

CLEVELAND PUBLIC LIBRARY  
 Minutes of the Regular Board Meeting  
 May 17, 2022  
 Learning Commons      Louis Stokes Wing  
 12:00 Noon

Present: Ms. Butts, Mr. Seifullah, Mr. Corrigan,  
 Ms. Rodriguez, Mr. Hairston, Ms. Thomas,  
 Mr. Parker (arrived, 12:24 p.m.)

Absent: None

Ms. Rodriguez called the meeting to order at 12:10 p.m.

**Approval of the Minutes**

Ms. Rodriguez moved approval of the minutes for the Regular Board Meeting of 4/19/22. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

**Presentation: Cleveland Public Library's Commitment to Intellectual Freedom** - John Skrtic, Chief of Special Projects and Collections and Michael Ruffing, Special Projects Manager

Director Thomas stated that when he was at PLA and helped to facilitate a discussion around intellectual freedom and was shocked to see how many libraries across the country are experiencing people challenging books and other materials. There is a senator in Tennessee who actually had 80 books removed from different schools. When asked what should be done with these books, his response was to take them to the street and just burn them.

Director Thomas introduced Mr. Skrtic and Mr. Ruffing who jointly gave the following presentation.

Cleveland Public Library's Longtime Commitment to Intellectual Freedom: Linda Eastman Denounces Nazi Book Burning in 1933

**Excerpted from the Plain Dealer, May 13, 1933**

The silence of American educators and statesman in the face of Chancellor Hitler's order which caused the

MINUTES OF  
 REGULAR BOARD  
 MEETING OF  
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 Approved

burning of millions of books in the name of Germany's new nationalism was questioned last night in a letter from Alfred A. Benesch, president of the Board of Education, to the Plain Dealer.

Quoting from the letter:

*As president of the Board of Education, a body whose function is to spread knowledge and truth, I conceive it to be not only my right, but my solemn duty to enter a vehement protest against the unparalleled conduct of the German Government in sanctioning and inciting the public burning of books deemed objectionable to the recrudescence of 'neo-nationalism.'*

*It is at least passing strange that thus far the voices of but two eminent Americans have been heard crying in the wilderness in condemnation of this refinement of medieval barbarism—those of Helen Keller and Linda A. Eastman...*

*So far as I am aware, not a single college president, not a single member of Congress, not a single representative of the administration at Washington, has felt the urge to utter a word of protest.*

*It is the surest subterfuge to say that the issue is one which concerns only the internal administration of the German Government. Since when have art, literature, science, poetry, music, and philosophy, which are the common property of human kind, become matters of 'local politics'?*

#### **American Library Association Library Bill of Rights**

- I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

### **Current State**

Excerpted from the American Library Association (ALA) Executive Board's August 18, 2021, statement on censorship

In recent months, a few organizations have advanced the proposition that the voices of the marginalized have no place on library shelves. To this end they have launched campaigns demanding the censorship of books and resources that mirror the lives of those who are gay, queer, or transgender, or that tell the stories of persons who are Black, Indigenous or persons of color. Falsely claiming that these works are subversive, immoral, or worse, these groups induce elected and non-elected officials to abandon constitutional principles, ignore the rule of law, and disregard individual rights to promote government censorship of library collections. Some of these groups even resort to intimidation and threats to achieve their ends, targeting the safety and livelihoods of library workers, educators, and board members who have dedicated themselves to public service, to informing our communities, and educating our youth.

ALA strongly condemns these acts of censorship and intimidation.

We are committed to defending the constitutional rights of all individuals, of all ages, to use the resources and services of libraries. We champion and defend the freedom to speak, the freedom to publish, and the freedom to read, as promised by the First Amendment of the Constitution of the United States.

We stand opposed to censorship and any effort to coerce belief, suppress opinion, or punish those whose expression does not conform to what is deemed to be orthodox in history, politics, or belief. The unfettered exchange of ideas is essential to the preservation of a free and democratic society.

Libraries manifest the promises of the First Amendment by making available the widest possible range of viewpoints, opinions, and ideas, so that every person has the opportunity to freely read and consider information and ideas regardless of their content or the viewpoint of the author. This requires the professional expertise of librarians who work in partnership with their communities to curate collections that serve the information needs of all their users.

### **Interpretations of the Library Bill of Rights**

#### ***Access to Library Resources and Services Regardless of Sex, Gender Identity, Gender Expression, or Sexual Orientation***

The American Library Association stringently and unequivocally maintains that libraries and librarians have an obligation to resist efforts that systematically exclude materials dealing with any subject matter, including sex, gender identity, or sexual orientation. Amended 2020.

#### ***Challenged Resources***

ALA declares as a matter of firm principle that it is the responsibility of every library to have a clearly defined written policy for collection development that includes a procedure for review of challenged resources. Amended 2019.

#### ***Diverse Collections***

Collection development should reflect the philosophy inherent in Article I of the Library Bill of Rights: "Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation." A diverse collection should contain content by and about a wide array of people and cultures to authentically reflect a variety of ideas, information, stories, and experiences. Amended 2019.

### **Cleveland Public Library Policy: Reconsideration of Library Service Materials**

#### **CPL Collection Development Policy, Section 508 (adopted November 18, 2021):**

Cleveland Public Library welcomes expressions of opinion

from its patrons regarding materials selected or not selected for the collection. Individuals may request reconsideration of a Library materials selection decision by submitting a written Request for Reconsideration of Material form via the Library's website. Paper copies of the form may be obtained at all Library locations. When a Request for Reconsideration of Material form is received, the Library's Executive Director, CEO consults with appropriate staff to obtain information about the item (e.g., professional reviews, awards, etc.). During the reconsideration process, material that a patron is requesting be removed from the collection will remain accessible to Library patrons without restriction. The Library's Executive Director, CEO prepares a written response that is sent to the patron in a timely manner.

#### **Cleveland Public Library Procedure: Reconsideration of Library Service Materials**

- Within 15 business days, the director will make a decision and send a letter to the concerned person who requested the reconsideration, stating the reasons for the decision.
- If the individual is not satisfied with the decision, a written appeal may be submitted within 10 business days to the Board of Trustees.
- If the Board of Trustees plans to address the appeal at their Board meeting, the individual will be notified of when and where the meeting will be held.
- The Board of Trustees reserves the right to limit the length of public comments.
- The decision of the Board of Trustees is final.

In conclusion, Mr. Skrtic stated that Director Thomas requested that this presentation include a historical overview and the current state of the Library's commitment to intellectual freedom. We are proud of the history and what this Library continues to stand for and wanted to put this on record.

Ms. Butts thanked Mr. Skrtic and Mr. Ruffing for their presentation and requested that the Library send this information to President Biden in hopes that it would inspire him to utter words of protest.

Director Thomas stated that if it is the Board's will, we can certainly draft a letter on behalf of the Board.

Mr. Hairston stated that he believed that City Council voted yesterday on this issue with efforts to counteract House Bill 327. Mr. Hairston recommended that we first start with the State of Ohio.

Discussion continued about the suggestion of book burning in the United States.

Mr. Corrigan commended Library patrons and stated that since he has been on this Board for 36 years, he remembers two books that came to the attention of this Board from patron complaints. Basically, the people of the City of Cleveland understand the First Amendment and the role of libraries. We had done a good job telling them what we think it is and we have their overwhelming support.

Mr. Corrigan thanked the patrons of the Cleveland Public Library for that history and their continuing support.

Discussion continued about the two books that received patron complaints.

Mr. Corrigan stated that none of them received any formal actions by this Board because our patrons understand and our Library is good at promoting what we think is important in freedom and expression and the role of libraries in the community to make resources available regardless of their authors' content or views about them.

Mr. Corrigan referenced *Mein Kampf* by Adolf Hitler and suggested books Senator Rand Paul, Governor Ron DeSantis and others that should be on display as it displays them for who they really are, and these books should be available.

As he closed, Mr. Corrigan stated that he has been very proud of what our patrons have advanced and supported and what this Library has stood for during his 36-year tenure on the Library Board of Trustees.

Director Thomas stated that he would work with Ms. Rodriguez and staff regarding the letter and share it with the Board.

Dr. Shenise Johnson Thomas, Chief of External Relations & Development, stated that House Bill 327 was still on the table.

Dr. Johnson Thomas stated that she would like to support Mr. Skrtic and Mr. Ruffing in preparing that letter to local, state and federal officials aligned with the work of OLC to make sure that we are in lockstep with them and with our lobbyists to solidify our position on this issue.

Ms. Rodriguez thanked Mr. Skrtic and Mr. Ruffing for their very informative presentation.

**COMMUNICATIONS**

Director Thomas stated that there were no communications to be acknowledged.

**MOTION TO TEMPORARILY SUSPEND THE REGULATIONS**

After stating that because there was no Joint Finance & Human Resources Committee Meeting, Ms. Rodriguez moved to temporarily suspend the Regulations of the Board of Trustees in Article IX and X requiring referral of resolutions to committees, to consider the following resolutions. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

**MOTION TO  
TEMPORARILY  
SUSPEND THE  
REGULATIONS**  
Approved

**FINANCE COMMITTEE REPORT**

Mr. Seifullah presented the following report.

Resolution to Accept Gifts for the Month of April

(See page 934)

Mr. Seifullah moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

**RESOLUTION  
TO ACCEPT  
GIFTS FOR THE  
MONTH OF  
APRIL 2022**  
Approved

WHEREAS, The Board receives gifts of moneys, library service materials, technology resources and miscellaneous non-monetary gifts from generous citizens from time to time; and

WHEREAS, Attached to this Resolution is the Gift Report itemizing the gifts received by the Library for the month of April of 2022; now therefore be it

RESOLVED, That the gifts described in the Gift Report for April of 2022 be accepted upon the conditions connected with said gifts in accordance with Section 3375.40(K) of the Ohio Revised Code.

**YEAR 2023 TAX  
BUDGET**  
Approved

Year 2023 Tax Budget

(See pages 935-943)

Mr. Seifullah moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.28 requires the Board of Library Trustees to submit its Tax Budget for Fiscal Year 2023 to the Board of the Cleveland Metropolitan School District on or before June 1, 2022; and

WHEREAS, **Ohio Revised Code** Section 5705.30 requires the Board of the Cleveland Metropolitan School District to adopt and submit the Library's Year 2023 Tax Budget to the County Fiscal Officer on or before July 20, 2022; and

WHEREAS, **Ohio Revised Code** Section 5705.281 permits the County Budget Commission to waive the filing of tax budgets provided Alternate Tax Budget Information forms are filed; and

WHEREAS, The Cuyahoga County Budget Commission has requested use of Alternate Tax Budget Information forms; and

WHEREAS, The financial needs of Cleveland Public Library from **Tax Sources** for Fiscal Year 2023 have been determined to be at least \$66,609,000; now therefore be it

RESOLVED, That the Year 2023 Tax Budget and Alternate Tax Budget Information Forms for Cleveland Public Library be presented to the Board of the Cleveland Metropolitan School District and the Cuyahoga County Budget Commission as required by **Ohio Revised Code**.



Fifth Amendment to the Year 2022 Appropriation

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.40 provides for the amendment of an appropriation measure when necessary; and

WHEREAS, It is now deemed necessary to amend the Year 2022 Appropriation Measure, which complies with the Amended Official Certificate of Estimated Resources from the Cuyahoga County Budget Commission dated April 20, 2022; and

WHEREAS, The aggregate of all appropriation classifications does not exceed the total amount submitted to the Cuyahoga County Budget Commission; now therefore be it

RESOLVED, That the sums indicated on the attached Fifth Amendment to the Year 2022 Appropriation Schedule be approved.

Resolution to Accept Gift from the Estate of Joan D. Stevens

Mr. Seifullah moved approval of the following resolution. Ms. Thomas seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Representatives of the Estate of Joan D. Stevens contacted the Cleveland Public Library in April 2022 to notify the Library that Ms. Stevens, who passed away on January 1, 2022, bequeathed approximately \$250,000 to the Cleveland Public Library. Ms. Stevens' bequest does not include any conditions on how it may be used by the Library; and

WHEREAS, Joan Stevens was a life-long resident of Lorain, Ohio and taught for 31 years in the Lorain City School System. Ms. Stevens proudly served in the United States Air Force and obtained a bachelor's degree in economics and philosophy from the University of Dayton and a master's degree in business education from Kent State University; and

**FIFTH  
AMENDMENT TO  
THE YEAR 2022  
APPROPRIATION**  
Approved

**RESOLUTION  
TO ACCEPT  
GIFT FROM  
THE ESTATE  
OF JOAN D.  
STEVENS**  
Approved

WHEREAS, On March 13, 2012, the Board of Library Trustees adopted a resolution directing that unrestricted gift in excess of \$25,000 be presented to the Board for a determination of whether to place the funds in the Founders Endowment Fund or the General Fund; and

WHEREAS, In recognition of the great importance that Ms. Stevens placed on education and enrichment in her own life, the Library Administration desires to establish a new special revenue fund, 232 - Stevens Employee Engagement, with Ms. Stevens' generous bequest and possible other resources whose uses are committed to the purpose of offsetting the costs of employee engagement and enrichment; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public Library, pursuant to the authority set forth in R.C. § 3375.40(K), hereby accepts a gift from the Estate of Joan D. Stevens in the estimated amount of \$250,000 to be deposited into the Joan D. Stevens Employee Engagement Fund 232 and restricted to use for employee engagement and enrichment, which this Board declares to be a proper public purpose; and be it further

RESOLVED, That the Board of Trustees of the Cleveland Public Library expresses its heartfelt gratitude for this generous gift from the Estate of Joan D. Stevens.

Ms. Rodriguez asked for information regarding Ms. Stevens connection to the Library.

Director Thomas stated that although we have not been able to identify a direct connection for Ms. Stevens with the Library, we assume that she had used the Library at some period in time or believed in the concept of the Library as a reference and research library.

Ms. Butts stated that we are grateful for this generous gift.

Ms. Rodriguez suggested that a brick be placed in the Eastman Reading Garden in memory of Ms. Stevens.

In response to Ms. Butts' inquiry, Carrie Krenicky, Chief Finance Officer, stated that Ms. Stevens taught for 31 years in the Lorain City School System.

Mr. Corrigan stated that he knew Ms. Stevens as a very active person at Saint Peter Parish in Lorain.

Ms. Krenicky stated that Melissa Carr, Archivist, did some research to find out more about Ms. Stevens, and discovered that she was a patron of the Lorain Public Library which is a part of CLEVNET.

Resolution to Renew OCLC Cataloging, Worldshare ILL and Access Subscription Services

(See page 944)

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library has purchased OCLC cataloging records for many years from OhioNet, a subsidiary of OCLC; and

WHEREAS, The Cleveland Public Library's Interlibrary Loan and resource sharing services use OCLC software and require access to OCLC's WorldCat database; and

WHEREAS, The Cleveland Public Library acquires OCLC cataloging records and resource sharing services on an annual subscription basis; and

WHEREAS, OCLC is a sole source provider for OCLC cataloging records and resource sharing services; now therefore be it

RESOLVED, That the Board of Trustees approves the subscription renewal for the period of July 1, 2022 through June 30, 2023 for OCLC Cataloging and Metadata Subscription of \$282,081.42 and OCLC WorldShare ILL Subscription of \$7,638, for a total amount not-to-exceed \$289,719.42, with \$288,225.94 being charged to the General Fund Account 14140053-53800 (Library Material Control) and \$1,493.48 being charged to the CLEVNET Special Revenue Fund Account 23130103-53800 (Library Material Control).; and be it further

RESOLVED, That the Executive Director, CEO, or his designee, is authorized to enter into such agreements and execute other instruments or documents necessary or appropriate to effectuate the terms of this Resolution,

**RESOLUTION  
TO RENEW  
OCLC  
CATALOGING,  
WORLDSHARE  
ILL AND  
ACCESS  
SUBSCRIPTION  
SERVICES**

Approved

subject to the approval of the Director of Legal Affairs.

