

## **DIRECTOR'S REPORT**

October 20, 2022

### **Strategic Plan**

#### **Our Mission:**

We are "The People's University," the center of learning for a diverse and inclusive community.

#### **Our Strategic Priorities:**

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

## **PUBLIC SERVICES**

### **PROGRAMS, SERVICES AND EXHIBITS**

#### **Ohio Center for the Book's celebration of the life and legacy of Cleveland's own Harlan Ellison**

Literature and Ohio Center for the Book Manager Don Boozer hosted the Ohio Center for the Book's celebration of the life and legacy of Cleveland's own Harlan Ellison in collaboration with Celebrating Cleveland's Past Masters on September 17th. A distinguished panel of speakers including Ellison's niece, two Cleveland State University faculty members, nationally known comics creator Tony Isabella, and scholar and author Mark Dawidziak, provided insight into the personal and professional sides of one of the greatest writers of American literature.

#### **Our City Is A Canvas: A Downtown Cleveland Photo Walk**

Center for Local and Global History Library Assistant Adam Jaenke hosted the program Our City is a Canvas: A Downtown Cleveland Photo Walk on September 10th.

#### **Genealogy Programs and Services**

Center for Local and Global History Manager Olivia Hoge hosted 12 members of the Brooklyn Genealogy Club on September 11th. Ms. Hoge gave an overview of the genealogy collections, answered questions, and toured the Photograph Collection with the club. Members stayed afterwards to use the resources.

### **Music at Main**

On September 3rd, Mo' Mojo performed in the Eastman Reading Garden. Attendance totaled 109 people. This was the most attended Music at Main performance since 2016.

### **Book Drops**

Popular Library Manager Sarah Flinn and South Brooklyn's Children's Librarian Libby McCuan hosted Book Drops and chatted about their favorite romance picks from mobsters to witches. On August 17th, Popular Library Manager Sarah Flinn and Literature and Ohio Center for the Book Manager Don Boozer hosted another episode featuring a nonfiction roundup. To date, those episodes have received 355 views.

### **Knitting Club at PAL**

Popular Library Manager Sarah Flinn hosted a Lunchtime Knitting Club at PAL. Participants worked on knitted scarves, shawls, and baby blankets.

### **Book Discussion Groups**

Literature and Ohio Center for the Book Senior Librarian Nick Durda hosted a *Get Graphic!* Book Discussion on *Seek You: A Journey Through American Loneliness* by Kristen Radtke on September 1st.

Literature and Ohio Center for the Book Librarian Tim Phillips hosted a Buckeye Second Look Book Discussion on *Circling the Sun* by Paula McLain on September 3rd.

The first Anisfield-Wolf Book Discussion, held in partnership between the Ohio Center for the Book and Ursuline College, was held to discuss *Of Fear and Strangers: A History of Xenophobia* by George Markari. The discussion is led by Ursuline College Anisfield-Wolf Postdoctoral Fellow Dr. Valentino Zullo on September 6th.

### **Youth Services Programming**

Youth Services staff hosted Preschool Story Time every Tuesday in September. Children's Librarian Eric Hanshaw presented a make your own felt library card holder on September 17th, and on September 10th Eric Hanshaw conducted Afternoon Adventures (Dungeons and Dragons) program via Zoom.

### **Main Library Tours, Visits and Photograph Sessions**

The Main Library Office hosted 5 tours with 115 participants during the period of August 15th through September 15th. Groups

included: Employees from Overdrive, a book club, new employees, and others.

One group of two people held a photograph session at the Main Library during the period of August 15th through September 15th.

Approximately 50 people participating in the Initiative in Arts & Culture (NYC) conference on Cleveland Arts & Crafts visited the John G. White Reading Room on September 16th, where they were invited to study prime examples from the architecture and art collections.

Award-winning children's author Miranda Paul from Wisconsin visited Cleveland Public Library and the Ohio Center for the Book for a tour on September 15th. Ms. Paul had become acquainted with Mr. Boozer when he interviewed her and her husband for the Great Reads video project for the Library of Congress.

On August 29th, Chris Kaiser from the Cleveland Cavaliers and new member of the Foundation Board toured Special Collections.

### **Books by Mail Programs**

**Words on Wheels:** The Shelf department sent 15 packages including 22 items to Cleveland Public Library patrons through the Words on Wheels program from September 1st, 2022 to September 15th, 2022. Eight patrons have used this service during this same time period.

**Homebound:** From August 13th through September 17th, Homebound Services sent 136 packages to its patrons.

### **OUTREACH**

Staff across Main Library worked at the ArtBox on Friday afternoons and Saturdays during the month of September.

Center for Local and Global History Department Photograph Librarian Mark Tidrick assisted with the Cle-Connect event at Rice Branch on September 8th.

Fine Arts Librarian Mark Fox-Morgan worked with Carnegie West staff to prepare a telescope of books about learning to paint for a program the branch was hosting.

Special Collections Library Assistant Bill Chase worked with the Cleveland Foundation to secure signatures and inscriptions for the 2022 Anisfield-Wolf book award winners.

Youth Services Children's Librarians, Maria Lopez and Cassandra Feliciano worked at the Hispanic Heritage Month Celebration at South Branch on September 9th.

Center for Local and Global History Department Librarian Terry Metter discussed his research into the 1911 lynching of John Jordan in the West Boulevard neighborhood as a part of introductory remarks for a program involving Anisfield-Wolf Award-winner Percival Everett at St. Ignatius of Antioch elementary school on September 14th. Everett read from his novel, *The Trees*, and discussed the work with SeMia Bray of the Black Environmental Leaders group.

Social Sciences Librarian Forrest Kilb represented Cleveland Public Library with a table at the City of Cleveland's 32nd Annual Senior Day at Cleveland Public Hall, distributing information and promoting the Library's services to area seniors.

Science and Technology Senior Librarian Jim Bettinger was a guest lecturer for Case Western Reserve University's School of Law professors Maria Ianiro and John Yirga's 3rd year patent students. Mr. Bettinger taught search techniques and provided an overview of the US Patent and Trademark Office database, Patent Public Search.

Literature and Ohio Center for the Book Manager Don Boozer and Ohio Center for the Book Fellow Laura Maylene Walter participated in the National Book Festival in Washington, DC on September 3rd along with representatives of all 50 states and Puerto Rico and the Mariana Islands. The Ohio Center for the Book highlighted its children's and adult selections for the Great Reads from Great Places initiative: *Jenny Mei is Sad* by Tracy Subisak and *Kent State: Four Dead in Ohio* by Derf Backderf.

From late August through mid-September, *Page Count*, The Ohio Center for the Book (OCFB) podcast hosted by OCFB Fellow Laura Maylene Walter, posted three episodes. Two episodes highlighted conversations with the Ohio's *Great Reads from Great Places* authors: One with children's author Tracy Subisak and one with comic's creator Derf Backderf. Another episode featured Ms. Walter in conversation with essayist Negesti Kaudo.

## **COLLECTION MANAGEMENT**

International Languages staff withdrew 109 items from its collection, sent 10 items to Preservation and 17 items to Book Prep. In addition, a total of 73 items were moved to the stack collection and 263 new items were received into department from Technical Services.

Photograph Collection Sr. Librarian Brian Meggitt assigned subject headings and unique ID numbers to 1,424 items in the Ohio Postcard Collection.

Center for Local and Global History Sr. Map Librarian Lisa Sanchez is in the process of integrating PAL maps into the Map Collection's finding aid.

Center for Local and Global History Department Photograph Librarian Mark Tidrick has been digitizing photos of The Great Lakes Exposition of 1936-1937.

Center for Local and Global History Department Library Assistant Adam Jaenke visited Rice and Garden Valley Branches for the Neighborhood Photographic Survey. This marks the completion of his documentation of CPL branches and staff. Mr. Jaenke also photographed the public opening and celebration of the new mural at Lighthouse Park and Main Avenue in the Warehouse District.

The first batch of the digitized Cleveland Institute of Art Cinematheque film calendars (published from 1986-1992) are now officially posted to the Library's Digital Gallery. Business, Economics & Labor Librarian Zachary Hay began work on this project with Cleveland Digital Public Library in 2019. The Cinematheque staff are thrilled to have this resource available online to the public and have promoted the collection via their website and social media accounts.

Shelf Department Pages have been shelving and shifting in Youth Services, Fine Arts, Science, and Social Sciences stack collection. In addition, Shelf Department Pages under the guidance of Assistant Manager Bianca Jackson have started a project to mark all popular DVD discs with the last 4 digits of the item ID associated with the cover.

