

DIRECTOR'S REPORT

October 19, 2017

CELEBRATING A GLOBAL PERSPECTIVE

On Friday September 22nd - September 24th celebrated the history of Latinos and African Americans and the diversity in baseball at League Park's Baseball Heritage Museum. The 3-day event began with a panel discussion about baseball history with former players: James "Mudcat" Grant, Joe Azcue, and John McDonald. In the days following the panel discussion, Grant, Azcue, and McDonald held baseball clinics in the League Park field in the Hough neighborhood.

FIGHTING COMMUNITY DEFICITS

The library held two Legal Aid clinics in the month of September; one at the Glenville branch on September 9th and the other at the Rice branch on September 16th. Together the clinics served over 75 clients.

FORMING COMMUNITIES OF LEARNING

On September 12th, approximately fifty women and students attended the *See and Be Seen* entrepreneurial and self-help workshop facilitated by Darieth Chisolm. Darieth Chisolm, the author of *Hustle: Why NOW is the Time to Unleash Your Passions* lead an interactive workshop that was designed to help participants break through their fears and obstacles, chart a course for strategic action, and successfully plan for economic independence.

Club Create, a new creative writing after-school program facilitated by Lake Erie Ink, began on September 19th at the Rice and Harvard Lee Branches. The program will be held 2 days a week for 32 weeks. Participants will focus on poetry, fiction and other genres of writing that promote self-expression.

On September 23rd at the Carnegie West Branch, an NEA funded Big Read kick-off was held in partnership with the Center for Arts Inspired Learning. During the months of September and October, the library and various partner organizations will host book discussions and writing workshops that center on the main themes in the book *Station Eleven* by Emily St. John Mandel.

Lost Cleveland and Cleveland Public Library at the Happy Dog

John Skrtic, Director of Public Services interviewed Cleveland Plain Dealer reporter, Laura DeMarco about her book *Lost Cleveland*. The talk highlighted how the library helps preserve local history through its photo collection. The packed event also featured Rudy's Strudel and musician John Neely spinning lost Cleveland Musical classics.

Exhibits and Displays

Superman: From Cleveland to Krypton an Exhibit - Opening Weekend

Youth Services Librarians Lan Gao and Rebecca Donahue coordinated several tours for CMSD schools, with approximately 300 students visiting the Superman exhibit and other areas in the Main Library throughout the month. Tours were conducted by Ms. Gao and Ms. Donahue along with Substitute Library Assistants Charles Vaughn, Mark Tidrick, Joseph Lendl, Peter Roth, and Michael Webster.

Research that's Possible Only at Main Library

- An Ohio State University architecture student used Cleveland Documents on Microfilm to research the Erievue Project.
- A researcher from a record label used Great Swamp Erie da da Boom to find out more about local bands from the late 1960s and early 1970s.
- Staff found and scanned two images of Elizabeth Gurley Flynn for a patron who is organizing a labor festival (Laborfest) and plans to use the images in promotional materials. Elizabeth Gurley Flynn was a labor organizer and had a leading role in forming the Industrial Workers of the World (IWW).
- Staff assisted a consultant with finding images of buildings and monuments in Cleveland and in Ohio designed by Levi T. Scofield. Photographs were found both of currently standing structures (such as the Soldiers' and Sailors' monument) as well as demolished structures (such as residences for Joseph W. Britton and Rufus K. Winslow, along Millionaire's Row).
- Patron request from Los Angeles, CA who collects books and documents related to tennis courts requested scans from an

1887 booklet entitled, *How to Build and Keep Tennis Court*. In appreciation for the assistance provided by staff, he donated a copy of his comprehensive bibliography on tennis.

- Harvard University continues to request items from the East India Co.
- Special Collections staff assisted the Director of *Twelve Literary & Performative Arts Incubator* with his project working with the Anisfield-Wolf collection. His project entailed identifying excerpts from the award winning books so his staff could read aloud at various RTA stops in Cleveland during the month of September.
- A chess researcher requested scans from *H.E. Bird: A chess bibliography* (1977) for which the author acknowledged the John G. White Chess collection for its illustrations.
- A patron request to view medieval manuscripts from the Otto Ege collection.
- Business, Economics and Labor Senior Librarian Sandy Witmer worked with a Plain Dealer reporter who needed sources to track the largest employers in Cleveland from the 1870's to the present. Ms. Witmer identified numerous sources from the collection at offsite storage as well as in the current reference collection for the patron.
- A faculty member from the University of Texas Austin was looking for a very specific copy of a U.S. Trademark registration. She was not able to find a copy in the quality that she needed. Government Documents Supervisor Sarah Dobransky was able to find the page in microfilm and provide her the specific photo quality that the professor needed.
- Business, Economics and Labor staff was able to help a patron find details on a flight she made in 1964. The Business, Economics and Labor department has the *Official Airline Guide* back into the 1960s.
- Literature Department Librarian Evone Jeffries assisted a patron with research using materials from Literature Department collections. More than 30 items on the subject of English grammar, composition and rhetoric, published prior to 1923, were requested from off-site literature department storage on behalf of customer and reserved for viewing.
- *Samuel Beckett's Waiting for Godot: A Reference Guide*, by William Hutchings and *The Theatrical Notebooks of Samuel Beckett*, edited by Dougald McMillan were both requested by a patron doing research on Beckett.

- A researcher from Germany requested to verify a citation about female Bauhaus architects in the book Bauhaus Women (2009).
- A historical society patron requested information about Cleveland architect Harold Morse (1881-1973).
- A chess researcher requested scans from H.E. Bird: A chess bibliography (1977) for which the author acknowledged the John G. White Chess collection for its illustrations.
- A researcher requested a scan from The Cuyahogan, a defunct Cleveland newspaper.
- The nephew of Cleveland jazz musician, Tadd Dameron came in to look for biographies about his uncle.

Strategic Plan

Our Mission:

We are "The People's University," the center of learning for a diverse and inclusive community.

Our Strategic Priorities:

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

CLEVNET

CPL has over 12,000 followers on Twitter and the Facebook page currently has over 8,000 fans.

GRANTS & DEVELOPMENT

Submitted request to the **Cleveland Foundation** for support of Learning Centers - Requested \$194,500 which would support homework help tutors, college prep, arts programming, creative writing programming and a new math club.

Work completed towards opening of **Best Buy Teen Tech Center (BBTTC)**: Job description written, Press release written, construction budget under development, room layout design in process. Attended quarterly call among BBTTC sites nationally. Agreement reviewed and signed.

Bruening Foundation Early Literacy Training Grant - created funding plan, developed needs and plan toward hiring Early Literacy Specialist and training consultant

Attended bus tour of branches 9/12/17.
Completed Defensive Driving safety course.

PUBLIC SERVICES

In the month of September the Library hosted approximately 121 programs ranging from the opening of the Hispanic Heritage Month program *Pleibol!* to an entrepreneurship workshop with motivational speaker Darieth Chisolm. Also during the month the Library offered 120 pre-school story times to children and Big Read adult discussion and creative writing workshops. Education services such as GED and ESOL classes, after-school tutoring, and ACT preparation classes were held at 14 branch locations and Main Library.

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MOBILE SERVICES

Mobile staff made 12 lobby stops at senior and disabled adult facilities, circulating materials with 237 patrons. They also dropped off mobile library collections at 6 other locations. Senior services staff conducted 3 book discussions and led interactive programs at 10 senior facilities. On the Road to Reading staff made 102 stops, leading story times and teaching caregivers about pre-literacy skills during 843 patron interactions. Staff also hosted a CPL table at the Baby Buggy Walk, a resource fair sponsored by Moms First at the Fatima Family Center; there were 202 attendees at this event.

Programs and Services

Grant seeking Basics to Individuals in the Arts

Social Science Librarian Helena Travka coordinated a Foundation Center grant program on *Grant seeking Basics to Individuals in the Arts* for twelve participants on September 23rd.

Building a Small Business

The first of the *Building a Small Business* seminars was held in the Louis Stokes Memorial Room on September 30th. The five-part series coordinated by Business, Economics and Labor Senior Librarian Sandra Witmer and presented by volunteers from the Business Advisers of Cleveland received an overwhelmingly good response from library patrons. Additional programs are being considered.

Lost Cleveland and Cleveland Public Library at the Happy Dog

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also featured Rudy's Strudel and musician John Neely spinning lost Cleveland Musical classics.

Treasures in the Cuyahoga County Archives

Center for Local and Global History Library Assistant Danilo Milich hosted a program on *Treasures in the Cuyahoga County Archives* featuring County Archivist Judy Cetina on September 23rd. fifteen patrons attended the program and many spent time visiting the Map, History, and Photograph collections after the presentation.

Adult Education

Business, Economics and Labor Librarian Susan Mullee led the GED students in logging onto Ohio Means Jobs to take the GED interactive tutorial on September 11th and on September 25th Ms. Mullee introduced the GED students to the Learning Express Library where the students found career entrance and profile tests.

Colle-Koltanowski

Special Collections Librarian Ray Rozman assisted the Cleveland Digital Public Library staff with a chess program entitled Colle-Koltanowski on September 16th. The event brought in seventeen students from Cleveland and the surrounding suburbs to hear a presentation on the Colle-Koltanowski system. The Colle-Koltanowski system is a chess opening strategy introduced by Belgian Edgard Colle in the 1920s and further developed by George Koltanowski.

Music at Main

Folk musician Alex Smith performed music from the Adirondack Mountains on September 2nd to the delight of eighteen library patrons.

