

CLEVELAND PUBLIC LIBRARY
MONTHLY FINANCIAL STATEMENT OF CLERK TO BOARD OF LIBRARY TRUSTEES
FOR THE PERIOD NOVEMBER 1 – NOVEMBER 30, 2008

H. Sandra Kuban

CLERK TREASURER, BOARD OF LIBRARY TRUSTEES

Cleveland Public Library
 Revenues, Expenditures and Changes in Fund Balance
 For the Period Ending November 30, 2008

	General Fund	Special Revenue	Capital Projects	Permanent	Total
41 Taxes	27,930,750.52	0.00	0.00	0.00	27,930,750.52
42 Intergovernmental	31,460,437.95	758,811.40	0.00	0.00	32,219,249.35
43 Fines & Fees	296,586.34	0.00	0.00	0.00	296,586.34
44 Investment Earnings	1,411,121.17	17,501.95	0.00	6,016.87	1,434,639.99
45 Charges for Services	2,905,088.54	0.00	0.00	0.00	2,905,088.54
46 Contributions & Donations	0.00	404,748.77	0.00	0.00	404,748.77
48 Miscellaneous Revenue	147,544.29	0.00	0.00	0.00	147,544.29
Total Revenues	\$ 64,151,528.81	\$ 1,181,062.12	\$ 0.00	\$ 6,016.87	\$ 65,338,607.80
51 Salaries/Benefits	39,279,461.18	375,963.23	0.00	0.00	39,655,424.41
52 Supplies	1,197,105.11	1,563.11	0.00	7,144.31	1,205,812.53
53 Purchased/Contracted Services	9,069,230.85	683,319.05	0.00	11,460.79	9,764,010.69
54 Library Materials	10,934,120.50	138,954.28	0.00	26,335.99	11,099,410.77
55 Capital Outlay	267,322.49	49,831.46	1,793,396.15	2,953.80	2,113,503.90
57 Miscellaneous Expenses	72,973.83	42,042.75	0.00	0.00	115,016.58
Total Expenditures	\$ 60,820,213.96	\$ 1,291,673.88	\$ 1,793,396.15	\$ 47,894.89	\$ 63,953,178.88
Revenue Over/(Under) Expenditures	\$ 3,331,314.85	\$(110,611.76)	\$(1,793,396.15)	\$(41,878.02)	\$ 1,385,428.92
91 Sale of Capital Assets	0.00	0.00	0.00	0.00	0.00
98 Advances	10,500.00	(10,500.00)	0.00	0.00	0.00
99 Transfers	0.00	0.00	0.00	0.00	0.00
Total Other Sources / Uses	\$ 10,500.00	\$(10,500.00)	\$ 0.00	\$ 0.00	\$ 0.00
Revenue & Other Sources Over/(Under) Expenditures & Other Uses	\$ 3,341,814.85	\$(121,111.76)	\$(1,793,396.15)	\$(41,878.02)	\$ 1,385,428.92
Beginning Year Cash Balance	\$ 29,389,714.84	\$ 10,922,842.78	\$ 11,446,825.38	\$ 2,755,808.52	\$ 54,515,191.52
Current Cash Balance	\$ 32,731,529.69	\$ 10,801,731.02	\$ 9,653,429.23	\$ 2,713,930.50	\$ 55,900,620.44

Cleveland Public Library
 Appropriation, Expenditures and Balances
 General Fund
 For the Period Ending November 30, 2008

