

CLEVELAND PUBLIC LIBRARY  
Minutes of the Regular Board Meeting  
November 18, 2023  
Trustees Room Louis Stokes Wing  
12:00 Noon

Present: Mr. Corrigan, Ms. Rodriguez, Ms. Fryer,  
Mr. Parker

Absent: Ms. Butts, Mr. Hairston

After she called the Regular Board Meeting to order at 12:09 p.m., Ms. Rodriguez acknowledged Mr. Hairston who joined virtually and noted that Ms. Butts was unable to attend.

**Approval of the Minutes**

Ms. Rodriguez moved approval of the minutes for the Regular Board Meeting Regular Board Meeting of 10/19/23. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

**PRESIDENT'S REPORT**

Ms. Rodriguez shared her experience at the Día de los Muertos parade presented by the Cleveland Public Theatre /Teatro Público de Cleveland & Día de Muertos Ohio Artistic Director, Héctor Castellanos Lara, on Saturday, October 29, 2023, in Gordon Square. Library staff participated in the parade and passed out approximately 500 books of which many were bilingual. Director Thomas and Ms. Butts were in attendance.

Ms. Rodriguez thanked Library staff for their time and efforts to participate in the parade.

Director Thomas shared an overview of Cleveland READS Freeze Reading Flash Mob held on Saturday, November 4, 2023 at Cleveland Public Library Main Campus

Phi Eta Sigma Honor Society students who were in town for a conference selected Cleveland Public Library for their conference service project volunteered to assist.

MINUTES OF  
REGULAR BOARD  
MEETING 10/19/23  
Approved

PRESIDENT'S  
REPORT  
Presented

The Freeze Reading Flash Mob helped push forward our Cleveland READS program towards the Cleveland READS Victory Bash on December 2, 2023.

After sharing highlights of the event, Director Thomas thanked staff for their participation and hard work.

**DIRECTOR'S  
REPORT**  
Presented

**DIRECTOR'S REPORT**

Before presenting his report, Director Thomas referenced the Strategic Plan Scorecard that indicates the Library's progress on the Strategic Plan. Director Thomas stated that although this is a work in progress, it will be officially brought to the Board in January 2023.

Tana Peckham, Chief Strategy Officer, proposed that the Strategic Planning Committee of the Board make a recommendation of a schedule of what initiatives would be covered out of the four priority areas. This will begin in January 2024.

At the request of Director Thomas, John Malcolm, Chief Innovation and Technology Officer, introduced members of the CPL-IT team who were present:

- Dawnielle Hardin - Creative Technology Engineer
- El Bentivegna - Creative Technology Engineer
- Tristan Wheeler - Creative Technology Engine
- Melissa Canan - Creative Technology Engineer; was mentioned that she was the latest IT member to receive the Microsoft PL-100 (Microsoft Power Platform App Maker) Certification
- Jeremy Flatt - IT Manager
- Timothy Phelps - Senior Computer & Network Technician
- Joseph Battaglia - Senior Computer & Network Technician
- L'Oreal Austin - Senior Computer & Network Technician
- Terrence Myhand - Computer & Network Technician
- Andrew Johnson - IT Network Manager
- Anthony Long - Senior Director of IT
- Suzi Perez - TechCentral Manager
- Allison Collins - Technology Associate (TechCentral)

After thanking his team for their dedication and hard work, Mr. Malcolm spoke on the importance of continuing education and certifications. Mr. Malcolm shared that the Library now has weather stations and soon will have a webcam placed on top of the Library.

Ms. Shakarian added that among the things that are so special about CPL is the combination of programming with library services.

Mr. Malcolm stated that through the IT Department, CPL should be the best and most innovated library that it can be.

Director Thomas announced that Mr. Malcolm and CPL received the Tech Team Award from the Greater Cleveland Partnership

Mr. Malcolm spoke on partnerships and stated that CPL worked with CMSD and CLEVNET to put library cards on the actual CMSD ID.

Ms. Rodriguez thanked Mr. Malcolm for sharing this exciting information.

Director Thomas announced that the Archives Exhibit has reached over 40,000 visitors through October 2023. With eight months to go, this number is higher than most of our exhibits.

Director Thomas thanked Ms. Rodriguez, Ms. Butts, Mr. Corrigan, Ms. Fryer and Ms. Shakarian who attended the Eastman Campus Ribbon Cutting Ceremony on October 28, 2023.

Director Thomas extended congratulations to John Lang, Chief Operating Officer, recipient of the Northeast Ohio Smart 50 Award at an event hosted by Smart Business. The Smart 50 Awards recognize the top executives of 50 companies in the region for their ability to effectively build and lead savvy organizations.

Director Thomas saluted Carrie Krenicky, Chief Financial Officer, and her team as recipients of the Auditor of State Award with Distinction for excellence in financial reporting.

Finally, Director Thomas reported that he and Mr. Corrigan attended the 2023 ULC Annual Forum: People, Power, Place: Today's Urban Public Library, October 25-27, 2023, in Seattle, Washington.

Mr. Corrigan shared some highlights of his experience at the 2023 ULC Annual Forum and stated that as one of the major urban libraries in the country, our participation in the Urban Libraries Council is important. Mr. Corrigan spoke on the popularity of Director Thomas and former Cleveland Public Library Director Andrew Venable.

In closing, Mr. Corrigan stated that we help set the standards for what an urban library can be.

### **Strategic Plan**

#### **Our Mission:**

We are "The People's University," the center of learning for a diverse and inclusive community.

#### **Our Strategic Priorities:**

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

### **PUBLIC SERVICES**

#### **MAIN LIBRARY MONTHLY REPORT PROGRAMS, SERVICES, AND EXHIBITS**

##### **Writers Unplugged**

Popular Department Manager Jen Jumba hosted *Writers Unplugged* at the Rice Campus on October 5 with local writer, Dameyonna Willis. Ms. Jumba continues to schedule authors for *Writers Unplugged* in 2024.

##### **Music at Main**

Fine Arts Music Librarian Andy Kaplan hosted the Squirrel Hillbillies who performed a mix of folk, americana, bluegrass, and rock in the Fine Arts Lobby. Forty-six people attended.



**Genealogy Programs and Services**

The Center for Local and Global History (CLGH) held a Genealogy & Family History Research Clinic October 14 in partnership with the African American Genealogical Society (AAGS) of Cleveland.

CLGH Librarian Terry Metter hosted Family History Day, an all-day genealogy program featuring six speakers. Mr. Metter delivered a presentation about under-utilized collections for genealogical research at Cleveland Public Library to members of the Geauga County Genealogy Society on October 10 via Zoom.

**Special Collections**

On October 11 Special Collections Librarian Ray Rozman hosted 35 students and five instructors from the Royal Oak Academy of Columbus, OH. The group was given a tour, which focused on chess, how to use the library, and primary source research. After lunch in the indoor reading garden, the group left the library premises to tour downtown Cleveland, returning to the library later in the day to collect their belongings.

Fine Arts and Special Collections Public Services Associate Kalie Boshara gave a short tour of Special Collections to 27 scholars from Lake Ridge Academy on September 18, and 19 visitors from the Bridge Avenue School October 6.

**International Languages and Yoga Instruction**

International Languages Senior Subject Librarian Caroline Han led the Chinese Conversation class with eight participants and a yoga exercise session with four participants.

**Literature and Ohio Center for the Book**

On September 22 and 23, the Ohio Center for the Book participated in the Literary Cleveland Inkubator Writing Conference held at the Main Library. The Center staffed an information table and Ohio Center for the Book Fellow Laura Walter recorded a live *Page Count* podcast episode with author and Assistant Professor of Creative Writing at the Ohio State University Elissa Washuta.

Ohio Center for the Book Fellow Laura Maylene Walter posted two episodes of the podcast *Page Count*. One featured a guest episode of *The Asterisk* (the Anisfield-Wolf Book Awards podcast) with author Tiya Miles, and an episode with author Athena Dixon on the day her new book

was released. The two episodes have a total of 150 downloads to date with over 6,000 downloads total for the podcast.

### **Superman's Cleveland**

For two months, Cleveland was host to a series of events online and in person for "Superman's Cleveland: Lineage and Legacy". Literature/Ohio Center for the Book Manager Don Boozer and Senior Librarian Nick Durda were official organizers of this massive event, culminating in a full-day conference held at the Main Library. Events took place across the city, and Mr. Boozer and Mr. Durda hosted several:

- On September 19, the Ohio Center for the Book hosted a program at the West Park Branch with Dr. Dennis Dooley, author of *Superman at Fifty*.
- On September 30, Mr. Boozer co-hosted a "Coffee & Comics" program with guest comics creator Terri Libenson at the Cleveland Museum of Art's Community Arts Center at The Pivot Center for Art, Dance and Expression. Thirty-one multi-generational attendees engaging in hands-on activities along with a presentation by Ms. Libenson on her artwork, her process, and her career.
- On October 5, Mr. Durda hosted a "Get Graphic!" comics discussion on Mark Waid's *Birthright* graphic novel at Bookhouse Brewing with 11 engaged participants taking part in the conversation.

On October 7, Mr. Boozer hosted a live online conversation moderated by Ursuline College's Dr. Valentino Zullo of the Rust Belt Humanities Lab (series co-sponsor) with acclaimed comics creator Mark Waid and *Voices from Krypton: The Complete, Unauthorized Oral History of Superman* author Ed Gross. The video has garnered almost 200 views (live and recorded).

On October 14, the Ohio Center for the Book hosted "It's a Bird, It's a Plane, It's a Cultural Icon" conference, an academic meeting devoted to Superman scholarship. Speakers from around the country gave lectures and panel presentations, including a presentation by board members of the Siegel and Shuster Society. Hands-on activities included button-making with TechCentral Manager Suzi

Perez and silk-screening posters with original Superman artwork with Zygote Press. Lake Erie Ink hosted a comics-making workshop, and the day was capped off in the Main Library auditorium with a conversation between comic creator Mark Waid and Brad Ricca, author of the *Super Boys: The Amazing Adventures of Jerry Siegel and Joe Shuster--the Creators of Superman*.

### **Exhibits and Displays**

Staff across the Main Library have curated several displays as part of a mini exhibit for the *Black, White, and Read* Cleveland Public Library Foundation fundraiser. Items include the Photograph Department stereoscope, original plans for the Goodyear Blimp, Literature books on Shakespeare, and the boxer's robe of a Golden Gloves Championship fighter, donated to the Sports Research Center by his daughter.

### **Lending Department Services**

The Lending Department staff continue to distribute a limited supply of free Flex-Flow at-home COVID tests to patrons via the Drive-Up Window. In addition they continue to serve as a Passport Acceptance Facility, reviewing and processing 22 new Passport applications, including providing 28 Passport photograph services for a total of \$1,050 in revenue.

### **Books by Mail Programs**

- **Words on Wheels:** The Shelf Department sent 16 items to seven Cleveland Public Library patrons using "Words on Wheels" service as of October 16.
- **Homebound:** Homebound Services sent 73 packages to 72 patrons. Year-to-date, Literature staff have sent out 917 packages to homebound patrons.

### **CPL Tours**

<b>Tour Groups</b>	<b># of Groups</b>	<b># of Participants</b>
Tour Groups	3	18

Main Library Services Coordinator William Spencer along with staff across Main Library continued to promote the library by providing patron tours of the downtown campus. Tour groups included: Visitors from the Milan-Berlin Library District, a group with the Akron - Summit County Public Library with visitors from Long Island, NY

(2) and Indiana (2), and a group of Jane Austin Society of North America members who will be adding CPL to the list of places to visit for their 2024 annual meeting.

### **CPL Patron Photo Shoots**

<b>Photo Shoot Groups</b>	<b># of Participants</b>	<b>Donations Accepted</b>
24	325	\$1,666

This month, The Cleveland Public Library enjoyed hosting six unscheduled bridal parties who generously donated a total of \$250.00.

### **OUTREACH**

On September 19, Literature/Ohio Center for the Book Manager Don Boozer appeared on Fox 8 New Day Cleveland to promote the Superman Exhibit as well as the Superman's Cleveland: Lineage and Legacy events. The video is available at <https://bit.ly/SupermanNewDay9-19-23>.

Popular Library Clerk Daunte Bolden was part of CPL Play September 22 -24 at the Cleveland Gaming Classic and again on September 30 at Main Library.

On September 25, Special Collections Librarian Ray Rozman participated remotely in the MuseumNext conference to promote the library's recent AI-driven chess chatbot project. Over the previous month he collaborated with Immersive Learning & Innovation Manager Jungu Guo and Digital Initiatives Strategist Chatham Ewing to film a short, prerecorded video presentation. On the day of the conference, he participated in the live Q&A session accompanying the video.

CLGH Librarian Terry Metter delivered a presentation about under-utilized collections for genealogical research at Cleveland Public Library to members of the Geauga County Genealogy Society on October 10 via Zoom.

International Languages Senior Subject Librarian Caroline Han conducted Chinese language outreach Story Time on October 10, at GALA (Global Ambassadors Language Academy) with 27 students participating.

On October 10, Ms. Dobransky gave a two-hour workshop on federal small business data analysis resources at the DataDays CLE 2023 Workshop session, and on October 17 she was part of a panel presentation for the 2023 Federal Depository Library annual conference online.

On October 11, Map Collection Librarian Lisa Sanchez and Knowledge Manager Nancy Mocsiran spoke to a Cleveland State University Urban Studies graduate class. The senior capstone students are working on a collaborative research project related to the library's neighborhood branch service.

International Language Subject Librarian Victoria Kabo hosted a Russian language Book Club at the Memorial Nottingham Branch with five seniors participating.

CLGH Librarian Mark Tidrick held a program, "Let's Have a Postcard Party!" at the Mt. Pleasant, Carnegie-West, and Harvard-Lee Branches. Children learned about the library's postcard collection and created postcards of their own that were mailed to friends or family. Social Sciences Senior Subject Department Librarian Eric Hanshaw, along with OPS Project Coordinator Alexander Leonard and Archivist Melissa Carr representing the Library at Flaming River Con by staffing an informational table, giving out books and other giveaways, and talking about the Library and Cleveland READS.

General Research Collections Manager Sarah Dobransky was a guest lecturer for the Case Western Reserve University Law School Intellectual Property Venture Clinic (IPVC) students for advanced patent searching.

### **COLLECTION MANAGEMENT**

On October 11, Map Collection Librarian Lisa Sanchez accepted the City Hall Cartography Collection which includes Sanborn Fire Insurance Maps, aerial views, base maps of the city of Cleveland, and development plans.

Special Collections Public Services Associate Michael Barkacs relocated department material previously housed in the Map Vault into the Special Collections Vault.

**MAIN LIBRARY RESEARCH HIGHLIGHTS**

- Special Collections Library Assistant Bill Chase assisted a visitor from Idaho who asked to see *Sunrise is Coming After While* (Signed by Maya Angelou).
- Special Collections Librarian Ray Rozman and Fine Arts and Special Collections Public Services Associate Kalie Boshara showcased the collection's Jan Sobota artist books. The patron called back the next day to set up a return visit for these and for Edris Eckhardt items.
- CLGH Librarian Mark Tidrick helped a patron find information regarding Clevelander Reverend O. M. Hoover. Hoover worked closely with Martin Luther King, Jr. and led one of the largest African American churches in Ohio, Olivet Institutional Baptist Church.
- Mr. Tidrick helped a documentary filmmaker find news articles related to the bankruptcy of the Cleveland Works mill when it was owned by LTV in 2001 and when it reopened as ISG in 2002.
- CLGH Public Services Associate Aimee LePelley assisted a children's nonfiction book writer with finding a photograph of Cleveland's Annie Perkins who was famous for wearing short white pants year-round as she sold newspapers in the early 1900s.
- Map Collection Librarian Lisa Sanchez researched a street relevant to the Albert Wise Farm in Medina County. Mx. Sanchez referenced the historic Medina County atlases from the late 19<sup>th</sup> early 20<sup>th</sup> centuries.
- Mx. Sanchez assisted a patron who was trying to find a rumored sanitarium in Richland County. Mx. Sanchez used their personal knowledge of the area and historic atlases of Richland County to facilitate the patron's research.

- Business, Economics, and Labor Librarian Susan Mullee requested the books *Products of the Union Carbide and Carbon Corporation and its Subsidiaries* and the 1929 *Union Carbide and Carbon Corporation* for a patron researching said company. Cleveland Public Library is **one of four libraries** to hold the former and **the only library in the world** with a copy of the latter.
- The Digital Gallery (ClevDPL) had 55,000 views in the first two weeks of October.

### **STAFF DEVELOPMENT**

Popular Department Manager Jen Jumba attended the Cleveland Leadership Institute over the course of six sessions.

The following Main Library staff attended the Ohio Library Council 2023 Annual Convention and Expo in Cincinnati, Ohio: Sr. Director of Public Services, Main Library, Robin Wood, Literature/Ohio Center for the Book Manager Don Boozer, General Research Collections Manager Sarah Dobransky, and Social Sciences Senior Librarian Eric Hanshaw.

Map Collection Librarian Lisa Sanchez, Shelf Assistant Manager Cynthia Coccaro, and Ms. Dobransky attended the "Data Days Cleveland" conference at Cleveland Public Library on October 12.

International Languages Public Services Associate Lisa Held attended the NEO-RLS webinar *DEIA Networking*. Ms. Held and Public Administration Library Public Services Associate Denise Williams-Riseng also attended the NEO-RLS webinar *Staying Current with Recent Technological Trends*.

Social Sciences Subject Department Librarian Forrest Kilb attended the WebJunction webinar, *Low Morale in Libraries: Impacts and Countermeasures*.

Fine Arts and Special Collections Public Services Associate Kalie Boshara attended the NEORLS webinar *Practical Budget Management: How to Avoid Disaster, Make*

*Smart Moves, Report Responsibly, and Stress Less About your Budget!*

Public Administration Library (PAL) Library Assistant David Furyes and General Research Collections Manager Sarah Dobransky participated in the three-day 2023 Federal Depository Library Conference online.

Business, Economics, and Labor Librarian Susan Mullee attended the following webinars: *How to Profit in a Bull or Bear Market Using Options* (Cabot Wealth Network), *Show Me the Money. Financial Literacy for All Ages at the Library* (EBSCO), *Accessing Restricted Government Data: NY Federal Statistical Research Center at Baruch College* (NYC Economics & Business METRO Community), *Wellness Webinar* (RUSA [Reference and User Services Association]), and *Holiday Hop or Drop* (CFRA [Center for Financial Research and Analysis]).

Business Department Librarian Zachary Hay watched the WebJunction webinar *AI and Libraries: Enhancing Services and Engaging Communities*.

Science and Technology Librarian Jorge Arganza viewed sessions from *The Impact of ChatGPT Talks* from the Massachusetts Institute of Technology (MIT) available on YouTube.

Science and Technology Public Services Associate Tarra McSears and CLGH Public Service Associates Aimee LePelley and Kristin Galewood attended the NEO-RLS online webinars *Library Bootcamp: Refresh & Reboot: Leveling Up Your Reference Interview & Information Searching Skills*. Ms. McSears also attended *Library Bootcamp: Library Operations*.

#### **OTHER**

Public Administration Library (PAL) Library Assistant David Furyes and General Research Collections Manager Sarah Dobransky have submitted the 2023 Biennial Survey of Depository Libraries as required by law for the Federal Depository Library Program.

On October 11, Sr. Manager of Lending, Logistics, and Circulation Stephen Wohl met with Program Analyst from the Passport Services Office of Acceptance Facility Oversight Tracy Barber. Ms. Barber conducted a routine



oversight audit of CPL's Passport Services to ensure all parts of the CPL Passport program are up-to-date and in line with standards set by the National Passport Center and U.S. Department of State.

Lending and Circulation Manager Reginald Rudolph continues to serve on the Public Service Training Steering Committee and assisted in the facilitation of De-Escalation Training to all CPL staff.

Lending and Circulation Manager Reginald Rudolph continues to serve on the BookEnds Training Team.

Sr. Director of Public Services Robin Wood continues to serve on the staff De-escalation Training Team.

### **CLEVELAND DIGITAL PUBLIC LIBRARY**

#### **Summary**

ClevDPL scanned, described, and uploaded; repaired books and flat paper; did ILL; and served patrons.

#### **Programs & Exhibits**

Staff participated in professional groups and Main Library meetings. Staff monitored environmental conditions in exhibits, showed off exhibits on the touch wall in our space, and prepared appropriate exhibit supports for displays in Main Library display cases. Working with Special Projects and Arts and Culture, staff continue to support moving, preserving, storing, framing, and installing art works.

#### **Public Service Statistics**

ClevDPL had 189 in-person visitors during October. Staff had 16 two-hour scanning appointments, hosted several tours, and hosted a planning meeting for CPL's finance team and met with the Cleveland Architecture Foundation. From October 1 to October 30, Google Analytics (GA) reports 7105 sessions for 4756 users and 103,000+ page-views. Search engines delivered 53% of our sessions. Searching in CONTENTdm accounted for 22% of our sessions. Referrals were 7% of our sessions. 2% of our sessions came through social media. About 15% of sessions were unassigned. 54% of our users accessed our site using desktop computers, and 46% accessed CONTENTdm through mobile devices (4% tablets and 42% mobile).

**Outreach**

Community partners' work in October continued. Collaborated with Playhouse Square staff and Literature to add to their project now up online in the Digital Gallery. Worked with Shaker Area Development Corporation to scan their community newsletter *Connection*. Staff scanned original issues of *Habitat*, a Cleveland real-estate newspaper. Staff collaborated with the Cleveland Architecture Foundation, Hyatt Hotels, and Skyline Investments and obtained donation of original plans of the Cleveland Arcade to the library. The Cleveland Orchestra scrapbook scanning project continues. ClevDPL had numerous family collections scanned and many local artists scanned their works.

**Collection Development**

As of October 31, 2056 images were scanned, 1513 were post-processed and QA'd, and 1006 images were uploaded, many of which were included in multi-image pdfs. The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights include continuing scanning local newspapers, uploading urban planning documents, uploading Cleveland Orchestra scrapbooks, and scanning sheet music. Staff continued work scanning and uploading *Hi-Gear* Magazine and *Habitat*, both local journals documenting unique, diverse communities in Cleveland. Staff uploaded three urban planning reports sent by PAL.

**ILL**

Statistics from OCLC are one month behind and cover September. CDPL had 109 requests from CPL users for materials from other libraries. The response time averaged 11 days and five hours. Partner libraries made 804 requests through OCLC to borrow from CPL and made 13 requests through ALA forms. CPL staff managed a response time for books of three days and 18 hours. CDPL again had ILL requests from incarcerated persons and general researchers using ALA forms.

**Staff Development**

CDPL is reviewing digitization procedures with staff. Staff retrained on the i2s Quartz Scanners this month and learned about CONTENTdm. Staff also retrained on ILL procedures this month. CDPL has a pilot project teaching using Google Cultural institutes developing with Literature and Maps.

**Preservation**

As of October 31, preservation/conservation did 20 complex repairs on codex books. The team processed 106 books for digicovers. Currently the prescon team is down to half strength due to a retirement. The team continued uploading materials for an inventory of artwork in the library system. Working with the new arts director, the team continued planning reinstalls and moves of artwork. Additionally, staff continued enhancing navigation for a staff only interface to a digital art collection in CONTENTdm and updated the MS Teams art management database with added information from Special Collections files including artist nationality, artist names, accession information, and donor information.

**Planning Activities**

Staff continue to plan for art moves and storage of art. CDPL is developing and planning for programming for next year.

**OHIO LIBRARY FOR THE BLIND AND PRINT DISABLED****Activities**

For October 2023, OLBPD circulated 67,601 books and magazines directly to patrons. OLBPD registered 108 new readers to the service. Approximately 720 BARD patrons among 1,180 active users downloaded 13,203 items.

OLBPD and CPL Financial Services submitted the State Fiscal Year 2024 First Quarter Budget Report to the State Library of Ohio (SLO).

On October 24, OLBPD and SLO co-hosted a one-day in-person conference about the Ohio Braille and Talking Book Program at the State Library. This event was open to sub-lending agencies and public library outreach support staff throughout the state. Over 50 attendees participated and received information about the program as well as updates on the upcoming new digital talking book player and smart speaker mobile app, along with an overview of the braille e-reader. Attendees were also treated to visits from two puppies in training to be guide dogs from Pilot Dogs in Columbus. Feedback from the conference was quite positive, and plans are to continue hosting future meetings as a biennial conference.

CPL Safety & Protective Services completed its 2023 Lakeshore security audit that included OLBPB, along with Technical Services and Memorial-Nottingham Branch.

OLBPB staff participated in remote programming and provided information and talks about the service at the Cleveland Sight Center Self Advisory Day on October 5; Avon Lake Vision Fair on October 12; Euclid Public Library Staff Development Day on October 13; The MARC Apartments for Seniors and the Disabled Health Fair on October 17; and the Western Reserve Area Agency on Aging Health Fair at Great Northern Mall on October 26.

The OLBPB adult book club met remotely on October 19 to discuss *How to Sell a Haunted House* by Grady Hendrix.

### **PUBLIC ADMINISTRATION LIBRARY**

#### **Programs/Exhibits**

PAL continued to celebrate Hispanic Heritage Month with a City Hall rotunda book display until mid-month, when we changed the display to cozy reads for autumn. Many thanks to Main Library departments for their assistance with our book displays.

#### **Collections**

PAL received a donation of *The Way We Are: 100 Plain Dealer Op-Eds* by Thomas Bier from the author. Another patron donated multiple copies of *The Cleveland Police Department 2002 Commemorative Album*. Two copies of the title were sent to Social Sciences.

The following titles have been sent to Preservation for repair: *Spectacle in the White City: The Chicago 1893 World's Fair* 0009226978121, and *Romance in Lakewood Streets* 0009132319055.

PAL transferred 9 titles.

Cleveland Public Digital Library has added the topic heading Public Health and added the following titles to PAL's digital gallery:

- *Annexation; Report of the Committee on Annexation of Cleveland Chamber of Commerce*. Approved by the Board of Directors, October 23, 1916. 0009120639738

- *The Cleveland Thorofare Plan. City of Cleveland. City Planning Commission. 0009105294038  
A Community Analysis and General Development Plan for the Glenville Community. [Prepared by Renewal Planning Section. 0009226185958*
- *Old Brooklyn: Commercial Improvement Program / Old Brooklyn Community Development Corporation. 0009132316077*
- *Ohio City - Central Park West. Technical Report on a Preliminary Plan for the Future Development of the Area. 0009111718707*
- *#22 City Planning The Sanscrainte Naughton Report Cleveland (Ohio). Little Hoover Commission. 0009120640033*
- *Tentative Zoning Ordinance for Cleveland. 000913232108*
- *The Tracks of Time : A Collection of Stories and Photographs From Those Who Have Traveled the Tracks of Time in Our Neighborhood / Compiled by Westown Community Development Corporation. 0009185214179*

PAL has emailed the following titles to the Cleveland Public Digital Library as future additions to the digital gallery:

- *Cleveland Landmarks Binders, year 2015 and year 2020.*
- *A Community Analysis and General Development Plan for the Glenville Community. Prepared by Renewal Planning Section. 0009226185958*
- *The Fairfax Renaissance Plan / Prepared for the Fairfax Renaissance Development Corporation. 0009132319212*
- *Old Brooklyn: Commercial Improvement Program / Old Brooklyn Community Development Corporation. 0009132316077*

- *Ohio City - Central Park West. Technical Report on a Preliminary Plan for the Future Development of the Area.* 0009111718707
- *The Tracks of Time: A Collection of Stories and Photographs From Those Who Have Traveled the Tracks of Time in Our Neighborhood /* Compiled by Westown Community Development Corporation. 0009185214179
- *West Side Neighborhood to Plan its Future /* Cleveland City Planning Commission. 0009947699717

The following titles have been transferred to CPL Digital Library for scanning:

- *Cleveland Parks and Recreation Study, 1976 /* Prepared by William A. Behnke Associates. 0009120634713, GV54.03 C542X
- *Fairfax Commercial Study Cleveland, Ohio /* Fairfax Foundation Inc., Whitley/Whitley Inc. Architects & Planners. 0009936678771, HT177.C6 F36 1977
- *A Strategic Investment Plan for Fairfax.* 0009185456804, HT177.C6 F357 2003

City Hall worker borrowed and returned reference copy of *An Analysis of a Slum Area in Cleveland / Prepared for Cleveland Metropolitan Housing Authority* by Rev. R.B. Navin.

Another City worker borrowed a reference copy of *Cleveland Parks and Recreation Study, 1976.*

#### **Reference Questions Unique to PAL**

- PAL switched to LibChat hours 10-1 on Wednesday.
- Staff assisted a patron with the 1919-1922 years of the City Planning microfilmed minutes.
- Staff assisted patrons with Charter information.
- Staff assisted a patron with Lee-Harvard neighborhood information.

- Staff assisted a patron with neighbor law resources on trees.
- Staff assisted a patron with information about ordinances on feeding wildlife.
- Staff assisted a patron from the Law Department with a list of ordinances.
- Staff assisted a patron with use of epon machine.

### **Outreach**

PAL emailed the new title list to the distribution list.

The Lunchtime Knitting Circle was held October 11. Warm and lovely donations have been provided by the members.

### **Staff**

David Furyes has submitted the 2023 Biennial Survey of Depository Libraries for PAL. The Biennial Survey of Depository Libraries is how depository libraries report their conditions to the U.S. Government Publishing Office (GPO). It is administered in odd numbered years, and participation is required by law. Data from the survey is used to administer the FDLP, to identify new trends, and to assist in the assessments of the conditions and services of the Federal Depository Library Program.

David Furyes participated in the 2023 Federal Depository Library Conference virtually watching over 17 hours of live and recorded proceedings.

Denise Williams-Riseng attended the NEO-RLS webinar *Staying Current & Assisting Library Patrons through Rapid Technological Changes*.

Elaine Herroon attended the Fire Safety Class in City Hall on October 17.

### **Issues/Concerns**

On October 4, all the ceiling lights in PAL's back workroom were changed.

## **ARCHIVES**

### **Events**

One hundred years ago, on October 23, 1923, Cleveland Public Library marked the laying of the cornerstone of the landmark Main Library building with a gala affair. Former British Prime Minister David Lloyd George traveled to Cleveland to give the main address; he was introduced by former Cleveland Mayor and U.S. Secretary of War Newton D. Baker. Arthur A. Stearns, Vice President of the Board of Library Trustees and Chairman of the Building Committee, and John Griswold White, President of the Board, spoke, and Librarian Linda A. Eastman officiated. A loudspeaker was brought in from Chicago, and Superior Avenue was closed to traffic between Public Square and East 9<sup>th</sup> Street; a crowd of an estimated 100,000 people filled the streets to witness the proceedings.

To commemorate the 100<sup>th</sup> anniversary of this occasion, the Library's Archives invited preeminent geologist and former CPL librarian Joseph T. Hannibal, Ph.D., to lead a program on the limestone and marble used to build and decorate Main Library. Dr. Hannibal is on the Geology Department faculty at the University of Akron, and he has served as Curator of Invertebrate Paleontology at the Cleveland Museum of Natural History. Probing deep in time, Dr. Hannibal gave a lively presentation to about 30 attendees on October 23, 2023, in the John G. White Reading Room. Using a slideshow he prepared especially for the event, featuring photographs of Main Library and numerous images of material found in the Archives during his research visits, as well as fossils and pieces of stone he passed around, Dr. Hannibal described the origins and characteristics of these stones and shared why they were chosen by architect Frank R. Walker. He then led a guided tour of the outside and inside of the Library, allowing attendees to uncover the special features – including numerous fossils! – found in these stones.

### **Physical Space**

As part of the installation of high-density mobile shelving on the seventh, eighth, and ninth floors of the Louis Stokes Wing, the 9" deep metal shelves in the Archives are being replaced by 11" shelves. Fifteen shelves were replaced during the month of September, and another 15 were replaced in October.



**ARTS AND CULTURE**

*The Archive* by Rebecca Louise Law continues to be a draw.

Director Tiffany Graham Charkosky facilitated a plenary session for the National Organization for Arts in Health Conference on October 4.

Artwork was installed at the Hough Campus on October 9. The project was designed by three Cleveland residents who are members of the Volunteens Group at East 131 Street Branch at the Hough Campus. These artists are Ky'Rhys Miller, Jayden Hardaway, and Taniya Jarba. Their work was the result of a collaboration between FRONT, artist Kameelah Janan Rasheed, and was fabricated by Museum Acrylics.

On October 11, Ms. Graham Charkosky organized a tour of the Cleveland Foundation's new headquarters. Several members of the Library's ELT, Property Management, and Communications teams participated.

On October 19, Ms. Graham Charkosky hosted a tour with the Four Corners Garden Club. Twenty-five members visited *The Archive* and the Eastman Reading Garden. The group made a donation to the Cleveland Public Library Foundation as a result.

Cleveland Institute of Music student Noelle Naito played the violin for a performance in the Fine Arts Garden on October 14.

CAN Journal hosted its benefit in the lobby of Main on Saturday, October 21. Over 100 guests were able to view *The Archive*.

Head of the Cleveland Cello Society, Ida Mercer, gave a performance in Brett Hall on Thursday, October 26. Starting on October 13, yoga has been taking place at 12:00pm in Brett Hall on Fridays, led by Heather Young from Yoga Roots.

Ms. Graham Charkosky has continued efforts to build partnerships with area institutions and arts groups and has met with Case Western Reserve University, GroundWorks, Towards Employment, Cleveland Museum of Natural History, and Global Cleveland.

**YOUTH AND FAMILY ENGAGEMENT****Youth and Family Engagement**

The Youth Services Department demonstrated a solid commitment to improving our services and community outreach throughout October. On October 3, Youth Services Manager Annisha Jeffries appeared on Fox 8 News's "Kicking it with Kenny" to promote the upcoming Flannel Funday event at Voinovich Park on October 7. She also moderated a discussion on young adult books and book banning. On October 18, Annisha and Director of Youth & Family Engagement Jacqueline Lamb conducted the monthly Youth Services meeting, where they discussed best practices.

Our Senior Children's Librarian Lan Gao was involved in various events. She attended an ERG meeting on October 3, which focused on planning for the Indigenous People's Day Lunch & Learn event. She also participated in the event itself on October 9, which was an initiative sponsored by the Cultural Diversity ERG. Lan Gao served on the Employee Engagement Task Force and collaborated with the current Chair of the IFLA Library Services to Multicultural Populations Section on October 11 to plan future activities and projects.

Children's Librarian Maria Lopez led the "¿Buscar la Bandera! Find the Flag!" scavenger hunt from September 15 to October 15 for Hispanic Heritage Month, with 27 individuals participating. On September 21, she championed the Bilingual Buddies initiative, which combined the International Day of Peace and Hispanic Heritage Month, creating bilingual bookmarks.

**0-3 Read to Me**

0 to 3 Read to Me Playdates were conducted at the Carnegie West Branch on Friday October 13, with 26 adults & children and on Saturday October 14, with 20 adults and children in attendance. A session was conducted at the Rice Branch on Friday October 20, with four adults and children in attendance.

Carnegie West and Rice were the first two branches added under the 0 to 3: Read to Me Grant with Playdates beginning in the Fall of 2022 and a Playspace added at Rice in early 2023.

Jefferson and West Park added Playdates in early 2023. Toys arrived this month for Playspace and Playdates at

Union and for a Playspace at West Park. This month, Harvard Lee, Lorain, Union and Woodland committed to Playspaces and Playdates with branch visits at the end of this month and concluding the first week in November. With the addition of these branches, 0 to 3 Read to Me programs and services will be in eight branches across the system equally on the east and west side.

### **FamilySpace**

As of October 25, FamilySpace at Carnegie West enjoyed 106 visitors during the nine sessions. The FamilySpace Family Advisory Committee at Carnegie West met this month with six of eight members in attendance. We meet via Zoom every 3<sup>rd</sup> Friday of the month at 9 a.m. as the time and date were chosen by the families involved. This month was the second session for Participatory Evaluation training conducted by staff from Invest in Children and consultant Monique Inc.

As of October 25, FamilySpace at Hough enjoyed 50 visitors during the eight sessions so far this month. The Family Advisory Committee is nine members strong, with seven members in attendance this month. This committee meets in person on the last Tuesday of each month at 4 p.m. and they enjoy dinner together immediately following. This group is a very solid, vocal, and cohesive group that seem comfortable together. This group is also involved in the Participatory Evaluation process with Invest in Children and Monique Inc.

Jacqueline Lamb, Sandra Nosse, and Helen Zaluckyj attended FamilyPlace Training in Long Island, NY.

### **BRANCH NARRATIVES**

**D1 Eastman** - Staff returned prior to the grand opening to prepare the branch for reopening. The opening was well attended. Participants enjoyed balloon twisting, character portraits, giant games, local food, and CPL Play. Librarian Cassie Feliciano presented Story Time at Wilbur Wright to three pre-K classes. Feliciano attended Wilbur Wright Education Night and presented an overview of library resources. Youth enjoyed fall treats and snacks on Halloween.

**D1 Lorain** - Librarian Andrea Csia and Library Assistant Todd Fagan provided Story Times at the branch for Halle,

Willard E Prep, Willard Headstart, Stockyard Constellation, Marion Seltzer, and Cleverbee Daycare. Youth programs included a weekly Hispanic Heritage Month craft, Halloween bead crafts, a book scavenger hunt, making friendship bracelets, crafts using upcycled paper, and painting mini pumpkins. Csia attended Halle's Literacy Night. We hosted the Young Scholars Academy. The Yoga Room provided a family yoga session. Adult programs included Sew Yourself Sustainable with Cosmic Bobbins, an ongoing partnership with Aspire and TechCentral for Microsoft Word certification, and Tech Central's weekly My Digital Life series.

**D1 Rockport** - Library Assistant Bill Petrucz provided a variety of youth programs, such as Game Night with Nintendo Switch, Simple STEM building kits with snap circuits, and Chess Club. Public Services Associate Kyra Berzonsky provided a book-to-movie night. Librarian Kendra Proctor hosted a Graphic Novel discussion club at John Marshall High School and at the branch. Staff worked together to provide a Halloween Party with candy, scary music, a movie, and spooky crafts.

**D1 Best Buy Teen Tech Center (BBTTC)** - The Career Pathways program launched its three-week course on entrepreneurship and e-commerce. Youth had the opportunity to tour the facility of local partner Regency Technologies. Regency Technologies hosted a Take-a-Part Day for youth to see the inner workings of old technology. Best Buy hosted Studio 101 to train youth on recording studio software.

**D1 Walz - (closed for FMP)**

**D1 West Park** - We had a Reading Buddy Adoption program, providing stuffed animals and books. Youth worked to find a zombie antidote in our Halloween escape room and showed off their costumes and reading lists in exchange for candy, crafts, and Cleveland READS spins. Our take-home Story Time kit was based on *Go Away Big Green Monster*. We partnered with Westown CDC and YMusic to present a traditional flute and drum program where children left with a professional grade instrument. Librarian Tracie Forfia performed 19 outreach programs, including Story Times at Discovery Point, Newton D. Baker, Discovery World, and more; and school-age outreach at Al Ihsan, Newton D. Baker, and others. Riverside School students visited to learn about library

resources and received library cards, book recommendations, and a swag bag. Preschoolers from Care-a-Lot Childcare and the YMCA visited for Story Time, craft, and play time. We hosted a community meeting with Councilman Slife. Manager Forrest Lykins started the Civic Leaderships Institute through the Cleveland Leadership Center.

**D2 Carnegie West** - Librarian Helen Zaluckyj partnered with CLGH Librarian Mark Tidrick to introduce 3rd graders from Joseph M. Gallagher School to the history of postcards. Zaluckyj attended Family Place Libraries Training Institute at Middle County Public Library in Long Island, NY, courtesy of a Bruening Foundation grant, and read at Orchard School of Science for Literacy Day. Manager Angela Guinther attended Data Days. Our branch was a stop on the pre-Halloween Family Fun Walk with Ohio City Inc.

**D2 Fulton** - We hosted Gaga for Goats with 30 attendees. Staff hosted Le Salsa for Hispanic Heritage Month and a Halloween costume party. CWRU's Mean Green Science Machine program resumed with scholars from Garden Christian Academy.

**D2 Jefferson** - For Hispanic Heritage Month, we hosted Le Salsa, who provided instruction in the Bachata, a dance style from the Dominican Republic. Public Services Generalist Grafton Lee led an Acrylic Painting for Beginners class focused on Banksy. Public Services Associate Danielle Konkoly led a discussion of *The Sun is a Compass* by Caroline Van Hemert for the monthly Think & Drink book club at the Lincoln Park Pub. American Sign Language classes concluded after eight weeks. Librarian Kelly Grasso taught a program for upper elementary students in research methods toward project-based learning. Nicholas Durda began as the new Manager.

**D2 South Brooklyn** - Librarian Adela Torres and Library Assistant Ray Cruz visited schools and day cares for Story Times and crafts. Programs offered were Book Club, Gamer's Guild, a Hispanic Heritage Month series, Dungeons and Dragons, and Frankenstein Friday. Adult programming by Manager Joanna Rivera included Book Club and Crafty and Cozy, with fall and Hispanic Heritage Month themes. The Cleveland Metroparks held an informational table for two days about Zoo activities.

**D2 South** - We opened a fourth drop collection in partnership with Scranton Castle CMHA. Over 13 children participated in the Barriletes kite-making program, to celebrate Dia de los Muertos. One participant in the STEM Robotics program continued to work on building and coding. Scranton Elementary 6th and 8th graders visited to tour and learn about Maker opportunities. Children decorated Mexican sugar skulls to celebrate el Día de los Muertos.

**D3 Garden Valley** - Tech Central presented the MakerLab Mystery Project, where youth followed clues to solve a mystery and unlocked a box of gifts. We hosted the Bomba drumming class with Olga Rosada. Public Services Associate Eren Crebs created a Creep Games matching game for patrons, plus an Inktober workstation where patrons drew in ink for a prompt of the day to create a community art wall. Crebs shadowed Library Assistant Leonard Burks at Rainbow Daycare.

**D3 Hough** - Manager Marcie Williams registered attendees for library cards during a Hough Day community event by Dollar Bank at MAGNET. Library Assistant Romael Young attended Mary B. Martin's back-to-school literacy and steam night with a focus on library programs and tech centers. We partnered with Fatima Family for Banned Book Week. With assistance from Tech Central, students made posters and buttons for their banned book parade.

**D3 MLK** - Library Assistant Eric Eubanks and Clerk Bessie Coleman led our weekly, in-person line dancing. Manager Kimberly Hunter continued her monthly Fenway Manor book club with a book off the banned book list. Our Y.O.U. student worker returned to assist with Page and programming duties. Librarian Angela Margerum and Eubanks continued weekly Story Times at Quincy Place and Little Kiddles, and a monthly Story Time at PNC Connections. They hosted a weekly Teentober event. Staff hosted a Halloween party where teens created trick-or-treat bags. Ohioans for Disabilities hosted a Job Fair/Hiring Event.

**D3 Sterling** - Center for Arts-Inspired Learning presented a series of drumming workshops. The twice-weekly Express Yourself Art Therapy sessions continued. We resumed after-school tutoring with six CSU tutors. Public Services Associate Valerie Gee led a friendship bracelet MakerLab and a pumpkin painting party.

Children's Librarian Sonja McCord made Halloween crafts with children ages 6-12 and visited the YWCA and Marion-Sterling Elementary School for Story Times. Manager Monica Rudzinski continued outreach to Joseph's and Mary's Home respite care facilities. Rudzinski and Manager Maria Estrella hosted a car at Friendly Inn's Harvest Festival and Trunk and Treat.

**D3 Woodland** - We hosted Breast Cancer Awareness 101 with Cleveland Clinic Stopping Cancer in Its Tracks, LegalWorks, Young Scholars Academy Program, Fall Family Story Time with Councilman Richard Starr, and the Bomba drumming class with Olga Rosada. The Curb Cut ERG hosted a film screening at our campus for the ReelAbilities Film Fest. Librarian Lanecia Smith conducted preschool Story Times at All Around Daycare, and a Colorful Tape Art program. Manager Maria Estrella facilitated the Día de los Muertos: Celebrating Life and Remembrance series. Our CSU tutors started, and we welcomed Page Mason Barkley.

**D4 East 131<sup>st</sup> Street** - Public Services Generalist Sebastian Fickel hosted a spiderweb Halloween craft. Scholars participated in Express Yourself Art workshops. Public Services Associate Ericka Smith held an October Fun Day with Minute to Win It party games. Librarian Kelli Minter hosted a 3D fruit craft to celebrate National Fruit Day.

**D4 Fleet** - Public Services Associate Giovonni Braden-Dorsey provided six outreach Story Times and collected community donations to create a Story Time nook for families to read together. Manager Magnolia Peters hosted an Autumn Matinee for seniors in partnership with University Settlement with refreshments and prizes. City Music provided a children's program for preschoolers featuring Native American composer, Jerod Tate's string quartet, "Moonstrike" with narration and slides. Lastly Councilwoman Maurer restarted her monthly, walk-in office hours for patrons.

**D4 Harvard-Lee** - Librarian Alycia Woodman hosted a Banned Books awareness event, a Spooky Season party, and a rain stick craft for Indigenous People's Day. CLGH Librarian Mark Tidrick hosted a Postcard Party where youth learned about the library's postcard collection and designed one. Twelve patrons enjoyed Bomba drumming with Olga for Hispanic Heritage Month. Crafty Ladies

Society donated 80 items to WarmUp Cleveland. Woodman attended the Mt Pleasant MyCom meeting at Cleveland Foundation, SLJ's Day of Dialog, and Back to the Book by NEO-RLS. UMADAOP tabled with resources about preventing deaths from overdose.

**D4 Mt. Pleasant** - Librarian Dianna Trent led 40 kindergarteners from Andrew J Rickoff in a tour, Story Time, and craft. Manager Shayla Boyce began Cleveland Leadership Academy, a program that provides participants with a greater understanding of the interconnectedness of community assets, organizations, and issues. Public Services Associate Marzi Margo hosted the program What are Your Pronouns for seven patrons to discuss the importance of respect and allyship in the LGBTIA+ community.

**D4 Rice** - Public Services Associate Shavonne Bolton executed a Halloween Mini Bash where scholars listened to spooky music and danced, decorated treat bags and coloring sheets, and learned about Cleveland READS. Bi-monthly meetings between Harvey-Rice staff and CPL began in hopes of building upon the relationship.

**D4 Union** - Young Scholars Academy welcomed 20 participants. An interactive story workshop series with FeltSmart Story Alive LLC welcomed 18 scholars. Library Assistant Valerie Johnson's outreach included Nathan Hale, Miles Park, Miles, and Prep Woodland Hills schools. Johnson's True2U mentoring commenced at Stonebrook-White Montessori. Assistant Manager Tammy Houghton attended the DAW Library Fantasy Book Buzz webinar and the Care for Caregivers presentation. Lending Supervisor Karie Felder started as Manager, and Public Services Associate Maxine Williams transferred to the team. Staff held a Read and Treat program with decorating Halloween bags and a scavenger hunt.

**D5 Addison** - Public Services Associate Ashley Martinez attended a new collaboration meeting with Greater Cleveland Film Commission President Garvey. Our Saint Martin de Porres student returned for a second year. Manager Tamara Means participated in a planning meeting with the League of Women Voters Program Director Hexter. Librarian Heidi Malinoski started a new outreach partnership with Early Steam Academy. Library Assistant Ronald Clark connected with Audubon Society of Greater



Cleveland toward future programming. UMADAOP tabled with resources about preventing deaths from overdose.

**D5 Collinwood** - We provided weekly Story Times to Key 4 Kids and Scholars of Tomorrow. We committed to a new Story Time at Memorial School. Library Assistant Kiaira Jefferson created activities and gift bags for Halloween. Manager Caroline Peak supported Big City Boo at Collinwood Recreation Center. Public Services Associate Isabelle Del Turco and Library Assistant Sheila Mudgett-Price developed way finders for Healthy Eating resources using library databases.

**D5 Glenville** - Public Services Associate Shawnte Baldwin led a Pumpkin Painting program. Manager Peter Roth and Baldwin threw a spooky Friday the 13<sup>th</sup> party with Ghostbusters Cleveland. Biologist Stonedahl presented Think Like a Scientist weekly. Dr. Roketenetz of the Nature Inspiration Academy dissected owl pellets with young patrons. Librarian Maggie Lawrence visited Wade Early Learning Center weekly and Murtis Taylor Childcare Center, began monthly visits to Stephanie Tubbs Jones and FDR Elementary schools, and hosted Glenville High's 9th grade Special Education class. UMADAOP tabled to provide patrons with resources about preventing deaths from overdose. The Lead Resource Center distributed information about lead poisoning.

**D5 Langston Hughes** - Librarian Christopher Busta-Peck visited Wilson Elementary School for Story Time. Fall programs included Collaging the Fall Landscape, Books that go Boo, Books that go Bump in the Night, and Characters and Costumes. Dr. Williams of the Western Reserve Historical Society started a photography class. Our Saint Martin de Porres student returned. Community partnerships were developed with Stonebrook White Montessori School, Creative Arts Academy of Cuyahoga Community College, and the 5th District Community Relations Board.

**D5 Memorial-Nottingham** - An author visit by Shardae Webb drew 43 patrons who received a free copy of her book. Over 20 people attended An Honest Conversation with a Black Female Entrepreneur featuring Ms. McGrady via Zoom. Public Services Generalist Michael Fillinger conducted Paint and Sip with 17 patrons. Over 30 patrons attended Pound for Pink and Yoga classes. Manager Pasha Moncrief Robinson and Library Assistant Cassandra Dunn-

Childress attended the Senior Empowerment and Resource Fair at Collinwood Recreation Center. Librarian Adam Tully and Library Assistant Marvin Benton conducted over 15 outreach Story Times. They engaged 8th graders from Memorial School in STEM workshops. Tully resumed True2U mentoring at Memorial School.

### **DIVERSITY, EQUITY AND INCLUSION**

During the month of October, the Director of Diversity, Equity and Inclusion (DEI) Ashley Boyd has engaged in and/or championed the following, as CPL strives toward operating with excellence:

- Met with Senior Manager of Stark County Library Jo Phillips to discuss her ALA proposal and CPL's willingness to participate in next year's panel to discuss employee resource groups and their importance.
- Met with members of Lake Erie Native American Council (LENAC) - Cynthia Connolly, Marie Toledo, Nancy Kelsy, and Robbi Swift to begin planning for panel discussion in recognition of Native American Heritage Month.
- Hosted a Lunch and Learn session on Monday, October 9, 2023, to discuss the importance of Indigenous Peoples' Day with presenter Nancy Kelsey.
- Began planning the Martin Luther King, Jr. televised event (January 2024) with partners from WKYC and CPL's Marketing Department.
- Participated in Rainbow Readers initial Meet and Greet with John Adams High School students (Junior Rainbow Readers). This is a newly established partnership between CPL and John Adams High School.
- Hosted presenters Jared Daly and Chris Carpenter from the Cuyahoga County Board of Developmental Disabilities for the October Townhall meeting to highlight National Disability Awareness Month and speak about the importance of inclusivity and employing people with disabilities.

- Visited the following Campuses - Langston Hughes, Addison, Garden Valley and Westpark.
- Began planning with Workforce Development team to create an action plan to support CPL's Strategic Plan.
- Provided HR recommendations and support upon request/as needed.
- Met with ERGs to finalize end of the year activities - Dia De Muertos Parade, Breast Cancer Awareness Month, Kwanza Celebration and Lunch and Learn segments.
- At the request of Tri-C's Director of DEI Magda Gomez, joined Tri-C' Women's Summit Committee - March 2024 event.
- Attended Eastman Ribbon Cutting.

#### **EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION**

##### **EXTERNAL RELATIONS & ADVOCACY UPDATES:**

- *Goal: Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact*

##### **CPL DEVELOPMENT UPDATES:**

- *Goal: Align fundraising to support CPL strategic plan*
  - Fundraising
    - Submitted application for early literacy programming.
    - Hosted design review for new Glenville Branch with funder.
    - Held interviews for new Annual Fund Manager position.

##### **CPL FOUNDATION UPDATES:**

- *Goal: Reach Financial Targets*

- Continued to advance the Foundation's 2023 financial targets.
  - Met with prospective funders around social and criminal justice program opportunities.
  - Submitted proposals to secure funding for 2023 Data Days conference, hosted by CPL.
  - Began FY24 budgeting.
  
- Cleveland READS Program Year
  - Submitted two proposals for support of the Cleveland READS campaign.
  
- Cleveland READS Fundraising Event
  - Hosted fundraiser on Friday, October 20 to celebrate the success of the Cleveland READS campaign on the first and second floor of the Main Library building featuring food, drinks and entertainment for over 350 guests.

#### **ADDITIONAL DEPARTMENT EFFORTS**

- Staff attended The Power of Prohibited of Words with Angela Davis event at The City Club on October 3.
- Staff attended *Creating and Maintaining a Professional, Respectful and Harassment-Free Workplace* presented by ERC.

#### **COLLECTION & TECHNICAL SERVICES**

Marquette Brown was selected for the Technical Services Associate position in the Catalog Department and began working in the department on October 9. Michael Earley was selected for the Technical Services Associate position in the Acquisitions Department and began working in the department on October 10. Both Ms. Brown and Mr. Earley previously held the position of Subject Department Clerk in the Lending Department.

Director of Collection and Technical Services Sandy Jelar Elwell, Catalog Manager Andrea Johnson, Collection and Acquisitions Manager Olivia Morales attended a Move Management meeting focused specifically on preparing for the move to the Central Distribution Facility (CDF) on October 10. Ms. Jelar Elwell, Ms. Johnson, Ms. Morales, Director of the Ohio Library for the Blind and Print Disabled (OLBPD) Will Reed, and Memorial-Nottingham Branch Manager Pasha Moncrief Robinson participated in the annual Security Audit for the Lake Shore facility lead by Safety & Protective Services Supervisor Jose Santana on October 16.

Ms. Jelar Elwell met with Laura Armstrong to discuss the handling of database subscriptions and renewals on October 6. Ms. Jelar Elwell attended the 2023 Kanopy Fall Town Hall on October 12 and the Eastman Campus grand opening on October 28.

Collection and Technical Services staff attended the monthly CPL All-Staff Town Hall meeting. Ms. Jelar Elwell, Ms. Brown, Technical Services Librarians Michael Gabe, Heather Gohring, Libby McCuan, and Erin Valentine, and Materials Processing Technician Douglas Houston attended "Indigenous People's Day Lunch & Learn" on October 9. Ms. Jelar Elwell and Mr. Houston attended "Care for Caregivers" sponsored by the Black Employee Resource Group (B-ERG) on October 24.

Ms. Gohring, Ms. Brown, and Mr. Earley attended Harassment Prevention training at the Lake Shore facility on October 19. Ms. Morales and Mr. Gabe attended the first session of the Northeast Ohio Regional Library System (NEO-RLS) 2023-2024 Leadership Academy at the Cuyahoga Falls Library on October 31.

**Acquisitions:** The Acquisitions Department ordered 5,308 titles and 6,362 items (including periodical subscriptions and serial standing orders); received 11,774 items, 1,095 periodicals, and 110 serials; added 353 periodical items, 48 serial items, 531 comics, and 70 paperbacks; and processed 1,814 invoices and 4 gift items.

Acquisitions Coordinator Alicia Naab provided clarification to Technical Services Associate Michael Earley regarding workflow questions and to High Demand

Technical Services Librarian Libby McCuan regarding issues related to ordering.

Ms. Naab assisted International Languages Manager Milos Markovic in determining fund balances and the process for transferring funds. Ms. Naab and Mr. Markovic also discussed vendor availability and the allocation for each format several times throughout the month. Ms. Naab communicated with Fine Arts & Special Collections Librarian Stacie Brisker to clarify a difficulty with a vendor who had not sent ordered materials in more than a year. The Library will no longer be working with this vendor. Ms. Naab had several telephone conversations with Social Sciences/Public Administration Library Manager Steve Capuzzo to provide clarification on the ordering process for OverDrive, budget questions, and the workflow for gift materials.

**Catalog:** Staff cataloged 4,692 titles, including 137 original records and 56 upgrades, added 5,206 items, created 207 Library of Congress call numbers, completed 425 bibliographic quality control transactions, and transferred 253 titles or call numbers for Cleveland Public Library. The Department also added 3,551 titles, made 239 corrections, and performed 106 transfers for CLEVNET member libraries. Librarians handled 112 email and phone requests from Library staff and 259 requests from CLEVNET.

Technical Services Librarian Heather Gohring began to assist with the cataloging responsibilities for the High Demand Department. Technical Services Librarians Michael Gabe and Erin Valentine continued to catalog High Demand material as well. Technical Services Librarian Barbara Satow and Mr. Gabe began reviewing finished trucks of non-book material. Ms. Valentine worked half a day on October 11 in Special Collections as part of the Embedded Catalog Librarian Project. As part of the project, Ms. Valentine created five original records and imported one serial record for automotive and related trade catalogs being separated from a collection level record.

**OUTREACH & PROGRAMMING SERVICES****OUTREACH**

The Cleveland Public Library, Young Adult author Justin A. Reynolds, and Greater Cleveland College Now hosted the 4th #CLEReads Young Adult Book Festival. Focusing on banned books as the event was hosted during Banned Books Week, the line-up featured several noted middle-grade, adult, and young adult authors passionate about the freedom to read. Leah Johnson, Maulik Pancholy, Rasheed Newson, Sonora Reyes, Torrey Maldonado, Quartez Harris, Don P. Hooper, Justin A. Reynolds, and Angela Davis graced the audience of three hundred on October 3, 2023. Following the early afternoon event, Cleveland Public hosted Angela Davis in partnership with The City Club at yet another sold-out engagement. Cleveland READS Co-Chair Connie Hill-Johnson moderated the discussion.

On October 4, Outreach and Programming Services (OPS) staff facilitated a meet and greet with the Fairhill Senior Book Club; 11 members attended. Each Book Club member received a copy of "Happiness Becomes You" by Tina Turner as a follow-up to the seniors' previous attendance at "Tina the Musical" in May 2023. A similar meet and greet for the Abington Arms Book Club took place on October 5, with 17 members in attendance and 15 new members joining.

Dr. Raquel Ortiz, Cleveland Public Library Artist in Residence, released three music videos featuring the works of Grammy-nominated composer William Cepeda, in conjunction with her CD "Que Vengan Los Ninos." These videos featured the artwork of Kenneth Melendez and Olga Rosado, and were produced, edited, and directed by various individuals. Dr. Ortiz's CD and a series of children's books she authored are available to borrow from the Cleveland Public Library.

OPS Coordinators and the Education Director, Mr. Charles Byrd, distributed to all participating Barbershop Books locations, serving as an integral step in assessing the program's advances. By soliciting feedback from each shop, Cleveland Public Library and the Urban Library Council gain insights into the program's challenges and successes. CPL staff conducted regular visits to ensure

the barbershop bookshelves remained stocked, contributing to the program's continued success in promoting reading within the community. The Urban Library Council gave kudos to the Cleveland Public Library team for being the only library to receive surveys from each participating barbershop. Outreach Manager Isabelle Rew continued outreach, promoting the Cleveland READS program. She, along with other OPS staff, participated in events such as the Community Cancer Walk organized by My Sister's Keeper Cleveland, the City of Cleveland's Youth Summit Resource Fair, and a Trick-Or-Treat community engagement hosted by the Ohio House of Representatives at the Zelma Washington George Recreation Center. Additionally, Isabelle served as the Cleveland Public Library representative at a ribbon-cutting ceremony for a new early literacy center at Fourth Quarter Laundry in Collinwood. At the event, The LaundryCares Foundation offered free food and laundry services to the public, while the library distributed free books to youth of all ages, sharing early literacy resources with over 50 visitors.