Staff across Main Library have been helping to prepare the LSW stack areas for the mobile shelving project.

Staff across Main Library continue to weed, shelve, order, and maintain the collection by organizing the department stack area.

### **OUTREACH**

On September 9th and 10th, the Ohio Center for the Book hosted a table at the Literary Cleveland Inkubator Writers Conference held at Cleveland Public Library to highlight activities, programs, the Great Reads, the Page Count podcast, and more.

International Languages staff shipped 194 items to 30 patrons who placed phone requests for materials, responded to three agency Long Loan requests and selected, boxed, and shipped a total of 2,085 long loan items.

### **RESEARCH THAT'S ONLY POSSIBLE AT MAIN LIBRARY**

- Special Collections staff assisted a NYC calligrapher and typographer who requested scans of George Bruce's Son type foundry catalogue (1882).
- Special Collections staff assisted a remote Brazilian patron with a request to have a digital copy of the first checkers book published in Brazil.
- Special Collections staff assisted a historic preservation specialist, currently working to identify the architect of a regional house, with the Charles F. Schweinfurth collection.
- Center for Library and Global Librarian Mark Tidrick is assisting a patron to decipher the name of a company stamped on a 1907 Harley Davidson sales brochure, Mr. Tidrick learned that the very first Harley Davidson dealership was in Chicago, Ohio - founded in the early 1900s.
- Center for Library and Global History Sr. Photograph Librarian Brian Meggitt assisted a researcher with finding and obtaining a photographic image of the Homeopathic Hospital College on Prospect Avenue, near East 8th Street. The building was demolished in the 1890s.
- Center for Library and Global History Sr. Photograph Librarian Brian Meggitt assisted a patron with locating and obtaining an image of a Woodland Avenue & West Side Street

Railway streetcar (circa 1885-1893) for an upcoming article on the Cleveland Historical website.

- Center for Library and Global History Librarian Terry Metter used Cleveland City Directories to assist a local forensic genealogist with determining the inhabitants of a home in the 1930s.
- Center for Library and Global History Librarian Terry Metter provided Cleveland City Directory scans to a librarian in Columbia, South Carolina.
- Center for Library and Global History Sr. Map Librarian Lisa Sanchez helped a local researcher find plat maps for the area around Superior Ave. and East 107th St. in the Glenville neighborhood.
- Center for Library and Global History Sr. Map Librarian Lisa Sanchez found zoning maps of South Euclid for a patron who had a paper street on her property.
- Social Sciences Library Assistant Pete Elwell researched the history of a baseball signed by the Cleveland Indians, and helped verify that it was from the 1949 season and was related to the team's program for young polio patients.
- Social Sciences Librarian Helena Travka received word that a student she assisted in finding primary source material for a project was selected for the Virtual Paper Showcase with The White House Historical Association. The 2022 National History Day theme was *Debate & Diplomacy in History: Successes, Failures, and Consequences*. This showcase features 15 memorable White House-related submissions to this year's essay contest, hosted by National History Day, a partner of the White House Historical Association.
- A photoduplication request was made for *Contribution of the Plastic Component of Municipal Solid Waste to the Heavy Metal Content of Municipal Solid Waste and Municipal Waste Combustor Ash*: Prepared for the Society of the Plastics Industry, Inc. by William J. Considine, Ph.D. (1989.) Cleveland Public Library is one of only two libraries to hold this title in the world, and the only library with this book in the United States.
- Science and Technology Librarian Jorge Arganza and Public Library Associate Tarra McSears, assisted a patron with research on Cleveland air and water pollution from the early 20<sup>th</sup> century. One of the resources used was *Pollution of the Public Water Supply* (1925), by Howell Wright

(Cleveland Division of Waterworks). Cleveland Public Library is the only library in the world with this title.

- Business, Economics, and Labor Librarian Zach Hay and staff from the Center for Local and Global history assisted a patron researching the historic Cleveland business, National Fireplace Corp. He found resources in the Cleveland Corporate Files; a unique Cleveland Chamber of Commerce resource found only at Cleveland Public Library.

### **STAFF DEVELOPMENT**

Senior Director of Public Services Robin Wood co-facilitated 21 four-hour staff training sessions of *De-Escalation - The CPL Way* that occurred between the months of June and September. Training for current staff is now complete. Additional sessions will be added for new staff.

Center for Library and Global History Sr. Map Librarian Lisa Sanchez attended the *Making the Most of Mapping data.census.gov* virtual workshop on September 29th.

Social Sciences Librarian Forrest Kilb attended the WebJunction webinar, *Community-Led Planning for Equitable, Responsive Services*.

Science and Technology Librarian Jorge Arganza viewed *How PubMed Works* - Introduction from the Network of the National Library of Medicine and several tutorial videos from EBSCOhost.

Business, Economics, and Labor Senior Librarian Sandy Witmer, Librarian Susan Mullee, and Public Library Associate Alycia Woodman viewed the Federal Depository Library Program (FDLP) webinar *Navigating the Bureau of Labor Statistics*.

Business, Economics, and Labor Senior Librarian Ms. Mullee attended the Northeast Ohio Regional Library System's (NEO-RLS) webinar, *Understanding Our Limits: How to Set Boundaries with Library Patrons*.

Business, Economics, and Labor Public Service Associate Alycia Woodman viewed the FDLP Academy webinar *There's a Month for That: Exploring Federal Government Resources for Diverse Monthly Celebrations*.



Special Collections Librarian Stacy Brisker attended an online seminar hosted by the Conservation Center for Art & Historic Artifacts on antiracist policies at cultural institutions.

General Research Collections Manager Sarah Dobransky attended the Virtual Business Research Orientation from the Library of Congress.

Shelf Department Assistant Manager Cynthia Coccaro participated in seminar hosted by the State library of Ohio titled *Police Talk* on September 8th.

Shelf Departments Assistant Managers, Cynthia Coccaro and Bianca Jackson took the Main Library tour training with International Languages Manager, Milos Markovic on September 13th.

Shelf Assistant Manager Cynthia Coccaro began taking Excel classes through Gale Courses on September 14th.

Literature Department Senior Librarian Nick Durda chaired a Dublin Award Meeting in late August.

#### **OTHER**

Several Main Library Managers filmed commercials with Channel 5 WEWS promoting Cleveland Public Library services.

Literature and Ohio Center for the Book Manager Don Boozer along with Youth Services Manager Annisha Jeffries, appeared on FOX 8 WJW's New Day Cleveland television program with host David Moss.

Main Library has welcomed five St. Martin De Porres students who will be interning at Main Library through the Corporate Work Study Program.

Several Main Library staff member's visited the Cincinnati and Hamilton County Public Library on September 19th and 20th.

Literature and Ohio Center for the Book Manager Don Boozer hosted a visit from State Librarian Wendy Knapp on August 26th. Ms. Knapp had a lunch meeting with Director Thomas, Senior Director Robin Wood, Ms. Walter, and Mr. Boozer. Afterward, Mr. Boozer provided a tour of the library to Ms. Knapp, accompanied by Ms. Walter. Ms. Knapp was very impressed with the collections and expressed gratitude to the staff for providing an interesting and enjoyable visit.

## **TECHCENTRAL**

### **Outreach**

#### Inside Programs

Name of Program	Date of Program	Total # of Attendees	# of Adults	# of YA	# of Juveniles
Microsoft Excel I - zoom	9/6	1			
My Digital Life Foundations: Mouse & Keyboard	9/7	1			
Microsoft Excel II - zoom	9/13	0			
My Digital Life Foundations: Using a Smart Phone	9/14	4			
Microsoft Excel III - zoom	9/20	1			
My Digital Life Foundations: Mouse & Keyboard	9/21	3			
Microsoft Excel IV - zoom	9/27	2			
My Digital Life Foundations: Email Essentials	9/28	2			
1-on-1s	September	14			

TechCentral participated in Ingenuity Fest September 23rd - 25th. Participants made buttons, built with LEGOs, and engaged with VR and robotics.

TechCentral staff have completed De-Escalation training, and attended the CPL All-Staff Town Hall on September 29th.