Knitting at PAL

Public Administration Library Assistant Monica Musser and Popular Library Manager Sarah Flinn held two knitting workshops on September 6th and September 20th. Workshop attendees learned the beginning steps to cast on and knit.

Sports Icon Interview

Social Sciences Library Assistant Pete Elwell coordinated the 38th Sports Icon Interview featuring Dan Coughlin interviewing Rich Rollins, a former Major League Baseball player on September 8th.

Sports Author Talk - Robert J. Roman, *Ohio State Football: The Forgotten Dawn*

Social Science Senior Librarian Mark Moore launched the first Sports Author Presentation featuring Robert J. Roman speaking about the birth of the OSU Buckeye football program and highlighting his new book, *Ohio State Football: The Forgotten Dawn* on September 9th.

Main Library Book Clubs

Center for Local and Global History Librarian Terry Metter discussed *American Heiress* by Jeffrey Toobin on September 18th.

Fine Arts & Special Collections Manager Pam Eyerdam led a book discussion in Social Sciences on, *The Devil in the White City* by Erik Larson on September 14th. Larson documents the events during the 1893 Chicago Exposition citing the achievements of architect Daniel Burnham and the serial murders of Dr. H.H. Holmes. Curiously, Burnham was hired to design the Cleveland Group Plan of 1903 after the exposition.

Public Administration Library Assistant David Furies hosted a book discussion in collaboration with the Cleveland Law Library Association featuring the book, *Target Omega* : a novel, by Peter Kirsanow. The author was in attendance and was very entertaining. Over twenty individuals participated in the discussion.

Literature Department Library Assistant Michael Haverman hosted a book discussion on September 4th featuring the book *The Association of Small Bombs* by Karan Mahajan. Ms. Mahajan book explores topics such as terrorism, identity, race, and family.

Get Graphic! With Ohio Center for the Book

Senior Literature Department Librarian Jean Collins, along with Library Assistant Nicholas Durda and Guest Reader Valentino Zullo, presented Joe Sacco's disturbing journalistic memoir, *Footnotes in Gaza*, the first in the *Get Graphic! Memoirs of the*

Middle East series, on September 7th. Ms. Collina and Mr. Zullo met again with members of the Graphic Novel Book Club on September 21st to talk about Marjane Satrapi's 3rd graphic novel, *Chicken with Plums*. As part of the *Memoirs of the Middle East* series.

Main Library Tours and School Visits

Main Library staff hosted tours for several groups during September including: twenty-five students from John F. Kennedy PACT High School, fifteen students from Case Western Reserve University, forty-eight students from Hershey Montessori in Geauga County, fifty students from Hathaway Brown, fifty students from Laurel School, eight students from the Valley View Boys Leadership Academy, twelve senior citizens with Catholic Charities, fifteen visitors from the U.S. Committee for Refugees and Immigrants, fifteen seniors from Beachwood Senior Center, fifty students from Garfield Elementary, eight young adults from *Youth Challenge*, twenty students from University School, several students from Ursuline College, multiple groups of students from the Cleveland State University Urban Studies program, and sixteen students from the LINKS Academy for Girls.

Center for Local and Global History Department Manager Olivia Hoge led a tour of the Center for Local and Global History to two Egyptian Library Directors. TechCentral Manager CJ Lynce brought the two Directors from an Egyptian delegation interested in Maker Spaces, to CLGH to get overview of the Library and how it is organized.

Youth Services Librarians Lan Gao and Rebecca Donahue coordinated several tours for CMSD schools, with approximately 300 students visiting the Superman exhibit and other areas in the Main Library throughout the month. Tours were conducted by Ms. Gao and Ms. Donahue along with Substitute Library Assistants Charles Vaughn, Mark Tidrick, Joseph Lendl, Peter Roth, and Michael Webster.

International Languages Programming

International Languages staff planned and conducted a total of 18 programs and outreach events during the month of September. These efforts served local Russian and Chinese speaking communities in addition individuals interested in learning Chinese language and culture. Senior Subject Librarian Caroline Han conducted one off-site ESOL lessons for seniors at Goodrich-Gannett Community and hosted, along with Confucius Institute,

language and cultural lessons in department. Subject Librarian Victoria Kabo focused efforts on serving children interested in preserving their Russian language skills with three programs at Memorial-Nottingham Branch.

Main Library Displays

In support of the Content Marketing Institute's Content Marketing World conference in Cleveland in September, Business, Economics and Labor Senior Librarian Sandy Witmer assembled a display on content marketing in the department.

The Government Documents Department featured a display of all in-house forms of the U.S. Constitution as well as activities and fun Ben's Guide handouts.

Youth Services staff members created displays for Hispanic Heritage Month, Autumn, and the Cleveland Indians.

Senior Literature Department Librarian Jean Collins created a theater tabletop display for the upcoming Great Lakes Theater production of *The Hunchback of Notre Dame*, on the Hanna stage in Playhouse Square, in repertory September 29th - November 4th.

Main Library Outreach

Special Collections and Literature Department staff members were in attendance at the 82nd annual Anisfield-Wolf Book Awards ceremony held at the State Theater in Playhouse Square. Staff members gathered up the award book titles and had them signed by the authors for Cleveland Public Library's collection. The Anisfield-Wolf Awards recognize books that have made important contributions to our understanding of racism and human diversity. Edith Anisfield-Wolf was a former Library Board member who established the book award in 1935 to recognize authors of diversity. Special Collections has the full collection of books award titles.

Center for Local and Global History Department Manager Olivia Hoge presented on genealogical resources at Cleveland Public Library to the Genealogy Tracer group at Cuyahoga County Public Library's Warrensville Heights location.

General Research Collections Manager Don Boozer presented *Using Google & Wikipedia Like a Pro!* at the Mansfield Richland County Public Library Staff Day at the invitation of Director Chris May on September 22nd. Mr. Boozer spoke to forty-nine staff members

over two sessions at the event. Subsequently, a link to the presentation slides was provided to staff members in Mr. Boozer's departments at Cleveland Public Library.

Fine Arts & Special Collections Manager Pam Eyerdam and CLGH Manager Olivia Hoge hosted a bibliographic instruction class for a Case Western Reserve History class on research methodology and using primary resources on September 12th.

Fine Arts & Special Collections Manager Pam Eyerdam attended the Cleveland State University program for Octavofest and the book discussion on Superboys (Jerry Siegel and Joe Shuster) on September 28th.

Literature Department Library Assistant Michael Haverman and Youth Services Librarian Rebecca Price-Donahue visited the Cleveland Kids Book Bank early in the month. The staff members met with Judy Payne, the Co-Founder and Executive Direction of the Book Bank. Ms. Payne provide the staff members with a comprehensive tour of the Book Bank and offered assistance in collecting adult materials for Little Free Libraries and youth materials for future outreach programs.

Collection Development

Center for Local and Global History Department Photograph Librarian Brian Meggitt processed roughly 80 portrait photographs from the unprocessed files of the Cleveland Plain Dealer and other news services and continued creating and editing metadata for the entire Cleveland Picture Collection and Library Assistant Lisa Sanchez has added more than 1,246 item descriptions to the Photograph Collection's Unique Item ID project.

Special Collections librarian Ray Rozman found an uninventoried item in the collection entitled *A Guide to Ismaili Literature* (1933). Item was sent to Catalog to add to Sirsi. Mr. Rozman worked with a professor to identify the Singhalese language of a palm leaf manuscript from the D. Smith Agama collection and will have it digitized.

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Staff Development

Government Documents Library Assistant Mona Brown attended the following webinars: *Orientation to Congress.gov*, *Deciphering the Census Schedule*, and *Preservation for Free*.

Government Documents Supervisor Sarah Dobransky attended the webinar *Cataloging Record Distribution Program (CRDP) Workflows*.

Reginald Rudolph attended NEO-RLS training titled *A Day for Circulation staff*.

Youth Services staff members Lan Gao and Rebecca Donahue attended the NEO-RLS 2017 Membership Meeting and Appreciation Breakfast on September 19th. They also attended the Family Support Team Meeting at the Centers for Families and Children,

the Large Print for Reluctant Readers meeting and the Asian Programs 2018 meeting with OPS and International Languages

Other Library News

Reginald Rudolph received the NEO-RLS *Pat Carterette Award* which is presented in recognition of an individual who has significantly assisted NEO-RLS, at no cost, in providing library staff training and development in the Northeast Ohio region during the past fiscal year.

Center for Local and Global History Department staff members Brian Meggitt and Adam Jaenke were filmed and interviewed by documentary filmmakers Jason Wood and Anne Fife about the Photograph Collection and the historical research process on September 14th. The interviews are in support of a documentary about performing historical research.

Government Document Library Assistant Mona Brown's retired from CPL after 32 years of service on September 30th. Government Documents Supervisor Sarah Dobransky coordinated a lunch party in recognition of Ms. Brown's retirement.

Theresa Carroll officially retired after working in the Lending department for 38 years on September 29th. A retirement party, which was attended by many current and former CPL staff members, was held in the LSW Legacy Room to wish Ms. Carroll a long, happy and healthy retirement.

BRANCHES

District One

EASTMAN - Children's Librarian Cassandra Feliciano attended Almira Elementary CMSD open house on Wednesday September 13th and Library Assistant Youth Nancy Smith attended the open house at Wilbur Wright Elementary. Staff provided information about the September card campaign and fine forgiveness on youth accounts, and other branch programs, as well as little giveaways like toys left over from the SRC and color changing pencils. September 11th, Mr. Knape attended a Westown Community Development Corporation meeting at Cafe Roma. On the agenda were such topics as the ongoing redevelopment of the Variety Theater Complex. Other topics of discussion were new business development such a new Dollar General store that will be opening next month and the expansion of existing business in the Westown area.

