

CLEVELAND PUBLIC LIBRARY
Minutes of the Regular Board Meeting
March 21, 2024
Trustees Room Louis Stokes Wing
12:00 Noon

Present: Ms. Butts, Ms. Shakarian, Mr. Corrigan,
Ms. Rodriguez

Absent: Ms. Fryer, Mr. Parker

Ms. Rodriguez called the Regular Board Meeting to order at 12:08 p.m. and acknowledged Ms. Fryer who joined virtually.

Approval of the Minutes

Ms. Rodriguez moved approval of the minutes for Regular Board Meeting of 02/15/24; and Joint Finance & Human Resources Committee Meeting of 02/13/24. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

PRESENTATION:

Presentation: Kindergarten Readiness - Jacqueline J. Lamb, Director of Youth and Family Engagement
Ms. Lamb's presentation included, but was not limited to the following:

GOAL

Our greatest impact will begin with our youngest Clevelanders. We will increase the number of children under five who have the literacy skills to be ready for kindergarten.

MEASURING PROGRESS

By 2025, increase 0-5 Early Literacy programs offered by 36% and attendance by 50% and increase the number of children (0-5) who have a library card by 10%. Each year, score in the 3+ pt range in feeling of

MINUTES OF
REGULAR BOARD
MEETING OF
02/15/24; JOINT
FINANCE & HUMAN
RESOURCES
COMMITTEE
MEETING OF
02/13/24
Approved

preparedness for kindergarten among program participants (1=no change in feeling of preparedness to 5=extremely prepared).

ROLE

CPL connects the community with experiences to play, learn, and grow together.

Transactional vs. Transformational:

- Our staff is building relationships with families
- Learning from them (they are their child's first and most important teacher)
- Our staff is ensuring to share best literacy practices
- Also connecting families to resources in their communities

FamilySpace - Carnegie West and Hough:

- Each Quarter we are seeing an increase in the number of families and children attending.
- We have a Family Advisory Committee that is excited to share ways CPL can get families to attend and ensure we meet the need of families.

O to 3: Read to Me:

- Locations (5 west / 5 East)
 - Harvard-Lee
 - Union
 - Rice
 - Woodland
 - Sterling
 - Lorain
 - Carnegie West
 - West Park
 - Jefferson
 - Brooklyn
- All staff was trained on Child Development, Ohio Ready to Read, and the Science of Reading
- All of their Children spaces have received tools and resources through the Bruening Foundation.

Young Scholars Academy:

- Kindergarten Readiness Program
- Families gain support from a Model Lead Teacher from CMSD.

- All lessons are connected to the Ohio Learning Standards

The department of Youth & Family Engagement has been spreading the word. We presented 3 sessions at CMSD Pre-School Professional Development Session on all the things CPL has to offer for Kindergarten Readiness and Educators are excited to share with their families.

Ms. Lamb was available for any questions the Board may have had.

Erica Marks, Senior Director, Outreach & Programming Services, provided an update on the outreach initiative and stated that we are partnering with Euclid Family Engagement. We are revitalizing the Library's On The Road To Reading and Play, Lean and Grow initiatives led by Isabelle Rew, Community Outreach Manager.

As she continued, Ms. Marks shared the following highlights:

- Purchase Van
- Hiring
 - Early Literacy Outreach Associate
- Wrapping Design
- Retrofitting
- Purchasing books, giveaways, program supplies
- Create revamped program plan
- Webpage and promotion
- Launch!

Ms. Marks stated that this will help the Library meet patrons wherever they are including festivals, laundromats, playgrounds, etc.

Director Thomas and Ms. Rodriguez thanked Ms. Lamb and Ms. Marks for their update presentations.

**PRESIDENT'S
REPORT**
Presented

PRESIDENT' S REPORT

After stating that Library Board Trustees are appointed by the CMSD Board and shared with the Mayor, Ms. Rodriguez stated that she has been trying to connect more with CMSD Board members so that we might share our vision.

Ms. Rodriguez reported that last November, there was a mixer held at the Library with both boards that she was unable to attend due to a family emergency. However, she was able to recently connect with CMSD Board Chair Sara Elaquad to personally share information about the Library and our Board in consideration of the upcoming appointment that CMSD will make to the Library Board of Trustees.

Ms. Rodriguez noted that she also had the opportunity to meet with former CMSD Board Chair Anne Bingham.

In closing, Ms. Rodriguez stated that it is important that we continue communications with the CMSD Board so that we can work together for the betterment of the City of Cleveland.

**DIRECTOR'S
REPORT**
Presented

DIRECTOR' S REPORT

Before presenting his report, Director Thomas stated that it is important that our community has more access to library cards especially to those who are coming to this country for the first time and may be facing challenges and barriers.

Stephanie Jansky, Director, Board & Executive Operations, reported that Cleveland Public Library is embarking on a language access project. This project has four separate components:

1. Document Translation. The Library is now offering its library card and Wi-Fi hotspot applications in seven languages to better meet the needs of our immigrant and refugee populations: Arabic, Simplified Chinese, French, Pashto, Russian, Spanish, and Ukrainian. These languages were chosen based on discussions with Branch Managers about the populations they serve. This effort is nearly done.

2. Website Translation. The current Library website now has a translate feature built in that allows the user to select the from seven different languages. The Library is currently working on an extensive website redesign and the new website will have more robust language features.
3. On-Demand Translation Services. The Library is currently exploring vendors who can offer on-demand translation services when patrons who don't speak English come to the library and require our services. This service would allow a Library staff member to be connected to an interpreter whenever necessary. We hope to have this vendor selected in the next few weeks with this service fully functioning by summer.
4. Welcome Card Policy. The Library is looking to expand access to library cards to the most vulnerable in our community, many who lack the necessary ID required to obtain a library card: refugees and immigrants, the unhoused, and those returning from incarceration. This policy would allow folks to register for a "welcome card" and access the Cleveland Public Library collection and Library services. This policy development is in its earliest stages. More information will be provided in the future.

Ms. Shakarian wholeheartedly expressed her support for this initiative and thanked Director Thomas and staff for the progress they have made.

Ms. Rodriguez explained that it is important for us to reach out to our Catholic schools and private schools as well to make sure they have access to library cards, early childhood development and other resources.

After thanking Ms. Jansky for her work on this initiative, Director Thomas reported that Tiffany Graham Charkosky, Director of Arts + Culture, secured an extension for the Archive Exhibit at Cleveland Public Library through July 31, 2024. In addition, we are working to get the Archive exhibit artist, Rebecca Louise Law, to return to the Library for a conversation.

Finally, Director Thomas announced that he will be attending the Public Library Association 2024 Conference

will be held Aril 3-5 in Columbus, Ohio. This is the first time that this conference will be held in Columbus and will be a wonderful opportunity for staff to attend and participate.

Strategic Plan

Our Mission:

We are "The People's University," the center of learning for a diverse and inclusive community.

Our Strategic Priorities:

1. Closing the Gaps
2. Activate The People's University
3. Create Campuses
4. Operating with Excellence

PUBLIC SERVICES

MAIN LIBRARY MONTHLY REPORT

PROGRAMS AND EXHIBITS

Photography Club

Sr. Director of Public Services Robin Wood in partnership with Director of Arts and Culture Tiffany Graham Charkosky have been hosting a Photography Club at Main Library. Patrons are invited to join the free club meetings every other Wednesday to photograph "behind the scenes" areas of the library. Participation in the club has grown from 10 participants at the first meeting to over 30 at the 2nd meeting. As a bonus, participants have been posting their photographs on social media drawing attention to CPL and its collections.

Chinese Language Programs

International Sr. Librarian Caroline Han hosted a *Learning Chinese through Culture* session on February 10 with instructor Hong Zenisek. She also hosted the program *Chinese Basic Conversation* on February 10.

Book Clubs

International Department Librarian Victoria Kabo hosted the bi-monthly Russian Book Club at the Memorial Nottingham Branch on February 10.

Literature/Ohio Center for the Book Public Service Associate Michael Credico hosted a *Books in translation* discussion at Clevo Books on The Gospel According to the New World by Maryse Condé on February 1.

Genealogy Clinic

Center for Local and Global History Department Librarian Terry Metter coordinated hosted a Genealogy Clinic in partnership with volunteers from the African American Genealogical Society of Cleveland (AAGS) on February 10. Five volunteers from AAGS assisted 15 patrons with their genealogical research.

Music at Main

Fine Arts and Special Collections Music Librarian Andy Kaplan hosted the February 3 Music at Main concert which featured The Theron Brown Group with 140+ people attending.

Writers Unplugged

Popular Department Manager Jen Jumba hosted local writer Susan Petrone for Writers Unplugged at the South Campus on February 7.

Wedding Day DIY

General Research Collections Manager Sarah Dobransky hosted a Wedding Day DIY program at the Harvard-Lee and Fulton branches in February teaching patrons and staff how to make bouquets, boutonnieres, and other floral arrangements for any wedding or formal event.

Main Library Displays

Center for Local and Global History Public Services Associate Aimee LePelley created a display combining President's Day and Valentine's Day featuring famous romances throughout history, Public Services Associate Kristin Galewood created a book display on the 50 states and U.S. territories, and Map Collection Librarian Lisa Sanchez created a book display centered on Black cities, suburbs, and mobility in the United States.

Popular Department Librarian Grace French and Popular Department Manager Jen Jumba created a Blind Date with a Book display, many patrons took notice of the display, some took pictures, and a few brave souls even checked a few out!

COLLABORATIONS

General Research Collections Manager Sarah Dobransky taught the Intellectual Property Venture Clinic (IPVC) students at Case Western Reserve University (CWRU) Law School advanced patent and trademark searching for Professor Marian Ianiro.

Science and Technology Department Public Service Associate Tarra McSears, Subject Librarian Jorge Arganza, and General Research Collections Manager Sarah Dobransky hosted a teachers' day at Lakeshore for Cleveland Metropolitan School District (CMSD). The Library is partnering with the U.S. Environmental Protection Agency, CWRU, the City of Cleveland, and CMSD to develop a high school science project centered on measuring air pollution using EPA and CWRU provided air particulate sensors.

PATRON SERVICES**Lending**

Passports Processed 2/1/2024 - 2/15/2024	Photos Taken	Revenue Collected
34	17	\$1,360

Main Library Lending processed 1,103 holds and reviewed and processed over 500eCard registrations as of February 13. In addition, they received 83 Overdrive/LIBBY Online Virtual Instant Card account records for processing.

School/Class Visits:

Special Collections Librarian Ray Rozman hosted a tour for visitors from the Zeta Tau Alpha Sorority and friends on January 24, invited to the library by Ms. Melissa Carr of the Archives Department. The Zeta sisters were especially interested in seeing the library's manuscript materials, and Mr. Rozman selected five different manuscripts to show along with other collection highlights. Nine people were in attendance.

A group of CSU students led by Professor Greg Soltis toured the Special Collections, Fine Arts, Photographs, and Maps Departments on January 27. Twenty students were in attendance. Notice of the tour was received on the evening of January 25, and preparations began on January

26, mainly coordinated by Special Collections Librarian Raymond Rozman and CLGH Manager Olivia Hoge.

Center for Local and Global History Manager Olivia Hoge and Archivist Melissa Carr attended Hawkin School of Mastery's final presentation on research using CPL Archives on February 7. Six teams of students were tasked with finding untold stories about the library using primary source materials from the Archives.

The Center for Local & Global History assisted a class of 37 students and three adults from Beaumont High School on February 12. Public Services Associate Aimee LePelley pulled books on topics the students were researching, and Library Assistant Subject Department Adam Jaenke and Center for Local & Global History Manager Olivia Hoge assisted the students with research and questions. Literature/Ohio Center for the Book Manager Don Boozer presented on research strategies and library resource. The Lending Department also assisted by issuing new Library cards to the students.

The Center for Local & Global History Librarian Mark Tidrick assisted TechCentral with a tour with 25 Shaker Middle School students on February 20.

Map Collection Librarian Lisa Sanchez and Manager Oliva Hoge attended an Urban Affairs class at Cleveland State University to present on map resources at the Library on February 27. The class engaged in a project based on CPL Branches and using maps.

	# of Groups	# of Participants
Main Library Scheduled Patron Tours (non-school groups)	4	28
New Employee Tours	1	7
Main Library School Group Tours (non-Youth Services)	3	82

Patron Photo Shoots:

Photo Shoot Sessions	# of Participants	Donations Accepted
58	320	\$2,885.00

LibChat Main Library On-Line Reference

Time Period	Chats Answered by Main Library Staff
01/20/2024 - 02/20/2024	159

Book by Mail Programs

Words on Wheels: The Shelf department sent 8 packages/13 items to Cleveland Public Library patrons through the Words on Wheels program as of February 15, 2024.

Homebound: Homebound Services, staffed by the Literature Department staff, sent out 101 packages to fill 94 patrons' requests for materials.

OUTREACH

International Department Manager Milos Markovic attended Asia Plaza's annual Lunar New Year Celebration on February 10. Over 500 free Cleveland READS books were distributed to visitors in addition to CPL Program Guides, CPL themed giveaways, event flyers and related promotional materials. Over 1,000 guests stopped by the CPL table.

International Department Manager Milos Markovic attended the opening ceremony of Cuyahoga County's new Welcome Center located at 4261 Fulton Parkway on February 14 with OPS Community Outreach Manager Isabelle Rew. Over 100 Afghani newcomers were in attendance to become acquainted with CPL services among other social service agencies.

Popular Department Librarian Grace French and Popular Department Manager Jen Jumba visited the Kelvin Smith Library at Case Western Reserve University to add new books to the Cleveland Public Library *Leisure Collection* on February 9.

COLLECTION MANAGEMENT

Popular Department Manager Jen Jumba is currently weeding the Non-Fiction audiobooks with the goal of removing outdated information and ordering new audiobooks to fill holes in the Business and Health subjects. Popular Librarian Grace French began weeding and shifting the Television Collection.

Popular Library Assistant Ricardo Jackson has completed a third of the "ENTERTAINMENT" DVD reclassification project. The goal is to make DVD browsing more accessible for both staff and patrons. Popular Clerk Benjie C. Smith assisted Popular Department Library Assistant Ricardo Jackson on labeling DVD's and entering labels for DVD's into the computer.

Photograph Collection Librarian Brian Meggitt processed and interfiled 141 photographs for the Portrait & Biography Collection. Mr. Meggitt continued to work on the East Side Daily News acquisition. He pre-processed 337 photographs, weeded 147 items, and set aside 12 items for the History Department. He created 47 records in Contend for the Cleveland 20/20 Project Collection. Public Service Associate Aimee LePelley added 22 entries and 144 items to the Map Collection Deaccession list.

Center for Local and Global Services Associate Kristin Galewood inventoried 800 photos in the Cleveland City Hall Collection large format photographs. She confirmed and updated 365 records in the Park Plans Excel document for the Map Collection and she scanned institutional information from Cleveland City Directories from 1926 to 1931.

Map Collection Librarian Lisa Sanchez made an inventory of the oversized rolled maps previously housed on LSW9. As part of the Facilities Master Plan, the maps will be moved to preservation cubbies on LSW 7. Mx. Sanchez gave the maps a subject and included links to their digital surrogates on the Digital Gallery. Mx. Sanchez, with the help of Catalog Department, has added 30 maps to Sirsi.

Center for Local and Global History Library Assistant Adam Jaenke digitized 128 items from the Cleveland Picture Collection.

After approximately eight months, Business, Economics and Labor Senior Subject Librarian Sandra Witmer finished weeding the Science and Technology department's Green Environmental Resource Center collection. The books are being dispersed into the Science & Technology main collection according to their call numbers.

MAIN LIBRARY RESEARCH HIGHLIGHTS

- Special Collections Librarians Stacie Brisker and Ray Rozman along with Library Assistant Bill Chase gave an extended presentation of Special Collections to a visiting delegation from the Smithsonian National Museum of African American History and Culture on January 25. The group was interested in seeing the collection's material relating to African American history and hearing about the Library's outreach to African American community in our service area. The three librarians pulled numerous materials from the Newbell Niles Pucket Collection, the Leslie Adams Collection, the Charles W. Chesnutt Collection, and other materials.
- Popular Department Manager Jen Jumba and Popular Library Assistant April Lancaster pulled four articles from Rolling Stone for a customer at Jefferson.
- Popular Department Librarian Grace French assisted a patron in finding The Euclid Observer articles from 1965 to 1968.
- Center for Local and Global History Librarian Mark Tidrick found photos for a story about the scrapping of Cleveland's Huletts on [WKSU](#).
- Center for Local and Global History Public Services Associate Aimee LePelley assisted a patron who is writing a book. Ms. LePelley scanned lists of delicatessens from City Directories from 1924-1930.
- Center for Local and Global History Photograph Collection Librarian Brian Meggitt and Library Assistant Adam Jaenke assisted an architect with finding and obtaining images of 900 Literary Road in the Tremont neighborhood.

- Center for Local and Global History Photograph Collection Librarian Brian Meggitt assisted patron Christine Kufahl with locating and obtaining historical images of 2905 Franklin Boulevard in the Ohio City neighborhood.
- Center for Local and Global History Public Services Associate Kristin Galewood scanned blueprints of the Cuyahoga River area for a patron.
- Center for Local and Global History Map Collection Lisa Sanchez found maps for a patron researching the Ohio Erie Canal and its locks. Mx. Sanchez also pulled plat books of the Clark-Fulton neighborhood for a property researcher.
- Center for Local and Global History Librarian Terry Metter used Ancestry Library Edition, Plain Dealer Historical, Digitized Hopkins Atlases, and Cleveland City Directories to assist a family with researching an ancestor who was an Italian immigrant and a founder of a successful produce company in the early 20th century in Cleveland.
- Center for Local and Global History Library Assistant Adam Jaenke assisted a patron with finding articles for a patron about a family member who was shot by the police in the 1930s. The family member was part of the local communist party, and the police officer was not wearing their uniform.
- Center for Local and Global History Library Assistant Adam Jaenke used the Call and Post and the Plain Dealer Historical database to find articles about a walk-out by vendors at the Woodland-E55 market in 1946. The patron did not know exactly when it happened or why, and Mr. Jaenke was able to find that out with these articles.
- Shelf Department Page Michelle Collins finished putting in order Quarter books located on the 7th floor.

- Fine Arts and Special Collections Public Services Associate Kalie Boshara showcased a few of the Sobota books to two visitors from American Greetings on February 14. Ms. Boshara also researched available titles for patron doing research on Dana Schultz.
- Fine Arts and Special Collections Library Assistant Bill Chase assisted a patron from Trinity Cathedral looking for a set of plates for an upcoming renovation to the windows. He was told that the plates had been scanned and are in the Digital Library. The patron was also directed to Fine Arts for circulating items relating to the Cathedral.
- Business, Economics, and Labor Librarian Susan Mullee requested the book *Cleveland Stock Exchange Records, 1900-1949* for a patron researching Goodyear Tire & Rubber Company. Cleveland Public Library is one of two libraries in the world with this title.
- Business Department Librarian Zachary Hay assisted a researcher from Austria by providing scans from the McCall Corporation's 1937 book *Traffic Flow and Shopping Habits*. CPL is among only three libraries in the world holding this title.
- Business, Economics, and Labor Public Services Associate Christine Feczkanin assisted a Canadian patron with information on the Corrigan - McKinney Steel Company. The patron made a special visit to the Main Library for resources from the Business, Economics and Labor Department, Photograph Collection, and Center for Local and Global History.

STAFF DEVELOPMENT

Fine Arts and Special Collections Public Services Associate Kalie Boshara attended the NEO-RLS webinar *So You Want to be a Manager*. Ms. Boshara also attended the

NEO-RLS webinar *Leading Through Transitions* on February 14.

Lending Department Clerk Claire Jennings attended the NEO-RLS online training *Addressing Micro Aggressions*.

Shelf Assistant Manager Antoinette Allen started the Gale Course, *Intermediate Excel*.

Shelf Assistant Manager Cynthia Coccaro attended an NEO-RLS webinar titled *Using Excel for Employee Accountability* on February 15.

Center for Local and Global History Librarian Terry Metter attended the RootsTech virtual conference on February 29.

Center for Local and Global History Map Librarian Lisa Sanchez attended the Leap into MAGIRT! virtual conference on February 29.

Center for Local and Global History Librarian, Terry Metter and CLGH Manager Olivia Hoge attended the *Can Libraries Be Everything to Everyone?* discussion at the City Club of Cleveland on February 14.

Government Documents Library Assistant Alea Lytle completed *Active Listening: The Secret to Effective Communication* and *Improving Your Listening Skills* from LinkedIn Learning.

Business, Economics, and Labor Librarian Susan Mullee watched the New York Times video *There's a Tax Season Villain, and It's Not the IRS*.

OTHER

Cleveland Scene published an article featuring personal ads found in digitized issues of the Scene on the CPL Digital Gallery. CLGH and CDPL staff digitized the Scene from CLGH microfilm in 2018.

Center for Local and Global History Subject Librarian Terry Metter worked with Marketing Coordinator Brooke Hodge and Photojournalist Chloe Magill from Spectrum News 1 on a news segment highlighting CLGH programs and collections related to Black History Month and African American Genealogy.

Government Documents Library Assistant Alea Lytle, Social Science and PAL Manager Steve Capuozzo, and International Languages Public Services Associate Lisa Held represented the library's Rainbow Readers ERG at the Plexus's ERG Council meeting, hosted by OverDrive.

Business, Economics, and Labor Librarians Susan Mullee and Zachary Hay, Science and Technology Librarian Jorge Arganza, and General Research Collections Manager Sarah Dobransky continue to serve on the Workforce Development taskforce.

CLEVELAND DIGITAL PUBLIC LIBRARY

Programs & Exhibits

Staff participated in professional groups and Main Library meetings. Staff monitored environmental conditions in exhibits and facilities, showed off the specialized "Archive" display on the touch wall in the space, and prepared appropriate exhibit supports for displays in Main Library display cases. Working with Special Projects and Arts and Culture, staff assisted moving, preserving, storing, framing, and installing art works. CDPL met with the new staff from Arts and Culture to provide an overview of the current state of art management at CPL.

Public Service Statistics

ClevDPL had 248 in-person visitors during February. Staff had 12 two-hour scanning appointments. From February 1 to February 29, Google Analytics (GA) reports 10,289 sessions for 7,070 users and 136,053 page-views. Search engines delivered 57% of sessions. Searching in CONTENTdm accounted for 18% of sessions. Referrals were 17% of sessions. 4% of sessions came through social media (about the same as last month). About 4% of sessions were unassigned. 56% of users accessed our site using desktop computers, and 44% accessed CONTENTdm through mobile devices (3% tablets and 41% mobile). Phone use is increasing. Google Cultural Institutes, where CPL has curated online collections of WPA prints, photographs, portraits, and other cultural heritage materials, had 349 page views for 144 users.

Outreach

Community partners' work in February continued. ClevDPL reached out to the Ukrainian Museum and Archive and collaborated on a cemetery project involving the city

and citizen archivists. The team reviewed and prepped scores of original issues of *habitat*, a Cleveland real-estate newspaper. ClevDPL had items from family collections scanned. Several local artists scanned their works. Staff have scanning projects emerging with local photographers and performing artists. Staff met with representatives of the Cleveland Grays to develop a scanning project related to Cleveland Cemeteries.

Collection Development

As of February, there were 753 images scanned, 651 were post-processed and QA'd, and 1599 images were uploaded, many of which were included in multi-image pdfs. Metadata was pulled or enhanced for all uploaded records. The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights include continuing scanning local newspapers, uploading Cleveland Orchestra scrapbooks, and scanning sheet music. Staff continued work uploading *Hi-Gear* Magazine and *habitat*, both local journals documenting unique, diverse communities in Cleveland. The team processed microfilm images of the East India Company documents and uploaded documents sent by PAL.

ILL

Statistics from OCLC are one month behind and cover January. Staff had 51 requests from CPL users for materials from other libraries. The response time averaged 16 days and 12.5 hours. Partner libraries made 800 requests through OCLC to borrow from CPL. CPL staff managed a response time for books of 4 days and 7 hours. We again had ILL requests from incarcerated persons and general researchers using ALA forms.

Staff Development

Staff reviewed post processing procedures with staff. Staff offered training in a pilot program with Google Arts and Culture to staff from Literature and the Center for Local and Global History.

Preservation

As of February 29, preservation/conservation accepted 40 items, returned 79 items, and printed 10 labels. The team did 27 complex repairs and one simple repairs on codex books. Currently the pres-con team is down to half strength due to a staff member's retirement. The team continued uploading materials for an inventory of artwork in the library system. Working with the new arts

director, the team continued planning reinstalls and moves of artwork. Additionally, the team continued enhancing navigation for a staff only interface to a digital art management collection in CONTENTdm and will be adding members from Arts and Culture.

Planning Activities

Staff are planning to share and/or hand off responsibility for art moves and storage of art to the Arts and Culture team. Staff are developing and planning programming for fall of next year.

OHIO LIBRARY FOR THE BLIND AND PRINT DISABLED

Activities

For February 2024, the circulation and BARD statistics were not ready to be included in this report when it was due.

OLBPD and Human Resources posted a job description to hire a recording studio coordinator to oversee the production of audio reading materials of local interest. Interviews are expected to take place in March. Audio book and magazine titles produced will be added to OLBPD's collection and made available nationally in BARD, the Braille and Audio Reading Download service, offered by OLBPD and the National Library Service (NLS) to its patrons.

OLBPD purchased Amazon Echo Dot and Pop smart speakers in anticipation of the National Library Service's 2024 release of its "My Talking Books" Alexa skill. The NLS "My Talking Books" skill allows Alexa to understand voice commands specific to searching, downloading, and streaming NLS audio books and magazines directly to Alexa enabled smart speakers and connected devices. NLS expects to open a preview of their "My Talking Books" Alexa skill to network libraries by the end of summer, and possibly a patron release as early as September.

NLS announced plans to transition the role of circulating magazines on cartridge from producers to network libraries. Once this goes into effect, Ohio patrons will receive their magazines on cartridges directly from OLBPD, and they will be bundled together with their talking books. By bundling books and magazines, it helps OLBPD maximize our inventory of cartridges without having to limit the numbers available

to patrons. OLBPD expects to assume adding magazines to its duplication-on-demand routines later this year.

OLBPD ordered new promotional items to distribute at consumer events, informational fairs, and outreach events attended by patrons and potential patrons to help raise awareness about this service.

The OLBPD adult book club met remotely on February 8 to discuss *Honor* by Thirty Umrigar.

ARCHIVES

Visits to the Library

On Saturday, February 23, renowned geologist and former CPL librarian Joseph T. Hannibal, Ph.D., brought 20 of his students from his geology class at the University of Akron to the Library on a field trip. The students - Undergraduate Geology and Environmental Science students, plus two Graduate students - spent the day in Main Library drawing sections of the building stones that feature fossils. In the morning, each student made a detailed pencil drawing of their assigned site and the fossils found within it in the John G. White Reading Room. The students were equipped with magnifying lenses and rulers to do their work, and their drawings included scales and blow-up sketches of corallites, bryozoans, and other types of fossils, along with detailed notes about their findings. After lunch, half of the students went to Brett Hall to sketch their assigned spots (one on the limestone columns, and one on the travertine floor). The other half of the group sketched a section of stone in the Literature Department on the second floor. The majority of the students were from outside of Cleveland and had not been to Main Library before. Photographs of the students and their work were taken for the Archives.

Physical Space

On Tuesday, February 27, installation of the section of high-density mobile shelving devoted to storage for the Archives was completed. This area is located in the southeast corner of the eighth floor of the Louis Stokes Wing, and all shelving has been set for quarto size or larger, which will accommodate the standard manuscript boxes that are used to house much of the Library's institutional records; a total of 1,972 linear are available. In the Director's Report in the March 16,

2023, Board minutes, Archivist Melissa Carr estimated that due to severe space limitations, over 400 linear feet of archival material is housed not on standard library shelving in the Archives but on book trucks, atop file cabinets, and in other temporary locations. This additional shelving on the eighth floor will enable the Archives to properly house its growing collection and ensure that plenty of space is available for collections research and processing.

Collaborations & Partnerships

On Wednesday, February 7, the partnership between the Archives and the Mastery School of Hawken culminated in the students' final presentations at their school in University Circle. The students - primarily high school sophomores - made their third and final visit to the Library on Friday, February 2, when they examined additional materials from the Archives and gained further hands-on experience working with primary source material. (The students, enrolled in a course called Art, Society & Culture taught by Mastery School teacher Ailey Picasso, previously worked with material from the Archives during their second visit to the Library on Friday, January 26.) The students were divided into six teams, each with four students, and within each team, the students created a unique plan for the Library to use its institutional Archives to commemorate its upcoming 155th anniversary. The students presented their work, and they answered questions from Olivia Hoge, Manager of the Center for Local & Global History, and Ms. Carr, both of whom were invited to attend. Ms. Picasso shared the students' final reports with the Archives, and a recording of the presentations is available on YouTube.

ARTS & CULTURE

The Archive by Rebecca Louise Law continues to be a draw. The project installation will be extended through July 2024.

On Wednesday, February 7 and Wednesday, February 21, CPL hosted a total of over 50 photographers to Main Library and Louis Stokes Wing for "CPL Photo Club." Senior Director of Public Services Robin Wood assisted in the planning and staffing for these well-received programs.

On Friday, February 9, CPL conducted a site visit with Friends With You, an artist collective who is developing a proposal for the next installation in Brett Hall.

On Wednesday, February 14, Marissa Tiroly joined the team in the Office of Arts and Culture as Manager of Arts and Culture.

Local photographer Kenyatta Crisp took portraits of visitors to Brett Hall on Saturday, February 3, and CPL provided digital copies of these images to patrons.

Director Tiffany Graham Charkosky met with Amani Olu of Olu & Company, Writers in Residence, continues to develop the artworks funded by the Art for Justice Fund, MOCA Cleveland, Bonfoey Gallery, and LAND studio.

YOUTH & FAMILY ENGAGEMENT

Family Engagement

0 to 3 Read to Me

The 0 to 3: Read to Me is an early literacy program package made possible by a grant from the Bruening Foundation. Staff from 11 library locations received Every Child Ready to Read and early literacy training conducted by Ohio Ready to Read trainers from Stark County Library. Jacqueline Lamb, Director of Youth and Family Engagement and Sandy Nosse, Family Engagement Specialist also provided additional training around early literacy and guidance regarding Play Spaces, Playdate Story Times and special programming provided through this grant. Three staff observed Ms. Nosse conducting a Playdate at Carnegie West to gain added support.

Branches providing programming through this grant are Carnegie West, Harvard Lee, Jefferson, Lorain, Rice, Sterling, Union, West Park, and Woodland. Playdate programs highlight the essential early literacy practices of reading, singing, playing, and talking. All branches received 10 Early Literacy Book Bags to promote early literacy and 0 to 3: Read to Me Programming to expectant families or families with young children. The bag holds two board books, early literacy information and a set of baby keys to support early literacy in the home. Also included are community resources to support parents in their early childhood journey.

FamilySpace

The Family Advisory Committee this month had their final Participatory Evaluation training session, and the evaluations were piloted to families visiting FamilySpace at Carnegie West and Hough. The families surveyed appreciated having a place to play with their young children and friendly staff. Moving forward, the Family Advisory Committee is designed to guide programming to meet the families interests and needs.

FamilySpace continues to be enjoyed by families at both Hough and Carnegie West. Efforts such outreach to community organizations are being made to attract new families. This month, staff held a "Saturday Special" program featuring mini horses from Tender Touch Equine. They talked about how their miniature horses bring comfort and healing. A staff member from Bright Beginnings was also there to promote their health and wellness services for young children and their families. Families also enjoyed playing in FamilySpace and lunch.

Young Scholars Academy

Young Scholars' Academy Beginner and Transitional Programs

Winter 2024 Young Scholars' Academy (YSA)
 Program: Beginner ages 3-4 and Transitional 4-6 (entering Kindergarten Fall 2024). The Young Scholars' Academy is a kindergarten readiness program for scholars and their parent(s) or other adult family members. Transitional lessons are based on the Ohio Department of Education Standards for Kindergarten. This two-generational program includes a performance agreement with a Lead Model Mentor PK-3 teacher from CMSD (Cleveland Municipal School District) referred to as our Parent Partner. The lessons are engaging for scholars while providing parents with researched-based information that support learning opportunities at home. The 10-week, in-person fall sessions are held at the following library branches: Woodland, Lorain, and Union. Regular participation of five families for Beginner and 11 families for Transitional.

YSA Winter Programming Session kicked off with a great start on January 23, 2024. In February staff have consistently seen dads taking the initiative to bring their scholar to the Beginner program. YSA Beginner lessons included Every Child Ready to Read early

literacy skills. The scholars are learning new vocabulary and cooperation skills.

Transitional: The facilitator and Parent Partner shared tools around school readiness, specific to Soc/Emo self-management, writing and spelling simple word strategies and school routines. Parents were given books, writing materials, and information about the practice and process of each skill.

Youth Services

The Youth Services Department at Cleveland Public Library had a busy month in February due to the hard work of its staff. The department organized a virtual Youth Services meeting, which Youth Services Manager Annisha Jeffries and Director of Youth and Family Engagement Jacqueline Lamb led. During this meeting, staff members shared insights and collaborated to enhance services for young patrons. In addition, the department welcomed a new Children's Librarian, Katherine Jackson, and a Kent State MLIS (Master of Library and Information Science) intern, Ava Semaan. Staff also met with the Cleveland READS 2024 committee. The theme is: Celebrating our ABC's: Authenticity, Bravery and Creativity.

The Youth Services Department is excited to host the 2024 Norman A. Sugarman Children's Biography Awards at the Main Library on Wednesday, September 18, 2024. This event will recognize authors who have contributed exceptionally to children's literature, specifically in the biography genre. The ceremony will celebrate literary excellence and promote educational and engaging content for children.

Senior Subject Department Librarian Lan Gao made significant contributions by leading a tour for 80 8th grade students from Barberton School, finding critical areas for collection weeding, and translating the Cleveland READS Chinese flyer. Public Service Associate Te'ier Langford enriched the library's programming with creative and educational initiatives, while Children's Librarian Maria Lopez provided captivating experiences for young patrons.

Unfortunately, the department also had to say goodbye to Public Service Associate Emily Bollin, who left after

conducting a memorable tour for 37 10th grade students from Beaumont School.

BRANCH NARRATIVES

D1 Eastman - The My Digital Life Series by TechCentral started on Saturdays. Librarian Cassandra Feliciano presented a Chinese New Year Paper Lantern program for youth. Feliciano hosted a LittleBits open play session where youth created exciting and unique electronic circuits. Public Services Associate Katy Flores kicked off Eastman's first book club since before the pandemic. Feliciano attended the NEO-RLS Teen Summer Reading Program event.

D1 Lorain - Librarian Andrea Csia and Library Assistant Todd Fagan provided in-branch preschool Story Times to Shining Stars daycare and other families in the community. Fagan and Csia also provided outreach Story Times to Stockyard Elementary, Marion Seltzer, Halle school, Willard Headstart and Cleverbee Academy. The campus also hosted several programs: Create with Paint, Creating Valentine's Day Cards for loved ones, Virtual Rockband Makerlab and 0-3 PlayDates, and staff hosted Young Scholar's Academy. Csia attended Halle School's Take Care Fair by Cleveland Playhouse.

D1 Rockport - Library Assistant William Petrucz hosted two sessions of Chess Club. Public Services Associate Kyra Berzonsky set up a craft table for adults to create Valetine's Day related art during the Fall in Love Art program. Manager Luigi Russo attended the 1st District Police-Community Relations meeting. In partnership with MyCom, the branch will be a Resource Closet site, offering cleaning products to teenagers.

D1 Best Buy Teen Tech Center (BBTTC) - The space hosted four DesignIS workshops with Jacinda Walker from DesignExplorr. Staff provided a community day in which members were encouraged to participate in cooperative games and activities. Staff held a sublimated mug workshop where participants used the sublimation printer to decorate a mug and then used the mug to enjoy hot chocolate.

D1 West Park - West Park's weekly AARP Tax Aide program kicked off this month, with 40 patrons receiving assistance. Patrons created amazing depictions of the

historic Euclid Beach Park fountain and learned about CLGH resources at our Paint Cleveland History program. Librarian Tracie Forfia conducted 20 Story Times at 10 schools including Discovery Point, Newton D. Baker, and Al Ihsan, in addition to hosting visits from Care-a-Lot Childcare and the YMCA and holding two 0-3 Read to Me Story Times. Youth staff signed up 50 children for the branch's 1,000 Books Before Kindergarten Initiative. The February take-home Story Time kit was based on *Guess How Much I Love You* by Sam McBratney.

D2 Brooklyn (Closed for FMP) - Materials and supplies were moved from Lakeshore to the branch. Staff returned and were trained in the new service model and security. Staff shelved materials and prepared the campus for opening day.

D2 Carnegie West - Three third grade classes from Urban Community School visited for STEM programming. Outreach to Cleveland's McCafferty Health Center began with an adapted Story Time by Librarian Helen Zaluckyj to non-English speaking families. Joseph M. Gallager's (CMSD) after-school program learned about the Lunar New Year via craft and storytelling. RTA Careers and Conversations had 23 job seekers. Manager Angela Guinther attended an Ohio City Dialogues meeting at Providence House East and the City Club forum on public libraries.

D2 Fulton - Fulton hosted ESOL classes in partnership with USCRI. Occupational therapists assisted in acclimating immigrant and refugee children to living in the states. Librarian Beverly Austin began serving on the Summer Lit League committee. Public Services Associate Rosa Simone visited Metro-Catholic-Boniface School, Clark Elementary, and Daisy daycare to conduct Story Times.

D2 Jefferson - In partnership with the Cleveland International Film Festival, the campus hosted a screening of three short documentaries followed by a discussion with Tyrone Owens, cousin of Jesse Owens. Using a grant from MyCom Cleveland, Jefferson hosted a program by the Sheroes of Cleveland, centering on the voices of Black women. Librarian Karen Kelly Grasso and Library Assistant Youth Alexander Story Sr. focused on African American voices and authors at Tremont Montessori, and hosted craft events for Lunar New Year,

Mardi Gras, and Valentine's Day. Public Services Associate Danielle Konkoly hosted Think & Drink book club, and the Cookbook Club discussion. Grasso assisted with Glenville's groundbreaking.

D2 South Brooklyn - South Brooklyn held three yoga classes with instructor Waleska Gachuk with 10 participants. In partnership with Tech Central, a Digital Navigator assisted patrons with technology-based questions. Stagf made paper flowers at the Crafty and Cozy program for adults. Youth staff conducted outreach to schools and daycares and held Black History Jeopardy, Make a Card for a Friend, Valentine's Day Tie Dye Tees, Teen Art Appreciation, Gamer's Guild, and Build It: Box Calendar Birdhouses. Staff hosted a meeting with Director Thomas, the president of Global Cleveland, and the new Afghan Community Center leaders.

D2 South - After restarting the seed library, over 20 patrons have checked out over 100 packets. As part of the Writers Unplugged program, author Susan Petron spoke about the characters of her new book *The Musical Mozinskies* and answered questions from the 11 attendees. Thirty-three participants attended South's Excited About the Eclipse program, where they learned about the total eclipse and received giveaways and glasses to watch it on April 8, 2024. Manager Jaime Declet has finalized conversations with the Food Bank regarding bringing a fresh produce pantry to the South Campus.

D3 Garden Valley - Clerk Cristyle Frye facilitated the Walz Book/Movie Club. Public Services Generalist Daniel DeFreitas attended the Using Excel for Employee Accountability Zoom training. Library Assistant Leonard Burks and Public Services Associate Eren Crebs conducted Story Time outreach at Rainbow Terrace Daycare and Anton Grdina Elementary. Public Services Generalist Jyrah Graves attended de-escalation training. Assistant Manager Donald Smith facilitated the Moments in Black History program with music and trivia.

D3 Hough - Hough held a series of Family Game Nights and hosted the non-fiction writing series by Literary Cleveland. Family Space featured Tender Touch Equine Therapy Mini Horses. Family Space staff held a session of play and Story Time.

D3 MLK - Librarian Angela Margerum and Manager Kimberly Hunter hosted the Black ERG's program, The Crown: The Art of Black Hair event. Library Assistant Eric Eubanks and Public Services Associate Bessie Coleman worked with adults at Club MLK: the weekly line dancing program. Public Services Generalist Andrea Bennett accompanied Hunter to her monthly Fenway Manor Book Club. Margerum, Eubanks, and Library Assistant Eugene Callier continued Story Times with Quincy Place, Euclid Park, Sweet Kiddles, and PNC Building Blocks preschools. Margerum and Eubanks hosted youth programs including Groovy Tuesdays (about music by Black musicians), Black History Trivia Week, and the Friendship Bracelets MakerLab.

D3 Sterling - Sterling is a new 0 to 3 Read to Me site and held our first PlayDate. Librarian Sonja McCord presented Story Time at Marion-Sterling Elementary's Kindergarten and Pre-K Special Education classrooms and Clever Bee and YWCA preschools. Public Services Associate Valerie Gee led three Grow Crystals science programs and Manager Monica Rudzinski organized a Games Day for the children. Rudzinski co-hosted with Woodland Manager Maria Estrella a book discussion and signing event at the Woodland Campus featuring Cleveland leader and author Dawn Glasco and attended the Combatting Gun Violence in America forum and public libraries forum at the City Club. Rudzinski attended the Marion-Sterling Community Partnership, Central/Goodrich-Kirtland MyCom, Cleveland Central Promise Neighborhood Advisory Council, and Third District Police Community meetings.

D3 Woodland - The Duct Tape Universe MakerLab was co-facilitated by Librarian Lanecia Smith and Public Services Associate Courtney Furcron. Smith hosted the Poetry for African American History program and participated in the NEO-RLS webinar, *Library Bootcamp: Unlocking the World of Youth Services in Public Libraries*. Furcron presented the Zine Making Fun program. Public Services Associate Shawnte Baldwin assisted at Man Up CLE and The Crown: The Art of Black Hair events.

D4 East 131st Street - Librarian Kelli Minter led a Create Your Own Mask craft for the young scholars to celebrate Mardi Gras. Public Services Associate Kathryn Wetterstroem held a Time to Unwind crochet circle. Public Services Generalist Shirley DeYampert held Winter Bingo Gameday.

D4 Fleet - Fifty patrons utilized free tax help for low-income adults and seniors presented by CHN Housing Partners. Public Services Associate Giovonni Braden-Dorsey and Librarian Nataile Flamik hosted Black History Month Jeopardy! Braden-Dorsey and Flamik conducted Black history Story Times at schools and daycares, including Fester Brown, Laver, All Around Children, Clever Bee, Mound, and Harvard Enrichment Learning Center. The Board of Elections served 30 patrons at their voter registration table.

D4 Harvard-Lee - Staff held a two-day used book sale with proceeds going to the Foundation. Staff hosted Literary Cleveland for two fiction writing workshops, drawing over 50 attendees. In collaboration with MyCom and The Spot, staff distributed gloves and hats to 24 youth patrons. Librarian Alycia Woodman shadowed a PlayDate program at Carnegie West. Woodman and Library Assistant Kevin Moore performed a preschool Story Time at Louis Stokes Day Care with 15 children. Woodman offered a Fakemon program for youth to design a Pokemon character. Manager Kristen Schmidt and Moore hosted a Painting Palooza program with five attendees. Public Services Associate Keith McNeal assisted at Man Up CLE at Main Library. Schmidt attended the City Club forum on public libraries. USDA held an info session to connect with community gardeners. Public Services Generalist Lily Draheim and Woodman conducted flyer outreach to promote our book sale. Harvard-Lee was a sock donation location for DJ Lily Jade.

D4 Mt. Pleasant - The branch hosted two programs in partnership with Cuyahoga Reads, Coding4Kids, and Lit through Art. Coding4Kids provided 10 scholars with the opportunity to build functional robots and program them to complete specific tasks. Lit through Art explored artistic expression while increasing writing and reading for 15 scholars. Manager Shayla Boyce began working with Cleveland Leadership Center as a Civic Advisor for the Look Up to Cleveland Program.

D4 Rice - Librarian Whitney Johnson, Public Services Associate Sarah DeRosa, and Clerk Felicia File hosted a Valentine's Day Mini Bash with 40 gifts bags given to youth. Public Services Associate Dwight Fleming started presenting Story Times to Harvey Rice School. The branch said farewell to File as she returned to the Brooklyn Branch.

D4 Union- Young Scholars Academy welcomed 30 participants, including nine scholars from ages three to six, for early childhood literacy and Story Time. Library Assistant Valerie Johnson's outreach included Nathan Hale, Miles Park, Miles, and E-Prep Woodland Hills. Legal Aid assisted 27 patrons. The O-3 Read to Me program welcomed five participants. We celebrated Valentine's Day as 15 scholars created cards for family and friends, and we hosted a Black History and Community celebration with 15 patrons.

D5 Addison - Public Services Generalist Adeline Wallo attended a Neighbor Up meeting at the Cleveland Foundation. Librarian Heidi Malinoski and Public Services Generalist Shakita Miles engaged Superior Academy Pre-K, toddler, and infant classes with Black History Story Times. Public Services Generalist Reuben Jolley finalized collaboration with the City of Cleveland Air Quality Department for a Lego STEAM program.

D5 Collinwood - Youth staff Kiaira Jefferson and Emily Szymanski presented programs such as My Family's History Lapbook, Excited About the Eclipse, Take n' Make crafts, and Story Times at Keys 4 Kids, Scholars of Tomorrow, the Boys Academy, and East Clark preschools. Staff submitted program highlights to the *Collinwood Observer*. Manager Peak met with community partners to plan the upcoming Wellness and Wealth program. Collinwood said farewell to Public Services Associate Isabelle Del Turco. Szymanski will replace Del Turco as the True2U mentor at East Clark School.

D5 Glenville (Closed for FMP) - Glenville's groundbreaking celebration featured the Footprint Band, and speeches by Director Thomas, Councilman Kevin Conwell, Councilwoman Yvonne Conwell, Mandel Foundation President Steve Hoffman, and Manager Peter J Roth. Over 100 community members attended in support. Librarian Maggie Lawrence provided weekly Story Times at Wade Early Learning Center and the WIC office at J. Glen Smith Health Center. Public Services Associate Sarah DeRosa provided weekly Story Times at Murtis Taylor Daycare. DeRosa began a weekly zine-making workshop at Glenville High. Roth held a Valentine's origami program with retirees at Morning Star Tower, attended the public libraries forum at the City Club, and toured the Akron

Field Station, headquarters for the Nature Inspiration Academy.

D5 Langston Hughes - Librarian Christopher Busta-Peck presented Story Times at Stonebrook Montessori and Wilson Elementary Schools. Programs offered were Happy Birthday Langston Hughes, with a performance by Councilman Kevin Conwell's jazz band, and African American Artists in Cleveland: Printmaking. RTA offered a Careers and Conversation workshop. Public Services Associate Evan Kern created a video titled The Langston Hughes Land of Learning Project.

D5 Memorial-Nottingham - Staff offered programs to celebrate Black History Month, including African American movies from the '90s, the African American Artists Spotlight, the Black History Film Series, and the Last Teen Standing for youth. Author Shardae Webb performed a Pop-Up Story Time with preschoolers to celebrate Black Children's Book Week. A Crocheting programming series with instructor Becky Mitchell began for strivers and seniors. Staff from TechCentral conducted the Digital Navigator program. Public Services Generalist Michael Fillinger attended the Waterloo Merchants meeting and conducted Paint and Sip. Benton and Dunn-Childress assisted with the Black ERG's The Crown event at MLK Branch. Manager Pasha Moncrief Robinson attended the Glenville groundbreaking and the public libraries forum at the City Club.

DIVERSITY, EQUITY AND INCLUSION

During the month of February, the Diversity, Equity and Inclusion Department engaged in and/or championed the following, as CPL strives toward operating with excellence:

- Planned, prepared and executed with CPL's Black ERG, CPL's Black History Month celebration - The Crown, The Art of Black Hair.
- Conducted monthly Sulski Assessment team meeting. Exploring wayfinding options (high-tech and low-tech options) for Main and Louis Stokes Wing.
- Partnered and participated in Tri-C Women's Summit Committee Meeting in preparation for Tri-C's annual Women's Day conference.

- Planned and prepared for Women's History Month with Talk on Tuesdays (TOT) ERG. On Friday, March 1, 2024, CPL officially began supplying free menstrual hygiene products at all its campuses, including Main and Louis Stokes Wing. TOT ERG also planned Women's History Month inspired Lunch and Learn presentations for staff during the month of March.
- Met with leadership from Lutheran Metropolitan Ministries to discuss workforce development opportunities in support of CPL's strategic plan.
- Met with Director of DEI Diara Polk of Hilti Corporation to explore best DEI practices among large organizations.
- Attended CLC Way Forward Leader Lunch Break: Emily Campbell, Center for Community Solutions.
- Participated in CPL leadership discussion related to Greater Cleveland Partnership collaboration.
- Attended team meeting to discuss interpreting services for CPL patrons.
- Coordinated CPL leadership supplier diversity discussion for the month of March.
- Met with CPL's Marketing department and web designer 10UP to discuss DEI components of CPL's new website.
- Met with panel participants to discuss conference plans and presentation at this year's American Library Association (ALA) conference.
- Held team meeting to discuss CPL's interest in hosting a National Urban Fellow (NUF).
- Planned with Rainbow Readers ERG a collaboration with MyComm and the LGBTQ Center, for a spring photography program for high school students.
- Attended City Club Event - Can Libraries Be Everything to Everyone.
- Conducted Cultural Diversity ERG planning meeting to discuss EID celebration at Eastman in April and Asian Festival participation in May.
- Discussion with CPL HR about supporting and/or having a presence at various career fairs to support diversifying our workforce recruitment efforts.
- Meeting with Outreach and Programming to discuss programming, St. Patrick's Day, Asian Festival, Juneteenth, and Pride Month.

EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION

EXTERNAL RELATIONS & ADVOCACY UPDATES:

- *Goal: Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact*

CPL DEVELOPMENT UPDATES:

- *Goal: Align fundraising to support CPL strategic plan*
 - Fundraising
 - Received grant for Data Days program.

CPL FOUNDATION UPDATES:

- *Goal: Reach Financial Targets*
 - Advance the Foundation's 2024 financial targets.
 - Hosted meetings with potential new funders
 - Developed plans for Library Giving Day on April 3

ADDITIONAL DEPARTMENT EFFORTS

- Staff mailed 2023 Giving Statements
- Staff assisted in planning and attended City Club event: *Can Libraries be Everything to Everyone?* on 2.14.24.
- Staff attended Studio 525 grand opening on 2.17.24.
- Staff attended Glenville Branch Groundbreaking on 2.3.24.
- Staff attended Branch Managers meeting to discuss new branch cart & book sales plans on 2.14.24.
- Staff presented overview of 2023 fundraising efforts and 2024 goals to staff at Townhall on 2.29.24.
- Staff attended meeting of "Circle Fundraisers", hosted by Philanthropy at University Circle Inc. on 2.22.24.

