 170,562.36	\$ -
204	Kaiser	\$ 165,205.80			\$ -	\$ -	\$ -
205	Kraley	\$ 197,447.51			\$ -	\$ -	\$ -
206	Library	\$ 224,938.13			\$ 4,000.00	\$ 9,790.00	\$ 5,790.00
207	Pepke	\$ 196,763.13			\$ -	\$ -	\$ -
208	Wickwire	\$ 2,017,360.42			\$ -	\$ -	\$ -
209	Wittke	\$ 125,217.48			\$ -	\$ -	\$ -
210	Young	\$ 6,459,609.96			\$ 52,000.00	\$ 52,000.00	\$ -
226	Judd	\$ 486,065.53			\$ 275,738.00	\$ 275,738.00	\$ -
228	Lockwood Thompson	\$ 161,363.38			\$ 217,872.00	\$ 367,872.00	\$ 150,000.00
230	Schweinfurth	\$ 305,916.72			\$ 50,000.00	\$ 50,000.00	\$ -
231	CLEVNET	\$ 677,621.46			\$ 5,490,449.86	\$ 5,490,449.86	\$ -
232	Stevens Employee Engagement	\$ 245,651.06			\$ 5,000.00	\$ 5,000.00	\$ -
233	Public Artwork	\$ 623,333.00			\$ -	\$ -	\$ -
251	OLBPD	\$ 710,038.18			\$ 1,508,194.00	\$ 1,508,194.00	\$ -
254	MyCom	\$ (14,943.45)			\$ 140,916.55	\$ 140,916.55	\$ -
257	Tech Centers	\$ 109,848.35			\$ 53,294.09	\$ 53,294.09	\$ -
258	Early Literacy	\$ 58,632.95			\$ 369,916.81	\$ 369,916.81	\$ -
259	Rice Solar Panel System	\$ 909.96			\$ -	\$ -	\$ -
260	Coronavirus Relief Fund	\$ (138,000.00)			\$ 138,000.00	\$ 138,000.00	\$ -
		\$ 20,935,617.07			\$ 8,475,043.67	\$ 8,631,733.67	\$ 156,790.00
Debt Service							
301	Debt Service	\$ 64,973.85	\$ -	\$ -	\$ 3,236,624.00	\$ 3,236,624.00	\$ -
Capital Projects Funds							
401	Building and Repair	\$ 32,203,712.81			\$ 2,400,000.00	\$ 2,400,000.00	\$ -
402	Construction - Tax-Exempt	\$ 1,716,070.92			\$ 257,631.37	\$ 227,027.66	\$ (30,603.71)
403	Construction - Taxable	\$ 1,387,611.68			\$ 89,291.03	\$ 89,291.03	\$ -
Permanent Funds							
501	Abel	\$ 306,214.54			\$ -	\$ -	\$ -
502	Ambler	\$ 3,247.18			\$ -	\$ -	\$ -
503	Beard	\$ 49,536.03			\$ -	\$ -	\$ -
504	Klein	\$ 7,648.49			\$ -	\$ -	\$ -
505	Malon/Schroeder	\$ 235,392.99			\$ -	\$ -	\$ -
506	McDonald	\$ 259,673.75			\$ -	\$ -	\$ -
507	Ratner	\$ 133,946.53			\$ -	\$ -	\$ -
508	Root	\$ 53,785.34			\$ -	\$ -	\$ -
509	Sugarman	\$ 103,964.06			\$ -	\$ -	\$ -
510	Thompson	\$ 146,121.49			\$ -	\$ -	\$ -
511	Weidenthal	\$ 9,586.33			\$ -	\$ -	\$ -
512	White	\$ 2,604,014.14			\$ -	\$ -	\$ -
513	Beard Anna Young	\$ 52,778.69			\$ -	\$ -	\$ -
514	Paulson	\$ 10,328.15			\$ -	\$ -	\$ -
		\$ 3,976,237.74			\$ -	\$ -	\$ -
Agency Funds							
901	Unclaimed Funds	\$ 10,932.58			\$ -	\$ -	\$ -
905	CLEVNET Fines & Fees	\$ 4,612.85			\$ -	\$ -	\$ -

The reason for the increase/decrease in Estimated Resources:

A decrease in Other Sources-General Fund for the cash advance to the Lockwood Thompson fund of \$150,000.

An Increase in Other Sources-Special Revenue of \$155,790 relating to an increase in Library fund of \$5,790 for the Arts Intern grant funds along with the cash advance of \$150,000 in the Lockwood Thompson fund.

An decrease in Other Sources-Capital Projects of \$30,603.71 for investment earnings in the Construction - Tax-Exempt fund.

Thank You,

Cavie Kuenichy

Treasurer/CFO
Cleveland Public Library

Form Prescribed by the Bureau of Inspection and Supervision of Public Offices.
County Auditor's Form No. 139

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Based on 91.15% current collection of current levy for previous tax year.

Revised Code 5705.36 (Library)

Office of the Budget Commission, Cuyahoga County, Ohio.

Cleveland, Ohio

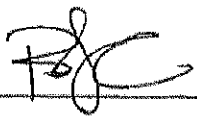

June 13, 2024

To the Board of Library Trustees of the:

Cleveland Library

The following is the amended official certificate of estimated resources for the fiscal year beginning January 1st, 2024, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

Fund	Unencumbered Balace	General Property Tax	P.L.F.	Other Sources	Total
General Fund	\$29,685,991.14	\$38,385,230.00	\$27,492,286.64	\$2,819,278.45	\$98,382,786.23
Special Revenue	\$20,935,617.07			\$8,631,733.67	\$29,567,350.74
Debt Service	\$64,973.85			\$3,236,624.00	\$3,301,597.85
Capital	\$35,307,395.41			\$2,716,318.69	\$38,023,714.10
Permanent	\$3,976,237.71			\$0.00	\$3,976,237.71
Agency	\$15,545.43			\$0.00	\$15,545.43
Totals/Subtotals	\$89,985,760.61	\$38,385,230.00	\$27,492,286.64	\$17,403,954.81	\$173,267,232.06

	<p>Budget</p>	
<p>Commission</p>		

**CLEVELAND PUBLIC LIBRARY
2024 APPROPRIATION: SIXTH AMENDMENT
JUNE 18, 2024**

GENERAL FUND

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
Cash January 1	29,685,991.14	-	29,685,991.14
Taxes - General Property	35,885,230.00	-	35,885,230.00
Public Library Fund (PLF)	27,492,286.64	-	27,492,286.64
State Rollbacks/Homestead	2,500,000.00	-	2,500,000.00
Fines and Fees	158,180.00	-	158,180.00
Earned Interest	2,282,878.00	-	2,282,878.00
Restricted Gifts	-	-	-
Unrestricted Gifts	-	-	-
Miscellaneous	591,207.00	-	591,207.00
Return of Advances/(Advances Out)	(62,986.55)	(150,000.00)	(212,986.55)
TOTAL RESOURCES	98,532,786.23	(150,000.00)	98,382,786.23 (3)

APPROPRIATION	Prior Appropriation	Increase/ Decrease	Amended Appropriation
Salaries/Benefits	45,559,727.24	-	45,559,727.24
Supplies	935,101.80	-	935,101.80
Purchased/Contracted Services	11,770,456.29	-	11,770,456.29
Library Materials/ Information	8,159,951.15	-	8,159,951.15
Capital Outlay	1,361,416.80	-	1,361,416.80
Other Objects	212,939.62	-	212,939.62
SUBTOTAL OPERATING	67,999,592.90	-	67,999,592.90
Transfers	3,236,624.00	-	3,236,624.00
TOTAL APPROPRIATION	71,236,216.90	-	71,236,216.90

**CLEVELAND PUBLIC LIBRARY
2024 APPROPRIATION: SIXTH AMENDMENT
JUNE 18, 2024**

SPECIAL REVENUE FUNDS

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	29,411,560.74	155,790.00	29,567,350.74 (4)
APPROPRIATION	Prior Appropriation	Increase/ Decrease	Amended Appropriation
Anderson	15,000.00	-	15,000.00
Endowment for the Blind	-	-	-
Founders	1,091,103.68	-	1,091,103.68
Kaiser	-	-	-
Kraley	23,000.00	-	23,000.00
Library	20,000.00	5,790.00	25,790.00
Pepke	5,000.00	-	5,000.00
Wickwire	-	-	-
Wittke	-	-	-
Young	-	-	-
Judd	711,803.53	-	711,803.53
Lockwood Thompson	379,234.38	150,000.00	529,234.38
Schweinfurth	50,000.00	-	50,000.00
CLEVNET	6,168,071.32	-	6,168,071.32
Stevens	30,000.00	-	30,000.00
Public Artwork	623,333.00	-	623,333.00
LSTA-OLBPD	2,218,232.18	-	2,218,232.18
MyCom	62,986.55	-	62,986.55
Learning Centers	-	-	-
Tech Centers	163,142.44	-	163,142.44
Early Literacy	428,549.76	-	428,549.76
Rice Solar Panel System	-	-	-
Coronavirus Relief Fund	-	-	-
TOTAL APPROPRIATION	11,989,456.84	155,790.00	12,145,246.84

**CLEVELAND PUBLIC LIBRARY
2024 APPROPRIATION: SIXTH AMENDMENT
JUNE 18, 2024**

DEBT SERVICE FUND

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	3,301,597.85	-	3,301,597.85
APPROPRIATION	Prior Appropriation	Increase/ Decrease	Amended Appropriation
DEBT SERVICE	3,292,250.00	-	3,292,250.00

CAPITAL PROJECT FUNDS

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	38,054,317.81	(30,603.71)	38,023,714.10 (5)
APPROPRIATION	Prior Appropriation	Increase/ Decrease	Amended Appropriation
Building & Repair	9,899,149.88	25,000.00	9,924,149.88
Construction - Tax-Exempt	1,973,702.29	(30,603.71)	1,943,098.58
Construction - Taxable	946,557.37	225,342.71	1,171,900.08
TOTAL APPROPRIATION	12,819,409.54	219,739.00	13,039,148.54

**CLEVELAND PUBLIC LIBRARY
2024 APPROPRIATION: SIXTH AMENDMENT
JUNE 18, 2024**

PERMANENT FUNDS

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	3,976,237.71	-	3,976,237.71 (6)

APPROPRIATION	Prior Appropriation	Increase/ Decrease	Amended Appropriation
Abel	7,500.00	-	7,500.00
Ambler	-	-	-
Beard	7,000.00	-	7,000.00
Klein	1,000.00	-	1,000.00
Malon/Schroeder	29,000.00	-	29,000.00
McDonald	9,461.00	-	9,461.00
Ratner	5,000.00	-	5,000.00
Root	-	-	-
Sugarman	15,000.00	-	15,000.00
Thompson	-	-	-
Weidenthal	-	-	-
White	100,000.00	-	100,000.00
Beard Anna Young	15,000.00	-	15,000.00
TOTAL APPROPRIATION	188,961.00	-	188,961.00

AGENCY FUNDS

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	15,545.43	-	15,545.43

APPROPRIATION	Prior Appropriation	Increase/ Decrease	Amended Fund Balance/
Unclaimed Funds	10,932.58	-	10,932.58
CLEVNET Fines & Fees	4,612.85	-	4,612.85
TOTAL APPROPRIATION	15,545.43	-	15,545.43

**CLEVELAND PUBLIC LIBRARY
2024 APPROPRIATION: SIXTH AMENDMENT
JUNE 18, 2024**

(1) Certificate dated May 31, 2024

(2) Certificate requested June 11, 2024

(3) \$29,472,991.14 unencumbered cash carried forward plus the repayment of advances to be made from MyCom of \$75,000 and CRF of \$138,000 less advances out to MyCom of \$62,986.55 and Lockwood Thompson of \$150,000 plus \$68,909,781.64 certified operating revenue produces the balance available for appropriation in 2024 (plus \$12,722,313.90 12/31/23 encumbered cash)

$$(\$29,472,991.14 + \$75,000 + \$138,000 - \$62,986.55 - \$150,000 + \$68,909,781.64 = \$98,382,786.23)$$

(4) \$21,148,617.07 unencumbered cash carried forward less the repayment of advances to be made from MyCom of \$75,000 and CRF of \$138,000 plus advances in to MyCom of \$62,986.55 and Lockwood Thompson of \$150,000 plus \$8,418,747.12 additional revenue to receive in 2024 produces the certified revenue of \$29,567,350.74.

Non-expendable principal amounts of \$2,492,057.50 in Anderson, Founders and Wickwire Funds are included in the certified fund balances, but are not available for appropriation.

$$(\$29,567,350.74 - \$2,492,057.50 = \$27,075,293.24 \text{ available for appropriation (plus } \$1,245,370.34 \text{ 12/31/23 encumbered cash).}$$

(5) \$35,307,395.41 unencumbered cash carried forward plus \$2,716,318.69 additional revenue to receive in 2024 produces the balance available for appropriation in 2024 (plus \$17,539,784.99 12/31/23 encumbered cash).

$$(\$35,307,395.41 + \$2,716,318.69) = \$38,023,714.10$$

(6) \$4,909,338.49 unencumbered cash carried forward less non-expendable principal amounts of \$933,100.78 produces the balance available for appropriation in 2024 (plus \$50,277.58 12/31/23 encumbered cash).

$$(\$4,909,338.49 - \$933,100.78 = \$3,976,237.71)$$

Non-expendable principal amounts of \$933,100.78 are not included in either the certified fund balances or the appropriated amounts.

REPORT A

CLEVELAND PUBLIC LIBRARY
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES
FOR THE PERIOD MAY 1 – MAY 31, 2024

Carrie Henrichs

FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

Cleveland Public Library
Revenues, Expenditures and Changes in Fund Balance
For the Period Ending May 31, 2024

	General Fund	Special Revenue	Debt Service	Capital Projects	Permanent	Agency	Total
41 Taxes	21,569,808.35	0.00	0.00	0.00	0.00	0.00	21,569,808.35
42 Intergovernmental	11,850,722.27	841,939.88	0.00	0.00	0.00	0.00	12,692,662.15
43 Fines & Fees	55,179.91	0.00	0.00	0.00	0.00	0.00	55,179.91
44 Investment Earnings	979,373.09	144,694.45	17,596.88	298,580.20	33,640.80	0.00	1,473,885.42
45 Charges for Services	0.00	3,294,763.56	0.00	0.00	0.00	0.00	3,294,763.56
46 Contributions & Donations	167.81	102,757.58	0.00	600,000.00	0.00	0.00	702,925.39
48 Miscellaneous Revenue	190,090.02	0.00	0.00	0.00	0.00	31,307.61	221,397.63
Total Revenues	\$ 34,645,341.45	\$ 4,384,155.47	\$ 17,596.88	\$ 898,580.20	\$ 33,640.80	\$ 31,307.61	\$ 40,010,622.41
51 Salaries/Benefits	18,435,498.82	1,402,865.28	0.00	0.00	8,014.12	0.00	19,846,378.22
52 Supplies	347,996.19	76,461.24	0.00	12,574.41	287.25	0.00	437,319.09
53 Purchased/Contracted Services	5,031,483.92	2,065,589.57	0.00	30,064.21	6,270.70	0.00	7,133,408.40
54 Library Materials	2,540,164.99	656,188.80	0.00	0.00	8,612.50	0.00	3,204,966.29
55 Capital Outlay	329,559.65	118,625.40	0.00	8,425,319.19	0.00	0.00	8,873,504.24
56 Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57 Miscellaneous Expenses	55,757.66	14,369.32	0.00	0.00	0.00	28,736.16	98,863.14
Total Expenditures	\$ 26,740,461.23	\$ 4,334,099.61	\$ 0.00	\$ 8,467,957.81	\$ 23,184.57	\$ 28,736.16	\$ 39,594,439.38
Revenue Over/(Under) Expenditures	\$ 7,904,880.22	\$ 50,055.86	\$ 17,596.88	\$(7,569,377.61)	\$ 10,456.23	\$ 2,571.45	\$ 416,183.03
95 Notes Issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00
98 Advances	75,013.45	(75,013.45)	0.00	0.00	0.00	0.00	0.00
99 Transfers	(3,236,624.00)	0.00	3,236,624.00	0.00	0.00	0.00	0.00
Total Other Sources / Uses	\$(3,161,610.55)	\$(75,013.45)	\$ 3,236,624.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Revenue & Other Sources Over/(Under) Expenditures & Other Uses	\$ 4,743,269.67	\$(24,957.59)	\$ 3,254,220.88	\$(7,569,377.61)	\$ 10,456.23	\$ 2,571.45	\$ 416,183.03
Beginning Year Cash Balance	\$ 42,195,290.22	\$ 22,393,987.41	\$ 0.00	\$ 52,847,180.40	\$ 4,959,616.07	\$ 15,545.43	\$ 122,476,593.38
Current Cash Balance	\$ 46,938,536.02	\$ 22,369,029.82	\$ 3,319,194.73	\$ 45,277,802.79	\$ 4,970,072.30	\$ 18,116.88	\$ 122,892,752.54

**Cleveland Public Library
Certified Revenue, Appropriations and Balances
General Fund
For the Period Ending May 31, 2024**

	Certified Revenue (1)	Income To Date	Balance	Percent To Date	Percent Prior Year
PLF State Income Tax	27,492,287	10,591,378	16,900,909	39%	42%
General Property Tax	35,885,230	21,569,808	14,315,422	60%	60%
Rollback, Homestead	2,500,000	1,235,344	1,264,656	49%	49%
State Aid	0	24,000	(24,000)	100%	
Fines & Fees	158,180	55,180	103,000	35%	49%
Investment Earnings	2,282,878	979,373	1,303,505	43%	71%
Contributions	0	168	(168)	100%	
Miscellaneous	591,207	190,090	401,117	32%	11%
Return of Advances Out	0	138,000	(138,000)		
Total	\$ 68,909,782	\$ 34,783,341	\$ 34,126,440	50%	52%

	Appropriation(2)	Expended/ Encumbered	Balance	Percent To Date (3)	Percent Prior Year
Salaries/Benefits	47,458,665	18,482,600	28,976,066	39%	38%
Supplies	1,044,628	500,623	544,005	48%	47%
Purchased Services	14,751,821	9,502,000	5,249,821	64%	61%
Library Materials	15,238,807	9,536,213	5,702,594	63%	55%
Capital Outlay	2,001,699	904,970	1,096,728	45%	41%
Other	226,287	92,766	133,522	41%	44%
Subtotal	\$ 80,721,907	\$ 39,019,171	\$ 41,702,736	48%	46%
Advances Out	0	62,987	(62,987)		
Transfers Out	3,236,624	3,236,624	0	100%	100%
Total	\$ 83,958,531	\$ 42,318,782	\$ 41,639,749	50%	48%

Note (1): Certificate from Cuyahoga County Budget Commission dated May 31, 2024.
 Note (2): Total Amended Appropriation of \$71,236,216.90 plus carried forward encumbrance of \$12,722,313.90.
 Note (3): Subtotal includes 33% expended and 15% encumbered.

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending May 31, 2024

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
51110 Professional Salaries	14,381,217.89	14,912,338.74	5,924,288.80	0.00	8,988,049.94
51120 Clerical Salaries	11,916,354.08	12,340,931.53	4,732,863.51	0.00	7,608,068.02
51130 Non-Clerical Salaries	1,360,194.59	1,400,772.60	427,944.07	0.00	972,828.53
51140 Buildings Salaries	5,672,828.50	5,860,647.64	2,115,292.03	0.00	3,745,355.61
51150 Other Salaries	439,193.09	455,765.29	185,113.75	0.00	270,651.54
51180 Severance Pay	0.00	164,839.87	213,723.88	0.00	(48,884.01)
51190 Non-Base Pay	623,077.95	673,135.05	276,552.79	0.00	396,582.26
51400 OPERS	4,843,762.46	5,019,892.60	1,925,548.31	0.00	3,094,344.29
51610 Health Insurance	5,337,068.45	5,565,849.19	2,284,832.33	0.00	3,281,016.86
51611 Dental Insurance	209,721.36	227,143.75	85,945.80	0.00	141,197.95
51612 Vision Insurance	15,901.03	15,902.08	6,353.39	0.00	9,548.69
51620 Life Insurance	30,558.99	32,872.03	11,750.66	0.00	21,121.37
51625 Short Term Disability Insuranc	50,432.18	52,556.18	21,386.76	0.00	31,169.42
51630 Workers Compensation	105,579.71	113,874.65	5,412.19	833.18	107,629.28
51640 Unemployment Compensation	25,000.00	49,068.81	0.00	24,068.81	25,000.00
51650 Medicare - ER	476,514.35	496,225.09	191,166.34	758.74	304,300.01
51900 Other Benefits	22,322.61	23,145.89	16,134.21	7,050.24	(38.56)
51920 Employee Reimbursement Benefit	50,000.00	53,704.40	11,190.00	14,390.04	28,124.36
Salaries/Benefits	\$45,559,727.24	\$47,458,665.39	\$ 18,435,498.82	\$ 47,101.01	\$ 28,976,065.56
52110 Office Supplies	24,750.00	25,837.81	9,390.85	206.32	16,240.64
52120 Stationery	36,500.00	42,037.21	10,215.04	1,697.87	30,124.30
52130 Duplication Supplies	27,500.00	27,984.80	5,622.56	7,054.80	15,307.44
52140 Hand Tools	500.00	500.00	117.17	0.00	382.83
52150 Book Repair Supplies	51,400.00	51,755.27	24,043.58	771.98	26,939.71

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending May 31, 2024

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
52210 Janitorial Supplies	106,400.00	106,635.88	62,878.09	13,732.54	30,025.25
52220 Electrical Supplies	110,000.00	111,643.88	34,563.72	1,622.96	75,457.20
52230 Maintenance Supplies	246,114.00	276,040.61	90,010.90	45,699.51	140,330.20
52240 Uniforms	42,693.00	52,405.05	1,142.66	10,782.00	40,480.39
52300 Motor Vehicle Supplies	65,000.00	76,150.29	32,469.97	25,834.41	17,845.91
52900 Other Supplies	274,244.80	273,637.09	77,541.65	45,224.06	150,871.38
Supplies	\$985,101.80	\$1,044,627.89	\$ 347,996.19	\$ 152,626.45	\$ 544,005.25
53100 Travel/Meetings	75,000.00	90,224.66	35,387.07	4,104.85	50,732.74
53210 Telecommunications	276,360.00	289,078.63	104,434.74	164,657.69	19,986.20
53230 Postage/Freight	72,000.00	79,140.89	24,787.71	40,195.06	14,158.12
53240 PR/Other Communications	362,500.00	434,752.66	78,433.41	83,066.55	273,252.70
53310 Building Repairs	950,000.00	1,143,551.81	182,060.70	170,023.78	791,467.33
53320 Machine Repairs	42,000.00	45,790.91	2,559.83	2,807.15	40,423.93
53340 Building Maintenance	652,776.28	932,853.27	248,315.55	237,323.77	447,213.95
53350 Machine Maintenance	169,481.00	210,576.45	36,262.20	44,052.74	130,261.51
53360 Computer Maint & Subscriptions	440,517.90	590,878.48	285,396.71	112,837.94	192,643.83
53370 Motor Vehicle Repairs/Maint	27,000.00	80,413.66	29,141.81	17,445.42	33,826.43
53380 Contract Security	218,957.13	1,103,922.11	296,440.00	588,524.98	218,957.13
53390 Landscaping	60,000.00	95,004.00	10,320.00	82,769.00	1,915.00
53400 Insurance	635,282.00	635,282.00	8,081.00	0.00	627,201.00
53510 Rent/Leases	187,904.89	259,907.43	82,133.59	111,329.04	66,444.80
53520 Equipment Rental	36,415.72	55,623.27	15,087.72	12,003.21	28,532.34
53610 Electricity	1,610,000.00	1,643,179.11	651,795.97	920,827.44	70,555.70
53620 Gas	221,000.00	281,085.43	142,997.15	123,532.75	14,555.53

Cleveland Public Library
 Appropriation, Expenditures and Balances
 General Fund
 For the Period Ending May 31, 2024

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
53630	683,824.00	754,748.70	104,695.93	594,389.83	55,662.94
53640	196,000.00	227,925.25	39,455.11	176,114.34	12,355.80
53710	1,861,561.13	2,781,963.01	559,860.16	913,181.23	1,308,921.62
53720	935,875.00	1,007,628.40	511,507.26	64,475.90	431,645.24
53730	10,260.00	10,260.00	2,869.35	0.00	7,390.65
53800	317,560.00	318,251.42	1,560.00	691.42	316,000.00
53900	1,678,181.24	1,679,779.24	1,577,900.95	6,161.50	95,716.79
	\$11,720,456.29	\$14,751,820.79	\$ 5,031,483.92	\$ 4,470,515.59	\$ 5,249,821.28
Purchased/Contracted Services					
54110	2,026,000.00	4,025,557.27	664,888.02	2,195,533.35	1,165,135.90
54120	475,000.00	993,333.27	157,800.70	455,497.23	380,035.34
54210	975,000.00	1,407,531.09	167,163.15	295,239.28	945,128.66
54220	2,500.00	18,375.00	0.00	15,875.00	2,500.00
54310	1,060,000.00	1,748,755.21	262,377.14	811,128.05	675,250.02
54320	55,100.00	133,789.22	14,235.47	80,545.75	39,008.00
54325	130,050.00	213,594.95	36,080.05	107,543.55	69,971.35
54500	1,120,000.00	1,954,164.26	354,722.67	536,662.97	1,062,778.62
54530	2,037,126.52	3,986,716.95	819,026.26	2,032,200.52	1,135,490.17
54600	5,000.00	8,128.70	0.00	3,128.70	5,000.00
54710	40,000.00	59,014.78	8,867.58	50,147.20	0.00
54720	50,363.00	62,624.60	0.00	24,086.60	38,538.00
54730	8,000.00	10,270.00	2,323.95	0.00	7,946.05
54790	25,811.63	32,573.83	0.00	6,762.20	25,811.63
54905	150,000.00	584,377.98	52,680.00	381,697.98	150,000.00
Library Materials	\$8,159,951.15	\$15,238,807.11	\$ 2,540,164.99	\$ 6,996,048.38	\$ 5,702,593.74

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending May 31, 2024

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
55100 Land	0.00	710.50	710.50	0.00	0.00
55300 Construction/Improvements	0.00	22,750.00	22,750.00	0.00	0.00
55510 Furniture	221,233.80	259,701.41	44,141.79	15,192.86	200,366.76
55520 Equipment	373,933.00	508,056.18	102,078.49	212,855.70	193,121.99
55530 Computer Hardware	586,250.00	614,833.02	50,956.87	17,588.06	546,288.09
55540 Software	60,000.00	475,647.40	47,525.50	329,773.93	98,347.97
55700 Motor Vehicles	120,000.00	120,000.00	61,396.50	0.00	58,603.50
Capital Outlay	\$1,361,416.80	\$2,001,698.51	\$ 329,559.65	\$ 575,410.55	\$ 1,096,728.31
57100 Memberships	107,739.62	111,589.62	49,964.55	27,357.07	34,268.00
57200 Taxes	7,200.00	13,354.51	1,983.68	5,676.80	5,694.03
57500 Refunds/Reimbursements	98,000.00	101,342.98	3,809.43	3,974.08	93,559.47
Miscellaneous Expenses	\$212,939.62	\$226,287.11	\$ 55,757.66	\$ 37,007.95	\$ 133,521.50
59810 Advances Out	0.00	0.00	62,986.55	0.00	(62,986.55)
Advances	\$0.00	\$0.00	\$ 62,986.55	\$ 0.00	\$(62,986.55)
59900 Transfers Out	3,236,624.00	3,236,624.00	3,236,624.00	0.00	0.00
Transfers	\$3,236,624.00	\$3,236,624.00	\$ 3,236,624.00	\$ 0.00	\$ 0.00
TOTAL	\$71,236,216.90	\$83,958,530.80	\$ 30,040,071.78	\$ 12,278,709.93	\$ 41,639,749.09

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending May 31, 2024

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
101 General Fund	42,195,290.22	34,783,341.45	30,040,071.78	12,278,709.93	34,659,849.96
Total General Fund	\$ 42,195,290.22	\$ 34,783,341.45	\$ 30,040,071.78	\$ 12,278,709.93	\$ 34,659,849.96
201 Anderson	429,106.77	2,568.69	0.00	0.00	431,675.46
202 Endowment for the Blind	3,355,437.78	0.00	0.00	0.00	3,355,437.78
203 Founders	4,783,535.24	252,465.86	376,209.91	309,988.80	4,349,802.39
204 Kaiser/Brunckhart	165,205.80	0.00	0.00	0.00	165,205.80
205 Kraley	198,582.40	2,397.05	5,200.00	2,334.89	193,444.56
206 Library	225,038.13	(893.57)	100.00	199.99	223,844.57
207 Pepke	196,763.13	1,307.53	0.00	0.00	198,070.66
208 Wickwire	2,017,360.42	0.00	0.00	0.00	2,017,360.42
209 Wittke	125,217.48	0.00	0.00	0.00	125,217.48
210 Young	6,459,609.96	(1,021.40)	0.00	0.00	6,458,588.56
226 Judd	457,670.11	0.00	53,935.67	22,077.76	381,656.68
228 Lockwood Thompson Memorial	213,118.29	0.00	88,074.81	50,763.01	74,280.47
230 Schweinfurth	305,916.72	0.00	28,142.50	0.00	277,774.22
231 CLEVNET	1,339,256.37	3,294,763.56	3,005,311.47	1,251,547.02	377,161.44
232 Stevens Employee Engagement	245,651.06	0.00	2,680.38	954.00	242,016.68
233 Public Artwork	773,809.19	0.00	126,904.77	53,571.42	593,333.00
251 OLBPD-Library for the Blind	762,574.33	628,415.00	448,855.57	5,437.00	936,696.76
254 MyCom	60,056.55	62,986.55	5,153.77	2,180.04	115,709.29
257 Tech Centers	111,504.65	0.00	67,593.03	99.17	43,812.45
258 Early Literacy	65,993.97	66,024.88	125,937.73	4,177.35	1,903.77
259 Rice Solar Panel System	102,579.06	127.87	0.00	101,669.10	1,037.83
260 Coronavirus Relief Fund	0.00	138,000.00	138,000.00	0.00	0.00
Total Special Revenue Funds	\$ 22,393,987.41	\$ 4,447,142.02	\$ 4,472,099.61	\$ 1,804,999.55	\$ 20,564,030.27

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending May 31, 2024

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
301 Debt Service	64,973.85	3,254,220.88	0.00	0.00	3,319,194.73
Total Debt Service Fund	\$ 64,973.85	\$ 3,254,220.88	\$ 0.00	\$ 0.00	\$ 3,319,194.73
401 Building & Repair	36,647,764.13	600,000.00	1,960,758.99	9,986,220.05	25,300,785.09
402 Construction - Tax-Exempt	11,720,494.77	227,027.66	4,456,125.73	6,161,919.61	1,329,477.09
403 Construction - Taxable	4,478,921.50	71,552.54	2,051,073.09	1,323,877.80	1,175,523.15
Total Capital Project Funds	\$ 52,847,180.40	\$ 898,580.20	\$ 8,467,957.81	\$ 17,472,017.46	\$ 27,805,785.33
501 Abel	316,214.54	1,963.91	0.00	0.00	318,178.45
502 Ambler	3,447.18	0.00	0.00	0.00	3,447.18
503 Beard	59,419.96	451.74	2,505.00	5,493.00	51,873.70
504 Klein	8,148.49	264.45	0.00	0.00	8,412.94
505 Malon/Schroeder	346,100.33	5,123.17	11,779.82	1,941.35	337,502.33
506 McDonald	268,605.35	0.00	0.00	0.00	268,605.35
507 Rainer	138,946.53	1,352.91	287.25	0.00	140,012.19
508 Root	59,785.34	0.00	0.00	0.00	59,785.34
509 Sugarman	252,341.50	1,992.82	0.00	0.00	254,334.32
510 Thompson	189,875.24	0.00	0.00	0.00	189,875.24
511 Weidenthal	10,086.33	0.00	0.00	0.00	10,086.33
512 White	3,027,473.01	22,491.80	8,612.50	48,572.24	2,992,780.07
513 Beard Anna Young	120,059.70	0.00	0.00	0.00	120,059.70
514 Paulson	159,112.57	0.00	0.00	0.00	159,112.57
Total Permanent Funds	\$ 4,959,616.07	\$ 33,640.80	\$ 23,184.57	\$ 56,006.59	\$ 4,914,065.71
901 Unclaimed Funds	10,932.58	1,400.00	0.00	0.00	12,332.58
905 CLEVNET Fines & Fees	4,612.85	29,907.61	28,736.16	0.00	5,784.30
Total Agency Funds	\$ 15,545.43	\$ 31,307.61	\$ 28,736.16	\$ 0.00	\$ 18,116.88
Total All Funds	\$ 122,476,593.38	\$ 43,448,232.96	\$ 43,032,049.93	\$ 31,611,733.53	\$ 91,281,042.88

**Cleveland Public Library
Year-To-Date Budget Report
Construction - Tax-Exempt Fund 402
For the Period Ending May 31, 2024**

	Original Budget	Revised Budget	YTD Actual	Encumbered and Unpaid	Available Balance
44400	0.00	-257,631.37	-227,027.66	0.00	-30,603.71
	0.00	-257,631.37	-227,027.66	0.00	-30,603.71
52900	651.63	14,144.87	11,905.66	2,239.21	0.00
	651.63	14,144.87	11,905.66	2,239.21	0.00
53710	151,275.37	89,743.00	28,843.00	60,900.00	0.00
	151,275.37	89,743.00	28,843.00	60,900.00	0.00
55300	19,473.00	11,439,501.30	4,078,691.36	6,005,218.30	1,355,591.64
55510	0.00	377,622.65	285,063.38	88,625.11	3,934.16
55520	0.00	27,327.72	26,068.33	704.39	555.00
55530	0.00	29,786.60	25,554.00	4,232.60	0.00
	19,473.00	11,874,238.27	4,415,377.07	6,098,780.40	1,360,080.80
	0.00	-257,631.37	-227,027.66		-30,603.71
	171,400.00	11,978,126.14	4,456,125.73	6,161,919.61	1,360,080.80

Prior Fund Balance 11,720,494.77
Change in Fund Balance (4,229,098.07)
Current Fund Balance 7,491,396.70

Cleveland Public Library
 Year-To-Date Budget Report
 Construction - Taxable Fund 403
 For the Period Ending May 31, 2024

	Original Budget	Revised Budget	YTD Actual	Encumbered and Unpaid	Available Balance
44400 Investment Earnings (Capital)	0.00	-89,291.03	-71,552.54	0.00	-17,738.49
Investment Earnings	0.00	-89,291.03	-71,552.54	0.00	-17,738.49
52900 Other Supplies	0.00	9,287.97	668.75	3,563.55	5,055.67
Supplies	0.00	9,287.97	668.75	3,563.55	5,055.67
55300 Construction/Improvements	0.00	3,831,044.32	2,026,157.60	1,156,685.45	648,201.27
55510 Furniture	0.00	143,069.73	16,355.14	121,835.25	4,879.34
55520 Equipment	0.00	14,310.17	3,697.60	5,832.55	4,780.02
55530 Computer Hardware	0.00	40,155.00	4,194.00	35,961.00	0.00
Capital Outlay	0.00	4,028,579.22	2,050,404.34	1,320,314.25	657,860.63
TOTAL Revenues	0.00	-89,291.03	-71,552.54	0.00	-17,738.49
TOTAL Expenditures	0.00	4,037,867.19	2,051,073.09	1,323,877.80	662,916.30
		Prior Fund Balance	4,478,921.50		
		Change in Fund Balance	(1,979,520.55)		
		Current Fund Balance	2,499,400.95		

**Cleveland Public Library
 Depository Balance Detail
 For the Period Ending May 31, 2024**

Balance of All Funds		<u><u>\$ 122,892,752.54</u></u>
Huntington - Checking	61,861.07	
KeyBank - Checking (ZBA)	7,510,837.29	
KeyBank - FSA Account	5,206.19	
Petty Cash	695.00	
Change Fund	1,310.00	
KeyBank-Payroll Account (ZBA)	(717.76)	
Cash in Library Treasury	<u>\$ 7,579,191.79</u>	
Huntington Escrow Account	102,706.93	
U.S. Bank - 2019A-Money Market	0.00	
U.S. Bank - 2019B-Money Market	6,136.53	
U.S. Bank - Investments	77,554,156.44	
U.S. Bank - Inv - Money Market	349,256.31	
U.S. Bank - Series 2019A Notes	0.00	
U.S. Bank - Series 2019B Notes	771,187.00	
Huntington Trust -Money Market	1,792,377.56	
STAR Ohio - 2019A	0.00	
STAR Ohio - 2019B	2,098,961.06	
STAR Ohio Investment	11,164,900.53	
STAR Plus/GDIP Program	0.00	
Investments	<u>\$ 93,839,682.36</u>	
PNC- Endowment Account	21,473,878.39	
Endowment Account	<u>\$ 21,473,878.39</u>	
Cash in Banks and On Hand	<u><u>\$ 122,892,752.54</u></u>	

CLEVELAND PUBLIC LIBRARY

Board Meeting

REPORT ON INVESTMENTS - MAY 2024

1. INTERIM DEPOSITS

In accordance with Ohio Revised Code Section 135.14, funds that become available periodically throughout the fiscal year are invested in short-term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury issues, agency issues, municipal bonds, commercial paper, and negotiable certificates of deposit as managed by Meeder Investment Management, STAR Ohio, Government Insured Deposit Program (replaced the STAR Plus program), and a federal money market fund.

Following is a description of interim deposit earnings for the period May 1, 2024 through May 31, 2024.