LORAIN - September at Lorain has been a busy time with school outreach programs held by Adela Santana and Todd Fagan. The branch garden continues to yield tomatoes and various herbs, which are being donated to staff and patrons. Some gardening items purchased as part of the Shark Tank grant have begun arriving at the branch. Raised garden beds may be put together but not placed in the space until next season.

ROCKPORT - Rockport began September with Balloon Rockets! Patrons of all age raced their rockets to determine whose design was the best. ROC's Chess club met twice. Youth LA Bill Petrucz was a big hit with the youth of ROC with Wii-U Gaming held twice this month. Healthy meals, courtesy of the Cleveland Food Bank, were served for Kids Café. Patrons asked daily about when America Reads Tutoring, courtesy of Cleveland State will begin. Rockport ended the month with a 3D plastic art workshop facilitated by Tech Central Staff.

WALZ - September was full of class visits and outreach. Walz is doing regular outreach to more schools than ever and the classes visiting in the branch has grown this year. Lunches and Tutoring took a while to get started but are now occurring. After school activities have ranged from painted rocks to tvek wallets. The Pregnancy Prevention program that was a grant received by the GBLTQ Community Center manned an informational table and hosted a teen pizza party. The seniors are thrilled with Music Bingo especially since the prizes were cookies.

WEST PARK - September is one of West Park's most enjoyable months as it is Library Card Sign Up month. Branch clerks are eagerly sharing the benefits of the program with patrons, especially children. Manager Michael Dalby met with The Lakewood Area Collaborative and is now serving on their Leadership Team. The Collab encompasses Rockport, West Park, and Eastman, along with suburbs out to Westlake. We are in the preliminary stages of planning a Parenting Group in the Rockport Area. West Park also hosted a VR Open House with the help of staff from Tech Central - this event drew about 50 people, many experiencing VR for the first time.

District Two

Brooklyn - Classes from the Denison 2nd Grade were at the branch on September 7 & 15 for a special Library Card Month program, which included SmartBoard activities, bookmark making, and students checked out nonfiction books. Branch Manager attended

Cassie Training, Cleveland Food Bank Training, and conducted Clerk interviews on the September 26, 2017.

Carnegie West - Several classrooms from various neighborhood schools have visited Carnegie West Branch this month, and brought hundreds of completed library card applications. On September 21, 2017, 75 pre-K children from Urban Community School and Orchard STEM School were in the library for crafts and story-time. Ms. Guinther and People's University project coordinator Marina Marquez assisted Director of Public Services, John Skrtic at the Happy Dog Cafe the evening of September 21' 2017. Mr. Skrtic interviewed local journalist and author Laura DeMarco about her new book, *Lost Cleveland*, while Guinther and Marquez staffed a library information and card application table.

Carnegie West Branch hosted a table in the kids' zone at the Ohio City Street Festival on September 24th. Ohio City Inc. generously donated a deluxe 6-piece 3D pen set to the branch for use at the festival. Even the Magformers, which were generously provided by the Friends of CPL were a hit at the festival. Hundreds of children and their parents visited the library's booth, staffed by branch manager Angela Guinther, children's librarian Helen Zaluckyj, and page Mario Banks. Finally, at the request of Orchard STEM School, Ms. Zaluckyj participated in the annual Father's Walk to the school and distributed free books to the student.

Fulton - Fulton Branch held orientation for English-As-A-Second Language Class and received 20 registrants. Voting was held at the branch and it was a low voter turnout, just under a 100 voters. The best program the branch provided was the Cleveland Fire Department showing up with their fire truck. The children were able to hold the water hose, honk the siren and climb into the truck. Plans are underway for a community conversation regarding the Fulton reading garden and also how we can all be better neighbors.

Jefferson - The month of September had been full of excitement and many programs. Ms. Allison Collins was the successful candidate to replace the vacancy left when Ms. Moncayo was promoted to Children's Librarian to the South Branch. Ms. Collins effective date was September 3, 2017. With the schools back in full swing Youth Staff has been busy scheduling visits to classrooms and the Branch. The Jefferson Branch also visited the Tremont Farmers Market once this month. A Composting Program was presented by Staff from the Cuyahoga County Solid Waste

District at the Jefferson Branch. To add to the excitement this month the Jefferson Branch hosted a table at the Tremont Arts & Cultural Festival; five hundred people stopped by the Library booth.

South - Branch staff worked very hard for a day and a half going through furniture and equipment at the Carnegie South building in preparation for the building being turned over to the construction company. Staff sorted through boxes to be sent to Main Library. With the downsizing of the Magazine collection, the Young Adult section has been expanded to better serve our teens. The Youth Staff has been working on ordering more Manga and Young Adult novels to better serve the teen patrons' interests. The teens have also been helping with this transformation by decorating the area with colorful posters they have put together themselves. The Cleveland Clinic presented a program for adults on the Opioid Epidemic in Ohio. Hispanic Heritage Month has also been in full swing with material being displayed throughout the branch and a kick-off party allowing patrons of all ages to taste traditional dishes from Hispanic countries.

South Brooklyn - For the month of September, South Brooklyn restarted one of its popular services: Kids' Café (free snack program in partnership with Food Bank) that provided 35 brown bagged lunches Monday through Friday. Various staff put up displays: the adult side had summer books, "New" DVD, Women's Health Month, and local interest; the children side had Back to school picture books, Diversity and Inclusion picture books/what's great about me. Children Librarian Tammy Houghton provided outreach to James Ford Rhodes HS Open house, and various principals and teachers throughout the district; attended the Youth Services Meeting.

District 3

Garden Valley - During the month of September, TechCentral computer classes began and a branch staff hosted a Maker Lab. On Tuesday, September 5, 2017, Library Assistant-Computer Emphasis, Ms. Latoya Barnes (LACE), conducted the branch's first Maker Lab. Approximately 10 teens enjoyed the Makey Makey Maker Lab event, and their favorite app was Canabalt. During the first week of September 2017, the TechCentral Department also began Internet/Web and Email Basics Computer Classes.

Alycia Woodman (LACE), created a display for the month of September: "Library Card Sign Up Month". Display was made up

of library themed books and classic/popular books for all ages. Library Assistant- Youth Emphasis, Mr. Leonard Burks, assisted Public Services Manager, Maria Estrella, in compiling and updating the community partners list. Leonard Burks will also host a Hispanic Heritage Month Program during the month of September 2017.

MLK Branch - Ron Roberts (LACE-YE) was involved in outreach to community partners, branch programming, collection maintenance activities, and other routine branch duties. He also continued with working internally with groups and persons utilizing the branch meeting room.

Ron Roberts continued outreach opportunities to PNC Fairfax Connection by leading a story time during a couple of their Friday morning Building Blocks program. He assisted with a brief story time held during a special dedication event at PNC as well. He also provided outreach to Daycare for Future Scholars on Carnegie Avenue and CCCCC childcare which is housed at St. James Church on Cedar Avenue.

Sterling - Thanks to the Friends of CPL, the Sterling children had an "I survived the first month of school" party. Everyone was a winner at Bingo. Children selected notebooks, pencils, paper, erasers and crayons from the prize table. We sent 38 children home with a bag of school supplies. Michaelle Marschall of the Morgan Conservatory and the Art Books Cleveland artists and occupational therapy students from CSU presented a paper making program on the front lawn.

Woodland Branch - School is back in session and Library Card Sign-Up Month. The Woodland Branch hosted seven in-house programs, ranging from a Poetry and Rap Workshop and Showcase to an Online Catalog Workshop. Alysia Drake El also went to the Cassie training, and TechCentral's "Intro to Tinker Card" training.

Whitney Johnson attended the parent teacher middle school meeting at Dike School of the Arts. Topics such as the library collection, online materials, national library card sign up month and the programs the library offers were all discussed.

Whitney Johnson also led a Library visit from Ms. Theus's 8th grade class from Dike School of the Arts. The class received a branch tour, connect-ed cards, information about upcoming programs as well as national library card sign up month.

Children left with new information, a cleared library card, books, magazines, smecils and candy!

District 4

East 131 Branch - In September, the East 131 Branch saw a dramatic increase in juvenile patronage with the start of the school year. Safety and Protective Services (SPS) placed a second guard (a Royce guard to join our SPS guard) to assist with the crowd, for which staff is very appreciative. Branch Manager Kristen Schmidt and Library Assistant-Youth Emphasis Rosa Simone attended the Mt. Pleasant MyCom meeting at MTP Branch. The staff work room was painted and carpet squares were replaced, as repairs from the Book Drop fire on August 17, 2017. Additionally, a new Book Drop was built and delivered. All Seasons Roofing did maintenance work on the roof to prevent leaks. Also tuck pointing work was completed on the crumbling brick of East 131 Branch's façade.

Fleet Branch - The Fleet Branch hosted an Ohio Means Jobs recruitment event along with a Women's Wellness Program in partnership with Cleveland Clinic-Marymount Hospital. Pasha Moncrief-Robinson, Branch Manager and Tracie Forfia, Children's Librarian met with Joan Spoerl of the Literacy Cooperative to discuss a partnership between the Fleet Branch and the Imagination Library. The Fleet Branch will promote the Imagination Library's free book program to families with children ages birth through five years old, who reside within the 44105 zip code.