Marina Marquez, The People's University Manager, Isabelle Rew, and OPS staff continue to provide weekly service at The West Side Market. The focus has shifted from registering new Cleveland READS users to tracking books and reading minutes. This change resulted in over 100 new Cleveland READS sign-ups and thousands of books logged, such as the 133 unique users and 4,336 books logged on October 14. In total, OPS staff distributed over 5,000 at the West Side Market, further enhancing the community's access to reading materials and literacy support. Partners Literary Cleveland, Rust Belt Humanities Lab, and Seeds of Literacy joined in signing up readers and tracking minutes.

**Cleveland READS Metrics:**

Books Read: 1,275,441  
Minutes Read: 7,021,707  
Readers: 26,050  
Books Distributed: 368,958



**TPU**

TPU has been collaborating with the City of Cleveland and the Western Reserve Land Conservancy to introduce the CLEVLOT toolkit to Cleveland Public Library branches. This initiative involves hosting monthly land use clinics at the library to offer in-person, drop-in assistance with land use matters. Additionally, with the assistance of manager Chatham Ewing, an online archive within the Digital Public Library is being created to house all plans and reports from the CLEVLOT project, forming a continually expanding resource for vacant land planning information in Cleveland. These efforts, along with TPU Manager Marina Marquez's participation in the CLEVLOT Prototype Status Webinar, collectively aim to provide comprehensive and easily accessible support for community members dealing with vacant land use and planning.

In addition, as a member of the Latinos Juntos Employee Resource Group, Marina facilitated multiple Alebriji puppet-making workshops for Dia de los Muertos Parade, contributing to cultural and artistic engagement within the community.

**EDUCATION**

In October, the Young Scholars' Academy program for Transitional 4-6-year-olds entering Kindergarten in Fall 2023 continued its kindergarten readiness efforts. This program is designed for scholars and their parent(s) or adult family members, focusing on transitional lessons aligned with the Ohio Department of Education Standards for Kindergarten. A Lead Model Mentor PK-3 teacher from the Cleveland Municipal School District acts as the Parent Partner, ensuring that children and parents benefit from this two-generational program. The 10-week, in-person fall sessions occurred at library branches, specifically Woodland, Lorain, and Union. Transitional scholars engaged in activities covering Letter Phonics, Writing, and various science topics, emphasizing observation, discussion, and experimentation. These science topics encompassed color changes, weather/meteorology, and squirrel structures.

The October YSA (Young Scholars Academy) Beginner lessons concentrated on developing early literacy skills such as vocabulary, narrative, and phonological awareness, along with Ohio Education Standards for math, including counting and cardinality. Parents were provided with books, writing materials, and information to support their child's learning at home. Feedback from parents indicated their appreciation for these resources. By October 25, the Transitional program had offered 77 touchpoints for library services, while the Beginner program provided 46 touchpoints, demonstrating the program's commitment to delivering comprehensive support for both scholars and their families.

## **MARKETING & COMMUNICATIONS**

### **EXECUTIVE SUMMARY**

The month of October had no tricks, just treats! On Tuesday, October 3 the CLE Reads YA Book Festival was held at Main Library. This year's theme was "Stories Unbound" which focused on censorship and banned books. Our esteemed guest was author and activist, Angela Davis. After the book fest, she headed over to City Club for a panel moderated by Connie Hill-Johnson. Our See Also exhibit The Archive continues to be hugely popular with people coming near and far to visit and take photos. Mr. Charles Byrd went on New Day Cleveland to discuss the FamilySpace program and other helpful resources from the Library that support early literacy. Comic book fans took over at Main Library on Saturday, October 14 for Superman's Cleveland - a conference all about the iconic hero.

All our programming continues to push Cleveland READS and reaching our 10-million-minute goal. Three authors appeared on Writers Unplugged, a series of author discussion events that is also recorded as a podcast. Dr. Shenise Johnson Thomas and Mike Polk went on We The People to discuss the upcoming Black, White, and REAd fundraising gala in support of Cleveland READS and the purpose of the challenge.

Capping off the month was the reopening of the Eastman Campus on Saturday, October 28. Patrons were welcomed back by Wally the Walrus, got to see the reimaged

space, enjoy activities and food, and pick out free books. Senator Nicky Antonio attended as well as Councilman Danny Kelly.

Our marketing efforts included media releases, social media and digital (cpl.org, Off the Shelf, community calendars), and printed materials.

### **Library Programs & Services**

***Objective:** Remain relevant by promoting programs and services to help Greater Clevelanders thrive.*

**FACILITIES MASTER PLAN:** Work on reimagined branches continues. The ribbon cutting for the Eastman Campus was held on Saturday, October 28. Activities included caricatures, food from local restaurant, free books from Cleveland READS, CPL Play gaming, balloon twisting, and more. Additional coverage included updates on the Walz Campus Karam Senior Living project.

#### **MEDIA COVERAGE:**

WKYC:

<https://app.criticalmention.com/app/#/clip/public/10136417-c13d-4411-9b93-33f78bcca712>

<https://plainpress.blog/2023/11/01/cleveland-city-council-authorizes-use-of-american-rescue-plan-act-funds-for-three-west-side-projects/>

**FAMILYSPACE:** Charles Byrd, Director of Education went on New Day Cleveland to discuss the FamilySpace program at the Hough Campus and Carnegie West Branch and how it encourages early literacy.

#### **MEDIA COVERAGE:**

<https://fox8.com/video/new-day-cleveland-cleveland-public-library/9093950/>

**SEE ALSO – THE ARCHIVE:** The extremely popular “Archive Exhibit” is drawing people from near and far into the Main Library Campus. Ideastream did a feature on the exhibit with interviews from Director Thomas, Tiffany Graham Charkosky, and Erin Guido of LAND Studio. The CAN Journal hosted a fundraising gala outside of Brett Hall and invite attendees into the exhibit.

**MEDIA COVERAGE:**

<https://www.wvxu.org/2023-10-06/cleveland-public-library-dazzles-visitors-with-500-000-floating-flowers>  
<https://coolcleveland.com/2023/10/can-journal-celebrates-its-archival-partnership-with-area-libraries/>

**CLE READS YA BOOK FESTIVAL:** On Tuesday, October 3, Cleveland Public Library hosted its #CLEreads YA Book Festival. The theme was "Stories Unbound: Celebrating the Freedom to Read", which focused on censorship and banned books. Nine authors were part of the day, but author and activist Angela Davis was the esteemed guest. Following the Book Fest, Angela participated in a discussion at the City Club of Cleveland where she continued a conversation on "The Power of Prohibited Words" moderated by Connie Hill-Johnson.

**MEDIA COVERAGE:**

Erica Marks, Fox 8 New Day: <https://fox8.com/on-air/new-day-cleveland/celebrate-cleveland-book-week-with-author-abby-vandiver/>

**BLACK, WHITE, AND READ GALA:** Dr. Shenise Johnson Thomas and Mike Polk were guests on We The People on October 16 to discuss the Foundation's upcoming Black, White, and REad Gala supporting Cleveland READS.

**MEDIA COVERAGE:**

<https://www.wkyc.com/video/entertainment/television/programs/we-the-people/cleveland-reads-an-event-encouraging-reading/95-6affa0db-346e-431d-93b6-8b5dd368d06a>  
<https://clevelandmagazine.com/things-to-do/articles/12-things-to-do-this-weekend-in-cleveland-oct.-19-22>

**SUPERMAN'S CLEVELAND:** This year marks the 85<sup>th</sup> anniversary of Superman. Rust Belt Lab of Ursuline College and Ohio Center for the Book at Cleveland Public Library have been in the news to promote the Superman's Cleveland Conference, which took place Saturday, October 14 at Main Library. The Library livestreamed conversations to our YouTube channel.

**MEDIA COVERAGE:**

**YouTube:** <https://www.youtube.com/watch?v=qEJBY6CjsMs>  
<https://www.clevescene.com/cleveland/its-a-bird-its-a-plane-its-a-cultural-icon-the-supermans-cleveland-conference/Event?oid=42939234>

**Fox 8:**

<https://app.criticalmention.com/app/#/clip/public/48714c3c-97f4-47c6-86d1-fc117b96a9ea>

**WRITERS UNPLUGGED:** Three Writers Unplugged conversations were held in October. Author Dameyonna Willis visited the Rice Branch on October 5, while Hank Phillippi-Ryan and Jean Kwok did an online discussions on the 26<sup>th</sup> and 30<sup>th</sup>. Listen to previous conversations here:

<https://clevelandreads.com/events/writers-unplugged/> or <https://www.youtube.com/@ClevelandPublicLib>

**MEDIA COVERAGE:**

<https://www.beaconjournal.com/story/entertainment/books/2023/10/22/the-beginning-was-the-end-tells-devo-story-book-talk/71215929007/>

<https://www.beaconjournal.com/story/entertainment/books/2023/10/29/what-are-you-reading-this-halloween-some-spooky-suggestions/71300346007/>

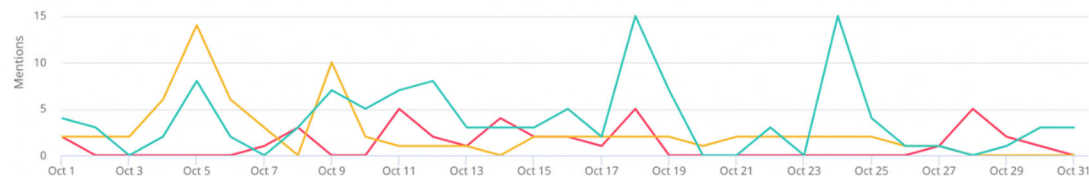
**NORTHEAST OHIO SMART 50:** Chief Operating Officer, John Lang was recognized in Smart Business as part of Northeast Ohio's Smart 50 Awards for his innovative work and leadership on the Facilities Master Plan.

**MEDIA COVERAGE:**

<https://sbnonline.com/article/2023-northeast-ohio-smart-50-awards-recognize-regions-top-leadership/>

**PUBLIC RELATIONS OVERVIEW**

Cleveland Public Library garnered 228 mentions for the month of October reaching more than 5.8 million via national and local TV news, radio, and online and print.









Mentions 228    Audience 5,892,526    Publicity \$224,217






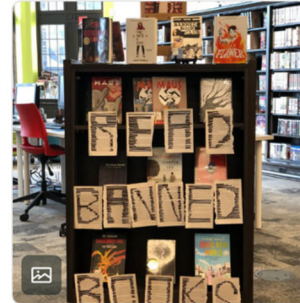
**SOCIAL MEDIA SUMMARY**

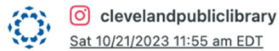
**Broadcasts, production, multimedia support:** Marketing continues to explore streaming opportunities, conversations, and content that promote learning and timely topics.

- **Events:** Writers Unplugged: Authors in conversation; Family History Day; Black, White, REAd gala; CLE Reads YA Book Festival, Eastman Campus ribbon cutting; Superman's Cleveland Conference; Music at Main; Moments of Unity exhibit reception;
- **Projects:** Cleveland READS Ambassador videos; timelapse of Mass Storage; Mayor Frank Jackson interview (oral history); Cleveland READS at West Side Market
- **Podcasts:** Writers Unplugged & Page Count

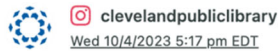
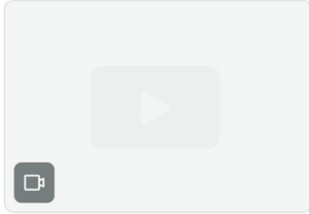
**Most Popular Posts by Platform:**

<p> @Cleveland_PL Mon 10/23/2023 11:58 am EDT</p> <p>#TBT on a Monday! Today is the 100th anniversary of the laying of our Main Library cornerstone.</p> 	<p> @Cleveland_PL Tue 10/3/2023 4:21 pm EDT</p> <p>"People fear books that cause readers to raise questions about the world or imagine the world differently, to..."</p> 	<p> @Cleveland_PL Fri 10/20/2023 8:24 pm EDT</p> <p>Where else would you tell twisted tales of Cleveland? @Cleveland_PL of course! @mikepolkjr and @SkrticX @...</p> 
--	---	--

<p> Cleveland Public Library Sat 10/7/2023 7:52 am EDT</p> <p>Come see us at West Side Market. No haggling needed 😊</p> 	<p> Cleveland Public Library Mon 10/23/2023 12:30 pm EDT</p> <p>#TBT on a Monday! 100th Anniversary of the laying of the Main Library cornerstone. Geologist and former CP...</p> 	<p> Cleveland Public Library Tue 10/3/2023 7:55 pm EDT</p> 
--	---	---



Eat, dance, laugh! Thanks to everyone who got down with us last night at the Cleveland Public Library Foundation's...



#CLEReads was amazing! Can't wait for next year! This year, our festival proudly explored the theme of "Banned Books..."



If there's something strange in your neighborhood, who you gonna call? A librarian! Librarians by day, ghost...



## **PROPERTY MANAGEMENT**

### Carpenters/Painters

- Several weeks' worth of work from the carpentry department spent in preparation for the grand opening of the Eastman branch, including filling potholes in the parking lot with cold patch near our side of the building.
- Rockport- removed all wet ceiling tiles, old insulation, and rotted sheathing planks and replaced with new materials.
- Main- removed all damaged ceiling tiles and insulation that were caused by the dumpster fire and replaced with new materials. Prepped and painted room 38, also replaced stained carpet tiles.

### Maintenance Mechanics

- Ionization installation on-going at Memorial Nottingham.
- Yearly boiler P.M's continuing.
- Camera installs at Addison and Rice completed.
- Boiler repairs completed at Lakeshore facility.
- Installing exit and emergency lights at Hough and Addison branches.
- Started install of lighting occupancy sensors in employee restrooms in Main and LSW.
- Repaired all damage caused by Main dock fire.

- Worked with External Relations on Gala set-up.
- Pulled data cable to LSW roof for weather camera.
- LED lighting conversion continuing in Main.

### **SAFETY & PROTECTIVE SERVICES**

#### Safety Services

- 10-4-23 Rockport-Regency construction experienced a theft of construction equipment from one of their lockers.
- 10-6-23: Main-Dock-dumpster fire at 0330a. A small fire contained in dumpster on dock area. The sprinkler system engaged, and cleanup conducted by PM. System placed in test during clean-up.
- 10-7-23: LSW-staff member stuck in elevator-CFD responded and assisted with removal (2023-3059325).
- 10-11-23: Lorain-patron injury report completed due to fall. EMS notified and responded.
- 10-12-23: LSW Garden-Alba construction sidewalk repair.
- 10-13-23: LSW/Main-out of an abundance of caution due to potential protest related to Israel-Hamas tensions, CPL admin (Skritic) advised staff of emergency close at the downtown campus effective 15:30 hours.
- 10-21-23: Collective Art Network
- 10-25-23: Woodland-SPS & CPD responded to Woodland due to a staff complaint of a male patron harassing her. Police report completed and SPS assisting with prosecution.
- 10-27-23: Glenville; male assaulted off property sought refuge at Glenville. 911 was called, but male left prior to emergency services arrival.
- 10-28-23: LSW family history day
- 10-28-23: Glenville-burned out vehicle removed from Glenville lot (maintenance related not criminal).



**PROTECTIVE SERVICES**

## Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
October 2023	1912	42	76	51	152	67
September 2023	1418	27	87	12	152	83
August 2023	1355	28	101	30	156	103
July 2023	1458	14	76	21	110	161
June 2023	1335	24	72	19	100	47
May 2023	1433	30	38	40	142	Sys upgrade*1396
April 2023	1359	18	73	15	91	79
March 2023	1613	27	72	31	152	47
February 2023	1908	26	89	12	107	65
January 2023	1485	23	27	15	114	63
December 2022	1393	18	20	20	76	39
November 2022	1332	19	65	10	96	42
October 2022	1490	24	41	9	120	33

## Special Attention, Special Events, and Significant Incidents

- 10-3-23 LSW- Banned Books week speaker Angela Davis
- 10-4-23: Fulton-Jumpstart program
- 10-10-23: Woodland Curb Cut Collaborative
- 10-10-23: Main-Literature Department Cuy. Exec Ronayne visiting and recording for Cleveland Reads.
- 10-11-23: Fulton-Jumpstart
- 10-12-23: Congresspeople Brown
- 10-14-23: LSW Superman Conference
- 10-17-23: Film crew scouting location with Brook Hodge
- 10-18-23: GCRTA on LSW 2
- 10-18-23: Fulton Jumpstart
- 10-20-23: Black, White Read event.
- 10-21-23: Main 3-Concert by Free Black
- 10-21-23: wedding party is taking photos in Main (87 guest)
- 10-21-23: Main-Collective Arts
- 10-24& 10-25: Accounting GFOA on site (Krenicky)
- 10-25-23: Fulton-Jumpstart

- 10-28-23: Eastman ribbon cutting.
- 10-30-23: LSW Data Conference

#### Protective and Fire Systems

- 10-4-23 MLK alarm monitoring panel being evaluated by ATT & Guardian & SA Communale
- 10-7-23: Rockport accidental fire alarm activation-check ok with CFD (SIR 23-0949)
- 10-10-23: Addison additional Cameras installed.
- 10-11-23: LSW-water not working on floors 5-10
- 10-16-23: Glenville closed at 14:00 for a potential gas leak.
- 10-27-23: Woodland malfunctioning fire alarm system activation. False alarm.
- 10-29-23: Carnegie West-alarm malfunction; CFD notified.

#### Contract Security

- 10-3-23: Personnel issue under investigation involving Royce supervisor. Royce administrators to be advised for appropriate resolution. Per SPS investigation no cause on violations.

#### Administration

- 10-3-23: Participate in Cleveland Reads Internal Steering and Foundation Black White and Read planning committee.
- 10-4-23: Contracted with IPS to install Loiter Guard AI technology at 10 of the FMP 1A/1B locations.
- 10-4-23: Continue to experience billing issues with Guardian Alarms. They have assigned us VIP status and given CPL points of contact to resolve irregularities.
- 10-12-23: Badge created for **Stephanie Janksy**
- 10-12-23: Meet with City of Cleveland Officials re Safe Smart Cleveland Camera Registry (CPL Legal & IT onboard).
- 10-16-23: Eastman staff assigned; 10-25-23 Eastman safety audit conducted. 10-28-23 Eastman Ribbon Cutting.
- 10-30-23: SPS plans to partner with RTA in recruiting efforts at several neighborhood branches including Harvard Lee, Rice, Langston Hughes, Fleet, Fulton, C. West.

- 10-30-23: Main/LSW FUSUS Core Project with Cleveland Department Public Safety (Parks, CPL IT & CPL Legal. External Camera Surveillance Sharing pilot at downtown campus.
- 10-30-23: Agreed to work with OPS on 12-2-23 Cleveland Reads Event

#### **INFORMATION TECHNOLOGY & CLEVNET**

- Jamie Mason, Andy Busch, Jesse Scaggs, and Chris Strnad attended virtual planning meetings with Logicalis weekly on Tuesdays and Wednesdays throughout October to plan the Microsoft Office365 Tenant Migration. We are upgrading libraries on Mondays and Thursdays each week. In September, we completed: Kinsman, Kirtland, Madison, Medina, Milan Berlin Heights, and Morley
- Jamie Mason, Jim Benson, Megan Trifiletti, John Pas, and Caitlin Ryan attended virtual SirsiDynix Consortia User Group meeting. This was a hybrid meeting held in Provo, UT at SirsiDynix headquarters. We are looking to host the event in person at CPL next year.
- Various staff members attended the CLEVNET PC Tech SIG meeting at Mentor Public Library on October 20. This was a hybrid meeting.
- Various staff members attended the CLEVNET Quarterly Directors meeting at Mentor Public Library on October 27. This was a hybrid meeting. Jamie Mason collaborated with Carrie Krenicky on the 2024 CLEVNET budget and presented it and the 2024 costs to member Directors.
- Jamie Mason met with Teri Bullock from Unique at West Park Campus on October 17 to discuss electronic messaging options for patron notices.

## Team Activities:

### SOFTWARE

- Jamie Mason, Jim Benson, Megan Trifiletti, and John Pas met with representatives from SirsiDynix on October 11, 19, and 26.
- Software team continues to work on the redesign of the base profile of Enterprise, our online catalog. Redesign was presented to the Quarterly Director's meeting on October 27.
- Jim Benson, Caitlin Ryan, John Pas, and Megan Trifilitti worked on various tasks to assist with Eastman Campus Reopening:
  - When they closed, hide/shadow their collection in the public catalog and make those items non-holdable.
  - Reverse that when they opened.
  - Create policies for new holds pickup locker and make that visible to the public as a pickup location.
  - Set up special staff logins and properties to switch from regular hold slips to "hold wrappers" (spine labels formatted for self-service hold pickup).
  - Set up a special procedure to "transit in" en masse all the new items purchased and processed from CPL Tech Services.
  - Add Eastman campus back as a pickup location in Enterprise and the Mobile app and re-enable mobile checkout in the app.

### SOLUTIONS

- Office 365 Tenant migrations performed for: Kinsman, Kirtland, Madison, Medina, Milan Berlin Heights, and Morley

- Jesse Scaggs continues to migrate servers from the HP 3PAR to the new HP Nimble.

#### HARDWARE

- New hire Clevnet Senior Computer and Networking Technician onboarding- in progress.
- Assistance in the Tenant migrations of: Kinsman, Kirtland, Madison, Medina, Milan Berlin Heights, and Morley
- After Tenant Migrations, following up on issues and mitigation.

#### NETWORK

- Upgraded Lorain Public Library, Avon Branch AP's and moved them to the new wireless controller.
- Installed a Site-to-Site VPN for Geauga County Public Library to Chardon High School.
- Cleveland Public Library - LSW
  - Replaced 1 WAP and installed a new WAP
- Wayne County Public Library (WCPL) - Creston
  - Replaced 1 AP
- WCPL - Dalton
  - Replaced 3 APs
- WCPL - Doylestown
  - Replaced 1 AP
- WCPL - Shreve
  - Replaced 3 APs
- WCPL - West Salem
  - Replaced 1 AP
- WCPL - Wooster
  - Replaced 4 APs at OP Center

- o Replaced 14 APs at Main library

Executive Panel Updates:

- Panel met October 4 (2024 Budget Review), October 16 and 23.
- Panel has appointed a search committee to find a Senior Director of CLEVNET. Members of the search committee are: Katie Ringenbach (Burton), Jamie Mason, Jennifer Starkey (Elyria), Joe Zappitello (Harbor-Topky), and Gale Koritansky (Stow-Munroe Falls).
- Search Committee met October 2 and 23. The search committee reviewed proposals for the Senior Director of CLEVNET search. They selected Organizational Architecture to perform the search. The position should be posted in November.

**COMMUNICATIONS**

Director Thomas stated that there no Communications to be acknowledged.

**MOTION TO TEMPORARILY SUSPEND THE REGULATIONS**

Because there was no quorum at Joint Finance and Human Resources Committee Meeting on November 14, 2023, Ms. Rodriguez moved to temporarily suspend the Regulations of the Board of Trustees in Article IX and X requiring referral of resolutions to committees to consider the following resolutions. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

**FINANCE COMMITTEE REPORT**

Mr. Corrigan presented the following report.

**MOTION TO  
TEMPORARILY  
SUSPEND THE  
REGULATIONS**  
Approved

Resolution to Accept Gifts for the Month of October

(See pages 2098-2099)

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Board receives gifts of moneys, library service materials, technology resources and miscellaneous non-monetary gifts from generous citizens from time to time; and

WHEREAS, Attached to this Resolution is the Gift Report itemizing the gifts received by the Library for the month of October of 2023; now therefore be it

RESOLVED, That the gifts described in the Gift Report for October of 2023 be accepted upon the conditions connected with said gifts in accordance with Section 3375.40(K) of the Ohio Revised Code.

Resolution Requesting Tax Advance

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 321.34 authorizes the Board of Library Trustees to request that the Cuyahoga County Fiscal Officer advance tax funds to the Cleveland Public Library prior to regular settlement dates in order for the Library to meet current expenses; now therefore be it

RESOLVED, That the Board of Library Trustees requests that the Cuyahoga County Fiscal Officer advance any tax funds that may be made available to the Library prior to the regular settlement dates during fiscal 2024.

Resolution to Accept TechCred Program Grant from Ohio Department of Development

(See pages 2100-2101)

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

**RESOLUTION TO ACCEPT GIFTS FOR THE MONTH OF OCTOBER 2023**

Approved

**RESOLUTION REQUESTING TAX ADVANCE**

Approved

**RESOLUTION TO ACCEPT TECHCRED PROGRAM GRANT FROM OHIO DEPARTMENT OF DEVELOPMENT**

Approved

WHEREAS, The Ohio Department of Development's TechCred program allows employers to invest in their employees by providing grants on a reimbursement basis to cover costs associated with obtaining certain technology-focused and industry-recognized credentials; and

WHEREAS, Employers who apply to participate in the TechCred program and who are accepted into the program are eligible to receive reimbursement of up to \$2,000 per approved credential and up to a total of \$30,000 in reimbursement per funding period; and

WHEREAS, Because of the nature of the credentials that are eligible for reimbursement under the TechCred program, the Library has selected employees from CLEVNET to participate in the TechCred-approved courses, and the Library intends to seek reimbursement for a total of 14 credentials at the rate of \$2,000 per credential; and

WHEREAS, The Library applied to participate in the TechCred program and was approved for employees to receive credentials in: 1) Microsoft 365 Certified: Modern Desktop Administrator Associate; 2) Palo Alto Networks Firewall 10.0 Essentials: Configuration and Management; 3) VMware vSphere: Install, Configure, Manage; and Palo Alto Networks Firewall 10.0: Troubleshooting; now therefore be it

RESOLVED, That Cleveland Public Library Board of Trustees, pursuant to the authority set forth in R.C. § 3375.40(K), hereby accepts the grant from the Ohio Department of Development in an amount up to \$28,000, to be deposited into the CLEVNET Special Revenue Fund Account 231042-42200 (State Aid) on a reimbursement basis following successful completion by selected Library staff of the above-described credentials, and authorizes the Executive Director, CEO or his designee to execute such instruments or agreements as are necessary to effectuate the terms of the grant, which agreements shall be subject to the approval of the Director of Legal Affairs.

Resolution to Accept Pass Through Grant from AT&T  
Through the Cleveland Public Library Foundation

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.



WHEREAS, Seniors have always been a traditional library audience. Cleveland Public Library reaches beyond the walls of its buildings to engage senior citizens who have mobility and transportation issues by providing homebound services, and the Library provides a safe, comfortable, and inviting setting at which older members of the community are treated with courtesy and respect; and

WHEREAS, The Library is working with a renewed focus to understand this population and the capacity required to meet their needs. Older Americans constitute a significant and growing segment of library users, but in many ways the services they expect—collections, programs, continuing education, and community gathering—are traditional services of the library, and

WHEREAS, As a longstanding partner, AT&T believes in this work and awarded the Cleveland Public Library Foundation a grant of \$15,000 from AT&T to support digital literacy efforts for senior audiences; and

WHEREAS, This grant will allow the Library to create and present digital literacy programming exclusively for senior audiences in the City of Cleveland. By developing digital literacy skills, seniors can take advantage of tools to manage their finances, shop online, and communicate with people around the world via email and social media as well as learn about all the online resources available to them with their library card; now therefore be it

RESOLVED, That Cleveland Public Library Board of Trustees, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts this grant from AT&T as a pass through from the Cleveland Public Library Foundation in the amount of \$15,000, to be deposited into the Founders Fund Account 203046-46100-26801 (Restricted Gifts) and; be it further

RESOLVED, That the Executive Director is authorized to enter into and execute such agreements and instruments as may be necessary or appropriate to effectuate the terms and conditions of this Resolution, which agreements and instruments shall be subject to the approval of the Library's Director of Legal Affairs.

Mr. Corrigan commended Foundation and Library staff who help secure these grants. AT&T has been a great partner in the past. The digital divide is not only an economic issue it is also a senior citizen issue. This is an important grant for that problem.

Resolution to Purchase Computer Hardware from MNJ Technologies Direct, Inc.

(See pages 2102-2110)

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Providing the public with equal access to a vast range of information and resources is one of the Library's guiding principles, and innovating for efficient and sustainable operations is a strategic priority; and

WHEREAS, For the public to have equal access to electronic information and resources, PC workstations must be replaced and upgraded in a timely manner in order to support the current operating system; and

WHEREAS, In order for the operations of the Library to perform efficiently using the current operating system and to avoid security issues and vulnerabilities, staff workstations also have to be replaced and upgraded in a timely manner; and

WHEREAS, The IT/CLEVNET Department sought proposals from three vendors and received the following:

For 80 All-in-One Computers, 32 Monitors, and 36 Touchscreen Notebooks

MNJ Technologies	\$168,616.00
CDW-G	\$194,338.88
SHI International Corp.	\$205,328.00

; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, or his designee, to purchase eighty (80) HP EliteOne 840 G9 All-in-One computers, at a cost

**RESOLUTION TO PURCHASE COMPUTER HARDWARE FROM MNJ TECHNOLOGIES DIRECT, INC.**  
Approved

of \$1,402 each for a total cost of \$112,160; thirty-two (32) HP E24 G5 full HD LCD monitors at a cost of \$178 each for a total cost of \$5,696; and thirty-six (36) HP EliteBook 860 G10 touchscreen notebooks at a cost of \$1,410 each for a total cost of \$50,760, for a grand total purchase price not-to-exceed \$168,616.00 from MNJ Technologies Direct, Inc., with the expenditure being charged to General Fund Account 13010055-55530 (Computer Hardware).

Mr. Corrigan noted that MNJ Technologies is an MBE and FBE.

Resolution Authorizing Contract with Medical Mutual of Ohio for Employee Healthcare Benefits

(See pages 2111-2119)

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library has purchased employee health insurance from Medical Mutual of Ohio since October 2012; and

WHEREAS, The Library's current contract with Medical Mutual provides for employee healthcare coverage from January 1, 2023 through December 31, 2023 under the National and CleCare plans; and

WHEREAS, Medical Mutual's renewal premium effective January 1, 2024 through December 31, 2024 is fourteen and 9/10<sup>ths</sup> percent (14.90%) higher than the premium paid by the Library for the 2023 calendar year; and

WHEREAS, The Library was able to go three (3) years without an increase in the medical benefit rates and only had a two percent (2%) increase last year; and

WHEREAS, The Library will be keeping the employee's percentage cost the same as in prior years and finds this increase to be reasonable and within market conditions; now therefore be it

RESOLVED, That the Board of Library Trustees hereby authorizes the Executive Director, CEO or his designee to enter into an agreement with Medical Mutual of Ohio

**RESOLUTION  
AUTHORIZING  
CONTRACT  
WITH  
MEDICAL  
MUTUAL OF  
OHIO FOR  
EMPLOYEE  
HEALTHCARE  
BENEFITS**  
Approved

for employee health insurance benefits for a 12-month term from January 1, 2024 through December 31, 2024 at the rates reflected in the attached proposal, which agreement shall be subject to the review and approval of the Director of Legal Affairs.

Mr. Corrigan stated that the 14.9% increase is a large one. However, Medical Mutual cares about continuing business with the Library and we care about making the best health care available to our employees. This item is more than in order.

Resolution to Amend Agreement with VOYA Employee Benefits Company for Life Insurance, and AD&D Insurance Policies

(See pages 2120-2126)

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On November 17, 2022, the Board of Library Trustees approved a renewal agreement with VOYA Employee Benefits, a division of ReliaStar Life Insurance Company, to provide life insurance and accidental death and dismemberment (AD&D) insurance to full-time employees with at least one year of employment with the Cleveland Public Library; and

WHEREAS, VOYA has proposed that the current rate of \$0.122/\$1,000 for basic life insurance will decrease to a new rate of \$0.110/\$1,000 with a three-year rate guarantee; and

WHEREAS, VOYA has proposed that the current rate of \$0.016/\$1,000 for AD&D insurance will decrease to a new rate of \$0.014/\$1,000 with a three-year rate guarantee; and

WHEREAS, VOYA has also proposed a change to the supplemental employee and spouse life and AD&D insurance reduction schedule such that the benefits will change to 65% at age 70, 45% at age 75, and that there will be no reductions to employee benefits prior to age 70; and

**RESOLUTION  
TO AMEND  
AGREEMENT  
WITH VOYA  
EMPLOYEE  
BENEFITS  
COMPANY FOR  
LIFE  
INSURANCE,  
AND AD&D  
INSURANCE  
POLICIES**  
Approved

WHEREAS, The amount of coverage for Basic Life and AD&D insurance will remain the same as the current contract term at an amount of \$50,000; and

WHEREAS, The Library Administration would like to amend the current agreement with VOYA to reflect the new rates and reduction schedule for life and AD&D insurance coverage for its employees for the new contract term effective January 1, 2024; now therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Executive Director, CEO, or his designee, to amend the life insurance agreement including AD&D with VOYA Employee Benefits, a division of ReliaStar Life Insurance Company, subject to the Director of Legal Affairs' approval, to be effective on January 1, 2024 through December 31, 2026, with an estimated annual premium based on the current number of employees of \$25,278 for basic employee life and \$3,217 for basic AD&D insurance to be charged to the Life Insurance Object 51620.

Mr. Corrigan stated that anytime a premium is decreased, it is a benefit to our employees.

Resolution Authorizing Agreement for Replacement of Union Branch HVAC System

(See pages 2127-2130)

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Union Branch is currently without a functional forced air HVAC system, which poses a risk to Library property and patron well-being as freezing temperatures and winter weather approach; and

WHEREAS, The Property Management Department has already purchased a replacement HVAC unit in advance of the necessary work to replace the HVAC system and has sought a vendor to complete the installation services, including recovery of refrigerant; demolition and removal of existing HVAC equipment, concrete pillars, and steel beams to support the new system; installation of new equipment including electrical, mechanical, and

**RESOLUTION  
AUTHORIZING  
AGREEMENT  
FOR  
REPLACEMENT  
OF UNION  
BRANCH HVAC  
SYSTEM**

Approved

ductwork; startup and commissioning of the new HVAC system; and all associated permits; and

WHEREAS, The Library initially anticipated that the above services would likely range in cost from \$50,000 to \$70,000 and so, therefore, solicited quotes from vendors to complete the installation work and received the following responses:

<b>Vendor</b>	<b>Cost</b>
Diversified Piping and Mechanical	\$84,550
T.H. Martin, Inc.	\$91,000
The Smith & Oby Co.	\$106,250
Aberdeen Mechanical (FBE)	Non-Responsive (declined to bid)
Cromwell Mechanical (MBE)	Non-Responsive (no bid submitted)

; and

WHEREAS, Because the cost of the HVAC system installation exceeds the statutory threshold of \$75,000, Ohio Revised Code § 3375.41 would normally require the Library to engage in competitive bidding to award a contract for this work; and

WHEREAS, Under R.C. 3375.41, the Library may dispense with the statutory competitive bidding requirements and award a contract directly to one or more contractors when the Board of Library Trustees determines that the installation work is necessary for the security and protection of Library property; and

WHEREAS, The Property Management Department has determined that a formal public bidding process would delay execution of the necessary HVAC system installation work by at least one to two months, and that this delay would put Library property at risk due to the potential for burst pipes and other building malfunctions that could result from the lack of a functioning HVAC system during winter weather; and

WHEREAS, The Chief Operating Officer recommends that the Library enter into a contract with Diversified Piping and Mechanical in an amount not-to-exceed \$91,000, which consists of their bid of \$84,550 plus an additional 7.5% or \$6,450 to serve as a contingency to

cover unforeseen costs that may arise during the course of installation now therefore be it

RESOLVED, That the Board of Library Trustees hereby determines that, given the risks associated with not having a functioning HVAC system during winter weather, it is necessary for the security and protection of Library property at the Union branch to dispense with the statutory competitive bidding requirements for the installation of the HVAC system at the Union branch; be it further

RESOLVED, That the Board of Trustees of the Cleveland Public Library hereby authorizes the Executive Director, CEO or his designee, to forgo a formal public bid process under R.C. 3375.41 due to the need to protect Library property and to enter into an agreement with Diversified Piping and Mechanical to complete the work described above regarding the HVAC system installation at the Union Branch for a total contract price of \$91,000, subject to approval of the Director of Legal Affairs, with the expenditure being charged to the General Fund Account 17920053-53310 (Building Repairs).

Mr. Corrigan stated that Diversified Piping and Mechanical is the low bidder and even though the project was not publicly advertised, multiple competitive bids were received.

Resolution Amending the Hough Branch Project Budget

(See page 2131)

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Board of Library Trustees approved total project budget for the new Hough branch on July 6, 2021, and this Board approved two subsequent amendments to the Hough branch project budget on May 17, 2022 and February 16, 2023 as shown in Exhibit "A" to this Resolution; and

WHEREAS, On February 16, 2023, the Board of Library Trustees accepted a \$300,000 grant from the Bruening Foundation to design and create public spaces at the Hough, Walz, and Woodland branches; and

**RESOLUTION  
AMENDING  
THE HOUGH  
BRANCH  
PROJECT  
BUDGET**  
Approved

WHEREAS, On May 16, 2023, the Board of Library Trustees authorized the Library to amend the agreement with Moody Nolan, Inc., the architects who designed the new Hough branch, to prepare construction documents and to perform construction administration services for the construction of an amphitheater rain garden at the Hough branch; and

WHEREAS, Moody Nolan completed the construction documents for the amphitheater, and the Library's construction manager at risk for the Hough branch, Gilbane Building Company, bid the work and submitted a proposal to the Library to construct the amphitheater rain garden for \$299,569; and

WHEREAS, The Library's Chief Operating Officer recommends that the project budget for the Hough branch be increased by a total of \$221,437.72 as shown in Exhibit "A," which when combined with the remaining available \$96,301.28, will cover the cost of Gilbane's proposal and an additional contingency in the amount of \$18,170 to cover unforeseen costs that may arise during construction of the amphitheater; and

RESOLVED, That the Board of Library Trustees approves the amended total project budgets for the Hough branch, as set forth in Exhibit "A" to this Resolution, which expenditures shall be charged to the Building and Repair Fund Account 40175205-55300-12210 (Construction/Improvements); and be it further

RESOLVED, That the Board of Library Trustees authorizes the Executive Director, CEO or his designee to execute such instruments and agreements as are necessary to effectuate the terms of this Resolution, which instruments and agreements shall be subject to the approval of the Library's Director of Legal Affairs; and be it further

RESOLVED, That the Board of Library Trustees authorizes the Chief Operating Officer to reallocate the budgeted amounts set forth in Exhibit "A" for the Owner's Contingency Funds, Furniture, Fixtures & Equipment, and Owner Direct Costs as needed, provided that such reallocations shall not increase the overall budget approved for each individual project.



Mr. Corrigan stated that as discussed at Finance Committee Meeting, although the Bruening Foundation goes to three branches, we are saving a large portion of that by amending our own project costs for the Hough Branch.

In response to Mr. Corrigan's inquiry regarding sufficient funds remaining for the Walz and Woodland Branches, John Lang, Chief Operating Officer, stated that the terms of the Bruening Grant did not stipulate a specific investment for each branch. He expects 100% of the Bruening grant to be expended on the Hough and Woodland campuses.

Resolution Authorizing Amendment to Agreement with GFOA for ERP Planning and Advisory Services

(See pages 2132-2143)

Mr. Corrigan moved approval of the following resolution. Ms. Fryer seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On November 17, 2022, the Board of Library Trustees authorized the Cleveland Public Library to enter into an agreement with Government Finance Officers Association ("GFOA") in the amount of \$85,000 to provide the first phase of advisory and planning services related to business process improvement for identifying a future enterprise resource planning ("ERP") system; and

WHEREAS, GFOA is in the process of completing the first phase of this process, which is organized into four tasks/deliverables including project planning and management, needs assessment and process analysis, developing a plan of action, and a readiness project plan; and

WHEREAS, GFOA has submitted a proposal to the Library to perform the second and final phase services, which consist of developing a request for proposals and evaluation guide as well as assistance with system and vendor selection, contract negotiation, and project planning services necessary to ensure a smooth transition; and

**RESOLUTION  
AUTHORIZING  
AMENDMENT  
TO  
AGREEMENT  
WITH GFOA  
FOR ERP  
PLANNING AND  
ADVISORY  
SERVICES**  
Approved

WHEREAS, GFOA proposes to provide this second phase of services for a total fee not-to-exceed \$70,000, which would increase GFOA's total fee for both phases to an amount not-to-exceed \$155,000; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO or his designee, to execute an amendment to the agreement with GFOA for ERP Planning and Advisory Services to expand GFOA's services as set forth in this Resolution for an additional fee not-to-exceed \$70,000, thus increasing GFOA's total compensation under the agreement to an amount not-to-exceed \$155,000, with the expenditure being charged to the General Fund Account 11100053-53710 (Professional Services), and which amendment shall be subject to the approval of the Director of Legal Affairs.

Mr. Corrigan stated that for years we have worked with GFOA and they have really helped us do the professional things we do as evidenced by the Library being 10 year recipients of State Auditor awards.

Ninth Amendment to the Year 2023 Appropriation

(See pages 2144-2149)

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.40 provides for the amendment of an appropriation measure when necessary; and

WHEREAS, It is now deemed necessary to amend the Year 2023 Appropriation Measure, which complies with the Amended Official Certificate of Estimated Resources requested from the Cuyahoga County Budget Commission on November 9, 2023; and

WHEREAS, The aggregate of all appropriation classifications does not exceed the total amount submitted to the Cuyahoga County Budget Commission; now therefore be it

RESOLVED, That the sums indicated on the attached Ninth Amendment to the Year 2023 Appropriation Schedule be approved.

**NINTH  
AMENDMENT TO  
THE YEAR 2023  
APPROPRIATION**  
Approved

Fiscal Officer's Report

(See pages 2150-2161)

Report on Investments

(See pages 2162-2194)

Report on Conference and Travel Expenditures

(See pages 2195-2196)

Report on All Vendor Expenditures

(See pages 2197-2215)

Report on Expenditures Made from the Owner's Contingency Funds for Hough, Jefferson, West Park, Woodland, Central Distribution Facility, Lorain, Eastman, MLK Jr., Brooklyn and Rockport

(See pages 2216-2247)

Report on Expenditures Made from the Owner's Contingency Fund for the High Density Shelving Project

(See page 2248)

**HUMAN RESOURCES COMMITTEE REPORT**

In Mr. Hairston's absence, Mr. Fryer presented the following report.

Regular Employee Report

(See pages 2249-2250)

After reviewing monthly highlights, Mr. Fryer moved approval of the Regular Employee Report. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

Resolution Authorizing Bonuses

Ms. Fryer moved approval of the following resolution. Mr. Parker seconded the motion, which passed with four in favor and one abstention by Ms. Rodriguez.

**FISCAL OFFICER'S REPORT**

Submitted

**REPORT ON INVESTMENTS**

Submitted

**REPORT ON CONFER. & TRAVEL EXPENDITURES**

Submitted

**REPORT ON ALL VENDOR EXPENDITURES**

Submitted

**REPORT ON SECURITY SERVICES EXPENDITURES**

Submitted

**REPORTS ON EXPENDITURES MADE FROM THE OWNER'S CONTINGENCY FUNDS FOR HOUGH, JEFFERSON, WEST PARK, WOODLAND, CENTRAL DISTRIBUTION FACILITY, LORAIN, EASTMAN, MLK, JR., BROOKLYN AND ROCKPORT**

Submitted

**REPORT ON EXPENDITURES MADE FROM THE OWNER'S CONTINGENCY FUND FOR THE HIGH-DENSITY SHELVING PROJECT**

Submitted

**REGULAR EMPLOYMENT REPORT**

Approved

**RESOLUTION AUTHORIZING BONUSES**

Approved

WHEREAS, Throughout 2023, the Library's Human Resources Department conducted a variety of recruiting events to fill vacancies across nearly all Library departments resulting in approximately 232 positions being filled since January 1, 2023; and

WHEREAS, The efforts of the Human Resources Department over the year have brought the Library the closest it has been in recent years to having a full staff complement; and

WHEREAS, The Library Administration understands the challenges faced by Library staff over the previous year as a result of the post-pandemic labor market and the lack of a full staff complement; and

WHEREAS, In recognition of the challenges faced by Library staff over the past year, the Library Administration would like to extend the following one-time bonuses to active Library employees employed as of October 31, 2023: 1) \$2,000 for all full-time employees; 2) \$1,500 for all part-time regular employees (including pages whose status is part-time regular); 3) \$750 for substitutes; and 4) \$375 for pages and part-time non-union staff; now therefore be it

RESOLVED, That the Executive Director, CEO, the Chief Financial Officer, and the Chief Talent Officer are authorized to implement the bonuses set forth in this Resolution for all active employees based on their status on the date that the bonuses are processed to be paid to staff with the December 8, 2023 pay date.

Mr. Corrigan stated that we have done this during his 36-year tenure on the Board of Trustees and it has always been a situation due to shortages in the staff complement and other issues that were confronted. This resolution recognizes all the extra effort that staff put in during that very difficult time.

Finally, Mr. Corrigan stated for the purpose of taxpayers, that these bonuses are paid for because of the lack of staff complement. Had the staff complement been appropriate, staff would have been paid to do the work. There is no real difference except for the employees who put in extra time and work will benefit.

Mr. Corrigan added he has been informed that employees will have their checks before Christmas.

Director Thomas and various Trustees acknowledged the hard work of Library employees and expressed their support for this resolution.

Mr. Rodriguez thanked Ms. Fryer for presenting the Human Resources Committee report.

**COMMUNITY SERVICES REPORT**

Mr. Parker submitted the following report.

Monthly Activity Report

(See pages 2251-2257)

Mr. Parker stated that the Monthly Activity Report was available for review.

Building Status Update

John Lang, Chief Operating Officer, reported there are fairly routine maintenance items for Property Management staff. Regarding the Facilities Master Plan, he thanked those Board members who were able to participate in the construction site visit to the MLK project last week.

Mr. Lang added that although he is pleased with the progress of MLK construction, there are potential claims against the project on the Developer's side for concrete work and pending on our side for potential delays to the Library construction resulting from the failure of the Developer to enclose the building.

Mr. Lang noted that it has already been a year for many of the Group 1 projects since opening. This marks the conclusion of the Construction Managers' warranty period and we will be disencumbering funds from these projects to reinvest at other locations. We plan to hold the Hough contract open for construction of the amphitheater and exterior enhancements.

**MONTHLY  
ACTIVITY  
REPORT**  
Submitted

**BUILDING  
STATUS  
UPDATE**  
Presented

Ms. Rodriguez thanked Mr. Lang for arranging the tour of the new MLK, Jr. Branch and expressed her delight in the construction progress.

**ADVOCACY  
TASKFORCE  
UPDATE**  
Presented

Advocacy Taskforce Update

Dr. Shenise Johnson Thomas, Chief of External Relations & Development, reported that we are continuing to cultivate relationships with elected officials.

Dr. Johnson Thomas informed the Board that preliminary guidelines about the one-time Strategic Community Investments have been made available. As we determine if we have any projects we would like to recommend these viable projects and identify some legislators for the Capital Budget. We are currently in the assessment phase.

**FOUNDATION  
UPDATE**  
Presented

Foundation Update

Dr. Shenise Johnson Thomas, Chief of External Relations & Development, shared some stats from the Cleveland READS October Gala fundraiser:

- Total attendance was 349.
- Sponsorships, pledges, and ticket sales raised \$130,000.
- Silent Auction raised approximately \$2,000.

Solicitations will go out this year for next year's event.

The book fund goal was \$5,000 and we raised \$5,015. Director Thomas would like this fund to support Cleveland READS allowing us to have the flexibility to purchase books and to have incentives for our readers. We are looking to make an impact on reading scores in 2.0 for Clevelanders.

**DIVERSITY,  
EQUITY &  
INCLUSION  
UPDATE**  
Presented

Diversity, Equity & Inclusion Update

Ashley Boyd, Director of Diversity, Equity & Inclusion, shared the following update focusing on partnership (create, cultivate or build).

1. TransOhio - Lunch and Learn held Monday, November 20<sup>th</sup> at 12pm, guest presenters. Minna Zelch and A. Arykah Carter
  - o Mission: TransOhio serves the Ohio transgender and ally communities by providing services, education, support, and advocacy, which promotes and improves the health, safety and life experience of Ohio transgender individuals and communities (CREATE)
2. Cleveland Association of Black Story Tellers - Kwanza
  - o CABS members are comprised of elders, students, mothers, fathers, librarians, artists, quilters, authors, educators and poets who are committed to persevering Black stories through the African Oral Tradition.
    - Wednesday, November 1st Westpark -under the leadership of Branch Manager Forrest Lykins. There, I enjoyed grade school students share a bit of their own history with one another about the origin of their name. (CULTIVATE)
    - Wednesday, December 27th from 3-4:30pm at MLK Branch. Kwanza Celebration - hosted by Black ERG (BERG) Recognize the principle of Kujichagulia (Self-Determination).
3. Lake Erie Native American Council (L.E.N.A.C) was established in 1990 to promote traditional values and increase awareness among the Native American youth in Cuyahoga County.
  - o Formally met Cynthia Connolly, Marie Toledo, Nancy Kelsey and Robbi Swift (LENAC) Lake Erie Native American Council to begin planning for a panel discussion to educate the community about cultural genocide and Native American Boarding Schools. (BUILD)

### OLD BUSINESS

There were no items of Old Business to be discussed.

### NEW BUSINESS

There were no items of New Business to be discussed.

**PUBLIC  
COMMENT**  
Acknowledged

**PUBLIC COMMENT**

Ms. Rodriguez acknowledged that a comment was received from Aiyana Taylor regarding a GALE Course Concern: Content in Spanish for Law Enforcement. After thanking Ms. Taylor for bringing her concern to our attention, Ms. Rodriguez stated that Cleveland Public Library does not use this training module or any other classes from GALE in the training of our Safety and Protective Services officers.

Lastly, Ms. Rodriguez acknowledged that a comment was received from Mr. Edward Melton regarding a human resources matter.

**EXECUTIVE SESSION**

Ms. Rodriguez moved to adjourn into Executive Session for the purpose of discussing pending litigation with counsel and to consider the employment and compensation of a public employee. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

The Board adjourned into Executive Session at 2:08 p.m.

Ms. Rodriguez moved to return to the Regular Board Meeting. Mr. Parker seconded the motion which passed unanimously by roll call vote.

The Regular Board Meeting resumed at 2:28 p.m.

Ms. Rodriguez adjourned the Regular Board Meeting to Records Commission Meeting at 2:29 p.m.

---

Maritza Rodriguez  
President

---

Thomas D. Corrigan  
Secretary



## GIFT REPORT FOR OCTOBER 2023

**LIBRARY SERVICE MATERIALS**

DESCRIPTION	QUANTITY	
	Month	Year to date
Books	573	11,125
Periodicals	5	471
Publishers Gifts	2	12
Non-Print Materials	31	1,408
<b>Total Library Service Materials</b>	<b>611</b>	<b>13,016</b>

**TECHNOLOGY RESOURCES**

Tech Gifts*	2	4
<b>Total Technology Resources</b>	<b>2</b>	<b>4</b>

**MONEY GIFTS**

FUND	PURPOSE	AMOUNT	
		Month	Year to date
General Fund	Restricted	\$ 0	\$ 17,505
General Fund	Unrestricted	1	512
Building & Repair Fund	Restricted	0	900,000
Library Fund	Restricted	320	3,764
Young Fund	Restricted	0	38,963
Founders Fund	Restricted	50,000	173,750
Judd Fund	Restricted	0	203,764
Lockwood Thompson Fund	Restricted	0	106,792
Early Literacy	Restricted	6,107	74,128
Tech Centers	Restricted	0	145,000
<b>Total Money Gifts</b>		<b>\$ 56,428</b>	<b>\$ 1,664,178</b>

**SUMMARY**

CATEGORY	DONORS		QUANTITY	
	Month	Year to date	Month	Year to date
Library Service Materials	35	284	611	13,016
Technology Resources	1	1	2	4
Money Gifts	6	85	9	96
<b>TOTAL GIFTS</b>	<b>42</b>	<b>370</b>	<b>622</b>	<b>13,116</b>

\*See attached report

DATE	Name	Serial	Model	PRICE	DESCRIPTION	TAG #	NOTES
02/09/23	Root RT1 iROBOT CODING ROBOT	RT2005X03373		\$ 199.99	CODING ROBOT	0118210	BEST BUY
02/09/23	Root RT1 iROBOT CODING ROBOT	RT2005X03377		\$ 199.99	CODING ROBOT	0118211	BEST BUY
10/25/23	Miroir Micro Projector	25000021450475000000000	M75	\$ 75.00	PROJECTOR	0120181	BEST BUY
10/25/23	GoPro Hero 11 Bundle			\$ 270.00	CAMERA	0120183	BEST BUY



## Department of Development

### Grant Agreement

Grantee			
Grantee:	Cleveland Public Library	Grant Control No.:	SBIG20246280-R21
Address:	325 Superior Avenue, Cleveland, OH, 44114		
Effective Date:	6/1/2023	End Date:	9/30/2024
Grant Funds:	\$28,000.00	Round:	Round 21 (July 2023)

### TRAINING PLAN

Credential	Approved Reimbursement Amount
Microsoft 365 Certified: Modern Desktop Administrator Associate	\$2,000.00
Microsoft 365 Certified: Modern Desktop Administrator Associate	\$2,000.00
Microsoft 365 Certified: Modern Desktop Administrator Associate	\$2,000.00
Microsoft 365 Certified: Modern Desktop Administrator Associate	\$2,000.00
Microsoft 365 Certified: Modern Desktop Administrator Associate	\$2,000.00
Palo Alto Networks Firewall 10.0 Essentials: Configuration and Management	\$2,000.00
Palo Alto Networks Firewall 10.0 Essentials: Configuration and Management	\$2,000.00
Palo Alto Networks Firewall 10.0 Essentials: Configuration and Management	\$2,000.00
VMware vSphere: Install, Configure, Manage (All versions)	\$2,000.00
VMware vSphere: Install, Configure, Manage (All versions)	\$2,000.00
VMware vSphere: Install, Configure, Manage (All versions)	\$2,000.00
Palo Alto Networks Firewall 10.0: Troubleshooting	\$2,000.00
Palo Alto Networks Firewall 10.0: Troubleshooting	\$2,000.00
Palo Alto Networks Firewall 10.0: Troubleshooting	\$2,000.00

<b>Total:</b>	\$28,000.00
---------------	-------------

By typing your name and providing your electronic signature, you agree your electronic signature is the legal equivalent of your manual, handwritten signature on this Agreement. By providing an electronic signature you certify that you are duly authorized to bind the Grantee and agree to accept Grant Funds and enter into this Grant Agreement with the Ohio Department of Development for reimbursement of the approved training credentials listed above in the approved reimbursement amount of each credential. You acknowledge and agree that this Agreement and the reimbursement of Grant Funds is governed exclusively by the Terms and Conditions for TechCred and TechCred Program Guidelines (and together with this Grant Agreement, this "Agreement") and that such Terms and Conditions and Guidelines are incorporated by reference into this Agreement.

Additionally, by your electronic signature, you acknowledge that any person who knowingly makes a false statement to obtain an award of financial assistance may be required under Section 9.66(C) of the Ohio Revised Code to repay such financial assistance and shall be ineligible for any future economic development assistance from the State of Ohio, any state agency, or political subdivisions. Also, any person who provides a false statement to secure economic development assistance may be guilty of falsification, a misdemeanor of the first degree pursuant to Section 2921.13(F)(1) of the Ohio Revised Code.

Signed: Lynn Sargi

Date: 9/18/2023



MNJ Technologies Direct, Inc.  
 1025 Busch Parkway  
 Buffalo Grove, IL 60089  
 (800) 870-4340  
 www.mnjtech.com

## QUOTE

QUOTE DATE	QUOTE NO	PO	ORDERED BY	PRINTED ON	ORDER BALANCE
10/12/2023	S001543942		Tony Long	10/12/23 10:38 AM	168,616.00

## BILL TO (5005771):

CLEVELAND PUBLIC LIBRARY  
 325 Superior Ave.  
 Cleveland, OH 44114  
 USA

## SHIP TO (000014887):

CLEVELAND PUBLIC LIBRARY  
 17001 LAKE SHORE BLVD  
 CLEVELAND, OH 441101017  
 USA

## ATTN TO:

**NAME:** Tony Long  
**PHONE:** 2169024952  
**EMAIL:** anthony.long@cpl.org

## CONFIRM TO: Jimmy Lochner

## ACCOUNT MANAGER:

## EMAIL:

## PHONE:

Jimmy Lochner  
 jlochner@mnjtech.com  
 (847) 876-8841

## Comment:

LINE	PRODUCT	DESCRIPTION	QUANTITY	PRICE(\$)	AMOUNT(\$)
1	MNJ16270847	HP EliteOne 840 G9 All-in-One Computer - Intel Core i5 12th Gen i5-12500 Hexa-core (6 Core) 3 GHz - 16 GB RAM DDR5 SDRAM - 256 GB M.2 PCI Express NVMe SSD - 23.8" Full HD 1920 x 1080 Touchscreen Display - Desktop MFG PART NO: 83S54UT#ABA Comment: Contract: HP STS-534486	80	1,402.00	112,160.00
2	MNJ16186671	HP E24 G5 23.8" Full HD LCD Monitor - 16:9 MFG PART NO: 6N6E9AA#ABA Comment: Contract: HP STS-534486	32	178.00	5,696.00
3	MNJ16271454	HP EliteBook 860 G10 16" Touchscreen Notebook - WUXGA - 1920 x 1200 - Intel Core i7 13th Gen i7-1370P Tetradeca-core (14 Core) - 16 GB Total RAM - 512 GB SSD MFG PART NO: 89D78UT#ABA Comment: Contract: HP STS-534486	36	1,410.00	50,760.00



MNJ Technologies Direct, Inc.  
1025 Busch Parkway  
Buffalo Grove, IL 60089  
(800) 870-4340  
www.mnjtech.com

**QUOTE**

<b>SHIP VIA:</b> FedEx-Ground	<b>PLEASE REMIT TO:</b>	<b>AMOUNT:</b>	168,616.00
<b>TERMS:</b> Net 30	MNJ Technologies Direct, Inc.	<b>SALES TAX:</b>	
	PO Box: 771861	<b>SHIPPING CHARGES:</b>	
	Chicago, IL 60637-1861	<b>TOTAL:</b>	168,616.00
		<b>ORDER TOTAL:</b>	168,616.00

Thank you for the opportunity. We appreciate your business.



Hardware Software Services IT Solutions Brands

What can we help you find today?