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment		Investment Form
					Income		
OPERATING FUND:							
05/01/24 - 05/31/24	31	Various	STAR Ohio	Various	54,575.04		Investment Pool
05/01/24 - 05/31/24	31	Various	Government Insured Deposit Program	Various	0.00		Bank Deposit Program
05/01/24 - 05/31/24	31	Various	U.S. Bank	Various	2,698.57		Sweep Money Market
11/03/23 - 05/03/24	183	315,000	Federal Farm Credit Bank	3.625%	5,709.38		Federal Agency
11/08/23 - 05/08/24	183	500,000	Federal Farm Credit Bank	1.625%	4,062.50		Federal Agency
11/17/23 - 05/17/24	183	525,000	Federal National Mortgage Assn.	0.560%	1,470.00		Federal Agency
11/19/23 - 05/19/24	183	315,000	Federal Farm Credit Bank	0.730%	1,149.75		Federal Agency
11/19/23 - 05/19/24	183	725,000	Federal Home Loan Bank	0.920%	3,335.00		Federal Agency
11/29/23 - 05/24/24	178	900,000	Federal Farm Credit Bank	4.000%	18,000.00		Federal Agency
11/27/23 - 05/27/24	183	900,000	Federal Farm Credit Bank	4.500%	20,250.00		Federal Agency
11/07/23 - 05/07/24	183	248,000	HSBC Bank USA NA	1.300%	1,607.58		Negotiable CD
04/11/24 - 05/13/24	33	249,000	First Internet Bank of Indiana	0.850%	434.56		Negotiable CD
04/15/24 - 05/15/24	31	249,000	Ponce Bank	3.500%	716.30		Negotiable CD
04/18/24 - 05/18/24	31	225,000	Wells Fargo Bank NA	1.950%	360.62		Negotiable CD
11/21/23 - 05/21/24	183	249,000	Third Federal Savings and Loan	0.750%	1,180.19		Negotiable CD
11/22/23 - 05/22/24	183	246,000	Capital One Bank USA NA	2.650%	4,726.57		Negotiable CD
11/22/23 - 05/22/24	183	246,000	Capital One Bank USA NA	2.650%	4,726.57		Negotiable CD
04/27/24 - 05/27/24	31	249,000	Cornemity Capital Bank	2.500%	511.64		Negotiable CD
04/30/24 - 05/30/24	31	249,000	Celtic Bank	1.850%	378.62		Negotiable CD
11/15/23 - 05/15/24	183	1,095,000	United States Treasury Note	2.000%	8,741.21		Treasury Security
11/15/23 - 05/15/24	183	960,000	United States Treasury Note	2.375%	11,400.00		Treasury Security
03/28/24 - 05/31/24	65	1,130,000	United States Treasury Note	3.625%	7,162.84		Treasury Security

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
11/30/23 - 05/31/24	184	1,750,000	United States Treasury Note	0.250%	2,187.50	Treasury Security
11/30/23 - 05/31/24	184	750,000	United States Treasury Note	0.375%	1,406.25	Treasury Security
11/30/23 - 05/31/24	184	810,000	United States Treasury Note	2.625%	10,631.25	Treasury Security
04/11/24 - 05/31/24	51	500,000	United States Treasury Note	4.375%	2,988.39	Treasury Security
11/30/23 - 05/31/24	184	500,000	United States Treasury Note	4.500%	11,250.00	Treasury Security

Earned Interest May 2024 \$ 181,660.33
 Earned Interest Year To Date \$ 979,373.09

SERIES 2019A TAX-EXEMPT NOTES:

05/01/24 - 05/31/24	31	Various	STAR Ohio	Various	27,560.89	Investment Pool
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SERIES 2019B TAXABLE NOTES:

05/01/24 - 05/31/24	31	Various	STAR Ohio	Various	9,785.10	Investment Pool
05/01/24 - 05/31/24	31	Various	U.S. Bank	Various	26.05	Sweep Money Market

Earned Interest May 2024 \$ 9,811.15
 Earned Interest Year To Date \$ 71,552.54

NOTE RETIREMENT FUND:

05/01/24 - 05/31/24	31	Various	Huntington National Bank	Various	5,882.46	Sweep Money Market
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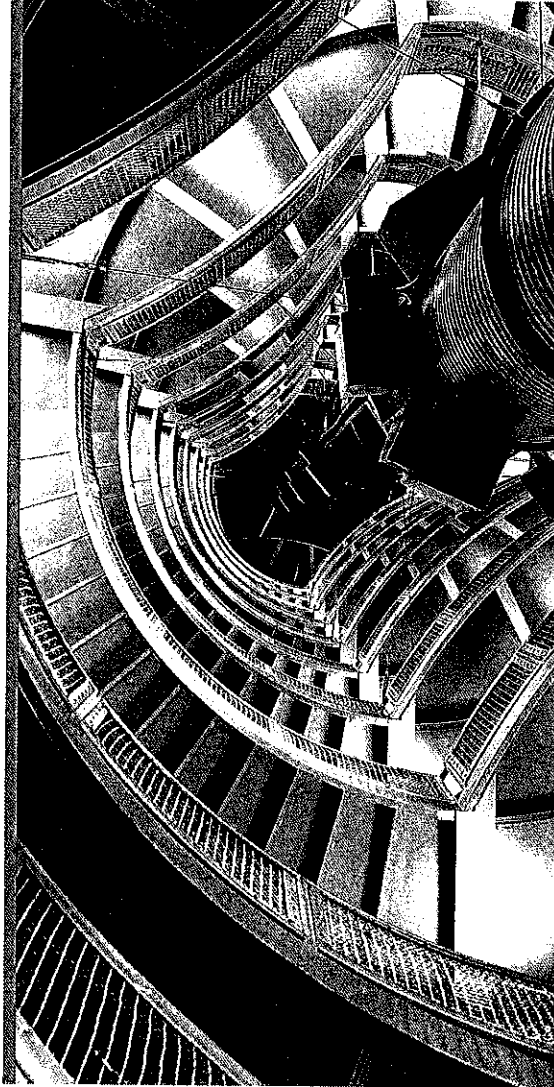
Earned Interest May 2024 \$ 5,882.46
 Earned Interest Year To Date \$ 17,596.88

ESCROW ACCOUNT:

05/01/24 - 05/31/24	31	Various	Huntington National Bank	Various	26.09	Money Market
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Earned Interest May 2024 \$ 26.09
 Earned Interest Year To Date \$ 127.87

Earned Interest May 2024--All Funds \$ 224,940.92
 Earned Interest Year To Date--All Funds \$ 1,295,678.04



Cleveland Public Library Operating Account

Monthly Investment Report
May 31, 2024

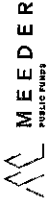
Your Investment Representative:

Jim McCourt
(614) 923-1151
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact publicfundsoperations@meederinvestment.com
Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | www.meederpublicfunds.com

PORTFOLIO SUMMARY

As of May 31, 2024



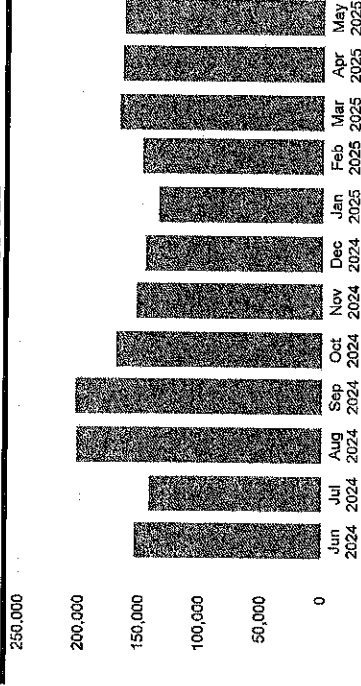
MONTHLY RECONCILIATION

Beginning Book Value	77,734,932.63
Contributions	
Withdrawals	
Prior Month Custodian Fees	(632.42)
Realized Gains/Losses	3,450.00
Gross Interest Earnings	147,111.60
Ending Book Value	77,884,861.81

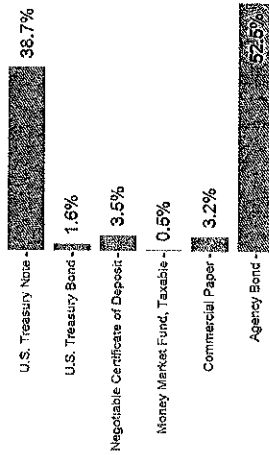
PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	2.96%
Portfolio Effective Duration	2.24 yrs
Weighted Average Maturity	2.44 yrs

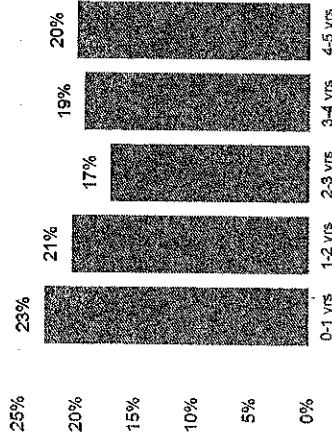
PROJECTED MONTHLY INCOME SCHEDULE



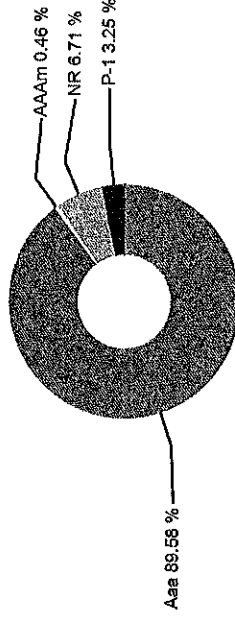
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY



Cleveland Public Library Operating Account
PROJECTED INCOME SCHEDULE
 As of May 31, 2024



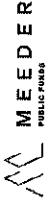
CUSIP	SECURITY DESCRIPTION	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025
02589ABQ4	American Express National Bank 2.000% 03/09/2027			2,490							2,450		
07371DR58	Beal Bank USA 4.650% 05/30/2029							11,377					
13607EHP7	Canadian Imperial Holdings Inc. 08/23/2024			30,834									
15118RRH2	Celtic Bank Corporation 1.850% 09/30/2024	391	379	1,106									
20033AZ58	Comerity Capital Bank 2.500% 06/27/2024	529											
22533THC3	Credit Agricole Corporate and Investment Bank 08/12/2024			41,206									
22533TNH5	Credit Agricole Corporate and Investment Bank 01/17/2025							28,694					
3130AFBC0	FHLB 3.250% 09/13/2024				27,327								
3130AJLH0	FHLB 0.920% 05/19/2026						3,335						3,335
3130AJSQ3	FHLB 1.020% 07/06/2027		4,335					4,335					
3130AK6G6	FHLB 0.390% 09/23/2024				2,511								
3130AKVV5	FHLB 0.500% 02/18/2026			2,500					2,500				
3130ALZ23	FHLB 0.800% 04/28/2025					1,100							1,100
3130AMNX6	FHLB 1.020% 06/10/2026	3,494						3,494					
3130ANAV2	FHLB 0.550% 01/28/2025		1,045						21,983				
3130ANVB3	FHLB 0.800% 09/17/2025				1,800						1,800		
3130ANYN4	FHLB 1.000% 09/30/2026				2,500						2,500		
3130ANZ60	FHLB 0.900% 06/27/2025	1,688			1,875			2,063					
3130AP3C7	FHLB 1.100% 09/30/2026				3,300						3,300		
3130APFS9	FHLB 1.050% 10/28/2026								3,596				3,596
3130APW43	FHLB 1.500% 12/02/2026	3,750						3,750					
3130AQPR8	FHLB 2.600% 02/18/2027			10,400									10,400

Cleveland Public Library Operating Account
PROJECTED INCOME SCHEDULE
 As of May 31, 2024



CUSIP	SECURITY DESCRIPTION	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025
3130ATUS4	FHLB 4.250% 12/10/2027	25,181						25,181					
3130AVBD3	FHLB 4.500% 03/09/2029				20,250								20,250
3130AWMN7	FHLB 4.375% 06/09/2028	18,047						18,047					
3130B0KT5	FHLB 4.650% 04/21/2026				23,250								23,250
3133EK6J0	FFCB 1.625% 11/08/2024						4,447						
3133ELH80	FFCB 0.680% 06/10/2025	2,550						2,550					
3133ELY32	FFCB 0.550% 07/22/2026		2,338						2,338				
3133EMBD3	FFCB 0.360% 09/24/2024				3,050								
3133EMQX3	FFCB 0.590% 02/17/2026			1,475						1,475			
3133EMXS6	FFCB 0.720% 04/28/2025				6,300								7,667
3133EMZW5	FFCB 0.730% 05/19/2025						1,150						1,150
3133EN3H1	FFCB 4.000% 1/29/2027						18,000						18,000
3133EN5N6	FFCB 4.000% 01/06/2028		6,800						6,800				
3133ENG87	FFCB 2.920% 08/17/2027			9,198						9,198			
3133ENL99	FFCB 3.375% 09/15/2027				16,875						16,875		
3133ENTK6	FFCB 2.51% 04/01/25					6,275						7,300	
3133ENV09	FFCB 2.875% 04/26/2027					4,313							4,313
3133EP4A0	FFCB 4.250% 02/28/2029			19,763						19,763			
3133EP5U5	FEDERAL FARM 4.125% 03/12/2029				23,306						23,306		
3133EPCX1	FFCB 4.375% 03/10/2028					21,875					21,875		
3133EPF91	FEDERAL FARM 4.50% 01/12/2028						20,250						20,250
3133EPGW9	FEDERAL FARM 3.875% 04/25/2028					21,313							21,313
3133EPT5	FFCB 3.625 05/03/28						5,709						5,709
3133EPUN3	FEDERAL FARM 4.5% 08/28/2028			22,500									22,500

Cleveland Public Library Operating Account
PROJECTED INCOME SCHEDULE
 As of May 31, 2024



CUSIP	SECURITY DESCRIPTION	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025
3133EPWK7	FFCB 4.500% 09/22/2028				22,500						22,500		
3133ERDH1	FEDERAL FARM 4.75% 04/30/2029					23,750							23,750
3134GV7E2	FMCC 0.500% 01/27/2025		1,250						2,650				
3134GW4B9	FMCC 0.500% 10/29/2025			1,250									1,250
3134GW4C7	FMCC 0.800% 10/27/2026			2,120									2,120
3134GWUS3	FMCC 0.400% 09/24/2024				2,050								
3134GWZG4	FMCC 0.600% 10/20/2025				1,950								1,950
3134GWZV1	FMCC 0.650% 10/22/2025				1,333								1,333
3134GXFV1	FMCC 0.625% 12/17/2025	1,563						1,563					
3135G05S8	FNMA 0.500% 08/14/2025			1,250						1,250			
3135GA2Z3	FNMA 0.560% 11/17/2025						1,470						1,470
3136G45C3	FNMA 0.540% 10/27/2025					1,350							1,350
3136G4J95	FNMA 0.550% 08/25/2025			1,375						1,375			
3137EAXE3	FMCC 0.375% 09/23/2025				1,688						1,688		
3142ZX7K2	FARMER MAC 4.70% 09/27/2028				23,500								23,500
3142XBN1	AGM 0.690% 02/25/2026			1,725						1,725			
31424WBB7	FARMER MAC 5% 10/23/2028					25,000							25,000
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024		4,130										
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025										1,625		
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 08/06/2024		4,191										
732329BD8	Ponce Bank 3.500% 09/15/2027		740	740	740	716	740	716	740	740	669	740	716
742651DZ2	PEFCO 3.900% 10/15/2027					9,848							9,848

Cleveland Public Library Operating Account
PROJECTED INCOME SCHEDULE
 As of May 31, 2024



CUSIP	SECURITY DESCRIPTION	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025
856285SN2	State Bank of India 1.900% 01/22/2025	2,347											
87165E2M8	Synchrony Bank 1.250% 04/24/2025					1,554							
89235MPB1	Toyota Financial Savings Bank 3.600% 09/09/2027				4,446							4,374	
9128282R0	UST 2.250% 08/15/2027			12,038						12,038			
9128283P3	UST 2.250% 12/31/2024	5,625						6,895					
9128283Z1	UST 2.750% 02/28/2025			7,700						28,525			
912828U24	UST 2.000% 11/15/2026						10,950						10,950
912828X88	UST 2.375% 05/15/2027						11,400						11,400
912828Z78	UST 1.500% 01/31/2027		6,150						6,150				
912828ZT0	UST 0.250% 05/31/2025						2,188						28,643
91282CAM3	UST 0.250% 09/30/2025				581						581		
91282CAT8	UST 0.250% 10/31/2025					938						938	
91282CAZ4	UST 0.375% 11/30/2025						1,406						1,406
91282CBC4	UST 0.375% 12/31/2025							1,406					
91282CBH3	UST 0.375% 01/31/2026	2,344							2,344				
91282CBQ3	UST 0.500% 02/28/2026			1,875						1,875			
91282CBT7	UST 0.750% 03/31/2026				4,688						4,688		
91282CCJ8	UST 0.875% 06/30/2026						2,188						
91282CCL3	UST 0.375% 07/15/2024		31,660										
91282CCW9	UST 0.750% 08/31/2026			1,875						1,875			
91282CCZ2	UST 0.875% 09/30/2026				2,188						2,188		
91282CDB4	UST 0.625% 10/15/2024					3,652							
91282CEF4	UST 2.500% 03/31/2027				13,813							13,813	
91282CEN7	UST 2.750% 04/30/2027					14,025							14,025

Cleveland Public Library Operating Account
PROJECTED INCOME SCHEDULE
 As of May 31, 2024



CUSIP	SECURITY DESCRIPTION	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025
91282CET4	UST 2.625% 05/31/2027					10,631							10,631
91282CEW7	UST 3.250% 06/30/2027	16,510						16,510					
91282CFA4	UST 3.000% 07/31/2024		23,232										
91282CFB2	UST 2.750% 07/31/2027		13,750						13,750				
91282CFH9	UST 3.125% 08/31/2027			14,844						14,844			
91282CFU0	UST 4.125% 10/31/2027					20,625						20,625	
91282CFX4	UST 4.500% 11/30/2024						8,984						
91282CGC9	UST 3.875% 12/31/2027	20,344						20,344					
91282CGP0	UST 4.000% 02/29/2028		19,500						19,500				
91282CHE4	UST 3.625% 05/31/2028						20,481						20,481
91282CHK0	UST 4.000% 06/30/2028	20,000						20,000					
91282CHQ7	UST 4.125% 07/31/2028		23,100						23,100				
91282CJN2	UST 4.375% 11/30/2028						10,938						10,938
91282CJF7	UST 4.375% 12/15/2026	21,875						21,875					
91282CJW2	UST 4.000% 01/31/2029		22,700						22,700				
91282CKT7	UST 4.500% 05/31/2029						20,363						20,363
949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	373	361	373	373	923							
TOTAL		154,573	142,506	202,276	203,725	175,180	154,068	157,957	135,583	149,582	168,604	171,466	165,442

Cleveland Public Library Operating Account
POSITION STATEMENT
 As of May 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
Cash and Cash Equivalents											
STAROHIO	STAR Ohio XX688	5/31/2024	\$11,164,900.53	\$11,164,900.53	\$11,164,900.53	5.45%	0.003	\$1.00	\$0.00	12.79%	AAAm
31846V567	First American Funds, Inc.	5/31/2024	\$349,256.31	\$349,256.31	\$349,256.31	5.20%	0.003	\$1.00	\$0.00	0.40%	AAAm
	SubTotal		\$11,514,156.84	\$11,514,156.84	\$11,514,156.84	5.44%		\$11,514,156.84	\$0.00	13.19%	
Agency Bond											
3130AFBC0	FHLB 3.250% 09/13/2024	9/20/2022 9/21/2022	\$850,000.00	\$836,485.85	\$836,485.85	4.09%	0.288 0.282	\$99.28 \$843,880.00	\$7,394.15	0.97%	Aaa AA+
3130AK6G6	FHLB 0.390% 09/23/2024	9/29/2020 9/30/2020	\$810,000.00	\$809,068.50	\$809,068.50	0.42%	0.315 0.308	\$88.37 \$796,788.90	(\$12,279.60)	0.91%	Aaa AA+
3134GWU53	FMCC 0.400% 09/24/2024	9/17/2020 9/24/2020	\$1,000,000.00	\$999,950.00	\$999,950.00	0.40%	0.318 0.311	\$98.41 \$984,100.00	(\$15,850.00)	1.13%	Aaa AA+
3133EMBD3	FFCB 0.360% 09/24/2024	9/24/2020 9/29/2020	\$1,000,000.00	\$998,750.00	\$998,750.00	0.39%	0.318 0.311	\$98.37 \$983,660.00	(\$15,090.00)	1.13%	Aaa AA+
3133EK6J0	FFCB 1.625% 11/08/2024	11/11/2019 11/8/2019	\$500,000.00	\$499,615.00	\$499,615.00	1.64%	0.441 0.431	\$98.36 \$491,785.00	(\$7,830.00)	0.56%	Aaa AA+
3134GV7E2	FMCC 0.500% 01/27/2025	7/8/2020 7/27/2020	\$500,000.00	\$498,600.00	\$498,600.00	0.56%	0.660 0.643	\$96.87 \$484,325.00	(\$14,275.00)	0.55%	Aaa AA+
3130ANAV2	FHLB 0.550% 01/28/2025	5/26/2022 5/27/2022	\$380,000.00	\$359,062.00	\$359,062.00	2.70%	0.663 0.646	\$96.88 \$368,155.40	\$9,093.40	0.42%	Aaa AA+
3133ENTK6	FFCB 2.51% 04/01/25	3/25/2022 4/1/2022	\$500,000.00	\$498,975.00	\$498,975.00	2.58%	0.836 0.810	\$97.79 \$488,960.00	(\$10,015.00)	0.56%	Aaa AA+
3130ALZ23	FHLB 0.800% 04/28/2025	4/7/2021 4/28/2021	\$275,000.00	\$275,000.00	\$275,000.00	0.80%	0.910 0.886	\$96.07 \$264,181.50	(\$10,818.50)	0.30%	Aaa AA+
3133EMXS6	FFCB 0.720% 04/28/2025	4/26/2021 4/28/2021	\$1,750,000.00	\$1,748,632.81	\$1,748,632.81	0.74%	0.910 0.886	\$95.96 \$1,679,335.00	(\$69,297.81)	1.92%	Aaa AA+
3133EMZW5	FFCB 0.730% 05/19/2025	5/25/2021 5/28/2021	\$315,000.00	\$315,000.00	\$315,000.00	0.73%	0.967 0.942	\$95.74 \$301,587.30	(\$13,412.70)	0.35%	Aaa AA+
3133ELH80	FFCB 0.680% 06/10/2025	6/24/2020 6/26/2020	\$750,000.00	\$750,000.00	\$750,000.00	0.68%	1.027 0.998	\$95.57 \$716,782.50	(\$33,217.50)	0.82%	Aaa AA+
3130ANZ60	FHLB 0.900% 06/27/2025	10/26/2021 10/27/2021	\$750,000.00	\$742,500.00	\$742,500.00	0.96%	1.074 1.042	\$95.92 \$719,385.00	(\$23,115.00)	0.82%	Aaa AA+

Cleveland Public Library Operating Account
POSITION STATEMENT
 As of May 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3135G0558	FNMA 0.500% 08/14/2025	11/18/2022 11/21/2022	\$500,000.00	\$446,565.00	\$446,565.00	4.72%	1.205 1.172	\$94.58 \$472,875.00	\$26,310.00	0.54%	Aaa AA+
3136G4J95	FNMA 0.550% 08/25/2025	8/19/2020 8/25/2020	\$500,000.00	\$499,375.00	\$499,375.00	0.58%	1.236 1.202	\$94.61 \$473,030.00	(\$26,345.00)	0.54%	Aaa AA+
3130ANVB3	FHLB 0.800% 09/17/2025	9/1/2021 9/17/2021	\$450,000.00	\$450,000.00	\$450,000.00	0.80%	1.299 1.261	\$94.65 \$425,934.00	(\$24,066.00)	0.49%	Aaa AA+
3137EAEX3	FMCC 0.375% 09/23/2025	9/29/2021 9/30/2021	\$900,000.00	\$885,114.00	\$885,114.00	0.80%	1.315 1.280	\$94.03 \$846,306.00	(\$38,808.00)	0.97%	Aaa AA+
3134GWZG4	FMCC 0.600% 10/20/2025	10/6/2020 10/20/2020	\$650,000.00	\$650,000.00	\$650,000.00	0.60%	1.389 1.350	\$93.95 \$610,662.00	(\$39,338.00)	0.70%	Aaa AA+
3134GWZV1	FMCC 0.650% 10/22/2025	10/18/2021 10/20/2021	\$410,000.00	\$404,260.00	\$404,260.00	1.01%	1.395 1.356	\$94.09 \$385,785.40	(\$18,474.60)	0.44%	Aaa AA+
3136G45C3	FNMA 0.540% 10/27/2025	10/21/2020 10/27/2020	\$500,000.00	\$499,500.00	\$499,500.00	0.56%	1.408 1.370	\$93.89 \$469,460.00	(\$30,040.00)	0.54%	Aaa AA+
3134GW4B9	FMCC 0.500% 10/29/2025	10/9/2020 10/29/2020	\$500,000.00	\$499,000.00	\$499,000.00	0.54%	1.414 1.375	\$93.76 \$468,785.00	(\$30,215.00)	0.54%	Aaa AA+
3135GAZZ3	FNMA 0.560% 11/17/2025	11/12/2020 11/17/2020	\$525,000.00	\$523,818.75	\$523,818.75	0.61%	1.466 1.424	\$93.29 \$489,751.50	(\$34,067.25)	0.56%	Aaa AA+
3134GXFV1	FMCC 0.625% 12/17/2025	12/3/2020 12/17/2020	\$500,000.00	\$499,750.00	\$499,750.00	0.64%	1.548 1.501	\$93.45 \$467,250.00	(\$32,500.00)	0.54%	Aaa AA+
3133EMQX3	FFCB 0.590% 02/17/2026	2/18/2021 2/25/2021	\$500,000.00	\$498,045.00	\$498,045.00	0.67%	1.718 1.667	\$92.67 \$463,370.00	(\$34,675.00)	0.53%	Aaa AA+
3130AKVV5	FHLB 0.500% 02/18/2026	1/28/2021 2/18/2021	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	0.50%	1.721 1.670	\$92.46 \$924,630.00	(\$75,370.00)	1.06%	Aaa AA+
31422XBN1	AGM 0.690% 02/25/2026	2/18/2021 2/25/2021	\$500,000.00	\$499,850.00	\$499,850.00	0.70%	1.740 1.687	\$92.81 \$464,070.00	(\$35,780.00)	0.53%	Aaa AA+
313050KT5	FHLB 4.650% 04/21/2026	3/26/2024 3/27/2024	\$1,000,000.00	\$1,000,250.00	\$1,000,250.00	4.64%	1.890 1.779	\$99.45 \$994,480.00	(\$5,770.00)	1.14%	Aaa AA+
3130AJLH0	FHLB 0.920% 05/19/2026	10/18/2021 10/19/2021	\$725,000.00	\$718,272.00	\$718,272.00	1.13%	1.967 1.905	\$92.45 \$670,226.25	(\$48,045.75)	0.77%	Aaa AA+
3130AMNX6	FHLB 1.020% 08/10/2026	5/26/2021 6/10/2021	\$685,000.00	\$685,000.00	\$685,000.00	1.02%	2.027 1.951	\$92.43 \$633,145.50	(\$51,854.50)	0.73%	Aaa AA+
3138ELY32	FFCB 0.550% 07/22/2026	3/30/2023 3/31/2023	\$850,000.00	\$758,616.50	\$758,616.50	4.06%	2.142 2.076	\$91.15 \$774,732.50	\$16,116.00	0.89%	Aaa AA+
3130ANYN4	FHLB 1.000% 09/30/2026	9/14/2021 9/30/2021	\$500,000.00	\$500,000.00	\$500,000.00	1.00%	2.334 2.249	\$91.32 \$456,595.00	(\$43,405.00)	0.52%	Aaa AA+

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3130AP3C7	FHLB 1.100% 09/30/2026	10/25/2021 10/26/2021	\$600,000.00	\$594,000.00	\$594,000.00	1.24%	2.334 2.246	\$91.58 \$549,492.00	(\$44,508.00)	0.63%	Aaa AA+
3134GW4C7	FMCC 0.800% 10/27/2026	6/16/2022 6/17/2022	\$530,000.00	\$468,138.40	\$468,138.40	3.72%	2.408 2.326	\$90.66 \$480,476.80	\$12,338.40	0.55%	Aaa AA+
3130APFS9	FHLB 1.050% 10/28/2026	10/18/2021 10/28/2021	\$685,000.00	\$679,040.50	\$679,040.50	1.23%	2.411 2.321	\$91.17 \$624,541.90	(\$54,498.60)	0.72%	Aaa AA+
3130APW43	FHLB 1.500% 12/02/2026	12/16/2021 12/20/2021	\$500,000.00	\$499,925.00	\$499,925.00	1.50%	2.507 2.379	\$91.74 \$458,685.00	(\$41,240.00)	0.53%	Aaa AA+
3130AQP8	FHLB 2.600% 02/18/2027	3/29/2023 3/31/2023	\$800,000.00	\$743,728.00	\$743,728.00	4.27%	2.721 2.560	\$94.48 \$755,800.00	\$12,072.00	0.87%	Aaa AA+
3133ENV9	FFCB 2.875% 04/26/2027	4/22/2022 4/26/2022	\$300,000.00	\$298,452.00	\$298,452.00	2.99%	2.904 2.729	\$94.90 \$284,685.00	(\$13,767.00)	0.33%	Aaa AA+
3130AJSQ3	FHLB 1.020% 07/06/2027	4/19/2023 4/20/2023	\$850,000.00	\$747,688.50	\$747,688.50	4.17%	3.099 2.956	\$88.96 \$756,143.00	\$8,474.50	0.87%	Aaa AA+
3133ENG87	FFCB 2.920% 08/17/2027	8/19/2022 8/22/2022	\$630,000.00	\$622,616.40	\$622,616.40	3.18%	3.214 2.987	\$94.56 \$595,746.90	(\$26,869.50)	0.68%	Aaa AA+
3133ENL99	FFCB 3.375% 09/15/2027	9/14/2022 9/15/2022	\$1,000,000.00	\$986,010.00	\$986,010.00	3.68%	3.293 3.044	\$95.82 \$958,150.00	(\$27,860.00)	1.10%	Aaa AA+
742651D22	PEFCO 3.900% 10/15/2027	4/27/2023 5/3/2023	\$255,000.00	\$255,408.00	\$255,408.00	3.86%	3.375 3.099	\$97.12 \$247,658.55	(\$7,749.45)	0.28%	Aaa AA+
742651D22	PEFCO 3.900% 10/15/2027	4/28/2023 5/3/2023	\$250,000.00	\$249,600.00	\$249,600.00	3.94%	3.375 3.099	\$97.12 \$242,802.50	(\$6,797.50)	0.28%	Aaa AA+
3133EN3H1	FFCB 4.000% 11/29/2027	11/22/2022 11/29/2022	\$900,000.00	\$896,580.00	\$896,580.00	4.08%	3.499 3.217	\$97.59 \$878,274.00	(\$18,306.00)	1.01%	Aaa AA+
3130ATUS4	FHLB 4.250% 12/10/2027	12/14/2022 12/16/2022	\$1,185,000.00	\$1,209,553.20	\$1,209,553.20	3.79%	3.529 3.168	\$98.33 \$1,165,257.90	(\$44,295.30)	1.33%	Aaa AA+
3133EN5N6	FFCB 4.000% 01/06/2028	1/17/2023 1/19/2023	\$340,000.00	\$344,705.60	\$344,705.60	3.69%	3.603 3.255	\$97.75 \$332,356.80	(\$12,348.80)	0.38%	Aaa AA+
3133EPCX1	FFCB 4.375% 03/10/2028	3/7/2023 3/10/2023	\$1,000,000.00	\$997,460.00	\$997,460.00	4.43%	3.778 3.406	\$98.94 \$989,360.00	(\$8,100.00)	1.13%	Aaa AA+
3133EPGW9	FEDERAL FARM 3.875% 04/25/2028	4/19/2023 4/25/2023	\$1,100,000.00	\$1,098,647.00	\$1,098,647.00	3.90%	3.904 3.556	\$97.17 \$1,068,892.00	(\$29,755.00)	1.22%	Aaa AA+
3133EPHT5	FFCB 3.625 05/03/28	4/27/2023 5/3/2023	\$315,000.00	\$313,270.65	\$313,270.65	3.75%	3.926 3.591	\$96.28 \$303,272.55	(\$9,998.10)	0.35%	Aaa AA+
3130AWMN7	FHLB 4.375% 06/09/2028	8/10/2023 8/11/2023	\$825,000.00	\$826,105.50	\$826,105.50	4.34%	4.027 3.572	\$99.18 \$818,259.75	(\$7,845.75)	0.94%	Aaa AA+

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3133EPUN3	FEDERAL FARM 4.5% 08/28/2028	8/25/2023 8/28/2023	\$1,000,000.00	\$999,468.20	\$999,468.20	4.51%	4.247 3.776	\$99.37 \$993,680.00	(\$5,788.20)	1.14%	Aaa AA+
3133EPWK7	FFCB 4.500% 09/22/2028	10/4/2023 10/5/2023	\$1,000,000.00	\$984,136.00	\$984,136.00	4.86%	4.315 3.842	\$99.36 \$993,600.00	\$9,484.00	1.14%	Aaa AA+
31422X7K2	FARMER MAC 4.70% 09/27/2028	9/27/2023 10/2/2023	\$1,000,000.00	\$995,650.00	\$995,650.00	4.80%	4.329 3.842	\$100.13 \$1,001,320.00	\$5,670.00	1.15%	
31424WBB7	FARMER MAC 5% 10/23/2028	10/18/2023 10/23/2023	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	5.00%	4.400 3.892	\$101.32 \$1,013,160.00	\$13,160.00	1.16%	
3133EPPF91	FEDERAL FARM 4.50% 01/17/2028	11/22/2023 11/27/2023	\$900,000.00	\$899,037.00	\$899,037.00	4.52%	4.496 4.018	\$99.34 \$894,078.00	(\$4,959.00)	1.02%	Aaa AA+
3133EP4A0	FFCB 4.250% 02/28/2029	3/4/2024 3/5/2024	\$930,000.00	\$930,351.54 \$768.54	\$931,120.08	4.24%	4.751 4.200	\$98.48 \$915,864.00	(\$14,487.54)	1.05%	Aaa AA+
3130AVBD3	FHLB 4.500% 03/09/2029	4/2/2024 4/3/2024	\$900,000.00	\$902,619.00 \$2,700.00	\$905,319.00	4.43%	4.775 4.203	\$99.46 \$895,149.00	(\$7,470.00)	1.03%	Aaa AA+
3133EPSU5	FEDERAL FARM 4.125% 03/12/2029	3/27/2024 3/28/2024	\$1,130,000.00	\$1,124,391.81 \$1,035.83	\$1,125,427.64	4.24%	4.805 4.264	\$97.91 \$1,106,360.40	(\$18,031.41)	1.27%	Aaa AA+
3133ERDHI	FEDERAL FARM 4.75% 04/30/2029	4/25/2024 4/30/2024	\$1,000,000.00	\$999,251.58	\$999,251.58	4.77%	4.918 4.322	\$100.64 \$1,006,440.00	\$7,188.42	1.15%	Aaa AA+
	SubTotal		\$41,500,000.00	\$41,014,869.29 \$4,504.37	\$41,019,373.66	2.71%		\$39,943,519.80	(\$1,071,349.49)	45.76%	
Commercial Paper											
22533THC3	Credit Agricole Corporate and Investment Bank 08/12/2024	11/16/2023 11/17/2023	\$1,010,000.00	\$968,793.68	\$968,793.68	5.69%	0.200 0.197	\$98.89 \$998,819.30	\$30,025.62	1.14%	P-1 A-1
13607EHP7	Canadian Imperial Holdings Inc. 08/23/2024	11/30/2023 12/1/2023	\$780,000.00	\$749,166.17	\$749,166.17	5.57%	0.230 0.226	\$98.73 \$770,062.80	\$20,896.63	0.88%	P-1 A-1
22533TNH5	Credit Agricole Corporate and Investment Bank 01/17/2025	4/24/2024 4/24/2024	\$730,000.00	\$701,306.13	\$701,306.13	5.50%	0.633 0.617	\$96.49 \$704,377.00	\$3,070.87	0.81%	P-1 A-1
	SubTotal		\$2,520,000.00	\$2,419,265.98	\$2,419,265.98	5.60%		\$2,473,259.10	\$53,993.12	2.83%	



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Negotiable Certificate of Deposit											
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024	6/3/2019 6/5/2019	\$246,000.00	\$245,200.50	\$245,200.50	2.77%	0.014 0.016	\$99.94 \$245,840.10	\$639.60	0.28%	
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 06/06/2024	6/3/2019 6/6/2019	\$246,000.00	\$245,139.00	\$245,139.00	2.78%	0.016 0.018	\$99.93 \$245,820.42	\$681.42	0.28%	
20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	6/25/2019 6/27/2019	\$249,000.00	\$249,000.00	\$249,000.00	2.50%	0.074 0.075	\$99.78 \$248,442.24	(\$57.76)	0.28%	
15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	8/16/2019 8/30/2019	\$249,000.00	\$248,285.37	\$248,285.37	1.91%	0.249 0.245	\$99.13 \$246,826.23	(\$1,459.14)	0.28%	
949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	10/25/2019 10/29/2019	\$225,000.00	\$224,437.50	\$224,437.50	2.00%	0.384 0.374	\$98.69 \$222,048.00	(\$2,389.50)	0.25%	
856285SN2	State Bank of India 1.900% 01/22/2025	1/8/2020 1/22/2020	\$247,000.00	\$244,777.00	\$244,777.00	2.09%	0.647 0.627	\$97.81 \$241,600.58	(\$3,176.42)	0.28%	
87165E2M8	Synchrony Bank 1.250% 04/24/2025	4/20/2020 4/24/2020	\$248,000.00	\$246,326.00	\$246,326.00	1.39%	0.899 0.873	\$96.43 \$239,136.48	(\$7,189.52)	0.27%	
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025	4/24/2020 5/7/2020	\$248,000.00	\$247,132.00	\$247,132.00	1.37%	0.934 0.908	\$96.33 \$238,888.48	(\$8,243.52)	0.27%	
02589ABQ4	American Express National Bank 2.000% 03/09/2027	3/2/2022 3/9/2022	\$247,000.00	\$245,765.00	\$245,765.00	2.11%	2.773 2.629	\$92.53 \$228,554.04	(\$17,210.96)	0.26%	
89235MPB1	Toyota Financial Savings Bank 3.600% 09/09/2027	8/30/2022 9/9/2022	\$245,000.00	\$244,142.50	\$244,142.50	3.68%	3.277 3.016	\$96.32 \$235,974.20	(\$8,168.30)	0.27%	
732329BD8	Ponce Bank 3.500% 09/15/2027	8/30/2022 9/15/2022	\$249,000.00	\$248,626.50	\$248,626.50	3.53%	3.293 3.029	\$96.01 \$239,059.92	(\$9,566.58)	0.27%	
	Sub Total		\$2,699,000.00	\$2,688,831.37	\$2,688,831.37	2.38%		\$2,632,190.69	(\$56,640.68)	3.02%	
U.S. Treasury Bond											
91282CFA4	UST 3.000% 07/31/2024	9/15/2022 9/16/2022	\$750,000.00	\$738,017.56	\$738,017.56	3.89%	0.167 0.165	\$99.59 \$746,895.00	\$8,877.42	0.86%	Aaa AA+

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9128283P3	UST 2.250% 12/31/2024	3/24/2022 3/25/2022	\$500,000.00	\$498,730.47	\$498,730.47	2.34%	0.586 0.567	\$98.25 \$491,260.00	(\$7,470.47)	0.56%	Aaa AA+
Sub Total			\$1,250,000.00	\$1,236,748.05	\$1,236,748.05	3.28%		\$1,238,155.00	\$1,406.95	1.42%	
U.S. Treasury Note											
91282CCL3	UST 0.375% 07/15/2024	12/19/2022 12/20/2022	\$500,000.00	\$469,277.34	\$469,277.34	4.47%	0.123 0.122	\$99.39 \$496,945.00	\$27,667.66	0.57%	Aaa AA+
91282CDB4	UST 0.625% 10/15/2024	10/28/2021 10/29/2021	\$500,000.00	\$497,910.16	\$497,910.16	0.77%	0.375 0.367	\$98.26 \$491,275.00	(\$6,635.16)	0.56%	Aaa AA+
91282CFX4	UST 4.500% 11/30/2024	12/19/2022 12/20/2022	\$500,000.00	\$502,265.63	\$502,265.63	4.25%	0.501 0.480	\$99.57 \$497,830.00	(\$4,435.63)	0.57%	Aaa AA+
9128283Z1	UST 2.750% 02/28/2025	10/25/2022 10/26/2022	\$560,000.00	\$539,175.00	\$539,175.00	4.44%	0.748 0.724	\$98.16 \$549,690.40	\$10,515.40	0.63%	Aaa AA+
912828ZT0	UST 0.250% 05/31/2025	4/26/2021 4/27/2021	\$1,750,000.00	\$1,723,544.92	\$1,723,544.92	0.62%	1.000 0.975	\$95.20 \$1,666,017.50	(\$57,527.42)	1.91%	Aaa AA+
91282CAM3	UST 0.250% 09/30/2025	10/14/2021 10/15/2021	\$465,000.00	\$453,938.09	\$453,938.09	0.86%	1.334 1.300	\$93.80 \$436,166.05	(\$17,782.04)	0.50%	Aaa AA+
91282CAT8	UST 0.250% 10/31/2025	10/27/2021 10/28/2021	\$750,000.00	\$728,056.64	\$728,056.64	1.00%	1.419 1.383	\$93.44 \$700,807.50	(\$27,249.14)	0.80%	Aaa AA+
91282CAZ4	UST 0.375% 11/30/2025	10/28/2021 10/29/2021	\$750,000.00	\$729,462.89	\$729,462.89	1.06%	1.501 1.460	\$93.27 \$699,525.00	(\$29,937.89)	0.80%	Aaa AA+
91282CBC4	UST 0.375% 12/31/2025	10/28/2021 10/29/2021	\$750,000.00	\$728,613.28	\$728,613.28	1.08%	1.586 1.542	\$92.95 \$697,117.50	(\$31,495.78)	0.80%	Aaa AA+
91282CBH3	UST 0.375% 01/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,225,048.83	\$1,225,048.83	0.80%	1.671 1.625	\$92.62 \$1,157,762.50	(\$67,286.33)	1.33%	Aaa AA+
91282CBQ3	UST 0.500% 02/28/2026	10/28/2021 10/29/2021	\$750,000.00	\$730,751.95	\$730,751.95	1.11%	1.748 1.698	\$92.52 \$693,922.50	(\$36,829.45)	0.79%	Aaa AA+
91282CBT7	UST 0.750% 03/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,245,654.30	\$1,245,654.30	0.82%	1.833 1.777	\$92.67 \$1,158,400.00	(\$87,254.30)	1.33%	Aaa AA+
91282CCJ8	UST 0.875% 06/30/2026	10/22/2021 10/25/2021	\$500,000.00	\$493,027.34	\$493,027.34	1.18%	2.082 2.010	\$92.12 \$460,605.00	(\$32,422.34)	0.53%	Aaa AA+
91282CCW9	UST 0.750% 08/31/2026	8/26/2021 8/31/2021	\$500,000.00	\$497,734.38	\$497,734.38	0.84%	2.252 2.179	\$91.30 \$456,505.00	(\$41,229.38)	0.52%	Aaa AA+

