

**CLEVELAND PUBLIC LIBRARY
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES
FOR THE PERIOD FEBRUARY 1 – FEBRUARY 29, 2012**

Paidey Krenicky

FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

Cleveland Public Library
 Revenues, Expenditures and Changes in Fund Balance
 For the Period Ending February 29, 2012

	General Fund	Special Revenue	Capital Projects	Permanent	Agency	Total
41 Taxes	12,777,000.00	0.00	0.00	0.00	\$ 0.00	12,777,000.00
42 Intergovernmental	3,686,594.23	476,077.47	0.00	0.00	\$ 0.00	4,162,671.70
43 Fines & Fees	66,881.30	0.00	0.00	0.00	\$ 0.00	66,881.30
44 Investment Earnings	36,906.40	3,502.17	0.00	5,034.32	\$ 0.00	45,442.89
45 Charges for Services	364,843.06	0.00	0.00	0.00	\$ 0.00	364,843.06
46 Contributions & Donations	0.00	166,772.23	0.00	0.00	\$ 0.00	166,772.23
48 Miscellaneous Revenue	74,615.31	0.00	0.00	0.00	\$ 0.00	74,615.31
Total Revenues	\$ 17,006,840.30	\$ 646,351.87	\$ 0.00	\$ 5,034.32	\$ 0.00	\$ 17,658,226.49
51 Salaries/Benefits	5,687,353.57	198,195.69	0.00	0.00	\$ 0.00	5,885,549.26
52 Supplies	104,237.09	2,054.39	0.00	1,813.00	\$ 0.00	108,104.48
53 Purchased/Contracted Services	1,555,908.68	306,668.27	0.00	0.00	\$ 0.00	1,862,576.95
54 Library Materials	1,112,098.15	1,080.00	0.00	2,050.24	\$ 0.00	1,115,228.39
55 Capital Outlay	86,145.48	11,500.00	284,627.40	0.00	\$ 0.00	382,272.88
57 Miscellaneous Expenses	17,211.17	14,423.76	0.00	0.00	\$ 869.84	32,504.77
Total Expenditures	\$ 8,562,954.14	\$ 533,922.11	\$ 284,627.40	\$ 3,863.24	\$ 869.84	\$ 9,386,236.73
Revenue Over/(Under) Expenditures	\$ 8,443,886.16	\$ 112,429.76	\$(284,627.40)	\$ 1,171.08	\$(869.84)	\$ 8,271,989.76
91 Sale of Capital Assets	0.00	0.00	0.00	0.00	\$ 0.00	0.00
98 Advances	0.00	0.00	0.00	0.00	\$ 0.00	0.00
99 Transfers	(10,000,000.00)	0.00	10,000,000.00	0.00	\$ 701.10	701.10
Total Other Sources / Uses	\$(10,000,000.00)	\$ 0.00	\$ 10,000,000.00	\$ 0.00	\$ 701.10	\$ 701.10
Revenue & Other Sources Over/(Under) Expenditures & Other Uses	\$(1,556,113.84)	\$ 112,429.76	\$ 9,715,372.60	\$ 1,171.08	\$(168.74)	\$ 8,272,690.86
Beginning Year Cash Balance	\$ 35,166,664.70	\$ 11,718,581.30	\$ 9,794,080.29	\$ 2,673,907.22	\$ 8,431.04	\$ 59,361,664.55
Current Cash Balance	\$ 33,855,885.90	\$ 11,831,011.06	\$ 19,509,452.89	\$ 2,675,078.30	\$ 8,262.30	\$ 67,879,690.45

Cleveland Public Library
Certified Revenue, Appropriations and Balances
General Fund
For the period Ending February 29, 2012

