

CLEVELAND PUBLIC LIBRARY  
Minutes of the Regular Board Meeting  
November 17, 2022  
Learning Commons Louis Stokes Wing  
12:00 Noon

Present: Ms. Butts, Mr. Seifullah, Mr. Corrigan,  
Ms. Rodriguez, Mr. Hairston, Mr. Parker  
(departed, 1:57 p.m.)

Absent: None

Ms. Rodriguez called the meeting to order at 12:04 p.m.

**Approval of the Minutes**

Ms. Rodriguez moved approval of the Regular Board Meeting of 10/20/22; and Joint Finance, Human Resources & Community Services Committee Meeting of 10/18/22. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

**COMMUNICATIONS**

Director Thomas stated that there were no communications to be acknowledged.

**MOTION TO TEMPORARILY SUSPEND THE REGULATIONS**

Because there was no quorum present, there was no Finance Committee Meeting on November 15, 2022. Mr. Corrigan moved to temporarily suspend the Regulations of the Board of Trustees in Article IX and X requiring referral of resolutions to committees, to consider the following resolutions. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

**FINANCE COMMITTEE REPORT**

Mr. Seifullah presented the following report.

MINUTES OF  
REGULAR  
BOARD  
MEETING OF  
10/20/22; JOINT  
FINANCE,  
HUMAN  
RESOURCES &  
COMMUNITY  
SERVICES  
COMMITTEE  
MEETING OF  
10/18/22  
Approved

MOTION TO  
TEMPORARILY  
SUSPEND THE  
REGULATIONS  
Approved

**RESOLUTION  
TO ACCEPT  
GIFTS FOR THE  
MONTH OF  
OCTOBER 2022**  
Approved

Resolution to Accept Gifts for the Month of October

(See page 1840)

Mr. Seifullah moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Board receives gifts of moneys, library service materials, technology resources and miscellaneous non-monetary gifts from generous citizens from time to time; and

WHEREAS, Attached to this Resolution is the Gift Report itemizing the gifts received by the Library for the month of October of 2022; now therefore be it

RESOLVED, That the gifts described in the Gift Report for October of 2022 be accepted upon the conditions connected with said gifts in accordance with Section 3375.40(K) of the Ohio Revised Code.

Tenth Amendment to the Year 2022 Appropriation

(See pages 1841-1846)

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.40 provides for the amendment of an appropriation measure when necessary; and

WHEREAS, It is now deemed necessary to amend the Year 2022 Appropriation Measure, which complies with the Amended Official Certificate of Estimated Resources received from the Cuyahoga County Budget Commission dated October 12, 2022; and

WHEREAS, The aggregate of all appropriation classifications does not exceed the total amount submitted to the Cuyahoga County Budget Commission; now therefore be it

RESOLVED, That the sums indicated on the attached Tenth Amendment to the Year 2022 Appropriation Schedule be approved.

**TENTH  
AMENDMENT TO  
THE YEAR 2022  
APPROPRIATION**  
Approved

Resolution Requesting Tax Advance

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 321.34 authorizes the Board of Library Trustees to request that the Cuyahoga County Fiscal Officer advance tax funds to the Cleveland Public Library prior to regular settlement dates in order for the Library to meet current expenses; now therefore be it

RESOLVED, That the Board of Library Trustees requests that the Cuyahoga County Fiscal Officer advance any tax funds that may be made available to the Library prior to the regular settlement dates during fiscal 2023.

Resolution to Authorize Agreement with GFOA for ERP Planning and Advisory Services

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Cleveland Public Library is using the Tyler MUNIS Enterprise Resource Planning ("ERP") System implemented in 2006 and in 2009 to manage finance/administrative functions for the Library; and

WHEREAS, Although the Library continues to expand the functionality of the ERP system by implementing modules to improve efficiency, since the Tyler MUNIS ERP System was originally implemented, evolution in the market has led to new features the Library is not taking advantage of, and the Library wishes to investigate and assess options to ensure the Library is incorporating "best practices" for improvement in efficiency and effectiveness; and

WHEREAS, Government Finance Officers Association ("GFOA") is a non-profit national association founded in 1906 with over 22,500 members who look to GFOA as the gold standard for identifying, developing, and communicating leading practices in government management. As a non-profit organization, GFOA's mission is to promote excellence in state and local government financial management; and

**RESOLUTION  
REQUESTING  
TAX  
ADVANCE**  
Approved

**RESOLUTION  
TO AUTHORIZE  
AGREEMENT  
WITH GFOA  
FOR ERP  
PLANNING AND  
ADVISORY  
SERVICES**  
Approved

WHEREAS, GFOA's Research and Consulting Center ("RCC") is nationally recognized for its comprehensive analytical and advisory services as well as for research on issues specific to state and local governments' financial, human resource, procurement, payroll and operational management; and

WHEREAS, Cleveland Public Library believes that the infrequent nature of systems procurement of this magnitude and the rapid pace of change in the technology market place require the type of expertise that GFOA's RCC can provide to enhance the best decisions for Cleveland Public Library's needs; and

WHEREAS, GFOA presented a proposal to the Library to provide ERP advisory and planning services organized into four tasks/deliverables including conducting the needs assessment (and process review), identifying and evaluating options, and preparing a project plan for going forward for a total fixed fee of \$85,000; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO or his designee, to execute all documents necessary to enter into an agreement with GFOA for ERP Planning and Advisory Services to assess the current situation, make recommendations on moving forward, and help the Library develop a plan for overall readiness related to the future ERP system, subject to the approval of the Director of Legal Affairs, at a cost not-to-exceed \$85,000, with the expenditure being charged to the General Fund Account 11100053-53710 (Professional Services).

Resolution Authorizing Agreement with Bialosky and Partners, Architects, LLC for Architectural Design Services for Glenville Branch Project

(See pages 1847-1869)

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On October 20, 2022, the Board of Trustees of the Cleveland Public Library approved the selection of Bialosky Partners, Architects, LLC as the top-ranked, most qualified firm to provide professional

**RESOLUTION  
AUTHORIZING  
AGREEMENT  
WITH BIALOSKY  
AND PARTNERS,  
ARCHITECTS,  
LLC FOR  
ARCHITECTURAL  
DESIGN  
SERVICES FOR  
GLENVILLE  
BRANCH  
PROJECT**  
Approved



architectural/engineering services for the renovation and expansion of the Library's Glenville branch; and

WHEREAS, The Library estimates that the cost of construction for the Glenville branch, including the cost of the construction manager, to be \$5,675,000, plus furniture, fixtures, and equipment, which are anticipated to cost approximately \$320,000, plus owner construction contingency estimated at \$250,000 and owner direct costs, which are anticipated to cost approximately \$220,000; and

WHEREAS, Bialosky has submitted a proposal for the architect fees for the Glenville branch in the amount of \$582,865, which consists of \$500,000 for basic services, \$60,865 for additional services of community engagement, FF&E planning, and graphics and signage, \$20,000 for owner's design contingency, and \$2,000 for reimbursables; and

WHEREAS, This Board finds the fee for the Glenville branch to be fair and reasonable; now therefore be it

RESOLVED, That the Board authorizes the Executive Director, CEO or his designee to execute an agreement with Bialosky Partners, Architects, LLC, in an amount not-to-exceed \$582,865 for the Glenville branch upon such terms and conditions as are approved by the Library's Director of Legal Affairs, and such other documents as are necessary or appropriate to effectuate the Agreement in accordance with this Resolution, with the expenditure of \$582,865 being charged to the Building and Repair fund account 40174805-55300- 11748 (Construction/Improvements).

Resolution to Ratify Agreement for Alarm Monitoring Services

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

**RESOLUTION  
TO RATIFY  
AGREEMENT  
FOR ALARM  
MONITORING  
SERVICES**  
Approved

WHEREAS, On September 13, 2022, the Board of Library Trustees authorized the Executive Director or his designee to enter into an amendment to the May 1, 2021 agreement with Guardian Alarm for alarm monitoring services; and

WHEREAS, On September 14, 2022, the Library and Guardian Alarm entered into an amendment to add alarm monitoring services for the new Hough and Woodland branches and to add an additional piece of equipment known as a "communicator" to the fire panels at the new Hough and Woodland branches, the Jefferson and West Park branches, and the new Central Distribution Facility; and

WHEREAS, At the time that the Library and Guardian Alarm entered into the amendment, the parties believed the standard price for the "communicator" unit at all locations would be \$430. However, because of poor reception at the Central Distribution Facility due to the fire panel's basement location, an augmented "connector" unit at a slightly increased cost became necessary to install in order to ensure proper function and meet requirements for a fire marshal inspection; and

WHEREAS, On October 28, 2022, the Library agreed to an addendum to the previously authorized amendment in order to provide for the augmented part and its installation for an additional cost of \$572; now therefore be it

RESOLVED, That the Board of Library Trustees hereby ratifies the addendum agreement entered into by the Library on October 28, 2022 with Guardian Alarm for the augmented "connector" unit and its installation for an amount of \$572, thus increasing the total cost of the three year contract to an amount not-to-exceed \$39,061.40, exclusive of the costs of the communicators and monthly fees for the Brooklyn, Eastman, Lorain, and Rockport branches.

Resolution Authorizing Agreement for Uniform Rental Services

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On August 31, 2022, the Library issued a Request for Proposals ("RFP") to 21 businesses and also

**RESOLUTION  
AUTHORIZING  
AGREEMENT  
FOR UNIFORM  
RENTAL  
SERVICES**  
Approved

posted the RFP on the Greater Cleveland Partnership Inclusion Marketplace in order to solicit bids for uniform rental services for the Library's staff for an initial contract period of between twelve (12) months up to thirty-six (36) months beginning on January 1, 2023 and ending as late as December 31, 2025; and

WHEREAS, The Library received the following two proposals from Model Uniforms, a family-owned business begun in Pennsylvania with a local facility in Twinsburg, Ohio, and the Library's current supplier of uniform rental services, Rentwear/UniFirst:

<u>Vendor</u>	<u>Estimated Three-Year Contract Total</u>
Rentwear/UniFirst	\$ <u>134,203.92</u>
Model Uniforms	\$ <u>131,890.20</u>

; and

WHEREAS, The Library met with Model Uniforms on October 25, 2022 to get an overview of their uniform program, see the proposed garments, and receive answers to questions; and

WHEREAS, The proposal from Model Uniforms encompasses a high-end estimate that the Library expects to be lower once final decisions are made regarding which specific garments will be ordered for Property Management, Shipping, and SPS staff and which staff members elect to do laundry their own garments, which would further reduce the cost; and

WHEREAS, Model Uniforms' proposal includes all up-front costs, offers the best price, and has been evaluated as to technical compliance with the proposal specifications; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO, or his designee, to enter into an agreement for up to three (3) years with Model Uniforms, subject to the approval of the Director of Legal Affairs, for uniform rental services at an annual contract amount not to exceed \$43,963.40, for a total 3-year cost not to exceed \$131,890.20, with the expenditure being charged to the General Fund Account 12100053/ 12930053-53340 Building Maintenance.

**RESOLUTION  
AUTHORIZING  
PURCHASE AND  
INSTALLATION  
OF ACCESS  
CONTROL AND  
SECURITY  
HARDWARE AND  
SOFTWARE FOR  
PHASE 1B  
PROJECTS OF  
THE FACILITIES  
MASTER PLAN**  
Approved

Resolution Authorizing Purchase and Installation of  
Access Control and Security Hardware and Software for  
Phase 1B Projects of the Facilities Master Plan

(See pages 1870-1887)

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Work is underway for the construction of the new Martin Luther King, Jr. and Rockport branches and the renovation of the Eastman, Lorain, and Brooklyn Branches, and bidding has been conducted for the new Walz branch; and

WHEREAS, The alarm system, access control system, and security cameras were not included as a part of the Phase 1B renovation and construction projects as the Library intended to re-install existing equipment into the new and renovated facilities. The Library, however, learned that the existing equipment must be replaced due to technical obsolescence and outdated software; and

WHEREAS, Integrated Precision Solutions, Inc. ("IPS") provided and installed the alarm systems, access control systems, and security cameras at the Library's other branches, at the Main downtown campus, and for the Phase 1A branches of the Facilities Master Plan; and

WHEREAS, IPS has proposed to provide and install the alarm systems, access control systems, security cameras and related hardware and software for a total cost of \$338,077.29, which pricing is based on a state term contract with the Ohio Department of Administrative Services; and

WHEREAS, IPS further proposed to partner with ClarkTel Telecommunications, a Northeast Ohio-based Minority Business Enterprise, to assist with installation of the access control and security hardware and software described in IPS' proposal; and

WHEREAS, Under R.C. 3375.41, the Library is permitted to make improvements to Library facilities without competitive bidding when necessary for the security and protection of Library property; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public Library hereby authorizes the Executive Director, CEO or his designee, to enter into an agreement with Integrated Precision Systems, Inc. to provide and install the access control and security hardware and software for the Phase 1B projects of the Facilities Master Plan for a total contract price of \$338,077.29, subject to approval of the Director of Legal Affairs, with the expenditure being charged to the Building and Repair Fund 401.

Resolution to Amend Agreement with VOYA Employee Benefits Company for Basic Life and AD&D Insurance Policies

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On December 16, 2021, the Board of Library Trustees approved a renewal agreement with VOYA Employee Benefits, a division of ReliaStar Life Insurance Company, to provide life insurance and accidental death and dismemberment (AD&D) insurance, to full-time employees with at least one year of employment with the Cleveland Public Library; and

WHEREAS, VOYA offered to increase the amount of coverage for Basic Life and AD&D insurance from \$20,000 to \$50,000 effective for the contract period of January 1, 2023 to December 31, 2023; and

WHEREAS, The current rates of \$.122/\$1,000 for basic life insurance and \$.016/\$1,000 for AD&D will remain the same and are guaranteed through December 31, 2023; and

WHEREAS, Based on the current number of eligible employees, the Library estimates that the higher coverage limits will cost an additional \$1,656 per month or an estimated total cost of \$19,872 per year; and

WHEREAS, The Library Administration would like to amend the current agreement with VOYA to reflect the increased life and AD&D insurance coverage for its employees for the remainder of the contract term; now therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Executive Director, CEO, or his

**RESOLUTION  
TO AMEND  
AGREEMENT  
WITH VOYA  
EMPLOYEE  
BENEFITS  
COMPANY FOR  
BASIC LIFE  
AND AD&D  
INSURANCE  
POLICIES**  
Approved

designee, to amend the life insurance agreement including AD&D with VOYA Employee Benefits, a division of ReliaStar Life Insurance Company, subject to the Director of Legal Affairs' approval, to be effective on January 1, 2023 through December 31, 2023, with an estimated annual premium based on the current number of employees of \$19,872 for basic employee life and AD&D insurance to be charged to the Life Insurance Object 51620.

In response to Ms. Butts' inquiry, Carrie Krenicky, Chief Financial Officer, stated that all employee who have completed one year of service are eligible for life insurance. If an employee wants extra life insurance, they pay for that on their own. The basic life insurance for all eligible employees is no more than \$50,000 total.

Resolution Authorizing Contract with Medical Mutual of Ohio for Employee Healthcare Benefits

(See pages 1888-1896)

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library has purchased employee health insurance from Medical Mutual of Ohio since October 2012; and

WHEREAS, The Library's current contract with Medical Mutual provides for employee healthcare coverage from January 1, 2022 through December 31, 2022 under the National and CleCare plans; and

WHEREAS, Medical Mutual's renewal premium effective January 1, 2023 through December 31, 2023 is two percent (2%) higher than the premium paid by the Library for the 2022 calendar year; now therefore be it

RESOLVED, That the Board of Library Trustees hereby authorizes the Executive Director, CEO or his designee to enter into an agreement with Medical Mutual of Ohio for employee health insurance benefits for a 12-month term from January 1, 2023 through December 31, 2023 at the rates reflected in the attached proposal, which agreement shall be subject to the review and approval of

**RESOLUTION  
AUTHORIZING  
CONTRACT  
WITH  
MEDICAL  
MUTUAL OF  
OHIO FOR  
EMPLOYEE  
HEALTHCARE  
BENEFITS**  
Approved

the Director of Legal Affairs.

Mr. Corrigan noted, as it was pointed out in Finance Committee Meeting, that the 2% increase is much less than the double digit increases that the nation is experiencing.

Mr. Corrigan commended Library staff for their hard work on this.

Ms. Krenicky recognized Taylor Oswald as the Library's benefits consultant and stated that our life insurance right now costs the Library \$14,500 per year. An additional \$20,000 included would be approximately \$35,000.

Resolution Authorizing Contract with Delta Dental of Ohio for Employee Dental Benefits

Mr. Seifullah moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library currently purchases employee dental insurance from Delta Dental of Ohio; and

WHEREAS, The Library's current contract with Delta Dental provides for employee dental insurance coverage from January 1, 2021 through December 31, 2022; and

WHEREAS, Delta Dental has proposed to offer employee dental insurance to the Library from 2023 through 2025 at the same rates as the current agreement as outlined in the attached renewal; now therefore be it

RESOLVED, That the Board of Library Trustees hereby authorizes the Executive Director, CEO or his designee to enter into an agreement with Delta Dental of Ohio for employee dental insurance benefits for a 36-month term from January 1, 2023 through December 31, 2025 at the same rates as the current agreement with Delta Dental of Ohio, which agreement shall be subject to the review and approval of the Director of Legal Affairs.

**RESOLUTION  
AUTHORIZING  
CONTRACT  
WITH DELTA  
DENTAL  
BENEFITS**  
Approved

**RESOLUTION  
AUTHORIZING  
CONTRACT  
FOR WASTE  
MANAGEMENT  
SERVICES**

Approved

Resolution Authorizing Contract for Waste Management Services

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On November 21, 2019, this Board authorized the Library to enter into a three-year agreement with Republic Services, Inc. to provide waste management and recycling services for the Main Library and a three year agreement with Kimble Recycling & Disposal, Inc. for waste management and recycling services at the Lakeshore and the Woodland facilities for three-year terms expiring on December 31, 2022; and

WHEREAS, The Library Administration has determined that operational efficiency would be maximized by relocating waste and recycling collection from the Main library to the Woodland facility, which would be accomplished by installing a 40-yard trash compactor at Woodland to handle the waste generated by the branches and Main while continuing waste collection services at the Lakeshore facility; and

WHEREAS, In order to seek competitive pricing for a new contract, the Library sought and received the following four price proposals for waste management services at the Lakeshore and Woodland Facilities:

<b>Vendor</b>	<b>Estimated Annual Cost</b>	<b>Estimated Total Cost for Three-Year Term</b>
Republic Services	\$11,089.60	\$33,268.80
Rumpke Waste & Recycling	\$21,340.00	\$64,020.00
Kimble Recycling & Disposal	\$22,580.00	\$67,740.00
Waste Management of Ohio	\$31,452.96	\$94,358.88

; and

WHEREAS, The Library Administration obtained several quotes for the purchase of a 40-yard trash compactor and



determined that there will be a lead time of approximately 16 to 22 weeks for the delivery of the trash compactor at the Woodland facility; and

WHEREAS, The Library Administration has determined that it will receive the best service and value by selecting Republic Services, Inc. to provide waste management services at both the Lakeshore and Woodland facilities for an estimated annual contract base fee of \$11,089.60 for a total estimated cost of \$33,268.80 for the three-year term, which represents an estimated savings of \$49,039.63 over the two current contracts with Republic Services and Kimble; and

WHEREAS, The Library Administration recommends that an additional \$5,600 be built into the new contract with Republic Services to allow for continuation of services at the Main Library until the trash compactor can be delivered and commissioned at the Woodland facility; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO, or his designee, to enter into a three-year agreement with Republic Services, Inc. subject to the approval of the Director of Legal Affairs, to provide waste management and recycling services at a cost not-to-exceed \$38,868.80 for the three-year term beginning January 1, 2023 and ending on December 31, 2025, with the expenditures being charged to the General Fund Account 12100053-53340 Building Maintenance.

Resolution Amending Project Budget for the West Park Branch

(See page 1897)

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On July 6, 2021, the Board of Library Trustees approved a total project budget for the renovation of the West Park branch as part of Phase 1A of the Library's Facilities Master Plan as shown in Exhibit "A" to this Resolution; and

**RESOLUTION  
AMENDING  
PROJECT  
BUDGET FOR  
THE WEST  
PARK  
BRANCH**  
Approved

WHEREAS, On February 15, 2022, the Board of Library Trustees approved amendments to the project budget as shown in Exhibit "A;" and

WHEREAS, As work progressed on the West Park branch, the Library and its architect, Vocon, modified the design of the building's electrical and technology systems to meet the Library's new security standards, thus requiring the Library's construction manager, Gilbane, to upgrade electrical systems to accommodate the security equipment and to enhance the lighting in the lower level; and

WHEREAS, Gilbane estimates that the additional work needed to upgrade the building systems for enhanced security devices and lighting will cost \$100,000; and

WHEREAS, The Library Administration believes that the \$331,000 that was previously budgeted for furniture, fixtures, and equipment will not be sufficient in light of the rising cost of furniture in the current market; and

WHEREAS, The Chief Operating Officer recommends that this Board authorize the Library to increase the Owner's Contingency Fund by \$100,000 and the Furniture, Fixtures, and Equipment budget by an additional \$12,000 as shown in Exhibit "A" to cover the additional costs described herein; now therefore be it

RESOLVED, That the Board of Library Trustees approves the amended total project budget for the West Park branch as set forth in Exhibit "A" to this resolution and authorizes such increases to be charged to the Construction Tax-Exempt Fund 402 and/or the Construction Taxable Fund account 403.

West Park Branch Budget	July 6, 2021 Project Budget	February 15, 2022 Project Budget	<b>Increase*</b>	Amended Project Budget
<b>Pre-Construction</b>	\$37,633	\$37,633		\$37,633
<b>Guaranteed Maximum Price</b>	\$4,014,826	\$4,014,826		\$4,014,826
<b>Owner's Construction Contingency</b>	\$175,025	\$330,025	<b>\$100,000</b>	<b>\$430,025</b>

<b>Furniture, Fixtures, and Equipment</b>	\$296,000	\$331,000	<b>\$12,000</b>	<b>\$343,000</b>
<b>Architect Fees</b>	\$402,395	\$402,395		\$402,395
<b>Owner Direct Costs</b>	\$213,900	\$213,900		\$213,900
<b>TOTAL PROJECT BUDGET</b>	\$5,139,779	\$5,329,779		<b>\$5,441,779</b>

\* Figures in **BOLD** represent increases to the budget.

Resolution Authorizing Agreement and Establishing Budget for Louis Stokes Wing Ceiling Modification Project

(See page 1898)

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On October 20, 2022, the Board of Library Trustees declared an urgent necessity and dispensed with the statutory competitive bidding requirements for the modifications to the drop ceilings, lighting, and fire suppression system on floors seven and nine of the Louis Stokes Wing needed to accommodate the height of the custom shelving that will be installed on those floors; and

WHEREAS, The Library has been in discussions with Feghali Brothers LLC and Cold Harbor Building Co., the two low bidding firms whose bids were rejected by this Board on October 20, 2022, to conduct scope reviews of their previously-submitted bids and to obtain updated quotes for the ceiling modification work needed for the shelving project to move forward; and

WHEREAS, Based on its discussions with the two construction firms, the Library made adjustments to the scope of work and requested best and final cost proposals from each firm; and

WHEREAS, The Library received base quotes from Feghali Brothers LLC and Cold Harbor Building Co. in the amounts of \$550,000 and \$716,840, respectively; and

**RESOLUTION  
AUTHORIZING  
AGREEMENT  
AND  
ESTABLISHING  
BUDGET FOR  
LOUIS STOKES  
WING CEILING  
MODIFICATION  
PROJECT**  
Approved

WHEREAS, The Chief Operating Officer prepared a budget for the Louis Stokes Wing ceiling modification project that consists of: 1) Feghali Brothers LLC's base bid; 2) an Owner's Contingency Fund to cover additional costs that arise during the course of the project; and 3) a budget for owner direct costs that may be needed during the project, all of which are set forth in Exhibit "A" to this Resolution; now therefore be it

RESOLVED, That the Board of Library Trustees hereby authorizes the Executive Director, CEO or his designee to enter into an agreement with Feghali Brothers LLC, subject to the approval of the Director of Legal Affairs, for the ceiling modifications on floors seven and nine of the Louis Stokes Wing for a total cost of \$550,000, with the expenditure being charged to the Building and Repair Fund 401; and be it further

RESOLVED, Resolved that the Board of Library Trustees approves the total project budget as set forth in Exhibit "A" to this Resolution, which expenditures shall be charged to the Building and Repair Fund 401, and authorizes the Executive Director, CEO or his designee to move forward in taking the steps necessary to complete the project and to execute such instrument or documents as may be necessary or appropriate to effectuate the terms of this Resolution, including those in excess of \$25,000 and which are payable from the project budget established herein; and be it further

RESOLVED, That the Board of Library Trustees authorizes the Chief Operating Officer to reallocate the budgeted amounts set forth in Exhibit "A" for the Owner's Contingency Fund and owner direct costs as needed, provided that such reallocations do not increase the overall project budget. The Library shall report monthly to the Board on expenditures from the Owner's Contingency Fund.

Fiscal Officer's Report

(See pages 1899-1910)

Report on Investments

(See pages 1911-1946)

**FISCAL  
OFFICER'S  
REPORT**  
Submitted

**REPORT ON  
INVESTMENTS**  
Submitted

Report on Conference and Travel Expenditures

(See pages 1947-1948)

Report on All Vendor Expenditures

(See pages 1949-1968)

Report on Expenditures Made from the Owner's Contingency Funds for Hough, Jefferson, West Park, Woodland, Central Distribution Facility, Lorain, Eastman, MLK Jr., Brooklyn and Rockport

(See pages 1969-1986)

Report on Expenditures Made from the Owner's Contingency Fund for the High-Density Shelving Project

(See page 1987)

Before proceeding, Ms. Rodriguez acknowledged the technical difficulties that interrupted the live stream and stated that the minutes of the Regular Board Meeting will be available on the Library's website for future reference.

**EXECUTIVE SESSION**

Ms. Rodriguez moved to adjourn into Executive Session for the purposes of discussing the compensation of public employees and conferring with counsel to discuss pending or imminent court action. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

The Board adjourned into Executive Session at 12:19 p.m.

Ms. Rodriguez moved to return to the Regular Board Meeting. Mr. Corrigan seconded the motion which passed unanimously by roll call vote.

The Regular Board Meeting resumed at 1:30 p.m.

**HUMAN RESOURCES COMMITTEE REPORT**

Mr. Hairston presented the following report.

**REPORT ON  
CONFER. & TRAVEL  
EXPENDITURES**  
Submitted

**REPORT ON ALL  
VENDOR  
EXPENDITURES**  
Submitted

**REPORTS ON  
EXPENDITURES  
MADE FROM THE  
OWNER'S  
CONTINGENCY  
FUNDS FOR HOUGH,  
JEFFERSON, WEST  
PARK, WOODLAND,  
CENTRAL  
DISTRIBUTION  
FACILITY, LORAIN,  
EASTMAN, MLK, JR.,  
BROOKLYN AND  
ROCKPORT**  
Submitted

**REPORT ON  
EXPENDITURES  
MADE FROM THE  
OWNER'S  
CONTINGENCY FUND  
FOR THE HIGH-  
DENSITY SHELVING  
PROJECT**  
Submitted

**AMENDED  
REGULAR  
EMPLOYMENT  
REPORT,  
PERIOD: MAY  
1 - AUGUST  
31, 2022**  
Approved

Amended Regular Employment Report, Period: May 1 -  
August 31, 2022

(See pages 1988-1989)

After stating that this Amended Regular Employment includes compensation rates for new employees and transfers, Mr. Hairston moved approval of the Amended Regular Employment Report, Period: May 1 - August 31, 2022. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

**REGULAR  
EMPLOYMENT  
REPORT**  
Approved

Regular Employment Report

(See pages 1990-1991)

Mr. Hairston moved approval of the following resolution. Mr. Parker seconded the motion, which passed with five in favor and one abstention by Mr. Hairston.

**RESOLUTION  
AUTHORIZING  
BONUSES**  
Approved

Resolution Authorizing Bonuses

Mr. Hairston moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed with five in favor and one abstention by Ms. Rodriguez.

WHEREAS, Inflation rates are currently sitting at a 40-year high, resulting in consumers facing steeply increasing costs for housing, groceries, fuel, and other essentials of daily living; and

WHEREAS, Current inflation rates far surpass the annual wage increases provided for in the Collective Bargaining Agreements with Labors International Union of North America, Local 860 and the Service Employees International Union District 1199, and the Library's non-bargaining unit staff have no similar guarantee of annual wage increases; and

WHEREAS, In order to help ameliorate the economic conditions currently faced by all Library staff, the Library Administration would like to extend the following one-time bonuses to active Library employees excluding temporary interns: 1) \$2,000 for all full-time employees; 2) \$1,500 for all part-time regular employees (including pages whose status is part-time regular); 3) \$750 for substitutes; and 4) \$375 for pages and part-time non-union staff; now therefore be it

RESOLVED, That the Executive Director, CEO, the Chief Financial Officer, and the Chief Talent Officer are authorized to implement the bonuses set forth in this Resolution for all active employees based on their status on the date of this Resolution to be paid to staff with the December 9, 2022 payroll.

Lynn Sargi, Chief Talent Officer, explained that inflation rates are at a 40-year high, resulting in consumers facing steeply increasing costs in areas such as housing, groceries, fuel, and other essentials for daily living. This resolution seeks to help ameliorate the economic conditions currently faced by all Library staff.

Mr. Hairston shared his concerns about the current inflation rates and expressed his approval of this resolution that supports Library staff.

Resolution for Special Closings and Holidays in 2023

Mr. Hairston moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library desires to keep the public informed of its hours of operation, and

WHEREAS, The Cleveland Public Library will be closed in 2023 in observance of the following holidays and special closings as listed below:

<b>New Year's Day</b>	<b>January 2, 2023</b>
<b>Martin Luther King Jr. Day</b>	<b>January 16, 2023</b>
<b>Presidents' Day</b>	<b>February 20, 2023</b>
<b>Memorial Day</b>	<b>May 29, 2023</b>
<b>Juneteenth</b>	<b>June 19, 2023</b>
<b>Independence Day</b>	<b>July 4, 2023</b>
<b>Labor Day</b>	<b>September 4, 2023</b>
<b>Veterans Day</b>	<b>November 11, 2023</b>
<b>Thanksgiving</b>	<b>November 23, 2023</b>
<b>Day After Thanksgiving</b>	<b>November 24, 2023</b>
	<b>(Special Close)</b>
<b>Christmas Day</b>	<b>December 25, 2023</b>

**RESOLUTION  
FOR SPECIAL  
CLOSINGS  
AND  
HOLIDAYS IN  
2023**

Approved

RESOLVED, That the proposed schedule be approved by the Library Board of Trustees to become effective immediately.

Mr. Hairston stated that he has had conversations with Director Thomas and Lynn Sargi, Chief Talent Officer, about the possible inclusion of Jewish holidays and was informed that this would require special consideration/negotiation with bargaining units.

Retirement Recognition Citation

Mr. Hairston moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

A Citation has been issued for the following staff member on the occasion of her retirement:

Patricia McCoy (32 years of service); Branch Clerk East 131st Street Branch; retired 10/01/2022

Be it resolved that the citation for the above staff member be presented by the Board of Trustees in appreciation of her faithful and dedicated service given to the Library by her be recorded in the minutes of this meeting, and

Be it further resolved that the citation be sent to her forth with if they are not present at this meeting of the Board of Trustees.

**COMMUNITY SERVICES**

Mr. Corrigan submitted the following report.

Monthly Activity Report

(See pages 1992-1996)

Mr. Corrigan stated that because of Facilities Master Plan construction closures and closures due to COVID, our 2022 circulation numbers have been affected our continuing effort has been with Virtual Reference and WiFi. Mr. Corrigan touted the numbers for New Card Users.

**RETIREMENT  
RECOGNITION  
CITATION**  
Approved

**MONTHLY  
ACTIVITY  
REPORT**  
Submitted



Mr. Corrigan noted that popular materials continue to rank high in circulation and International Languages and Literature combined is more than AV/POP. CPL is still the public research library of note.

In conclusion, Mr. Corrigan referenced the Top Ten Titles and stated that he enjoyed comparing them to the New York Times list.

#### Building Status Update

Corrigan congratulated staff for the opening of the new Hough Branch on November 12, 2022.

Ms. Butts asked for clarification on how much money was needed for the housing above Walz Branch and how we can help Detroit Shoreway to begin the project.

Director Thomas stated that Detroit Shoreway will be in discussion with the new County Executive regarding this issue. There is a gap of \$3 million that they need to fill. They have \$12 million in tax credits that they do not want to waste, and they feel good about the County Executive and the Mayor's Office finding a way to help them to move ahead.

Ms. Butts thanked Director Thomas for his response.

Director Thomas reported we just opened the Hough Branch and that one of the motors connected with the heating has gone out. We have heaters throughout the building while the construction company is trying to get the part to repair it as soon as possible.

Discussion continued as several Trustees complimented the successful opening of the new Hough Branch.

#### Advocacy Taskforce Update

Dr. Shenise Johnson Thomas, Chief of External Relations and Development, stated that the Republicans maintain control of the House and Senate. The democrats picked up a couple of seats. Kent Smith did win the election and he will be in leadership. Jerry Cirino won as well. Both Director Thomas met with ahead of the election.

**BUILDING  
STATUS  
UPDATE**  
Presented

**ADVOCACY  
TASKFORCE  
UPDATE**  
Presented

**FOUNDATION  
UPDATE**  
Presented

Foundation Update

Dr. Shenise Johnson Thomas, Chief of External Relations and Development, stated that our focus is on the end of the year solicitation ensuring that we meet our goals and thanked the Board for their support. We are also focusing on fundraising for Cleveland READS.

Dr. Johnson Thomas invited the Board to the Foundation Holiday Party on December 14, 2022. Additional details will be made available soon.

Ms. Rodriguez thanked Dr. Johnson Thomas for her hard work to advocate and raise funds for the Library.

Other Trustees expressed their gratitude and appreciation to Dr. Johnson Thomas as well.

Diversity, Equity & Inclusion Update

**DIVERSITY,  
EQUITY &  
INCLUSION  
UPDATE**  
Presented

Mr. Corrigan announced that the American Institute of Architects (AIA) is celebrating Moody-Nolan as their 2021 AIA Architecture Firm of the Year. Moody-Nolan is the Library's designer for the new Hough Campus and for the Eastman Branch renovations.

Director Thomas suggested that we should interview Moody-Nolan in recognition of this award and include it in one of the Library's Off the Shelf publications.

John Lang, Chief Operations Officer, stated that a 10-minute video is available by the American Institute of Architects recognizing Moody Nolan as the winner of the AIA Architecture Firm Award 2021. The video features Curt and Jonathan Moody as they discuss their experiences as black architects and their approach to diversity and inclusion to enhance design. Mr. Lang stated he will share this video with the Board.

Mr. Corrigan asked Mr. Lang for any additions to the Building Status Update.

Mr. Lang gave an overview and shared highlights from the Phase 01A Diversity Report and stated that this information can also be found in the Director's Report.

Cleveland Public Library - Phase 01A Diversity Reporting

PH1A Cost of Work	\$ 21,051,216.31		
	MB	F	S
Economic Inclusion	2	9	15
Enterprise Tracking	\$	5,065,37	10,594,13
Enterprise Tracking	3	24	50
West Park Cost of	\$ 3,843,097.70		
	MB	F	S
Economic Inclusion	2	9	15
Enterprise Tracking	\$	1,358,35	2,859,97
Enterprise Tracking	5	35	74
Jefferson Cost of	\$ 1,564,940.99		
	MB	F	S
Economic Inclusion	2	9	15
Enterprise Tracking	\$	290,797	876,45
Enterprise Tracking	2	19	56
Woodland Cost of Work	\$ 6,162,528.29		
	MB	F	S
Economic Inclusion	2	9	15
Enterprise Tracking	\$	2,002,38	2,667,98
Enterprise Tracking	2	32	43
CDF Cost of Work	\$ 4,654,132.20		
	MB	F	S
Economic Inclusion	2	9	15
Enterprise Tracking	\$	1,413,82	3,173,41
Enterprise Tracking	1	30	68
Hough Cost of Work	\$ 4,826,517.13		
	MB	F	S
Economic Inclusion	2	9	15
Enterprise Tracking	\$	1,783,72	1,892,75
Enterprise Tracking	2	37	39

**OLD BUSINESS**

There were no items of Old Business to be discussed.

**NEW BUSINESS**

Ms. Rodriguez presented the following item of New Business.

RESOLUTION  
ON  
INTELLECTUAL  
FREEDOM  
Approved

Resolution on Intellectual Freedom

Mr. Hairston moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Cleveland Public Library is a politically neutral organization that serves the complex needs of the whole community by developing and providing access to collections that are diverse, equitable, accessible, inclusive, and responsive, and that present an unabridged range of human expression and experience, with special attention paid to the needs of specific populations of people who have historically experienced unequal treatment in society; and

WHEREAS, The United States is experiencing a tumultuous period of political polarization, an aspect of which involves citizen-led efforts to censor materials with which they disagree and that are held by public and school libraries; and

WHEREAS, Censorship efforts across the nation involve a variety of means including attempts to defund libraries, harassment of library staff and board members, threats against library staff and board members, lobbying for the passage of laws to restrict a library's ability to freely select the materials for its collection, theft and mutilation of library materials, and continuous challenges regarding materials held in a library's collection, frequently known as "book banning;" and

WHEREAS, Cleveland Public Library has a long tradition of supporting the First Amendment and the concept of intellectual freedom in its broadest interpretations, a notable example of which is the historical fact that CPL Director Linda Anne Eastman (Director from 1918 to 1938) in 1933 was one of only two prominent Americans - the other being Helen Keller - to condemn the Nazi book burnings of Hitler's Germany; and

WHEREAS, The Library has supported intellectual freedom and the First Amendment through longstanding observance of the American Library Association's *Bill of Rights* (adopted June 19, 1939, revised January 29, 2019) and *Code of Professional Ethics* (adopted 1939, revised on June 29, 2021), which among other things, affirm that equity, diversity, and inclusion are central to the

promotion and practice of intellectual freedom, and stringently and unequivocally maintain that libraries and librarians have an obligation to resist efforts that systematically exclude materials dealing with any subject matter, including sex, gender identity, or sexual orientation; and

WHEREAS, This Board adopted a revised *Collection Development Policy* on November 18, 2021, which provides guidelines for the selection of library service materials for inclusion in the Library's collections based on a variety of carefully considered criteria; and

WHEREAS, This Board, as duly appointed representatives of the Citizens of Cleveland, authorizes the professional staff of the Library to build collections for the whole community according to the *Collection Development Policy*; and

WHEREAS, This Board recognizes the First Amendment right of citizens to object to the inclusion of any work in the Library's collections through the "Reconsideration of Library Service Materials" policy contained within the *Collection Development Policy*, and the Library respectfully evaluates reconsideration requests according to its established policies and procedures; now therefore be it

RESOLVED, That the Board of Library Trustees unequivocally reaffirms its support of the principles of intellectual freedom as codified in the American Library Association's *Bill of Rights* and *Code of Ethics*; and be it further

RESOLVED, That the Board of Library Trustees unequivocally supports the staff of the Cleveland Public Library in undertaking the work of building world-class print and digital collections that respond to the needs of the whole community and form the foundation of The People's University; and be it further

RESOLVED, That the Board of Library Trustees will emphatically resist any attempt to undermine unfettered public access to the full expression of free speech as embodied in the Library's collections and services.

Ms. Rodriguez stated that this entire Board overwhelmingly supports this resolution

Director Thomas shared a video by the DPLA Banned Book Club about intellectual freedom being under attack across America causing books to be removed from the shelves of libraries and schools. Last year alone, over 1,651 books have been banned. This video shared information about the DPLA Banned Book Club and how they plan to keep these books available to everyone. By geofencing every library that has been forced to ban books from their communities and giving people access to digital copies at the exact locations they were banned. Additional information can be found at the [bannedbookclub.info](http://bannedbookclub.info).

Director Thomas stated at Cleveland Public Library, we will examine whether we want to join the Banned Book Club as an option to bring Cleveland in as a city. There are things being done to make sure that people are made aware of ways to fight back.

After some discussion, Ms. Rodriguez thanked Director Thomas for sharing this information.

**PRESIDENT'S  
REPORT**  
Presented

**PRESIDENT'S REPORT**

As a part of the President's Report, Ms. Rodriguez stated that this Board is trying to be one of the best boards not only in the State of Ohio but all over and reminded the Board to submit any recommendations, suggestions, or changes to Dr. Ellen Burts-Cooper by tomorrow.

Ms. Rodriguez announced that Nikole Hannah-Jones, author of *The 1619 Project: A New Origin Story*, will be featured in the Library's Writers & Readers Series on November 19. This event will be held virtually.

In closing, Ms. Rodriguez announced that she attended MidTown Cleveland's 2022 Annual Meeting on November 15, 2022 and accepted the Community Partner Award on the Library's behalf. The award recognizes the Library for the new Hough Branch and the Asiatown Art Box.

In closing, Ms. Rodriguez express the appreciation to Library staff and administration for their hard work to make this library one of the best there is.

**DIRECTOR'S REPORT**

Before he presented his report, Director Thomas congratulated Maria Estrella, Branch Manager, Garden Valley & Woodland Branches and Monica Rudzinski, Branch Manager, Sterling Branch, who were recognized as Cleveland Central Promise Neighborhood Champions of 2022, for their work in the Central neighborhood.

Director Thomas reported that he recently had a conversation with SEIU District 1 representatives as a follow-up to their request for the Library to support their efforts to unionize Royce Security. Understanding that the Library has limitations on what we could do for the staff who work in our libraries providing security, it has always been our intention to move all of our guards to be a part of the Library's security force that we have currently. They appreciate that we are working providing opportunity for some of their members to move into secure positions at the Library. Currently, we have 6 positions and we will be making available another 6-12 positions next year. This will present an opportunity for them to move into our overall staffing.

In closing, Director Thomas announced that Aaron Mason, Director of Special Projects, has accepted the position of Library Director & CEO of Mid-Continent Public Library in Independence, Missouri. Mr. Mason will be with CPL until mid-December and begin at MCPL in mid-January.

After expressing his gratitude to the Board and Director Thomas for the opportunity to serve Cleveland Public Library, Mr. Mason stated that his work at CPL has prepared him for this new leadership role.

In closing, Director Thomas thanked Mr. Mason and stated that since he has been serving as Director of Cleveland Public Library, there has been 10 employees who have gone on to be directors at other libraries.

**Our Strategic Priorities:**

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

**PUBLIC SERVICES****PROGRAMS, SERVICES AND EXHIBITS*****Come Celebrate with Us!***

Several Louis Stokes Wing staff members planned and hosted the event *Come Celebrate with Us* on Saturday October 15th to acknowledge the anniversaries of the Louis Stokes Wing, the Eastman Reading Garden and TechCentral. The birthday party style program included DJ Coco-Z, balloons from Twister Girl, a scavenger hunt with prizes, and light refreshments.

**Music at Main**

Musician Ashley Brooke Toussant performed to an enthusiastic audience of 30 on October 1st.

**Arts & Culture Initiatives' Annual Arts & Crafts Conference**

The Special Collections Department hosted the Arts & Culture Initiatives' Annual Arts & Crafts Conference on September 16th. Over 50 people attended the conference.

***The Nuts & Bolts of Drafting a Novel***

Literature and Ohio Center for the Book hosted the writing workshop, *The Nuts & Bolts of Drafting a Novel*, presented by Ohio Center for the Book Fellow Laura Maylene Walter on September 24th. Ms. Walter recorded the audio of the presentation in anticipation of possibly incorporating it into a future *Page Count* Podcast episode.

**Genealogy Programs and Services**

Local and Global History staff members Terry Metter and Mark Tidrick hosted Family History Day on October 29th. The virtual event featured 12 local and national speakers who provided something for patrons of all skill levels.

Twenty-four patrons attended the Discovering Family History: Lessons from the Wormley Family program presented by Donet Graves and hosted by the Center for Local and Global History.

Twenty patrons attended the Genealogy Clinic hosted by the Center for Local and Global History on October 15th.



### **Main Library Book Discussions**

Literature and Ohio Center for the Book Senior Librarian Nick Durda hosted a stimulating Get Graphic! Book Discussion on *Wake: The Hidden History of Women-Led Slave Revolts* by Rebecca Hall at Bookhouse Brewing on October 6th. In addition Mr. Durda hosted a Coffee & Comics workshop with Ashley Ribblett at Rising Star Roastery with attendees enjoying the presentation and hands-on activities on October 15th.

Literature and Ohio Center for the Book Librarian Tim Phillips hosted a Buckeye Second Look Book Discussion on *Sacre Bleu: A Comedy D'Art* by Christopher Moore on October 1st.

As part of a partnership between the Ohio Center for the Book and Ursuline College, Postdoctoral Fellow Dr. Valentino Zullo led a lively discussion on *The Trees: A Novel* by Percival Everett at Bookhouse Brewing on October 11th.

Social Sciences Librarian Helena Travka helped lead the Cleveland Law Library October virtual book discussion of *Wicked Cleveland* with author Jane Turzillo.

### **Book Drops**

Popular Library Manager Sarah Flinn and Hough's Youth Services Librarian Grace French hosted Book Drops on YouTube and Facebook and chatted about their favorite short stories.

Literature and Ohio Center for the Book Manager Don Boozer and Public Services Associate Michael Credico recorded a *Book Drops* episode on Halloween recommendations and recollections. The episode will be posted online in time for the holiday.

### **Youth Services Programming**

Youth Services staff continue to conduct Story Times for children and families every Tuesday at 10:30am. In addition, Children's Librarian, Eric Hanshaw offered a fun Dungeons and Dragons program called, Afternoon Adventures via Zoom on October 7th.

### **International Languages Programs**

The International Languages Department hosted two programs in October attracting 29 patrons. The programs:

The Chinese Basic Conversation Class on October 8th and 15th were immediately followed by Chinese Tai Chi/Yoga.

### **Patron Services**

Popular Department Librarian Judy Daniels, and Popular Library Assistant Ricardo Jackson assembled hot lists for books and DVDs for patrons to place holds. Lending Department staff continue to distribute a limited supply of free BiNaxNow at-home COVID tests to patrons via the Drive-Up window. In addition, Lending Department staff continue to serve as Passport Acceptance agents.

### **Main Library Tours, Visits and Photograph Sessions**

The Main Library Office hosted one patron tour with five participants, two new staff tours, and one VIP tour for the Foundation.

Five groups with a total of 70 participants held photograph sessions at Main Library.

### **Books by Mail Programs**

**Words on Wheels:** The Shelf department sent 16 packages including 19 items to Cleveland Public Library patrons through the Words On Wheels program from October 1st, 2022 to October 15th, 2022. Six patrons have used this service as of October 15th, 2022.

**Homebound:** From September 18th through October 17th, Homebound Services sent 140 packages to its patrons.

### **OUTREACH**

From mid-September to mid-October, *Page Count*, The Ohio Center for the Book (OCFB) podcast hosted by OCFB Fellow Laura Maylene Walter, posted episodes featuring a charming conversation with Ohio children's author/illustrator Will Hillenbrand (September 27th), and another highly enjoyable episode with Cleveland Public Library Youth Services Manager Annisha Jeffries and "Sammy the Toucan" from the Indiana Center for the Book based at the State Library of Indiana on October 11th.

International Languages staff continued to promote newly arriving materials by sending emails to 2,191 patrons on department's listserv database. In addition, staff responded to three agency Long Loan requests and selected, boxed and shipped a total of 390 items: HUMAN (30); ME-BR (240) and RR-MAIN (120).

### **COLLECTION MANAGEMENT**

Special Collections received a donation of original materials collected by Mr. Lawrence Stevens from at the 1972 World Chess Championship in Rejkjavik (Fischer v. Spassky). In addition, Fine Arts and Special Collections staff planned and executed a major shift of the visual arts collection on the 5th floor stacks & continued shifting in the Special Collections Reading Room.

Center for Local and Global History Department staff processed several collections during the month of October: Library Assistant Adam Jaenke documented departments and staff of the Louis Stokes Wing for the Neighborhood Photographic Survey on October 6th. He edited, processed, and added meta data to over 400 photographs. Librarian Mark Tidrick inventoried over 250 photos in the City Hall Collection. Map Collection Sr. Librarian Lisa Sanchez is in the process of inventorying items from Tower 617. The items are some of the most special items in the collection. Photograph Collection Librarian Brian Meggitt continued work on the item-level inventory of the Cleveland 20/20 Project. To date he has inventoried 6,455 unique images out of approximately 6,000-9,000 unique images in the collection.

Literature and Ohio Center for the book staff weeded 426 items from the collection (4,509 total for 2022) and added 513 new items (3,245 total for 2022).

Shelf Department pages have been shelving and shifting in Youth Services, Fine Arts, Science, and Social Sciences stack collection.

Youth Services staff continues to shelve and maintain the collection by organizing and distributing advanced reader copies located in the stack area. Staff also withdrew damaged YRead? Booklets.

International Languages staff withdrew 358 items from the collection, sent nine items to preservation and 16 items to book prep. In total 212 items were moved to stack collections to make room for 191 new items received into the department from Technical Services.

#### MAIN LIBRARY RESEARCH

- A patron visiting from New York City used the Danish chess periodical collection in Special Collections. He mentioned that CPL's chess collection was better than anywhere in Europe or the United States.
- A remote patron contacted Special Collections, indicating to staff that the Library's copy of *Iokibe Kinichi* is one of the only complete copies in North America or Japan. The book is a collection of illustrated Japanese modernist poetry from 1960.
- Center for Local and Global History Department Library Assistant Adam Jaenke assisted a patron whose family came from Armenia to Cleveland. Mr. Jaenke was able to find a wide range of documents for the patron, including immigration, death, census, and probate records.
- Center for Local and Global History Department Librarian Mark Tidrick helped a couple from New York find information regarding the Ohio City neighborhood.
- Center for Local and Global History Department Librarian Terry Metter used the Cleveland News microfilm to assist a patron in Washington State who is researching campaigns to desegregate Euclid Beach Park in the 1940s.
- Center for Local and Global History Department Photograph Librarian Brian Meggitt assisted a city official with finding and obtaining historical images for several sites in the city of Cleveland.
- Science and Technology Public Services Associate Tarra McSears is working with a patron interested in finding source material for his project about Cleveland food traditions from 1890 through World War II. She provided the 1955 book *120 Year of Catering to the Good Taste of Cleveland*. Cleveland Public Library is the only Library to have this resource.

- Science and Technology Librarian Jorge Arganza assisted a patron searching for the reference book *TCTUTOR: A Personal Computer Analysis of Spark Gap Tesla Coils: With Particular Emphasis on Tesla's Colorado Springs Machine*, by James F. Corum, 1988. Cleveland Public Library is one of only two libraries to own this item.

### **STAFF DEVELOPMENT**

Several Main Library staff members visited The Cincinnati and Hamilton County Public Library to tour the library and visit with staff on September 19th and 20th.

Center for Local and Global History Department Manager Olivia Hoge along with TechCentral Supervisor Melissa Canan attended Data Days on October 13th.

Literature and Ohio Center for the Book Manager Don Boozer attended the Ohio Library Council Annual Convention and Expo (9/28 - 9/30) and was warmly welcomed back as the host of the annual after-hours Buckeye Battledecks competition. Mr. Boozer tweeted photos and information about the Toledo and Lucas County Public Library's downtown library with its amazing children's department on the Ohio Center for the Book Twitter feed Shelf Department Assistant Manager, Cynthia Cocco participated in a training hosted by NEO-RLS titled "Mastering the Search for Open Educational Research".

Shelf Department Assistant Manager, Bianca Jackson started taking an Excel course titled "Introduction to Microsoft Excel" through Gale Courses.

Business, Economics and Labor Senior Subject Librarian Sandy Witmer and Librarian Susan Mullee attended the U.S. Government Publishing Office webinar titled *Knowing NAICS: Understanding the Way the Government Classifies Industries*. In addition, Ms. Mullee attended the Federal Depository Library Program (FDLP) webinar, *Census Trade Tools for the FDLP*.

General Research Collections Manager Sarah Dobransky attended the 2022 Fall FDLP Virtual Conference, the Data

Days CLE conference, and Ryan Dowd's *Homeless De-Escalation 101: Trauma Basics & the Five Most Important Seconds of Conflict* online training.

Science and Technology Library Assistant Tara McSears viewed the WebJunction webinar *Online Reference and the Open Web: Boosting Strategies and Sources*.

### **OTHER**

Baker & Taylor was down for two weeks, preventing staff across Main Library from ordering material.

Lending Department leadership staff continue to serve on multiple committees and task forces throughout Main Library. Mr. Wohl serves as the co-chair of the CPL Labor-Management Committee (LMC), the Automated Materials Handling Planning Team, and the Reimagined Customer Service Training Team. Mr. Rudolph serves on the Public Service Training Steering Committee and he assisted in the facilitation of De-Escalation Training. Both Mr. Wohl and Mr. Rudolph serve on the CPL Bookends training team.

Literature and Ohio Center for the Book Don Booser participated in filming a television spot with WEWS in the Ohio Center for the Book on August 30th. Mr. Booser, along with Youth Services Manager Annisha Jeffries, appeared on FOX 8 WJW's New Day Cleveland television program with host David Moss on October 8th.

### **TECHCENTRAL**

#### **Outreach**

##### Inside Programs

Name of Program	Date of Program	Total # of Attendees	# of Adults	# of YA	# of Juveniles
Microsoft Word I - zoom	10/4	0			
My Digital Life Basics: Computer Basics	10/5	1			
Microsoft Word II - zoom	10/11	1			

My Digital Life Basics: Windows Basics	10/12	3			
Microsoft Word III - zoom	10/18	0			
My Digital Life Basics: File Management	10/19	1			
Microsoft Word IV - zoom	10/25	0			
My Digital Life Basics: Email Essentials	10/26	1			
1-on-1s	October	16			

TechCentral staff completed the setup of hotspots for Jefferson Branch reopening. TechCentral staff attend the CPL All-Staff Town Hall on October 27th. National Digital Inclusion Week. Matthew Sucre conducted an informational session with all staff via email and intranet discussing the importance of Digital Inclusion and highlighting information on the American Connectivity program, Device programs with PCs for People, and the library's own resources to handle this problem.

Matthew Sucre has agreed to become the Organizer for NTEN's Tech Club in Cleveland. He will be organizing events as part of this new partnership.

NTEN's Tech Clubs provide free, friendly events for nonprofit staffers to learn about technology. Meet up with their peers to talk about tech and program management, fundraising and development, marketing and communications, leadership, and, of course, IT.

### **Professional Development and Meetings**

TechCentral Managers attended the Public Managers Meeting on October 5th.

TechCentral Manager Suzi Perez, and TechCentral Assistant Managers, Melissa Canan & Matt Sucre, participated in the Digital Literacy Strategic Plan Working Group presentation to the ELT on 10/3. In addition, Mrs. Perez & Ms. Canan attended the Cleveland Digital Ambassadors monthly meeting on 10/11 and Mr. Sucre attended the Cleveland ARPA Forum with Cleveland City Leaders on 10/11.

**Computer Usage and Hotspots**

There were 2688 computer sessions at Main as of October 29th. There were 467 hotspots circulated through the system as of October 29th.

**PST Monthly Report: September 30th to October 26th**

## Service Calls and Tickets Summary

Service Calls and Tickets Received: 98

- CPL IT Tickets: 98
- CPL TechCentral Tickets: 0

Service Calls and Tickets Resolved: 64

Tickets currently in Progress: 117

Note: The reason for the high number of tickets in progress is that we have many that require replacement PCs and due to supply chain issues, new PC shipments are delayed.

- Configured, deployed all the computers for the Jefferson re-opening.
- Working on organizing and cleaning Automation storage.
- Still sorting and recording old equipment to give to PCs for People.
- Continuing to Image and deploy PCs to update Branches.
- Asset Tag and record new shipments of IT equipment.

**CLEVELAND DIGITAL PUBLIC LIBRARY****Summary**

ClevDPL scanned, described, and uploaded, repaired books and flat paper, did ILL, and served patrons.

**Programs & Exhibits**

CDPL participated in Main Library meetings. Staff are planning in-person programs for chess and chess learning, an ongoing history of letterpress reading group, and a mini-bookbinding workshop.

**Public Service Statistics**

ClevDPL had 99 in-person visitors during October. The department had nine two-hour scanning appointments. From October 1st to the morning of October 31st, Google Analytics (GA) reports 7046 sessions for 5152 users and 112,110 page-views. Search engines delivered 62.7% of our accesses. Searching in CONTENTdm accounted for 23.8% of our accesses. Referrals were 7.9% of our accesses



(including 22.4% from Wikipedia, 13% from CPL, and 7.08% from dp.la. 5.6% of our sessions came through social media (93.49% Facebook, 6.16% Twitter, and a bit from others). 50.93% of our users accessed our site using desktop computers, and 49.09% accessed CONTENTdm through mobile devices (4.07% tablets and 45% mobile).

### **Outreach:**

Community partners' work in October continued. Staff assisted ordering boxes for and continued training Playhouse Square staff for a volunteer donation/scanning project. Worked with Shaker Area Development Corporation to scan their community newsletter *Connection*. Cleveland Orchestra scrapbook scanning project continues. Staff supported Eleonora Buchla program with scanning and basic presentation prep. CDPL working with Special Collections, and the team completed scanning of images for a producer of a PBS documentary. Staff worked with Backstage Library Works to develop Computer Output Microfilm for the Daily Legal News.

### **Collection Development**

As of October 31st, 348 images were scanned, 863 were post-processed and QA'd, and 943 images were uploaded, many of which were included in multi-image pdfs. The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights include continuing scanning architectural plans, scanning chess journals, uploading urban planning documents, and scanning sheet music.