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91282CCZ2	UST 0.875% 09/30/2026	9/29/2021 9/30/2021	\$500,000.00	\$496,699.22	\$496,699.22	1.01%	2.334 2.256	\$91.35 \$456,740.00	(\$39,959.22)	0.52%	Aaa AA+
912828U24	UST 2.000% 1/15/2026	7/13/2022 7/14/2022	\$795,000.00	\$760,467.19	\$760,467.19	3.08%	2.460 2.351	\$93.51 \$743,388.60	(\$17,078.59)	0.85%	Aaa AA+
912828U24	UST 2.000% 1/15/2026	3/27/2024 3/28/2024	\$300,000.00	\$281,929.69	\$281,929.69	4.45%	2.460 2.351	\$93.51 \$280,524.00	(\$1,405.69)	0.32%	Aaa AA+
91282CJP7	UST 4.375% 12/15/2026	3/27/2024 3/28/2024	\$1,000,000.00	\$998,632.81 \$12,431.70	\$1,011,064.51	4.43%	2.542 2.328	\$98.95 \$989,530.00	(\$9,102.81)	1.13%	Aaa AA+
912828Z78	UST 1.500% 01/31/2027	5/9/2022 5/10/2022	\$245,000.00	\$229,017.58	\$229,017.58	2.99%	2.671 2.550	\$91.84 \$224,998.20	(\$4,019.38)	0.28%	Aaa AA+
912828Z78	UST 1.500% 01/31/2027	6/29/2023 6/30/2023	\$575,000.00	\$520,734.38	\$520,734.38	4.37%	2.671 2.550	\$91.84 \$528,057.00	\$7,322.62	0.60%	Aaa AA+
91282CEF4	UST 2.500% 03/31/2027	5/31/2022 5/31/2022	\$455,000.00	\$447,979.49	\$447,979.49	2.84%	2.833 2.673	\$94.08 \$428,073.10	(\$19,906.39)	0.49%	Aaa AA+
91282CEF4	UST 2.500% 03/31/2027	6/29/2023 6/30/2023	\$500,000.00	\$468,535.16	\$468,535.16	4.33%	2.833 2.673	\$94.08 \$470,410.00	\$1,874.84	0.54%	Aaa AA+
91282CEF4	UST 2.500% 03/31/2027	3/27/2024 3/28/2024	\$150,000.00	\$142,218.75	\$142,218.75	4.36%	2.833 2.673	\$94.08 \$141,123.00	(\$1,095.75)	0.16%	Aaa AA+
91282CEN7	UST 2.750% 04/30/2027	4/28/2022 5/2/2022	\$245,000.00	\$243,325.20	\$243,325.20	2.90%	2.915 2.744	\$94.61 \$231,784.70	(\$11,540.50)	0.27%	Aaa AA+
91282CEN7	UST 2.750% 04/30/2027	3/9/2023 3/10/2023	\$525,000.00	\$491,777.34	\$491,777.34	4.44%	2.915 2.744	\$94.61 \$496,681.50	\$4,904.16	0.57%	Aaa AA+
91282CEN7	UST 2.750% 04/30/2027	3/27/2024 3/28/2024	\$250,000.00	\$238,447.27	\$238,447.27	4.36%	2.915 2.744	\$94.61 \$236,515.00	(\$1,932.27)	0.27%	Aaa AA+
912828X88	UST 2.375% 05/15/2027	7/25/2022 7/26/2022	\$960,000.00	\$936,937.50	\$936,937.50	2.91%	2.956 2.798	\$93.54 \$898,012.80	(\$38,924.70)	1.03%	Aaa AA+
91282CET4	UST 2.625% 05/31/2027	5/27/2022 5/31/2022	\$810,000.00	\$807,247.27	\$807,247.27	2.70%	3.000 2.793	\$94.13 \$762,477.30	(\$44,769.97)	0.87%	Aaa AA+
91282CEW7	UST 3.250% 06/30/2027	8/30/2022 8/31/2022	\$266,000.00	\$265,210.31	\$265,210.31	3.32%	3.082 2.845	\$95.83 \$254,913.12	(\$10,297.19)	0.29%	Aaa AA+
91282CEW7	UST 3.250% 06/30/2027	3/9/2023 3/10/2023	\$750,000.00	\$716,074.22	\$716,074.22	4.41%	3.082 2.845	\$95.83 \$718,740.00	\$2,665.78	0.82%	Aaa AA+
91282CFB2	UST 2.750% 07/31/2027	9/15/2022 9/16/2022	\$1,000,000.00	\$959,140.63	\$959,140.63	3.67%	3.167 2.950	\$94.25 \$942,500.00	(\$16,640.63)	1.08%	Aaa AA+
9128282R0	UST 2.250% 08/15/2027	1/19/2023 1/20/2023	\$770,000.00	\$729,003.52	\$729,003.52	3.52%	3.208 3.014	\$92.72 \$713,936.30	(\$15,067.22)	0.82%	Aaa AA+

Cleveland Public Library Operating Account

POSITION STATEMENT

As of May 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
9128282R0	UST 2.250% 08/15/2027	3/9/2023 3/10/2023	\$300,000.00	\$274,523.44	\$274,523.44	4.38%	3.208 3.014	\$92.72 \$278,157.00	\$3,633.56	0.32%	Aaa AA+
91282CFH9	UST 3.125% 08/31/2027	10/25/2022 10/26/2022	\$600,000.00	\$571,195.31	\$571,195.31	4.23%	3.252 3.016	\$95.24 \$571,452.00	\$256.69	0.65%	Aaa AA+
91282CFH9	UST 3.125% 08/31/2027	3/9/2023 3/10/2023	\$350,000.00	\$332,390.63	\$332,390.63	4.38%	3.252 3.016	\$95.24 \$333,347.00	\$956.37	0.38%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	3/9/2023 3/10/2023	\$250,000.00	\$247,519.53	\$247,519.53	4.36%	3.419 3.135	\$98.21 \$245,517.50	(\$2,002.03)	0.28%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	3/6/2023 3/7/2023	\$250,000.00	\$247,714.84	\$247,714.84	4.34%	3.419 3.135	\$98.21 \$245,517.50	(\$2,197.34)	0.28%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	9/21/2023 9/22/2023	\$500,000.00	\$488,808.59	\$488,808.59	4.73%	3.419 3.135	\$98.21 \$491,035.00	\$2,226.41	0.56%	Aaa AA+
91282CGC9	UST 3.875% 12/31/2027	11/9/2023 11/10/2023	\$300,000.00	\$290,871.09	\$290,871.09	4.69%	3.586 3.246	\$97.38 \$292,125.00	\$1,253.91	0.33%	Aaa AA+
91282CGC9	UST 3.875% 12/31/2027	12/7/2023 12/8/2023	\$750,000.00	\$740,595.70	\$740,595.70	4.21%	3.586 3.246	\$97.38 \$730,312.50	(\$10,283.20)	0.84%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	2/23/2023 3/1/2023	\$575,000.00	\$570,530.27	\$570,530.27	4.17%	3.751 3.400	\$97.73 \$561,953.25	(\$8,577.02)	0.64%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	3/9/2023 3/10/2023	\$150,000.00	\$148,125.00	\$148,125.00	4.28%	3.751 3.400	\$97.73 \$146,596.50	(\$1,528.50)	0.17%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	9/21/2023 9/22/2023	\$250,000.00	\$243,271.48	\$243,271.48	4.68%	3.751 3.400	\$97.73 \$244,327.50	\$1,056.02	0.28%	Aaa AA+
91282CHE4	UST 3.625% 05/31/2028	3/27/2024 3/28/2024	\$1,130,000.00	\$1,103,250.78	\$1,103,250.78	4.25%	4.003 3.599	\$96.32 \$1,088,461.20	(\$14,789.58)	1.25%	Aaa AA+
91282CHK0	UST 4.000% 06/30/2028	7/6/2023 7/7/2023	\$1,000,000.00	\$982,109.38	\$982,109.38	4.40%	4.085 3.653	\$97.64 \$976,410.00	(\$5,699.38)	1.12%	Aaa AA+
91282CHQ7	UST 4.125% 07/31/2028	8/25/2023 8/28/2023	\$870,000.00	\$857,935.55	\$857,935.55	4.44%	4.170 3.727	\$98.09 \$853,383.00	(\$4,552.55)	0.98%	Aaa AA+
91282CHQ7	UST 4.125% 07/31/2028	3/27/2024 3/28/2024	\$250,000.00	\$248,906.25 \$1,614.87	\$250,521.12	4.24%	4.170 3.727	\$98.09 \$245,225.00	(\$3,681.25)	0.28%	Aaa AA+
91282CJN2	UST 4.375% 11/30/2028	4/10/2024 4/11/2024	\$500,000.00	\$494,628.91	\$494,628.91	4.63%	4.504 3.950	\$99.08 \$495,390.00	\$761.09	0.57%	Aaa AA+
91282CJW2	UST 4.000% 01/31/2029	1/26/2024 1/31/2024	\$1,135,000.00	\$1,134,246.29	\$1,134,246.29	4.01%	4.674 4.146	\$97.52 \$1,106,806.60	(\$27,439.69)	1.27%	Aaa AA+

Cleveland Public Library Operating Account
POSITION STATEMENT
 As of May 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
91282CKT7	UST 4.500% 05/31/2029	5/29/2024 5/31/2024	\$905,000.00	\$901,429.49	\$901,429.49	4.59%	5.003 4.427	\$99.71 \$902,384.55	\$955.06	1.03%	Aaa AA+
	SubTotal		\$30,936,000.00	\$30,175,890.81 \$14,046.57	\$30,189,937.38	3.08%		\$29,489,364.67	(\$686,526.14)	33.78%	
	Grand Total		\$90,419,156.84	\$89,049,762.34 \$18,550.94	\$89,068,313.28	3.28%		\$87,290,646.10	(\$1,759,116.24)	100.00%	

Cleveland Public Library Operating Account
TRANSACTION STATEMENT
 As of May 31, 2024



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Amount	Purchased Interest	Total Cost	Yield at Cost
Pending Purchase									
Pending Purchase	5/23/2024	6/5/2024	07371DR58	Beal Bank USA 4.650% 05/30/2029	244,000.00	242,963.00		242,963.00	4.75%
Total					244,000.00	242,963.00		242,963.00	

Purchase	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Realized Gain/Loss
Purchase	5/29/2024	5/31/2024	91282CKT7	UST 4.500% 05/31/2029	905,000.00	901,429.49	249.00
Total					905,000.00	901,429.49	249.00

Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
Maturity	5/13/2024	5/13/2024	32056GDH0	First Internet Bancorp 0.850% 05/13/2024	249,000.00	248,751.00	249,000.00	249.00
Maturity	5/21/2024	5/21/2024	88413QC6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024	249,000.00	248,751.00	249,000.00	249.00
Maturity	5/22/2024	5/22/2024	14042TAP2	Capital One Bank (USA), National Association 2.650% 05/22/2024	246,000.00	244,524.00	246,000.00	1,476.00
Maturity	5/22/2024	5/22/2024	14042RIP4	Capital One, National Association 2.650% 05/22/2024	246,000.00	244,524.00	246,000.00	1,476.00
Total					990,000.00	986,550.00	990,000.00	3,450.00

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	5/1/2024	5/1/2024	31846V567	First American Funds, Inc.	2,698.57
Interest/Dividends	5/3/2024	5/3/2024	3133EPHT5	FFCB 3.625 05/03/28	5,709.38
Interest/Dividends	5/7/2024	5/7/2024	44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025	1,607.58

Cleveland Public Library Operating Account
TRANSACTION STATEMENT
 As of May 31, 2024



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	5/8/2024	5/8/2024	3133EK6J0	FFCB 1.625% 11/08/2024	4,062.50
Interest/Dividends	5/13/2024	5/13/2024	32056GDH0	First Internet Bancorp 0.850% 05/13/2024	185.56
Interest/Dividends	5/15/2024	5/15/2024	912828U24	UST 2.000% 11/15/2026	10,950.00
Interest/Dividends	5/15/2024	5/15/2024	912828X88	UST 2.375% 05/15/2027	11,400.00
Interest/Dividends	5/15/2024	5/15/2024	732329BD8	Ponce Bank 3.500% 09/15/2027	716.30
Interest/Dividends	5/17/2024	5/17/2024	3135GA2Z3	FNMA 0.560% 11/17/2025	1,470.00
Interest/Dividends	5/20/2024	5/20/2024	949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	360.62
Interest/Dividends	5/20/2024	5/20/2024	3130AJLH0	FHLB 0.920% 05/19/2026	3,335.00
Interest/Dividends	5/20/2024	5/20/2024	3133EMZW5	FFCB 0.730% 05/19/2025	1,149.75
Interest/Dividends	5/21/2024	5/21/2024	88413QCN6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024	931.19
Interest/Dividends	5/22/2024	5/22/2024	14042RLP4	Capital One, National Association 2.650% 05/22/2024	3,250.57
Interest/Dividends	5/22/2024	5/22/2024	14042TAP2	Capital One Bank (Usa), National Association 2.650% 05/22/2024	3,250.57
Interest/Dividends	5/28/2024	5/28/2024	3133EPF91	FEDERAL FARM 4.50% 01/27/2028	20,250.00
Interest/Dividends	5/28/2024	5/28/2024	20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	511.64
Interest/Dividends	5/29/2024	5/29/2024	3133EN3H1	FFCB 4.000% 11/29/2027	18,000.00
Interest/Dividends	5/30/2024	5/30/2024	15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	378.62
Interest/Dividends	5/31/2024	5/31/2024	912828ZT0	UST 0.250% 05/31/2025	2,187.50
Interest/Dividends	5/31/2024	5/31/2024	91282CAZ4	UST 0.375% 11/30/2025	1,406.25
Interest/Dividends	5/31/2024	5/31/2024	91282CET4	UST 2.625% 05/31/2027	10,631.25

Cleveland Public Library Operating Account
TRANSACTION STATEMENT
 As of May 31, 2024



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	5/31/2024	5/31/2024	91282CFX4	UST 4.500% 11/30/2024	11,250.00
Interest/Dividends	5/31/2024	5/31/2024	91282CHE4	UST 3.625% 05/31/2028	20,481.25
Interest/Dividends	5/31/2024	5/31/2024	91282CJN2	UST 4.375% 11/30/2028	10,937.50
Total					147,111.60

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
Custodian Fee				
Custodian Fee	5/24/2024	5/24/2024	Cash Out	(632.42)
Total				(632.42)

Cleveland Public Library Operating Account

STATEMENT DISCLOSURE

As of May 31, 2024



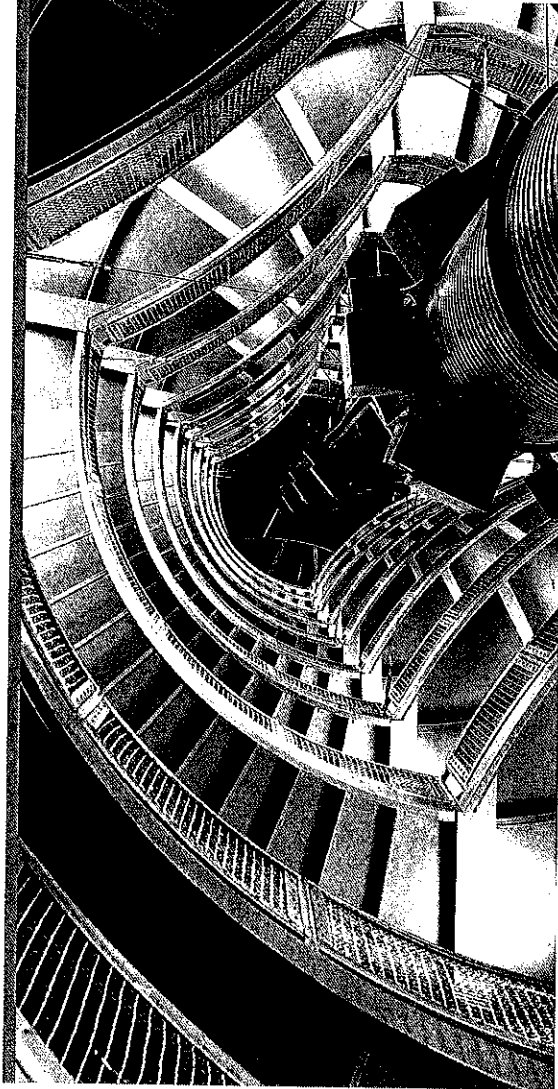
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Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

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**Cleveland Public Library
2019B Taxable Bond
Proceeds**

Monthly Investment Report
May 31, 2024

Your Investment Representative:
Jim McCourt
(614) 923-1151
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact publicfundsoperations@meederinvestment.com
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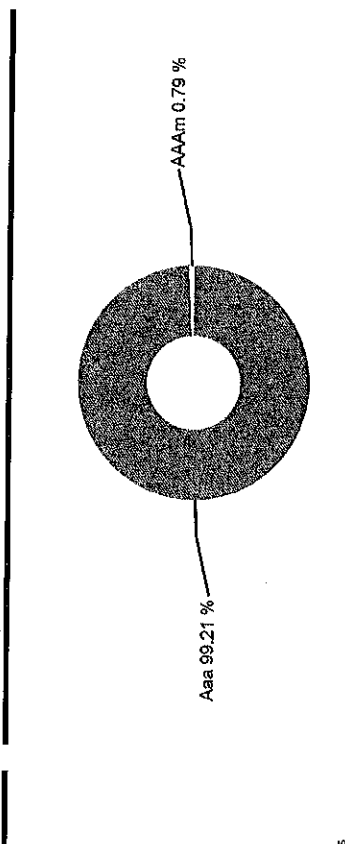
PORTFOLIO SUMMARY

As of May 31, 2024

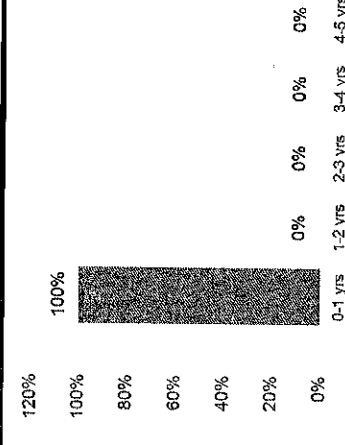


MONTHLY RECONCILIATION		PORTFOLIO CHARACTERISTICS		PROJECTED MONTHLY INCOME SCHEDULE											
Beginning Book Value	777,303.91	Portfolio Yield to Maturity	1.63%	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025
Contributions		Portfolio Effective Duration	0.20 yrs	0											
Withdrawals		Weighted Average Maturity	0.21 yrs												
Prior Month Custodian Fees	(6.43)														
Realized Gains/Losses	26.05														
Gross Interest Earnings															
Ending Book Value	777,323.53														

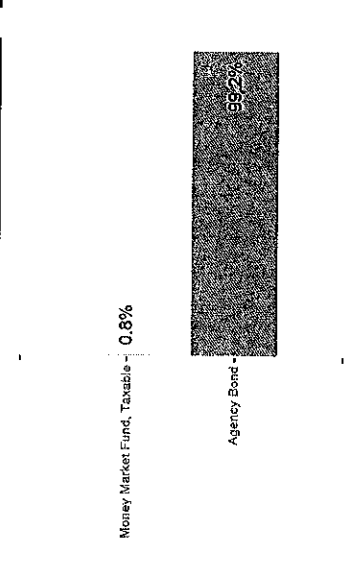
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY



Cleveland Public Library 2019B Taxable Bond Proceeds
PROJECTED INCOME SCHEDULE
As of May 31, 2024



CUSIP	SECURITY DESCRIPTION	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025
3130AGWK7	FHLB 1.500% 08/15/2024			9,626									
TOTAL				9,626									

Cleveland Public Library 2019B Taxable Bond Proceeds

POSITION STATEMENT

As of May 31, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
Cash and Cash Equivalents											
31846V567	First American Funds, Inc.	5/31/2024 5/31/2024	\$6,136.53	\$6,136.53	\$6,136.53	5.20%	0.003 0.003	\$1.00 \$6,136.53	\$0.00	0.21%	AAA
STAROHIO	STAR Ohio XX702	5/31/2024 5/31/2024	\$2,098,961.06	\$2,098,961.06	\$2,098,961.06	5.45%	0.003 0.003	\$1.00 \$2,098,961.06	\$0.00	73.04%	AAA
	SubTotal		\$2,105,097.59	\$2,105,097.59	\$2,105,097.59	5.45%		\$2,105,097.59	\$0.00	73.25%	
Agency Bond											
3130AGWK7	FHLB 1.500% 08/15/2024	9/26/2019 9/27/2019	\$775,000.00	\$771,187.00	\$771,187.00	1.61%	0.208 0.205	\$99.17 \$768,598.50	(\$2,588.50)	26.75%	Aaa AA+
	SubTotal		\$775,000.00	\$771,187.00	\$771,187.00	1.61%		\$768,598.50	(\$2,588.50)	26.75%	
	Grand Total		\$2,880,097.59	\$2,876,284.59	\$2,876,284.59	4.42%		\$2,873,696.09	(\$2,588.50)	100.00%	

Cleveland Public Library 2019B Taxable Bond Proceeds
TRANSACTION STATEMENT
 As of May 31, 2024



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	5/1/2024	5/1/2024	31846V567	First American Funds, Inc.	26.05
Total					26.05
Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount	
Custodian Fee	5/24/2024	5/24/2024	Cash Out	(6.43)	
Total				(6.43)	

STATEMENT DISCLOSURE

As of May 31, 2024



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CLEVELAND PUBLIC LIBRARY

REPORT C

Board Meeting
June 18, 2024

REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR MAY 2024

In accordance with Board Policy adopted by resolution on November 29, 1972,
a description of Conference and Travel Expenditures is submitted.

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Ohio Library Council Public Library Fiscal Officers Conference Columbus, Ohio	4/18/2024 - 4/19/2024	Laura Armstrong	575.52
State Treasurer of Ohio Center for Public Investment Management Cleveland, Ohio	1/1/2024 - 12/31/2024	Laura Armstrong	100.00
Ohioana Library Association Ohioana Book Festival Columbus, Ohio	4/19/2024 - 4/20/2024	Donald Boozer	521.02
American Library Association Annual Conference San Diego, California	6/27/2024 - 7/2/2024	Thomas Corrigan	804.60
Ohio Library Council Legislative Day Columbus, Ohio	4/24/2024	Thomas Corrigan	203.37
Public Library Association Annual Conference Columbus, Ohio	4/3/2024 - 4/5/2024	Sacheen Dunn-Ford	674.02
Northeast Ohio Regional Library System Leadership Academy Shaker Heights, Ohio	4/18/2024	Michael Gabe	7.24
Public Library Association Annual Conference Columbus, Ohio	4/3/2024 - 4/5/2024	Alison Guerin	930.02
Public Library Association Annual Conference Columbus, Ohio	4/2/2024 - 4/5/2024	Angela Guinther	1,200.00
Public Library Association Annual Conference Columbus, Ohio	4/3/2024 - 4/5/2024	Amiya Hutson	992.85
Public Library Association Annual Conference Columbus, Ohio	4/2/2024 - 4/5/2024	Annisha Jeffries	498.00
Public Library Association Annual Conference Columbus, Ohio	4/2/2024 - 4/5/2024	Jennifer Jumba	656.01

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
State Treasurer of Ohio Center for Public Investment Management Cleveland, Ohio	1/1/2024 - 12/31/2024	Carrie Krenicky	100.00
Public Library Association Annual Conference Columbus, Ohio	4/2/2024 - 4/5/2024	Jean McFarren	1,512.82
Public Library Association Annual Conference Columbus, Ohio	4/3/2024 - 4/5/2024	Nancy Mocsiran	376.07
Leadership Cleveland Class Trip Detroit, Michigan	5/5/2024 - 5/7/2024	Tana Peckham	824.96
Northeast Ohio Regional Library System New Supervisors' Academy Chagrin Falls, Ohio	4/16/2024	Joanna Rivera	28.54
Public Library Association Annual Conference Columbus, Ohio	4/2/2024 - 4/5/2024	Summer Salem	1,155.20
Best Buy Teen Tech Center Connection Summit Minneapolis, Minnesota	4/14/2024 - 4/17/2024	Kelcey Saunders	106.40
Action Defense Ohio Police Officer Training Academy London, Ohio	3/18/2024 - 5/9/2024	Various SPS Officers	9,725.00
American Library Association Annual Conference (registration) San Diego, California	6/27/2024 - 7/2/2024	Various Staff	2,050.00
Northeast Ohio Regional Library System Dynamic Dialogue (registration) Twinsburg, Ohio	5/9/2024	Various Staff	350.00
Ohio Library Council Legislative Day (registration) Columbus, Ohio	4/24/2024	Various Staff	450.00
Ohio Library Council Trustee Dinner (registration) Independence, Ohio	5/2/2024	Various Trustees	300.00
Ohioana Library Association Ohioana Book Festival Columbus, Ohio	4/19/2024 - 4/20/2024	Laura Walter	333.98
Public Library Association Annual Conference Columbus, Ohio	4/2/2024 - 4/5/2024	Stephen Wohl	1,199.44
TOTAL			\$25,675.06

SUMMARY

FUND	MAY	YEAR TO DATE
General	\$12,068.70	\$35,387.07
Lockwood Thompson	12,599.96	23,606.12
CLEVNET	0.00	4,881.18
Malon/Schroeder	855.00	855.00
Library for the Blind and Print Disabled	45.00	45.00
Tech Centers	106.40	106.40
TOTAL	\$25,675.06	\$64,880.77

Cleveland Public Library

Board Meeting
June 18, 2024

REPORT ON ALL VENDOR EXPENDITURES

In accordance with the Board Policy on Supplier Diversity adopted by resolution on April 15, 2021, the Fiscal Officer is hereby submitting a monthly report on all expenditures for the period:
5/1/2024 through 5/31/2024

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
	ERC - EMPLOYERS RESOURCE COUNCIL	CINCINNATI	OH	05/10/2024	9,808.90
		2024 EMP ENG SURVEY & HR MGMT			<u>9,808.90</u>
	10UP, LLC	NEW YORK	NY	05/03/2024	6,688.10
		WEBSITE AND INTRANET REDESIGN			<u>6,688.10</u>
	VOE 2 FLY MOBILE GAMEZ	EAST CLEVELAND	OH	05/31/2024	400.00
		WOODLAND BRANCH BLOCK PARTY -			<u>400.00</u>
	4IMPRINT	CHICAGO	IL	05/31/2024	2,680.38
		GIVEAWAYS FOR STAFF APPRECIATI			<u>2,680.38</u>
	A TASTE OF EXCELLENCE	STRONGSVILLE	OH	05/17/2024	9,287.25
		WRITERS AND READERS: A TIME TO			<u>9,287.25</u>
	A.J. GATES COMPANY	OLON	OH	05/10/2024	713.90
		2024 FORKLIFT PLANNED MAINTENA		05/24/2024	1,336.87
		2024 FORKLIFT PLANNED MAINTENA			<u>1,336.87</u>
					<u>\$2,050.77</u>
	ABELL PEST CONTROL, INC.	PARMA	OH	05/03/2024	2,225.00
		2024 PEST MANAGEMENT SERVICES			<u>2,225.00</u>
	ACTRACE	IRVINE	CA	05/10/2024	1,760.00
				05/31/2024	755.00
					<u>1,760.00</u>
					<u>755.00</u>
					<u>\$2,515.00</u>
	ADMANAGE LTD	CINCINNATI	OH	05/10/2024	1,104.20
		PRE-EMPLOYMENT BACKGROUND CHEC			<u>1,104.20</u>
					<u>\$1,104.20</u>
	ADVANCE OHIO MEDIA INC.	DETROIT	MI	05/10/2024	1,200.00
		SEARCH ENGINE MARKETING			<u>1,200.00</u>
					<u>\$1,200.00</u>
	AIR CONTROL PRODUCTS INC	CLEVELAND	OH	05/03/2024	1,072.00
		LINEAR BAR GRILLES FOR SOUTH B			<u>1,072.00</u>
					<u>\$1,072.00</u>
	ALL SEASON ROOF SOLUTIONS, INC	OLMSTED FALLS	OH	05/31/2024	1,575.00
		EMER- WP/FLEET/MEM-NOTT LEAK R			<u>1,575.00</u>

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$1,575.00
	ALM HOLDINGS CORPORATION	LONE TREE	CO	05/03/2024	1,609.54
				05/10/2024	3,844.86
					\$5,454.40
	AMANDA S. GHRAMM INTERPRETING, LLC	NORTH RIDGEVILLE	OH	05/17/2024	120.00
		INTERPRETING SERVICES FOR PATR			\$120.00
	AMAZON	SEATTLE	WA	05/03/2024	2,265.01
				05/10/2024	2,131.63
				05/17/2024	693.40
				05/24/2024	1,070.14
				05/31/2024	3,911.28
					\$10,071.46
	AMERICAN LEGAL PUBLISHING CORPORATION	CINCINNATI	OH	05/24/2024	120.00
					\$120.00
	ANDOVER PUBLIC LIBRARY	ANDOVER	OH	05/10/2024	25.00
		ONLINE BILL PAYMENT DIST.			\$25.00
	ANG DUAN	HIGHLAND HEIGHTS	OH	05/31/2024	150.00
		CHINESE STORYTIMES -AMBASSADOR			\$150.00
	ANSWER UNITED, INC.	KALAMAZOO	MI	05/10/2024	1,180.06
		CALL-OFF SERVICE FOR ALL CPL S		05/31/2024	1,404.65
		CALL-OFF SERVICE FOR ALL CPL S			\$2,584.71
	ARC DOCUMENT SOLUTIONS LLC	CINCINNATI	OH	05/03/2024	36.45
		PRINTS FOR PRESERVATION IN ARC		05/31/2024	495.00
		FMP ENTRY DOORS VINYL SIGNAGE			\$531.45
	ARIAS PREMIER LIMOUSINE SERVICE	WALTON HILLS	OH	05/17/2024	360.00
		LIMO SERVICES			\$360.00
	ART THERAPY STUDIO	CLEVELAND	OH	05/17/2024	5,086.22
		2024 ART THERAPY SERVICES			\$5,086.22
	ASAIA PUBLISHING & DISTRIBUTION	GARDEN GROVE	CA	05/03/2024	1,386.18
				05/31/2024	461.43
					\$1,847.61
	ASTM INTERNATIONAL	EST CONSHOHOCKEN	PA	05/03/2024	15,609.40
					\$15,609.40
	AT & T	CLEVELAND	OH		

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
		CPL MEASURED BUSINESS LINES		05/10/2024	2,423.11
		CPL MEASURED BUSINESS LINES		05/17/2024	264.25
		CPL MEASURED BUSINESS LINES		05/31/2024	3,624.62
		POTS LINES NOT ON IP FLEX		05/31/2024	135.61
					<u>\$6,447.59</u>
	BAKER & TAYLOR BOOKS	ATLANTA	GA		
				05/03/2024	34,786.16
				05/10/2024	12,214.06
				05/17/2024	16,883.84
				05/24/2024	16,933.22
				05/31/2024	27,849.97
					<u>\$108,667.25</u>
	BARBERTON PUBLIC LIBRARY	BARBERTON	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	107.96
					<u>\$107.96</u>
	BELLEVUE PUBLIC LIBRARY	BELLEVUE	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	16.05
					<u>\$16.05</u>
FBE	BEREA MOVING & STORAGE COMPANY, INC.	CLEVELAND	OH		
		BOOK DONATION STORAGE		05/17/2024	600.00
					<u>\$600.00</u>
	BERPL INC	CINCINNATI	OH		
		ROCKPORT CHILDRENS MOBILE BOOK		05/17/2024	2,583.84
					<u>\$2,583.84</u>
	BFC PRINT NETWORK INC	AMHERST	NY		
		STOCK		05/17/2024	2,357.41
					<u>\$2,357.41</u>
	BIALOSKY AND PARTNERS	CLEVELAND	OH		
		GLENVILLE BRANCH PROJECT - AR		05/10/2024	8,015.48
		AMENDING MASTER PLANNING AGREE		05/17/2024	13,000.75
		GLENVILLE BRANCH PROJECT - AR		05/24/2024	35,728.49
					<u>\$56,744.72</u>
	BIRCHARD PUBLIC LIBRARY	FREMONT	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	154.89
					<u>\$154.89</u>
	BLASIAN FUSION LLC.	WILLOUGHBY	OH		
		WOODLAND BLOCK PARTY - FOOD TR		05/31/2024	2,400.00
					<u>\$2,400.00</u>
	BLUE TECHNOLOGIES, INC	CLEVELAND	OH		
		EMER - PRODUCTION PRINTER RENT		05/17/2024	2,300.49
					<u>\$2,300.49</u>
MBE	BONJAY LLC	CLEVELAND	OH		
		WOODLAND BLOCK PARTY - MOBILE		05/31/2024	700.00
					<u>\$700.00</u>
	BORCHERT FENCE COMPANY INC	CLEVELAND	OH		
		UNION BRANCH FENCE REPAIR		05/31/2024	525.00

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					\$525.00
	BRI PARENT, INC.	PITTSBURGH COBRA ADMINISTRATION SERVICES	PA	05/17/2024	1,331.50
					\$1,331.50
	BRICKER GRAYDON LLP	CINCINNATI SECURITIES & FEDERAL TAX LAW C	OH	05/03/2024	1,475.00
					\$1,475.00
	BRIDGEPORT PLACE LLC	CLEVELAND GARDEN VALLEY RENT GARDEN VALLEY RENT	OH	05/10/2024 05/17/2024	5,944.22 2,958.26
					\$8,902.48
	BRISTOL PUBLIC LIBRARY	BRISTOLVILLE ONLINE BILL PAYMENT DIST.	OH	05/10/2024	0.30
					\$0.30
	BRODART COMPANY	WILLIAMSPORT	PA	05/03/2024 05/31/2024	241.43 93.24
					\$334.67
	BSL ONE LLC	CLEVELAND FINAL RENEWAL PAY STATION MAI PAY STATION NAYAX DEVICE REPLA	OH	05/17/2024 05/31/2024	850.00 550.95
					\$1,400.95
	BUCKEYE INTERNATIONAL INC.	CLEVELAND STOCK/PPE	OH	05/03/2024	4,317.48
					\$4,317.48
	BURTON PUBLIC LIBRARY	BURTON ONLINE BILL PAYMENT DIST.	OH	05/10/2024	62.96
					\$62.96
	CANON SOLUTIONS AMERICA, INC	CHICAGO COPIER MAINTENANCE, COPIES, CO	IL	05/17/2024	374.01
					\$374.01
	CAROL & JOHN'S COMIC SHOP	CLEVELAND	OH	05/10/2024	1,949.59
					\$1,949.59
	CASALINI LIBRI S.P.A.	FIESOLE		05/03/2024 05/17/2024	80.92 95.92
					\$176.84
	CBLH DESIGN, INC.	CLEVELAND FMP - ARCHITECTURAL/ENGINEERIN	OH	05/10/2024	6,879.90
					\$6,879.90
	CCH INCORPORATED	CAROL STREAM	IL	05/10/2024	12,711.00
					\$12,711.00
	CDW GOVERNMENT, INC	VERNON HILLS CLEVNET- APPLE IPAD PRO AND US	IL	05/31/2024	1,093.60

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	CENTRACOMM	FINDLAY	OH		\$1,093.60
		MAINTENANCE FOR CLEVNET JUNIPE		05/03/2024	10,252.28
		NETWORK EQUIPMENT FOR CPL MLK		05/31/2024	12,241.01
					\$22,493.29
	CITY OF CLEV DIV OF WATER	CLEVELAND	OH		
		WATER HARVARD LEE ACCT#1112610		05/03/2024	200.16
		WATER LORAIN		05/17/2024	712.98
		WATER BROOKLYN #4705710000		05/24/2024	1,421.31
					\$2,334.45
	CITY OF CLEVELAND	CLEVELAND	OH		
		ELEVATOR & REFRIGERATION INSPE		05/03/2024	3,576.00
					\$3,576.00
VOE	CLARKTEL TELE-COMMUNICATIONS, INC.	AKRON	OH		
		DATA CABLE WORK FOR HOUGH AND		05/10/2024	553.00
					\$553.00
FBE	CLEVELAND FLOWER WALLS, LLC	CLEVELAND	OH		
		WRITERS AND READERS - A TIME T		05/03/2024	1,625.00
					\$1,625.00
	CLEVELAND HEARING & SPEECH CTR	CLEVELAND	OH		
		2024 INTERPRETING SERVICES FOR		05/31/2024	8.75
					\$8.75
	CLEVELAND HEIGHTS - UNIVERSITY HEIGHTS	CLEVELAND HEIGHTS	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	114.92
					\$114.92
FBE	CLEVELAND LUMBER COMPANY	CLEVELAND	OH		
		MAIN SHIPPING AREA/LAKESHORE O		05/31/2024	827.76
					\$827.76
	CLEVELAND MUSEUM OF ART	CLEVELAND	OH		
		PARADE THE CIRCLE - PARADE FEE		05/17/2024	160.00
					\$160.00
	CLEVELAND PUBLIC POWER	CLEVELAND	OH		
		ELECTRICITY HOUGH ACCT#5285936		05/03/2024	1,218.85
		ELECTRICITY ADDISON		05/17/2024	1,936.01
		ELECTRICITY LORAIN 2216270000		05/24/2024	39,595.51
		ELECTRIC FOR CDF & WOODLAND #9		05/31/2024	4,040.68
					\$46,791.05
	CLYDE PUBLIC LIBRARY	CLYDE	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	10.00
					\$10.00
	COMMUNITY BUS SERVICES, INC.	YOUNGSTOWN	OH		
		GIRL POWER TRANSPORTATION		05/03/2024	1,500.00
					\$1,500.00
	CONNEAUT PUBLIC LIBRARY	CONNEAUT	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	33.00

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$33.00
	CONRAD'S TIRE SERVICE, INC.	CLEVELAND	OH		
		EMERGENCY VEHICLE REPAIRS UNDE		05/03/2024	924.28
		EMERGENCY VEHICLE REPAIRS UNDE		05/17/2024	79.16
		EMERGENCY VEHICLE REPAIRS UNDE		05/31/2024	1,109.11
					<u>\$2,112.55</u>
	CORIX CLEVELAND THERMAL CHILLED WATER LP	CLEVELAND	OH		
		YR 4-OF-10 YR AGMT FOR CHILLED		05/31/2024	39,575.83
					<u>\$39,575.83</u>
	CORNERSTONE IT LLC	DUBLIN	OH		
		MICROSOFT365 - BUSINESS PREMIU		05/24/2024	48.37
					<u>\$48.37</u>
	CORRIGAN MOVING SYSTEM	FARMINGTON HILLS	MI		
		MOVING SERVICES RELATED TO HIG		05/17/2024	79,591.17
					<u>\$79,591.17</u>
	COSGROVE JONHENRY LLC	COLUMBUS	OH		
		ADVOCACY SERVICES ENGAGEMENT		05/10/2024	4,000.00
		ADVOCACY SERVICES ENGAGEMENT		05/24/2024	4,000.00
					<u>\$8,000.00</u>
MBE	CRYSTAL LYNN BRYANT-AGYEMANG	CLEVELAND	OH		
		WRITERS & READERS: A TIME TO B		05/17/2024	250.00
					<u>\$250.00</u>
	D&Z HOUSE OF BOOKS	CHICAGO	IL		
				05/17/2024	1,493.02
					<u>\$1,493.02</u>
	DARRELL NEWSOM	TWINSBURG	OH		
		MTPLEASANT PROGRAMMING - DJ WO		05/17/2024	400.00
					<u>\$400.00</u>
	DATA PROCESSING DESIGN	LAGUNA BEACH	CA		
		CPL FAXING		05/31/2024	1,294.60
					<u>\$1,294.60</u>
	DEBORAH SANDLAIN-EVANS	CLEVELAND	OH		
		PARENT PARTNER FEE FOR YSA		05/03/2024	1,000.00
					<u>\$1,000.00</u>
	DEMCO INC	HUDSON	OH		
		BOOK STANDS FOR MAIN/LSW		05/03/2024	79.90
		FMP ROCKPORT BOOKTRUCKS AND BO		05/31/2024	5,475.00
					<u>\$5,554.90</u>
	DIANA CHITTESTER	LAKWOOD	OH		
		MUSIC AT MAIN- DIANA CHITTESTE		05/31/2024	700.00
					<u>\$700.00</u>
	DIFRANCO BARNES	CLEVELAND	OH		
		2024 TUITION REIMBURSEMENT		05/24/2024	2,500.00
					<u>\$2,500.00</u>
	DIFRANCO PLUMBING COMPANY	CLEVELAND	OH		
		EMER- CDF SEWER REPAIR		05/31/2024	1,055.00