Tracie Forfia and Anna Fullmer, Library Assistant-Youth presented a horse story time for National Literacy Day at the Broadway Metro Health Center. The story time was part of an ongoing collaboration between the Fleet Branch and the Little Free Library Neighborhood initiative. The Fleet YS staff hosted another successful Fleety Bird's Book Shop on Monday, September 25, 2017. Kids, tweens, and teens received \$5 in Fleety Bucks to spend on books and more. Parents from Villa Head Start visited the Fleet Branch on check out books related to their preschooler's monthly curriculum.

Harvard-Lee Branch - The Harvard-Lee Branch was identified to collaborate in partnership with Lake Erie Inc. and begin a program called Club Create. Fourth through eighth graders were invited to join the fun with weekly artistic activities that inspire collaboration and creative thinking: comics, poetry, science fiction, playwriting, mystery, and more. September is

library Card Sign up month - The team was been very successful in signing new youth up, replacing cards, and waiving fines. Ms. Olivia Geaghan has been instrumental in our united community partnership against Infant Mortality. The community meeting was held September 26, 2017.

Mount Pleasant Branch - During the month of September, the Mt. Pleasant Branch hosted many youth friendly programs. Some of the programs included: creation of Skyscrapers out of recycled materials, and Teddy Bear Tea party.

Rice Branch - Neighbor Night was a success with a large turnout which also included past Rice Branch managers Kacie Armstrong and Ali Boyd. The branch programs of Yoga, Knitting, Kids Knitting, Qigong, Poetic Power, Line Dancing, and Meditation all continued with success. Club Create from Lake Erie Ink began this month with biweekly workshops for teens. Tech Central conducted Makerspace classes every Wednesday that were very well received. Branch Manager Ginaya Willoughby attended the prestigious Annisfeld Wolf Book Award on September 7.

Union Branch - On Tuesday September 12, Union Branch hosted a program called Start Talking! Understanding Opioid Abuse. A representative from the Cleveland Clinic presented basic information about Opioid Abuse and afterward led a lively discussion with the group of adults and teens in attendance. Martin De Porres work study student began on September 7, 2017. Manager, Ms. Williams attended the True2U Mentor Orientation on September 14, 2017. As first timers to the program, future mentors were given an overview of what to expect in the CMSD 8th grade classrooms this school year. Ms. Williams will attend full training on Monday, September 25, 2017. Mentors will receive more in depth training, a curriculum and school assignment.

District 5

Addison - ASPIRE Greater Cleveland; *Barbara Watson* will be conducting Adult Education Classes on Mondays and Wednesdays in literacy and for GED prep. The Read to The Beat program continues in partnership with the *Cleveland Music School Settlement*. This program gives preschoolers the fundamentals of reading through music. Councilman, TJ Dow conducted a "neighborhood safety meeting", at the branch, for residences of Ward 7. Property Management has touched-up paint in the entryway and hallway of the branch.

Collinwood - Safe, Warm and Dry work has begun with various repairs inside the branch. Our program for preschoolers, "Read to the Beat" in collaboration with OPS and the Music Settlement House began this month. Our Youth Services staff offered four programs and providing outreach to schools and daycares on Tuesdays and Thursdays. The program, "Art Mondays" with the OSU-Ohio Extension. Basic computer classes were held every Friday. Kristen Galewood and Mrs. Peak hosted a table at the Health and Wellness Fair sponsored for CMHA seniors by Metro Health on Thursday the 21st from 11am-1pm.

Glenville - This month the branch hosted: the Kid's Café, every Mon.-Fri.; Read to the Beat every Wednesday mornings; GED classes are held at the branch every Monday through Thursday from 10 am-Noon; Storytimes are each Tuesday at 10:30; Learn and Play Board Games are each Saturday; the Glenville Branch Art Club meets every Tuesday at 4:30 pm and Big Screen Book Club (Discussions about books that have been turned into motion pictures) meets weekly. Branch Manager, Ms. Jefferson attended the 2017 Anisfield -Wolf Author Award event.

Langston Hughes - The branch this month featured the Kid's Café, Monday through Friday, from 3 to 4. The branch also partnered with University Circle Inc. and was a co-host of the street festival event, "Ci-CLE-via" which took place on East Blvd. on Sunday, September 17th from 1-5 pm. Our children's department offered: Exploring Pop-Up Books, Part 1 & 2; Introduction to Paper craft, and Exploring Empire Furniture. The Langston Hughes after school Chess Club meets on Tuesday and Thursday afternoons. University Circle Inc. held their meeting at the branch on September 25th to discuss future community collaborations with the branch.

Memorial-Nottingham - The branch hosted a writing workshop presented by Literary Cleveland. Russian Programing in collaboration with the Foreign Literature department continues on Saturdays. Chess Club, facilitated by Leonard Pelts also continues on Saturdays. The branch hosted "Talk Like a Pirate Day" on September 19th with crafts and snacks and a branch display.

Cleveland Digital Public Library Programs, Services & Exhibits

Learning Commons

Cleveland Digital Public Library regularly hosts classes. During September, we regularly hosted CPL Fit Yoga, Meditation Mondays,

and CPL Chess Club. The unit has developed new curricular offerings that are derived from the digital gallery, including classes on Google apps (useful for image storage and sharing) and Digital Photography for Seniors (with graphics and TechCentral). Programs will include classes on digitization and video, classes on the use of Google and Google apps. We are still at work on some classes on using digital coaching tools. Our Digital Hub area has been equipped with laptops that may be reserved for use by the public (and have been used for classes and for chess programming), and we will continue to offer 3D scanning as a service using the HP Sprout Scanner.

Programs

We held four meetings of the CPL Chess Club with a total of 12 attendees. Coordinating with CPL FIT, we host Yoga and Meditation offerings MWF at 1:00 and have 11 or more regular attenders, about a third of whom are from downtown offices. On September 7th, ClevDPL hosted students from PACT high school on a research and discovery tour; this group came as a result of a collaboration between the Cleveland Restoration Society, Councilman Pruitt, and their teacher, Mr. Allen. On September 12th, Dr. Ewing spoke to a meeting of the Cleveland branch of Association of Records Managers (ARMA) in the Stokes legacy room. On September 16th we had Kids Chess Fest with 31 attendees. On September 22 and 23, in collaboration with Outreach and Programming, we hosted over 100 children for a "Rumpelstiltskin" show in the digital classroom space. On September 25 we hosted over 50 students from Hathaway Brown. During September we had several Saturday morning offerings of "Art of the Book" programming, including papermaking on Sept. 16 and letterpress on Sept. 23, which drew attendance numbering 15 total from scheduled participants and interested children in the Art Lab.

Exhibits

ClevDPL continues to assist with Superman exhibits including providing support for the registration of incoming items, support maintaining the three multimedia displays and the Magic Box in Brett Hall, supporting the media content in the John G. White Gallery, and advising on both media conservation & environmental monitoring.

Kiosk

During June ClevDPL obtained display Kiosk as a loan from CCS. The kiosk has been placed in a central position in the John G. White Gallery. Content now on display was produced by ClevDPL as a complement to the Antiquities exhibit. ClevDPL has previously

created content for the kiosk, and has refreshed content several times, focusing, as appropriate, on chess, Dr. Zelma George, and general special collections. Feedback on the kiosk has been generally positive - the special collections staff feels it adds new interactive experiences to their exhibits.

Videography and Photography

ClevDPL has continued collaborating with Sports Research Center by creating interview videos. After working to update rights clearances on forms, these videos are being loaded onto Internet Archive, and Sports Research Center staff are in the process of providing time-indexed tables of contents to enhance the ContentDM records pointing to the interviews.

During September ClevDPL produced the following multimedia:
Author Robert J Roman (video), Author Robert J Roman (photos), Chris Pekoc studio - Laura's Interview (photos), Pam - Laura's Interview (photos), Sports Icon Series-Rich Rollins (video), Sarah - Laura's Interview (photos), Artist Kristin Galewood (video), Artist Kristin Galewood (photos), The Life of a Tree (video), Jamien Interview (video), Director's video -9/6 (video), Director's video - library card month (video), Director's video - 9/13 (video), Director's video -9/27- (video), Director's video -9/30- (video), Bamiyan Buddhas (video), Music at Main Alex Smith (video), Music at Main Alex Smith (photo), Puppet show (photos), Amy Brow -Laura's Interview (photos), Welcome to CPL- in progress (video)

Scanning Assistance

Cleveland Digital Public Library staff assisted 13 reservations and drop in sessions of two hours (or more) in length. There was scanning of both large personal and library collections in the Digital Hub. Patrons used the Epson 11000XL flatbed, ATIZ book scanner, and I2S oversized flatbed scanner to accomplish their projects for personal and publication use.

Public Services Statistics

Patron Visits: Between September 1st and September 28th the Cleveland Digital Public Library had 655 patron interactions. There were 113 KIC Scanner sessions resulting in 4107 images/11126.6 MB or somewhat more than 11 GB of scan volume.

