

## **DIRECTOR'S REPORT**

June 16, 2022

### **Strategic Plan**

#### **Our Mission:**

We are "The People's University," the center of learning for a diverse and inclusive community.

#### **Our Strategic Priorities:**

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

## **PUBLIC SERVICES**

### **MAIN LIBRARY SERVICES DURING COVID-19**

The Library remained at Phase 3 of its COVID-19 reopening plan through the month of May 2022.

### **PROGRAMS, SERVICES AND EXHIBITS**

#### **Music at Main**

The Jazz Band, Cleveland Brassworks performed to an audience of 44 people on the 3<sup>rd</sup> floor of the Main Library on May 7th.

#### **Passport Processing**

The Lending Department continues serving as a U.S. Passport Acceptance Facility. Lending staff member's review and process new Passport applications, including providing Passport photograph services.

#### **Downtown Dog Walk**

Science and Technology Public Services Associate Karen Cerney and Business, Economics, and Labor Public Services Associate Alycia Woodman led the first monthly Downtown Dog Walk for the Cleveland Public Library in May (National Pet Month). Ms. Cerney created a display of dog books in the Science and Technology Department to promote the program.

### **Patron Test Proctoring**

Business, Economics and Labor Senior Librarian Sandy Witmer proctored two tests for a college student.

### **Book Drops**

Literature and Ohio Center for the Book Manager Don Boozer and Popular Manager Sarah Flinn hosted a Book Drops episode to "catch up" on their respective reading on May 11th. In addition, they hosted another episode on April 27th featuring "novels in verse." The two videos have received 270 views through May 17th.

### **Book Groups**

Literature and Ohio Center for the Book Manager Don Boozer hosted a discussion of the graphic novel *Grass* by Keum Suk Gendry-Kim at Bookhouse Brewing on May 5th.

### **Youth Services Programming**

Youth Services staff continue to conduct weekly Story Times every Tuesday morning. On May 18th, Children's Librarian Eric Hanshaw conducted a tour of 8 students and 2 adults from College Now, an afterschool college prep program.

### **Main Library Tours**

On May 13th, Youth Services Manager Annisha Jeffries and International Languages Manager Milos Markovic led a tour for a group of 10 retired educators.

Students for North Royalton North Royalton Middle School enjoyed a tour of TechCentral and the MakerSpace on May 19th. The students also engraved a personal dog tags.

Literature and Ohio Center for the Book Manager Don Boozer hosted a tour for a group from the Cleveland Foundation coordinated by Cleveland Foundation Public Service Fellow Ngoc Nguyen on April 25<sup>th</sup>.

International Languages Manager Milos Markovic and Literature and Ohio Center for the Book Manager Don Boozer led two groups of JPro22 Conference attendees (conference of Jewish professionals coordinated by the Jewish Federations of North America) who chose Cleveland Public Library as their "Experience Cleveland" site visit to tour on May 2nd.

### **Exhibits and Displays**

Fine Arts Department staff prepared books displays for Pacific Asian Month and for the Rock and Roll Music Hall of Fame 2022

inductees. In addition, the Special Collections librarians are participating in preparing a Langston Hughes exhibition.

Center for Local and Global History Department Library Assistant Danilo Milich created a book display titled "Exploration and Travel Writing" including arctic exploration, Captain Cook, Scott, Marco Polo, and Best American Travel Writing.

Photograph Collection Librarian Brian Meggitt mounted a small exhibit featuring the history of the Superior Viaduct. The exhibit is drawn from photographs, stereographs, and postcards.

### **COVID-19 Test Distribution**

Lending staff continued to distribute a very limited supply of free BiNaxNow at-home COVID tests to patrons via the Drive-Up window.

### **Books by Mail Programs**

**Words on Wheels:** Seven patrons have used Words On Wheels services as of May 16th. Eleven packages including 45 items have been sent to patrons during that time.

**Homebound:** From April 15 through May 17, Homebound Services sent 184 packages to 152 patrons (shipments).

### **OUTREACH**

#### **Ohioana Book Festival**

Ohio Center for the Book Fellow Laura Maylene Walter moderated an online Ohioana Book Festival Outreach event featuring four literary fiction authors on April 26th. The event was recorded (with the assistance of Mr. Boozer), edited by CPL Videographer Catherine Young, and posted to the Center's Facebook page and shared with the Ohioana Library Association.

Center for Local and Global History Subject Department Librarian Terry Metter and Library Assistant Lisa Sanchez provided copies of early Cleveland maps showing the Cuyahoga River from the Map Collection for Carnegie West Branch Manager Angela Guinther to use in her May 14th author program.

Center for Local and Global History Subject Department Manager Olivia Hoge hosted students and teacher from Baldwin Wallace College studying the "torso murders". Ms. Hoge guided the class to Social Sciences, Map Collection, and Photograph Collection. In the Map Collection she provided maps of Cleveland from the

1930s, Kingsbury Run, and a proposed pistol range signed by then Safety Director Eliot Ness.

Children's Librarian Eric Hanshaw and Library Assistant Christine Feczkanin hosted The Lake Erie Crushers Education Day table with Cleveland Public Library promotional materials and crafts to make and take on May 5th. Visitors were able to make Baseball buttons and Cardboard Baseball Bats. Children's Librarian Cassandra Feliciano visited Wilbur Wright School and conducted Story Time to 25 PreK students.

### **COLLECTION MANAGEMENT**

International Languages staff withdrew 345 items from the collection, moved 119 items to the stack collection, routed in 274 new items, and placed orders for 431 titles.

The Literature Department staff weeded 551 items from the collection and added 250 new items.

Fine Arts staff continued processing the Anvil archival collection, ordered new materials, sent materials to stack, and paged materials as necessary.

In Special Collections, 41 catalogue updates were made and 11 volumes were sent to preservation. In addition, the Special Collections Library Assistant shifted more than 200 linear feet, both in the vault and in the reading room.

Center for Local and Global History Photograph Collection staff member Brian Meggitt created 45 new metadata records for images from the Neighborhood Photographic Survey (NPS) for upload to the Digital Gallery. Library Assistant Subject Department Adam Jaenke digitized 80 items from the Cleveland Picture Collection. In addition he visited the East 131, Fulton, Langston Hughes and Fleet branches for the Neighborhood Photographic Survey. Mr. Jaenke photographed, edited, processed, and added metadata to over 300 items.

Center for Local and Global History Library Assistant Lisa Sanchez completed over 400 item descriptions for the Cleveland City Hall Collection in the month of May.

Social Sciences Librarian Helena Travka helped CANDID organize a presentation for the Cleveland Foundation young professionals' program. The Foundation Center's Brian Schultz gave a presentation about CANDID and Guidestar databases that are available to CPL patron's in-person only at Main Library.

General Research Collections Manager Sarah Dobransky gave a demonstration on both CPL databases and other websites used for researching non-profit organizations.

### **OUTREACH**

International Languages Staff collected, processed, and boxed two Long Loans to CPL-MEMNOTT (110) and RR-MAIN (153) for a total of 263 items.

The Science and Technology staff assisted the Interlibrary Loan staff by providing the reference title *New Developments in Diagnosing, Assessing, and Treating ADHD* for a photoduplication request. The Cleveland Public Library is one of only four libraries with this item.

### **RESEARCH THAT'S ONLY POSSIBLE AT MAIN LIBRARY**

- Staff assisted a genealogy researcher with finding and obtaining an image of St. Nicholas Croatian Byzantine Church from the 1950s.
- Staff assisted a patron with researching an apartment building in the Clark-Fulton neighborhood. The patron plans to seek historical landmark designation for the building.
- Staff assisted a patron to find an article about a state record-setting fish that a patron caught in 1982.
- Staff assisted a local historic preservation student who is researching the Erie Street Cemetery.
- Staff assisted a patron who was having trouble locating the original location of the Cleveland Homeopathic School in the mid-1800s. Staff used city directories and historic maps to find the address and location.
- Staff assisted a patron whose great-great grandfather was the first black police officer in Cleveland. Mr. Jaenke helped the patron acquire Plain Dealer articles about him.

- Staff found photos of the West 9<sup>th</sup> St. pier for a community partner. The patron is helping plan a new lakefront park at the former pier site.
- Staff assisted a patron to find multiple photos of the historic Glenville neighborhood. The patron is interested in making a viewing book for aging community members.
- Staff assisted a patron in finding maps showing the Frankfort Hotel, near the intersection of Ontario St. and Prospect Ave.
- The Literature department was contacted by a documentarian working on a film about the history of DC Comics and Superman. She was looking specifically for an article from *Savvy* magazine (1984) for which the author had lost her copy but had been interviewed for the documentary. Literature had the magazine in the Superman collection and provided a scan along with other materials on Jerry Siegel and Joe Shuster.

### **STAFF DEVELOPMENT**

Several staff members across Main Library participated in a Tour Guide Training session led by International Languages Manager Milos Markovic during the month of May.

Social Sciences Librarian Forrest Kilb attended the WebJunction webinar, *Digital Collections at Your Library: Community, Culture, and Connection*.

Social Sciences Senior Librarian Mark Moore listened to *The History of English* podcast episode *Bibliophiles and Bookworms*.

Center for Local and Global History Librarian Terry Metter began the Online Certificate in Genealogical Research program through Boston University.

Shelf Department Assistant Managers Bianca Jackson and Cynthia Cocco, Lending Supervisors Karie Felder and Reggie Rudolph and Fine Arts and Special Collections Manager Heather Shannon attended the pilot presentation *Manager's Round Table, Navigating the Workplace* during the month of May.

