

CLEVELAND PUBLIC LIBRARY  
 Minutes of the Regular Board Meeting  
 February 17, 2011  
 Trustees Room                      Louis Stokes Wing  
 12:00 Noon

Present: Mr. Butts, Mr. Corrigan, Ms. Rodriguez,  
 Mr. Parker, Mr. Seifullah (arrived 12:15 p.m.)

Absent: Mr. Hairston, Mr. Werner

Mr. Corrigan called the meeting to order at 12:08 p.m.

**Approval of the Minutes**

Ms. Butts moved approval of the minutes for the 1/20/11 Regular Board Meeting. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

**COMMUNICATIONS**

Director Thomas acknowledged the following letter from Annie Holden, Vista Volunteer, 2100 Lakeside Avenue Men's Homeless Shelter, expressing gratitude and appreciation for the donation of hand-knitted goods from the library's Warm Up Cleveland Project. Director Thomas commended Deputy Director Cindy Lombardo, Human Resources Administrator Sharon Tufts and Library Assistant Debbie Hajzack for coordinating this project.

**FINANCE COMMITTEE REPORT**

Ms. Rodriguez presented the following report.

Gift Report (See page 117)

Ms. Rodriguez moved approval of the Gift Report.  
 Ms. Butts seconded the motion, which passed unanimously by roll call vote.

REG. BRD. MTG. OF  
 1/20/11  
 Approved

LTR. FROM: ANNIE  
 HOLDEN, VISTA  
 VOLUNTEER, 2100  
 LAKESIDE AVENUE  
 MEN'S HOMELESS  
 SHELTER  
 Acknowledged

GIFT REPORT  
 Approved

RESOLUTION ON  
AGREEMENT  
FOR  
TELECOMMUNI-  
CATIONS  
SERVICES  
Approved

Resolution on Agreement for Telecommunications Services

(See pages 118-120)

Ms. Rodriguez moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Cleveland Public Library is eligible to participate in the Schools and Libraries Universal Service Discount Program, which provides reimbursement for selected telecommunication costs; and

WHEREAS, Cleveland Public Library filed FCC Form 470: Description of Services Requested and Certification Form as required for participation in the discount program; and

WHEREAS, The following vendor presented proposals for needed services:

<u>Vendor</u>	<u>Item</u>	<u>Term</u>	<u>Est. Annual Cost</u>
AT&T	Opt-E-Man Service Fiber network between 29 CPL Buildings/Locations	60 Months	\$191,142

BE IT RESOLVED, That the Board of Library Trustees authorizes the Director, or his designee, to execute agreements for telecommunication services and to pursue all possible discounts available through the School and Libraries Universal Service Discount Program.

Mr. Rodriguez stated that this item was discussed at length at Finance Committee Meeting.

A representative from AT&T was present who gave background on the Schools and Libraries Universal Service Discount Program, which provides reimbursement for selected telecommunication costs to the Library.

Larry Finnegan, Assistant Automation Services Administrator, stated that AT&T agreed to waive \$90,000 of remaining construction costs from the installation of the Opt-E-Man circuits in the Library's 29 buildings/locations.

Mr. Corrigan discussed the advantages for the Library's participation in this valuable program.

Resolution to Amend Contract for Tenable Protective Services

(See pages 121-129)

Ms. Rodriguez moved approval of the following resolution. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Library contracted with Tenable Protective Services on May 9, 2005 to supply security services for a one-year period with the possibility for two one-year renewals, and

WHEREAS, This Contract expired on May 8, 2008, and

WHEREAS, Since the expiration of the Contract Tenable Protective Services has continued to provide the Library with security services and the Library has continued to compensate Tenable Protective Services for said services, and

WHEREAS, The parties' continued course of dealing is evidence of the parties' intention to extend the term of the Contract, and

WHEREAS, This intention was never reflected in a formal writing and the parties now desire to memorialize the terms and conditions of the continued contractual relationship between the parties, therefore now be it

RESOLVED, The Cleveland Public Library Board of Trustees authorizes the Library Director to approve an addendum to the Tenable Protective Services contract that extends coverage from May 9, 2008 through the present and that shall continue until cancelled by either party.

Ms. Rodriguez stated that this item was discussed at length at Finance Committee Meeting.

Mr. Corrigan stated that staff has released an RFP for security protective services to consider possible future options.

RESOLUTION TO  
AMEND  
CONTRACT FOR  
TENABLE  
PROTECTIVE  
SERVICES  
Approved

RESOLUTION TO  
AMEND  
AGREEMENT  
WITH  
CUYAHOGA  
COUNTY'S  
FAMILY AND  
CHILDREN FIRST  
COUNCIL  
Approved

Resolution to Amend Agreement with Cuyahoga County's  
Family and Children First Council

Ms. Rodriguez moved approval of the following resolution. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Cleveland Public Library, under an agreement with the Cuyahoga County's Family and Children First Council (FCFC), is the MyCom Lead Agency for Transitions and provides programs that help youth transition from pre-school to kindergarten, 3<sup>rd</sup> grade to 4<sup>th</sup> grade, middle to high school, and high school to adulthood; and

WHEREAS, On October 21, 2010, at their regular meeting, the Board of Library Trustees authorized the Director to negotiate a second-year agreement with FCFC, effective January 1, 2011 to December 31, 2011, to be executed by the Board President, in which the Library would be reimbursed for expenses in an amount not to exceed \$125,000.00; and

WHEREAS, FCFC requests to expand the scope of services to move the work of MyCom forward, and to that end will increase the not-to-exceed amount of the second-year agreement to \$520,000.00; now therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Director to complete negotiations of an agreement amendment between Cleveland Public Library and Cuyahoga County, defining the collaborative project and the reimbursement of expenses; and be it further

RESOLVED, That the President of the Board of Trustees is authorized to execute any agreements, amendments, or other documents necessary or appropriate to effectuate the Agreement in accordance with the Resolution.

Ms. Rodriguez stated that this item was discussed at length at Finance Committee Meeting and introduced Robin Martin, Executive Director of Cuyahoga County's Family and Children First Council who was available to give background on the agreement that would allow the expansion of transition services to youth.

Ms. Martin discussed the importance of MyCom transition service expansion; project funding; participating contracting agencies and the formal RFP selection

process; and the library's role and responsibilities as Lead Agency.

Resolution on Agreement with College Now Greater Cleveland

Mr. Corrigan moved approval to amend the resolution to reflect the recent name change of Cleveland Scholarship Program to College Now Greater Cleveland. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

Ms. Rodriguez moved approval of the following resolution. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Cleveland Public Library, has entered into an agreement with Cuyahoga County on behalf of the Family and Children First Council (FCFC) to act as a Lead Agency for Transitions for MyCom, the component of FCFC for school-age and adolescent youth; and

WHEREAS, The Library will develop services for youth in targeted areas who are in transition from one stage of education or development to the next using local service providers; and

WHEREAS, The Library will enter into a one-year agreement with College Now Greater Cleveland to provide services for youth in high school transitioning into adulthood; and

WHEREAS, Cuyahoga County's FCFC will reimburse the Library in the amount of \$26,500.00 for expenses incurred by College Now Greater Cleveland; therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Director to complete negotiations of an agreement between Cleveland Public Library and College Now Greater Cleveland necessary or appropriate to effectuate the Agreement in accordance with this Resolution.

Ms. Rodriguez stated that this item was discussed at length at Finance Committee Meeting.

RESOLUTION ON AGREEMENT WITH COLLEGE NOW GREATER CLEVELAND  
Approved

RESOLUTION ON  
AGREEMENT  
WITH GREATER  
CLEVELAND  
VOLUNTEERS  
Approved

Resolution on Agreement with Greater Cleveland  
Volunteers

Ms. Rodriguez moved approval of the following resolution. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Cleveland Public Library, has entered into an agreement with Cuyahoga County on behalf of the Family and Children First Council (FCFC) to act as a Lead Agency for Transitions for MyCom, the component of FCFC for school-age and adolescent youth; and

WHEREAS, The Library will develop services for youth in targeted areas who are in transition from one stage of education or development to the next using local service providers; and

WHEREAS, The Library will enter into a one-year agreement with Greater Cleveland Volunteers to provide services for mentoring youth in 3<sup>rd</sup> grade transitioning into 4<sup>th</sup> grade; and

WHEREAS, Cuyahoga County's FCFC will reimburse the Library in the amount of \$19,500.00 for expenses incurred by Greater Cleveland Volunteers; therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Director to complete negotiations of an agreement between Cleveland Public Library and Greater Cleveland Volunteers necessary or appropriate to effectuate the Agreement in accordance with this Resolution.

Ms. Rodriguez stated that this item was discussed at length at Finance Committee Meeting.

Mr. Corrigan stated that Greater Cleveland Volunteers is the new name of Retired and Seniors Volunteer Program.

Resolution on Agreement with Youth Opportunities  
Unlimited

Ms. Rodriguez moved approval of the following resolution. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

RESOLUTION ON  
AGREEMENT  
WITH YOUTH  
OPPORTUNITIES  
UNLIMITED  
Approved

WHEREAS, Cleveland Public Library has entered into an agreement with the Cuyahoga County on behalf of the Family and Children First Council (FCFC) to act as a Lead Agency for Transitions for MyCom, the component of FCFC for school-age and adolescent youth; and

WHEREAS, The Library will develop services for youth in targeted areas who are in transition from one stage of education or development to the next using local service providers; and

WHEREAS, The Library will enter into a one-year agreement with Youth Opportunities Unlimited to provide services for mentoring youth in 8<sup>th</sup> grade transitioning into 9<sup>th</sup> grade; and

WHEREAS, Cuyahoga County's FCFC will reimburse the Library in the amount of \$26,500.00 for expenses incurred by Youth Opportunities Unlimited; therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Director to complete negotiations of an agreement between Cleveland Public Library and Youth Opportunities Unlimited necessary or appropriate to effectuate the Agreement in accordance with this Resolution.

Ms. Rodriguez stated that this item was discussed at length at Finance Committee Meeting.

Resolution on Agreement with Family Connections

Ms. Rodriguez moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Cleveland Public Library has entered into an agreement with the Cuyahoga County, on behalf of the Family and Children First Council (FCFC) to act as a Lead Agency for Transitions for MyCom, the component of FCFC for school-age and adolescent youth; and

WHEREAS, The Library will develop services for youth in targeted areas who are in transition from one stage of education or development to the next using local service providers; and

RESOLUTION ON  
AGREEMENT  
WITH FAMILY  
CONNECTIONS  
Approved

WHEREAS, The Library will enter into a one-year agreement with Family Connections to provide services for children and their families entering Kindergarten; and

WHEREAS, Cuyahoga County's FCFC will reimburse the Library in the amount of \$25,709.00 for expenses incurred by Family Connections; therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Director to complete negotiations of an agreement between Cleveland Public Library and Family Connections

necessary or appropriate to effectuate the Agreement in accordance with this Resolution.

Ms. Rodriguez stated that this item was discussed at length at Finance Committee Meeting.

Ms. Rodriguez submitted the following reports.

Fiscal Officer's Report

(See pages 130-179)

Special Report on Income and Expenditures

(See pages 180-184)

Report on Investments

(See page 185)

Report on Conference and Travel Expenditures

(See page 186)

**HUMAN RESOURCES COMMITTEE REPORT**

Mr. Seifullah presented the following report.

Regular Employee Report

(See pages 187-207)

FISCAL OFFICER'S REPORT

Submitted

SPECIAL REPORT ON INCOME & EXPENDITURES

Submitted

REPORT ON INVESTMENTS

Submitted

REPORT ON CONFER. & TRAVEL EXPENDITURES

Submitted

REGULAR EMPLOYMENT REPORT

Approved



Ms. Rodriguez moved approval of the Regular Employee Report. Ms. Buttst seconded the motion, which passed unanimously by roll call vote.

Report on Paid Sick Time Used by the Month

(See page 208)

Affirmative Action Plan Report

(See page 209)

Insurance Summary Report

(See page 210)

**COMMUNITY SERVICES REPORT**

In Mr. Werner's absence, Mr. Parker submitted the following report.

Monthly Activity Report

(See pages 211-217)

Mr. Corrigan led discussion about the increasing use of eBooks by library patrons.

Director Thomas stated that he will contact Steve Potash, Executive Director of OverDrive, Inc., for statistical data on current eBook trends and provide the information to the Board.

Building Status Update

Myron Scruggs, Facilities Administrator, stated that punch list items for the Woodland Branch Library were in the process of being completed.

**NEW BUSINESS**

Mr. Corrigan presented the following item of new business

REPORT ON PAID SICK TIME  
Submitted

AFFIRMATIVE ACTION PLAN REPORT  
Submitted

INSURANCE SUMMARY REPORT  
Submitted

MONTHLY ACTIVITY REPORT  
Submitted

BUILDING STATUS UPDATE  
Presented

MOTION TO  
RESCHEDULE  
REGULAR  
MARCH BOARD  
MEETING  
Approved

Mr. Corrigan moved approval to reschedule the regular March Board Meeting from March 17, 2011, which is St. Patrick's Day, to March 15, 2011 to avoid downtown traffic congestion. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

Director Thomas invited the Board to participate in the St. Patrick's Day Parade where the new Library mascot will be introduced.

#### DIRECTOR'S REPORT

DIRECTOR'S  
REPORT  
Submitted

Before presenting his report, Director Thomas thanked all staff who worked on the Women of the New Tribe Exhibit, African History Month programs. Director Thomas acknowledged acting branch and main library department managers. Director Thomas introduced Shannon Muhammad and Christen Hicks of Rice Branch as WOW Awardees for December 2011; Lisa Kowalczyk, Jeanna Sauls and Susan Martin of West Park Branch as WOW Awardees of the Year. Finally, Director Thomas presented the WOW Award for February 2011 to Michael Dalby for the successful Music At Main Program.

#### **Monthly Statistics**

Circulation for the month of January remained stable at 559,510. This is more than a 2% increase over last year's January circulation of 546,239. These numbers are again impressive when considering the extremely cold temperatures, which may have led to fewer visits to the library and lower circulation numbers.

The number of computer sessions was down by 25%, from 98,276 in 2010 to 73,864 in 2011. Additionally, the number of hours in use for our computers decreased from 55,873 in 2010 to 51,292 in 2011. This was a decrease of 9%. While the weather may have been a factor in the reduction of computer sessions and hours in use, we feel certain that a change in our computer usage policy is the primary cause for the change.

Attendance for the month of January was 283,898. This is a decrease of almost 7% from last year's January attendance of 305,164. Both the Main Library and branches reported decreases in attendance.

## **Program and Outreach Highlights**

CPL welcomed author and FraserNet CEO George Fraser to help us commemorate the Martin Luther King, Jr. commemorative program. The theme of the event was "Remember, Celebrate, Act! A Day On, Not A Day Off!" Over 400 people attended the celebration and no one left disappointed as the moderator Ilinda Reese kept the program moving and vocal talents Nu Covenant entertained. Mr. Fraser provided a keynote speech that examined the role of economic development for African Americans and how Dr. King would have approached community deficits today.

On January 26, Board president Thomas Corrigan and Trustees Alice Butts and John Hairston attended the Urban Libraries Council Trustee seminar. Entitled "The Role of the 21<sup>st</sup> Century Trustee Leader," trustees and directors from San Antonio Public Library and Washington District of Columbia Public Library led the discussion. The informative discussion focused on the five leadership roles for library trustees.

The Business, Economics and Labor department hosted its first small business workshop of the year. "Entrepreneurship 101" was co-presented at the Main Library and select branches. The workshop will be followed with a series of one-on-one counseling sessions with the attendees to support the efforts of the workshop.

Two very important exhibits opened in January. At our Martin Luther King Branch, the nationwide exhibit from photographer Jerry Taliaferro is on exhibit. "Women of a New Tribe" provides a photographic study of the physical and spiritual beauty of women. A collection of photographs of women from the Cleveland area are on display at the Main Library in the Literature gallery area.

On the third floor of the Main Library, an exhibit honoring the professional work and private life of Robert A. Little is on display. Mr. Little was a local architect and visionary who created many private residences and public structures in the city of Cleveland. The exhibit will be on display through June.

### **Marketing and Communications**

CPL had some very good media coverage in the month of May. The highlights of the month would be the article written by Steven Litt on our revitalization and consolidation plans. We also received a positive editorial that supported our consolidation plans while advising us to be patient in our endeavors.

CPL has 2,347 total followers on Twitter and 2,882 Facebook fans.

### **Buildings Update**

Contractors are continuing to complete punch lists items on the Rice and Woodland branches.

### **Meetings and Activities**

- I met with Councilman Joe Cimperman to discuss our consolidation plans for the Main Library.
- I attended the groundbreaking for the Medical Mart and Convention Center that was held on the historic Cleveland Mall.
- I met with Wanda Shealy, Flexible Content Expert for CMSD, to discuss further collaborative programs between CPL and the school system.
- **Sharon Tufts, Debbie Hajzak, Christine Fezkanin** and I presented hundreds of items made for our Warm Up Cleveland project to the leadership of the Lakeside Men's Shelter.

### **CLEVNET**

January's total OverDrive CLEVNET eMedia collection circulation was 34,628, sizably up from last year's total of 17,236.

### **Staff Highlights**

The CPL's Work of Wonder (WOW!) award winners for 2010 were **Lisa Kowalczyk, Jeanna Sauls and Susan Martin**. In addition to winning the WOW award, I will be providing a pizza lunch for Susan Martin and the West Park Branch staff.

## GRANTS & DEVELOPMENT

### MyCom Lead Agency Responsibilities:

The MyCom Transitions Programming RFP process was completed. A meeting was held with each of the four MyCom Transitions vendors to discuss their scope of service and define their proposals for the coming year. Letters were written to those organizations that requested explanations as to why their proposals were not accepted.

I met with the MyCom Executive Director and Program Officer to discuss and write a Lead Agency Roles and Responsibilities document. I began preparation for the MyCom program resolutions for the February Library Board Meeting.

### Grants & Development:

I met with the Friends staff and Ron Antonucci, Programming and Scheduling Manager, to discuss the possibility of the Friends collaborating on the Writers & Readers Program. I held a follow-up meeting with the Public Services Administrator to discuss book sales and other Friends-related topics. I met with the Friends staff throughout the month to discuss various issues.

I edited the report for the LSTA Tech Toolbox grant. I coordinated monies from the PNC grant for *On the Road to Reading* program to purchase books given out at pediatric clinics and outreach sites. I attended the Winter Reading Club finale and began work on the final Target grant report.

### Literacy:

I planned the GED/ESOL resource page for website with the assistance of Social Science Librarian Harriette Parks. I met with Web Manager, Amy Pawlowski to discuss the resource page. I wrote text for GED signage for Branches.

I met with CSU America Reads Administrator to discuss the Rice Branch Learning Center tutors. I met with CSU College of Education staff to define program for MyCom tutoring in 2011.

I attended a meeting with Neighborhood Progress Inc. staff and Buckeye area organizations to write St. Luke's grant report for Rice Branch Learning Center.

I met with Rice Learning Center Coordinator to plan activities for 2011.

### PUBLIC SERVICES

Public Services started the year with renewed energy as several employees moved to new positions and began making changes that reflect the Library's strategic priorities of service, innovation, education and community responsibility. Managing with declining resources is challenging, but as the highlights in the following report show, the Library continues to refocus and transform its approach to public service.

#### PROGRAMS/EXHIBITS:

Business Advisors of Cleveland held the first in a series of small business workshops co-presented by the Library at Main and select branches. The first workshop was titled "Entrepreneurship 101" and was held in the Business, Economics and Labor Department on January 12. It was attended by nine people, all of whom were given the chance to sign up for additional one-on-one counseling as they move ahead with their small business plans. A January 26 workshop highlighted useful databases for entrepreneurs and small business owners.

More than thirty people attended a performance of the Chelsea Duo, an offering of the *Music at Main* series. A pod cast of the performance was posted on the Music at Main page of the CPL website (under Events and Classes).

The Main Library Book Discussion Group (led by Richard Fox, Acting Public Services Manager, General Reference) met January 5 to discuss *Everything Matters* by Ron Currie.

The first 2011 Genealogy Clinic was held January 8. Staff and volunteers from the African American Genealogical Society of Cleveland helped five patrons with their research. Fifteen Cleveland State University students participated in a demonstration of the "Plain Dealer Historical" database on January 16. Librarian Chris Wood led the demonstration for Dr. J. Mark Souther's Urban History class.

Amy Dawson and Ron Antonucci met with Carter Edman of the Rowfant Club and Laurie VonMehren of the Cuyahoga

County Public Library to discuss the possibility of shared programming in 2011.

Several Social Sciences displays, including the Book Club exhibit, the Educational exhibit, and the United Nations exhibit, were moved to make the department more inviting and useful.

A group of second grade students from Miles Park visited the Youth Services Department for a Library tour and a story time program featuring a book from Ohio author Denise Fleming. Students also completed a writing craft that tied in with Martin Luther King, Jr. Day.

#### OUTREACH:

Business, Economics and Labor manager Aaron Mason met with a representative from SCORE (Service Corps of Retired Executives) to discuss future programs and to explore ideas that would increase the likelihood of SCORE clients using BEL resources and meeting room space.

Foreign Literature staff sent 13 mail and email communications to 2,768 patrons informing them of new foreign language materials and Library events.

Forty-six tenth grade students from Andrews Osborne Academy visited the History & Geography department to conduct research on topics related to their combined Literature and History class.

Map Librarian Tom Edwards hosted a committee meeting of the Northeast Ohio Archival Spatial Data Infrastructure (NEO-ASDI) at the Library on January 12. The group meets monthly to collaborate on creating a cloud space for historical geo-spatial data.

The Literature Department produced bookmarks and posters for three local productions, including, *My Name is Asher Lev* (Cleveland Play House), *Shrek the Musical* (Playhouse Square), and *South Pacific* (Playhouse Square).

Amy Dawson and Steve Capuzzo met with Web Coordinator Amy Pawlowski to discuss the design, potential features, and timeline for a new website for the Ohio Center for the Book. The new site will be accompanied by a related Facebook page and Flickr account, which have already been created. Content relating to author Denise

Fleming's recent visit and the "Cover to Cover" Winter Reading Club finale held at the Morgan Conservatory January 29 were added to the Facebook and Flickr sites.

Popular Department selected 178 withdrawn books that would be of interest to the female inmates, and reinventoried them as "uncataloged materials" so that the Library could accommodate the Northeast Ohio Pre-Release Center's request for reading material.

Social Sciences Librarian Mark Moore attended a meeting of the Sustainable Cleveland 2019 water group. Preparations are being made for the World Water Day program at Stokes Schools.

#### COLLECTIONS/REFERENCE:

Audio Video Department staff started an Audio Books weeding project.

BEL department staff weeded approximately eight trucks of circulating materials. The department also began the decommissioning of three of the four *Disclosure/Global Access Annual Report* standalone PCs.

Fine Arts staff continued to weed music, art and architecture books including Dewey duplicate books. Two Kent State University School of Library and Information Science practicum students started in Special Collections. Katy Marcy is working on processing Persian manuscripts and Amber Repp is working on creating an index for the East India Co. collection.

Foreign Literature Department continued to weed its collection, withdrawing 1,799 items.

Michelle Makkos and Richard Fox met with Michael Ruffing to discuss reference periodicals, microfilm, newspapers, and binding. They decided to resume binding of periodicals. Each title is reviewed to determine if it will be kept permanently or if it would likely be replaced by microfilm or electronic content. General Reference staff began assessing the newspaper collection in anticipation of consolidating the collection to make it more manageable and less space intensive.

Map Collection continued to advertise superseded United States Geological Survey (USGS) maps from its collection



on the USGS's "Needs & Offers List." Only one serious inquiry has been received to date. Staff explored ways to offer the maps as a set to other institutions.

A University of Illinois student, originally from the Cleveland area, began research at PAL for her dissertation on parks and race. She was shown the subject files and was pleased to find the "Report on Inter-Cultural and Inter-Racial Activities in Recreation" dated December 9, 1949.

Popular Library worked on transforming the display of materials in the department to include a higher percentage of books displayed with their covers showing. Popular Library transferred all audiobooks to the AV dept. Non-holdable audio CDs were put in the book sale, and popular artists were changed to floating CDs. Sarah Flinn (Acting Public Services Manager, Popular Department) ordered new titles to update the Gay and Lesbian collect

Science & Technology received three inquiries on the perennially popular topic of Hough Bakery's recipes. The only resource owned by the Library is a photocopy of a book of Robert Pile's recipes that contain only some of the recipes, but not the elusive, constantly in demand, white cake recipe.

Social Sciences Department improved its collection of circulating chess books by ordering titles recommended by Dr. Davis of the Brightwood Chess Association. David Furies processed 65 High School yearbooks received from Preservation Office in conjunction the CPL Digital Gallery project.

Youth Services continued work on weeding the main floor circulating collection. Christine Feczkanin and Jen Wihebrink worked on weeding the non-fiction titles, Sandy Nosse worked on weeding the picture books and Tatiana Shneyder worked on the First Readers. Six teachers/groups borrowed 186 books from the YRead collection. Youth Services worked with Automation to develop a "Teacher Resource" section for the CPL website.

## STAFF/PROFESSIONAL DEVELOPMENT:

The following acting manager positions at Main Library became effective January 2: Darlene Ronney (Social Sciences); Aaron Mason (BEL); Michael Ruffing (Public Administration Library) and Amy Dawson (Literature); Sarah Flinn (Popular) and Richard Fox (General Reference).

Three staff training sessions were scheduled for the relatively new *Plain Dealer* Historical (1845-1991) database. Bad weather and a low number of registrants reduced the number of offered sessions to one, with nine participants.

Kelly Ross, Fine Arts and Special Collections, became an honorary member of the Ken Whyld Association, an international association of chess historians and collectors of chess literature.

Sandy Nosse and Tatiana Shneyder (Youth Services) attended the NEO-RLS New Book Look featuring both award-winning and new books.

ACTING PUBLIC SERVICES RESEARCH COLLECTIONS  
AND SERVICES COORDINATOR

Michael Ruffing became Acting Public Services Research Collections and Services Coordinator at the beginning of the month.

## COLLECTIONS &amp; SERVICES (MAIN LIBRARY AND BRANCHES)

*Main Library Collection Development Policy*

The Library's master copy of the CPL Collection Development Policy (Main Library) was scanned and distributed to Main Managers as the first step in revising the Main Library Collection Development Policy. The scanned version contained all of the proposed revisions to the policy that prepared when Joan Clark was Head of Main Library. Main Managers were asked to review the extensive collection summary reports prepared under the direction of Deputy Director Holly Carroll. Michael Ruffing met with Ann Palomo and Jim Benson (Automation Services) to create a series of reports to illuminate aspects of Main Library's collecting practices.

*Periodicals Collection*

Ruffing met with Richard Fox and Michelle Makkos to begin crafting a plan to decentralize the reference periodicals collection. It was decided to develop a comprehensive report on the current state of the collection annotated with binding decisions, titles currently acquired on microfilm, and titles available in JSTOR, EBSCOhost MasterFILE™ Premier, etc.

*Periodicals Bid List*

Ruffing reviewed the 2010 Periodicals Bid List sent an email to area, regional and national librarians and book dealers announcing the bid list, ironed out internal problems related to the bid list process, and gathered notes for improving the bid list process.

*Senator George V. Voinovich Gift Books*

Ruffing developed temporary procedures and a routing slip to manage the incorporation of the Voinovich gift books into the Main Library collections. The books in this collection will receive gift plates and will be added to Main Library collections.

*Gifts*

Information was gathered on CPL practices related to gift materials, including the acceptance of materials, the review and processing of materials and the disposition of unwanted materials. Ruffing crafted a temporary statement to be used by Warren Reid (Shelf Division) to communicate with potential donors.

## PARTNERSHIPS (MAIN LIBRARY AND BRANCHES)

*Main Library Collections in CPL Branches*

John Skrtic, Ann Olszewski and Michael Ruffing visited Sterling, Carnegie West, South, and Addison branches on January 26 to determine the quantity and placement of high-quality reproductions of items included in CPL's digital collections (or Main Library collections) for placement in these branches. Eventually all branches will feature reproductions from Main Library collections. All reproductions will feature descriptive captions that inform the viewer about the CPL Digital Gallery and the Main Library collections.