Notifications Account 148 Items

← Continue Shopping

# Shopping Cart



Save to Cart

Email Cart



ADD ITEM TO CART

Enter CDW# or MFG#



Add

ITEM	AVAILABILITY	PRICE	QUANTITY	ITEM TOTAL
 <p><b>HP EliteOne 840 G9 All-in-One Computer - Intel Core i5 12th Gen i5-12500 He</b>  MFG Part: 83S54UT#ABA  CDW Part: 7439108  UNSPSC: 43211521</p>	<p><b>2-4+ Days</b>  Expected in-stock date for this item is between 2-4 days. Item will ship once it is in stock.</p>	<p><del>\$1,659.00</del>  <b>\$1,588.12</b>  My CDW•G Price</p>	<p>80</p>	<p>\$127,049.60 </p>

^ Top Recommendations

 <p><b>HP E24 G5 24" Class Full HD LCD Monitor - 16:9</b>  MFG Part: 6N6E9AA#ABA  CDW Part: 7314855  UNSPSC: 43211902</p>	<p><b>In Stock</b>  Ships today if ordered within 6 hrs 27 mins</p>	<p><del>\$214.45</del>  <b>\$204.24</b>  My CDW•G Price</p>	<p>32</p>	<p>\$6,535.68 </p>
--	---	---	-----------	---

^ Top Recommendations

 <p><b>HP EliteBook 860 G10 16" Touchscreen Notebook - WUXGA - 1920 x 1200 - Intel</b>  MFG Part: 89D78UT#ABA  CDW Part: 7443423  UNSPSC: 43211503</p>	<p><b>2-4+ Days</b>  Expected in-stock date for this item is between 2-4 days. Item will ship once it is in stock.</p>	<p><del>\$2,089.00</del>  <b>\$1,687.60</b>  My CDW•G Price</p>	<p>36</p>	<p>\$60,753.60 </p>
---	--	---	-----------	--

## Order Summary

Subtotal: **\$194,338.88**

Tax and Shipping calculated at checkout.

Lease Option Pricing  
\$5,157.75 / Month

Checkout

2104

Top Recommendations

Save to Cart | Email Cart

Update All | Remove All

### Popular Products (12)

Logitech MK270  
Wireless Combo -...  
(159)  
\$26.59

Add to Cart



Poly Savi 8210 Office  
- Standard - headset  
(19)  
\$317.29

Add to Cart



Google Chrome  
Education Upgrade  
\$42.12  
My CDW Price

Add to Cart

Google for Education

Epson BrightLink  
725Wi WXGA 3LCD...  
\$1,777.45  
My CDW Price

Add to Cart



Apple iPhone SE -  
Midnight - 5G...  
\$468.34  
My CDW Price

Add to Cart



2105

What We Solve  
Research Hub  
Products

ABOUT US  
Why CDW  
About Us

HOW CAN WE HELP  
Customer Support | FAQs  
eProcurement



With full-stack expertise, CDW helps you design, orchestrate and manage technologies that drive business success.

[My Account](#)  
[Quick Order Status](#)

[Accessibility Statement](#)  
[Careers](#)  
[Diversity and Inclusion](#)  
[ESG](#)  
[Investor Relations](#)  
[International Solutions](#)  
[Locations](#)  
[Newsroom & Media](#)  
[Suppliers](#)

[e-Waste Recycling](#)  
[Leasing Services](#)  
[Product Recalls](#)  
[Product Finders](#)  
[CDW Outlet](#)

[Contact An Expert: P.800.808.4239](#) | [Email Us](#)

[CDW](#) [CDW-G](#) [Canada](#) [CDW-UK](#)



[Site Map](#) [Privacy Notice](#) [Cookie Notice](#) [Terms and Conditions](#)

[Do Not Sell or Share My Personal Information - Currently Sharing](#)

Copyright © 2007 - 2023 CDW. All Rights Reserved. CDW®, CDW-G® and PEOPLE WHO GET IT® are registered trademarks of CDW LLC. All other trademarks and registered trademarks are the sole property of their respective owners.

# Shopping Cart

There are 3 item(s) in your shopping cart

Save Quote

Check Out



## HP EliteOne 840 G9 - Wolf Pro Security

all-in-one • Core i5 12500 / 3 GHz • vPro • RAM 16 GB • SSD 256 GB

Mfr Part #: 83S54UT#ABA SHI #: 46199342 Added < 1 hour ago

Remove

In Stock

80

\$1,710.00 each **\$136,800.00**



## HP E24 G5 - E-Series

LED monitor • 23.8" (23.8" viewable) • 1920 x 1080 Full HD (1080p) @ 75 Hz • IPS • 250 cd/m<sup>2</sup>

Mfr Part #: 6N6E9AA#ABA SHI #: 45738175 Added < 1 hour ago

Remove

In Stock

32

\$202.00 each **\$6,464.00**



## HP EliteBook 860 G10 Notebook

Intel Core i7 • 1370P / up to 5.2 GHz • Win 11 Pro • Intel Iris Xe Graphics • 16 GB RAM

Mfr Part #: 89D78UT#ABA SHI #: 46209719 Added < 1 hour ago

Remove

In Stock

36

\$1,724.00 each **\$62,064.00**

2107

Subtotal: **\$205,328.00**



**Save Quote**

**Check Out**

## Popular Related Products

**HP - VGA adapter - DisplayPort (M) to HD-15 (VGA) (F)**



**View Details**

**\$56.00**

1

**Add**

**HP DisplayPort to VGA Adapter**



**View Details**

**\$73.00**

2108

<input type="checkbox"/>	1	<input type="checkbox"/>
--------------------------	---	--------------------------

### HP - Serial adapter - USB



[View Details](#)

**\$32.00**

<input type="checkbox"/>	1	<input type="checkbox"/>
--------------------------	---	--------------------------

### HP - Disk drive - DVD±RW (±R DL) / DVD-RAM



[View Details](#)

**\$158.00**

<input type="checkbox"/>	1	<input type="checkbox"/>
--------------------------	---	--------------------------

### HP - External video adapter



[View Details](#)

**\$50.00**

**HP DisplayPort to HDMI 4K Adapter**



**View Details**

**\$51.00**

**View More Products**

2110



MEDICAL MUTUAL®

PROPRIETARY & CONFIDENTIAL

Prepared For:

**CLEVELAND PUBLIC LIBRARY (COSE)**

Effective Date: 1/1/2024

End Date: 12/31/2024

County: Cuyahoga

State: Ohio

Quote ID: 0114824-04

Monday, October 30, 2023

2:56 PM



## MEDICAL MUTUAL

As part of the Affordable Care Act, health insurance issuers and group health plans are required to provide a Summary of Benefits and Coverage (SBC) to all participants (and their dependents if they reside at a different address).

The SBC(s) applicable to your current plan(s) will be available on EmployerLink or from your sales representative or broker. As the plan sponsor, you are responsible for distributing SBCs to your participants with other written application materials during open enrollment. An SBC must be provided for each benefit package in which a participant or dependent is eligible. If you do not require a written application from your participants to renew, you must provide each participant with the SBC specific to the plan in which he or she is enrolled no later than 30 days prior to the first day of the new plan or policy year.

Please review your applicable SBC(s) carefully. If you make a change that affects the information in your SBC, please contact your sales representative or broker to initiate the change and ensure new SBCs are available for your open enrollment period.

As required by the Affordable Care Act, employees must be notified at least 60 days before the effective date of a material modification (made other than in conjunction with a renewal) if it impacts the contents of the Summary of Benefits and Coverage (SBC). Please be aware of this requirement when considering an off-renewal plan change or a change in carrier.



Renewal Form

Medical Mutual requires the following information in order to process your renewal. Please complete the following information for the renewing group policy.

<b>Group Information</b>	
Group Name:	CLEVELAND PUBLIC LIBRARY (COSEI)
Group Number:	# 227377

**Group Certification**

- Total number of people employed by your company (Exclude COBRA and retirees):
  - 475 # of full-time
  - 138 # of part-time
  - 550 # of FTEs (full-time equivalent employees)
- Total number of covered persons:
  - 8 # electing COBRA
  - 8 # who are retired
- Minimum work hours per week:
  - 530 # of employees working 25 or more hours per week
  - 20 # of hours an employee must work to be eligible for coverage under this renewing group plan
  - 530 # of employees working the minimum number of hours disclosed in statement 3 b
- Total number of eligible employees residing outside of Ohio: ?
- Total number of eligible waivers (ie employees not applying for coverage): ?  
 Examples of valid waivers include employees covered:
  - by a spouse's employer sponsored health plan
  - as an active eligible employee or retiree in another health plan sponsored by a second employer
  - a parent's plan
  - by Medicare and/or a Medicare Supplement plan
  - by a government-sponsored plan such as: TRICARE, Medicaid or Veteran's Administration coverage
  - by subsidy-eligible individual coverage
- Do you offer spousal coverage?
  - Yes
  - Yes, only if no other coverage is available
  - No
- Is your plan grandfathered according to the Affordable Care Act:
  - Yes - all sections
  - Yes, only sections \_\_\_\_\_
  - No

**Outside Vendor Information**

- Health Savings Account (HSA)
  - Not applicable
  - \_\_\_\_\_ Name of Administrator
  - 5/ % \_\_\_\_\_ Employer contribution toward single coverage
  - 5/ % \_\_\_\_\_ Employer contribution toward family coverage
- Health Reimbursement Account (HRA)
  - Not applicable
  - \_\_\_\_\_ Name of Administrator
  - 5/ % \_\_\_\_\_ Employer contribution toward single coverage
  - 5/ % \_\_\_\_\_ Employer contribution toward family coverage
  - Who pays first: \_\_\_\_\_ Employee \_\_\_\_\_ Employer \_\_\_\_\_ Other
- Name of Pharmacy Benefit Manager (PBM): N/A
- Name of Stop Loss Carrier: N/A

<b>Signature</b>	
Group Official:	_____
Title:	_____
Date:	_____





CLEVELAND PUBLIC LIBRARY (COSE)  
 ALL SECTIONS  
 INSURED RENEWAL DEVELOPMENT

Effective January 1, 2024, through December 31, 2024

Experience Period: July 1, 2022, through June 30, 2023		Medical	Rx	Medical + Rx Total
Estimated Incurred Claims		\$4,489,975	\$1,138,670	
+ Pooling Adjustment*	\$155,000	\$15,852	\$78,377	
+ Claims to Annualize		\$0	\$0	
+ Benefit/Enrollment Changes		\$0	\$0	
+ Credibility & Risk Adjustments		(\$163,990)	(\$15,687)	
*Applicable Trend		1.1367	1.1537	
	# months	18	18	
	Annual	8.92%	10.00%	
= Projected Incurred Claims		\$4,935,366	\$1,386,009	\$6,321,375
+ Administration & Commission				\$627,789
+ Premium Tax				\$0
+ Mandated Fees				\$3,833
= Renewal Premium				\$6,952,997
Revised Renewal Premium				\$6,372,801
Premium at Current Rates				\$5,546,389
Change in Premium				25.36%
Revised Changed in Premium				14.90%
Non Experience Rated Premium				
Based on Average Enrollment of:				
Single				280
Family				144

\* Pooling applies only to the Medical and Rx lines of business.



CLEVELAND PUBLIC LIBRARY (COSE)

Rates Effective: 01/01/2024 through 12/31/2024

# 227377

<b>BENEFIT HIGHLIGHTS</b>
Network Medical Deductible - Single / Family
Network Coinsurance
Maximum Out of Pocket - Single / Family
Plan Includes H.S.A.
Rx retail copay - Generic/Formulary/Non-Formulary/Specialty
Other Description

\$450 / \$900
80%
\$2,700 / \$5,400
No
\$10 / \$20 / \$40 / \$70

\$450 / \$900
80%
\$2,700 / \$5,400
No
\$8 / \$15 / \$30 / \$70

Line of Business
Network

CMM I & DRUG I
SM Plus

HMO I & DRUG II
MetroHealth HMO

<b>Fully Insured Renewal Rates</b>
Single
Family

Enrollment	Current Rates	Renewal Rates
241	\$714.74	\$821.24
127	\$1,857.22	\$2,133.94

Enrollment	Current Rates	Renewal Rates
39	\$637.54	\$732.54
17	\$1,656.64	\$1,903.48

Group Official Initial: *PM* in box under the option selected →

Group Official Signature: *Ronald Miller Hood* Title: *Benefits & Comp. Mgr.* Date: *10/30/23*

- Rates and terms shown above are subject to the disclaimers and contingencies shown on Disclaimers page.  
 - This document shows only a partial listing of in-network benefits. This is not a contract of insurance. The contract or certificate will contain the complete listing of benefits and covered services.

2115



CLEVELAND PUBLIC LIBRARY (COSE)  
ALL SECTIONS  
DISCLAIMERS AND NOTES

Effective January 1, 2024, through December 31, 2024

- 1 - All rates are subject to the terms and conditions specified in the Group Contract.
- 2 - Change in total enrollment or in any one plan of more than 10% or the elimination of a plan may require rates to be adjusted.
- 3 - In accordance with respective state laws, coverage for dependents beyond the federal limiting age of 26 may necessitate additional premium on insured plans.
- 4 - Employers must disclose any funding of deductibles or coinsurance provided to employees. If funding is not disclosed, Medical Mutual reserves the right to adjust rates at any time during the contract period. This may result in higher than anticipated rate adjustments.
- 5 - Covered employees will automatically have access to Medical Mutual's Basics wellness program, which includes online health resources, health assessments, WW (Weight Watchers) discounts, 24/7 nurse line and tobacco cessation programs. If not already enrolled in a buy up program, additional wellness program options are available upon request for an additional fee.
- 6 - This offer includes Wellness Funds in the amount of \$5,000. Wellness Funds must be spent during this contract period and do not carry-over to subsequent contract periods. Medical Mutual reserves the right to adjust the Wellness Fund if the Group's monthly medical enrollment declines by ten percent (10%) or more from the expected medical monthly enrollment of 425 contracts. Any adjustment to the Wellness Fund will be effective as of the date of the change in medical enrollment, however, Medical Mutual will not retroactively take back Wellness Funds already spent as of the change in medical enrollment date. Refer to the contract for more specifics regarding the Wellness Fund.
- 7 - If a non-Medical Mutual ancillary carrier, other than Superior Dental, is added for COBRA services, a fee of \$0.34 per employee per month will be charged.
- 8 - Renewal is contingent upon continued enrollment in COSE.

Rate Acceptance	
Group Official Initial: _____	<i>Please initial next to the benefits that have been selected by the group</i>
Group Official Signature: _____	
Title: _____	
Date: _____	



MEDICAL MUTUAL

CLEVELAND PUBLIC LIBRARY (COSE)  
ALL SECTIONS  
DISCLAIMERS AND NOTES

Effective January 1, 2024, through December 31, 2024

CLE-Care HMO Disclaimers

- 1 CLE-Care HMO does not include out-of-network benefits, except for emergency care and care confirmed as unavailable within the network. Referral is required for services outside the MetroHealth network.
- 2 CLE-Care HMO includes all MetroHealth facilities and providers.
- 3 CLE-Care drug plans may include a separate copay tier when prescriptions are filled at MetroHealth pharmacies. Drug copays described in the benefit descriptions reflect copays at non-MetroHealth pharmacies. Please see the detailed benefit descriptions or contact your Medical Mutual sales representative for further details.
- 4 CLE-Care requires that both medical and drug benefits be purchased together through MMO.
- 5 For fully insured plans where MMO is the sole carrier, there is no minimum enrollment in CLE-Care. For fully insured plans where CLE-Care is offered alongside another carrier, a minimum of 51 must be enrolled in CLE-Care.
- 6 All plans are subject to minimum enrollment as outlined above. Rates are subject to change or withdrawal if minimum
- 7 Rates include standard reporting and administration.
- 8 CLE-Care enrollment requires members to select a MetroHealth PCP.
- 9 CLE-Care rates are subject to revision if quoted as a dual option with a PPO plan and a stand-alone CLE-Care plan is elected.

Rate Acceptance	
Group Official Initial: _____	<i>Please initial next to the benefits that have been selected by the group.</i>
Group Official Signature: _____	
Title: _____	
Date: _____	



CLEVELAND PUBLIC LIBRARY (COSE)  
ALL SECTIONS  
*LEGISLATIVE UPDATES*

Effective January 1, 2024, through December 31, 2024

- Your rates may be adjusted to account for coverage mandated by federal or state law.

- The rates in this proposal may include Patient-Centered Outcomes Research Institute Fee (PCORI), Reinsurance Fee, Exchange Fee, and Market Share Fee when applicable which are federally mandated. Additionally, this policy, Medical Mutual, or you as a Plan Sponsor may become subject to taxes, fees or other charges imposed by State, Local, or Federal governments (collectively, "fees"). Medical Mutual reserves the right to adjust your premium or funding rate (or add the fees to the invoice) consistent with the effective date of the new fees imposed by the government. Adjustments may or may not be noted in a line item on monthly invoices. All fees are subject to change during the contract period.

Rate Acceptance	
Group Official Initial: _____	<i>Please initial next to the benefits that have been selected by the group.</i>
Group Official Signature: _____	
Title: _____	
Date: _____	



MEDICAL MUTUAL

Consolidated Appropriations Act (CAA) Section 204 Information \*

Section 204 of the Consolidated Appropriations Act (CAA), requires insurers to submit certain data related to premiums, claims, and prescription drug costs to the federal government.

In order to comply with these reporting requirements, Medical Mutual must gather the following information:

Group Information

Group Name: CLEVELAND PUBLIC LIBRARY (COSE)
Group Renewal Date: January 1, 2024
Group Number: # 227377

Required Information

Split of Premium between Employer and Employee

Using the premium paid for all plans you have with Medical Mutual for the renewal year, please provide the percentage paid by the employer and the percentage paid by the employee, rounded to the nearest whole percentage. The employer percentage plus the employee percentage must equal 100%.

An example of the calculation to use for multiple employee classifications with varying contributions follows.

Employer Contribution Percentage:
Employee Contribution Percentage:

Example for a fully insured group:

Table with 4 columns: Class #1 are Salaried Employees with a 50% Employer Contribution, Annual Premium, Employee Contribution, Employer Contribution. Rows include Single and Family categories.

Class #2 are Hourly Employees with a 25% Employer Contribution

Table with 4 columns: Single and Family categories, Annual Premium, Employee Contribution, Employer Contribution.

Summary row: Total, \$9,000,000, \$5,875,000, \$3,125,000. Percentage for Section 204 Report: 65%, 35%

For more information regarding these calculations, please see the instructions from the Consolidated Appropriations Act:

RXDC Reporting Instructions for Premium

For more information regarding the statute, please see the information housed here:

Federal Pharmacy Reporting Requirements CAA

\*As a reminder, MMS will only provide reporting for business that we administer on behalf of our clients.

5500 # (insert NA if not applicable) Please include all and separate by a comma.

Signature
Group Official:
Title:
Date:

\* Medical Mutual will not send D1 Premium and Life Years reporting to the government for Self-funded groups who leave this field blank.



A photograph of a desk with a laptop, a notebook, and glasses. The laptop is open and positioned on the right side of the desk. In the foreground, a spiral-bound notebook is open, and a pair of glasses is resting on it. The background is a bright, out-of-focus window.

Continuing our  
relationship

Cleveland Public Library

Group Benefit Policy #: 669601

1/1/2024

Group Term Life and AD&D Insurance

For Broker or Employer Use Only.  
2020173  
209988 – 02152022

ReliaStar Life Insurance Company, a member of the Voya® family of companies

PLAN | INVEST | PROTECT

VOYA<sup>®</sup>  
FINANCIAL

# How has your Life Insurance risk changed?

	Last Review	Current Review	Percent Change
Covered Lives	420	383	-9%
Average Age	48	48	0%
Basic Life Volume	\$8,400,000	\$19,150,000	128%
Supp Life Volume	\$12,509,100	\$17,063,950	36%
Supp Participation	30%	39%	9%

Covered lives have decreased since our last review. Average age has held steady since our last review. Supplemental Life participation has increased since our last review

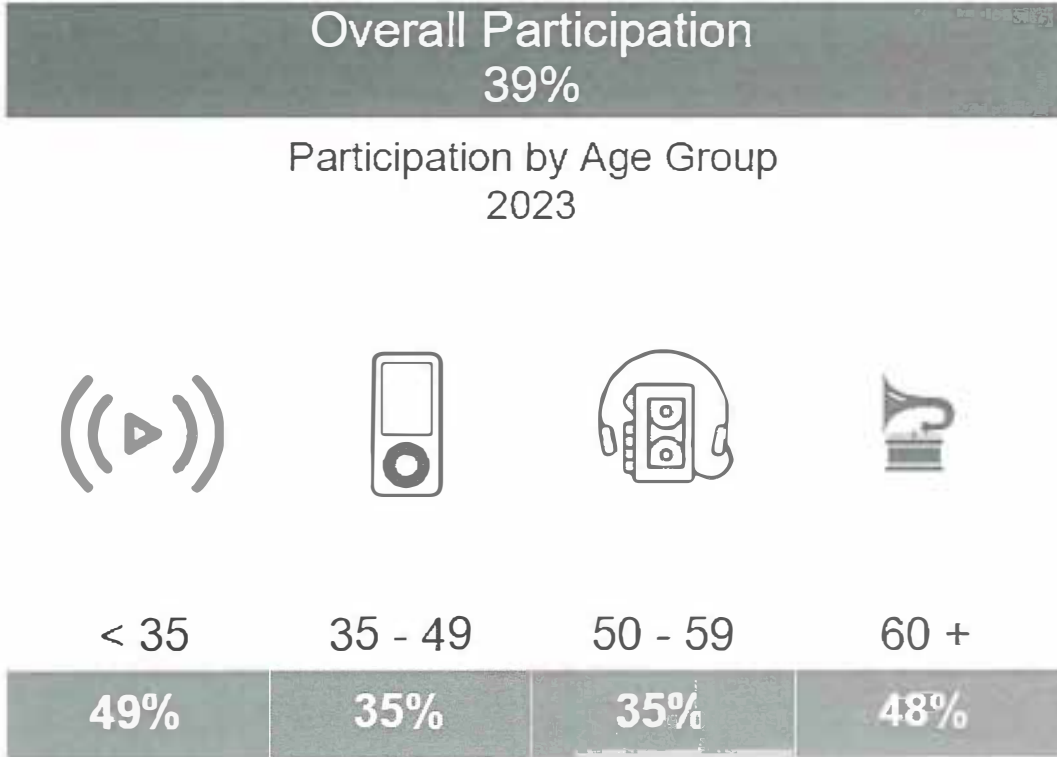
ReliaStar Life Insurance Company, a member of the Voya® family of companies

PLAN | INVEST | PROTECT



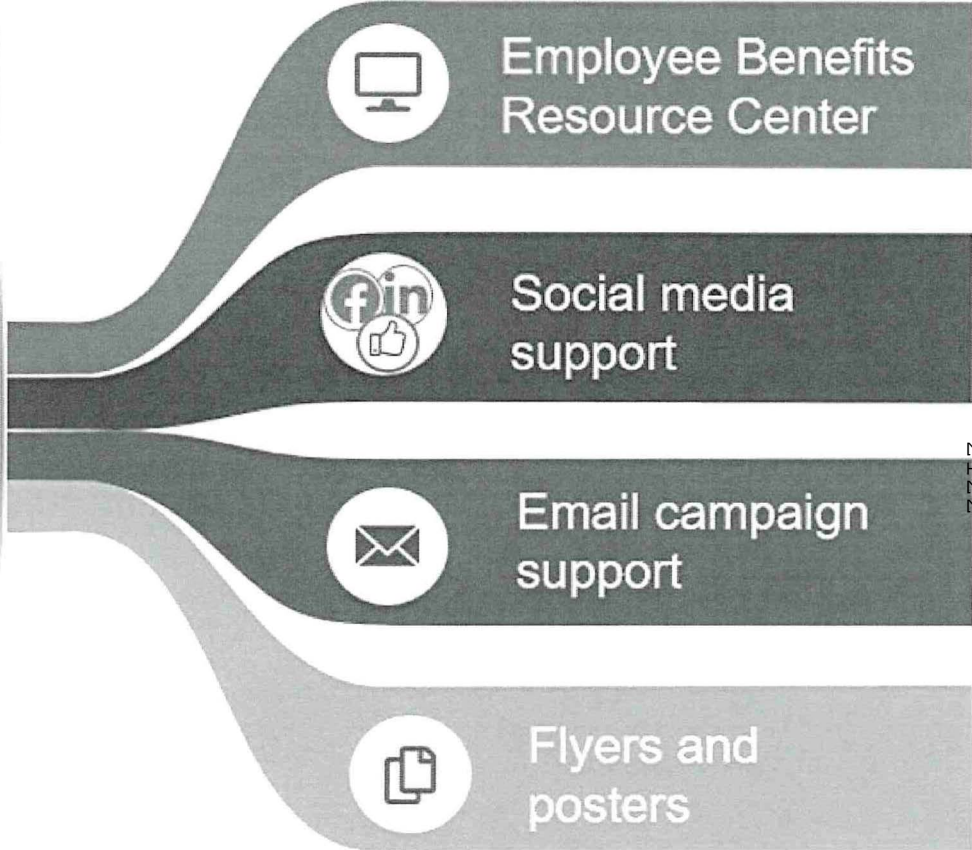


# Supplemental Life participation analysis by age group



Overall participation is 39%. The highest participation is in the <35 age group.

## Communication Tools



2122

# Life Insurance renewal rates

				Lives	Volume	Current Rate	New Rate	Percent Change	Current Annual Premium	New Annual Premium					
Class 1	Life	Basic Employee	per \$1,000	383	\$19,150,000	\$0.122	\$0.110	-9.84%	\$28,036	\$25,278					
		Supplemental Employee	20 (or less)			\$0.060	\$0.060	0.00%							
			20-24			\$0.060	\$0.060	0.00%							
			25-29			\$0.060	\$0.060	0.00%							
			30-34			\$0.080	\$0.080	0.00%							
			35-39			\$0.100	\$0.100	0.00%							
			40-44			\$0.120	\$0.120	0.00%							
			45-49			\$0.170	\$0.170	0.00%							
			50-54			\$0.310	\$0.310	0.00%							
			55-59			\$0.500	\$0.500	0.00%							
			60-64			\$0.770	\$0.770	0.00%							
			65-69			\$1.470	\$1.470	0.00%							
			70-74			\$2.390	\$2.390	0.00%							
			75-79			\$2.390	\$2.390	0.00%							
			Totals Composite											\$70,968	\$70,968
			Supplemental Spouse,			20 (or less)	\$0.060	\$0.060			0.00%				
						20-24	\$0.060	\$0.060			0.00%				
						25-29	\$0.060	\$0.060			0.00%				
						30-34	\$0.080	\$0.080			0.00%				
						35-39	\$0.100	\$0.100			0.00%				
						40-44	\$0.120	\$0.120			0.00%				
						45-49	\$0.170	\$0.170			0.00%				
						50-54	\$0.310	\$0.310			0.00%				
						55-59	\$0.500	\$0.500			0.00%				
						60-64	\$0.770	\$0.770			0.00%				
						65-69	\$1.470	\$1.470			0.00%				
						70-74	\$2.390	\$2.390			0.00%				
		75-79	\$2.390	\$2.390	0.00%										
		Totals Composite						\$4,769	\$4,769						
		Supplemental Child	Option 1	\$2.000	\$2.000	0.00%									
		Supplemental Child	Totals Composite					\$1,536	\$1,536						
		Basic Retiree	per \$1,000	0	\$0	\$0.122	\$0.110	-9.84%	\$0	\$0					
AD&D	Life	Basic Employee	per \$1,000	383	\$19,150,000	\$0.016	\$0.014	-12.50%	\$3,677	\$3,217					
		Supplemental Employee,	per \$1,000			\$0.020	\$0.020	0.00%	\$4,095	\$4,095					

No commission  
3 year rate guarantee

2123

ReliaStar Life Insurance Company, a member of the Voya® family of companies

PLAN | INVEST | PROTECT



# Renewal acceptance

Please check boxes and sign to acknowledge acceptance of the **renewal rates** to the current contract which are documented within this renewal document.

## Renewal acceptance

Group Term Life and AD&D Insurance

X \_\_\_\_\_

## Authorized e-signature

Please use Adobe Fill & Sign to sign this digitally and email back to your Voya Account Manager. [Click here](#) for instructions.

- The policyholder has the right to cancel this policy on the policy anniversary.
- The cost for Basic Life Insurance may include Voya Travel Assistance, Funeral Planning and Concierge Services or an Employee Assistance Program.
- Funeral Planning and Concierge Services are provided by Everest Funeral Package, LLC, Houston, TX.
- Employee Assistance Program (EAP) services are provided by ComPsych® Corporation, Chicago, IL.
- Voya Travel Assistance services are provided by Europ Assistance USA, Bethesda, MD.
- If Portability is elected, individuals who choose to port their coverage may have different rate schedules than those listed above.

Group Term Life Insurance is underwritten by ReliaStar Life Insurance Company (Minneapolis, MN), a member of the Voya® family of companies. Policy form ICC LP14GP (may vary by state).

ReliaStar Life Insurance Company, a member of the Voya® family of companies

PLAN | INVEST | PROTECT



# Glossary

<b>Case Rate</b>	calculated by blending the experience rate and manual rate for groups whose experience is not fully credible. The more credible the group is, the more the rate is weighted to the experience rate (and vice-versa for the manual rate).
<b>Constant Premium</b>	the premium that would have been paid if the current rate and plan design had been in force throughout the experience period.
<b>Conversion Charges</b>	the amount required to cover the risk associated with converting group life coverage to an individual policy when an employee terminates or retires.
<b>Credibility</b>	formula driven calculation that determines the weighting put on the past claims experience in the experience period to determine the case rate. Credibility is impacted by the number of lives covered, the frequency of claims, plan design and demographics. Larger cases with more claims are more credible.
<b>Current Rate</b>	the in force rates being charged for the cost of coverage.
<b>Expenses</b>	includes commissions, premium tax, general & administrative costs.
<b>Experience Period</b>	the time period used in the experience evaluation.
<b>Experience Rate</b>	the rate that would have produced premiums adequate to cover incurred claims and expenses within the experience period.
<b>Incurred But Not Reported (IBNR)</b>	an adjustment to the experience calculation that projects the amount of claims during the time period lag between when a claim has been incurred and submitted.
<b>Incurred claims</b>	claims that are based upon when the event occurred but may have been paid at a later date. Consists of paid claims, pending claims, changes in waiver reserve, portability and conversion charges, and changes in incurred but not reported reserves (IBNR).
<b>Incurred Loss Ratio</b>	the loss ratio based on total incurred claims divided by constant premium, expressed as a percentage.
<b>Manual Rate</b>	the rate for your plan based on your employee demographics, industry, location and plan design. The manual rate does not take into account actual claims experience.
<b>Paid Claims</b>	claims paid during the experience review period.
<b>Paid Loss Ratio</b>	paid claims divided by the paid premium, expressed as a percentage.
<b>Paid Premium</b>	the total dollar amount received for coverage during the experience period.
<b>Pending Claims</b>	claims submitted where a decision is not yet determined.
<b>Rate Basis</b>	unless noted otherwise. Life Insurance is per \$1,000; Long Term Disability Insurance is per \$100 monthly covered payroll; Short Term Disability Insurance is per \$10 weekly indemnity.
<b>Reserves</b>	funds to cover claims approved but not yet paid, incurred but not reported (IBNR), and run-out claims.
<b>Time Value Adjustment (TVA)</b>	an interest adjustment for the assumption of interest being earned on past paid claims and reserves for long term disability.
<b>Waiver Reserves</b>	funds for estimated future liability for disabled employees who have been approved for life insurance waiver of premium.

ReliaStar Life Insurance Company, a member of the Voya® family of companies

PLAN | INVEST | PROTECT



## Request for Amendment

ReliaStar Life Insurance Company

A member of the Voya® family of companies

Home and Administrative Office: P.O. Box 20, Minneapolis, MN 55440

Please confirm the following information:

Group Name: Cleveland Public Library  
 Group Number: 66960-1  
 Effective Date of Amendment: **01/01/2024**

### Amendment:

Change Supplemental Employee and Spouse Life and AD&D reduction schedule as follows:

- Reduction schedule change to 65% at 70; and 45% at 75. No reductions prior to age 70.

### Applies to the following product(s)/coverage(s):

GAT1 Employee and Spouse Supplemental Life and AD&D

Account Number: 01  
 Class: All eligible employees

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Should you have any questions or concerns regarding this request, please feel free to contact me at the telephone number below.

Angela Gillen  
 216-447-3756

### *Voya Employee Benefits Internal Servicing/Sales Information*

Primary Selling Office: Cleveland  
 Primary Servicing Office: Cleveland  
 Primary Sales Representative: Marc d'Acunzo  
 Primary Client Representative: Angela Gillen  
 Implementation Manager: Tina Gatewood

# PROPOSAL



## DIVERSIFIED PIPING & MECHANICAL

7561 Tyler Blvd., Unit #8 - Mentor, OH 44060  
 Phone: (440) 951-6004 Fax: (440) 951-6064  
 Licensed • Insured • Bonded  
 OH License 14094

Date: November 1, 2023

To: Cleveland Public Library  
 325 Superior Avenue  
 Cleveland, OH 44114

Attn: Gordon Cerney

Job Name: Union Branch HVAC System Replacement

We are pleased to submit our proposal to replace the existing HVAC system with the new Carrier split system being provided by the Cleveland Public Library. Equipment to be delivered to our rigger by the manufacturer.

The scope of work shall include:

1. Recovery of the refrigerant from the existing system per EPA guidelines,
2. Disconnection of the utilities and ductwork from the existing unit,
3. Dumpster rental for scrap,
4. Demolition of the existing HVAC equipment and 3-way hydronic control valve,
5. Install four (4) concrete pillars in Sonotubes for the condensing unit,
6. Install two (2) WF6 x 12 I-beams on the concrete pillars to support the condensing unit,
7. Modify existing air handler equipment pad where required,
8. Deliver, rig and set the air handler and condensing unit,
9. Fabricate and install new galvanized sheet metal ductwork within the existing equipment room with new flex connectors at unit tie-in points,
10. Install ACR copper refrigeration piping with NIBCO PressACR fittings and Armaflex insulation,
11. Install the new 3-way hydronic control valve provided by the Cleveland Public Library,
12. Install Type L copper hydronic piping and NIBCO Press fittings and 1" fiberglass insulation,
13. Install PVC condensate drain piping to the nearest floor drain,
14. Modification of the electrical wiring to the indoor and outdoor units,
15. Replace the control wiring to the existing thermostat,
16. Control wiring of the economizer,
17. Reinstallation of the existing ionization unit,
18. Refrigeration piping evacuation, charge with R-410A refrigerant, and start-up,
19. City of Cleveland HVAC permit,
20. One (1) year warranty against defects in material and workmanship provided by Diversified P&M.

We propose to furnish labor and material in accordance with the above work scope for the sum of:

**Eighty-four thousand five hundred fifty and 00/100 Dollars ... \$84,550.00**



**Excludes:** The Carrier HVAC equipment and accessories, new 3-way hydronic control valve, unforeseen field conditions, hazardous material abatement, negative air machines or dust partitions, air or water balancing, BMS connections or programming, overtime, shift premiums, weekend work, taxes, bonds

**Notes:** The price **does not include** any amounts for changes in taxes, tariffs, or other similar charges that are enacted after the date of this proposal.

Our proposal is based upon all work being performed during normal working hours.

Any changes in the scope of work as described above may constitute an addition to or deduction from the quoted price.

No additional work will be performed without your written authorization to proceed via change order.

Prices valid for 30 days due to material cost fluctuations.

**Payment:** Progress payments as a percentage of completion, Net 30 days  
Payment in full due within thirty (30) days of completion

**Thank you for the opportunity to be of service.**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature *Richard A. Bukovec*  
Richard A. Bukovec

Note: This proposal may be withdrawn by Diversified Piping & Mechanical if not accepted within thirty (30) days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. No retention shall be held without having been specifically outlined in a contract.

Purchase Order #

Date of acceptance

Authorized  
Signature





office@thmartin.net

**T.H. MARTIN INC.**

**MECHANICAL CONTRACTORS**  
 8500 BROOKPARK ROAD, CLEVELAND, OHIO 44129  
 Phone(216) 741-2020 Fax (216) 741-1166  
 Heating, Ventilation, Air Conditioning, Sheet Metal Fabrication, Piping  
 Plumbing, HVAC Service, Design Build and Plan & Spec.

www.thmartin.net

Proposal Submitted To	Phone	Date
<b>Cleveland Public Library</b>		<b>Oct 6 2023</b>
Street	Job Name	
<b>325 Superior Ave.</b>	<b>20 ton Unit change/ retrofit</b>	
City, State, Zip	Job Location	
<b>Cleveland, Oh 44114</b>	<b>Union Branch</b>	
Attention	Addenda Received	Fax
<b>Gordon Cerney</b>	<b>1</b>	

*T.H. Martin Inc. will provide HVAC items as per the below scope of work in accordance with the plans and specifications. We include the following items as shown on the HVAC drawings, and specifically exclude items that may be shown on other plans and not specifically referenced on the HVAC drawings.*

Demolition / Relocation as per HVAC plan notes  
 HVAC equipment (Owner Supplied)  
 Sheet metal duct, insulated as specified  
 HVAC piping and insulation as specified  
 Trough for Electric and piping (paint brown)  
 Rework Electrical to court yard  
 Bid per provide Scope from Library  
 Concrete piers and beams for condenser

Controls and control wiring as specified  
 Start up of provided equipment  
 Air balance  
 Permits  
 Warranty for all provided equipment as specified.  
 No Tax

We propose to furnish the above, complete in accordance with above specifications for a fee of :

**\$91,000.00**

<b>WE DO NOT INCLUDE:</b> Ceiling removal/replacement or patching  Roof Flashing or structural supports Temporary HVAC	<b>NOTES:</b> All disposal is to G/C provided dumpster
--	---

- 1. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner in accordance with standard practices. Any deviations from specifications/plans involving additional cost will be executed only upon written change orders and will become an extra cost over and above the estimate.*
- 2. All agreements are based on current equipment costs and contingent upon strikes, accidents or delays beyond our control*
- 3. We do not automatically accept any subcontract agreement that may be included as part of bid documents. All contract terms must be mutually agreed upon by all parties. Our pricing is based on standard ConsensusDOC750 typical contract language.*

**PREPARED BY:**

**Good for 30 days**





The Smith & Oby Company • The Smith & Oby Service Company OH Lic. 19624  
 7676 Northfield Road • Walton Hills, Ohio 44146 • Phone 440-735-5333 • Fax 440-735-5334  
 Mechanical Contractors Since 1898 • HVAC • Plumbing • Process Piping • Service Contracts

November 1, 2023

Cleveland Public Library  
 325 Superior Ave.  
 Cleveland, Ohio 44114

Subject: Union Branch HVAC System Replacement Quote

Dear Gordon,

Thank you for continuing to think of us for your mechanical needs. At your request we've engaged our partners in rigging, concrete, air balancing, and insulation to prepare this quote for your project at the Union Branch. With the understanding that the work will be done during regular weekday business hours, and will utilize the equipment you are supplying, the price below is valid for 60 days. Please feel free to reach out with any questions you may have regarding this document.

Scope:

- Remove R22 from existing unit for disposal.
- Dismantle and remove existing air handler and three-way valve.
- Modify air handler pad to fit new unit, installing isolators per scope.
- Install new three-valve provided by customer.
- Modify and reconnect ductwork to air handler with canvas connector.
- Reconnect piping for heating utilizing existing control valve and thermostat.
- Existing thermostat to be rewired for reuse.
- Electrical subcontractor to modify electrical for condensing unit and air handler per code.
- Excavate, prepare, and pour concrete pillars in courtyard.
- Install steel beams on pillars above storm drain.
- Set vibration isolators on steel beams for condensing unit.
- Set condensing unit on beams using crane from parking lot, run refrigerant piping to air handler.
- Install one-inch-thick insulation on refrigerant lines, install metal theft prevention cover matching building gutters.
- Insulate all hydronic piping to air handler using half inch fiberglass insulation.

Clarifications:

- Work to be completed during regular hours, Monday through Friday 7:00am to 3:30pm excluding holidays.
- Our work will carry a one-year warranty on installation, manufacturer's warranty will cover parts if applicable.
- Smith & Oby will supply supplemental heating if required.
- The customer will purchase the condensing unit, three-way valve, and air handler for installation.
- The customer will ensure the units fit in the specified locations prior to work starting.
- The customer will remove trees in courtyard and move small condensing unit out of the way prior to work starting.
- Smith & Oby will secure permits for the project with the applicable city offices.
- Customer will ensure access to all areas as required for our work throughout the project.

Total net price: \$ 106,250.00

Please feel free to let me know any questions or concerns. We are prepared to perform this work with the urgency required.

Respectfully,

Jarrold Kroah  
 Account Executive  
 The Smith & Oby Company

Service Sales

Acceptance  
 Cleveland Public Library  
 Gordon Cerney

Assistant Manager Facilities

CC: Dave Sommer  
 Ryan Stevens

**EXHIBIT 9****Exhibit "A"**

Hough Branch Budget	July 6, 2021 Project Budget	May 15, 2022 Project Budget	February 16, 2023 Project Budget	Increase*	Amended Project Budget
Pre-Construction	\$38,343	\$38,343	\$38,343		\$38,343
Guaranteed Maximum Price	\$4,589,863	\$4,589,863	\$4,589,863		\$4,589,863
Owner's Construction Contingency	\$200,252	\$200,252	\$200,252	<b>\$221,437.72</b>	<b>\$421,689.72</b>
Furniture, Fixtures, and Equipment	\$200,000	\$200,000	\$200,000		\$200,000
Architect Fees	\$457,490	\$513,490	\$513,490		\$513,490
Owner Direct Costs	\$268,100	\$268,100	\$308,100		\$308,100
<b>TOTAL PROJECT BUDGET</b>	<b>\$5,754,048</b>	<b>\$5,810,048</b>	<b>\$5,850,048</b>		<b>\$6,071,485.72</b>



**Government Finance Officers Association**

**Research and Consulting Center**

**Prepared for:**



**CLEVELAND  
PUBLIC  
LIBRARY**

**Cleveland Public Library**

**Amendment 1: ERP Advisory Services – System Selection**

**November 6, 2023**



**Government Finance Officers Association**  
203 North LaSalle Street, Suite 2700  
Chicago, IL 60601-1210  
312.977.9700 fax: 312.977.4806

November 6, 2023

Cleveland Public Library  
Attn: Carrie Krenicky  
325 Superior Avenue  
Cleveland, Ohio 44114

EMAIL: [carrie.krenicky@cpl.org](mailto:carrie.krenicky@cpl.org)

Dear Carrie,

The Government Finance Officers Association (GFOA) is pleased to present this proposal to the Cleveland Public Library (CPL) for continued consulting services for assistance in facilitating the procurement process and providing ongoing advisory services related to CPL's purchase of a new enterprise resource planning (ERP) system. This proposal identifies deliverables, pricing, and roles for GFOA and CPL for GFOA to continue on with the next step in the CPL project and facilitate development of an RFP, assist with system selection, and lead contract negotiations for the replacement of CPL ERP system.

We look forward to the opportunity to continue to work with you and CPL on this project. If there are any questions or you would like to discuss the proposal, please let me know.

Sincerely,

Michael J. Mucha  
Director, Research and Consulting Center  
Government Finance Officers Association

*Phone:* 312-977-9700  
*Fax:* 312-977-4806  
*Email:* [mmucha@gfoa.org](mailto:mmucha@gfoa.org)



**TABLE OF CONTENTS**

**Scope of Work ..... 3**  
    Task 1: Project Planning and Management ..... 3  
    Task 4: Develop Request for Proposal (RFP)..... 4  
    Task 5: Identify Evaluation Criteria ..... 6  
    Task 6: Selection of Vendor ..... 6  
    Task 7: Contract Negotiations..... 8

**Section II. Milestone Pricing..... 10**

**Contract Requirements ..... 11**



## Scope of Work

GFOA's typical scope and services for ERP replacement are organized into two major phases. Within each phase we identify major tasks and each task includes deliverables and milestone payments. The tasks as part of Phase 1 are very similar to tasks GFOA has completed or will complete for CPL.

### Typical Services for ERP Replacement

#### Phase 1 – Business Process Improvement

- Task 1: Project Planning and Management
- Task 2: Needs Assessment / Process Analysis
- Task 3: Develop a Plan of Action
- Task 4: Readiness Project Plan

#### Phase 2 – RFP Development and Selection Assistance

- Task 5: RFP Development
- Task 6: Evaluation Guide
- Task 7: System and Vendor Selection
- Task 8: Contract Negotiations

This proposal focuses on additional tasks in Phase 2 that will provide an RFP, evaluation guide, along with system selection and contract negotiation services. GFOA will also provide project planning services as necessary to ensure a smooth transition from existing work. A description of services for each task is below.

### Task 1: Project Planning and Management

No project can be successful without proper planning and tools to manage the effort. Working together, the GFOA and CPL project manager will prepare the following tools that will be essential to project coordination.

- **Governance Support** – GFOA recognizes that the success of any large enterprise project depends on the ability to adapt to the changes that technology brings to both business process and organizational culture. We also understand that any enterprise system is not owned or controlled by one department in the organization. GFOA will make recommendations on the structure and process for an ongoing governance structure to support the ERP project.
- **Project Plan** – GFOA will prepare a project plan in Microsoft Project and convert key deadlines/milestones to track in a project collaboration tool (like Microsoft Teams). This document identifies all the detailed tasks for the project, the person responsible for executing those tasks, the estimated time required to complete them, and any dependencies that a given task may have relative to other tasks.







- **Project Management** – GFOA will participate in regular project management meetings and provide a regular (monthly) status report for the project. We expect our project manager to serve as a coach, guide, and advisor throughout the project. They will maintain regular communication to address issues, point out risks, provide lessons learned, and ultimately work to help the project be a success. Ongoing costs and effort for all project management activities are built into GFOA’s milestones and deliverables. As part of our ongoing project management services, we will help prepare any communications, attend council meetings, or help delivery key messages to County stakeholders.

### Task 1: RACI Matrix and Deliverables

Task	GFOA	CPL
Initial Project Management Discussions	R	R
Provide Project Management Template Documents	R	I
Plan Kick Off Meeting	R	R
Identify Project Teams	I	R
Set Up Project Collaboration Site	R	C
Identify Project Goals	C	R
Identify Governance Structure	C	R
<b>Deliverable 1: Project Management Documents</b>	A	C
Review and Accept Deliverable 1		A

*(Deliverables are numbered and listed in bold)*

*Note: the following definitions are used for roles in the RACI Matrix*

*R = Responsible: Party responsible for completing the work. Step leads to deliverable.*

*A = Accountable: Accountable party for contracted deliverable (or acceptance of deliverable).*

*C = Consulted: Party has minor role in completing the work.*

*I = Informed: Party is knowledgeable about task, but not directly involved.*

### Task 5: Develop Request for Proposal (RFP)

In this phase, GFOA will develop a detailed Request for Proposals (RFP) document for CPL. The GFOA RFP format is designed to remove disparity between proposals and to provide as close to an apples-to-apples comparison as possible. In addition, GFOA develops all RFP’s with the end goal in mind – a successful contract that mitigates risk and leads to a successful project.

GFOA has a template RFP that was specifically designed for ERP procurements and that we have continually updated as required by changes in the ERP market. We are working now to make significant revisions to our template based on thorough review of process and how to get the most value for our clients. We plan to work collaboratively with CPL’s procurement team to include any terms and conditions from CPL’s standard documents, decide on the procurement process, and ensure compliance with any other County requirements.



When complete, the RFP document will incorporate information developed with many of the other deliverables from this project including:

- 1) Procurement terms and conditions
- 2) Detailed vendor response templates
- 3) Templates to build core elements of vendor statement of work
- 4) Functional Requirements
- 5) Interface Definition
- 6) Technical Documentation
- 7) Key Objectives / Goals / Critical Success Factors for the Project
- 8) Service Level Agreements
- 9) Other information necessary for vendors to prepare detailed response that meets CPL's needs.

GFOA maintains a list of ERP vendors, implementation partners, and others in the industry. We will help publicize CPL's RFP to get the most competitive response.

A key part of the RFP will be the development of detailed functional requirements and overall business process expectations that will be important throughout the selection project and throughout implementation. For the processes that are determined to be in scope, GFOA consultants will work with CPL staff to review, validate and ultimately make decisions on the high-level to-be process definition and those requirements that will serve as a tool for accountability going forward.

GFOA focuses functional requirements development on business process and will prepare requirements in the form of testable use cases that will have value beyond the procurement phase. At each step in the business process we will determine both the system requirements and implementation requirements and document those using a Microsoft Excel template that is aligned to our process maps that will be included in the eventual RFP. Requirements development focuses on functional requirements that define "what" needs to be completed (such as tasks, outputs, interfaces, calculations, processing, etc.) and not on "how" the system or the organization handles tasks currently. This allows for future improvement and full utilization of the system tools and built in processes to make CPL more efficient.

*At this stage in the process, it is important for the business process improvement decisions to be made so the RFP can present a clear direction for CPL's project. While every ERP system has slightly different ways of completing business process transactions and the full business process can't be defined at a fine level of detail without the assistance of system consultants, the overall direction and high-level understanding of the process is important to communicate.*

It is expected then that the requirements serve as the base document that establishes a template for proposal comparisons, the scope of the implementation project, the base







level criteria for user acceptance testing, and the standard for post implementation warranty.

Task	GFOA	CPL
Review and determine procurement process and roles	R	R
Define selection team	C	A
Define selection criteria	C	A
Prepare draft RFP using County required terms	R	C
Review Draft RFP	C	R
<b>Deliverable 5: RFP</b>	A	
Review and Accept Deliverable		A
Issue RFP		A

### Task 6: Identify Evaluation Criteria

GFOA's system selection and procurement methodology relies on principles of fairness, attention to detail, and competition, yet remains flexible enough to adapt to local procurement laws or other unique situations. Our approach considers how best to use the procurement process to facilitate a statement of work and contract that holds the vendor accountable, ensures a quality implementation, and makes expectations clear. In addition, the approach is continually enhanced by feedback from the hundreds of public sector clients that we work with, our own staff experience, and the vendor community. Recently, GFOA has been working to incorporate our research on decision architecture into our approach for ERP RFP evaluations. GFOA will work with staff from CPL to develop an evaluation strategy and work to define clear evaluation criteria. Once established, GFOA will prepare a guide for evaluators and conduct training alongside procurement staff from CPL.

Task	GFOA	CPL
Discuss evaluation strategy	R	R
Define evaluation team	C	R
Define selection criteria	R	R
Deliverable 5: Evaluation Guidebook	A	C
Review and Accept Deliverable		A
Conduct training for evaluation team	R	R

### Task 7: Selection of Vendor

Through defined steps, vendors will be evaluated and scored according to pre-defined criteria with the top vendors moving on to compete at the next step. Each step is an opportunity to negotiate terms, address risks, and provide methods for holding stakeholders accountable. Overall, our approach is focused on identifying and mitigating risks throughout the procurement process. GFOA's RFP template provides the opportunity to focus the evaluation on key risk factors in the implementation and





separates actual proposal from marketing buzzwords. GFOA's standard evaluation process includes the steps described below.

### ***Step 1: Initial Assessment***

Upon receiving the written proposals from vendors, CPL's project team will begin an assessment and analysis of all proposals. GFOA will assist with this assessment by reviewing proposals and providing high level comments on potential risks, issues, and any significant weaknesses/gaps and/or strengths. Depending on decisions made in Task 5, the initial assessment may include written proposal reviews, facilitation of a "blind" review for a portion of the assessment, or short vendor interviews/presentations. Throughout the initial assessment, GFOA will provide guidance, summary documents, and analysis, and will be available to answer questions and provide support to the evaluation team and procurement staff.

GFOA expects that after reviewing proposals, CPL elevates a limited number of vendors for onsite demos/interviews. Typically, governments will elevate three vendors.

### ***Step 2: Software Demos and Team Interviews***

GFOA staff will develop detailed demo scripts for each vendor. Demo scripts are based heavily on the requirements and business process decisions built in early tasks. Also, GFOA's approach to software demos provides a focus on implementation activities. Typically time devoted to implementation and demo is split 50/50. GFOA believes that it is critical for vendors to explain HOW the software will be implemented along with the features of the software. The greatest system in the world will not be useful if it is not configured and implemented correctly to meet the needs of the organization.

Our approach to software demos and interviews differentiates GFOA and demonstrates our dedication to continually evolve our approach to a changing ERP market. As software features become more mature, it is less important for governments to evaluate "if" it will work. However, since most of the risk comes from implementation, we work through a series of business process case studies, sample "workshops," and implementation resource interviews to make sure you can effectively evaluate the knowledge and skills of the proposed implementation team.

GFOA will also facilitate the demos and interviews with each vendor. In this role, GFOA would be on-site to guide the meetings, ensure compliance with the demo scripts, take notes, and point out differentiators. GFOA expects that after this first round of software demos and interviews, CPL elevate two vendors.

### ***Step 3: Discovery***

Discovery acts as another opportunity for CPL to clarify unresolved issues before it makes its final elevation. Prior to Discovery, GFOA will develop a Request for Clarification (RFC) letter for each vendor that was elevated. Then, during Discovery, each



remaining vendor is invited back on-site for one more day of presentation. During this presentation, any remaining issues with software functionality, implementation approach, data conversion, or scope are clarified and vendors are asked to make any necessary revisions to their proposal. The main focus of this session is to plan the implementation so that CPL and vendor can later develop a detailed statement of work. GFOA will facilitate the Discovery session for two proposal teams. Additionally, by clarifying outstanding issues at Discovery, development of the statement of work becomes easier. At the conclusion of Discovery, CPL will enter contract negotiations with one vendor.

GFOA expects that after Discovery, CPL identify a finalist vendor. If it is not possible for CPL to identify a finalist vendor, GFOA will facilitate additional clarification rounds.

Task	GFOA	CPL
Review proposals	R	R
Conduct training on evaluation criteria	R	C
Prepare proposal summaries	R	I
Discuss initial proposal analysis	R	R
<b>Deliverable 7-A: Initial Assessment</b>	A	
Short List Vendors		A
Prepare demo scripts	R	C
Review demo scripts	I	R
Release scripts to vendors		A
Select vendors to elevate		A
<b>Deliverable 7-B Demo Scripts and Facilitation</b>	A	
Provide comments on proposals / demos (through GFOA survey)	C	R
Short List Vendors		A
Prepare draft RFC letters	R	C
Review letters / provide comments	I	R
Update Letters	R	I
Send Letter to vendors	I	A
Facilitate Discovery sessions	R	C
<b>Deliverable 7-C: RFC/Discovery</b>	A	
Select vendors to elevate		A

### Task 8: Contract Negotiations

GFOA will be involved with the negotiation of any applicable software license contract, software maintenance agreement, hosting / SaaS agreement or implementation services agreement. In addition, GFOA will lead the development of the statement of work. The statement of work is the critical document that outlines responsibility for the implementation. GFOA will ensure that CPL's statement of work is defined to a fine level of detail to prevent any unnecessary issues or misunderstandings during implementation.



Also, for cloud contracts, it is essential that CPL identify and negotiate appropriate service level agreements and other contractual provisions that establish performance standards and identify role responsibility. GFOA will take the lead in establishing this documentation. GFOA assumes that CPL will be negotiating one contract (or a contract for one proposal if that proposal contains multiple contracts for software, implementation, hosting, etc.).

Task	GFOA	CPL
Collect necessary contracts from vendor(s)	R	R
Conduct initial review and provide comments	R	I
Review and provide comments	I	R
Determine negotiation strategy	R	R
Negotiate contract with vendor(s)	R	R
Finalize contract documents and SOW	R	R
<b>Deliverable 7: Contract Negotiations</b>	<b>A</b>	



## Section II. Milestone Pricing

Unless noted, all pricing is provided as a fixed fee. GFOA will invoice for project deliverables upon completion of project deliverables.

Task/Deliverable	Milestone	Price
<b>1</b>	<b>Project Planning</b>	
	Project Planning Activities	Included
<b>5</b>	<b>Develop RFP</b>	
5-A	RFP	\$12,500
5-B	Functional Requirements	Included
<b>6</b>	<b>Evaluation Strategy</b>	
6-A	Evaluation Guidebook	\$7,500
<b>7</b>	<b>Evaluation and Selection of Vendor</b>	
7-A	Initial Assessment	\$10,000
7-B	Demo Scripts and Facilitation	\$15,000
7-C	Request for Clarification / Discovery	\$12,500
<b>8</b>	<b>Contract Negotiations</b>	
8-A	Contract Negotiations	\$12,500
<b>TOTAL NOT-TO-EXCEED PRICE</b>		<b>\$70,000</b>

*Note: GFOA's milestone pricing includes any travel costs.*





## Contract Requirements

- CPL's staff will be reasonably available for interviews and will participate in the project as agreed upon and appropriate. CPL agrees not to cancel meetings, unless for reasons outside of its control, once established (which would increase our travel costs).
- Unless otherwise stated, CPL agrees to confirm acceptance of deliverables within a mutually agreed upon number of business days. If a deliverable is not accepted, CPL must state in writing to the GFOA Project Manager the changes needed to the deliverable to gain acceptance.
- GFOA plans to conduct this engagement on a fixed-fee engagement, where payment is due upon completion of deliverables. If any work is to be billed using a time and expense method, the time and expense portion of the engagement will be billed on a monthly basis at the hourly rate of \$275/hour.
- When performing work on-site, GFOA staff will be provided appropriate workspace and access to copiers, projectors, workspace, and miscellaneous office supplies if necessary. (Note: we plan on providing all services currently in scope remotely.)
- As an educational, nonprofit, professional membership association, the GFOA reserves the right to publish non-confidential documents describing the results of, or created during, the services described in this scope of work. The GFOA will not publish any item with the name of CPL without obtaining prior written consent of the government.
- GFOA is a nonprofit membership association made up of members representing organizations like CPL. Therefore, the GFOA's liability and indemnification under any agreement reached with your organization will be limited to the extent of claims paid by insurance coverage currently in force.
- CPL recognizes that GFOA's role is to provide information, analysis and advisory services. As such, GFOA bears no responsibility for the performance of the software, hardware, or implementation service suppliers.