Digital Gallery: For the partial month reported from September 1, 2017-September 20, 2017, Google Analytics (GA) reports 4042 sessions for 2697 users and 65,424 page views. Per **GA**, our user base skews toward males, our users are 54% Male and 46% female. Per **GA**, our age breakdown skews towards youth. The age numbers

are: 18-24 is 27.50%, 25-34 is 33.50%, 35-44 is 15.50%, 45-54 is 12.50%, 55-64 is 5.50%, and over 65 is 5.50%. Per **GA**, the bulk of our users have English set as their language preference; however, we have numbers of Spanish, French, Italian, German, Croatian, and Chinese speaking users. Additionally, **GA** user statistics related to location indicate that we have users from the US, United Kingdom, Canada, Italy, Saudi Arabia, Spain, France, Australia, and Germany. Finally, **GA** shows that we have a diverse group of channels that deliver users to CPL's ContentDM:

- *Organic Search* channels 40.75% of our accesses, and Google accounts for 39% of those.
- *Direct Access* through CDM search accounts for 40.7% of our accesses.
- *Referrals* through other websites are about 13% of our access volume (around 15% of all referrals are from Wikipedia, again up from last month. **Referrals from our library website, cpl.org, have vanished** - it is possible that the redesign has eliminated a point of access by removing a main page link to the digital gallery).
- *Social Media* accounted for 5.5% of our accesses (of that Facebook accounts for nearly 2/3 and Twitter the remaining 1/3). Also interesting is that nearly a third of our sessions in September occurred on Mobile devices (more than half of these on iPhones and iPads). We are speaking with our vendor, OCLC, about use of responsive design for ContentDM.

Outreach

Cleveland Digital Public Library has entered the next stage as a successful partner on a 35,000 dollar IMLS grant working with the Internet Archives ArchiveIT project to document local web-content and local digital resources. ClevDPL has continued to communicate with Duraspace staff about a hosted Hyku project and will be completing an MOU for that project in early summer. Staff have also completed demonstration digitization projects with Euclid Library, the Ukrainian Museum and Archives, Shaker Heights Public Library, Cleveland Orchestra and the South Brooklyn Historical Society.

On September 8, ClevDPL staff hosted a meeting at CPL for representatives of Karamu House regarding strengthening our partnership for collections management, arrangement, description, preservation, display, and programming. CPL, through ClevDPL, is now a partner with the Art Museum and Karamu on the arrangement, description, and digitization of Karamu

archives. Dr. Ewing participated in presentation on the project at the Art Museum. We also met with Tony Sias on Sept. 15th. We had a phone meeting with Sias and Cyra Levensen from the Art Museum on Sept. 19th, digitized photographs from the Karamu archives, and presented at the Art Museum to supporters of the project on Sept. 20th.

ClevDPL met online with Dito, a vendor who can assist us with using Google Cloud Storage on Sept. 8th. ClevDPL accepted a loan from Western Reserve Historical Society of four books to be scanned for Westlake library on Sept. 20th. ClevDPL met with the Old Brooklyn Historical Society and picked up the next batch of digitization work on Sept. 12th.

Collection Development

Library Staff Does Digitization

Cleveland Digital Public Library staff has scanned 38 items (1526files), 132 items (4056 files), did post-metadata for 26 items, and uploaded 151 items (586files) into the Digital Gallery.

Integration of ILL

The Inter-Library Loan Department and Photoduplication unit were physically moved and integrated into Cleveland Digital Public Library in late May of 2017. The departments finished the move over to ClevDPL during the rest of the summer. The ILL/Photo Duplication staff have been integrated into ClevDPL, and we can report that there has been no drop off in service volume, and a slight improvement in service delivery. ClevDPL staff have been trained to support and back-up ILL and Photoduplication functions.

ILL numbers are as follows for the summer (August 2017 [September unavailable]):

Borrower Activity Overview Report:

CPL Patron Requests Initiated: 45

CPL Requests Filled: 35

Lender Activity Overview Report

ILL Loans requested of CPL: 1608

ILL Loans filled by CPL: 440

Loans: 470

Copies: 1161

Preservation

Preservation staff did the following:

Paper treatments: 167 items (137 mylar enclosures, 31 complex repairs)

Book treatments: 59 items (11 simple, 48 complex)

Digicovers: 31

Enclosures: 15

Labels printed: 26

Books received: 39

Books returned: 40

Preservation staff has completed disassembly and repair on the American edition of Boydell's Shakespeare Gallery and is awaiting the completion of the scanning process to finish this project.

Environmental Monitoring

Working with buildings including Property Management Supervisor Tim Murdock and Oliver Reyes, Dr. Ewing continues to monitor from 22 placements around Main and LSW using PEM II environmental monitoring devices. We have added an additional five placements at the Lakeshore Facility and have begun monitoring all five of them. We are also monitoring the collections processing room at Lakeshore. We are regularly collecting and uploading data into E-Climate Notebook for sharing and analysis. We have now licensed an additional 10 slots in E-Climate Notebook and have placed them in galleries to gather and share information from exhibit areas monitored by our portable monitors (Artens, Hobos, and PEMIIs).

We are currently working with buildings to address the environment out at Lakeshore in the cold room, where the Liebert unit has been failing for some time.

IPM monitoring

ClevDPL has placed insect traps appropriate for establishing the detection portion of an integrated pest management (IPM) program in Main, LSW, and Lakeshore Facility. We are currently monitoring LSW, Main, and Lakeshore.

Facility Report

ClevDPL continues to draft an American Museum Association facility report for Cleveland Public Library. We are currently working with several units in the library to get the report completed. We have a sketch of our facilities conditions that we have labeled a 'facilities brief' to use as a stop-gap until we have been able to monitor and record conditions for the requisite year.

Exhibits Monitoring and Install

ClevDPL has been using Arten devices to monitor light, temperature and humidity levels in Brett Hall, and the John G.

White Gallery where materials that might need to be monitored have been installed. These readings are being recorded and maintained for future reference. Brett Hall is also being monitored with a PEM II device which will be concealed within the exhibit hall. Much of the Shakespeare exhibit was de-installed in January in order to make space in Brett Hall for an event. The Shakespeare exhibit was reinstalled soon after. As of now, all Shakespeare exhibits in Brett Halls were de-installed during the last week of September.

Superman Exhibits

ClevDPL was involved in repairing, prepping, and preparing items for display for the September 6 Superman opening. ClevDPL is coordinating with the Intermuseum Conservation Association to overseeing boxing of selected items from the collections. The department has been taking part in the planning discussions regarding the exhibit being curated by the library. Currently ClevDPL is serving as the library registrar for exhibit items loaned to the library from external sources, however we are not the initial point of entry for materials into the library and we should be.

Metadata Revision

ClevDPL staff have nearly finished the process of implementing our plan for revising and updating records from the Digital Gallery to make our metadata ready for inclusion in DPLA. We continue to revise metadata in preparation for DPLA. With the exception of the photograph collection, we are ready to contribute data from most of our collections to DPLA and OCLC's

TechCentral

IngenuityFest 2017

TechCentral participated in IngenuityFest 2017 on September 22-24. The TechCentral Mobile MakerSpace was utilized during the festival to provide several different experiences for visitors:

- Cleveland Maker Mural - Participants laser-cut puzzle pieces for the mural and decorated them using left-over draft supplies, 3D printing pens, and other up-cycled materials.
- Building Blocks station - Participants could construct objects and designs using LEGO Building Blocks and K'Nex kits.
- 3D Printing Station - Participants could get hands-on with two 3D printers to design and print nameplates and other small objects.

- Robotics Maze - Participants could utilize remote controlled robotic balls to navigate maze of obstacles.
- Button Making - Participants could design and press their own TechCentral buttons.

This year's festival proved to be TechCentral's most successful exhibit at IngenuityFest, with TechCentral being a hot-spot and anchor point for the 2nd Floor Maker's Mecca area at the festival.

CASSIE PC Time Management System

TechCentral Manager, CJ Lynce, as well as the Public Services Computer and Equipment Technicians assisted IT/CLEVNET with the rollout of the new CASSIE PC Time Management system in September.

Mr. Lynce developed several captioned videos to provide CASSIE training, which were posted on the staff intranet. Additionally, in-person training sessions were led by Mr. Lynce at the Lakeshore Facility Computer Lab on September 12 and 13.

TechCentral Migrated to CASSIE on September 14. After a brief pilot period in TechCentral, CASSIE rolled out to all branches between September 25 and 29. Youth Services and Lending (Main Library) migrated to Cassie on October 2.

Design Lab Early College High School Partnership

TechCentral has established a partnership with Design Lab Early College High School, part of the Cleveland Metropolitan School District, to utilize the TechCentral MakerSpace on Wednesday's between 1:00pm and 2:30pm, starting on September 27. 10-15 Design Lab ECHS students will utilize the MakerSpace to learn about various fabrication technologies and use the equipment supplement their existing curriculum. The pilot for this partnership is expected to last through the end of 2017.

Community Engagement: Visits and Outreach

TechCentral hosted twenty students from two area universities on September 16 for a tour of the department and MakerSpace.

TechCentral Coordinator, Forrest Lykins, hosted a tour of TechCentral for 21 people with Downtown Cleveland Alliance on September 20.

Mr. Lykins hosted a tour of the TechCentral MakerSpace for the Auditor of State and several Library administrators on September 28.

TechCentral hosted a tour of 40 students from a local Cleveland Metropolitan School District school on September 28.

TechCentral Manager, CJ Lynce, and Mr. Lykins hosted a delegation of ten educators and librarians from Egypt, as well as two interpreters, on September 29. The delegation was visiting through the Cleveland Council on World Affairs, and was hosted to a brief discussion on maker spaces, as well as a tour of TechCentral and the MakerSpace.

Public Services Technology

Much of September was spent on preparing for the CASSIE PC Time Management System Updated. Public Services Computer and Equipment Technicians were tasked with mapping out all 28 Library locations, including patron computers, staff computers, sign-up stations, etc. All information was collected at each site, and entered into the CASSIE system, including drawing of the basic outline of the computer areas at each location.