Mr. Corrigan stated that it was appropriate to note that OCLC is largely an invention of Ohio librarians with the idea of academic libraries and public libraries working together to improve cataloging and became a national model. OCLC is a national vendor of these services and is a very critical element to library science and the service we do with CLEVNET. It is a very critical part of the CLEVNET infrastructure. Our continuing support is obviously not an insubstantial contract and is in the upper ranks of our vendors. We have successfully managed it.

In closing, Mr. Corrigan commended OCLC and all our staff who work with them. Because this is a cooperative effort, we help OCLC be better with what our own catalogers staff do and the input they put into the system.

Resolution Authorizing Purchase of Paper Cutter Equipment

Mr. Seifullah moved approval of the following resolution. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library's Graphics Department uses an industrial paper cutter to produce flyers, handouts, promotional materials, and other literature requested by Library staff; and

WHEREAS, The Library Administration has determined that it is necessary to replace the Graphics Department's current paper cutter as it is 24 years old and is nearing the end of its serviceable life; and

WHEREAS, The Graphics Department received the following quotes from three (3) vendors for a replacement paper cutter:

Ohio Graphco, Inc.	\$53,890.77
Colter & Peterson, Inc.	\$54,950.00
Bindery Parts, Inc.	\$68,000.00

WHEREAS, Ohio Graphco, Inc.'s quote includes a two year parts warranty and six month labor warranty, and two year maintenance plan; and

**RESOLUTION  
AUTHORIZING  
PURCHASE OF  
PAPER  
CUTTER  
EQUIPMENT**  
Approved

WHEREAS, The Chief Strategy Officer recommends that the Library purchase the paper cutter equipment from Ohio Graphco, Inc.; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director or his designee to enter into a purchase agreement with Ohio Graphco, Inc., subject to approval of the Director of Legal Affairs, to purchase a new industrial paper cutter for the Graphics Department at a total cost of \$53,890.77, with the expenditure being charged to the General Fund Account 11620055-55520 (Equipment).

In response to Ms. Butts' inquiry, Tana Peckham, Chief Strategy Officer, explained that we have a service contract that provides technicians who will come to the Library to service the blade and sharpen it.

Ms. Peckham stated that this industrial paper cutter will replace a 24-year-old piece of equipment.

Mr. Hairston asked if this meets the Library's diversity standards.

Ms. Peckham stated that Graphco, Inc. is woman-owned, and they are currently processing their application to become a WBE. Although we did a search, we did not find a minority owned business that offers industrial equipment like this.

Ms. Rodriguez noted that Graphco, Inc. is a local company.

Ms. Peckham stated that even if we selected another company, Graphco, Inc. would still service and maintain the equipment for us.

Mr. Hairston requested that we follow up with Graphco, Inc. to make sure that they complete the application process.

Resolution Authorizing Purchase of Real Property for the New Woodland Branch Project

(See pages 945-946)

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which

**RESOLUTION  
AUTHORIZING  
PURCHASE OF  
REAL  
PROPERTY  
FOR THE NEW  
WOODLAND  
BRANCH  
PROJECT**  
Approved

passed unanimously by roll call vote.

WHEREAS, The Library and its architects identified a vacant parcel located at 2628 E. 61<sup>st</sup> Street, Cleveland, Ohio 44104, (the "Property") that would be beneficial for inclusion in Library's new Woodland branch campus as the Library is already in the process of acquiring land on three sides of the Property; and

WHEREAS, The Property, as depicted and further described in Exhibit "A," is currently under private ownership; and

WHEREAS, In August of 2020, the Library obtained an appraisal of the vacant land neighboring the Property, which found that vacant residential land in this area has a fair market value of \$1.30 per square foot. Given that the Property is 4,000 square feet in area, the Library believes its fair market value to be \$5,200; and

WHEREAS, The Library Administration has been in discussions with the owner to acquire the Property, and the owner agreed to sell the Property to the Library for a total of \$5,200; and

WHEREAS, Ohio Revised Code Section 3375.35 requires that the purchase of any real property be authorized by a two-thirds vote of the full membership of the Library Board before making such purchase; now therefore be it

RESOLVED, The Board of Trustees of the Cleveland Public Library hereby authorizes the Executive Director, CEO or his designee, to enter into an agreement or agreements with the owner of the Property in the amount of \$5,200 plus the costs of title insurance, recording, escrow and other closing fees and to execute such other instruments as are necessary for the acquisition of the Property bearing Permanent Parcel No. 124-12-074, which agreement and instruments shall be subject to the approval of the Director of Legal Affairs and which amount shall be charged to the Construction - Tax-Exempt fund account 40279905-55100 (Land).

In response to Mr. Corrigan's inquiry, Bryan Szalewski, Director of Legal Affairs, stated that we have already acquired 4 parcels from the City and we are in the process of working with the City Landbank to acquire the remaining 9 residentially zoned properties.

This one property is surrounded by the 9 properties that we are looking to acquire.

Mr. Szalewski confirmed that there were no remaining buildings on the parcels including the Hough parcels as well. They have all been cleared by the Landbank.

Resolution Establishing Project Budget and Approving Guaranteed Maximum Price Amendment with Regency Construction Services, Inc. for the Brooklyn Branch

(See page 947-964)

Mr. Seifullah moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On March 18, 2021, the Board of Trustees of the Cleveland Public Library authorized the Library to enter into a construction manager at risk master agreement with Regency Construction Services, Inc. ("Regency") for the Phase 1B projects of the Library's Facilities Master Plan and authorized Regency to commence preconstruction services in an amount not-to-exceed \$116,461. The Library and Regency executed the master agreement on April 13, 2021 ("Agreement"); and

WHEREAS, Regency has completed procurement of subcontractor construction bids for the work at the Brooklyn branch and, as contemplated by the Agreement, Regency has prepared a Guaranteed Maximum Price Proposal, which sets forth a maximum construction budget for the project; and

WHEREAS, The Guaranteed Maximum Price ("GMP") for the Brooklyn branch is \$1,952,269.50 and includes the early roofing package authorized by this Board on January 20, 2022. The GMP does not include the costs of professional design services, permitting, and other purchases that the Library will make directly and outside of the GMP; and

WHEREAS, The Library, in consultation with Regency, prepared a budget for the Brooklyn branch project, which consists of: 1) the GMP; 2) an Owner's Contingency Fund to cover additional costs outside of the GMP that arise during construction; 3) estimated costs for furniture, fixtures, and equipment; 4) the architect fees approved

**RESOLUTION  
ESTABLISHING  
PROJECT  
BUDGET AND  
APPROVING  
GUARANTEED  
MAXIMUM PRICE  
AMENDMENT  
WITH REGENCY  
CONSTRUCTION  
SERVICES, INC.  
FOR THE  
BROOKLYN  
BRANCH  
Approved**

by this Board; and 5) Owner Direct costs, all of which are set forth in Exhibit "A" to this Resolution; and

WHEREAS, This Board desires to authorize the Library to move forward with the Brooklyn branch project and to allocate funds from the Construction - Tax-Exempt fund 402 account in order to accomplish this project; now therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Executive Director, CEO or his designee to accept the Guaranteed Maximum Price proposal and enter into and execute an amendment to the agreement between the Cleveland Public Library and Regency Construction Services, Inc. approving the subcontract packages and establishing the Guaranteed Maximum Price for the Brooklyn branch in the amount of \$1,952,269.50 which shall be charged to the Construction Tax Exempt fund account 40272505-55300 (Construction/Improvements) and the Construction Taxable Fund account 40372505-55300 (Construction/Improvements); be it further

RESOLVED, That the Executive Director, CEO or his designee, is authorized to establish an Owner's Contingency Fund for the Brooklyn branch project in the amount set forth in Exhibit "A" to this Resolution and to make expenditures and enter into contracts in excess of \$25,000 to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP. The Library shall report monthly to the Board on expenditures from the Owner's Contingency Fund; be it further

RESOLVED, That the Board of Library Trustees approves the total project budget for the Brooklyn branch project as set forth in Exhibit "A" to this resolution, which expenditures shall be charged to the Construction Tax Exempt fund account 40272505-55300 (Construction/Improvements) and the Construction Taxable Fund account 40372505-55300 (Construction/Improvements), and authorizes the Executive Director, CEO, or his designee to move forward in taking the steps necessary to complete the Brooklyn branch project and to execute such instruments or documents as may be necessary or appropriate to effectuate the terms of this Resolution, including those in excess of \$25,000 and which are payable from the project budget established herein.



Mr. Corrigan, for the record, asked for John Lang, Chief Operations Officer, to describe the principal object of the rehabilitation and work we are doing for the Brooklyn project.

Mr. Lang stated that the Brooklyn project is a straight renovation. Brooklyn Branch is a Carnegie building and the scope of the renovation will include a new mechanical system, roof replacement and building envelope maintenance, and a complete interior architectural refresh including updated floorplan and all finishes.

Mr. Lang shared information on the GMP and the budget that is being presented. There was an early work authorization for the Brooklyn project that this Board approved in January 2022 totaling \$248,000 for roof replacement, which enabled early ordering of room materials which are still experiencing extended lead times in the current market. That cost is now absorbed into the Guaranteed Maximum Price that is being presented.

Mr. Lang stated that Regency with the AKA team is our Construction Manager at Risk for all of the Group 1B projects which currently includes Eastman, Lorain, and Brooklyn, will soon include Rockport, and will eventually include Sterling and Memorial-Nottingham. The Regency AKA team has set slightly more ambitious goals for diversity, equity and inclusion in subcontracting than our other FMP construction manager partners. They have exceeded those goals both for minority and women owned business participation across the program while the numbers do fluctuate from project to project.

Mr. Lang introduced Tari Rivera, President, Regency Construction, to share information on the contractor community engagement and provide an update on our inclusion efforts.

Ms. Rivera provided the following information on outreach efforts for Lorain, Eastman and Brooklyn due to Rockport being on a later schedule.

For each branch, three outreach events have been held: two with subcontractors and one that was structured specifically with community. The last subcontractor

outreach meeting for Rockport will be scheduled later this summer.

Ms. Rivera stated that during that time, she and her team, including minority partner AKA, held one-on-one zoom calls with diverse subcontractors to walk through the bid qualification form to help them work through the process.

Ms. Rivera reminded the Board of the Regency AKA goals which were 25% MBE; 10% FBE; and 50% SBE. For Lorain, Eastman and Brooklyn, those goals have been exceeded and reported 26.48% MBE; 49.02% FBE; and 69.19% SBE. Those results have fluctuated among the branches and noted that there was less participation on the Brooklyn Branch and attributed that to how busy the market is especially in the summer. We are optimistic that with the Rockport Branch that there will be diverse groups interested in the Library's projects and who will have more capacity at that time.

As she continued, Ms. Rivera reported that Regency AKA has maintained a diverse staff on the project site and highlighted minorities and/or females on the team as Project Manager, Project Engineers at Lorain and Eastman; as well as Executive Leadership, Tari Rivera and Ariane Kirkpatrick. Ms. Rivera also noted Edgar Archie, who has worked with their blended staff from the very beginning and has touched every branch including Rockport.

Ms. Rivera touted that one of their electricians who is an FBE and SBE, shared that due to the diversity goals on the project that they recruited a veteran minority to join the Union as an apprentice. Also, during the pre-qualification process, they were able to help a company who is a certified FBE/SBE to work through the process successfully and they are our low bidder on Lorain and working with us on HVAC. Emory Barrett who has been a long-time certified MBE who has done demolition work has expanded his business to include asbestos abatement and has been successful is contracting with us also on the branches.

Mr. Hairston expressed his approval for Ms. Rivera's report on outreach efforts and stated that this is an ideal model that everyone can do business with the Library. Mr. Hairston thanked Regency and AKA for

keeping their commitment regarding diversity, equity and inclusion.

Ms. Butts thanked Mr. Hairston for his leadership on this issue.

Director Thomas thanked Mr. Parker for his efforts and making himself available by participating in many outreach meetings in his capacity as Chair of the Capital/Diversity Committee.

Because this has been a team approach, Director Thomas acknowledge Dr. Sadie Winlock, Chief Equity, Education, and Engagement Officer, and John Lang, Chief Operating Officer, who have pulled people together on those presentation to make people aware that this is extremely important to us.

Director Thomas extended his gratitude and appreciation to the Board for their leadership and Tari Rivera and Ariane Kirkpatrick for their efforts on this.

Mr. Hairston suggested that the Library document and market this important information that we received today about our successes especially to Greater Cleveland Partnership and the Presidents' Council.

Director Thomas stated that although we have been going out doing presentations speaking to that, we do need to put this into some form. It is not only an opportunity to speak on this, but it is an opportunity to share this information with consultants and use it as a money raising tool.

Mr. Corrigan stated that we have one of Clarence Van Duzer's metal sculpture at Brooklyn Branch and asked for information on where it would be relocated.

John Skrtic, Chief of Special Projects and Collections, stated that he has worked with Mr. Lang's team and at every single branch we only have so much space to safeguard out art. Therefore, we have been working with the Intermuseum Conservation Association who will hold some of our art. We have a plan where we are constantly looking at our WPA and all of the art at our FMP branches to see what we can do. However, all of our art that is removed will be cleaned and go back into our branch locations. While art is removed from the site

during the project, we are making sure that it is safeguarded.

Mr. Corrigan thanked Mr. Skrtic for making sure that this was taken care of.

In response to Ms. Butts' inquiry, Mr. Lang confirmed that the Brooklyn Branch was over 100 years old (constructed in 1919).

Resolution Authorizing Purchase and Installation of Access Control and Security Hardware and Software for Phase 1A Projects of the Facilities Master Plan

Mr. Seifullah moved approval of the following resolution. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Work is well underway for the construction of the new Hough and Woodland branches and the renovation of the Jefferson and West Park branches and Central Distribution Facility; and

WHEREAS, The alarm system, access control system, and security cameras were not included as a part of the Phase 1A renovation and construction projects as the Library intended to re-install existing equipment into the new and renovated facilities. The Library, however, recently learned that the existing equipment must be replaced due to technical obsolescence and outdated software; and

WHEREAS, Integrated Precision Solutions, Inc. ("IPS") provided and installed the alarm systems, access control systems, and security cameras at the Library's other branches and at the Main downtown campus; and

WHEREAS, IPS has proposed to provide and install the alarm systems, access control systems, security cameras and related hardware and software for a total cost of \$490,616.42, which pricing is based on a state term contract with the Ohio Department of Administrative Services; and

WHEREAS, IPS further proposed to partner with ClarkTel Telecommunications, a Northeast Ohio-based Minority Business Enterprise, to assist with installation of the access control and security hardware and software described in IPS' proposal; and

**RESOLUTION  
AUTHORIZING  
PURCHASE AND  
INSTALLATION  
OF ACCESS  
CONTROL AND  
SECURITY  
HARADWARE  
AND SOFTWARE  
FOR PHASE 1A  
PROJECTS OF  
THE FACILITIES  
MASTER PLAN**

Approved

WHEREAS, Under R.C. 3375.41, the Library is permitted to make improvements to Library facilities without competitive bidding when necessary for the security and protection of Library property; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public Library hereby authorizes the Executive Director, CEO or his designee, to enter into an agreement with Integrated Precision Systems Inc. to provide and install the access control and security hardware and software for the Phase 1A projects of the Facilities Master Plan for a total contract price of \$490,616.42, subject to approval of the Director of Legal Affairs, with the expenditure being charged to the Building and Repair Fund 401.