### **ILL:**

Statistics from OCLC are one month behind and cover September. We had 57 requests from CPL users for materials from other libraries. Response time by other libraries, likely due to the pandemic, averaged an 11 day, two hour turnaround on our patron's requests for books and materials, and a four-day turnaround for our patron's requests for copies. Partner libraries made 717 requests through OCLC to borrow from CPL and made requests through ALA forms. CPL staff managed a response time for books of four days and 13 hours. Our photoduplication time was five days. The department had many ILL requests from incarcerated persons and general researchers using ALA forms. Staff trained a new page for ILL this month.

**Staff Development**

Staff have continued training on the new off-system ILL data entry process. Cleveland Digital Public Library staff implemented basic training to assist staff in learning how to use updated version of Google Analytics. In addition CDPL staff began training the Center for Local and Global History Department staff on the use of Duraspace.

**Preservation**

As of October 31st, preservation received 62 items and returned 25 items. Ten four-flaps and 16 labels were prepared. The team did 18 complex and 29 simple repairs on codex books. Staff completed 33 complex and three simple flat paper repairs on maps, and plans, including washing, and mending. Continued working on an inventory of artwork in the library system, focusing on branches in phase 1b of the master plan. Artwork was moved back from South to Jefferson. The Moe Brooker piece was collared and moved from Hough to ICA for assessment, cleaning, and restoration. The team completed a survey of books from a list prepared by Winterthur Museum.

**Planning Activities**

ClevDPL continues to plan for art moves and storage of art. Hough art has been moved to ICA. Staff are planning for the next cycle of program submissions.

**OHIO LIBRARY FOR THE BLIND AND PRINT DISABLED****Activities**

OLBPD submitted to the National Library Service (NLS) its full Federal Year 2022 readership and circulation statistics. Active readership for the year was 10,801 patrons. OLBPD added 1,256 new readers to the service. OLBPD directly circulated 810,905 library items to patrons. An additional 157,315 items were downloaded through BARD.

OLBPD and CPL Financial Services submitted the State Fiscal Year 2023 First Quarter Budget Report to the State Library of Ohio.

OLBPD received 3,000 boxes from NLS as it works toward returning the talking book collection as part of its transition to duplication-on-demand. There are approximately 273,000 talking books remaining onsite.

On October 17th, the Director of OLBDP presented an update and shared details about future plans for OLBDP to CPL's Executive Leadership Team.

On October 19th, the Director of OLBDP participated in a panel discussion during the Global Cleveland 2022 Sister Cities Conference. The program title was "Libraries for the Sight Impaired," and featured presentations about OLBDP services, speakers from NLS describing their foreign language collection and Marrakesh Treaty activities; and speakers from libraries serving patrons with print disabilities in Italy and Slovakia.

The OLBDP adult book club met on October 6 to discuss *Cold Moon Over Babylon* by Michael McDowell.

OLBDP staff participated in programming and provided information and talks about the service at the Family and Consumer Sciences Conference - The Ohio State University on October 20th; Fox 8 New Day Cleveland on October 26th.

## **PUBLIC ADMINISTRATION LIBRARY**

### **Programs/Exhibits**

PAL continued to celebrate Hispanic Heritage Month with a City Hall Lobby display. Mid-month, the display was replaced with movie tie-in books, DVDs, and audiobooks.

PAL highlighted National Voter Registration Week with a book and voter registration information display.

### **Collections**

Titles sent to CPL Digital Library for possible inclusion in the Digital Gallery include:

- *Expansion Plans for the Criminal Branch of the Municipal Courts of Cleveland 1945: Staff Report to the City Planning Commission / H C Summerset Architectural Des, John T Howard, planning director. 0009949596358, on1251801665*
- *Mayor Baker's Administration in Cleveland. 0009120651394, ocm04485418*
- *Mayor's Estimate, the Annual Appropriation Ordinance Based Thereon, and the Amended Official Certificate of the County Budget Commission. 0009120616819, ocm03526437 (The First Year 1912-1913)*

- *First Quadrennial Assessment of Real Property for Cleveland, 1910, Effective December 20th, 1911.*  
0009111720950, ocm04731168
- *Notice of Quadrennial Assessment for the [1st-39th] Districts of the City of Cleveland: Effective December 20th, 1911 / by Board of Assessors...*  
0009210536547, ocm04731224
- *Program for Improvement of the Cleveland Lakefront / Adopted by the Cleveland Chamber of Commerce, March 12th, 1941.* 0009132322562, ocm04731319
- *Transcript of Proceedings. Conference of Landmarks Commissions Representatives (1973: Cleveland, Ohio)*  
0009132322646, ocm04366706

With assistance from Cleveland Public Digital Library the following titles have been added to the Digital Gallery:

- *Amendatory Application for Loan and Grant: Part 1, East Woodland Urban Renewal Project, Ohio R-7.*  
0009120608303, ocm12568068
- *Notes on Cleveland and Urban Renewal: [A Report] / [by John B. Williams].* 0000184161677, ocm24768778
- *Public hearing in Re East Woodland Urban Renewal Project, No. Ohio R-7: Friday, March 4th, 1960, Council Chambers, City Hall, Cleveland, Ohio.*  
0009120609632, ocm07912524
- *Woodland Ave./East 55th St. Blight Study.*  
0009105689492, ocm27636237

With Catalog's assistance, links were added to the following marc records titles:

- *East 130th Street Stabilization Plan & Redevelopment Strategy: Final Report June 2017.*
- *State of the Field Scan. #1: Social Dynamics in Mixed-income Developments.*
- *State of the Field Scan. #2: Resident Services in Mixed-income Developments. Phase 1: Survey Findings and Analysis.*
- *W. 25th Street Corridor Initiative: Final Draft Report*
- *Ward 1 Master Plan.*

### **Transferred**

PAL has transferred 4 titles.

### **Reference Questions Unique to PAL**

- Assisted patron with garbage collection times.
- Assisted patron with forest city tree information.
- Assisted patron with freeway information.
- Assisted patron with research about Sherlock J. Andrews, first Cleveland City Council President.
- Assisted patron in locating documents about a non-profit that were filed with Ohio Secretary of State.
- Assisted patron researching his grandfather's career as a Cleveland Firefighter from the 1920's to 1944.
- Assisted patron with park information.
- Assisted patron with information concerning height of Lorain Carnegie bridge guardians.

### **Outreach**

The new title list was emailed at the beginning of the month.

On October 12th, a Lunchtime Knitting Circle was held at PAL. Four blankets with matching hats were donated by a member's mother. Hats and scarves were donated by another member's friend of the family.

On October 25th, Melissa Carr and Marina Marquez assisted in giving a tour of Public Administration Library to two groups of 40 school children visiting City Hall. Free books and CPL bags were distributed to the second group, the first group will have free books and CPL bags delivered by Councilman Slife.

### **Staff**

David Furies watched 17 hours' worth of recordings from the 2022 Federal Depository Library (virtual) Conference.

### **ARCHIVES**

#### **Research**

Research into beloved poet Nikki Giovanni's past appearance at the Cleveland Public Library was compiled. Ms. Giovanni (b. 1953) was guest of honor at An

Afternoon for Writers and Readers Series on February 25, 2001, and she drew an enormous crowd to her talk and book signing, which were held in the Auditorium of the Louis Stokes Wing. Attendees filled the Auditorium (which seats 250) to capacity, along with the lower-level lobby and first-floor balcony above. The Library's Special Collections Department has a signed poem of Ms. Giovanni's, entitled *A Poem for Langston Hughes*, which was printed by Larkspur Press, a small press in Kentucky, in 1994.

Research on former Library Trustee Linnie G. Powell was also compiled. Ms. Powell served on the Library's Board between 1991 and 1995, when she was appointed to the Board of the Federal Home Loan Bank of Cincinnati by President Bill Clinton. During her tenure on the Board, Ms. Powell was instrumental in the successful passage of the Library's \$90 million bond issue that financed the Main Library Project, which passed with 71% approval in 1991. In his memoir *The Gentleman from Ohio*, published in 2016, Congressman Louis Stokes (1925-2015) described Ms. Powell's political brilliance and her immense contributions to his campaigns.

### **Digitizing**

On October 4, the Archives received an Epson Expression 12000XL Photo Scanner, a professional-grade, large-format scanner, which will be used to digitize materials held in the Archives for archival and preservation projects, staff and patron research requests, and exhibits. After careful research into best practices, a file naming convention has been created and is to be used consistently to convey meaningful information about each digital file's content with the minimum number of characters. Ninety-two documents were scanned as PDF files during the month of October, along with 44 photographic images, which were scanned as TIFF files; many of the image files were also saved as JPG files, in order to share them easily and for temporary use. Metadata for the files is being preserved in a spreadsheet.

### **THE PEOPLE'S UNIVERSITY**

Under the guidance and direction of the Chief of Special Projects and Collections John Skrtic, Manager Marina Márquez and Coordinator Jennifer Jumba joined the department to activate The People's University and manage the City-Wide Reading Campaign. On September 30<sup>th</sup>, Manager Márquez and Coordinator Jumba met with Chief Innovation and Technology Officer John Malcolm to review and discuss the best Library Management Systems (LMS) for implementing a framework that allows CPL patrons to mark progress and achievement throughout The People's University. To initiate and nurture a potential external partner that can offer "master" classes that have a broad-based appeal to residents of Cleveland a meeting with CodeCombat was completed on October 7<sup>th</sup>.

### **SPECIAL PROJECTS**

Introduced the City-Wide Reading Campaign for 2023 as Cleveland Reads! at the all-staff Town Hall meeting on October 27<sup>th</sup>. The objective of the campaign is to get Clevelanders to read one million books and/or minutes by the end of 2023.

### **COLLABORATION, OUTREACH EFFORTS, & SUPPORT**

As a member of the Manager Handbook Committee Ms. Márquez assisted with editing the handbook. As a member of the Latinx/Hispanic ERG Committee Ms. Márquez attended the Hispanic Heritage Month kickoff event at the South Branch along with No Ceiling A Celebration of Heritage. Ms. Márquez designed and built puppets for the Dia de Muertos Parade and distributed 500 bilingual Spanish-English books to parade spectators. In partnership with Cleveland City Council and Urban Community School, Ms. Marquez provided a tour of City Hall and Cleveland Public Library's Public Administration Library to 40 students and distributed 80 books to them. Ms. Jumba worked at the ArtBox in Asiatown where she interacted with children who were excited to create artwork and talk about books.

### **DEVELOPMENT**

Ms. Márquez completed Library Services in Learning Management Systems (LMS) Webinar. Both Ms. Márquez and Ms. Jumba completed De-escalation Training and attended the Data Days CLE conference to discuss topics including water affordability, housing discrimination, public

health, county courts, social media, and Cleveland Police. Ms. Jumba attended the Inkubator Conference.

### **BRANCH NARRATIVES**

**D1 Eastman** (Closed for FMP)- Manager Jamie Lauver was selected by the Westown CDC Board to join the Personnel Committee. Staff partnered with Halloran to present a kite flying program at the park. Participants received their own kite to decorate and fly. Two family kites were raffled off, and fall snacks were enjoyed by all.

**D1 Lorain** (Closed for FMP)- The Lorain Branch hosted the Sew Yourself Sustainable + Repair Clinic Sewing Series at the Michael Zone Recreation Center. Twenty participants joined the series and learned the fundamentals of machine sewing and mending, presented by Sharie Renee from Cosmic Bobbins and Cleveland Sews.

**D1 Rockport** - Our Art House series of creative projects for youth was enthusiastically attended. Library Assistant Bill Petrucz continued his STEM series, including experiments involving static electricity, "dancing raisins," and creating fossils. Rockport welcomed our new branch manager, Luigi Russo.

**D1 BBTTTC** - The Best Buy Teen Tech Center hosted a Mini Geek Squad Academy in partnership with Best Buy which featured various tech-related workshops. The Youth Leadership Council restarted. Members celebrated autumn with a photography field trip to Rocky River Reservation. Members created trinkets to be passed out during our all-ages "Trinket Treat" event and were rewarded with a Halloween party. Engineer for the Week started its fall sprint.

**D1 Walz** (Closed for FMP)-Library Assistant Peter DiMarco attended Marion Seltzer's Literacy Night and distributed library card applications and literacy activities for all ages. Manager Jeanmarie Gielty held the Zoom Book and Movie Club for seniors which featured the book and movie *Stardust*. Ms. Gielty also completed the 40-hour certification for Crisis Management Training taught by the Alcohol, Drug Addiction and Mental Health Services Board.

**D1 West Park** (Closed for FMP)- Youth Librarian Libby McCuan provided regular Story Times for seven different



schools and daycares as well as the West Park YMCA. She also held Franken-toys and Diya Lamps programs at South Brooklyn and participated in the CLEReads program at Main Library. Manager Forrest Lykins attended the NEO-RLS Leadership Academy and began onboarding Luigi Russo as manager of Rockport Branch.

**D2 Brooklyn** (Closed for FMP)- Ron Roberts served area seniors through his work in the OPS department.

**D2 Carnegie West** - Sandra Nosse from OPS debuted "0 To 3: Read to Me", a grant-funded early literacy initiative for infants to age three; extra sessions were added due to high popularity and requests from parents. The six-week Painting Exploration series held in partnership with Art House Inc. had an average of 15 patrons in attendance each week and focused on acrylics and watercolor. A meeting for teachers and parents of Joseph Gallagher School (CMSD), which is temporarily housed in the neighborhood, was held after school and included a welcome and introduction to library services by Manager Angela Guinther and Youth Librarian Helen Zaluckyj.

**D2 Fulton** - The Clark-Fulton Learning Lab Ribbon Cutting was held on October 14th and was well received by the community. Fulton hosted Therapy Ponies via Tender Touch Equine for Mental Health Awareness week. Branch Manager Leslie Barrett attended Mental Health first aid training. The branch held its annual Halloween program. Many families came to enjoy the crafts and candy.

**D2 Jefferson** - Jefferson staff celebrated the return to its reimagined space in festive fashion with music, fun, and food at the ribbon cutting on October 15th. Staff visited classrooms at Tremont Montessori, sharing favorites including *Bats at the Library* by Brian Lies and *The Secret Life of the Little Brown Bat* by Laurence Pringle. Outreach to the community was done at the Tremont Farmers Market one final time for the season and the Think and Drink Book Club had a lively discussion of *Cultish* by Amanda Montell.

**D2 South** - South hosted this year's National Federation of the Blind of Cleveland Chapter annual training event. This is the second time the Cleveland chapter has used the South Branch for their training, bringing 18 participants. The Family Portraits program gave patrons the opportunity to have family portraits taken and

receive printed photos and digital copies via email. This program was the first of its kind and it was a resounding success with over 50 people in participation. A Poem for Cleveland, the first of two poetry writing workshops presented by Ryan McNiece was held at the South Branch.

**D2 South Brooklyn** - The Young Scholars' Academy met every Thursday at the South Brooklyn Branch to promote kindergarten readiness. To celebrate Hispanic Heritage Month, Joanna Rivera created Hispanic cookbooks for patrons to keep. Abigail Larion attended the *Homeless De-escalation 101* webinar presented by Ryan Dowd. Crystal Tancak attended Crisis Intervention Training taught by the Alcohol, Drug Addiction and Mental Health Services Board.

**D3 Garden Valley** - Youth staff co-facilitated the LittleBits Construction MakerLab. Young patrons learned about circuitry and electronics while creating complex circuits. Manager Maria Estrella collaborated with Fallon Robinson from Burton, Bell, and Carr Development to provide The Neighbor-to-Neighbor initiative, which hosted a small resource fair at the branch to connect patrons to digital resources, housing support, and legal services.

**D3 Hough** - The Tamir Rice Foundation held a book bag giveaway outside of the branch. Ms. Rice and her team stuffed 50 book bags with an assortment of school supplies that included pencils and notebooks. Youth staff participated in the Manufacturing Advocacy and Growth Network (MAGNET) Community Open House. An informational table was provided, and the attendees enjoyed a Button Making activity.

**D3 Martin Luther King, Jr.** - The branch hosted its final RTA Vaccine Bus visit for the year. During after school hours, IMPACT College Now helped students prepare for SAT and ACT tests. Children's Librarian Angela Margerum completed a virtual professional training through Teacher Created Materials.

**D3 Sterling** - Sterling held the second in a series of performances by Kulture Kids. In "Bullying: a classical Dilemma", Zeus asks four of his children to address the human problem of bullying in modern society. Monica Rudzinski hosted a table at Friendly Inn's Community

Baby Shower. Thanks to the CPL Foundation, moms and moms-to-be received board books for the infants. Rudzinski attended the Ward 5 Town Hall meeting convened by Councilman Starr to address the impact of St. Vincent Charity Medical Center's transition from inpatient care to ambulatory care on the Central Neighborhood.

**D3 Woodland** (Closed for FMP)- Children's Librarian Andrea Csia provided Story Time to All-Around-Children. Manager Maria Estrella attended the Diversity, Equity, and Inclusion Education Lunch and Learn Workshop Series Session #2 Latinx Deep Dive. She attended the American Library Association for Children Board of Directors meeting.

**D4 East 131<sup>st</sup> Street** - The branch hosted the Mount Pleasant MyCom Resource Closet, Keyboard Explorers, and art therapy programs. Children's Librarian Kelli Minter attended a Booklist webinar entitled *MacKids School and Library Winter 2023 Preview*. Ms. Minter attended the Mt. Pleasant MyCom meeting to promote branch programs and services. She also hosted a virtual math and vocabulary game to John Adams High School. Assistant Manager Tammy Houghton attended the Women's ERG webinar *Breast Cancer Basics What You Need to Know*, and the Northeast Ohio Regional Library System's *Back to the Book XXI: Booktalking, Bringing Readers Back to the Building Along with Feel Good Reads, and Horror Just in Time for Halloween*. Staff participated in the Mount Pleasant MyCom's street beautification project Make a Difference Day.

**D4 Fleet** - Manager Magnolia Peters hosted local author, Janicka Shuler who presented an adult book talk on her first published work, *Our Storm*. Youth activities consisted of Story Time shadowing at area daycares provided by Librarian Tracie Forfia and Danielle Konkoly. In addition, staff presented spooky stories, crafts, and candy giveaways for Halloween. Lastly, the month ended with a restart of Cuyahoga Housing Network staffing a resource table at the branch to provide information services for low-income residences.

**D4 Harvard-Lee** - At the OLC EDI Conference in Independence Manager Kristen Schmidt, along with Director of Euclid Public Library Kacie Armstrong & Union Branch Children's Librarian Tamara Steward,

presented a session on Using the Coretta Scott King Book Award to Advance EDI in Your Public Library. Library Assistant Computer Emphass Stacy Brown conducted a MakerLab: Duct Tape Universe. The branch participated in Diaper Need Awareness Week and resumed collecting neckties for 1,000 Ties.

**D4 Mount Pleasant** - Library Assistant Youth Emphasis Renita Carter led an audience of 80 in a rendition of the song, *Today is Monday* by Eric Carle during the Twist into the New Year program. The branch also completed the month-long live music series in partnership with ListenCLE. The series featured live musicians such as Sax'n Traxx, Jul Big Green, and Prince Ish.

**D4 Rice** - For the final harvest, Children's Librarian, Whitney Johnson showed children how to gather, collect, and pick vegetables that were grown within the branch's garden. A Line Dancing program was offered with Public Services Associate Dianna Trent. To encourage patron and employee engagement, the team had a pumpkin decorating contest. Rice patrons will vote for the winner.

**D4 Union** - Staff held a Halloween Party for youth patrons, and fall snacks and candy were enjoyed by all. Children's Librarian Tamara Reward attended the OLC EDI Conference. Ms. Steward presented *Llama Loves to Read*, by Anna Dewdney to local day cares, while Library Assistant Youth Emphasis Ms. Johnson presented *Please, Baby, Please*, by Spike Lee and Tonya Lewis Lee.

**D5 Addison** - Addison was busy with the community meetings, such as the Ward 7 Check-in hosted by Councilwoman Howse at the Rainey Institute, and Organizers and Allies monthly meeting. The monthly Bingo Season program is picking up participation. For Hispanic Heritage Month staff utilized a Spanish version of bingo. Site visits to Eliza Bryant Village independent living community resumed. Janet Nevels, City of Cleveland Public Safety Recruitment Manager visited the branch to discuss a job fair for the public safety division.

**D5 Collinwood** - More than 40 applicants took advantage of the TSA Job Fair. In collaboration with Cleveland Clinic, breast cancer awareness was highlighted in the Paint 'N' Chat Program. Manager Caroline Peak attended a variety of community meetings, inclusive of MyCom,

Cleveland Job Corp. Zoom, East 185th Block Club, District 5 Safety Meeting, East 140th Street Block Club, CMSD State of the Schools Address, and CMSD Bond Accountability Commission. She received an award from the Cleveland Urban League for service on the Excellence in Education Stake Holder Circle.

**D5 Glenville** - Sarah Stonedahl from Case Western presented, "Think Like a Scientist." Every Tuesday Ms. Stonedahl taught young patrons about the scientific method, and performed experiments like jellybean tasting and lemon volcanoes. Children's Librarian Katie Power visited the kindergartners at FDR academy to do a Story Time on Halloween and autumn. James Cowan, a member of the American Institute of Architects returned for his second sketching workshop with Glenville youths. Dr. Lara Roketenetz of the University of Akron Field Station returned for an autumn Nature Inspiration Academy in which she and the young patrons dissected owl pellets. Glenville's youth staff led the Paracord Survival Bands MakerLab.

**D5 Langston Hughes** - Children's Librarian Christopher Busta-Peck performed a Story Time at Wilson Elementary. Mr. Busta-Peck delivered Legos to children in attendance at the Next Step Daycare. Library Assistant Youth Emphasis Ron English visited Mary Bethune's Media Center. Violin instruction was offered at the branch. Chess for success returned every Monday.

**D5 Memorial Nottingham** - Staff hosted a variety of programs for adults and youth which included Pound, Yoga, Self-Care Art Therapy, Baila Commingo in recognition of Hispanic Heritage Month, Paracord Bracelet Craft, Learn in 30, Open Mic for Teens, and Youth Biz for budding young entrepreneurs. The branch partnered with University Hospitals Seidman Cancer Center to host an event where patrons can receive a mammogram on UH's advanced 3D mammography bus. Manager Pasha Moncrief Robinson attended the East 156 Street Block Club, and CPD District 5 meetings. Mrs. Robinson also attended Literacy Night at Memorial School to promote programs and services offered at the branch. Staff closed the month by gifting patrons with cancer awareness bags to promote breast cancer awareness.

**EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION**

**EXTERNAL RELATIONS & ADVOCACY UPDATES:**

- **Goal:** *Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact*
  - **Elected Official Engagement**
    - Facilities Master Plan (FMP) Branch Updates
      - Continued to apprise local legislators of FMP updates for the branch(es) in their jurisdiction.
    - Virtually met with Councilwoman Stephanie House, Cleveland City Council Ward 7, to discuss the former Hough Branch costs located in Ward 7.
  - **External Stakeholder Engagement**
    - FMP Branch Updates
      - Continued to apprise community development corporations (CDC's) of FMP updates for the branch(es) in their jurisdiction.
- **Additional External Relations & Advocacy Efforts**
  - Continued planning preparations with the City of Cleveland for December 17<sup>th</sup> kick-off event for the City-Wide Reading Campaign, with the campaign to launch January 2023 to December 2023.
  - Events
    - Assisted with the AsiaTown ArtBox closing party with around 100 in attendance.
    - Attended Fulton Learning Center grand opening at Fulton Branch.
    - Attended and assisted with the Jefferson Branch grand opening/ribbon cutting event.
    - Attended the Education Committee Meeting at the City Club.

**CPL DEVELOPMENT UPDATES:**

- *Goal: Align fundraising to support CPL's new strategic plan*
  - Fundraising
    - Submitted request for children's spaces as part of Facilities Master Plan
    - Submitted request for early literacy programming

**CPL FOUNDATION UPDATES:**

- *Goal: Reach Financial Targets*
  - Continued to advance the Foundation's 2022 financial targets.

**ADDITIONAL DEPARTMENT EFFORTS:**

- Staff attended virtual conferences/webinars including:
  - Attended Fearless Fundraising Forum

**COLLECTION & TECHNICAL SERVICES**

Director of Collection and Technical Services Sandy Jelar Elwell and Collection Management Librarian Laura Mommers assisted with the unpacking and shelving of new materials for the opening day collection at Jefferson Branch and attended the Branch's grand opening.

Ms. Jelar Elwell, Catalog Manager Andrea Johnson, and Materials Handling Supervisor James Clardy participated in a walkthrough of the Central Distribution Facility (CDF) led by Capital Projects Manager Kathleen Sonnhalter. Ms. Jelar Elwell and Mr. Clardy attended the CPL Automated Materials Handling (AMH) System Kick-Off Meeting and meetings of the AMH Workflow Planning Team.

Ms. Jelar Elwell attended the Equity, Diversity and Inclusion (EDI) Conference hosted by the Ohio Library Council (OLC), the monthly Executive Meeting of the Women's Employee Resource Group (ERG), and the "Breast Cancer Basics - What you need to know" presentation hosted by the Women's ERG.

Collection and Technical Services staff attended the monthly CPL All-Staff Town Hall meeting.

**Acquisitions:** The Acquisitions Department ordered 3,990 titles and 7,648 items (including periodical subscriptions and serial standing orders); received 14,134 items, 1,036 periodicals, and 106 serials; added 491 periodical items, 60 serial items, 9 paperbacks, and 539 comics; and processed 1,102 invoices and 2 gift items.

Acquisitions Coordinator Alicia Naab spent time assisting Fine Arts & Special Collections Manager Heather Shannon with the Library's ordering procedures. Ms. Shannon was hired earlier this year and needed guidance on understanding the fund balances in Sirsi, year-end spending, and adding new vendors to Sirsi and Munis. Ms. Naab also directed Map Collection Librarian Lisa Sanchez with similar instructions and provided her with examples of previous map collection orders to help guide her with future selection decisions. Many new vendors were setup with Accounting in Munis for various departments so that year-end selections could be made.

Ms. Naab connected with OverDrive Account Manager Todd Warhola to discuss how patron holds are filled for Advantage versus Consortia accounts. Ms. Naab and Mr. Warhola analyzed patron recommendation allowances since changes are going to be made to the way patrons can send those in Libby, OverDrive's library reading app. Ms. Naab and Mr. Warhola also resolved an issue with display problems on OverDrive Marketplace in particular browsers.

Technical Services Librarian Lisa Kowalczyk assisted with the assigning of categories for picture books purchased for Branch Opening Day Collections (ODC) and packing books in labeled boxes so that they can be stored until their locations reopen.

**Catalog:** Staff cataloged 3,031 titles, including 173 original records and 60 upgrades, created 117 Library of Congress call numbers, added 4,336 items, completed 290 bibliographic quality control transactions, and transferred 190 titles or call numbers for Cleveland Public Library. The Department also added 4,255 titles, made 390 corrections, and performed 290 transfers for CLEVNET member libraries. Librarians handled 135 email and phone requests from Library staff and 324 requests from CLEVNET.



Technical Services Librarian Yeshe Dugarova-Montgomery created four original bibliographical records for juvenile books in Armenian, her first records for books in this non-Roman script. Technical Services Librarian Barbara Satow finalized five original map records she had begun during her September Embedded Catalog Librarian session in the Map Collection. Technical Services Librarian Erin Valentine began overlaying brief bibliographic records created when CLEVNET member libraries loaded orders from vendor Brodart. In some cases, Ms. Valentine merged the brief records with existing full records, increasing patron access through improved and clarified records. She also unshadowed 121 Binge Box records for CLEVNET member Barberton Public Library and transferred their items from uncataloged records.

**Collection Management:** Collection Management Librarian Laura Mommers and Walz Branch Manager Jeanmarie Gielty continued to assist with collection development responsibilities in the absence of a Collection and Acquisitions Manager.

**High Demand:** The High Demand Department ordered 1,658 titles and 6,834 items; received and added 7,885 items; processed 598 invoices.

**Materials Processing:** The Materials Processing Technicians processed 8,421 items for the month.

**Shelf/Shipping:** The staff of the Lake Shore Shelf/Shipping Department sent 18 items to the Main Library for requests and 57 items to fill holds. Main Library received 146 telescopes, the Branches received 163 telescopes, CLEVNET received 39 telescopes, CSU received 4 telescopes, and CWRU and Tri-C each received 3 telescopes. A total of 358 telescopes were shipped out. The Technicians sent out 295 items of foreign material and in total 12,243 new items were sent to the Acquisitions and High Demand Departments.

## **OUTREACH & PROGRAMMING SERVICES**

### **ENGAGEMENT**

CPL PLAY in-person events returned in February 2022 with a relaunch paired with the NBA All-Star Weekend and ended on October 15th in a partnership with Cleveland

Browns' player Denzel Ward's foundation, Make Them Know Your Name (MTKYN). There were about 170 attendees throughout the day, which was broken into three parts: Free Play at the opening, five MTKYN guest speakers who work within esports and a special video from Denzel Ward himself during the lunch break, and the MTKYN \$10,000 scholarship tournament with CMSD at the end. The event ran according to plan, with few hiccups.

The head of MTKYN and the mother of Denzel Ward, Nicole Ward was in attendance throughout the event. She and the foundation's point person, who I worked with closely throughout the planning process, Sarah Edenfield were both very happy with the event and expressed interest in working alongside the Library annually.

### **EDUCATION**

*The 0 to 3: Read to Me* program funded by the Bruening Foundation kicked off this month with Playdates/Storytime being held at Rice, Carnegie West and virtual via Zoom. Due to demand, a second date had to be added for October and November at Carnegie West.

***Be My Neighbor Day*** was held virtually. Gift bags were sent out to six branches and Youth Services to families who attended Be My Neighbor Day. Remaining bags can be given out to families that visit the branch. CPL gave two raffle winners a book pack tailored to their child's age. Though the winners were not from Cleveland proper, a letter was crafted inviting them to visit the wonder of Main Library.

Two ***Diverse Abilities*** Storytimes were held on Saturdays at Fulton featuring a North Pointe Ballet Dancer and Rice Branch featuring Tender Touch Equine Mini Horses.

On October 18 the Education team visited the Cleveland Municipal School District (CMSD) East Professional Development and gave a presentation on two-generational programming to school Media and Paraprofessional Specialists. The outreach was to provide resource information for the formation of two generational community programs throughout the CMSD school system. Each representative of OPS talked about the many resources available at Cleveland Public Library and the benefits of partnering with the library. The Cleveland Public Library has many two generational programs, and they were highlighted and discussed in detail.

(CleReads!, Summer Lit League, 0-3 Read to Me!, Family Spaces, Storytime for Diverse Abilities, Young Scholars' Academy (YSA-Beginner/Transitional), STEM Robotics, Keyboard Explorers, as well as local branch offerings) On October 19<sup>th</sup> Education staff the opening of the CCPL Garfield Heights Branch of Family Space. Guest speakers included Armond Budish and Tracy Strobel, Executive Director of CCPL and Harriette Parks spoke on behalf of CPL. CPL staffed a resource table as part of the event.

On October 26<sup>th</sup> the Education team attended Max Hayes Fall Festival 5:00pm-7:30, this outreach provided the attendees with library resources including Education Programs, Writers & Readers, Legal Aid, Tutoring, and others. Giveaways included YA titles, pencils, bookmarks, reflector lights, and others. The event was attended by 350-400 families from the community. Library contact provided by Charles Byrd, Peter Demarco, Allison Kennedy.

On October 27<sup>th</sup> the Education department hosted a table at Starting Point's UPK Resource Fair from 4:00 - 6:00 open to anyone interested in community resources for young children.

## **YOUTH**

Facilitated by licensed art therapists, Express Yourself! Youth Workshops are designed to introduce various mediums to express oneself through drawing, painting, sculpting, or visual art. Youth Art Workshops are offered two days a week for school-age and high-school students at the following branch locations: Hough, Sterling, South, and East 131st. All sessions are in-person. New this fall; in-person self-care workshops are on Tuesdays at the Memorial Nottingham Branch. North Collinwood Seniors have been participating in the self-care workshops. *LatinX Make Art* takes place on Fridays at the South Branch. South Branch community members explore Hispanic/Latin heritage in this program through art.

*impact!* is an in-person program designed to prepare students in grades 9 through 12 for ACT, SAT, and PSAT tests. College Now instructors lead an *impact!* at the Martin Luther King Jr. Branch. In addition to preparing for the ACT, SAT, and PSAT, College Now participants receive assistance with college and scholarship

applications and campus visits. Students receive a free snack each day from the Greater Cleveland Food Bank. Students who complete the program earn a \$200 stipend. The 2022 Fall session started October 3rd and will continue through November 2022.

Free tutoring services are available for students in grades K-12 at several branch locations. Monday through Thursday, 4:00-6:00 pm, students can drop in for homework help at the following locations: Addison, East 131, Fleet, Fulton, Garden Valley, Glenville, Hough, Langston Hughes, Memorial Nottingham, Rice, Rockport, South Brooklyn, and South.

America Reads tutors help with math, science, English, and social studies subjects. Trained Cleveland State University college students lead tutoring sessions, providing virtual tutoring support also.

Co-sponsored by College Now and author Justin A. Reynolds, #CLEReads was Downtown at the Main Library on Saturday, October 22, 2022, featuring renowned authors from across the country. Roughly one hundred patrons attended the event to meet the following authors: Ebony LaDelle, Natalia Sylvester, Ayana Gray, Tami Charles, Jordan Ifueko, Alex London, Danielle Valentine, Sara Farizan, Angeline Bouley, Jarrett Krosoczka, George M. Johnson, Malinda Lo, Jas Hammonds, Justin A. Reynolds, and Leah Johnson. Panel discussions ranged from coming of age to intersections in race and identity. Loganberry books sold books onsite.

College Now purchased books to giveaway to students for free. Zygote Press provided live printmaking activities on-site. The next #CLEReads event will take place in 2023.

Led by Angela Flowers of Making a Difference Consulting, YouthBiz Academy is a six to eight-week workshop for students 9-16 years of age interested in starting a business. This program has retained an average of ten students weekly. At Memorial Nottingham Branch on Fridays, 4:30-5:45 pm, scholars learn tips on how to start a business, participate in a business plan competition, and receive funding to start a small business. The entrepreneur market date, where scholars can sell their products, is scheduled for December 3rd, 2022, at the Memorial Nottingham Branch.

## **MARKETING & COMMUNICATIONS**

### **EXECUTIVE SUMMARY**

October marked the very first ribbon cutting of our Facilities Master Plan (FMP) project. The Jefferson Campus opened on October 15 to the Tremont neighborhood, staff, board, and friends. Also on October 15, Main Library welcomed Make Them Know Your Name (MTKYN) Foundation for a program with CPL Play that focused on e-sports and health. Cleveland Brown's player Denzel Ward's mother was in attendance. The CLE Reads YA Book Festival welcomed best-selling YA authors downtown and drew out large crowds of young readers. We also celebrated the opening of the new Clark-Fulton Learning Center at the Fulton Branch.

Our marketing efforts included media releases, social media and digital (cpl.org, Off the Shelf, community calendars), and printed materials.

### **Library Programs & Services**

***Objective:** Remain relevant by promoting programs and services to help Greater Clevelanders thrive.*

**FACILITIES MASTER PLAN:** Work on reimagined branches continued throughout the month. The Jefferson Campus ribbon cutting was held on October 15. After the ceremony, patrons were invited to tour the space, participate in family activities, and enjoy tacos, cake, and cookies.

### **MEDIA COVERAGE:**

<https://app.criticalmention.com/app/#clip/view/c6b3c80e-f97c-4573-a507-1726e64e2b91?token=b5193d06-e7a4-4bd8-8069-42c09ea14383>

**CLE Reads YA Book Festival:** Held on October 22, the festival welcomed best-selling authors including Ayana Gray, George M. Johnson, Angelina Boulley, Malinda Lo, Jarrett Krosoczka, and more. The event drew out a large crowd of young readers who were excited to meet authors and share their love of reading.

**MEDIA COVERAGE:**

<https://www.beaconjournal.com/story/entertainment/books/2022/10/16/gorgeous-book-sweet-in-tooth-and-claw-offers-hope-nature-can-endure/69548633007/>

[https://laprensanewspaper.com/index.php/2022/10/19/book-festival-fosters-love-of-reading/?utm\\_source=rss&utm\\_medium=rss&utm\\_campaign=book-festival-fosters-love-of-reading](https://laprensanewspaper.com/index.php/2022/10/19/book-festival-fosters-love-of-reading/?utm_source=rss&utm_medium=rss&utm_campaign=book-festival-fosters-love-of-reading)

**MAKE THEM KNOW YOUR NAME AND CPL PLAY:** The Make Them Know Your Name Foundation (MTKYN), founded by Cleveland Browns player Denzel Ward, joined forces with CPL Play for an esports event on October 15. MTKYN's mission is to help prevent heart related fatalities in communities across the nation. The event consisted of panels talking about health, intersections of gaming and fitness, careers in esports, and of course, gaming!

**MEDIA COVERAGE:**

<https://finance.yahoo.com/news/them-know-name-foundation-denzel-100000152.html>

<http://crweworld.com/article/news-provided-by-news-direct/2522914/the-make-them-know-your-name-foundation-and-denzel-ward-give-back-this-nfl-season>

<https://app.criticalmention.com/app/#clip/view/9d2193bd-ab6d-4e4e-8352-5b6cf6d1825c?token=b5193d06-e7a4-4bd8-8069-42c09ea14383>

**NEWS 5 TV SPOTS:** As part of a paid campaign, the library had short interviews that were aired on News 5. Topics included the Foundation, Jefferson Campus/FMP, Winterland at CPL, Music, and CPL Play.

**MEDIA COVERAGE:**

<https://www.news5cleveland.com/cpl>

**CLARK-FULTON VERIZON LEARNING CENTER:** Jumpstart Inc. worked with Verizon on a project to open tech learning centers across Cleveland and the Fulton Branch was selected as one of the locations. The center includes cutting edge tech equipment that patrons and residents can use for free. A ribbon cutting celebration was held on October 14 to open the center to the public.

**MEDIA COVERAGE:**

<https://www.news5cleveland.com/news/local-news/the-clark-fulton-learning-center-is-bringing-free-tech-training-to-cleveland-residents>

<https://app.criticalmention.com/app/#clip/view/f223ac4a-8e54-4199-82a4-43d7497dbdba?token=b5193d06-e7a4-4bd8-8069-42c09ea14383>

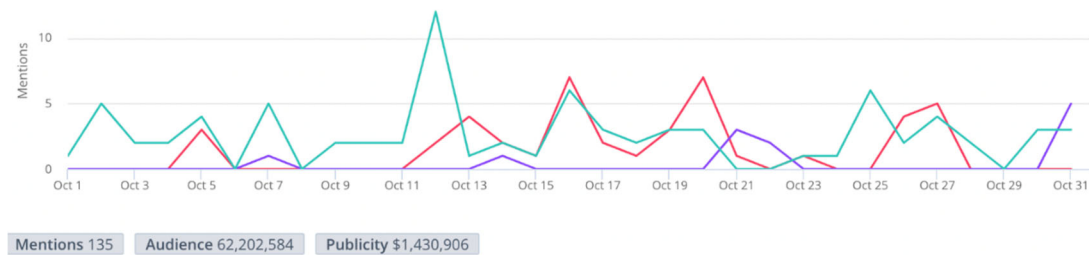
**FAMILYSPACE:** The Cuyahoga County Public Library opened the first FamilySpace location in their Garfield Heights Branch. FamilySpace is an accessible, neighborhood-based hub of programming, information-sharing, and network-building for families with young children. Spaces will open in CPL's Carnegie West and Hough campuses within the next year.

**MEDIA COVERAGE:**

<https://cuyahogacounty.canto.com/b/JFF5B>  
<https://hhs.cuyahogacounty.us/programs/detail/familyspace-program>

**PUBLIC RELATIONS OVERVIEW**

Cleveland Public Library garnered 135 mentions for the month of October reaching more than 69 million people in national and local TV news, radio, and online and print.



**SOCIAL MEDIA SUMMARY**

**Broadcasts:** Marketing continues to explore streaming opportunities, conversations, and content that promote learning and timely topics. Popular examples include:

- **Book Drops (recommended reading by CPL) themes:**  
Best Books & Movies for Halloween
- **Board Meeting:** The board meeting was recorded and livestreamed on Facebook for public to view
- **Page Count:** Podcast series belonging to Ohio Center for the Book

Other digital content included Book Buzz, storytime videos, footage for news spots, Coffee & Comics, Jefferson Ribbon Cutting, Clark-Fulton Verizon Center, Music at Main, Dia de las Muertas parade, MTKYN (Denzel Ward event), and Book Drops series. Throwback posts



documenting CPL's rich history continue to be popular. Other content that performed well included posts about the new Jefferson Campus, MTKYN event, and Clark-Fulton Verizon Center.

**Most Popular Posts by Platform:**

<p> Cleveland Public Library Thu 10/20/2022 11:00 am EDT</p> <p>#TBT Photographer Arthur Gray (1884-1976) captures the dynamism of Euclid Avenue in the 1930s with this...</p> <p><b>Total Engagements</b> 1,542</p> <p>Reactions 852</p> <p>Comments 51</p>	<p> Cleveland Public Library Thu 10/27/2022 11:00 am EDT</p> <p>#TBT From train to plane! Today's photograph from 1968 is a close-up view of a rapid transit car heading to...</p> <p><b>Total Engagements</b> 800</p> <p>Reactions 492</p> <p>Comments 25</p>	<p> Cleveland Public Library Mon 10/17/2022 11:20 am EDT</p> <p>Three cheers for the Clark-Fulton community! The Verizon Community Forward Learning Center is now...</p> <p><b>Total Engagements</b> 210</p> <p>Reactions 77</p> <p>Comments 0</p>	<p> Cleveland Public Library Sat 10/15/2022 11:42 am EDT</p> <p>We're in the game! CPL Play welcomes Denzel Ward's The Make Them Know Your Name Foundation (MTKYN) and...</p> <p><b>Total Engagements</b> 84</p> <p>Reactions 31</p> <p>Comments 2</p>
<p> clevelandpubliclibrary Thu 10/27/2022 11:00 am EDT</p> <p>#TBT From train to plane! Today's photograph from 1968 is a close-up view of a rapid transit car heading to...</p> <p><b>Total Engagements</b> 255</p> <p>Likes 241</p>	<p> clevelandpubliclibrary Thu 10/20/2022 11:00 am EDT</p> <p>#TBT Photographer Arthur Gray (1884-1976) captures the dynamism of Euclid Avenue in the 1930s with this...</p> <p><b>Total Engagements</b> 235</p> <p>Likes 219</p>	<p> clevelandpubliclibrary Thu 10/6/2022 11:00 am EDT</p> <p>#TBT Today's image is a look at Public Square and the Soldier's &amp; Sailors' Monument in 1900. The view is lookin...</p> <p><b>Total Engagements</b> 133</p> <p>Likes 126</p>	<p> clevelandpubliclibrary Sun 10/16/2022 3:14 pm EDT</p> <p>#CPLCollectionHighlights Development Areas of the downtown Cleveland core-central, 1970 Foun...</p> <p><b>Total Engagements</b> 101</p> <p>Likes 94</p>
<p> @Cleveland_PL Mon 10/24/2022 1:19 pm EDT</p> <p>#CPLCollectionHighlights "The General Plan of Cleveland" 1949 Found in Map Collection at Main...</p> <p><b>Total Engagements</b> 143</p> <p>Likes 29</p> <p>@Replies 0</p> <p>Retweets 7</p>	<p> @Cleveland_PL Thu 10/6/2022 3:35 pm EDT</p> <p>Welcome Back! Cleveland Public Library Set to Reopen the Jefferson Branch <a href="https://bit.ly/3fHq7fz">bit.ly/3fHq7fz</a></p> <p><b>Total Engagements</b> 90</p> <p>Likes 9</p> <p>@Replies 0</p> <p>Retweets 6</p>	<p> @Cleveland_PL Thu 10/20/2022 11:00 am EDT</p> <p>#TBT Photographer Arthur Gray (1884-1976) captures the dynamism of Euclid Avenue in the 1930s with this...</p> <p><b>Total Engagements</b> 68</p> <p>Likes 17</p> <p>@Replies 0</p> <p>Retweets 5</p>	<p> @Cleveland_PL Fri 10/14/2022 9:46 am EDT</p> <p>It's a vibe! Celebrating the grand opening of the Clark-Fulton Learning Center at the Fulton Branch. Thanks t...</p> <p><b>Total Engagements</b> 62</p> <p>Likes 6</p> <p>@Replies 1</p> <p>Retweets 3</p>



**PROPERTY MANAGEMENT**Carpenters/Painters

- Prep work completed for Jefferson branch grand opening.
- Lakeshore property cleanup for large book donation storage.
- Old Hough branch prep work began for move to new Hough.
- LSW 6<sup>th</sup> floor - plumbing repairs are now completed in the ceiling southeast corner.
- Set-up large tent for Jefferson branch grand opening and removed after event.

Maintenance Mechanics

- Continual boiler preventative maintenance.
- LSW- 3<sup>RD</sup> and 5<sup>th</sup> floors lighting re-lamp and ballast replacement.
- Leaking domestic water line repaired in Main building.
- Short in control wiring for AHU #5 LSW and Main loading dock makeup air unit repaired.
- Smoke detector replaced at South Brooklyn.
- Door alarm replaced at South Brooklyn.
- LSW AHU #6 ionization installation complete along with duct cleaning.
- Warranty work completed on Lakeshore chiller.
- Main building lobby lights re-lamped.
- ADA report work started, sink piping covers.
- Replaced feed water regulator and repaired boiler pump at Jefferson branch.
- Continuing housing court project at Glenville branch.

Cleveland Public Library - Phase 01A Diversity Reporting

PH1A Cost of Work	\$ 21,051,216.31		
	MB	F	S
Economic Inclusion	2	9	15
Enterprise Tracking	\$	5,065,37	10,594,13

Enterprise Tracking	3	24	50
West Park Cost of	\$ 3,843,097.70		
	MB	F	S
Economic Inclusion	2	9	15
Enterprise Tracking	\$	1,358,35	2,859,97
Enterprise Tracking	5	35	74
Jefferson Cost of	\$ 1,564,940.99		
	MB	F	S
Economic Inclusion	2	9	15
Enterprise Tracking	\$	290,797	876,45
Enterprise Tracking	2	19	56
Woodland Cost of Work	\$ 6,162,528.29		
	MB	F	S
Economic Inclusion	2	9	15
Enterprise Tracking	\$	2,002,38	2,667,98
Enterprise Tracking	2	32	43
CDF Cost of Work	\$ 4,654,132.20		
	MB	F	S
Economic Inclusion	2	9	15
Enterprise Tracking	\$	1,413,82	3,173,41
Enterprise Tracking	1	30	68
Hough Cost of Work	\$ 4,826,517.13		
	MB	F	S
Economic Inclusion	2	9	15
Enterprise Tracking	\$	1,783,72	1,892,75
Enterprise Tracking	2	37	39

### **SAFETY & PROTECTIVE SERVICES**

#### Safety Services

- 10-1-22: Patrons stuck in elevator (between 3<sup>rd</sup>/4<sup>th</sup> floor) Cleveland Fire responded for extrication (SIR 22-0770).
- 10-21-22 HR coordinated for former employee's attorney retrieved her personal items from LSW front desk.
- 10-24-22 LSW lobby; coordinated with Cleveland first responders to assist adult male OD to Metro Hospital
- 10-25-22 HR coordinated for former employee responded to LSW to retrieve their personal effects (completed).

- 10-27-22 CPD responded to S. Brooklyn Branch re: juvenile alleging domestic violence. CPD to handle (SIR22-0859).
- 10-28-22 CPL SPS assisted Dept Homeland Security with information regarding active investigation re: subject wanted on federal warrant for robbery and conspiracy to commit robbery.
- 10-29-22 Police report made due to property management employee losing keys to CPL facilities (SIR22-0861/CPD 22-316686).

PROTECTIVE SERVICES  
Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
Oct 2022	1490	24	41	9	120	33
Sept 2022	1406	14	38	34	86	62
Aug 2022	1639	6	33	30	80	61
July 2022	1613	9	44	37	103	28
June 2022	1752	19	60	17	75	45
May 2022	2046	19	90	9	109	35
April 2022	2129	23	29	32	143	49
Mar 2022	1782	25	31	12	134	67
Feb 2022	1665	28	50	16	123	60
Jan 2022	1945	61	19	8	101	30
Dec 2021	1731	28	69	32	121	47
Nov 2021	1900	36	32	19	126	46
Oct 2021	2438	19	83	27	239	59

Special Attention, Special Events, and Significant Incidents

- 10-6-22 Adam Jaenke will be photographing in LSW (LL & 6<sup>th</sup> floor).
- 10-7-22 Starbucks meeting on LSW 2 rm# E (Liz Oberer contact 419-357-1231)
- 10-10-22 Councilperson Jasmin Santana and Joe Cimperman in for a photo shoot at LSW
- 10-14-22 Verizon center opening at Fulton
- 10-15-22 Jefferson ribbon cutting-worked with staff to conduct safety audits
- 10-15-22 CPL E-Sports at LSW
- 10-18 thru 10-20-Gloabal Cleveland Sisters Cities Conference

- 10-20-22 WKYC Media Event at Fulton

#### Protective and Fire Systems

- 10-6 & 10-6 SA Communale on site at Main/LSW testing fire systems
- 10-14-22 SA Communale at Lakeshore testing fire alarm system
- 10-16 thru 10-23 Alarm panel irregularities at both Brooklyn and South Brooklyn. ATT addressed faulty phone line at South.
- 10-24-22 SA Communale working on Hydrostatic test
- 10-31-22 Repairs to faulty alarm panel completed at S. Brooklyn

#### Administration

- 10-2-22 & 10-23-22 Training provided for SPS officers from Action Defense.
- 10-5-22 interview for permanent SPS manager position
- 10-10-22: SPS permanent supervisor positions awarded to Carrie Krouse; Kahlil Caldwell; Jose Santana.
- Continuous monitoring of contracted services: Royce; Unifirst; IPS
- 10-24-22 Interim Manager's position made permanent with Keith Foster assuming the responsibilities.
- 10-25-22 Met with Model Uniform Inc regarding outfitting SPS (CPL) with new uniforms.

#### **INFORMATION TECHNOLOGY & CLEVNET**

The Network team, working with Easton Telecom ported the last CLEVNET libraries (Henderson, Kelleys Island, Kingsville, and Thompson, Geauga) from AT&T's circuit. They also migrated OLBPD's (Ohio Library for the Blind and Print Disabled) 800 number, which means that CLEVNET has completed its migration away from AT&T to a more responsive organization, the aforementioned Easton Telecom.

The Network team also installed new network equipment for Cleveland Public Library's (CPL) construction projects at Jefferson, Woodland, and West Park and a phone for the Housing Court at CPL's South Branch. Finally, the Network team refreshed and upgraded

equipment at Medina County Public Library's Brunswick branch.

The Solutions Team welcomed a new member, Jesse Scaggs, on October 10, 2022, as the new Solutions Architect. Mr. Scaggs had previously worked for CLEVNET-IT as a Computer and Networking Technician. Mr. Scaggs jumped right into his new role by carrying out numerous infrastructure updates on the CLEVNET VMWare cluster. He also developed and presented documentation on how to migrate outdated Windows 2012 R2 Domain Controllers (DCs) and related software to the more current Windows Server 2022.

Andy Busch, the other Solutions Architect for CLEVNET-IT, carried out updates for PaperCut (the printing solution that CLEVNET provides), configured SSO (Single Sign-on) for Shaker Public Library's internal help desk software (HappyFox), configured OAuth for continued voicemail to email support with Robert Patrick (CLEVNET Network Specialist) due to Microsoft's deprecation of basic authentication, and worked to facilitate Mr. Scaggs transition to the Solutions team.

Finally, Mr. Busch, Mr. Scaggs, and Larry Finnegan (Acting Director of CLEVNET) met with Benjamin Houston, Euclid Public Library's new Computer Technician, to discuss CLEVNET.

The Hardware team started implementing the Windows 2012 R2 DC migration. Chris Strnad (CLEVNET PC / Network Technician) began by migrating the Kinsman Free Public Library and Newton Falls Public Library to Server 2022.

The Software team worked on a variety of projects in October. Megan Trifiletti (CLEVNET Library Systems and Applications Analyst) continued working with various libraries to implement PatronPoint (marketing software that is paid for by CLEVNET). Jim Benson (CLEVNET Library Systems and Applications Analyst) worked with Cleveland Public Library to ensure that everything was set up so that CPL's Jefferson branch could reopen on October 15, 2022. Caitlin Ryan (CLEVNET Library Systems and Applications Specialist) made sure that Hough and Jefferson's new pickup lockers were configured for their reopening on October 15, 2022.

Finally, Ms. Trifiletti, Ms. Ryan, and Brian Leszcz (Lead Solutions Architect) attended SirsiDynix's Consortia SIG on October 5-6, 2022. This virtual event allowed the CLEVNET staff to meet with other library consortia as well as to meet with the SirsiDynix staff and get early product views.

On October 21, 2022, CLEVNET-IT hosted the quarterly CLEVNET PC Tech meeting, which was held via MS Teams. The CLEVNET team introduced the new Solutions Architect (Mr. Scaggs), provided an update on the tenant migration, discussed how Google Analytics 3 is going to be transitioning to Google Analytics 4, Tech Soup updates, reminded everyone that Basic Authentication has been deprecated by Microsoft, and that Windows 2012 R2 servers are also approaching end of life, and if any libraries are still using them they need to work on upgrading them to a supported version of Windows.

On October 29, 2022, at 10:00 am the CLEVNET Directors held their quarterly meeting, which was held virtually using MS Teams. The first speaker, Don Yarmon, Executive Director of OPLIN, was a guest and he wanted to share with the members some of the projects that OPLIN is working on. Mr. Yarmon introduced Jessica Dooley, the new Technology Project Manager, he also discussed VLAN stacking at the SOCC (State of Ohio Computer Center) and the state of OPLIN's RFP for statewide databases. The committee would meet in mid-November, which is when the final decisions would be made.

Finally, Mr. Yarmon spoke at length about a new initiative that OPLIN was introducing. OPLIN currently pays for one connection from the main library location to the internet, but OPLIN cannot pay for more than that. However, to assist multi-branch libraries, OPLIN is planning to create a website where any multi-branch libraries can post their need for internet access. This would allow vendors throughout the state to view and bid.

Carrie Krenicky, Chief Financial Officer for Cleveland Public Library, spoke about the 2023 CLEVNET budget. Ms. Krenicky is projecting that CLEVNET as of September 30, 2022, has a total revenue of \$4,199,911.08, with expenditures of \$3,825,404.27, and \$573,042.23 encumbered, leaving a \$1,504,014.25 unencumbered

balance. If CLEVNET receives the expected income in December of \$792,168.72 there would be an appropriation to encumber/ expend of \$2,296,182.97. She also reminded the audience that detailed budget reports are posted monthly on CLEVNET's intranet site. Ms. Krenicky concluded with a detailed breakdown of how the money is being spent.

Ms. Krenicky also shared how the CLEVNET Executive Panel decided that after December 2022 is closed the 2023 Contract Costs will be updated to reflect a reduction of one-third of the CLEVNET Special Revenue's unencumbered balance and a third of the balance to be reserved for unforeseen future expenses and a third for the network.

Mr. Finnegan then spoke about the state of CLEVNET's current projects. Mr. Finnegan opened by congratulating Mr. Scaggs on his promotion to Solutions Architect. He went on to apologize to the CLEVNET members for any delays, this has been the result of CLEVNET-IT being down four positions and he thanked the CLEVNET-IT staff for their hard work and dedication. He also took a moment to thank Mr. Leszcz for taking on so much responsibility during this time.

Mr. Finnegan then gave an update on the Microsoft Tenant Migration. CLEVNET-IT is waiting on two more quotes. Unfortunately, one vendor had to drop out and this caused yet another delay.

He then reported that the AT&T circuit has been cancelled. CLEVNET migrated 1396 numbers to our new vendor at Easton, who are amazing to deal with compared to AT&T. The whole delay was because AT&T's records were just a complete mess. Because of the efficiency of our new partner CLEVNET-IT has already migrated eight more libraries to the CLEVNET call manager.

Ms. Trifiletti then discussed the status of Software's projects. Ms. Trifiletti reminded everyone that due to staffing issues, most of the projects that Software initially committed to at the beginning of the year are on hold, but she would give an update on the two projects that are still underway.

The first is Quipu. They are CLEVNET's new centralized eCARD registration product that is being piloted with Twinsburg Public Library. Ms. Trifiletti reported that

the project is in the final stages of testing, and everything is going well. The testing is showing that Quipu is correctly identifying people within and outside of Twinsburg's service area. There are a few outstanding tasks such as working on wording, what the public will see when they fill out the form as well as how to deal when a patron with a card attempts to get a new one with this service.

Ms. Trifiletti then thanked Twinsburg for their help with this project. She also thanked the Software team and Mr. Leszcz from the Solutions team for their work in both the setup and testing.

The other project that we still have underway is the CPL - Cleveland Metropolitan School District Student (CMSD) Card Pilot. Ms. Trifiletti reported mixed results. While there were no issues with the initial loading of student records, there have been difficulties getting consistent updates from CMSD-IT, which is an agreed-upon aspect within the project's scope. Ms. Trifiletti also reported that she ran a report comparing the CMSD-CPL cards to the other juvenile profiles that CPL has, and currently only 7% of all juvenile profile circulation is the CMSD school cards. The remaining 93% are CPL's other JV and JVR cards. However, it is early in the school year and that could change.

John Skrtic, CPL's Chief of Special Projects and Collections, discussed the state of the search for the new CLEVNET Director. Mr. Skrtic reported that the last interviews had been held. The hiring panel had made their recommendation to move ahead with a contingent offer to the successful candidate. There are still some internal processes that need to be completed by CPL Human Resources, but Mr. Skrtic stated that they would let the Directors know as soon as possible.

Katie Ringenbach, Director of the Burton Public Library, reported that Technical Services SIG is going to meet on November 9th from 10:00 to noon using MS Teams.

