

CLEVELAND PUBLIC LIBRARY
Minutes of the Regular Board Meeting
September 18, 2014
Trustees Room Louis Stokes Wing
12:00 Noon

Present: Ms. Butts, Mr. Seifullah, Ms. Rodriguez, Mr. Werner, Mr. Hairston (arrived, 12:14 p.m. and departed, 12:58 p.m.), Mr. Parker (arrived, 12:20 pm.) Mr. Corrigan (arrived, 12:45 p.m.)

Absent: None

Ms. Rodriguez called the meeting to order at 12:06 p.m.

OATH OF OFFICE FOR REAPPOINTMENT OF RICK WERNER

Ms. Rodriguez administered the Oath of Office to Rick Werner. Mr. Werner was reappointed by the Cleveland Board of Education on June 24, 2014 to a second full term on the Library Board, commencing on July 2, 2014 expiring on July 2, 2021.

Mr. Werner expressed his gratitude to the Board of Trustees and Library Administration for the opportunity to serve for another term.

Approval of the Minutes

Mr. Seifullah moved approval of the minutes for the 6/19/14 Regular Board Meeting and Board Work Session; and Finance Committee Meeting of 6/17/14. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

COMMUNICATIONS

Director Thomas stated that there were no communications to be acknowledged.

Presentation: Brand Identity, Wayfinding & Signage for Cleveland Digital Public Library - Rick Ortmeyer, Principal, Bostwick Design Partnership

OATH OF OFFICE
Administered

REGULAR BOARD
MEETING and
BOARD WORK
SESSION OF
2/20/14; &
FINANCE
COMMITTEE
MEETING OF
6/17/14
Approved

After an introduction by Ms. Rodriguez, Mr. Ortmeyer gave a powerpoint presentation on the Brand Identity, Wayfinding & signage for the Cleveland Digital Public Library.

Mr. Ortmeyer stated that at the last Finance Committee Meeting, the Board considered a resolution authorizing purchase of signage and wayfinding materials for the Cleveland Digital Public Library. This presentation included but was not limited to the following: logo, window patterns, outdoor display cases, elevator signage, color schemes and palettes, interactive experiences with touch screens, removable trellis structure, use of vatrines and display cases, windows and wall space, flexible furniture solutions; create, conserve and connect.

Ms. Rodriguez thanked Mr. Ortmeyer for his presentation.

Mr. Corrigan acknowledged library patron Steven Katanovich who expressed his concerns about utilizing outdated CRT monitors.

Mr. Corrigan thanked Mr. Katanovich for his recommendation and stated that the recommendation would be forwarded to the IT Department for consideration.

FINANCE COMMITTEE REPORT

Ms. Rodriguez presented the following report.

Resolution to Accept Gifts for the Months of June, July, August

(See pages 935-937)

Ms. Rodriguez moved approval of the following resolution. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Board receives gifts of moneys and library services materials from generous citizens from time to time; and

WHEREAS, Attached to this Resolution are the Gift Reports itemizing the gifts received by the Library for

RESOLUTION TO
ACCEPT GIFTS
FOR THE
MONTHS OF
JUNE, JULY,
AUGUST 2014
Approved

the months of June, July and August of 2014; now therefore be it

RESOLVED, That the gifts described in the Gift Reports for June, July and August of 2014 be accepted upon the conditions connected with said gifts in accordance with Section 3375.40(K) of the Ohio Revised Code.

Sixth Amendment to the Year 2014 Appropriation

(See pages 938-945)

Ms. Rodriguez moved approval of the following resolution. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.40 provides for the amendment of an appropriation measure when necessary; and

WHEREAS, It is now deemed necessary to amend the Year 2014 Appropriation Measure to comply with the attached September 9, 2014 Amended Official Certificate of Estimated Resources received from the Cuyahoga County Budget Commission; and

WHEREAS, The aggregate of all appropriation classifications does not exceed the total amount authorized by the Cuyahoga County Budget Commission; now therefore be it

RESOLVED, That the sums indicated on the attached Sixth Amendment to the Year 2014 Appropriation Schedule be approved.

Resolution to Ratify and Approve the Purchase of Insurance Coverage for Policies Effective August 1, 2014 and September 18, 2014

Ms. Rodriguez moved approval of the following resolution. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On June 19, 2012, the Board of Library Trustees authorized the Executive Director to make the final determination to accept the insurance package that best meets the objectives defined in the specifications,

SIXTH
AMENDMENT TO
THE YEAR 2014
APPROPRIATION
Approved

RESOLUTION TO
RATIFY AND
APPROVE THE
PURCHASE OF
INSURANCE
COVERAGE FOR
POLICIES
EFFECTIVE
AUGUST 1, 2014
AND SEPTEMBER
18, 2014
Approved

and directed that the coverage purchased be presented for ratification by the Board of Library Trustees at their next regularly scheduled meeting; and

WHEREAS, On September 18, 2012, the Board of Library Trustees ratified the decision to purchase Property Insurance through The Hylant Group for the first year's premium of \$230,000 and General Liability, Automotive, Umbrella Liability and Crime Insurance through McGowan & Co., Inc. for the first year's premium of \$114,120 for the period August 1, 2012 through August 1, 2013; and

WHEREAS, The Board of Library Trustees also ratified the decision to purchase Public Officials Liability and Employment Practices Liability Insurance through McGowan & Co., Inc. for the first year's premium of \$31,981.25 for the period September 18, 2012 through September 18, 2013; and

WHEREAS, On September 19, 2013, the Board of Library Trustees authorized the renewal of the insurance packages stated above for three, one-year renewal periods commencing on either August 1, 2014 or September 18, 2014, provided terms, conditions, and pricing remain comparable to the current programs and consistent with then current market conditions.

WHEREAS, The 2014 renewal premiums are as follows:

Coverage	Insurer/Agent	Expiring	Renewal	Comments
Property, including Boiler & Machinery	Fireman's Fund/Hylant	\$229,000	\$228,084	Decrease due to ~\$2.3m decrease in value of Main and Branch collections
General Liability	Philadelphia Indemnity Insurance Company/McGowan	\$52,836	\$54,653	Increased Stop-Gap payroll \$37,643,798 (up from \$33,500,000)
Automotive Coverage	Westfield Insurance Company/McGowan	\$26,141	\$31,981	\$333 endorsement was added to expiring. Increased based on

				claims (\$55k in claims from 2010-2013) Should have doubled; did us a favor as a valued client
Umbrella Liability	The Ohio Casualty Company/McGowan	\$40,390	\$40,376	
Crime	Travelers Insurance Companies/McGowan	\$10,100	\$10,200	
Public Officials and Employment Practices Liability	Illinois National Insurance Company (member of the AIG Group)	\$34,363	\$34,278	Agreed to add an EEOC Hearing Coverage Enhancement Endorsement to the renewal policy.

Now therefore be it

RESOLVED, That the Board of Library Trustees ratifies and approves the decision to purchase Public Officials Liability and Employment Practices Liability Insurance with Illinois National Insurance Company through McGowan & Co., Inc. for the third year's premium of \$34,278 for the period September 18, 2014 through September 18, 2015; and be it further

RESOLVED, That it is the intention of this Board to renew the insurance packages stated within this Resolution for two, one-year renewal periods commencing on either August 1, 2015 or September 18, 2015, provided terms and conditions remain comparable and the pricing is consistent with then current market conditions and the Library's history; and be it further

RESOLVED, The Library management will report on the status of the insurance renewal premiums for ratification by the Board of Library Trustees at the next regularly scheduled meeting.

RESOLUTION
TO ACCEPT
THE STATE
LIBRARY OF
OHIO FUNDING
FOR THE OHIO
LIBRARY FOR
THE BLIND
AND
PHYSICALLY
DISABLED
(OLBPD)
Approved

Resolution to Accept the State Library of Ohio Funding
for the Ohio Library for the Blind and Physically
Disabled (OLBPD)

(See pages 946-951)

Ms. Rodriguez moved approval of the following resolution. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Cleveland Public Library began its first organized service to visually disabled patrons as early as 1903; and

WHEREAS, Cleveland Public Library was designated a regional library for the blind for Northern Ohio Counties under the Federal Pratt-Smoot Act of 1931, and under the direction of the Library of Congress; and

WHEREAS, Cleveland Public Library has provided excellent library service to blind and physically disabled residents needing specialized materials and equipment and where individual libraries cannot provide such services; and

WHEREAS, As of July 1, 2009, the State Library of Ohio mandated Cleveland Public Library's newly renamed Ohio Library for the Blind and Physically Disabled, its agency to provide complete statewide services for blind and disabled residents who are eligible for the service and reside in any of the 88 Ohio Counties; and

WHEREAS, On June 19, 2014, the State Library of Ohio agreed to pay the Cleveland Public Library for expenses for the period of July 1, 2014 through June 30, 2015 to continue to administer statewide library services to blind and physically disabled residents in an amount not to exceed \$1,508,194.00; now therefore be it

RESOLVED, That the Board of Library Trustees accepts the State Library of Ohio funding award of \$1,274,194.00 to be paid from the General State Revenue Fund and \$200,000.00 to be paid from FFY 2013 LSTA carryover funds and \$34,000.00 to be paid from FFY 2014 LSTA funds; and be it further

RESOLVED, That the President of the Board, the Executive Director, CEO or his designee is authorized to enter into and execute such agreements and instruments as may be necessary or appropriate, including those in excess of \$25,000.00, to effectuate the terms and conditions of this Resolution, which agreements and instruments shall be subject to the approval of the Library's Chief Legal Officer; and be it further

RESOLVED, That the Board of Library Trustees expresses its appreciation to the State Library of Ohio.

Resolution to Purchase Carpet for Fleet and Harvard-Lee Branches

(See pages 952-959)

Ms. Rodriguez moved approval of the following resolution. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library has determined that it is necessary to purchase new carpeting in the Fleet and Harvard-Lee Branches; and

WHEREAS, The purchase of this new carpeting is not a purchase which must be competitively bid pursuant to Ohio Revised Code Section 3375.41; and

WHEREAS, The Library's Department of Property Management has sought pricing proposals from at least three (3) different vendors; and

WHEREAS, The proposals received for the Fleet Branch are as follows:

- a) Northern Flooring Specialists \$28,300.00;
- b) Architectural Floors of Cleveland \$30,246.00; and
- c) Regal Carpet Center, Inc. \$32,850.00; and

WHEREAS, The proposals received for the Harvard-Lee Branch are as follows: a) Regal Carpet Center \$27,130.00; b) Northern Flooring Specialists \$28,600.00; and c) Architectural Floors of Cleveland \$31,480.00; and

WHEREAS, The Library's Department of Property Management has reviewed the pricing proposals and recommends Northern Flooring Specialists as the lowest,

RESOLUTION TO
PURCHASE
CARPET FOR
FLEET AND
HARVARD-LEE
BRANCHES
Approved

responsible proposal for the Fleet Branch, and Regal Carpet Center as the lowest, responsible proposal for the Harvard-Lee Branch; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public Library authorizes the Executive Director or his designee to enter into and execute agreements and such other documents as may be necessary for the purchase of carpeting for the Fleet Branch from Northern Flooring Specialists in the amount of \$28,300.00, with the expenditure being charged to the General fund account 17400053-53310 (Building Repair), and for the Harvard-Lee Branch from Regal Carpet Center in the amount of \$27,130.00, with the expenditure being charged to the General fund account 17500053-53310 (Building Repair).

RESOLUTION TO PURCHASE PC WORKSTATIONS FOR CHILDREN'S AREAS IN BRANCH LIBRARIES FROM BUSINESS SMARTS

Approved

Resolution to Purchase PC Workstations for Children's Areas In Branch Libraries from Business Smarts

(See pages 960-962)

Ms. Rodriguez moved approval of the following resolution. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Providing equal access to a vast range of information and resources is one of the Library's guiding principles; and

WHEREAS, During the 2013 levy campaign, the Library promised voters it would help their children learn and succeed in a changing world by providing books, programs, and access to technology; and

WHEREAS, Public Services has requested that the IT/CLEVNET Department purchase 50 PC workstations to be installed in the children's areas at 25 neighborhood libraries; and

WHEREAS, The IT/CLEVNET Department sought proposals from three vendors and received the following:

Business Smarts	\$41,936.00
Sterling	\$41,980.00
CDW-G	\$43,574.00

Now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, or his designee, to purchase fifty (50) HP ProOne 400 G1 All-in-One computers with Microsoft Windows Server 2012 licenses and WinPro 8.1 upgrade licenses at a cost of \$838.72 each for a total cost of \$41,936.00 from Business Smarts, with the expenditure being charged to Building and Repair Fund Account 40130105-55530/55540 Computer Hardware/Software.

Ms. Butts asked if these computers are for children who are not accessing the internet.

Larry Finnegan, Director of IT, stated that these computers compliment the learning stations.

Director Thomas stated that these computers will help create areas designated for children.

Resolution Regarding the Purchase of Natural Gas

Ms. Rodriguez moved approval of the following resolution. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library entered into an agreement in November of 2013 with the State of Ohio Department of Administrative Services ("OhioDAS"), through Schneider Electric/Summit Energy, for the supply of natural gas. This agreement is a month-to-month variable rate contract that fluctuates with the market. The average cost to the Library of gas has been \$5.22 per Mcf per month, and the estimated rate from October 2014 through March 2015 is \$4.557 per Mcf ; and

WHEREAS, Library management has sought quotes for a fixed price natural gas contract from North Shore Energy Consulting, LLC, a Public Utilities Commission of Ohio Certified Electric Retail Service Provider, for comparison. The Library entered into an agreement for electricity through North Shore Energy Consulting in July of this year; and

WHEREAS, The cost of natural gas is currently in the range of pricing for all Library accounts as of

RESOLUTION
REGARDING
PURCHASE OF
NATURAL GAS
Approved

Term in Months	Start	End	BT MCF Volume	Fixed Price Offer	Variable Offer	Unit of Measure
12	Nov-14	Oct-15	21,141	\$4.360	NYMEX+ \$0.29	BT MCF
24	Nov-14	Oct-16	42,282	\$4.490	NYMEX+ \$0.29	BT MCF

WHEREAS, The Board of Library Trustees deems it necessary to procure natural gas; now therefore be it

RESOLVED, The Board of Library Trustees authorizes the Executive Director, CEO, or his designee, to enter into an agreement for natural gas through North Shore Energy Consulting, LLC with the supplier that has the best fixed rates at the expiration of the existing agreement with OhioDAS, subject to the approval of the Chief Legal Officer, which agreement will be presented for ratification by the Board of Library Trustees at their next regularly scheduled meeting.

Resolution Authorizing Change Orders #001, #002 and #003 for the Cleveland Digital Public Library Project

(See pages 963-972)

Ms. Rodriguez moved approval of the following resolution. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On June 19, 2014 the Board of Library Trustees awarded the contract for the Digital Hub Project, now known as the Cleveland Digital Public Library Project, to R.L. Hill Management, Inc. as the general contractor in the amount of \$606,000.00; and

WHEREAS, The Board of Library trustees can in its discretion, approve written change orders and subsequently amend the contract sum; and

WHEREAS, Bostwick Design Partnership, the Library's architect on this project, has reviewed the necessity of the following and recommends acceptance as detailed in the attached:

RESOLUTION
AUTHORIZING
CHANGE
ORDER #001,
#002 AND #003
FOR THE
CLEVELAND
DIGITAL
PUBLIC
LIBRARY
PROJECT
Approved

Contractor	Change	Amount
R.L. Hill Management	#001	(\$ 1,028.50)
This change order provides a credit for installing aluminum handrails at a lower cost instead of stainless steel handrails.		
R.L. Hill Management	#002	\$4,620.00
This change order is needed to add filters and fans to existing preservation equipment eliminating potential odors from equipment operations and exhausts		
R.L. Hill Management	#003	\$9,530.40
This change order is needed to add a sprinkler head into the new office in the North/Special Collections workroom in order to comply with building code requirements.		
Total Net Increase		\$13,121.90

Now therefore be it

RESOLVED, That the above listed change orders are hereby approved with a net total increase of \$13,121.90 to the contract with R.L Hill Management Group, with a total contract amount of \$619,121.90, which shall be charged to the Building & Repair Fund Account 40190105-55300-10419.

Myron Scruggs, Director of Property Management, shared the following information about the sprinkler system to address any questions or concerns that the Board may have:

- The work within the Cleveland Digital Public Library will consist of relocating/extending a sprinkler line and head to the outside of the office on what is now a short corridor on the North side of this office as well as adding a sprinkler drop within the office itself. This will consist of approximately 20'+/- of piping and accessories (arm overs etc.)
- The other portion of work consists of adding a sprinkler head and piping to the special collections entryway soffit. This will require tapping an

existing sprinkler line in the existing soffit and routing it over into the wall and dropping the piping vertical within the 2 hour fire rated wall/soffit area to supply the pendent sprinkler in the entryway ceiling. They will consist of roughly 25'+/- of piping including fittings.

- Work also includes time for field verification of existing conditions, sprinkler design/permit plans & any required calculations.
- Also removal of existing plaster/drywall for piping routing is included. Labor for working above the hard ceiling including additional support systems.
- City of Cleveland permit is included as well as coordination for sprinkler line shutdown/drain downtime is factored into the proposal.

Rick Ortmeyer, Bostick Design Partnership, was available to answer additional questions.

Resolution Authorizing Sixth Amendment to a Contract With Strategy Design Partners LLC

(See page 973)

Ms. Rodriguez moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, In January of 2011, the Board of Trustees of the Cleveland Public Library entered into an agreement with Strategy Design Partners, LLC ("Agreement") for the purpose of providing marketing and communications services and to supplement the Library's Marketing and Communications Office; and

WHEREAS, Two amendments to the Agreement were approved by this Board in 2012 at the cost of \$4,000 per month through June 30, 2013. On June 20, 2013, this Board approved a third amendment to the Agreement to extend the term through December 31, 2013 at the cost of \$8,000 per month; and on December 19, 2013 this Board approved a fourth amendment to the Agreement for an additional six (6) month period commencing January 1, 2014, through June 30, 2014 at the cost of \$4,000 per month; and on June 19, 2014, this Board approved a fifth (5th) amendment to the Agreement extending the term from July 1, 2014 through December 31, 2014 at the cost of \$4,000

RESOLUTION
AUTHORIZING
SIXTH
AMENDMENT
TO A
CONTRACT
WITH
STRATEGY
DESIGN
PARTNERS LLC
Approved

per month plus crisis management services at the rate of \$150.00 per hour in an amount not-to-exceed \$10,000; and WHEREAS, Strategy Design Partners, LLC ("SDP") performed 6.95 hours of crisis management services during the month of June 2014, prior to the commencement of the July 1, 2014 contract extension, and the Director is requesting the authority to pay SDP for these services; now therefore be it

RESOLVED, That the Executive Director, CEO or his designee, is authorized to enter into a Sixth Amendment to the Agreement with Strategy Design Partners, LLC to pay for 6.95 hours of crisis management services rendered during June of 2014 in the amount of \$1,042.50. The expenditures shall be charged to the General fund account 11610053-53710 (Professional Services), and such Sixth Amendment shall be subject to review and approval of the Chief Legal Officer.

Resolution Authorizing a Three Month Extension of Contract with Medical Mutual of Ohio

(See pages 974-983)

Ms. Rodriguez moved approval of the following resolution. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library entered into an agreement effective October 1, 2013 through September 30, 2014 with Medical Mutual of Ohio for health care benefits for the Library's employees; and

WHEREAS, Until very recently, the Library has been engaged in negotiations with both of its unions SEIU Local 1199 and Teamsters Local 244, as well as Fact Finding with SEIU Local 1199, concerning health care benefits and other issues; and

WHEREAS, As a result, issues concerning the type of health care plans that will be available to Library employees has not yet been determined; and

WHEREAS, The Library needs additional time to determine which health care plans it will offer its employees and has requested that Medical Mutual permit the Library to extend its current plan through December 31, 2014; and

RESOLUTION
AUTHORIZING A
THREE MONTH
EXTENSION OF
CONTRACT
WITH MEDICAL
MUTAL OF OHIO
Approved

WHEREAS, Medical Mutual has agreed to extend the plan for three months, and to renew the Library's health insurance plan for one year from October 1, 2014 through September 30, 2015 at a rate increase of 16.01% as outlined in the attached renewal. The Library will need to renegotiate rates in January, 2015 if we wish to extend the plan through December 31, 2015; now therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Executive Director, CEO or his designee, to enter into an extension of the existing agreement with Medical Mutual of Ohio for a period of three months from October 1, 2014 through December 31, 2014 at a rate increase of 16.01%, which agreement shall be subject to the review and approval of the Chief Legal Officer.

Resolution Authorizing Purchase of Signage and Wayfinding Materials for Digital Hub Project

(See pages 984-986)

Ms. Rodriguez moved approval of the following resolution. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On January 16, 2014 and March 20, 2014 the Board of Trustees approved the Digital Hub Project budget (now called the Cleveland Digital Public Library Project); and

WHEREAS, The Library's architect, Bostwick Design Partnership, through its subcontractor Karen Skunta, completed the design of the signage and wayfinding for the project, and the Library now desires to purchase the signage and wayfinding materials directly from the fabricators; and

WHEREAS, The total cost of the purchases is \$46,121.00 from three different vendors: FastSigns in the amount of \$5,525.00; Morgan Litho in the amount of \$3,921.00; and CEI in the amount of \$36,675.00 The purchase from CEI exceeds \$25,000 and, therefore, requires Board authority; now therefore be it

RESOLVED, That the Executive Director, CEO or his designee, is authorized to purchase signage and

RESOLUTION
AUTHORIZING
PURCHASE
OF SIGNAGE
AND
WAYFINDING
MATERIALS
FOR DIGITAL
HUB PROJECT
Approved

wayfinding materials from CEI in the amount of \$36,675.00 for the Cleveland Digital Public Library Project, with the costs of the expenditure being charged to the Building & Repair Fund Account 40190105-55300-10419.

Resolution Authorizing Competitive Bidding for Furniture Package for Digital Hub Project

Ms. Rodriguez moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On January 16, 2014 and March 20, 2014 the Board of Trustees approved the Digital Hub Project budget (now called the Cleveland Digital Public Library); and

WHEREAS, The Library's architect, Bostwick Design Partnership, completed the design and bid specifications (which did not include the furniture package), and in May of 2014 this Board authorized the Executive Director to solicit competitive bids for the construction of the project; and

WHEREAS, Bostwick has completed the specifications for the furniture package and the Library would now like to advertise for bids; now therefore be it

RESOLVED, That the Executive Director, CEO and his designees are authorized to proceed with the soliciting

of competitive bids for the furniture package for the Cleveland Digital Public Library Project.

Resolution Ratifying Agreement for Purchase of Electricity

Ms. Rodriguez moved approval of the following resolution. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On June 19, 2014 the Board of Library Trustees authorized the Executive Director or his designee to enter into an agreement for electricity with the supplier that provided the best price through broker consultant North Shore Energy Consulting, LLC; and

RESOLUTION
AUTHORIZING
COMPETITIVE
BIDDING FOR
FURNITURE
PACKAGE
FOR DIGITAL
HUB
PROJECT
Approved

RESOLUTION
RATIFYING
AGREEMENT
FOR
PURCHASE
OF
ELECTRICITY
Approved

WHEREAS, On June 13, 2014, the prices for a fixed 12 month term ranged from 6.50 per kWh to 7.24 per kWh depending upon the supplier. On July 7, 2014, the Library, through North Shore Energy Consulting, LLC, received quotes from Direct Energy Business LLC for a 12 month term at the rate of 6.260 per kWh; and

WHEREAS, The Library entered into an agreement with Direct Energy Business LLC at the rate of 6.260 per kWh from August 2014 through August 2015; now therefore be it

RESOLVED, That the Board of Library Trustees hereby ratifies the agreement entered into by the Library on July 7, 2014 with Direct Energy Business LLC for electricity at the rate of 6.260 for a 12 month term from August 2014 through August 2015.

FISCAL OFFICER'S REPORTS, JUNE, JULY, AUGUST
Submitted

Fiscal Officer's Reports, June, July, August

(See pages 987-1056)

REPORT ON INVESTMENTS, JUNE, JULY, AUGUST
Submitted

Reports on Investments, June, July, August

(See pages 1057-1059)

REPORT ON CONFER. & TRAVEL EXPENDITURES, JUNE, JULY AUGUST
Submitted

Reports on Conference and Travel Expenditures, June, July, August

(See pages 1060-1066)

PURCHASES FROM \$5,000-\$25,000, 4/1/14-6/30/14
Submitted

Purchases from \$5,000-\$25,000, 4/1/14-6/30/14

(See page 1067)

PURCHASES EXCEEDING \$25,000, 4/1/14-6/30/14
Submitted

Purchases Exceeding \$25,000, 4/1/14-6/30/14

(See page 1068)

FEES PAID FOR LEGAL ADVICE AND SERVICES TO OGLETREE 4/1/14-6/30/14
Submitted

Fees Paid for Legal Advice and Services to Ogletree, 4/1/14-6/30/14

(See page 1069)

Report on Corvus Recycling, 1/1/14-6/30/14

(See page 1070)

Mr. Corrigan noted that the Library's decision to utilize Corvus Recycling has netted the Library approximately \$5,000 in the positive. He also thanked library staff for helping to keep the Library as sustainable as possible.

Cleveland Foundation Grant for Library Learning Centers, June, July, August

(See pages 1071-1073)

HUMAN RESOURCES COMMITTEE REPORT

Mr. Seifullah presented the following report.

Regular Employment Reports June, July, August

(See pages 1074-1088)

Mr. Seifullah moved approval of the Regular Employee Reports June, July, August. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

Retirement Recognition Citation

Mr. Seifullah moved approval of the following resolution. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

A Citation has been issued for the following staff members on the occasion of their retirement:

Norma Smith (7 years of service; Library Assistant - Youth; Grade F - Mobile Services; retires 7/31/2014

Janice Yarrow (27 years of service; Children's Librarian Grade H - Sterling; retires 7/25/2014

Brenda Robinson (37 years of service; Subject Department Clerk; Grade B - Public Administration; retires 7/31/2014

REPORT ON
CORVUS
RECYCLING,
1/1/14-6/30/14
Submitted

CLEVELAND
FOUNDATION
GRANT FOR
LIBRARY
LEARNING
CENTERS, JUNE,
JULY, AUGUST
Submitted

REGULAR
EMPLOYMENT
REPORTS, JUNE,
JULY, AUGUST
Approved

RETIREMENT
RECOGNITION
CITATION
Approved

Eugene Kmiec (13 years of service); Maintenance Mechanic; Grade G - Property Management; retired 3/31/2014

Be it resolved that the citation for the above staff members be presented by the Board of Trustees in appreciation of their faithful and dedicated service given to the Library by them be recorded in the minutes of this meeting, and

Be it further resolved that the citation be sent to them forthwith if they are not present at this meeting of the Board of Trustees.

RESOLUTION
RATIFYING
OFF-STEP
SALARY FOR
THE CHIEF
TECHNOLOGY
OFFICER
Approved

Resolution Ratifying Off-Step Salary for the Chief
Technology Officer

Mr. Seifullah moved approval of the following resolution. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On January 18, 2007, the Cleveland Public Library Board of Trustees adopted the classification/compensation schedule, as recommended by the Hay Group, with the ratification of the agreement with District 1199 SEIU, effective February 4, 2007; and

WHEREAS, On February 15, 2007, the Cleveland Public Library Board of Trustees adopted the Hay Group classification/compensation schedule for staff not covered by the collective bargaining agreement, effective March 4, 2007; and

WHEREAS, The Hay Group classification/compensation schedule establishes minimum annual salaries for each step; and

WHEREAS, On April 8, 2013, after a national search, Rod Houpe was hired by the Library as the Chief Technology Officer at the annual salary of \$140,000, Grade O of the Hay Group classification/compensation schedule. This salary did not fit into any of the existing steps for grade O, Step 7 being \$138,629.92 and Step 8 being \$141,403.08. Mr. Houpe left the employment of the Library on August 1, 2014; and

WHEREAS, In order to comply with auditing standards, it is necessary that this Board ratify and approve the off-step salary of Mr. Houpe; now therefore be it

RESOLVED, That the Cleveland Public Library Board of Trustees hereby ratifies and approves the \$140,000.00, Grade 0 off-step annual salary of the Chief Technology Officer, Rod Houpe, for the time period during which he was employed, from April 8, 2013 through August 1, 2014.

Mr. Corrigan stated that this item was discussed at Finance Committee Meeting. When the Library conducts a national search for well qualified candidates, the negotiated salary can, on occasion, fall between two steps. In order to comply with auditing standards, it is necessary that this Board ratify and approve the off-step salary of Mr. Houpe for the time period during which he was employed, from April 8, 2013 through August 1, 2014.

Mr. Corrigan stated that Mr. Houpe was recently employed with the Cleveland Metropolitan School District as Technology Officer.

Reports on Paid Sick Time June, July, August

(See pages 1089-1091)

Affirmative Action Plan Reports June, July, August

(See pages 1092-1094)

Insurance Summary Reports June, July, August

(See pages 1095-1097)

COMMUNITY SERVICES

Mr. Werner submitted the following report.

Monthly Activity Report, June, July, August

(See pages 1098-1116)

Mr. Werner thanked Anastasia Diamond-Ortiz for providing the chart that reflected summer activity.

REPORTS ON
PAID SICK TIME,
JUNE, JULY,
AUGUST
Submitted

AFFIRMATIVE
ACTION PLAN
REPORTS, JUNE,
JULY, AUGUST
Submitted

INSURANCE
SUMMARY
REPORTS, JUNE,
JULY, AUGUST
Submitted

MONTHLY
ACTIVITY
REPORTS, JUNE,
JULY, AUGUST
Submitted

Ms. Butts asked if there a designated space to eat the lunches.

Director Thomas stated that it was important to provide a designated space. However, if the space is not being utilized for children eating lunches, the space is available for all library patrons.

Mr. Scruggs stated that special tables and trash receptacles would be color coded to easily identify the designated eating areas.

Building Status Update

Myron Scruggs, Director of Property Management, stated the Cleveland Public Digital Library remains on schedule and will include the recent change orders; the Friends donated trees and shrubbery for the Eastman Reading Garden.

OLD BUSINESS

Mr. Corrigan presented the following item of Old Business and noted that the first reading of this resolution was read at the regular Board Meeting on June 19, 2014.

Resolution to Amend the Regulations of the Board of Library Trustees Regarding Policy on Electronic Fund Transfers (Second Reading)

Mr. Seifullah moved approval of the following resolution. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

(Introduced on June 19, 2014; for passage at the September 18, 2014 regular meeting of the Board pursuant to the requirements of Article XVII of the Regulations of the Board of Trustees)

WHEREAS, The Board of Library Trustees of the Cleveland Public Library adopted Regulations governing the procedures of the Board of Trustees, which were revised on November 19, 1947, September 19, 1962, October 26, 1966, February 19, 1970, December 16, 1971, January 20, 1972, September 21, 1972, November 15, 1973, December 19, 1974, December 18, 1980 and March 13, 2012; and

RESOLUTION TO
AMEND THE
REGULATIONS
OF THE BOARD
OF LIBRARY
TRUSTEES
REGARDING
POLICY ON
ELECTRONIC
FUND
TRANSFER
(SECOND
READING)
Approved

WHEREAS, Article XI of the Regulations states that "no disbursement of money shall be made unless an appropriation therefor has been previously authorized by resolution of this Board, and none shall be made except upon a voucher approved by the President and by the Clerk-Treasurer". This is consistent with Ohio Revised Code Section 3375.35 which states that "no moneys credited to a free public library shall be paid out except on a check signed by the fiscal officer of the board having jurisdiction over said moneys and the president, vice-president, or secretary of said board"; and

WHEREAS Ohio Revised Code Section 9.37, on the other hand, authorizes the direct deposit of funds by electronic transfer for payments that public officials are required by law to make by issuing a check or warrant. Based upon this statute and an opinion issued by the Ohio Attorney General, the Library's Chief Legal Officer has concluded that the Cleveland Public Library is legally authorized to pay its vendors by electronic fund transfer, provided that the payee provides written authorization, and that an order authorizing the electronic fund transfer is signed by the Fiscal Officer and Board President; and

WHEREAS, The Board of Trustees desires to amend its Regulations in order to authorize payments through electronic fund transfers in accordance with the requirements of ORC §9.37; now therefore be it

RESOLVED, That the Cleveland Public Library Board of Trustees hereby amends Article XII of the Regulations by replacing it with the following:

No disbursement of money shall be made unless an appropriation therefore has been previously authorized by resolution of this Board. Disbursements shall be made upon a check signed by the Board President, Vice President or Secretary and the Fiscal Officer, or by direct deposit of funds by electronic transfer if the payee provides a written authorization designating a financial institution and an account number to which the payments are to be credited, and provided the Board President, Vice President or Secretary and the Fiscal Officer sign the order authorizing the electronic fund transfer.

Mr. Corrigan motioned to amend the resolution to include either the Board President or his designated alternates such as the Board Vice President or Treasurer to sign the order authorizing the electronic fund transfer. Mr. Parker second the motion which passed unanimously by roll call vote.

Ms. Butts moved approval of the resolution as amended. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

NEW BUSINESS

Mr. Parker presented the following item of New Business.

Resolution Approving Appointment of the Library Director and Board President to the Friends Board in Their Official Capacities

Mr. Parker moved approval of the resolution as amended. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Board of the Friends of the Cleveland Public Library, Inc. ("Friends") at their annual meeting on December 12, 2013, appointed the Cleveland Public Library's Executive Director, Felton Thomas, Jr., and the President of the Board of Trustees of the Cleveland Public Library, Thomas Corrigan, as ex-officio, non-voting trustees for a term of one (1) year, commencing January 1, 2014; and

WHEREAS, In May of 2000, the Cleveland Public Library and the Friends entered into an agreement for the donation of discarded library materials to the Friends, the operation of the Friends gift shop, and the provision of supports services between the Library and the Friends, which agreement remains in full force and effect today; and

WHEREAS, The Ohio Ethics Commission and the Ohio Attorney General have opined that a public official may serve as a trustee of a nonprofit corporation with which their public entity contracts, provided that certain requirements are met, including the requirement that the

RESOLUTION
APPROVING
APPOINTMENT
OF THE
LIBRARY
DIRECTOR
AND BOARD
PRESIDENT
TO THE
FRIENDS
BOARD IN
THEIR
OFFICIAL
CAPACITIES
Approved

public official's governing body formally designates the officer as serving on the nonprofit board in his or her official capacity, and the requirement that it formally instruct the public official to represent the governmental entity and its interests; and

WHEREAS, This Board of Trustees desires to adopts this Resolution in compliance with the aforementioned opinions; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public Library hereby retroactively approves the appointment of the Library's Executive Director, Felton Thomas Jr., and its Board President, Thomas Corrigan, to the Friends' Board as ex-officio nonvoting trustees effective January 1, 2014 for a term of one (1) year, and for any renewal terms for which they may be subsequently appointed by the Friends' Board. This Board formally designates that the Executive Director and Board President shall serve on the Friends' Board in their official capacities as representatives of the Cleveland Public Library, and further instructs each one to represent the interests of the Cleveland Public Library while serving as a trustee on the Friends' Board.

DIRECTOR'S REPORT

Before presenting his report, Director Thomas welcomed and introduced Jason Jaffery, new Executive Director of the Friends of the Cleveland Public Library; Olivia Hoge, manager of the History Department; Larry Finnegan, Director of IT; and Hilary Prisbylla, Director of CLEVNET. Finally, Director Thomas recognized Kevin Ray, Public Services Children's Librarian, Martin L. King, Jr. Branch, as the Remarkable Employee Award recipient.

Fighting Community Deficits

On Saturday, June 13th, the Carnegie West Branch hosted the Legal Aid @ Your Library clinic. Fifty-nine families signed up to receive a free consultation from a volunteer attorney. At the Clinic seven paralegals and students provided intake services and approximately a dozen attorneys volunteered. Included in the volunteer attorneys were Cleveland City Council Members Kevin J.

DIRECTOR'S
REPORT
Presented

Kelley (President), Phyllis Cleveland, Marty Keane, and T.J. Dow.

In June the Library began providing the Career Literacy & Education Workshop program at the Tri-C Metro Campus and the Rice Branch. In partnership with the Career Transitions Center the program series offers classes on networking, developing a work plan, work place etiquette, and interviewing skills. The classes targets adult learners who are entering the workforce either for the first time or after a period of unemployment. Each site partners with a specific group of participants; the Rice Branch partnered with their GED class and Tri-C Metro's career counseling students attended their site's workshops.

On June 11, the Library hosted its first annual Girl Power event. The event was a series of workshops that focused on personal safety, health issues, social media and the arts. Over 150 teenage girls from CMSD schools visited the library for this event. The keynote speaker, former host of BET's *106 and Park*, Free a.k.a. Antoinette Marie Wright spoke on networking, self-betterment, and esteem issues facing teenage girls. The program was a partnership between the Reading RAMM organization that contracts with CMSD to deliver media arts training to area students.

MAJOR PROGRAMS

During the months of June - August the Library's Outreach and Programming Services department focused on two system-wide initiatives: Summer Lunch Program, Summer Reading Club.

The Summer Lunch Program conducted in partnership with the City of Cleveland and the Children's Hunger Alliance ran from June 9 - August 2 at 27 locations throughout the library system.

This year's Summer Reading Club (SRC) theme was: Get a Clue...Read! The theme focused on mystery, investigation and clue-driven activities. The goal was to embed knowledge development and growth by strengthening participant's critical thinking and reading abilities as they uncovered clues, investigate, analyze, evaluate and solve weekly "cases." By design, many of the reading

recommendations, activities and experiences, support the Common Core State Standards (CCSS), Science, Technology, Engineering, and Math (STEM) and Science, Technology, Engineering, Art and Math (STEAM) objectives.

The aim in the design of the 2014 Cleveland Public Library (CPL) SRC was to offer evidence-based solutions, through reading practice and critical thinking experiences, in hopes of helping to solve the persistent problems of reading deficiencies, reading reluctance and academic underachievement.

In 2014 CPL's SRC program saw a marked increase in both registrations and completions. The completion rate increased from 51% in 2013 to a 64% in 2014. Registration and completion stats are as follows:

Total Registrations-12,901

Total Completions-8,250

The key partners for this year's summer reading club were: NASA Glen Research Center, the Cleveland Metropolitan School District, Friends of the Cleveland Public Library, the Cleveland Division of Fire and the Cleveland Metroparks Zoo. Additional programming support was provided by the PHASTAR Corporation and the Cleveland Public Theater (CPT). PHASTAR a non-profit aviation corporation that provides learning opportunities for high school and technical education students in the area of aviation provided hands-on aviation programming in select branches. CPL and CPT jointly offered the Guerilla Haiku project at a series of poetry & art programs that were presented by Haiku-Mistress, Caley Vickerman at Garden Valley, Collinwood Branch, and Carnegie West Branch. Youth and adult participants were encouraged to cover the library grounds and surrounding neighborhoods with sidewalk-chalked haiku poems.

At the conclusion of this year's Summer Reading Club the Library held a reading club finale at the Cleveland Metroparks Zoo. Approximately 2,018 participants and their families attended this event and 3 grand prizes, courtesy of the Zoo were awarded to participants in three age categories: pre-school, school age and teen.

Ms. Torre J. Monroe of the Rice Branch, the school age winner, received a Zoo Grand Prize package and Toree a signed copy of *Sit-In: How Four Friends Stood Up by Sitting Down* by Andrea Davis Pinkney and illustrator Brian Pinkney.

Ms. Alexis Morales of the Fulton Branch, the teen category winner, received a Zoo Grand Prize Package and a signed copy of *Elijah of Buxton* by Christopher Paul Curtis.

Mr. Delbert Jordan of the Garden Valley Branch, the pre-school winner, received a Zoo Grand Prize Package and a signed copy of *Martin de Porres: The Rose in the Desert* by Gary D. Schmidt.

The Zoo Grand Prize packages all included a behind the scenes look at zoo operations, and a private meeting with the keeper of the participant's favorite zoo animal. The funds for the Zoo finale and grand prizes were generously provided by the Friends of the Cleveland Public Library.

The OPS department facilitated approximately 189 SRC programs, produced 174 program "kits". Total spending on SRC 2014 programming and support supplies was \$31,162.35. The largest share of this spending was on incentives given to children for meeting reading benchmarks throughout the summer.

In an effort to combat summer learning loss the Library continued to fund, both directly and with grant funding, its traditional educational services through the summer of 2014. Read to the Beat, a music based literacy program facilitated by the Music School Settlement was offered at 4 sites: Garden Valley, East 131, Union, and Mount Pleasant. The Library also began a partnership with Beyond Words, a provider of music-based literacy programming for pre-school aged children. During the summer months Beyond Words offered sessions at 6 locations: Fulton, Fleet, Walz, Addison, Collinwood, and Hough. The Library also continued to offer intensive reading instruction to children in grades K-3 at 4 locations: Addison, Garden Valley, Walz, and Woodland.

Music at Main

2014 was the first year that the Library scheduled consistent Music at Main music programming in the Eastman Reading Garden. In June the Library hosted a performance by a Tri-C Jazz Studies ensemble and DJ Darrick Grant. In July the Chris Vance Trio and Brazilian jazz guitarist Moises Borges performed on two separate occasions. And in August Wordstage performed Walt Whitman: I Sing the Body Electric; a mixture of poetry and original music.

Celebrate Diversity

In June the Library hosted the final author visit of the 2013-14 Writers & Readers season. In partnership with the 2014 Gay Games syndicated columnist and author Dan Savage spoke on his It Gets Better Project and his published works *It Gets Better: Coming Out, Overcoming Bullying and Creating a Life Worth Living*, *American Savage*, *The Commitment* and *The Kid*.

Irina Muravyeva Author Event

Foreign Literature Librarian Victoria Kabo coordinated and hosted a Russian Language Literary event on June 16th featuring Russian author, Irina Muravyeva. The event, held at the Memorial-Nottingham Branch drew 54 attendees who were rewarded with an entertaining literary evening.

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Over thirty students were immersed in Chinese art, language and martial arts during summer day camp which ran from June 23rd to 27th at Main Library. Foreign Literature Librarian Caroline Han, in cooperation with Goodrich-Gannett Community Center and Cleveland Chapter of Confucius Institute coordinated and sponsored the camp. Both the Youth Services and Literature Departments graciously offered the ArtLab and departmental space for crafting and martial arts training.

EXHIBITS

In June the Library hosted the *Love Makes a Family* traveling exhibit including photographs and interviews with families that have lesbian, gay, bisexual, and transgender (LGBT) members. Through first-person accounts and positive images, this exhibit seeks to challenge and change damaging myths and stereotypes about LGBT people and their families. In August Main Library displayed a collection of mixed-media paintings of WWI aircraft by local artist William Marsalko.

Research That's Possible Only at Main Library

* A sports research firm called to get *Cleveland Plain Dealer* and *Cleveland Press* articles for a contentious baseball game played in Cleveland on July 23, 1901 against the Washington Senators, now the Minnesota Twins. The Minnesota Twins are now close to hitting their 10,000th home run and there were varying accounts of this historic game.

* A researcher asked for *The American Journal of Numismatics*. She was looking at military medals from 1908.

* Social Science staff members used the *Plain Dealer Historical* database to work on a reference question about an 1874 Women's Christian Temperance Union convention held in Cleveland.

* BEL Librarians found the contact information for the Walt Disney Company in Sweden for a patron via the Kompass research database and responded to a patron's request for Client's Security Fund overview of claims against an entity for years 2012-2014 and utilized the Cleveland Corp. File (microfilm collection of old Cleveland Chamber of Commerce files) and the *Plain Dealer Historical* database to try to find information on the principals of the Gardner & Ranson Company.

Strategic Plan

Our Mission:

We are "The People's University," the center of learning for a diverse and inclusive community.

Our Strategic Priorities:

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

Meetings and Activities

- I presented at the IMLS STEM Learning in Libraries conference.
- I presented at CMHA's Sr. High School Graduation.
- I joined a delegation to Chattanooga for the "Connected City Briefing".
- I attended the American Library Association conference.
- I presented at CMSD's Annual Army of Believers Scholarship Luncheon.

CLEVNET

CPL has 9,092 total followers on Twitter and the Facebook page currently has 6,839 fans.

GRANTS & DEVELOPMENT

Starting Point/My Com - Submitted request for \$95,000 to continue providing after-school K-3 tutoring during the 2014/2015 school year.

Abington Foundation - Submitted request for \$7,500 for the 2015 Cleveland Mini Maker Faire.

New York Community Bank Foundation - The Friends of CPL discovered an opportunity to submit a proposal to this Foundation. After an introductory phone call, we submitted a menu of opportunities for them to learn about the Library. This was followed by an in-person meeting in June. That meeting resulted in a request for a full proposal of the Library's Learning Centers. This proposal is now being revised specifically for Learning Center type equipment at the Woodland and Carnegie West Branches.

Nominated Carrie for Crain's Cleveland CFO of the Year Award and received notice that she will be included in this year's 'induction class.'

Cuyahoga Arts & Culture (CAC) - Submitted final report for Maker Faire.

Attended State Library of Ohio's 2014 Library Leadership Ohio.

Literary Lots

Wrote agreements between CPL and both the Lot Manager and for the construction of the hands-on pieces.

Helped to have marketing pieces printed (booklist, calendar, preview night invite, community night flier)

Attended Funders Preview Night and Lot Opening

Wrote article (one of three on Literary Lots) for Library as Incubator blogsite.

Assisted in researching/developing/updating funding plan

Facilitated conversations to host an additional Lot in Fairfax neighborhood.

Little Free Library - The Friends are administering a grant from PNC in support of the Little Free Library Cleveland Movement. I am working closely with Amy Dawson and the Friends to manage CPL's involvement and reporting on the grant. This includes:

Scheduling introduction meetings between the LFL coordinator and the PNC Fairfax Connections Executive Director and the Director of the Fairfax Renaissance Development Corporation.

Scheduling and attending a tour of the Fairfax neighborhood to identify sites to build 5 Little Free Library's in that community.

Helping Amy Dawson to create a 'LFL best practices' document that outlines the Library's involvement in this city-wide initiative.

Coordinated meetings between Friends of CPL and PNC Fairfax Connection.

Attending LFL Advisory Board meetings.

Administering details of the grant, such as identifying and securing space at CPL locations to accept and store books donated to LFL's.

Chess Club at MLK Branch - Coordinated the start of this program (sponsored by the Friends) with the MLK Branch Staff and the organization, Chess is Life, who will run this 10-week program that starts in September.

Friends - submitted monthly and 2nd Quarter updates on spending of programming and branch support money

Letters of Support

To Mount Pleasant NOW Development Corporation for roundabout traffic project

To Benjamin Rose Institute on Aging for Encore proposal to have senior artists in branches

To Kiwanis Club for partnership with Fleet Branch.

Restricted Grants

Working to notify all managers that restricted grant funds are currently available for use

Drafting a new form that will go out to managers to notify them when new restricted grant is received

Northeast Ohio Media Group (NEOMG) - began planning two of three events to be held this fall to showcase this digital literacy grant and partnership. The first is a ribbon-cutting ceremony at Harvard Lee Branch to show off the new equipment purchased. The second will be a larger event held at the Main Library on the Revitalization of Downtown, specifically for NEOMG to interview people living downtown to determine their perspective on why they moved here, what will keep them, what will continue to draw new people in, etc. The third, to be scheduled, event will be in conjunction with a senior center on the bookmobile route to showcase the new digital equipment that will travel in the bookmobile.

Cleveland Intellectual Property Law Association - Held a meeting to introduce this group to CPL, specifically introduced them to TechCentral and the Digital Hub.

Coach Sam's Inner Circle Foundation - Hosted meeting with Sherri Jones to discuss this Foundation's new partnership with CPL, which includes hosting a program featuring 'Jungle Terry' at Harvard Lee Branch as part of Summer Reading Club. We gave them materials for Summer Reading Club and Adult Education programs to pass out as their signature program, *Aiming Higher*, comes to an end for the school year.

PUBLIC SERVICES

Programs, Services & Exhibits

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Legal Aid at the Library, brief advice clinics offered by the Legal Aid Society of Cleveland, were offered at the Fleet, Rice, and Carnegie-West branches from June-August. An average of 43 people per clinic came to the Library to receive consultations and referrals. Legal Aid also presented a workshop to branch managers on the

new requirements for unemployment compensation claimants.

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OUTREACH

The OPS department facilitated and/or staffed 49 outreach events during the months of June- August. Notable events were the Asian Festival, the Glenville Festival, Parade at the Circle, Asian Festival, CMSD Back-to-School Fair, Luke Easter Park Family Unity Day, and the Wards 1, 2, 5, 7, 8, 9, and 10 festivals.

MEETING ROOMS and SCHEDULING

The OPS department accepted a total of 319 and meeting room requests and 164 AV requests for the months of June-August.

BOOKMOBILE/ON THE ROAD TO READING

During the months of June- August the Mobile Services staff and vehicles served 212 stops and 5 community outreach events.