Resolution Amending Project Budget for the Hough Branch

(See page 965)

Mr. Seifullah moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On July 6, 2021, the Board of Library Trustees approved a total project budget for the new Hough branch as shown in Exhibit "A" to this Resolution; and

WHEREAS, As work progressed on the new Hough branch, the Library and its architect, Moody Nolan, Inc., determined that it would be beneficial to engage the services of a graphic design firm to develop environmental wayfinding for the new Hough branch that the Library will be able to adapt for use at the other Facilities Master Plan projects; and

WHEREAS, Moody Nolan provided the Library with a quote for \$72,050 to retain the services of Agnes Studio to design environmental wayfinding for the Hough branch including interior and exterior signage, graphics, and book locker wraps; and

WHEREAS, Because there is an available balance of \$16,050 in the Hough branch design contingency fund, the Chief Operating Officer recommends that this Board authorize the Library to increase the architect fees budget for the Hough branch project by \$56,000 as shown

**RESOLUTION  
AMENDING  
PROJECT  
BUDGET FOR  
THE HOUGH  
BRANCH**  
Approved

in Exhibit "A" to this Resolution to cover the additional costs described herein; now therefore be it RESOLVED, That the Board of Library Trustees approves the amended total project budget for the Hough branch as set forth in Exhibit "A" to this resolution.

Resolution Authorizing Amendment to Agreement with Moody Nolan, Inc. for Design Services for the Hough Branch

(See pages 966-973)

Mr. Seifullah moved approval of the following resolution. Ms. Thomas seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On September 26, 2019, the Board of Library Trustees approved the selection of Moody Nolan, Inc. to provide architectural design services for the Library's new Hough branch for a total fee of \$457,490. The Library and Moody Nolan entered into an agreement for architectural design services on October 29, 2019; and

WHEREAS, The Library has determined that it would be beneficial to amend its contract with Moody Nolan to expand the scope of the architect's services to include environmental wayfinding such as internal and external signage, graphics, and book locker wraps; and

WHEREAS, Moody Nolan proposes to partner with Agnes Studio, a Cleveland-based graphic design firm and certified Female Business Enterprise with whom the Library worked on its brand visual identity refresh project, to provide the environmental wayfinding described herein for an additional fee of \$72,050; and

WHEREAS, The Library currently has a balance of \$16,050 in the design contingency fund, which the Library intends to apply to the cost of the wayfinding services. Accordingly, the Chief Operations Officer recommends that Moody Nolan's fee be increased by \$56,000, thus bringing the architect fee to a total amount not-to-exceed \$513,490; and

WHEREAS, This Board finds that the increase in the fees is fair and reasonable; now therefore be it

**RESOLUTION  
AUTHORIZING  
AMENDMENT  
TO  
AGREEMENT  
WITH MOODY  
NOLAN, INC.  
FOR DESIGN  
SERVICES FOR  
THE HOUGH  
BRANCH**

Approved

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO or his designee, to negotiate and execute an amendment to the agreement with Moody Nolan, Inc. upon such terms and conditions as are approved by the Library's Director of Legal Affairs, increasing the architect fee by \$56,000 for a total contract amount not-to-exceed \$513,490 being charged to the Construction - Tax-Exempt fund account 40275205-55300 (Construction/Improvements).

John Lang, Chief Operating Officer, stated that the Library was intentional in choosing diverse architectural design partners for different CPL branches in order to reflect and best serve their neighborhoods. We are going to have an eclectic mix of really great architects around the FMP. Previously, Agnes Studio worked with the Marketing team to establish CPL brand standards. We want the buildings to be architecturally distinct, but we also want a level of consistency with our signage, exterior, interior way finding, monumental wall graphics, etc. By approving this resolution, this will enable us to do that.

Mr. Lang stated that regarding Moody Nolan's fees, the amended value of their contract is \$513,490 out of a total construction cost of \$4.6 million plus our contingency fund that come to 10.7% of total fee which is in line. Moody Nolan has been a great partner in terms of negotiating amendments. This is the first one on two projects over two years of design work that we have presented on Moody Nolan contracts.

In response to Ms. Butts' inquiry, Mr. Lang stated that there will be consistency among the branches. The deliverables will be on Hough Branch and to some extent a few deliverables will be on Jefferson Branch. The work product will be exported by Library staff across all of our FMP projects.

Resolution Authorizing Aerial Easement for  
Telecommunication Lines at the Fulton Branch

(See pages 974-975)

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed with five in favor and one abstention by Ms. Thomas.

**RESOLUTION  
AUTHORIZING  
AERIAL  
EASEMENT FOR  
TELECOMMUNI-  
CATION LINES  
AT THE FULTON  
BRANCH**  
Approved

WHEREAS, On November 19, 2020, the Board of Library Trustees adopted a resolution expressing its intent to accept a gift from JumpStart, Inc. of a new Community Innovation Learning Center to be built within the Library's Fulton branch; and

WHEREAS, The new Community Innovation Learning Center will feature 5G wireless internet service for use by library patrons and visitors to the Community Innovation Learning Center; and

WHEREAS, In order to provide 5G service at the Fulton branch, the internet service provider must run fiber-optic lines from the nearest utility pole to the roof of the Fulton branch; and

WHEREAS, The internet service provider has requested that the Library grant an aerial easement to allow for the placement of the telecommunication lines as depicted in Exhibit "A" to this Resolution; now therefore be it

RESOLVED, That the Board of Library Trustees hereby grants to Cellco Partnership d/b/a Verizon Wireless an aerial easement as depicted in Exhibit "A" to this resolution for the purpose of bringing fiber-optic telecommunication lines to the Library's Fulton branch and authorizes the Executive Director, CEO or his designee to execute such instruments or agreements, subject to the approval of the Library's Director of Legal Affairs, as may be necessary to effectuate the terms of this Resolution.

Mr. Corrigan observed that aerial easements will be in effect behind and through the structures in the neighborhood rather than along the street front. Although we would like to see everything go underground, we can at least minimize the clutter on the street fronts.

Ms. Butts' asked for an update on when the project would be ready for use.

Dr. Shenise Johnson Thomas, Chief of External Relations & Development, stated that we are planning for a grand opening on August 5 or 19, 2022.



Fiscal Officer's Report

(See pages 976-987)

Report on Investments

(See pages 988-1023)

Report on Conference and Travel Expenditures

(See pages 1024-1025)

Report on All Vendor Expenditures

(See pages 1026-1044)

Reports on Expenditures Made from the Owner's Contingency Funds for Hough, Jefferson, West Park, Woodland, Central Distribution Facility, Lorain, Eastman and MLK Jr.

(See pages 1045-1052)

Fees Paid for Legal and Consulting Services for the Period January 1 through March 31, 2022

(See pages 1053-1054)

**HUMAN RESOURCES COMMITTEE REPORT**

Mr. Hairston presented the following report.

Regular Employee Report

(See pages 1055-1056)

After reviewing highlights of the Regular Employee Report, Mr. Hairston moved approval of the Regular

Employee Report. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

Before the introduction of new Library staff, Director Thomas reminded Mr. Hairston that full Human Resources Committee reports that include the Report on Paid Sick Time, Employee Demographics (EE04) Report, and Insurance Summary Report would be provided on a quarterly basis.

**FISCAL OFFICER'S REPORT**  
Submitted

**REPORT ON INVESTMENTS**  
Submitted

**REPORT ON CONFER. & TRAVEL EXPENDITURES**  
Submitted

**REPORT ON ALL VENDOR EXPENDITURES**  
Submitted

**REPORTS ON EXPENDITURES MADE FROM THE OWNER'S CONTINGENCY FUNDS FOR HOUGH, JEFFERSON, WEST PARK, WOODLAND, CENTRAL DISTRIBUTION FACILITY, LORAIN, EASTMAN AND MLK, JR.**  
Submitted

**FEEES PAID FOR LEGAL AND CONSULTING SERVICES, JANUARY 1 THOURGH MARCH 31, 2022**  
Submitted

**REGULAR EMPOLYMENT REPORT**  
Submitted

Harriette Parks introduced Dr. Heather Shannon, new manager of Fine Arts and Special Collections effective April 25, 2022. Dr. Heather Shannon relocated from Rochester, NY to join our CPL family and today marks her 17<sup>th</sup> day with the Library.

Bryan Szalewski, Director of Legal Affairs, introduced Seth Bostrom who has joined Cleveland Public Library's Legal Services Department as Legal Officer. Mr. Bostrom comes to the Library from the Northern District of Ohio where he clerked for Judge Pamela Barker. Prior to his clerkship, Mr. Bostrom spent three years as an associate attorney at Jones Day.

Dr. Shannon and Mr. Bostrom shared additional details about themselves and expressed appreciation to the Board for the opportunity serve the Library in their new capacities.

Director Thomas and various Trustees extended congratulations and welcomed Dr. Shannon and Mr. Bostrom to the Library.

Resolution Designating Executive Director and His Designees Serving on Boards of Nonprofit Organizations as Serving in Their Official Capacities

(See pages 1057-1058)

Mr. Hairston moved approval of the following resolution. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Ohio Ethics Commission and the Ohio Attorney General have opined that a public official may serve as a trustee or executive-director of a nonprofit corporation with which their public entity contracts, provided that certain requirements are met, including the requirement that the public official's governing body formally designates the officer as serving the nonprofit in his or her official capacity, and that it formally instructs the public official to represent the governmental entity and its interests; and

WHEREAS, The Executive Director of the Cleveland Public Library serves on the boards of numerous nonprofit organizations in the Greater Cleveland area whose

**RESOLUTION  
DESIGNATING  
EXECUTIVE  
DIRECTOR AND  
HIS DESIGNEES  
SERVING ON  
BOARDS OF  
NONPROFIT  
ORGANIZATIONS  
AS SERVING IN  
THEIR OFFICIAL  
CAPACITIES**

Approved

interests, missions, and strategic goals are aligned with or complement those of the Library, which organizations are listed in Exhibit "A" to this Resolution; and

WHEREAS, Of the organizations, listed in Exhibit "A", the Library currently has contracts or memberships with Cleveland Public Library Foundation, FRONT International, Greater Cleveland Food Bank, Ohio Library Council, and University Circle Inc.; and

WHEREAS, The Executive Director desires to designate certain Library employees to serve in his place on the boards and committees of certain nonprofit organizations listed in Exhibit "A"; and

WHEREAS, This Board of Trustees desires to adopts this Resolution in compliance with the aforementioned opinions of the Ohio Ethics Commission and Ohio Attorney General; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public approves and formally designates that the Executive Director, CEO and his designees, as long as they serve on the boards and committees of those organizations listed in Exhibit "A" or other nonprofit organizations in the future, provide those services in their official capacities as representatives of the Cleveland Public Library, and further instructs the Executive Director, CEO and his designees to represent the interests of the Cleveland Public Library while so serving.

Bryan Szalewski, Director of Legal Affairs, stated that in 2019, a resolution was considered by the Board in similar form to designate Director Thomas as serving in his official capacity on the boards listed on the attachment to the resolution. This resolution is in form the same except the list of organizations has been updated as the Director is on the boards of some new organizations and off of others. This is an effort to update that list so that it is consistent with the guidance of the Ohio Ethics Commission to avoid having an improper interest in a public contract.

Mr. Hairston thanked Mr. Szalewski for his overview and asked that at the next Human Resources Committee

Meeting, a discussion be held on how to get our designees on non-profit boards with the authority from Director Thomas. Mr. Hairston asked Mr. Szalewski to get information from the Ohio Ethics Commission concerning that as well.

### COMMUNITY SERVICES

Mr. Corrigan submitted the following report.

#### Monthly Activity Report

(See pages 1059-1063)

Mr. Corrigan stated that the Monthly Activity Report continues to improve due to the hard work of Nancy Mocsiran, Knowledge Manager. Mr. Corrigan noted that with the help of OverDrive, we are able to show every month the Most Popular Titles. Mr. Corrigan stated that the book is acquired before the audio book and gave an explanation of the process of how things are acquired and then made available. This includes checkouts and holds.

Mr. Corrigan highlighted the section of the report that shows how we are keeping track with the help of staff and software Programming, Programming Audiences as well as Programming Categories. This emphasizes just how much programming is connected to the essential values of the Library. This graph reflects Early Literacy, Education/Lifelong Learning, Arts/Crafts/Creative, and Digital Literacy as four of the largest categories of what our programming does. This is a significant signal of what we are about and how reflect our values as a Board and as a policy into the actual programming that we do at Main Library and branches.

In closing, Mr. Corrigan stated that circulation is obviously a result of the recovery from COVID. Again, Mr. Corrigan thanked Ms. Mocsiran for hard work on the Monthly Activity Report and its new format.

#### Building Status Update

John Lang, Chief Operating Officer, reported the following:

**MONTHLY  
ACTIVITY  
REPORT**  
Submitted

**BUILDING  
STATUS  
UPDATE**  
Presented

Eastman Reading Garden: Pavements are all in, the fountain is operational and there will be seasonal mulching and landscaping improvements which will be completed throughout the summer.

Lakeshore Chiller Replacement: This was approved as a capital project. The consultant was hired; chiller purchased; installation complete. The project is now in final commissioning and Library staff and patrons at Memorial Nottingham Branch have air conditioning.

FMP: The Walz Branch project, which will be the next one that the Board will see for construction contracting and is being submitted to the City's Landmark Commission (Gordon Square Historic District) for final review. This will be a mixed-use project for the Walz Branch and Karam Senior Living.

Mr. Hairston mentioned that he received a phone call from a resident in the Hough neighborhood who was excited about the new branch.

Mr. Corrigan asked for an update on how trees are being protected on construction sites.

Mr. Lang stated that although it was not a result of construction, there were three memorial trees at Rockport that were installed two or three years about by City Councilman Brian Kazy. It appears that one tree is not thriving. The trees are scheduled to be relocated by the FMP. The catalpa tree at Hough has been preserved and looks pretty good but was late blooming.

Mr. Corrigan stated that the catalpa tree is native to this area that is an interesting flowering tree. The catalpa tree at Hough is probably 90-95 years old. Mr. Corrigan stated that this tree is important to him that this particular tree be saved as well.

In conclusion, Mr. Lang shared that there was an incident at the Rice Branch last week whereby a brick was thrown through a window in the front vestibule. Because it is an exceptionally large piece of glass, it will be several weeks before we get a replacement installed. In the meantime, a plywood board has been put up as he works with Marketing and Public Services to find a nice digital still image that could be applied on a graphic to cover the plywood.

Mr. Corrigan thanked Mr. Lang for his update.

Advocacy Taskforce Update & Foundation Update

Dr. Shenise Johnson Thomas, Chief of External Relations and Development, combined the Advocacy and Foundation Updates.

With the activation of The People's University, we are looking to activate our outdoor spaces transitioning the branches into campuses by taking our services outside of the four walls. We have learned from the pandemic that we must be able to do that.

The Director's vision and feedback from funder moves from a singular art approach to a pluralistic approach to FMP capital enhancements. This is what we are working to raise money for not only from the private sector but from the public sector as well.

