EXHIBIT 17

CLEVELAND PUBLIC LIBRARY

Board Meeting
June 19, 2012

REVISION TO POLICY ON INTERNET AND COMPUTER USE

WHEREAS,   The Library's Policy on Internet and Computer Use defines acceptable
use for public access computers; and

WHEREAS,   The Board of Library Trustees approved the revised Policy on Internet
and Computer Use at its May 17, 2012, meeting; and

WHEREAS,   The rapid pace of change in technology coupled with the desire to ensure
the greatest access to technology requires Library Administration to
calibrate procedures; and

WHEREAS,   Library Administration endeavors to provide clarity regarding procedural
changes in a transparent fashion; therefore now be it

RESOLVED,   That the Board of Library Trustees approves the revised Policy on
Internet and Computer Use, as attached, to be effective June 19, 2012.

CLEVELAND PUBLIC LIBRARY
Policy on Internet and Computer Use

Computer Use

"Computer use" shall include using library computers for any purpose, including without limitation, word processing purposes, or for Internet and electronic mail use. Use of Library computers is subject to the Library's Policy on Patron Guidelines.

1. A patron must have a library card in good standing, as defined by Library Administration, to use the public computers managed by the Library's reservation software.

2. Persons using the computers, and accompanied by children six and under, may not leave the children unattended.

3. The Library employs reservation software to maximize the number of patrons who are able to access the Library's public computers. To that end, patrons are limited to two hours of use per day on the public computers managed by reservation software, regardless of the number of library cards used or Cleveland Public Library locations visited. The Library reserves the right to limit the amount of time an individual user can devote to a single computer session. The last computer session of the day ends 10 minutes before the Library closes. Patrons must not attempt to disable or circumvent the Library's reservation software.

4. Headphones are permitted, but volume must be kept low to not disturb others.

5. Only two persons may share a single workstation. Staff, in their discretion, may approve or disapprove requests for study group accommodations.

6. Workstations equipped with adaptive software and hardware such as ZoomText, JAWS and Braille printers may be used only by patrons in need of adaptive technology.

7. Patrons may not use library computers for any activity that is patently offensive, intrusive, disruptive, harassing, or creates an intimidating or hostile environment to staff and/or to other patrons.

8. There is a charge for printing from the Library's computers. Printing costs are listed in the Fines and Fees Schedule. Printing must be completed and collected before the Library closes.

9. Staff are unable to recover data once a computer session ends. To save a document, the patron must copy it to personal media or online data storage during the computer session. The Library is not responsible for time or data lost due to computer failure or failure to save data during a computer session. Patrons should also be aware that documents saved to a desktop will not be available after the session ends and may be accessible to the next person using the computer.

10. The Library is not responsible for any loss or liability that may occur as a result of the disclosure of financial or other personal information over the Library's public computer services, including Internet and electronic mail use. Users should be aware that use of

public computers is not a private or secure medium, and that third parties may be able to obtain information regarding user's activities. Users should also be aware that Library staff may monitor use of the computers for the limited purpose of ensuring compliance with this Policy, and hereby consent to such monitoring.

11. Patrons may not utilize the Library's computers in violation of any local, state, or federal ordinances, regulations, or laws, including copyright laws. Users are prohibited from disclosing confidential information, harming CLEVNET networks or other networks on the internet or other user accounts, invasions of privacy, engaging in spamming, unsolicited advertising, network reconnaissance, or denial of service attacks. Users engaged in illegal activities involving library computers may be subject to prosecution.

12. Users may be liable for alterations or damage they cause to library hardware or software, including knowingly uploading or installing worms, viruses, or Trojan horses, or transmitting viruses that affect other users' accounts or the Library's systems. Patrons should report any computer problems to Library staff and must not attempt maintenance on Library computers, including unplugging, disconnecting, powering on, powering off, and/or detaching and PC hardware or components.

13. Users must not make any attempt to access or modify passwords or data belonging to others, or seek unauthorized access to the Library's or any other computer system. Users are prohibited from using remote administration tools or root kits, for purposes other than to access a user's own personal computer.

14. Patrons wishing to use the Library's MyCloud service must have a library card in good standing and attend an instructional session, sign the MyCloud User Agreement, and accept responsibility for hardware costs while equipment is charged out on their library card. Photo identification is required at the time of checkout and will be held by staff until equipment is returned and discharged without damages. Overdue fines for equipment associated with MyCloud are listed in the Fines and Fees Schedule.