COLLECTION & TECHNICAL SERVICES

Technical Services work resumed after staff finished unpacking and were settled into their new workspaces at the Central Distribution Facility (CDF). Department

operations returned to their normal levels before the end of the month.

Collection and Technical Services staff attended the monthly CPL All-Staff Town Hall meeting. Collection and Acquisitions Manager Olivia Morales and Technical Services Librarian Michael Gabe attended the "Leading Through Transitions" webinar which was also the fifth session of the Northeast Ohio Regional Library System (NEO-RLS) 2023-2024 Leadership Academy on February 14.

Acquisitions: The Acquisitions Department received 8,376 items, 1,128 periodicals, and 73 serials; added 345 periodical items, 39 serial items, and 394 comics; and processed 563 invoices and 144 gifts.

Acquisitions Coordinator Alicia Naab continued cleaning up Electronic Data Interchange (EDI) retrieval problems with importing invoices. Several vendors were contacted when invoices were creating a backlog of errors. The re-posting of files and a password update corrected all issues, and the invoices are now importing smoothly.

Ms. Naab worked with the International Languages Department Public Services Associate Lisa Held to clarify CPL's ordering policies and to instruct Ms. Held on searching for active orders in Sirsi. Ms. Held was also made aware of the process for the cancellation of titles and how to access this information. Ms. Naab and Acquisitions Librarian Leslie Pultorak collaborated with Director of Collection and Technical Services Sandy Jelar Elwell to update the address indicated on Sirsi reports and with direct vendors that were not updated when the Acquisitions Department was moved to the Central Distribution Facility (CDF).

Ms. Naab attended the OverDrive webinar "Save Time (and Sanity) with Your Digital Content Librarian" which provided Marketplace users with an introduction to the OverDrive support staff that help make their Library's accounts run effortlessly. Attendees were also made aware of many collection development resources and curation tools during this webinar.

Catalog: Staff cataloged 3,897 titles, including 488 original records and 53 upgrades, added 3,535 items, created 198 Library of Congress call numbers, completed 392 bibliographic quality control transactions, and

transferred 214 titles or call numbers for Cleveland Public Library. The Department also added 2,929 titles, made 86 corrections, and performed 82 transfers for CLEVNET member libraries. Librarians handled 108 email and phone requests from Library staff and 219 requests from CLEVNET.

The Department continued to adjust to the Central Distribution Facility (CDF). Technical Services Librarian Erin Valentine set up locations for different categories of incoming and outgoing material. She also unpacked and distributed Department material and supplies from the Lake Shore Facility to various areas at the CDF.

Technical Services Librarian Heather Gohring began checking finished extra copy and High Demand Department book trucks completed by Associates. Ms. Valentine began reviewing book trucks after training from Catalog Manager Andrea Johnson. Technical Services Librarian Jessica Williams began to assist with the cataloging responsibilities for the High Demand Department. Technical Services Librarians Celia Halkovich, Ms. Gohring, Ms. Valentine, and Technical Services Associate Marquette Brown continued to catalog High Demand material as well. Technical Services Librarian Michael Gabe re-added nearly 150 items for Government Documents and 63 items for Social Sciences.

Technical Services Librarian Barbara Satow cataloged a collection of original editorial art and a collection of newspaper proof pages from the 1910s as part of the Embedded Cataloger Project. She continues to load periodical records and add CPL holdings to folio-sized material as part of the project as well. Ms. Valentine created three original records for Special Collections Department automotive brochures as part of the Embedded Cataloger Project.

Ms. Valentine attended three Northern Ohio Technical Services Librarians (NOTSL) Board meetings where she helped plan for the NOTSL Spring General meeting and took notes in her role as NOTSL Secretary. Technical Services Librarian Jessica Williams attended two OhioNet webinars, "Library Leadership Ohio 2024 Info Session" and "Ohio Library Workers Wellbeing Wrap-up Debrief."

Collection Management: Collection Management selected 2,797 titles, 14,366 items and spent \$350,533 on materials in February.

Collection and Acquisitions Manager Olivia Morales attended the HarperCollins Publishers webinar "Library Love Fest Presents Spring/Summer 2024 Titles" and the Northeast Ohio Regional Library System (NEO-RLS) training session on "Living Well with Dementia: The Dementia Inclusive Public Library Guide."

Collection Management Librarian Laura Mommers attended the Booklist webinars "Disney Publishing Spring 2024 Preview," "Magnificent Middle Grade," and "Summer 2024 Preview with HarperCollins Children's Books."

High Demand: The High Demand Department received and added 7,494 items and processed 357 invoices.

Technical Services Librarian Libby McCuan attended a Dublin Committee Meeting.

Logistics: The Technicians unpacked and sent 5,859 new items to the Acquisitions Department and 5,360 new items to the High Demand Department.

Materials Processing: The Materials Processing staff processed 13,010 items.

OUTREACH & PROGRAMMING SERVICES

ENGAGEMENT

Heart of the Matter: On February 1st, 2024, esteemed certified trainers Stephanie Bachmann Mattei and Morris H. Ervin, Jr. led an engaging city-wide workshop titled "The Heart of the Matter: Transforming Cleveland Through Nonviolent Communication." The primary aim was to equip participants with essential tools to integrate empathy into their daily interactions. The workshop comprised two dynamic breakout sessions, culminating in an interactive Q&A segment and book signings. Approximately 40 attendees enthusiastically embraced the program's empowering content.

Man UP, CLE! On February 13th, 2024, Outreach and Programming (OPS) hosted Man UP, CLE! This local

initiative by the Cleveland Public Library empowers young men to emerge as leaders and avid readers within their community. This year's event was marked by an array of activities, including insightful breakout sessions focusing on essential life skills, lunch with engaging activities, and a keynote address by renowned children's author Don Tate. Topics explored during the breakout sessions encompass entrepreneurship, social awareness, financial literacy, eSports, and leadership development. Each participant was presented with a copy of "Jerry Changed the Game! How Engineer Jerry Lawson Revolutionized Video Games Forever." Man UP, CLE! 2024 welcomed 200 scholars from eight schools.

H.U.S.H (Help Us Say Help) Screening: On February 23rd, the Cleveland Public Library proudly hosted Antwon Lindsey for a special screening of "HUSH," a documentary shedding light on Black mental health. The film's mission is to elevate understanding and access to mental health resources within Black communities. Following the thought-provoking 76-minute screening, attendees engaged in a lively Q&A session with Antwon Lindsey and Dr. Natalie Whitlow and had the opportunity to have their copies of Lindsey's book "Since You Never Loved Me" signed. Approximately 70 patrons were in attendance, demonstrating the community's keen interest in this important topic.

Legal Aid and LegalWorks: The Union branch of the Cleveland Public Library hosted a beneficial Legal Aid event on February 10th, where around sixteen patrons had the opportunity to receive invaluable free legal counsel. LegalWorks, a commendable initiative, extends its services across multiple locations including Fulton, Mt. Pleasant, Woodland, and Memorial Nottingham. Patrons seeking assistance can find support in various legal matters, ranging from record sealing and wills to driver's license reinstatements and child support issues. This program underscores the library's commitment to ensuring all members of the community have access to essential legal support when needed.

DesignIS/Design Explorr Workshops: In February, Design Explorr conducted engaging workshops at the Rockport branch of the Cleveland Public Library. These workshops took place in four sessions, exploring various facets of design. Attendees were introduced to fundamental concepts in design, explored the problem-solving process

employed by designers, and engaged in artistic prototyping activities. To enhance community involvement, CPL collaborated with local schools near the Rockport branch. Each session saw an approximate attendance of eight scholars.

The People's University - Eclipse: In a collaborative effort between OPS staff and The People's University (TPU) manager, a unique program titled "Excited About the Eclipse" was brought to life. This initiative, in partnership with the Cleveland State University's Society of Physics Students and high school students from Hathaway Brown, aimed to educate library patrons about the upcoming solar eclipse. The program was hosted across three branches: South, Sterling, and Collinwood. The enthusiastic response from the community underscores the program's success in fostering engagement and knowledge-sharing.

Afterschool Services: Art Therapy Services unveiled its Spring 2024 season on February 26th. The Art Therapy Studio now extends to eight branches, delivering transformative art-based services centered around social and emotional learning. In a significant expansion this year, two branches will offer a more comprehensive Art Therapy program, which necessitates parental consent for participation. These branches include South Brooklyn, Collinwood, Jefferson, Sterling, Hough, and East 131. Meanwhile, Art Therapy sessions will continue to be available at the Union and West Park branches. America Reads Tutoring has resumed its vital services at CPL branches, offering invaluable academic support to scholars in need. Concurrently, the Greater Cleveland Food Bank's Kids Cafe remains steadfast in its mission, ensuring students receive nourishing meals throughout the school year at all open Cleveland Public Library locations.

OUTREACH

Outreach Efforts: Isabelle Rew, Outreach Manager, collaborated with the Cuyahoga County Office of Emergency Management and CPL Public Services Managers to set up information tables regarding emergency preparedness resources across all CPL branches throughout 2024. In a proactive initiative, there has been active engagement with the community by sharing details about library programs and services while also

distributing giveaway books at a noteworthy Newcomer Event held on February 15. This event coincided with the establishment of the site as a new welcome center for immigrants and refugees in Cuyahoga County. Organized by Rise Together, CLE, and hosted by Cuyahoga Job and Family Services' Welcome Center, the Newcomer Day aimed to bridge Afghan refugees with essential community resources. Staff connected with over 75 individuals during the event and distributed 50 free books.

SATELLITE ACTIVATION

West Side Market Book Stand: Throughout February, the Cleveland Public Library stand at the West Side Market welcomed 2,273 visitors. A commendable distribution effort ensued, with 12,936 books, 35 COSI kits, and 78 Warm Up Cleveland hand-knitted goods finding their way into the hands of patrons.

Fix-It CLE Workshops: In anticipation of the upcoming Fix-It CLE workshops, OPS/TPU secured two generous toolkits valued at \$1,600 each from the Cuyahoga County Solid Waste District. These invaluable resources will play a pivotal role in facilitating the monthly Fix-It CLE workshops, projected to commence on March 16, 2024.

MARKETING & COMMUNICATIONS

EXECUTIVE SUMMARY

During February, we gave Clevelanders plenty of reasons to love their local Cleveland Public Library with everything from new spaces to Black History Month programs and more. We kicked off the month on February 1 with The Heart of the Matter, a nonviolent communications conference lead by certified trainers. The event was part of the Writers & Readers series and meant to turn Clevelanders into better communicators, neighbors, and leaders. The Glenville Branch had its groundbreaking ceremony on Saturday, February 3. Patrons were able to say goodbye and hear about what to expect from the new Campus set to open in 2025.

On February 13, the Main Library was buzzing with activity as hundreds of young men from CMSD participated in Man Up Cleveland learning valuable soft skills to become readers and leaders. We spent Valentine's Day at the City Club of Cleveland. Director Felton Thomas was

part of a panel of library leaders discussing the topic "Can Libraries Be Everything to Everyone." The panel touched on topics like challenges that libraries face, how to address the needs of their communities, and how libraries can adapt and evolve to better serve people.

Studio 525, a brand-new tech and gathering space for teens, had its grand opening on Saturday, February 17, followed by a CPL Play NBA2K tournament. We're sure you've never seen a robot cut a ribbon, but even more, you've never seen a tech space like this in a library. It is decked out with the latest tech gear including AI, gaming, and robotics.

The Library celebrated Black History Month with several programs. On Friday, February 23, the Writers & Readers series continued with a film screening of *HUSH: Help Us Say Help*. The film focuses on Black mental health. Following the screening in the Louis Stokes Wing auditorium was a panel discussion with film director Antwon Lindsey focused on the importance of mental health resources. On Thursday, February 15, the Martin Luther King, Jr. Branch held *The Crown: The Art of Black Hair*.

Tiffany Graham Charkosky and Jen Jumba were guests on Fox8's *New Day Cleveland* on February 28. They discussed ways that you can spring into creativity at Cleveland Public Library, including art programs with Zygote press, photography club, National Poetry Month writing workshops, and inspiring author visits.

Our marketing efforts included media releases, social media and digital (cpl.org, Off the Shelf, community calendars), and printed materials.

Library Programs & Services

Objective: *Remain relevant by promoting programs and services to help Greater Clevelanders thrive.*

STUDIO 525 GRAND OPENING: On Saturday, February 17 Studio 525 was unveiled and followed by a CPL Play NBA2K tournament.

MEDIA COVERAGE:

<https://www.news5cleveland.com/news/local-news/cleveland-metro/new-teen-tech-hub-studio-525-opens-inside-cleveland-public-library>
<https://www.northeastohioparent.com/worth-noting/innovate-tech-space-for-teens-opens-at-cleveland-public-library/>

FACILITIES MASTER PLAN: Work on reimagined branches continues. The Glenville Campus groundbreaking was held on Saturday, February 3. The groundbreaking was extremely well attended and we were joined by several news stations. Planning for the Brooklyn Campus ribbon cutting took place.

MEDIA COVERAGE:

https://www.clevelandjewishnews.com/news/local-news/mandel-foundation-s-3-5m-gift-aids-glenville-library-renovation/article_f9e95368-ce6a-11ee-b2d1-27362956aae3.html

THE HEART OF THE MATTER: NON-VIOLENT COMMUNICATIONS

CONFERENCE: February 1 with The Heart of the Matter, a nonviolent communications conference lead by certified trainers. The event was part of the Writers & Readers series and meant to turn Clevelanders into better communicators, neighbors, and leaders.

MEDIA COVERAGE:

<https://spectrumnews1.com/oh/cleveland/news/2024/02/01/nonviolent-communication-event>

MAN UP CLEVELAND: The library was jam packed with ambitious young men for the annual Man Up Cleveland event on February 13. The young men learned important soft skills and participated in break out sessions about topics like money management, reading, esports, and more. Several news stations were on site.

MEDIA COVERAGE:

<https://www.wkyc.com/article/news/local/cleveland/man-up-cleveland-encourage-engage-educate-young-men/95-d06ea182-1313-4b3a-9879-8252091e07e1>

AUTHOR VISITS

Writers & Readers: On Friday, February 23, the Writers & Readers series continued with a film screening of *HUSH*:

Help Us Say Help. The film was about Black mental health. Following the screening in the Louis Stokes Wing auditorium was a panel discussion with film director Antwon Lindsey focused on the importance of mental health resources.

MEDIA COVERAGE:

<https://www.wkyc.com/video/news/local/black-history/cleveland-public-library-empowering-community-during-black-history-month/95-88397191-f095-4797-b570-c30f5dd8afea>

Writers Unplugged: The first Writers Unplugged event of the year was Tuesday, January 9 and featured bestselling author, Christina McDonald. The discussions, hosted by Jennifer Jumba, Manager of Popular, are livestreamed to the Cleveland Public Library Facebook account, and can be watched afterwards on YouTube or listened to on Spotify, Apple Podcasts, Google Podcasts, and more.

Watch: [youtube.com/@ClevelandPubLib](https://www.youtube.com/@ClevelandPubLib) or [facebook.com/clevelandpubliclibrary/live](https://www.facebook.com/clevelandpubliclibrary/live) videos

Listen on Spotify:

<https://open.spotify.com/show/3FuY2SSDG3k3MaKa8uih7c?si=10XmSbC4TQijATBEB9VzRg>

MEDIA COVERAGE:

<https://plainpress.blog/2024/02/04/february-2024-community-board/>
<https://www.beaconjournal.com/story/entertainment/books/2024/01/14/the-musical-mozinskis-by-susan-petrone-explores-family-dynamics-book-talk/72162077007/>

Upcoming: Jen Jumba was a guest on New Day Cleveland on February 28 and discussed an upcoming author visit from bestselling thriller author Lisa Unger.

LINK: <https://fox8.com/on-air/new-day-cleveland/more-than-a-library/>

SEE ALSO - THE ARCHIVE: Tiffany Graham Charkosky discusses an upcoming program with Zygote press in which attendees can create tote bags and posters with limited edition art inspired by The Archive exhibit.

MEDIA COVERAGE:

<https://fox8.com/on-air/new-day-cleveland/more-than-a-library/>

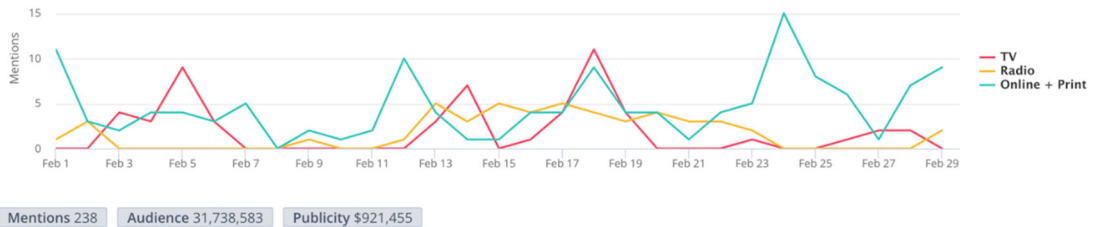
LIBRARY LOVERS: Cleveland Public Library is number 14 on a list of top cities for millennial library lovers.

MEDIA COVERAGE:

<https://livability.com/topics/where-to-live-now/7-cities-for-millennial-library-lovers/>

PUBLIC RELATIONS OVERVIEW







Cleveland Public Library garnered 238 mentions for the month of February reaching more than 31 million via national and local TV news, radio, and online and print.







**SOCIAL MEDIA SUMMARY**


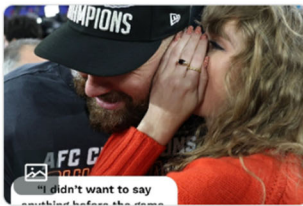




Broadcasts, production, multimedia support: Marketing continues to explore streaming opportunities, conversations, and content that promote learning and timely topics.

- **Events:** Writers Unplugged: Authors in conversation; Music at Main; Writers & Readers: Heart of the Matter and HUSH with Antwon Lindsey; Glenville groundbreaking; Man Up; The Crown
- **Projects:** Upcoming Authors promo video; Sugarman Awards; headshots
- **Podcasts:** Writers Unplugged & Page Count

Most Popular Posts by Platform:

<p> clevelandpubliclibrary Tue 2/13/2024 10:05 am EST</p> <p>Toni Morrison (Chloe Wofford) was born in 1931 in Lorain, Ohio, and maintained lifelong ties to her Ohi...</p> 	<p> clevelandpubliclibrary Fri 2/2/2024 10:45 am EST</p> <p>We have a pretty good idea of what @taylorswift was whispering to @killatrav. What do you think she...</p> 	<p> clevelandpubliclibrary Thu 2/8/2024 11:00 am EST</p> <p>#TBT According to the Encyclopedia of Cleveland History, the Sherwin-Williams Co. was...</p> 
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<p> Cleveland Public Lib... Fri 2/16/2024 9:32 am EST</p> <p>Join us for a special screening of HUSH at Main Library with author and director Antwon Lindsey! 🎬📖...</p> <p>Destigmatizing Mental Healt...</p> 	<p> Cleveland Public Lib... Thu 2/8/2024 11:00 am EST</p> <p>#TBT According to the Encyclopedia of Cleveland History, the Sherwin-Williams Co. was...</p> 	<p> Cleveland Public Lib... Fri 2/9/2024 6:06 pm EST</p> <p>🎮 Game On! 🏆 CPL Play Tournament on Feb 17 🎮 Grand Prize: PlayStation 5 🎮</p> <p>NBA 2K 24 TOURNAMENT H...</p> 
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<p> @Cleveland_PL Fri 2/2/2024 11:44 am EST</p> <p>We think we nailed what @taylorswift13 said to @tkelce. What are your guesses?</p> 	<p> @Cleveland_PL Sat 2/3/2024 3:06 pm EST</p> <p>Today was the groundbreaking for the future Glenville Branch. Thank you to the Mandel Foundation for...</p> 	<p> @Cleveland_PL Fri 2/9/2024 6:14 pm EST</p> <p>🎮 Game on! Meet Up. 🏆 CPL Play Tournament, Sat, Feb 17. 🎮 Grand Prize: PlayStation 5</p> 
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SAFETY & PROTECTIVE SERVICES

Safety Services

- 2-2-23: LSW-patron experiencing a medical emergency-transported to Lutheran Hospital by EMS.
- 2-5-24: EMS to Langston Hughes-patron with a medical emergency.
- 2-5-24: Mt Pleasant-reports of a juvenile who brandished a firearm while inside the branch. Upon learning of this potential, and with the juvenile currently being off the property, the branch went on controlled entry and all relevant videos reviewed. Police were notified and responded. CPL & Royce security assisted with follow-up investigation (SIR 24-0131).
- 2-5-24: LSW-Tech Central-EMS notified for a patron experiencing a medical emergency.
- 2-6-24: LSW 2nd floor women's restroom: 2nd floor staff reported smell of burning paper. SPS investigation found some substance burning on the changing table. The substance was no longer burning, and property management notified (SIR 24-0136).
- 2-7-24: Langston Hughes-patron sought refuge at library due to allegations of threats to him and his family. CPD was notified. Patron transported to hospital (St. Vincent) by CPD.
- 2-7-24: Sterling-EMS notified regarding a patron experiencing mental health issues.
- 2-8-24: 911 was called for staff member (Helen) at C. West feeling lightheaded.
- 2-13-24: Addison-patron experiencing mental health crisis. EMS responded and transported the patient to Metro.
- 2-14-24: C. West-911 called for a male experiencing a mental health crisis.

PROTECTIVE SERVICES

Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
Feb 2024	1407	12	44	18	163	168
Jan 2024	1566	37	28	15	156	104
Dec 2023	1350	29	28	25	153	53
Nov 2023	1338	31	32	12	115	119
Oct 2023	1912	42	76	51	152	67
Sept 2023	1418	27	87	12	152	83
Aug 2023	1355	28	101	30	156	103
July 2023	1458	14	76	21	110	161
June 2023	1335	24	72	19	100	47
May 2023	1433	30	38	40	142	Sys upgrade*1396
April 2023	1359	18	73	15	91	79
March 2023	1613	27	72	31	152	47
Feb 2023	1908	26	89	12	107	65

Special Attention, Special Events, and Significant Incidents

- 2-3-24: Glenville groundbreaking; CPD contacted for assistance with VIP guest.
- 2-7-24: LSW-Burges and Burges Filming Health and Human Services
- 2-7-24: Main-Ideastream reporters interviewing patrons.
- 2-7-24: Main-CPL photography club touring the building.
- 2-13-24: LSW 10-Mayor video shoot

Protective and Fire Systems

- 2-2024: Rice exterior cameras continue to experience intermittent outages. IPS surmised the issue as being related to cabling done by CPL. We notified property management on several occasions. PM & IT have agreed to investigate the cabling to see if the system can be made operational prior to contracting it out.
- 2-5-24: CPD responded to Collinwood for an after-hours alarm. No signs of entry. The Guardian Co responded to reset the alarm.
- 2-22-24: SA Communale will be on site for hydrostatic testing

Contract Security

- 2-2-24: Forwarded to Accounting, Legal, Capitol Projects, Public Services & IT recommendation to review RFPs related to alarm monitoring contracts.

Administration

- 2-2-24: In contact with CPL legal regarding Guardian contract amendment for Rockport.
- 2-2-24: SEIU (Metter) requested SIR reports related to incident that occurred in Global History in April 2023. All documentation and police reports were forwarded to HR (Johns). Copied Legal 2-15-24.
- 2-2-24: With an eye of Guardian alarm contract expiring, Alarm monitoring recommendation sent to Accounting and Legal for review.
- 2-5-24: Glenville-facility turned over to construction company.
- 2-5-24: Channel 5 Pagonakis & Crimestoppers segment aired.
- 2-6-24: Reviewing alternative Incident reporting systems (Orangeboy & ARMS). Orangeboy is used by Columbus Library & ARMS is used by University Circle Police. We currently use Omnigo, but it costs escalate by 10% annually.
- 2-6-24: RFPs being solicited for security guard services. Allied Universal, Securitas.
- 2-14-24: Continued to provide leads to law enforcement partners regarding break-ins. Geofence cell technology revealed negative results.
- 2-15-24: Met with regional library security regarding issues of mutual concern.
- 2-20-24: SPS procedural manual completed. To be submitted to the knowledge office for publication on the CPL intranet. (published on staff intranet)

PROPERTY MANAGEMENT

Carpenters/Painters

- Continuing A.D.A deficiency report, still pressure testing doors.
- Glenville- removed items from branch prior to turning building over to R.L Hill.

- LSW- worked to convert old gift shop into gaming studio, color change, wall repairs, entry lock change out, and cove base.
- Brooklyn- assembled items for Brooklyn branch grand re-opening, rolling book carts and adjustable tables.
- Westpark- removed restroom tile for contractor to locate odor behind the wall.
- CDF/Woodland- installed new lockers, installed artwork over fireplace, installed 20 picture frames in the children's area, staff break room, and manager's office.
- Transported heavy benches from Brett Hall and installed out front of the Brooklyn campus. Performed touch-up painting and painted front signage frame prior to grand re-opening.

Maintenance Mechanics

- Ionization installation on going at Memorial Nottingham.
- Yearly boiler P.M's continuing.
- Led lighting conversion continuing in Main and Rice branch.
- Boiler repairs for stacks are completed at the Lakeshore facility.
- Working with FMP to bring buildings into operation.
- Continuing to install lighting occupancy sensors in staff restrooms in Main and LSW.
- Heating circulation pump replaced at Fleet is completed.
- Plugged sewer and drain lines at Lorain campus.
- Replaced belts and pulleys on air handler unit #5 in LSW.
- Continuing branch air handler PM's.
- Working with camera repairs with SPS and in planning stage to do camera upgrades at Lakeshore.
- Working on restroom issues at FMP branches
- Replacing T-12 fluorescent lighting at Fulton, Fleet, E.131, Sterling, Memorial Nottingham, and Lakeshore. Mt. Pleasant lighting replaced with T-8 fluorescent lighting.
- Replaced VFD and freeze stat on AHU #1 at Harvard-Lee branch.

INFORMATION TECHNOLOGY & CLEVNET

- App Updates:
 - BCMobile (old app) was restored on March 4, 2024. We sent an email to the list of 26,000 patrons that used the app in 2022 and 2023 to notify them.
 - We have entered into an agreement with ByWater Solutions for a new online catalog (Aspen) and mobile app (LiDA). This will bring a much needed enhancement to our public catalog and app. This also prevents us from having further issues in the future with company legal disagreements. We are scheduled to go-live on October 28, 2024.

- Jamie Mason and Andy Busch presented at the Quarterly PC Tech SIG meeting online via MS Teams.

- Jamie Mason attended HR Forum Q1 meeting.

- Jamie Mason and CLEVNET hosted a table and spoke briefly at the City Club forum "Can Libraries be Everything to Everyone?" where Director Thomas was a panel member.

- Jamie Mason gave a brief presentation about CLEVNET to new staff at the CPL Staff Orientation on February 14.

- Jamie Mason, Andy Busch, Bill Hood, Darren Novak, John Malcolm and Anthony Long met on February 20 to discuss combined topics between CPL-IT and CLEVNET. We will continue to meet every other month.

- Jamie Mason met with David Fausnaugh, Director, at Oberlin Public Library on February 26 to discuss an overview of CLEVNET if they wanted to join. Further discussion will take place with the Oberlin Public Library trustees and staff. There is no official interest at this time.

- Jamie Mason met with new CLEVNET directors at Perry Public Library and Rock Creek Public Library on February 27 and Henderson Memorial Library on February 29.

Team Activities:

SOFTWARE

- Jamie Mason, Jim Benson, Megan Trifiletti, and John Pas met with representatives from SirsiDynix on February 20 and 22.

SOLUTIONS

- Completion of cross-tenant sync to the new Clevnet tenant.
- Routine Automate software update
- Critical ScreenConnect updates
- Regular upper-tier assistance and troubleshooting

HARDWARE

- The Completion of account creations, adjustments, and configurations of SMTP email relays throughout Clevnet.
- Creating Active Directory Staff Groups for the purpose of accurate Microsoft 365 license levels throughout Clevnet.
- Working on Tickets

NETWORK

- Added Morley to the Clevnet VoIP solution.
- Upgraded AP's and moved N Ridgeville to new wireless controller.
- Configured AP's for CPL new 525 studio area.
- Installed a new switch for expansion at Medina Highland.
- Installed new switches for network segmentation project at the SOCC. and removed old VoIP equipment.

Executive Panel Updates:

- Panel met February 19.
- **Specialist job description change:** Jamie shared that the MLIS requirement for the Specialist position was dropped. The MLIS requirement will be retained for the Analyst position with ILS experience strongly preferred. The updated job description was posted. The current CLEVNET staff person in the Specialist role with an MLIS, Caitlin Ryan was promoted to Analyst.
- **LinkedIn Learning:** With the news that OPLIN will be dropping LinkedIn Learning, there is interest in investigating the cost for CLEVNET to pick it up for members. The initial quote from LinkedIn Learning is \$220,000 a year. This includes a 20% discount; however, this is the same discount that any member library would receive subscribing to LinkedIn Learning on their own. Panel suggested looking at usage to determine if it makes sense to pick up the database, as there may be widely varying usage stats across CLEVNET members. Jamie will talk with LinkedIn again to see if they could do better on price if CLEVNET wants to move forward.

- **Catalog and App:** CLEVNET and CPL staff have reached an agreement with Bywater to provide Aspen (new discovery layer) and LiDA (app). There will be training for techs and library staff in the fall. There is a target for the end of October for a go-live date but that is not set in stone at this point. The old app should be ready "any day now," according to Sirsi. CLEVNET/CPL will work on our messaging to the public about the temporary reappearance of the old app and transition to the new app.
- **Totes:** This conversation is being tabled for the time being. Priority Dispatch is not amenable to using the larger totes, due to space concerns from their drivers.
- **Strategic planning:** Jamie is working on an RFP to be released this year for strategic planning services. He has contacted Amy Pawlowski from OhioLINK and Wendy Knapp from the State Library for referrals.

COMMUNICATIONS

Director Thomas shared the following email from Zaundra Smith:

From: luise Smith <ls31756@gmail.com>
Sent: Thursday, February 1, 2024 2:27 PM
To: Felton Thomas <Felton.Thomas@cpl.org>
Subject: New Chinese class:

Good afternoon, Mr. Felton:

Happy New Year, to you, sir. I would like to take a minute to thank you for yet another exciting, Chinese class. In conjunction with the existing Chinese class, this class complements the previous Chinese classes. It has given me a new and different outlook on the history of China. I enjoy listening to the different topics, as well as the questions and answers of my classmates. I'm grateful for the staff gathering of material and sharing

EMAIL FROM:
 ZAUNDRA
 SMITH
 Acknowledged

the material in such an interesting manner. You could see the love for their country.

The 2nd class session, with its hands-on session, was well received. The hands-on demonstration regarding the history of teas was fun and tasty. The whole class was well received. I appreciate the time, handouts, and demonstrations on all subjects.

Your staff is exemplary in their quest to teach others, as well as assist in gathering material, videos, games, and such.

I can only say, Mr. Felton, job well done! I thank you.

Zaundra Smith

**MOTION TO
TEMPORARILY
SUSPEND THE
REGULATIONS**
Approved

MOTION TO TEMPORARILY SUSPEND THE REGULATIONS

Because there was no Joint Finance & Human Resources Committee Meeting on Tues. March 19, 2024, Ms. Rodriguez moved to temporarily suspend the Regulations of the Board of Trustees in Article IX and X requiring referral of resolutions to committees to consider the following resolutions. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

FINANCE COMMITTEE REPORT

Mr. Corrigan stated that each item was discussed at length at the recent Finance Committee Meeting.

Resolution to Accept Gifts for the Month of February

(See page 530)

Mr. Corrigan moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Board receives gifts of moneys, library service materials, technology resources and miscellaneous non-monetary gifts from generous citizens from time to time; and

**RESOLUTION TO
ACCEPT GIFTS
FOR THE MONTH
OF FEBRARY
2024**
Approved

WHEREAS, Attached to this Resolution is the Gift Report itemizing the gifts received by the Library for the month of February of 2024; now therefore be it

RESOLVED, That the gifts described in the Gift Report for February of 2024 be accepted upon the conditions connected with said gifts in accordance with Section 3375.40(K) of the Ohio Revised Code.

Carrie Krenicky, Chief Financial Officer, noted that the \$600,000 received is our second payment for our second milestone from the Mandel Grant for commencement of construction at Glenville Branch.

Resolution to Ratify Contract with Rycon Construction, Inc. for Relocation of the Louis Stokes Wing Breakroom and to Establish Project Budget

(See page 531)

Mr. Corrigan moved approval of the following resolution. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On February 15, 2024, the Board of Library Trustees authorized the Executive Director, CEO or his designee to enter into an agreement with the bidder whose bid the Library determined to be the lowest responsible bid, subject to the approval of the Director of Legal Affairs, for the construction of a new staff breakroom in the Main Library for a total cost not-to-exceed \$1,348,291.20, with the expenditure being charged to the Building and Repair Fund 401 using project code 19901; and

WHEREAS, The Library received 5 bids for the Staff Breakroom Project and reviewed and evaluated the bids in order to determine which bid was the lowest responsible bid as required by Ohio Revised Code Section 3375.41; and

WHEREAS, The Library determined that Rycon Construction, Inc. submitted the lowest responsible bid in the amount of \$878,750.00 for the Staff Breakroom Project; and

WHEREAS, On March 2, 2024, the Library and Rycon Construction entered into an agreement for the

**RESOLUTION TO
RATIFY
CONTRACT WITH
RYCON
CONSTRUCTION,
INC. FOR
RELOCATION OF
THE LOUIS
STOKES WING
BREAKROOM
AND TO
ESTABLISH
PROJECT
BUDGET**
Approved

construction of the new staff breakroom in an amount not-to-exceed \$878,750.00; now therefore be it

RESOLVED, That the Board of Library Trustees hereby ratifies the agreement entered into by the Library on March 2, 2024 with Rycon Construction, Inc., which this Board determines is the lowest responsible bidder, in an amount not-to-exceed \$878,750.00, with construction to commence in March 2024; and be it further

RESOLVED, That the Executive Director, CEO or his designee is authorized to establish a project contingency fund for the Staff Breakroom Project in the amount of \$87,875 (representing 10% of the contract amount) and to make expenditures, including those in excess of \$75,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library. The Library shall report monthly to the Board on expenditures from the Staff Breakroom Project contingency fund; and be it further

RESOLVED, That the Board of Library Trustees approves the total project budget for the Staff Breakroom Project as set forth in Exhibit "A" to this resolution, which expenditures shall be charged to the Building and Repair Fund 401 using project code 19901, and authorizes the Executive Director, CEO, or his designee to move forward in taking the steps necessary to complete the Staff Breakroom Project and to execute such instruments or documents as may be necessary or appropriate to effectuate the terms of this Resolution, including those in excess of \$75,000 and which are payable from the project budget established herein.

John Lang, Chief Operations Officer, stated that the Board approved last month a resolution for the Library to award a construction contract up to the amount of our cost estimate plus the 20%, per the Ohio Revised Code. However, the actual bidder results were substantially lower than our published estimate so the proposed project, including architects fees, construction, furniture, equipment, and library contingency is lower than the Board's previously approved amount.

Mr. Lang noted that this project is designed by Ubiquitous Design which is a local small minority owned

business and is a junior partner on the Central Distribution Facility design.

In response to Ms. Shakarian's inquiry, Mr. Lang stated that we are currently cleaning out IT storage and that this project will begin on Monday. It is estimated that this project will be finished in approximately 4 months.

Resolution to Purchase Graphics Printer and Enter into Service Agreement

(See page 532)

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On May 16, 2019, the Board of Trustees of the Cleveland Public Library authorized the Library to enter into an agreement with Applied Laser Technologies ("ALT") for the purchase or lease of multifunction devices, desktop printers, and production equipment. The Library and ALT entered into an agreement effective June 20, 2019; and

WHEREAS, The production printer that the Library purchased from ALT in 2019 for the Graphics Department is past its useful life and is no longer serviceable; and

WHEREAS, The Graphics Department is currently renting a production printer to temporarily replace the production printer purchased from ALT, and the Chief Strategy Officer recommends that the Library purchase a replacement production printer and backup printer, which will allow the Graphics Department to function again at full capacity; and

WHEREAS, The Library's Graphics Department sought quotes from vendors for the purchase or lease of a new production printer and backup printer in two different configurations (Option 1 and Option 2) and for a corresponding maintenance agreement. The Graphics Department received quotes from three vendors as set forth in Exhibit A to this Resolution; and

**RESOLUTION TO
PURCHASE
GRAPHICS
PRINTER AND
ENTER INTO
SERVICE
AGREEMENT**
Approved

WHEREAS, The Chief Strategy Officer recommends that the Library contract with Canon for the purchase of the printers included in Option 1 and for the corresponding maintenance agreement for an initial term of 3 years with the option to renew at the same rates for another two 1-year terms. This will be at an estimated total 5-year cost not-to-exceed \$176,371.69, which the Library Administration finds to be the most cost-effective solution amongst the quotes received by the Library; now therefore be it

RESOLVED, That the Board of Library Trustees of the Cleveland Public Library hereby authorizes the Executive Director, CEO or his designee to negotiate and execute an agreement with Canon for the purchase of production printer equipment and a maintenance plan for the Graphics Department for a total cost not-to-exceed \$178,000, with \$68,000 being charged to the General Fund 11620055-55520 (Equipment) and a total amount not to exceed \$110,000 for annual maintenance over a five-year term to General Fund 11620053-53350 (Machine Maintenance), which agreement shall be subject to the approval of the Director of Legal Affairs.

Director Thomas introduced Melissa Gavel, Digital Press Technician, who explained her role in this process.

In response to Mr. Corrigan's inquiry, Ms. Gavel expressed her approval of the final selection.

Mr. Corrigan acknowledged the Graphics Department for their hard work to support the Library.

Ms. Gavel was available to answer any additional questions the Board may have had.

Resolution to Accept Grant Funds for the Child Care Resource Center of Cuyahoga County Inc. d/b/a Starting Point for MyCom Out-of-School Time Transitions Program

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Childcare Resource Center of Cuyahoga County Inc. d/b/a Starting Point and Cleveland Public Library have formed a partnership for the provision of out-of-school time transition services; and

**RESOLUTION TO
ACCEPT GRANT
FUNDS FOR THE
CHILD CARE
RESOURCE
CENTER OF
CUYAHOGA
COUNTY INC.
D/B/A STARTING
POINT FOR
MYCOM OUT-OF-
SCHOOL TIME
TRANSITIONS
PROGRAM**

Approved

WHEREAS, Starting Point invited the Cleveland Public Library to apply for support for out-of-school time and youth transitions activities and services for youth ages 5-18; and

WHEREAS, Planning is underway to provide transitional programs for youth in the city of Cleveland for the 2024 calendar year (January 1, 2024 through December 31, 2024); and

WHEREAS, Starting Point will reimburse the Library in a total amount not to exceed \$62,986.55 for transitional programs for youth; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public Library, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts a grant from Childcare Resource Center of Cuyahoga County Inc. d/b/a Starting Point, in the amount of \$62,986.55; be it further

RESOLVED, That the Executive Director, CEO, or his designee, is authorized to enter into and execute such agreements and instruments as may be necessary or appropriate to effectuate the terms and conditions of this Resolution, which agreements and instruments shall be subject to the approval of the Library's Director of Legal Affairs.

In response to Mr. Corrigan's inquiry, Carrie Krenicky, Chief Financial Officer, confirmed that this was not an increase. The grant has been \$75,000 the past few years.

Director Thomas explained the decrease in the grant award was a result of many more applicants seeking this funding than in past years, especially from the City and School District considering the School District has had to cut out a lot of Out-of-School Time due to their current situation.

Jacqueline Lamb, Director of Youth and Family Engagement, stated that this funding will help support the Young Scholars Academy. It would also support a music program at South and Woodland branches. In addition, there will be a Kindergarten Readiness Day for the entire city. CMSD wants to be a part of it. We will also reach out to other schools and providers to help families prepare by having a capacity-building space

with workshops for them to learn more about ways they can support their children at home.

**RESOLUTION
TO ADVANCE
CASH FROM
THE GENERAL
FUND TO THE
MYCOM FUND**
Approved

Resolution to Advance Cash from the General Fund to the MyCom Fund

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.14 provides for the transfer and advance of funds from the General Fund to other funds; and

WHEREAS, Libraries generally do not follow ORC Section 5705 for budgetary compliance, so the Library looks to the Auditor of State Bulletin 1997-003 to provide guidance pertaining to the accounting treatment for inter-fund cash advances; and

WHEREAS, At this month's Board meeting, the Library Board of Trustees is considering accepting grant funds from the Child Care Resource Center of Cuyahoga County Inc. (d/b/a Starting Point) for MyCom out-of-school time transitions programs. Starting Point will reimburse the Library on a monthly basis in a total amount not to exceed \$62,986.55; and

WHEREAS, A cash advance from the Library's General Fund to the MyCom Fund is a desirable method of resolving cash flow problems without the necessity of incurring additional interest expense for short-term loans and to provide the necessary "seed" for grants that are allocated on a reimbursement basis; now therefore be it

RESOLVED, Upon adoption of the Resolution to accept grant funds from the Child Care Resource Center of Cuyahoga County Inc. (d/b/a Starting Point), this Board authorizes that the General Fund advance cash in the amount of \$62,986.55 to the MyCom Fund for the same purposes for which the funds were established, and for which repayment in an equal amount is made within a year or until all requests for reimbursements have been received.

Mr. Corrigan stated that this is the obvious housekeeping follow-up to the prior resolution.

Third Amendment to the Year 2024 Appropriation

(See pages 533-538)

Mr. Corrigan moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.40 provides for the amendment of an appropriation measure when necessary; and

WHEREAS, It is now deemed necessary to amend the Year 2024 Appropriation Measure, which complies with the Amended Official Certificate of Estimated Resources received from the Cuyahoga County Budget Commission dated March 14, 2024; and

WHEREAS, The aggregate of all appropriation classifications does not exceed the total amount submitted to the Cuyahoga County Budget Commission; now therefore be it

RESOLVED, That the sums indicated on the attached Third Amendment to the Year 2024 Appropriation Schedule be approved.

Ms. Krenicky stated we updated our certificate of estimated resources that reflects a decrease in Other Sources-General Fund for the cash advance to the MyCom fund of \$62,986.55; and an increase in Other Sources-Special Revenue of \$125,973.10. This third amendment appropriates the new grant funds of \$62,986.55 in the MyCom fund.

Ms. Krenicky added that we are also decreasing our Building and Repair Fund appropriation as the agreement with Rycon Construction was ratified for the Main Library staff breakroom.

Fiscal Officer's Report

(See pages 539-550)

Report on Investments

(See pages 551-581)

**THIRD
AMENDMENT TO
THE YEAR 2024
APPROPRIATION**
Approved

**FISCAL
OFFICER'S
REPORT**
Submitted

**REPORT ON
INVESTMENTS**
Submitted

**REPORT ON
CONFER. & TRAVEL
EXPENDITURES**
Submitted

Report on Conference and Travel Expenditures

(See pages 582-583)

**REPORT ON ALL
VENDOR
EXPENDITURES**
Submitted

Report on All Vendor Expenditures

(See pages 584-601)

**REPORT ON
EXPENDITURES
MADE FROM THE
OWNER'S
CONTINGENCY
FUNDS FOR HOUGH,
JEFFERSON, WEST
PARK, WOODLAND,
CENTRAL
DISTRIBUTION
FACILITY, LORAIN,
EASTMAN, MLK, JR.,
BROOKLYN,
ROCKPORT AND
GLENVILLE**
Submitted

Report on Expenditures Made from the Owner's Contingency
Funds for Hough, Jefferson, West Park, Woodland, Central
Distribution Facility, Lorain, Eastman, MLK Jr.,
Brooklyn, Rockport and Glenville

(See pages 602-635)

Report on Expenditures Made from the Owner's Contingency
Fund for the High Density Shelving Project

(See page 636)

HUMAN RESOURCES COMMITTEE REPORT

Ms. Shakarian presented the following report.

Regular Employee Report

(See pages 637-639)

Ms. Shakarian moved approval of the Regular Employee Report. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

In response to Mr. Corrigan's inquiry, Tiffany Graham Charkosky, Director of Arts + Culture, explained that Marissa Tiroly, new Arts & Culture Manager, was actually one of our docents. Ms. Tiroly was working with the Morgan Conservancy and then did some consulting work for the American Museum and the Kent State Gallery. Previously, Ms. Tiroly was in Colorado.

Ms. Butts thanked Ms. Tiroly for her contribution to the Library's publicity with all the flower videos going around the world.

**REPORT ON
EXPENDITURES
MADE FROM THE
OWNER'S
CONTINGENCY FUND
FOR THE HIGH-
DENSITY SHELVING
PROJECT**
Submitted

**REGULAR
EMPLOYMENT
REPORT**
Approved

**RETIREMENT
RECOGNITION
CITATION**
Approved

Retirement Recognition Citation

Ms. Shakarian moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

A Citation has been issued for the following staff member on the occasion of their retirement:

Stephen Harris (25 years of service); Safety & Protection Officer; SPS; retired 2/10/2024

Steven Rush (12 years of service); Custodial Supervisor Property Management; retired 2/23/2024

Be it resolved that the citation for the above staff member be presented by the Board of Trustees in appreciation of his faithful and dedicated service given to the Library by him be recorded in the minutes of this meeting, and

Be it further resolved that the citation be sent to him forthwith if they are not present at this meeting of the Board of Trustees.

Ms. Rodriguez thanked Ms. Shakarian for presenting the Human Resources Committee report.

COMMUNITY SERVICES REPORT

In the absence of Mr. Parker, Ms. Butts submitted the following report.

Monthly Activity Report

(See pages 640-645)

Ms. Butts expressed her appreciation for the graphs of Circulation, Technology & Services, New Cards Issued, Patron Visits, Programming, and Patron Interests.

Building Status Update

John Lang, Chief Operating Officer, shared the following information with the Board:

**MONTHLY
ACTIVITY
REPORT**
Submitted

**BUILDING
STATUS UPDATE**
Presented

- Brooklyn Campus re-opened on March 2nd. I'm pleased with the finished project which successfully incorporated a number of FMP design features including open configurable spaces, ample community rooms, book lockers, and a bright inviting children's area.
- Rockport Campus is tentatively scheduled to reopen on Saturday June 22nd, subject to confirmation of the upcoming schedule for final building inspections and furniture installations.
- Walz Campus: Earlier this week Northwest Neighborhoods was approved \$2M in County ARPA funding which completes 95% of their financing for the Karam Senior Living project. We will re-commence coordination meetings with a goal of breaking ground on the combined Walz Branch/Karam Housing joint construction by summer-fall, 2024.
- Union Branch HVAC replacement commenced today, March 21, and will be completed well in time for air conditioning season.
- Designs for the LSW lower-level restroom renovation and roof replacement projects previously approved by Board are underway and will be ready for construction bidding later in 2024.
- The Property Management team is working with the Main Campus fire panel replacement criteria engineer on technical scoping, with a contract to be submitted to Board in April.
- We are reviewing a technical/fee proposal for design services on the proposed "Tech Central 2.0" renovation project.

Director Thomas asked John Malcolm, Chief Innovation and Technology Officer, to provide an update on Studio 525.

Mr. Malcolm reported that Studio 525 just started daily service this week on Monday. This is a great collaborative effort amongst multiple departments here at CPL, including Youth Services, OPS, Tech Central, and IT. We're doing this in a very soft approach. What we're trying to do is learn from the teams who are showing, what they want, what they're looking for, what they're

trying to get out of what we can offer them. Over the next several weeks, we will try to figure that out as we do their full-on programming.

As he continued, Mr. Malcolm stated that one difference from 470 that was our previous studio, we are going to open throughout the summer. We want to be prepared with things that are going to expose our youth, give them insights, enlighten them and open their mind to what is available.

In response to Ms. Rodriguez' inquiry, Director Thomas stated that the new bookstore is not up yet.

Mr. Corrigan stated that usually March is the time we start figuring out how bad the winter was on the Eastman Garden.

John Lang, Chief Operations Officer, stated that we recently have had some discussion and did some tree pruning to try to get some more sunlight through the canopy. Our contract for the beds maintenance will kick up probably next month. We have not turned the fountain back on at this time.

Mr. Corrigan stated that it appears they did not suffer any particular problems.

Ms. Butts thanked Mr. Lang for his update.

Advocacy Taskforce Update

Dr. Shenise Johnson Thomas, Chief of External Relations & Development, stated that this year, advocacy, will continue to focus on informing our elected officials about our community initiatives and identifying viable resources that align with our strategic plan for the organization.

Dr. Johnson Thomas invited the Board to join Director Thomas to participate in OLC Legislative Day on April 24, 2024, in Columbus as we advocate for public libraries across the state. Although this is not an operating budget year, it is a capital budget year, and we still want to share our community impact with legislators. We are looking to put something in for the Senate for the one-time strategic community investment fund. OLC wants to elevate the notion that libraries need help with facilities as well.

**ADVOCACY
TASKFORCE
UPDATE**
Presented

Dr. Johnson Thomas referenced the recent primary election and stated that there were five out of seven public library levies that were on the ballot passed across the State of Ohio.

We look to conduct community engagement with the Hough neighborhood re: the former Huff branch.

We are going to triangulate the data including the community, as a key audience we want to hear from. We will work with Third Space Action Lab on the community engagement efforts.

**FOUNDATION
UPDATE**
Presented

Foundation Update

Dr. Shenise Johnson Thomas, Chief of External Relations & Development, reported that the Foundation is preparing for Library Giving Day. We shared a toolkit with the Foundation board to help them amplify the message and gave them talking points. This toolkit is available to the Library Board so that you can post your library story and share it with your networks.

Foundation Board Chair LaRese Purnell has charged the Foundation Board to do a match of up to \$10,000 for this work and from their personal contributions. In addition, he encouraged the board to raise another \$250 from their networks to share the message.

Melanie Townsend, Annual Giving Manager, has influencers who are going to be sharing Library Giving Day. This is the first year that we are doing this. Cleveland Vibes, which is on Instagram highlights everything wonderful in Cleveland, will be promoting it on their website to thousands of followers.

As she continued, Dr. Johnson Thomas stated that we have launched our annual sponsorship initiative for the Foundation, which is operating dollars allowing the Foundation to better support for the Library.

Finally, Dr. Johnson Thomas announced that the Foundation's annual fundraiser gala 2024 Black White & REaDS Celebration will be held on Friday, October 25. Additional information will be provided closer to the date.

Ms. Butts thanked Dr. Johnson Thomas for her updates.

Diversity, Equity & Inclusion Update

Ashley Boyd, Director of Diversity, Equity and Inclusion, share that this 1st quarter DEI update, relates to people (our patrons and staff) for the month of January that included the following highlights:

- Rainbow Readers ERG will launch a spring photography program for local high school students, in partnership with the LGBTQ Center, in April of this year. (photographer Bridget Casewell)
- Cultural Diversity ERG has begun planning for an Eid al-Fitr (EID) celebration for staff and patrons in April at our Eastman Campus.
- Women's ERG (TOT) is planning a Lunch & Learn for staff for Women's History Month with guest speaker, Empowerment Coach Dr. Clotea Mack.