## SPECIAL PROJECTS

*Better World Books*

Ruffing created internal procedures for handling discarded books that are to be sent to Better World Books, the Library's online book vendor. Work included an assessment of all storage areas for discarded materials, an assessment of loading dock areas at Main and Lake Shore Facility, and an analysis of how discarded materials were handled as of January 1, 2011.

ACTING ASSISTANT PUBLIC SERVICES ADMINISTRATOR  
POPULAR COLLECTIONS & SERVICES

Carlos Latimer became the Acting Assistant Public Services Administrator, Popular Collections & Services, at the beginning of the month. In addition to managing and coaching branch managers, Mr. Latimer:

- Attended meetings with Property Management to address branch security and custodian concerns. The focus of these meeting was to improve response times, reinforce security procedures, and clarify incident reporting as well as scheduling of branch custodians.
- Worked with Automation services to identify the locations of the Gates grant computers.
- Coordinated raining for branch managers who received work-issued BlackBerry smartphone devices.
- Prepared the Youth Services meeting agenda and met with a committee to create job expectations for Youth Services Librarians.
- Attended meetings with Collection Management and discussed ways to improve circulation in Popular Library and the branches.
- Visited all branches and Popular Library during the month.

## NEIGHBORHOOD TEAM - WEST BRANCH SUMMARY REPORT

West Team Branch Highlights include:

- Public Services met to address the performance standards of lead workers and children's librarians.
- The West Team Public Service Manager met with PSS on January 14 to address system wide programming initiatives.

- Angela Guinther became the acting manager of Carnegie West Branch January 2. She was formerly the adult librarian at South Brooklyn Branch.
- Toledo author and illustrator Denise Fleming visited South and Sterling branches on January 25 and 26, engaging both adults and children in discussions about books, art, and life.
- West Team Branch Managers met on January 27 to address issues affecting operations and public service.
- Branches continued to work on strengthening their collections via weeding, ordering, and related collection management activities.
- Carnegie West staff said goodbye to Juanita Zeda, Branch Clerk who retired after 32 years of service.

#### NEIGHBORHOOD TEAM - EAST BRANCH SUMMARY REPORT

Stephanie Tyus assumed the role of Acting Public Services Manager, East on January 2. East Team Branch Highlights include:

- After-school tutors assisted students with homework via the free tutoring program at the Addison Branch.
- Students from Collinwood High School, Ginn Academy, and the Collinwood School of Fashion visited the Collinwood Branch to conduct research for upcoming projects.
- Computer Aides at East 131 facilitated a combined total of fourteen one-on-one computer classes. Participants received instruction on email, PowerPoint, and résumé building.
- Ron English (Library Assistant at Langston Hughes) visited schools in the Hughes service area to discuss the "Cover to Cover" program and the Angela Johnson "First Part Last" program.
- Toni Parker attended the Martin Luther King Jr. program and was introduced as the new MLK branch manager.
- On January 27, author and illustrator Denise Fleming gave an excellent program for the children at the Mt. Pleasant Branch. She provided background information about her books and craft ideas supporting the themes of her books.
- Rice Branch Manager Ali Boyd met with the Principal of Harvey Rice School to discuss student behavior at the branch.

- Six classes from the Elite Academy of the Arts visited the Union Branch to conduct research and check out materials.
- Kristen Schmidt and Lakeisha Winstead (Woodland Branch) completed school visits to third grade classrooms to promote the Winter Reading Club.

#### OHIO LIBRARY FOR THE BLIND AND PHYSICALLY DISABLED

OLBPD circulated 58,033 items directly to patrons in January. Of this number, 24,524 were digital talking books, representing 42% of OLPBD's total circulation. Cassettes represent 56%. This statistic will gradually shift in the coming year as newer books are made available only in the digital format.

OLBPD Manager Will Reed attended the 2011 ALA Midwinter Conference in San Diego. He presided over meetings as Chair of the "ASCLA Web Presence Committee" and the "Libraries Serving Special Populations Section Executive Committee," as well as being ASCLA's representative to the ALA Web Advisory Council.

At the ALA conference Mr. Reed joined a public interest group called the 508'ers. The mission of this group is to ensure that everyone who faces accessibility barriers due to disability, literacy or aging, regardless of economic resources, can access and use the Internet and all its information, communities, and services for education, employment, daily living, civic participation, health and safety.

Reed attended the State Library of Ohio Talking Book Program Consumer Advisory Meeting on January 13. Representatives from OLBPD's major consumer advisory organizations are planning to assemble a Friends Group for the Braille and Talking Book Service and State Library is investigating how to proceed.

Reed served on a panel for an ALA-ASCLA Virtual Convergence webinar series on January 19. Also on panel were former OLBPD Manager Barbara Mates, Dr. Katherine Schneider founder of the Schneider Family Book Award, and Barbara Klipper from Ferguson Library in Stamford, CT. The panel discussion was titled "Accessibility 101: Assure That Your Library Is Welcoming & Usable for Persons with Disabilities."

OLBPD's Cyber-Dialogue online book club met on Thursday, January 13 to discuss the *The Girl with the Dragon Tattoo* by Stieg Larsson.

Kiel Mills will start his new position as FT Shipping Clerk on February 13, replacing Larry Hinton.

#### MOBILE SERVICES DEPARTMENT

##### STATISTICS

53 Stops

13 New library card applications

704 Persons on board

871 Reference, 537 Directional in person

250 Reference, 53 Directional via phone

Holds counts - Jan 905 filled

##### SUMMARY OF ACTIVITIES

"On the Road to Reading:"

- Visited 11 pediatric and WIC sites with 56 contacts
- Visited 59 daycare classes with a total of 615 in attendance. Circulated 836 items via 38 deposit kits.
- Worked with Merce Robinson and the Friends to purchase giveaway books for the pediatric and WIC site stops.
- Ms. Rhonda Fleming attended ALA Midwinter in San Diego in January as a member of the Managing Children's Services Committee.

##### GENERAL ACTIVITIES

- Linda Sperry scheduled meetings with each existing bookmobile site coordinator to discuss site attendance and participation. During January she met with 11 sites, as well as with a potential new site. These meetings, and investigation of potential new sites, should be completed by early February at which time she will make a proposal to Administration regarding bookmobile stop changes.
- Carol Thomas began training Julian Khan, a new clerk, to drive the bookmobile. Khan has had around 10 hours of actual driving experience with the

trainer. She also provided refresher training for Doris Yee and Sandra Cesarov.

### **TECHNICAL SERVICES**

Patricia Lowrey, along with Alicia Naab from Acquisitions and Bonnie Bolton from Collection Management, joined over a dozen other CPL staff members volunteering at the Cleveland Foodbank; it was a fun Saturday morning. Ms. Lowrey also attended the Dr. Martin Luther King, Jr. program on January 17. Ms. Lowrey served on the interview panel for the Technical Services Librarian positions in the Acquisitions Department. She attended the Digital Projects Committee meeting and she met with Michael Ruffing, the new Research Collections and Services Coordinator, to discuss improvements in the processing of gift materials.

Collection Management: Laura Mommers and Bonnie Bolton continued volunteer work of placing and receiving orders with the Acquisitions department. Rollie Welch attended the American Library Association Midwinter Conference Jan.6-10 held in San Diego, CA. Mr. Welch's served as a member of the Michael L. Printz committee. The Committee selected the best young adult book. Mr. Welch also represented Cleveland Public Library by having his monthly online street lit column published by Library Journal's Booksmack! on January 20.

High Demand: The High Demand staff showed their exemplary flexibility by volunteering to help in other departments: Steven Best processed 949 audiovisual items for the Book Preparation Department; Dale Dickerson processed 534; Rosalyn Easley processed 1,224; Anarie Lanton processed 785; Mya Warner processed 1090.

The Manager, along with Tish Lowrey and Sandy Jelar-Elwell, demonstrated our combination of 9xx/EDI ordering to Clevnet library interested in updating and streamlining their processes.

Book Preparation: Thanks go to Dale Dickerson, Steven Best, Anarie Lanton, Mya Warner, and Rosalyn Easley from High Demand for assisting in processing the non-book material backlog. In the first week of January alone, Book Preparation and High Demand completed work on 7,024



non-book items which cleared about 70% of the backlog. Staff completed work on a total of 27,524 items.

Shelf/Shipping: Juanita Turner conferred with John Skrtic and Michael Ruffing on final details for the Bid List that was posted in the Plain Dealer legal notice section this month. The department staff assisted Robin Speigner in the ongoing weeding of Government Documents material in the off-site storage area. A total of 1,467 items were pulled for request and sent to the Main Library and Memorial-Nottingham Branch. A total of 1,648 telescopes of new materials were shipped out to public service agencies. That is nearly a 55% increase in out going new material compared to January 2010. The 2010 CCH tax forms were sent out to the Government Documents department and the Branches. The department's Technicians received, checked against invoices, stamped, labeled and placed on trucks a total of 17,208 items for the Acquisitions and the High Demand departments. Mrs. Turner attended the Martin Luther King Jr. Day program at the MLK branch.

Acquisitions: Acquisitions staff began placing orders, processing invoices, and receiving materials on January 11<sup>th</sup> after the editing and entering of the 2011 fiscal year budget numbers in Sirsi was completed. Staff ordered a total of 4,051 titles and 6,450 items, received 10,821 items, and processed a total of 1,444 invoices. Staff received 2,806 periodicals and 1,957 serials, added 336 items and 61 paperbacks, processed 118 periodical and serial claims, and modified 70 serial controls

Technical Services Associates, Glennis Blair and Nathaniel Infante cross-trained with one another on periodical claiming and entering supply requisitions. Staff from other Technical Service Departments continued to volunteer in the Acquisitions Department.

Sandy Jelar Elwell met with Darlene Ronney, Acting Social Sciences Manager, to familiarize her with ordering procedures. Andrea Johnson, Dawntae Jackson, Ms. Lowrey and Ms. Elwell participated on the interview panel for the Technical Services Librarian positions in the Acquisitions Department.

Preservation: A Special Collections title, *Bilder aus Mekka*, 1889, was digitized to produce facsimile prints

for use in an upcoming Library exhibit. Materials for the Science and Technology digital project were collated and sent out for scanning. Digital editions of the published *Cleveland Public Library Annual Reports* for the period 1952-1998 were added to the Digital Gallery. Volume 2 of the *Ohio Architect* (July-Dec 1903), and Volume 1 of the Mears Baseball Scrapbooks (1853-1870) were also added.

Ann Olszewski attended the Digital Projects committee meeting on January 27. The committee reviewed the status of current projects, discussed new initiatives, and set a date of April 27, 2011 for a general staff workshop to demonstrate the Digital Gallery and explain the committee's proposal process.

With John Skrtic and Michael Ruffing, Ms Olszewski visited Sterling, Carnegie West, South, and Addison Branches on January 26, to assess locations for additional art works. Preservation staff continued to assist in other departments.

Catalog: Regina Houseman took over reviewing juvenile call numbers while Jeni Delfs is responsible for item and label quality control. Dawn Grattino cataloged Polish, Serbian, and Vietnamese as well as Russian books while Larisa Povitsky's leave continued. Ms. Grattino also cataloged one of the Octovofest books by Bonné de Blas. Andrea Johnson was on the interview panel for two Technical Services Librarian positions in Acquisitions. Staff cataloged 6,664 titles and added 12,073 items for CPL material.

#### **MARKETING & COMMUNICATIONS**

The Library received good media coverage during January, appearing more than 80 times in print and online publications. The full report, available in the department, shows the ad value exceeds \$54,000 with a news circulation audience of over 53 million people.

An overview of meeting conducted or attended by Marketing and Communications Administrator Tena Wilson will indicate marketing activities:

- Regular meetings with director; Graphics and PSS managers; Board of Library Trustees and committees; public relations consultants David Fitz, Michael

Graham and Erika McLaughlin; administrators; quarterly Public Services managers; PSS staff; and the Webware communications team

- The women of the Women of a New Tribe photographic exhibit, planning meetings for the "Soul of the Village" women's workshop
- Ohio Display
- American Library Association (ALA) Midwinter Conference in San Diego, California: Training, Orientation and Leadership Development Committee; Library Leadership and Management Association (LLAMA) Public Relations and Marketing Section committee and Women Administrator's Discussion Group
- Urban Library Council meeting at ALA
- Presentations by Bostwick Design Partners of the Main Library Reorganization Plan
- Sports Research Center staff
- Preparations for Board Retreat presentations
- Medical Mart groundbreaking ceremony
- Martin Luther King, Jr. annual commemorative program
- Councilmen Eugene Miller, T.J. Dow and Kevin Conwell to plan "Three Men and a Book" programming and marketing for the Real Men Read campaign
- Falls Communications for 2010 annual report
- Winter Reading Club finale at Morgan Art Conservatory
- Dottie Sheetz, Radio Disney

Administrative Assistant Michael Young wrote or facilitated Meet the Staff articles to introduce the following staff: Marsha Draeger, Mona Brown, Christon "C.J." Hicks and Shannon Muhammad. The system-wide calendar of events was updated and upcoming Library events were posted on community calendars.

#### PROGRAMMING & SCHEDULING SERVICES (PSS)

A highlight of the month took place during the week of January 24-29, featuring children's author and illustrator Denise Fleming and the Cover to Cover Winter Reading Club finale held at the Morgan Paper Conservatory on Saturday, January 29. Ms Fleming visited schools and branches throughout the week, as well as providing a demonstration at the Youth Services meeting on January 26. The events were organized by the former

PSS manager Aaron Mason and outgoing Program Coordinator Annisha Jeffries.

Well over 400 people attended the library's annual Martin Luther King Day celebration at the Martin Luther King Branch on Monday, January 17. The featured speaker was George Fraser, author and president of FraserNet. The moderator was Ilinda Reese and the program featured the vocal talents of the gospel group Nu Covenant.

Other items/events of note:

- The ongoing Cleveland Goes to College series was held at six of the branches;
- Work continued on upcoming series and programs including the Women of a New Tribe reception and workshops, the March Book Madness initiative, Writers & Readers, writing workshops co-sponsored by The Lit, events to be held by the Ohio Center for the Book, and Summer Reading Club.

Meeting rooms in the Louis Stokes Wing were scheduled, providing 29 occasions for public use of library spaces.

#### GRAPHICS

Graphics Manager Cathy Poilpre facilitated the hanging of Women of a New Tribe, Main Library exhibit. Graphics staff designed, printed and distributed 188 printed pieces in January, including graphics for the library website. Graphics manager attended regular meetings with MCD Administrator and Public Services managers.

Promotional pieces included: Women of a New Tribe exhibit, Soul of the Village Women's Workshops; logo designs for Friends of the Library; instruction packets for Computer Learning Connection; Robert Little exhibit; Experience Audubon exhibit and programs; African American History Month; Music at Main-Leslie Adams, The Chelsea Duo, Holy Grove Missionary Baptist Church; OLBDP Reader's Handbook; Genealogy Research Guide; four staff newsletters; Cleveland Playhouse bookmarks and posters for *South Pacific*, *Shrek*, *The Musical*, *My Name is Asher Lev*; 52,000 routing slips; and 400,000 CLEVNET form #119.

WEBWARE [www.cpl.org](http://www.cpl.org)

Web Manager Amy Pawlowski reported 34,628 eMedia downloads in January, up from 17,236 in January last year; 2,347 Twitter followers, up from 1,585 one year ago; 2,882 Facebook fans, up from 1,990 last year.

During the month of January, the following events, programs, and information were either edited or added to promote on [www.cpl.org](http://www.cpl.org): CPL Welcomes new Acting Deputy Director Cindy Lombardo; African American History Month; Genealogy & Family History Clinics; CPL Exhibits: Women of a New Tribe and Bob Little Exhibit; We are a Village Women's Workshop; MLK Day program; Cover to Cover Winter Reading Club; African American History Month Programs; Celebrate with Books; Just for Parents; Looking for a New Book - Read it!; Homework Help; Real Life Teen Health; Homework Help; KnowItNow (your librarian never sleeps); Relax (update) curl up with a good book; Seniors Connect to the Community (Resources); Annual Report 2009; and eMedia eBook collection.

Library News on the [www.cpl.org](http://www.cpl.org) homepage featured the following items for January: Cleveland Public Library Launches Downtown Destination Campaign - First Phase 'Tech Central' Gets Go Ahead; Cleveland Public Library Receives Grant From Target; Cleveland Public Library Ranked One of the Top Five Libraries in the Country; Cleveland Public Library Board of Trustees Meeting; Cleveland Public Library's Cindy Lombardo Named Acting Deputy Director; and Cleveland Public Library Presents: Soul of the Village Women's Workshop - Launch of Women of a New Tribe photographic art exhibit.

Nine Popular Topic pages were updated with new content in January and the three seasonal reading lists and four award-winner book lists were updated on the Kid's site.

Web Applications Specialist David Reynolds set up three new Teen Topics on the Teen's site: Creative Writing, Relationships, and Find a Good Book.

The following pages were edited, added, or promoted on the CPL Staff Center: Job Descriptions; New Organizational Charts; the Staff Hires, Changes, and Transfers page was removed per the request of Human Resources since this information is now being posted in the Staff Newsletter.

Amy Pawlowski worked with Merce Robinson, Grants & Development Coordinator, to create a page for GED, ESOL, and Literacy Classes offered at the library. The page also includes supporting library resources and websites selected by Harriette Parks, *Social Sciences Department Librarian*.

Amy Pawlowski worked with Marketing to create a page for the "Downtown Destination" Campaign.

Amy Pawlowski created a page to promote exhibits at the library. Currently, the page lists the Women of a New Tribe and Bob Little exhibit. This page will be kept current to reflect current library exhibits.

David Reynolds created and posted the Cleveland Play House book list, *My Name is Asher Lev*, for the Literature Department, for the Theater Popular Topic.

David Reynolds worked with Tonya Jenkins and Aaron Mason to add the Mergent/Moody Corporate Manuals database to the Research Databases page. Amy Pawlowski removed Westlaw from our databases list as the ERC decided not to renew our contract for access.

At the request of the Director, Amy Pawlowski worked with Freddie Coffey, Web Manager for Positively Cleveland, to move the Your Changing Cleveland website ([www.yourchangingcleveland.com](http://www.yourchangingcleveland.com)) to a CPL web server. CPL is now hosting the website and Positively Cleveland is still maintaining the content.

### **BUILDINGS SERVICES**

The buildings office completed numerous branch inspections and continues to monitor utility bills. Thru our continued efforts to become as "Green" as possible the library has received the Northeast Ohio Chapter of USGBC 2010 Green Building Challenge award for 5<sup>th</sup> place in the greenest building starting point and 4<sup>th</sup> place in the most improved green building in the downtown area.

Maintenance mechanics continue to maintain the buildings for the safety and comfort of patrons and staff. Repairs were made to the boiler at Broadway. A leaking hot water pump was repaired at Fleet. Fan motors were replace at both front and rear entrance heaters at Glenville. Lights and ballast were changed as needed at Lake Shore

Auditorium, Langston Hughes, MLK and Sterling. Power outlets were installed in the multipurpose room for computers at Lorain. The lighting control system computer terminal was replaced and the software was upgraded for LSW and Main buildings. Sixteen plastic floor cover for power/data boxes have been changed to metal to prevent them from breaking.

The Carpenters and Painters replaced the ceiling in the meeting room closet at Woodland. Shelf units were installed on the 8<sup>th</sup> floor storage of LSW for Fine Arts department. The ceiling was repaired at MLK due to a leak. Painting was completed at Collinwood and West Park.

The Garage completed service to vehicles #2, #16, #24 and replaced the generator on the Bookmobile. Salt was delivered to all locations and snow plowing continues as the weather dictates.

### **SECURITY OPERATIONS**

Director's Irregularity Report Summary: Security Operations submits a monthly report to the Director summarizing all Main Library, Louis Stokes Wing, and all Branch Library Irregularities.

Security Systems: The access system in the Main Library complex, Lake Shore Facility and Garden Valley is fully operational.

Alarm Systems: Burglar and fire alarm systems at all branches are fully operational. Burglar and no close alarms are documented in the Security Operations Alarm Log book and followed-up on by a Security Operations Supervisor on a daily basis. Reports are also produced by Security Operations tallying the alarms and types for each branch for follow-up and training purposes. Cuyahoga Valley Patrol responded to 1 alarm. Only 1 alarm was caused by staff.

All duress buttons are tested on a monthly basis at all stations in the Main Library Building, The Louis Stokes Wing, Lake Shore Facility, the book mobiles and all branches. Security learned that the duress button system is obsolete and unable to replace broken parts. Duress button at Carnegie West wire was damaged by the

custodian when he was cleaning the floor. The wire was repaired the next day by ADS Security.

Closed Circuit Television: Closed circuit television systems are monitored in the Security Operations Command Center office, and at the Louis Stokes Wing security desk, Rear Dock security office, Main Library building security desk, and the Lake Shore Facility security desk. CCTV cameras at some of the facility are malfunctioning; Security Operations is in the process of having those issues repaired.

Identification Cards: Security Operations continues to issue photo identification cards to new staff members and to replace lost cards. Security Operations had printed up retired and thirty plus badge for the employee ceremony conducted by Human Resource Department.

Monthly Equipment Inspections: On a monthly basis Security Operations conducts complete equipment inspections in all branches, the Main Library, The Louis Stokes Wing, and Lake Shore. Besides safety and medical equipment, complete inspections are conducted on fire extinguishers, fire suppression systems, and fire valve systems.

3M Book Detector Alarm Systems: On a daily basis, the 3M Book detector alarms are checked in the Main and Louis Stokes Wing. The Branch Patrol Supervisors inspect the book detector systems at the branches each time they visit. All are operational at the time of this report with the exception of one faulty detector at the Union Branch and one faulty detector at the Fleet Branch. The Branch Managers were made aware of these problems at both branches.

Lost and Found: An inventory of all lost and found items is conducted on a monthly basis at the Louis Stokes Wing Security Operations Desk. During the months of January a total of 11 items were returned to their owners; 2 bags of miscellaneous items were donated to Goodwill Industries.

Branch Security: To temporarily provide a higher level of security, two Tenable guards are assigned to Hough, Rice and Carnegie West and. Security Operations meets



with Tenable management on a regular basis to discuss issues at the branches.

Security Operations has temporary posted a CPL Officer at the Carnegie West Branch

Security Operations Assistant Chief Abrams met with the Security Committee to discuss security concerns and future safety training for staff.

Security Operations Assistant Chief Abrams and Security Supervisor Frank Nunez met with the East branch Managers to discuss security concerns.

Branch Patrol: Security Operations currently operate two Branch Patrol Units. Branch Patrol Units respond to all branches when called upon by staff members and regularly patrol and visit all branches several times a week.

In addition to their regular duties, Branch Patrol supervisors continuously conduct safety and security training with branch staff at all the branches.

Branch Patrol supervisors are continuing to investigate Security Irregularity reports from the branches. Security Operations produces reports each month summarizing branch location, type of incident, and time of the incident to ensure coverage at the branches is adequate. Branch Patrol Supervisors conducted 50 branch investigations.

Security Operations has hired a new Security Supervisor Chris Flak who started his duties on 1/31/2011

Cleveland Public Library placed an advertisement in the Cleveland Plain Dealer for RFP for contract guard services for the branches.

Security Operations with the Deputy Director met with security vendors regarding the RFP for security services.

**SUMMARY OF IRREGULARITY REPORTS RECEIVED**

<b>MONTH</b> <b>/ -</b>	<b>2010</b>	<b>2011</b>	<b>+</b>
JANUARY 27	50	77	
FEBRUARY	40		
MARCH	63		
APRIL	52		
MAY	37		
JUNE	42		
JULY	26		
AUGUST	50		
SEPTEMBER	58		
OCTOBER	35		
NOVEMBER	36		
DECEMBER	27		
Total	516		

**AUTOMATION SERVICES****CPL Projects:**

To support staffing changes throughout Public Services, about twenty programming changes were made to the voice mail system. Online telephone directory entries were also updated. Blackberry smart phones were also obtained, configured, and activated to improve communication with the Branch managers. Verizon provided training for the managers in the use of the Blackberry Smartphone.

In the past the Facilities Department supervisors communicated with their staff using pagers. Paging technology, however, is obsolete. Automation Services has worked with Facilities to migrate to "push to talk" phones.

A variety of individual problems with the Comprise SAM PC management system was encountered at the South, Jefferson, Carnegie West, and West Park branches; each was resolved. More systemic problems, affecting at least half of the branches, resulted in documenting SAM sign-up station issues for all of the computer aides; synchronizing disparate tables in the SAM server's database; and providing scripts to ensure the SAM sign up application does not start before the PC has connected to the network. George Lenzer and Anastasia Diamond-Ortiz have been investigating alternatives to the Comprise SAM software.

Mr. Finnegan visited Carnegie West, Fulton, Walz and Fleet branches to assess positioning and access for the 2011 Gates Grant computers.

The Broadway Branch was added to the city-wide Opt-E-Man network with at 4mb fiber link.

The audio book collection in Popular was moved to the Audio-Video Department. The Software team globally updated items in the database to reflect the change.

Ann Palomo and Jim Benson met with Michael Ruffing to review recent reports developed for Main Library departments and how best to streamline and develop reports in the future.

Weeding lists were scripted for the Literature Department, and for Lorain, South Brooklyn, and Jefferson branches.

During the month of January, the following events, programs, and information were either edited or added to promote on [www.cpl.org](http://www.cpl.org): CPL Welcomes new Acting Deputy Director Cindy Lombardo; African American History Month; Genealogy & Family History Clinics; CPL Exhibits: Women of a New Tribe and Bob Little Exhibit; We are a Village Women's Workshop; MLK Day program; Cover to Cover Winter Reading Club; African American History Month Programs; Celebrate with Books; Just for Parents; Looking for a

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The following pages were edited, added, or promoted on the CPL Staff Center: Job Descriptions; New Organizational Charts; the Staff Hires, Changes, and Transfers page was removed per the request of Human Resources since this information is now being posted in the Staff Newsletter.

The Library is now providing server hosting for the Positively Cleveland web site, "Your Changing Cleveland (<http://www.yourchangingcleveland.com>)."

#### CLEVNET Projects

Software staff is working through a validation checklist of the initial build of the Bibliocommons CLEVNET catalog, reporting issues as they are identified. Materials, including custom graphics, were provided to Bibliocommons for branding of each library system. A feature of the new catalog software is listings of literary awards, linked to titles in the catalog. Software worked with Public Services staff to have

titles from the Anisfield-Wolf and Sugarman awards included in these listings. Hardware identified two issues with the locally installed Bibliocommons connector, one affecting the performance of the SirsiDynix server and the other resulting in a failure of the Bibliocommons software to connect with the Oracle database. Both issues were quickly resolved.

Problems continued with version 4.9 of the Director's Station software installed in December. Two patches have been installed, but other problems continue. A meeting has been requested with the SirsiDynix Director's Station Product team to get these issues resolved. Reloading the database will probably be required.

A CLEVNET Director's meeting was held on Friday, January 28. Major topics included a subscription offer from Freegal for downloadable music files; a pilot project to include voice over IP as a CLEVNET network offering; features of the new Bibliocommons CLEVNET catalog; the status of the Director's Station upgrade; and an update on KnowItNow, emphasizing local queues and the development of a texting interface.

An internal domain name server failed on January 21. This affected email delivery and the operation of the SirsiDynix library system overnight and until about 9:00 a.m. on January 22. The servers have been reconfigured to insure redundancy and continuity of operation.

Rollovers of the Acquisitions data from fiscal year 2010 to fiscal year 2011 were completed.

Special reports were created for Cleveland Law Library, Lorain Public Library, Medina County District Library, Huron Public Library, Twinsburg Public Library, Hudson Library and Historical Society, and Barberton Public Library.

