

**CLEVELAND PUBLIC LIBRARY**

**Finance Committee**

January 19, 2016

**RESOLUTION TO AUTHORIZE ANNUAL EXPENDITURE FOR 2016 FOR  
MAINTENANCE ON THE MULTI-FUNCTION DEVICES WITH XEROX  
CORPORATION**

WHEREAS, On December 15, 2011, the Board of Trustees of the Cleveland Public Library authorized the Executive Director of the Cleveland Public Library to enter into a Service Agreement with Xerox Corporation for the print charges, the consumable supplies and all parts, labor, and travel for emergency service, at an estimated annual cost not to exceed \$30,000, to support the (50) multi-function devices purchased at this time in the Branches and Main Library Departments. This agreement expires May 1, 2017; and

WHEREAS, The original estimated volumes used were 980,000 for black and white and 200,000 for color per year. Black and white prints are \$0.012 per print and color prints are \$0.08 per print, which calculated to an estimated total of \$27,760 annually; and

WHEREAS, During 2014, the number of prints have doubled; color prints exceeded 416,000 and black and white prints exceeded 1,960,000 and on January 15, 2015, this Board authorized the 2015 annual expenditure for maintenance on all of the Library's multi-function devices not to exceed \$60,000; and

WHEREAS, During 2015 the number of color prints exceeded 476,000 and black and white prints exceeded 2,083,000, which is an increase of 14% and 6% respectively from 2014; now therefore be it

RESOLVED, That the Board of Trustees authorizes the 2016 annual expenditure for maintenance on all of the Library's multi-function devices not to exceed \$70,000, with the expenditure being charged to the General Fund Account 1xxx0053-53350 (Machine Maintenance), where xxx=the location. The Executive Director, CEO, or his designee, is hereby authorized to negotiate and execute such agreements and documents as may be necessary to effectuate this increase in maintenance expenditures, subject to approval of the Chief Legal Officer.