As she closed, Ms. Boyd invited the Board to tonight's Black History event at our Marting Luther King, Jr. Campus entitled: The Crown, The Art of Black Hair with keynote speaker Dr. Tameka Ellington and special guest presenter Dr. Angela Kyei of Cosmopolitan Dermatology. The program begins at 5:00pm.

Ms. Butts thanked Ms. Boyd for her update.

OLD BUSINESS

There were no items of Old Business to be discussed.

NEW BUSINESS

Ms. Rodriguez introduced the following item of New Business.

Resolution to Salute John M. Hairston, Jr.

Mr. Corrigan moved approval of the following resolution. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

WHEREAS, John M. Hairston, Jr. has served faithfully and with distinction on the Board of Library Trustees since his first appointment on July 23, 2008; and

**RESOLUTION TO
SALUTE JOHN M.
HAIRSTON, JR.**
Approved

WHEREAS, As an educator for the Cleveland Metropolitan School District, Director of External Programs for NASA John H. Glenn Research Center, and District Director for the 11th District Congressional Office under U.S. Congresswomen Marcia Fudge, Mr. Hairston has contributed significantly and selflessly to the growth and development of the Cleveland Public Library as a responsive community organization; and

WHEREAS, In 2011, under Mr. Hairston's dedicated leadership, the Inclusion and Community Engagement (ICE) Committee of the Library was formed and was responsible for creating and implementing, among other measures, detailed diversity and inclusion policies for staff as well as the Library's first supplier diversity policy; and

WHEREAS, The adoption of supplier diversity policy led the Library to integrate supplier diversity goals into its 10-year Facilities Master Plan (FMP) with Mr. Hairston serving as an ardent champion of the Library's role to support and help build capacity for minority contractors; and

WHEREAS, During Mr. Hairston's time on the Board, the Library has achieved significant positive outcomes for the residents of Cleveland through initiatives including safe spaces for children and young adults, literacy and tutoring services, 3-D printing, library cards for all students in the Cleveland Metropolitan School District, daily food assistance, Cleveland Housing Court and Legal Aid services, and the circulation of tablets and Wi-Fi hotspots; and

WHEREAS, In addition to his Library Board service, Mr. Hairston has devoted countless volunteer hours to strengthening the civic bonds among his fellow citizens by serving on the Cleveland School Board, as co-chair of the city of Cleveland's Empowerment Zone initiative, as Chairman of the Board of Directors for Glenville Development Corp., as President of the Cuyahoga County Board of Elections; and as Chairman of the Imani Temple Ministries Deacon Board; and

WHEREAS, In his current role as a Board member of The MetroHealth System, Mr. Hairston helped oversee the reimaged master plan of MetroHealth's campus transformation, including the opening of Metro's new

acute care hospital, The Glick Center, and the completion of a \$100 million fundraising campaign; and

WHEREAS, The Board of Trustees wishes to acknowledge Mr. Hairston's years of dedicated service; now, therefore be it

RESOLVED, The Board of Library Trustees, for itself and on behalf of the Library staff and the community, commends Mr. Hairston for his exemplary public service, and extends appreciation and sincere best wishes to its esteemed and valued colleague for continued success in all his endeavors.

Director Thomas introduced Councilman Michael Polensek, Ward 8, who also presented Mr. Hairston with a Cleveland City Council proclamation in honor of this special occasion. After presenting the proclamation, Councilman Polensek reflected on his friendship with Mr. Hairston and his tireless work and many contributions to the residents of the City of Cleveland.

Director Thomas acknowledged Mr. Hairston's sister, Glenda Hairston, who was in attendance.

Following remarks from Director Thomas and members of the Board, photographs were taken.

In closing, Mr. Hairston expressed gratitude and appreciation for this recognition and for serving as a member of the Cleveland Public Board of Trustees.

Resolution Authorizing Cleveland Public Library to Explore Options for Collaborating with the City of Cleveland for Improvements to the Harvard-Lee Branch

Mr. Parker moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The City of Cleveland is preparing to issue a request for proposals for the redevelopment of the former John F. Kennedy High School, which is now vacant and is located next door to the Harvard-Lee branch; and

WHEREAS, The Library and City have been in informal discussions since March 2023 about the Library's plans for the future of the Harvard-Lee branch and the City's

**RESOLUTION
AUTHORIZING
CLEVELAND
PUBLIC LIBRARY
TO EXPLORE
OPTIONS FOR
COLLABORATION
WITH THE CITY
OF CLEVELAND
FOR
IMPROVEMENTS
TO THE
HARVARD-LEE
BRANCH
Approved**

plans for both the former high school site and the neighborhood at large, which Mayor Bibb has identified as a priority for the City; and

WHEREAS, The Library requests authority to explore issues relating to a collaboration with the City of Cleveland regarding the redevelopment of the site of the former John F. Kennedy High School and potential options for the future of the Harvard-Lee branch, which could include, without limitation, a joint venture to redevelop both properties or an architectural collaboration to make meaningful improvements to the community through repairs and renovations to the existing branch; now therefore be it

RESOLVED, The Board of Trustees of the Cleveland Public Library hereby authorizes the Executive Director, CEO or his designee, the Chief Operations Officer, and the Director of Legal Affairs, to explore the issues and options related to collaborating with the City of Cleveland for improvements to or redevelopment of the Harvard-Lee branch.

Ms. Rodriguez asked John Lang, Chief Operating Officer, to share additional information regarding this resolution.

Mr. Lang thanked Dr. Shenise Johnson Thomas, Chief of External Relations & Development, for attending the community engagement efforts on this project as well as being engaged with the Mayor's Office on the southeast side development initiative.

Mr. Lang reminded the Board that the Facilities Master Plan from 2019 recommended a new library for Harvard Lee at a site to be determined. We have reconnected with our planning partner as we were refreshing the Group Two planning. They indicated the hope at the time something would happen on the JFK site so this might be fortuitous timing. The City is issuing a request proposal for a redevelopment of the entire site they have carved out in their conceptual design of what they are calling public sector space that they are hoping the Library will choose to go in on.

Mr. Lang stated that this does not bind the Library to anything other than making more official the communications which were already ongoing as we explore this. If approved, we will give the City approval to stipulate Cleveland Public Library within the language of the RFP.

Lengthy discussion continued about the age of Harvard Lee Branch and the former John F. Kennedy High School; neighborhood population; branch circulation and attendance; parking; and possible advantages of supporting this resolution to explore this opportunity further.

PUBLIC COMMENT

**PUBLIC
COMMENT**
Acknowledged

Ms. Rodriguez stated a public comment was received from Damon Jones regarding Tech Central that will be included in the minutes. A response will be provided by Suzi Perez, Manager, Tech Central.

Form Name: Board of Trustees Contact Form
Submitted: Feb 12, 2024 02:24 PM
Submission ID: 15837031

Name: Damon Jones

Briefly describe your comment: Patron Perspective on WI-Fi Policy change

Email address (This will only be used to contact you if additional information is needed): orangegrovespace@yahoo.com

Your comments to the Board of Trustees:

The newly established Hotspot quarantine policy is creating an unreasonable amount of time to check out a Public Hotspot. Lending wait time to check out a unit had from conception been around one week or less to get a Hotspot now with the current policy change its three weeks or more. Returning Hotspot should be made readily available for other library patrons. What a disservice to those who support the library's initiatives this policy is cumbersome and

unwarranted. Make the Hotspot units available to others as they become available.

Ms. Rodriguez adjourned the Regular Board Meeting at 1:49 p.m.

Maritza Rodriguez
President

Thomas D. Corrigan
Secretary

GIFT REPORT FOR FEBRUARY 2024

LIBRARY SERVICE MATERIALS

DESCRIPTION	QUANTITY	
	Month	Year to date
Books	1,808	2,526
Periodicals	0	1
Publishers Gifts	1	2
Non-Print Materials	703	875
Total Library Service Materials	2,512	3,404

TECHNOLOGY RESOURCES

Tech Gifts	0	0
Total Technology Resources	0	0

MONEY GIFTS

FUND	PURPOSE	AMOUNT	
		Month	Year to date
General Fund	Unrestricted	\$ 5	\$ 6
Building & Repair Fund	Restricted	600,000	600,000
Library Fund	Restricted	0	100
Founders Fund	Restricted	10,000	10,000
Total Money Gifts		\$ 610,005	\$ 610,106

SUMMARY

CATEGORY	DONORS		QUANTITY	
	Month	Year to date	Month	Year to date
Library Service Materials	18	45	2,512	3,404
Technology Resources	0	0	0	0
Money Gifts	2	3	2	3
TOTAL GIFTS	20	48	2,514	3,407

EXHIBIT "A"

Staff Breakroom Project	
Contract Amount	\$878,750 ¹
Owner's Contingency	\$87,875 ²
Architect Fees	\$67,450 ³
TOTAL PROJECT BUDGET	\$1,034,075

1 This contract amount includes a furniture allowance of \$200,000.

2 This contingency fund is ten percent (10%) of the total contract amount.

3 On September 13, 2022, this Board of Trustees authorized an agreement with Ubiquitous Design, Ltd. for professional design services for the Staff Breakroom Project, in an amount not-to-exceed \$47,500. On September 21, 2023, this Board authorized an amendment to the architect agreement due to additional modifications to the design, thus increasing the total cost not-to-exceed to \$67,450.

Exhibit "A"

	PURCHASE COST	LEASE (60-month municipal)	LEASE (60-month FMV)	LEASE (48-month municipal)	LEASE (48-month FMV)
BLUE TOTAL PRINTER 1 w/Registration Cost	\$66,671.55	\$74,229.00	\$61,356.00	\$70,920.00	\$65,286.72
BLUE TOTAL PRINTER 2/OPTION 1	\$24,349.66	\$31,893.00	\$26,181.00	\$30,216.00	\$28,051.20
BLUE TOTAL COST OF EQUIPMENT	\$91,021.21	\$106,122.00	\$87,537.00	\$101,136.00	\$93,337.92
BLUE TOTAL EST ANNUAL COST OF MAINT/COPIES	\$22,817.36	\$44,041.76	\$22,817.36	\$44,041.76	\$22,817.36
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 1 TOTAL EST YR 1	\$103,838.57	\$44,041.76	\$40,324.76	\$47,951.36	\$46,151.84
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 1 TOTAL EST YR 2	\$22,817.36	\$44,041.76	\$40,324.76	\$47,951.36	\$46,151.84
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 1 TOTAL EST YR 3	\$22,817.36	\$44,041.76	\$40,324.76	\$47,951.36	\$46,151.84
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 1 TOTAL EST YR 4	\$22,817.36	\$44,041.76	\$40,324.76	\$47,951.36	\$46,151.84
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 1 TOTAL EST YR 5	\$22,817.36	\$44,041.76	\$40,324.76	\$47,951.36	\$46,151.84
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 1 TOTAL EST 5 YR COST	\$195,107.99	\$220,208.78	\$201,623.28	\$231,805.42	\$194,607.34
BLUE TOTAL PRINTER 1 w/Registration & Optional folding unit	\$84,379.60	\$84,325.20	\$69,643.80	\$79,685.44	\$74,167.68
BLUE TOTAL PRINTER 2/OPTION 1	\$24,349.66	\$31,893.00	\$26,181.00	\$30,216.00	\$28,051.20
BLUE TOTAL COST OF EQUIPMENT	\$88,729.26	\$116,218.20	\$95,824.80	\$110,101.44	\$102,218.88
BLUE TOTAL EST ANNUAL COST OF MAINT/COPIES	\$22,817.36	\$46,061.00	\$22,817.36	\$46,061.00	\$22,817.36
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 1 TOTAL EST YR 1	\$111,546.62	\$46,061.00	\$41,982.32	\$50,342.72	\$48,372.08
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 1 TOTAL EST YR 2	\$22,817.36	\$46,061.00	\$41,982.32	\$50,342.72	\$48,372.08
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 1 TOTAL EST YR 3	\$22,817.36	\$46,061.00	\$41,982.32	\$50,342.72	\$48,372.08
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 1 TOTAL EST YR 4	\$22,817.36	\$46,061.00	\$41,982.32	\$50,342.72	\$48,372.08
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 1 TOTAL EST YR 5	\$22,817.36	\$46,061.00	\$41,982.32	\$50,342.72	\$48,372.08
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 1 TOTAL EST 5 YR COST	\$202,816.04	\$230,304.88	\$209,911.58	\$231,370.86	\$199,488.50
BLUE TOTAL PRINTER 1 w/Registration Cost	\$66,671.55	\$74,229.00	\$61,356.00	\$70,920.00	\$65,286.72
BLUE TOTAL PRINTER 2/OPTION 2	\$28,136.89	\$36,653.20	\$23,252.60	\$34,912.80	\$32,414.40
BLUE TOTAL COST OF EQUIPMENT	\$84,808.14	\$111,082.20	\$91,608.60	\$104,526.24	\$97,701.12
BLUE TOTAL EST ANNUAL COST OF MAINT/COPIES	\$22,817.36	\$45,033.80	\$22,817.36	\$45,033.80	\$22,817.36
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 2 TOTAL EST YR 1	\$107,625.50	\$45,033.80	\$41,139.08	\$48,948.92	\$47,242.64
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 2 TOTAL EST YR 2	\$22,817.36	\$45,033.80	\$41,139.08	\$48,948.92	\$47,242.64
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 2 TOTAL EST YR 3	\$22,817.36	\$45,033.80	\$41,139.08	\$48,948.92	\$47,242.64
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 2 TOTAL EST YR 4	\$22,817.36	\$45,033.80	\$41,139.08	\$48,948.92	\$47,242.64
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 2 TOTAL EST YR 5	\$22,817.36	\$45,033.80	\$41,139.08	\$48,948.92	\$47,242.64
BLUE PRINTER 1 w/Registration Cost & Printer 2/Option 2 TOTAL EST 5 YR COST	\$196,894.92	\$225,168.88	\$205,695.38	\$231,795.66	\$188,970.54
BLUE TOTAL PRINTER 1 w/Registration & Optional folding unit	\$64,379.60	\$84,325.20	\$69,643.80	\$79,685.44	\$74,167.68
BLUE TOTAL PRINTER 2/OPTION 2	\$28,136.89	\$36,653.20	\$23,252.60	\$34,912.80	\$32,414.40
BLUE TOTAL COST OF EQUIPMENT	\$92,516.49	\$121,178.40	\$98,896.40	\$114,798.24	\$106,582.08
BLUE TOTAL EST ANNUAL COST OF MAINT/COPIES	\$22,817.36	\$47,053.04	\$22,817.36	\$47,053.04	\$22,817.36
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 2 TOTAL EST YR 1	\$115,333.55	\$47,053.04	\$42,796.64	\$51,516.92	\$49,462.88
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 2 TOTAL EST YR 2	\$22,817.36	\$47,053.04	\$42,796.64	\$51,516.92	\$49,462.88
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 2 TOTAL EST YR 3	\$22,817.36	\$47,053.04	\$42,796.64	\$51,516.92	\$49,462.88
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 2 TOTAL EST YR 4	\$22,817.36	\$47,053.04	\$42,796.64	\$51,516.92	\$49,462.88
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 2 TOTAL EST YR 5	\$22,817.36	\$47,053.04	\$42,796.64	\$51,516.92	\$49,462.88
BLUE PRINTER 1 w/Registration Cost/Optional folding unit & Printer 2/Option 2 TOTAL EST 5 YR COST	\$206,602.97	\$235,205.18	\$213,985.18	\$236,007.66	\$197,851.90
CANON TOTAL OPTION 1 (1 new & 1 used printer)	\$68,000.00	not provided	\$74,215.20	\$86,645.76	\$72,404.64
CANON TOTAL EST ANNUAL COST OF MAINT/COPIES	\$21,674.34	\$36,517.38	\$21,674.34	\$36,517.38	\$21,674.34
CANON OPTION 1 (1 new & 1 used printer) TOTAL EST YR 1	\$89,674.34	\$36,517.38	\$43,335.78	\$39,775.50	\$37,775.50
CANON OPTION 1 (1 new & 1 used printer) TOTAL EST YR 2	\$21,674.34	\$36,517.38	\$21,674.34	\$36,517.38	\$21,674.34
CANON OPTION 1 (1 new & 1 used printer) TOTAL EST YR 3	\$21,674.34	\$36,517.38	\$21,674.34	\$36,517.38	\$21,674.34
CANON OPTION 1 (1 new & 1 used printer) TOTAL EST YR 4	\$21,674.34	\$36,517.38	\$21,674.34	\$36,517.38	\$21,674.34
CANON OPTION 1 (1 new & 1 used printer) TOTAL EST YR 5	\$21,674.34	\$36,517.38	\$21,674.34	\$36,517.38	\$21,674.34
CANON OPTION 1 TOTAL EST 5 YR COST	\$176,371.69	\$162,506.89	\$173,943.11	\$159,101.99	\$139,373.28
CANON TOTAL OPTION 2 (2 new printers)	\$65,000.00	not provided	\$92,769.00	\$108,162.24	\$94,373.28
CANON TOTAL EST ANNUAL COST OF MAINT/COPIES	\$21,674.34	\$36,517.38	\$21,674.34	\$36,517.38	\$21,674.34
CANON OPTION 2 (2 new printers) TOTAL EST YR 1	\$106,674.34	\$40,228.14	\$46,714.90	\$45,267.66	\$45,267.66
CANON OPTION 2 (2 new printers) TOTAL EST YR 2	\$21,674.34	\$40,228.14	\$21,674.34	\$40,228.14	\$45,267.66
CANON OPTION 2 (2 new printers) TOTAL EST YR 3	\$21,674.34	\$40,228.14	\$21,674.34	\$40,228.14	\$45,267.66
CANON OPTION 2 (2 new printers) TOTAL EST YR 4	\$21,674.34	\$40,228.14	\$21,674.34	\$40,228.14	\$45,267.66
CANON OPTION 2 (2 new printers) TOTAL EST YR 5	\$21,674.34	\$40,228.14	\$21,674.34	\$40,228.14	\$45,267.66
CANON OPTION 2 TOTAL EST 5 YR COST	\$183,371.69	\$201,140.69	\$183,371.69	\$181,070.63	\$151,070.63
DEX TOTAL PRINTER 1 (new printer)	\$49,047.00	\$67,684.80	\$59,860.00	\$87,104.00	\$57,696.00
DEX TOTAL PRINTER 2 (new printer)	\$26,413.00	not provided	\$33,300.00	not provided	not provided
DEX TOTAL PURCHASE PRINTER 1 & 2	\$75,460.00	\$93,300.00	\$93,160.00	not provided	not provided
DEX TOTAL EST ANNUAL COST OF MAINT/COPIES	\$29,696.51	\$29,696.51	\$29,696.51	\$29,696.51	\$29,696.51
DEX TOTAL EST YR 1	\$105,156.51	\$48,332.51	\$48,332.51	\$48,332.51	\$48,332.51
DEX TOTAL EST YR 2	\$29,696.51	\$29,696.51	\$29,696.51	\$29,696.51	\$29,696.51
DEX TOTAL EST YR 3	\$29,696.51	\$29,696.51	\$29,696.51	\$29,696.51	\$29,696.51
DEX TOTAL EST YR 4	\$29,696.51	\$29,696.51	\$29,696.51	\$29,696.51	\$29,696.51
DEX TOTAL EST YR 5	\$29,696.51	\$29,696.51	\$29,696.51	\$29,696.51	\$29,696.51
DEX TOTAL EST 5 YR COST	\$223,942.56	\$241,682.56	\$241,682.56	\$241,682.56	\$223,942.56

Cleveland Public Library
2024

March 14, 2024

Cuyahoga County Budget Commission
Attention: Bryan Dunn
1219 Ontario Street
Cleveland, Ohio 44113

Dear Bryan,

Cleveland Public Library requests a Certificate of Estimated Resources as noted below for the following funds:

Fund Number	Fund Description	Actual Unencumbered Balance as of 1-Jan-24	"Taxes/PLF" from:	Requested "Taxes/PLF" to	"Other Sources" from:	Requested "Other Sources" to	Overall Increase/ (Decrease)
General Fund							
101	General Fund	\$ 29,685,991.14	\$ 38,385,230.00	\$ 38,385,230.00	\$ 3,032,265.00	\$ 2,969,278.45	\$ (62,986.55)
Special Revenue Funds							
201	Anderson	\$ 429,106.77			\$ -	\$ -	\$ -
202	Endowment for the Blind	\$ 3,355,437.78			\$ -	\$ -	\$ -
203	Founders	\$ 4,588,092.95			\$ 143,562.36	\$ 143,562.36	\$ -
204	Kaiser	\$ 165,205.80			\$ -	\$ -	\$ -
205	Kraley	\$ 197,447.51			\$ -	\$ -	\$ -
206	Library	\$ 224,938.13			\$ -	\$ -	\$ -
207	Pepke	\$ 196,763.13			\$ -	\$ -	\$ -
208	Wickwire	\$ 2,017,360.42			\$ -	\$ -	\$ -
209	Wittke	\$ 125,217.48			\$ -	\$ -	\$ -
210	Young	\$ 6,459,609.96			\$ 52,000.00	\$ 52,000.00	\$ -
226	Judd	\$ 436,065.53			\$ 260,000.00	\$ 260,000.00	\$ -
228	Lockwood Thompson	\$ 161,363.38			\$ 210,000.00	\$ 210,000.00	\$ -
230	Schweinfurth	\$ 305,916.72			\$ 50,000.00	\$ 50,000.00	\$ -
231	CLEVNET	\$ 677,621.46			\$ 5,490,449.86	\$ 5,490,449.86	\$ -
232	Stevens Employee Engagement	\$ 245,651.06			\$ -	\$ -	\$ -
233	Public Artwork	\$ 623,333.00			\$ -	\$ -	\$ -
251	OLBPD	\$ 710,038.18			\$ 1,508,194.00	\$ 1,508,194.00	\$ -
254	MyCom	\$ (14,943.45)			\$ 14,943.45	\$ 140,916.55	\$ 125,973.10
257	Tech Centers	\$ 109,848.35			\$ 10,000.00	\$ 10,000.00	\$ -
258	Early Literacy	\$ 58,632.95			\$ 354,916.81	\$ 354,916.81	\$ -
259	Rice Solar Panel System	\$ 909.96			\$ -	\$ -	\$ -
260	Coronavirus Relief Fund	\$ (138,000.00)			\$ 138,000.00	\$ 138,000.00	\$ -
		\$ 20,935,617.07			\$ 8,232,066.48	\$ 8,358,039.58	\$ 125,973.10
Debt Service							
301	Debt Service	\$ 64,973.85	\$ -	\$ -	\$ 3,236,624.00	\$ 3,236,624.00	\$ -
Capital Projects Funds							
401	Building and Repair	\$ 32,203,712.81			\$ 2,400,000.00	\$ 2,400,000.00	\$ -
402	Construction - Tax-Exempt	\$ 1,716,070.92			\$ 257,631.37	\$ 257,631.37	\$ -
403	Construction - Taxable	\$ 1,387,611.68			\$ 89,291.03	\$ 89,291.03	\$ -
Permanent Funds							
501	Abel	\$ 306,214.54			\$ -	\$ -	\$ -
502	Ambler	\$ 3,247.18			\$ -	\$ -	\$ -
503	Beard	\$ 49,536.03			\$ -	\$ -	\$ -
504	Klein	\$ 7,648.49			\$ -	\$ -	\$ -
505	Malon/Schroeder	\$ 235,392.99			\$ -	\$ -	\$ -
506	McDonald	\$ 259,673.75			\$ -	\$ -	\$ -
507	Ratner	\$ 133,946.53			\$ -	\$ -	\$ -
508	Root	\$ 53,785.34			\$ -	\$ -	\$ -
509	Sugarman	\$ 103,964.06			\$ -	\$ -	\$ -
510	Thompson	\$ 146,121.49			\$ -	\$ -	\$ -
511	Weidental	\$ 9,586.33			\$ -	\$ -	\$ -
512	White	\$ 2,604,014.14			\$ -	\$ -	\$ -
513	Beard Anna Young	\$ 52,778.69			\$ -	\$ -	\$ -
514	Paulson	\$ 10,328.15			\$ -	\$ -	\$ -
		\$ 3,376,237.71			\$ -	\$ -	\$ -
Agency Funds							
901	Unclaimed Funds	\$ 10,932.58			\$ -	\$ -	\$ -
905	CLEVNET Fines & Fees	\$ 4,612.85			\$ -	\$ -	\$ -

The reason for the increase/decrease in Estimated Resources:

A decrease in Other Sources-General Fund for the cash advance to the MyCom fund of \$62,986.55.
An increase in Other Sources-Special Revenue of \$125,973.10 relating to an increase in the MyCom fund for the new grant funds along with the cash advance of \$62,986.55;

Thank You,
Carrie Krenicky
Treasurer/CFO
Cleveland Public Library

Form Prescribed by the Bureau of Inspection and Supervision of Public Offices.
County Auditor's Form No. 139

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Based on 91.15% current collection of current levy for previous tax year.

Revised Code 5705.36 (Library)

Office of the Budget Commission, Cuyahoga County, Ohio.

Cleveland, Ohio



March 14, 2024

To the Board of Library Trustees of the:

Cleveland Library

The following is the amended official certificate of estimated resources for the fiscal year beginning January 1st, 2024, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

Fund	Unencumbered Balace	General Property Tax	P.L.F.	Other Sources	Total
General Fund	\$29,685,991.14	\$38,385,230.00	\$27,492,286.64	\$2,969,278.45	\$98,532,786.23
Special Revenue	\$20,935,617.07			\$8,358,039.58	\$29,293,656.65
Debt Service	\$64,973.85			\$3,236,624.00	\$3,301,597.85
Capital	\$35,307,395.41			\$2,746,922.40	\$38,054,317.81
Permanent	\$3,976,237.71			\$0.00	\$3,976,237.71
Agency	\$15,545.43			\$0.00	\$15,545.43
Totals/Subtotals	\$89,985,760.61	\$38,385,230.00	\$27,492,286.64	\$17,310,864.43	\$173,174,141.68

	<p>Budget</p>	
<p>Commission</p>		

**CLEVELAND PUBLIC LIBRARY
2024 APPROPRIATION: THIRD AMENDMENT
MARCH 21, 2024**

SPECIAL REVENUE FUNDS

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	29,167,683.55	125,973.10	29,293,656.65 (4)
APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
Anderson	15,000.00	-	15,000.00
Endowment for the Blind	-	-	-
Founders	1,064,103.68	-	1,064,103.68
Kaiser	-	-	-
Kraley	23,000.00	-	23,000.00
Library	20,000.00	-	20,000.00
Pepke	5,000.00	-	5,000.00
Wickwire	-	-	-
Wittke	-	-	-
Young	-	-	-
Judd	696,065.53	-	696,065.53
Lockwood Thompson	371,362.38	-	371,362.38
Schweinfurth	50,000.00	-	50,000.00
CLEVNET	6,168,071.32	-	6,168,071.32
Stevens	25,000.00	-	25,000.00
Public Artwork	623,333.00	-	623,333.00
LSTA-OLBPD	2,218,232.18	-	2,218,232.18
MyCom	-	62,986.55	62,986.55
Learning Centers	-	-	-
Tech Centers	119,848.35	-	119,848.35
Early Literacy	413,549.76	-	413,549.76
Rice Solar Panel System	-	-	-
Coronavirus Relief Fund	-	-	-
TOTAL APPROPRIATION	11,812,566.20	62,986.55	11,875,552.75

**CLEVELAND PUBLIC LIBRARY
2024 APPROPRIATION: THIRD AMENDMENT
MARCH 21, 2024**

DEBT SERVICE FUND

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	3,301,597.85	-	3,301,597.85
APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
DEBT SERVICE	3,292,250.00	-	3,292,250.00

CAPITAL PROJECT FUNDS

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	38,054,317.81	-	38,054,317.81 (5)
APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
Building & Repair	9,908,216.08	(381,666.20)	9,526,549.88
Construction - Tax-Exempt	1,973,702.29	-	1,973,702.29
Construction - Taxable	946,557.37	-	946,557.37
TOTAL APPROPRIATION	12,828,475.74	(381,666.20)	12,446,809.54

**CLEVELAND PUBLIC LIBRARY
2024 APPROPRIATION: THIRD AMENDMENT
MARCH 21, 2024**

PERMANENT FUNDS

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	3,976,237.71	-	3,976,237.71 (6)

APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
Abel	7,500.00	-	7,500.00
Ambler	-	-	-
Beard	7,000.00	-	7,000.00
Klein	1,000.00	-	1,000.00
Malon/Schroeder	29,000.00	-	29,000.00
McDonald	9,461.00	-	9,461.00
Ratner	5,000.00	-	5,000.00
Root	-	-	-
Sugarman	15,000.00	-	15,000.00
Thompson	-	-	-
Weidenthal	-	-	-
White	100,000.00	-	100,000.00
Beard Anna Young	15,000.00	-	15,000.00
TOTAL APPROPRIATION	188,961.00	-	188,961.00

AGENCY FUNDS

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	15,545.43	-	15,545.43

APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Fund Balance/
Unclaimed Funds	10,932.58	-	10,932.58
CLEVNET Fines & Fees	4,612.85	-	4,612.85
TOTAL APPROPRIATION	15,545.43	-	15,545.43

**CLEVELAND PUBLIC LIBRARY
2024 APPROPRIATION: THIRD AMENDMENT
MARCH 21, 2024**

(1) Certificate dated February 8, 2024

(2) Certificate dated March 14, 2024

(3) \$29,472,991.14 unencumbered cash carried forward plus the repayment of advances to be made from MyCom of \$75,000 and CRF of \$138,000 less advance out to MyCom of \$62,986.55 plus \$68,909,781.64 certified operating revenue produces the balance available for appropriation in 2024 (plus \$12,722,313.90 12/31/23 encumbered cash)

$$(\$29,472,991.14 + \$75,000 + \$138,000 - \$62,986.55 + \$68,909,781.64 = \$98,532,786.23)$$

(4) \$21,148,617.07 unencumbered cash carried forward less the repayment of advances to be made from MyCom of \$75,000 and CRF of \$138,000 plus advance in to MyCom of \$62,986.55 plus \$8,295,053.03 additional revenue to receive in 2024 produces the certified revenue of \$29,293,656.65.

Non-expendable principal amounts of \$2,492,057.50 in Anderson, Founders and Wickwire Funds are included in the certified fund balances, but are not available for appropriation.

$$(\$29,293,656.65 - \$2,492,057.50 = \$26,801,599.15 \text{ available for appropriation (plus } \$1,245,370.34 \text{ 12/31/23 encumbered cash).}$$

(5) \$35,307,395.41 unencumbered cash carried forward plus \$2,746,922.40 additional revenue to receive in 2024 produces the balance available for appropriation in 2024 (plus \$17,539,784.99 12/31/23 encumbered cash).

$$(\$35,307,395.41 + \$2,746,922.40) = \$38,054,317.81$$

(6) \$4,909,338.49 unencumbered cash carried forward less non-expendable principal amounts of \$933,100.78 produces the balance available for appropriation in 2024 (plus \$50,277.58 12/31/23 encumbered cash).

$$(\$4,909,338.49 - \$933,100.78 = \$3,976,237.71)$$

Non-expendable principal amounts of \$933,100.78 are not included in either the certified fund balances or the appropriated amounts.

CLEVELAND PUBLIC LIBRARY
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES
FOR THE PERIOD FEBRUARY 1 – FEBRUARY 29, 2024

Cavie Kenicly

FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

Cleveland Public Library
Revenues, Expenditures and Changes in Fund Balance
For the Period Ending February 29, 2024

	General Fund	Special Revenue	Debt Service	Capital Projects	Permanent	Agency	Total
41 Taxes	10,439,000.00	0.00	0.00	0.00	0.00	0.00	10,439,000.00
42 Intergovernmental	4,534,630.29	352,406.00	0.00	0.00	0.00	0.00	4,887,036.29
43 Fines & Fees	21,788.56	0.00	0.00	0.00	0.00	0.00	21,788.56
44 Investment Earnings	337,600.62	144,617.04	3,454.56	140,934.44	33,640.80	0.00	660,247.46
45 Charges for Services	0.00	2,234,075.46	0.00	0.00	0.00	0.00	2,234,075.46
46 Contributions & Donations	5.83	10,100.00	0.00	600,000.00	0.00	0.00	610,105.83
48 Miscellaneous Revenue	130,508.00	0.00	0.00	0.00	0.00	12,677.43	143,185.43
Total Revenues	\$ 15,463,533.30	\$ 2,741,198.50	\$ 3,454.56	\$ 740,934.44	\$ 33,640.80	\$ 12,677.43	\$ 18,995,439.03
51 Salaries/Benefits	6,902,098.58	506,374.08	0.00	0.00	2,802.16	0.00	7,411,274.82
52 Supplies	126,112.06	17,572.72	0.00	7,775.40	0.00	0.00	151,460.18
53 Purchased/Contracted Services	2,702,837.88	756,401.12	0.00	0.00	1,002.00	0.00	3,460,241.00
54 Library Materials	620,804.93	47,320.82	0.00	0.00	0.00	0.00	668,125.75
55 Capital Outlay	77,591.36	404.12	0.00	2,262,226.07	0.00	0.00	2,340,221.55
56 Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57 Miscellaneous Expenses	41,656.44	2,568.78	0.00	0.00	0.00	11,376.06	55,601.28
Total Expenditures	\$ 10,471,101.25	\$ 1,330,641.64	\$ 0.00	\$ 2,270,001.47	\$ 3,804.16	\$ 11,376.06	\$ 14,086,924.58
Revenue Over/(Under) Expenditures	\$ 4,992,432.05	\$ 1,410,556.86	\$ 3,454.56	\$(1,529,067.03)	\$ 29,836.64	\$ 1,301.37	\$ 4,908,514.45
95 Notes Issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00
98 Advances	0.00	0.00	0.00	0.00	0.00	0.00	0.00
99 Transfers	(3,236,624.00)	0.00	3,236,624.00	0.00	0.00	0.00	0.00
Total Other Sources / Uses	\$(3,236,624.00)	\$ 0.00	\$ 3,236,624.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Revenue & Other Sources Over/(Under) Expenditures & Other Uses	\$ 1,755,808.05	\$ 1,410,556.86	\$ 3,240,078.56	\$(1,529,067.03)	\$ 29,836.64	\$ 1,301.37	\$ 4,908,514.45
Beginning Year Cash Balance	\$ 42,195,290.22	\$ 22,393,987.41	\$ 0.00	\$ 52,847,180.40	\$ 4,959,616.07	\$ 15,545.43	\$ 122,476,593.38
Current Cash Balance	\$ 43,950,931.66	\$ 23,804,544.27	\$ 3,305,052.41	\$ 51,318,113.37	\$ 4,989,452.71	\$ 16,846.80	\$ 127,384,941.22

Cleveland Public Library
Certified Revenue, Appropriations and Balances
General Fund
For the Period Ending February 29, 2024

	<u>Certified Revenue (1)</u>	<u>Income To Date</u>	<u>Balance</u>	<u>Percent To Date</u>	<u>Percent Prior Year</u>
PLF State Income Tax	27,492,287	4,517,210	22,975,077	16%	18%
General Property Tax	35,885,230	10,439,000	25,446,230	29%	42%
Rollback, Homestead	2,500,000	3,420	2,496,580	0%	0%
State Aid	0	14,000	(14,000)	100%	
Fines & Fees	158,180	21,789	136,391	14%	18%
Investment Earnings	2,282,878	337,601	1,945,277	15%	21%
Contributions	0	6	(6)	100%	0%
Miscellaneous	591,207	130,508	460,699	22%	1%
Return of Advances Out	0	0	0		
Total	\$ 68,909,782	\$ 15,463,533	\$ 53,446,248	22%	30%

	<u>Appropriation(2)</u>	<u>Expended/ Encumbered</u>	<u>Balance</u>	<u>Percent To Date (3)</u>	<u>Percent Prior Year</u>
Salaries/Benefits	47,458,665	6,951,700	40,506,965	15%	14%
Supplies	1,094,628	265,790	828,838	24%	27%
Purchased Services	14,701,821	8,062,405	6,639,416	55%	54%
Library Materials	15,238,807	7,771,912	7,466,895	51%	50%
Capital Outlay	2,001,699	621,689	1,380,010	31%	28%
Other	226,287	93,230	133,057	41%	42%
Subtotal	\$ 80,721,907	\$ 23,766,725	\$ 56,955,182	29%	29%
Advances Out	0	0	0		
Transfers Out	3,236,624	3,236,624	0	100%	100%
Total	\$ 83,958,531	\$ 27,003,349	\$ 56,955,182	32%	27%

Note (1): Certificate from Cuyahoga County Budget Commission dated February 8, 2024.

Note (2): Total Amended Appropriation of \$71,236,216.90 plus carried forward encumbrance of \$12,722,313.90.

Note (3): Subtotal includes 13% expended and 16% encumbered.

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending February 29, 2024

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
51110 Professional Salaries	14,381,217.89	14,912,338.74	2,094,009.36	0.00	12,818,329.38
51120 Clerical Salaries	11,916,354.08	12,340,931.53	1,716,525.63	0.00	10,624,405.90
51130 Non-Clerical Salaries	1,360,194.59	1,400,772.60	160,075.22	0.00	1,240,697.38
51140 Buildings Salaries	5,672,828.50	5,860,647.64	783,893.88	0.00	5,076,753.76
51150 Other Salaries	439,193.09	455,765.29	67,103.88	0.00	388,661.41
51180 Severance Pay	0.00	164,839.87	174,700.45	0.00	(9,860.58)
51190 Non-Base Pay	623,077.95	673,135.05	157,455.14	0.00	515,679.91
51400 OPERS	4,843,762.46	5,019,892.60	704,484.40	0.00	4,315,408.20
51610 Health Insurance	5,337,068.45	5,565,849.19	913,779.69	0.00	4,652,069.50
51611 Dental Insurance	209,721.36	227,143.75	34,408.87	0.00	192,734.88
51612 Vision Insurance	15,901.03	15,902.08	2,547.97	0.00	13,354.11
51620 Life Insurance	30,558.99	32,872.03	4,675.72	0.00	28,196.31
51625 Short Term Disability Insuranc	50,432.18	52,556.18	8,497.41	0.00	44,058.77
51630 Workers Compensation	105,579.71	113,874.65	5,508.28	833.18	107,533.19
51640 Unemployment Compensation	25,000.00	49,068.81	0.00	24,068.81	25,000.00
51650 Medicare - ER	476,514.35	496,225.09	71,140.48	935.83	424,148.78
51900 Other Benefits	22,322.61	23,145.89	2,424.20	10,161.07	10,560.62
51920 Employee Reimbursement Benefi	50,000.00	53,704.40	868.00	13,602.44	39,233.96
Salaries/Benefits	\$45,559,727.24	\$47,459,665.39	\$ 6,902,098.58	\$ 49,601.33	\$ 40,506,965.48
52110 Office Supplies	24,750.00	25,837.81	5,848.62	3,363.63	16,625.56
52120 Stationery	36,500.00	41,937.21	885.57	6,461.44	34,590.20
52130 Duplication Supplies	27,500.00	27,984.80	534.41	4,618.80	22,831.59
52140 Hand Tools	500.00	500.00	0.00	0.00	500.00
52150 Book Repair Supplies	51,400.00	51,755.27	1,823.84	7,089.00	42,842.43

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending February 29, 2024

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
52210	106,400.00	106,635.88	28,314.96	8,602.09	69,718.83
52220	110,000.00	111,643.88	3,425.79	5,382.44	102,835.65
52230	246,114.00	276,040.61	20,541.97	39,684.63	215,814.01
52240	42,693.00	54,343.16	868.16	10,782.00	42,693.00
52300	65,000.00	76,150.29	17,219.29	37,233.14	21,697.86
52900	274,244.80	321,798.98	46,649.45	16,460.27	258,689.26
	\$985,101.80	\$1,094,627.89	\$ 126,112.06	\$ 139,677.44	\$ 828,838.39
53100	75,000.00	90,224.66	11,312.66	13,496.75	65,415.25
53210	276,360.00	289,078.63	49,218.12	219,358.68	20,501.83
53230	72,000.00	79,140.89	9,520.72	55,796.27	13,823.90
53240	362,500.00	433,887.36	26,870.06	57,299.67	349,717.63
53310	950,000.00	1,144,403.81	65,565.19	182,333.31	896,505.31
53320	42,000.00	43,154.91	232.88	1,678.03	41,244.00
53340	652,776.28	935,489.27	145,162.56	193,883.29	596,443.42
53350	169,481.00	214,452.71	7,795.87	44,360.00	162,296.84
53360	440,517.90	594,878.48	92,289.39	136,638.29	365,950.80
53370	27,000.00	35,413.66	7,035.05	26,573.02	1,805.59
53380	218,957.13	1,103,922.11	115,922.80	769,042.18	218,957.13
53390	60,000.00	94,152.00	6,300.00	32,652.00	55,200.00
53400	635,282.00	635,282.00	4,250.00	0.00	631,032.00
53510	187,904.89	259,907.43	47,229.02	130,935.17	81,743.24
53520	36,415.72	47,747.01	1,091.74	13,706.21	32,949.06
53610	1,610,000.00	1,668,179.11	214,230.91	1,343,392.50	110,555.70
53620	221,000.00	256,085.43	57,354.66	176,330.77	22,400.00

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending February 29, 2024

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
53630 Chilled Water	683,824.00	855,248.70	30,523.52	824,725.18	0.00
53640 Water/Sewer	196,000.00	227,925.25	14,790.22	200,779.23	12,355.80
53710 Professional Services	1,861,561.13	2,677,328.31	221,053.08	854,403.93	1,601,871.30
53720 Auditors Fees	935,875.00	1,007,628.40	0.00	71,753.40	935,875.00
53730 Bank Service Charges	10,260.00	10,260.00	1,515.23	0.00	8,744.77
53800 Library Material Control	317,560.00	318,251.42	0.00	691.42	317,560.00
53900 Other Purchased Services	1,678,181.24	1,679,779.24	1,573,574.20	9,737.50	96,467.54
Purchased/Contracted Services	\$11,720,456.29	\$14,701,820.79	\$ 2,702,837.88	\$ 5,359,566.80	\$ 6,639,416.11
54110 Books	2,026,000.00	4,025,557.27	129,141.99	2,115,024.03	1,781,391.25
54120 Continuations	475,000.00	993,333.27	66,070.74	505,389.26	421,873.27
54210 Periodicals	975,000.00	1,407,531.09	119,643.14	323,316.27	964,571.68
54220 Microforms	2,500.00	18,375.00	0.00	15,875.00	2,500.00
54310 Video Media	1,060,000.00	1,748,755.21	29,851.34	819,045.57	899,858.30
54320 Audio Media - Spoken	55,100.00	133,789.22	1,179.76	87,266.31	45,343.15
54325 Audio Media - Music	130,050.00	213,594.95	2,525.69	101,153.24	109,916.02
54500 Database Services	1,120,000.00	1,954,164.26	0.00	835,164.26	1,119,000.00
54530 eMedia	2,037,126.52	3,986,716.95	265,822.69	1,837,627.53	1,883,266.73
54600 Interlibrary Loan	5,000.00	8,128.70	0.00	3,128.70	5,000.00
54710 Bookbinding	40,000.00	59,014.78	5,378.58	53,636.20	0.00
54720 Preservation Services	50,363.00	62,624.60	0.00	12,261.60	50,363.00
54730 Preservation Boxing	8,000.00	10,270.00	1,191.00	1,079.00	8,000.00
54790 Preservation Reformatting	25,811.63	32,573.83	0.00	6,762.20	25,811.63
54905 Other LM-Hotspots	150,000.00	584,377.98	0.00	434,377.98	150,000.00
Library Materials	\$8,159,951.15	\$15,238,807.11	\$ 620,804.93	\$ 7,151,107.15	\$ 7,466,895.03

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending February 29, 2024

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
55300 Construction/Improvements	0.00	22,750.00	0.00	22,750.00	0.00
55510 Furniture	221,233.80	260,411.91	5,742.00	35,031.95	219,637.96
55520 Equipment	373,933.00	507,657.18	19,278.90	121,230.45	367,147.83
55530 Computer Hardware	586,250.00	615,232.02	5,044.96	29,414.06	580,773.00
55540 Software	60,000.00	475,647.40	47,525.50	335,670.86	92,451.04
55700 Motor Vehicles	120,000.00	120,000.00	0.00	0.00	120,000.00
Capital Outlay	\$1,361,416.80	\$2,001,698.51	\$ 77,591.36	\$ 544,097.32	\$ 1,380,009.83
57100 Memberships	107,739.62	110,839.62	39,598.42	31,642.20	39,599.00
57200 Taxes	7,200.00	14,104.51	754.04	13,350.47	0.00
57500 Refunds/Reimbursements	98,000.00	101,342.98	1,303.98	6,581.17	93,457.83
Miscellaneous Expenses	\$212,939.62	\$226,287.11	\$ 41,656.44	\$ 51,573.84	\$ 133,056.83
Advances	\$0.00	\$0.00	\$ 0.00	\$ 0.00	\$ 0.00
59900 Transfers Out	3,236,624.00	3,236,624.00	3,236,624.00	0.00	0.00
Transfers	\$3,236,624.00	\$3,236,624.00	\$ 3,236,624.00	\$ 0.00	\$ 0.00
TOTAL	\$71,236,216.90	\$83,958,530.80	\$ 13,707,725.25	\$ 13,295,623.88	\$ 56,955,181.67

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending February 29, 2024

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
101 General Fund	42,195,290.22	15,463,533.30	13,707,725.25	13,295,623.88	30,655,474.39
Total General Fund	\$ 42,195,290.22	\$ 15,463,533.30	\$ 13,707,725.25	\$ 13,295,623.88	\$ 30,655,474.39
201 Anderson	429,106.77	2,568.69	0.00	0.00	431,675.46
202 Endowment for the Blind	3,355,437.78	0.00	0.00	0.00	3,355,437.78
203 Founders	4,783,535.24	167,965.86	94,948.45	289,701.41	4,566,851.24
204 Kaiser/Brunckhart	165,205.80	0.00	0.00	0.00	165,205.80
205 Kralley	198,582.40	2,397.05	1,000.00	134.89	199,844.56
206 Library	225,038.13	(6,043.57)	100.00	0.00	218,894.56
207 Pepke	196,763.13	1,307.53	0.00	0.00	198,070.66
208 Wickwire	2,017,360.42	0.00	0.00	0.00	2,017,360.42
209 Witke	125,217.48	0.00	0.00	0.00	125,217.48
210 Young	6,459,609.96	(13,528.98)	0.00	0.00	6,446,080.98
226 Judd	457,670.11	0.00	26,267.88	27,954.55	403,447.68
228 Lockwood Thompson Memorial	213,118.29	0.00	5,296.12	93,903.50	113,918.67
230 Schweinfurth	305,916.72	0.00	0.00	0.00	305,916.72
231 CLEVNET	1,339,256.37	2,234,075.46	977,880.54	1,626,678.40	968,772.89
232 Stevens Employee Engagement	245,651.06	0.00	0.00	0.00	245,651.06
233 Public Artwork	773,809.19	0.00	17,857.15	132,619.04	623,333.00
251 OLBPD-Library for the Blind	762,574.33	251,366.00	179,535.95	25,340.95	809,063.43
254 MyCom	60,056.55	0.00	0.00	0.00	60,056.55
257 Tech Centers	111,504.65	0.00	6,208.64	109.96	105,186.05
258 Early Literacy	65,993.97	0.00	21,546.91	3,996.18	40,450.88
259 Rice Solar Panel System	102,579.06	50.46	0.00	101,669.10	960.42
260 Coronavirus Relief Fund	0.00	101,040.00	0.00	0.00	101,040.00
Total Special Revenue Funds	\$ 22,393,987.41	\$ 2,741,198.50	\$ 1,330,641.64	\$ 2,302,107.98	\$ 21,502,436.29

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending February 29, 2024

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
301 Debt Service	64,973.85	3,240,078.56	0.00	0.00	3,305,052.41
Total Debt Service Fund	\$ 64,973.85	\$ 3,240,078.56	\$ 0.00	\$ 0.00	\$ 3,305,052.41
401 Building & Repair	36,647,764.13	600,000.00	298,733.04	10,750,637.00	26,198,394.09
402 Construction - Tax-Exempt	11,720,494.77	103,123.37	850,691.98	9,618,402.63	1,354,523.53
403 Construction - Taxable	4,478,921.50	37,811.07	1,120,576.45	2,098,237.68	1,297,918.44
Total Capital Project Funds	\$ 52,847,180.40	\$ 740,934.44	\$ 2,270,001.47	\$ 22,467,277.31	\$ 28,850,836.06
501 Abel	316,214.54	1,963.91	0.00	0.00	318,178.45
502 Ambler	3,447.18	0.00	0.00	0.00	3,447.18
503 Beard	59,419.96	451.74	1,002.00	6,996.00	51,873.70
504 Klein	8,148.49	264.45	0.00	0.00	8,412.94
505 Maloni/Schroeder	346,100.33	5,123.17	2,802.16	600.00	347,821.34
506 McDonald	268,605.35	0.00	0.00	0.00	268,605.35
507 Ratner	138,946.53	1,352.91	0.00	0.00	140,299.44
508 Root	59,785.34	0.00	0.00	0.00	59,785.34
509 Sugarman	252,341.50	1,992.82	0.00	0.00	254,334.32
510 Thompson	189,875.24	0.00	0.00	0.00	189,875.24
511 Weidenthal	10,086.33	0.00	0.00	0.00	10,086.33
512 White	3,027,473.01	22,491.80	0.00	48,572.24	3,001,392.57
513 Beard Anna Young	120,059.70	0.00	0.00	0.00	120,059.70
514 Paulson	159,112.57	0.00	0.00	0.00	159,112.57
Total Permanent Funds	\$ 4,959,616.07	\$ 33,640.80	\$ 3,804.16	\$ 56,168.24	\$ 4,933,284.47
901 Unclaimed Funds	10,932.58	200.00	0.00	0.00	11,132.58
905 CLEVNET Fines & Fees	4,612.85	12,477.43	11,376.06	0.00	5,714.22
Total Agency Funds	\$ 15,545.43	\$ 12,677.43	\$ 11,376.06	\$ 0.00	\$ 16,846.80
Total All Funds	\$ 122,476,593.38	\$ 22,232,063.03	\$ 17,323,548.58	\$ 38,121,177.41	\$ 89,263,930.42

Cleveland Public Library
 Year-To-Date Budget Report
 Construction - Tax-Exempt Fund 402
 For the Period Ending February 29, 2024

	Original Budget	Revised Budget	YTD Actual	Encumbered and Unpaid	Available Balance
44400	0.00	-257,631.37	-103,123.37	0.00	-154,508.00
	0.00	-257,631.37	-103,123.37	0.00	-154,508.00
52900	651.63	14,144.87	7,775.40	6,369.47	0.00
	651.63	14,144.87	7,775.40	6,369.47	0.00
53710	151,275.37	89,743.00	0.00	87,000.00	2,743.00
	151,275.37	89,743.00	0.00	87,000.00	2,743.00
55300	19,473.00	11,495,457.88	781,548.76	9,207,620.59	1,506,288.53
55510	0.00	322,902.22	33,477.29	289,424.93	0.00
55520	0.00	26,091.57	2,336.53	23,755.04	0.00
55530	0.00	29,786.60	25,554.00	4,232.60	0.00
	19,473.00	11,874,238.27	842,916.58	9,525,033.16	1,506,288.53
	0.00	-257,631.37	-103,123.37		-154,508.00
	171,400.00	11,978,126.14	850,991.98	9,618,402.63	1,509,031.53

Prior Fund Balance 11,720,494.77
 Change in Fund Balance (747,568.61)
 Current Fund Balance 10,972,926.16

Cleveland Public Library
 Year-To-Date Budget Report
 Construction - Taxable Fund 403
 For the Period Ending February 29, 2024

	Original Budget	Revised Budget	YTD Actual	Encumbered and Unpaid	Available Balance
44400 Investment Earnings (Capital)	0.00	-89,291.03	-37,811.07	0.00	-51,479.96
Investment Earnings	0.00	-89,291.03	-37,811.07	0.00	-51,479.96
55300 Construction/Improvements	0.00	3,925,182.70	1,120,576.45	1,985,553.19	819,053.06
55510 Furniture	0.00	111,954.83	0.00	111,954.83	0.00
55520 Equipment	0.00	729.66	0.00	729.66	0.00
TOTAL Revenues	0.00	-89,291.03	-37,811.07		-51,479.96
TOTAL Expenditures	0.00	4,037,867.19	1,120,576.45	2,098,237.68	819,053.06

Prior Fund Balance	4,478,921.50
Change in Fund Balance	(1,082,765.38)
Current Fund Balance	3,396,156.12

**Cleveland Public Library
 Depository Balance Detail
 For the Period Ending February 29, 2024**

Balance of All Funds	<u><u>\$ 127,384,941.22</u></u>
Huntington - Checking	55,261.62
KeyBank - Checking (ZBA)	1,500,654.41
KeyBank - FSA Account	5,206.19
Petty Cash	695.00
Change Fund	1,310.00
KeyBank-Payroll Account (ZBA)	(717.76)
Cash in Library Treasury	<u>\$ 1,562,409.46</u>
Huntington Escrow Account	102,629.52
U.S. Bank - 2019A-Money Market	0.00
U.S. Bank - 2019B-Money Market	6,089.32
U.S. Bank - Investments	72,049,075.02
U.S. Bank - Inv - Money Market	425,548.72
U.S. Bank - Series 2019A Notes	0.00
U.S. Bank - Series 2019B Notes	771,187.00
Huntington Trust -Money Market	955,172.73
STAR Ohio - 2019A	11,360,315.99
STAR Ohio - 2019B	3,316,900.77
STAR Ohio Investment	15,361,734.30
STAR Plus/GDIP Program	0.00
Investments	<u>\$ 104,348,653.37</u>
PNC- Endowment Account	21,473,878.39
Endowment Account	<u>\$ 21,473,878.39</u>
Cash in Banks and On Hand	<u><u>\$ 127,384,941.22</u></u>

CLEVELAND PUBLIC LIBRARY

REPORT ON INVESTMENTS - FEBRUARY 2024

Board Meeting

1. INTERIM DEPOSITS

In accordance with Ohio Revised Code Section 135.14, funds that become available periodically throughout the fiscal year are invested in short-term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury issues, agency issues, municipal bonds, commercial paper, and negotiable certificates of deposit as managed by Meeder Investment Management, STAR Ohio, Government Insured Deposit Program (replaced the STAR Plus program), and a federal money market fund.