	<u>Certified Revenue (1)</u>	<u>Income To Date</u>	<u>Balance</u>	<u>Percent To Date</u>	<u>Percent Prior Year</u>
PLF State Income Tax	19,837,771	3,686,594	16,151,177	19%	15%
General Property Tax	25,407,318	12,777,000	12,630,318	50%	58%
Rollback, Homestead, CAT	5,000,000	0	5,000,000	0%	0%
Federal Grants	0	0	0	0%	0%
State Aid	0	0	0	0%	31%
Fines & Fees	300,000	66,881	233,119	22%	23%
Investment Earnings	425,000	36,906	388,094	9%	6%
Services to Others-Clevnet	2,493,252	364,843	2,128,409	15%	17%
Miscellaneous	706,577	74,615	631,962	11%	1%
Totals	\$ 54,169,919	\$ 17,006,840	\$ 37,163,078	31%	13%

	<u>Appropriation(2)</u>	<u>Expended/ Encumbered</u>	<u>Balance</u>	<u>Percent To Date (3)</u>	<u>Percent Prior Year</u>
Salaries/Benefits	35,445,913	5,734,422	29,711,491	16%	16%
Supplies	1,093,672	434,292	659,380	40%	38%
Purchased Services	11,260,724	6,594,821	4,665,903	59%	71%
Library Materials	12,266,927	4,287,212	7,979,715	35%	33%
Capital Outlay	329,827	122,339	207,488	37%	37%
Other	87,264	54,408	32,857	62%	53%
Subtotal	\$ 60,484,328	\$ 17,227,494	\$ 43,256,834	28%	30%
Advances/Transfers	10,000,000	10,000,000	0	100%	0%
Totals	\$ 70,484,328	\$ 27,227,494	\$ 43,256,834	39%	30%

Note (1): Certificate from Cuyahoga County Budget Commission dated February 8, 2012.

Note (2): Amended Appropriation of \$64,169,919 plus carried forward encumbrance of \$6,314,409.

Note (3): Subtotal includes 27% expended and 12% encumbered.

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending February 29, 2012

	<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
51110 Professional Salaries	11,296,187.81	11,730,114.67	1,666,926.65	0.00	10,063,188.02
51120 Clerical Salaries	9,638,564.73	10,013,784.91	1,399,435.01	0.00	8,614,349.90
51130 Non-Clerical Salaries	354,550.82	403,880.99	192,615.61	0.00	211,265.38
51140 Buildings Salaries	3,708,667.56	3,858,989.63	533,444.15	0.00	3,325,545.48
51150 Other Salaries	1,130,370.78	1,177,772.47	152,850.61	0.00	1,024,921.86
51180 Severance Pay	0.00	366,811.61	366,811.61	0.00	0.00
51190 Non-Base Pay	0.00	4,478.72	34,824.84	0.00	(30,346.12)
51400 OPERS	3,692,829.90	3,841,959.70	560,355.29	129.25	3,281,475.16
51610 Health Insurance	3,302,962.48	3,449,403.47	540,454.80	0.00	2,908,948.67
51620 Life Insurance	11,842.56	12,834.24	1,927.32	0.00	10,906.92
51630 Workers Compensation	0.00	200,000.00	180,108.76	0.00	19,891.24
51640 Unemployment Compensation	31,836.51	49,026.85	8,300.29	40,726.56	0.00
51650 Medicare - ER	316,339.64	330,459.46	49,123.91	0.00	281,335.55
51900 Other Benefits	0.00	6,396.49	174.72	6,212.76	9.01
Salaries/Benefits	\$33,484,152.79	\$ 35,445,913.21	\$ 5,687,353.57	\$ 47,068.57	\$ 29,711,491.07
52110 Office Supplies	48,324.90	50,175.48	5,105.62	6,000.13	39,069.73
52120 Stationery	73,700.00	109,116.10	13,163.98	30,099.18	65,852.94
52130 Duplication Supplies	56,300.00	56,525.95	8,755.30	5,114.42	42,656.23
52140 Hand Tools	100.00	141.27	10.71	32.57	97.99
52150 Book Repair Supplies	82,800.00	86,377.39	2,245.85	14,716.19	69,415.35
52210 Janitorial Supplies	87,800.00	89,940.02	21,527.00	9,225.68	59,187.34
52220 Electrical Supplies	57,500.00	58,658.85	9,817.24	16,182.64	32,658.97
52230 Maintenance Supplies	147,400.00	160,245.21	12,377.21	82,623.33	65,244.67
52240 Uniforms	9,400.00	9,701.58	976.50	945.00	7,780.08