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					\$1,055.00
	DIRECT LINE II USA, INC	BROOKLYN	NY	05/31/2024	2,938.98
					\$2,938.98
	DIVERSIFIED PIPING & MECHANICAL, INC	MENTOR	OH	05/03/2024	42,275.00
		UNION BRANCH HVAC SYSTEM REPLA			\$42,275.00
	DOMINION EAST OHIO GAS COMPANY	RICHMOND	VA	05/03/2024	0.00
		VOID AFTER UPDATE 05/29/2024		05/10/2024	9,214.41
		GAS ML KING		05/17/2024	2,479.95
		GAS WEST PARK		05/24/2024	8,107.09
		GAS LAKESHORE FACILITY #9 4402		05/31/2024	6,692.83
		GAS ADDISON ACCT#9500033259589			\$26,494.28
	DORSEY & COMPANY STRATEGIC	CLEVELAND HTS	OH	05/10/2024	3,500.00
		DORSEY & CO PRIZM PROFILE PROJ			\$3,500.00
	DOWNTOWN CLEVELAND ALLIANCE	CLEVELAND	OH	05/31/2024	8,400.00
		DOWNTOWN CLEVELAND BANNER PROG			\$8,400.00
	EASE@WORK EAP LLC	CHICAGO	IL	05/17/2024	700.00
		EASE@WORK CRITICAL INCIDENT RE			\$700.00
	EASTON TELECOM SERVICES LLC	CLEVELAND	OH	05/31/2024	4,155.15
		YR 3-OF-3 YR CONTRACT SIP TRUN			\$4,155.15
	EBSCO SUBSCRIPTION SERVICES	DALLAS	TX	05/03/2024	388.68
				05/17/2024	22.81
					\$411.49
	ELYRIA PUBLIC LIBRARY	ELYRIA	OH	05/10/2024	80.48
		ONLINE BILL PAYMENT DIST.			\$80.48
	ENDEAVOR PARENT LLC	NEW YORK	NY	05/10/2024	6,375.00
		WRITERS AND READERS: SPIRITS O			\$6,375.00
	ENTERPRISE FLEET MANAGEMENT INC	STRONGSVILLE	OH	05/31/2024	6,493.08
		YR 3 OF 5 YR VEHICLE LEASES			\$6,493.08
	EUCLID PUBLIC LIBRARY	EUCLID	OH	05/10/2024	119.84
		ONLINE BILL PAYMENT DIST.			\$119.84
	FAIRPORT HARBOR PUBLIC LIBRARY	FAIRPORT HARBOR	OH	05/10/2024	66.50
		ONLINE BILL PAYMENT DIST.			\$66.50
	FAKULT ENTERPRISE, INC.	OAKWOOD VILLAGE	OH		

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
		WOODLAND BLOCK PARTY - ICE CRE		05/31/2024	675.00
					<u>\$675.00</u>
	FEDERAL EXPRESS CORP	PITTSBURGH	PA		
		FEDERAL EXPRESS CHARGES		05/03/2024	49.84
		FEDERAL EXPRESS CHARGES		05/24/2024	49.95
					<u>\$99.79</u>
	GA CAYMAN HOLDCO, LLC	SOUTHFIELD	MI		
		ALARM MONITORING		05/24/2024	196.82
					<u>\$196.82</u>
	GAYLORD BROTHERS INC	SYRACUSE	NY		
		HALFSIZE LETTER RECORD STORAGE		05/17/2024	2,701.26
					<u>\$2,701.26</u>
	GEAUGA COUNTY PUBLIC LIBRARY	CHARDON	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	1,190.77
					<u>\$1,190.77</u>
	GENEALOGICAL.COM INC.	BALTIMORE	MD		
				05/24/2024	208.50
					<u>\$208.50</u>
	GEOTAB USA, INC.	LAS VEGAS	NV		
		SOURCEWELL FLEET MANAGEMENT		05/17/2024	490.62
					<u>\$490.62</u>
	GILBANE BUILDING COMPANY	CLEVELAND	OH		
		FMP PHASE 1A GMP - HOUGH		05/10/2024	112,624.00
					<u>\$112,624.00</u>
	GIRARD FREE LIBRARY	GIRARD	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	33.29
					<u>\$33.29</u>
	GRAYBAR	CLEVELAND	OH		
		FLOOR OUTLET COVERS FOR SOUTH		05/10/2024	823.08
					<u>\$823.08</u>
	HENDERSON MEMORIAL PUBLIC LIBRARY	JEFFERSON	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	6.99
					<u>\$6.99</u>
	HF GROUP, LLC	NORTH MANCHESTER	IN		
		3RD RENEWAL OF 4 - BOOK BINDIN		05/03/2024	3,489.00
					<u>\$3,489.00</u>
	HOGARTH REPRESENTATION	LONDON			
				05/10/2024	2,319.03
					<u>\$2,319.03</u>
	HUBBARD PUBLIC LIBRARY	HUBBARD	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	146.48
					<u>\$146.48</u>
	HUDSON LIBRARY & HISTORICAL SOCIETY	HUDSON	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	247.02
					<u>\$247.02</u>

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	HUNTINGTON NATIONAL BANK	PITTSBURGH MAY P-CARD STATEMENT PAYMENT	PA	05/20/2024	17,970.51
					<u>\$17,970.51</u>
	HURON PUBLIC LIBRARY	HURON ONLINE BILL PAYMENT DIST.	OH	05/10/2024	1.50
					<u>\$1.50</u>
	HYATT REGENCY CLEVELAND	CLEVELAND HYATT RES#59773232 OHIO CTR FO 2024 HOTEL EXPENSES	OH	05/17/2024 05/17/2024	892.82 339.46
					<u>\$1,232.28</u>
	IDEASTREAM DBA 90.3 WCPN IDEA CENTER	CLEVELAND IDEASTREAM CLEVELAND READS VIC	OH	05/10/2024	2,825.00
					<u>\$2,825.00</u>
	IKM INCORPORATED	PITTSBURGH LSW REST ROOM REMODEL	PA	05/17/2024	16,225.00
					<u>\$16,225.00</u>
	INDEPENDENCE BUSINESS SUPPLY	BEDFORD HEIGHTS STOCK	OH	05/17/2024	625.45
					<u>\$625.45</u>
	INGRAM LIBRARY SERVICES	ST. LOUIS	MO	05/03/2024 05/10/2024 05/17/2024 05/24/2024 05/31/2024	17,861.77 19,299.52 22,152.10 18,133.69 12,243.69
					<u>\$89,690.77</u>
	INSTITUTE FOR CAREER RESEARCH	CHICAGO	IL	05/03/2024	369.75
					<u>\$369.75</u>
	INTEGRUM WORLD LLC	BROOKLYN	NY	05/03/2024 05/17/2024 05/31/2024	950.90 1,145.55 1,180.00
					<u>\$3,276.45</u>
	JOSEPH BRUNO	CLEVELAND TUITION REIMBURSEMENT 2023	OH	05/24/2024	2,500.00
					<u>\$2,500.00</u>
	JPM ENTERPRISES INC	NORTON WOODLAND BLOCK PARTY - BOUNCE	OH	05/31/2024	477.98
					<u>\$477.98</u>
	JUSTIN MICHAEL WILL	UNIVERSITY HEIGHTS JUSTIN WILL ARTWORK FOR TECHXP	OH	05/10/2024	3,325.00
					<u>\$3,325.00</u>
	KAPCO	KENT BOOK JACKETS FOR MATERIALS PRO STOCK	OH	05/17/2024 05/31/2024	12,370.00 1,767.50

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$14,137.50
	KEEP CURRENT CPR AND AED INSTRUCTION, LLC	COPLEY CPR AND AED TRAINING	OH	05/17/2024	4,300.00
					\$4,300.00
	KELLI MCCORVEY	HUDSON PARENT PARTNER FEES FOR YSA 1S	OH	05/03/2024	1,000.00
					\$1,000.00
	KEYSTONE SYSTEMS INC	RALEIGH KLAS MAINTENANCE AGREEMENT - T	NC	05/10/2024	7,248.06
					\$7,248.06
	KIERA DANYALE BROWN, THE TWISTER	CLEVELAND ASIAN FEST - TWISTER GIRL VOID AFTER UPDATE 06/03/2024	OH	05/17/2024 05/31/2024	250.00 0.00
					\$250.00
	KINGSVILLE PUBLIC LIBRARY	KINGSVILLE ONLINE BILL PAYMENT DIST.	OH	05/10/2024	47.77
					\$47.77
	KINSMAN FREE PUBLIC LIBRARY	KINSMAN ONLINE BILL PAYMENT DIST.	OH	05/10/2024	82.79
					\$82.79
	KIRTLAND PUBLIC LIBRARY	KIRTLAND ONLINE BILL PAYMENT DIST.	OH	05/10/2024	21.98
					\$21.98
	KNABE LAW FIRM CO., LPA	LAKWOOD	OH	05/10/2024	411.56
					\$411.56
	KONE INC	PHILADELPHIA CARNEGIE-WEST DOOR OPERATOR UP REPAIR MAIN PASSENGER ELEVATOR	PA	05/10/2024 05/17/2024	42,635.50 129.34
					\$42,764.84
	KYTANA MALDONADO	CLEVELAND 2024 TUITION REIMBURSEMENT	OH	05/24/2024	2,500.00
					\$2,500.00
	L'NIQUE RENTAL COMPANY, INC.	VALLEY VIEW LINEN DRY CLEANING LINEN DRY CLEANING	OH	05/03/2024 05/10/2024	182.19 98.75
					\$280.94
	LATIN AMERICAN PERIODICALS	NOGALES	AZ	05/03/2024	612.25
					\$612.25
	LEGALWORKS, INC.	CLEVELAND LEGALWORKS - 2024 AGREEMENT SE	OH	05/17/2024	25,000.00
					\$25,000.00
	LES DELICES	CLEVELAND MUSIC AT MAIN: LES DELICES	OH	05/10/2024	2,500.00

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
	LORAIN PUBLIC LIBRARY	LORAIN	OH		\$2,500.00
		ONLINE BILL PAYMENT DIST.		05/10/2024	125.89
					\$125.89
MBE	M & D TASTY CREATION, LLC.	CLEVELAND	OH		
		FOOD TRUCK, CLEVELAND READS EV		05/17/2024	3,200.00
					\$3,200.00
MBE	MAC INSTALLATIONS & CONSULTING, LLC	CLVELAND	OH		
		FMP BROOKLYN CLEVERTOUCH INSTA		05/10/2024	1,626.54
					\$1,626.54
	MADISON PUBLIC LIBRARY	MADISON	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	245.01
					\$245.01
	MATTHEW BENDER & COMPANY	CHICAGO	IL		
				05/17/2024	247.10
					\$247.10
	MCGOWAN & CO INC	FAIRVIEW PARK	OH		
		AUTO ENDORSEMENTS #2 AND #3		05/03/2024	3,831.00
					\$3,831.00
	MCKINLEY MEMORIAL LIBRARY	MILES	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	1.50
					\$1.50
	MEDINA CNTY DISTRICT LIBRARY	MEDINA	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	329.56
					\$329.56
	MENTOR PUBLIC LIBRARY	MENTOR	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	571.07
					\$571.07
	MICHAELS STORES INC & SUBS	CHICAGO	IL		
		MAKERSPACE SHIRTS FOR SALE		05/24/2024	301.80
					\$301.80
	MIDWEST TAPE LLC.	HOLLAND	OH		
				05/03/2024	15,540.60
				05/10/2024	33,480.61
				05/17/2024	3,968.45
				05/24/2024	17,516.86
				05/31/2024	23,264.46
					\$93,770.98
	MILAN PUBLIC LIBRARY	MILAN	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	34.41
					\$34.41
	MISCELLANEOUS VENDORS				
		CONFERENCE/TRAVEL EXPENSES		05/10/2024	300.00
		CONFERENCE/TRAVEL EXPENSES		05/17/2024	350.00
		CONFERENCE/TRAVEL EXPENSES		05/24/2024	9,725.00
		CONFERENCE/TRAVEL EXPENSES		05/31/2024	2,050.00

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		PATRON REIMBURSEMENTS - 000994		05/31/2024	27.95
		CONFERENCE/TRAVEL EXPENSES - 4		05/03/2024	203.37
		CONFERENCE/TRAVEL EXPENSES		05/03/2024	450.00
		CONFERENCE/TRAVEL EXPENSES		05/17/2024	804.60
					<u>\$13,910.92</u>
	MODEL UNIFORMS, LLC	TWINSBURG	OH		
		UNIFORM RENTAL SERVICES YR 2 O		05/03/2024	180.54
		UNIFORM RENTAL SERVICES YR 2 O		05/10/2024	699.77
		UNIFORM RENTAL SERVICES YR 2 O		05/17/2024	1,026.93
		UNIFORM RENTAL SERVICES YR 2 O		05/24/2024	680.40
					<u>\$2,587.64</u>
	MORLEY LIBRARY	PAINESVILLE	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	35.97
					<u>\$35.97</u>
FBE	NANNYS ON THE MOVE	CLEVELAND	OH		
		FOOD TRUCK FOR CLEVEAND READS		05/17/2024	2,325.00
					<u>\$2,325.00</u>
	NAYAX	HUNT VALLEY	MD		
		SERVICE AGREEMENT FOR CASHLESS		05/09/2024	262.35
					<u>\$262.35</u>
	NEOTHINK, LLC	WILLOUGHBY	OH		
		MICROSOFT LICENSES ACTIVE DIR		05/24/2024	7,949.20
					<u>\$7,949.20</u>
	NETWORK DYNAMICS LLC	CLEVELAND	OH		
		WIRELESS ACCESS POINTS FOR CLE		05/03/2024	23,513.25
					<u>\$23,513.25</u>
	NEWTON FALLS PUBLIC LIBRARY	NEWTON FALLS	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	22.20
					<u>\$22.20</u>
	NOAH FALCK	BUFFALO	NY		
		OHIO CTR FOR THE BOOK NOAH FAL		05/03/2024	325.61
					<u>\$325.61</u>
	NOORART, INC	RICHARDSON	TX		
				05/10/2024	182.94
					<u>\$182.94</u>
	NORTHEAST OHIO REG SEWER DISTRICT	CLEVELAND	OH		
		SEWER FLEET ACCT#7909850001		05/03/2024	444.33
		SEWER RICE #6307800001		05/24/2024	2,903.75
					<u>\$3,348.08</u>
	NORWALK PUBLIC LIBRARY	NORWALK	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	32.00
					<u>\$32.00</u>
	OGLETREE, DEAKINS, NASH, P.C.	COLUMBIA	SC		
		GENERAL AND MISC LEGAL SERVICE		05/17/2024	138.00
					<u>\$138.00</u>
	OHIO CITY BICYCLE CO OP	CLEVELAND	OH		

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		FIX IT CLE WORKSHOPS 2024		05/17/2024	1,000.00
					<u>\$1,000.00</u>
	OHIO DESK	CLEVELAND FMP ROCKPORT MOBILE PEDESTALS/	OH	05/17/2024	8,425.15
					<u>\$8,425.15</u>
MBE	OHIO REAL TITLE AGENCY, LLC	CLEVELAND FEES FOR RICE LAND	OH	05/17/2024	710.50
					<u>\$710.50</u>
	OHIONET	COLUMBUS	OH	05/10/2024	118,983.50
					<u>\$118,983.50</u>
	ONLY LIBRARIES, LTD	CINCINNATI ADDITIONAL EASTMAN AND WEST PA	OH	05/17/2024	15,343.69
					<u>\$15,343.69</u>
	ORRVILLE PUBLIC LIBRARY	ORRVILLE ONLINE BILL PAYMENT DIST.	OH	05/10/2024	111.94
					<u>\$111.94</u>
	OSBORN ENGINEERING	CLEVELAND ENGINEERING SERVICES FOR ARTWO	OH	05/24/2024	621.59
					<u>\$621.59</u>
	OTTO HARRASSOWITZ	WIESBADEN		05/03/2024	72.51
					<u>\$72.51</u>
	OVERDRIVE INC	CLEVELAND	OH	05/03/2024	69,358.59
				05/10/2024	38,653.44
				05/17/2024	21,086.30
				05/24/2024	74,247.78
				05/31/2024	40,052.43
					<u>\$243,398.54</u>
	PACIFIC TELEMAGEMENT SERVICES	SAN RAMON COIN PHONE LSW LOBBY	CA	05/03/2024	35.00
		COIN PHONE LSW LOBBY		05/31/2024	35.00
					<u>\$70.00</u>
	PANNONIA BOOKSTORE	TORONTO ONTARIO		05/03/2024	1,109.10
					<u>\$1,109.10</u>
	PANZICA CONSTRUCTION	MAYFIELD VILLAGE PRECONSTRUCTION SERVICES AND G	OH	05/10/2024	716,597.64
		PRECONSTRUCTION SERVICES AND G		05/24/2024	1,005,417.84
					<u>\$1,722,015.48</u>
	PAYROLL EMPLOYEE CHECK	VOID AFTER UPDATE 05/15/2024		05/15/2024	0.00
		REFUND CLOSED ACCOUNT		05/14/2024	2,987.74
		REFUND CLOSED ACCOUNT		05/15/2024	1,696.34
					<u>\$4,684.08</u>

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MBE	PEAK ELECTRIC, INC	TOLEDO SHELF DIVISION FILE CABINET STOCK	OH	05/03/2024 05/17/2024	377.19 4,980.08 <u>\$5,357.27</u>
	PENINSULA LIBRARY AND HISTORICAL SOCIETY	PENINSULA ONLINE BILL PAYMENT DIST.	OH	05/10/2024	33.05 <u>\$33.05</u>
	PENSKE TRUCK LEASING CORP	CHICAGO EMER- RENTAL TRUCK NEEDED FOR	IL	05/17/2024	796.72 <u>\$796.72</u>
	PERRY PUBLIC LIBRARY	PERRY ONLINE BILL PAYMENT DIST.	OH	05/10/2024	63.00 <u>\$63.00</u>
	PETER BANDI INC	CLEVELAND GIRL POWER - TRANSPORTATION	OH	05/03/2024	450.00 <u>\$450.00</u>
	PETER MAC EWAN	LYNDHURST CONSULTING SERVICES	OH	05/10/2024	5,500.00 <u>\$5,500.00</u>
	PITNEY BOWES RESERVE ACCOUNT	CANTON PITNEY BOWES MAIL ACCOUNT	MA	05/17/2024	4,999.00 <u>\$4,999.00</u>
	PLANTSCAPING, INC.	CLEVELAND LSW INDOOR PLANT MAINTENANCE REPLACEMENT INDOOR READING GAR	OH	05/17/2024 05/31/2024	501.00 4,020.00 <u>\$4,521.00</u>
	PROCORE TECHNOLOGIES, INC	CARPINTERIA CONSTRUCTION PROJECT MGMT SOFT	CA	05/17/2024	24,784.47 <u>\$24,784.47</u>
	PROFESSIONAL SERVICE INDUSTRIES	CHICAGO ENGINEERING /SUPPORT SERVICES- ENGINEERING SERVICES FOR FMP P	IL	05/10/2024 05/24/2024	1,263.74 22,792.97 <u>\$24,056.71</u>
FBE	REGENCY CONSTRUCTION	BROOKPARK FMP PHASE 1B GMP - BROOKLYN - FMP PHASE 1B GMP - ROCKPORT	OH	05/10/2024 05/17/2024	327,021.56 205,655.85 <u>\$532,677.41</u>
	RELIASTAR LIFE INSURANCE COMPANY	CHICAGO EMPLOYER SHARE OF MEDICARE	IL	05/17/2024	112.07 <u>\$112.07</u>
	REPUBLIC SERVICES #224	LOUISVILLE YR 2 OF 3 AGMT FOR WASTE MGMT	KY	05/10/2024	1,859.85 <u>\$1,859.85</u>
	RITTER PUBLIC LIBRARY	VERMILION ONLINE BILL PAYMENT DIST.	OH	05/10/2024	55.85 <u>\$55.85</u>

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MBE	RL HILL MANAGEMENT, INC.	SOLON GLENVILLE PRECONSTRUCTION & GM	OH	05/10/2024	386,980.97 <u>\$386,980.97</u>
	ROCHESTER INSTITUTE OF TECHNOLOGY	ROCHESTER E-CLIMATE NOTEBOOK SUBSCRIPTIO	NY	05/17/2024	600.00 <u>\$600.00</u>
	ROCK CREEK PUBLIC LIBRARY	ROCK CREEK ONLINE BILL PAYMENT DIST.	OH	05/10/2024	64.39 <u>\$64.39</u>
	ROCKY RIVER PUBLIC LIBRARY	ROCKY RIVER ONLINE BILL PAYMENT DIST.	OH	05/10/2024	59.99 <u>\$59.99</u>
	ROJEN COMPANY	DUBLIN GENERAL PLUMBING STOCK	OH	05/17/2024	1,454.23 <u>\$1,454.23</u>
MBE	ROLLINBUCKEYEZ LLC.	EUCLID WOODLAND BLOCK PARTY - ROLLER	OH	05/31/2024	2,722.00 <u>\$2,722.00</u>
	RYCON CONSTRUCTION, INC.	PITTSBURGH MAIN LIBRARY STAFF BREAKROOM R	PA	05/10/2024	27,200.72 <u>\$27,200.72</u>
	S A COMUNALE CO INC	BARBERTON ANNUAL SPRINKLER INSPECTION, T ANNUAL SPRINKLER INSPECTION, T ANNUAL SPRINKLER INSPECTION, T	OH	05/03/2024 05/10/2024 05/17/2024	15,566.00 955.00 1,462.42 <u>\$17,983.42</u>
	SANDUSKY LIBRARY ASSOCIATION	SANDUSKY ONLINE BILL PAYMENT DIST.	OH	05/10/2024	30.97 <u>\$30.97</u>
	SERBICA BOOKS	OAKVILLE	ON	05/17/2024	1,448.00 <u>\$1,448.00</u>
	SERVICE CONVENIENCE, INC.	CLEVELAND EMERGENCY GLASS REPAIRS	OH	05/10/2024	495.00 <u>\$495.00</u>
	SHAKER HEIGHTS PUBLIC LIBRARY	SHAKER HTS ONLINE BILL PAYMENT DIST.	OH	05/10/2024	110.91 <u>\$110.91</u>
	SHOOTING WITHOUT BULLETS	CLEVELAND ART CONSULTING SERVICES	OH	05/24/2024	17,857.14 <u>\$17,857.14</u>
	SHUTTLETT'S UNIFORMS	HIGHLAND HTS SECURITY INNER AND OUTER DUTY	OH	05/10/2024	274.50 <u>\$274.50</u>
	SPACESAVER STORAGE SYSTEM	FORT ATKINS LSW 7-9 HIGH-DENSITY MOBILE ST	WI	05/03/2024	282,375.00

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		LSW 7-9 HIGH-DENSITY MOBILE ST		05/31/2024	338,000.00
					<u>\$620,375.00</u>
	ST. VINCENT CHARITY MEDICAL CENTER-OCC MED	CLEVELAND	OH		
	2024 PRE-EMPLOYMENT TESTING			05/03/2024	345.00
	2024 PRE-EMPLOYMENT TESTING			05/31/2024	1,271.00
					<u>\$1,616.00</u>
	STAPLES ADVANTAGE	DALLAS	TX		
	STOCK PPE			05/10/2024	36.27
	STOCK			05/17/2024	528.20
					<u>\$564.47</u>
	STEPHEN C TUTTLE	BROADVIEW HTS	OH		
	NETWORK SECURITY CONSULTING			05/10/2024	960.00
					<u>\$960.00</u>
	STEPHEN PREWITT	SAGAMORE HILLS	OH		
	WRITERS & READERS: A TIME TO B			05/03/2024	425.00
	CUYAHOGA READS MIDPOINT EVENT,			05/17/2024	600.00
	WOODLAND BLOCK PARTY - DJ			05/31/2024	600.00
					<u>\$1,625.00</u>
	STOW MUNROE FALLS PUBLIC LIBRARY	STOW	OH		
	ONLINE BILL PAYMENT DIST.			05/10/2024	272.46
					<u>\$272.46</u>
	T & J NICKUM INC.	CLEVELAND	OH		
	SNOW BLOWER REPAIRS			05/03/2024	1,140.50
					<u>\$1,140.50</u>
	T & S MOWER	OLMSTED FALLS	OH		
	HAND HELD BLOWERS			05/31/2024	800.00
					<u>\$800.00</u>
	T H MARTIN INC	CLEVELAND	OH		
	EMER - REPAIR WESTPARK CAMPUS			05/03/2024	435.00
	EMER- LORAIN CAMPUS NO COOLING			05/31/2024	315.00
					<u>\$750.00</u>
FBE	TAYLOR SHALON BYAS	CINCINNATI	OH		
	TAYLOR BYAS 4/27/24 PROGRAM -			05/24/2024	342.37
					<u>\$342.37</u>
	TECHSOUP GLOBAL	SAN FRANCISCO	CA		
	TECHSOUP- CLEVNET DEV S/WARE A			05/10/2024	6,162.00
					<u>\$6,162.00</u>
MBE	THE ALERT PIONEER PLUMBING COMPANY LLC	CLEVELAND	OH		
	PLUMBING REPAIRS TO LSW 10TH F			05/03/2024	9,735.00
	EMER- COLLINWOOD PUBLIC RESTRO			05/31/2024	16,583.00
					<u>\$26,318.00</u>
	THE CITY CLUB OF CLEVELAND	CLEVELAND	OH		
	CITY CLUB FORUM 2/14 TABLES			05/17/2024	1,710.00
					<u>\$1,710.00</u>
	THE FISH BUTLER AQUARIUM SERVICES	ELYRIA	OH		
	AQUARIUM MAINTENANCE SERVICES			05/17/2024	310.00

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					\$310.00
	THE ILLUMINATING CO	AKRON	OH		
		ELECTRICITY BROOKLYN ACCT#1100		05/03/2024	22,939.77
		ELECTRICITY E131 ST		05/17/2024	2,406.69
		ELECTRICITY LANGSTON HUGHES #1		05/24/2024	1,342.73
		ELECTRICITY LSW #110-023-764-2		05/31/2024	59,207.57
					\$85,896.76
	THE LESBIAN GAY BISEXUAL TRANSGENDER COMMUNIT	CLEVELAND	OH		
		RAINBOW READERS PRIDE 2024 PAR		05/24/2024	300.00
					\$300.00
FBE	TONESA WELCH	DETROIT	MI		
		WRITERS AND READERS: A TIME TO		05/31/2024	470.30
					\$470.30
	TOOLCURVE, LLC.	BRUNSWICK	OH		
		Prusa MK3S+ 3D Printer		05/17/2024	4,850.00
					\$4,850.00
	TREASURER OF STATE	COLUMBUS	OH		
		SALES TAX		05/23/2024	414.43
					\$414.43
	TREASURER OF STATE OF OHIO	CINCINNATI	OH		
		AUDIT LGS SERVICES FOR 2022 an		05/10/2024	297.50
					\$297.50
	TREASURER STATE OF OHIO	CINCINNATI	OH		
		BOILER INSPECTIONS		05/10/2024	614.25
					\$614.25
	TSAI FONG BOOKS INC	HOUSTON	TX		
				05/31/2024	657.57
					\$657.57
	TWINSBURG PUBLIC LIBRARY	TWINSBURG	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	246.44
					\$246.44
	TYLER TECHNOLOGIES INC	DALLAS	TX		
		MAINTENANCE/SUPPORT & GUI SITE		05/03/2024	93,326.04
					\$93,326.04
	ULINE	WAUKEGAN	IL		
		DISASTER PREPAREDNESS MATERIAL		05/17/2024	4,030.81
		OPS STAGE - VELCRO FOR SKIRT		05/31/2024	212.28
					\$4,243.09
	UNIQUE MANAGEMENT SERVICES, INC.	JEFFERSONVILLE	IN		
		MESSAGEBEE PATRON NOTIFICATION		05/17/2024	10,888.82
					\$10,888.82
	UNITED PARCEL SERVICE	CHICAGO	IL		
		ACCT# 479584- BKS BY MAIL		05/03/2024	718.98
		ACCT# 479584- BKS BY MAIL		05/10/2024	302.37
		ACCT 493-688 SHIPPING		05/10/2024	1,148.91
		ACCT# 479584- BKS BY MAIL		05/17/2024	514.04

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		ACCT# 479584- BKS BY MAIL		05/24/2024	899.85
		ACCT 493-688 SHIPPING		05/24/2024	1,022.77
		ACCT# 479584- BKS BY MAIL		05/31/2024	709.45
		ACCT 493-688 SHIPPING		05/31/2024	857.55
					<u>\$6,173.92</u>
	UNIVERSITY CIRCLE INCORPORATED	CLEVELAND	OH		
		MEMBERSHIP FEE		05/10/2024	1,611.71
					<u>\$1,611.71</u>
	UNIVERSITY HOSPITALS OCCUPATIONAL HEALTH	DETROIT	MI		
		RANDOM EMPLOYEE DRUG TESTS		05/17/2024	32.00
					<u>\$32.00</u>
	US BANK NA	SAINT LOUIS	MO		
		GAS FOR VEHICLES		05/17/2024	5,260.41
					<u>\$5,260.41</u>
	US. PROTECTIONS SERVICE LLC	CLEVELAND	OH		
		2-OF-2 RENEWALS BRANCH SECURIT		05/03/2024	31,186.65
		2-OF-2 RENEWALS BRANCH SECURIT		05/17/2024	16,005.63
		2-OF-2 RENEWALS NIGHT ALARM RE		05/24/2024	15,740.55
					<u>\$62,932.83</u>
	VERIZON WIRELESS	NEWARK	NJ		
		CELL PHONES		05/17/2024	91.14
					<u>\$91.14</u>
	W B MASON CO INC	BOSTON	MA		
		STOCK		05/17/2024	209.91
					<u>\$209.91</u>
	WATERLOO ARTS	CLEVELAND	OH		
		OUTREACH - WATERLOO ARTS FEST		05/10/2024	30.00
					<u>\$30.00</u>
	WAYNE COUNTY PUBLIC LIBRARY	WOOSTER	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	440.32
					<u>\$440.32</u>
	WENDY PARTRIDGE	CLEVELAND HTS	OH		
				05/10/2024	1,900.00
					<u>\$1,900.00</u>
	WEST PUBLISHING PAYMENT CENTER	CAROL STREAM	IL		
				05/10/2024	25,558.00
					<u>\$25,558.00</u>
	WESTPARK KAMM'S NEIGHBORHOOD DEVELOPMENT	CLEVELAND	OH		
		OUTREACH - HOOLEY FEST		05/31/2024	125.00
					<u>\$125.00</u>
	WICKLIFFE PUBLIC LIBRARY	WICKLIFFE	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	129.81
					<u>\$129.81</u>
	WILLOUGHBY EASTLAKE PUBLIC LIBRARY	WILLOWICK	OH		
		ONLINE BILL PAYMENT DIST.		05/10/2024	199.32

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$199.32
	WINZER CORPORATION	DALLAS STOCK PPE	TX	05/17/2024	330.89
					\$330.89
MBE	WORLD JOURNAL/WORLD JOURNAL BOOKSTORE	CLEVELAND	OH	05/24/2024	836.52
					\$836.52
	WORLD MICROGRAPHICS, INC	COLUMBUS MICROFILM READERS FOR CLGH/POP	OH	05/17/2024	72,904.00
					\$72,904.00
	YAKETY YAK FURNITURE, INC.	SAN JOSE FMP TOUCH DOWN FURNITURE FOR 1	CA	05/17/2024	33,900.00
					\$33,900.00
	YBP LIBRARY SERVICES	ATLANTA	GA	05/03/2024	434.78
				05/24/2024	546.97
					\$981.75
	YORK RISK SERVICES GROUP INC,	COLUMBUS FMLA SERVICE	OH	05/03/2024	1,512.50
		FMLA SERVICE		05/31/2024	1,512.50
					\$3,025.00
Grand Total for Checks Issued from 5/1/2024 through 5/31/2024:					\$5,417,560.09

If known, vendors were classed:

DOE = Disabled-Owned Enterprise

FBE = Female Business Enterprise

LGBT = LGBTQ Business Enterprise

MBE = Minority Business Enterprise

ODB = Other Diverse Business

VOE = Veteran-Owned Enterprise

CLEVELAND PUBLIC LIBRARY

Board Meeting
June 18, 2024

Hough Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending May 31, 2024

				Owner's Contingency Fund* \$ 521,638.32		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
10/19/2021	Gilbane Building Company	210875	Change Order #001			\$ 8,223.00
12/29/2021	Gilbane Building Company	210875	Change Order #002			5,774.00
1/28/2022	Gilbane Building Company	210875	Change Order #003			44,090.00
2/23/2022	Gilbane Building Company	210875	Change Order #004			10,539.00
4/6/2022	Gilbane Building Company	210875	Change Order #005			20,220.00
11/1/2022	Gilbane Building Company	210875	Change Order #006			138,764.00
1/3/2023	Gilbane Building Company	210875	Change Order #007			55,099.00
6/16/2023	Gilbane Building Company	210875	Change Order #008			(64,585.98)
8/23/2023	Gilbane Building Company	210875	Change Order #009 (Final)			(7,075.47)
1/4/2024	Gilbane Building Company	210875	Change Order #010 (Amphitheatre)			299,569.00
				\$ -	\$ -	\$ 510,616.55
				Owner's Contingency Fund Available Balance		\$11,021.77

Hough Branch Project Budget \$ 6,071,485.72

	Encumbered	Expended
Moody Nolan, Inc. - Architectural Design Services*	\$ 8,075.38	\$ 507,454.62
Gilbane Building Company - Construction Manager at Risk*	186,945.55	4,951,877.00
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment		(79,815.85)
Furniture, Fixtures, Equipment and Technology	4,237.50	238,623.73
Owner Direct Costs	8,585.27	234,480.75
Direct Expenditures paid from Contingency Fund	-	-
	\$ 207,843.70	\$ 5,852,620.25
		Available Budget \$ 11,021.77

*\$221,437.72 will be paid using the Bruening Foundation grant funds paid from the Building and Repair fund 401

Change Order Details

Change Order # 001	\$ 8,223.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Bulletin 02, for the Hough Branch project. The signed ATP sheet is included in the backup for reference.	
Change Order # 002	\$ 5,774.00
Owner Change Order #002 is submitted to finalize the budget for the approved AT-002 OS-004 RFI-003 Grading Clarifications and AT-003 OS-005 RFI-006 & RFI-010 Pour Stopper / Bent Plate Steel Clarification, for the Hough project.	
Change Order # 003	\$ 44,090.00
Owner Change Order #003 is submitted to finalize the budget for the approved ATP-004R1 OS-006 RFI-007 Structural Steel for Roof Hatch, ATP-006 OS-008 Domestic Water Tie-in Location, ATP-007 OS-012 Bulletin 03 - Revisions per Cleveland Public Power, & ATP-010 OS-016 Additional 1 inch Asphalt Binder Course, for the Hough project.	
Change Order # 004	\$ 10,539.00
Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project: -ATP-008 OS-007 Legacy Electric Scope Gap from GMP -ATP-011 OS-011 ASI 001 HSS Tube Steel -ATP-013 OS-018 RFI 030 Bollards for Gas Meter -ATP-014 OS-022 Zenith Scope Gap from GMP -ATP-016 OS-009 Next Generation Scope Gap from GMP	

Change Order Details**Change Order # 005**

\$ 20,220.00

- Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project
- ATP-012 OS-015 RFI-026 Cameras & WAPs in Open Ceilings
 - ATP-017R1 OS-026 Bulletin 6 & RFI-045 Exterior Framing Revisions
 - ATP-018 OS-013 RFI-019 Gas Meter Location
 - ATP-019 OS-019 Bulletin 05 - Revisions Per Commissioning Agent Review
 - ATP-020 OS-021 ASI 002 & RFI-028 Storm Line
 - ATP-021 OS-023 RFI-032 Fluid Applied Vapor Barrier Substitute - DensElement
 - ATP-022 OS-024 RFI-039 Overhead Storm Line Insulation
 - ATP-023 OS-028 Weather Temporary Enclosure Build Out for SOD
 - ATP-024 OS-039 RFI-026 Cameras & WAPs In Open Ceilings - Billing Correction
 - ATP-025 OS-034 Remediation of Concrete Slab per AE Field Report 1.15.22

Change Order # 006

\$ 138,764.00

- Owner Change Order #006 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project
- ATP-015 R1 OS-017 Bulletin 04 Remove Generator & Revised Subsequent Systems.
 - ATP-026 OS-036 Bulletin 11 Structural Plate at Curtain Wall.
 - ATP-027 OS-040 Missing C-Channels on Low Roof West Elevation.
 - ATP-028 OS-051 RFI-064 Technology Conduits in Movable Partition Wall.
 - ATP-030 OS-042 Exterior Temp Enclosure & Weather Protection.
 - ATP-031 OS-046 Sound Absorbing Wall Units in Tech Room 129.
 - ATP-032 OS-033 Bulletin 10 Changes to Coordinate Public Art Junction Boxes.
 - ATP-033 OS-057 Interior Paint Change to Duration Interior Flat A95 Series.
 - ATP-034 OS-030 R1 Bulletin 08 - Roof Gutter, Snow Guards, Storefront Head.
 - ATP-035 OS-063 May 2022 Schedule Update - PVC Roofing.
 - ATP-036 RFI-090 VAV Conflict with Steel Support I Beam.
 - ATP-037 OS-032 Bulletin 09 - Access to Existing Utility Poles for CPP.
 - ATP-039 OS-069 Bulletin 15 - Monumental Sign Power and Receptacles.
 - ATP-040 RFI-089 Roof Hydrant.
 - ATP-041 OS-070 BP32A Hardscape Contract Amount Increase from GMP.
 - ATP-043 OS-049 Added Roof Blocking.
 - ATP-045 OS-064 Bulletin 13 - Owner Directed Security and Door Hardware Changes.
 - ATP-046 OS-065 Bulletin 14 - Steel Angle at Sliding Doors & Soffit in Tech Center.
 - ATP-047 OS-038 RFI-049 West Elevation Lower Roof/Storefront Detail.
 - ATP-048 RFI-088 Duct Conflict with Recessed Light R1.
 - ATP-049 OS-052 Revised Exterior Camera Locations.
 - ATP-050 OS-075 Hough Staff & Schedule Extension - 9.1.22.
 - ATP-051 OS-054 Bulletin 12 AED.
 - ATP-053 RFI-085 Faucet Type Selection.

Change Order # 007-Revised

\$ 55,099.00

- Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.
- ATP-044 R1 OS-072 BP32C South Parking Lot Fence
 - ATP-052 OS-073 RFI-107 Fire Extinguisher Cabinet Locks
 - ATP-054 R1 OS-076 Bulletin 017 New Floor Boxes at Circulation Desk
 - ATP-055 OS-077 Bulletin 018 Emergency Lighting
 - ATP-056 OS-078 Bulletin 019 Added Lutron Hub
 - ATP-057 OS-079 RFI-127 CAT 6 Required at Doors 124B, 116 and 103A
 - ATP-058 OS-074 RFI-109 Garage Opening Ceiling
 - ATP-059 OS-082 Final Cleaning Contract Reconciliation
 - ATP-060 OS-071 ASI-006 Hardware Modification
 - ATP-062 OS-085 Marous Reconciliation
 - ATP-063 OS-086 Platform Reconciliation
 - ATP-064 OS-087 Additional Atwell Survey for Fencing
 - ATP-065 OS-088 Hough Staff & Schedule Extension - 12.14.22

Change Order Details**Change Order # 008**

\$ (64,585.98)

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-044 R1 OS-072 BP32C South Parking Lot Fence
- ATP-052 OS-073 RFI-107 Fire Extinguisher Cabinet Locks
- ATP-054 R1 OS-076 Bulletin 017 New Floor Boxes at Circulation Desk
- ATP-055 OS-077 Bulletin 018 Emergency Lighting
- ATP-056 OS-078 Bulletin 019 Added Lutron Hub
- ATP-057 OS-079 RFI-127 CAT 6 Required at Doors 124B, 116 and 103A
- ATP-058 OS-074 RFI-109 Garage Opening Ceiling
- ATP-059 OS-082 Final Cleaning Contract Reconciliation
- ATP-060 OS-071 ASI-006 Hardware Modification
- ATP-062 OS-085 Marous Reconciliation
- ATP-063 OS-086 Platform Reconciliation
- ATP-064 OS-087 Additional Atwell Survey for Fencing
- ATP-065 OS-088 Hough Staff & Schedule Extension - 12.14.22

Change Order # 009

\$ (7,075.47)

Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATP. The signed ATP sheet has been included in the backup for reference. Hough - ATP-073 OS-096 SDI and P&P Bond Credit.

