

**CLEVELAND PUBLIC LIBRARY**

**Finance Committee**

January 19, 2010

**RESOLUTION TO ACCEPT SAINT LUKE'S FOUNDATION GRANT AS  
ADMINISTERED BY NEIGHBORHOOD PROGRESS, INC., FOR  
A STUDENT LEARNING CENTER AT THE NEW RICE BRANCH**

- WHEREAS, Neighborhood Progress, Inc., and Saint Luke's Foundation have been invaluable partners to Cleveland Public Library in the development of the new Rice Branch that will open to the public on January 23, 2010; and
- WHEREAS, Saint Luke's Foundation has awarded Neighborhood Progress, Inc., the Buckeye-Larchmere Transformation Grant for projects to transform two neighborhoods in Cleveland historically tied to Saint Luke Medical Center's legacy of service; and
- WHEREAS, A Student Learning Center at the new Rice Branch on the former grounds of Saint Luke's Medical Center was one of the projects Neighborhood Progress, Inc., included in its proposal to Saint Luke's Foundation; and
- WHEREAS, Neighborhood Progress, Inc., will administer the one-year grant for the Rice Branch Student Learning Center with \$45,590.00 budgeted for personnel costs and \$8,400.00 for technology, for a total of \$53,990.00, as detailed in the attached proposal, as amended; and
- WHEREAS, Cleveland Public Library welcomes the opportunity to open its first Student Learning Center, one that will provide assistance to students in the Buckeye Neighborhood; now therefore be it
- RESOLVED, The Cleveland Public Library Board of Trustees accepts equipment and software acquired by Neighborhood Progress Inc., for the Student Learning Center at the new Rice Branch, and funds from Neighborhood Progress Inc., for personnel to coordinate the Center, tutor students and offer GED instruction.

**SAINT LUKE'S FOUNDATION OF CLEVELAND, OHIO  
PROPOSAL BUDGET NARRATIVE  
(submit with proposal and electronically)**

**AGENCY NAME:** Cleveland Public Library

**PROJECT TITLE:** Harvey Rice School Library Learning Campus

The budget and budget narrative should clearly outline all expenses the applicant agency will incur to successfully implement the proposed project.

**PERSONNEL**

Itemize all personnel costs by providing the title and amount requested from Saint Luke's in the first column. In the second column, list percent of effort and primary responsibilities and tasks for all key project personnel. **If Executive Director is directly involved in the project, a percentage of effort may be allocated. Otherwise, Executive Director's effort should be allocated to Indirect Cost category as executive oversight.**

**NONPERSONNEL**

Itemize all office space, utilities, office operations (printing, postage, etc.), equipment, supplies, travel, training, and professional services needed to directly support the implementation of the project.

**INDIRECT**

This includes overhead costs required for the applicant's operation, but not directly associated with a specific project; and can also include executive oversight, accounting, and facility maintenance. Up to 9% of the project's total personnel and direct costs may be requested for overhead expenses. All indirect costs must be itemized on the budget form and explained below.

**EXPLANATION**

EXPLANATION	
<b>PERSONNEL:</b>	
One (1) Part time Homework Center Coordinator @ \$24,150.00	Coordinator is a 20 hour week employee and will develop and facilitate teacher, parent/caregiver, and peer-to-peer training. Will also conduct outreach to community and promote the Learning Center. Primary duties will include coordination of after school tutoring program.
Ten (10) students for peer-to-peer tutoring @ \$500.00 (Total \$5,000.00)	Student will provide one-to-one or small group math tutoring on Saturday mornings.
<i>Two (2)</i> <del>Four (4)</del> America Reads Tutors @ \$9.00 an hour (Total <del>\$13,824.00</del> ) \$7,440.00	To provide one-to-one and small group tutorial and homework assistance.
One (1) GED instructor @ \$9,000.00 annually	To provide instruction for three, eight week sessions. In the past the Library has contracted with the Cleveland Metropolitan School District Office of Adult Education and/or Cuyahoga Community College Workforce Development.
<b>NONPERSONNEL:</b>	
<i>Two (2)</i> <del>Four (4)</del> Early Learning Stations for Kindergarten - 3 <sup>rd</sup> Grade students	Developed by Advanced Work Stations in Education, Inc., these early literacy stations are computer learning packages with talking menus and will match young learners to individual learning needs. Includes a DELL computer with 26 pre-installed high quality programs in 7 different curriculum areas, a monitor, and a printer. Includes no Internet component. Specifically targeted for early childhood through third grade. Funding will also support the cabinet for housing the equipment.
One (1) SMARTBoard and Accessories @ \$2,000.00	This equipment will support the Branch's new Homework Center, the first of its kind in Cleveland Public Library, and will complement other out-of-school educational activities on the new learning campus. The SMARTBoard will provide continuity between the student's classroom experience and the after school instructional assistance provided by trained library staff and peer-to-peer math tutoring programs.
<b>INDIRECT:</b>	
One (1) Professional Children's Librarian	The Library will provide a trained staff member to work in the Homework Center and the tutors for student assistance. No cost included in proposal.