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending February 29, 2012

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
52300	Motor Vehicle Supplies	81,600.00	94,327.79	13,128.14	77,779.65	3,420.00
52900	Other Supplies	371,949.32	378,462.69	17,129.54	87,336.30	273,996.85
	Supplies	\$1,016,874.22	\$ 1,093,672.33	\$ 104,237.09	\$ 330,055.09	\$ 659,380.15
53100	Travel/Meetings	100,000.00	108,564.00	2,236.71	56,327.29	50,000.00
53210	Telecommunications	500,687.68	550,509.81	56,617.31	488,054.58	5,837.92
53230	Postage/Freight	123,800.00	147,706.35	15,352.41	98,533.91	33,820.03
53240	PR/Other Communications	193,500.00	218,450.50	5,193.72	76,056.93	137,199.85
53310	Building Repairs	190,000.00	195,603.50	9,067.99	12,255.00	174,280.51
53320	Machine Repairs	41,000.00	42,540.25	4,684.83	13,450.00	24,405.42
53340	Building Maintenance	174,600.00	194,453.25	10,566.41	27,176.07	156,710.77
53350	Machine Maintenance	219,272.06	297,654.31	34,668.02	39,245.43	223,740.86
53360	Computer Maintenance	947,126.00	948,643.36	558,153.88	21,085.06	369,404.42
53370	Motor Vehicle Repairs	42,000.00	44,049.10	5,651.95	8,612.15	29,785.00
53380	Contract Security	995,688.00	1,041,534.21	154,844.06	305,078.17	581,611.98
53390	Landscaping	27,000.00	29,931.50	2,175.00	23,756.50	4,000.00
53400	Insurance	440,900.00	440,900.00	2,598.00	0.00	438,302.00
53510	Rent/Leases	80,900.00	99,276.18	25,292.59	73,342.72	640.87
53520	Equipment Rental	93,017.14	136,262.11	40,988.25	44,296.71	50,977.15
53610	Electricity	2,008,900.02	2,291,167.54	313,816.51	1,977,351.01	0.02
53620	Gas	257,500.00	318,474.41	52,384.54	266,089.87	0.00
53630	Chilled Water	883,500.10	924,801.02	78,972.61	845,828.41	0.00
53640	Water/Sewer	87,295.03	141,122.82	7,083.49	141,839.30	(7,799.97)
53710	Professional Services	1,569,212.41	1,877,382.09	158,455.94	339,120.65	1,379,805.50
53720	Auditors Fees	732,000.00	793,092.97	0.00	61,092.97	732,000.00