## **OTHER**

Lending Manager Steve Wohl was asked to work with Director of Library Innovation, Ms. Jean McFarren, and Engagement Specialist, Ms. Melinda Graves, on developing a new Customer Service model that coincides with the Facility Masters Plan and Reimagining of our 27 CPL branches.

On May 13th, Mr. Boozer spoke online with an Ohio student attending Syracuse University School of Information Studies as part of her project to interview a reference librarian. Mr. Boozer shared experiences from his career, his philosophy of reference service, and answered other questions from the student.

## **TECHCENTRAL**

### **Outreach**

#### Inside Programs

Name of Program	Date of Program	Total # of Attendees	# of Adults	# of YA	# of Juveniles
Microsoft Excel I - Zoom	5/3	3			
My Digital Life Foundations: Mouse & Keyboard	5/4	2			
Microsoft Word I - Zoom	5/5	4			
My Digital Life Basics: Computer Basics	5/7	2			
Resume Workshop	5/9	0			
Microsoft Excel II - Zoom	5/10	4			
My Digital Life Foundations: Email Essentials	5/11	2			
Microsoft Word II - Zoom	5/12	3			
Job Searching Online - Zoom	5/13	1			
My Digital Life Basics: Windows Basics	5/14	1			
Microsoft Excel III - Zoom	5/17	6			
My Digital Life Foundations: Mouse & Keyboard	5/18	2			
Microsoft Word III - Zoom	5/19	5			

My Digital Life Basics: File Management	5/21	4			
Resume Workshop	5/23	0			
Microsoft Excel IV - Zoom	5/24	6			
My Digital Life Foundations: Using a Smart Phone	5/25	1			
Microsoft Word IV	5/26	2			
Job Searching Online	5/27	0			
My Digital Life Basics: Internet Basics	5/28	4 registere d			
1-on-1s	May	9			

TechCentral provided the Button Maker for two Youth Services events at the Lake Erie Crushers in addition to cardboard bats and key chains, and stickers on May 5th and 25th. TechCentral provided the Button Maker for the Asian Festival on May 21st.

Library Assistant Computer Emphasis Alison Guerin provided a tour of the MakerSpace for CSU students on May 10th.

Hosted North Royalton Middle School for a tour of TechCentral MakerSpace on May 19th. Students engraved personalized dog tags.

Provided a tour for the Warner Girls Leadership Academy on May 24th with Youth Services.

TechCentral staff and Public Service Technicians prepped iPads for deployment.

### **Professional Development and Meetings**

Library Assistant-Computer Emphasis, Allison Collins

Date	Topic	Location
05/10/22	Introduction to Creating Accessible PDFs	Zoom
05/11/22	Reopening Task Force meeting	Teams
05/12/22	Rainbow Readers ERG bi-monthly meeting	Teams
05/13/22	Managing the Multi-level Classroom	Zoom
05/18/22	SEIU-CPL Chapter leadership monthly meeting	Union hall
05/25/22	Disabilities/Accessibility 101 information session	Teams
05/25/22	Reopening Task Force meeting	Teams
05/26/22	CPL Town Hall: FMP updates	Teams



Library Assistant-Computer Emphasis, Alison Guerin

Date	Topic	Location
5/2	FIT Meeting	Zoom
5/3	Harvest for Hunger Meeting	Zoom
5/26	Dublin Committee Meeting	Carnegie West

Library Assistant-Computer Emphasis, Jorge Arganza

Date	Topic	Location
5/18/ 2022	TransrVR virtual reality job training and job exploration program demonstrated by vendor	Conference Room C

TechCentral Assistant Manager, Melissa Canan

Date	Topic	Location
5/1/22	Meeting re: staffing and summer program changes	LSW 1
5/4/22	Public Services Monthly Managers Meeting	Virtual- Teams
5/4/22	HR Forum- Q2	Virtual- Teams
5/9/22	Data Days Planning Meeting	Virtual- Zoom
5/10/22	Digital Ambassadors Monthly Meeting	Virtual- Zoom
5/11/22	Main Managers Monthly Meeting	Virtual- Teams
5/24/22	Disabilities/Accessibility 101	Virtual- Teams

TechCentral Assistant Manager, Matt Sucre

Date	Topic	Location
5/2	25 <sup>th</sup> Anniversary for LSW	Online
5/25	Curb Cut Collective Town Hall	Online
5/24	LinkedIn Course: Forms Essential Training	Online
5/24	LinkedIn Course: Microsoft Power Automate Essential Training	Online
5/17	Curb Cut Collective Meeting	Online
5/11	NDIA ACP Working Group Meeting	Online
5/5	Pilot Manager Round Table training Session	Online
5/2	FIT meeting	Online

TechCentral Manager, Suzi Perez

Date	Topic	
5/3	Transition Planning/Move Management	
5/4	Public Service Managers Meeting	
5/9	FMP Brooklyn Walkthrough Artbox Meeting with Foundation Fellow	
5/10	Digital Ambassadors Meeting	
5/11	Main Managers Meeting Re-Opening Committee Branch Managers Monthly Meeting	
5/12	ASPIRE Partnership Meeting	
5/17	Regular Board Meeting Transition Planning/Move Management	
5/25	Documentation Automation Project Re-Opening Committee	

### **Computer Usage and Hotspots**

There were 2288 computer sessions at Main as of May 28th. There were 371 hotspots circulated through the system as of May 25th.

### **PST Monthly Report: April 25th 2022 - May 25th 2022**

Service Calls and Tickets Summary

Service Calls and Tickets Received: 143

- CPL IT Tickets: 131
- CPL TechCentral Tickets: 12

Service Calls and Tickets Resolved: 94

Tickets currently in Progress: 92

- Working on organizing and cleaning Automation storage.
- Sorting and recording old equipment to give to PCs for People.
- Nine Pallets of E-Waste and recycling picked up by PCs for People.
- Continuing to Image and deploy PCs to update Branches.
- Assisting CLEVNET with testing of Windows 11 images.
- Moved Mobile services to LSW 2 Conference Room D.
- Cleared Brooklyn Branch Tech prior to renovation.

### **CLEVELAND DIGITAL PUBLIC LIBRARY**

#### **Summary**

ClevDPL scanned, described, and uploaded, repaired books and flat paper, did ILL, and served patrons.

### **Public Service Statistics**

ClevDPL had 55 in-person visitors during May. We had ten two-hour scanning appointments. From May 1st to the morning of May 31st, Google Analytics (GA) reports 7048 sessions for 5044 users and 117,020 page-views. Search engines delivered 50.6% of our accesses. Searching in CONTENTdm accounted for 32.3% of our accesses. Referrals were 8.6% of our accesses (including 22% from Wikipedia, 15% from CPL, and 8% from dp.la. 8.4% of our sessions came through social media (91% Facebook, 8% Twitter, and a bit from others). 53% of our users accessed our site using desktop computers, and 47% accessed CONTENTdm through mobile devices (4.3% tablets and 42.7% mobile).

### **Outreach**

We worked with a team studying scanning Cleveland cemetery records and consulted with the Ukrainian Museum and Archives about poster scanning and photographic archives. Continued planning with Playhouse Square for a volunteer donation/scanning project. ClevDPL continues participating in the new exhibits project at Main Library related to Langston Hughes. CONTENTdm clients were installed in the Center for Local and Global History, Business, and PAL (Public Administration Library). We exchanged materials for the continued scanning project with Cleveland Orchestra. Chess club met twice this month.

### **Collection Development**

As of May 31st, 2030 images were scanned, 2030 were post-processed and QA'd, and 2030 images were uploaded, many of which were included in multi-image pdfs. The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights include continuing scanning sheet music, scanning urban renewal and public works plans, crowdsourced transcription of Civil War manuscripts and continuing the Cleveland Orchestra scrapbook project. ClevDPL has finished with scanning of volumes listing of electors in Cleveland for the Social Science department and the project is nearing completion with work to be done restoring covers and bindings from disbound books.

### **ILL**

Statistics from OCLC are one month behind and cover April. We had 60 requests from CPL users for materials from other libraries. Response time by other libraries, likely due to the pandemic, averaged a 12 day (about 1 week 5 days) and 4-hour turnaround on our patron's requests for books and materials, and a five-day turnaround for our patron's requests for copies. Partner libraries made 669 requests through OCLC to borrow from CPL and made 15 requests through ALA forms. CPL staff managed a

response time for books of 3 days and 23 hours. We had long turnarounds on complex copy requests that resulted in a too long 10 day (about 1 and a half weeks) average turnaround for the two copy requests. While requests that require paging from the Lakeshore Facility can take a long time, we will be looking into improving our photocopy response times next month. We again had many ILL requests from incarcerated persons and general researchers using ALA forms.

### **Staff Development**

Staff have continued training on the new off-system ILL data entry process.

### **Preservation**

As of May 29th, preservation received 47 items and returned 50 items. Fifteen four-flaps and 30 labels were prepared. The team did 37 complex and ten simple repairs on codex books. We completed 11 complex and one simple flat paper repairs on books, maps, and plans, including washing, and mending. We continued working on an inventory of artwork in the library system, focusing on branches in phase 1b of the master plan. Brooklyn and MLK are in progress. The rest of 1b is still being planned.

### **Planning Activities**

We continue to plan for art moves and storage of art. The art in Brooklyn has been packed and moved. We have been involved in planning an exhibit related to Langston Hughes. We are planning to submit programming by June 4th for the next cycle.