Cleveland Public Library  
2023

November 9, 2023

Cuyahoga County Budget Commission  
Attention: Bryan Dunn  
1219 Ontario Street  
Cleveland, Ohio 44113

Dear Bryan,

Cleveland Public Library requests a Certificate of Estimated Resources as noted below for the following funds:

Fund Number	Fund Description	Actual Unencumbered Balance as of 1-Jan-23	"Taxes/PLF" from:	Requested "Taxes/PLF" to:	"Other Sources" from:	Requested "Other Sources" to:	Overall Increase/ (Decrease)
<b>General Fund</b>							
101	General Fund	\$ 26,231,855.40	\$ 37,673,443.00	\$ 37,673,443.00	\$ 1,779,795.00	\$ 1,779,795.00	\$ -
			\$ 28,177,130.49	\$ 28,177,130.49			
<b>Special Revenue Funds</b>							
201	Anderson	\$ 424,347.16			\$ -	\$ -	\$ -
202	Endowment for the Blind	\$ 3,318,363.09			\$ -	\$ -	\$ -
203	Founders	\$ 5,424,724.08			\$ 301,018.61	\$ 316,018.61	\$ 15,000.00
204	Kaiser	\$ 163,598.59			\$ -	\$ -	\$ -
205	Kraley	\$ 211,380.69			\$ -	\$ -	\$ -
206	Library	\$ 224,111.58			\$ 5,000.00	\$ 5,000.00	\$ -
207	Pepke	\$ 194,563.84			\$ -	\$ -	\$ -
208	Wickwire	\$ 1,994,711.91			\$ -	\$ -	\$ -
209	Wittke	\$ 123,811.42			\$ -	\$ -	\$ -
210	Young	\$ 6,345,312.81			\$ 60,000.00	\$ 51,951.12	\$ (8,048.88)
226	Judd	\$ 351,218.30			\$ 271,092.00	\$ 271,092.00	\$ -
228	Lockwood Thompson	\$ 256,527.07			\$ 213,584.00	\$ 213,584.00	\$ -
230	Schweinfurth	\$ 265,993.72			\$ 50,000.00	\$ 50,000.00	\$ -
231	CLEVNET	\$ 1,009,042.85			\$ 5,049,874.94	\$ 5,049,874.94	\$ -
232	Stevens Employee Engagement	\$ 257,732.90			\$ -	\$ -	\$ -
233	Public Artwork	\$ -			\$ 833,333.00	\$ 833,333.00	\$ -
251	OLBPD	\$ 478,948.17			\$ 1,508,194.00	\$ 1,508,194.00	\$ -
254	MyCom	\$ (74,051.72)			\$ 222,209.39	\$ 222,209.39	\$ -
257	Tech Centers	\$ 73,741.41			\$ 145,000.00	\$ 145,000.00	\$ -
258	Early Literacy	\$ 67,684.03			\$ 348,557.42	\$ 348,557.42	\$ -
259	Rice Solar Panel System	\$ 596.09			\$ -	\$ -	\$ -
260	Coronavirus Relief Fund	\$ (266,379.60)			\$ 367,700.36	\$ 367,700.36	\$ -
		\$ 29,349,979.29			\$ 8,974,162.34	\$ 9,382,114.94	\$ 6,951.12
<b>Debt Service</b>							
301	Debt Service	\$ 18,931.22	\$ -	\$ -	\$ 3,282,149.90	\$ 3,282,149.90	\$ -
<b>Capital Projects Funds</b>							
401	Building and Repair	\$ 24,799,746.90			\$ 900,000.00	\$ 900,000.00	\$ -
402	Construction - Tax-Exempt	\$ 2,914,747.34			\$ 824,917.32	\$ 824,917.32	\$ -
403	Construction - Taxable	\$ 1,500,367.53			\$ 239,201.08	\$ 239,201.08	\$ -
<b>Procurement Funds</b>							
501	Abel	\$ 303,163.66			\$ -	\$ -	\$ -
502	Ambler	\$ 3,209.12			\$ -	\$ -	\$ -
503	Beard	\$ 54,829.20			\$ -	\$ -	\$ -
504	Klein	\$ 7,558.75			\$ -	\$ -	\$ -
505	Malon/Schroeder	\$ 262,358.48			\$ -	\$ -	\$ -
506	McDonald	\$ 255,305.98			\$ -	\$ -	\$ -
507	Ratner	\$ 132,374.20			\$ -	\$ -	\$ -
508	Root	\$ 53,121.80			\$ -	\$ -	\$ -
509	Sugarman	\$ 102,414.29			\$ -	\$ -	\$ -
510	Thompson	\$ 144,038.17			\$ -	\$ -	\$ -
511	Weidenthal	\$ 9,475.68			\$ -	\$ -	\$ -
512	White	\$ 2,591,148.23			\$ -	\$ -	\$ -
513	Beard Anna Young	\$ 51,740.67			\$ -	\$ -	\$ -
514	Paulson	\$ 8,990.14			\$ -	\$ -	\$ -
		\$ 3,879,738.37			\$ -	\$ -	\$ -
<b>Agency Funds</b>							
901	Unclaimed Funds	\$ 12,841.42			\$ -	\$ -	\$ -
905	CLEVNET Fines & Fees	\$ 4,439.34			\$ -	\$ -	\$ -

The reason for the increase/decrease in Estimated Resources:

A net increase in Other Sources-Special Revenue of \$6,951.12 relating to an increase in the Founders fund of \$15,000 for the AT&T pass through grant from the CPL Foundation to support digital literacy programming for seniors and a decrease in the Young fund of (\$8,048.88) based on actual quarterly distributions.

Thank You,  
*Carric Krenicky*  
Treasurer/CFO  
Cleveland Public Library

**CLEVELAND PUBLIC LIBRARY  
2023 APPROPRIATION: NINTH AMENDMENT  
NOVEMBER 16, 2023**

**GENERAL FUND**

<b>CERTIFIED REVENUE</b>	<b>Prior Certificate (1)</b>	<b>Increase/ Decrease</b>	<b>Amended Certificate (2)</b>
Cash January 1	26,231,855.40	-	26,231,855.40
Taxes - General Property	35,173,443.00	-	35,173,443.00
Public Library Fund (PLF)	28,177,130.49	-	28,177,130.49
State Rollbacks/Homestead	2,500,000.00	-	2,500,000.00
Fines and Fees	149,570.00	-	149,570.00
Earned Interest	911,700.00	-	911,700.00
Restricted Gifts	17,505.00	-	17,505.00
Unrestricted Gifts	-	-	-
Miscellaneous	776,020.00	-	776,020.00
Return of Advances/(Advances Out)	(75,000.00)	-	(75,000.00)
<b>TOTAL RESOURCES</b>	<b>93,862,223.89</b>	<b>-</b>	<b>93,862,223.89</b> (3)

<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
Salaries/Benefits	41,391,795.26	-	41,391,795.26
Supplies	783,712.00	-	783,712.00
Purchased/Contracted Services	11,208,919.27	-	11,208,919.27
Library Materials/ Information	7,175,714.00	-	7,175,714.00
Capital Outlay	1,263,633.98	-	1,263,633.98
Other Objects	170,309.96	-	170,309.96
<b>SUBTOTAL OPERATING</b>	<b>61,994,084.47</b>	<b>-</b>	<b>61,994,084.47</b>
Transfers	3,282,149.90	-	3,282,149.90
<b>TOTAL APPROPRIATION</b>	<b>65,276,234.37</b>	<b>-</b>	<b>65,276,234.37</b>



**CLEVELAND PUBLIC LIBRARY  
2023 APPROPRIATION: NINTH AMENDMENT  
NOVEMBER 16, 2023**

**SPECIAL REVENUE FUNDS**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	30,221,542.11	6,951.12	30,228,493.23 (4)
APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
Anderson	-	-	-
Endowment for the Blind			
Founders	1,618,452.81	15,000.00	1,633,452.81
Kaiser			
Kraley	30,000.00		30,000.00
Library	20,000.00		20,000.00
Pepke			
Wickwire			
Wittke			
Young			
Judd	622,310.30		622,310.30
Lockwood Thompson	470,111.07		470,111.07
Schweinfurth	50,000.00		50,000.00
CLEVNET	6,058,917.79		6,058,917.79
Stevens	25,000.00		25,000.00
Public Artwork	833,333.00		833,333.00
LSTA-OLBPD	1,987,142.17		1,987,142.17
MyCom	73,157.67		73,157.67
Learning Centers			
Tech Centers	218,741.41		218,741.41
Early Literacy	416,241.45		416,241.45
Rice Solar Panel System			
Coronavirus Relief Fund	101,320.76		101,320.76
<b>TOTAL APPROPRIATION</b>	<b>12,524,728.43</b>	<b>15,000.00</b>	<b>12,539,728.43</b>

**CLEVELAND PUBLIC LIBRARY  
2023 APPROPRIATION: NINTH AMENDMENT  
NOVEMBER 16, 2023**

**DEBT SERVICE FUND**

	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
<b>CERTIFIED REVENUE</b>	<b>3,301,081.12</b>	-	<b>3,301,081.12</b>
<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
DEBT SERVICE	3,294,959.20	-	3,294,959.20

**CAPITAL PROJECT FUNDS**

	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
<b>CERTIFIED REVENUE</b>	<b>31,178,980.17</b>	-	<b>31,178,980.17</b> (5)
<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
Building & Repair	1,586,165.97	-	1,586,165.97
Construction - Tax-Exempt	3,734,342.06	-	3,734,342.06
Construction - Taxable	1,221,212.46	-	1,221,212.46
<b>TOTAL APPROPRIATION</b>	<b>6,541,720.49</b>	-	<b>6,541,720.49</b>

**CLEVELAND PUBLIC LIBRARY  
2023 APPROPRIATION: NINTH AMENDMENT  
NOVEMBER 16, 2023**

**PERMANENT FUNDS**

<b>CERTIFIED REVENUE</b>	<b>Prior Certificate (1)</b>	<b>Increase/ Decrease</b>	<b>Amended Certificate (2)</b>
	3,979,728.37	-	3,979,728.37 (6)

<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
Abel	-	-	-
Ambler	-	-	-
Beard	8,763.00	-	8,763.00
Klein	-	-	-
Malon/Schroeder	37,700.00	-	37,700.00
McDonald	9,461.00	-	9,461.00
Ratner	-	-	-
Root	-	-	-
Sugarman	5,955.00	-	5,955.00
Thompson	-	-	-
Weidenthal	-	-	-
White	50,000.00	-	50,000.00
Beard Anna Young	15,000.00	-	15,000.00
<b>TOTAL APPROPRIATION</b>	<b>126,879.00</b>	<b>-</b>	<b>126,879.00</b>

**AGENCY FUNDS**

<b>CERTIFIED REVENUE</b>	<b>Prior Certificate (1)</b>	<b>Increase/ Decrease</b>	<b>Amended Certificate (2)</b>
	17,280.76	-	17,280.76

<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Fund Balance/</b>
Unclaimed Funds	12,841.42	-	12,841.42
CLEVNET Fines & Fees	4,439.34	-	4,439.34
<b>TOTAL APPROPRIATION</b>	<b>17,280.76</b>	<b>-</b>	<b>17,280.76</b>

**CLEVELAND PUBLIC LIBRARY  
2023 APPROPRIATION: NINTH AMENDMENT  
NOVEMBER 16, 2023**

(1) Certificate dated October 25, 2023

(2) Certificate requested November 9, 2023

(3) \$25,890,475.80 unencumbered cash carried forward plus the repayment of advances to be made from MyCom of \$75,000 and CRF of \$128,379.60 and \$138,000 less advance out to MyCom of \$75,000 plus \$67,705,368.49 certified operating revenue produces the balance available for appropriation in 2023 (plus \$11,573,079.53 12/31/22 encumbered cash).

$(\$25,890,475.80 + \$75,000 + \$128,379.60 + \$138,000 - \$75,000 + \$67,705,368.49 = \$93,862,223.89)$

(4) \$21,187,357.99 unencumbered cash carried forward less the repayment of advances to be made from MyCom of \$75,000 and CRF of \$128,379.60 and \$138,000 plus advance in to MyCom of \$75,000 plus \$9,307,514.84 additional revenue to receive in 2023 produces the certified revenue of \$30,228,493.23.

Non-expendable principal amounts of \$2,492,057.50 in Anderson, Founders and Wickwire Funds are included in the certified fund balances, but are not available for appropriation.

$(\$29,167,692.74 - \$2,492,057.50 = \$26,675,635.24)$  available for appropriation (plus \$1,491,217.71 12/31/22 encumbered cash).

(5) \$29,214,861.77 unencumbered cash carried forward plus additional revenue of \$1,964,118.40 produces the balance available for appropriation in 2023 (plus \$36,094,156.45 12/31/22 encumbered cash).

$(\$29,214,861.77 + \$1,964,118.40 = \$31,178,980.17)$

(6) \$4,912,829.15 unencumbered cash carried forward less non-expendable principal amounts of \$933,100.78 produces the balance available for appropriation in 2023 (plus \$53,117.92 12/31/22 encumbered cash).

$(\$4,912,829.76 - \$933,100.78 = \$3,979,728.37)$

Non-expendable principal amounts of \$933,100.78 are not included in either the certified fund balances or the appropriated amounts.

CLEVELAND PUBLIC LIBRARY  
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES  
FOR THE PERIOD OCTOBER 1 – OCTOBER 31, 2023

*Carrie Kenicoly*

---

FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

**Cleveland Public Library**  
**Revenues, Expenditures and Changes in Fund Balance**  
**For the Period Ending October 31, 2023**

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Permanent</u>	<u>Agency</u>	<u>Total</u>
41 Taxes	38,674,088.37	0.00	0.00	0.00	0.00	0.00	38,674,088.37
42 Intergovernmental	26,383,086.58	1,616,208.70	0.00	0.00	0.00	0.00	27,999,295.28
43 Fines & Fees	137,613.33	0.00	0.00	0.00	0.00	0.00	137,613.33
44 Investment Earnings	1,587,196.79	105,214.26	41,142.74	977,135.76	10,137.90	0.00	2,720,827.45
45 Charges for Services	0.00	4,477,424.37	0.00	0.00	0.00	0.00	4,477,424.37
46 Contributions & Donations	18,016.59	746,161.62	0.00	900,000.00	0.00	0.00	1,664,178.21
48 Miscellaneous Revenue	710,831.06	27,206.25	0.00	0.00	0.00	69,876.41	807,913.72
<b>Total Revenues</b>	<b>\$ 67,510,832.72</b>	<b>\$ 6,972,215.20</b>	<b>\$ 41,142.74</b>	<b>\$ 1,877,135.76</b>	<b>\$ 10,137.90</b>	<b>\$ 69,876.41</b>	<b>\$ 76,481,340.73</b>
51 Salaries/Benefits	32,421,241.15	2,708,298.04	0.00	0.00	14,473.98	0.00	35,144,013.17
52 Supplies	596,997.63	314,364.61	0.00	38,667.80	1,776.92	0.00	951,806.96
53 Purchased/Contracted Services	8,730,398.10	3,223,017.07	0.00	3,221.33	15,380.42	0.00	11,972,016.92
54 Library Materials	4,395,746.40	663,546.37	0.00	0.00	27,891.44	0.00	5,087,184.21
55 Capital Outlay	738,473.71	533,607.68	0.00	17,336,904.25	0.00	0.00	18,608,985.64
56 Debt Service	0.00	0.00	1,107,479.60	0.00	0.00	0.00	1,107,479.60
57 Miscellaneous Expenses	90,980.58	322,676.58	0.00	0.00	0.00	71,370.18	485,027.34
<b>Total Expenditures</b>	<b>\$ 46,973,837.57</b>	<b>\$ 7,765,510.35</b>	<b>\$ 1,107,479.60</b>	<b>\$ 17,378,793.38</b>	<b>\$ 59,522.76</b>	<b>\$ 71,370.18</b>	<b>\$ 73,356,513.84</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$ 20,536,995.15</b>	<b>\$(793,295.15)</b>	<b>\$(1,066,336.86)</b>	<b>\$(15,501,657.62)</b>	<b>\$(49,384.86)</b>	<b>\$(1,493.77)</b>	<b>\$ 3,124,826.89</b>
95 Notes Issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00
98 Advances	128,379.60	(128,379.60)	0.00	0.00	0.00	0.00	0.00
99 Transfers	(3,282,149.90)	0.00	3,282,149.90	0.00	0.00	0.00	0.00
<b>Total Other Sources / Uses</b>	<b>\$(3,153,770.30)</b>	<b>\$(128,379.60)</b>	<b>\$ 3,282,149.90</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Revenue &amp; Other Sources Over/ (Under) Expenditures &amp; Other Uses</b>	<b>\$ 17,383,224.85</b>	<b>\$(921,674.75)</b>	<b>\$ 2,215,813.04</b>	<b>\$(15,501,657.62)</b>	<b>\$(49,384.86)</b>	<b>\$(1,493.77)</b>	<b>\$ 3,124,826.89</b>
<b>Beginning Year Cash Balance</b>	<b>\$ 37,463,555.33</b>	<b>\$ 22,678,575.70</b>	<b>\$ 0.00</b>	<b>\$ 65,309,018.22</b>	<b>\$ 4,965,947.07</b>	<b>\$ 17,280.76</b>	<b>\$ 130,453,308.30</b>
<b>Current Cash Balance</b>	<b>\$ 54,846,743.65</b>	<b>\$ 21,756,900.95</b>	<b>\$ 2,234,744.26</b>	<b>\$ 49,807,360.60</b>	<b>\$ 4,916,562.21</b>	<b>\$ 15,786.99</b>	<b>\$ 133,578,098.66</b>

**Cleveland Public Library**  
**Certified Revenue, Appropriations and Balances**  
**General Fund**  
**For the Period Ending October 31, 2023**

	<b>Certified Revenue (1)</b>	<b>Income To Date</b>	<b>Balance</b>	<b>Percent To Date</b>	<b>Percent Prior Year</b>
PLF State Income Tax	28,177,130	23,949,191	4,227,939	85%	87%
General Property Tax	35,173,443	38,674,088	(3,500,645)	110%	108%
Rollback, Homestead, CAT	2,500,000	2,433,895	66,105	97%	98%
Fines & Fees	149,570	137,613	11,957	92%	112%
Investment Earnings	911,700	1,587,197	(675,497)	174%	137%
Contributions	17,505	18,017	(512)	103%	17%
Miscellaneous	776,020	710,831	65,189	92%	93%
Return of Advances Out	0	203,380	(203,380)		
<b>Total</b>	<b>\$ 67,705,368</b>	<b>\$ 67,714,212</b>	<b>\$ (8,844)</b>	<b>100%</b>	<b>99%</b>

	<b>Appropriation(2)</b>	<b>Expended/ Encumbered</b>	<b>Balance</b>	<b>Percent To Date (3)</b>	<b>Percent Prior Year</b>
Salaries/Benefits	43,043,979	32,465,135	10,578,844	75%	77%
Supplies	871,927	680,494	191,433	78%	72%
Purchased Services	14,177,717	10,812,729	3,364,988	76%	80%
Library Materials	13,622,742	9,665,498	3,957,244	71%	69%
Capital Outlay	1,672,758	933,460	739,298	56%	51%
Other	178,041	114,700	63,341	64%	78%
<b>Subtotal</b>	<b>\$ 73,567,164</b>	<b>\$ 54,672,017</b>	<b>\$ 18,895,147</b>	<b>74%</b>	<b>76%</b>
Advances Out	0	75,000	(75,000)		
Transfers Out	3,282,150	3,282,150	0	100%	100%
<b>Total</b>	<b>\$ 76,849,314</b>	<b>\$ 58,029,167</b>	<b>\$ 18,820,147</b>	<b>76%</b>	<b>78%</b>

Note (1): Certificate from Cuyahoga County Budget Commission dated October 25, 2023.

Note (2): Total Amended Appropriation of \$65,276,234.37 plus carried forward encumbrance of \$11,573,079.53.

Note (3): Subtotal includes 64% expended and 10% encumbered.

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending October 31, 2023**

		<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
51110	Professional Salaries	13,608,298.31	14,025,768.80	11,026,327.17	0.00	2,999,441.63
51120	Clerical Salaries	10,300,354.57	10,585,010.84	7,650,419.05	0.00	2,934,591.79
51130	Non-Clerical Salaries	956,721.48	983,927.02	708,808.60	0.00	275,118.42
51140	Buildings Salaries	5,306,453.86	5,492,253.26	4,106,187.96	0.00	1,386,065.30
51150	Other Salaries	496,581.15	509,990.63	367,407.77	0.00	142,582.86
51180	Severance Pay	0.00	136,862.30	282,398.94	0.00	(145,536.64)
51190	Non-Base Pay	355,054.37	386,141.10	548,647.14	0.00	(162,506.04)
51400	OPERS	4,342,358.28	4,479,485.63	3,438,661.82	0.00	1,040,823.81
51610	Health Insurance	5,262,248.65	5,446,600.97	3,681,509.42	0.00	1,765,091.55
51611	Dental Insurance	216,579.66	232,855.17	160,313.79	0.00	72,541.38
51612	Vision Insurance	17,029.03	17,031.12	11,799.80	0.00	5,231.32
51620	Life Insurance	28,347.46	30,929.45	25,400.33	0.00	5,529.12
51625	Short Term Disability Insuranc	46,909.12	48,952.96	40,729.31	0.00	8,223.65
51630	Workers Compensation	82,443.87	93,890.89	4,587.28	2,752.54	86,551.07
51640	Unemployment Compensation	25,000.00	61,751.37	0.00	36,751.37	25,000.00
51650	Medicare - ER	420,553.67	437,408.91	336,734.77	651.33	100,022.81
51900	Other Benefits	21,861.78	35,118.47	19,249.78	3,738.94	12,129.75
51920	Employee Reimbursement Benefi	25,000.00	40,000.00	12,058.22	0.00	27,941.78
	<b>Salaries/Benefits</b>	<b>\$41,511,795.26</b>	<b>\$43,043,978.89</b>	<b>\$ 32,421,241.15</b>	<b>\$ 43,894.18</b>	<b>\$ 10,578,843.56</b>
52110	Office Supplies	30,545.00	28,133.08	13,978.62	3,006.20	11,148.26
52120	Stationery	35,750.00	37,914.58	21,503.38	2,379.66	14,031.54
52130	Duplication Supplies	22,500.00	30,604.76	19,646.46	1,522.20	9,436.10
52140	Hand Tools	500.00	500.00	411.32	0.00	88.68
52150	Book Repair Supplies	46,600.00	46,986.19	38,206.18	1,131.07	7,648.94



**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending October 31, 2023**

		<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
52210	Janitorial Supplies	115,800.00	118,124.60	99,482.37	6,727.49	11,914.74
52220	Electrical Supplies	60,000.00	67,936.56	54,301.08	4,968.68	8,666.80
52230	Maintenance Supplies	203,000.00	226,540.20	177,033.58	38,354.73	11,151.89
52240	Uniforms	39,900.00	44,799.60	13,431.12	140.00	31,228.48
52300	Motor Vehicle Supplies	65,000.00	72,953.64	57,791.87	7,665.28	7,496.49
52900	Other Supplies	164,117.00	197,433.99	101,211.65	17,600.79	78,621.55
	<b>Supplies</b>	<b>\$783,712.00</b>	<b>\$871,927.20</b>	<b>\$ 596,997.63</b>	<b>\$ 83,496.10</b>	<b>\$ 191,433.47</b>
53100	Travel/Meetings	75,000.00	109,975.93	39,764.43	15,581.19	54,630.31
53210	Telecommunications	276,360.00	304,190.97	219,473.51	59,286.28	25,431.18
53230	Postage/Freight	54,100.00	76,123.63	62,461.98	7,534.54	6,127.11
53240	PR/Other Communications	218,000.00	346,595.28	154,829.35	35,295.62	156,470.31
53310	Building Repairs	575,000.00	681,072.03	339,348.77	129,551.91	212,171.35
53320	Machine Repairs	44,000.00	47,164.62	15,816.23	5,361.77	25,986.62
53340	Building Maintenance	568,075.00	852,883.74	363,784.25	164,640.51	324,458.98
53350	Machine Maintenance	156,406.42	217,774.55	87,012.34	85,005.52	45,756.69
53360	Computer Maintenance	340,732.22	400,425.41	272,181.24	9,832.70	118,411.47
53370	Motor Vehicle Repairs/Maint	27,000.00	83,658.73	50,813.70	14,351.38	18,493.65
53380	Contract Security	815,000.00	1,597,833.19	612,562.39	127,438.30	857,832.50
53390	Landscaping	85,000.00	89,382.00	49,788.00	4,382.00	35,212.00
53400	Insurance	562,207.00	598,048.00	596,285.60	0.00	1,762.40
53510	Rent/Leases	137,204.33	176,799.93	88,598.04	37,868.63	50,333.26
53520	Equipment Rental	31,415.72	58,237.85	42,795.39	11,113.58	4,328.88
53610	Electricity	1,501,000.00	1,655,692.29	1,225,804.60	349,771.55	80,116.14
53620	Gas	221,000.00	244,340.69	173,470.94	49,754.87	21,114.88

**Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending October 31, 2023**

		<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
53630	Chilled Water	677,821.00	798,288.64	446,134.51	246,928.10	105,226.03
53640	Water/Sewer	157,000.00	215,545.93	164,517.68	50,730.03	298.22
53710	Professional Services	1,892,715.79	2,560,148.66	841,400.90	603,040.89	1,115,706.87
53720	Auditors Fees	925,800.00	1,025,493.92	953,740.52	71,753.40	0.00
53730	Bank Service Charges	10,260.00	9,762.68	5,558.01	0.00	4,204.67
53800	Library Material Control	305,750.00	474,573.20	470,167.36	691.42	3,714.42
53900	Other Purchased Services	1,552,071.79	1,553,705.29	1,454,088.36	2,417.00	97,199.93
	<b>Purchased/Contracted Services</b>	<b>\$11,208,919.27</b>	<b>\$14,177,717.16</b>	<b>\$ 8,730,398.10</b>	<b>\$ 2,082,331.19</b>	<b>\$ 3,364,987.87</b>
54110	Books	1,976,000.00	3,768,813.14	1,385,255.73	1,790,194.29	593,363.12
54120	Continuations	341,500.00	827,452.58	262,148.72	389,884.43	175,419.43
54210	Periodicals	755,000.00	1,048,136.42	187,147.05	762,228.89	98,760.48
54220	Microforms	17,550.00	45,323.00	15,418.00	13,075.00	16,830.00
54310	Video Media	1,085,000.00	1,822,283.15	555,828.15	847,503.75	418,951.25
54320	Audio Media - Spoken	55,100.00	121,569.61	17,302.93	82,241.37	22,025.31
54325	Audio Media - Music	122,550.00	221,598.85	77,291.47	112,423.57	31,883.81
54500	Database Services	885,000.00	1,652,178.19	593,210.33	226,348.85	832,619.01
54530	eMedia	1,675,414.37	3,484,012.48	1,190,029.37	729,674.42	1,564,308.69
54600	Interlibrary Loan	8,138.00	8,764.16	4,487.34	223.74	4,053.08
54710	Bookbinding	30,000.00	39,890.86	9,696.82	22,539.58	7,654.46
54720	Preservation Services	40,650.00	63,690.08	49,636.01	9,019.97	5,034.10
54730	Preservation Boxing	8,000.00	10,342.88	3,004.99	0.00	7,337.89
54790	Preservation Reformatting	25,811.63	29,381.50	3,434.06	15,354.09	10,593.35
54905	Other LM-Hotspots	150,000.00	479,305.55	41,855.43	269,040.00	168,410.12
	<b>Library Materials</b>	<b>\$7,175,714.00</b>	<b>\$13,622,742.45</b>	<b>\$ 4,395,746.40</b>	<b>\$ 5,269,751.95</b>	<b>\$ 3,957,244.10</b>

**Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending October 31, 2023**

	<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
55200 Artwork	0.00	3,000.00	0.00	3,000.00	0.00
55300 Construction/Improvements	0.00	2,516.32	2,516.32	0.00	0.00
55510 Furniture	157,932.00	220,736.27	165,772.72	39,554.59	15,408.96
55520 Equipment	224,285.98	338,073.73	189,491.78	101,334.10	47,247.85
55530 Computer Hardware	320,200.00	579,080.94	374,318.81	23,400.05	181,362.08
55540 Software	351,216.00	336,216.00	354.00	27,697.40	308,164.60
55700 Motor Vehicles	90,000.00	193,134.46	6,020.08	0.00	187,114.38
<b>Capital Outlay</b>	<b>\$1,143,633.98</b>	<b>\$1,672,757.72</b>	<b>\$ 738,473.71</b>	<b>\$ 194,986.14</b>	<b>\$ 739,297.87</b>
57100 Memberships	100,109.96	101,806.88	71,946.46	12,473.42	17,387.00
57200 Taxes	7,200.00	12,484.45	4,675.51	7,808.94	0.00
57500 Refunds/Reimbursements	63,000.00	63,749.25	14,358.61	3,437.12	45,953.52
<b>Miscellaneous Expenses</b>	<b>\$170,309.96</b>	<b>\$178,040.58</b>	<b>\$ 90,980.58</b>	<b>\$ 23,719.48</b>	<b>\$ 63,340.52</b>
59810 Advances Out	0.00	0.00	75,000.00	0.00	(75,000.00)
<b>Advances</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ 75,000.00</b>	<b>\$ 0.00</b>	<b>\$(75,000.00)</b>
59900 Transfers Out	3,282,149.90	3,282,149.90	3,282,149.90	0.00	0.00
<b>Transfers</b>	<b>\$3,282,149.90</b>	<b>\$3,282,149.90</b>	<b>\$ 3,282,149.90</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>TOTAL</b>	<b>\$65,276,234.37</b>	<b>\$76,849,313.90</b>	<b>\$ 50,330,987.47</b>	<b>\$ 7,698,179.04</b>	<b>\$ 18,820,147.39</b>

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending October 31, 2023**

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
101 General Fund	37,463,555.33	67,714,212.32	50,330,987.47	7,698,179.04	47,148,601.14
<b>Total General Fund</b>	<b>\$ 37,463,555.33</b>	<b>\$ 67,714,212.32</b>	<b>\$ 50,330,987.47</b>	<b>\$ 7,698,179.04</b>	<b>\$ 47,148,601.14</b>
201 Anderson	424,347.16	0.00	0.00	0.00	424,347.16
202 Endowment for the Blind	3,318,363.09	0.00	0.00	0.00	3,318,363.09
203 Founders	5,655,226.62	322,386.79	1,030,223.98	213,148.18	4,734,241.25
204 Kaiser/Brunckhart	163,598.59	0.00	0.00	0.00	163,598.59
205 Kralej	222,380.69	1,961.42	24,610.39	2,134.89	197,596.83
206 Library	224,135.52	3,403.26	4,896.64	0.00	222,642.14
207 Pepke	194,563.84	0.00	0.00	0.00	194,563.84
208 Wickwire	1,994,711.91	0.00	0.00	0.00	1,994,711.91
209 Wittke	123,811.42	0.00	0.00	0.00	123,811.42
210 Young	6,345,312.81	30,884.38	0.00	0.00	6,376,197.19
226 Judd	367,670.96	203,763.50	145,632.97	19,023.79	406,777.70
228 Lockwood Thompson Memorial	301,060.82	106,792.00	283,295.03	62,502.52	62,055.27
230 Schweinfurth	265,993.72	0.00	35,212.00	0.00	230,781.72
231 CLEVNET	2,015,753.58	4,477,424.37	4,842,012.51	1,020,486.05	630,679.39
232 Stevens Employee Engagement	257,732.90	0.00	12,081.84	0.00	245,651.06
251 OLBPD-Library for the Blind	535,899.66	1,256,828.00	1,053,050.72	10,279.34	729,397.60
254 MyCom	2,790.61	194,680.94	139,818.09	2,040.77	55,612.69
257 Tech Centers	81,293.73	145,000.00	97,053.09	2,108.27	127,132.37
258 Early Literacy	78,417.66	74,128.32	68,057.11	14,831.97	69,656.90
259 Rice Solar Panel System	105,510.41	262.46	3,245.22	101,669.10	858.55
260 Coronavirus Relief Fund	0.00	229,699.76	229,700.36	0.00	(0.60)
<b>Total Special Revenue Funds</b>	<b>\$ 22,678,575.70</b>	<b>\$ 7,047,215.20</b>	<b>\$ 7,968,889.95</b>	<b>\$ 1,448,224.88</b>	<b>\$ 20,308,676.07</b>

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending October 31, 2023**

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
301 Debt Service	18,931.22	3,323,292.64	1,107,479.60	0.00	2,234,744.26
<b>Total Debt Service Fund</b>	<b>\$ 18,931.22</b>	<b>\$ 3,323,292.64</b>	<b>\$ 1,107,479.60</b>	<b>\$ 0.00</b>	<b>\$ 2,234,744.26</b>
401 Building & Repair	35,338,899.37	900,000.00	5,815,714.82	5,208,369.54	25,214,815.01
402 Construction - Tax-Exempt	20,619,754.73	763,191.35	7,693,579.58	11,653,385.89	2,035,980.61
403 Construction - Taxable	9,350,364.12	213,944.41	3,869,498.98	4,352,549.10	1,342,260.45
<b>Total Capital Project Funds</b>	<b>\$ 65,309,018.22</b>	<b>\$ 1,877,135.76</b>	<b>\$ 17,378,793.38</b>	<b>\$ 21,214,304.53</b>	<b>\$ 28,593,056.07</b>
501 Abel	313,163.66	(500.24)	0.00	0.00	312,663.42
502 Ambler	3,409.12	0.00	0.00	0.00	3,409.12
503 Beard	63,715.13	941.87	4,860.00	1,970.00	57,827.00
504 Klein	8,058.75	0.00	0.00	0.00	8,058.75
505 Malon/Schroeder	373,239.27	2,806.17	24,381.32	5,400.00	346,264.12
506 McDonald	264,547.58	1,457.93	310.00	0.00	265,695.51
507 Ratner	137,374.20	0.00	0.00	0.00	137,374.20
508 Root	59,121.80	0.00	0.00	0.00	59,121.80
509 Sugarman	251,836.73	0.00	2,045.00	0.00	249,791.73
510 Thompson	187,791.92	0.00	0.00	0.00	187,791.92
511 Weidenthal	9,975.68	0.00	0.00	0.00	9,975.68
512 White	3,016,916.99	5,432.17	27,926.44	48,572.24	2,945,850.48
513 Beard Anna Young	119,021.68	0.00	0.00	0.00	119,021.68
514 Paulson	157,774.56	0.00	0.00	0.00	157,774.56
<b>Total Permanent Funds</b>	<b>\$ 4,965,947.07</b>	<b>\$ 10,137.90</b>	<b>\$ 59,522.76</b>	<b>\$ 55,942.24</b>	<b>\$ 4,860,619.97</b>
901 Unclaimed Funds	12,841.42	8,684.09	10,542.28	0.00	10,983.23
905 CLEVNET Fines & Fees	4,439.34	61,192.32	60,827.90	0.00	4,803.76
<b>Total Agency Funds</b>	<b>\$ 17,280.76</b>	<b>\$ 69,876.41</b>	<b>\$ 71,370.18</b>	<b>\$ 0.00</b>	<b>\$ 15,786.99</b>
<b>Total All Funds</b>	<b>\$ 130,453,308.30</b>	<b>\$ 80,041,870.23</b>	<b>\$ 76,917,043.34</b>	<b>\$ 30,416,650.69</b>	<b>\$ 103,161,484.50</b>

**Cleveland Public Library  
Year-To-Date Budget Report  
Construction - Tax-Exempt Fund 402  
For the Period Ending October 31, 2023**

		Original Budget	Revised Budget	YTD Actual	Encumbered and Unpaid	Available Balance
44400	Investment Earnings (Capital)	0.00	-824,917.32	-763,191.35	0.00	-61,725.97
	<b>Investment Earnings</b>	<b>0.00</b>	<b>-824,917.32</b>	<b>-763,191.35</b>	<b>0.00</b>	<b>-61,725.97</b>
52900	Other Supplies	0.00	39,530.20	34,661.99	4,361.77	506.44
	<b>Supplies</b>	<b>0.00</b>	<b>39,530.20</b>	<b>34,661.99</b>	<b>4,361.77</b>	<b>506.44</b>
53710	Professional Services	0.00	1,705.93	1,705.93	0.00	0.00
	<b>Purchased/Contracted Services</b>	<b>0.00</b>	<b>1,705.93</b>	<b>1,705.93</b>	<b>0.00</b>	<b>0.00</b>
55100	Land	0.00	139,411.65	139,411.65	0.00	0.00
55300	Construction/Improvements	0.00	19,564,693.31	6,053,723.46	11,464,334.56	2,046,635.29
55510	Furniture	0.00	1,167,496.08	1,003,971.48	120,463.11	43,061.49
55520	Equipment	0.00	338,148.64	311,474.79	26,349.85	324.00
55530	Computer Hardware	0.00	188,363.64	148,630.28	37,876.60	1,856.76
	<b>Capital Outlay</b>	<b>0.00</b>	<b>21,398,113.32</b>	<b>7,657,211.66</b>	<b>11,649,024.12</b>	<b>2,091,877.54</b>
	<b>TOTAL Revenues</b>	<b>0.00</b>	<b>-824,917.32</b>	<b>-763,191.35</b>		<b>-61,725.97</b>
	<b>TOTAL Expenditures</b>	<b>0.00</b>	<b>21,439,349.45</b>	<b>7,693,579.58</b>	<b>11,653,385.89</b>	<b>2,092,383.98</b>

Prior Fund Balance	20,619,754.73
Change in Fund Balance	(6,930,388.23)
Current Fund Balance	13,689,366.50

**Cleveland Public Library  
Year-To-Date Budget Report  
Construction - Taxable Fund 403  
For the Period Ending October 31, 2023**

	<b>Original Budget</b>	<b>Revised Budget</b>	<b>YTD Actual</b>	<b>Encumbered and Unpaid</b>	<b>Available Balance</b>
44400 Investment Earnings (Capital)	0.00	-239,201.08	-213,944.41	0.00	-25,256.67
<b>Investment Earnings</b>	<b>0.00</b>	<b>-239,201.08</b>	<b>-213,944.41</b>	<b>0.00</b>	<b>-25,256.67</b>
52900 Other Supplies	0.00	4,007.31	4,005.81	0.00	1.50
<b>Supplies</b>	<b>0.00</b>	<b>4,007.31</b>	<b>4,005.81</b>	<b>0.00</b>	<b>1.50</b>
53710 Professional Services	0.00	590.40	590.40	0.00	0.00
<b>Purchased/Contracted Services</b>	<b>0.00</b>	<b>590.40</b>	<b>590.40</b>	<b>0.00</b>	<b>0.00</b>
55300 Construction/Improvements	0.00	9,032,807.14	3,832,393.57	4,351,470.10	848,943.47
55510 Furniture	0.00	13,580.70	13,580.70	0.00	0.00
55520 Equipment	0.00	7,842.74	7,626.74	0.00	216.00
55530 Computer Hardware	0.00	12,380.76	11,301.76	1,079.00	0.00
<b>Capital Outlay</b>	<b>0.00</b>	<b>9,066,611.34</b>	<b>3,864,902.77</b>	<b>4,352,549.10</b>	<b>849,159.47</b>
<b>TOTAL Revenues</b>	<b>0.00</b>	<b>-239,201.08</b>	<b>-213,944.41</b>		<b>-25,256.67</b>
<b>TOTAL Expenditures</b>	<b>0.00</b>	<b>9,071,209.05</b>	<b>3,869,498.98</b>	<b>4,352,549.10</b>	<b>849,160.97</b>

Prior Fund Balance	9,350,364.12
Change in Fund Balance	(3,655,554.57)
Current Fund Balance	5,694,809.55

**Cleveland Public Library  
 Depository Balance Detail  
 For the Period Ending October 31, 2023**

<b>Balance of All Funds</b>	<b>\$ 133,578,098.66</b>
Huntington - Checking	61,142.26
KeyBank - Checking (ZBA)	255,637.23
KeyBank - FSA Account	5,206.19
Petty Cash	695.00
Change Fund	1,365.00
KeyBank-Payroll Account (ZBA)	(717.81)
<b>Cash in Library Treasury</b>	<b>\$ 323,327.87</b>
Huntington Escrow Account	102,527.65
U.S. Bank - 2019A-Money Market	0.00
U.S. Bank - 2019B-Money Market	(25.00)
U.S. Bank - Investments	71,598,831.21
U.S. Bank - Inv - Money Market	468,396.50
U.S. Bank - Series 2019A Notes	0.00
U.S. Bank - Series 2019B Notes	771,187.00
Huntington Trust -Money Market	2,023,846.14
STAR Ohio - 2019A	15,345,538.95
STAR Ohio - 2019B	4,918,869.38
STAR Ohio Investment	16,234,598.45
STAR Plus/GDIP Program	0.00
<b>Investments</b>	<b>\$ 111,463,770.28</b>
PNC- Endowment Account	21,791,000.51
<b>Endowment Account</b>	<b>\$ 21,791,000.51</b>
<b>Cash in Banks and On Hand</b>	<b>\$ 133,578,098.66</b>



CLEVELAND PUBLIC LIBRARY

Board Meeting

REPORT ON INVESTMENTS - OCTOBER 2023

1. INTERIM DEPOSITS

In accordance with Ohio Revised Code Section 135.14, funds that become available periodically throughout the fiscal year are invested in short-term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury issues, agency issues, municipal bonds, commercial paper, and negotiable certificates of deposit as managed by Meeder Investment Management, STAR Ohio, Government Insured Deposit Program (replaced the STAR Plus program), and a federal money market fund.

Following is a description of interim deposit earnings for the period October 1, 2023 through October 31, 2023.

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
<b>OPERATING FUND:</b>						
10/01/23 - 10/31/23	31	Various	STAR Ohio	Various	90,929.05	Investment Pool
10/01/23 - 10/31/23	31	Various	Government Insured Deposit Program	Various	0.00	Bank Deposit Program
10/01/23 - 10/31/23	31	Various	U.S. Bank	Various	3,735.71	Sweep Money Market
03/02/23 - 10/02/23	215	1,004,000	Natixis	5.355%	30,975.07	Commercial Paper
03/30/23 - 09/30/23	185	500,000	Federal Home Loan Bank	1.000%	2,500.00	Federal Agency
03/30/23 - 09/30/23	185	600,000	Federal Home Loan Bank	0.300%	3,300.00	Federal Agency
04/01/23 - 10/01/23	184	500,000	Federal Farm Credit Bank	2.510%	6,275.00	Federal Agency
05/03/23 - 10/15/23	166	505,000	Private Export Funding Corporation	3.900%	8,862.75	Federal Agency
04/15/23 - 10/15/23	184	500,000	United States Treasury Note	0.625%	1,562.50	Federal Agency
04/20/23 - 10/20/23	184	650,000	Federal Home Loan Mortgage Corp.	0.600%	1,950.00	Federal Agency
04/22/23 - 10/22/23	184	1,500,000	Federal Farm Credit Bank	0.350%	2,625.00	Federal Agency
04/22/23 - 10/22/23	184	410,000	Federal Home Loan Mortgage Corp.	0.650%	1,332.50	Federal Agency
04/25/23 - 10/25/23	184	1,100,000	Federal Farm Credit Bank	3.875%	21,312.50	Federal Agency
04/26/23 - 10/26/23	184	300,000	Federal Farm Credit Bank	2.875%	4,312.50	Federal Agency
04/27/23 - 10/27/23	184	500,000	Federal National Mortgage Assn.	0.540%	1,350.00	Federal Agency
04/27/23 - 10/27/23	184	530,000	Federal Home Loan Mortgage Corp.	0.800%	2,120.00	Federal Agency
04/28/23 - 10/28/23	184	1,750,000	Federal Farm Credit Bank	0.720%	6,300.00	Federal Agency
04/28/23 - 10/28/23	184	275,000	Federal Home Loan Bank	0.800%	1,100.00	Federal Agency
04/28/23 - 10/28/23	184	685,000	Federal Home Loan Bank	1.050%	3,596.25	Federal Agency
04/29/23 - 10/29/23	184	500,000	Federal Home Loan Mortgage Corp.	0.500%	1,250.00	Federal Agency
08/30/23 - 09/30/23	32	249,000	Nicolet National Bank	1.150%	235.36	Negotiable CD

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
08/30/23 - 09/30/23	32	249,000	Celtic Bank	1.850%	391.24	Negotiable CD
09/01/23 - 10/01/23	31	100,000	Live Oak Banking Co.	1.800%	147.95	Negotiable CD
09/11/23 - 10/11/23	31	249,000	First Internet Bank of Indiana	0.850%	173.96	Negotiable CD
09/15/23 - 10/15/23	31	249,000	Ponce Bank	3.500%	716.30	Negotiable CD
04/17/23 - 10/17/23	184	110,000	Student Loan Marketing Assn.	2.800%	1,544.22	Negotiable CD
09/18/23 - 10/18/23	31	225,000	Wells Fargo Bank NA	1.950%	360.62	Negotiable CD
04/24/23 - 10/24/23	184	248,000	Synchrony Bank	1.250%	1,554.25	Negotiable CD
09/26/23 - 10/26/23	31	249,000	Axos Bank	1.650%	337.68	Negotiable CD
09/27/23 - 10/27/23	31	249,000	Comenity Capital Bank	2.500%	511.64	Negotiable CD
09/30/23 - 10/30/23	31	249,000	Nicolet National Bank	1.150%	243.20	Negotiable CD
09/30/23 - 10/30/23	31	249,000	Celtic Bank	1.850%	378.62	Negotiable CD
03/31/23 - 09/30/23	184	465,000	United States Treasury Note	0.250%	581.25	Treasury Security
03/31/23 - 09/30/23	184	1,250,000	United States Treasury Note	0.750%	4,687.50	Treasury Security
03/31/23 - 09/30/23	184	500,000	United States Treasury Note	0.875%	2,187.50	Treasury Security
06/30/23 - 09/30/23	93	500,000	United States Treasury Note	2.500%	3,142.08	Treasury Security
03/31/23 - 09/30/23	184	455,000	United States Treasury Note	2.500%	5,687.50	Treasury Security
04/15/23 - 10/15/23	184	1,000,000	United States Treasury Note	0.125%	7,265.63	Treasury Security
04/30/23 - 10/31/23	185	750,000	United States Treasury Note	0.250%	937.50	Treasury Security
04/30/23 - 10/31/23	185	770,000	United States Treasury Note	2.750%	10,587.50	Treasury Security
04/30/23 - 10/31/23	185	500,000	United States Treasury Note	4.125%	10,312.50	Treasury Security
09/22/23 - 10/31/23	40	500,000	United States Treasury Note	4.125%	2,185.80	Treasury Security

Earned Interest October 2023 \$ 249,558.63  
 Earned Interest Year To Date \$ 1,587,196.79

**SERIES 2019A TAX-EXEMPT NOTES:**

10/01/23 - 10/31/23	31	Various	STAR Ohio	Various	72,255.90	Investment Pool
---------------------	----	---------	-----------	---------	-----------	-----------------

Earned Interest October 2023 \$ 72,255.90  
 Earned Interest Year To Date \$ 763,191.35

**SERIES 2019B TAXABLE NOTES:**

10/01/23 - 10/31/23	31	Various	STAR Ohio	Various	22,487.22	Investment Pool
10/01/23 - 10/31/23	31	Various	U.S. Bank	Various	28.61	Sweep Money Market
04/02/23 - 10/02/23	184	1,000,000	Federal Farm Credit Bank	0.200%	2,810.00	Federal Agency
03/31/23 - 09/30/23	184	1,250,000	United States Treasury Note	1.375%	19,970.70	Treasury Security

<u>Investment Period</u>	<u>No. of Days</u>	<u>Amount</u>	<u>Bank</u>	<u>Interest Rate</u>	<u>Investment Income</u>	<u>Investment Form</u>
				Earned Interest October 2023	\$ 45,296.53	
				Earned Interest Year To Date	\$ 213,944.41	
<b>NOTE RETIREMENT FUND:</b>						
10/01/23 - 10/31/23	31	Various	Huntington National Bank	Various	6,874.78	Sweep Money Market
				Earned Interest October 2023	\$ 6,874.78	
				Earned Interest Year To Date	\$ 41,142.74	
<b>ESCROW ACCOUNT:</b>						
10/01/23 - 10/31/23	31	Various	Huntington National Bank	Various	26.11	Money Market
				Earned Interest October 2023	\$ 26.11	
				Earned Interest Year To Date	\$ 262.46	
				<b>Earned Interest October 2023--All Funds</b>	<b>\$ 374,011.95</b>	
				<b>Earned Interest Year To Date--All Funds</b>	<b>\$ 2,605,737.75</b>	



**M E E D E R**  
PUBLIC FUNDS



## **Cleveland Public Library Operating Account**

Monthly Investment Report  
October 31, 2023

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

**PORTFOLIO SUMMARY**

As of October 31, 2023



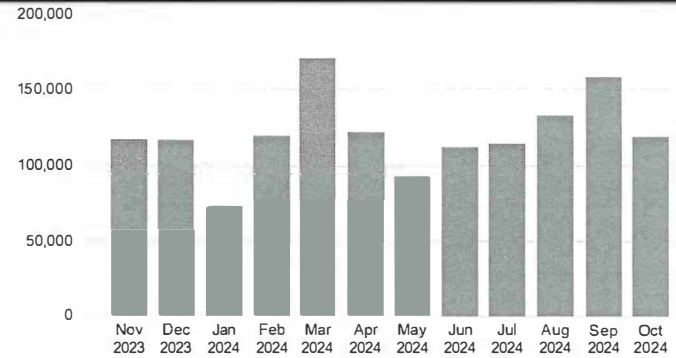
**MONTHLY RECONCILIATION**

<b>Beginning Book Value</b>	<b>71,890,834.08</b>
Contributions	
Withdrawals	
Prior Month Custodian Fees	(574.23)
Realized Gains/Losses	37,615.70
Purchased Interest	(2,277.78)
Gross Interest Earnings	132,248.50
<b>Ending Book Value</b>	<b>72,057,846.27</b>

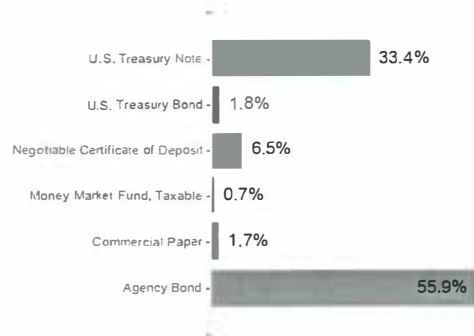
**PORTFOLIO CHARACTERISTICS**

Portfolio Yield to Maturity	2.48%
Portfolio Effective Duration	2.29 yrs
Weighted Average Maturity	2.47 yrs

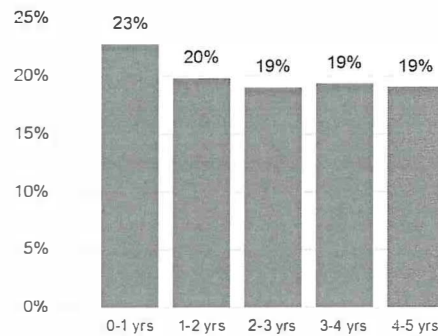
**PROJECTED MONTHLY INCOME SCHEDULE**



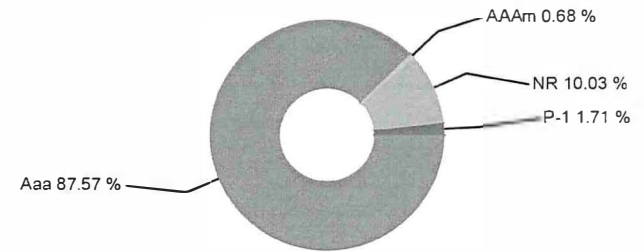
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of October 31, 2023



CUSIP	SECURITY DESCRIPTION	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024
02589ABQ4	American Express National Bank 2.000% 03/09/2027					2,463						2,490	
05465DAK4	Axos Bank 1.650% 03/26/2024	349	338	349	349	762							
14042RLP4	Capital One, National Association 2.650% 05/22/2024	3,286						4,727					
14042TAP2	Capital One Bank (Usa), National Association 2.650% 05/22/2024	3,286						4,727					
15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	391	379	391	379	379	391	379	391	379	1,106		
20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	529	512	529	529	495	529	512	529				
3130A3VC5	FHLB 2.250% 12/08/2023		8,880										
3130AFBC0	FHLB 3.250% 09/13/2024					13,813						27,327	
3130AJLH0	FHLB 0.920% 05/19/2026	3,335						3,335					
3130AJSQ3	FHLB 1.020% 07/06/2027			4,335						4,335			
3130AK6G6	FHLB 0.390% 09/23/2024					1,580						2,511	
3130AKVV5	FHLB 0.500% 02/18/2026				2,500						2,500		
3130ALZ23	FHLB 0.800% 04/28/2025						1,100						1,100
3130AMNX6	FHLB 1.020% 06/10/2026		3,494							3,494			
3130ANAV2	FHLB 0.550% 01/28/2025			1,045							1,045		
3130ANVB3	FHLB 0.800% 09/17/2025					1,800						1,800	
3130ANYN4	FHLB 1.000% 09/30/2026					2,500						2,500	
3130ANZ60	FHLB 0.700% 06/27/2025		1,313			1,500			1,688			1,875	
3130AP3C7	FHLB 1.100% 09/30/2026					3,300						3,300	
3130APFS9	FHLB 1.050% 10/28/2026						3,596						3,596
3130APW43	FHLB 1.500% 12/02/2026		3,750						3,750				
3130AQPR8	FHLB 1.300% 02/18/2027				5,200						10,400		
3130ATUS4	FHLB 4.250% 12/10/2027		25,181						25,181				

2167

Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of October 31, 2023



CUSIP	SECURITY DESCRIPTION	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024
3130AWMN7	FHLB 4.375% 06/09/2028		14,839						18,047				
3133EK6J0	FFCB 1.625% 11/08/2024	4,063						4,063					
3133ELH80	FFCB 0.680% 06/10/2025		2,550						2,550				
3133ELY32	FFCB 0.550% 07/22/2026			2,338						2,338			
3133EMBD3	FFCB 0.360% 09/24/2024					1,800						3,050	
3133EMNG3	FFCB 0.230% 01/19/2024			345									
3133EMQX3	FFCB 0.590% 02/17/2026				1,475						1,475		
3133EMWV0	FFCB 0.350% 04/22/2024						2,625						
3133EMXS6	FFCB 0.720% 04/28/2025						6,300						6,300
3133EMZW5	FFCB 0.730% 05/19/2025	1,150						1,150					
3133EN3H1	FFCB 4.000% 11/29/2027	18,000						18,000					
3133EN5N6	FFCB 4.000% 01/06/2028			6,800						6,800			
3133ENG87	FFCB 2.920% 08/17/2027				9,198						9,198		
3133ENJ84	FFCB 3.375% 08/26/2024				12,656						20,404		
3133ENL99	FFCB 3.375% 09/15/2027					16,875						16,875	
3133ENTK6	FFCB 2.51% 04/01/25						6,275						6,275
3133ENVD9	FFCB 2.875% 04/26/2027						4,313						4,313
3133EPCX1	FFCB 4.375% 03/10/2028					21,875						21,875	
3133EPGW9	FEDERAL FARM 3.875% 04/25/2028						21,313						21,313
3133EPHT5	FFCB 3.625 05/03/28	5,709						5,709					
3133EPUN3	FEDERAL FARM 4.5% 08/28/2028				22,500					22,500			
3133EPWK7	FFCB 4.500% 09/22/2028					22,500						22,500	
3134GV7E2	FMCC 0.500% 01/27/2025			1,250						1,250			
3134GW4B9	FMCC 0.500% 10/29/2025						1,250						1,250
3134GW4C7	FMCC 0.800% 10/27/2026						2,120						2,120

2168

Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of October 31, 2023



CUSIP	SECURITY DESCRIPTION	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024
3134GWUS3	FMCC 0.400% 09/24/2024					2,000						2,050	
3134GWXC5	FMCC 0.350% 03/29/2024					2,250							
3134GWZG4	FMCC 0.600% 10/20/2025						1,950						1,950
3134GWZV1	FMCC 0.650% 10/22/2025						1,333						1,333
3134GXAY0	FMCC 0.300% 11/13/2023	1,125											
3134GXFV1	FMCC 0.625% 12/17/2025		1,563						1,563				
3135G05S8	FNMA 0.500% 08/14/2025				1,250						1,250		
3135GA2Z3	FNMA 0.560% 11/17/2025	1,470						1,470					
3136G45C3	FNMA 0.540% 10/27/2025						1,350						1,350
3136G4J95	FNMA 0.550% 08/25/2025				1,375						1,375		
3137EAEX3	FMCC 0.375% 09/23/2025					1,688						1,688	
31422X7K2	FARMER MAC 4.70% 09/27/2028					23,500						23,500	
31422XBN1	AGM 0.690% 02/25/2026				1,725						1,725		
31424WBB7	FARMER MAC 5% 10/23/2028						25,000						25,000
32056GDH0	First Internet Bancorp 0.850% 05/13/2024	180	174	180	180	168	180	435					
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024		3,330								4,130		
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025	1,625						1,608					
46640PC43	J.P. Morgan Securities LLC 03/04/2024					20,579							
538036HC1	Live Oak Banking Company 1.800% 12/11/2023	153	497										
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 06/06/2024		3,330								4,191		
63873KYN1	Natixis 11/22/2023	25,924											

2169



Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of October 31, 2023



CUSIP	SECURITY DESCRIPTION	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024
654062JR0	Nicolet National Bank 1.150% 03/28/2024	235	243	243	228	3,955							
732329BD8	Ponce Bank 3.500% 09/15/2027	740	716	740	740	692	740	716	740	716	740	740	716
742651DZ2	PEFCO 3.900% 10/15/2027						9,848						9,848
7954502H7	Sallie Mae Bank 2.800% 04/17/2024						2,039						
856285SN2	State Bank of India 1.900% 01/22/2025			2,347						2,347			
87165E2M8	Synchrony Bank 1.250% 04/24/2025						1,554						1,554
87270LDK6	Everbank, National Association 0.200% 02/12/2024				998								
88413QCN6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024	941						1,180					
89235MPB1	Toyota Financial Savings Bank 3.600% 09/09/2027					4,398						4,446	
9128282R0	UST 2.250% 08/15/2027				12,038						12,038		
9128283P3	UST 2.250% 12/31/2024		5,625						5,625				
9128283Z1	UST 2.750% 02/28/2025				7,700						7,700		
912828U24	UST 2.000% 11/15/2026	7,950						7,950					
912828X88	UST 2.375% 05/15/2027	11,400						11,400					
912828Z78	UST 1.500% 01/31/2027			6,150						6,150			
912828ZT0	UST 0.250% 05/31/2025	2,188						2,188					
91282CAM3	UST 0.250% 09/30/2025					581						581	
91282CAT8	UST 0.250% 10/31/2025						938						938
91282CAZ4	UST 0.375% 11/30/2025	1,406						1,406					
91282CBC4	UST 0.375% 12/31/2025		1,406						1,406				
91282CBH3	UST 0.375% 01/31/2026			2,344						2,344			
91282CBQ3	UST 0.500% 02/28/2026				1,875					1,875			

2170

Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of October 31, 2023



CUSIP	SECURITY DESCRIPTION	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024
91282CBT7	UST 0.750% 03/31/2026					4,688						4,688	
91282CCJ8	UST 0.875% 06/30/2026		2,188						2,188				
91282CCL3	UST 0.375% 07/15/2024			938						31,660			
91282CCT6	UST 0.375% 08/15/2024				938						2,168		
91282CCW9	UST 0.750% 08/31/2026				1,875						1,875		
91282CCZ2	UST 0.875% 09/30/2026					2,188						2,188	
91282CDB4	UST 0.625% 10/15/2024						1,563						3,652
91282CEF4	UST 2.500% 03/31/2027					11,938						11,938	
91282CEN7	UST 2.750% 04/30/2027						10,588						10,588
91282CET4	UST 2.625% 05/31/2027	10,631						10,631					
91282CEW7	UST 3.250% 06/30/2027		16,510						16,510				
91282CFA4	UST 3.000% 07/31/2024			11,250						23,232			
91282CFB2	UST 2.750% 07/31/2027			13,750						13,750			
91282CFH9	UST 3.125% 08/31/2027				14,844						14,844		
91282CFU0	UST 4.125% 10/31/2027						20,625						20,625
91282CFX4	UST 4.500% 11/30/2024	11,250						11,250					
91282CGP0	UST 4.000% 02/29/2028				19,500						19,500		
91282CHK0	UST 4.000% 06/30/2028		20,000						20,000				
91282CHQ7	UST 4.125% 07/31/2028			17,944						17,944			
949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	373	361	373	373	349	373	361	373	361	373	373	923
<b>TOTAL</b>		<b>117,689</b>	<b>117,177</b>	<b>73,639</b>	<b>120,422</b>	<b>170,612</b>	<b>127,890</b>	<b>93,194</b>	<b>112,354</b>	<b>114,650</b>	<b>133,045</b>	<b>158,293</b>	<b>124,742</b>