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending February 29, 2012

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
53800 Library Material Control	279,500.00	416,340.61	16,947.96	118,263.38	281,129.27
53900 Other Purchased Services	0.00	2,263.75	156.50	2,056.00	51.25
Purchased/Contracted Services	\$9,987,398.44	\$ 11,260,723.64	\$ 1,555,908.68	\$ 5,038,912.11	\$ 4,665,902.85
54110 Books	2,906,000.00	3,741,672.54	440,990.68	798,763.41	2,501,918.45
54120 Continuations	514,000.00	967,682.73	70,700.84	570,397.34	326,584.55
54210 Periodicals	1,105,000.00	1,834,712.58	278,702.62	501,365.87	1,054,644.09
54220 Microforms	205,000.00	225,950.65	371.19	21,499.50	204,079.96
54310 Video Media	1,459,999.99	1,522,637.31	95,004.15	245,654.29	1,181,978.87
54320 Audio Media - Spoken	208,000.00	240,157.63	19,014.67	41,834.20	179,308.76
54325 Audio Media - Music	566,000.01	663,685.36	48,653.37	140,337.19	474,694.80
54350 Computer Media	225,500.00	240,418.51	221.95	14,683.56	225,513.00
54500 Database Services	950,766.85	1,425,001.60	141,908.41	308,336.61	974,756.58
54530 eMedia	1,052,000.00	1,057,000.00	0.00	390,600.00	666,400.00
54600 Interlibrary Loan	0.00	6,859.33	460.00	0.00	6,399.33
54710 Bookbinding	29,000.00	56,490.76	1,510.74	25,980.02	29,000.00
54720 Preservation Services	60,000.00	134,962.23	9,153.40	69,500.72	56,308.11
54730 Preservation Boxing	8,000.00	9,940.85	1,134.50	8,793.96	12.39
54790 Preservation Reformatting	100,000.00	139,755.10	4,271.63	37,367.10	98,116.37
Library Materials	\$9,389,266.85	\$ 12,266,927.18	\$ 1,112,098.15	\$ 3,175,113.77	\$ 7,979,715.26
55510 Furniture	129,000.00	150,227.38	4,050.00	17,477.37	128,700.01
55520 Equipment	91,266.25	135,790.32	38,539.32	18,335.90	78,915.10
55530 Computer Hardware/Software	0.00	43,809.14	43,556.16	380.00	(127.02)
Capital Outlay	\$220,266.25	\$ 329,826.84	\$ 86,145.48	\$ 36,193.27	\$ 207,488.09

Cleveland Public Library
 Appropriation, Expenditures and Balances
 General Fund
 For the Period Ending February 29, 2012

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
57100 Memberships	54,460.00	54,460.00	15,100.00	9,300.00	30,060.00
57200 Taxes	500.00	859.06	138.44	300.00	420.62
57500 Refunds/Reimbursements	17,000.00	31,945.31	1,972.73	27,596.60	2,375.98
Miscellaneous Expenses	\$71,960.00	\$ 87,264.37	\$ 17,211.17	\$ 37,196.60	\$ 32,856.60
Advances	\$0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
59900 Transfers Out	0.00	10,000,000.00	10,000,000.00	0.00	0.00
Transfers	\$0.00	\$ 10,000,000.00	\$ 10,000,000.00	\$ 0.00	\$ 0.00
TOTAL	\$54,169,918.55	\$ 70,484,327.57	\$ 18,562,954.14	\$ 8,664,539.41	\$ 43,256,834.02

Revenue, Expenditures and Changes in Fund Balances
For the Period Ending February 29, 2012

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
101 General Fund	35,166,664.70	17,006,840.30	18,562,954.14	8,664,539.41	24,946,011.45
Total General Fund	\$ 35,166,664.70	\$ 17,006,840.30	\$ 18,562,954.14	\$ 8,664,539.41	\$ 24,946,011.45
201 Anderson	201,289.06	0.00	0.00	0.00	201,289.06
202 Endowment for the Blind	1,611,009.14	0.00	11,500.00	0.00	1,599,509.14
203 Founders	4,495,884.53	0.00	289.47	45,406.20	4,450,188.86
204 Kaiser	42,737.60	0.00	0.00	0.00	42,737.60
205 Kraley	147,618.65	0.00	0.00	0.00	147,618.65
206 Library	165,217.27	4,772.23	500.00	0.00	169,489.50
207 Pepke	92,820.86	0.00	0.00	0.00	92,820.86
208 Wickwire	1,052,526.56	3,502.17	495.00	0.00	1,055,533.73
209 Wittke	63,041.28	0.00	0.00	0.00	63,041.28
210 Young	2,915,857.05	0.00	0.00	0.00	2,915,857.05
225 Friends	5,690.49	0.00	1,559.39	4,190.45	(59.35)
226 Judd	7,784.12	0.00	19,268.18	55,534.74	(67,018.80)
228 Lockwood Thompson Memorial	400,544.73	0.00	1,080.00	329,532.90	69,931.83
229 Ohio Center for the Book	58.00	0.00	0.00	0.00	58.00
230 Schweinfurth	45,609.07	0.00	0.00	7,320.00	38,289.07
242 Cleveland NCA Kiosk	9,673.78	0.00	0.00	0.00	9,673.78
243 Gates Foundation	57,867.98	0.00	0.00	0.00	57,867.98
244 Harvard CS Kiosk Project	7,333.38	0.00	0.00	0.00	7,333.38
251 OLBPD-Library for the Blind	10,108.00	251,366.00	181,603.94	26,508.57	53,361.49
252 LSTA-Know It Now	266,747.87	57,858.02	128,687.24	140,146.58	55,772.07
254 MyCom	72,377.13	166,853.45	188,938.89	0.00	50,291.69
255 PNC-Grow Up Great	46,784.75	0.00	0.00	1,041.87	45,742.88
256 Learning Centers	0.00	162,000.00	0.00	0.00	162,000.00
Total Special Revenue Funds	\$ 11,718,581.30	\$ 646,351.87	\$ 533,922.11	\$ 609,681.31	\$ 11,221,329.75
401 Building & Repair	9,794,080.29	10,000,000.00	284,627.40	1,476,529.62	18,032,923.27

