

CLEVELAND PUBLIC LIBRARY

Finance Committee

April 17, 2012

RESOLUTION TO AMEND AGREEMENT FOR MATERIAL AND CASH RECOVERY SERVICES WITH UNIQUE MANAGEMENT SERVICES INC.

- WHEREAS, On February 7, 2011, the Cleveland Public Library ("Library") entered into an agreement with Unique Management Services, Inc. ("Unique") for services related to the recovery of overdue fines and materials on a "budget-neutral" basis; and
- WHEREAS, On December 15, 2011, this Board authorized the Library to enter into a new contract with Unique to provide collection services at a cost of \$8.95 per account referred between January 1, 2012 and June 30, 2012 in a total amount not-to-exceed \$35,000, for the reason that Unique was no longer willing to offer the budget neutral pricing to the Library; and
- WHEREAS, In accordance with the December 15, 2011 authority, the Library entered into a new contract with Unique effective on January 1, 2012; and
- WHEREAS, Between January 1, 2012 through April 5, 2012, the Library has referred 3,755 accounts to Unique at a total cost of \$33,607.25. Since the total contract amount of \$35,000 has almost been exhausted, the Library has suspended any further referrals to Unique at this time; and
- WHEREAS, The Library believes that, based upon Unique's history of collecting fines and materials on behalf of the Library, it is in the Library's best interests to continue to contract with Unique and refer overdue accounts for collection;
- WHEREAS, Unique is willing, at the Library's request, to increase the collection fee it adds to each referred account from \$10 to \$15 in the hopes of collecting more in fines on behalf of the Library; therefore be it
- RESOLVED, That the Board of Library Trustees authorizes the Director, or his designee, to enter into and execute an amendment to the existing agreement between the Cleveland Public Library and Unique Management Services, Inc., to be drafted by the Library's Chief Legal Officer, which amendment shall extend the term of the existing agreement to December 31, 2012, and shall increase the contract total to an amount not-to-exceed \$105,000, which expenditure shall be charged to General Fund Account No. 11100053-53710 (Professional Services), and to execute such other instruments or documents as may be necessary or appropriate to effectuate the terms of this Resolution, subject to the approval of the Chief Legal Officer.