

**CLEVELAND PUBLIC LIBRARY
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES
FOR THE PERIOD JULY 1 – JULY 31, 2011**

Candice Kenick

FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

Cleveland Public Library
Revenues, Expenditures and Changes in Fund Balance
For the Period Ending July 31, 2011

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Permanent</u>	<u>Total</u>
41 Taxes	21,338,789.29	0.00	0.00	0.00	21,338,789.29
42 Intergovernmental	16,542,940.27	470,958.80	0.00	0.00	17,013,899.07
43 Fines & Fees	247,967.03	0.00	0.00	0.00	247,967.03
44 Investment Earnings	277,062.68	519.44	0.00	4,877.86	282,459.98
45 Charges for Services	1,452,284.50	0.00	0.00	0.00	1,452,284.50
46 Contributions & Donations	0.00	530,908.24	0.00	0.00	530,908.24
48 Miscellaneous Revenue	372,833.51	7,693.26	0.00	0.00	380,526.77
Total Revenues	\$ 40,231,877.28	\$ 1,010,079.74	\$ 0.00	\$ 4,877.86	\$ 41,246,834.88
51 Salaries/Benefits	20,506,138.72	141,977.51	0.00	0.00	20,648,116.23
52 Supplies	627,565.84	25,234.08	0.00	0.00	652,799.92
53 Purchased/Contracted Services	6,107,268.41	481,846.44	0.00	34.00	6,589,148.85
54 Library Materials	4,908,744.65	46,188.05	0.00	7,539.37	4,962,472.07
55 Capital Outlay	428,255.62	85,306.66	120,263.13	0.00	633,825.41
57 Miscellaneous Expenses	65,546.99	11,829.50	0.00	0.00	77,376.49
Total Expenditures	\$ 32,643,520.23	\$ 792,382.24	\$ 120,263.13	\$ 7,573.37	\$ 33,563,738.97
Revenue Over/(Under) Expenditures	\$ 7,588,357.05	\$ 217,697.50	\$(120,263.13)	\$(2,695.51)	\$ 7,683,095.91
91 Sale of Capital Assets	0.00	0.00	0.00	0.00	0.00
98 Advances	0.00	0.00	0.00	0.00	0.00
99 Transfers	0.00	0.00	0.00	0.00	0.00
Total Other Sources / Uses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Revenue & Other Sources Over/(Under) Expenditures & Other Uses	\$ 7,588,357.05	\$ 217,697.50	\$(120,263.13)	\$(2,695.51)	\$ 7,683,095.91
Beginning Year Cash Balance	\$ 30,063,231.06	\$ 10,874,001.06	\$ 10,201,558.02	\$ 2,541,077.54	\$ 53,679,867.68
Current Cash Balance	\$ 38,163,089.48	\$ 11,091,698.56	\$ 10,081,294.89	\$ 2,538,382.03	\$ 61,874,464.96

Cleveland Public Library
Certified Revenue, Appropriations and Balances
General Fund
For the period Ending July 31, 2011

	Certified Revenue (1)	Income To Date	Balance	Percent To Date	Percent Prior Year
PLF State Income Tax	21,799,457	13,381,075	8,418,382	61%	62%
General Property Tax	26,214,496	21,338,789	4,875,707	81%	97%
Rollback, Homestead, CAT	5,200,000	2,412,823	2,787,177	46%	36%
Federal Grants	0	0	0	0%	100%
State Aid	1,200,000	749,042	450,958	62%	94%
Fines & Fees	300,000	247,967	52,033	83%	85%
Investment Earnings	700,000	277,063	422,937	40%	160%
Services to Others-Clevnet	2,400,000	1,452,285	947,716	61%	63%
Miscellaneous	429,437	372,834	56,603	87%	12%
Totals	\$ 58,243,390	\$ 40,231,877	\$ 18,011,513	69%	77%

	Appropriation(2)	Expended/ Encumbered	Balance	Percent To Date (3)	Percent Prior Year
Salaries/Benefits	37,269,756	20,539,807	16,729,949	55%	57%
Supplies	1,251,579	860,656	390,922	69%	54%
Purchased Services	12,190,066	10,356,306	1,833,760	85%	87%
Library Materials	12,767,791	7,673,854	5,093,937	60%	53%
Capital Outlay	963,206	512,320	450,886	53%	34%
Other	112,367	83,368	28,999	74%	142%
Subtotal	\$ 64,554,764	\$ 40,026,310	\$ 24,528,454	62%	61%
Advances/Transfers	0	0	0	0%	0%
Totals	\$ 64,554,764	\$ 40,026,310	\$ 24,528,454	62%	61%

Note (1): Certificate from Cuyahoga County Budget Commission dated June 8, 2011.