Policy file changes were made for Elyria Public Library; Cleveland Heights-University Heights Public Library; and Kirtland Public Library. The Elyria Bookmobile collection can now be used to fill hold requests, and Cleveland Heights-University Heights Public Library is experimenting with the circulation of eBook readers (Kindle, Nook, etc.).

Milan-Berlin Township Public Library added a catalog search box to their web site with the assistance of Webware.

The Hardware and Network teams provided support to Sandusky Library in replacing and upgrading their domain controller and Active Directory configuration. They also replaced a wireless access point and configured the firewall to add a new web server.

The Hardware and Network teams also assisted Elyria with an Active Directory upgrade; configured a vlan for Milan-Berlin Township Library to support printing from laptops on the public WiFi; worked with Lorain to resolve a DHCP issue at their North Ridgeville Branch; converted the VPN connection from Cleveland State University (CPL@CSU) to use certificates; added additional SIP ports for Medina County District Library; and met with Time Warner at Willoughby Eastlake to assist in upgrading their T1's to 10mbps connections.

#### KnowItNow

Historically the KnowItNow service used a web browser interface. As more and more communications choices have become available, the range of user interfaces has been increased. Currently the service supports web browsers, instant messaging, and emailed reference questions. Work is underway to expand the service to include texting from mobile phones (SMS). Programming to route the SMS messages from a service called Mosio to the KnowItNow server has been completed; a test server has been established for training and practice; and documentation has been created. Lane Public Library and the State Library of Ohio have already signed up to use the local queue option and accept SMS messages. The new service will be available in mid-February.

New bug reporting procedures were introduced by SourceN at a meeting with KnowItNow and LNET, Oregon's virtual reference service.

#### Meetings and Professional Development

Don Boozer attended the American Library Association Midwinter Meeting.

Brian Leszcz began an online class in JavaScript/AJAX to increase his technical skills.

### Statistics

	January 2010	January 2011
OverDrive Downloads	17,236	34,628
Twitter Followers	1,585	2,347
Facebook Fans	1,990	2,882

<b>Automation Services Statistics, 01/2011</b>				
	<b># Cases Opened</b>	<b># Cases Closed</b>	<b>Site Visits</b>	<b>TOTAL</b>
<b>HARDWARE</b>				
CPL Main	94	79	62	<b>235</b>
CPL Branch	137	126	67	<b>330</b>
CPL Lake Shore	34	21	11	<b>66</b>
CLEVNET	16	13	2	<b>31</b>
PUBLIC				<b>0</b>
<b>TOTAL</b>	<b>281</b>	<b>239</b>	<b>142</b>	<b>662</b>
<b>SOFTWARE</b>				
CPL Main	28	28		<b>56</b>
CPL Branch	16	17		<b>33</b>
CPL Lake Shore	12	12		<b>24</b>
CLEVNET	62	62		<b>124</b>
PUBLIC	8	8		<b>16</b>
<b>TOTAL</b>	<b>126</b>	<b>127</b>	<b>0</b>	<b>253</b>
<b>WEBWARE</b>				
CPL Main	11	11		<b>22</b>
CPL Branch	7	7		<b>14</b>
CPL Lake Shore	2	2		<b>4</b>
CLEVNET	8	8		<b>16</b>
PUBLIC	72	72		<b>144</b>
<b>TOTAL</b>	<b>100</b>	<b>100</b>	<b>0</b>	<b>200</b>
<b>KIN</b>				
CPL Main	7	5		<b>12</b>
CPL Branch	14	7		<b>21</b>
CLEVNET	9	5		<b>14</b>
PUBLIC	2	1		<b>3</b>
KIN Library	8	8		<b>16</b>
OHIOLink Library	6	6		<b>12</b>
After Dark	3	3		<b>6</b>
<b>TOTAL</b>	<b>49</b>	<b>35</b>	<b>0</b>	<b>84</b>
<b>GRAND TOTAL</b>	<b>556</b>	<b>501</b>	<b>142</b>	<b>1,199</b>



Mr. Corrigan moved to adjourn into Executive Session to discuss legal issues and pending litigation. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

The Board adjourned into Executive Session at 12:59 p.m.

Mr. Corrigan stated that the record should clearly reflect that in all Executive Sessions no decisions are made, only discussions held.

The Regular Board Meeting resumed at 2:01 p.m.

Mr. Corrigan adjourned the meeting at 2:03 p.m.

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Thomas D. Corrigan  
President

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Alan Seifullah  
Secretary

**CLEVELAND PUBLIC LIBRARY**

**Finance Committee**  
**February 17, 2011**

**GIFT REPORT FOR JANUARY 2011****LIBRARY SERVICE MATERIALS**

DESCRIPTION	QUANTITY	
	Month	Year to date
Books	422	422
Periodicals	98	98
Publishers Gifts	0	0
Non-Print Materials	<u>226</u>	<u>226</u>
<b>TOTAL LIBRARY SERVICE MATERIALS</b>	<b>746</b>	<b>746</b>

**MONEY GIFTS**

FUND	PURPOSE	AMOUNT	
		Month	Year to date
Library Fund	Unrestricted	\$ 660	\$ 660
Library Fund	Restricted	764	764
Library Fund - Oral History Project	Restricted	0	0
Young Fund	Restricted	0	0
Friends Fund	Restricted	0	0
Schweinfurth Fund	Restricted	35,355	35,355
Ohio Center for the Book	Restricted	0	0
Judd Fund	Restricted	0	0
Lockwood Thompson Fund	Restricted	0	0
MetLife - Fit for Life	Restricted	0	0
Founders Fund	Unrestricted	6,000	6,000
Founders Fund	Restricted	<u>26,389</u>	<u>26,389</u>
<b>TOTAL MONEY GIFTS</b>		<b>\$ 69,168</b>	<b>\$ 69,168</b>

**SUMMARY**

CATEGORY	DONORS		QUANTITY	
	Month	Year to date	Month	Year to date
Library Service Materials	22	22	746	746
Money Gifts	<u>14</u>	<u>14</u>	<u>14</u>	<u>14</u>
<b>TOTAL GIFTS</b>	<b>36</b>	<b>36</b>	<b>760</b>	<b>760</b>

**RESOLVED**, That the Gift Report for January 2011 be accepted upon the conditions connected with said gifts in accordance with Section 3375.40 (J) of the *Ohio Revised Code*.

Opt-e-Man Network Proposal:



Customer Name: Cleveland Public Library  
 Customer Contact: Larry Finnegan, Systems Engineer  
 Address: 325 Superior Avenue  
 City, St, Zip: Cleveland, OH 44114  
 Date Created: 1/12/2011

Account Manager: Scott Daniels, 216-263-6656  
 Technical Sales Engr: Bob Grebenc, 216-822-4040

Term of Agreement: 60-Months

Site #	Customer Facility	Site Address	Service Type	Monthly Investment	NRC
Main	Cleveland Public Library	325 Superior Avenue	1G Port	\$ 314.50	
			500M CIR(Silver)	\$ 851.00	
			Total	\$ 1,165.50	
Branch #1		3545 Fulton Road	10/100 Port	\$ 212.75	
			10M CIR(Silver)	\$ 314.50	
			Total	\$ 527.25	
Branch #2		8216 Lorain Avenue	10/100 Port	\$ 212.75	
			10M CIR(Silver)	\$ 314.50	
			Total	\$ 527.25	
Branch #3		5806 Woodland Avenue	10/100 Port	\$ 212.75	
			10M CIR(Silver)	\$ 314.50	
			Total	\$ 527.25	
Branch #4		11602 Lorain Avenue	10/100 Port	\$ 212.75	
			10M CIR(Silver)	\$ 314.50	
			Total	\$ 527.25	
Branch #5		7201 Kinsman Road	10/100 Port	\$ 212.75	
			10M CIR(Silver)	\$ 314.50	
			Total	\$ 527.25	
Branch #6		3706 W. 25th Street	10/100 Port	\$ 212.75	
			10M CIR(Silver)	\$ 314.50	
			Total	\$ 527.25	
Branch #7		7224 Broadway Avenue	10/100 Port	\$ 212.75	
			10M CIR(Silver)	\$ 314.50	
			Total	\$ 527.25	
Branch #8		1900 Fulton Road	10/100 Port	\$ 212.75	
			10M CIR(Silver)	\$ 314.50	
			Total	\$ 527.25	
Branch #9		3096 Scranton Road	10/100 Port	\$ 212.75	
			10M CIR(Silver)	\$ 314.50	
			Total	\$ 527.25	
Branch #10		1566 Crawford Road	10/100 Port	\$ 212.75	
			10M CIR(Silver)	\$ 314.50	
			Total	\$ 527.25	
Branch #11		17109 Lake Shore Boulevard	10/100 Port	\$ 212.75	
			10M CIR(Silver)	\$ 314.50	
			Total	\$ 527.25	



**Customer Name:** Cleveland Public Library  
**Customer Contact:** Larry Finnegan, Systems Engineer  
**Address:** 325 Superior Avenue  
 Cleveland, OH 44114  
**Date Created:** 1/12/2011

**Account Manager:** Scott Daniels, 216-263-6656  
**Technical Sales Engr:** Bob Grebenc, 216-822-4040

Branch #12	11535 Shaker Boulevard	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #13	2200 E. 30th Street	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #14	3463 E. 93rd Street	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #15	3805 W. 157th Street	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #16	16918 Harvard Avenue	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #17	856 E. 152nd Street	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #18	850 Jefferson Street	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #19	601 Lakeside Avenue East	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #20	7910 Detroit Avenue	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #21	4303 Pearl Road	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #22	1962 Stokes Boulevard	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #23	4421 W. 140th Street	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #24	6901 Superior Avenue	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #25	10200 Superior Avenue	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50
Branch #26	11900 St. Clair Avenue	Total	\$	527.25
		10/100 Port	\$	212.75
		10M CIR(Silver)	\$	314.50

Customer Name: Cleveland Public Library  
 Customer Contact: Larry Finnegan, Systems Engineer  
 Address: 325 Superior Avenue  
 City, St, Zip: Cleveland, OH 44114  
 Date Created: 1/12/2011

Account Manager: Scott Daniels, 216-263-6656  
 Technical Sales Engr: Bob Grebenc, 216-822-4040

Branch #27	1400 Kinsman Road	Total	\$ 527.25
		10/100 Port	\$ 212.75
		10M CIR(Silver)	\$ 314.50
Branch #28	3830 E. 131st Street	Total	\$ 527.25
		10/100 Port	\$ 212.75
		10M CIR(Silver)	\$ 314.50
<b>Opt-e-Man Network Monthly Recurring Cost</b>			<b>\$15,928.50</b>

**Notes:**

The Opt-e-Man rates are expressly conditioned upon customer simultaneously renewing the ADTS-e, POTS and Master Discount Agreement. Opt-e-Man annual commitment level will be established at \$181,142.

Currently, \$10,612 is the amortized monthly recurring rate of the initial \$475,000 non-recurring charge covering a 60-month amortization schedule. If the OEM Agreement is renewed with an effective date of July 1, 2011 the monthly amortized monthly recurring rate times six months for a total of \$63,672 will become a cost savings.

If AT&T's existing Opt-e-Man Agreement is cancelled and not replaced with the above Opt-e-Man Agreement, early termination of the existing Opt-e-Man Agreement will result in termination liability amounting to fifty percent of the monthly recurring charges times the number of months remaining. Early disconnection of the Opt-e-Man Network with an effective date of July 1, 2011 will result in termination liability of \$43,050.

## ADDENDUM TO CONTRACT FOR SECURITY SERVICES

This Addendum to Contract for Security Services ("Addendum") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2011 ("Addendum Date") between TENABLE PROTECTIVE SERVICES, INC., an Ohio Corporation (hereinafter "Tenable") and the BOARD OF TRUSTEES OF THE CLEVELAND PUBLIC LIBRARY (hereinafter "Client").

WHEREAS, the parties entered into a Contract for Security Services ("Contract") on May 9, 2005 which expired on May 8, 2008.

WHEREAS, since the expiration of the Contract, Tenable has continued to provide the Client security services and the Client has continued to compensate Tenable for said services through the present date;

WHEREAS, the parties' continued course of dealing is evidence of the parties' intention to extend the term of the Contract.

WHEREAS, this intention was never reflected in a formal writing and the parties now desire to memorialize the terms and conditions of the continued contractual relationship between the parties;

NOW THEREFORE in consideration of the mutual covenants and agreements herein contained, the Client and Tenable hereby agree as follows:

### **I. SERVICES:**

(A) Tenable agrees to provide Client with law enforcement personnel, equipment and security services in accordance with the specifications, protocols, and requirements contained in the Client's Request for Proposal dated October 2004 ("RFP"), and generally consisting of the following:

- Unarmed Uniformed Security Officers (as needed)
- Law Enforcement Officers (as needed)
- T-Shirt / Peer Security
- Supervision
- Consulting Services
- Mobile Patrol Services

(B) Tenable agrees to employ competent and qualified personnel and further agrees to cause such personnel to conform to all rules and regulations established by the Client. Client hereby acknowledges that security acts as a deterrent and is not an

absolute in preventing loss and injury. Tenable is not responsible for any property damage, injury, loss, or like occurrence that is caused by a third-party, provided said third-party is not acting under Tenable's or Tenable's personnel's direction or control, and further provided said property damage, injury or loss is not caused by Tenable's negligence or the negligence of Tenable's personnel. Tenable offers no warranties regarding performance.

**2. LOCATION:**

Tenable agrees to provide the above-referenced services for those locations specified by the Client.

**3. SCHEDULING:**

Client shall determine the number of personnel and hours of duty required. Client shall advise Tenable of the required number of personnel and hours of duty no later than seventy-two (72) hours prior to the date of the requested service. It is contemplated that a regular schedule will be developed by the Client and for the locations selected by the Client. Tenable shall determine the specific personnel to service the Client's account. If Client deems an officer is unacceptably performing his/her duties, a written request of removal must be submitted to Tenable via facsimile, e-mail or standard mail, whereupon Tenable shall immediately remove the officer and assign a new officer acceptable to Client to service Client's account.

**4. COMPENSATION:**

- (A) Tenable shall be paid for unarmed security officer services provided after May 28, 2007 at \$13.33 per hour, and for dispatcher services provided after January 28, 2008 at \$14.48 per hour.
- (B) In the event that the Client requests additional security services with less than twenty-four (24) hours prior notice, then such additional services shall be deemed "emergency service" and shall be charged at one and one-half (1 ½) times the above listed rate.
- (C) The Client agrees to pay Tenable the rate of time and one half (1 ½) for man hours worked on the following legal holidays: Christmas Day, New Year's Day, Memorial

Day, Fourth of July, Labor Day, Easter Day and Thanksgiving Day, from 00:00 hours to 24:00 hours.

- (D) Other services will be provided upon request of the Client at the rates set forth on pages 14-15 and 19 of the Proposal.

**5. PAYMENT:**

Client agrees to pay Tenable within thirty (30) days upon receipt of all invoices. Invoices paid within 10 days of receipt shall be reduced by 2%. Accounts more than sixty (60) days past due may result in immediate cancellation of services, effective upon receipt of notice by Client.

**6. TERM:**

The term of this Addendum shall cover the period commencing on May 9, 2008 through the present, and shall continue until cancelled by either party. Either party may cancel this Addendum for any reason upon providing the other party thirty (30) days written notice delivered to the address in the manner specified in Section 20. The Client may cancel this Addendum immediately in the event Tenable breaches Sections I (B), 3, or Section 10 of this Addendum, effective upon receipt of written notice as specified in Section 20. In the event of cancellation by either party, Tenable shall be paid for services rendered in accordance with this Addendum up to the date of cancellation.

**7. COMPLIANCE WITH STATE LAW:**

Tenable represents and warrants that it is duly licensed by the Ohio Department of Homeland Security, Division of Licensing and that all security personnel provided hereunder shall be registered with, the Division of Licensing prior to placement with the Client. Non-registered security personnel and registered security personnel shall not carry weapons of any kind while performing duties hereunder.

**8. INDEPENDENT CONTRACTOR:**

Tenable is an independent contractor and assumes all the duties and responsibilities for pay and benefits of all the personnel placed with Client by Tenable in connection with this Addendum. This shall include, without limitation, maintaining Workers' Compensation coverage, and



providing benefits as described in the Proposal. At no time shall Tenable personnel be considered employees of the Client.

**9. INSURANCE:**

Tenable shall procure and maintain liability and property damage insurance coverage as specifically described on pages 3-4 of the Client's Request for Proposal (Exhibit "B") in connection with the services to be provided hereunder, in the minimum amount of \$1,000,000 per person, and will include Client as an additional insured on all policies. Tenable shall provide the Client with a certification of insurance verifying coverage at the time of execution of this Addendum and throughout the Term of this Addendum upon request of the Client.

**10. INDEMNITY:**

Tenable agrees that except for damage or injury directly caused by the negligence of the Client, Tenable shall indemnify and hold harmless the Client, its officers, employees, and agents from and against any and all liability, injuries, damages, claims, demands, costs, judgments, fees, reasonable attorneys' fees, or losses arising directly out of the performance or failure to perform hereunder by Tenable, its employees, and agents, or independent contractors and third parties under the direction or control of Tenable. Tenable further agrees to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action against the Client, its officers, employees, and agents, directly arising out of this Addendum and to bear all other costs and expenses related thereto. Without limiting the foregoing, Tenable agrees to indemnify, defend, and hold the Client, its officers, employees, and agents harmless from any and all liabilities, injuries, damages, claims, demands, costs, judgments, fees, reasonable attorneys' fees, or losses that arise from the actions of its employee : to the extent that its employee was not acting pursuant to the Client's policies or instructions, in connection with the incident which took place on January 22, 2011 at the Carnegie West Branch of the Library. This provision shall survive the termination of this Addendum.

**11. NON-SOLICITATION OF TENABLE EMPLOYEES:**

Tenable agrees that during the term of this Addendum, and for the period of one (1) year thereafter, Client shall not directly or indirectly employ or solicit for employment, any Tenable employees who provided services for the Client hereunder.

## **12. EQUAL OPPORTUNITY**

Tenable agrees that in the hiring of employees for the performance of work under this Addendum, it shall not discriminate against any person by reason of race, creed, color, sex, age, physical disability, or national origin, and shall not, or shall any person on Tenable's behalf, in any manner discriminate against or intimidate any employee hired for the performance of work under this Addendum on account of race, creed, color, sex, age, physical disability, or national origin. This Addendum may be cancelled or terminated by the Client, and all moneys due or to become due hereunder shall be forfeited, for any violation by Tenable of this equal opportunity provision, so long as said violation is lawfully proved in either state or federal court. Tenable shall notify Client in the event a probable cause finding is issued by an appropriate government agency regarding employees' performance under this Addendum.

## **13. ADDITIONAL SERVICE:**

In the event that a Tenable employee is called to testify in the prosecution of alleged criminal violations committed on Client's property, Client shall pay the regular hourly rate for those hours spent in court with a separate detailed invoice for such time, provided that the Tenable employee is not a subject of the criminal prosecution.

## **14. ENTIRETY:**

This Addendum and the Exhibits incorporated herein, contain the entire Addendum and understanding between the parties hereto and supersedes any prior or contemporaneous written or oral agreements, representations and warranties between them representing the subject matter hereof. The following documents are hereby incorporated into the Addendum by reference as if fully rewritten herein:

- a) Client's Prequalification Questionnaire ("Exhibit A");
- b) Client's Request for Proposal dated October 2004 ("RFP" and "Exhibit B");
- c) Tenable's Proposal dated October 12, 2004 (Proposal" and "Exhibit C").

Should a conflict arise amongst any provisions of this Addendum and the provisions of the Exhibits, the documents shall control in the following order:

- 1) This Addendum;

- 2) The RFP (except as specifically noted in this Addendum);
- 3) the Proposal;
- 4) the Prequalification Questionnaire.

This Addendum shall control in the event of a conflict between the Addendum and Contract.

**15. MODIFICATION:**

This Addendum may be supplemented, amended or modified only by the mutual agreement of the parties. No supplement, amendment or modification of this Addendum shall be binding unless it is in writing and signed by all parties.

**16. ASSIGNMENT:**

Neither party shall voluntarily or by operation of law assign, hypothecate, give, transfer, Mortgage, sublet, license or otherwise transfer or encumber all or part of its rights, duties or other interests in this Addendum or the proceeds thereof (Collectively, "Assignment"), without the other party's prior written consent. Any attempt to make an Assignment in violation of this provision shall be a material default under this Addendum and any Assignment in violation of this provision shall be null and void. The assignment by either party shall not relieve the assigning party of its obligations under this Addendum.

**17. SEVERABILITY:**

If any term, provision, covenant or condition of this Addendum, or the application thereof shall be held to be invalid, unenforceable or void, the remainder of this Addendum and such term, provision, covenant or condition as applied shall remain in full force and effect.

**18. WAIVER:**

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Addendum shall be effective unless it is in writing and signed by the party waiving the breach, failure, right or remedy. No waivers of any breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver unless the writing so specifies.

**19. AMBIGUITIES:**

Each party and its counsel have participated fully in the review and revision of this Addendum. Any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in interpreting this Addendum. The language in this Addendum shall be interpreted as to its fair meaning and not strictly for or against any party.

**20. NOTICE:**

Any notice required or allowed by any party will be done so in writing. Notice may be delivered in person, by facsimile with written proof of transmission, or through certified mail. Notices shall be sent to the following addresses:

Client: Director  
Cleveland Public Library  
325 Superior Avenue  
Cleveland, Ohio 44114  
Facsimile No. 216-623-7015

Tenable: Tenable Protective Services, Inc.  
2423 Payne Avenue  
Cleveland, Ohio 44114  
Facsimile No. 216-361-8690

**21. JURISDICTION:**

All parties agree that any legal actions arising out of this Addendum under color of state law will be conducted in Common Pleas Court of Cuyahoga County. Any actions arising out of federal law will be held in United States District Court, Northern District of Ohio.

**22. FORCE MAJEURE:**

No party shall be liable for any failure to perform its obligations in connection with any action described in this Addendum, if such failure results from any act of God, riot, war, civil unrest, flood earthquake, or other cause beyond such party's reasonable control (including any mechanical, electronic, or communications failure, but excluding failure caused by a party's financial condition or negligence).

**23. DISPUTES:**

Parties agree to make good faith attempts to resolve disputes arising from this Addendum prior to filing any claim against the other party.

**24. HEADINGS:**

The headings in this Addendum are included for convenience only and shall neither affect the construction or interpretation of any provision in this Addendum nor affect any of the rights or obligations of the parties of this Addendum.

**25. AUTHORITY:**

Each person signing this Addendum represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Addendum. Each party represents and warrants to the other that the execution and delivery of the Addendum and the performance of such party's obligations hereunder have been duly authorized and that the Addendum is a valid and legal Addendum binding on such party and enforceable in accordance with its terms.

**26. REPORTS:**

Tenable shall provide monthly reports to the Client describing its performance of those Key Performance Indicators listed in the RFP page 9, in the Section entitled "Key Performance Indicators". Notwithstanding any language in the aforementioned provision of the RFP to the contrary, Tenable shall not be subject to penalties and shall not be entitled to financial rewards with regard to its performance of the Key Performance Indicators.

**27. RECORDS:**

Tenable shall make available to the Client upon request, all records, documents, and information in its possession or control relating to this Addendum.

**IN WITNESS WHEREOF**, the parties have duly executed this Addendum on the day and year first above written.

**TENABLE PROTECTIVE SERVICES**

By: \_\_\_\_\_  
Name / Title

Date: \_\_\_\_\_

**BOARD OF TRUSTEES  
OF THE CLEVELAND PUBLIC LIBRARY**

By: \_\_\_\_\_  
Felton Thomas, Director

Date: \_\_\_\_\_

CLEVELAND PUBLIC LIBRARY  
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES  
FOR THE PERIOD JANUARY 1 - JANUARY 31, 2011

*Deputy*  
*C. Kuenicky*  
FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

Cleveland Public Library  
Revenues, Expenditures and Changes in Fund Balance  
For the Period Ending January 31, 2011

	General Fund	Special Revenue	Capital Projects	Permanent	Total
41 Taxes	4,856,104.08	0.00	0.00	0.00	4,856,104.08
42 Intergovernmental	2,167,227.67	61,608.64	0.00	0.00	2,228,836.31
43 Fines & Fees	32,922.75	0.00	0.00	0.00	32,922.75
44 Investment Earnings	22,197.88	519.44	0.00	4,877.86	27,595.18
45 Charges for Services	209,672.19	0.00	0.00	0.00	209,672.19
46 Contributions & Donations	0.00	69,167.50	0.00	0.00	69,167.50
48 Miscellaneous Revenue	4,309.03	5,795.00	0.00	0.00	10,104.03
<b>Total Revenues</b>	<b>\$ 7,292,433.60</b>	<b>\$ 137,090.58</b>	<b>\$ 0.00</b>	<b>\$ 4,877.86</b>	<b>\$ 7,434,402.04</b>
51 Salaries/Benefits	3,007,082.80	21,305.76	0.00	0.00	3,028,388.56
52 Supplies	51,454.21	10,598.06	0.00	0.00	62,052.27
53 Purchased/Contracted Services	949,568.23	82,329.23	0.00	0.00	1,031,897.46
54 Library Materials	383,144.87	818.01	0.00	263.04	384,230.92
55 Capital Outlay	79,864.78	0.00	91,208.71	3.00	171,073.49
57 Miscellaneous Expenses	3,089.33	0.00	0.00	0.00	3,089.33
<b>Total Expenditures</b>	<b>\$ 4,474,204.22</b>	<b>\$ 115,051.06</b>	<b>\$ 91,208.71</b>	<b>\$ 268.04</b>	<b>\$ 4,680,732.03</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$ 2,818,229.38</b>	<b>\$ 22,039.52</b>	<b>\$(91,208.71)</b>	<b>\$ 4,609.82</b>	<b>\$ 2,753,670.01</b>
91 Sale of Capital Assets	0.00	0.00	0.00	0.00	0.00
98 Advances	0.00	0.00	0.00	0.00	0.00
99 Transfers	0.00	0.00	0.00	0.00	0.00
<b>Total Other Sources / Uses</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Revenue &amp; Other Sources Over/(Under) Expenditures &amp; Other Uses</b>	<b>\$ 2,818,229.38</b>	<b>\$ 22,039.52</b>	<b>\$(91,208.71)</b>	<b>\$ 4,609.82</b>	<b>\$ 2,753,670.01</b>
<b>Beginning Year Cash Balance</b>	<b>\$ 30,063,231.06</b>	<b>\$ 10,874,001.06</b>	<b>\$ 10,201,558.02</b>	<b>\$ 2,541,077.54</b>	<b>\$ 53,679,867.68</b>
<b>Current Cash Balance</b>	<b>\$ 32,881,460.44</b>	<b>\$ 10,896,040.58</b>	<b>\$ 10,110,349.31</b>	<b>\$ 2,545,687.36</b>	<b>\$ 56,433,537.69</b>



Cleveland Public Library  
 Appropriation, Expenditures and Balances  
 General Fund  
 For the Period Ending January 31, 2011