## **OHIO LIBRARY FOR THE BLIND AND PRINT DISABLED**

### **Activities**

For May 2022, OLBPD circulated 70,781 books and magazines directly to patrons. OLBPD registered 115 new readers to the service. Approximately 676 BARD patrons among 1,346 active users downloaded 14,822 items.

OLBPD and CPL Financial Services submitted the State Fiscal Year 2023 Program Budget Request to the State Library of Ohio. The State Library of Ohio's Board of Trustees approved the budget requests for OLBPD during their May 19th meeting. During the meeting, Will Reed spoke to Board members on how OLBPD uses federal and state monies; recent changes to circulation; shared plans for its short and long-term future; and took questions about braille literacy and local audio production.

OLBPD staff participated in the National Library Service (NLS) 2022 virtual national conference for network library service providers from May 16th-19th. The conference theme was *Insight Out: Expand, Engage, Empower!* and highlighted NLS and network activities and strategies to providing services. NLS also presented updates on automation, BARD, next generation talking book players, and future service initiatives and operations.

On May 17th, CPL Chief Information and Technology Officer John Malcolm along with Senior Director of Information Technology Anthony Long Jr. visited OLBPD to discuss current and future IT needs as part of operations.

As part of the network library *Standards and Guidelines*, OLBPD made plans to conduct a focus group this fall with members of the Ohio Braille and Talking Book Program Consumer Advisory Committee. The *Standards and Guidelines* recommends network libraries measure patron satisfaction at least every three years. The results of the focus group will help to improve upon and contribute to the future direction of services in Ohio.

The OLBPD adult book club met on May 12th to discuss *The Bad Muslim Discount* by Syed Masood. Also on May 12th, the OLBPD school chat students met for an author talk with Laura Gehl to discuss her book *May Saves The Day*.

## **PUBLIC ADMINISTRATION LIBRARY**

### **Programs/Exhibits**

One table outside PAL displayed books celebrating national bicycle month and the other displayed books shared by Popular library. A patron kindly shared a photograph of the bicycle display on Reddit:

[https://www.reddit.com/r/Cleveland/comments/uo52h8/city\\_hall\\_is\\_celebrating\\_bike\\_month/](https://www.reddit.com/r/Cleveland/comments/uo52h8/city_hall_is_celebrating_bike_month/)

### **Collections**

- PAL sent copies of *Index to Cleveland Newspapers/Cleveland News Index* to Center for Local and Global History to assist with a digital project.
- PAL received donated copies of *Financial Report 1893* and *Financial Reports 1895* from Catalog.
- Cleveland City Archives shared a listing of the Cleveland City Council Representatives with PAL.

- On May 20th, the plastic barriers were removed from PAL's desks and a reproduction of the Mayor Tom Johnson campaign poster was returned to PAL.
- With Catalog's assistance, electronic links have been added to the marc record for titles:
  - *City of Cleveland ... Mayor's Annual Report to the Citizens of Cleveland.*
  - *Cleveland's Unfinished Business in its Inner City: A Report.*
  - *Criminal Justice in Cleveland: Reports of the Cleveland Foundation Survey of the Administration of Criminal Justice in Cleveland, Ohio.*
  - *Investigation of the Cleveland Division of Police / United States Department of Justice Civil Rights Division; United States Attorney's Office, Northern District of Ohio.*
  - *Little Italy Master Plan Cleveland, Ohio: Exploring Our Heritage, Envisioning Our Future / Little Italy Redevelopment Corporation, City Architecture.*
  - *Map of Cleveland and Ohio City: Both Incorporated in 1836 / Designed, Drawn and Produced by Arthur B. Suchy, Cleveland, O., 1936.*
- With assistance from Cleveland Public Digital Library the following titles have been added to the Digital Gallery:
  - *Amendment to the City Charter: City Manager Plan: Proportional Representation / the Cleveland Chamber of Commerce. 0009947695004.*
  - *Cleveland, Your City and Mine: An Activities Report to the People of Cleveland From the Mayor and Council / Allan E. Hinton, editor. 0009951302760.*
  - *Greater Cleveland. 0009949628698.*
  - *Memorandum of Matters Receiving Particular Attention of the Acting Mayor of Cleveland: November 9, 1931-- February 16, 1932. 0009120639555.*
  - *The What and Why of the Proposed Cleveland Zoning Ordinance. Cleveland: Cleveland City Plan Commission, 1927. 0009132314320.*

**Transferred**

PAL has transferred 6 titles.

### **Reference Questions Unique to PAL**

- Assisted patrons with copies of ordinances.
- Assisted patron with Erie Street cemetery information.
- Assisted patrons with mandatory reporter information and video surveillance questions.
- Assisted patrons with information on easements and submerged land.
- Assisted patron with multi car accident information.
- Assisted patron with Clean-land information.

### **Outreach**

On May 11th, the Lunchtime Knitting Circle met. During the month, one of the members shared a new learned loom stitch with PAL staff while another shared a sock they created.

Patrons generosity assisted with Harvest for Hunger food drive.

A preschool class stopped for a brief visit on their way to City Council chambers.

Two tables have been confirmed with the Department of Aging for Senior Day on September 15th.

### **Staff**

Denise Williams-Riseng attended archived NEO-RLS webinar *Transforming Your Library and Community Through Relationship-Focused Service*.

On May 23th, Aaron Mason became Director of Special Projects. Aaron Mason will be responsible for overseeing Exhibits (Brett Hall), public art, and our new initiative of creating Governmental Services at our Branches and Public Administration Library (PAL).

PAL staff watched *Disability/Accessibility 101 Information* by Zoom.

### **ARCHIVES**

#### **Donation Received**

The Archives received a gift of a "Story Hour for Girls and Boys" bookmark produced by the Library in about 1950. The bookmark lists story hours presented by Youth Services staff members on Cleveland radio station WTAM from 1950 to 1951.

## **Publications**

Two articles on prominent Black librarians who were on staff at the Cleveland Public Library were published in the journal *Libraries: Culture, History, and Society*, Volume 6, Issue 1, from March 2022. Carla Sarratt, Director of Libraries at the University of Mount Union and a former page at the Harvard-Lee Branch, wrote on longtime branch librarian Louise F. Bolden, who joined the Library in 1928 and retired in 1976, in her article titled "The First Lady: Celebrating the Library Career of Louise Ferguson Bolden." Shawna Sherman's article on Children's Librarian Effie Lee Morris, who worked at numerous branches from 1941 to 1955, is titled "Effie Lee Morris: Advocate for Children, Advocate for Self-Care." Both articles reference material from the Archives, and both are available electronically in the Archives.

## **Visits to the Library**

On May 10th, four students from Cleveland State University's Levin College of Urban Affairs came to tour the Library. The students, who connected with John Skrtic, Chief of Special Projects and Collections, through social media, are all board members of the Student Chapter of the American Planning Association. The students visited several departments, and material related to urban planning was pulled for them to view in the Archives and by Lisa Sanchez in the Map Collection, Brian Meggitt in the Photograph Collection, and Bill Chase in Special Collections. The students were also given an introduction to the Library's MakerSpace by Alison Guerin in TechCentral.

On May 27th, seven women who graduated from Villa Angela Academy in the late 1960s and early 1970s came downtown to see the Library's resources on their alma mater. The group is putting together an exhibit on the history of Villa Angela Academy, a Catholic girls' school that opened in 1878 and was located on what is today the Library's Lake Shore Facility campus until it merged with St. Joseph High School in 1989. During their visit, the researchers were introduced to the library's scanning equipment and the digitization process in the Cleveland Digital Public Library by Chatham Ewing, Curtis Flowers, and Vaughn McCarter. They were then shown architectural drawings, books, maps, photographs, and other resources related to their school and its history by Bill Chase in Special Collections, Lisa Sanchez in the Center for Local and Global History, Olivia Hoge in the Map Collection, and Brian Meggitt in the Photograph Collection. They also viewed yearbooks and other materials pulled by Forrest Kilb and shared by Peter Elwell in Social Sciences. Finally, the classmates reconnected with their former



math teacher, Rose Mary Hoge, librarian in Science & Technology, to everyone's delight.

### **BRANCH NARRATIVES**

**D1 EASTMAN** (closed for FMP) - Children's Librarian Cassandra Feliciano held multiple Story Times at Wilbur Wright Elementary, visiting three pre-k classes and reading picture books about monsters, manners, and dancing to songs. Ms. Feliciano also assisted OPS with packing Summer Lit League supplies/materials for shipping to CPL campuses. Public Services Manager Jamie Lauver attended the Brooklyn Groundbreaking. Ms. Feliciano and Mr. Lauver attended the *COSI Learning Lunchbox* webinar.

**D1 LORAIN** (closed for FMP) - Youth Services staff provided outreach to scholars within the community by presenting Story Times and registering youth for the Summer Lit League at Almira Elementary School, Genesis Childcare Academy, Step Forward Willard Head Start, and Stockyard Elementary School.

**D1 ROCKPORT** - Rockport hosted the ProjectArt Student Showcase, displaying the artwork participants created throughout the school year. Rockport also hosted a Legal Aid clinic serving over 20 clients. Fox 8 visited for a live feature. Two fifth grade classes from R.G. Jones Elementary visited, signed up for Summer Lit League, and received tours of Rockport and the Best Buy Teen Tech Center. Children's Librarian Kendra Proctor attended the NEO-RLS Youth Services Networking Event.

