

CLEVELAND PUBLIC LIBRARY  
Joint Finance and Human Resources Committee Meeting  
September 15, 2009  
Trustees Room                      Louis Stokes Wing  
12:00 Noon

Present:        Ms. Butts, Ms. Rodriguez, Mr. Seifullah, Mr. Hairston, Mr. Corrigan (arr.  
12:19 p.m.)

Absent:        Mr. Werner, Mr. Parker

Mr. Seifullah called the joint meeting of the Finance and Human Resources Committee to order at 12:08 p.m.

**FINANCE COMMITTEE**

Change Order #9: New Rice Branch Library Project

Myron Scruggs, Facilities Administrator, gave an overview of this change order that included \$2,976.80 to East-West Construction for additional site grade and detail concrete work around walls, boulder and sidewalk; \$2,501.64 to East-West Construction for fence removal and the addition of stone for the entrance/exit and relocating the telephone line; and \$3,460.00 to Doan/Pyramid Electric for sleeve installation under the circular walk for lighting.

Director Thomas stated some additional costs have occurred as a result of our coordination with Cleveland Metropolitan School District and Cleveland Public Art. The new Rice Branch opening will be in mid January 2010.

Mr. Scruggs stated that to date change orders for this project total \$100,883.76 and represent 2.5% of the original budgeted amount.

Mr. Corrigan stated that this item would go to the full Board for approval.

Resolution on Use of Jefferson Branch Parking Lot

Timothy Diamond, Special Assistant to the Director, gave a brief history of the usage of Jefferson Branch parking lot located in the Tremont neighborhood in relation to addressing the shortage of street parking in that area. Mr. Diamond explained that this resolution would provide for the Tremont West Development Corporation to use the parking lot after library hours to alleviate the shortage of parking near the library for a two-year term agreement for a monthly fee

of \$250.00. Legal counsel will draft the agreement. The Tremont West Development Corporation will designate what neighborhood businesses will utilize the parking lot.

Mr. Diamond stated that a similar agreement was signed with Tremont West Development Corporation in 2002 resulting in the collection of only three payments. The difference between then and now is the new financial system will not allow this oversight to occur again; monthly invoices can be generated resulting in successful payment collection.

Mr. Corrigan stated that this item would go to the full Board for approval.

#### Resolution to Accept Proposal for Steel Shelving & Accessory Items for Rice Branch Library Project

Mr. Diamond stated that Library Design Associates, Inc. is the exclusive provider of the shelving that was selected for the display of various media including DVD's and CD's and children and adult books. Because the State of Ohio provides the opportunity for public libraries to participate in contracts distributed by the State for the purchase of supplies, services and equipment, Cleveland Public Library may enter into this contract agreement for \$176,004.00 without the bidding process. Bostwick Design Partnership, Inc. has evaluated and reviewed the proposal.

Mr. Corrigan stated that this item would go to the full Board for approval.

#### Ratification of Public Officials Liability Insurance

Sandy Kuban, Fiscal Officer, stated that there are no substantial changes in the proposed premium quote of \$24,956.25 which is the same as last year's with the same coverage with a \$1,000,000 liability limit and a \$50,000 per claim deductible.

Ms. Kuban stated that Collin Dean, Managing Director of McGowan & Company, Inc., as the Library's insurance agent, researched and evaluated several insurance carriers and recommends the renewal purchase from United National Insurance Company for the period of September 18, 2009 through September 18, 2010.

Mr. Corrigan stated that this item would go to the full Board for approval.

#### Resolution on Agreement with Board of Cuyahoga County Commissioners/Family & Children First Council

Mr. Diamond stated that the Cuyahoga County's Family and Children First Council has approached the Library to be the lead agency for transition-aged youth for MyCom to coordinate and develop services for youth in targeted areas who are transitioning from one stage of education or development to the next. This one-year agreement in collaboration with MyCom

will provide financial support to the Library to develop services for County's Child Well-Being Plan for school-age and adolescent youth. As the lead agency for transition, the Library will be reimbursed for expenses not to exceed \$125,000.

Merce Robinson, Literacy Coordinator, stated that services will be provided in eight identified communities in Cuyahoga County, six of which are in Cleveland: Bellaire-Puritas, St. Clair-Superior, Central, Slavic Village, Mt. Pleasant, and Cudell/West Blvd. The Library will support selected activities as well as develop programs for other transitional periods where youth need support and guidance. Ms. Robinson also stated that MyCom funds can help support our existing programs such as book clubs, career guidance programs and other activities with the advantage of reimbursement.

Director Thomas stated that as a result of our involvement, additional funding opportunities may be available through the Cleveland Foundation. Director Thomas thanked Mr. Werner for bringing this opportunity to the Library's attention.

Mr. Corrigan stated that this item would go to the full Board for approval.

## **HUMAN RESOURCES**

### Resolution on Affordable Health Care

Sharon Tufts, Human Resources Administrator, stated that because United Health Care renewal rates contained large increases for Library employees, library benefits consultant Herbruck Alder investigated the market to identify more competitive rates which offered employees choice in their selection of doctors. Benefits consultant findings determined that Kaiser Added Choice POS (Point of Service) offers access to doctors from Cleveland Clinic, University Hospital and Metro Health with rate options saving the Library and staff \$184,000 which is lower than the current cost. The Labor/Management health care committee chose Kaiser Added Choice POS as the better health option. Therefore, it is recommended that Library management enter into this contract for a one year period beginning October 1, 2009.

Director Thomas commended Ms. Tufts and her staff for their work with Herbruck Alder stating that staff will see premium savings from this option.

Ms. Thomas stated that the health care enrollment deadline is September 18, 2009 and staff were notified by newsletter announcements, enrollment informational sessions, emails and phone calls.

Mr. Seifullah stated that this item would go to the full Board for approval and concluded the Human Resources Committee meeting.

Mr. Corrigan adjourned the joint meeting of the Finance and Human Resources Committee at 12:53 p.m.