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
51110 Professional Salaries	11,166,991.00	11,552,488.97	835,336.10	0.00	10,717,152.87
51120 Clerical Salaries	10,282,550.00	10,644,749.89	777,390.81	0.00	9,867,359.08
51130 Non-Clerical Salaries	1,159,770.00	1,201,088.55	90,440.08	0.00	1,110,648.47
51140 Buildings Salaries	3,739,466.00	3,874,639.22	290,755.81	0.00	3,583,883.41
51150 Other Salaries	1,298,485.00	1,344,739.26	99,750.77	0.00	1,244,988.49
51180 Severance Pay	0.00	81,503.11	87,772.51	0.00	(6,269.40)
51190 Non-Base Pay	0.00	1,035.58	7,099.79	0.00	(6,064.21)
51400 OPERS	3,864,245.00	4,000,841.59	296,106.15	190.80	3,704,544.64
51610 Health Insurance	3,218,053.00	3,351,947.41	264,251.00	0.00	3,087,696.41
51620 Life Insurance	46,771.00	50,465.47	3,913.87	0.00	46,551.60
51630 Workers Compensation	220,000.00	440,000.00	219,375.77	0.00	220,624.23
51640 Unemployment Compensation	47,248.00	73,183.70	10,084.68	63,099.02	0.00
51650 Medicare - ER	316,421.00	328,233.71	24,805.46	0.00	303,428.25
51900 Other Benefits	0.00	324,839.46	0.00	772.46	324,067.00
<b>Salaries/Benefits</b>	<b>35,360,000.00</b>	<b>\$ 37,269,755.92</b>	<b>\$ 3,007,082.80</b>	<b>\$ 64,062.28</b>	<b>\$ 34,198,610.84</b>
52110 Office Supplies	48,845.00	52,533.65	2,822.90	4,101.29	45,609.46
52120 Stationery	104,365.00	107,140.80	1,362.79	8,957.23	96,820.78
52130 Duplication Supplies	74,040.00	75,316.54	705.94	1,629.14	72,981.46
52140 Hand Tools	3,950.00	5,176.27	0.00	1,226.27	3,950.00
52150 Book Repair Supplies	108,875.00	113,585.06	640.00	49,459.47	63,485.59
52210 Janitorial Supplies	106,300.00	123,750.09	12,024.08	15,417.86	96,308.15
52220 Electrical Supplies	62,220.00	62,934.07	2,877.61	20,474.29	39,582.17
52230 Maintenance Supplies	148,275.00	272,385.41	3,092.39	176,259.88	93,033.14
52240 Uniforms	9,250.00	9,250.00	0.00	49.50	9,200.50
52300 Motor Vehicle Supplies	95,500.00	100,892.33	3,344.96	77,786.61	19,760.76
52900 Other Supplies	275,265.00	328,614.34	24,583.54	33,057.81	270,972.99
<b>Supplies</b>	<b>1,036,885.00</b>	<b>\$ 1,251,578.56</b>	<b>\$ 51,454.21</b>	<b>\$ 388,419.35</b>	<b>\$ 811,705.00</b>

Cleveland Public Library  
 Appropriation, Expenditures and Balances  
 General Fund  
 For the Period Ending January 31, 2011

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
53100	35,000.00	46,305.63	4,847.74	41,437.89	20.00
53210	613,524.00	711,553.94	2,908.40	612,025.09	96,620.45
53230	144,225.00	147,336.26	1,785.62	118,325.64	27,225.00
53240	217,923.85	305,256.97	26,229.19	104,964.11	174,063.67
53310	142,710.00	216,257.97	8,983.74	87,641.93	119,632.30
53320	36,870.00	45,802.80	2,191.51	16,011.29	27,600.00
53340	140,500.00	153,885.89	5,792.43	81,075.01	67,018.45
53350	328,386.00	448,357.97	61,106.21	63,966.86	323,284.90
53360	874,306.00	891,670.13	286,058.86	280,119.56	325,491.71
53370	23,000.00	26,808.44	252.59	14,858.10	11,697.75
53380	870,000.00	893,746.69	63,121.52	829,696.30	928.87
53390	20,000.00	24,852.00	0.00	24,852.00	0.00
53400	453,900.00	456,144.00	2,658.00	2,244.00	451,242.00
53510	116,900.00	152,862.70	16,903.26	99,959.44	36,000.00
53520	317,150.00	345,533.27	8,564.47	32,888.72	304,080.08
53610	2,239,350.00	2,367,460.82	217,987.19	2,085,833.77	63,639.86
53620	338,900.00	355,069.74	42,490.42	251,527.98	61,051.34
53630	843,200.00	1,040,037.28	55,861.30	987,435.28	(3,259.30)
53640	106,525.00	131,721.57	2,673.71	124,328.24	4,719.62
53710	1,049,596.15	1,544,121.30	115,440.53	683,814.52	744,866.25
53720	860,000.00	1,345,392.62	0.00	485,392.62	860,000.00
53800	254,700.00	324,161.50	18,572.54	300,888.96	4,700.00
53900	15,600.00	15,726.25	5,139.00	6,787.25	3,800.00
	<b>10,042,266.00</b>	<b>\$ 11,990,065.74</b>	<b>\$ 949,568.23</b>	<b>\$ 7,336,074.56</b>	<b>\$ 3,704,422.95</b>
54110	3,756,443.00	4,551,106.25	166,552.58	677,790.43	3,706,763.24
54120	682,000.00	1,008,627.00	1,275.32	317,864.00	689,487.68
54210	1,374,955.00	1,742,747.63	5,181.66	364,074.64	1,373,491.33

Cleveland Public Library  
 Appropriation, Expenditures and Balances  
 General Fund

For the Period Ending January 31, 2011

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
54220	239,000.00	267,068.73	481.00	27,568.73	239,019.00
54310	1,576,500.00	1,676,025.40	23,999.06	322,558.35	1,329,467.99
54320	227,929.00	268,987.81	17,414.86	43,618.85	207,954.10
54325	631,047.00	671,229.71	8,179.46	60,750.64	602,299.61
54350	295,950.00	382,583.80	12,537.78	79,759.47	290,286.55
54500	1,270,538.00	1,843,610.53	131,239.52	620,807.30	1,091,563.71
54600	6,500.00	6,890.98	390.89	6,500.09	0.00
54710	39,000.00	103,052.00	1,695.10	62,356.90	39,000.00
54720	75,000.00	140,074.89	7,430.00	66,765.77	65,879.12
54730	10,000.00	10,467.96	0.00	9,967.96	500.00
54790	65,000.00	94,818.38	6,767.64	22,790.41	65,260.33
54900	500.00	500.00	0.00	0.00	500.00
<b>Library Materials</b>	<b>10,250,362.00</b>	<b>\$ 12,767,791.07</b>	<b>\$ 383,144.87</b>	<b>\$ 2,683,173.54</b>	<b>\$ 9,701,472.66</b>
55510	106,225.00	214,393.52	3,665.77	98,307.10	112,420.65
55520	62,300.00	129,581.30	9,001.85	58,617.05	61,962.40
55530	550,399.00	619,230.79	67,197.16	45,159.72	506,873.91
<b>Capital Outlay</b>	<b>718,924.00</b>	<b>\$ 963,205.61</b>	<b>\$ 79,864.78</b>	<b>\$ 202,083.87</b>	<b>\$ 681,256.96</b>
57100	63,300.00	65,046.00	1,234.20	35,938.80	27,873.00
57200	1,500.00	1,762.21	160.86	500.00	1,101.35
57500	43,027.00	45,558.66	1,694.27	17,237.39	26,627.00
<b>Miscellaneous Expenses</b>	<b>107,827.00</b>	<b>\$ 112,366.87</b>	<b>\$ 3,089.33</b>	<b>\$ 53,676.19</b>	<b>\$ 55,601.35</b>
<b>Advances</b>	<b>0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Transfers</b>	<b>0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>TOTAL</b>	<b>57,516,264.00</b>	<b>\$ 64,354,763.77</b>	<b>\$ 4,474,204.22</b>	<b>\$ 10,727,489.79</b>	<b>\$ 49,153,069.76</b>

Cleveland Public Library  
 Revenue, Expenditures and Changes in Fund Balances  
 For the Period Ending January 31, 2011

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
101 General Fund	30,063,231.06	7,292,433.60	4,474,204.22	10,727,489.79	22,153,970.65
<b>Total General Fund</b>	<b>\$ 30,063,231.06</b>	<b>\$ 7,292,433.60</b>	<b>\$ 4,474,204.22</b>	<b>\$ 10,727,489.79</b>	<b>\$ 22,153,970.65</b>
201 Anderson	189,635.01	0.00	0.00	0.00	189,635.01
202 Endowment for the Blind	1,375,391.48	0.00	0.00	0.00	1,375,391.48
203 Founders	4,260,062.08	32,388.50	41,009.95	32,074.74	4,219,365.89
204 Kaiser	40,238.89	0.00	0.00	0.00	40,238.89
205 Kralej	140,583.80	0.00	0.00	0.00	140,583.80
206 Library	156,094.60	1,424.00	74.02	719.39	156,725.19
207 Pepke	87,619.01	0.00	0.00	0.00	87,619.01
208 Wickwire	999,204.65	519.44	0.00	1,483.16	998,240.93
209 Witke	59,386.26	0.00	0.00	0.00	59,386.26
210 Young	2,720,399.78	0.00	0.00	0.00	2,720,399.78
225 Friends	6,850.00	0.00	600.00	0.00	6,250.00
226 Judd	7,800.74	0.00	9,836.62	61,796.32	(63,832.20)
228 Lockwood Thompson Memorial	394,168.37	0.00	743.99	235,987.01	157,437.37
229 Ohio Center for the Book	58.00	0.00	0.00	0.00	58.00
230 Schweinfurth	10,799.07	35,355.00	0.00	24,574.54	21,579.53
242 Cleveland NCA Kiosk	10,362.81	0.00	0.00	2,856.30	7,506.51
243 Gates Foundation	74,281.22	0.00	0.00	0.00	74,281.22
244 Harvard CS Kiosk Project	7,522.28	0.00	0.00	1,061.85	6,460.43
251 LSTA-Library for the Blind	4,999.00	0.00	0.00	0.00	4,999.00
252 LSTA-Know It Now	200,764.82	44,635.53	40,018.37	162,497.90	42,884.08
253 MetLife-Fit for Life II	6,677.45	0.00	0.00	6,677.45	0.00
254 MyCom	121,101.74	22,768.11	22,768.11	82,799.81	38,301.93
<b>Total Special Revenue Funds</b>	<b>\$ 10,874,001.06</b>	<b>\$ 137,090.58</b>	<b>\$ 115,051.06</b>	<b>\$ 612,528.47</b>	<b>\$ 10,283,512.11</b>
401 Building & Repair	10,201,558.02	0.00	91,208.71	131,703.15	9,978,646.16

Cleveland Public Utility  
 Revenue, Expenditures and Changes in Fund Balances  
 For the Period Ending January 31, 2011

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
<b>Total Capital Project Funds</b>	<b>\$ 10,201,558.02</b>	<b>\$ 0.00</b>	<b>\$ 91,208.71</b>	<b>\$ 131,703.15</b>	<b>\$ 9,978,646.16</b>
501 Abel	160,917.69	0.00	0.00	0.00	160,917.69
502 Ambler	1,545.77	0.00	0.00	0.00	1,545.77
503 Beard	107,080.37	0.00	0.00	1,813.00	105,267.37
504 Klein	3,663.83	0.00	0.00	0.00	3,663.83
505 Malon/Schroeder	206,938.71	0.00	0.00	0.00	206,938.71
506 McDonald	126,210.68	0.00	0.00	0.00	126,210.68
507 Ratner	61,750.50	0.00	0.00	0.00	61,750.50
508 Root	26,625.23	0.00	0.00	0.00	26,625.23
509 Sugarman	164,969.13	0.00	0.00	0.00	164,969.13
510 Thompson	113,618.33	0.00	0.00	0.00	113,618.33
511 Weidenthal	4,556.48	0.00	0.00	0.00	4,556.48
512 White	1,563,200.82	4,877.86	268.04	752.07	1,567,058.57
<b>Total Permanent Funds</b>	<b>\$ 2,541,077.54</b>	<b>\$ 4,877.86</b>	<b>\$ 268.04</b>	<b>\$ 2,565.07</b>	<b>\$ 2,543,122.29</b>
<b>Total All Funds</b>	<b>\$ 53,679,867.68</b>	<b>\$ 7,434,402.04</b>	<b>\$ 4,680,732.03</b>	<b>\$ 11,474,286.48</b>	<b>\$ 44,959,251.21</b>

Cleveland Public Library  
 Depository Balance Detail  
 For the Period Ending January 31, 2011

Balance of All Funds	<u>\$ 56,433,537.69</u>
Chase-Checking	8,631.26
PNC-Checking	0.00
KeyBank-Concentration Acct	0.00
KeyBank-Checking (ZBA)	1,977,110.48
KeyBank-MC/MISA	43,133.21
Fifth Third - Checking	164,723.48
Petty Cash	330.00
Change Fund	5,420.00
KeyBank-Payroll Account (ZBA)	0.00
KeyBank-Savings Bond Acct	0.00
<b>Cash in Library Treasury</b>	<u>\$ 2,199,348.43</u>
PNC - Money Market	10,005.67
PNC - Investments	33,639,573.55
PNC/Allegiant Money Market	263,857.62
KeyBank - Victory Fund	0.00
STAR OHIO Investment	8,167,077.73
<b>Investments</b>	<u>\$ 42,080,514.57</u>
PNC Endowment Acct	12,153,674.69
<b>Endowment Account</b>	<u>\$ 12,153,674.69</u>
<b>Cash in Banks and On Hand</b>	<u>\$ 56,433,537.69</u>

CLEVE PUB LIB ENDMT  
MANAGED ACCOUNT  
CONS

Account number 21-75-501-4453885  
December 31, 2010



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SH-000009-PII-PII41A01

CLEVELAND PUBLIC LIBRARY  
ATTN JOAN L TOMKINS  
325 SUPERIOR AVE  
CLEVELAND OH 44114-1271





CLEVE PUB LIB ENDMT CONS  
MANAGED ACCOUNT SUMMARY

Your PNC Managed Account

Account number 21-75-501-4453885  
December 31, 2010

Asset manager	Investment style	Manager number	% of portfolio	Value on 05/01/10	Investment income	Other additions	Other disbursements	Cash transfers	Fees and charges	Change in value of investments	Current account value
PNC CAPITAL ADVISOR	Large cap core	073	23.5%	\$3,110,804	\$15,661	-	-	-	-\$18,604	\$290,938	\$3,398,799
PNC CAPITAL ADVISOR	Taxable intermediate	880	42.7%	5,652,560	77,973	-	-	-	-5,331	455,989	6,181,191
		573	34.1%	4,735,864	102,386	2,093	-50	-	-4,521	62,108	4,897,881
					\$196,022.01		-\$50.00		-\$28,457.95		
<b>Total portfolio value</b>				\$13,499,228.97		\$2,093.15		\$0.00		\$809,036.92	\$14,477,873.10
Accrued income				\$34,171.89							\$44,022.15
<b>Total account value</b>				\$13,533,400.86							\$14,521,895.25

Note: amounts reflected on this page represent activity from 05/01/10 through 12/31/10







CLEVE PUB LIB ENDMT CONS  
INVESTMENT MANAGEMENT STATEMENT

Account number 21-75-501-4453885  
October 1, 2010 - December 31, 2010

**Total portfolio value**

Total portfolio value on December 31	\$14,477,973.10
Total portfolio value on October 1	13,491,179.31
Total change in value	\$986,693.79

**Bulletin board**

Enclosed is an insert addressing expense ratios on mutual funds available through PNC Wealth Management. This enclosure provides important information on fund level compensation paid to PNC and its affiliates. Additional information on these fees is available in each fund's prospectus. To obtain a copy of a prospectus, contact your account officer.

www.pnc.com

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CLEVELAND PUBLIC LIBRARY  
ATTN JOAN L TOMKINS  
325 SUPERIOR AVE  
CLEVELAND OH 44114-1271



***Investment policy and market outlook***

**Investment objective: 100% Equity 00% Fixed**

*Our current recommended allocation attempts to balance the relative attractiveness of stocks and other risk assets, given the transition to expansion that we expect in the global economy, with the continued downside risks to our forecast.*

*As the new year approaches, take the time to discuss investments' attractiveness and risk with your PNC Investment Advisor.*

***About your account***

The PNC Financial Services Group, Inc. ("PNC") provides investment and wealth management, fiduciary services, FDIC-insured banking products and services and lending and borrowing of funds through its subsidiary, PNC Bank, National Association, which is a Member FDIC, and provides certain fiduciary and agency services through PNC Delaware Trust Company. Securities products and brokerage services are offered through PNC Investments LLC, a registered broker-dealer and member of FINRA and SIPC. Insurance products and advice may be provided by PNC Insurance Services, LLC, and/or National City Insurance Group, Inc., licensed insurance agency affiliates of PNC, or by licensed insurance agencies that are not affiliated with PNC; in either case a licensed insurance affiliate will receive compensation if you choose to purchase insurance through these programs. A decision to purchase insurance will not affect the cost or availability of other products or services from PNC or its affiliates. PNC does not provide legal, tax or accounting advice.

The securities in this account, including shares of mutual funds, are not bank deposits. PNC Bank and other banks do not guarantee these securities, the FDIC does not insure them nor does any government agency or government-sponsored agency of the federal government or any state. Securities involve investment risks, including the possible loss of the amount invested.

In addition, the shares of any mutual fund in this account are not obligations of any bank, nor are they issued or endorsed by any bank or guaranteed by the FDIC or any other government agency or government-sponsored agency of the federal government or any state.

**NOTICE OF LIMITATION OF LIABILITY - Trust Accounts**

An action for breach of trust based on matters disclosed in a trust accounting or other written reports of the trustee - such as this statement - may be subject to a statute of limitations, limiting your right to sue, measured as follows, from either the date the trust accounting, statement or written report is mailed or received. If you have questions regarding your rights, please contact your attorney.

DC: 1 year from mailing IL: 3 years from receipt OH: 2 years from mailing  
DE: 2 years from receipt MI: 1 year from mailing PA: 30 months from receipt  
FL: 6 months from receipt MO: 1 year from mailing VA: 1 year from mailing

See [pnc.com](http://pnc.com) for the latest updates about our investing strategies.



Summary

Portfolio value

	Income	Principal	Total
Income on December 31	\$101,819.13	\$14,376,053.97	\$14,477,873.10
Income on October 1	196,806.51	13,294,372.80	13,491,179.31
Change in value	-\$94,987.38	\$1,081,681.17	\$986,693.79

Portfolio value by asset class

	Income	Cash equivalents	Principal	Total
Income	\$101,819.13			
Cash equivalents		\$173,360.88		
Principal			\$14,376,053.97	
Total	\$101,819.13	\$173,360.88	\$14,376,053.97	\$14,477,873.10

\* We use tax cost to calculate the cost of your portfolio. When this information is not available for all assets, your portfolio's tax cost may be understated. To determine if we have tax cost information for all your assets, call Barry F Lenahan your Account Advisor.



*Summary*

*Change in account value*

Beginning account value	\$13,530,113.60	From May 1, 2010 \$13,533,400.86
Additions		
Asset contributions	84,164.21	\$378.46
Investment income	521.63	196,022.01
Other receipts		1,714.69
Disbursements		
Fees and charges	-\$9,864.16	-\$28,457.95
Other disbursements		- 50.00
Change in value of investments	911,872.11	809,036.96
Net accrued income	5,087.86	9,850.26
Value of non cash transactions	-	- 0.04
<b>Ending account value</b>	<b>\$14,521,895.25</b>	<b>\$14,521,895.25</b>

*Investment income summary*

Income-cash equivalents	\$5.79	From May 1, 2010 \$19.61
Interest-fixed income	34,594.06	102,375.05
Dividends-equities	49,564.36	93,627.35
<b>Total</b>	<b>\$84,164.21</b>	<b>\$196,022.01</b>

*Gain/loss summary*

Net realized gain/loss	This period	From May 1, 2010
Fixed income	\$25,176.38	\$113,505.37
Equities	42,015.15	144,109.59
<b>Total</b>	<b>\$67,191.53</b>	<b>\$257,614.96</b>

\* All unrealized gain/loss information is based on tax cost. When this information is not available for all assets, your portfolio's tax cost may be understated. To determine if we have tax cost information for all your assets, call Barry F Lenahan your Account Advisor.

Net unrealized gain/loss*	Since acquisition
	\$107,886.41
	2,193,809.30
	<b>\$2,301,695.71</b>

*Accrued income summary*

Accrued income on December 31	\$44,022.15
Accrued income on October 01	38,934.29
<b>Net accrued income</b>	<b>\$5,087.86</b>

Estimated annual income	Accrued income this period
\$27.52	\$3.31
159,059.76	39,102.88
103,552.19	4,915.96
<b>\$262,639.47</b>	<b>\$44,022.15</b>

Summary

*Transaction summary - measured by cash balance*

	Income	Principal
	This period	From May. 1, 2010
Beginning cash balance	\$31,748.40	\$8,408.47
Investment income	\$84,164.21	\$195,945.37
Sales and maturities	160,147.78	193,956.88
Transfers within account	-	-
Other receipts	-	-
Disbursements	-	-
Purchases	-\$108,260.13	-\$195,099.73
Transfers within account	- 169,287.43	- 169,287.43
Fees and charges	- 9,864.16	- 28,457.95
Other disbursements	-	-
Ending cash balance	\$11,351.33	\$11,351.33
Change in cash	-\$43,099.73	-\$2,942.86

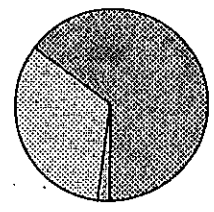
*Transaction summary - measured by tax cost*

	This period	From May. 1, 2010
Beginning tax cost	\$12,034,164.18	\$11,749,410.36
Additions	-	-
Purchases	\$1,979,024.59	\$5,347,703.22
Securities received	-	152,424.25
Disbursements	-	-
Sales	-\$1,837,011.38	-\$4,920,859.51
Securities delivered	-	- 152,500.93
Change in cash	-	-
Ending tax cost	\$12,176,177.39	\$12,176,177.39
Change in cash	\$43,099.73	\$2,942.86



Analysis

Asset allocation



	Dec. 31, 2010
Cash equivalents	1.90%
Mutual funds	1.90%
Fixed income	33.02%
Corporate	16.41%
US treasury	10.81%
Agency	5.79%
Equities	65.08%
Stock	41.76%
Mutual funds	23.32%

Equity sectors

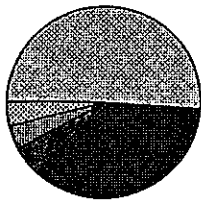
	Market value	% of equities	% of total portfolio
Industrials	\$700,289.56	11.58%	4.84%
Consumer discretionary	708,165.26	11.71%	4.89%
Consumer staples	632,837.40	10.47%	4.37%
Energy	699,162.60	11.56%	4.83%
Financial	882,478.00	14.60%	6.10%
Materials	222,702.54	3.68%	1.54%
Information technology	1,223,713.00	20.24%	8.45%
Utilities	149,948.60	2.48%	1.04%
Health care	668,435.52	11.06%	4.62%
Telecommunication services	158,066.80	2.61%	1.09%
<b>Total</b>	<b>\$6,045,799.28</b>	<b>100.00%</b>	<b>41.77%</b>

*Analysis*

*Bond analysis*

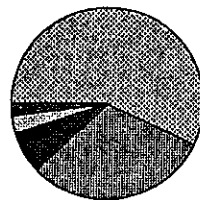
Bond rating

	Market Value	% of bonds	% of total portfolio
Moody's Aaa	\$2,454,971.36	51.36 %	16.96 %
Moody's Aa1	157,631.90	3.30 %	1.09 %
Moody's Aa2	171,792.00	3.59 %	1.19 %
Moody's Aa3	256,340.70	5.36 %	1.77 %
Other	1,739,435.12	36.39 %	12.02 %



Maturity schedule

Market value	% of bonds	Corporate	US treasury and agency	Municipal	Other
(% of bonds maturing in)					
Less than 1 year	2.87 %	\$25,403.00 (18.68 %)	\$111,438.60 (81.32 %)	- (-)	- (-)
1 - 5 years	56.56 %	1,015,472.93 (37.56 %)	1,687,956.80 (62.44 %)	- (-)	- (-)
6 - 10 years	31.08 %	1,290,118.90 (86.84 %)	195,554.79 (13.16 %)	- (-)	- (-)
11 - 15 years	2.34 %	44,991.65 (40.18 %)	66,993.32 (59.82 %)	- (-)	- (-)
16 or more years	7.16 %	- (-)	342,041.09 (100.00 %)	- (-)	- (-)



Detail

*Portfolio - income*

Cash equivalents  
Cash

Description	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Total tax cost	Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
UNINVESTED CASH	-	11,351,330	-	\$11,351.33	- 0.08 %	\$1,000	- \$11,351.33	\$1.00			

Mutual funds - money market

Description	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Total tax cost	Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
PNC TREASURY MONEY MARKET FUND #431	\$82,033.19	113,170.46	\$113,170.46	\$1.0000	0.79 %	\$1,000	\$113,170.46	\$1.00	0.02 %	\$11.32	\$1.34
PNC CAPITAL ADVISOR PNC TREASURY MONEY MARKET FUND #431	83,024.92			1.0000	0.01 %						1.44

<b>Total mutual funds - money market</b>			<b>\$113,170.46</b>		<b>0.78 %</b>	<b>\$113,170.46</b>			<b>0.01 %</b>	<b>\$11.32</b>	<b>\$2.78</b>
<b>Total cash equivalents</b>			<b>\$101,819.13</b>		<b>0.70 %</b>	<b>\$101,819.13</b>			<b>0.01 %</b>	<b>\$11.32</b>	<b>\$2.78</b>



Detail

*Portfolio - principal*

Cash equivalents  
Cash

Description	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
UNINVESTED CASH		11,351.330	\$11,351.33	\$1.0000	0.08 %	\$11,351.33	\$1.00				

Mutual funds - money market

Description	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
PNC TREASURY MONEY MARKET FUND #431	\$31,369.93	22,222.200	\$22,222.20	\$1.0000	0.16 %	\$22,222.20	\$1.00		0.01 %	\$2.22	\$0.32
PNC CAPITAL ADVISOR PNC TREASURY MONEY MARKET FUND #431		117,710.090	117,710.09	1.0000	0.82 %	117,710.09	1.00		0.01 %	11.77	
PNC CAPITAL ADVISOR PNC TREASURY MONEY MARKET FUND #431		8,989.19	22,077.26	1.0000	0.16 %	22,077.26	1.00		0.02 %	2.21	0.21

Total mutual funds - money market \$162,009.55 1.12 % \$162,009.55 0.01 % \$16.20 \$0.53

Total cash equivalents \$173,360.88 1.20 % \$173,360.88 0.01 % \$16.20 \$0.53



Detail

Fixed income  
Corporate bonds

Description (Cusip)	Market value last period	Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	price per unit							
AT&T INC NOTES 05.800% DUE 02/15/2019 RATING: A2 (00206RAR3) PNC CAPITAL ADVISOR	35,736.90 30,000	\$33,778.80 \$112.5960		0.24 %	\$32,307.45 \$1,471.35	\$1,471.35	5.16 %	\$1,740.00	\$657.33	
SWEDISH EXPORT CREDIT NTS ISIN US00254EKM39 01.750% DUE 10/20/2015 RATING: AA1 (00254EKM3) PNC CAPITAL ADVISOR	25,000	24,151.50 96.6060		0.17 %	24,971.50 99.89	- 820.00	1.82 %	437.50	86.28	
ABBOTT LABORATORIES SR UNSEC 05.125% DUE 04/01/2019 RATING: A1 (002824AU4) PNC CAPITAL ADVISOR	17,255.40 15,000	16,496.55 109.9770		0.12 %	14,935.05 99.57	1,561.50	4.67 %	768.75	192.19	
ACE INA HOLDINGS COM GTS 02.600% DUE 11/23/2015 RATING: A3 (00440EAN7) PNC CAPITAL ADVISOR	15,000	14,705.10 98.0340		0.11 %	14,986.05 99.91	- 280.95	2.66 %	390.00	41.17	
AMERIPRISE FINANCIAL INC SR UNSEC 07.300% DUE 06/28/2019 RATING: A3 (03076CAD8) PNC CAPITAL ADVISOR	18,594.90 15,000	17,831.55 118.8770		0.13 %	17,786.55 118.58	45.00	6.15 %	1,095.00	9.12	