Following is a description of interim deposit earnings for the period February 1, 2024 through February 29, 2024.

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment	
					Income	Form
OPERATING FUND:						
02/01/24 - 02/29/24	29	Various	STAR Ohio	Various	53,032.50	Investment Pool
02/01/24 - 02/29/24	29	Various	Government Insured Deposit Program	Various	0.00	Bank Deposit Program
02/01/24 - 02/29/24	29	Various	U.S. Bank	Various	3,406.26	Sweep Money Market
08/14/23 - 02/14/24	185	500,000	Federal National Mortgage Assn.	0.500%	1,250.00	Federal Agency
08/17/23 - 02/17/24	185	500,000	Federal Farm Credit Bank	0.590%	1,475.00	Federal Agency
08/17/23 - 02/17/24	185	630,000	Federal Farm Credit Bank	2.920%	9,198.00	Federal Agency
08/18/23 - 02/18/24	185	1,000,000	Federal Home Loan Bank	0.500%	2,500.00	Federal Agency
08/18/23 - 02/18/24	185	800,000	Federal Home Loan Bank	1.300%	5,200.00	Federal Agency
08/25/23 - 02/25/24	185	500,000	Farmer Mac	0.690%	1,725.00	Federal Agency
08/25/23 - 02/25/24	185	500,000	Federal National Mortgage Assn.	0.550%	1,375.00	Federal Agency
08/28/23 - 02/28/24	185	1,000,000	Federal Farm Credit Bank	4.500%	22,500.00	Federal Agency
01/11/24 - 02/11/24	32	249,000	First Internet Bank of Indiana	0.850%	179.76	Negotiable CD
08/12/23 - 02/12/24	185	249,000	TIAA FSB Jacksonville FL	0.200%	998.05	Negotiable CD
01/15/24 - 02/15/24	32	249,000	Ponce Bank	3.500%	740.18	Negotiable CD
01/18/24 - 02/18/24	32	225,000	Wells Fargo Bank NA	1.950%	372.64	Negotiable CD
01/26/24 - 02/26/24	32	249,000	Axos Bank	1.650%	348.94	Negotiable CD
01/27/24 - 02/27/24	32	249,000	Comenity Capital Bank	2.500%	528.70	Negotiable CD
01/30/24 - 02/29/24	31	249,000	Nicolet National Bank	1.150%	227.51	Negotiable CD
01/30/24 - 02/29/24	31	249,000	Celtic Bank	1.850%	378.62	Negotiable CD
08/15/23 - 02/15/24	185	1,070,000	United States Treasury Note	2.250%	12,037.50	Treasury Security

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment	
					Income	Investment Form
08/31/23 - 02/29/24	183	750,000	United States Treasury Note	0.500%	1,875.00	Treasury Security
08/31/23 - 02/29/24	183	500,000	United States Treasury Note	0.750%	1,875.00	Treasury Security
08/31/23 - 02/29/24	183	560,000	United States Treasury Note	2.750%	7,700.00	Treasury Security
08/31/23 - 02/29/24	183	950,000	United States Treasury Note	3.125%	14,843.75	Treasury Security
08/31/23 - 02/29/24	183	975,000	United States Treasury Note	4.000%	18,895.60	Treasury Security

Earned Interest February 2024 \$ 162,663.01
 Earned Interest Year To Date \$ 337,600.62

SERIES 2019A TAX-EXEMPT NOTES:

02/01/24 - 02/29/24	29	Various	STAR Ohio	Various	49,357.99	Investment Pool
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Earned Interest February 2024 \$ 49,357.99
 Earned Interest Year To Date \$ 103,123.37

SERIES 2019B TAXABLE NOTES:

02/01/24 - 02/29/24	29	Various	STAR Ohio	Various	14,622.77	Investment Pool
02/01/24 - 02/29/24	29	Various	U.S. Bank	Various	1.27	Sweep Money Market
08/15/23 - 02/15/24	185	775,000	Federal Home Loan Bank	1.500%	5,812.50	Federal Agency

Earned Interest February 2024 \$ 20,436.54
 Earned Interest Year To Date \$ 37,811.07

NOTE RETIREMENT FUND:

02/01/24 - 02/29/24	29	Various	Huntington National Bank	Various	2,412.92	Sweep Money Market
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Earned Interest February 2024 \$ 2,412.92
 Earned Interest Year To Date \$ 3,454.56

ESCROW ACCOUNT:

02/01/24 - 02/29/24	29	Various	Huntington National Bank	Various	24.39	Money Market
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Earned Interest February 2024 \$ 24.39
 Earned Interest Year To Date \$ 50.46

Earned Interest February 2024--All Funds \$ 234,894.85
 Earned Interest Year To Date--All Funds \$ 482,040.08



Cleveland Public Library Operating Account

Monthly Investment Report
February 29, 2024



Your Investment Representative:

Jim McCourt
(614) 923-1151
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact publicfundsoptions@meederinvestment.com
Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | www.meederpublicfunds.com

PORTFOLIO SUMMARY

As of February 29, 2024



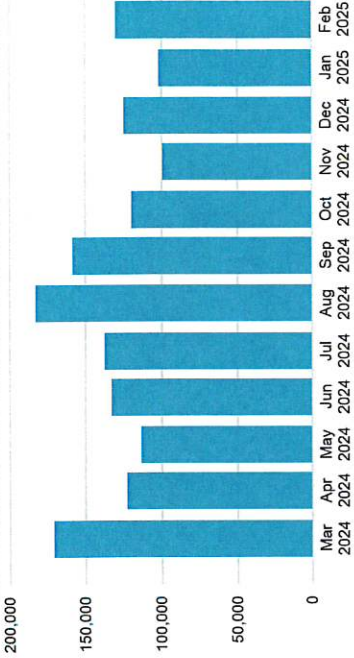
MONTHLY RECONCILIATION

Beginning Book Value	72,362,703.45
Contributions	
Withdrawals	
Prior Month Custodian Fees	(592.40)
Realized Gains/Losses	747.00
Gross Interest Earnings	109,487.91
Ending Book Value	72,472,345.96

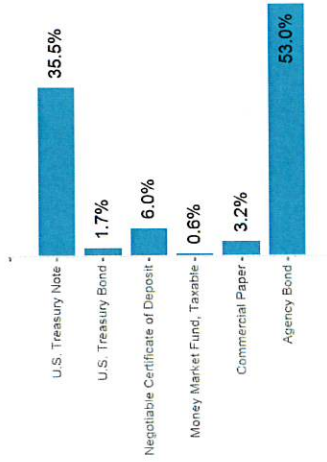
PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	2.65%
Portfolio Effective Duration	2.17 yrs
Weighted Average Maturity	2.34 yrs

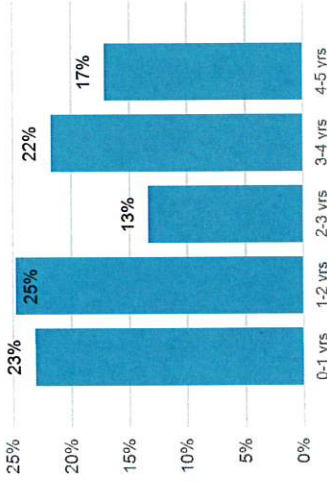
PROJECTED MONTHLY INCOME SCHEDULE



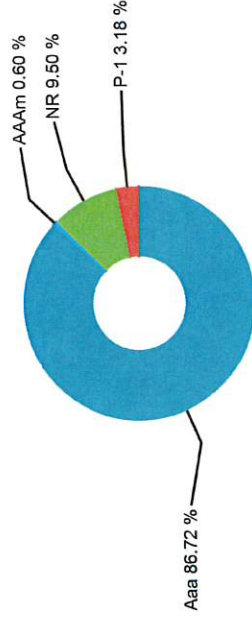
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY



Cleveland Public Library Operating Account
PROJECTED INCOME SCHEDULE
 As of February 29, 2024



CUSIP	SECURITY DESCRIPTION	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025
02589ABQ4	American Express National Bank 2.000% 03/09/2027	2,463						2,490					
05465DAK4	Axos Bank 1.650% 03/26/2024	762											
13607EHP7	Canadian Imperial Holdings Inc. 08/23/2024						30,834						
14042RLP4	Capital One, National Association 2.650% 05/22/2024			4,727									
14042TAP2	Capital One Bank (Usa), National Association 2.650% 05/22/2024			4,727									
15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	379	391	379	391	379	1,106						
20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	495	529	512	529								
22533THC3	Credit Agricole Corporate and Investment Bank 08/12/2024						41,206						
3130AFBC0	FHLB 3.250% 09/13/2024	13,813						27,327					
3130AJLH0	FHLB 0.920% 05/19/2026			3,335					3,335				
3130AJSQ3	FHLB 1.020% 07/06/2027					4,335						4,335	
3130AK6G6	FHLB 0.390% 09/23/2024	1,580						2,511					
3130AKVV5	FHLB 0.500% 02/18/2026						2,500						2,500
3130ALZ23	FHLB 0.800% 04/28/2025		1,100						1,100				
3130AMNX6	FHLB 1.020% 06/10/2026				3,494						3,494		
3130ANAV2	FHLB 0.550% 01/28/2025					1,045						21,983	
3130ANVB3	FHLB 0.800% 09/17/2025	1,800						1,800					
3130ANYN4	FHLB 1.000% 09/30/2026	2,500						2,500					
3130ANZ60	FHLB 0.800% 06/27/2025	1,500			1,688			1,875				2,063	
3130AP3C7	FHLB 1.100% 09/30/2026	3,300						3,300					
3130APFS9	FHLB 1.050% 10/28/2026			3,596							3,596		
3130APW43	FHLB 1.500% 12/02/2026				3,750								3,750

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CUSIP	SECURITY DESCRIPTION	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025
3130AQP8	FHLB 2.600% 02/18/2027					10,400							10,400
3130ATU4	FHLB 4.250% 12/10/2027	25,181			25,181						25,181		
3130AWMN7	FHLB 4.375% 06/09/2028	18,047			18,047						18,047		
3133EK6J0	FFCB 1.625% 11/08/2024	4,063					4,447						
3133ELH80	FFCB 0.680% 06/10/2025	2,550			2,550						2,550		
3133ELY32	FFCB 0.550% 07/22/2026			2,338								2,338	
3133EMBD3	FFCB 0.360% 09/24/2024	1,800						3,050					
3133EMQX3	FFCB 0.590% 02/17/2026					1,475							1,475
3133EMWV0	FFCB 0.350% 04/22/2024	2,625											
3133EMXS6	FFCB 0.720% 04/28/2025	6,300					6,300						
3133EMZW5	FFCB 0.730% 05/19/2025	1,150			1,150					1,150			
3133EN3H1	FFCB 4.000% 11/29/2027	18,000			18,000					18,000			
3133EN5N6	FFCB 4.000% 01/06/2028			6,800								6,800	
3133ENG87	FFCB 2.920% 08/17/2027					9,198							9,198
3133ENL99	FFCB 3.375% 09/15/2027	16,875					16,875						
3133ENTK6	FFCB 2.51% 04/01/25	6,275						6,275					
3133ENV99	FFCB 2.875% 04/26/2027	4,313							4,313				
3133EPCX1	FFCB 4.375% 03/10/2028	21,875						21,875					
3133EPF91	FEDERAL FARM 4.50% 01/17/2028			20,250						20,250			
3133EPGW9	FEDERAL FARM 3.875% 04/25/2028	21,313							21,313				
3133EPHT5	FFCB 3.625 05/03/28			5,709								5,709	
3133EPUN3	FEDERAL FARM 4.5% 08/28/2028					22,500							22,500
3133EPWK7	FFCB 4.500% 09/22/2028	22,500						22,500					
3134GV7E2	FMCC 0.500% 01/27/2025			1,250									2,650

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CUSIP	SECURITY DESCRIPTION	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025
3134GW4B9	FMCC 0.500% 10/29/2025	1,250							1,250				
3134GW4C7	FMCC 0.800% 10/27/2026	2,120							2,120				
3134GWU53	FMCC 0.400% 09/24/2024	2,000					2,050						
3134GWXC5	FMCC 0.350% 03/29/2024	2,250											
3134GWZG4	FMCC 0.600% 10/20/2025	1,950						1,950					
3134GWZV1	FMCC 0.650% 10/22/2025	1,333						1,333					
3134GXFV1	FMCC 0.625% 12/17/2025				1,563						1,563		
3135G05S8	FNMA 0.500% 08/14/2025					1,470				1,470			1,250
3135GA2Z3	FNMA 0.560% 11/17/2025												
3136G45C3	FNMA 0.540% 10/27/2025	1,350							1,350				
3136G4J95	FNMA 0.550% 08/25/2025						1,375						1,375
3137EAEX3	FMCC 0.375% 09/23/2025	1,688						1,688					
31422X7K2	FARMER MAC 4.70% 09/27/2028	23,500						23,500					
31422XBN1	AGM 0.690% 02/25/2026								1,725				1,725
31424WBB7	FARMER MAC 5% 10/23/2028	25,000							25,000				
32056GDH0	First Internet Bancorp 0.850% 05/13/2024	168	180	435									
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024				4,130								
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025			1,608							1,625		
46640PC43	J.P. Morgan Securities LLC 03/04/2024	20,579											
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 06/06/2024				4,191								
654062JR0	Nicolet National Bank 1.150% 03/28/2024	3,955											
732329BD8	Ponce Bank 3.500% 09/15/2027	692	740	716	740	716	740	740	716	740	716	740	740

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CUSIP	SECURITY DESCRIPTION	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025
742651DZZ	PEFCO 3.900% 10/15/2027		9,848						9,848				
7954502H7	Sallie Mae Bank 2.800% 04/17/2024	2,039											
856285SN2	State Bank of India 1.900% 01/22/2025				2,347								
87165E2M8	Synchrony Bank 1.250% 04/24/2025	1,554							1,554				
88413QCN6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024		1,180										
89235MPB1	Toyota Financial Savings Bank 3.600% 09/09/2027	4,398						4,446					
9128282R0	UST 2.250% 08/15/2027					12,038							12,038
9128283P3	UST 2.250% 12/31/2024			5,625						6,895			
9128283Z1	UST 2.750% 02/28/2025					7,700							28,525
912828U24	UST 2.000% 11/15/2026		7,950							7,950			
912828X88	UST 2.375% 05/15/2027		11,400							11,400			
912828Z78	UST 1.500% 01/31/2027				6,150							6,150	
912828Z70	UST 0.250% 05/31/2025		2,188							2,188			
91282CAM3	UST 0.250% 09/30/2025	581									581		
91282CAT8	UST 0.250% 10/31/2025		938								938		
91282CAZ4	UST 0.375% 11/30/2025			1,406								1,406	
91282CBC4	UST 0.375% 12/31/2025				1,406								1,406
91282CBH3	UST 0.375% 01/31/2026					2,344						2,344	
91282CBQ3	UST 0.500% 02/28/2026						1,875						1,875
91282CBT7	UST 0.750% 03/31/2026	4,688											4,688
91282CCJ8	UST 0.875% 06/30/2026			2,188									2,188
91282CCL3	UST 0.375% 07/15/2024				31,660								
91282CCW9	UST 0.750% 08/31/2026						1,875						1,875

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CUSIP	SECURITY DESCRIPTION	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025
91282CCZ2	UST 0.875% 09/30/2026	2,188						2,188					
91282CDB4	UST 0.625% 10/15/2024		1,563						3,652				
91282CEF4	UST 2.500% 03/31/2027	11,938						11,938					
91282CEN7	UST 2.750% 04/30/2027		10,588						10,588				
91282CET4	UST 2.625% 05/31/2027			10,631						10,631			
91282CEW7	UST 3.250% 06/30/2027				16,510						16,510		
91282CFA4	UST 3.000% 07/31/2024					23,232							
91282CFB2	UST 2.750% 07/31/2027					13,750						13,750	
91282CFH9	UST 3.125% 08/31/2027						14,844						14,844
91282CFU0	UST 4.125% 10/31/2027		20,625						20,625				
91282CFX4	UST 4.500% 11/30/2024			11,250						8,984			
91282CGC9	UST 3.875% 12/31/2027				20,344						20,344		
91282CGP0	UST 4.000% 02/29/2028						19,500						19,500
91282CHK0	UST 4.000% 06/30/2028				20,000						20,000		
91282CHQ7	UST 4.125% 07/31/2028					17,944						17,944	
91282CJW2	UST 4.000% 01/31/2029					22,700							22,700
949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	349	373	361	373	361	373	373	923				
TOTAL		170,612	127,890	113,444	132,698	137,350	182,513	158,293	124,742	99,286	124,705	101,733	129,819

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POSITION STATEMENT

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
Cash and Cash Equivalents											
31846V567	First American Funds, Inc.	2/29/2024 2/29/2024	\$425,548.72	\$425,548.72	\$425,548.72	5.19%	0.003 0.003	\$1.00 \$425,548.72	\$0.00	0.49%	AAAm
STAROHIO	STAR Ohio XX688	2/29/2024 2/29/2024	\$15,361,734.30	\$15,361,734.30	\$15,361,734.30	5.48%	0.003 0.003	\$1.00 \$15,361,734.30	\$0.00	17.83%	AAAm
	SubTotal		\$15,787,283.02	\$15,787,283.02	\$15,787,283.02	5.47%		\$15,787,283.02	\$0.00	18.33%	
Agency Bond											
3134GWXC5	FMCC 0.350% 03/29/2024	10/21/2020 10/23/2020	\$1,000,000.00	\$999,500.00	\$999,500.00	0.36%	0.079 0.080	\$99.59 \$995,940.00	(\$3,560.00)	1.16%	Aaa AA+
3133EMWV0	FFCB 0.350% 04/22/2024	4/26/2021 4/27/2021	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	0.35%	0.145 0.144	\$99.28 \$1,489,245.00	(\$10,755.00)	1.73%	Aaa AA+
3130AFBC0	FHLB 3.250% 09/13/2024	9/20/2022 9/21/2022	\$850,000.00	\$836,485.85	\$836,485.85	4.09%	0.540 0.521	\$99.05 \$841,942.00	\$5,456.15	0.98%	Aaa AA+
3130AK6G6	FHLB 0.390% 09/23/2024	9/29/2020 9/30/2020	\$810,000.00	\$809,068.50	\$809,068.50	0.42%	0.567 0.554	\$97.33 \$788,364.90	(\$20,703.60)	0.92%	Aaa AA+
3134GWUS3	FMCC 0.400% 09/24/2024	9/17/2020 9/24/2020	\$1,000,000.00	\$999,950.00	\$999,950.00	0.40%	0.570 0.556	\$97.24 \$972,370.00	(\$27,580.00)	1.13%	Aaa AA+
3133EMBD3	FFCB 0.360% 09/24/2024	9/24/2020 9/29/2020	\$1,000,000.00	\$998,750.00	\$998,750.00	0.39%	0.570 0.556	\$97.29 \$972,890.00	(\$25,860.00)	1.13%	Aaa AA+
3133EK6J0	FFCB 1.625% 11/08/2024	11/11/2019 11/8/2019	\$500,000.00	\$499,615.00	\$499,615.00	1.64%	0.693 0.674	\$97.64 \$488,215.00	(\$11,400.00)	0.57%	Aaa AA+
3134GV7E2	FMCC 0.500% 01/27/2025	7/8/2020 7/27/2020	\$500,000.00	\$498,600.00	\$498,600.00	0.56%	0.912 0.889	\$95.85 \$479,270.00	(\$19,330.00)	0.56%	Aaa AA+
3130ANAV2	FHLB 0.550% 01/28/2025	5/26/2022 5/27/2022	\$380,000.00	\$359,062.00	\$359,062.00	2.70%	0.915 0.893	\$96.05 \$364,974.80	\$5,912.80	0.42%	Aaa AA+
3133ENTK6	FFCB 2.51% 04/01/25	3/25/2022 4/1/2022	\$500,000.00	\$498,975.00	\$498,975.00	2.58%	1.088 1.044	\$97.36 \$486,810.00	(\$12,165.00)	0.57%	Aaa AA+
3130ALZ23	FHLB 0.800% 04/28/2025	4/7/2021 4/28/2021	\$275,000.00	\$275,000.00	\$275,000.00	0.80%	1.162 1.128	\$95.24 \$261,915.50	(\$13,084.50)	0.30%	Aaa AA+
3133EMXS6	FFCB 0.720% 04/28/2025	4/26/2021 4/28/2021	\$1,750,000.00	\$1,748,632.81	\$1,748,632.81	0.74%	1.162 1.129	\$95.26 \$1,666,997.50	(\$81,635.31)	1.93%	Aaa AA+
3133EMZW5	FFCB 0.730% 05/19/2025	5/25/2021 5/28/2021	\$315,000.00	\$315,000.00	\$315,000.00	0.73%	1.219 1.185	\$95.04 \$299,376.00	(\$15,624.00)	0.35%	Aaa AA+

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3133ELH80	FFCB 0.680% 06/10/2025	6/24/2020 6/26/2020	\$750,000.00	\$750,000.00	\$750,000.00	0.68%	1.279 1.245	\$94.75 \$710,640.00	(\$39,360.00)	0.82%	Aaa AA+
3130ANZ60	FHLB 0.800% 06/27/2025	10/26/2021 10/27/2021	\$750,000.00	\$742,500.00	\$742,500.00	0.96%	1.326 1.287	\$95.22 \$714,165.00	(\$28,335.00)	0.83%	Aaa AA+
3135G0558	FNMA 0.500% 08/14/2025	11/18/2022 11/21/2022	\$500,000.00	\$446,565.00	\$446,565.00	4.72%	1.458 1.420	\$93.92 \$469,615.00	\$23,050.00	0.55%	Aaa AA+
3136G4J95	FNMA 0.550% 08/25/2025	8/19/2020 8/25/2020	\$500,000.00	\$499,375.00	\$499,375.00	0.58%	1.488 1.449	\$93.86 \$469,320.00	(\$30,055.00)	0.54%	Aaa AA+
3130ANVB3	FHLB 0.800% 09/17/2025	9/1/2021 9/17/2021	\$450,000.00	\$450,000.00	\$450,000.00	0.80%	1.551 1.502	\$94.00 \$423,013.50	(\$26,986.50)	0.49%	Aaa AA+
3137EAX3	FMCC 0.375% 09/23/2025	9/29/2021 9/30/2021	\$900,000.00	\$885,114.00	\$885,114.00	0.80%	1.567 1.525	\$93.38 \$840,393.00	(\$44,721.00)	0.98%	Aaa AA+
3134GWZG4	FMCC 0.600% 10/20/2025	10/6/2020 10/20/2020	\$650,000.00	\$650,000.00	\$650,000.00	0.60%	1.641 1.593	\$93.35 \$606,781.50	(\$43,218.50)	0.70%	Aaa AA+
3134GWZV1	FMCC 0.650% 10/22/2025	10/18/2021 10/20/2021	\$410,000.00	\$404,260.00	\$404,260.00	1.01%	1.647 1.598	\$93.41 \$382,972.80	(\$21,287.20)	0.44%	Aaa AA+
3136G45C3	FNMA 0.540% 10/27/2025	10/21/2020 10/27/2020	\$500,000.00	\$499,500.00	\$499,500.00	0.56%	1.660 1.612	\$92.98 \$464,915.00	(\$34,585.00)	0.54%	Aaa AA+
3134GW4B9	FMCC 0.500% 10/29/2025	10/9/2020 10/29/2020	\$500,000.00	\$499,000.00	\$499,000.00	0.54%	1.666 1.619	\$93.10 \$465,505.00	(\$33,495.00)	0.54%	Aaa AA+
3135GA2Z3	FNMA 0.560% 11/17/2025	11/12/2020 11/17/2020	\$625,000.00	\$523,818.75	\$523,818.75	0.61%	1.718 1.669	\$92.94 \$487,935.00	(\$35,883.75)	0.57%	Aaa AA+
3134GXFV1	FMCC 0.625% 12/17/2025	12/3/2020 12/17/2020	\$500,000.00	\$499,750.00	\$499,750.00	0.64%	1.800 1.747	\$92.69 \$463,425.00	(\$36,325.00)	0.54%	Aaa AA+
3133EMQX3	FFCB 0.590% 02/17/2026	2/18/2021 2/25/2021	\$500,000.00	\$498,045.00	\$498,045.00	0.67%	1.970 1.915	\$92.19 \$460,940.00	(\$37,105.00)	0.54%	Aaa AA+
3130AKVV5	FHLB 0.500% 02/18/2026	1/28/2021 2/18/2021	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	0.50%	1.973 1.919	\$92.01 \$920,110.00	(\$79,890.00)	1.07%	Aaa AA+
31422XBN1	AGM 0.690% 02/25/2026	2/18/2021 2/25/2021	\$500,000.00	\$499,850.00	\$499,850.00	0.70%	1.992 1.935	\$92.31 \$461,555.00	(\$38,295.00)	0.54%	Aaa AA+
3130AJLH0	FHLB 0.920% 05/19/2026	10/18/2021 10/19/2021	\$725,000.00	\$718,272.00	\$718,272.00	1.13%	2.219 2.128	\$91.96 \$666,695.50	(\$51,576.50)	0.77%	Aaa AA+
3130AMNX6	FHLB 1.020% 06/10/2026	5/26/2021 6/10/2021	\$685,000.00	\$685,000.00	\$685,000.00	1.02%	2.279 2.188	\$91.99 \$630,117.80	(\$54,882.20)	0.73%	Aaa AA+
3133ELY32	FFCB 0.550% 07/22/2026	3/30/2023 3/31/2023	\$850,000.00	\$758,616.50	\$758,616.50	4.06%	2.395 2.325	\$90.92 \$772,777.50	\$14,161.00	0.90%	Aaa AA+

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3130ANY4	FHLB 1.000% 09/30/2026	9/14/2021 9/30/2021	\$500,000.00	\$500,000.00	\$500,000.00	1.00%	2.586 2.462	\$90.92 \$454,575.00	(\$45,425.00)	0.53%	Aaa AA+
3130AP3C7	FHLB 1.100% 09/30/2026	10/25/2021 10/26/2021	\$600,000.00	\$594,000.00	\$594,000.00	1.24%	2.586 2.451	\$91.16 \$546,942.00	(\$47,058.00)	0.63%	Aaa AA+
3134GW4C7	FMCC 0.800% 10/27/2026	6/16/2022 6/17/2022	\$530,000.00	\$468,138.40	\$468,138.40	3.72%	2.660 2.542	\$90.53 \$479,803.70	\$11,665.30	0.56%	Aaa AA+
3130APFS9	FHLB 1.050% 10/28/2026	10/18/2021 10/28/2021	\$685,000.00	\$679,040.50	\$679,040.50	1.23%	2.663 2.533	\$90.79 \$621,925.20	(\$57,115.30)	0.72%	Aaa AA+
3130APW43	FHLB 1.500% 12/02/2026	12/16/2021 12/20/2021	\$500,000.00	\$499,925.00	\$499,925.00	1.50%	2.759 2.573	\$91.63 \$458,130.00	(\$41,795.00)	0.53%	Aaa AA+
3130AQR8	FHLB 2.600% 02/18/2027	3/29/2023 3/31/2023	\$800,000.00	\$743,728.00	\$743,728.00	4.27%	2.973 2.809	\$94.65 \$757,160.00	\$13,432.00	0.88%	Aaa AA+
3133ENV9	FFCB 2.875% 04/26/2027	4/22/2022 4/26/2022	\$300,000.00	\$298,452.00	\$298,452.00	2.99%	3.156 2.938	\$95.34 \$286,017.00	(\$12,435.00)	0.33%	Aaa AA+
3130AJSQ3	FHLB 1.020% 07/06/2027	4/19/2023 4/20/2023	\$850,000.00	\$747,668.50	\$747,668.50	4.17%	3.351 3.137	\$89.27 \$758,761.00	\$11,092.50	0.88%	Aaa AA+
3133ENG87	FFCB 2.920% 08/17/2027	8/19/2022 8/22/2022	\$630,000.00	\$622,616.40	\$622,616.40	3.18%	3.466 3.239	\$95.13 \$599,325.30	(\$23,291.10)	0.70%	Aaa AA+
3133ENL99	FFCB 3.375% 09/15/2027	9/14/2022 9/15/2022	\$1,000,000.00	\$986,010.00	\$986,010.00	3.68%	3.545 3.239	\$96.40 \$964,020.00	(\$21,990.00)	1.12%	Aaa AA+
742651DZ2	PEFCO 3.900% 10/15/2027	4/27/2023 5/3/2023	\$255,000.00	\$255,408.00	\$255,408.00	3.86%	3.627 3.281	\$96.85 \$246,964.95	(\$8,443.05)	0.29%	Aaa AA+
742651DZ2	PEFCO 3.900% 10/15/2027	4/28/2023 5/3/2023	\$250,000.00	\$249,600.00	\$249,600.00	3.94%	3.627 3.281	\$96.85 \$242,122.50	(\$7,477.50)	0.28%	Aaa AA+
3133EN3H1	FFCB 4.000% 11/29/2027	11/22/2022 11/29/2022	\$900,000.00	\$896,580.00	\$896,580.00	4.08%	3.751 3.405	\$98.53 \$886,761.00	(\$9,819.00)	1.03%	Aaa AA+
3130ATUS4	FHLB 4.250% 12/10/2027	12/14/2022 12/16/2022	\$1,185,000.00	\$1,209,553.20	\$1,209,553.20	3.79%	3.781 3.420	\$99.20 \$1,175,520.00	(\$34,033.20)	1.36%	Aaa AA+
3133EN5N6	FFCB 4.000% 01/06/2028	1/17/2023 1/19/2023	\$340,000.00	\$344,705.60	\$344,705.60	3.69%	3.855 3.507	\$98.52 \$334,964.60	(\$9,741.00)	0.39%	Aaa AA+
3133EPCX1	FFCB 4.375% 03/10/2028	3/7/2023 3/10/2023	\$1,000,000.00	\$997,460.00	\$997,460.00	4.43%	4.030 3.582	\$100.04 \$1,000,410.00	\$2,950.00	1.16%	Aaa AA+
3133EPGW9	FEDERAL FARM 3.875% 04/25/2028	4/19/2023 4/25/2023	\$1,100,000.00	\$1,098,647.00	\$1,098,647.00	3.90%	4.156 3.738	\$97.99 \$1,077,901.00	(\$20,746.00)	1.25%	Aaa AA+
3133EPTH5	FFCB 3.625 05/03/28	4/27/2023 5/3/2023	\$315,000.00	\$313,270.65	\$313,270.65	3.75%	4.178 3.777	\$97.07 \$305,770.50	(\$7,500.15)	0.35%	Aaa AA+

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3130AWMN7	FHLB 4.375% 06/09/2028	8/10/2023 8/11/2023	\$825,000.00	\$826,105.50	\$826,105.50	4.34%	4.279 3.826	\$100.08 \$825,635.25	(\$470.25)	0.96%	Aaa AA+
3133EPUN3	FEDERAL FARM 4.5% 08/28/2028	8/25/2023 8/28/2023	\$1,000,000.00	\$999,468.20	\$999,468.20	4.51%	4.499 4.030	\$100.39 \$1,003,870.00	\$4,401.80	1.17%	Aaa AA+
3133EPWK7	FFCB 4.500% 09/22/2028	10/4/2023 10/5/2023	\$1,000,000.00	\$884,136.00 \$1,625.00	\$985,761.00	4.86%	4.567 4.008	\$100.41 \$1,004,120.00	\$19,984.00	1.17%	Aaa AA+
31422X7K2	FARMER MAC 4.70% 09/27/2028	9/27/2023 10/2/2023	\$1,000,000.00	\$995,650.00 \$652.78	\$996,302.78	4.80%	4.581 4.007	\$101.48 \$1,014,770.00	\$19,120.00	1.18%	
31424WBB7	FARMER MAC 5% 10/23/2028	10/18/2023 10/23/2023	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	5.00%	4.652 4.053	\$102.62 \$1,026,220.00	\$26,220.00	1.19%	
3133EPF91	FEDERAL FARM 4.50% 01/27/2028	11/22/2023 11/27/2023	\$900,000.00	\$899,037.00	\$899,037.00	4.52%	4.748 4.190	\$101.06 \$909,540.00	\$10,503.00	1.06%	Aaa AA+
SubTotal			\$39,040,000.00	\$38,557,505.36 \$2,277.78	\$38,559,783.14	2.34%		\$37,500,416.30	(\$1,057,089.06)	43.53%	
Commercial Paper											
46640PC43	J.P. Morgan Securities LLC 03/04/2024	6/8/2023 6/9/2023	\$510,000.00	\$489,421.50	\$489,421.50	5.63%	0.011 0.013	\$99.94 \$509,699.10	\$20,277.60	0.59%	P-1 A-1
22533THC3	Credit Agricole Corporate and Investment Bank 08/12/2024	11/16/2023 11/17/2023	\$1,010,000.00	\$968,793.68	\$968,793.68	5.69%	0.452 0.442	\$97.52 \$984,952.00	\$16,158.32	1.14%	P-1 A-1
13607EHP7	Canadian Imperial Holdings Inc. 08/23/2024	11/30/2023 12/1/2023	\$780,000.00	\$749,166.17	\$749,166.17	5.57%	0.482 0.471	\$97.36 \$759,369.00	\$10,202.83	0.88%	P-1 A-1
SubTotal			\$2,300,000.00	\$2,207,381.35	\$2,207,381.35	5.64%		\$2,254,020.10	\$46,638.75	2.62%	
Negotiable Certificate of Deposit											
05465DAK4	Axos Bank 1.650% 03/26/2024	2/27/2020 3/26/2020	\$249,000.00	\$248,564.25	\$248,564.25	1.70%	0.071 0.072	\$99.74 \$248,345.13	(\$219.12)	0.29%	
654062JR0	Nicolet National Bank 1.150% 03/28/2024	3/25/2020 3/31/2020	\$249,000.00	\$245,265.00	\$245,265.00	1.54%	0.077 0.077	\$99.69 \$248,225.61	\$2,960.61	0.29%	
7954502H7	Sallie Mae Bank 2.800% 04/17/2024	4/9/2019 4/17/2019	\$110,000.00	\$109,505.00	\$109,505.00	2.90%	0.132 0.130	\$99.65 \$109,610.60	\$105.60	0.13%	
32056GDH0	First Internet Bancorp 0.850% 05/13/2024	5/6/2020 5/11/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.88%	0.203 0.200	\$99.10 \$246,766.47	(\$1,984.53)	0.29%	

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88413QCN6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024	5/6/2020 5/22/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.78%	0.225 0.221	\$98.97 \$246,440.28	(\$2,310.72)	0.29%	
14042TAP2	Capital One Bank (Usa), National Association 2.650% 05/22/2024	5/15/2019 5/30/2019	\$246,000.00	\$244,524.00	\$244,524.00	2.78%	0.227 0.224	\$99.38 \$244,474.80	(\$49.20)	0.28%	
14042RLP4	Capital One, National Association 2.650% 05/22/2024	5/15/2019 5/30/2019	\$246,000.00	\$244,524.00	\$244,524.00	2.78%	0.227 0.224	\$99.38 \$244,474.80	(\$49.20)	0.28%	
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/06/2024	6/3/2019 6/5/2019	\$246,000.00	\$245,200.50	\$245,200.50	2.77%	0.266 0.261	\$99.29 \$244,246.02	(\$954.48)	0.28%	
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 06/06/2024	6/3/2019 6/6/2019	\$246,000.00	\$245,139.00	\$245,139.00	2.78%	0.268 0.264	\$99.28 \$244,231.26	(\$907.74)	0.28%	
20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	6/25/2019 6/27/2019	\$249,000.00	\$249,000.00	\$249,000.00	2.50%	0.326 0.318	\$99.12 \$246,798.84	(\$2,201.16)	0.29%	
15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	8/16/2019 8/30/2019	\$249,000.00	\$248,285.37	\$248,285.37	1.91%	0.501 0.488	\$98.35 \$244,901.46	(\$3,383.91)	0.28%	
949763MT8	Wells Fargo Bank, National Association 1.950% 10/18/2024	10/25/2019 10/29/2019	\$225,000.00	\$224,437.50	\$224,437.50	2.00%	0.636 0.618	\$98.03 \$220,572.00	(\$3,865.50)	0.26%	
856285SN2	State Bank of India 1.900% 01/22/2025	1/8/2020 1/22/2020	\$247,000.00	\$244,777.00	\$244,777.00	2.09%	0.899 0.873	\$97.26 \$240,239.61	(\$4,537.39)	0.28%	
87165E2M8	Synchrony Bank 1.250% 04/24/2025	4/20/2020 4/24/2020	\$248,000.00	\$246,326.00	\$246,326.00	1.39%	1.151 1.114	\$95.88 \$237,782.40	(\$8,543.60)	0.28%	
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025	4/24/2020 5/7/2020	\$248,000.00	\$247,132.00	\$247,132.00	1.37%	1.186 1.149	\$95.83 \$237,653.44	(\$9,478.56)	0.28%	
02589ABQ4	American Express National Bank 2.000% 03/09/2027	3/2/2022 3/9/2022	\$247,000.00	\$245,765.00	\$245,765.00	2.11%	3.025 2.855	\$93.68 \$231,392.07	(\$14,372.93)	0.27%	

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89235MPB1	Toyota Financial Savings Bank 3.600% 09/09/2027	8/30/2022 9/9/2022	\$245,000.00	\$244,142.50	\$244,142.50	3.68%	3.529 3.216	\$98.14 \$240,447.90	(\$3,694.60)	0.28%	
732329BD8	Ponce Bank 3.500% 09/15/2027	8/30/2022 9/15/2022	\$249,000.00	\$248,626.50	\$248,626.50	3.53%	3.545 3.260	\$97.83 \$243,594.21	(\$5,032.29)	0.28%	
	SubTotal		\$4,297,000.00	\$4,278,715.62	\$4,278,715.62	2.17%		\$4,220,196.90	(\$58,518.72)	4.90%	
U.S. Treasury Bond											
91282CFA4	UST 3.000% 07/31/2024	9/15/2022 9/16/2022	\$750,000.00	\$738,017.58	\$738,017.58	3.89%	0.419 0.410	\$99.05 \$742,882.50	\$4,864.92	0.86%	Aaa AA+
9128283P3	UST 2.250% 12/31/2024	3/24/2022 3/25/2022	\$500,000.00	\$498,730.47	\$498,730.47	2.34%	0.838 0.813	\$97.68 \$488,400.00	(\$10,330.47)	0.57%	Aaa AA+
	SubTotal		\$1,250,000.00	\$1,236,748.05	\$1,236,748.05	3.28%		\$1,231,282.50	(\$5,465.55)	1.43%	
U.S. Treasury Note											
91282CCL3	UST 0.375% 07/15/2024	12/19/2022 12/20/2022	\$500,000.00	\$469,277.34	\$469,277.34	4.47%	0.375 0.367	\$98.16 \$490,820.00	\$21,542.66	0.57%	Aaa AA+
91282CDB4	UST 0.625% 10/15/2024	10/28/2021 10/29/2021	\$500,000.00	\$497,910.16	\$497,910.16	0.77%	0.627 0.612	\$97.19 \$485,955.00	(\$11,955.16)	0.56%	Aaa AA+
91282CFX4	UST 4.500% 11/30/2024	12/19/2022 12/20/2022	\$500,000.00	\$502,265.63	\$502,265.63	4.25%	0.753 0.726	\$99.46 \$497,305.00	(\$4,960.63)	0.58%	Aaa AA+
9128283Z1	UST 2.750% 02/28/2025	10/25/2022 10/26/2022	\$560,000.00	\$539,175.00	\$539,175.00	4.44%	1.000 0.957	\$97.79 \$547,596.00	\$8,421.00	0.64%	Aaa AA+
912828ZT0	UST 0.250% 05/31/2025	4/26/2021 4/27/2021	\$1,750,000.00	\$1,723,544.92	\$1,723,544.92	0.62%	1.252 1.222	\$94.38 \$1,651,632.50	(\$71,912.42)	1.92%	Aaa AA+
91282CAM3	UST 0.250% 09/30/2025	10/14/2021 10/15/2021	\$465,000.00	\$453,938.09	\$453,938.09	0.86%	1.586 1.546	\$93.13 \$433,049.85	(\$20,888.24)	0.50%	Aaa AA+
91282CAT8	UST 0.250% 10/31/2025	10/27/2021 10/28/2021	\$750,000.00	\$728,056.64	\$728,056.64	1.00%	1.671 1.629	\$92.82 \$696,150.00	(\$31,906.64)	0.81%	Aaa AA+
91282CAZ4	UST 0.375% 11/30/2025	10/28/2021 10/29/2021	\$750,000.00	\$729,462.89	\$729,462.89	1.06%	1.753 1.708	\$92.73 \$695,482.50	(\$33,980.39)	0.81%	Aaa AA+
91282CBC4	UST 0.375% 12/31/2025	10/28/2021 10/29/2021	\$750,000.00	\$728,613.28	\$728,613.28	1.08%	1.838 1.790	\$92.48 \$693,577.50	(\$35,035.78)	0.81%	Aaa AA+
91282CBH3	UST 0.375% 01/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,225,048.83	\$1,225,048.83	0.80%	1.923 1.873	\$92.17 \$1,152,150.00	(\$72,898.83)	1.34%	Aaa AA+

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91282CBQ3	UST 0.500% 02/28/2026	10/28/2021 10/29/2021	\$750,000.00	\$730,751.95	\$730,751.95	1.11%	2.000 1.942	\$92.14 \$691,027.50	(\$39,724.45)	0.80%	Aaa Aa+
91282CBT7	UST 0.750% 03/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,245,654.30	\$1,245,654.30	0.82%	2.085 2.018	\$92.41 \$1,155,175.00	(\$90,479.30)	1.34%	Aaa Aa+
91282CCJ8	UST 0.875% 06/30/2026	10/22/2021 10/25/2021	\$500,000.00	\$493,027.34	\$493,027.34	1.18%	2.334 2.259	\$91.97 \$459,825.00	(\$33,202.34)	0.53%	Aaa Aa+
91282CCW9	UST 0.750% 08/31/2026	8/26/2021 8/31/2021	\$500,000.00	\$497,734.38	\$497,734.38	0.84%	2.504 2.419	\$91.16 \$455,820.00	(\$41,914.38)	0.53%	Aaa Aa+
91282CCZ2	UST 0.875% 09/30/2026	9/29/2021 9/30/2021	\$500,000.00	\$496,699.22	\$496,699.22	1.01%	2.586 2.494	\$91.28 \$456,405.00	(\$40,294.22)	0.53%	Aaa Aa+
912828U24	UST 2.000% 11/15/2026	7/13/2022 7/14/2022	\$795,000.00	\$760,467.19	\$760,467.19	3.08%	2.712 2.576	\$93.73 \$745,161.45	(\$15,305.74)	0.86%	Aaa Aa+
912828Z78	UST 1.500% 01/31/2027	5/9/2022 5/10/2022	\$245,000.00	\$229,017.58	\$229,017.58	2.99%	2.923 2.800	\$92.01 \$225,429.40	(\$3,588.18)	0.26%	Aaa Aa+
912828Z78	UST 1.500% 01/31/2027	6/29/2023 6/30/2023	\$575,000.00	\$520,734.38	\$520,734.38	4.37%	2.923 2.800	\$92.01 \$529,069.00	\$8,334.62	0.61%	Aaa Aa+
91282CEF4	UST 2.500% 03/31/2027	5/31/2022 5/31/2022	\$455,000.00	\$447,979.49	\$447,979.49	2.84%	3.085 2.887	\$94.52 \$430,066.00	(\$17,913.49)	0.50%	Aaa Aa+
91282CEF4	UST 2.500% 03/31/2027	6/29/2023 6/30/2023	\$500,000.00	\$468,535.16	\$468,535.16	4.33%	3.085 2.887	\$94.52 \$472,600.00	\$4,064.84	0.55%	Aaa Aa+
91282CEN7	UST 2.750% 04/30/2027	4/28/2022 5/2/2022	\$245,000.00	\$243,325.20	\$243,325.20	2.90%	3.167 2.955	\$95.11 \$233,009.70	(\$10,315.50)	0.27%	Aaa Aa+
91282CEN7	UST 2.750% 04/30/2027	3/9/2023 3/10/2023	\$525,000.00	\$491,777.34	\$491,777.34	4.44%	3.167 2.955	\$95.11 \$499,306.50	\$7,529.16	0.58%	Aaa Aa+
912828X88	UST 2.375% 05/15/2027	7/25/2022 7/26/2022	\$960,000.00	\$936,937.50	\$936,937.50	2.91%	3.208 3.013	\$93.93 \$901,689.60	(\$35,247.90)	1.05%	Aaa Aa+
91282CET4	UST 2.625% 05/31/2027	5/27/2022 5/31/2022	\$810,000.00	\$807,247.27	\$807,247.27	2.70%	3.252 3.044	\$94.62 \$766,430.10	(\$40,817.17)	0.89%	Aaa Aa+
91282CEW7	UST 3.250% 06/30/2027	8/30/2022 8/31/2022	\$266,000.00	\$265,210.31	\$265,210.31	3.32%	3.334 3.096	\$96.48 \$256,628.82	(\$8,581.49)	0.30%	Aaa Aa+
91282CEW7	UST 3.250% 06/30/2027	3/9/2023 3/10/2023	\$750,000.00	\$716,074.22	\$716,074.22	4.41%	3.334 3.096	\$96.48 \$723,577.50	\$7,503.28	0.84%	Aaa Aa+
91282CFB2	UST 2.750% 07/31/2027	9/15/2022 9/16/2022	\$1,000,000.00	\$959,140.63	\$959,140.63	3.67%	3.419 3.202	\$94.81 \$948,090.00	(\$11,050.63)	1.10%	Aaa Aa+
9128282R0	UST 2.250% 08/15/2027	1/19/2023 1/20/2023	\$770,000.00	\$729,003.52	\$729,003.52	3.52%	3.460 3.265	\$93.18 \$717,455.20	(\$11,548.32)	0.83%	Aaa Aa+