Julianne Bedel, Director of the Medina County District Library, discussed how the Circulation SIG met on October the 12th, they have decided the next meeting in the spring is also going to be virtual for convenience. They did some information gathering, answering questions



for each other on unclaimed holds and inactive cards and reimbursement procedures. They talked a little bit about the collection services, and there was discussion on skip tracing and bad addresses. They had some discussion on procedures as far as managing home libraries and what is the preferred way to refer our patrons to the owning library when there is an issue to be resolved. There was a little bit of discussion on process improvement with the CLEVNET app functionality, accuracy on trapping and routing folds.

Ms. Bedel also reported the most noteworthy thing that we discussed is that the SIG. After several years of discussion, has a recommendation for the member libraries to please discontinue using those good old pink routing slips for holds.

Aurora Martinez, Director of the Morley Public Library, discussed the PC Tech SIG, which Mr. Finnegan had mostly already covered in his section.

The Directors then reported on various topics that they felt might be of interest to the members. Twinsburg Public Library went fine free and purchased a new bookmobile. Henderson Public Library will be having a 50<sup>th</sup> anniversary on November 13, 2022. Shaker Libraries Woods Branch will close for renovation at the beginning of 2023, as will Cleveland Heights - University Heights (CHUH) Public Library's Noble branch. CHUH is finalizing a contract with a satellite location so we can still serve those customers.

#### **PUBLIC COMMENTS**

There were no public comments to be acknowledged.

Ms. Rodriguez adjourned to the Library Records Commission meeting at 2:15 p.m.

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Maritza Rodriguez  
President

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Thomas D. Corrigan  
Secretary

## GIFT REPORT FOR OCTOBER 2022

**LIBRARY SERVICE MATERIALS**

DESCRIPTION	QUANTITY	
	Month	Year to date
Books	1,788	10,929
Periodicals	16	457
Publishers Gifts	0	20
Non-Print Materials	100	1,563
<b>Total Library Service Materials</b>	<b>1,904</b>	<b>12,969</b>

**TECHNOLOGY RESOURCES**

Tech Gifts	0	6
<b>Total Technology Resources</b>	<b>0</b>	<b>6</b>

**MONEY GIFTS**

FUND	PURPOSE	AMOUNT	
		Month	Year to date
General Fund	Unrestricted	\$ 50	10,050
Library Fund	Restricted	0	5,000
Young Fund	Restricted	0	45,121
Founders Fund	Restricted	0	202,750
Judd Fund	Restricted	0	193,340
Lockwood Thompson Fund	Restricted	0	100,967
Kaiser/Brunckhart	Restricted	0	83
Tech Centers	Restricted	0	91,000
Stevens Donations	Restricted	0	257,733
Endowment for the Blind	Restricted	0	54,310
<b>Total Money Gifts</b>		<b>\$ 50</b>	<b>\$ 960,354</b>

**SUMMARY**

CATEGORY	DONORS		QUANTITY	
	Month	Year to date	Month	Year to date
Library Service Materials	17	184	1,904	12,969
Technology Resources	0	2	0	6
Money Gifts	1	49	1	50
<b>TOTAL GIFTS</b>	<b>18</b>	<b>235</b>	<b>1,905</b>	<b>13,025</b>

Form Prescribed by the Bureau of Inspection and Supervision of Public Offices.  
County Auditor's Form No. 139

**AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES**

Based on 90.47% current collection of current levy for previous tax year.

Revised Code 5705.36 (Library)

Office of the Budget Commission, Cuyahoga County, Ohio.

Cleveland, Ohio

October 12, 2022

To the Board of Library Trustees of the:

**Cleveland Library**

The following is the amended official certificate of estimated resources for the fiscal year beginning January 1st, 2022, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

Fund	Unencumbered Balance	General Property Tax	P.L.F.	Other Sources	Total
General Fund	\$28,730,273.19	\$37,817,742.00	\$27,264,944.37	\$1,134,904.00	\$94,947,863.56
Special Revenue	\$21,164,403.27			\$8,361,438.74	\$29,525,842.01
Debt Service	\$333.42			\$3,294,215.15	\$3,294,548.57
Capital	\$48,499,526.48			\$9,488,200.00	\$57,987,726.48
Permanent	\$3,965,427.25			\$0.00	\$3,965,427.25
Agency	\$14,346.26			\$0.00	\$14,346.26
<b>Totals/Subtotals</b>	<b>\$102,374,309.87</b>	<b>\$37,817,742.00</b>	<b>\$27,264,944.37</b>	<b>\$22,278,757.89</b>	<b>\$189,735,754.13</b>


**Budget**


**Commission**

**CLEVELAND PUBLIC LIBRARY  
2022 APPROPRIATION: TENTH AMENDMENT  
NOVEMBER 17, 2022**

**GENERAL FUND**

<b>CERTIFIED REVENUE</b>	<b>Prior Certificate (1)</b>	<b>Increase/ Decrease</b>	<b>Amended Certificate (2)</b>
Cash January 1	28,730,273.19	-	28,730,273.19
Taxes - General Property	35,317,742.00	-	35,317,742.00
Public Library Fund (PLF)	27,264,944.37	-	27,264,944.37
State Rollbacks/Homestead	2,500,000.00	-	2,500,000.00
Fines and Fees	119,635.00	-	119,635.00
Earned Interest	354,077.00	-	354,077.00
Restricted Gifts	50,000.00	-	50,000.00
Unrestricted Gifts	10,000.00	-	10,000.00
Miscellaneous	814,192.00	-	814,192.00
Return of Advances/(Advances Out)	(213,000.00)	-	(213,000.00)
<b>TOTAL RESOURCES</b>	<b>94,947,863.56</b>	<b>-</b>	<b>94,947,863.56</b> (3)

<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
Salaries/Benefits	39,203,827.00	-	39,203,827.00
Supplies	846,855.00	-	846,855.00
Purchased/Contracted Services	10,433,478.60	-	10,433,478.60
Library Materials/ Information	7,107,467.00	-	7,107,467.00
Capital Outlay	833,767.00	-	833,767.00
Other Objects	249,720.22	-	249,720.22
<b>SUBTOTAL OPERATING</b>	<b>58,675,114.82</b>	<b>-</b>	<b>58,675,114.82</b>
Transfers	7,294,215.15	-	7,294,215.15
<b>TOTAL APPROPRIATION</b>	<b>65,969,329.97</b>	<b>-</b>	<b>65,969,329.97</b>

**CLEVELAND PUBLIC LIBRARY  
2022 APPROPRIATION: TENTH AMENDMENT  
NOVEMBER 17, 2022**

**SPECIAL REVENUE FUNDS**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	29,525,842.01	-	29,525,842.01 (4)
APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
Anderson	5,000.00	-	5,000.00
Endowment for the Blind	-	-	-
Founders	1,550,259.70	-	1,550,259.70
Kaiser	-	-	-
Kraley	30,000.00	-	30,000.00
Library	23,375.00	-	23,375.00
Pepke	-	-	-
Wickwire	-	-	-
Wittke	-	-	-
Young	-	-	-
Judd	540,809.49	-	540,809.49
Lockwood Thompson	341,271.18	-	341,271.18
Schweinfurth	50,000.00	-	50,000.00
CLEVNET	6,367,355.04	-	6,367,355.04
LSTA-OLBPD	1,869,052.45	-	1,869,052.45
MyCom	72,961.81	-	72,961.81
Tech Centers	271,964.29	-	271,964.29
Early Literacy	82,214.58	-	82,214.58
Rice Solar Panel System	-	-	-
Coronavirus Relief Fund	207,693.00	-	207,693.00
<b>TOTAL APPROPRIATION</b>	<b>11,411,956.54</b>	<b>-</b>	<b>11,411,956.54</b>

**CLEVELAND PUBLIC LIBRARY  
2022 APPROPRIATION: TENTH AMENDMENT  
NOVEMBER 17, 2022**

**DEBT SERVICE FUND**

	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
<b>CERTIFIED REVENUE</b>	<b>3,294,548.57</b>	<b>-</b>	<b>3,294,548.57</b>
<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
DEBT SERVICE	<b>3,294,505.60</b>	<b>-</b>	<b>3,294,505.60</b>

**CAPITAL PROJECT FUNDS**

	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
<b>CERTIFIED REVENUE</b>	<b>57,987,726.48</b>	<b>-</b>	<b>57,987,726.48</b> (5)
<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
Building & Repair	12,851,314.92	1,582,942.29	14,434,257.21
Construction - Tax-Exempt	20,100,383.55	-	20,100,383.55
Construction - Taxable	8,858,837.96	77,100.23	8,935,938.19
<b>TOTAL APPROPRIATION</b>	<b>41,810,536.43</b>	<b>1,660,042.52</b>	<b>43,470,578.95</b>

**CLEVELAND PUBLIC LIBRARY  
2022 APPROPRIATION: TENTH AMENDMENT  
NOVEMBER 17, 2022**

**PERMANENT FUNDS**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	3,965,427.25	-	3,965,427.25 (6)

APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
Abel	35,000.00	-	35,000.00
Ambler	-	-	-
Beard	8,463.00	-	8,463.00
Klein	-	-	-
Malon/Schroeder	27,700.00	-	27,700.00
McDonald	3,900.00	-	3,900.00
Ratner	-	-	-
Root	-	-	-
Sugarman	15,000.00	-	15,000.00
Thompson	-	-	-
Weidenthal	-	-	-
White	50,000.00	-	50,000.00
Beard Anna Young	15,000.00	-	15,000.00
<b>TOTAL APPROPRIATION</b>	<b>155,063.00</b>	<b>-</b>	<b>155,063.00</b>

**AGENCY FUNDS**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	14,346.26	-	14,346.26

APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Fund Balance/
Unclaimed Funds	9,155.10	-	9,155.10
CLEVNET Fines & Fees	5,191.16	-	5,191.16
<b>TOTAL APPROPRIATION</b>	<b>14,346.26</b>	<b>-</b>	<b>14,346.26</b>

**CLEVELAND PUBLIC LIBRARY  
2022 APPROPRIATION: TENTH AMENDMENT  
NOVEMBER 17, 2022**

(1) Certificate dated October 12, 2022

(2) Certificate dated October 12, 2022

(3) \$28,516,893.59 unencumbered cash carried forward plus the repayment of advances to be made from MyCom of \$75,000, Tech Centers of \$10,000 and CRF of \$128,379.60 less advances out to MyCom of \$75,000 and CRF of \$138,000 plus \$66,430,590.37 certified operating revenue produces the balance available for appropriation in 2022 (plus \$9,891,671.40 12/31/21 encumbered cash).

$$(\$28,516,893.59 + \$75,000 + \$10,000 + \$128,379.60 - \$75,000 - \$138,000 + \$66,430,590.37 = \$94,947,863.56)$$

(4) \$21,377,782.87 unencumbered cash carried forward less the repayment of advances to be made from MyCom of \$75,000, Tech Centers of \$10,000 and CRF of \$128,379.60 plus advance in to MyCom of \$75,000 and CRF of \$138,000 plus \$8,148,438.74 additional revenue to receive in 2022 produces the certified revenue of \$29,525,842.01.

Non-expendable principal amounts of \$2,492,057.50 in Anderson, Founders and Wickwire Funds are included in the certified fund balances, but are not available for appropriation.

$$(\$29,525,842.01 - \$2,492,057.50 = \$27,033,784.51 \text{ available for appropriation (plus } \$1,041,317.99 \text{ 12/31/21 encumbered cash).}$$

(5) \$48,499,526.48 unencumbered cash carried forward plus the transfer in of \$4,000,000 plus additional revenue of \$5,488,200 produces the balance available for appropriation in 2022 (plus \$25,256,449.12 12/31/21 encumbered cash).

$$(\$48,499,526.48 + \$4,000,000 + \$5,488,200 = \$57,987,726.48)$$

(6) \$4,898,528.03 unencumbered cash carried forward less non-expendable principal amounts of \$933,100.78 produces the balance available for appropriation in 2022 (plus \$58,901.74 12/31/21 encumbered cash).

$$(\$4,898,528.03 - \$933,100.78 = \$3,965,427.25)$$

Non-expendable principal amounts of \$933,100.78 are not included in either the certified fund balances or the appropriated amounts.





6555 Carnegie Ave.  
Cleveland, OH 44103

☎ 216 752 8750

November 4, 2022

Mr. John Lang, PE  
Chief Operating Officer  
Cleveland Public Library  
john.lang@cpl.org

Cleveland Public Library – Glenville Branch

Scope & Fee Proposal for Architectural and Engineering Services – REVISION 1

Dear John,

Bialosky Cleveland is thrilled to have been selected to work with the CPL team to help bring the reimagined Glenville Branch Library to fruition. We appreciate the opportunity to submit this scope and fee proposal for professional design services.

This letter is written to describe our understanding of the scope of the project and the services we propose to provide.

#### Project Understanding

The scope of services and fee included in this proposal are based on the following basic project understanding:

- The existing Glenville branch is an 11,800-square-foot library built in 1980 and located at 11900 St. Claire Avenue.
- The project will renovate and expand the building to incorporate the program agreed to between the Mandel Foundation and CPL, as reflected in the 'Grant Agreement' document (Exhibit A). This program includes an adult and senior digital innovation lab (the "Workforce/Digital Lab"), a digital lab for primary school students (the "Youth Digital Lab"), and increased staff, programming, art, and outdoor areas related to such spaces.
- The scope of work will include mechanical, electrical, plumbing, exterior wall remediation, roofing, interior renovation and improvements, and exterior site work.
- The total project budget will be approximately \$7 million, with a construction cost budget of \$5 million.
  - The \$5M construction cost does not include:
    - A/E Design Fees
    - CM Pre-Construction Fees
    - Third-Party Testing & Inspections
    - Owner Construction Contingency
    - FF&E

- The project is intended to be delivered via Construction Manager at Risk, who will be engaged in the SD phase to provide preconstruction project input, cost estimating and scheduling services.

A summary of the services we propose to provide for this project, in each phase, are outlined as follows:

#### Research / Discovery / Review

- Review all existing relevant documentation provided by CPL, including:
  - Strategic Plan & Facilities Master Plan
  - Demographics
  - Collection Size & Circulation
  - Community Surveys
  - CPL Building Standards
  - Existing Glenville Facility Documentation
- Meetings with CPL leadership to determine the short-term needs and long-term goals, that the project should address.
- Review precedent studies and potentially tour regional examples of Digital Innovation Centers.

#### Staff & Community Engagement

- Work with CPL to develop the appropriate stakeholder engagement approach. The proposed approach would be:
  - **Staff Engagement:** A listening session and walking interview with the Glenville staff to understand challenges and opportunities.
  - **Community Engagement:** Two separate community engagement sessions, involving conversations and a range of engagement stations to better understand the desires of the Glenville community relative to the library planning.
    - Community Engagement will be led by Third Space Action Lab, with support by Bialosky.
- A summary of the Staff and Community Outreach will be compiled into a graphic document.

#### Programming, Planning & Conceptual Design:

- Work with CPL to develop the appropriate program and validate the proposed building size.
- Conduct space analysis and planning studies in order to develop a Conceptual Design of the building.

### Schematic Design

- Development of site and building design.
- Provide (2) three-dimensional perspective renderings of building exteriors and (2) of the building interiors.
- Provide a building code analysis of the applicable Building Code and Accessibility guidelines and regulations.
- Review applicable planning and zoning codes and meet with the governmental authorities having jurisdiction to reach a consensus on the overall approach to project compliance.
- Provide preliminary Civil and Landscape design.
- Provide preliminary Structural system design.
- Provide preliminary Mechanical, Electrical and Plumbing Engineering design.
- Coordinate drawings with consulting engineers including those directly under contract with CPL.
- Provide a Schematic Design set of documents to allow the CM to confirm the project's budget and scope are in alignment prior to commencing the Design Development phase.
- Provide a third-party Cost Estimate of Probable Construction Costs associated with the Schematic Design documents.
- Participate in a collaborative Budget Reconciliation process and revise schematic design documents accordingly.
- Evaluate project progress according to schedule and make adjustments as may be required.
- Assist CPL in Design Review & Planning Commission schematic approvals.
- In addition to regular project meetings, one (1) meeting/presentation with CPL Leadership and the Mandel Foundation to assure that the organizations clearly understand the design intent and are aligned on the project direction.

### Design Development

- Provide final site and building design.
- Complete design of Civil and Landscape.
- Complete design of Structural systems.
- Complete design of Mechanical, Electrical and Plumbing systems.
- Finalize exterior and interior material selections.
- Begin FF&E design and selection process.
- Coordinate drawings with consulting engineers including those directly under contract with CPL.
- Provide a Design Development set of documents to allow the CM to confirm the project's budget and scope are in alignment prior to commencing the Construction Document phase.
- Provide a third-party Cost Estimate of Probable Construction Costs associated with the Design Development documents.

- Participate in a collaborative Budget Reconciliation process and revise design development documents accordingly.
- Evaluate project progress according to schedule and adjust as may be required.
- In addition to regular project meetings, one (1) meeting/presentation with CPL Leadership and the Mandel Foundation to assure that the organizations clearly understand the design intent and are aligned on the project direction.

#### Construction Documents

- Provide final Architectural and Engineered Construction Documents, including book-form specifications.
- Finalize FF&E design and selection process.
- Provide a set of Construction Documents for the Construction Manager to deliver a construction Guaranteed Maximum Price (GMP).
- Assist CPL in Design Review & Planning Commission final design approvals.

#### Bidding & Permitting

- Submit construction documents for building permit and respond to adjudication letters issued by building department as required to obtain approval.
- Assist CPL and Construction Manager with bidding including issuance of addenda, responding to RFI's, and evaluating bids.
- Attend pre-bid and bid review meetings as required.
- Participate in a collaborative post-bid value management process, if necessary, and revise Construction Documents accordingly.

#### Construction Administration

- Evaluate the project schedule.
- Provide responses to Construction Manager's requests for information (RFI's).
- Attend weekly project meetings.
- Observe construction for general conformance to the design intent.
- Attend pre-installation and mock-up review meetings on site.
- Provide review of shop drawings and product submittals.
- Review proposed change orders.
- Finalize FF&E selections.
- Provide review and approval of Construction Manager's applications for payment.
- Review of construction for preparation of punch lists. Our fees include the initial punch-list and one final walk-through to review completed punch-list items to confirm final completion. If additional reviews are required due to contractor error or delays, these visits can be provided as an additional service.
- Review for Substantial Completion and assist in obtaining Certificate of Occupancy.
- Provide Record drawings based on submission of As-Built drawings by the Construction Manager.

### Base Services Scope & Fee Proposal

- Programming
- Multiple Preliminary Designs
- Building Information Modeling (BIM)
- Architecture
- Interior Design
- Civil Engineering
- Structural Engineering
- MEP Engineering
- IT, Security & A/V Infrastructure Design
- Landscape Architecture
- Detailed Cost Estimating (SD, DD & CD)
- Conformed Construction Documents

We propose to provide the professional base services described within this proposal, for a **fixed fee of \$500,000**.

In addition to the fixed fee, we propose to carry a **\$20,000 contingency fee**, for additional scope resulting in additional time, as requested and approved in advance by CPL.

See 'Exhibit B' for a Schedule of Values.

### Additional Services Scope & Fee Proposal

The following services are not currently included in the base fee proposal. The specific scope of work associated with these services are less defined at this point, and will require additional input from CPL to determine what level of involvement is desired.

- Community Engagement
  - Proposed Fee Allowance, not to exceed \$24,675
  - See attached proposal (Exhibit C) from Third Space Action Lab for the proposed scope and rates. There is more scope/fee within the proposal than CPL may desire for this project.
- FF&E
  - Proposed Fixed Fee of \$31,190
  - See attached proposal (Exhibit D) from Maraye Design Studio for scope and rates.
- Environmental Graphics and/or Signage Design
  - Proposed Fee Allowance of \$5,000
  - Scope would be completed by Bialosky Cleveland's graphic design team.

### Reimbursables

We propose a total A/E team reimbursable not-to-exceed allowance of \$2,000 for printing costs and mileage.

Printing would be for owner reviews and presentations, as requested.

Fees associated with Planning, Zoning and Plan Reviews for Building Permit(s) will be billed to the Owner as a direct reimbursable.

### Billing Phases

Fees will be billed to the Owner monthly on a phase-by-phase basis, according to our progress, as follows:

Programming/Planning	5%
Schematic Design	15%
Design Development	20%
Construction Documents	35%
Bidding & Permitting	5%
Construction Administration	20%

### Services Not Provided by Design Team

- Measured Drawings
  - o Existing Construction Documents are assumed to be available, which Bialosky will create a Revit Model based upon.
  - o Bialosky will field-verify the existing documents versus actual field conditions.
- Existing Facilities Survey
  - o Previously completed by Bialosky and assumed to still be relevant.
  - o Bialosky will review the previously completed survey versus actual conditions to confirm accuracy.
- Site Surveying
  - o Provided by CPL
- Geo-Technical Engineering
  - o Provided by CPL
- Environmental (Hazardous Materials) Consulting
  - o Provided by CPL
- Traffic & Parking Consulting
  - o Not believed to be needed
- Acoustical Consulting
  - o Not believed to be needed
  - o Bialosky will design to acoustical best practices

- Commissioning
  - o Provided by CPL, if required
- Construction Testing & Special Inspections
  - o Provided by CPL
- LEED Consulting
  - o The project will be designed with sustainability best practices, but it is not planned that the project will be submitted for LEED certification.
- As-Constructed Record Drawings

#### Design Team Firms Included in Proposal

- Architecture & Interior Design - Bialosky Cleveland
- Civil Engineering - Halle's Engineering & Design
- Structural Engineering - Barber & Hoffman
- MEP Engineering - Bialosky Cleveland
- IT, Security & A/V Infrastructure Design - BCL IT Consulting
- Landscape Architecture - DERU Landscape Architecture
- Cost Estimating - McGuinness Unlimited
- Community Engagement - Third Space Action Lab
- FF&E - Maraye Design Studio

#### Proposed Project Schedule

The proposed project schedule is as follows:

- |                             |   |
|-----------------------------|---|
| - Research/Discovery/Review | 2 Wk's (Jan. '23)                               |
| - Programming & Planning    | 2 Wk's (Jan.)                                   |
| - Schematic Design          | 2 Mo's (Feb. - Mar.)                            |
| - Design Development        | 3 Mo's (Apr. - Jun.)                            |
| - Construction Documents    | 3 Mo's (Jul. - Sep.)                            |
|                             | <b>9 Mo's DESIGN TOTAL</b>                      |
| <br>                        |   |
| - Bidding & Permitting      | 3 Mo's (Oct. - Dec. '23)                        |
| - Construction              | 12 to 14 Mo's (Jan. '24 - Feb. '25) - TBD by CM |

Thank you for your consideration in reviewing this proposal. If you have any suggestions for modifying it to better suit your needs, please contact me at any time.

Upon acceptance of the proposed scope and fee, we understand that a formal AIA B133 agreement will be executed between Bialosky and CPL.

We are excited about the prospect of working on this project with the CPL team and look forward to getting started.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'A Hill', written in a cursive style.

Aaron Hill, AIA, LEED AP BD+C  
Principal  
ahill@bialosky.com  
216-308-2470



Execution Copy

**JACK, JOSEPH AND MORTON MANDEL FOUNDATION****GRANT AGREEMENT**

This Grant Agreement (this “Agreement”) is entered into on September 12, 2022, by and between the Jack, Joseph and Morton Mandel Foundation (the “Foundation”) and the Cleveland Public Library (the “Library”).

**BACKGROUND**

- A. The Library is organized as a “school district public library” pursuant to Ohio Revised Code Section 3375.15, and therefore is a political subdivision under Ohio law.
- B. The Library is classified as a tax-exempt public charity for purposes of the Internal Revenue Code of 1986, as amended, because it is a political subdivision of the State of Ohio.
- C. The Library and the Cleveland Public Library Foundation (the “Library Foundation”) are in the midst of a ten (10) year “Facilities Master Plan” and capital enhancements campaign to transform the Library’s twenty-seven (27) branches.
- D. The Facilities Master Plan envisions renovating the Library’s Glenville, Cleveland, Ohio location (the “Glenville Branch”) with updated features such as flexible meeting and event space, small group study rooms or collaborative space, a dedicated computer area, a dedicated children’s area, a defined teen area, and a 24/7 lobby or book locker for extended service (the “FMP Updates”).
- E. The additional enhancements to the Glenville Branch that will be funded by the capital enhancements campaign include an adult and senior digital innovation lab (the “Workforce/Digital Lab”), a digital lab for primary school students (the “Youth Digital Lab”), and increased staff, programming, and art and outdoor areas related to such spaces (these updates and the FMP Updates are referred to herein collectively as the “Glenville Updates”).
- F. The Library has estimated that the Glenville Updates will cost approximately seven million dollars (\$7,000,000), as reflected on the proposed budget attached hereto as Attachment A. The Library and the Library Foundation have committed four million dollars (\$4,000,000) toward the costs of the Glenville Updates, which includes two million dollars (\$2,000,000) dedicated solely to the creation of the Youth Digital Lab and two million dollars (\$2,000,000) committed to the FMP Updates.

**JACK, JOSEPH AND MORTON MANDEL FOUNDATION****GRANT AGREEMENT**

- G. The Library and the Library Foundation submitted a grant proposal to the Foundation requesting funding of three million dollars (\$3,000,000) to cover the remaining estimated costs of the Glenville Updates.
- H. On July 13, 2022, the Board of Trustees of the Foundation approved a grant of three million dollars (\$3,000,000) to the Library (the "Grant").
- I. The parties wish to set forth their agreement as to their respective rights and obligations, and the conditions and restrictions placed on the payment, receipt, and use of the Grant, as applicable.

**NOW, THEREFORE, the parties hereby agree as follows:**

- 1. Grant Purposes. The Grant is being made for the sole purpose of providing three million dollars (\$3,000,000) of funding for the Glenville Updates.
- 2. Restrictions/Requirements.
  - A. This Grant is contingent upon the Library funding, constructing, and operating the Glenville Updates. If for any reason the Library ceases to fund, construct, and/or operate the Glenville Updates prior to the completion of the Grant, it must notify the Foundation immediately. Upon such notification, the Foundation's obligation to make payments of the Grant pursuant to this Agreement shall cease, unless otherwise agreed to by the Foundation in a written instrument to be attached to this Agreement.
  - B. The Library shall not use any portion of the Grant for any purpose other than that set forth in Section 1, above, unless consented to in writing by the Foundation.
  - C. The Library shall not use any portion of the Grant to pay itself a project management fee, or as reimbursement for overhead or administrative costs related to administering the Grant. Notwithstanding the preceding sentence, administrative costs such as legal fees, insurance premiums, third-party project management fees, and other fees or expenses, directly related to the construction and operations of the Glenville Updates may be paid for with the Grant.

**JACK, JOSEPH AND MORTON MANDEL FOUNDATION****GRANT AGREEMENT**

3. Workforce/Digital Lab.
  - A. The Workforce/Digital Lab will be located in the Glenville Branch. The Library has represented to the Foundation that the Workforce/Digital Lab will offer access to seniors and adults for workforce development and digital literacy, with the goal of helping prepare them for jobs of the future. It is anticipated that the Workforce/Digital Lab will occupy approximately two thousand five hundred square feet (2,500 sq. ft.) of the renovated Glenville Branch.
  - B. The Library shall ensure that the Foundation is fully informed in all aspects of the design and planning of the construction of the Workforce/Digital Lab and shall provide the Foundation the opportunity to participate in such design and planning process.
4. Payment of the Grant. The Foundation shall pay the Grant to the Library as follows:
  - A. Milestone #1: Within thirty (30) days of the receipt of a Payment Request (as described in Section 5, below), which the Library shall submit immediately after it has signed a contract with an architect for the Glenville Updates (which is expected to occur in Q1 of 2023), the Foundation shall pay the Library six hundred thousand dollars (\$600,000) of the Grant.
  - B. Milestone #2: Within thirty (30) days of the receipt of a Payment Request, which the Library shall submit immediately after setting the date for commencement of construction of the Glenville Updates, the Foundation shall pay the Library six hundred thousand dollars (\$600,000) of the Grant.
  - C. Milestone #3: Within thirty (30) days of the receipt of a Payment Request, which the Library shall submit upon completion of twenty-five percent (25%) of the Glenville Updates, the Foundation shall pay the Library six hundred thousand dollars (\$600,000) of the Grant.
  - D. Milestone #4: Within thirty (30) days of the receipt of a Payment Request, which the Library shall submit upon completion of fifty percent (50%) of the Glenville Updates, the Foundation shall pay the Library six hundred thousand dollars (\$600,000) of the Grant.

**JACK, JOSEPH AND MORTON MANDEL FOUNDATION****GRANT AGREEMENT**

E. Milestone #5: Within thirty (30) days of the receipt of a Payment Request, which the Library shall submit upon completion of the Glenville Updates as described in Section 5.B, below, the Foundation shall pay the Library six hundred thousand dollars (\$600,000) of the Grant.

**5. Payment Requests.**

A. At the completion of Milestones #1 through #5, as described above in Section 4, the Library shall submit to the Foundation a Payment Request. Each Payment Request shall include, as of the date of the request: (i) a financial update that describes the actual expenses incurred for the Glenville Updates as of the date of the Payment Request, (ii) a detailed schedule of cash sources used to pay such actual expenses, and (iii) a summary of the completed components of the Glenville Updates. Each Payment Request shall be signed by the Library's Chief Financial Officer.

B. The Request Letter for Milestone #1 must also include a copy of the signed contract with the architect and the preliminary construction timeline, design plans, and summary construction budget for the Glenville Updates; provided, however, the Library shall submit to the Foundation the final versions of each of the aforementioned construction documents as soon as they are available, as well as any substantial modifications made to such final versions after submission to the Foundation. The Payment Request for Milestone #5 must include a certificate of occupancy certified by the architect and a final expenditure report setting forth the total expenses incurred for the Glenville Updates.

6. Naming Rights. In honor of making the Grant, the Library hereby gives the Foundation the naming rights to the Workforce/Digital Lab. The Foundation has chosen to name the Workforce/Digital Lab the "Jack, Joseph and Morton Mandel Workforce and Senior Digital Innovation Lab."

A. If in the future the Library wishes to change the name of the Workforce/Digital Lab, it must first obtain the written permission of the Foundation, which may be withheld in its sole discretion.

B. If the Library were to change the name of the Workforce/Digital Lab without the prior written permission of the Foundation as required by this Section 6, the

**JACK, JOSEPH AND MORTON MANDEL FOUNDATION****GRANT AGREEMENT**

Foundation shall have the right to enforce against the Library by specific performance these naming rights.

- C. In addition to any rights and remedies available under law, the Foundation may change or rescind the name of the Workforce/Digital Lab if, in the unlikely event, the Foundation determines in its reasonable and good faith opinion that circumstances have changed such that the chosen name of the Workforce/Digital Lab would adversely impact the reputation, image, mission or integrity of the Foundation, Jack N. Mandel, Joseph C. Mandel and/or Morton L. Mandel. Any change in the name shall be subject to the reasonable approval rights of the Library.
  - D. In the event the Workforce/Digital Lab is significantly renovated, upgraded, modified, or relocated within the Glenville Branch in the future, the naming rights granted to the Foundation pursuant to this Agreement shall continue and the signage recognizing the name of the Workforce/Digital Lab shall remain the prominent signage for such space.
  - E. If the Glenville Branch is sold, leased, closed, deconstructed, destroyed, or severely damaged without repair, such that the Glenville Branch is no longer owned or used by the Library, then the Foundation's naming rights to the Workforce/Digital Lab shall cease. In the event the Glenville Branch is demolished and replaced, then the Foundation's naming rights to the Workforce/Digital Lab shall also cease.
7. Name Signage. Signage recognizing the name of the Workforce/Digital Lab shall be mounted near the entrance to the Workforce/Digital Lab. The Library shall provide the Foundation a schematic design of the signage and its placement. The Library shall finalize such design and placement only after receiving written approval from the Foundation.
8. Other Donor Recognition. Should the Library offer, either directly or through the Library Foundation, naming rights to other components of the Glenville Updates, including but not limited to the Youth Digital Lab, the placement of any signage recognizing such naming shall be approved by the Foundation prior to finalizing the location with the relevant third-party donor.

**JACK, JOSEPH AND MORTON MANDEL FOUNDATION****GRANT AGREEMENT**

9. **Annual Report.** Upon the completion of the Glenville Updates, the Library shall submit to the Foundation an annual report no later than forty-five (45) days after the Library's fiscal year ending December 31. This report shall include an update on the Workforce/Digital Lab and the Youth Digital Lab, including how both are being used by the community, the number of users of each lab, and the programs delivered through each lab. The annual report for the first year of operations shall also include a summary final budget for the Workforce/Digital Lab. The Library must obtain the Foundation's prior written consent to discontinue the provision of this annual report.
10. **Notices.** Any requirement for written consent or notification may be made in hard copy or electronic format. Unless otherwise notified by the Foundation, the Library shall submit the Payment Requests, all Annual Reports and other correspondence to [grants@mandelfoundation.org](mailto:grants@mandelfoundation.org).
11. **Indemnification and Insurance.**
- A. The Library agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless the Foundation, and its officers, trustees, employees, members and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorneys' fees), directly or indirectly, wholly or partially arising from or in connection with any act or omission of the Library, or its respective officers, employees or agents, in obtaining or accepting the Grant, in expending or applying the proceeds of the Grant, or in carrying out the Glenville Updates, except to the extent that such claims, liabilities, losses or expenses arise from or in connection with the gross negligence of the Foundation, or its officers, trustees, employees, members or agents. The Foundation will notify the Library of any such claim, allow it to defend the claim and reasonably assist the Library in the defense, provided that the Library shall not settle a claim or make any admission of fault on behalf of the Foundation without its written consent, which shall not be unreasonably withheld.
- B. The Library agrees to implement and maintain throughout the duration of the Glenville Updates, insurance in types and amounts that are reasonable and appropriate for the activities being undertaken.
12. **Compliance with Laws.** The Library shall at all times comply with applicable laws, executive orders, rules and regulations, and shall obtain all necessary approvals, permits and licenses required for the Glenville Updates.

**JACK, JOSEPH AND MORTON MANDEL FOUNDATION****GRANT AGREEMENT**

13. Reference to Full Name. The Library and its personnel shall always refer to the Workforce/Digital Lab in the full given name in the first instance. This requirement also applies to all references made to the Workforce/Digital Lab in printed and/or electronic format, including but not limited to, informational materials, websites and media advertising, and all invitations, notices, posters and other forms of announcement or advertising for any and all events that will occur in the Workforce/Digital Lab. All subsequent references to the Workforce/Digital Lab may be shortened to the “Mandel Workforce and Senior Digital Innovation Lab.”
14. Maintenance. The Foundation shall not provide funding for the maintenance and upkeep of the Workforce/Digital Lab, yet it requires the lab and the rest of the Glenville Branch to be properly maintained and in good condition. Upon the request of the Foundation, annual inspections will be conducted by the Library together with a representative from the Foundation.
15. Ceremonial Events. Should the Library host a groundbreaking, dedication, and/or other type of event to celebrate the start of construction, re-opening of the Glenville Branch, or the opening of the Workforce/Digital Lab, as applicable, it must consult with the Foundation in planning such event to ensure that representatives of the Foundation are available to attend and participate if the Foundation so wishes.
16. Third Party/Media Communications.
- A. All publicity and other donor tributes related to this Grant will be coordinated with the Foundation. This includes clearing with the Foundation both language and design in advance for general public announcements, publicity, and press releases that include any form of attribution to the Foundation with respect to announcing the Grant.
  - B. Each party shall inform the other party about, and refer to the other party as appropriate, any media inquiries about the other party. Neither party, nor its representatives, shall speak on behalf of the other party without the other party’s prior written explicit instructions or approvals.
17. Termination. This Agreement may be terminated by the Foundation for cause after thirty (30) days’ notice to the breaching party and opportunity to cure, including, but not limited to: (a) the breach of any material term or condition of this Agreement by the

**JACK, JOSEPH AND MORTON MANDEL FOUNDATION****GRANT AGREEMENT**

- Library; (b) the Library's inability to carry out the purposes of the Grant; or (c) the Library's inability to fund, construct, or operate the Glenville Updates.
18. Amendments. This Agreement may not be amended except by an instrument in writing signed by the Foundation and the Library. No provision of this Agreement and no right or obligation under this Agreement may be waived except by an instrument in writing signed by the party waiving the provision, right or obligation in question.
19. Assignment; Successors and Assigns. No party shall assign its rights or obligations under this Agreement in whole or in part, without the prior written approval of the other party, which approval shall not be unreasonably withheld, conditioned, or delayed. The terms and conditions contained herein shall apply to, be binding upon, and inure to the benefit of the parties and their respective permitted successors and assigns.
20. Counterparts and Electronic Signatures. This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute but one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF, or other email transmission), which signature shall be binding on the party whose name is contained therein. Any party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.
21. Entire Agreement. This Agreement contains the entire agreement in relation to this subject matter and supersedes any prior or contemporaneous understandings, communications, representations, agreements or term sheets relating to this subject matter.

*(Signatures on the following page)*

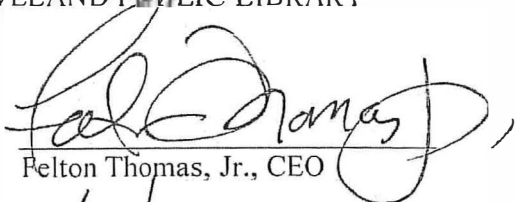


**JACK, JOSEPH AND MORTON MANDEL FOUNDATION**


**GRANT AGREEMENT**

We agree to the terms and conditions set forth above:

**ACKNOWLEDGMENT  
CLEVELAND PUBLIC LIBRARY**

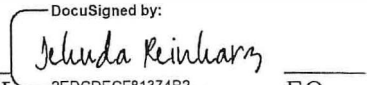
By:   
Felton Thomas, Jr., CEO

Date: 9/13/22

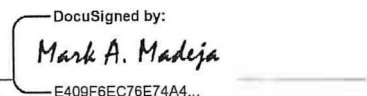
By:   
Maritza Rodriguez, President,  
Board of Trustees

Date: 9/13/22

**ACKNOWLEDGMENT  
JACK, JOSEPH AND MORTON  
MANDEL FOUNDATION**

By:   
Jehuda Reinharz, President & CEO

Date: 9/13/2022

By:   
Mark A. Madeja, CEO

Date: 9/13/2022

**JACK, JOSEPH AND MORTON MANDEL FOUNDATION****GRANT AGREEMENT****ATTACHMENT A****GLENVILLE UPDATES  
PROPOSED BUDGET**

	<b>Workforce/Digital Lab Expenses</b>	<b>Youth Lab Digital Expenses</b>	<b>FMP Updates</b>	<b>Total Budgeted Expenses</b>
Construction	\$2,400,000	\$1,600,000	n/a	
Equipment	\$280,000	\$70,000	n/a	
Art & Outdoor Space	\$70,000	\$60,000	n/a	
Indirect Costs	\$90,000	\$160,000	n/a	
Programming	\$100,000	\$50,000	n/a	
Staff	\$60,000	\$60,000	n/a	
<b>TOTAL EXPENSES</b>	<b>\$3,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$7,000,000</b>

**CPL Glenville Branch  
Schedule of Values  
11/4/2022**

**EXHIBIT B**

<b>Basic Services</b>	<b>Firm</b>	<b>Fee</b>
Architecture & Interior Design	Bialosky Cleveland	\$290,000
Civil Engineering	Halle's Engineering & Design	\$12,000
Structural Engineering	Barber & Hoffman	\$34,000
MEP Engineering	Bialosky Cleveland	\$100,000
IT, Security & A/V Infrastructure Design	BCL IT Consulting	\$30,000
Landscape Architecture	DERU Landscape Architecture	\$8,000
Cost Estimating	McGuiness Unlimited	\$26,000
<b>BASIC SERVICES TOTAL FEE</b>		<b>\$500,000</b>
<b>Additional Services</b>	<b>Firm</b>	<b>Fee</b>
Community Engagement	Third Space Action Lab	\$24,675
FF&E	Maraye Design Studio	\$31,190
Graphics and/or Signage Design	Bialosky Cleveland	\$5,000
Design Contingency for Added Scope		\$20,000
<b>ADDITIONAL SERVICES TOTAL FEE</b>		<b>\$80,865</b>
Reimbursables		\$2,000
<b>POTENTIAL TOTAL FEE + REIMBURSABLES</b>		<b>\$582,865</b>



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## STATEMENT OF WORK

This Statement of Work ("SOW") is entered into by and between BIALOSKY CLEVELAND ("Client") and THIRDSPLACE ACTION LAB LLC ("TSAL" or "Company") pursuant to the Professional Services Agreement dated NOVEMBER 7, 2022, by and between Client and Company (the "Agreement").

All capitalized terms not defined in this SOW have the meanings given to such terms in the Agreement, unless the context requires otherwise.

### Background

Bialosky Cleveland has been awarded a contract to redesign Cleveland Public Library's Glenville neighborhood branch. Given TSAL's strong relationships and physical space in Glenville, Bialosky seeks a community engagement and strategic learning partner. The goal of a partnership between Client and Company is to co-create a holistically equitable + inclusive library—informed by, and responsive to, the vision, expertise, and desires of neighborhood residents, visitors, employees, and stakeholders, and residents of surrounding neighborhoods.

### Scope of Services

Company will provide the following services:

- Strategic advice to conduct effective community engagement in Glenville, including an introduction to key history and social context
- Co-facilitation of two (2) resident engagement conversations, hosted at the ~~ThirdSpace Reading Room (1464 E. 105th Street)~~ CPL Glenville Branch.
- Ten (10) key stakeholder interviews + synthesis of key findings  
Desire for Stakeholder interviews to be discussed further with CPL, as they may not be needed.

### Assumptions

Client's accountabilities include providing prompt feedback; and providing access to all key people internally. Company's accountabilities include conducting all activities with respect to Client's organization, and minimizing disruption and concerns; and meeting agreed-upon deadlines and immediately reporting any threats to progress.

Client and Company are both accountable for immediately informing the other of any developments that might materially affect the success of the project.

### Fees, Terms, and Conditions

Company will provide these services for the following fees:

	Cost	Hours	Senior Leadership	Analysis + Production
			\$350	\$250
<b>Community Engagement + Strategic Advice</b>				
Kickoff + Scoping Session	\$2,700	10	2	8
Internal/External Document Review	\$3,000	12	0	12
Soul Session: Power Mapping + Neighborhood Context	\$3,700	14	2	12
Intergenerational Lunch Listening Sessions (2x)	\$4,700	18	2	16
Stakeholder Interviews (10x)	\$6,200	24	2	22
<b>Other Engagement Elements</b>				
Ad-Hoc Project Management Syncs	\$3,200	12	2	10
Administrative Costs	\$1,175	0	n/a	n/a
<b>TOTAL \$24,675</b>				
<i>Subtotal labor per employee</i>			10	80

Company will invoice Client as follows: (All payment terms are between Bialosky & TSAL)

- \$11,550.00 of invoice due upon receipt
- \$5,775.00 of invoice due upon completion of the first intergenerational lunch listening session
- \$5,775.00 of invoice due upon completion of project

#### **Expense Reimbursement**

Company will not charge for any expenses including materials, parking, lodging, and related expenses.

IN WITNESS WHEREOF, the parties by their duly authorized representatives have executed this Statement of Work as of this 7th day of NOVEMBER, 2022.

Bialosky Cleveland

ThirdSpace Action Lab LLC

\_\_\_\_\_  
Name: Aaron Hill

\_\_\_\_\_  
Name: Evelyn Burnett

Title: Principal

Title: Chief Executive Officer



November 2, 2022

Aaron Hill  
Bialosky  
Cleveland, Ohio 44103

Dear Aaron:

In response to your request for the fee proposal for interior furniture selection for Cleveland Public Library - Glenville Branch, Cleveland, Ohio the following outlines the anticipated cost the project:

#### DESIGN DEVELOPMENT PHASE

- Prepare preliminary furniture and finish schematic layouts
- Develop preliminary furniture and finish selections
- Prepare presentation boards with photos and finishes
- Estimate the cost of the FF&E package
- 3 Meetings with user group

#### CONTRACT DOCUMENT PHASE

- Finalize selections of all materials, finishes, and treatment for furniture
- Finalize space plans showing locations of furniture and built-in equipment
- After final approval of all space plans, furniture layouts, and product selections, prepare working drawings and documents for construction of the space and installation of the interiors.
- Prepare interior specifications, as required
- Prepare bid specifications for furniture and other moveable equipment
- 2 meeting with user group

#### ESTIMATING PHASE

- Final FF&E selections
- Meet with vendors for a walk-thru
- Obtain quotes for furnishings
- User group review

#### INSTALLATION

- Coordinate and schedule installation of all FF&E
- Periodic inspections at the site during construction and furniture installation to be sure all work is done according to professional standards and the specifications
- Create a punch list for all new furniture specified by designer and resolve issues





11/13/2022

Dear Eric and Kath,

Thank you for giving us the opportunity to evaluate and propose security system enhancements at the Cleveland Public Library Phase 1B branches. We have appreciated supporting CPL during the Phase 1A installations and hope we can continue the momentum into this next phase of the Facility Master Plan.

This proposal is a for the installation of an enhanced IP video surveillance, people counting, access control, and intrusion hardware and software solution for Cleveland Public Library. We evaluated what has items are outstanding for completion in the Phase 1B scope of work. Below, I have summarized the systems that are included in our proposal:

	Camera Views	Card Reader Doors	People Counting Devices	Intrusion Alarm Points
Brooklyn	16	n/a	1	n/a
Eastman	25	n/a	2	n/a
Lorain	29	n/a	2	n/a
MLK	33	14	3	24
Rockport	47	n/a	1	n/a
Walz	20	5	1	24
<b>Total</b>	<b>170</b>	<b>19</b>	<b>10</b>	<b>48</b>

This proposal is a turn-key installation with project management by IPS. IPS will work with the General Contractors (Regency, Panzica, Gilbane) to ensure all cable installation is properly installed. IPS will subcontract up to 12% (\$40,000) of the project value to our MBE partner ClarkTel to complete the Phase 1B project. This is the same partner we have worked with on the Phase 1A installation. We propose that IPS subcontract material purchases and device installation to ClarkTel to support the procurement diversity goals CPL has set.



The following table will summarize the project cost. In the attached documents, you will see the detailed scope description and parts lists for each building. We ask that you please carefully review the exclusions and notes list together with general contractor so that all required work content is accounted for across the contractors.

	Proposal amount
Brooklyn	\$ 33,817.97
Eastman	\$ 52,746.46
Lorain	\$ 49,137.11
MLK	\$ 96,377.09
Rockport	\$ 51,955.22
Walz	\$ 50,851.63
Phase 1A panics	\$ 3,191.81
<b>Total</b>	<b>\$ 338,077.29</b>

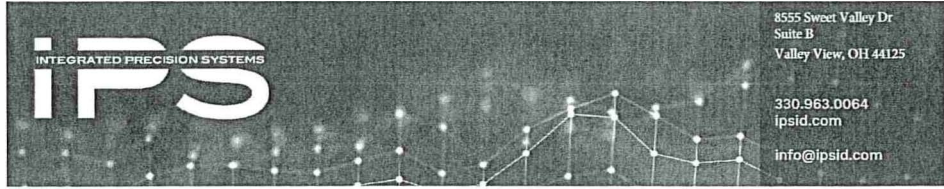
Product prices sourced from the IPS Ohio State Term Contract #: 800545 and/or equivalent negotiated group pricing contracts. The access control hardware continues to have long lead times. We will take every effort to complete branches as close to the opening date as possible. The most significant lead time delay is the access control electronics with lead time of 50 weeks, in particular the access control door hardware. Additional hardware, engineering, and system modifications to make the building operational while the material is in being delivered is not included in this proposal.

Thank you again for this opportunity. If you have any questions or concerns about the proposal, please do not hesitate to contact me at (216) 644-3505.

Best,



Rob Jackson



Quote Name	Cleveland Public Library - Brooklyn - 16380 Q4683 - Security Systems Upgrade (Rev 1)	Created Date	11/1/2022
		Expiration Date	12/31/2022
Quote ID	16380 - 4683		
Prepared By	Brandon Spurbeck		
Phone	(330) 963-0064		
Email	bspurbeck@ipsid.com		
Bill To Name	Cleveland Public Library- Brooklyn	Ship To Name	Cleveland Public Library- Brooklyn
Bill To	325 Superior Ave. Cleveland, OH 44114-1271 USA	Ship To	3706 Pearl Road Cleveland, OH 44109

Scope

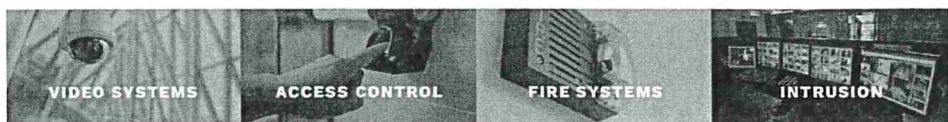
Provide and configure (1) PC workstation for Milestone XProtect client software  
 Provide and configure (1) 24-port PoE+ network switch  
 Provide and program all Milestone XProtect Expert software licenses  
 Install SD cards in all cameras  
 Install (1) indoor 2MP camera  
 Install (5) indoor 5MP cameras (provided by Regency)  
 Install (1) indoor 6MP fisheye panoramic camera  
 Install (1) indoor 8MP 180-degree panoramic camera  
 Install (1) outdoor 4K camera  
 Install (1) outdoor 15MP corner mount 270-degree panoramic camera  
 Install people counter at (1) entryway

Notes:

- Network connectivity to be provided by CPL.
- All required static IP addresses to be provided by CPL.
- Video surveillance servers are included under a separate quote.
- 120 VAC to be provided by others where required.
- Network drops to be provided by others where required.
- Patch panel(s), and patching to be provided by others.
- Equipment rack(s) to be provided by others.
- UPS battery backup to be provided by others.
- All security cabling and rough-in to be provided by others.
- Lift to be provided by others for use by IPS hardware technicians.
- Expected delivery dates for all hardware components may be delayed.
- Product prices sourced from the IPS Ohio State Term Contract #: 800545 and/or equivalent negotiated group pricing contracts.

Project Detail

Product Code	Product	Quantity	Sales Price	Subtotal
IPS00177498	Video recording server (BCDM01-ELVS-I5)	1.00	\$1,865.60	\$1,865.60



This quote and proposed product/service are subject to the "IPS Terms and Conditions".



IPS00179451	Video hard drive expansion (BCD-SA-512GB-SSD-35)	1.00	\$914.88	\$914.88
IPS00179450	Video network adapter (BCD-SA-USB-RJ45-ADTR)	1.00	\$57.60	\$57.60
IPS00089368	AXIS T8524 POE+ NETWORK SWITCH	1.00	\$752.67	\$752.67
IPS00086342	XProtect Expert Device License	10.00	\$266.31	\$2,663.10
IPS00023008	One year Care Plus for XProtect Expert Device License	10.00	\$38.26	\$382.60
IPS00089269	AXIS SURVEILLANCE CARD 64 GB	11.00	\$58.40	\$642.40
IPS00068354	AXIS P3245-V	1.00	\$508.69	\$508.69
IPS00088361	AXIS M3067-P	1.00	\$422.10	\$422.10
IPS00092488	AXIS P3807-PVE	1.00	\$1,591.52	\$1,591.52
IPS00176859	AXIS P3248-LVE	1.00	\$954.59	\$954.59
IPS00089316	AXIS T94T01D PENDANT KIT	1.00	\$74.12	\$74.12
IPS00089744	AXIS T91E61 WALL MOUNT	1.00	\$58.98	\$58.98
IPS00057986	AXIS P3719-PLE	1.00	\$1,439.10	\$1,439.10
IPS00068248	AXIS T94N01D PENDANT KIT	1.00	\$80.91	\$80.91
IPS00089779	AXIS T91D61 WALL MOUNT	1.00	\$80.91	\$80.91
IPS00089581	AXIS T91A64 BRACKET CORNER	1.00	\$85.78	\$85.78
IPS-PS-Labor-Install	Project Services - Installation of hardware	44.00	\$95.00	\$4,180.00
IPS-Shipping	IPS-Shipping	1.00	\$280.00	\$280.00
IPS-PS-Labor-Eng	Project Services - Engineering and design services	24.00	\$113.30	\$2,719.20
IPS-PS-Labor-PM	Project Services - Project management	24.00	\$113.30	\$2,719.20
IPS-SUB-HARDWARE	Subcontractor provided material	1.00	\$1,712.30	\$1,712.30
IPS00179453	ShopperTrak Orbit 8 device and installation	1.00	\$5,988.22	\$5,988.22
IPS-PS-Labor-Install	Project Services - Installation of hardware	14.50	\$95.00	\$1,377.50
IPS-PS-Labor-Config	Project Services - Configuration and setup of system	20.00	\$113.30	\$2,266.00

Total Price \$33,817.97



This quote and proposed product/service are subject to the "[IPS Terms and Conditions](#)".



Quote Name Cleveland Public Library - Eastman - 16375 Q4684 - Security Systems Upgrade (Rev 1) Created Date 11/1/2022 Expiration Date 12/31/2022

Quote ID 16375 - 4684

Prepared By Brandon Spurbeck  
 Phone (330) 963-0064  
 Email bspurbeck@ipsid.com

Bill To Name Cleveland Public Library- Eastman Ship To Name Cleveland Public Library- Eastman  
 Bill To 325 Superior Ave. Ship To 11602 Lorain Ave.  
 Cleveland, OH 44114-1271 Cleveland, OH

Scope

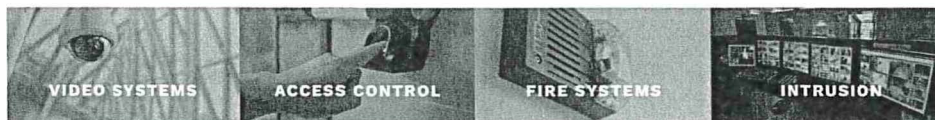
- Provide and configure (1) PC workstation for Milestone XProtect client software
- Provide and configure (1) 24-port PoE+ network switch
- Provide and program all Milestone XProtect Expert software licenses
- Install SD cards in all cameras
- Install (11) indoor standard 2MP cameras (3 to be provided by Regency from Rockport Branch)
- Install (2) indoor 6MP fisheye panoramic cameras (to be provided by Regency from Rockport Branch)
- Install (1) indoor 8MP 360-degree panoramic camera
- Install (2) outdoor 8MP wall mount 180-degree panoramic cameras
- Install (2) outdoor 4K cameras
- Install (1) outdoor 15MP corner mount 270-degree panoramic camera
- Install people counter at (2) entryways

Notes:

- Network connectivity to be provided by CPL.
- All required static IP addresses to be provided by CPL.
- Video surveillance servers are included under a separate quote.
- 120 VAC to be provided by others where required.
- Network drops to be provided by others where required.
- Patch panel(s), and patching to be provided by others.
- Equipment rack(s) to be provided by others.
- UPS battery backup to be provided by others.
- All security cabling and rough-in to be provided by others.
- Lift to be provided by others for use by IPS hardware technicians.
- Expected delivery dates for all hardware components may be delayed.
- Product prices sourced from the IPS Ohio State Term Contract #: 800545 and/or equivalent negotiated group pricing contracts.

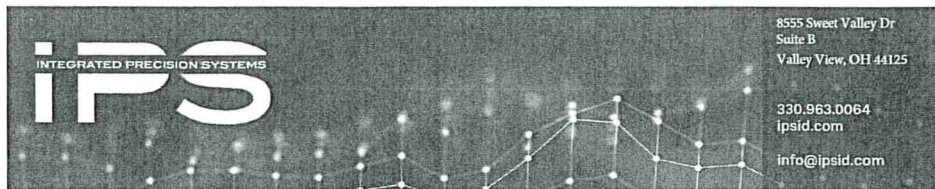
Project Detail

Product Code	Product	Quantity	Sales Price	Subtotal
IPS00177498	Video recording server (BCDM01-ELVS-15)	1.00	\$1,865.60	\$1,865.60



This quote and proposed product/service are subject to the "IPS Terms and Conditions".





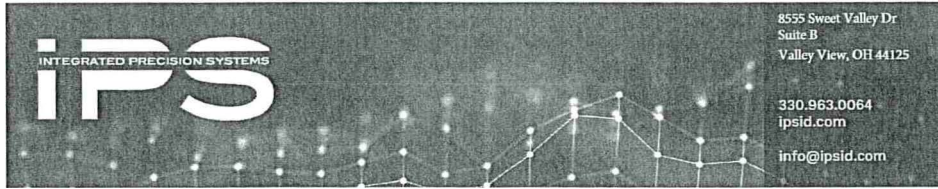
IPS00179451	Video hard drive expansion (BCD-SA-512GB-SSD-35)	1.00	\$914.88	\$914.88
IPS00179450	Video network adapter (BCD-SA-USB-RJ45-ADTR)	1.00	\$57.60	\$57.60
IPS00089368	AXIS T8524 POE+ NETWORK SWITCH	1.00	\$752.67	\$752.67
IPS00086342	XProtect Expert Device License	19.00	\$266.31	\$5,059.89
IPS00023008	One year Care Plus for XProtect Expert Device License	19.00	\$38.26	\$726.94
IPS00089269	AXIS SURVEILLANCE CARD 64 GB	21.00	\$58.40	\$1,226.40
IPS00068354	AXIS P3245-V	8.00	\$508.69	\$4,069.52
IPS00068176	AXIS P3717-PLE	1.00	\$1,318.59	\$1,318.59
IPS00089649	AXIS SAFETY WIRE 3M 5P	1.00	\$29.80	\$29.80
IPS00092488	AXIS P3807-PVE	2.00	\$1,591.52	\$3,183.04
IPS00068104	AXIS T94V01C DUAL CAMERA MOUNT	2.00	\$82.17	\$164.34
IPS00089779	AXIS T91D61 WALL MOUNT	2.00	\$80.91	\$161.82
IPS00176859	AXIS P3248-LVE	2.00	\$954.59	\$1,909.18
IPS00089316	AXIS T94T01D PENDANT KIT	2.00	\$74.12	\$148.24
IPS00089744	AXIS T91E61 WALL MOUNT	2.00	\$58.98	\$117.96
IPS00057986	AXIS P3719-PLE	1.00	\$1,439.10	\$1,439.10
IPS00068248	AXIS T94N01D PENDANT KIT	1.00	\$80.91	\$80.91
IPS00089779	AXIS T91D61 WALL MOUNT	1.00	\$80.91	\$80.91
IPS00089581	AXIS T91A64 BRACKET CORNER	1.00	\$85.78	\$85.78
IPS-PS-Labor-Install	Project Services - Installation of hardware	68.00	\$95.00	\$6,460.00
IPS-Shipping	IPS-Shipping	1.00	\$190.00	\$190.00
IPS-PS-Labor-Eng	Project Services - Engineering and design services	24.00	\$113.30	\$2,719.20
IPS-PS-Labor-PM	Project Services - Project management	24.00	\$113.30	\$2,719.20
IPS-SUB-HARDWARE	Subcontractor provided material	1.00	\$1,816.00	\$1,816.00
IPS00179453	ShopperTrak Orbit 8 device and installation	1.00	\$5,825.22	\$5,825.22
IPS00179452	ShopperTrak Orbit 8 device and installation	1.00	\$3,732.07	\$3,732.07
IPS-PS-Labor-Install	Project Services - Installation of hardware	32.00	\$113.30	\$3,625.60
IPS-PS-Labor-Config	Project Services - Configuration and setup of system	20.00	\$113.30	\$2,266.00

Total Price

\$52,746.46



This quote and proposed product/service are subject to the "IPS Terms and Conditions".