*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip )	Market value last period	Quantity	Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
			Current	price per unit							
AMGEN INC	15,155.25	15,155.25	14,271.75	95.1450	0.10 %	14,944.35	99.63	- 672.60	3.63 %	517.50	150.94
SR UNSEC	15,000										
03.450% DUE 10/01/2020											
RATING: A3											
(031162BD1)											
PNC CAPITAL ADVISOR											
AVON PRODUCTS INC	27,072.75	25,000	26,744.00	106.9760	0.19 %	24,963.75	99.86	1,780.25	4.49 %	1,200.00	400.00
BONDS											
04.800% DUE 03/01/2013											
RATING: A2											
(054303AT9)											
PNC CAPITAL ADVISOR											
BB&T CORPORATION	15,000		17,323.65	115.4910	0.12 %	18,414.30	122.76	- 1,090.65	5.94 %	1,027.50	174.10
SR UNSEC											
06.850% DUE 04/30/2019											
RATING: A2											
(05531FAB9)											
PNC CAPITAL ADVISOR											
BP CAPITAL MARKETS PKC	25,872.75	25,000	25,753.00	103.0120	0.18 %	24,765.05	99.06	987.95	3.52 %	906.25	133.42
ISIN US05565QBL14											
03.625% DUE 05/08/2014											
RATING: A2											
(05545QBL1)											
PNC CAPITAL ADVISOR											
BMW VEHICLE LEASE TRUST	50,051.05	50,000	49,739.26	99.8785	0.35 %	49,992.19	99.98	- 52.93	0.83 %	410.00	18.22
SERIES 2010-1 CLASS A3											
01.180% DUE 04/15/2013											
RATING: AAA											
(055669AC9)											
PNC CAPITAL ADVISOR											



*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip)	Market value last period		Quantity	Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit		Current price per unit	Current							
BANK OF AMERICA NOTES	21,202.00	20,654.00	20,000	103.2700	19,823.45	0.15 %	99.12	830.55	5.48 %	1,130.00	188.33	
05.650% DUE 05/01/2018 RATING: A2 (06051GDX4)												
PNC CAPITAL ADVISOR												
BANK OF AMERICA CORP	5,286.70	5,087.15	5,000	101.7430	4,982.10	0.04 %	99.64	105.05	5.53 %	281.25	7.03	
05.625% DUE 07/01/2020 RATING: A2 (06051GEC9)												
PNC CAPITAL ADVISOR												
BANK OF NEW YORK MELLON	17,488.95	16,601.85	15,000	110.6790	17,006.10	0.12 %	113.37	-404.25	4.93 %	817.50	104.46	
NTS												
05.450% DUE 05/15/2019 RATING: AA2 (06406BMO1)												
PNC CAPITAL ADVISOR												
BANK OF NEW YORK MELLON	15,000	14,876.25	15,000	99.1750	14,995.50	0.11 %	99.97	-119.25	2.53 %	375.00	22.92	
SR UNSEC												
02.500% DUE 01/15/2016 RATING: AA2 (06406HBS7)												
PNC CAPITAL ADVISOR												
BANK OF NOVA SCOTIA	10,658.60	10,392.90	10,000	103.9290	9,987.20	0.08 %	99.87	405.70	3.28 %	340.00	150.17	
ISIN US064149A641 SEDOL B3NY5Y8												
03.400% DUE 01/22/2015 RATING: AA1 (064149A64)												
PNC CAPITAL ADVISOR												

*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip)	Market value Quantity	Current market value		% of total portfolio	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Current price per unit	Total tax cost					
BERKSHIRE HATHAWAY FINANCE CORP CO GUARNT 05.400% DUE 05/15/2018 RATING: AA2 (084664BEO) PNC CAPITAL ADVISOR	20,000	21,905.60 109.5280	21,743.60 108.72	0.16%	162.00	4.94%	1,080.00	138.00
BOTTLING GROUP LLC SR UNSECURED 05.125% DUE 01/15/2019 RATING: AA3 (10138MAK1) PNC CAPITAL ADVISOR	17,241.00 25,000	27,295.25 109.1810	27,951.45 111.81	0.19%	-656.20	4.70%	1,281.25	590.80
CAMPBELL SOUP CO SR UNSECURED 04.500% DUE 02/15/2019 RATING: A2 (134429AT6) PNC CAPITAL ADVISOR	16,750.05 15,000	15,846.90 105.6460	14,892.75 99.29	0.11%	954.15	4.26%	675.00	255.00
CARMAX AUTO OWNER TR SERIES 2009-1 CLASS A3 04.120% DUE 03/15/2013 RATING: AAA (14312WAD5) PNC CAPITAL ADVISOR	20,416.20 18,222.470	18,550.66 101.8010	18,716.48 102.71	0.13%	-165.82	4.05%	750.77	33.37
PROGRESS ENERGY CAROLINA 1ST MTG 05.300% DUE 01/15/2019 RATING: A1 (144141CZ9) PNC CAPITAL ADVISOR	23,242.00 20,000	22,222.60 111.1130	19,981.60 99.91	0.16%	2,241.00	4.77%	1,060.00	488.78



*Detail*

**Fixed income  
Corporate bonds**

Description [Cusip ]	Market value last period		Current market value		% of total portfolio	Total tax cost	Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current	price per unit							
CATERPILLAR FIN SERV CRP	16,782.90	16,394.55	11,241.40	11,241.40	0.12 %	14,239.30	94.93	172.50	5.45 %	712.50	265.21
NTS SERIES MTNF	15,000	109.2970									
04.750% DUE 02/17/2015											
RATING: A2											
(14912L2M2)											
PNC CAPITAL ADVISOR											
CATERPILLAR FINANCIAL SE	11,512.60	11,241.40	11,241.40	11,241.40	0.08 %	11,068.90	110.69	172.50	5.45 %	612.50	227.99
SR UNSEC	10,000	112.4140									
06.125% DUE 02/17/2014											
RATING: A2											
(14912L4F5)											
PNC CAPITAL ADVISOR											
CATERPILLAR INC	11,975.30	11,481.40	11,481.40	11,481.40	0.08 %	9,979.50	99.80	1,501.90	4.97 %	570.00	215.33
NTS	10,000	114.8140									
05.700% DUE 08/15/2016											
RATING: A2											
(149123BM2)											
PNC CAPITAL ADVISOR											
CHEVRON CORP	21,876.40	21,348.20	21,348.20	21,348.20	0.15 %	19,963.20	99.82	1,385.00	3.71 %	790.00	258.94
NT	20,000	106.7410									
03.950% DUE 03/03/2014											
RATING: AA1											
(166751AH0)											
PNC CAPITAL ADVISOR											
CISCO SYSTEMS	11,776.70	11,422.40	11,422.40	11,422.40	0.08 %	10,081.80	100.82	1,340.60	4.82 %	550.00	197.08
NTS	10,000	114.2240									
05.500% DUE 02/22/2016											
RATING: A1											
(17275RAC6)											
PNC CAPITAL ADVISOR											

*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip )	Market value last period	Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit							
CITIGROUP INC	43,988.80	43,937.20	109.8430	0.31 %	43,892.40	109.73	44.80	5.48 %	2,404.00	106.84
SR UNSEC	40,000									
06.010% DUE 01/15/2015										
RATING: A3										
(172967FA4)										
PNC CAPITAL ADVISOR										
CITIBANK CREDIT CARD ISSUANCE TR	100,000	102,280.00	102.2800	0.71 %	102,578.12	102.58	- 298.12	2.20 %	2,250.00	50.00
SERIES 2009-A5 CLASS A5										
02.250% DUE 12/23/2014										
RATING: AAA										
(17305EER2)										
PNC CAPITAL ADVISOR										
COCA-COLA CO/THE	10,000	10,005.70	100.0570	0.07 %	10,000.00	100.00	5.70	0.34 %	33.56	4.29
SR UNSEC										
VAR % DUE 05/15/2012										
RATING: AA3										
(191216AQ3)										
PNC CAPITAL ADVISOR										
COCA-COLA ENTERPRISES	25,000	29,088.50	116.3540	0.21 %	29,223.75	116.90	- 135.25	6.34 %	1,843.75	604.34
NTS										
07.375% DUE 03/03/2014										
RATING: A3										
(191219BT0)										
PNC CAPITAL ADVISOR										
COLGATE PALMOLIVE CO	21,651.80	21,369.00	106.8450	0.15 %	19,995.40	99.98	1,373.60	3.94 %	840.00	107.33
SR UNSECURED SER MTN	20,000									
04.200% DUE 05/15/2013										
RATING: AA3										
(194160DL1)										
PNC CAPITAL ADVISOR										



Detail

Fixed income  
Corporate bonds

Description (Cusip)	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
COLGATE PALMOLIVE	28,071.00	30,000	93,5700	28,071.00	0.20 %	29,499.00	98.33	- 1,428.00	3.16 %	885.00	142.58
SR UNSEC											
02.950% DUE 11/01/2020											
RATING: AA3											
(19416QDR8)											
PNC CAPITAL ADVISOR											
CONOCOPHILLIPS	62,648.85	65,984.80	113,9070	62,648.85	0.44 %	55,344.50	100.63	7,304.35	5.05 %	3,162.50	1,317.71
NOTES											
05.750% DUE 02/01/2019											
RATING: A1											
(20825CAR5)											
PNC CAPITAL ADVISOR											
RABOBANK NEDERLAND	29,027.70	30,000	96,7690	29,027.70	0.21 %	29,926.50	99.76	- 898.80	2.20 %	637.50	138.12
COM GTD ISIN US21685WBL00											
02.125% DUE 10/13/2015											
RATING: AAA											
(21685WBL0)											
PNC CAPITAL ADVISOR											
COSTCO WHOLESALE CORP	17,035.95	17,810.10	113,5730	17,035.95	0.12 %	14,536.80	96.91	2,499.15	4.85 %	825.00	242.92
SR NTS											
05.500% DUE 03/15/2017											
RATING: A2											
(22160KAC9)											
PNC CAPITAL ADVISOR											
JOHN DEERE CAPITAL CORP	27,636.00	28,976.75	110,5440	27,636.00	0.20 %	24,923.50	99.69	2,712.50	4.84 %	1,337.50	326.94
SR UNSECURED SER MTN											
05.350% DUE 04/03/2018											
RATING: A2											
(24422EQR3)											
PNC CAPITAL ADVISOR											



*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip)	Market value last period	Quantity	Current market value price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
DEERE JOHN CAP CORP SR UNSEC	10,064.70	10,000	97.0780	0.07%	9,981.70	99.82	-273.90	2.89%	280.00	81.67
RATING: A2 [24422EQZ5]										
PNC CAPITAL ADVISOR										
E1 DU PONT DE NEMOURS BONDS	22,193.00	20,000	21,798.60	0.16%	19,801.60	99.01	1,997.00	4.59%	1,000.00	461.11
RATING: A2 [263534BU2]			108.9930							
PNC CAPITAL ADVISOR										
DUKE ENERGY CAROLINAS 1ST MORTGAGE	11,448.80	10,000	11,096.40	0.08%	9,966.00	99.66	1,130.40	4.74%	525.00	242.08
RATING: A1 [26442CAC8]			110.9640							
PNC CAPITAL ADVISOR										
EMERSON ELECTRIC CO NOTES	11,416.20	10,000	10,804.90	0.08%	9,961.90	99.62	843.00	4.52%	487.50	102.92
RATING: A2 [291011AY0]			108.0490							
PNC CAPITAL ADVISOR										
EXPORT DEVELOPMENT CANADA	46,776.60	45,000	45,440.55	0.32%	44,913.15	99.81	527.40	2.23%	1,012.50	92.81
RATING: AAA [302168CD2]			100.9790							
PNC CAPITAL ADVISOR										





INSTITUTIONAL  
INVESTMENTS

CLEVE PUB LIB ENDMT CONS  
INVESTMENT MANAGEMENT STATEMENT  
Account number 21-75-501-4453885  
October 1, 2010 - December 31, 2010

Detail

Fixed income  
Corporate bonds

Description (Cusip )	Market value last period	Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	price per unit							
GENERAL ELEC CAP CORP	76,260.10	74,668.30	106.6690	0.52 %	75,934.15	108.48	- 1,265.85	5.16 %	3,850.00	1,850.14
SR UNSEC	70,000									
05.500% DUE 01/08/2020										
RATING: AA2										
(36962G4J0)										
PNC CAPITAL ADVISOR										
GENERAL ELEC CAP CORP	25,753.25	25,603.00	102.4120	0.18 %	25,064.20	100.26	538.80	2.93 %	750.00	45.83
FDIC GUARANTEED	25,000									
03.000% DUE 12/09/2011										
RATING: AAA										
(36967HAD9)										
PNC CAPITAL ADVISOR										
GENERAL ELEC CAP CORP	92,900.70	92,343.60	102.6040	0.64 %	89,881.20	99.87	2,462.40	2.08 %	1,912.50	53.12
FDIC GUARANTEED	90,000									
02.125% DUE 12/21/2012										
RATING: AAA										
(36967HAV9)										
PNC CAPITAL ADVISOR										
GOLDMAN SACHS GROUP INC	44,486.80	43,938.00	109.8450	0.31 %	39,813.00	99.53	4,125.00	5.60 %	2,460.00	615.00
SR NOTES	40,000									
06.150% DUE 04/01/2018										
RATING: A1										
(38141GFM1)										
PNC CAPITAL ADVISOR										
HSBC HOLDING PLC	21,483.60	21,265.60	106.3280	0.15 %	21,475.60	107.38	- 210.00	4.94 %	1,050.00	55.42
SUB NTS	20,000									
05.250% DUE 12/12/2012										
RATING: A1										
(404280AB5)										
PNC CAPITAL ADVISOR										

Detail

**Fixed income  
Corporate bonds**

Description (Cusip.)	Market value last period	Quantity	Current market value		% of total portfolio	Total tax cost	Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
			Current	price per unit							
HEWLETT PACKARD CO SR UNSEC 05.400% DUE 03/01/2017 RATING: A2 (428236AMS)	11,534.10 10,000	11,610.10 10,000	11,314.70 113.1470	111.6320	0.08 %	9,923.00 99.23	9,923.00	1,240.20	4.84 %	540.00	180.00
PNC CAPITAL ADVISOR HEWLETT PACKARD CO NOTES 06.125% DUE 03/01/2014 RATING: A2 (428236AT0)	11,534.10 10,000	11,610.10 10,000	11,314.70 113.1470	111.6320	0.08 %	9,956.10 99.56	9,956.10	1,358.60	5.42 %	612.50	204.17
PNC CAPITAL ADVISOR HEWLETT PACKARD CO SR UNSEC 03.750% DUE 12/01/2020 RATING: A2 (428236BF9)	20,000	20,000	19,565.40 97.8270	97.8270	0.14 %	19,965.40 99.83	19,965.40	-400.00	3.84 %	750.00	60.42
PNC CAPITAL ADVISOR HONDA AUTO REC OWNER T SERIES 2010-2 CLASS A3 01.340% DUE 03/18/2014 RATING: AAA (43812KAC7)	50,557.50 50,000	50,557.50 50,000	50,210.00 100.4200	100.4200	0.35 %	49,993.90 99.99	49,993.90	216.10	1.34 %	670.00	24.19
PNC CAPITAL ADVISOR HONDA AUTO RECEIVABLES OWNER TR SERIES 2009-2 CLASS A3 02.790% DUE 01/15/2013 NOT RATED (43812UAC5)	20,284.60 17,116.020	20,284.60 17,116.020	17,306.52 101.1130	101.1130	0.12 %	17,410.20 101.72	17,410.20	-103.68	2.76 %	477.54	21.22
PNC CAPITAL ADVISOR											



*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip)	Market value last period	Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	price per unit							
HONEYWELL INTERNATIONAL NTS	16,313.85	15,000	16,122.45	0.12 %	14,970.75	99.81	1,151.70	5.24 %	843.75	351.56
05.625% DUE 08/01/2012 RATING: A2 (438516AV8)			107.4830							
PNC CAPITAL ADVISOR										
HONEYWELL INTERNATIONAL SR NTS	21,744.60	20,000	21,238.60	0.15 %	19,947.20	99.74	1,291.40	3.65 %	775.00	292.78
03.875% DUE 02/15/2014 RATING: A2 (438516AY2)			106.1930							
PNC CAPITAL ADVISOR										
JPMORGAN CHASE & CO SUB NT	5,666.00	5,000	5,488.05	0.04 %	5,627.85	112.56	- 139.80	5.59 %	306.25	3.40
06.125% DUE 06/27/2017 RATING: A1 (46625HGN4)			109.7610							
PNC CAPITAL ADVISOR										
JP MORGAN CHASE & CO NOTES	57,046.00	50,000	55,821.00	0.39 %	52,607.20	105.21	3,213.80	5.38 %	3,000.00	1,383.33
06.000% DUE 01/15/2018 RATING: AA3 (46625HGY0)			111.6420							
PNC CAPITAL ADVISOR										
JOHNSON & JOHNSON SR NTS	23,466.40	20,000	22,708.20	0.16 %	23,230.80	116.15	- 522.60	4.54 %	1,030.00	474.94
05.150% DUE 07/15/2018 RATING: AAA (478160AU8)			113.5410							
PNC CAPITAL ADVISOR										

*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip)	Market value last period	Quantity	Current market value		% of total portfolio	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
			Current	price per unit					
JOHNSON & JOHNSON									
SR UNSEC	30,000		28,567.20	95.2240	0.20 %	246.30	3.10 %	885.00	329.42
02.950% DUE 09/01/2020									
RATING: AAA									
(478160AW4)									
PNC CAPITAL ADVISOR									
KIMBERLY-CLARK	15,639.90		14,805.15	98.7010	0.11 %	- 149.85	3.68 %	543.75	229.58
SR UNSEC	15,000								
03.625% DUE 08/01/2020									
RATING: A2									
(494368BE2)									
PNC CAPITAL ADVISOR									
LOWES COMPANIES INC	16,734.15		15,758.10	105.0540	0.11 %	785.40	4.41 %	693.75	146.46
NTS	15,000								
04.625% DUE 04/15/2020									
RATING: A1									
(548661CQ8)									
PNC CAPITAL ADVISOR									
MCDONALD'S, CORP.	18,100.05		17,321.25	115.4750	0.12 %	2,351.55	5.03 %	870.00	183.67
SR UNSEC	15,000								
05.800% DUE 10/15/2017									
RATING: A2									
(58013MEB6)									
PNC CAPITAL ADVISOR									
MCDONALDS CORP	17,293.35		16,417.80	109.4520	0.12 %	- 311.25	4.57 %	750.00	687.50
SR UNSEC SERIES MTN	15,000								
05.000% DUE 02/01/2019									
RATING: A2									
(58013MEG5)									
PNC CAPITAL ADVISOR									



*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip)	Market value last period	Quantity	Current market value	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
			price per unit							
MERCK & CO INC	35,000		34,816.95	0.25 %	34,894.30	99.70	- 77.35	3.90 %	1,356.25	79.11
SR UNSEC			99.4770							
03.875% DUE 01/15/2021										
RATING: A1										
(58933YAA3)										
PNC CAPITAL ADVISOR										
MERRILL LYNCH & CO	16,834.35		16,387.80	0.12 %	16,275.00	108.50	112.80	6.30 %	1,031.25	189.06
NOTES SERIES MTN	15,000		109.2520							
06.875% DUE 04/25/2018										
RATING: A2										
(59018YN64)										
PNC CAPITAL ADVISOR										
METLIFE INC	18,087.00		17,440.65	0.13 %	15,052.50	100.35	2,388.15	5.87 %	1,022.55	386.30
SR UNSEC SERIES A	15,000		116.2710							
06.817% DUE 08/15/2018										
RATING: A3										
(59156RAR9)										
PNC CAPITAL ADVISOR										
METLIFE INC	19,091.10		18,261.90	0.13 %	18,319.65	122.13	- 57.75	6.34 %	1,157.55	437.30
GLOBAL	15,000		121.7660							
07.717% DUE 02/15/2019										
RATING: A3										
(59156RAT5)										
PNC CAPITAL ADVISOR										
MICROSOFT CORP	34,799.10		33,099.15	0.23 %	34,497.60	99.14	- 1,598.45	3.18 %	1,050.00	274.17
SR NOTES	35,000		94.5690							
03.000% DUE 10/01/2020										
RATING: AAA										
(59491BAH7)										
PNC CAPITAL ADVISOR										

*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip)	Market value last period	Quantity	Current market value price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
MIDAMERICAN ENERGY CO	27,859.50	25,000	111.4380	0.20 %	28,105.75	112.42	- 246.25	4.76 %	1,325.00	390.14
SR NTS										
05.300% DUE 03/15/2018										
RATING: A2										
[595620AH8]										
PNC CAPITAL ADVISOR										
MORGAN STANLEY	15,566.85	15,000	102.3730	0.11 %	15,421.05	102.81	- 65.10	4.64 %	712.50	178.12
SUB NTS										
04.750% DUE 04/01/2014										
RATING: A3										
[61748AAE6]										
PNC CAPITAL ADVISOR										
NATIONAL RURAL UTIL COOP	28,004.25	25,000	109.6840	0.19 %	25,001.20	100.01	2,419.80	5.02 %	1,375.00	687.50
NOTES										
05.500% DUE 07/01/2013										
RATING: A1										
[637432LM6]										
PNC CAPITAL ADVISOR										
NORTHERN TRUST CORP	9,550.10	10,000	95.5010	0.07 %	9,988.30	99.88	- 438.20	3.62 %	345.00	54.62
SR UNSEC										
03.450% DUE 11/04/2020										
RATING: A1										
[665859AL8]										
PNC CAPITAL ADVISOR										
NOVARTIS SECS INVEST LTD	11,071.60	10,000	110.7160	0.08 %	10,571.60	105.72	500.00	4.63 %	512.50	200.73
ISIN US66989GAA85 SEDOL B4WX4B3										
05.125% DUE 02/10/2019										
RATING: AA2										
[66989GAA8]										
PNC CAPITAL ADVISOR										



*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip)	Market value last period		Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current price per unit	Current price per unit							
OCCIDENTAL PETROLEUM CORP SR UNSEC 04.125% DUE 06/01/2016 RATING: A2 (674599BX2)	11,187.50 10,000	10,698.60 106.9860	10,174.70 101.7470	10,174.70 101.7470	0.08 %	9,929.20 99.29	769.40	177.00	3.86 %	412.50	34.37
PNC CAPITAL ADVISOR OCCIDENTAL PETROLEUM COR SR UNSEC SER 1 04.100% DUE 02/01/2021 RATING: A2 (674599BY0)	10,000		10,174.70 101.7470	10,174.70 101.7470	0.08 %	9,997.70 99.98	177.00	177.00	4.03 %	410.00	17.08
PNC CAPITAL ADVISOR ONTARIO (PROVINCE OF) ISIN US6832348D38 04.000% DUE 10/07/2019 RATING: AA1 (6832348D3)	27,130.50 25,000	25,635.00 102.5400	25,635.00 102.5400	25,635.00 102.5400	0.18 %	25,977.25 103.91	-342.25	-342.25	3.91 %	1,000.00	233.33
PNC CAPITAL ADVISOR ORACLE CORP SR UNSEC 05.000% DUE 07/08/2019 RATING: A2 (68389XAG0)	22,998.40 20,000	21,673.60 108.3680	21,673.60 108.3680	21,673.60 108.3680	0.15 %	19,925.40 99.63	1,748.20	1,748.20	4.62 %	1,000.00	480.56
PNC CAPITAL ADVISOR PECO ENERGY CO 1ST REF MORT 05.350% DUE 08/01/2018 RATING: A1 (693304AL1)	11,645.80 10,000	11,063.10 110.6310	11,063.10 110.6310	11,063.10 110.6310	0.08 %	9,983.20 99.83	1,079.90	1,079.90	4.84 %	535.00	178.33
PNC CAPITAL ADVISOR											



*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip)	Market value last period	Current market value		% of total portfolio	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	price per unit					
PRIVATE EXPORT FUNDING								
US GOVT GTD	25,000	23,678.25	94,7130	0.17 %	- 1,259.50	2.38 %	562.50	25.00
02.250% DUE 12/15/2017								
RATING: AAA								
(742651DK5)								
PNC CAPITAL ADVISOR								
PROCTER & GAMBLE CO	17,030.70	16,274.55	108.4970	0.12 %	1,300.95	4.34 %	705.00	266.33
NTS	15,000							
04.700% DUE 02/15/2019								
RATING: AA3								
(742718DN6)								
PNC CAPITAL ADVISOR								
PROCTER & GAMBLER CO THE	35,000	34,316.45	98.0470	0.24 %	- 397.25	1.84 %	630.00	75.25
SR UNSEC								
01.800% DUE 11/15/2015								
RATING: AA3								
(742718DS5)								
PNC CAPITAL ADVISOR								
PUBLIC SERVICE COLORADO	15,000	14,184.75	94.5650	0.10 %	- 754.20	3.39 %	480.00	60.00
1ST MTG CALL 5/15/20 @ 100								
03.200% DUE 11/15/2020								
RATING: A2								
(744448CD1)								
PNC CAPITAL ADVISOR								
ROYAL BANK OF CANADA	25,955.25	25,056.50	100.2260	0.18 %	- 793.75	2.62 %	656.25	29.17
ISIN US78008KBS15 NOTES	25,000	100.2260						
02.625% DUE 12/15/2015								
RATING: AA1								
(78008KBS1)								
PNC CAPITAL ADVISOR								



*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip )	Market value last period	Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	price per unit							
SHELL INTERNATIONAL FIN COMP GUAR 04/300% DUE 09/22/2019 RATING: AA1 (822582AJ1) PNC CAPITAL ADVISOR	21,788.60 20,000	20,889.40 104.4470	15,314.10 102.0940	0.15 %	19,978.40 99.89	911.00	4.12 %	860.00	236.50	
STATE STREET CAPITAL TRU FDIC GUARANTEED 02.150% DUE 04/30/2012 RATING: AAA (85748KAA1) PNC CAPITAL ADVISOR	15,370.15 15,000	15,314.10 102.0940	14,978.40 99.86	0.11 %	14,978.40 99.86	335.70	2.11 %	322.50	54.65	
SYSCO CORPORATION SR UNSECURED 05.250% DUE 02/12/2018 RATING: A1 (871829AL1) PNC CAPITAL ADVISOR	11,512.10 10,000	10,968.00 109.6800	9,931.00 99.31	0.08 %	9,931.00 99.31	1,037.00	4.79 %	525.00	202.71	
TARGET CORP SR UNSEC 03.875% DUE 07/15/2020 RATING: A2 (87612EAV8) PNC CAPITAL ADVISOR	21,044.20 20,000	19,932.40 99.6620	19,949.55 99.75	0.14 %	19,949.55 99.75	- 17.15	3.89 %	775.00	355.21	
USAA AUTO OWNER TRUST SERIES 2009 - 1 CLASS A3 03.020% DUE 06/17/2013 RATING: AAA (90327XAC8) PNC CAPITAL ADVISOR	39,925.77 29,983.150	30,274.89 100.9730	30,384.88 101.34	0.21 %	30,384.88 101.34	- 109.99	3.00 %	905.49	40.24	

*Detail*

**Fixed income  
Corporate bonds**

Description [Cusip]	Market value last period		Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current	price per unit							
US BANK NA	22,284.00	21,537.80	21,537.80	21,132.00	0.15 %	21,132.00	405.80	4.46 %	960.00	202.67	
SUB NTS	20,000	107.6890	107.6890	105.66		105.66					
04.800% DUE 04/15/2015											
RATING: AA3											
(90333WAC2)											
PNC CAPITAL ADVISOR											
UNITED PARCEL SERVICE	27,199.75	26,666.75	26,666.75	24,944.50	0.19 %	24,944.50	1,722.25	3.64 %	988.75	242.19	
SR UNSEC	25,000	106.6670	106.6670	99.78		99.78					
03.875% DUE 04/01/2014											
RATING: AA3											
(911312ALO)											
PNC CAPITAL ADVISOR											
US BANCORP	15,412.20	14,983.20	14,983.20	14,985.30	0.11 %	14,985.30	-2.10	2.46 %	367.50	157.21	
SR NTS	15,000	99.8880	99.8880	99.90		99.90					
02.450% DUE 07/27/2015											
RATING: AA3											
(91159HGX2)											
PNC CAPITAL ADVISOR											
UNITED TECHNOLOGIES CORP	36,939.60	35,063.70	35,063.70	34,537.80	0.25 %	34,537.80	525.90	5.25 %	1,837.50	765.62	
SR UNSEC	30,000	116.8790	116.8790	115.13		115.13					
06.125% DUE 02/01/2019											
RATING: A2											
(913017BQ1)											
PNC CAPITAL ADVISOR											
VERIZON COMMUNICATIONS	23,041.40	22,051.00	22,051.00	21,277.20	0.16 %	21,277.20	773.80	4.99 %	1,100.00	415.56	
BONDS	20,000	110.2550	110.2550	106.39		106.39					
05.500% DUE 02/15/2018											
RATING: A3											
(92343VAL8)											
PNC CAPITAL ADVISOR											



