

**CLEVELAND PUBLIC LIBRARY
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES
FOR THE PERIOD MAY 1 – MAY 31, 2011**

H. Sadra Kubson

FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

Cleveland Public Library
Revenues, Expenditures and Changes in Fund Balance
For the Period Ending May 31, 2011

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Permanent</u>	<u>Total</u>
41 Taxes	14,899,450.48	0.00	0.00	0.00	14,899,450.48
42 Intergovernmental	11,780,711.26	199,448.68	0.00	0.00	11,980,159.94
43 Fines & Fees	180,244.61	0.00	0.00	0.00	180,244.61
44 Investment Earnings	202,306.37	519.44	0.00	4,877.86	207,703.67
45 Charges for Services	991,385.95	0.00	0.00	0.00	991,385.95
46 Contributions & Donations	0.00	455,884.24	0.00	0.00	455,884.24
48 Miscellaneous Revenue	20,757.14	7,693.26	0.00	0.00	28,450.40
Total Revenues	\$ 28,074,855.81	\$ 663,545.62	\$ 0.00	\$ 4,877.86	\$ 28,743,279.29
51 Salaries/Benefits	14,992,088.48	104,985.07	0.00	0.00	15,097,073.55
52 Supplies	452,063.95	18,532.25	0.00	0.00	470,596.20
53 Purchased/Contracted Services	4,360,988.94	350,957.53	0.00	0.00	4,711,946.47
54 Library Materials	3,565,632.21	40,030.99	0.00	6,679.20	3,612,342.40
55 Capital Outlay	383,743.42	67,167.17	120,263.13	0.00	571,173.72
57 Miscellaneous Expenses	49,633.26	0.00	0.00	0.00	49,633.26
Total Expenditures	\$ 23,804,150.26	\$ 581,673.01	\$ 120,263.13	\$ 6,679.20	\$ 24,512,765.60
Revenue Over/(Under) Expenditures	\$ 4,270,705.55	\$ 81,872.61	\$(120,263.13)	\$(1,801.34)	\$ 4,230,513.69
91 Sale of Capital Assets	0.00	0.00	0.00	0.00	0.00
98 Advances	0.00	0.00	0.00	0.00	0.00
99 Transfers	0.00	0.00	0.00	0.00	0.00
Total Other Sources / Uses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Revenue & Other Sources Over/(Under) Expenditures & Other Uses	\$ 4,270,705.55	\$ 81,872.61	\$(120,263.13)	\$(1,801.34)	\$ 4,230,513.69
Beginning Year Cash Balance	\$ 30,063,231.06	\$ 10,874,001.06	\$ 10,201,558.02	\$ 2,541,077.54	\$ 53,679,867.68
Current Cash Balance	\$ 34,335,082.03	\$ 10,955,873.67	\$ 10,081,294.89	\$ 2,539,276.20	\$ 57,911,526.79

