

CLEVELAND PUBLIC LIBRARY

Finance Committee
April 17, 2012

**RESOLUTION TO AMEND DESIGN SERVICES AGREEMENT WITH BOSTWICK
DESIGN PARTNERSHIP FOR MAIN LIBRARY CONSOLIDATION PROJECT FOR
PHASE 1: TECH CENTRAL**

- WHEREAS, On June 16, 2011, the Board of Trustees of the Cleveland Public Library ("Library") authorized an agreement with Bostwick Design Partners ("Bostwick") to provide design services for the Cleveland Public Library Main Library Consolidation Project, Phase 1: Tech Central in the amount of \$227,000 ("Agreement"); and
- WHEREAS, Bostwick's Agreement had originally included a budget line item for design services associated with Multimedia, Wayfinding and Signage ("Multimedia") in the amount \$50,600 which services have already been provided.
- WHEREAS, The original agreement contemplated that Bostwick would perform additional design services for Multimedia once the scope of services had been developed through the initial design development process. Bostwick developed a scope of services and a budget for additional Multimedia services which includes creation of signage for Tech Central in multiple locations both inside and outside the Library. The scope of services and budget dated February 13, 2012 are attached to this Resolution at a total cost of \$52,500; and
- WHEREAS, Fifty Thousand (\$50,000) of the \$52,500 was included in the overall project budget of \$196,200 previously approved by this Board in September of 2011. Bostwick proposes to transfer \$2,500 from the budget line item for multimedia hard costs to cover the design services over \$2,500. Such a transfer will not exceed the total budget amount of \$196,200 approved by the Board in September of 2011 ; and
- WHEREAS, The Library has also requested that Bostwick provide additional design services outside the scope of work originally requested for Phase I: Tech Central, for the configuration and installation of vending machines in the southeast corner of the lower level of the Louis Stokes wing as a part of Tech Central; and

WHEREAS, Bostwick has submitted a proposal in the amount of \$3,800 for these additional design services, as more fully described in the quotation dated April 2, 2012 attached to this Resolution; now therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Director and the Board President to enter into an amendment to the Agreement, which shall be prepared by the Library's Chief Legal Counsel, to accommodate the additional design costs for Phase I: Tech Central as set forth in this Resolution, in an additional amount not-to-exceed \$56,300, which expenditure shall be charged to Building & Repair Fund Account 40190105-55300-10901 as a change order to purchase order #111101, and to enter into and to execute such other instruments or documents as may be necessary or appropriate to effectuate the terms of this Resolution, subject to the approval of the Chief Legal Officer.