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9128282R0	UST 2.250% 08/15/2027	3/9/2023 3/10/2023	\$300,000.00	\$274,523.44	\$274,523.44	4.38%	3.460 3.265	\$93.18 \$279,528.00	\$5,004.56	0.32%	Aaa AA+
91282CFH9	UST 3.125% 08/31/2027	10/25/2022 10/26/2022	\$600,000.00	\$571,195.31	\$571,195.31	4.23%	3.504 3.215	\$95.91 \$575,436.00	\$4,240.69	0.67%	Aaa AA+
91282CFH9	UST 3.125% 08/31/2027	3/9/2023 3/10/2023	\$350,000.00	\$332,390.63	\$332,390.63	4.38%	3.504 3.215	\$95.91 \$335,671.00	\$3,280.37	0.39%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	3/9/2023 3/10/2023	\$250,000.00	\$247,519.53	\$247,519.53	4.36%	3.671 3.322	\$99.13 \$247,812.50	\$292.97	0.29%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	3/6/2023 3/7/2023	\$250,000.00	\$247,714.84	\$247,714.84	4.34%	3.671 3.322	\$99.13 \$247,812.50	\$97.66	0.29%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	9/21/2023 9/22/2023	\$500,000.00	\$488,808.59	\$488,808.59	4.73%	3.671 3.322	\$99.13 \$495,625.00	\$6,816.41	0.58%	Aaa AA+
91282CGC9	UST 3.875% 12/31/2027	11/9/2023 11/10/2023	\$300,000.00	\$290,871.09	\$290,871.09	4.69%	3.838 3.499	\$98.27 \$294,810.00	\$3,938.91	0.34%	Aaa AA+
91282CGC9	UST 3.875% 12/31/2027	12/7/2023 12/8/2023	\$750,000.00	\$740,595.70	\$740,595.70	4.21%	3.838 3.499	\$98.27 \$737,025.00	(\$3,570.70)	0.86%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	2/23/2023 3/1/2023	\$575,000.00	\$570,530.27	\$570,530.27	4.17%	4.003 3.581	\$98.70 \$567,542.25	(\$2,988.02)	0.66%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	3/9/2023 3/10/2023	\$150,000.00	\$148,125.00	\$148,125.00	4.28%	4.003 3.581	\$98.70 \$148,054.50	(\$70.50)	0.17%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	9/21/2023 9/22/2023	\$250,000.00	\$243,271.48	\$243,271.48	4.68%	4.003 3.581	\$98.70 \$246,757.50	\$3,486.02	0.29%	Aaa AA+
91282CHK0	UST 4.000% 06/30/2028	7/6/2023 7/7/2023	\$1,000,000.00	\$982,109.38	\$982,109.38	4.40%	4.337 3.908	\$98.72 \$987,190.00	\$5,080.62	1.15%	Aaa AA+
91282CHQ7	UST 4.125% 07/31/2028	8/25/2023 8/28/2023	\$870,000.00	\$857,935.55	\$857,935.55	4.44%	4.422 3.983	\$99.22 \$863,205.30	\$5,269.75	1.00%	Aaa AA+
91282CJW2	UST 4.000% 01/31/2029	1/26/2024 1/31/2024	\$1,135,000.00	\$1,134,246.29	\$1,134,246.29	4.01%	4.926 4.404	\$98.77 \$1,121,073.55	(\$13,172.74)	1.30%	Aaa AA+
SubTotal			\$26,451,000.00	\$25,766,446.86	\$25,766,446.86	2.86%		\$25,158,027.22	(\$608,419.64)	29.20%	
Grand Total			\$89,125,283.02	\$87,834,080.26	\$87,836,358.04	3.16%		\$86,151,226.04	(\$1,682,854.22)	100.00%	

Cleveland Public Library Operating Account
TRANSACTION STATEMENT
 As of February 29, 2024



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
Maturity								
Maturity	2/12/2024	2/12/2024	87270LDK6	Everbank Financial Corp. 0.200% 02/12/2024	249,000.00	248,253.00	249,000.00	747.00
Total					249,000.00	248,253.00	249,000.00	747.00

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends					
Interest/Dividends	2/1/2024	2/1/2024	31846V567	First American Funds, Inc.	3,406.26
Interest/Dividends	2/12/2024	2/12/2024	87270LDK6	Everbank Financial Corp. 0.200% 02/12/2024	251.05
Interest/Dividends	2/12/2024	2/12/2024	32056GDH0	First Internet Bancorp 0.850% 05/13/2024	179.76
Interest/Dividends	2/14/2024	2/14/2024	3135G05S8	FNMA 0.500% 08/14/2025	1,250.00
Interest/Dividends	2/15/2024	2/15/2024	9128282R0	UST 2.250% 08/15/2027	12,037.50
Interest/Dividends	2/15/2024	2/15/2024	732329BD8	Ponce Bank 3.500% 09/15/2027	740.18
Interest/Dividends	2/20/2024	2/20/2024	3133ENG87	FFCB 2.920% 08/17/2027	9,198.00
Interest/Dividends	2/20/2024	2/20/2024	3133EMQX3	FFCB 0.590% 02/17/2026	1,475.00
Interest/Dividends	2/20/2024	2/20/2024	3130AQP88	FHLB 2.600% 02/18/2027	5,200.00
Interest/Dividends	2/20/2024	2/20/2024	3130AKVV5	FHLB 0.500% 02/18/2026	2,500.00
Interest/Dividends	2/20/2024	2/20/2024	949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	372.64
Interest/Dividends	2/26/2024	2/26/2024	05465DAK4	Axos Bank 1.650% 03/26/2024	348.94
Interest/Dividends	2/26/2024	2/26/2024	31422XBN1	AGM 0.690% 02/25/2026	1,725.00
Interest/Dividends	2/26/2024	2/26/2024	3136G4J95	FNMA 0.550% 08/25/2025	1,375.00

Cleveland Public Library Operating Account
TRANSACTION STATEMENT
 As of February 29, 2024



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	2/27/2024	2/27/2024	20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	528.70
Interest/Dividends	2/28/2024	2/28/2024	3133EPUN3	FEDERAL FARM 4.5% 08/28/2028	22,500.00
Interest/Dividends	2/29/2024	2/29/2024	15118RRRH2	Celtic Bank Corporation 1.850% 08/30/2024	378.62
Interest/Dividends	2/29/2024	2/29/2024	654062JR0	Nicolet National Bank 1.150% 03/28/2024	227.51
Interest/Dividends	2/29/2024	2/29/2024	91282CBQ3	UST 0.500% 02/28/2026	1,875.00
Interest/Dividends	2/29/2024	2/29/2024	91282CCW9	UST 0.750% 08/31/2026	1,875.00
Interest/Dividends	2/29/2024	2/29/2024	9128283Z1	UST 2.750% 02/28/2025	7,700.00
Interest/Dividends	2/29/2024	2/29/2024	91282CFH9	UST 3.125% 08/31/2027	14,843.75
Interest/Dividends	2/29/2024	2/29/2024	91282CGP0	UST 4.000% 02/29/2028	19,500.00
Total					109,487.91

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
Custodian Fee				
Custodian Fee	2/23/2024	2/23/2024	Cash Out	(592.40)
Total				(592.40)

Cleveland Public Library Operating Account

STATEMENT DISCLOSURE

As of February 29, 2024



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Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

Monthly Investment Report
February 29, 2024

Your Investment Representative:

Jim McCourt
(614) 923-1151
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact publicfundsoperations@meederinvestment.com
Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | www.meederpublicfunds.com

PORTFOLIO SUMMARY

As of February 29, 2024



MONTHLY RECONCILIATION

Beginning Book Value	
Contributions	
Withdrawals	
Realized Gains/Losses	
Gross Interest Earnings	
Ending Book Value	

PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	0.00%
Portfolio Effective Duration	yrs
Weighted Average Maturity	0.00 yrs

PROJECTED MONTHLY INCOME SCHEDULE

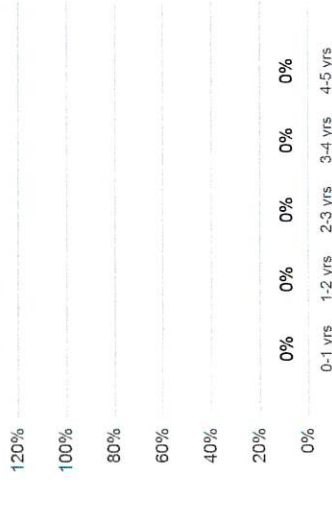
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Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024 Nov 2024 Dec 2024 Jan 2025 Feb 2025

SECTOR ALLOCATION

No Data Available

MATURITY DISTRIBUTION



CREDIT QUALITY

No Data Available

Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

POSITION STATEMENT

As of February 29, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
Cash and Cash Equivalents											
STAROHIO	STAR Ohio XX703	2/29/2024 2/29/2024	\$11,360,315.99	\$11,360,315.99	\$11,360,315.99	5.48%	0.003 0.003	\$1.00 \$11,360,315.99	\$0.00	100.00%	AAA-m
SubTotal			\$11,360,315.99	\$11,360,315.99	\$11,360,315.99	5.48%		\$11,360,315.99	\$0.00	100.00%	
Grand Total			\$11,360,315.99	\$11,360,315.99	\$11,360,315.99	5.48%		\$11,360,315.99	\$0.00	100.00%	

Cleveland Public Library 2019A Tax-Exempt Bond Proceeds
TRANSACTION STATEMENT
As of February 29, 2024



STATEMENT DISCLOSURE

As of February 29, 2024



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Cleveland Public Library 2019B Taxable Bond Proceeds

Monthly Investment Report
February 29, 2024

Your Investment Representative:

Jim McCourt

(614) 923-1151

jimccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact publicfundsoperations@meederinvestment.com
Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | www.meederpublicfunds.com

PORTFOLIO SUMMARY

As of February 29, 2024



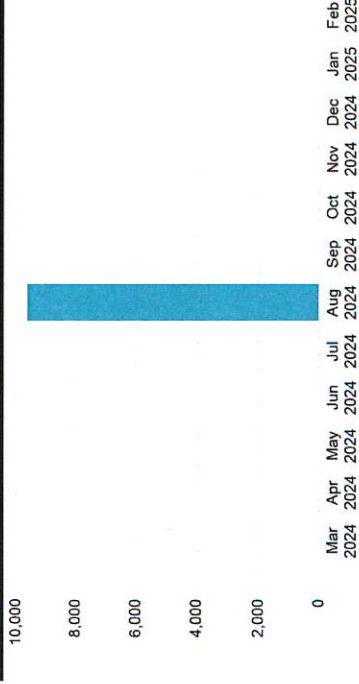
MONTHLY RECONCILIATION

Beginning Book Value	771,468.88
Contributions	
Withdrawals	
Prior Month Custodian Fees	(6.33)
Realized Gains/Losses	
Gross Interest Earnings	5,813.77
Ending Book Value	777,276.32

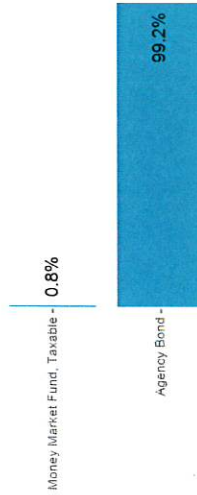
PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	1.63%
Portfolio Effective Duration	0.45 yrs
Weighted Average Maturity	0.46 yrs

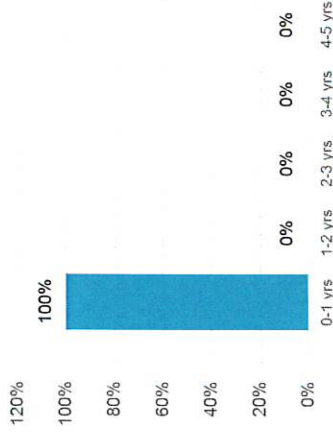
PROJECTED MONTHLY INCOME SCHEDULE



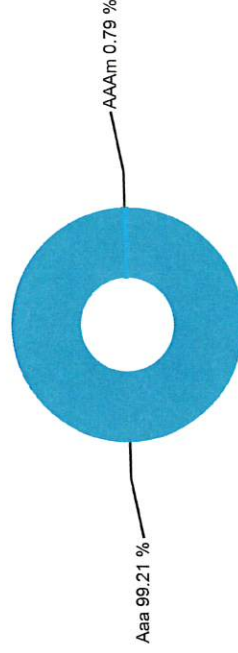
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY



Cleveland Public Library 2019B Taxable Bond Proceeds

PROJECTED INCOME SCHEDULE

As of February 29, 2024



CUSIP	SECURITY DESCRIPTION	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025
3130AGWK7	FHLB 1.500% 08/15/2024						9,626						
TOTAL							9,626						

Cleveland Public Library 2019B Taxable Bond Proceeds
POSITION STATEMENT
 As of February 29, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
Cash and Cash Equivalents											
31846V567	First American Funds, Inc.	2/29/2024 2/29/2024	\$6,089.32	\$6,089.32	\$6,089.32	5.19%	0.003 0.003	\$1.00 \$6,089.32	\$0.00	0.15%	AAA
STAROHIO	STAR Ohio XX702	2/29/2024 2/29/2024	\$3,316,900.77	\$3,316,900.77	\$3,316,900.77	5.48%	0.003 0.003	\$1.00 \$3,316,900.77	\$0.00	81.21%	AAA
	SubTotal		\$3,322,990.09	\$3,322,990.09	\$3,322,990.09	5.48%		\$3,322,990.09	\$0.00	81.36%	
Agency Bond											
3130AGWK7	FHLB 1.500% 08/15/2024	9/26/2019 9/27/2019	\$775,000.00	\$771,187.00	\$771,187.00	1.61%	0.460 0.450	\$98.26 \$761,538.25	(\$9,648.75)	18.64%	Aaa AA+
	SubTotal		\$775,000.00	\$771,187.00	\$771,187.00	1.61%		\$761,538.25	(\$9,648.75)	18.64%	
Grand Total			\$4,097,990.09	\$4,094,177.09	\$4,094,177.09	4.76%		\$4,084,528.34	(\$9,648.75)	100.00%	

Cleveland Public Library 2019B Taxable Bond Proceeds
TRANSACTION STATEMENT
 As of February 29, 2024



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	2/1/2024	2/1/2024	31846V567	First American Funds, Inc.	1.27
Interest/Dividends	2/15/2024	2/15/2024	3130AGWK7	FHLB 1.500% 08/15/2024	5,812.50
Total					5,813.77

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
Custodian Fee	2/23/2024	2/23/2024	Cash Out	(6.33)
Total				(6.33)

STATEMENT DISCLOSURE

As of February 29, 2024



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CLEVELAND PUBLIC LIBRARY

REPORT C**Board Meeting**

March 21, 2024

REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR FEBRUARY 2024

In accordance with Board Policy adopted by resolution on November 29, 1972,
a description of Conference and Travel Expenditures is submitted.

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
American Library Association YALSA Symposium 2023 St. Louis, Missouri	11/9/2023 - 11/12/2023	Beverly Austin	1,411.10
American Library Association LibLearnX: The Library Learning Experience Baltimore, Maryland	1/18/2024 - 1/22/2024	Maria Estrella	1,543.79
Northeast Ohio Regional Library System Children's Summer Reading Workshop Twinsburg, Ohio	1/11/2024	Cassandra Feliciano	35.00
Northeast Ohio Regional Library System Teen Summer Reading Program Chagrin Falls, Ohio	2/1/2024	Cassandra Feliciano	20.00
Cuyahoga Valley Career Center Boiler Operations Certification (TechCred Program) Cleveland, Ohio	10/31/2023 - 3/19/2024	Antonio Jackson Michael Parker	2,500.00
Cuyahoga Valley Career Center HVAC Operations Certification (TechCred Program) Cleveland, Ohio	10/31/2023 - 3/19/2024	Antonio Jackson Michael Parker Justin Samsa	2,500.00
Greater Cleveland Safety Council December Meeting Euclid, Ohio	12/7/2023	Dawntae Jackson	17.69
Northeast Ohio Regional Library System Children's Summer Reading Workshop Twinsburg, Ohio	1/11/2024	Maria Lopez	35.00
Northeast Ohio Regional Library System Teen Summer Reading Program Chagrin Falls, Ohio	2/1/2024	Maria Lopez	20.00
American Library Association LibLearnX: The Library Learning Experience Baltimore, Maryland	1/19/2024 - 1/22/2024	Felton Thomas	1,028.43
Public Library Association Annual Conference Columbus, Ohio	4/3/2024 - 4/5/2024	Various	5,305.20
TOTAL			\$14,416.21

SUMMARY

FUND	FEBRUARY	YEAR TO DATE
General	\$10,432.89	\$11,312.66
Lockwood Thompson	3,983.32	5,296.12
	<hr/>	<hr/>
TOTAL	\$14,416.21	\$16,608.78

Cleveland Public Library

Board Meeting
March 21, 2024

REPORT ON ALL VENDOR EXPENDITURES

In accordance with the Board Policy on Supplier Diversity adopted by resolution on April 15, 2021, the Fiscal Officer is hereby submitting a monthly report on all expenditures for the period:
 2/1/2024 through 2/29/2024

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
	10UP, LLC	NEW YORK WEBSITE AND INTRANET REDESIGN	NY	02/23/2024	75,000.00
					<u>\$75,000.00</u>

	A.J. GATES COMPANY	OLON 2024 FORKLIFT PLANNED MAINTENA	OH	02/09/2024	281.86
					<u>\$281.86</u>

	A38 FILMS, LLC.	MIAMI HUSH SCREENING 2/23/24 - BOOK	FL	02/09/2024	4,500.00
					<u>\$4,500.00</u>

	ABELL PEST CONTROL, INC.	PARMA 2024 PEST MANAGEMENT SERVICES	OH	02/02/2024	65.00
					<u>\$65.00</u>

	ACCOUNTING RESEARCH & ANALYTICS INC.	NEW YORK	NY	02/02/2024	6,045.00
					<u>\$6,045.00</u>

	ACTION DOOR	BROOKLYN HTS. EMERGENCY DOOR REPAIRS	OH	02/02/2024	205.00
		EMERGENCY DOOR REPAIRS		02/23/2024	535.00
					<u>\$740.00</u>

	ADMANAGE LTD	CINCINNATI PRE-EMPLOYMENT BACKGROUND CHEC	OH	02/09/2024	347.55
					<u>\$347.55</u>

	ADVANCE OHIO MEDIA INC.	DETROIT SEARCH ENGINE MARKETING	MI	02/23/2024	4,877.44
					<u>\$4,877.44</u>

	AIRGAS GREAT LAKES	CHICAGO OXYGEN ACELYLENE TANKS FOR WEL	IL	02/23/2024	211.55
					<u>\$211.55</u>

	ALM HOLDINGS CORPORATION	LONE TREE	CO	02/09/2024	921.34
				02/16/2024	126.12
				02/23/2024	783.54
					<u>\$1,831.00</u>

	AMAZON	SEATTLE 0 TO 3 READ TO ME GRANT RUG FO	WA	02/02/2024	265.97
				02/09/2024	522.55
		PHOTOGRAPH COLLECTION SUPPLIES		02/16/2024	118.93

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
		AMAZON ORDER		02/23/2024	2,433.89
					<u>\$3,341.34</u>
	AMERICAN MERCHANDISING SERVICES	CLEVELAND STOCK	OH	02/09/2024	8,556.90
					<u>\$8,556.90</u>
	AMERICAN SOCIETY OF CIVIL ENGINEERS	BALTIMORE	MD	02/16/2024	188.10
					<u>\$188.10</u>
	AMERICAN THERMOFORM CORP.	LA VERNE BRAILLE PAPER	CA	02/16/2024	257.94
					<u>\$257.94</u>
	ANSWER UNITED, INC.	KALAMAZOO CALL-OFF SERVICE FOR ALL CPL S	MI	02/23/2024	1,347.16
					<u>\$1,347.16</u>
	APLPD HOLDCO, INC. & SUBSIDIARY	BALTIMORE FMP MOVE - STORAGE PODS	MD	02/09/2024	50.00
					<u>\$50.00</u>
	ARC DOCUMENT SOLUTIONS LLC	CINCINNATI FMP ENTRY DOORS VINYL SIGNAGE	OH	02/23/2024	525.00
					<u>\$525.00</u>
	ARIAS PREMIER LIMOUSINE SERVICE	WALTON HILLS LIMO SERVICES	OH	02/09/2024	360.00
		LIMO SERVICES		02/16/2024	360.00
					<u>\$720.00</u>
	ASSOCIATION OF FUNDRAISING PROF. GREATER CLEVE	BRUNSWICK JOB POSTINGS	OH	02/23/2024	640.00
					<u>\$640.00</u>
	AT & T	CLEVELAND CPL MEASURED BUSINESS LINES	OH	02/02/2024	3,632.66
		POTS LINES NOT ON IP FLEX		02/02/2024	109.35
		ASE ETHERNET SERVICE		02/02/2024	14,045.74
		CPL MEASURED BUSINESS LINES		02/09/2024	403.68
		CPL MEASURED BUSINESS LINES		02/16/2024	266.17
		ASE ETHERNET SERVICE		02/23/2024	14,045.74
					<u>\$32,503.34</u>
	BAKER & TAYLOR BOOKS	ATLANTA	GA	02/02/2024	18,920.59
				02/09/2024	254.58
				02/16/2024	2,387.52
				02/23/2024	9,975.62
					<u>\$31,538.31</u>
	BARBERTON PUBLIC LIBRARY	BARBERTON ONLINE BILL PAYMENT DIST.	OH	02/09/2024	75.88
					<u>\$75.88</u>
	BELLEVUE PUBLIC LIBRARY	BELLEVUE ONLINE BILL PAYMENT DIST.	OH	02/09/2024	7.70

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$7.70
FBE	BEREA MOVING & STORAGE COMPANY, INC.	CLEVELAND	OH		
		THRIFT BOOK MOVE		02/02/2024	1,190.00
		BOOK DONATION STORAGE		02/16/2024	1,300.00
					<u>\$2,490.00</u>
	BEST BUY	DALLAS	TX		
		BROOKLYN FMP FRIDGES AND TV MO		02/23/2024	597.53
					<u>\$597.53</u>
	BIRCHARD PUBLIC LIBRARY	FREMONT	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	60.82
					<u>\$60.82</u>
	BLACK BOOK	ATLANTA	GA		
				02/23/2024	235.00
					<u>\$235.00</u>
	BLESSED TRINITY PARISH	CLEVELAND	OH		
		ROCKPORT TEMPORARY PARKING LOT		02/09/2024	100.00
					<u>\$100.00</u>
MBE	BONJAY LLC	CLEVELAND	OH		
		MAN UP 2024 - PRESENTER		02/09/2024	420.00
					<u>\$420.00</u>
	BREADWINNERS ACADEMY	MACEDONIA	OH		
		MAN UP CLE - PRESENTER		02/09/2024	420.00
					<u>\$420.00</u>
	BRI PARENT, INC.	ROCHESTER	NY		
		COBRA ADMINISTRATION SERVICES		02/09/2024	1,740.75
					<u>\$1,740.75</u>
	BRIDGEPORT PLACE LLC	CLEVELAND	OH		
		GARDEN VALLEY RENT		02/02/2024	268.63
		GARDEN VALLEY RENT		02/09/2024	6,881.78
					<u>\$7,150.41</u>
	BRISTOL PUBLIC LIBRARY	BRISTOLVILLE	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	30.98
					<u>\$30.98</u>
	BRODART COMPANY	WILLIAMSPORT	PA		
				02/09/2024	79.12
					<u>\$79.12</u>
	BSL ONE LLC	CLEVELAND	OH		
		FINAL RENEWAL PAY STATION MAI		02/09/2024	3,872.79
					<u>\$3,872.79</u>
	BUCKEYE INTERNATIONAL INC.	CLEVELAND	OH		
		STOCK		02/09/2024	324.30
		STOCK		02/23/2024	6,508.42
					<u>\$6,832.72</u>
	BURTON PUBLIC LIBRARY	BURTON	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	92.06

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$92.06
	CAPPUCCINO CREW	CLEVELAND	OH		
		ESPRESSO BAR FOR GLENVILLE GRO		02/02/2024	992.00
		ESPRESSO BAR FOR GLENVILLE GRO		02/09/2024	342.00
					\$1,334.00
	CARMEN'S CUSTOM WINDOW TREATMENTS	CLEVELAND HTS	OH		
		GARDEN VALLEY WINDOW TREATMENT		02/23/2024	1,435.00
					\$1,435.00
	CAROL & JOHN'S COMIC SHOP	CLEVELAND	OH		
				02/02/2024	1,843.65
				02/23/2024	1,641.65
					\$3,485.30
	CASALINI LIBRI S.P.A.	FIESOLE			
				02/02/2024	766.66
					\$766.66
	CBLH DESIGN, INC.	CLEVELAND	OH		
		FMP - ARCHITECTURAL/ENGINEERIN		02/23/2024	11,379.90
					\$11,379.90
	CCH INCORPORATED	CAROL STREAM	IL		
				02/09/2024	3,208.95
					\$3,208.95
	CDW GOVERNMENT, INC	VERNON HILLS	IL		
		STOCK		02/23/2024	505.40
					\$505.40
	CHEMTREAT, INC	GLEN ALLEN	VA		
		QUARTERLY TESTING CLOSED LOOPS		02/23/2024	8,400.00
					\$8,400.00
	CITY OF CLEV DIV OF WATER	CLEVELAND	OH		
		WATER HARVARD LEE ACCT#1112610		02/02/2024	135.18
		WATER LAKESHORE ACCT#554551000		02/09/2024	628.65
		WATER BROOKLYN ACCT#470571000		02/16/2024	1,674.64
		WATER ADDISON ACCT#7024610000		02/23/2024	802.63
					\$3,241.10
	CITY OF CLEVELAND	CLEVELAND	OH		
		BLRN - PARKING FEES		02/02/2024	825.00
					\$825.00
VOE	CLARKTEL TELE-COMMUNICATIONS, INC.	AKRON	OH		
		EMER - CABLING FOR STUDIO 525		02/09/2024	14,768.25
					\$14,768.25
	CLEVELAND FILM SOCIETY	CLEVELAND	OH		
		WINTER 2023 PROGRAM, BLACK HIS		02/02/2024	200.00
					\$200.00
	CLEVELAND HEIGHTS - UNIVERSITY HEIGHTS	CLEVELAND HEIGHTS	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	162.89
					\$162.89
	CLEVELAND PUBLIC POWER	CLEVELAND	OH		

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
		ELECTRICITY HOUGH ACCT#5285936		02/02/2024	1,140.65
		ELECTRICITY ADDISON ACCT#68713		02/09/2024	837.24
		ELECTRICITY ADDISON ACCT#91140		02/16/2024	49,245.65
					<u>\$51,223.54</u>
	CONNEAUT PUBLIC LIBRARY	CONNEAUT ONLINE BILL PAYMENT DIST.	OH	02/09/2024	4.00
					<u>\$4.00</u>
	CONRAD'S TIRE SERVICE, INC.	CLEVELAND EMERGENCY VEHICLE REPAIRS UNDE VEHICLES 29/32/33	OH	02/09/2024	86.58
				02/16/2024	165.95
		EMERGENCY VEHICLE REPAIRS UNDE		02/23/2024	1,063.16
					<u>\$1,315.69</u>
	COPY KING INC.	CLEVELAND PRINT ORDER CLEVELAND READS VI	OH	02/16/2024	2,148.00
					<u>\$2,148.00</u>
	CORIX CLEVELAND THERMAL CHILLED WATER LP	CLEVELAND YR 4-OF-10 YR AGMT FOR CHILLED	OH	02/16/2024	15,261.76
					<u>\$15,261.76</u>
	COSGROVE JONHENRY LLC	COLUMBUS ADVOCACY SERVICES ENGAGEMENT	OH	02/16/2024	4,000.00
					<u>\$4,000.00</u>
	COURBANIZE, INC	CAMBRIDGE ONLINE COMMUNITY ENGAGEMENT FO	MA	02/09/2024	6,930.00
					<u>\$6,930.00</u>
	CUYAHOGA COMMUNITY COLLEGE	CLEVELAND TRAINING FOR SHERRY PARKER	OH	02/09/2024	398.00
					<u>\$398.00</u>
	CUYAHOGA VALLEY CAREER CENTER	BRECKSVILLE TECH CRED: BOILER AND HVAC CO	OH	02/09/2024	5,000.00
					<u>\$5,000.00</u>
	D&Z HOUSE OF BOOKS	CHICAGO	IL	02/16/2024	1,294.52
				02/23/2024	364.16
					<u>\$1,658.68</u>
	D-TECH	RIO GRANDE BROOKLYN BRANCH BOOK LOCKERS	NJ	02/09/2024	24,380.00
					<u>\$24,380.00</u>
	DATA PROCESSING DESIGN	LAGUNA BEACH CPL FAXING	CA	02/02/2024	1,362.94
		CPL FAXING		02/23/2024	1,323.70
					<u>\$2,686.64</u>
	DAVE'S SUPERMARKET	CLEVELAND SOUTH HOUSING COURT 7/18/22 FO	OH	02/16/2024	26.99
					<u>\$26.99</u>
	DESTINATION CLEVELAND	CLEVELAND DESTINATION CLE VISITOR GUIDE	OH	02/09/2024	2,812.00

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					\$2,812.00
	DIFRANCO PLUMBING COMPANY	CLEVELAND EMER- LORAIN BRANCH SANITARY S	OH	02/02/2024	1,195.00
					\$1,195.00
	DIRECT LINE II USA, INC	BROOKLYN	NY	02/02/2024	3,903.81
				02/09/2024	3,938.03
				02/16/2024	2,436.30
					\$10,278.14
VOE	DIVIDED WE FALL ENTERTAINMENT LLC	RICHMOND HEIGHTS MAN UP CLE - PRESENTER	OH	02/09/2024	770.00
					\$770.00
	DLR GROUP	CLEVELAND PREPARATION OF DRAWINGS AND SP	OH	02/02/2024	600.00
					\$600.00
	DOMINION EAST OHIO GAS COMPANY	RICHMOND GAS CARNEGIE WEST ACCT#1441200	VA	02/02/2024	6,421.66
		GAS E131 ST ACCT#544120013446		02/09/2024	7,321.97
		GAS COLLINWOOD ACCT#5440100134		02/16/2024	14,494.15
					\$28,237.78
	DOUGLAS P. HUFFMAN	AKRON AED REPLACEMENT KITS	OH	02/23/2024	3,682.20
					\$3,682.20
	EAST CLEVELAND PUBLIC LIBRARY	EAST CLEVELAND ONLINE BILL PAYMENT DIST.	OH	02/09/2024	42.45
					\$42.45
	EASTON TELECOM SERVICES LLC	CLEVELAND YR 3-OF-3 YR CONTRACT SIP TRUN	OH	02/02/2024	4,212.33
					\$4,212.33
	EBSCO SUBSCRIPTION SERVICES	DALLAS	TX	02/16/2024	866.75
				02/23/2024	21,457.79
					\$22,324.54
	ELYRIA PUBLIC LIBRARY	ELYRIA ONLINE BILL PAYMENT DIST.	OH	02/09/2024	44.96
					\$44.96
	EMPLOY, INC.	DALLAS VOID AFTER UPDATE 02/05/2024	TX	02/02/2024	0.00
		HR JOBVITE APPLICANT TRACKING		02/09/2024	77,700.00
					\$77,700.00
	ENTERPRISE FLEET MANAGEMENT INC	STRONGSVILLE YR 2 OF 5 YR VEHICLE LEASES &	OH	02/16/2024	33,934.39
					\$33,934.39
	ERIKA LAVERNE ANTHONY	CLEVELAND LIBRARIES WITHOUT LIMITS - MOD	OH	02/16/2024	250.00

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					\$250.00
	EUCLID PUBLIC LIBRARY	EUCLID ONLINE BILL PAYMENT DIST.	OH	02/09/2024	146.88
					\$146.88
	FAIRPORT HARBOR PUBLIC LIBRARY	FAIRPORT HARBOR ONLINE BILL PAYMENT DIST.	OH	02/09/2024	23.00
					\$23.00
	FEDERAL EXPRESS CORP	PITTSBURGH FEDERAL EXPRESS CHARGES FEDERAL EXPRESS CHARGES	PA	02/09/2024 02/16/2024	298.55 125.55
					\$424.10
	FOOTE PRINTING	CLEVELAND 2023 WINTER GUIDE PRINTS	OH	02/16/2024	2,315.00
					\$2,315.00
FBE	GATHERINGS INC.	LAKESWOOD STUDIO 525 GRAND OPENING - FOO	OH	02/16/2024	550.00
					\$550.00
	GEAUGA COUNTY PUBLIC LIBRARY	CHARDON ONLINE BILL PAYMENT DIST.	OH	02/09/2024	988.90
					\$988.90
	GILBANE BUILDING COMPANY	CLEVELAND FMP PHASE 1A GMP - JEFFERSON FMP PHASE 1A GMP - HOUGH	OH	02/09/2024 02/16/2024	2,649.37 91,714.00
					\$94,363.37
	GIRARD FREE LIBRARY	GIRARD ONLINE BILL PAYMENT DIST.	OH	02/09/2024	35.49
					\$35.49
	GLASS DOCTOR	CLEVELAND EMERGENCY GLASS REPAIRS	OH	02/09/2024	2,145.52
					\$2,145.52
	H&M LANDSCAPING CO., INC.	OAKWOOD VILLAGE EMER- M.L.K TREE REMOVAL	OH	02/02/2024	4,800.00
					\$4,800.00
	HENDERSON MEMORIAL PUBLIC LIBRARY	JEFFERSON ONLINE BILL PAYMENT DIST.	OH	02/09/2024	24.99
					\$24.99
	HF GROUP, LLC	NORTH MANCHESTER 2ND RENEWAL OF 4 - BOOK BINDIN	IN	02/09/2024	5,378.58
					\$5,378.58
	HONG ZENISEK	EUCLID WINTER 2023 CHINESE CONVERSATI	OH	02/23/2024	400.00
					\$400.00
	HUBBARD PUBLIC LIBRARY	HUBBARD ONLINE BILL PAYMENT DIST.	OH	02/09/2024	103.15
					\$103.15

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	HUDSON LIBRARY & HISTORICAL SOCIETY	HUDSON ONLINE BILL PAYMENT DIST.	OH	02/09/2024	734.60
					<u>\$734.60</u>
	HUNTINGTON NATIONAL BANK	PITTSBURGH FEBRUARY P-CARD STATEMENT	PA	02/21/2024	26,104.59
					<u>\$26,104.59</u>
	HURON PUBLIC LIBRARY	HURON ONLINE BILL PAYMENT DIST.	OH	02/09/2024	37.08
					<u>\$37.08</u>
	HYATT REGENCY CLEVELAND	CLEVELAND 2024 HOTEL EXPENSES REGINALD D 2024 HOTEL EXPENSES STEPHANIE 2024 HOTEL EXPENSES DON TATE	OH	02/09/2024 02/16/2024 02/23/2024	169.73 407.34 219.00
					<u>\$796.07</u>
	IDEASTREAM DBA 90.3 WCPN IDEA CENTER	CLEVELAND IDEASTREAM CLEVELAND READS VIC	OH	02/02/2024	1,500.00
					<u>\$1,500.00</u>
	IHEARTMEDIA + ENTERTAINMENT, INC	CHICAGO WRITERS & READERS DWAYNE BETTS	IL	02/16/2024	3,166.64
					<u>\$3,166.64</u>
	IKM INCORPORATED	PITTSBURGH LSW REST ROOM REMODEL	PA	02/23/2024	1,475.00
					<u>\$1,475.00</u>
	INDEPENDENCE BUSINESS SUPPLY	CLEVELAND STOCK STOCK	OH	02/16/2024 02/23/2024	1,100.23 506.28
					<u>\$1,606.51</u>
	INGRAM LIBRARY SERVICES	ST. LOUIS	MO	02/02/2024 02/09/2024 02/16/2024 02/23/2024	9,355.22 20,176.99 5,316.91 25,557.19
					<u>\$60,406.31</u>
	INTEGRATED PRECISION SYSTEMS INC (IPS)	VALLEY VIEW MULTI SENSOR CAMERA INSTALL AT ACCESS CONTROL SECURITY CAMERA	OH	02/02/2024 02/23/2024	2,828.30 20,763.78
					<u>\$23,592.08</u>
	INTERMUSEUM CONSERVATION ASSN	CLEVELAND EMER - REMOVE ARTWORK GLENVILL	OH	02/23/2024	6,274.50
					<u>\$6,274.50</u>
	JACKSON MANUFACTURERS COMPANY INC.	ONTARIO FULTON BRANCH BOOKDROP REPLACE	CA	02/16/2024	12,934.00
					<u>\$12,934.00</u>
	JAMF HOLDINGS, INC. & SUBSIDIARIES	CHICAGO JAMF MAINTENANCE RENEWALS FOR	IL	02/16/2024	16,746.40
					<u>\$16,746.40</u>

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	JKURTZ ARCHITECTS, LTD	CLEVELAND MLK BRANCH DESIGN SERVICES	OH	02/02/2024	15,575.00
		MLK BRANCH DESIGN SERVICES		02/16/2024	23,164.00
					<u>\$38,739.00</u>
	KAPCO	KENT STOCK	OH	02/23/2024	1,448.00
					<u>\$1,448.00</u>
	KASTNER WESTMAN & WILKINS, LLC	AKRON LEGAL FEES FOR WORK WITH UNION	OH	02/16/2024	1,242.00
					<u>\$1,242.00</u>
	KELE INC	DALLAS LSW HVAC PRESSURE SENSORS FOR	TX	02/23/2024	3,250.35
					<u>\$3,250.35</u>
	KEYSTONE SYSTEMS INC	RALEIGH KLAS MAINTENANCE AGREEMENT - T	NC	02/09/2024	7,248.06
					<u>\$7,248.06</u>
	KIERA DANYALE BROWN, THE TWISTER	BEACHWOOD GLENVILLE GROUNDBREAKING CEREM	OH	02/02/2024	192.00
					<u>\$192.00</u>
	KINGSVILLE PUBLIC LIBRARY	KINGSVILLE ONLINE BILL PAYMENT DIST.	OH	02/09/2024	25.95
					<u>\$25.95</u>
	KINSMAN FREE PUBLIC LIBRARY	KINSMAN ONLINE BILL PAYMENT DIST.	OH	02/09/2024	91.48
					<u>\$91.48</u>
	KINZUA ENVIRONMENTAL	CLEVELAND CUSTODIAL SUPPLIES	OH	02/16/2024	750.00
					<u>\$750.00</u>
	KIRTLAND PUBLIC LIBRARY	KIRTLAND ONLINE BILL PAYMENT DIST.	OH	02/09/2024	48.00
					<u>\$48.00</u>
	KOL-AMI, INC	LONG ISLAND CITY	NY	02/02/2024	743.60
				02/16/2024	148.65
					<u>\$892.25</u>
	KOLMAN ROSENBERG	MENTOR ARTS & CULTURE - PHOTOGRAPHY C	OH	02/23/2024	400.00
					<u>\$400.00</u>
	KONE INC	PHILADELPHIA M.L.K PASSENGER ELEVATOR SERVI	PA	02/09/2024	176.09
					<u>\$176.09</u>
	LAKE ERIE GRAPHICS, INC.	BROOKPARK BROOKLYN BOOK LOCKER GRAPICS P	OH	02/16/2024	1,174.00
					<u>\$1,174.00</u>
	LATIN AMERICAN PERIODICALS	NOGALES	AZ	02/23/2024	1,836.75

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					<u>\$1,836.75</u>
	LEGAL AID SOCIETY OF CLEVELAND	CLEVELAND	OH		
		LEGAL AID SOCIETY - ANNUAL CON		02/16/2024	6,225.00
					<u>\$6,225.00</u>
	LEGALWORKS, INC.	CLEVELAND	OH		
		LEGAL WORKS - 2023 AGREEMENT S		02/09/2024	12,500.00
					<u>\$12,500.00</u>
	LIBRARY STORE INC	TREMONT	IL		
		EXTENDED BASE GIANT BOOKENDS F		02/16/2024	12,263.16
					<u>\$12,263.16</u>
	LIST PARTNERS HOLDINGS, INC.	ATLANTA	GA		
				02/23/2024	3,995.25
					<u>\$3,995.25</u>
	LOGANBERRY BOOKS, INC	SHAKER HTS	OH		
				02/23/2024	33.00
					<u>\$33.00</u>
	LOGICALIS, INC	DETROIT	MI		
		CLEVNET OFFICE365 TENANT MIGRA		02/02/2024	232,624.79
					<u>\$232,624.79</u>
	LORAIN PUBLIC LIBRARY	LORAIN	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	188.09
					<u>\$188.09</u>
	MAC'S BACKS-BOOKS ON COVENTRY	CLEVELAND HEIGHTS	OH		
		MAN UP / NVC BOOK PURCHASE		02/16/2024	5,725.00
					<u>\$5,725.00</u>
	MADISON PUBLIC LIBRARY	MADISON	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	107.59
					<u>\$107.59</u>
	MANSA CONSULTING	WILLOUGHBY	OH		
		MAN UP 2024 - PRESENTER		02/09/2024	520.00
		NVC SEMINAR - SPEAKER		02/16/2024	5,000.00
					<u>\$5,520.00</u>
	MATTHEW BENDER & COMPANY	CHICAGO	IL		
				02/09/2024	6,327.61
				02/23/2024	100.08
					<u>\$6,427.69</u>
	MCGOWAN & CO INC	FAIRVIEW PARK	OH		
		AUTO ENDORSEMENT #1		02/16/2024	4,253.00
					<u>\$4,253.00</u>
	MCKINLEY MEMORIAL LIBRARY	MILES	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	1.50
					<u>\$1.50</u>
	MEDINA CNTY DISTRICT LIBRARY	MEDINA	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	768.30
					<u>\$768.30</u>

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	MENTOR PUBLIC LIBRARY	MENTOR ONLINE BILL PAYMENT DIST.	OH	02/09/2024	472.00		
					<u>\$472.00</u>		
	MERGENT, INC	MINNEAPOLIS	MN	02/09/2024	28,384.00		
					<u>\$28,384.00</u>		
FBE	MIDFITA, INC	CLEVELAND MOVE THRIFT BOOKS	OH	02/16/2024	5,357.50		
					<u>\$5,357.50</u>		
	MIDWEST TAPE LLC.	HOLLAND	OH	02/02/2024	16,654.65		
					02/09/2024	8,175.17	
					02/23/2024	4,124.68	
					<u>\$28,954.50</u>		
	MILLCRAFT PAPER CO.	CLEVELAND PAPER FOR GRAPHICS	OH	02/23/2024	508.19		
					<u>\$508.19</u>		
	MISCELLANEOUS VENDORS	CONFERENCE/TRAVEL EXPENSES CAS		02/02/2024	35.00		
					CONFERENCE/TRAVEL EXPENSES CAS	02/09/2024	20.00
					CONFERENCE/TRAVEL EXPENSES MAR	02/16/2024	55.00
					PLA 2024 REGISTRATION #2808	02/16/2024	5,305.20
					<u>\$5,415.20</u>		
FBE	MNJ TECHNOLOGIES DIRECT, INC	CHICAGO BROOKLYN TV MONITORS Laptop Computer	IL	02/16/2024	1,739.00		
					02/23/2024	4,278.00	
					<u>\$6,017.00</u>		
	MODEL UNIFORMS, LLC	TWINSBURG UNIFORM RENTAL SERVICES YR 2 O	OH	02/02/2024	1,239.55		
					UNIFORM RENTAL SERVICES YR 1 O	02/16/2024	1,958.78
					UNIFORM RENTAL SERVICES YR 2 O	02/23/2024	189.11
					<u>\$3,387.44</u>		
	MORLEY LIBRARY	PAINESVILLE ONLINE BILL PAYMENT DIST.	OH	02/09/2024	160.80		
					<u>\$160.80</u>		
	NAYAX	HUNT VALLEY SERVICE AGREEMENT FOR CASHLESS	MD	02/14/2024	254.40		
					<u>\$254.40</u>		
	NEOTHINK, LLC	WILLOUGHBY ECOPRINTQ ADD-ON LICENSES FOR CONNECTWISE AUTOMATE & MANAGE MICROSOFT LICENSES ACTIVE DIR	OH	02/02/2024	1,324.80		
					02/16/2024	69,033.26	
					02/23/2024	1,698.00	
					<u>\$72,056.06</u>		
	NEWTON FALLS PUBLIC LIBRARY	NEWTON FALLS ONLINE BILL PAYMENT DIST.	OH	02/09/2024	93.91		
					<u>\$93.91</u>		

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	NORTHEAST OHIO REG SEWER DISTRICT	CLEVELAND	OH		
		SEWER ROCKPORT ACCT#8102106049		02/02/2024	22.64
		SEWER HARVARD LEE ACCT#7378690		02/09/2024	182.80
		SEWER ADDISON ACCT#8761350002		02/16/2024	2,250.40
		SEWER E131 acct#1856650002		02/23/2024	1,176.37
					<u>\$3,632.21</u>
	NORWALK PUBLIC LIBRARY	NORWALK	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	33.99
					<u>\$33.99</u>
	OHIO BUREAU OF WORKERS' COMPENSATION	COLUMBUS	OH		
		WORKERS COMP 2024 PAYROLL AND		02/12/2024	9,073.00
		WORKERS COMP 2024 PAYROLL AND		02/12/2024	(904.00)
					<u>\$8,169.00</u>
	OMNIGO SOFTWARE, LLC.	CHICAGO	IL		
		RENEWAL ONLINE INCIDENT REPORT		02/16/2024	15,226.64
					<u>\$15,226.64</u>
VOE	ORGANIZATIONAL ARCHITECTURE, INC.	CLEVELAND	OH		
		RECRUITMENT OF SENIOR DIRECTOR		02/16/2024	7,600.00
					<u>\$7,600.00</u>
	ORRVILLE PUBLIC LIBRARY	ORRVILLE	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	23.98
					<u>\$23.98</u>
	OTTO HARRASSOWITZ	WIESBADEN			
				02/02/2024	2,061.87
				02/09/2024	1,896.65
				02/23/2024	272.01
					<u>\$4,230.53</u>
	OVERDRIVE INC	CLEVELAND	OH		
				02/02/2024	104,844.39
				02/09/2024	86,546.60
				02/16/2024	55,102.75
				02/23/2024	66,649.77
					<u>\$313,143.51</u>
	PACIFIC TELEMAGEMENT SERVICES	SAN RAMON	CA		
		COIN PHONE LSW LOBBY		02/02/2024	70.00
					<u>\$70.00</u>
	PANNONIA BOOKSTORE	TORONTO ONTARIO			
				02/02/2024	1,555.86
					<u>\$1,555.86</u>
	PANZICA CONSTRUCTION	MAYFIELD VILLAGE	OH		
		PRECONSTRUCTION SERVICES AND G		02/16/2024	530,142.13
					<u>\$530,142.13</u>
	PAPER DIMENSION	WOODBRIDGE STOCK	ON		
				02/23/2024	3,288.50
					<u>\$3,288.50</u>
MBE	PEAK ELECTRIC, INC	TOLEDO	OH		

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
		STOCK		02/09/2024	4,898.42
		REPLACEMENT VACUUM CLEANERS		02/16/2024	2,735.70
		CUSTODIAL SUPPLIES		02/23/2024	4,849.80
					<u>\$12,483.92</u>
	PENINSULA LIBRARY AND HISTORICAL SOCIETY	PENINSULA	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	34.99
					<u>\$34.99</u>
	PERRY PUBLIC LIBRARY	PERRY	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	70.00
					<u>\$70.00</u>
	PERSONNEL RESEARCH & DEVELOPMENT CORP.	CHAGRIN FALLS	OH		
		PRADCO COACHING AND WORKSHOPS		02/16/2024	19,500.00
					<u>\$19,500.00</u>
	PETER BANDI INC	CLEVELAND	OH		
		ARTS & CULTURE - Transportatio		02/23/2024	750.00
					<u>\$750.00</u>
	PETER MAC EWAN	LYNDHURST	OH		
		CONSULTING SERVICES		02/16/2024	5,500.00
					<u>\$5,500.00</u>
	PLANTSCAPING, INC.	CLEVELAND	OH		
		LSW INDOOR PLANT MAINTENANCE		02/09/2024	501.00
		LSW INDOOR PLANT MAINTENANCE		02/16/2024	501.00
					<u>\$1,002.00</u>
	POLICYMAP, INC.	PHILADELPHIA	PA		
		POLICYMAP SUBSCRIPTION RENEWAL		02/09/2024	35,000.00
					<u>\$35,000.00</u>
	POLONIA BOOKSTORE INC	CHICAGO	IL		
				02/02/2024	175.00
					<u>\$175.00</u>
	PRENAX, INC	CONCORD	NH		
				02/09/2024	45,514.37
				02/16/2024	27,415.88
					<u>\$72,930.25</u>
MBE	RADIO ONE	ATLANTA	GA		
		RADIO ONE ADS - CPL POWER UP P		02/02/2024	2,915.00
		RADIO ONE ADS - CPL POWER UP P		02/02/2024	1,070.00
					<u>\$3,985.00</u>
	REFRIGERATION SALES CORP	CLEVELAND	OH		
		UNION BRANCH OUTDOOR CONDENSIN		02/16/2024	191.00
					<u>\$191.00</u>
FBE	REGENCY CONSTRUCTION	BROOKPARK	OH		
		BUDGETARY ESTIMATE MAIN BLDG S		02/16/2024	739,685.30
					<u>\$739,685.30</u>
	RELIASTAR LIFE INSURANCE COMPANY	CHICAGO	IL		
		EMPLOYER SHARE OF MEDICARE		02/16/2024	279.67

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$279.67
	REPUBLIC SERVICES #224	LOUISVILLE YR 2 OF 3 AGMT FOR WASTE MGMT	KY	02/09/2024	2,238.55
					\$2,238.55
	RICH'S TOWING & SERVICE	MIDDLEBURG HEIGHTS TOWING SERVICES	OH	02/16/2024	350.00
					\$350.00
VOE	RICHARD J ENTERPRISES INC.	PARMA VEHICLE #36: PROMASTER VAN HV	OH	02/16/2024	6,891.00
					\$6,891.00
	RITTER PUBLIC LIBRARY	VERMILION ONLINE BILL PAYMENT DIST.	OH	02/09/2024	155.57
					\$155.57
MBE	ROBIN'S NEST PROPERTY MANAGEMENT & LANDSCAPE	CLEVELAND EMER- SNOW PLOWING SERVICES	OH	02/02/2024	4,750.00
					\$4,750.00
	ROCK CREEK PUBLIC LIBRARY	ROCK CREEK ONLINE BILL PAYMENT DIST.	OH	02/09/2024	44.35
					\$44.35
	ROCKY RIVER PUBLIC LIBRARY	ROCKY RIVER ONLINE BILL PAYMENT DIST.	OH	02/09/2024	145.78
					\$145.78
	RONALD GREER	CLEVELAND HTS TSHIRTS MAN UP 2024 PROGRAM	OH	02/23/2024	3,004.00
					\$3,004.00
	S A COMUNALE CO INC	BARBERTON FIRE ALARM/FIRE PANEL INSPECTI ANNUAL SPRINKLER INSPECTION, T ANNUAL SPRINKLER INSPECTION, T	OH	02/02/2024 02/16/2024 02/23/2024	2,680.00 500.00 1,495.00
					\$4,675.00
	SANDUSKY LIBRARY ASSOCIATION	SANDUSKY ONLINE BILL PAYMENT DIST.	OH	02/09/2024	14.95
					\$14.95
	SERBICA BOOKS	OAKVILLE	ON	02/02/2024 02/23/2024	282.00 2,825.00
					\$3,107.00
	SHAKER HEIGHTS PUBLIC LIBRARY	SHAKER HTS ONLINE BILL PAYMENT DIST.	OH	02/09/2024	139.93
					\$139.93
	SIMON & SCHUSTER INC.	CHICAGO LIBRARIES WITHOUT LIMITS - PRE	IL	02/09/2024	13,872.00
					\$13,872.00
	SPACESAVER STORAGE SYSTEM	FORT ATKINS LSW 7-9 HIGH-DENSITY MOBILE ST	WI	02/02/2024	248,757.86