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
51110 Professional Salaries	12,699,276.50	12,699,276.50	11,398,010.46	0.00	1,301,266.04
51120 Clerical Salaries	12,675,450.50	12,675,450.50	11,793,623.13	0.00	881,827.37
51130 Non-Clerical Salaries	1,637,189.00	1,637,189.00	1,499,035.59	0.00	138,153.41
51140 Buildings Salaries	5,098,771.00	5,098,771.00	4,513,626.33	0.00	585,144.67
51150 Other Salaries	1,926,505.00	1,926,505.00	1,432,240.56	0.00	494,264.44
51400 OPERS	4,779,269.92	5,127,731.45	4,310,155.45	794,692.28	22,883.72
51610 Health Insurance	4,143,798.00	4,163,560.05	3,537,482.96	590,045.11	36,031.98
51620 Life Insurance	72,868.00	76,991.37	41,415.68	27,105.95	8,469.74
51630 Workers Compensation	460,235.00	460,235.00	388,058.93	0.00	72,176.07
51640 Unemployment Compensation	25,000.00	32,685.46	6,988.31	25,697.15	0.00
51900 Other Benefits	353,265.00	387,772.02	358,823.78	94,202.36	(65,254.12)
Salaries/Benefits	43,871,627.92	\$ 44,286,167.35	\$ 39,279,461.18	\$ 1,531,742.85	\$ 3,474,963.32
52110 Office Supplies	112,400.00	113,676.55	74,447.61	12,159.80	27,069.14
52120 Stationery	149,500.00	205,618.25	173,811.67	9,818.50	21,988.08
52130 Duplication Supplies	160,500.00	167,072.08	96,476.56	4,135.77	66,459.75
52140 Hand Tools	7,000.00	7,008.49	2,078.97	51.82	4,877.70
52150 Book Repair Supplies	133,200.00	141,133.65	119,227.41	8,386.59	13,519.65
52210 Janitorial Supplies	127,100.00	130,050.91	116,195.71	25,598.00	(11,742.80)
52220 Electrical Supplies	127,300.00	138,562.05	64,814.53	4,826.55	68,920.97
52230 Maintenance Supplies	347,100.00	382,871.33	155,552.84	5,421.58	221,896.91
52240 Uniforms	10,100.00	16,451.50	16,432.61	974.50	(955.61)
52300 Motor Vehicle Supplies	76,700.00	77,080.52	75,729.39	12,534.56	(11,183.43)
52900 Other Supplies	402,100.00	420,640.94	302,337.81	15,962.64	102,340.49
Supplies	1,653,000.00	\$ 1,800,166.27	\$ 1,197,105.11	\$ 99,870.31	\$ 503,190.85
53100 Travel/Meetings	118,000.00	134,318.76	99,529.92	21,887.21	12,901.63
53210 Telecommunications	441,262.50	470,416.88	546,567.31	226,163.98	(302,314.41)

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending November 30, 2008

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
53230 Postage/Freight	162,325.00	193,314.61	136,778.80	61,736.90	(5,201.09)
53240 PR/Other Communications	318,600.00	334,380.02	220,691.70	50,643.29	63,045.03
53310 Building Repairs	540,500.00	671,466.44	337,415.59	89,438.64	244,612.21
53320 Machine Repairs	116,000.00	136,963.34	52,645.71	394.00	83,923.63
53330 Computer Repairs	20,000.00	21,450.00	675.08	1,450.00	19,324.92
53340 Building Maintenance	195,000.00	208,857.42	139,694.04	29,747.54	39,415.84
53350 Machine Maintenance	412,000.00	453,846.94	137,205.10	65,018.88	251,622.96
53360 Computer Maintenance	665,910.00	712,634.16	649,253.79	26,699.60	36,680.77
53370 Motor Vehicle Repairs	27,563.00	27,563.00	43,340.10	200.00	(15,977.10)
53380 Contract Security	996,468.00	1,115,924.57	899,821.87	212,341.81	3,760.89
53390 Landscaping	51,818.00	60,918.25	26,677.25	35,051.00	(810.00)
53400 Insurance	417,300.00	417,300.00	428,442.25	470.00	(11,612.25)
53510 Rent/Leases	82,700.00	82,700.00	65,260.74	16,865.83	573.43
53520 Equipment Rental	379,300.00	490,794.00	336,107.85	96,523.74	58,162.41
53610 Electricity	2,493,855.00	3,011,743.22	1,730,840.48	853,074.26	427,828.48
53620 Gas	472,500.00	605,538.96	248,348.34	275,384.14	81,806.48
53630 Chilled Water	682,500.00	767,247.18	672,775.12	64,992.65	29,479.41
53640 Water/Sewer	108,675.00	143,404.19	67,343.87	56,437.81	19,622.51
53710 Professional Services	2,495,372.00	3,056,989.37	1,163,962.17	835,415.91	1,057,611.29
53720 Auditors Fees	600,000.00	604,322.33	617,002.88	1,085.33	(13,765.88)
53800 Library Material Control	400,000.00	563,300.71	435,829.24	59,530.01	67,941.46
53900 Other Purchased Services	15,000.00	17,859.50	13,021.65	3,224.25	1,613.60
	12,212,648.50	\$ 14,303,253.85	\$ 9,069,230.85	\$ 3,083,776.78	\$ 2,150,246.22
Purchased/Contracted Services					
54110 Books	4,806,313.00	6,012,339.76	3,685,743.29	1,334,299.14	992,297.33
54120 Continuations	834,000.00	840,918.60	856,055.68	297,338.72	(312,475.80)
54210 Periodicals	1,839,425.00	1,947,114.83	1,248,322.06	538,785.44	160,007.33
54220 Microforms	473,000.00	510,499.40	407,513.92	77,952.50	25,032.98