2171

**POSITION STATEMENT**

As of October 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
31846V567	First American Funds, Inc.	10/31/2023 10/31/2023	\$468,396.50	\$468,396.50	\$468,396.50	5.24%	0.003 0.003	\$1.00 \$468,396.50	\$0.00	0.55%	AAAm
STAROHIO	STAR Ohio XX688	10/31/2023 10/31/2023	\$16,234,598.45	\$16,234,598.45	\$16,234,598.45	5.57%	0.003 0.003	\$1.00 \$16,234,598.45	\$0.00	19.05%	AAAm
<b>SubTotal</b>			<b>\$16,702,994.95</b>	<b>\$16,702,994.95</b>	<b>\$16,702,994.95</b>	<b>5.56%</b>		<b>\$16,702,994.95</b>	<b>\$0.00</b>	<b>19.60%</b>	
<b>Agency Bond</b>											
3134GXAY0	FMCC 0.300% 11/13/2023	11/12/2020 11/13/2020	\$500,000.00	\$499,625.00	\$499,625.00	0.33%	0.036 0.037	\$99.80 \$498,990.00	(\$635.00)	0.59%	Aaa AA+
3130A3VC5	FHLB 2.250% 12/08/2023	3/24/2022 3/25/2022	\$1,000,000.00	\$1,002,370.00	\$1,002,370.00	2.11%	0.104 0.104	\$99.65 \$996,500.00	(\$5,870.00)	1.17%	Aaa AA+
3133EMNG3	FFCB 0.230% 01/19/2024	2/18/2021 2/19/2021	\$575,000.00	\$575,316.25	\$575,316.25	0.21%	0.219 0.216	\$98.87 \$568,496.75	(\$6,819.50)	0.67%	Aaa AA+
3134GWXC5	FMCC 0.350% 03/29/2024	10/21/2020 10/23/2020	\$1,000,000.00	\$999,500.00	\$999,500.00	0.36%	0.411 0.402	\$97.94 \$979,420.00	(\$20,080.00)	1.15%	Aaa AA+
3133EMWV0	FFCB 0.350% 04/22/2024	4/26/2021 4/27/2021	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	0.35%	0.477 0.466	\$97.57 \$1,463,475.00	(\$36,525.00)	1.72%	Aaa AA+
3133ENJ84	FFCB 3.375% 08/26/2024	9/15/2022 9/16/2022	\$750,000.00	\$742,252.50	\$742,252.50	3.93%	0.822 0.793	\$98.23 \$736,725.00	(\$5,527.50)	0.86%	Aaa AA+
3130AFBC0	FHLB 3.250% 09/13/2024	9/20/2022 9/21/2022	\$850,000.00	\$836,485.85	\$836,485.85	4.09%	0.871 0.841	\$98.04 \$833,374.00	(\$3,111.85)	0.98%	Aaa AA+
3130AK6G6	FHLB 0.390% 09/23/2024	9/29/2020 9/30/2020	\$810,000.00	\$809,068.50	\$809,068.50	0.42%	0.899 0.874	\$95.48 \$773,396.10	(\$35,672.40)	0.91%	Aaa AA+
3134GWUS3	FMCC 0.400% 09/24/2024	9/17/2020 9/24/2020	\$1,000,000.00	\$999,950.00	\$999,950.00	0.40%	0.901 0.877	\$95.48 \$954,770.00	(\$45,180.00)	1.12%	Aaa AA+
3133EMBD3	FFCB 0.360% 09/24/2024	9/24/2020 9/29/2020	\$1,000,000.00	\$998,750.00	\$998,750.00	0.39%	0.901 0.877	\$95.41 \$954,120.00	(\$44,630.00)	1.12%	Aaa AA+
3133EK6J0	FFCB 1.625% 11/08/2024	11/1/2019 11/8/2019	\$500,000.00	\$499,615.00	\$499,615.00	1.64%	1.025 0.987	\$96.23 \$481,160.00	(\$18,455.00)	0.56%	Aaa AA+
3134GV7E2	FMCC 0.500% 01/27/2025	7/8/2020 7/27/2020	\$500,000.00	\$498,600.00	\$498,600.00	0.56%	1.244 1.208	\$93.99 \$469,970.00	(\$28,630.00)	0.55%	Aaa AA+
3130ANAV2	FHLB 0.550% 01/28/2025	5/26/2022 5/27/2022	\$380,000.00	\$359,062.00	\$359,062.00	2.70%	1.247 1.211	\$94.24 \$358,112.00	(\$950.00)	0.42%	Aaa AA+

2172

Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of October 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3133ENTK6	FFCB 2.51% 04/01/25	3/25/2022 4/1/2022	\$500,000.00	\$498,975.00	\$498,975.00	2.58%	1.419 1.364	\$96.04 \$480,195.00	(\$18,780.00)	0.56%	Aaa AA+
3130ALZ23	FHLB 0.800% 04/28/2025	4/7/2021 4/28/2021	\$275,000.00	\$275,000.00	\$275,000.00	0.80%	1.493 1.449	\$93.41 \$256,874.75	(\$18,125.25)	0.30%	Aaa AA+
3133EMXS6	FFCB 0.720% 04/28/2025	4/26/2021 4/28/2021	\$1,750,000.00	\$1,748,632.81	\$1,748,632.81	0.74%	1.493 1.449	\$93.32 \$1,633,170.00	(\$115,462.81)	1.92%	Aaa AA+
3133EMZW5	FFCB 0.730% 05/19/2025	5/25/2021 5/28/2021	\$315,000.00	\$315,000.00	\$315,000.00	0.73%	1.551 1.499	\$93.05 \$293,101.20	(\$21,898.80)	0.34%	Aaa AA+
3133ELH80	FFCB 0.680% 06/10/2025	6/24/2020 6/26/2020	\$750,000.00	\$750,000.00	\$750,000.00	0.68%	1.611 1.558	\$92.73 \$695,467.50	(\$54,532.50)	0.82%	Aaa AA+
3130ANZ60	FHLB 0.700% 06/27/2025	10/26/2021 10/27/2021	\$750,000.00	\$742,500.00	\$742,500.00	0.96%	1.658 1.602	\$93.09 \$698,167.50	(\$44,332.50)	0.82%	Aaa AA+
3135G05S8	FNMA 0.500% 08/14/2025	11/18/2022 11/21/2022	\$500,000.00	\$446,565.00	\$446,565.00	4.72%	1.789 1.735	\$91.80 \$459,000.00	\$12,435.00	0.54%	Aaa AA+
3136G4J95	FNMA 0.550% 08/25/2025	8/19/2020 8/25/2020	\$500,000.00	\$499,375.00	\$499,375.00	0.58%	1.819 1.763	\$91.78 \$458,885.00	(\$40,490.00)	0.54%	Aaa AA+
3130ANVB3	FHLB 0.800% 09/17/2025	9/1/2021 9/17/2021	\$450,000.00	\$450,000.00	\$450,000.00	0.80%	1.882 1.821	\$92.00 \$414,009.00	(\$35,991.00)	0.49%	Aaa AA+
3137EAEX3	FMCC 0.375% 09/23/2025	9/29/2021 9/30/2021	\$900,000.00	\$885,114.00	\$885,114.00	0.80%	1.899 1.845	\$91.48 \$823,347.00	(\$61,767.00)	0.97%	Aaa AA+
3134GWZG4	FMCC 0.600% 10/20/2025	10/6/2020 10/20/2020	\$650,000.00	\$650,000.00	\$650,000.00	0.60%	1.973 1.912	\$91.30 \$593,443.50	(\$56,556.50)	0.70%	Aaa AA+
3134GWZV1	FMCC 0.650% 10/22/2025	10/18/2021 10/20/2021	\$410,000.00	\$404,260.00	\$404,260.00	1.01%	1.978 1.917	\$91.38 \$374,641.60	(\$29,618.40)	0.44%	Aaa AA+
3136G45C3	FNMA 0.540% 10/27/2025	10/21/2020 10/27/2020	\$500,000.00	\$499,500.00	\$499,500.00	0.56%	1.992 1.932	\$91.13 \$455,625.00	(\$43,875.00)	0.53%	Aaa AA+
3134GW4B9	FMCC 0.500% 10/29/2025	10/9/2020 10/29/2020	\$500,000.00	\$499,000.00	\$499,000.00	0.54%	1.997 1.937	\$90.80 \$453,980.00	(\$45,020.00)	0.53%	Aaa AA+
3135GA2Z3	FNMA 0.560% 11/17/2025	11/12/2020 11/17/2020	\$525,000.00	\$523,818.75	\$523,818.75	0.61%	2.049 1.981	\$90.83 \$476,836.50	(\$46,982.25)	0.56%	Aaa AA+
3134GXFV1	FMCC 0.625% 12/17/2025	12/3/2020 12/17/2020	\$500,000.00	\$499,750.00	\$499,750.00	0.64%	2.132 2.059	\$90.71 \$453,525.00	(\$46,225.00)	0.53%	Aaa AA+
3133EMQX3	FFCB 0.590% 02/17/2026	2/18/2021 2/25/2021	\$500,000.00	\$498,045.00	\$498,045.00	0.67%	2.301 2.225	\$89.89 \$449,435.00	(\$48,610.00)	0.53%	Aaa AA+
3130AKVV5	FHLB 0.500% 02/18/2026	1/28/2021 2/18/2021	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	0.50%	2.304 2.230	\$89.68 \$896,840.00	(\$103,160.00)	1.05%	Aaa AA+

2173

Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of October 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
31422XBN1	AGM 0.690% 02/25/2026	2/18/2021 2/25/2021	\$500,000.00	\$499,850.00	\$499,850.00	0.70%	2.323 2.244	\$90.02 \$450,095.00	(\$49,755.00)	0.53%	
3130AJLH0	FHLB 0.920% 05/19/2026	10/18/2021 10/19/2021	\$725,000.00	\$718,272.00	\$718,272.00	1.13%	2.551 2.447	\$89.88 \$651,615.50	(\$66,656.50)	0.76%	Aaa AA+
3130AMNX6	FHLB 1.020% 06/10/2026	5/26/2021 6/10/2021	\$685,000.00	\$685,000.00	\$685,000.00	1.02%	2.611 2.500	\$89.72 \$614,575.15	(\$70,424.85)	0.72%	Aaa AA+
3133ELY32	FFCB 0.550% 07/22/2026	3/30/2023 3/31/2023	\$850,000.00	\$758,616.50	\$758,616.50	4.06%	2.726 2.636	\$88.76 \$754,460.00	(\$4,156.50)	0.89%	Aaa AA+
3130ANYN4	FHLB 1.000% 09/30/2026	9/14/2021 9/30/2021	\$500,000.00	\$500,000.00	\$500,000.00	1.00%	2.918 2.800	\$88.96 \$444,800.00	(\$55,200.00)	0.52%	Aaa AA+
3130AP3C7	FHLB 1.100% 09/30/2026	10/25/2021 10/26/2021	\$600,000.00	\$594,000.00	\$594,000.00	1.24%	2.918 2.794	\$88.95 \$533,676.00	(\$60,324.00)	0.63%	Aaa AA+
3134GW4C7	FMCC 0.800% 10/27/2026	6/16/2022 6/17/2022	\$530,000.00	\$468,138.40	\$468,138.40	3.72%	2.992 2.880	\$88.11 \$466,983.00	(\$1,155.40)	0.55%	Aaa AA+
3130APFS9	FHLB 1.050% 10/28/2026	10/18/2021 10/28/2021	\$685,000.00	\$679,040.50	\$679,040.50	1.23%	2.995 2.871	\$88.56 \$606,649.70	(\$72,390.80)	0.71%	Aaa AA+
3130APW43	FHLB 1.500% 12/02/2026	12/16/2021 12/20/2021	\$500,000.00	\$499,925.00	\$499,925.00	1.50%	3.090 2.916	\$89.48 \$447,385.00	(\$52,540.00)	0.53%	Aaa AA+
3130AQPR8	FHLB 1.300% 02/18/2027	3/29/2023 3/31/2023	\$800,000.00	\$743,728.00	\$743,728.00	4.27%	3.304 3.100	\$91.60 \$732,776.00	(\$10,952.00)	0.86%	Aaa AA+
3133ENVD9	FFCB 2.875% 04/26/2027	4/22/2022 4/26/2022	\$300,000.00	\$298,452.00	\$298,452.00	2.99%	3.488 3.251	\$93.20 \$279,612.00	(\$18,840.00)	0.33%	Aaa AA+
3130AJSQ3	FHLB 1.020% 07/06/2027	4/19/2023 4/20/2023	\$850,000.00	\$747,668.50	\$747,668.50	4.17%	3.682 3.499	\$86.14 \$732,181.50	(\$15,487.00)	0.86%	Aaa AA+
3133ENG87	FFCB 2.920% 08/17/2027	8/19/2022 8/22/2022	\$630,000.00	\$622,616.40	\$622,616.40	3.18%	3.797 3.500	\$92.80 \$584,627.40	(\$37,989.00)	0.69%	Aaa AA+
3133ENL99	FFCB 3.375% 09/15/2027	9/14/2022 9/15/2022	\$1,000,000.00	\$986,010.00	\$986,010.00	3.68%	3.877 3.549	\$94.27 \$942,710.00	(\$43,300.00)	1.11%	Aaa AA+
742651DZ2	PEFCO 3.900% 10/15/2027	4/27/2023 5/3/2023	\$255,000.00	\$255,408.00	\$255,408.00	3.86%	3.959 3.598	\$95.83 \$244,358.85	(\$11,049.15)	0.29%	Aaa AA+
742651DZ2	PEFCO 3.900% 10/15/2027	4/28/2023 5/3/2023	\$250,000.00	\$249,600.00	\$249,600.00	3.94%	3.959 3.598	\$95.83 \$239,567.50	(\$10,032.50)	0.28%	Aaa AA+
3133EN3H1	FFCB 4.000% 11/29/2027	11/22/2022 11/29/2022	\$900,000.00	\$896,580.00	\$896,580.00	4.08%	4.082 3.640	\$96.25 \$866,268.00	(\$30,312.00)	1.02%	Aaa AA+
3130ATUS4	FHLB 4.250% 12/10/2027	12/14/2022 12/16/2022	\$1,185,000.00	\$1,209,553.20	\$1,209,553.20	3.79%	4.112 3.652	\$97.21 \$1,151,974.05	(\$57,579.15)	1.35%	Aaa AA+

2174



**POSITION STATEMENT**

As of October 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3133EN5N6	FFCB 4.000% 01/06/2028	1/17/2023 1/19/2023	\$340,000.00	\$344,705.60	\$344,705.60	3.69%	4.186 3.741	\$96.15 \$326,913.40	(\$17,792.20)	0.38%	Aaa AA+
3133EPCX1	FFCB 4.375% 03/10/2028	3/7/2023 3/10/2023	\$1,000,000.00	\$997,460.00	\$997,460.00	4.43%	4.362 3.885	\$97.43 \$974,320.00	(\$23,140.00)	1.14%	Aaa AA+
3133EPGW9	FEDERAL FARM 3.875% 04/25/2028	4/19/2023 4/25/2023	\$1,100,000.00	\$1,098,647.00	\$1,098,647.00	3.90%	4.488 4.043	\$95.37 \$1,049,048.00	(\$49,599.00)	1.23%	Aaa AA+
3133EPHT5	FFCB 3.625 05/03/28	4/27/2023 5/3/2023	\$315,000.00	\$313,270.65	\$313,270.65	3.75%	4.510 4.006	\$94.38 \$297,290.70	(\$15,979.95)	0.35%	Aaa AA+
3130AWMN7	FHLB 4.375% 06/09/2028	8/10/2023 8/11/2023	\$825,000.00	\$826,105.50 \$3,007.82	\$829,113.32	4.34%	4.611 4.057	\$97.65 \$805,571.25	(\$20,534.25)	0.95%	Aaa AA+
3133EPUN3	FEDERAL FARM 4.5% 08/28/2028	8/25/2023 8/28/2023	\$1,000,000.00	\$999,468.20	\$999,468.20	4.51%	4.830 4.242	\$97.63 \$976,320.00	(\$23,148.20)	1.15%	Aaa AA+
3133EPWK7	FFCB 4.500% 09/22/2028	10/4/2023 10/5/2023	\$1,000,000.00	\$984,136.00 \$1,625.00	\$985,761.00	4.86%	4.899 4.312	\$98.14 \$981,430.00	(\$2,706.00)	1.15%	Aaa AA+
31422X7K2	FARMER MAC 4.70% 09/27/2028	9/27/2023 10/2/2023	\$1,000,000.00	\$995,650.00 \$652.78	\$996,302.78	4.80%	4.912 4.306	\$98.72 \$987,160.00	(\$8,490.00)	1.16%	
31424WBB7	FARMER MAC 5% 10/23/2028	10/18/2023 10/23/2023	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	5.00%	4.984 4.352	\$99.87 \$998,690.00	(\$1,310.00)	1.17%	
<b>SubTotal</b>			<b>\$40,965,000.00</b>	<b>\$40,478,032.11 \$5,285.60</b>	<b>\$40,483,317.71</b>	<b>2.25%</b>		<b>\$38,576,110.40</b>	<b>(\$1,901,921.71)</b>	<b>45.27%</b>	
<b>Commercial Paper</b>											
63873KYN1	Natixis 11/22/2023	3/3/2023 3/6/2023	\$685,000.00	\$659,076.18	\$659,076.18	5.43%	0.060 0.061	\$99.67 \$682,753.20	\$23,677.02	0.80%	P-1 A-1
46640PC43	J.P. Morgan Securities LLC 03/04/2024	6/8/2023 6/9/2023	\$510,000.00	\$489,421.50	\$489,421.50	5.63%	0.342 0.334	\$98.00 \$499,784.70	\$10,363.20	0.59%	P-1 A-1
<b>SubTotal</b>			<b>\$1,195,000.00</b>	<b>\$1,148,497.68</b>	<b>\$1,148,497.68</b>	<b>5.51%</b>		<b>\$1,182,537.90</b>	<b>\$34,040.22</b>	<b>1.39%</b>	
<b>Negotiable Certificate of Deposit</b>											
538036HC1	Live Oak Banking Company 1.800% 12/11/2023	12/6/2019 12/11/2019	\$100,000.00	\$99,700.00	\$99,700.00	1.88%	0.112 0.112	\$99.59 \$99,589.00	(\$111.00)	0.12%	
87270LDK6	Everbank, National Association 0.200% 02/12/2024	2/18/2021 2/22/2021	\$249,000.00	\$248,253.00	\$248,253.00	0.30%	0.285 0.279	\$98.51 \$245,289.90	(\$2,963.10)	0.29%	
05465DAK4	Axos Bank 1.650% 03/26/2024	2/27/2020 3/26/2020	\$249,000.00	\$248,564.25	\$248,564.25	1.70%	0.403 0.392	\$98.47 \$245,192.79	(\$3,371.46)	0.29%	

2175

Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of October 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
654062JR0	Nicolet National Bank 1.150% 03/28/2024	3/25/2020 3/31/2020	\$249,000.00	\$245,265.00	\$245,265.00	1.54%	0.408 0.398	\$98.26 \$244,667.40	(\$597.60)	0.29%	
7954502H7	Sallie Mae Bank 2.800% 04/17/2024	4/9/2019 4/17/2019	\$110,000.00	\$109,505.00	\$109,505.00	2.90%	0.463 0.453	\$98.76 \$108,633.80	(\$871.20)	0.13%	
32056GDH0	First Internet Bancorp 0.850% 05/13/2024	5/6/2020 5/11/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.88%	0.534 0.521	\$97.54 \$242,884.56	(\$5,866.44)	0.29%	
88413QCN6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024	5/6/2020 5/22/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.78%	0.556 0.541	\$97.40 \$242,533.47	(\$6,217.53)	0.28%	
14042TAP2	Capital One Bank (Usa), National Association 2.650% 05/22/2024	5/15/2019 5/30/2019	\$246,000.00	\$244,524.00	\$244,524.00	2.78%	0.559 0.539	\$98.41 \$242,083.68	(\$2,440.32)	0.28%	
14042RLP4	Capital One, National Association 2.650% 05/22/2024	5/15/2019 5/30/2019	\$246,000.00	\$244,524.00	\$244,524.00	2.78%	0.559 0.539	\$98.41 \$242,083.68	(\$2,440.32)	0.28%	
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024	6/3/2019 6/5/2019	\$246,000.00	\$245,200.50	\$245,200.50	2.77%	0.597 0.576	\$98.33 \$241,889.34	(\$3,311.16)	0.28%	
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 06/06/2024	6/3/2019 6/6/2019	\$246,000.00	\$245,139.00	\$245,139.00	2.78%	0.600 0.579	\$98.32 \$241,869.66	(\$3,269.34)	0.28%	
20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	6/25/2019 6/27/2019	\$249,000.00	\$249,000.00	\$249,000.00	2.50%	0.658 0.636	\$98.01 \$244,037.43	(\$4,962.57)	0.29%	
15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	8/16/2019 8/30/2019	\$249,000.00	\$248,285.37	\$248,285.37	1.91%	0.833 0.805	\$96.91 \$241,315.86	(\$6,969.51)	0.28%	
949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	10/25/2019 10/29/2019	\$225,000.00	\$224,437.50	\$224,437.50	2.00%	0.967 0.933	\$96.47 \$217,066.50	(\$7,371.00)	0.25%	
856285SN2	State Bank of India 1.900% 01/22/2025	1/8/2020 1/22/2020	\$247,000.00	\$244,777.00	\$244,777.00	2.09%	1.230 1.183	\$95.52 \$235,944.28	(\$8,832.72)	0.28%	
87165E2M8	Synchrony Bank 1.250% 04/24/2025	4/20/2020 4/24/2020	\$248,000.00	\$246,326.00	\$246,326.00	1.39%	1.482 1.433	\$93.74 \$232,485.12	(\$13,840.88)	0.27%	

2176

Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of October 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025	4/24/2020 5/7/2020	\$248,000.00	\$247,132.00	\$247,132.00	1.37%	1.518 1.457	\$93.69 \$232,356.16	(\$14,775.84)	0.27%	
02589ABQ4	American Express National Bank 2.000% 03/09/2027	3/2/2022 3/9/2022	\$247,000.00	\$245,765.00	\$245,765.00	2.11%	3.356 3.160	\$89.99 \$222,267.89	(\$23,497.11)	0.26%	
89235MPB1	Toyota Financial Savings Bank 3.600% 09/09/2027	8/30/2022 9/9/2022	\$245,000.00	\$244,142.50	\$244,142.50	3.68%	3.860 3.511	\$93.77 \$229,734.05	(\$14,408.45)	0.27%	
732329BD8	Ponce Bank 3.500% 09/15/2027	8/30/2022 9/15/2022	\$249,000.00	\$248,626.50	\$248,626.50	3.53%	3.877 3.513	\$93.34 \$232,416.60	(\$16,209.90)	0.27%	
<b>SubTotal</b>			<b>\$4,646,000.00</b>	<b>\$4,626,668.62</b>	<b>\$4,626,668.62</b>	<b>2.06%</b>		<b>\$4,484,341.17</b>	<b>(\$142,327.45)</b>	<b>5.26%</b>	

**U.S. Treasury Bond**

91282CFA4	UST 3.000% 07/31/2024	9/15/2022 9/16/2022	\$750,000.00	\$738,017.58	\$738,017.58	3.89%	0.751 0.726	\$98.18 \$736,320.00	(\$1,697.58)	0.86%	Aaa AA+
9128283P3	UST 2.250% 12/31/2024	3/24/2022 3/25/2022	\$500,000.00	\$498,730.47	\$498,730.47	2.34%	1.170 1.124	\$96.52 \$482,600.00	(\$16,130.47)	0.57%	Aaa AA+
<b>SubTotal</b>			<b>\$1,250,000.00</b>	<b>\$1,236,748.05</b>	<b>\$1,236,748.05</b>	<b>3.28%</b>		<b>\$1,218,920.00</b>	<b>(\$17,828.05)</b>	<b>1.43%</b>	

**U.S. Treasury Note**

91282CCL3	UST 0.375% 07/15/2024	12/19/2022 12/20/2022	\$500,000.00	\$469,277.34	\$469,277.34	4.47%	0.707 0.689	\$96.49 \$482,460.00	\$13,182.66	0.57%	Aaa AA+
91282CCT6	UST 0.375% 08/15/2024	8/26/2021 8/27/2021	\$500,000.00	\$498,769.53	\$498,769.53	0.46%	0.792 0.771	\$96.09 \$480,450.00	(\$18,319.53)	0.56%	Aaa AA+
91282CDB4	UST 0.625% 10/15/2024	10/28/2021 10/29/2021	\$500,000.00	\$497,910.16	\$497,910.16	0.77%	0.959 0.934	\$95.55 \$477,735.00	(\$20,175.16)	0.56%	Aaa AA+
91282CFX4	UST 4.500% 11/30/2024	12/19/2022 12/20/2022	\$500,000.00	\$502,265.63	\$502,265.63	4.25%	1.085 1.025	\$99.05 \$495,235.00	(\$7,030.63)	0.58%	Aaa AA+
9128283Z1	UST 2.750% 02/28/2025	10/25/2022 10/26/2022	\$560,000.00	\$539,175.00	\$539,175.00	4.44%	1.332 1.278	\$96.77 \$541,889.60	\$2,714.60	0.64%	Aaa AA+
912828ZT0	UST 0.250% 05/31/2025	4/26/2021 4/27/2021	\$1,750,000.00	\$1,723,544.92	\$1,723,544.92	0.62%	1.584 1.540	\$92.57 \$1,619,975.00	(\$103,569.92)	1.90%	Aaa AA+
91282CAM3	UST 0.250% 09/30/2025	10/14/2021 10/15/2021	\$465,000.00	\$453,938.09	\$453,938.09	0.86%	1.918 1.867	\$91.31 \$424,586.85	(\$29,351.24)	0.50%	Aaa AA+
91282CAT8	UST 0.250% 10/31/2025	10/27/2021 10/28/2021	\$750,000.00	\$728,056.64	\$728,056.64	1.00%	2.003 1.947	\$90.96 \$682,177.50	(\$45,879.14)	0.80%	Aaa AA+



Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of October 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
91282CAZ4	UST 0.375% 11/30/2025	10/28/2021 10/29/2021	\$750,000.00	\$729,462.89	\$729,462.89	1.06%	2.085 2.024	\$90.89 \$681,682.50	(\$47,780.39)	0.80%	Aaa AA+
91282CBC4	UST 0.375% 12/31/2025	10/28/2021 10/29/2021	\$750,000.00	\$728,613.28	\$728,613.28	1.08%	2.170 2.107	\$90.65 \$679,837.50	(\$48,775.78)	0.80%	Aaa AA+
91282CBH3	UST 0.375% 01/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,225,048.83	\$1,225,048.83	0.80%	2.255 2.190	\$90.28 \$1,128,462.50	(\$96,586.33)	1.32%	Aaa AA+
91282CBQ3	UST 0.500% 02/28/2026	10/28/2021 10/29/2021	\$750,000.00	\$730,751.95	\$730,751.95	1.11%	2.332 2.261	\$90.26 \$676,965.00	(\$53,786.95)	0.79%	Aaa AA+
91282CBT7	UST 0.750% 03/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,245,654.30	\$1,245,654.30	0.82%	2.416 2.338	\$90.63 \$1,132,912.50	(\$112,741.80)	1.33%	Aaa AA+
91282CCJ8	UST 0.875% 06/30/2026	10/22/2021 10/25/2021	\$500,000.00	\$493,027.34	\$493,027.34	1.18%	2.666 2.567	\$90.13 \$450,665.00	(\$42,362.34)	0.53%	Aaa AA+
91282CCW9	UST 0.750% 08/31/2026	8/26/2021 8/31/2021	\$500,000.00	\$497,734.38	\$497,734.38	0.84%	2.836 2.736	\$89.16 \$445,800.00	(\$51,934.38)	0.52%	Aaa AA+
91282CCZ2	UST 0.875% 09/30/2026	9/29/2021 9/30/2021	\$500,000.00	\$496,699.22	\$496,699.22	1.01%	2.918 2.812	\$89.33 \$446,640.00	(\$50,059.22)	0.52%	Aaa AA+
912828U24	UST 2.000% 11/15/2026	7/13/2022 7/14/2022	\$795,000.00	\$760,467.19	\$760,467.19	3.08%	3.044 2.863	\$91.97 \$731,121.75	(\$29,345.44)	0.86%	Aaa AA+
912828Z78	UST 1.500% 01/31/2027	5/9/2022 5/10/2022	\$245,000.00	\$229,017.58	\$229,017.58	2.99%	3.255 3.094	\$90.01 \$220,519.60	(\$8,497.98)	0.26%	Aaa AA+
912828Z78	UST 1.500% 01/31/2027	6/29/2023 6/30/2023	\$575,000.00	\$520,734.38	\$520,734.38	4.37%	3.255 3.094	\$90.01 \$517,546.00	(\$3,188.38)	0.61%	Aaa AA+
91282CEF4	UST 2.500% 03/31/2027	5/31/2022 5/31/2022	\$455,000.00	\$447,979.49	\$447,979.49	2.84%	3.416 3.202	\$92.72 \$421,889.65	(\$26,089.84)	0.50%	Aaa AA+
91282CEF4	UST 2.500% 03/31/2027	6/29/2023 6/30/2023	\$500,000.00	\$468,535.16	\$468,535.16	4.33%	3.416 3.202	\$92.72 \$463,615.00	(\$4,920.16)	0.54%	Aaa AA+
91282CEN7	UST 2.750% 04/30/2027	4/28/2022 5/2/2022	\$245,000.00	\$243,325.20	\$243,325.20	2.90%	3.499 3.309	\$93.29 \$228,548.25	(\$14,776.95)	0.27%	Aaa AA+
91282CEN7	UST 2.750% 04/30/2027	3/9/2023 3/10/2023	\$525,000.00	\$491,777.34	\$491,777.34	4.44%	3.499 3.309	\$93.29 \$489,746.25	(\$2,031.09)	0.57%	Aaa AA+
912828X88	UST 2.375% 05/15/2027	7/25/2022 7/26/2022	\$960,000.00	\$936,937.50	\$936,937.50	2.91%	3.540 3.286	\$92.00 \$883,238.40	(\$53,699.10)	1.04%	Aaa AA+
91282CET4	UST 2.625% 05/31/2027	5/27/2022 5/31/2022	\$810,000.00	\$807,247.27	\$807,247.27	2.70%	3.584 3.313	\$92.72 \$751,056.30	(\$56,190.97)	0.88%	Aaa AA+
91282CEW7	UST 3.250% 06/30/2027	8/30/2022 8/31/2022	\$266,000.00	\$265,210.31	\$265,210.31	3.32%	3.666 3.356	\$94.69 \$251,870.08	(\$13,340.23)	0.30%	Aaa AA+

2178

Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of October 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
91282CEW7	UST 3.250% 06/30/2027	3/9/2023 3/10/2023	\$750,000.00	\$716,074.22	\$716,074.22	4.41%	3.666 3.356	\$94.69 \$710,160.00	(\$5,914.22)	0.83%	Aaa AA+
91282CFB2	UST 2.750% 07/31/2027	9/15/2022 9/16/2022	\$1,000,000.00	\$959,140.63	\$959,140.63	3.67%	3.751 3.469	\$92.84 \$928,400.00	(\$30,740.63)	1.09%	Aaa AA+
9128282R0	UST 2.250% 08/15/2027	1/19/2023 1/20/2023	\$770,000.00	\$729,003.52	\$729,003.52	3.52%	3.792 3.540	\$91.09 \$701,362.20	(\$27,641.32)	0.82%	Aaa AA+
9128282R0	UST 2.250% 08/15/2027	3/9/2023 3/10/2023	\$300,000.00	\$274,523.44	\$274,523.44	4.38%	3.792 3.540	\$91.09 \$273,258.00	(\$1,265.44)	0.32%	Aaa AA+
91282CFH9	UST 3.125% 08/31/2027	10/25/2022 10/26/2022	\$600,000.00	\$571,195.31	\$571,195.31	4.23%	3.836 3.528	\$94.02 \$564,096.00	(\$7,099.31)	0.66%	Aaa AA+
91282CFH9	UST 3.125% 08/31/2027	3/9/2023 3/10/2023	\$350,000.00	\$332,390.63	\$332,390.63	4.38%	3.836 3.528	\$94.02 \$329,056.00	(\$3,334.63)	0.39%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	3/9/2023 3/10/2023	\$250,000.00	\$247,519.53	\$247,519.53	4.36%	4.003 3.559	\$97.40 \$243,505.00	(\$4,014.53)	0.29%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	3/6/2023 3/7/2023	\$250,000.00	\$247,714.84	\$247,714.84	4.34%	4.003 3.559	\$97.40 \$243,505.00	(\$4,209.84)	0.29%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	9/21/2023 9/22/2023	\$500,000.00	\$488,808.59	\$488,808.59	4.73%	4.003 3.559	\$97.40 \$487,010.00	(\$1,798.59)	0.57%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	2/23/2023 3/1/2023	\$575,000.00	\$570,530.27	\$570,530.27	4.17%	4.334 3.890	\$96.80 \$556,605.75	(\$13,924.52)	0.65%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	3/9/2023 3/10/2023	\$150,000.00	\$148,125.00	\$148,125.00	4.28%	4.334 3.890	\$96.80 \$145,201.50	(\$2,923.50)	0.17%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	9/21/2023 9/22/2023	\$250,000.00	\$243,271.48 \$604.40	\$243,875.88	4.68%	4.334 3.890	\$96.80 \$242,002.50	(\$1,268.98)	0.28%	Aaa AA+
91282CHK0	UST 4.000% 06/30/2028	7/6/2023 7/7/2023	\$1,000,000.00	\$982,109.38 \$760.87	\$982,870.25	4.40%	4.668 4.134	\$96.63 \$966,330.00	(\$15,779.38)	1.13%	Aaa AA+
91282CHQ7	UST 4.125% 07/31/2028	8/25/2023 8/28/2023	\$870,000.00	\$857,935.55 \$2,730.57	\$860,666.12	4.44%	4.753 4.207	\$97.10 \$844,787.40	(\$13,148.15)	0.99%	Aaa AA+
	<b>SubTotal</b>		<b>\$24,766,000.00</b>	<b>\$24,099,503.31</b> <b>\$4,095.84</b>	<b>\$24,103,599.15</b>	<b>2.69%</b>		<b>\$23,041,904.58</b>	<b>(\$1,057,598.73)</b>	<b>27.04%</b>	
<b>Grand Total</b>			<b>\$89,524,994.95</b>	<b>\$88,292,444.72</b> <b>\$9,381.44</b>	<b>\$88,301,826.16</b>	<b>3.07%</b>		<b>\$85,206,809.00</b>	<b>(\$3,085,635.72)</b>	<b>100.00%</b>	

2179

**TRANSACTION STATEMENT**

As of October 31, 2023



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Amount	Purchased Interest	Total Cost	Yield at Cost
<b>Purchase</b>									
Purchase	9/27/2023	10/2/2023	31422X7K2	FARMER MAC 4.70% 09/27/2028	1,000,000.00	995,650.00	652.78	996,302.78	4.80%
Purchase	10/4/2023	10/5/2023	3133EPWK7	FFCB 4.500% 09/22/2028	1,000,000.00	984,136.00	1,625.00	985,761.00	4.86%
Purchase	10/18/2023	10/23/2023	31424WBB7	FARMER MAC 5% 10/23/2028	1,000,000.00	1,000,000.00		1,000,000.00	5.00%
<b>Total</b>					<b>3,000,000.00</b>	<b>2,979,786.00</b>	<b>2,277.78</b>	<b>2,982,063.78</b>	

Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
<b>Maturity</b>								
Maturity	10/2/2023	10/2/2023	63873KX28	Natixis 10/02/2023	1,004,000.00	973,024.93	1,004,000.00	30,975.07
Maturity	10/15/2023	10/15/2023	91282CAP6	UST 0.125% 10/15/2023	1,000,000.00	993,359.37	1,000,000.00	6,640.63
<b>Total</b>					<b>2,004,000.00</b>	<b>1,966,384.30</b>	<b>2,004,000.00</b>	<b>37,615.70</b>

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	10/2/2023	10/2/2023	91282CEF4	UST 2.500% 03/31/2027	11,937.50
Interest/Dividends	10/2/2023	10/2/2023	3130AP3C7	FHLB 1.100% 09/30/2026	3,300.00
Interest/Dividends	10/2/2023	10/2/2023	91282CCZ2	UST 0.875% 09/30/2026	2,187.50
Interest/Dividends	10/2/2023	10/2/2023	3130ANYN4	FHLB 1.000% 09/30/2026	2,500.00
Interest/Dividends	10/2/2023	10/2/2023	91282CBT7	UST 0.750% 03/31/2026	4,687.50
Interest/Dividends	10/2/2023	10/2/2023	91282CAM3	UST 0.250% 09/30/2025	581.25

**TRANSACTION STATEMENT**

As of October 31, 2023



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	10/2/2023	10/2/2023	654062JR0	Nicolet National Bank 1.150% 03/28/2024	235.36
Interest/Dividends	10/2/2023	10/2/2023	15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	391.24
Interest/Dividends	10/2/2023	10/2/2023	3133ENTK6	FFCB 2.51% 04/01/25	6,275.00
Interest/Dividends	10/2/2023	10/2/2023	538036HC1	Live Oak Banking Company 1.800% 12/11/2023	147.95
Interest/Dividends	10/2/2023	10/2/2023	31846V567	First American Funds, Inc.	3,735.71
Interest/Dividends	10/11/2023	10/11/2023	32056GDH0	First Internet Bancorp 0.850% 05/13/2024	173.96
Interest/Dividends	10/16/2023	10/16/2023	742651DZ2	PEFCO 3.900% 10/15/2027	8,862.75
Interest/Dividends	10/16/2023	10/16/2023	732329BD8	Ponce Bank 3.500% 09/15/2027	716.30
Interest/Dividends	10/16/2023	10/16/2023	91282CDB4	UST 0.625% 10/15/2024	1,562.50
Interest/Dividends	10/16/2023	10/16/2023	91282CAP6	UST 0.125% 10/15/2023	625.00
Interest/Dividends	10/17/2023	10/17/2023	7954502H7	Sallie Mae Bank 2.800% 04/17/2024	1,544.22
Interest/Dividends	10/18/2023	10/18/2023	949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	360.62
Interest/Dividends	10/20/2023	10/20/2023	3134GWZG4	FMCC 0.600% 10/20/2025	1,950.00
Interest/Dividends	10/23/2023	10/23/2023	3133EMWV0	FFCB 0.350% 04/22/2024	2,625.00
Interest/Dividends	10/23/2023	10/23/2023	3134GWZV1	FMCC 0.650% 10/22/2025	1,332.50
Interest/Dividends	10/24/2023	10/24/2023	87165E2M8	Synchrony Bank 1.250% 04/24/2025	1,554.25
Interest/Dividends	10/25/2023	10/25/2023	3133EPGW9	FEDERAL FARM 3.875% 04/25/2028	21,312.50
Interest/Dividends	10/26/2023	10/26/2023	05465DAK4	Axos Bank 1.650% 03/26/2024	337.68
Interest/Dividends	10/26/2023	10/26/2023	3133ENVD9	FFCB 2.875% 04/26/2027	4,312.50

2181

**TRANSACTION STATEMENT**

As of October 31, 2023



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	10/27/2023	10/27/2023	20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	511.64
Interest/Dividends	10/27/2023	10/27/2023	3136G45C3	FNMA 0.540% 10/27/2025	1,350.00
Interest/Dividends	10/27/2023	10/27/2023	3134GW4C7	FMCC 0.800% 10/27/2026	2,120.00
Interest/Dividends	10/30/2023	10/30/2023	15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	378.62
Interest/Dividends	10/30/2023	10/30/2023	3134GW4B9	FMCC 0.500% 10/29/2025	1,250.00
Interest/Dividends	10/30/2023	10/30/2023	3130APFS9	FHLB 1.050% 10/28/2026	3,596.25
Interest/Dividends	10/30/2023	10/30/2023	3133EMXS6	FFCB 0.720% 04/28/2025	6,300.00
Interest/Dividends	10/30/2023	10/30/2023	3130ALZ23	FHLB 0.800% 04/28/2025	1,100.00
Interest/Dividends	10/31/2023	10/31/2023	654062JR0	Nicolet National Bank 1.150% 03/28/2024	243.20
Interest/Dividends	10/31/2023	10/31/2023	91282CAT8	UST 0.250% 10/31/2025	937.50
Interest/Dividends	10/31/2023	10/31/2023	91282CEN7	UST 2.750% 04/30/2027	10,587.50
Interest/Dividends	10/31/2023	10/31/2023	91282CFU0	UST 4.125% 10/31/2027	20,625.00
<b>Total</b>					<b>132,248.50</b>

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Custodian Fee</b>				
Custodian Fee	10/25/2023	10/25/2023	Cash Out	(574.23)
<b>Total</b>				<b>(574.23)</b>

2182



**STATEMENT DISCLOSURE**

As of October 31, 2023



Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

Certain information and data has been supplied by unaffiliated third parties. Although Meeder believes the information is reliable, it cannot warrant the accuracy of information offered by third parties. Market value may reflect prices received from pricing vendors when current market quotations are not available. Prices may not reflect firm bids or offers and may differ from the value at which the security can be sold.

Statements may include positions from unmanaged accounts provided for reporting purposes. Unmanaged accounts are managed directly by the client and are not included in the accounts managed by the investment adviser. This information is provided as a client convenience and the investment adviser assumes no responsibility for performance of these accounts or the accuracy of the data reported.

**Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.**

Meeder Investment Management is the global brand for the Meeder group of affiliated companies. Investment advisory services are provided through Meeder Public Funds, Inc. Please contact us if you would like to receive a copy of our current ADV disclosure brochure or privacy policy.



**M E E D E R**  
PUBLIC FUNDS



## **Cleveland Public Library 2019A Tax-Exempt Bond Proceeds**

Monthly Investment Report  
October 31, 2023

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**



**PORTFOLIO SUMMARY**

As of October 31, 2023

MONTHLY RECONCILIATION	PORTFOLIO CHARACTERISTICS	PROJECTED MONTHLY INCOME SCHEDULE
<b>Beginning Book Value</b>	Portfolio Yield to Maturity 0.00%	↑
Contributions	Portfolio Effective Duration yrs	↑
Withdrawals	Weighted Average Maturity 0.00 yrs	↑
Realized Gains/Losses		↑
Gross Interest Earnings		0
<b>Ending Book Value</b>		0
		0
		Nov 2023 Dec 2023 Jan 2024 Feb 2024 Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024

SECTOR ALLOCATION	MATURITY DISTRIBUTION	CREDIT QUALITY
<b>No Data Available</b>		<b>No Data Available</b>



**POSITION STATEMENT**

As of October 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
STAROHIO	STAR Ohio XX703	10/31/2023 10/31/2023	\$15,345,538.95	\$15,345,538.95	\$15,345,538.95	5.57%	0.003 0.003	\$1.00 \$15,345,538.95	\$0.00	100.00%	AAAm
	<b>SubTotal</b>		<b>\$15,345,538.95</b>	<b>\$15,345,538.95</b>	<b>\$15,345,538.95</b>	<b>5.57%</b>		<b>\$15,345,538.95</b>	<b>\$0.00</b>	<b>100.00%</b>	
<b>Grand Total</b>			<b>\$15,345,538.95</b>	<b>\$15,345,538.95</b>	<b>\$15,345,538.95</b>	<b>5.57%</b>		<b>\$15,345,538.95</b>	<b>\$0.00</b>	<b>100.00%</b>	

2186

Cleveland Public Library 2019A Tax-Exempt Bond Proceeds  
**TRANSACTION STATEMENT**  
As of October 31, 2023



2187

**STATEMENT DISCLOSURE**

As of October 31, 2023



Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

Certain information and data has been supplied by unaffiliated third parties. Although Meeder believes the information is reliable, it cannot warrant the accuracy of information offered by third parties. Market value may reflect prices received from pricing vendors when current market quotations are not available. Prices may not reflect firm bids or offers and may differ from the value at which the security can be sold.

Statements may include positions from unmanaged accounts provided for reporting purposes. Unmanaged accounts are managed directly by the client and are not included in the accounts managed by the investment adviser. This information is provided as a client convenience and the investment adviser assumes no responsibility for performance of these accounts or the accuracy of the data reported.

**Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.**

Meeder Investment Management is the global brand for the Meeder group of affiliated companies. Investment advisory services are provided through Meeder Public Funds, Inc. Please contact us if you would like to receive a copy of our current ADV disclosure brochure or privacy policy.



**M E E D E R**  
PUBLIC FUNDS



## **Cleveland Public Library 2019B Taxable Bond Proceeds**

Monthly Investment Report  
October 31, 2023

**Your Investment Representative:**

Jim McCourt

(614) 923-1151

[jmccourt@meederinvestment.com](mailto:jmccourt@meederinvestment.com)

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)

**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

**PORTFOLIO SUMMARY**

As of October 31, 2023



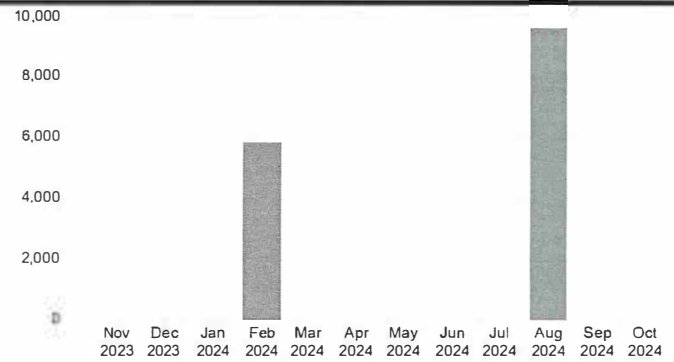
**MONTHLY RECONCILIATION**

<b>Beginning Book Value</b>	<b>3,014,667.10</b>
Contributions	
Withdrawals	(2,266,289.41)
Prior Month Custodian Fees	(25.00)
Realized Gains/Losses	13,186.95
Gross Interest Earnings	9,622.36
<b>Ending Book Value</b>	<b>771,162.00</b>

**PORTFOLIO CHARACTERISTICS**

Portfolio Yield to Maturity	1.61%
Portfolio Effective Duration	0.77 yrs
Weighted Average Maturity	0.79 yrs

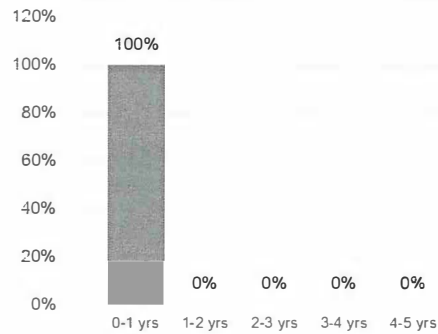
**PROJECTED MONTHLY INCOME SCHEDULE**



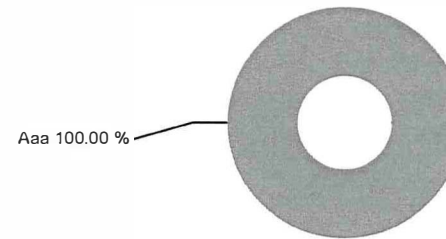
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



2190

Cleveland Public Library 2019B Taxable Bond Proceeds

**PROJECTED INCOME SCHEDULE**

As of October 31, 2023



CUSIP	SECURITY DESCRIPTION	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024
3130AGWK7	FHLB 1.500% 08/15/2024				5,813						9,626		
<b>TOTAL</b>					<b>5,813</b>						<b>9,626</b>		

2191

Cleveland Public Library 2019B Taxable Bond Proceeds

**POSITION STATEMENT**

As of October 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
CASH	Custodial Cash	10/31/2023 10/31/2023	(\$25.00)	(\$25.00)	(\$25.00)	0.00%	0.003 0.003	\$1.00 (\$25.00)	\$0.00	0.00%	
STAROHIO	STAR Ohio XX702	10/31/2023 10/31/2023	\$4,918,869.38	\$4,918,869.38	\$4,918,869.38	5.57%	0.003 0.003	\$1.00 \$4,918,869.38	\$0.00	86.75%	AAAm
<b>SubTotal</b>			<b>\$4,918,844.38</b>	<b>\$4,918,844.38</b>	<b>\$4,918,844.38</b>	<b>5.57%</b>		<b>\$4,918,844.38</b>	<b>\$0.00</b>	<b>86.75%</b>	
<b>Agency Bond</b>											
3130AGWK7	FHLB 1.500% 08/15/2024	9/26/2019 9/27/2019	\$775,000.00	\$771,187.00	\$771,187.00	1.61%	0.792 0.769	\$96.95 \$751,331.50	(\$19,855.50)	13.25%	Aaa AA+
<b>SubTotal</b>			<b>\$775,000.00</b>	<b>\$771,187.00</b>	<b>\$771,187.00</b>	<b>1.61%</b>		<b>\$751,331.50</b>	<b>(\$19,855.50)</b>	<b>13.25%</b>	
<b>Grand Total</b>			<b>\$5,693,844.38</b>	<b>\$5,690,031.38</b>	<b>\$5,690,031.38</b>	<b>5.04%</b>		<b>\$5,670,175.88</b>	<b>(\$19,855.50)</b>	<b>100.00%</b>	

2192

**TRANSACTION STATEMENT**

As of October 31, 2023



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
<b>Maturity</b>								
Maturity	9/30/2023	9/30/2023	912828T26	UST 1.375% 09/30/2023	1,250,000.00	1,238,623.05	1,250,000.00	11,376.95
Maturity	10/2/2023	10/2/2023	3133EMBS0	FFCB 0.200% 10/02/2023	1,000,000.00	998,190.00	1,000,000.00	1,810.00
<b>Total</b>					<b>2,250,000.00</b>	<b>2,236,813.05</b>	<b>2,250,000.00</b>	<b>13,186.95</b>

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	10/2/2023	10/2/2023	3133EMBS0	FFCB 0.200% 10/02/2023	1,000.00
Interest/Dividends	10/2/2023	10/2/2023	912828T26	UST 1.375% 09/30/2023	8,593.75
Interest/Dividends	10/2/2023	10/2/2023	31846V567	First American Funds, Inc.	28.61
<b>Total</b>					<b>9,622.36</b>

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Custodian Fee</b>				
Custodian Fee	10/25/2023	10/25/2023	Cash Out	(25.00)
<b>Total</b>				<b>(25.00)</b>

<b>Withdrawal</b>				
Withdrawal	10/3/2023	10/3/2023	Cash Out	(2,266,289.41)
<b>Total</b>				<b>(2,266,289.41)</b>



**STATEMENT DISCLOSURE**

As of October 31, 2023



Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

Certain information and data has been supplied by unaffiliated third parties. Although Meeder believes the information is reliable, it cannot warrant the accuracy of information offered by third parties. Market value may reflect prices received from pricing vendors when current market quotations are not available. Prices may not reflect firm bids or offers and may differ from the value at which the security can be sold.

Statements may include positions from unmanaged accounts provided for reporting purposes. Unmanaged accounts are managed directly by the client and are not included in the accounts managed by the investment adviser. This information is provided as a client convenience and the investment adviser assumes no responsibility for performance of these accounts or the accuracy of the data reported.

**Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.**

Meeder Investment Management is the global brand for the Meeder group of affiliated companies. Investment advisory services are provided through Meeder Public Funds, Inc. Please contact us if you would like to receive a copy of our current ADV disclosure brochure or privacy policy.

2194

## CLEVELAND PUBLIC LIBRARY

## REPORT C

**Board Meeting**

November 16, 2023

**REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR OCTOBER 2023**

In accordance with Board Policy adopted by resolution on November 29, 1972,  
a description of Conference and Travel Expenditures is submitted.