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$248,757.86
	SPRINGSHARE LLC	MIAMI CLEVNET RENEWAL 1 FEB 2024 -	FL	02/16/2024	117,314.00
					\$117,314.00
	ST. VINCENT CHARITY MEDICAL CENTER-OCC MED	CLEVELAND 2024 PRE-EMPLOYMENT TESTING	OH	02/16/2024	920.00
					\$920.00
	STAPLES ADVANTAGE	DALLAS STOCK	TX	02/09/2024	1,058.80
					\$1,058.80
	STEPHANIE MATTEI	LAND O LAKES NVC SEMINAR - KEYNOTE SPEAKER	FL	02/09/2024	392.68
		NVC SEMINAR - KEYNOTE SPEAKER		02/16/2024	3,000.00
					\$3,392.68
	STEPHEN C TUTTLE	BROADVIEW HTS NETWORK SECURITY CONSULTING	OH	02/16/2024	480.00
					\$480.00
	STEPHEN PREWITT	SAGAMORE HILLS MAN UP 2024 - MUSIC/DJ	OH	02/09/2024	620.00
					\$620.00
	STOW MUNROE FALLS PUBLIC LIBRARY	STOW ONLINE BILL PAYMENT DIST.	OH	02/09/2024	450.57
					\$450.57
FBE	TAMEKA ELLINGTON	ARKON KEYNOTE AND PANEL MODERATOR FO	ON	02/09/2024	1,500.00
					\$1,500.00
MBE	TAYLOR OSWALD, LLC	CHICAGO YR 2 OF 3YR BENEFITS CONSULTIN	IL	02/23/2024	8,460.00
					\$8,460.00
	TERRACYCLE REGULATED WASTE, LLC	AURORA UNCRUSHED BULB RECYCLE	IL	02/02/2024	2,734.04
					\$2,734.04
MBE	THE AKA TEAM INC.	CLEVELAND LAKESHORE FACILITY EXISTING CH	OH	02/09/2024	5,031.50
					\$5,031.50
MBE	THE ALERT PIONEER PLUMBING COMPANY LLC	CLEVELAND CDF EXPANSION TANK	OH	02/02/2024	9,999.00
		LSW 7 & 8 FLOOR RESTROOM PLUMB		02/23/2024	1,631.00
					\$11,630.00
FBE	THE BOOKING BIZ	ROUND ROCK MAN UP - PRESENTER	TX	02/16/2024	3,993.20
					\$3,993.20
	THE FISH BUTLER AQUARIUM SERVICES	ELYRIA AQUARIUM MAINTENANCE SERVICES	OH	02/16/2024	310.00
					\$310.00

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
	THE HUMMINGBIRD PROJECT	CLEVELAND CPL SEED BANK 2024	OH	02/16/2024	10,000.00
					<u>\$10,000.00</u>
	THE ILLUMINATING CO	AKRON	OH		
		ELECTRICITY LSW ACCT#110023764		02/02/2024	55,051.00
		ELECTRICITY FLEET ACCT#1100216		02/09/2024	21,363.96
		ELECTRICITY E131 ST ACCT#11002		02/16/2024	7,874.01
		ELECTRICITY FLEET ACCT#1100217		02/23/2024	842.69
					<u>\$85,131.66</u>
	THERON BROWN	AKRON	OH		
		MUSIC AT MAIN - THERON BROWN T		02/02/2024	1,000.00
					<u>\$1,000.00</u>
	THREATLOCKER, INC.	ORLANDO	FL		
		THREATLOCKER PROTECT - ENTERPR		02/09/2024	71,100.00
					<u>\$71,100.00</u>
	TIFFANY HILL	MAPLE HEIGHTS	OH		
		MAN UP CLE - PRESENTER		02/16/2024	420.00
					<u>\$420.00</u>
	TREASURER OF STATE	COLUMBUS	OH		
		SALES TAX		02/23/2024	294.00
					<u>\$294.00</u>
	TREASURER STATE OF OHIO	CINCINNATI	OH		
		BOILER INSPECTIONS		02/02/2024	100.00
		BOILER INSPECTIONS		02/09/2024	136.50
		BOILER INSPECTIONS		02/16/2024	50.00
					<u>\$286.50</u>
	TRIP HAZARD REPAIR, LLC	LAKEWOOD	OH		
		CDF INDOOR CONCRETE GRINDING R		02/02/2024	600.00
					<u>\$600.00</u>
	TSAI FONG BOOKS INC	HOUSTON	TX		
				02/16/2024	2,388.14
					<u>\$2,388.14</u>
	TWINSBURG PUBLIC LIBRARY	TWINSBURG	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	404.03
					<u>\$404.03</u>
	TYLER TECHNOLOGIES INC	DALLAS	TX		
		DISASTER RECOVERY SERVICES		02/23/2024	16,625.70
					<u>\$16,625.70</u>
	ULINE	WAUKEGAN	IL		
		EASTMAN CAMPUS RR HALLWAY/ HOU		02/02/2024	153.45
		STOCK		02/23/2024	1,320.34
					<u>\$1,473.79</u>
	UNIQUE MANAGEMENT SERVICES, INC.	JEFFERSONVILLE	IN		
		CPL - HOLD PICKUP NOTICE PRINT		02/09/2024	1,643.30
		CLEVNET NOTICE PRINTING SERVIC		02/16/2024	6,271.80
					<u>\$7,915.10</u>

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
	UNITED PARCEL SERVICE	CHICAGO	IL		
		ACCT# 479584- BKS BY MAIL		02/02/2024	445.30
		ACCT 493-688 SHIPPING		02/02/2024	730.71
		ACCT 493-688 SHIPPING		02/09/2024	2,252.29
		ACCT# 479584- BKS BY MAIL		02/16/2024	1,578.13
		ACCT 493-688 SHIPPING		02/16/2024	1,166.25
		ACCT# 479584- BKS BY MAIL		02/23/2024	828.21
					<u>\$7,000.89</u>
	UNIVERSITY CIRCLE INCORPORATED	CLEVELAND	OH		
		MEMBERSHIP FEE		02/16/2024	1,611.71
					<u>\$1,611.71</u>
	US BANK NA	SAINT LOUIS	MO		
		GAS FOR VEHICLES #869487553		02/16/2024	5,453.86
					<u>\$5,453.86</u>
	US. PROTECTIONS SERVICE LLC	CLEVELAND	OH		
		2-OF-2 RENEWALS BRANCH SECURIT		02/09/2024	29,292.93
		2-OF-2 RENEWALS NIGHT ALARM RE		02/16/2024	16,066.59
		2-OF-2 RENEWALS BRANCH SECURIT		02/23/2024	28,877.50
					<u>\$74,237.02</u>
	V A CONKEY COMPANY	WILLOUGHBY	OH		
		LAKESHORE DOMESTIC WATER REPAI		02/23/2024	9,062.33
					<u>\$9,062.33</u>
	VERIZON WIRELESS	NEWARK	NJ		
		CELL PHONES		02/02/2024	91.00
		CELL PHONES		02/09/2024	11,325.49
		CELL PHONES		02/16/2024	91.15
		CELL PHONES		02/23/2024	5,810.66
					<u>\$17,318.30</u>
	W B MASON CO INC	BOSTON	MA		
		DESK POWER MODULES FOR CDF		02/02/2024	5,423.01
		STOCK		02/09/2024	2,155.30
		FMP ADDITIONAL CDF FURNITURE		02/23/2024	20,921.00
					<u>\$28,499.31</u>
	WALESKA GACHUK	CLEVELAND	OH		
		WINTER PROGRAM 2023 YOGA CLASS		02/23/2024	400.00
					<u>\$400.00</u>
	WAYNE COUNTY PUBLIC LIBRARY	WOOSTER	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	225.41
					<u>\$225.41</u>
	WEST PUBLISHING PAYMENT CENTER	CAROL STREAM	IL		
				02/02/2024	18,218.00
				02/09/2024	4,631.00
					<u>\$22,849.00</u>
	WICKLIFFE PUBLIC LIBRARY	WICKLIFFE	OH		
		ONLINE BILL PAYMENT DIST.		02/09/2024	181.55
					<u>\$181.55</u>

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
	WILLOUGHBY EASTLAKE PUBLIC LIBRARY	WILLOWICK	OH	02/09/2024	264.66
		ONLINE BILL PAYMENT DIST.			<u>264.66</u>
	WINZER CORPORATION	DALLAS	TX	02/16/2024	2,312.00
		STOCK PPE			<u>2,312.00</u>
					<u>\$2,312.00</u>
MBE	WORLD JOURNAL/WORLD JOURNAL BOOKSTORE	CLEVELAND	OH	02/02/2024	275.06
					<u>275.06</u>
	YBP LIBRARY SERVICES	ATLANTA	GA	02/02/2024	179.81
				02/09/2024	1,133.83
					<u>\$1,313.64</u>
	YORK RISK SERVICES GROUP INC,	COLUMBUS	OH	02/16/2024	1,512.50
		FMLA SERVICE			<u>1,512.50</u>
					<u>\$1,512.50</u>
					<u><u>\$3,909,783.27</u></u>

Grand Total for Checks Issued from 2/1/2024 through 2/29/2024: \$3,909,783.27

If known, vendors were classed:

DOE = Disabled-Owned Enterprise

FBE = Female Business Enterprise

LGBT = LGBTQ Business Enterprise

MBE = Minority Business Enterprise

ODD = Other Diverse Business

VOE = Veteran-Owned Enterprise

CLEVELAND PUBLIC LIBRARY

Board Meeting

March 21, 2024

Hough Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending February 29, 2024

				Owner's Contingency Fund* \$ 534,000.09		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
10/19/2021	Gilbane Building Company	210875	Change Order #001			\$ 8,223.00
12/29/2021	Gilbane Building Company	210875	Change Order #002			5,774.00
1/28/2022	Gilbane Building Company	210875	Change Order #003			44,090.00
2/23/2022	Gilbane Building Company	210875	Change Order #004			10,539.00
4/6/2022	Gilbane Building Company	210875	Change Order #005			20,220.00
11/1/2022	Gilbane Building Company	210875	Change Order #006			138,764.00
1/3/2023	Gilbane Building Company	210875	Change Order #007			55,099.00
6/16/2023	Gilbane Building Company	210875	Change Order #008			(64,585.98)
8/23/2023	Gilbane Building Company	210875	Change Order #009 (Final)			(7,075.47)
1/4/2024	Gilbane Building Company	210875	Change Order #010 (Amphitheatre)			299,569.00
				\$ -	\$ -	\$ 510,616.55
				Owner's Contingency Fund Available Balance		\$23,383.54

			Hough Branch Project Budget \$ 6,071,485.72	
			Encumbered	Expended
Moody Nolan, Inc. - Architectural Design Services*			\$ 8,075.38	\$ 507,454.62
Gilbane Building Company - Construction Manager at Risk*			299,569.55	4,839,253.00
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment				(79,815.85)
Furniture, Fixtures, Equipment and Technology			1,868.23	232,518.00
Owner Direct Costs			3,325.27	234,480.75
Direct Expenditures paid from Contingency Fund			-	-
			\$ 312,838.43	\$ 5,733,890.52
			Available Budget \$ 24,756.77	

*\$221,437.72 will be paid using the Bruening Foundation grant funds paid from the Building and Repair fund 401

Change Order Details

Change Order # 001		\$ 8,223.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Bulletin 02, for the Hough Branch project. The signed ATP sheet is included in the backup for reference.		
Change Order # 002		\$ 5,774.00
Owner Change Order #002 is submitted to finalize the budget for the approved AT-002 OS-004 RFI-003 Grading Clarifications and AT-003 OS-005 RFI-006 & RFI-010 Pour Stopper / Bent Plate Steel Clarification, for the Hough project.		
Change Order # 003		\$ 44,090.00
Owner Change Order #003 is submitted to finalize the budget for the approved ATP-004R1 OS-006 RFI-007 Structural Steel for Roof Hatch, ATP-006 OS-008 Domestic Water Tie-in Location, ATP-007 OS-012 Bulletin 03 - Revisions per Cleveland Public Power, & ATP-010 OS-016 Additional 1 inch Asphalt Binder Course, for the Hough project.		
Change Order # 004		\$ 10,539.00
Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project:		
-ATP-008 OS-007 Legacy Electric Scope Gap from GMP		
-ATP-011 OS-011 ASI 001 HSS Tube Steel		
-ATP-013 OS-018 RFI 030 Bollards for Gas Meter		
-ATP-014 OS-022 Zenith Scope Gap from GMP		
-ATP-016 OS-009 Next Generation Scope Gap from GMP		

Change Order Details**Change Order # 005**

\$ 20,220.00

Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project

- ATP-012 OS-015 RFI-026 Cameras & WAPs in Open Ceilings
- ATP-017R1 OS-026 Bulletin 6 & RFI-045 Exterior Framing Revisions
- ATP-018 OS-013 RFI-019 Gas Meter Location
- ATP-019 OS-019 Bulletin 05 - Revisions Per Commissioning Agent Review
- ATP-020 OS-021 ASI 002 & RFI-028 Storm Line
- ATP-021 OS-023 RFI-032 Fluid Applied Vapor Barrier Substitute - DensElement
- ATP-022 OS-024 RFI-039 Overhead Storm Line Insulation
- ATP-023 OS-028 Weather Temporary Enclosure Build Out for SOD
- ATP-024 OS-039 RFI-026 Cameras & WAPs in Open Ceilings - Billing Correction
- ATP-025 OS-034 Remediation of Concrete Slab per AE Field Report 1.15.22

Change Order # 006

\$ 138,764.00

Owner Change Order #006 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project

- ATP-015 R1 OS-017 Bulletin 04 Remove Generator & Revised Subsequent Systems.
- ATP-026 OS-036 Bulletin 11 Structural Plate at Curtain Wall.
- ATP-027 OS-040 Missing C-Channels on Low Roof West Elevation.
- ATP-028 OS-051 RFI-064 Technology Conduits in Movable Partition Wall.
- ATP-030 OS-042 Exterior Temp Enclosure & Weather Protection.
- ATP-031 OS-046 Sound Absorbing Wall Units in Tech Room 129.
- ATP-032 OS-033 Bulletin 10 Changes to Coordinate Public Art Junction Boxes.
- ATP-033 OS-057 Interior Paint Change to Duration Interior Flat A95 Series.
- ATP-034 OS-030 R1 Bulletin 08 - Roof Gutter, Snow Guards, Storefront Head.
- ATP-035 OS-063 May 2022 Schedule Update - PVC Roofing.
- ATP-036 RFI-090 VAV Conflict with Steel Support I Beam.
- ATP-037 OS-032 Bulletin 09 - Access to Existing Utility Poles for CPP.
- ATP-039 OS-069 Bulletin 15 - Monumental Sign Power and Receptacles.
- ATP-040 RFI-089 Roof Hydrant.
- ATP-041 OS-070 BP32A Hardscape Contract Amount Increase from GMP.
- ATP-043 OS-049 Added Roof Blocking.
- ATP-045 OS-064 Bulletin 13 - Owner Directed Security and Door Hardware Changes.
- ATP-046 OS-065 Bulletin 14 - Steel Angle at Sliding Doors & Soffit in Tech Center.
- ATP-047 OS-038 RFI-049 West Elevation Lower Roof/Storefront Detail.
- ATP-048 RFI-088 Duct Conflict with Recessed Light R1.
- ATP-049 OS-052 Revised Exterior Camera Locations.
- ATP-050 OS-075 Hough Staff & Schedule Extension - 9.1.22.
- ATP-051 OS-054 Bulletin 12 AED.
- ATP-053 RFI-085 Faucet Type Selection.

Change Order # 007-Revised

\$ 55,099.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-044 R1 OS-072 BP32C South Parking Lot Fence
- ATP-052 OS-073 RFI-107 Fire Extinguisher Cabinet Locks
- ATP-054 R1 OS-076 Bulletin 017 New Floor Boxes at Circulation Desk
- ATP-055 OS-077 Bulletin 018 Emergency Lighting
- ATP-056 OS-078 Bulletin 019 Added Lutron Hub
- ATP-057 OS-079 RFI-127 CAT 6 Required at Doors 124B, 116 and 103A
- ATP-058 OS-074 RFI-109 Garage Opening Ceiling
- ATP-059 OS-082 Final Cleaning Contract Reconciliation
- ATP-060 OS-071 ASI-006 Hardware Modification
- ATP-062 OS-085 Marous Reconciliation
- ATP-063 OS-086 Platform Reconciliation
- ATP-064 OS-087 Additional Atwell Survey for Fencing
- ATP-065 OS-088 Hough Staff & Schedule Extension - 12.14.22

Change Order Details**Change Order # 008**

\$ (64,585.98)

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-044 R1 OS-072 BP32C South Parking Lot Fence
- ATP-052 OS-073 RFI-107 Fire Extinguisher Cabinet Locks
- ATP-054 R1 OS-076 Bulletin 017 New Floor Boxes at Circulation Desk
- ATP-055 OS-077 Bulletin 018 Emergency Lighting
- ATP-056 OS-078 Bulletin 019 Added Lutron Hub
- ATP-057 OS-079 RFI-127 CAT 6 Required at Doors 124B, 116 and 103A
- ATP-058 OS-074 RFI-109 Garage Opening Ceiling
- ATP-059 OS-082 Final Cleaning Contract Reconciliation
- ATP-060 OS-071 ASI-006 Hardware Modification
- ATP-062 OS-085 Marous Reconciliation
- ATP-063 OS-086 Platform Reconciliation
- ATP-064 OS-087 Additional Atwell Survey for Fencing
- ATP-065 OS-088 Hough Staff & Schedule Extension - 12.14.22

Change Order # 009

\$ (7,075.47)

Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATP. The signed ATP sheet has been included in the backup for reference. Hough - ATP-073 OS-096 SDI and P&P Bond Credit.

Change Order # 010

\$ 299,569.00

Price Breakdown as follows

- \$8,705 mmcte usa LLC to furnish benches
- \$71,289 Platform to provide sitework, sidewalks, and concrete foundations
- \$86,080 Down to Earth to provide landscaping, Rosetta Outcropping Wall, and installation of benches
- \$21,643 DSR Carpentry to construct Trex Deck stage platform
- \$5,000 Building Permit Allowance
- \$15,000 Potential Cost Escalation Allowance
- \$15,000 Gilbane Contingency
- \$54,664 GBCO General Conditions
- \$22,188 OH&P and Insurance

CLEVELAND PUBLIC LIBRARY

Board Meeting
March 21, 2024

Jefferson Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending February 29, 2024

				Owner's Contingency Fund \$ 101,303.37		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
9/15/2021	Gilbane Building Company	210886	Change Order # 001			\$ 642.00
12/9/2021	Gilbane Building Company	210886	Change Order # 002			7,890.00
7/6/2022	Gilbane Building Company	210886	Change Order # 003			118,005.64
8/31/2022	Gilbane Building Company	210886	Change Order # 004			3,745.00
10/13/2022	Gilbane Building Company	210886	Change Order # 005			6,751.00
10/13/2022	Gilbane Building Company	210886	Change Order # 006			439.00
1/19/2023	Gilbane Building Company	210886	Change Order # 007			2,553.00
1/19/2023	Gilbane Building Company	210886	Change Order # 008			-
6/20/2023	Gilbane Building Company	210886	Change Order # 009			(18,589.00)
6/20/2023	Gilbane Building Company	210886	Change Order # 010			(13,788.02)
11/6/2023	Gilbane Building Company	210886	Change Order # 011			(6,345.25)
				\$ -	\$ -	\$ 101,303.37
				Owner's Contingency Fund Available Balance \$ -		

			Jefferson Branch Renovation Project Budget \$ 2,376,803.84	
			Encumbered	Expended
			Budget reduced by (\$107,163.16) - all work is completed	
Williams Associates Architects, LTD - Architectural Design Services			\$ 1,370.00	\$ 173,421.00
Gilbane Building Company - Construction Manager at Risk			-	1,906,499.37
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment			-	(42,142.15)
Furniture, Fixtures, Equipment and Technology*			-	206,918.63
Owner Direct Costs			3,891.00	126,845.99
Direct Expenditures paid from Contingency Fund			-	-
			\$ 5,261.00	\$ 2,371,542.84
			Available Budget \$ -	

*\$120,619 will be paid using the Zajac Trust funds paid from the Founders fund 203

Change Order Details

Change Order # 001	\$ 642.00
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Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Contractor Default Insurance for Approved GMP Alternates, for the Jefferson project

Change Order # 002	\$ 7,890.00
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Owner Change Order #002 is submitted to finalize the budget for the approved ATP-003 OS-002 Bulletin 01 - Plumbing Revisions, ATP-004 OS-003 Bulletin 02 & RFI-007 ETR 4 in. Vent Stack, ATP-005 OS-006 RFI-014 Plumbing Demo Requirements at Existing Sink, ATP-006 OS-007 RFI-012 Existing Window Well Demolition, & ATP-007 OS-009 Temporary Partition at Vestibule 117B, for the Jefferson project. The signed ATP sheets have been included in the backup for reference.

Please note, the initially approved value for ATP-004 OS-003 Bulletin 02 / RFI-007 ETR 4" Vent Stack has reduced. This OCO reflects the finalized value for this scope of work.

Change Order # 003	\$ 118,005.64
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Owner Change Order #003 is submitted to finalize the budget for the following previously approved ATPs:

1) ATP-008 OS-004 Bulletin-004 R2 Existing Ductbank Relocation (Contractor Costs Only):

Provide the new electrical ductbank and demo the existing per the Bulletin-004 RI drawings dated 01.10.2022. This also includes landscape & hardscape repairs for the new electrical service & patching the existing foundation wall for the existing service.

2) ATP-009 OS-008 Bulletin-003 Floor Box Locations:

Provide revised floor box locations per the Bulletin-003RI drawings dated 12.01.21.

3) ATP-012 OS-019 OS-019 RFI-024 Door 108B Locks & Change of Specified Door:

Provide 1/2" glazing in lieu of 5/16" at door 108B to allow it to be lockable, per RFI-024 direction.

4) ATP-014 OS-022 AHU Fence Enclosure Removal & Replacement:

Remove & replace the existing AHU enclosure fencing to allow HVAC equipment to be removed and replaced.

5) ATP-015 OS-021 Bulletin-004 Schedule Extension:

This ATP includes extended staffing to 5/25/22. It also reallocates the following budgets to reduce the total cost impact of the schedule extension: \$5K of OA-005 Additional Repointing of Exterior Brick, \$5K of OA-007 Additional Demo, \$15K of Additional Repointing, \$10K of Gilbane Contingency and \$10K of COVID Contingency.

6) ATP-017 OS-013 Uneven Floor at New Passage to Work Room:

Due to the existing conditions of an uneven substrate, demo the existing concrete to allow floor prep to be installed to even out the substrate for a proper flooring installation.

Change Order # 004	\$ 3,745.00
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Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-010 OS-010 Matching Trim Panel at Ends of Book Shelves R2

Per RFI-022 direction, which was finalized via an onsite meeting between CPL/GBC/Custom Fabricators, provide (2) painted, wood, tall infill cabinets at the existing to remain bookshelf ends at the north and south walls.

2) ATP-011 R4 OS-015 RFI-010 Access Panel Room 105

Provide a new 24"x24" access panel in lieu of reinstalling an existing 14"x14" access panel, to allow access to all of the existing controls per RFI-010 direction.

3) ATP-019 R2 OS-018 Bulletin-005 Finish Selections

Provide Bulletin-005 per the drawings dated 01.14.22. This includes the following:

- Carpet pattern simplification.
- Paint square foot reduction & paint type revision.

This ATP does not include costs for the wall protection; which will be submitted separately.

4) ATP-022 OS-034 Additional Masonry Repointing (Gilbert Ticket #6)

Due to existing conditions, reset (4) chimney caps & seal the top of chimney with concrete.

The masonry owner allowance was previously fully credited back in ATP-015 OS-021 Bulletin-004 Schedule Extension, so this required work is now an owner change item.

5) ATP-024 OS-037 May Schedule Update

Change Order Details**Change Order # 005**

\$ 6,751.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-038 OS-046 Roof Parapet Blocking

Provide additional parapet blocking on the roof to allow for proper flashing & roofing termination. This blocking was not captured in the roofing or general trades scope of work.

This is being funded from the General Trades phase code to net a \$0 change.

2) ATP-039 OS-065 Threshold Replacement

Replace threshold to help cover void between concrete slab and curb. This was needed due to field coordination.

This is being funded from the General Trades phase code to net a \$0 change.

3) ATP-040 OS-066 Exterior Handrails

Provide exterior hand railings per the contract drawings.

This is being applied against Gilbane contingency to net a \$0 change as this is a scope gap that was not captured in the BP05A Structural Steel base bid.

4) ATP-041 OS-067 Door 117A Auto Operator & ADA Paddles

Furnish & Install (1) auto operator & (2) ADA push paddles at door 117A per the contract documents.

Please note that this includes standard ADA push paddles and not the motion wave sensors. Per discussion with CPL, the standard ADA push paddles are acceptable as a permanent installation.

This is being applied against Gilbane's COVID Contingency to net a \$0 change, as this is a scope gap that was not captured in BP08A base bid

5) ATP-044 OS-029 RFI-051 Room 113 Break Room HVAC Modifications

Per RFI-051 direction, modify the existing ductwork in Room 113 & provide supply air ductwork to this space.

6) ATP-045 OS-043 RFI-046 Existing Wall Damage Repairs

Due to existing conditions perform the following:

- a) Remove existing wallpaper & skim coat wall to allow for a suitable finish for painting.
- b) Perform repairs to the pre-existing damage on the existing walls to allow for a suitable finish.

Please note that these costs are being applied to the General Trades & Temporary Partitions phase code to net a \$0 change.

7) ATP-046 OS-045 Roller Window Shades

Provide roller window shades per the contract documents.

This does not include the (4) upper shades that divide Multi-Purpose 108 from Library 102.

The current lead time on the material is 8 weeks from approval.

This is being funded from Gilbane Contingency as this item is a scope gap.

8) ATP-047 OS-049 Storefront & Exterior Column Flashing

Provide the metal flashing on the exterior side of the 24 Hour Lobby at the north and east elevation.

This cost is being applied to the General Trades phase code to net a \$0 change, as this item is a scope gap.

9) ATP-048 OS-052 Repairs to Existing Ceiling for City Inspector

Per the city inspector, perform repairs to the existing ceiling on the east side of Library 102 to bring it up to code.

10) ATP-049 OS-059 Casework Grilles

Perform the following grille work:

- a) Replace the existing grilles at the bottom of the (2) existing bookshelf surrounds in Library 102.
- b) Replace the grilles behind the wood bench in Multi-Purpose 108.
- c) Provide grilles at the new Children's Casework (toe kick and behind the cabinets).

This is being funded from the General Trades phase code to net a \$0 change.

11) ATP-050 OS-068 Floor Prep to Existing Flooring Substrates

Prep the existing to remain slabs throughout to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors.

Please note that this fully exhausts the \$5K Floor Prep Allowance.

12) ATP-051 OS-069 Existing Bathroom Wall Tile Replacement

Per CPL request, replace the existing, damaged wall tile in the existing Men's & Women's bathrooms.

13) ATP-052 OS-070 Recaulk Existing Windows

Due to existing conditions, recaulk the existing windows so the painting can be completed. The existing caulk was not paintable.

This is being funded from the General Trades phase code to net a \$0 change.

Change Order Details**Change Order # 006**

\$ 439.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-053 OS-072 RFI-081 Additional Concrete Curb at SF2

Per RFI-081 direction, pour a concrete curb at the ADA ramp to transition between grades and conceal the exposed CMU & air vapor barrier outside of the 24 Hour Lobby.

2) ATP-054 OS-073 Ductbank & Footer Coordination

Enlarge the exterior stair concrete footer to coordinate with the as-built location of the electrical ductbank.

This is being funded from the General Trades phase code to net a \$0 change, as this relates to contractor coordination.

3) ATP-055 OS-071 Construction Dumpsters

Provide construction dumpsters for the project general use.

This is being charged against the Dumpsters phase code to net a \$0 change.

4) ATP-056 OS-078 Structural Steel Coordination

Rework the structural steel bearing plates installed by the masonry contractor to allow the structural steel members to be set properly.

This is being funded by Gilbane Contingency to net a \$0 change, as this is related to site coordination.

Change Order # 007

\$ 2,553.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-016 OS-012 RFI-034 Door 109 Lintel Requirement

Due to the existing conditions of the terracotta wall between rooms 108 & 109, provide & install a lintel for Door 109 Storage, per RFI-034 direction.

2) ATP-027 OS-040 Additional Masonry Demolition (Gilbert Ticket #3)

Due to existing conditions, perform additional demolition required at door jamb to complete the opening.

Please note that this cost is being applied against the General Trades phase code to net a \$0 change.

3) ATP-028 OS-041 Patch Holes in Masonry (Gilbert Ticket #7)

Patch holes in the existing masonry that were created from the removal of the existing railings.

This work was not captured in Gilbert's scope of work but is required per the contract documents.

4) ATP-029 OS-042 Jefferson Man Gate Entrance

Provide a man gate in the site fencing on Jefferson Avenue to serve as a secondary entrance into the building, to safely allow access into the building while the concrete & structural steel for the addition are being installed.

This also includes providing a temporary cylinder to allow the front door to be used as a means of egress.

Please note that this cost is being applied against the Temporary Partitions/Safety phase code to net a \$0 change, as this item is related to Safety.

5) ATP-030 OS-025 Bulletin & Masonry Toothing Deducts

Provide the Bulletin-008 drawings dated 03.31.22. This includes providing a credit for no longer having to tooth in the masonry opening between rooms 113 & 115.

This credit is to be applied to the Gilbane Contingency where it can be reallocated as needed.

6) ATP-032 OS-048 Snow Plowing - 02/03/22, 02/05/22 & 02/08/22

Provide snow plowing on 02/03/22, 02/05/22 & 02/08/22 to allow safe access to the site.

This cost is being applied to the General Trades phase code to net a \$0 change.

7) ATP-033 OS-051 Exterior Masonry Cleaning

Provide exterior masonry cleaning per the Exterior Cleaning Notes & Scope document dated 07.15.22. This consists of existing ivy removal (except for the finger roots) & power washing the exterior elevations that do not have existing paint.

8) ATP-034 OS-054 Skylight Putty Replacement Credit

Provide a credit to provide a wet seal at the existing skylights in lieu of replacing the skylight putty as directed per note 307 on drawing A3.1. The existing skylights are glazed with vinyl so there is no putty to be removed and replaced.

This credit is to be applied to the Gilbane Contingency where it can be reallocated as needed.

9) ATP-035 OS-056 Fintube Covers - RFI-028 & RFI-068

Due to COVID related supply chain disruptions, material difference cost to procure Rittling fin tube covers in lieu of the specified, per RFI-068 direction.

This also includes the additional linear footage of material per RFI-028 direction.

This is being funded from the Gilbane COVID Contingency to net a \$0 change, due to this change being a result of COVID related supply chain disruptions.

10) ATP-036 OS-063 HVAC Existing Masonry Openings Coordination

Coordination for installation of HVAC penetrations through new & existing masonry walls, including lintel installations.

This cost is being applied to the General Trades phase code to net a \$0 change.

11) ATP-037 OS-064 Masonry Wall Tie-In Rework (Gilbert Ticket #1)

Rework the masonry wall tie-in as to not disturb and penetrate the existing basement foundation wall waterproofing.

This is being funded from the General Trades phase code to net a \$0 change.

12) ATP-042 OS-080 Jefferson Staff & Schedule Extension - 09/20/22

Please reference the attached ATP-042 Narrative Included in the ATP backup information.

Change Order Details**Change Order # 008**

\$

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-057 OS-074 - Rebuild of Bookshelf Surrounds

Rebuild the existing bookshelf surrounds to allow for the installation of the new casework grilles at the toe-kicks. This is being funded from the General Trades phase code to net a \$0 change.

2) ATP-059 OS-081 - Flooring Touch-Ups

Provide additional floor prep around the countertop legs on the east wall of Library 102 to allow the floor to flush out around the base plates. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

3) ATP-060 OS-082 - Additional Demolition & General Labor

Provide additional demolition and general labor clean-up.

This is being funded from the General Trades & Dumpsters phase codes to net a \$0 change.

Change Order # 009

\$ (18,589.00)

Owner Change Order #009

Description: Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-069 OS-055 RFI-075 Site Drainage & Erosion: Per RFI-075 direction, provide the following: (1) Rip rap & non-woven fabric at the bank erosion areas in both basins. (2) Asphalt repair at the locations of eroded asphalt paving in both basins. (3) Additional fill soil for grading adjustment in the west basin. (4) Catch basin repair in the west basin. (5) Replace the previously installed washed river rock at the bottom of both basins. (6) Provide non-float mulch at the native seed areas in both basins. (7) Reseed the native seed areas in both basins. (8) Touchup the mulched areas in both basins. This is being funded from Gilbane's Covid Contingency (which will be fully depleted) and OA-001 New Exterior Monument Sign.

2) ATP-058 OS-00075 - Final Painting Touch-Ups: Touch-ups for final painting. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

3) OS-079 Correction to OS-078 Structural Steel Bearing Plate Coordination: This is a Gilbane accounting adjustment; no costs.

4) ATP-061 OS-0084 - Reconciliation to OS-007 RFI-012: Reconciliation to OS-007 RFI-012 Existing Window Well Demolition. Budget uncommitted from the BP31 phase code & transferred to Gilbane Contingency for future reallocation as required.

5) OS-085 Credit for Bike Repair Stand & Rack: Per CPL request provide a credit for the bike repair stand & rack as shown on the Landscape Drawings.

6) ATP-064 OS-086 Extended Temporary Site Fence Rental: Provide extended temporary site fence rental from September 2022 to October 2022. Extended fence rental is due to Guardian cell dialer installation coordination. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

7) ATP-070 OS-089 Punch List Additional Glazing Work: Per the punchlist, replace the scratched sliding door top track cover in Room 108. This is being funded from the Dumpsters phase code to net a \$0 change order, due to not being able to determine cause of damage.

8) OS-090 Reconcile TA-002 Additional Plumber Hours: Credited the unused Additional Technology Hours trade allowance funds from BP22A Diversified Piping & Mechanical & transferred to Gilbane Contingency for future reallocation as required.

9) ATP-071 OS-091 Replacement of Damaged EM Light Fixture: Replacement of damaged emergency light fixture on the exterior, south elevation of the building. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change, as the source of the damage could not be identified.

10) ATP-072 OS-092 Reconciliation of OS-067 (Funding for Installation): Reconciliation of OS-067 Door 117A Auto Operator & ADA Paddles to properly account for the installation that was inadvertently not previously funded. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

11) ATP-073 OS-093 Revised Closer Arm for Door 117B: Due to existing conditions, provide a parallel arm closer at door 117B to allow it to open and close properly. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

12) ATP-068 OS-094 Punch List Additional Carpentry Work: Perform additional carpentry work identified on the punch list. This includes additional wall patching & ceiling tile replacement. This is being funded from the Temporary Partitions/Safety Phase code to net a \$0 change.

13) OS-104 OA-003 Miscellaneous Information & Wayfinding Signage Reconciliation: Credit back unused Miscellaneous Information & Wayfinding Signage Owner Allowance funds.

14) OS-105 OA-004 Interior Branding and Graphics for Library Reconciliation: Credit back unused Interior Branding & Graphics for Library Owner Allowance funds.

Change Order Details**Change Order # 010**

\$ (13,788.02)

Owner Change Order #010

Description: Owner Change Order #010 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) OA-010 Building Signage (Life Safety): Credit back unused Building Signage Owner Allowance Funds.
- 2) OS-047 United Rentals Temporary Toilets Contract Reconciliation: Credited the unused budget in the temporary toilets contract & applied to the Gilbane Contingency where it can be reallocated.
- 3) OS-087 Reconcile TA-003 Additional Electrician Hours: Credited the unused Additional Electrician Hours trade allowance funds & applied to the Gilbane Contingency where it can be reallocated.
- 4) OS-088 Reconcile TA-005 Additional Technology Hours: Credited the unused Additional Technology Hours trade allowance funds & applied to the Gilbane Contingency where it can be reallocated.
- 5) OS-096 OA-008 Surveying Reconciliation Credit the unused Surveying Owners Allowance funds.
- 6) ATP-074 OS-099 Lockable Light Switch Cover: Per item E-10 in the Osborn Electrical Commissioning Log, provide a clear, lockable cover over the (4) button lighting switch in room 102. This is being funded from Gilbane Contingency to net a \$0 change.
- 7) ATP-075 OS-100 RFI-015 Plumbing Routing for Break Room Sink: Per RFI-015, perform modifications to the plumbing to the sink in Break Room 113 to remove the piping from the floor in the foot area of the sink and conceal it within the base cabinet. This also includes modifications to the casework, flooring & drywall to allow the work to be performed properly. This is being funded from Gilbane Contingency to net a \$0 change.
- 8) ATP-076 OS-101 Room 102 Operable Window Glazing Replacement: Replace the shattered glazing in the operable window along the east elevation in Library 102. This is being funded from Gilbane Contingency to net a \$0 change, as the source of the damage could not be determined.
- 9) OS-102 OA-001 New Exterior Monument Sign Reconciliation: Credit back unused OA-001 New Exterior Monument Sign Reconciliation funds.
- 10) OS-103 OA-002 New Dedication Plaque & Installation Reconciliation: Credit back unused New Dedication Plaque & Installation Owner Allowance funds.

Change Order # 011

\$ (6,345.25)

Owner Change Order #011 - Final Accounting Adjustment

Description: Owner Change Order #011 is the final accounting adjustment to close out the Jefferson Branch financials. This change order includes the following:

- 1) OS-095 General Trades Phase Code Reconciliation: Credit the unused General Trades budget.
- 2) OS-097 Dumpsters Phase Code Reconciliation: Credit the unused Dumpsters budget.
- 3) OS-106 Temporary Partitions/Safety Phase Code Reconciliation: Credit the unused Temporary Partitions/Safety budget.
- 4) OS-107 Gilbane Contingency Reconciliation: Credit the unused Gilbane Contingency budget. This fully exhausts Gilbane's Contingency funds.
- 5) OS-108 Insurance Reconciliation: Credit the unused Subcontractor Default Insurance & P&P Bond budgets.
- 6) OS-109 12 Month Warranty - Additional Carpentry Items: Provide a trim piece above the sliding door track in Multi Purpose Room 108 and repair the existing plaster wall in Break Room 113, per the 12 Month Warranty List. This is being funded from Gilbane Contingency to net a \$0 change.
- 7) OS-110 Budget Transfer for Storm Investigative Work: Perform storm investigative work to investigate the issue with ground water infiltration into basement Electrical 118. This is being funded from Gilbane Contingency to net a \$0 change.
- 8) OS-111 12 Month Warranty - Additional Flooring Items: Replace (1) damaged floor tile in Restroom 107 per the 12 Month Warranty List that previously had a bathroom partition anchored in it. This is being funded from Gilbane Contingency to net a \$0 change.

CLEVELAND PUBLIC LIBRARY

Board Meeting

March 21, 2024

West Park Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending February 29, 2024

				Owner's Contingency Fund \$ 421,477.94		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
4/20/2022	Gilbane Building Company	210887	Change Order #001			\$ 41,973.00
4/22/2022	Gilbane Building Company	210887	Change Order #002			146,511.00
6/15/2022	Gilbane Building Company	210887	Change Order #003			75,251.20
10/12/2022	Gilbane Building Company	210887	Change Order #004			52,200.00
10/12/2022	Gilbane Building Company	210887	Change Order #005			12,191.00
10/26/2022	Gilbane Building Company	210887	Change Order #006			28,175.00
10/12/2022	Gilbane Building Company	210887	Change Order #007			-
1/17/2023	Gilbane Building Company	210887	Change Order #008			22,138.00
1/17/2023	Gilbane Building Company	210887	Change Order #009			(12,525.00)
1/17/2023	Gilbane Building Company	210887	Change Order #010			6,860.00
6/28/2023	Gilbane Building Company	210887	Change Order #011			17,330.22
6/28/2023	Gilbane Building Company	210887	Change Order #012			-
10/17/2023	Gilbane Building Company	210887	Change Order #013			(14,514.30)
				\$ -	\$ -	\$ 375,590.12
				Owner's Contingency Fund Available Balance \$ 45,887.82		

			West Park Branch Renovation Project Budget \$ 5,409,139.00	
			Encumbered	Expended
	Vocon Partners, LLC - Architectural Design Services		\$ 1,127.14	\$ 401,267.86
	Gilbane Building Company - Construction Manager at Risk		27,348.12	4,400,701.00
	E-Rate Billed Entity Applicant Reimbursement (BEAR) payment			(32,640.00)
	Furniture, Fixtures, Equipment and Technology		15,222.72	322,192.41
	Owner Direct Costs		19,435.99	209,100.24
	Direct Expenditures paid from Contingency Fund		-	-
			\$ 63,133.97	\$ 5,300,621.51
			Available Budget \$ 45,383.52	

Change Order Details**Change Order # 001** \$ 41,973.00

Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 05-001 Contractor Default Insurance for Approved GMP Alternates, ATP-003 05-002 RFI-012 Copper Panel Cladding at Existing Dormers, ATP-004RI 05-007 RFI-011 Drywall Fastening to Plaster Ceiling and Substrate, ATP-005 OS-008 RFI-020 Wall Support & Duct Elevation, & ATP-006RI 05-009 Bond Costs for General Trades Contract Commitment, for the West Park project.

Change Order # 002 \$ 146,511.00

Owner Change Order #002 is submitted to finalize the budget for the following previously approved ATPs

ATP-002 05-005 Asbestos Certified Carpenters
 ATP-007 05-010 Finish Repairs of ETR Plaster Walls
 ATP-009 05-004 RFI-014 Bearing Plates in Terracotta Wall
 ATP-010 05-006 RFI OOB Existing Terracotta Masonry Wall Support
 ATP-011 05-012 Removal of Water on Roof
 ATP-012 05-013 RFI-024 Existing Roof Drafns Relocation
 ATP-013 OS-015 RFI-017 Exterior Wall Steel Support
 ATP-014 05-016 RFI-028 Exterior Wall Sheathing Material
 ATP-015 05-021 RFI-027 Steel Support of Stair Infill
 ATP-017 05-023 RFI-043 Children's Library Rm. B10 Existing Additional Partition Removal
 ATP-018 OS-024 RFI-046 Blocked Rood Drain Above Stair S01
 ATP-020 OS-027 RFI-048 Door 101C Conflict with Column Enclosure

Change Order # 003 \$ 75,251.20

Owner Change Order #003 is submitted to finalize the budget for the following previously approved ATPs.
 ATP-022 OS-029, 036 & . 037 Bulletin 01 Elevator Shaft

Change Order Details**Change Order # 004**

\$ 52,200.00

Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-019 OS-026 RFI-042 Parapets Deteriorated Brick Surface The existing conditions of the deteriorated masonry parapet walls does not provide a substrate suitable for the manufacturer's warranty. To provide a substrate that is satisfactory, provide cover board per RFI-042 direction.
- 2) ATP-025 OS-030 RFI-035 RTU 54/24 Return Air Provide sound lining on return air duct tees per RFI-035 direction.
- 3) ATP-026 OS-031 SUB-23 3000-1 Rev. 0: Air Distribution RGD's PD Provide 72/16 grilles at return air openings into the Main Library, per the design team comments in SUB-23 3000-1 Rev. 0: Air Distribution RGD's PD.
- 4) ATP-027 OS-033 RFI-069 New Stair Support Steel Elevation Issues Due to the existing conditions of the concrete joist system, perform modifications to the stair support steel, bearing plates & the attachment connections, per RFI-069 direction.
- 5) ATP-028 OS-034 RFI-070 Stair Infill Steel Elevation & Decking Angle Due to the existing conditions of the concrete joist system, provide a revised beam & c-channel & revise lintel & bearing plate elevations per RFI-070 direction.
- 6) ATP-029 OS-038 Plumbing Fixtures COVID Price Increases Increase in plumbing fixtures costs from the manufacturer due to COVID-19 & supply chain issues.

Change Order # 005

\$ 12,191.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-040 OS-054 Jobsite Clean-Up Through 03.01.22 Provide labor for general clean-up of the jobsite. Periodic general cleaning is required to keep the jobsite safe and efficient.

Please note that this cost is being applied against the Temporary Partitions/Safety/Dumpsters phase code to net a \$0 change, as this item is related to Safety.

- 2) ATP-041 OS-057 Automatic Mechanical Remobilization Costs Plumbing remobilization costs to finish the balance of the underground sanitary installation. These remobilization costs are required due to improper jobsite coordination with the demolition contractor. Please note that this cost is being applied against Gilbane Contingency to net a \$0 change, as this item falls under Gilbane subcontractor coordination.
- 3) ATP-043 OS-060 Sherwin Williams Duration Paint Provide Sherwin Williams Duration Paint per the paint schedule on drawing A050. The MPI numbers in spec section 099123 indicate that Sherwin Williams Pro Mar and Pro Industrial are to be used. The Finish Schedule on drawing A050 calls out for Sherwin Williams Duration. Frank Novak included Sherwin Williams Pro Mar per the specifications in their base bid. Please note that this cost is being applied against Gilbane Contingency to net a \$0 change.
- 4) ATP-045 OS-058 Egress Stairs Out of Building Build a temporary staircase to safely allow access & egress out of the building. This cost is being applied against the Temporary Partitions/Safety/Dumpsters phase code, as this pertains to safety.

Change Order # 006

\$ 28,175.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-052 OS-056 Additional Wall Furring & Finishing Due to existing conditions perform the following:
 - a) Demo of existing masonry to allow the drywall installation to continue & door frames to be installed in various areas.
 - b) Provide additional framing, drywall & finishing that is required to provide a suitable finish substrate for painting in various areas.
 - c) Build window soffit in Room 117 to provide a surface to allow the ACT ceiling to tie into.
 - d) Fur out wall in Room 103 to conceal piping within wall space.
 - e) Repair existing conditions in Staircase S01. This includes framing, drywall & finishing.
 - f) Add framing & drywall in basement bathrooms to allow for a better finish due to existing conditions.
 - g) Repairs to the existing basement concrete ceilings.

Please note that these costs are being applied against the Temp Partitions/Safety/Dumpsters phase code to net a \$0 change.

- 2) ATP-053 OS-063 Struct. Steel Coord. - Infill Top of Existing W10 In order to properly support the existing roof, install CMU block on top of the existing W10 beam that is to remain. This CMU will support the roof joists that are above the beam. Please note that this cost is being applied against Gilbane Contingency to net a \$0 change, as this item falls under site coordination.

- 3) ATP-055 OS-073 Credit for Landscaping - BP01A JWT&A

Provide a credit to not perform the landscaping scope of work through BP01A General Trades. This scope was double bought and will be performed by the BP31A Sitework Contractor.

The double bought landscape scope will be transferred to Gilbane Contingency for it be reallocated as required.

- 4) ATP-056 OS-077 RFI-122 Cellular Dialer for Elevator Power Outage

Per RFI-122 direction, provide a cellular dialer to allow the elevator panel to dial out in the event of an emergency, in lieu of using building copper phone lines. Please note that this cost includes 12 months of monitoring, but after that, there will be a \$45/month charge for the service.

- 5) ATP-057 OS-080 West Park Staff & Schedule Extension - 09/20/22

Please reference the attached ATP-057 Narrative included in the ATP backup information.

Change Order Details**6) ATP-058 OS-032 Floor Prep to Existing Flooring Substrates**

Prep the existing to remain slabs in the basement & first floor to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors. This also includes moisture mitigation in the basement to properly seal the concrete substrate to allow the new flooring to be installed. This floor prep is in addition to the \$5K that is allocated in OA-005 Additional Floor Prep.

7) ATP-059 OS-071 RFI-126 Water Pressure

Per RFI-126 direction, provide a 1-1/2" pressure regulator & three valve bypass to regulate water pressure down from 100 PSIG to 70 GPM. The current lead time on the material is (4) weeks.

8) ATP-060 OS-078 HVAC Testing & Balancing

Perform testing & balancing. Specification 23 0300 HVAC Basic Materials & Methods section G.2 states that "The HVAC Systems Adjustment & Balance is not part of the contract and shall be provided by the Owner. This Contractor shall coordinate this work with the testing and balancing agency".

9) ATP-062 OS-082 RFI-113 Exterior Light Fixture Outside Entrance 121

Per RFI-113 direction, due to existing conditions, provide a ceiling mounted fixture in lieu of a wall mounted fixture. This includes providing a temporary fixture to allow for the Final Electrical Inspection.

10) ATP-063 OS-083 RFI-117 Elevator Lighting

Per RFI-117 direction, provide (3) additional light fixtures at the elevator entrance to provide the required illumination per code requirements.

Change Order Details**Change Order # 007**

\$

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-067 OS-084 Elevator Pit Ladder Modifications

Modifications to pit ladder to comply with elevator code requirements. This includes modifying the set-back from the wall, the rung spacing & the rung placement. This is being funded from Gilbane Contingency to net a \$0 change

Change Order # 008

\$

22,138.00

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-030 OS-039 RFI-080 Stair S02 Glass Handrail Attachment Angle

Per RFI-080 direction, due to the existing conditions of the concrete joist system, provide an additional 5/16" bent plate & modify the bolt hole locations on (3) bent plates to allow the handrail attachment bent plates to be securely installed to the concrete structure.

2) ATP-031 OS-020 RFI-026 Steel Beam Elevation Under Existing Steel

Per RFI-026 direction, provide material testing for the existing steel beam to confirm that new W14x38 beam can be welded to it. Per the executed GMP, material testing is by the owner.

3) ATP-054 OS-070 Structural Steel Coordination

Due to existing conditions, rework the bearing plates for the steel beams to allow the installation of the new steel. This cost is being applied against the Gilbane Contingency to net a \$0 change, as this item falls under contractor coordination.

4) ATP-061 OS-079 RFI-129 Strainers on Existing Boilers

Per Osborne, due to existing conditions of not having any strainers, provide strainers on the existing boilers before the pumps.

5) ATP-065 OS-081 Remove the Existing Vegetation from the Chimney

Remove the existing vegetation from the chimney & patch any holes in the parging at the cap.

6) ATP-068 OS-053 Reconciliation of OS-024 RFI-046 Blocked Roof Drain

Reconciliation to the \$4,000 plumbing budget that was authorized in OS-024 RFI-046 Blocked Roof Drain Above Stair SOL. The total cost of the actual plumbing work was \$1,698, which warrants a reconciliation of (\$2,302). This credit will be funded to the Gilbane Contingency pool for reallocation as needed by CPL.

Change Order # 009

\$

(12,525.00)

Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-076 OS-099 Firestopping Existing MEP Penetrations

Due to existing conditions, perform firestopping around the existing mechanical, electrical & plumbing penetrations in the existing basement corridor.

2) ATP-077 OS-041 RFI-071 Existing W10 Demolition

Provide a credit to not demo the existing W10 beam that is shown on drawing 5102.