On Friday, the Mayor's administration came out with his priorities for federal ARPA dollars. One of those priorities was neighborhood amenities and art. We are in the process of speaking with the City about this project to see if we can get funding support. We presented to a City official last week and we will also be presenting to members of the City Council and the Planning Commission.

Dr. Johnson Thomas stated that the Board can help. Talking points will be provided to the Board around the project so that they can be used while they are out in the neighborhoods and in contact with members of the Mayor's administration. We can coalition build around this project for public money.

In closing, Dr. Johnson Thomas stated that in partnership with the Ohio Library Council and COSI, we will be working to get our 2022 COSI Learning Lunchboxes. We will be working with our programming depart and our branches for distribution. The boxes will offer dinosaur-themed kits with five days' worth of learning content. The boxes promote integrated learning, and each box activity is aligned with Ohio learning standards.

Ms. Butts asked for additional information about the Learning Lunchboxes.

Director Thomas stated that the Learning Lunchboxes are STEM related learning kits that resemble a lunchbox that kids can take, play and learn.

Dr. Johnson Thomas stated that although there is a slight delineation from the STEM Kits by UBTECH, the Learning Lunchboxes are the same concept.

Director Thomas stated that the State gave COSI some money and the Ohio Library Council is responsible for distributing them to the libraries.

Mr. Corrigan thanked Dr. Johnson Thomas for her update.

#### Diversity, Equity & Inclusion Update

Dr. Sadie Winlock, Chief Equity, Education & Engagement Officer, stated that we have been working with the Regency AKA team and referenced that Tari Rivera indicated that she is working with small businesses with back-office support work such as helping with invoices to get them ready to do business with the Cleveland Public Library. We are partnering with them to bring that work to the Library so that small businesses can work through the Library and learn how to do business with us at the same time and develop their back office.

Charles Byrd, Director of Education, shared that he joined the webinar regarding the COSI Learning Lunchboxes yesterday and reported that every library system in Ohio will be receiving 100 Lunchbox kits to distribute.

After stating that the Library's Writers & Readers series is the event that brings together authors, journalists, activists and educators to discuss issues that impact our community, state and nation; Mr. Byrd updated the Board on the Writers & Readers essay contest involving CMSD scholars.

Mr. Byrd explained that as Director of Education, his role was to engage CMSD scholars to read *The 1619 Project: A New Origin Story*, by Nikole Hannah-Jones. This book is very controversial in the country today and there are probably some who would like to have the book burned.

**DIVERSITY,  
EQUITY &  
INCLUSION  
UPDATE**  
Presented

Mr. Byrd stated that there were 32 scholars who read this book that he was able to visit on several occasions for discussions and logged in to podcasts around this book. Out of the 32 scholars, 16 of them submitted essays. A panel of judges will review and score the essays. The top 3 scholars will receive scholarship awards: first place, \$500; second place, \$25; and third place, \$125. In addition, there will be matching donations from The Soul Of Philanthropy Cleveland (TSOPCLE). The matching donation will generate the final prize amount to the following: first place, \$1,000; second place, \$500; and third place, \$250.

The panel of judges will include the following internal and external members:

- Dr. Tonya Briggs, Branch Manager  
Martin Luther King, Jr. Branch
- Angela Margurem, Children's Librarian  
Martin Luther King, Jr. Branch
- Ron Roberts, Branch Manager  
Brooklyn Branch (temporarily with the OPS Department)
- Sherri Jones, Project Coordinator  
Outreach & Programming Services
- Laura Walter, Ohio Center for the Book Fellow  
Special Projects & Collections
- Alison Kennedy, Library Assistant - Youth  
Outreach & Programming Services
- Patricia Fulmer, Library Assistant - Youth  
Outreach & Programming Services
- Jan Thrope, Founder  
Inner Visions of Cleveland
- Connie Hill-Johnson, Owner and Managing Director  
Visiting Angels Living Assistance Services and  
Executive Committee Member  
The Soul Of Philanthropy Cleveland (TSOPCLE)

In closing, Mr. Byrd stated that he enjoyed reading the 16 essays and hopefully, the winner will take part in introducing Nikole Hannah-Jones when she participates in



our Writers & Readers Series on November 19, 2022.

Dr. Winlock thanked Mr. Byrd for his hard work to connect our Writers & Readers Series to the school. The next step is to connect it to the community. Next year, we hope to have a member from our community select one of our speakers for our Writers & Readers Series.

After announcing that Connie Hill-Johnson of The Soul Of Philanthropy Cleveland will be the host for Nikole Hannah-Jones, Dr. Winlock thanked The Soul Of Philanthropy Cleveland for duplicating the scholarship.

Mr. Corrigan thanked Dr. Winlock and Mr. Byrd for this update.

**OLD BUSINESS**

There were no items of Old Business to be discussed.

**NEW BUSINESS**

There were no items of New Business to be discussed.

**PRESIDENT'S REPORT**

Ms. Rodriguez stated that there was no President's Report to present at this time.

**DIRECTOR'S REPORT**

Before he presented his report, Director Thomas thanked Robin Wood, Sr. Director, Public Services - Main Library, for her hard work to make the 19<sup>th</sup> Annual Progress with Chess Tournament on April 20, 2022 the success it was.

Director Thomas announced that he will be presenting with Jeff Patterson, CEO, Cleveland Metropolitan Housing Authority at the Council of Large Public Housing Authorities (CLPHA) Annual Summit, Washington, DC, May 18-19, 2022. The presentation will be Beyond Books: Deepening Community Impact through Housing Authority and

**DIRECTOR'S  
REPORT**  
Presented

Library Partnerships. Mr. Patterson is president of the Council of Large Public Housing Authorities (CLPHA).

In addition, Director Thomas shared that he will be attending his daughter's graduation ceremony May 21, 2022.

As he continued, Director Thomas announced that on May 28, 2022, he and his daughter will be participating in GroundWorks It Takes Two annual benefit at the Tenk Westbank in the flats. Information will be sent to the Board regarding the benefit.

Finally, Director Thomas informed the Board that Cleveland Public Library will be hosting the Urban Libraries Council's Lessons From the Field Conference June 8-10, 2022. Library leaders from across the country will be in attendance. The Board will receive an invitation to attend the Welcome Reception, June 8, 2022, in the Eastman Reading Garden.

### **Strategic Plan**

#### **Our Mission:**

We are "The People's University," the center of learning for a diverse and inclusive community.

#### **Our Strategic Priorities:**

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

### **PUBLIC SERVICES**

#### **MAIN LIBRARY SERVICES DURING COVID-19**

The Library remained at Phase 3 of its COVID-19 reopening plan through the month of April.

**PROGRAMS, SERVICES AND EXHIBITS****Progress with Chess**

Sr. Director of Public Services Robin Wood, Fine Arts and Special Collections Public Services Associate Kalie Boshara, Library Assistant Mark Fox-Morgan and Special Collections Librarian Ray Rozman made up the planning and implementation team for the 2022 Progress with Chess event held at Main Library on April 20<sup>th</sup>. Over 40 CPL volunteers, representatives from the Progress with Chess organization, the Black Shield, Cleveland Metropolitan School District, and multiple departments and staff across CPL worked together to create, host, and ensure the 19<sup>th</sup> annual Progress with Chess Tournament at CPL was a success and a wonderful library experience for over 250 Cleveland Metropolitan School District students and their teachers.

**Music at Main**

Singer/Songwriter Emily Keener performed on April 2<sup>nd</sup>. Over 50 patrons attended the program.

**Seed Library Discussion**

Science and Technology Department Librarian Rose Mary Hoge taught a lesson on the Seed Library to a group of first graders from Westshore Montessori School. The children learned about seeds, and each went home with five packets to grow in their own backyards.

**Center for Local and Global History Author Talk**

Subject Department Librarian Terry Metter hosted an author talk featuring Cleveland State University Professor of History Dr. Mark Souther on April 9<sup>th</sup>. Dr. Souther presented his paper, *Through the Ivory Curtain: African Americans in Cleveland Heights, Ohio, Before the Fair Housing Movement* to 20 patrons who attended the program via Zoom. Mr. Metter also hosted an author talk with Northwestern University Professor of History Susan Pearson on April 16<sup>th</sup> via Zoom. Dr. Pearson discussed her book, *The Birth Certificate: An American History*.

**Photograph Collection Tour**

Library Assistant Adam Jaenke hosted three groups of students from Marion C. Seltzer Elementary School in the Photograph Collection on April 7<sup>th</sup>. Mr. Jaenke displayed items from across the collection, pulling from topics such as world cultures, Martin Luther King Jr., the Jasper Wood Collection, Public Square, and the Cudell

neighborhood. CLGH Manager Olivia Hoge hosted the same students in the Map Collection. She displayed examples from the Map Collection and talked with students about how maps and atlases can be used.

### **National Poetry Month Programs**

The Ohio Center for the Book hosted programming in honor of National Poetry Month. Librarian Evone Jeffries hosted a virtual reading with Ohio Poet Laureate Kari Gunter-Seymour on April 2<sup>nd</sup>; an online discussion on Rita Dove's *Playlist for the Apocalypse: Poems* on April 16<sup>th</sup>; and an in-person blackout poetry workshop with Michael Nyers on April 23<sup>rd</sup>.

### **Ohio Women on Wikipedia Virtual Edit-a-Thon**

The Ohio Women on Wikipedia virtual edit-a-thon, hosted by the Ohio Center for the Book, ran from March 26<sup>th</sup> through April 2<sup>nd</sup>. Not all edits were specific to Ohio women, but 15 editors signed up to take part, making 632 edits on 101 articles.

### **Knitting Club at PAL**

Popular Library Manager Sarah Flinn hosted a Lunchtime Knitting Club at the Public Administration Library on April 13<sup>th</sup>. Participants donated items for Warm Up Cleveland.

### **Book Discussions**

Literature/Ohio Center for the Book Manager Don Boozer hosted a discussion of the graphic novel *Sabrina* by Nick Drnaso at Bookhouse Brewing on April 7<sup>th</sup>.

Social Sciences librarian Helena Travka helped lead the Cleveland Public Library - Cleveland Law Library Book Discussion for April during National Library Week. The group discussed Wendy Koile's *Lake Erie Murder and Mayhem*.

### **Youth Services Programming**

Youth Services staff presented weekly Story Times on Tuesdays at 10:30 a.m. in the Youth Services Department. In addition, the Youth Services staff hosted tours from students from Marion C. Seltzer School and Miles School. They also read stories and engaged students in music activities in the International Languages Department's Chinese Corner.

**Book Drops**

Literature/Ohio Center for the Book Manager Don Boozer hosted a Book Drops episode on March 30<sup>th</sup> with Lending Supervisor Reggie Rudolph focused on language and linguistics. On April 13<sup>th</sup> Mr. Boozer hosted Book Drops with Jefferson Branch Manager Steve Capuzzo on environmental nonfiction. The two videos received 464 views through April 14<sup>th</sup>.

**Ohio Means Jobs Partnership**

Since the start of the partnership in February of 2022 through April 5<sup>th</sup>, 15 tickets (resource requests) have been submitted into LibChat as part of the OMJ Partnership. Sr. Director of Public Services Robin Wood is working with OMJ Leadership to look for ways to increase usage of the service.

**Tours**

Social Sciences Library Assistant Pete Elwell provided a tour of the Sports Research Center to Vice President and General Counsel Ted Tywang of the Haslam Sports Group.

**Exhibits and Displays**

Center for Local and Global History Library Assistant Danilo Milich created book displays titled *Relax on the Front Porch with a Friend, Visit the Great Lake States* including Ohio, Michigan, Illinois, Indiana, Wisconsin, and Minnesota. Fine Arts Music Librarian Andy Kaplan and Library Assistant Mark Fox-Morgan created a book display for Arab-American History Month. Books included music and art by and about Arab-American artists and musicians and diaspora.

**COVID-19 Test Distribution**

Lending staff continued to distribute free BinaxNOW at-home COVID tests to patrons via the Drive-Up window.

**Books by Mail Programs**

**Words on Wheels:** Five patrons used Words on Wheels services as of April 13<sup>th</sup>. Eight packages containing 18 items were sent to patrons during that time.

**Homebound:** From March 18<sup>th</sup> through April 14<sup>th</sup>, Homebound Services sent 131 packages to 118 patrons (shipments).

### **OUTREACH**

Government Documents Library Assistant Alea Lytle and Jefferson Branch Manager Steve Capuozzo (both members of the Rainbow Readers Employee Resource Group) partnered with Plexus—the LGBTQIA+ Chamber of Commerce to sponsor *No Straight Lines: The Rise of Queer Comics* at the 46<sup>th</sup> Annual Cleveland International Film Festival.

Several Main Library staff members attended the Ohio Library Council Legislative Day in Columbus where they met with Representatives to discuss the importance of libraries in Ohio.

Center for Local and Global History Librarian Terry Metter presented a talk on using the Library's newspaper databases and Digital Gallery to the Greater Cleveland Chapter of the Ohio Retired Teachers Association on April 23<sup>rd</sup> via Zoom.

### **COLLECTION MANAGEMENT**

Popular Collection staff assembled hot lists for books and DVDs, weeding the DVD collection, and rotating the displays in the Popular Library and Main Lending Department.

Fine Arts staff continues to order new material, weed and shift the collection, process, update and relabel material being moved to STACKS, and processing donations. In addition, work continues on the arrangement of the Anvil Music Revue Collection and items from the Eyman collection continue to be added to the Digital Gallery.

Center for Local and Global History staff added more than 50 metadata records to the Digital Gallery creating the *Ohio City Neighborhood* finding pathway. In addition they digitized 124 items from the Cleveland Picture Collection, photographed the Mt. Pleasant, Sterling, and South Brooklyn Branches for the Neighborhood Photographic Survey, edited, processed, and added metadata and filenames to over 150 unique items, and completed over 400 new item descriptions for the Cleveland City Hall Collection.

The Literature Department staff weeded 485 items from the collection and added 304 new items to the collection.

The Social Science staff processed a Sports Research Center donation of several Cleveland Browns items from James Talley III.

International Languages staff withdrew 519 items from collection and processed 216 new items. Staff improved the appearance of materials in the collection by adding 358 new spine labels and adding new inventory labels to 28 items. In addition, staff detected nine bibliographic omissions and forwarded item specific edit requests to the Catalog Department.

The Shelf Department staff worked diligently to clear the backlog of recently returned books. In addition, some Shelf pages looked for items from the DVD missing list, while others started a shelf reading project in the Youth Services Stack Collection.

### **OUTREACH**

The International Languages Department worked with the IT Department to electronically renew long loans with Cleveland Heights University Heights Library (350 Items) and Hudson Library (1850 Items).

### **RESEARCH THAT'S ONLY POSSIBLE AT MAIN LIBRARY**

- Business, Economics and Labor Public Services Associate Alycia Woodman assisted a patron with research on historic doorknob/lock makers including Taylor & Boggis Foundry, using information from the Cleveland Corporation microfilms. This unique collection of corporate filings and articles is the only one of its kind.
- Social Sciences Librarian Forrest Kilb assisted several patrons and colleagues in locating historical yearbook items for research and programming displays.
- Social Science staff assisted an employee of the Cleveland Metroparks review items relating to the Schweinfurt Collection and Garfield Park.
- Center for Local and Global History Librarian Terry Metter used the digitized Hopkins Atlases and Cuyahoga County Atlases to assist employees of a historic preservation firm working on projects in

Chagrin Falls. In addition, Mr. Metter used digitized Hopkins Atlases and Sanborn Fire Insurance Maps to assist another patron whose family recently acquired a building in Slavic Village. Mr. Metter was able to determine the building's original use, year of construction, and original owner using Cleveland City Directories and the Plain Dealer Historical Database.