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending May 31, 2011

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
51110 Professional Salaries	11,166,991.00	11,552,488.97	4,596,719.36	0.00	6,955,769.61
51120 Clerical Salaries	10,282,550.00	10,644,749.89	4,176,255.19	0.00	6,468,494.70
51130 Non-Clerical Salaries	1,159,770.00	1,201,088.55	501,967.05	0.00	699,121.50
51140 Buildings Salaries	3,739,466.00	3,874,639.22	1,612,460.94	0.00	2,262,178.28
51150 Other Salaries	1,298,485.00	1,344,739.26	551,037.55	0.00	793,701.71
51180 Severance Pay	0.00	81,503.11	135,299.67	0.00	(53,796.56)
51190 Non-Base Pay	0.00	1,035.58	59,113.18	0.00	(58,077.60)
51400 OPERS	3,864,245.00	4,000,841.59	1,619,427.78	0.00	2,381,413.81
51610 Health Insurance	3,218,053.00	3,351,947.41	1,338,487.09	0.00	2,013,460.32
51620 Life Insurance	46,771.00	50,465.47	19,302.03	0.00	31,163.44
51630 Workers Compensation	220,000.00	440,000.00	219,353.78	0.00	220,646.22
51640 Unemployment Compensation	47,248.00	73,183.70	27,123.80	37,322.61	8,737.29
51650 Medicare - ER	316,421.00	328,233.71	133,506.10	0.00	194,727.61
51900 Other Benefits	0.00	324,839.46	2,034.96	3,265.04	319,539.46
Salaries/Benefits	35,360,000.00	\$ 37,269,755.92	\$ 14,992,088.48	\$ 40,587.65	\$ 22,237,079.79
52110 Office Supplies	48,845.00	52,217.57	18,465.18	1,877.82	31,874.57
52120 Stationery	104,365.00	103,240.80	34,208.77	1,558.35	67,473.68
52130 Duplication Supplies	74,040.00	75,316.54	10,819.15	13,713.57	50,783.82
52140 Hand Tools	3,950.00	5,176.27	18.79	1,151.27	4,006.21
52150 Book Repair Supplies	108,875.00	113,585.06	30,129.03	34,969.85	48,486.18
52210 Janitorial Supplies	106,300.00	123,750.09	40,978.51	12,303.58	70,468.00
52220 Electrical Supplies	62,220.00	62,934.07	20,684.38	12,225.06	30,024.63
52230 Maintenance Supplies	148,275.00	272,385.41	159,000.17	40,209.01	73,176.23
52240 Uniforms	9,250.00	9,449.94	1,671.44	1,645.50	6,133.00
52300 Motor Vehicle Supplies	95,500.00	100,892.33	34,256.47	46,736.84	19,899.02
52900 Other Supplies	275,265.00	332,630.48	101,832.06	62,725.94	168,072.48
Supplies	1,036,885.00	\$ 1,251,578.56	\$ 452,063.95	\$ 229,116.79	\$ 570,397.82

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending May 31, 2011

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
53100	Travel/Meetings	35,000.00	46,305.63	17,420.50	28,885.13	0.00
53210	Telecommunications	613,524.00	711,553.94	236,763.07	433,093.98	41,696.89
53230	Postage/Freight	144,225.00	147,336.26	37,122.81	83,056.96	27,156.49
53240	PR/Other Communications	217,923.85	305,256.97	97,574.99	70,089.76	137,592.22
53310	Building Repairs	142,710.00	211,026.15	65,725.69	61,216.58	84,083.88
53320	Machine Repairs	36,870.00	46,715.30	11,101.57	14,649.49	20,964.24
53340	Building Maintenance	140,500.00	153,885.89	39,455.49	85,694.10	28,736.30
53350	Machine Maintenance	328,386.00	447,445.47	144,682.93	53,305.93	249,456.61
53360	Computer Maintenance	874,306.00	891,670.13	580,304.02	78,321.56	233,044.55
53370	Motor Vehicle Repairs	23,000.00	32,040.26	18,099.87	12,793.58	1,146.81
53380	Contract Security	870,000.00	893,746.69	374,049.95	518,767.87	928.87
53390	Landscaping	20,000.00	24,852.00	17,942.00	2,058.00	4,852.00
53400	Insurance	453,900.00	456,144.00	2,658.00	0.00	453,486.00
53510	Rent/Leases	116,900.00	152,862.70	38,454.26	81,959.34	32,449.10
53520	Equipment Rental	317,150.00	345,533.27	121,435.39	157,712.91	66,384.97
53610	Electricity	2,239,350.00	2,367,460.82	868,759.92	1,430,804.20	67,896.70
53620	Gas	338,900.00	355,069.74	191,282.66	105,193.79	58,593.29
53630	Chilled Water	843,200.00	1,040,037.28	283,139.15	756,157.43	740.70
53640	Water/Sewer	106,525.00	131,721.57	20,666.00	107,492.29	3,563.28
53710	Professional Services	1,049,596.15	1,544,821.30	408,456.13	566,371.16	569,994.01
53720	Auditors Fees	860,000.00	1,345,392.62	699,795.57	211,923.97	433,673.08
53800	Library Material Control	254,700.00	324,161.50	78,977.72	212,022.02	33,161.76
53900	Other Purchased Services	15,600.00	15,026.25	7,121.25	5,153.00	2,752.00
	Purchased/Contracted Services	10,042,266.00	\$ 11,990,065.74	\$ 4,360,988.94	\$ 5,076,723.05	\$ 2,552,353.75
54110	Books	3,756,443.00	4,551,106.25	1,190,490.39	907,578.84	2,453,037.02
54120	Continuations	682,000.00	1,008,627.00	227,796.52	282,254.43	498,576.05
54210	Periodicals	1,374,955.00	1,742,747.63	90,397.79	304,189.45	1,348,160.39

