CLEVELAND PUBLIC LIBRARY

Finance Committee

September 17, 2013

SUPPLIES ORDERED, RECEIVED AND PAID TO CORVUS RECYCLING LLC ("CORVUS") FOR THE SIX MONTH PERIOD JANUARY 1 THROUGH JUNE 30, 2013

In accordance with the Board resolution adopted on December 20, 2012, a report to the Board of Trustees after a period of six (6) months on the overall cost effectiveness to the Library of its commitment to purchase stockroom supply items from Corvus is hereby submitted:

							Competitive	
Date	Description	Qty	Cost	Corvus Cost	Qty	Cost	Cost	Difference
1/31/2013	Clear Trash Liners 30x37	100	25.00	\$2,500.00	100	\$29.00	\$2,900.00	(\$400.00)
1/31/2013	Black Trash Liners 40x46	80	15.55	1,244.00	80	38.20	3,056.00	(1,812.00)
2/4/2013	Wypall Brag Boxes	150	15.88	2,382.00	150	13.65	2,047.50	334.50
2/6/2013	JRT Toilet Paper	80	35.55	2,844.00	80	35.77	2,861.60	(17.60)
3/5/2013	Copier Paper	120	27.00	3,240.00	120	27.40	3,288.00	(48.00)
3/14/2013	# 3 Bubble mailers	10	21.97	219.70	10	27.75	277.50	(57.80)
	# 5 Bubble mailers	15	28.80	432.00	15	27.50	412.50	19.50
	# 7 Bubble mailers	8	38.22	305.76	8	37.38	299.04	6.72
3/19/2013	Single Ply Toilet tissue	20	55.55	1,111.00	20	55.30	1,106.00	5.00
4/18/2013	Thermal Rolls for receipt printers	20	59.22	1,184.40	20	54.99	1,099.80	84.60
4/18/2013	LL BRT 800-6 Paper Towel Rolls	30	18.88	566.40	30	18.88	566.40	0.00
4/26/2013	Multifold Towels 4307	80	17.77	1,421.60	80	19.10	1,528.00	(106.40)
	Singlefold Towels	100	17.00	1,700.00	100	18.50	1,850.00	(150.00)
	Toilet Tissue JRT	60	42.22	2,533.20	60	39.35	2,361.00	172.20
	Wypall x60	150	15.88	2,382.00	150	14.75	2,212.50	169.50
5/22/2013	Copier Paper	120	29.50	3,540.00	120	29.40	3,528.00	12.00
6/12/2013	Thermal Rolls for receipt printers	30	59.22	1,776.60	30	55.00	1,650.00	126.60
6/12/2013	# 3 Bubble Mailers	12	29.00	348.00	12	30.50	366.00	(18.00)
	# 5 Bubble Mailers	10	39.50	395.00	10	33.91	339.10	55.90
	# 7 Bubble Mailers	8	32.00	256.00	8	31.66	253.28	2.72
6/12/2013	1 Ply Toilet Tissue	20	45.81	916.20	20	65.10	1,302.00	(385.80)
	Wypall #60 Brag Box	150	15.88	2,382.00	150	27.89	4,183.50	(1,801.50)

Total Costs / (Savings)

\$33,679.86

\$37,487.72 (\$3,807.86)

The overall cost savings to the Library was \$3,807.86 by purchasing stockroom supplies, as available, from Corvus. However, during this transitional period of purchasing from Corvus the following problems occurred:

Extended wait times for price quotes; the problem has been remedied with access to their website for prices.

Longer than normal lead times on product delivery, which in turn resulted in staff having to wait for their supply requisitions to be filled.

Incomplete fill rates with minimal products on some orders.

Substitutions with products of lesser quality, which resulted in having to order earlier than normal replenish dates.

Invoiced for total order instead of what was received.

On June 20, 2013, we met with Corvus and addressed these issues; they have been resolved.