Change Order # 010

\$ 299,569.00

Price Breakdown as follows

- \$8,705 mmclite usa LLC to furnish benches
- \$71,289 Platform to provide sitework, sidewalks, and concrete foundations
- \$86,080 Down to Earth to provide landscaping, Rosetta Outcropping Wall, and installation of benches
- \$21,643 DSR Carpentry to construct Trex Deck stage platform
- \$5,000 Building Permit Allowance
- \$15,000 Potential Cost Escalation Allowance
- \$15,000 Gilbane Contingency
- \$54,664 GBCO General Conditions
- \$22,188 OH&P and Insurance

**CLEVELAND PUBLIC LIBRARY
FINAL REPORT**

Board Meeting
June 18, 2024

Jefferson Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending May 31, 2024

<u>Date</u>	<u>Vendor</u>	<u>PO</u>	<u>Description</u>	<u>Owner's Contingency Fund</u>	<u>\$</u>	<u>101,303.37</u>	<u>Encumbered</u>	<u>Expended</u>	<u>GMP Increase</u>		
9/15/2021	Gilbane Building Company	210886	Change Order # 001						\$ 642.00		
12/9/2021	Gilbane Building Company	210886	Change Order # 002						7,890.00		
7/6/2022	Gilbane Building Company	210886	Change Order # 003						118,005.64		
8/31/2022	Gilbane Building Company	210886	Change Order # 004						3,745.00		
10/13/2022	Gilbane Building Company	210886	Change Order # 005						6,751.00		
10/13/2022	Gilbane Building Company	210886	Change Order # 006						439.00		
1/19/2023	Gilbane Building Company	210886	Change Order # 007						2,553.00		
1/19/2023	Gilbane Building Company	210886	Change Order # 008						-		
6/20/2023	Gilbane Building Company	210886	Change Order # 009						(18,589.00)		
6/20/2023	Gilbane Building Company	210886	Change Order # 010						(13,788.02)		
11/6/2023	Gilbane Building Company	210886	Change Order # 011						(6,345.25)		
				\$	-	\$	-	\$	101,303.37		
				Owner's Contingency Fund Available Balance						\$	-

Jefferson Branch Renovation Project Budget \$ 2,371,542.84

Budget reduced by (\$112,424.16) - all work is completed

	<u>Encumbered</u>	<u>Expended</u>
Williams Associates Architects, LTD - Architectural Design Services	\$ -	\$ 173,421.00
Gilbane Building Company - Construction Manager at Risk	-	1,906,499.37
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment	-	(42,142.15)
Furniture, Fixtures, Equipment and Technology*	-	206,918.63
Owner Direct Costs	-	126,845.99
Direct Expenditures paid from Contingency Fund	-	-
	\$ -	\$ 2,371,542.84
		Available Budget
		\$ -

*\$120,619 will be paid using the Zajac Trust funds paid from the Founders fund 203

Change Order Details

Change Order # 001	\$ 642.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Contractor Default Insurance for Approved GMP Alternates, for the Jefferson project	
Change Order # 002	\$ 7,890.00
Owner Change Order #002 is submitted to finalize the budget for the approved ATP-003 OS-002 Bulletin 01 - Plumbing Revisions, ATP-004 OS-003 Bulletin 02 & RFI-007 ETR 4 In. Vent Stack, ATP-005 OS-006 RFI-014 Plumbing Demo Requirements at Existing Sink, ATP-006 OS-007 RFI-012 Existing Window Well Demolition, & ATP-007 OS-009 Temporary Partition at Vestibule 117B, for the Jefferson project. The signed ATP sheets have been included in the backup for reference. Please note, the initially approved value for ATP-004 OS-003 Bulletin 02 / RFI-007 ETR 4" Vent Stack has reduced. This OCO reflects the finalized value for this scope of work.	
Change Order # 003	\$ 118,005.64
Owner Change Order #003 is submitted to finalize the budget for the following previously approved ATPs:	
1) ATP-008 OS-004 Bulletin-004 R2 Existing Ductbank Relocation (Contractor Costs Only): Provide the new electrical ductbank and demo the existing per the Bulletin-004 RI drawings dated 01.10.2022. This also includes landscape & hardscape repairs for the new electrical service & patching the existing foundation wall for the existing service.	
2) ATP-009 OS-008 Bulletin-003 Floor Box Locations: Provide revised floor box locations per the Bulletin-003RI drawings dated 12.01.21.	
3) ATP-012 OS-019 OS-019 RFI-024 Door 108B Locks & Change of Specified Door: Provide 1/2" glazing in lieu of 5/16" at door 108B to allow it to be lockable, per RFI-024 direction.	
4) ATP-014 OS-022 AHU Fence Enclosure Removal & Replacement: Remove & replace the existing AHU enclosure fencing to allow HVAC equipment to be removed and replaced.	
5) ATP-015 OS-021 Bulletin-004 Schedule Extension: This ATP includes extended staffing to 5/25/22. It also reallocates the following budgets to reduce the total cost impact of the schedule extension: \$5K of OA-005 Additional Repointing of Exterior Brick, \$5K of OA-007 Additional Demo, \$15K of Additional Repointing, \$10K of Gilbane Contingency and \$10K of COVID Contingency.	
6) ATP-017 OS-013 Uneven Floor at New Passage to Work Room: Due to the existing conditions of an uneven substrate, demo the existing concrete to allow floor prep to be installed to even out the substrate for a proper flooring installation.	
Change Order # 004	\$ 3,745.00
Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.	
1) ATP-010 OS-010 Matching Trim Panel at Ends of Book Shelves R2 Per RFI-022 direction, which was finalized via an onsite meeting between CPL/GBC/Custom Fabricators, provide (2) painted, wood, tall infill cabinets at the existing to remain bookshelf ends at the north and south walls.	
2) ATP-011 R4 OS-015 RFI-010 Access Panel Room 105 Provide a new 24"x24" access panel in lieu of reinstalling an existing 14"x14" access panel, to allow access to all of the existing controls per RFI-010 direction.	
3) ATP-019 R2 OS-018 Bulletin-005 Finish Selections Provide Bulletin-005 per the drawings dated 01.14.22. This includes the following: • Carpet pattern simplification. • Paint square foot reduction & paint type revision. This ATP does not include costs for the wall protection; which will be submitted separately.	
4) ATP-022 OS-034 Additional Masonry Repointing (Gilbert Ticket #6) Due to existing conditions, reset (4) chimney caps & seal the top of chimney with concrete. The masonry owner allowance was previously fully credited back in ATP-015 OS-021 Bulletin-004 Schedule Extension, so this required work is now an owner change item.	
5) ATP-024 OS-037 May Schedule Update	

Change Order Details**Change Order # 005**

\$ 6,751.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-038 OS-046 Roof Parapet Blocking

Provide additional parapet blocking on the roof to allow for proper flashing & roofing termination. This blocking was not captured in the roofing or general trades scope of work.

This is being funded from the General Trades phase code to net a \$0 change.

2) ATP-039 OS-065 Threshold Replacement

Replace threshold to help cover void between concrete slab and curb. This was needed due to field coordination.

This is being funded from the General Trades phase code to net a \$0 change.

3) ATP-040 OS-066 Exterior Handrails

Provide exterior hand railings per the contract drawings.

This is being applied against Gilbane contingency to net a \$0 change as this is a scope gap that was not captured in the BP05A Structural Steel base bid.

4) ATP-041 OS-067 Door 117A Auto Operator & ADA Paddles

Furnish & install (1) auto operator & (2) ADA push paddles at door 117A per the contract documents.

Please note that this includes standard ADA push paddles and not the motion wave sensors. Per discussion with CPL, the standard ADA push paddles are acceptable as a permanent installation.

This is being applied against Gilbane's COVID Contingency to net a \$0 change, as this is a scope gap that was not captured in BP08A base bid

5) ATP-044 OS-029 RFI-051 Room 113 Break Room HVAC Modifications

Per RFI-051 direction, modify the existing ductwork in Room 113 & provide supply air ductwork to this space.

6) ATP-045 OS-043 RFI-046 Existing Wall Damage Repairs

Due to existing conditions perform the following:

a) Remove existing wallpaper & skim coat wall to allow for a suitable finish for painting.

b) Perform repairs to the pre-existing damage on the existing walls to allow for a suitable finish.

Please note that these costs are being applied to the General Trades & Temporary Partitions phase code to net a \$0 change.

7) ATP-046 OS-045 Roller Window Shades

Provide roller window shades per the contract documents.

This does not include the (4) upper shades that divide Multi-Purpose 108 from Library 102.

The current lead time on the material is 8 weeks from approval.

This is being funded from Gilbane Contingency as this item is a scope gap.

8) ATP-047 OS-049 Storefront & Exterior Column Flashing

Provide the metal flashing on the exterior side of the 24 Hour Lobby at the north and east elevation.

This cost is being applied to the General Trades phase code to net a \$0 change, as this item is a scope gap.

9) ATP-048 OS-052 Repairs to Existing Ceiling for City Inspector

Per the city inspector, perform repairs to the existing ceiling on the east side of Library 102 to bring it up to code.

10) ATP-049 OS-059 Casework Grilles

Perform the following grille work:

a) Replace the existing grilles at the bottom of the (2) existing bookshelf surrounds in Library 102.

b) Replace the grilles behind the wood bench in Multi-Purpose 108.

c) Provide grilles at the new Children's Casework (toe kick and behind the cabinets).

This is being funded from the General Trades phase code to net a \$0 change.

11) ATP-050 OS-068 Floor Prep to Existing Flooring Substrates

Prep the existing to remain slabs throughout to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors.

Please note that this fully exhausts the \$5K Floor Prep Allowance.

12) ATP-051 OS-069 Existing Bathroom Wall Tile Replacement

Per CPL request, replace the existing, damaged wall tile in the existing Men's & Women's bathrooms.

13) ATP-052 OS-070 Recaulk Existing Windows

Due to existing conditions, recaulk the existing windows so the painting can be completed. The existing caulk was not paintable.

This is being funded from the General Trades phase code to net a \$0 change.

Change Order Details**Change Order # 006**

\$ 439.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-053 OS-072 RFI-081 Additional Concrete Curb at SF2

Per RFI-081 direction, pour a concrete curb at the ADA ramp to transition between grades and conceal the exposed CMU & air vapor barrier outside of the 24 Hour Lobby.

2) ATP-054 OS-073 Ductbank & Footer Coordination

Enlarge the exterior stair concrete footer to coordinate with the as-built location of the electrical ductbank.

This is being funded from the General Trades phase code to net a \$0 change, as this relates to contractor coordination.

3) ATP-055 OS-071 Construction Dumpsters

Provide construction dumpsters for the project general use.

This is being charged against the Dumpsters phase code to net a \$0 change.

4) ATP-056 OS-078 Structural Steel Coordination

Rework the structural steel bearing plates installed by the masonry contractor to allow the structural steel members to be set properly.

This is being funded by Gilbane Contingency to net a \$0 change, as this is related to site coordination.

Change Order # 007

\$ 2,553.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-016 OS-012 RFI-034 Door 109 Lintel Requirement

Due to the existing conditions of the terracotta wall between rooms 108 & 109, provide & install a lintel for Door 109 Storage, per RFI-034 direction.

2) ATP-027 OS-040 Additional Masonry Demolition (Gilbert Ticket #3)

Due to existing conditions, perform additional demolition required at door jamb to complete the opening.

Please note that this cost is being applied against the General Trades phase code to net a \$0 change.

3) ATP-028 OS-041 Patch Holes In Masonry (Gilbert Ticket #7)

Patch holes in the existing masonry that were created from the removal of the existing railings.

This work was not captured in Gilbert's scope of work but is required per the contract documents.

4) ATP-029 OS-042 Jefferson Man Gate Entrance

Provide a man gate in the site fencing on Jefferson Avenue to serve as a secondary entrance into the building, to safely allow access into the building while the concrete & structural steel for the addition are being installed.

This also includes providing a temporary cylinder to allow the front door to be used as a means of egress.

Please note that this cost is being applied against the Temporary Partitions/Safety phase code to net a \$0 change, as this item is related to Safety.

5) ATP-030 OS-025 Bulletin 8 Masonry Toothing Deducts

Provide the Bulletin-008 drawings dated 03.31.22. This includes providing a credit for no longer having to tooth in the masonry opening between rooms 113 & 115.

This credit is to be applied to the Gilbane Contingency where it can be reallocated as needed.

6) ATP-032 OS-048 Snow Plowing - 02/03/22, 02/05/22 & 02/08/22

Provide snow plowing on 02/03/22, 02/05/22 & 02/08/22 to allow safe access to the site.

This cost is being applied to the General Trades phase code to net a \$0 change.

7) ATP-033 OS-051 Exterior Masonry Cleaning

Provide exterior masonry cleaning per the Exterior Cleaning Notes & Scope document dated 07.15.22. This consists of existing ivy removal (except for the finger roots) & power washing the exterior elevations that do not have existing paint.

8) ATP-034 OS-054 Skylight Putty Replacement Credit

Provide a credit to provide a wet seal at the existing skylights in lieu of replacing the skylight putty as directed per note 307 on drawing A3.1. The existing skylights are glazed with vinyl so there is no putty to be removed and replaced.

This credit is to be applied to the Gilbane Contingency where it can be reallocated as needed.

9) ATP-035 OS-056 Fintube Covers - RFI-028 & RFI-058

Due to COVID related supply chain disruptions, material difference cost to procure Rittling fin tube covers in lieu of the specified, per RFI-068 direction.

This also includes the additional linear footage of material per RFI-028 direction.

This is being funded from the Gilbane COVID Contingency to net a \$0 change, due to this change being a result of COVID related supply chain disruptions.

10) ATP-036 OS-063 HVAC Existing Masonry Openings Coordination

Coordination for installation of HVAC penetrations through new & existing masonry walls, including lintel installations.

This cost is being applied to the General Trades phase code to net a \$0 change.

11) ATP-037 OS-064 Masonry Wall Tie-In Rework (Gilbert Ticket #1)

Rework the masonry wall tie-in as to not disturb and penetrate the existing basement foundation wall waterproofing.

This is being funded from the General Trades phase code to net a \$0 change.

12) ATP-042 OS-080 Jefferson Staff & Schedule Extension - 09/20/22

Please reference the attached ATP-042 Narrative included in the ATP backup information.

Change Order Details**Change Order # 008**

\$ -

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-057 OS-074 - Rebuild of Bookshelf Surrounds

Rebuild the existing bookshelf surrounds to allow for the installation of the new casework grilles at the toe-kicks. This is being funded from the General Trades phase code to net a \$0 change.

2) ATP-059 OS-081 - Flooring Touch-Ups

Provide additional floor prep around the countertop legs on the east wall of Library 102 to allow the floor to flush out around the base plates. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

3) ATP-060 OS-082 - Additional Demolition & General Labor

Provide additional demolition and general labor clean-up.

This is being funded from the General Trades & Dumpsters phase codes to net a \$0 change.

Change Order # 009

\$ (18,589.00)

Owner Change Order #009

Description: Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-069 OS-055 RFI-075 Site Drainage & Erosion: Per RFI-075 direction, provide the following: (1) Rip rap & non-woven fabric at the bank erosion areas in both basins. (2) Asphalt repair at the locations of eroded asphalt paving in both basins. (3) Additional fill soil for grading adjustment in the west basin. (4) Catch basin repair in the west basin. (5) Replace the previously installed washed river rock at the bottom of both basins. (6) Provide non-float mulch at the native seed areas in both basins. (7) Reseed the native seed areas in both basins. (8) Touchup the mulched areas in both basins. This is being funded from Gilbane's Covid Contingency (which will be fully depleted) and OA-001 New Exterior Monument Sign.

2) ATP-058 OS-00075 - Final Painting Touch-Ups: Touch-ups for final painting. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

3) OS-079 Correction to OS-078 Structural Steel Bearing Plate Coordination: This is a Gilbane accounting adjustment; no costs.

4) ATP-061 OS-0084 - Reconciliation to OS-007 RFI-012: Reconciliation to OS-007 RFI-012 Existing Window Well Demolition. Budget uncommitted from the BP31 phase code & transferred to Gilbane Contingency for future reallocation as required.

5) OS-085 Credit for Bike Repair Stand & Rack: Per CPL request provide a credit for the bike repair stand & rack as shown on the Landscape Drawings.

6) ATP-064 OS-086 Extended Temporary Site Fence Rental: Provide extended temporary site fence rental from September 2022 to October 2022. Extended fence rental is due to Guardian cell dialer installation coordination. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

7) ATP-070 OS-089 Punch List Additional Glazing Work: Per the punchlist, replace the scratched sliding door top track cover in Room 108. This is being funded from the Dumpsters phase code to net a \$0 change order, due to not being able to determine cause of damage.

8) OS-090 Reconcile TA-002 Additional Plumber Hours: Credited the unused Additional Technology Hours trade allowance funds from BP22A Diversified Piping & Mechanical & transferred to Gilbane Contingency for future reallocation as required.

9) ATP-071 OS-091 Replacement of Damaged EM Light Fixture: Replacement of damaged emergency light fixture on the exterior, south elevation of the building. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change, as the source of the damage could not be identified.

10) ATP-072 OS-092 Reconciliation of OS-067 (Funding for Installation): Reconciliation of OS-067 Door 117A Auto Operator & ADA Paddles to properly account for the installation that was inadvertently not previously funded. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

11) ATP-073 OS-093 Revised Closer Arm for Door 117B: Due to existing conditions, provide a parallel arm closer at door 117B to allow it to open and close properly. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

12) ATP-068 OS-094 Punch List Additional Carpentry Work: Perform additional carpentry work identified on the punch list. This includes additional wall patching & ceiling tile replacement. This is being funded from the Temporary Partitions/Safety Phase code to net a \$0 change.

13) OS-104 OA-003 Miscellaneous Information & Wayfinding Signage Reconciliation: Credit back unused Miscellaneous Information & Wayfinding Signage Owner Allowance funds.

14) OS-105 OA-004 Interior Branding and Graphics for Library Reconciliation: Credit back unused Interior Branding & Graphics for Library Owner Allowance funds.

Change Order Details**Change Order # 010**

\$ (13,788.02)

Owner Change Order #010

Description: Owner Change Order #010 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) OA-010 Building Signage (Life Safety): Credit back unused Building Signage Owner Allowance Funds.
- 2) OS-047 United Rentals Temporary Toilets Contract Reconciliation: Credited the unused budget in the temporary toilets contract & applied to the Gilbane Contingency where it can be reallocated.
- 3) OS-087 Reconcile TA-003 Additional Electrician Hours: Credited the unused Additional Electrician Hours trade allowance funds & applied to the Gilbane Contingency where it can be reallocated.
- 4) OS-088 Reconcile TA-005 Additional Technology Hours: Credited the unused Additional Technology Hours trade allowance funds & applied to the Gilbane Contingency where it can be reallocated.
- 5) OS-096 OA-008 Surveying Reconciliation Credit the unused Surveying Owners Allowance funds.
- 6) ATP-074 OS-099 Lockable Light Switch Cover: Per Item E-10 in the Osborn Electrical Commissioning Log, provide a clear, lockable cover over the (4) button lighting switch in room 102. This is being funded from Gilbane Contingency to net a \$0 change.
- 7) ATP-075 OS-100 RFI-015 Plumbing Routing for Break Room Sink: Per RFI-015, perform modifications to the plumbing to the sink in Break Room 113 to remove the piping from the floor in the foot area of the sink and conceal it within the base cabinet. This also includes modifications to the casework, flooring & drywall to allow the work to be performed properly. This is being funded from Gilbane Contingency to net a \$0 change.
- 8) ATP-076 OS-101 Room 102 Operable Window Glazing Replacement: Replace the shattered glazing in the operable window along the east elevation in Library 102. This is being funded from Gilbane Contingency to net a \$0 change, as the source of the damage could not be determined.
- 9) OS-102 OA-001 New Exterior Monument Sign Reconciliation: Credit back unused OA-001 New Exterior Monument Sign Reconciliation funds.
- 10) OS-103 OA-002 New Dedication Plaque & Installation Reconciliation: Credit back unused New Dedication Plaque & Installation Owner Allowance funds.

Change Order # 011

\$ (6,345.25)

Owner Change Order #011 - Final Accounting Adjustment

Description: Owner Change Order #011 is the final accounting adjustment to close out the Jefferson Branch financials. This change order includes the following:

- 1) OS-095 General Trades Phase Code Reconciliation: Credit the unused General Trades budget.
- 2) OS-097 Dumpsters Phase Code Reconciliation: Credit the unused Dumpsters budget.
- 3) OS-106 Temporary Partitions/Safety Phase Code Reconciliation: Credit the unused Temporary Partitions/Safety budget.
- 4) OS-107 Gilbane Contingency Reconciliation: Credit the unused Gilbane Contingency budget. This fully exhausts Gilbane's Contingency funds.
- 5) OS-108 Insurance Reconciliation: Credit the unused Subcontractor Default Insurance & P&P Bond budgets.
- 6) OS-109 12 Month Warranty - Additional Carpentry Items: Provide a trim piece above the sliding door track in Multi Purpose Room 108 and repair the existing plaster wall in Break Room 113, per the 12 Month Warranty List. This is being funded from Gilbane Contingency to net a \$0 change.
- 7) OS-110 Budget Transfer for Storm Investigative Work: Perform storm investigative work to investigate the issue with ground water infiltration into basement Electrical 118. This is being funded from Gilbane Contingency to net a \$0 change.
- 8) OS-111 12 Month Warranty - Additional Flooring Items: Replace (1) damaged floor tile in Restroom 107 per the 12 Month Warranty List that previously had a bathroom partition anchored in it. This is being funded from Gilbane Contingency to net a \$0 change.

CLEVELAND PUBLIC LIBRARY

Board Meeting
June 18, 2024

West Park Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending May 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 419,320.64		GMP Increase
				Encumbered	Expended	
4/20/2022	Gilbane Building Company	210887	Change Order #001			\$ 41,973.00
4/22/2022	Gilbane Building Company	210887	Change Order #002			146,511.00
6/15/2022	Gilbane Building Company	210887	Change Order #003			75,251.20
10/12/2022	Gilbane Building Company	210887	Change Order #004			52,200.00
10/12/2022	Gilbane Building Company	210887	Change Order #005			12,191.00
10/26/2022	Gilbane Building Company	210887	Change Order #006			28,175.00
10/12/2022	Gilbane Building Company	210887	Change Order #007			
1/17/2023	Gilbane Building Company	210887	Change Order #008			22,138.00
1/17/2023	Gilbane Building Company	210887	Change Order #009			(12,525.00)
1/17/2023	Gilbane Building Company	210887	Change Order #010			6,860.00
6/28/2023	Gilbane Building Company	210887	Change Order #011			17,330.22
6/28/2023	Gilbane Building Company	210887	Change Order #012			
10/17/2023	Gilbane Building Company	210887	Change Order #013			(14,514.30)
				\$ -	\$ -	\$ 375,590.12
						Owner's Contingency Fund Available Balance \$ 43,730.52

West Park Branch Renovation Project Budget \$ 5,409,139.00

	Encumbered	Expended
Vocon Partners, LLC - Architectural Design Services	\$ 1,127.14	\$ 401,267.86
Gilbane Building Company - Construction Manager at Risk	27,348.12	4,400,701.00
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment		(32,640.00)
Furniture, Fixtures, Equipment and Technology	8,470.10	371,187.03
Owner Direct Costs	8,008.48	179,938.75
Direct Expenditures paid from Contingency Fund		
	\$ 44,953.84	\$ 5,320,454.64
		Available Budget \$ 43,730.52

Change Order Details

Change Order # 001 \$ 41,973.00

Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 05-001 Contractor Default Insurance for Approved GMP Alternates, ATP-003 05-002 RFI-012 Copper Panel Cladding at Existing Dormers, ATP-004RFI 05-007 RFI-011 Drywall Fastening to Plaster Ceiling and Substrate, ATP-005 OS-008 RFI-020 Wall Support & Duct Elevation, & ATP-006RFI 05-009 Bond Costs for General Trades Contract Commitment, for the West Park project.

Change Order # 002 \$ 146,511.00

Owner Change Order #002 is submitted to finalize the budget for the following previously approved ATPs
 ATP-002 05-005 Asbestos Certified Carpenters
 ATP-007 05-010 Finish Repairs of ETR Plaster Walls
 ATP-009 05-004 RFI-014 Bearing Plates in Terracotta Wall
 ATP-010 05-006 RFI OOB Existing Terracotta Masonry Wall Support
 ATP-011 05-012 Removal of Water on Roof
 ATP-012 05-013 RFI-024 Existing Roof Drafts Relocation
 ATP-013 OS-015 RFI-017 Exterior Wall Steel Support
 ATP-014 05-016 RFI-028 Exterior Wall Sheathing Material
 ATP-015 05-021 RFI-027 Steel Support of Stair Infill
 ATP-017 05-023 RFI-043 Children's Library Rm. B10 Existing Additional Partition Removal
 ATP-018 OS-024 RFI-046 Blocked Rood Drain Above Stair SOI
 ATP-020 OS-027 RFI-048 Door 101C Conflict with Column Enclosure

Change Order # 003 \$ 75,251.20

Owner Change Order #003 is submitted to finalize the budget for the following previously approved ATPs.
 ATP-022 OS-029, 036 &. 037 Bulletin 01 Elevator Shaft

Change Order Details**Change Order # 004**

\$ 52,200.00

Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-019 OS-026 RFI-042 Parapets Deteriorated Brick Surface The existing conditions of the deteriorated masonry parapet walls does not provide a substrate suitable for the manufacturer's warranty. To provide a substrate that is satisfactory, provide cover board per RFI-042 direction.
- 2) ATP-025 OS-030 RFI-035 RTU 54/24 Return Air Provide sound lining on return air duct tees per RFI-035 direction.
- 3) ATP-026 OS-031 SUB-23 3000-1 Rev. 0: Air Distribution RGD's PD Provide 72/16 grilles at return air openings into the Main Library, per the design team comments in SUB-23 3000-1 Rev. 0: Air Distribution RGD's PD.
- 4) ATP-027 OS-033 RFI-069 New Stair Support Steel Elevation Issues Due to the existing conditions of the concrete joist system, perform modifications to the stair support steel, bearing plates & the attachment connections, per RFI-069 direction.
- 5) ATP-028 OS-034 RFI-070 Stair Infill Steel Elevation & Decking Angle Due to the existing conditions of the concrete joist system, provide a revised beam & c-channel & revise lintel & bearing plate elevations per RFI-070 direction.
- 6) ATP-029 OS-038 Plumbing Fixtures COVID Price Increases Increase in plumbing fixtures costs from the manufacturer due to COVID-19 & supply chain issues.

Change Order # 005

\$ 12,191.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-040 OS-054 Jobsite Clean-Up Through 03.01.22 Provide labor for general clean-up of the jobsite. Periodic general cleaning is required to keep the jobsite safe and efficient.
Please note that this cost is being applied against the Temporary Partitions/Safety/Dumpsters phase code to net a \$0 change, as this item is related to Safety.
- 2) ATP-041 OS-057 Automatic Mechanical Remobilization Costs Plumbing remobilization costs to finish the balance of the underground sanitary installation. These remobilization costs are required due to improper jobsite coordination with the demolition contractor.
Please note that this cost is being applied against Gilbane Contingency to net a \$0 change, as this item falls under Gilbane subcontractor coordination.
- 3) ATP-043 OS-060 Sherwin Williams Duration Paint Provide Sherwin Williams Duration Paint per the paint schedule on drawing A050. The MPI numbers in spec section 099123 indicate that Sherwin Williams Pro Mar and Pro Industrial are to be used. The Finish Schedule on drawing A050 calls out for Sherwin Williams Duration. Frank Novak included Sherwin Williams Pro Mar per the specifications in their base bid. Please note that this cost is being applied against Gilbane Contingency to net a \$0 change.
- 4) ATP-045 OS-058 Egress Stairs Out of Building Build a temporary staircase to safely allow access & egress out of the building.
This cost is being applied against the Temporary Partitions/Safety/Dumpsters phase code, as this pertains to safety.

Change Order # 006

\$ 28,175.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-052 OS-056 Additional Wall Furring & Finishing Due to existing conditions perform the following:
 - a) Demo of existing masonry to allow the drywall installation to continue & door frames to be installed in various areas.
 - b) Provide additional framing, drywall & finishing that is required to provide a suitable finish substrate for painting in various areas.
 - c) Build window soffit in Room 117 to provide a surface to allow the ACT ceiling to tie into.
 - d) Fur out wall in Room 103 to conceal piping within wall space.
 - e) Repair existing conditions in Staircase S01. This includes framing, drywall & finishing.
 - f) Add framing & drywall in basement bathrooms to allow for a better finish due to existing conditions.
 - g) Repairs to the existing basement concrete ceilings.
 Please note that these costs are being applied against the Temp Partitions/Safety/Dumpsters phase code to net a \$0 change.
- 2) ATP-053 OS-063 Struct. Steel Coord. - Infill Top of Existing W10 In order to properly support the existing roof, install CMU block on top of the existing W10 beam that is to remain. This CMU will support the roof joists that are above the beam. Please note that this cost is being applied against Gilbane Contingency to net a \$0 change, as this item falls under site coordination.
- 3) ATP-055 OS-073 Credit for Landscaping - BP01A JWT&A
Provide a credit to not perform the landscaping scope of work through BP01A General Trades. This scope was double bought and will be performed by the BP31A Sitework Contractor.
The double bought landscape scope will be transferred to Gilbane Contingency for it to be reallocated as required.
- 4) ATP-056 OS-077 RFI-122 Cellular Dialer for Elevator Power Outage
Per RFI-122 direction, provide a cellular dialer to allow the elevator panel to dial out in the event of an emergency, in lieu of using building copper phone lines. Please note that this cost includes 12 months of monitoring, but after that, there will be a \$45/month charge for the service.
- 5) ATP-057 OS-080 West Park Staff & Schedule Extension - 09/20/22
Please reference the attached ATP-057 Narrative included in the ATP backup information.

Change Order Details

6) ATP-058 OS-032 Floor Prep to Existing Flooring Substrates

Prep the existing to remain slabs in the basement & first floor to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors. This also includes moisture mitigation in the basement to properly seal the concrete substrate to allow the new flooring to be installed. This floor prep is in addition to the \$5K that is allocated in OA-005 Additional Floor Prep.

7) ATP-059 OS-071 RFI-126 Water Pressure

Per RFI-126 direction, provide a 1-1/2" pressure regulator & three valve bypass to regulate water pressure down from 100 PSIG to 70 GPM. The current lead time on the material is (4) weeks.

8) ATP-060 OS-078 HVAC Testing & Balancing

Perform testing & balancing. Specification 23 0300 HVAC Basic Materials & Methods section G.2 states that "The HVAC Systems Adjustment & Balance is not part of the contract and shall be provided by the Owner. This Contractor shall coordinate this work with the testing and balancing agency".

9) ATP-062 OS-082 RFI-113 Exterior Light Fixture Outside Entrance 121

Per RFI-113 direction, due to existing conditions, provide a ceiling mounted fixture in lieu of a wall mounted fixture. This includes providing a temporary fixture to allow for the Final Electrical Inspection.

10) ATP-063 OS-083 RFI-117 Elevator Lighting

Per RFI-117 direction, provide (3) additional light fixtures at the elevator entrance to provide the required illumination per code requirements.

Change Order Details**Change Order # 007**

\$ -

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-067 OS-084 Elevator Pit Ladder Modifications

Modifications to pit ladder to comply with elevator code requirements. This includes modifying the set-back from the wall, the rung spacing & the rung placement. This is being funded from Gilbane Contingency to net a \$0 change

Change Order # 008

\$ 22,138.00

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-030 OS-039 RFI-080 Stair S02 Glass Handrail Attachment Angle

Per RFI-080 direction, due to the existing conditions of the concrete joist system, provide an additional 5/16" bent plate & modify the bolt hole locations on (3) bent plates to allow the handrail attachment bent plates to be securely installed to the concrete structure.

2) ATP-031 OS-020 RFI-026 Steel Beam Elevation Under Existing Steel

Per RFI-026 direction, provide material testing for the existing steel beam to confirm that new W14x38 beam can be welded to it. Per the executed GMP, material testing is by the owner.

3) ATP-054 OS-070 Structural Steel Coordination

Due to existing conditions, rework the bearing plates for the steel beams to allow the installation of the new steel. This cost is being applied against the Gilbane Contingency to net a \$0 change, as this item falls under contractor coordination.

4) ATP-061 OS-079 RFI-129 Strainers on Existing Boilers

Per Osborne, due to existing conditions of not having any strainers, provide strainers on the existing boilers before the pumps.

5) ATP-065 OS-081 Remove the Existing Vegetation from the Chimney

Remove the existing vegetation from the chimney & patch any holes in the parging at the cap.

6) ATP-068 OS-053 Reconciliation of OS-024 RFI-046 Blocked Roof Drain

Reconciliation to the \$4,000 plumbing budget that was authorized in OS-024 RFI-046 Blocked Roof Drain Above Stair SOI. The total cost of the actual plumbing work was \$1,698, which warrants a reconciliation of (\$2,302). This credit will be funded to the Gilbane Contingency pool for reallocation as needed by CPL.

Change Order # 009

\$ (12,525.00)

Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-076 OS-099 Firestopping Existing MEP Penetrations

Due to existing conditions, perform firestopping around the existing mechanical, electrical & plumbing penetrations in the existing basement corridor.

2) ATP-077 OS-041 RFI-071 Existing W/O Demolition

Provide a credit to not demo the existing W/O beam that is shown on drawing 5102.

3) ATP-078 OS-072 Exterior Railings Credit- BPD/A J/W/T&A

Provide a credit to not perform the exterior railings scope of work. This scope was double bought from the BP31A Sitework Contractor.

4) ATP-079 OS-085 Flooring Coordination

Perform flooring modifications to coordinate with the MEP installation. This includes flooring replacement to allow installation of the technology floor boxes. This is being funded from Gilbane Contingency to net a \$0 change.

5) ATP-080 OS-088 RFI-124 Sidewalk ADA Markings

Per RFI-124 direction, provide pavement markings at exterior concrete stair adjacent to the parking lot. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

6) ATP-081 OS-091 Repair Existing Boilers

Perform repairs to the existing boilers to make them operational. This includes replacing air vents, relief valves & flow controls.

Change Order Details**Change Order # 010**

\$ 6,860.00

Owner Change Order #010 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-088 OS-112 Tackboard Trim Piece & Clear Corner Protection

Per CPL request, add corner trim pieces to the tackboard to provide a clean, finish edge & provide clear corner protectors at (14) casework corners to eliminate the 90 degree corner.

2) ATP-089 OS-114 Atwell Contract Reconciliation

Final reconciliation of Atwell contract for site surveying. This is being funded from the Safety Phase code to net a \$0 change.

3) ATP-090 OS-103 RFI-133 RM 103 & 108 AV Locations

Per RFI-133 direction, provide data for TV monitors in Rooms 103 & 108.

4) ATP-091 OS-075 RFI-114 Counter Top Backsplash

Per RFI-114 direction, provide counter top back splashes at (2) locations to allow cabinets doors to remain inboard of counter top edge.

5) ATP-092 OS-104 RFI-134 Exterior Mechanical Demo and Infills

Per RFI-134 direction, provide removal & Infill of exterior masonry at (3) mechanical penetrations in room 103.

6) ATP-093 OS-105 Novak Painting Touch-Ups

Painting touch-ups throughout the building. This is being funded from the Temporary Partitions/Safety/Dumpsters phase code & Gilbane Contingency to net a \$0 change.

7) ATP-094 OS-087 Glass Handrail Panels Replacement

Gilbane agrees to split the cost of replacing (3) glass railing panels. One was shattered & the cause of damage could not be identified. The other two had to be re-cut due to field coordination. This is being funded from the Gilbane Contingency as this item relates to site coordination.

8) ATP-095 OS-121 Jobsite Clean-Up Through 09.01.22

Labor to provide general clean-up. This is being funded from the Gilbane Contingency to net a \$0 change.

9) ATP-096 OS-107 Access Panel in Room B10

Install an access panel in the south west corner of room B10 where there was one previously. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

10) ATP-097 OS-122 Elevator Final Inspection Additional Work

In order to comply with the elevator inspector's requirements, modify the elevator pit ladder to extend the top rails. This is being applied to Gilbane Contingency to net a \$0 change.

11) ATP-098 OS-115 Additional Dumpsters

Provide (9) additional dumpsters beyond what was captured in BPOIA JWTA's base bid. This is being funded from Gilbane Contingency to net a \$0 change.

12) ATP-099 OS-106 Final Clean Touch-Ups

Perform final clean touch-ups throughout the building. This also includes performing a final clean of the existing furniture in the shelled space in the basement. This is being funded through Temporary Partitions/Safety & Gilbane Contingency to net a \$0 change.

13) ATP-100 OS-120 Punch List Additional Carpenter Work

Perform the following additional work:

-Perform additional wall finishing.

-Perform additional ceiling tile replacement.

-Remove and replace the existing handrail in staircase S02 to raise the height to meet code requirements.

-Due to existing conditions, patch the existing void between the door frame & the wall.

This is being funded from Gilbane Contingency to net a \$0 change.

Change Order Details**Change Order # 011**

\$ 17,330.22

Owner Change Order #011 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-066 OS-043 IPS Security Coordination: Provide additional pathway rough-in & cabling required for the IPS Security system. This includes costs for opening up the walls, framing & drywall rework, finishing & painting. This scope was not previously included in the project.
- 2) ATP-042 OS-059 RFI-100 Exterior Stair Nosing: Provide stair nosing per RFI-100 direction. Drawing C502 calls for metal stair nosings but specification 321313 Concrete Paving section 3.5.Q.1. prohibits them. Following the specification, Platten excluded stair nosing from their bid. Please note that this cost is being applied to the Temporary Partitions/Safety/Dumpsters phase code to net a \$0 change, as this item is related to Safety.
- 3) ATP-071 OS-086 RFI-130 TV Rough-In Relocation in Room 808: Per RFI-130 direction, relocate the TV electric & data outlets on the north wall of Multi-Purpose BOB to the center of the wall. Please note that this cost is being credited back via OS-132 due to not being needed.
- 4) ATP-103 OS-090 Repair Existing Fintube Covers: Replace (10) missing and/or damaged covers on the existing fintubes throughout the building. This is being funded from Gilbane Contingency to net a \$0 change.
- 5) ATP-072 OS-092 Children's Library 810 Lighting Revision: Per CPL direction, provide (9) L.P4 light fixtures in Children's Library 810. This includes reworking the rough-in for the previously installed lighting to accommodate the new lighting. Please note this ATP includes 24 hours of GBC staffing costs for field coordination and management while the work is being performed. 24 hours @ \$123/hour = \$2,952. This scope was not previously included in the project.
- 6) OS-093 Structural Steel & Demo Coordination: This is a Gilbane accounting adjustment; no costs.
- 7) ATP-105 OS-116 Circulation Desk Wiremold, Power & Data: Per RFI-029, provide the following: 1) Provide double raceway wire mold in lieu of metallic conduit in Adult Library Stacks 123 for the Circulation Desk. 2) Provide data outlets in the double raceway wire mold in Adult Library Stacks 123 for the Circulation Desk. This is being funded from Temporary Partitions/Safety/Dumpsters phase code & Gilbane Contingency to net a \$0 change.
- 8) OS-117 OA -010 Signage Reconciliation: Signage reconciliation to credit back unused portion of the Signage owner allowance.
- 9) OS-118 Alternate #3 Reconciliation: Credit unused portion of budget for Alternate #3 Interior Vestibule.
- 10) OS-119 Reconcile TA-003 Additional Roof Work Not Identified: Credit unused portion of roofing trade allowance.
- 11) OS-127 TA-004 Additional Plumber & HVAC Journeyman Hours Reconciliation: Credit back the unused portion of the plumbing trade allowance.
- 12) OS-132 Correction to OS-086: Credit back the budget provided in OS-086 due to the work not being required to be performed.