- Center for Local and Global History Library Assistant Dan Milich conducted research regarding the Bridge Central Hotel at W 10<sup>th</sup> and Superior Avenue with emphasis on the type of hotel it was and if a specific person was in residence. Use was made of Cleveland City Directories, Sanborn Maps, and photographs from the Photograph Collection.
- Center for Local and Global History Library Assistant Lisa Sanchez found Cleveland Press and Plain Dealer articles about a west side house fire. One of the childhood survivors of the 1962 fire requested the articles and described the front page photo. In addition, Mx. Sanchez found numerous images for a patron of the Superior Avenue Arcade after it was built in the 1890s. Mx. Sanchez also found interiors of the Arcade circa the 1930s.
- Photograph Collection Librarian Brian Meggitt assisted a documentary filmmaker with finding and obtaining images of teenage life in northeast Ohio during the late 1960s and early 1970s. The still images will be used to provide visual context for a documentary about Chrissie Hynde of the Pretenders.
- Fine Arts and Special Collections staff assisted a patron locate the Tom L. Johnson Papers 1854-1911, personal correspondence of one-time Cleveland Mayor from 1908 to 1911. In addition, they assisted a patron who requested a scan of a Scottish chess champion Arthur John MacKenzie (1871-1949) from The June 1908 British Chess Magazine.
- Fine Arts and Special Collections staff assisted a patron find an article from a 1926 American Chess Bulletin and they assisted two researchers from



Newark, Ohio with building plans from the Howell & Thomas Architectural Drawing Collection.

### **STAFF DEVELOPMENT**

Sr. Director of Public Services Robin Wood attended the Public Library Association Conference in Portland, Oregon March 23<sup>rd</sup> to March 25<sup>th</sup>.

Center for Local and Global History Department staff members Terry Metter and Lisa Sanchez completed Main Library tour guide training on April 13<sup>th</sup> and 5<sup>th</sup>.

Shelf Department Assistant Manager Cynthia Coccaro attended a NEO-RLS training titled *Trends in Library Design* on April 27<sup>th</sup>.

Business, Economics, and Labor Librarian Susan Mullee attended Library Journal's webcast *Workforce Development: How Public Libraries are making a Difference*. In addition, Ms. Mullee completed a course via LinkedIn Learning, *Economic Indicators* and the Neighborhood Family Practice webinar *Our Bodies through the Ages*.

Social Science Librarian Forrest Kilb attended the Webjunction webinar *Taking Care of Self, Staff, and Community*.

Social Science Librarian Helena Travka watched Simon & Schuster's *Virtual Summer 2022 Adult Librarian Preview*.

Social Science Sr. Librarian Mark Moore listened to the podcast *The Library: A Fragile History* with Andrew Petegree and Arthur Der Weduwen.

Science and Technology Senior Librarian Jim Bettinger attended the annual United States Patent and Trademark Patent and Trademark Resources Center Seminar, held online for four days.

General Research Collections Manager Sarah Dobransky attended the Federal Depository Library Program webinar, *Weeding Tangible Federal Depository Collections*.

**OTHER**

Staff members across Main Library continue to serve on teams and committees including the COVID-19 Team, CPL Re-Opening Task Force, Labor Management Committee, Public Service Training Steering Committee, BookEnds Training Team, and Employee Resource Groups.

St. Martin de Porres student volunteers made presentations about their experiences working at CPL on Friday, April 29<sup>th</sup> at the Lakeshore facility.

Due to issues with cargo shipments, all CLEVNET holds were placed on hiatus on April 1<sup>st</sup> - April 17<sup>th</sup>, 2022. This resulted in very low circulation numbers due to lack of access to materials.

**TECHCENTRAL****Outreach**

## Inside Programs

Name of Program	Date of Program	Total # of Attendees	# of Adults	# of YA	# of Juveniles
My Digital Life Foundations: Mouse & Keyboard	4/2	0			
Resume Workshop - zoom	4/4	0			
Microsoft Word I - zoom	4/5	2			
My Digital Life Basics: Computer Basics	4/6	1			
Microsoft Excel I - zoom	4/7	10			
Job Searching Online - zoom	4/8	0			
My Digital Life Foundations: Email Essentials	4/9	1			
Microsoft Word II - zoom	4/12	3			
My Digital Life Basics: Windows Basics	4/13	2			
Microsoft Excel II - zoom	4/14	8			

My Digital Life Foundations: Mouse & Keyboard	4/16	1			
Resume Workshop	4/18	0			
Microsoft Word III - zoom	4/19	3			
My Digital Life Basics: File Management	4/20	1			
Microsoft Excel III - zoom	4/21	6			
Job Searching Online	4/22	0			
My Digital Life Foundations: Using a Smart Phone	4/23	2			
Microsoft Word IV	4/26	3			
My Digital Life Basics: Internet Basics	4/27	3			
Microsoft Excel IV	4/28	TBD			
My Digital Life Foundations: Mouse & Keyboard	4/30	TBD			
1-on-1s	April	13			

TechCentral provided 3D print demo and button making for Progress with Chess on April 20<sup>th</sup>.

### **Professional Development and Meetings**

Staff meet with Outreach & Programming Services regarding possible new services on April 14<sup>th</sup>.

TechCentral Assistant Manager, Melissa Canan

Date	Topic	Location
4/1/22	Pre-Planning Meeting for Legislative Day	Virtual- Teams
4/1/22	Hotspot Procedures Meeting/Discussion	Robin Wood's office
4/6/22	OLC Legislative Day	Columbus
4/11/22	Legislative Day Debrief meeting	Virtual- Teams
4/12/22	Digital Ambassadors Monthly Meeting	Virtual- Zoom
4/13/22	Main Managers Monthly Meeting	Virtual- Teams
4/14/22	TechCentral discussion with OPS re: Media Center	TechCentral
4/21/22	Behind the Curtain: The Technology that Powered NBA All-Star Weekend in Cleveland	Rocket Mortgage FieldHouse

4/28/22	CPL All-Staff Town Hall Meetings	Virtual- Teams
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TechCentral Manager, Suzi Perez

Date	Topic	
4/5	Transition Planning/Move Management	
4/6	Public Service Managers Meeting	
4/12	Digital Ambassadors Meeting	
4/13	Main Managers Meeting	
4/19	Regular Board Meeting Transition Planning/Move Management	
4/26	HR Forum	
4/27	NEO-RLS Trends in Library Design Reopening Committee Meeting	

### **Computer Usage and Hotspots - as of 4/27/22**

There were 2138 computer sessions at Main for April.  
There were 177 hotspots circulated through the system in April.

### **PST Monthly Report: March 30th 2022 - April 25th 2022**

Service Calls and Tickets Summary  
Service Calls and Tickets Received: 103  
- CPL IT Tickets: 103  
- CPL TechCentral Tickets: 0

Service Calls and Tickets Resolved: 76  
Tickets currently in Progress: 73

-Working on organizing and cleaning Automation storage.  
-Sorting and recording old equipment to give to PCs for People.  
-Nine Pallets of E-Waste and recycling picked up by PCs for People.  
-Continuing to Image and deploy PCs to update branches.  
-Assisting CLEVNET with testing of Windows 11 images.

### **CLEVELAND DIGITAL PUBLIC LIBRARY**

#### **Summary**

ClevDPL scanned, described, and uploaded, repaired books and flat paper, did ILL, and served patrons.

### **Public Service Statistics**

ClevDPL had 83 in-person visitors during April. We had 11 two-hour scanning appointments. From April 1<sup>st</sup> to the morning of April 28<sup>th</sup>, Google Analytics (GA) reports 7451 sessions for 5203 users and 115,984 page-views. Search engines delivered 47.3% of our accesses. Searching in CONTENTdm accounted for 37% of our accesses. Referrals were 7.8% of our accesses (including 22% from Wikipedia, 12% from CPL, and 8% from dp.la. 8% of our sessions came through social media (89% Facebook, 10% Twitter, and a bit from others). 54.2% of our users accessed our site using desktop computers, and 45.8% accessed CONTENTdm through mobile devices (4.3% tablets and 41.5% mobile).

### **Outreach**

Community partners' work in April included presenting the Google Arts and Culture exhibit to the Marketing Department. We did continued planning with Playhouse square. ClevDPL continues participating in the new exhibits project at Main Library related to Langston Hughes. Updated versions of the CONTENTdm client were installed in ClevDPL. Additional updated clients are being installed in the Center for Local and Global History, Business Department, and the Public Administration Library. We held the first meeting of a lunchtime in-person chess club.

### **Collection Development**

As of April 29<sup>th</sup>, 1446 images were scanned, 812 were post-processed and QA'd, and 812 images were uploaded, many of which were included in multi-image pdfs. The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights include continuing scanning sheet music, scanning urban renewal and public works plans, crowdsourced transcription of Civil War manuscripts and continuing the Cleveland Orchestra scrapbook project. ClevDPL is nearly finished with scanning of volumes listing of electors in Cleveland for the Social Science Department and the project is nearing completion.

### **ILL**

Statistics from OCLC are one month behind and cover March. We had 68 requests from CPL users for materials from other libraries. Response time by other libraries, likely due to the pandemic, averaged a 14 day and 6-hour turnaround on our patron's requests for books and materials, and a five-day turnaround for our patron's

requests for copies. Partner libraries made 773 requests through OCLC to borrow from CPL and made 35 requests through ALA forms. CPL staff managed a response time for books of six days and 14 hours and a 6-day 7-hour turnaround for copies. We again had many ILL requests from incarcerated persons and general researchers using ALA forms. There were three copy requests.

### **Staff Development**

Staff were re-trained to calibrate the i2s scanners for resolution and color balance. Staff have begun training on the new off-system ILL data entry process.

### **Preservation**

As of April 29<sup>th</sup>, preservation received 134 items and returned 26 items. Ten labels were prepared. The team did 19 complex and 26 simple repairs on codex books. We completed 28 complex and one simple flat paper repairs on difficult oversized maps and plans, including washing, and mending. We continued working on an inventory of artwork in the library system, focusing on branches in phase 1b of the facilities master plan. Brooklyn and MLK branches are in progress. The rest of 1b is still being planned.

### **Planning Activities**

We continue to plan for art moves and storage of art. Brooklyn is next on our list, set for the first week of May. We have been involved in planning an exhibit related to Langston Hughes. We are working with IT to put more of our digitization tracking and applications in the cloud.

## **OHIO LIBRARY FOR THE BLIND AND PHYSICALLY DISABLED**

### **Activities**

For April 2022, OLBPD circulated 72,034 books and magazines directly to patrons. OLBPD registered 129 new readers to the service. Approximately 678 BARD patrons among 1,350 active users downloaded 11,251 items.

OLBPD public services staff completed two tech support training sessions for the braille e-readers with National Library Service (NLS) staff. State Library completed the necessary preparation to begin distributing the e-readers to patrons in the first week of May. OLBPD has also incorporated producing electronic

braille reading materials duplicated-on-demand to cartridges for patrons interested in receiving them by mail to use with their e-readers.

The Director of OLBPD Will Reed met with Elizabeth Cusma, Program Director, Global Cleveland about their Sister Cities Program. The Sister Cities Program works with the Library of Alexandria, in Alexandria, Egypt who has the Taha Hussein Library for the visually impaired. Discussed during the meeting was a potential collaboration between OLBPD and Global Cleveland for their conference this fall with the librarians from Alexandria.

OLBPD along with the Director of Financial Services worked together to determine budget allocations and finalize the SFY2023 Program Budget Request submitted annually to the State Library of Ohio.

OLBPD staff participated in programming and provided information and talks about the service during the American Council of the Blind (ACB) Ohio - Voice Corps program on April 4<sup>th</sup>; and the Cleveland National Federation of the Blind (NFB) Zoom meeting on April 30<sup>th</sup>.

The OLBPD adult book club met on April 14<sup>th</sup> to discuss *Little Fires Everywhere* by Celeste Ng. Also on April 14<sup>th</sup>, the OLBPD school chat students met remotely for a Story Time discussion of *When Spring Comes* by Kevin Henkes.

## **PUBLIC ADMINISTRATION LIBRARY**

### **Programs/Exhibits**

One table outside PAL displayed books celebrating the national parks and the other displayed books shared by Popular. Graphics Department provided PAL with a new poster "Curiosity & Knowledge...Dream & Do".

### **Collections**

- The shifting of titles was completed to JC section, there are no more empty shelves.
- With Catalog's assistance, the holdings for periodicals titles: *EMS World*, *Growth & Change*, *Land Economics*, and *Resource Recycling* were changed from 5 to 3 years.

- With assistance from CDPL, the following titles were added to the CPL Digital Gallery:
  - *Carnegie Avenue-East 19th Street Area Community Development Plan* 0009120608733.
  - *Constitutional Home Rule for Ohio Cities: Report of the Municipal Home Rule Committee of the Municipal Association of Cleveland* 0009111723376.
  - *Delineation of the city of Cleveland into Sub-Areas for Planning and Analysis / City Planning Commission, City of Cleveland* 0009120610507.
  - *Old Broadway Market* 0009949632310.

### **Transferred**

PAL transferred 23 titles and withdrew 5 titles.

### **Reference Questions Unique to PAL**

- Assisted patron seeking information about Rapid Transit Authority (RTA) agency oversight.
- Assisted patron with information concerning naming of First Energy Stadium.
- Assisted patron with information regarding parking at meters with handicap placard.
- Assisted patron seeking historical information about Hough Branch of Cleveland Trust Bank.
- Assisted Business Department with information from 2019 Book of Lists.
- Assisted patron with finding Cleveland Codified Ordinance Chapter 133 which was repealed in 2010 and replaced with Chapter 131.
- Assisted patrons seeking ordinances relevant to residential property upkeep, trees and parking.
- Assisted patron by emailing hospital policies.

### **Outreach**

The new title list for PAL was distributed by email. The Lunchtime Knitting Circle held April 13<sup>th</sup> was attended by five members. Edwin taught another member how to use a loom during the session. PAL joined in requesting donations for the Harvest for Hunger food drive.



**ARCHIVES****Donation Received**

The Archives received a gift of a color postcard depicting a scene from Mexican artist Diego Rivera's 1930 fresco in Cuernavaca, Mexico, with an undated, handwritten note from Harriett M. Cohen to Linda A. Eastman. The postcard was once part of the Library's Postcard Collection (evidenced by the Cleveland Public Library stamp and the Dewey call number of 759.9721 for Rivera).

**Research**

Research was conducted into the Library's Winifred Beech Young Trust, which was established following the death of Mrs. Winifred Beech Young of Medina, Ohio, who died in 1967 at the age of 86. Mrs. Young left a major share of her estate in trust for the benefit of the blind in Northeast Ohio. Because of the vague nature of her will, the Cleveland Trust Co. filed a friendly lawsuit in probate court, giving those working with the blind the opportunity to seek funding for carrying out Mrs. Young's wishes. The Library sought to obtain funding from the trust for its Braille and Talking Book Department, which has served its readers since 1931, and in 1973, the Library was awarded \$26,683.99 from Mrs. Young's estate.

Materials were gathered on poet, playwright, and author Langston Hughes and his connection to the Library and to Children's Librarian Effie L. Power in preparation for the Library's upcoming exhibit, to be mounted in conjunction with FRONT International this summer. Items identified from the library's prior exhibit on Langston Hughes, in 1984, included exhibit case headings and captions, a bibliography, and a press release. Langston Hughes Branch Children's Librarian Christopher Busta-Peck recommended referencing Yale University Library's Langston Hughes papers in the Library's finding aid, and a request for digitization of a folder from that collection, titled "Cleveland Public Library," has been made.