Cleveland Public Library
 Appropriation, Expenditures and Balances
 General Fund
 For the Period Ending November 30, 2008

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
54310 Video Media	1,733,025.00	1,879,278.54	1,605,391.03	275,794.19	(1,906.68)
54320 Audio Media - Spoken	471,167.00	507,035.44	318,752.54	161,986.76	26,296.14
54325 Audio Media - Music	769,150.00	993,142.71	763,764.14	181,718.97	47,659.60
54350 Computer Media	402,520.00	458,158.59	314,182.04	80,411.58	63,564.97
54500 Database Services	1,844,400.00	1,958,782.45	1,461,775.27	124,292.11	372,715.07
54600 Interlibrary Loan	7,000.00	7,177.92	6,295.40	876.60	5.92
54710 Bookbinding	100,000.00	132,556.30	97,592.95	4,963.35	30,000.00
54720 Preservation Services	85,000.00	133,852.92	91,589.48	42,138.50	124.94
54730 Preservation Boxing	20,000.00	24,951.10	21,817.56	1,680.00	1,453.54
54790 Preservation Reformatting	75,000.00	87,675.50	55,325.14	29,102.72	3,247.64
Library Materials	13,460,000.00	\$ 15,493,484.06	\$ 10,934,120.50	\$ 3,151,340.58	\$ 1,408,022.98
55510 Furniture	130,500.00	132,349.00	94,380.25	15,850.12	22,118.63
55520 Equipment	254,000.00	264,300.78	127,882.60	8,526.69	127,891.49
55530 Computer Hardware/Software	0.00	0.00	6,060.24	0.00	(6,060.24)
55700 Motor Vehicles	80,000.00	110,599.40	38,999.40	0.00	71,600.00
Capital Outlay	464,500.00	\$ 507,249.18	\$ 267,322.49	\$ 24,376.81	\$ 215,549.88
57100 Memberships	77,000.00	85,745.94	57,467.94	8,564.00	19,714.00
57200 Taxes	3,000.00	3,511.84	659.16	652.68	2,200.00
57500 Refunds/Reimbursements	23,000.00	26,845.26	14,846.73	13,949.15	(1,950.62)
Miscellaneous Expenses	103,000.00	\$ 116,103.04	\$ 72,973.83	\$ 23,165.83	\$ 19,963.38
Advances	0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
59900 Transfers Out	3,000,000.00	3,000,000.00	0.00	0.00	3,000,000.00
Transfers	3,000,000.00	\$ 3,000,000.00	\$ 0.00	\$ 0.00	\$ 3,000,000.00
TOTAL	74,764,776.42	\$ 79,506,423.75	\$ 60,820,213.96	\$ 7,914,273.16	\$ 10,771,936.63