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Leadership Cleveland Civic Leadership Institute Cleveland, Ohio	10/12/2023 - 11/16/2023	Shayla Boyce	350.00
OverDrive Digipalooza Cleveland, Ohio	8/9/2023 - 8/11/2023	Michael Dalby	26.00
Ohio Library Council Annual Convention and Expo Cincinnati, Ohio	9/26/2023 - 9/29/2023	Karen Kelly Grasso	1,344.29
Leadership Cleveland Civic Leadership Institute Cleveland, Ohio	10/12/2023 - 11/16/2023	Jennifer Jumba	350.00
Ohio Government Finance Officers Association Annual Conference and Membership Meeting Cleveland, Ohio	10/11/2023 - 10/13/2023	Carrie Krenicky	250.00
Leadership Cleveland Civic Leadership Institute Cleveland, Ohio	10/12/2023 - 11/16/2023	Forrest Lykins	350.00
International Federation of Library Associations (IFLA) MetLib Conference Buenos Aires, Argentina	9/30/2023 - 10/7/2023	Maritza Rodriguez	1,790.65
Leadership Cleveland Civic Leadership Institute Cleveland, Ohio	10/12/2023 - 11/16/2023	Peter Roth	350.00
Employers Resource Council MS Azure Data Fundamentals ( <b>TechCred Program</b> ) Cleveland, Ohio	6/28/2023 - 9/13/2023	Various IT and CLEVNET employees	8,210.00
Ohio Library Council Annual Convention and Expo Cincinnati, Ohio	9/27/2023 - 9/29/2023	Robin Wood	1,462.12

Library of Congress	(2,249.00)
National Book Festival	
Washington, D.C.	
(Stipend received from the Chief Officers of State Library Agencies)	

<b>TOTAL</b>	<b>\$12,234.06</b>
--------------	--------------------

**SUMMARY**

<b>FUND</b>	<b>OCTOBER</b>	<b>YEAR TO DATE</b>
General	\$12,833.06	\$39,764.43
Library for the Blind and Print Disabled	0.00	779.21
Lockwood Thompson	1,650.00	42,295.17
CLEVNET	0.00	500.00
Malon/Schroeder	(2,249.00)	(124.48)
Tech Centers	0.00	1,010.67
<b>TOTAL</b>	<b>\$12,234.06</b>	<b>\$84,225.00</b>

## Cleveland Public Library

## Board Meeting

November 16, 2023

## REPORT ON ALL VENDOR EXPENDITURES

In accordance with the Board Policy on Supplier Diversity adopted by resolution on April 15, 2021, the Fiscal Officer is hereby submitting a monthly report on all expenditures for the period:  
10/1/2023 through 10/31/2023

Cert	Vendor	City/Description	State	Check Date	Amount/Total
	ACCUITY	NEW YORK	NY	10/13/2023	219.08
					<u>\$219.08</u>
	ACE AWAY PEST CONTROL	BEACHWOOD RICE BRANCH OPOSSUM TRAPS AND	OH	10/27/2023	410.00
					<u>\$410.00</u>
	ADMANAGE LTD	CINCINNATI PRE-EMPLOYMENT BACKGROUND CHEC	OH	10/06/2023	978.65
					<u>\$978.65</u>
	ADVANCE OHIO MEDIA INC.	DETROIT SEARCH ENGINE MARKETING	MI	10/13/2023	1,200.00
					<u>\$1,200.00</u>
	AIRGAS GREAT LAKES	CHICAGO OXYGEN ACELYLENE TANKS FOR WEL	IL	10/20/2023	188.62
					<u>\$188.62</u>
	ALEA LYTLE	CLEVELAND TUITION REIMBURSEMENT 2023	OH	10/20/2023	1,386.90
					<u>\$1,386.90</u>
	ALISON GUERIN	CLEVELAND TUITION REIMBURSEMENT 2023	OH	10/06/2023	2,500.00
					<u>\$2,500.00</u>
	ALL SEASON ROOF SOLUTIONS, INC	OLMSTED FALLS EMER- RICE/HARV-LEE ROOF LEAK	OH	10/06/2023	1,575.63
					<u>\$1,575.63</u>
	AMAZON	SEATTLE	WA	10/06/2023	1,044.58
				10/13/2023	5,610.27
				10/20/2023	2,977.77
		CPL-IT DEVICE INVENTORY ITEMS		10/27/2023	3,173.46
					<u>\$12,806.08</u>
	AMERICAN LEGAL PUBLISHING CORPORATION	CINCINNATI	OH	10/06/2023	501.67
					<u>\$501.67</u>
	AMERICAN MERCHANDISING SERVICES	CLEVELAND STOCK	OH	10/13/2023	6,187.59
					<u>\$6,187.59</u>
	AMERICAN SOCIETY OF CIVIL ENGINEERS	BALTIMORE	MD		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
				10/13/2023	274.50
					<u>\$274.50</u>
	ANSWER UNITED, INC.	KALAMAZOO CALL-OFF SERVICE FOR ALL CPL S	MI	10/06/2023	1,076.35
					<u>\$1,076.35</u>
	APLPD HOLDCO, INC. & SUBSIDIARY	BALTIMORE FMP MOVE - STORAGE PODS	MD	10/13/2023	229.98
		FMP MOVE - STORAGE PODS		10/20/2023	114.99
					<u>\$344.97</u>
	ARAMARK SERVICES INC.	PHILADELPHIA STAFF DEVELOPMENT DAY - CATERI	PA	10/20/2023	10,460.34
					<u>\$10,460.34</u>
	ARIAS PREMIER LIMOUSINE SERVICE	WALTON HILLS LIMO SERVICES	OH	10/20/2023	2,412.00
					<u>\$2,412.00</u>
	ART THERAPY STUDIO	CLEVELAND ART THERAPY SERVICES FEB 1, 23	OH	10/13/2023	1,967.64
					<u>\$1,967.64</u>
	AT & T	CLEVELAND CPL MEASURED BUSINESS LINES	OH	10/06/2023	1,974.58
		CPL MEASURED BUSINESS LINES		10/13/2023	381.01
		CPL MEASURED BUSINESS LINES		10/20/2023	251.04
		ASE ETHERNET SERVICE		10/20/2023	14,045.74
		CPL MEASURED BUSINESS LINES		10/27/2023	1,611.20
		POTS LINES NOT ON IP FLEX		10/27/2023	109.27
					<u>\$18,372.84</u>
	AYMAN OTHMAN	CLEVELAND EASTMAN CAMPUS RIBBON CUTTING	OH	10/27/2023	2,000.00
					<u>\$2,000.00</u>
	B & H PHOTO VIDEO	NEW YORK OPS - AV EQUIPMENT & SUPPLIES	NY	10/06/2023	2,645.48
		BHPHOTO ORDER SD CARDS CAMERA		10/20/2023	447.72
					<u>\$3,093.20</u>
	BAKER & TAYLOR BOOKS	ATLANTA	GA	10/06/2023	3,269.18
				10/13/2023	15,150.76
				10/20/2023	15,474.98
				10/27/2023	34,914.03
					<u>\$68,808.95</u>
	BARBERTON PUBLIC LIBRARY	BARBERTON ONLINE BILL PAYMENT DIST.	OH	10/06/2023	30.98
					<u>\$30.98</u>
	BELLEVUE PUBLIC LIBRARY	BELLEVUE ONLINE BILL PAYMENT DIST.	OH	10/06/2023	20.20
					<u>\$20.20</u>
FBE	BEREA MOVING & STORAGE COMPANY, INC.	CLEVELAND	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		CLEVELAND READS BOOK DELIVERY		10/13/2023	400.00
		BOOK DONATION STORAGE		10/13/2023	1,380.84
		THRIFT BOOK MOVE		10/20/2023	860.00
					<u>\$2,640.84</u>
	BERPL INC	CINCINNATI EASTMAN CHILDRENS BOOK ORGANIZ	OH	10/20/2023	2,777.60
					<u>\$2,777.60</u>
	BEST BUY TIRE & SERVICE	CLEVELAND EMERGENCY VEHICLE REPAIRS UNDE EMERGENCY VEHICLE REPAIRS UNDE	OH	10/20/2023 10/27/2023	32.41 147.95
					<u>\$180.36</u>
	BIALOSKY AND PARTNERS	CLEVELAND GLENVILLE BRANCH PROJECT - AR	OH	10/27/2023	60,835.66
					<u>\$60,835.66</u>
	BIRCHARD PUBLIC LIBRARY	FREMONT ONLINE BILL PAYMENT DIST.	OH	10/06/2023	31.99
					<u>\$31.99</u>
	BLESSED TRINITY PARISH	CLEVELAND ROCKPORT TEMPORARY PARKING LOT	OH	10/13/2023	100.00
					<u>\$100.00</u>
	BOOKS FROM MEXICO	MOUNT SHASTA	CA	10/20/2023	145.45
					<u>\$145.45</u>
	BRI PARENT, INC.	ROCHESTER COBRA ADMINISTRATION SERVICES	NY	10/06/2023	1,274.00
					<u>\$1,274.00</u>
	BRICKER GRAYDON LLP	CINCINNATI SECURITIES & FEDERAL TAX LAW C	OH	10/06/2023	2,000.00
					<u>\$2,000.00</u>
	BRIDGEPORT PLACE LLC	CLEVELAND GARDEN VALLEY RENT GARDEN VALLEY RENT	OH	10/06/2023 10/13/2023	5,856.37 1,633.91
					<u>\$7,490.28</u>
	BRISTOL PUBLIC LIBRARY	BRISTOLVILLE ONLINE BILL PAYMENT DIST.	OH	10/06/2023	26.60
					<u>\$26.60</u>
	BRODART COMPANY	WILLIAMSPORT	PA	10/20/2023	359.02
					<u>\$359.02</u>
	BURTON PUBLIC LIBRARY	BURTON ONLINE BILL PAYMENT DIST.	OH	10/06/2023	95.29
					<u>\$95.29</u>
	CANON SOLUTIONS AMERICA, INC	CHICAGO COPIER MAINTENANCE, COPIES, CO	IL	10/20/2023	301.69
					<u>\$301.69</u>
	CARMEN'S CUSTOM WINDOW TREATMENTS	CLEVELAND HTS	OH		

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
		MANAGERS OFFICE BLINDS -HOU,WP		10/13/2023	3,830.00
		BLINDS FOR CDF (MATERIAL PROCE		10/27/2023	5,115.00
					<u>\$8,945.00</u>
	CAROL & JOHN'S COMIC SHOP	CLEVELAND	OH	10/13/2023	1,865.26
					<u>\$1,865.26</u>
	CARRIER RENTAL SYSTEMS, INC.	CHICAGO	IL	10/13/2023	3,990.00
		EMER - SPOT COOLERS FOR UNION		10/20/2023	8,460.00
		EMER - SPOT COOLERS FOR UNION		10/27/2023	10,920.00
		M.L.K TEMP COOLING			<u>\$23,370.00</u>
	CBLH DESIGN, INC.	CLEVELAND	OH	10/20/2023	12,259.80
		FMP - ARCHITECTURAL/ENGINEERIN			<u>\$12,259.80</u>
	CDW GOVERNMENT, INC	VERNON HILLS	IL	10/06/2023	4,240.00
		CLEVNET RED HAT ENT LINUX SUBS			<u>\$4,240.00</u>
	CHINA NATIONAL PUBLICATIONS	BEIJING		10/13/2023	3,280.68
					<u>\$3,280.68</u>
	CINTAS CORPORATION #011	STRONGSVILLE	OH	10/06/2023	1,332.51
		RESTOCK FIRST AID KITS		10/13/2023	48.66
		RESTOCK FIRST AID KITS		10/27/2023	143.31
					<u>\$1,524.48</u>
	CITY OF CLEV DIV OF WATER	CLEVELAND	OH	10/06/2023	164.41
		WATER E 131 ST ACCT#6165600000		10/13/2023	3,822.29
		WATER ADDISON ACCT#7024610000		10/20/2023	4,364.67
		WATER COLLINWOOD ACCT#12451000		10/27/2023	61.89
		WATER ROCKPORT ACCT#1957535362			<u>\$8,413.26</u>
	CIVICPLUS, LLC.	DALLAS	TX	10/27/2023	476.25
					<u>\$476.25</u>
	CLEVELAND HEIGHTS - UNIVERSITY HEIGHTS	CLEVELAND HEIGHTS	OH	10/06/2023	167.27
		ONLINE BILL PAYMENT DIST.			<u>\$167.27</u>
	CLEVELAND PUBLIC POWER	CLEVELAND	OH	10/06/2023	1,140.64
		ELECTRICITY HOUGH ACCT#5285936		10/13/2023	2,114.20
		ELECTRICITY ADDISON ACCT#68713		10/20/2023	34,712.42
		ELECTRICITY COLLINWOOD ACCT#71			<u>\$37,967.26</u>
	CLEVELAND THERMAL, LLC	CLEVELAND	OH	10/20/2023	66,178.24
		YR 3-OF-10 YR AGMT FOR CHILLED			<u>\$66,178.24</u>
	CONNEAUT PUBLIC LIBRARY	CONNEAUT	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		ONLINE BILL PAYMENT DIST.		10/06/2023	0.30
					<u>\$0.30</u>
	CONRAD'S TIRE SERVICE, INC.	CLEVELAND	OH		
		REPAIR/SERVICE TO TRUCK #21		10/13/2023	241.37
		VEHICLE #26 SPRINTER VAN ALTER		10/27/2023	908.84
					<u>\$1,150.21</u>
	CONTRACT SOURCE, INC.	BROADVIEW HEIGHTS	OH		
		FLEET BRANCH TASK STOOL		10/13/2023	425.15
		FURNITURE FOR EASTMAN BRANCH F		10/20/2023	120,319.10
					<u>\$120,744.25</u>
FBE	COSMIC BOBBINS	CLEVELAND	OH		
		HOUGH AND LORAIN COSMIC BOBBIN		10/20/2023	1,000.00
					<u>\$1,000.00</u>
	CRESCO, LTD	CLEVELAND	OH		
		BOVS FOR LAKESHORE & HOUGH		10/13/2023	5,500.00
					<u>\$5,500.00</u>
	D B JOHNSEN COMPANY	RICHFIELD	OH		
		LSW/MAIN BOILERS ANNUAL PM PAR		10/27/2023	1,796.13
					<u>\$1,796.13</u>
	D&Z HOUSE OF BOOKS	CHICAGO	IL		
				10/06/2023	328.39
					<u>\$328.39</u>
	DATA PROCESSING DESIGN	LAGUNA BEACH	CA		
		CPL FAXING		10/27/2023	1,605.58
					<u>\$1,605.58</u>
	DEMCO INC	HUDSON	OH		
		NEW TABLE FOR STAFF SEATING IN		10/13/2023	398.75
		STOCK		10/20/2023	8,472.28
					<u>\$8,871.03</u>
	DIFRANCO PLUMBING COMPANY	CLEVELAND	OH		
		EMER- COLLINWOOD ROOF DRAINS/V		10/06/2023	2,450.00
					<u>\$2,450.00</u>
	DIRECT LINE II USA, INC	BROOKLYN	NY		
				10/27/2023	1,667.62
					<u>\$1,667.62</u>
	DOMINION EAST OHIO GAS COMPANY	RICHMOND	VA		
		GAS CARNEGIE WEST ACCT#1441200		10/06/2023	997.58
		GAS FLEET ACCT#4500034001378		10/13/2023	2,147.90
		GAS BROOKLYN ACCT#544010013445		10/20/2023	898.19
					<u>\$4,043.67</u>
	EASTON TELECOM SERVICES LLC	CLEVELAND	OH		
		YR 1 & 2 CONTRACT SIP TRUNK F		10/06/2023	4,266.40
					<u>\$4,266.40</u>
	ELYRIA PUBLIC LIBRARY	ELYRIA	OH		
		ONLINE BILL PAYMENT DIST.		10/06/2023	56.92



Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$56.92
	EMPLOYERS RESOURCE COUNCIL	HIGHLAND HTS TECH CRED: MS AZURE AND ADOBE 2023 HARRASMENT PREVENTION SES	OH	10/06/2023 10/20/2023	8,210.00 6,086.30
					\$14,296.30
	ENTERPRISE FLEET MANAGEMENT INC	STRONGSVILLE YR 2 OF 5 YR VEHICLE LEASES	OH	10/13/2023	1,522.52
					\$1,522.52
	EPIQ EDISCOVERY SOLUTIONS INC.	DALLAS EDISCOVERY SERVICES	TX	10/27/2023	340.10
					\$340.10
	EUCLID PUBLIC LIBRARY	EUCLID ONLINE BILL PAYMENT DIST.	OH	10/06/2023	115.95
					\$115.95
	FAIRPORT HARBOR PUBLIC LIBRARY	FAIRPORT HARBOR ONLINE BILL PAYMENT DIST.	OH	10/06/2023	47.99
					\$47.99
	FEDERAL EXPRESS CORP	PITTSBURGH FEDERAL EXPRESS CHARGES FEDERAL EXPRESS CHARGES FEDERAL EXPRESS CHARGES	PA	10/06/2023 10/13/2023 10/27/2023	160.38 47.26 52.73
					\$260.37
	FLOCO TORRES LLC	AKRON MUSIC AT MAIN - 21 OCT 2023 -	OH	10/20/2023	1,500.00
					\$1,500.00
	GA CAYMAN HOLDCO, LLC	CHICAGO ALARM MONITORING	IL	10/06/2023	360.00
					\$360.00
	GEAUGA COUNTY PUBLIC LIBRARY	CHARDON ONLINE BILL PAYMENT DIST.	OH	10/06/2023	984.55
					\$984.55
	GEOTAB USA, INC.	LAS VEGAS SOURCEWELL FLEET MANAGEMENT	NV	10/13/2023	490.62
					\$490.62
	GILBANE BUILDING COMPANY	CLEVELAND FMP PHASE 1A GMP - WALZ - EARL	OH	10/27/2023	115,537.98
					\$115,537.98
	GIRARD FREE LIBRARY	GIRARD ONLINE BILL PAYMENT DIST.	OH	10/06/2023	6.90
					\$6.90
FBE	GREATER CLEVELAND URBAN FILM FOUNDATION	CLEVELAND OUTREACH - GCUFF SPONSORSHIP &	OH	10/27/2023	500.00
					\$500.00
	GREGORY DEEGAN	UNIVERSITY HTS. MAIN - CLGH AUTHOR PRESENTATIO	OH	10/06/2023	250.00

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$250.00
	HARBOR-TOPKY MEMORIAL LIBRARY	ASHTABULA ONLINE BILL PAYMENT DIST.	OH	10/06/2023	73.94
					\$73.94
	HENDERSON MEMORIAL PUBLIC LIBRARY	JEFFERSON ONLINE BILL PAYMENT DIST.	OH	10/06/2023	48.00
					\$48.00
	HF GROUP, LLC	NORTH MANCHESTER 2ND RENEWAL OF 4 - BOOK BINDIN	IN	10/06/2023	2,339.93
					\$2,339.93
	HOFFMAN CROW, INC	ROSSVILLE LASER ENGRAVER TUBE REPLACEMEN	IN	10/27/2023	3,108.75
					\$3,108.75
	HUBBARD PUBLIC LIBRARY	HUBBARD ONLINE BILL PAYMENT DIST.	OH	10/06/2023	107.60
					\$107.60
	HUDSON LIBRARY & HISTORICAL SOCIETY	HUDSON ONLINE BILL PAYMENT DIST.	OH	10/06/2023	412.44
					\$412.44
	HUGHIES AUDIO VISUAL SERIVCES	CLEVELAND FLOETIC FUSION - SPEAKER RENTA	OH	10/20/2023	750.00
					\$750.00
	HUNTINGTON NATIONAL BANK	PITTSBURGH OCTOBER P-CARD BANK STATEMENT	PA	10/20/2023	21,465.24
					\$21,465.24
	HURON PUBLIC LIBRARY	HURON ONLINE BILL PAYMENT DIST.	OH	10/06/2023	48.00
					\$48.00
	HYATT REGENCY CLEVELAND	CLEVELAND 2023 HOTEL EXPENSES STEPHEN MA 2023 HOTEL EXPENSES JANICE LOW VOID AFTER UPDATE 10/25/2023 2023 HOTEL EXPENSES RASHEED NE	OH	10/06/2023 10/20/2023 10/27/2023 10/27/2023	394.20 977.84 0.00 815.78
					\$2,187.82
	IHEARTMEDIA + ENTERTAINMENT, INC	CHICAGO IHEART MEDIA OTT STREAMING CAM IHEART MEDIA OTT STREAMING CAM	IL	10/20/2023 10/27/2023	1,666.64 1,666.80
					\$3,333.44
	INDEPENDENCE BUSINESS SUPPLY	CLEVELAND STOCK STOCK	OH	10/06/2023 10/27/2023	204.38 807.26
					\$1,011.64
	INGRAM LIBRARY SERVICES	ST. LOUIS	MO	10/06/2023 10/13/2023 10/20/2023	22,488.32 33,771.27 7,947.38

Cert	Vendor	City/Description	State	Check Date	Amount/Total
				10/27/2023	13,234.48
					<u>\$77,441.45</u>
	INTEGRATED PRECISION SYSTEMS INC (IPS)	VALLEY VIEW REQUEST TO EXIT BUTTON WITH PN	OH	10/13/2023	270.24
					<u>\$270.24</u>
	INTEGRUM WORLD LLC	BROOKLYN	NY	10/27/2023	749.00
					<u>\$749.00</u>
	INTERMUSEUM CONSERVATION ASSN	CLEVELAND PAINTING REINSTALL FOR EASTMAN	OH	10/06/2023	8,326.79
					<u>\$8,326.79</u>
	ISMAK PETROLEUM CO INC	CLEVELAND	OH	10/13/2023	112.20
					<u>\$112.20</u>
	IVORY M. SMITH	CLEVELAND YOGA FITNESS SERIES AT MNT, FA	OH	10/20/2023	150.00
					<u>\$150.00</u>
	JACKSON MANUFACTURERS COMPANY INC.	ONTARIO BROOKLYN OUTDOOR BOOK RETURN	CA	10/20/2023	6,532.00
					<u>\$6,532.00</u>
	JAMTOWN FILMS	BROOKLYN CLE READS YA BOOK FESTIVAL DON	NY	10/06/2023	1,500.00
		CLE READS YA BOOK FESTIVAL DON		10/20/2023	915.84
					<u>\$2,415.84</u>
	JANWAY COMPANY USA, INC	COGAN STATION BABY KEYS GIVEAWAYS 0 TO 3 BRU	PA	10/20/2023	796.71
					<u>\$796.71</u>
	JKURTZ ARCHITECTS, LTD	CLEVELAND MLK BRANCH DESIGN SERVICES	OH	10/13/2023	23,164.00
		MLK BRANCH DESIGN SERVICES		10/20/2023	23,164.00
					<u>\$46,328.00</u>
	JOINICE COOPER	CLEVELAND CLE READS YA BOOK FESTIVAL COC	OH	10/27/2023	600.00
					<u>\$600.00</u>
	JOSEPH BALAZ	CLEVELAND PRESENTER FEE FOR OH CTR FOR T	OH	10/13/2023	500.00
					<u>\$500.00</u>
	KAPCO	KENT STOCK	OH	10/06/2023	1,086.00
					<u>\$1,086.00</u>
	KASTNER WESTMAN & WILKINS, LLC	AKRON LEGAL FEES FOR WORK WITH UNION	OH	10/27/2023	5,850.00
					<u>\$5,850.00</u>
	KEN SCHNECK	CLEVELAND RAINBOW READERS ERG - GEORGE J	OH	10/06/2023	150.00

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$150.00
	KERI NOVEMBER	CLEVELAND AMERICAN SIGN LANGUAGE SERIES	OH	10/27/2023	400.00
					\$400.00
	KEYSTONE SYSTEMS INC	RALEIGH KLAS MAINTENANCE AGREEMENT - T	NC	10/13/2023	7,248.06
					\$7,248.06
	KIERA DANYALE BROWN, THE TWISTER	BEACHWOOD EASTMAN RIBBON CUTTING CEREMON	OH	10/27/2023	250.00
					\$250.00
	KINGSVILLE PUBLIC LIBRARY	KINGSVILLE ONLINE BILL PAYMENT DIST.	OH	10/06/2023	47.50
					\$47.50
	KINSMAN FREE PUBLIC LIBRARY	KINSMAN ONLINE BILL PAYMENT DIST.	OH	10/06/2023	48.10
					\$48.10
	KIRTLAND PUBLIC LIBRARY	KIRTLAND ONLINE BILL PAYMENT DIST.	OH	10/06/2023	95.99
					\$95.99
	KONE INC	PHILADELPHIA YR 4 OF 5 - ALL ELEVATOR MAINT	PA	10/13/2023	2,145.00
		YR 5 OF 5 - ALL ELEVATOR MAINT		10/27/2023	19,261.47
					\$21,406.47
	L'NIQUE RENTAL COMPANY, INC.	VALLEY VIEW LINEN DRY CLEANING	OH	10/13/2023	313.16
		LINEN DRY CLEANING		10/20/2023	67.23
					\$380.39
	LAKESHORE LEARNING MATERIALS	LOS ANGELES EASTMAN LAKESHORE LEARNING FUR	CA	10/20/2023	1,594.57
					\$1,594.57
	LAMAR TEXAS LIMITED PARTNERSHIP	ATLANTA 20 BUS SHELTERS FOR CLEVELAND	GA	10/20/2023	4,500.00
					\$4,500.00
	LAND STUDIO INC	CLEVELAND PROJECT SUPPORT AND CONSULTING	OH	10/27/2023	5,625.00
					\$5,625.00
	LEGAL AID SOCIETY OF CLEVELAND	CLEVELAND LEGAL AID ANNUAL MEETING SPONS	OH	10/27/2023	2,000.00
		LEGAL AID SOCIETY - ANNUAL CON		10/27/2023	6,225.00
					\$8,225.00
FBE	LESALSA DANCE STUDIO	LAKESWOOD HISPANIC HERITAGE MONTH LE SAL	OH	10/20/2023	300.00
					\$300.00
	LIFELOCK MEDICAL SUPPLY LLC	FRANKLIN EASTMAN BRANCH AED CABINET	TN	10/27/2023	168.00

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$168.00
	LIN BENITEZ	VEGA BAJA DR. ORTIZ LIN BENITEZ	PR	10/20/2023	1,750.00
					\$1,750.00
	LITERARY CLEVELAND	CLEVELAND LITERARY CLEVELAND -WRITE NOW	OH	10/13/2023	10,500.00
					\$10,500.00
	LORAIN PUBLIC LIBRARY	LORAIN ONLINE BILL PAYMENT DIST.	OH	10/06/2023	208.77
					\$208.77
	LUCASHOLDING, LLC	OKLAHOMA CITY STOCK	OK	10/27/2023	2,781.00
					\$2,781.00
	LYDIA CARTER	CLEVELAND WINTERLAND 2023 - PREPARING/SE	OH	10/27/2023	895.00
					\$895.00
	LYNGSOE SYSTEMS, INC	FREDERICK AUTOMATED MATERIALS HANDLING S	MD	10/20/2023	157,499.55
					\$157,499.55
MBE	M & D TASTY CREATION, LLC.	CLEVELAND CLE READS YA BOOK FESTIVAL M&D	OH	10/06/2023	1,250.00
					\$1,250.00
	MAC'S BACKS-BOOKS ON COVENTRY	CLEVELAND HEIGHTS HISPANIC HERITAGE MONTH MAC'S CLE READS YA MAC'S BACKS-BOOKS	OH	10/06/2023 10/20/2023	450.00 4,233.90
					\$4,683.90
	MADISON PUBLIC LIBRARY	MADISON ONLINE BILL PAYMENT DIST.	OH	10/06/2023	127.18
					\$127.18
VOE	MASTER PRINTING GROUP	BEREA 2022 ANNUAL REPORT PRINTING	OH	10/06/2023	2,340.62
					\$2,340.62
	MATTHEW BENDER & COMPANY	CHICAGO	IL	10/20/2023	115.43
					\$115.43
	MAULIK PANCHOLY	BROOKLYN CLE READS YA BOOK FESTIVAL MAU	NY	10/27/2023	557.80
					\$557.80
	MCGIVEN ENTERPRISES INC.	CLEVELAND FLOW REPAIRS	OH	10/13/2023	512.00
					\$512.00
	MCGOWAN & CO INC	FAIRVIEW PARK LICENSE BOND FOR PROPERTY MGMT	OH	10/27/2023	125.00
					\$125.00
	MEDINA CNTY DISTRICT LIBRARY	MEDINA	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		ONLINE BILL PAYMENT DIST.		10/06/2023	801.67
					<u>\$801.67</u>
	MEEDER PUBLIC FUNDS	DUBLIN INVESTMENT SERVICES	OH	10/20/2023	4,724.47
					<u>\$4,724.47</u>
	MENTOR PUBLIC LIBRARY	MENTOR ONLINE BILL PAYMENT DIST.	OH	10/06/2023	465.26
					<u>\$465.26</u>
	MICHAELS STORES INC & SUBS	CHICAGO MAKERSPACE SHIRTS FOR SALE	IL	10/27/2023	1,030.08
					<u>\$1,030.08</u>
	MIDLAND HARDWARE COMPANY	CLEVELAND FULTON BRANCH EXTERIOR DOOR RE	OH	10/13/2023	3,423.94
					<u>\$3,423.94</u>
	MIDWEST TAPE LLC.	HOLLAND	OH	10/06/2023	16,706.03
				10/13/2023	5,067.05
				10/20/2023	15,121.28
				10/27/2023	24,312.81
					<u>\$61,207.17</u>
	MILLCRAFT PAPER CO.	CLEVELAND GRAPHICS PAPER	OH	10/06/2023	1,052.15
		SUPPLIES FOR GRAPHICS		10/20/2023	968.48
					<u>\$2,020.63</u>
	MISCELLANEOUS VENDORS	PATRON REIMBURSEMENTS - THE DE		10/13/2023	26.00
		CONFERENCE/TRAVEL EXPENSES		10/20/2023	1,400.00
					<u>\$1,426.00</u>
FBE	MNJ TECHNOLOGIES DIRECT, INC	CHICAGO CLEVNET- HARDWARE- COMPUTER EQ	IL	10/06/2023	2,445.00
		DESKTOP FOR CHATHAM E. - FORM		10/20/2023	2,039.95
		HP TECH CARE BASIC FOR 3PAR CO		10/27/2023	30,028.00
					<u>\$34,512.95</u>
	MODEL UNIFORMS, LLC	TWINSBURG UNIFORM RENTAL SERVICES YR 1 O	OH	10/06/2023	172.36
		UNIFORM RENTAL SERVICES YR 1 O		10/13/2023	1,302.52
		UNIFORM RENTAL SERVICES YR 1 O		10/20/2023	722.21
		UNIFORM RENTAL SERVICES YR 1 O		10/27/2023	172.36
					<u>\$2,369.45</u>
MBE	MOODY NOLAN INC	CLEVELAND PHASE 1 DESIGN CONTRACT FOR HO	OH	10/13/2023	4,047.00
					<u>\$4,047.00</u>
	MORLEY LIBRARY	PAINESVILLE ONLINE BILL PAYMENT DIST.	OH	10/06/2023	79.02
					<u>\$79.02</u>
FBE	NANNYS ON THE MOVE	CLEVELAND	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		WORD ON THE STREET BLOCK PARTY		10/06/2023	987.50
					<u>\$987.50</u>
	NAYAX	HUNT VALLEY	MD		
		SERVICE AGREEMENT FOR CASHLESS		10/20/2023	254.40
		SERVICE AGREEMENT FOR CASHLESS		10/20/2023	262.35
					<u>\$516.75</u>
	NEOTHINK, LLC	WILLOUGHBY	OH		
		MICROSOFT LICENSES ACTIVE DIR		10/20/2023	1,698.00
					<u>\$1,698.00</u>
	NETWORK DYNAMICS LLC	CLEVELAND	OH		
		SINGLEWIRE RENEWAL		10/06/2023	60,332.50
					<u>\$60,332.50</u>
	NEWTON FALLS PUBLIC LIBRARY	NEWTON FALLS	OH		
		ONLINE BILL PAYMENT DIST.		10/06/2023	40.99
					<u>\$40.99</u>
	NEXSTAR BROADCASTING INC	INDIANAPOLIS	IN		
		2023 FOX8 CAMPAIGN - CLEVELAND		10/20/2023	2,000.00
					<u>\$2,000.00</u>
MBE	NOMAR PEREZ	WESTLAKE	OH		
		HISPANIC HERITAGE MONTH NOMAR		10/06/2023	504.80
					<u>\$504.80</u>
	NORTHEAST OHIO REG SEWER DISTRICT	CLEVELAND	OH		
		SEWER FLEET ACCT#7909850001		10/06/2023	12,131.30
		SEWER ADDISON ACCT#8671350002		10/20/2023	15,461.88
		SEWER EASTMAN ACCT#5881898864		10/27/2023	1,070.80
					<u>\$28,663.98</u>
	NORWALK PUBLIC LIBRARY	NORWALK	OH		
		ONLINE BILL PAYMENT DIST.		10/06/2023	14.99
					<u>\$14.99</u>
	OCLC INC	CINCINNATI	OH		
		EZPROXY SUBSCRIPTION FOR CPL.O		10/06/2023	701.88
		ILL CHARGES		10/13/2023	1,074.88
					<u>\$1,776.76</u>
	OCML, INC	LADERA RANCH	CA		
		OUTREACH AND PROGRAMMING STAGE		10/20/2023	8,675.97
					<u>\$8,675.97</u>
	ODP BUSINESS SOLUTIONS LLC.	CINCINNATI	OH		
		STOCK		10/13/2023	4,678.80
					<u>\$4,678.80</u>
	OGLETREE, DEAKINS, NASH, P.C.	COLUMBIA	SC		
		GENERAL AND MISC LEGAL SERVICE		10/20/2023	4,112.25
					<u>\$4,112.25</u>
	OHIONET	COLUMBUS	OH		
				10/27/2023	19,605.68
					<u>\$19,605.68</u>
	OLGA ROSADO	GARFIELD HEIGHTS	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		HISPANIC HERITAGE MONTH OLGA R		10/20/2023	750.00
					<u>750.00</u>
	ONLY LIBRARIES, LTD	CINCINNATI SHELVING FOR LORAIN BRANCH FMP	OH	10/20/2023	167,624.28
					<u>\$167,624.28</u>
	ORRVILLE PUBLIC LIBRARY	ORRVILLE ONLINE BILL PAYMENT DIST.	OH	10/06/2023	113.97
					<u>\$113.97</u>
	OTTO HARRASSOWITZ	WIESBADEN		10/06/2023	1,380.11
				10/20/2023	216.47
				10/27/2023	472.05
					<u>\$2,068.63</u>
	OVERDRIVE INC	CLEVELAND	OH	10/06/2023	55,013.59
				10/20/2023	112,338.35
				10/27/2023	21,703.27
					<u>\$189,055.21</u>
	PACIFIC TELEMAGEMENT SERVICES	PASADENA COIN PHONE LSW LOBBY	CA	10/13/2023	30.00
					<u>\$30.00</u>
	PANZICA CONSTRUCTION	MAYFIELD VILLAGE PRECONSTRUCTION SERVICES AND G PRECONSTRUCTION SERVICES AND G	OH	10/20/2023	599,506.95
				10/27/2023	727,592.59
					<u>\$1,327,099.54</u>
	PATRON POINT, INC	DUBLIN CLEVNET PATRON POINT SUBSCRIPT	OH	10/20/2023	46,100.00
					<u>\$46,100.00</u>
MBE	PEAK ELECTRIC, INC	TOLEDO STOCK PORTABLE SPOT COOLERS -5 TON	OH	10/06/2023	2,929.68
				10/13/2023	21,951.60
					<u>\$24,881.28</u>
	PEETERS	LEUVEN		10/27/2023	204.02
					<u>\$204.02</u>
	PENINSULA LIBRARY AND HISTORICAL SOCIETY	PENINSULA ONLINE BILL PAYMENT DIST.	OH	10/06/2023	39.45
					<u>\$39.45</u>
	PENSKE TRUCK LEASING CORP	CHICAGO RENTAL VAN FOR BRETT HALL FLOW	IL	10/27/2023	254.00
					<u>\$254.00</u>
	PERRY PUBLIC LIBRARY	PERRY ONLINE BILL PAYMENT DIST.	OH	10/06/2023	8.50
					<u>\$8.50</u>
	PERSONNEL RESEARCH & DEVELOPMENT CORP.	CHAGRIN FALLS ONGOING COACHING FOR LEADERSHI	OH	10/13/2023	5,000.00



Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$5,000.00
	PETER MAC EWAN	LYNDHURST CONSULTING SERVICES	OH	10/13/2023	5,250.00
					\$5,250.00
	PITNEY BOWES RESERVE ACCOUNT	CANTON PITNEY BOWES MAIL ACCOUNT ACCT	MA	10/06/2023	4,000.00
					\$4,000.00
	PLANTSCAPING, INC.	CLEVELAND LSWINDOOR PLANT MAINTENANCE	OH	10/13/2023	486.00
					\$486.00
	PROFESSIONAL SERVICE INDUSTRIES	CLEVELAND ENGINEERING SERVICES FOR FMP P	OH	10/20/2023	3,234.77
		ENGINEERING SERVICES FOR FMP P		10/27/2023	1,475.09
					\$4,709.86
	QUARTEZ HARRIS	CLEVELAND CLE READS YA BOOK FESTIVAL QUA	OH	10/06/2023	500.00
					\$500.00
FBE	REGENCY CONSTRUCTION	BROOKPARK FMP PHASE 1B GMP - EASTMAN	OH	10/13/2023	50,893.87
		FMP PHASE 1B GMP - BROOKLYN -		10/27/2023	69,403.96
					\$120,297.83
	REPROS INC	NORTH CANTON SIGNAGE FOR SEE ALSO "THE ARCH	OH	10/13/2023	1,256.42
					\$1,256.42
	REPUBLIC SERVICES #224	LOUISVILLE LAKESHORE- TEMPORARY SMALL CON	KY	10/13/2023	1,530.86
					\$1,530.86
	RITTER PUBLIC LIBRARY	VERMILION ONLINE BILL PAYMENT DIST.	OH	10/06/2023	153.91
					\$153.91
MBE	RL HILL MANAGEMENT, INC.	OLON PRECONSTRUCTION PHASE WORK FO	OH	10/27/2023	6,010.00
					\$6,010.00
	ROBERT HALF INTERNATIONAL INC	LOS ANGELES MULTIPLE IT POSITION RECRUITME	CA	10/13/2023	21,250.00
					\$21,250.00
	ROCKY RIVER PUBLIC LIBRARY	ROCKY RIVER ONLINE BILL PAYMENT DIST.	OH	10/06/2023	126.89
					\$126.89
	RON KUNKEL	AKRON PIANO TUNING - LSWAUDITORIUM	OH	10/06/2023	175.00
					\$175.00
	RONALD J. HILL	OLON EASTMAN RIBBON CUTTING CEREMON	OH	10/27/2023	500.00
					\$500.00

Cert	Vendor	City/Description	State	Check Date	Amount/Total
	S A COMUNALE CO INC	BARBERTON	OH		
		FIRE ALARM/FIRE PANEL INSPECTI		10/13/2023	4,512.00
		ANNUAL SPRINKLER INSPECTION, T		10/20/2023	6,224.00
		FIRE ALARM/FIRE PANEL INSPECTI		10/27/2023	1,417.00
					<u>\$12,153.00</u>
	SAINT MARTIN DE PORRES HIGH SCHOOL	CLEVELAND	OH		
		WORK STUDY 2023-2024		10/06/2023	1,500.00
					<u>\$1,500.00</u>
	SANDUSKY LIBRARY ASSOCIATION	SANDUSKY	OH		
		ONLINE BILL PAYMENT DIST.		10/06/2023	43.99
					<u>\$43.99</u>
	SERBICA BOOKS	OAKVILLE	ON		
				10/27/2023	371.00
					<u>\$371.00</u>
	SHAKER HEIGHTS PUBLIC LIBRARY	SHAKER HTS	OH		
		ONLINE BILL PAYMENT DIST.		10/06/2023	146.92
					<u>\$146.92</u>
	SIEMENS INDUSTRY INC	GARFIELD HEIGHTS	OH		
		ALARM PROGRAMMING AT COLLINWOO		10/06/2023	1,045.00
		EMER- RICE BRANCH HVAC REPAIR		10/13/2023	1,402.00
		ALARM PROGRAMMING AT COLLINWOO		10/20/2023	1,825.00
					<u>\$4,272.00</u>
	SIRSIDYNIX	MINNEAPOLIS	MN		
		PSC-9031 - ENTERPRISE FRBRISH		10/06/2023	2,640.00
					<u>\$2,640.00</u>
	SMART BUSINESS NETWORK, INC.	WESTLAKE	OH		
		SMART BUSINESS SMART 50 AD FOR		10/27/2023	2,000.00
					<u>\$2,000.00</u>
	SPACESAVER STORAGE SYSTEM	FORT ATKINS	WI		
		LSW 7-9 HIGH-DENSITY MOBILE ST		10/06/2023	606,000.00
					<u>\$606,000.00</u>
	ST. VINCENT CHARITY MEDICAL CENTER-OCC MED	CLEVELAND	OH		
		2023 PRE-EMPLOYMENT TESTING		10/20/2023	811.00
					<u>\$811.00</u>
	STANLEYACCESS TECHNOLOGIES LLC	PITTSBURGH	PA		
		EMER- MEM-NOTT EXTERIOR DOORS		10/20/2023	438.75
					<u>\$438.75</u>
	STAPLES ADVANTAGE	DALLAS	TX		
		STOCK		10/06/2023	19.95
		ARCHIVES DEPARTMENT LAMINATED		10/13/2023	149.94
					<u>\$169.89</u>
	STEPHEN MACK JONES	FARMINGTON HILLS	MI		
		WRITERS UNPLUGGED- STEPHEN MAC		10/13/2023	40.00
					<u>\$40.00</u>
	STOW MUNROE FALLS PUBLIC LIBRARY	STOW	OH		
		ONLINE BILL PAYMENT DIST.		10/06/2023	141.23

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$141.23
	T & J NICKUM INC.	CLEVELAND MAIN DOCK GENERATOR REPAIRS	OH	10/20/2023	241.11
					\$241.11
	T & S MOWER	OLMSTED FALLS OUTSIDE EQUIPMENT REPAIRS	OH	10/13/2023	200.63
					\$200.63
	T H MARTIN INC	CLEVELAND EMER- CARNEGIE WEST/ LORAIN HV EMER- CARNEGIE WEST/ LORAIN HV	OH	10/13/2023 10/20/2023	398.39 277.50
					\$675.89
	TALEVATION, LLC	KOKOMO EMER - SHL SKILLS & BEHAVIORAL ADDITIONAL ASSESSMENT CREDITS	IN	10/20/2023 10/27/2023	2,089.50 5,028.00
					\$7,117.50
	TEAM PLASTICS, INC	CLEVELAND SMALL AND LARGE CLEAR ACRYLIC	OH	10/27/2023	1,660.00
					\$1,660.00
	TECRE CO INC	FOND DU LAC MAKERSPACE SUPPLIES	WI	10/13/2023	430.34
					\$430.34
	TENNANT SALES & SERVICE COMPANY	CHICAGO CREDIT MEMO - MAIN BUILDING FL	IL	10/13/2023	38.05
					\$38.05
	TERMINIX INTERNATIONAL COMPANY LP	DETROIT 2023 PEST MANAGEMENT SERVICES 2023 PEST MANAGEMENT SERVICES 2023 PEST MANAGEMENT SERVICES	MI	10/13/2023 10/20/2023 10/27/2023	1,546.00 97.00 847.00
					\$2,490.00
	TERRI DAVIS	MAYFIELD HEIGHTS OHIO CENTER FOR THE BOOK PROGR	OH	10/13/2023	600.00
					\$600.00
MBE	THE ALERT PIONEER PLUMBING COMPANY LLC	CLEVELAND LSW DOMESTIC WATER EMER- LSW DOMESTIC WATER	OH	10/20/2023 10/27/2023	3,537.00 3,920.50
					\$7,457.50
	THE FISH BUTLER AQUARIUM SERVICES	ELYRIA AQUARIUM MAINTENANCE SERVICES	OH	10/06/2023	310.00
					\$310.00
	THE ILLUMINATING CO	AKRON ELECTRICITY BROOKLYN ACCT#1100 ELECTRICITY EASTMAN ACCT#11002 ELECTRICITY E 131 ST ACCT#11002 ELECTRICITY HOUGH ACCT#1100236	OH	10/06/2023 10/13/2023 10/20/2023 10/27/2023	3,745.03 27,910.00 8,485.42 2,784.14
					\$42,924.59
	THE LAVIN AGENCY INC.	DERRY	NH		

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
		#CLEREADS YA BOOK FEST-ANGELA		10/06/2023	25,000.00
					<u>\$25,000.00</u>
	THE RIVERSTONE COMPANY	CLEVELAND HOUGH SITE PLAN SURVEY FOR AMP	OH	10/13/2023	1,575.00
					<u>\$1,575.00</u>
	THE SHIPMAN AGENCY INC	RIDGEWOOD CLEREADS YA BOOK FESTIVAL RASH	NY	10/13/2023	1,044.50
					<u>\$1,044.50</u>
	THE SQUIRREL HILLBILLIES	PITTSBURGH MUSIC AT MAIN - SQUIRREL HILLB	PA	10/06/2023	500.00
					<u>\$500.00</u>
	TILLIE COLTER	SHAKER HEIGHTS VIOLIN PROGRAM: INSTRUCTOR FEE	OH	10/06/2023	1,000.00
					<u>\$1,000.00</u>
	TORREY MALDONADO	BROOKLYN CLEREADS YA BOOK FESTIVAL TORR	NY	10/27/2023	721.09
					<u>\$721.09</u>
	TREASURER OF STATE	COLUMBUS SALES TAX	OH	10/23/2023	168.01
					<u>\$168.01</u>
	TSAI FONG BOOKS INC	HOUSTON	TX	10/20/2023	205.35
				10/27/2023	1,256.77
					<u>\$1,462.12</u>
	TWINSBURG PUBLIC LIBRARY	TWINSBURG ONLINE BILL PAYMENT DIST.	OH	10/06/2023	235.11
					<u>\$235.11</u>
	TYLER TECHNOLOGIES INC	DALLAS TYLER SYSTEM MGMT SUPPORT (FOR	TX	10/27/2023	19,251.83
					<u>\$19,251.83</u>
MBE	UBIQUITOUS DESIGN, LTD.	SHAKER HEIGHTS ARCHITECT DESIGN SERVICES-RELO	OH	10/20/2023	8,950.00
					<u>\$8,950.00</u>
	ULINE	WAUKEGAN LSW MOBILE SHELVING PROJECT CL	IL	10/13/2023	4,772.02
					<u>\$4,772.02</u>
	UNBOUND EVENTS INC.	BEND CLE READS YA BOOK FESTIVAL UNB	OR	10/06/2023	6,200.00
					<u>\$6,200.00</u>
	UNIQUE MANAGEMENT SERVICES, INC.	JEFFERSONVILLE CPL - HOLD PICKUP NOTICE PRINT	IN	10/13/2023	5,894.50
					<u>\$5,894.50</u>
	UNITED PARCEL SERVICE	CHICAGO ACCT# 479584- BKS BY MAIL	IL	10/06/2023	1,384.07
		ACCT 493-688 SHIPPING		10/06/2023	1,795.15
		ACCT 493-688 SHIPPING		10/13/2023	599.22

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
		ACCT 493-688 SHIPPING		10/20/2023	1,201.48
		ACCT# 479584- BKS BY MAIL		10/27/2023	657.17
					<u>\$5,637.09</u>
	UNIVERSITY CIRCLE INCORPORATED	CLEVELAND MEMBERSHIP FEE	OH	10/20/2023	1,611.71
					<u>\$1,611.71</u>
	US BANK NA	SAINT LOUIS GAS FOR VEHICLES	MO	10/13/2023	6,287.70
					<u>\$6,287.70</u>
	US. PROTECTIONS SERVICE LLC	CLEVELAND 1-OF-2 RENEWALS BRANCH SECURIT	OH	10/06/2023	15,372.96
		1-OF-2 RENEWALS BRANCH SECURIT		10/13/2023	15,899.04
		1-OF-2 RENEWALS NIGHT ALARM RE		10/20/2023	16,259.03
		1-OF-2 RENEWALS BRANCH SECURIT		10/27/2023	14,786.98
					<u>\$62,318.01</u>
	VERIZON WIRELESS	NEWARK CELL PHONES	NJ	10/06/2023	5,438.58
					<u>\$5,438.58</u>
	W B MASON CO INC	BOSTON FURNITURE FOR CDF - FMP PROJEC	MA	10/27/2023	123,373.12
					<u>\$123,373.12</u>
	WAYNE COUNTY PUBLIC LIBRARY	WOOSTER ONLINE BILL PAYMENT DIST.	OH	10/06/2023	178.32
					<u>\$178.32</u>
	WEST PUBLISHING PAYMENT CENTER	CAROL STREAM	IL	10/20/2023	14,432.00
					<u>\$14,432.00</u>
	WICKLIFFE PUBLIC LIBRARY	WICKLIFFE ONLINE BILL PAYMENT DIST.	OH	10/06/2023	84.70
					<u>\$84.70</u>
	WILLOUGHBY EASTLAKE PUBLIC LIBRARY	WILLOWICK ONLINE BILL PAYMENT DIST.	OH	10/06/2023	97.81
					<u>\$97.81</u>
	WINSUPPLY CLEVELAND OH	CLEVELAND EASTMAN READING GARDEN WATER F	OH	10/13/2023	6,850.70
					<u>\$6,850.70</u>
	WINZER CORPORATION	DALLAS MAINT. MECH/ CARPENTERS SUPPLI	TX	10/20/2023	228.66
					<u>\$228.66</u>
	WKYC-TV, LLC	CINCINNATI WKYC 2023 CLEVELAND READS & LI	OH	10/13/2023	1,632.00
					<u>\$1,632.00</u>
MBE	WORLD JOURNAL/WORLD JOURNAL BOOKSTORE	CLEVELAND	OH	10/13/2023	295.63
					<u>\$295.63</u>
	YBP LIBRARY SERVICES	ATLANTA	GA		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
				10/06/2023	16,703.70
				10/13/2023	1,459.85
					\$18,163.55
<b>Grand Total for Checks Issued from 10/1/2023 through 10/31/2023:</b>					<b>\$4,290,756.02</b>

*If known, vendors were classed:*

*DOE = Disabled-Owned Enterprise*

*FBE = Female Business Enterprise*

*LGBT = LGBTQ Business Enterprise*

*MBE = Minority Business Enterprise*

*ODB = Other Diverse Business*

*VOE = Veteran-Owned Enterprise*

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

November 16, 2023

## Hough Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending October 31, 2023

				Owner's Contingency Fund \$ 284,209.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
10/19/2021	Gilbane Building Company	210875	Change Order #001			\$ 8,223.00
12/29/2021	Gilbane Building Company	210875	Change Order #002			5,774.00
1/28/2022	Gilbane Building Company	210875	Change Order #003			44,090.00
2/23/2022	Gilbane Building Company	210875	Change Order #004			10,539.00
4/6/2022	Gilbane Building Company	210875	Change Order #005			20,220.00
11/1/2022	Gilbane Building Company	210875	Change Order #006			138,764.00
1/3/2023	Gilbane Building Company	210875	Change Order #007			55,099.00
6/16/2023	Gilbane Building Company	210875	Change Order #008			(64,585.98)
8/23/2023	Gilbane Building Company	210875	Change Order #009			(7,075.47)
				\$ -	\$ -	\$ 211,047.55
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$73,161.45</b>

			Hough Branch Project Budget \$ 5,850,048.00	
	Encumbered	Expended		
Moody Nolan, Inc. - Architectural Design Services	\$ 8,075.38	\$ 505,414.62		
Gilbane Building Company - Construction Manager at Risk	91,714.55	4,747,539.00		
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment		(79,815.85)		
Furniture, Fixtures, Equipment and Technology	495.00	232,518.00		
Owner Direct Costs	7,587.77	230,218.25		
Direct Expenditures paid from Contingency Fund				
	\$ 107,872.70	\$ 5,635,874.02		
			<b>Available Budget \$ 106,301.28</b>	

## Change Order Details

<b>Change Order # 001</b>	\$ 8,223.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 05-001 Bulletin 02, for the Hough Branch project. The signed ATP sheet is included in the backup for reference.	
<b>Change Order # 002</b>	\$ 5,774.00
Owner Change Order #002 is submitted to finalize the budget for the approved AT-002 05-004 RFI-003 Grading Clarifications and AT-003 05-005 RFI-006 & RFI-010 Pour Stopper / Bent Plate Steel Clarification, for the Hough project.	
<b>Change Order # 003</b>	\$ 44,090.00
Owner Change Order #003 is submitted to finalize the budget for the approved ATP-004R1 05-006 RFI-007 Structural Steel for Roof Hatch, ATP-006 05-008 Domestic Water Tie-in Location, ATP-007 05-012 Bulletin 03 - Revisions per Cleveland Public Power, & ATP-010 05-016 Additional 1 inch Asphalt Binder Course, for the Hough project.	
<b>Change Order # 004</b>	\$ 10,539.00
Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project:	
-ATP-008 05-007 Legacy Electric Scope Gap from GMP	
-ATP-011 05-011 ASI 001 HSS Tube Steel	
-ATP-013 05-018 RFI 030 Bollards for Gas Meter	
-ATP-014 05-022 Zenith Scope Gap from GMP	
-ATP-016 05-009 Next Generation Scope Gap from GMP	

**Change Order Details****Change Order # 005**

\$ 20,220.00

Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project

- ATP-012 OS-015 RFI-026 Cameras & WAPs in Open Ceilings
- ATP-017R1 OS-026 Bulletin 6 & RFI-045 Exterior Framing Revisions
- ATP-018 OS-013 RFI-019 Gas Meter Location
- ATP-019 OS-019 Bulletin 05 - Revisions Per Commissioning Agent Review
- ATP-020 OS-021 ASI 002 & RFI-028 Storm Line
- ATP-021 OS-023 RFI-032 Fluid Applied Vapor Barrier Substitute - DensElement
- ATP-022 OS-024 RFI-039 Overhead Storm Line Insulation
- ATP-023 OS-028 Weather Temporary Enclosure Build Out for SOD
- ATP-024 OS-039 RFI-026 Cameras & WAPs In Open Ceilings - Bliiing Correction
- ATP-025 OS-034 Remediation of Concrete Slab per AE Field Report 1.15.22

**Change Order # 006**

\$ 138,764.00

Owner Change Order #006 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project

- ATP-015 R1 OS-017 Bulletin 04 Remove Generator & Revised Subsequent Systems.
- ATP-026 OS-036 Bulletin 11 Structural Plate at Curtain Wall.
- ATP-027 OS-040 Missing C-Channels on Low Roof West Elevation.
- ATP-028 OS-051 RFI-064 Technology Conduits in Movable Partition Wall.
- ATP-030 OS-042 Exterior Temp Enclosure & Weather Protection.
- ATP-031 OS-046 Sound Absorbing Wall Units in Tech Room 129.
- ATP-032 OS-033 Bulletin 10 Changes to Coordinate Public Art Junction Boxes.
- ATP-033 OS-057 Interior Paint Change to Duration Interior Flat A95 Series.
- ATP-034 OS-030 R1 Bulletin 08 - Roof Gutter. Snow Guards, Storefront Head.
- ATP-035 OS-063 May 2022 Schedule Update - PVC Roofing.
- ATP-036 RFI-090 VAV Conflict with Steel Support I Beam.
- ATP-037 OS-032 Bulletin 09 - Access to Existing Utility Poles for CPP.
- ATP-039 OS-069 Bulletin 15 - Monumental Sign Power and Receptacles.
- ATP-040 RFI-089 Roof Hydrant.
- ATP-041 OS-070 BP32A Hardscape Contract Amount Increase from GMP.
- ATP-043 OS-049 Added Roof Blocking.
- ATP-045 OS-064 Bulletin 13 - Owner Directed Security and Door Hardware Changes.
- ATP-046 OS-065 Bulletin 14 - Steel Angle at Sliding Doors & Soffit in Tech Center.
- ATP-047 OS-038 RFI-049 West Elevation Lower Roof/Storefront Detail.
- ATP-048 RFI-088 Duct Conflict with Recessed Light R1.
- ATP-049 OS-052 Revised Exterior Camera Locations.
- ATP-050 OS-075 Hough Staff & Schedule Extension - 9.1.22.
- ATP-051 OS-054 Bulletin 12 AED.

**Change Order # 007-Revised**

\$ 55,099.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-044 R1 OS-072 BP32C South Parking Lot Fence
- ATP-052 OS-073 RFI-107 Fire Extinguisher Cabinet Locks
- ATP-054 R1 OS-076 Bulletin 017 New Floor Boxes at Circulation Desk
- ATP-055 OS-077 Bulletin 018 Emergency Lighting
- ATP-056 OS-078 Bulletin 019 Added Lutron Hub
- ATP-057 OS-079 RFI-127 CAT 6 Required at Doors 124B, 116 and 103A
- ATP-058 OS-074 RFI-109 Garage Opening Ceiling
- ATP-059 OS-082 Final Cleaning Contract Reconciliation
- ATP-060 OS-071 ASI-006 Hardware Modification
- ATP-062 OS-085 Marous Reconciliation
- ATP-063 OS-086 Platform Reconciliation
- ATP-064 OS-087 Additional Atwell Survey for Fencing
- ATP-065 OS-088 Hough Staff & Schedule Extension - 12.14.22



**Change Order Details****Change Order # 008**

\$ (64,585.98)

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-044 R1 05-072 BP32C South Parking Lot Fence
- ATP-052 05-073 RFI-107 Fire Extinguisher Cabinet Locks
- ATP-054 R1 05-076 Bulletin 017 New Floor Boxes at Circulation Desk
- ATP-055 05-077 Bulletin 018 Emergency Lighting
- ATP-056 05-078 Bulletin 019 Added Lutron Hub
- ATP-057 05-079 RFI-127 CAT 6 Required at Doors 124B, 116 and 103A
- ATP-058 05-074 RFI-109 Garage Opening Ceiling
- ATP-059 05-082 Final Cleaning Contract Reconciliation
- ATP-060 05-071 ASI-006 Hardware Modification
- ATP-062 05-085 Marous Reconciliation
- ATP-063 05-086 Platform Reconciliation
- ATP-064 05-087 Additional Atwell Survey for Fencing

**Change Order # 009**

\$ (7,075.47)

Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATP. The signed ATP sheet has been included in the backup for reference. Hough - ATP-073 05-096 SDI and P&P Bond Credit.

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

November 16, 2023

## Jefferson Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending October 31, 2023

				Owner's Contingency Fund		\$ 199,456.15
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
9/15/2021	Gilbane Building Company	210886	Change Order #001			\$ 642.00
12/9/2021	Gilbane Building Company	210886	Change Order #002			7,890.00
7/6/2022	Gilbane Building Company	210886	Change Order #003			118,005.64
8/31/2022	Gilbane Building Company	210886	Change Order #004			3,745.00
10/13/2022	Gilbane Building Company	210886	Change Order #005			6,751.00
10/13/2022	Gilbane Building Company	210886	Change Order #006			439.00
1/19/2023	Gilbane Building Company	210886	Change Order #007			2,553.00
1/19/2023	Gilbane Building Company	210886	Change Order #008			-
6/20/2023	Gilbane Building Company	210886	Change Order #009			(18,589.00)
6/20/2023	Gilbane Building Company	210886	Change Order #010			(13,788.02)
				\$ -	\$ -	\$ 107,648.62
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 91,807.53</b>
				<b>Jefferson Branch Renovation Project Budget</b>		<b>\$ 2,483,967.00</b>
				<b>Encumbered</b>	<b>Expended</b>	
	Williams Associates Architects, LTD - Architectural Design Services			\$ 1,370.00	\$ 173,421.00	
	Gilbane Building Company - Construction Manager at Risk			25,984.62	1,886,860.00	
	E-Rate Billed Entity Applicant Reimbursement (BEAR) payment				(42,142.15)	
	Furniture, Fixtures, Equipment and Technology*			525.00	206,393.63	
	Owner Direct Costs			4,136.99	126,600.00	
	Direct Expenditures paid from Contingency Fund			-	-	
				\$ 32,016.61	\$ 2,351,132.48	
				<b>Available Budget</b>		<b>\$ 100,817.91</b>

\*\$120,619 will be paid using the Zajac Trust funds paid from the Founders fund 203

**Change Order Details**

<b>Change Order # 001</b>	\$ 642.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Contractor Default Insurance for Approved GMP Alternates, for the Jefferson project	
<b>Change Order # 002</b>	\$ 7,890.00
Owner Change Order #002 is submitted to finalize the budget for the approved ATP-003 OS-002 Bulletin 01 - Plumbing Revisions, ATP-004 OS-003 Bulletin 02 & RFI-007 ETR 4 in. Vent Stack, ATP-005 OS-006 RFI-014 Plumbing Demo Requirements at Existing Sink, ATP-006 OS-007 RFI-012 Existing Window Well Demolition, & ATP-007 OS-009 Temporary Partition at Vestibule 117B, for the Jefferson project. The signed ATP sheets have been included in the backup for reference. Please note, the initially approved value for ATP-004 OS-003 Bulletin 02 / RFI-007 ETR 4" Vent Stack has reduced. This OCO reflects the finalized value for this scope of work.	
<b>Change Order # 003</b>	\$ 118,005.64
Owner Change Order #003 is submitted to finalize the budget for the following previously approved ATPs:	
1) ATP-008 OS-004 Bulletin-004 R2 Existing Ductbank Relocation (Contractor Costs Only): Provide the new electrical ductbank and demo the existing per the Bulletin-004 RI drawings dated 01.10.2022. This also includes landscape & hardscape repairs for the new electrical service & patching the existing foundation wall for the existing service.	
2) ATP-009 OS-008 Bulletin-003 Floor Box Locations: Provide revised floor box locations per the Bulletin-003RI drawings dated 12.01.21.	
3) ATP-012 OS-019 OS-019 RFI-024 Door 1088 Locks & Change of Specified Door: Provide 1/2" glazing in lieu of 5/16" at door 1088 to allow it to be lockable, per RFI-024 direction.	
4) ATP-014 OS-022 AHU Fence Enclosure Removal & Replacement: Remove & replace the existing AHU enclosure fencing to allow HVAC equipment to be removed and replaced.	
5) ATP-015 OS-021 Bulletin-004 Schedule Extension: This ATP includes extended staffing to 5/25/22. It also reallocates the following budgets to reduce the total cost impact of the schedule extension: \$5K of OA-005 Additional Repointing of Exterior Brick, \$5K of OA-007 Additional Demo, \$15K of Additional Repointing, \$10K of Gilbane Contingency and \$10K of COVID Contingency.	
6) ATP-017 OS-013 Uneven Floor at New Passage to Work Room: Due to the existing conditions of an uneven substrate, demo the existing concrete to allow floor prep to be installed to even out the substrate for a proper flooring installation.	
<b>Change Order # 004</b>	\$ 3,745.00
Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.	
1) ATP-010 OS-010 Matching Trim Panel at Ends of Book Shelves R2 Per RFI-022 direction, which was finalized via an onsite meeting between CPL/GBC/Custom Fabricators, provide (2) painted, wood, tall infill cabinets at the existing to remain bookshelf ends at the north and south walls.	
2) ATP-011 R4 OS-015 RFI-010 Access Panel Room 105 Provide a new 24"x24" access panel in lieu of reinstalling an existing 14"x14" access panel, to allow access to all of the existing controls per RFI-010 direction.	
3) ATP-019 R2 OS-018 Bulletin-005 Finish Selections Provide Bulletin-005 per the drawings dated 01.14.22. This includes the following: <ul style="list-style-type: none"> <li>▪ Carpet pattern simplification.</li> <li>▪ Paint square foot reduction &amp; paint type revision.</li> </ul> This ATP does not include costs for the wall protection; which will be submitted separately.	
4) ATP-022 OS-034 Additional Masonry Repointing (Gilbert Ticket #6) Due to existing conditions, reset (4) chimney caps & seal the top of chimney with concrete. The masonry owner allowance was previously fully credited back in ATP-015 OS-021 Bulletin-004 Schedule Extension, so this required work is now an owner change item.	
5) ATP-024 OS-037 May Schedule Update	

**Change Order Details****Change Order # 005**

\$ 6,751.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-038 OS-046 Roof Parapet Blocking

Provide additional parapet blocking on the roof to allow for proper flashing & roofing termination. This blocking was not captured in the roofing or general trades scope of work.

This is being funded from the General Trades phase code to net a \$0 change.

2) ATP-039 OS-065 Threshold Replacement

Replace threshold to help cover void between concrete slab and curb. This was needed due to field coordination.

This is being funded from the General Trades phase code to net a \$0 change.

3) ATP-040 OS-066 Exterior Handrails

Provide exterior hand railings per the contract drawings.

This is being applied against Gilbane contingency to net a \$0 change as this is a scope gap that was not captured in the BP05A Structural Steel base bid.

4) ATP-041 OS-067 Door 117A Auto Operator & ADA Paddles

Furnish & install (1) auto operator & (2) ADA push paddles at door 117A per the contract documents.

Please note that this includes standard ADA push paddles and not the motion wave sensors. Per discussion with CPL, the standard ADA push paddles are acceptable as a permanent installation.

This is being applied against Gilbane's COVID Contingency to net a \$0 change, as this is a scope gap that was not captured in BP08A base bid

5) ATP-044 OS-029 RFI-051 Room 113 Break Room HVAC Modifications

Per RFI-051 direction, modify the existing ductwork in Room 113 & provide supply air ductwork to this space.

6) ATP-045 OS-043 RFI-046 Existing Wall Damage Repairs

Due to existing conditions perform the following:

- a) Remove existing wallpaper & skim coat wall to allow for a suitable finish for painting.
- b) Perform repairs to the pre-existing damage on the existing walls to allow for a suitable finish.

Please note that these costs are being applied to the General Trades & Temporary Partitions phase code to net a \$0 change.

7) ATP-046 OS-045 Roller Window Shades

Provide roller window shades per the contract documents.

This does not include the (4) upper shades that divide Multi-Purpose 108 from Library 102.

The current lead time on the material is 8 weeks from approval.

This is being funded from Gilbane Contingency as this item is a scope gap.

8) ATP-047 OS-049 Storefront & Exterior Column Flashing

Provide the metal flashing on the exterior side of the 24 Hour Lobby at the north and east elevation.

This cost is being applied to the General Trades phase code to net a \$0 change, as this item is a scope gap.

9) ATP-048 OS-052 Repairs to Existing Ceiling for City Inspector

Per the city inspector, perform repairs to the existing ceiling on the east side of Library 102 to bring it up to code.

10) ATP-049 OS-059 Casework Grilles

Perform the following grille work:

- a) Replace the existing grilles at the bottom of the (2) existing bookshelf surrounds in Library 102.
- b) Replace the grilles behind the wood bench in Multi-Purpose 108.
- c) Provide grilles at the new Children's Casework (toe kick and behind the cabinets).

This is being funded from the General Trades phase code to net a \$0 change.

11) ATP-050 OS-068 Floor Prep to Existing Flooring Substrates

Prep the existing to remain slabs throughout to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors.

Please note that this fully exhausts the \$5K Floor Prep Allowance.

12) ATP-051 OS-069 Existing Bathroom Wall Tile Replacement

Per CPL request, replace the existing, damaged wall tile in the existing Men's & Women's bathrooms.