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending May 31, 2011

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
54220 Microforms	239,000.00	267,068.73	3,228.04	33,882.86	229,957.83
54310 Video Media	1,576,500.00	1,676,025.40	835,348.02	335,589.28	505,088.10
54320 Audio Media - Spoken	227,929.00	268,987.81	83,340.90	47,423.37	138,223.54
54325 Audio Media - Music	631,047.00	671,229.71	187,715.72	234,223.77	249,290.22
54350 Computer Media	295,950.00	382,583.80	260,597.39	53,240.71	68,745.70
54500 Database Services	1,270,538.00	1,843,610.53	629,699.44	292,908.88	921,002.21
54600 Interlibrary Loan	6,500.00	6,890.98	2,042.39	4,858.50	(9.91)
54710 Bookbinding	39,000.00	103,052.00	9,462.90	54,589.10	39,000.00
54720 Preservation Services	75,000.00	140,074.89	19,389.03	70,783.42	49,902.44
54730 Preservation Boxing	10,000.00	10,467.96	2,354.59	7,610.98	502.39
54790 Preservation Reformatting	65,000.00	94,818.38	23,769.09	25,491.90	45,557.39
54900 Other Library Materials	500.00	500.00	0.00	0.00	500.00
Library Materials	10,250,362.00	\$ 12,767,791.07	\$ 3,565,632.21	\$ 2,654,625.49	\$ 6,547,533.37
55510 Furniture	106,225.00	199,297.52	62,190.95	39,731.72	97,374.85
55520 Equipment	62,300.00	144,677.30	59,300.85	32,066.50	53,309.95
55530 Computer Hardware/Software	550,399.00	619,230.79	262,251.62	14,121.05	342,858.12
Capital Outlay	718,924.00	\$ 963,205.61	\$ 383,743.42	\$ 85,919.27	\$ 493,542.92
57100 Memberships	63,300.00	65,046.00	42,162.00	18,687.00	4,197.00
57200 Taxes	1,500.00	1,762.21	160.86	500.00	1,101.35
57500 Refunds/Reimbursements	43,027.00	45,558.66	7,310.40	13,567.22	24,681.04
Miscellaneous Expenses	107,827.00	\$ 112,366.87	\$ 49,633.26	\$ 32,754.22	\$ 29,979.39
Advances	0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Transfers	0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	57,516,264.00	\$ 64,354,763.77	\$ 23,804,150.26	\$ 8,119,726.47	\$ 32,430,887.04