On the Road to Reading finished up their 2013-2014 season. The lost material for the program year was 92 items. The OTRR program circulated roughly 9,000 items in a program year- the lost rate was approximately 1% of the items circulated. This is the first time in the program's six year history that it was able to calculate a reliable lost material percentage.

Summer Lunch Program

A total of 70 children participated and received free lunches as part of Main Library's participation in the Summer Lunch Program. Sponsored by the City of Cleveland Recreation Centers from June 9th - August 1st, free nutritious lunches were served week days from 11:30 a.m. - 12:30 p.m. in the Youth Services Department Story Room to children ages 1-18. During lunch service, the children were also treated to a literacy based activity.

Summer Reading Club Kickoff and Club Programs

Youth Services Manager Annisha Jeffries, Library Assistant Christine Feczkanin and Children's Librarians Maria Estrella and Kristen Schmidt celebrated the Summer Reading Club Kickoff at Main Library with cake and beverages with 35 eager participants. Following the kick off, the *Get a Clue Read!* Summer Reading Club programs were conducted weekly for eight weeks. Each program involved stories, learning activities and a craft or activity related to the theme. During the eight-week session, a total of 889 children and families enjoyed a variety of entertaining, hands on interactive programming conducted by the Main Library Youth Services Department.

Mom's Tea Party

Youth Services Manager Annisha Jeffries and Popular Department Manager Sarah Flinn worked together to coordinate a family programming event! The Popular Departments *Mom's Tea Party* and Youth Services *Spiderman* Program were held at the same time and within steps of each other. Parents, who were relaxing in the Teen Studio with their tea and learning about some great new books, were very happy to know that their children were just across the hall in the Art Lab taking part in a program of their own.

Popular Library Programs

The Popular Department staff hosted two additional reading center events this summer. *Tablet Obsessed*, hosted in the Eastman Reading Garden, introduced patrons to new apps and games that staff members enjoy and the *Beach Read Extravaganza* included bestsellers and staff picks from all genres.

Urban Otaku @ CPL

The Popular Department teamed up with the Anime Club Urban Otaku to host three summer events, a gaming tournament, a cosplay and a movie marathon. The gaming tournament held in the LSW Auditorium had 8 gaming stations. Teens participated in battles that were projected on the movie screen for all to enjoy. The cosplay event featured teens dressed up in their favorite anime characters walking the runway! The movie marathon included some of the club's favorites along with several new releases.

AHA Lights Festival Preview Party

Fine Arts and Special Collections Manager Pam Eyerdam worked with LAND Studio and Outreach and Programming Services to host an *AHA Lights Festival* preview event on August 6th in the Eastman Garden. The *See Also* artwork, *Drawing Lines* by Ivan Juarez was featured and was prepped with colored lights for the festival. The Eastman Garden was also open to the public until 10 p.m. during the 3 day festival.

On the Table Art Program

The Fine Arts Department hosted an artist program called *On the Table* on June 7th that gave local artists Corrie Slawson, Sarah Kabot and Amber Kepthorn the opportunity to present and discuss their artwork to the public. The program is part of a national artist registry of *The Drawing Center* in New York City.

Irina Muravyeva Author Event

Foreign Literature Librarian Victoria Kabo coordinated and hosted a Russian Language Literary event on June 16th featuring Russian author, Irina Muravyeva. The event, held at the Memorial-Nottingham Branch drew 54 attendees who were rewarded with an entertaining literary evening.

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A Great Joy: The Women's Art Club of Cleveland Exhibit and Presentation

Fine Arts and Special Collections Manager Pam Eyerdam and Fine Arts Librarian Kelly Brown installed the exhibit *A Great Joy: The Women's Art Club of Cleveland 1906-2006* in the Fine Art Main Hall and in Special Collections. The exhibit will be on view from August through December. In addition, staff members hosted a panel presentation featuring Dr. Berardi and Dr. Walman who discussed the exhibit, on June 21st in the Treasure Room.

Movie Poster Exhibit

A display of 1950 to 1960's movie posters is on display on the 2nd floor of the Main Library. These posters are on loan from CPL's Photograph Collection. Literature

Librarian Jean Collins has created promotional pieces for the exhibit.

Cleveland Playhouse Exhibits

Literature Librarian Jean Collins and Manager Amy Dawson worked with Julie Gilliland, Associate Marketing Director at the Cleveland Playhouse to coordinate the "Christmas in July" exhibit. The exhibit which was on display from July 1st to the 31st featured a leg lamp which was on loan from A Christmas Story House!

Playhouse Square Collaboration & Exhibit

In August the Literature Department featured a table-top exhibit highlighting Walt Whitman in conjunction with Music at Main's Walt Whitman: I Sing the Body Electric August 8, program.

Sarah Gridley and Cleveland Public Poetry

On August 23 Steve Capuzzo hosted poet and Professor Sarah Gridley for Cleveland Public Poetry in the Eastman Reading Garden. This was followed by an open mic poetry reading for all patrons and the public.

Fine Bindings from Special Collections

Special Collections Librarian Kelly Brown installed an exhibit of *Fine Bindings from Special Collections* in the John G. White Exhibit Corridor. The exhibit will be included as part of *Octavofest* featuring bindings from the 15th through 21st century. It also includes unique bindings done by Jan Sobota.

Edinburgh Book Display and Bastille Exhibit

Special Collections Librarian Andrew Kaplan put together an Edinburgh Festival book display with both art and music books in Fine Arts. Clerk Michael Jacobs coordinated the Bastille exhibit in Special Collections featuring rare French titles such as the Egypt Expedition elephant folios commissioned by Napoleon, French folk songs and French political pamphlets. He also worked with Tech Central staff to create facsimiles of the Eiffel Tower and a guillotine using the 3-D printer!

Main Library Book Clubs

Main Library Book Clubs remain popular even during the summer months. The Literary Book Club, hosted by Popular Department Library Assistant Doug Westerbeke, read *A Constellation of Vital Phenomena* by Anthony Marra which takes place during the Chechen Wars. Special Collections Librarian Stacie Brisker presented a book talk for the Literature Department about Charles Chesnutt that included rare books from the collection. Foreign Literature Department Librarian Victoria Kabo hosted a regular bi-monthly Russian Book Club at the Memorial-Nottingham Branch.

Main Library Tours

Main Library staff members conducted both scheduled and impromptu tours for patrons and groups throughout the summer. Tour highlights include: A luncheon and tour of the Special Collections Department for the National Conference for FABS (Fellowship of American Bibliophilic Societies) hosted by the Rowfants of Cleveland

Outreach

History Librarian Beverly Austin gave a presentation at St. Ignatius High School about Main Library Local history resources on June 17th.

Popular Department Library Assistant April Lancaster updated and weeded CPL's satellite collection at Case Western Reserve University's Kelvin Smith Library.

Children's Librarian Kristen Schmidt hosted an information table at the University of Cleveland Preparatory School open house on August 14th. She was visited by 100 students, educators and parents.

Literature Library Assistant Evone Jeffries attended the Friendly Inn's Annual Healthy Family Fun Day. The event was held Thursday, July 10th at the Outhwaite Community Center Gym and for two weeks in July.

Foreign Literature Librarian Caroline Han hosted ESOL and computer literacy program at Goodrich-Gannett Senior Center for seniors throughout the summer as well as hosting Seniors Information Literacy and ESOL program at Asian Evergreen Senior Tower and Victoria Kabo

represented the Foreign Literature Department at regular meetings of the Russian Cultural Garden Planning Committee.

Collection Development

The Foreign Literature department created a formal "Chinese Corner" in the NE corner of the department. Russian, Ukrainian and French juvenile collections were moved to new locations and the new seating area has been an immediate hit for patrons to study and read. In addition, the Foreign Literature Service Desk has also been re-positioned to better serve patrons as they enter department from the main corridor.

Social Science Library Assistant Pete Elwell coordinated a Sports Icon Series interviews with Cleveland Cavaliers announcer Austin Carr and Cleveland Browns announcer Doug Dieken.

Research That is Possible Only at Main Library

- A writer called to ask for an article on the art critic Mary Berenson who spoke in Cleveland in January of 1904. The Microform Center staff was able to locate a review of her speech in the Cleveland Leader.
- A researcher from Purdue University visited to look at the CPL collection of aviation periodicals.
- A sports research firm called to get Cleveland Plain Dealer and Cleveland Press articles for a contentious baseball game played in Cleveland on July 23, 1901 against the Washington Senators, now the Minnesota Twins. The Minnesota Twins are now close to hitting their 10,000 home run and there were varying accounts of this historic game.
- A researcher asked for The American Journal of Numismatics. She was looking at military medals from 1908.
- Social Science staff members used the Plain Dealer Historical database to work on a reference question about an 1874 Women's Christian Temperance Union convention held in Cleveland.

- BEL Librarians found the contact information for the Walt Disney Company in Sweden for a patron via the Kompassresearch database and responded to a patron's request for Client's Security Fund overview of claims against an entity for years 2012-2014 and utilized the Cleveland Corp. File (microfilm collection of old Cleveland Chamber of Commerce files) and the *Historical Plain Dealer* database to try to find information on the principals of the Gardner & Ranson Company.
- A patron from San Francisco requested a digitized copy of a music score of the Concert-Stuck by Charles Voss in which CPL is the only library to have the copy.
- A hospice worker phoned the library to thank staff for helping to locate the relative of a dying woman with dementia. CPL staff members had been able to locate her relatives using databases. Hospices workers then contacted her relatives who were present at the dying woman's death.
- Staff from a local galley requested to view the set of *Etchings of the Cleveland Union Terminal* by Rosenberg, Louis Conrad, and 1890-1983.
- Local University Librarians inquired to verify information for a Cleveland Postcard that had an image of a Cleveland Public Library building from the turn of the 20th century. The postcard shows Main Library in a building located at the southeast corner of East 3rd Street and Rockwell.
- A patron requested to study the American Guild of Organists Cleveland Chapter records located in Special Collections.
- Architectural inquiries were received regarding architectural graphic standards from the American Institute of Architects; floor plans for pre-1950 bungalows, garage plans from the 1940s, House plans from the 1980's; blueprints to Jacobs Field (now Progressive Field).
- A patron from New York inquired about any information in regards to the artist, Pluma M. Brown that resided in Cleveland during the early 1920s.

- A Public Services Librarian from the Cleveland Museum of Art inquired about images of the home designed by Charles W. Wason (circa 1920) on Euclid Ave. Photos of the addition were found but not the original home.
- A writer working on a biography about Mary Berenson (wife of Italian art connoisseur Bernard Berenson) was looking for information about a lecture she gave in Cleveland on January 20, 1904. An article was found in the Cleveland Leader. The CPL Microfilm Department assisted with the research.
- A patron from Virginia requested a pamphlet on how to speak Vietnamese printed by the GPO in 1967. Once located, scans were made for the patron.
- A scholar inquired about the rare book *The Torrent and The Night Before* (1896) and requested a scan of the inscription.
- A chess researcher traveled to CPL to see 4 books from the Chess Collection on June 7th: John Nunn's Chess Course, The Diamond Dutch by Viktor Moskalenko, Winning Chess Strategy for Kids by Coakley, Winning with the Stonewall Dutch by Sverre Jonsen.
- A checker historian needed scans from 3 books: Match at draughts played in Brechin, on 20th May, 1881, Draughts a match played between J. Marsden, of Leeds, and Womersley, of Bradford and Game of Draughts: A Full Account of the Fourth Correspondence Draughts Tournament for the Championship of India, 1902.
- A chess historian from Switzerland needed a scanned image of the miniature portrait of Francois Philidor from the CPL collection.
- A member of the Marshall Chess Club in NYC came to see the papers of Frank Marshal in the CPL collection as well as few other members of the Marshall Club. He is writing a book for the 100 year anniversary of the Marshall Club.

Staff Development

AV/Lending staff members attended a Customer Service Workshop led by Improve consulting CEO, Ellen Burts-Cooper and Assistant, Crickett Rastall on June 3rd.

Main Team Manager Robin Wood attended the ALA Conference in June and presented a NEO-RLS Webinar for new library supervisors on June 19th. The program, HR Stuff that Every Supervisor Should Know, was designed to help new library supervisors understand basic HR principles.

Popular Department Manager Sarah Flinn attended a NEO-RLS workshop on June 12th on *The Many Faces of Mentoring*.

Fine Arts and Special Collections Manager Pam Eyerdam and practicum student Joy Yokie attended the Ohio Museums Association workshop *Disaster Planning Redux* held at the ICA (Intermuseum Conservation Association) on June 23. Ms. Eyerdam also made a presentation to the new shelf division pages on book care over the summer.

Special Collections Librarians Stacie Brisker and Kelly Brown, Manager Pam Eyerdam and Practicum student Joy Yokie attend the Quarterly meeting of the CAR (Cleveland Archival Round Table) at the Dittrick Medical History Library at Case Western Reserve University and Fine Arts Librarian Bruce Biddle attended the CPAC Roundtable (Community Partnership for Arts and Culture) held at CPL on June 18th for a session entitled *Building Communication Strategies*.

Other Main Library News

The exhibit catalog *Charles F. Schweinfurth: Uncompromising Architect of Cleveland's Valiant Age* will receive a "Public Education and Awareness" award in October from the Ohio History Connections.

The Special Collections Department received notice from Spanish Director Agusti Mezauida that the chess film documentary, *The Man Who Was Inspired by His Queen* (filmed last summer 2013 in the Special Collections Department) will be released in Barcelona in November 2014.) The director also plans to submit the film to the Cleveland Film Festival.

An article in the *American Art Review* (July-August 2014) credited the Cleveland Public Library Special Collections Department for co-curating the exhibit *A Great Joy: The Women's Art Club of Cleveland 1906-1912*.

With over 40 years of service at CPL, BEL Library Assistant Joseph Parnell was featured in a Plain Dealer article titled "*Older Workers stay on the job past retirement age as percentage of younger worker's declines.*" The article appeared on Sunday, June 15th, Father's Day.

Social Science Librarian Tracey Overbey wrote, edited, and produced an issue of the CPL FIT newsletter, and worked on the Staff and Family Picnic, which took place on August 17th. Ms. Overbey also worked on the Lunch-and-Learn programming, which included Manager Milos Markovic and Librarian Mark Moore presenting summer gardening ideas on August 27th.

During the summer months the Shipping Department staff continued their high efficiency as 90% of the deliveries were turned over the same day, while the remaining 10% had a 24 hour turnaround.

Public Administration Library Clerk Brenda Robinson retired on July 31st and Library Assistant Eddie Johnson retired on June 6th.

Branches

Addison Branch- The branch hosted Street Lit Author CJ Hudson; local radio celebrity Sam Sylk and Urban Author Celena Howard as part of the A New Chapter: Adult Book Discussion Forum this summer.

Collinwood Branch - Youth Services Librarian Natasha Wells received a "Kick Starter Grant" for "Something to Do" at Staff Day on June 6. Manager, Caroline Peak participated in numerous community meetings including planning meetings with the Collinwood Community Partnership with the Cleveland Museum of Art.

East 131st Street Branch- Manager, Ginaya Willoughby participated in the NEO-RLS New Supervisor Webinar this summer. She attended the following meetings: East End Collaborative, Cleveland Transformation Alliance,

Planning Meeting for Imagine Harvard School and the Ward 2 Meeting.

Garden Valley Branch - Pasha Moncrief, Children's Librarian and Leonard Burks, Library Assistant helped Garden Valley Branch place number one in registrations and completions across the branches for the Summer 2014 Summer Reading Club.

Martin Luther King Jr. Branch- The branch hosted a performance by The Distinguished Gentleman of the Spoken Word. The branch also hosted an artist reception entitled "Artistic Expression of Men of Color"

Mount Pleasant Branch- Staff focused on workplace skill development with the three Y.O.U. summer workers, including public service in a public library. The Manager worked with the Murtis Taylor Social Services Center, Mt. Pleasant NOW Nonprofit and participated in the Mt. Pleasant Roundtable.

Rice Branch- Staff worked with employees from Harvey Rice to prepare for the upcoming school year. Program offerings were well received by the community. Branch manager Ali Boyd represented the library at numerous community meetings and events.

Union Branch- Summer Reading Club kick-off was attended by over 50 children who enjoyed music, food and games. Over 200 children enrolled in the Summer Reading Club. An average of 15 to 20 children participated in the Summer Lunch program. Branch manager Marcie Williams set-up an information table at a Christmas in July event held at the Triumph the Church and Kingdom of God in Christ Church. It was a family event where bags of food and school supplies were distributed.

Woodland Branch- Youth Services staff attended the August 14 Open House at Alfred Benesch Elementary on August 15. Children's Librarian Adela Garcia met with the new principal Ms. Gilmore and the new librarian Sandy Kozar.

Carnegie West Branch - Legal Aid hosted a free legal clinic on August 9th. Literary Lots took place this

summer in Novak Park for three weeks (July 19th to August 9th) using an ocean/underwater theme.

Eastman Branch - Young patrons participated in a variety of events including playing the wii, enjoying bubbles with bubble wands, and making their very own Cat in the Hat, hats. Our special guest, the Cat in the Hat delighted the crowd and then everyone got to enjoy pizza, cake, and punch.

Fleet Branch - TechToyBox lending station was delivered and launched. Patrons were able to charge ipads and my Cloud laptops. Branch Clerk, Betty Hollowell, conducted 19 sessions of story hours to 260 children in North Broadway daycare centers. Manager, Rekiat Olayiwola, attended P-16 Steering Committee meeting.

Fulton Branch - The partnership with Cuyahoga Valley National Park met with a steady group of participants. The participants enjoyed going to 5 different parks and participated in various scheduled activities. The theme was "Get Up, Get out & Go!" This year there were 9 separate field trips.

Jefferson Branch - There was an author visit by Drs. Philip Belzunce and Lalei Gutierrez, authors of "Eight Pathways of Healing Love: Your Journey of Transformation," they shared lessons learned through decades of experience in counseling with an emphasis in couples counseling. Their presentation offered a wide array of real-life tools to help heal and improve relationships of every kind

Lorain Branch - Tween Time, MakerLabs, and Sew Lorain were all exciting programs that took place. Some of the Tween Time activities included creating sun catchers, karaoke, and playing musical instruments. The makerlabs allowed children to explore making with printing cookie cutters with the 3D printing, using snap circuits, using pads to draw in Sketchbook, and making a wallet out of envelopes. Both the Adult and Kids Sew Lorain programs gave patrons the opportunity to make new objects either from new material, such as coasters or old materials like tote bags made out of used t-shirts. Lorain Branch received one of three TechToyBox Device Lending Stations. These stations allow patrons to check out pads or myClouds for up to three hours. The Seed Library was able to reach many community members through staff

attending the Gordon Square Farmers' Market to market the Seed Library and a WKYC segment called See the Possible filmed on July 8 at Lorain Branch

Rockport Branch- On June 6th Rockport was awarded an Innovation grant to convert storage space into a teen center. Staff began clearing out the storage room June 7th. Shelving was removed in early July. Wall construction and painting began July 14th. Furniture for the new space has begun to arrive and new carpet will be put in soon. The grand opening of the center is tentatively scheduled for late September/early October. The youth collection was rearranged over the summer so materials progress in age order.

South Branch - Esperanza Inc. back to School Event: Mr. Declet and Ms. Kanna Blade hosted a table at the Esperanza Inc. Back to School event on August 9, 2014. The crowd had started to gather by 8:30 to be in line to collect the book bags. This is a large event that usually means over a thousand people walking through the area and going to the tables of different community organizations. This was the Library's second time to participate in this yearly event and we had the opportunity to talk to over 560 participants.

South Brooklyn Branch - Adult Library Assistant, Anna Kaufman Ford and Tammy put on various displays. For the adults the displays were the following topics: Cleveland, exercise, self-help, ethnic eats, poetry, 4th of July, photography, the word "summer" in titles of books, Hot in Cleveland theme like "Hot in Cleveland" show, LeBron James & Johnny Manziel.

Sterling Branch - With financial support from the Friends, the Sterling Garden Club was formed to teach children the basics of container gardening. Club members planted geraniums, coleus, marigolds and mums. Catherine Young (Sterling's photographer/film maker) took a series of delightful planting day photos (sent in separate email). The kids learned that little feet playing in the planters and no water do not help the garden grow! The Garden Club resumes after Labor Day for a late summer planting. Catherine Young and the Sterling Kids made an amazing DVD - "Sterling Summer Videos". This series of videos includes: The Cooking Show, Cooking Slideshow, Fancy the Music Video, Makeup Challenge, Another Cooking Show and Happy.

Walz Branch - Walz Branch launched its Imagination Bridge innovation grant with a teaser program 3 times a week for the month of June. The group ranged from 5 to 15 participants and is aged from 5 to 16. The students designed costumes or superheroes, read readers theater scripts and memorized poetry that they then recited at a program for their parents.

West Park Branch- West Park staffed a craft table at each of the "Asphalt Cinema" events (1 per month) sponsored by the Kamm's Corners Development Corporation with about 300 people visiting the CPL table each time. We staffed a table at the neighborhood summerfest as well at the beginning of the summer.

Ohio Library for the Blind and Physically Disabled

From June through August 2014, OLBDP circulated 176,576 books and magazines directly to patrons. OLBDP registered 439 new readers to the service. Approximately 1,910 active OLBDP BARD (Braille and Audio Reading Downloads) patrons downloaded 34,724 items from among 2,179 registered users.

On June 4th, OLBDP and the State Library of Ohio (SLO) Talking Book Program co-hosted a statewide, one day sub-lending machine agency conference. Sub-lending agencies act as local equipment distribution and patron services support, as well as host deposit library collections of OLBDP library materials. Sub-lending agencies include Ohio public libraries, along with blind and low vision rehab and social services centers. More than 50 sub-lending agency staff attended the conference. Information and updates about OLBDP's service were provided, as well as guest speakers from the Ohio State School for the Blind, and VOICEcorps Reading Service. Exhibitors were also on hand to show a variety of services and technology of interest to our patrons.

On June 17th, OLBDP hosted its annual Volunteer Appreciation Luncheon. This year, the luncheon was held at OLBDP and Lake Shore Rooms 1A & 1B. Approximately twenty-six volunteers attended the luncheon, and National Library Service (NLS) certificates of appreciation were handed out to participants. OLBDP hosted 37 volunteers over the last year who contributed 1,322 hours of service.

From July 14-15th, OLBPB hosted Vickie Collins, Head, National Library Service (NLS), Network Services Section, for our biennial consultant visit. Every two years, NLS sends a consultant to evaluate OLBPB on how well we provide service according to the Revised Standards and Guidelines of Service for the Library of Congress Network of Libraries for the Blind and Physically Handicapped. During her visit, Ms. Collins met with the entire staff to discuss the provisions of NLS service. Following her visit, she will provide OLBPB with her report and her recommendations to improve service according to the NLS standards.

On July 16th, OLBPB hosted its annual Family Fun and Learning Day in Cleveland at the Lake Shore Facility rooms 1A & 1B. OLBPB hosted over 100 patrons who enjoyed tours of the Sensory Garden. Guest speakers for the day included Ohio's State Librarian Beverly Cain, Cindy Lombardo, Tracy Grimm from the SLO Talking Book Program, and Vickie Collins from NLS, and Terry Pluto, local columnist and author from the Cleveland Plain Dealer and Ohio Media Group. Exhibitors were also on hand from the Cleveland Veterans Administration, Cleveland Sight Center's "Eye-dea" Shop, Guiding Eyes for the Blind, Walmart Low-Vision Center, Magnifiers and More, as well as other exhibitors offering products and services of interest to our patrons.

On July 26th, OLBPB hosted staff from the Pittsburgh Regional Library for the Blind and Physically Handicapped (LBPH). The Pittsburgh LBPH staff was interested in learning more about the Keystone Library Automation System (KLAS) that OLBPB uses to circulate and maintain reading materials as part of our service. Throughout their day here at OLBPB, they spent time discussing with comparable staff here how to perform daily operating routines using KLAS.

The Ohio Braille and Talking Book Program Consumer Advisory Committee meeting was held at the State Library of Ohio on July 24th. Consumers were provided updates about the service, including information from the NLS consultant visit and details about the pending distribution of currency readers to eligible blind and low vision U.S. citizens through the Bureau of Engraving and Printing (BEP). OLBPB and State Library are also

finalizing a date to host our annual Family Fun and Learning Day 2015 event in Columbus at the State Library of Ohio.

OLBPD Librarian Michelle Makkos and OLBPD Library Assistant Ken Redd provided information and talks about the service at the Transition Expo on May 3rd; Stark County Senior Day on May 13th; Cleveland Senior Day on May 14th; Health Fair at St. Clair Place on May 21st; Mt. Alverna Health Fair on May 28th; Hamlet Village on May 29th; Brecksville Senior Center on June 7th; Akron Blind Center on June 9th; Services for Independent Living on June 12th; Cleveland Sight Center White Cane Walk on June 21st; Mentor Low Vision Group on June 25th; Ward 5 Festival on June 28th;

The OLBPD Book Club met throughout the summer. In June, the book club read "The Life of Pi" by Yann Martel; in July "Room" by Emma Donoghue; and in August "The Ocean at the End of the Lane" by Neil Gaiman.

OLBPD Library Assistants Stephanie Combs and Rose Andujar will be retiring on November 30, 2014. Staff requisitions were submitted to fill these two positions upon their retirement from Cleveland Public Library.

TechCentral Summer Report

TechToyBox Device Lending Kiosks

Three Device Lending Kiosks have been installed in TechCentral, Lorain Branch Library and Fleet Branch Library. Each station contains six iPads and six myCloud laptops, and allows patrons to checkout a device for use in each location for up to three hours per checkout. Patrons are required to surrender a valid, non-expired, government-issued photo ID to library staff prior to checking out a device. The Kiosks, launched on July 28, are part of the TechCentral satellite locations initiative. During the month of August, the three kiosks generated a total of 370 device checkouts by 111 unique library users.

TechCentral Satellite Locations - Fleet and Lorain Branch Libraries

TechCentral staff, along with branch staff, began offering regular MakerLabs at Fleet and Lorain Branch Libraries in June as part of the TechCentral satellite locations initiative. The ultimate goal is to offer

around 1 event at each location, each week, allowing branch patrons to experience and learn about a variety of 'maker' topics.

Cell Phone Charging Stations

One June 4, the first of eleven cell-phone charging stations were launched to patrons at TechCentral. The TechCentral station has ten bays allowing for charging of cell phones and smaller tablet devices. These stations allow patrons to charge their mobile devices in a secure locker, using a passcode of their choosing.

Northeast Ohio Media Group/Plain Dealer Digital Literacy Grant

TechCentral staff has prepared four TechTool Box Digital Literacy kits, each containing a variety of mobile devices and apps to allow patrons to learn about and explore the capabilities of each device. As well, The Plain Dealer e-Edition and Cleveland.com apps are installed on all supported devices. These kits will be given to OPS for use with Mobile Services and Branch digital literacy programming.

New MakerLab Programming and Tutorials

TechCentral's Laser Engraver was central to a new MakerLab, *Making Laser Cut Custom Jigsaw Puzzles*, created and offered by Library Assistant, Computer Emphasis, Deman Deng, on June 21 in TechCentral. Mr. Deng showed patrons how to import photos and other designs and how to turn them into custom, one-of-a-kind laser cut jigsaw puzzles.

A new MakerLab, *3D Pet Monster*, was created and offered by Library Assistant, Computer Emphasis, Adam Jaenke. This Lab focused on the use of 3D animation software to create 'Pet Monsters', which were subsequently printed on TechCentral's 3D printer. The event was offered on July 28 in Youth Services, and nearly a dozen Pet Monsters were printed as part of the program.

Upcoming National Presentations

TechCentral Coordinator, Sam Tripodis, was accepted to present as part of a panel discussion at the ASIS&T 2014 Annual Meeting on October 31 - November 5 in Seattle, WA. Mr. Tripodis will be talking about 3D Printing technologies and various ways 3D printing is being used in libraries.

TechCentral Manager, CJ Lynce, was accepted to present a session at Internet Librarian 2014 in Monterey, CA on October 29. Mr. Lynce will be presenting *Making Libraries, Making Makers*, a session focusing on introducing 'maker' services in libraries, and how to develop 'makers' from traditional library patrons.

Outreach, Presentations, and TechCentral Visits

On June 28, Library Assistant, Computer Emphasis, Deman Deng attended the Waterloo Arts Festival and presented the Library's 3D printer at the event.

A group of administrators from Baldwin Wallace University toured TechCentral on July 28. TechCentral Manager, CJ Lynce, provided an overview of TechCentral services, as well as information about TechCentral's MakerSpace.

On July 31, Mr. Lynce presented a session on 3D Software packages *Tinkercad* and *123D Design* to a group from the Cleveland Digital Publishing User Group. The group has previously utilized TechCentral services to print a sample models that were used in a presentation by CDPUG members.

During the month of July, Library Assistant, Computer Emphasis, Karmar Clifton worked on identifying and adding new community organizations to the TechCentral Computer Class Mailing List. In August, several TechCentral staff members visited these new organizations in order to introduce TechCentral and provide information on how the library can help to provide services to users of these organizations.

On August 8, Mr. Lynce provided a tour of TechCentral to administrators from the Las Vegas-Clark County Library District.

Computer Classes, MakerLabs, and One-on-One Sessions

During the Month of August, TechCentral Coordinator, Sam Tripodis coordinated the shadowing of all TechCentral instructors as part of their annual evaluation process. Mr. Tripodis, or TechCentral Manager, CJ Lynce, observed each instructor during a computer class or MakerLab program.

The following are the statistics for Computer Class and MakerLab programs for June, July, and August:

June Computer Classes	Branches	Main	Total
Number of Computer Classes	38	16	54
Attendance in Computer Classes	155	65	220
Cancelled Computer Classes (in-advance, no registrations)	2	0	2
No-Show Computer Classes	0	0	0

June MakerLab Programming	Branches	Main	Total
Number of MakerLabs	13	1	14
Attendance at MakerLabs	103	8	111
Cancelled MakerLabs (in- advance, no registrations)	0	0	0
No-Show MakerLabs	0	0	0

July Computer Classes	Branches	Main	Total
Number of Computer Classes	41	16	57
Attendance in Computer Classes	145	88	233
Cancelled Computer Classes (in- advance, no registrations)	7	0	7
No-Show Computer Classes	1	0	1

July MakerLab Programming	Branches	Main	Total
Number of MakerLabs	8	3	11
Attendance at MakerLabs	70	15	85
Cancelled MakerLabs (in-advance, no registrations)	0	0	0
No-Show MakerLabs	0	0	0

August Computer Classes	Branches	Main	Total
Number of Computer Classes	47	18	65
Attendance in Computer Classes	196	73	269
Cancelled Computer Classes (in- advance, no registrations)	0	0	0
No-Show Computer Classes	0	1	1

August MakerLab Programming	Branches	Main	Total
Number of MakerLabs	6	2	8
Attendance at MakerLabs	47	12	59
Cancelled MakerLabs (in-advance,	1	0	1

no registrations)			
No-Show MakerLabs	4	1	5

In addition to formal computer classes and MakerLabs, TechCentral staff offered a total of 66 one-on-one instructions sessions during the summer. Session topics include:

3D Printing
 Adobe Photoshop
 Android tablets
 Apple iPad
 Attaching photos to email
 Computer Basics
 CorelDRAW
 Craigslist
 Creating business cards
 Digital News and Searching
 Email Basics
 Emedia
 File management and organizing photos
 Foundation Directory Online
 Internet Basics
 iTunes
 Job searching
 Mail Merge
 Microsoft Excel
 Microsoft OneDrive
 Microsoft PowerPoint
 Microsoft Publisher
 Microsoft Surface Tablet
 Microsoft Windows 8
 Microsoft Word
 Mouse Skills
 Novel Formatting
 Resumes
 Searching for apartments
 Taking screenshots
 Using laptop computers
 Wiki
 Wordpress

TECHNICAL SERVICES

Pamela Matthews began work as Collection Manager on June 2. Her previous position had been the Acquisitions Manager at Cuyahoga County Public Library. She spent her

first few months visiting all the Branches and Main Library Subject Departments for which Collection Management selects and getting to know the Library and the community.

All Managers and most staff attended Staff Development Day on June 6. Preservation Manager Alicia Naab attended the final planning meetings; she and the rest of the committee acted as leaders on the day of the successful event.

The migration to the new Office 365 email software went smoothly due to the efforts and patience of the Technical Services Ambassadors. The Ambassadors were Gloria Massey, Barbara Satow, Nate Infante, Christon Hicks, Nancy Mocsiran, Carole Brachna, and Stephen Wohl. All Technical Services Managers contributed to a status report and update of the 2014 Operational Plan.

In June, Patricia Lowrey, Director of Technical Services, attended the semi-annual meeting of the heads of Technical Services for the eight largest public libraries in Ohio. She attended several meetings of the CPL committee evaluating a possible FMLA tracking service. Ms. Lowrey attended the Quarterly Public Service Managers meeting and the CLEVNET Director's Meeting. She served on the interview panel for the IT Department's Enterprise Architect position. Ms. Lowrey attended the Healthcare Re-opener discussion on August 28.

The Technical Services Wellness Ambassadors met several times during the summer. They created of a CPL FIT Bulletin Board for the Lake Shore Facility and held a smoothie sale. Shelf Shipping Supervisor Stephen Wohl chaired the group which included librarians Dale Dickerson, Laura Mommers, and Lisa Kowalczyk and Technical Services Associate Christon Hicks. Ms. Lowrey, Materials Processing Manager Elizabeth Hegstrom, Preservation Manager Alicia Naab, and Ms. Kowalczyk attended the CPL FIT picnic on August 17.

ACQUISITIONS

Over the summer the Acquisitions Department ordered a total of 19,754 titles and 31,966 items (including periodical subscriptions and serial standing orders);

they received 40,095 items and 5,813 periodicals and serials; they added a total of 10,301 items; and processed a total of 1,889 invoices.

Sandy Jelar Elwell, Acquisitions Manager, and Nathaniel Infante, Technical Services Associate, managed the 2015 subscription renewals and cancellations for Main Library and Branch periodicals. The completed 2015 subscription renewals were submitted to the vendors to be processed.

Ms. Jelar Elwell also worked with High Demand Manager Carole Brachna to get the Baker & Taylor continuations/standing orders account setup for EDI ordering and invoicing. The first EDI order under this account was successfully transmitted in August.

CATALOG

Catalogers added 12,477 titles and 9,818 items for Cleveland Public Library during the summer months.

At Staff Development Day, Barbara Satow assisted the Employee Recognition Committee by manning their table. The information she compiled on behalf of the Catalog Department was used on one of the "Did You Know" posters posted in the hallway. Mike Monaco, as part of the CPL150 team, helped run the "CPLStarter" voting. He attended a meeting of the CPL150 Team in August.

Regina Houseman, Mr. Monaco, and Ms. Satow worked on the problem of inconsistent and incorrect use of volume designations in CLEVNET item records which affects how holds are filled. Catalog Manager Andrea Johnson worked with the IT/CLEVNET department to orient staff to changes in the Sirsi/Dynix search results display. The change displays additional information in the Format Details column, making it easier to distinguish large print books, audio books, and e-resources from regular print books.

Amei Hu worked with Dawn Grattino to develop some Frequently Asked Questions with examples for the Staff Center to improve reporting and handling of bibliographic and item problems. Ms. Hu volunteered to serve as a Cataloger's Desktop Expert User for the Library of Congress. She participated in two one-hour webinars provided by LC, which demonstrated Desktop's

new look and oriented Expert Users to their responsibilities.

Ms. Houseman, Ms. Satow, and Materials Processing Manager Elizabeth Hegstrom presented "RDA without Tears" at Ohionet's *RDA 4 Everyone Conference* on July 10. The presentation explained how CPL's Catalog Department made the transition from AACR2 to RDA for monographs. Ms. Satow and Ms. Houseman attended Ms. Hegstrom's program "OMG it's RDA." Ms. Grattino attended a workshop on using RDA to catalog unusual materials called "What is this and how do I catalog it?" sponsored by Academic Library Association of Ohio. Ms. Grattino and Ms. Houseman attended a webinar, "RDA for music: Scores" and began cataloging musical sound recordings using RDA guidelines in August.

Ms. Johnson also conducted interviews for a Technical Services Librarian (Slavic language required) position with assistance from Elizabeth Hegstrom, Materials Processing Manager, and Dawntae Jackson, Human Resources Assistant.

COLLECTION MANAGEMENT

Over the summer, Librarian Laura Mommers selected 1,010 DVD titles and ordered 9,639 DVD copies. She selected 890 CD titles and ordered 7,232 CD copies. Collection Manager Pamela Matthews, Librarian Bonnie Bolton, and Assistant Nancy Mocsiran selected 3,684 book titles and ordered 22,433 copies. The Collection Management Department handled about 200 discretionary lists from the Branches.

Staff processed a total of 198 telescopes of materials by relocating items to branches and the college collections at Case Western Reserve University (CWRU), Cleveland State University (CSU), and Cuyahoga Community College Metro Campus (CCC).

Ms. Bolton visited the Eastman and Rockport branches to check on their Young Adult needs during the summer. Ms. Bolton also attended the SLJ SummerTeen 2014 online institute. This entirely online conference presented popular YA authors talking about their writing experiences and current and forthcoming titles as well

as panel discussions and virtual exhibits highlighting young adult literature.

Ms. Mommers visited Youth Services and the Popular Library on August 13th to talk with them about their music collections.

HIGH DEMAND

Over the summer staff cataloged 2,491 titles, and added 35,390 items. They ordered 3,611 titles and 33,556 items. They processed 1,397 invoices totaling \$488,338.87. Staff processed about 600 items and received almost 2,000 items for other departments.

Summer Salem began to handle the DVD "Received with Holds" list; she expedites processing of those items. High Demand Manager Carole Brachna began to select DVDs and BluRays from the "Holds Reorder Report." She continues to transfer records and request that holds be moved, as needed to meet patron requests. Dale Dickerson, High Demand Librarian, performed work on 17 photographs and 20 items for the digital collection. Ms. Brachna met with Technical Services Associates Rosalyn Easley and Ms. Salem to discuss having a written schedule of their tasks.

Toward the end of August, the ordering staff began to struggle with an error that would block orders from being loaded into Sirsi easily and they had to enter titles by hand. Ms. Brachna worked on solving an issue with Ingram mass mkt paperback loads, in which orders attached to incorrect titles. She picked up the comic books from the West Park area. She worked with Acquisitions Manager Sandy Jelar-Elwell to send a test EDI order for standing order titles.

MATERIALS PROCESSING

The Associates cataloged 4,576 new titles for the Cleveland Public Library and added 4,543 records for the CLEVNET libraries over the summer months. The Associates and Sr. Clerks added 14,868 items. The Technicians worked on 64,433 items.

Materials Processing Manager Elizabeth Hegstrom worked with Regina Houseman and Barbara Satow on presentations for the Ohionet *RDA 4 Everyone Conference* which was held

on July 10. Ms. Hegstrom presented "OMG it's RDA: What Public Service staff need to know (without TMI)" Patricia Lowrey, Director of Technical Services, Pamela Matthews, Collection Management Manager, and Ms. Hegstrom met to discuss the processing of materials for a local author collection at the Rice Branch.

PRESERVATION

Gloria Massey continues to upload school newspapers to the Digital Gallery; the yearbook and newspaper collection recorded significant increases over the summer. Renee Pride prepared the 2013 board minutes for binding; they were finished and sent to Archives. Ms. Pride also matted eight prints for an exhibit in Special Collections on "Women in Art." Laura Wallencheck completed review of the *2013 Daily Legal* news for microfilming.

Elizabeth Bardossy researched furniture and equipment options for the new Digital Hub. Preservation Manager Alicia Naab compiled an inventory of computer hardware and software needs for the new department. Ms. Naab worked with Ann Marie Wieland

in Archives to compile information on the Ora Coltman triptych in Special Collections that will be relocated in the Digital Hub.

Ms. Naab attended a NOTSL meeting in July. Ms. Bardossy trained Stephen Wohl on the removal of small amounts of mold that have recently been found in the stacks at the Lake Shore Facility. In August Ms. Naab completed the Brookside Digital Project with 42 new maps being added to the Atlases, Maps and Park Plans of Greater Cleveland collection. Ms. Naab and Ms. Massey attended a Sirsi searching refresher workshop presented by the Catalog Department. Ms. Naab and Pam Eyerdam developed written guidelines for Main Library staff to request copies of microfilm.

There were 899 items added to the Digital Gallery over the summer bringing the total to 48,794 items; over 66,000 pages were viewed. A total of 116 phase boxes were made and 171 books were repaired.

SHELF SHIPPING

Over the summer the staff of the Lake Shore Shelf Shipping Department sent 457 items to the Main Library for requests and to fill holds. The Technicians unpacked and received 58,709 new items for the Acquisitions and High Demand Departments. A total of 4,378 telescopes of finished new materials were shipped out to the Main Library, Branches, the College Collections, and CLEVNET libraries.

Shelf Shipping Supervisor Stephen Wohl joined the Page New Hire Committee in interviewing over 50 page candidates for positions throughout the library on June 10-12; he attended the New Page Orientation on July 15 and the Committee meeting on July 25. Mr. Wohl visited the South Brooklyn and Brooklyn branches on July 29th and the Collinwood, Woodland and Mount Pleasant branches on August 12th. Mr. Wohl coordinated the Technical Services CPL FIT Smoothie Sale. Thirty-eight smoothies were sold.

Darryl Pless continued to volunteer to help in the Preservation Department making phase boxes when needed. Daniel Francis was hired as a Page; he started on July 21st.

MARKETING & COMMUNICATIONS

Media coverage for the months of June, July, and August included 89 print and online publications, as well as TV and radio. The full report, available in the Marketing Department, shows media that mentioned CPL had ad values of \$76,639.12 for the 3 month period with an outlet circulation audience of 173,797,097 people. Media outlets that featured CPL events and programs during this time period received 1,288,903,990 unique visitors. Full report in the Marketing Department. Unusually large numbers were due to an article that appeared in *Huffington Post* entitled *5 Ways Libraries Cultivate Community Art* that mentioned CPL and the *Reading Nest*.

Ads to promote Summer Reading Club appeared in *Campus Observer*, *Collinwood Observer Scoop on Summer*, *Ohio Life News*, *Call & Post*, *Universe Bulletin*, and *La Prensa*; Dan Savage was promoted on Facebook, *cleveland.com*, *Gay People's Chronicle*, *Scene Magazine*, and *Crain's*

Cleveland Foundation special edition and on radio-WKSU-89.7FM and WCPN-90.3FM; general ads for the Library ran in fall sports calendars for East Tech, Collinwood and Glenville High Schools, and on the back of t-shirt giveaways for the JFK High School fall games, and Karamu Centennial Celebration program; an ad for the Eastman Reading Garden was placed in the Gay People's Chronicle for the Gay Games issue; Profile News Ohio ran monthly ads to promote library card sign-up; a full page spread promoting the neighborhood branches appeared in the *Live Cleveland* supplement to Cleveland Magazine's June issue; Sports Research Center ad was placed in the *Browns Yearbook*.

Summer Read Selfie was initiated as a Facebook promotion to encourage viewers to post themselves reading their summer book. This ran most of the month of July and all of August. It was among the top 5 most engaging posts for August. Marketing plans to continue coming up with more ways to engage the public on social media.

CJ Lynce and Cathy Poilpre conducted interviews regarding the MakerSpace with *Wired* and *Make Magazine*.

Search Engine Marketing with cleveland.com resulted in a weekly average of 683 clicks to the website per week. "Public library" and "free music downloads" remain in the top 10 searched for terms.

GRAPHICS

Graphics staff designed and/or printed and distributed 422 pieces June-August, including graphics for the library website, program guides, digital presentations, exhibits, fliers, signs, and 14 staff newsletters; wraps were designed for the TechToyBox and Phone Charging Stations; they designed and printed all materials for Staff Development Day; designed a new 3 For Me library card and produced ads and collateral to promote that and the new Landmark Series card.

JUNE-SOCIAL MEDIA

The top 5 most clicked on links from BOTH Facebook & Twitter:

1. May 30th: (This was the start of the ad): Save the date: Dan Savage is coming to Cleveland Public Library

on June 21st!

2. June 13th: We covered the Carnegie West Branch in @ohiocitytweets with haikus! (Link to Guerrilla haiku photos)
3. June 7th: Summer is HERE. Time to make that summer reading list-check out what Natalie Ronayne of @CBGarden is reading (Link to Read in the CLE)
4. June 18th: Will we see you at Cleveland Public Library this Saturday for Dan Savage at 2 pm? (Targeted tweet)
5. June 26th: RT @Cleveland_PL: Show your #CLE pride & browse through digital gallery of CLE photos. Create your own #TBT ! (Link to digital gallery)

Top 5 most engaging posts on Facebook (includes likes, comments, etc.):

1. June 19th: Throwback Thursday photo
2. June 20th: Link to Scene Magazine article w/ Dan Savage
3. June 12th: Shared photo from the United Way with Slider and Stuff the Bus
4. June 13th: Carnegie West guerrilla haiku photos
5. June 25th: Link to Community Deficit Fighter video

JULY-SOCIAL MEDIA

The top 5 most clicked on links from BOTH Facebook & Twitter:

1. July 18th:"reading cleveland: a summer reading list by locals for locals" (via @FreshWaterCLE) (Link to Fresh Water reading list on Twitter)
2. July 17th: Ralpie from A Christmas Story at the @ClevePlayHouse stopped by CPL yesterday to celebrate Christmas in July: (Link to photos)
3. July 16th:In case you were wondering, yes, there are #superheroes at Cleveland Public Library (Link to CDF video)
4. July 11th: @Cleveland_PL: Since @KingJames is on his way home, we have some reading for you to catch up on! #LebronReturns (Link to Lebron books and videos)
5. July 29th: Learn something new, make something cool. Check out a class at TechCentral (Link to TechCentral classes)

Top 5 most engaging posts on Facebook (includes likes, comments, etc.):

1. July 28th: Link to WKYC See the Possible Cleveland SeedBank story
2. July 17th: Throwback Thursday photo
3. July 15th: Opening of Literary Lots
4. July 17th: Photos of Ralphie from Christmas Story
5. July 27th: #CPLSummerREad photo from patron (the next 5 most engaged posts on FB were also summer selfies!)

AUGUST-SOCIAL MEDIA

The top 5 most clicked on links from BOTH Facebook & Twitter:

1. Aug 1st: We're excited to help @clevelandstudio light up #CLE during AHA! Check out details of this incredible event! (Link to AHA! website)
2. Aug 7th: See Eastman Reading Garden lit up like never before. Check out AHA! starting tonight-Saturday. (Link to AHA!)
3. Aug 10th: 13 Tips for Getting More Reading Done (Link from Twitter)
4. Aug 27th: Great video! RT @Cleveland_PL: CPL ALS Ice Bucket Challenge #IceBucketChallenge (Ice Bucket Challenge video that was retweeted)
5. Aug 8th: What a great campaign! (Link to New York Public Library article about the "I Read Everywhere" campaign)

Top 5 most engaging posts on Facebook (includes likes, comments, etc.):

1. August 1st: Post about AHA! Cleveland
2. August 4th: Promotion of automated vending-TechToyBox
3. August 26th: Photo of Ice Bucket Challenge
4. August 27th: Video of Ice Bucket Challenge
5. August 14th: Throwback Thursday photo

JUNE-WEBWARE www.cpl.org and other CPL sites

Twitter followers are up from 6,197 in 2013 to 8,642 in June 2014. Facebook fans are up from 5,396 in 2013 to 6,686 in June 2014. Downloads of books in an electronic format (eBooks) were up from 88,254 in 2013 to 110,771 in June 2014.

Library News on the cpl.org homepage featured pages built for the following news item: ArtLab; Post Audit and Board Meetings; See Also: Drawing Lines; Stuff the

Bus with Books; and Woodland Branch Temporarily Closed Until Saturday.

During the month of June, the following new events, programs, and information were promoted on pages of cpl.org: Writers & Readers: Dan Savage; Summer Reading Club; Exhibits; Music at Main; Gale Courses (formerly Learn4Life); Guerilla Haiku; See Also: Drawing Lines; OverDrive Big Read; Emmy Award Deficit Video; eMedia for Kids; Zinio; Closed July 4; Garden Open; TechCentral MakerSpace; Celebrate with Books; Hot Titles for Cool Readers K-7; Art Labs; Culture Grams; Enticing Titles; My Tunes-Pharrell Williams-Happy; and MyPlace My eBooks are Free.

5 Popular Topic pages were updated with new book lists in June.

The 34rd "Off the Shelf" (June 2014 issue) was sent out on June 3, 2014, to a distribution list of 4,239. We had a 25% open rate, well above the industry average of 22%. This issue featured: Writers & Readers Welcomes Columnist & Author Dan Savage; Not Your Average Summer Book Club: Join the Big Library Read; Eastman Reading Garden Opens in June (and See Also info); Stuff the Bus with Books; and Guerilla Haiku Hits Cleveland. The following new releases were featured: The Lobster Kings by Alexi Zentner; We Were Liars by E. Lockhart; and Sixth Grave on the Edge by Darynda Jones. The following events were featured: A Great Joy: The Women's Art Club of Cleveland, 1912-2006; The Amazing Spiderman; Mom's Tea Party; Cleveland Public Poetry; Tablet Obsessed; Author Visit: Irina Myravyova; Urban Otaku Gaming Tournament; Summer Reading Club; and MyTunes.

