

CLEVELAND PUBLIC LIBRARY
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES
FOR THE PERIOD NOVEMBER 1 – NOVEMBER 30, 2010

H. Sadra Kuban

FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

Cleveland Public Library
Revenues, Expenditures and Changes in Fund Balance
For the Period Ending November 30, 2010

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Permanent</u>	<u>Total</u>
41 Taxes	29,409,031.28	0.00	0.00	0.00	29,409,031.28
42 Intergovernmental	28,271,883.21	762,691.41	0.00	0.00	29,034,574.62
43 Fines & Fees	414,055.15	0.00	0.00	0.00	414,055.15
44 Investment Earnings	650,463.64	10,299.43	0.00	3,396.77	664,159.84
45 Charges for Services	2,526,991.10	0.00	0.00	0.00	2,526,991.10
46 Contributions & Donations	0.00	467,215.26	0.00	0.00	467,215.26
48 Miscellaneous Revenue	428,827.91	53,164.89	0.00	0.00	481,992.80
Total Revenues	\$ 61,701,252.29	\$ 1,293,370.99	\$ 0.00	\$ 3,396.77	\$ 62,998,020.05
51 Salaries/Benefits	34,076,377.16	451,524.47	0.00	0.00	34,527,901.63
52 Supplies	810,371.39	115,236.24	0.00	2,294.00	927,901.63
53 Purchased/Contracted Services	9,729,278.77	548,584.66	0.00	2,332.47	10,280,195.90
54 Library Materials	8,238,333.16	84,020.13	0.00	17,466.78	8,339,820.07
55 Capital Outlay	395,326.91	122,231.74	2,320,475.55	0.00	2,838,034.20
57 Miscellaneous Expenses	109,929.26	49,291.04	0.00	0.00	159,220.30
Total Expenditures	\$ 53,359,616.65	\$ 1,370,888.28	\$ 2,320,475.55	\$ 22,093.25	\$ 57,073,073.73
Revenue Over/(Under) Expenditures	\$ 8,341,635.64	\$(77,517.29)	\$(2,320,475.55)	\$(18,696.48)	\$ 5,924,946.32
91 Sale of Capital Assets	0.00	0.00	0.00	0.00	0.00
98 Advances	0.00	0.00	0.00	0.00	0.00
99 Transfers	0.00	0.00	0.00	0.00	0.00
Total Other Sources / Uses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Revenue & Other Sources Over/(Under) Expenditures & Other Uses	\$ 8,341,635.64	\$(77,517.29)	\$(2,320,475.55)	\$(18,696.48)	\$ 5,924,946.32
Beginning Year Cash Balance	\$ 29,806,256.19	\$ 10,234,794.92	\$ 7,553,771.11	\$ 2,426,168.38	\$ 50,020,990.60
Current Cash Balance	\$ 38,147,891.83	\$ 10,157,277.63	\$ 5,233,295.56	\$ 2,407,471.90	\$ 55,945,936.92