### **Professional Development and Meetings**

Technology Associate, Allison Collins

Date	Topic	Location
09/08/22	Rainbow Readers LGBTQIA+ ERG meeting	Teams
09/14/22	SEIU new hire orientation	LSW 2nd floor
09/21/22	CLE BEE VII - Corporate Challenge Spelling Bee	Windows on the River

Technology Associate, Carlos Piepenburg

Date	Topic	Location
09/28- 9/30	Ohio Library Council (OLC) Convention	Toledo, OH

Library Assistant-Computer Emphasis, Yehia Alhibishi-Devore

Date	Topic	Location
09/21	CLE BEE VII - Corporate Challenge Spelling Bee	Windows on the River

TechCentral Assistant Manager, Melissa Canan

Date	Topic	
9/7	Public Service Meeting	
9/14	Main Managers Meeting	
9/19- 9/20	Library Visit to Cincinnati Library	
9/28	Equity in STEM webinar	

TechCentral Assistant Manager, Matt Sucre

Date	Topic	
9/6	CPL FIT Meeting	
9/7	Public Services Meeting	
9/8	Cleveland Digital Navigator Check-In	

TechCentral Manager, Suzi Perez

Date	Topic	
9/1	Jefferson Kiosk Discussion	
9/19	3 Team Alliance Education Task Force	
9/27	Internal Test Out - Jefferson Staff and Patron Technology Transition Planning/Move Management	

### **Computer Usage and Hotspots**

There were 2582 computer sessions at Main in September. There were 344 hotspots circulated through the system in September.

### **PST Monthly Report: September 1st - 29th**

Service Calls and Tickets Summary

Service Calls and Tickets Received: 133

- CPL IT Tickets: 130

- CPL TechCentral Tickets: 3

Service Calls and Tickets Resolved: 93  
Tickets currently in Progress: 104

Note: The reason for the high number of tickets in progress is that we have many that require replacement PCs and due to supply chain issues, new PC shipments are delayed.

- Working on organizing and cleaning Automation storage.
- Still sorting and recording old equipment to give to PCs for People.
- Continuing to Image and deploy PCs to update Branches.
- Asset Tag and record new shipments of IT equipment.
- Configuring PCs and tech for Jefferson branch opening.

## **CLEVELAND DIGITAL PUBLIC LIBRARY**

### **Summary**

ClevDPL scanned, described, and uploaded, repaired books and flat paper, did ILL, and served patrons.

### **Programs & Exhibits**

Staff participated in Main Library meetings. ClevDPL submitted in-person programs for chess and chess learning, a history of letterpress reading group, and a mini-bookbinding workshop.

### **Public Service Statistics**

ClevDPL had 86 in-person visitors during September, and had eleven two-hour scanning appointments. From September 1<sup>st</sup> to the morning of September 26th, Google Analytics (GA) reports 5535 sessions for 3904 users and 86,494 page-views. Search engines delivered 63.3% of our accesses. Searching in CONTENTdm accounted for 25.4% of our accesses. Referrals were 7.9% of our accesses (including 25% from Wikipedia, 12% from CPL, and 9% from dp.la. There was set of accesses from a Moodle instance at Bucknell. 3.5% of our sessions came through social media (83% Facebook, 15% Twitter, and a bit from others). 52.9% of our users accessed our site using desktop computers, and 47.1% accessed ContentDM through mobile devices (4.4% tablets and 42.7% mobile).

### **Outreach**

Community partners' work in September continued. Staff completed the scanning project for Baldwin-Wallace and uploaded material to [OPAL \(Ohio Private Academic Libraries\)](#) digital collections. Staff supported the Ukrainian Museum and Archives in poster scanning and photographic archives. The staff trained Playhouse Square staff for a volunteer donation/scanning project. Our

continued partnership with Youth Services to send 9th-12th grade YRead book sets to prisons for use in book clubs has been a moderate success, four sets of five books returned during September that were loaned during summer.

### **Collection Development**

As of September 26th, 1434 images were scanned, 2030 were post-processed and QA'd, and 2267 images were uploaded, many of which were included in multi-image pdfs. The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights include continuing scanning sheet music, scanning chess journals, and crowdsourced transcription of Civil War manuscripts.

### **ILL**

Statistics from OCLC are one month behind and cover August. ClevDPL had 66 requests from CPL users for materials from other libraries. Response time by other libraries, likely due to the pandemic, averaged a nine-day, 18-hour turnaround on our patron's requests for books and materials, and a four-day turnaround for our patron's requests for copies. Partner libraries made 777 requests through OCLC to borrow from CPL and made 32 requests through ALA forms. CPL staff managed a response time for books of 4 days and 9 hours. Our photoduplication time was 5 days, 18 hours. ClevDPL had many ILL requests from incarcerated persons and general researchers using ALA forms.

### **Staff Development**

Staff have continued training on the new off-system ILL data entry process. Staff are learning the new Google Analytics platform.

### **Preservation**

As of September 26th, preservation received 58 items and returned 28 items. Staff prepared 19 four-flaps and 48 labels. The team did two complex and 17 simple repairs on codex books. We completed 16 complex and two simple flat paper repairs on maps, and plans, including washing, and mending. We continued working on an inventory of artwork in the library system, focusing on branches in phase 1b of the master plan. Hough is in process. Artwork is being moved back from South to Jefferson.

### **Planning Activities**

We continue to plan for art moves and storage of art. Hough is in process. We are planning for the next cycle of program submissions.

## **OHIO LIBRARY FOR THE BLIND AND PRINT DISABLED**

### **Activities**

For September 2022, OLBDP circulated 67,526 books and magazines directly to patrons. OLBDP registered 105 new readers to the service. Approximately 660 BARD patrons among 1,341 active users downloaded 9,924 items.

OLBDP and CPL Financial Services submitted the State Fiscal Year (SFY) 2022 Fourth Quarter final closeout report to the State Library of Ohio (SLO), which includes expenses paid on or before August 31st, 2022 that were encumbered as of June 30th, 2022.

OLBDP received delivery of its recording booth and is working with Property Management to assemble and situate it. OLBDP is also consulting with National Library Service (NLS) staff on equipment and gear suggestions and arranging a future site visit to coordinate set up and training on use of the recording booth.

OLBDP purchased a one-year organization subscription to Bookshare and will make a limited number of memberships available to its patrons not currently enrolled as students at an educational institution. OLBDP purchased a subscription to supplement its collection, providing non-student patrons access to harder-to-find academic and educational related reading materials and textbooks.

On September 29th, the Ohio Braille and Talking Book Program Consumer Advisory Committee (CAC) meeting was held via Zoom. CAC members were provided updates about Bookshare and braille e-Readers. A focus group was also held with CAC members to evaluate and gauge patron satisfaction.

The OLBDP adult book club met on September 8th to discuss *This Time Tomorrow* by Emma Straub.

OLBDP staff participated in programming and provided information and talks about the service to the Avon Lake Low Vision Support Group on September 15th; Ohio Library Council 2022 Annual Conference on September 29th.

## **PUBLIC ADMINISTRATION LIBRARY**

### **Programs/Exhibits**

PAL lobby display celebrated National Hispanic Heritage Month. Popular continues to share titles for display.

## **Collections**

With assistance from Cleveland Public Digital Library, the following titles have been added to the Digital Gallery:

- *The Relocation Program: Mandatory Application for Loan & Grant, East Woodland Urban Renewal Project, Ohio R-7, amended / City of Cleveland, Dept. of Urban Renewal & Housing, Division of Urban Renewal. 0009132315400.*
- *The Urban Renewal Plan: East Woodland Urban Renewal Project No. Ohio R-7 (April, 1960) / Prepared by [the] City Planning Commission, Urban Renewal Section.*

With assistance from Catalog, links have been added to:

- *The Canal Basin District plan / [City of Cleveland, JJR Baker, Ohio Canal Corridor, Downtown Cleveland Alliance]. ocn696016788.*
- *Clark Avenue Corridor Plan / Prepared for City of Cleveland, Ohio; Tremont West Development Corporation; Stockyard, Clark-Fulton & Brooklyn Centre Community Development Office; NOACA ocn951781440.*
- *East 55th and Euclid Avenue Crossroads Study / City Architecture, Midtown Cleveland Incorporated, Transportation for Livable Communities Initiative, Baker. ocn979419254.*
- *Jumpstart Elyria: A Transportation for Livable Communities Initiative / Cleveland Urban Design Collaborative, Kent State Univeristy, Streetsense, Partners for Economic Solutions. on1042169405.*

The periodical, *Sustainability and Climate Change* has been cancelled.

## **Transferred**

PAL has transferred 14 titles and withdrawn 6 title.

## **Reference Questions Unique to PAL**

- Assisted patron researching Stockyard development.
- Assisted patron with Cleveland tree commission information.
- Assisted a Case Western Reserve University student working on his capstone project.
- Assisted patron with University Circle information.
- Assisted patron seeking historical information about City Hall.