5 pages were built or updated, including Hot Titles for Cool Readers.

JULY-WEBWARE www.cpl.org and other CPL sites

Twitter followers are up from 6,427 in July 2013 to 8,861 in July 2014. Facebook fans are up from 5,502 in July 2013 to 6,779 in July 2014. Downloads of books in an electronic format (eBooks) were up from 95,580 in July 2013 to 111,449 in July 2014.

Library News on the cpl.org homepage featured pages built for the following news items during the month of July: ArtLab; Take the 100-Pack Challenge; and CPL150 Ad Hoc Committee Meeting.

During the month of July, the following events, programs, and information were promoted on pages of cpl.org: Summer Reading Club; Exhibits; Music@Main; Gale Courses; See Also; Emmy Award-winning Community Deficit Fighters video; eMedia for Kids; Summer Selfie; Zinio Digital Magazines; South Branch Updates; LGBT Resources; Garden Open; TechCentral MakerSpace; Summer Reading; Hot Titles for Cool Readers; ArtLabs; Culture Grams; Enticing Titles for Teens; MyTunes Miranda Lambert; Garden Now Open; and MyPlace MyCard my eBooks are Free.

17 Popular Topic pages were updated with new book lists in July.

The 35th "Off the Shelf" (July 2014 issue) was sent out on July 3, 2014, to a distribution list of 8,034. We had a 21% open rate, lower than our usual open rate due to 4,000 new emails being added and having 748 bounce-backs. The bad emails were deleted, which will improve our open rate in August. This issue featured: Summer Read Selfie; Christmas in July; Out of the Closet and Into the Costume: Gay Comix; Summer Afternoon Concerts in the Garden; and OLBDP Annual Family Fun & Learning Day. The following events were promoted: Bastille Day Exhibit; Moms' Beach Party & Summertime Fun; Urban Otaku Cosplay Extravaganza; Pest Management; Pest Management; Legal Aid at Your Library; ArtLab Fun: LEGO® Mania!; and ArtLab Fun: The Magic School Bus & Fun Science Experiments. The following new releases were featured: Landline by Rainbow Rowell; Close Your Eyes, Hold Hands by Chris Bohjalian; and Dollbaby by Laura Lane McNeal

AUGUST-WEBWARE www.cpl.org

Twitter followers are up from 6,682 in August 2013 to 9,092 in currently. Facebook fans are up from 5,614 in August 2013 to 6,839 currently. Downloads of books in an electronic format (eBooks) were up from 94,145 in August 2013 to 116,123 currently.

Library News on the cpl.org homepage featured pages built for the following news items during the month of

August: FREE Tutoring in All Subjects: Grades K - 8; New Cleveland Landmark Series Library Card; FREE Patent Workshop; and Cleveland Public Library Celebrates Hispanic Heritage Month.

During the month of August, the following events, programs, and information were promoted on pages of cpl.org: See Also; Music@Main; MyTunes for Kids; Gale Courses; TechCentral; Emmy Award Winning Video: Community Deficit Fighters; Summer Read Selfie; Zinio; LGBT Resources; Garden Open; MakerSpace; Searchasaurus; eBooks for Kids; Hot Titles for Cool Readers; ArtLabs; Culture Grams; 3D Printing Basics; Enticing Titles; MyTunes: Calvin Harris; and MyPlace MyCard My eBooks are Free.

7 Popular Topic pages were updated with new book lists in August.

An eBlast was sent out with information about the Karen Long Brown Bag Book Discussion. This email announcement was opened by 2,072 people, ranking it a 24% open rate. This is higher than our average of 21% and the industry average of 22%.

The 36th "Off the Shelf" (August 2014 issue) was sent out on August 17, 2014. Of the emails sent, 1,713 were read. This gives us a 20% open rate. With more newly entered emails being added and still experiencing many bounce-backs, we are still "weeding" distribution list of subscribers. The bad emails were deleted, which will continue to improve our open rate in September. Despite the open rate, we are reaching a larger audience than we ever have before, looking at the total number of opens. This issue featured: Light Up Cleveland!; Music@Main presents Walt Whitman: I Sing the Body Electric; Used Book Sale; Take The 100-Pack Challenge; Poetry in the Garden; TechToyBox Now Automated!; Book Box at WOW!; and WWI Aviation Art Exhibit. The following new arrivals were featured: One Kick by Chelsea Cain; Lucky Us by Chris Bohjalian; and An Unwilling Accomplice by Charles Todd. The following events were promoted: Summer Read Selfie; Seed Saving; A New Chapter: Adult Book Discussion Forum - Third Season: Session 4; Anime on the Big Screen; MAKERLABS... Making Tunes: Mastering Mix Tracks; Making Speakers Using Sticky Notes; Making Code:

Learn to Program; Make Your Masterpiece: Online Photo Editing; and
MakerKit Mania!

PROPERTY MANAGEMENT

The Property Management office completed numerous branch inspections and continues to monitor utility bills. We continue to meet with and monitor the work of the contractors working on the gas conversation project for LSW and Main. We are meeting weekly with contractors working on the Digital Hub.

Maintenance Mechanics continue to maintain the buildings for the safety and comfort of patrons and staff. All condenser coils and A/C units were cleaned and serviced at all locations. Data and power lines were run to the new children's AWE computers at numerous branches. Bad light ballast have been replaced with new at Brooklyn, Collinwood, Hough, LSW, Main, Rockport, Mt. Pleasant, Rice, and Woodland. Wiring was run from Main to Safety and Protective Services office for the new intercom on the dock. Defective piping was replaced on the Heat pump (HVAC) system at Langston Hughes. Staff worked with contractor to locate underground water leaks at Lakeshore. Fan coil units on the 3rd and 4th floors of Main were serviced and repairs were made as needed.

The Carpenters and Painters removed shelving, lockers and put up walls in the back work room of Rockport to create a new Teen center. Roof repairs were completed at Brooklyn, Eastman, Glenville, Hough, Union, and West Park. The concrete ramp and handrail were repaired and new exterior doors were installed at the bottom of the ramp at Lorain. AED's boxes were installed at West Park, Rockport, Walz, Harvard-Lee, Glenville, Lorain, Addison, Langston Hughes, East 131, Brooklyn, South Brooklyn, Mt. Pleasant, Fleet, Union, Jefferson, Temp. South, Fulton, Lakeshore, and Woodland.

The Garage serviced all lawn mowers, weed wipes, and leaf blowers and delivered to the branches. The

following vehicles were serviced, #1, #2, #3, #5, #6, #9, #12, #13, #15, #17, and #25.

SAFETY & PROTECTIVE SERVICES

SAFETY SERVICES

- Quarterly fire drills for all branches were completed for the first three quarters of 2014
- Lake Shore fire drill was completed.
- Lake Shore tornado/earthquake assembly procedures were drafted and are awaiting comments from Director of Technical Services
- LSW/Main evacuation procedures were drafted
- Two Joint Union/Management Meetings were held and minutes drafted.

PROTECTIVE SERVICES

Activity

Month	Total Dispatch Activities	Ave per day	Total Alarms	Branch Emergencies	Branch Visits	Downtown Campus Incidents	Incident Reports Generated	CPL access activities
Aug 2014	4997	192	90	29	313	153	34	83
Jul 2014*	3,137	224	71	22	206	69	52**	133**
Jun 2014	4,593	200	102	29	391	148	36	
May 2014	5,958	221	82	42	444	156	58	
Apr 2014	5,500	204	78	39	362	186	46	75
Mar 2014	5,531	213	179	36	284	201	47	70
Feb 2014	5,524	240	177	35	278	158	41	69
Jan 2014	5,426	226	199	21	260	209	45	76
Dec	6,250	272	239	34	224	254	58	86

2013								
Nov 2013	6,407	267	257	44	211	229	84	425
Oct 2013	5,648	226	301	42	262	144	63	61
Sep 2013	6,371	265	270	20	251	140	36	204
Aug 2013	7,134	264	263	23	265	216	37	242
Jul 2013	6,264	241	149	21	239	167	67	198
Jun 2013	5,671	236	38	49	224	180	52	340

*This month is only for 14 days due to a network drive issue and subsequent loss of data.

** This count is not impacted by loss of data.

Special Attention, Special Events, and Significant Incidents

- Cuyahoga County Lake Shore Meeting 06/18/2014
- Community Partnership of Arts and Culture LSW 06/18/2014
- AACG Faith Based Engagement Meeting 06/12/2014
- Cleveland Leadership Center Lunch 06/27/2014
- Land Studio Donor Party Eastman Reading Garden 08/06/2014
- Lake Shore Friends Meeting 08/30/2014
- LSW Room 218 E Fire Your Boss Academy 08/16/2014
- Carnegie West Additional Security 08/22/2014
- Main Additional Security 08/21/2014

Protective and Fire Systems

- The repair to the Lorain Branch Burglar and Fire System was completed.
- The repair to the Brooklyn Branch Burglar and Fire System was completed.
- The repair to the Glenville Branch Burglar and Fire System was completed.

Contract Security

- Willo Security Contract was negotiated and completed.
- A contract extension with G4S through 06/30/2015 was negotiated and is awaiting Board approval.

Administration

- Local 244 Contract negotiations continued.

INFORMATION TECHNOLOGY & CLEVNETCLEVNET

The CLEVNET Directors' regular quarterly meeting was held July 25, 2014, at the Lake Shore Facility.

On August 6, 2014, as a follow-up to the visioning process undertaken by CLEVNET in 2013, the Directors' Panel, other Directors representing various-sized libraries, CLEVNET and CPL staff, and an outside consultant met in retreat at the Lake Shore Facility. The following summary of the day's work was prepared by Julianne Bedel, Director of Barberton Public Library and Chair of the Directors' Panel:

The visioning process had identified five major areas of member concern: governance; change management; technology; marketing; and training. The assembled group gave 'governance' top priority and spent the retreat both in conversation and a group exercise that produced the following areas of concern.

VISION

Members would appreciate a better understanding of the mission, values, direction, and history of CLEVNET. In addition to better understanding the hierarchical structure of CLEVNET, members would like assurance from the CPL Board that future Board members and a future CPL director will remain committed to the CLEVNET model and/or have an alternative plan in place should CPL need to divest themselves of their current commitment to CLEVNET.

FISCAL TRANSPARENCY

The consensus of the group was that members would appreciate a better understanding of how their dues fit into the budgetary structure and processes of CLEVNET. This includes but is not limited to understanding how CLEVNET funds are allocated and expended but also to having a mechanism for formal participation in the budgetary process.

STAFFING

Members would like to have more knowledge of how CLEVNET is staffed. This would include access to job descriptions, communication regarding vacancies, hiring policies and procedures, and an understanding of how staffing needs are projected specifically in regards to future CLEVNET growth. A clearer understanding of the split between CLEVNET staffing and CPL staffing is requested. There is concern for the future recruitment of talent to CLEVNET.

VOICE

The advisory panel feels they could operate more effectively as a group if given a formalized voice in the operation, decisions, and future of CLEVNET. This goal could best be achieved if the responsibilities and parameters of authority of the advisory panel were formally re-defined in a more participatory role, rather than strictly advisory.

These areas of concern have been shared with CPL leadership and will be discussed with the CLEVNET membership at their quarterly meeting on October 31, 2014. A second Panel Retreat is scheduled for September 17, 2014, at Lake Shore to continue the conversation regarding governance, specifically in the area of staffing.

CLEVNET Projects

The following press release excerpt from Encore Technology Group summarizes the major CLEVNET project successfully completed by the IT/CLEVNET staff this summer:

GREENVILLE, S.C. - July 30, 2014 - Encore Technology Group today announced that it has completed an Office 365 deployment and major data migration project for . . . [30] members of the CLEVNET library consortium. The project - which was sponsored by the Cleveland Public Library, the founding member of CLEVNET and one of the nation's oldest (Est. 1869) and largest research libraries - involved the migration of 2,652 e-mail accounts from Zimbra to Office 365 and the integration of Encore CloudArchive.

"CLEVNET was founded in the spirit of driving communication and collaboration between libraries, and

over the past 32 years, Cleveland Public Library and fellow members have shared physical and digital resources to benefit library patrons," said Rod Houpe, CTO of Cleveland Public Library. "This migration was rooted in our vision of further aligning our technologies and unifying our communications, while giving member libraries more ways to collaborate." He cites distance learning and instant messaging as a couple of the new tools available to members.

Houpe and his team chose to make the switch to Office 365 shortly after Zimbra was spun off from VMware last year. "The timing seemed right to explore our options," he said. "Since we were already using Microsoft Office on our desktops, Office 365 seemed like the most logical solution, especially because we would gain a lot more mailbox storage capacity at a fraction of the cost. We have found Office 365 to be a lean and agile solution with endless possibilities."

Cleveland Public Library, with Houpe at the helm of the IT department, not only spearheaded this project, but it also served as one of two pilot libraries for the deployment.

Other significant CLEVNET projects included:

- Active Directory Child domains created for Kingsville, Barberton and Norwalk
- Active Directory Child domains created for Hubbard and Girard
- Active Directory Forest has been updated to Server 2012 R2
- New Domain Controller has been installed for the Cleveland Law Library
- Barberton, Sandusky, Hubbard and East Cleveland migrated to 50mb connections
- Medina, Bristol, Clyde, Conneaut, Fairport, Kingsville, Milan, Norwalk, Perry and Wickliffe upgraded to 100mb connections

CPL Projects

MyCloud 2.0 Infrastructure upgrade has been completed.

Library Systems & Applications

Meanwhile, over the course of the summer, Library Systems & Applications staff handled over 635 help desk

cases from CLEVNET member libraries. Support highlights include:

- Working with CollectionHQ and SirsiDynix to install three new custom reports that allow CLEVNET members that subscribe to CollectionHQ to receive additional statistical information.
- Developing with Novelist a custom script to extract holdings information to facilitate placing holds at 3M Self checks.
- Adding new policies to the circulation policy file for Birchard Public Library, Medina County District Library, Milan-Berlin Township Public Library, Perry Public Library and Sandusky Library.
- Generating over 200 weeding/shelf list reports for CLEVNET member libraries.

On July 8, 2014, Hilary Prisbylla and Larry Finnegan met with James Tolbert, the new director at Milan-Berlin Township Public Library, to provide an overview of CLEVNET services. They also met with Molly Carver at Bellevue Public Library regarding her building construction project.

Hilary Prisbylla met with the new librarian at Hawken School, Sara Kelley-Mudie, on August 19, 2014, and provided a Workflows and CLEVNET orientation session.

KnowItNow24x7

KnowItNow24x7's major development over the summer was the implementation of a new software platform from LibraryH3lp. In addition to reducing overall costs, moving to this browser-based platform eliminated the need for participating libraries to download software to staff the service. LibraryH3lp also provided chat widgets for libraries to post to their website, providing Ohioans with immediate access to KnowItNow24x7. The chat widgets could also be configured to allow local libraries to serve local patrons via the statewide network. In-person training sessions for the new platform were held around Ohio, and training materials were posted to the KnowItNow24x7 Community Site for librarians who wished to be autodidactic. Five academic libraries and one public library were welcomed into KnowItNow24x7's staffing institutions during the summer as well.

Virtual Services

The Summer Reading Club website launched in early May and concluded August 2, 2014. A new video tutorial with a detective theme demonstrated to children how to use the site.

Virtual Services Manager Beth Hatch and Sam Tripodis of Tech Central created course materials and taught 17 classes at the beginning of the summer in preparation for the launch of Office 365, the new email system. Training was held at Main Library, Lake Shore, Carnegie West, Martin Luther King Jr., and South Brooklyn branches. Ms. Hatch created a video tutorial series to help new staff with their email, which is featured on the staff intranet. She has also hosted six webinars on Office 365 for all of CLEVNET, and taught five in-person classes at Lake Shore for CLEVNET.

Ms. Hatch is creating a training site for all CLEVNET staff using Moodle, an online learning management system. Courses may include orientation to CLEVNET, Office 365, Introduction to eMedia, and more. Course instructors have been recruited from the Training Special Interest group of CLEVNET.

For professional development, Ms. Hatch and David Reynolds attended three days of SharePoint training in preparation for the redesign of the CLEVNET members' site. Ms. Hatch attended the American Libraries Association annual conference and co-presented at the NEO-RLS Summer Symposium on the use of digital badging in libraries. Mr. Reynolds continues to provide support for eMedia and databases and updating the website daily with featured news stories, new pages, new content and more with information from Marketing and Public Services.

Staff Changes

At the end of July, Director Thomas shared the following news with staff: *After many weeks of careful and heartfelt contemplation, Chief Technology Officer Rod Houpe has decided to take a position as Chief Information Officer with the Cleveland Metropolitan School District. Rod has been a force for positive change for Cleveland Public Library, and although we regret seeing him leave, we should be encouraged that his expertise will be utilized to further CMSD's*

transformation for the academic success of the children of Cleveland. It is with warmest personal regards that we wish Rod Houpe success in his new position.

Following Mr. Houpe's departure on August 1, 2014, Larry Finnegan was made Acting Director of IT, and Hilary Prisbylla was made Acting Director of CLEVNET. Darren Novak stepped into the role of Systems Manager, the vacancy left by Mr. Finnegan. Further restructuring of the department to meet the needs of the CLEVNET member libraries will be a priority in the strategic planning process for CLEVNET in the fall of 2014.

A great loss for the department occurred when Brian Leszcz left in July to accept the position as Digital Access and Systems Librarian at The Rock and Roll Hall of Fame and Museum. Mr. Leszcz was serving in the position of a Library Systems & Applications Specialist when he resigned, but he will be remembered for the nine and a half years he helped shape KnowItNow24x7 into the nation's premier online virtual reference service. Having been with the KIN24x7 project since its inception, Mr. Leszcz is held in high esteem by public and academic librarians across Ohio.

Mr. Werner moved to adjourn into Executive Session at 1:25 p.m. to discuss labor negotiations and pending litigation. Ms. Butts second the motion which passed unanimously by roll call vote.

Mr. Corrigan stated that the record should clearly reflect that in all Executive Sessions no decisions are made, only discussions held.

Mr. Corrigan moved to adjourned the Regular Board Meeting at 2:20 p.m. Mr. Seifullah second the motion which passed unanimously by roll call vote.

Mr. Corrigan adjourned the Regular Board Meeting at 2:25 p.m.

Thomas D. Corrigan
President

Alan Seifullah
Secretary

GIFT REPORT FOR JUNE 2014

LIBRARY SERVICE MATERIALS

DESCRIPTION	QUANTITY	
	Month	Year to date
Books	906	3,537
Periodicals	44	87
Publishers Gifts	0	0
Non-Print Materials	10	323
TOTAL LIBRARY SERVICE MATERIALS	960	3,947

MONEY GIFTS

FUND	PURPOSE	AMOUNT	
		Month	Year to date
General Fund	Unrestricted	\$ 105	\$ 5,458
Building & Repair Fund	Restricted	0	50,000
Library Fund	Restricted	585	3,140
Young Fund	Restricted	12,066	24,132
Schweinfurth Fund	Restricted	0	31,886
Founders Fund	Restricted	13,551	13,551
Ohio Center fo the Book	Restricted	0	900
Judd Fund	Restricted	51,312	104,009
Lockwood Thompson Fund	Restricted	0	81,856
Learning Centers	Restricted	0	114,250
TOTAL MONEY GIFTS		\$ 77,619	\$ 429,182

SUMMARY

CATEGORY	DONORS		QUANTITY	
	Month	Year to date	Month	Year to date
Library Service Materials	13	84	960	3,947
Money Gifts	<u>12</u>	<u>84</u>	<u>12</u>	<u>84</u>
TOTAL GIFTS	25	168	972	4,031

GIFT REPORT FOR JULY 2014

LIBRARY SERVICE MATERIALS

DESCRIPTION	QUANTITY	
	Month	Year to date
Books	504	4,041
Periodicals	1,255	1,342
Publishers Gifts	0	0
Non-Print Materials	13	336
TOTAL LIBRARY SERVICE MATERIALS	1,772	5,719

MONEY GIFTS

FUND	PURPOSE	AMOUNT	
		Month	Year to date
General Fund	Unrestricted	\$ 20	\$ 5,478
Building & Repair Fund	Restricted	0	50,000
Library Fund	Restricted	500	3,640
Young Fund	Restricted	0	24,132
Schweinfurth Fund	Restricted	0	31,886
Founders Fund	Restricted	0	13,551
Ohio Center fo the Book	Restricted	0	900
Judd Fund	Restricted	0	104,009
Lockwood Thompson Fund	Restricted	0	81,856
Learning Centers	Restricted	0	114,250
TOTAL MONEY GIFTS		\$ 520	\$ 429,702

SUMMARY

CATEGORY	DONORS		QUANTITY	
	Month	Year to date	Month	Year to date
Library Service Materials	20	104	1,772	5,719
Money Gifts	<u>2</u>	<u>86</u>	<u>2</u>	<u>86</u>
TOTAL GIFTS	22	190	1,774	5,805

GIFT REPORT FOR AUGUST 2014

LIBRARY SERVICE MATERIALS

DESCRIPTION	QUANTITY	
	Month	Year to date
Books	4,334	8,375
Periodicals	28	1,370
Publishers Gifts	0	0
Non-Print Materials	311	647
TOTAL LIBRARY SERVICE MATERIALS	4,673	10,392

MONEY GIFTS

FUND	PURPOSE	AMOUNT	
		Month	Year to date
General Fund	Unrestricted	\$ 105	\$ 5,583
Building & Repair Fund	Restricted	0	50,000
Library Fund	Restricted	1,150	4,790
Young Fund	Restricted	0	24,132
Schweinfurth Fund	Restricted	0	31,886
Founders Fund	Restricted	0	13,551
Ohio Center fo the Book	Restricted	0	900
Judd Fund	Restricted	0	104,009
Lockwood Thompson Fund	Restricted	0	81,856
Learning Centers	Restricted	0	114,250
TOTAL MONEY GIFTS		\$ 1,255	\$ 430,957

SUMMARY

CATEGORY	DONORS		QUANTITY	
	Month	Year to date	Month	Year to date
Library Service Materials	17	121	4,673	10,392
Money Gifts	<u>6</u>	<u>92</u>	<u>6</u>	<u>92</u>
TOTAL GIFTS	23	213	4,679	10,484



CLEVELAND PUBLIC LIBRARY

325 Superior Avenue • Cleveland, Ohio 44114 • 216.623.2800 • www.cpl.org

Sent via email September 6, 2014

Mr. Bryan Dunn, Department Manager
 The Cuyahoga County Administrative Headquarters
 Budget Commission, 3rd Floor
 2079 East 9th Street
 Cleveland, Ohio 44115

Dear Bryan:

Please issue an Amended Certificate of Estimated Resources with an increase in Other Sources – Special Revenue by \$21,000 relating to the Library fund and the LSTA KnowItNow fund as summarized below.

Fund Category	Unencumbered Balance as of January 1, 2014	Property Tax & PLF	Other Sources	Total Resources Available for Expenditures
General Fund	\$25,333,479.28	\$ 26,140,418.63 \$ 19,744,566.12	\$ 6,607,185.88	\$ 77,825,649.91
Special Revenue	\$12,423,156.93		\$ 3,080,077.77	\$ 15,503,234.70
Capital	\$12,134,881.64		\$ 3,689,751.00	\$ 15,824,632.64
Permanent	\$ 2,352,183.39		\$ 136,590.00	\$ 2,488,773.39
Agency	\$ 10,449.41			\$ 10,449.41
TOTAL	\$52,254,150.65	\$ 45,884,984.75	\$ 13,513,604.65	\$ 111,652,740.05

Thank you for your assistance.

Very truly yours,

Carrie Krenicky
 Chief Financial Officer

Board of Library Trustees

Thomas D. Corrigan, President • Maritza Rodriguez, Vice President • Alan Seifullah, Secretary
 Alice G. Butts • John M. Hairston, Jr. • Anthony T. Parker • Rick Werner
Felton Thomas, Jr., Director

Form Prescribed by the Bureau of Inspection and Supervision of Public Offices.
County Auditor's Form No. 139

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Based on 82.09% current collection of current levy for previous tax year.

Revised Code 5705.36 (Library)

Office of the Budget Commission, Cuyahoga County, Ohio.

Cleveland, Ohio

September 9, 2014

to the Board of Library Trustees of the Cleveland Library

The following is the amended official certificate of estimated resources for the fiscal year beginning January 1st, 2014, as revised by the Budget Commission of said County, which shall govern the total of approved appropriations made at any time during such fiscal year:

Fund	Unencumbered Balance Jan. 1, 2014	General Property Tax	PLF L.L.G.S.F.	Other Sources	Total
General Fund	25,333,479.28	26,140,418.63	19,744,566.12	6,607,185.88	77,825,649.91
Special Revenue	12,423,156.93			3,080,077.77	15,503,234.70
Capital	12,134,881.64			3,689,751.00	15,824,632.64
Permanent	2,352,183.39			136,590.00	2,488,773.39
Agency	10,449.41			0.00	10,449.41
Totals/Subtotals	52,254,150.65	26,140,418.63	19,744,566.12	13,513,604.65	111,652,740.05

<i>Mark Parks</i>	Budget	<i>[Signature]</i>
<i>Donna Johnson</i>	Commission	<i>[Signature]</i>



CLEVELAND PUBLIC LIBRARY

325 Superior Avenue • Cleveland, Ohio 44114 • 216.623.2800 • www.cpl.org

Sent via email August 5, 2014

Mr. Bryan Dunn, Department Manager
 The Cuyahoga County Administrative Headquarters
 Budget Commission, 3rd Floor
 2079 East 9th Street
 Cleveland, Ohio 44115

Dear Bryan:

Please issue an Amended Certificate of Estimated Resources with an increase in Other Sources –General Fund by \$812,989.88 relating to the Commercial Activity Tax and a decrease in Other Sources – Special Revenue by \$92,932.78 relating to the LSTA KnowItNow fund as summarized below.

Fund Category	Unencumbered Balance as of January 1, 2014	Property Tax & PLF	Other Sources	Total Resources Available for Expenditures
General Fund	\$25,333,479.28	\$ 26,140,418.63 \$ 19,744,566.12	\$ 6,607,185.88	\$ 77,825,649.91
Special Revenue	\$12,423,156.93		\$ 3,059,077.77	\$ 15,482,234.70
Capital	\$12,134,881.64		\$ 3,689,751.00	\$ 15,824,632.64
Permanent	\$ 2,352,183.39		\$ 136,590.00	\$ 2,488,773.39
Agency	\$ 10,449.41			\$ 10,449.41
TOTAL	\$52,254,150.65	\$ 45,884,984.75	\$ 13,492,604.65	\$ 111,631,740.05

Thank you for your assistance.

Very truly yours,

Carrie Krenicky
 Chief Financial Officer

Board of Library Trustees

Thomas D. Corrigan, President • Maritza Rodriguez, Vice President • Alan Seifullah, Secretary
 Alice G. Butts • John M. Hairston, Jr. • Anthony T. Parker • Rick Werner
Felton Thomas, Jr., Director

2014 AUG -7 AM 11:31

Form Prescribed by the Bureau of Inspection and Supervision of Public Offices,
County Auditor's Form No. 139

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Based on 82.09% current collection of current levy for previous tax year.

Revised Code 5705.36 (Library)

Office of the Budget Commission, Cuyahoga County, Ohio,
Cleveland, Ohio

August 6, 2014

to the Board of Library Trustees of the Cleveland Library

The following is the amended official certificate of estimated resources for the fiscal year beginning January 1st, 2014, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

Fund	Unencumbered Balance Jan. 1, 2014	General Property Tax	PLF L.L.G.S.F.	Other Sources	Total
General Fund	25,333,479.28	26,140,418.63	19,744,566.12	6,607,185.88	77,825,649.91
Special Revenue	12,423,156.93			3,059,077.77	15,482,234.70
Capital	12,134,881.64			3,689,751.00	15,824,632.64
Permanent	2,352,183.39			136,590.00	2,488,773.39
Agency	10,449.41			0.00	10,449.41
Totals/Subtotals	52,254,150.65	26,140,418.63	19,744,566.12	13,492,604.65	111,631,740.05

<i>Mark Parks</i>	Budget	<i>Ed Fisher</i>
<i>Alonna Johnson</i>	Commission	<i>J. -</i>

**CLEVELAND PUBLIC LIBRARY
2014 APPROPRIATION: SIXTH AMENDMENT
SEPTEMBER 18, 2014**

GENERAL FUND

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
Cash January 1	25,333,479.28	0.00	25,333,479.28 (3)
Taxes - General Property	24,140,418.63	0.00	24,140,418.63
Public Library Fund (PLF)	19,744,566.12	0.00	19,744,566.12
State Rollbacks/CAT	3,375,390.00	812,989.88	4,188,379.88
Federal Aid	0.00	0.00	0.00
State Aid	0.00	0.00	0.00
Fines and Fees	370,000.00	0.00	370,000.00
Earned Interest	157,213.00	0.00	157,213.00
Services	3,366,741.00	0.00	3,366,741.00
Unrestricted Gifts	5,000.00	0.00	5,000.00
Miscellaneous	544,352.00	0.00	544,352.00
Return of Advances	(24,500.00)	0.00	(24,500.00)
TOTAL RESOURCES	77,012,660.03	812,989.88	77,825,649.91

APPROPRIATION	Prior Appropriation	Increase/ Decrease	Amended Appropriation
Salaries/Benefits	34,563,233.00	0.00	34,563,233.00
Supplies	1,045,967.00	0.00	1,045,967.00
Purchased/Contracted Services	9,967,408.00	0.00	9,967,408.00
Library Materials/ Information	8,212,942.00	0.00	8,212,942.00
Capital Outlay	417,180.00	0.00	417,180.00
Other Objects	100,665.00	0.00	100,665.00
SUBTOTAL OPERATING	54,307,395.00	0.00	54,307,395.00
Transfers/Advances	3,500,000.00	0.00	3,500,000.00
TOTAL APPROPRIATION	57,807,395.00	0.00	57,807,395.00

**CLEVELAND PUBLIC LIBRARY
2014 APPROPRIATION: SIXTH AMENDMENT
SEPTEMBER 18, 2014**

SPECIAL REVENUE FUNDS

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	15,575,167.48	(71,932.78)	15,503,234.70

APPROPRIATION	Prior Fund Balance/ Appropriation	Increase/ Decrease	Amended Fund Balance/ Appropriation
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Anderson	227,679.49	0.00	227,679.49
Endowment for the Blind	1,950,380.05	0.00	1,950,380.05
Founders	2,796,864.64	0.00	2,796,864.64
Kaiser	52,715.36	0.00	52,715.36
Kraley	175,707.71	0.00	175,707.71
Library	182,306.14	1,000.00	183,306.14
Pepke	113,590.85	0.00	113,590.85
Wickwire	1,257,315.72	0.00	1,257,315.72
Wittke	77,635.21	0.00	77,635.21
Young	3,658,741.64	0.00	3,658,741.64
Friends	14,500.00	0.00	14,500.00
Judd	206,633.00	0.00	206,633.00
Lockwood Thompson	169,401.22	0.00	169,401.22
Ohio Center for the Book	975.00	0.00	975.00
Schweinfurth	116,651.08	0.00	116,651.08
LSTA-OLBPD	1,508,194.00	0.00	1,508,194.00
LSTA-Know It Now	320,818.87	(72,932.78)	247,886.09
MyCom	0.00	0.00	0.00
Learning Centers	228,500.00	0.00	228,500.00
TOTAL APPROPRIATION	13,058,609.98	(71,932.78)	12,986,677.20 (4)

CAPITAL PROJECTS FUND

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	15,824,632.64	0.00	15,824,632.64

APPROPRIATION	Prior Fund Balance/ Appropriation	Increase/ Decrease	Amended Fund Balance/ Appropriation
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BUILDING & REPAIR	15,824,632.64	0.00	15,824,632.64 (5)
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**CLEVELAND PUBLIC LIBRARY
2014 APPROPRIATION: SIXTH AMENDMENT
SEPTEMBER 18, 2014**

PERMANENT FUNDS

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	2,488,773.39	0.00	2,488,773.39
APPROPRIATION	Prior Fund Balance/ Appropriation	Increase/ Decrease	Amended Fund Balance/ Appropriation
Abel	200,360.08	0.00	200,360.08
Ambler	1,762.16	0.00	1,762.16
Beard	116,077.37	0.00	116,077.37
Klein	4,241.71	0.00	4,241.71
Malon/Schroeder	150,419.23	0.00	150,419.23
McDonald	155,435.69	0.00	155,435.69
Ratner	75,581.33	0.00	75,581.33
Root	28,593.92	0.00	28,593.92
Sugarman	44,156.65	0.00	44,156.65
Thompson	103,022.96	0.00	103,022.96
Weidenthal	5,385.24	0.00	5,385.24
White	1,596,253.30	0.00	1,596,253.30
Beard Anna Young	7,483.75	0.00	7,483.75
TOTAL APPROPRIATION	2,488,773.39	0.00	2,488,773.39 (6)

AGENCY FUND

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	10,449.41	0.00	10,449.41
APPROPRIATION	Prior Fund Balance/ Appropriation	Increase/ Decrease	Amended Fund Balance/ Appropriation
UNCLAIMED FUNDS	10,449.41	0.00	10,449.41

**CLEVELAND PUBLIC LIBRARY
2014 APPROPRIATION: SIXTH AMENDMENT
SEPTEMBER 18, 2014**

- (1) Certificate dated June 6, 2014
- (2) Certificate dated September 9, 2014
- (3) \$25,333,479.28 unencumbered cash carried forward includes the repayment of advances to be made from OLBPD of \$60,000 and MyCom of \$94,640 to produce the carryover balance available for appropriation in 2014; plus \$6,974,062.88 encumbered cash.
- (4) \$12,423,156.93 unencumbered cash carried forward includes the repayment of advances to be made from OLBPD of \$60,000 and MyCom of \$94,640 to produce the carryover balance available for appropriation in 2014; plus \$389,613.80 encumbered cash. \$3,055,577.77 additional revenue. Non-expendable principal amounts of \$2,492,057.50 in Anderson, Founders and Wickwire Funds are included in the certified fund balances but are not included in appropriated amounts.
($\$12,423,156.93 + \$3,055,577.77 - \$2,492,057.50 = \$12,986,677.20$)
- (5) \$12,134,881.64 unencumbered cash carried forward; plus \$1,784,550.29 encumbered cash. \$3,500,000 transfer from General Fund. \$189,751 additional revenue.
($\$12,134,881.64 + \$3,500,000 + \$189,751 = \$15,824,632.64$)
- (6) \$3,136,499.75 unencumbered cash carried forward; plus \$3,510.93 encumbered cash. \$136,590 additional revenue. Non-expendable principal amounts of \$784,316.36 are not included in either the certified fund balances or the appropriated amounts.
($\$3,136,499.75 + \$136,590.00 - \$784,316.36 = \$2,488,773.39$)

THE STATE LIBRARY OF OHIO
COLUMBUS, OHIO
43201

OHIO FFY 2015
LSTA
CFDA 45.310
PROJECT # VIII-2-14
SERVICES TO TARGETED
POPULATIONS PROJECT
FUNDED WITH FFY 2013
AND FFY 2014 FUNDS
IMLS
Revised 7/3/14

AGREEMENT

Ohio Library for the Blind and Physically Disabled

Fiscal Year 2015

THIS AGREEMENT, made and entered into this 19th day of June, 2014, between THE STATE LIBRARY OF OHIO, hereinafter referred to as the STATE LIBRARY, and the BOARD OF TRUSTEES OF THE CLEVELAND PUBLIC LIBRARY, hereinafter referred to as the LIBRARY, conditional upon formal approval of the Board of Trustees in September 2014, witnessed:

WHEREAS, it is the policy of the STATE LIBRARY to assure the provision of excellent library service to every resident of the State of Ohio; and

WHEREAS, due to the need for specialized materials and equipment to provide library services for blind and physically disabled residents, individual libraries cannot provide such services; and

WHEREAS, the LIBRARY has been designated by the Library of Congress as a Regional Library for the Blind and Physically Handicapped, and the STATE LIBRARY has concurred in this designation; and

WHEREAS, the STATE LIBRARY has designated the LIBRARY as its agency to provide services for those blind and physically disabled readers who are eligible for the service, and who reside in any of the 88 counties; and

WHEREAS, the services are necessary and valuable to the blind and physically disabled residents of Ohio, and

WHEREAS, such library service is one within the purposes of the law,

NOW THEREFORE, for and in consideration of the mutual undertaking and covenants of the parties as herein set forth, and for other good and valuable consideration, the receipt and sufficiency of which are mutually acknowledged, the parties do hereby agree and covenant as follows:

THAT the LIBRARY shall be administered in the following manner:

Part A

1. The CLEVELAND PUBLIC LIBRARY shall administer the program in accordance with the Annual Plan of Service (Appendix A) and the budget submitted to the STATE LIBRARY as outlined in Appendix B attached to this Agreement. The Cleveland Public Library will serve all 88 counties in Ohio.
2. The CLEVELAND PUBLIC LIBRARY will submit quarterly narrative and financial reports to the STATE LIBRARY by the 15th day of the months of October 2014, January 2015, and April 2015. A termination report will be submitted no later than July 15, 2015 and a close-out financial report will be submitted no later than September 15, 2015. The narrative reports shall describe the activities carried out toward reaching the goals of the project.
3. Staff of the State Library shall visit the CLEVELAND PUBLIC LIBRARY during July 2015 to review the program with personnel of the CLEVELAND PUBLIC LIBRARY. This review shall be based upon the annual budget and plan of service. The STATE LIBRARY shall furnish a written report of this evaluation.
4. The CLEVELAND PUBLIC LIBRARY will work with the State Library by providing publicity, training, monitoring and evaluation of the CLEVELAND PUBLIC LIBRARY.

Part B

The STATE LIBRARY shall:

1. Pay the LIBRARY for expenses for the period of July 1, 2014 - June 30, 2015 an amount not to exceed \$1,508,194.00. \$200,000.00 shall be paid from FFY 2013 LSTA carryover funds, \$34,000.00 shall be paid from FFY 2014 LSTA funds, and \$1,274,194.00 shall be paid from Fund 5GB0 from ALI 350-605.

Payment shall be made as follows:

\$125,682.00	Fund LSTA	July or upon signing of this agreement by both parties.
\$108,318.00	Fund LSTA	August 2014
\$17,364.00	Fund 5GB0	August 2014
\$125,683.00	Fund 5GB0	September 2014
\$125,683.00	Fund 5GB0	October 2014
\$125,683.00	Fund 5GB0	November 2014
\$125,683.00	Fund 5GB0	December 2014
\$125,683.00	Fund 5GB0	January 2015
\$125,683.00	Fund 5GB0	February 2015
\$125,683.00	Fund 5GB0	March 2015
\$125,683.00	Fund 5GB0	April 2015
\$125,683.00	Fund 5GB0	May 2015
\$125,683.00	Fund 5GB0	June 2015

FFY 2013 federal funds will be encumbered by September 30, 2014 and disbursed by October 31, 2014.

The State Librarian, at her discretion, may negotiate the percentage of state funds to be received each quarter by the LIBRARY.

Part C

The LIBRARY SHALL:

1. Make available services outlined under provisions of its annual plan of service for blind and physically handicapped readers as approved by the STATE LIBRARY.
2. Provide to the STATE LIBRARY quarterly financial reports and three narrative reports against the approved plan of service and budget. Fiscal reports must be submitted in reporting format required by the State Library.
3. Provide to the STATE LIBRARY no later than September 1, 2015 a financial and narrative report of all receipts and expenditures incurred pursuant to the implementation of this agreement.
4. Recommend policy for the program to the STATE LIBRARY.

Part D

Conditions:


1. Any special grants or gifts from sources other than the STATE LIBRARY shall not be deducted from the LIBRARY's appropriation as set out in Part B, Section 1 and may be used to further the implementation of the annual plan of service.
2. Any changes either in the operating budget or in the service in general from the approved annual plan of service shall be approved in advance in writing by the STATE LIBRARY.
3. Funds received by the LIBRARY from the STATE LIBRARY under this agreement shall be designated for the LIBRARY and shall be expended pursuant to the provisions of the attached plan of service. FFY 2013 federal funds must be disbursed by October 31, 2014 and FFY 2014 federal funds and SFY 2015 funds must be encumbered by June 30, 2015 and disbursed by August 31, 2015. Any funds not expended shall be returned to the STATE LIBRARY. Said plan of service may be updated or otherwise amended by mutual agreement between the LIBRARY and the STATE LIBRARY to meet ongoing program needs.
4. All receipts and expenditure relating to this program shall be subject to audit. The CLEVELAND PUBLIC LIBRARY agrees to submit to the STATE Library within 30 days from the date the report is issued, one copy of its audit report for each fiscal year which includes any part of this project period.
5. This agreement is subject to annual review by the parties hereto.
6. It is expressly understood and agreed to by the parties that none of the rights, duties, and obligations herein shall be binding on either party, until all statutory provisions of the Ohio Revised Code, including but not limited to section 126.07, have been complied with and until such time as all necessary funds are available or encumbered.


In the event the state and/or federal funds included in this contract become unavailable to the State Library, the STATE LIBRARY shall modify or cease the terms of this agreement based upon the financial restrictions imposed by the State of Ohio or the federal government.

IN WITNESS WHEREOF, the respective parties hereto have caused this Agreement to be executed the day and year first above written.

PUBLIC LIBRARY

THE STATE LIBRARY OF OHIO


President, Board of Trustees


State Librarian

CLEVELAND

Counties Served by the Ohio Library for the Blind and Physically Disabled

All 88 counties in Ohio are served by the Ohio Library for the Blind and Physically Disabled.

Cleveland Public Library
 Ohio Library for the Blind and Physically Handicapped
 FY 2014 Approved Budget

Appendix B

	STATE	FEDERAL	TOTAL
1. Salaries	\$638,395.00	\$164,684.00	\$803,079.00
2. Benefits	316,415.00	-0-	316,415.00
3. Computer costs	86,800.00	-0-	86,800.00
4. Space rental	177,624.00	59,208.00	236,832.00
5. Materials/Equipment/Telephone Services	18,860.00	10,108.00	28,968.00
6. Administrative Services	21,000.00	-0-	21,000.00
7. Travel	5,700.00	-0-	5,700.00
8. Programming and Outreach	9,000.00	-0-	9,000.00
8. Volunteer program	400.00	-0-	400.00
TOTAL	\$1,274,194.00	\$234,000.00	\$1,508,194.00

Northern Flooring Specialists

MBE, EDGE, SBE

5281 W. 161 St.
 Brookpark, OH 44142
 Phone: (440) 724-9095 Fax: 855-326-9739
 Keith Stalnaker – Business Development
 E-Mail: keiths2121@gmail.com

July 23, 2014

Cleveland Public Library
 Attn: Mr. Myron Scruggs
 325 Superior Avenue, NE
 Cleveland, OH 44114

PROPOSAL

PROJECT: FLEET BRANCH – CARPET REPLACEMENT

Northern Flooring Specialists proposes to complete the following scope of work

- Take up/Recycle existing carpet in areas as specified
- Furnish and install new carpet tile as specified
- Furnish and install new carpet base as necessary
- Remove and replace furniture and shelving as necessary (not including "tall" bookshelves which will remain in place and the new carpet will be installed up to them)
- Minor floor preparation. Major floor preparation, if necessary, will be additional and billed separately via authorized Change Order
- All work is to be completed on a Night/Weekend basis
- 5% Attic Stock is included

Please note: All computer and electronic equipment is to be disconnected and reconnected by CPL staff.

TOTAL PROJECT PRICING (TAX EXEMPT)

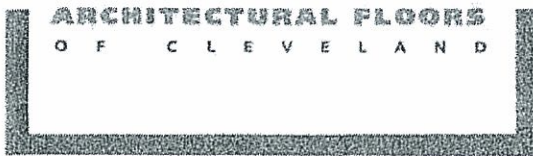
\$ 28,300.00

TERMS: 50% MATERIAL DEPOSIT, BALANCE DUE AT COMPLETION


 Signature of Proposal Acceptance

9/2/14

Date



July 23, 2014

Myron Scruggs
 Director of Property Management
 Cleveland Public Libraries
 325 Superior Avenue, N.E.
 Cleveland, OH 44114

Re: Fleet Branch

Dear Myron:

We appreciate your interest in Architectural Floors' services. I am pleased to provide our proposal for the following products and services.

Scope of Work and Cost of Services

- ❖ Move and replace/Lift furniture
 - Includes packing and unpacking short stack shelves
 - Tall stacks shelves and stacks attached to walls will not to be moved
- ❖ Removal and disposal of existing carpet tile and carpet base
- ❖ Skim coat floors with Ardex Feather Finish to ensure proper installation of new materials
- ❖ Furnish and install SCG carpet tile, style Intrigue/59558, color 54500 Gondola
- ❖ Furnish and install SCG carpet tile, style Tru Colours/59368, colors Brite Green, Slate, and Deep Navy (Children's Area/checker board pattern)
- ❖ Furnish SCG broadloom, style Gradient/5A153, color Charcoal/34500; cut, bind and install 4 ½" bound carpet base
- ❖ Furnish and install transitions where needed
- ❖ Prepare carpet removed from site for reclamation per the SCG specifications; return carpet to Shaw for recycling

Total Cost Materials and Labor \$30,246.00

Myron Scruggs
July 23, 2014
Page 2

Notes:

- Work to commence during evening/weekend hours
- All packing to be completed by customer; all flat surfaces to be clear of contents
- All computers and equipment to be disconnected by others
- No change to existing ceramic tile
- No change to existing VCT in the following Community Room areas: Closets (x2) and Kitchenette
- Requested 5% attic stock included

Please review and advise. Thank you for the opportunity to be of service.

Sincerely,
Architectural Floors of Cleveland

Jennifer Bridell
Account Manager

REGAL CARPET CENTER, INC.

5411 Northfield Road
Bedford Heights, OH 44146

Phone 216-475-1844
FAX 216-663-7738

DATE: July 22, 2014
CO: Cleveland Public Library
ATTN: Myron Scruggs
EMAIL: myron.scruggs@cpl.org
CC EMAIL: Linda.chiera@shawinc.com
FROM: Howard Kinsley
PAGES: 1

Per your request, the following is our quote to replace flooring at 3 branch locations. All quotes are per carpet specifications REV 1 - 7/10/14 by Linda Chiera of Shaw Industries.

1. HARVARD-LEE BRANCH

BID PRICE: \$25,900.00
ATTIC STOCK FIELD TILE: \$640.00
ATTIC STOCK-CHILDREN'S AREA TILE: \$590.00 (3 cartons)

Figures base on 394 yards Field Tile and 96 yards Children's Area Tile

2. LORAIN BRANCH

BID PRICE: \$28,350.00
ATTIC STOCK FIELD TILE: \$760.00
ATTIC STOCK-CHILDREN'S AREA TILE: \$590.00 (3 cartons)

Figures base on 592 yards Field Tile and 32 yards Children's Area Tile

3. FLEET BRANCH

BID PRICE: \$32,850.00
ATTIC STOCK FOR FIELD TILE: \$800.00
ATTIC STOCK FOR CHILDREN'S AREA TILE: \$590.00 (3 cartons)

Figures based on 661 yards Field Tile and 48 yards Children's Area Tile

We appreciate the opportunity to bid on these projects.

Howard Kinsley

REGAL CARPET CENTER, INC.

5411 Northfield Road
Bedford Heights, OH 44146

Phone 216-475-1844
FAX 216-663-7738

DATE: July 22, 2014
CO: Cleveland Public Library
ATTN: Myron Scruggs
EMAIL: myron.scruggs@cpl.org
CC EMAIL: Linda.chiera@shawinc.com
FROM: Howard Kinsley
PAGES: 1

Per your request, the following is our quote to replace flooring at 3 branch locations. All quotes are per carpet specifications REV 1 – 7/10/14 by Linda Chiera of Shaw Industries.

1. HARVARD-LEE BRANCH

\$27,130

BID PRICE: \$25,900.00
ATTIC STOCK FIELD TILE: \$640.00
ATTIC STOCK-CHILDREN'S AREA TILE: \$590.00 (3 cartons)

Figures base on 394 yards Field Tile and 96 yards Children's Area Tile

2. LORAIN BRANCH

BID PRICE: ~~\$28,350.00~~
ATTIC STOCK FIELD TILE: \$760.00
ATTIC STOCK-CHILDREN'S AREA TILE: \$590.00 (3 cartons)

Figures base on 592 yards Field Tile and 32 yards Children's Area Tile

3. FLEET BRANCH

BID PRICE: \$32,850.00
ATTIC STOCK FOR FIELD TILE: \$800.00
ATTIC STOCK FOR CHILDREN'S AREA TILE: \$590.00 (3 cartons)

Figures based on 661 yards Field Tile and 48 yards Children's Area Tile

We appreciate the opportunity to bid on these projects.