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending May 31, 2011

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
101 General Fund	30,063,231.06	28,074,855.81	23,804,150.26	8,119,726.47	26,214,210.14
Total General Fund	\$ 30,063,231.06	\$ 28,074,855.81	\$ 23,804,150.26	\$ 8,119,726.47	\$ 26,214,210.14
201 Anderson	189,635.01	0.00	0.00	0.00	189,635.01
202 Endowment for the Blind	1,375,391.48	152,284.00	0.00	0.00	1,527,675.48
203 Founders	4,260,062.08	56,388.50	92,189.38	33,054.14	4,191,207.06
204 Kaiser	40,238.89	0.00	0.00	0.00	40,238.89
205 Kraley	140,583.80	0.00	0.00	0.00	140,583.80
206 Library	156,094.60	6,889.52	377.42	376.19	162,230.51
207 Pepke	87,619.01	0.00	0.00	0.00	87,619.01
208 Wickwire	999,204.65	519.44	523.03	8,320.00	990,881.06
209 Wittke	59,386.26	0.00	0.00	0.00	59,386.26
210 Young	2,720,399.78	10,660.97	0.00	0.00	2,731,060.75
225 Friends	6,850.00	4,700.00	600.00	1,145.30	9,804.70
226 Judd	7,800.74	51,038.75	55,867.66	38,692.18	(35,720.35)
228 Lockwood Thompson Memorial	394,168.37	79,057.50	19,942.45	222,478.71	230,804.71
229 Ohio Center for the Book	58.00	0.00	0.00	0.00	58.00
230 Schweinfurth	10,799.07	40,265.00	18,385.00	10,969.54	21,709.53
242 Cleveland NCA Kiosk	10,362.81	0.00	689.03	2,099.26	7,574.52
243 Gates Foundation	74,281.22	54,600.00	54,324.34	13,306.70	61,250.18
244 Harvard CS Kiosk Project	7,522.28	0.00	188.90	872.95	6,460.43
251 LSTA-Library for the Blind	4,999.00	0.00	4,999.00	0.00	0.00
252 LSTA-Know It Now	200,764.82	164,125.43	252,472.70	14,240.55	98,177.00
253 MetLife-Fit for Life II	6,677.45	0.00	6,677.45	0.00	0.00
254 MyCom	121,101.74	43,016.51	74,436.65	123,973.93	(34,292.33)
Total Special Revenue Funds	\$ 10,874,001.06	\$ 663,545.62	\$ 581,673.01	\$ 469,529.45	\$ 10,486,344.22
401 Building & Repair	10,201,558.02	0.00	120,263.13	83,914.40	9,997,380.49

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending May 31, 2011

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
Total Capital Project Funds	\$ 10,201,558.02	\$ 0.00	\$ 120,263.13	\$ 83,914.40	\$ 9,997,380.49
501 Abel	160,917.69	0.00	0.00	0.00	160,917.69
502 Ambler	1,545.77	0.00	0.00	0.00	1,545.77
503 Beard	107,080.37	0.00	0.00	1,813.00	105,267.37
504 Klein	3,663.83	0.00	0.00	0.00	3,663.83
505 Malon/Schroeder	206,938.71	0.00	0.00	0.00	206,938.71
506 McDonald	126,210.68	0.00	0.00	0.00	126,210.68
507 Ratner	61,750.50	0.00	0.00	0.00	61,750.50
508 Root	26,625.23	0.00	0.00	0.00	26,625.23
509 Sugarman	164,969.13	0.00	0.00	0.00	164,969.13
510 Thompson	113,618.33	0.00	0.00	0.00	113,618.33
511 Weidenthal	4,556.48	0.00	0.00	0.00	4,556.48
512 White	1,563,200.82	4,877.86	6,679.20	1,531.82	1,559,867.66
Total Permanent Funds	\$ 2,541,077.54	\$ 4,877.86	\$ 6,679.20	\$ 3,344.82	\$ 2,535,931.38
Total All Funds	\$ 53,679,867.68	\$ 28,743,279.29	\$ 24,512,765.60	\$ 8,676,515.14	\$ 49,233,866.23

**Cleveland Public Library
 Depository Balance Detail
 For the Period Ending May 31, 2011**

Balance of All Funds	\$ 57,911,526.79
Chase-Checking	8,631.26
PNC-Checking	0.00
KeyBank-Concentration Acct	0.00
KeyBank-Checking (ZBA)	2,710,402.61
KeyBank-MC/VISA	48,792.19
Fifth Third - Checking	571,368.98
Petty Cash	330.00
Change Fund	5,420.00
KeyBank-Payroll Account (ZBA)	0.00
KeyBank-Savings Bond Acct	0.00
Cash in Library Treasury	\$ 3,344,945.04
PNC - Money Market	10,008.96
PNC - Investments	33,965,880.55
PNC/Allegiant Money Market	115,299.75
KeyBank - Victory Fund	0.00
STAR OHIO Investment	8,169,433.80
Investments	\$ 42,260,623.06
PNC Endowment Acct	12,305,958.69
Endowment Account	\$ 12,305,958.69
Cash in Banks and On Hand	\$ 57,911,526.79