Research was compiled on the history of Rockport Branch for a presentation that will be made on June 22<sup>nd</sup> by Branch Manager Forrest Lykins in honor of the branch's upcoming 58<sup>th</sup> anniversary. Rockport opened on August 2<sup>nd</sup>, 1964, after appeals from many in the neighborhood

seeking library services, including city officials, parent teacher associations, and numerous local merchants. Materials identified included correspondence, newspaper articles, photographs, program information, and items from the branch's 25<sup>th</sup> anniversary in 1989.

### **BRANCH NARRATIVES**

**D1 EASTMAN** (closed for FMP) - Eastman's groundbreaking ceremony took place with 60 plus people in attendance. Children's Librarian Feliciano volunteered for Progress with Chess at Main. Library Assistant Youth Emphasis Sommer completed two Gale Courses: Microsoft Word and Excel. Library Assistant Youth Emphasis Ms. Sommer and Clerk Betsy Serrano viewed the NEO-RLS webinar *Brand Touchpoints*. Manager Jamie Lauver viewed NEO-RLS archived webinars, including *Escape Rooms at Your Library* and *Trends in Library Design*.

**D1 LORAIN** (closed for FMP) - Manager Crystal Tancak attended the hard hat tours of the west branches to see the progress of each renovation. Ms. Tancak also taught Book Ends Sirsi, as well as Circulation to CPL staff. Library Assistant Computer Emphasis Marlie Hooper instructed the My Digital Life classes and completed the Introduction to Python 3 Programming and Skills for Making Great Decisions Gale courses.

**D1 ROCKPORT** - Rockport celebrated National Library Week with four programs: Time Out for Typing, Learning with Your Library, Beatmaking 101, and Robots! We hosted Jazmin Bailey from Fox 8 for a feature on how our branch influenced her childhood. Our Teen Graphic Novel Book Club launched with March by John Lewis.

**D1 BBTTC @ Rockport** - The BBTTC launched a bingo board challenge to encourage new projects, hosted a weeklong Sewing Circuits event, and featured their Launchpad, Sphero Robots, Raspberry Pi kits, and Makey Makeys in programs.

**D1 WALZ** (closed for FMP) - Library Assistant Youth Emphasis Peter DiMarco attended a Health and Wellness fair at Louisa May Alcott School and passed out a fruit paper folding craft and library information. Manager Jeannie Gielty hosted a Zoom Book/Movie club for area seniors featuring the The Joy Luck Club. Ms. Gielty conducted two virtual Story Times for St. Augustine

Childcare enrichment for Pre-K and Toddler groups featuring books on spring and rainbows. Ms. Gielty also visited Marion Seltzer school classrooms with books about feelings including *I'm Bored* and *Crunch, the Shy Dinosaur*.

**D1 WEST PARK** (closed for FMP) - Manager Michael Dalby attended the hard hat tour of the branch and shared construction photos with the staff. Children's Librarian Libby McCuan and Mr. Dalby assisted with Progress with Chess at Main Library. Library Assistant Youth Emphasis Jeanna Sauls completed the Intro to Excel course on LinkedIn. Library Assistant Computer Emphasis Katie Power created newspaper fashions for the E131 Branch fashion show.

**D2 BROOKLYN** - Manager Ron Roberts delivered outreach to Denison school along with Library Assistant Computer Emphasis Sarah Kolonick and provided Story Times and crafts to second graders including a sunshine-themed Story Time, songs, and Take n' Make crafts.

**D2 CARNEGIE WEST** - Manager Angela Guinther attended the annual meeting of Ohio City Inc., the neighborhood community development corporation. She also met with their staff, Ward 3 Councilman Kerry McCormack, and nearby residents to discuss plans for a dog park across the street from the library. Ms. Guinther also worked alongside students from St. Ignatius High School during their annual volunteer day called Spring into Action, to clean and spruce up Frank Novak Park. Twenty-five patrons created unique mini-books/journals during National Library Week. Renee Pride from CDPL provided the materials.

**D2 FULTON** - Fulton held its first ever Fulton Derby for children to encourage them to read. We welcomed Carolina Borja who hosted a Spanish Story Time to local daycares; Faith Influenced Daycare, and Cleveland Childcare. Clerk Rachel Irizarry attended two BookEnds training courses: Circulation and SIRSI. Librarian Beverly Austin read *William Wakes Up* and *Cows in the Kitchen* during Story Times, which included puppets, at Thomas Jefferson International Newcomers Academy. Fulton hosted five programs for National Library Week Branch Conference in collaboration with Jumpstart and Momma Phoenix LTD. Manager Leslie Barrett met with Art Therapy and continued work on the Curb Cut Collective ERG planning

an upcoming adaptive Story Time and other adaptive programming for our Diversability patrons. Mrs. Barrett attended the webinars *Emotional Intelligence: A Different Kind of Smart* and *Fighting Fake News through Public Libraries*.

**D2 JEFFERSON** (closed for FMP) - Using funds from a MyCom Partner Support Grant, branch staff hosted two African culture programs at Merrick House. Performers from Africa House International led youth in a drumming circle and demonstrated traditional African storytelling. Youth Services staff members Kelly Grasso and Alexander Story brought stories to 6 classes at Tremont Montessori, sharing seasonal books including, *This is the Nest that the Robin Built* and *No Bunnies Here!* The Tremont Think and Drink Book Club met at Literary Tavern, discussing Tressie McMillan Cottom's *Thick: And Other Essays*. Manager Steve Capuzzo worked with the Rainbow Readers ERG to sponsor *No Straight Lines: The Rise of Queer Comics* at the 2022 Cleveland International Film Festival, hosting an after-screening panel discussion which featured the film director and local experts in the LGBTQIA+ comics field.

**D2 SOUTH** - South celebrated National Library Week hosting a series of programs as part of the Branches Conference inclusive of The Stationary Club for Seniors, a Facebook Live 3D printing, a hybrid Story Time, and a performance by students of the Cleveland Classical Guitar Society. Young scholars designed their very own buttons for Earth Day as well as using upcycled two-liter bottles to make terrariums.

**D2 SOUTH BROOKLYN** - South Brooklyn hosted two National Library Week literary programs entitled: A Poem in Your Pocket and Open Mic Poetry Reading. Library Assistant Youth Emphasis Raymond Cruz was awarded MYCOM grants for future youth programs. The MYCOM grant money was used to purchase various items including an acoustic guitar, Nintendo Switch, and an XBOX. Assistant Manager Houghton assisted at BookEnds Customer Service and Operations 101 and took part in the Public Services Training Steering Committee. ArtHouse, Inc. and youth staff collaborated for NEA Big Read to create and host two youth art programs inspired by the novel *The House on Mango Street*.

**D3 GARDEN VALLEY** - The Garden Valley Branch hosted the Cleveland Air Quality Exhibit. Children's Librarian Andrea Csia conducted Story Times with All Around Children Daycare, and iLearn and Play Daycare. She read *Everything is Mama, More, More, More Said the Baby*, and *Do Cows Meow?* During National Library Week, Assistant Manager Donald Smith and Library Assistant Computer Emphasis Latoya Barnes designed and hosted the CPL Website 101 virtual program.

**D3 HOUGH** - Children's Librarian Manisha Spivey conducted a Full STEAM Ahead program. She had participants make volcanoes to discover what happens when mixing water with resin. Library Assistant Youth Emphasis Romael Young conducted Story Times at Lexington-Bell Daycare. Library Assistant Computer Emphasis Michael Barkacs helped with Progress with Chess. Manager Lexy Kmiecik attended the OLC Membership meeting, and the East 66<sup>th</sup> Stakeholder meeting. Mrs. Kmiecik also participated in the new councilwomen's planning team meeting.

**D3 MARTIN LUTHER KING** - The MLK Branch hosted CEO Felton Thomas, Mr. Craig Martahus, a University Circle, Inc. Board Trustee, Dr. Shenise Johnson-Thomas and other members of the Cleveland Leadership Center's Leadership Cleveland Class of 2022 for its Quality of Life Day. Mayor Bibb's State of the City address was streamed at the Branch, due to it being an overflow location for the actual event that was held at the Maltz Performing Arts Center.

**D3 STERLING** - Manager Monica Rudzinski participated in ECF community engagement sessions with the county and Digital C at Skyline Towers and Mt. Sinai. The ECF initiative provides free high-speed internet to residents. In addition to the 3<sup>rd</sup> District Safety and Ward 5 Council meetings, Rudzinski attended the Marion-Sterling Community Partnership and the St. Vincent Charity Medical Center Community Advisory Board meetings. Children's Librarian Sonja McCord hosted a table at Brightside Academy Arbor Park's Empowerment Expo. Sterling distributed new board and picture books to attendees thanks to the CPL Foundation.

**D3 WOODLAND** (closed for FMP) - Manager Maria F. Estrella attended the *Wellness for Librarians* webinar, Ward 5 Community meeting, and Digital C registration events. She visited the CH-UH Public Library playroom to

envision the upcoming Woodland Branch Family Space. Clerk Shannon Muhammad participated in the *Our Bodies Through the Ages* webinar.

**D4 EAST 131** - Children's Librarian Kelli Minter read *The Library Book* by Tom Chapin, and Library Assistant Youth Emphasis Rosa Simone demonstrated how to make your own book out of paper during the Family Story Time & Bookmaking Demonstration. In celebration of Earth Day, youth staff hosted the Newspaper Fashion Show. Library Assistant Computer Emphasis Katie Power hosted Tinker Newspaper Fashion & Accessories, and Blackout Poetry program for teens. Branch Clerk Pat McCoy offered the Cricut Making Craft Spring Flowers program. Manager Márquez participated in the Harvard Community Center's Festival and Parade Planning Committee Meeting. She coordinated the Western Reserve Land Conservancy program Tree-t yourself to a Free Tree this Arbor Day! session for residents to learn how to adopt a tree.

**D4 FLEET** - National Library Week featured a visit from WKYC Channel 3 News. Anchor Laura M. Caso read to children for a promo opportunity. EITC Free Tax Prep concluded its program with a total of 540 patrons served. Manager Magnolia Peters and LACE Loreal Austin provided training on the basics of the Book Locker at Newburgh Heights Village for West Region managers.

**D4 HARVARD LEE** - For National Library Week, Manager Kristen Schmidt distributed Start-a-Seedling kits to grow a sunflower. Children's Librarian Olivia Morales distributed spring Take n' Make Crafts. Staff celebrated Bianca Jacksons recent promotion to Assistant Manager of Shelf Division after working a decade at Harvard Lee.

**D4 MOUNT PLEASANT** - Staff attended the Murtis Taylor-Minority Health Fair to promote services and the Seed Library. Youth Services staff worked with teachers at Andrew J. Rickoff for future programming that involves robotics and program training to elementary-aged students. The St. Martin de Porres student volunteer presented his final project about the work he completed at the branch.

**D4 RICE** - The Inspiring Change, LLC began its Colin in Black and White series, which is about obstacles of race, class, and culture. Scholars attended the Huntington Bank Financial Literacy Class Money Matters,

and Lake Erie Ink Poetry Workshop. PSA Dianna Trent created a Facebook post promoting the Poet Tree display using the haiku made during the workshop. Rice hosted the St. Martin de Porres Corporate Work Study Program Presentation Day, where students shared a short presentation detailing their professional growth and experience gained while working at CPL.

**D4 UNION** - For National Library Week, the Union Branch had a Cricut Maker demonstration program. Staff set a table up to display different items, such as t-shirts and mugs that can be decorated or created with the Cricut Maker. Youth Services staff provided a 3D Flying kite Take n' Make craft. Children's Librarian Tamara Steward read *Splat the Cat: Where's the Easter Bunny?*, *Dino-Easter*, and *Peter Easter Frog* to Nathan Hale's Pre-K class. Page Jessica Maggard assisted with Progress with Chess.

**D5 ADDISON** - Addison staff conducted the senior citizen's book club at Eliza Bryant Village Adult Day Care Program, and participants discussed *A Man Called Ove*. Youth Services staff created Poetry Month displays with books on poetry.

**D5 COLLINWOOD** - During Story Times, Children's Librarian Adam Tully utilized sign language for the song *Hello*, and Library Assistant Youth Emphasis Kiaira Jefferson provided Take n' Make Easter egg crafts. National Library Week programming included making a poetry dream board, and Zoom meeting with State Board of Education Member, Meryl Johnson speaking on Understanding the Value of the Critical Race Theory for Families. Manager Caroline Peak participated in OLC Legislative Day in Columbus. Earth Day celebrations included patrons planting seedlings and various book displays.

**D5 GLENVILLE** - Children's Librarian Peter Roth held the first session of Glenville Snail Mail Club for young patrons to practice the art of letter writing using antique typewriters and unique stationary. Library Assistant Youth Emphasis DiFranco Barnes and Library Assistant Computer Emphasis Shawnte Baldwin volunteered for Progress with Chess. Mr. Barnes and Mr. Roth provided Earth Day Story Times at Murtis Taylor Daycare, EBC Daycare, and Citizens Academy East. Manager Jeannie Gielly attended the Glenville Collaborative meeting.

**D5 LANGSTON HUGHES** - During National Library Week, the Whitehouse Band performed for patrons. Children's Librarian Christopher Busta-Peck visited the Next Step Daycare and provided Story Time. Chess for Success returned as an afterschool program.

**D5 MEMORIAL NOTTINGHAM** - Manager Pasha Moncrief Robinson served as Co-Chair of the National Library Week Branch Conference Planning Committee. The National Technical Association Cleveland Charter hosted the STEM-U-LATE Your Mind program for scholars ages 12-14, and Dr. Bilal Bomani, MBA, Ph. D, conducted the first session. National Poetry Month and Easter displays were created by Youth Services staff Joanna Rivera and Marvin Benton.

### **OUTREACH & PROGRAMMING SERVICES**

#### **YOUTH**

Youth Art Workshops facilitated by the Art Therapy Studio were offered two days a week for school-age and high school students at the following branch locations: Hough, Sterling, South, and East 131st. The Library offered a virtual version of this program to accommodate remote students. Also, monthly virtual adult workshops were offered for caregiver self-care. Branch sessions were held in person for the entire month of April.

impact! is a grant-funded program designed to prepare students in grades 9 through 12 for ACT, SAT, and PSAT tests. College Now instructors lead impact! sessions at the Martin Luther King Branch and Main Library. The final group of students for the 2021-2022 school year began meeting in April at Main Library. College Now participants receive assistance with college and scholarship applications and campus visits. In addition, students who complete the program will earn a \$200 stipend.

#### **EDUCATION**

Young Scholars Academy (YSA), a kindergarten readiness program designed for children, culminated the virtual Beginners and Transitional sessions. The Library sent participating families materials that support kindergarten readiness; picture books, pre-handwriting practice-the-letter workbooks, pencils, and pencil



grips. Parents and siblings were supportive and encouraging as their young scholars participated in a Show and Share event. Children and families shared information about their countries of origin, native languages, hobbies, and newfound pets. Overall, it was an engaging program that included a diverse group of families who formed lasting bonds throughout the program.

The Library's Violin for Boys + 1 program continued during April. In addition, the year's cohort of students will perform at the 23rd Annual Rock Your World with STEAM Family Festival on Saturday, May 14, at the Rock & Roll Hall of Fame and Great Lakes Science Center.