**D1 BBTTC @ Rockport** - Work has begun on the atrium garden; youth assisted in building and planting two vertical garden trellises. Supervisor Jill Pappenhagen concluded her outreach program with Artemus Ward where she introduced students to Tinkercad, Spheros, iRoot Robots, and more. BBTTC hosted a Teens with Talent Showcase open house to celebrate projects completed by members.

**D1 WALZ** (closed for FMP) - Public Services Manager Jeanmarie Gielty attended the Marion Seltzer Literacy Night where she provided 40 families with Summer Lit League and library card information, as well as helping students create a handmade book. Ms. Gielty provided Story Time outreach to three classrooms at Marion Seltzer on fruit and vegetables featuring the book *Ask Avocado*. Ms. Gielty held her virtual Senior Movie/Book Club featuring *Call of the Wild*.

**D1 WEST PARK** (closed for FMP) - Regional Director Michael Dalby completed the library's inaugural Leadership Education Program. He also participated in interviewing candidates for three West Region vacancies: Eastman, Rockport, and West Park. Children's Librarian Libby McCuan visited six schools for Story Times as well as welcoming the Young STEAM Academy to the library for three visits, celebrated Free Comic Book Day with comics and crafts and provided patrons with weekly take-home crafts. Library Assistant Jeanna Sauls attended COSI training via Ohio Library Council.

**D2 BROOKLYN** - Brooklyn closed to all public service on May 7th due to the Facilities Master Plan. Staff began their temporary assignments. The ceremonial groundbreaking was held on May 14th with Director Felton Thomas, Trustee Alice Butts, community members, key administrators, and staff in attendance.

**D2 CARNEGIE WEST** - Author Pete Beatty spoke about his Ohio City-based novel, *Cuyahoga*, to an audience of over 50 people. The Center for Local and Global History and Map Collection helped add value to his presentation by providing a curated selection of Cleveland history books and maps of Cleveland from the 1830s, when the novel takes place. Legal Aid had over 30 people seeking assistance at their civil matters' clinic. Orchard S.T.E.M. pre-k visited for a light and shadows program presented by Children's Librarian Helen Zaluckyj.

**D2 FULTON** - The Youth Services team and Mrs. Barrett went to all Fulton service area schools, daycares and partners to promote Summer Lit League. Eastman Library Assistant Nancy Sommer hosted the Fulton Derby, where children read books to move their horse around the track, the winning child/horse read 29 books. Mrs. Barrett assisted in hosting the *Disabilities/Accessibility 101* webinar on behalf of the Curb Cut Collective Disabilities ERG. Children's librarian Beverly Austin completed training through LinkedIn Learning for Microsoft Publisher. Mrs. Barrett attended the *Narcan Training* webinar hosted by Thrive Peer Recovery Services.

**D2 JEFFERSON** (closed for FMP) - Youth Services staff members Kelly Grasso and Alexander Story brought stories to six classes at Tremont Montessori, sharing seasonal books including *An ABC of Flowers*, and *The Poppy Lady: Moina Belle Michael and Her Tribute to Veterans*. Also, Public Services Manager Steve Capuozzo and Kelly Grasso hosted a table at the school's Spring Showcase, signing children up for Summer Lit League. The Tremont Think and Drink Book Club met at Literary Tavern, discussing

Amishi Jha's *Peak Mind*. Mr. Capuozzo participated in the NEO-RLS webinar *Challenged, Banned but in High Demand: Why All Children and Teens Need LGBTQA+ Books More Than Ever*.

**D2 SOUTH** - South hosted a concert by the group Sororii, whose member Carolina Borja was a 2022 recipient of one of Julia De Burgos Cultural and Arts Center Support for Artists grants. This concert had an audience of over 50 preschoolers and kindergarteners.

**D2 SOUTH BROOKLYN** - South Brooklyn hosted Free Comic Book Day by providing a Yoda Take n' Make craft and offering patrons two free comic books. Clerk Grace Wen created content for South Brooklyn's Facebook page highlighting Take n' Make crafts, in-house programming, and hotspot stockpile. Library Assistant Youth Emphasis Raymond Cruz provided a Japanese book binding demonstration at James Ford Rhodes High School. He also promoted the Summer Lit League and providing Story Time area schools. Assistant Manager Tammy Houghton moderated the monthly book discussion.

**D3 GARDEN VALLEY** - Garden Valley hosted the Lyles Art and Anton Gardina School's Artography Exhibit. Children's Librarian Andrea Csia attended the webinar *How to Help New Dads Thrive* presented by Ohio Guidestone. Assistant Manager Donald Smith assisted Sterling Public Services Manager Monica Rudzinski for the Digital C registration event at the Friendly Inn Settlement.

**D3 HOUGH** - Children's Librarian Manisha Spivey and Library Assistant Youth Emphasis Romael Young provided Story Times with the Local Lexington Bell Daycare. The books the youth staff read were *Pete the Cat's Magic Sunglasses* by Kimberly and James Dean, *Duck on a Bike* by David Shannon, and *The Very Hungry Caterpillar* by Eric Carle. Public Services Manager Lexy Kmiecik taught Customer Service Book Ends class.

**D3 MARTIN LUTHER KING** - Public Services Manager Dr. Tonya Briggs participated in Ward 7 Councilwoman Stephanie Howse's Cooperative Partnership Project, which is funded by the Cleveland Foundation. The project planning committee members are currently meeting biweekly to develop a community survey that will determine the needs of Ward 7 community members and the best methods for getting resources to them.

**D3 STERLING** - The Sterling Kids Garden Club began its 2022 season Bloom Where You are Planted. Children planted Hosta varieties in the shade garden. Public Services Manager Monica

Rudzinski served as a judge for the City Club of Cleveland's 2022 Stanley and Hope Adelstein Free Speech Essay Contest. Ms. Rudzinski attended the Third District Safety and Community Relations meeting.

**D3 WOODLAND** (closed for FMP) - Public Services Manager Maria Estrella attended the Family Space/Family Connections meeting, the monthly Central Collaborative Community forum, and assisted Sterling Public Services Manager Monica Rudzinski during the Digital C registration events at Arbor Park, King Kennedy, and Outwaite. At the Digital C registration event, Ms. Estrella translated library paperwork to Latino residents interested in obtaining library cards and explained the process of using the library and its services.

**D4 EAST 131** - Library Assistant Youth Emphasis Rosa Simone offered a Mother's Day card making program. Clerk Pat McCoy facilitated the Cricut Crafting: DIY Stained Glass Suncatcher program. FRONT International Coordinator RonDale Simpson and Artist Kameela Rasheed hosted a Parent Info Night Session. Public Services Manager Marina Márquez met with the City of Cleveland Landmarks Commission to discuss the contemporary services offered. Staff participated in the Harvard Square Community Center Parade and Festival.

**D4 FLEET** - Youth Librarian Tracie Forfia provided a shadowing opportunity for Public Services Associate Danielle Konkoly to prepare her for outreach assistance. Public Services Manager Magnolia Peters provided support in the form of CPL literature and merchandise for the East/West Street organizations' Women's and Children's Health Fair Festival, in addition to the Foundation of Grace Ministry's second annual Community Resource Fair. Councilwoman Rebecca Maurer hosted her first monthly Community Office Hours series in the meeting room.

**D4 HARVARD LEE** - Children's Librarian Olivia Morales and Library Assistant Youth Emphasis Kevin Moore assisted at the Rice Safety Fair. Public Services Manager Kristen Schmidt helped present the ALA Coretta Scott King Program Standing Committee's virtual program with Carole Boston Weatherford. Harvard Lee hosted the Cleveland Department of Public Health's air quality display.

**D4 MOUNT PLEASANT** - Children's Librarian Mark Tidrick attended the AJ Rickoff Resource Fair to share information about the Summer Lit League programming. Mr. Tidrick also joined East 131st staff in the Harvard Square Center Parade and Festival. Staff completed the Clifton Strengths Finder Assessment, a tool

that helps users identify their natural talents, which can improve job satisfaction and team cohesion.

**D4 RICE** - The Rice campus held a Safety Fair for the community, and partnered with CPD's K-9 Unit, the CFD's Smoke House and the Cleveland Rape Crisis Center. Over 70 youth participants enjoyed the "Art of the DJ" program with DJ Relly Rell, learned about music production, and how to make beats. The Cleveland Metroparks' NatureTracks provided a wildlife program. Patrons participated in a Healing Art Therapy Workshop presented by Western Reserve. Rice hosted two installments of the DEI Edutainment Book Club and Docuseries, "FOREWARD" in association with the DiverseCITY Cleveland Program and Inspiring Change, LLC.

**D4 UNION** - Children's Librarian Tamara Steward provided Story Times to Pre-K and kindergarten classes at Miles Park School, Nathan Hale Pre-K and E-Prep kindergarten students. Public Services Manager Marcie Williams attended the virtual True2U Finale Celebration.

**D5 ADDISON** - The Addison book club met weekly to read *A Man Called Ove* at the Eliza Bryant Village Adult Day Care Program. Staff switched up the YA/Juvenile displays with books for Mother's Day and Easter.

**D5 COLLINWOOD** - Children's Librarian Adam Tully participated in Memorial School's True2You Program, Art Walk and Career Day. Library Assistant Youth Emphasis Kiaira Jefferson promoted the library at Euclid Park Books and Blanket and signed up youth for Summer Lit League at the City of Cleveland Recreation Center. Public Services Manager Caroline Peak presented a Paint and Chat program.