*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip)	Market value last period		Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current price per unit	Current value							
VERIZON COMMUNICATIONS	13,582.00	130.7010	16,807.20	112.0480	0.10 %	13,470.40	134.70	- 400.30	6.70 %	875.00	145.83
SR NOTES 08.750% DUE 11/01/2018 RATING: A3 [92343VAQ7]	10,000	130.7010	130.7010	130.7010							
PNC CAPITAL ADVISOR											
VIRGINIA ELEC & POWER CO											
SR UNSECURED 05.400% DUE 04/30/2018 RATING: A3 [927804FF6]	15,000	112.0480	16,807.20	112.0480	0.12 %	16,703.55	111.36	103.65	4.82 %	810.00	137.25
PNC CAPITAL ADVISOR											
WACHOVIA CORP											
SUB NTS 05.625% DUE 10/15/2016 RATING: A2 [929903CH3]	22,211.00	21,783.20	21,783.20	108.9160	0.16 %	21,051.00	105.26	732.20	5.17 %	1,125.00	237.50
PNC CAPITAL ADVISOR											
WAL-MART STORES INC											
SR NOTES 05.800% DUE 02/15/2018 RATING: AA2 [931142CJ0]	24,043.60	22,930.00	22,930.00	114.6500	0.16 %	21,017.40	105.09	1,912.60	5.06 %	1,160.00	438.22
PNC CAPITAL ADVISOR											
WAL-MART STORES INC											
SR UNSEC 03.625% DUE 07/08/2020 RATING: AA2 [931142CU5]	10,450.00	9,738.40	9,738.40	97.3840	0.07 %	9,990.80	99.91	- 252.40	3.73 %	362.50	174.20
PNC CAPITAL ADVISOR											

*Detail*

**Fixed income  
Corporate bonds**

Description (Cusip )	Market value last period	Quantity	Current market value		% of total portfolio	Total tax cost	Avg tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
			Current	price per unit							
WELLS FARGO COMPANY			22,260.20	111.3010	0.16 %	22,583.40	112.92	- 323.20	5.06 %	1,125.00	62.50
SR UNSEC 05.625% DUE 12/11/2017	20,000										
RATING: A1											
(949746NX5)											
PNC CAPITAL ADVISOR											
WESTPAC BANKING CORP	30,609.30		30,158.40	100.5280	0.21 %	30,199.80	100.67	- 41.40	2.99 %	900.00	370.00
SR UNSEC (ISIN US961214BN23	30,000										
03.000% DUE 08/04/2015											
RATING: AA1											
(961214BN2)											
PNC CAPITAL ADVISOR											
WISCONSIN ELEC PWR	23,166.40		22,418.60	112.0930	0.16 %	19,961.20	99.81	2,457.40	5.36 %	1,200.00	300.00
NOTES 06.000% DUE 04/01/2014	20,000										
RATING: A2											
(976656CA4)											
PNC CAPITAL ADVISOR											
XTO ENERGY INC	35,875.50		57,428.50	114.8570	0.40 %	58,380.30	116.76	- 951.80	4.79 %	2,750.00	122.22
SR UNSECURED 05.500% DUE 06/15/2018	50,000										
RATING: AAA											
(98385XAP1)											
PNC CAPITAL ADVISOR											
<b>Total corporate bonds</b>			<b>\$2,376,186.48</b>		<b>16.41 %</b>	<b>\$2,318,782.22</b>		<b>\$57,404.26</b>	<b>4.00 %</b>	<b>\$95,020.21</b>	<b>\$25,156.74</b>



*Detail*

**Treasury bonds**

Description (Cusip )	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
US TREASURY NOTES 04.250 % DUE 08/15/2013 RATING: AAA (912828BH2)	\$375,485.80 350,000		\$381,062.50 \$108,8750		2.64 %	\$376,862.84 \$107.67		\$4,219.66	3.91 %	\$14,875.00	\$5,618.55
PNC CAPITAL ADVISOR USA TREASURY NOTES USN	55,000		55,412.50 100.7500		0.39 %	55,459.76 100.84		- 47.26	1.12 %	618.75	28.90
PNC CAPITAL ADVISOR USA TREASURY NOTES 01.125% DUE 12/15/2011 RATING: AAA (912828KA7)	55,000		55,695.75 101.2650		0.39 %	55,740.55 101.38		- 64.80	1.36 %	756.25	162.05
PNC CAPITAL ADVISOR USA TREASURY NOTE 02.375% DUE 08/31/2014 RATING: AAA (912828LK4)	25,000		25,902.25 103.6090		0.18 %	25,870.12 103.48		32.13	2.30 %	593.75	201.74
PNC CAPITAL ADVISOR USA TREASURY NOTES 03.000% DUE 09/30/2016 RATING: AAA (912828LP3)	30,000		31,110.90 103.7030		0.22 %	31,816.99 106.06		- 706.09	2.90 %	900.00	231.22
PNC CAPITAL ADVISOR USA TREASURY NOTES 01.375% DUE 01/15/2013 RATING: AAA (912828MG2)	458,856.00 350,000		355,358.50 101.5310		2.46 %	349,408.60 99.83		5,949.90	1.36 %	4,812.50	2,223.17
PNC CAPITAL ADVISOR USA TREASURY NOTES 02.250% DUE 01/31/2015 RATING: AAA (912828MH0)	377,884.80 215,000		220,676.00 102.6400		1.53 %	214,008.40 99.54		6,667.60	2.20 %	4,837.50	2,024.39
PNC CAPITAL ADVISOR											

*Detail*

**Treasury bonds**

Description [Cusip]	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Total tax cost	Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
USA TREASURY NOTES											
01.250% DUE 10/31/2015		455,000	440,421.80	96.7960	3.05 %	442,380.85	97.23	- 1,959.05	1.30 %	5,687.50	942.76
RATING: AAA											
PNC CAPITAL ADVISOR											
<b>Total treasury bonds</b>			<b>\$1,565,640.20</b>		<b>10.81 %</b>	<b>\$1,551,568.11</b>		<b>\$14,092.09</b>	<b>2.11 %</b>	<b>\$33,081.25</b>	<b>\$11,432.78</b>

**Agency bonds**

Description [Cusip]	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Total tax cost	Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
BANK OF AMERICA CORP											
FDIC GUARANTEED		25,000	\$25,908.50	\$103.6340	0.18 %	\$25,509.75	\$102.04	\$398.75	3.02 %	\$781.25	\$34.72
03.125% DUE 06/15/2012											
RATING: AAA											
[06050BAA9]											
PNC CAPITAL ADVISOR											
CITIGROUP INC		41,156.40	40,918.40	102.2960	0.29 %	39,900.80	99.75	1,017.60	2.82 %	1,150.00	70.28
FDIC GUARANTEED		40,000									
02.875% DUE 12/09/2011											
RATING: AAA											
[17313UAA7]											
PNC CAPITAL ADVISOR											
FEDERAL NATL MTG ASSN		111,574.48	104,572.34	106.3180	0.73 %	98,972.82	100.63	5,599.52	4.24 %	4,426.11	381.14
POOL #255031		98,358.080									
04.500% DUE 12/01/2018											
NOT RATED											
[31371LHG7]											
PNC CAPITAL ADVISOR											



Detail

Agency bonds

Description (Cusip)	Market value last period		Current market value		% of total portfolio	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current	price per unit					
FEDERAL NATL MTG ASSN	83,380.80	72,105.84	63,169.61	72,105.84	0.50 %	5,582.40	4.73 %	3,408.45	293.51
POOL #357707	68,169.080	105.7750	107.9180	105.7750		66,523.44			
05.000% DUE 02/01/2035						97.59			
NOT RATED									
(31376KKU9)									
PNC CAPITAL ADVISOR									
FEDERAL NATL MTG ASSN	69,874.31	63,169.61	63,169.61	63,169.61	0.44 %	4,040.58	5.10 %	3,219.42	277.23
POOL #555800	58,534.820	107.9180	107.9180	107.9180		101.02			
05.500% DUE 10/01/2033									
NOT RATED									
(31385XNR4)									
PNC CAPITAL ADVISOR									
FEDERAL NATL MTG ASSN	73,774.83	67,885.06	67,885.06	67,885.06	0.47 %	4,789.33	4.73 %	3,208.94	276.33
POOL #826905	64,178.740	105.7750	105.7750	105.7750		98.31			
05.000% DUE 08/01/2035									
NOT RATED									
(31407CU62)									
PNC CAPITAL ADVISOR									
FEDERAL NATL MTG ASSN	66,579.55	59,871.55	59,871.55	59,871.55	0.42 %	4,658.10	4.25 %	2,543.83	219.05
POOL # 888459	56,529.520	105.9120	105.9120	105.9120		97.67			
04.500% DUE 08/01/2020									
NOT RATED									
(314109B44)									
PNC CAPITAL ADVISOR									
FEDERAL NATL MTG ASSN	45,753.76	41,663.95	41,663.95	41,663.95	0.29 %	3,503.55	5.11 %	2,127.07	183.16
POOL #888567	38,774.060	107.7310	107.7310	107.7310		98.67			
05.500% DUE 12/01/2036									
NOT RATED									
(314106FG3)									
PNC CAPITAL ADVISOR									
FEDERAL NATL MTG ASSN	72,427.25	66,993.32	66,993.32	66,993.32	0.47 %	5,594.43	4.69 %	3,141.36	270.51
POOL # 902804	62,827.250	106.6310	106.6310	106.6310		97.73			
05.000% DUE 11/01/2021									
NOT RATED									
(31411BAD5)									
PNC CAPITAL ADVISOR									



*Detail*

**Agency bonds**

Description (Cusip)	Market value last period	Quantity	Current market value	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity		price per unit							
FEDERAL NATL MTG ASSN POOL #AE6344 04.500% DUE 11/01/2040 NOT RATED (31419HBN1)	94,423.582		97,216.63 102,9580	0.68 %	97,418.58 103.17		- 201.95	4.38 %	4,249.06	354.09
PNC CAPITAL ADVISOR GMAC LLC FDIC GUARANTEED VAR % DUE 12/19/2012 RATING: AAA (36186CBG7)	74,966.25 75,000		75,014.25 100.0190	0.52 %	75,195.75 100.26		- 181.50	0.31 %	227.81	7.59
PNC CAPITAL ADVISOR GOLDMAN SACHS GROUP INC FDIC GTD 01.625% DUE 07/15/2011 RATING: AAA (38146FAF8)	15,155.25 15,000		15,107.70 100.7180	0.11 %	14,979.60 99.86		128.10	1.62 %	243.75	112.40
PNC CAPITAL ADVISOR JPMORGAN CHASE & CO FDIC GUARANTEED 02.125% DUE 06/22/2012 RATING: AAA (481247AE4)	10,276.20 10,000		10,218.30 102.1830	0.08 %	9,995.00 99.95		223.30	2.08 %	212.50	5.31
PNC CAPITAL ADVISOR JPMORGAN CHASE & CO FDIC GTD 02.125% DUE 12/26/2012 RATING: AAA (481247AM6)	98,272.75 95,000		97,698.95 102.8410	0.68 %	96,461.10 101.54		1,237.85	2.07 %	2,018.75	28.04
<b>Total agency bonds</b>			<b>\$838,344.40</b>	<b>5.79 %</b>	<b>\$801,954.34</b>		<b>\$36,390.06</b>	<b>3.69 %</b>	<b>\$30,958.30</b>	<b>\$2,513.36</b>
<b>Total fixed income</b>			<b>\$4,780,171.08</b>	<b>33.02 %</b>	<b>\$4,672,284.67</b>		<b>\$107,886.41</b>	<b>3.33 %</b>	<b>\$159,059.76</b>	<b>\$39,102.88</b>



Detail

**Equities**  
**Stocks**  
*Consumer discretionary*

Description (Symbol)	Market value last period		Current market value	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit								
AMAZON COM INC (AMZN)	89,106.40	\$79,200.00	\$79,200.00	0.55%	\$52,402.68	\$26,797.32				
PNC CAPITAL ADVISOR	440	\$180,000.00	\$180,000.00		\$119.10					
COACH INC (COH)	81,452.16	104,867.76	104,867.76	0.73%	51,205.42	53,662.34	1.09%	1,137.60	284.40	
PNC CAPITAL ADVISOR	1,896	55,310.00	55,310.00		27.01					
DOLLAR TREE INC (DLTR)	70,945.80	81,596.40	81,596.40	0.57%	42,993.60	38,602.80				
PNC CAPITAL ADVISOR	1,455	56,080.00	56,080.00		29.55					
FORD MOTOR COMPANY (F)	74,296.80	120,216.40	120,216.40	0.84%	88,223.48	31,992.92				
PNC CAPITAL ADVISOR	7,160	16,790.00	16,790.00		12.32					
LIMITED BRANDS INC (LTD)	77,394.20	88,809.70	88,809.70	0.62%	72,253.76	16,555.94	1.96%	1,734.00		
PNC CAPITAL ADVISOR	2,890	30,730.00	30,730.00		25.00					
MATTEL INC (MAT)	79,060.20	85,699.10	85,699.10	0.60%	72,970.95	12,728.15	3.27%	2,797.10		
PNC CAPITAL ADVISOR	3,370	25,430.00	25,430.00		21.65					
STARBUCKS CORP (SBUX)	56,721.00	71,328.60	71,328.60	0.50%	61,613.44	9,715.16	1.62%	1,154.40		
PNC CAPITAL ADVISOR	2,220	32,130.00	32,130.00		27.75					
VIACOM INC CLASS B WI (VIAB)	69,846.70	76,447.30	76,447.30	0.53%	46,107.55	30,339.75	1.52%	1,158.00		
PNC CAPITAL ADVISOR	1,930	39,610.00	39,610.00		23.89					
<b>Total consumer discretionary</b>			<b>\$708,155.26</b>	<b>4.89%</b>	<b>\$487,770.88</b>	<b>\$220,394.38</b>	<b>1.13%</b>	<b>\$7,981.10</b>	<b>\$284.40</b>	

*Consumer staples*

Description (Symbol)	Market value last period		Current market value	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit								
COCA COLA CO (KO)	60,860.80	\$68,400.80	\$68,400.80	0.48%	\$58,065.49	\$10,335.31	2.68%	\$1,890.40		
PNC CAPITAL ADVISOR	1,040	\$65,770.00	\$65,770.00		\$55.83					
GENERAL MILLS INC (GIS)	93,542.40	91,110.40	91,110.40	0.63%	78,373.62	12,736.78	3.15%	2,867.20		
PNC CAPITAL ADVISOR	2,560	35,590.00	35,590.00		30.62					
THE HERSHEY COMPANY (HSY)	88,993.30	88,170.50	88,170.50	0.61%	89,744.96	-1,574.46	2.72%	2,393.60		
PNC CAPITAL ADVISOR	1,870	47,150.00	47,150.00		47.99					
PEPSICO INC (PEP)	107,632.80	105,834.60	105,834.60	0.74%	73,645.32	32,189.28	2.94%	3,110.40	777.60	
PNC CAPITAL ADVISOR	1,620	65,330.00	65,330.00		45.66					

Detail

**Consumer staples**

Description (Symbol)	Market value last period		Quantity	Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Price per unit		Quantity	Price per unit							
PROCTER & GAMBLE CO (PG)	119,340.30	128,016.70	1,990	64,330.00	0.89 %	114,132.59	57.35	13,884.11	3.00 %	3,834.73		
PNC CAPITAL ADVISOR			68,398.90	74,184.50	0.52 %	70,567.28	62.45	3,617.22	2.44 %	1,808.00		
JM SMUCKER CO/THE-NEW COM WI (SJM)	1,130	65,650.00	76,533.60	77,119.90	0.54 %	81,109.48	56.72	-3,989.58	2.25 %	1,730.30	432.58	
PNC CAPITAL ADVISOR	1,430	53,930.00										
<b>Total consumer staples</b>		<b>\$632,837.40</b>			<b>4.37 %</b>	<b>\$565,638.74</b>		<b>\$67,198.66</b>	<b>2.78 %</b>	<b>\$17,574.63</b>	<b>\$1,210.18</b>	

**Energy**

Description (Symbol)	Market value last period		Quantity	Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Price per unit		Quantity	Price per unit							
CORE LABORATORIES N V (CLB)	59,867.20	\$60,554.00	680	\$89,050.00	0.42 %	\$46,223.03	\$67.98	\$14,330.97	0.27 %	\$163.20		
PNC CAPITAL ADVISOR			110,468.80	54,845.80	0.38 %	40,160.53	87.31	14,685.27	0.51 %	276.00		
APACHE CORPORATION (APA)			460	119,230.00	1.24 %	145,424.11	74.20	33,425.89	3.16 %	5,644.80		
PNC CAPITAL ADVISOR			158,858.00	178,850.00	1.17 %	166,057.88	71.89	2,869.32	2.41 %	4,065.60		
CHEVRON CORPORATION (CVX)	1,960	91,250.00	142,734.90	168,907.20	1.16 %	104,495.53	42.14	62,284.47	0.66 %	1,091.20		
EXXON MOBIL CORP (XOM)	2,310	73,120.00	110,285.60	166,780.00	0.48 %	64,475.84	67.16	4,749.76				
PNC CAPITAL ADVISOR			2,480	67,250.00								
NATIONAL OILWELL VARCO INC (NOV)				69,225.60								
PNC CAPITAL ADVISOR			960	72,110.00								
NEWFIELD EXPLORATION CO (NFX)												
PNC CAPITAL ADVISOR												
<b>Total energy</b>		<b>\$699,162.60</b>			<b>4.83 %</b>	<b>\$566,836.92</b>		<b>\$132,325.68</b>	<b>1.61 %</b>	<b>\$11,240.80</b>		



*Detail*

**Financial**

Description (Symbol)	Market value last period	Quantity	Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
			Current price per unit	Current							
AMERICAN EXPRESS CO (AXP)	\$52,957.80	1,260	\$42.9200	\$52,241.87	0.38 %	\$52,241.87	\$1,837.33	1.68 %	\$907.20		
PNC CAPITAL ADVISOR	64,368.80	1,700	37.8635	69,819.10	0.68 %	\$41.46	28,015.90	1.26 %	1,224.00		
AMERIPRISE FINANCIAL INC-W/I (AMP)	59,070.02	4,510	13.3400	74,511.46	0.42 %	16.52	- 14,348.06	0.30 %	180.40		
BANK OF AMERICA CORP (BAC)	77,518.00	1,960	39.5476	84,566.43	0.58 %	43.15	- 1,148.83	0.47 %	392.00		
PNC CAPITAL ADVISOR	63,258.90	1,610	39.5940	62,732.63	0.59 %	44.49	21,359.77	2.49 %	2,086.80	521.70	
CITIGROUP INC (C)	77,809.00	19,900	3.9100	84,668.04	0.66 %	4.26	9,458.96				
PNC CAPITAL ADVISOR	53,278.40	1,120	47.5700	50,711.18	0.41 %	45.28	7,472.82	3.53 %	2,049.60	512.40	
EQUITY RESIDENTIAL (EQR)											
SH BEN INT REIT											
PNC CAPITAL ADVISOR	135,303.30	3,555	38.0572	101,741.92	1.05 %	28.62	49,061.18	0.48 %	711.00		
JPMORGAN CHASE & CO (JPM)	56,072.80	1,410	39.7679	63,539.32	0.63 %	45.06	27,462.08	1.68 %	1,522.80		
PNC CAPITAL ADVISOR	88,153.65	3,510	25.1151	93,115.66	0.76 %	26.53	15,659.24	0.65 %	702.00		
WELLS FARGO & COMPANY (WFC)											
PNC CAPITAL ADVISOR					6.10 %	\$737,647.61	\$144,830.39	1.11 %	\$9,775.80	\$1,034.10	
<b>Total financial</b>			\$882,478.00								

**Health care**

Description (Symbol)	Market value last period	Quantity	Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
			Current price per unit	Current							
COVIDIEN PLC (COV)	\$65,509.70	1,990	\$33.4219	\$93,778.42	0.63 %	\$93,778.42	-\$2,915.02	1.76 %	\$1,592.00		
SEDOL:B3QN1M2											
ISIN:IE00B3QN1M21											
PNC CAPITAL ADVISOR	81,166.60	1,220	66.5300	55,120.15	0.58 %	45.18	28,657.25	0.30 %	244.00		
ALLERGAN INC (AGN)											
PNC CAPITAL ADVISOR											

*Detail*

**Health care**

Description (Symbol)	Market value last period	Current market value		% of total portfolio	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
AMERISOURCEBERGEN CORP (ABC)	81,831.54	81,831.54	91,066.28	0.63%	75,733.60	15,332.68	1.18%	1,067.60	
PNC CAPITAL ADVISOR	2,669	34,120	69,272.00	0.48%	28.38	3,774.49	3.50%	2,419.20	
JOHNSON & JOHNSON (JNJ)	69,395.20	1,120	61,850	0.35%	58.48	-2,027.63	4.22%	2,097.60	524.40
PNC CAPITAL ADVISOR	1,120	50,797.80	49,735.20	0.84%	37.51	8,957.55	4.57%	5,504.00	
MERCK & CO INC (MRK)	1,380	118,129.60	120,468.80	0.57%	16.21	4,817.72	0.48%	387.44	
PNC CAPITAL ADVISOR	6,980	59,408.24	81,282.74	0.57%	68.09	20,770.73	1.39%	1,135.00	
SHIRE PLC (SHPGY)	1,123	79,699.70	81,969.70	4.62%	26.96	\$77,367.77	2.16%	\$14,446.84	\$524.40
SPONSORED ADR	2,270	36,110	36,110						
PNC CAPITAL ADVISOR									
UNITEDHEALTH GROUP INC (UNH)									
PNC CAPITAL ADVISOR									
<b>Total health care</b>			<b>\$668,435.52</b>		<b>\$591,067.75</b>	<b>\$77,367.77</b>	<b>2.16%</b>	<b>\$14,446.84</b>	<b>\$524.40</b>

**Industrials**

Description (Symbol)	Market value last period	Current market value		% of total portfolio	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
COOPER INDUSTRIES PLC (CBE)	\$66,544.80	1,790	\$58,290	0.73%	\$78,542.15	\$25,796.95	1.86%	\$1,933.20	\$483.30
SEDOL B40K911 ISIN IE00B40K9117	1,790				\$43.88				
PNC CAPITAL ADVISOR									
CUMMINS INC (CMI)	59,782.80	660	72,606.60	0.51%	52.17	38,174.10	0.96%	693.00	
PNC CAPITAL ADVISOR	660		110,010	0.56%	81.88	1,139.23	1.69%	1,358.00	339.50
DEERE & CO (DE)	970	80,558.50	83,050	0.63%	49.69	13,573.32	1.89%	1,705.00	
PNC CAPITAL ADVISOR	57,953.10	1,550	90,597.50	0.57%	100.86	530.87	2.29%	1,879.20	
DOVER CORP (DOV)	1,550	58,450	58,450	0.61%	16.95	6,429.91	3.07%	2,676.80	669.20
PNC CAPITAL ADVISOR									
EATON CORP (ETN)	810	82,223.10	101,510						
PNC CAPITAL ADVISOR	77,675.00	4,780	87,426.20						
GENERAL ELECTRIC CO (GE)	4,780	18,290	18,290						
PNC CAPITAL ADVISOR									



Detail

**Industrials**

Description (Symbol)	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
UNION PACIFIC CORP (UNP)	79,836.80	796	90,436.16	92.600	0.63 %	72,594.08	17,842.08	1.65 %	1,483.52	370.88	
PNC CAPITAL ADVISOR	83,339.10	1,170	92,102.40	78.7200	0.64 %	56,288.87	35,813.53	2.16 %	1,989.00		
UNITED TECHNOLOGIES CORP (UTX)						48.11					
PNC CAPITAL ADVISOR			\$700,289.56		4.84 %	\$560,989.57	\$139,299.99	1.96 %	\$13,717.72	\$1,862.88	

**Information technology**

Description (Symbol)	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
APPLE INC (AAPL)	\$229,837.50	810	\$261,273.60	\$322.5600	1.81 %	\$54,150.75	\$66.85	\$207,122.85	0.74 %	608.00	
PNC CAPITAL ADVISOR	67,241.00	1,900	82,745.00	43.5500	0.58 %	50,356.86	32,390.14	0.74 %	608.00		
BROADCOM CORP (BRCM)	80,920.50	3,695	74,749.85	20.2300	0.52 %	51,988.67	22,761.18				
PNC CAPITAL ADVISOR	58,514.30	1,030	68,701.00	66.7000	0.48 %	39,051.52	29,649.48				
DOLBY LABORATORIES INC (DLB)						14.07					
CLASS A						37.91					
PNC CAPITAL ADVISOR	83,474.10	4,110	94,119.00	22.9000	0.66 %	70,194.28	23,924.72				
EMC CORP (EMC)	115,673.80	220	130,673.40	593.9700	0.91 %	89,126.84	41,546.56				
PNC CAPITAL ADVISOR	55,953.10	1,330	55,993.00	42.1000	0.39 %	63,451.11	-7,458.11	0.77 %	425.60		
HEWLETT-PACKARD CO (HPQ)	58,176.00	3,030	63,720.90	21.0300	0.45 %	49,402.04	14,318.86	3.00 %	1,908.90		
PNC CAPITAL ADVISOR	107,312.00	800	117,408.00	146.7600	0.82 %	87,717.56	29,690.44	1.78 %	2,080.00		
INTERNATIONAL BUSINESS MACHS (IBM)						109.65					
CORP											
PNC CAPITAL ADVISOR											

Detail

**Information technology**

Description (Symbol)	Market value last period	Current market value		Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	price per unit				
MICROSOFT CORP (MSFT)	126,735.75	144,434.25	144,434.25	85,940.32	2.30 %	3,312.00	
PNC CAPITAL ADVISOR	5,175	27,9100	27,9100	16.61			
ORACLE CORP (ORCL)	111,427.50	129,895.00	129,895.00	77,778.46	0.64 %	830.00	
PNC CAPITAL ADVISOR	4,150	31,3000	31,3000	18.74			
<b>Total information technology</b>		<b>\$1,223,713.00</b>	<b>\$1,223,713.00</b>	<b>\$719,156.41</b>	<b>0.75 %</b>	<b>\$9,164.50</b>	

**Materials**

Description (Symbol)	Market value last period	Current market value		Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	price per unit				
CELANESE CORP-SERIES A (CE)	\$69,978.00	\$89,750.60	\$89,750.60	\$49,085.91	0.49 %	\$636.00	
PNC CAPITAL ADVISOR	2,180	\$41,1700	\$41,1700	\$22.52			
DUPONT E I DE MEMOURS & CO (DD)	57,113.60	63,846.40	63,846.40	53,326.85	3.29 %	2,099.20	
PNC CAPITAL ADVISOR	1,280	49,8800	49,8800	41.66			
PPG INDUSTRIES INC (PPG)	59,841.60	69,105.54	69,105.54	52,272.87	2.62 %	1,808.40	
PNC CAPITAL ADVISOR	822	84,0700	84,0700	63.59			
<b>Total materials</b>		<b>\$222,702.54</b>	<b>\$222,702.54</b>	<b>\$154,685.63</b>	<b>1.95 %</b>	<b>\$4,343.60</b>	