- Assisted patrons seeking ordinance information about fire pits, grass height, and parking.
- Assisted patron with FMLA information.

### **Outreach**

On September 14th, PAL held a Lunchtime Knitting Circle from 12-1pm. At the end of the month a member of the group was taught how to use a loom. She said this was just "what she needed."

On September 15th, PAL set up the CPL table for Senior Day which was staffed by Ron Roberts and Forrest Kilb.

A large donation of yarn was given to PAL for the monthly Knitting Club.

### **Staff**

Denise Williams-Riseng attended De-Escalation Training Session B on September 1st.

### **ARCHIVES**

#### **Research**

Research into the building stones used in the construction of Carnegie West Branch in 1910 and Main Library in 1925 is being conducted in response to a patron comment regarding material on the Library's website. The following materials were used in the construction of the exterior of Carnegie West Branch: Brick; terra cotta (for the columns and window trim); Berea Sandstone (for trim); and granite (for the main steps). Limestone was not used in the construction of the branch.

#### **Collecting**

Current projects in the Archives include adding to the artist files for local and non-local artists who have exhibited their work at the Library, including through programs such as See Also and FRONT International, and artists whose work has been given to or placed on view in the Library. Digital and print documents are being preserved.

#### **Other Activities**

Archivist Melissa Carr joined fellow staff members Don Boozer, Melissa Canan, Demba Diawara, Annisha Jeffries, Heather Shannon, John Skrtic, Steve Wohl, Hope Wondowsky, and Robin Wood on a two-day visit to the Cincinnati and Hamilton County Public Library. The group was invited by the Cincinnati library's Director, Paula Brehm-Heeger, and her colleagues, following their visit to Cleveland during the Urban Libraries Council



event in June. The group toured Cincinnati's Downtown Main Library and learned about its current construction project. They also visited its new Distribution Center, which opened in 2019, and observed its custom-built automated materials handling sorter made by Lyngsoe Systems. The Cleveland Public Library Board of Trustees approved the purchase of a Lyngsoe sorter for its Central Distribution Facility in June 2021.

## **THE PEOPLE'S UNIVERSITY**

Under the guidance and direction of the Chief of Special Projects and Collections John Skrtic, Manager Marina Márquez and Coordinator Jennifer Jumba joined the department to activate The People's University and manage the City-Wide Reading Campaign. On September 30<sup>th</sup>, Manager Márquez and Coordinator Jumba met with Chief Innovation and Technology Officer John Malcolm to review and discuss the best Library Management Systems (LMS) for implementing a framework that allows CPL patrons to mark progress and achievement throughout The People's University. To initiate and nurture a potential external partner that can offer "master" classes that have a broad-based appeal to residents of Cleveland a meeting with CodeCombat was completed on October 7th.

### **Special Projects**

Introduced the City-Wide Reading Campaign for 2023 as Cleveland Reads! at the all-staff Town Hall meeting on October 27th. The objective of the campaign is to get Clevelanders to read one million books and/or minutes by the end of 2023.

### **Collaboration, Outreach Efforts, & Support**

As a member of the Manager Handbook Committee Ms. Márquez assisted with editing the handbook. As a member of the Latinx/Hispanic ERG Committee Ms. Márquez attended the Hispanic Heritage Month kickoff event at the South Branch along with No Ceiling A Celebration of Heritage. Weekly, Ms. Márquez provided puppet making workshops at the South Branch for the Dia de Muertos Parade. Ms. Jumba worked at the ArtBox in Asiatown where she interacted with children who were excited to create artwork and talk about books.

### **Development**

Ms. Márquez completed *Library Services in Learning Management Systems (LMS)* Webinar. Both Ms. Márquez and Ms. Jumba completed De-Escalation Training and attended the Data Days CLE conference to discuss topics including water affordability, housing

discrimination, public health, county courts, social media, and Cleveland Police. Ms. Jumba attended the Inkubator Conference.

### **BRANCH NARRATIVES**

**D1 Eastman (Closed for FMP)** - Manager Jamie Lauver attended the Westown Community Development Corporation board meeting. Mr. Lauver helped staff the Edgewater Book Box and he assisted with sorting and shelving the Jefferson Branch collection in preparation for their reopening.

**D1 Lorain (Closed for FMP)** - Youth Services staff provided outreach to scholars within the community by presenting Story Times at Almira Elementary School, Genesis Childcare Academy, Step Forward Willard Head Start and Stockyard Elementary School.

**D1 Rockport** - Rockport celebrated the start of the school year with a visit from Jungle Terry's Traveling Zoo! Youth staff began an outreach partnership with the R.G. Jones after-school program. The Art House, Inc. art series for young patrons kicked off. Manager Forrest Lykins and patron Justine Smith participated in an interview with WEWS at Rockport on behalf of Library Card Sign-Up Month.

**D1 Best Buy Teen Tech Center** - The Best Buy Teen Tech Center hosted an open house allowing patrons to create projects on the laser engraver. In partnership with Upcycle, we held a four week program to discuss environmental issues. BBTTC Manager Jill Pappenhagen attended the week-long Annual Conference hosted by The Clubhouse Network and Best Buy.

**D1 Walz** - Walz Manager Ms. Gielty delivered library materials to the St. Augustine's Towers Senior Living Complex. Ms. Gielty also attended the 2022 Northeast Ohio Aging and Disability Summit which focuses on resources and programs for those who provide services to senior citizens.

**D1 West Park (Closed for FMP)** - Children's Librarian Libby McCuan provided outreach Story Times to six West Park schools and daycares. Manager Forrest Lykins worked with residents of Franciscan Village to reacquaint them with library services and resources in preparation for January 2023 ribbon cutting.

**D2 Brooklyn (Closed for FMP)** - Manager Ron Roberts served the senior population in his temporary Outreach and Programming Services assignment. Mr. Roberts participated in CPL Play

outreach in the branch neighborhood at Julia DeBurgos Cultural Arts Center on Archwood Avenue. The event highlighted the center's celebration of Hispanic Heritage Month. Mr. Roberts represented the Cleveland Public Library at the City of Cleveland's Senior Day at Cleveland Public Hall. The event was attended by older adults from across the city and featured the recognition of CPL board trustee, John Hairston.

**D2 Carnegie West** - Senator Sherrod Brown used the Carnegie West meeting room to address over 50 members of End Citizens United, a non-profit group dedicated to campaign finance reform and removing big money from the political process. Ohio City Incorporated, the community development corporation for the neighborhood, hosted a family movie night in Frank Novak Park. Public Services substitute Russel Murphy joined the Carnegie West team as a Public Services generalist. A *Fall Ball for All* was installed in the Story Walk.

**D2 Fulton** - Preparation for the Fulton Learning Center Lab opening is ongoing. The Fulton Branch welcomed two new Public Services Generalists to the branch team. Fulton Branch welcomed Art Therapy Studio therapist Brianna to the branch for eight weeks of art sessions. Mrs. Barrett attended the 2nd District meeting and assisted in hosting the Hispanic Heritage Month Celebration at the South Branch. Fulton also hosted a Hispanic Heritage month program, where children watched a Cumbia dance performance.

**D2 Jefferson (Closed for FMP)** - Jefferson's outreach to Tremont Montessori School resumed, with both youth staff making weekly visits to five classrooms. Children's Librarian Karen Kelly Grasso represented the library at the Tremont Montessori Open House, where she promoted the use of the new Cleveland Metropolitan School District library card profiles to parents and students. Staff hosted an outreach table at the Tremont Farmer's Market in Lincoln Park. The Think and Drink Book Club, now meeting at the Lincoln Park Pub, read and discussed *The Beauty in Breaking: A Memoir* by Michelle Harper. Jefferson welcomed Public Services Generalists Helen Ebbeson and Grafton Lee to the branch staff.

**D2 South** - The South Branch hosted the Board Meeting for the Cleveland Public Library Foundation. The month of September marked the beginning of Hispanic Heritage Month with a systemwide kickoff celebration. This year's program featured performances from El Grupo Azteca Guadalupano, El Grupo Fuego, and Hispanic food from Las Villas Deli and Pastries.

**D2 South Brooklyn** – South Brooklyn staff participated in outreach for the Edgewater Book Box, Old Brooklyn farmer's market, Julie Adams House, and Charles Mooney open house as well as presented Story Times for area schools and daycares. The Young Scholars' Academy resumed for the fall session, providing families with early literacy skills to prepare their children for kindergarten. The Sparkles of Joy program was brought to South Brooklyn for the first time giving an immune-compromised child a safe and personalized Story Time. Manager Crystal Tancak presented a Middle Management workshop at the Ohio Library Council Convention and Expo. Ms. Tancak also assisted with De-Escalation and Book Ends training and attended NAMI's Understanding Mental Illness training.

