

CLEVELAND PUBLIC LIBRARY

Community Services Committee

October 16, 2012

AMENDMENT TO FINES AND FEES SCHEDULE

- WHEREAS, The State Auditor requires that the fines and fees assessed by Cleveland Public Library be approved by the Board of Library Trustees; and
- WHEREAS, The Fines and Fees Schedule is revised and updated, as needed, to provide greater clarity and definition to library operations and services; and
- WHEREAS, The Library's new Policy on Meeting Room Use requires a revision to the Schedule to charge fees that may be associated with the use of the Library's meeting rooms; and
- WHEREAS, The installation of the MakerGear 3D printer in TechCentral requires the Library to determine a fair price for its use; therefore now be it
- RESOLVED, That the Board of Library Trustees approves the revised Fines and Fees Schedule, as attached, to be effective October 18, 2012.

CLEVELAND PUBLIC LIBRARY

FINES AND FEES SCHEDULE: PART A

OVERDUE FINES

ADULT MATERIALS	
Circulating Items	\$0.10 per day/item
<i>Except:</i>	
No Hold or New DVD	\$1.00 per day/item
Reference Items	\$1.00 per day/item
MYCLOUD EQUIPMENT	\$1.00 per hour/item
TECH TOYBOX EQUIPMENT	\$3.00 per day/item
CHILDREN'S MATERIALS	No overdue fines
YOUNG ADULT MATERIALS	No overdue fines
MATERIALS @UNIVERSITY/COLLEGE LIBRARIES..	No overdue fines
PATRONS WITH PROFILE CPL-GB (age 60 & over).. No overdue fines	
PATRONS WITH PROFILE CPL-DISABLD.....No overdue fines	
PATRONS WITH PROFILE CPL-HOMBD.....No overdue fines	

OVERDUE FINE LIMITS

Circulating Items	\$3.00/item
MyCloud Equipment	\$10.00/item
Tech Toybox	\$15.00/item

BILL THRESHOLD	\$25.00
----------------------	---------

REPLACEMENT PRICES

Borrower pays list price for material as shown online. If database shows no list price, patron is charged as follows:

Hardcover Book	\$23.00
Adult Paperback Book	\$14.50
Children's Paperback Book	\$5.00
Audiobook	\$50.00
Comic Book	\$3.50
Compact Disc	\$17.00
DVD	\$25.00
DVD Set	\$60.00
Interlibrary Loan Material	\$100.00
LeapFrog Equipment	\$65.00
Magazine	\$6.00
Pamphlet	\$2.00
Reference Material	Value of item
Self-Playing Device	\$80.00
Software/CD-ROM	\$40.00
Misc. uncataloged material	\$1.00/item

LOST OR STOLEN LIBRARY CARD	\$1.00
-----------------------------------	--------

DAMAGE FINES

Major	Replacement price
-------------	-------------------

INTERLIBRARY LOAN FEES

FEES CHARGED TO LIBRARIES

Ohio Libraries	No charge
Out-of-State Libraries	\$10.00 per item
Foreign Libraries	\$20.00 per item

FEES CHARGED TO INDIVIDUAL BORROWERS

Loans	No charge
Photocopies	\$5.00 per item

MATERIAL RECOVERY REFERRAL FEES

FEE FOR ACCOUNT REFERRAL	\$15.00
--------------------------------	---------

SALES TAX

Ohio sales tax is included in fees charged for self-service copying, printing, scanning, and faxing from library multifunction devices.

COPY AND PRINTING FEES

Copies from Computer Printers:	
8½" x 11" and 8½" x 14" B&W	\$0.10 per page
11" x 17" B&W	\$0.20 per page
8½" x 11" and 8½" x 14" Color	\$0.25 per page
11" x 17" Color	\$0.50 per page
Copies from Microform Reader/Printer:	
8½" x 11" and 11" x 17" B&W	\$0.10 per page
Photocopies:	
8½" x 11" and 8½" x 14" B&W	\$0.10 per page
11" x 17" B&W	\$0.20 per page
8½" x 11" and 8½" x 14" Color	\$0.25 per page
11" x 17" Color	\$0.50 per page
Use of one's own paper	Charge based on paper size

FAXING FEES

Self-service faxing from multifunction device	\$0.10 per page
---	-----------------

SCANNING FEES

Self-service scanning sent to email address	\$0.10 per page
Self-service scanning to one's own device	No charge

3D PRINTER FEES

Self-service printing from 3D printer in TechCentral	\$0.05 per gram
--	-----------------

MEETING ROOM/AUDITORIUM/FACILITY FEES

ACTIVITIES CO-SPONSORED BY LIBRARY	No charge
ACTIVITIES NOT CO-SPONSORED BY THE LIBRARY:	

BRANCHES

Library open	No charge
If food served	\$25.00

MAIN LIBRARY

Stokes Wing Auditorium (218 seats; Maximum Capacity 315)	\$500.00 inclusive per four hours
Stokes Wing (Auditorium, LL Lobby & First Floor) and Garden	Only available when Library is closed
.....	\$2,000.00 plus overtime costs
Stokes Wing Meeting Room 218 (Cap. 116; can be sub-divided)	Only available when Library is open
Main Library, Room 341 (Maximum Capacity 50)	\$250.00 inclusive per four hours
Main Library Treasure Room	Only available when Library is open
.....	No charge
Stokes Wing Meeting Room 218 (Cap. 116; can be sub-divided)	Only available when Library is open
.....	No charge
If food served	\$50.00
Multiple room booking fee	\$100.00

PRIVATE, AFTER-HOURS EVENTS AT MAIN LIBRARY FOR

DONORS OF:

\$10,000	One private event, no charge
\$25,000 or more	Two private events, no charge

FEES FOR PHOTOGRAPHING/TAPING/FILMING ON LIBRARY PROPERTY

Non-commercial photography that does not interrupt library operations	
Up to two hours	No charge
Commercial photography	\$150.00 per hour

MISCELLANEOUS

Tote Bags (non-complimentary)	\$0.10 per bag
-------------------------------------	----------------

Knowledge Office

Approved by the Board of Library Trustees October 18, 2012

Effective October 18, 2012