Quote Name Cleveland Public Library - Lorain - 16374 Q4685 - Security Systems Upgrade (Rev 1) Created Date 11/1/2022  
 Expiration Date 12/31/2022  
 Quote ID 16374 - 4685

Prepared By Brandon Spurbeck  
 Phone (330) 963-0064  
 Email bspurbeck@ipsid.com

Bill To Name Cleveland Public Library- Lorain Ship To Name Cleveland Public Library- Lorain  
 Bill To 325 Superior Ave. Ship To 8216 Lorain Ave.  
 Cleveland, OH 44114-1271 Cleveland, OH  
 USA

Scope

- Provide and configure (1) PC workstation for Milestone XProtect client software
- Provide and configure (1) 24-port PoE+ network switch
- Provide and program all Milestone XProtect Expert software licenses
- Install SD cards in all cameras
- Install (2) indoor 2MP cameras with WDR & IR illuminators
- Install (1) indoor 6MP fisheye panoramic camera (to be provided by Regency from Rockport Branch)
- Install (1) indoor 8MP 180-degree panoramic camera
- Install (1) indoor 8MP 360-degree panoramic camera
- Install (2) outdoor 4K cameras
- Install (4) outdoor 15MP corner mount 270-degree panoramic cameras
- Install people counter at (2) entryways

Notes:

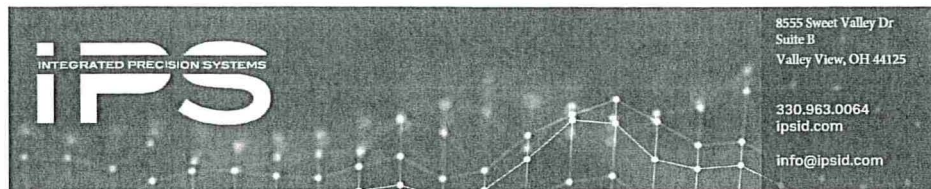
- Network connectivity to be provided by CPL.
- All required static IP addresses to be provided by CPL.
- Video surveillance servers are included under a separate quote.
- 120 VAC to be provided by others where required.
- Network drops to be provided by others where required.
- Patch panel(s), and patching to be provided by others.
- Equipment rack(s) to be provided by others.
- UPS battery backup to be provided by others.
- All security cabling and rough-in to be provided by others.
- Lift to be provided by others for use by IPS hardware technicians.
- Expected delivery dates for all hardware components may be delayed.
- Product prices sourced from the IPS Ohio State Term Contract #: 800545 and/or equivalent negotiated group pricing contracts.

Project Detail

Product Code	Product	Quantity	Sales Price	Subtotal
IPS00177498	Video recording server (BCDM01-ELVS-15)	1.00	\$1,865.60	\$1,865.60



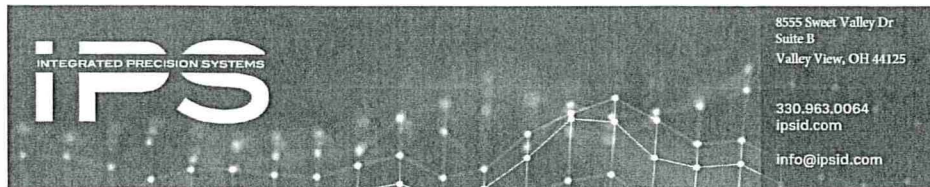
This quote and proposed product/service are subject to the "IPS Terms and Conditions".



IPS00179451	Video hard drive expansion (BCD-SA-512GB-SSD-35)	1.00	\$914.88	\$914.88
IPS00179450	Video network adapter (BCD-SA-USB-RJ45-ADTR)	1.00	\$57.60	\$57.60
IPS00089368	AXIS T8524 POE+ NETWORK SWITCH	1.00	\$752.67	\$752.67
IPS00086342	XProtect Expert Device License	11.00	\$266.31	\$2,929.41
IPS00023008	One year Care Plus for XProtect Expert Device License	11.00	\$38.26	\$420.86
IPS00089269	AXIS SURVEILLANCE CARD 64 GB	16.00	\$58.40	\$934.40
IPS00067732	AXIS P3245-LV	2.00	\$581.49	\$1,162.98
IPS00089726	AXIS T94K01D PENDANT KIT	1.00	\$42.35	\$42.35
IPS00089744	AXIS T91E61 WALL MOUNT	1.00	\$58.98	\$58.98
IPS00068176	AXIS P3717-PLE	1.00	\$1,318.59	\$1,318.59
IPS00089649	AXIS SAFETY WIRE 3M 5P	1.00	\$29.80	\$29.80
IPS00092488	AXIS P3807-PVE	1.00	\$1,591.52	\$1,591.52
IPS00176859	AXIS P3248-LVE	2.00	\$954.59	\$1,909.18
IPS00089316	AXIS T94T01D PENDANT KIT	2.00	\$74.12	\$148.24
IPS00089744	AXIS T91E61 WALL MOUNT	2.00	\$58.98	\$117.96
IPS00057986	AXIS P3719-PLE	4.00	\$1,439.10	\$5,756.40
IPS00068248	AXIS T94N01D PENDANT KIT	4.00	\$80.91	\$323.64
IPS00089779	AXIS T91D61 WALL MOUNT	4.00	\$80.91	\$323.64
IPS00089581	AXIS T91A64 BRACKET CORNER	4.00	\$85.78	\$343.12
IPS-PS-Labor-Install	Project Services - Installation of hardware	56.00	\$95.00	\$5,320.00
IPS-Shipping	IPS-Shipping	1.00	\$165.00	\$165.00
IPS-PS-Labor-Eng	Project Services - Engineering and design services	24.00	\$113.30	\$2,719.20
IPS-PS-Labor-PM	Project Services - Project management	24.00	\$113.30	\$2,719.20
IPS-SUB-HARDWARE	Subcontractor provided material	1.00	\$1,763.00	\$1,763.00
IPS00179453	ShopperTrak Orbit 8 device and installation	1.00	\$5,825.22	\$5,825.22
IPS00179452	ShopperTrak Orbit 8 device and installation	1.00	\$3,732.07	\$3,732.07
IPS-PS-Labor-Install	Project Services - Installation of hardware	32.00	\$113.30	\$3,625.60
IPS-PS-Labor-Config	Project Services - Configuration and setup of system	20.00	\$113.30	\$2,266.00

Total Price

\$49,137.11



Quote Name	Cleveland Public Library - MLK - 16385 Q4642 - Security Systems Upgrade	Created Date	10/24/2022
Quote ID	16385 - 4642	Expiration Date	12/9/2022
Prepared By	Brandon Spurbeck		
Phone	(330) 963-0064		
Email	bspurbeck@ipsid.com		
Bill To Name	Cleveland Public Library- Martin Luther King Jr.	Ship To Name	Cleveland Public Library- Martin Luther King Jr.
Bill To	325 Superior Ave. Cleveland, OH 44114-1271 USA	Ship To	1962 Stokes Blvd. Cleveland, OH

#### Scope

Provide and configure (1) PC workstation for Milestone XProtect client software  
 Provide and configure (2) 24-port PoE+ network switches  
 Provide and program all Milestone XProtect Expert software licenses  
 Install SD cards in all cameras  
 Install (13) indoor 2MP cameras  
 Install (1) indoor 6MP fisheye panoramic camera  
 Install (5) indoor 4MP 180-degree panoramic cameras  
 Install (1) outdoor 4K camera  
 Install (4) outdoor 5MP cameras  
 Install (1) outdoor 15MP corner mount 270-degree panoramic camera  
 Install and configure (2) S2 Network Nodes  
 Install (2) power supplies for electronic door locking hardware  
 Install (14) HID Signo40 proximity card readers  
 Install and configure (1) Bosch intrusion alarm panel  
 Install and configure (1) Bosch cellular dialer  
 Install and configure (1) alarm keypad  
 Install (8) standard man door contacts  
 Install (8) motion detectors  
 Install (1) wireless panic button and wireless receiver  
 Install (1) wireless lockdown button  
 Provide (6) wireless pendant style panic buttons  
 Install people counter at (3) entryways

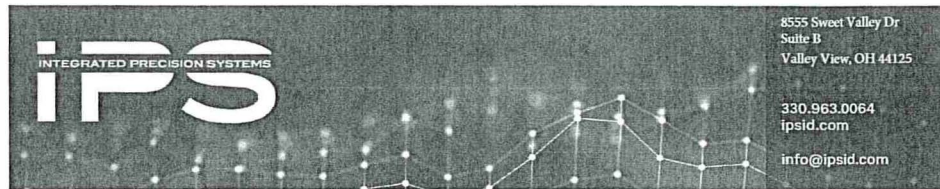
#### Notes:

- Network connectivity to be provided by CPL.
- All required static IP addresses to be provided by CPL.
- Video surveillance servers are included under a separate quote.
- 120 VAC to be provided by others where required.
- Network drops to be provided by others where required.
- Patch panel(s), and patching to be provided by others.
- Equipment rack(s) to be provided by others.
- UPS battery backup to be provided by others.



This quote and proposed product/service are subject to the "[IPS Terms and Conditions](#)".





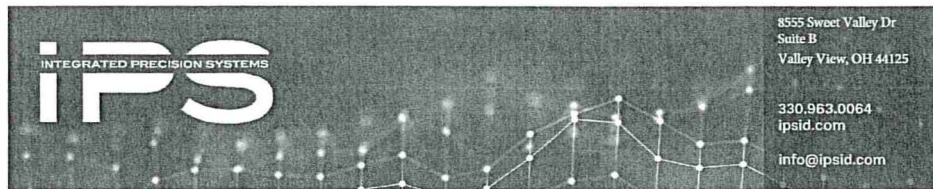
- Electric strikes to be provided and installed by the Division 08 door hardware contractor.
- Electronic power transfers and ElectroLynx wiring harnesses to be provided and installed by the Division 08 door hardware contractor.
- ADA operators and buttons to be provided and installed by others.
- New access control Network Nodes to be tied into CPL's existing S2 access control system. CPL currently has sufficient S2 portal licenses open and available to account for the new access control doors.
- Fire-rated plywood backboard(s) to be provided at the access control panel, intrusion alarm panel, and power supply locations by others.
- Access control credentials to be provided by owner.
- S2 door access groups to be defined by CPL.
- All security cabling and rough-in to be provided by others.
- Lift to be provided by others for use by IPS hardware technicians.
- Bosch central alarm management software is included under a separate quote.
- Monitoring of intrusion alarm system to be provided by others.
- Expected delivery dates for all hardware components may be delayed.
- Occupancy lights and door release buttons were not found on the drawings and no specifications were provided so these items have not been included in this proposal.
- Product prices sourced from the IPS Ohio State Term Contract #: 800545 and/or equivalent negotiated group pricing contracts.

#### Project Detail

Product Code	Product	Quantity	Sales Price	Subtotal
IPS00177498	Video recording server (BCDM01-ELVS-I5)	1.00	\$1,865.60	\$1,865.60
IPS00179451	Video hard drive expansion (BCD-SA-512GB-SSD-35)	1.00	\$914.88	\$914.88
IPS00179450	Video network adapter (BCD-SA-USB-RJ45-AD1R)	1.00	\$57.60	\$57.60
IPS00089368	AXIS T8524 POE+ NETWORK SWITCH	2.00	\$752.67	\$1,505.34
IPS00086342	XProtect Expert Device License	25.00	\$266.31	\$6,657.75
IPS00023008	One year Care Plus for XProtect Expert Device License	25.00	\$38.26	\$956.50
IPS00089269	AXIS SURVEILLANCE CARD 64 GB	26.00	\$58.40	\$1,518.40
IPS00068354	AXIS P3245-V	13.00	\$508.69	\$6,612.97
IPS00088361	AXIS M3067-P	1.00	\$422.10	\$422.10
IPS00176887	AXIS P3715-PLVE	5.00	\$809.10	\$4,045.50
IPS00176859	AXIS P3248-LVE	2.00	\$954.59	\$1,909.18
IPS00089384	AXIS P3227-LVE	3.00	\$752.67	\$2,258.01
IPS00089316	AXIS T94T01D PENDANT KIT	5.00	\$74.12	\$370.60
IPS00089744	AXIS T91E61 WALL MOUNT	5.00	\$58.98	\$294.90
IPS00057986	AXIS P3719-PLE	1.00	\$1,439.10	\$1,439.10
IPS00068248	AXIS T94N01D PENDANT KIT	1.00	\$80.91	\$80.91
IPS00089779	AXIS T91D61 WALL MOUNT	1.00	\$80.91	\$80.91
IPS00089581	AXIS T91A64 BRACKET CORNER	1.00	\$85.78	\$85.78
IPS-PS-Labor-Install	Project Services - Installation of hardware	92.00	\$95.00	\$8,740.00



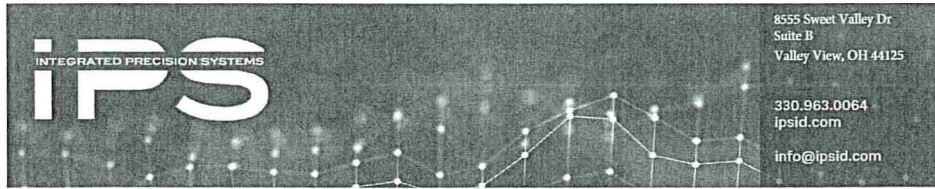
This quote and proposed product/service are subject to the "[IPS Terms and Conditions](#)".



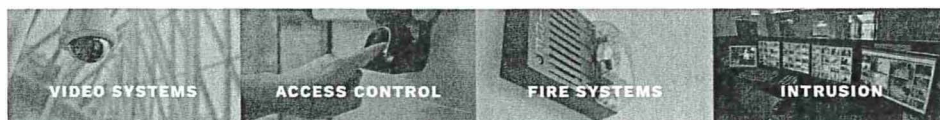
IPS00086567	S2-NN-E2R-WM	2.00	\$1,985.00	\$3,970.00
IPS00086716	S2-ACM	5.00	\$566.75	\$2,833.75
IPS00086658	S2-INP	2.00	\$365.00	\$730.00
IPS00086650	S2-OUTP	2.00	\$481.67	\$963.34
IPS00065572	6AMP 12/24VDC PS W/ACM8 8 OTPT	2.00	\$379.95	\$759.90
IPS00114634	12V 7AH SLA BATTERY	8.00	\$15.37	\$122.96
IPS00065500	3 CONDUCTOR LINE CORD	4.00	\$4.03	\$16.12
IPS00137027	HID Signo 40 card readers	14.00	\$172.87	\$2,420.18
IPS00036529	DOOR POSITION SWITCH-BLACK	19.00	\$18.46	\$350.74
IPS00037481	EXIT MOTION SENSOR	14.00	\$149.68	\$2,095.52
IPS-PS-Labor-Install	Project Services - Installation of hardware	78.00	\$95.00	\$7,410.00
IPS00091281	KIT (B9512G, B8103, D1640, D101)	1.00	\$780.20	\$780.20
IPS00114634	12V 7AH SLA BATTERY	2.00	\$15.37	\$30.74
IPS00091238	Bosch cellular dialer	1.00	\$197.52	\$197.52
IPS-CELL	Cellular Monitoring	1.00	\$300.00	\$300.00
IPS00090575	POPEX MODULE FOR B9512G AND B8512G	1.00	\$86.48	\$86.48
IPS00090728	POPIT WITH NO TAMPER SWITCH	23.00	\$32.96	\$758.08
IPS00092844	2 LINE ALPHA NUMERIC KEYPAD (SD12)	1.00	\$95.10	\$95.10
IPS00133283	3/4 REC STL DR LEAD 1/2 WHT	7.00	\$6.45	\$45.15
IPS00090202	SURFACE MOUNT COMMERCIAL CONTACT WHITE	1.00	\$8.24	\$8.24
IPS00088216	60' DIAMETER COMMERCIAL CEILING MOUNT PIR	4.00	\$103.88	\$415.52
IPS00090449	60' PROFESSIONAL SERIES PIR	4.00	\$61.80	\$247.20
IPS00105458	DBL BTN XMTTR TAMPER BLK MOUNT	2.00	\$99.98	\$199.96
IPS00091238	Bosch wireless receiver kit	1.00	\$207.34	\$207.34
IPS00105093	1-BTTN WTRPR PENDANT XMTTR WHT	6.00	\$93.83	\$562.98
IPS-PS-Labor-Install	Project Services - Installation of hardware	37.00	\$95.00	\$3,515.00
IPS-Shipping	IPS-Shipping	1.00	\$340.00	\$340.00
IPS-PS-Labor-Eng	Project Services - Engineering and design services	24.00	\$113.30	\$2,719.20
IPS-PS-Labor-PM	Project Services - Project management	24.00	\$113.30	\$2,719.20
IPS-SUB-HARDWARE	Subcontractor provided material	1.00	\$2,468.30	\$2,468.30
IPS00179453	ShopperTrak Orbit 8 device and installation	1.00	\$5,770.88	\$5,770.88
IPS00179452	ShopperTrak Orbit 8 device and installation	1.00	\$3,677.73	\$3,677.73
IPS00179452	ShopperTrak Orbit 8 device and installation	1.00	\$3,677.73	\$3,677.73
IPS-PS-Labor-Install	Project Services - Installation of hardware	40.00	\$95.00	\$3,800.00



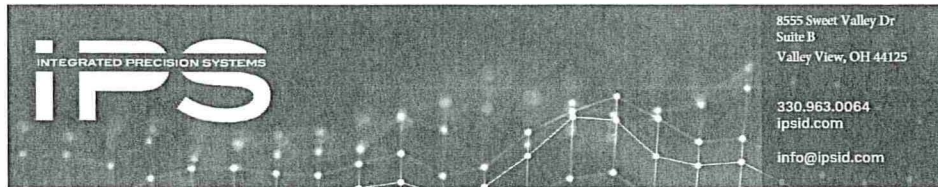
This quote and proposed product/service are subject to the "IPS Terms and Conditions".



IPS-PS-Labor-Config	Project Services - Configuration and setup of system	20.00	\$113.30	\$2,266.00
Total Price				\$96,377.09



This quote and proposed product/service are subject to the "IPS Terms and Conditions".



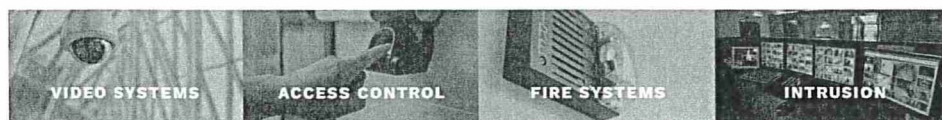
Quote Name	Cleveland Public Library - Rockport - 16377 Q4686 - Security Systems Upgrade (Rev 1)	Created Date	11/1/2022
		Expiration Date	12/31/2022
Quote ID	16377 - 4686		
Prepared By	Brandon Spurbeck		
Phone	(330) 963-0064		
Email	bspurbeck@ipsid.com		
Bill To Name	Cleveland Public Library- Rockport	Ship To Name	Cleveland Public Library- Rockport
Bill To	325 Superior Ave. Cleveland, OH 44114-1271 USA	Ship To	4421 West 140th St. Cleveland, OH

#### Scope

Provide and configure (1) PC workstation for Milestone XProtect client software  
 Provide and configure (1) 24-port PoE+ network switch  
 Provide and program all Milestone XProtect Expert software licenses  
 Install SD cards in all cameras  
 Install (3) indoor standard 2MP cameras (Provided by Regency)  
 Install (1) indoor 6MP fisheye panoramic camera (Provided by Regency)  
 Install (1) indoor 4MP 180-degree panoramic camera  
 Install (4) indoor 8MP 360-degree panoramic cameras  
 Install (1) outdoor soffit mount 4K camera  
 Install (1) outdoor wall mount 4MP dual-sensor camera  
 Install (1) outdoor parapet mount 4MP dual-sensor camera  
 Install (1) outdoor soffit mount 15MP 270-degree panoramic camera  
 Install (3) outdoor parapet mount 15MP 270-degree panoramic cameras  
 Install (1) outdoor pole mount 15MP 270-degree panoramic camera (w/ surge suppression for ethernet camera cabling)  
 Install people counter at (1) entryway

#### Notes:

- Network connectivity to be provided by CPL.
- All required static IP addresses to be provided by CPL.
- Video surveillance servers are included under a separate quote.
- 120 VAC to be provided by others where required.
- Network drops to be provided by others where required.
- Patch panel(s), and patching to be provided by others.
- Equipment rack(s) to be provided by others.
- UPS battery backup to be provided by others.
- All security cabling and rough-in to be provided by others.
- Camera design is based on Cat-6 ethernet cabling being run to the pole mount camera in the parking lot.
- Lift to be provided by others for use by IPS hardware technicians.
- Expected delivery dates for all hardware components may be delayed.
- Product prices sourced from the IPS Ohio State Term Contract #: 800545 and/or equivalent negotiated group pricing contracts.



This quote and proposed product/service are subject to the "[IPS Terms and Conditions](#)".





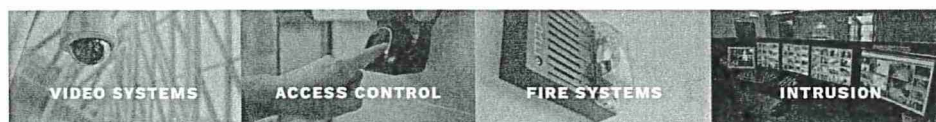
## Project Detail

Product Code	Product	Quantity	Sales Price	Subtotal
IPS00177498	Video recording server (BCDM01-ELVS-I5)	1.00	\$1,865.60	\$1,865.60
IPS00179451	Video hard drive expansion (BCD-SA-512GB-SSD-35)	1.00	\$914.88	\$914.88
IPS00179450	Video network adapter (BCD-SA-USB-RJ45-ADTR)	1.00	\$57.60	\$57.60
IPS00089368	AXIS T8524 POE+ NETWORK SWITCH	1.00	\$752.67	\$752.67
IPS00086342	XProtect Expert Device License	17.00	\$266.31	\$4,527.27
IPS00023008	One year Care Plus for XProtect Expert Device License	17.00	\$38.26	\$650.42
IPS00089269	AXIS SURVEILLANCE CARD 64 GB	26.00	\$58.40	\$1,518.40
IPS00176887	AXIS P3715-PLVE	3.00	\$809.10	\$2,427.30
IPS00176853	AXIS T94N02D Pendant Kit	1.00	\$90.46	\$90.46
IPS00090804	AXIS T91D62 TELESCOPIC PARAPET MNT	1.00	\$308.15	\$308.15
IPS00068176	AXIS P3717-PLE	4.00	\$1,318.59	\$5,274.36
IPS00089649	AXIS SAFETY WIRE 3M 5P	1.00	\$29.80	\$29.80
IPS00176859	AXIS P3248-LVE	1.00	\$954.59	\$954.59
IPS00089553	AXIS TP3201 RECESSED MOUNT	1.00	\$135.59	\$135.59
IPS00057986	AXIS P3719-PLE	5.00	\$1,439.10	\$7,195.50
IPS00068424	AXIS T94N01L RECESSED MOUNT	1.00	\$146.40	\$146.40
IPS00068248	AXIS T94N01D PENDANT KIT	4.00	\$80.91	\$323.64
IPS00090804	AXIS T91D62 TELESCOPIC PARAPET MNT	3.00	\$308.15	\$924.45
IPS00068211	AXIS T91B67 POLE MOUNT 65-165MM	1.00	\$80.91	\$80.91
IPS00044102	SUR PROT MODUL PWR OVER ETHERN	2.00	\$81.52	\$163.04
IPS-PS-Labor-Install	Project Services - Installation of hardware	68.00	\$95.00	\$6,460.00
IPS-Shipping	IPS-Shipping	1.00	\$225.00	\$225.00
IPS-PS-Labor-Eng	Project Services - Engineering and design services	24.00	\$113.30	\$2,719.20
IPS-PS-Labor-PM	Project Services - Project management	24.00	\$113.30	\$2,719.20
IPS-SUB-HARDWARE	Subcontractor provided material	1.00	\$1,593.72	\$1,593.72
IPS00179453	ShopperTrak Orbit 8 device and installation	1.00	\$5,988.22	\$5,988.22
IPS-PS-Labor-Install	Project Services - Installation of hardware	14.50	\$113.30	\$1,642.85
IPS-PS-Labor-Config	Project Services - Configuration and setup of system	20.00	\$113.30	\$2,266.00

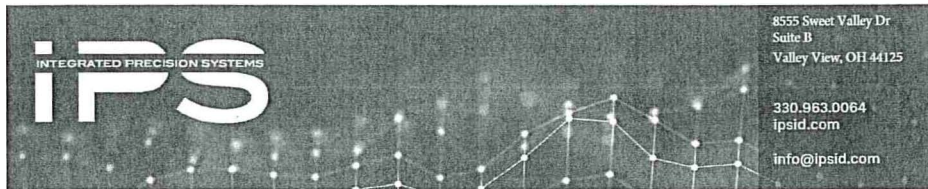
Total Price

\$51,955.22

## Proposal Terms



This quote and proposed product/service are subject to the "IPS Terms and Conditions".



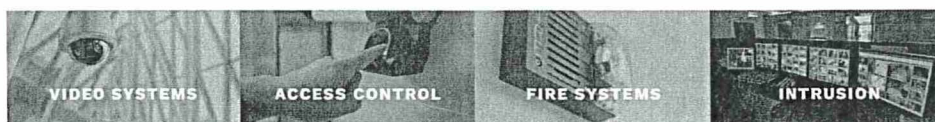
Quote Name	Cleveland Public Library - Walz - 16384 Q4641 - Security Systems Upgrade	Created Date	10/24/2022
Quote ID	16384 - 4641	Expiration Date	12/9/2022
Prepared By	Brandon Spurbeck		
Phone	(330) 963-0064		
Email	bspurbeck@ipsid.com		
Bill To Name	Cleveland Public Library- Walz	Ship To Name	Cleveland Public Library- Walz
Bill To	325 Superior Ave. Cleveland, OH 44114-1271 USA	Ship To	7910 Detroit Ave. Cleveland, OH

#### Scope

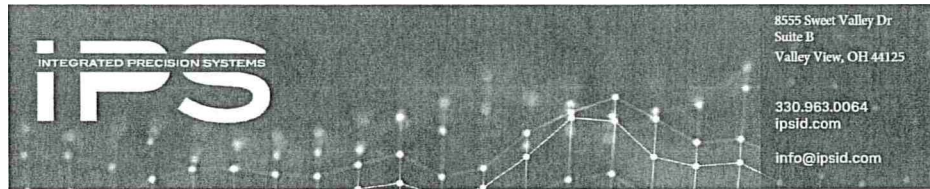
Provide and configure (1) PC workstation for Milestone XProtect client software  
 Provide and configure (1) 24-port PoE+ network switch  
 Provide and program all Milestone XProtect Expert software licenses  
 Install SD cards in all cameras  
 Install (3) indoor 6MP fisheye panoramic cameras  
 Install (2) indoor 8MP 360-degree panoramic cameras  
 Install (1) outdoor 4K camera  
 Install (2) outdoor 15MP corner mount 270-degree panoramic cameras  
 Install and configure (1) S2 Network Node  
 Install (1) power supply for electronic door locking hardware  
 Install (3) HID Signo40 proximity card readers  
 Install (2) Securitron PB3 remote release buttons for unlocking bathroom doors  
 Install and configure (1) Bosch intrusion alarm panel  
 Install and configure (1) Bosch cellular dialer  
 Install and configure (2) alarm keypads  
 Install (11) standard man door contacts  
 Install (3) motion detectors  
 Install (3) glassbreak detectors  
 Install (1) wireless panic button  
 Install (1) wireless lockdown button  
 Install (1) wireless receiver  
 Provide (6) wireless pendant style panic buttons  
 Install people counter at (1) entryway

#### Notes:

- Network connectivity to be provided by CPL.
- All required static IP addresses to be provided by CPL.
- Video surveillance servers are included under a separate quote.
- 120 VAC to be provided by others where required.
- Network drops to be provided by others where required.
- Patch panel(s), and patching to be provided by others.
- Equipment rack(s) to be provided by others.



This quote and proposed product/service are subject to the "[IPS Terms and Conditions](#)".



- UPS battery backup to be provided by others.
- Electric strikes to be provided and installed by the Division 08 door hardware contractor.
- Electronic power transfers and ElectroLynx wiring harnesses to be provided and installed by the Division 08 door hardware contractor.
- ADA operators and buttons to be provided and installed by others.
- New access control Network Nodes to be tied into CPL's existing S2 access control system. CPL currently has sufficient S2 portal licenses open and available to account for the new access control doors.
- Fire-rated plywood backboard(s) to be provided at the access control panel, intrusion alarm panel, and power supply locations by others.
- Access control credentials to be provided by owner.
- S2 door access groups to be defined by CPL.
- All security cabling and rough-in to be provided by others.
- Lift to be provided by others for use by IPS hardware technicians.
- Bosch central alarm management software is included under a separate quote.
- Monitoring of intrusion alarm system to be provided by others.
- Expected delivery dates for all hardware components may be delayed.
- Product prices sourced from the IPS Ohio State Term Contract #: 800545 and/or equivalent negotiated group pricing contracts.

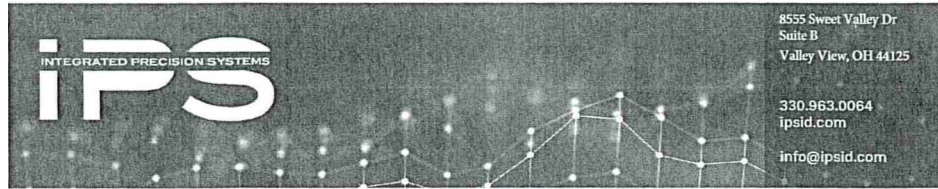
## Project Detail

Product Code	Product	Quantity	Sales Price	Subtotal
IPS00177498	BCDM01-ELVS-I5	1.00	\$1,865.60	\$1,865.60
IPS00179451	BCD-SA-512GB-SSD-35	1.00	\$914.88	\$914.88
IPS00179450	BCD-SA-USB-RJ45-ADTR	1.00	\$57.60	\$57.60
IPS00089368	AXIS T8524 POE+ NETWORK SWITCH	1.00	\$752.67	\$752.67
IPS00086342	XProtect Expert Device License	8.00	\$266.31	\$2,130.48
IPS00023008	One year Care Plus for XProtect Expert Device License	8.00	\$38.26	\$306.08
IPS00089269	AXIS SURVEILLANCE CARD 64 GB	12.00	\$58.40	\$700.80
IPS00088361	AXIS M3067-P	3.00	\$422.10	\$1,266.30
IPS00068176	AXIS P3717-PLE	2.00	\$1,318.59	\$2,637.18
IPS00089649	AXIS SAFETY WIRE 3M 5P	1.00	\$29.80	\$29.80
IPS00176859	AXIS P3248-LVE	1.00	\$954.59	\$954.59
IPS00089316	AXIS T94T01D PENDANT KIT	1.00	\$74.12	\$74.12
IPS00089744	AXIS T91E61 WALL MOUNT	1.00	\$58.98	\$58.98
IPS00057986	AXIS P3719-PLE	2.00	\$1,439.10	\$2,878.20
IPS00068248	AXIS T94N01D PENDANT KIT	2.00	\$80.91	\$161.82
IPS00089779	AXIS T91D61 WALL MOUNT	2.00	\$80.91	\$161.82
IPS00089581	AXIS T91A64 BRACKET CORNER	1.00	\$85.78	\$85.78
IPS-PS-Labor-Install	Project Services - Installation of hardware	44.00	\$95.00	\$4,180.00
IPS00086567	S2-NN-E2R-WM	1.00	\$1,985.00	\$1,985.00



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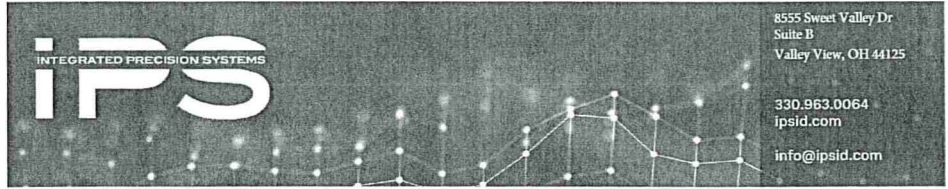


IPS00086716	S2-ACM	1.00	\$566.75	\$566.75
IPS00086658	S2-INP	1.00	\$365.00	\$365.00
IPS00086650	S2-OUTP	1.00	\$481.67	\$481.67
IPS00065572	6AMP 12/24VDC PS W/ACM8 8 OTPT	1.00	\$379.95	\$379.95
IPS00114634	12V 7AH SLA BATTERY	4.00	\$15.37	\$61.48
IPS00065500	3 CONDUCTOR LINE CORD	2.00	\$4.03	\$8.06
IPS00137027	HID Signo 40 card readers	3.00	\$172.87	\$518.61
IPS00036529	DOOR POSITION SWITCH-BLACK	6.00	\$18.46	\$110.76
IPS00036668	12/24V SINGLE GANG	2.00	\$67.35	\$134.70
IPS-PS-Labor-Install	Project Services - Installation of hardware	29.00	\$95.00	\$2,755.00
IPS00091281	KIT (B9512G, B8103, D1640, D101)	1.00	\$780.20	\$780.20
IPS00114634	12V 7AH SLA BATTERY	2.00	\$15.37	\$30.74
IPS00091238	Bosch cellular dialer	1.00	\$197.52	\$197.52
IPS-CELL	Cellular Monitoring	1.00	\$300.00	\$300.00
IPS00090575	POPEX MODULE FOR B9512G AND B8512G	1.00	\$86.48	\$86.48
IPS00090728	POPIT WITH NO TAMPER SWITCH	20.00	\$32.96	\$659.20
IPS00092844	2 LINE ALPHA NUMERIC KEYPAD (SD12)	2.00	\$95.10	\$190.20
IPS00133283	3/4 REC STL DR LEAD 1/2 WHT	11.00	\$6.45	\$70.95
IPS00090449	60' PROFESSIONAL SERIES PIR	3.00	\$61.80	\$185.40
IPS00090641	GLASS BREAK ROUND 25FT	3.00	\$43.26	\$129.78
IPS00105458	DBL BTN XMTTR TAMPER BLK MOUNT	2.00	\$99.98	\$199.96
IPS00091238	Bosch wireless receiver kit	1.00	\$207.34	\$207.34
IPS00105093	1-BTN WTRPR PENDANT XMTTR WHT	6.00	\$93.83	\$562.98
IPS-PS-Labor-Install	Project Services - Installation of hardware	40.00	\$95.00	\$3,800.00
IPS-Shipping	IPS-Shipping	1.00	\$240.00	\$240.00
IPS-PS-Labor-Eng	Project Services - Engineering and design services	24.00	\$113.30	\$2,719.20
IPS-PS-Labor-PM	Project Services - Project management	24.00	\$113.30	\$2,719.20
IPS-SUB-HARDWARE	Subcontractor provided material	1.00	\$1,557.08	\$1,557.08
IPS00179453	ShopperTrak Orbit 8 device and installation	1.00	\$5,988.22	\$5,988.22
IPS-PS-Labor-Install	Project Services - Installation of hardware	14.50	\$95.00	\$1,377.50
IPS-PS-Labor-Config	Project Services - Configuration and setup of system	20.00	\$113.30	\$2,266.00
Total Price				\$50,851.63



This quote and proposed product/service are subject to the "IPS Terms and Conditions".





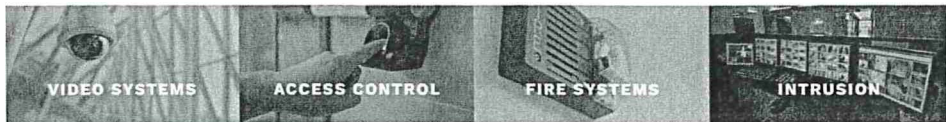
Quote Name	Cleveland Public Library HQ - 16421 - Wireless panic alarm buttons	Created Date	11/3/2022
Quote ID	16421 - 4687	Expiration Date	12/31/2022
Prepared By	Rob Jackson		
Phone	(216) 644-3505		
Email	rjackson@ipsid.com		
Bill To Name	Cleveland Public Library HQ	Ship To Name	Cleveland Public Library HQ
Bill To	325 Superior Ave Cleveland, OH 44114-1271	Ship To	325 Superior Ave Cleveland, OH 44114-1271

Scope

At the four Phase 1A branches, IPS will provide (12) wireless panic buttons for use across the branches (3 per branch). Buttons will be programmed into the alarm panel and distributed to branch managers.

Project Detail

Product Code	Product	Quantity	Sales Price	Subtotal
IPS00088218	DOUBLE-BUTTON WATER-RESISTANT PENDANT TRANSMITTER	12.00	\$119.00	\$1,428.00
IPS-Shipping	IPS-Shipping	1.00	\$243.81	\$243.81
IPS-PS-Labor-Config	Project Services - Configuration and setup of system	16.00	\$95.00	\$1,520.00
			<b>Total Price</b>	<b>\$3,191.81</b>



This quote and proposed product/service are subject to the "IPS Terms and Conditions".



MEDICAL MUTUAL<sup>®</sup>

Prepared For:

**CLEVELAND PUBLIC LIBRARY (COSE)**

Effective Date: 1/1/2023  
End Date: 12/31/2023  
County: Cuyahoga  
State: Ohio

Quote ID: 0103445-02

Tuesday, October 11, 2022  
4:51 PM



MEDICAL MUTUAL®

As part of the Affordable Care Act, health insurance issuers and group health plans are required to provide a Summary of Benefits and Coverage (SBC) to all participants (and their dependents if they reside at a different address).

The SBC(s) applicable to your current plan(s) will be available on EmployerLink or from your sales representative or broker. As the plan sponsor, you are responsible for distributing SBCs to your participants with other written application materials during open enrollment. An SBC must be provided for each benefit package in which a participant or dependent is eligible. If you do not require a written application from your participants to renew, you must provide each participant with the SBC specific to the plan in which he or she is enrolled no later than 30 days prior to the first day of the new plan or policy year.

Please review your applicable SBC(s) carefully. If you make a change that affects the information in your SBC, please contact your sales representative or broker to initiate the change and ensure new SBCs are available for your open enrollment period.



# MEDICAL MUTUAL\*

## Renewal Form

To comply with various new components of healthcare reform, Medical Mutual needs to gather the following information in order to correctly process your group's renewal. Please review the definitions section before completing the form.

Please complete the following information for the renewing group policy:

### Group Information

Group Name: CLEVELAND PUBLIC LIBRARY (COSE)

Group Numbe # 227377

### Group Certification

1. Total number of people employed by your company (exclude COBRA/retirees):
  - a. \_\_\_\_\_ # of full-time
  - b. \_\_\_\_\_ # of part-time
  - c. \_\_\_\_\_ # of FTEs (full-time equivalent employees)
  
2. Total number of covered persons:
  - a. \_\_\_\_\_ # electing COBRA
  - b. \_\_\_\_\_ # who are retired
  
3. Minimum work hours per week:
  - a. \_\_\_\_\_ # of employees working 25 or more hours per week
  - b. \_\_\_\_\_ # of hours an employee must work to be eligible for coverage under this renewing group policy
  - c. \_\_\_\_\_ # of employees working the minimum number of hours disclosed in statement 3-b
  
4. Total number of eligible employees residing outside of Ohio: \_\_\_\_\_
  
5. Total number of eligible waivers (ie: employees not applying for coverage): \_\_\_\_\_
  - + Examples of waivers include employees covered:
    - \* in a spouse's employer sponsored health plan
    - \* as an active eligible employee or retiree in another health plan sponsored by a second employer
    - o covered under a parent's plan
    - o covered by Medicare and/or a Medicare Supplement plan
    - o in a government-sponsored plan such as: TRICARE, Medicaid or Veteran's Administration (VA) coverage
    - o in subsidy-eligible individual coverage
  
6. Do you offer spousal coverage:
  - a. Yes
  - b. Yes, only if no other coverage is available
  - c. No



MEDICAL MUTUAL

Renewal Form

Outside Vendor Information

- 1. Health Savings Account (HSA)
  - A.  Not applicable
  - B. \_\_\_\_\_ Name of administrator
  - C. \$ / % \_\_\_\_\_ Employer contribution toward single coverage
  - D. \$ / % \_\_\_\_\_ Employer contribution toward family coverage
  
- 2. Health Reimbursement Account (HRA)
  - A.  Not applicable
  - B. \_\_\_\_\_ Name of administrator
  - C. \$ \_\_\_\_\_ Employer contribution toward single coverage
  - D. \$ \_\_\_\_\_ Employer contribution toward family coverage
  - E. Who pays first?  Employee  Employer  Other
  
- 3. Name of Pharmacy Benefit Manager (PBM): \_\_\_\_\_
  
- 4. Name of Stop Loss Carrier: \_\_\_\_\_

Employer Contribution

- 1. Employer contribution toward employee coverage: \$ \_\_\_\_\_
- 2. Employer contribution toward family/dependent coverage: \$ \_\_\_\_\_
- 3. Has your company decreased its level of contributions toward health premium by more than 5 percent below the contribution rate on March 23, 2010, for any tier of coverage and any class of similarly situated individuals?  
 Yes  No

Renewal Acceptance

Group Official/Broker/Consultant/Medical Mutual Rep signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

*This form must be returned no later than five business days before the effective date of the group's renewal*



**CLEVELAND PUBLIC LIBRARY (COSE)**  
**ALL SECTIONS**  
 INSURED RENEWAL DEVELOPMENT

Effective January 1, 2023, through December 31, 2023

Experience Period: July 1, 2021, through June 30, 2022		Medical	Rx	Medical + Rx Total
Estimated Incurred Claims		\$4,085,571	\$1,106,537	
+ Pooling Adjustment*	\$155,000	(\$432,869)	\$103,807	
+ Claims to Annualize		\$0	\$0	
+ Benefit/Enrollment Changes		\$4,982	\$0	
+ Credibility & Risk Adjustments		(\$119,345)	(\$14,572)	
*Applicable Trend		1.1553	1.2108	
	# months	18	18	
	Annual	10.10%	13.60%	
= Projected Incurred Claims		\$4,087,843	\$1,447,841	\$5,535,684
+ Administration & Commission				\$552,301
+ Premium Tax				\$0
+ Mandated Fees				\$3,591
= Renewal Premium				\$6,091,576
Revised Renewal Premium				\$5,759,213
Premium at Current Rates				\$5,646,287
Change in Premium				7.89%
Revised Changed in Premium				2.00%
Non Experience Rated Premium				
<b>Based on Average Enrollment of:</b>				
Single				281
Family				154

\* Pooling applies only to the Medical and Rx lines of business.



CLEVELAND PUBLIC LIBRARY (COSE)

Rates Effective: 01/01/2023 through 12/31/2023

# 227377

<b>BENEFIT HIGHLIGHTS</b>
Network Medical Deductible - Single / Family
Network Coinsurance
Maximum Out of Pocket - Single / Family
Plan Includes H.S.A.
Rx retail copay - Generic/Formulary/Non-Formulary/Specialty
Other Description

\$450 / \$900
80%
\$2,700 / \$5,400
No
\$10 / \$20 / \$40 / \$70

\$450 / \$900
80%
\$2,700 / \$5,400
No
\$8 / \$15 / \$30 / \$70

Line of Business
Network

CMM I & DRUG I
SM Plus

HMO I & DRUG II
MetroHealth HMO

<b>Fully Insured Renewal Rates</b>
Single
Family

Enrollment	Current Rates	Renewal Rates
237	\$700.72	\$714.73
135	\$1,820.80	\$1,857.22

Enrollment	Current Rates	Renewal Rates
44	\$625.04	\$637.54
19	\$1,624.16	\$1,656.64

<b>Rate Acceptance</b>				
Group Official Initial: <i>Please initial in box under the option selected</i> —>				
Group Official Signature: _____	Title: _____	Date: _____		
- Rates and terms shown above are subject to the disclaimers and contingencies shown on Disclaimers page. - This document shows only a partial listing of in-network benefits. This is not a contract of insurance. The contract or certificate will contain the complete listing of benefits and covered services.				

1093



CLEVELAND PUBLIC LIBRARY (COSE)  
ALL SECTIONS  
DISCLAIMERS AND NOTES

Effective January 1, 2023, through December 31, 2023

- 1 - All rates are subject to the terms and conditions specified in the Group Contract.
- 2 - Change in total enrollment or in any one plan of more than 10% or the elimination of a plan may require rates to be adjusted.
- 3 - In accordance with respective state laws, coverage for dependents beyond the federal limiting age of 26 may necessitate additional premium on insured plans.
- 4 - Employers must disclose any funding of deductibles or coinsurance provided to employees. If funding is not disclosed, Medical Mutual reserves the right to adjust rates at any time during the contract period. This may result in higher than anticipated rate adjustments.
- 5 - As required by the Affordable Care Act, employees must be notified at least 60 days before the effective date of a material modification (made other than in conjunction with a renewal) if it impacts the contents of the Summary of Benefits and Coverage (SBC). Please be aware of this requirement when considering an off-renewal plan change or a change in carrier.
- 6 Rates include an adjustment for enhanced coverage of Gender Affirming Surgery, Applied Behavioral Analysis and Autism Spectrum Disorder.
- 7 - Covered employees will automatically have access to Medical Mutual's Basics wellness program, which includes online health resources, health assessments, WW (Weight Watchers) discounts, 24/7 nurse line and tobacco cessation programs. If not already enrolled in a buy up program, additional wellness program options are available upon request for an additional fee.
- 8 - This offer includes Wellness Funds in the amount of \$5,000. Wellness Funds must be spent during this contract period and do not carry-over to subsequent contract periods. Medical Mutual reserves the right to adjust the Wellness Fund if the Group's monthly medical enrollment declines by ten percent (10%) or more from the expected medical monthly enrollment of 435 contracts. Any adjustment to the Wellness Fund will be effective as of the date of the change in medical enrollment, however, Medical Mutual will not retroactively take back Wellness Funds already spent as of the change in medical enrollment date. Refer to the contract for more specifics regarding the Wellness Fund.
- 9 If a non-Medical Mutual ancillary carrier, other than Superior Dental, is added for COBRA services, a fee of \$0.34 per employee per month will be charged.

Rate Acceptance	
Group Official Initial: _____	<i>Please initial next to the benefits that have been selected by the group.</i>
Group Official Signature: _____	
Title: _____	
Date: _____	



**CLEVELAND PUBLIC LIBRARY (COSE)  
ALL SECTIONS  
DISCLAIMERS AND NOTES**



MEDICAL MUTUAL

Effective January 1, 2023, through December 31, 2023

**CLE-Care HMO Disclaimers**

- 1 CLE-Care HMO does not include out-of-network benefits, except for emergency care and care confirmed as unavailable within the network. Referral is required for services outside the MetroHealth network.
- 2 CLE-Care HMO includes all MetroHealth facilities and providers.
- 3 CLE-Care drug plans may include a separate copay tier when prescriptions are filled at MetroHealth pharmacies. Drug copays described in the benefit descriptions reflect copays at non-MetroHealth pharmacies. Please see the detailed benefit descriptions or contact your Medical Mutual sales representative for further details.
- 4 CLE-Care requires that both medical and drug benefits be purchased together through MMO.
- 5 For fully insured plans where MMO is the sole carrier, there is no minimum enrollment in CLE-Care. For fully insured plans where CLE-Care is offered alongside another carrier, a minimum of 51 must be enrolled in CLE-Care.
- 6 All plans are subject to minimum enrollment as outlined above. Rates are subject to change or withdrawal if minimum
- 7 Rates include standard reporting and administration.
- 8 CLE-Care enrollment requires members to select a MetroHealth PCP.
- 9 CLE-Care rates are subject to revision if quoted as a dual option with a PPO plan and a stand-alone CLE-Care plan is elected.

**Rate Acceptance**

Group Official Initial: \_\_\_\_\_ *Please initial next to the benefits that have been selected by the group.*

Group Official Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



CLEVELAND PUBLIC LIBRARY (COSE)  
ALL SECTIONS  
LEGISLATIVE UPDATES

Effective January 1, 2023, through December 31, 2023

- Your rates may be adjusted to account for coverage mandated by federal or state law.
- Pursuant to Ohio House Bill 463, based on your current Autism Spectrum Disorder benefits, your renewal (effective 1/1/18 or later) has been adjusted for compliance with the law, where applicable.
- In order to comply with the United State Preventive Task Force final recommendations effective with plan years beginning 12/1/2017, your renewal has been adjusted to reflect changes to your non-grandfathered plan benefits effective with your next plan year on or after 12/1/2017.

- The rates in this proposal may include Patient-Centered Outcomes Research Institute Fee (PCORI), Reinsurance Fee, Exchange Fee, and Market Share Fee when applicable which are federally mandated. Additionally, this policy, Medical Mutual, or you as a Plan Sponsor may become subject to taxes, fees or other charges imposed by State, Local, or Federal governments (collectively, "fees"). Medical Mutual reserves the right to adjust your premium or funding rate (or add the fees to the invoice) consistent with the effective date of the new fees imposed by the government. Adjustments may or may not be noted in a line item on monthly invoices. All fees are subject to change during the contract period.

Rate Acceptance	
Group Official Initial: _____	<i>Please initial next to the benefits that have been selected by the group.</i>
Group Official Signature: _____	
Title: _____	
Date: _____	

**Exhibit "A"**

West Park Branch Budget	July 6, 2021 Project Budget	February 15, 2022 Project Budget	<b>Increase*</b>	Amended Project Budget
Pre-Construction	\$37,633	\$37,633		\$37,633
Guaranteed Maximum Price	\$4,014,826	\$4,014,826		\$4,014,826
Owner's Construction Contingency	\$175,025	\$330,025	<b>\$100,000</b>	<b>\$430,025</b>
Furniture, Fixtures, and Equipment	\$296,000	\$331,000	<b>\$12,000</b>	<b>\$343,000</b>
Architect Fees	\$402,395	\$402,395		\$402,395
Owner Direct Costs	\$213,900	\$213,900		\$213,900
<b>TOTAL PROJECT BUDGET</b>	\$5,139,779	\$5,329,779		<b>\$5,441,779</b>

\* Figures in **BOLD** represent increases to the budget.

**EXHIBIT "A"**

<b>LSW Ceiling Modification Project</b>	
<b>Base Quote</b>	<b>\$550,000</b>
<b>Owner's Contingency Fund</b>	<b>\$100,000</b>
<b>Owner Direct Costs</b>	<b>\$12,000</b>
<b>TOTAL PROJECT BUDGET</b>	<b>\$662,000</b>

CLEVELAND PUBLIC LIBRARY  
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES  
FOR THE PERIOD OCTOBER 1 – OCTOBER 31, 2022

*Carrie Kuenicker*

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FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

**Cleveland Public Library**  
**Revenues, Expenditures and Changes in Fund Balance**  
**For the Period Ending October 31, 2022**

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Permanent</u>	<u>Agency</u>	<u>Total</u>
41 Taxes	38,222,574.29	0.00	0.00	0.00	0.00	0.00	38,222,574.29
42 Intergovernmental	26,132,046.57	1,282,673.03	0.00	0.00	0.00	0.00	27,414,719.60
43 Fines & Fees	134,470.81	0.00	0.00	0.00	0.00	0.00	134,470.81
44 Investment Earnings	483,637.53	127,317.55	8,279.38	285,966.89	38,487.34	0.00	943,688.69
45 Charges for Services	0.00	4,468,668.61	0.00	0.00	0.00	0.00	4,468,668.61
46 Contributions & Donations	10,050.00	950,303.71	0.00	0.00	0.00	0.00	960,353.71
48 Miscellaneous Revenue	754,398.20	0.00	0.00	5,200,000.00	0.00	58,083.86	6,012,482.06
<b>Total Revenues</b>	<b>\$ 65,737,177.40</b>	<b>\$ 6,828,962.90</b>	<b>\$ 8,279.38</b>	<b>\$ 5,485,966.89</b>	<b>\$ 38,487.34</b>	<b>\$ 58,083.86</b>	<b>\$ 78,156,957.77</b>
51 Salaries/Benefits	31,368,503.28	2,648,922.74	0.00	0.00	13,746.71	0.00	34,031,172.73
52 Supplies	540,282.15	234,523.87	0.00	4,394.00	307.30	0.00	779,507.32
53 Purchased/Contracted Services	8,505,286.50	2,269,462.11	0.00	19,943.39	11,742.70	0.00	10,806,434.70
54 Library Materials	3,986,043.61	1,155,649.18	0.00	0.00	42,312.63	0.00	5,184,005.42
55 Capital Outlay	466,577.31	234,770.66	0.00	22,265,465.01	0.00	0.00	22,966,812.98
56 Debt Service	0.00	0.00	1,117,252.80	0.00	0.00	0.00	1,117,252.80
57 Miscellaneous Expenses	191,646.79	385,183.80	0.00	0.00	0.00	57,536.84	634,367.43
<b>Total Expenditures</b>	<b>\$ 45,058,339.64</b>	<b>\$ 6,928,512.36</b>	<b>\$ 1,117,252.80</b>	<b>\$ 22,289,802.40</b>	<b>\$ 68,109.34</b>	<b>\$ 57,536.84</b>	<b>\$ 75,519,553.38</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$ 20,678,837.76</b>	<b>\$(99,549.46)</b>	<b>\$(1,108,973.42)</b>	<b>\$(16,803,835.51)</b>	<b>\$(29,622.00)</b>	<b>\$ 547.02</b>	<b>\$ 2,637,404.39</b>
95 Notes Issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00
98 Advances	(128,000.00)	128,000.00	0.00	0.00	0.00	0.00	0.00
99 Transfers	(7,294,215.15)	0.00	3,294,215.15	4,000,000.00	0.00	0.00	0.00
<b>Total Other Sources / Uses</b>	<b>\$(7,422,215.15)</b>	<b>\$ 128,000.00</b>	<b>\$ 3,294,215.15</b>	<b>\$ 4,000,000.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Revenue &amp; Other Sources Over/ (Under) Expenditures &amp; Other Uses</b>	<b>\$ 13,256,622.61</b>	<b>\$ 28,450.54</b>	<b>\$ 2,185,241.73</b>	<b>\$(12,803,835.51)</b>	<b>\$(29,622.00)</b>	<b>\$ 547.02</b>	<b>\$ 2,637,404.39</b>
<b>Beginning Year Cash Balance</b>	<b>\$ 38,408,564.99</b>	<b>\$ 22,419,100.86</b>	<b>\$ 0.00</b>	<b>\$ 73,755,975.60</b>	<b>\$ 4,957,429.77</b>	<b>\$ 14,346.26</b>	<b>\$ 139,555,750.90</b>
<b>Current Cash Balance</b>	<b>\$ 51,665,187.60</b>	<b>\$ 22,447,551.40</b>	<b>\$ 2,185,575.15</b>	<b>\$ 60,952,140.09</b>	<b>\$ 4,927,807.77</b>	<b>\$ 14,893.28</b>	<b>\$ 142,193,155.29</b>

**Cleveland Public Library**  
**Certified Revenue, Appropriations and Balances**  
**General Fund**  
**For the Period Ending October 31, 2022**

	<u>Certified Revenue (1)</u>	<u>Income To Date</u>	<u>Balance</u>	<u>Percent To Date</u>	<u>Percent Prior Year</u>
PLF State Income Tax	27,264,944	23,683,223	3,581,721	87%	87%
General Property Tax	35,317,742	38,222,574	(2,904,832)	108%	100%
Rollback, Homestead, CAT	2,500,000	2,448,823	51,177	98%	100%
Fines & Fees	119,635	134,471	(14,836)	112%	85%
Investment Earnings	354,077	483,638	(129,561)	137%	96%
Contributions	60,000	10,050	49,950	17%	100%
Miscellaneous	814,192	754,398	59,794	93%	91%
Return of Advances Out	0	85,000	(85,000)		
<b>Total</b>	<b>\$ 66,430,590</b>	<b>\$ 65,822,177</b>	<b>\$ 608,413</b>	<b>99%</b>	<b>95%</b>

	<u>Appropriation(2)</u>	<u>Expended/ Encumbered</u>	<u>Balance</u>	<u>Percent To Date (3)</u>	<u>Percent Prior Year</u>
Salaries/Benefits	40,863,995	31,415,260	9,448,736	77%	77%
Supplies	957,118	688,563	268,554	72%	66%
Purchased Services	13,456,912	10,815,855	2,641,056	80%	81%
Library Materials	11,916,271	8,279,647	3,636,624	69%	67%
Capital Outlay	1,100,702	558,205	542,497	51%	41%
Other	271,789	212,872	58,917	78%	82%
<b>Subtotal</b>	<b>\$ 68,566,786</b>	<b>\$ 51,970,401</b>	<b>\$ 16,596,385</b>	<b>76%</b>	<b>75%</b>
Advances Out	0	213,000	(213,000)		
Transfers Out	7,294,215	7,294,215	0	100%	100%
<b>Total</b>	<b>\$ 75,861,001</b>	<b>\$ 59,477,616</b>	<b>\$ 16,383,385</b>	<b>78%</b>	<b>81%</b>

Note (1): Certificate from Cuyahoga County Budget Commission dated September 8, 2022 (includes Advances Out).