**D5 GLENVILLE** - Library Assistant Youth Emphasis DiFranco Barnes worked with the seventh graders at Patrick Henry on UBTech Projects this month. Mr. Barnes attended the Patrick Henry students to assist at the 23rd Annual Rock Your World. Children's Librarian Peter Roth attended Murtis Taylor's Career Day and talked to the children about being a librarian. Mr. Roth also attended the ALA Coretta Scott King Book Awards Spotlight entitled, *Unspeakable the Tulsa Race Massacre*. Glenville held its Summer Lit League Kickoff, which included Mad Science demonstrations from Imagine Arts Academy.

**D5 LANGSTON HUGHES** - Langston Hughes developed a new initiative with the Cleveland Clinic to have Neurological Institute staff

speak with seniors about brain health on a quarterly basis. Langston Hughes partnered with Bridgeport; a re-entry program that will help individuals find employment. Children's Librarian Christopher Busta-Peck visited the Next Step Daycare.

**D5 MEMORIAL NOTTINGHAM** - Memorial Nottingham partnered with Rainbow Treatz Catering to host a Mother's Day Visual Board party where participants received a Mother's Day gift bag. In partnership with Collinwood and Cleveland Clinic Euclid Hospital, staff hosted a virtual program entitled, Taking Care of Your Mental Health. Pound Pro Erin Williams conducted two Pound Fitness classes for adult patrons. Children's Librarian Joanna Rivera created a Mother's Day craft bags for families.

## **OUTREACH & PROGRAMMING SERVICES**

### **YOUTH**

#### **Art Therapy: Express Yourself! Youth Art Workshops**

Facilitated by licensed art therapists, Express Yourself! Youth Workshops are designed to introduce various mediums to express oneself through drawing, painting, sculpting, or visual art. Youth Art Workshops are offered two days a week for school-age and high school students at the following branch locations: Hough, Sterling, South, and East 131st. All sessions are in-person. Additionally, monthly virtual adult workshops are available for caregiver self-care. Art Therapy concluded on May 27, 2022 and will resume in August 2022.

impact! is an in-person and virtual program designed to prepare students in grades 9 through 12 for ACT, SAT, and PSAT tests. College Now instructors lead impact! sessions at the Martin Luther King Branch and Main Library. The final group of students for the 2021-2022 school year began meeting in April at Main Library. Students will continue through June 2022. College Now participants receive assistance with college and scholarship applications and campus visits. Students who complete the program earn a \$200 stipend.

#### **Summer Lit League**

Summer Lit League, Cleveland Public Library's summer reading challenge, began May 30, 2022. Registration opened on May 1, 2022.

"The Future is Now, Read!" is the theme this year and is open to all ages. The goal of the summer reading challenge is to encourage reading during the summer months, which helps prevent the summer slide and keeps the community engaged in literacy. By May 31, 2022, over 3,000 patrons registered for the Summer Lit League.

## **EDUCATION**

### **Young Scholars Academy (YSA)**

Young Scholars Academy (YSA), a kindergarten readiness program designed for children, culminated the virtual Beginners and Transitional sessions was in recess for the month of May. The program will resume June 7, 2022.

### **Violin for Boys + One**

The Library's Violin for Boys + 1 program continued during May. Five scholars attended the 23<sup>rd</sup> Annual Rock Your World with STEAM Family Festival on Saturday, May 14 prepared to showcase their violin skill set. But, thirty minutes prior to performing, the event was cancelled.

### **Writers and Readers Nikole Hannah-Jones 1619 Project**

In partnership with the Cleveland Municipal School District, the Library launched the first phase of the Writers and Readers 1619 Project Scholar Essay Program. Thirty-two 11th-grade students from Cleveland School of Architecture & Design finished reading the selection from *Nikole Hannah Jones' 1619 Project: A New Origin Story*. The students submitted an essay about their readings and competition essays and will be scored by a panel of judges who will announce the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place essays.

### **NFL Pro Football Hall of Fame African American Trailblazer Educational Alignment**

Ninety scholars from Almira Elementary School, Marion Sterling Elementary School and East Technical High School, grades 6<sup>th</sup>-12<sup>th</sup>, participated in the NFL Pro Football Hall of Fame African American Trailblazer Educational Alignment. The scholars were to choose an African American Pro Football Hall of Fame player and conduct research and create a Prezi presentation. The scholars visited Cleveland Public Library and were shown how to research information on a topic. They were also shown how to arrange their research into a Prezi presentation.

## **DIVERSITY & INCLUSION**

### **DiverseCITY Cleveland Program: DEI Documentary Education Workshop Series**

#### **FOREWORD... Read. Watch. Discuss. Repeat**

CPL launched its first DEI Edutainment Book Club & Docuseries Program, **FOREWORD**, in association with the DiverseCITY Cleveland Program on April 14, 2022. This series is an opportunity to expose fundamental DEI education through the combined use of entertainment and teaching. Each workshop includes watching an episode of a docuseries, followed by a live discussion in a safe environment with an executive DEI coach from Inspiring Change, LLC, to unpack each episode to understand equality for all further.

#### **Series #1**

It is focused on the Netflix series *Colin in Black and White*, where Black culture, hair, self-expression, music, white privilege, systemic and systematic racism, microaggressions, beauty standards, and police are addressed. Following the episode, we discussed race, class, and cultural obstacles. We talked about what made the attendees laugh, uncomfortable and what upset or moved them, all while incorporating the underpinning of DEI. Our licensed coach developed a workbook for the series containing DEI vocabulary terms, questions to consider while watching the episodes, and examples of self-care exercises to incorporate following the discussion.

- Session Three of the series was held on **Wednesday, May 4, 2022**, at the Rice Branch, where we discussed the third episode.
- Session Four of the series was held on **Wednesday, May 18, 2022**, at the Rice Branch, where we discussed the fourth episode.
- Session Five of the series was held on **Wednesday, May 25, 2022**, at the Rice Branch, where we discussed the fifth episode.

#### **NO CEILING: Summer Event Series**

##### **May Event Mental Health & Music**

On **Friday May 27** the Cleveland Public Library launched its NO CEILING Outdoor Summer Event Series. This event series is CPL's



young professional's (YP) social justice program designed to engage young professionals in conversation, experiences, and learning opportunities, through music, speakers, and entertainment. Each month young professionals will have the opportunity to hear, express and address social justice issues that impact them while listening to live music, and enjoying free food. Events are held monthly on the Last Friday in May - Sept. from 5:30-8:30 PM.

**Mental Health & Music** was the topic for the kick-off event. During the event we had a performance by Hip Hop Artist Archie Green, followed by a deep dive moderated discussion with three panelist around mental health concerns in Cleveland including stigma, statistics and testimonials.

**Event Moderator: Gelise Thomas**, *Assistant Director, Strategic DEI & Health Disparities at Case Western Reserve University*

**Event Panelists:**

- **Archie Green**, *Founder and CEO, Peel Dem Layers Back*
- **Courtney Hauser**, *Licensed Mental Health Counselor - LPC, and Author*
- **Dr. Molly McVoy**, *Assistant Professor, Case Western Reserve University School of Medicine & Child Psychiatry, University Hospitals Cleveland Medical Center*

**ERG Events & Programs**

**Curb Cut Collective - People with Disabilities ERG**

On **Wednesday May 25**, CCC hosted an internal Townhall Disabilities/Accessibility 101 informative session. The guest speaker Stefanie Galbreath, Community Development Specialist at the Cuyahoga County Board of Developmental Disabilities provided an overview of the various type of disabilities. Stephanie was joined by several Good Life Ambassadors - individuals with disabilities who are trained in advocating for themselves.

## Collaboration and Partnership Events

### IGNITE Book Club

#### **Event Overview:**

On May 18 CPL hosted its first collaborative IGNITE Ladies Book Club with our partners from NOLA Movement. The partner led book club engages in conversations that inspire women to feel empowered to take action in their lives in the pursuit of more. The host, Nike Olabisi-Green is accompanied by a panel of women who share their reflections on the monthly book selection along with their honest life experiences.

The May 2022 book selection was What Happened to You by Bruce Perry & Oprah Winfrey. The panelist and host explored segments of the book, followed by conversations on mental health and the role that trauma plays in all of our lives.

#### **Speakers/Presenters:**

- Clotea Mack
- Habeebah Grimes
- Odiri Omobien
- Niké Olabisi-Green

## EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION

### EXTERNAL RELATIONS & ADVOCACY UPDATES:

- **Goal:** *Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact*
  - **Elected Official Engagement**
    - Facilities Master Plan (FMP) Branch Updates
      - Continued to apprise local legislators of FMP updates for the branch(es) in their jurisdiction.
      - Met with newly elected Councilmembers presenting an overview of the FMP
        - Kris Harsh, Cleveland City Council, Ward 13
      - Branch Groundbreaking Ceremonies

- o State Representative Bride Rose Sweeney presented a County Council proclamation on behalf of Councilman Martin Sweeney and a City Proclamation on behalf of Mayor Justin Bibb at Brooklyn Branch (FMP 1B)

- **External Stakeholder Engagement**

- FMP Branch Updates
  - Continued to apprise community development corporations (CDC's) of FMP updates for the branch(es) in their jurisdiction.