Note (2): Amended Appropriation of \$58,243,389 plus carried forward encumbrance of \$6,311,375.

Note (3): Subtotal includes 51% expended and 11% encumbered.

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending July 31, 2011

		<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
51110	Professional Salaries	11,166,991.00	11,552,488.97	6,290,696.06	0.00	5,261,792.91
51120	Clerical Salaries	10,282,550.00	10,644,749.89	5,698,992.95	0.00	4,945,756.94
51130	Non-Clerical Salaries	1,159,770.00	1,201,088.55	687,914.19	0.00	513,174.36
51140	Buildings Salaries	3,739,466.00	3,874,639.22	2,193,203.28	0.00	1,681,435.94
51150	Other Salaries	1,298,485.00	1,344,739.26	749,225.12	0.00	595,514.14
51180	Severance Pay	0.00	81,503.11	217,729.54	0.00	(136,226.43)
51190	Non-Base Pay	0.00	1,035.58	103,686.45	0.00	(102,650.87)
51400	OPERS	3,864,245.00	4,000,841.59	2,213,248.84	0.00	1,787,592.75
51610	Health Insurance	3,218,053.00	3,351,947.41	1,874,235.47	0.00	1,477,711.94
51620	Life Insurance	46,771.00	50,465.47	26,914.29	0.00	23,551.18
51630	Workers Compensation	220,000.00	440,000.00	219,335.20	0.00	220,664.80
51640	Unemployment Compensation	47,248.00	73,183.70	33,250.19	31,196.22	8,737.29
51650	Medicare - ER	316,421.00	328,233.71	183,707.19	0.00	144,526.52
51900	Other Benefits	0.00	324,839.46	13,999.95	2,472.05	308,367.46
	Salaries/Benefits	\$35,360,000.00	\$ 37,269,755.92	\$ 20,506,138.72	\$ 33,668.27	\$ 16,729,948.93
52110	Office Supplies	48,845.00	52,304.89	23,621.81	3,425.74	25,257.34
52120	Stationery	104,365.00	103,240.80	37,467.70	23,727.26	42,045.84
52130	Duplication Supplies	74,040.00	70,813.91	31,696.86	6,151.95	32,965.10
52140	Hand Tools	3,950.00	5,176.27	18.79	1,151.27	4,006.21
52150	Book Repair Supplies	108,875.00	107,345.06	39,023.32	33,754.60	34,567.14
52210	Janitorial Supplies	106,300.00	100,800.09	60,704.05	10,395.64	29,700.40
52220	Electrical Supplies	62,220.00	62,934.07	29,254.47	10,058.71	23,620.89
52230	Maintenance Supplies	148,275.00	270,835.41	173,371.94	32,207.05	65,256.42
52240	Uniforms	9,250.00	9,802.25	7,920.94	745.50	1,135.81
52300	Motor Vehicle Supplies	95,500.00	100,892.33	48,700.87	35,187.39	17,004.07
52900	Other Supplies	275,265.00	367,433.48	175,785.09	76,285.24	115,363.15
	Supplies	\$1,036,885.00	\$ 1,251,578.56	\$ 627,565.84	\$ 233,090.35	\$ 390,922.37

**Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending July 31, 2011**

		<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
53100	Travel/Meetings	35,000.00	46,305.63	24,869.93	21,128.87	306.83
53210	Telecommunications	613,524.00	711,553.94	335,739.14	334,240.04	41,574.76
53230	Postage/Freight	144,225.00	137,336.26	58,231.61	66,678.16	12,426.49
53240	PR/Other Communications	217,923.85	305,256.97	119,889.26	52,758.73	132,608.98
53310	Building Repairs	142,710.00	216,576.15	83,946.90	57,939.39	74,689.86
53320	Machine Repairs	36,870.00	44,715.30	17,746.47	11,817.14	15,151.69
53340	Building Maintenance	140,500.00	153,885.89	66,254.81	74,352.72	13,278.36
53350	Machine Maintenance	328,386.00	447,731.24	179,593.12	137,787.25	130,350.87
53360	Computer Maintenance	874,306.00	891,670.13	678,235.72	4,210.61	209,223.80
53370	Motor Vehicle Repairs	23,000.00	42,971.85	25,895.14	7,775.17	9,301.54
53380	Contract Security	870,000.00	1,093,746.69	562,558.33	515,886.46	15,301.90
53390	Landscaping	20,000.00	24,989.68	21,833.18	3,156.50	0.00
53400	Insurance	453,900.00	456,144.00	354,729.00	3,000.00	98,415.00
53510	Rent/Leases	116,900.00	148,862.70	55,122.25	65,291.35	28,449.10
53520	Equipment Rental	317,150.00	346,033.27	159,114.10	121,579.75	65,339.42
53610	Electricity	2,239,350.00	2,367,460.82	1,086,698.82	1,212,865.30	67,896.70
53620	Gas	338,900.00	352,064.70	201,262.02	95,214.43	55,588.25
53630	Chilled Water	843,200.00	1,040,037.28	533,172.50	506,124.08	740.70
53640	Water/Sewer	106,525.00	131,721.57	49,774.48	75,526.23	6,420.86
53710	Professional Services	1,049,596.15	1,523,679.67	648,247.94	475,607.62	399,824.11
53720	Auditors Fees	860,000.00	1,345,392.62	707,794.94	225,982.81	411,614.87
53800	Library Material Control	254,700.00	324,161.50	105,699.87	175,957.67	42,503.96
53900	Other Purchased Services	15,600.00	37,767.88	30,858.88	4,157.00	2,752.00
	Purchased/Contracted Services	\$10,042,266.00	\$ 12,190,065.74	\$ 6,107,268.41	\$ 4,249,037.28	\$ 1,833,760.05
54110	Books	3,756,443.00	4,551,106.25	1,713,537.58	988,791.29	1,848,777.38
54120	Continuations	682,000.00	1,008,627.00	356,232.33	263,175.28	389,219.39

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending July 31, 2011

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
54210	Periodicals	1,374,955.00	1,742,747.63	121,771.41	360,080.47	1,260,895.75
54220	Microforms	239,000.00	267,068.73	3,745.74	33,238.86	230,084.13
54310	Video Media	1,576,500.00	1,676,025.40	1,110,077.25	208,410.58	357,537.57
54320	Audio Media - Spoken	227,929.00	268,987.81	115,594.26	49,238.28	104,155.27
54325	Audio Media - Music	631,047.00	671,229.71	303,226.62	227,825.54	140,177.55
54350	Computer Media	295,950.00	382,583.80	277,675.25	44,742.97	60,165.58
54500	Database Services	1,270,538.00	1,843,610.53	836,566.88	436,312.34	570,731.31
54600	Interlibrary Loan	6,500.00	6,890.98	3,031.39	3,748.50	111.09
54710	Bookbinding	39,000.00	103,052.00	12,564.79	51,487.21	39,000.00
54720	Preservation Services	75,000.00	140,074.89	21,662.03	69,660.42	48,752.44
54730	Preservation Boxing	10,000.00	10,467.96	3,404.85	6,614.03	449.08
54790	Preservation Reformatting	65,000.00	94,818.38	29,654.27	21,783.53	43,380.58
54900	Other Library Materials	500.00	500.00	0.00	0.00	500.00
	Library Materials	\$10,250,362.00	\$ 12,767,791.07	\$ 4,908,744.65	\$ 2,765,109.30	\$ 5,093,937.12
55510	Furniture	106,225.00	199,297.52	62,190.95	39,673.33	97,433.24
55520	Equipment	62,300.00	127,907.30	68,439.99	25,313.82	34,153.49
55530	Computer Hardware/Software	550,399.00	635,000.79	297,624.68	19,076.85	318,299.26
55700	Motor Vehicles	0.00	1,000.00	0.00	0.00	1,000.00
	Capital Outlay	\$718,924.00	\$ 963,205.61	\$ 428,255.62	\$ 84,064.00	\$ 450,885.99
57100	Memberships	63,300.00	65,046.00	55,466.40	6,360.60	3,219.00
57200	Taxes	1,500.00	1,762.21	301.80	359.06	1,101.35
57500	Refunds/Reimbursements	43,027.00	45,558.66	9,778.79	11,100.99	24,678.88
	Miscellaneous Expenses	\$107,827.00	\$ 112,366.87	\$ 65,546.99	\$ 17,820.65	\$ 28,999.23
	Advances	\$0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	Transfers	\$0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	TOTAL	\$57,516,264.00	\$ 64,554,763.77	\$ 32,643,520.23	\$ 7,382,789.85	\$ 24,528,453.69