In partnership with the Cleveland Municipal School District, the Library launched the first phase of the Writers and Readers 1619 Project Scholar Essay Program. Thirty-two 11th-grade students from Cleveland School of Architecture & Design have begun reading selections from *Nikole Hannah Jones' 1619 Project: A New Origin Story*. The students will each submit an essay about their readings and competition essays on May 13, 2022.

#### **ENGAGEMENT**

On April 9<sup>th</sup> The Legal Aid Society offered a free advice clinic at the Memorial Nottingham Branch. Twenty-two clients received free consultations from 10 pro-bono attorneys.

#### **DIVERSITY & INCLUSION**

On Wednesday, April 27, at 6:00 pm, the library held its fourth 90-minute conversation for its 2022 DiverseCITY Cleveland Program. This program is a series of discussions throughout the year that matter to our community, civics courses, educational opportunities, and social justice actions and events relevant to local and national efforts through events to spark conversation, educate, and empower change.

This month's community forum was designed and led by our Cleveland Rape Crisis Center partners to recognize Denim Day, a day of action and awareness. People are encouraged to wear denim to combat victim-blaming and educate others about sexual violence. The conversation focused on three learning objectives:

1. Examine the prevalence and impact of sexual violence to increase awareness
2. Develop tools to support survivors when they disclose
3. Identify ways to intervene and prevent sexual violence actively

To provide an additional layer of inclusivity, partners from the Cleveland Hearing and Speech Center were scheduled to offer interpretation accommodations for the hearing impaired.

On April 23, 2022, CPL partnered with Soul 2 Soul Productions with their Lemons to Lemonade Art & Culture event. This event intertwined art, music, literature, and culture by celebrating the 6<sup>th</sup> Anniversary of the iconic Lemonade album by Beyonce. In this two-part event, after previewing the visual album, a panel discussion composed of young professional community leaders in discussion around sisterhood, marriage, self-love, grief, and the impact of systems on these topics. As a contributing partner in this event, CPL agreed to provide the use of our space, food, and literacy component. This event was open and free to the public.

**Speakers/Presenters:**

- Teleange Thomas, CPL Board Trustee
- Evelyn Burnett, Third Space Action Lab
- Kristina Austin, Women of Color Foundation
- Imani Denmark Tibbs, Cleveland Cavaliers
- Simone Swanson, Soul 2 Soul Podcast

**LEADERSHIP EDUCATION**

On April 22, CPL's inaugural Leadership Education Program held its sixth and final module,

which covered the topic of *Leading and Managing Change*. Module six was developed in a two-part structure. The first portion of the module was led by our participants, who applied their learnings from the first five modules in a case study presentation. Then, each cohort member was paired up with a group of four or more to report on

the top five priorities for CPL and the strategies they would put into place to execute them.

The second half of the module was designed to explain the capabilities afforded by new processes and the organizational requirements to make them successful and evaluate the challenges posed by new approaches through anticipation of the implications from multiple stakeholder perspectives.

## **EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION**

### **EXTERNAL RELATIONS & ADVOCACY UPDATES:**

- *Goal: Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact*
  - ***Elected Official Engagement***
    - Facilities Master Plan (FMP) Branch Updates
      - Continued to apprise local legislators of FMP updates for the branches in their jurisdiction.
  - ***External Stakeholder Engagement***
    - FMP Branch Updates
      - Continued to apprise community development corporations (CDC's) of FMP updates for the branches in their jurisdiction.
  - ***Advocacy Efforts***
    - Participated in Ohio Library Council's Legislative Day in downtown Columbus (April 6)
      - Met with all Ohio Senators and Ohio House of Representatives within the Library's footprint advocating for Ohio public libraries.
      - Keynote from Ohio First Lady Fran DeWine.

- ***Additional External Relations & Advocacy Efforts***
  - Coordinated with colleagues overflow at MLK Branch for the State of the City featuring Mayor Justin Bibb.
  - Hosted Cleveland Foundation's Public Service Fellow Cohort at Main Library.
  - Attended Youth Opportunity Unlimited's 40<sup>th</sup> anniversary luncheon with keynote from Mayor Justin Bibb.

#### **CPL DEVELOPMENT UPDATES:**

- ***Goal: Align fundraising to support CPL's new strategic plan***
  - Fundraising
    - Secured funding for new ArtBox initiative.
    - Submitted grant request for new early literacy programming.
    - Submitted grant inquiries for capital enhancements campaign.
    - Submitted nomination for literacy prize.
- ***Additional CPL Development Efforts***
  - Library Giving Day (LGD) (April 6)
    - Reached and surpassed LGD fundraising goals
  - Eastman Reading Garden Tile Campaign completed
    - All donor tiles have been engraved and re-installed in the garden.
    - Donor reception is being planned for this summer.

#### **CPL FOUNDATION UPDATES:**

- ***Goal: Reach Financial Targets***
  - Continued to advance the Foundation's 2022 financial targets.
- ***Additional CPL Foundation Efforts***
  - CPL Foundation Board
    - Held monthly Executive Committee meeting.

**ADDITIONAL DEPARTMENT EFFORTS:**

- Staff attended conferences/virtual conferences/webinars including:
  - How to Write the World's Greatest Fundraising Letter

**COLLECTION & TECHNICAL SERVICES**

Director of Collection and Technical Services Sandy Jelar Elwell attended a hard hat tour of the Central Distribution Facility (CDF) and Woodland Branch, an Executive meeting of the Women's Employee Resource Group (ERG), Module 6 of the Leadership Education Program, and the OverDrive webinar "Enjoy Streaming Video with Kanopy and OverDrive."

Ms. Jelar Elwell, Catalog Manager Andrea Johnson, Collection and Acquisitions Manager Corrine Alldridge, and Materials Handling Supervisor James Clardy attended the second quarter session of the HR Forum.

Collection and Technical Services staff attended the CPL All-Staff Town Hall on employee engagement and a pizza lunch at Lake Shore with Director Thomas. Wellness coach Vibha Malhotra visited the Lake Shore facility to introduce herself to the staff at that location.

**Acquisitions:** The Acquisitions Department ordered 5,774 titles and 10,723 items (including periodical subscriptions and serial standing orders); received 14,690 items, 1,026 periodicals, and 141 serials; added 238 periodical items, 42 serial items, 90 paperbacks, and 186 comics; and processed 1,235 invoices.

Acquisitions Coordinator Alicia Naab worked with Director of Collection and Technical Services Sandy Jelar Elwell and High Demand Librarian Dale Dickerson to troubleshoot and resolve a problem with the new Opening Day accounts created in Sirsi. Adjustments were made to the Electronic Data Interchange (EDI) data in the vendor records so that the orders would transmit electronically.

Ms. Naab communicated with Catalog Manager Andrea Johnson to report and rectify an issue with OCLC Connexion not properly displaying symbols in foreign

languages. Adjustments were made to the settings for the Librarians in the Acquisitions Department in order to correct this issue. Ms. Naab and Ms. Johnson also worked together to identify and resolve workflow issues resulting in miscoded large print materials for the Main Library. Ms. Naab worked with General Research Collections Manager Sarah Dobransky to clarify the process for submitting gift materials to Technical Services.

Acquisitions Librarian Leslie Pultorak began a leave of absence on April 5. Ms. Jelar Elwell met with Ms. Naab, Technical Services Librarian Lisa Kowalczyk, and Technical Services Senior Clerk Paula Stout to discuss the redistribution of work during Ms. Pultorak's absence.

**Catalog:** Staff cataloged 3,653 titles, added 4,656 items, completed 399 corrections, and transferred 241 titles or call numbers for Cleveland Public Library. The Department also added 2,340 titles, made 146 corrections, and performed 64 transfers for CLEVNET member libraries.

Technical Services Librarian Yeshe Dugarova-Montgomery submitted a proposal for enhancing the statistics that Catalog Department reports monthly for the Director and Board of Library Trustees. The proposal aims to include the bibliographic quality control work of the Department, with additional information about the volume of cataloging services provided to the CLEVNET consortium libraries.

As part of the Embedded Catalog Librarian Project, Technical Services Librarian Barbara Satow went through a folder of Ohio maps pulled from Map Collection by Center for Local and Global History Department Manager Olivia Hoge. Ms. Satow copy cataloged ten titles based on printouts provided by Ms. Hoge and made original records for four maps. She also added 25 items to the local catalog for these maps.

Technical Services Librarian Erin Valentine worked two hours on April 27, 2022, in the Special Collections Department. Ms. Valentine met with the new head of Special Collections and Fine Arts, Dr. Heather Shannon, discussing what Ms. Valentine does through the Embedded Catalog Librarian Project. Ms. Yeshe Dugarova-

Montgomery assisted Ms. Valentine with research related to material from the East India Company manuscript collection.

Ms. Satow and Ms. Valentine attended the Ohio Library Council Technical Services Retreat April 13-14 and co-moderated an unprogram titled the Cataloger's Toolbox. The program allowed librarians and technical services personnel to discuss tips and tricks they employ to make their workflow more efficient.

**Collection Management:** Collection Management selected 1,214 titles and 4,754 copies in April and spent slightly over \$84,000 on physical materials and over \$28,000 on eMedia. In addition, over 400 titles and 1,800 items were selected for Opening Day Collections.

**High Demand:** The High Demand Department ordered 1,391 titles and 6,766 items; received and added 4,923 items; processed 305 invoices; and added 723 records for the CLEVNET libraries.

**Materials Processing:** The Materials Processing Technicians processed 10,349 items for the month.

**Shelf/Shipping:** The staff of the Lake Shore Shelf/Shipping Department sent 19 items to the Main Library for requests and 72 items to fill holds. Main Library received 102 telescopes, the Branches received 143 telescopes, CLEVNET received 56 telescopes, CSU received 2 telescopes, and CWRU and Tri-C both received 1 telescope each. A total of 305 telescopes were shipped out. The Technicians sent out 859 items of Foreign material and in total 10,064 new items were sent to the Acquisitions and High Demand Departments.

## **MARKETING & COMMUNICATIONS**

### **EXECUTIVE SUMMARY**

During April we welcomed students into Main Library for both Progress with Chess and Girl Power programs. For National Library Week, each branch hosted programs with daily themes for patrons to enjoy. The Cleveland Institute of Art opened a temporary exhibition in Brett Hall, which will later be replaced with the FRONT exhibition.

Our marketing efforts included media releases, social media and digital (cpl.org, Off the Shelf, community calendars), and printed materials.

### **Library Programs & Services**

**Objective:** *Remain relevant by promoting programs and services to help Greater Clevelanders thrive.*

**NATIONAL LIBRARY WEEK & BRANCH CONFERENCES:** National Library week was April 3 - 9. To celebrate, branches hosted programs that were outlined in a branch conference guide, as well as a spirit week to encourage patrons to show their love for their favorite library system.

#### **MEDIA COVERAGE:**

<https://www.wkyc.com/article/news/local/outreach/3cares/national-library-week/95-e0d02936-4406-42f6-91bd-79062c8a2160>

<https://spectrumnews1.com/oh/cincinnati/news/2022/04/07/cleveland-public-library-celebrates-national-library-week>

**EXHIBITIONS - CLEVELAND INSTITUTE OF ART & FRONT:** Art from 27 CIA students hung in Brett Hall on April 16 - 25 for an exhibition titled "Watch Our Language". Later this summer, FRONT will be on exhibit in Brett Hall. The Library will be hosting the work of Kameelah Janan Rasheed, as well as other artists.

#### **MEDIA COVERAGE:**

<https://www.freshwatercleveland.com/street-level/WatchOurLanguage041322.aspx>

<https://www.cleveland.com/news/2022/03/front-2022-announces-artists-projects-for-big-international-art-exhibit-running-july-16-october-2-across-northeast-ohio.html>

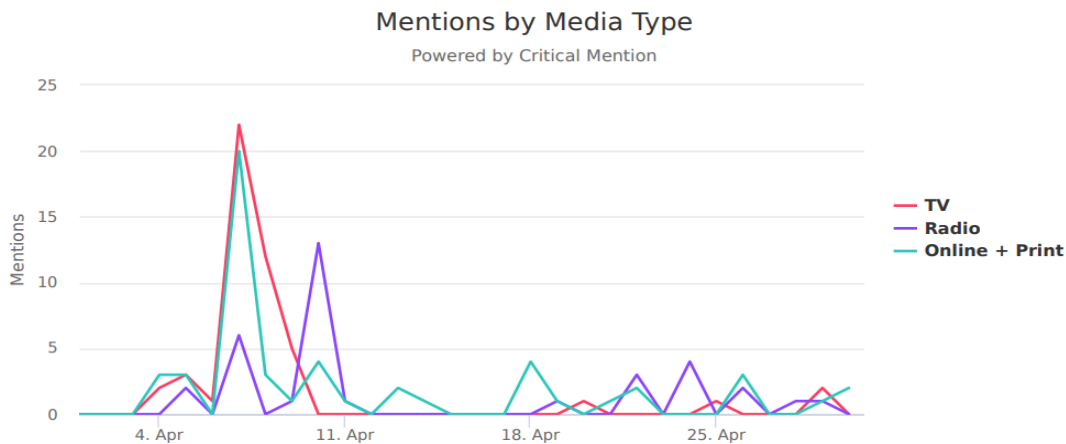
**GIRL POWER:** On April 8, Library hosted Girl Power, a youth empowerment program for girls grades 3-8 to see the possibilities for their lives and set goals for the future. Speaker J. Elle, author of *Ashes of Gold* and *Wings of Ebony*, spoke to 250 girls in attendance. They also received a copy of Elle's book.



**PROGRESS WITH CHESS:** The Library welcomed hundreds of CMSD students for a day of chess. The program helps children develop reading, math, and critical thinking skills and promotes healthy social interaction through play.

### **PUBLIC RELATIONS OVERVIEW**

Cleveland Public Library garnered 139 mentions for the month of April reaching more than 93 million people in national and local TV news, radio, and online and print.



### **SOCIAL MEDIA SUMMARY**

**Broadcasts:** Marketing continues to explore streaming opportunities, conversations, and content that promote learning and timely topics. Popular examples include:

- **The Next 400 Digital Round Table:**
  - [Stereotypes, Manhood, and Mental Health | #TheNext400 Digital Roundtable](#)
- **Book Drops (recommended reading by CPL) themes:**
  - [Environmental Reads: Recommended reads for Earth Day | #BookDropsCLE](#)
  - [What we're reading | #BookDropsCLE](#)

### **CONTENT PRODUCTION**

#### **Production support:**

- [OVERDUE: The Candid Conversation Women of Color Need to Have More Often | #DiverseCITY](#)
- [A Conversation with Vivian Kleiman, Director of No Straight Lines: The Rise of Queer Comics](#)
- **Ohio Center for the Book**
  - [Authors](#)
  - [Ohio Poet Laureate Kari Gunter Seymour](#)

- **Teaser trailers for Page Count Podcast**
- **Videos**
  - J2 Pro Conference (CPL Through the Years)
  - It Takes Two
- **Photos**
  - Facilities Master Plan
  - Progress with Chess
  - Girl Power
  - Cleveland Then and Now
  -

**Most Popular Posts by Platform:**

Facebook

Instagram

Twitter

**PROPERTY MANAGEMENT**Carpenters/Painters

- Eastman Garden- installed engraved patio stones.
- Harvard-Lee- removed damage door hardware and installed new door locking hardware and mullion.
- Lakeshore- painted brick wall on stage and lighting control room walls.
- Brett Hall- removed all display cases and placed in storage.