Howard Kinsley 9/2/14

Howard Kinsley

Northern Flooring Specialists

MBE, EDGE, SBE

5281 W. 161 St
 Brookpark, OH 44142
 Phone: (440) 724-9095 Fax: 855-326-9739
 Keith Stalnakar – Business Development
 E-Mail: keiths2121@gmail.com

July 23, 2014

Cleveland Public Library
 Attn: Mr. Myron Scruggs
 325 Superior Avenue, NE
 Cleveland, OH 44114

PROPOSAL

PROJECT: HARVARD-LEE BRANCH – CARPET REPLACEMENT

Northern Flooring Specialists proposes to complete the following scope of work

- Take up/Recycle existing carpet in areas as specified
- Furnish and install new carpet tile as specified
- Furnish and install new carpet base as necessary
- Remove and replace furniture and shelving as necessary (not including "tall" bookshelves which will remain in place and the new carpet will be installed up to them)
- Minor floor preparation. Major floor preparation, if necessary, will be additional and billed separately via authorized Change Order
- All work is to be completed on a Night/Weekend basis
- 5% Attic Stock is included

Please note: All computer and electronic equipment is to be disconnected and reconnected by CPL staff.

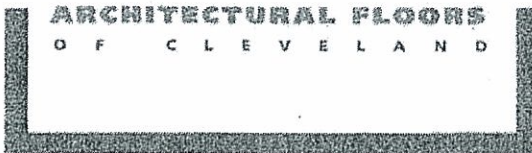
TOTAL PROJECT PRICING (TAX EXEMPT)

\$ 28,600.00

TERMS: 50% MATERIAL DEPOSIT, BALANCE DUE AT COMPLETION

 Signature of Proposal Acceptance

 Date



July 23, 2014

Myron Scruggs
 Director of Property Management
 Cleveland Public Libraries
 325 Superior Avenue, N.E.
 Cleveland, OH 44114

Re: Harvard-Lee Branch

Dear Myron:

We appreciate your interest in Architectural Floors' services. I am pleased to provide our proposal for the following products and services.

Scope of Work and Cost of Services

- ❖ Move and replace/Lift furniture
 - Includes packing and unpacking short stack shelves
 - Tall stacks shelves and stacks attached to walls will not to be moved
- ❖ Removal and disposal of existing carpet tile and carpet base
- ❖ Skim coat floors with Ardex Feather Finish to ensure proper installation of new materials
- ❖ Furnish and install SCG carpet tile, style Vibrant/5T001, color 01585 Frequency
- ❖ Furnish and install SCG carpet tile, style Applied/5T004, colors Cosmic, Night Vision, and Frequency (Children's Area/checker board pattern)
- ❖ Furnish SCG broadloom, style Gradient/5A153, color Cobble Grey/34595; cut, bind and install 4 ½" bound carpet base
- ❖ Furnish and install transitions where needed
- ❖
- ❖ Prepare carpet removed from site for reclamation per the SCG specifications; return carpet to Shaw for recycling

Total Cost Materials and Labor \$31,480.00

Myron Scruggs
July 23, 2014
Page 2

Notes:

- Work to commence during evening/weekend hours
- All packing to be completed by customer; all flat surfaces to be clear of contents
- All computers and equipment to be disconnected by others
- No change to existing ceramic tile
- No change to floor covering in Community Room
- Requested 5% attic stock included

Please review and advise. Thank you for the opportunity to be of service.

Sincerely,
Architectural Floors of Cleveland

Jennifer Bridell
Account Manager



QUOTE

6770 West Snowville, Brecksville, OH 44141
 t. (440) 526-2471 f. (240) 358-7179

Number AAAQ5682
 Date Aug 27, 2014
 Expires

Sold To	
Cleveland Public Library Bill Hood 325 Superior Ave Cleveland, OH 44114	
Phone	(216) 623-2828
Fax	(216) 623-7120

Ship To	
Cleveland Public Library Bill Hood 325 Superior Ave Cleveland, OH 44114	
Phone	(216) 623-2828
Fax	(216) 623-7120

Salesperson	E-Mail	Ship Via	Terms
Jerry Short	jerry.short@busmarts.com		

Line	Qty	Part	Description	Unit Price	Ext. Price
TAG → 1	50	G5R38UT#ABA	HP ProOne 400 G1 - All-in-one - 1 x Core i5 4590T / 2 GHz - RAM 4 GB - HDD 500 GB - DVD SuperMulti - HD Graphics 4600 - GigE - WLAN : 802.11 a/b/g/n, Bluetooth 4.0 - Windows 7 Pro 64-bit / Windows 8.1 Pro downgrade - pre-installed: Windows 7 - Monitor : LED 19.5" 1600 x 900 (HD+) - Smart Buy	\$775.00	\$38,750.00
Lic. no 68 → 2	50	R18-04273	Microsoft Windows Server 2012 - License - 1 user CAL - EDU - MOLP: Academic - Single Language	\$6.57	\$328.50
Lic. no 68 → 3	50	FQC-08173	AE WINPRO 8.1 SGL UPG OLP NL	\$57.15	\$2,857.50
4			Includes asset tagging and shipping		

SubTotal	\$41,936.00
Tax	\$0.00
Shipping	\$0.00
Total	\$41,936.00

Additional Public PCs
 for CPL branches
 (children's)

Req #
 1591



SALES QUOTATION 2014

**Certified Small, Woman-Owned Business
(WOB, WOSB, EDWOSB)**

Quote # OH.8282014.1

Justin Tuttle
870 Cottonwood Lane Suite 100
Dakota Dunes, SD 57049
P: (605) 242-4030
F: (605) 242-4001
justin.tuttle@sterlingcomputers.com

Cleveland Public Library
Bill Hood
325 Superior Ave.
Cleve OH 44114
(216) 902-4952 ext. 3062
bill.hood@cpl.org

DATE	EXP. DATE	FOB	CONTRACT	TERMS	DELIVERY
08/28/2014	09/25/2014				
CLIN	QTY	PART NO	DESCRIPTION	UNIT PRICE	EXTENSION
1	50	G5R38UT#ABA	HP Business Desktop ProOne 400 G1 All-in-One Computer - Intel Core i5 i5-4590T 2 GHz - Desktop HP 400PO AIO NT i54590T 2.0G 6M 500 GB 7200 RPM Slim SuperMulti ODD 4 GB (1x4 GB) DDR3 1600 MHz HP WLAN 2x2 DB MCard BT NIC Intel HD 4600 Graphics Windows 7 Professional 64 with Windows 8.1 Pro License W7Pro 64, W8.1Pro 61 *3/3/3	\$776.86	\$38,843.00
2	50	R18-04273	Microsoft Windows Server 2012 - License - 1 User CAL - Academic, Volume - MOLP: Open License for Academic - PC - Single Language	\$6.34	\$317.00
3	50	FQC-08173	Microsoft Windows v.8.1 Pro - Upgrade License - 1 PC - Volume, Academic - MOLP: Open License for Academic - PC - Single Language	\$56.40	\$2,820.00
4	0	Shipping / Handling	Shipping / Handling	\$0.00	\$0.00
TOTAL					\$41,980.00

CAGE: 06AP0
DUNS: 938836541
TIN: 95-4634907
F-23 12/09

Experience Easier I.T.

THANK YOU FOR YOUR BUSINESS!



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
FNHW780	7090587	8/28/2014

BILL TO:
 BILL HOOD
 17001 LAKE SHORE BLVD

SHIP TO:
 CLEVELAND PUBLIC LIBRARY
 Attention To: BILL HOOD
 17001 LAKE SHORE BLVD

Accounts Payable
 CLEVELAND , OH 44110-1017

CLEVELAND , OH 44110-1017
 Contact: BILL HOOD 216.623.2828

Customer Phone #216.623.2828

Customer P.O. # HP QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JEFF JONES 866.668.9487	FEDEX Ground	Request Terms	GOVT-EXEMPT

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
50	3374864	HP SB 400 I5-4590T 500GB 4GB W7P Mfg#: G5R38UT#ABA Contract: National IPA Technology Solutions 130733	805.00	40,250.00
50	2803263	ACAD MS MBA WIN SRV 2012 UCAL Mfg#: R18-04273 Contract: National IPA Technology Solutions 130733	6.70	335.00
50	3178144	Electronic distribution - NO MEDIA ACAD MS MBA WIN PRO 8.1 UPG Mfg#: FQC-08173 Contract: National IPA Technology Solutions 130733 Electronic distribution - NO MEDIA	59.78	2,989.00
SUBTOTAL				43,574.00
FREIGHT				0.00
TAX				0.00

US Currency

TOTAL \$ 43,574.00

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 312.752.3557

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

**MEMORANDUM**

DATE: 10 September 2014
TO: Carrie Krenicky, CPL
FROM: Bryan Wahl, BDP
COPY TO: Joyce Dodrill, CPL
John Skrtic, CPL
Rick Ortmeyer, BDP
Anna Acklin, BDP

CLIENT: Cleveland Public Library
PROJECT NAME: Digital Hub
BDP PROJECT NUMBER: 13099
CLIENT'S NUMBER:

Background: The following summaries describe the three outstanding change orders for the Digital Hub project to be reviewed and approved by the board.

Attachments: Change Orders 1-3

CO 001: This change order is a credit towards the project for \$1,028.50 as a result of changing the handrails in the project that were originally designed as stainless steel handrails for aluminum rails at a lesser cost.

CO 002: Change Order 002 is an additional cost of \$4,620.00 subsequent of the owner's request for adding filters and fans to existing preservation equipment after the project had already been bid. Doing so eliminates potential odors from equipment operations and exhausts.

CO 003: Change Order 003 addresses the code requirement of maintaining a fully sprinkled floor by adding a sprinkler head into the new, and entirely enclosed, office in the North/Special Collections workroom. The labor and materials pertaining to this new installation and modification of the existing system is totaled at \$9,530.40

END OF MEMORANDUM



Document G701™ – 2001

Change Order

PROJECT <i>(Name and address):</i>	CHANGE ORDER NUMBER: 001	OWNER: <input type="checkbox"/>
Cleveland Public Library Main Branch Consolidation Phase 3: Digital Hub Cleveland Public Library Main Library 325 Superior Avenue Cleveland, Ohio 44114	DATE: 4 September 2014	ARCHITECT: <input type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i>	ARCHITECT'S PROJECT NUMBER: 13099	CONTRACTOR: <input type="checkbox"/>
R.L. Hill Management, Inc. 31875 Aurora Road Solon, Ohio 44139	CONTRACT DATE: 30 July 2014	FIELD: <input type="checkbox"/>
	CONTRACT FOR: General Construction	OTHER: <input type="checkbox"/>

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Change stainless steel railing to aluminum railing at transitions between new raised flooring system and existing flooring as discussed in review meeting on 01 July 2014. Cost per Contractor's proposal revised dated 3 September 2014, copy attached.

The original Contract Sum was	\$ 606,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 606,000.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 1,028.50
The new Contract Sum including this Change Order will be	\$ 604,971.50

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is 5 November 2014

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Bostwick Design Partnership, Inc.</u> ARCHITECT <i>(Firm name)</i>	<u>R.L. Hill Management, Inc.</u> CONTRACTOR <i>(Firm name)</i>	<u>Cleveland Public Library</u> OWNER <i>(Firm name)</i>
2729 Prospect Avenue, Cleveland, Ohio 44115 ADDRESS	31875 Aurora Road, Solon, Ohio 44139 ADDRESS	325 Superior Avenue, Cleveland, Ohio 44114 ADDRESS
<u>Richard L. Ortmeyer, AIA</u> <i>(Typed name)</i>	<u>Raphael Hill</u> <i>(Typed name)</i>	<u>Myron Scruggs</u> <i>(Typed name)</i>
DATE	DATE	DATE



~~CHANGE ORDER~~
PROPOSAL

R.L. HILL MANAGEMENT, INC.
31875 AURORA ROAD
SOLON, OHIO 44139
PHONE: 440.439.0490
FAX: 440.498-9301 NEW #

PROJECT:	Cleveland Public Library - Digital Hub	CHANGE ORDER:	#003
	325 Superior Ave	DATE:	8/28/2014 9/3/2014 REV
	Cleveland Ohio 44114	CONTRACT DATE:	7/30/2014
TO:	Board of Trustees		
	Cleveland Public Library		

The contract is changed as follows:

REFERENCE #	COST	DESCRIPTION
05 73 00	\$ (935.00)	Credit for utilizing aluminum railing vs. stainless steel
	\$ (935.00)	Sub Total
	\$ (93.50)	GC Fee
	\$ (1,028.50)	Total

The original Contract Sum was \$606,000.00

The Contract Sum prior to this Chage Order was \$606,000.00

The Contract Sum will be increased by this Change Order in the amount of -\$1,028.50

The New Contract Sum including this Change Order will be \$604,971.50

Accepted By:

R.L. HILL MANAGEMENT INC.
Contractor
8/1/2014
Date

Bostwick Design Partnership
Architect
Date

Board of Trustees CPL
Client
Date



Document G701™ – 2001

Change Order

PROJECT <i>(Name and address):</i>	CHANGE ORDER NUMBER: 002	OWNER: <input type="checkbox"/>
Cleveland Public Library Main Branch Consolidation Phase 3: Digital Hub Cleveland Public Library Main Library 325 Superior Avenue Cleveland, Ohio 44114	DATE: 4 September 2014	ARCHITECT: <input type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i>	ARCHITECT'S PROJECT NUMBER: 13099	CONTRACTOR: <input type="checkbox"/>
	CONTRACT DATE: 30 July 2014	FIELD: <input type="checkbox"/>
	CONTRACT FOR: General Construction	OTHER: <input type="checkbox"/>

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Add filter housing and change fans per ASI 001 and Contractor's proposal revised dated 3 September 2014, copies attached.

The original Contract Sum was	\$ 606,000.00
The net change by previously authorized Change Orders	\$ -1,028.50
The Contract Sum prior to this Change Order was	\$ 604,971.50
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,620.00
The new Contract Sum including this Change Order will be	\$ 609,591.50

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is 5 November 2014

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Bostwick Design Partnership, Inc.</u> ARCHITECT <i>(Firm name)</i>	<u>R.L. Hill Management, Inc.</u> CONTRACTOR <i>(Firm name)</i>	<u>Cleveland Public Library</u> OWNER <i>(Firm name)</i>
2729 Prospect Avenue, Cleveland, Ohio 44115 ADDRESS	31875 Aurora Road, Solon, Ohio 44139 ADDRESS	325 Superior Avenue, Cleveland, Ohio 44114 ADDRESS
BY <i>(Signature)</i>	BY <i>(Signature)</i>	BY <i>(Signature)</i>
Richard L. Ortmeyer, AIA <i>(Typed name)</i>	Raphael Hill <i>(Typed name)</i>	Myron Scruggs <i>(Typed name)</i>
DATE	DATE	DATE



~~CHANGE ORDER~~
PROPOSAL

R.L. HILL MANAGEMENT, INC.
31875 AURORA ROAD
SOLON, OHIO 44139
PHONE: 440.439.0490
FAX: 440.498-9301 NEW #

PROJECT: Cleveland Public Library - Digital Hub ~~CHANGE ORDER:~~ #006
325 Superior Ave DATE: 8/28/2014 9/3/2014 REV
Cleveland Ohio 44114 CONTRACT DATE: 7/30/2014

TO: Board of Trustees
Cleveland Public Library

The contract is changed as follows:

REFERENCE #	COST	DESCRIPTION
HVAC	\$ 2,600.00	Labor & material for adding of filter housing and changing fans per ASI 001.
26 00 10	\$ 1,600.00	Pilot lights as required for exhaust fans
	\$ 4,200.00	Sub Total
	\$ 420.00	GC Fee
	\$ 4,620.00	Total

The original Contract Sum was \$606,000.00

The Contract Sum prior to this Chage Order was ~~\$606,000.00~~

The Contract Sum will be increased by this Change Order in the amount of \$4,620.00

The New Contract Sum including this Change Order will be ~~\$610,620.00~~

Accepted By:

R.L. HILL MANAGEMENT INC.
Contractor
8/1/2014
Date

Bostwick Design Partnership
Architect
Date

Board of Trustees CPL
Client
Date

FOUR STAR ELECTRIC, CORP.**Proposal**

3200 GREENWICH ROAD #39

NORTON, OHIO 44203

PHONE 330-825-7111

FAX 330-825-7119

fourstarelectric@sbcglobal.net

OH LIC. # 23589

SUBMITTED TO

R. L. Hill Management

PHONE

440.439.0409

Fax

440.439.5522

STREET

633 Broadway Ave.

CITY, STATE, AND ZIP CODE

Bedford, Ohio 44146

JOB NAMECleveland Public Library Digital Hub
Addendum AS1 001 dated 8/12/14**JOB LOCATION**

325 Superior Ave. Cleveland, Ohio 44114

ATTENTION:

Phil Ozan

DESCRIPTION OF WORK INCLUDED:

Install pilot light switches at hood locations to exhaust fans on sixth floor.

DESCRIPTION OF WORK NOT INCLUDED:**FOUR STAR ELECTRIC, CORP. PROPOSES TO FURNISH MATERIAL AND LABOR FOR THE ABOVE DESCRIBED WORK FOR THE SUM OF:**

Labor.....	\$1,200.00
Material	400.00
Total.....	\$1,600.00

GENERAL CONDITIONS

1. The contractor shall not be held liable for errors or omissions in designs by others, nor inadequacies of materials and equipment specified or supplied by others.
2. Equipment and materials supplied by the contractor are warranted only to the extent that the same are warranted by the manufacturer.
3. The contractor shall not be liable for indirect loss or damage.
4. Unless included in this proposal, all bonding and/or special insurance requirements are supplied at additional cost.
5. Anything (verbal or written) expressed or implied elsewhere, which is contrary to these conditions shall be null and void.

Any alteration or deviation from the above description involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. Owner to carry fire and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance. All agreements contingent upon strikes, accidents or delays beyond our control.

THIS PROPOSAL MAY BE WITHDRAWN BY FOUR STAR ELECTRIC, CORP. IF NOT ACCEPTED WITHIN 30 DAYS. THIS PROPOSAL IS BASED ON CURRENT MATERIAL PRICES ON THE DATE OF PROPOSAL. DUE TO THE DAILY INCREASE IN COPPER, STEEL, ZINC, ETC., FOUR STAR ELECTRIC, CORP. CAN ONLY GUARANTEE MATERIAL PRICES FOR 30 DAYS FROM DATE ON PROPOSAL. UPDATED MATERIAL PRICES MAY BE OBTAINED FROM OUR OFFICE AT THE ABOVE PHONE NUMBER.

PAYMENT TO BE MADE AS FOLLOWS:

MONTHLY PERCENTAGE OF COMPLETION

Thank you for the opportunity to quote this project. Should you have any questions, please feel free to call.

Sincerely, Jim Livers

ACCEPTANCE OF PROPOSAL

The above prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.



Philip Ozan <phil@rlhillmgmt.com>

Digital hub

1 message

Jason Baker <jason@ratkoskymechanical.com>
To: Philip Ozan <phil@rlhillmgmt.com>

Thu, Aug 21, 2014 at 10:30 AM

The add for the filter housing and changing the fans is going to be \$2600. The fan had to be changed to a different model number to accommodate the pressure drop from the filters. The updated fan submittal will be yours shortly, the supplier is just finishing it up.

Sent from my iPhone



Document G701™ – 2001

Change Order

PROJECT <i>(Name and address):</i>	CHANGE ORDER NUMBER: 003	OWNER: <input type="checkbox"/>
Cleveland Public Library Main Branch Consolidation Phase 3: Digital Hub Cleveland Public Library Main Library 325 Superior Avenue Cleveland, Ohio 44114	DATE: 9 September 2014	ARCHITECT: <input type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i>	ARCHITECT'S PROJECT NUMBER: 13099	CONTRACTOR: <input type="checkbox"/>
	CONTRACT DATE: 30 July 2014	FIELD: <input type="checkbox"/>
	CONTRACT FOR: General Construction	OTHER: <input type="checkbox"/>

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Add sprinkler head in Office 306 as discussed in review meeting of 01 July 2014 and per Contractor's proposal revised dated 3 September 2014, copy attached.

The original Contract Sum was	\$ 606,000.00
The net change by previously authorized Change Orders	\$ 3,591.50
The Contract Sum prior to this Change Order was	\$ 609,591.50
The Contract Sum will be increased by this Change Order in the amount of	\$ 9,530.40
The new Contract Sum including this Change Order will be	\$ 619,121.90

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is 5 November 2014.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Bostwick Design Partnership, Inc.</u> ARCHITECT <i>(Firm name)</i>	<u>R.L. Hill Management, Inc.</u> CONTRACTOR <i>(Firm name)</i>	<u>Cleveland Public Library</u> OWNER <i>(Firm name)</i>
2729 Prospect Avenue, Cleveland, Ohio 44115 ADDRESS	31875 Aurora Road, Solon, Ohio 44139 ADDRESS	325 Superior Avenue, Cleveland, Ohio 44114 ADDRESS
<u>BY</u> <i>(Signature)</i>	<u>BY</u> <i>(Signature)</i>	<u>BY</u> <i>(Signature)</i>
Richard L. Ortmeyer, AIA <i>(Typed name)</i>	Raphael Hill <i>(Typed name)</i>	Myron Scruggs <i>(Typed name)</i>
<u>DATE</u>	<u>DATE</u>	<u>DATE</u>

C.O. 003



~~CHANGE ORDER~~
PROPOSAL

R.L. HILL MANAGEMENT, INC.
31875 AURORA ROAD
SOLON, OHIO 44139
PHONE: 440.439.0490
FAX: 440.498-9301 NEW #

PROJECT:	Cleveland Public Library - Digital Hub 325 Superior Ave Cleveland Ohio 44114	CHANGE ORDER:	#005
		DATE:	8/22/2014 9/3/2014 REV
TO:	Board of Trustees Cleveland Public Library	CONTRACT DATE:	7/30/2014

The contract is changed as follows:

REFERENCE #	COST	DESCRIPTION
09 29 00	\$ 1,800.00	Labor & material for repairs due to installation of sprinkler piping
	\$ 6,864.00	Sprinkler installation (modification of existing systems)
	\$ 8,664.00	Sub Total
	\$ 866.40	GC Fee
	\$ 9,530.40	Total

The original Contract Sum was	\$606,000.00
Net change by previously authorized Change Orders	8115.80
The Contract Sum prior to this Chage Order was	\$614,115.80
The Contract Sum will be increased by this Change Order in the amount of	\$9,530.40
The New Contract Sum including this Change Order will be	\$623,646.20

Accepted By:

R.L. HILL MANAGEMENT INC.
Contractor
8/1/2014
Date

Bostwick Design Partnership
Architect
Date

Board of Trustees CPL
Client
Date



135 Alpha Park Drive
Highland Heights, Ohio 44143

R.L. Hill Management, Inc.
633 Broadway Ave.
Bedford, OH 44146
Tel (440) 439-0490
<mailto:phil@rlhillmgmt.com>

ATTN: Phil Ozan

RE: Cleveland Public Library-Digital Hub

The S.A. Comunale Fire Protection Company is pleased to provide a quote for the following scope of work:

We propose to tie into the existing overhead sprinkler branch lines & provide sprinkler protection within the office #306 and the (Special Collections) entryway. An Additional sprinkler head will need reworked to the perimeter of office #306 as well. The existing overhead system shall be utilized & concealing of exposed piping supplying not in scope of work. All work will conform to NFPA-13 standards.

Pricing includes engineering, permit, material, labor and test for a total cost of **Six Thousand Eight Hundred and Sixty Four Dollars = \$6,864.00.**

Clarifications:

Piping will be concealed with in the stud space supplying the Special Collections entryway.
No electrical wiring of tamper or flow switch is included.
No painting of pipe.
No patching or painting of drywall.
No raising or lowering of existing Supply mains.
No shutdown fees included (if applicable).
All work to take place during normal working hours of 7am-3pm.

Thank you for the opportunity to be of service. Should you have any questions or require any additional information, please feel free to contact me at 440-684-9325.

Sincerely,

Zane Robey
S.A. Comunale Company, Inc.
(440) 684-9325

STRATEGY

DESIGNPARTNERS

Federal Tax # 26-2441532

August 15, 2014 (detailed version of invoice originally sent July 11, 2014)

Cathy Poilpre
Marketing & Communications Department
Cleveland Public Library
325 Superior Ave NE
Cleveland, OH 44114

INVOICE FOR: Crisis communications – 6.95 hours @ \$150 . See below for details.
Total Due: **\$1,042.50**

Date	Description of Hours and Work Performed	David Fitz	Michael Graham	Total Amount
6/20/14	Review Cleveland Leader story on CPL-union negotiations	0.25	0.25	\$75.00
6/20/14	Email to Felton Thomas about Cleveland Leader story	0.1		\$15.00
6/20/14	Call with Felton Thomas re: Leader story	0.2		\$30.00
6/20/14	Emails to Cindy Lombardo: Leader story		0.1	\$15.00
6/20/14	Phone call with Cindy Lombardo re: status of negotiation process	0.75	0.75	\$225.00
6/21/14	Review original and update FAQs and talking points on union negotiations		2	\$300.00
6/23/14	Review/ edit talking points and FAQ	0.2		\$30.00
6/23/14	Review edits to talking points and FAQs		0.25	\$37.50
6/23/14	Email updated talking points and FAQs to CPL management		0.1	\$15.00
6/24/14	Meeting with Felton Thomas, Cathy Poilpre, Joyce Dodrill, Cindy Lombardo	1		\$150.00
6/24/14	Update talking points and FAQ docs, email to Cindy Lombardo	0.5		\$75.00
6/26/14	Update documents, email to CPL management group	0.5		\$75.00
TOTAL	6.95 Hours			\$1,042.50

3500 Lorain Ave., Ste. 302, Cleveland, OH 44113



MEDICAL MUTUAL®

Renewal For:
CLEVELAND PUBLIC LIBRARY

Effective Date: 10/1/2014
End Date: 9/30/2015
County: Cuyahoga
State: Ohio

Quote ID: 0034484-03

Friday, August 22, 2014
10:22 AM



MEDICAL MUTUAL®

As part of the Affordable Care Act, health insurance issuers and group health plans are required to provide a Summary of Benefits and Coverage (SBC) to all participants (and their dependents if they reside at a different address).

The SBC(s) applicable to your current plan(s) will be available on EmployerLink or from your sales representative or broker. As the plan sponsor, you are responsible for distributing SBCs to your participants with other written application materials during open enrollment. An SBC must be provided for each benefit package in which a participant or dependent is eligible. If you do not require a written application from your participants to renew, you must provide each participant with the SBC specific to the plan in which he or she is enrolled no later than 30 days prior to the first day of the new plan or policy year.

Please review your applicable SBC(s) carefully. If you make a change that affects the information in your SBC, please contact your sales representative or broker to initiate the change and ensure new SBCs are available for your open enrollment period.



MEDICAL MUTUAL®

Renewal Form

To comply with various new components of healthcare reform, Medical Mutual needs to gather the following information in order to correctly process your group's renewal. Please review the definitions section before completing the form.

Please complete the following information for the renewing group policy:

Group Information

Group Name: CLEVELAND PUBLIC LIBRARY

Group Number: # 227377

Group Certification

1. Total number of people employed by your company (exclude COBRA/retirees):

- a. _____ # of full-time
- b. _____ # of part-time
- c. _____ # of FTEs (full-time equivalent employees)

2. Total number of covered persons:

- a. _____ # electing COBRA
- b. _____ # who are retired

3. Minimum work hours per week:

- a. _____ # of employees working 25 or more hours per week
- b. _____ # of hours an employee must work to be eligible for coverage under this renewing group policy
- c. _____ # of employees working the minimum number of hours disclosed in statement 3-b

4. Total number of eligible employees residing outside of Ohio: _____

5. Total number of eligible waivers (ie: employees not applying for coverage): _____

- Examples of waivers include employees covered:
 - in a spouse's employer sponsored health plan
 - as an active eligible employee or retiree in another health plan sponsored by a second employer
 - covered under a parent's plan
 - covered by Medicare and/or a Medicare Supplement plan
 - in a government-sponsored plan such as: TRICARE, Medicaid or Veteran's Administration (VA) coverage
 - in subsidy-eligible individual coverage

6. Do you offer spousal coverage:

- a. Yes
- b. Yes, only if no other coverage is available
- c. No



Renewal Form

Outside Vendor Information

1. Health Savings Account (HSA)
 - A. Not applicable
 - B. Name of administrator
 - C. \$ / % Employer contribution toward single coverage
 - D. \$ / % Employer contribution toward family coverage
2. Health Reimbursement Account (HRA)
 - A. Not applicable
 - B. Name of administrator
 - C. \$ Employer contribution toward single coverage
 - D. \$ Employer contribution toward family coverage
 - E. Who pays first? Employee Employer Other
3. Name of Pharmacy Benefit Manager (PBM): _____
4. Name of Stop Loss Carrier: _____

Employer Contribution

1. Employer contribution toward employee coverage: \$ _____
2. Employer contribution toward family/dependent coverage: \$ _____
3. Has your company decreased its level of contributions toward health premium by more than 5 percent below the contribution rate on March 23, 2010, for any tier of coverage and any class of similarly situated individuals?
 Yes No

Renewal Acceptance

Group Official/Broker/Consultant/Medical Mutual Rep signature: _____

Title: _____

Date: _____

This form must be returned no later than five business days before the effective date of the group's renewal



Federal Definitions

Full-Time Employee – Section 4980H provides that full-time employee status is determined on a monthly basis. Under § 4980H, a full-time employee with respect to any month is an employee (including a seasonal employee) who is employed, on average, at least 30 hours of service per week (or, under the rules contemplated to be included in proposed regulations, at least 130 hours of service in the calendar month). An employee who is not a full-time employee under this standard (including a seasonal employee) for a given month is taken into account in the FTE calculation. Section 4980H(c)(2)(E).

Full-Time Equivalent Employee – In determining whether an employer is an applicable large employer for the current calendar year, § 4980H provides that the employer is required to calculate the number of FTEs it employed during the preceding calendar year and count each such FTE as one FT employee for that year. All employees (including seasonal employees) who were not full-time employees for any month in the preceding calendar year are included in calculating the employer's FTEs for that month. The number of FTEs for each calendar month in the preceding calendar year would be determined using the following steps:

(1) Calculate the aggregate number of hours of service (but not more than 120 hours of service for any employee) for all employees who were not full-time employees for that month.

(2) Divide the total hours of service in step (1) by 120. This is the number of FTEs for the calendar month.

In determining the number of FTEs for each calendar month, fractions would be taken into account. For example, if in a calendar month employees who are not full-time employees work 1,260 hours, there would be 10.5 FTEs for that month. However, after adding the 12 monthly full-time employee and FTE totals, and dividing by 12 (the amount in Section IV.E, step (4) below), all fractions would be disregarded. For example, 49.9 FT employees for the preceding calendar year would be rounded down to 49 FT employees (and thus the employer would not be an applicable large employer in the current calendar year).

Seasonal Employee - Section 4980H provides that seasonal employees are employees who perform labor or services on a seasonal basis as defined by the Secretary of Labor, including seasonal workers covered by 29 C.F.R. § 500.20(s)(1) and retail workers employed exclusively during holiday seasons. Section 4980H(c)(2)(B)(ii). If an employer's workforce exceeds 50 FT employees for 120 days or fewer during a calendar year, and the employees in excess of 50 who were employed during that period of no more than 120 days were seasonal employees, the employer would not be an applicable large employer. It is contemplated that, for this purpose only, four calendar months would be treated as the equivalent of 120 days.



MEDICAL MUTUAL

**CLEVELAND PUBLIC LIBRARY
ALL SECTIONS
INSURED RENEWAL DEVELOPMENT**

Effective October 1, 2014, through September 30, 2015

Experience Period:

June 1, 2013, through May 31, 2014

	<u>MEDICAL</u>	<u>DRUG</u>	<u>TOTAL</u>
ESTIMATED INCURRED CLAIMS	\$3,731,298	\$708,894	\$4,440,192
POOLING ADJUSTMENT	\$40,424	N/A	\$40,424
CLAIMS TO ANNUALIZE	N/A	N/A	N/A
BENEFIT/ENROLLMENT CHANGES	\$35,077	\$709	\$35,786
CREDIBILITY & RISK ADJUSTMENTS	\$4,672	(\$6,030)	(\$1,358)
APPLICABLE TREND	1.1487	1.1548	1.1497
	# months	16.0	
	Annual	11.40%	11.03%
PROJECTED INCURRED CLAIMS	\$4,378,237	\$812,486	\$5,190,723
ADMINISTRATION & COMMISSION	\$541,130	\$37,395	\$578,525
PREMIUM TAX	\$0	\$0	\$0
FEDERALLY MANDATED FEES*	\$223,203	\$0	\$223,203
RENEWAL PREMIUM (Including Federally Mandated Fees)	\$5,142,570	\$849,881	\$5,992,451
REVISED RENEWAL PREMIUM (Including Federally Mandated Fees)	\$4,959,471	\$819,621	\$5,779,092
PREMIUM AT CURRENT RATES (Including Federally Mandated Fees)	\$4,361,153	\$620,393	\$4,981,546
CHANGE IN PREMIUM (Including Federally Mandated Fees)	17.92%	36.99%	20.29%
REVISED CHANGE IN PREMIUM (Including Federally Mandated Fees)	13.72%	32.11%	16.01%

Based on Average Enrollment of:

Single	279
Family	158

Rates reflect the federally mandated fees as listed below. All fees are subject to state premium tax. Fees are subject to change. When a contract period spans more than one calendar year, the fees are averaged over the length of the period. See notes for rate details.

Federally Mandated Fees	\$1,717
PCORI:	\$37,150
Reinsurance:	\$184,336
Market Share:	\$223,203
Total:	



MEDICAL MUTUAL

**CLEVELAND PUBLIC LIBRARY
ALL SECTIONS
INSURED RENEWAL RATES**

Effective October 1, 2014, through September 30, 2015

# 227377		Monthly Enrollment	Current Rates	Renewal Rates
CMM I	SMP \$0 Ded. - Gold	258 144	\$532.85 \$1,395.30	\$605.96 \$1,586.74
CMM II	SMP \$300 Ded. - Silver	21 11	\$437.89 \$1,146.62	\$497.97 \$1,303.94
CMM III	SMP \$0 Ded. - Gold - OAC	2	\$1,608.44	\$1,829.12
DRUG I	\$10/20/40/70 2x MO	279 156	\$76.89 \$192.22	\$101.58 \$253.94
DRUG II	\$10/20/40/70 2x MO - OAC	2	\$222.98	\$294.58

Rates reflect the federally mandated fees listed below. All fees are subject to state premium tax. Fees are subject to change. When a contract period spans more than one calendar year, the fees are averaged over the length of the period.

Federally Mandated Fees		
Description	Type	2014 2015
Patient-Centered Outcomes Research Institute Fee	per member per month	\$0.18 \$0.19
Reinsurance Fee	per member per month	\$5.25 \$3.66
Market Share Fee	percent of premium	2.40% 3.30%

CLEVELAND PUBLIC LIBRARY
ALL SECTIONS
INSURED RENEWAL RATES



Effective October 1, 2014, through September 30, 2015

Notes:

- All rates are subject to the terms and conditions specified in the Group Contract.
- Medical rates include SuperWell Essential plan. Add \$1 to all medical rates for the SuperWell Impact plan.
- In accordance with respective state laws, coverage for dependents beyond the federal limiting age of 26 may necessitate additional premium on insured plans.
- Employers must disclose any funding of deductibles or coinsurance provided to employees. If funding is not disclosed, Medical Mutual reserves the right to adjust rates at any time during the contract period. This may result in higher than anticipated rate adjustments.
- As required by the Affordable Care Act, employees must be notified at least 60 days before the effective date of a material modification (made other than in conjunction with a renewal) if it impacts the contents of the Summary of Benefits and Coverage (SBC). Please be aware of this requirement when considering an off-renewal plan change or a change in carrier.

Quote ID: 0034484-03, Client Ref #: 039320000001

**Medical Mutual of Ohio
Illustration of Reduced Premium**



Reduced Premium refers to a general reduction to the premium rates as a result of negotiations between Medical Mutual and the Group. The Premium rates shown in the contract will reflect the reduction applied.

For example, assume that Group ABC has been provided rates for the period beginning January 1, 2014 and ending December 31, 2014.

FOR ILLUSTRATION PURPOSES ONLY

**Sample Renewal Illustration:
Reduced Premium**

Group ABC Insured Renewal Rates		Current Rates		Renewal Rates	
Rate Type	Rate	Rate Type	Rate	Rate Type	Rate
Single	\$300.00	Single	\$300.00	Single	\$330.00
Family	\$750.00	Family	\$750.00	Family	\$825.00
(Proposed Rates)					

**ILLUSTRATION ONLY
(Renewal Rates)**

In the example above, the next Renewal/Proposed Rates have been reduced as a result of negotiation between Medical Mutual and the Group.

This arrangement does not include and does not apply to fees, taxes or other charges imposed on Medical Mutual by state or federal government laws, statutes or regulations. To the extent permitted by law, Medical Mutual will include such charges in the fees (premium) charged to the Group or may include them as separate line item on the Group's invoice.

**Medical Mutual of Ohio
Illustration of Reduced Premium
(continued)**



MEDICAL MUTUAL®

Based on current guidance about Healthcare Reform, the following federally mandated fees are in effect:

- Patient Centered Outcomes Research Institute Fee
- Health Insurer Fee
- Reinsurance Fee

To the extent permitted by law, we reserve the right to adjust the Group's premium during the contract period and/or add these fees as a line item in the Group's invoice to fully disclose the new costs and to comply as necessary.

For Illustration purposes only

Cleveland Digital Public Library - Wayfinding & Signage Production & Installation Estimates (8.29.14)

8.11.14 Specifications Document, by page, provided by KSCO.	FastSigns	Morgan Litho	CEI
2. Main Building, Front Entrance Window Graphics Qty: 18	N/A	N/A	1,800.00
3. Exterior Vitrine Graphics Qty: 2	545.00	N/A	600.00
4-6. Eastman Garden Fence Banners Qty: 8	1,176.00	931.00	N/A
7. Louis Stokes Entrance Replacement Window Graphic Qty: 1	1,150.00 ¹	N/A	N/A
8. Compass Floor Graphic Qty: 6	2,850.00 ²	N/A	5,000.00 ²
9. Corridor Entrance Signage Qty: 2	N/A	N/A	875.00
10. Elevator Doors in Main Building Qty: 2	N/A	50.00	165.00
11. Banner Stands Qty: 9	1,779.75	2,940.00 ³	3,800.00
12-13. Nemo Trellis Graphic Panels Qty: 4	N/A	N/A	2,000.00
14. 3rd Floor Hall Door Graphic Qty: 1	980.00 ⁴	485.00 ⁴	1,100.00 ⁴
15. 3rd Floor Hallway Vitrines Qty: 7	1,423.00 ⁵	N/A	9,400.00 ⁶
16. 3rd Floor Entrance Signage Qty: 7	2,062.00	N/A	1,800.00
17-18. 3rd Floor Interior Space Naming	N/A	N/A	18,200.00
19. 3rd Floor Interior Window Branding & Adjacent Walls Qty: 16	N/A	N/A	2,600.00

Cleveland Digital Public Library - Wayfinding & Signage Production & Installation Estimates (8.29.14)

- ¹ FastSigns originally produced and installed this graphic as part of the TechCentral project. Somehow this panel was removed and the entrance looks unfinished. We did not request competitive pricing.
- ² Different materials were specified by each fabricator. Both firms have assured us that they will last 6 months after installation.
Note: CEI produced all floor graphics for TechCentral.
- ³ Banner stands for TechCentral were supplied and produced by Morgan Litho. We are recommending this supplier match what CPL currently owns.
- ⁴ Updated estimates were received and are now included.
- ⁵ FastSigns estimated supplying the graphics only.
- ⁶ CEI estimated outfitting the vitrines with illuminated interiors, and changeable graphics – per the specifications. We are recommending CEI to execute the entire project.

Cleveland Digital Public Library - Wayfinding & Signage Production & Installation Estimates (8.29.14)
 Recommended fabricator cost highlighted. Total estimate = \$46,121.00

8.1.1.14 Specifications Document, by page, provided by KSCO.	FastSigns	Morgan Litho	CEI
2. Main Building, Front Entrance Window Graphics Qty: 18	N/A	N/A	1,800.00
3. Exterior Vitrine Graphics Qty: 2	545.00	N/A	600.00
4-6. Eastman Garden Fence Banners Qty: 8	1,176.00	931.00	N/A
7. Louis Stokes Entrance Replacement Window Graphic Qty: 1	1,150.00 ¹	N/A	N/A
8. Compass Floor Graphic Qty: 6	2,850.00 ²	N/A	5,000.00 ²
9. Corridor Entrance Signage Qty: 2	N/A	N/A	875.00
10. Elevator Doors in Main Building Qty: 2	N/A	50.00	165.00
11. Banner Stands Qty: 9	1,779.75	2,940.00 ³	3,800.00
12-13. Nemo Trellis Graphic Panels Qty: 4	N/A	N/A	2,000.00
14. 3rd Floor Hall Door Graphic Qty: 1	980.00 ⁴	485.00 ⁴	1,100.00 ⁴
15. 3rd Floor Hallway Vitrines Qty: 7	1,423.00 ⁵	N/A	9,400.00 ⁶
16. 3rd Floor Entrance Signage Qty: 7	2,062.00	N/A	1,800.00
17-18. 3rd Floor Interior Space Naming	N/A	N/A	18,200.00
19. 3rd Floor Interior Window Branding & Adjacent Walls Qty: 16	N/A	N/A	2,600.00
Total by Fabricator	5,525.00	3,921.00	36,675.00

REPORT A

CLEVELAND PUBLIC LIBRARY
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES
FOR THE PERIOD JUNE 1 -- JUNE 30, 2014

Carrie Krenicky

FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

Cleveland Public Library
Revenues, Expenditures and Changes in Fund Balance
For the Period Ending June 30, 2014

	General Fund	Special Revenue	Capital Projects	Permanent	Agency	Total
41 Taxes	13,871,587.53	0.00	0.00	0.00	\$ 0.00	13,871,587.53
42 Intergovernmental	12,323,636.42	920,657.23	189,751.00	0.00	\$ 0.00	13,434,044.65
43 Fines & Fees	201,333.03	0.00	0.00	0.00	\$ 0.00	201,333.03
44 Investment Earnings	143,522.50	18,162.94	0.00	16,573.11	\$ 0.00	178,258.55
45 Charges for Services	1,657,058.90	0.00	0.00	0.00	\$ 0.00	1,657,058.90
46 Contributions & Donations	5,458.33	373,723.66	50,000.00	0.00	\$ 0.00	429,181.99
48 Miscellaneous Revenue	264,289.68	0.00	0.00	0.00	\$ 500.68	264,790.36
Total Revenues	\$ 28,466,886.39	\$ 1,312,543.83	\$ 239,751.00	\$ 16,573.11	\$ 500.68	\$ 30,036,255.01
51 Salaries/Benefits	17,111,859.20	667,842.81	0.00	0.00	\$ 0.00	17,779,702.01
52 Supplies	441,371.22	21,151.40	0.00	700.00	\$ 0.00	463,222.62
53 Purchased/Contracted Services	4,230,297.64	479,242.41	0.00	13,300.28	\$ 0.00	4,722,840.33
54 Library Materials	3,696,870.41	50,190.33	0.00	12,094.85	\$ 0.00	3,759,155.59
55 Capital Outlay	228,906.38	23,157.50	1,941,259.11	0.00	\$ 0.00	2,193,322.99 ⁰⁰
57 Miscellaneous Expenses	62,346.08	19,432.47	0.00	0.00	\$ 410.75	82,189.30 ⁰⁰
Total Expenditures	\$ 25,771,650.93	\$ 1,261,016.92	\$ 1,941,259.11	\$ 26,095.13	\$ 410.75	\$ 29,000,432.84
Revenue Over/(Under) Expenditures	\$ 2,695,235.46	\$ 51,526.91	\$(1,701,508.11)	\$(9,522.02)	\$ 89.93	\$ 1,035,822.17
91 Sale of Capital Assets	0.00	0.00	0.00	0.00	\$ 0.00	0.00
98 Advances	(24,500.00)	24,500.00	0.00	0.00	\$ 0.00	0.00
99 Transfers	(3,500,000.00)	0.00	3,500,000.00	0.00	\$ 0.00	0.00
Total Other Sources / Uses	\$(3,524,500.00)	\$ 24,500.00	\$ 3,500,000.00	\$ 0.00	\$ 0.00	\$ 0.00
Revenue & Other Sources Over/(Under) Expenditures & Other Uses	\$(829,264.54)	\$ 76,026.91	\$ 1,798,491.89	\$(9,522.02)	\$ 89.93	\$ 1,035,822.17
Beginning Year Cash Balance	\$ 32,152,902.16	\$ 12,967,410.73	\$ 13,919,431.93	\$ 3,140,010.68	\$ 10,449.41	\$ 62,190,204.91
Current Cash Balance	\$ 31,568,393.72	\$ 13,043,437.64	\$ 15,717,923.82	\$ 3,130,488.66	\$ 10,539.34	\$ 63,470,783.18

Certified Revenue, Appropriations and Balances
General Fund
For the period Ending June 30, 2014

	Certified Revenue (1)	Income To Date	Balance	Percent To Date	Percent Prior Year
PLF State Income Tax	19,744,566	9,957,645	9,786,921	50%	52%
General Property Tax	24,140,419	13,871,588	10,268,831	57%	64%
Rollback, Homestead, CAT	3,375,390	2,365,991	1,009,399	70%	40%
Federal Grants	0	0	0	0%	0%
State Aid	0	0	0	0%	0%
Fines & Fees	370,000	201,333	168,667	54%	65%
Investment Earnings	157,213	143,523	13,691	91%	41%
Services to Others-Clevnet	3,366,741	1,657,059	1,709,682	49%	50%
Contributions	5,000	5,458	(458)	109%	100%
Miscellaneous	544,352	264,290	280,062	49%	67%
Return of Advances Out	0	0	0	0%	0%
Total	\$ 51,703,681	\$ 28,466,886	\$ 23,236,794	55%	56%

	Appropriation(2)	Expended/ Encumbered	Balance	Percent To Date (3)	Percent Prior Year
Salaries/Benefits	36,251,588	17,213,206	19,038,382	47%	50%
Supplies	1,184,174	674,723	509,451	57%	59%
Purchased Services	11,599,487	8,462,291	3,137,195	73%	70%
Library Materials	11,483,839	6,535,851	4,947,989	57%	56%
Capital Outlay	656,073	279,638	376,435	43%	22%
Other	106,296	90,579	15,717	85%	70%
Sub Total	\$ 61,281,458	\$ 33,256,289	\$ 28,025,169	54%	55%
Advances Out	0	24,500	(24,500)	0%	100%
Transfers Out	3,500,000	3,500,000	0	100%	0%
Total	\$ 64,781,458	\$ 36,780,789	\$ 28,000,669	57%	55%

Note (1): Certificate from Cuyahoga County Budget Commission dated June 6, 2014.