3) ATP-078 OS-072 Exterior Railings Credit- BPOIA JWT&A

Provide a credit to not perform the exterior railings scope of work. This scope was double bought from the BP31A Sitework Contractor.

4) ATP-079 OS-085 Flooring Coordination

Perform flooring modifications to coordinate with the MEP installation. This includes flooring replacement to allow installation of the technology floor boxes. This is being funded from Gilbane Contingency to net a \$0 change.

5) ATP-080 OS-088 RFI-124 Sidewalk ADA Markings

Per RFI-124 direction, provide pavement markings at exterior concrete stair adjacent to the parking lot. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

6) ATP-081 OS-091 Repair Existing Boilers

Perform repairs to the existing boilers to make them operational. This includes replacing air vents, relief valves & flow controls.

Change Order Details**Change Order # 010**

\$ 6,860.00

Owner Change Order #010 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-088 OS-112 Tackboard Trim Piece & Clear Corner Protection

Per CPL request, add corner trim pieces to the tackboard to provide a clean, finish edge & provide clear corner protectors at (14) casework corners to eliminate the 90 degree corner.

2) ATP-089 OS-114 Atwell Contract Reconciliation

Final reconciliation of Atwell contract for site surveying. This is being funded from the Safety Phase code to net a \$0 change.

3) ATP-090 OS-103 RFI-133 RM 103 & 108 AV Locations

Per RFI-133 direction, provide data for TV monitors in Rooms 103 & 108.

4) ATP-091 OS-075 RFI-114 Counter Top Backsplash

Per RFI-114 direction, provide counter top back splashes at (2) locations to allow cabinets doors to remain inboard of counter top edge.

5) ATP-092 OS-104 RFI-134 Exterior Mechanical Demo and Infills

Per RFI-134 direction, provide removal & infill of exterior masonry at (3) mechanical penetrations in room 103.

6) ATP-093 OS-105 Novak Painting Touch-Ups

Painting touch-ups throughout the building. This is being funded from the Temporary Partitions/Safety/Dumpsters phase code & Gilbane Contingency to net a \$0 change.

7) ATP-094 OS-087 Glass Handrail Panels Replacement

Gilbane agrees to split the cost of replacing (3) glass railing panels. One was shattered & the cause of damage could not be identified. The other two had to be re-cut due to field coordination. This is being funded from the Gilbane Contingency as this item relates to site coordination.

8) ATP-095 OS-121 Jobsite Clean-Up Through 09.01.22

Labor to provide general clean-up. This is being funded from the Gilbane Contingency to net a \$0 change.

9) ATP-096 OS-107 Access Panel in Room B10

Install an access panel in the south west corner of room B10 where there was one previously. This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

10) ATP-097 OS-122 Elevator Final Inspection Additional Work

In order to comply with the elevator inspector's requirements, modify the elevator pit ladder to extend the top rails. This is being applied to Gilbane Contingency to net a \$0 change.

11) ATP-098 OS-115 Additional Dumpsters

Provide (9) additional dumpsters beyond what was captured in BPOIA JWTA's base bid. This is being funded from Gilbane Contingency to net a \$0 change.

12) ATP-099 OS-106 Final Clean Touch-Ups

Perform final clean touch-ups throughout the building. This also includes performing a final clean of the existing furniture in the shelled space in the basement. This is being funded through Temporary Partitions/Safety & Gilbane Contingency to net a \$0 change.

13) ATP-100 OS-120 Punch List Additional Carpenter Work

Perform the following additional work:

-Perform additional wall finishing.

-Perform additional ceiling tile replacement.

-Remove and replace the existing handrail in staircase S02 to raise the height to meet code requirements.

-Due to existing conditions, patch the existing void between the door frame & the wall.

This is being funded from Gilbane Contingency to net a \$0 change.

Change Order Details**Change Order # 011**

\$ 17,330.22

Owner Change Order #011 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-066 OS-043 IPS Security Coordination: Provide additional pathway rough-in & cabling required for the IPS Security system. This includes costs for opening up the walls, framing & drywall rework, finishing & painting. This scope was not previously included in the project.
- 2) ATP-042 OS-059 RFI-100 Exterior Stair Nosing: Provide stair nosing per RFI-100 direction. Drawing C502 calls for metal stair nosings but specification 321313 Concrete Paving section 3.5.Q.1. prohibits them. Following the specification, Platten excluded stair nosing from their bid. Please note that this cost is being applied to the Temporary Partitions/Safety/Dumpsters phase code to net a \$0 change, as this item is related to Safety.
- 3) ATP-071 OS-086 RFI-130 TV Rough-In Relocation in Room 808: Per RFI-130 direction, relocate the TV electric & data outlets on the north wall of Multi-Purpose BOB to the center of the wall. Please note that this cost is being credited back via OS-132 due to not being needed.
- 4) ATP-103 OS-090 Repair Existing Fintube Covers: Replace (10) missing and/or damaged covers on the existing fintubes throughout the building. This is being funded from Gilbane Contingency to net a \$0 change.
- 5) ATP-072 OS-092 Children's Library 810 Lighting Revision: Per CPL direction, provide (9) LP4 light fixtures in Children's Library 810. This includes reworking the rough-in for the previously installed lighting to accommodate the new lighting. Please note this ATP includes 24 hours of GBC staffing costs for field coordination and management while the work is being performed. 24 hours @ \$123/hour = \$2,952. This scope was not previously included in the project.
- 6) OS-093 Structural Steel & Demo Coordination: This is a Gilbane accounting adjustment; no costs.
- 7) ATP-105 OS-116 Circulation Desk Wiremold, Power & Data: Per RFI-029, provide the following: 1) Provide double raceway wire mold in lieu of metallic conduit in Adult Library Stacks 123 for the Circulation Desk. 2) Provide data outlets in the double raceway wire mold in Adult Library Stacks 123 for the Circulation Desk. This is being funded from Temporary Partitions/Safety/Dumpsters phase code & Gilbane Contingency to net a \$0 change.
- 8) OS-117 OA-010 Signage Reconciliation: Signage reconciliation to credit back unused portion of the Signage owner allowance.
- 9) OS-118 Alternate #3 Reconciliation: Credit unused portion of budget for Alternate #3 Interior Vestibule.
- 10) OS-119 Reconcile TA-003 Additional Roof Not Identified: Credit unused portion of roofing trade allowance.
- 11) OS-127 TA-004 Additional Plumber & HVAC Journeyman Hours Reconciliation: Credit back the unused portion of the plumbing trade allowance.
- 12) OS-132 Correction to OS-086: Credit back the budget provided in OS-086 due to the work not being required to be performed.

Change Order # 012

\$

Owner Change Order #012 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

- 1) ATP-064 OA-005 Additional Floor Prep: Prep the existing to remain slabs in the basement & first floor to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors. This fully exhausts the Floor Prep Owner Allowance.
- 2) OA-008 Additional Misc. Steel Not Identified: This trade allowance was used to provide structural bearing plates and lintels as intended and is fully exhausted.
- 3) OA-009 Surveying: This trade allowance was used to provide surveying for the project as intended and is fully exhausted.
- 4) ATP-101 OS-124 Additional Signage Mobilization: Additional mobilization required per CPL request for signage type A.6 Directory. This is being funded from the Signage Owner Allowance to net a \$0 change.
- 5) ATP-104 OS-126 Commissioning Additional Plumbing Work: To support the mechanical commissioning process, perform the following repairs:
 - 1) Repair the existing, fintube heater at the bottom landing in Stair S01 that was discovered to be leaking. 2) Repair the existing, fintube heater in Vestibule 101 that was discovered to be leaking. This is being funded from Gilbane Contingency to net a \$0 change.
- 6) ATP-102 OS-128 RFI-137 Rooftop Screen Wall Installation Options: As documented in RFI-137 & the associated email chain, the base bid screen wall system could not be installed due to a variety of reasons. The first reason is due to a change from the rooftop unit basis of design manufacturer. The basis of design per the mechanical schedule is Daikin, but due to supply chain constraints and concerns with procuring the unit in time to meet the project schedule, an AAON unit was submitted. AAON is listed in the mechanical specifications as an approved manufacturer, but was not the basis of design. Additional reasons the base bid screen wall could not be installed include existing conditions conflicts with the parapet walls, conflicts with the elevator shaft overrun, conflicts with the isolation dampers that are required per the mechanical drawings & not being able to fasten the screenwall system to the roof due to structural concerns. In order to provide a screen wall that can work with these issues, we are proposing to provide an Enviro screen wall system in lieu of the base bid Air Control Products screen wall system. This is being submitted for the material and installation cost delta between the two systems, and that cost is to be funded from COVID Contingency to net a \$0 change. This will leave a balance of \$3,765 in COVID Contingency.
- 7) ATP-106 OS-129 Temporary Lights for Children's Reading Area Lighting: Per CPL request, provide temporary lighting in the Children's Area to allow continuous lighting throughout the space while the lighting work occurs. This also includes daily clean-up to ensure the space is satisfactory for public use directly after each work shift. Previous pricing was based on closing off the area to the public and disconnecting the circuit until the work is completed. This is being funded from Gilbane Contingency to net a \$0 change.
- 8) OS-130 OS-127 Phase Code Correction: This is a Gilbane accounting adjustment; no costs.
- 9) ATP-107 OS-131 Commissioning Additional Electrical Work: Per the mechanical commissioning report, the (2) pumps in the Mechanical Room are required to be rotated 90 degrees. This requires the electrical to be disconnected and then new wiring & piping to be ran to the new position. This is being funded from Gilbane Contingency to net a \$0 change.

Change Order # 013

\$ (14,514.30)

Owner Change Order #013 is the final accounting adjustment to close out the West Park Branch financials. This change order includes the following:

- 1) OS-134 SDI Reconciliation: Credit the unused Subcontractor Default Insurance budget.
- 2) OS-135 Performance & Payment Bond Reconciliation: Credit the unused Performance & Payment Bond budget.
- 3) OS-136 BP01A General Trades Phase Code Reconciliation: Credit the unused General Trades budget.
- 4) OS-137 Mechanical Commissioning Back Charge: Back charge to cover the additional costs incurred by CPL for additional time required of their commissioning agent to complete the mechanical commissioning scope of work.
- 5) OS-138 Gilbane Contingency Reconciliation: Credit the unused Gilbane Contingency budget. This fully exhausts Gilbane's Contingency funds.
- 6) OS-139 COVID Contingency Reconciliation: Credit the unused COVID Contingency budget. This fully exhausts Gilbane's COVID Contingency funds.

CLEVELAND PUBLIC LIBRARY

Board Meeting
March 21, 2024

Woodland Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending February 29, 2024

				Owner's Contingency Fund \$ 624,797.52		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
11/8/2021	Gilbane Building Company	210885	Change Order # 001			\$ 24,984.00
12/9/2021	Gilbane Building Company	210885	Change Order # 002			111,494.00
4/20/2022	Gilbane Building Company	210885	Change Order # 003			132,816.00
8/30/2022	Gilbane Building Company	210885	Change Order # 004			118,454.00
10/12/2022	Gilbane Building Company	210885	Change Order # 005			148,506.00
12/23/2022	Gilbane Building Company	210885	Change Order # 006			52,990.00
3/29/2023	Gilbane Building Company	210885	Change Order # 007			3,000.00
4/26/2023	Gilbane Building Company	210886	Change Order # 008			40,509.00
4/28/2023	Gilbane Building Company	210887	Change Order # 009			(40,696.29)
6/23/2023	Gilbane Building Company	210887	Change Order # 010			-
8/17/2023	Gilbane Building Company	210887	Change Order # 011			(64,422.88)
				\$ -	\$ -	\$ 527,633.83
				Owner's Contingency Fund Available Balance		\$ 97,163.69

			Woodland Branch Project Budget \$ 8,109,156.00		
			Encumbered	Expended	
Bostwick Design Partnership - Architectural Design Services			\$ 22,175.86	\$ 584,667.14	
Gilbane Building Company - Construction Manager at Risk			-	6,654,629.00	
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment				(55,142.90)	
Furniture, Fixtures, and Equipment			2,401.38	346,904.67	
Owner Direct Costs			15,368.64	426,142.06	
Direct Expenditures paid from Contingency Fund			-	-	
			\$ 39,945.88	\$ 7,957,199.97	
			Available Budget		\$ 112,010.15

Change Order Details

Change Order # 001		\$ 24,984.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Addendum 02 and ATP-007 OS-013 Discovery for Existing Conditions: Oil Water Separator, Manhole & Oil Drums, for the Woodland project. The signed ATP sheet and the email approval are included in the backup for reference.		
Change Order # 002		\$ 111,494.00
Owner Change Order #002 is submitted to finalize the budget for the approved ATP-004 OS-004 Bulletin 02 - Branch Perimeter Diffusers, ATP-005 OS-008 Bulletin 01A - Branch In-Floor Power Clarifications, ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils, ATP-008R1 OS-007 Bulletin 08 - Trespa Cladding Optimization, ATP-009 OS-016 Disposal of Soils with Elevated Lead, ATP-010 OS-017 Disposal of Clean Soils, ATP-011 OS-010 Bulletin 07A Site Booster Pumps, & ATP-012 OS-015 Bulletin 07B Site Drainage Updates 9.29.21 - Material Only, for the Woodland project. The signed ATP sheets have been included in the backup for reference. Please note, the initially approved value for ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils has reduced. This OCO reflects the finalized value for this scope of work. An updated ATP has been generated and will be distributed for the team for record.		
Change Order # 003		\$ 132,816.00
Owner Change Order #003 is submitted to finalize the budget for the approved ATP-013 OS-022 Bulletin 07D - Site Planting Updates, ATP-014 OS-023 Bulletin 07B, 07C, 07E - Site Drainage - Labor & Equipment, ATP-015 OS-025 Bulletin 16 Booster Pump Voltage, and ATP-016 OS-026 Bulletin 18 Electrical & Plumbing Updates, for the Woodland Branch project.		
Change Order # 004		\$ 118,454.00
Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.		
-ATP-017 OS-034 Woodland & CDF Water Service Connection Permits		
-ATP-018 OS-027 Surveying of Aggregate Piers vs Overhead Electrical Lines		
-ATP-019 OS-029 Material Escalation Costs during Submittal Review		
-ATP-020 OS-035 RFI-025 Dual Wall Duct for Rerouted Supply		
-ATP-022 OS-037 RFI-037 Sanitary Line Tie-in at E 61st		
-ATP-023 OS-043 Moisture Resistant Drywall at Priority Walls		
-ATP-024 OS-033 Beam Penetrations for Conduit Routing		
-ATP-026 OS-031 Temporary Exterior Enclosure		
-ATP-029 OS-048 Rental Radiation Quick Ship		

Change Order Details**Change Order # 005**

\$ 148,506.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-025R1 OS-045 RFI-053 Faucet Type Revision
- ATP-028 OS-047 Canopy Steel Elevation Adjustment
- ATP-031 OS-042 Bulletin 20 Branch Electrical, Technology, and Finishes Revisions
- ATP-032 OS-049 Repair of Damaged Plumbing from Lift during Break-in
- ATP-033 OS-053 Added Isolation Valves from Submittal Comments
- ATP-034 OS-044 RFI-052 Piers at Community Room 210
- ATP-035 OS-051 Bulletin 24 Woodland Branch Updates
- ATP-036 OS-054 RFI-062 DAFS Wall System & Flashing
- ATP-037 OS-056 Revised Framing at Vestibule 210
- ATP-038 OS-059 Final Cleaning Contract Award
- ATP-040 OS-067 Woodland Staff & Schedule Extension - 9.1.22
- ATP-041 OS-058 Bulletin 27 Exhaust and Valve Updates
- ATP-042 OS-069 Corner Mount Camera Powder Coating
- ATP-043 OS-063 Out of Sequence Work at Community Room 210 & Curtainwalls
- ATP-044 OS-064 Exterior Camera Rough-in Requirements & Trespa Rework
- ATP-045 OS-066 Bulletin 30A Restroom Occupied Light Fixtures
- ATP-046 OS-072 Bulletin 28 Site WAPs
- ATP-047 OS-068 Bulletin 31 Woodland Branch Wall Colors
- ATP-021R1 OS-012 Bulletin 03 Hangers and Attachments to Epic Deck

Change Order # 006

\$ 52,990.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00030R1 OS-00050 HVAC Labor Rate Increase & Material Escalation Impacts
- ATP-00038 OS-00059 Final Cleaning Contract Award (OA)
- ATP-00048 OS-00074 CDF RFI-154 Downspout Tie In to Yard Drain
- ATP-00049 OS-00075 Head & Jamb Flashing SK-06
- ATP-00050 OS-00076 Door 210.3 Center Pivot (CC)
- ATP-00051 OS-00071 RFI-093 Data Connection for Lutron Hub
- ATP-00052 OS-00070 RFI-090 Community Room Diffuser and Acoustical Panel
- ATP-00053 OS-00073 Community Room Jamb Closure Detail (CC)
- ATP-00054 OS-00079 Additional Atwell Surveying - January 2022 (OA)
- ATP-00055 OS-00080 Final Cleaning Contract Reconciliation (OA)
- ATP-00056 OS-00077 RFI-103 Data Points for BAS Panel
- ATP-00057 OS-00081 Landscaping in Newly Purchased Land
- ATP-00058 OS-00036 Additional Site Security (CC)
- ATP-00059 OS-00082 Water Fountain Access Panel (CC)
- ATP-00060 OS-00083 Structural Steel Closeout (CC)
- ATP-00061 OS-00084 Water Line Tie-in to CDF (CC)
- ATP-00062 OS-00052 Temporary Site Security Cameras (CC)
- ATP-00063 OS-00062 Interior Storefront Door Rough Opening Revisions (CC)
- ATP-00064 OS-00090 RFI-96 HVAC Clarifications - Woodland
- ATP-00065 OS-00085 Premium Time for Flooring Install (CC)
- ATP-00066 OS-00092 CDF Existing Sanitary Snaking and Video (CC)
- ATP-00067 OS-00095 Revised Window Film
- ATP-00069 OS-00098 Bulletin 33 Site Concrete and Planting Updates
- ATP-00070 OS-00099 Woodland Staff & Schedule Extension - 12.14.22 (CC)
- ATP-00071 OS-00089 Paving Mobilization and Stone (CC)

Change Order # 007

\$ 3,000.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00068 OS-00097 Soil Undercut Credit
- ATP-00072 OS-00093 Site Fence around Exterior Unit
- ATP-00073 OS-00096 CDF RFI-164 Cellular Dialer Antenna
- ATP-00074 OS-00088 Damaged Radiation Pipe from Break-In on 4.2.22 (CC)
- ATP-00075 OS-00086 Misc. Sidewalk Repairs (CC)
- ATP-00076 OS-00078 Site Repair from Dominion Gas Damages
- ATP-00077 OS-00091 CDF Existing Sanitary Line Repair (CC)
- ATP-00078 OS-00101 Misc. Drywall Touchup (CC)
- ATP-00079 OS-00102 Conduit Installation between CDF & Woodland (CC)

Change Order Details

<u>Change Order # 008</u>	\$ 40,509.00
Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.	
ATP-0081 OS-00106 Exterior Fence Engineering Drawings	
ATP-0082 OS-00100 Bulletin 34 Woodland Electrical Metering, Emergency Lighting	
ATP-0083 OS-00087 Bulletin 34 GOBO Projector and Pole Mount	
ATP-0084 OS-00108 Bench Moulding Installation (CC)	
ATP-0086 OS-00110 Temporary Site Security Cameras Feb-Mar (CC)	
<u>Change Order # 009</u>	\$ (40,696.29)
Owner Contract Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.	
ATP-088 OS-113 Owner Allowance Reconciliation	
<u>Change Order # 010</u>	\$ -
Owner Contract Change Order #10 is submitted to finalize the budget for the following ATPs. The ATP coversheets have been included in the backup for reference.	
ATP-00087 OS-00112 Temporary Cameras Installation Reconciliation	
ATP-00089 OS-00114 Takeform Final Reconciliation (CC)	
ATP-00090 OS-00115 Exterior Fence Reconciliation (CC)	
<u>Change Order # 011</u>	\$ (64,422.88)
Owner Contract Change Order #11 is submitted to finalize the budget for the following ATPs. The ATP coversheets have been included in the backup for reference.	
ATP-091 OS-116 Final Accounting Reconciliation	
ATP-092 OS-117 Spontaneous Glass Breakage Replacement	

CLEVELAND PUBLIC LIBRARY

Board Meeting
March 21, 2024

Central Distribution Facility

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending February 29, 2024

				Owner's Contingency Fund		\$ 605,499.00
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
9/15/2021	Gilbane Building Company	201888	Change Order # 001			\$ 17,219.00
10/20/2021	Gilbane Building Company	201888	Change Order # 002			64,162.00
12/9/2021	Gilbane Building Company	201888	Change Order # 003			80,782.00
2/25/2022	Gilbane Building Company	201888	Change Order # 004			143,336.00
4/28/2022	Gilbane Building Company	201888	Change Order # 005			4,520.00
5/27/2022	Gilbane Building Company	201888	Change Order # 006			120,893.00
10/12/2022	Gilbane Building Company	201888	Change Order # 007			41,396.00
12/21/2022	Gilbane Building Company	201888	Change Order # 008			32,719.00
3/23/2023	Gilbane Building Company	201888	Change Order # 009			10,415.00
4/26/2023	Gilbane Building Company	201888	Change Order # 010			-
6/23/2023	Gilbane Building Company	201888	Change Order # 011			(130,640.33)
				\$ -	\$ -	\$ 384,801.67
				Owner's Contingency Fund Available Balance		\$ 220,697.33

			Central Distribution Facility Project Budget		\$ 7,247,916.00
			Encumbered	Expended	
Bostwick Design Partnerhip - Architectural Design Services			\$ 23,017.85	\$ 728,592.15	
Gilbane Building Company - Construction Manager at Risk			-	5,430,494.00	
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment				(50,694.00)	
Furniture, Fixtures, Equipment and Technology			28,114.70	598,966.51	
Owner Direct Costs			17,406.92	123,406.83	
Direct Expenditures paid from Contingency Fund			-	-	
			\$ 68,539.47	\$ 6,830,765.49	
			Available Budget		\$ 348,611.04

Change Order Details

<u>Change Order # 001</u>	\$ 17,219.00
To finalize the budget for the approved ATP-001 OS-009 Marous Material Escalation Impacts - BP08C & BP09A.	
<u>Change Order # 002</u>	\$ 64,162.00
To finalize the budget for the approved ATP-002 OS-003 Car Drive-in Damage Repairs - Demolition and ATP-003 OS-001 Addendum 02, for the Central Distribution Facility project.	
<u>Change Order # 003</u>	\$ 80,782.00
To finalize the budget for the approved ATP-004R2 OS-002 Bulletin 05 - CDF Rooftop Equipment Relocation, ATP-006 OS-005 Bulletin 06 - CDF Roof Drain Relocation, ATP-007 OS-008 Bulletin 08 - Trespa Cladding Optimization, ATP-010 OS-011 Bulletin 07A - Site Booster Pumps, ATP-005 OS-012 Alternate E1 - HVAC Serving Automated Materials Handling 120, & ATP-008 OS-026 RFI-032 Existing Storm Drain Relocation, for the Central Distribution Facility project.	

Change Order Details**Change Order # 004**

\$ 143,336.00

Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:

- ATP-009r2 OS-024 CDF Floor Leveling - Option 2 with Platform 3
- ATP-012 OS-041 CMU Removal for Install of W21x44 & W25x55 Lintels
- ATP-013 OS-010 Car Drive-in Damage Repairs - Masonry & Materials
- ATP-014 OS-014 RFI-001 Exposed Radiation Pipe Drops
- ATP-015 OS-022 RFI-14 & RFI-15 Infill Interior Oil Separator and Open Grated Sewer
- ATP-017 OS-034 Bulletin 12 CDF Gas Lines
- ATP-018 OS-044 RFI-064 Aluminum Fascia at New Canopy
- ATP-019 OS-045 RFI-083 Cleanout in NW Area of Basement
- ATP-020 OS-025 RFI-006 Existing Plumbing on New Exterior Facade
- ATP-021 OS-020 Bulletin 10 CDF Sanitary Revisions and Eyewash Removal
- ATP-022 OS-046 RFI-090 Relocate Existing Rooftop Drain Piping
- ATP-023 OS-035 Bulletin 13 CDF Electrical Updates
- ATP-026 OS-052 RFI-076 Fire Dampers at Existing Duct Risers

Change Order # 005

\$ 4,520.00

Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:

- ATP-016R1 OS-038 RFI-058 Repair Displaced Lintel
- ATP-024 OS-039 Bulletin 15 South Vestibule Canopy Lighting Revisions
- ATP-025 OS-047 Bulletin 16 Booster Pump Voltage
- ATP-027 OS-015 RFI-007 Concourse-1 114-1 North Wall Existing Piping
- ATP-028 OS-018 Install Temp Wall for Construction Office
- ATP-030 OS-051 RFI-082 Corridor 111 Piping Relocation & Chase Wall

Change Order # 006

\$ 120,893.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-029 OS-050 RFI-089 Beam End Detail for AHU Steel
- ATP-031 OS-017 Break in at Glass Block - 9.27.21
- ATP-032 OS-059 Temporary Exterior Door at 146.1 (CC)
- ATP-033 OS-060 RFI-087 Framing at Existing Columns (CC)
- ATP-034 OS-037 Bulletin 14 CDF Owner Revisions
- ATP-035 OS-055 Bulletin 19 Structural Updates
- ATP-036R1 OS-033 Bulletin 11 Elevator Removal
- ATP-037 OS-019 Bulletin 09 Roof Access Relocation
- ATP-038 OS-049 Perimeter Spray Foam Insulation above Glass Block
- ATP-039 OS-066 RFI-043 Soffit at Existing Windows In Phase 1
- ATP-040 OS-023 RFI-015 Infill of Exterior Oil Interceptor with LSM
- ATP-041 OS-042 RFI-065 Fascia Finish at Existing Canopy
- ATP-042 OS-070 Buyout Reconciliation from GMP
- ATP-043 OS-054 Bulletin 17 CDF Owner Revisions
- ATP-044 OS-067 Schedule Extension
- ATP-045 OS-080 RFI-131 Transfer Duct Relocation in Reception 103
- ATP-046 OS-056 RFI-063 Electrical Room 118 Size & Layout
- ATP-047 OS-068 Relocate Roof Drain Piping for Lintel at New Loading Dock (CC)
- ATP-048 OS-082 Revised Junction Box for Fiber Feed into Basement
- ATP-049 OS-078 CDF Bulletin 21 Structural, Electrical, & IT Updates

Change Order Details**Change Order # 007**

\$ 41,396.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-050 OS-081 RFI-129 Faucet Type Revision
- ATP-051 OS-053 RFI-100 & RFI-101 Lintel Modification & Added Steel Plates
- ATP-053 OS-075 RFI-099 Jamb Condition at Colling Door 121.2
- ATP-054 OS-063 RFI-074 CDF North Display Case
- ATP-055 OS-077 RFI-121 Retaining Wal Along Loading Dock Reconciliation
- ATP-056 OS-079 RFI-129 Drywall Repair in Collections Unstaging Room
- ATP-057 OS-083 Bulletin 23 CDF Civil, Electrical, & IT Updates
- ATP-058 OS-088 Bulletin 23 Painting Scope Reconciliation
- ATP-059 OS-091 Additional Atwell Surveying Services (OA)
- ATP-060 OS-092 RFI-132 Weather Barrier Removal on Exterior Face of Insulation
- ATP-061 OS-093 RFI-125 Curb to Conceal Exposed Waterproofing
- ATP-062 OS-096 Drywall Post Tops around HVAC
- ATP-063 OS-097 Atwell Surveying - December 2021
- ATP-064 OS-102 Temporary Toilets (CC)
- ATP-065 OS-087 Added Sill Flashing at Storefront from Submittal Comment
- ATP-066 OS-094 RFI-139 Deleted Wall Base in Basement
- ATP-067 OS-098 Final Cleaning Contract Award
- ATP-068 OS-099 RFI-144 Opening 146.1 Framing & Metal Panel Modifications
- ATP-069 OS-100 Revised Sill Flashing at New Curtainwall Openings (CC)
- ATP-070 OS-095 RFI-134 XPS Board at Existing Footer (CC)
- ATP-071 OS-107 CDF Staff & Schedule Extension - 9.1.22
- ATP-073 OS-113 RFI-153 Data Connection for Lutron Vive Hubs
- ATP-074 OS-111 Concrete Repair at Existing Loading Dock Drive (CC)
- ATP-075 OS-073 Petty Group Closeout (OA)

Change Order # 008

\$ 32,719.00

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00072 OS-00112 Metal Flashing Under Dumpster Wall Cap (CC)
- ATP-00076 OS-00089 Soffit Rebuild at New Addition
- ATP-00077 OS-00114 Head & Jamb Flashing SK-06
- ATP-00078 OS-00117 Roof Patching at Curb and Penetrations (CC)
- ATP-00079 OS-00116 Misc Drywall Patchwork & Touch up (OA)
- ATP-00080 OS-00104 RFI-148 Drywall Furring for Storefront Depth at Opening 101.3
- ATP-00081 OS-00115 Out of Sequence Drywall Work at Curtainwalls (OA)
- ATP-00082 OS-00119 Final Cleaning Contract Reconciliation (OA)
- ATP-00083 OS-00064 Relocate Existing VAV for Structural Steel in Corridor 111 (CC)
- ATP-00084 OS-00106 Bulletin 29 Security Updates
- ATP-00085 OS-00021 Additional Site Security (CC)
- ATP-00086 OS-00118 Masonry Repair & Tuckpointing (OA)
- ATP-00087 OS-00103 RFI-150 Removal of Fall Protection Anchor at New Addition
- ATP-00088 OS-00120 Welding of Existing Book Drop (CC)
- ATP-00089 OS-00123 Coordination of Deck Demo for Roof Hatch (CC)
- ATP-00090R1 OS-00125 Window Film in CDF
- ATP-00091 OS-00128 RFI-159 HVAC Clarifications - CDF
- ATP-00092 OS-00129 Frank Novak Final Reconciliation (CC)
- ATP-00093 OS-00122 RFI-165 Existing Light Pole Fixture Heads
- ATP-00094 OS-00124 Additional Access Panels (CC)
- ATP-00095 OS-00130 Sanitary Line Backup Cleaning (CC)
- ATP-00096 OS-00136 Water Line Tie-in to CDF (CC)
- ATP-00097 OS-00138 CDF Staff & Schedule Extension - 12/14/22 (CC)

Change Order Details

Change Order # 009	\$ 10,415.00
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Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-00106 OS-00146 Legacy Electric Final Reconciliation
 ATP-00105 OS-00145 Marcus Brothers Final Reconciliation
 ATP-00104 OS-00131 Electrical Inspection Remedies
 ATP-00103 OS-00144 Electrical Access Panels (CC)
 ATP-00101 OS-00142 RFI-169 Secondary Water and Gas Meter Power Requirements
 ATP-00100 OS-00141 Domestic Cold Water Pipe Insulation
 ATP-00099 OS-00140 Addl Tuckpointing & Glass Blocks
 ATP-00098 OS-00108 Countertop Repairs for Faucet Holes (CC)

Change Order # 010

Change Order # 010	\$ -
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Owner Change Order #010 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-00107 OS-00134 Rooftop Stairs Per Sketch SK-17
 ATP-00108 OS-00132 Additional Site Security (CC)
 ATP-00109 OS-00148 Mechanical Room Door and Soap Dispensers Installation (CC)

Change Order # 011

Change Order # 011	\$ (130,640.33)
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Owner Change Order #011 is submitted to finalize the budget for the following previously approved or submitted ATPs. The ATP coversheets have been included in the backup for reference.

ATP-00115 OS-00154 Final Accounting Reconciliation (CC)
 ATP-00111 OS-00151 Owner Allowance Reconciliation
 ATP-00113 OS-00152 Takeform Final Reconciliation
 ATP-00114 OS-00153 The AKA Team Final Reconciliation
 ATP-00112 OS-00149 RFI-174 Boiler Reprogramming (CC)

CLEVELAND PUBLIC LIBRARY

Board Meeting
March 21, 2024

Lorain Branch

In accordance with the Board resolution adopted on October 21, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending February 29, 2024

				Owner's Contingency Fund \$ 343,874.27		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
3/14/2022	Regency Construction	211407	Change Order #001			\$ 2,149.74
3/28/2022	Regency Construction	211407	Change Order #002			1,183.17
5/6/2022	Regency Construction	211407	Change Order #003			13,339.09
6/24/2022	Regency Construction	211407	Change Order #004			3,381.89
8/1/2022	Regency Construction	211407	Change Order #005			14,360.41
9/12/2022	Regency Construction	211407	Change Order #006			(14,782.91)
10/24/2022	Regency Construction	211407	Change Order #007			43,785.60
11/29/2022	Regency Construction	211407	Change Order #008			6,267.40
1/27/2023	Regency Construction	211407	Change Order #009			55,899.38
3/13/2023	Regency Construction	211407	Change Order #010			100,596.50
4/24/2023	Regency Construction	211407	Change Order #011			44,765.00
7/3/2023	Regency Construction	211407	Change Order #012			13,416.45
8/14/2023	Regency Construction	211407	Change Order #013			41,660.25
9/30/2023	Regency Construction	211407	Change Order #014			1,435.90
1/31/2024	Regency Construction	211407	Change Order #015			16,416.40
				\$ -	\$ -	\$ 343,874.27
				Owner's Contingency Fund Available Balance \$ -		

			Lorain Branch Renovation Project Budget \$ 4,020,292.80	
	Encumbered	Expended		
Holzheimer Bolek + Meehan Architects LLC - Architectural Design Services	\$ 5,881.59	\$ 350,277.41		
Regency Construction - Construction Manager at Risk	245,387.76	2,983,525.00		
Furniture, Fixtures, Equipment and Technology	-	269,007.41		
Owner Direct Costs	744.75	98,538.73		
Direct Expenditures paid from Contingency Fund	-	-		
	\$ 252,014.10	\$ 3,701,348.55		
			Available Budget \$ 66,930.15	

Change Order Details

<u>Change Order # 001</u>	\$ 2,149.74
Removal of Freestanding Shelving	
<u>Change Order # 002</u>	\$ 1,183.17
Light Fixture Change; Bike Rack Model Change Through Bike Cleveland	
<u>Change Order # 003</u>	\$ 13,339.09
PCO #1: For Construction Set	
PCO #7: Front Door Hardware	
PCO #8: Demolition of Unforeseen Ductwork	
PCO #12: RFI #27 Added Wall Furring	
PCO # A6.1: Undercutting Allowance Reconciliation	
<u>Change Order # 004</u>	\$ 3,381.89
PCO #10: Janitor Closet 109 Rework (RFI #17)	
PCO #11: Color Selection for Sliding Doors	
PCO #15: Additional Down Rods for Fixtures (RFI #31)	
PCO #16: TRA Changes (Toilet Paper Dispenser & Changing Station)	
PCO #18: Cast Stone Custom Color	
PCO # A15.1: Water Tap/Street Opening Fee Reconciliation	

Change Order Details	
<u>Change Order # 005</u>	\$ 14,360.41
PCO #2.Rev I: Bulletin #1 (Minus Security/Access Control)	
PCO #4: RFI #14 Structural and Layout Changes	
PCO #20: Added Studs for North Wall of RR 106 & 107 (RFI #39)	
PCO #22: Restroom Door Control Changes (Matching Eastman)	
PCO #24: Furring West Wall of Staff Restroom 116 (RFI #54)	
PCO #29 Rev.I: Roof Hatch Revision	
PCO #30: Added Annunciator for Fire Alarm	
<u>Change Order # 006</u>	\$ (14,782.91)
PCO #AS. I: Tru-Spun Piping Allowance Credit	
PCO #19: Structural Remediation for New Masonry Openings (RFI #41 & #42)	
PCO #23: Faucet Spec Change	
PCO #26: Bulletin #2	
PCO #28: Add Cold Water to Existing Mop Sink (RFT #63)	
PCO #36: Change Door 109 to HM	
PCO #41: Bulletin #3	
PCO #48: GFCI Receptacles in Staff Break Room and Meeting Room	
<u>Change Order # 007</u>	\$ 43,785.60
PCO #14 Rev.1: Bulletin #1 & IPS Drawings Security & Access Control	
PCO #34: Credit for Mechanical Pads	
PCO #35: Credit for Bench Procurement	
PCO #40: Wall Framing & Receptacles for South Teen 111	
PCO #42: Fire Extinguisher Credit & Cabinet Spec Change	
PCO #43: Floor Boxes Per Dimensioned Drawing	
PCO #47: Demo Fixture on Cast Stone Header	
PCO #52: Window Caulk Abatement Allowance Credit	
<u>Change Order # 008</u>	\$ 6,267.40
PCO #44: Furring TB01 for Conduit	
PCO #54: Grilles for Vented Toe Kicks	
PCO #55: Markerboard Adjustments, Concealing Mail Slot	
PCO #58: Paint Color Revisions	
PCO #59: Extension of Adult Collection 101 Countertop	
PCO #60: Landscape Revisions	
<u>Change Order # 009</u>	\$ 55,899.38
PCO #31: Interior Wet Sealing	
PCO #32: Heavy Floor Prep Allowance Overage	
PCO #38: Plaster Patching Allowance Overage	
PCO #65: Relocate Manual Transfer Switch	
<u>Change Order # 010</u>	\$ 100,596.50
PCO #57: Remove Lockdown Features & Patch Floor in Vestibule	
PCO #64: Revised Garden Fence Layout	
PCO #69: Fire Repair -Abatement & Demo	
PCO #70: Fire Repair- Roofing & Coping Replacement	
PCO #73: Fire Repair- South Door Repair	
PCO #74: Motor Starters for Hot Water Pumps	
PCO #75: Fire Repair Permit	
PCO #76: Water Meter Setup Revisions	
PCO #79: Fire Repair- Electrical	
PCO #83: Fire Repair-Additional South Coping	
PCO #88: Balance of Stone Tuckpointing Above Dentil Molding	
<u>Change Order # 11</u>	\$ 44,765.00
PCO #71: Fire Repairs -Plaster & Drywall Patching	
PCO #86: West Wall Moisture - Plaster Demo/Abatement	
PCO #87: Bulletin #4 - Parking Stops	
PCO #89: Replace Balance of Existing Coping & Add Waterproofing	
PCO #91: Replace Existing Children's Area Sills	
PCO #92: Seal Stone Above Dentil Molding	

Change Order Details

<u>Change Order # 12</u>	\$ 13,416.45
PCO #72: Fire Repairs - Painting	
PCO #85: West Wall Moisture Tuckpointing (T&M)	
PCO #102: Fire Repair- South Door Closer	
PCO # 104Rev .1: Additional Data Drops	
PCO #107: Dedication Plaque Allowance Overage	
PCO #109: Window Water Repair Allowance Credit	
PCO #115: Quiet Study 103 Jamb Plaster Demo	
PCO #126: Upgrade Bosch Security Panel	
<u>Change Order # 13</u>	\$ 41,660.25
PCO #66: Paint ETR Vestibule Doors & Children's Windows	
PCO #93: Add Keyed Hook Bolt & Thumbturn to IOOB	
PCO #99: Fire Repair Additional Electrical Troubleshooting	
PCO #100: Lighting Control Modifications	
PCO #121.2Rev2: Fire Repair RoofHatch	
PCO #113: Siemens HVAC Control Panel Upgrade	
PCO #129: Brake Metal for Exterior Vestibule Storefront	
<u>Change Order # 14</u>	\$ 1,435.90
PCO #127: Film for Interior Storefront	
<u>Change Order # 15</u>	\$ 16,416.40
PCO #132 : Masonry Allowance Credit	
PCO #53: West Wall Moisture - Patching	
PCO #77: Fire Repair Extended GCs	
PCO #81 : Misc . Additional Plaster Patching	
PCO #98revl : Fire Repairs - Landscape	
PCO #124: Fire Alarm Panel Repair/ Service Calls	

CLEVELAND PUBLIC LIBRARY

Board Meeting
March 21, 2024

Eastman Branch

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending February 29, 2024

				Owner's Contingency Fund \$ 312,486.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
5/2/2022	Regency Construction	220203	Change Order #001			\$ 41,333.29
5/16/2022	Regency Construction	220203	Change Order #002			23,860.11
7/11/2022	Regency Construction	220203	Change Order #003			2,013.38
8/8/2022	Regency Construction	220203	Change Order #004			25,696.86
9/6/2022	Regency Construction	220203	Change Order #005			33,608.22
10/31/2022	Regency Construction	220203	Change Order #006			20,606.13
1/27/2023	Regency Construction	220203	Change Order #007			6,340.76
3/20/2023	Regency Construction	220203	Change Order #008			23,659.66
4/17/2023	Regency Construction	220203	Change Order #009			(2,223.47)
7/26/2023	Regency Construction	220203	Change Order #010			89,735.89
10/30/2023	Regency Construction	220203	Change Order #011			2,927.62
11/27/2023	Regency Construction	220203	Change Order #012			8,748.71
2/22/2024	Regency Construction	220203	Change Order #013			13,181.10
				\$ -	\$ -	\$ 289,488.26
				Owner's Contingency Fund Available Balance		\$ 22,997.74

			Eastman Branch Renovation Project Budget \$ 3,383,357.66	
			Encumbered	Expended
Moody Nolan Inc. - Architectural Design Services			\$ 112,755.15	\$ 209,612.51
Regency Construction - Construction Manager at Risk			142,394.02	2,415,097.86
Furniture, Fixtures, Equipment and Technology			8,091.83	309,642.42
Owner Direct Costs			3,631.13	111,287.25
Direct Expenditures paid from Contingency Fund			-	-
			\$ 266,872.13	\$ 3,045,640.04
			Available Budget	
			\$ 70,845.49	

Change Order Details

<u>Change Order # 001</u>		\$ 41,333.29
HVAC Controls		
<u>Change Order # 002</u>		\$ 23,860.11
PCO #4: For Construction Set		
PCO#5 Rev.2: Bulletin #1		
PCO #8: Bulletin #2		
PCO # 18: Ground Penetrating Radar Allowance Reconciliation		
<u>Change Order # 003</u>		\$ 2,013.38
PCO #9: Transition Duct for 2nd Floor (RFI #8)		
PCO #20: Family Toilet 106 Finned Tube Demo		
PCO #24: Demo of Duct for Steel (Bulletin #2)		

Change Order Details

Change Order # 004	\$ 25,696.86
PCO #13: Bulletin #3	
PCO #15: Replacing Shutoff Valve on Cold Water Line (RFI #25)	
PCO #16: Bulletin #4	
PCO #19: Replacing Both Foggy Gallery Windows	
PCO #21: Temporary Heat Credit	
PCO #22: Faucet Spec Change	
PCO #25: Replace 5 Missing SA Grilles (RFI #45)	
PCO #26: Demo 5 Branch Ducts, Replace with Louvers (RFI #46)	
PCO #27: Replace Missing RA Grille in North Wall (RFI #47)	
PCO #30: Concrete Infill for Bulletin #2	
PCO #36: Wiremold for South Wall of Multipurpose 206 (RFI #50)	
PCO #37: Buildout for Fire Alarm Pull Box (RFI #55)	
PCO #38: Wiremold for WAP on Exterior of Gallery Wall (RFI #40)	
PCO #39: Misc. Masonry Repairs	
PCO #40: Demo & Reinstall Pipe for Bulletin #2 Steel Layout	
PCO #44: Abatement of Roof Flashing	
Change Order # 005	\$ 33,608.22
PCO #23: Grinding Down Concrete for Tile	
PCO #35: ADA Push Buttons and Operators	
PCO # 43: Bulletin #5	
PCO #46: Misc. Demo (RFI #23, #66, #67, #70)	
PCO #48: Reinstall and Insulate Duct Removed for Steel	
Change Order # 006	\$ 20,606.13
PCO #33: Fire Extinguisher & Cabinet Credit	
PCO #45: Raising Clerestory Sills Allowance Overage	
PCO #49: Credit for Exterior Display Enclosure	
PCO #51: Toilet Paper Dispenser Spec Change	
PCO #52: Bulletin #6	
PCO #55: Mechanical Room 125 Layout Adjustments	
PCO #56: Rework for Overhead Coiling Grille	
PCO #59: Replacing 2 Corroded Drains in RR 104 & 106	
Change Order # 007	\$ 6,340.76
PCO #61: Bulletin #9	
PCO #62: Demo Molded Drywall Under Finned Tubes	
PCO #63: Replacement of Concrete for Trip Hazards	
PCO #66: Patch Drywall Under Finned Tubes	
Change Order # 008	\$ 23,659.66
PCO#58: Patching Drywall in Multipurpose 205	
PCO #64: Relocate and Replace Hose Bib	
PCO #65: Metal Ceiling Coordination for People Counter	
PCO #67: Extended General Conditions	
PCO #71: Existing Boiler Circulating Pump Repair	
PCO #72: Extend Bulletin #4 Infill to CT-1 with Self-Leveling	
PCO #74: Repair for Leaking Elbow Fitting	
Change Order # 009	\$ (2,223.47)
PCO #54: Replace Existing Skylight	
PCO #69: Bulletin #10	
PCO #70Rev. I: Replace Finned Tube in Existing CUH	
PCO #73: South Window Roller Shade Replacement	
PCO #79Rev. I: Bulletin #4 Concrete Infill Credit	

Change Order Details**Change Order # 010**

\$ 89,735.89

PCO #76: Bulletin #11 - Marquee
 PCO #77: Bulletin #12 -Additional Electrical & Data for Monitor
 PCO #80: Repairing Drywall Cracks (Completed)
 PCO #81: Membrane & Metal Cap for Neighboring Parapet Wall
 PCO #82: Replacing Boiler & Adding Controls
 PCO #83: Bulletin #14 - Glass Film
 PCO #89: Additional Return Grilles for Study Rooms (Completed)
 PCO #91: Bulletin #13 - Power Data Relocation, Lighting
 PCO #96: Small Meeting 113 Electric Strike
 PCO #97: Finned Tube End Cap Replacement (Completed)
 PCO #100: Staff Area Shade Repair (Completed)
 PCO #101: Drywall Patch for Leak in Lobby(Completed)
 PCO #104: Add Data Drop for Projector
 PCO #106: Repair Gasketing Material Allowance Credit (Completed)
 PCO #107: Security Panel Upgrade
 PCO #108: Dedication Plaque Allowance Overage (Completed)

Change Order # 011

\$ 2,927.62

PCO #87: South Entrance Tile Replacement & Frost Slab
 PCO #98: Vestibule 110 CUH Replacement
 PCO #99: Add Projector Screen
 PCO #113: Replace Circulating Pump Gaskets
 PCO #116: Signage Allowance Reconciliation
 PCO #117: Landscaping Scope Credit
 PCO #123: Lighting Control Reprogramming and Override
 PCO #126: Signage Revisions per CPL
 PCO #127: Heavy Floor Prep Allowance Reconciliation

Change Order # 012

\$ 8,748.71

PCO # 112 Rev: Extended General Conditions for CO Work
 PCO #129: Clogged Floor Drain Backcharge

Change Order # 013

\$ 13,181.10

PCO #57: Sealed Floor Credit (RFI #84)
 PCO #122: Venting & Touch Up for Drywall Cracks
 PCO#125: Inovonics Add
 PCO #128 Rev 2Bosch Keypad Relocation
 PCO#130: IPS Security Adds

CLEVELAND PUBLIC LIBRARY

Board Meeting
March 21, 2024

Martin Luther King, Jr. Branch

In accordance with the Board resolution adopted on February 15, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending February 29, 2024

				Owner's Contingency Fund \$ 1,765,503.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
3/28/2022	Gilbane Building Company	201107	Change Order # 001			\$ 475,307.00
4/26/2022	Gilbane Building Company	201107	Change Order # 002			541,196.00
5/25/2022	Gilbane Building Company	201107	Change Order # 003			(675,389.00)
11/2/2022	Gilbane Building Company	201107	Change Order # 004			55,734.00
12/21/2022	Gilbane Building Company	201107	Change Order # 005			108,645.00
3/29/2023	Gilbane Building Company	201107	Change Order # 006			60,021.00
5/8/2023	Gilbane Building Company	201107	Change Order # 007			90,017.00
6/28/2023	Gilbane Building Company	201107	Change Order # 008			120,876.00
7/18/2023	Gilbane Building Company	201107	Change Order # 009			272,273.00
8/10/2023	Gilbane Building Company	201107	Change Order # 010			155,104.00
11/22/2023	Gilbane Building Company	201107	Change Order # 011			39,467.00
1/22/2024	Gilbane Building Company	201107	Change Order # 012			88,719.00
				\$ -	\$ -	\$ 1,331,970.00
				Owner's Contingency Fund Available Balance		\$ 433,533.00

			New Martin Luther King, Jr. Branch Project Budget \$ 20,946,486.00	
			Encumbered	Expended
JKURTZ Architects Ltd. - Architectural Design Services			\$ 156,369.04	\$ 2,618,106.49
Panzica Construction Co. - Construction Manager at Risk			7,810,356.73	8,008,480.27
Furniture, Fixtures, Equipment and Technology			-	-
Owner Direct Costs			80,970.29	550,260.20
Direct Expenditures paid from Contingency Fund			-	-
Developer Shared Costs			-	594,677.00
			\$ 8,047,696.06	\$ 11,771,523.96
			Available Budget	
			\$ 1,127,265.98	

Change Order Details		
Change Order # 001		\$ 475,307.00
Cost Escalation Claim		
Change Order # 002		\$ 541,196.00
Exterior Glazing Detail Changes; Developer HVAC Changes - Addendum #4; Addendum #2 and #3 Cost Escalation; BASWA Acoustical Plaster; Projection Screen/Hoist; Curtain/Rigging Allowance		
Change Order # 003		\$ (675,389.00)
Proposed change to scope of work includes value engineering options selected during the finalization of the project design. These include changing the 6" thick site sidewalks to 4" thick. Eliminating all trap rock aggregate in the CC4 exterior sidewalks. Deleting all exterior aluminum strips embedded in concrete. The CLT monumental stair being vertically laminated, the CLT seat back being constructed segmentally with vertical grain, the canted radius contouring, and an upgraded "bomb-proof" finish, changes south table stairs to horizontal grain in lieu of vertical. Exterior metal panels are changed from a stainless steel finish to aluminum. Canopy aluminum panel will be removed and replaced with metal mesh. Deletion of mesh ceiling panels, structural framing, lighting, hangers at Alternate #11 booth areas. Revision of the elevator cabs to KONE standard in lieu of glass cab. Deleting the property line landscaping/fence. Changing all FL-3 Forbo flooring to sealed concrete. Changing the award of the electrical subcontract. The cost savings for the electrical contractor award also increases the MBE planned participation percentage for the project from 14% to 25%.		
Change Order # 004		\$ 55,734.00
Glazed Façade Profile; Revolving Door Finish; Level 2 Concrete Sandblasting; Sidewalks Change From 4" Back to 6"		
Change Order # 005		\$ 108,645.00
Roof Insulation Allowance; South West Canopy Steel Modifications; All Glass Entrances Glass Type Change; Curtain Wall Shallower Section; RFI #48 - Roof Drain Changes; Floor Box Changes		
Change Order # 006		\$ 60,021.00
Issued For Permit and Construction Documents; RFI#24 - All Glass Threshold Issue Revised; Revolving Door ADA Bollard Alternate		