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending November 30, 2010

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
51110 Professional Salaries	13,139,001.00	13,549,864.80	10,415,374.29	0.00	3,134,490.51
51120 Clerical Salaries	9,819,992.00	9,628,304.68	9,634,863.70	0.00	(6,559.02)
51130 Non-Clerical Salaries	464,799.00	955,032.60	1,171,362.78	0.00	(216,330.18)
51140 Buildings Salaries	3,574,445.00	3,701,771.36	3,395,469.01	0.00	306,302.35
51150 Other Salaries	1,707,991.00	1,766,099.08	1,392,458.94	0.00	373,640.14
51180 Severance Pay	0.00	53,622.48	367,974.84	0.00	(314,352.36)
51190 Non-Base Pay	208,805.00	214,891.16	156,746.25	0.00	58,144.91
51400 OPERS	4,036,260.00	4,246,578.87	3,707,882.44	0.00	538,696.43
51610 Health Insurance	3,505,479.00	3,505,479.00	3,167,123.91	0.00	338,355.09
51620 Life Insurance	73,430.00	73,430.00	42,797.59	0.00	30,632.41
51630 Workers Compensation	241,887.00	491,887.00	259,581.70	0.00	232,305.30
51640 Unemployment Compensation	0.00	41,507.66	40,611.21	33,780.02	(32,883.57)
51650 Medicare - ER	327,911.00	334,911.00	305,015.14	0.00	29,895.86
51900 Other Benefits	0.00	3,027.26	19,115.36	1,115.30	(17,203.40)
Salaries/Benefits	37,100,000.00	\$ 38,566,406.95	\$ 34,076,377.16	\$ 34,895.32	\$ 4,455,134.47
52110 Office Supplies	73,980.00	81,767.51	41,213.43	7,005.86	33,548.22
52120 Stationery	170,260.00	185,030.03	81,829.71	29,115.29	74,085.03
52130 Duplication Supplies	104,410.00	110,425.38	67,002.06	2,494.34	40,928.98
52140 Hand Tools	4,800.00	5,469.80	1,788.77	2,440.81	1,240.22
52150 Book Repair Supplies	111,211.00	113,927.04	62,235.19	10,435.77	41,256.08
52210 Janitorial Supplies	121,347.00	126,146.62	98,170.19	25,109.09	2,867.34
52220 Electrical Supplies	48,814.00	55,903.71	46,988.06	4,655.13	4,260.52
52230 Maintenance Supplies	111,985.00	135,745.70	120,842.52	8,757.60	6,145.58
52240 Uniforms	12,550.00	10,225.00	0.00	9,072.70	1,152.30
52300 Motor Vehicle Supplies	57,700.00	92,149.00	72,639.50	9,473.37	10,036.13
52900 Other Supplies	327,322.00	371,910.99	217,661.96	44,587.32	109,661.71
Supplies	1,144,379.00	\$ 1,288,700.78	\$ 810,371.39	\$ 153,147.28	\$ 325,182.11

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending November 30, 2010

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
53100	Travel/Meetings	41,609.00	48,189.00	17,344.70	28,844.27	2,000.03
53210	Telecommunications	449,894.00	571,552.18	468,410.35	104,411.77	(1,269.94)
53230	Postage/Freight	140,100.00	167,365.84	119,594.92	46,361.04	1,409.88
53240	PR/Other Communications	270,600.00	252,173.87	110,962.32	39,831.67	101,379.88
53310	Building Repairs	155,890.00	194,740.36	146,788.44	21,323.76	26,628.16
53320	Machine Repairs	55,725.00	57,504.42	27,711.22	10,742.16	19,051.04
53340	Building Maintenance	143,700.00	165,039.34	130,639.96	23,438.52	10,960.86
53350	Machine Maintenance	280,627.00	428,031.53	230,302.64	127,961.00	69,767.89
53360	Computer Maintenance	811,532.00	857,419.70	804,853.66	10,100.02	42,466.02
53370	Motor Vehicle Repairs	24,400.00	30,662.40	21,098.51	543.92	9,019.97
53380	Contract Security	909,473.00	1,034,421.60	904,120.57	130,301.03	0.00
53390	Landscaping	30,000.00	30,913.29	19,309.00	6,601.00	5,003.29
53400	Insurance	448,300.00	448,300.00	435,260.00	2,244.00	10,796.00
53510	Rent/Leases	115,372.00	139,655.47	92,437.44	29,634.03	17,584.00
53520	Equipment Rental	272,960.00	333,998.90	276,478.24	56,369.88	1,150.78
53610	Electricity	1,903,000.00	2,340,755.78	1,979,018.03	359,185.18	2,552.57
53620	Gas	396,950.00	360,276.49	222,558.30	53,031.59	84,686.60
53630	Chilled Water	663,554.00	1,120,787.71	857,247.91	255,414.21	8,125.59
53640	Water/Sewer	125,314.00	136,787.69	61,453.09	46,634.22	28,700.38
53710	Professional Services	1,129,140.00	1,561,300.71	926,982.30	182,320.86	451,997.55
53720	Auditors Fees	700,000.00	1,707,919.17	1,633,510.32	392.62	74,016.23
53800	Library Material Control	332,818.00	312,379.15	217,515.10	48,036.96	46,827.09
53900	Other Purchased Services	13,500.00	26,332.58	25,681.75	460.75	190.08
	Purchased/Contracted Services	9,424,458.00	\$ 12,326,507.18	\$ 9,729,278.77	\$ 1,584,184.46	\$ 1,013,043.95
54110	Books	3,660,300.00	4,465,358.77	3,007,398.92	987,182.62	470,777.23
54120	Continuations	755,167.00	869,487.74	474,245.24	408,712.26	(13,469.76)
54210	Periodicals	1,529,822.00	1,819,889.63	1,052,617.59	415,525.44	351,746.60