13) ATP-052 OS-070 Recaulk Existing Windows

Due to existing conditions, recaulk the existing windows so the painting can be completed. The existing caulk was not paintable.

This is being funded from the General Trades phase code to net a \$0 change.

**Change Order Details**

**Change Order # 006** \$ 439.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-053 OS-072 RFI-081 Additional Concrete Curb at SF2

Per RFI-081 direction, pour a concrete curb at the ADA ramp to transition between grades and conceal the exposed CMU & air vapor barrier outside of the 24 Hour Lobby.

2) ATP-054 OS-073 Ductbank & Footer Coordination

Enlarge the exterior stair concrete footer to coordinate with the as-built location of the electrical ductbank.

This is being funded from the General Trades phase code to net a \$0 change, as this relates to contractor coordination.

3) ATP-055 OS-071 Construction Dumpsters

Provide construction dumpsters for the project general use.

This is being charged against the Dumpsters phase code to net a \$0 change.

4) ATP-056 OS-078 Structural Steel Coordination

Rework the structural steel bearing plates installed by the masonry contractor to allow the structural steel members to be set properly.

This is being funded by Gilbane Contingency to net a \$0 change, as this is related to site coordination.

**Change Order # 007** \$ 2,553.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-016 OS-012 RFI-034 Door 109 Lintel Requirement

Due to the existing conditions of the terracotta wall between rooms 108 & 109, provide & install a lintel for Door 109 Storage, per RFI-034 direction.

2) ATP-027 OS-040 Additional Masonry Demolition (Gilbert Ticket #3)

Due to existing conditions, perform additional demolition required at door jamb to complete the opening.

Please note that this cost is being applied against the General Trades phase code to net a \$0 change.

3) ATP-028 OS-041 Patch Holes in Masonry (Gilbert Ticket #7)

Patch holes in the existing masonry that were created from the removal of the existing railings.

This work was not captured in Gilbert's scope of work but is required per the contract documents.

4) ATP-029 OS-042 Jefferson Man Gate Entrance

Provide a man gate in the site fencing on Jefferson Avenue to serve as a secondary entrance into the building, to safely allow access into the building while the concrete & structural steel for the addition are being installed.

This also includes providing a temporary cylinder to allow the front door to be used as a means of egress.

Please note that this cost is being applied against the Temporary Partitions/Safety phase code to net a \$0 change, as this item is related to Safety.

5) ATP-030 OS-025 Bulletin 8 Masonry Tooth Deducts

Provide the Bulletin-008 drawings dated 03.31.22. This includes providing a credit for no longer having to tooth in the masonry opening between rooms 113 & 115.

This credit is to be applied to the Gilbane Contingency where it can be reallocated as needed.

6) ATP-032 OS-048 Snow Plowing - 02/03/22, 02/05/22 & 02/08/22

Provide snow plowing on 02/03/22, 02/05/22 & 02/08/22 to allow safe access to the site.

This cost is being applied to the General Trades phase code to net a \$0 change.

7) ATP-033 OS-051 Exterior Masonry Cleaning

Provide exterior masonry cleaning per the Exterior Cleaning Notes & Scope document dated 07.15.22. This consists of existing ivy removal (except for the finger roots) & power washing the exterior elevations that do not have existing paint.

8) ATP-034 OS-054 Skylight Putty Replacement Credit

Provide a credit to provide a wet seal at the existing skylights in lieu of replacing the skylight putty as directed per note 307 on drawing A3.1. The existing skylights are glazed with vinyl so there is no putty to be removed and replaced.

This credit is to be applied to the Gilbane Contingency where it can be reallocated as needed.

9) ATP-035 OS-056 Fintube Covers - RFI-028 & RFI-068

Due to COVID related supply chain disruptions, material difference cost to procure Rittling fin tube covers in lieu of the specified, per RFI-068 direction.

This also includes the additional linear footage of material per RFI-028 direction.

This is being funded from the Gilbane COVID Contingency to net a \$0 change, due to this change being a result of COVID related supply chain disruptions.

10) ATP-036 OS-063 HVAC Existing Masonry Openings Coordination

Coordination for installation of HVAC penetrations through new & existing masonry walls, including lintel installations.

This cost is being applied to the General Trades phase code to net a \$0 change.

11) ATP-037 OS-064 Masonry Wall Tie-In Rework (Gilbert Ticket #1)

Rework the masonry wall tie-in as to not disturb and penetrate the existing basement foundation wall waterproofing.

This is being funded from the General Trades phase code to net a \$0 change.

12) ATP-042 OS-080 Jefferson Staff & Schedule Extension - 09/20/22

Please reference the attached ATP-042 Narrative included in the ATP backup information.

**Change Order Details****Change Order # 008**

\$

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-057 OS-074 - Rebuild of Bookshelf Surrounds

Rebuild the existing bookshelf surrounds to allow for the installation of the new casework grilles at the toe-kicks.

This is being funded from the General Trades phase code to net a \$0 change.

2) ATP-059 OS-081 - Flooring Touch-Ups

Provide additional floor prep around the countertop legs on the east wall of Library 102 to allow the floor to flush out around the base plates.

This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

3) ATP-060 OS-082 - Additional Demolition & General Labor

Provide additional demolition and general labor clean-up.

This is being funded from the General Trades & Dumpsters phase codes to net a \$0 change.

**Change Order # 009**

\$ (18,589.00)

Owner Change Order #009

Description: Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-069 OS-055 RFI-075 Site Drainage & Erosion: Per RFI-075 direction, provide the following: (1) Rip rap & non-woven fabric at the bank erosion areas in both basins. (2) Asphalt repair at the locations of eroded asphalt paving in both basins. (3) Additional fill soil for grading adjustment in the west basin. (4) Catch basin repair in the west basin. (5) Replace the previously installed washed river rock at the bottom of both basins. (6) Provide non-float mulch at the native seed areas in both basins. (7) Reseed the native seed areas in both basins. (8) Touchup the mulched areas in both basins. This is being funded from Gilbane's Covid Contingency (which will be fully depleted) and OA-001 New Exterior Monument Sign.

2) ATP-058 OS-00075 - Final Painting Touch-Ups: Touch-ups for final painting. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

3) OS-079 Correction to OS-078 Structural Steel Bearing Plate Coordination: This is a Gilbane accounting adjustment; no costs.

4) ATP-061 OS-0084 - Reconciliation to OS-007 RFI-012: Reconciliation to OS-007 RFI-012 Existing Window Well Demolition. Budget uncommitted from the BP31 phase code & transferred to Gilbane Contingency for future reallocation as required.

5) OS-085 Credit for Bike Repair Stand & Rack: Per CPL request provide a credit for the bike repair stand & rack as shown on the Landscape Drawings.

6) ATP-064 OS-086 Extended Temporary Site Fence Rental: Provide extended temporary site fence rental from September 2022 to October 2022. Extended fence rental is due to Guardian cell dialer installation coordination. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

7) ATP-070 OS-089 Punch List Additional Glazing Work: Per the punchlist, replace the scratched sliding door top track cover in Room 108. This is being funded from the Dumpsters phase code to net a \$0 change order, due to not being able to determine cause of damage.

8) OS-090 Reconcile TA-002 Additional Plumber Hours: Credited the unused Additional Technology Hours trade allowance funds from BP22A Diversified Piping & Mechanical & transferred to Gilbane Contingency for future reallocation as required.

9) ATP-071 OS-091 Replacement of Damaged EM Light Fixture: Replacement of damaged emergency light fixture on the exterior, south elevation of the building. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change, as the source of the damage could not be identified.

10) ATP-072 OS-092 Reconciliation of OS-067 (Funding for Installation): Reconciliation of OS-067 Door 117A Auto Operator & ADA Paddles to properly account for the installation that was inadvertently not previously funded. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

11) ATP-073 OS-093 Revised Closer Arm for Door 117B: Due to existing conditions, provide a parallel arm closer at door 117B to allow it to open and close properly. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

12) ATP-068 OS-094 Punch List Additional Carpentry Work: Perform additional carpentry work identified on the punch list. This includes additional wall patching & ceiling tile replacement. This is being funded from the Temporary Partitions/Safety Phase code to net a \$0 change.

13) OS-104 OA-003 Miscellaneous Information & Wayfinding Signage Reconciliation: Credit back unused Miscellaneous Information & Wayfinding Signage Owner Allowance funds.

14) OS-105 OA-004 Interior Branding and Graphics for Library Reconciliation: Credit back unused Interior Branding & Graphics for Library Owner Allowance funds.

**Change Order Details****Change Order # 010**

\$ (13,788.02)

Owner Change Order #010

Description: Owner Change Order #010 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) OA-010 Building Signage (Life Safety): Credit back unused Building Signage Owner Allowance Funds.
- 2) OS-047 United Rentals Temporary Toilets Contract Reconciliation: Credited the unused budget in the temporary toilets contact & applied to the Gilbane Contingency where it can be reallocated.
- 3) OS-087 Reconcile TA-003 Additional Electrician Hours: Credited the unused Additional Electrician Hours trade allowance funds & applied to the Gilbane Contingency where it can be reallocated.
- 4) OS-088 Reconcile TA-005 Additional Technology Hours: Credited the unused Additional Technology Hours trade allowance funds & applied to the Gilbane Contingency where it can be reallocated.
- 5) OS-096 OA-008 Surveying Reconciliation Credit the unused Surveying Owners Allowance funds.
- 6) ATP-074 OS-099 Lockable Light Switch Cover: Per item E-10 in the Osborn Electrical Commissioning Log, provide a clear, lockable cover over the (4) button lighting switch in room 102. This is being funded from Gilbane Contingency to net a \$0 change.
- 7) ATP-075 OS-100 RFI-015 Plumbing Routing for Break Room Sink: Per RFI-015, perform modifications to the plumbing to the sink in Break Room 113 to remove the piping from the floor in the foot area of the sink and conceal it within the base cabinet. This also includes modifications to the casework, flooring & drywall to allow the work to be performed properly. This is being funded from Gilbane Contingency to net a \$0 change.
- 8) ATP-076 OS-101 Room 102 Operable Window Glazing Replacement: Replace the shattered glazing in the operable window along the east elevation in Library 102. This is being funded from Gilbane Contingency to net a \$0 change, as the source of the damage could not be determined.
- 9) OS-102 OA-001 New Exterior Monument Sign Reconciliation: Credit back unused OA-001 New Exterior Monument Sign Reconciliation funds.
- 10) OS-103 OA-002 New Dedication Plaque & Installation Reconciliation: Credit back unused New Dedication Plaque & Installation Owner Allowance funds.

CLEVELAND PUBLIC LIBRARY

Board Meeting  
November 16, 2023

West Park Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending October 31, 2023

				Owner's Contingency Fund \$ 442,869.27		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
4/20/2022	Gilbane Building Company	210887	Change Order #001			\$ 41,973.00
4/22/2022	Gilbane Building Company	210887	Change Order #002			146,511.00
6/15/2022	Gilbane Building Company	210887	Change Order #003			75,251.20
10/12/2022	Gilbane Building Company	210887	Change Order #004			52,200.00
10/12/2022	Gilbane Building Company	210887	Change Order #005			12,191.00
10/26/2022	Gilbane Building Company	210887	Change Order #006			28,175.00
10/12/2022	Gilbane Building Company	210887	Change Order #007			-
1/17/2023	Gilbane Building Company	210887	Change Order #008			22,138.00
1/17/2023	Gilbane Building Company	210887	Change Order #009			(12,525.00)
1/17/2023	Gilbane Building Company	210887	Change Order #010			6,860.00
6/28/2023	Gilbane Building Company	210887	Change Order #011			17,330.22
6/28/2023	Gilbane Building Company	210887	Change Order #012			-
10/17/2023	Gilbane Building Company	210887	Change Order #013			(14,514.30)
				\$ -	\$ -	\$ 375,590.12
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 67,279.15</b>

			West Park Branch Renovation Project Budget \$ 5,409,139.00		
			Encumbered	Expended	
Vocon Partners, LLC - Architectural Design Services			\$ 1,127.14	\$ 401,267.86	
Gilbane Building Company - Construction Manager at Risk			118,064.12	4,309,985.00	
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment				(32,640.00)	
Furniture, Fixtures, Equipment and Technology			65,960.46	260,986.55	
Owner Direct Costs			9,491.65	207,617.07	
Direct Expenditures paid from Contingency Fund			-	-	
			\$ 194,643.37	\$ 5,147,216.48	
			<b>Available Budget</b>		<b>\$ 67,279.15</b>

Change Order Details

<b>Change Order # 001</b>		\$ 41,973.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 05-001 Contractor Default Insurance for Approved GMP Alternates, ATP-003 05-002 RFI-012 Copper Panel Cladding at Existing Dormers, ATP-004RI 05-007 RFI-011 Drywall Fastening to Plaster Ceiling and Substrate, ATP-005 05-008 RFI-020 Wall Support & Duct Elevation, & ATP-006RI 05-009 Bond Costs for General Trades Contract Commitment, for the West Park project.		
<b>Change Order # 002</b>		\$ 146,511.00
Owner Change Order #002 is submitted to finalize the budget for the following previously approved ATPs		
ATP-002 05-005 Asbestos Certified Carpenters		
ATP-007 05-010 Finish Repairs of ETR Plaster Walls		
ATP-009 05-004 RFI-014 Bearing Plates in Terracotta Wall		
ATP-010 05-006 RFI OOB Existing Terracotta Masonry Wall Support		
ATP-011 05-012 Removal of Water on Roof		
ATP-012 05-013 RFI-024 Existing Roof Drafns Relocation		
ATP-013 05-015 RFI-017 Exterior Wall Steel Support		
ATP-014 05-016 RFI-028 Exterior Wall Sheathing Material		
ATP-015 05-021 RFI-027 Steel Support of Stair Infill		
ATP-017 05-023 RFI-043 Children's Library Rm. B10 Existing Additional Partition Removal		
ATP-018 05-024 RFI-046 Blocked Rood Drain Above Stair S01		
<b>Change Order # 003</b>		\$ 75,251.20
Owner Change Order #003 is submitted to finalize the budget for the following previously approved ATPs.		
ATP-022 05-029, 036 &. 037 Bulletin 01 Elevator Shaft		



**Change Order Details****Change Order # 004**

\$ 52,200.00

Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-019 05-026 RFI-042 Parapets Deteriorated Brick Surface The existing conditions of the deteriorated masonry parapet walls does not provide a substrate suitable for the manufacturer's warranty. To provide a substrate that is satisfactory, provide cover board per RFI-042 direction.
- 2) ATP-025 05-030 RFI-035 RTU 54/24 Return Air Provide sound lining on return air duct tees per RFI-035 direction.
- 3) ATP-026 05-031 SUB-23 3000-1 Rev. 0: Air Distribution RGD's PD Provide 72/16 grilles at return air openings into the Main Library, per the design team comments in SUB-23 3000-1 Rev. 0: Air Distribution RGD's PD.
- 4) ATP-027 05-033 RFI-069 New Stair Support Steel Elevation Issues Due to the existing conditions of the concrete joist system, perform modifications to the stair support steel, bearing plates & the attachment connections, per RFI-069 direction.
- 5) ATP-028 05-034 RFI-070 Stair Infill Steel Elevation & Decking Angle Due to the existing conditions of the concrete joist system, provide a revised beam & c-channel & revise lintel & bearing plate elevations per RFI-070 direction.
- 6) ATP-029 05-038 Plumbing Fixtures COVID Price Increases Increase in plumbing fixtures costs from the manufacturer due to COVID-19 & supply chain issues.

**Change Order # 005**

\$ 12,191.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-040 05-054 Jobsite Clean-Up Through 03.01.22 Provide labor for general clean-up of the jobsite. Periodic general cleaning is required to keep the jobsite safe and efficient.  
Please note that this cost is being applied against the Temporary Partitions/Safety/Dumpsters phase code to net a \$0 change, as this item is related to Safety.
- 2) ATP-041 05-057 Automatic Mechanical Remobilization Costs Plumbing remobilization costs to finish the balance of the underground sanitary installation. These remobilization costs are required due to improper jobsite coordination with the demolition contractor.  
Please note that this cost is being applied against Gilbane Contingency to net a \$0 change, as this item falls under Gilbane subcontractor coordination.
- 3) ATP-043 05-060 Sherwin Williams Duration Paint Provide Sherwin Williams Duration Paint per the paint schedule on drawing A050.  
The MPI numbers in spec section 099123 indicate that Sherwin Williams Pro Mar and Pro Industrial are to be used. The Finish Schedule on drawing A050 calls out for Sherwin Williams Duration. Frank Novak included Sherwin Williams Pro Mar per the specifications in their base bid. Please note that this cost is being applied against Gilbane Contingency to net a \$0 change.
- 4) ATP-045 05-058 Egress Stairs Out of Building Build a temporary staircase to safely allow access & egress out of the building.  
This cost is being applied against the Temporary Partitions/Safety/Dumpsters phase code, as this pertains to safety.

**Change Order # 006**

\$ 28,175.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-052 05-056 Additional Wall Furring & Finishing Due to existing conditions perform the following:
  - a) Demo of existing masonry to allow the drywall installation to continue & door frames to be installed in various areas.
  - b) Provide additional framing, drywall & finishing that is required to provide a suitable finish substrate for painting in various areas.
  - c) Build window soffit in Room 117 to provide a surface to allow the ACT ceiling to die into.
  - d) Fur out wall in Room 103 to conceal piping within wall space.
  - e) Repair existing conditions in Staircase 501. This includes framing, drywall & finishing.
  - f) Add framing & drywall in basement bathrooms to allow for a better finish due to existing conditions.
  - g) Repairs to the existing basement concrete ceilings.
 Please note that these costs are being applied against the Temp Partitions/Safety/Dumpsters phase code to net a \$0 change.
- 2) ATP-053 05-063 Struct. Steel Coord. - Infill Top of Existing W10 In order to properly support the existing roof, install CMU block on top of the existing W10 beam that is to remain. This CMU will support the roof joists that are above the beam. Please note that this cost is being applied against Gilbane Contingency to net a \$0 change, as this item falls under site coordination.
- 3) ATP-055 05-073 Credit for Landscaping - BP01A JWT&A  
Provide a credit to not perform the landscaping scope of work through BP01A General Trades. This scope was double bought and will be performed by the BP31A Sitework Contractor.  
The double bought landscape scope will be transferred to Gilbane Contingency for it be reallocated as required.
- 4) ATP-056 05-077 RFI-122 Cellular Dialer for Elevator Power Outage  
Per RFI-122 direction, provide a cellular dialer to allow the elevator panel to dial out in the event of an emergency, in lieu of using building copper phone lines. Please note that this costs includes 12 months of monitoring, but after that, there will be a \$45/month charge for the service.
- 5) ATP-057 05-080 West Park Staff & Schedule Extension - 09/20/22  
Please reference the attached ATP-057 Narrative included in the ATP backin information
- 6) ATP-058 05-032 Floor Prep to Existing Flooring Substrates  
Prep the existing to remain slabs in the basement & first floor to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors. This also includes moisture mitigation in the basement to properly seal the concrete substrate to allow the new flooring to be installed. This floor prep is in addition to the \$5K that is allocated in OA-005 Additional Floor Prep.
- 7) ATP-059 05-071 RFI-126 Water Pressure  
Per RFI-126 direction, provide a 1-1/2" pressure regulator & three valve bypass to regulate water pressure down from 100 PSIG to 70 GPM. The current lead time on the material is (4) weeks.
- 8) ATP-060 05-078 HVAC Testing & Balancing  
Perform testing & balancing. Specification 23 0300 HVAC Basic Materials & Methods section G.2 states that "The HVAC Systems Adjustment & Balance is not part of the contract and shall be provided by the Owner. This Contractor shall coordinate this work with the testing and balancing agency".
- 9) ATP-062 05-082 RFI-113 Exterior Light Fixture Outside Entrance 121  
Per RFI-113 direction, due to existing conditions, provide a ceiling mounted fixture in lieu of a wall mounted fixture. This includes providing a temporary fixture to allow for the Final Electrical Inspection.
- 10) ATP-063 05-083 RFI-117 Elevator Lighting  
Per RFI-117 direction, provide (3) additional light fixtures at the elevator entrance to provide the required illumination per code requirements.

**Change Order Details****Change Order # 007**

\$

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-067 OS-084 Elevator Pit Ladder Modifications

Modifications to pit ladder to comply with elevator code requirements. This includes modifying the set-back from the wall, the rung spacing & the rung placement. This is being funded from Gilbane Contingency to net a \$0 change

**Change Order # 008**

\$

22,138.00

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-030 OS-039 RFI-080 Stair S02 Glass Handrail Attachment Angle

Per RFI-080 direction, due to the existing conditions of the concrete joist system, provide an additional 5/16" bent plate & modify the bolt hole locations on (3) bent plates to allow the handrail attachment bent plates to be securely installed to the concrete structure.

## 2) ATP-031 OS-020 RFI-026 Steel Beam Elevation Under Existing Steel

Per RFI-026 direction, provide material testing for the existing steel beam to confirm that new W14x38 beam can be welded to it. Per the executed GMP, material testing is by the owner.

## 3) ATP-054 OS-070 Structural Steel Coordination

Due to existing conditions, rework the bearing plates for the steel beams to allow the installation of the new steel. This cost is being applied against the Gilbane Contingency to net a \$0 change, as this item falls under contractor coordination.

## 4) ATP-061 OS-079 RFI-129 Strainers on Existing Boilers

Per Osborne, due to existing conditions of not having any strainers, provide strainers on the existing boilers before the pumps.

## 5) ATP-065 OS-081 Remove the Existing Vegetation from the Chimney

Remove the existing vegetation from the chimney & patch any holes in the parging at the cap.

## 6) ATP-068 OS-053 Reconciliation of OS-024 RFI-046 Blocked Roof Drain

Reconciliation to the \$4,000 plumbing budget that was authorized in OS-024 RFI-046 Blocked Roof Drain Above Stair SOI. The total cost of the actual plumbing work was \$1,698, which warrants a reconciliation of (\$2,302). This credit will be funded to the Gilbane Contingency pool for reallocation as

**Change Order # 009**

\$

(12,525.00)

Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-076 OS-099 Firestopping Existing MEP Penetrations

Due to existing conditions, perform firestopping around the existing mechanical, electrical & plumbing penetrations in the existing basement corridor.

## 2) ATP-077 OS-041 RFI-071 Existing W10 Demolition

Provide a credit to not demo the existing W10 beam that is shown on drawing S102.

## 3) ATP-078 OS-072 Exterior Railings Credit- BPOIA JWT&amp;A

Provide a credit to not perform the exterior railings scope of work. This scope was double bought from the BP31A Sitework Contractor.

## 4) ATP-079 OS-085 Flooring Coordination

Perform flooring modifications to coordinate with the MEP installation. This includes flooring replacement to allow installation of the technology floor boxes. This is being funded from Gilbane Contingency to net a \$0 change.

## 5) ATP-080 OS-088 RFI-124 Sidewalk ADA Markings

Per RFI-124 direction, provide pavement markings at exterior concrete stair adjacent to the parking lot. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

## 6) ATP-081 OS-091 Repair Existing Boilers

Perform repairs to the existing boilers to make them operational. This includes replacing air vents, relief valves & flow controls.

**Change Order Details****Change Order # 010**

\$ 6,860.00

Owner Change Order #010 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-088 OS-112 Tackboard Trim Piece & Clear Corner Protection

Per CPL request, add comer trim pieces to the tackboard to provide a clean, finish edge & provide clear comer protectors at (14) casework comers to eliminate the 90 degree corner.

2) ATP-089 OS-114 Atwell Contract Reconciliation

Final reconciliation of Atwell contract for site surveying. This is being funded from the Safety Phase code to net a \$0 change.

3) ATP-090 OS-103 RFI-133 RM 103 & 108 AV Locations

Per RFI-133 direction, provide data for TV monitors in Rooms 103 & 108.

4) ATP-091 OS-075 RFI-114 Counter Top Backsplash

Per RFI-114 direction, provide counter top back splashes at (2) locations to allow cabinets doors to remain inboard of counter top edge.

5) ATP-092 OS-104 RFI-134 Exterior Mechanical Demo and Infills

Per RFI-134 direction, provide removal & infill of exterior masonry at (3) mechanical penetrations in room 103.

6) ATP-093 OS-105 Novak Painting Touch-Ups

Painting touch-ups throughout the building. This is being funded from the Temporary Partitions/Safety/Dumpsters phase code & Gilbane Contingency to net a \$0 change.

7) ATP-094 OS-087 Glass Handrail Panels Replacement

Gilbane agrees to split the cost of replacing (3) glass railing panels. One was shattered & the cause of damage could not be identified. The other two had to be re-cut due to field coordination. This is being funded from the Gilbane Contingency as this item relates to site coordination.

8) ATP-095 OS-121 Jobsite Clean-Up Through 09.01.22

Labor to provide general clean-up. This is being funded from the Gilbane Contingency to net a \$0 change.

9) ATP-096 OS-107 Access Panel in Room B10

Install an access panel in the south west corner of room B10 where there was one previously. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

10) ATP-097 OS-122 Elevator Final Inspection Additional Work

In order to comply with the elevator inspector's requirements, modify the elevator pit ladder to extend the top rails. This is being applied to Gilbane Contingency to net a \$0 change.

11) ATP-098 OS-115 Additional Dumpsters

Provide (9) additional dumpsters beyond what was captured in BPOIA JWTA's base bid. This is being funded from Gilbane Contingency to net a \$0 change.

12) ATP-099 OS-106 Final Clean Touch-Ups

Perform final clean touch-ups throughout the building. This also includes performing a final clean of the existing furniture in the shelled space in the basement. This is being funded through Temporary Partitions/Safety & Gilbane Contingency to net a \$0 change.

13) ATP-100 OS-120 Punch List Additional Carpenter Work

Perform the following additional work:

-Perform additional wall finishing.

-Perform additional ceiling tile replacement.

-Remove and replace the existing handrail in staircase 502 to raise the height to meet code requirements.

-Due to existing conditions, patch the existing void between the door frame & the wall.

This is being funded from Gilbane Contingency to net a \$0 change.

**Change Order Details****Change Order # 011**

\$ 17,330.22

Owner Change Order #011 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-066 05-043 IPS Security Coordination: Provide additional pathway rough-in & cabling required for the IPS Security system. This includes costs for opening up the walls, framing & drywall rework, finishing & painting. This scope was not previously included in the project.
- 2) ATP-042 05-059 RFI-100 Exterior Stair Nosing: Provide stair nosing per RFI-100 direction. Drawing C502 calls for metal stair nosings but specification 321313 Concrete Paving section 3. S.Q.1. prohibits them. Following the specification, Platten excluded stair nosing from their bid. Please note that this cost is being applied to the Temporary Partitions/Safety/Dumpsters phase code to net a \$0 change, as this item is related to Safety.
- 3) ATP-071 05-086 RFI-130 TV Rough-In Relocation in Room 808: Per RFI-130 direction, relocate the TV electric & data outlets on the north wall of Multi-Purpose BOB to the center of the wall. Please note that this cost is being credited back via 05-132 due to not being needed.
- 4) ATP-103 05-090 Repair Existing Fintube Covers: Replace ( 10) missing and/or damaged covers on the existing fintubes throughout the building. This is being funded from Gilbane Contingency to net a \$0 change.
- 5) ATP-072 05-092 Children's Library 810 Lighting Revision: Per CPL direction, provide (9) LP4 light fixtures in Children's Library 810. This includes reworking the rough-in for the previously installed lighting to accommodate the new lighting. Please note this ATP includes 24 hours of GBC staffing costs for field coordination and management while the work is being performed. 24 hours @ \$123/hour = \$2,952. This scope was not previously included in the project.
- 6) 05-093 Structural Steel & Demo Coordination: This is a Gilbane accounting adjustment; no costs.
- 7) ATP-105 05-116 Circulation Desk Wiremold, Power & Data: Per RFI-029, provide the following: 1) Provide double raceway wire mold in lieu of metallic conduit in Adult Library Stacks 123 for the Circulation Desk. 2) Provide data outlets in the double raceway wire mold in Adult Library Stacks 123 for the Circulation Desk. This is being funded from Temporary Partitions/Safety/Dumpsters phase code & Gilbane Contingency to net a \$0 change.
- 8) 05-117 OA -010 Signage Reconciliation: Signage reconciliation to credit back unused portion of the Signage owner allowance.
- 9) 05-118 Alternate #3 Reconciliation: Credit unused portion of budget for Alternate #3 Interior Vestibule.
- 10) 05-119 Reconcile TA-003 Additional Roof Work Not Identified: Credit unused portion of roofing trade allowance.
- 11) 05-127 TA-004 Additional Plumber & HVAC Journeyman Hours Reconciliation: Credit back the unused portion of the plumbing trade allowance.
- 12) 05-132 Correction to 05-086: Credit back the budget provided in 05-086 due to the work not being required to be performed.

**Change Order # 012**

\$

Owner Change Order #012 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-064 OA-005 Additional Floor Prep: Prep the existing to remain slabs in the basement & first floor to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors. This fully exhausts the Floor Prep Owner Allowance.
- 2) OA-008 Additional Misc. Steel Not Identified: This trade allowance was used to provide structural bearing plates and lintels as intended and is fully exhausted.
- 3) OA-009 Surveying: This trade allowance was used to provide surveying for the project as intended and is fully exhausted.
- 4) ATP-101 05-124 Additional Signage Mobilization: Additional mobilization required per CPL request for signage type A.6 Directory. This is being funded from the Signage Owner Allowance to net a \$0 change.
- 5) ATP-104 05-126 Commissioning Additional Plumbing Work: To support the mechanical commissioning process, perform the following repairs:
  - 1) Repair the existing, fintube heater at the bottom landing in Stair 501 that was discovered to be leaking. 2) Repair the existing, fintube heater in Vestibule 101 that was discovered to be leaking. This is being funded from Gilbane Contingency to net a \$0 change.
- 6) ATP-102 05-128 RFI-137 Rooftop Screen Wall Installation Options: As documented in RFI-137 & the associated email chain, the base bid screen wall system could not be installed due to a variety of reasons. The first reason is due to a change from the rooftop unit basis of design manufacturer. The basis of design per the mechanical schedule is Daikin, but due to supply chain constraints and concerns with procuring the unit in time to meet the project schedule, an AAON unit was submitted. AAON is listed in the mechanical specifications as an approved manufacturer, but was not the basis of design. Additional reasons the base bid screen wall could not be installed include existing conditions conflicts with the parapet walls, conflicts with the elevator shaft overrun, conflicts with the isolation dampers that are required per the mechanical drawings & not being able to fasten the screenwall system to the roof due to structural concerns. In order to provide a screen wall that can work with these issues, we are proposing to provide an Envisor screen wall system in lieu of the base bid Air Control Products screen wall system. This is being submitted for the material and installation cost delta between the two systems, and that cost is to be funded from COVID Contingency to net a \$0 change. This will leave a balance of \$3,765 in COVID Contingency.
- 7) ATP-106 05-129 Temporary Lights for Children's Reading Area Lighting: Per CPL request, provide temporary lighting in the Children's Area to allow continuous lighting throughout the space while the lighting work occurs. This also includes daily clean-up to ensure the space is satisfactory for public use directly after each work shift. Previous pricing was based on closing off the area to the public and disconnecting the circuit until the work is completed. This is being funded from Gilbane Contingency to net a \$0 change.
- 8) 05-130 05-127 Phase Code Correction: This is a Gilbane accounting adjustment; no costs.
- 9) ATP-107 05-131 Commissioning Additional Electrical Work: Per the mechanical commissioning report, the (2) pumps in the Mechanical Room are required to be rotated 90 degrees. This requires the electrical to be disconnected and then new wiring & piping to be ran to the new position. This is being funded from Gilbane Contingency to net a \$0 change.

**Change Order # 013**

\$ (14,514.30)

Owner Change Order #013 is the final accounting adjustment to close out the West Park Branch financials. This change order includes the following:

- 1) 05-134 SDI Reconciliation: Credit the unused Subcontractor Default Insurance budget.
- 2) 05-135 Performance & Payment Bond Reconciliation: Credit the unused Performance & Payment Bond budget.
- 3) 05-136 BP01A General Trades Phase Code Reconciliation: Credit the unused General Trades budget.
- 4) 05-137 Mechanical Commissioning Back Charge: Back charge to cover the additional costs incurred by CPL for additional time required of their commissioning agent to complete the mechanical commissioning scope of work.
- 5) 05-138 Gilbane Contingency Reconciliation: Credit the unused Gilbane Contingency budget. This fully exhausts Gilbane's Contingency funds.
- 6) 05-139 COVID Contingency Reconciliation: Credit the unused COVID Contingency budget. This fully exhausts Gilbane's COVID Contingency funds.

CLEVELAND PUBLIC LIBRARY

Board Meeting  
November 16, 2023

Woodland Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending October 31, 2023

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 624,797.52		GMP Increase
				Encumbered	Expended	
11/8/2021	Gilbane Building Company	210885	Change Order # 001			\$ 24,984.00
12/9/2021	Gilbane Building Company	210885	Change Order # 002			111,494.00
4/20/2022	Gilbane Building Company	210885	Change Order # 003			132,816.00
8/30/2022	Gilbane Building Company	210885	Change Order # 004			118,454.00
10/12/2022	Gilbane Building Company	210885	Change Order # 005			148,506.00
12/23/2022	Gilbane Building Company	210885	Change Order # 006			52,990.00
3/29/2023	Gilbane Building Company	210885	Change Order # 007			3,000.00
4/26/2023	Gilbane Building Company	210886	Change Order # 008			40,509.00
4/28/2023	Gilbane Building Company	210887	Change Order # 009			(40,696.29)
6/23/2023	Gilbane Building Company	210887	Change Order # 010			-
8/17/2023	Gilbane Building Company	210887	Change Order # 011			(64,422.88)
				\$	\$	\$ 527,633.83
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 97,163.69</b>

	Woodland Branch Project Budget \$ 8,109,156.00	
	Encumbered	Expended
Bostwick Design Partnerhip - Architectural Design Services	\$ 22,175.86	\$ 584,667.14
Gilbane Building Company - Construction Manager at Risk	20,253.83	6,634,376.00
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment		(55,142.90)
Furniture, Fixtures, and Equipment	6,221.33	341,541.34
Owner Direct Costs	15,368.64	425,768.06
Direct Expenditures paid from Contingency Fund		
	\$ 64,019.66	\$ 7,931,209.64
		<b>Available Budget \$ 113,926.70</b>

Change Order Details

<b>Change Order # 001</b>	\$ 24,984.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Addendum 02 and ATP-007 OS-013 Discovery for Existing Conditions: Oil Water Separator, Manhole & Oil Drums, for the Woodland project. The signed ATP sheet and the email approval are included in the backup for reference.	
<b>Change Order # 002</b>	\$ 111,494.00
Owner Change Order #002 is submitted to finalize the budget for the approved ATP-004 OS-004 Bulletin 02 - Branch Perimeter Diffusers, ATP-005 OS-008 Bulletin 01A - Branch In-Floor Power Clarifications, ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils, ATP-008R1 OS-007 Bulletin 08 - Trespa Cladding Optimization, ATP-009 OS-016 Disposal of Soils with Elevated Lead, ATP-010 OS-017 Disposal of Clean Soils, ATP-011 OS-010 Bulletin 07A Site Booster Pumps, & ATP-012 OS-015 Bulletin 07B Site Drainage Updates 9.29.21 - Material Only, for the Woodland project. The signed ATP sheets have been included in the backup for reference. Please note, the initially approved value for ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils has reduced. This OCO reflects the finalized value for this scope of work. An updated ATP has been generated and will be distributed for the team for record.	
<b>Change Order # 003</b>	\$ 132,816.00
Owner Change Order #003 is submitted to finalize the budget for the approved ATP-013 OS-022 Bulletin 07D - Site Planting Updates, ATP-014 OS-023 Bulletin 07B, 07C, 07E - Site Drainage - Labor & Equipment, ATP-015 OS-025 Bulletin 16 Booster Pump Voltage, and ATP-016 OS-026 Bulletin 18 Electrical & Plumbing Updates, for the Woodland Branch project.	
<b>Change Order # 004</b>	\$ 118,454.00
Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.	
-ATP-017 OS-034 Woodland & CDF Water Service Connection Permits	
-ATP-018 OS-027 Surveying of Aggregate Piers vs Overhead Electrical Lines	
-ATP-019 OS-029 Material Escalation Costs during Submittal Review	
-ATP-020 OS-035 RFI-025 Dual Wall Duct for Rerouted Supply	
-ATP-022 OS-037 RFI-037 Sanitary Line Tie-in at E 61st	
-ATP-023 OS-043 Moisture Resistant Drywall at Priority Walls	
-ATP-024 OS-033 Beam Penetrations for Conduit Routing	
-ATP-026 OS-031 Temporary Exterior Enclosure	
-ATP-029 OS-048 Rental Radiation Quick Ship	

**Change Order Details****Change Order # 005**

\$ 148,506.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-025R1 OS-045 RFI-053 Faucet Type Revision
- ATP-028 OS-047 Canopy Steel Elevation Adjustment
- ATP-031 OS-042 Bulletin 20 Branch Electrical, Technology, and Finishes Revisions
- ATP-032 OS-049 Repair of Damaged Plumbing from Lift during Break-in
- ATP-033 OS-053 Added Isolation Valves from Submittal Comments
- ATP-034 OS-044 RFI-052 Piers at Community Room 210
- ATP-035 OS-051 Bulletin 24 Woodland Branch Updates
- ATP-036 OS-054 RFI-062 DAFS Wall System & Flashing
- ATP-037 OS-056 Revised Framing at Vestibule 210
- ATP-038 OS-059 Final Cleaning Contract Award
- ATP-040 OS-067 Woodland Staff & Schedule Extension - 9.1.22
- ATP-041 OS-058 Bulletin 27 Exhaust and Valve Updates
- ATP-042 OS-069 Corner Mount Camera Powder Coating
- ATP-043 OS-063 Out of Sequence Work at Community Room 210 & Curtainwalls
- ATP-044 OS-064 Exterior Camera Rough-in Requirements & Trespa Rework
- ATP-045 OS-066 Bulletin 30A Restroom Occupied Light Fixtures
- ATP-046 OS-072 Bulletin 28 Site WAPs
- ATP-047 OS-068 Bulletin 31 Woodland Branch Wall Colors
- ATP-021R1 OS-012 Bulletin 03 Hangers and Attachments to Epic Deck

**Change Order # 006**

\$ 52,990.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00030R1 OS-00050 HVAC Labor Rate Increase & Material Escalation Impacts
- ATP-00038 OS-00059 Final Cleaning Contract Award (OA)
- ATP-00048 OS-00074 CDF RFI-154 Downspout Tie in to Yard Drain
- ATP-00049 OS-00075 Head & Jamb Flashing SK-06
- ATP-00050 OS-00076 Door 210.3 Center Pivot (CC)
- ATP-00051 OS-00071 RFI-093 Data Connection for Lutron Hub
- ATP-00052 OS-00070 RFI-090 Community Room Diffuser and Acoustical Panel
- ATP-00053 OS-00073 Community Room Jamb Closure Detail (CC)
- ATP-00054 OS-00079 Additional Atwell Surveying - January 2022 (OA)
- ATP-00055 OS-00080 Final Cleaning Contract Reconciliation (OA)
- ATP-00056 OS-00077 RFI-103 Data Points for BAS Panel
- ATP-00057 OS-00081 Landscaping in Newly Purchased Land
- ATP-00058 OS-00036 Additional Site Security (CC)
- ATP-00059 OS-00082 Water Fountain Access Panel (CC)
- ATP-00060 OS-00083 Structural Steel Closeout (CC)
- ATP-00061 OS-00084 Water Line Tie-in to CDF (CC)
- ATP-00062 OS-00052 Temporary Site Security Cameras (CC)
- ATP-00063 OS-00062 Interior Storefront Door Rough Opening Revisions (CC)
- ATP-00064 OS-00090 RFI-96 HVAC Clarifications - Woodland
- ATP-00065 OS-00085 Premium Time for Flooring Install (CC)
- ATP-00066 OS-00092 CDF Existing Sanitary Snaking and Video (CC)
- ATP-00067 OS-00095 Revised Window Film
- ATP-00069 OS-00098 Bulletin 33 Site Concrete and Planting Updates
- ATP-00070 OS-00099 Woodland Staff & Schedule Extension - 12.14.22 (CC)
- ATP-00071 OS-00089 Paving Mobilization and Stone (CC)

**Change Order # 007**

\$ 3,000.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00068 OS-00097 Soil Undercut Credit
- ATP-00072 OS-00093 Site Fence around Exterior Unit
- ATP-00073 OS-00096 CDF RFI-164 Cellular Dialer Antenna
- ATP-00074 OS-00088 Damaged Radiation Pipe from Break-in on 4.2.22 (CC)
- ATP-00075 OS-00086 Misc. Sidewalk Repairs (CC)
- ATP-00076 OS-00078 Site Repair from Dominion Gas Damages
- ATP-00077 OS-00091 CDF Existing Sanitary Line Repair (CC)
- ATP-00078 OS-00101 Misc. Drywall Touchup (CC)
- ATP-00079 OS-00102 Conduit Installation between CDF & Woodland (CC)

**Change Order Details**

<b>Change Order # 008</b>	\$ 40,509.00
Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.	
ATP-0081 OS-00106 Exterior Fence Engineering Drawings	
ATP-0082 OS-00100 Bulletin 34 Woodland Electrical Metering, Emergency Lighting	
ATP-0083 OS-00087 Bulletin 34 GOBO Projector and Pole Mount	
ATP-0084 OS-00108 Bench Moulding Installation (CC)	
ATP-0086 OS-00110 Temporary Site Security Cameras Feb-Mar (CC)	
<b>Change Order # 009</b>	\$ (40,696.29)
Owner Contract Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.	
ATP-088 OS-113 Owner Allowance Reconciliation	
<b>Change Order # 010</b>	\$
Owner Contract Change Order #10 is submitted to finalize the budget for the following ATPs. The ATP coversheets have been included in the backup for reference.	
ATP-00087 OS-00112 Temporary Cameras Installation Reconciliation	
ATP-00089 OS-00114 Takeform Final Reconciliation (CC)	
ATP-00090 OS-00115 Exterior Fence Reconciliation (CC)	
<b>Change Order # 011</b>	\$ (64,422.88)
Owner Contract Change Order #11 is submitted to finalize the budget for the following ATPs. The ATP coversheets have been included in the backup for reference.	
ATP-091 OS-116 Final Accounting Reconciliation	
ATP-092 OS-117 Spontaneous Glass Breakage Replacement	

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

November 16, 2023

## Central Distribution Facility

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

## For the Period Ending October 31, 2023

				Owner's Contingency Fund \$ 605,499.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
9/15/2021	Gilbane Building Company	201888	Change Order # 001			\$ 17,219.00
10/20/2021	Gilbane Building Company	201888	Change Order # 002			64,162.00
12/9/2021	Gilbane Building Company	201888	Change Order # 003			80,782.00
2/25/2022	Gilbane Building Company	201888	Change Order # 004			143,336.00
4/28/2022	Gilbane Building Company	201888	Change Order # 005			4,520.00
5/27/2022	Gilbane Building Company	201888	Change Order # 006			120,893.00
10/12/2022	Gilbane Building Company	201888	Change Order # 007			41,396.00
12/21/2022	Gilbane Building Company	201888	Change Order # 008			32,719.00
3/23/2023	Gilbane Building Company	201888	Change Order # 009			10,415.00
4/26/2023	Gilbane Building Company	201888	Change Order # 010			
6/23/2023	Gilbane Building Company	201888	Change Order # 011			(130,640.33)
				\$	\$	\$ 384,801.67
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 220,697.33</b>

## Central Distribution Facility Project Budget \$ 7,247,916.00

	Encumbered	Expended
Bostwick Design Partnerhip - Architectural Design Services	\$ 23,017.85	\$ 728,592.15
Gilbane Building Company - Construction Manager at Risk		5,430,494.00
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment		(50,694.00)
Furniture, Fixtures, Equipment and Technology	28,410.00	546,434.01
Owner Direct Costs	5,256.10	97,283.65
Direct Expenditures paid from Contingency Fund		
	\$ 56,683.95	\$ 6,752,109.81
		<b>Available Budget \$ 439,122.24</b>

## Change Order Details

<b>Change Order # 001</b>	\$ 17,219.00
To finalize the budget for the approved ATP-001 05-009 Marous Material Escalation Impacts - BP08C & BP09A.	
<b>Change Order # 002</b>	\$ 64,162.00
To finalize the budget for the approved ATP-002 05-003 Car Drive-in Damage Repairs - Demolition and ATP-003 05-001 Addendum 02, for the Central Distribution Facility project.	
<b>Change Order # 003</b>	\$ 80,782.00
To finalize the budget for the approved ATP-004R2 05-002 Bulletin 05 - CDF Rooftop Equipment Relocation, ATP-006 05-005 Bulletin 06 - CDF Roof Drain Relocation, ATP-007 05-008 Bulletin 08 - Trespa Cladding Optimization, ATP-010 05-011 Bulletin 07A - Site Booster Pumps, ATP-005 05-012 Alternate E1 - HVAC Serving Automated Materials Handling 120, & ATP-008 05-026 RFI-032 Existing Storm Drain Relocation, for the Central Distribution Facility project.	



**Change Order Details****Change Order # 004**

\$ 143,336.00

Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:

- ATP-009r2 OS-024 CDF Floor Leveling - Option 2 with Platform 3
- ATP-012 OS-041 CMU Removal for Install of W21x44 & W25x55 Lintels
- ATP-013 OS-010 Car Drive-in Damage Repairs - Masonry & Materials
- ATP-014 OS-014 RFI-001 Exposed Radiation Pipe Drops
- ATP-015 OS-022 RFI-14 & RFI-15 Infill Interior Oil Separator and Open Grated Sewer
- ATP-017 OS-034 Bulletin 12 CDF Gas Lines
- ATP-018 OS-044 RFI-064 Aluminum Fascia at New Canopy
- ATP-019 OS-045 RFI-083 Cleanout in NW Area of Basement
- ATP-020 OS-025 RFI-006 Existing Plumbing on New Exterior Facade
- ATP-021 OS-020 Bulletin 10 CDF Sanitary Revisions and Eyewash Removal
- ATP-022 OS-046 RFI-090 Relocate Existing Rooftop Drain Piping
- ATP-023 OS-035 Bulletin 13 CDF Electrical Updates
- ATP-026 OS-052 RFI-076 Fire Dampers at Existing Duct Risers

**Change Order # 005**

\$ 4,520.00

Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:

- ATP-016R1 OS-038 RFI-058 Repair Displaced Lintel
- ATP-024 OS-039 Bulletin 15 South Vestibule Canopy Lighting Revisions
- ATP-025 OS-047 Bulletin 16 Booster Pump Voltage
- ATP-027 OS-015 RFI-007 Concourse-1 114-1 North Wall Existing Piping
- ATP-028 OS-018 Install Temp Wall for Construction Office
- ATP-030 OS-051 RFI-082 Corridor 111 Piping Relocation & Chase Wall

**Change Order # 006**

\$ 120,893.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-029 OS-050 RFI-089 Beam End Detail for AHU Steel
- ATP-031 OS-017 Break in at Glass Block - 9.27.21
- ATP-032 OS-059 Temporary Exterior Door at 146.1 (CC)
- ATP-033 OS-060 RFI-087 Framing at Existing Columns (CC)
- ATP-034 OS-037 Bulletin 14 CDF Owner Revisions
- ATP-035 OS-055 Bulletin 19 Structural Updates
- ATP-036R1 OS-033 Bulletin 11 Elevator Removal
- ATP-037 OS-019 Bulletin 09 Roof Access Relocation
- ATP-038 OS-049 Perimeter Spray Foam Insulation above Glass Block
- ATP-039 OS-066 RFI-043 Soffit at Existing Windows in Phase 1
- ATP-040 OS-023 RFI-015 Infill of Exterior Oil Interceptor with LSM
- ATP-041 OS-042 RFI-065 Fascia Finish at Existing Canopy
- ATP-042 OS-070 Buyout Reconciliation from GMP
- ATP-043 OS-054 Bulletin 17 CDF Owner Revisions
- ATP-044 OS-067 Schedule Extension
- ATP-045 OS-080 RFI-131 Transfer Duct Relocation in Reception 103
- ATP-046 OS-056 RFI-063 Electrical Room 118 Size & Layout
- ATP-047 OS-068 Relocate Roof Drain Piping for Lintel at New Loading Dock (CC)
- ATP-048 OS-082 Revised Junction Box for Fiber Feed into Basement
- ATP-049 OS-078 CDF Bulletin 21 Structural, Electrical, & IT Updates

**Change Order Details****Change Order # 007**

\$ 41,396.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-050 OS-081 RFI-129 Faucet Type Revision
- ATP-051 OS-053 RFI-100 & RFI-101 Lintel Modification & Added Steel Plates
- ATP-053 OS-075 RFI-099 Jamb Condition at Coiling Door 121.2
- ATP-054 OS-063 RFI-074 CDF North Display Case
- ATP-055 OS-077 RFI-121 Retaining Wal Along Loading Dock Reconciliation
- ATP-056 OS-079 RFI-129 Drywall Repair in Collections Unstaging Room
- ATP-057 OS-083 Bulletin 23 CDF Civil, Electrical, & IT Updates
- ATP-058 OS-088 Bulletin 23 Painting Scope Reconciliation
- ATP-059 OS-091 Additional Atwell Surveying Services (OA)
- ATP-060 OS-092 RFI-132 Weather Barrier Removal on Exterior Face of Insulation
- ATP-061 OS-093 RFI-125 Curb to Conceal Exposed Waterproofing
- ATP-062 OS-096 Drywall Post Tops around HVAC
- ATP-063 OS-097 Atwell Surveying - December 2021
- ATP-064 OS-102 Temporary Toilets (CC)
- ATP-065 OS-087 Added Sill Flashing at Storefront from Submittal Comment
- ATP-066 OS-094 RFI-139 Deleted Wall Base in Basement
- ATP-067 OS-098 Final Cleaning Contract Award
- ATP-068 OS-099 RFI-144 Opening 146.1 Framing & Metal Panel Modifications
- ATP-069 OS-100 Revised Sill Flashing at New Curtainwall Openings (CC)
- ATP-070 OS-095 RFI-134 XPS Board at Existing Footer (CC)
- ATP-071 OS-107 CDF Staff & Schedule Extension - 9.1.22
- ATP-073 OS-113 RFI-153 Data Connection for Lutron Vive Hubs
- ATP-074 OS-111 Concrete Repair at Existing Loading Dock Drive (CC)
- ATP-075 OS-073 Petty Group Closeout (OA)

**Change Order # 008**

\$ 32,719.00

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00072 OS-00112 Metal Flashing Under Dumpster Wall Cap (CC)
- ATP-00076 OS-00089 Soffit Rebuild at New Addition
- ATP-00077 OS-00114 Head & Jamb Flashing SK-06
- ATP-00078 OS-00117 Roof Patching at Curb and Penetrations (CC)
- ATP-00079 OS-00116 Misc Drywall Patchwork & Touch up (OA)
- ATP-00080 OS-00104 RFI-148 Drywall Furring for Storefront Depth at Opening 101.3
- ATP-00081 OS-00115 Out of Sequence Drywall Work at Curtainwalls (OA)
- ATP-00082 OS-00119 Final Cleaning Contract Reconciliation (OA)
- ATP-00083 OS-00064 Relocate Existing VAV for Structural Steel in Corridor 111 (CC)
- ATP-00084 OS-00106 Bulletin 29 Security Updates
- ATP-00085 OS-00021 Additional Site Security (CC)
- ATP-00086 OS-00118 Masonry Repair & Tuckpointing (OA)
- ATP-00087 OS-00103 RFI-150 Removal of Fall Protection Anchor at New Addition
- ATP-00088 OS-00120 Welding of Existing Book Drop (CC)
- ATP-00089 OS-00123 Coordination of Deck Demo for Roof Hatch (CC)
- ATP-00090R1 OS-00125 Window Film in CDF
- ATP-00091 OS-00128 RFI-159 HVAC Clarifications - CDF
- ATP-00092 OS-00129 Frank Novak Final Reconciliation (CC)
- ATP-00093 OS-00122 RFI-165 Existing Light Pole Fixture Heads
- ATP-00094 OS-00124 Additional Access Panels (CC)
- ATP-00095 OS-00130 Sanitary Line Backup Cleaning (CC)
- ATP-00096 OS-00136 Water Line Tie-in to CDF (CC)
- ATP-00097 OS-00138 CDF Staff & Schedule Extension - 12/14/22 (CC)

**Change Order Details**

<b>Change Order # 009</b>	\$ 10,415.00
---------------------------	--------------

Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-00106 OS-00146 Legacy Electric Final Reconciliation  
 ATP-00105 OS-00145 Marous Brothers Final Reconciliation  
 ATP-00104 OS-00131 Electrical Inspection Remedies  
 ATP-00103 OS-00144 Electrical Access Panels (CC)  
 ATP-00101 OS-00142 RFI-169 Secondary Water and Gas Meter Power Requirements  
 ATP-00100 OS-00141 Domestic Cold Water Pipe Insulation  
 ATP-00099 OS-00140 Addl Tuckpointing & Glass Blocks  
 ATP-00098 OS-00108 Countertop Repairs for Faucet Holes (CC)

<b>Change Order # 010</b>	\$ -
---------------------------	------

Owner Change Order #010 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-00107 OS-00134 Rooftop Stairs Per Sketch SK-17  
 ATP-00108 OS-00132 Additional Site Security (CC)  
 ATP-00109 OS-00148 Mechanical Room Door and Soap Dispensers Installation (CC)

<b>Change Order # 011</b>	\$ (130,640.33)
---------------------------	-----------------

Owner Change Order #011 is submitted to finalize the budget for the following previously approved or submitted ATPs. The ATP coversheets have been included in the backup for reference.