Service Ticket and Project Detail

- Re-imaged five total TechCentral Laptop Computer Cases with updated software and operating system.
- Corrected misconfiguration in CASSIE after District 1 rollout.
- Fulfilled request for Virtual Reality PC at the West Park Branch, for use with program.
- Replaced cell phone charging cables in the TechCentral phone charger.
- Re-imaged laptops for GED classed at Main Library.
- Collected computer location and information for CASSIE rollout.
- Created computer maps in CASSIE for each branch.
- Repaired three 3D printers.
- Performed troubleshooting procedures on TechCentral Laser Engraver.
- Setup SMARTBoard for Woodland Branch.
- Upgrading CorelDRAW software on all TechCentral MakerSpace Computers.

OLBPD

For September 2017, OLBPD circulated 40,820 books and magazines directly to patrons. Additionally, OLBPD circulated 12,867 patron newsletters in September. OLBPD registered 127 new readers to the service. Approximately 630 BARD patrons among 1,747 active users downloaded 10,009 items.

After more than three decades of service, the National Library Service (NLS) has determined that the C-1 cassette book machines are at the end of their lifespan. NLS no longer expects network libraries and machine lending agencies to maintain an inventory of or repair C-1 cassette players. This announcement also corresponds with NLS completing the conversion of talking book titles in cassette form (RC) to digital talking books (DB). OLBPD and the State Library of Ohio (SLO) will begin to coordinate the end of cassette service to coincide with NLS. Currently, OLBPD has over 3,000 patron records that are active for cassette service. OLBPD and SLO will not be actively recalling cassette players and books on tape that are currently on loan, and patrons are permitted to continue using their cassette service. As part of the end of cassette service, OLBPD will begin the disposal of the cassette collection over the next year now that NLS has finished the analog to digital conversion. Cassette books will continue to circulate directly from OLBPD through the end of the year. Starting in 2018, patron requests for cassette books will be sent to the Multi-State Center as an interlibrary loan.

Also as part of the end of cassette service, SLO will begin the disposal of their stock of C-1 cassette book machines. SLO will continue to maintain a small stock of cassette players which will be available to patrons while supplies last.

On September 27th, OLBPD and the State Library of Ohio (SLO) Talking Book Program co-hosted a statewide, one day sub-lending machine agency conference. Sub-lending agencies act as local equipment distribution and patron services support, as well as host deposit library collections of OLBPD library materials. Sub-lending agencies include Ohio public libraries, along with blind and low vision rehab and social services centers. Information and updates about OLBPD's service were provided, as well as training on the use of BARD, and information about the Hadley Institute for the Blind.

OLBPD Librarian Michelle Makkos and OLBPD Library Assistant Ken Redd provided information and talks about the service at the Western Reserve Area Agency on Aging Senior Expo on September

13th; Brecksville/Broadview Heights Senior Fair on September 15th; and the North Royalton Wellness & Community Expo on September 30th.

EDUCATION AND LEARNING

Best Buy Teen Tech Grant

Marina Marquez met with Amiya Hutson, Tracy Martin, Tim Murdock, and Eric Herman to discuss the construction plans and budget for the Teen Tech Center. Best Buy will send a recommended design and provide us with a list of furniture and equipment requirements.

Bruening Grant

Conference calls with potential consultants for the Bruening grant.

Denise Crudup met with Chief Legal Officer, Joyce Dodrill, regarding CPL's RFP process.

Cleveland Book Week

The Office of Education and Learning staffed the book box while it was on Public Square during Cleveland Book Week. OEL staff engaged with 209 visitors who were able to conveniently check out new materials, return books, and renew their current materials. We were also able to connect with 17 new patrons who signed up for library cards.

Cleveland Museum of Art Collaboration

Cleveland Foundation's Visual Arts Mastery Initiative

Denise Crudup, Marina Marquez, Shayna Muckerheide, and Toni Parker met with Cyra Levenson, Key Jo Lee, and Melissa Higgins-Linder regarding scheduling the Cleveland Foundation sponsored Curatorial Arts Mastery programs in CPL branches.

Digital Photography Learning Pathway

Marina Marquez, Chatham Ewing, CJ Lynce, Forrest Lykins, Shayna Muckerheide, Adam Jaenke, Bryan Swaleski, and Will Skora met regarding the digital photography learning pathway for TPU|CMA. Several changes were made to the course timeline and a decision was made to use iPods for teaching the Social Media class.

Marina Marquez met with Bryan Swaleski to discuss the CMA service agreement and a participant waiver for all registrants to complete prior to starting the course.

Cleveland Pollinator and Native Plant Symposium

Marina Marquez attended the Cleveland Pollinator and Native Plant Symposium. The purpose of the symposium is to collectively discuss the importance of increasing natural diversity and ecological resilience through designing landscapes with native plants. Residential, corporate and institutional landscapes must be positioned to serve as viable connections between the isolated habitat remnants of natural ecosystems. Marina participated in Session 4: Raising Monarch Butterflies.

Community Wellness Programs Initiative

Denise Crudup met with MetroHealth's Education Coordinator and a CWRU medical school faculty regarding starting Community Wellness Programs in the branches.

New Bridge

Denise Crudup had a meeting with the Director, Madeline Corchado, and Aaron Mason regarding New Bridge programs and the implementation of the Bruening grant

Learning Land Lab - Carnegie West

Marina Marquez met with Angela Guinther, Cathi Lehn, Sustainable Cleveland Coordinator, and Amber Barnes, Wildlife Biologist and Program Coordinator at Pollinator Partnership (P2). Marina provided an update to the group about the renovation timeline and shared Eric Herman recommendation to substitute the turf with plants for pollinators since the turf is already in the budget to be replaced. Amber Barnes presented a revised proposal to partner with Cleveland Public Library. Cathi Lehn encouraged CPL team to attend the Cleveland Pollinator & Native Plant Symposium and the Sustainable Cleveland Summit.

Marina Marquez met with Eric Herman and Bryan Swaleski to discuss the City of Cleveland land agreement for Novak Park. A list of plants along with a landscape design will need to be submitted to Eric Herman by February 2018.

National Voter Registration Day

Marina Marquez assisted with Cleveland Public Library's participation in this year's National Voter Registration Day on September 26th. Voter registration materials were ordered for each branch including Main. The materials included [Guide to](#)

[Voting in Ohio](#), [Voter Registration Form](#), [Voter Registration Instructions](#), and [Profile Ohio](#). The materials will be on display from September 26 until October 10, 2017. Volunteers from Delta Sigma Theta Sorority - Greater Cleveland Alumnae Chapter, Downtown Cleveland Alliance, and the CPL Foundation helped make CPL's National Voter Registration Day event successful. Altogether, Board of Elections received 670 voter registrations and 81 vote-by-mail applications through North East Ohio National Voter Registration Day efforts.

Ohio Means Jobs

Denise Crudup and Marina Marquez met with Tim Murdock regarding potential new locations for the Ohio Means Jobs employment specialist.

Starting Point/MyCom: Out-Of-School Database

Marina Marquez began the process to update the Out-of-School Time (OST) youth referral database. Starting Point and MyCom are partnering to help Cleveland children, youth and their families access quality after-school, holiday and summer activities that supplement and enhance school learning; nurture talents and interests; develop leadership skills and foster 21st century abilities that help young people become productive citizens and future leaders of our community.

Project Outcome

Denise Crudup attended a meeting with Ops and the Knowledge Office regarding PLA's Project Outcome process

Sustainable Cleveland Summit

Denise Crudup and Marina Marquez attended Mayor Jackson's Sustainability Summit. Using the Appreciative Inquiry process to develop actions around sustainability, OEL participated in the following breakout sessions: *Preparing for the Year of Vital Neighborhoods in 2018* and *Supporting Pollinator Health in Cleveland and Northeast Ohio*.

Warm Up Cleveland

Marina Marquez met with Debbie Hajzac regarding Warm Up Cleveland partnering with Adopt-A-Service Member for this fall. The Adopt-A-Service Member donation drive will take place from October 16th to November 17th and there is a need for warm hats, scarves, gloves, and socks for service members. To support our local service members, the Adopt-A-Service Member committee is identifying Clevelander's who are deployed. Marina will make laser engraved wood tags with the Warm Up Cleveland logo for each donation.

Professional Development

- Denise Crudup and Marina Marquez attended Book Ends Customer Service Training at Lakeshore
- Denise Crudup attended the Elements of Program Design Professional Development Series at Case Western Reserve University
- Denise Crudup started Library Journal's Literacy Redefined online class

Miscellaneous

- Denise Crudup attended the Anisfield-Wolf Awards' Ceremony.
- Marina Marquez attended bi-weekly CPL-FIT meetings.
- Denise Crudup and Marina Marquez attended the September Board Meeting.
- Denise Crudup had an introductory meeting with Shenise Johnson Thomas.
- Along with Director Thomas, Denise Crudup participated in conference call with Dr. Joanne Caniglia, Associate Professor of Mathematics Education at Kent State University. Dr. Caniglia would like to include CPL in the Advancing Informal STEM Learning National Science Foundation grant proposal.
- Denise Crudup attended the CPL Bus Tour.
- Along with Director Thomas, Denise Crudup had a lunch meeting with Christine Fowler-Mack, CMSD'S Chief of New & Innovative Schools and Programs.
- Denise Crudup, Marina Marquez and Robin Wood, met with sales representatives from Findaway Books.
- Denise Crudup attended the taping of Cleveland Connects Say Yes to Education panel discussion at the Idea Center at Playhouse Square

TECHNICAL SERVICES

Ellen Burts-Cooper from the Improve Consulting and Training Group met with Deputy Director and Chief Operations Officer Cindy Lombardo, Chief of Human Resources and Inclusion Officer Madeline Corchado, and Acting Director of Technical Services and Acquisitions Manager Sandy Jelar Elwell to provide an update on the Technical Services process improvement and discuss the action plans and timeline for the Department level items being recommended for implementation. The transition to employee-chosen shift start times for Technical Services staff was also a

process improvement recommendation of Ms. Burts-Cooper and was implemented on September 5th.