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending November 30, 2010

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
54220 Microforms	264,669.00	381,037.50	138,378.55	38,496.29	204,162.66
54310 Video Media	1,588,354.00	1,757,800.12	1,434,096.95	216,998.92	106,704.25
54320 Audio Media - Spoken	263,586.00	373,494.89	261,255.56	56,526.87	55,712.46
54325 Audio Media - Music	643,847.00	692,371.12	486,352.80	107,429.07	98,589.25
54350 Computer Media	296,500.00	361,768.71	241,170.79	60,933.80	59,664.12
54500 Database Services	1,404,016.00	1,785,654.86	1,009,272.15	374,960.47	401,422.24
54600 Interlibrary Loan	6,500.00	9,788.18	6,723.58	2,954.87	109.73
54710 Bookbinding	85,874.00	132,224.65	19,814.25	65,526.80	46,883.60
54720 Preservation Services	100,000.00	125,570.72	63,469.01	59,039.77	3,061.94
54730 Preservation Boxing	10,000.00	10,969.53	9,493.65	1,222.97	252.91
54790 Preservation Reformatting	65,000.00	87,071.85	34,044.12	41,528.27	11,499.46
54900 Other Library Materials	1,000.00	1,000.00	0.00	0.00	1,000.00
Library Materials	10,674,635.00	\$ 12,873,488.27	\$ 8,238,333.16	\$ 2,837,038.42	\$ 1,798,116.69
55510 Furniture	84,435.00	126,954.29	38,841.05	22,316.69	65,796.55
55520 Equipment	129,326.00	144,856.66	35,108.10	11,026.45	98,722.11
55530 Computer Hardware/Software	555,200.00	568,790.77	321,377.76	96,212.38	151,200.63
55700 Motor Vehicles	51,000.00	50,100.00	0.00	0.00	50,100.00
Capital Outlay	819,961.00	\$ 890,701.72	\$ 395,326.91	\$ 129,555.52	\$ 365,819.29
57100 Memberships	59,500.00	62,661.00	60,668.80	1,992.20	0.00
57200 Taxes	1,500.00	2,075.77	1,248.58	262.21	564.98
57500 Refunds/Reimbursements	19,000.00	58,204.12	48,011.88	3,217.22	6,975.02
Miscellaneous Expenses	80,000.00	\$ 122,940.89	\$ 109,929.26	\$ 5,471.63	\$ 7,540.00
Advances	0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
59900 Transfers Out	3,000,000.00	0.00	0.00	0.00	0.00
Transfers	3,000,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	62,243,433.00	\$ 66,068,745.79	\$ 53,359,616.65	\$ 4,744,292.63	\$ 7,964,836.51

Cleveland Public Library
 Revenue, Expenditures and Changes in Fund Balances
 For the Period Ending November 30, 2010

