

**CLEVELAND PUBLIC LIBRARY**

**Finance Committee**

October 16, 2012

**RESOLUTION TO ENTER INTO AGREEMENT WITH XEROX CORPORATION  
FOR MAINTENANCE ON MULTIFUNCTION DEVICE VIRTUAL CASH  
ACCEPTORS**

- WHEREAS, On December 15, 2011, the Board of Trustees of the Cleveland Public Library authorized the Library to purchase print solutions and public copiers ("Multifunction Devices") from Xerox Corporation for the Main Library and Library branches; and
- WHEREAS, The Board of Trustees included the authority to enter into a Service Agreement in an amount not to exceed \$30,000 in conjunction with the purchase of the Multifunction Devices; and
- WHEREAS, Some of the multifunction devices include Boscop Virtual Cash Acceptors ("VCA"), which accept currency and coins for copying, scanning, faxing and emailing services. The Library purchased 38 VCAs and originally planned to perform basic maintenance of the VCAs in-house; and
- WHEREAS, The Library has now determined that engaging outside assistance to perform basic maintenance of the VCAs would be more time and cost efficient for the Library and has requested a proposal from Xerox to service the VCAs. Xerox has offered to maintain each VCA at the cost of \$30 per month per device at a current monthly cost of \$1,140, based on 38 VCAs purchased to date, for a period of 60 months.
- WHEREAS, The Library desires to enter into a Service Agreement with Xerox for maintenance of the VCAs. The \$30,000 originally authorized for a service agreement includes services for the copy "click charges" from the multifunction devices that are paid quarterly based on usage; now therefore be it
- RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO, or his designee, to enter into a Service Agreement with Xerox Corporation, subject to the approval of the Chief Legal Officer, for maintenance of the Boscop Virtual Cash Acceptors in the amount of \$30 per month per device, currently 38 devices, for a period of 60 months with the expenditure being charged to 1xxx0053-53350 Machine Maintenance, where xxx = department where VCA is located.