Lorain Public Library System (LPLS) Technical Services Librarian Supervisor Cheryl Paganelli traveled to the Lake Shore Facility to learn about CPL's Technical Services workflow. Ms. Jelar Elwell provided Ms. Paganelli with a tour of the Technical Services Departments and an overview of the Acquisitions Department's responsibilities and tasks. In exchange, Ms. Jelar Elwell traveled to the LPLS's Technical Services along with Geauga County Public Library Technical Services Manager Marlene Pelyhes to meet with Ms. Paganelli and learn about LPLS's Technical Services workflow.

Ms. Jelar Elwell participated in an all-day bus tour of several CPL branches along with Director Felton Thomas, members of the Board of Trustees, Ms. Lombardo, and CPL Administrators and District Managers. Ms. Jelar Elwell and Collections Manager Pam Matthews attended a training session for CLEVNET members at the OverDrive headquarters in Cleveland. The session focused on CLEVNET purchasing policies and an explanation of how the Advantage Plus program and accounts work. Ms. Jelar Elwell met with Steven Chase, Regional Manager with the book jobber Midwest Library Service.

High Demand Librarian Dale Dickerson and Technical Services Associate Nathaniel Infante volunteered to provide coverage in the Lake Shore Shelf/Shipping Department when there were staffing shortages in the Department. Technical Services staff completed the online training module of Workplace Safety for Employees and participated in Wellness screenings at the Lake Shore Facility.

Acquisitions: The Acquisitions Department ordered 5,206 titles and 7,884 items (including periodical subscriptions and serial standing orders); received 12,930 items, 1,292 periodicals, and 206 serials; added 600 periodical items, 95 serial items, 438 paperbacks, and 801 comics; and processed 2,574 invoices.

Acquisitions Librarian Leslie Pultorak attended the Book Ends Customer Service Training. Technical Services Librarian Tonya Jenkins began a leave of absence on September 22nd.

Catalog: Catalog Department staff added 2,702 titles and 3,425 items for Cleveland Public Library.

Senior Catalog Librarian Dawn Grattino began introducing Technical Services Librarian Perry Huang to working on email requests from Public Services staff and to other tasks which comprise his CPL.Cat responsibilities. Technical Services Librarian Barbara Satow learned to use OCLC batch searching with assistance from Materials Processing Associate Karima Ward. Ms. Satow used the batch process to quickly overlay 88 brief records from a list provided by Wayne County Public Library.

Technical Services Librarian Michael Gabe and Ms. Satow created MARC records for archival collections for the first time. Technical Services Librarian Celia Halkovich began doing original and copy cataloging for music CDs. Technical Services Librarian Erin Valentine created her first original records for classical musical recordings and is also cataloging classical scores. Ms. Valentine took over responsibility for loading CLEVNET and CPL bibliographical records exported from WorldCat in the afternoon. Mr. Gabe and Ms. Valentine began working on CLEVNET packets. Technical Services Librarian Amei Hu created an authority record for American author Andrea Jarrell as well as submitting a request for a Literary Author Classification Number which was approved by SACO. Technical Services Librarian Yeshen Dugarova-Montgomery created original records for two Thai books.

Mr. Huang and Ms. Satow attended a two-day map cataloging workshop at the University of Akron. Ms. Valentine attended sessions 2-4 of OhioNET's Fundamentals of Cataloging ONLINE: Overview of Common AV Formats. Ms. Grattino and Ms. Valentine attended the Book Ends Customer Service Training. Ms. Hu participated in a Public Library Advisory Board WebEx meeting.

Collection Management: Collection Management selected 2,273 titles, 18,999 copies, and spent \$324,725 in September. 35 telescopes of materials were relocated.

Department staff continued to select and process branch discretionary selections for Children's and Young Adult materials and select eBooks, Large Print, and Spanish titles, covering the duties of the retired Children's and Youth Selector and Technical Services Director.

Technical Services Assistant Eric Hanshaw continued his service on the United Way/Community Shares Committee. He attended the committee's monthly meeting and helped begin planning their next fundraiser. Mr. Hanshaw also attended the Book Ends Customer Service Training.

Collections Manager Pam Matthews and Mr. Hanshaw spent a considerable amount of time throughout the month working on the 2018 Branch magazine renewals with both Branch staff and CPL's magazine vendor LM Information Delivery.

High Demand: The High Demand Department ordered 1,527 titles and 14,442 items; received and added 10,031 items; and processed 865 invoices.

High Demand Librarian Dale Dickerson and Technical Services Associate Summer Salem attended the Book Ends Customer Service Training. Ms. Salem also attended the third session of the Personal Financial Management Workshops.

Materials Processing: The Technical Services Associates cataloged 750 new titles for the Cleveland Public Library and added 1,092 records for the CLEVNET libraries. The Technical Services Associates and Senior Clerks added 5,060 items. The Materials Processing Technicians worked on 19,291 items.

Main Library Shipping Clerk Dominique Pegues worked in Materials Processing as part of a temporary Transitional Work program. Materials Processing Manager Elizabeth Hegstrom met with Technical Services Associates Christon Hicks and Karima Ward and Technical Services Senior Clerks Shirley Jones and Sabrina Rosario-Laureano to discuss workflows and other issues affecting them. Materials Processing Technicians Marsha Draeger and Brenda McIntyre attended Book Ends Customer Service Training.

Shelf/Shipping: The staff of the Lake Shore Shelf/Shipping Department sent 117 items to the Main Library for requests and 102 items to fill holds. Main Library received 248 telescopes, the branches received 560 telescopes, CLEVNET received 63 telescopes, CASE received 5 telescopes, CSU received 4 telescopes, and Tri-C received 3 telescopes. A total of 883 telescopes were shipped out. The Receiving/Distribution Technicians sent out 281 items of foreign material and in total 17,734 new items were sent to the Acquisitions and High Demand Departments.

Receiving/Distribution Technician Amber Alexander attended the third session of the Personal Financial Management Workshops.

MARKETING & COMMUNICATIONS

Media coverage for the month of September included 35 print and online publications as well as TV and radio. The full report, available in the Marketing Department, shows ad values of \$43,471.05. During the month, the online media outlets that featured CPL events and programs received 13,078,948 unique visitors. The media attention did not focus on one story in particular, although one particular story touched many hearts. The feature article, "Library Feeds Hungers that Are More than Just Academic" in *The Plain Dealer* on Sunday, September 24, 2017, tells the story of the dedicated staff at Sterling Branch in Cleveland's Central neighborhood.

Search Engine Marketing with cleveland.com resulted in the CPL ad being viewed 1,093 times on average per day, with an average of 165 clicks to the website per day resulting in a 15.17% click-through rate for the month. Nearly 70% of the click-through's were from some combination of the keywords *library, libraries, public, and cleveland oh*. No special ads were run on cleveland.com.

Facebook

	2017	2016	YoY
Net Page Likes	148	73	103%
Avg Post Reach	6,328	1,920	230%
Avg Total Reach	5,111	1,731	195%
Average engagement	53	24	121%
Reactions	48	22	118%
Comments	5	2	150%
Shares	10	23	-57%

Twitter

	2017	2016	YoY
Top Tweet			
(Impressions)	5,707	4,376	30%
Top Mention			
(Engagements)	952	633	50%
Top Media Tweet			
(Impressions)	5,430	2,808	93%
Summary			
Tweets	118	67	76%
New Followers	110	88	25%

The number of Twitter followers hit a milestone in September when it reached 14K, up from 12.5K a year ago. Finally, the Library continues to be more active on Instagram with 12 posts and 324 points of engagement, attracting 48 new followers.

Graphics

Graphics staff filled the regular requisitions for design, printing, and distribution, in addition to designing graphics for ads; the library website; digital signage; social media; staff newsletters; *Off the Shelf* e-newsletter; *UpNext* monthly program guide and MyBranch branch activity fliers; and weekly postings to the website home page.

PROPERTY MANAGEMENT

Painters

- Woodland- painted manager's office.
- Addison- started painting in branch.
- Collinwood- painted staff break room area.
- LSW- painted human resources office.

Carpenters

- Hung monitor brackets at the following branches:
- Garden Valley, Brooklyn, South Brooklyn, E.131, Sterling, Union, Addison, Harvard-Lee, Mt. Pleasant, Fleet, Woodland, Fulton, Walz, Lorain, Rockport, Carnegie West and Jefferson.
- Collinwood- tore out uneven concrete pad and poured new concrete and finished concrete assisted by painters.
- Harvard-Lee- caulked all windows to prevent leaking.
- Carnegie West- tuck pointed gaps on front steps.

Mechanic

- Road call to replace battery on vehicle #19.
- Fixed brake lights on truck #12.
- Had E-Checks done on CPL fleet vehicles 2013 and older.
- Road call to replace tire on truck #11
- Repaired weed trimmer for Jefferson, also repaired lakeshore leaf blowers.
- Serviced vehicles 4, 19 and 1.

