

CLEVELAND PUBLIC LIBRARY

Finance Committee

September 16, 2014

**RESOLUTION AUTHORIZING PURCHASE OF SIGNAGE AND WAYFINDING
MATERIALS FOR DIGITAL HUB PROJECT**

WHEREAS, On January 16, 2014 and March 20, 2014 the Board of Trustees approved the Digital Hub Project budget (now called the Cleveland Digital Public Library Project); and

WHEREAS, The Library's architect, Bostwick Design Partnership, through its subcontractor Karen Skunta, completed the design of the signage and wayfinding for the project, and the Library now desires to purchase the signage and wayfinding materials directly from the fabricators; and

WHEREAS, The total cost of the purchases is \$46,121.00 from three different vendors:
FastSigns in the amount of \$5,525.00;
Morgan Litho in the amount of \$3,921.00; and
CEI in the amount of \$36,675.00
The purchase from CEI exceeds \$25,000 and, therefore, requires Board authority; now therefore be it

RESOLVED, That the Executive Director, CEO or his designee, is authorized to purchase signage and wayfinding materials from CEI in the amount of \$36,675.00 for the Cleveland Digital Public Library Project, with the costs of the expenditure being charged to the Building & Repair Fund Account 40190105-55300-10419.

Cleveland Digital Public Library - Wayfinding & Signage Production & Installation Estimates (8.29.14)

8.11.14 Specifications Document, by page, provided by KSCO.	FastSigns	Morgan Litho	CEI
2. Main Building, Front Entrance Window Graphics Qty: 18	N/A	N/A	1,800.00
3. Exterior Vitrine Graphics Qty: 2	545.00	N/A	600.00
4-6. Eastman Garden Fence Banners Qty: 8	1,176.00	931.00	N/A
7. Louis Stokes Entrance Replacement Window Graphic Qty: 1	1,150.00 ¹	N/A	N/A
8. Compass Floor Graphic Qty: 6	2,850.00 ²	N/A	5,000.00 ²
9. Corridor Entrance Signage Qty: 2	N/A	N/A	875.00
10. Elevator Doors in Main Building Qty: 2	N/A	50.00	165.00
11. Banner Stands Qty: 9	1,779.75	2,940.00 ³	3,800.00
12-13. Nemo Trellis Graphic Panels Qty: 4	N/A	N/A	2,000.00
14. 3rd Floor Hall Door Graphic Qty: 1	980.00 ⁴	485.00 ⁴	1,100.00 ⁴
15. 3rd Floor Hallway Vitrines Qty: 7	1,423.00 ⁵	N/A	9,400.00 ⁶
16. 3rd Floor Entrance Signage Qty: 7	2,062.00	N/A	1,800.00
17-18. 3rd Floor Interior Space Naming	N/A	N/A	18,200.00
19. 3rd Floor Interior Window Branding & Adjacent Walls Qty: 16	N/A	N/A	2,600.00

Cleveland Digital Public Library - Wayfinding & Signage Production & Installation Estimates (8.29.14)

- ¹ FastSigns originally produced and installed this graphic as part of the TechCentral project. Somehow this panel was removed and the entrance looks unfinished. We did not request competitive pricing.
- ² Different materials were specified by each fabricator. Both firms have assured us that they will last 6 months after installation. Note: CEI produced all floor graphics for TechCentral.
- ³ Banner stands for TechCentral were supplied and produced by Morgan Litho. We are recommending this supplier match what CPL currently owns.
- ⁴ Updated estimates were received and are now included.
- ⁵ FastSigns estimated supplying the graphics only.
- ⁶ CEI estimated outfitting the vitrines with illuminated interiors, and changeable graphics – per the specifications. We are recommending CEI to execute the entire project.

Cleveland Digital Public Library - Wayfinding & Signage Production & Installation Estimates (8.29.14)
Recommended fabricator cost highlighted. Total estimate = \$46,121.00

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Total by Fabricator	5,525.00	3,921.00	36,675.00