**Telecommunication services**

Description (Symbol)	Market value last period	Current market value		Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	price per unit				
AT&T INC (TI)	\$78,364.00	\$80,501.20	\$80,501.20	\$67,347.01	5.86 %	\$4,712.80	
PNC CAPITAL ADVISOR	2,740	\$29,3800	\$29,3800	\$24.58			
CENTURYLINK INC (CTL)	66,292.80	77,565.60	77,565.60	56,970.65	6.29 %	4,872.00	
PNC CAPITAL ADVISOR	1,680	46,1700	46,1700	33.91			
<b>Total telecommunication services</b>		<b>\$158,066.80</b>	<b>\$158,066.80</b>	<b>\$124,317.66</b>	<b>6.06 %</b>	<b>\$9,584.80</b>	



*Detail*

**Utilities**

Description (Symbol)	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
AMERICAN ELECTRIC POWER INC (AEP)	\$69,199.30	1,910	\$68,721.80	\$35.9800	0.48 %	\$63,798.90	\$33.40	\$4,922.90	5.12 %	\$3,514.40	
WISCONSIN ENERGY CORP (WEC)	79,764.00	1,380	81,226.80	58.8600	0.57 %	55,697.18	40.36	25,529.62	2.72 %	2,208.00	
<b>Total utilities</b>			<b>\$149,948.60</b>		<b>1.04 %</b>	<b>\$119,496.08</b>		<b>\$30,452.52</b>	<b>3.82 %</b>	<b>\$5,722.40</b>	
<b>Total stocks</b>			<b>\$6,045,799.28</b>		<b>41.76 %</b>	<b>\$4,627,607.25</b>		<b>\$1,418,192.03</b>	<b>1.71 %</b>	<b>\$103,552.19</b>	<b>\$4,915.96</b>

**Mutual funds - equity**

Description (Symbol)	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
PNC INTERNATIONAL EQUITY FUND (PIUX) CLASS I	\$840,378.22	58,808.833	\$899,187.06	\$15.2900	6.22 %	\$548,138.46	\$9.32	\$351,048.60			
PNC SMALL CAP CORE FUND (PPCX) CLASS I	1,417,185.94	139,212.764	1,656,631.89	11.9000	11.45 %	1,216,433.00	8.74	440,198.89			
PNC LARGE CAP VALUE FUND (PLVX) CLASS I	751,663.42	62,378.707	820,903.78	13.1600	5.68 %	836,534.00	13.41	- 15,630.22			
<b>Total mutual funds - equity</b>			<b>\$3,376,722.73</b>		<b>23.32 %</b>	<b>\$2,601,105.46</b>		<b>\$775,617.27</b>			
<b>Total equities</b>			<b>\$9,422,522.01</b>		<b>65.08 %</b>	<b>\$7,228,712.71</b>		<b>\$2,193,809.30</b>	<b>1.10 %</b>	<b>\$103,552.19</b>	<b>\$4,915.96</b>
<b>Total portfolio</b>			<b>\$14,471,873.10</b>		<b>100.00 %</b>	<b>\$12,175,177.39</b>		<b>\$2,301,695.71</b>	<b>1.81 %</b>	<b>\$262,639.47</b>	<b>\$44,022.15</b>



**CLEVELAND PUBLIC LIBRARY**  
**SPECIAL REPORT ON GENERAL FUND INCOME AND EXPENDITURES**  
**AND ON STRATEGIC PLAN EXPENDITURES**  
**THROUGH JANUARY 31, 2011**

**CLEVELAND PUBLIC LIBRARY**  
**SPECIAL REPORT ON INCOME AND EXPENDITURES**  
 For the Period Ended  
 January 31, 2011

General Fund - Receipts					
	Certified	Income	Balance	Percent	Percent
	Revenue (1)	To Date		To Date	Prior
					Year
LLSGF-State Income Tax	26,214,496	4,856,104	21,358,392	19%	6%
General Property Tax	21,799,457	1,788,761	20,010,696	8%	23%
Rollback, Homestead, CAT	5,000,000	3,945	4,996,055	0%	0%
Federal Grants	0	0	0	0%	0%
State Aid	1,200,000	374,521	825,479	31%	0%
Fines & Fees	300,000	32,923	267,077	11%	11%
Investment Earnings	700,000	22,198	677,802	3%	19%
Services to Others-Clevnet	2,400,000	209,672	2,190,328	9%	4%
Miscellaneous	429,437	4,309	425,128	1%	1%
Advances & Transfers	0	0	0	0%	0%
<b>TOTALS</b>	<b>58,043,390</b>	<b>7,292,434</b>	<b>50,750,956</b>	<b>13%</b>	<b>11%</b>

Note (1): Certificate from Cuyahoga County Budget Commission dated January 18, 2011.

**CLEVELAND PUBLIC LIBRARY**  
**SPECIAL REPORT ON INCOME AND EXPENDITURES**  
For the Period Ended  
**January 31, 2011**

<b>General Fund - Expenditures</b>						
	Appropriation (2)	Expended/ Encumbered	Balance	Percent To Date (3)	Percent Prior Year	
Salaries/Benefits	37,269,756	3,071,145	34,198,611	8%	9%	
Supplies	1,251,579	439,874	811,705	35%	18%	
Purchased Services	11,990,066	8,285,643	3,704,423	69%	68%	
Library Materials	12,767,791	3,066,318	9,701,473	24%	20%	
Capital Outlay	963,206	281,949	681,257	29%	6%	
Other	112,367	56,766	55,601	51%	55%	
<b>SUBTOTAL</b>	<b>64,354,764</b>	<b>15,201,694</b>	<b>49,153,070</b>	<b>24%</b>	<b>21%</b>	
Advances/Transfers	0	0	0	0%	0%	
<b>TOTALS</b>	<b>64,354,764</b>	<b>15,201,694</b>	<b>49,153,070</b>	<b>24%</b>	<b>21%</b>	

Note (2): Amended Appropriation of \$58,043,389 plus carried forward encumbrance of \$6,311,375.

Note (3): Subtotal includes 7% expended and 17% encumbered.

**CLEVELAND PUBLIC LIBRARY**  
**SPECIAL REPORT ON INCOME AND EXPENDITURES**  
 For the Period Ended  
 January 31, 2011

**Strategic Plan Expenditures - In Millions**

	Year 1 - 2004		Year 2 - 2005		Year 3 - 2006		Year 4 - 2007		Year 5 - 2008	
	Budget	Expended	Budget	Expended	Budget	Expended	Budget	Expended	Budget	Expended
Salaries/Benefits	0.797	0.797	2.199	1.868	3.097	2.546	3.349	3.083	3.622	3.425
Library Materials	0.385	0.385	0.373	0.373	0.118	0.118	0.021	0.021	0.029	0.033
Capital Projects (4)	3.000	0.000	3.000	0.236	3.000	0.845	3.000	0.435	3.000	1.163
<b>TOTALS</b>	<b>4.182</b>	<b>1.182</b>	<b>5.572</b>	<b>2.477</b>	<b>6.215</b>	<b>3.509</b>	<b>6.370</b>	<b>3.539</b>	<b>6.651</b>	<b>4.622</b>
	Year 6 - 2009		Year 7 - 2010		Year 8 - 2011		Year 9 - 2012		5 Year	
	Budget	Expended	Budget	Expended	Budget	Expended	Budget	Expended	Budget	Expended To Date
Salaries/Benefits	0.000	1.461	0.000	0.000	0.000	0.000	0.000	0.000	13.064	13.180
Library Materials	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.925	0.931
Capital Projects (4)	0.000	4.627	0.000	2.239	0.000	0.040	0.000	0.000	15.000	9.545
<b>TOTALS</b>	<b>0.000</b>	<b>6.088</b>	<b>0.000</b>	<b>2.239</b>	<b>0.000</b>	<b>0.040</b>	<b>0.000</b>	<b>0.000</b>	<b>28.990</b>	<b>23.656</b>

Strategic Plan commitment to Cleveland's neighborhoods is to expend 1 mill of levy revenue for service improvements. One mill is estimated to generate \$5.643 million per year times 5 years for a total commitment of

Note (4): \$3,000,000 was transferred to Building and Repair Fund on each December 31 - 2004, 2005, 2006, 2007 and 2009.

**CLEVELAND PUBLIC LIBRARY**  
**SPECIAL REPORT ON INCOME AND EXPENDITURES**  
For the Period Ended  
January 31, 2011

Strategic Plan Capital Projects - In Dollars					
	Budget	Expended Through 2010	Expended 2011	Encumbered	Balance
Branch Security Cameras	464,000	442,247	0	20,929	824
Fulton Branch Exterior	562,000	684,104	0	0	(122,104)
Collinwood Teen Center	20,000	3,588	0	0	16,412
Jefferson	134,420	113,000	0	0	21,420
Lorain	152,010	489,346	0	0	(337,336)
Woodland - Land	21,000	21,468	0	0	(468)
Woodland - Expansion/Parking	1,200,000	2,333,008	40,000	21,090	(1,194,098)
Rice	5,300,000	5,031,667	0	761	267,572
South Brooklyn	96,000	77,522	0	0	18,478
Garden Valley	285,000	350,019	0	2,124	(67,143)
<b>Totals</b>	<b>8,234,430</b>	<b>9,545,969</b>	<b>40,000</b>	<b>44,903</b>	<b>(1,396,442)</b>

CLEVELAND PUBLIC LIBRARY

Finance Committee

REPORT ON INVESTMENTS – January 2011

1. INTERIM DEPOSITS

In accordance with Ohio Revised Code Section 135.14, funds that become available periodically throughout the fiscal year are invested in short term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Collected active fund balances are invested in a federal money market fund at the Library's lead bank. Other balances are invested in US Treasury and Agency issues as managed by United American Capital Corporation, STAR Ohio, and a federal money market fund.

Following is a description of interim deposit earnings for the period January 1, 2011 through January 31, 2011.

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
01/01/11 - 01/31/11	31	Various	STAR Ohio	Various	615.61	Investment Pool
01/01/11 - 01/31/11	31	Various	PNC	Various	8.92	Sweep Money Market
01/01/11 - 01/31/11	31	Various	PNC	Various	0.85	Money Market
07/17/10 - 01/17/11	185	1,000,000	Federal Farm Credit Bank	2.000%	10,000.00	Federal Agency
07/21/10 - 01/03/11	167	1,000,000	Federal Home Loan Bank	1.625%	8,572.50	Federal Agency
07/29/10 - 01/29/11	185	250,000	Federal Farm Credit Bank	2.400%	3,000.00	Federal Agency

Earned Interest January 2011 \$ 22,197.88  
 Earned Interest Year To Date \$ 22,197.88

**CLEVELAND PUBLIC LIBRARY****Finance Committee  
February 17, 2011****REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR JANUARY 2011**

In accordance with Board Policy adopted by resolution on November 29, 1972,  
a description of Conference and Travel Expenditures is submitted.

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
American Library Association Mid-Winter Conference San Diego, California	1/7/11 - 1/11/11	Don Boozer	1,564.94
American Library Association Mid-Winter Conference San Diego, California	1/7/11 - 1/11/11	Cindy Lombardo	1,100.63
American Library Association Mid-Winter Conference San Diego, California	1/7/11 - 1/11/11	William Reed	1,369.07
E4S Sustainability Group Moving Toward Zero Waste Seminar Cleveland Ohio	1/7/11	Myron Scruggs	25.00
American Library Association Mid-Winter Conference San Diego, California	1/6/11 - 1/11/11	Rollie Welch	1,200.00
American Library Association Mid-Winter Conference San Diego, California	1/6/11 - 1/11/11	Tena Wilson	1,153.04
<b>TOTAL</b>			<b>\$6,412.68</b>

**SUMMARY**

FUND	JANUARY	YEAR TO DATE
General	\$4,847.74	\$4,847.74
Judd Fund	0.00	0.00
Lockwood Thompson	0.00	0.00
Metlife-Fit for Life	0.00	0.00
LSTA - Know it Know	1,564.94	1,564.94
<b>TOTAL</b>	<b>\$6,412.68</b>	<b>\$6,412.68</b>

CLEVELAND PUBLIC LIBRARY  
HUMAN RESOURCES DEPARTMENT  
LIBRARY BOARD OF TRUSTEES  
TERMINATION REPORT  
01/01/2010 TO 01/31/2010

EXHIBIT 9

**Human Resources Committee Report**  
Thursday, February 17, 2011

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>DATE</u>	<u>REASON</u>
<b><u>RESIGNATIONS</u></b>				
KEMP, EARLAINA	SHELF PAGES	PAGE	1/6/2011	RETURN TO SCHOOL
LEONARD, ASHLEY	SHELF PAGES	PAGE	1/15/2011	RETURN TO SCHOOL
LUONG, JASON Q	SHELF PAGES	PAGE	1/7/2011	RETURN TO SCHOOL
THOMAS, KYMBERLEE P	HUMAN RESOURCES	ACT INFO CLERK	1/1/2011	RELOCATION
<b><u>RETIREMENTS</u></b>				
ZEDA, JUANITA	CARNEGIE WEST	BRANCH CLERK	1/31/2011	RETIRED
<b><u>OTHER TERMINATIONS</u></b>				
DOBBINS, LARRY	COLLINWOOD	PAGE	1/7/2011	DISCHARGED INVOLUNTARILY



**CLEVELAND PUBLIC LIBRARY  
SALARY CHANGES REPORT  
FROM 01/01/2011 TO 01/31/2011**

**Human Resources Committee Report  
February 17, 2011**

**EMPLOYEE:** ANTONUCCI, RONALD J      **CURRENT GRADE:** J   **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** PROGRAM SCHEDULE SVCS MGR      **CURRENT STEP:** 8 FOR GRADE/STEP

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	73,809.06	73,811.14	TRANSFER

**EMPLOYEE:** AUSTIN, BEVERLY R      **CURRENT GRADE:** H   **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** LIBRARIAN (SUBJECT DEPARTMENT)      **CURRENT STEP:** 1 FOR GRADE/STEP

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	23,279.36	50,998.74	PROMOTION

**EMPLOYEE:** BOYD, ALI J      **CURRENT GRADE:** K   **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** BRANCH MANAGER (LARGE)      **CURRENT STEP:** 2 FOR GRADE/STEP

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	65,592.28	68,240.38	PROMOTION

**EMPLOYEE:** BRADFORD, WILLIAM K      **CURRENT GRADE:** K   **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** BRANCH MANAGER (LARGE)      **CURRENT STEP:** 5 FOR GRADE/STEP

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	72,363.98	76,761.36	PROMOTION

**EMPLOYEE:** BROWAREK, ANDREW      **CURRENT GRADE:** B   **EFFECTIVE DATE** 01/25/2011  
**JOB TITLE:** SHIPPING CLERK SUBSTITUTE      **CURRENT STEP:** 1 FOR GRADE/STEP

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
NEW HIRE	0.00	15.22	SECOND JOB TITLE EE WORKING IN

**EMPLOYEE:** BROWN, ANDREA      **CURRENT GRADE:** Z   **EFFECTIVE DATE** 01/24/2011  
**JOB TITLE:** PAGE      **CURRENT STEP:** 1 FOR GRADE/STEP

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
NEW HIRE	0.00	9.04	VACANCY

Human Resources Committee Report  
February 17, 2011

**CLEVELAND PUBLIC LIBRARY  
SALARY CHANGES REPORT  
FROM 01/01/2011 TO 01/31/2011**

**EMPLOYEE:** BROWN, DEWAN L **CURRENT GRADE:** B **EFFECTIVE DATE** 01/16/2011  
**JOB TITLE:** SHIPPING CLERK SUBSTITUTE **CURRENT STEP:** 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
NEW HIRE	0.00	15.22	SECOND JOB TITLE EE WORKING IN

**EMPLOYEE:** DAWSON, AMY E **CURRENT GRADE:** K **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** SUBJECT DEPARTMENT MGR (MED.) **CURRENT STEP:** 3 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	69,201.34	70,969.86	PROMOTION

**EMPLOYEE:** FELICIANO, CASSANDRA L **CURRENT GRADE:** F **EFFECTIVE DATE** 01/16/2011  
**JOB TITLE:** LIBRARY ASST-COMP EMPH **CURRENT STEP:** 2 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
Annual Pay	22383.92	23425.74	MLIS STEP PER UNION CONTRACT

**EMPLOYEE:** FINOHR, KEVIN S **CURRENT GRADE:** Z **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** PAGE **CURRENT STEP:** 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
NEW HIRE	0.00	9.04	VACANCY

**EMPLOYEE:** FLAK, CHRISTOPHER S **CURRENT GRADE:** F **EFFECTIVE DATE** 01/31/2011  
**JOB TITLE:** SECURITY OPERATIONS SUPERVISOR **CURRENT STEP:** 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
NEW HIRE	0.00	41,003.82	VACANCY

**EMPLOYEE:** FOX, RICHARD T **CURRENT GRADE:** L **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** SUBJECT DEPARTMENT MANAGER (LA) **CURRENT STEP:** 6 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	88,140.52	90,378.08	PROMOTION

**CLEVELAND PUBLIC LIBRARY  
SALARY CHANGES REPORT  
FROM 01/01/2011 TO 01/31/2011**

Human Resources Committee Report  
February 17, 2011

**EMPLOYEE:** LANTON, AKIL K  
**JOB TITLE:** PAGE

**CURRENT GRADE:** Z **EFFECTIVE DATE** 01/18/2011  
**CURRENT STEP:** 1 **FOR GRADE/STEP**

<b>TYPE OF CHANGE</b>	<b>PREVIOUS VALUE</b>	<b>CURRENT VALUE</b>	<b>REASON FOR CHANGE</b>
NEW HIRE	0.00	9.04	VACANCY

**EMPLOYEE:** LATIMER, CARLOS  
**JOB TITLE:** AST PUB SVCS ADM POP COL & SVC

**CURRENT GRADE:** M **EFFECTIVE DATE** 01/02/2011  
**CURRENT STEP:** 2 **FOR GRADE/STEP**

<b>TYPE OF CHANGE</b>	<b>PREVIOUS VALUE</b>	<b>CURRENT VALUE</b>	<b>REASON FOR CHANGE</b>
SALARY AFFECTS BASE WAGE	92,185.86	94,394.56	PROMOTION

**EMPLOYEE:** LOMBARDO, CYNTHIA A  
**JOB TITLE:** DEPUTY DIRECTOR

**CURRENT GRADE:** O **EFFECTIVE DATE** 01/02/2011  
**CURRENT STEP:** 8 **FOR GRADE/STEP**

<b>TYPE OF CHANGE</b>	<b>PREVIOUS VALUE</b>	<b>CURRENT VALUE</b>	<b>REASON FOR CHANGE</b>
SALARY AFFECTS BASE WAGE	135,911.88	141,403.08	PROMOTION

**EMPLOYEE:** LYNCH, JOSEPH D  
**JOB TITLE:** SHIPPING CLERK SUBSTITUTE

**CURRENT GRADE:** B **EFFECTIVE DATE** 01/16/2011  
**CURRENT STEP:** 1 **FOR GRADE/STEP**

<b>TYPE OF CHANGE</b>	<b>PREVIOUS VALUE</b>	<b>CURRENT VALUE</b>	<b>REASON FOR CHANGE</b>
NEW HIRE	0.00	15.22	SECOND JOB TITLE EE WORKING IN

**EMPLOYEE:** MASON, AARON  
**JOB TITLE:** SUBJECT DEPARTMENT MANAGER (LA

**CURRENT GRADE:** L **EFFECTIVE DATE** 01/02/2011  
**CURRENT STEP:** 1 **FOR GRADE/STEP**

<b>TYPE OF CHANGE</b>	<b>PREVIOUS VALUE</b>	<b>CURRENT VALUE</b>	<b>REASON FOR CHANGE</b>
SALARY AFFECTS BASE WAGE	60,644.22	74,284.34	PROMOTION

**EMPLOYEE:** MCCORMICK, EUGENE  
**JOB TITLE:** CUSTODIAN III

**CURRENT GRADE:** C **EFFECTIVE DATE** 01/30/2011  
**CURRENT STEP:** 7 **FOR GRADE/STEP**

<b>TYPE OF CHANGE</b>	<b>PREVIOUS VALUE</b>	<b>CURRENT VALUE</b>	<b>REASON FOR CHANGE</b>
SALARY AFFECTS BASE WAGE	39,921.70	41,093.00	PROMOTION

**CLEVELAND PUBLIC LIBRARY  
SALARY CHANGES REPORT  
FROM 01/01/2011 TO 01/31/2011**

**Human Resources Committee Report  
February 17, 2011**

**EMPLOYEE:** MOORE, SARAH F **CURRENT GRADE:** K **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** SUBJECT DEPARTMENT MGR (MED.) **CURRENT STEP:** 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	57,365.88	65,615.68	PROMOTION

**EMPLOYEE:** MURDOCK, TIMOTHY S **CURRENT GRADE:** K **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** ASSISTANT FACILITIES ADMINISTR **CURRENT STEP:** 6 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	75,662.34	79,831.70	PROMOTION

**EMPLOYEE:** PARKER, TONI D **CURRENT GRADE:** J **EFFECTIVE DATE** 01/16/2011  
**JOB TITLE:** BRANCH MANAGER (MEDIUM) **CURRENT STEP:** 4 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	63,287.38	65,592.28	PROMOTION

**EMPLOYEE:** REED, SHARON J **CURRENT GRADE:** D **EFFECTIVE DATE** 01/16/2011  
**JOB TITLE:** HR INFORMATION CLERK SUB **CURRENT STEP:** 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
NEW HIRE	0.00	17.56	SECOND JOB TITLE EE WORKING IN

**EMPLOYEE:** RONNEY, DARLENE **CURRENT GRADE:** L **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** SUBJECT DEPARTMENT MANAGER (LA) **CURRENT STEP:** 4 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	79,831.70	83,559.58	PROMOTION

**EMPLOYEE:** RUFFING, MICHAEL J **CURRENT GRADE:** M **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** PUB SVCS RSCH & COLL SVCS COOD **CURRENT STEP:** 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	74,284.34	90,764.18	PROMOTION

Human Resources Committee Report  
February 17, 2011

**CLEVELAND PUBLIC LIBRARY  
SALARY CHANGES REPORT  
FROM 01/01/2011 TO 01/31/2011**

**EMPLOYEE:** SKRTIC, JOHN **CURRENT GRADE:** O **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** PUBLIC SERVICES ADMINISTRATOR **CURRENT STEP:** 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	104,319.28	111,709.52	PROMOTION

**EMPLOYEE:** STONE, CARL **CURRENT GRADE:** I **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** CARP PAINT AUTO MECH FOREMAN **CURRENT STEP:** 12 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	70,587.46	75,662.34	PROMOTION

**EMPLOYEE:** TRAPP, ALVIN **CURRENT GRADE:** B **EFFECTIVE DATE** 01/16/2011  
**JOB TITLE:** SHIPPING CLERK SUBSTITUTE **CURRENT STEP:** 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
NEW HIRE	0.00	15.22	SECOND JOB TITLE EE WORKING IN

**EMPLOYEE:** TRAPP, BRITANEE L **CURRENT GRADE:** Z **EFFECTIVE DATE** 01/18/2011  
**JOB TITLE:** PAGE **CURRENT STEP:** 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
NEW HIRE	0.00	9.04	VACANCY

**EMPLOYEE:** TYUS, STEPHANIE D **CURRENT GRADE:** L **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** EAST TEAM MANAGER **CURRENT STEP:** 2 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	73,809.06	77,255.88	PROMOTION

**EMPLOYEE:** WILLIAMS, ANTONIO M **CURRENT GRADE:** F **EFFECTIVE DATE** 01/02/2011  
**JOB TITLE:** LIBRARY ASST-COMP EMPH **CURRENT STEP:** 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	9.45	21.66	PROMOTION

**CLEVELAND PUBLIC LIBRARY**  
**SALARY CHANGE FOR PART TIME EMPLOYEES (FURLOUGH DAYS FROM 4 TO 3)**  
**January 2, 2011**

<b>EMPLOYEE:</b>	AIKEN, ASHLEY	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	ALI, HANEEN S	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	ANDERSON, MICHAEL	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	B
<b>JOB TITLE:</b>	RECEIVING & DISTRIBUTION TECH	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		15.7641	15.8257		

<b>EMPLOYEE:</b>	ARCURI, MARCI A	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	ARIAS, ESPERANZA	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	ARROYO, JUANITA M	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	BALFORD, ANTHONY	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BARRETT, QUINTINA A	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BARRETT, REBECCA	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	BELK, BRIANA D	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

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<b>EMPLOYEE:</b>	BELK, WESLEY B	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BEST, SETH L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BIERCE, KAEA L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BLADE, JASRIELLE	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BLANKENSHIP, CORY	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BOAZZO, MADELYN A	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BOONE, MONTELL	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BOSTICK, ROBERT	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BROWAREK, ANDREW	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BROWN, DARRELL	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

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<b>EMPLOYEE:</b>	BROWN, DEASIA	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BROWN, DEWAN L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BROWN, MARQUETTA M	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	BURGIO, ANGELA M	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	CALLIER, EUGENE	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	CARABALLO, JOSIBELLE	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	CARABALLO-ROSA, ARIEL Y	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	CARTER, LAVERNE C	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-ADULT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		21.5323	21.6164		

<b>EMPLOYEE:</b>	CHERRY, BRIAN	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	CHRISTMAS, WILLIAM E	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	COLEMAN, HARRIET I	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		



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<b>EMPLOYEE:</b>	COLLINS, FRANCIS A	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	H
<b>JOB TITLE:</b>	ADULT LIBRARIAN	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	6
		30.4170	30.5359		

<b>EMPLOYEE:</b>	CORNELIUS, CLARKE T	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	CURRY, CARLOS	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	DAMERON, DENISE O	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-ADULT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	3
		22.3936	22.4811		

<b>EMPLOYEE:</b>	DELOACH, MICHAEL	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	DICKSON, DEBRA A	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-YOUTH	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		20.7041	20.7850		

<b>EMPLOYEE:</b>	DISTIN, MICHAEL	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	H
<b>JOB TITLE:</b>	LIBRARIAN (SUBJECT DEPARTMENT)	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	5
		29.2471	29.3614		

<b>EMPLOYEE:</b>	DOBBINS, LARRY	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	DURDA, NICHOLAS S	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	DZEBA, STEVE J	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

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<b>EMPLOYEE:</b> EDMONDSON, LAMAR	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b> Z
<b>JOB TITLE:</b> PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b> 2
	9.4523	9.4892	
<b>EMPLOYEE:</b> EVANS, ALIA L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b> Z
<b>JOB TITLE:</b> PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b> 2
	9.4523	9.4892	
<b>EMPLOYEE:</b> FISHER, REUBEN	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b> Z
<b>JOB TITLE:</b> PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b> 2
	9.4523	9.4892	
<b>EMPLOYEE:</b> FORTSON, CARMINE	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b> Z
<b>JOB TITLE:</b> PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b> 2
	9.4523	9.4892	
<b>EMPLOYEE:</b> FULLMER, ANNA E	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b> Z
<b>JOB TITLE:</b> PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b> 1
	9.0092	9.0444	
<b>EMPLOYEE:</b> GARCIA, MARVETT L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b> Z
<b>JOB TITLE:</b> PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b> 2
	9.4523	9.4892	
<b>EMPLOYEE:</b> GIRMAN, PATRICIA L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b> F
<b>JOB TITLE:</b> LIBRARY ASSISTANT-ADULT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b> 4
	23.2893	23.3803	
<b>EMPLOYEE:</b> GOINES, CRAIG	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b> Z
<b>JOB TITLE:</b> PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b> 1
	9.0092	9.0444	
<b>EMPLOYEE:</b> GOOKOOL, SUNIL	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b> Z
<b>JOB TITLE:</b> PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b> 2
	9.4523	9.4892	
<b>EMPLOYEE:</b> GRAHAM, LOIS E	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b> F
<b>JOB TITLE:</b> LIBRARY ASSISTANT-ADULT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b> 4
	23.2893	23.3803	
<b>EMPLOYEE:</b> GRAZIANO, PATTI A	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b> H
<b>JOB TITLE:</b> LIBRARIAN (SUBJECT DEPARTMENT)	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b> 1
	25.0009	25.0985	