**D3 Garden Valley** – The Youth Services team co-facilitated the Little Bits Electronic Maker Lab. Children's Librarian Andrea Csia presented the You Build It program via Zoom for Anton Grdina students to participate. Assistant Manager Donald Smith attended a MyCom meeting.

**D3 Hough** – A Magician from Flower Entertainment, Inc. provided patrons with card tricks, illusions, and mind-bending fun. Magic books were on hand for patrons who wanted to learn more about magic tricks. Patrons celebrated Ronald Dahl's birthday with a mouse craft and a viewing of the movie *Witches*. Patrons celebrated National Game Day by competing in a Super Smash Bros. Tournament.

**D3 Martin Luther King, Jr.** – The MLK branch featured the display *Never, Ever Give Up: Letters of Hope After*. After patrons viewed the installation, they were invited to write letters of encouragement, support, and connection. A book signing was held for Dr. Edgar B. Jackson, Jr.'s memoir entitled *A Way Up and a Way Out*. The event featured a conversation led by Reverend Dr. Otis Moss, Jr., Pastor Emeritus of Olivet Institutional Baptist Church. Manager Jeannie Gielty attended the 2022 Northeast Ohio Aging and Disability Summit that focused on resources, programs, and speakers for those who provide services to senior citizens.

**D3 Sterling** – The Center for Arts Inspired Learning returned to Sterling with a series of interactive performance pieces presented by Kulture Kids. Students learned about manners and civility from an Egyptian goddess; Homer and the Greek Gods addressed bullying; children went on a Native American journey.

**D3 Woodland (Closed for FMP)** – Manager Maria Estrella attended Family Space and Family Connections meetings, and the monthly

Central Collaborative Community forum. Clerk Latasha Brent created a sign for Rice Branch's "Sparkles of Joy" initiative.

**D4 East 131<sup>st</sup> Street** - In partnership with Ideastream Public Media, the branch hosted the four-week program Meet Jet Propulsion! for students, and the How to Help Your Kids Navigate the News for parents and guardians. On Saturdays, in collaboration with Community Wealth Partners of Greater Cleveland, the branch hosted the Entrepreneurship Workshop with Pitch Competition. The Griot Project, which is about exploring literacy through the arts, took place every Saturday in the front plaza of the branch. The Griot Project artists performed live music, spoken word, and created art.

**D4 Fleet** - In partnership with Slavic Village's Neighborhood Pets Outreach and Resource Center, three events focused on pet care and health were presented for the community. For adults, an outdoor resource festival at the branch with giveaways, pet health information, and refreshments. For youth, pet themed crafts and snacks were offered in the children's room. For families, an open house at the Neighborhood Pets Outreach and Resource Center with a tour of the center, library resource table with giveaways, and a Petco gift card raffle courtesy of the CPL Foundation Card. The month ended with a restart of Councilwoman Rebecca Maurer's monthly office hours session for her constituents at the branch.

**D4 Harvard Lee** - Staff hosted the branch's first-annual Kindergarten Kickoff and distributed 16 Kindergarten readiness kits. Manager Kristen Schmidt held a Maker Kits Construction program. For one week the branch was designated as a donation site for the Diaper Bank. A large donation of yarn was given to the Crafty Ladies Society, and they created 40 handmade items for Warm Up Cleveland. The weekly Financial Literacy class assisted multiple patrons. Staff welcomed Lily Draheim and Christopher Kulcsar in the role of Public Services Generalists.

**D4 Mount Pleasant** - Manager Shayla Boyce completed a 40-hour Crisis Intervention Team Training. Former Rice Page Marzi Margo joined the staff as a Public Services Generalist. Clerk Quentin Congress was promoted to full-time Public Services Generalist at the Rice Branch.

**D4 Rice** - The Rice branch hosted a Cle-Connect a program that included multiple Cleveland based organizations coming together to promote and connect youth to different elements of health, safety and learning beyond the four walls. The event featured

Cleveland Fire Department, Cleveland Police Department, Cleveland Rape Crisis Center, Cleveland MetroParks, John Carrol University, Art X Love, Ashley Furniture, CPL Play, DJ Rell E Rell, and Cleveland Water Department. Ashley Furniture provided a donation, which allowed the branch to give away 100 backpacks filled with school supplies to each child.

**D4 Union** - Library Assistant Mike Armstrong offered a Computer Basics course. Canvas and Chat, a paint-by-numbers class for adults was offered. Read with Your Neighborhood Librarian allowed youth patrons an opportunity to read a story aloud with staff. During the Making Paracord Survival Bands patrons learned how to make a variety of objects utilizing paracord.

**D5 Addison** - Children's Librarian Heidi Malinoski provided outreach to St. Francis and Wade Park to re-introduce teachers to the library's resources. Library Assistant Ron Clark initiated a site visit with Northern Ohio Recovery Association adolescent treatment program to provide STEM program activities.

**D5 Collinwood** - Manager Caroline Peak hosted a resource table at the Waterloo Arts festival. New patron computers were installed in the branch. The new computers helped patrons apply to jobs at the branches Transportation Security Administrations hiring event.

**D5 Glenville** - Children's Librarian Katie Power and Library Assistant DiFranco Barnes launched the Back-to-School Reading Challenge. The challenge encouraged young patrons to read with staff for 20 minutes each day and draw a picture of what they read to put on display. St. Martin de Porres freshman Travon Smith began his weekly work study. Manager Peter Roth attended the Lunch and Learn event at the East Side Market to share upcoming events and library materials. Zap Entertainment presented a puppet show for International Talk Like a Pirate Day, and those who attended received a pirate craft kit.

**D5 Langston Hughes** - Manager Bill Bradford greeted and helped provide tours to incoming freshmen from Oberlin College to visit several departments at Main Library during their trip to Cleveland for their annual Cleveland Connect tour. Mr. Bradford took an online webinar entitled *Cultivating and Resilience in Libraries*.

**D5 Memorial Nottingham** - The Memorial Nottingham branch was featured on Channel-3 WKYC highlighting Manager Pasha Moncrief

Robinson, Public Services Generalist Michael Fillinger and other members of the staff as they discussed the array of programs and services available to patrons. Councilman Polensek participated and took advantage of the free ice cream purchased with the Foundation debit card. Manager Moncrief Robinson attended the East 185 Block Club meeting to share the programs and services offered at the branch. She also attended the City of Cleveland Senior Day and a MyCom meeting.

## **EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION**

- ***Goal: Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact***
  - ***Elected Official Engagement***
    - Facilities Master Plan (FMP) Branch Updates
      - Continued to apprise local legislators of FMP updates for the branch(es) in their jurisdiction.
    - Virtually met with Councilwoman Stephanie House, Cleveland City Council Ward 7, to discuss ideas and recommendations for the soon to be former Hough Branch located in Ward 7.
    - Virtually met with Councilman Michael Polensek, Cleveland City Council Ward 8, to discuss Facilities Master Plan core updates regarding Memorial Nottingham branch.
    - Organized an in-person meeting with Ohio Representative Kent Smith, District 8, at Main Library for a tour and meet/greet with Director Thomas to highlight how the Library serves the community.
  - ***External Stakeholder Engagement***
    - FMP Branch Updates
      - Continued to apprise community development corporations (CDC's) of FMP updates for the branch(es) in their jurisdiction.
- ***Additional External Relations & Advocacy Efforts***
  - Planning preparations with the City of Cleveland for December 17<sup>th</sup> kick-off event for the City-Wide Reading

Campaign, with the campaign to launch January 2023 to December 2023.

**CPL DEVELOPMENT UPDATES:**

- **Goal:** *Align fundraising to support CPL's new strategic plan*
  - Fundraising
    - Submitted government innovation lab proposal
    - Submitted FamilySpace request

**CPL FOUNDATION UPDATES:**

- **Goal:** *Reach Financial Targets*
  - Continued to advance the Foundation's 2022 financial targets.
    - Continued to secure mid year appeal (MYA) donations.
    - Submitted FMP enhancements request.
- **Additional CPL Foundation Efforts**
  - CPL Foundation Board
    - Held quarterly board meeting.