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending November 30, 2008

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
101 General Fund	29,389,714.84	64,162,028.81	60,820,213.96	7,914,273.16	24,817,256.53
Total General Fund	\$ 29,389,714.84	\$ 64,162,028.81	\$ 60,820,213.96	\$ 7,914,273.16	\$ 24,817,256.53
201 Anderson	204,897.02	856.44	4,216.44	1,617.32	199,919.70
202 Endowment for the Blind	1,501,617.50	11,650.65	2,779.43	0.00	1,510,488.72
203 Founders	4,398,948.96	10,453.56	88,361.89	20,485.66	4,300,554.97
204 Kaiser	43,259.77	0.00	0.00	0.00	43,259.77
205 Kralley	149,649.29	(70.50)	3,007.15	288.68	146,282.96
206 Library	113,289.30	26,085.23	832.75	0.00	138,541.78
207 Pepke	92,236.33	387.80	1,654.19	0.00	90,969.94
208 Wickwire	1,079,906.25	2,752.59	20,610.24	11,652.64	1,050,395.96
209 Wittke	64,355.18	231.86	1,727.89	0.00	62,859.15
210 Young	2,735,413.87	54,422.09	58,730.56	0.00	2,731,105.40
225 Friends	9,953.79	12,000.00	10,829.03	0.00	11,124.76
226 Judd	5,245.74	164,199.00	119,579.88	5,558.38	44,306.48
228 Lockwood Thompson Memorial	277,560.31	84,032.00	176,817.81	137,972.57	46,801.93
229 Ohio Center for the Book	0.00	1,900.00	900.00	0.00	1,000.00
230 Schweinfurth	30.07	40,850.00	51,790.00	6,049.54	(16,959.47)
242 Cleveland NCA Kiosk	16,965.30	0.00	1,761.00	834.64	14,369.66
243 Gates Foundation	43,004.17	0.00	43,004.17	0.00	0.00
244 Harvard CS Kiosk Project	9,686.49	0.00	735.76	194.50	8,756.23
251 LSTA-Library for the Blind	0.00	129,572.00	116,000.00	0.00	13,572.00
252 LSTA-Know It Now	176,823.44	629,239.40	597,635.69	180,986.27	27,440.88
253 MetLife-Fit for Life II	0.00	12,500.00	1,200.00	0.00	11,300.00
Total Special Revenue Funds	\$ 10,922,842.78	\$ 1,181,062.12	\$ 1,302,173.88	\$ 365,640.20	\$ 10,436,090.82
401 Building & Repair	11,446,825.38	0.00	1,793,396.15	3,810,108.24	5,843,320.99

Cleveland Public Library
 Revenue, Expenditures and Changes in Fund Balances
 For the Period Ending November 30, 2008

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
Total Capital Project Funds	\$ 11,446,825.38	\$ 0.00	\$ 1,793,396.15	\$ 3,810,108.24	\$ 5,843,320.99
501 Abel	171,165.82	613.90	0.00	770.00	171,009.72
502 Ambler	1,586.52	0.00	0.00	0.00	1,586.52
503 Beard	116,771.45	304.66	2,405.00	0.00	114,671.11
504 Klein	3,759.95	0.00	0.00	0.00	3,759.95
505 Maloni/Schroeder	221,485.72	65.05	4,739.31	510.00	216,301.46
506 McDonald	132,437.20	468.99	2,953.80	0.00	129,952.39
507 Ratner	67,312.67	410.51	4,082.05	0.00	63,641.13
508 Root	28,610.63	93.34	685.00	125.43	27,893.54
509 Sugarman	178,754.73	(302.45)	7,351.74	0.00	171,100.54
510 Thompson	123,280.91	273.98	0.00	2,570.00	120,984.89
511 Weidenthal	4,674.99	0.00	0.00	0.00	4,674.99
512 White	1,705,967.93	4,088.89	25,677.99	22,949.15	1,661,429.68
Total Permanent Funds	\$ 2,755,808.52	\$ 6,016.87	\$ 47,894.89	\$ 26,924.58	\$ 2,687,005.92
Total All Funds	\$ 54,515,191.52	\$ 65,349,107.80	\$ 63,963,678.88	\$ 12,116,946.18	\$ 43,783,674.26

Cleveland Public Library
 Depository Balance Detail
 For the Period Ending November 30, 2008

Balance of All Funds	<u>\$ 55,900,620.44</u>
Chase-Checking	9,999.00
National City-Checking	10,000.00
KeyBank-Concentration Acct	0.00
KeyBank-Checking (ZBA)	(1,136,596.99)
KeyBank-MCM/ISA	102,601.79
Fifth Third - Checking	338,849.22
Petty Cash	350.00
Change Fund	5,100.00
KeyBank-Payroll Account (ZBA)	0.00
KeyBank-Savings Bond Acct	0.00
Cash in Library Treasury	<u>\$(669,696.98)</u>
National City - Investments	31,386,320.53
NCB/Allegiant Money Market	631,725.73
KeyBank - Victory Fund	2,520,700.75
STAR OHIO Investment	9,228,524.57
Investments	<u>\$ 43,767,271.58</u>
NCB Endowment Acct	12,803,045.84
Endowment Account	<u>\$ 12,803,045.84</u>
Cash in Banks and On Hand	<u>\$ 55,900,620.44</u>