15. Whether or not they are in use, the Library reserves the right to designate computers for the exclusive use of children aged 17 and under and their accompanying caregivers.

16. By using a library computer, the user agrees to conform to all regulations contained in this Policy. All users of library computers agree to indemnify and hold the Library harmless for any claims, losses, damages, obligations, or liabilities arising out of the use of the Library's computers. The Library reserves the right to terminate a computer session and/or suspend library privileges of anyone who violates the Library's computer use policies without notice.

Internet Use: Generally

1. In keeping with the Cleveland Public Library's objective to make accessible the broadest range of information in a variety of formats, the Library provides public access to the Internet. The Internet enables the Library to provide information beyond the confines of its own collection. However, the Library cannot control and is not responsible for the content of information obtained through the Internet, and does not warrant that information accessed through the Internet is accurate, reliable, legal or complete.

2. Parents, guardians and caregivers are encouraged to work with their children to develop acceptable rules of Internet use. It is their responsibility to set family standards and guidelines and to decide which library resources and Internet websites or resources are appropriate for their children. Library staff are available to assist parents and their children with using the Internet and to help identify appropriate Internet sites. However, Library staff are not responsible for monitoring information accessed by children from the Internet, and the Library will not act in loco parentis nor assume the functions of a parent's or legal guardian's authority with regard to the behavior of their children in the Library.

3. Patrons may not send, receive, print, disseminate, or display text or graphics which may be construed as obscene or "harmful to juveniles" under Chapter 2907 of the Ohio Revised Code.

MyCloud User Agreement

1. **What can I do with MyCloud?**
   MyCloud is a new way of thinking about the public computers at Cleveland Public Library. Instead of losing your work and preferences when your timed computer session is over, Cleveland Public Library is giving you the keys to a persistent virtual desktop that is yours to customize and use. We listened to your needs and created an experience that allows you to treat a Cleveland Public Library public computer as your own, allowing for a limited amount of storage in our "Cloud" for your documents, photos, music, and video. For the first time, you now have the ability to download software to your virtual desktop just as you would with a personal computer. Nothing goes away when your logout of the computer unless you delete it.

2. **What are my responsibilities when using MyCloud?**
   By using MyCloud you agree to abide by the Library's Internet and Computer Use Policy approved by the Library Board of Trustees. As a MyCloud power user, you have some additional responsibilities.

   You must agree to respect copyright in all forms. Because you will now have the ability to download content onto your virtual desktop, you are expected to only download software that is either freely distributable (open source) or software for which you have obtained licensing. You must not download copyrighted materials, spamware, bot-master or bot-herder software, peer-to-peer file sharing software, port scanners, packet sniffers, worms, viruses, Trojan horses, and tools for cracking encrypted passwords or any other software that is prohibited by law.

   You are solely responsible for cost of software, updates of software, and entering into license agreements for software.

   You own your data and are responsible for saving it and maintaining it while using MyCloud. To that end, the Library does not back up files, data, etc. and is not responsible for the loss thereof.

   You are solely responsible for maintaining confidentiality and security of your accounts and passwords. The Library cannot access your MyCloud password, except for the initial temporary set up password, which should be changed immediately upon your first login to MyCloud. If you forget your password, you will be able to reset it.

3. **Who can use MyCloud?**
   You must have a valid Cleveland Public Library card in good standing and valid photo identification to be eligible for a MyCloud account. MyCloud users ages eighteen and over may checkout a portable thin client for three hours for use within the Library building to access MyCloud. Users ages 13-17 may sign up for a MyCloud account and access it from computers in TechCentral. You agree to provide the Library with accurate registration information when applying for a MyCloud account and to update your information regularly.

4. **What happens to my personal information and data?**
   We respect your privacy, but the Library cannot guarantee privacy or the security of the data that you store. Library staff will have access to your username and your library card number but will not monitor, use, or disclose your data unless required by law enforcement to do so. If you decide to close your MyCloud account, you must notify TechCentral staff, who will delete the account information in a timely manner.

5. **What happens if I violate the MyCloud User Policy or stop using MyCloud?**
   Cleveland Public Library reserves the right to terminate or modify MyCloud service if you violate Library policies, applicable laws, or if your MyCloud account is not used for period of six (6) months. If you are late returning the equipment checked out to you, you will be charged according to the Library Fines and Fees Schedule. If you lose and/or damage equipment that you checked out to access MyCloud, you will be charged for the repair or replacement according to the Library Fines and Fees Schedule.