**ADDITIONAL DEPARTMENT EFFORTS:**

- Staff attended events/conferences/virtual conferences/webinars including:
  - Libraries Prepare for the Next Pandemic webinar.
  - Attended 2022 State of the Schools at the Renaissance.
  - Attended Kathryn Heidemann's Inauguration/Panel Discussion at the Cleveland Institute of Art.
  - Attended United Way of Greater Cleveland's Annual Luncheon event.

**COLLECTION & TECHNICAL SERVICES**

Director of Collection and Technical Services Sandy Jelar Elwell, Collection Management Librarian Laura Mommers, and High Demand Librarian Dale Dickerson traveled to Holland, Ohio to attend an Open House at Midwest Tape's headquarters. All attendees were provided with a tour of the Midwest Tape facility and the opportunity to meet the staff responsible for overseeing their library's accounts.



Ms. Jelar Elwell and Acquisitions Coordinator Alicia Naab attended the 2022 Ohio Library Council (OLC) Convention and Expo at the Glass City Center in downtown Toledo. Ms. Jelar Elwell attended the monthly Executive Meeting of the Women's Employee Resource Group (ERG). Collection and Technical Services staff attended the CPL All-Staff Town Hall meeting.

**Acquisitions:** The Acquisitions Department ordered 5,922 titles and 6,776 items (including periodical subscriptions and serial standing orders); received 15,921 items, 946 periodicals, and 116 serials; added 162 periodical items, 44 serial items, 125 paperbacks, and 465 comics; and processed 1,444 invoices.

Library staff were able to resume selecting and purchasing library materials from the vendor Baker & Taylor (B&T) on September 7 when B&T's Title Source 360 ordering system became accessible again following a ransomware attack that had resulted in a service disruption since August.

Technical Services Librarian Lisa Kowalczyk attended a virtual meeting of the Kindergarten Readiness Group on September 21 and participated in the Kindergarten Readiness Group's online presentation to the Executive Leadership Team on September 22.

**Catalog:** Staff cataloged 3,352 titles, including 234 original records and 83 upgrades, created 126 Library of Congress call numbers, added 4,446 items, completed 300 bibliographic quality control transactions, and transferred 140 titles or call numbers for Cleveland Public Library. The Department also added 3,362 titles, made 397 corrections, and performed 235 transfers for CLEVNET member libraries. Librarians handled 242 email requests from Library staff and 166 from CLEVNET.

In response to a patron who contacted Cleveland Public Library about difficulty identifying 4K Ultra HD Blu-rays in the public catalog, Technical Services Librarian Barbara Satow edited about 12 records to help distinguish standard from 4K Blu-rays. The Library does not acquire the Ultra HD format, which is incompatible with standard Blu-ray players. Technical Services Librarian Erin Valentine emailed ten CLEVNET libraries to confirm the format of Blu-ray items which may have been incorrectly placed on 4K Ultra HD records. Only five CLEVNET members currently collect the HD format. Catalog Manager Andrea Johnson, Catalog Librarian Perry Huang, and Ms. Satow investigated other improvements to clarify search results for 4K Blu-rays. Ms. Johnson responded to the patron.

Technical Services Librarian Michael Gabe completed a truck of Turkish books, most of which required original cataloging. Mr. Gabe also created an original record for a Gagauz language book, which appears to be the first Gagauz book in the system. Ms. Satow updated a record for a score.

**Collection Management:** Collection Management Librarian Laura Mommers and Walz Branch Manager Jeanmarie Gielty continued to assist with collection development responsibilities in the absence of a Collection and Acquisitions Manager.

**High Demand:** The High Demand Department ordered 1,432 titles and 6,408 items; received and added 6,787 items; processed 511 invoices; and added 282 records for the CLEVNET libraries.

**Materials Processing:** The Materials Processing Technicians processed 13,138 items for the month.

**Shelf/Shipping:** The staff of the Lake Shore Shelf/Shipping Department sent 22 items to the Main Library for requests and 82 items to fill holds. Main Library received 152 telescopes, the Branches received 169 telescopes, CLEVNET received 48 telescopes, and CSU, CWRU, and Tri-C each received 5 telescopes. A total of 384 telescopes were shipped out. The Technicians sent out 440 items of foreign material and in total 11,580 new items were sent to the Acquisitions and High Demand Departments.

## **OUTREACH & PROGRAMMING SERVICES**

### **YOUTH**

Facilitated by licensed art therapists, Express Yourself! Youth Workshops are designed to introduce various mediums to express oneself through drawing, painting, sculpting, or visual art.

Youth Art Workshops were offered two days a week in the month of September for school-age and high school students at the following branch locations: Hough, Sterling, South, and East 131st. All sessions are in-person. This fall, in-person self-care workshops are being held on Tuesdays at the Memorial Nottingham Branch. Additionally, LatinX Make Art takes place on Fridays at the South Branch.

impact! College Now Greater Cleveland is an in-person program designed to prepare students in grades 9 through 12 for ACT, SAT, and PSAT tests. College Now instructors lead an impact! at

the Martin Luther King Jr. Branch. College Now participants receive assistance with college and scholarship applications and campus visits. Students who complete the program earn a \$200 stipend. The 2022 Fall session started October 3rd and will continue through November 2022.

Cleveland State University, America Reads Tutoring Free in-person tutoring services are available for students in grades K-12 at twelve branch locations. Monday through Thursday, 4:00-6:00 pm, students can drop in for homework help at the following locations: Addison, East 131, Fleet, Fulton, Garden Valley, Glenville, Hough, Langston Hughes, Memorial Nottingham, Rice, Rockport, South Brooklyn, and South.

Making a Difference Consulting, YouthBiz Academy is a six to eight-week workshop for students 9-16 years of age interested in starting a business. In September at the Memorial Nottingham Branch on Fridays, 4:30-5:45 pm, scholars learned how to start a business, participate in a business plan competition, and receive funding to start a small business.

## **ENGAGEMENT**

On September 15<sup>th</sup> CPL was present at the Greater Cleveland Urban Film Festival (GCUFF) xR Festival AFROFUTURISM: Black to the Future opening ceremony for the nine-day event which began at the Breen Center for the Performing Arts. As attendees entered the event, a portion of CPL PLAY's VR equipment was setup in the main atrium for them to try from 7PM-8PM. However, due to inadequate internet at the venue, the VR demo was not able to be fully taken advantage of. Staff person Tristan Wheeler was able to speak to visitors and give more information regarding the various technologies available from the Library and encouraged them that a full demonstration would be available at the Closing Night Ceremony.

On September 21, The GCUFF xR Festival continued at the CPL Main LSW2 Learning Commons, where CPL hosted the Silence the Shame conversation with Archie Green & Jessica Vazquez, the Microsoft NTA Session with keynote Darrell Booker, Disrupt Art with Rob Richardson, a presentation from the Dayton Contemporary Dance Company, and closed with a CPL PLAY overview by Tristan Wheeler.

On September 23<sup>rd</sup>, CPL again joined GCUFF for the Closing Night event which took place at the Western Reserve Historical Society. Tristan Wheeler ensured that the VR demonstration worked without issue, and many various attendees were able to

have their first VR experience with technologies provided by the Library. Guests were invited to try the Index VR headset by Valve paired with the racing setup by Logitech and PlaySeat which was very fitting with the theme of both futurism/xR (extended or mixed reality technology) and the historical cars and automobiles of the venue.

In honor of Hispanic Heritage month, the library held two events on September 16<sup>th</sup> and 17<sup>th</sup>. On September 16<sup>th</sup> at the South Branch a themed-event was held that included food, engagement activities and musical and dance performances by local performing artists. On Saturday, September 17<sup>th</sup>, CPL was present at the Julia De Burgos: Celebrando event for Hispanic Heritage Month. Staffed by Ron Roberts, Jessica Odum, Prince Foster, and Tristan Wheeler, the CPL PLAY tent was setup outdoors and featured three attractions; StepManiaX, a music-rhythm game, Super Smash Bros. Ultimate, a Nintendo-themed fighter on the Nintendo Switch, and Project CARS 2, a VR-capable racing game for PC. Visitors were invited to join the gaming set-up for an experience that was modeled after what CPL provided at the CPL150 StreetFest, and participants enjoyed the various technologies provided by their library.

The library hosted the Great Lakes African-American Writers Conference (GLAAWC) in the Louis Stokes Wing Auditorium on Saturday, September 17. The conference featured literary arts programming including live music, spoken word poetry, and the 2022 Langston Hughes Literary keynote address from novelist Walter Mosley.