Revenue, Expenditures and Changes in Fund Balances
For the Period Ending February 29, 2012

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
Total Capital Project Funds	\$ 9,794,080.29	\$ 10,000,000.00	\$ 284,627.40	\$ 1,476,529.62	\$ 18,032,923.27
501 Abel	170,820.28	0.00	0.00	0.00	170,820.28
502 Ambler	1,637.27	0.00	0.00	0.00	1,637.27
503 Beard	111,925.14	791.83	1,813.00	0.00	110,903.97
504 Klein	3,879.68	0.00	0.00	0.00	3,879.68
505 Malon/Schroeder	217,903.54	0.00	0.00	0.00	217,903.54
506 McDonald	133,815.54	0.00	0.00	0.00	133,815.54
507 Ratner	65,522.18	0.00	0.00	0.00	65,522.18
508 Root	28,221.12	0.00	0.00	0.00	28,221.12
509 Sugarman	173,406.28	(36.78)	0.00	0.00	173,369.50
510 Thompson	120,259.47	0.00	0.00	0.00	120,259.47
511 Weidenthal	4,822.62	0.00	0.00	0.00	4,822.62
512 White	1,641,694.10	4,279.27	2,050.24	10,951.15	1,632,971.98
Total Permanent Funds	\$ 2,673,907.22	\$ 5,034.32	\$ 3,863.24	\$ 10,951.15	\$ 2,664,127.15
901 Unclaimed Funds	8,431.04	701.10	869.84	0.00	8,262.30
Others	\$ 8,431.04	\$ 701.10	\$ 869.84	\$ 0.00	\$ 8,262.30
Total All Funds	\$ 59,361,664.55	\$ 27,658,927.59	\$ 19,386,236.73	\$ 10,761,701.49	\$ 56,872,653.92

Cleveland Public Library
 Depository Balance Detail
 For the Period Ending February 29, 2012

Balance of All Funds	\$ 67,879,690.45
Chase-Checking	7,924.24
PNC-Checking	0.00
KeyBank-Concentration Acct	0.00
KeyBank-Checking (ZBA)	7,443,670.82
KeyBank-MC/VISA	16,400.53
Fifth Third - Checking	401,111.39
Petty Cash	330.00
Change Fund	5,420.00
KeyBank-Payroll Account (ZBA)	176.84
KeyBank-Savings Bond Acct	0.00
Cash in Library Treasury	\$ 7,875,033.82
PNC - Money Market	10,016.47
PNC - Investments	34,200,154.73
PNC/Allegiant Money Market	149,071.55
KeyBank - Victory Fund	0.00
STAR OHIO Investment	12,671,878.26
Investments	\$ 47,031,121.01
PNC Endowment Acct	12,973,535.62
Endowment Account	\$ 12,973,535.62
Cash in Banks and On Hand	\$ 67,879,690.45