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
101 General Fund	29,806,256.19	61,701,252.29	53,359,616.65	4,744,292.63	33,403,599.20
Total General Fund	\$ 29,806,256.19	\$ 61,701,252.29	\$ 53,359,616.65	\$ 4,744,292.63	\$ 33,403,599.20
201 Anderson	178,391.08	0.00	0.00	0.00	178,391.08
202 Endowment for the Blind	1,286,477.12	8,513.32	0.00	0.00	1,294,990.44
203 Founders	4,046,670.54	59,888.68	87,094.48	29,618.93	3,989,845.81
204 Kaiser	37,706.75	121.36	0.00	0.00	37,828.11
205 Kraley	135,692.44	0.00	1,895.92	0.00	133,796.52
206 Library	154,761.46	11,518.41	15,617.97	1,100.79	149,561.11
207 Pepke	83,531.57	174.09	1,105.44	0.00	82,600.22
208 Wickwire	949,604.55	399.97	8,902.27	2,191.91	938,910.34
209 Wittke	55,831.04	28.83	0.00	0.00	55,859.87
210 Young	2,485,473.78	77,725.67	0.00	0.00	2,563,199.45
225 Friends	11,655.02	6,000.00	7,900.01	0.00	9,755.01
226 Judd	8,159.84	165,984.75	137,719.68	10,171.83	26,253.08
228 Lockwood Thompson Memorial	334,708.11	84,795.50	63,590.63	295,391.98	60,521.00
229 Ohio Center for the Book	1,500.00	0.00	2,342.00	0.00	(842.00)
230 Schweinfurth	11,370.07	36,734.00	52,365.00	4,574.54	(8,835.47)
242 Cleveland NCA Kiosk	12,306.51	0.00	1,943.70	456.30	9,906.51
243 Gates Foundation	119,600.00	0.00	99,918.78	0.00	19,681.22
244 Harvard CS Kiosk Project	8,179.65	0.00	597.72	321.50	7,260.43
251 LSTA-Library for the Blind	136,118.84	223,892.00	336,118.82	0.00	23,892.02
252 LSTA-Know It Now	170,379.10	472,884.55	482,066.00	215,546.86	(54,349.21)
253 MetLife-Fit for Life II	6,677.45	0.00	0.00	0.00	6,677.45
254 MyCom	0.00	144,709.86	71,709.86	108,202.76	(35,202.76)
Total Special Revenue Funds	\$ 10,234,794.92	\$ 1,293,370.99	\$ 1,370,888.28	\$ 667,577.40	\$ 9,489,700.23
401 Building & Repair	7,553,771.11	0.00	2,320,475.55	267,771.24	4,965,524.32

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending November 30, 2010

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
Total Capital Project Funds	\$ 7,553,771.11	\$ 0.00	\$ 2,320,475.55	\$ 267,771.24	\$ 4,965,524.32
501 Abel	153,045.11	318.47	2,000.00	0.00	151,363.58
502 Ambler	1,457.48	0.00	0.00	0.00	1,457.48
503 Beard	102,790.43	160.46	2,294.00	1,813.00	98,843.89
504 Klein	3,455.59	0.00	0.00	0.00	3,455.59
505 Malon/Schroeder	196,359.74	0.00	0.00	0.00	196,359.74
506 McDonald	118,873.47	0.00	0.00	0.00	118,873.47
507 Ratner	58,116.64	287.39	292.47	0.00	58,111.56
508 Root	25,659.21	26.29	600.00	0.00	25,085.50
509 Sugarman	158,947.87	(78.98)	2,040.00	0.00	156,828.89
510 Thompson	108,568.42	142.47	0.00	0.00	108,710.89
511 Weidenthal	4,299.70	0.00	0.00	0.00	4,299.70
512 White	1,494,594.72	2,540.67	14,866.78	12,411.94	1,469,856.67
Total Permanent Funds	\$ 2,426,168.38	\$ 3,396.77	\$ 22,093.25	\$ 14,224.94	\$ 2,393,246.96
Total All Funds	\$ 50,020,990.60	\$ 62,998,020.05	\$ 57,073,073.73	\$ 5,693,866.21	\$ 50,252,070.71

Cleveland Public Library
 Depository Balance Detail
 For the Period Ending November 30, 2010

Balance of All Funds	\$ 55,945,936.92
Chase-Checking	9,188.09
PNC-Checking	0.00
KeyBank-Concentration Acct	0.00
KeyBank-Checking (ZBA)	1,498,148.64
KeyBank-MC/VISA	40,438.60
Fifth Third - Checking	1,453,511.89
Petty Cash	330.00
Change Fund	5,420.00
KeyBank-Payroll Account (ZBA)	0.00
KeyBank-Savings Bond Acct	0.00
Cash in Library Treasury	\$ 3,007,037.22
PNC - Money Market	10,000.00
PNC - Investments	33,624,227.02
PNC/Allegiant Money Market	156,825.77
KeyBank - Victory Fund	0.00
STAR OHIO Investment	7,665,682.13
Investments	\$ 41,456,734.92
PNC Endowment Acct	11,482,164.78
Endowment Account	\$ 11,482,164.78
Cash in Banks and On Hand	\$ 55,945,936.92