Maintenance Mechanics

- Lakeshore - rented gas powered trencher to lay direct burial cable for parking lot pole light repair.
- LSW - ran dedicated power circuits for NASA event.
- LSW- relocated pillar/planter receptacles for indoor reading garden.
- LSW/Main - re-assessed security camera project status (camera inventory, location, cabling and repair/re-location).
- Harvard Lee - completed LED lighting retrofit for high lights over stacks area.
- Lakeshore - replaced VFD for blower motor on AHU#4.
- LSW - replaced defective PRV for domestic water supply on 10th floor penthouse.
- Main - power run and power strip installation in new Automation dept. workroom.
- Brooklyn - completed LED lighting retrofit on high canister lights.
- Fleet - installed door buzzers for public restrooms.
- Lakeshore - installed replacement heating valve on AHU#4.
- Rice - repaired drinking fountain.
- Harvard Lee - worked with VA Conkey on plumbing issues/toilets backing up into utility sink.
- Lakeshore - repaired toilet/piping leak behind women's restroom wall.
- LSW/Main - prep, equipment monitoring, fire watch and clean- up from fireworks event.
- Lakeshore - repaired/replaced bad motor on overhead door in shipping.
- Union - repaired refrigerant leaks on both circuits of main HVAC unit, replaced service valves and replaced filter driers, pressure tested, evacuated and recharged.
- Lakeshore - replaced leaking bearing assembly on AHU#10 boiler.
- Collinwood - replaced leaking flush assemblies/misc. parts on all toilets.
- Fleet - power run to replace bad conductors on public computer table power pole.

- Rockport - replaced existing emergency and exit lights with LED fixtures.
- Lakeshore - worked with D.B. Johnsen on main boiler repairs.
- S. Brooklyn - re-wired/replaced burnt conductors and replaced defective three phase monitor on main ac condensing unit.
- Fulton - emergency/exit lighting LED retrofit.
- LSW - replaced Sloan valve diaphragms and vacuum breakers on all toilets and urinals on the 10th floor.

SAFETY & PROTECTIVE SERVICES

SAFETY SERVICES

- SPS supervisor Martin started two weeks ago. The second supervisor position will be filled November 6th.
- I will meet with Eric Herman to decide if the new South branch will get access card readers and if so how we will pay for them.
- Installation of card readers at Hough, E. 131, Sterling and Glenville to begin soon.

PROTECTIVE SERVICES

Activity

Month	Total Dispatch Activities	Ave per day	Total Alarms	Branch Emergencies	Branch Visits	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
Sept 2017	3900	156	79	55	742	56	65	54
Aug 2017	4173	155	91	59	827	55	58	46
July 2017	3498	140	49	57	679	75	138	53
June 2017	4126	159	111	45	877	107	72	60
May 2017	3772	145	85	70	600	83	89	51
April 2017	3609	144	73	63	646	120	57	47
March 2017	4084	151	102	85	728	174	68	48
Feb 2017	3574	155	65	109	586	164	80	40
Jan 2017	2920	127	44	112	470	115	80	93
Dec 2016	3087	123	34	108	372	160	68	29

Nov 2016	3404	155	52	113	568	116	74	40
Oct 2016	4127	165	73	118	707	148	81	49
Sept 2016	4074	163	76	136	604	119	69	63

Special Attention, Special Events, and Significant Incidents

- 9/11, dispatch requested officers to respond to a female patron that passed out on LSW 1 near the elevators. The juvenile was conscious but disoriented. Officers began helping her to her feet which she was unable to do. EMS was contacted and a wheel chair was retrieved. EMS arrived and the female refused medical attention. The juvenile's father picked her up from LSW.
- 9/11, at Mt. Pleasant an 18 year old female was using the computer to video chat and was told she was not allowed to do that. She has been warned multiple times before about the same conduct so her computer was shut down by the branch manager. The female got upset and threatened to harm herself and started cutting herself with her library card. She returned a little later swearing at staff when they would not give her a guest pass. The patron returned later with her card, so staff called 911. The patron was taken away by ambulance.
- 9/18, at E. 131 a male informed the SPS officer at branch that there was a male down the street high on drugs. Juveniles entered and stated the male was outside threatening to fight juveniles. The male removed his shirt and began to walk towards the juveniles in a threatening manner so staff instructed juveniles outside to enter the branch and staff locked down the branch. CPD was notified and arrested the male upon arrival for disorderly conduct and intoxication.
- 9/19, at Lorain branch a female entered the branch and quickly ran past the desk into the meeting room. She then sealed herself in the storage closet. A male could be heard yelling outside, " I'm going to beat her ass." SPS was called and advised CPD should be called as well. The female exited the storage room and when she saw the male wasn't around and left the building. CPD was disregarded and SPS took a report.
- 9/19, at Carnegie West patrons alerted SPS of a male that urinated on the floor behind the manager's desk. The male was escorted out of the branch and CPD called. CPD made contact with the male across the street and took him into custody.

Protective and Fire Systems

- Third quarter fire drills are complete.
- To lower the contract after-hours security visits to CPL branches, I now have dispatchers emailing all SPS supervisors the branch, time, type of alarm, and disposition. Either branch managers are advised their staff aren't arming the buildings properly or problems with the system are being addressed immediately by SPS or property management.
- Installation of the access card reader at Mt. Pleasant is underway.

Contract Security

- The Lorain branch Royce guard was replaced after I observed the guard engaging in long, non-work related conversations with patrons believed to be prostitutes.
- The Royce guard did a great job alerting staff of a young girl at Addison with serious personal issues. Staff alerted SPS and we then contacted Safe Place representatives.

Administration

- The policy for pepper gel and a Use of Force Continuum have been delivered to Human Resources. Gel and holsters have been ordered. Instructors are being determined now.
- Officer Harris will be suspended for multiple days after unwarranted contact with a minor.
- Officer Maldonado will be suspended for one day for insubordination.
- PTR Officer Lee will be counseling for poor work performance for excessive phone use.

INFORMATION TECHNOLOGY & CLEVNET

The CLEVNET Directors Panel met on September 13, 2017, at Cleveland Heights-University Heights Public Library on Lee Road to plan the next quarterly CLEVNET meeting, check progress on the strategic plan, and discuss various issues brought forward by the membership.

Much of the discussion centered on the work of the ad hoc committee charged with revising CLEVNET's bylaws, headed by Julianne Bedel, Director of Barberton Public Library. Director

Bedel came to the meeting to present the committee's final draft of the new operating procedures which will replace the bylaws. (The committee had determined that since CLEVNET is not an organization, it cannot have bylaws to govern it; what it can have are procedures that members can agree to follow.) The next step will be to share the new procedures with the full membership at the quarterly CLEVNET meeting in October. Ratification of the procedures will be sought at the January 2018 quarterly meeting, after the members have had time to review them. Once approved, the procedures can be referenced in an amended and restated CLEVNET agreement, expected in 2018.

Timothy Diamond, CPL's representative on the Panel, brought forward CPL's request to involve CLEVNET's ILS/Software team in a project involving the ILS that would make it possible for Cleveland Metropolitan School District (CMSD) students to use their student ID numbers as their library card number. The request generated much discussion. The directors on the Panel understood why CPL and CMSD would want to launch this type of initiative. They had heard of similar arrangements between school districts and public libraries in other parts of the country. The directors on the Panel all recognize the importance of every student having a library card at their local public library. In the end, however, the directors voted against going forward with the project because the proposal failed to pass their vetting framework used for new ideas, proposed projects, and suggested initiatives. The vetting framework asks questions such as: Are the needed resources available? Is it replicable throughout CLEVNET? Is it scalable? And is it sustainable? CPL was disappointed in the decision, but remains convinced that a solution can be found. CPL will meet with representatives from CMSD on October 10, 2017, to strategize further about the project.

Pricing Model Revision

The Pricing Model Review Group, led by Carrie Krenicky, Chief Financial Officer at CPL, met one last time on September 28, 2017, for a conference call with the consultants from GFOA (Government Finance Officers Association) to discuss the recommendations in the final draft of their report. The review group, consisting of two CLEVNET directors and four fiscal officers, agreed that GFOA's report should go forward to the Directors Panel. Carrie Krenicky will present the report at a special meeting of the Directors Panel on October 20, 2017, with the goal of presenting it to the full membership at their quarterly meeting a week later. Once approved, the procedures can be referenced in an amended and restated CLEVNET agreement.

Once approved, the revised pricing model can be referenced in the amended and restated CLEVNET agreement, and can go into effect in 2019.

Projects

- Work continues on moving the CLEVNET data center to the State of Ohio Computer Center (SOCC) in Columbus.
- Migrated CPL's public computer management software from Comprise to Cassie at all locations.
- Rolled out OneDrive to all CPL branches.
- Upgraded wireless access points at Elyria South, Kirtland and Berlin Heights.

Staff News

Hilary Prisbylla, Director of CLEVNET, and Jim Benson, Library Systems and Applications Analyst, presented at the SirsiDynix Consortia SIG meeting in Portland, Oregon, held September 28-29, 2017. Hilary Prisbylla presented CLEVNET's configuration of the consortia membership feature in the staff client software. This allows consortia to easily group libraries with branches and display understandable system names in place of internal codes (ex: code EU = EUCLID) when searching and displaying items.

Jim Benson shared several scripts he had written to automatically export and sync fund balances from the acquisitions module in SirsiDynix Symphony to the Munis financial system. Cleveland Public Library has successfully used this process for the past few years and several attendees were interested in implementing it. Jim answered questions regarding the setup and how to modify the scripts for their local use.

The next quarterly of the CLEVNET Directors will be held on Friday, October 27, 2017, at 9:30 AM at Cleveland Public Library's Main Library.