

CLEVELAND PUBLIC LIBRARY

Finance Committee

December 17, 2013

RESOLUTION AUTHORIZING PURCHASE OF LIBRARY BAGS

WHEREAS, The Cleveland Public Library maintains inventory and supplies Library's bags to patrons based on an estimated average usage of 20,500 per month. The Library's stockroom currently has approximately 19,500 bags on hand and the lead time to receive new inventory is four to six weeks; and

WHEREAS, The Library's Purchasing Department has received pricing proposals for biodegradable library bags from three (3) vendors; and

WHEREAS, The Library Management recommends the purchase of the Library's bags from S & S Incorporated as they were the lowest in price and the Library has purchased bags from them many times before; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public Library authorizes the Executive Director, CEO or his designee, to enter into a purchase agreement, subject to the Chief Legal Officer's approval, to purchase 175,000 Foldover Die Cut Double Wall Handle Bags, at a cost of \$159.52 per 1,000, for a total cost not to exceed \$27,916.00 with the expenditure being charged to General Fund Account 11130052-52900.



S & S Incorporated

21300 St. Clair Avenue
 Cleveland, OH 44117
 www.sspackaging.com

PRICE QUOTE

Phone 216-383-1880
 Fax 216-383-9597

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Printed 12/16/13 MP

Quoted
 Cleveland Public Library
 325 Superior Avenue
 Cleveland OH 44114
 Tel:216-623-2840 Fax:216-623-2852

Ship To
 SAME

Quote # Q009494	Quote Date 12/20/2013	Exp Date 12/31/2013	Customer # 0018121	Customer P/O #	Ship Via	Writer MP
Job ID			Customer Terms NET 15 DAYS		Salesman Mark Palevsky	

Product	Description	UM	Quant	Unit Price	Disc%	Extension
PRTDBAG	15"X18"X3".0025 B.G.Foldover die cut handle bags-DBL wall .0025 white, LDPE Freight Prepaid 4 weeks delivery Printed with Biodegradable message 4 color process print	M	175	159.52	NET	27916.00

X: _____ (Accepted by)	Sub Total	\$27,916.00	T o t a l
	Freight	\$0.00	
	Misc Charges	\$0.00	
	Tax Amount	\$0.00	
			\$27,916.00

<p align="center">MESSAGE</p> <p>Thank you for the opportunity to quote. Please advise how we may assist further.</p>	<p align="center">TERMS</p>
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