Note (2): Total Amended Appropriation of \$65,969,329.97 plus carried forward encumbrance of \$9,891,671.40.

Note (3): Subtotal includes 66% expended and 10% encumbered.

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending October 31, 2022**

		<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
51110	Professional Salaries	12,449,771.01	12,857,341.08	10,424,534.16	0.00	2,432,806.92
51120	Clerical Salaries	9,826,867.25	10,187,088.50	7,565,175.40	0.00	2,621,913.10
51130	Non-Clerical Salaries	1,087,066.52	1,113,323.07	694,852.27	0.00	418,470.80
51140	Buildings Salaries	5,330,826.31	5,517,716.12	4,045,982.60	0.00	1,471,733.52
51150	Other Salaries	361,866.50	375,957.43	297,181.15	0.00	78,776.28
51180	Severance Pay	66,835.38	231,034.89	248,846.66	0.00	(17,811.77)
51190	Non-Base Pay	426,639.62	456,674.15	553,699.86	0.00	(97,025.71)
51400	OPERS	4,106,683.79	4,250,729.38	3,321,961.99	0.00	928,767.39
51610	Health Insurance	4,818,325.77	4,999,626.82	3,644,306.33	0.00	1,355,320.49
51611	Dental Insurance	202,900.82	218,842.01	158,826.71	0.00	60,015.30
51612	Vision Insurance	15,811.63	15,811.63	11,873.59	0.00	3,938.04
51620	Life Insurance	12,988.80	14,158.00	10,466.13	0.00	3,691.87
51625	Short Term Disability Insuranc	49,478.37	51,613.61	41,425.16	0.00	10,188.45
51630	Workers Compensation	79,317.60	80,180.26	(998.08)	4,995.40	76,182.94
51640	Unemployment Compensation	25,000.00	45,527.63	8,776.26	36,751.37	0.00
51650	Medicare - ER	398,171.11	414,988.52	323,640.62	253.79	91,094.11
51900	Other Benefits	20,276.52	33,382.29	17,952.47	4,755.78	10,674.04
	<b>Salaries/Benefits</b>	<b>\$39,278,827.00</b>	<b>\$40,863,995.39</b>	<b>\$ 31,368,503.28</b>	<b>\$ 46,756.34</b>	<b>\$ 9,448,735.77</b>
52110	Office Supplies	39,095.00	34,782.67	11,185.80	1,679.06	21,917.81
52120	Stationery	33,125.00	38,849.67	27,651.31	3,761.16	7,437.20
52130	Duplication Supplies	24,000.00	26,995.24	19,066.87	1,642.96	6,285.41
52140	Hand Tools	500.00	500.00	444.81	0.00	55.19
52150	Book Repair Supplies	57,000.00	52,028.75	27,368.07	4,829.47	19,831.21
52210	Janitorial Supplies	115,800.00	127,074.58	90,787.56	29,124.87	7,162.15



**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending October 31, 2022**

		<b>Current Year Appropriation</b>	<b>Total Appropriated Funds</b>	<b>Current Year Expenditures</b>	<b>Encumbered and Unpaid</b>	<b>Unencumbered Balance</b>
52220	Electrical Supplies	40,000.00	69,573.55	41,006.70	9,021.38	19,545.47
52230	Maintenance Supplies	243,500.00	246,863.34	160,310.98	49,600.32	36,952.04
52240	Uniforms	35,000.00	38,757.62	11,016.77	4,077.40	23,663.45
52300	Motor Vehicle Supplies	55,000.00	92,132.12	66,072.25	9,943.16	16,116.71
52900	Other Supplies	203,835.00	229,559.96	85,371.03	34,601.31	109,587.62
	<b>Supplies</b>	<b>\$846,855.00</b>	<b>\$957,117.50</b>	<b>\$ 540,282.15</b>	<b>\$ 148,281.09</b>	<b>\$ 268,554.26</b>
53100	Travel/Meetings	75,000.00	75,900.00	30,936.22	5,983.15	38,980.63
53210	Telecommunications	278,000.00	291,193.36	216,460.15	65,119.94	9,613.27
53230	Postage/Freight	55,600.00	83,910.01	49,981.21	24,068.61	9,860.19
53240	PR/Other Communications	227,200.00	272,389.51	89,384.49	52,631.34	130,373.68
53310	Building Repairs	325,000.00	385,335.46	262,983.23	99,653.62	22,698.61
53320	Machine Repairs	30,000.00	37,978.01	11,368.98	8,028.88	18,580.15
53340	Building Maintenance	524,950.00	905,339.48	479,697.49	107,101.98	318,540.01
53350	Machine Maintenance	153,764.29	201,114.82	99,550.41	74,900.04	26,664.37
53360	Computer Maintenance	396,005.76	404,816.46	290,767.32	12,696.21	101,352.93
53370	Motor Vehicle Repairs/Maint	27,000.00	65,328.55	51,771.21	3,731.52	9,825.82
53380	Contract Security	665,000.00	1,522,565.77	557,648.03	309,345.84	655,571.90
53390	Landscaping	40,000.00	37,270.00	23,613.00	12,032.00	1,625.00
53400	Insurance	533,788.00	533,788.00	524,653.50	0.00	9,134.50
53510	Rent/Leases	167,818.37	238,884.40	121,627.92	41,633.09	75,623.39
53520	Equipment Rental	27,915.72	40,336.22	20,298.80	11,305.96	8,731.46
53610	Electricity	1,770,000.00	1,926,261.29	1,335,681.99	392,250.52	198,328.78
53620	Gas	155,000.00	192,191.98	124,361.30	47,200.46	20,630.22
53630	Chilled Water	671,046.00	706,973.42	474,549.15	211,738.52	20,685.75

**Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending October 31, 2022**

		<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
53640	Water/Sewer	152,000.00	193,829.12	118,513.53	61,634.53	13,681.06
53710	Professional Services	1,628,279.69	2,253,566.87	880,189.85	424,677.20	948,699.82
53720	Auditors Fees	785,000.00	1,051,433.26	949,424.16	102,009.10	0.00
53730	Bank Service Charges	8,500.00	8,500.00	7,048.37	0.00	1,451.63
53800	Library Material Control	276,500.00	565,996.23	324,713.42	240,879.69	403.12
53900	Other Purchased Services	1,460,110.77	1,462,009.52	1,460,062.77	1,946.75	0.00
	<b>Purchased/Contracted Services</b>	<b>\$10,433,478.60</b>	<b>\$13,456,911.74</b>	<b>\$ 8,505,286.50</b>	<b>\$ 2,310,568.95</b>	<b>\$ 2,641,056.29</b>
54110	Books	1,976,000.00	3,080,952.56	1,176,887.45	1,198,354.01	705,711.10
54120	Continuations	340,000.00	657,487.94	245,172.16	213,387.34	198,928.44
54210	Periodicals	755,000.00	1,024,794.16	96,568.85	760,649.80	167,575.51
54220	Microforms	17,650.00	41,598.00	14,815.32	10,275.00	16,507.68
54310	Video Media	1,085,000.00	1,758,041.20	556,852.13	766,686.01	434,503.06
54320	Audio Media - Spoken	55,500.00	106,340.07	15,552.37	53,639.32	37,148.38
54325	Audio Media - Music	122,750.00	213,675.79	89,100.62	104,932.34	19,642.83
54500	Database Services	820,000.00	1,454,200.58	529,656.54	137,232.29	787,311.75
54530	eMedia	1,677,905.37	3,113,432.33	1,085,860.40	955,858.18	1,071,713.75
54600	Interlibrary Loan	3,200.00	4,503.75	4,980.53	88.22	(565.00)
54710	Bookbinding	30,000.00	32,673.58	15,437.11	17,236.47	0.00
54720	Preservation Services	40,650.00	57,901.05	20,294.46	10,961.59	26,645.00
54730	Preservation Boxing	8,000.00	11,991.95	6,793.08	0.13	5,198.74
54790	Preservation Reformatting	25,811.63	44,160.10	14,311.63	4,036.84	25,811.63
54905	Other LM-Hotspots	150,000.00	314,518.03	113,760.96	60,265.55	140,491.52
	<b>Library Materials</b>	<b>\$7,107,467.00</b>	<b>\$11,916,271.09</b>	<b>\$ 3,986,043.61</b>	<b>\$ 4,293,603.09</b>	<b>\$ 3,636,624.39</b>

**Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending October 31, 2022**

		<b>Current Year Appropriation</b>	<b>Total Appropriated Funds</b>	<b>Current Year Expenditures</b>	<b>Encumbered and Unpaid</b>	<b>Unencumbered Balance</b>
55510	Furniture	105,000.00	223,998.47	99,014.24	11,264.30	113,719.93
55520	Equipment	234,267.00	303,764.32	133,916.54	75,118.12	94,729.66
55530	Computer Hardware	313,000.00	480,609.47	218,907.33	5,245.01	256,457.13
55540	Software	41,500.00	47,704.49	14,739.20	0.00	32,965.29
55700	Motor Vehicles	90,000.00	44,625.00	0.00	0.00	44,625.00
	<b>Capital Outlay</b>	<b>\$783,767.00</b>	<b>\$1,100,701.75</b>	<b>\$ 466,577.31</b>	<b>\$ 91,627.43</b>	<b>\$ 542,497.01</b>
57100	Memberships	101,720.22	105,404.22	73,752.68	4,779.54	26,872.00
57200	Taxes	10,000.00	19,732.08	4,110.83	15,621.25	0.00
57500	Refunds/Reimbursements	63,000.00	146,652.45	113,783.28	824.00	32,045.17
	<b>Miscellaneous Expenses</b>	<b>\$174,720.22</b>	<b>\$271,788.75</b>	<b>\$ 191,646.79</b>	<b>\$ 21,224.79</b>	<b>\$ 58,917.17</b>
59810	Advances Out	0.00	0.00	213,000.00	0.00	(213,000.00)
	<b>Advances</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ 213,000.00</b>	<b>\$ 0.00</b>	<b>\$(213,000.00)</b>
59900	Transfers Out	3,294,215.15	7,294,215.15	7,294,215.15	0.00	0.00
	<b>Transfers</b>	<b>\$3,294,215.15</b>	<b>\$7,294,215.15</b>	<b>\$ 7,294,215.15</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
	<b>TOTAL</b>	<b>\$61,919,329.97</b>	<b>\$75,861,001.37</b>	<b>\$ 52,565,554.79</b>	<b>\$ 6,912,061.69</b>	<b>\$ 16,383,384.89</b>

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending October 31, 2022**

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
101 General Fund	38,408,564.99	65,822,177.40	52,565,554.79	6,912,061.69	44,753,125.91
<b>Total General Fund</b>	<b>\$ 38,408,564.99</b>	<b>\$ 65,822,177.40</b>	<b>\$ 52,565,554.79</b>	<b>\$ 6,912,061.69</b>	<b>\$ 44,753,125.91</b>
201 Anderson	415,694.25	1,567.44	0.00	0.00	417,261.69
202 Endowment for the Blind	3,209,639.54	54,309.96	0.00	0.00	3,263,949.50
203 Founders	6,350,634.11	343,037.94	877,278.28	301,229.06	5,515,164.71
204 Kaiser/Brunckhart	161,124.43	82.75	0.00	0.00	161,207.18
205 Kralley	232,554.88	1,498.57	10,657.50	15,178.98	208,216.97
206 Library	218,302.96	5,000.25	2,414.24	671.28	220,217.69
207 Pepke	191,289.85	0.00	0.00	0.00	191,289.85
208 Wickwire	1,961,622.38	(626.50)	0.00	0.00	1,960,995.88
209 Wittke	121,718.27	0.00	0.00	0.00	121,718.27
210 Young	6,196,611.66	29,649.65	0.00	0.00	6,226,261.31
226 Judd	296,670.58	193,340.25	147,605.21	12,066.12	330,339.50
228 Lockwood Thompson Memorial	304,563.93	100,967.00	174,567.11	75,353.75	155,610.07
230 Schweinfurth	226,079.52	0.00	0.00	0.00	226,079.52
231 CLEVNET	1,702,549.67	4,468,668.61	4,204,614.54	366,350.55	1,600,253.19
232 Stevens Employee Engagement	0.00	257,732.90	0.00	0.00	257,732.90
251 OLBPD-Library for the Blind	423,697.15	1,256,828.00	1,161,200.33	18,375.31	500,949.51
254 MyCom	47,348.50	100,845.03	142,339.62	5,456.91	397.00
257 Tech Centers	122,087.96	91,000.00	164,455.93	1,978.40	46,653.63
258 Early Literacy	0.00	0.00	0.00	591.92	(591.92)
259 Rice Solar Panel System	108,531.62	61.05	0.00	108,049.79	542.88
260 Coronavirus Relief Fund	128,379.60	138,000.00	128,379.60	0.00	138,000.00
<b>Total Special Revenue Funds</b>	<b>\$ 22,419,100.86</b>	<b>\$ 7,041,962.90</b>	<b>\$ 7,013,512.36</b>	<b>\$ 905,302.07</b>	<b>\$ 21,542,249.33</b>

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending October 31, 2022**

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
301 Debt Service	333.42	3,302,494.53	1,117,252.80	0.00	2,185,575.15
<b>Total Debt Service Fund</b>	<b>\$ 333.42</b>	<b>\$ 3,302,494.53</b>	<b>\$ 1,117,252.80</b>	<b>\$ 0.00</b>	<b>\$ 2,185,575.15</b>
401 Building & Repair	19,444,486.08	9,200,000.00	2,830,924.55	9,463,985.51	16,349,576.02
402 Construction - Tax-Exempt	45,085,791.76	171,654.98	19,455,194.59	22,419,476.65	3,382,775.50
403 Construction - Taxable	9,225,697.76	114,311.91	3,683.26	7,841,872.15	1,494,454.26
<b>Total Capital Project Funds</b>	<b>\$ 73,755,975.60</b>	<b>\$ 9,485,966.89</b>	<b>\$ 22,289,802.40</b>	<b>\$ 39,725,334.31</b>	<b>\$ 21,226,805.78</b>
501 Abel	328,605.99	10,991.12	31,674.21	0.00	307,922.90
502 Ambler	3,352.47	0.00	0.00	0.00	3,352.47
503 Beard	66,632.58	2,075.21	4,992.00	2,658.00	61,057.79
504 Klein	7,925.16	0.00	0.00	0.00	7,925.16
505 Malon/Schroeder	380,897.67	3,748.28	17,704.71	0.00	366,941.24
506 McDonald	262,765.68	1,037.39	3,100.00	930.00	259,773.07
507 Ratner	135,033.51	0.00	0.00	0.00	135,033.51
508 Root	58,134.00	0.00	0.00	0.00	58,134.00
509 Sugarman	254,387.72	1,653.25	0.00	0.00	256,040.97
510 Thompson	184,690.55	0.00	0.00	0.00	184,690.55
511 Weidenthal	9,810.96	0.00	0.00	0.00	9,810.96
512 White	2,995,228.55	15,687.88	10,638.42	85,382.37	2,914,895.64
513 Beard Anna Young	114,182.21	3,294.21	0.00	0.00	117,476.42
514 Paulson	155,782.72	0.00	0.00	0.00	155,782.72
<b>Total Permanent Funds</b>	<b>\$ 4,957,429.77</b>	<b>\$ 38,487.34</b>	<b>\$ 68,109.34</b>	<b>\$ 88,970.37</b>	<b>\$ 4,838,837.40</b>
901 Unclaimed Funds	9,155.10	3,337.48	2,484.28	0.00	10,008.30
905 CLEVNET Fines & Fees	5,191.16	54,746.38	55,052.56	0.00	4,884.98
<b>Total Agency Funds</b>	<b>\$ 14,346.26</b>	<b>\$ 58,083.86</b>	<b>\$ 57,536.84</b>	<b>\$ 0.00</b>	<b>\$ 14,893.28</b>
<b>Total All Funds</b>	<b>\$ 139,555,750.90</b>	<b>\$ 85,749,172.92</b>	<b>\$ 83,111,768.53</b>	<b>\$ 47,631,668.44</b>	<b>\$ 94,561,486.85</b>

Cleveland Public Library  
Year-To-Date Budget Report  
Construction - Tax-Exempt Fund 402  
For the Period Ending October 31, 2022

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>YTD Actual</u>	<u>Encumbered and Unpaid</u>	<u>Available Balance</u>
44400 Investment Earnings (Capital)	0.00	-200,000.00	-171,654.98	0.00	-28,345.02
<b>Investment Earnings</b>	<b>0.00</b>	<b>-200,000.00</b>	<b>-171,654.98</b>	<b>0.00</b>	<b>-28,345.02</b>
52900 Other Supplies	0.00	8,895.18	4,394.00	4,501.18	0.00
<b>Supplies</b>	<b>0.00</b>	<b>8,895.18</b>	<b>4,394.00</b>	<b>4,501.18</b>	<b>0.00</b>
53710 Professional Services	4,775.97	40,720.59	16,260.13	14,137.73	10,322.73
<b>Purchased/Contracted Services</b>	<b>4,775.97</b>	<b>40,720.59</b>	<b>16,260.13</b>	<b>14,137.73</b>	<b>10,322.73</b>
55100 Land	0.00	174,610.14	36,475.24	138,134.90	0.00
55300 Construction/Improvements	15,844.03	43,617,072.12	19,209,715.42	21,218,609.51	3,188,747.19
55510 Furniture	0.00	839,323.88	40,531.36	586,831.92	211,960.60
55520 Equipment	0.00	362,729.85	75,078.44	287,561.41	90.00
55530 Computer Hardware	0.00	242,440.00	72,740.00	169,700.00	0.00
<b>Capital Outlay</b>	<b>15,844.03</b>	<b>45,236,175.99</b>	<b>19,434,540.46</b>	<b>22,400,837.74</b>	<b>3,400,797.79</b>
<b>TOTAL Revenues</b>	<b>0.00</b>	<b>-200,000.00</b>	<b>-171,654.98</b>		<b>-28,345.02</b>
<b>TOTAL Expenditures</b>	<b>20,620.00</b>	<b>45,285,791.76</b>	<b>19,455,194.59</b>	<b>22,419,476.65</b>	<b>3,411,120.52</b>
		Prior Fund Balance	45,085,791.76		
		Change in Fund Balance	(19,283,539.61)		
		Current Fund Balance	25,802,252.15		

**Cleveland Public Library**  
**Year-To-Date Budget Report**  
**Construction - Taxable Fund 403**  
**For the Period Ending October 31, 2022**

	Original Budget	Revised Budget	YTD Actual	Encumbered and Unpaid	Available Balance
44400 Investment Earnings (Capital)	0.00	-88,200.00	-114,311.91	0.00	26,111.91
<b>Investment Earnings</b>	<b>0.00</b>	<b>-88,200.00</b>	<b>-114,311.91</b>	<b>0.00</b>	<b>26,111.91</b>
53710 Professional Services	5,000.00	5,786.91	3,683.26	988.70	1,114.95
<b>Purchased/Contracted Services</b>	<b>5,000.00</b>	<b>5,786.91</b>	<b>3,683.26</b>	<b>988.70</b>	<b>1,114.95</b>
55300 Construction/Improvements	0.00	8,853,837.96	0.00	7,840,883.45	1,012,954.51
<b>TOTAL Revenues</b>	<b>0.00</b>	<b>-88,200.00</b>	<b>-114,311.91</b>		<b>26,111.91</b>
<b>TOTAL Expenditures</b>	<b>5,000.00</b>	<b>8,859,624.87</b>	<b>3,683.26</b>	<b>7,841,872.15</b>	<b>1,014,069.46</b>
			Prior Fund Balance		9,225,697.76
			Change in Fund Balance		110,628.65
			Current Fund Balance		9,336,326.41

**Cleveland Public Library  
 Depository Balance Detail  
 For the Period Ending October 31, 2022**

<b>Balance of All Funds</b>	<b>\$ 142,193,155.29</b>
Huntington - Checking	100,410.21
KeyBank - Checking (ZBA)	(735,935.85)
KeyBank - FSA Account	5,206.19
Petty Cash	585.00
Change Fund	1,475.00
KeyBank-Payroll Account (ZBA)	(717.81)
<b>Cash in Library Treasury</b>	<b>\$(628,977.26)</b>
Huntington Escrow Account	108,592.67
U.S. Bank - 2019A-Money Market	3,583,851.99
U.S. Bank - 2019B-Money Market	38,969.76
U.S. Bank - Investments	66,988,532.10
U.S. Bank - Inv - Money Market	52,363.35
U.S. Bank - Series 2019A Notes	19,308,900.57
U.S. Bank - Series 2019B Notes	7,198,207.09
Huntington Trust -Money Market	1,961,905.57
STAR Ohio - 2019A	3,211,735.28
STAR Ohio - 2019B	2,108,254.61
STAR Ohio Investment	16,050,516.30
STAR Plus/GDIP Program	0.00
<b>Investments</b>	<b>\$ 120,611,829.29</b>
PNC- Endowment Account	22,210,303.26
<b>Endowment Account</b>	<b>\$ 22,210,303.26</b>
<b>Cash in Banks and On Hand</b>	<b>\$ 142,193,155.29</b>



CLEVELAND PUBLIC LIBRARY

Board Meeting

REPORT ON INVESTMENTS – October 2022

1. INTERIM DEPOSITS

In accordance with *Ohio Revised Code* Section 135.14, funds that become available periodically throughout the fiscal year are invested in short-term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury issues, agency issues, municipal bonds, commercial paper, and negotiable certificates of deposit as managed by Meeder Investment Management, STAR Ohio, Government Insured Deposit Program (replaced the STAR Plus program), and a federal money market fund.

Following is a description of interim deposit earnings for the period October 1, 2022 through October 31, 2022.

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
<b>OPERATING FUND:</b>						
10/01/22 - 10/31/22	31	Various	STAR Ohio	Various	45,053.13	Investment Pool
10/01/22 - 10/31/22	31	Various	Government Insured Deposit Program	Various	0.00	Bank Deposit Program
10/01/22 - 10/31/22	31	Various	U.S. Bank	Various	3,815.36	Sweep Money Market
01/12/22 - 10/07/22	269	320,000	BNP Paribas	0.492%	1,167.29	Commercial Paper
01/31/22 - 10/25/22	268	750,000	Canadian Imperial Holdings Inc.	0.805%	4,450.00	Commercial Paper
04/01/22 - 10/01/22	184	500,000	Federal Farm Credit Bank	2.510%	6,275.00	Federal Agency
04/17/22 - 10/17/22	184	110,000	Student Loan Marketing Assn.	2.800%	1,544.22	Federal Agency
04/20/22 - 10/20/22	184	650,000	Federal Home Loan Mortgage Corp.	0.600%	1,950.00	Federal Agency
04/22/22 - 10/22/22	184	1,500,000	Federal Farm Credit Bank	0.350%	2,625.00	Federal Agency
04/22/22 - 10/22/22	184	410,000	Federal Home Loan Mortgage Corp.	0.650%	1,332.50	Federal Agency
04/26/22 - 10/26/22	184	300,000	Federal Farm Credit Bank	2.875%	4,312.50	Federal Agency
06/17/22 - 10/27/22	133	530,000	Federal Home Loan Mortgage Corp.	0.800%	1,531.11	Federal Agency
04/27/22 - 10/27/22	184	500,000	Federal National Mortgage Assn.	0.540%	1,350.00	Federal Agency
04/28/22 - 10/28/22	184	1,750,000	Federal Farm Credit Bank	0.720%	6,300.00	Federal Agency
04/28/22 - 10/28/22	184	275,000	Federal Home Loan Bank	0.800%	1,100.00	Federal Agency
04/28/22 - 10/28/22	184	685,000	Federal Home Loan Bank	1.050%	3,596.25	Federal Agency
04/29/22 - 10/29/22	184	500,000	Federal Home Loan Mortgage Corp.	0.500%	1,250.00	Federal Agency
09/01/22 - 10/01/22	31	100,000	Live Oak Banking Co.	1.800%	147.95	Negotiable CD
09/11/22 - 10/11/22	31	249,000	First Internet Bank of Indiana	0.850%	173.96	Negotiable CD
09/13/22 - 10/13/22	31	249,000	Enerbank USA	1.800%	368.38	Negotiable CD
09/15/22 - 10/15/22	31	249,000	Ponce Bank	3.500%	716.30	Negotiable CD
09/17/22 - 10/17/22	31	249,000	Wells Fargo National Bank West	1.900%	388.85	Negotiable CD

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
09/18/22 - 10/18/22	31	225,000	Wells Fargo Bank NA	1.950%	360.62	Negotiable CD
09/21/22 - 10/21/22	31	249,000	SeviFirst Bank	1.600%	327.45	Negotiable CD
04/24/22 - 10/24/22	184	248,000	Synchrony Bank	1.250%	1,554.25	Negotiable CD
09/26/22 - 10/26/22	31	249,000	Axos Bank	1.650%	337.68	Negotiable CD
09/27/22 - 10/27/22	31	249,000	Comenity Capital Bank	2.500%	511.64	Negotiable CD
09/30/22 - 10/30/22	31	249,000	Nicolet National Bank	1.150%	243.20	Negotiable CD
09/30/22 - 10/30/22	31	245,000	Partners Bank	0.350%	70.48	Negotiable CD
09/30/22 - 10/30/22	31	249,000	Celtic Bank	1.850%	378.62	Negotiable CD
06/30/22 - 10/12/22	105	1,200,000	United States Treasury Note	0.125%	(30,607.34)	Treasury Security
04/15/22 - 10/15/22	184	1,000,000	United States Treasury Note	0.125%	625.00	Treasury Security
04/15/22 - 10/15/22	184	1,000,000	United States Treasury Note	0.250%	1,250.00	Treasury Security
04/15/22 - 10/15/22	184	500,000	United States Treasury Note	0.625%	1,562.50	Treasury Security
04/30/22 - 10/31/22	185	750,000	United States Treasury Note	0.250%	937.50	Treasury Security
05/02/22 - 10/31/22	183	245,000	United States Treasury Note	2.750%	3,332.13	Treasury Security

Earned Interest October 2022 \$ 70,331.53  
 Earned Interest Year To Date \$ 483,637.53

**SERIES 2019A TAX-EXEMPT NOTES:**

10/01/22 - 10/31/22	31	Various	STAR Ohio	Various	9,260.01	Investment Pool
10/01/22 - 10/31/22	31	Various	U.S. Bank	Various	4,014.79	Sweep Money Market
02/01/22 - 10/31/22	273	3,500,000	United States Treasury Note	0.125%	14,082.04	Treasury Security

Earned Interest October 2022 \$ 27,356.84  
 Earned Interest Year To Date \$ 171,654.98

**SERIES 2019B TAXABLE NOTES:**

10/01/22 - 10/31/22	31	Various	STAR Ohio	Various	5,389.19	Investment Pool
10/01/22 - 10/31/22	31	Various	U.S. Bank	Various	760.45	Sweep Money Market
04/02/22 - 10/02/22	184	1,000,000	Federal Farm Credit Bank	0.200%	1,000.00	Federal Agency

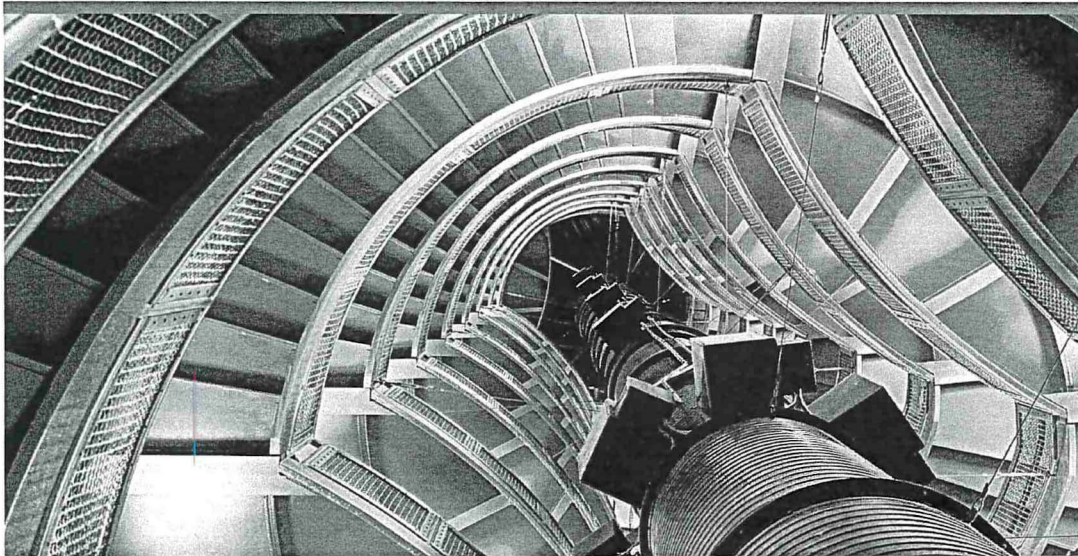
Earned Interest October 2022 \$ 7,149.64  
 Earned Interest Year To Date \$ 114,311.91

**NOTE RETIREMENT FUND:**

10/01/22 - 10/31/22	31	Various	Huntington National Bank	Various	3,008.83	Sweep Money Market
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Earned Interest October 2022 \$ 3,008.83  
 Earned Interest Year To Date \$ 8,279.38

<u>Investment Period</u>	<u>No. of Days</u>	<u>Amount</u>	<u>Bank</u>	<u>Interest Rate</u>	<u>Investment Income</u>	<u>Investment Form</u>
<b>ESCROW ACCOUNT:</b>						
10/01/22 - 10/31/22	31	Various	Huntington National Bank	Various	27.66	Money Market
				Earned Interest October 2022	\$ 27.66	
				Earned Interest Year To Date	\$ 61.05	
				<b>Earned Interest October 2022--All Funds</b>	<b>\$ 107,874.50</b>	
				<b>Earned Interest Year To Date--All Funds</b>	<b>\$ 777,944.85</b>	



## **Cleveland Public Library Operating Account**

Monthly Investment Report  
October 31, 2022

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

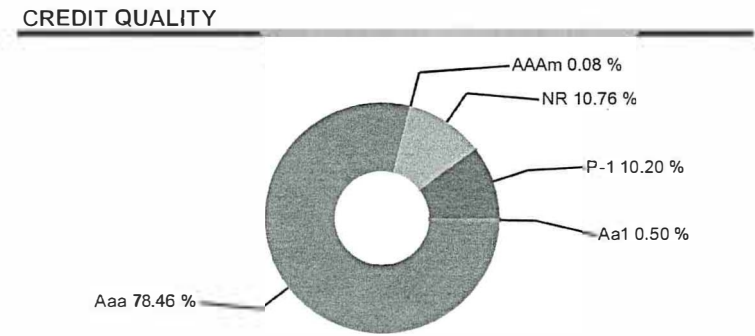
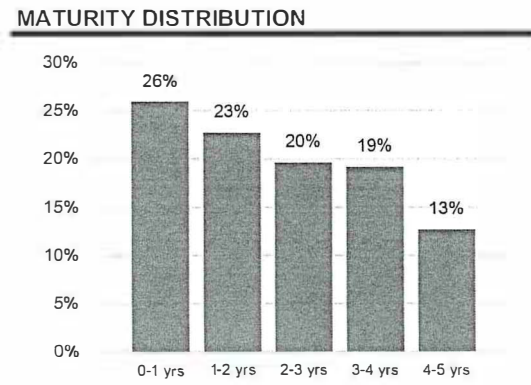
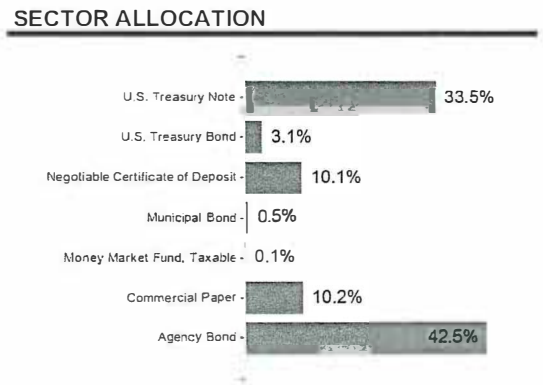
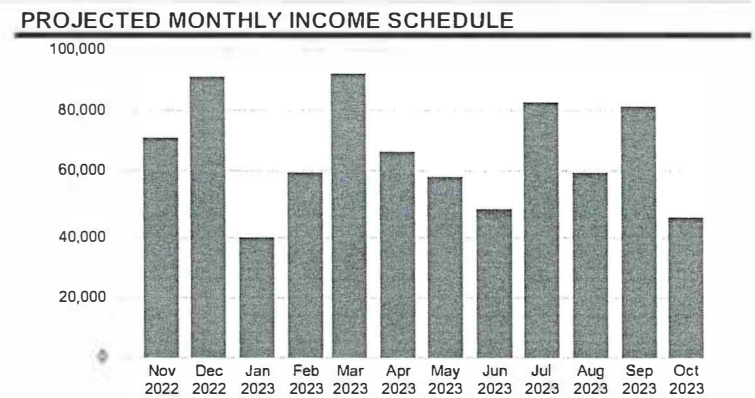
**PORTFOLIO SUMMARY**

As of October 31, 2022



MONTHLY RECONCILIATION	
<b>Beginning Book Value</b>	<b>66,998,353.32</b>
Contributions	
Withdrawals	
Prior Month Custodian Fees	(533.05)
Realized Gains/Losses	(25,413.96)
Purchased Interest	(5,282.87)
Gross Interest Earnings	51,317.87
<b>Ending Book Value</b>	<b>67,018,441.31</b>

PORTFOLIO CHARACTERISTICS	
Portfolio Yield to Maturity	1.52%
Portfolio Effective Duration	2.13 yrs
Weighted Average Maturity	2.23 yrs



Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of October 31, 2022



CUSIP	SECURITY DESCRIPTION	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023
02589ABQ4	American Express National Bank 2.000% 03/09/2027					2,450						2,490	
05465DAK4	Axos Bank 1.650% 03/26/2024	349	338	349	349	315	349	338	349	338	349	349	338
05580ATH7	BMW Bank of North America 1.800% 11/29/2022	2,597											
06251A2E9	Bank Hapoalim B.M. 0.300% 09/14/2023					370						875	
06366HL13	Bank of Montreal 11/01/2022	3,771											
13607FU79	Canadian Imperial Holdings Inc. 07/07/2023									42,267			
14042RLP4	Capital One, National Association 2.650% 05/22/2024	3,286						3,233					
14042TAP2	Capital One Bank (Usa), National Association 2.650% 05/22/2024	3,286						3,233					
15118RRH2	Cellic Bank Corporation 1.850% 08/30/2024	391	379	391	366	379	391	379	391	379	391	391	379
20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	529	512	529	529	478	529	512	529	512	529	529	512
29278TLF5	EnerBank USA 1.800% 09/13/2023	381	368	381	381	344	381	368	381	368	381	630	
3130A3VC5	FHLB 2.250% 12/08/2023		11,250						11,250				
3130AB3H7	FHLB 2.375% 03/08/2024					5,938						5,938	
3130AFBC0	FHLB 3.250% 09/13/2024					13,813						13,813	
3130AJLH0	FHLB 0.920% 05/19/2026	3,335						3,335					
3130AK6G6	FHLB 0.390% 09/23/2024					1,580						1,580	
3130AKVV5	FHLB 0.500% 02/18/2026				2,500						2,500		
3130ALZ23	FHLB 0.800% 04/28/2025						1,100						1,100
3130AMNX6	FHLB 1.020% 06/10/2026		3,494						3,494				
3130ANAV2	FHLB 0.550% 01/28/2025			1,045						1,045			
3130ANVB3	FHLB 0.800% 09/17/2025					1,800						1,800	

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Cleveland Public Library Operating Account  
**PROJECTED INCOME SCHEDULE**

As of October 31, 2022



CUSIP	SECURITY DESCRIPTION	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023
3130ANYN4	FHLB 1.000% 09/30/2026					2,500						2,500	
3130ANZ60	FHLB 0.500% 06/27/2025		938			938			1,125			1,125	
3130AP3C7	FHLB 1.100% 09/30/2026					3,300						3,300	
3130APFS9	FHLB 1.050% 10/28/2026						3,596						3,596
3130APW43	FHLB 1.500% 12/02/2026		3,750						3,750				
3133EK6J0	FFCB 1.625% 11/08/2024	4,063						4,063					
3133ELH80	FFCB 0.680% 06/10/2025		2,550						2,550				
3133EMBD3	FFCB 0.360% 09/24/2024					1,800						1,800	
3133EMNG3	FFCB 0.230% 01/19/2024			661						661			
3133EMQX3	FFCB 0.590% 02/17/2026				1,475						1,475		
3133EMVV0	FFCB 0.350% 04/22/2024						2,625						2,625
3133EMXS6	FFCB 0.720% 04/28/2025						6,300						6,300
3133EMZW5	FFCB 0.730% 05/19/2025	1,150						1,150					
3133ENG87	FFCB 2.920% 08/17/2027				9,198						9,198		
3133ENJ84	FFCB 3.375% 08/26/2024				12,656						12,656		
3133ENL99	FFCB 3.375% 09/15/2027					16,875						16,875	
3133ENTK6	FFCB 2.51% 04/01/25						6,275						6,275
3133ENV99	FFCB 2.875% 04/26/2027						4,313						4,313
3134GV7E2	FMCC 0.500% 01/27/2025			1,250						1,250			
3134GW4B9	FMCC 0.500% 10/29/2025						1,250						1,250
3134GW4C7	FMCC 0.800% 10/27/2026						2,120						2,120
3134GWUS3	FMCC 0.400% 09/24/2024					2,000						2,000	
3134GWXC5	FMCC 0.350% 03/29/2024					1,750						1,750	
3134GWZG4	FMCC 0.600% 10/20/2025						1,950						1,950
3134GWZV1	FMCC 0.650% 10/22/2025						1,333						1,333

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of October 31, 2022



CUSIP	SECURITY DESCRIPTION	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023
3134GXAY0	FMCC 0.300% 11/13/2023	750						750					
3134GXFV1	FMCC 0.625% 12/17/2025		1,563						1,563				
3135GA2Z3	FNMA 0.560% 11/17/2025	1,470						1,470					
3136G45C3	FNMA 0.540% 10/27/2025						1,350						1,350
3136G4J95	FNMA 0.550% 08/25/2025				1,375						1,375		
3137EAES4	FMCC 0.250% 06/26/2023		625						1,060				
3137EAEV7	FMCC 0.250% 08/24/2023				625						1,135		
3137EAEX3	FMCC 0.375% 09/23/2025					1,688						1,688	
31422XBN1	AGM 0.690% 02/25/2026				1,725						1,725		
32056GDH0	First Internet Bancorp 0.850% 05/13/2024	180	174	180	180	162	180	174	180	174	180	180	174
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024		3,330						3,312				
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025	1,625						1,599					
46640QM99	J.P. Morgan Securities LLC 12/09/2022		10,973										
538036HC1	Live Oak Banking Company 1.800% 12/11/2023	153	148	153	153	138	153	148	153	148	153	153	148
53948BL80	Lloyds Bank Corporate Markets PLC 11/08/2022	5,292											
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 06/06/2024		3,330						3,312				
62479MMP5	MUFG Bank, Ltd. 12/23/2022		6,415										
62479MRL9	MUFG Bank, Ltd. 04/20/2023						18,412						
63873KMG9	Natixis 12/16/2022		11,835										
63873KML8	Natixis 12/20/2022		13,324										
654062JR0	Nicolet National Bank 1.150% 03/28/2024	235	243	243	220	243	235	243	235	243	243	235	

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of October 31, 2022



CUSIP	SECURITY DESCRIPTION	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023
6775228B3	Ohio, State of 0.350% 05/01/2023	569						569					
70212VAA6	Partners Bank 0.350% 06/30/2023	73	70	73	68	70	73	70	624				
732329BD8	Ponce Bank 3.500% 09/15/2027	740	716	740	740	669	740	716	740	716	740	740	716
75472RAD3	Raymond James Bank, National Association 1.950% 08/23/2023				2,428						2,882		
7954502H7	Sallie Mae Bank 2.800% 04/17/2024						1,536						1,544
81768PAF3	ServisFirst Bank 1.600% 02/21/2023	338	327	338	836								
856285SN2	State Bank of India 1.900% 01/22/2025			2,347						2,347			
87165E2M8	Synchrony Bank 1.250% 04/24/2025						1,546						1,554
87270LDK6	TIAA, FSB 0.200% 02/12/2024				251					247			
88224PLY3	Texas Capital Bank 0.300% 02/07/2023				750								
88413QCN6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024	941						926					
89235MPB1	Toyota Financial Savings Bank 3.600% 09/09/2027					4,374						4,446	
9128283P3	UST 2.250% 12/31/2024		5,625						5,625				
9128283Z1	UST 2.750% 02/28/2025				7,700					7,700			
912828Q29	UST 1.500% 03/31/2023					13,273							
912828U24	UST 2.000% 11/15/2026	7,950						7,950					
912828X88	UST 2.375% 05/15/2027	11,400						11,400					
912828Z29	UST 1.500% 01/15/2023			527									
912828Z78	UST 1.500% 01/31/2027			1,838						1,838			
912828ZH6	UST 0.250% 04/15/2023						2,422						
912828ZT0	UST 0.250% 05/31/2025	2,188						2,188					

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of October 31, 2022



CUSIP	SECURITY DESCRIPTION	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023
91282CAF8	UST 0.125% 08/15/2023				313						1,152		
91282CAM3	UST 0.250% 09/30/2025					581						581	
91282CAP6	UST 0.125% 10/15/2023						625						7,266
91282CAT8	UST 0.250% 10/31/2025						938						
91282CAW1	UST 0.250% 11/15/2023	850						850					
91282CAZ4	UST 0.375% 11/30/2025	1,406						1,406					
91282CBC4	UST 0.375% 12/31/2025		1,406						1,406				
91282CBH3	UST 0.375% 01/31/2026			2,344						2,344			
91282CBQ3	UST 0.500% 02/28/2026				1,875						1,875		
91282CBT7	UST 0.750% 03/31/2026					4,688						4,688	
91282CCJ8	UST 0.875% 06/30/2026		2,188						2,188				
91282CCN9	UST 0.125% 07/31/2023			641						2,482			
91282CCT6	UST 0.375% 08/15/2024				938						938		
91282CCW9	UST 0.750% 08/31/2026				1,875						1,875		
91282CCZ2	UST 0.875% 09/30/2026					2,188						2,188	
91282CDA6	UST 0.250% 09/30/2023					1,250						2,344	
91282CDB4	UST 0.625% 10/15/2024						1,563						1,563
91282CEF4	UST 2.500% 03/31/2027					5,688						5,688	
91282CEN7	UST 2.750% 04/30/2027						3,369						
91282CET4	UST 2.625% 05/31/2027	10,631						10,631					
91282CEW7	UST 3.250% 06/30/2027		4,323						4,323				
91282CFA4	UST 3.000% 07/31/2024			11,250						11,250			
91282CFB2	UST 2.750% 07/31/2027			13,750						13,750			
91282CFH9	UST 3.125% 08/31/2027				9,375						9,375		
949495AQ8	Wells Fargo National Bank West 1.900% 01/17/2023	402	389	838									

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of October 31, 2022



CUSIP	SECURITY DESCRIPTION	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023
949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	373	361	373	373	337	373	361	373	361	373	373	361
<b>TOTAL</b>		<b>70,703</b>	<b>90,942</b>	<b>40,239</b>	<b>59,252</b>	<b>91,975</b>	<b>66,023</b>	<b>58,060</b>	<b>48,910</b>	<b>82,471</b>	<b>59,447</b>	<b>81,045</b>	<b>46,765</b>

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of October 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
31846V567	First American Funds, Inc.	10/31/2022 10/31/2022	\$52,363.35	\$52,363.35	\$52,363.35	2.89%	0.003 0.003	\$1.00 \$52,363.35	\$0.00	0.07%	AAAm
STAROHIO	STAR Ohio XX688	10/31/2022 10/31/2022	\$16,050,516.30	\$16,050,516.30	\$16,050,516.30	3.13%	0.003 0.003	\$1.00 \$16,050,516.30	\$0.00	20.27%	AAAm
<b>SubTotal</b>			<b>\$16,102,879.65</b>	<b>\$16,102,879.65</b>	<b>\$16,102,879.65</b>	<b>3.13%</b>		<b>\$16,102,879.65</b>	<b>\$0.00</b>	<b>20.33%</b>	
<b>Agency Bond</b>											
3137EAES4	FMCC 0.250% 06/26/2023	8/26/2020 8/28/2020	\$500,000.00	\$499,565.00	\$499,565.00	0.28%	0.652 0.644	\$97.28 \$486,375.00	(\$13,190.00)	0.61%	Aaa AA+
3137EAEV7	FMCC 0.250% 08/24/2023	8/19/2020 8/21/2020	\$500,000.00	\$499,490.00	\$499,490.00	0.28%	0.814 0.801	\$96.49 \$482,430.00	(\$17,060.00)	0.61%	Aaa AA+
3134GXAY0	FMCC 0.300% 11/13/2023	11/12/2020 11/13/2020	\$500,000.00	\$499,625.00	\$499,625.00	0.33%	1.036 1.016	\$95.54 \$477,720.00	(\$21,905.00)	0.60%	Aaa AA+
3130A3VC5	FHLB 2.250% 12/08/2023	3/24/2022 3/25/2022	\$1,000,000.00	\$1,002,370.00	\$1,002,370.00	2.11%	1.104 1.069	\$97.40 \$973,950.00	(\$28,420.00)	1.23%	Aaa AA+
3133EMNG3	FFCB 0.230% 01/19/2024	2/18/2021 2/19/2021	\$575,000.00	\$575,316.25	\$575,316.25	0.21%	1.219 1.197	\$94.94 \$545,882.00	(\$29,434.25)	0.69%	Aaa AA+
3130AB3H7	FHLB 2.375% 03/08/2024	4/25/2019 4/29/2019	\$500,000.00	\$499,765.00	\$499,765.00	2.38%	1.353 1.311	\$97.03 \$485,140.00	(\$14,625.00)	0.61%	Aaa AA+
3134GWXC5	FMCC 0.350% 03/29/2024	10/21/2020 10/23/2020	\$1,000,000.00	\$999,500.00	\$999,500.00	0.36%	1.411 1.381	\$93.94 \$939,410.00	(\$60,090.00)	1.19%	Aaa AA+
3133EMWV0	FFCB 0.350% 04/22/2024	4/26/2021 4/27/2021	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	0.35%	1.477 1.449	\$94.26 \$1,413,855.00	(\$86,145.00)	1.79%	Aaa AA+
3133ENJ84	FFCB 3.375% 08/26/2024	9/15/2022 9/16/2022	\$750,000.00	\$742,252.50 \$1,406.25	\$743,658.75	3.93%	1.822 1.738	\$97.90 \$734,250.00	(\$8,002.50)	0.93%	Aaa AA+
3130AFBC0	FHLB 3.250% 09/13/2024	9/20/2022 9/21/2022	\$850,000.00	\$836,485.85 \$613.89	\$837,099.74	4.09%	1.871 1.788	\$97.68 \$830,254.50	(\$6,231.35)	1.05%	Aaa AA+
3130AK6G6	FHLB 0.390% 09/23/2024	9/29/2020 9/30/2020	\$810,000.00	\$809,068.50	\$809,068.50	0.42%	1.899 1.853	\$92.07 \$745,742.70	(\$63,325.80)	0.94%	Aaa AA+
3134GWUS3	FMCC 0.400% 09/24/2024	9/17/2020 9/24/2020	\$1,000,000.00	\$999,950.00	\$999,950.00	0.40%	1.901 1.857	\$92.25 \$922,500.00	(\$77,450.00)	1.16%	Aaa AA+
3133EMBD3	FFCB 0.360% 09/24/2024	9/24/2020 9/29/2020	\$1,000,000.00	\$998,750.00	\$998,750.00	0.39%	1.901 1.857	\$92.18 \$921,780.00	(\$76,970.00)	1.16%	Aaa AA+

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of October 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Realized G (Loss)	% of Assets	Moody's/ S&P Rating
3133EK6J0	FFCB 1.625% 11/08/2024	11/1/2019 11/8/2019	\$500,000.00	\$499,615.00	\$499,615.00	1.64%	2.025 1.945	\$94.61 \$473,050.00	(\$26,565.00)	0.60%	Aaa AA+
3134GV7E2	FMCC 0.500% 01/27/2025	7/8/2020 7/27/2020	\$500,000.00	\$498,600.00	\$498,600.00	0.56%	2.244 2.185	\$91.33 \$456,655.00	(\$41,945.00)	0.58%	Aaa AA+
3130ANAV2	FHLB 0.550% 01/28/2025	5/26/2022 5/27/2022	\$380,000.00	\$359,062.00	\$359,062.00	2.70%	2.247 2.188	\$91.52 \$347,791.20	(\$11,270.80)	0.44%	Aaa AA+
3133ENTK6	FFCB 2.51% 04/01/25	3/25/2022 4/1/2022	\$500,000.00	\$498,975.00	\$498,975.00	2.58%	2.419 2.308	\$95.33 \$476,640.00	(\$22,335.00)	0.60%	Aaa AA+
3130ALZ23	FHLB 0.800% 04/28/2025	4/7/2021 4/28/2021	\$275,000.00	\$275,000.00	\$275,000.00	0.80%	2.493 2.418	\$90.81 \$249,733.00	(\$25,267.00)	0.32%	Aaa AA+
3133EMXS6	FFCB 0.720% 04/28/2025	4/26/2021 4/28/2021	\$1,750,000.00	\$1,748,632.81	\$1,748,632.81	0.74%	2.493 2.418	\$90.19 \$1,578,395.00	(\$170,237.81)	1.99%	Aaa AA+
3133EMZW5	FFCB 0.730% 05/19/2025	5/25/2021 5/28/2021	\$315,000.00	\$315,000.00	\$315,000.00	0.73%	2.551 2.466	\$90.58 \$285,317.55	(\$29,682.45)	0.36%	Aaa AA+
3133ELH80	FFCB 0.680% 06/10/2025	6/24/2020 6/26/2020	\$750,000.00	\$750,000.00	\$750,000.00	0.68%	2.611 2.523	\$89.58 \$671,865.00	(\$78,135.00)	0.85%	Aaa AA+
3130ANZ60	FHLB 0.500% 06/27/2025	10/26/2021 10/27/2021	\$750,000.00	\$742,500.00	\$742,500.00	0.96%	2.658 2.570	\$90.38 \$677,842.50	(\$64,657.50)	0.86%	Aaa AA+
3136G4J95	FNMA 0.550% 08/25/2025	8/19/2020 8/25/2020	\$500,000.00	\$499,375.00	\$499,375.00	0.58%	2.819 2.736	\$89.24 \$446,185.00	(\$53,190.00)	0.56%	Aaa AA+
3130ANVB3	FHLB 0.800% 09/17/2025	9/1/2021 9/17/2021	\$450,000.00	\$450,000.00	\$450,000.00	0.80%	2.882 2.784	\$89.56 \$403,002.00	(\$46,998.00)	0.51%	Aaa AA+
3137EAEX3	FMCC 0.375% 09/23/2025	9/29/2021 9/30/2021	\$900,000.00	\$885,114.00	\$885,114.00	0.80%	2.899 2.824	\$89.14 \$802,269.00	(\$82,845.00)	1.01%	Aaa AA+
3134GWZG4	FMCC 0.600% 10/20/2025	10/6/2020 10/20/2020	\$650,000.00	\$650,000.00	\$650,000.00	0.60%	2.973 2.881	\$88.91 \$577,921.50	(\$72,078.50)	0.73%	Aaa AA+
3134GWZV1	FMCC 0.650% 10/22/2025	10/18/2021 10/20/2021	\$410,000.00	\$404,260.00	\$404,260.00	1.01%	2.978 2.884	\$89.03 \$365,027.10	(\$39,232.90)	0.46%	Aaa AA+
3136G45C3	FNMA 0.540% 10/27/2025	10/21/2020 10/27/2020	\$500,000.00	\$499,500.00	\$499,500.00	0.56%	2.992 2.904	\$88.63 \$443,135.00	(\$56,365.00)	0.56%	Aaa AA+
3134GW4B9	FMCC 0.500% 10/29/2025	10/9/2020 10/29/2020	\$500,000.00	\$499,000.00	\$499,000.00	0.54%	2.997 2.904	\$88.61 \$443,040.00	(\$55,960.00)	0.56%	Aaa AA+
3135GA2Z3	FNMA 0.560% 11/17/2025	11/12/2020 11/17/2020	\$525,000.00	\$523,818.75	\$523,818.75	0.61%	3.049 2.950	\$88.49 \$464,577.75	(\$59,241.00)	0.59%	Aaa AA+
3134GXFV1	FMCC 0.625% 12/17/2025	12/3/2020 12/17/2020	\$500,000.00	\$499,750.00	\$499,750.00	0.64%	3.132 3.022	\$88.40 \$442,020.00	(\$57,730.00)	0.56%	Aaa AA+

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of October 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3133EMQX3	FFCB 0.590% 02/17/2026	2/18/2021 2/25/2021	\$500,000.00	\$498,045.00	\$498,045.00	0.67%	3.301 3.187	\$87.75 \$438,735.00	(\$59,310.00)	0.55%	Aaa AA+
3130AKVV5	FHLB 0.500% 02/18/2026	1/28/2021 2/18/2021	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	0.50%	3.304 3.196	\$87.32 \$873,240.00	(\$126,760.00)	1.10%	Aaa AA+
31422XBN1	AGM 0.690% 02/25/2026	2/18/2021 2/25/2021	\$500,000.00	\$499,850.00	\$499,850.00	0.70%	3.323 3.202	\$87.98 \$439,895.00	(\$59,955.00)	0.56%	
3130AJLH0	FHLB 0.920% 05/19/2026	10/18/2021 10/19/2021	\$725,000.00	\$718,272.00	\$718,272.00	1.13%	3.551 3.385	\$87.81 \$636,644.25	(\$81,627.75)	0.80%	Aaa AA+
3130AMNX6	FHLB 1.020% 06/10/2026	5/26/2021 6/10/2021	\$685,000.00	\$685,000.00	\$685,000.00	1.02%	3.611 3.431	\$88.01 \$602,847.95	(\$82,152.05)	0.76%	Aaa AA+
3130ANYN4	FHLB 1.000% 09/30/2026	9/14/2021 9/30/2021	\$500,000.00	\$500,000.00	\$500,000.00	1.00%	3.918 3.726	\$87.07 \$435,360.00	(\$64,640.00)	0.55%	Aaa AA+
3130AP3C7	FHLB 1.100% 09/30/2026	10/25/2021 10/26/2021	\$600,000.00	\$594,000.00	\$594,000.00	1.24%	3.918 3.715	\$87.42 \$524,526.00	(\$69,474.00)	0.66%	Aaa AA+
3134GW4C7	FMCC 0.800% 10/27/2026	6/16/2022 6/17/2022	\$530,000.00	\$468,138.40	\$468,138.40	3.72%	3.992 3.815	\$86.29 \$457,321.10	(\$10,817.30)	0.58%	Aaa AA+
3130APFS9	FHLB 1.050% 10/28/2026	10/18/2021 10/28/2021	\$685,000.00	\$679,040.50	\$679,040.50	1.23%	3.995 3.793	\$87.03 \$596,182.90	(\$82,857.60)	0.75%	Aaa AA+
3130APW43	FHLB 1.500% 12/02/2026	12/16/2021 12/20/2021	\$500,000.00	\$499,925.00	\$499,925.00	1.50%	4.090 3.790	\$88.37 \$441,860.00	(\$58,065.00)	0.56%	Aaa AA+
3133ENV9	FFCB 2.875% 04/26/2027	4/22/2022 4/26/2022	\$300,000.00	\$298,452.00	\$298,452.00	2.99%	4.488 4.141	\$94.23 \$282,699.00	(\$15,753.00)	0.36%	Aaa AA+
3133ENG87	FFCB 2.920% 08/17/2027	8/19/2022 8/22/2022	\$630,000.00	\$622,616.40 \$255.50	\$622,871.90	3.18%	4.797 4.376	\$93.98 \$592,048.80	(\$30,567.60)	0.75%	Aaa AA+
3133ENL99	FFCB 3.375% 09/15/2027	9/14/2022 9/15/2022	\$1,000,000.00	\$986,010.00	\$986,010.00	3.68%	4.877 4.413	\$96.05 \$960,450.00	(\$25,560.00)	1.21%	Aaa AA+
<b>SubTotal</b>			<b>\$29,295,000.00</b>	<b>\$29,109,689.96</b> <b>\$2,275.64</b>	<b>\$29,111,965.60</b>	<b>1.25%</b>		<b>\$26,845,565.80</b>	<b>(\$2,264,124.16)</b>	<b>33.89%</b>	

**Commercial Paper**

06366HL13	Bank of Montreal 11/01/2022	2/4/2022 2/8/2022	\$630,000.00	\$626,229.45	\$626,229.45	0.81%	0.003 0.011	\$99.99 \$629,949.60	\$3,720.15	0.80%	P-1 A-1
53948BL80	Lloyds Bank Corporate Markets PLC 11/08/2022	2/11/2022 2/11/2022	\$630,000.00	\$624,708.00	\$624,708.00	1.13%	0.022 0.030	\$99.92 \$629,502.30	\$4,794.30	0.79%	P-1 A-1
46640QM99	J.P. Morgan Securities LLC 12/09/2022	3/16/2022 3/18/2022	\$900,000.00	\$889,027.50	\$889,027.50	1.67%	0.107 0.113	\$99.56 \$896,067.00	\$7,039.50	1.13%	P-1 A-1