ATP-00115 OS-00154 Final Accounting Reconciliation (CC)  
 ATP-00111 OS-00151 Owner Allowance Reconciliation  
 ATP-00113 OS-00152 Takeform Final Reconciliation  
 ATP-00114 OS-00153 The AKA Team Final Reconciliation  
 ATP-00112 OS-00149 RFI-174 Boiler Reprogramming (CC)

CLEVELAND PUBLIC LIBRARY

Board Meeting  
November 16, 2023

Lorain Branch

In accordance with the Board resolution adopted on October 21, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending October 31, 2023

				Owner's Contingency Fund \$ 327,457.87		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
3/14/2022	Regency Construction	211407	Change Order #001			\$ 2,149.74
3/28/2022	Regency Construction	211407	Change Order #002			1,183.17
5/6/2022	Regency Construction	211407	Change Order #003			13,339.09
6/24/2022	Regency Construction	211407	Change Order #004			3,381.89
8/1/2022	Regency Construction	211407	Change Order #005			14,360.41
9/12/2022	Regency Construction	211407	Change Order #006			(14,782.91)
10/24/2022	Regency Construction	211407	Change Order #007			43,785.60
11/29/2022	Regency Construction	211407	Change Order #008			6,267.40
1/27/2023	Regency Construction	211407	Change Order #009			55,899.38
3/13/2023	Regency Construction	211407	Change Order #010			100,596.50
4/24/2023	Regency Construction	211407	Change Order #011			44,765.00
7/3/2023	Regency Construction	211407	Change Order #012			13,416.45
8/14/2023	Regency Construction	211407	Change Order #013			41,660.25
9/30/2023	Regency Construction	211407	Change Order #014			1,435.90
				\$ -	\$ -	\$ 327,457.87
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ -</b>

			Lorain Branch Renovation Project Budget \$ 4,020,292.80	
	Encumbered	Expended		
Holzheimer Bolek + Meehan Architects LLC - Architectural Design Services	\$ 5,881.59	\$ 350,277.41		
Regency Construction - Construction Manager at Risk	271,286.46	2,941,209.90		
Furniture, Fixtures, Equipment and Technology	1,444.00	267,563.41		
Owner Direct Costs	9,336.50	89,946.98		
Direct Expenditures paid from Contingency Fund				
	\$ 287,948.55	\$ 3,648,997.70		
			<b>Available Budget</b>	<b>\$ 83,346.55</b>

Change Order Details

<b>Change Order # 001</b>	\$ 2,149.74
Removal of Freestanding Shelving	
<b>Change Order # 002</b>	\$ 1,183.17
Light Fixture Change; Bike Rack Model Change Through Bike Cleveland	
<b>Change Order # 003</b>	\$ 13,339.09
PCO #1: For Construction Set	
PCO #7: Front Door Hardware	
PCO #8: Demolition of Unforeseen Ductwork	
PCO #12: RFI #27 Added Wall Furring	
PCO # A6.1: Undercutting Allowance Reconciliation	
<b>Change Order # 004</b>	\$ 3,381.89
PCO #10: Janitor Closet 109 Rework (RFI #17)	
PCO #11: Color Selection for Sliding Doors	
PCO #15: Additional Down Rods for Fixtures (RFI #31)	
PCO #16: TRA Changes (Toilet Paper Dispenser & Changing Station)	
PCO #18: Cast Stone Custom Color	
PCO # A15.1: Water Tap/Street Opening Fee Reconciliation	

**Change Order Details**

<b>Change Order # 005</b>	\$ 14,360.41
PCO #2.Rev I: Bulletin #I (Minus Security/Access Control)	
PCO #4: RFI #14 Structural and Layout Changes	
PCO #20: Added Studs for North Wall of RR 106 & I 07 (RFI #39)	
PCO #22: Restroom Door Control Changes (Matching Eastman)	
PCO #24: Furring West Wall of Staff Restroom I 16 (RFI #54)	
PCO #29 Rev.I: Roof Hatch Revision	
PCO #30: Added Annunciator for Fire Alarm	
<b>Change Order # 006</b>	\$ (14,782.91)
PCO #AS. I: Tru-Spun Piping Allowance Credit	
PCO #19: Structural Remediation for New Masonry Openings (RFI #41 & #42)	
PCO #23: Faucet Spec Change	
PCO #26: Bulletin #2	
PCO #28: Add Cold Water to Existing Mop Sink (RFT #63)	
PCO #36: Change Door 109 to HM	
PCO #41: Bulletin #3	
PCO #48: GFCI Receptacles in Staff Break Room and Meeting Room	
<b>Change Order # 007</b>	\$ 43,785.60
PCO #14 Rev.1: Bulletin #1 & IPS Drawings Security & Access Control	
PCO #34: Credit for Mechanical Pads	
PCO #35: Credit for Bench Procurement	
PCO #40: Wall Framing & Receptacles for South Teen I I I	
PCO #42: Fire Extinguisher Credit & Cabinet Spec Change	
PCO #43: Floor Boxes Per Dimensioned Drawing	
PCO #47: Demo Fixture on Cast Stone Header	
PCO #52: Window Caulk Abatement Allowance Credit	
<b>Change Order # 008</b>	\$ 6,267.40
PCO #44: Furring TB01 for Conduit	
PCO #54: Grilles for Vented Toe Kicks	
PCO #55: Markerboard Adjustments, Concealing Mail Slot	
PCO #58: Paint Color Revisions	
PCO #59: Extension of Adult Collection 101 Countertop	
PCO #60: Landscape Revisions	
<b>Change Order # 009</b>	\$ 55,899.38
PCO #31: Interior Wet Sealing	
PCO #32: Heavy Floor Prep Allowance Overage	
PCO #38: Plaster Patching Allowance Overage	
PCO #65: Relocate Manual Transfer Switch	
<b>Change Order # 010</b>	\$ 100,596.50
PCO #57: Remove Lockdown Features & Patch Floor in Vestibule	
PCO #64: Revised Garden Fence Layout	
PCO #69: Fire Repair -Abatement & Demo	
PCO #70: Fire Repair- Roofing & Coping Replacement	
PCO #73: Fire Repair- South Door Repair	
PCO #74: Motor Starters for Hot Water Pumps	
PCO #75: Fire Repair Permit	
PCO #76: Water Meter Setup Revisions	
PCO #79: Fire Repair- Electrical	
PCO #83: Fire Repair-Additional South Coping	
PCO #88: Balance of Stone Tuckpointing Above Dentil Molding	
<b>Change Order # 11</b>	\$ 44,765.00
PCO #71: Fire Repairs -Plaster & Drywall Patching	
PCO #86: West Wall Moisture - Plaster Demo/Abatement	
PCO #87: Bulletin #4 - Parking Stops	
PCO #89: Replace Balance of Existing Coping & Add Waterproofing	
PCO #91: Replace Existing Children's Area Sills	
PCO #92: Seal Stone Above Dentil Molding	

**Change Order Details**

<b>Change Order # 12</b>	\$ 13,416.45
PCO #72: Fire Repairs - Painting	
PCO #85: West Wall Moisture Tuckpointing (T&M)	
PCO #102: Fire Repair- South Door Closer	
PCO # 104Rev .1: Additional Data Drops	
PCO #107: Dedication Plaque Allowance Overage	
PCO #109: Window Water Repair Allowance Credit	
PCO #115: Quiet Study 103 Jamb Plaster Demo	
PCO #126: Upgrade Bosch Security Panel	
<b>Change Order # 13</b>	\$ 41,660.25
PCO #66: Paint ETR Vestibule Doors & Children's Windows	
PCO #93: Add Keyed Hook Bolt & Thumbturn to IO0B	
PCO #99: Fire Repair Additional Electrical Troubleshooting	
PCO #100: Lighting Control Modifications	
PCO #121.2Rev2: Fire Repair RoofHatch	
PCO #113: Siemens HVAC Control Panel Upgrade	
PCO #129: Brake Metal for Exterior Vestibule Storefront	
<b>Change Order # 14</b>	\$ 1,435.90
PCO #127: Film for Interior Storefront	

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

November 16, 2023

## Eastman Branch

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

## For the Period Ending October 31, 2023

				Owner's Contingency Fund \$ 312,486.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
5/2/2022	Regency Construction	220203	Change Order #001			\$ 41,333.29
5/16/2022	Regency Construction	220203	Change Order #002			23,860.11
7/11/2022	Regency Construction	220203	Change Order #003			2,013.38
8/8/2022	Regency Construction	220203	Change Order #004			25,696.86
9/6/2022	Regency Construction	220203	Change Order #005			33,608.22
10/31/2022	Regency Construction	220203	Change Order #006			20,606.13
1/27/2023	Regency Construction	220203	Change Order #007			6,340.76
3/20/2023	Regency Construction	220203	Change Order #008			23,659.66
4/17/2023	Regency Construction	220203	Change Order #009			(2,223.47)
7/26/2023	Regency Construction	220203	Change Order #010			89,735.89
10/30/2023	Regency Construction	220203	Change Order #011			2,927.62
				\$	\$	\$ 267,558.45
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 44,927.55</b>

## Eastman Branch Renovation Project Budget \$ 3,383,357.66

	Encumbered	Expended	
Moody Nolan Inc. - Architectural Design Services	\$ 25,755.15	\$ 209,612.51	
Regency Construction - Construction Manager at Risk	167,076.69	2,368,485.38	
Furniture, Fixtures, Equipment and Technology	12,279.40	297,136.46	
Owner Direct Costs	6,652.51	106,030.43	
Direct Expenditures paid from Contingency Fund			
	\$ 211,763.75	\$ 2,981,264.78	
		<b>Available Budget</b>	<b>\$ 190,329.13</b>

## Change Order Details

<b>Change Order # 001</b>	\$ 41,333.29
HVAC Controls	
<b>Change Order # 002</b>	\$ 23,860.11
PCO #4: For Construction Set	
PCO#5 Rev.2: Bulletin #1	
PCO #8: Bulletin #2	
PCO # 18: Ground Penetrating Radar Allowance Reconciliation	
<b>Change Order # 003</b>	\$ 2,013.38
PCO #9: Transition Duct for 2nd Floor (RFI #8)	
PCO #20: Family Toilet 106 Finned Tube Demo	
PCO #24: Demo of Duct for Steel (Bulletin #2)	

Change Order Details	
<b>Change Order # 004</b>	\$ 25,696.86
PCO #13: Bulletin #3	
PCO #15: Replacing Shutoff Valve on Cold Water Line (RFI #25)	
PCO #16: Bulletin #4	
PCO #19: Replacing Both Foggy Gallery Windows	
PCO #21: Temporary Heat Credit	
PCO #22: Faucet Spec Change	
PCO #25: Replace 5 Missing SA Grilles (RFI #45)	
PCO #26: Demo 5 Branch Ducts, Replace with Louvers (RFI #46)	
PCO #27: Replace Missing RA Grille in North Wall (RFI #47)	
PCO #30: Concrete Infill for Bulletin #2	
PCO #36: Wiremold for South Wall of Multipurpose 206 (RFI #50)	
PCO #37: Buildout for Fire Alarm Pull Box (RFI #55)	
PCO #38: Wiremold for WAP on Exterior of Gallery Wall (RFI #40)	
PCO #39: Misc. Masonry Repairs	
PCO #40: Demo & Reinstall Pipe for Bulletin #2 Steel Layout	
<b>Change Order # 005</b>	\$ 33,608.22
PCO #23: Grinding Down Concrete for Tile	
PCO #35: ADA Push Buttons and Operators	
PCO #43: Bulletin #5	
PCO #46: Misc. Demo (RFI #23, #66, #67, #70)	
PCO #48: Reinstall and Insulate Duct Removed for Steel	
<b>Change Order # 006</b>	\$ 20,606.13
PCO #33: Fire Extinguisher & Cabinet Credit	
PCO #45: Raising Clerestory Sills Allowance Overage	
PCO #49: Credit for Exterior Display Enclosure	
PCO #51: Toilet Paper Dispenser Spec Change	
PCO #52: Bulletin #6	
PCO #55: Mechanical Room 125 Layout Adjustments	
PCO #56: Rework for Overhead Coiling Grille	
PCO #59: Replacing 2 Corroded Drains in RR 104 & 106	
<b>Change Order # 007</b>	\$ 6,340.76
PCO #61: Bulletin #9	
PCO #62: Demo Molded Drywall Under Finned Tubes	
PCO #63: Replacement of Concrete for Trip Hazards	
PCO #66: Patch Drywall Under Finned Tubes	
<b>Change Order # 008</b>	\$ 23,659.66
PCO #58: Patching Drywall in Multipurpose 205	
PCO #64: Relocate and Replace Hose Bib	
PCO #65: Metal Ceiling Coordination for People Counter	
PCO #67: Extended General Conditions	
PCO #71: Existing Boiler Circulating Pump Repair	
PCO #72: Extend Bulletin #4 Infill to CT-1 with Self-Leveling	
PCO #74: Repair for Leaking Elbow Fitting	
<b>Change Order # 009</b>	\$ (2,223.47)
PCO #54: Replace Existing Skylight	
PCO #69: Bulletin #10	
PCO #70Rev. I: Replace Finned Tube in Existing CUH	
PCO #73: South Window Roller Shade Replacement	
PCO #79Rev. I: Bulletin #4 Concrete Infill Credit	



**Change Order Details**

<b>Change Order # 010</b>	\$ 89,735.89
---------------------------	--------------

- PCO #76: Bulletin #11 - Marquee
- PCO #77: Bulletin #12 -Additional Electrical & Data for Monitor
- PCO #80: Repairing Drywall Cracks (Completed)
- PCO #81: Membrane & Metal Cap for Neighboring Parapet Wall
- PCO #82: Replacing Boiler & Adding Controls
- PCO #83: Bulletin #14 - Glass Film
- PCO #89: Additional Return Grilles for Study Rooms (Completed)
- PCO #91: Bulletin #13 - Power Data Relocation, Lighting
- PCO #96: Small Meeting 113 Electric Strike
- PCO #97: Finned Tube End Cap Replacement (Completed)
- PCO #100: Staff Area Shade Repair (Completed)
- PCO #101: Drywall Patch for Leak in Lobby(Completed)
- PCO #104: Add Data Drop for Projector
- PCO #106: Repair Gasketing Material Allowance Credit (Completed)
- PCO #107: Security Panel Upgrade

<b>Change Order # 011</b>	\$ 2,927.62
---------------------------	-------------

- PCO #87: South Entrance Tile Replacement & Frost Slab
- PCO #98: Vestibule 110 CUH Replacement
- PCO #99: Add Projector Screen
- PCO #113: Replace Circulating Pump Gaskets
- PCO #116: Signage Allowance Reconciliation
- PCO #117: Landscaping Scope Credit
- PCO #123: Lighting Control Reprogramming and Override
- PCO #126: Signage Revisions per CPL
- PCO #127: Heavy Floor Prep Allowance Reconciliation

CLEVELAND PUBLIC LIBRARY

Board Meeting  
November 16, 2023

Martin Luther King, Jr. Branch

In accordance with the Board resolution adopted on February 15, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending October 31, 2023

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 1,391,503.00		GMP Increase
				Encumbered	Expended	
3/28/2022	Gilbane Building Company	201107	Change Order # 001			\$ 475,307.00
4/26/2022	Gilbane Building Company	201107	Change Order # 002			541,196.00
5/25/2022	Gilbane Building Company	201107	Change Order # 003			(675,389.00)
11/2/2022	Gilbane Building Company	201107	Change Order # 004			55,734.00
12/21/2022	Gilbane Building Company	201107	Change Order # 005			108,645.00
3/29/2023	Gilbane Building Company	201107	Change Order # 006			60,021.00
5/8/2023	Gilbane Building Company	201107	Change Order # 007			90,017.00
6/28/2023	Gilbane Building Company	201107	Change Order # 008			120,876.00
7/18/2023	Gilbane Building Company	201107	Change Order # 009			272,273.00
8/10/2023	Gilbane Building Company	201107	Change Order # 010			155,104.00
				\$ -	\$ -	\$ 1,203,784.00
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 187,719.00</b>

	New Martin Luther King, Jr. Branch Project Budget \$ 20,416,486.00	
	Encumbered	Expended
JKURTZ Architects Ltd. - Architectural Design Services	\$ 85,686.04	\$ 2,533,039.49
Panzica Construction Co. - Construction Manager at Risk	9,906,322.38	5,784,328.62
Furniture, Fixtures, Equipment and Technology		
Owner Direct Costs	94,854.79	533,588.70
Direct Expenditures paid from Contingency Fund		
Developer Shared Costs		594,677.00
	\$ 10,086,863.21	\$ 9,445,633.81
		<b>Available Budget \$ 883,988.98</b>

Change Order Details

<b>Change Order # 001</b>	\$ 475,307.00
Cost Escalation Claim	
<b>Change Order # 002</b>	\$ 541,196.00
Exterior Glazing Detail Changes; Developer HVAC Changes - Addendum #4; Addendum #2 and #3 Cost Escalation; BASWA Acoustical Plaster; Projection Screen/Hoist; Curtain/Rigging Allowance	
<b>Change Order # 003</b>	\$ (675,389.00)
Proposed change to scope of work includes value engineering options selected during the finalization of the project design. These include changing the 6" thick site sidewalks to 4" thick. Eliminating all trap rock aggregate in the CC4 exterior sidewalks. Deleting all exterior aluminum strips embedded in concrete. The CLT monumental stair being vertically laminated, the CLT seat back being constructed segmentally with vertical grain, the canted radius contouring, and an upgraded "bomb-proof" finish, changes south table stairs to horizontal grain in lieu of vertical. Exterior metal panels are changed from a stainless steel finish to aluminum. Canopy aluminum panel will be removed and replaced with metal mesh. Deletion of mesh ceiling panels, structural framing, lighting, hangers at Alternate #11 booth areas. Revision of the elevator cabs to KONE standard in lieu of glass cab. Deleting the property line landscaping/fence. Changing all FL-3 Forbo flooring to sealed concrete. Changing the award of the electrical subcontract. The cost savings for the electrical contractor award also increases the MBE planned participation percentage for the project from 14% to 25%.	
<b>Change Order # 004</b>	\$ 55,734.00
Glazed Façade Profile; Revolving Door Finish; Level 2 Concrete Sandblasting; Sidewalks Change From 4" Back to 6"	
<b>Change Order # 005</b>	\$ 108,645.00
Roof Insulation Allowance; South West Canopy Steel Modifications; All Glass Entrances Glass Type Change; Curtain Wall Shallower Section; RFI #48 - Roof Drain Changes; Floor Box Changes	
<b>Change Order # 006</b>	\$ 60,021.00
Issued For Permit and Construction Documents; RFI#24 - All Glass Threshold Issue Revised; Revolving Door ADA Bollard Alternate	

<b>Change Order # 007</b>	\$ 90,017.00
Plywood & Blocking at Roof Perimeter; Walk Off Mat Product Change; Hand Dryers; VAV Boxes	
<b>Change Order # 008</b>	\$ 120,876.00
SA Light Fixture Changes; RFI #047 Elevator Control Closet Dimensions; Plan Review Drawing Updates; SE Entrance Steel and Curtain Wall; Floor Box Relocation and Teledata; Carpet Tile Layout and Selections; Mezzanine Slab Steel Fire Rating - RFI #83	
<b>Change Order # 009</b>	\$ 272,273.00
Exterior Canopy Ceiling	
<b>Change Order # 010</b>	\$ 155,104.00
Lighting Design Finalization; Alternate Air Curtain Revised; SE Stair Layout; Projector Screen Revisions; NE Corner Stair Modification; Circulation Workroom Cabinets; 2nd Floor Slab Sandblasting; RFI #81 - Ductless Split A/C System	

CLEVELAND PUBLIC LIBRARY

Board Meeting  
November 16, 2023

Brooklyn Branch

In accordance with the Board resolution adopted on May 17, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending October 31, 2023

				Owner's Contingency Fund \$ 259,959.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
9/12/2022	Regency Construction	220256	Change Order #001			\$ 17,752.13
10/24/2022	Regency Construction	220256	Change Order #002			10,277.64
11/29/2022	Regency Construction	220256	Change Order #003			17,733.30
1/27/2023	Regency Construction	220256	Change Order #004			7,920.28
2/27/2023	Regency Construction	220256	Change Order #005			(4,087.36)
4/24/2023	Regency Construction	220256	Change Order #006			17,041.67
7/3/2023	Regency Construction	220256	Change Order #007			81,448.62
7/27/2023	Regency Construction	220256	Change Order #008			53,685.89
9/28/2023	Regency Construction	220256	Change Order #009			3,764.10
				\$ -	\$ -	\$ 205,536.27
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 54,422.73</b>

Brooklyn Branch Renovation Project Budget \$ 2,785,784.50

	Encumbered	Expended
Vocon Partners LLC - Architectural Design Services	\$ 22,525.97	\$ 164,425.03
Regency Construction - Construction Manager at Risk	308,660.32	1,866,250.45
Furniture, Fixtures, Equipment and Technology	113,552.71	36,135.73
Owner Direct Costs	15,480.61	62,466.62
Direct Expenditures paid from Contingency Fund	\$ 460,219.61	\$ 2,129,277.83
		<b>Available Budget \$ 196,287.06</b>

Change Order Details

<b>Change Order # 001</b>	\$ 17,752.13
PCO #1: Bulletin #1/Permit Set	
PCO #3: Added Stud Ceilings (RFC #2)	
PCO #4: Hardware Change for Door 113	
PCO #5: Painting New Finned Tubes	
PCO #6: Hardware Revisions per Retemed Submittal	
PCO #7: Additional Abatement in Multipurpose Areal 13	
PCO #10: Ground Penetrating Radar Allow ance Credit	
<b>Change Order # 002</b>	\$ 10,277.64
PCO #12: Structural Support for Beams	
PCO #13: Allowance Credit for HVAC Insulation	
PCO #14: CFMF for Meeting Room & Offices	
PCO #17: Multipurpose Area 113 Sink Vent Routes	
PCO #20: Furring in Staff Break 115	
PCO #22: Furring for ADA in All Gender 110	
<b>Change Order # 003</b>	\$ 17,733.30
PCO #18: Soffit Rework Including RFI #19	
PCO #19: Extending Walls to Meet Ceiling Heights	
PCO #26: Recessed Outlets for East Wall Countertops	
PCO #27: Extend Meeting Room Wall for Data Box	
PCO #31: Replace Gate Value	
PCO #33: Surface Mounted Changing Station	

**Change Order Details**

<b>Change Order # 004</b>	\$ 7,920.28
PCO #15: Lobby Knee Wall Reframing	
PCO #30: Relocate Outlet for Monitor Build Out	
PCO #32: Millwork Revisions per Submittal	
PCO #37: Covering Power Lines	
PCO #39: Multipurpose Area 113 Wall Repairs	
PCO #42: Bulkhead and Patchwork in Janitor's Closet	
PCO #46: Frame and Hang Lobby 102 Soffit	
<b>Change Order # 005</b>	\$ (4,087.36)
PCO #40: Credit for Tapered Insulation	
PCO #48: Painting Exterior Railings in Lieu of Galvanizing	
PCO #50: Drywall Repair for Water Damage	
PCO #52: Replace ETR Finned Tube Covering and Backing	
<b>Change Order # 006</b>	\$ 17,041.67
PCO #23: Column A1 Repair	
PCO #29: Misc. Vestibule Door Repairs	
PCO #35Rev.1: Stripping IT Room Wall for Moisture	
PCO #41: Brick Infill for Duct Removed for MTS	
PCO #44: Adjust ETR Pipe for Drywall Finish	
PCO #45: Freight Cost & Additional LF for Linear Grilles .	
PCO #47: Replace Door 113 Glass & Security Film Add (I00A & I 13)	
PCO #51: Additional Receptacle Above Office 106	
PCO #53: Additional Light Fixtures Above Meeting Rooms	
PCO #63: Replace Moldy Drywall in Janitor's Closet	
PCO #55: Tuckpoint Exterior Wall for Wall Infiltration	
<b>Change Order # 007</b>	\$ 81,448.62
PCO #28: Floor Prep Allowance Overage	
PCO #38: Bulletin #2 & RFI #71 Clarifications	
PCO #6 IRev: Roller Window Shades for Rear Windows	
PCO #65Rev: Scrape Loose Paint from Outdoor Storage	
PCO #66: Replace Water Damaged Drywall in Storage Room	
PCO #71: Credit for Painting New Finned Tubes	
PCO #73: Rework Mop Sink in Janitor's Closet	
PCO #76: Extended General Conditions for RTU Delay	
PCO #77: Electrical Service Disconnect/Reconnect for Turnover	
<b>Change Order # 008</b>	\$ 53,685.89
PCO #36.2: Bulletin #3 & Drive Replacement	
PCO #60Rev: Roller Window Shades - Entry	
PCO #79: Extended General Conditions for Change Order Work	
<b>Change Order # 009</b>	\$ 3,764.10
PCO #81: Painting Basement Stair Walls	

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

November 16, 2023

## Rockport Branch

In accordance with the Board resolution adopted on July 21, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

## For the Period Ending October 31, 2023

				Owner's Contingency Fund \$ 432,746.22		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
4/17/2023	Regency Construction	221040	Change Order #001			\$ 235,606.15
8/16/2023	Regency Construction	221040	Change Order #002			3,694.85
9/25/2023	Regency Construction	221041	Change Order #003			(8,887.50)
				\$ -	\$ -	\$ 230,413.50
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 202,332.72</b>

		Rockport Branch Project Budget \$ 8,635,042.00	
		Encumbered	Expended
CBLH Design, Inc. - Architectural Design Services		\$ 88,179.01	\$ 556,560.99
Regency Construction - Construction Manager at Risk		3,999,272.11	3,134,097.17
Furniture, Fixtures, Equipment and Technology		-	-
Owner Direct Costs		26,102.65	137,139.16
Direct Expenditures paid from Contingency Fund		-	-
		\$ 4,113,553.77	\$ 3,827,797.32
		<b>Available Budget \$ 693,690.91</b>	

## Change Order Details

<b>Change Order # 001</b>		\$ 235,606.15
PCO #1 Rev.2: Permit Drawings		
PCO #2: Bid Package Reconciliation (HVAC)		
PCO #3 Rev.1: Revised Civil per WPC Comments		
PCO #4: Acoustical Wall Panel Allowance Overage		
PCO #6: Additional Undercutting per PSI		
PCO #8: Contractor LEED Consultant		
PCO #9 Rev 1: Temporary Walkway		
PCO #10: Fire Line & Final WPC		
PCO #13: Floor Box Clarifications		
PCO #16: Removal of Concrete Foundation (Meter Vault)		
PCO #17: Removal of Foundation Walls (CB #9 & #10)		
<b>Change Order # 002</b>		
PCO #21: Southeast Soffit Horizontal Member Adjustment		
PCO #23: Utility Permit Fee Allowance Overage		
		\$ 3,694.85
<b>Change Order # 003</b>		
PCO #12: Restroom Door Indicator Light & Intercom System Credit		
PCO #26: Teen Lounge Window Wall Supports		
PCO #27: Staff Area Countertop Credit		
		\$ (8,887.50)

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

November 16, 2023

**Louis Stokes Wing High Density Shelving Project**

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, is hereby submitted:

**For the Period Ending October 31, 2023**

Date	Vendor	PO	Description	Owner's Contingency Fund	Amount
				<b>Owner's Contingency Fund</b>	<b>\$ 605,779.00</b>
6/23/2022	Spacesaver Storage System	220526	Change Order #003-7th floor, tube storage in elevator lobby size increased to maintain 150 tube capacity		\$ 4,170.31
10/19/2022	Spacesaver Storage System	220526	Change Order #007 - LED Lighting for LSW8		247,802.00
11/11/2022	Spacesaver Storage System	220526	Change Order #008 - 8th Floor Fire Park		16,935.00
11/29/2022	Spacesaver Storage System	220526	Change Order #009 - (6) Nantucket tray and cabinet		59,072.00
12/6/2022	City of Cleveland	P-Card	Permit-Street Opening-Sidewalk Obstruction-Working in Right of Way		2,879.83
10/12/2023	Spacesaver Storage System	220526	Change Order #010 - Wire covers for end of ranges		6,450.00
					\$ 337,309.14
				<b>Owner's Contingency Fund Available Balance</b>	<b>\$ 268,469.86</b>
				<b>High Density Mobile Shelving Project Budget</b>	<b>\$ 6,663,571.50</b>
<b>PO 220526 - Purchase &amp; Installation of High Density Shelving for LSW</b>				<b>Original as Executed*</b>	<b>\$5,887,015.92</b>
*12/26/2021 Board approved amount not-to-exceed \$6,057,792.50					
Additions to the project (taken from the Owner's Contingency Fund)					\$ 337,309.14
Decreases to the project					
6/23/2022	Spacesaver Storage System	220526	Change Order #002-9th floor, change from cantilever to 4-post shelving to increase weight capacity		(1,707.31)
6/23/2022	Spacesaver Storage System	220526	Change Order #004-8th floor, northernmost section/row of shelving removed to ensure no contact with wall		(3,042.47)
9/1/2022	Spacesaver Storage System	220526	Change Order #001 - Shelving deduct		(16,884.34)
9/1/2022	Spacesaver Storage System	220526	Change Order #005 - Touchscreen Deduct		(51,540.00)
9/28/2022	Spacesaver Storage System	220526	Change Order #006 - Platform Deduct for Existing		(8,130.92)
<b>PO 220526 + P-Card purchase - Purchase &amp; Installation of High Density Shelving for LSW</b>					<b>\$6,143,020.02</b>
				<b>Available Budget</b>	<b>\$ 520,551.48</b>

**EXHIBIT 12**

**CLEVELAND PUBLIC LIBRARY  
EMPLOYMENT REPORT  
Oct. 01- Oct 31, 2023**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Department/Branch</u>	<u>Effective Date</u>	<u>Compensation (hourly)</u>
<b>New Hires</b>					
BELL	SEAN	SNR COMPUTER & NETWORKING TECH	IT-CPL/CLEVNET	10/11/2023	27.8824
CANNON	JONATHAN	SUBJECT DEPARTMENT CLERK	LENDING	10/11/2023	17.3680
DILLON	DIANE	PAGE II	CARNEGIE WEST	10/11/2023	15.0000
FONTAINE	TYRONE	WEB DESIGNER	PUBLIC RELATIONS/MARKETING	10/11/2023	43.5897
JANSKY	STEPHANIE	DIR OF BOARD & EXECUTIVE OPER	DIRECTOR'S OFFICE	10/11/2023	45.3847
PARKS	TYLA	SUBJECT DEPARTMENT CLERK	LENDING	10/11/2023	17.3680
PREWITT	SYMONE	PUBLIC SERVICE SUB	BRANCH SUBSTITUTES	10/11/2023	21.2160
<b>Transfers</b>					
DUNN-CHILDRESS	CASSANDRA	PUBLIC SERVICES ASSOCIATE	MEMORIAL-NOTTINGHAM	10/22/2023	
HORTON	ELIZABETH	PUBLIC SERVICES GENERALIST	EASTMAN	10/22/2023	
TURNER	JAMEN	PUBLIC SERVICES GENERALIST	STERLING	10/08/2023	
WILLIAMS	MAXINE	PUBLIC SERVICES ASSOCIATE	MARTIN LUTHER KING JR	10/01/2023	
<b>Resignations</b>					
ALLEN	GROVER	PAGE I	SOUTH	10/05/2023	
BULEJSKI	JOSEPH	MAINTENANCE MECHANIC	BUILDNGS MAINTENANCE MECHANIC	10/12/2023	
DAVIS	MIYOSHI	CUSTODIAN II (DAYS/BRANCHES)	RICE	10/13/2023	
GRACE	IRENE	PAGE II	RICE	10/10/2023	
<b>Terminations</b>					
	0				
<b>Retirements</b>					
	0				



CLEVELAND PUBLIC LIBRARY  
 COMPENSATION CHANGES REPORT  
 Period: Oct 1 -Oct 31, 2023

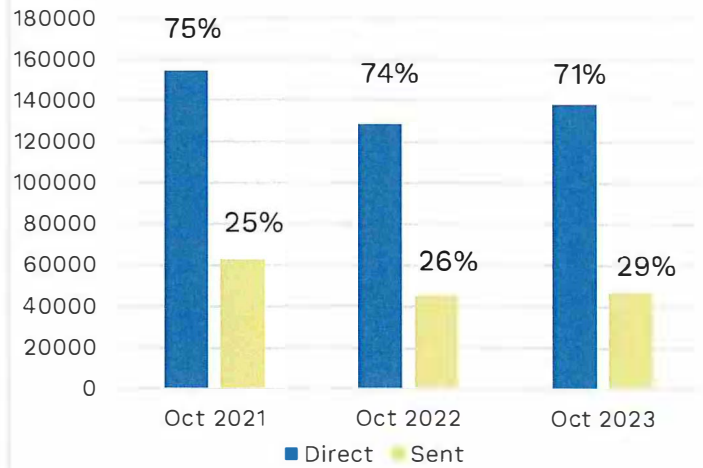
<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Compensation Rate</u>	<u>Previous Rate</u>	<u>Reason</u>
BROWN	MARQUETTA	TECHNICAL SERVICES ASSOCIATE	10/09/2023	21.5437	\$ 20.65	PROMOTION
COLEMAN	BESSIE	PUBLIC SERVICES ASSOCIATE	10/22/2023	21.9440	\$ 21.94	PROMOTION
DURDA	NICHOLAS	PUBLIC SERVICES MANAGER	10/22/2023	38.4273	\$ 36.60	PROMOTION
FELDER	KARIE	PUBLIC SERVICES MANAGER	10/22/2023	33.7308	\$ 25.89	PROMOTION
FRATUS	EDMUND	PUBLIC SERVICES ASSOCIATE	10/08/2023	21.9440	\$ 21.21	PROMOTION
MALDONADO	KYTANA	PUBLIC SERVICES ASSOCIATE	10/22/2023	21.9440	\$ 20.70	PROMOTION
WILLIAMS	MAXINE	PUBLIC SERVICES ASSOCIATE	10/22/2023	27.1377	\$ 27.14	UNION SEIU ENROLLMENT

**Circulation**

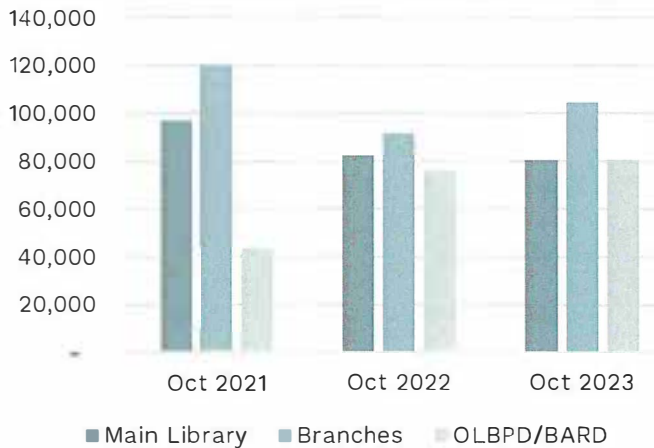
Physical Circulation



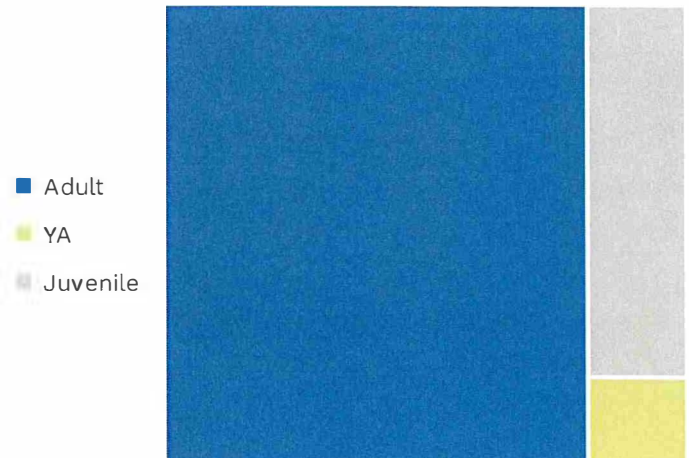
Direct vs Sent



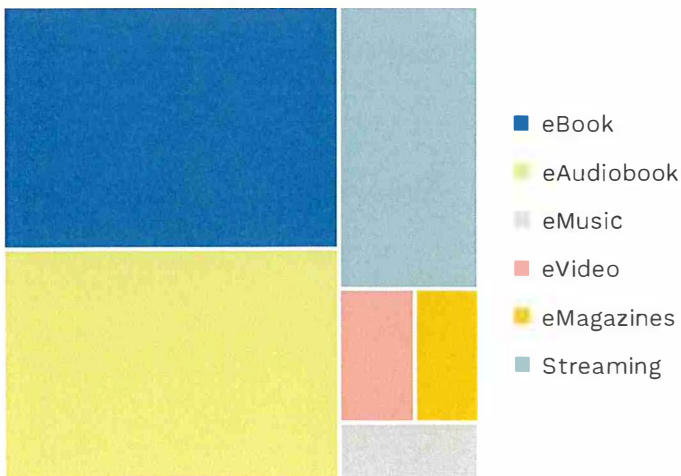
Circulation Trends



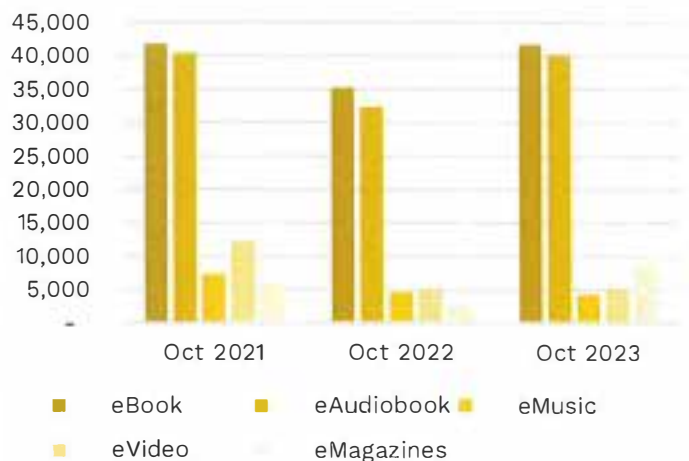
Circulation by Reading Level



Electronic Circulation

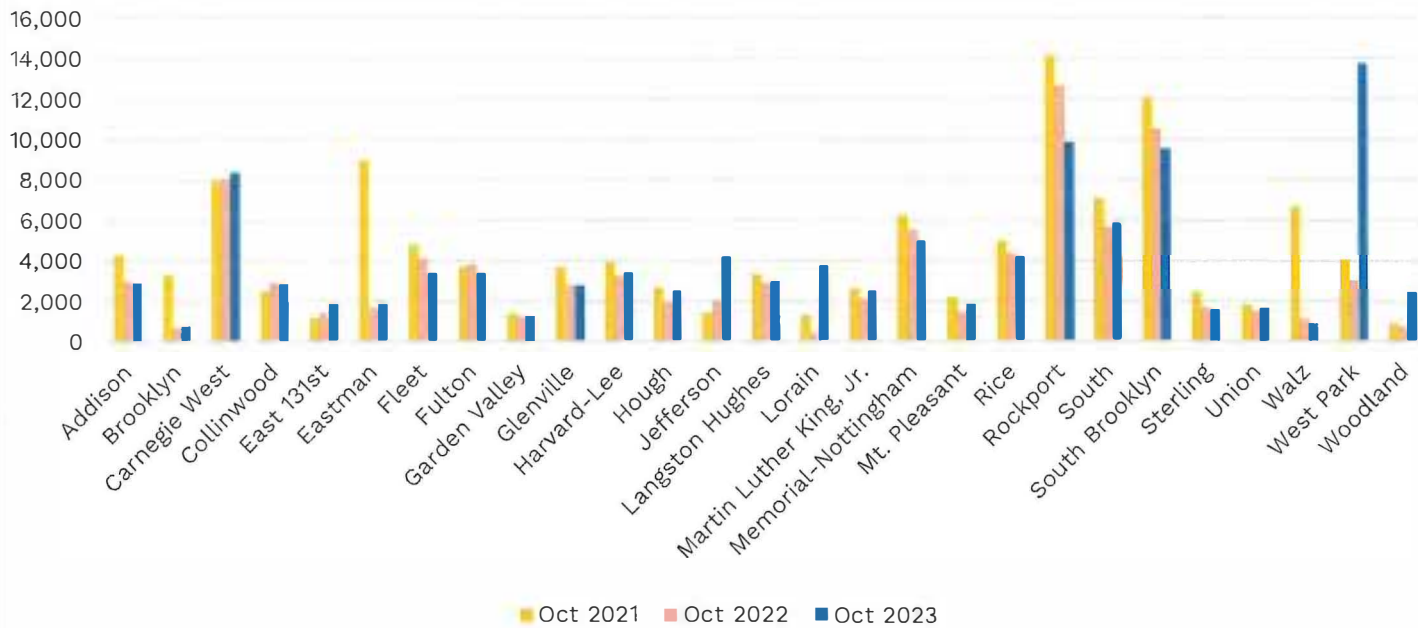


Emedia Circulation Trends

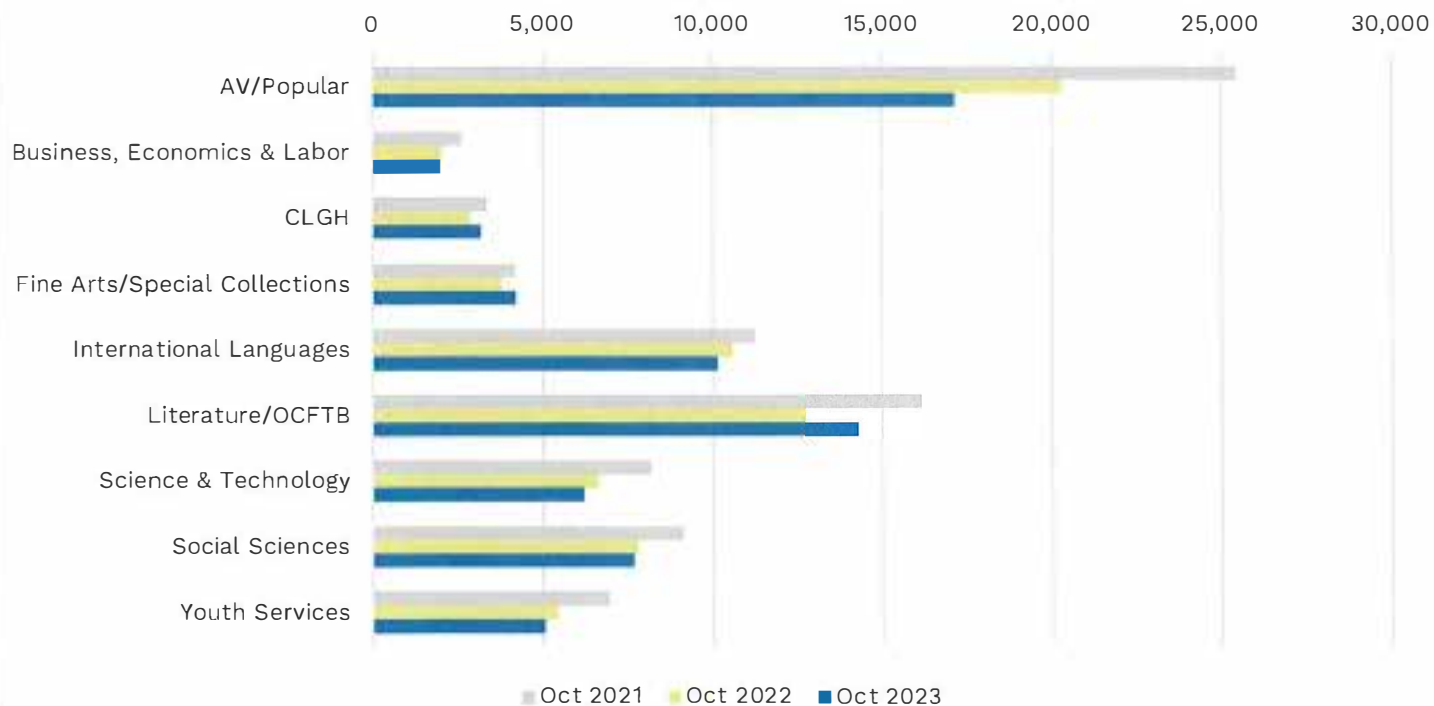


**Circulation**

**Branch Circulation**



**Main Library Circulation**

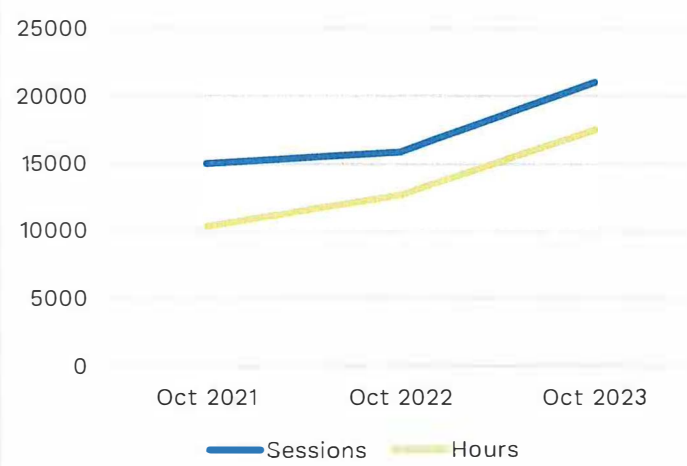


**Technology & Services**

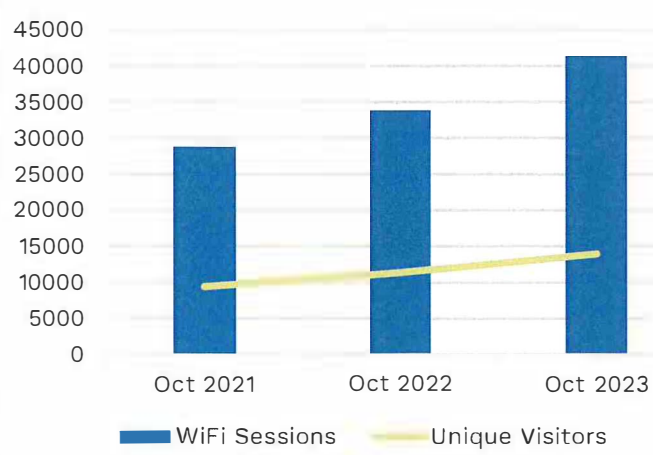
Computer Use - Main



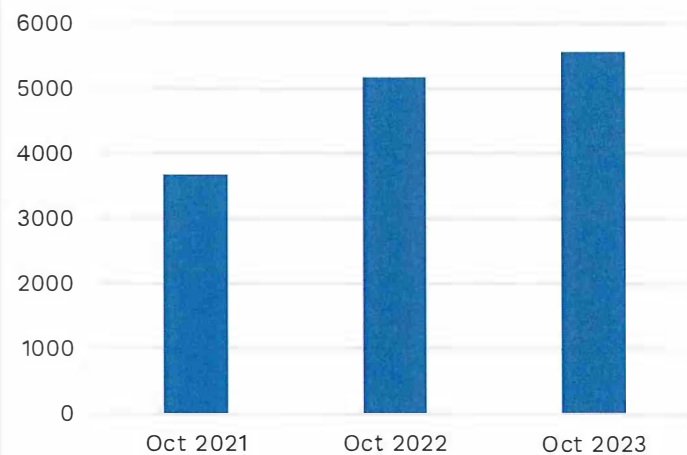
Computer Use - Branches



WiFi Use

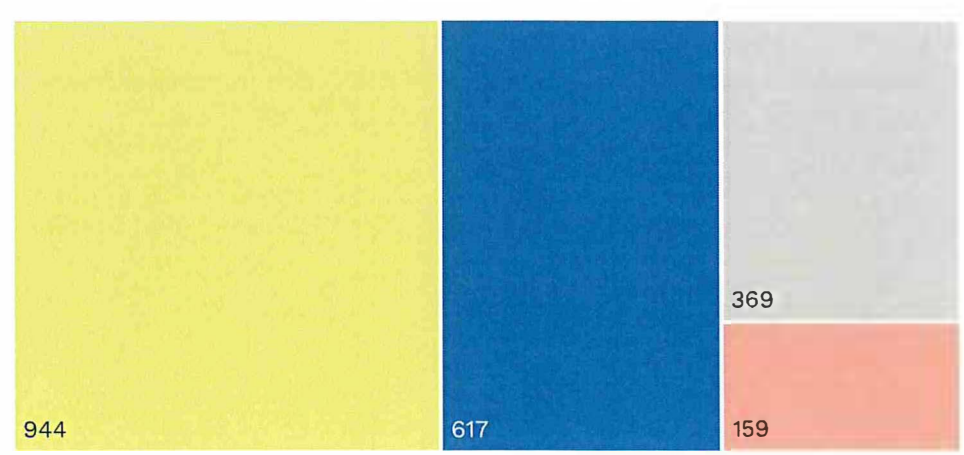


Virtual Reference

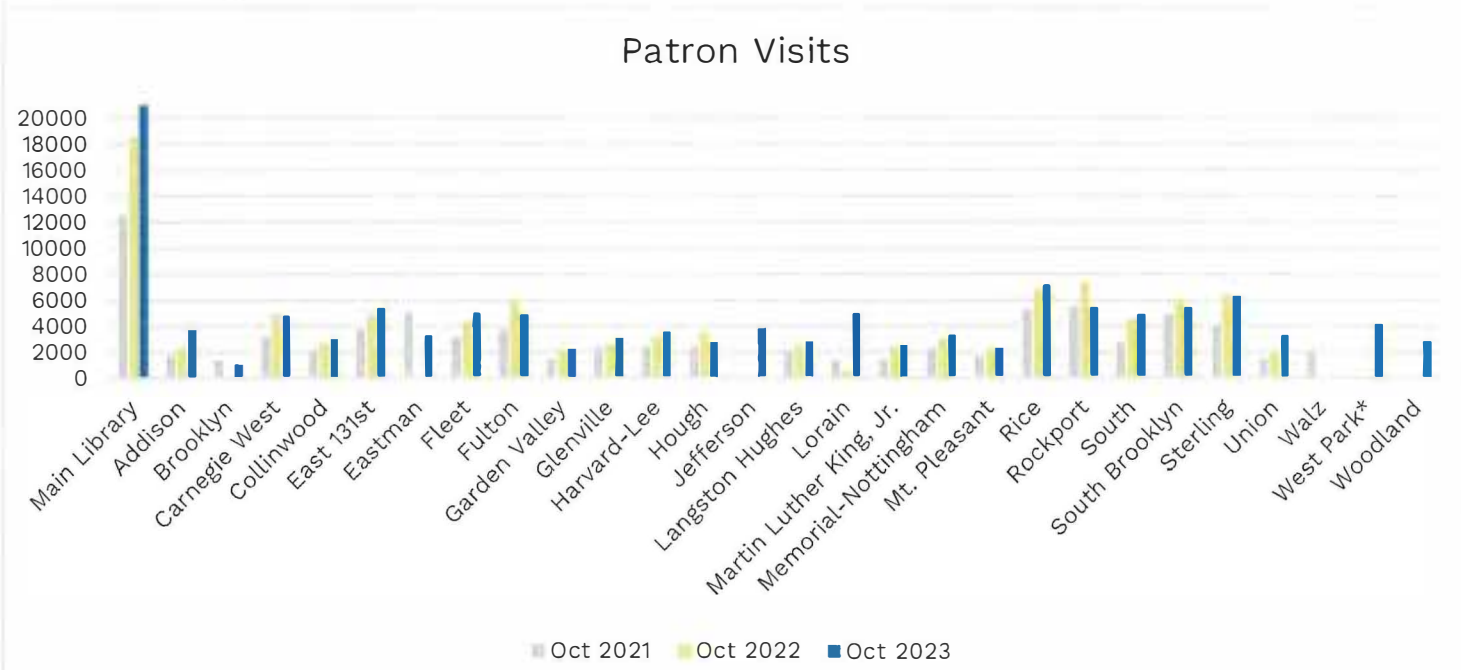


New Cards Issued

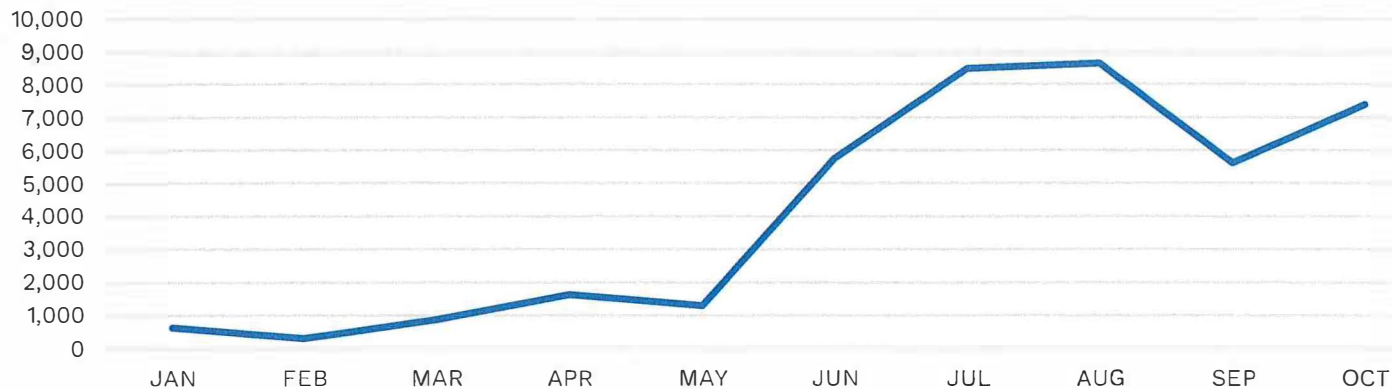
■ Adult ■ Online/Ecard ■ Juvenile ■ Seniors



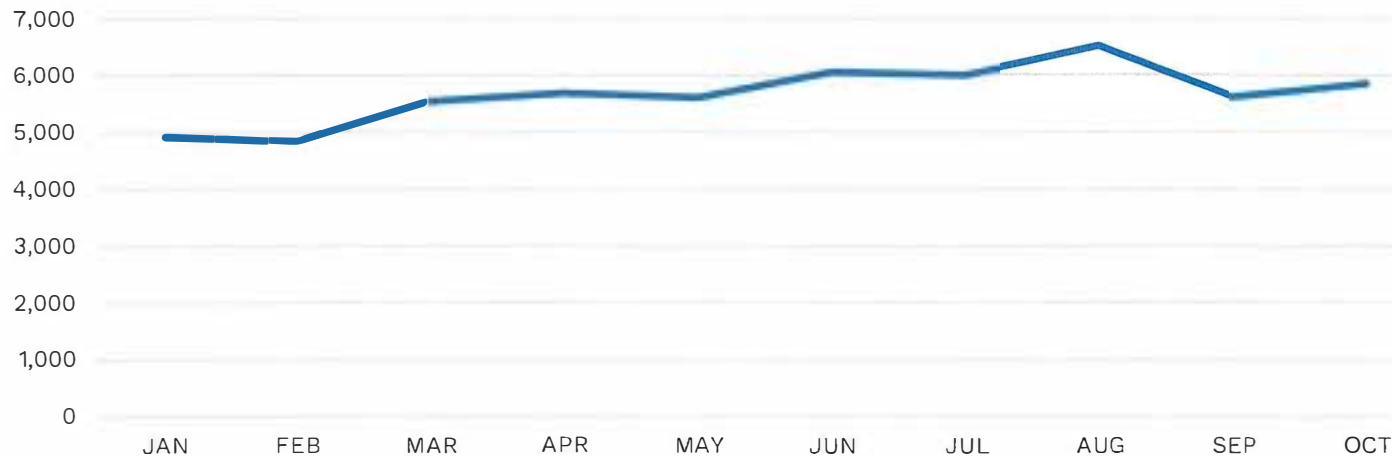
**Patron Visits**



### Brett Hall Visitors

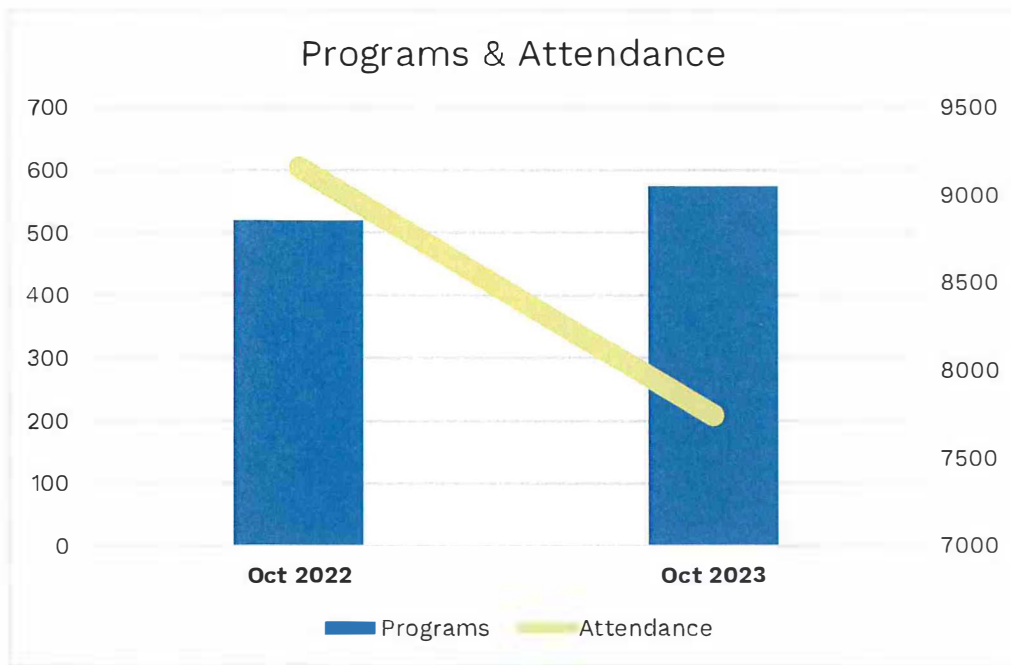


### TechCentral Visitors

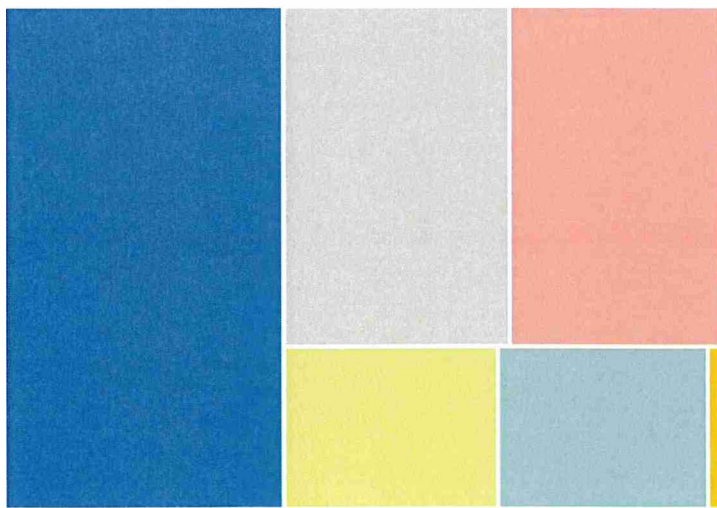




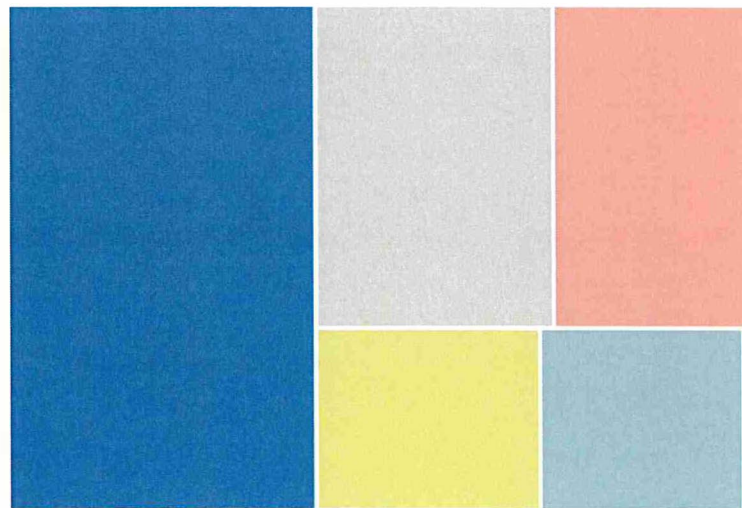
**Programming**



Target Audience Distribution



Audience Attendance



■ 0-5 ■ 6-11 ■ 12-18 ■ 19+ ■ Seniors ■ All Ages

■ 0-5 ■ 6-11 ■ 12-18 ■ 19+ ■ Seniors ■ All Ages

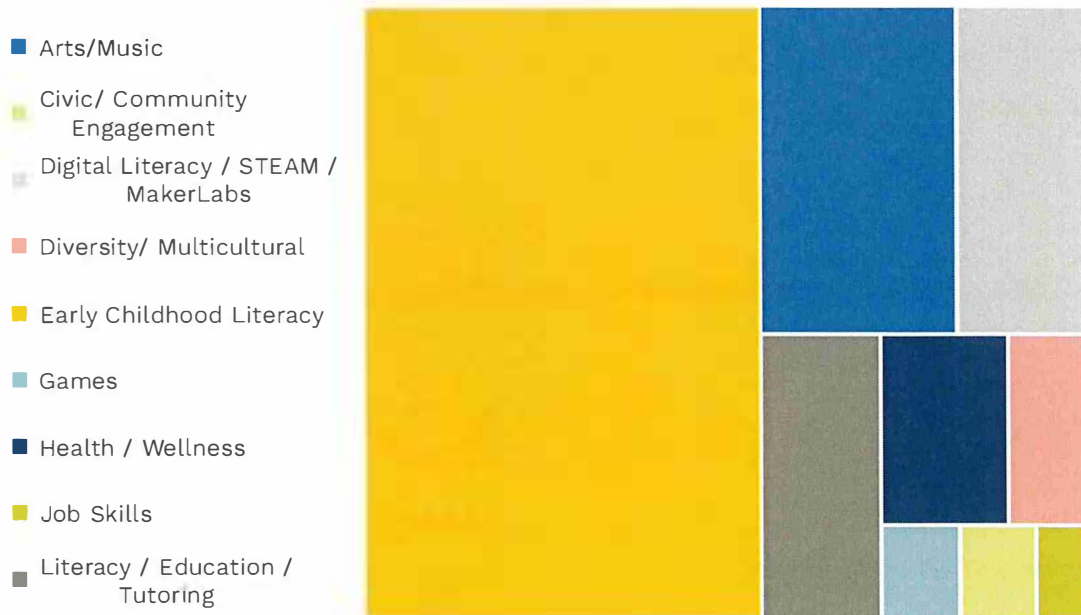
Age Groups	Programs	Attendance
0-5	224	3201
6-11	55	841
12-18	122	1583
19+	115	1322
65+	4	40
All Ages	54	758

**Programming**

Program Content



Attendance by Content



Content Categories	Programs	Attendance
Arts / Music	95	1116
Civic / Community Engagement	6	126
Digital Literacy / STEAM / MakerLabs	90	751
Diversity / Multicultural	24	269
Early Childhood Literacy	264	4254
Games / Gaming	14	128
Health / Wellness	25	420
Job Skills	11	88
Literacy / Education / Tutoring	45	593



<b>Patron Interests</b>
-------------------------

## November 2023 Top 10

	Adult		Juvenile
23 1/2 lies	James Patterson	Bob Books	Bobby Lynn Maslen
Holly	Stephen King	Dog Man	Dav Pilkey
The covenant of water	Abraham Verghese	Catwad	Jim Benton
Payback in death	J. D. Robb	The Good, the Bad, and the Spooky	Jory John
After that night	Karin Slaughter	Peekaboo Pumpkin	Camilla Reid
Horse	Geraldine Brooks	Pinkalicious	Victoria Kann
Tom Lake	Ann Patchett	Paw Patrol	Jennifer Liberts
After death	Dean Koontz	The Sour Grape	Jory John
Circle of death	James Patterson	An Elephant & Piggie Biggie	Mo Willems
Happy place	Emily Henry	Collaborations	Dav Pilkey

## Top Ebook Titles on OverDrive

**Closures**

**Facilities Master Plan:** Jefferson Branch closed for construction 4/5/2021-10/14/2022. West Park Branch closed for construction 4/5/2021-1/6/2023. Woodland Branch closed for construction 4/5/2021-8/5/2023. Lorain Branch closed for construction 10/9/2021-6/17/2023. Eastman Branch closed for construction 12/13/2021-10/28/2023. Walz Branch closed for construction as of 3/5/2022. Brooklyn Branch closed for construction as of 5/7/2022. Hough Branch opened at new facility 11/12/2022.

**COVID:** Curbside/walk-up services only: 11/21/2020-2/21/2021; 12/27/2021-1/17/2022; Open with occupancy restrictions/time limits: 2/22/2021-12/25/2021, 1/18/2022-11/5/2022.

**Other:** Garden Valley Branch closed due to building issues 12/17/2022-1/31/2023

Nancy Mocsiran | Strategy Office | November 16, 2023