- **Additional External Relations & Advocacy Efforts**

- o Attended Literacy Cooperative's Read Across America event

#### **CPL DEVELOPMENT UPDATES:**

- **Goal:** *Align fundraising to support CPL's new strategic plan*
  - o Fundraising
    - *Received grant for new early literacy program.*
    - *Submitted request for senior programming.*
    - *Submitted request for STEM programming.*
- **Additional CPL Development Efforts**
  - o *Secured sponsorships for the Urban Libraries Council Lessons from the Field Conference*

#### **CPL FOUNDATION UPDATES:**

- **Goal:** *Reach Financial Targets*
  - Continued to advance the Foundation's 2022 financial targets.
- **Additional CPL Foundation Efforts**
  - CPL Foundation Board
    - Held quarterly Development Committee meeting.
    - Held quarterly Governance Committee meeting.
    - Held quarterly Finance Committee meeting.
    - Assisted in efforts toward opening the Asiatown Artbox.

### **ADDITIONAL DEPARTMENT EFFORTS:**

- Staff attended conferences/virtual conferences/webinars including:
  - Meet Today's Donors: How the Pandemic Changed Giving
  - The Strength of We: Friends, Followers and Confidantes
  - PNC's Women in Business series

### **COLLECTION & TECHNICAL SERVICES**

Director of Collection and Technical Services Sandy Jelar Elwell met with Acting Director of CLEVNET Larry Finnegan and Lead Solutions Architect Brian Leszcz to discuss the handling of CLEVNET databases and eMedia purchases. Ms. Jelar Elwell also met with Chief of Special Projects and Collections John Skrtic, Chief Strategy Officer Tana Peckham, Senior Director of Public Services Amiya Hutson and Director of Library Innovation Jean McFarren to discuss the signage needs for branch collections. Ms. Jelar Elwell attended the Closing Session of the Leadership Education Program.

Collection and Technical Services staff attended the CPL All-Staff Town Hall and the Disabilities/Accessibility 101 information session offered by the Disabilities Employee Resource Group (ERG).

**Acquisitions:** The Acquisitions Department ordered 4,654 titles and 5,256 items (including periodical subscriptions and serial standing orders); received 16,975 items, 977 periodicals, and 97 serials; added 365 periodical items, 39 serial items, 86 paperbacks, and 300 comics; and processed 1,724 invoices.

Acquisitions Coordinator Alicia Naab assisted with adjusting the workflow in both the Acquisitions and High Demand Departments to accommodate the vendor Ingram implementing a change to their policies where they will only issue credit memos instead of sending no charge replacements for damaged items. Ms. Naab created new fund codes and grids on several vendor websites for funds that were donated to the Literature Department to purchase library materials.

Ms. Naab packaged and shipped a unique item that encompassed parts of a printing press in a large wooden housing to Special Collections Department after the Catalog Department had completed the cataloging for it. The item was fragile and contained many pieces but arrived safely in the Department.

Acquisitions Librarian Leslie Pultorak returned from a leave of absence on May 5.

**Catalog:** Staff cataloged 3,074 titles, added 3,872 items, completed 327 bibliographic quality control transactions, and transferred 149 titles or call numbers for Cleveland Public Library. The Department also added 2,199 titles, completed 140 quality control transactions, and performed 39 transfers for CLEVNET member libraries.

Technical Services Librarian Yeshe Dugarova-Montgomery upgraded and created original bibliographic records for two Estonian, two Lithuanian, and one Latvian language books. Technical Services Librarian Michael Gabe completed a merge project involving large print books from Twinsburg Public Library. Catalog Manager Andrea Johnson worked with Literature Department Manager Donald Boozer to adjust the procedures for handling books ordered for book club programs. Technical Services Librarian Erin Valentine worked half a day in Special Collections on May 18 as part of the Embedded Catalog Librarian Project. Ms. Valentine created an original catalog record for a set of tiles from the Moravian Pottery and Tile Works that were previously installed in the Rice Branch.

Ms. Valentine attended the hybrid Ohio Valley Group of Technical Services Librarians conference virtually on May 13-14, 2022. Technical Services Librarian Amei Hu attended a webinar called "Woodblock Prints of the Ming Dynasty," organized by University of California Los Angeles Richard C. Rudolph East Asian Library & the Library Special Collections. The talk was presented by Mr. Lianxi Weng, a well-known specialist on Chinese rare books, Imperial publications, and woodblock prints. Technical Services Librarian Celia Halkovich viewed the Northeast Ohio Regional Library System (NEORLS) webinar "Embracing Equity in Cataloging: Critical Cataloging Steps You Can Take."

**Collection Management:** Collection Management selected 845 titles and 2,628 copies in May and spent slightly over \$45,00 on physical materials and over \$36,000 on eMedia. In addition, over 550 titles and 4,500 items were selected for Opening Day Collections (ODC).

Collection and Acquisitions Manager Corrine Alldridge and Collection Management Librarian Laura Mommers completed Cart and Budget Questionnaires for Midwest Tape to aid in creating carts of titles to purchase for ODC.

**High Demand:** The High Demand Department ordered 2,118 titles and 7,808 items; received and added 5,436 items; processed 455 invoices; and added 503 records for the CLEVNET libraries.

**Materials Processing:** The Materials Processing Technicians processed 9,423 items for the month.

**Shelf/Shipping:** The staff of the Lake Shore Shelf/Shipping Department sent 41 items to the Main Library for requests and 58 items to fill holds. Main Library received 162 telescopes, the Branches received 198 telescopes, CLEVNET received 56 telescopes, CSU received 2 telescopes, Tri-C received 1 telescope, and CWRU received 3 telescopes. A total of 422 telescopes were shipped out. The Technicians sent out 707 items of foreign material and in total 12,202 new items were sent to the Acquisitions and High Demand Departments.

## **MARKETING & COMMUNICATIONS**

### **EXECUTIVE SUMMARY**

During May we gathered to break ground at our Brooklyn Branch. Local author Pete Beatty paid a visit to Carnegie West. The Writers & Readers series continued with a virtual discussion with Anita Hill. The Bookbox at Edgewater Beach got a makeover with a brand new wrap to match our new branding. The Library was featured on Fox 8 for a segment called "Hometown's Own" where anchor Jazmin Bailey showcased the neighborhood she grew up in.

Our marketing efforts included media releases, social media and digital (cpl.org, Off the Shelf, community calendars), and printed materials.

### **Library Programs & Services**

***Objective:*** Remain relevant by promoting programs and services to help Greater Clevelanders thrive.

**FRONT TRIENNIAL:** The Library was featured in the news on articles related to the FRONT exhibition, which will begin July 16 and continue through October 2. The Library will present six exhibitions and installations featuring work from artists: Jace Clayton, Andrea Carlson, Moyra Davey, Paul O'Keefe, Kameelah Janan Rasheed, and a special collection of facsimiles titled *Langston Hughes in Cleveland*.

**MEDIA COVERAGE:**

[https://www.clevelandjewishnews.com/news/culture/front-triennial-to-embrace-art-as-therapeutic-process/article\\_eed5dc84-d2c8-11ec-b317-4bd62bc9df65.html](https://www.clevelandjewishnews.com/news/culture/front-triennial-to-embrace-art-as-therapeutic-process/article_eed5dc84-d2c8-11ec-b317-4bd62bc9df65.html)  
<https://www.cleveland.com/news/2022/03/front-2022-announces-artists-projects-for-big-international-art-exhibit-running-july-16-october-2-across-northeast-ohio.html>

**WRITERS & READERS - ANITA HILL:** On May 21, the 2022 Writers & Readers series continued with a discussion with Anita Hill on stopping gender violence. As a companion, a community workshop titled Beyond Gender Stereotypes: The Path to Authenticity and Equity for Everyone was held on May 25.

**MEDIA COVERAGE:**

<https://www.newsbreak.com/news/2603902924355/book-talk-new-hope-western-series-rides-off-with-a-glimpse-and-gone-forever>  
<https://www.beaconjournal.com/story/lifestyle/2022/05/15/a-glimpse-and-gone-forever-new-hope-karen-j-hasley-peatlands-guy-denny-gary-meszáros/9725284002/>

**BROOKLYN BRANCH GROUNDBREAKING:** On May 14, the Brooklyn Branch groundbreaking was held. The weather was beautiful and it was well attended.

**MEDIA COVERAGE:**

<https://www.news5cleveland.com/news/local-news/oh-cuyahoga/renovations-coming-to-brooklyn-branch-of-cleveland-public-library>

**PETE BEATTY AUTHOR TALK:** Local author Pete Beatty visits the Carnegie West Branch to discuss his debut novel *Cuyahoga*.

**MEDIA COVERAGE:**

<https://www.beaconjournal.com/story/lifestyle/2022/05/08/sweethe-art-deal-miranda-liasson-sam-mcdowell-saga-of-sudden-sam-books/9592261002/>

**HOMETOWN'S OWN:** Throughout the month of May, the Fox 8 team did segments where they anchored from their hometown neighborhoods. Anchor Jazmin Bailey shot some of her segment at Rockport Branch, which she called one of her favorite places.

**MEDIA COVERAGE:**

<https://fox8.com/video/hometowns-own-jazmin-bailey/7694060/>

**BOOKBOX & ARTBOX:** The Library's BookBoxes are gearing up to return for the summer season. The BookBox at Edgewater Beach was

rewrapped with help from the Cleveland Metroparks. The Wade Oval BookBox will open mid-June. The brand new mobile library/art gallery, aka ArtBox in Asiatown, will have it's VIP Opening Ceremony on Thursday, June 16.