Change Order # 012

\$

Owner Change Order #012 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-064 OA-005 Additional Floor Prep: Prep the existing to remain slabs in the basement & first floor to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors. This fully exhausts the Floor Prep Owner Allowance.
- 2) OA-008 Additional Misc. Steel Not Identified: This trade allowance was used to provide structural bearing plates and lintels as intended and is fully exhausted.
- 3) OA-009 Surveying: This trade allowance was used to provide surveying for the project as intended and is fully exhausted.
- 4) ATP-101 OS-124 Additional Signage Mobilization: Additional mobilization required per CPL request for signage type A.6 Directory. This is being funded from the Signage Owner Allowance to net a \$0 change.
- 5) ATP-104 OS-126 Commissioning Additional Plumbing Work: To support the mechanical commissioning process, perform the following repairs:
 - 1) Repair the existing, fintube heater at the bottom landing in Stair S01 that was discovered to be leaking. 2) Repair the existing, fintube heater in Vestibule 101 that was discovered to be leaking. This is being funded from Gilbane Contingency to net a \$0 change.
- 6) ATP-102 OS-128 RFI-137 Rooftop Screen Wall Installation Options: As documented in RFI-137 & the associated email chain, the base bid screen wall system could not be installed due to a variety of reasons. The first reason is due to a change from the rooftop unit basis of design manufacturer. The basis of design per the mechanical schedule is Daikin, but due to supply chain constraints and concerns with procuring the unit in time to meet the project schedule, an AAON unit was submitted. AAON is listed in the mechanical specifications as an approved manufacturer, but was not the basis of design. Additional reasons the base bid screen wall could not be installed include existing conditions conflicts with the parapet walls, conflicts with the elevator shaft overrun, conflicts with the isolation dampers that are required per the mechanical drawings & not being able to fasten the screenwall system to the roof due to structural concerns. In order to provide a screen wall that can work with these issues, we are proposing to provide an Envisor screen wall system in lieu of the base bid Air Control Products screen wall system. This is being submitted for the material and installation cost delta between the two systems, and that cost is to be funded from COVID Contingency to net a \$0 change. This will leave a balance of \$3,765 in COVID Contingency.
- 7) ATP-106 OS-129 Temporary Lights for Children's Reading Area Lighting: Per CPL request, provide temporary lighting in the Children's Area to allow continuous lighting throughout the space while the lighting work occurs. This also includes daily clean-up to ensure the space is satisfactory for public use directly after each work shift. Previous pricing was based on closing off the area to the public and disconnecting the circuit until the work is completed. This is being funded from Gilbane Contingency to net a \$0 change.
- 8) OS-130 OS-127 Phase Code Correction: This is a Gilbane accounting adjustment; no costs.
- 9) ATP-107 OS-131 Commissioning Additional Electrical Work: Per the mechanical commissioning report, the (2) pumps in the Mechanical Room are required to be rotated 90 degrees. This requires the electrical to be disconnected and then new wiring & piping to be ran to the new position. This is being funded from Gilbane Contingency to net a \$0 change.

Change Order # 013

\$ (14,514.30)

Owner Change Order #013 is the final accounting adjustment to close out the West Park Branch financials. This change order includes the following:

- 1) OS-134 SDI Reconciliation: Credit the unused Subcontractor Default Insurance budget.
- 2) OS-135 Performance & Payment Bond Reconciliation: Credit the unused Performance & Payment Bond budget.
- 3) OS-136 BP01A General Trades Phase Code Reconciliation: Credit the unused General Trades budget.
- 4) OS-137 Mechanical Commissioning Back Charge: Back charge to cover the additional costs incurred by CPL for additional time required of their commissioning agent to complete the mechanical commissioning scope of work.
- 5) OS-138 Gilbane Contingency Reconciliation: Credit the unused Gilbane Contingency budget. This fully exhausts Gilbane's Contingency funds.
- 6) OS-139 COVID Contingency Reconciliation: Credit the unused COVID Contingency budget. This fully exhausts Gilbane's COVID Contingency funds.

CLEVELAND PUBLIC LIBRARY

Board Meeting
June 18, 2024

Woodland Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending May 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund Encumbered	Owner's Contingency Fund Expended	GMP Increase
11/8/2021	Gilbane Building Company	210885	Change Order # 001			\$ 24,984.00
12/9/2021	Gilbane Building Company	210885	Change Order # 002			111,494.00
4/20/2022	Gilbane Building Company	210885	Change Order # 003			132,816.00
8/30/2022	Gilbane Building Company	210885	Change Order # 004			118,454.00
10/12/2022	Gilbane Building Company	210885	Change Order # 005			148,506.00
12/23/2022	Gilbane Building Company	210885	Change Order # 006			52,990.00
3/29/2023	Gilbane Building Company	210885	Change Order # 007			3,000.00
4/26/2023	Gilbane Building Company	210886	Change Order # 008			40,509.00
4/28/2023	Gilbane Building Company	210887	Change Order # 009			(40,696.29)
6/23/2023	Gilbane Building Company	210887	Change Order # 010			
8/17/2023	Gilbane Building Company	210887	Change Order # 011			(64,422.88)
				\$ -	\$ -	\$ 527,633.83
				Owner's Contingency Fund Available Balance		\$ 97,163.69

	Woodland Branch Project Budget Encumbered	Woodland Branch Project Budget Expended	Woodland Branch Project Budget Available
Bostwick Design Partnership - Architectural Design Services	\$ 22,175.86	\$ 584,667.14	
Gilbane Building Company - Construction Manager at Risk	-	6,654,629.00	
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment		(55,142.90)	
Furniture, Fixtures, and Equipment	5,095.50	386,479.55	
Owner Direct Costs	15,368.64	395,091.06	
Direct Expenditures paid from Contingency Fund	-	-	
	\$ 42,640.00	\$ 7,965,723.85	
		Available Budget	\$ 100,792.15

Change Order Details

Change Order # 001

Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Addendum 02 and ATP-007 OS-013 Discovery for Existing Conditions: Oil Water Separator, Manhole & Oil Drums, for the Woodland project. The signed ATP sheet and the email approval are included in the backup for reference.

\$ 24,984.00

Change Order # 002

Owner Change Order #002 is submitted to finalize the budget for the approved ATP-004 OS-004 Bulletin 02 - Branch Perimeter Diffusers, ATP-005 OS-008 Bulletin 01A - Branch In-Floor Power Clarifications, ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils, ATP-008R1 OS-007 Bulletin 08 - Trespa Cladding Optimization, ATP-009 OS-016 Disposal of Soils with Elevated Lead, ATP-010 OS-017 Disposal of Clean Soils, ATP-011 OS-010 Bulletin 07A Site Booster Pumps, & ATP-012 OS-015 Bulletin 07B Site Drainage Updates 9.29.21 - Material Only, for the Woodland project. The signed ATP sheets have been included in the backup for reference. Please note, the Initially approved value for ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils has reduced. This OCO reflects the finalized value for this scope of work. An updated ATP has been generated and will be distributed for the team for record.

\$ 111,494.00

Change Order # 003

Owner Change Order #003 is submitted to finalize the budget for the approved ATP-013 OS-022 Bulletin 07D - Site Planting Updates, ATP-014 OS-023 Bulletin 07B, 07C, 07E - Site Drainage - Labor & Equipment, ATP-015 OS-025 Bulletin 16 Booster Pump Voltage, and ATP-016 OS-026 Bulletin 18 Electrical & Plumbing Updates, for the Woodland Branch project.

\$ 132,816.00

Change Order # 004

Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

\$ 118,454.00

- ATP-017 OS-034 Woodland & CDF Water Service Connection Permits
- ATP-018 OS-027 Surveying of Aggregate Piers vs Overhead Electrical Lines
- ATP-019 OS-029 Material Escalation Costs during Submittal Review
- ATP-020 OS-035 RFI-025 Dual Wall Duct for Rerouted Supply
- ATP-022 OS-037 RFI-037 Sanitary Line Tie-In at E 61st
- ATP-023 OS-043 Moisture Resistant Drywall at Priority Walls
- ATP-024 OS-033 Beam Penetrations for Conduit Routing
- ATP-026 OS-031 Temporary Exterior Enclosure
- ATP-029 OS-048 Rental Radiation Quick Ship

Change Order Details**Change Order # 005**

\$ 148,506.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-025R1 OS-045 RFI-053 Faucet Type Revision
- ATP-028 OS-047 Canopy Steel Elevation Adjustment
- ATP-031 OS-042 Bulletin 20 Branch Electrical, Technology, and Finishes Revisions
- ATP-032 OS-049 Repair of Damaged Plumbing from Lift during Break-in
- ATP-033 OS-053 Added Isolation Valves from Submittal Comments
- ATP-034 OS-044 RFI-052 Piers at Community Room 210
- ATP-035 OS-051 Bulletin 24 Woodland Branch Updates
- ATP-036 OS-054 RFI-062 DAFS Wall System & Flashing
- ATP-037 OS-056 Revised Framing at Vestibule 210
- ATP-038 OS-059 Final Cleaning Contract Award
- ATP-040 OS-067 Woodland Staff & Schedule Extension - 9.1.22
- ATP-041 OS-058 Bulletin 27 Exhaust and Valve Updates
- ATP-042 OS-069 Corner Mount Camera Powder Coating
- ATP-043 OS-063 Out of Sequence Work at Community Room 210 & Curtainwalls
- ATP-044 OS-064 Exterior Camera Rough-in Requirements & Trespa Rework
- ATP-045 OS-066 Bulletin 30A Restroom Occupied Light Fixtures
- ATP-046 OS-072 Bulletin 28 Site WAPs
- ATP-047 OS-068 Bulletin 31 Woodland Branch Wall Colors
- ATP-021R1 OS-012 Bulletin 03 Hangers and Attachments to Epic Deck

Change Order # 006

\$ 52,990.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00030R1 OS-00050 HVAC Labor Rate Increase & Material Escalation Impacts
- ATP-00038 OS-00059 Final Cleaning Contract Award (OA)
- ATP-00048 OS-00074 CDF RFI-154 Downspout Tie in to Yard Drain
- ATP-00049 OS-00075 Head & Jamb Flashing SK-06
- ATP-00050 OS-00076 Door 210.3 Center Pivot (CC)
- ATP-00051 OS-00071 RFI-093 Data Connection for Lutron Hub
- ATP-00052 OS-00070 RFI-090 Community Room Diffuser and Acoustical Panel
- ATP-00053 OS-00073 Community Room Jamb Closure Detail (CC)
- ATP-00054 OS-00079 Additional Atwell Surveying - January 2022 (OA)
- ATP-00055 OS-00080 Final Cleaning Contract Reconciliation (OA)
- ATP-00056 OS-00077 RFI-103 Data Points for BAS Panel
- ATP-00057 OS-00081 Landscaping in Newly Purchased Land
- ATP-00058 OS-00036 Additional Site Security (CC)
- ATP-00059 OS-00082 Water Fountain Access Panel (CC)
- ATP-00060 OS-00083 Structural Steel Closeout (CC)
- ATP-00061 OS-00084 Water Line Tie-In to CDF (CC)
- ATP-00062 OS-00052 Temporary Site Security Cameras (CC)
- ATP-00063 OS-00062 Interior Storefront Door Rough Opening Revisions (CC)
- ATP-00064 OS-00090 RFI-96 HVAC Clarifications - Woodland
- ATP-00065 OS-00085 Premium Time for Flooring Install (CC)
- ATP-00066 OS-00092 CDF Existing Sanitary Snaking and Video (CC)
- ATP-00067 OS-00095 Revised Window Film
- ATP-00069 OS-00098 Bulletin 33 Site Concrete and Planting Updates
- ATP-00070 OS-00099 Woodland Staff & Schedule Extension - 12.14.22 (CC)
- ATP-00071 OS-00089 Paving Mobilization and Stone (CC)

Change Order # 007

\$ 3,000.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00068 OS-00097 Soil Undercut Credit
- ATP-00072 OS-00093 Site Fence around Exterior Unit
- ATP-00073 OS-00096 CDF RFI-164 Cellular Dialer Antenna
- ATP-00074 OS-00088 Damaged Radiation Pipe from Break-in on 4.2.22 (CC)
- ATP-00075 OS-00086 Misc. Sidewalk Repairs (CC)
- ATP-00076 OS-00078 Site Repair from Dominion Gas Damages
- ATP-00077 OS-00091 CDF Existing Sanitary Line Repair (CC)
- ATP-00078 OS-00101 Misc. Drywall Touchup (CC)
- ATP-00079 OS-00102 Conduit Installation between CDF & Woodland (CC)

Change Order Details**Change Order # 008**

\$ 40,509.00

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-0081 OS-00106 Exterior Fence Engineering Drawings

ATP-0082 OS-00100 Bulletin 34 Woodland Electrical Metering, Emergency Lighting

ATP-0083 OS-00087 Bulletin 34 GOBO Projector and Pole Mount

ATP-0084 OS-00108 Bench Moulding Installation (CC)

ATP-0086 OS-00110 Temporary Site Security Cameras Feb-Mar (CC)

Change Order # 009

\$ (40,696.29)

Owner Contract Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-088 OS-113 Owner Allowance Reconciliation

Change Order # 010

\$ -

Owner Contract Change Order #10 is submitted to finalize the budget for the following ATPs. The ATP coversheets have been included in the backup for reference.

ATP-00087 OS-00112 Temporary Cameras Installation Reconciliation

ATP-00089 OS-00114 Takeform Final Reconciliation (CC)

ATP-00090 OS-00115 Exterior Fence Reconciliation (CC)

Change Order # 011

\$ (64,422.88)

Owner Contract Change Order #11 is submitted to finalize the budget for the following ATPs. The ATP coversheets have been included in the backup for reference.

ATP-091 OS-116 Final Accounting Reconciliation

ATP-092 OS-117 Spontaneous Glass Breakage Replacement

CLEVELAND PUBLIC LIBRARY

Board Meeting
June 18, 2024

Central Distribution Facility

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending May 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 605,499.00		GMP Increase
				Encumbered	Expended	
9/15/2021	Gilbane Building Company	201888	Change Order # 001			\$ 17,219.00
10/20/2021	Gilbane Building Company	201888	Change Order # 002			64,162.00
12/9/2021	Gilbane Building Company	201888	Change Order # 003			80,782.00
2/25/2022	Gilbane Building Company	201888	Change Order # 004			143,336.00
4/28/2022	Gilbane Building Company	201888	Change Order # 005			4,520.00
5/27/2022	Gilbane Building Company	201888	Change Order # 006			120,893.00
10/12/2022	Gilbane Building Company	201888	Change Order # 007			41,396.00
12/21/2022	Gilbane Building Company	201888	Change Order # 008			32,719.00
3/23/2023	Gilbane Building Company	201888	Change Order # 009			10,415.00
4/26/2023	Gilbane Building Company	201888	Change Order # 010			-
6/23/2023	Gilbane Building Company	201888	Change Order # 011			(130,640.33)
				\$ -	\$ -	\$ 384,801.67
				Owner's Contingency Fund Available Balance		\$ 220,697.33

Central Distribution Facility Project Budget \$ 7,247,916.00

	Encumbered	Expended
Bostwick Design Partnerhip - Architectural Design Services	\$ 23,017.85	\$ 728,592.15
Gilbane Building Company - Construction Manager at Risk	-	5,430,494.00
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment	-	(50,694.00)
Furniture, Fixtures, Equipment and Technology	-	631,845.21
Owner Direct Costs	18,617.44	130,101.91
Direct Expenditures paid from Contingency Fund	-	-
	\$ 41,635.29	\$ 6,870,339.27
		Available Budget \$ 335,941.44

Change Order Details

Change Order # 001	\$ 17,219.00
To finalize the budget for the approved ATP-001 OS-009 Marous Material Escalation Impacts - BP08C & BP09A.	
Change Order # 002	\$ 64,162.00
To finalize the budget for the approved ATP-002 OS-003 Car Drive-in Damage Repairs - Demolition and ATP-003 OS-001 Addendum 02, for the Central Distribution Facility project.	
Change Order # 003	\$ 80,782.00
To finalize the budget for the approved ATP-004R2 OS-002 Bulletin 05 - CDF Rooftop Equipment Relocation, ATP-006 OS-005 Bulletin 06 - CDF Roof Drain Relocation, ATP-007 OS-008 Bulletin 08 - Trespa Cladding Optimization, ATP-010 OS-011 Bulletin 07A - Site Booster Pumps, ATP-005 OS-012 Alternate E1 - HVAC Serving Automated Materials Handling 120, & ATP-008 OS-026 Rfi-032 Existing Storm Drain Relocation, for the Central Distribution Facility project.	

Change Order Details**Change Order # 004**

\$ 143,336.00

Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:

- ATP-009r2 OS-024 CDF Floor Leveling - Option 2 with Platform 3
- ATP-012 OS-041 CMU Removal for Install of W21x44 & W25x55 Lintels
- ATP-013 OS-010 Car Drive-In Damage Repairs - Masonry & Materials
- ATP-014 OS-014 RFI-001 Exposed Radlotion Pipe Drops
- ATP-015 OS-022 RFI-14 & RFI-15 Infill Interior Oil Separator and Open Grated Sewer
- ATP-017 OS-034 Bulletin 12 CDF Gas Lines
- ATP-018 OS-044 RFI-064 Aluminum Fascia at New Canopy
- ATP-019 OS-045 RFI-083 Cleanout in NW Area of Basement
- ATP-020 OS-025 RFI-006 Existing Plumbing on New Exterior Facade
- ATP-021 OS-020 Bulletin 10 CDF Sanitary Revisions and Eyewash Removal
- ATP-022 OS-046 RFI-090 Relocate Existing Rooftop Drain Piping
- ATP-023 OS-035 Bulletin 13 CDF Electrical Updates
- ATP-026 OS-052 RFI-076 Fire Dampers at Existing Duct Risers

Change Order # 005

\$ 4,520.00

Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:

- ATP-016R1 OS-038 RFI-058 Repair Displaced Lintel
- ATP-024 OS-039 Bulletin 15 South Vestibule Canopy Lighting Revisions
- ATP-025 OS-047 Bulletin 16 Booster Pump Voltage
- ATP-027 OS-015 RFI-007 Concourse-1 114-1 North Wall Existing Piping
- ATP-028 OS-018 Install Temp Wall for Construction Office
- ATP-030 OS-051 RFI-082 Corridor 111 Piping Relocation & Chase Wall

Change Order # 006

\$ 120,893.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-029 OS-050 RFI-089 Beam End Detail for AHU Steel
- ATP-031 OS-017 Break In at Glass Block - 9.27.21
- ATP-032 OS-059 Temporary Exterior Door at 146.1 (CC)
- ATP-033 OS-060 RFI-087 Framing at Existing Columns (CC)
- ATP-034 OS-037 Bulletin 14 CDF Owner Revisions
- ATP-035 OS-055 Bulletin 19 Structural Updates
- ATP-036R1 OS-033 Bulletin 11 Elevator Removal
- ATP-037 OS-019 Bulletin 09 Roof Access Relocation
- ATP-038 OS-049 Perimeter Spray Foam Insulation above Glass Block
- ATP-039 OS-066 RFI-043 Soffit at Existing Windows in Phase 1
- ATP-040 OS-023 RFI-015 Infill of Exterior Oil Interceptor with LSM
- ATP-041 OS-042 RFI-065 Fascia Finish at Existing Canopy
- ATP-042 OS-070 Buyout Reconciliation from GMP
- ATP-043 OS-054 Bulletin 17 CDF Owner Revisions
- ATP-044 OS-067 Schedule Extension
- ATP-045 OS-080 RFI-131 Transfer Duct Relocation in Reception 103
- ATP-046 OS-056 RFI-063 Electrical Room 118 Size & Layout
- ATP-047 OS-068 Relocate Roof Drain Piping for Lintel at New Loading Dock (CC)
- ATP-048 OS-082 Revised Junction Box for Fiber Feed into Basement
- ATP-049 OS-078 CDF Bulletin 21 Structural, Electrical, & IT Updates

Change Order Details**Change Order # 007**

\$ 41,396.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-050 OS-081 RFI-129 Faucet Type Revision
- ATP-051 OS-053 RFI-100 & RFI-101 Lintel Modification & Added Steel Plates
- ATP-053 OS-075 RFI-099 Jamb Condition at Coiling Door 121.2
- ATP-054 OS-063 RFI-074 CDF North Display Case
- ATP-055 OS-077 RFI-121 Retaining Wal Along Loading Dock Reconciliation
- ATP-056 OS-079 RFI-129 Drywall Repair in Collections Unstaging Room
- ATP-057 OS-083 Bulletin 23 CDF Civil, Electrical, & IT Updates
- ATP-058 OS-088 Bulletin 23 Painting Scope Reconciliation
- ATP-059 OS-091 Additional Atwell Surveying Services (OA)
- ATP-060 OS-092 RFI-132 Weather Barrier Removal on Exterior Face of Insulation
- ATP-061 OS-093 RFI-125 Curb to Conceal Exposed Waterproofing
- ATP-062 OS-096 Drywall Post Tops around HVAC
- ATP-063 OS-097 Atwell Surveying - December 2021
- ATP-064 OS-102 Temporary Toilets (CC)
- ATP-065 OS-087 Added Sill Flashing at Storefront from Submittal Comment
- ATP-066 OS-094 RFI-139 Deleted Wall Base in Basement
- ATP-067 OS-098 Final Cleaning Contract Award
- ATP-068 OS-099 RFI-144 Opening 146.1 Framing & Metal Panel Modifications
- ATP-069 OS-100 Revised Sill Flashing at New Curtainwall Openings (CC)
- ATP-070 OS-095 RFI-134 XPS Board at Existing Footer (CC)
- ATP-071 OS-107 CDF Staff & Schedule Extension - 9.1.22
- ATP-073 OS-113 RFI-153 Data Connection for Lutron Vive Hubs
- ATP-074 OS-111 Concrete Repair at Existing Loading Dock Drive (CC)
- ATP-075 OS-073 Petty Group Closeout (OA)

Change Order # 008

\$ 32,719.00

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00072 OS-00112 Metal Flashing Under Dumpster Wall Cap (CC)
- ATP-00076 OS-00089 Soffit Rebuild at New Addition
- ATP-00077 OS-00114 Head & Jamb Flashing SK-06
- ATP-00078 OS-00117 Roof Patching at Curb and Penetrations (CC)
- ATP-00079 OS-00116 Misc Drywall Patchwork & Touch up (OA)
- ATP-00080 OS-00104 RFI-148 Drywall Furring for Storefront Depth at Opening 101.3
- ATP-00081 OS-00115 Out of Sequence Drywall Work at Curtainwalls (OA)
- ATP-00082 OS-00119 Final Cleaning Contract Reconciliation (OA)
- ATP-00083 OS-00064 Relocate Existing VAV for Structural Steel in Corridor 111 (CC)
- ATP-00084 OS-00106 Bulletin 29 Security Updates
- ATP-00085 OS-00021 Additional Site Security (CC)
- ATP-00086 OS-00118 Masonry Repair & Tuckpointing (OA)
- ATP-00087 OS-00103 RFI-150 Removal of Fall Protection Anchor at New Addition
- ATP-00088 OS-00120 Welding of Existing Book Drop (CC)
- ATP-00089 OS-00123 Coordination of Deck Demo for Roof Hatch (CC)
- ATP-00090R1 OS-00125 Window Film in CDF
- ATP-00091 OS-00128 RFI-159 HVAC Clarifications - CDF
- ATP-00092 OS-00129 Frank Novak Final Reconciliation (CC)
- ATP-00093 OS-00122 RFI-165 Existing Light Pole Fixture Heads
- ATP-00094 OS-00124 Additional Access Panels (CC)
- ATP-00095 OS-00130 Sanitary Line Backup Cleaning (CC)
- ATP-00096 OS-00136 Water Line Tie-in to CDF (CC)
- ATP-00097 OS-00138 CDF Staff & Schedule Extension - 12/14/22 (CC)

Change Order Details**Change Order # 009**

\$ 10,415.00

Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-00106 OS-00146 Legacy Electric Final Reconciliation

ATP-00105 OS-00145 Marous Brothers Final Reconciliation

ATP-00104 OS-00131 Electrical Inspection Remedies

ATP-00103 OS-00144 Electrical Access Panels (CC)

ATP-00101 OS-00142 RFI-169 Secondary Water and Gas Meter Power Requirements

ATP-00100 OS-00141 Domestic Cold Water Pipe Insulation

ATP-00099 OS-00140 Addl Tuckpointing & Glass Blocks

ATP-00098 OS-00108 Countertop Repairs for Faucet Holes (CC)

Change Order # 010

\$ -

Owner Change Order #010 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-00107 OS-00134 Rooftop Stairs Per Sketch SK-17

ATP-00108 OS-00132 Additional Site Security (CC)

ATP-00109 OS-00148 Mechanical Room Door and Soap Dispensers Installation (CC)

Change Order # 011

\$ (130,640.33)

Owner Change Order #011 is submitted to finalize the budget for the following previously approved or submitted ATPs. The ATP coversheets have been included in the backup for reference.

ATP-00115 OS-00154 Final Accounting Reconciliation (CC)

ATP-00111 OS-00151 Owner Allowance Reconciliation

ATP-00113 OS-00152 Takeform Final Reconciliation

ATP-00114 OS-00153 The AKA Team Final Reconciliation

ATP-00112 OS-00149 RFI-174 Boiler Reprogramming (CC)

CLEVELAND PUBLIC LIBRARY

Board Meeting
June 18, 2024

Lorain Branch

In accordance with the Board resolution adopted on October 21, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending May 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 349,576.83		GMP Increase
				Encumbered	Expended	
3/14/2022	Regency Construction	211407	Change Order #001			\$ 2,149.74
3/28/2022	Regency Construction	211407	Change Order #002			1,183.17
5/6/2022	Regency Construction	211407	Change Order #003			13,339.09
6/24/2022	Regency Construction	211407	Change Order #004			3,381.89
8/1/2022	Regency Construction	211407	Change Order #005			14,360.41
9/12/2022	Regency Construction	211407	Change Order #006			(14,782.91)
10/24/2022	Regency Construction	211407	Change Order #007			43,785.60
11/29/2022	Regency Construction	211407	Change Order #008			6,267.40
1/27/2023	Regency Construction	211407	Change Order #009			55,899.38
3/13/2023	Regency Construction	211407	Change Order #010			100,596.50
4/24/2023	Regency Construction	211407	Change Order #011			44,765.00
7/3/2023	Regency Construction	211407	Change Order #012			13,416.45
8/14/2023	Regency Construction	211407	Change Order #013			41,660.25
9/30/2023	Regency Construction	211407	Change Order #014			1,435.90
1/31/2024	Regency Construction	211407	Change Order #015			16,416.40
3/21/2024	Regency Construction	211407	Change Order #016			5,702.56
				\$ -	\$ -	\$ 349,576.83
						Owner's Contingency Fund Available Balance \$ -

Lorain Branch Renovation Project Budget \$ 4,020,292.80

	Encumbered	Expended
Holzheimer Bolek + Meehan Architects LLC - Architectural Design Services	\$ 5,881.59	\$ 350,277.41
Regency Construction - Construction Manager at Risk	52,621.06	3,181,994.26
Furniture, Fixtures, Equipment and Technology	4,941.89	273,244.91
Owner Direct Costs	744.75	98,538.73
Direct Expenditures paid from Contingency Fund	-	-
	\$ 64,189.29	\$ 3,904,055.31
		Available Budget \$ 52,048.20

Change Order Details

Change Order # 001	\$ 2,149.74
Removal of Freestanding Shelving	
Change Order # 002	\$ 1,183.17
Light Fixture Change; Bike Rack Model Change Through Bike Cleveland	
Change Order # 003	\$ 13,339.09
PCO #1: For Construction Set	
PCO #7: Front Door Hardware	
PCO #8: Demolition of Unforeseen Ductwork	
PCO #12: RFI #27 Added Wall Furring	
PCO # A6.1: Undercutting Allowance Reconciliation	
Change Order # 004	\$ 3,381.89
PCO #10: Janitor Closet 109 Rework (RFI #17)	
PCO #11: Color Selection for Sliding Doors	
PCO #15: Additional Down Rods for Fixtures (RFI #31)	
PCO #16: TRA Changes (Toilet Paper Dispenser & Changing Station)	
PCO #18: Cast Stone Custom Color	
PCO # A15.1: Water Tap/Street Opening Fee Reconciliation	

Change Order Details

<u>Change Order # 005</u>	\$ 14,360.41
PCO #2.Rev I: Bulletin #1 (Minus Security/Access Control)	
PCO #4: RFI #14 Structural and Layout Changes	
PCO #20: Added Studs for North Wall of RR 106 & I 07 (RFI #39)	
PCO #22: Restroom Door Control Changes (Matching Eastman)	
PCO #24: Furring West Wall of Staff Restroom I 16 (RFI #54)	
PCO #29 Rev.I: Roof Hatch Revision	
PCO #30: Added Annunciator for Fire Alarm	
<u>Change Order # 006</u>	\$ (14,782.91)
PCO #AS. I: Tru-Spun Piping Allowance Credit	
PCO #19: Structural Remediation for New Masonry Openings (RFI #41 & #42)	
PCO #23: Faucet Spec Change	
PCO #26: Bulletin #2	
PCO #28: Add Cold Water to Existing Mop Sink (RFT #63)	
PCO #36: Change Door 109 to HM	
PCO #41: Bulletin #3	
PCO #48: GFCI Receptacles in Staff Break Room and Meeting Room	
<u>Change Order # 007</u>	\$ 43,785.60
PCO #14 Rev.1: Bulletin #1 & IPS Drawings Security & Access Control	
PCO #34: Credit for Mechanical Pads	
PCO #35: Credit for Bench Procurement	
PCO #40: Wall Framing & Receptacles for South Teen III	
PCO #42: Fire Extinguisher Credit & Cabinet Spec Change	
PCO #43: Floor Boxs Per Dimensioned Drawing	
PCO #47: Demo Fixture on Cast Stone Header	
PCO #52: Window Caulk Abatement Allowance Credit	
<u>Change Order # 008</u>	\$ 6,267.40
PCO #44: Furring TB01 for Conduit	
PCO #54: Grilles for Vented Toe Kicks	
PCO #55: Markerboard Adjustments, Concealing Mail Slot	
PCO #58: Paint Color Revisions	
PCO #59: Extension of Adult Collection 101 Countertop	
PCO #60: Landscape Revisions	
<u>Change Order # 009</u>	\$ 55,899.38
PCO #31: Interior Wet Sealing	
PCO #32: Heavy Floor Prep Allowance Overage	
PCO #38: Plaster Patching Allowance Overage	
PCO #65: Relocate Manual Transfer Switch	
<u>Change Order # 010</u>	\$ 100,596.50
PCO #57: Remove Lockdown Features & Patch Floor in Vestibule	
PCO #64: Revised Garden Fence Layout	
PCO #69: Fire Repair -Abatement & Demo	
PCO #70: Fire Repair- Roofing & Coping Replacement	
PCO #73: Fire Repair- South Door Repair	
PCO #74: Motor Starters for Hot Water Pumps	
PCO #75: Fire Repair Permit	
PCO #76: Water Meter Setup Revisions	
PCO #79: Fire Repair- Electrical	
PCO #83: Fire Repair-Additional South Coping	
PCO #88: Balance of Stone Tuckpointing Above Dentil Molding	
<u>Change Order # 11</u>	\$ 44,765.00
PCO #71: Fire Repairs -Plaster & Drywall Patching	
PCO #86: West Wall Moisture - Plaster Demo/Abatement	
PCO #87: Bulletin #4 - Parking Stops	
PCO #89: Replace Balance of Existing Coping & Add Waterproofing	
PCO #91: Replace Existing Children's Area Sills	
PCO #92: Seal Stone Above Dentil Molding	

Change Order Details

<u>Change Order # 12</u>	\$	13,416.45
PCO #72: Fire Repairs - Painting		
PCO #85: West Wall Moisture Tuckpointing (T&M)		
PCO #102: Fire Repair- South Door Closer		
PCO # 104Rev .1: Additional Data Drops		
PCO #107: Dedication Plaque Allowance Overage		
PCO #109: Window Water Repair Allowance Credit		
PCO #115: Quiet Study 103 Jamb Plaster Demo		
PCO #126: Upgrade Bosch Security Panel		
<u>Change Order # 13</u>	\$	41,660.25
PCO #66: Paint ETR Vestibule Doors & Children's Windows		
PCO #93: Add Keyed Hook Bolt & Thumbturn to IOOB		
PCO #99: Fire Repair Additional Electrical Troubleshooting		
PCO #100: Lighting Control Modifications		
PCO #121.2Rev2: Fire Repair RoofHatch		
PCO #113: Siemens HVAC Control Panel Upgrade		
PCO #129: Brake Metal for Exterior Vestibule Storefront		
<u>Change Order # 14</u>	\$	1,435.90
PCO #127: Film for Interior Storefront		
<u>Change Order # 15</u>	\$	16,416.40
PCO #132 : Masonry Allowance Credit		
PCO #53: West Wall Moisture - Patching		
PCO #77: Fire Repair Extended GCs		
PCO #81 : Misc . Additional Plaster Patching		
PCO #98revl : Fire Repairs - Landscape		
PCO #124: Fire Alarm Panel Repair/ Service Calls		
<u>Change Order # 16</u>	\$	5,702.56
PCO #137: Stabilization of Shipping Container		

CLEVELAND PUBLIC LIBRARY

Board Meeting
June 18, 2024

Eastman Branch

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending May 31, 2024

				Owner's Contingency Fund \$ 320,754.80		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
5/2/2022	Regency Construction	220203	Change Order #001			\$ 41,333.29
5/16/2022	Regency Construction	220203	Change Order #002			23,860.11
7/11/2022	Regency Construction	220203	Change Order #003			2,013.38
8/8/2022	Regency Construction	220203	Change Order #004			25,696.86
9/6/2022	Regency Construction	220203	Change Order #005			33,608.22
10/31/2022	Regency Construction	220203	Change Order #006			20,606.13
1/27/2023	Regency Construction	220203	Change Order #007			6,340.76
3/20/2023	Regency Construction	220203	Change Order #008			23,659.66
4/17/2023	Regency Construction	220203	Change Order #009			(2,223.47)
7/26/2023	Regency Construction	220203	Change Order #010			89,735.89
10/30/2023	Regency Construction	220203	Change Order #011			2,927.62
11/27/2023	Regency Construction	220203	Change Order #012			8,748.71
2/22/2024	Regency Construction	220203	Change Order #013			13,181.10
3/4/2024	Regency Construction	2202043	Change Order #014			31,266.54
				\$ -	\$ -	\$ 320,754.80
				Owner's Contingency Fund Available Balance		\$ -

			Eastman Branch Renovation Project Budget \$ 3,383,357.66	
	Encumbered	Expended		
Moody Nolan Inc. - Architectural Design Services	\$ 86,101.40	\$ 236,266.26		
Regency Construction - Construction Manager at Risk	60,648.35	2,528,110.07		
Furniture, Fixtures, Equipment and Technology	4,237.50	321,971.75		
Owner Direct Costs	3,911.58	111,559.80		
Direct Expenditures paid from Contingency Fund	-	-		
	\$ 154,898.83	\$ 3,197,907.88		
		Available Budget	\$	30,550.95

Change Order Details

<u>Change Order # 001</u>	\$	41,333.29
HVAC Controls		
<u>Change Order # 002</u>	\$	23,860.11
PCO #4: For Construction Set		
PCO#5 Rev.2: Bulletin #1		
PCO #8: Bulletin #2		
PCO # 18: Ground Penetrating Radar Allowance Reconciliation		
<u>Change Order # 003</u>	\$	2,013.38
PCO #9: Transition Duct for 2nd Floor (RFI #8)		
PCO #20: Family Toilet 106 Finned Tube Demo		
PCO #24: Demo of Duct for Steel (Bulletin #2)		

Change Order Details

<u>Change Order # 004</u>	\$ 25,696.86
PCO #13: Bulletin #3	
PCO #15: Replacing Shutoff Valve on Cold Water Line (RFI #25)	
PCO #16: Bulletin #4	
PCO #19: Replacing Both Foggy Gallery Windows	
PCO #21: Temporary Heat Credit	
PCO #22: Faucet Spec Change	
PCO #25: Replace 5 Missing SA Grilles (RFI #45)	
PCO #26: Demo 5 Branch Ducts, Replace with Louvers (RFI #46)	
PCO #27: Replace Missing RA Grille in North Wall (RFI #47)	
PCO #30: Concrete Infill for Bulletin #2	
PCO #36: Wiremold for South Wall of Multipurpose 206 (RFI #50)	
PCO #37: Buildout for Fire Alarm Pull Box (RFI #55)	
PCO #38: Wiremold for WAP on Exterior of Gallery Wall (RFI #40)	
PCO #39: Misc. Masonry Repairs	
PCO #40: Demo & Reinstall Pipe for Bulletin #2 Steel Layout	
PCO #44: Abatement of Roof Flashing	
<u>Change Order # 005</u>	\$ 33,608.22
PCO #23: Grinding Down Concrete for Tile	
PCO #35: ADA Push Buttons and Operators	
PCO # 43: Bulletin #5	
PCO #46: Misc. Demo (RFI #23, #66, #67, #70)	
PCO #48: Reinstall and Insulate Duct Removed for Steel	
<u>Change Order # 006</u>	\$ 20,606.13
PCO #33: Fire Extinguisher & Cabinet Credit	
PCO #45: Raising Clerestory Sills Allowance Overage	
PCO #49: Credit for Exterior Display Enclosure	
PCO #51: Toilet Paper Dispenser Spec Change	
PCO #52: Bulletin #6	
PCO #55: Mechanical Room 125 Layout Adjustments	
PCO #56: Rework for Overhead Coiling Grille	
PCO #59: Replacing 2 Corroded Drains in RR 104 & 106	
<u>Change Order # 007</u>	\$ 6,340.76
PCO #61: Bulletin #9	
PCO #62: Demo Molded Drywall Under Finned Tubes	
PCO #63: Replacement of Concrete for Trip Hazards	
PCO #66: Patch Drywall Under Finned Tubes	
<u>Change Order # 008</u>	\$ 23,659.66
PCO#58: Patching Drywall in Multipurpose 205	
PCO #64: Relocate and Replace Hose Bib	
PCO #65: Metal Ceiling Coordination for People Counter	
PCO #67: Extended General Conditions	
PCO #71: Existing Boiler Circulating Pump Repair	
PCO #72: Extend Bulletin #4 Infill to CT-1 with Self-Leveling	
PCO #74: Repair for Leaking Elbow Fitting	
<u>Change Order # 009</u>	\$ (2,223.47)
PCO #54: Replace Existing Skylight	
PCO #69: Bulletin #10	
PCO #70Rev. I: Replace Finned Tube in Existing CUH	
PCO #73: South Window Roller Shade Replacement	
PCO #79Rev. I: Bulletin #4 Concrete Infill Credit	

Change Order Details

Change Order # 010	\$ 89,735.89
PCO #76: Bulletin #11 - Marquee	
PCO #77: Bulletin #12 -Additional Electrical & Data for Monitor	
PCO #80: Repairing Drywall Cracks (Completed)	
PCO #81: Membrane & Metal Cap for Neighboring Parapet Wall	
PCO #82: Replacing Boiler & Adding Controls	
PCO #83: Bulletin #14 - Glass Film	
PCO #89: Additional Return Grilles for Study Rooms (Completed)	
PCO #91: Bulletin #13 - Power Data Relocation, Lighting	
PCO #96: Small Meeting 113 Electric Strike	
PCO #97: Finned Tube End Cap Replacement (Completed)	
PCO #100: Staff Area Shade Repair (Completed)	
PCO #101: Drywall Patch for Leak in Lobby(Completed)	
PCO #104: Add Data Drop for Projector	
PCO #106: Repair Gasketing Material Allowance Credit (Completed)	
PCO #107: Security Panel Upgrade	
PCO #108: Dedication Plaque Allowance Overage (Completed)	
Change Order # 011	\$ 2,927.62
PCO #87: South Entrance Tile Replacement & Frost Slab	
PCO #98: Vestibule 110 CUH Replacement	
PCO #99: Add Projector Screen	
PCO #113: Replace Circulating Pump Gaskets	
PCO #116: Signage Allowance Reconciliation	
PCO #117: Landscaping Scope Credit	
PCO #123: Lighting Control Reprogramming and Override	
PCO #126: Signage Revisions per CPL	
PCO #127: Heavy Floor Prep Allowance Reconciliation	
Change Order # 012	\$ 8,748.71
PCO # 112 Rev: Extended General Conditions for CO Work	
PCO #129: Clogged Floor Drain Backcharge	
Change Order # 013	\$ 13,181.10
PCO #57: Sealed Floor Credit (RFI #84)	
PCO #122: Venting & Touch Up for Drywall Cracks	
PCO#125: Inovonics Add	
PCO #128 Rev 2Bosch Keypad Relocaton	
PCO#130: IPS Security Adds	
Change Order # 014	\$ 31,266.54
PCO #118: IPS Coordination for ADA Operators	
PCO #131: Boiler Starter Replacement	
PCO #132: Additional Lighting	
PCO #133: HVAC Modifications for Managers Office	
PCO #134: Drywall Repairs	
PCO #135: Exit Device/Door Power Tie In	

CLEVELAND PUBLIC LIBRARY

Board Meeting
June 18, 2024

Martin Luther King, Jr. Branch

In accordance with the Board resolution adopted on February 15, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending May 31, 2024

Date	Vendor	PO	Description	Owner's Contingency Fund Encumbered	Owner's Contingency Fund Expended	GMP Increase
3/28/2022	Gilbane Building Company	201107	Change Order # 001			\$ 475,307.00
4/26/2022	Gilbane Building Company	201107	Change Order # 002			541,196.00
5/25/2022	Gilbane Building Company	201107	Change Order # 003			(675,389.00)
11/2/2022	Gilbane Building Company	201107	Change Order # 004			55,734.00
12/21/2022	Gilbane Building Company	201107	Change Order # 005			108,645.00
3/29/2023	Gilbane Building Company	201107	Change Order # 006			60,021.00
5/8/2023	Gilbane Building Company	201107	Change Order # 007			90,017.00
6/28/2023	Gilbane Building Company	201107	Change Order # 008			120,876.00
7/18/2023	Gilbane Building Company	201107	Change Order # 009			272,273.00
8/10/2023	Gilbane Building Company	201107	Change Order # 010			155,104.00
11/22/2023	Gilbane Building Company	201107	Change Order # 011			39,467.00
1/22/2024	Gilbane Building Company	201107	Change Order # 012			88,719.00
3/26/2024	Gilbane Building Company	201107	Change Order # 013			36,078.00
				\$ -	\$ -	\$ 1,368,048.00
				Owner's Contingency Fund Available Balance		\$ 397,455.00

New Martin Luther King, Jr. Branch Project Budget \$ 20,946,486.00

	Encumbered	Expended
JKURTZ Architects Ltd. - Architectural Design Services	\$ 109,644.04	\$ 2,664,831.49
Panzlca Construction Co. - Construction Manager at Risk	5,159,963.30	10,694,951.70
Furniture, Fixtures, Equipment and Technology	-	-
Owner Direct Costs	72,813.69	565,736.80
Direct Expenditures paid from Contingency Fund	-	-
Developer Shared Costs	-	594,677.00
	\$ 5,342,421.03	\$ 14,520,196.99
		Available Budget \$ 1,083,867.98

Change Order Details

Change Order # 001	\$ 475,307.00
Cost Escalation Claim	
Change Order # 002	\$ 541,196.00
Exterior Glazing Detail Changes; Developer HVAC Changes - Addendum #4; Addendum #2 and #3 Cost Escalation; BASWA Acoustical Plaster; Projection Screen/Hoist; Curtain/Rigging Allowance	
Change Order # 003	\$ (675,389.00)

Proposed change to scope of work includes value engineering options selected during the finalization of the project design. These include changing the 6" thick site sidewalks to 4" thick. Eliminating all trap rock aggregate in the CC4 exterior sidewalks. Deleting all exterior aluminum strips embedded in concrete. The CLT monumental stair being vertically laminated, the CLT seat back being constructed segmentally with vertical grain, the canted radius contouring, and an upgraded "bomb-proof" finish, changes south table stairs to horizontal grain in lieu of vertical. Exterior metal panels are changed from a stainless steel finish to aluminum. Canopy aluminum panel will be removed and replaced with metal mesh. Deletion of mesh ceiling panels, structural framing, lighting, hangers at Alternate #11 booth areas. Revision of the elevator cabs to KONE standard in lieu of glass cab. Deleting the property line landscaping/fence. Changing all FL-3 Forbo flooring to sealed concrete. Changing the award of the electrical subcontract. The cost savings for the electrical contractor award also increases the MBE planned participation percentage for the project from 14% to 25%.