<u>Change Order # 007</u>	\$ 90,017.00
Plywood & Blocking at Roof Perimeter; Walk Off Mat Product Change; Hand Dryers; VAV Boxes	
<u>Change Order # 008</u>	\$ 120,876.00
SA Light Fixture Changes; RFI #047 Elevator Control Closet Dimensions; Plan Review Drawing Updates; SE Entrance Steel and Curtain Wall; Floor Box Relocation and Teledata; Carpet Tile Layout and Selections; Mezzanine Slab Steel Fire Rating - RFI #83	
<u>Change Order # 009</u>	\$ 272,273.00
Exterior Canopy Ceiling	
<u>Change Order # 010</u>	\$ 155,104.00
Lighting Design Finalization; Alternate Air Curtain Revised; SE Stair Layout; Projector Screen Revisions; NE Corner Stair Modification; Circulation Workroom Cabinets; 2nd Floor Slab Sandblasting; RFI #81 - Ductless Split A/C System	
<u>Change Order # 011</u>	\$ 39,467.00
Projector and Technology Scope; Metal Ceiling Trim; SE Entry CW Support Angle	
<u>Change Order # 012</u>	\$ 88,719.00
Millwork Shop Drawing Added Scope; ASK-033 Changes; Canopy Angle; Removal of Center Booth Wall and Forbo; Drill Roof Drain Holes in Canopy	

CLEVELAND PUBLIC LIBRARY

Board Meeting
March 21, 2024

Brooklyn Branch

In accordance with the Board resolution adopted on May 17, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending February 29, 2024

				Owner's Contingency Fund \$ 259,959.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
9/12/2022	Regency Construction	220256	Change Order #001			\$ 17,752.13
10/24/2022	Regency Construction	220256	Change Order #002			10,277.64
11/29/2022	Regency Construction	220256	Change Order #003			17,733.30
1/27/2023	Regency Construction	220256	Change Order #004			7,920.28
2/27/2023	Regency Construction	220256	Change Order #005			(4,087.36)
4/24/2023	Regency Construction	220256	Change Order #006			17,041.67
7/3/2023	Regency Construction	220256	Change Order #007			81,448.62
7/27/2023	Regency Construction	220256	Change Order #008			53,685.89
9/28/2023	Regency Construction	220256	Change Order #009			3,764.10
1/23/2024	Regency Construction	220256	Change Order #010			6,041.14
				\$ -	\$ -	\$ 211,577.41
				Owner's Contingency Fund Available Balance		\$ 48,381.59

			Brooklyn Branch Renovation Project Budget \$ 2,785,784.50		
			Encumbered	Expended	
Vocon Partners LLC - Architectural Design Services			\$ 12,525.97	\$ 196,300.03	
Regency Construction - Construction Manager at Risk			181,982.89	1,998,969.02	
Furniture, Fixtures, Equipment and Technology			157,600.48	69,873.88	
Owner Direct Costs			11,401.67	67,565.56	
Direct Expenditures paid from Contingency Fund			-	-	
			\$ 363,511.01	\$ 2,332,708.49	
			Available Budget		\$ 89,565.00

Change Order Details

Change Order # 001		\$ 17,752.13
PCO #1: Bulletin #1/Permit Set		
PCO #3: Added Stud Ceilings (RFC #2)		
PCO #4: Hardware Change for Door 113		
PCO #5: Painting New Finned Tubes		
PCO #6: Hardware Revisions per Retemed Submittal		
PCO #7: Additional Abatement in Multipurpose Areal 13		
PCO #10: Ground Penetrating Radar Allow ance Credit		
Change Order # 002		\$ 10,277.64
PCO #12: Structural Support for Beams		
PCO #13: Allowance Credit for HVAC Insulation		
PCO #14: CFMF for Meeting Room & Officcs		
PCO #17: Multipurpose Area 113 Sink Vent Routes		
PCO #20: Furring in Staff Break 115		
PCO #22: Furring for ADA in All Gender 110		
Change Order # 003		\$ 17,733.30
PCO #18: Soffit Rework Including RFI #19		
PCO #19: Extending Walls to Meet Ceiling Heights		
PCO #26: Recessed Outlets for East Wall Countertops		
PCO #27: Extend Meeting Room Wall for Data Box		
PCO #31: Replace Gate Value		
PCO #33: Surface Mounted Changing Station		

Change Order Details	
<u>Change Order # 004</u>	\$ 7,920.28
PCO #15: Lobby Knee Wall Reframing	
PCO #30: Relocate Outlet for Monitor Build Out	
PCO #32: Millwork Revisions per Submittal	
PCO #37: Covering Power Lines	
PCO #39: Multipurpose Area 113 Wall Repairs	
PCO #42: Bulkhead and Patchwork In Janitor's Closet	
PCO #46: Frame and Hang Lobby 102 Soffit	
<u>Change Order # 005</u>	\$ (4,087.36)
PCO #40: Credit for Tapered Insulation	
PCO #48: Painting Exterior Railings in Lieu of Galvanizing	
PCO #50: Drywall Repair for Water Damage	
PCO #52: Replace ETR Finned Tube Covering and Backing	
<u>Change Order # 006</u>	\$ 17,041.67
PCO #23: Column A1 Repair	
PCO #29: Misc. Vestibule Door Repairs	
PCO #35Rev.1: Stripping IT Room Wall for Moisture	
PCO #41: Brick infill for Duct Removed for MTS	
PCO #44: Adjust ETR Pipe for Drywall Finish	
PCO #45: Freight Cost & Additional LF for Linear Grilles .	
PCO #47: Replace Door 113 Glass & Security Film Add (100A & 1 13)	
PCO #51: Additional Receptacle Above Office 106	
PCO #53: Additional Light Fixtures Above Meeting Rooms	
PCO #63: Replace Moldy Drywall in Janitor's Closet	
PCO #55: Tuckpoint Exterior Wall for Wall Infiltration	
<u>Change Order # 007</u>	\$ 81,448.62
PCO #28: Floor Prep Allowance Overage	
PCO #38: Bulletin #2 & RFI #71 Clarifications	
PCO #6 IRev: Roller Window Shades for Rear Windows	
PCO #65Rev: Scrape Loose Paint from Outdoor Storage	
PCO #66: Replace Water Damaged Drywall In Storage Room	
PCO #71: Credit for Painting New Finned Tubes	
PCO #73: Rework Mop Sink In Janitor's Closet	
PCO #76: Extended General Conditions for RTU Delay	
PCO #77: Electrical Service Disconnect/Reconnect for Turnover	
<u>Change Order # 008</u>	\$ 53,685.89
PCO #36.2: Bulletin #3 & Drive Replacement	
PCO #60Rev: Roller Window Shades - Entry	
PCO #79: Extended General Conditions for Change Order Work	
<u>Change Order # 009</u>	\$ 3,764.10
PCO #81: Painting Basement Stair Walls	
<u>Change Order # 010</u>	\$ 6,041.14
PCO #56: Mural Wall Patching	
PCO #87: Additional Locks for ETR Doors	
PCO #78: Dedication Plaque Allowance Overage	
PCO #9Rev.2: Misc. Façade Repair Allowance Reconciliation	
PCO #91: Clogged Basement Drain	

CLEVELAND PUBLIC LIBRARY

Board Meeting
March 21, 2024

Rockport Branch

In accordance with the Board resolution adopted on July 21, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending February 29, 2024

				Owner's Contingency Fund		\$ 432,746.22
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
4/17/2023	Regency Construction	221040	Change Order #001			\$ 235,606.15
8/16/2023	Regency Construction	221040	Change Order #002			3,694.85
9/25/2023	Regency Construction	221040	Change Order #003			(8,887.50)
12/11/2023	Regency Construction	221040	Change Order #004			(1,433.04)
2/5/2024	Regency Construction	221040	Change Order #005			14,819.82
				\$ -	\$ -	\$ 243,800.28
				Owner's Contingency Fund Available Balance		\$ 188,945.94

			Rockport Branch Project Budget		\$ 8,635,042.00
			Encumbered	Expended	
CBLH Design, Inc. - Architectural Design Services			\$ 52,279.51	\$ 592,460.49	
Regency Construction - Construction Manager at Risk			1,775,825.71	5,370,930.35	
Furniture, Fixtures, Equipment and Technology			302,968.68	-	
Owner Direct Costs			18,632.70	145,683.11	
Direct Expenditures paid from Contingency Fund			-	-	
			\$ 2,149,706.60	\$ 6,109,073.95	
			Available Budget		\$ 376,261.45

Change Order Details

Change Order # 001		\$ 235,606.15
PCO #1Rev.2: Permit Drawings		
PCO #2: Bid Package Reconciliation (HVAC)		
PCO #3Rev.1: Revised Civil per WPC Comments		
PCO #4: Accoustical Wall Panel Allowance Overage		
PCO #6: Additional Undercutting per PSI		
PCO #8: Contractor LEED Consultant		
PCO #9Rev 1: Temporary Walkway		
PCO #10: Fire Line & Final WPC		
PCO #13: Floor Box Clarifications		
PCO# 16: Removal of Concrete Foundation (Meter Vault)		
PCO # 17: Removal of Foundation Walls (CB #9 & #10)		
Change Order # 002		\$ 3,694.85
PCO #21: Southeast Soffit Horizontal Member Adjustment		
PCO #23: Utility Permit Fee Allowance Overage		
Change Order # 003		\$ (8,887.50)
PCO #12: Restroom Door Indicator Light & Intercom System Credit		
PCO #26: Teen Lounge Window Wall Supports		
PCO #27: Staff Area Countertop Credit		
Change Order # 004		\$ (1,433.04)
PCO #29 Rev 2: Additional Data Locations for Teen Tech 125		
PCO #30 Rev 1: USB Connection for Community Room Monitor		
PCO #31: Teen area Film Credit		
PCO #35: Stem Wall Extension for Masonry Frames		
PCO #36: Exterior Sign Design Revision - Color Changing		
PCO #46: Additional Sprinkler Head Under Hot Water Heater		
Change Order # 005		\$ 14,819.82
PCO #43: Steel Support Structure Adjustment (Rfl # 104)		
PCO #44: Vestibule Reframing & Post Credit		
PCO #60: TRA Submittal Revisions & Cost Difference		
PCO #62: East Sidewalk Light Pole Relocation		
PCO #49: Grounding for CT Cabinet and Trough		
PCO #55: North Banner Bracket Credit		

CLEVELAND PUBLIC LIBRARY

Board Meeting
February 15, 2024

Louis Stokes Wing High Density Shelving Project

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, is hereby submitted:

For the Period Ending January 31, 2024

				Owner's Contingency Fund	\$ 605,779.00
Date	Vendor	PO	Description		Amount
			Change Order #003-7th floor, tube storage in elevator lobby size increased to maintain 150 tube capacity		
6/23/2022	Spacesaver Storage System	220526		\$	4,170.31
10/19/2022	Spacesaver Storage System	220526	Change Order #007 - LED Lighting for LSW8		247,802.00
11/11/2022	Spacesaver Storage System	220526	Change Order #008 - 8th Floor Fire Park		16,935.00
11/29/2022	Spacesaver Storage System	220526	Change Order #009 - (6) Nantucket tray and cabinet		59,072.00
12/6/2022	City of Cleveland	P-Card	Permit-Street Opening-Sidewalk Obstruction-Working in Right of Way		2,879.83
10/12/2023	Spacesaver Storage System	220526	Change Order #010 - Wire covers for end of ranges		6,450.00
11/1/2023	Spacesaver Storage System	220526	Change Order #011 - Removal of 8th floor carriage		9,889.00
1/18/2024	Spacesaver Storage System	220526	Change Order #012 - 7th Floor Row 18B Shelving		1,000.00
				\$	348,198.14
				Owner's Contingency Fund Available Balance	\$ 257,580.86
				High Density Mobile Shelving Project Budget	\$ 6,663,571.50
PO 220526 - Purchase & Installation of High Density Shelving for LSW				Original as Executed*	\$5,887,015.92
				<i>*12/26/2021 Board approved amount not-to-exceed \$6,057,792.50</i>	
<u>Additions to the project (taken from the Owner's Contingency Fund)</u>					\$ 348,198.14
<u>Decreases to the project</u>					
6/23/2022	Spacesaver Storage System	220526	Change Order #002-9th floor, change from cantilever to 4-post shelving to increase weight capacity		(1,707.31)
6/23/2022	Spacesaver Storage System	220526	Change Order #004-8th floor, northernmost section/row of shelving removed to ensure no contact with wall		(3,042.47)
9/1/2022	Spacesaver Storage System	220526	Change Order #001 - Shelving deduct		(16,884.34)
9/1/2022	Spacesaver Storage System	220526	Change Order #005 - Touchscreen Deduct		(51,540.00)
9/28/2022	Spacesaver Storage System	220526	Change Order #006 - Platform Deduct for Existing		(8,130.92)
11/7/2023	Spacesaver Storage System	220526	Change Order #012- 7th Floor Reused Shelf Credit		(153,029.80)
PO 220526 + P-Card purchase - Purchase & Installation of High Density Shelving for LSW					\$6,000,879.22
				Available Budget	\$ 662,692.28

EXHIBIT 7

CLEVELAND PUBLIC LIBRARY EMPLOYMENT REPORT Feb 01- Feb 29, 2024

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Department/Branch</u>	<u>Effective Date</u>	<u>Compensation (hourly)</u>
New Hires					
CAMPBELL-OLSZEWSKI	AIREN	LENDING SUPERVISOR	LENDING	02/14/2024	25.4616
ELLIS	STACY	SUBJECT DEPARTMENT CLERK	LENDING	02/14/2024	17.3680
FALLON	SHARON	PROCUREMENT COORDINATOR	FINANCIAL SERVICES	02/14/2024	32.5641
JACKSON	KATHERINE	CHILDRENS LIBRARIAN	YOUTH SERVICES	02/14/2024	25.5840
KEITH	DANIEL	PROPERTY MGMT GENERALIST	BUILDINGS OFFICE	02/14/2024	19.5208
SWANEY	THOMAS	CUSTODIAN II (DAYS BRANCHES)	CUSTODIAL-CDF	02/14/2024	17.3680
TIROLY	MARISSA	ARTS & CULTURE MANAGER	ARTS & CULTURE	02/14/2024	29.7436
Transfers					
HOUGHTON	TAMMY	ASST BRANCH MANAGER	BROOKLYN	2/25/2024	
LIGHTNER	JOSHUA	FT CUSTODIAN	BROOKLYN	2/25/2024	
MCSEARS	TARA	PUBLIC SERVICES ASSOCIATE	BUSINESS ECONOMICS & LABOR SUBJ DEPT	2/25/2024	
TORAIN-FOSH	ELVA	PAGE 1	POPULAR LIBRARY	2/11/2024	
Resignations					
BEARD	ABIGAIL	PUBLIC SERVICES GENERALIST	EAST 131	2/24/2024	
BOLLIN	EMILY	PUBLIC SERVICES ASSOCIATE	YOUTH SERVICES	2/22/2024	
DEL TURCO	ISABELLE	PUBLIC SERVICES ASSOCIATE	COLLINWOOD	2/3/2024	
HAYWOOD	ERIN	PUBLIC SERVICES GENERALIST	MT. PLEASANT	2/22/2024	
WALSH	THOMAS	SUB	PUBLIC SERVICES	2/15/2024	
BRADEN-DORSEY	GIOVANNI	PUBLIC SERVICES GENERALIST	PUBLIC SERVICES	2/21/2024	

**CLEVELAND PUBLIC LIBRARY
EMPLOYMENT REPORT
Feb 01- Feb 29, 2024**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Department/Branch</u>	<u>Effective Date</u>	<u>Compensation (hourly)</u>
Terminations MCNUTT	TAMMY	PUBLIC SERVICES GENERALIST	FULTON	2/14/2024	
Retirements HARRIS RUSH	STEPHEN STEVEN	SPS OFFICER CUSTODIAL SUPERVISOR	SAFETY & PROTECTION PROPERTY MANAGEMENT	2/10/2024 2/23/2024	

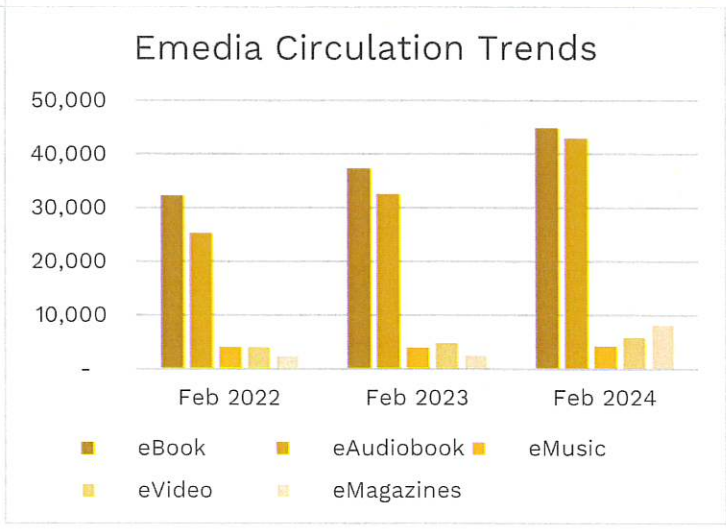
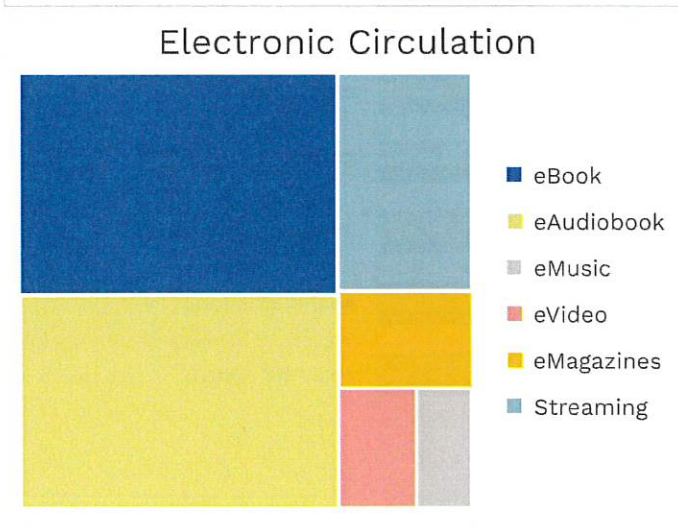
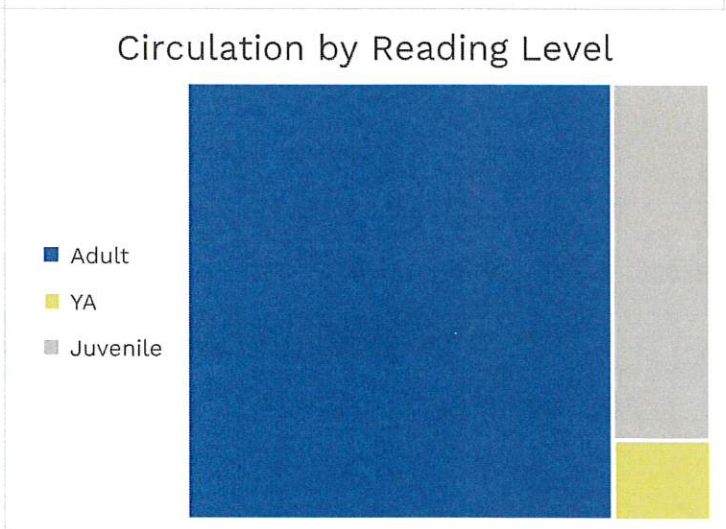
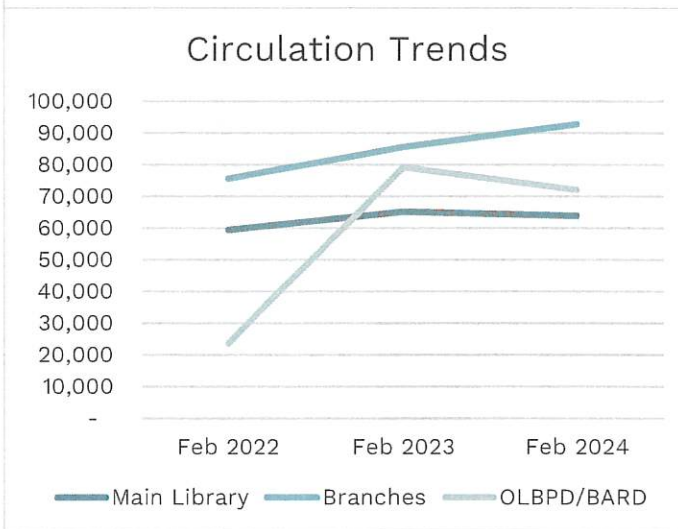
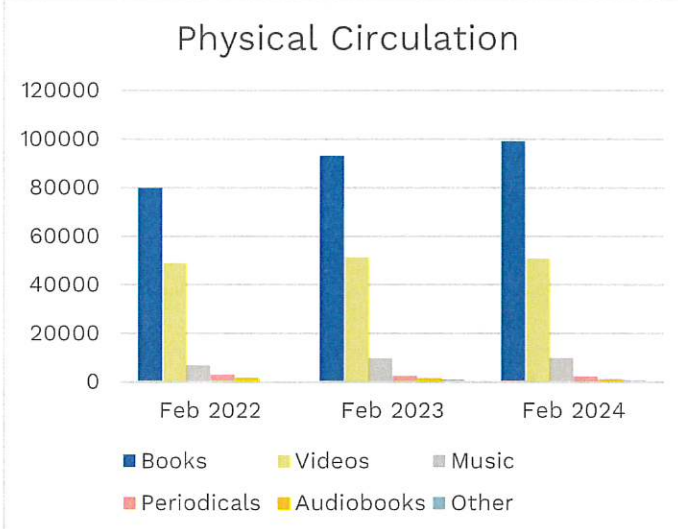
CLEVELAND PUBLIC LIBRARY

Period of: Feb. 01, - Feb 29, 2024

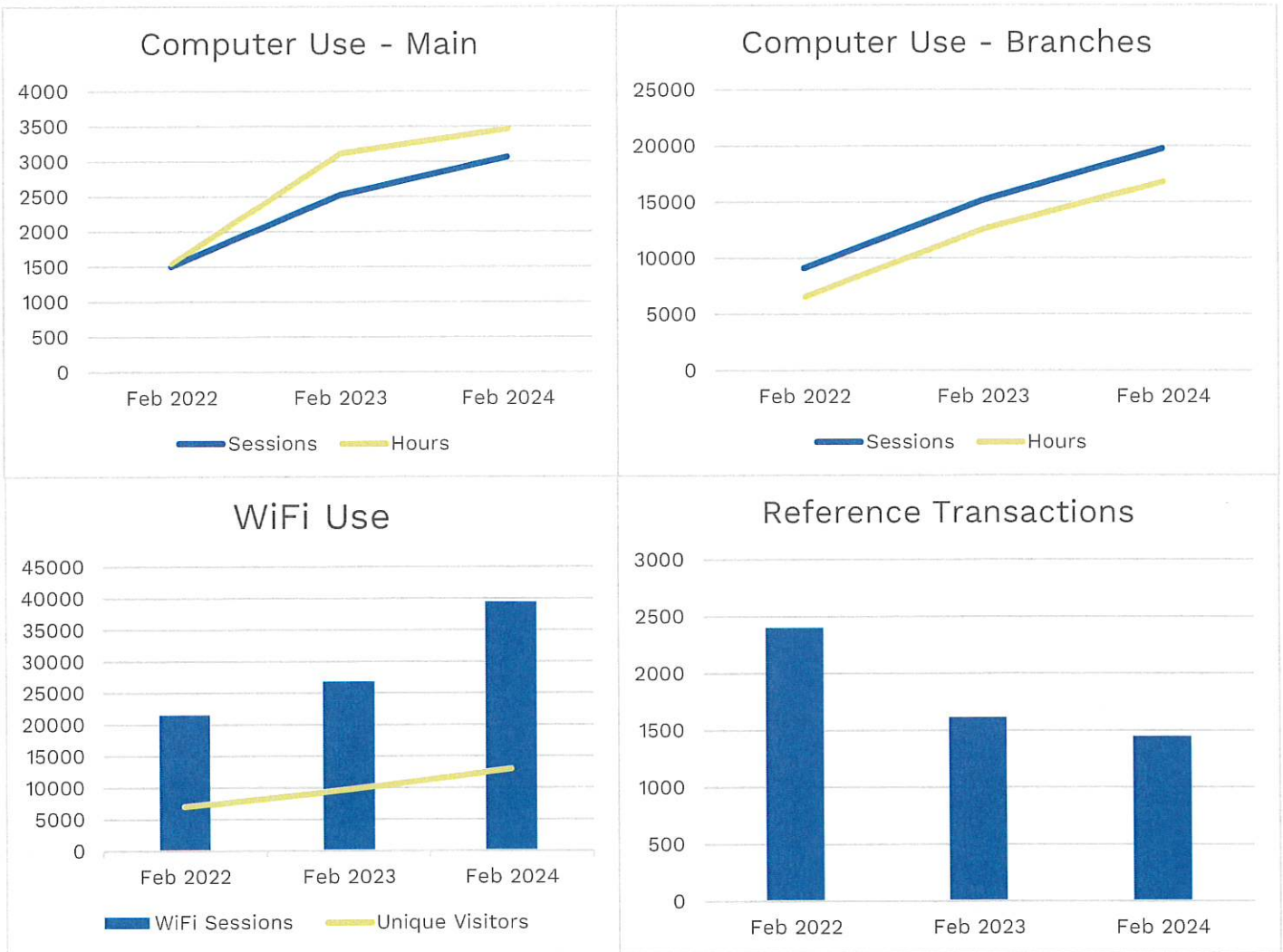
COMPENSATION CHANGES REPORT

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Compensation Rate</u>	<u>Reason</u>
BUTLER	JOHN	PUBLIC SERVICES ASSOCIATE	2/18/2024	\$ 21.94	PROMOTION
GRAVES	MELINDA	TRAINING & ENGAGEMENT MGR	2/25/2024	\$ 35.60	PROMOTION
GUERIN	ALISON	PUBLIC SERVICES ASSOCIATE	2/11/2024	\$ 28.38	HALFWAY MLIS MERIT
LYTLE	ALEA	SUBJECT DEPARTMENT LIBRARIAN	2/25/2024	\$ 28.95	PROMOTION
MORRISH	VICTORIA	PAGE II	2/11/2024	\$ 15.00	PROMOTION
RIGA	JILL	PUBLIC SERVICES GENERALIST	2/18/2024	\$ 20.70	PROMOTION
RYAN	CAITLYN	LIBRARY APPS SYSTEM ANALYST	2/25/2024	\$ 38.05	PROMOTION
SHIELDS	REGINA	PUBLIC SERVICES GENERALIST	2/11/2024	\$ 20.70	PROMOTION
STRICKLAND	JONAH	PUBLIC SERVICES GENERALIST	2/18/2024	\$ 20.70	PROMOTION
WOLFF	ALEC	PUBLIC SERVICES GENERALIST	2/18/2024	\$ 20.70	PROMOTION

Circulation

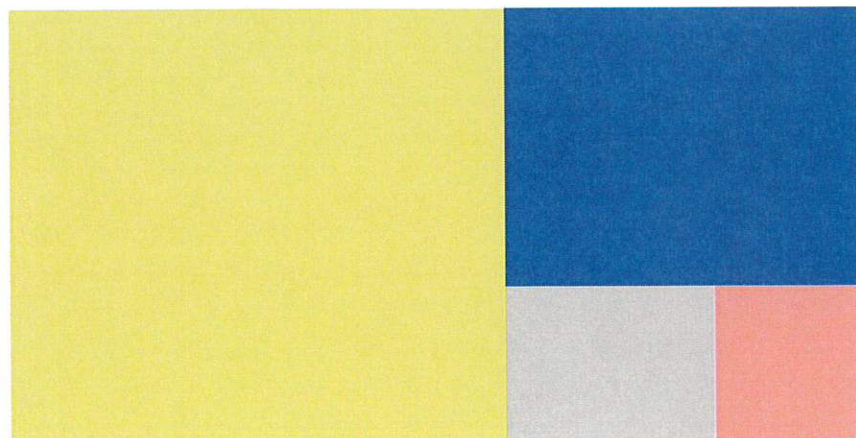


Technology & Services

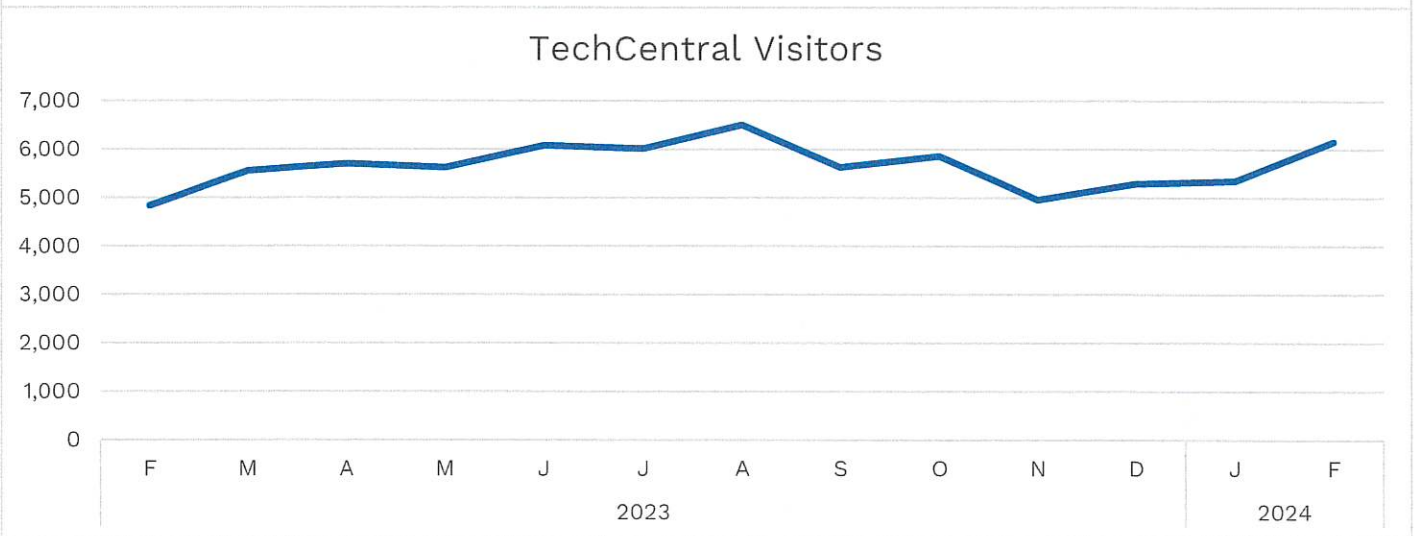
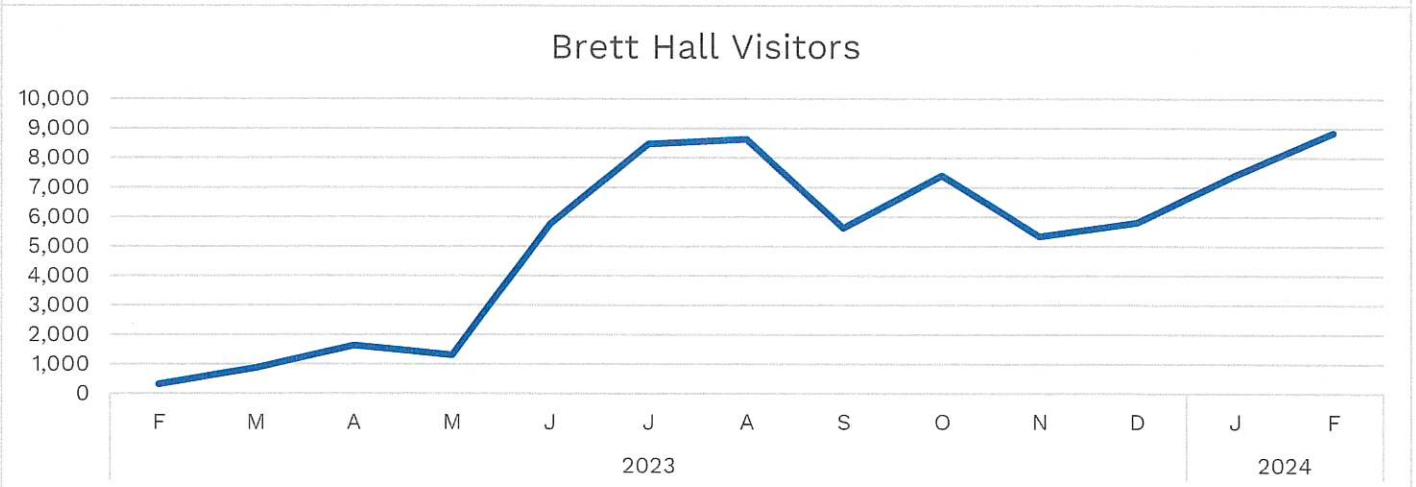
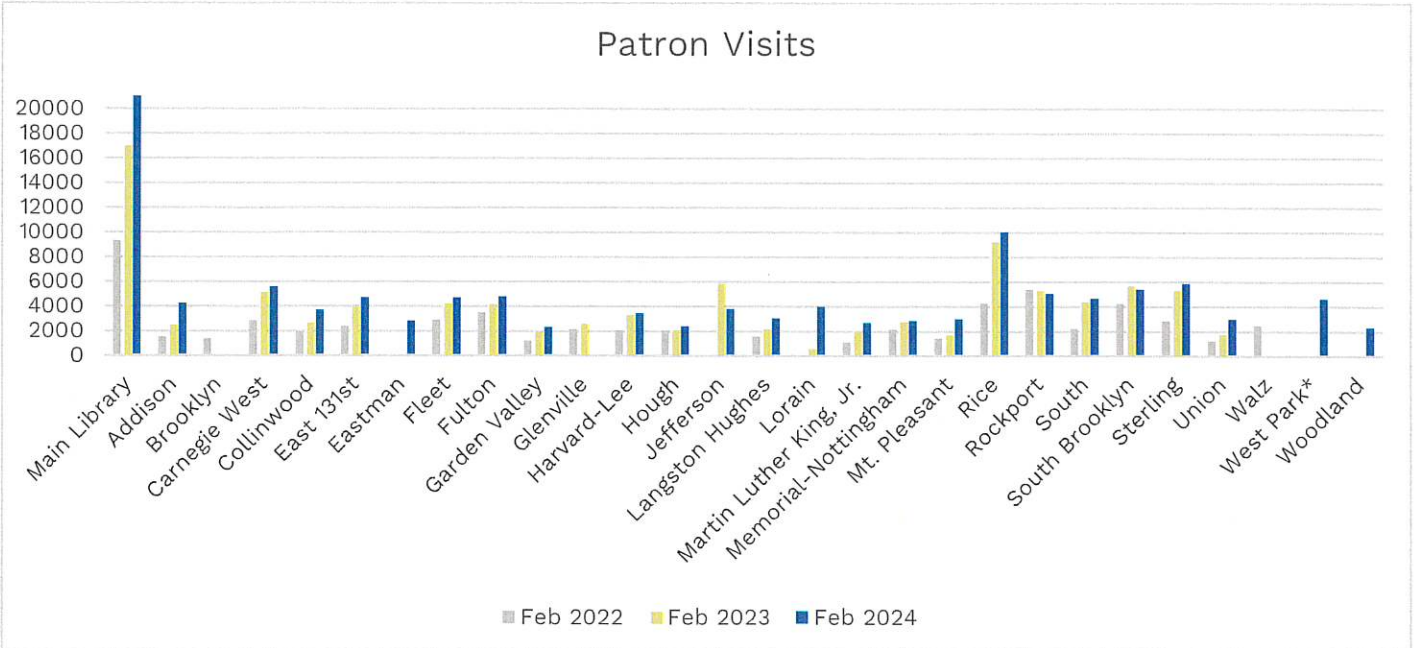


New Cards Issued

■ Adult ■ Online/Ecard ■ Juvenile ■ Seniors

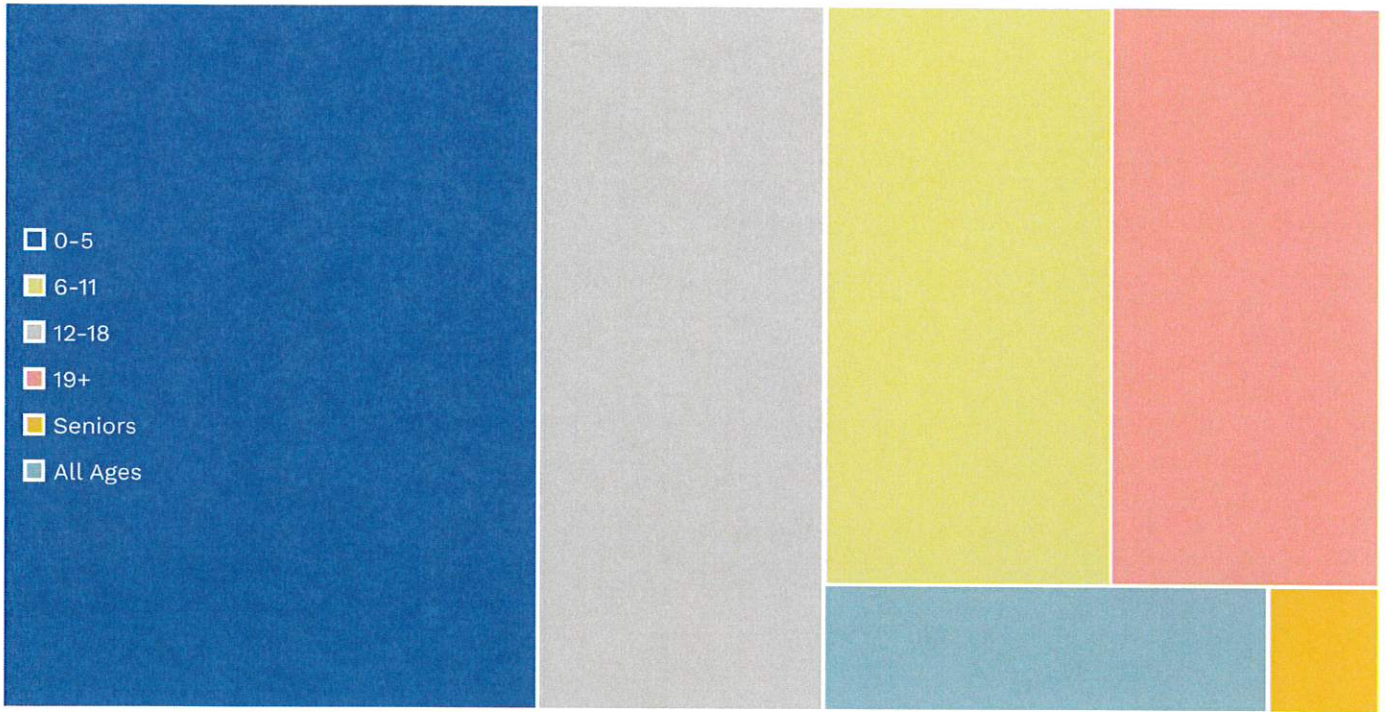


Patron Visits

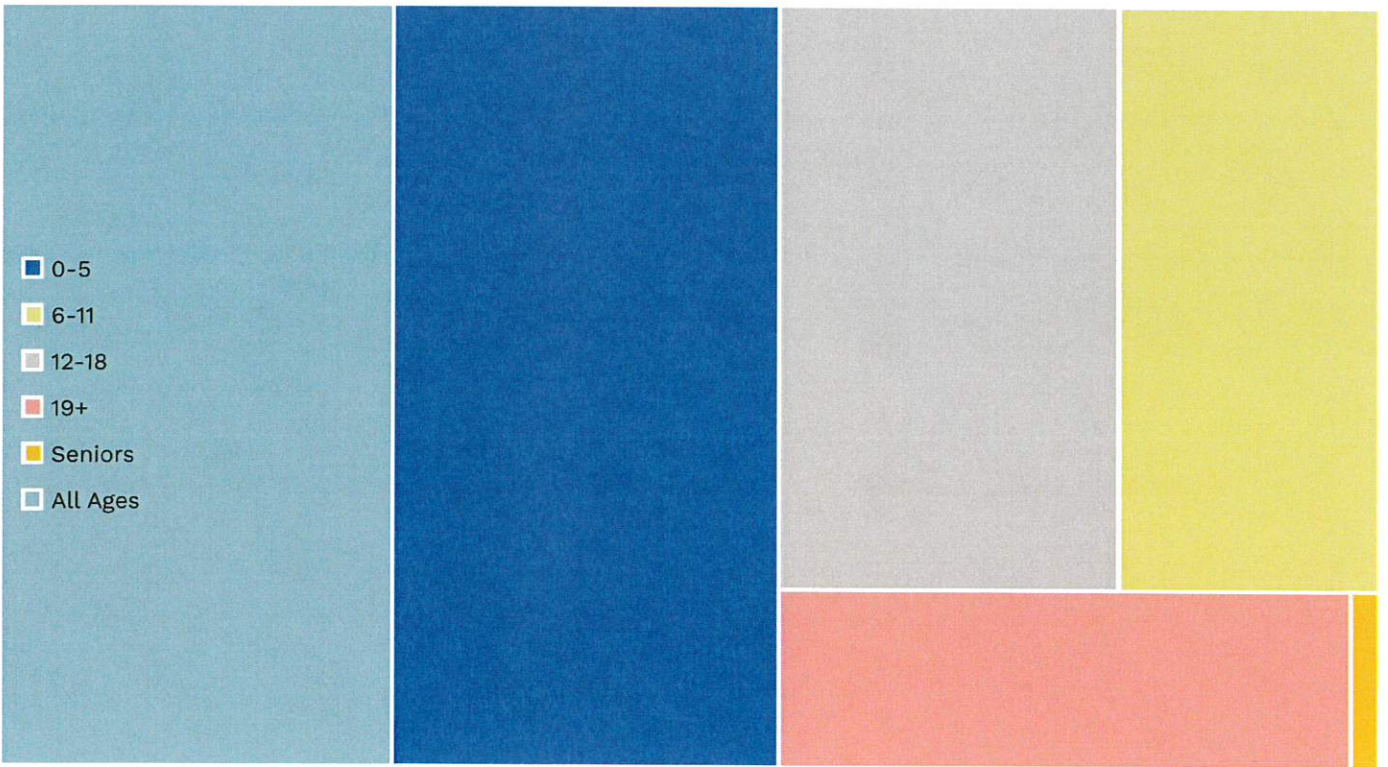


Programming

Programs per Target Audience

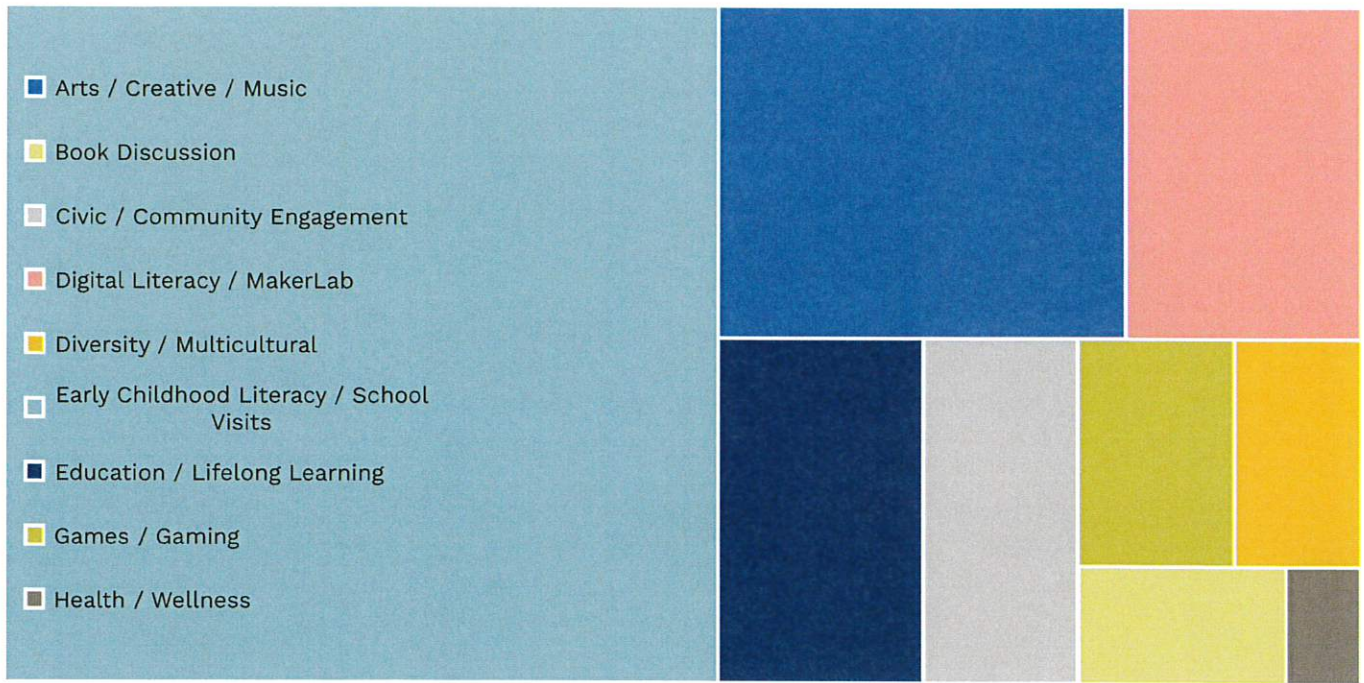


Attendance by Audience

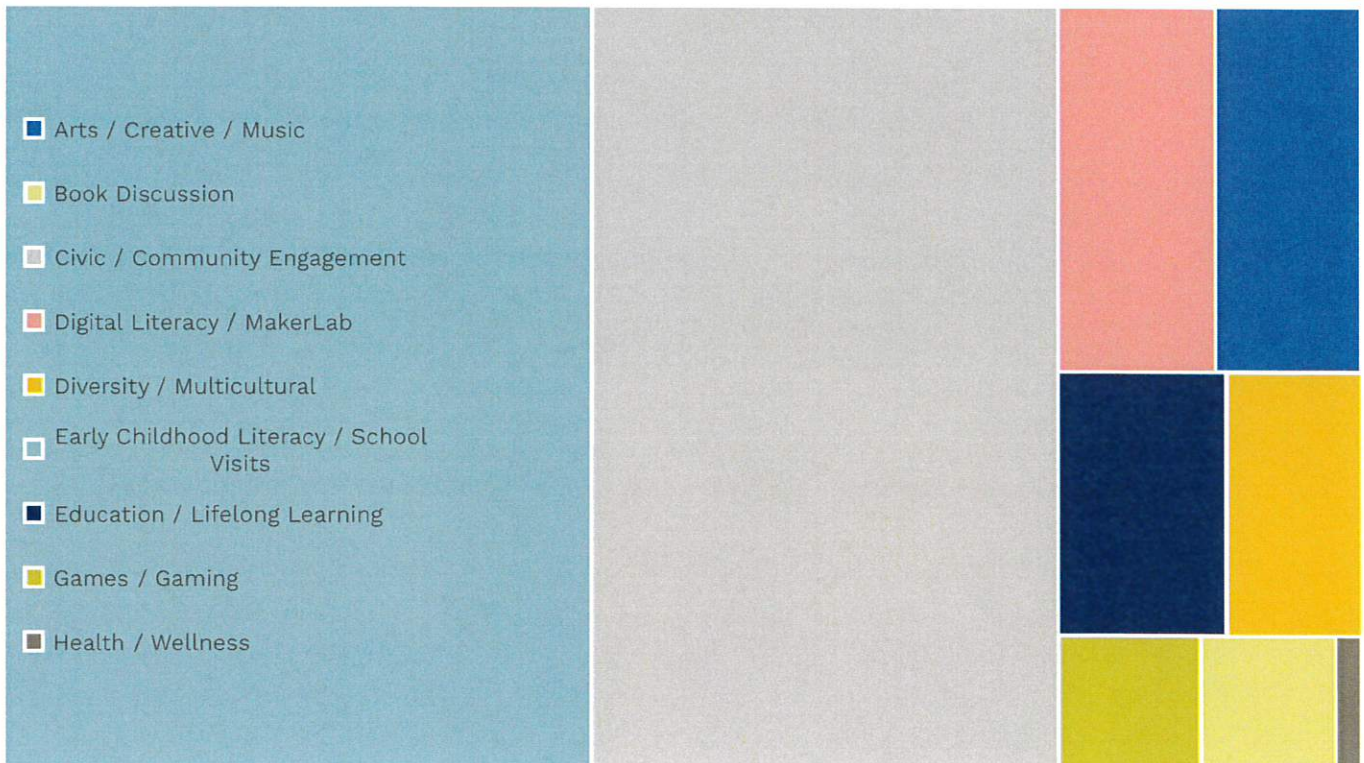


Programming

Programs per Topic



Attendance by Topic



Patron Interests

Print Top 10

	Adult		Juvenile
Horse	Geraldine Brooks	Bob Books	Bobby Lynn Maslen
Holmes, Marple & Poe	James Patterson	Dog Man	Dav Pilkey
Crosshairs	James Patterson	Cat Kid Comic Club	Dav Pilkey
Iron Flame	Rebecca Yarros	No Brainer	Jeff Kinney
Killers of the Flower Moon	David Grann	Pete the Cat	James Dean
23 ½ Lies	James Patterson	PAW Patrol	Jennifer Liberts
The Woman in Me	Britney Spears	An Elephant & Piggie Biggie!	Mo Willems
Demon Copperhead	Barbara Kingsolver	Bluey	
Lucky Me	Rich Paul	Unicorns and Germs	Asia Citro
Holly	Stephen King	The Sour Grape	John Jory

OverDrive Ebook Top 10

**Closures**

Facilities Master Plan: Jefferson Branch closed for construction 4/5/2021-10/14/2022. West Park Branch closed for construction 4/5/2021-1/6/2023. Woodland Branch closed for construction 4/5/2021-8/5/2023. Lorain Branch closed for construction 10/9/2021-6/17/2023. Eastman Branch closed for construction 12/13/2021-10/28/2023. Walz Branch closed for construction as of 3/5/2022. Brooklyn Branch closed for construction as of 5/7/2022. Hough Branch opened at new facility 11/12/2022. Glenville Branch closed for construction as of 1/15/2024.

COVID: Curbside/walk-up services only: 11/21/2020-2/21/2021; 12/27/2021-1/17/2022; Open with occupancy restrictions/time limits: 2/22/2021-12/25/2021, 1/18/2022-11/5/2022.

Other: Garden Valley Branch closed due to building issues 12/17/2022-1/31/2023

Nancy Mocsiran | Strategy Office | March 21, 2024