Cleveland Public Library
 Appropriation, Expenditures and Balances
 General Fund
 For the Period Ending June 30, 2014

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
51110 Professional Salaries	10,515,639.73	10,902,927.43	4,984,542.53	0.00	5,918,384.90
51120 Clerical Salaries	9,690,669.34	10,065,142.68	4,766,997.91	0.00	5,298,144.77
51130 Non-Clerical Salaries	1,233,085.46	1,283,755.00	638,050.76	0.00	645,704.24
51140 Buildings Salaries	3,601,946.88	3,733,044.19	1,698,347.17	0.00	2,034,697.02
51150 Other Salaries	998,698.74	1,037,559.35	498,485.78	0.00	539,073.57
51180 Severance Pay	0.00	32,971.85	83,149.83	0.00	(50,177.98)
51190 Non-Base Pay	0.00	10,353.56	140,485.99	0.00	(130,132.43)
51400 OPERS	3,577,218.98	3,716,837.20	1,790,161.39	0.00	1,926,675.81
51610 Health Insurance	4,067,844.96	4,234,319.35	1,988,935.40	0.00	2,245,383.95
51611 Dental Insurance	210,956.08	228,224.10	101,196.06	0.00	127,028.04
51612 Vision Insurance	16,017.41	16,017.41	7,601.56	0.00	8,415.85
51620 Life Insurance	13,651.20	14,781.00	6,796.80	0.00	7,984.20
51630 Workers Compensation	263,314.07	569,325.04	227,659.66	70,440.03	271,225.35
51640 Unemployment Compensation	40,000.00	59,582.55	12,752.04	26,830.51	20,000.00
51650 Medicare - ER	319,190.15	331,665.96	161,127.00	0.00	170,538.96
51900 Other Benefits	15,000.00	15,081.50	5,569.32	4,076.25	5,435.93
Salaries/Benefits	\$34,563,233.00	\$36,251,588.17	\$17,111,859.20	\$101,346.79	\$19,038,382.18
52110 Office Supplies	42,040.00	43,456.07	21,095.49	4,290.36	18,070.22
52120 Stationery	56,800.00	64,320.07	19,141.18	6,043.22	39,135.67
52130 Duplication Supplies	25,100.00	29,479.08	17,074.75	1,725.87	10,678.46
52140 Hand Tools	600.00	600.00	341.69	56.70	201.61
52150 Book Repair Supplies	64,200.00	111,787.58	51,447.50	13,251.80	47,088.28
52210 Janitorial Supplies	100,972.00	113,125.23	58,428.53	7,782.29	46,914.41
52220 Electrical Supplies	67,000.00	78,580.35	37,057.97	17,814.71	23,707.67

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending June 30, 2014

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
52230	254,835.00	274,101.20	106,900.82	58,042.87	109,157.51
52240	27,100.00	27,139.00	2,974.13	485.94	23,678.93
52300	87,820.00	109,437.91	39,188.30	55,410.81	14,838.80
52900	319,500.00	332,147.58	87,720.86	68,446.84	175,979.88
Supplies	\$1,045,967.00	\$ 1,184,174.07	\$ 441,371.22	\$ 233,351.41	\$ 509,451.44
53100	125,000.00	131,502.95	39,413.06	33,875.39	58,214.50
53210	496,187.04	579,358.60	254,971.35	253,218.43	71,168.82
53230	104,100.00	113,189.32	57,819.57	41,266.25	14,103.50
53240	148,300.00	191,377.16	96,749.46	60,435.58	34,192.12
53310	568,400.00	639,759.50	146,932.77	62,691.60	430,135.13
53320	45,219.00	53,749.03	11,701.69	4,713.98	37,333.36
53340	190,000.00	248,603.76	100,933.44	92,353.38	55,316.94
53350	296,650.00	406,449.79	105,356.92	98,080.57	203,012.30
53360	1,025,383.31	1,085,701.37	495,787.54	351,362.52	238,551.31
53370	35,000.00	44,759.93	15,240.79	8,731.62	20,787.52
53380	1,040,000.00	1,067,794.97	450,096.56	522,215.74	95,482.67
53390	30,000.00	30,225.75	25,242.00	775.75	4,208.00
53400	415,817.00	473,067.00	57,596.00	0.00	415,471.00
53510	113,200.00	120,529.36	59,978.82	55,550.54	5,000.00
53520	60,430.76	78,420.66	31,989.14	23,489.03	22,942.49
53610	1,757,100.17	1,831,102.37	930,317.09	857,710.03	43,075.25
53620	171,380.00	214,990.03	139,623.94	50,310.14	25,055.95
53630	896,000.06	971,381.10	292,503.13	661,150.47	17,727.50
53640	91,828.62	117,955.54	32,514.05	63,461.54	21,979.95

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending June 30, 2014

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
53710 Professional Services	1,274,340.40	1,861,850.84	364,646.45	903,000.66	594,203.73
53720 Auditors Fees	819,671.64	849,171.64	383,293.80	28,075.00	437,802.84
53730 Bank Service Charges	26,800.00	26,800.00	12,562.19	0.00	14,237.81
53800 Library Material Control	265,000.00	429,249.47	97,416.25	58,364.87	273,468.35
53900 Other Purchased Services	10,000.00	32,496.75	27,611.63	1,160.75	3,724.37
Purchased/Contracted Services	\$10,005,808.00	\$ 11,599,486.89	\$ 4,230,297.64	\$ 4,231,993.84	\$ 3,137,195.41
54110 Books	2,335,500.00	2,957,497.68	1,049,055.75	560,636.62	1,347,805.31
54120 Continuations	432,000.00	931,929.52	215,967.37	349,862.12	366,100.03
54210 Periodicals	815,000.00	1,649,523.05	615,078.74	200,111.99	834,332.32
54220 Microforms	123,000.00	195,750.18	36,657.44	39,362.68	119,730.06
54310 Video Media	1,354,237.00	1,501,654.88	593,818.89	298,392.93	609,443.06
54320 Audio Media - Spoken	156,000.00	172,760.32	58,183.28	27,627.41	86,949.63
54325 Audio Media - Music	393,000.00	502,331.64	144,517.42	149,479.13	208,335.09
54350 Computer Media	0.00	739.00	14.00	0.00	725.00
54500 Database Services	1,178,607.00	1,568,353.74	392,710.58	578,038.13	597,605.03
54530 eMedia	1,045,858.00	1,670,355.00	515,431.95	588,093.30	566,829.75
54600 Interlibrary Loan	0.00	1,905.00	1,390.00	515.00	0.00
54710 Bookbinding	25,000.00	52,739.47	5,540.86	22,198.61	25,000.00
54720 Preservation Services	57,000.00	87,893.55	17,798.34	16,775.60	53,319.61
54730 Preservation Boxing	8,000.00	9,001.32	578.44	0.00	8,422.88
54790 Preservation Reformatting	130,000.00	181,404.82	50,127.35	7,886.72	123,390.75
Library Materials	\$8,053,202.00	\$ 11,483,839.17	\$ 3,696,870.41	\$ 2,838,980.24	\$ 4,947,988.52
55510 Furniture	158,277.00	212,123.63	39,379.32	39,592.13	133,152.18
55520 Equipment	161,903.00	258,532.11	105,657.35	7,513.76	145,361.00

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending June 30, 2014

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
55530 Computer Hardware	68,000.00	95,133.46	22,585.46	3,495.23	69,052.77
55540 Software	29,000.00	31,446.25	2,446.25	130.95	28,869.05
55700 Motor Vehicles	0.00	58,838.00	58,838.00	0.00	0.00
Capital Outlay	\$417,180.00	\$ 656,073.45	\$ 228,906.38	\$ 50,732.07	\$ 376,435.00
57100 Memberships	70,584.00	68,922.52	49,053.10	8,187.90	11,681.52
57200 Taxes	10,956.00	11,990.74	6,714.40	5,199.65	76.69
57500 Refunds/Reimbursements	19,125.00	25,382.87	6,578.58	14,845.84	3,958.45
Miscellaneous Expenses	\$100,665.00	\$ 106,296.13	\$ 62,346.08	\$ 28,233.39	\$ 15,716.66
59810 Advances Out	0.00	0.00	24,500.00	0.00	(24,500.00)
Advances	\$0.00	\$ 0.00	\$ 24,500.00	\$ 0.00	\$(24,500.00)
59900 Transfers Out	0.00	3,500,000.00	3,500,000.00	0.00	0.00
Transfers	\$0.00	\$ 3,500,000.00	\$ 3,500,000.00	\$ 0.00	\$ 0.00
TOTAL	\$54,186,055.00	\$ 64,781,457.88	\$ 29,296,150.93	\$ 7,484,637.74	\$ 28,000,669.21

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2014

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
101 General Fund	32,152,902.16	28,466,886.39	29,296,150.93	7,484,637.74	23,838,999.88
Total General Fund	\$ 32,152,902.16	\$ 28,466,886.39	\$ 29,296,150.93	\$ 7,484,637.74	\$ 23,838,999.88
201 Anderson	237,574.00	0.00	0.00	0.00	237,574.00
202 Endowment for the Blind	1,870,632.05	0.00	0.00	0.00	1,870,632.05
203 Founders	5,097,795.20	70,891.67	119,522.15	19,459.73	5,029,704.99
204 Kaiser	50,517.36	0.00	0.00	0.00	50,517.36
205 Kralley	169,521.71	0.00	0.00	0.00	169,521.71
206 Library	181,123.56	(5,636.17)	6,977.45	49.98	168,459.96
207 Pepke	109,016.85	(498.12)	0.00	0.00	108,518.73
208 Wickwire	1,208,349.14	7,903.95	5,521.06	4,373.75	1,206,358.28
209 Wittke	74,421.21	0.00	0.00	0.00	74,421.21
210 Young	3,478,300.48	(13,675.81)	10,397.01	4,133.44	3,450,094.22
225 Friends	1,720.09	24,500.00	1,717.74	2.35	24,500.00
226 Judd	5,939.74	104,009.00	63,140.04	31,769.25	15,039.45
228 Lockwood Thompson Memorial	232,237.47	81,856.08	42,425.94	201,430.48	70,237.13
229 Ohio Center for the Book	75.00	900.00	975.00	0.00	0.00
230 Schweinfurth	65,651.08	31,886.00	27,753.00	2,750.00	67,034.08
251 OLBPD-Library for the Blind	71,143.04	754,098.00	776,927.49	162,091.00	(113,777.45)
252 LSTA-Know It Now	59,552.75	105,139.23	90,876.79	74,879.53	(1,064.34)
254 MyCom	53,840.00	61,420.00	41,740.00	30,500.00	43,020.00
256 Learning Centers	0.00	114,250.00	73,043.25	7,200.00	34,006.75
Total Special Revenue Funds	\$ 12,967,410.73	\$ 1,337,043.83	\$ 1,261,016.92	\$ 538,639.51	\$ 12,504,798.13
401 Building & Repair	13,919,431.93	3,739,751.00	1,941,259.11	681,072.62	15,036,851.20
Total Capital Project Funds	\$ 13,919,431.93	\$ 3,739,751.00	\$ 1,941,259.11	\$ 681,072.62	\$ 15,036,851.20
501 Abel	201,652.08	0.00	0.00	0.00	201,652.08

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2014

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
502 Ambler	1,922.16	0.00	0.00	0.00	1,922.16
503 Beard	120,547.30	1,490.16	1,135.00	1,934.00	118,968.46
504 Klein	4,551.71	0.00	0.00	0.00	4,551.71
505 Malon/Schroeder	251,977.23	(37.74)	700.00	500.00	250,739.49
506 McDonald	157,679.29	1,701.47	0.00	0.00	159,380.76
507 Ratner	77,265.33	(265.82)	0.00	0.00	76,999.51
508 Root	33,189.92	0.00	0.00	0.00	33,189.92
509 Sugarman	185,194.09	1,143.16	12,165.28	0.00	174,171.97
510 Thompson	140,936.71	0.00	0.00	0.00	140,936.71
511 Weidenthal	5,651.24	0.00	0.00	0.00	5,651.24
512 White	1,884,678.86	12,541.88	12,094.85	1,173.01	1,883,952.88
513 Beard Anna Young	74,764.76	0.00	0.00	0.00	74,764.76
Total Permanent Funds	\$ 3,140,010.68	\$ 16,573.11	\$ 26,095.13	\$ 3,607.01	\$ 3,126,881.65
901 Unclaimed Funds	10,449.41	500.68	410.75	0.00	10,539.34
Others	\$ 10,449.41	\$ 500.68	\$ 410.75	\$ 0.00	\$ 10,539.34
Total All Funds	\$ 62,190,204.91	\$ 33,560,755.01	\$ 32,524,932.84	\$ 8,707,956.88	\$ 54,518,070.20

Cleveland Public Library
 Depository Balance Detail
 For the Period Ending June 30, 2014

Balance of All Funds	\$ 63,470,783.18
Chase-Checking	6,470.76
KeyBank-Concentration Acct	0.00
KeyBank-Checking (ZBA)	2,194,620.16
KeyBank-MC/VISA	263,004.38
Fifth Third - Checking	259,703.07
Petty Cash	330.00
Change Fund	4,640.00
KeyBank-Payroll Account (ZBA)	255.52
Cash in Library Treasury	\$ 2,729,023.89
PNC - Money Market	10,038.40
PNC - Investments	34,778,794.15
PNC/Allegiant Money Market	67,676.76
STAR OHIO Investment	29,918.00
STAR Plus Investment	10,786,154.89
Investments	\$ 45,672,582.20
PNC Endowment Acct	15,069,177.09
Endowment Account	\$ 15,069,177.09
Cash in Banks and On Hand	\$ 63,470,783.18



Total portfolio value

Total portfolio value on June 30	\$20,489,333.47
Total portfolio value on April 1	19,849,697.93
Total change in value	\$639,635.54

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Investment policy and market outlook
Investment objective: 60% Equity 40% Fixed

Bulletin board

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Enclosed is an insert addressing expense ratios on mutual funds available through PNC Bank, N.A. This enclosure provides important information on fund level compensation paid to PNC and its affiliates. Additional information on these fees is available in each fund's prospectus. To obtain a copy of a prospectus, contact your account officer.

PNC BANK NA AS AGENT UNDER
AGREEMENT DATED 09/18/1997 FOR
THE CLEVELAND PUBLIC LIBRARY
ENDOWMENT FUND CONS

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DE: 2 years from receipt
FL: 6 months from receipt

IL: 3 years from receipt
MI: 1 year from mailing
MO: 1 year from mailing
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PA: 30 months from receipt
VA: 1 year from mailing
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Summary

Portfolio value

	Principal	Total
Income		
Income on June 30	\$203,941.52	\$20,489,333.47
Income on April 1	154,097.16	
Change in value	\$49,844.36	19,849,697.93
	Principal on June 30	Total portfolio value on June 30
	\$20,285,391.95	\$20,489,333.47
	Principal on April 1	Total portfolio value on April 1
	19,695,600.77	19,849,697.93
	Change in value	Total change in value
	\$589,791.18	\$639,635.54

Portfolio value by asset class

	Value Jun. 30	Value Apr. 1	Change in value	Tax cost*
Income				
Cash and cash equivalents	\$203,941.52	\$154,097.16	\$49,844.36	\$203,941.52
Principal				
Cash and cash equivalents	\$7,491.86	\$55,619.18	-\$48,127.32	\$7,491.86
Fixed income	6,407,143.82	6,324,782.58	82,361.24	6,404,604.33
Equities	13,870,756.27	13,315,199.01	555,557.26	9,344,768.18
Total	\$20,489,333.47	\$19,849,697.93	\$639,635.54	\$15,960,805.89

* We use tax cost to calculate the cost of your portfolio. When this information is not available for all assets, your portfolio's tax cost may be understated. To determine if we have tax cost information for all your assets, call Laura Gockel your Account Advisor.

Summary

Change in account value

	This period	From Jan. 1, 2014
Beginning account value	\$ 19,883,449.73	\$ 19,751,925.74
Additions		
Investment income	\$ 63,916.00	\$ 143,957.43
Other receipts	209.48	745.49
Disbursements		
Cash distributions	-	-\$ 292,540.00
Fees and charges	- 14,071.64	- 27,300.03
Other disbursements	- 25.00	- 75.00
Account to account transfers	-	121,940.00
Change in value of investments	579,800.40	823,299.83
Net accrued income	4,921.90	- 3,752.59
Value of non cash transactions	9,806.30	9,806.30
Ending account value	\$ 20,528,007.17	\$ 20,528,007.17

Gain/loss summary

	This period	From Jan. 1, 2014	Net unrealized gain/loss*
Fixed income	-\$ 970.97	-\$ 3,311.60	Since acquisition \$ 2,539.49
Equities	722,326.17	812,348.56	4,525,988.09
Total	\$ 721,355.20	\$ 809,036.96	\$ 4,528,527.58

* All unrealized gain/loss information is based on tax cost. When this information is not available for all assets, your portfolio's tax cost may be understated. To determine if we have tax cost information for all your assets, call Laura Gockel your Account Advisor.

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Accrued income summary

Accrued income on June 30	\$ 38,673.70
Accrued income on April 01	33,751.80
Net accrued income	\$ 4,921.90

Investment income summary

	This period	From Jan. 1, 2014	Estimated annual income	Accrued income this period
Income-cash and cash equivalents	\$ 5.93	\$ 18.47	\$ 21.14	\$ 1.76
Interest-fixed income	26,154.36	69,468.04	132,302.92	32,622.78
Dividends-equities	37,755.71	74,470.92	200,180.96	6,049.16
Total	\$ 63,916.00	\$ 143,957.43	\$ 332,505.02	\$ 38,673.70

Summary

Transaction summary - measured by cash balance

	Income		Principal	
	This period	From Jan. 1, 2014	This period	From Jan. 1, 2014
Beginning cash balance	\$0.00	-\$1,459.40	\$0.00	\$1,459.40
Additions				
Investment income	\$63,916.00	\$143,957.43	-	-
Sales and maturities	119,021.54	123,998.04	2,362,128.65	4,017,636.31
Other receipts	-	-	209.48	745.49
Disbursements				
Distributions	-	-\$20,000.00	-	-\$272,540.00
Purchases	-150,005.20	-220,335.34	-2,381,173.83	-3,868,026.90
Fees and charges	-14,071.64	-27,300.03	-	-
Other disbursements	-	-	-25.00	-75.00
Account to account transfers	-	20,000.00	-	101,940.00
Ending cash balance	\$18,860.70	\$18,860.70	-\$18,860.70	-\$18,860.70
Change in cash	\$18,860.70	\$20,320.10	-\$18,860.70	-\$20,320.10

Transaction summary - measured by tax cost

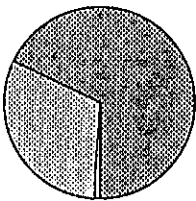
	This period	From Jan. 1, 2014
Beginning tax cost	\$15,189,421.85	\$15,205,041.04
Additions		
Purchases	\$2,531,179.03	\$4,088,362.24
Securities received	43,290.36	43,290.36
Disbursements		
Sales	-\$1,759,794.99	-\$3,332,597.39
Securities delivered	-43,290.36	-43,290.36
Change in cash		
Ending tax cost	\$15,860,805.89	\$15,860,805.89

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Analysis

Asset allocation

	Jun. 30, 2014
Cash and cash equivalents	1.03 %
Mutual funds	1.03 %
Fixed income	31.27 %
Corporate	10.66 %
US treasury	18.37 %
Agency	2.06 %
Other	0.18 %
Equities	67.70 %
Stock	36.77 %
Etf's	9.76 %
Mutual funds	21.17 %



Equity sectors

	Market value	% of equities	% of total portfolio
Industrials	\$926,111.20	12.29 %	4.52 %
Consumer discretionary	1,050,837.40	13.95 %	5.13 %
Consumer staples	685,849.90	9.11 %	3.35 %
Energy	744,174.30	9.88 %	3.63 %
Financial	1,198,618.90	15.91 %	5.85 %
Materials	261,450.70	3.47 %	1.28 %
Information technology	1,281,771.80	17.02 %	6.26 %
Utilities	126,684.00	1.68 %	0.62 %
Health care	1,161,638.77	15.42 %	5.67 %
Telecommunication services	95,902.80	1.27 %	0.47 %
Total	\$7,533,039.77	100.00 %	36.78 %

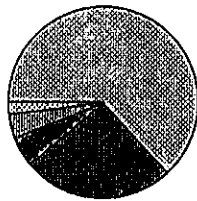
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Analysis

Bond analysis

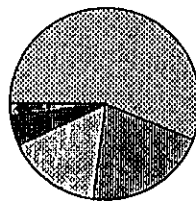
Bond rating

	Market Value	% of bonds	% of total portfolio
Moody's Aaa	\$4,079,742.85	63.68 %	19.91 %
Moody's Aa1	101,042.30	1.58 %	0.49 %
Moody's Aa2	262,824.73	4.10 %	1.28 %
Moody's Aa3	291,400.15	4.55 %	1.42 %
Other	1,672,133.79	26.10 %	8.16 %



Maturity schedule

Market value [% of bonds maturing in]	% of bonds	Corporate	US treasury and agency	Municipal	Other
Less than 1 year	15.61 %	\$115,866.65 [11.58 %]	\$869,453.10 [86.91 %]	-	\$15,097.91 [1.51 %]
1 - 5 years	57.49 %	905,679.77 [24.59 %]	2,756,526.35 [74.84 %]	-	21,114.00 [0.57 %]
6 - 10 years	20.66 %	1,157,649.35 [87.47 %]	165,836.95 [12.53 %]	-	-
11 - 15 years	1.58 %	5,063.00 [5.01 %]	95,992.99 [94.99 %]	-	-
16 or more years	4.67 %	-	298,863.75 [100.00 %]	-	-





Detail

Portfolio - income

Cash and cash equivalents
 Uninvested cash

Description	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
UNINVESTED CASH		18,860.700	\$18,860.70	\$1.0000	0.10 %	\$18,860.70	\$1.00				

Mutual funds - money market

Description	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
PNC TREASURY MONEY MARKET FUND #431	\$99,052.09		\$1.0000		0.01 %						
PCA ADVANTAGE PORTFOLIO											
PNC TREASURY MONEY MARKET FUND #431	11,726.91		134,466.59	1.0000	0.66 %	134,466.59	1.00		0.02 %	13.45	0.94
21-75-073-4453885											
PNC TREASURY MONEY MARKET FUND #431	43,318.16		50,614.23	1.0000	0.25 %	50,614.23	1.00		0.01 %	5.06	0.40
PNC CAPITAL ADVISORS											
Total mutual funds - money market			\$185,080.82		0.90 %	\$185,080.82			0.01 %	\$18.51	\$1.45

Total cash and cash equivalents

Total cash and cash equivalents			\$203,941.52		1.00 %	\$203,941.52			0.01 %	\$18.51	\$1.45
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Detail

Portfolio - principal

Cash and cash equivalents
Uninvested cash

Description	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Total tax cost	Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
UNINVESTED CASH	-	18,860.700	\$18,860.70	\$1.0000	-0.10%	-\$18,860.70		\$1.00			

Mutual funds - money market

Description	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Total tax cost	Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
PNC TREASURY MONEY MARKET FUND #431	\$19,973.30	21,406.280	\$21,406.28	\$1.0000	0.11%	\$21,406.28		\$1.00	0.01%	\$2.14	\$0.23
PCA ADVANTAGE PORTFOLIO		33,699.60			0.01%						
PNC TREASURY MONEY MARKET FUND #431			1.0000								
PNC CAPITAL ADVISORS											
PNC TREASURY MONEY MARKET FUND #431	1,946.28	4,946.280	4,946.28	1.0000	0.03%	4,946.28		1.00	0.01%	0.49	0.03
21-75-073-4453885											
Total mutual funds - money market			\$26,352.56		0.13%	\$26,352.56			0.01%	\$2.63	\$0.31

Total cash and cash equivalents

			\$7,491.86		0.04%	\$7,491.86			0.04%	\$2.63	\$0.31
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Detail

Fixed income
Corporate bonds

Description (Cusip)	Market value last period		Current market value		% of total portfolio	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current price per unit	Current market value					
BNP PARIBAS SEDOL ISIN US05574LPT97 02.700% DUE 08/20/2018 RATING: A1 (05574LPT9)	25,496.50	25,575.25	102,3010	30,133.80	0.13 %	621.75	2.64 %	675.00	245.63
PNC CAPITAL ADVISORS BANK OF MONTREAL ISIN US06366RHB42 NOTES VAR % DUE 09/11/2015 RATING: AA3 (06366RHB4)	30,147.00	100.4460	30,133.80	30,000.00	0.15 %	133.80	0.72 %	214.62	11.92
PNC CAPITAL ADVISORS BANK OF NOVA SCOTIA CALL 11/18/2017 @ 100.000 UNSC 01.375% DUE 12/18/2017 RATING: AA2 (064159BE5)	24,745.50	99.7760	24,944.00	24,972.25	0.13 %	- 28.25	1.38 %	343.75	12.41
PNC CAPITAL ADVISORS BERKSHIRE HATHAWAY INC SR UNSEC 03.750% DUE 08/15/2021 RATING: AA2 (084670BC1)	26,494.50	107.0830	26,770.75	25,836.05	0.14 %	934.70	3.51 %	937.50	354.17
PNC CAPITAL ADVISORS CANADIAN IMPERIAL BANK UNSC ISIN US136069FV81 VAR % DUE 07/18/2016 RATING: AA3 (136069FV8)	10,054.80	100.5900	10,059.00	10,000.00	0.05 %	59.00	0.79 %	78.60	15.94
PNC CAPITAL ADVISORS									

Detail

**Fixed income
Corporate bonds**

Description (Cusip)	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
PROGRESS ENERGY CAROLINA 1ST MTG	22,749.40	20,000	22,876.60	114.3830	0.12 %	19,981.60	99.91	2,895.00	4.64 %	1,060.00	488.78
05.300% DUE 01/15/2019 RATING: AA2 [144141CZ9]	26,579.25	25,000	27,036.00	108.1440	0.14 %	26,025.25	104.10	1,010.75	3.61 %	975.00	92.08
PNC CAPITAL ADVISORS CATERPILLAR INC	14,702.55	15,000	14,762.25	98.4150	0.08 %	14,995.65	99.97	-233.40	1.63 %	240.00	40.00
03.900% DUE 05/27/2021 RATING: A2 [149123BV2]	19,825.00	20,000	19,908.00	99.5400	0.10 %	20,000.00	100.00	-92.00	1.11 %	220.80	15.95
PNC CAPITAL ADVISORS CATHOLIC HEALTH INITIATI SECURED	21,949.80	20,000	22,157.60	110.7880	0.11 %	23,019.40	115.10	-861.80	4.02 %	890.00	410.39
01.600% DUE 11/01/2017 RATING: A1 [14916RAB0]											
PNC CAPITAL ADVISORS CHEVRON CORP											
01.104% DUE 12/05/2017 RATING: AA1 [166764AA8]											
PNC CAPITAL ADVISORS CISCO SYSTEMS INC											
04.450% DUE 01/15/2020 RATING: A1 [17275RAH5]											
PNC CAPITAL ADVISORS											

Detail

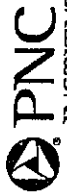
Fixed income
Corporate bonds

Description [Cusip]	Market value last period		Current market value		% of total portfolio	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current price per unit	Total tax cost					
CITIGROUP INC	20,845.60	20.60300	20,603.00	21,946.20	0.11 %	-1,343.20	5.84 %	1,202.00	53.42
SR UNSEC	20,000	103.0150	103.0150	109.73					
06.010% DUE 01/15/2015									
RATING: BAA2									
[172967FA4]									
PNC CAPITAL ADVISORS									
COCA-COLA CO/THE	20,010.40	20.018.60	20,018.60	20,024.60	0.10 %	-6.00	0.34 %	66.90	27.50
UNSC	20,000	100.0930	100.0930	100.12					
VAR% DUE 11/01/2016									
RATING: AA3									
[191216BC3]									
PNC CAPITAL ADVISORS									
CONNECTICUT LIGHT & PWR	18,767.00	19.083.00	19,083.00	19,870.20	0.10 %	-787.20	2.63 %	500.00	230.56
CALL 10/15/2022 @ 100.000 MORT	20,000	95.4150	95.4150	99.35					
02.500% DUE 01/15/2023									
RATING: A2									
[207597EF8]									
PNC CAPITAL ADVISORS									
CONOCOPHILLIPS	29,592.50	29.744.25	29,744.25	29,793.90	0.15 %	-49.65	5.05 %	1,500.00	691.67
NTS	25,000	118.9770	118.9770	119.18					
06.000% DUE 01/15/2020									
RATING: A1									
[20825CAU8]									
PNC CAPITAL ADVISORS									
RABOBANK NEDERLAND UTREC	15,902.70	15.884.37	15,884.37	15,478.90	0.08 %	405.47	3.19 %	506.25	227.81
ISIN US21686CAD20 SEDOL B5MKX70	15,000	105.8958	105.8958	103.19					
03.375% DUE 01/19/2017									
RATING: AA2									
[21686CAD2]									
PNC CAPITAL ADVISORS									

Detail

**Fixed income
Corporate bonds**

Description [Cusip]	Market value last period	Quantity	Current market value price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
MERRILL LYNCH & CO NOTES SERIES MTN 06.875% DUE 04/25/2018 RATING: BAA2 {59018YNG64}	17,689.65	15,000	117.8130	0.09%	16,275.00	108.50	1,396.95	5.84%	1,031.25	189.06
PNC CAPITAL ADVISORS METLIFE INC SER D UNSC 04.368% DUE 09/15/2023 RATING: A3 {59156RBB3}	21,301.00	20,000	107.2830	0.11%	20,802.00	104.01	654.60	4.08%	873.60	38.83
PNC CAPITAL ADVISORS MICROSOFT CORP SR NOTES 03.000% DUE 10/01/2020 RATING: AAA {594918AH7}	36,039.85	35,000	104.4340	0.18%	34,697.60	99.14	1,854.30	2.88%	1,050.00	262.50
PNC CAPITAL ADVISORS MORGAN STANLEY SR UNSEC 02.875% DUE 07/28/2014 RATING: BAA2 {61747WAK5}	25,179.50	25,000	100.1780	0.13%	24,022.45	96.09	1,022.05	2.87%	718.75	305.47
PNC CAPITAL ADVISORS NBCUNIVERSAL MEDIA LLC WI SR UNSEC 04.375% DUE 04/01/2021 RATING: A3 {63946BAE0}	27,130.75	25,000	110.3520	0.14%	26,912.50	107.65	675.50	3.97%	1,093.75	273.44
PNC CAPITAL ADVISORS										



INSTITUTIONAL
INVESTMENTS

CLEVE PUB LIB ENDMT CONS
INVESTMENT MANAGEMENT STATEMENT
Account number 21-75-501-4453885
April 1, 2014 - June 30, 2014

Detail

Fixed income
Corporate bonds

Description (Cusip)	Market value, last period	Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	price per unit							
NEXEN INC [5IN US65334HAK86 RATING: AA3 (65334HAK8) PNC CAPITAL ADVISORS	17,360.10 15,000	17,662.50 117,7500	0.09 %	18,672.75 124.49	- 1,010.25	5.27 %	930.00	390.08		
NISSAN AUTO LEASE TRUST SERIES 2013 A CLASS A3 00.610% DUE 04/15/2016 RATING: AAA (65476VAC3) PNC CAPITAL ADVISORS	25,038.75 25,000	25,048.00 100.1920	0.13 %	24,999.89 100.00	48.11	0.61 %	152.50	6.78		
ORACLE CORP UNSC 02.375% DUE 01/15/2019 RATING: A1 (68389XQ08) PNC CAPITAL ADVISORS	25,297.75 25,000	25,420.50 101.6820	0.13 %	25,141.25 100.57	279.25	2.34 %	593.75	273.78		
PECO ENERGY CO 1ST REF MORT 05.350% DUE 03/01/2018 RATING: AA3 (693304AL1) PNC CAPITAL ADVISORS	11,269.50 10,000	11,238.00 112.3800	0.06 %	9,983.20 99.83	1,254.80	4.77 %	535.00	178.33		
PACIFICORP 1ST MTG CALL 03/15/21 @ 100 03.850% DUE 06/15/2021 RATING: A1 (695114CM8) PNC CAPITAL ADVISORS	26,441.75 25,000	26,833.50 107.3340	0.14 %	27,752.65 111.01	- 919.15	3.59 %	962.50	42.78		

Detail

Fixed income
Corporate bonds

Description (Cusip)	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Total tax cost	Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
PEPSICO INC	33,966.10	35,000	34,673.80	99.0680	0.17 %	34,819.55	34,819.55	- 145.75	2.78 %	962.50	310.14
SR UNSECD						99.48					
02.750% DUE 03/05/2022											
RATING: A1											
[713448BY3]											
PNC CAPITAL ADVISORS											
PROCTER & GAMBLE CO	53,562.00	50,000	53,182.00	106.3640	0.26 %	57,065.00	114.13	- 3,883.00	4.56 %	2,425.00	107.78
BDS											
04.850% DUE 12/15/2015											
RATING: AA3											
[742718BZ1]											
PNC CAPITAL ADVISORS											
ROYAL BANK OF CANADA	35,282.80	35,000	35,211.75	100.6050	0.18 %	35,063.70	100.24	128.05	1.15 %	402.50	120.75
SER MTN ISIN US78008T2C70											
01.150% DUE 03/13/2015											
RATING: AA3											
[78008T2C7]											
PNC CAPITAL ADVISORS											
ROYAL BANK OF CANADA	54,615.00	55,000	54,859.20	99.7440	0.27 %	54,994.50	99.99	- 135.30	1.21 %	660.00	187.00
ISIN US78011DAC83 SEDOL B6W2NM8											
01.200% DUE 09/19/2017											
RATING: AAA											
[78011DAC8]											
PNC CAPITAL ADVISORS											
SANOFI-AVENTIS	10,734.30	10,000	10,830.40	108.3040	0.06 %	10,068.20	100.68	762.20	3.70 %	400.00	102.22
ISIN US80105NAG07 SEDOL B5NP244											
04.000% DUE 03/29/2021											
RATING: A1											
[80105NAG0]											
PNC CAPITAL ADVISORS											

Detail

Fixed income
Corporate bonds

Description (Cusip.)	Market value last period		Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current price per unit	Current							
SIMON PROPERTY GROUP LP SR UNSEC 04.375% DUE 03/01/2021 RATING: A2 (828807CF2)	32,635.80 30,000	32,984.40 109,9480			0.17 %	33,058.60 110.20		-74.20	3.98 %	1,312.50	437.50
PNC CAPITAL ADVISORS SOUTHERN CAL EDISON SER C CALL 07/01/23 @100 MORT 03.500% DUE 10/01/2023 RATING: AA3 (842400FY4)	30,279.60 30,000	31,101.30 103,6710			0.16 %	30,138.10 100.46		963.20	3.38 %	1,050.00	262.50
PNC CAPITAL ADVISORS TARGET CORP SR UNSEC VAR % DUE 07/18/2014 RATING: A2 (87612EAX4)	20,011.20 20,000	20,001.40 100.0070			0.10 %	19,983.52 99.92		17.88	0.40 %	79.70	16.38
PNC CAPITAL ADVISORS TORONTO DOMINION BANK ISIN US89114QAA67 SEDOL B523H44 01.375% DUE 07/14/2014 RATING: AA1 (89114QAA6)	15,049.65 15,000	15,006.00 100.0400			0.08 %	15,034.65 100.23		-28.65	1.38 %	206.25	95.68
PNC CAPITAL ADVISORS TOYOTA MTR CREDIT CORP SER MTN SR UNSEC 03.400% DUE 09/15/2021 RATING: AA3 (89233PF9)	20,578.40 20,000	20,862.00 104.3100			0.11 %	20,082.40 100.41		779.60	3.26 %	680.00	200.22
PNC CAPITAL ADVISORS											

Detail

Fixed income
Corporate bonds

Description (Cusip)	Market value last period	Quantity	Current market value	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
			price per unit							
TOYOTA AUTO RECEIVABLES OWNER	20,121.40	20,121.40	20,098.60	0.10 %	19,999.05	100.00	99.55	0.89 %	178.00	7.91
SERIES 2013 B CLASS A3	20,000	20,000	100.4930							
00.890% DUE 07/17/2017										
RATING: AAA										
[89236VAC4]										
PNC CAPITAL ADVISORS										
UNIONBANCAL CORP	30,000	30,000	30,934.50	0.16 %	30,614.40	102.05	320.10	3.40 %	1,050.00	37.92
SR UNSEC			103.1150							
03.500% DUE 06/18/2022										
RATING: A3										
[908906AC4]										
PNC CAPITAL ADVISORS										
UNITED PARCELL SERVICE	28,464.50	28,464.50	28,515.00	0.14 %	28,283.25	113.13	231.75	4.83 %	1,375.00	634.03
SR NOTES		25,000	114.0600							
05.500% DUE 01/15/2018										
RATING: AA3										
[911312AH9]										
PNC CAPITAL ADVISORS										
US BANCORP	28,854.00	28,854.00	29,543.40	0.15 %	29,331.00	97.77	212.40	3.00 %	885.00	408.08
SER MTN CALL 06/15/22 @100		30,000	98.4780							
02.950% DUE 07/15/2022										
RATING: A2										
[91159JAA4]										
PNC CAPITAL ADVISORS										
VERIZON COMMUNICATIONS	27,105.50	27,105.50	27,575.75	0.14 %	28,817.50	115.27	-1,241.75	4.18 %	1,150.00	287.50
SR UNSEC		25,000	110.3030							
04.600% DUE 04/01/2021										
RATING: BAA1										
[92343VAX2]										
PNC CAPITAL ADVISORS										

Detail

Fixed income
Corporate bonds

Description (Cusip)	Market value last period		Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current price per unit	Current							
VIRGINIA ELEC & POWER CO	17,016.60	17,060.10	17,060.10	16,703.55	0.09 %	16,703.55	16,703.55	356.55	4.75 %	810.00	137.25
SR UNSECURED	15,000	113.7340	113.7340	111.36							
05.400% DUE 04/30/2018											
RATING: A2											
[927804FF6]											
PNC CAPITAL ADVISORS											
WAL-MART STORES INC	36,829.45	37,600.85	37,600.85	38,042.10	0.19 %	38,042.10	38,042.10	-441.25	3.38 %	1,268.75	609.70
SR UNSEC	35,000	107.4310	107.4310	108.69							
03.625% DUE 07/08/2020											
RATING: AA2											
[931142CU5]											
PNC CAPITAL ADVISORS											
WELLS FARGO & COMPANY	25,000	25,970.00	25,970.00	25,574.00	0.13 %	25,574.00	25,574.00	396.00	3.98 %	1,031.25	389.58
SUBORDINATED		103.8800	103.8800	102.30							
04.125% DUE 08/15/2023											
RATING: A3											
[94974BFN5]											
PNC CAPITAL ADVISORS											
WELLS FARGO & COMPANY	5,000	5,063.00	5,063.00	4,994.85	0.03 %	4,994.85	4,994.85	68.15	4.05 %	205.00	15.94
SER MTN SUB		101.2600	101.2600	99.90							
04.100% DUE 06/03/2026											
RATING: A3											
[94974BFY1]											
PNC CAPITAL ADVISORS											
WESTPAC BANKING CORP	30,182.70	30,564.30	30,564.30	30,020.80	0.15 %	30,020.80	30,020.80	543.50	2.21 %	675.00	283.13
SEDOL BCJ52JZ ISIN US961214CC58	30,000	101.8810	101.8810	100.07							
02.250% DUE 07/30/2018											
RATING: AA2											
[961214CC5]											
PNC CAPITAL ADVISORS											

Detail

**Fixed income
Corporate bonds**

Description (Cusip)	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Total tax cost	Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
XILINX INC	14,874.75	15,000	15,139.65	100.9310	0.08 %	14,893.40	99.29	246.25	2.98 %	450.00	136.25
03.000% DUE 03/15/2021											
RATING: A3											
[983919AH4]											
PNC CAPITAL ADVISORS											
Total corporate bonds			\$2,184,258.77		10.66 %	\$2,174,018.38		\$10,240.39	2.92 %	\$63,776.21	\$15,950.10

Treasury bonds

Description (Cusip)	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Total tax cost	Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
USA TREASURY NOTE	\$141,317.40	140,000	\$140,530.60	\$100.3790	0.69 %	\$142,805.47	\$102.00	-\$2,274.87	2.37 %	\$3,325.00	\$1,111.35
02.375% DUE 08/31/2014											
RATING: AAA											
[912828LK4]											
PNC CAPITAL ADVISORS											
USA TREASURY NOTES	539,646.30	530,000	559,107.60	105.4920	2.73 %	568,371.69	107.24	-9,264.09	2.85 %	15,900.00	3,996.72
03.000% DUE 09/30/2016											
RATING: AAA											
[912828LP3]											
PNC CAPITAL ADVISORS											
USA TREASURY NOTES	396,887.40	275,000	278,481.50	101.2660	1.36 %	283,317.39	103.03	-4,835.89	2.23 %	6,187.50	2,580.97
02.250% DUE 01/31/2015											
RATING: AAA											
[912828MH0]											
PNC CAPITAL ADVISORS											
USA TREASURY NOTES	268,932.60	265,000	268,394.65	101.2810	1.31 %	270,549.41	102.09	-2,154.76	1.24 %	3,312.50	1,107.17
01.250% DUE 08/31/2015											
RATING: AAA											
[912828NV8]											
PNC CAPITAL ADVISORS											

Detail

Treasury bonds

Description [Cusip]	Market value last period		Current market value		% of total portfolio	Total tax cost	Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current price per unit	Current							
USA TREASURY NOTES 02.625% DUE 11/15/2020 RATING: AAA	97,449.10	98.681.25	98,283.21	103.46	0.49 %	98,283.21	103.46	398.04	2.53 %	2,493.75	318.50
PNC CAPITAL ADVISORS [912828PC8]											
USA TREASURY NOTES 01.250% DUE 10/31/2015 RATING: AAA	142,165.80	141,968.40	140,335.94	100.24	0.70 %	140,335.94	100.24	1,632.46	1.24 %	1,750.00	294.84
PNC CAPITAL ADVISORS [912828PE4]											
USA TREASURY NOTES 02.125% DUE 08/15/2021 RATING: AAA	24,568.25	24,984.50	24,308.06	97.23	0.13 %	24,308.06	97.23	676.44	2.13 %	531.25	199.59
PNC CAPITAL ADVISORS [912828RC6]											
USA TREASURY NOTE 01.500% DUE 08/31/2018 RATING: AAA	494,074.35	497,588.85	500,658.79	101.14	2.43 %	500,658.79	101.14	-3,069.94	1.50 %	7,425.00	2,481.73
PNC CAPITAL ADVISORS [912828RE2]											
USA TREASURY NOTES 00.875% DUE 12/31/2016 RATING: AAA	355,830.70	356,856.65	356,775.00	100.50	1.75 %	356,775.00	100.50	81.65	0.88 %	3,106.25	8.49
PNC CAPITAL ADVISORS [912828RX0]											
USA TREASURY NOTES 01.375% DUE 01/31/2019 RATING: AAA	97,949.00	346,062.50	345,154.70	98.62	1.69 %	345,154.70	98.62	907.80	1.27 %	4,375.00	1,824.93
PNC CAPITAL ADVISORS [912828SD3]											
USA TREASURY NOTES 01.000% DUE 03/31/2017 RATING: AAA	130,325.00	145,861.30	145,673.44	100.46	0.72 %	145,673.44	100.46	187.86	1.00 %	1,450.00	366.44
PNC CAPITAL ADVISORS [912828SM3]											

Detail

Treasury bonds

Description [Cusip]	Market value last period		Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current	price per unit							
USA TREASURY NOTES 01.625% DUE 08/15/2022 RATING: AAA [912828TJ9] PNC CAPITAL ADVISORS	41,842.80	14,240.70	94,938.00	14,240.70	0.07%	13,930.08	92.87	310.62	1.72%	243.75	91.57
USA TREASURY NOTES 00.375% DUE 01/15/2016 RATING: AAA [912828UG3] PNC CAPITAL ADVISORS	440,224.40	440,686.40	100,156.00	440,686.40	2.16%	439,690.64	99.93	995.76	0.38%	1,650.00	754.93
USA TREASURY NOTES 80.250% DUE 01/31/2015 RATING: AAA [912828UK4] PNC CAPITAL ADVISORS	450,508.50	450,441.00	100,098.00	450,441.00	2.20%	450,000.00	100.00	441.00	0.25%	1,125.00	102.6
Total treasury bonds				\$3,763,885.90	18.37%	\$3,779,853.82		-\$15,967.92	1.41%	\$52,875.00	\$15,137.23

Agency bonds

Description [Cusip]	Market value last period		Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current	price per unit							
FEDERAL HOME LN BANK BND5 04.125% DUE 12/13/2019 RATING: AAA [3133XVRK9] PNC CAPITAL ADVISORS	\$27,718.50	\$27,930.50	\$111,722.00	\$27,930.50	0.14%	\$27,620.00	\$110.48	\$310.50	3.70%	\$1,031.25	\$51.56
FEDERAL NATL MTG ASSN POOL #AH3765 04.000% DUE 01/01/2041 RATING: N/A [3138A5FF4] PNC CAPITAL ADVISORS	49,480.75	49,290.69	106,277.00	49,290.69	0.25%	49,676.73	107.11	-386.04	3.77%	1,855.18	159.75

Detail

Agency bonds

Description [Cusip]	Market value last period	Quantity	Current market value	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
FEDERAL NATL MTG ASSN POOL #AL0578 03.500% DUE 08/01/2026 RATING: N/A {3138EGUC6}	34,414.65 31,453.321		33,374.49 106.1080	0.17 %	33,502.70 106.52		- 128.21	3.30 %	1,100.87	94.80
PNC CAPITAL ADVISORS										
FEDERAL NATL MTG ASSN POOL AQ4804 03.500% DUE 11/01/2042 RATING: N/A {3138MLK52}	43,802.28 41,957.041		43,257.29 103.0990	0.22 %	44,684.24 106.50		- 1,426.95	3.40 %	1,468.50	126.45
PNC CAPITAL ADVISORS										
FEDERAL NATL MTG ASSN POOL #AB2077 04.000% DUE 01/01/2041 RATING: N/A {31416XJ9}	113,167.85 105,489.464		112,350.50 106.5040	0.55 %	104,146.11 98.73		8,204.39	3.76 %	4,219.58	363.35
PNC CAPITAL ADVISORS										
FEDERAL NATL MTG ASSN POOL # AB2275 04.500% DUE 02/01/2041 RATING: N/A {31416XQ52}	32,638.68 29,833.180		32,544.42 109.0880	0.16 %	30,546.38 102.39		1,998.04	4.13 %	1,342.49	115.60
PNC CAPITAL ADVISORS										
FEDERAL NATL MTG ASSN POOL #AB6373 03.000% DUE 10/01/2027 RATING: N/A {31417DCK7}	63,756.69 60,207.778		62,618.50 104.0040	0.31 %	63,822.62 106.00		- 1,204.12	2.89 %	1,806.23	155.54
PNC CAPITAL ADVISORS										

Detail

Agency bonds

Description (Cusip)	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
FEDERAL NATL MTG ASSN POOL #MA1003 03.500% DUE 03/01/2042 RATING: N/A (31418ADH8) PNC CAPITAL ADVISORS	61,253,40 59,574,636		61,420.85 103.0990		0.30 %	60,626.50 101.77		794.35	3.40 %	2,085.11	179.55
Total agency bonds			\$422,787.24		2.06 %	\$414,625.28		\$8,161.96	3.53 %	\$14,909.21	\$1,246.60

Other fixed income assets

Description (Cusip)	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
ONTARIO (PROVINCE OF) ISIN US68323AAU88 SEDOL B556FM4 03.000% DUE 07/16/2018 RATING: AA2 (68323AAU8) PNC CAPITAL ADVISORS	\$20,983.00 20,000		\$21,114.00 \$105.5700		0.11 %	\$21,110.00 \$105.55		\$4.00	2.85 %	\$600.00	\$275.00
ONTARIO (PROVINCE OF) SR UNSEC ISIN US68323ABJ25 00.950% DUE 05/26/2015 RATING: AA2 (68323ABJ2) PNC CAPITAL ADVISORS	15,110.78 15,000		15,097.91 100.6527		0.08 %	14,976.85 99.98		101.06	0.95 %	142.50	13.85
Total other fixed income assets			\$36,211.91		0.18 %	\$36,106.85		\$105.06	2.05 %	\$742.50	\$288.85
Total fixed income			\$6,407,143.82		31.27 %	\$6,404,604.33		\$2,539.49	2.07 %	\$132,302.92	\$32,622.78



CLEVE PUB LIB ENDMT CONS
INVESTMENT MANAGEMENT STATEMENT
 Account number 21-75-501-4453885
 April 1, 2014 - June 30, 2014

Detail

Equities
Stocks
Consumer discretionary

Description (Symbol)	Market value last period		Current market value	% of total portfolio	Total tax cost		Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit			Avg. tax cost per unit	price per unit				
CBS CORP CLASS B WI (CBSI)	885,284.00	\$85.753.20	\$85,753.20	0.42 %	\$69,342.23	\$16,410.97	0.78 %	\$662.40	\$165.60	
PCA ADVANTAGE PORTFOLIO	1,380	\$62.1400	\$85,753.20	0.57 %	\$50.25	64,788.55	1.68 %	1,944.00		
COMCAST CORPORATION CL A (CMCSA)	108,086.40	115.948.80	123,748.70	0.88 %	23.69	54,590.50	1.01 %	1,788.80		
PCA ADVANTAGE PORTFOLIO	2,160	53.6800	115,948.80	0.42 %	81,094.07	4,622.73	1.74 %	1,487.20		
DISNEY WALT CO (DIS)	166,545.60	178.339.20	178,339.20	0.51 %	59.50	25,903.95	1.22 %	1,272.00		
PCA ADVANTAGE PORTFOLIO	2,080	85.7400	178,339.20	0.42 %	47.99	39,647.05	2.33 %	1,974.00		
FOOT LOCKER INC (FL)	1,690	85.716.80	143,761.12	0.35 %	74.00	3,377.11	2.63 %	1,860.00		
PCA ADVANTAGE PORTFOLIO	1,060	50.7200	143,761.12	0.64 %	78,442.45	31,930.47	1.42 %	1,824.00		
HANESBRANDS INC - WI (HBI)	81,068.80	104.346.40	85,008.00	0.43 %	45,360.95	32,023.68	1.48 %	1,286.40		
PCA ADVANTAGE PORTFOLIO	1,060	98.4400	85,008.00	0.53 %	43.20	15,550.22	1.85 %	2,002.00		
HOME DEPOT INC (HD)	83,086.50	85.008.00	70,884.60	0.53 %	67,507.49	3,377.11	2.63 %	1,860.00		
PCA ADVANTAGE PORTFOLIO	1,050	80.9600	70,884.60	0.64 %	72.59	31,930.47	1.42 %	1,824.00		
LAS VEGAS SANDS CORP (LVS)	75,125.40	70.884.60	76,220.00	0.43 %	97,369.53	32,023.68	1.48 %	1,286.40		
PCA ADVANTAGE PORTFOLIO	930	76.2200	76,220.00	0.53 %	81.14	15,550.22	1.85 %	2,002.00		
MAGNA INTERNATIONAL (MGA)	115,572.00	129.300.00	129,300.00	0.43 %	55,237.12	32,023.68	1.48 %	1,286.40		
ISIN CA5592224011 SEDOL 2554549	1,200	107.7500	129,300.00	0.53 %	82.44	15,550.22	1.85 %	2,002.00		
PCA ADVANTAGE PORTFOLIO	1,200	107.7500	129,300.00	5.13 %	92,729.38	\$288,845.23	1.53 %	\$16,100.80	\$165.60	
POLARIS INDS INC (PII)	93,605.70	87.260.80	87,260.80	0.43 %	55,237.12	32,023.68	1.48 %	1,286.40		
PCA ADVANTAGE PORTFOLIO	670	130.2400	87,260.80	0.53 %	82.44	15,550.22	1.85 %	2,002.00		
WYNDHAM WORLDWIDE CORP (WYN)	104,718.90	108.279.60	108,279.60	0.53 %	92,729.38	15,550.22	1.85 %	2,002.00		
PCA ADVANTAGE PORTFOLIO	1,430	75.7200	108,279.60	5.13 %	64.85	\$288,845.23	1.53 %	\$16,100.80	\$165.60	
Total consumer discretionary		\$1,050,837.40	\$1,050,837.40	5.13 %	\$761,992.17	\$288,845.23	1.53 %	\$16,100.80	\$165.60	