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<b>EMPLOYEE:</b>	GREEN, ANTHONY	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	GREEN, ROY	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	GUNTHER, DANIEL W	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	H
<b>JOB TITLE:</b>	RESEARCH ANALYST	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	6
		30.4170	30.5359		

<b>EMPLOYEE:</b>	HALL, DIAMOND S	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	HAMMAN, TIMOTHY J	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-ADULT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	3
		22.3936	22.4811		

<b>EMPLOYEE:</b>	HARNEGIE, MARY P	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	H
<b>JOB TITLE:</b>	CHILDRENS LIBRARIAN	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		26.0004	26.1020		

<b>EMPLOYEE:</b>	HARRISON, LAUREN R	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-YOUTH	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		21.5323	21.6164		

<b>EMPLOYEE:</b>	HEIZER, KENNETH R	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-ADULT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	4
		23.2893	23.3803		

<b>EMPLOYEE:</b>	HENDERSON, WILLIE	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-ADULT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	6
		25.1899	25.2883		

<b>EMPLOYEE:</b>	HOLDER, SULE M	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-ADULT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	3
		22.3936	22.4811		

<b>EMPLOYEE:</b>	HOLLAMAN, ELIZABETH	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

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<b>EMPLOYEE:</b>	HOLLOWAY-WALKER, CHARZIL S	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	HOWARD, DIANNE E	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	B
<b>JOB TITLE:</b>	RECEPTIONIST	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		15.7641	15.8257		

<b>EMPLOYEE:</b>	HUBBARD, MARGARET L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	HUBBARD, MARIO D	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	HUNT, ALLISON M	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	HUNT, AMANDA L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	H
<b>JOB TITLE:</b>	LIBRARIAN (SUBJECT DEPARTMENT)	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		26.0004	26.1020		

<b>EMPLOYEE:</b>	IRIZARRY, FLORIAN M	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	JACKSON, BIANCA M	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	JAMES, CORDARO D	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	JASON, BEVERLY A	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	B
<b>JOB TITLE:</b>	BRANCH CLERK	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	7
		18.8105	18.8840		

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<b>EMPLOYEE:</b>	JENKINS, RICHARD E	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	JENNINGS, PATRICIA	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-ADULT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	3
		22.3936	22.4811		

<b>EMPLOYEE:</b>	JOHNSON, BRANDON J	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	B
<b>JOB TITLE:</b>	BRANCH CLERK	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	3
		16.3945	16.4586		

<b>EMPLOYEE:</b>	JONES, DWAYNE L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	JONES-IRIZARRY, ARIES	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	KELLEY, ANITA J	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	KEMP, EARLAINA	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	KIDD, EARLEE	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	KING, LAWANNA	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	KIRK, JENNIFER L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

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<b>EMPLOYEE:</b>	LABUNSKIY, DMITRIY	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	LABUNSKIY, OLGA	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	LATKOVIC, MARISSA A	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	LAWLER, YASMINE D	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	LEONARD, ASHLEY	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	LOPER, STEVEN	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	LUONG, JASON Q	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	LYNCH, JOSEPH D	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	MAGGARD, JESSICA A	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	MAHONEY, NANCY L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	MAHONEY, PETER J	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

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<b>EMPLOYEE:</b>	MALONE, ANASTASIA T	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	MASTERS-ALLEN, MEGAN L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	MATLOCK, MICHAEL	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-ADULT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		21.5323	21.6164		

<b>EMPLOYEE:</b>	MCCONNELL, MARLA S	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	MCCUTCHEON-BEY, PATRICIA A	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	MCKENZIE, DEANNA	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	MERRITT, KALEAH S	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	MILLER, KATHLEEN	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	MOLINA, ARDYCE L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	MONCAYO, JENNIFER C	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	MOORMAN, ZEBULUN	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

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<b>EMPLOYEE:</b>	MORALES, NELSON J	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	MURRAY, LAURIE	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	ODUM, ERIC	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	PATTON, MICHAEL E	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	PEAK, GEOFFREY W	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	PEASE, JOSHUA D	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	PERRY, YUSEFF L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	PETERSON, BRITINY E	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	PETRANEK, JOHN J	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	PITTMAN, TERRANCE L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		



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<b>EMPLOYEE:</b>	PORTER, LEAH	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	PRIAH, SYDNEE S	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	PUJOLAS, ROBERT W	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	REDD, KENNETH F	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-YOUTH	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		21.5323	21.6164		

<b>EMPLOYEE:</b>	REED, SHARON J	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	B
<b>JOB TITLE:</b>	BRANCH CLERK	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	3
		16.3945	16.4586		

<b>EMPLOYEE:</b>	REESE, EVANGELINE G	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	H
<b>JOB TITLE:</b>	ADULT LIBRARIAN	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		26.0004	26.1020		

<b>EMPLOYEE:</b>	RICHARDSON, CHRISTOPHER	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	RIVERA, JOANNA	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	ROBERSON, BARBARA	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	ROBINSON, DAVIYONA M	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

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<b>EMPLOYEE:</b>	RODRIQUEZ, JONATHAN	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	RONNEY, DRULAWNI	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	ROSS-ADAMS, COTILLION L	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	RUTLEDGE, MONICA S	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	SANDIGA, EVELYN S	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		9.0092	9.0444		

<b>EMPLOYEE:</b>	SCRUGGS, GREGORY	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	SHELTON, KEREN	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	B
<b>JOB TITLE:</b>	BRANCH CLERK	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		15.7641	15.8257		

<b>EMPLOYEE:</b>	SHEPHERD, JARED C	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	SIKORSKI, JAN M	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

<b>EMPLOYEE:</b>	SIMS, JABARI A	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-ADULT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	3
		22.3936	22.4811		

<b>EMPLOYEE:</b>	SMITH, LANECIA S	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		

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<b>EMPLOYEE:</b> SMITH, SHARDA P <b>JOB TITLE:</b> PAGE	<b>PREVIOUS VALUE</b> 9.0092	<b>CURRENT VALUE</b> 9.0444	<b>CURRENT GRADE:</b> Z <b>CURRENT STEP:</b> 1
<b>EMPLOYEE:</b> SMITH, SHARQUA S <b>JOB TITLE:</b> PAGE	<b>PREVIOUS VALUE</b> 9.0092	<b>CURRENT VALUE</b> 9.0444	<b>CURRENT GRADE:</b> Z <b>CURRENT STEP:</b> 1
<b>EMPLOYEE:</b> SPENCER, WANDA <b>JOB TITLE:</b> PAGE	<b>PREVIOUS VALUE</b> 9.4523	<b>CURRENT VALUE</b> 9.4892	<b>CURRENT GRADE:</b> Z <b>CURRENT STEP:</b> 2
<b>EMPLOYEE:</b> SPENCER, WILLIAM F <b>JOB TITLE:</b> LIBRARY ASSISTANT-ADULT	<b>PREVIOUS VALUE</b> 23.2893	<b>CURRENT VALUE</b> 23.3803	<b>CURRENT GRADE:</b> F <b>CURRENT STEP:</b> 4
<b>EMPLOYEE:</b> STINNETT, LILLIAN M <b>JOB TITLE:</b> PAGE	<b>PREVIOUS VALUE</b> 9.4523	<b>CURRENT VALUE</b> 9.4892	<b>CURRENT GRADE:</b> Z <b>CURRENT STEP:</b> 2
<b>EMPLOYEE:</b> THOMAS, JONATHAN D <b>JOB TITLE:</b> PAGE	<b>PREVIOUS VALUE</b> 9.4523	<b>CURRENT VALUE</b> 9.4892	<b>CURRENT GRADE:</b> Z <b>CURRENT STEP:</b> 2
<b>EMPLOYEE:</b> TRAPP, ALVIN <b>JOB TITLE:</b> PAGE	<b>PREVIOUS VALUE</b> 9.0092	<b>CURRENT VALUE</b> 9.0444	<b>CURRENT GRADE:</b> Z <b>CURRENT STEP:</b> 1
<b>EMPLOYEE:</b> UTZ, MARILYN J <b>JOB TITLE:</b> LENDING DEPARTMENT CLERK	<b>PREVIOUS VALUE</b> 14.2449	<b>CURRENT VALUE</b> 14.3006	<b>CURRENT GRADE:</b> A <b>CURRENT STEP:</b> 1
<b>EMPLOYEE:</b> VARISE, JAQUITA M <b>JOB TITLE:</b> PAGE	<b>PREVIOUS VALUE</b> 9.4523	<b>CURRENT VALUE</b> 9.4892	<b>CURRENT GRADE:</b> Z <b>CURRENT STEP:</b> 2
<b>EMPLOYEE:</b> VISNJIC-FLAHERTY, JOY <b>JOB TITLE:</b> PAGE	<b>PREVIOUS VALUE</b> 9.4523	<b>CURRENT VALUE</b> 9.4892	<b>CURRENT GRADE:</b> Z <b>CURRENT STEP:</b> 2
<b>EMPLOYEE:</b> WALKER, ROBERT <b>JOB TITLE:</b> PAGE	<b>PREVIOUS VALUE</b> 9.4523	<b>CURRENT VALUE</b> 9.4892	<b>CURRENT GRADE:</b> Z <b>CURRENT STEP:</b> 2

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<b>EMPLOYEE:</b>	WALLACE, KATHLYN M	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	Z
<b>JOB TITLE:</b>	PAGE	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	2
		9.4523	9.4892		
<b>EMPLOYEE:</b>	WASHINGTON, ALONZO J	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-ADULT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	4
		23.2893	23.3803		
<b>EMPLOYEE:</b>	WILLIAMS-RISENG, DENISE	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT (SUBJ DEPT)	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	5
		24.2208	24.3155		
<b>EMPLOYEE:</b>	WOODS, LEROYCE D	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	LIBRARY ASSISTANT-ADULT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	4
		23.2893	23.3803		
<b>EMPLOYEE:</b>	YELDER, CAROLYN M	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	B
<b>JOB TITLE:</b>	RECEPTIONIST	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	4
		17.0503	17.1169		
<b>EMPLOYEE:</b>	YOUNG, MICHAEL D	<b>PREVIOUS</b>	<b>CURRENT</b>	<b>CURRENT GRADE:</b>	F
<b>JOB TITLE:</b>	ADMINISTRATIVE ASSISTANT	<b>VALUE</b>	<b>VALUE</b>	<b>CURRENT STEP:</b>	1
		20.7041	20.7850		

**CLEVELAND PUBLIC LIBRARY****Human Resources Committee Report**

February 17, 2011

**Report on Paid Sick Time Used by the Month  
Hours Used Per Each Two Pay Periods**

<b>MONTH</b>	<b>2010</b>	<b>2011</b>
January	4,309.46	3,285.32
February	4,338.18	
March	3,536.29	
April	*5,606.63	
May	3,667.67	
June	2,583.52	
July	2,779.95	
August	3,179.51	
September	2,821.62	
October	*5,741.47	
November	3,646.62	
December	3,524.42	

**\*Covers three pay dates**

**CLEVELAND PUBLIC LIBRARY**  
**Jan. 1, 2011- Jan. 31, 2011 EE0-4 REPORT**  
**FULL/PART-TIME EMPLOYEES**

**REPORT F****Human Resources Committee Report**

February 17, 2011

Totals Job Category	Male						Female				
	A	B	C	D	E	F	G	H	I	J	K
Officials/Administrators	76	20	9	1			28	18			
Professionals	83	19	2			1	44	14	2	1	
Technicians	21	10	3	1			6	1			
Protective Service	19	10	7	1				1			
Para-Professionals	132	20	40			1	27	35	6	3	
Administrative Support	308	30	69	4	4		48	134	19		
Skilled Craft	11	7	2			1		1			
Service Maintenance	48	11	32	1			2	2			
<b>Grand Total</b>	<b>698</b>	<b>127</b>	<b>164</b>	<b>8</b>	<b>7</b>	<b>0</b>	<b>155</b>	<b>206</b>	<b>27</b>	<b>4</b>	<b>0</b>

**A= Total Column****B= White****C=Black****D=Hispanic****E=Asian/Pacific****G=White****H=Black****I=Hispanic****J=Asian/Pacific****F= American Indian/Alaskan Native****K=American Indian/Alaskan Native**

**INSURANCE REPORT  
FOR THE MONTH OF  
JANUARY**

Human Resources Committee Report **2011**  
February 17, 2011

<b>Staff Enrollments-Health Care/Dental</b>			
	<b>Single</b>	<b>Family</b>	<b>Total</b>
<b>Kaiser POS</b>	88	77	165
<b>Kaiser HMO</b>	211	99	310
<b>Delta Dental</b>	235	164	399

<b>Workers' Compensation Lost Time Report</b>			
<i>Classification</i>	<i>Dept/Location</i>	<i>Date of Injury</i>	<i>Total days missed during report month</i>
<b>NO LOST TIME CLAIMS FOR THE MONTH OF JANUARY</b>			
<b>Workers' Compensation Annual Statistics</b>			
<b>Total Lost Time Claims</b>	<b>Total Med Only Claims</b>	<b>Total 2010 Claims</b>	<b>Total Lost Days</b>
10	17	27	305

**REPORT H**

**CLEVELAND PUBLIC LIBRARY  
MONTHLY ACTIVITY REPORT FOR JANUARY 2011**

CIRCULATION ACTIVITY	Monthly Total		Average Hourly		Year-to-Date		YTD Gain/Loss
	2011	2010	2011	2010	2010	2009	
Main Library	165,359	156,389	861	724	165,359	156,389	5.7%
Branches	330,000	334,853	1,634	1,529	330,000	334,853	-1.4%
Mobile Units	4,931	4,934			4,931	4,934	-0.1%
Library for the Blind	59,220	50,063			59,220	50,063	18.3%
<b>TOTAL CIRCULATION</b>	<b>559,510</b>	<b>546,239</b>			<b>559,510</b>	<b>546,239</b>	<b>2.4%</b>

ELECTRONIC MEDIA CIRCULATION	Monthly Total		Year-to-Date		YTD Gain/Loss
	2011	2010	2011	2010	
eBook	4,825	1,229	4,825	1,229	292.6%
eAudioBook	3,350	1,469	3,350	1,469	128.0%
eMusic	74	17	74	17	335.3%
eVideo	114	34	114	34	235.3%
<b>TOTAL eCIRCULATION</b>	<b>8,363</b>	<b>2,749</b>	<b>8,363</b>	<b>2,749</b>	<b>204.2%</b>

COMPUTER USAGE	Number of Computers	Average Session	Number of Sessions		Hours in Use		YTD Gain/Loss
			2011	2010	2011	2010	
Main Library	72	44 minutes	11,198	17,423	8,188	13,301	-38.4%
Branches	330	41 minutes	62,666	80,853	43,104	42,572	1.2%
<b>TOTAL USAGE</b>	<b>402</b>		<b>73,864</b>	<b>98,276</b>	<b>51,292</b>	<b>55,873</b>	<b>-8.2%</b>

Sessions less than 5 minutes excluded. Hours in use does not include grace periods computers are held for patrons.

WALK-IN COUNT	Monthly Total		Average Hourly		Year-to-Date		YTD Gain/Loss
	2011	2010	2011	2010	2011	2010	
Main Library	42,107	51,787	219	240	42,107	51,787	-18.7%
Branches	241,087	252,854	1,194	1,155	241,087	252,854	-4.7%
Mobile Unit	704	523			704	523	34.6%
<b>TOTAL VISITS</b>	<b>283,898</b>	<b>305,164</b>			<b>283,898</b>	<b>305,164</b>	<b>-7.0%</b>



**CLEVELAND PUBLIC LIBRARY  
BRANCH AND MOBILE UNIT DIRECT & TOTAL CIRCULATION FOR JANUARY 2011**

BRANCH	a Branch Circulation	b Sent from Other Branches	c Sent from Main	d Sent from Other CLEVNET Systems	f Total Direct Circulation (a+b+c+d)	g Sent to Other CLEVNET Systems	h Total Circulation (f+g)
Addison	10,307	875	746	924	12,852	909	13,761
Broadway	2,907	159	119	147	3,332	346	3,678
Brooklyn	6,941	1,004	691	727	9,363	710	10,073
Carnegie West	9,254	693	890	905	11,742	934	12,676
Collinwood	7,706	551	516	862	9,635	973	10,608
East 131st	3,240	449	290	337	4,316	516	4,832
Eastman	14,569	1,251	1,211	1,424	18,455	1,672	20,127
Fleet	9,814	691	759	1,022	12,286	1,088	13,374
Fulton	9,192	814	532	783	11,321	925	12,246
Garden Valley	3,100	227	152	127	3,606	443	4,049
Glenville	6,176	692	496	849	8,213	539	8,752
Harvard-Lee	7,635	537	479	795	9,446	808	10,254
Hough	4,674	551	393	586	6,204	502	6,706
Jefferson	6,947	491	774	1,004	9,216	892	10,108
Langston Hughes	6,092	548	488	448	7,576	699	8,275
Lorain	8,939	934	563	799	11,235	860	12,095
Martin Luther King, Jr.	5,152	444	877	902	7,375	989	8,364
Memorial-Nottingham	12,423	842	1,212	1,764	16,241	1,272	17,513
Mt. Pleasant	4,231	469	225	398	5,323	610	5,933
Rice	9,878	775	1,926	757	13,336	999	14,335
Rockport	17,018	1,176	1,301	1,664	21,159	1,846	23,005
South	6,827	485	377	405	8,094	811	8,905
South Brooklyn	16,238	973	1,427	1,812	20,450	2,232	22,682
Sterling	5,025	492	445	768	6,730	458	7,188
Union	5,060	739	344	489	6,632	567	7,199
Walz	12,633	1,025	968	1,434	16,060	1,248	17,308
West Park	16,899	1,362	2,358	2,881	23,500	2,619	26,119
Woodland	7,593	566	349	524	9,032	803	9,835
<b>TOTAL</b>	<b>236,470</b>	<b>19,815</b>	<b>20,908</b>	<b>25,537</b>	<b>302,730</b>	<b>27,270</b>	<b>330,000</b>

**CLEVELAND PUBLIC LIBRARY  
BRANCH TOTAL CIRCULATION COMPARATIVE FOR JANUARY 2011**

BRANCH	Monthly Total		Year-to-Date		YTD Gain/Loss	YTD %G/L
	2011	2010	2011	2010		
Addison	13,761	15,589	13,761	15,589	-1,828	-11.7%
Broadway	3,678	3,437	3,678	3,437	241	7.0%
Brooklyn	10,073	8,908	10,073	8,908	1,165	13.1%
Carnegie West	12,676	12,164	12,676	12,164	512	4.2%
Collinwood	10,608	12,521	10,608	12,521	-1,913	-15.3%
East 131st	4,832	4,788	4,832	4,788	44	0.9%
Eastman	20,127	20,331	20,127	20,331	-204	-1.0%
Fleet	13,374	16,041	13,374	16,041	-2,667	-16.6%
Fulton	12,246	10,024	12,246	10,024	2,222	22.2%
Garden Valley	4,049	4,777	4,049	4,777	-728	-15.2%
Glenville	8,752	8,763	8,752	8,763	-11	-0.1%
Harvard-Lee	10,254	10,915	10,254	10,915	-661	-6.1%
Hough	6,706	6,832	6,706	6,832	-126	-1.8%
Jefferson	10,108	12,159	10,108	12,159	-2,051	-16.9%
Langston Hughes	8,275	7,448	8,275	7,448	827	11.1%
Lorain	12,095	13,627	12,095	13,627	-1,532	-11.2%
Martin Luther King, Jr.	8,364	9,777	8,364	9,777	-1,413	-14.5%
Memorial-Nottingham	17,513	20,081	17,513	20,081	-2,568	-12.8%
Mt. Pleasant	5,933	7,882	5,933	7,882	-1,949	-24.7%
Rice	14,335	7,709	14,335	7,709	6,626	86.0%
Rockport	23,005	23,034	23,005	23,034	-29	-0.1%
South	8,905	10,462	8,905	10,462	-1,557	-14.9%
South Brooklyn	22,682	25,031	22,682	25,031	-2,349	-9.4%
Sterling	7,188	7,782	7,188	7,782	-594	-7.6%
Union	7,199	7,179	7,199	7,179	20	0.3%
Walz	17,308	17,913	17,308	17,913	-605	-3.4%
West Park	26,119	29,277	26,119	29,277	-3,158	-10.8%
Woodland*	9,835	402	9,835	402	9,433	
<b>TOTAL</b>	<b>330,000</b>	<b>334,853</b>	<b>330,000</b>	<b>334,853</b>	<b>-4,853</b>	<b>-1.4%</b>

\*Woodland Branch closed 10/28/2009 - 04/23/2010 for ADA accessibility renovation, asbestos abatement, and roof repair.

**CLEVELAND PUBLIC LIBRARY  
BRANCH ATTENDANCE JANUARY 2011**

BRANCH	Monthly Total		Year-to-Date		YTD Gain/Loss	YTD %G/L
	2011	2010	2011	2010		
Addison	5,454	6,200	5,454	6,200	-746	-12.0%
Broadway	1,321	1,171	1,321	1,171	150	12.8%
Brooklyn	3,529	3,450	3,529	3,450	79	2.3%
Carnegie West	20,190	19,009	20,190	19,009	1,181	6.2%
Collinwood	6,734	8,767	6,734	8,767	-2,033	-23.2%
East 131st	6,305	5,502	6,305	5,502	803	14.6%
Eastman	11,724	12,452	11,724	12,452	-728	-5.8%
Fleet	9,478	9,944	9,478	9,944	-466	-4.7%
Fulton	6,508	6,219	6,508	6,219	289	4.6%
Garden Valley	5,117	7,970	5,117	7,970	-2,853	-35.8%
Glenville	7,194	8,223	7,194	8,223	-1,029	-12.5%
Harvard-Lee	8,830	10,409	8,830	10,409	-1,579	-15.2%
Hough	11,551	12,792	11,551	12,792	-1,241	-9.7%
Jefferson	7,599	8,593	7,599	8,593	-994	-11.6%
Langston Hughes	6,095	6,395	6,095	6,395	-300	-4.7%
Lorain	6,651	7,365	6,651	7,365	-714	-9.7%
Martin Luther King, Jr.	6,208	6,284	6,208	6,284	-76	-1.2%
Memorial-Nottingham	7,705	8,737	7,705	8,737	-1,032	-11.8%
Mt. Pleasant	6,519	8,975	6,519	8,975	-2,456	-27.4%
Rice	14,666	11,956	14,666	11,956	2,710	22.7%
Rockport	10,103	11,287	10,103	11,287	-1,184	-10.5%
South	7,619	9,233	7,619	9,233	-1,614	-17.5%
South Brooklyn	14,285	16,733	14,285	16,733	-2,448	-14.6%
Sterling	12,055	11,419	12,055	11,419	636	5.6%
Union	10,671	11,871	10,671	11,871	-1,200	-10.1%
Walz	9,271	9,889	9,271	9,889	-618	-6.2%
West Park	10,664	12,009	10,664	12,009	-1,345	-11.2%
Woodland*	7,041	0	7,041	0	7,041	
<b>TOTAL</b>	<b>241,087</b>	<b>252,854</b>	<b>241,087</b>	<b>252,854</b>	<b>-11,767</b>	<b>-4.7%</b>

\*See footnote p. 3

**CLEVELAND PUBLIC LIBRARY  
BRANCH RANKINGS JANUARY 2011**

Branch	Total Circulation	Branch	Attendance	Branch	Population*
					2009
1 West Park	26,119	1 Carnegie West	20,190	1 South Brooklyn	31,511
2 Rockport	23,005	2 Rice	14,666	2 Fleet	27,822
3 South Brooklyn	22,682	3 South Brooklyn	14,285	3 West Park	27,291
4 Eastman	20,127	4 Sterling	12,055	4 Eastman	23,686
5 Memorial-Nottingham	17,513	5 Eastman	11,724	5 Rice	22,240
6 Walz	17,308	6 Hough	11,551	6 Fulton	20,026
7 Rice	14,335	7 Union	10,671	7 Memorial-Nottingham	19,553
8 Addison	13,761	8 West Park	10,664	8 Rockport	19,404
9 Fleet	13,374	9 Rockport	10,103	9 Harvard-Lee	18,834
10 Carnegie West	12,676	10 Fleet	9,478	10 Langston Hughes	17,982
11 Fulton	12,246	11 Walz	9,271	11 Glenville	17,317
12 Lorain	12,095	12 Harvard-Lee	8,830	12 Walz	16,558
13 Collinwood	10,608	13 Memorial-Nottingham	7,705	13 Collinwood	16,270
14 Harvard-Lee	10,254	14 South	7,619	14 Addison	16,169
15 Jefferson	10,108	15 Jefferson	7,599	15 East 131st	15,658
16 Brooklyn	10,073	16 Glenville	7,194	16 Martin Luther King, Jr.	15,212
17 Woodland	9,835	17 Woodland	7,041	17 Mt. Pleasant	14,724
18 South	8,905	18 Collinwood	6,734	18 Lorain	13,233
19 Glenville	8,752	19 Lorain	6,651	19 Carnegie West	10,549
20 Martin Luther King, Jr.	8,364	20 Mt. Pleasant	6,519	20 Union	10,316
21 Langston Hughes	8,275	21 Fulton	6,508	21 Sterling	8,046
22 Union	7,199	22 East 131st	6,305	22 Woodland	7,492
23 Sterling	7,188	23 Martin Luther King, Jr.	6,208	23 South	7,009
24 Hough	6,706	24 Langston Hughes	6,095	24 Hough	6,197
25 Mt. Pleasant	5,933	25 Addison	5,454	25 Brooklyn	5,419
26 East 131st	4,832	26 Garden Valley	5,117	26 Jefferson	3,587
27 Garden Valley	4,049	27 Brooklyn	3,529	27 Garden Valley	2,857
28 Broadway	3,678	28 Broadway	1,321	28 Broadway	1,687
	330,000		241,087		416,649
					473,177

\*Prepared By: Northern Ohio Data and Information Service – NODIS,  
Maxine Goodman Levin College of Urban Affairs, Cleveland State  
University

**CLEVELAND PUBLIC LIBRARY  
MONTHLY ACTIVITY REPORT FOR JANUARY 2011**

OTHER TRANSACTIONS Loans* to:	Monthly Total		Year-to-Date		YTD Gain/Loss
	2011	2010	2011	2010	
CLEVNET	73,308	70,875	73,308	70,875	3.4%
MORE	1,049	1,366	1,049	1,366	-23.2%
Other Libraries	630	576	630	576	9.4%
<b>TOTAL</b>	<b>74,987</b>	<b>72,817</b>	<b>74,987</b>	<b>72,817</b>	<b>3.0%</b>

\*Totals included in Main Library and Branch circulation counts.

ANALYSIS OF MAIN LIBRARY REFERENCE QUESTION LOAD	Monthly Total		Year-to-Date		YTD Gain/Loss
	2011	2010	2011	2010	
Projected (Mon - Sat)	27,036	21,870	27,036	21,870	23.6%
KnowItNow Web Reference*	1,471	1,270	1,471	1,270	15.8%
Research Correspondence	1,280	1,225	1,280	1,225	4.5%
Interlibrary Loan Requests	4,272	5,143	4,272	5,143	-16.9%
<b>TOTAL</b>	<b>34,059</b>	<b>29,508</b>	<b>34,059</b>	<b>29,508</b>	<b>15.4%</b>

\*Questions taken by CPL staff only.

CHANGES IN PERMANENT COLLECTION	Monthly Total		Year-to-Date		YTD Gain/Loss
	2011	2010	2011	2010	
New Titles Added	7,046	6,707	7,046	6,707	5.1%
Total Items Added	22,416	29,747	22,416	29,747	-24.6%

HOURS OPEN	Monthly Total		Year-to-Date		YTD Gain/Loss
	2011	2010	2011	2010	
Main Library	192.0	216.0	192.0	216.0	-11.1%
Branches	5,660.5	5,916.0	5,660.5	5,916.0	-4.3%

**CLEVELAND PUBLIC LIBRARY  
ANALYSIS OF OUTPUT MEASURES JANUARY 2011**

