

**CLEVELAND PUBLIC LIBRARY**

**Special Board Meeting**

August 23, 2012

**RESOLUTION DECLARING EMERGENCY AND AUTHORIZING AGREEMENT FOR  
PROFESSIONAL DESIGN SERVICES AND COMPETITIVE BIDDING FOR  
TEMPORARY RELOCATION OF SOUTH BRANCH**

WHEREAS, The Board of Trustees of the Cleveland Public Library has determined that it is necessary to temporarily close the South Branch prior to the onset of cold weather, in order to investigate and assess the repairs that need to be made to the building in light of the recent facilities assessment which revealed that the South Branch is in serious disrepair and that the heating system no longer functions; and

WHEREAS, The Library has identified a space in a building located at 2704 Clark Avenue which it would like to lease in order to continue to provide materials, equipment, programs and services to patrons in the area while the South Branch is closed for assessment; and

WHEREAS, In order to prepare the space for library use as soon as possible after the closing of the South Branch, the Library must engage the services of a professional architect to prepare build-out design drawings, bid specifications, and contract administration services in order to construct necessary improvements to the space; and

WHEREAS, Ohio Revised Code Section 153.71(B) provides that a public entity is exempt from the requirement that it must seek formal Requests for Qualifications for architectural services in the event a project "is determined in writing by the public authority head to be an emergency requiring immediate action..."; and

WHEREAS, The Department of Property Management has obtained quotes from two design architects and based upon the quotes and the qualifications of the firms, recommends that the Library engage the services of Richard L. Bowen Associates Inc. to perform the renovation of the space at 2704 Clark Avenue; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public Library declares that in order to provide continuity of library services to the members of the South Branch service area as soon as possible after the closing of the South

Branch, the renovation of the space at 2704 Clark Avenue which will be leased by the Cleveland Public Library for the temporary relocation of the South Branch, is an emergency requiring immediate action; be it further

RESOLVED, That this Board authorizes the Executive Director or his designee to enter into an agreement with Richard L. Bowen Associates Inc. for the purposes of preparing build-out design drawings, bid specifications, and providing bidding and contract administration services necessary to construct improvements to the space at 2704 Clark Avenue, in an amount not to exceed \$21,300 (including reimbursables) which funds shall be charged to Building & Repair Fund No. 40178305-55300-10783; which agreement shall be subject to the approval of the Chief Legal Officer; be it further

RESOLVED, That the Executive Director or his designee is authorized to proceed with the soliciting of competitive bids for construction of this project once Richard L. Bowen Associates Inc. has finalized the project plans, specifications, and bid packages.