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of October 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
63873KMG9	Natixis 12/16/2022	3/23/2022 3/28/2022	\$900,000.00	\$888,165.00	\$888,165.00	1.82%	0.126 0.131	\$99.49 \$895,365.00	\$7,200.00	1.13%	P-1 A-1
63873KML8	Natixis 12/20/2022	3/25/2022 3/30/2022	\$1,000,000.00	\$986,676.39	\$986,676.39	1.83%	0.137 0.142	\$99.44 \$994,400.00	\$7,723.61	1.26%	P-1 A-1
62479MMP5	MUFG Bank, Ltd. 12/23/2022	3/30/2022 3/31/2022	\$500,000.00	\$493,584.58	\$493,584.58	1.75%	0.145 0.150	\$99.41 \$497,035.00	\$3,450.42	0.63%	P-1 A-1
62479MRL9	MUFG Bank, Ltd. 04/20/2023	7/26/2022 7/27/2022	\$750,000.00	\$731,588.13	\$731,588.13	3.39%	0.468 0.464	\$97.63 \$732,187.50	\$599.37	0.92%	P-1 A-1
13607FU79	Canadian Imperial Holdings Inc. 07/07/2023	10/11/2022 10/12/2022	\$1,208,000.00	\$1,165,733.42	\$1,165,733.42	4.87%	0.682 0.671	\$96.43 \$1,164,886.48	(\$846.94)	1.47%	P-1 A-1
<b>SubTotal</b>			<b>\$6,518,000.00</b>	<b>\$6,405,712.47</b>	<b>\$6,405,712.47</b>	<b>2.36%</b>		<b>\$6,439,392.88</b>	<b>\$33,680.41</b>	<b>8.13%</b>	

**Municipal Bond**

6775228B3	Ohio, State of 0.350% 05/01/2023	3/8/2021 3/17/2021	\$325,000.00	\$325,000.00	\$325,000.00	0.35%	0.499 0.494	\$97.93 \$318,262.75	(\$6,737.25)	0.40%	Aa1 AA+
<b>SubTotal</b>			<b>\$325,000.00</b>	<b>\$325,000.00</b>	<b>\$325,000.00</b>	<b>0.35%</b>		<b>\$318,262.75</b>	<b>(\$6,737.25)</b>	<b>0.40%</b>	

**Negotiable Certificate of Deposit**

05580ATH7	BMW Bank of North America 1.800% 11/29/2022	12/17/2019 12/19/2019	\$247,000.00	\$246,644.32	\$246,644.32	1.85%	0.079 0.086	\$99.87 \$246,686.31	\$41.99	0.31%	
949495AQ8	Wells Fargo National Bank West 1.900% 01/17/2023	1/8/2020 1/17/2020	\$249,000.00	\$248,564.25	\$248,564.25	1.96%	0.214 0.217	\$99.62 \$248,041.35	(\$522.90)	0.31%	
88224PLY3	Texas Capital Bank 0.300% 02/07/2023	8/7/2020 8/11/2020	\$249,000.00	\$248,626.50	\$248,626.50	0.36%	0.271 0.274	\$99.02 \$246,569.76	(\$2,056.74)	0.31%	
81768PAF3	ServisFirst Bank 1.600% 02/21/2023	2/12/2020 2/21/2020	\$249,000.00	\$248,502.00	\$248,502.00	1.67%	0.310 0.310	\$99.29 \$247,229.61	(\$1,272.39)	0.31%	
70212VAA6	Partners Bank 0.350% 06/30/2023	6/24/2020 6/30/2020	\$245,000.00	\$244,448.75	\$244,448.75	0.43%	0.663 0.655	\$97.34 \$238,490.35	(\$5,958.40)	0.30%	
75472RAD3	Raymond James Bank, National Association 1.950% 08/23/2023	8/14/2019 8/26/2019	\$247,000.00	\$246,506.00	\$246,506.00	2.00%	0.811 0.795	\$97.98 \$242,018.01	(\$4,487.99)	0.31%	
29278TLF5	EnerBank USA 1.800% 09/13/2023	9/5/2019 9/16/2019	\$249,000.00	\$248,751.00	\$248,751.00	1.83%	0.868 0.849	\$97.69 \$243,255.57	(\$5,495.43)	0.31%	

Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of October 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
06251A2E9	Bank Hapoalim B.M. 0.300% 09/14/2023	9/4/2020 9/14/2020	\$249,000.00	\$248,502.00	\$248,502.00	0.37%	0.871 0.858	\$96.42 \$240,095.76	(\$8,406.24)	0.30%	
538036HC1	Live Oak Banking Company 1.800% 12/11/2023	12/6/2019 12/11/2019	\$100,000.00	\$99,700.00	\$99,700.00	1.88%	1.112 1.082	\$96.97 \$96,973.00	(\$2,727.00)	0.12%	
87270LDK6	TIAA, FSB 0.200% 02/12/2024	2/18/2021 2/22/2021	\$249,000.00	\$248,253.00	\$248,253.00	0.30%	1.285 1.261	\$94.51 \$235,332.39	(\$12,920.61)	0.30%	
05465DAK4	Axos Bank 1.650% 03/26/2024	2/27/2020 3/26/2020	\$249,000.00	\$248,564.25	\$248,564.25	1.70%	1.403 1.361	\$95.93 \$238,860.72	(\$9,703.53)	0.30%	
654062JR0	Nicolet National Bank 1.150% 03/28/2024	3/25/2020 3/31/2020	\$249,000.00	\$245,265.00	\$245,265.00	1.54%	1.408 1.370	\$95.23 \$237,132.66	(\$8,132.34)	0.30%	
7954502H7	Sallie Mae Bank 2.800% 04/17/2024	4/9/2019 4/17/2019	\$110,000.00	\$109,505.00	\$109,505.00	2.90%	1.463 1.416	\$97.40 \$107,141.10	(\$2,363.90)	0.14%	
32056GDH0	First Internet Bancorp 0.850% 05/13/2024	5/6/2020 5/11/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.88%	1.534 1.495	\$94.34 \$234,899.13	(\$13,851.87)	0.30%	
88413QCN6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024	5/6/2020 5/22/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.78%	1.556 1.515	\$94.16 \$234,445.95	(\$14,305.05)	0.30%	
14042TAP2	Capital One Bank (Usa), National Association 2.650% 05/22/2024	5/15/2019 5/30/2019	\$246,000.00	\$244,524.00	\$244,524.00	2.78%	1.559 1.490	\$96.99 \$238,585.56	(\$5,938.44)	0.30%	
14042RLP4	Capital One, National Association 2.650% 05/22/2024	5/15/2019 5/30/2019	\$246,000.00	\$244,524.00	\$244,524.00	2.78%	1.559 1.490	\$96.99 \$238,585.56	(\$5,938.44)	0.30%	
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024	6/3/2019 6/5/2019	\$246,000.00	\$245,200.50	\$245,200.50	2.77%	1.597 1.527	\$96.98 \$238,580.64	(\$6,619.86)	0.30%	
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 06/06/2024	6/3/2019 6/6/2019	\$246,000.00	\$245,139.00	\$245,139.00	2.78%	1.600 1.530	\$96.98 \$238,565.88	(\$6,573.12)	0.30%	
20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	6/25/2019 6/27/2019	\$249,000.00	\$249,000.00	\$249,000.00	2.50%	1.658 1.592	\$96.51 \$240,304.92	(\$8,695.08)	0.30%	

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	8/16/2019 8/30/2019	\$249,000.00	\$248,285.37	\$248,285.37	1.91%	1.833 1.763	\$94.95 \$236,430.48	(\$11,854.89)	0.30%	
949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	10/25/2019 10/29/2019	\$225,000.00	\$224,437.50	\$224,437.50	2.00%	1.967 1.889	\$94.74 \$213,167.25	(\$11,270.25)	0.27%	
856285SN2	State Bank of India 1.900% 01/22/2025	1/8/2020 1/22/2020	\$247,000.00	\$244,777.00	\$244,777.00	2.09%	2.230 2.136	\$94.02 \$232,224.46	(\$12,552.54)	0.29%	
87165E2M8	Synchrony Bank 1.250% 04/24/2025	4/20/2020 4/24/2020	\$248,000.00	\$246,326.00	\$246,326.00	1.39%	2.482 2.397	\$91.87 \$227,847.52	(\$18,478.48)	0.29%	
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025	4/24/2020 5/7/2020	\$248,000.00	\$247,132.00	\$247,132.00	1.37%	2.518 2.410	\$91.89 \$227,892.16	(\$19,239.84)	0.29%	
02589ABQ4	American Express National Bank 2.000% 03/09/2027	3/2/2022 3/9/2022	\$247,000.00	\$245,765.00	\$245,765.00	2.11%	4.356 4.069	\$88.96 \$219,741.08	(\$26,023.92)	0.28%	
89235MPB1	Toyota Financial Savings Bank 3.600% 09/09/2027	8/30/2022 9/9/2022	\$245,000.00	\$244,142.50	\$244,142.50	3.68%	4.860 4.359	\$94.71 \$232,027.25	(\$12,115.25)	0.29%	
732329BD8	Ponce Bank 3.500% 09/15/2027	8/30/2022 9/15/2022	\$249,000.00	\$248,626.50	\$248,626.50	3.53%	4.877 4.359	\$94.21 \$234,587.88	(\$14,038.62)	0.30%	
<b>SubTotal</b>			<b>\$6,630,000.00</b>	<b>\$6,607,213.44</b>	<b>\$6,607,213.44</b>	<b>1.84%</b>		<b>\$6,355,712.31</b>	<b>(\$251,501.13)</b>	<b>8.02%</b>	
<b>U.S. Treasury Bond</b>											
912828Z29	UST 1.500% 01/15/2023	1/31/2022 2/1/2022	\$750,000.00	\$755,097.66	\$755,097.66	0.78%	0.208 0.215	\$99.48 \$746,112.75	(\$8,984.91)	0.94%	Aaa AA+
91282CFA4	UST 3.000% 07/31/2024	9/15/2022 9/16/2022	\$750,000.00	\$738,017.58 \$2,873.64	\$740,891.22	3.89%	1.751 1.714	\$97.30 \$729,785.25	(\$8,232.33)	0.92%	Aaa AA+
9128283P3	UST 2.250% 12/31/2024	3/24/2022 3/25/2022	\$500,000.00	\$498,730.47	\$498,730.47	2.34%	2.170 2.072	\$95.52 \$477,615.00	(\$21,115.47)	0.60%	Aaa AA+
<b>SubTotal</b>			<b>\$2,000,000.00</b>	<b>\$1,991,845.71 \$2,873.64</b>	<b>\$1,994,719.35</b>	<b>2.33%</b>		<b>\$1,953,513.00</b>	<b>(\$38,332.71)</b>	<b>2.47%</b>	
<b>U.S. Treasury Note</b>											
912828Q29	UST 1.500% 03/31/2023	3/24/2022 3/25/2022	\$1,000,000.00	\$999,257.81	\$999,257.81	1.57%	0.414 0.413	\$98.91 \$989,060.00	(\$10,197.81)	1.25%	Aaa AA+
912828Q29	UST 1.500% 03/31/2023	3/30/2022 3/31/2022	\$530,000.00	\$528,944.14	\$528,944.14	1.70%	0.414 0.413	\$98.91 \$524,201.80	(\$4,742.34)	0.66%	Aaa AA+

**POSITION STATEMENT**

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
912828ZH6	UST 0.250% 04/15/2023	10/22/2021 10/25/2021	\$1,000,000.00	\$998,828.13	\$998,828.13	0.33%	0.455 0.453	\$98.17 \$981,680.00	(\$17,148.13)	1.24%	Aaa AA+
91282CCN9	UST 0.125% 07/31/2023	8/18/2021 8/19/2021	\$1,025,000.00	\$1,023,158.20	\$1,023,158.20	0.22%	0.748 0.738	\$96.72 \$991,369.75	(\$31,788.45)	1.25%	Aaa AA+
91282CAF8	UST 0.125% 08/15/2023	7/26/2021 7/27/2021	\$500,000.00	\$499,160.16	\$499,160.16	0.21%	0.789 0.778	\$96.54 \$482,675.00	(\$16,485.16)	0.61%	Aaa AA+
91282CDA6	UST 0.250% 09/30/2023	9/28/2021 9/30/2021	\$1,000,000.00	\$998,906.25	\$998,906.25	0.30%	0.915 0.901	\$96.15 \$961,520.00	(\$37,386.25)	1.21%	Aaa AA+
91282CAP6	UST 0.125% 10/15/2023	10/21/2021 10/22/2021	\$1,000,000.00	\$993,359.37	\$993,359.37	0.46%	0.956 0.942	\$95.89 \$958,870.00	(\$34,489.37)	1.21%	Aaa AA+
91282CAW1	UST 0.250% 11/15/2023	10/29/2021 10/29/2021	\$680,000.00	\$676,095.31	\$676,095.31	0.53%	1.041 1.023	\$95.65 \$650,386.00	(\$25,709.31)	0.82%	Aaa AA+
91282CCT6	UST 0.375% 08/15/2024	8/26/2021 8/27/2021	\$500,000.00	\$498,769.53	\$498,769.53	0.46%	1.792 1.752	\$92.91 \$464,550.00	(\$34,219.53)	0.59%	Aaa AA+
91282CDB4	UST 0.625% 10/15/2024	10/28/2021 10/29/2021	\$500,000.00	\$497,910.16	\$497,910.16	0.77%	1.959 1.912	\$92.91 \$464,530.00	(\$33,380.16)	0.59%	Aaa AA+
9128283Z1	UST 2.750% 02/28/2025	10/25/2022 10/26/2022	\$560,000.00	\$539,175.00 \$2,382.32	\$541,557.32	4.44%	2.332 2.219	\$96.37 \$539,677.60	\$502.60	0.68%	Aaa AA+
912828ZT0	UST 0.250% 05/31/2025	4/26/2021 4/27/2021	\$1,750,000.00	\$1,723,544.92	\$1,723,544.92	0.62%	2.584 2.522	\$89.97 \$1,574,527.50	(\$149,017.42)	1.99%	Aaa AA+
91282CAM3	UST 0.250% 09/30/2025	10/14/2021 10/15/2021	\$465,000.00	\$453,938.09	\$453,938.09	0.86%	2.918 2.849	\$88.92 \$413,487.30	(\$40,450.79)	0.52%	Aaa AA+
91282CAT8	UST 0.250% 10/31/2025	10/27/2021 10/28/2021	\$750,000.00	\$728,056.64	\$728,056.64	1.00%	3.003 2.928	\$88.55 \$664,102.50	(\$63,954.14)	0.84%	Aaa AA+
91282CAZ4	UST 0.375% 11/30/2025	10/28/2021 10/29/2021	\$750,000.00	\$729,462.89	\$729,462.89	1.06%	3.085 3.001	\$88.61 \$664,597.50	(\$64,865.39)	0.84%	Aaa AA+
91282CBC4	UST 0.375% 12/31/2025	10/28/2021 10/29/2021	\$750,000.00	\$728,613.28	\$728,613.28	1.08%	3.170 3.084	\$88.40 \$662,985.00	(\$65,628.28)	0.84%	Aaa AA+
91282CBH3	UST 0.375% 01/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,225,048.83	\$1,225,048.83	0.80%	3.255 3.167	\$88.03 \$1,100,337.50	(\$124,711.33)	1.39%	Aaa AA+
91282CBQ3	UST 0.500% 02/28/2026	10/28/2021 10/29/2021	\$750,000.00	\$730,751.95	\$730,751.95	1.11%	3.332 3.234	\$88.14 \$661,057.50	(\$69,694.45)	0.83%	Aaa AA+
91282CBT7	UST 0.750% 03/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,245,654.30	\$1,245,654.30	0.82%	3.416 3.304	\$88.69 \$1,108,600.00	(\$137,054.30)	1.40%	Aaa AA+
91282CCJ8	UST 0.875% 06/30/2026	10/22/2021 10/25/2021	\$500,000.00	\$493,027.34	\$493,027.34	1.18%	3.666 3.524	\$88.40 \$442,010.00	(\$51,017.34)	0.56%	Aaa AA+

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**POSITION STATEMENT**

As of October 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
91282CCW9	UST 0.750% 08/31/2026	8/26/2021 8/31/2021	\$500,000.00	\$497,734.38	\$497,734.38	0.84%	3.836 3.699	\$87.55 \$437,735.00	(\$59,999.38)	0.55%	Aaa AA+
91282CCZ2	UST 0.875% 09/30/2026	9/29/2021 9/30/2021	\$500,000.00	\$496,699.22	\$496,699.22	1.01%	3.918 3.771	\$87.78 \$438,885.00	(\$57,814.22)	0.55%	Aaa AA+
912828U24	UST 2.000% 11/15/2026	7/13/2022 7/14/2022	\$795,000.00	\$760,467.19 \$2,592.39	\$763,059.58	3.08%	4.044 3.777	\$91.58 \$728,076.90	(\$32,390.29)	0.92%	Aaa AA+
912828Z78	UST 1.500% 01/31/2027	5/9/2022 5/10/2022	\$245,000.00	\$229,017.58	\$229,017.58	2.99%	4.255 4.026	\$89.38 \$218,978.55	(\$10,039.03)	0.28%	Aaa AA+
91282CEF4	UST 2.500% 03/31/2027	5/31/2022 5/31/2022	\$455,000.00	\$447,979.49	\$447,979.49	2.84%	4.416 4.102	\$93.04 \$423,327.45	(\$24,652.04)	0.53%	Aaa AA+
91282CEN7	UST 2.750% 04/30/2027	4/28/2022 5/2/2022	\$245,000.00	\$243,325.20	\$243,325.20	2.90%	4.499 4.201	\$93.97 \$230,224.05	(\$13,101.15)	0.29%	Aaa AA+
912828X88	UST 2.375% 05/15/2027	7/25/2022 7/26/2022	\$960,000.00	\$936,937.50 \$4,460.87	\$941,398.37	2.91%	4.540 4.179	\$92.35 \$886,540.80	(\$50,396.70)	1.12%	Aaa AA+
91282CET4	UST 2.625% 05/31/2027	5/27/2022 5/31/2022	\$810,000.00	\$807,247.27	\$807,247.27	2.70%	4.584 4.199	\$93.48 \$757,163.70	(\$50,083.57)	0.96%	Aaa AA+
91282CEW7	UST 3.250% 06/30/2027	8/30/2022 8/31/2022	\$266,000.00	\$265,210.31 \$1,456.50	\$266,666.81	3.32%	4.666 4.221	\$95.97 \$255,266.90	(\$9,943.41)	0.32%	Aaa AA+
91282CFB2	UST 2.750% 07/31/2027	9/15/2022 9/16/2022	\$1,000,000.00	\$959,140.63 \$3,512.23	\$962,652.86	3.67%	4.751 4.350	\$93.76 \$937,580.00	(\$21,560.63)	1.18%	Aaa AA+
91282CFH9	UST 3.125% 08/31/2027	10/25/2022 10/26/2022	\$600,000.00	\$571,195.31 \$2,900.55	\$574,095.86	4.23%	4.836 4.399	\$95.47 \$572,814.00	\$1,618.69	0.72%	Aaa AA+
<b>SubTotal</b>			<b>\$22,886,000.00</b>	<b>\$22,526,616.38</b> <b>\$17,304.86</b>	<b>\$22,543,921.24</b>	<b>1.44%</b>		<b>\$21,186,817.30</b>	<b>(\$1,339,799.08)</b>	<b>26.75%</b>	
<b>Grand Total</b>			<b>\$83,756,879.65</b>	<b>\$83,068,957.61</b> <b>\$22,454.14</b>	<b>\$83,091,411.75</b>	<b>1.84%</b>		<b>\$79,202,143.69</b>	<b>(\$3,866,813.92)</b>	<b>100.00%</b>	

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**TRANSACTION STATEMENT**

As of October 31, 2022



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Amount	Purchased Interest	Total Cost	Yield at Cost
<b>Purchase</b>									
Purchase	10/11/2022	10/12/2022	13607FU79	Canadian Imperial Holdings Inc. 07/07/2023	1,208,000.00	1,165,733.42		1,165,733.42	4.87%
Purchase	10/25/2022	10/26/2022	9128283Z1	UST 2.750% 02/28/2025	560,000.00	539,175.00	2,382.32	541,557.32	4.44%
Purchase	10/25/2022	10/26/2022	91282CFH9	UST 3.125% 08/31/2027	600,000.00	571,195.31	2,900.55	574,095.86	4.23%
<b>Total</b>					<b>2,368,000.00</b>	<b>2,276,103.73</b>	<b>5,282.87</b>	<b>2,281,386.60</b>	

Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
<b>Maturity</b>								
Maturity	10/7/2022	10/7/2022	09659CK72	BNP Paribas 10/07/2022	320,000.00	318,832.71	320,000.00	1,167.29
Maturity	10/25/2022	10/25/2022	13607FKR6	Canadian Imperial Holdings Inc. 10/25/2022	750,000.00	745,550.00	750,000.00	4,450.00
<b>Total</b>					<b>1,070,000.00</b>	<b>1,064,382.71</b>	<b>1,070,000.00</b>	<b>5,617.29</b>

<b>Sell</b>								
Sell	10/11/2022	10/12/2022	91282CCK5	UST 0.125% 06/30/2023	1,200,000.00	1,196,625.00	1,165,593.75	(31,031.25)
<b>Total</b>					<b>1,200,000.00</b>	<b>1,196,625.00</b>	<b>1,165,593.75</b>	<b>(31,031.25)</b>

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	10/3/2022	10/3/2022	3133ENTK6	FFCB 2.51% 04/01/25	6,275.00
Interest/Dividends	10/3/2022	10/3/2022	538036HC1	Live Oak Banking Company 1.800% 12/11/2023	147.95
Interest/Dividends	10/3/2022	10/3/2022	31846V567	First American Funds, Inc.	3,815.36

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Cleveland Public Library Operating Account

**TRANSACTION STATEMENT**

As of October 31, 2022



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	10/11/2022	10/11/2022	32056GDH0	First Internet Bancorp 0.850% 05/13/2024	173.96
Interest/Dividends	10/11/2022	10/12/2022	91282CCK5	Treasury, United States Department of 0.13% 06/30/2023	423.91
Interest/Dividends	10/13/2022	10/13/2022	29278TLF5	EnerBank USA 1.800% 09/13/2023	368.38
Interest/Dividends	10/17/2022	10/17/2022	7954502H7	Sallie Mae Bank 2.800% 04/17/2024	1,544.22
Interest/Dividends	10/17/2022	10/17/2022	949495AQ8	Wells Fargo National Bank West 1.900% 01/17/2023	388.85
Interest/Dividends	10/17/2022	10/17/2022	732329BD8	Ponce Bank 3.500% 09/15/2027	716.30
Interest/Dividends	10/17/2022	10/17/2022	91282CDB4	UST 0.625% 10/15/2024	1,562.50
Interest/Dividends	10/17/2022	10/17/2022	91282CAP6	UST 0.125% 10/15/2023	625.00
Interest/Dividends	10/17/2022	10/17/2022	912828ZH6	UST 0.250% 04/15/2023	1,250.00
Interest/Dividends	10/18/2022	10/18/2022	949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	360.62
Interest/Dividends	10/20/2022	10/20/2022	3134GWZG4	FMCC 0.600% 10/20/2025	1,950.00
Interest/Dividends	10/21/2022	10/21/2022	81768PAF3	ServisFirst Bank 1.600% 02/21/2023	327.45
Interest/Dividends	10/24/2022	10/24/2022	87165E2M8	Synchrony Bank 1.250% 04/24/2025	1,554.25
Interest/Dividends	10/24/2022	10/24/2022	3134GWZV1	FMCC 0.650% 10/22/2025	1,332.50
Interest/Dividends	10/24/2022	10/24/2022	3133EMWV0	FFCB 0.350% 04/22/2024	2,625.00
Interest/Dividends	10/26/2022	10/26/2022	05465DAK4	Axos Bank 1.650% 03/26/2024	337.68
Interest/Dividends	10/26/2022	10/26/2022	3133ENVD9	FFCB 2.875% 04/26/2027	4,312.50
Interest/Dividends	10/27/2022	10/27/2022	20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	511.64
Interest/Dividends	10/27/2022	10/27/2022	3136G45C3	FNMA 0.540% 10/27/2025	1,350.00

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Cleveland Public Library Operating Account  
**TRANSACTION STATEMENT**



As of October 31, 2022

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	10/27/2022	10/27/2022	3134GW4C7	FMCC 0.800% 10/27/2026	2,120.00
Interest/Dividends	10/28/2022	10/28/2022	3130ALZ23	FHLB 0.800% 04/28/2025	1,100.00
Interest/Dividends	10/28/2022	10/28/2022	3133EMXS6	FFCB 0.720% 04/28/2025	6,300.00
Interest/Dividends	10/28/2022	10/28/2022	3130APFS9	FHLB 1.050% 10/28/2026	3,596.25
Interest/Dividends	10/31/2022	10/31/2022	654062JR0	Nicolet National Bank 1.150% 03/28/2024	243.20
Interest/Dividends	10/31/2022	10/31/2022	91282CAT8	UST 0.250% 10/31/2025	937.50
Interest/Dividends	10/31/2022	10/31/2022	91282CEN7	UST 2.750% 04/30/2027	3,368.75
Interest/Dividends	10/31/2022	10/31/2022	3134GW4B9	FMCC 0.500% 10/29/2025	1,250.00
Interest/Dividends	10/31/2022	10/31/2022	15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	378.62
Interest/Dividends	10/31/2022	10/31/2022	70212VAA6	Partners Bank 0.350% 06/30/2023	70.48
<b>Total</b>					<b>51,317.87</b>

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Custodian Fee</b>				
Custodian Fee	10/25/2022	10/25/2022	Cash Out	(533.05)
<b>Total</b>				<b>(533.05)</b>

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**STATEMENT DISCLOSURE**

As of October 31, 2022



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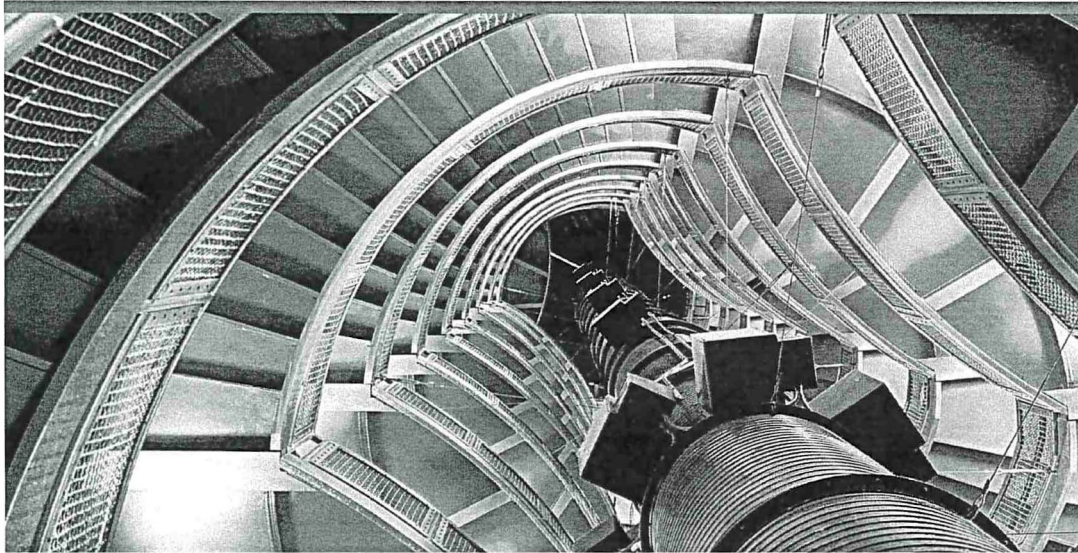
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## **Cleveland Public Library 2019A Tax-Exempt Bond Proceeds**

Monthly Investment Report  
October 31, 2022

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**



**PORTFOLIO SUMMARY**

As of October 31, 2022



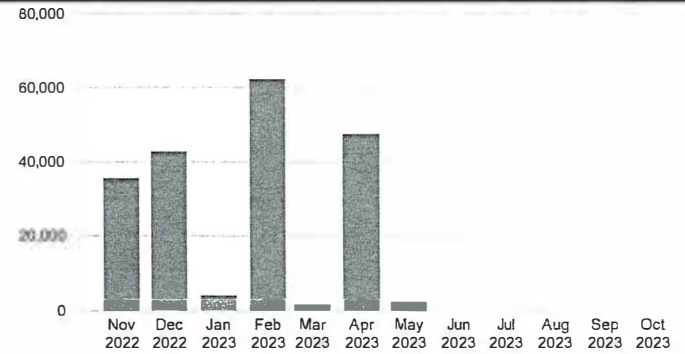
**MONTHLY RECONCILIATION**

<b>Beginning Book Value</b>	<b>22,874,850.47</b>
Contributions	
Withdrawals	
Prior Month Custodian Fees	(194.74)
Realized Gains/Losses	11,894.54
Gross Interest Earnings	6,202.29
<b>Ending Book Value</b>	<b>22,892,752.56</b>

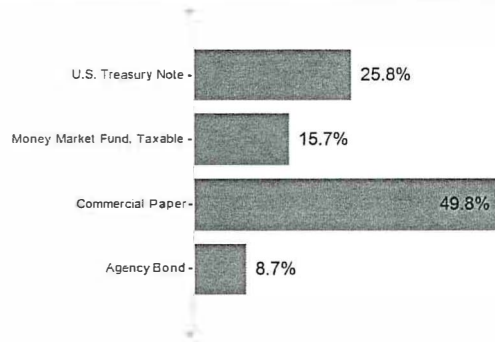
**PORTFOLIO CHARACTERISTICS**

Portfolio Yield to Maturity	1.94%
Portfolio Effective Duration	0.23 yrs
Weighted Average Maturity	0.23 yrs

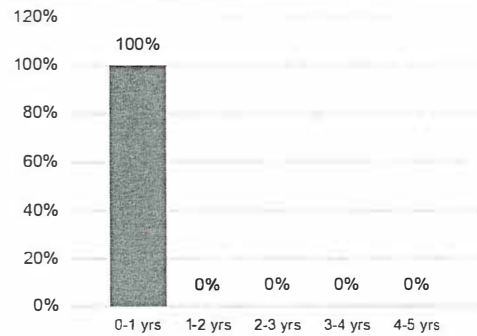
**PROJECTED MONTHLY INCOME SCHEDULE**



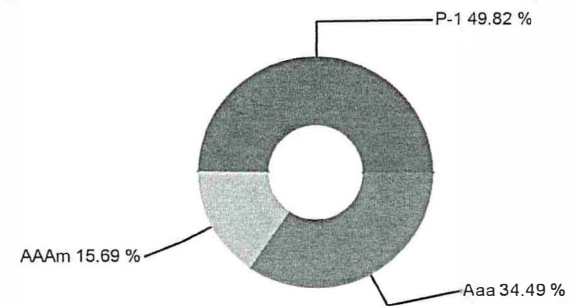
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**PROJECTED INCOME SCHEDULE**

As of October 31, 2022



CUSIP	SECURITY DESCRIPTION	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023
2254EBMG3	Credit Suisse AG 12/16/2022		39,227										
3130AKJD9	FHLB 0.140% 12/29/2022		3,800										
53948BPA1	Lloyds Bank Corporate Markets PLC 02/10/2023				36,206								
63873KLM7	Natixis 11/21/2022	34,485											
8923A1PT2	Toyota Credit de Puerto Rico Corp. 02/27/2023				26,110								
8923A1RE3	Toyota Credit de Puerto Rico Corp. 04/14/2023						47,827						
91282CBG5	UST 0.125% 01/31/2023			4,297									
91282CBU4	UST 0.125% 03/31/2023					1,875							
91282CCD1	UST 0.125% 05/31/2023	1,250						2,422					
<b>TOTAL</b>		<b>35,735</b>	<b>43,027</b>	<b>4,297</b>	<b>62,316</b>	<b>1,875</b>	<b>47,827</b>	<b>2,422</b>					

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**POSITION STATEMENT**

As of October 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
31846V567	First American Funds, Inc.	10/31/2022 10/31/2022	\$3,583,851.99	\$3,583,851.99	\$3,583,851.99	2.89%	0.003 0.003	\$1.00 \$3,583,851.99	\$0.00	13.75%	AAAm
STAROHIO	STAR Ohio XX703	10/31/2022 10/31/2022	\$3,211,735.28	\$3,211,735.28	\$3,211,735.28	3.13%	0.003 0.003	\$1.00 \$3,211,735.28	\$0.00	12.32%	AAAm
<b>SubTotal</b>			<b>\$6,795,587.27</b>	<b>\$6,795,587.27</b>	<b>\$6,795,587.27</b>	<b>3.00%</b>		<b>\$6,795,587.27</b>	<b>\$0.00</b>	<b>26.08%</b>	
<b>Agency Bond</b>											
3130AKJD9	FHLB 0.140% 12/29/2022	12/9/2020 12/29/2020	\$2,000,000.00	\$1,997,600.00	\$1,997,600.00	0.20%	0.162 0.166	\$99.28 \$1,985,680.00	(\$11,920.00)	7.62%	Aaa AA+
<b>SubTotal</b>			<b>\$2,000,000.00</b>	<b>\$1,997,600.00</b>	<b>\$1,997,600.00</b>	<b>0.20%</b>		<b>\$1,985,680.00</b>	<b>(\$11,920.00)</b>	<b>7.62%</b>	
<b>Commercial Paper</b>											
63873KLM7	Natixis 11/21/2022	4/25/2022 4/26/2022	\$3,000,000.00	\$2,965,515.00	\$2,965,515.00	2.00%	0.058 0.065	\$99.79 \$2,993,760.00	\$28,245.00	11.49%	P-1 A-1
2254EBMG3	Credit Suisse AG 12/16/2022	5/16/2022 5/17/2022	\$3,000,000.00	\$2,960,772.51	\$2,960,772.51	2.24%	0.126 0.131	\$99.49 \$2,984,550.00	\$23,777.49	11.45%	P-1 A-1
53948BPA1	Lloyds Bank Corporate Markets PLC 02/10/2023	5/17/2022 5/20/2022	\$2,000,000.00	\$1,963,794.44	\$1,963,794.44	2.50%	0.279 0.281	\$98.67 \$1,973,480.00	\$9,685.56	7.57%	P-1 A-1
8923A1PT2	Toyota Credit de Puerto Rico Corp. 02/27/2023	9/29/2022 9/29/2022	\$1,500,000.00	\$1,473,889.58	\$1,473,889.58	4.22%	0.326 0.326	\$98.45 \$1,476,795.00	\$2,905.42	5.67%	P-1 A-1+
8923A1RE3	Toyota Credit de Puerto Rico Corp. 04/14/2023	9/29/2022 9/29/2022	\$2,000,000.00	\$1,952,172.78	\$1,952,172.78	4.48%	0.452 0.448	\$97.71 \$1,954,160.00	\$1,987.22	7.50%	P-1 A-1+
<b>SubTotal</b>			<b>\$11,500,000.00</b>	<b>\$11,316,144.31</b>	<b>\$11,316,144.31</b>	<b>2.86%</b>		<b>\$11,382,745.00</b>	<b>\$66,600.69</b>	<b>43.68%</b>	
<b>U.S. Treasury Note</b>											
91282CBG5	UST 0.125% 01/31/2023	6/21/2021 6/22/2021	\$2,000,000.00	\$1,996,953.13	\$1,996,953.13	0.22%	0.252 0.255	\$99.02 \$1,980,360.00	(\$16,593.13)	7.60%	Aaa AA+
91282CBU4	UST 0.125% 03/31/2023	6/3/2021 6/4/2021	\$2,000,000.00	\$1,999,375.00	\$1,999,375.00	0.14%	0.414 0.412	\$98.27 \$1,965,400.00	(\$33,975.00)	7.54%	Aaa AA+

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**POSITION STATEMENT**

As of October 31, 2022

CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
91282CCD1	UST 0.125% 05/31/2023	6/3/2021 6/4/2021	\$2,000,000.00	\$1,998,828.13	\$1,998,828.13	0.15%	0.581 0.575	\$97.47 \$1,949,460.00	(\$49,368.13)	7.48%	Aaa AA+
<b>SubTotal</b>			<b>\$6,000,000.00</b>	<b>\$5,995,156.26</b>	<b>\$5,995,156.26</b>	<b>0.17%</b>		<b>\$5,895,220.00</b>	<b>(\$99,936.26)</b>	<b>22.62%</b>	
<b>Grand Total</b>			<b>\$26,295,587.27</b>	<b>\$26,104,487.84</b>	<b>\$26,104,487.84</b>	<b>2.09%</b>		<b>\$26,059,232.27</b>	<b>(\$45,255.57)</b>	<b>100.00%</b>	

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Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**TRANSACTION STATEMENT**

As of October 31, 2022



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
<b>Maturity</b>								
Maturity	10/31/2022	10/31/2022	91282CAR2	UST 0.125% 10/31/2022	3,500,000.00	3,488,105.46	3,500,000.00	11,894.54
<b>Total</b>					<b>3,500,000.00</b>	<b>3,488,105.46</b>	<b>3,500,000.00</b>	<b>11,894.54</b>

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	10/3/2022	10/3/2022	31846V567	First American Funds, Inc.	4,014.79
Interest/Dividends	10/31/2022	10/31/2022	91282CAR2	UST 0.125% 10/31/2022	2,187.50
<b>Total</b>					<b>6,202.29</b>

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Custodian Fee</b>				
Custodian Fee	10/25/2022	10/25/2022	Cash Out	(194.74)
<b>Total</b>				<b>(194.74)</b>

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**STATEMENT DISCLOSURE**

As of October 31, 2022



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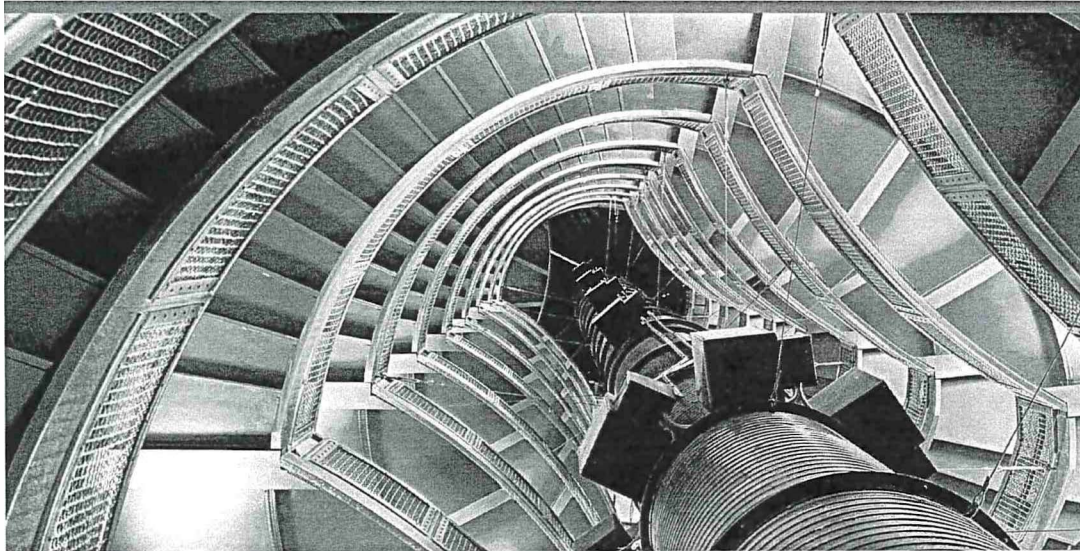
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## **Cleveland Public Library 2019B Taxable Bond Proceeds**

Monthly Investment Report  
October 31, 2022

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
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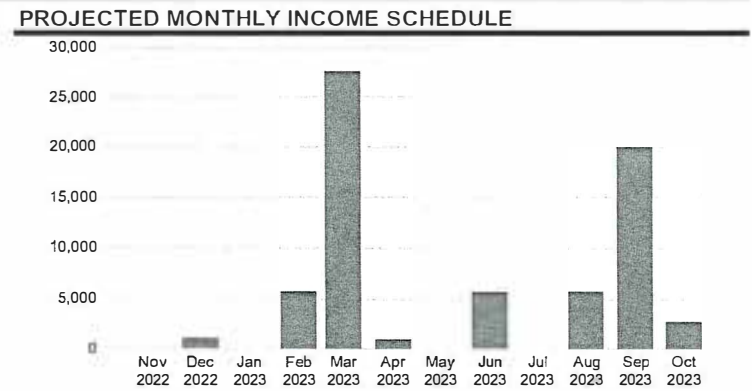
**PORTFOLIO SUMMARY**

As of October 31, 2022



MONTHLY RECONCILIATION	
<b>Beginning Book Value</b>	<b>7,235,481.63</b>
Contributions	
Withdrawals	
Prior Month Custodian Fees	(65.23)
Realized Gains/Losses	
Gross Interest Earnings	1,760.45
<b>Ending Book Value</b>	<b>7,237,176.85</b>

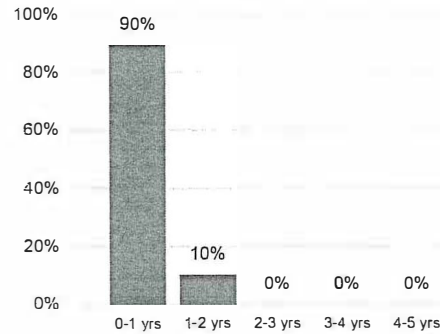
PORTFOLIO CHARACTERISTICS	
Portfolio Yield to Maturity	0.97%
Portfolio Effective Duration	0.75 yrs
Weighted Average Maturity	0.76 yrs



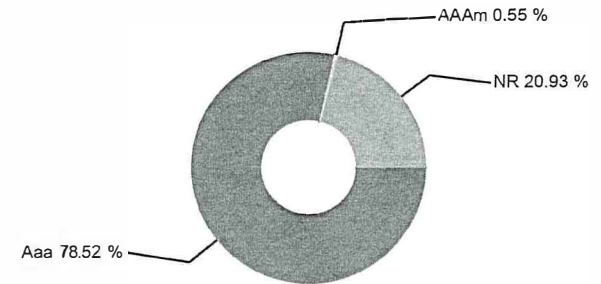
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



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Cleveland Public Library 2019B Taxable Bond Proceeds

**PROJECTED INCOME SCHEDULE**

As of October 31, 2022



CUSIP	SECURITY DESCRIPTION	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023
3130AGWK7	FHLB 1.500% 08/15/2024				5,813						5,813		
3133EMBS0	FFCB 0.200% 10/02/2023						1,000						2,810
31422BXH8	AGM 0.850% 03/20/2023					6,375							
912828Q29	UST 1.500% 03/31/2023					12,578							
912828T26	UST 1.375% 09/30/2023					8,594						19,971	
91282CCK5	UST 0.125% 06/30/2023		1,063						5,777				
<b>TOTAL</b>			<b>1,063</b>		<b>5,813</b>	<b>27,547</b>	<b>1,000</b>		<b>5,777</b>		<b>5,813</b>	<b>19,971</b>	<b>2,810</b>

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Cleveland Public Library 2019B Taxable Bond Proceeds

**POSITION STATEMENT**

As of October 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
31846V567	First American Funds, Inc.	10/31/2022 10/31/2022	\$38,969.76	\$38,969.76	\$38,969.76	2.89%	0.003 0.003	\$1.00 \$38,969.76	\$0.00	0.42%	AAAm
STAROHIO	STAR Ohio XX702	10/31/2022 10/31/2022	\$2,108,254.61	\$2,108,254.61	\$2,108,254.61	3.13%	0.003 0.003	\$1.00 \$2,108,254.61	\$0.00	22.97%	AAAm
<b>SubTotal</b>			<b>\$2,147,224.37</b>	<b>\$2,147,224.37</b>	<b>\$2,147,224.37</b>	<b>3.13%</b>		<b>\$2,147,224.37</b>	<b>\$0.00</b>	<b>23.39%</b>	
<b>Agency Bond</b>											
31422BXH8	AGM 0.850% 03/20/2023	3/25/2020 3/27/2020	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	0.85%	0.384 0.382	\$98.64 \$1,479,585.00	(\$20,415.00)	16.12%	
3133EMBS0	FFCB 0.200% 10/02/2023	10/5/2020 10/6/2020	\$1,000,000.00	\$998,190.00	\$998,190.00	0.26%	0.921 0.907	\$96.12 \$961,190.00	(\$37,000.00)	10.47%	Aaa AA+
3130AGWK7	FHLB 1.500% 08/15/2024	9/26/2019 9/27/2019	\$775,000.00	\$771,187.00	\$771,187.00	1.61%	1.792 1.736	\$94.94 \$735,816.00	(\$35,371.00)	8.02%	Aaa AA+
<b>SubTotal</b>			<b>\$3,275,000.00</b>	<b>\$3,269,377.00</b>	<b>\$3,269,377.00</b>	<b>0.85%</b>		<b>\$3,176,591.00</b>	<b>(\$92,786.00)</b>	<b>34.61%</b>	
<b>U.S. Treasury Note</b>											
912828Q29	UST 1.500% 03/31/2023	9/18/2019 9/19/2019	\$1,000,000.00	\$994,921.88	\$994,921.88	1.65%	0.414 0.413	\$98.91 \$989,060.00	(\$5,861.88)	10.78%	Aaa AA+
91282CCK5	UST 0.125% 06/30/2023	6/24/2021 6/30/2021	\$1,700,000.00	\$1,695,285.16	\$1,695,285.16	0.26%	0.663 0.655	\$97.12 \$1,651,057.00	(\$44,228.16)	17.99%	Aaa AA+
912828T26	UST 1.375% 09/30/2023	10/25/2019 10/28/2019	\$1,250,000.00	\$1,238,623.05	\$1,238,623.05	1.62%	0.915 0.898	\$97.18 \$1,214,800.00	(\$23,823.05)	13.23%	Aaa AA+
<b>SubTotal</b>			<b>\$3,950,000.00</b>	<b>\$3,928,830.09</b>	<b>\$3,928,830.09</b>	<b>1.05%</b>		<b>\$3,854,917.00</b>	<b>(\$73,913.09)</b>	<b>42.00%</b>	
<b>Grand Total</b>			<b>\$9,372,224.37</b>	<b>\$9,345,431.46</b>	<b>\$9,345,431.46</b>	<b>1.46%</b>		<b>\$9,178,732.37</b>	<b>(\$166,699.09)</b>	<b>100.00%</b>	

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Cleveland Public Library 2019B Taxable Bond Proceeds

**TRANSACTION STATEMENT**

As of October 31, 2022



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	10/3/2022	10/3/2022	3133EMBS0	FFCB 0.200% 10/02/2023	1,000.00
Interest/Dividends	10/3/2022	10/3/2022	31846V567	First American Funds, Inc.	760.45
<b>Total</b>					<b>1,760.45</b>

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Custodian Fee</b>				
Custodian Fee	10/25/2022	10/25/2022	Cash Out	(65.23)
<b>Total</b>				<b>(65.23)</b>

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As of October 31, 2022



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## CLEVELAND PUBLIC LIBRARY

## REPORT C

**Board Meeting**

November 17, 2022

**REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR OCTOBER 2022**

In accordance with Board Policy adopted by resolution on November 29, 1972,  
a description of Conference and Travel Expenditures is submitted.

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Cleveland Public Library Staff Visit to Cincinnati Public Library Cincinnati, Ohio	9/19/2022 - 9/20/2022	Donald Boozer	322.16
Ohio Library Council 2022 Convention and Expo Toledo, Ohio	9/28/2022 - 9/30/2022	Donald Boozer	817.18
Ohio Library Council Equity, Diversity and Inclusion Conference Independence, Ohio	10/19/2022	Steven Capuozzo	65.00
Ohio Library Council 2022 Convention and Expo Toledo, Ohio	9/29/2022	Carol Dixon	225.98
Ohio Library Council 2022 Convention and Expo Toledo, Ohio	9/28/2022 - 9/29/2022	Sandra Jelar Elwell	394.25
Ohio Library Council Equity, Diversity and Inclusion Conference Independence, Ohio	10/19/2022	Sandra Jelar Elwell	135.00
Northeast Ohio Regional Library System Safe Space - LGBTQ+ Cultural Competence Training Medina, Ohio	9/13/2022	Grace French	22.50
Ohio Library Council 2022 Convention and Expo Toledo, Ohio	9/28/2022 - 9/30/2022	Alexandra Kmiecik	725.29
Ohio Government Finance Officers Association Annual Conference and Membership Meeting Columbus, Ohio	10/5/2022 - 10/7/2022	Carrie Krenicky	775.90
Boston University Genealogical Principles Course (Virtual) Cleveland, Ohio	7/5/2022 - 8/31/2022	Terrence Metter	895.50
American Payroll Association Chapter Meeting (Virtual) Cleveland, Ohio	10/13/2022	Ronelle Miller-Hood	20.00
TechSoup Data Analytics for Non-Profit Staff (Virtual) Cleveland, Ohio	10/6/2022 - 11/10/2022	Nancy Mocsiran	250.00

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Ohio Library Council 2022 Convention and Expo Toledo, Ohio	9/28/2022 - 9/30/2022	Alicia Naab	576.87
National Family Support Network Developing and Sustaining Parent Advisory Committees (Virtual) Cleveland, Ohio	9/27/2022 - 9/28/2022	Sandra Nosse	175.00
Ohio Library Council 2022 Convention and Expo Toledo, Ohio	9/28/2022 - 9/30/2022	Carlos Piepenburg	680.15
Ohio Library Council 2022 Convention and Expo Toledo, Ohio	9/28/2022 - 9/30/2022	Lynn Sargi	1,078.71
Ohio Library Council 2022 Convention and Expo Toledo, Ohio	9/28/2022 - 9/30/2022	John Skrtic	560.04
Ohio Library Council 2022 Convention and Expo Toledo, Ohio	9/28/2022 - 9/30/2022	Crystal Tancak	974.84
Cleveland Public Library Staff Visit to Cincinnati Public Library Cincinnati, Ohio	9/19/2022 - 9/20/2022	Various Staff - Hotel Charges (paid to Hampton Inn)	1,883.00
Cleveland Public Library Staff Visit to Cincinnati Public Library Cincinnati, Ohio	9/19/2022 - 9/20/2022	Stephen Wohl	296.40
<b>TOTAL</b>			<b>\$10,873.77</b>

## SUMMARY

FUND	OCTOBER	YEAR TO DATE
General	\$8,976.39	\$30,936.22
Library for the Blind and Print Disabled	225.98	\$1,728.14
Lockwood Thompson	1,671.40	7,691.39
CLEVNET	0.00	300.00
Malon/Schroeder	0.00	\$2,009.80
Tech Centers	0.00	\$1,516.73
<b>TOTAL</b>	<b>\$10,873.77</b>	<b>\$44,182.28</b>

## Cleveland Public Library

## Board Meeting

November 17, 2022

## REPORT ON ALL VENDOR EXPENDITURES

In accordance with the Board Policy on Supplier Diversity adopted by resolution on April 15, 2021, the Fiscal Officer is hereby submitting a monthly report on all expenditures for the period:  
10/1/2022 through 10/31/2022

Cert	Vendor	City/Description	State	Check Date	Amount/Total
	ADMANAGE LTD	CINCINNATI	OH		
		PRE-EMPLOYMENT BACKGROUND CHEC		10/07/2022	887.90
		PRE-EMPLOYMENT BACKGROUND CHEC		10/21/2022	484.90
					<u>\$1,372.80</u>
	ADVANCE OHIO MEDIA INC.	DETROIT	MI		
		DIGITAL ADVERTISING 2/19/22 -		10/14/2022	1,200.00
					<u>\$1,200.00</u>
	AIRGAS GREAT LAKES	CHICAGO	IL		
		OXYGEN ACELYLENE TANKS FOR WEL		10/21/2022	142.52
					<u>\$142.52</u>
	ALEC FERRETTI	NEW YORK	NY		
		FAMILY HISTORY DAY 2022 - FERE		10/28/2022	300.00
					<u>\$300.00</u>
	ALL AROUND TOWN CATERING INC.	CLEVELAND	OH		
		BOXED MEALS: YOUNG SCHOLARS' A		10/07/2022	521.90
		BOXED MEALS: YOUNG SCHOLARS' A		10/14/2022	488.00
		BOXED MEALS: YOUNG SCHOLARS' A		10/21/2022	569.90
		BOXED MEALS: YOUNG SCHOLARS' A		10/28/2022	488.00
					<u>\$2,067.80</u>
	ALL SEASON ROOF SOLUTIONS, INC	OLMSTED FALLS	OH		
		EMER- ADDISON ROOF LEAK		10/14/2022	1,200.00
		EMER- LSW 6TH FLOOR WATER TEST		10/21/2022	300.00
					<u>\$1,500.00</u>
	AMANDA NYX DRUMMOND	PARMA HTS.	OH		
		"MUSIC AT MTP" SERIES FOR FALL		10/14/2022	570.00
					<u>\$570.00</u>
	AMAZON	ATLANTA	GA		
				10/07/2022	780.45
				10/14/2022	10,954.52
				10/28/2022	255.93
					<u>\$11,990.90</u>
	AMERICAN MERCHANDISING SERVICES	CLEVELAND	OH		
		STOCK		10/21/2022	5,197.50
					<u>\$5,197.50</u>
	ANSWER UNITED, INC.	KALAMAZOO	MI		
		CALL-OFF SERVICE FOR ALL CPL S		10/28/2022	1,291.51

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					<u>\$1,291.51</u>
	APLPD HOLDCO, INC. & SUBSIDIARY	BALTIMORE	MD		
		FMP MOVE - STORAGE PODS		10/14/2022	459.96
		FMP MOVE - STORAGE PODS		10/21/2022	114.99
					<u>\$574.95</u>
	ARAMSCO, INC	PHILADELPHIA	PA		
		CUSTODIAL SUPPLIES		10/07/2022	3,188.69
					<u>\$3,188.69</u>
	ART HOUSE INC	CLEVELAND	OH		
		PAINTING EXPLORATION ADULT FAL		10/21/2022	1,000.00
		ART HOUSE TO HOLD YOUTH ART CL		10/28/2022	980.00
					<u>\$1,980.00</u>
	ASHLEY BIGLER	CLEVELAND HTS	OH		
		MUSIC AT MAIN - BIGLER		10/28/2022	250.00
					<u>\$250.00</u>
	ASHLEY RIBBLETT	LAKEWOOD	OH		
		SPEAKER FEE FOR OHIO CENTER FO		10/14/2022	150.00
					<u>\$150.00</u>
	AT & T	CLEVELAND	OH		
		CPL MEASURED BUSINESS LINES		10/07/2022	317.59
		CPL MEASURED BUSINESS LINES		10/14/2022	208.76
		ASE ETHERNET SERVICE		10/21/2022	11,721.38
		CPL MEASURED BUSINESS LINES		10/28/2022	2,932.99
		POTS LINES NOT ON IP FLEX		10/28/2022	3,186.42
					<u>\$18,367.14</u>
	BAKER & TAYLOR BOOKS	ATLANTA	GA		
				10/07/2022	13,403.47
				10/14/2022	6,569.88
				10/21/2022	13,325.13
				10/28/2022	22,181.92
					<u>\$55,480.40</u>
	BARBERTON PUBLIC LIBRARY	BARBERTON	OH		
		ONLINE BILL PAYMENT DIST.		10/07/2022	64.90
					<u>\$64.90</u>
	BARRIO BROS LLC	CLEVELAND	OH		
		JEFFERSON RIBBON CUTTING-BARRI		10/21/2022	1,200.00
					<u>\$1,200.00</u>
	BELLEVUE PUBLIC LIBRARY	BELLEVUE	OH		
		ONLINE BILL PAYMENT DIST.		10/07/2022	36.89
					<u>\$36.89</u>
	BEST BUY TIRE & SERVICE	CLEVELAND	OH		
		VEHICLE REPAIRS		10/07/2022	5,379.92
		VEHICLE NUMBER 1 REPAIRS		10/28/2022	2,725.96
					<u>\$8,105.88</u>
	BFC PRINT NETWORK INC	AMHERST	NY		
		DOD SHIPPING ADDRESS CARDS		10/14/2022	6,599.05