Consumer staples

Description (Symbol)	Market value last period		Current market value	% of total portfolio	Total tax cost		Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit			Avg. tax cost per unit	price per unit				
ALTRIA GROUP INC (MO)	994,697.90	\$106.108.20	\$106,108.20	0.52 %	\$93,560.75	\$12,547.45	4.58 %	\$4,857.60	\$1,214.40	
PCA ADVANTAGE PORTFOLIO	2,930	\$41.9400	\$106,108.20	0.62 %	\$36.98	39,528.85	1.46 %	1,848.00		
CVS CAREMARK CORPORATION (CVS)	125,764.80	126.621.60	126,621.60	0.62 %	87,092.75	39,528.85	1.46 %	1,848.00		
PCA ADVANTAGE PORTFOLIO	1,680	75.3700	126,621.60		51.84					

Detail

Consumer staples

Description (Symbol)	Market value last period		Current market value		% of total portfolio	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current	price per unit						
COCA COLA ENTERPRISES (CCE)	92,176.80	92,215.40	91,648.87	566.53	2.10 %	47.49	8,309.44	2.10 %	1,930.00	
PCA ADVANTAGE PORTFOLIO	1,930	47,780.00	47.49							
CONSTELLATION BRANDS INC (STZ)		103,993.40	95,683.96	8,309.44	0.51 %	81.09				
CLA	1,180	88,130.00								
PCA ADVANTAGE PORTFOLIO		128,023.70	119,906.60	8,117.10	0.63 %	46.30	1,709.40	1.34 %	1,709.40	
KROGER CO (KR)	2,590	49,430.00								
PCA ADVANTAGE PORTFOLIO		132,184.00	128,887.60	36,028.10	0.63 %	56.62	4,221.36	3.28 %	4,221.36	
PROCTER & GAMBLE CO (PG)	1,640	78,590.00								
PCA ADVANTAGE PORTFOLIO		78,590.00								
Total consumer staples		\$685,849.90	\$580,792.43	\$105,097.47	3.35 %		\$14,566.36	2.12 %	\$1,214.40	\$1,214.40

Energy

Description (Symbol)	Market value last period		Current market value		% of total portfolio	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current	price per unit						
CONOCOPHILLIPS (COP)	\$84,420.00	\$126,023.10	\$100,765.40	\$25,257.70	0.62 %	\$68.55	\$4,057.20	3.22 %	\$4,057.20	
PCA ADVANTAGE PORTFOLIO	1,470	\$85,730.00								
EOG RES INC (EOG)	98,085.00	140,232.00	93,007.00	47,225.00	0.69 %	77.51	600.00	0.43 %	600.00	
PCA ADVANTAGE PORTFOLIO	1,200	116,860.00								
EXXON MOBIL CORP (XOM)	82,051.20	84,571.20	57,352.66	27,218.54	0.42 %	68.28	2,318.40	2.75 %	2,318.40	
PCA ADVANTAGE PORTFOLIO	840	100,680.00								
HELMERICH & PAYNE INC (HP)	114,013.60	123,076.60	68,162.18	54,914.42	0.61 %	64.30	2,915.00	2.37 %	2,915.00	
PCA ADVANTAGE PORTFOLIO	1,060	116,110.00								
SCHLUMBERGER LTD (SLB)	125,775.00	192,258.50	144,103.49	48,155.01	0.94 %	88.41	2,608.00	1.36 %	2,608.00	652.00
SEDOL 2779201	1,630	117,950.00								
ISIN AN8068571086										
PCA ADVANTAGE PORTFOLIO		78,012.90	71,436.25	6,576.65	0.39 %	39.04	1,570.14	2.02 %	1,570.14	
SUNCOR ENERGY INC (SU)	1,830	42,630.00								
ISIN CA8672241079 SEDOL B3NB1P2										
PCA ADVANTAGE PORTFOLIO		42,630.00								
Total energy		\$744,174.30	\$534,826.98	\$209,347.32	3.63 %		\$14,068.74	1.89 %	\$652.00	\$652.00

Detail

Financial

Description (Symbol)	Market value last period		Quantity	Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Price per unit		Current price per unit	Current market value							
INVESCO LTD (IVZ)	83,250.00	\$84.937.50	2,250	\$37.7500		0.42 %	\$74,154.69	\$32.96	\$10,782.81	2.65 %	\$2,250.00	
ISIN BMG491BT1088 SEDOL B28XP76 PCA ADVANTAGE PORTFOLIO						0.43 %			3,810.83	2.51 %	2,184.00	
ACE LIMITED (ACE)		87,108.00										
ISIN CH0044328745 SEDOL B3BQMF6 PCA ADVANTAGE PORTFOLIO		103.7000	840									
AMERICAN EXPRESS CO (AXP)	102,634.20	108,151.80	1,140	94.8700		0.53 %	47,266.45	41.46	60,885.35	1.10 %	1,185.60	
PCA ADVANTAGE PORTFOLIO												
DISCOVER FINANCIAL W/ (DFS)	83,793.60	89,251.20	1,440	61.9800		0.44 %	50,938.91	35.37	38,312.29	1.55 %	1,382.40	
PCA ADVANTAGE PORTFOLIO												
FRANKLIN RESOURCES INC (BEN)	87,229.80	93,122.40	1,610	57.8400		0.46 %	82,715.36	51.38	10,407.04	0.83 %	772.80	1031
PCA ADVANTAGE PORTFOLIO												193.20
JPMORGAN CHASE & CO (JPM)	161,792.15	153,557.30	2,665	57.6200		0.75 %	70,190.22	26.34	83,367.08	2.78 %	4,264.00	
PCA ADVANTAGE PORTFOLIO												
LINCOLN NATIONAL CORP (LNC)	84,112.20	85,390.40	1,660	51.4400		0.42 %	81,197.83	48.91	4,192.57	1.25 %	1,062.40	
PCA ADVANTAGE PORTFOLIO												
REGIONS FINANCIAL CORP (RF)	69,215.30	66,162.60	6,230	10.6200		0.33 %	60,987.35	9.79	5,175.25	1.89 %	1,246.00	311.50
PCA ADVANTAGE PORTFOLIO												
SUNTRUST BANKS INC (STI)	70,826.20	71,306.80	1,780	40.0600		0.35 %	67,475.06	37.91	3,831.74	2.00 %	1,424.00	
PCA ADVANTAGE PORTFOLIO												
THE TRAVELERS COS INC (TRV)		98,773.50	1,050	94.0700		0.49 %	95,284.66	90.75	3,488.84	2.34 %	2,310.00	
PCA ADVANTAGE PORTFOLIO												
VISA INC (V)	73,392.40	71,641.40	340	210.7100		0.35 %	53,571.49	157.56	18,069.91	0.76 %	544.00	
CLASS A SHARES												
PCA ADVANTAGE PORTFOLIO												
WELLS FARGO & COMPANY (WFC)	179,064.00	189,216.00	3,600	52.5600		0.93 %	95,889.16	26.54	93,326.84	2.67 %	5,040.00	
PCA ADVANTAGE PORTFOLIO												
Total financial		\$1,198,618.90				5.85 %	\$862,968.35		\$335,650.55	1.97 %	\$23,665.20	\$504.70

Detail

Health care

Description (Symbol)	Market value last period		Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Price per unit	Quantity	Price per unit							
AETNA INC NEW (AET)	1,730	\$140,268.40	1,730	\$81,080.00	0.69%	\$107,059.94	\$33,208.46	1.12%	\$1,557.00		
PCA ADVANTAGE PORTFOLIO	9,183,400	74,456.80	9,183,400	74,456.80	0.37%	19,826.09	54,630.71	0.12%	88.00		
ALLERGAN INC (AGN)	440	169,220.00	440	169,220.00	0.50%	100,144.72	1,453.48	2.07%	2,098.40		
AMGEN INC (AMGN)	106,072.40	101,798.20	106,072.40	101,798.20	0.39%	60,780.86	18,480.14	1.85%	1,460.60		
PCA ADVANTAGE PORTFOLIO	860	118,370.00	860	118,370.00	0.48%	90.72	2,940.21				
SECTION DICKINSON & CO (BDX)	78,443.60	79,261.00	78,443.60	79,261.00	0.83%	94,893.59	71,228.64	2.68%	4,508.00		
PCA ADVANTAGE PORTFOLIO	670	118,300.00	670	118,300.00	0.61%	80.42	21,233.59	0.52%	643.20	160.80	
GILEAD SCIENCES INC (GILD)	1,180	97,833.80	1,180	97,833.80	0.41%	97,209.56	1,786.82	1.56%	1,285.20	321.30	
PCA ADVANTAGE PORTFOLIO	158,150.30	168,438.20	158,150.30	168,438.20	1.08%	60.38	150,458.99	0.26%	557.93		
JOHNSON & JOHNSON (JNJ)	1,610	104,620.00	1,610	104,620.00	0.36%	103,527.11	4,841.34	0.85%	616.00	154.00	
PCA ADVANTAGE PORTFOLIO	118,301.90	124,760.70	118,301.90	124,760.70	5.67%	154.52	\$360,462.38	1.10%	\$12,814.33	\$636.10	
MCKESSON CORPORATION (MCK)	670	186,210.00	670	186,210.00		80,620.68					
PCA ADVANTAGE PORTFOLIO	77,814.10	82,407.50	77,814.10	82,407.50		67.75					
ST JUDE MEDICAL INC (STJ)	1,190	69,250.00	1,190	69,250.00		69,253.18					
PCA ADVANTAGE PORTFOLIO	138,578.49	219,712.17	138,578.49	219,712.17		74.23					
SHIRE PLC (SHPG)	933	235,490.00	933	235,490.00		67,860.66					
SPONSORED ADR						96.94					
PCA ADVANTAGE PORTFOLIO	66,206.00	72,702.00	66,206.00	72,702.00							
ZIMMER HOLDINGS INC (ZMH)	700	103,860.00	700	103,860.00							
PCA ADVANTAGE PORTFOLIO											
Total health care				\$1,161,638.77			\$801,176.39	\$360,462.38	1.10%	\$12,814.33	\$636.10

Industrials

Description (Symbol)	Market value last period		Current market value		% of total portfolio	Avg. tax cost per unit	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Price per unit	Quantity	Price per unit							
BOEING CO (BA)	99,137.10	\$99,137.10	99,137.10	\$99,137.10	0.50%	\$56,354.67	\$44,157.03	2.30%	\$2,306.80		
PCA ADVANTAGE PORTFOLIO	790	\$127,230.00	790	\$127,230.00	0.68%	\$71.34	61,702.02	0.62%	854.40		
DELTA AIR LINES INC (DAL)	123,354.00	137,843.20	123,354.00	137,843.20	0.92%	76,141.18	53,999.51	3.35%	6,256.80	1,564.20	
PCA ADVANTAGE PORTFOLIO	3,560	38,720.00	3,560	38,720.00		21.39					
GENERAL ELECTRIC CO (GE)	184,077.90	186,850.80	184,077.90	186,850.80		132,851.29					
PCA ADVANTAGE PORTFOLIO	7,110	26,280.00	7,110	26,280.00		18.69					

Detail

Industrials

Description (Symbol)	Market value last period		Current market value		% of total portfolio	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current quantity	Current price per unit						
LOCKHEED MARTIN CORP (LMT)	86,517.20	85,186.90	85,186.90	85,186.90	0.42%	74,939.23	10,247.67	3.31%	2,819.60	
PCA ADVANTAGE PORTFOLIO	530	160.7300	160.7300	141.40						
MANPOWER GROUP INC (MAN)	76,465.10	82,304.50	82,304.50	78,190.70	0.41%	78,190.70	4,113.80	1.16%	950.60	
PCA ADVANTAGE PORTFOLIO	970	84.8500	84.8500	80.61						
QUANTA SVCS INC (PWR)	71,586.00	67,085.20	67,085.20	71,318.87	0.33%	71,318.87	-4,233.67			
PCA ADVANTAGE PORTFOLIO	1,940	34.5800	34.5800	36.76						
SOUTHWEST AIRLINES CO (LUV)	2,840	76,282.40	76,282.40	77,573.40	0.38%	77,573.40	-1,291.00	0.90%	681.60	
PCA ADVANTAGE PORTFOLIO	852	99.7500	99.7500	27.32						
UNION PACIFIC CORP (UNP)	79,943.16	84,987.00	84,987.00	31,397.60	0.42%	31,397.60	53,589.40	1.83%	1,550.64	387.66
PCA ADVANTAGE PORTFOLIO	852	99.7500	99.7500	36.85						
UNITED TECHNOLOGIES CORP (UTX)	106,324.40	105,059.50	105,059.50	40,911.11	0.52%	40,911.11	64,148.39	2.05%	2,147.60	103
PCA ADVANTAGE PORTFOLIO	910	115.4500	115.4500	44.96						33
Total Industrials		\$926,111.20	\$926,111.20	\$639,678.05	4.52%	\$639,678.05	\$286,433.15	1.90%	\$17,568.04	\$1,951.86

Information technology

Description (Symbol)	Market value last period		Current market value		% of total portfolio	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current quantity	Current price per unit						
TE CONNECTIVITY LTD (TEL)	\$79,477.20	\$118,114.40	\$118,114.40	\$61,840.00	0.58%	\$110,969.92	\$7,144.48	1.88%	\$2,215.60	
PCA ADVANTAGE PORTFOLIO	1,910	\$61.8400	\$61.8400	\$58.10						
NXP SEMICONDUCTORS (NXP)	99,388.90	111,844.20	111,844.20	71,822.25	0.55%	71,822.25	40,021.95			
ISIN NL0009538784 SEDOL B505PN7	1,690	66.1800	66.1800	42.50						
PCA ADVANTAGE PORTFOLIO	1,690	66.1800	66.1800	42.50						
APPLE INC (AAPL)	273,737.40	331,760.10	331,760.10	141,863.96	1.62%	141,863.96	189,896.14	2.03%	6,711.60	
PCA ADVANTAGE PORTFOLIO	3,570	92.9300	92.9300	39.74						
CISCO SYSTEMS INC (CSCO)	73,745.35	144,378.50	144,378.50	124,603.19	0.71%	124,603.19	19,775.31	3.06%	4,415.60	
PCA ADVANTAGE PORTFOLIO	5,810	24.8500	24.8500	21.45						
GOOGLE INC-CL A (GOOGL)	156,031.40	81,853.80	81,853.80	33,396.59	0.40%	33,396.59	48,457.21			
PCA ADVANTAGE PORTFOLIO	140	584.6700	584.6700	238.55						
MICROSOFT CORP (MSFT)	92,022.55	129,478.50	129,478.50	71,618.29	0.64%	71,618.29	57,860.21	2.69%	3,477.60	
PCA ADVANTAGE PORTFOLIO	3,105	41.7000	41.7000	23.07						

Detail

Information technology

Description (Symbol)	Market value last period		Current market value		% of total portfolio	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current	price per unit						
ORACLE CORP (ORCL)	141,957.70	140,639.10	140,639.10	140,639.10	0.69 %	84,524.27	56,114.83	1.19 %	1,665.60	
PCA ADVANTAGE PORTFOLIO	3,470	40.5300	40.5300	40.5300	0.53 %	24.36	37,021.74	2.13 %	2,284.80	
QUALCOMM (QCOM)	107,249.60	107,712.00	107,712.00	107,712.00	0.57 %	70,690.26	20,362.54	0.94 %	1,086.80	
PCA ADVANTAGE PORTFOLIO	1,360	79.2000	79.2000	79.2000		51.98				
SKYWORKS SOLUTIONS INC (SWKS)	92,674.40	115,991.20	115,991.20	115,991.20		95,628.66				
PCA ADVANTAGE PORTFOLIO	2,470	46.9600	46.9600	46.9600		38.72				
Total information technology			\$1,281,771.80		6.26 %	\$805,117.39	\$476,654.41	1.71 %	\$21,857.60	

Materials

Description (Symbol)	Market value last period		Current market value		% of total portfolio	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current	price per unit						
CROWN HOLDINGS INC (CCK)				\$76,630.40	0.38 %	\$77,204.31	- \$573.91			
PCA ADVANTAGE PORTFOLIO	1,540	\$49.7600	\$49.7600	\$49.7600		\$50.13				
EASTMAN CHEM CO (EMN)				69,006.50	0.34 %	71,088.74	- 2,052.24	1.61 %	1,106.00	276.50
PCA ADVANTAGE PORTFOLIO	790	87.3500	87.3500	87.3500		89.95				
PACKAGING CORP PKG (PKG)	113,999.40	115,813.80	115,813.80	115,813.80	0.57 %	115,991.58	- 177.78	2.24 %	2,592.00	648.00
PCA ADVANTAGE PORTFOLIO	1,620	71.4900	71.4900	71.4900		71.60				
Total materials			\$261,450.70		1.28 %	\$264,254.63	- \$2,803.93	1.41 %	\$3,698.00	\$924.50

Telecommunication services

Description (Symbol)	Market value last period		Current market value		% of total portfolio	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current	price per unit						
VERIZON COMMUNICATIONS INC (VZ)				\$95,902.80	0.47 %	\$104,810.80	- \$8,908.00	4.34 %	\$4,155.20	
PCA ADVANTAGE PORTFOLIO	1,960	\$48.9300	\$48.9300	\$48.9300		\$53.48				

Detail

Utilities

Description (Symbol)	Market value last period		Current market value		% of total portfolio	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current quantity	Current price per unit						
WISCONSIN ENERGY CORP (WEC)	125,685.00	\$126,684.00		\$126,684.00	0.62 %	\$54,485.37	\$72,198.63	3.33 %	\$4,212.00	
PCA ADVANTAGE PORTFOLIO	2,700	\$46,920.00		\$46,920.00		\$20.18				
Total stocks				\$7,533,039.77	36.77 %	\$5,410,062.56	\$2,122,977.21	1.76 %	\$132,706.27	\$6,049.16

Etf - equity

Description (Symbol)	Market value last period		Current market value		% of total portfolio	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current quantity	Current price per unit						
ISHARES RUSSELL MID-CAP (IWR) ETF	1,904	\$1,904,167.04		\$2,000,138.24	9.77 %	\$1,535,467.73	\$464,670.51	1.36 %	\$27,154.93	
21-75-073-4453885	12,304	\$162,560.00		\$162,560.00		\$124.79				

Mutual funds - equity

Description (Symbol)	Market value last period		Current market value		% of total portfolio	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current quantity	Current price per unit						
PNC INTERNATIONAL EQUITY FUND (PIUX) CLASS I FUND 409	80,325.778	\$1,660,333.83		\$20,670.00	8.11 %	\$948,138.46	\$712,195.37	1.43 %	\$23,615.78	
21-75-073-4453885	2,695	1,872,178.10		20,960.00	9.14 %	661,099.43	1,211,078.67			
PNC SMALL CAP FUND (PPCIX) CLASS I	89,321.474	805,066.33		24,580.00	3.93 %	790,000.00	15,066.33	2.08 %	16,703.98	
21-75-073-4453885	32,752.902	24,580.00		24,580.00		24.12				
T ROWE PRICE REAL ESTATE FUND (TRREX) FD #122										
21-75-073-4453885										
Total mutual funds - equity				\$4,337,578.26	21.17 %	\$2,399,237.89	\$1,938,340.37	0.93 %	\$40,319.76	

Detail

Mutual funds - equity

Description (Symbol)	Market value last period	Quantity	Current market value	Current price per unit	% of total portfolio	Total tax cost	Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
Total equities			\$13,870,756.27		67.70 %	\$9,344,768.18		\$4,525,988.09	1.44 %	\$200,180.96	\$6,049.16
Total portfolio			\$20,487,333.47		100.00 %	\$15,960,805.89		\$4,528,627.58	1.62 %	\$332,505.02	\$38,673.70

Pending Trades

Purchases

Description	Trade date	Settle date	Quantity	Price per unit	Cash
TORONTO-DOMINION BANK SEDOL ISIN US89114QAS75 02.125% DUE 07/02/2019	06/26/14	07/02/14	25,000	\$99.8770	-\$24,969.25

Sales

Description	Trade date	Settle date	Quantity	Price per unit	Cash
BANK OF NOVA SCOTIA CALL 11/18/2017 @ 100.000 UNSC 01.375% DUE 12/18/2017	06/26/14	07/02/14	25,000	\$99.8150	\$24,953.75

Net pending trades

- \$15.50

REPORT A1

CLEVELAND PUBLIC LIBRARY
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES
FOR THE PERIOD JULY 1 - JULY 31, 2014

Carrie Krenicky

FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

Cleveland Public Library
Revenues, Expenditures and Changes in Fund Balance
For the Period Ending July 31, 2014

	General Fund	Special Revenue	Capital Projects	Permanent	Agency	Total
41 Taxes	20,512,587.53	0.00	0.00	0.00	\$ 0.00	20,512,587.53
42 Intergovernmental	13,977,678.01	1,104,859.23	189,751.00	0.00	\$ 0.00	15,272,288.24
43 Fines & Fees	241,768.74	0.00	0.00	0.00	\$ 0.00	241,768.74
44 Investment Earnings	149,808.30	18,162.94	0.00	16,573.11	\$ 0.00	184,544.35
45 Charges for Services	2,013,142.68	0.00	0.00	0.00	\$ 0.00	2,013,142.68
46 Contributions & Donations	5,478.33	374,223.66	50,000.00	0.00	\$ 0.00	429,701.99
48 Miscellaneous Revenue	265,122.11	0.00	0.00	0.00	\$ 525.01	265,647.12
Total Revenues	\$ 37,165,585.70	\$ 1,497,245.83	\$ 239,751.00	\$ 16,573.11	\$ 525.01	\$ 38,919,680.65
51 Salaries/Benefits	19,728,431.08	764,796.01	0.00	0.00	\$ 0.00	20,493,227.09
52 Supplies	505,258.81	22,178.93	0.00	700.00	\$ 0.00	528,137.74
53 Purchased/Contracted Services	5,377,988.72	663,810.56	0.00	13,550.28	\$ 0.00	6,055,349.56
54 Library Materials	4,407,100.63	54,582.66	0.00	12,301.13	\$ 0.00	4,473,984.42
55 Capital Outlay	248,964.40	23,252.50	1,977,877.23	0.00	\$ 0.00	2,250,094.13
57 Miscellaneous Expenses	74,366.87	19,470.55	0.00	0.00	\$ 410.75	94,248.17
Total Expenditures	\$ 30,342,110.51	\$ 1,548,091.21	\$ 1,977,877.23	\$ 26,551.41	\$ 410.75	\$ 33,895,041.11
Revenue Over/(Under) Expenditures	\$ 6,823,475.19	\$(50,845.38)	\$(1,738,126.23)	\$(9,978.30)	\$ 114.26	\$ 5,024,639.54
91 Sale of Capital Assets	0.00	0.00	0.00	0.00	\$ 0.00	0.00
98 Advances	(24,500.00)	24,500.00	0.00	0.00	\$ 0.00	0.00
99 Transfers	(3,500,000.00)	0.00	3,500,000.00	0.00	\$ 0.00	0.00
Total Other Sources / Uses	\$(3,524,500.00)	\$ 24,500.00	\$ 3,500,000.00	\$ 0.00	\$ 0.00	\$ 0.00
Revenue & Other Sources Over/(Under) Expenditures & Other Uses	\$ 3,298,975.19	\$(26,345.38)	\$ 1,761,873.77	\$(9,978.30)	\$ 114.26	\$ 5,024,639.54
Beginning Year Cash Balance	\$ 32,152,902.16	\$ 12,967,410.73	\$ 13,919,431.93	\$ 3,140,010.68	\$ 10,449.41	\$ 62,190,204.91
Current Cash Balance	\$ 35,695,958.97	\$ 12,941,065.35	\$ 15,681,305.70	\$ 3,130,032.38	\$ 10,563.67	\$ 67,458,926.07

**Certified Revenue, Appropriations and Balances
General Fund
For the period Ending July 31, 2014**

	<u>Certified Revenue (1)</u>	<u>Income To Date</u>	<u>Balance</u>	<u>Percent To Date</u>	<u>Percent Prior Year</u>
PLF State Income Tax	19,744,566	11,611,687	8,132,879	59%	52%
General Property Tax	24,140,419	20,512,588	3,627,831	85%	83%
Rollback, Homestead, CAT	3,375,390	2,365,991	1,009,399	70%	40%
Federal Grants	0	0	0	0%	0%
State Aid	0	0	0	0%	0%
Fines & Fees	370,000	241,769	128,231	65%	77%
Investment Earnings	157,213	149,808	7,405	95%	49%
Services to Others-Clevnet	3,366,741	2,013,143	1,353,598	60%	58%
Contributions	5,000	5,478	(478)	110%	100%
Miscellaneous	544,352	265,122	279,230	49%	87%
Return of Advances Out	0	0	0	0%	0%
Total	\$ 51,703,681	\$ 37,165,586	\$ 14,538,095	72%	65%

	<u>Appropriation(2)</u>	<u>Expended/ Encumbered</u>	<u>Balance</u>	<u>Percent To Date (3)</u>	<u>Percent Prior Year</u>
Salaries/Benefits	36,251,588	19,829,078	16,422,510	55%	58%
Supplies	1,184,174	711,201	472,973	60%	65%
Purchased Services	11,599,487	8,913,837	2,685,650	77%	76%
Library Materials	11,483,839	6,943,309	4,540,530	60%	66%
Capital Outlay	656,073	293,405	362,668	45%	22%
Other	106,296	100,439	5,857	94%	79%
Sub Total	\$ 61,281,458	\$ 36,791,270	\$ 24,490,188	60%	63%
Advances Out	0	24,500	(24,500)	0%	100%
Transfers Out	3,500,000	3,500,000	0	100%	0%
Total	\$ 64,781,458	\$ 40,315,770	\$ 24,465,688	62%	63%

Note (1): Certificate from Cuyahoga County Budget Commission dated June 6, 2014.

Cleveland Public Library
 Appropriation, Expenditures and Balances
 General Fund
 For the Period Ending July 31, 2014

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
51110 Professional Salaries	10,515,639.73	10,902,927.43	5,752,489.26	0.00	5,150,438.17
51120 Clerical Salaries	9,690,669.34	10,065,142.68	5,494,495.69	0.00	4,570,646.99
51130 Non-Clerical Salaries	1,233,085.46	1,283,755.00	730,190.22	0.00	553,564.78
51140 Buildings Salaries	3,601,946.88	3,733,044.19	1,970,571.25	0.00	1,762,472.94
51150 Other Salaries	998,698.74	1,037,559.35	575,103.92	0.00	462,455.43
51180 Severance Pay	0.00	32,971.85	83,600.43	0.00	(50,628.58)
51190 Non-Base Pay	0.00	10,353.56	165,847.57	0.00	(155,494.01)
51400 OPERS	3,577,218.98	3,716,837.20	2,066,080.67	0.00	1,650,756.53
51610 Health Insurance	4,067,844.96	4,234,319.35	2,322,554.57	0.00	1,911,764.78
51611 Dental Insurance	210,956.08	228,224.10	118,112.99	0.00	110,111.11
51612 Vision Insurance	16,017.41	16,017.41	8,879.42	0.00	7,137.99
51620 Life Insurance	13,651.20	14,781.00	7,913.40	0.00	6,867.60
51630 Workers Compensation	263,314.07	569,325.04	227,659.66	70,440.03	271,225.35
51640 Unemployment Compensation	40,000.00	59,582.55	12,752.04	26,830.51	20,000.00
51650 Medicare - ER	319,190.15	331,665.96	185,911.12	0.00	145,754.84
51900 Other Benefits	15,000.00	15,081.50	6,268.87	3,376.70	5,435.93
Salaries/Benefits	\$34,563,233.00	\$ 36,251,588.17	\$ 19,728,431.08	\$ 100,647.24	\$ 16,422,509.85
52110 Office Supplies	42,040.00	43,456.07	23,253.92	5,179.92	15,022.23
52120 Stationery	56,800.00	64,320.07	21,505.21	4,927.72	37,887.14
52130 Duplication Supplies	25,100.00	29,479.08	18,541.59	4,846.82	6,090.67
52140 Hand Tools	600.00	600.00	398.39	0.00	201.61
52150 Book Repair Supplies	64,200.00	111,787.58	54,809.47	18,375.61	38,602.50
52210 Janitorial Supplies	100,972.00	113,125.23	66,872.35	13,164.30	33,088.58
52220 Electrical Supplies	67,000.00	78,580.35	44,101.42	10,774.22	23,704.71

Cleveland Public Library
 Appropriation, Expenditures and Balances
 General Fund
 For the Period Ending July 31, 2014

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
52230	254,835.00	274,101.20	120,837.74	44,431.75	108,831.71
52240	27,100.00	27,139.00	2,974.13	485.94	23,678.93
52300	87,820.00	109,437.91	46,771.78	47,827.33	14,838.80
52900	319,500.00	332,147.58	105,192.81	55,928.58	171,026.19
Supplies	\$1,045,967.00	\$ 1,184,174.07	\$ 505,258.81	\$ 205,942.19	\$ 472,973.07
53100	125,000.00	131,502.95	49,053.27	24,235.18	58,214.50
53210	496,187.04	579,388.60	293,270.63	214,919.15	71,168.82
53230	104,100.00	113,189.32	61,443.46	37,642.36	14,103.50
53240	148,300.00	191,377.16	111,872.78	51,460.50	28,043.88
53310	568,400.00	639,759.50	152,523.12	60,775.70	426,460.68
53320	45,219.00	53,749.03	13,150.87	4,600.45	35,997.71
53340	190,000.00	248,603.76	127,950.37	70,234.69	50,418.70
53350	296,650.00	406,449.79	128,528.41	128,390.40	149,530.98
53360	1,025,383.31	1,085,701.37	844,011.02	15,865.02	225,825.33
53370	35,000.00	44,759.93	15,731.82	8,240.59	20,787.52
53380	1,040,000.00	1,067,794.97	520,586.20	451,726.10	95,482.67
53390	30,000.00	30,225.75	25,242.00	775.75	4,208.00
53400	415,817.00	473,067.00	57,596.00	0.00	415,471.00
53510	113,200.00	120,529.36	67,453.73	48,075.63	5,000.00
53520	60,430.76	78,420.66	33,634.99	23,237.39	21,548.28
53610	1,757,100.17	1,831,102.37	1,096,551.72	691,438.30	43,112.35
53620	171,380.00	214,990.03	141,153.26	49,080.82	24,755.95
53630	896,000.06	971,381.10	415,731.63	537,921.97	17,727.50
53640	91,828.62	117,955.54	36,403.79	60,571.80	20,979.95

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending July 31, 2014

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
53710 Professional Services	1,274,340.40	1,861,850.84	645,896.87	764,279.23	451,674.74
53720 Auditors Fees	819,671.64	849,171.64	400,893.80	10,475.00	437,802.84
53730 Bank Service Charges	26,800.00	26,800.00	14,281.10	0.00	12,518.90
53800 Library Material Control	265,000.00	429,249.47	97,416.25	280,741.69	51,091.53
53900 Other Purchased Services	10,000.00	32,496.75	27,611.63	1,160.75	3,724.37
Purchased/Contracted Services	\$10,005,808.00	\$ 11,599,486.89	\$ 5,377,988.72	\$ 3,535,848.47	\$ 2,685,649.70
54110 Books	2,335,500.00	2,957,497.68	1,269,332.21	534,365.17	1,153,800.30
54120 Continuations	432,000.00	931,929.52	238,509.91	346,915.80	346,503.81
54210 Periodicals	815,000.00	1,649,523.05	632,271.46	184,328.90	832,922.69
54220 Microforms	123,000.00	195,750.18	37,223.44	38,815.68	119,711.06
54310 Video Media	1,354,237.00	1,501,654.88	731,467.31	271,218.89	498,968.68
54320 Audio Media - Spoken	156,000.00	172,760.32	67,469.59	31,959.09	73,331.64
54325 Audio Media - Music	393,000.00	502,331.64	189,737.07	135,408.32	177,186.25
54350 Computer Media	0.00	739.00	14.00	0.00	725.00
54500 Database Services	1,178,607.00	1,568,353.74	576,553.60	407,986.82	583,813.32
54530 eMedia	1,045,858.00	1,670,355.00	584,208.52	528,232.65	557,913.83
54600 Interlibrary Loan	0.00	1,905.00	1,390.00	515.00	0.00
54710 Bookbinding	25,000.00	52,739.47	7,140.35	20,599.12	25,000.00
54720 Preservation Services	57,000.00	87,893.55	17,798.34	16,775.60	53,319.61
54730 Preservation Boxing	8,000.00	9,001.32	578.44	0.00	8,422.88
54790 Preservation Reformatting	130,000.00	181,404.82	53,406.39	19,087.48	108,910.95
Library Materials	\$8,053,202.00	\$ 11,483,839.17	\$ 4,407,100.63	\$ 2,536,208.52	\$ 4,540,530.02
55510 Furniture	158,277.00	212,123.63	51,706.27	37,562.88	122,854.48
55620 Equipment	161,903.00	258,532.11	109,893.19	6,747.10	141,891.82

Cleveland Public Library
 Appropriation, Expenditures and Balances
 General Fund
 For the Period Ending July 31, 2014

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
55530 Computer Hardware	68,000.00	95,133.46	26,080.69	0.00	69,052.77
55540 Software	29,000.00	31,446.25	2,446.25	130.95	28,869.05
55700 Motor Vehicles	0.00	58,838.00	58,838.00	0.00	0.00
Capital Outlay	\$417,180.00	\$ 656,073.45	\$ 248,964.40	\$ 44,440.93	\$ 362,668.12
57100 Memberships	70,584.00	68,922.52	59,488.45	7,610.55	1,823.52
57200 Taxes	10,956.00	11,990.74	7,614.09	4,299.96	76.69
57500 Refunds/Reimbursements	19,125.00	25,382.87	7,264.33	14,161.59	3,956.95
Miscellaneous Expenses	\$100,665.00	\$ 106,296.13	\$ 74,366.87	\$ 26,072.10	\$ 5,857.16
59810 Advances Out	0.00	0.00	24,500.00	0.00	(24,500.00)
Advances	\$0.00	\$ 0.00	\$ 24,500.00	\$ 0.00	\$(24,500.00)
59900 Transfers Out	0.00	3,500,000.00	3,500,000.00	0.00	0.00
Transfers	\$0.00	\$ 3,500,000.00	\$ 3,500,000.00	\$ 0.00	\$ 0.00
TOTAL	\$54,186,055.00	\$ 64,781,457.88	\$ 33,866,610.51	\$ 6,449,159.45	\$ 24,465,687.92

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2014

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
101 General Fund	32,152,902.16	37,165,585.70	33,866,610.51	6,449,159.45	29,002,717.90
Total General Fund	\$ 32,152,902.16	\$ 37,165,585.70	\$ 33,866,610.51	\$ 6,449,159.45	\$ 29,002,717.90
201 Anderson	237,574.00	0.00	0.00	0.00	237,574.00
202 Endowment for the Blind	1,870,632.05	0.00	0.00	0.00	1,870,632.05
203 Founders	5,097,795.20	70,891.67	121,179.71	18,502.17	5,029,004.99
204 Kaiser	50,517.36	0.00	0.00	0.00	50,517.36
205 Kralej	169,521.71	0.00	0.00	0.00	169,521.71
206 Library	181,123.56	(5,136.17)	7,496.11	3,541.78	164,949.50
207 Pepke	109,016.85	(498.12)	0.00	0.00	108,518.73
208 Wickwire	1,208,349.14	7,903.95	6,486.56	3,408.25	1,206,358.28
209 Witke	74,421.21	0.00	0.00	0.00	74,421.21
210 Young	3,478,300.48	(13,675.81)	10,492.01	4,038.44	3,450,094.22
225 Friends	1,720.09	24,500.00	6,217.74	2.35	20,000.00
226 Judd	5,939.74	104,009.00	74,412.77	25,795.79	9,740.18
228 Lockwood Thompson Memorial	232,237.47	81,856.08	123,749.38	160,729.54	29,614.63
229 Ohio Center for the Book	75.00	900.00	975.00	0.00	0.00
230 Schweinfurth	65,651.08	31,886.00	31,611.79	18,700.00	47,225.29
251 OLBPD-Library for the Blind	71,143.04	879,780.00	873,312.20	66,749.80	10,861.04
252 LSTA-Know It Now	59,552.75	155,139.23	167,774.69	4,600.71	42,316.58
254 MyCom	53,840.00	69,940.00	51,340.00	20,900.00	51,540.00
256 Learning Centers	0.00	114,250.00	73,043.25	7,200.00	34,006.75
Total Special Revenue Funds	\$ 12,967,410.73	\$ 1,521,745.83	\$ 1,548,091.21	\$ 334,168.83	\$ 12,606,896.52
401 Building & Repair	13,919,431.93	3,739,751.00	1,977,877.23	1,338,541.03	14,342,764.67
Total Capital Project Funds	\$ 13,919,431.93	\$ 3,739,751.00	\$ 1,977,877.23	\$ 1,338,541.03	\$ 14,342,764.67
501 Abel	201,652.08	0.00	0.00	0.00	201,652.08

Cleveland Public Library
 Revenue, Expenditures and Changes in Fund Balances
 For the Period Ending July 31, 2014

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
502 Ambler	1,922.16	0.00	0.00	0.00	1,922.16
503 Beard	120,547.30	1,490.16	1,135.00	1,934.00	118,968.46
504 Klein	4,551.71	0.00	0.00	0.00	4,551.71
505 Malom/Schroeder	251,977.23	(37.74)	950.00	500.00	250,489.49
506 McDonald	157,679.29	1,701.47	0.00	0.00	159,380.76
507 Rainer	77,265.33	(265.82)	0.00	0.00	76,999.51
508 Root	33,189.92	0.00	0.00	0.00	33,189.92
509 Sugarman	185,194.09	1,143.16	12,165.28	0.00	174,171.97
510 Thompson	140,936.71	0.00	0.00	0.00	140,936.71
511 Weidenthal	5,651.24	0.00	0.00	0.00	5,651.24
512 White	1,884,678.86	12,541.88	12,301.13	725.88	1,884,193.73
513 Beard Anna Young	74,764.76	0.00	0.00	0.00	74,764.76
Total Permanent Funds	\$ 3,140,010.68	\$ 16,573.11	\$ 26,551.41	\$ 3,159.88	\$ 3,126,872.50
901 Unclaimed Funds	10,449.41	525.01	410.75	0.00	10,563.67
Others	\$ 10,449.41	\$ 525.01	\$ 410.75	\$ 0.00	\$ 10,563.67
Total All Funds	\$ 62,190,204.91	\$ 42,444,180.65	\$ 37,419,541.11	\$ 8,125,029.19	\$ 59,089,815.26

Cleveland Public Library
 Depository Balance Detail
 For the Period Ending July 31, 2014

Balance of All Funds	<u><u>\$ 67,458,926.07</u></u>
Chase - Checking	6,470.76
KeyBank - Concentration Acct	0.00
KeyBank - Checking (ZBA)	2,771,978.34
KeyBank - Merchant Acct	274,926.81
Fifth Third - Checking	652,279.55
Petty Cash	330.00
Change Fund	4,640.00
KeyBank-Payroll Account (ZBA)	255.52
Cash in Library Treasury	<u>\$ 3,710,880.98</u>
PNC - Money Market	10,038.82
PNC - Investments	34,776,683.04
PNC - Investments Money Market	74,298.83
STAR Ohio Investment	29,920.98
STAR Plus Program	13,787,926.33
Investments	<u>\$ 48,678,868.00</u>
PNC- Endowment Account	15,069,177.09
Endowment Account	<u>\$ 15,069,177.09</u>
Cash in Banks and On Hand	<u><u>\$ 67,458,926.07</u></u>

REPORT A2

CLEVELAND PUBLIC LIBRARY
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES
FOR THE PERIOD AUGUST 1 – AUGUST 31, 2014

Carrie Krenicky

FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

Cleveland Public Library
Revenues, Expenditures and Changes in Fund Balance
For the Period Ending August 31, 2014

	General Fund	Special Revenue	Capital Projects	Permanent	Agency	Total
41 Taxes	24,342,587.53	0.00	0.00	0.00	\$ 0.00	24,342,587.53
42 Intergovernmental	15,527,035.11	1,232,766.22	189,751.00	0.00	\$ 0.00	16,949,552.33
43 Fines & Fees	271,567.62	0.00	0.00	0.00	\$ 0.00	271,567.62
44 Investment Earnings	177,184.24	18,162.94	0.00	16,573.11	\$ 0.00	211,920.29
45 Charges for Services	2,268,943.53	0.00	0.00	0.00	\$ 0.00	2,268,943.53
46 Contributions & Donations	5,583.33	375,373.66	50,000.00	0.00	\$ 0.00	430,956.99
48 Miscellaneous Revenue	274,443.15	0.00	0.00	0.00	\$ 525.01	274,968.16
Total Revenues	\$ 42,867,344.51	\$ 1,626,302.82	\$ 239,751.00	\$ 16,573.11	\$ 525.01	\$ 44,750,496.45
51 Salaries/Benefits	23,498,948.30	903,673.48	0.00	0.00	\$ 0.00	24,402,621.78
52 Supplies	587,331.70	25,013.26	0.00	1,599.50	\$ 0.00	613,944.46
53 Purchased/Contracted Services	6,116,953.71	696,947.86	0.00	13,930.28	\$ 0.00	6,827,831.85
54 Library Materials	4,864,941.16	54,582.66	0.00	13,213.92	\$ 0.00	4,932,737.74
55 Capital Outlay	251,603.23	25,096.53	2,245,877.88	0.00	\$ 0.00	2,522,577.64
57 Miscellaneous Expenses	78,819.10	23,248.55	0.00	0.00	\$ 410.75	102,478.40
Total Expenditures	\$ 35,398,597.20	\$ 1,728,562.34	\$ 2,245,877.88	\$ 28,743.70	\$ 410.75	\$ 39,402,191.87
Revenue Over/(Under) Expenditures	\$ 7,468,747.31	\$(102,259.52)	\$(2,006,126.88)	\$(12,170.59)	\$ 114.26	\$ 5,348,304.58
91 Sale of Capital Assets	0.00	0.00	0.00	0.00	\$ 0.00	0.00
98 Advances	(24,500.00)	24,500.00	0.00	0.00	\$ 0.00	0.00
99 Transfers	(3,500,000.00)	0.00	3,500,000.00	0.00	\$ 0.00	0.00
Total Other Sources / Uses	\$(3,524,500.00)	\$ 24,500.00	\$ 3,500,000.00	\$ 0.00	\$ 0.00	\$ 0.00
Revenue & Other Sources Over/(Under) Expenditures & Other Uses	\$ 3,944,247.31	\$(77,759.52)	\$ 1,493,873.12	\$(12,170.59)	\$ 114.26	\$ 5,348,304.58
Beginning Year Cash Balance	\$ 32,152,902.16	\$ 12,967,410.73	\$ 13,919,431.93	\$ 3,140,010.68	\$ 10,449.41	\$ 62,190,204.91
Current Cash Balance	\$ 36,343,265.65	\$ 12,889,651.21	\$ 15,413,305.05	\$ 3,127,840.09	\$ 10,563.67	\$ 67,784,625.67

**Cleveland Public Library
Certified Revenue, Appropriations and Balances
General Fund
For the period Ending August 31, 2014**

	<u>Certified Revenue (1)</u>	<u>Income To Date</u>	<u>Balance</u>	<u>Percent To Date</u>	<u>Percent Prior Year</u>
PLF State Income Tax	19,744,566	13,161,044	6,583,522	67%	67%
General Property Tax	24,140,419	24,342,588	(202,169)	101%	110%
Rollback, Homestead, CAT	3,375,390	2,365,991	1,009,399	70%	40%
Federal Grants	0	0	0	0%	0%
State Aid	0	0	0	0%	0%
Fines & Fees	370,000	271,568	98,432	73%	88%
Investment Earnings	157,213	177,184	(19,971)	113%	58%
Services to Others-Clevnet	3,366,741	2,268,944	1,097,797	67%	64%
Contributions	5,000	5,583	(583)	112%	100%
Miscellaneous	544,352	274,443	269,909	50%	88%
Return of Advances Out	0	0	0	0%	0%
Total	\$ 51,703,681	\$ 42,867,345	\$ 8,836,336	83%	84%

	<u>Appropriation(2)</u>	<u>Expended/ Encumbered</u>	<u>Balance</u>	<u>Percent To Date (3)</u>	<u>Percent Prior Year</u>
Salaries/Benefits	36,251,588	23,597,524	12,654,064	65%	68%
Supplies	1,184,174	763,717	420,457	64%	71%
Purchased Services	11,599,487	9,442,333	2,157,154	81%	82%
Library Materials	11,483,839	7,755,159	3,728,680	68%	75%
Capital Outlay	656,073	301,100	354,974	46%	30%
Other	106,296	100,910	5,386	95%	82%
Sub Total	\$ 61,281,458	\$ 41,960,743	\$ 19,320,714	68%	72%
Advances Out	0	24,500	(24,500)	0%	100%
Transfers Out	3,500,000	3,500,000	0	100%	0%
Total	\$ 64,781,458	\$ 45,485,243	\$ 19,296,214	70%	72%

Note (1): Certificate from Cuyahoga County Budget Commission dated June 6, 2014.
 Note (2): Subtotal Amended Appropriation of \$54,307,395 plus carried forward encumbrance of \$6,974,063.
 Note (3): Subtotal includes 58% expended and 10% encumbered.