Change Order # 004	\$ 55,734.00
Glazed Façade Profile; Revolving Door Finish; Level 2 Concrete Sandblasting; Sidewalks Change From 4" Back to 6"	
Change Order # 005	\$ 108,645.00
Roof Insulation Allowance; South West Canopy Steel Modifications; All Glass Entrances Glass Type Change; Curtain Wall Shallower Section; RFI #48 - Roof Drain Changes; Floor Box Changes	
Change Order # 006	\$ 60,021.00
Issued For Permit and Construction Documents; RFI#24 - All Glass Threshold Issue Revised; Revolving Door ADA Bollard Alternate	

<u>Change Order # 007</u>	\$ 90,017.00
Plywood & Blocking at Roof Perimeter; Walk Off Mat Product Change; Hand Dryers; VAV Boxes	
<u>Change Order # 008</u>	\$ 120,876.00
SA Light Fixture Changes; RFI #047 Elevator Control Closet Dimensions; Plan Review Drawing Updates; SE Entrance Steel and Curtain Wall; Floor Box Relocation and Teledata; Carpet Tile Layout and Selections; Mezzanine Slab Steel Fire Rating - RFI #83	
<u>Change Order # 009</u>	\$ 272,273.00
Exterior Canopy Ceiling	
<u>Change Order # 010</u>	\$ 155,104.00
Lighting Design Finalization; Alternate Air Curtain Revised; SE Stair Layout; Projector Screen Revisions; NE Corner Stair Modification; Circulation Workroom Cabinets; 2nd Floor Slab Sandblasting; RFI #81 - Ductless Split A/C System	
<u>Change Order # 011</u>	\$ 39,467.00
Projector and Technology Scope; Metal Ceiling Trim; SE Entry CW Support Angle	
<u>Change Order # 012</u>	\$ 88,719.00
Millwork Shop Drawing Added Scope; ASK-033 Changes; Canopy Angle; Removal of Center Booth Wall and Forbo; Drill Roof Drain Holes in Canopy	
<u>Change Order # 013</u>	\$ 36,078.00
Access Control and Door Hardware Modifications; Concrete Spill Windows; WD-3 Stair Treads; RFI #71 - Duct at Steel Bearing Elect Rm 108; RFI #112 - South Stair Structural Support	

CLEVELAND PUBLIC LIBRARY

Board Meeting

June 18, 2024

Brooklyn Branch

In accordance with the Board resolution adopted on May 17, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending May 31, 2024

				Owner's Contingency Fund \$ 259,959.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
9/12/2022	Regency Construction	220256	Change Order #001			\$ 17,752.13
10/24/2022	Regency Construction	220256	Change Order #002			10,277.64
11/29/2022	Regency Construction	220256	Change Order #003			17,733.30
1/27/2023	Regency Construction	220256	Change Order #004			7,920.28
2/27/2023	Regency Construction	220256	Change Order #005			(4,087.36)
4/24/2023	Regency Construction	220256	Change Order #006			17,041.67
7/3/2023	Regency Construction	220256	Change Order #007			81,448.62
7/27/2023	Regency Construction	220256	Change Order #008			53,685.89
9/28/2023	Regency Construction	220256	Change Order #009			3,764.10
1/23/2024	Regency Construction	220256	Change Order #010			6,041.14
3/25/2024	Regency Construction	220256	Change Order #011			7,289.11
				\$ -	\$ -	\$ 218,866.52
				Owner's Contingency Fund Available Balance		\$ 41,092.48

Brooklyn Branch Renovation Project Budget \$ 2,785,784.50

	Encumbered	Expended
Vocon Partners LLC - Architectural Design Services	\$ 12,525.97	\$ 196,300.03
Regency Construction - Construction Manager at Risk	49,438.10	2,138,802.92
Furniture, Fixtures, Equipment and Technology	4,237.50	232,349.39
Owner Direct Costs	8,117.71	70,849.52
Direct Expenditures paid from Contingency Fund	-	-
	\$ 74,319.28	\$ 2,638,301.86
		Available Budget
		\$ 73,163.36

Change Order Details

Change Order # 001	\$ 17,752.13
PCO #1: Bulletin #/Permit Set	
PCO #3: Added Stud Ceilings (RFC #2)	
PCO #4: Hardware Change for Door 113	
PCO #5: Painting New Finned Tubes	
PCO #6: Hardware Revisions per Retemed Submittal	
PCO #7: Additional Abatement in Multipurpose Area 13	
PCO #10: Ground Penetrating Radar Allowance Credit	
Change Order # 002	\$ 10,277.64
PCO #12: Structural Support for Beams	
PCO #13: Allowance Credit for HVAC Insulation	
PCO #14: CFMF for Meeting Room & Offices	
PCO #17: Multipurpose Area 113 Sink Vent Routes	
PCO #20: Furring in Staff Break 115	
PCO #22: Furring for ADA in All Gender 110	
Change Order # 003	\$ 17,733.30
PCO #18: Soffit Rework including RFI #19	
PCO #19: Extending Walls to Meet Ceiling Heights	
PCO #26: Recessed Outlets for East Wall Countertops	
PCO #27: Extend Meeting Room Wall for Data Box	
PCO #31: Replace Gate Valve	
PCO #33: Surface Mounted Changing Station	

Change Order Details

<u>Change Order # 004</u>	\$ 7,920.28
PCO #15: Lobby Knee Wall Reframing	
PCO #30: Relocate Outlet for Monitor Build Out	
PCO #32: Millwork Revisions per Submittal	
PCO #37: Covering Power Lines	
PCO #39: Multipurpose Area 113 Wall Repairs	
PCO #42: Bulkhead and Patchwork in Janitor's Closet	
PCO #46: Frame and Hang Lobby 102 Soffit	
<u>Change Order # 005</u>	\$ (4,087.36)
PCO #40: Credit for Tapered Insulation	
PCO #48: Painting Exterior Railings In Lieu of Galvanizing	
PCO #50: Drywall Repair for Water Damage	
PCO #52: Replace ETR Finned Tube Covering and Backing	
<u>Change Order # 006</u>	\$ 17,041.67
PCO #23: Column A1 Repair	
PCO #29: Misc. Vestibule Door Repairs	
PCO #35Rev.1: Stripping IT Room Wall for Moisture	
PCO #41: Brick Infill for Duct Removed for MTS	
PCO #44: Adjust ETR Pipe for Drywall Finish	
PCO #45: Freight Cost & Additional LF for Linear Grilles	
PCO #47: Replace Door 113 Glass & Security Film Add (100A & i 13)	
PCO #51: Additional Receptacle Above Office 106	
PCO #53: Additional Light Fixtures Above Meeting Rooms	
PCO #63: Replace Moldy Drywall in Janitor's Closet	
PCO #55: Tuckpoint Exterior Wall for Wall Infiltration	
<u>Change Order # 007</u>	\$ 81,448.62
PCO #28: Floor Prep Allowance Overage	
PCO #38: Bulletin #2 & RFI #71 Clarifications	
PCO #6 IRev: Roller Window Shades for Rear Windows	
PCO #65Rev: Scrape Loose Paint from Outdoor Storage	
PCO #66: Replace Water Damaged Drywall In Storage Room	
PCO #71: Credit for Painting New Finned Tubes	
PCO #73: Rework Mop Sink in Janitor's Closet	
PCO #76: Extended General Conditions for RTU Delay	
PCO #77: Electrical Service Disconnect/Reconnect for Turnover	
<u>Change Order # 008</u>	\$ 53,685.89
PCO #36.2: Bulletin #3 & Drive Replacement	
PCO #60Rev: Roller Window Shades - Entry	
PCO #79: Extended General Conditions for Change Order Work	
<u>Change Order # 009</u>	\$ 3,764.10
PCO #81: Painting Basement Stair Walls	
<u>Change Order # 010</u>	\$ 6,041.14
PCO #56: Mural Wall Patching	
PCO #87: Additional Locks for ETR Doors	
PCO #78: Dedication Plaque Allowance Overage	
PCO #9Rev.2: Misc. Façade Repair Allowance Reconciliation	
PCO #91: Clogged Basement Drain	
<u>Change Order # 011</u>	\$ 7,289.11
PCO #88: Electric Strike Replacement	
PCO #92: Additional Handrail at Ramp	
PCO #94: Additional Door Hardware	

CLEVELAND PUBLIC LIBRARY

Board Meeting
June 18, 2024

Rockport Branch

In accordance with the Board resolution adopted on July 21, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending May 31, 2024

				Owner's Contingency Fund \$ 423,715.84		
<u>Date</u>	<u>Vendor</u>	<u>PO</u>	<u>Description</u>	<u>Encumbered</u>	<u>Expended</u>	<u>GMP Increase</u>
4/17/2023	Regency Construction	221040	Change Order #001			\$ 235,606.15
8/16/2023	Regency Construction	221040	Change Order #002			3,694.85
9/25/2023	Regency Construction	221040	Change Order #003			(8,887.50)
12/11/2023	Regency Construction	221040	Change Order #004			(1,433.04)
2/5/2024	Regency Construction	221040	Change Order #005			14,819.82
3/26/2024	Regency Construction	221040	Change Order #006			21,258.69
4/29/2024	Regency Construction	221040	Change Order #007			43,364.39
				\$ -	\$ -	\$ 308,423.36
				Owner's Contingency Fund Available Balance \$ 115,292.48		

			Rockport Branch Project Budget \$ 8,635,042.00	
	<u>Encumbered</u>	<u>Expended</u>		
CBLH Design, Inc. - Architectural Design Services	\$ 38,519.71	\$ 606,220.29		
Regency Construction - Construction Manager at Risk	1,076,246.74	6,135,132.40		
Furniture, Fixtures, Equipment and Technology	232,631.67	149,720.36		
Owner Direct Costs	29,434.63	146,971.51		
Direct Expenditures paid from Contingency Fund	-	-		
	\$ 1,376,832.75	\$ 7,038,044.56		
		Available Budget	\$	220,164.69

Change Order Details

Change Order # 001	\$ 235,606.15
PCO #1Rev.2: Permit Drawings	
PCO #2: Bid Package Reconciliation (HVAC)	
PCO #3Rev.1: Revised Civil per WPC Comments	
PCO #4: Accoustical Wall Panel Allowance Overage	
PCO #6: Additional Undercutting per PSI	
PCO #8: Contractor LEED Consultant	
PCO #9Rev 1: Temporary Walkway	
PCO #10: Fire Line & Final WPC	
PCO #13: Floor Box Clarifications	
PCO# 16: Removal of Concrete Foundation (Meter Vault)	
PCO # 17: Removal of Foundation Walls (CB #9 & #10)	
Change Order # 002	\$ 3,694.85
PCO #21: Southeast Soffit Horizontal Member Adjustment	
PCO #23: Utility Permit Fee Allowance Overage	
Change Order # 003	\$ (8,887.50)
PCO #12: Restroom Door Indicator Light & Intercom System Credit	
PCO #26: Teen Lounge Window Wall Supports	
PCO #27: Staff Area Countertop Credit	
Change Order # 004	\$ (1,433.04)
PCO #29 Rev 2: Additional Data Locations for Teen Tech 125	
PCO #30 Rev 1: USB Connection for Community Room Monitor	
PCO #31: Teen area Film Credit	
PCO #35: Stem Wall Extension for Masonry Frames	
PCO #36: Exterior Sign Design Revision - Color Changing	
PCO #46: Additional Sprinkler Head Under Hot Water Heater	

<u>Change Order # 005</u>	\$ 14,819.82
PCO #43: Steel Support Structure Adjustment (Rfi # 104)	
PCO #44: Vestibule Reframing & Post Credit	
PCO #60: TRA Submittal Revisions & Cost Difference	
PCO #62: East Sidewalk Light Pole Relocation	
PCO #49: Grounding for CT Cabinet and Trough	
PCO #55: North Banner Bracket Credit	
<u>Change Order # 006</u>	\$ 21,258.69
PCO #25: Type G Wall Reframing	
PCO #33: Vestibule Display Case Lighting (RFI #81)	
PCO #42: Electrical Reowrk for Wall Type G Reframing (RFI #54)	
PCO #48: Foundation Insulation	
PCO #50: Overhead Coiling Grille Power Relo (RFI #68)	
PCO #54: Change in Light Fixture for MCM Brow (RFI #I 16)	
PCO #67: Bench Changes	
PCO #68: Full Height Cabinet Adult 102	
PCO #69: Roofing Allowance Credit	
PCO #71: RFI #142 Move Register	
<u>Change Order # 007</u>	\$ 43,364.39
PCO #34: IPS Walk Through Camera Add and Relocation	
PCO #40: Marketplace Light Layout Adjustment (RFI #95)	
PCO #64: SW Corner Footing Correction & Landscaping	
PCO #72: RTA Pad & Bike Rack Pour	
PCO #73: Additional Comer Guards (RFI #139)	
PCO #74: Steel Furring	
PCO #75: Fence Moving	
PCO #77: Additional Exit Sign	
PCO #79: Dedication Plaque Allowance Overage	

CLEVELAND PUBLIC LIBRARY

Board Meeting
June 18, 2024

Glenville Branch

"Jack, Joseph and Morton Mandel Workforce and Senior Digital Innovation Lab"

In accordance with the Board resolution adopted on December 21, 2023, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$75,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending May 31, 2024

<u>Date</u>	<u>Vendor</u>	<u>PO</u>	<u>Decription</u>	<u>Owner's Contingency Fund Encumbered</u>	<u>Owner's Contingency Fund Expended</u>	<u>GMP Increase</u>
					\$ 459,360.00	
				\$ -	\$ -	\$ -
				Owner's Contingency Fund Available Balance		\$459,360.00
				Glenville Workforce/Digital Lab Budget		\$ 8,189,349.00
				<u>Encumbered</u>	<u>Expended</u>	
	Bialosky Partners, Architects, LLC - Architectural Design Services			\$ 104,512.30	\$ 478,352.70	
	R.L. Hill Management, Inc. - Construction Manager at Risk			5,732,531.88	707,492.12	
	Furniture, Fixtures, Equipment and Technology*			-	-	
	Owner Direct Costs			52,877.02	43,519.98	
	Direct Expenditures paid from Contingency Fund			-	-	
				\$ 5,889,921.20	\$ 1,229,364.80	
					Available Budget	\$ 1,070,063.00

CLEVELAND PUBLIC LIBRARY

Board Meeting

June 18, 2024

Louis Stokes Wing High Density Shelving Project

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, is hereby submitted:

For the Period Ending May 31, 2024				Owner's Contingency Fund	\$ 605,779.00
Date	Vendor	PO	Description		Amount
			Change Order #003-7th floor, tube storage in elevator lobby size increased to maintain 150 tube capacity		\$ 4,170.31
6/23/2022	Spacesaver Storage System	220526			
10/19/2022	Spacesaver Storage System	220526	Change Order #007 - LED Lighting for LSW8		247,802.00
11/11/2022	Spacesaver Storage System	220526	Change Order #008 - 8th Floor Fire Park		16,935.00
11/29/2022	Spacesaver Storage System	220526	Change Order #009 - (6) Nantucket tray and cabinet		59,072.00
12/6/2022	City of Cleveland	P-Card	Permit-Street Opening-Sidewalk Obstruction-Working in Right of Way		2,879.83
10/12/2023	Spacesaver Storage System	220526	Change Order #010 - Wire covers for end of ranges		6,450.00
11/1/2023	Spacesaver Storage System	220526	Change Order #011 - Removal of 8th floor carriage		9,889.00
1/18/2024	Spacesaver Storage System	220526	Change Order #013 - 7th Floor Row 18B Shelving		1,000.00
					\$ 348,198.14
			Owner's Contingency Fund Available Balance		\$ 257,580.86
			High Density Mobile Shelving Project Budget		\$ 6,663,571.50
			PO 220526 - Purchase & Installation of High Density Shelving for LSW	Original as Executed*	\$5,887,015.92
			*12/26/2021 Board approved amount not-to-exceed \$6,057,792.50		
			<u>Additions to the project (taken from the Owner's Contingency Fund)</u>		\$ 348,198.14
			<u>Decreases to the project</u>		
6/23/2022	Spacesaver Storage System	220526	Change Order #002-9th floor, change from cantilever to 4-post shelving to increase weight capacity		(1,707.31)
6/23/2022	Spacesaver Storage System	220526	Change Order #004-8th floor, northernmost section/row of shelving removed to ensure no contact with wall		(3,042.47)
9/1/2022	Spacesaver Storage System	220526	Change Order #001 - Shelving deduct		(16,884.34)
9/1/2022	Spacesaver Storage System	220526	Change Order #005 - Touchscreen Deduct		(51,540.00)
9/28/2022	Spacesaver Storage System	220526	Change Order #006 - Platform Deduct for Existing		(8,130.92)
11/7/2023	Spacesaver Storage System	220526	Change Order #012 - 7th Floor Reused Shelf Credit		(153,029.80)
			PO 220526 + P-Card purchase - Purchase & Installation of High Density Shelving for LSW		\$6,000,879.22
			Available Budget		\$ 662,692.28

EXHIBIT 12

**CLEVELAND PUBLIC LIBRARY
EMPLOYMENT REPORT
May 01- May 31, 2024**

Last Name	First Name	Title	Department/Branch	Effective Date	Compensation (hourly)
New Hires					
COULTER	MALCOLM	STUDIO COORDINATOR	LIBRARY FOR THE BLIND	05/08/24	30.7692
FANN	DAWNN	MARKETING COORDINATOR	PUBLIC RELATIONS/MARKETING	05/08/24	25.6411
MAHONE	KAYLA	COLLECTIONS CLERK	SPECIAL PROJECTS COLLECTIONS	05/08/24	16.3904
SINHA	CHIRANJIT	PUBLIC SERVICE SUB	BRANCH SUBSTITUTES	05/08/24	21.2160
SMITH	BETHANY	CHILDRENS LIBRARIAN	UNION	05/08/24	25.5840
Transfers					
DRAEGER	JENNIFER	PAGE I	WEST PARK	05/05/24	
WILLIAMS	MAXINE	PUBLIC SERVICES ASSOCIATE	RICE	05/19/24	
Resignations					
HANKINS	ANIA	CUSTODIAN	PROPERTY MANAGEMENT	05/17/24	
KEATON	YVETTE	PUBLIC SERVICES GENERALIST	EASTMAN	05/04/24	
MIMS	ERRIN	PAGE I	SHELF	05/07/24	
REED	TIMIA	PUBLIC SERVICES GENERALIST	UNION	05/06/24	
SMITH	JUSTIN	LIBRARY ASST-COMP EMPH	FULTON	05/20/24	
Terminations					
MOSS	JADA	PAGE II	MEM-NOTT	05/29/24	
Retirements					
MUHAMMAD	SHANNON	BRANCH CLERK	WOODLAND	05/31/24	*Refer to April Retirement Citations

CLEVELAND PUBLIC LIBRARY
 COMPENSATION CHANGES REPORT
 Period: May 01 - May 31, 2024

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Compensation Rate</u>	<u>Reason</u>
COLLINS	MICHELLE	SENIOR SHELF DEPT CLERK	05/19/2024	\$17.37	PROMOTION
JACOBS	TOI	SENIOR SHELF DEPT CLERK	05/19/2024	\$17.37	PROMOTION
JOSEY-ALLEN	TRACEY	PROPERTY MANAGEMENT COORDINATOR	05/05/2024	\$27.28	PROMOTION
KONKOLY	DANIELLE	OPS ASSOCIATE	05/19/2024	\$28.95	PROMOTION
PHELPS	TIMOTHY	NETWORK ADMINISTRATOR	05/19/2024	\$30.40	PROMOTION
TARRENCE	SAIDAH	HUMAN RESOURCES COORDINATOR	05/05/2024	\$23.00	PROMOTION

CLEVELAND PUBLIC LIBRARY

FINES AND FEES SCHEDULE: PART A

OVERDUE FINES

ADULT MATERIALS

Circulating Items	No charge
Reference Item	\$1.00 per day/item
Interlibrary Loan Material	\$3.00 per day/item

REPLACEMENT PRICES

Borrower pays list price for material as shown online.

If database shows no list price, patron is charged as follows:

Hardcover Book	\$26.00
Adult Paperback Book	\$16.00
Children's Paperback Book	\$5.00
Audiobook	\$50.00
Blu-Ray	\$25.00
Comic Book	\$3.50
Compact Disc	\$14.00
DVD	\$15.00
DVD Set	\$60.00
Interlibrary Loan Material	Value of item
Magazine	\$6.00
Pamphlet	\$2.00
Reference Material	Value of item
Mobile Hotspot Device	\$90.00
Mobile Hotspot Case	\$15.00
Mobile Hotspot Cable	\$6.50
Self-Playing Device	\$80.00

LOST OR STOLEN LIBRARY CARD

\$1.00

ELECTRONIC DEVICES AND OTHER UNCATALOGED EQUIPMENT

For Chromebooks, laptops, and other peripheral electronic devices loaned out for use within library buildings, Best Buy Teen Tech Center equipment, and any other devices or equipment not included in the Online Public Catalog that is loaned out as part of a program or other initiative – the responsible party will reimburse the Library for the cost of repair or replacement of the device or equipment plus any associated fees.

DAMAGE FINES

Major

Replacement price

BILL THRESHOLD

\$50.00

MATERIAL RECOVERY REFERRAL

Fee for account referral to collection agency

\$15.00

PASSPORT APPLICATION FEES

Application Processing fee

\$35.00

Passport photo fee

\$10.00

PHOTOGRAPHING/TAPING/FILMING ON LIBRARY PROPERTY

Wedding photography

\$100.00

Commercial filming

Charge quoted upon request

INTERLIBRARY LOAN

LOAN FEES CHARGED TO LIBRARIES

Ohio Libraries	No charge
Out-of-State Libraries	\$10.00 per item
Foreign Libraries	\$20.00 per item

DUPLICATION FEES

Scans (1-30 images)	minimum \$15.00/item
Paper (1-30 images)	minimum \$30.00/item

Additional fees may be charged. See Fines and Fees Schedule; Part B for list of fees for scans and printouts made by staff.

FEES CHARGED TO INDIVIDUAL BORROWERS

Borrowing

No charge

LOST ITEMS

Replacement price

Value of item

SELF-SERVICE COPY/PRINTING

All patrons will receive a \$1.00 credit for printing per day.

Beyond that, fees are charged as follows:

8½" x 11" and 8½" x 14" B&W	\$0.10 per page
11" x 17" B&W	\$0.20 per page
8½" x 11" and 8½" x 14" Color	\$0.25 per page
11" x 17" Color	\$0.50 per page

Copies from Microform Reader/Printer:

8½" x 11" and 11" x 17" B&W

\$0.10 per page

Use of one's own paper

Charge based on paper size

SCANNING

Self-service scanning sent to email address or one's own

device from MFD or KIC Scanner in the Digital Public

Library

No charge

FAXING

Self-service faxing from multifunction device

No charge

MISCELLANEOUS

Tote Bags (non-complimentary)

\$0.10 per bag

Earbuds

\$1.00/pair

Flash drive

\$7.00/each

SALES TAX

Ohio sales tax is included in fees charged for self-service

copying, printing, scanning, and faxing from library multifunction

devices, and for miscellaneous items such as passport photos.

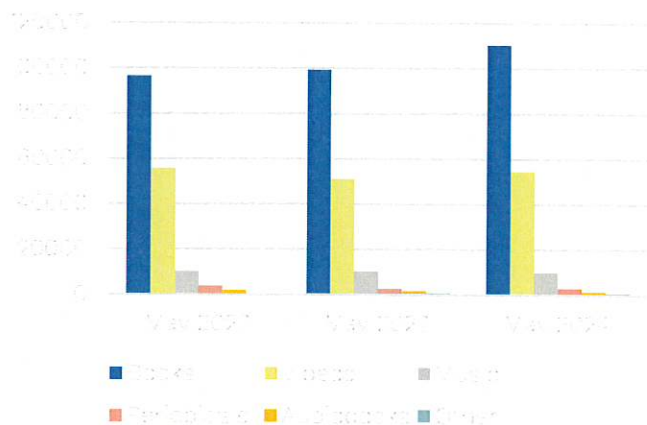


MONTHLY ACTIVITY REPORT – MAY 2024

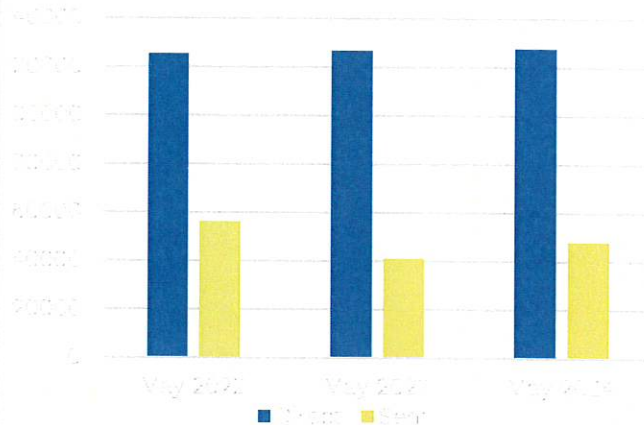
Circulation

REPORT G

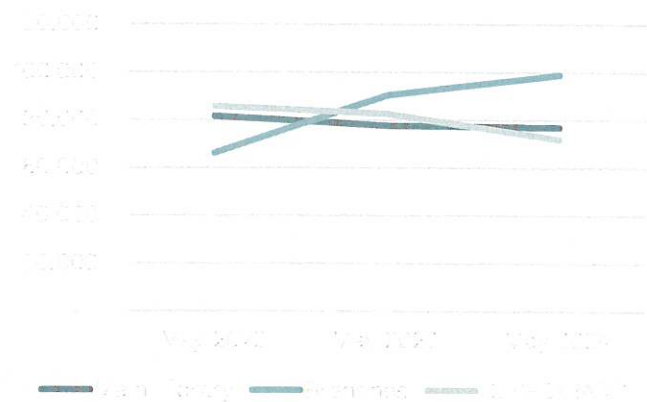
Physical Circulation



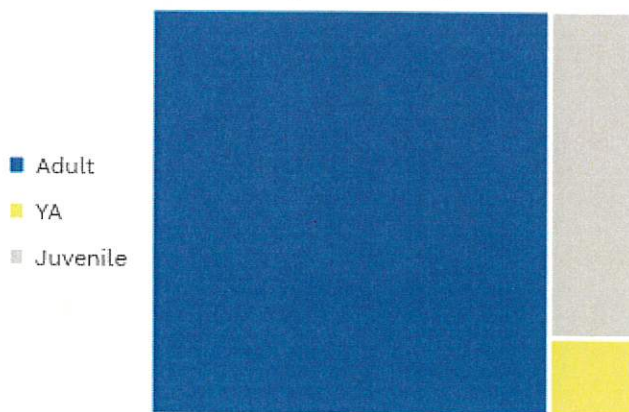
Direct vs Sent



Circulation Trends



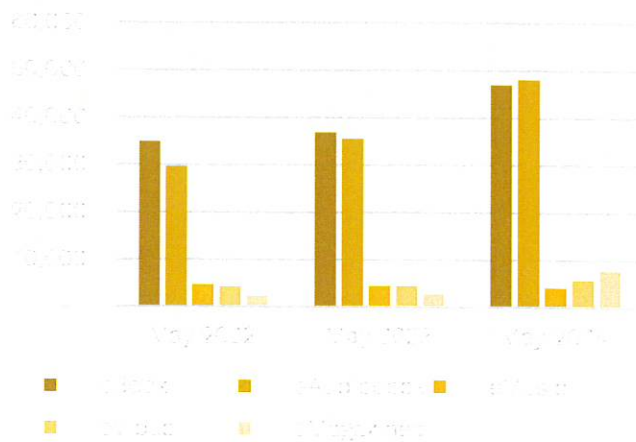
Circulation by Reading Level



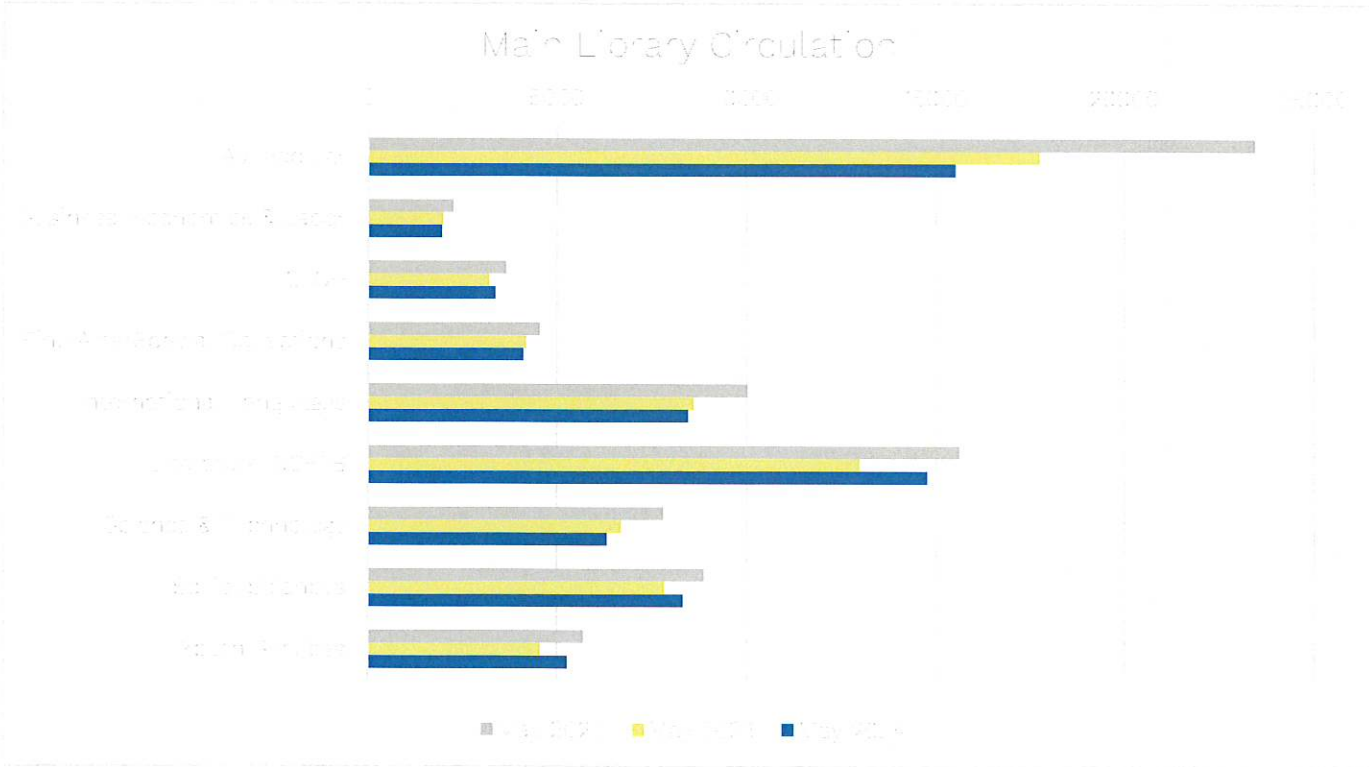
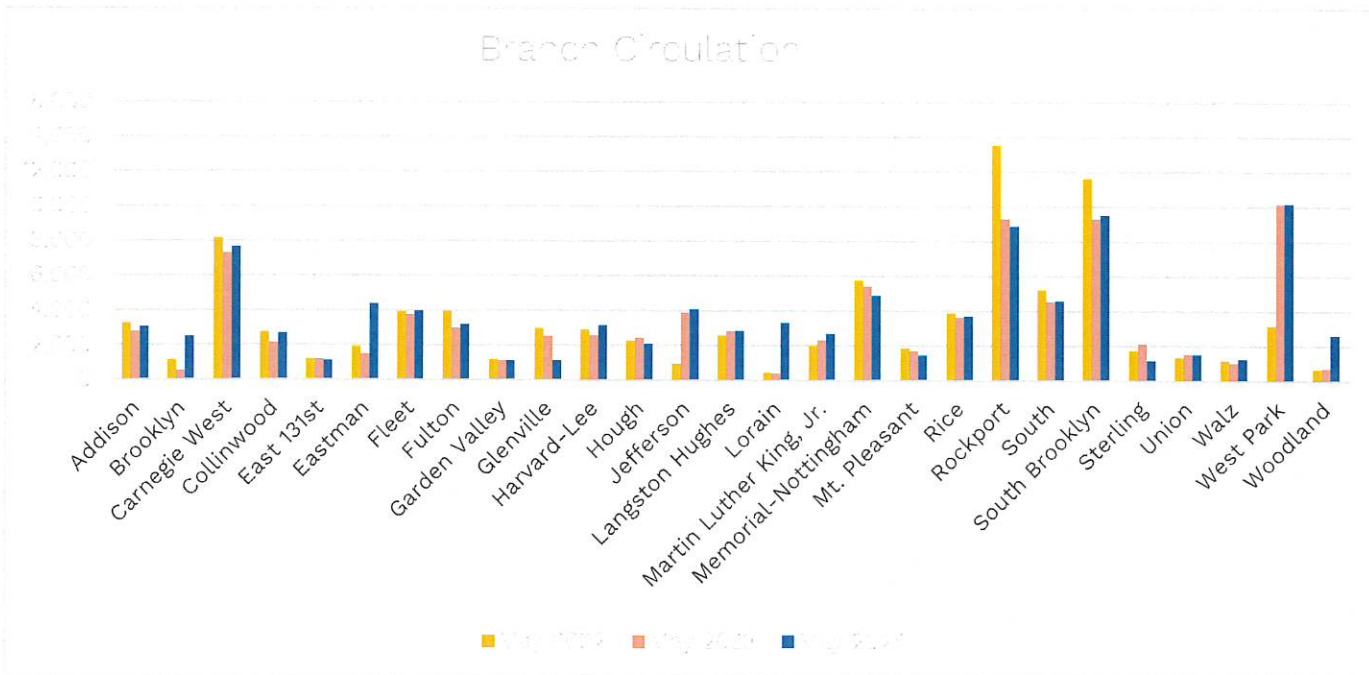
Electronic Circulation