CPL PLAY took place Saturday, September 24<sup>th</sup> at the Memorial-Nottingham Branch alongside community partner Robert Gatewood of GamerHaven, staffed by Anthony Liang, Terrence Myhand, James Talley, and Tristan Wheeler. A total of six gaming stations were available with a wide variety of games scaled to fit the needs of the branch. Robert Gatewood prepared a presentation on Games Culture and brought hardware and software for patrons to experience and enjoy alongside the Library's offerings.

## **EDUCATION**

Young Scholars' Academy-Transitional: The parents are provided with information about the 10-week Kindergarten Readiness parent/child program. The lessons are written based on the Ohio Department of Education Learning Standards. (The fall program began on September 13, 2022)

The parent partner meets with the parents/grandparents in the meeting room at the library branches (E. 131st and South Brooklyn) to provide information for their scholars' successful transition to kindergarten. Starting Point forms are filled out as well as library card applications. Zoom parents are provided with informative information for their scholars' kindergarten success and a weekly Kindergarten Readiness video produced by Cleveland Public Library's Young Scholars' Academy.

Parent feedback:

- The returning parents praised the YSA program for giving them tools and resources to work with their child in preparation for kindergarten. A mother of twins without preschool experience said, "Without this program, our children would have been farther behind. Thank you!"
- One mother said she has been incorporating what she has learned in YSA to their family fun night! She also reads more books to the family.
- Keeping a schedule and setting certain times every day for learning has been established in the home.

Beginner Young Scholars' Academy started this month with sessions at Addison, Carnegie West, and a virtual offering. The first Diverse Abilities Storytime was conducted at Glenville with several families in attendance. Families enjoyed an interactive performance from Bill Morgan of Sign Stage Theatre (Cleveland Hearing and Speech Center) and giveaways courtesy of a grant from The Cuyahoga County Board of Developmental Disabilities. Sandy Nosse attended a PLA (Public Library Association) Webinar called Advancing Access for Library Customers with Sensory Needs and Developing and Sustaining Parent Advisory Committees Training for the Family Space Project.

## **MARKETING & COMMUNICATIONS**

### **EXECUTIVE SUMMARY**

September was a big month for literacy at the Library. During Cleveland Book Week, the Norman A. Sugarman and Anisfield Book Awards were held, while partner organizations and large crowds filed into Main Library for Lit Cleveland's Inkubator Conference

and Great Lakes African American Writers' Conference. We welcomed 2022 Drum Major for Change recipient, Dr. Edgar Jackson, into the MLK Branch for a special book signing of his debut memoir. Announcement of a visit from poet, Nikki Giovanni hit the news. A partnership with CMSD allows students easier access to tech and resources by using their ID as a library card.

In other news, Director Thomas accepted appointment as Chair of the Digital Public Library of America board. Work on our Facilities Master Plan continued. Staff represented the Library at IngenuityFest. Select Library locations are drop-off locations for a diaper drive hosted by Diaper Bank of Greater Cleveland.

Our marketing efforts included media releases, social media and digital (cpl.org, Off the Shelf, community calendars), and printed materials.

### **Library Programs & Services**

***Objective:** Remain relevant by promoting programs and services to help Greater Clevelanders thrive.*

**CLEVELAND BOOK WEEK:** The Library hosted several events in celebration of Cleveland Book Week. The 87<sup>th</sup> Anisfield Wolf Book Awards was hosted at Maltz Performing Arts Center on September 15. The Norman A. Sugarman Children's Biography Awards was presented virtually on September 29. Literary Cleveland hosted their annual writing conference, Inkubator, at Main Library September 6-8. Great Lakes African American Writers Conference was held in Louis Stokes Wing for the first time ever on September 17.

#### **MEDIA COVERAGE:**

<https://coolcleveland.com/2022/09/writers-can-indulge-in-two-days-of-advice-and-inspiration-at-lit-clevelands-inkubator/>

<https://clevelandmagazine.com/things-to-do/articles/13-things-to-do-this-weekend-in-cleveland-sept.-8-11>

<https://www.wkyc.com/video/entertainment/television/programs/we-the-people/fifth-annual-glaawc/95-d60082ad-1b01-40bc-84d9-637d2d6a4ec5>

<https://fox8.com/on-air/new-day-cleveland/cleveland-book-week/>

**NEWS 5 TV SPOTS:** As part of a paid campaign, the library had short interviews that were aired on News 5. Topics included Special Collections, Literature, and Library Card sign-up week.

**MEDIA COVERAGE:**

<https://www.news5cleveland.com/cpl>

**DR. EDGAR JACKSON BOOK SIGNING:** On September 24, renowned Cleveland Physician and 2022 Cleveland Public Library Drum Major for Change recipient, Dr. Edgar Jackson debuted his memoir, *A Way Up and A Way Out* at the MLK Branch. There was a conversation about Jackson's journey with medicine led by Reverend Dr. Otis Moss Jr.

**MEDIA COVERAGE:**

<https://www.beaconjournal.com/story/entertainment/books/2022/09/18/akron-doctor-carrie-rubin-writes-medical-thriller-fatal-rounds/69492936007/>

<https://www.wkyc.com/video/entertainment/television/programs/we-the-people/inspiring-the-next-generation-of-doctors/95-5fa72b5a-7896-4287-af23-8dd4bb8ebcaa>

**CMSD ID CARDS:** Students now have more opportunities to access technology through a partnership that will allow them to use their student IDs as library cards at all Library locations.

**MEDIA COVERAGE:**

<https://www.cleveland.com/news/2022/09/the-new-school-year-brings-new-technology-to-the-cleveland-metropolitan-school-district.html?outputType=amp>

<https://app.criticalmention.com/app/#clip/view/57acf3d1-a9e6-452b-b8c5-b452ae23f6d4?token=910f2bbd-3e1d-4b6f-b101-6ffadcf17ab8>

**NIKKI GIOVANNI:** Cleveland Public Library and CBW Greater Cleveland Chapter, Women Making A Difference Foundation will welcome Nikki Giovanni, Jameel Davis, and other special guests November 11 - 12. Giovanni will be part of the Hough ribbon cutting on November 12.

**MEDIA COVERAGE:**

<https://elevatedwavespublishing.wordpress.com/2022/09/23/and-justice-for-all-conference-with-nikki-giovanni-cleveland-author-jameel-davis-and-other-special-guests-friday-november-11th-saturday-november-12th-2022/>

**DIRECTOR THOMAS' BOARD APPOINTMENT:** Director Felton Thomas was appointed Chair of the Digital Public Library of America at DPLA's annual meeting. His term is through June 2025.

**MEDIA COVERAGE:**

<https://librarytechnology.org/pr/27722>

**FACILITIES MASTER PLAN:** Work on reimagined branches continued throughout the month. Preparations for the Jefferson Branch ribbon cutting in mid-October are underway.

**MEDIA COVERAGE:**

<https://www.cleveland.com/news/2022/08/fearing-displacement-euclid-beach-mobile-home-park-residents-form-union-demand-to-stay.html>

[https://design-milk.com/jonathan-moody-talks-finding-your-people-future-architects-more/?utm\\_source=rss&utm\\_medium=rss&utm\\_campaign=jonathan-moody-talks-finding-your-people-future-architects-more](https://design-milk.com/jonathan-moody-talks-finding-your-people-future-architects-more/?utm_source=rss&utm_medium=rss&utm_campaign=jonathan-moody-talks-finding-your-people-future-architects-more)

**DIAPER BANK:** The Diaper Bank of Greater Cleveland is holding a drive to help families in need receive diapers as costs surge. East side locations of Cleveland Public Library are serving as drop off locations.

**MEDIA COVERAGE:**

<https://www.news5cleveland.com/news/local-news/oh-cuyahoga/diaper-bank-of-greater-cleveland-collect-donations-for-families-in-need-as-prices-surge>

<https://www.yahoo.com/now/diaper-bank-greater-cleveland-collect-101938718.html>

<https://www.cleveland19.com/2022/09/26/desperate-diapers-how-cleveland-residents-can-help-impacted-families/>

**INGENUITY FEST:** Library staff including Matt Sucre of TechCentral went to Ingenuity Fest to demo equipment and provide hands-on learning experiences to makers of all ages. The fest focuses heavily on arts and tech.