**MEDIA COVERAGE:**

<https://coolcleveland.com/2022/05/cleveland-metroparks-concessions-amenities-open-for-summer/>  
<https://www.wkyc.com/article/news/local/cleveland/cleveland-metroparks-sounds-of-summer-concert-series/95-5b9aaa7a-f04a-438b-8ebc-5bf1dda21af3>

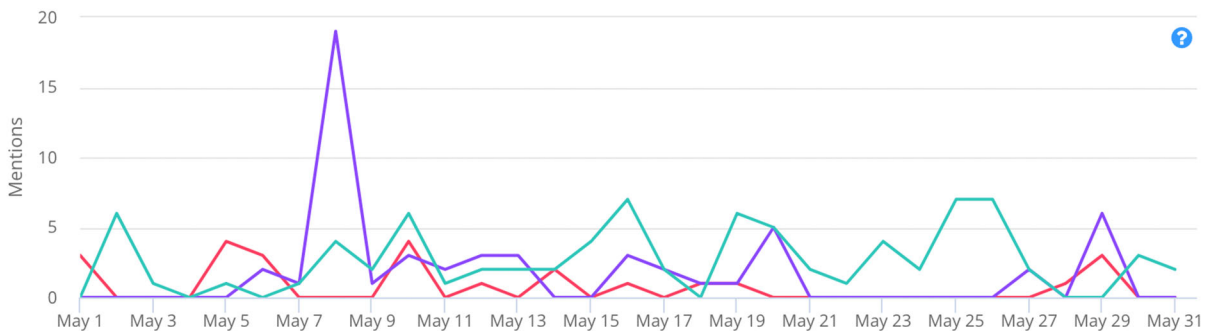
**SEED LIBRARY:** The Library's "Seed Library" which allows patrons to "check-out" heirloom seeds for veggies and fruits, was featured in a news article discussing the rising costs of groceries and public libraries with seed programs that could help combat food scarcity.

**MEDIA COVERAGE:**

<https://www.vice.com/en/article/epxyqn/food-is-getting-more-expensive-libraries-are-helping-people-grow-their-own>

**PUBLIC RELATIONS OVERVIEW**

Cleveland Public Library garnered 160 mentions for the month of May reaching more than 68 million people in national and local TV news, radio, and online and print.



Mentions 160   Audience 68,512,559   Publicity \$333,384

**SOCIAL MEDIA SUMMARY**

**Broadcasts:** Marketing continues to explore streaming opportunities, conversations, and content that promote learning and timely topics. Popular examples include:

- **The Next 400 Digital Round Table**
  - [Success After High School](#)




- **Book Drops (recommended reading by CPL) themes:**
  - [Verse Novels](#)
  - [Dublin Literary Awards](#)


**Content Production:**

- **Social**
  - Cleveland Then and Now images
  - Teasers for Page Count podcast
- **Events**
  - No Ceiling
  - Brooklyn Groundbreaking
  - Music at Main
- **Collections**
  - Photos for Maps and Photograph Collection
  - Community and Architecture interviews

**Most Popular Posts by Platform:**

 **clevelandpubliclibrary**  
Thu 5/26/2022 8:00 am PDT

#TBT This early 20th-century postcard shows the Superior Viaduct looking east towards downtown. What's more impressive, the streetcars, the horses, or the arches? 📷...




<b>Total Engagements</b>	<b>126</b>
Likes	116
Comments	3

 **clevelandpubliclibrary**  
Thu 5/19/2022 8:00 am PDT


#TBT What's on tap? This 1963 image shows Market Avenue between West 25th Street and West 26th Street. This site is the current home of the Great Lakes Brewing...



<b>Total Engagements</b>	<b>62</b>
Likes	57
Comments	1

 **clevelandpubliclibrary**  
Fri 5/6/2022 7:49 am PDT

#CPLCollectionHighlights A bleak winter scene of Prospect Avenue, the painting shows a young woman walking in the direction of two men with a pushcart loaded with boards...



<b>Total Engagements</b>	<b>61</b>
Likes	59
Comments	0

 @Cleveland\_PL  
Sat 5/21/2022 6:31 pm UTC

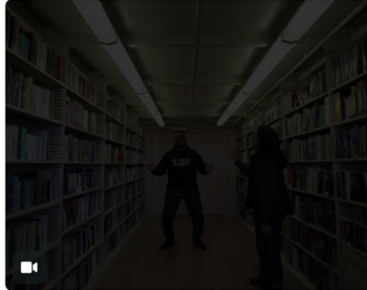
Check us out at the 2022 Asian Festival @asiatowncle!  
<https://t.co/Hhc8NliGJC>



<b>Total Engagements</b>	<b>196</b>
Likes	56
Comments	0
Shares	11

 @Cleveland\_PL  
Thu 5/26/2022 12:25 am UTC

It's almost time for @feltonian to dance with @GroundWorksDanc at the It Takes Two Gala! We found sneak peek footage of Director Thomas training for...




<b>Total Engagements</b>	<b>173</b>
Likes	25
Comments	0
Shares	9

 @Cleveland\_PL  
Fri 5/13/2022 7:40 pm UTC

Why work from home when you can work from The Garden? The Eastman Reading Garden is now officially open for season! 🌿🌳 <https://t.co/DIVqcccoz>



<b>Total Engagements</b>	<b>142</b>
Likes	68
Comments	3
Shares	8

 Cleveland Public Library  
Thu 5/19/2022 8:00 am PDT

#TBT What's on tap? This 1963 image shows Market Avenue between West 25th Street and West 26th Street. This site is the current home of the Great Lakes Brewing...




<b>Total Engagements</b>	<b>355</b>
Reactions	106
Comments	17
Shares	12

 Cleveland Public Library  
Thu 5/26/2022 8:00 am PDT

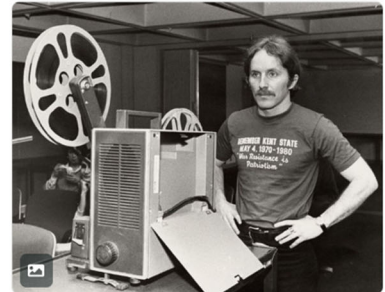
#TBT This early 20th-century postcard shows the Superior Viaduct looking east towards downtown. What's more impressive, the streetcars, the horses, or the arches? 🏠...



<b>Total Engagements</b>	<b>271</b>
Reactions	166
Comments	9
Shares	21

 Cleveland Public Library  
Thu 5/5/2022 8:00 am PDT

#TBT This 1980 photo shows Alan Canfora, librarian, activist, and Kent State massacre survivor, at Cleveland State University. Canfora often lectured about the Kent...



<b>Total Engagements</b>	<b>170</b>
Reactions	101
Comments	5
Shares	9

## PROPERTY MANAGEMENT

### Carpenters/Painters

- LSW- 2<sup>nd</sup> floor conference room D new space office installation and painting.

- Mt. Pleasant- partition wall and drywall partition installation for new court room area.
- Carnegie-West- installed seventeen posts in the ground outside for story walk project.
- Rice- finished painting branch and repaired exterior drywall on roof overhang to front entrance.

#### Maintenance Mechanics

- Demo/prep support for Walz branch, removed salvageable mechanical equipment for reuse, recovered R22 refrigerant from HVAC unit condenser.
- Continued support for Lakeshore chiller replacement project. Chiller startup/commissioning scheduled for 5/11/22.
- Completed Rockport HVAC Ionization project.
- Replaced broken power disconnect and repaired refrigerant leak on Union branch HVAC system.
- Replaced backflow preventer for Langston Hughes heat pump loop.
- Setup temporary spot coolers and stand fans at MLK. Main chiller down/compressor has bad valves.
- Replaced expansion couplings on AHU#1 and 4 recirculation pump loop in LSW.
- Continued power and CAT6 cabling for new OPS/Mobile services office on LSW 2.
- Repaired South Brooklyn HVAC system.
- Service on Eastman Garden fountain lighting.
- Replaced defective lighting contactor at MLK.
- Fan coil PM's on Main building floors.
- Continued LSW return fan motor/VFD replacement project.
-

Facilities Masterplan Updates

Cleveland Public Library - Phase 01A Diversity Reporting

<b>PH1A Cost of Work Subtotal</b>	<b>\$ 18,634,634.62</b>		
	<b>MBE</b>	<b>FBE</b>	<b>SBE</b>
Economic Inclusion Goals	20%	9%	15%
Enterprise Tracking Dollar Amount	\$ 5,610,353.86	4,645,425.60	10,058,751.38
Enterprise Tracking Percentage	<b>30%</b>	<b>25%</b>	<b>54%</b>
<b>West Park Cost of Work Subtotal</b>	<b>\$ 3,603,839.20</b>		
	<b>MBE</b>	<b>FBE</b>	<b>SBE</b>
Economic Inclusion Goals	20%	9%	15%
Enterprise Tracking Dollar Amount	\$ 2,257,556.20	1,282,673.85	2,816,277.05
Enterprise Tracking Percentage	<b>63%</b>	<b>36%</b>	<b>78%</b>
<b>Jefferson Cost of Work Subtotal</b>	<b>\$ 1,347,970.29</b>		
	<b>MBE</b>	<b>FBE</b>	<b>SBE</b>
Economic Inclusion Goals	20%	9%	15%
Enterprise Tracking Dollar Amount	\$ 351,218.01	229,153.00	637,678.50
Enterprise Tracking Percentage	<b>26%</b>	<b>17%</b>	<b>47%</b>
<b>Woodland Cost of Work Subtotal</b>	<b>\$ 5,446,908.00</b>		
	<b>MBE</b>	<b>FBE</b>	<b>SBE</b>
Economic Inclusion Goals	20%	9%	15%
Enterprise Tracking Dollar Amount	\$ 1,282,615.76	1,803,665.25	2,477,530.50
Enterprise Tracking Percentage	<b>24%</b>	<b>33%</b>	<b>45%</b>
<b>CDF Cost of Work Subtotal</b>	<b>\$ 4,435,683.00</b>		
	<b>MBE</b>	<b>FBE</b>	<b>SBE</b>
Economic Inclusion Goals	20%	9%	15%
Enterprise Tracking Dollar Amount	\$ 579,486.29	1,329,933.50	3,020,021.00
Enterprise Tracking Percentage	<b>13%</b>	<b>30%</b>	<b>68%</b>
<b>Hough Cost of Work Subtotal</b>	<b>\$ 3,800,234.13</b>		
	<b>MBE</b>	<b>FBE</b>	<b>SBE</b>
Economic Inclusion Goals	20%	9%	15%
Enterprise Tracking Dollar Amount	\$ 1,139,477.60	1,734,370.43	1,744,922.83
Enterprise Tracking Percentage	<b>30%</b>	<b>46%</b>	<b>46%</b>