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2011

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
101 General Fund	30,063,231.06	40,231,877.28	32,643,520.23	7,320,597.99	30,330,990.12
Total General Fund	\$ 30,063,231.06	\$ 40,231,877.28	\$ 32,643,520.23	\$ 7,320,597.99	\$ 30,330,990.12
201 Anderson	189,635.01	0.00	0.00	0.00	189,635.01
202 Endowment for the Blind	1,375,391.48	152,284.00	0.00	0.00	1,527,675.48
203 Founders	4,260,062.08	74,089.50	93,439.38	61,833.94	4,178,878.26
204 Kaiser	40,238.89	0.00	0.00	0.00	40,238.89
205 Kraley	140,583.80	0.00	0.00	0.00	140,583.80
206 Library	156,094.60	8,173.77	377.42	3,819.99	160,070.96
207 Pepke	87,619.01	0.00	0.00	0.00	87,619.01
208 Wickwire	999,204.65	519.44	3,996.98	4,946.05	990,781.06
209 Wittke	59,386.26	0.00	0.00	0.00	59,386.26
210 Young	2,720,399.78	10,660.97	0.00	0.00	2,731,060.75
225 Friends	6,850.00	9,700.00	980.30	765.00	14,804.70
226 Judd	7,800.74	102,077.50	77,532.28	26,824.52	5,521.44
228 Lockwood Thompson Memorial	394,168.37	79,057.50	103,652.06	152,828.24	216,745.57
229 Ohio Center for the Book	58.00	0.00	0.00	0.00	58.00
230 Schweinfurth	10,799.07	40,265.00	23,662.35	25,065.00	2,336.72
242 Cleveland NCA Kiosk	10,362.81	0.00	689.03	2,099.26	7,574.52
243 Gates Foundation	74,281.22	54,600.00	67,901.04	3,112.20	57,867.98
244 Harvard CS Kiosk Project	7,522.28	0.00	188.90	872.95	6,460.43
251 LSTA-Library for the Blind	4,999.00	125,682.00	4,999.00	0.00	125,682.00
252 LSTA-Know It Now	200,764.82	274,350.69	294,246.54	8,242.57	172,626.40
253 MetLife-Fit for Life II	6,677.45	0.00	6,677.45	0.00	0.00
254 MyCom	121,101.74	78,619.37	114,039.51	91,532.22	(5,850.62)
Total Special Revenue Funds	\$ 10,874,001.06	\$ 1,010,079.74	\$ 792,382.24	\$ 381,941.94	\$ 10,709,756.62
401 Building & Repair	10,201,558.02	0.00	120,263.13	93,339.75	9,987,955.14

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2011

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
Total Capital Project Funds	\$ 10,201,558.02	\$ 0.00	\$ 120,263.13	\$ 93,339.75	\$ 9,987,955.14
501 Abel	160,917.69	0.00	0.00	0.00	160,917.69
502 Ambler	1,545.77	0.00	0.00	0.00	1,545.77
503 Beard	107,080.37	0.00	0.00	1,813.00	105,267.37
504 Klein	3,663.83	0.00	0.00	0.00	3,663.83
505 Malon/Schroeder	206,938.71	0.00	0.00	0.00	206,938.71
506 McDonald	126,210.68	0.00	0.00	0.00	126,210.68
507 Ratner	61,750.50	0.00	0.00	0.00	61,750.50
508 Root	26,625.23	0.00	0.00	0.00	26,625.23
509 Sugarman	164,969.13	0.00	0.00	0.00	164,969.13
510 Thompson	113,618.33	0.00	0.00	0.00	113,618.33
511 Weidenthal	4,556.48	0.00	0.00	0.00	4,556.48
512 White	1,563,200.82	4,877.86	7,573.37	3,563.34	1,556,941.97
Total Permanent Funds	\$ 2,541,077.54	\$ 4,877.86	\$ 7,573.37	\$ 5,376.34	\$ 2,533,005.69
Total All Funds	\$ 53,679,867.68	\$ 41,246,834.88	\$ 33,563,738.97	\$ 7,801,256.02	\$ 53,561,707.57

**Cleveland Public Library
 Depository Balance Detail
 For the Period Ending July 31, 2011**

Balance of All Funds	\$ 61,874,464.96
Chase-Checking	8,631.26
PNC-Checking	0.00
KeyBank-Concentration Acct	0.00
KeyBank-Checking (ZBA)	3,914,098.10
KeyBank-MC/VISA	51,035.75
Fifth Third - Checking	253,611.79
Petty Cash	330.00
Change Fund	5,420.00
KeyBank-Payroll Account (ZBA)	0.00
KeyBank-Savings Bond Acct	0.00
Cash in Library Treasury	\$ 4,233,126.90
PNC - Money Market	10,010.58
PNC - Investments	33,961,639.31
PNC/Allegiant Money Market	193,891.66
KeyBank - Victory Fund	0.00
STAR OHIO Investment	11,169,837.82
Investments	\$ 45,335,379.37
PNC Endowment Acct	12,305,958.69
Endowment Account	\$ 12,305,958.69
Cash in Banks and On Hand	\$ 61,874,464.96