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending August 31, 2014

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
51110 Professional Salaries	10,515,639.73	10,902,927.43	6,893,852.96	0.00	4,009,074.47
51120 Clerical Salaries	9,690,669.34	10,065,142.68	6,595,867.76	0.00	3,469,274.92
51130 Non-Clerical Salaries	1,233,085.46	1,283,755.00	883,993.02	0.00	399,761.98
51140 Buildings Salaries	3,601,946.88	3,733,044.19	2,371,488.25	0.00	1,361,555.94
51150 Other Salaries	998,698.74	1,037,559.35	686,745.87	0.00	350,813.48
51180 Severance Pay	0.00	32,971.85	106,594.05	0.00	(73,622.20)
51190 Non-Base Pay	0.00	10,353.56	201,547.18	0.00	(191,193.62)
51400 OPERS	3,577,218.98	3,716,837.20	2,480,255.71	0.00	1,236,581.49
51610 Health Insurance	4,067,844.96	4,234,319.35	2,651,965.48	0.00	1,582,353.87
51611 Dental Insurance	210,956.08	228,224.10	134,815.00	0.00	93,409.10
51612 Vision Insurance	16,017.41	16,017.41	10,136.55	0.00	5,880.86
51620 Life Insurance	13,651.20	14,781.00	9,024.00	0.00	5,757.00
51630 Workers Compensation	263,314.07	569,325.04	227,659.66	70,440.03	271,225.35
51640 Unemployment Compensation	40,000.00	59,582.55	14,130.84	25,451.71	20,000.00
51650 Medicare - ER	319,190.15	331,665.96	223,910.25	0.00	107,755.71
51900 Other Benefits	15,000.00	15,081.50	6,961.72	2,683.85	5,435.93
	\$34,563,233.00	\$ 36,251,588.17	\$ 23,498,948.30	\$ 98,575.59	\$ 12,654,064.28
Salaries/Benefits					
52110 Office Supplies	42,040.00	43,456.07	29,798.04	1,694.72	11,963.31
52120 Stationery	56,800.00	64,320.07	22,406.34	9,295.68	32,618.05
52130 Duplication Supplies	25,100.00	29,479.08	22,507.86	2,751.04	4,220.18
52140 Hand Tools	600.00	600.00	398.39	0.00	201.61
52150 Book Repair Supplies	64,200.00	111,787.58	68,480.64	13,037.75	30,269.19
52210 Janitorial Supplies	100,972.00	113,125.23	78,048.22	6,769.46	28,307.55
52220 Electrical Supplies	67,000.00	78,580.35	55,295.27	6,727.49	16,557.59

Cleveland Public Library
 Appropriation, Expenditures and Balances
 General Fund
 For the Period Ending August 31, 2014

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
52230	254,835.00	274,101.20	140,891.70	41,591.22	91,618.28
52240	27,100.00	27,139.00	2,974.13	485.94	23,678.93
52300	87,820.00	109,437.91	53,632.45	40,951.66	14,853.80
52900	319,500.00	332,147.58	112,898.66	53,080.48	166,168.44
Supplies	\$1,045,967.00	\$ 1,184,174.07	\$ 587,331.70	\$ 176,385.44	\$ 420,456.93
53100	125,000.00	131,502.95	51,924.88	21,363.57	58,214.50
53210	496,187.04	579,358.60	329,594.43	182,795.35	66,968.82
53230	104,100.00	113,189.32	70,722.17	33,363.65	9,103.50
53240	148,300.00	191,377.16	115,019.78	49,108.50	27,248.88
53310	568,400.00	629,599.50	164,761.28	99,016.71	365,821.51
53320	45,219.00	53,749.03	13,150.87	4,600.45	35,997.71
53340	190,000.00	248,603.76	141,398.19	64,417.17	42,788.40
53350	296,650.00	406,449.79	139,066.88	118,352.76	149,030.15
53360	1,025,383.31	1,085,701.37	852,565.02	10,655.02	222,481.33
53370	35,000.00	44,759.93	17,858.85	6,113.56	20,787.52
53380	1,040,000.00	1,067,794.97	611,742.23	360,570.07	95,482.67
53390	30,000.00	30,225.75	25,242.00	775.75	4,208.00
53400	415,817.00	473,067.00	210,824.75	212,065.25	50,177.00
53510	113,200.00	120,529.36	79,028.64	40,600.72	900.00
53520	60,430.76	78,420.66	34,615.78	43,770.48	34.40
53610	1,757,100.17	1,831,102.37	1,306,513.59	463,476.40	61,112.38
53620	171,380.00	214,990.03	144,413.66	63,820.42	6,755.95
53630	896,000.06	971,381.10	518,324.56	435,329.04	17,727.50
53640	91,828.62	117,955.54	40,866.65	56,647.88	20,441.01

Cleveland Public Library
 Appropriation, Expenditures and Balances
 General Fund
 For the Period Ending August 31, 2014

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
53710 Professional Services	1,274,340.40	1,872,010.84	685,294.56	789,079.40	397,636.88
53720 Auditors Fees	819,671.64	849,171.64	405,293.80	6,075.00	437,802.84
53730 Bank Service Charges	26,800.00	26,800.00	16,188.19	0.00	10,611.81
53800 Library Material Control	265,000.00	429,249.47	114,931.32	262,221.62	52,096.53
53900 Other Purchased Services	10,000.00	32,496.75	27,611.63	1,160.75	3,724.37
Purchased/Contracted Services	\$10,005,808.00	\$ 11,599,486.89	\$ 6,116,953.71	\$ 3,325,379.52	\$ 2,157,153.66
54110 Books	2,335,500.00	2,957,497.68	1,424,584.02	576,737.19	956,176.47
54120 Continuations	432,000.00	931,929.52	296,843.01	257,126.65	377,959.86
54210 Periodicals	815,000.00	1,649,523.05	647,692.04	638,403.73	363,427.28
54220 Microforms	123,000.00	195,750.18	37,223.44	38,815.68	119,711.06
54310 Video Media	1,354,237.00	1,501,654.88	827,288.98	245,652.43	428,713.47
54320 Audio Media - Spoken	156,000.00	172,760.32	87,845.54	28,438.63	56,476.15
54325 Audio Media - Music	393,000.00	502,331.64	216,179.60	146,520.73	139,631.31
54350 Computer Media	0.00	739.00	14.00	0.00	725.00
54500 Database Services	1,178,607.00	1,568,353.74	623,485.00	414,166.92	530,701.82
54530 eMedia	1,045,858.00	1,670,355.00	620,423.95	489,123.10	560,807.95
54600 Interlibrary Loan	0.00	1,905.00	1,589.00	316.00	0.00
54710 Bookbinding	25,000.00	52,739.47	9,687.07	18,052.40	25,000.00
54720 Preservation Services	57,000.00	87,893.55	17,798.34	17,208.60	52,886.61
54730 Preservation Boxing	8,000.00	9,001.32	578.44	287.47	8,135.41
54790 Preservation Reformatting	130,000.00	181,404.82	53,708.73	19,368.55	108,327.54
Library Materials	\$8,053,202.00	\$ 11,483,839.17	\$ 4,864,941.16	\$ 2,890,218.08	\$ 3,728,679.93
55510 Furniture	158,277.00	212,123.63	52,605.35	40,052.77	119,465.51
55520 Equipment	161,903.00	258,532.11	111,632.94	8,816.28	138,082.89

Cleveland Public Library
 Appropriation, Expenditures and Balances
 General Fund
 For the Period Ending August 31, 2014

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
55530 Computer Hardware	68,000.00	95,133.46	26,080.69	496.57	68,556.20
55540 Software	29,000.00	31,446.25	2,446.25	130.95	28,869.05
55700 Motor Vehicles	0.00	58,838.00	58,838.00	0.00	0.00
Capital Outlay	\$417,180.00	\$ 656,073.45	\$ 251,603.23	\$ 49,496.57	\$ 354,973.65
57100 Memberships	70,584.00	68,922.52	61,746.86	5,477.14	1,698.52
57200 Taxes	10,956.00	11,990.74	8,592.57	3,321.48	76.69
57500 Refunds/Reimbursements	19,125.00	25,382.87	8,479.67	13,292.41	3,610.79
Miscellaneous Expenses	\$100,665.00	\$ 106,296.13	\$ 78,819.10	\$ 22,091.03	\$ 5,386.00
59810 Advances Out	0.00	0.00	24,500.00	0.00	(24,500.00)
Advances	\$0.00	\$ 0.00	\$ 24,500.00	\$ 0.00	\$(24,500.00)
59900 Transfers Out	0.00	3,500,000.00	3,500,000.00	0.00	0.00
Transfers	\$0.00	\$ 3,500,000.00	\$ 3,500,000.00	\$ 0.00	\$ 0.00
TOTAL	\$54,186,055.00	\$ 64,781,457.88	\$ 38,923,097.20	\$ 6,562,146.23	\$ 19,296,214.45

Cleveland Public Library
 Revenue, Expenditures and Changes in Fund Balances
 For the Period Ending August 31, 2014

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
101 General Fund	32,152,902.16	42,867,344.51	38,923,097.20	6,562,146.23	29,535,003.24
Total General Fund	\$ 32,152,902.16	\$ 42,867,344.51	\$ 38,923,097.20	\$ 6,562,146.23	\$ 29,535,003.24
201 Anderson	237,574.00	0.00	0.00	0.00	237,574.00
202 Endowment for the Blind	1,870,632.05	0.00	0.00	0.00	1,870,632.05
203 Founders	5,097,795.20	70,891.67	122,162.93	17,709.15	5,028,814.79
204 Kaiser	50,517.36	0.00	0.00	0.00	50,517.36
205 Kralej	169,521.71	0.00	0.00	0.00	169,521.71
206 Library	181,123.56	(3,986.17)	10,704.57	625.00	165,807.82
207 Pepke	109,016.85	(498.12)	0.00	0.00	108,518.73
208 Wickwire	1,208,349.14	7,903.95	8,732.56	1,162.25	1,206,358.28
209 Wittke	74,421.21	0.00	0.00	0.00	74,421.21
210 Young	3,478,300.48	(13,675.81)	11,511.71	3,048.44	3,450,064.52
225 Friends	1,720.09	24,500.00	6,217.74	2.35	20,000.00
226 Judd	5,939.74	104,009.00	86,702.27	20,928.59	2,317.88
228 Lockwood Thompson Memorial	232,237.47	81,856.08	126,433.81	174,718.55	12,941.19
229 Ohio Center for the Book	75.00	900.00	975.00	0.00	0.00
230 Schweinfurth	65,651.08	31,886.00	31,611.79	25,035.00	40,890.29
251 OLBPD-Library for the Blind	71,143.04	1,005,462.00	1,003,200.56	24,106.91	49,297.57
252 LSTA-Know It Now	59,552.75	157,364.22	180,006.15	5,013.30	31,897.52
254 MyCom	53,840.00	69,940.00	67,260.00	4,980.00	51,540.00
256 Learning Centers	0.00	114,250.00	73,043.25	14,549.86	26,656.89
Total Special Revenue Funds	\$ 12,967,410.73	\$ 1,650,802.82	\$ 1,728,562.34	\$ 291,879.40	\$ 12,597,771.81
401 Building & Repair	13,919,431.93	3,739,751.00	2,245,877.88	1,107,414.44	14,305,890.61
Total Capital Project Funds	\$ 13,919,431.93	\$ 3,739,751.00	\$ 2,245,877.88	\$ 1,107,414.44	\$ 14,305,890.61
501 Abel	201,652.08	0.00	0.00	0.00	201,652.08

Cleveland Public Library
 Revenue, Expenditures and Changes in Fund Balances
 For the Period Ending August 31, 2014

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
502 Ambler	1,922.16	0.00	0.00	0.00	1,922.16
503 Beard	120,547.30	1,490.16	1,515.00	2,694.00	117,828.46
504 Klein	4,551.71	0.00	0.00	0.00	4,551.71
505 Malon/Schroeder	251,977.23	(37.74)	950.00	0.00	250,989.49
506 McDonald	157,679.29	1,701.47	0.00	0.00	159,380.76
507 Ratner	77,265.33	(265.82)	0.00	0.00	76,999.51
508 Root	33,189.92	0.00	0.00	0.00	33,189.92
509 Sugarman	185,194.09	1,143.16	13,064.78	0.00	173,272.47
510 Thompson	140,936.71	0.00	0.00	0.00	140,936.71
511 Weidenthal	5,651.24	0.00	0.00	0.00	5,651.24
512 White	1,884,678.86	12,541.88	13,213.92	11,641.81	1,872,365.01
513 Beard Anna Young	74,764.76	0.00	0.00	0.00	74,764.76
Total Permanent Funds	\$ 3,140,010.68	\$ 16,573.11	\$ 28,743.70	\$ 14,335.81	\$ 3,113,504.28
901 Unclaimed Funds	10,449.41	525.01	410.75	0.00	10,563.67
Others	\$ 10,449.41	\$ 525.01	\$ 410.75	\$ 0.00	\$ 10,563.67
Total All Funds	\$ 62,190,204.91	\$ 48,274,996.45	\$ 42,926,691.87	\$ 7,975,775.88	\$ 59,562,733.61

Cleveland Public Library
 Depository Balance Detail
 For the Period Ending August 31, 2014

Balance of All Funds	<u><u>\$ 67,784,625.67</u></u>
Chase - Checking	6,470.76
KeyBank - Concentration Acct	0.00
KeyBank - Checking (ZBA)	2,029,429.71
KeyBank - Merchant Acct	35,372.67
Fifth Third - Checking	932,705.98
Petty Cash	330.00
Change Fund	4,640.00
KeyBank-Payroll Account (ZBA)	255.52
Cash in Library Treasury	<u><u>\$ 3,009,204.64</u></u>
PNC - Money Market	10,039.22
PNC - Investments	34,817,779.17
PNC - Investments Money Market	58,500.29
STAR Ohio Investment	29,921.79
STAR Plus Program	14,790,003.47
Investments	<u><u>\$ 49,706,243.94</u></u>
PNC- Endowment Account	15,069,177.09
Endowment Account	<u><u>\$ 15,069,177.09</u></u>
Cash in Banks and On Hand	<u><u>\$ 67,784,625.67</u></u>

CLEVELAND PUBLIC LIBRARY

Finance Committee

REPORT ON INVESTMENTS -- June 2014

1. INTERIM DEPOSITS

In accordance with Ohio Revised Code Section 135.14, funds that become available periodically throughout the fiscal year are invested in short term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury and Agency issues as managed by United American Capital Corporation, STAR Ohio, STAR Plus, and a federal money market fund.

Following is a description of interim deposit earnings for the period June 1, 2014 through June 30, 2014.

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
06/01/14 - 06/30/14	30	Various	STAR Ohio	Various	0.74	Investment Pool
06/01/14 - 06/30/14	30	Various	STAR Plus	Various	2,043.65	Investment Pool
06/01/14 - 06/30/14	30	Various	PNC	Various	1.51	Sweep Money Market
06/01/14 - 06/30/14	30	Various	PNC	Various	0.43	Money Market
03/16/14 - 06/16/14	93	2,500,000	Federal National Mortgage Assn.	0.375%	12,693.75	Federal Agency
12/18/13 - 06/18/14	183	500,000	Federal Farm Credit Bank	0.375%	937.50	Federal Agency
02/17/14 - 06/19/14	123	1,000,000	Federal Farm Credit Bank	0.300%	1,203.67	Federal Agency
12/24/13 - 06/24/14	183	1,000,000	Federal Home Loan Bank	0.400%	5,150.00	Federal Agency
12/06/13 - 06/06/14	183	500,000	Federal Home Loan Mortgage Corp.	0.500%	1,250.00	Federal Agency
12/02/13 - 06/27/14	208	1,000,000	Federal Home Loan Mortgage Corp.	0.450%	2,562.50	Federal Agency
12/17/13 - 06/17/14	183	1,000,000	Federal Home Loan Mortgage Corp.	0.625%	3,125.00	Federal Agency
12/20/13 - 06/30/14	193	1,000,000	Federal Home Loan Mortgage Corp.	0.350%	1,847.22	Federal Agency
12/28/13 - 06/28/14	183	1,350,000	Federal Home Loan Bank	0.625%	4,218.75	Federal Agency
05/02/14 - 06/30/14	60	2,000,000	United States Treasury Note	0.750%	2,444.75	Treasury Security
05/19/14 - 06/13/14	26	600,000	Federal Home Loan Bank	0.625%	250.00	Federal Agency
				Earned Interest June 2014	\$ 37,729.47	
				Earned Interest Year To Date	\$ 143,522.50	

CLEVELAND PUBLIC LIBRARY

Finance Committee

REPORT ON INVESTMENTS – July 2014

1. INTERIM DEPOSITS

In accordance with Ohio Revised Code Section 135.14, funds that become available periodically throughout the fiscal year are invested in short term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury and Agency issues as managed by United American Capital Corporation, STAR Ohio, STAR Plus, and a federal money market fund.

Following is a description of interim deposit earnings for the period July 1, 2014 through July 31, 2014.

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
07/01/14 - 07/31/14	31	Various	STAR Ohio	Various	2.98	Investment Pool
07/01/14 - 07/31/14	31	Various	STAR Plus	Various	1,771.44	Bank Deposit Program
07/01/14 - 07/31/14	31	Various	PNC	Various	2.63	Sweep Money Market
07/01/14 - 07/31/14	31	Various	PNC	Various	0.42	Money Market
02/19/14 - 07/28/14	160	1,000,000	Federal Home Loan Bank	0.375%	3,031.25	Federal Agency
06/13/14 - 07/13/14	31	675,000	Federal Farm Credit Bank	0.700%	393.75	Federal Agency
06/19/14 - 07/28/14	40	1,000,000	Federal Home Loan Mortgage Corp.	1.000%	1,083.33	Federal Agency

Earned Interest July 2014 \$ 6,285.80
 Earned Interest Year To Date \$ 149,808.30

CLEVELAND PUBLIC LIBRARY

Finance Committee

REPORT ON INVESTMENTS – August 2014

1. INTERIM DEPOSITS

In accordance with Ohio Revised Code Section 135.14, funds that become available periodically throughout the fiscal year are invested in short term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury and Agency issues as managed by United American Capital Corporation, STAR Ohio, STAR Plus, and a federal money market fund.

Following is a description of interim deposit earnings for the period August 1, 2014 through August 31, 2014.

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
08/01/14 - 08/31/14	31	Various	STAR Ohio	Various	0.81	Investment Pool
08/01/14 - 08/31/14	31	Various	STAR Plus	Various	2,077.14	Bank Deposit Program
08/01/14 - 08/31/14	31	Various	PNC	Various	0.59	Sweep Money Market
08/01/14 - 08/31/14	31	Various	PNC	Various	0.40	Money Market
02/28/14 - 08/28/14	182	1,000,000	Federal Home Loan Mortgage Corp.	0.500%	2,500.00	Federal Agency
03/18/14 - 08/25/14	161	1,000,000	Federal Home Loan Bank	0.450%	7,932.50	Federal Agency
06/28/14 - 08/15/14	49	1,350,000	Federal Home Loan Bank	0.625%	5,570.06	Federal Agency
02/28/14 - 08/28/14	182	1,000,000	Federal National Mortgage Assn.	0.875%	4,375.00	Federal Agency
03/17/14 - 08/28/14	165	1,000,000	Federal National Mortgage Assn.	1.100%	4,919.44	Federal Agency
					\$ 27,375.94	Earned Interest August 2014
					\$ 177,184.24	Earned Interest Year To Date

CLEVELAND PUBLIC LIBRARY

REPORT C

Finance Committee
September 16, 2014

REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR JUNE 2014

In accordance with Board Policy adopted by resolution on November 29, 1972,
a description of Conference and Travel Expenditures is submitted.

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Hiram College Western Reserve Book Festival Hiram, Ohio	6/21/2014	Steven Capuozzo	45.47
Ohioana Ohioana Book Festival Columbus, Ohio	5/9/14 - 5/10/14	Jean Collins	288.60
VitalSmarts Crucial Conversations & Train The Trainer Seminar Chicago, Illinois	8/5/14 - 8/8/14	Madeline Corchado	3,070.00
Office for Diversity and Inclusion Summer Institute for Diversity Education Athens, Ohio	5/13/14 - 5/15/15	Madeline Corchado	601.92
Academic Library Association of Ohio RDA and Special Gormat Cataloging Columbus, Ohio	6/11/2014	Dawn Grattino	211.71
American Library Association RDA for Music Webinar Cleveland, Ohio	4/17/2014	Dawn Grattino	162.00
ONCL Training Center Sharepoint Designer 1 Seminar Cleveland, Ohio	5/29/14 - 5/30/14	Beth Hatch	995.00
Cleveland Leadership Center Civic Leadership Seminar Cleveland, Ohio	1/30/14 - 3/7/14	Olivia Hoge	100.00
Sirsi Dynix 2014 Cosugi Conference Detroit, Michigan	5/14/14 - 5/16/14	Rod Houpe	704.64
VitalSmarts Crucial Conversations & Train The Trainer Seminar Chicago, Illinois	8/5/14 - 8/8/14	Cedric Johns	3,070.00

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Cleveland Web Standards Association Rustbelt Refresh Cleveland, Ohio	6/6/14	Brian Leszcz	185.62
VitalSmarts Crucial Conversations & Train The Trainer Seminar Chicago, Illinois	8/5/14 - 8/8/14	Cindy Lombardo	3,070.00
Book Expo of America 2014 Conference New York, New York	5/27/14 - 5/31/14	Patricia Lowrey	1,019.96
Ohio Library Council Technical Services Action Council Meeting Columbus, Ohio	6/20/14	Michael Monaco	137.76
State Library of Ohio Quarterly Managers meeting Columbus, Ohio	5/29/2014	Will Reed	136.64
State Library of Ohio 2014 Sub-Lending Machine Agency Conference Columbus, Ohio	6/4/2014	Will Reed	136.64
Cleveland Web Standards Association Rustbelt Refresh Cleveland, Ohio	6/6/14	David Reynolds	185.62
ONCL Training Center Sharepoint Designer 1 Seminar Cleveland, Ohio	5/29/14 - 5/30/14	David Reynolds	995.00
Book Expo of America 2014 Conference New York, New York	5/26/14 - 5/31/14	Helena Travka	1,200.00
Cleveland Leadership Center Civic Leadership Seminar Cleveland, Ohio	1/30/14 - 3/7/14	Stephanie Tyus	100.00
TOTAL			\$16,416.58

SUMMARY

FUND	JUNE	YEAR TO DATE
General	\$6,933.30	\$39,413.06
Lockwood Thompson	9,210.00	14,245.66
OLBPD - Library for the Blind	273.28	1,551.65
LSTA - Know it Know	0.00	1,235.50
TOTAL	\$16,416.58	\$56,445.87

CLEVELAND PUBLIC LIBRARY

REPORT C1

Finance Committee
September 16, 2014

REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR JULY 2014

In accordance with Board Policy adopted by resolution on November 29, 1972,
a description of Conference and Travel Expenditures is submitted.

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Ohio Society od CPA'S Withholding and Reporting Taxes on Foreign Vendors Cleveland, Ohio	7/11/14	Laura Armstrong	35.00
Ohio Society od CPA'S Audit and Documentation Issues for Foreign Vendors Cleveland, Ohio	7/14/14	Laura Armstrong	35.00
Know It Now Training Sessions Columbus, Ohio	6/5/2014, 6/11/14 6/16/14, 6/16/14	Don Boozer	694.40
American Library Association Annual Conference Las Vegas, Nevada	6/27/14 - 7/1/14	Don Boozer	1,750.79
Detroit Maker Faire Maker Faire Conference Detroit, Michigan	7/25/14 - 7/26/14	Karmar Clifton	56.13
Image Access Incorporated Fact Finding Conference Miami, Florida	7/16/14 - 7/19/14	Chatham Ewing	700.72
Ohio Museum Association Disaster Planning Workshop Cleveland, Ohio	6/23/14	Pamela Eyerdam	15.00
American Library Association Annual Conference Las Vegas, Nevada	6/25/14 - 7/2/14	Beth Hatch	1,186.64
OHIONET RDA for Everyone Worthington, Ohio	7/10/14	Elizabeth Hegstrom	306.39
OHIONET RDA for Everyone Worthington, Ohio	7/10/14	Regina Houseman	143.36

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Detroit Maker Faire Maker Faire Conference Detroit, Michigan	7/25/14 - 7/26/14	Cortney Gatewood	73.00
Book Expo of America 2014 Conference New York, New York	5/26/14 - 5/31/14	Victoria Kabo	1,186.98
American Library Association Annual Conference Las Vegas, Nevada	6/27/14 - 7/2/14	Cindy Lombardo	892.46
Ohio College & Career Task Force Task Force meeting Columbus, Ohio	6/18/14	CJ Lynce	157.92
State Library of Ohio Library Leadership Ohio 2014 Worthington, Ohio	7/22/14 - 7/25/14	Erica Marks	161.28
State Library of Ohio Library Leadership Ohio 2014 Worthington, Ohio	7/22/14 - 7/25/14	Tracy Martin	148.96
State Library of Ohio Consumer Advisory Meeting Columbus, Ohio	7/24/14	Will Reed	136.64
American Library Association Annual Conference Las Vegas, Nevada	6/27/14 - 7/1/14	Will Reed	1,513.64
American Library Association Annual Conference Las Vegas, Nevada	6/26/14 - 6/30/14	Nicole Shabazz	770.14
American Library Association Annual Conference Las Vegas, Nevada	6/26/14 - 6/30/14	Felton Thomas	1,200.00
Detroit Maker Faire Maker Faire Conference Detroit, Michigan	7/25/14 - 7/26/14	Stamatis Tripodis	172.42
American Library Association Annual Conference Las Vegas, Nevada	6/26/14 - 6/30/14	Robin Wood	1,200.00
American Library Association Annual Conference Las Vegas, Nevada	6/26/14 - 6/28/14	Mary Callaghan Zunt	1,198.81
TOTAL			\$13,735.68

SUMMARY

FUND	JULY	YEAR TO DATE
General	\$9,640.21	\$49,053.27
Lockwood Thompson	0.00	14,245.66
OLBPD - Library for the Blind	1,650.28	3,201.93
LSTA - Know it Know	2,445.19	3,680.69
TOTAL	\$13,735.68	\$70,181.55

CLEVELAND PUBLIC LIBRARY

REPORT C2

Finance Committee

September 16, 2014

REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR AUGUST 2014

In accordance with Board Policy adopted by resolution on November 29, 1972,
a description of Conference and Travel Expenditures is submitted.

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Skillpath Seminars Administrative Assistants Conference Canton, Ohio	7/24/14	Kimberlie Allen	149.00
Government Finance Officers Association Annual Governmental GAAP Update Cleveland, Ohio	11/6/14	Laura Armstrong	135.00
Skillpath Seminars Administrative Assistants Conference Canton, Ohio	7/24/14	Keisha Bland	149.00
VitalSmarts Crucial Conversations:Train the Trainer Chicago, Illinois	8/4/14 - 8/8/14	Madeline Corchardo	1,279.90
Ohio Library Council Central/Southeast Chapter Conference Worthington, Ohio	4/24/14	Diana Devore	135.00
Society of American Archivists Annual Conference Washington, D.C.	8/10/14	Chatham Ewing	573.87
Northeast Ohio Regional Library System Summer Library Symposium Kent, Ohio	8/5/14	Cassandra Feliciano	42.71
Northeast Ohio Regional Library System Summer Library Symposium Kent, Ohio	8/5/14	Cassandra Feliciano	45.79
Music Library Association RDA for Music:Scores Cleveland, Ohio	7/31/14	Dawn Grattino	162.00
Northeast Ohio Regional Library System Summer Library Symposium Kent, Ohio	8/5/14	Amiya Hutson	52.36

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
VitalSmarts Crucial Conversations:Train the Trainer Chicago, Illinois	8/4/14 - 8/8/14	Cedric Johns	1,404.53
VitalSmarts Crucial Conversations:Train the Trainer Chicago, Illinois	8/4/14 - 8/8/14	Cindy Lombardo	1,309.37
Detroit Maker Faire Maker Faire Conference Detroit, Michigan	7/25/14 - 7/26/14	Alan Majors	68.38
Northeast Ohio Regional Library System Summer Library Symposium Kent, Ohio	8/5/14	Marianita Torres	49.13
TOTAL			\$5,556.04

SUMMARY

FUND	AUGUST	YEAR TO DATE
General	\$2,871.61	\$51,924.88
Lockwood Thompson	2,684.43	16,930.09
OLBPD - Library for the Blind	0.00	3,201.93
LSTA - Know it Know	0.00	3,680.69
TOTAL	\$5,556.04	\$75,737.59

REPORT D

CLEVELAND PUBLIC LIBRARY

Finance Committee
September 16, 2014

PURCHASES FROM \$5,000.00 TO \$25,000.00 FOR THE PERIOD
APRIL 1 THROUGH JUNE 30, 2014

In accordance with Board Policy amended by resolution on April 18, 1996, a description of expenditures exceeding \$5,000.00 to \$25,000.00 for library supplies and equipment is therefore submitted.

<u>DATE</u>	<u>ITEM DESCRIPTION</u>	<u>AGENCY</u>	<u>SUPPLIER</u>	<u>AMOUNT</u>
04/03/14	Translogic Parts	Prop Mgmt.	Translogic Inc	6,050.85
04/03/14	Drive Modules	Prop Mgmt.	Direct Air Systems	7,182.00
04/10/14	Printers	IT/CLEVNET	Business Smarts	5,732.19
04/17/14	Maintenance Supplies	Prop Mgmt.	Kinzua Environmental	9,086.25
04/24/14	Paper/Janitorial Supplies	Stockroom	Corvus Recycling	6,381.60
04/30/14	Charging Lockers	Tech Central	GoCharge	12,163.00
05/01/14	Routers	IT/CLEVNET	MCPC Technology	12,183.75
06/05/14	Network Upgrade	IT/CLEVNET	MCPC Technology	21,864.30
06/12/14	Fan Motors	Prop Mgmt.	Gardiner Group	7,325.52
06/19/14	Apple IPADS	IT/CLEVNET	CDW-G	8,745.00
06/19/14	Security Strips	Stockroom	OHIONET	6,429.00
06/26/14	Paper/Janitorial Supplies	Stockroom	Corvus Recycling	6,754.40
06/30/14	Gas for Vehicles	Prop Mgmt.	BP Oil	20,041.19
06/30/14	Electrical Supplies	Prop Mgmt.	Mars Electric	7,044.44

Above vendors are in compliance with Cleveland Public Library's Equal Opportunity Guidelines as adopted on May 19, 1977.

REPORT ECLEVELAND PUBLIC LIBRARY

Finance Committee
September 16, 2014

PURCHASES EXCEEDING \$25,000.00 FOR THE PERIOD
APRIL 1 THROUGH JUNE 30, 2014

In accordance with Board Policy adopted by resolution on May 16, 2002, a description of expenditures exceeding \$25,000.00 for library service materials and for CLEVNET-related goods and services is submitted.

LIBRARY SERVICES MATERIALS

<u>Date</u>	<u>Description</u>	<u>Agency</u>	<u>Supplier</u>	<u>Amount</u>
None Reported				

CLEVNET-RELATED GOOD AND SERVICES

<u>Date</u>	<u>Description</u>	<u>Agency</u>	<u>Supplier</u>	<u>Amount</u>
None Reported				

Above vendors are in compliance with Cleveland Public Library's Equal Opportunity Guidelines as adopted on May 19, 1977.

REPORT F**CLEVELAND PUBLIC LIBRARY**

Finance Committee
September 16, 2014

**FEES PAID FOR LEGAL ADVICE AND SERVICES TO OGLETREE, DEAKINS,
NASH, SMOAK & STEWART, PC. ("Ogletree")
APRIL 1 THROUGH JUNE 30, 2014**

In accordance with the Board resolution adopted on October 18, 2012, quarterly fees paid for legal advice and services from Ogletree for labor and employment matters are submitted.

Collective Bargaining	\$ 28,447.50
General Labor & Miscellaneous Matters	915.00
FMLA Compliance	5,375.00
EEOC	0.00
2nd Quarter Total	<u>\$ 34,737.50</u>
Year to Date Total	<u>\$ 46,812.50</u>

**Report on Cleveland Foundation Grant
For Library Learning Centers
June 2014**

	Budget	YTD Expended	MTD Expended	Encumbrances	Detail/Progress
Purchased/Contracted Services Cleveland State University (CSU) America Reads after-school tutoring and homework help at 13 branches for students in grades K-8.	\$ 130,000.00	\$ 68,483.25	\$ 68,483.25		CSU has been paid for services from April - December. Fall tutoring will resume in September.
College Now College Now and CPL will develop a career readiness and exposure program from students grades 9-12.	\$ 20,000.00				
Music School Settlement Providing Read to the Beat pre-school literacy program that will take place over 10 weeks at four branches in both fall 2014 and spring 2015.	\$ 12,200.00	\$ 4,560.00	\$ 3,600.00	\$ 7,200.00	The Music Settlement has been paid \$3,600 for 6 week sessions at (4) branches providing <u>Read to the Beat</u> services for Spring. Balance through Fall remains encumbered.
Workshop for CPL Staff to improve knowledge and skills to be able to help children at all grade and reading levels.	\$ 15,000.00				Nichole Shabazz is planning this professional development piece.
Total Purchased/Contracted Services	\$ 177,200.00	\$ 73,043.25	\$ 72,083.25	\$ 7,200.00	
Supplies					
Books and music instruments All supplies needed for tutoring, college prep and pre-school programs.	\$ 12,000.00				
Instruction support Hand-held dry erase boards, flashcards, etc.	\$ 2,000.00				
Total Supplies	\$ 14,000.00	\$ -	\$ -	\$ -	
Capital Outlay					
24 iPads and 4 charging stations 24 iPad 2 (16g) @ \$400 each and 4 Case Cruzer 10-pack Ipad mobile charging stations @ \$715 each.	\$ 13,000.00				Orders for the tablets and monitors are being prepared for purchase in July.
Monitors 55' Samsung flat screen TV's to be used as video monitors - 4 @ \$1,499 each	\$ 6,000.00				
Google Nexus 7 tablets 24 Google Nexus 7 tablets @ \$230 each and 4 charging stations	\$ 8,400.00				
Digital Exterior Signage ViewMarq LED Message Display Boards 9 @ \$1099.00 per sign	\$ 9,900.00				
Total Capital Outlay	\$ 37,300.00	\$ -	\$ -	\$ -	Available Budget
TOTAL Cleveland Foundation Grant	\$ 228,500.00	\$ 73,043.25	\$ 72,083.25	\$ 7,200.00	\$ 148,256.75

Report on Cleveland Foundation Grant For Library Learning Centers July 2014					
	Budget	YTD Expended	MTD Expended	Encumbrances	Detail/Progress
Purchased/Contracted Services Cleveland State University America Reads after-school tutoring and homework help at 13 branches for students in grades K-8.	\$ 130,000.00	\$ 68,483.25	\$ -		CSU has been paid for services from April - December. Fall tutoring will resume in September.
College Now College Now and CPL will develop a career readiness and exposure program from students grades 9-12.	\$ 20,000.00				Scheduled to start in Fall 2014.
Music School Settlement Providing Read to the Beat pre-school literacy program that will take place over 10 weeks at four branches in both fall 2014 and spring 2015.	\$ 12,200.00	\$ 4,560.00	\$ -	\$ 7,200.00	Balance through Fall remains encumbered.
Workshop for CPL Staff to improve knowledge and skills to be able to help children at all grade and reading levels.	\$ 15,000.00				
Total Purchased/Contracted Services	\$ 177,200.00	\$ 73,043.25	\$ -	\$ 7,200.00	
Supplies					
Books and music instruments All supplies needed for tutoring, college prep and pre-school programs.	\$ 5,400.00				The Foundation approved a line item transfer of \$6,600 into Equipment for the purchase of additional iPads which will be used more (and by more people) than the other supplies.
Instruction support Hand-held dry erase boards, flashcards, etc.	\$ 2,000.00				
Total Supplies	\$ 7,400.00	\$ -	\$ -	\$ -	
Capital Outlay					
24 iPads and 4 charging stations 24 iPad 2 (16g) @ \$400 each and 4 Case Cruzer 10-pack Ipad mobile charging stations @ \$715 each.	\$ 26,650.14				All of the money budgeted for the Google Nexus tablets(\$6,400) has been transferred into the iPad budget, plus the remaining (\$5,250.14) transferred from Supplies. The OPS Dep't decided against using the Google tablets for technical reasons.
Monitors 55' Samsung flat screen TV's to be used as video monitors - 4 @ \$1,499 each	\$ 7,349.86				\$1,349.86 was added to accommodate for the purchase of three (3) additional monitors. A total of seven (7) have been purchased. The purchased models were cheaper than the originally anticipated price.
Google Nexus 7 tablets 24 Google Nexus 7 tablets @ \$230 each and 4 charging stations					see iPad line item
Digital Exterior Signage ViewMarq LED Message Display Boards 9 @ \$1099.00 per sign	\$ 9,900.00				
Total Capital Outlay	\$ 43,900.00	\$ -	\$ -	\$ -	Available Budget
TOTAL Cleveland Foundation Grant	\$ 228,500.00	\$ 73,043.25	\$ -	\$ 7,200.00	\$ 148,256.75

Report on Cleveland Foundation Grant For Library Learning Centers August 2014					
	Budget	YTD Expended	MTD Expended	Encumbrances	Detail/Progress
Purchased/Contracted Services Cleveland State University America Reads after-school tutoring and homework help at 13 branches for students in grades K-8.	\$ 130,000.00	\$ 68,483.25	\$ -		CSU has been paid for services from April - December. Fall tutoring will resume in September.
College Now College Now and CPL will develop a career readiness and exposure program from students grades 9-12.	\$ 20,000.00				Scheduled to start in Fall 2014.
Music School Settlement Providing Read to the Beat pre-school literacy program that will take place over 10 weeks at four branches in both fall 2014 and spring 2015.	\$ 12,200.00	\$ 4,560.00	\$ -	\$ 7,200.00	Balance through Fall remains encumbered.
Workshop for CPL Staff to improve knowledge and skills to be able to help children at all grade and reading levels.	\$ 15,000.00				
Total Purchased/Contracted Services	\$ 177,200.00	\$ 73,043.25	\$ -	\$ 7,200.00	
Supplies					
Books and music instruments All supplies needed for tutoring, college prep and pre-school programs.	\$ 5,400.00				The Foundation approved a line item transfer of \$6,600 into Equipment for the purchase of additional iPads which will be used more (and by more people) than the other supplies.
Instruction support Hand-held dry erase boards, flashcards, etc.	\$ 2,000.00				
Total Supplies	\$ 7,400.00	\$ -	\$ -	\$ -	
Capital Outlay					
24 iPads and 4 charging stations 24 iPad 2 (16g) @ \$400 each and 4 Case Cruiser 10-pack Ipad mobile charging stations @ \$715 each.	\$ 26,650.14				All of the money budgeted for the Google Nexus tablets(\$8,400) has been transferred into the iPad budget, plus the remaining (\$5,250.14) transferred from Supplies. The OPS Dep't decided against using the Google tablets for technical reasons.
Monitors 55' Samsung flat screen TV's to be used as video monitors - 4 @ \$1,499 each	\$ 7,349.86			\$ 7,349.86	\$1,349.86 was added to accommodate for the purchase of three (3) additional monitors. A total of seven (7) have been ordered. These models were cheaper than the originally anticipated price.
Google Nexus 7 tablets 24 Google Nexus 7 tablets @ \$230 each and 4 charging stations					see iPad line item
Digital Exterior Signage ViewMarq LED Message Display Boards 9 @ \$1099.00 per sign	\$ 9,900.00				
Total Capital Outlay	\$ 43,900.00	\$ -	\$ -	\$ 7,349.86	Available Budget
TOTAL Cleveland Foundation Grant	\$ 228,500.00	\$ 73,043.25	\$ -	\$ 14,549.86	\$ 140,906.89

**CLEVELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TERMINATION REPORT
6/01/2014 THROUGH 6/30/2014**

EXHIBIT 14

Human Resources Committee Report

September 18, 2014

RESIGNATIONS

NAME	DEPARTMENT	JOB TITLE	DATE	REASON
LAHRMER, JILL	PUB SVCS SUBS	LA SUB	6/2/2014	PERSONAL REASONS
FRANKLIN, TAZREL	GOVERNMENT DOCUMENT	PAGE	6/3/2014	ANOTHER JOB
MALONE, ANASTASIA	FLEET	PAGE	6/13/2014	ANOTHER JOB
SUMPTER, KYLE F	PUB SVCS SUBS	LA SUB	6/21/2014	PERSONAL REASONS
HOWELL, OTIS H	CUSTODIAL A	CUSTODIAN II	6/30/2014	ANOTHER JOB
ADAMS, JERROLD	FINE ARTS SPECIAL COLL	PAGE	6/30/2014	PERSONAL REASONS

RETIREMENT

JOHNSON, EDDIE	PUB ADMINISTRATION	LA SUB DEPT	6/6/2014	RETIREMENT
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OTHER TERMINATIONS

RAHIM, DORIAN R	MEM NOT	PAGE	6/11/2014	TERM INVOLUNTARY
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**CLEVELAND PUBLIC LIBRARY
SALARY CHANGES REPORT
FROM 06/01/2014 TO 06/30/2014**

**Human Resources Committee Report
September 18, 2014**

EMPLOYEE: HOUGHTON, TAMMY M
JOB TITLE: CHILDRENS LIBRARIAN

CURRENT GRADE: H **EFFEC DATE** 06/01/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	42,223.88	50,998.74	PROMOTION

EMPLOYEE: DANIELS, BRIANNA
JOB TITLE: CHILDRENS LIBRARIAN

CURRENT GRADE: H **EFFEC DATE** 06/01/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	22,524.84	50,998.74	PROMOTION

EMPLOYEE: MATTHEWS, PAMELA
JOB TITLE: COLLECTION MANAGER

CURRENT GRADE: L **EFFEC DATE** 06/01/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	74,284.34	NEW HIRE

EMPLOYEE: TALLEY, JAMES S
JOB TITLE: TECHNICAL SERVICES SENIOR CLER

CURRENT GRADE: C **EFFEC DATE** 06/15/2014
CURRENT STEP: 2 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	33,443.02	34,437.26	PROMOTION

**CLEVELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TERMINATION REPORT
7/01/2014 THROUGH 7/31/2014**

EXHIBIT 14A

Human Resources Committee Report

September 18, 2014

RESIGNATIONS

NAME	DEPARTMENT	JOB TITLE	DATE	REASON
COLSTON, MARY	SAFE & PROT SERVICES	SAFE & PROT SER OFF	7/5/2014	MOVING
CURETON, BRIAN T	SAFE & PROT SERVICES	SAFE & PROT SER OFF	7/26/2014	ANOTHER JOB
FULEIHAN, LAYAN S	PUBLIC SERVICES	LA SUB	7/22/2014	MOVING
JEMISON, LATIA M	SHELF	PAGE	7/21/2014	PERSONAL REASONS
LESZCZ, BRIAN	LIBRARY APPLICATIONS	LIB SYS APP SPEC	7/15/2014	ANOTHER JOB
MARSHALL, ZACYAH	SHELF	PAGE	7/15/2014	PERSONAL REASONS
YACHANIN, PETER A	ROCKPORT	LA COMP EMPH	7/15/2014	ANOTHER JOB

RETIREMENTS

ROBINSON, BRENDA F	PUBLIC ADMINISTRATION	SUBJ DEPT CLERK	7/31/2014	RETIREMENT
SMITH, NORMA	MOBLIE SERVICES	LA - YOUTH	7/31/2014	RETIREMENT
YARROW, JANICE R	STERLING	CHILDRENS LIBRARIAN	7/25/2014	RETIREMENT
KMIEC, EUGENE	PROPERTY MGMT	MAIN MECHANIC	3/31/2014	RETIREMENT

OTHER TERMINATIONS

BALDWIN, ARIONNA R	LITERATURE	PAGE	7/10/2014	TERM INVOLUNTARY
HARRIS, GLENN	PROPERTY MGMT	CUSTODIAN II	7/9/2014	TERM INVOLUNTARY
TIDERMAN, BRYAN	SHELF	PAGE	7/29/2014	TERM INVOLUNTARY

**CLEVELAND PUBLIC LIBRARY
SALARY CHANGES REPORT
FROM 07/01/2014 TO 07/31/2014**

EMPLOYEE: JONES, TAVON
JOB TITLE: PAGE
CURRENT GRADE: Z **EFFEC DATE** 07/13/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	9.15	NEW HIRE

EMPLOYEE: JEMISON, LATIA
JOB TITLE: PAGE
CURRENT GRADE: Z **EFFEC DATE** 07/13/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	9.15	NEW HIRE

EMPLOYEE: RODRIGUEZ, KEYSHLE
JOB TITLE: PAGE
CURRENT GRADE: Z **EFFEC DATE** 07/13/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	9.15	NEW HIRE

EMPLOYEE: JACKSON, JACQUELYN
JOB TITLE: PAGE
CURRENT GRADE: Z **EFFEC DATE** 07/13/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	9.15	NEW HIRE

EMPLOYEE: BROOKS, MELISSA
JOB TITLE: PAGE
CURRENT GRADE: Z **EFFEC DATE** 07/13/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	9.15	NEW HIRE

EMPLOYEE: FAYLO, DIANA
JOB TITLE: PAGE
CURRENT GRADE: Z **EFFEC DATE** 07/13/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	9.15	NEW HIRE

**CLEVELAND PUBLIC LIBRARY
SALARY CHANGES REPORT
FROM 07/01/2014 TO 07/31/2014**

EMPLOYEE: THEBARGE, JARETT
JOB TITLE: PAGE

CURRENT GRADE: Z **EFFEC DATE** 07/13/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	9.15	NEW HIRE

EMPLOYEE: MCKENZIE, DEANNA
JOB TITLE: PAGE

CURRENT GRADE: Z **EFFEC DATE** 07/13/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	9.15	NEW HIRE

EMPLOYEE: MITCHELL, ANDREA
JOB TITLE: PAGE

CURRENT GRADE: Z **EFFEC DATE** 07/13/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	9.15	NEW HIRE

EMPLOYEE: LEVY, WILLIE
JOB TITLE: PAGE

CURRENT GRADE: Z **EFFEC DATE** 07/13/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	9.15	NEW HIRE

EMPLOYEE: ELLIOTT, ALLISON T
JOB TITLE: PAGE

CURRENT GRADE: Z **EFFEC DATE** 07/13/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
REHIRE EE IN SYSTEM ALREADY	0.00	9.15	NEW HIRE

EMPLOYEE: EVANS, ALIA L
JOB TITLE: BRANCH CLERK

CURRENT GRADE: B **EFFEC DATE** 07/14/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	14,709.50	30,919.72	TRANSFER

**CLEVELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TERMINATION REPORT
8/01/2014 THROUGH 8/31/2014**

EXHIBIT 14B

Human Resources Committee Report

September 18, 2014

RESIGNATIONS

NAME	DEPARTMENT	JOB TITLE	DATE	REASON
HOUBE,RODERICK	IT	CHIEF TECH OFFICER	8/1/2014	ANOTHER JOB
PIPPENS,RHONDA	ADDISON	PAGE	8/4/2014	ANOTHER JOB
WILLIAMS,DIANNE	SHELF	PAGE	8/7/2014	ANOTHER JOB
RIVERA,DARIANA	PUBLIC SERVICES	LIB ASSIST SUB	8/8/2014	RETURN TO SCHOOL
PORTER,LEAH	FULTON	PAGE	8/9/2014	ANOTHER JOB
RODRIGUEZ,BRITTANY	CARNEGIE WEST	PAGE	8/13/2014	RETURN TO SCHOOL
LAWSON,TANIQUE	GARDEN VALLEY	PAGE	8/14/2014	RETURN TO SCHOOL
SCRUGGS,STERLING	PUBLIC SERVICES	BRANCH CLERK SUB	8/18/2014	RETURN TO SCHOOL
PREVO,JORDANN	SHELF	PAGE	8/20/2014	RETURN TO SCHOOL

RETIREMENTS

SMITH,NORMA	MOBILE SERVICES	LA YOUTH	7/31/2014	RETIRED
ROBINSON,BRENDA	PUBLIC ADMINISTRATION	SUBJECT DEPT CLERK	7/31/2014	RETIRED

OTHER TERMINATIONS

DUCKWORTH,ANTWAN	SHELF	PAGE	8/1/2014	TERM INVOL
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**CLEVELAND PUBLIC LIBRARY
SALARY CHANGES REPORT
FROM 08/01/2014 TO 08/31/2014**

EMPLOYEE: NOVAK, DARREN K
JOB TITLE: SYSTEMS MANAGER

CURRENT GRADE: L **EFFEC DATE** 08/03/2014
CURRENT STEP: 4 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	64,553.84	83,559.58	PROMOTION

EMPLOYEE: PRISBYLLA, HILARY A
JOB TITLE: DIRECTOR, CLEVNET ACTING

CURRENT GRADE: L **EFFEC DATE** 08/17/2014
CURRENT STEP: 5 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	61,444.24	86,901.62	PROMOTION

EMPLOYEE: HOGE, OLIVIA A
JOB TITLE: SUBJECT DEPARTMENT MANAGER (LA

CURRENT GRADE: K **EFFEC DATE** 08/17/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	58,311.24	65,615.68	PROMOTION

EMPLOYEE: FOSTER, PRINCE
JOB TITLE: BRANCH CLERK SUB

CURRENT GRADE: B **EFFECE DATE** 08/24/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	14,709.50	NEW HIRE

EMPLOYEE: FORFIA, TRACIE
JOB TITLE: CHILDRENS LIBRARIAN

CURRENT GRADE: H **EFFECE DATE** 08/24/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	50,998.74	NEW HIRE

EMPLOYEE: GRAVINO, GIOVANNI
JOB TITLE: BRANCH CLERK SUB

CURRENT GRADE: B **EFFECE DATE** 08/04/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	14,709.50	NEW HIRE

**CLEVELAND PUBLIC LIBRARY
SALARY CHANGES REPORT
FROM 08/01/2014 TO 08/31/2014**

EMPLOYEE: DAVISON, J'NIAH
JOB TITLE: BRANCH CLERK SUB

CURRENT GRADE: Z **EFFECTIVE DATE** 08/04/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	9.15	NEW HIRE

CLEVELAND PUBLIC LIBRARY

REPORT I

Human Resources Committee Report

Meeting Date: September 18, 2014

Report Period: June, 2014

**Report on Paid Sick Time Used by the Month
Hours Used Per Each Two Pay Periods**

MONTH	2013 SICK LEAVE HOURS USED	2014 SICK LEAVE HOURS USED	2014 TOTAL HOURS
January	3,655.75	4,933.14	132,056.58
February	4,261.02	4,259.31	87,450.76
March	*5,244.17	4,679.66	87,286.69
April	3,614.65	3,675.04	89,178.00
May	3,910.47	3,338.68	79,051.07
June	2,895.01	2,405.63	87,593.47
July	3,272.87		
August	*4,570.23		
September	3,414.33		
October	4,081.30		
November	3,591.42		
December	4,130.37		