## **SAFETY & PROTECTIVE SERVICES**

### Safety Services

- 5-11-22 & 13PM-PERSONS UNKNOWN THREW TWO BRICKS THROUGH RICE ENTRYWAY SIDELIGHT WINDOWS.
- 5-12-22 SPS OFFICER ASSISTED CPL STAFF MEMBER AT CITY PROSECUTOR'S OFFICE.
- 5-18-22 JAZMIN BAILEY FROM FOX 8 BROADCAST LIVE EXPOSE AT ROCKPORT.
- 5-19-22 GREATER CLEVELAND URBAN FILM FESTIVAL. LSW2 CONFERENCE

### **PROTECTIVE SERVICES**

#### Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
May 2022	2046	19	90	9	109	35
April 2022	2129	23	29	32	143	49
Mar 2022	1782	25	31	12	134	67
Feb 2022	1665	28	50	16	123	60
Jan 2022	1945	61	19	8	101	30
Dec 2021	1731	28	69	32	121	47
Nov 2021	1900	36	32	19	126	46
Oct 2021	2438	19	83	27	239	59
Sept 2021	2199	24	27	34	197	28
Aug 2021	2339	38	69	15	188	28
July 2021	1999	38	30	18	86	30
June 2021	2088	24	63	27	125	26
May 2021	2374	36	25	22	155	32

#### Special Attention, Special Events, and Significant Incidents

- 5-2/3-22 CPL hosted voter registration and polling. (Fulton & Langston Hughes).
- 5-2-22 JPRO Conference (c/o Aaron Mason in Community Development)
- 5-4 & 18-22 SPS provided security Rice Docuseries.
- 5-19-22 SPS provided security for IGNITE Book Club.
- 5-20-22 SPS provided security for Rockport Teen Tech.
- 5-23-22 SPS provided special attention for Warner School Tour at LSW.
- 5-27-22 SPS provided security for No Ceiling events

#### Protective and Fire Systems

- Reviewed IPS project design outlines and made recommendations to move forward on proposal approvals re: camera locations, camera requirements, intrusion alarms

device layouts, motion sensors, after hour door release, access control etc.

- 5-10-22 Attended a regional (Dayton Metro Library) meeting with Library Security officials from Toledo, Stark County, Cuyahoga County who indicated that their book lockers were safe in unrestricted access vestibules. Mr. Jeff Sabo ([jeff.sabo@toledolibrary.org](mailto:jeff.sabo@toledolibrary.org)).
- 5-20-22 Compressor for Fire Sprinkler at Lakeshore replaced. SA Comunale coordinating.

#### Contract Security

- 5-16-22 Discussed with Royce Security Mr. Fiortto and Mr. Conley re: addendum to CPL/Royce contract regarding after hours sentry duty when a guard is needed to stay at CPL past 60-minute time allotment. CPL Legal & Finance copied.

#### Administration

- Continuing to work with the CPL steering committee as they move toward presenting system wide De-escalation training starting 6-10-22.
- After review of the SPS organizational structure, new SPS supervisors were activated 1) Michael Babbitts-Mgr. 2) Keith Foster temporary mgr. 3) Carrie Krouse-temporary supervisor. 4) Khalil Caldwell temporary supervisor. 5) Jose Santana temporary supervisor. The temporary supervisor will have specific responsibilities and the temporary positions are approved for 90 days. In the interim, CPL endeavors to hire to make these positions permanent.
- Working with Capitol Projects FMP to ensure SPS is tracking along branch openings/closings to ensure security coverage.
- Discussions held with City of Cleveland Prosecutor Jordan re criminal activity on CPL property and Frontline Services, Director Rick Oliver re: support dealing with individuals experiencing homelessness and mental health issues. Also contacted ADAHMS Board regarding homeless client advocacy. On 5-11-22, Met with Public Services staff outlining these initiatives.
- Newly hired officers completed with their FTO program are working independently, but with close supervision.
- Participating in CPL uniform committee.
- In discussion with ADAHMS Board re: FREE in-depth CIT training for SPS and Library Staff. Waiting for final approval.
- In discussion with external providers (Action Defense or Tri-C) re: Use of Force Continuum and Pepper Gel training

with goal of establishing annualized training schedule for SPS officers.

- System audit constructed with all hazards approach to be completed by end of July. Designed to inform/address any safety issues at branch/Main.

## **INFORMATION TECHNOLOGY & CLEVNET**

### **CLEVNET Projects**

At an administrative level Larry Finnegan (Interim Director of CLEVNET), Brian Leszcz (Lead Solutions Architect) along with help from Jim Benson (Library Systems and Applications Analyst) worked extensively with Howard Fleeter of Howard Fleeter & Associates, who was contracted to look at CLEVNET's Return on Investment (ROI) for CLEVNET's 40<sup>th</sup> anniversary, to complete the report. The tentative figures for the report look incredibly good, showing a 19 dollar return for every one dollar that the CLEVNET library pays in CLEVNET fees.

CLEVNET-IT staff worked on a variety of projects during the month of May.

### **Solutions**

Because of the changes to Microsoft's licensing, CLEVNET-IT Mr. Finnegan recommended to the CLEVNET Executive Panel each library be migrated to their own Microsoft Tenant (collection of Microsoft services). The Executive Panel agreed that that solution made the most sense and authorized CLEVNET to begin the migration.

On May 25, 2022, Mr. Finnegan, Mr. Leszcz, Andy Busch (CLEVNET Solutions Architect), and Chris Wisniewski (Solutions Architect) met with CLEVNET Directors and Tech Staff to discuss tenant migration. The CLEVNET Team shared their plans regarding the migration, what would happen during a migration, what would happen afterwards, and what other changes would take place. Based on the feedback and questions Mr. Busch and Mr. Leszcz created a FAQ (Frequently Asked Questions) and posted it to the CLEVNET SharePoint site.

Mr. Wisniewski also began to test migrations by setting up a child domain (a test environment) with users, groups, MS -Teams and SharePoint sites. He then attempted to migrate to a new

tenant. The test identified several issues that need to be addressed before attempting a live migration.

Mr. Wisniewski updated his receipt software program that is used by many Workflows stations to fix some bugs and then he used Automate to install a shortcut in the users in the start menu and he also Automate script for installation, and he also upgraded InformaCast and vCenter to the latest versions, and tightened security by disabling NTLM (an outdated authentication tool) and forcing the use of Kerberos (NTLM's replacement) on CLEVNET IIS servers.

Mr. Busch completed a PaperCut rollout at Rocky River, for which he received a glowing thank you from the Rocky River IT (Information Technology) staff. He also piloted PaperCut mobility print at McKinley Public Library. Mr. Busch also redesigned the assorted free printing approach in PaperCut and the assorted infrastructure and web changes that were required to implement that. He and Mr. Leszcz worked on a script that would purge guest cards that had not been used in over three years.

## **Software**

The software team found itself short-staffed because of vacation during the month of May, but they worked to make the McKinley Memorial Library and the Rock Creek Public Library into fine-free libraries.

Megan Trifiletti (Library Systems and Applications Analyst) continued to meet with PatronPoint to continue to get each library who is interested their own instance of PatronPoint.

Ms. Trifiletti also should be thanked for answering all the helpdesk tickets for four days while the Software team was shorthanded.

## **Network**

The VOIP migration continued to the new SIP trunk continued to progress. Cleveland Public Libraries Addison, Brooklyn, Carnegie West, Collinwood, East 131, Eastman, Fleet, Fulton, Harvard Lee, Hough, Lorain, Memorial Nottingham, Mt. Pleasant, Ohio Library for the Blind, Rice, Sterling, Walz, West Park, and Woodland branches were migrated as well as the Shaker and Bellevue Public Libraries.



The network team also refreshed the network for Medina County District Library's Seville branch by installing new switches and routers. At the McKinley Memorial Library they installed a P2P Wireless Bridge that would connect McKinley's main building to their Welcome Center.

## **Hardware**

The hardware team installed a new Cassie print release station at the Perry Public Library. They also deployed new computers at the Burton, Wickliffe, Harbor Topky, and Girard Public Libraries. The Girard Public Library was particularly tricky. Because of the licensing changes implemented by Microsoft Girard was unable to secure licenses for MS Office. Jesse Scaggs (PC / Network Technician for CLEVNET) came up with the idea to use LibreOffice (an Open Source MS Office clone). He tested and deployed LibreOffice and that allowed Girard to make their computers available to their community.

Also, at the Wickliffe Library the Hardware Team, using Group Policy Objects (GPO) reconfigured the Papercut launch process for staff PCs to use Active Directory credentials.