

CLEVELAND PUBLIC LIBRARY
Joint Finance & Human Resources Committee Meeting
May 19, 2009
Trustees Room Louis Stokes Wing
12:00 p.m.

Present: Ms. Butts, Mr. Corrigan, Ms. Rodriguez, Mr. Seifullah, Mr. Hairston,
 Ms. McClung

Absent: Mr. Werner

Mr. Corrigan called the joint meeting of the Finance Committee and Human Resources Committee to order at 12:08 p.m.

FINANCE COMMITTEE MEETING

Resolution to Accept LSTA Grant for Transition of Statewide Service for Library for the Blind and Physically Handicapped at Cleveland Public Library

Mr. Corrigan stated that the LSTA grant is provided to assist with the transition of the balance of statewide service from the Cincinnati Regional Library to the Cleveland Public Library for the Blind and Physically Handicapped. Mr. Corrigan stated that this was a very important service and we are proud to do this for our state.

Mr. Corrigan stated that this item would go to the full board for approval.

Resolution to Approve 2010 Tax Budget

Sandy Kuban, Finance Administrator, stated that this year's request for 2010 Tax Sources would be \$63 million as compared to last year's request of \$75 million, a 16% decrease. She indicated that this decreased request most certainly does not indicate a diminished need, but rather a more reflective position forced upon us by the worsening economy. Property devaluation coupled with the inability of tax payers to actually pay their tax bills have lessened property tax revenue and the continued decline in the state-sourced revenue from the Public Library Fund have both contributed to this reduced request.

Mr. Corrigan stated that this item would go to the full board for approval.

Resolution Ratifying the Purchase of Natural Gas

Myron Scruggs, Facilities Administrator, stated that after comparing prices for natural gas, IGS Energy was selected to provide a one-year contract pricing of \$7.00 per thousand cubic feet for a

savings of \$2.00 per thousand cubic feet compared to the price we are currently paying. This one-year agreement will accommodate the purchase of gas for the Library's 29 locations.

After some discussion, Mr. Corrigan stated that this item would go to the full board for approval.

Resolution for GFOA Consulting to Assist with the Procurement of a Timekeeping System

Mr. Corrigan stated that this resolution extends additional consulting services with the Government Finance Officers Association (GFOA) to assist with the procurement of timekeeping software that compliments the existing Tyler MUNIS software technology solution.

Sandy Kuban, Finance Administrator, gave an update on the progress of our move from manual Human Resource processes to the Tyler MUNIS system and stated that Phase I of MUNIS, primarily Payroll, should be in full operation in October 2009.

Mr. Corrigan stated that this item would go to the full board for approval.

Resolution to Accept Bid for the Woodland Branch Improvements and Construction of the Mobile Services Office

Holly Carroll, Deputy Director, stated that bids were received on April 20, 2009 for Woodland Branch improvement and construction of the Mobile Services Office. Contractors were able to submit bids in the form of individual bids or combination bids. After review, Sterling Profession Group was determined the lowest bidder and was interviewed by Holly Carroll, Jan Ridgeway, Myron Scruggs and Lester Cumberlander of Moody-Nolan, Inc.

Mr. Corrigan stated that this item would go to the full board for approval.

Resolution to Accept the National Endowment for the Humanities Grant for Pride and Passion Project

Mr. Corrigan stated that Cleveland Public Library was notified that it has been awarded a non-matching funds grant of \$2,500 from the National Endowment for the Humanities for the Pride and Passion Project: The African American Baseball Experience; a traveling exhibit highlighting African American baseball and offering coordinating programs from April 20, 2011 through June 30, 2011.

Mr. Corrigan stated that this item would go to the full board for approval.

Change Order #4: New Rice Branch Library Project

Mr. Corrigan stated that this change order for the new Rice Branch Library Project provides for additional excavation and concrete work needed for foundation work and the creation of a new entrance and fence relocation by East-West Construction Co., Inc.

Mr. Corrigan stated that this item would go to the full board for approval.

Change Order #5: New Rice Branch Library Project

Mr. Corrigan stated that this change order for the new Rice Branch Library Project allows Harner Plumbing, Inc. to provide labor and electrical connections to change the toilet fixtures to hands free. This change will address handicapped access issues for staff as well as public.

Mr. Corrigan stated that this item would go to the full board for approval.

Second Amendment to the Year 2009 Appropriation

Sandy Kuban, Finance Administrator, stated changes are needed for the following increases: Lockwood Thompson increased by \$17,657 to \$229,140.26 and the Judd Fund increased by \$72,441 to \$232,441; accepting the LSTA funding award of \$132,060 to support in the transition of LBPH's expansion of service area from its current 55 northern counties to all of the counties within the state to commence May, 2009.

Mr. Corrigan stated that this item would go to the full board for approval.

Discussion: Allegiant Asset Management Group

Mr. Corrigan stated that due to the PNC acquisition of National City Bank, Allegiant Asset Management Group will employ the PNC Advantage Equity team to assume management of Allegiant's Large Cap Growth and Core portfolios. Our portfolio will be managed by Doug Roma and his team of analysts located and operated out of PNC's Philadelphia office.

Mr. Corrigan stated that no action is necessary as this is for informational purposes only.

HUMAN RESOURCES COMMITTEE MEETING

Resolution to Approve Health Care Consultant

Sharon Tufts, Human Resources Administrator, stated this resolution is to retain the services of Herbruck Alder for a third year beginning May 1, 2009 to evaluate and negotiate competitive pricing and benchmarking with current health, life and short term disability insurance providers on behalf of Cleveland Public Library. Ms. Tufts stated that the Library has benefited from lower insurance rates due to the actuarial services and negotiation skills of Herbruck Alder and recommends that we continue our relationship with Herbruck Alder.

After discussion, Mr. Seifullah stated that this item would go to the full board for approval.

Mr. Seifullah adjourned the Joint Finance & Human Resources Committee meeting at 1:01 p.m.