Cert	Vendor	City/Description	State	Check Date	Amount/Total
					<u>\$6,599.05</u>
	BIRCHARD PUBLIC LIBRARY	FREMONT ONLINE BILL PAYMENT DIST.	OH	10/07/2022	64.94
					<u>\$64.94</u>
	BLUUM OF MINNESOTA LLC	PHOENIX FMP - JEFFERSON MONITORS	AZ	10/14/2022	6,479.00
					<u>\$6,479.00</u>
	BOB GILLINGHAM FORD, INC	PARMA REPAIRS TO MAINTENANCE TRUCK #	OH	10/21/2022	6,671.50
					<u>\$6,671.50</u>
	BOOKS IN COMMON	BEND CLE READS YOUNG ADULT BOOK FES	OR	10/21/2022	5,500.00
					<u>\$5,500.00</u>
	BORDERLIGHT FESTIVAL OF	CLEVELAND PROGRAM - BOARDERLIGHT FESTIVA	OH	10/14/2022	2,252.96
					<u>\$2,252.96</u>
	BOSTWICK DESIGN PARTNERSHIP	CLEVELAND PHASE 1 DESIGN CONTRACT WOODLA	OH	10/28/2022	5,289.68
					<u>\$5,289.68</u>
	BP	CHARLOTTE GAS FOR VEHICLES NH318	NC	10/28/2022	6,144.94
					<u>\$6,144.94</u>
	BRENNANS CATERING & BANQUET CENTER	CLEVELAND LUNCH FOR STAFF IN SERVICE STR	OH	10/28/2022	448.00
					<u>\$448.00</u>
	BRI PARENT, INC.	ROCHESTER COBRA ADMINISTRATION SERVICES	NY	10/21/2022	1,556.75
					<u>\$1,556.75</u>
	BRIAN W. RANDAL	CLEVELAND MUSIC SERIES - RANDALL	OH	10/28/2022	100.00
					<u>\$100.00</u>
	BRIDGEPORT PLACE LLC	CLEVELAND GARDEN VALLEY RENT	OH	10/14/2022	882.48
					<u>\$882.48</u>
	BRISTOL PUBLIC LIBRARY	BRISTOLVILLE ONLINE BILL PAYMENT DIST.	OH	10/07/2022	8.29
					<u>\$8.29</u>
	BRODART COMPANY	WILLIAMSPORT	PA	10/07/2022	110.70
				10/21/2022	12.54
					<u>\$123.24</u>
	BROPHY PROFESSIONAL GENEALOGY & HEIR SEARCHIN	ABINGTON FAMILY HISTORY DAY 2022 - BROP	MA	10/28/2022	225.00
					<u>\$225.00</u>
	BRUCE TOWELL	AMHERST	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
				10/07/2022	1,000.00
					<u>\$1,000.00</u>
	BSL ONE LLC	CLEVELAND CPL FAXING	OH	10/14/2022	4,005.38
		1-OF-2 12-MONTH RENEWAL PAY S		10/28/2022	850.00
					<u>\$4,855.38</u>
	BUCKEYE INTERNATIONAL INC.	CLEVELAND STOCK	OH	10/07/2022	2,823.53
					<u>\$2,823.53</u>
	BURTON PUBLIC LIBRARY	BURTON ONLINE BILL PAYMENT DIST.	OH	10/07/2022	119.11
					<u>\$119.11</u>
	CANON SOLUTIONS AMERICA, INC	CHICAGO COPIER MAINTENANCE, COPIES, CO	IL	10/14/2022	215.07
					<u>\$215.07</u>
	CAROL & JOHN'S COMIC SHOP	CLEVELAND	OH	10/21/2022	1,040.60
					<u>\$1,040.60</u>
	CASALINI LIBRI S.P.A.	FIESOLE		10/21/2022	33.36
					<u>\$33.36</u>
	CDW GOVERNMENT, INC	VERNON HILLS CLEVNET RED HAT ENT LINUX SUBS	IL	10/07/2022	4,240.00
		CLEVNET- HARDWARE. SCANNERS-MT		10/14/2022	2,053.47
		STOCK		10/21/2022	1,695.00
					<u>\$7,988.47</u>
	CHANDLER CARPENTER	BRUNSWICK MUSIC SERIES - CARPENTER	OH	10/28/2022	100.00
					<u>\$100.00</u>
	CHARLES ALEXANDER LONDON	PHILADELPHIA CLEREADS YOUNG ADULT BOOK FEST	PA	10/14/2022	2,000.00
		CLEREADS YOUNG ADULT BOOK FEST		10/21/2022	2,000.00
					<u>\$4,000.00</u>
	CHILCOTE & WRIGHT LLP	CLEVELAND HEIGHTS LEGAL SERVICES - MLK BRANCH RE	OH	10/07/2022	7,122.50
		LEGAL SERVICES - MLK BRANCH RE		10/21/2022	2,282.50
					<u>\$9,405.00</u>
	CINTAS CORPORATION #011	STRONGSVILLE RESTOCK FIRST AID KITS	OH	10/07/2022	653.27
		RESTOCK FIRST AID KITS		10/28/2022	458.58
					<u>\$1,111.85</u>
	CITY OF CLEV DIV OF WATER	CLEVELAND WATER HARVARD LEE ACCT#1112610	OH	10/07/2022	1,043.06
		WATER BROOKLYN ACCT#470571000		10/14/2022	3,150.56
		WATER FLEET acct#7649510000		10/21/2022	354.94
		WATER WEST PARK ACCT#578651000		10/28/2022	82.10

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					<u>\$4,630.66</u>
	CITY OF CLEVELAND	CLEVELAND ELEVATOR & REFRIGERATION INSPE CITY OF CLEVELAND PERMIT FOR F	OH	10/14/2022 10/28/2022	90.00 100,501.54 <u>\$100,591.54</u>
	CLEVELAND HEARING & SPEECH CTR	CLEVELAND SIGN LANGUAGE PERFORMANCE-DIVE	OH	10/07/2022	100.00 <u>\$100.00</u>
	CLEVELAND HEIGHTS - UNIVERSITY HEIGHTS	CLEVELAND HEIGHTS ONLINE BILL PAYMENT DIST.	OH	10/07/2022	108.87 <u>\$108.87</u>
	CLEVELAND PUBLIC POWER	CLEVELAND ELECTRICITY ADDISON ACCT#68713 ELECTRICITY ADDISON ACCT#91140 ELECTRICITY CARNEGIE WEST ACCT	OH	10/07/2022 10/14/2022 10/21/2022	799.81 32,607.66 4,895.41 <u>\$38,302.88</u>
	CLEVELAND THERMAL, LLC	CLEVELAND YR 2-OF-10 YR AGMT FOR CHILLED	OH	10/14/2022	76,036.62 <u>\$76,036.62</u>
	CLYDE PUBLIC LIBRARY	CLYDE ONLINE BILL PAYMENT DIST.	OH	10/07/2022	9.99 <u>\$9.99</u>
	CONNEAUT PUBLIC LIBRARY	CONNEAUT ONLINE BILL PAYMENT DIST.	OH	10/07/2022	12.20 <u>\$12.20</u>
	CONTRACT SOURCE, INC.	BROADVIEW HEIGHTS FURNITURE FOR JEFFERSON BRANCH	OH	10/28/2022	35,924.74 <u>\$35,924.74</u>
	COPY KING INC.	CLEVELAND PICTURE BOOK LABELS / 15 ICONS	OH	10/21/2022	1,959.00 <u>\$1,959.00</u>
	CORI SYKES	STREETSBORO BOOK TALK: WRITING, PUBLISHING	OH	10/14/2022	500.00 <u>\$500.00</u>
	COSGROVE JONHENRY LLC	HILLIARD ADVOCACY SERVICES ENGAGEMENT	OH	10/21/2022	4,000.00 <u>\$4,000.00</u>
FBE	COSMIC BOBBINS	CLEVELAND SEWING AND REPAIR SERIES FOR F	OH	10/21/2022	1,000.00 <u>\$1,000.00</u>
	D B JOHNSEN COMPANY	RICHFIELD LAKESHORE FACILITY BOILER REPA	OH	10/07/2022	4,200.00 <u>\$4,200.00</u>
	D K AGENCIES (P) LTD	NEW DELHI		10/21/2022	1,109.00

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$1,109.00
	D&Z HOUSE OF BOOKS	CHICAGO	IL	10/07/2022	274.52
					\$274.52
	D-TECH	RIO GRANDE JEFFERSON BOOK FMP D-TECH BOO	NJ	10/21/2022	24,380.00
					\$24,380.00
	DANA A. PALMER	LEBANON FAMILY HISTORY DAY 2022 PALMER	OH	10/28/2022	150.00
					\$150.00
	DAVEY TREE COMPANY	OLON JEFFERSON BRANCH TREE PRUNING	OH	10/21/2022	4,465.00
					\$4,465.00
	DEBORAH ABBOTT	CLEVELAND FAMILY HISTORY DAY - ABBOTT, D	OH	10/28/2022	300.00
					\$300.00
	DELTA INDUSTRIAL SERVICES, INC	CLEVELAND LSW I.T AREA/AIR HANDLER UNIT	OH	10/07/2022	3,450.00
					\$3,450.00
	DEMCO INC	MILWAUKEE Portable Fabric Display Panels FURNITURE FOR JEFFERSON BRANCH	WI	10/07/2022	2,633.31
				10/28/2022	12,741.19
					\$15,374.50
	DENYCE PEYTON	CINCINNATI FAMILY HISTORY DAY 2022 PEYTON	OH	10/28/2022	150.00
					\$150.00
	DESTINATION CLEVELAND	CLEVELAND 2022-2023 MEMBERSHIP DUES	OH	10/28/2022	2,200.00
					\$2,200.00
	DIFRANCO PLUMBING COMPANY	CLEVELAND JEFFERSON BRANCH PARKING LOT D	OH	10/28/2022	985.00
					\$985.00
	DIRECT LINE II USA, INC	BROOKLYN	NY	10/07/2022	1,605.64
					\$1,605.64
	DOMINION EAST OHIO GAS COMPANY	RICHMOND GAS CARNEGIE WEST ACCT#1441200 GAS ADDISON ACCT#5440100134456 GAS ADDISON ACCT#9500033259589 GAS RICE ACCT#4500042167332	VA	10/07/2022	999.95
				10/14/2022	1,568.59
				10/21/2022	742.22
				10/28/2022	190.85
					\$3,501.61
	EAST CLEVELAND PUBLIC LIBRARY	EAST CLEVELAND ONLINE BILL PAYMENT DIST.	OH	10/07/2022	66.99
					\$66.99
	EASTON TELECOM SERVICES LLC	CLEVELAND YR 1 & 2 CONTRACT SIP TRUNK F	OH	10/28/2022	4,129.30

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					<u>\$4,129.30</u>
	EBONY LADELLE ARYAL	WASHINGTON	DC		
		CLEREADS YOUNG ADULT BOOK FEST		10/07/2022	1,750.00
		CLEREADS YOUNG ADULT BOOK FEST		10/21/2022	1,750.00
					<u>\$3,500.00</u>
	ELECTRO-ANALYTICAL, INC	CLEVELAND	OH		
		MAIN BUILDING- LITERATURE DEPT		10/21/2022	1,740.00
					<u>\$1,740.00</u>
	ELYRIA PUBLIC LIBRARY	ELYRIA	OH		
		ONLINE BILL PAYMENT DIST.		10/07/2022	104.43
					<u>\$104.43</u>
	EMPLOYERS RESOURCE COUNCIL	HIGHLAND HTS	OH		
		CONFLICT AND DE-ESCALATION TRA		10/21/2022	16,192.00
		2022 EMP ENGAGEMENT SURVEY		10/28/2022	5,100.00
					<u>\$21,292.00</u>
	ENTERPRISE FLEET MANAGEMENT INC	STRONGSVILLE	OH		
		LAST 8 MONTHS OF 5 YR LEASE MO		10/14/2022	2,165.98
		VEHICLE 24 TIRE REPAIR		10/28/2022	30.45
					<u>\$2,196.43</u>
	ERIN WILLIAMS	SOUTH EUCLID	OH		
		POUND FITNESS SERIES FALL 2022		10/07/2022	100.00
					<u>\$100.00</u>
	EUCLID PUBLIC LIBRARY	EUCLID	OH		
		ONLINE BILL PAYMENT DIST.		10/07/2022	28.58
					<u>\$28.58</u>
	FAIRPORT HARBOR PUBLIC LIBRARY	FAIRPORT HARBOR	OH		
		ONLINE BILL PAYMENT DIST.		10/07/2022	25.00
					<u>\$25.00</u>
	FEDERAL EXPRESS CORP	PITTSBURGH	PA		
		FEDERAL EXPRESS CHARGES		10/21/2022	107.59
		FEDERAL EXPRESS CHARGES		10/28/2022	90.92
					<u>\$198.51</u>
	FIN FEATHER FUR OUTFITTER INC.	ASHLAND	OH		
				10/14/2022	4,281.48
					<u>\$4,281.48</u>
	FORENSIC & FAMILY GENEALOGY, INC	AKRON	OH		
		FAMILY HISTORY DAY - COCHRAN,		10/28/2022	150.00
					<u>\$150.00</u>
	FRONT EXHIBITION COMPANY	CLEVELAND	OH		
		2022 CONTEMPORARY ART EXHIBITI		10/14/2022	40,000.00
					<u>\$40,000.00</u>
	GAYLORD BROTHERS INC	SYRACUSE	NY		
		STOCK		10/28/2022	524.48
					<u>\$524.48</u>
	GEAUGA COUNTY PUBLIC LIBRARY	CHARDON	OH		
		ONLINE BILL PAYMENT DIST.		10/07/2022	934.79

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$934.79
	GILBANE BUILDING COMPANY	CLEVELAND FMP PHASE 1A GMP - WEST PARK	OH	10/28/2022	299,142.00
					\$299,142.00
	GIRARD FREE LIBRARY	GIRARD ONLINE BILL PAYMENT DIST.	OH	10/07/2022	14.00
					\$14.00
	GLASS DOCTOR	CLEVELAND EMERGENCY GLASS REPAIRS	OH	10/14/2022	703.19
					\$703.19
	GUARDIAN ALARM	CHICAGO ALARM MONITORING	IL	10/21/2022	285.58
					\$285.58
	HARBOR-TOPKY MEMORIAL LIBRARY	ASHTABULA ONLINE BILL PAYMENT DIST.	OH	10/07/2022	34.98
					\$34.98
	HOLZHEIMER BOLEK + MEEHAN ARCHITECTS LLC	CLEVELAND FMP PHASE 1B - LORAIN BRANCH	OH	10/28/2022	3,383.48
					\$3,383.48
	HUBBARD PUBLIC LIBRARY	HUBBARD ONLINE BILL PAYMENT DIST.	OH	10/07/2022	55.69
					\$55.69
	HUDSON LIBRARY & HISTORICAL SOCIETY	HUDSON ONLINE BILL PAYMENT DIST.	OH	10/07/2022	174.71
					\$174.71
	HUNTINGTON NATIONAL BANK	PITTSBURGH OCTOBER P-CARD STATEMENT PAYME	PA	10/21/2022	24,754.49
					\$24,754.49
	HURON PUBLIC LIBRARY	HURON ONLINE BILL PAYMENT DIST.	OH	10/07/2022	25.80
					\$25.80
	INDEPENDENCE BUSINESS SUPPLY	CLEVELAND STOCK	OH	10/21/2022	536.80
					\$536.80
	INFOUSA MARKETING, INC.	BELLEVUE	NE	10/21/2022	194,667.00
					\$194,667.00
	INGRAM LIBRARY SERVICES	ST. LOUIS	MO	10/07/2022	11,840.20
				10/14/2022	10,494.81
				10/21/2022	18,846.58
				10/28/2022	12,495.10
					\$53,676.69
	INTEGRUM WORLD LLC	BROOKLYN	NY	10/21/2022	1,716.60

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$1,716.60
	IRON MOUNTAIN RECORDS MANAGEMENT	STRONGSVILLE MICROFILM STORAGE / PRESERVATI	OH	10/21/2022	5,255.28
					\$5,255.28
	IVORY M. SMITH	CLEVELAND IVORY SMITH YOGA CLASS SERIES	OH	10/28/2022	105.00
					\$105.00
	J.J. KELLER AND ASSOCIATE, INC	NEENAH COMPLIANCE POSTERS	WI	10/21/2022	1,361.70
				10/28/2022	329.00
					\$1,690.70
	JANWAY COMPANY USA, INC	BALTIMORE RAINBOW READERS ERG - SUPPLY O	MD	10/21/2022	1,862.40
					\$1,862.40
	JAROS STRATEGY, LLC	SHAKER HEIGHTS FUNDRAISING CONSULTING SERVICE	OH	10/21/2022	9,000.00
					\$9,000.00
	JASMYNE HAMMONDS	RAHWAY CLEREADS YOUNG ADULT BOOK FEST	NY	10/28/2022	600.00
					\$600.00
	JEM OH ENTERPRISES, LLC	WILLOUGHBY HILLS JEMOH 2022 ADVERTISING AGREEME	OH	10/07/2022	750.00
					\$750.00
	JESSICA TROTTER	LANSING FAMILY HISTORY DAY- TROTTER, J	MI	10/28/2022	100.00
					\$100.00
	JKURTZ ARCHITECTS, LTD	CLEVELAND MLK BRANCH DESIGN SERVICES	OH	10/28/2022	23,164.00
					\$23,164.00
	JOHNSON PLASTICS	WORTHINGTON MAIN - COME CELEBRATE WITH US	OH	10/21/2022	158.49
					\$158.49
	JOHNSTONE SUPPLY	COLUMBUS EMER- JEFFERSON BOILER HOT WAT	OH	10/28/2022	1,902.48
					\$1,902.48
	JOINICE COOPER	BEDFORD MAIN - COME CELEBRATE WITH US	OH	10/28/2022	400.00
					\$400.00
	JULIO RODRIGUEZ	PARMA HISPANIC HERITAGE CELEBRATION	OH	10/07/2022	1,500.00
					\$1,500.00
	KAMAL ABDULE-ALIM	RRENSVILLE HEIGHTS MUSIC SERIES - ABDUL-ALIM	OH	10/28/2022	200.00
					\$200.00
	KANOPI, LLC	CLEVELAND	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
				10/14/2022	4,443.00
					<u>\$4,443.00</u>
	KAPCO	KENT BOOK JACKETS	OH	10/28/2022	5,398.80
					<u>\$5,398.80</u>
	KASTNER WESTMAN & WILKINS, LLC	AKRON LEGAL FEES FOR WORK WITH UNION	OH	10/28/2022	459.00
					<u>\$459.00</u>
	KEYSTONE SYSTEMS INC	RALEIGH KLAS MAINTENANCE AGREEMENT - T	NC	10/07/2022	7,036.95
					<u>\$7,036.95</u>
	KIERA DANYALE BROWN, THE TWISTER	BEACHWOOD BACK TO SCHOOL EVENT W/ TWISTE	OH	10/07/2022	250.00
		RIBBON CUTTING - JEFFERSON - B		10/14/2022	550.00
		MAIN - COME CELEBRATE WITH US		10/28/2022	500.00
					<u>\$1,300.00</u>
	KIMBLE COMPANY	DOVER YR 3 OF 3 - TRASH/RECYCLING WO	OH	10/14/2022	755.00
					<u>\$755.00</u>
	KINGSVILLE PUBLIC LIBRARY	KINGSVILLE ONLINE BILL PAYMENT DIST.	OH	10/07/2022	267.80
					<u>\$267.80</u>
	KINO LORBER	NEW YORK	NY	10/21/2022	228.90
					<u>\$228.90</u>
	KINSMAN FREE PUBLIC LIBRARY	KINSMAN ONLINE BILL PAYMENT DIST.	OH	10/07/2022	46.29
					<u>\$46.29</u>
	KNOX ASSOCIATES INC	PHOENIX KNOX BOX FOR FMP 1A AND 1B BRA	AZ	10/21/2022	4,698.00
					<u>\$4,698.00</u>
	L'NIQUE RENTAL COMPANY, INC.	VALLEY VIEW LINEN DRY CLEANING	OH	10/07/2022	190.50
					<u>\$190.50</u>
	LAMAR TEXAS LIMITED PARTNERSHIP	ATLANTA 4 FMP BILLBOARDS - 10' 6" X 22	GA	10/28/2022	2,650.00
					<u>\$2,650.00</u>
	LAND STUDIO INC	CLEVELAND PROJECT SUPPORT AND CONSULTING	OH	10/21/2022	5,625.00
					<u>\$5,625.00</u>
	LATIN AMERICAN PERIODICALS	NOGALES	AZ	10/21/2022	703.03
					<u>\$703.03</u>
	LAUREN KUNTZMAN	PARIS FAMILY HISTORY DAY 2022 KUNTZM	OH	10/28/2022	75.00



<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$75.00
	LEGAL AID SOCIETY OF CLEVELAND	CLEVELAND LEGAL AID SOCIETY 2022	OH	10/28/2022	8,725.00
					\$8,725.00
	LEGALWORKS, INC.	CLEVELAND LEGAL WORKS - 2022 AGREEMENT S	OH	10/21/2022	12,000.00
					\$12,000.00
	LEPPO INC.	KENT SCISSOR LIFT SAFETY TRAINING	OH	10/07/2022	424.68
					\$424.68
	LIBRARY IDEAS LLC	VIENNA	VA	10/14/2022	359.60
					\$359.60
	LIFELOCK MEDICAL SUPPLY LLC	SPRING HILL WESTPARK AED CABINET	TN	10/28/2022	168.00
					\$168.00
MBE	LILLIAN AYANA GRAY	LITTLE ROCK CLEREADS - GRAY, AYANAAGREEME CLEREADS - GRAY, AYANA - TRAV	AR	10/07/2022 10/28/2022	3,000.00 594.76
					\$3,594.76
	LORAIN PUBLIC LIBRARY	LORAIN ONLINE BILL PAYMENT DIST.	OH	10/07/2022	205.49
					\$205.49
	MADISON PUBLIC LIBRARY	MADISON ONLINE BILL PAYMENT DIST.	OH	10/07/2022	73.29
					\$73.29
	MALINDA LO	ARLINGTON CLE READS - YOUNG ADULT BOOK F	MA	10/21/2022	5,000.00
					\$5,000.00
	MARY MILNE JAMBA	FAIRVIEW PARK FAMILY HISTORY DAY - JAMBA, MA	OH	10/28/2022	100.00
					\$100.00
	MATT HORAK	AKRON OHIO CENTER FOR THE BOOK SPEAK	OH	10/28/2022	150.00
					\$150.00
	MATTHEW BENDER & COMPANY	CHICAGO	IL	10/28/2022	1,480.08
					\$1,480.08
	MCGIVEN ENTERPRISES INC.	CLEVELAND SALT SPREADER REPAIRS	OH	10/28/2022	547.62
					\$547.62
	MCGOWAN & CO INC	FAIRVIEW PARK BUILDERS RISK INSURANCE FOR GR	OH	10/28/2022	8,458.00
					\$8,458.00
	MCKINLEY MEMORIAL LIBRARY	MILES	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		ONLINE BILL PAYMENT DIST.		10/07/2022	20.99
					<u>\$20.99</u>
	MEDINA CNTY DISTRICT LIBRARY	MEDINA ONLINE BILL PAYMENT DIST.	OH	10/07/2022	709.63
					<u>\$709.63</u>
	MEEDER PUBLIC FUNDS	DUBLIN INVESTMENT SERVICES	OH	10/21/2022	7,054.66
					<u>\$7,054.66</u>
	MENTOR PUBLIC LIBRARY	MENTOR ONLINE BILL PAYMENT DIST.	OH	10/07/2022	273.32
					<u>\$273.32</u>
	MERGENT, INC	MINNEAPOLIS	MN	10/14/2022	25,829.00
					<u>\$25,829.00</u>
	MIDLAND HARDWARE COMPANY	CLEVELAND PARTS TO REPAIR SOUTH BROOKLYN	OH	10/14/2022	2,370.44
					<u>\$2,370.44</u>
	MIDWEST TAPE LLC.	HOLLAND	OH	10/07/2022	16,548.55
				10/14/2022	31,186.63
				10/21/2022	18,979.09
				10/28/2022	24,529.83
					<u>\$91,244.10</u>
	MILAN PUBLIC LIBRARY	MILAN ONLINE BILL PAYMENT DIST.	OH	10/07/2022	59.00
					<u>\$59.00</u>
	MILLCRAFT PAPER CO.	CLEVELAND MIMAKI BANNER SUPPLIES	OH	10/14/2022	1,106.13
					<u>\$1,106.13</u>
	MITCHELL MEDIA LLC	HUDSON NORTHEAST OHIO PARENT ADS - OC	OH	10/07/2022	1,000.00
					<u>\$1,000.00</u>
	MORLEY LIBRARY	PAINESVILLE ONLINE BILL PAYMENT DIST.	OH	10/07/2022	124.06
					<u>\$124.06</u>
	MUSIC SETTLEMENT	CLEVELAND MUSIC SETTLEMENT KEYBOARD CLAS	OH	10/28/2022	3,950.00
					<u>\$3,950.00</u>
MBE	MVC LIMITED	WESTERVILLE FMP CONSTRUCTION PHOTOGRAPHY & FMP CONSTRUCTION PHOTOGRAPHY &	OH	10/07/2022	485.00
				10/28/2022	1,255.00
					<u>\$1,740.00</u>
	NAYAX	HUNT VALLEY SERVICE AGREEMENT FOR CASHLESS	MD	10/14/2022	230.55
					<u>\$230.55</u>
	NETWORK DYNAMICS LLC	CLEVELAND	OH		

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
		RFURBISHED ACCESS POINTS FOR C		10/07/2022	6,885.00
					<u>\$6,885.00</u>
	NEWTON FALLS PUBLIC LIBRARY	NEWTON FALLS ONLINE BILL PAYMENT DIST.	OH	10/07/2022	42.80
					<u>\$42.80</u>
	NEXSTAR BROADCASTING INC	INDIANAPOLIS FOX 8 OPS AND COLLECTIONS PR 2	IN	10/21/2022	2,443.91
					<u>\$2,443.91</u>
	NORTH AMERICAN CATHOLIC EDUCATIONAL PROGM FOI	JOHNSTON	RI	10/28/2022	101,040.00
					<u>\$101,040.00</u>
FBE	NORTH COAST GENEALOGY, LLC	CLEVELAND FAMILY HISTORY DAY - OCONNELL,	OH	10/28/2022	150.00
					<u>\$150.00</u>
	NORTH POINTE BALLET	BEREA DANCE PERFORMANCE FOR DIVERSE NORTH POINTE BALLET TICKETS-RA	OH	10/07/2022	100.00
				10/28/2022	84.60
					<u>\$184.60</u>
	NORTHEAST OHIO REG SEWER DISTRICT	CLEVELAND SEWER E131 ACCT#1856650002 SEWER ADDISON AACT#8671350002 SEWER COLLINWOOD ACCT#45515500 SEWER ROCKPORT ACCT#9223750004	OH	10/07/2022	215.09
				10/14/2022	1,726.37
				10/21/2022	5,267.94
				10/28/2022	264.29
					<u>\$7,473.69</u>
	NORWALK PUBLIC LIBRARY	NORWALK ONLINE BILL PAYMENT DIST.	OH	10/07/2022	38.00
					<u>\$38.00</u>
	NYKI MCSHANE	SHAKER HTS NYKI MCSHANE WORKSHOP: CHILDRE	OH	10/28/2022	150.00
					<u>\$150.00</u>
	ODP BUSINESS SOLUTIONS LLC.	BOCARATON ACCOUNTING PAPER - CARD STOCK ACCOUNTING PAPER - CARD STOCK	FL	10/07/2022	10.87
				10/21/2022	193.98
					<u>\$204.85</u>
	OGLETREE, DEAKINS, NASH, P.C.	COLUMBIA GENERAL AND MISC LEGAL SERVICE GENERAL AND MISC LEGAL SERVICE	SC	10/07/2022	3,075.46
				10/21/2022	329.38
					<u>\$3,404.84</u>
	ORRVILLE PUBLIC LIBRARY	ORRVILLE ONLINE BILL PAYMENT DIST.	OH	10/07/2022	101.36
					<u>\$101.36</u>
	OVERDRIVE INC	CLEVELAND	OH	10/07/2022	23,669.77
				10/14/2022	34,849.02
				10/21/2022	27,120.16
				10/28/2022	50,098.39

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					<u>\$135,737.34</u>
	PANZICA CONSTRUCTION	MAYFIELD VILLAGE PRECONSTRUCTION SERVICES AND G	OH	10/28/2022	279,977.76
					<u>\$279,977.76</u>
MBE	PEAK ELECTRIC, INC	TOLEDO CUSTODIAL SUPPLIES - STRETCH W	OH	10/07/2022	2,120.52
		STOCK		10/14/2022	1,567.27
		CUSTODIAL SUPPLIES- HOUGH/WP/J		10/21/2022	450.51
					<u>\$4,138.30</u>
	PENINSULA LIBRARY AND HISTORICAL SOCIETY	PENINSULA ONLINE BILL PAYMENT DIST.	OH	10/07/2022	37.60
					<u>\$37.60</u>
	PENSKE TRUCK LEASING CORP	CHICAGO TRUCK RENTAL	IL	10/28/2022	137.30
					<u>\$137.30</u>
	PERRY PUBLIC LIBRARY	PERRY ONLINE BILL PAYMENT DIST.	OH	10/07/2022	53.00
					<u>\$53.00</u>
	PETER MAC EWAN	LYNDHURST CONSULTING SERVICES	OH	10/21/2022	4,375.00
					<u>\$4,375.00</u>
	PITNEY BOWES RESERVE ACCOUNT	CANTON PITNEY BOWES MAIL ACCOUNT #138	MA	10/07/2022	5,999.00
					<u>\$5,999.00</u>
	PLANTSCAPING, INC.	CLEVELAND LSW INDOOR PLANT MAINTENANCE	OH	10/07/2022	486.00
					<u>\$486.00</u>
	POPPIN CLEVELAND LLC	BRYAN BALLOON GARLAND FOR FMP JEFFER	TX	10/14/2022	522.50
					<u>\$522.50</u>
MBE	RADIO ONE	ATLANTA NO CEILING DIVERSECITY RADIO O	GA	10/21/2022	600.00
		NO CEILING DIVERSECITY RADIO O		10/21/2022	1,550.00
		NO CEILING DIVERSECITY RADIO O		10/28/2022	300.00
		NO CEILING DIVERSECITY RADIO O		10/28/2022	240.00
					<u>\$2,690.00</u>
FBE	REGENCY CONSTRUCTION	BROOKPARK FMP PHASE 1B GMP - BROOKLYN -	OH	10/28/2022	161,141.60
					<u>\$161,141.60</u>
	RELIASTAR LIFE INSURANCE COMPANY	CHICAGO EMPLOYER SHARE OF MEDICARE	IL	10/07/2022	32.73
		EMPLOYER SHARE OF MEDICARE		10/28/2022	129.98
					<u>\$162.71</u>
	REPUBLIC SERVICES #224	LOUISVILLE MAIN TRASH PICKUP - YR 3 OF 3	KY	10/07/2022	736.08

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$736.08
	RICH'S TOWING & SERVICE	MIDDLEBURG HEIGHTS TOWING SERVICES	OH	10/21/2022	130.00
					\$130.00
	RITTER PUBLIC LIBRARY	VERMILION ONLINE BILL PAYMENT DIST.	OH	10/07/2022	63.89
					\$63.89
	ROBERT GATEWOOD	CLEVELAND CPL PLAY - GATEWOOD	OH	10/07/2022	450.00
					\$450.00
	ROBERT J TUMA	COLUMBIA STATION RIBBON CUTTING - JEFFERSON - A	OH	10/21/2022	260.00
					\$260.00
	ROBERT M GIULIANO	SAVANNAH	GA	10/28/2022	560.00
					\$560.00
MBE	ROBIN'S NEST PROPERTY MANAGEMENT & LANDSCAPE	CLEVELAND LANDSCAPING- ALL LOCATIONS	OH	10/14/2022	1,400.00
					\$1,400.00
	ROCKY RIVER PUBLIC LIBRARY	ROCKY RIVER ONLINE BILL PAYMENT DIST.	OH	10/07/2022	152.87
					\$152.87
	ROLLINS ENTERPRISES, INC.	SOUTH ORANGE CLEREADS YOUNG ADULT BOOK FEST	NJ	10/14/2022	1,250.00
		CLEREADS YOUNG ADULT BOOK FEST		10/21/2022	1,250.00
					\$2,500.00
	S A COMUNALE CO INC	BARBERTON EMER- LSW PRE ACTION SYSTEM TR	OH	10/07/2022	3,901.00
		EMER- LSW/ MT. PLEASANT FIRE P		10/14/2022	630.00
		MAIN/LSW/LAK/ANNUAL/QTLY/SEMI-		10/28/2022	15,230.00
					\$19,761.00
	SANDUSKY LIBRARY ASSOCIATION	SANDUSKY ONLINE BILL PAYMENT DIST.	OH	10/07/2022	50.93
					\$50.93
FBE	SCHROEDER PLASTERING, INC	WALTON HILLS REPAIR PLASTER CEILING LSW 6TH	OH	10/21/2022	5,187.00
		VOID AFTER UPDATE 10/17/2022		10/14/2022	0.00
					\$5,187.00
	SCRIPPS MEDIA	CLEVELAND WEWS LIBRARY SERVICES AD CAMPA	OH	10/21/2022	13,900.00
					\$13,900.00
	SELINA PAGAN	NEWBURG HEIGHTS NO CEILINGS SUMMER SERIES - PA	OH	10/21/2022	300.00
					\$300.00
	SELL FARM ENTERPRISES	WAKEMAN WINTERFEST - REINDEER EXHIBIT	OH	10/07/2022	700.00

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$700.00
	SHAKER HEIGHTS PUBLIC LIBRARY	SHAKER HTS ONLINE BILL PAYMENT DIST.	OH	10/07/2022	139.16
					\$139.16
	SHANYSE NICHOLS	EAST CLEVELAND EVENT DECOR SERVICE FOR NO CEI	OH	10/07/2022	577.50
					\$577.50
	SHAWN MISHAK	CLEVELAND RIBBON CUTTING - JEFFERSON BRA	OH	10/28/2022	150.00
					\$150.00
	SIEMENS INDUSTRY INC	GARFIELD HEIGHTS LSW HIGH VOLTAGE TRANSFER SWIT	OH	10/07/2022	1,648.29
					\$1,648.29
FBE	SIMPLY ELEGANT CATERING LLC	RRENSVILLE HEIGHTS PROVIDE CATERING FOR SEPT 30 E	OH	10/07/2022	750.00
					\$750.00
	SORRENTO ACQUISITION LLC	CLEVELAND BRANCH SECURITY GUARD SERVICES	OH	10/07/2022	12,666.02
		BRANCH SECURITY GUARD SERVICES		10/14/2022	11,254.62
		BRANCH SECURITY GUARD SERVICES		10/21/2022	24,797.99
					\$48,718.63
	SPRINGSHARE LLC	MIAMI WILLOUGHBY ADDITION LIBCAL LI	FL	10/28/2022	379.00
					\$379.00
	SPROUT SOCIAL, INC.	PALATINE YEAR 2 OF 2 YEAR SUBSCRIPTION	IL	10/07/2022	7,499.99
					\$7,499.99
	SQUASH THE BEEF, LLC.	MACEDONIA FOOD ORDER FOR THE IGNITE BOOK	OH	10/21/2022	579.80
					\$579.80
	STANLEY ACCESS TECHNOLOGIES LLC	PITTSBURGH LAKESHORE FACILITY ENTRANCE DO	PA	10/14/2022	517.50
					\$517.50
	STAPLES ADVANTAGE	DALLAS STOCK	TX	10/07/2022	221.22
					\$221.22
	STEPHEN PREWITT	SAGAMORE HILLS NO CEILING SUMMER SERIES - MAY	OH	10/07/2022	500.00
					\$500.00
	STEPHEN WENDT	SHEFFIELD FAMILY HISTORY DAY 2022 WENDT,	OH	10/28/2022	100.00
					\$100.00
	STOW MUNROE FALLS PUBLIC LIBRARY	STOW ONLINE BILL PAYMENT DIST.	OH	10/07/2022	93.02
					\$93.02

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	SUNNY MORTON	EUCLID FAMILY HISTORY DAY - MORTON, S	OH	10/28/2022	150.00
					<u>\$150.00</u>
	T & J NICKUM INC.	CLEVELAND EMER- LAKESHORE FACILITY ZERO	OH	10/07/2022	202.30
					<u>\$202.30</u>
	T & S MOWER	OLMSTED FALLS EMER- EQUIPMENT SERVICE	OH	10/07/2022	1,344.90
		MAIN BUILDING LEAF PICKUP EQUI		10/21/2022	1,795.98
					<u>\$3,140.88</u>
	T H MARTIN INC	CLEVELAND REPAIR LSW AIR HANDLER UNIT 1	OH	10/07/2022	8,280.00
		EMER- ADDISON IONIZATION FABRI		10/21/2022	150.00
					<u>\$8,430.00</u>
	TAMI CHARLES	COLONIA CLE READS YOUNG ADULT BOOK FES	NJ	10/07/2022	1,750.00
		CLE READS YOUNG ADULT BOOK FES		10/21/2022	1,750.00
					<u>\$3,500.00</u>
	TANYA M. COX	SOUTH EUCLID JEWELRY MAKING WORKSHOP OCTOBE	OH	10/14/2022	150.00
					<u>\$150.00</u>
	TECRE CO INC	FOND DU LAC BUTTON SUPPLIES	WI	10/07/2022	89.26
					<u>\$89.26</u>
	TENDER TOUCH EQUINE INC	VALLEY VIEW MENTAL HEALTH AWARENESS W/ THE	OH	10/14/2022	125.00
		TENDER TOUCH EQUINE MINI HORSE		10/28/2022	150.00
					<u>\$275.00</u>
	TERIK ROOFING, INC.	AKRON EMER- LSW 6TH FLOOR LEAK INVE	OH	10/21/2022	720.00
					<u>\$720.00</u>
	TERMINIX INTERNATIONAL COMPANY LP	DDLEBURGE HEIGHTS PEST MANAGEMENT SERVICES LAKES	OH	10/21/2022	1,305.00
					<u>\$1,305.00</u>
MBE	THE ALERT PIONEER PLUMBING COMPANY LLC	CLEVELAND MAIN BUILDING LOWER LEVEL LEAK	OH	10/21/2022	3,875.00
		EMER- ADDISON BACKFLOW PREVENT		10/28/2022	587.88
					<u>\$4,462.88</u>
	THE CHANCELLOR, MASTERS & SCHOLARS OF THE UNIV	CARY	NC	10/14/2022	375.69
					<u>\$375.69</u>
	THE FISH BUTLER AQUARIUM SERVICES	ELYRIA AQUARIUM MAINTENANCE SERVICES	OH	10/07/2022	310.00
					<u>\$310.00</u>
	THE HISTORYMAKERS	CHICAGO	IL	10/28/2022	10,000.00

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$10,000.00
	THE ILLUMINATING CO	AKRON	OH		
		ELECTRICITY BROOKLYN ACCT#1100		10/07/2022	22,141.07
		ELECTRICITY E131 ST ACCT#11002		10/14/2022	6,251.51
		ELECTRICITY ML KING ACCT#11002		10/21/2022	8,855.34
		ELECTRICITY FULTON ACCT#743102		10/28/2022	49,031.45
					\$86,279.37
	THE LAVIN AGENCY INC.	NEW YORK	NY		
		CLE READS - YOUNG ADULT BOOK F		10/21/2022	13,500.00
					\$13,500.00
	TILLIE COLTER	SHAKER HEIGHTS	OH		
		VIOLIN FOR BOYS		10/07/2022	625.00
					\$625.00
FBE	TOTAL ROOFING SERVICES, LLC	WALTON HILLS	OH		
		EMER- MAIN BUILDING FLOORS 4 &		10/28/2022	725.00
					\$725.00
	TRAINING SERVICES INTERNATIONAL	EASTLAKE	OH		
		ASBESTOS OPERATIONS & MAINTENA		10/14/2022	745.00
					\$745.00
	TRANE COMPANY	LA CROSSE	WI		
		M.L.K COMPRESSOR OIL CHANGE-OU		10/07/2022	3,816.05
					\$3,816.05
	TREASURER OF STATE	COLUMBUS	OH		
		SALES TAX		10/24/2022	480.98
					\$480.98
	TREASURER STATE OF OHIO	REYNOLDSBURG	OH		
		BOILER INSPECTIONS		10/07/2022	136.50
		BOILER INSPECTIONS		10/21/2022	68.25
					\$204.75
	TSAI FONG BOOKS INC	HOUSTON	TX		
				10/21/2022	1,219.08
					\$1,219.08
	TWINSBURG PUBLIC LIBRARY	TWINSBURG	OH		
		ONLINE BILL PAYMENT DIST.		10/07/2022	342.74
					\$342.74
	TYLER TECHNOLOGIES INC	DALLAS	TX		
		TYLER SYSTEM MGMT SUPPORT (FOR		10/14/2022	17,992.36
					\$17,992.36
	ULINE	WAUKEGAN	IL		
		GENERAL CUSTODIAL SUPPLIES		10/21/2022	286.36
					\$286.36
	UNBOUND EVENTS INC.	BEND	OR		
		CLEREADS YOUNG ADULT BOOK FEST		10/14/2022	24,000.00
					\$24,000.00
	UNIFIRST CORPORATION	DALLAS	TX		
		UNIFORM RENTAL SERVICES YR 3 O		10/07/2022	4,958.24



Cert	Vendor	City/Description	State	Check Date	Amount/Total
		UNIFORM RENTAL SERVICES YR 3 O		10/14/2022	1,773.59
		UNIFORM RENTAL SERVICES YR 3 O		10/21/2022	931.29
					<u>\$7,663.12</u>
	UNIQUE MANAGEMENT SERVICES, INC.	JEFFERSONVILLE	IN		
		MATERIAL RECOVERY SERVICES		10/14/2022	2,337.30
		CLEVNET NOTICE PRINTING SERVIC		10/21/2022	3,188.11
					<u>\$5,525.41</u>
	UNITED PARCEL SERVICE	CHICAGO	IL		
		ACCT 493-688 SHIPPING		10/07/2022	1,059.90
		ACCT# 479584- BKS BY MAIL		10/14/2022	391.30
		ACCT 493-688 SHIPPING		10/14/2022	620.42
		ACCT# 479584- BKS BY MAIL		10/21/2022	1,153.08
		ACCT# 479584- BKS BY MAIL		10/28/2022	653.95
		ACCT 493-688 SHIPPING		10/28/2022	562.15
					<u>\$4,440.80</u>
	UNIVERSITY CIRCLE INCORPORATED	CLEVELAND	OH		
		MEMBERSHIP FEE		10/21/2022	1,564.77
					<u>\$1,564.77</u>
	VALEGA'S PROFESSIONAL HOME CLEANING INC.	MEDINA	OH		
		EMER- LSW 6TH FLOOR WATER CLEA		10/21/2022	984.70
					<u>\$984.70</u>
	VERIZON WIRELESS	NEWARK	NJ		
		CELL PHONES		10/28/2022	5,099.65
					<u>\$5,099.65</u>
ODB	VOCON PARTNERS, LLC	CLEVELAND	OH		
		FMP PROJECT - ARCHITECT FEES F		10/28/2022	7,570.56
					<u>\$7,570.56</u>
	W B MASON CO INC	BOSTON	MA		
		PAPER FOR GRAPHICS		10/14/2022	1,038.90
		STOCK		10/21/2022	1,839.51
					<u>\$2,878.41</u>
	WAYNE COUNTY PUBLIC LIBRARY	WOOSTER	OH		
		ONLINE BILL PAYMENT DIST.		10/07/2022	173.65
					<u>\$173.65</u>
	WEST PUBLISHING PAYMENT CENTER	CAROL STREAM	IL		
				10/28/2022	13,228.85
					<u>\$13,228.85</u>
	WICKLIFFE PUBLIC LIBRARY	WICKLIFFE	OH		
		ONLINE BILL PAYMENT DIST.		10/07/2022	67.69
					<u>\$67.69</u>
	WILLOUGHBY EASTLAKE PUBLIC LIBRARY	WILLOWICK	OH		
		ONLINE BILL PAYMENT DIST.		10/07/2022	164.11
					<u>\$164.11</u>
	WINZER CORPORATION	DALLAS	TX		
		MAINT. MECH/ CARPENTERS SUPPLI		10/07/2022	142.65
		MAINT. MECH/ CARPENTERS SUPPLI		10/14/2022	269.57

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		SANITIZING EQUIPMENT		10/28/2022	413.79
					<u>\$826.01</u>
MBE	WORLD JOURNAL/WORLD JOURNAL BOOKSTORE	CLEVELAND	OH	10/21/2022	302.56
					<u>\$302.56</u>
	WRITERS HOUSE LLC	WEST NEWTON	MA		
		CLEREADS YOUNG ADULT BOOK FEST		10/14/2022	1,750.00
		CLEREADS YOUNG ADULT BOOK FEST		10/21/2022	1,750.00
					<u>\$3,500.00</u>
	YBP LIBRARY SERVICES	ATLANTA	GA		
				10/07/2022	3,801.81
				10/14/2022	3,623.71
				10/21/2022	356.13
					<u>\$7,781.65</u>
	ZYGOTE PRESS	CLEVELAND	OH		
		PRINT MAKING INTRO SERIES: FAL		10/07/2022	1,000.00
					<u>\$1,000.00</u>
					<u><b>Grand Total for Checks Issued from 10/1/2022 through 10/31/2022:</b></u>
					<u><b>\$2,503,101.55</b></u>

*If known, vendors were classed:*

*DOE = Disabled-Owned Enterprise*

*FBE = Female Business Enterprise*

*LGBT = LGBTQ Business Enterprise*

*MBE = Minority Business Enterprise*

*ODB = Other Diverse Business*

*VOE = Veteran-Owned Enterprise*

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

November 17, 2022

## Hough Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending October 31, 2022

Date	Vendor	PO	Description	Owner's Contingency Fund		GMP Increase
				Encumbered	Expended	
10/19/2021	Gilbane Building Company	210875	Change Order #001			\$ 8,223.00
12/29/2021	Gilbane Building Company	210875	Change Order #002			5,774.00
1/28/2022	Gilbane Building Company	210875	Change Order #003			44,090.00
2/23/2022	Gilbane Building Company	210875	Change Order #004			10,539.00
4/6/2022	Gilbane Building Company	210875	Change Order #005			20,220.00
				\$ -	\$ -	\$ 88,846.00
				Owner's Contingency Fund Available Balance		\$111,406.00

	Hough Branch Project Budget		\$ 5,810,048.00
	Encumbered	Expended	
Moody Nolan, Inc. - Architectural Design Services	\$ 52,624.29	\$ 460,865.71	
Gilbane Building Company - Construction Manager at Risk	806,136.00	3,910,916.00	
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment		(79,815.85)	
Furniture, Fixtures, Equipment and Technology	209,864.12	6,063.92	
Owner Direct Costs	75,402.77	154,707.00	
Direct Expenditures paid from Contingency Fund			
	\$ 1,144,027.18	\$ 4,452,736.78	
		Available Budget	\$ 213,284.04

## Change Order Details

<b>Change Order # 001</b>		\$ 8,223.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Bulletin 02, for the Hough Branch project. The signed ATP sheet is included in the backup for reference.		
<b>Change Order # 002</b>		\$ 5,774.00
Owner Change Order #002 is submitted to finalize the budget for the approved AT-002 OS-004 RFI-003 Grading Clarifications and AT-003 OS-005 RFI-006 & RFI-010 Pour Stopper / Bent Plate Steel Clarification, for the Hough project.		
<b>Change Order # 003</b>		\$ 44,090.00
Owner Change Order #003 is submitted to finalize the budget for the approved ATP-004R1 OS-006 RFI-007 Structural Steel for Roof Hatch, ATP-006 OS-008 Domestic Water Tie-in Location, ATP-007 OS-012 Bulletin 03 - Revisions per Cleveland Public Power, & ATP-010 OS-016 Additional 1 inch Asphalt Binder Course, for the Hough project.		
<b>Change Order # 004</b>		\$ 10,539.00
Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project:		
-ATP-008 OS-007 Legacy Electric Scope Gap from GMP		
-ATP-011 OS-011 ASI001 HSS Tube Steel		
-ATP-013 OS-018 RFI 030 Bollards for Gas Meter		
-ATP-014 OS-022 Zenith Scope Gap from GMP		
-ATP-016 OS-009 Next Generation Scope Gap from GMP		
<b>Change Order # 005</b>		\$ 20,220.00
Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project		
-ATP-012 OS-015 RFI-026 Cameras & WAPs in Open Ceilings		
-ATP-017R1 OS-026 Bulletin 6 & RFI-045 Exterior Framing Revisions		
-ATP-018 OS-013 RFI-019 Gas Meter Location		
-ATP-019 OS-019 Bulletin 05 - Revisions Per Commissioning Agent Review		
-ATP-020 OS-021 ASI 002 & RFI-028 Storm Line		
-ATP-021 OS-023 RFI-032 Fluid Applied Vapor Barrier Substitute - DensElement		
-ATP-022 OS-024 RFI-039 Overhead Storm Line Insulation		
-ATP-023 OS-028 Weather Temporary Enclosure Build Out for SOD		
-ATP-024 OS-039 RFI-026 Cameras & WAPs In Open Ceilings - Bliiing Correction		
-ATP-025 OS-034 Remediation of Concrete Slab per AE Field Report 1.15.22		

CLEVELAND PUBLIC LIBRARY

Board Meeting  
November 17, 2022

Jefferson Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending October 31, 2022						
Date	Vendor	PO	Description	Owner's Contingency Fund Encumbered	\$157,314.00 Expended	GMP Increase
9/15/2021	Gilbane Building Company	210886	Change Order # 001			\$ 642.00
12/9/2021	Gilbane Building Company	210886	Change Order # 002			7,890.00
7/6/2022	Gilbane Building Company	210886	Change Order # 003			118,005.64
8/31/2022	Gilbane Building Company	210886	Change Order # 004			3,745.00
10/13/2022	Gilbane Building Company	210886	Change Order # 005			6,751.00
10/13/2022	Gilbane Building Company	210886	Change Order # 006			439.00
				\$ -	\$ -	\$ 137,472.64
<b>Owner's Contingency Fund Available Balance</b>						<b>\$19,841.36</b>

Jefferson Branch Renovation Project Budget			\$ 2,483,967.00
	Encumbered	Expended	
Williams Associates Architects, LTD - Architectural Design Services	\$ 2,129.96	\$ 172,661.04	
Gilbane Building Company - Construction Manager at Risk Furniture, Fixtures, Equipment and Technology*	280,820.64	1,661,848.00	
Owner Direct Costs	1,880.44	190,955.10	
Direct Expenditures paid from Contingency Fund	19,442.67	105,601.83	
	\$ 304,273.71	\$ 2,131,065.97	
		<b>Available Budget</b>	<b>\$ 48,627.32</b>

\*\$120,619 will be paid using the Zajac Trust funds paid from the Founders fund 203

Change Order Details

<b>Change Order # 001</b>	\$ 642.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Contractor Default Insurance for Approved GMP Alternates, for the Jefferson project	
<b>Change Order # 002</b>	\$ 7,890.00
Owner Change Order #002 is submitted to finalize the budget for the approved ATP-003 OS-002 Bulletin 01 - Plumbing Revisions, ATP-004 OS-003 Bulletin 02 & RFI-007 ETR 4 in. Vent Stack, ATP-005 OS-006 RFI-014 Plumbing Demo Requirements at Existing Sink, ATP-006 OS-007 RFI-012 Existing Window Well Demolition, & ATP-007 OS-009 Temporary Partition at Vestibule 117B, for the Jefferson project. The signed ATP sheets have been included in the backup for reference. Please note, the initially approved value for ATP-004 OS-003 Bulletin 02 / RFI-007 ETR 4" Vent Stack has reduced. This OCO reflects the finalized value for this scope of work.	
<b>Change Order # 003</b>	\$ 118,005.64
Owner Change Order #003 is submitted to finalize the budget for the following previously approved ATPs: 1) ATP-008 OS-004 Bulletin-004 R2 Existing Ductbank Relocation (Contractor Costs Only): Provide the new electrical ductbank and demo the existing per the Bulletin-004 RI drawings dated 01.10.2022. This also includes landscape & hardscape repairs for the new electrical service & patching the existing foundation wall for the existing service. 2) ATP-009 OS-008 Bulletin-003 Floor Box Locations: Provide revised floor box locations per the Bulletin-003RI drawings dated 12.01.21. 3) ATP-012 OS-019 OS-019 RFI-024 Door 108B Locks & Change of Specified Door: Provide 1/2" glazing in lieu of 5/16" at door 108B to allow it to be lockable, per RFI-024 direction. 4) ATP-014 OS-022 AHU Fence Enclosure Removal & Replacement: Remove & replace the existing AHU enclosure fencing to allow HVAC equipment to be removed and replaced. 5) ATP-015 OS-021 Bulletin-004 Schedule Extension: This ATP includes extended staffing to 5/25/22. It also reallocates the following budgets to reduce the total cost impact of the schedule extension: \$SK of OA-005 Additional Repointing of Exterior Brick, \$SK of OA-007 Additional Demo, \$1SK of Additional Repointing, \$10K of Gilbane Contingency and \$10K of COVID Contingency. 6) ATP-017 OS-013 Uneven Floor at New Passage to Work Room: Due to the existing conditions of an uneven substrate, demo the existing concrete to allow floor prep to be installed to even out the	

**Change OrderDetails****Change Order # 004**

\$ 3,745.00

Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-010 05-010 Matching Trim Panel at Ends of Book Shelves R2

Per RFI-022 direction, which was finalized via an onsite meeting between CPL/GBC/Custom Fabricators, provide (2) painted, wood, tall infill cabinets at the existing to remain bookshelf ends at the north and south walls.

2) ATP-011 R4 05-015 RFI-010 Access Panel Room 105

Provide a new 24"x24" access panel in lieu of reinstalling an existing 14"x14" access panel, to allow access to all of the existing controls per RFI-010 direction.

3) ATP-019 R2 05-018 Bulletin-005 Finish Selections

Provide Bulletin-005 per the drawings dated 01.14.22. This includes the following:

- Carpet pattern simplification.
- Paint square foot reduction & paint type revision.

This ATP does not include costs for the wall protection; which will be submitted separately.

4) ATP-022 05-034 Additional Masonry Repointing (Gilbert Ticket #6)

Due to existing conditions, reset (4) chimney caps & seal the top of chimney with concrete.

The masonry owner allowance was previously fully credited back in ATP-015 05-021 Bulletin-004 Schedule Extension, so this required work is now an owner change item.

5) ATP-024 05-037 May Schedule Update

**Change Order # 005**

\$ 6,751.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-038 05-046 Roof Parapet Blocking

Provide additional parapet blocking on the roof to allow for proper flashing & roofing termination. This blocking was not captured in the roofing or general trades scope of work.

This is being funded from the General Trades phase code to net a \$0 change.

2) ATP-039 05-065 Threshold Replacement

Replace threshold to help cover void between concrete slab and curb. This was needed due to field coordination.

This is being funded from the General Trades phase code to net a \$0 change.

3) ATP-040 05-066 Exterior Handrails

Provide exterior hand railings per the contract drawings.

This is being applied against Gilbane contingency to net a \$0 change as this is a scope gap that was not captured in the BPOSA Structural Steel base bid.

4) ATP-041 05-067 Door 117A Auto Operator & ADA Paddles

Furnish & install (1) auto operator & (2) ADA push paddles at door 117A per the contract documents.

Please note that this includes standard ADA push paddles and not the motion wave sensors. Per discussion with CPL, the standard ADA push paddles are acceptable as a permanent installation.

This is being applied against Gilbane's COVID Contingency to net a \$0 change, as this is a scope gap that was not captured in BP08A base bid

5) ATP-044 05-029 RFI-051 Room 113 Break Room HVAC Modifications

Per RFI-051 direction, modify the existing ductwork in Room 113 & provide supply air ductwork to this space.

6) ATP-045 05-043 RFI-046 Existing Wall Damage Repairs

Due to existing conditions perform the following:

- a) Remove existing wallpaper & skim coat wall to allow for a suitable finish for painting.
- b) Perform repairs to the pre-existing damage on the existing walls to allow for a suitable finish.

Please note that these costs are being applied to the General Trades & Temporary Partitions phase code to net a \$0 change.

**Change Order Details**

## 7) ATP-046 OS-045 Roller Window Shades

Provide roller window shades per the contract documents.

This does not include the (4) upper shades that divide Multi-Purpose 108 from Library 102.

The current lead time on the material is 8 weeks from approval.

This is being funded from Gilbane Contingency as this item is a scope gap.

## 8) ATP-047 OS-049 Storefront &amp; Exterior Column Flashing

Provide the metal flashing on the exterior side of the 24 Hour Lobby at the north and east elevation.

This cost is being applied to the General Trades phase code to net a \$0 change, as this item is a scope gap.

## 9) ATP-048 OS-052 Repairs to Existing Ceiling for City Inspector

Per the city inspector, perform repairs to the existing ceiling on the east side of Library 102 to bring it up to code.

## 10) ATP-049 OS-059 Casework Grilles

Perform the following grille work:

a) Replace the existing grilles at the bottom of the (2) existing bookshelf surrounds in Library 102.

b) Replace the grilles behind the wood bench in Multi-Purpose 108.

c) Provide grilles at the new Children's Casework (toe kick and behind the cabinets).

This is being funded from the General Trades phase code to net a \$0 change.

## 11) ATP-050 OS-068 Floor Prep to Existing Flooring Substrates

Prep the existing to remain slabs throughout to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors.

Please note that this fully exhausts the \$SK Floor Prep Allowance.

## 12) ATP-051 OS-069 Existing Bathroom Wall Tile Replacement

Per CPL request, replace the existing, damaged wall tile in the existing Men's & Women's bathrooms.

## 13) ATP-052 OS-070 Recaulk Existing Windows

Due to existing conditions, recaulk the existing windows so the painting can be completed. The existing caulk was not paintable.

This is being funded from the General Trades phase code to net a \$0 change.

**Change Order # 006**

\$ 439.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-053 OS-072 RFI-081 Additional Concrete Curb at SF2

Per RFI-081 direction, pour a concrete curb at the ADA ramp to transition between grades and conceal the exposed CMU & air vapor barrier outside of the 24 Hour Lobby.

## 2) ATP-054 OS-073 Ductbank &amp; Footer Coordination

Enlarge the exterior stair concrete footer to coordinate with the as-built location of the electrical ductbank.

This is being funded from the General Trades phase code to net a \$0 change, as this relates to contractor coordination.

## 3) ATP-055 OS-071 Construction Dumpsters

Provide construction dumpsters for the project general use.

This is being charged against the Dumpsters phase code to net a \$0 change.

## 4) ATP-056 OS-078 Structural Steel Coordination

Rework the structural steel bearing plates installed by the masonry contractor to allow the structural steel members to be set properly.

This is being funded by Gilbane Contingency to net a \$0 change, as this is related to site coordination.