*Covers three pay dates

CLEVELAND PUBLIC LIBRARY

REPORT 11

Human Resources Committee Report

Meeting Date: September 18, 2014

Report Period: July, 2014

**Report on Paid Sick Time Used by the Month
Hours Used Per Each Two Pay Periods**

MONTH	2013 SICK LEAVE HOURS USED	2014 SICK LEAVE HOURS USED	2014 TOTAL HOURS
January	3,655.75	4,933.14	132,056.58
February	4,261.02	4,259.31	87,450.76
March	*5,244.17	4,679.66	87,286.69
April	3,614.65	3,675.04	89,178.00
May	3,910.47	3,338.68	79,051.07
June	2,895.01	2,405.63	87,593.47
July	3,272.87	2,414.47	56,486.22
August	*4,570.23		
September	3,414.33		
October	4,081.30		
November	3,591.42		
December	4,130.37		

*Covers three pay dates

CLEVELAND PUBLIC LIBRARY

REPORT I2

Human Resources Committee Report

Meeting Date: September 18, 2014

Report Period: August, 2014

**Report on Paid Sick Time Used by the Month
Hours Used Per Each Two Pay Periods**

MONTH	2013 SICK LEAVE HOURS USED	2014 SICK LEAVE HOURS USED	2014 TOTAL HOURS
January	3,655.75	4,933.14	132,056.58
February	4,261.02	4,259.31	87,450.76
March	5,244.17	4,679.66	87,286.69
April	3,614.65	3,675.04	89,178.00
May	3,910.47	3,338.68	87,571.20
June	2,895.01	2,579.88	87,593.47
July	3,272.87	2,623.97	86,844.13
August	*4,570.23	*4,909.95	*132,642.30
September	3,414.33		
October	4,081.30		
November	3,591.42		
December	4,130.37		

*Covers three pay dates

CLEVELAND PUBLIC LIBRARY
June 1, 2014- June 30, 2014 EE0-4 REPORT
FULL/PART-TIME EMPLOYEES

Human Resources Committee Report

September 18, 2014

Totals Job Category	Male						Female				
	A	B	C	D	E	F	G	H	I	J	K
Officials/Administrators	80	20	11	1			29	18	1		
Professionals	74	12	3		1		38	13	4	3	
Technicians	21	11	2	1			6	1			
Protective Service	22	9	11					2			
Para-Professionals	142	30	30	2	2		33	34	9	2	
Administrative Support	290	27	62	6	3		51	124	15	2	
Skilled Craft	11	6	3		1			1			
Service Maintenance	51	8	35	2			2	3	1		
Grand Total	691	123	157	12	7	0	159	196	30	7	0

A= Total Column

B= White

C=Black

D=Hispanic

E=Asian/Pacific

G=White

H=Black

I=Hispanic

J=Asian/Pacific

F= American Indian/Alaskan Native

K=American Indian/Alaskan Native

CLEVELAND PUBLIC LIBRARY
July 1, 2014- July 31, 2014 EE0-4 REPORT
FULL/PART-TIME EMPLOYEES

REPORT J1

Human Resources Committee Report

September 18, 2014

Totals Job Category	Male						Female				
	A	B	C	D	E	F	G	H	I	J	K
Officials/Administrators	80	21	11	1			28	18	1		
Professionals	73	12	3			1	38	12	4	3	
Technicians	18	9	2	1			5	1			
Protective Service	19	8	10					1			
Para-Professionals	140	29	29	2	2		33	34	9	2	
Administrative Support	324	30	70	6	3		58	138	17	2	
Skilled Craft	11	6	3			1		1			
Service Maintenance	50	8	34	2			2	3	1		
Grand Total	715	123	162	12	7	0	164	208	32	7	0

A= Total Column

B= White

C=Black

D=Hispanic

E=Asian/Pacific

G=White

H=Black

I=Hispanic

J=Asian/Pacific

F= American Indian/Alaskan Native

K=American Indian/Alaskan Native

CLEVELAND PUBLIC LIBRARY
August 1, 2014- August 31, 2014 EE0-4 REPORT
FULL/PART-TIME EMPLOYEES

REPORTJ2

Human Resources Committee Report

September 18, 2014

Totals Job Category	Male						Female				
	A	B	C	D	E	F	G	H	I	J	K
Officials/Administrators	81	21	10	1			30	18	1		
Professionals	74	12	3		1		39	12	4	3	
Technicians	18	9	2	1			5	1			
Protective Service	19	8	10					1			
Para-Professionals	138	29	28	2	2		33	33	9	2	
Administrative Support	323	31	70	6	4		58	134	18	2	
Skilled Craft	11	6	3		1			1			
Service Maintenance	50	8	34	2			2	3	1		
Grand Total	714	124	160	12	8	0	167	203	33	7	0

A= Total Column

B= White

C=Black

D=Hispanic

E=Asian/Pacific

G=White

H=Black

I=Hispanic

J=Asian/Pacific

F= American Indian/Alaskan Native

K=American Indian/Alaskan Native

**INSURANCE REPORT
FOR THE MONTH OF**

Human Resources Committee Report
SEPTEMBER 18, 2014

**JUNE
2014**

Staff Enrollments-Health Care/Dental

	Single	Family	Total
Med Mutual Silver	22	10	32
Med Mutual Gold	258	148	406
Delta Dental	176	280	456
Vision	245	161	406
Workers' Compensation Lost Time Report			
<i>Classification</i>	<i>Dept/Location</i>	<i>Date of Injury</i>	<i>Total days missed during report month</i>
CHILDREN'S LIBRARIAN	FULTON	12/18/2012	30

**INSURANCE REPORT
FOR THE MONTH OF**

Human Resources Committee Report
SEPTEMBER 18, 2014

**JULY
2014**

Staff Enrollments-Health Care/Dental

	Single	Family	Total
Med Mutual Silver	22	10	32
Med Mutual Gold	255	148	403
Delta Dental	279	176	455
Vision	245	162	407
Workers' Compensation Lost Time Report			
<i>Classification</i>	<i>Dept/Location</i>	<i>Date of Injury</i>	<i>Total days missed during report month</i>
CHILDREN'S LIBRARIAN	FULTON	12/18/2012	25

**INSURANCE REPORT
FOR THE MONTH OF**

REPORT K2

Human Resources Committee Report
SEPTEMBER 18, 2014

**AUGUST
2014**

Staff Enrollments-Health Care/Dental

	Single	Family	Total
Med Mutual Silver	22	10	32
Med Mutual Gold	255	145	400
Delta Dental	278	171	449
Vision	244	159	403
Workers' Compensation Lost Time Report			
<i>Classification</i>	<i>Dept/Location</i>	<i>Date of Injury</i>	<i>Total days missed during report month</i>
NO LOST TIME INJURIES			

CLEVELAND PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT FOR JUNE 2014

CIRCULATION ACTIVITY	Monthly Total		Average Hourly		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	2014	2013	
Main Library	128,866	136,128	671	705	804,916	853,934	-5.7%
Branches	307,179	324,963	1,504	1,597	1,861,488	1,982,114	-6.1%
Mobile Units	5,441	2,623			36,728	28,830	27.4%
Library for the Blind	53,731	48,181			314,290	319,630	-1.7%
OLBPD BARD	11,344	9,327			65,628	71,311	-8.0%
eMedia	18,881	16,036			114,661	67,518	69.8%
TOTAL CIRCULATION	525,442	537,258			3,197,711	3,323,337	-3.8%

ELECTRONIC MEDIA CIRCULATION	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
eBook	13,467	12,200	83,349	49,926	66.9%
eAudioBook	4,561	3,720	26,191	16,914	54.8%
eMusic	26	44	177	348	-49.1%
eVideo	264	72	1,319	330	299.7%
Zinio	563		3,625		N/A
TOTAL eCIRCULATION	18,881	16,036	114,661	67,518	69.8%

Included in circulation activity.

OHIO BRAILLE & AUDIO READING DOWNLOAD (BARD)	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
Downloads	11,344	9,327	65,628	71,311	-8.0%
Users	634	582	3,963	3,625	9.3%

Included in circulation activity

COMPUTER USAGE	Number of Computers	Average Session	Number of Sessions		Hours in Use		YTD Gain/Loss
			2014	2013	2014	2013	
Main Library	92	45 minutes	13,131	12,019	9,584	8,905	7.6%
Branches	550	40 minutes	88,920	89,644	59,283	60,002	-1.2%
TOTAL USAGE	642		102,051	101,663	68,867	68,907	-0.1%

Sessions less than 5 minutes excluded. Hours in use does not include grace periods computers are held for patrons.

WALK-IN COUNT	Monthly Total		Average Hourly		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	2014	2013	
Main Library*	44,031	42,824	216	210	262,836	275,193	-4.5%
Branches	241,954	242,284	1,185	1,190	1,378,812	1,472,026	-6.3%
Mobile Unit	668	470			3,607	3,441	4.8%
TOTAL VISITS	286,653	285,578			1,645,255	1,750,660	-6.0%

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**CLEVELAND PUBLIC LIBRARY
BRANCH TOTAL CIRCULATION FOR JUNE 2014**

BRANCH	a Branch Circulation	b Sent from Other Branches	c Sent from Main	d Sent from Other CLEVNET Systems	e Total Direct Circulation (a+b+c+d)	f Sent to Other CLEVNET Systems	g Total Circulation (e+f)
Addison	7,451	595	562	1,271	9,879	726	10,605
Brooklyn	4,426	472	477	598	5,973	471	6,444
Carnegie West	8,180	946	1,112	1,452	11,690	1,047	12,737
Collinwood	5,665	617	486	777	7,545	677	8,222
East 131st	3,765	407	385	608	5,165	330	5,495
Eastman	13,857	1,178	1,318	2,058	18,411	2,243	20,654
Fleet*	9,298	840	1,031	1,753	12,922	1,077	13,999
Fulton	14,654	656	598	987	16,895	826	17,721
Garden Valley	3,094	241	168	208	3,711	234	3,945
Glenville	5,198	546	369	1,005	7,118	497	7,615
Harvard-Lee	5,651	530	640	1,008	7,829	704	8,533
Hough	3,929	278	250	350	4,807	344	5,151
Jefferson	4,234	519	823	962	6,538	660	7,198
Langston Hughes	5,000	615	612	982	7,209	417	7,626
Lorain	8,016	764	731	1,610	11,121	711	11,832
Martin Luther King, Jr.	10,287	734	755	1,219	12,995	924	13,919
Memorial-Nottingham	9,684	810	1,200	2,306	14,000	1,307	15,307
Mt. Pleasant	4,248	521	419	614	5,802	352	6,154
Rice	9,018	554	529	982	11,083	919	12,002
Rockport	13,860	1,168	1,341	2,130	18,499	1,909	20,408
South	6,142	712	604	1,298	8,756	594	9,350
South Brooklyn	13,328	1,266	1,802	2,694	19,090	2,198	21,288
Sterling	4,471	427	415	587	5,900	325	6,225
Union	5,300	741	554	795	7,390	459	7,849
Walz	10,804	878	930	1,619	14,231	1,293	15,524
West Park	11,831	1,391	2,665	3,915	19,802	2,359	22,161
Woodland	6,763	575	433	851	8,622	593	9,215
TOTAL	208,154	18,981	21,209	34,639	282,983	24,196	307,179

*Fleet branch circulation includes remaining circulation generated by Broadway branch items

**CLEVELAND PUBLIC LIBRARY
BRANCH TOTAL CIRCULATION COMPARATIVE FOR JUNE 2014**

BRANCH	Monthly Total		Year-to-Date		YTD Gain/Loss	YTD %G/L
	2014	2013	2014	2013		
Addison	10,605	12,416	70,302	68,174	2,128	3.1%
Brooklyn	6,444	7,333	39,075	45,639	-6,564	-14.4%
Carnegie West	12,737	14,160	80,234	83,769	-3,535	-4.2%
Collinwood	8,222	9,618	52,672	59,976	-7,304	-12.2%
East 131st	5,495	5,438	32,215	32,575	-360	-1.1%
Eastman	20,654	23,334	124,602	131,450	-6,848	-5.2%
Fleet*	13,999	16,011	85,249	97,149	-11,900	-12.2%
Fulton	17,721	13,679	99,469	85,744	13,725	16.0%
Garden Valley	3,945	5,029	22,721	28,335	-5,614	-19.8%
Glenville	7,615	9,226	48,819	55,799	-6,980	-12.5%
Harvard-Lee	8,533	9,308	54,321	61,927	-7,606	-12.3%
Hough	5,151	5,398	29,841	30,362	-521	-1.7%
Jefferson	7,198	8,248	50,837	53,308	-2,471	-4.6%
Langston Hughes	7,626	7,515	43,602	48,951	-5,349	-10.9%
Lorain	11,832	13,240	69,468	78,147	-8,679	-11.1%
Martin Luther King, Jr.	13,919	10,210	70,038	55,250	14,788	26.8%
Memorial-Nottingham	15,307	15,497	88,955	94,005	-5,050	-5.4%
Mt. Pleasant	6,154	6,562	36,193	40,810	-4,617	-11.3%
Rice	12,002	12,655	73,324	81,274	-7,950	-9.8%
Rockport	20,408	21,967	123,241	135,048	-11,807	-8.7%
South	9,350	9,406	56,883	53,856	3,027	5.6%
South Brooklyn	21,288	21,679	128,372	138,221	-9,849	-7.1%
Sterling	6,225	6,629	35,883	42,684	-6,801	-15.9%
Union	7,849	8,082	49,876	51,963	-2,087	-4.0%
Walz	15,524	17,567	99,059	111,792	-12,733	-11.4%
West Park	22,161	23,017	133,509	142,070	-8,561	-6.0%
Woodland	9,215	11,739	62,728	73,836	-11,108	-15.0%
TOTAL	307,179	324,963	1,861,488	1,982,114	-120,626	-6.1%

*Fleet branch circulation includes remaining circulation generated by Broadway branch items

**CLEVELAND PUBLIC LIBRARY
BRANCH ATTENDANCE JUNE 2014**

BRANCH	Monthly Total		Year-to-Date		YTD Gain/Loss	YTD %G/I
	2014	2013	2014	2013		
Addison	6,445	7,294	36,030	41,732	-5,702	-13.7%
Brooklyn	4,700	5,007	23,784	28,279	-4,495	-15.9%
Carnegie West	14,205	14,599	88,579	97,720	-9,141	-9.4%
Collinwood	7,807	6,252	41,756	42,779	-1,023	-2.4%
East 131st	7,630	7,160	43,776	45,274	-1,498	-3.3%
Eastman	11,269	11,939	68,353	76,659	-8,306	-10.8%
Fleet	11,390	12,000	64,831	73,686	-8,855	-12.0%
Fulton	8,797	9,262	44,995	53,654	-8,659	-16.1%
Garden Valley	5,817	5,265	29,164	27,315	1,849	6.8%
Glenville	6,974	7,242	39,458	44,682	-5,224	-11.7%
Harvard-Lee	8,227	7,557	56,410	54,264	2,146	4.0%
Hough	14,028	11,819	61,590	61,767	-177	-0.3%
Jefferson	6,521	7,565	44,549	47,684	-3,135	-6.6%
Langston Hughes	7,035	6,662	41,824	41,289	535	1.3%
Lorain	9,956	10,746	49,976	53,198	-3,222	-6.1%
Martin Luther King, Jr.	6,304	7,488	39,684	39,208	476	1.2%
Memorial-Nottingham	8,055	10,331	36,603	48,826	-12,223	-25.0%
Mt. Pleasant	6,824	5,714	40,392	39,701	691	1.7%
Rice	10,941	12,183	75,288	85,126	-9,838	-11.6%
Rockport	11,506	8,947	73,559	64,230	9,329	14.5%
South	7,271	10,462	46,587	45,691	896	2.0%
South Brooklyn	12,121	13,246	73,690	84,765	-11,075	-13.1%
Sterling	11,924	11,339	62,070	75,025	-12,955	-17.3%
Union	7,594	6,003	36,662	35,107	1,555	4.4%
Walz	10,126	9,684	54,509	59,964	-5,455	-9.1%
West Park	10,028	8,839	59,683	59,925	-242	-0.4%
Woodland	8,459	7,679	45,010	44,476	534	1.2%
TOTAL	241,954	242,284	1,378,812	1,472,026	-93,214	-6.3%

**CLEVELAND PUBLIC LIBRARY
BRANCH RANKINGS JUNE 2014**

Branch	Total Circulation	Branch	Attendance	Branch	Population 2010	Population 2000
1 West Park	22,161	1 Carnegie West	14,205	1 South Brooklyn	32,043	34,217
2 South Brooklyn	21,288	2 Hough	14,028	2 West Park	27,814	29,398
3 Eastman	20,654	3 South Brooklyn	12,121	3 Fleet**	26,727	34,598
4 Rockport	20,408	4 Sterling	11,924	4 Eastman	23,674	25,873
5 Fulton	17,721	5 Rockport	11,506	5 Rockport	19,896	21,467
6 Walz	15,524	6 Fleet	11,390	6 Fulton	19,647	22,575
7 Memorial-Nottingham	15,307	7 Eastman	11,269	7 Rice	19,462	25,893
8 Fleet*	13,999	8 Rice	10,941	8 Memorial-Nottingham	19,271	22,598
9 Martin Luther King, Jr.	13,919	9 Walz	10,126	9 Harvard-Lee	17,655	21,246
10 Carnegie West	12,737	10 West Park	10,028	10 Walz	16,063	18,497
11 Rice	12,002	11 Lorain	9,956	11 Collinwood	14,769	19,377
12 Lorain	11,832	12 Fulton	8,797	12 Langston Hughes	14,439	21,224
13 Addison	10,605	13 Woodland	8,459	13 Glenville	14,006	20,302
14 South	9,350	14 Harvard-Lee	8,227	14 Addison	13,603	19,263
15 Woodland	9,215	15 Memorial-Nottingham	8,055	15 East 131st	13,025	18,001
16 Harvard-Lee	8,533	16 Collinwood	7,807	16 Mt. Pleasant	12,792	17,155
17 Collinwood	8,222	17 East 131st	7,630	17 Lorain	12,588	14,589
18 Union	7,849	18 Union	7,594	18 Martin Luther King, Jr.	12,392	15,483
19 Langston Hughes	7,626	19 South	7,271	19 Carnegie West	10,487	11,716
20 Glenville	7,615	20 Langston Hughes	7,035	20 Union	8,416	12,603
21 Jefferson	7,198	21 Glenville	6,974	21 Sterling	8,267	8,712
22 Brooklyn	6,444	22 Mt. Pleasant	6,824	22 Woodland	7,946	7,213
23 Sterling	6,225	23 Jefferson	6,521	23 South	6,325	7,729
24 Mt. Pleasant	6,154	24 Addison	6,445	24 Hough	5,667	7,845
25 East 131st	5,495	25 Martin Luther King, Jr.	6,304	25 Brooklyn	5,524	6,430
26 Hough	5,151	26 Garden Valley	5,817	26 Jefferson	3,515	3,987
27 Garden Valley	3,945	27 Brooklyn	4,700	27 Garden Valley	2,310	3,220
	307,179		241,954	28 Broadway**		1,966
					388,323	473,177

*Fleet branch circulation includes remaining circulation generated by Broadway branch items

**Broadway and Fleet services areas merged

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**CLEVELAND PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT FOR JUNE 2014**

OTHER TRANSACTIONS Loans* to:	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
CLEVNET	72,456	79,745	460,005	482,969	-4.8%
MORE	453	707	3,746	4,626	-19.0%
Other Libraries	491	716	3,979	4,478	-11.1%
TOTAL	73,400	81,168	467,730	492,073	-4.9%

*Totals included in Main Library and Branch circulation counts.

ANALYSIS OF MAIN LIBRARY REFERENCE QUESTION LOAD	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
Projected	16,416	18,576	144,820	150,714	-3.9%
Know/Now Web Reference*	105	143	1,982	3,257	-39.1%
Interlibrary Loan Requests	944	4,323	10,617	28,123	-62.2%
TOTAL	17,465	23,042	157,419	182,094	-13.6%

*Questions taken by CPL staff only. As more partner libraries throughout Ohio sign on to provide the service, what had been CPL's disproportionate share as a provider will continue to diminish.

CHANGES IN PERMANENT COLLECTION	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
New Titles Added	5,788	5,998	34,823	32,873	5.9%
Total Items Added	20,017	29,524	115,576	139,784	-17.3%

HOURS OPEN	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
Main Library	192	193	1,182	1,200	-1.5%
Branches	5,526	5,506	33,828	34,599	-2.2%

**CLEVELAND PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT FOR JULY 2014**

CIRCULATION ACTIVITY	Monthly Total		Average Hourly		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	2014	2013	
Main Library	137,417	151,255	661	727	942,333	1,005,189	-6.3%
Branches	332,004	363,582	1,499	1,649	2,193,263	2,346,216	-6.5%
Mobile Units	6,612	4,095			43,340	32,925	31.6%
Library for the Blind	57,750	58,545			372,040	378,175	-1.6%
OLBPD BARD	12,212	10,849			77,840	82,160	-5.3%
eMedia	19,073	17,171			133,734	111,136	20.3%
TOTAL CIRCULATION	565,068	605,497			3,762,550	3,955,801	-4.9%

ELECTRONIC MEDIA CIRCULATION	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
eBook	13,418	13,006	96,767	84,851	14.0%
eAudioBook	4,665	3,993	30,856	25,217	22.4%
eMusic	47	67	224	456	-50.9%
eVideo	256	105	1,575	612	157.4%
Zinio	687		4,312		N/A

TOTAL eCIRCULATION 19,073 17,171 133,734 111,136 20.3% 20.3% Included in circulation activity.

OHIO BRAILLE & AUDIO READING DOWNLOAD (BARD)	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
Downloads	12,212	10,849	77,840	82,160	-5.3%
Users	651	605	4,614	4,230	9.1%

Included in circulation activity

COMPUTER USAGE	Number of Computers	Average Session	Number of Sessions		Hours in Use		YTD Gain/Loss
			2014	2013	2014	2013	
Main Library	94	45 minutes	13,631	14,195	9,947	10,395	-4.3%
Branches	547	40 minutes	98,287	100,703	65,375	67,304	-2.9%
TOTAL USAGE	641		111,918	114,898	75,322	77,699	-3.1%

Sessions less than 5 minutes excluded. Hours in use does not include grace periods computers are held for patrons.

WALK-IN COUNT	Monthly Total		Average Hourly		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	2014	2013	
Main Library*	48,149	49,671	217	225	310,985	324,864	-4.3%
Branches	267,743	277,266	1,209	1,257	1,646,555	1,754,850	-6.2%
Mobile Unit	688	677			4,295	4,118	4.3%
TOTAL VISITS	316,580	327,614			1,961,835	2,083,832	-5.9%

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**CLEVELAND PUBLIC LIBRARY
BRANCH TOTAL CIRCULATION FOR JULY 2014**

BRANCH	a Branch Circulation	b Sent from Other Branches	c Sent from Main	d Sent from Other CLEVNET Systems	e Total Direct Circulation (a+b+c+d)	f Sent to Other CLEVNET Systems	g Total Circulation (e+f)
Addison	8,318	774	589	1,286	10,967	745	11,712
Brooklyn	5,353	571	580	865	7,369	514	7,883
Carnegie West	9,382	1,204	1,225	1,850	13,661	1,173	14,834
Collinwood	6,950	684	590	942	9,166	800	9,966
East 131st	4,182	408	371	560	5,521	386	5,907
Eastman	15,219	1,342	1,462	2,286	20,309	2,574	22,883
Fleet*	9,955	869	914	1,524	13,262	1,231	14,493
Fulton	10,644	629	583	934	12,790	960	13,750
Garden Valley	3,424	247	150	245	4,066	294	4,360
Glenville	5,968	603	482	1,192	8,245	534	8,779
Harvard-Lee	6,047	586	760	1,069	8,462	827	9,289
Hough	4,409	316	225	349	5,299	420	5,719
Jefferson	4,662	649	893	1,250	7,454	674	8,128
Langston Hughes	6,008	697	673	1,142	8,520	469	8,989
Lorain	8,209	797	679	1,422	11,107	956	12,063
Martin Luther King, Jr.	8,306	713	727	1,371	11,117	946	12,063
Memorial-Nottingham	10,938	999	1,339	2,584	15,860	1,478	17,338
Mt. Pleasant	4,245	562	425	671	5,903	442	6,345
Rice	11,079	625	745	1,199	13,648	1,054	14,702
Rockport	14,894	1,305	1,426	2,319	19,944	2,285	22,229
South	6,694	955	846	1,356	9,851	721	10,572
South Brooklyn	14,357	1,431	1,969	2,887	20,644	2,598	23,242
Sterling	4,751	337	451	601	6,140	367	6,507
Union	5,622	696	528	888	7,734	536	8,270
Walz	11,577	941	1,064	1,624	15,206	1,542	16,748
West Park	12,889	1,510	2,944	3,934	21,277	2,644	23,921
Woodland	8,808	541	476	775	10,600	712	11,312
TOTAL	222,890	20,991	23,116	37,125	304,122	27,882	332,004

*Fleet branch circulation includes remaining circulation generated by Broadway branch items

**CLEVELAND PUBLIC LIBRARY
BRANCH TOTAL CIRCULATION COMPARATIVE FOR JULY 2014**

BRANCH	Monthly Total		Year-to-Date		YTD Gain/Loss	YTD %G/L
	2014	2013	2014	2013		
Addison	11,712	14,181	82,014	82,355	-341	-0.4%
Brooklyn	7,883	7,671	46,958	53,310	-6,352	-11.9%
Carnegie West	14,834	15,501	95,068	99,270	-4,202	-4.2%
Collinwood	9,966	10,911	62,638	70,887	-8,249	-11.6%
East 131st	5,907	5,829	38,122	38,404	-282	-0.7%
Eastman	22,883	26,403	147,485	157,853	-10,368	-6.6%
Fleet*	14,493	18,649	99,995	116,418	-16,423	-14.1%
Fulton	13,750	15,188	113,219	100,832	12,387	12.3%
Garden Valley	4,360	5,487	27,081	33,822	-6,741	-19.9%
Glenville	8,779	9,828	57,598	65,627	-8,029	-12.2%
Harvard-Lee	9,289	11,034	63,610	72,961	-9,351	-12.8%
Hough	5,719	5,970	35,560	36,332	-772	-2.1%
Jefferson	8,128	8,799	58,965	62,107	-3,142	-5.1%
Langston Hughes	8,989	9,342	52,591	58,293	-5,702	-9.8%
Lorain	12,063	14,039	81,531	92,186	-10,655	-11.6%
Martin Luther King, Jr.	12,063	9,829	82,101	65,079	17,022	26.2%
Memorial-Nottingham	17,338	16,838	106,293	110,843	-4,550	-4.1%
Mt. Pleasant	6,345	7,998	42,538	48,808	-6,270	-12.8%
Rice	14,702	15,775	88,026	97,049	-9,023	-9.3%
Rockport	22,229	23,851	145,470	158,899	-13,429	-8.5%
South	10,572	10,755	67,455	64,611	2,844	4.4%
South Brooklyn	23,242	24,690	151,614	162,911	-11,297	-6.9%
Sterling	6,507	7,782	42,390	50,466	-8,076	-16.0%
Union	8,270	8,671	58,146	60,634	-2,488	-4.1%
Walz	16,748	19,680	115,807	131,472	-15,665	-11.9%
West Park	23,921	25,463	157,430	167,533	-10,103	-6.0%
Woodland	11,312	13,418	73,558	87,254	-13,696	-15.7%
TOTAL	332,004	363,582	2,193,263	2,346,216	-152,953	-6.5%

*Fleet branch circulation includes remaining circulation generated by Broadway branch items

**CLEVELAND PUBLIC LIBRARY
BRANCH ATTENDANCE JULY 2014**

BRANCH	Monthly Total		Year-to-Date		YTD Gain/Loss	YTD %G/L
	2014	2013	2014	2013		
Addison	6,898	8,981	42,928	51,016	-8,088	-15.9%
Brooklyn	5,683	5,629	29,467	34,058	-4,591	-13.5%
Carnegie West	16,570	17,486	105,149	115,729	-10,580	-9.1%
Collinwood	10,336	7,836	52,092	50,806	1,286	2.5%
East 131st	7,443	8,435	51,219	53,960	-2,741	-5.1%
Eastman	12,259	13,770	80,612	90,846	-10,234	-11.3%
Fleet	13,009	13,577	77,840	87,602	-9,762	-11.1%
Fulton	9,901	11,189	54,896	65,187	-10,291	-15.8%
Garden Valley	7,158	5,551	36,322	32,978	3,344	10.1%
Glenville	7,928	8,168	47,386	53,066	-5,680	-10.7%
Harvard-Lee	8,569	9,452	64,979	63,937	1,042	1.6%
Hough	15,792	13,666	77,382	75,776	1,606	2.1%
Jefferson	7,262	8,603	51,811	56,577	-4,766	-8.4%
Langston Hughes	7,737	7,929	49,561	49,404	157	0.3%
Lorain	11,345	11,885	61,321	65,370	-4,049	-6.2%
Martin Luther King, Jr.	6,465	5,807	46,149	45,015	1,134	2.5%
Memorial-Nottingham	7,916	11,857	44,519	60,966	-16,447	-27.0%
Mt. Pleasant	7,161	6,893	47,553	45,107	2,446	5.4%
Rice	12,715	13,613	88,003	99,058	-11,055	-11.2%
Rockport	12,787	10,088	86,346	74,629	11,717	15.7%
South	7,363	8,266	53,950	54,190	-240	-0.4%
South Brooklyn	13,536	13,525	87,226	98,666	-11,440	-11.6%
Sterling	12,860	16,571	74,930	91,883	-16,953	-18.5%
Union	7,687	7,174	44,349	42,444	1,905	4.5%
Walz	10,672	11,429	65,181	71,736	-6,555	-9.1%
West Park	11,083	10,181	70,766	70,438	328	0.5%
Woodland	9,608	9,705	54,618	54,406	212	0.4%
TOTAL	267,743	277,266	1,646,555	1,754,850	-108,295	-6.2%

**CLEVELAND PUBLIC LIBRARY
BRANCH RANKINGS JULY 2014**

Branch	Total Circulation	Branch	Attendance	Branch	Population
1 West Park	23,921	1 Carnegie West	16,570	1 South Brooklyn	32,043
2 South Brooklyn	23,242	2 Hough	15,792	2 West Park	27,814
3 Eastman	22,883	3 South Brooklyn	13,536	3 Fleet**	26,727
4 Rockport	22,229	4 Fleet	13,009	4 Eastman	23,674
5 Memorial-Nottingham	17,338	5 Sterling	12,860	5 Rockport	19,896
6 Walz	16,748	6 Rockport	12,787	6 Fulton	19,647
7 Carnegie West	14,834	7 Rice	12,715	7 Rice	19,462
8 Rice	14,702	8 Eastman	12,259	8 Memorial-Nottingham	19,271
9 Fleet*	14,493	9 Lorain	11,345	9 Harvard-Lee	17,655
10 Fulton	13,750	10 West Park	11,083	10 Walz	16,063
11 Lorain	12,063	11 Walz	10,672	11 Collinwood	14,769
12 Martin Luther King, Jr.	12,063	12 Collinwood	10,336	12 Langston Hughes	14,439
13 Addison	11,712	13 Fulton	9,901	13 Glenville	14,006
14 Woodland	11,312	14 Woodland	9,608	14 Addison	13,603
15 South	10,572	15 Harvard-Lee	8,569	15 East 131st	13,025
16 Collinwood	9,966	16 Glenville	7,928	16 Mt. Pleasant	12,792
17 Harvard-Lee	9,289	17 Memorial-Nottingham	7,916	17 Lorain	12,588
18 Langston Hughes	8,989	18 Langston Hughes	7,737	18 Martin Luther King, Jr.	12,392
19 Glenville	8,779	19 Union	7,687	19 Carnegie West	10,487
20 Union	8,270	20 East 131st	7,443	20 Union	8,416
21 Jefferson	8,128	21 South	7,363	21 Sterling	8,267
22 Brooklyn	7,883	22 Jefferson	7,262	22 Woodland	7,946
23 Sterling	6,507	23 Mt. Pleasant	7,161	23 South	6,325
24 Mt. Pleasant	6,345	24 Garden Valley	7,158	24 Hough	5,667
25 East 131st	5,907	25 Addison	6,898	25 Brooklyn	5,524
26 Hough	5,719	26 Martin Luther King, Jr.	6,465	26 Jefferson	3,515
27 Garden Valley	4,360	27 Brooklyn	5,683	27 Garden Valley	2,310
	332,004		267,743	28 Broadway**	1,966
					388,323

*Fleet branch circulation includes remaining circulation generated by Broadway branch items

**Broadway and Fleet services areas merged

Prepared By: Northern Ohio Data and Information Service –
NODIS, Maxine Goodman Levin College of Urban Affairs,
Cleveland State University

**CLEVELAND PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT FOR JULY 2014**

OTHER TRANSACTIONS Loans* to:	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
CLEVNET	80,533	86,163	540,538	569,132	-5.0%
MORE	507	814	4,253	5,440	-21.8%
Other Libraries	479	582	4,458	5,060	-11.9%
TOTAL	81,519	87,559	549,249	579,632	-5.2%

*Totals included in Main Library and Branch circulation counts.

ANALYSIS OF MAIN LIBRARY REFERENCE QUESTION LOAD	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
Projected	16,365	21,607	161,185	172,321	-6.5%
KnowitNow Web Reference*	94	110	2,076	3,367	-38.3%
Interlibrary Loan Requests	986	2,991	11,603	31,114	-62.7%
TOTAL	17,445	24,708	174,864	206,802	-15.4%

*Questions taken by CPL staff only. As more partner libraries throughout Ohio sign on to provide the service, what had been CPL's disproportionate share as a provider will continue to diminish.

CHANGES IN PERMANENT COLLECTION	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
New Titles Added	7,339	6,153	42,162	39,026	8.0%
Total Items Added	22,286	30,859	137,862	170,643	-19.2%

HOURS OPEN	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
Main Library	208	208	1,390	1,406	-1.1%
Branches	5,994	5,967	39,822	34,299	16.1%

**CLEVELAND PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT FOR AUGUST 2014**

REPORT L2

CIRCULATION ACTIVITY	Monthly Total		Average Hourly		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	2014	2013	
Main Library	132,799	153,430	638	710	1,075,132	1,158,619	-7.2%
Branches	310,808	364,324	1,416	1,652	2,504,071	2,710,537	-7.6%
Mobile Units	5,964	5,369			49,304	38,294	28.8%
Library for the Blind	52,689	56,488			424,729	434,663	-2.3%
OLBPD BARD	11,168	10,508			89,008	92,668	-3.9%
eMedia	19,786	17,289			153,520	128,425	19.5%
TOTAL CIRCULATION	533,214	607,408			4,295,764	4,563,206	-5.9%

ELECTRONIC MEDIA CIRCULATION	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
eBook	13,896	13,104	110,663	97,955	13.0%
eAudioBook	4,808	3,997	35,664	29,214	22.1%
eMusic	15	34	239	490	-51.2%
eVideo	269	154	1,844	766	140.7%
Zinio	798		5,110		N/A
TOTAL eCIRCULATION	19,786	17,289	153,520	128,425	19.5%

Included in circulation activity.

OHIO BRAILLE & AUDIO READING DOWNLOAD (BARD)	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
Downloads	11,168	10,508	89,008	92,668	-3.9%
Users	625	600	5,239	4,830	8.5%

Included in circulation activity

COMPUTER USAGE	Number of Computers	Average Session	Number of Sessions		Hours in Use		YTD Gain/Loss
			2014	2013	2014	2013	
Main Library	94	45 minutes	13,091	14,476	9,550	10,620	-10.1%
Branches	539	40 minutes	90,449	101,969	60,007	68,127	-11.9%
TOTAL USAGE	633		103,540	116,445	69,557	78,747	-11.7%

Sessions less than 5 minutes excluded. Hours in use does not include grace periods computers are held for patrons.

WALK-IN COUNT	Monthly Total		Average Hourly		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	2014	2013	
Main Library*	45,694	47,276	208	214	356,679	372,140	-4.2%
Branches	248,422	266,988	1,131	1,211	1,894,977	2,026,795	-6.5%
Mobile Unit	542	720			4,837	4,838	0.0%
TOTAL VISITS	294,658	314,984			2,256,493	2,403,773	-6.1%

CLEVELAND PUBLIC LIBRARY
BRANCH TOTAL CIRCULATION FOR AUGUST 2014

BRANCH	a Branch Circulation	b Sent from Other Branches	c Sent from Main	d Sent from Other CLEVNET Systems	e Total Direct Circulation (a+b+c+d)	f Sent to Other CLEVNET Systems	g Total Circulation (e+f)
Addison	7,170	894	694	1,397	10,155	740	10,895
Brooklyn	4,714	469	595	682	6,460	530	6,990
Carnegie West	9,282	1,448	1,701	2,222	14,653	1,190	15,843
Collinwood	6,273	634	552	893	8,352	687	9,039
East 131st	3,949	391	273	537	5,150	410	5,560
Eastman	13,236	1,348	1,296	2,338	18,218	2,407	20,625
Fleet*	9,391	897	871	1,477	12,636	1,166	13,802
Fulton	8,254	777	577	968	10,576	901	11,477
Garden Valley	3,081	172	136	228	3,617	289	3,906
Glenville	5,665	605	431	965	7,666	539	8,205
Harvard-Lee	5,907	576	804	1,166	8,453	774	9,227
Hough	3,850	363	261	551	5,025	416	5,441
Jefferson	4,332	634	942	1,228	7,136	672	7,808
Langston Hughes	5,773	671	551	950	7,945	551	8,496
Lorain	7,401	1,029	637	1,448	10,515	866	11,381
Martin Luther King, Jr.	6,267	786	838	1,319	9,210	1,038	10,248
Memorial-Nottingham	8,737	995	1,409	2,470	13,611	1,559	15,170
Mt. Pleasant	3,729	508	374	587	5,198	391	5,589
Rice	9,621	523	657	1,009	11,810	1,010	12,820
Rockport	15,047	1,303	1,282	2,441	20,073	2,299	22,372
South	6,048	656	553	1,041	8,298	676	8,974
South Brooklyn	13,699	1,375	1,933	2,950	19,957	2,383	22,340
Sterling	4,691	425	347	584	6,047	366	6,413
Union	5,170	696	498	787	7,151	494	7,645
Walz	11,585	1,284	1,206	1,936	16,011	1,501	17,512
West Park	11,683	1,653	2,970	3,844	20,150	2,609	22,759
Woodland	8,017	501	374	645	9,537	734	10,271
TOTAL	202,572	21,613	22,762	36,663	283,610	27,198	310,808

*Fleet branch circulation includes remaining circulation generated by Broadway branch items

**CLEVELAND PUBLIC LIBRARY
BRANCH TOTAL CIRCULATION COMPARATIVE FOR AUGUST 2014**

BRANCH	Monthly Total		Year-to-Date		YTD Gain/Loss	YTD %G/L
	2014	2013	2014	2013		
Addison	10,895	13,649	92,909	96,004	-3,095	-3.2%
Brooklyn	6,990	8,147	53,948	61,457	-7,509	-12.2%
Carnegie West	15,843	16,065	110,911	115,335	-4,424	-3.8%
Collinwood	9,039	10,333	71,677	81,220	-9,543	-11.7%
East 131st	5,560	5,349	43,682	43,753	-71	-0.2%
Eastman	20,625	25,095	168,110	182,948	-14,838	-8.1%
Fleet*	13,802	18,187	113,797	134,602	-20,805	-15.5%
Fulton	11,477	16,379	124,696	117,211	7,485	6.4%
Garden Valley	3,906	6,175	30,987	39,997	-9,010	-22.5%
Glenville	8,205	9,945	65,803	75,572	-9,769	-12.9%
Harvard-Lee	9,227	11,382	72,837	84,343	-11,506	-13.6%
Hough	5,441	5,401	41,001	41,733	-732	-1.8%
Jefferson	7,808	9,848	66,773	71,955	-5,182	-7.2%
Langston Hughes	8,496	9,498	61,087	67,791	-6,704	-9.9%
Lorain	11,381	13,602	92,912	105,788	-12,876	-12.2%
Martin Luther King, Jr.	10,248	9,726	92,349	74,805	17,544	23.5%
Memorial-Nottingham	15,170	17,092	121,463	127,935	-6,472	-5.1%
Mt. Pleasant	5,589	8,084	48,127	56,892	-8,765	-15.4%
Rice	12,820	16,325	100,846	113,374	-12,528	-11.1%
Rockport	22,372	23,172	167,842	182,071	-14,229	-7.8%
South	8,974	10,359	76,429	74,970	1,459	1.9%
South Brooklyn	22,340	25,572	173,954	188,483	-14,529	-7.7%
Sterling	6,413	7,867	48,803	58,333	-9,530	-16.3%
Union	7,645	9,423	65,791	70,057	-4,266	-6.1%
Walz	17,512	19,627	133,319	151,099	-17,780	-11.8%
West Park	22,759	25,249	180,189	192,782	-12,593	-6.5%
Woodland	10,271	12,773	83,829	100,027	-16,198	-16.2%
TOTAL	310,808	364,324	2,504,071	2,710,537	-206,466	-7.6%

*Fleet branch circulation includes remaining circulation generated by Broadway branch items

**CLEVELAND PUBLIC LIBRARY
BRANCH ATTENDANCE AUGUST 2014**

BRANCH	Monthly Total			Year-to-Date		YTD Gain/Loss	YTD %G/I
	2014	2013	2014	2013			
Addison	6,586	8,587	49,514	59,603	-10,089	-16.9%	
Brooklyn	4,704	5,507	34,171	39,771	-5,600	-14.1%	
Carnegie West	15,466	16,928	120,615	132,657	-12,042	-9.1%	
Collinwood	8,256	7,798	60,348	59,029	1,319	2.2%	
East 131st	6,935	8,327	58,154	62,485	-4,331	-6.9%	
Eastman	11,708	13,562	92,320	104,862	-12,542	-12.0%	
Fleet	11,623	12,867	89,463	100,850	-11,387	-11.3%	
Fulton	8,556	9,742	63,452	74,929	-11,477	-15.3%	
Garden Valley	5,653	5,050	41,975	38,028	3,947	10.4%	
Glenville	7,179	8,259	54,565	61,560	-6,995	-11.4%	
Harvard-Lee	9,628	9,350	74,607	73,493	1,114	1.5%	
Hough	12,018	11,155	89,400	86,931	2,469	2.8%	
Jefferson	7,102	7,861	58,913	64,438	-5,525	-8.6%	
Langston Hughes	8,138	8,141	57,699	57,545	154	0.3%	
Lorain	9,529	9,890	70,850	75,564	-4,714	-6.2%	
Martin Luther King, Jr.	7,884	6,685	54,033	51,700	2,333	4.5%	
Memorial-Nottingham	7,113	11,089	51,632	72,055	-20,423	-28.3%	
Mt. Pleasant	6,213	6,609	53,766	51,895	1,871	3.6%	
Rice	11,979	14,909	99,982	114,341	-14,359	-12.6%	
Rockport	13,512	10,639	99,858	85,600	14,258	16.7%	
South	7,602	7,902	61,552	62,360	-808	-1.3%	
South Brooklyn	13,417	13,772	100,643	112,933	-12,290	-10.9%	
Sterling	11,665	14,629	86,595	106,573	-19,978	-18.7%	
Union	7,881	6,991	52,230	49,596	2,634	5.3%	
Walz	9,776	10,918	74,957	82,979	-8,022	-9.7%	
West Park	9,848	10,326	80,614	81,117	-503	-0.6%	
Woodland	8,451	9,495	63,069	63,901	-832	-1.3%	
TOTAL	248,422	266,988	1,894,977	2,026,795	-131,818	-6.5%	

**CLEVELAND PUBLIC LIBRARY
BRANCH RANKINGS JULY 2014**

Branch	Total Circulation	Branch	Attendance	Branch	Population
1 West Park	22,759	1 Carnegie West	15,466	1 South Brooklyn	32,043
2 Rockport	22,372	2 Rockport	13,512	2 West Park	27,814
3 South Brooklyn	22,340	3 South Brooklyn	13,417	3 Fleet**	26,727
4 Eastman	20,625	4 Hough	12,018	4 Eastman	23,674
5 Walz	17,512	5 Rice	11,979	5 Rockport	19,896
6 Carnegie West	15,843	6 Eastman	11,708	6 Fulton	19,647
7 Memorial-Nottingham	15,170	7 Sterling	11,665	7 Rice	19,462
8 Fleet*	13,802	8 Fleet	11,623	8 Memorial-Nottingham	19,271
9 Rice	12,820	9 West Park	9,848	9 Harvard-Lee	17,655
10 Fulton	11,477	10 Walz	9,776	10 Walz	16,063
11 Lorain	11,381	11 Harvard-Lee	9,628	11 Collinwood	14,769
12 Addison	10,895	12 Lorain	9,529	12 Langston Hughes	14,439
13 Woodland	10,271	13 Fulton	8,556	13 Glenville	14,006
14 Martin Luther King, Jr.	10,248	14 Woodland	8,451	14 Addison	13,603
15 Harvard-Lee	9,227	15 Collinwood	8,256	15 East 131st	13,025
16 Collinwood	9,039	16 Langston Hughes	8,138	16 Mt. Pleasant	12,792
17 South	8,974	17 Martin Luther King, Jr.	7,884	17 Lorain	12,588
18 Langston Hughes	8,496	18 Union	7,881	18 Martin Luther King, Jr.	12,392
19 Glenville	8,205	19 South	7,602	19 Carnegie West	10,487
20 Jefferson	7,808	20 Glenville	7,179	20 Union	8,416
21 Union	7,645	21 Memorial-Nottingham	7,113	21 Sterling	8,267
22 Brooklyn	6,990	22 Jefferson	7,102	22 Woodland	7,946
23 Sterling	6,413	23 East 131st	6,935	23 South	6,325
24 Mt. Pleasant	5,589	24 Addison	6,586	24 Hough	5,667
25 East 131st	5,560	25 Mt. Pleasant	6,213	25 Brooklyn	5,524
26 Hough	5,441	26 Garden Valley	5,653	26 Jefferson	3,515
27 Garden Valley	3,906	27 Brooklyn	4,704	27 Garden Valley	2,310
	310,808		248,422	28 Broadway**	1,966
					388,323

*Fleet branch circulation includes remaining circulation generated by Broadway branch items

**Broadway and Fleet services areas merged

Prepared By: Northern Ohio Data and Information Service -
NODIS, Maxine Goodman Levin College of Urban Affairs,
Cleveland State University

**CLEVELAND PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT FOR JULY 2014**

OTHER TRANSACTIONS Loans* to:	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
CLEVNET	79,444	93,222	619,982	662,354	-6.4%
MORE	499	688	4,752	6,128	-22.5%
Other Libraries	491	741	4,949	5,801	-14.7%
TOTAL	80,434	94,651	629,683	674,283	-6.6%

*Totals included in Main Library and Branch circulation counts.

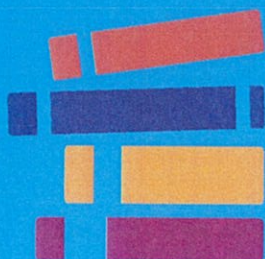
ANALYSIS OF MAIN LIBRARY REFERENCE QUESTION LOAD	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
Projected	17,368	19,422	178,555	191,743	-6.9%
KnowItNow Web Reference*	149	154	2,225	3,521	-36.8%
Interlibrary Loan Requests	990	2,877	12,593	33,991	-63.0%
TOTAL	18,507	22,453	193,373	229,255	-15.7%

*Questions taken by CPL staff only. As more partner libraries throughout Ohio sign on to provide the service, what had been CPL's disproportionate share as a provider will continue to diminish.

CHANGES IN PERMANENT COLLECTION	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
New Titles Added	6,345	8,192	48,507	47,218	2.7%
Total Items Added	19,393	26,565	157,255	197,208	-20.3%

HOURS OPEN	Monthly Total		Year-to-Date		YTD Gain/Loss
	2014	2013	2014	2013	
Main Library	208	216	1,598	1,624	-1.6%
Branches	5,940	6,180	45,762	46,446	-1.5%

HOW WE SPENT OUR SUMMER

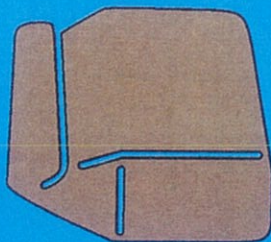


THE COLLECTION

MOST POPULAR BOOK CHECKED OUT FROM CPL THIS SUMMER
Finding Me: A Decade of Darkness, a Life Reclaimed:
A Memoir of the Cleveland Kidnappings by Michelle Knight

MOST POPULAR EBOOKS ADDED TO THE EMEDIA COLLECTION
JUNE: **TOP SECRET TWENTY-ONE** BY JANET EVANOVICH
JULY: **BIG LITTLE LIES** BY LIANE MORIARTY
AUGUST: **LOVE LETTERS** BY DEBBIE MACOMBER

MOST POPULAR COLORS USED IN 3D PRINTING



14,904
LUNCHES SERVED

64%

COMPLETION RATE
FOR SUMMER READING CLUB



ROCKPORT BRANCH
50TH ANNIVERSARY