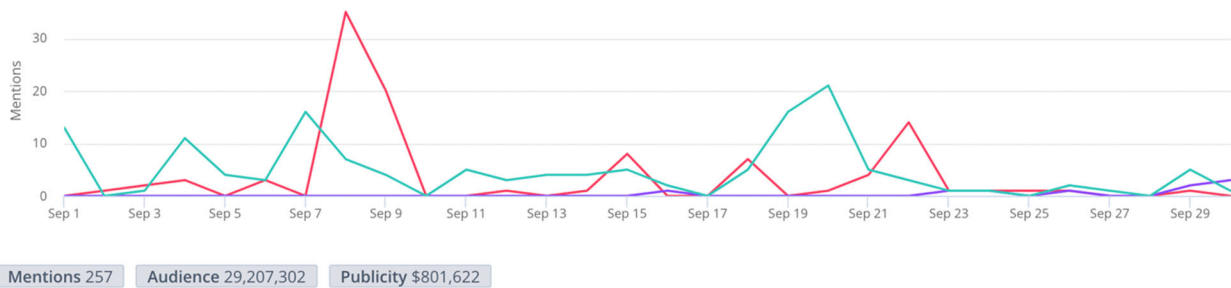
**MEDIA COVERAGE:**

<https://www.freshwatercleveland.com/street-level/IngenuityFest091922.aspx>



## PUBLIC RELATIONS OVERVIEW

Cleveland Public Library garnered 257 mentions for the month of September reaching more than 29 million people in national and



local TV news, radio, and online and print.









## SOCIAL MEDIA SUMMARY

**Broadcasts:** Marketing continues to explore streaming opportunities, conversations, and content that promote learning and timely topics. Popular examples include:

- **The Next 400 Digital Round Table:** Out of Bounds: Is Media Treatment Equal for All Athletes
- **Book Drops (recommended reading by CPL) themes:** Books like *Bridgerton*
- **Norman A. Sugarman Awards:** The virtually held awards were livestreamed on Facebook and recorded for future viewing
- **Board Meeting:** The August board meeting was recorded and livestreamed on Facebook for public to view

Other digital content included interviews for Sugarman Awards, storytime videos, b-roll footage for news spots, support for Cleveland Book Week programs, and Book Drops series. Throwback posts documenting CPL's rich history continue to be popular. Other content that performed well included posts documenting the library at community events and engaging questions like - What library card do you have? What's your latest checkout?

## Most Popular Posts by Platform:

 clevelandpubliclibrary Thu 9/22/2022 11:00 am EDT	 clevelandpubliclibrary Thu 9/8/2022 11:00 am EDT	 clevelandpubliclibrary Thu 9/29/2022 11:00 am EDT	 clevelandpubliclibrary Thu 9/15/2022 11:00 am EDT
#TBT An unintentional artwork! Today's photograph was taken by a City of Cleveland photographer documenting...	#TBT Today we're time traveling to @playhousesquare circa 1936-37! This dramatic night view takes advantage of...	#TBT Take a ride on Steggie! The Cleveland Museum of Natural History's "unofficial greeter" is seen here providin...	#TBT Today's photograph shows crowds making their way to a @clevelandbrowns game in 1946, when the team was part o...
			
Total Engagements ⓘ 111	Total Engagements ⓘ 60	Total Engagements ⓘ 52	Total Engagements ⓘ 36
Likes 107	Likes 58	Likes 48	Likes 36

## PROPERTY MANAGEMENT

### Carpenters/Painters

- Lakeshore Facility- built dressing room partitions (his and hers) with locking doors for each.
- OLBDP- assembled sound booth.
- Continued working with Falkbuilt co. on the media walls at branches, Mt. Pleasant, Rice, and Glenville.

### Maintenance Mechanics

- Three emergency lights replaced at South branch.
- Safety valves replaced at Rice and Collinwood branches.
- Work continues on housing court rooms at Rice, Mt. Pleasant, and Glenville branch.
- Air conditioner for Lakeshore server room repaired.
- Preventative maintenance started on branch boilers.
- Leaking tubes in Lakeshore boiler replaced.

## **SAFETY & PROTECTIVE SERVICES**

### **Safety Services**

- 9-2-22 Fire department responded due to Main elevator malfunction causing patron to be confined therein. Patron(s) successfully released no further incident.

### **PROTECTIVE SERVICES**

#### Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
Sept 2022	1406	14	38	34	86	62
August 2022	1639	6	33	30	80	61
July 2022	1613	9	44	37	103	28
June 2022	1752	19	60	17	75	45
May 2022	2046	19	90	9	109	35
April 2022	2129	23	29	32	143	49
Mar 2022	1782	25	31	12	134	67
Feb 2022	1665	28	50	16	123	60
Jan 2022	1945	61	19	8	101	30
Dec 2021	1731	28	69	32	121	47
Nov 2021	1900	36	32	19	126	46
Oct 2021	2438	19	83	27	239	59
Sept 2021	2199	24	27	34	197	28

#### Special Attention, Special Events, and Significant Incidents

- 9-6-22 WEWS crew at Rockport re: library card sign up.
- 9-7-22 Disney Filming contingent reviewing cite for upcoming project "Perfect Imprints."
- 9-8-22 Spectrum News @ Rice Branch for Safety Day
- 9-9-22 & 9-10-22 Inkubator Writing Program (host up to 200 guest).
- 9-21-22 Amazon Media event at Main
- 9-22-22 Fox 8 Media event at Main
- 9-24-22 Dr. Edgar Jackson book signing at MLK.
- 9-26-22 News 5 at South

#### Protective and Fire Systems

- 9-2-22 thru 9-6-22 & 9-7-22 thru 9-12 Staff Elevators 4 and 5 will be down for upgrades.
- 9-3-22: Main Library (east elevator: 3 patrons stuck on elevator; CFD dispatched and extricated patrons. Patrons refused any further assistance and refused to complete any paperwork from SPS (SIR22-0692).

- 9-7-22 & 9-9-22 Delta Industrial will be on premises main/lsw after hours for duct cleaning. SPS monitoring access.
- 9-8-22 SA Comunale on site to check fire panel at Harvard Lee; E. 131, Mt. Pleasant, Union, Fleet
- 9-9-22 SA Comunale on site to check fire panel at Garden Valley/MLK/Langston Hughes, Glenville, Collinwood.
- 9-21-22 A minor natural gas leak discovered by staff at Addison Branch. Leak mitigated by property management and gas provider. Several employees completed on duty injury reports due to exposure.
- 9-24-22 Water leak from sprinkler system in Tech Central Area. Property Management temporarily abated leak...fire watch by SPS.
- 9-28-22 Westpark alarm system reactivated.

#### Contract Security

- 9-6-22: Per Mr. Capuzzo, CPD responded to Union Branch to advise Royce Officer to cease and desist making threats to a civilian who resides in the area. No criminal charges filed, but Royce contacted to have officer removed from Union & CPL account.

#### Administration

- SPS interim supervisors offered & accepted permanent positions. Permanent positions begin 10-10-22.
- Continue to work with Property Management related to FMP 1A/1B facilities.

### **INFORMATION TECHNOLOGY & CLEVNET**

Larry Finnegan, Acting Director of CLEVNET, continued his portion of the interviews for the open Director of CLEVNET position. Mr. Finnegan communicated his observations of the candidates to the CLEVNET Directors Panel.

Mr. Finnegan, Bill Hood (CLEVNET Computer and Networking Manager), and Brian Leszcz (CLEVNET Lead Solutions Architect) interviewed two candidates to fill the open Solutions Architect.

Mr. Finnegan, Mr. Hood, Mr. Leszcz, Jim Benson (CLEVNET Library Systems and Applications Analyst), and Megan Trifiletti (CLEVNET Library Systems and Applications Analyst) worked extensively with Mr. Finnegan to build out the 2023 CLEVNET budget.

Mr. Benson, Ms. Trifiletti, Mr. Leszcz, and Caitlin Ryan (CLEVNET Library Applications Specialist) met Sirsi Dynix's Sure Sailing (best practices) team to discuss Web Services (middleware for the Library System) to see if there were better ways to use the product.

The Network Team, Darren Nowak (CLEVNET Systems Manager), Robert Patrick (Network Specialist), and Kyle Guster (CLEVNET Network Specialist) ported Henderson, Kelleys Island, Kingsville, and Thompson CLEVNET Call Manager. They also configured Network equipment for Lorain Public Library's System Avon construction project and worked on the various CPL (Cleveland Public Library) construction projects.

The Solutions Team, Andy Busch (CLEVNET Solutions Architect) and Mr. Leszcz were joined by Jesse Scaggs (CLEVNET PC / Network Technician), Mr. Hood, Mr. Finnegan met with CDW to discuss having CDW migrate the CLEVNET libraries to their own tenants. The same group also met with TechSoup to learn about changes to Microsoft's licensing. Mr. Bush and Mr. Scaggs went to Geauga County's Chardon branch to demonstrate Papercut to Morley Library