CLEVELAND PUBLIC LIBRARY

Board Meeting

November 17, 2022

West Park Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending October 31, 2022

				Owner's Contingency Fund \$ 356,301.20		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
4/20/2022	Gilbane Building Company	210887	Change Order #001			\$ 41,973.00
4/22/2022	Gilbane Building Company	210887	Change Order #002			146,511.00
6/15/2022	Gilbane Building Company	210887	Change Order #003			75,251.20
10/12/2022	Gilbane Building Company	210887	Change Order #004			52,200.00
10/12/2022	Gilbane Building Company	210887	Change Order #005			12,191.00
10/26/2022	Gilbane Building Company	210887	Change Order #006			28,175.00
10/12/2022	Gilbane Building Company	210887	Change Order #007			
				\$ -	\$ -	\$ 356,301.20
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$0.00</b>

			West Park Branch Renovation Project Budget \$ 5,329,779.00	
			Encumbered	Expended
Vocon Partners, LLC - Architectural Design Services			\$ 27,081.27	\$ 375,313.73
Gilbane Building Company - Construction Manager at Risk			631,680.20	3,777,080.00
Furniture, Fixtures, Equipment and Technology			236,532.41	90.00
Owner Direct Costs			41,353.05	167,897.92
Direct Expenditures paid from Contingency Fund				
			\$ 936,646.93	\$ 4,320,381.65
			<b>Available Budget \$ 72,750.42</b>	

Change Order Details

Change Order # 001 \$ 41,973.00

Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 05-001 Contractor Default Insurance for Approved GMP Alternates, ATP-003 05-002 RFI-012 Copper Panel Cladding at Existing Dormers, ATP-004RI 05-007 RFI-011 Drywall Fastening to Plaster Ceiling and Substrate, ATP-005 OS-008 RFI-020 Wall Support & Duct Elevation, & ATP-006RI 05-009 Bond Costs for General Trades Contract Commitment, for the West Park project.

Change Order # 002 \$ 146,511.00

Owner Change Order #002 is submitted to finalize the budget for the following previously approved ATPs  
 ATP-002 05-005 Asbestos Certified Carpenters  
 ATP-007 05-010 Finish Repairs of ETR Plaster Walls  
 ATP-009 05-004 RFI-014 Bearing Plates in Terracotta Wall  
 ATP-010 05-006 RFI 008 Existing Terracotta Masonry Wall Support  
 ATP-011 05-012 Removal of Water on Roof  
 ATP-012 05-013 RFI-024 Existing Roof Drafts Relocation  
 ATP-013 05-015 RFI-017 Exterior Wall Steel Support  
 ATP-014 05-016 RFI-028 Exterior Wall Sheathing Material  
 ATP-015 05-021 RFI-027 Steel Support of Stair Infill  
 ATP-017 05-023 RFI-043 Children's Library Rm. B10 Existing Additional Partition Removal  
 ATP-018 OS-024 RFI-046 Blocked Rood Drain Above Stair S01  
 ATP-020 OS-027 RFI-048 Door 101C Conflict with Column Enclosure

Change Order # 003 \$ 75,251.20

Owner Change Order #003 is submitted to finalize the budget for the following previously approved ATPs.  
 ATP-022 OS-029, 036 & .037 Bulletin 01 Elevator Shaft

**Change Order Details****Change Order # 004**

\$ 52,200.00

Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-019 OS-026 RFI-042 Parapets Deteriorated Brick Surface

The existing conditions of the deteriorated masonry parapet walls does not provide a substrate suitable for the manufacturer's warranty. To provide a substrate that is satisfactory, provide cover board per RFI-042 direction.

## 2) ATP-025 OS-030 RFI-035 RTU 54/24 Return Air

Provide sound lining on return air duct tees per RFI-035 direction.

## 3) ATP-026 OS-031 SUB-23 3000-1 Rev. 0: Air Distribution RGD's PD

Provide 72/16 grilles at return air openings into the Main Library, per the design team comments in SUB-23 3000-1 Rev. 0: Air Distribution RGD's PD.

## 4) ATP-027 OS-033 RFI-069 New Stair Support Steel Elevation Issues

Due to the existing conditions of the concrete joist system, perform modifications to the stair support steel, bearing plates & the attachment connections, per RFI-069 direction.

## 5) ATP-028 OS-034 RFI-070 Stair Infill Steel Elevation &amp; Decking Angle

Due to the existing conditions of the concrete joist system, provide a revised beam & c-channel & revise lintel & bearing plate elevations per RFI-070 direction.

## 6) ATP-029 OS-038 Plumbing Fixtures COVID Price Increases

Increase in plumbing fixtures costs from the manufacturer due to COVID-19 & supply chain issues.

**Change Order # 005**

\$ 12,191.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-040 OS-054 Jobsite Clean-Up Through 03.01.22

Provide labor for general clean-up of the jobsite. Periodic general cleaning is required to keep the jobsite safe and efficient.

Please note that this cost is being applied against the Temporary Partitions/Safety/Dumpsters phase code to net a \$0 change, as this item is related to Safety.

## 2) ATP-041 OS-057 Automatic Mechanical Remobilization Costs

Plumbing remobilization costs to finish the balance of the underground sanitary installation. These remobilization costs are required due to improper jobsite coordination with the demolition contractor.

Please note that this cost is being applied against Gilbane Contingency to net a \$0 change, as this item falls under Gilbane subcontractor coordination.

## 3) ATP-043 OS-060 Sherwin Williams Duration Paint

Provide Sherwin Williams Duration Paint per the paint schedule on drawing A050.

The MPI numbers in spec section 099123 indicate that Sherwin Williams Pro Mar and Pro Industrial are to be used. The Finish Schedule on drawing A050 calls out for Sherwin Williams Duration. Frank Novak included Sherwin Williams Pro Mar per the specifications in their base bid. Please note that this cost is being applied against Gilbane Contingency to net a \$0 change.

## 4) ATP-045 OS-058 Egress Stairs Out of Building

Build a temporary staircase to safely allow access & egress out of the building.

This cost is being applied against the Temporary Partitions/Safety/Dumpsters phase code, as this pertains to safety.

**Change Order # 006**

\$ 28,175.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-052 OS-056 Additional Wall Furring &amp; Finishing

Due to existing conditions perform the following:

- a) Demo of existing masonry to allow the drywall installation to continue & door frames to be installed in various areas.
- b) Provide additional framing, drywall & finishing that is required to provide a suitable finish substrate for painting in various areas.
- c) Build window soffit in Room 117 to provide a surface to allow the ACT ceiling to die into.
- d) Fur out wall in Room 103 to conceal piping within wall space.
- e) Repair existing conditions in Staircase S01. This includes framing, drywall & finishing.
- f) Add framing & drywall in basement bathrooms to allow for a better finish due to existing conditions.
- g) Repairs to the existing basement concrete ceilings.

Please note that these costs are being applied against the Temp Partitions/Safety/Dumpsters phase code to net a \$0 change.

## 2) ATP-053 OS-063 Struct. Steel Coord. - Infill Top of Existing W10

In order to properly support the existing roof, install CMU block on top of the existing W10 beam that is to remain. This CMU will support the roof joists that are above the beam.

Please note that this cost is being applied against Gilbane Contingency to net a \$0 change, as this item falls under site coordination.

## 3) ATP-055 OS-073 Credit for Landscaping - BP01A JWT&amp;A

Provide a credit to not perform the landscaping scope of work through BP01A General Trades. This scope was double bought and will be performed by the BP31A Sitework Contractor.

The double bought landscape scope will be transferred to Gilbane Contingency for it be reallocated as required.

## 4) ATP-056 OS-077 RFI-122 Cellular Dialer for Elevator Power Outage

Per RFI-122 direction, provide a cellular dialer to allow the elevator panel to dial out in the event of an emergency, in lieu of using building copper phone lines. Please note that this costs includes 12 months of monitoring, but after that, there will be a \$45/month charge for the service.

## 5) ATP-057 OS-080 West Park Staff &amp; Schedule Extension - 09/20/22

Please reference the attached ATP-057 Narrative included in the ATP backup information.



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**Change Order Details**

## 6) ATP-058 OS-032 Floor Prep to Existing Flooring Substrates

Prep the existing to remain slabs in the basement & first floor to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors.

This also includes moisture mitigation in the basement to properly seal the concrete substrate to allow the new flooring to be installed.

This floor prep is in addition to the \$5K that is allocated in OA-005 Additional Floor Prep.

## 7) ATP-059 OS-071 RFI-126 Water Pressure

Per RFI-126 direction, provide a 1-1/2" pressure regulator & three valve bypass to regulate water pressure down from 100 PSIG to 70 GPM.

The current lead time on the material is (4) weeks.

## 8) ATP-060 OS-078 HVAC Testing &amp; Balancing

Perform testing & balancing. Specification 23 0300 HVAC Basic Materials & Methods section G.2 states that "The HVAC Systems Adjustment & Balance is not part of the contract and shall be provided by the Owner. This Contractor shall coordinate this work with the testing and balancing agency".

## 9) ATP-062 OS-082 RFI-113 Exterior Light Fixture Outside Entrance 121

Per RFI-113 direction, due to existing conditions, provide a ceiling mounted fixture in lieu of a wall mounted fixture.

This includes providing a temporary fixture to allow for the Final Electrical Inspection.

## 10) ATP-063 OS-083 RFI-117 Elevator Lighting

Per RFI-117 direction, provide (3) additional light fixtures at the elevator entrance to provide the required illumination per code requirements.

**Change Order # 007**

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-067 OS-084 Elevator Pit Ladder Modifications

Modifications to pit ladder to comply with elevator code requirements. This includes modifying the set-back from the wall, the rung spacing & the rung placement.

This is being funded from Gilbane Contingency to net a \$0 change

\$



**Change Order Details****Change Order # 005**

\$ 148,506.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-025R1 OS-045 RFI-053 Faucet Type Revision
- ATP-028 OS-047 Canopy Steel Elevation Adjustment
- ATP-031 OS-042 Bulletin 20 Branch Electrical, Technology, and Finishes Revisions
- ATP-032 OS-049 Repair of Damaged Plumbing from Lift during Break-in
- ATP-033 OS-053 Added Isolation Valves from Submittal Comments
- ATP-034 OS-044 RFI-052 Piers at Community Room 210
- ATP-035 OS-051 Bulletin 24 Woodland Branch Updates
- ATP-036 OS-054 RFI-062 DAFS Wall System & Flashing
- ATP-037 OS-056 Revised Framing at Vestibule 210
- ATP-038 OS-059 Final Cleaning Contract Award
- ATP-040 OS-067 Woodland Staff & Schedule Extension - 9.1.22
- ATP-041 OS-058 Bulletin 27 Exhaust and Valve Updates
- ATP-042 OS-069 Corner Mount Camera Powder Coating
- ATP-043 OS-063 Out of Sequence Work at Community Room 210 & Curtainwalls
- ATP-044 OS-064 Exterior Camera Rough-in Requirements & Trespa Rework
- ATP-045 OS-066 Bulletin 30A Restroom Occupied Light Fixtures
- ATP-046 OS-072 Bulletin 28 Site WAPs
- ATP-047 OS-068 Bulletin 31 Woodland Branch Wall Colors
- ATP-021R1 OS-012 Bulletin 03 Hangers and Attachments to Epic Deck

CLEVELAND PUBLIC LIBRARY

Board Meeting  
November 17, 2022

Central Distribution Facility

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

				Owner's Contingency Fund		\$ 705,499.00
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
9/15/2021	Gilbane Building Company	201888	Change Order # 001			\$ 17,219.00
10/20/2021	Gilbane Building Company	201888	Change Order # 002			64,162.00
12/9/2021	Gilbane Building Company	201888	Change Order # 003			80,782.00
2/25/2022	Gilbane Building Company	201888	Change Order # 004			143,336.00
4/28/2022	Gilbane Building Company	201888	Change Order # 005			4,520.00
5/27/2022	Gilbane Building Company	201888	Change Order # 006			120,893.00
				\$ -	\$ -	\$ 430,912.00
				Owner's Contingency Fund Available Balance		\$ 274,587.00

			Central Distribution Facility Project Budget		\$ 7,347,916.00
			Encumbered	Expended	
	Bostwick Design Partnerhip - Architectural Design Services		\$ 28,008.70	\$ 723,601.30	
	Gilbane Building Company - Construction Manager at Risk		1,012,511.00	4,505,490.00	
	Furniture, Fixtures, Equipment and Technology		279,999.20	69,999.80	
	Owner Direct Costs		15,083.42	83,534.33	
	Direct Expenditures paid from Contingency Fund		\$ 1,335,602.32	\$ 5,382,625.43	
			Available Budget		\$ 629,688.25

Change Order Details

<b>Change Order # 001</b>	To finalize the budget for the approved ATP-001 OS-009 Marous Material Escalation Impacts - BP08C & BP09A.	\$ 17,219.00
<b>Change Order # 002</b>	To finalize the budget for the approved ATP-002 OS-003 Car Drive-in Damage Repairs - Demolition and ATP-003 OS-001 Addendum 02, for the Central Distribution Facility project.	\$ 64,162.00
<b>Change Order # 003</b>	To finalize the budget for the approved ATP-004R2 OS-002 Bulletin OS - CDF Rooftop Equipment Relocation, ATP-006 OS-005 Bulletin 06 - CDF Roof Drain Relocation, ATP-007 OS-008 Bulletin 08 - Trespa Cladding Optimization, ATP-010 OS-011 Bulletin 07A - Site Booster Pumps, ATP-005 OS-012 Alternate E1 - HVAC Serving Automated Materials Handling 120, & ATP-008 OS-026 RFI-032 Existing Storm Drain Relocation, for the Central Distribution Facility project.	\$ 80,782.00
<b>Change Order # 004</b>	Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project: -ATP-009r2 OS-024 CDF Floor Leveling - Option 2 with Platform 3 -ATP-012 OS-041 CMU Removal for Install of W21x44 & W25x55 Lintels -ATP-013 OS-010 Car Drive-in Damage Repairs - Masonry & Materials -ATP-014 OS-014 RFI-001 Exposed Radiation Pipe Drops -ATP-015 OS-022 RFI-14 & RFI-15 Infill Interior Oil Separator and Open Grated Sewer -ATP-017 OS-034 Bulletin 12 CDF Gas Lines -ATP-018 OS-044 RFI-064 Aluminum Fascia at New Canopy -ATP-019 OS-045 RFI-083 Cleanout in NW Area of Basement -ATP-020 OS-025 RFI-006 Existing Plumbing on New Exterior Facade -ATP-021 OS-020 Bulletin 10 CDF Sanitary Revisions and Eyewash Removal -ATP-022 OS-046 RFI-090 Relocate Existing Rooftop Drain Piping -ATP-023 OS-035 Bulletin 13 CDF Electrical Updates -ATP-026 OS-052 RFI-076 Fire Dampers at Existing Duct Risers	\$ 143,336.00

**Change Order Details****Change Order # 005**

\$ 4,520.00

Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:

- ATP-016R1 OS-038 RFI-058 Repair Displaced Lintel
- ATP-024 OS-039 Bulletin 15 South Vestibule Canopy Lighting Revisions
- ATP-025 OS-047 Bulletin 16 Booster Pump Voltage
- ATP-027 OS-015 RFI-007 Concourse-1 114-1 North Wall Existing Piping
- ATP-028 OS-018 Install Temp Wall for Construction Office
- ATP-030 OS-051 RFI-082 Corridor 111 Piping Relocation & Chase Wall

**Change Order # 006**

\$ 120,893.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-029 OS-050 RFI-089 Beam End Detail for AHU Steel
- ATP-031 OS-017 Break in at Glass Block - 9.27.21
- ATP-032 OS-059 Temporary Exterior Door at 146.1 (CC)
- ATP-033 OS-060 RFI-087 Framing at Existing Columns (CC)
- ATP-034 OS-037 Bulletin 14 CDF Owner Revisions
- ATP-035 OS-055 Bulletin 19 Structural Updates
- ATP-036R1 OS-033 Bulletin 11 Elevator Removal
- ATP-037 OS-019 Bulletin 09 Roof Access Relocation
- ATP-038 OS-049 Perimeter Spray Foam Insulation above Glass Block
- ATP-039 OS-066 RFI-043 Soffit at Existing Windows in Phase 1
- ATP-040 OS-023 RFI-015 Infill of Exterior Oil Interceptor with LSM
- ATP-041 OS-042 RFI-065 Fascia Finish at Existing Canopy
- ATP-042 OS-070 Buyout Reconciliation from GMP
- ATP-043 OS-054 Bulletin 17 CDF Owner Revisions
- ATP-044 OS-067 Schedule Extension
- ATP-045 OS-080 RFI-131 Transfer Duct Relocation in Reception 103
- ATP-046 OS-056 RFI-063 Electrical Room 118 Size & Layout
- ATP-047 OS-068 Relocate Roof Drain Piping for Lintel at New Loading Dock (CC)
- ATP-048 OS-082 Revised Junction Box for Fiber Feed into Basement
- ATP-049 OS-078 CDF Bulletin 21 Structural, Electrical, & IT Updates

## CLEVELAND PUBLIC LIBRARY

Board Meeting  
November 17, 2022

## Lorain Branch

In accordance with the Board resolution adopted on October 21, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending October 31, 2022

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 128,302.00		GMP Increase
				Encumbered	Expended	
3/14/2022	Regency Construction	211407	Change Order #001			\$ 2,149.74
3/28/2022	Regency Construction	211407	Change Order #002			1,183.17
5/6/2022	Regency Construction	211407	Change Order #003			13,339.09
6/24/2022	Regency Construction	211407	Change Order #004			3,381.89
8/1/2022	Regency Construction	211407	Change Order #005			14,360.41
9/12/2022	Regency Construction	211407	Change Order #006			(14,782.91)
10/24/2022	Regency Construction	211407	Change Order #007			43,785.60
				\$	\$	\$ 63,416.99
						<b>Owner's Contingency Fund Available Balance \$64,885.01</b>

	Lorain Branch Renovation Project Budget \$ 3,799,592.80	
	Encumbered	Expended
Holzheimer Bolek + Meehan Architects LLC - Architectural Design Services	\$ 5,930.63	\$ 340,916.37
Regency Construction - Construction Manager at Risk	1,576,520.16	1,371,935.32
Furniture, Fixtures, Equipment and Technology	58,960.82	
Owner Direct Costs	12,160.25	74,501.36
Direct Expenditures paid from Contingency Fund		
	\$ 1,653,571.86	\$ 1,787,353.05
		<b>Available Budget \$ 358,667.89</b>

## Change Order Details

<b>Change Order # 001</b>	\$	2,149.74
Removal of Freestanding Shelving		
<b>Change Order # 002</b>	\$	1,183.17
Light Fixture Change; Bike Rack Model Change Through Bike Cleveland		
<b>Change Order # 003</b>	\$	13,339.09
PCO #1: For Construction Set		
PCO #7: Front Door Hardware		
PCO #8: Demolition of Unforeseen Ductwork		
PCO #12: RFI #27 Added Wall Furring		
PCO # A6.1: Undercutting Allowance Reconciliation		
<b>Change Order # 004</b>	\$	3,381.89
PCO #10: Janitor Closet 109 Rework (RFI #17)		
PCO #11: Color Selection for Sliding Doors		
PCO #15: Additional Down Rods for Fixtures (RFI #31)		
PCO #16: TRA Changes (Toilet Paper Dispenser & Changing Station)		
PCO #18: Cast Stone Custom Color		
PCO # A15.1: Water Tap/Street Opening Fee Reconciliation		
<b>Change Order # 005</b>	\$	14,360.41
PCO #2.Rev I: Bulletin #I (Minus Security/Access Control)		
PCO #4: RFI #14 Structural and Layout Changes		
PCO #20: Added Studs for North Wall of RR 106 & 107 (RFI #39)		
PCO #22: Restroom Door Control Changes (Matching Eastman)		
PCO #24: Furring West Wall of Staff Restroom 116 (RFI #54)		
PCO #29 Rev.I: Roof Hatch Revision		
PCO #30: Added Annunciator for Fire Alarm		

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**Change Order Details****Change Order # 006** \$ (14,782.91)

PCO #AS. E. Iru-Spun Piping Allowance Credit

PCO #19: Structural Remediation for New Masonry Openings (RFI #41 &amp; #42)

PCO #23: Faucet Spec Change

PCO #26: Bulletin #2

PCO #28: Add Cold Water to Existing Mop Sink (RFT #63)

PCO #36: Change Door 109 to HM

PCO #41: Bulletin #3

PCO #48: GFCI Receptacles in Staff Break Room and Meeting Room

**Change Order # 007** \$ 43,785.60

PCO #14 Rev.1: Bulletin #1 &amp; IPS Drawings Security &amp; Access Control

PCO #34: Credit for Mechanical Pads

PCO #35: Credit for Bench Procurement

PCO #40: Wall Framing &amp; Receptacles for South Teen III

PCO #42: Fire Extinguisher Credit &amp; Cabinet Spec Change

PCO #43: Floor Boxes Per Dimensioned Drawing

PCO #47: Demo Fixture on Cast Stone Header

PCO #52: Window Caulk Abatement Allowance Credit

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

November 17, 2022

## Eastman Branch

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

## For the Period Ending October 31, 2022

				Owner's Contingency Fund	\$ 200,486.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase	
5/2/2022	Regency Construction	220203	Change Order #001			\$	41,333.29
5/16/2022	Regency Construction	220203	Change Order #002				23,860.11
7/11/2022	Regency Construction	220203	Change Order #003				2,013.38
8/8/2022	Regency Construction	220203	Change Order #004				25,696.86
9/6/2022	Regency Construction	220203	Change Order #005				33,608.22
10/31/2022	Regency Construction	220203	Change Order #006				20,606.13
				\$	\$	\$	147,117.99
				Owner's Contingency Fund Available Balance		\$	53,368.01

			Eastman Branch Renovation Project Budget	\$ 3,134,357.66
			Encumbered	Expended
Moody Nolan Inc. - Architectural Design Services			\$ 45,938.84	\$ 189,428.82
Regency Construction - Construction Manager at Risk			1,567,396.29	847,725.32
Furniture, Fixtures, Equipment and Technology			58,960.82	-
Owner Direct Costs			10,663.53	87,475.09
Direct Expenditures paid from Contingency Fund			\$ 1,682,959.48	\$ 1,124,629.23
			Available Budget	
				\$ 326,768.95

## Change Order Details

<b>Change Order # 001</b>		\$	41,333.29
HVAC Controls			
<b>Change Order # 002</b>		\$	23,860.11
PCO #4: For Construction Set			
PCO#5 Rev.2: Bulletin #1			
PCO #8: Bulletin #2			
PCO #18: Ground Penetrating Radar Allowance Reconciliation			
<b>Change Order # 003</b>		\$	2,013.38
PCO #9: Transition Duct for 2nd Floor (RFI #8)			
PCO #20: Family Toilet 106 Finned Tube Demo			
PCO #24: Demo of Duct for Steel (Bulletin #2)			
<b>Change Order # 004</b>		\$	25,696.86
PCO #13: Bulletin #3			
PCO #15: Replacing Shutoff Valve on Cold Water Line (RFI #25)			
PCO #16: Bulletin #4			
PCO #19: Replacing Both Foggy Gallery Windows			
PCO #21: Temporary Heat Credit			
PCO #22: Faucet Spec Change			
PCO #25: Replace 5 Missing SA Grilles (RFI #45)			
PCO #26: Demo 5 Branch Ducts, Replace with Louvers (RFI #46)			
PCO #27: Replace Missing RA Grille in North Wall (RFI #47)			
PCO #30: Concrete Infill for Bulletin #2			
PCO #36: Wiremold for South Wall of Multipurpose 206 (RFI #50)			
PCO #37: Buildout for Fire Alarm Pull Box (RFI #55)			
PCO #38: Wiremold for WAP on Exterior of Gallery Wall (RFI #40)			
PCO #39: Misc. Masonry Repairs			
PCO #40: Demo & Reinstall Pipe for Bulletin #2 Steel Layout			
PCO #44: Abatement of Roof Flashing			



**Change Order Details****Change Order # 005** \$ 33,608.22

PCO #23: Grinding Down Concrete for Tile  
PCO #35: ADA Push Buttons and Operators  
PCO # 43: Bulletin #5  
PCO #46: Misc. Demo (RFI #23, #66, #67, #70)  
PCO #48: Reinstall and Insulate Duct Removed for Steel

**Change Order # 006** \$ 20,606.13

PCO #33: Fire Extinguisher & Cabinet Credit  
PCO #45: Raising Clerestory Sills Allowance Overage  
PCO #49: Credit for Exterior Display Enclosure  
PCO #51: Toilet Paper Dispenser Spec Change  
PCO #52: Bulletin #6  
PCO#55: Mechanical Room 125 Layout Adjustments  
PCO #56: Rework for Overhead Coiling Grille  
PCO #59: Replacing 2 Corroded Drains in RR 104 & 106

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

November 17, 2022

## Martin Luther King, Jr. Branch

In accordance with the Board resolution adopted on February 15, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending October 31, 2022

				Owner's Contingency Fund \$ 1,016,503.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
3/28/2022	Gilbane Building Company	201107	Change Order # 001			\$ 475,307.00
4/26/2022	Gilbane Building Company	201107	Change Order # 002			541,196.00
5/25/2022	Gilbane Building Company	201107	Change Order # 003			(675,389.00)
				\$ -	\$ -	\$ 341,114.00
				Owner's Contingency Fund Available Balance		\$ 675,389.00
				New Martin Luther King, Jr. Branch Project Budget \$ 19,901,486.00		
				Encumbered	Expended	
JKURTZ Architects Ltd. - Architectural Design Services				\$ 394,802.85	\$ 2,223,922.68	
Panzica Construction Co. - Construction Manager at Risk				14,045,937.04	782,043.96	
Furniture, Fixtures, Equipment and Technology						
Owner Direct Costs				102,740.89	453,020.48	
Direct Expenditures paid from Contingency Fund						
Developer Shared Costs					594,677.00	
				\$ 14,543,480.78	\$ 4,053,664.12	
				Available Budget		\$ 1,304,341.10

## Change Order Details

Change Order # 001	\$ 475,307.00
Cost Escalation Claim	
Change Order # 002	\$ 541,196.00
Exterior Glazing Detail Changes; Developer HVAC Changes - Addendum #4; Addendum #2 and #3 Cost Escalation; BASWA Acoustical Plaster; Projection Screen/Hoist; Curtain/Rigging Allowance	
Change Order # 003	\$ (675,389.00)

Proposed change to scope of work includes value engineering options selected during the finalization of the project design. These include changing the 6" thick site sidewalks to 4" thick. Eliminating all trap rock aggregate in the CC4 exterior sidewalks. Deleting all exterior aluminum strips embedded in concrete. The CLT monumental stair being vertically laminated, the CLT seat back being constructed segmentally with vertical grain, the canted radius contouring, and an upgraded "bomb-proof" finish, changes south table stairs to horizontal grain in lieu of vertical. Exterior metal panels are changed from a stainless steel finish to aluminum. Canopy aluminum panel will be removed and replaced with metal mesh. Deletion of mesh ceiling panels, structural framing, lighting, hangers at Alternate #11 booth areas. Revision of the elevator cabs to KONE standard in lieu of glass cab. Deleting the property line landscaping/fence. Changing all FL-3 Forbo flooring to sealed concrete. Changing the award of the electrical subcontract. The cost savings for the electrical contractor award also increases the MBE planned participation percentage for the project from 14% to 25%.

CLEVELAND PUBLIC LIBRARY

Board Meeting  
November 17, 2022

Brooklyn Branch

In accordance with the Board resolution adopted on May 17, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

**For the Period Ending October 31, 2022**

				Owner's Contingency Fund \$ 83,959.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
9/12/2022	Regency Construction	220256	Change Order #001			\$ 17,752.13
10/24/2022	Regency Construction	220256	Change Order #002			10,277.64
				\$ -	\$ -	\$ 28,029.77
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 55,929.23</b>
				<b>Brooklyn Branch Renovation Project Budget \$ 2,569,784.50</b>		
				<b>Encumbered</b>	<b>Expended</b>	
Vocon Partners LLC - Architectural Design Services				\$ 34,975.70	\$ 151,975.30	
Regency Construction - Construction Manager at Risk Furniture, Fixtures, Equipment and Technology				1,819,157.67	178,246.60	
Owner Direct Costs				13,561.87	52,189.36	
Direct Expenditures paid from Contingency Fund				\$ 1,867,695.24	\$ 382,411.26	
				<b>Available Budget</b>		<b>\$ 319,678.00</b>

**Change Order Details**

<b>Change Order # 001</b>	<b>\$ 17,752.13</b>
PCO #1: Bulletin #1/Permit Set	
PCO #3: Added Stud Ceilings (RFC #2)	
PCO #4: Hardware Change for Door 113	
PCO #5: Painting New Finned Tubes	
PCO #6: Hardware Revisions per Retemed Submittal	
PCO #7: Additional Abatement in Multipurpose Areal 13	
PCO #10: Ground Penetrating Radar Allowance Credit	
<b>Change Order # 002</b>	<b>\$ 10,277.64</b>
PCO #12: Structural Support for Beams	
PCO #13: Allowance Credit for HVAC Insulation	
PCO #14: CFMF for Meeting Room & Offices	
PCO #17: Multipurpose Area 113 Sink Vent Routes	
PCO #20: Furring in Staff Break 115	
PCO #22: Furring for ADA in All Gender 110	



## CLEVELAND PUBLIC LIBRARY

## Board Meeting

November 17, 2022

**Louis Stokes Wing High Density Shelving Project**

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, is hereby submitted:

**For the Period Ending October 31, 2022**

<u>Date</u>	<u>Vendor</u>	<u>PO</u>	<u>Description</u>	<u>Owner's Contingency Fund</u>	<u>\$</u>	<u>605,779.00</u>	<u>Amount</u>
6/23/2022	Spacersaver Storage System	220526	Change Order #003-7th floor, tube storage in elevator lobby size increased to maintain 150 tube capacity		\$	4,170.31	
10/19/2022	Spacersaver Storage System	220526	Change Order #007 - LED Lighting for LSW8		\$	251,972.31	247,802.00
				<b>Owner's Contingency Fund Available Balance</b>	<b>\$</b>	<b>353,806.69</b>	
				<b>High Density Mobile Shelving Project Budget</b>	<b>\$</b>	<b>6,663,571.50</b>	
<b>PO 220526 - Purchase &amp; Installation of High Density Shelving for LSW</b>				<b>Original as Executed*</b>	<b>\$</b>	<b>5,887,015.92</b>	
*12/26/2021 Board approved amount not-to-exceed \$6,057,792.50							
Additions to the project [taken from the Owner's Contingency Fund]					\$	251,972.31	
Decreases to the project							
6/23/2022	Spacersaver Storage System	220526	Change Order #002-9th floor, change from cantilever to 4-post shelving to increase weight capacity			(1,707.31)	
6/23/2022	Spacersaver Storage System	220526	Change Order #004-8th floor, northernmost section/row of shelving removed to ensure no contact with wall			(3,042.47)	
9/1/2022	Spacersaver Storage System	220526	Change Order #001 - Shelving deduct			(16,884.34)	
9/1/2022	Spacersaver Storage System	220526	Change Order #005 - Touchscreen Deduct			(51,540.00)	
9/28/2022	Spacersaver Storage System	220526	Change Order #006 - Platform Deduct for Existing Cabinets			(8,130.92)	
<b>PO 220526 - Purchase &amp; Installation of High Density Shelving for LSW</b>				<b>As Amended</b>	<b>\$</b>	<b>6,057,683.19</b>	
				<b>Available Budget</b>	<b>\$</b>	<b>605,888.31</b>	

## EXHIBIT 15

CLEVELAND PUBLIC LIBRARY EMPLOYMENT REPORT Period: May 1 - Aug 31, 2022				
Name	Title	Department/Branch	Effective Date	Compensation (hourly)
<b>New Hires</b>				
MARCIN ZGIEP	PUBLIC SERVICE SUB	PUBLIC SERVICES	08/03/2022	\$ 21.21
SARAH MOORE	PUBLIC SERVICE SUB	PUBLIC SERVICES	08/03/2022	\$ 21.21
EMILY BOLLIN	PUBLIC SERVICE SUB	PUBLIC SERVICES	08/03/2022	\$ 21.21
JEFFREY LOGGINS	SPS OFFICER	SECURITY	08/03/2022	\$ 19.18
ANDRE DANNISON	SPS OFFICER	SECURITY	08/03/2022	\$ 19.18
CHRISTOPHER CHILDRESS	SPS OFFICER	SECURITY	08/03/2022	\$ 19.18
MONICA HARRIS	RECRUITMENT ASSISTANT	HUMAN RESOURCES	07/31/2022	\$ 23.00
NAIMA MURRAY	PAGE	MLK BRANCH	06/22/2022	\$ 13.00
MCKAYLA JACKSON	PAGE	SHELF	06/22/2022	\$ 13.00
JENNIFER JUMBA	COLL & SPECIAL PRJ COOR	SPECIAL PROJECTS-COLL	06/22/2022	\$ 31.79
KYLIE GIBBS	PAGE	S BROOKLYN BRANCH	06/22/2022	\$ 13.00
ANTHONY LONG	SENIOR DIRECTOR OF IT	IT-CPL/CLV	05/11/2022	\$ 56.41
RONALD ECHOLS	CUSTODIAN	PROP MANAGEMENT	05/11/2022	\$ 17.36
<b>Resignations</b>				
DOMINIQUE PEGUES	SHIPPING CLERK	SHIPPING	08/26/2022	
TABITHA TOLIVAR	CUSTODIAN	PROP MANAGEMENT	08/26/2022	
MARQUESA STEPHENS	SPS OFFICER	SECURITY	08/22/2022	
MICHAEL HAVERMAN	OLBPD CONSUMER ADVISOR	OLBPD	08/19/2022	
JENNIFER PRECHTEL	ADMIN ASSISTANT	OUTREACH & PROG SERV	08/13/2022	
ARIANA SMITH	PAGE	SHELF	08/13/2022	
JEFFREY LOGGINS	SPS OFFICER	SECURITY	08/12/2022	
RAN DUAN	PAGE	SOCIAL SCIENCE	08/06/2022	
NGOC NGUYEN	GRANT FUNDED INTERN	EXT RELATIONS AND DEV	08/05/2022	
KELCEY SAUNDERS	COORDINATOR	ROCKPORT BRANCH	07/29/2022	
TONYA BRIGGS	PUBLIC SERVICES MGR	MLK BRANCH	07/22/2022	
CHRIS WISNIEWSKI	SOLUTIONS ARCHITECT	LIBRARY APPLICATIONS	07/01/2022	
ROSE HOGE	LIBRARIAN	SCIENCE AND TECHNOLOG	06/30/2022	
KELLIE MAYLE	ER&D DEVELOPMENT COORD	EXT RELATIONS AND DEV	06/17/2022	
SHANNON PETTIS	SPS OFFICER	SECURITY	06/08/2022	
MANISHA SPIVEY	CHILDRENS LIBRARIAN	HOUGH BRANCH	05/20/2022	
BRALYN BRANCH	PAGE	MEM NOTTINGHAM BRA	05/19/2022	
GARY HARRIS	SPS OFFICER	SECURITY	05/15/2022	
JAIME DEVORE	LIBRARY ASST-COMP EMPH	TECH CENTRAL	05/14/2022	
KELLI FREED	PUBLIC SERVICE SUB	PUBLIC SERVICES	05/14/2022	
MARLIE HOOPER	LIBRARY ASST-COMP EMPH	LORAIN BRANCH	05/06/2022	
MICHAEL PATTON	PAGE	LORAIN BRANCH	05/06/2022	
<b>Terminations</b>				
ANTHONY PASSAFIUME	CUSTODIAN	PROP MANAGEMENT	5/5/2022	

<b>Deceased</b>				
DANILO MILICH	LIBRARY ASST - SUBJ DEPT	CTR LOCAL & GLOBAL HIS	7/8/2022	
<b>Retirements</b>				
CORRINE ALLDRIDGE	COLL & ACQ MANAGER	TECHNICAL SVCS	7/29/2022	

**EXHIBIT 16**

CLEVELAND PUBLIC LIBRARY				
EMPLOYMENT REPORT				
Period: Oct 1 - Oct 31, 2022				
Name	Title	Department/Branch	Effective Date	Compensation (hourly)
<b>New Hires</b>				
Emily Szymanski	BBTTC C2C Pathways Coo	Rockport Branch	10/26/2022	\$ 27.00
Hilary Collins	Public Services Generalist	Mt. Pleasant Branch	10/26/2022	\$ 20.69
Elizabeth Horton	Public Services Generalist	Jefferson Branch	10/26/2022	\$ 20.69
Mitchell Stewart	SPS Officer	Safety & Protective Svc	10/26/2022	\$ 19.18
Marcus Reid	IT Intern / Grant Funded	IT-CPL/Clevnet	10/23/2022	\$ 15.00
<b>Resignations</b>				
Sadie Winlock	Chief Equity, Education & Eng	OPS / 3E	10/31/2022	
Sarah Moore	Public Services Sub	Public Services	10/14/2022	
<b>Terminations</b>				
Twyla Turner	Dir of Inclusion & Ldship Edu	OPS / 3E	10/14/2022	
<b>Retirements</b>				
Patricia McCoy	Branch Clerk	East 131st Street Branch	10/1/2022	

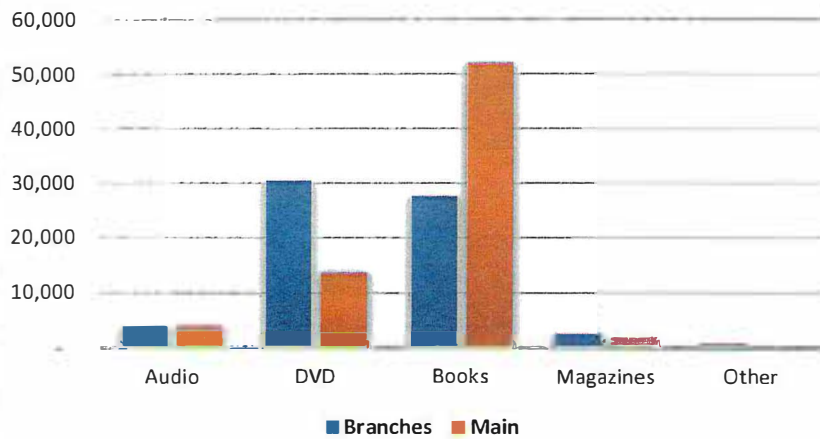


CLEVELAND PUBLIC LIBRARY  
 COMPENSATION CHANGES REPORT  
 Period: Oct 1-Oct 31, 2022

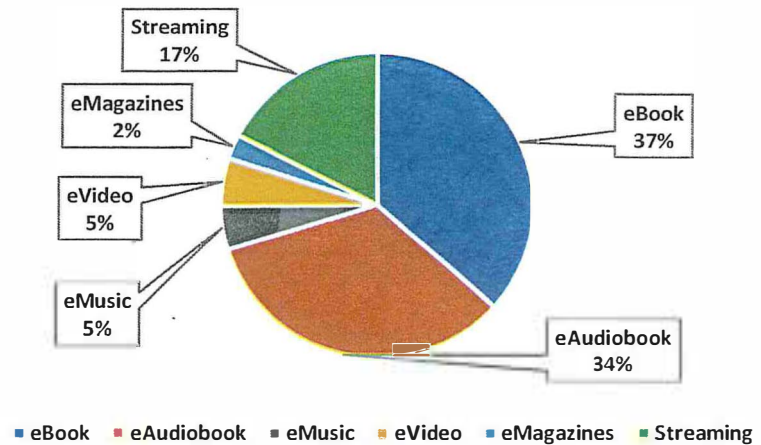
Last Name	First Name	Title	Effective Date	Compensation Rate	Previous Rate	Reason
RODRIGUEZ	ANGELICA	PUBLIC SERV SUB	10/23/2022	21.216 (hrly, sub)	\$13.52 (hrly, page)	PROMOTION
HOUGHTON	TAMMY	PUBLIC SERVICES MANAGER II	10/23/2022	\$ 71,697.92	\$ 68,283.74	PROMOTION
ALLEN	BRIANNA	PUB SERV SUB	10/23/2022	21.216 (hrly, sub)	13.00 (hrly, page)	PROMOTION
FOSTER	KEITH	SAFETY&PROT SVCS MGR	10/23/2022	\$ 65,775.00	\$ 65,775.00	PROMOTION - TEMP TO F
KROUSE	CARRIE	SAFE&PROTEC SVCS SUP	10/09/2022	\$ 50,000.00	\$ 48,675.00	PROMOTION
SANTANA	JOSE	SAFE&PROTEC SVCS SUP	10/09/2022	\$ 50,000.00	\$ 48,675.00	PROMOTION

## Monthly Activity Report – October 2022

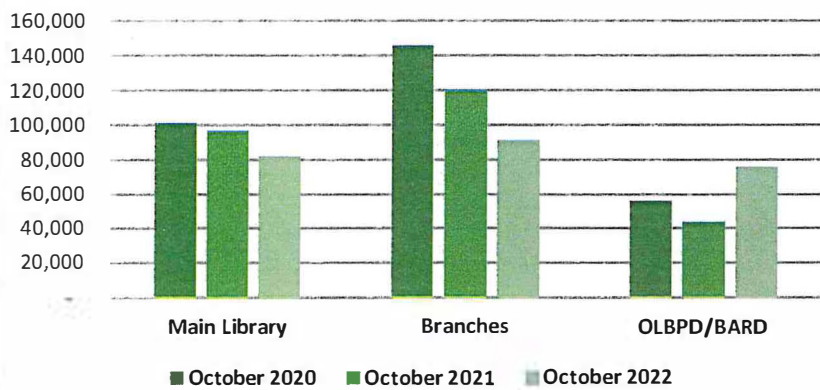
### Physical Circulation



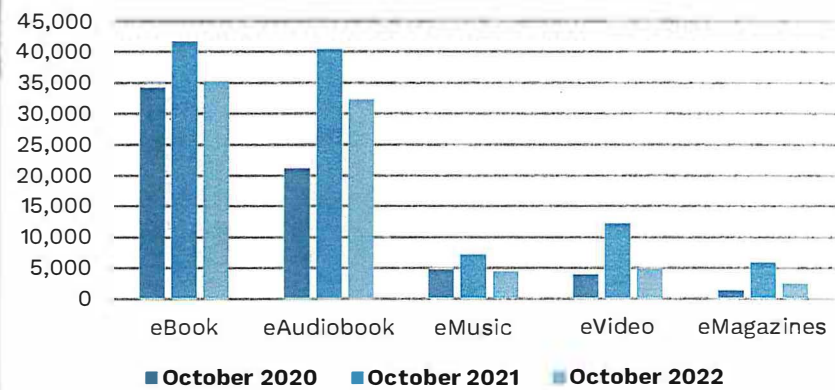
### Electronic Circulation



### Circulation Trends 2020-2022



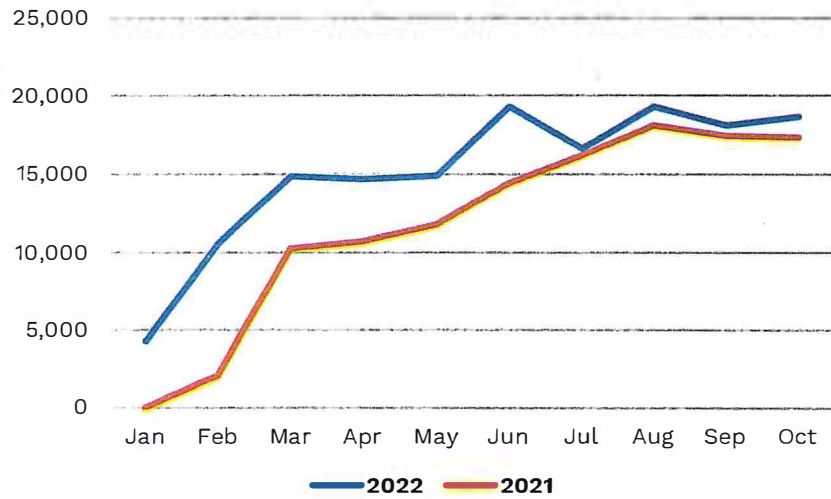
### Emedia Circ Trends 2020-2022



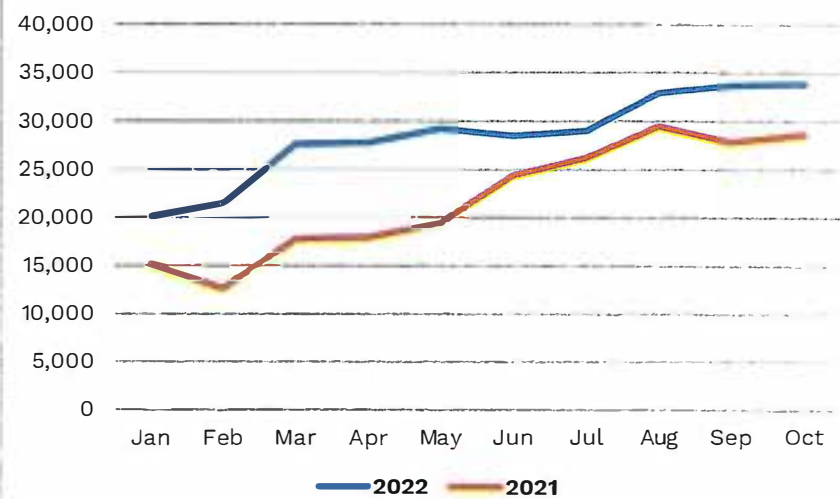
**Facilities Master Plan Closures:** Jefferson, West Park, and Woodland Branches closed for construction as of 4/5/2021. Lorain Branch closed for construction as of 10/9/2021. Eastman Branch closed for construction as of 12/13/2021. Walz Branch closed for construction as of 3/5/2022. Brooklyn Branch closed for construction as of 5/7/2022. Jefferson Branch reopened 10/15/22.

**COVID Closures:** No services offered: 3/14-6/7/2020; Curbside/walk-up services only: 6/8-8/23/2020, 11/21/2020-2/21/2021; 12/27/2021-1/17/2022; Open with occupancy restrictions/time limits: 8/24-11/20/2020, 2/22-12/25/21, 1/18/22-11/5/22.

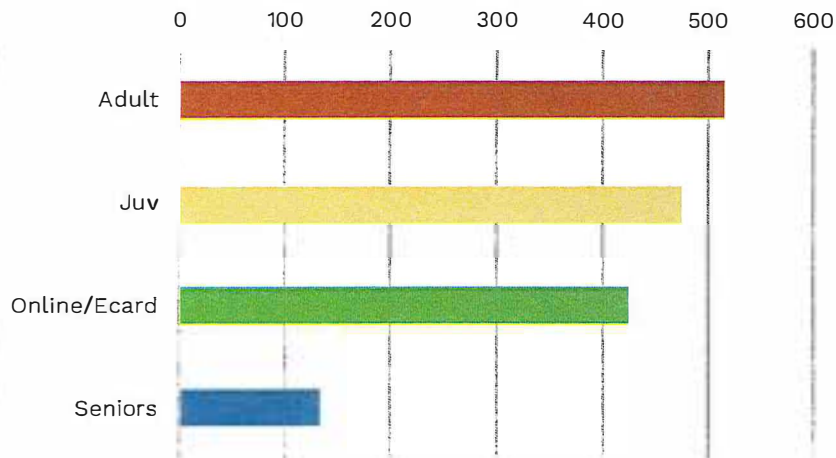
Computer Sessions YTD



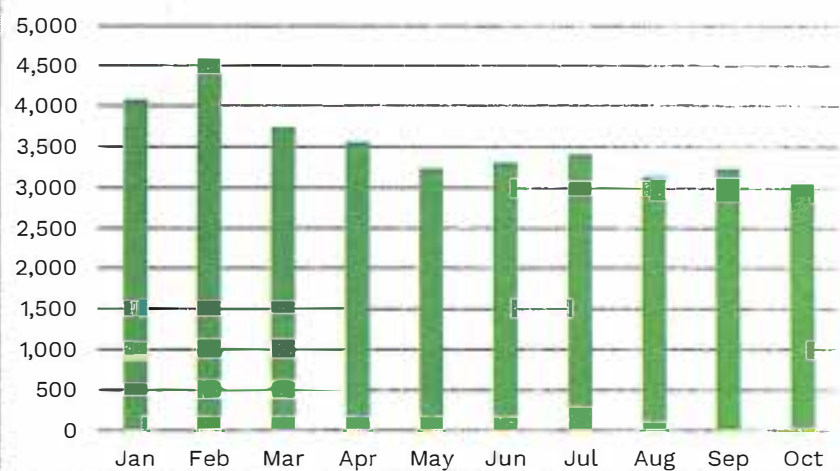
WiFi Sessions YTD



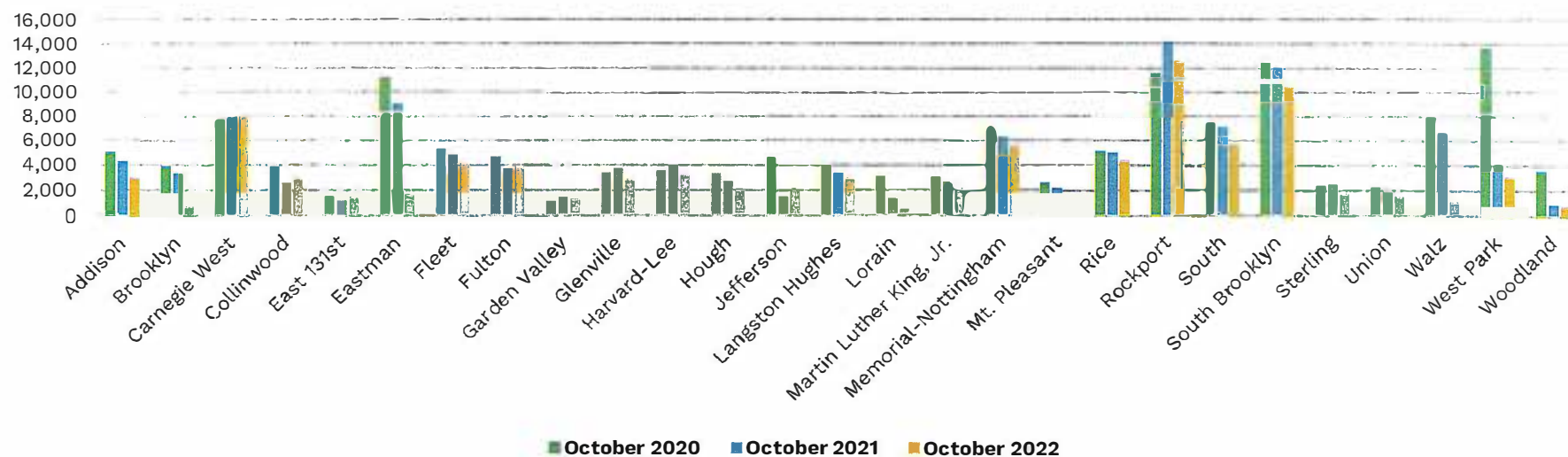
New Cards Issued October



Virtual Reference YTD



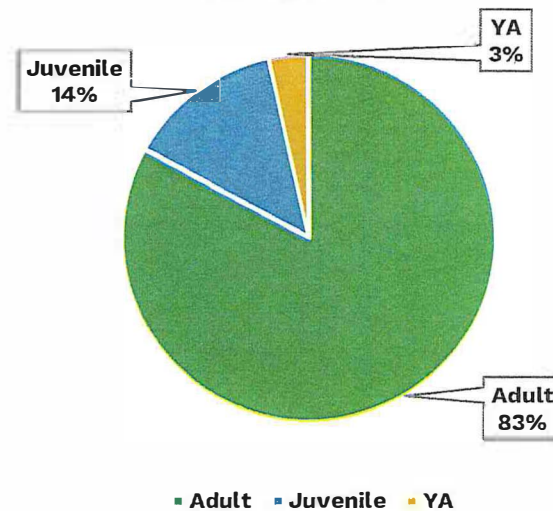
### Branch Circulation Trends 2020-2022



### Main Library Departments Circulation - October 2022

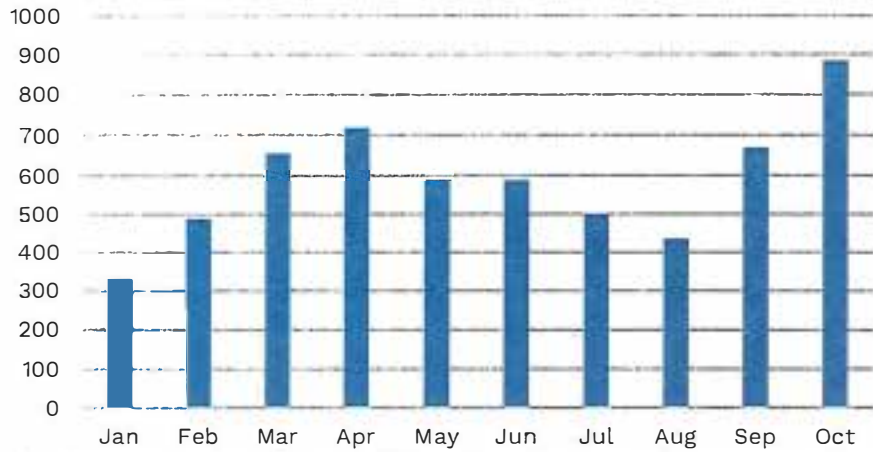


### Circulation by Reading Level YTD

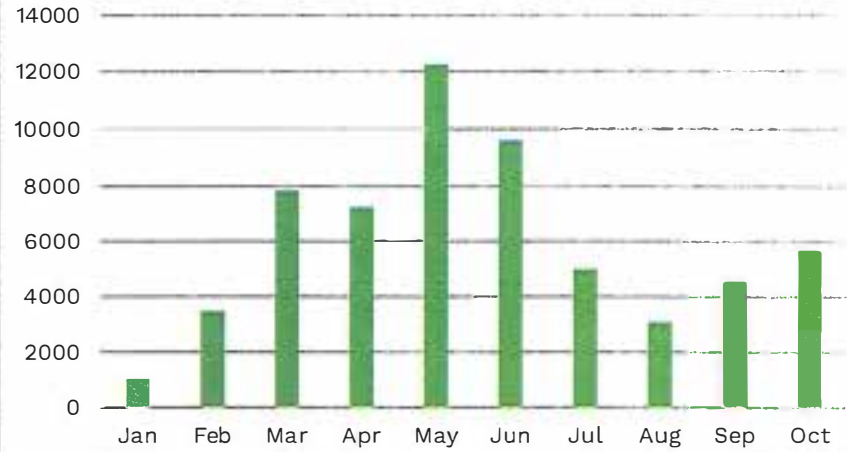




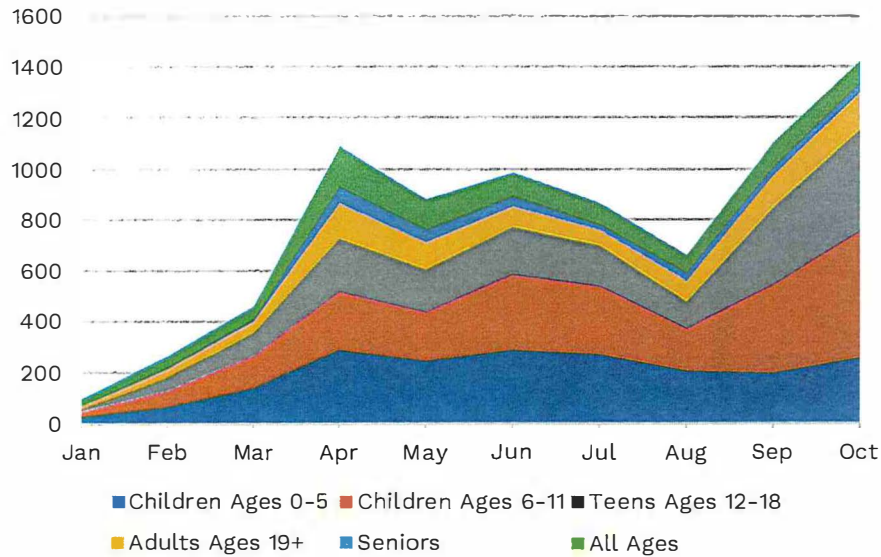
### Programs & Events



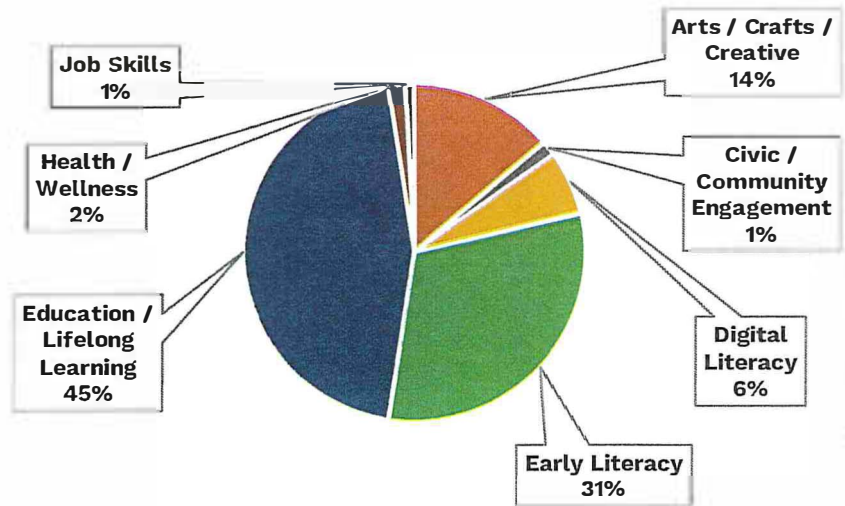
### Program Attendance



### Audience Distribution



### October Programming Categories



## Top Ten Titles – October

Adult	Juvenile
Fear No Evil	Bob Books
Death of the Black Widow	Splatoon
The 1619 Project	Dog Man
The Coast to Coast Murder	Peppa Pig Phonics
Life After Death	Pete the Cat
Finding Me	Pinkalicious
Run, Rose, Run	Fancy Nancy's Fantastic Phonics
Fly Me to the Moon	Cat Kid Comic Club
Where the Crawdads Sing	Fluffy Fluffy Cinnamoroll
The 6:20 Man	Fetch-22
James Patterson	Bobby Lynn Maslen
James Patterson	David Knight
Nikole Hannah-Jones	Dav Pilkey
James Patterson	Lorraine Gregory
Sister Souljah	James Dean
Kathryn Cushman	Victoria Kann
Dolly Parton	Jane O'Connor
Kenjiro Hata	Dav Pilkey
Delia Owens	Yumi Tsukirino
David Baldacci	Dav Pilkey

## Top Titles on OverDrive