Media Circulation Trends

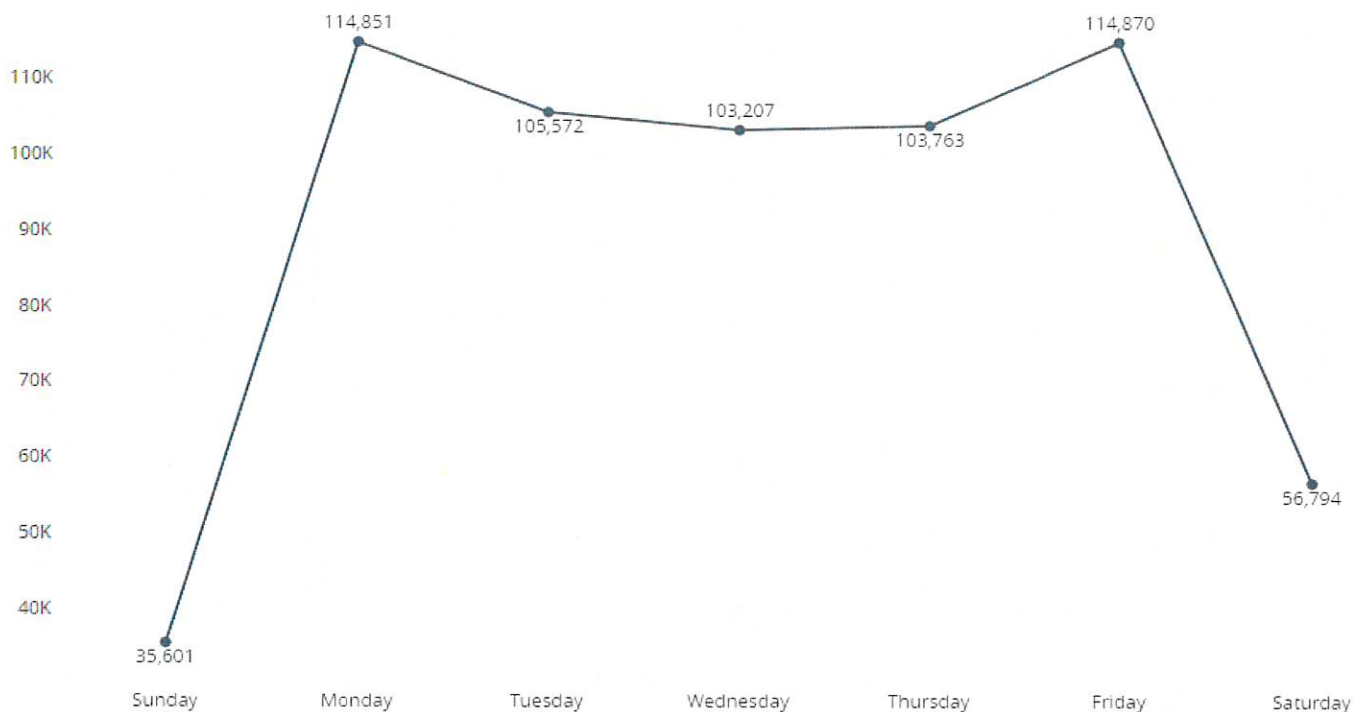


Circulation

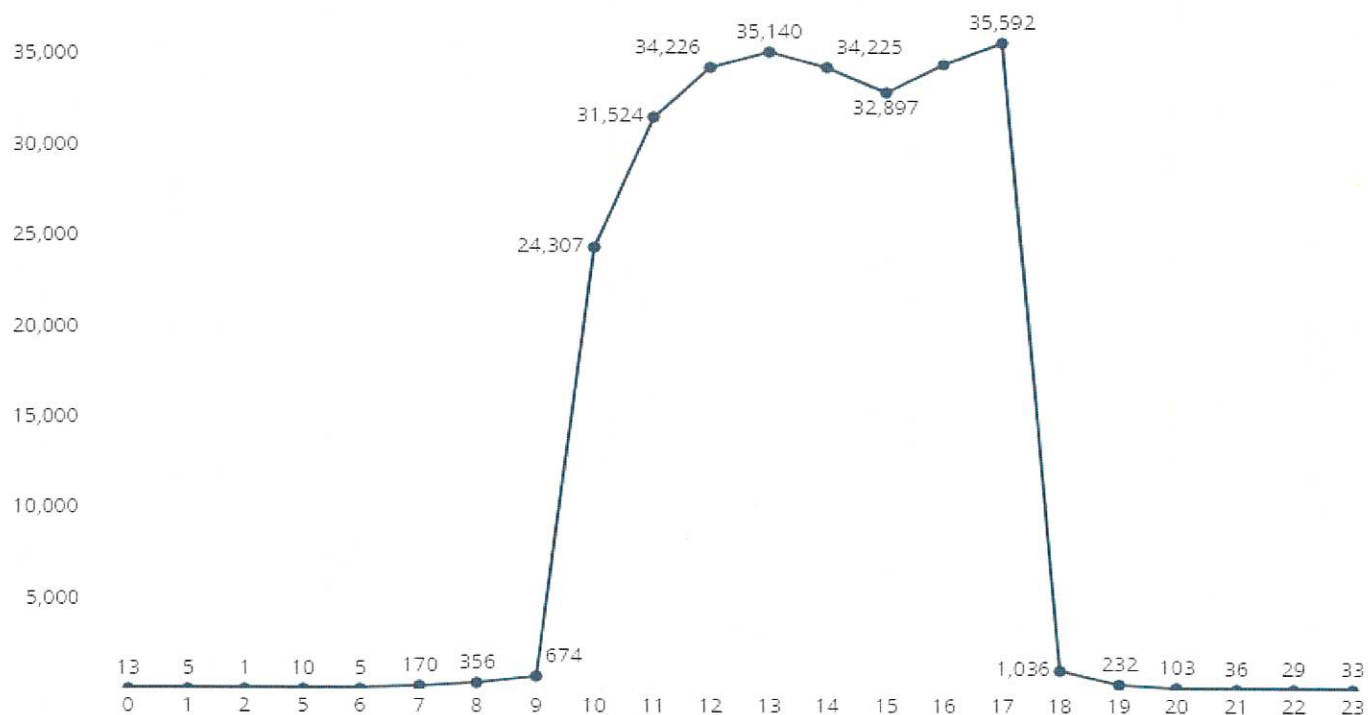


Circulation

By Day of the Week

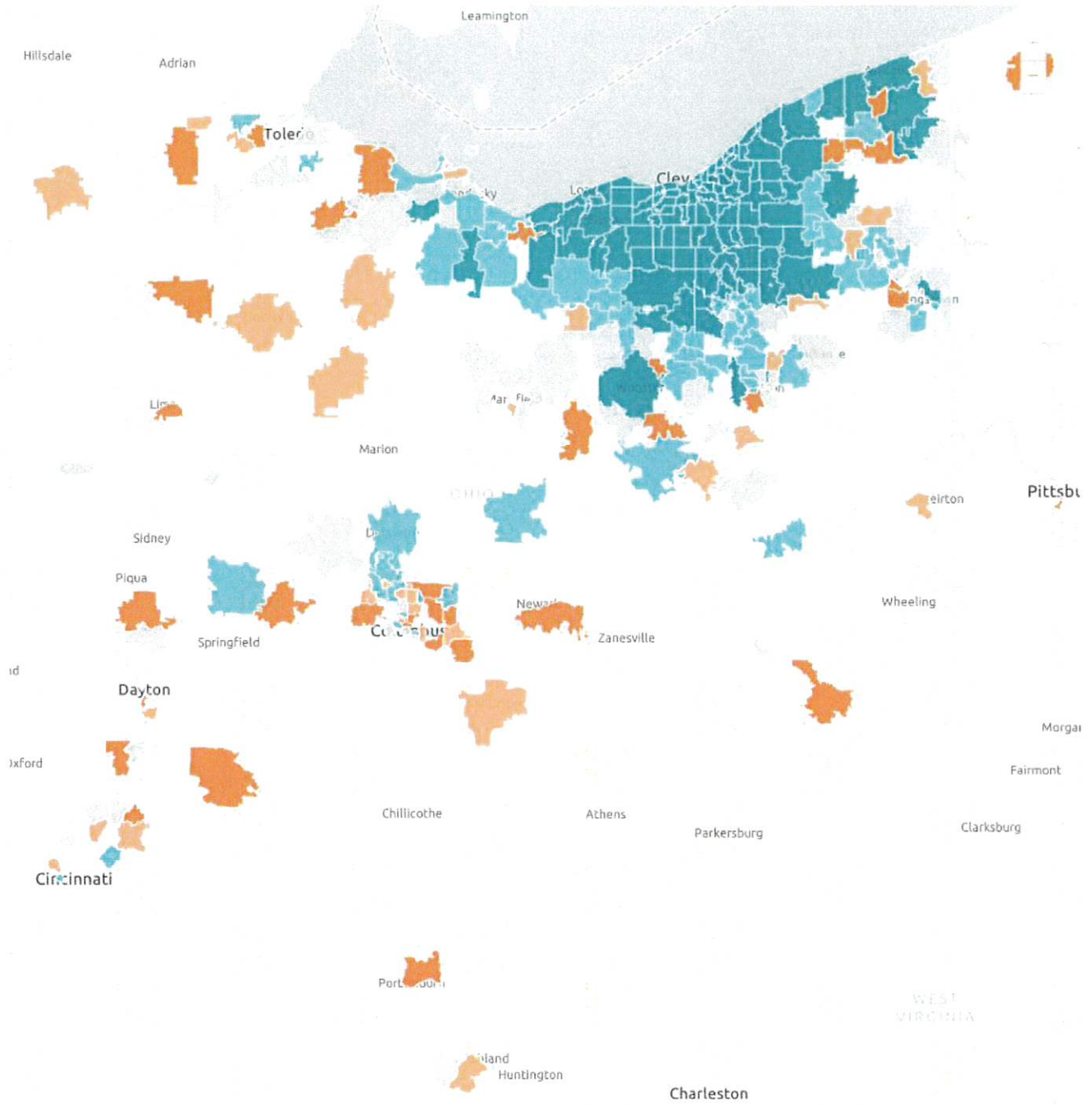


By Hour of the Day

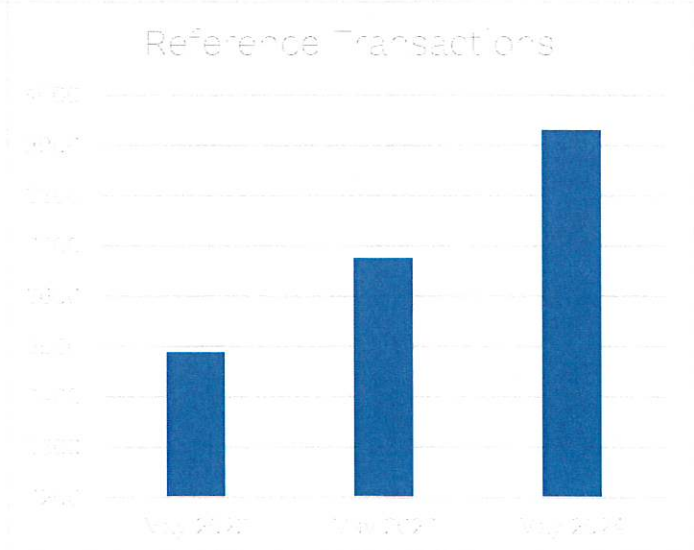
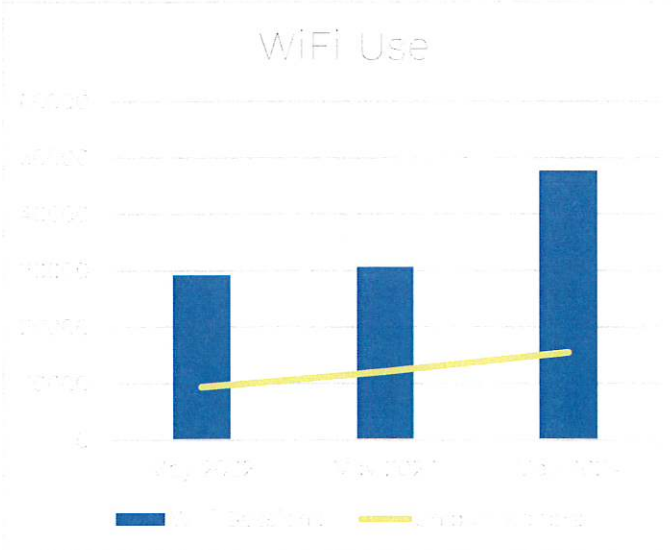
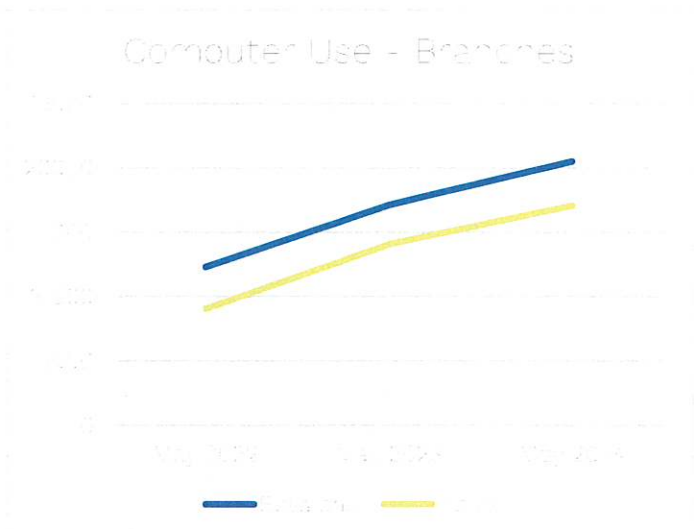
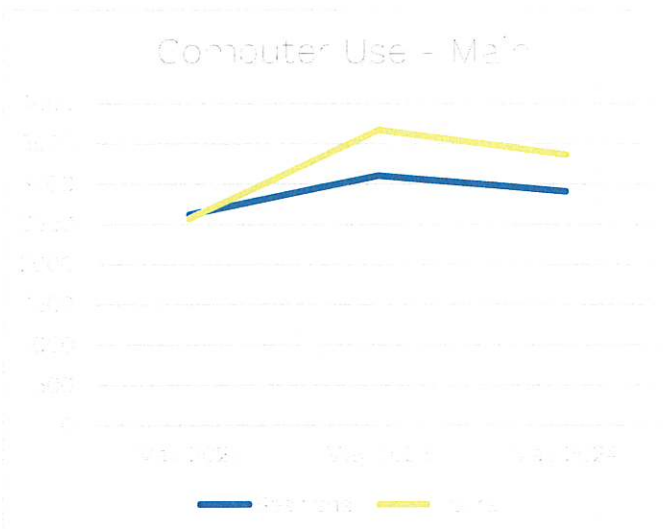


Circulation

By Patron Zip Code

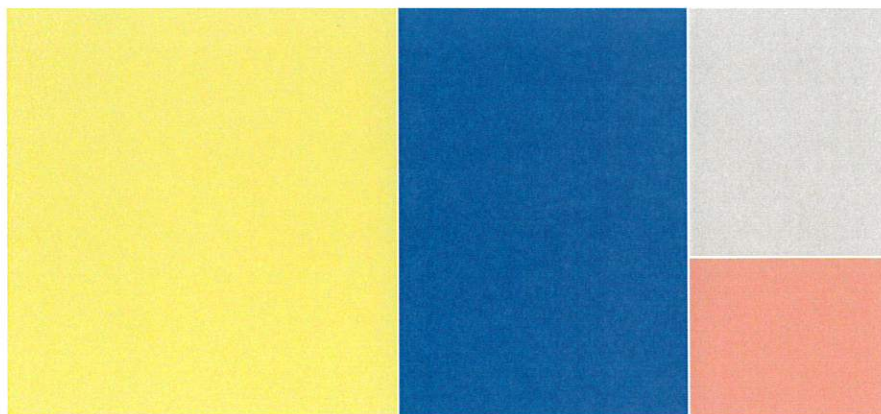


Technology & Services

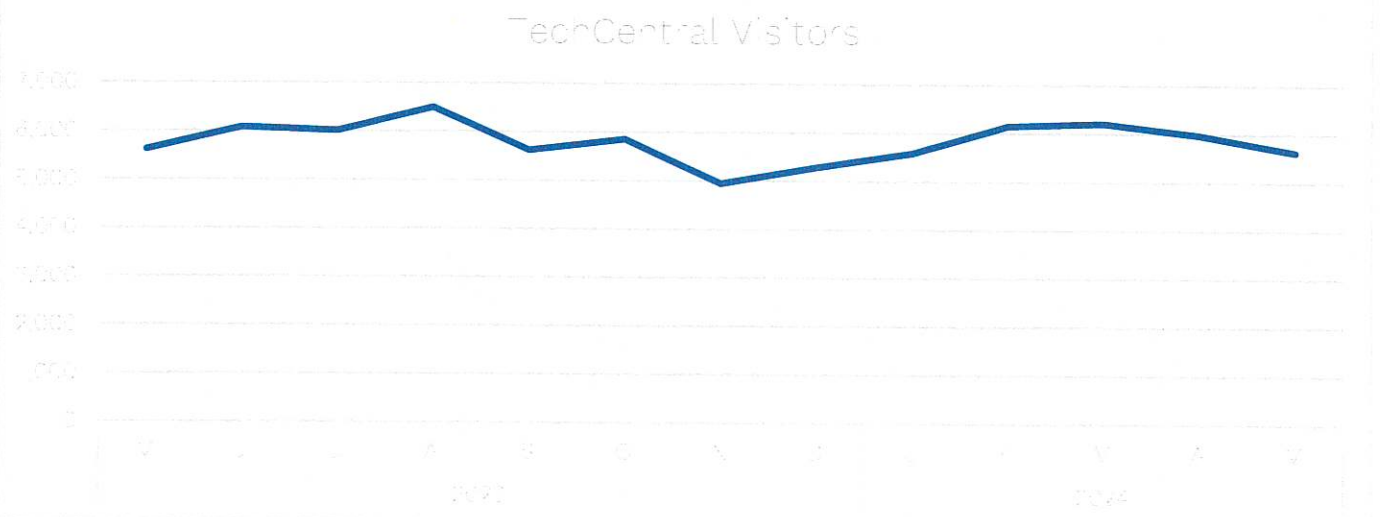
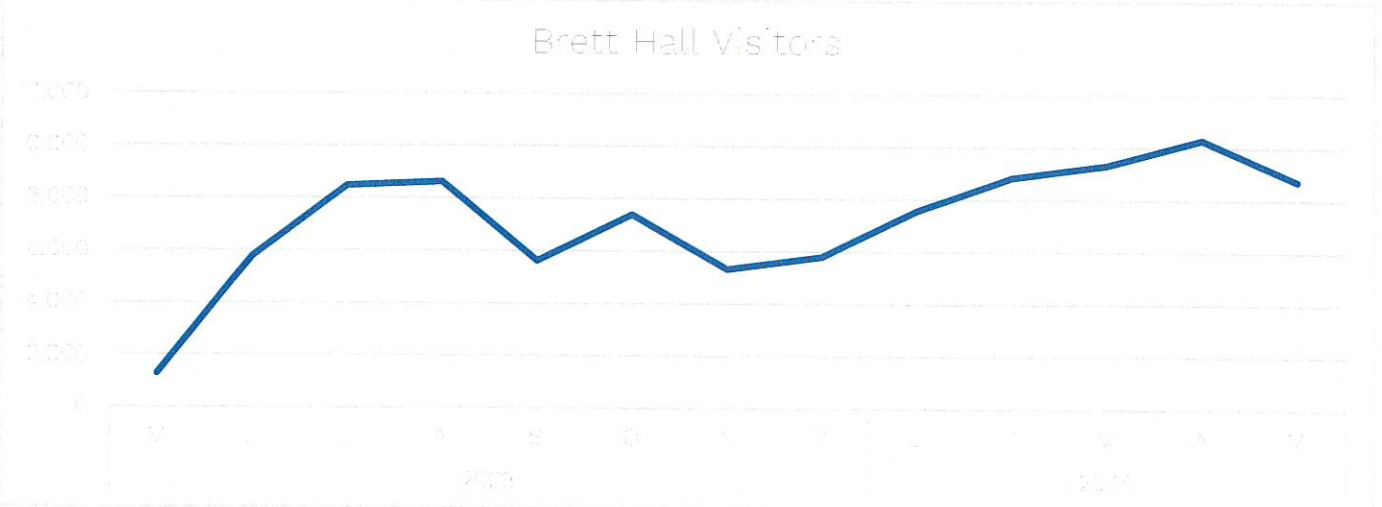
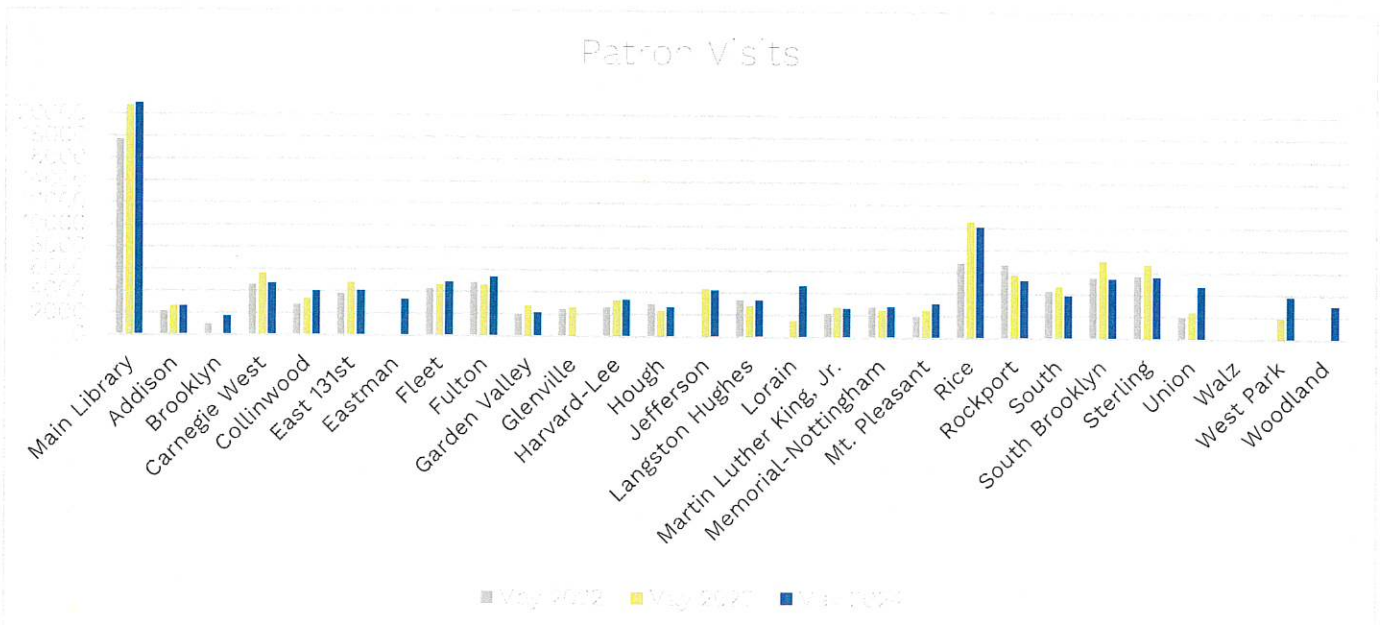


New Cards Issued

■ Adult ■ Online/Ecard ■ Juvenile ■ Seniors

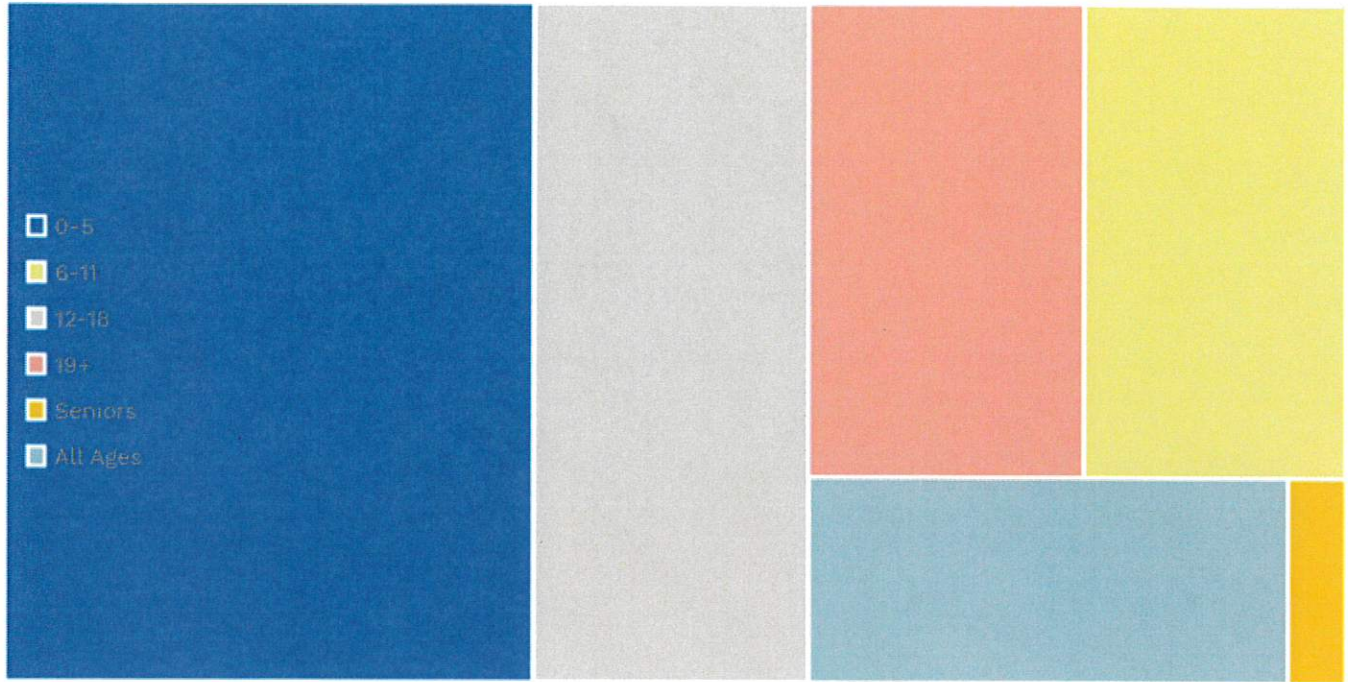


Patron Visits

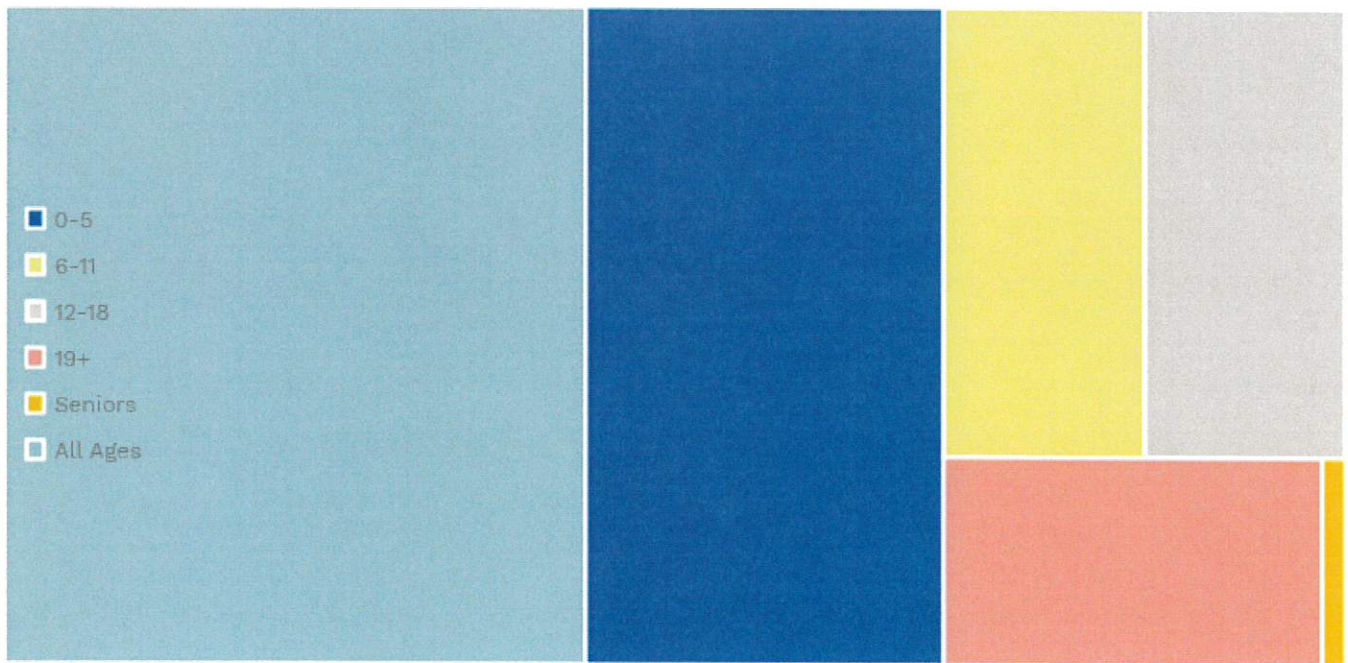


Programming

Programs per Target Audience

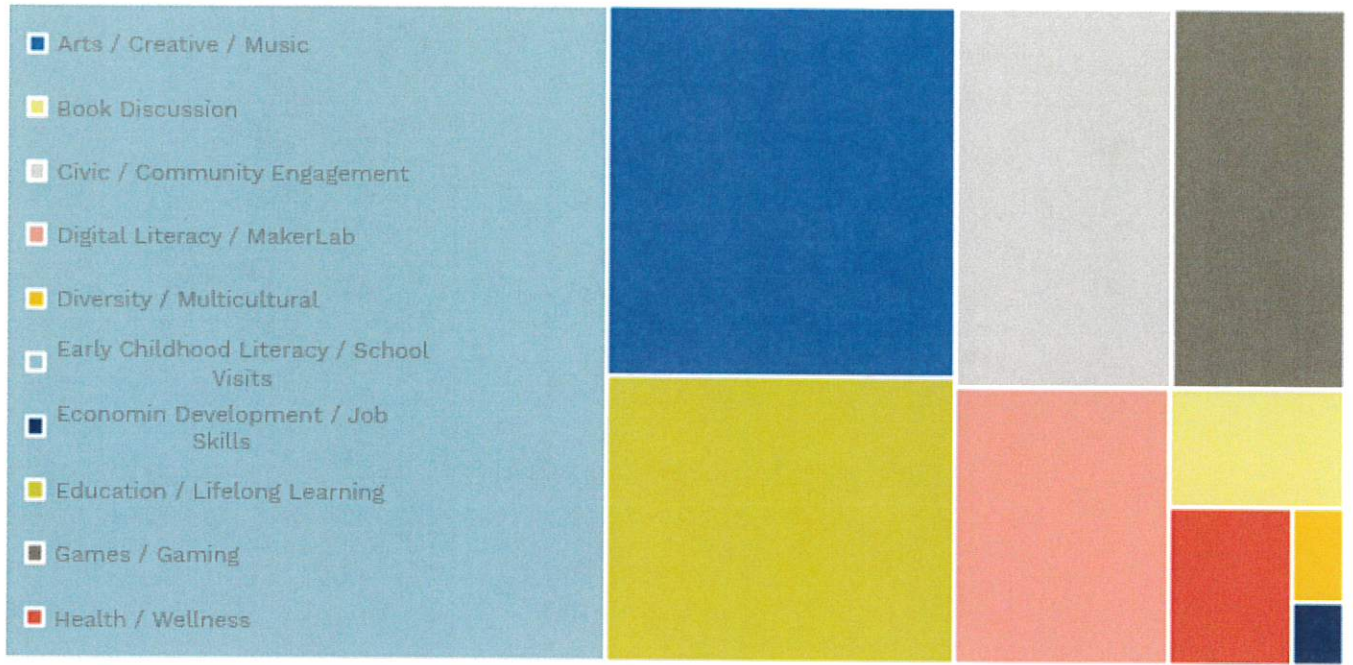


Attendance by Target Audience

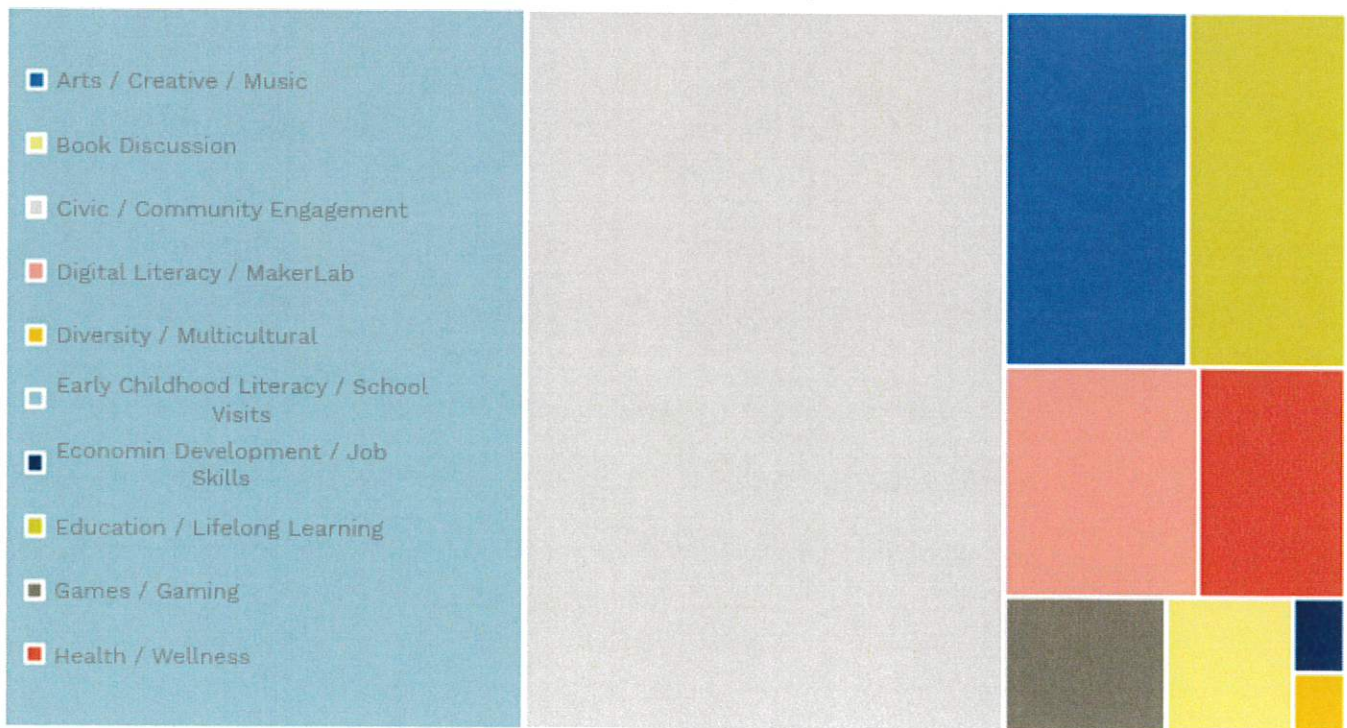


Programming

Programs per Topic



Attendance by Topic

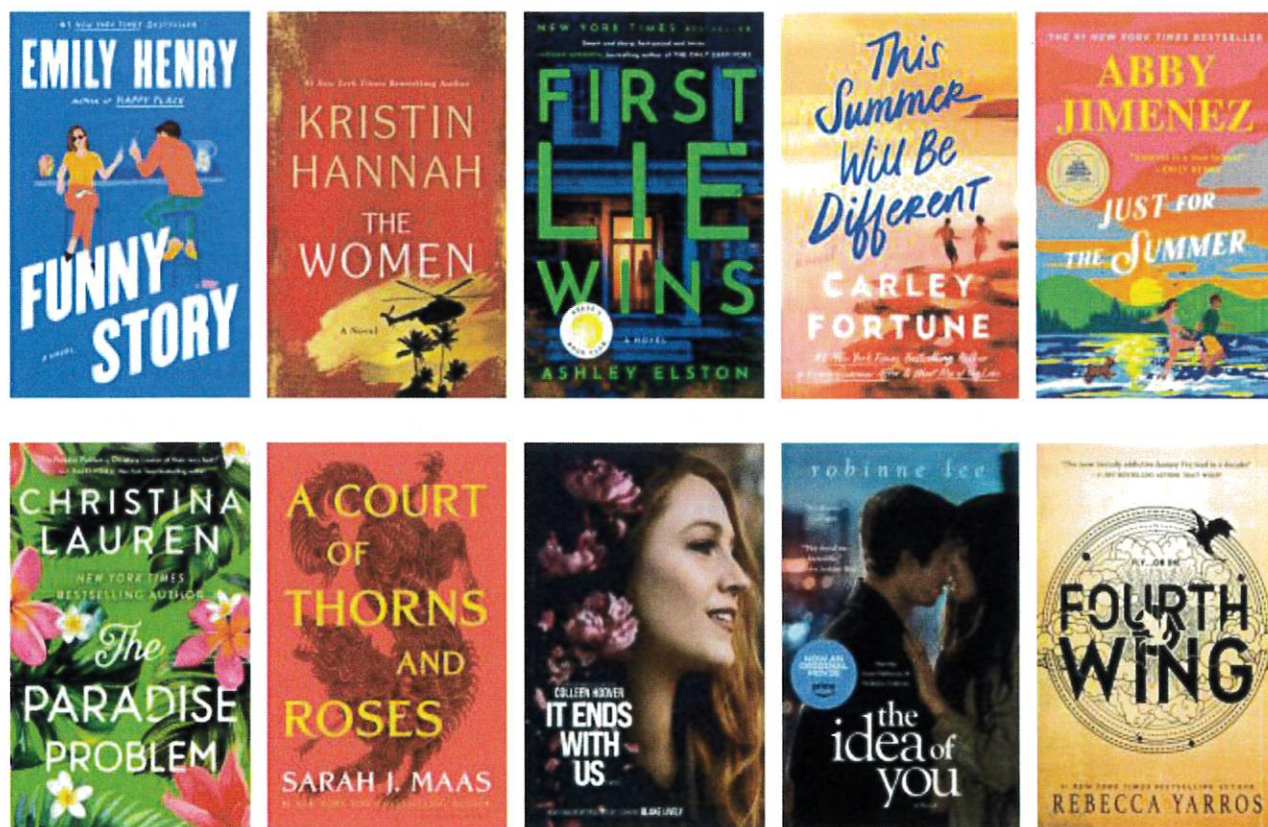


Patron Interests

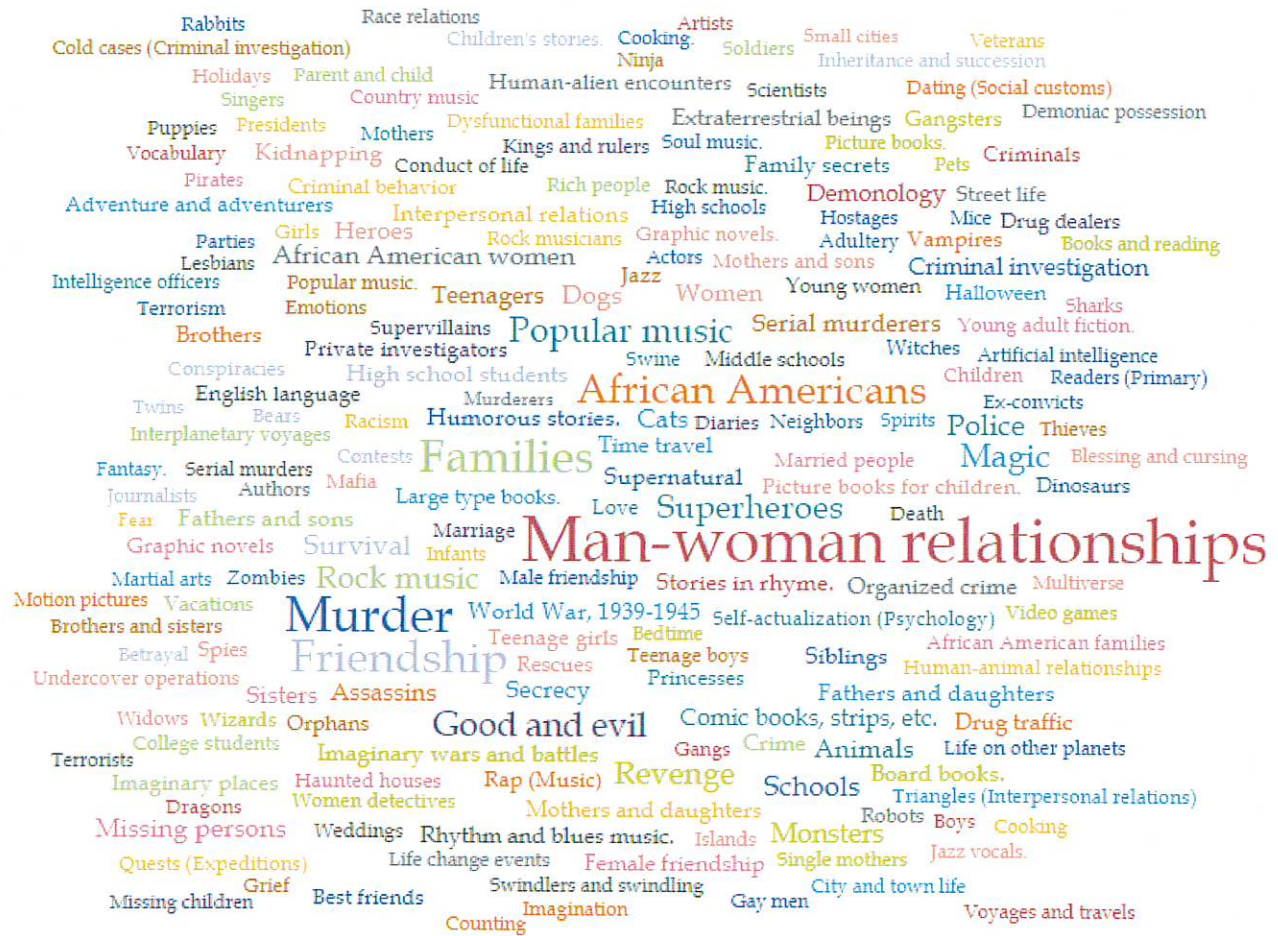
Print Top 10

Adult		Juvenile	
The #1 Lawyer	James Patterson	Bob Books	Bobby Lynn Maslen
A Calamity of Souls	David Balozacci	Dog Man	Dav Pilkey
She's Not Sorry	Mary Kubica	Teenage Mutant Ninja Turtles	Jennifer Liberts
The Murder Inn	James Patterson	Pinkalicious	Victoria Kann
Toxic Prey	John Sandford	No Brainer	Jeff Kinney
The Heaven & Earth Grocery Store	James McBride	Tales from a Not-So-Post Paris Adventure	Rachel Renee Russell
The Women	Kristin Hannah	The Smart Cookie	Jory John
An Unfinished Love Story	Doris Kearns Goodwin	Floof	Heidi McKinnon
The Book of Love	Kelly Link	Curlfriends	Sharee Miller
Just for the Summer	Abby Jimenez	Big Nate	Lincoln Pierce

OverDrive Ebook Top 10



Patron Interests



Closures

Facilities Master Plan: Brooklyn Branch closed for construction 5/7/2022-3/2/2024. Eastman Branch closed for construction 12/13/2021-10/28/2023. Glenville Branch closed for construction as of 1/15/2024. Hough Branch opened at new facility 11/12/2022. Jefferson Branch closed for construction 4/5/2021-10/14/2022. Lorain Branch closed for construction 10/9/2021-6/17/2023. Walz Branch closed for construction as of 3/5/2022. West Park Branch closed for construction 4/5/2021-1/6/2023. Woodland Branch closed for construction 4/5/2021-8/5/2023.

COVID: Curbside/walk-up services only: 11/21/2020-2/21/2021; 12/27/2021-1/17/2022
Open with occupancy restrictions/time limits: 2/22/2021-12/25/2021, 1/18/2022-11/5/2022

Other: Garden Valley Branch closed due to building issues 12/17/2022-1/31/2023

Nancy Macsiran / Strategy Office / June 18, 2024