Maintenance Mechanics

- Worked with Conkey pipefitters on replacing 12" split ring flanges and gaskets to repair leak on main heating/chilled water loop in LSW.
- Demo/prep support for Lakeshore chiller replacement project.
- Worked with TH Martin on repairing/welding motor brackets for cooling tower fan.
- Temporary fans/spot cooler setup for staff and patron areas at Lakeshore/Mem Nott.
- Continued with Ionizer installation project at branches.
- Replaced temperature sensors and checked Modbus building automation interface on Addison boilers.
- Continued power and CAT6 cabling for new OPS/Mobile services office on LSW 2.
- Continued afterhours work on MLK branch lighting (ballasts, bulbs), rented 30' lift for high ceiling fixtures.
- Repaired blower motor on Sterling's main air handler.
- Repaired AHU#24 Main/Brett Hall unit.
- Serviced and reset VAV's on LSW 8.
- Replaced defective smoke detectors and checked fire alarm system for Hough branch.
- Replaced freeze protection controls on makeup air unit AHU#25. Checked electric heat bank.
- Repaired South branch air handler VFD.
- Fan coil PM's on Main building floors.

- Continued LSW return fan motor/VFD replacement project.
- LSW/Main lighting work orders - ballast replacement and re-lamping.
- 24/7 response to building emergencies and critical work orders.
- Continuing work on scheduled preventative maintenance requisitions generated by Hippo CMMS.
- Continuing work on the balance of the security camera project (IPS/Harrington Electric).
- Continuing work/meetings with FMP Core Group and support for the Capital projects team on FMP design, building standards, move management and groundbreaking ceremonies.

FMP Update

<b>Jefferson Branch (Renovation with Addition)</b>				
FMP Cost Estimate	Project Budget at GMP (Board Approved)	Current Budget	Difference (from GMP to Current)	Cost Dashboard Status
\$1,900,000	\$2,351,967	\$2,483,967	5.61%	
	Substantial Completion Date at GMP	Current Substantial Completion Date	Difference (days)	Schedule Dashboard Status
	4/6/2022	5/25/2022	49	
Library MBE Participation Goal	MBE Contract Participation at GMP	Library FBE Participation Goal	FBE Contract Participation at GMP	Diversity & Inclusion Dashboard Status
20%	35%	9%	51%	

<b>West Park Branch (Renovation)</b>				
FMP Cost Estimate	Project Budget at GMP (Board Approved)	Current Budget	Difference (from GMP to Current)	Cost Dashboard Status
\$4,700,000	\$5,139,779	\$5,329,779	3.70%	
	Substantial Completion Date at GMP	Current Substantial Completion Date	Difference (days)	Schedule Dashboard Status
	6/8/2022	6/30/2022	22	
Library MBE Participation Goal	MBE Contract Participation at GMP	Library FBE Participation Goal	FBE Contract Participation at GMP	Diversity & Inclusion Dashboard Status
20%	35%	9%	33%	

<b>Hough Branch (New Building)</b>				
FMP Cost Estimate	Project Budget at GMP (Board Approved)	Current Budget	Difference (from GMP to Current)	Cost Dashboard Status
\$4,600,000	\$5,754,048	\$5,754,048	0.00%	
	Substantial Completion Date at GMP	Current Substantial Completion Date	Difference (days)	Schedule Dashboard Status
	6/2/2022	6/2/2022	0	
Library MBE Participation Goal	MBE Contract Participation at GMP	Library FBE Participation Goal	FBE Contract Participation at GMP	Diversity & Inclusion Dashboard Status
20%	26%	9%	26%	

<b>Woodland Branch (New Building)</b>				
FMP Cost Estimate	Project Budget at GMP (Board Approved)	Current Budget	Difference (from GMP to Current)	Cost Dashboard Status
\$2,600,000*	\$7,527,592	\$7,808,306	3.73%	
	Substantial Completion Date at GMP	Current Substantial Completion Date	Difference (days)	Schedule Dashboard Status
	7/7/2022	9/1/2022	56	
Library MBE Participation Goal	MBE Contract Participation at GMP	Library FBE Participation Goal	FBE Contract Participation at GMP	Diversity & Inclusion Dashboard Status
20%	20%	9%	26%	
* The FMP indicated a renovation project. The plan subsequently evolved to a new Branch Building.				

<b>Central Distribution Facility (Renovation with Infill)</b>				
FMP Cost Estimate	Project Budget at GMP (Board Approved)	Current Budget	Difference (from GMP to Current)	Cost Dashboard Status
\$6,300,000	\$6,937,066	\$6,937,066	0.00%	
	Substantial Completion Date at GMP	Current Substantial Completion Date	Difference (days)	Schedule Dashboard Status
	8/3/2022	8/3/2022	0	
Library MBE Participation Goal	MBE Contract Participation at GMP	Library FBE Participation Goal	FBE Contract Participation at GMP	Diversity & Inclusion Dashboard Status
20%	23%	9%	38%	

<b>Walz Branch (New Joint Use Building)</b>				
FMP Cost Estimate	Estimated Project Cost at Design Development	Current Budget	Difference (from GMP to Current)	Cost Dashboard Status
\$6,500,000	\$7,945,894			
	Substantial Completion Date at GMP	Current Substantial Completion Date	Difference (days)	Schedule Dashboard Status
Library MBE Participation Goal	MBE Contract Participation at GMP	Library FBE Participation Goal	FBE Contract Participation at GMP	Diversity & Inclusion Dashboard Status
20%		9%		
* Walz Branch budget reflects Design Development cost reconciliation; GMP is anticipated by June, 2022				

## **SAFETY & PROTECTIVE SERVICES**

### **Safety Services**

- 4-5-22 BROOKLYN STAFF/SPS NOTIFIED 911 DUE TO PATRON SLUMPED IN BATHROOM (EMS/CPD) RESPONDED AND CONDUCTED AN INTERVENTION.
- 4-11-22 A PATRON EXPOSED HIMSELF TO A STAFF MEMBER. SPS WAS CALLED, HOWEVER THE OFFENDER LEFT THE PREMISES PRIOR TO CONTACT BEING MADE. SPS FOLLOWED UP BY ASSISTING THE STAFF MEMBER DURING SEVERAL SUBSEQUENT MEETINGS.
- 4-15-22 A PATRON WITH SPECIAL NEEDS ASSAULTED A STAFF MEMBER IN YOUTH SERVICES. NO EMERGENCY MEDICAL ATTENTION WAS REQUIRED AT THE TIME OF THE INCIDENT. HOWEVER, LAW ENFORCEMENT WAS CONTACTED AND DID RESPOND. SPS TO PROVIDE LOGISTICAL SUPPORT TO THE AFFECTED STAFF MEMBER AND INCREASE PATROLS THROUGHOUT THE AREA (CPD# 2022-103050).
- 4-15-22 FBI VISITED FLEET BRANCH REQUESTING ASSISTANCE WITH A MISSING PERSON.
- 4-16-22 SPS USE OF FORCE AT CARNEGIE WEST (CPD #2022-104226).
- 4-19-22 A PATRON EXPOSED HIMSELF TO STAFF MEMBER AT LSW/LL. SPS & POLICE RESPONDED. PATRON WAS TRANSPORTED TO AN AREA HOSPITAL FOR MENTAL HEALTH EVALUATION (CPD #2022-106925). SPS TO PROVIDE SUPPORT TO STAFF MEMBER.
- 4-25-22 DAMAGE TO PROPERTY CAUSED BY JUVENILE. CPD RESPONSE REQUIRED.

**PROTECTIVE SERVICES**

## Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
April 2022	2129	23	29	32	143	49
Mar 2022	1782	25	31	12	134	67
Feb 2022	1665	28	50	16	123	60
Jan 2022	1945	61	19	8	101	30
Dec 2021	1731	28	69	32	121	47
Nov 2021	1900	36	32	19	126	46
Oct 2021	2438	19	83	27	239	59
Sept 2021	2199	24	27	34	197	28
Aug 2021	2339	38	69	15	188	28
July 2021	1999	38	30	18	86	30
June 2021	2088	24	63	27	125	26
May 2021	2374	36	25	22	155	32
April 2021	2145	61	37	26	95	36

**Special Attention, Special Events, and Significant Incidents**

- 4-2-22 CPL hosted music with Emily Keener (third floor fine arts lobby) a former contestant on The Voice.
- 4-8-22 SPS provided overnight security related to 4-9-22 Eastman groundbreaking.
- 4-13-22 CPL's MLK Branch hosted the overflow crowd for Mayor Bibbs' State of the Union speech.
- 4-20-22 CPL hosted Progressive Chess at Main.
- 4-23-22 CPL hosted Soul to Soul Lemons to Lemonade
- 4-28-22 CPL hosted Colin in Black & White

**Protective and Fire Systems**

- 4-14-22 Communal Contractor to run fire alarm test at LSW/Main.
- 4-20-22 install new fire panel at MLK. Smoke detectors at Fulton. Server at C. West.
- Continued discussion with IPS & Capital Projects. Discussed camera locations, camera requirements, intrusion alarms device layouts, motion sensors, after hour door release, access control etc.



**Contract Security**

- Met with Royce leadership on 4-12-22 regarding performance indicators and submission of itemized invoices.

**Administration**

- Continuing to work with the CPL steering committee as they move toward presenting system wide De-escalation training.
- New SPS officers continuing their field training program.
- In contact with Royce Administrator Eizember regarding contractor invoice workflow and itemization.
- Unifirst Uniforms assumed CPL contract in January. Continuing to communicate with their offices and Property Management regarding invoicing.
- Discussions held with City of Cleveland Prosecutor Jordan re criminal activity on CPL property and Frontline Services, Director Rick Oliver re: support dealing with individuals experiencing homelessness and mental health issues. Also contacted ADHMS Board regarding homeless client advocacy.
- Researching SPS organizational structure. Recommendations made to CPL administrators.

**INFORMATION TECHNOLOGY & CLEVNET**

The CLEVNET Directors met for their regularly scheduled quarterly meeting on April 29, 2022, at 10:00am via Microsoft Teams.

Jamie Mason, Director of the Rocky River Public Library, and head of the CLEVNET Executive panel, discussed how the CLEVNET Executive Panel had been meeting and is working to fill the Director of CLEVNET position. A search committee has been created and the CLEVNET Executive panel has been working with CPL's HR department on the job description.

Felton Thomas, Director of Cleveland Public Library (CPL), spoke about changes he is implementing at CPL. There is now a \$110-million master plan, with work on main building, and changes to CPL's collections. CPL

is also implementing automated materials handling, which will move books through the system faster.

Mr. Thomas also introduced John Malcolm, the new CITO (Chief Information and Technology Officer) for CPL. Mr. Malcolm gave a brief update on what he is working on for CPL. There is a lot of work to get done. CPL needs to have a foundation of support across campuses and branches, and he has started to build his team. Mr. Malcolm has hired a senior IT director and now needs to hire people for a number of other positions to relieve stress added to the CLEVNET team. This is going to be a longer road than he thought, and Mr. Malcolm projected that this will take two to three months.

In the meantime, he is working with Larry Finnegan (Acting Director of CLEVNET) and the CLEVNET team. They are very inspiring, and he now realizes how committed they are and technically proficient.

Mr. Thomas added that he is providing Mr. Malcolm with the resources to get the positions he needs. He also added that he is planning to attend more of these meetings, he has not been able to attend for a while because of conflicts, not that he does not have respect for CLEVNET.

At this point the floor was opened for the CLEVNET Directors to ask questions.

Kacie Armstrong, Director of the Euclid Public Library, asked about the process for the new CLEVNET director. Mr. Mason went into greater detail regarding the search. The search committee has been formed: Anastasia Diamond-Ortiz, Director of the Lorain Public Library, Julianne Bedel, Director of the Medina County District Library, SH, and John Skrtic, CPL's Director of Public Services. Met with two different search firms. Job description is still a bit of an issue. Will work through it with Lynn Sargi (Director of CPL's Human Resources Department) and Mark Fialla. Job description changes will be approved by CLEVNET Executive Panel. Under special collections.

Ed Worso, Director of the Rock Creek Public Library stated that over the past ten years there has been talk of peeling CLEVNET away from CPL and turning it into an independent body. Mr. Mason stated that there has been no official discussion about that, they first must fill

the CLEVNET director position, then they can look forward, and look at another strategic plan.

Mr. Thomas stated that when Bob Carterette (Director of CLEVNET, 1987-2013) where there was an examination to make CLEVNET be interdependent/independent. Mr. Thomas also added that Tim Diamond had done a study a few years ago that showed that the savings would not be there for libraries who joined CLEVNET. Mr. Thomas went on to say that a strategic plan would be valuable to make CLEVNET better and that CPL needed to do a better job touting CLEVNET.

Nancy Levin, the Director of Cleveland Heights University Heights Library, asked about keeping costs down. Ms. Levin pointed out that they used CLEVNET not only to keep IT costs down, but also to share resources. Ms. Levin asked if at some point there could be a discussion on keeping costs down. Ms. Levin also asked about third parties, specifically Cuyahoga County Public Library (CCPL) asking for access to CPL material, people who pay dues to CLEVNET should have that. Mr. Thomas stated that they would be happy to have a meeting and that while Cuyahoga County Library has asked for access to CLEVNET items without joining CLEVNET, this has been a non-starter. Though recently they have become more aggressive in that regard. They have a study that says CCPL should get access to CPL materials and Mr. Thomas would be willing to talk to CLEVNET libraries on how to handle this.

Larry Finnegan, Interim Director of CLEVNET gave the update on Hardware and Networking

Mr. Finnegan reported that Network and SOCC (State of Ohio Computer Center) projects are on hold. CLEVNET-IT is down three positions, and we know what the governance of CLEVNET is going to be. There has been some progress with VOIP, but as usual we are waiting on AT&T. They have lost the address information for some of the libraries which means they cannot port the numbers over to Easton.

Mr. Finnegan and Mr. Leszcz have been meeting weekly with Howard Fleeter, who is conducting the CLEVNET Return on Investment Study. Mr. Finnegan and the entire Software team have been meeting regularly with

SirsiDynix. SirsiDynix has been extremely helpful during this time.

Finally, Mr. Finnegan reported that all the CLEVNET libraries, except one, have been moved to Microsoft Azure for DNS.

Megan Trifiletti (Library Systems and Applications Analyst for CLEVNET) then gave an update on Software. She and Jim Benson (Library Systems and Applications Analyst for CLEVNET) have been sharing meeting duties. There are a few projects on hold while we are down staff, but we have been able to work on several projects.

Ms. Trifiletti reported that CloudSource OA (Open Access) has been integrated with the catalog. This means that 30 million articles are now available to catalog users.

Ms. Trifiletti also described how CLEVNET-IT has been working with Quipu (a company that will load eCards) We have been working with Quipu.

Ms. Trifiletti also stated there have been requests for additional BC Analytics training. There are currently discussions about having training made available in Cloudradial.

CLEVNET-IT has also been looking at implementing a web-based client for circulation, specifically BlueCloud (BC) Circulation. There have been internal meetings to see how to implement it. Additionally, Ms. Trifiletti, Mr. Benson, and Caitlin Ryan attended COSUGI (Customers of SirsiDynix Users Group, Inc.) and spoke with other consortia who have implemented BC Circulation.

Ms. Trifiletti reported that CLEVNET-IT has been directed by CPL to load Cleveland Metropolitan School District (CMSD) to investigate loading CMSD's ID cards into the ILS (Integrated Library System). Currently we are looking at a pilot with one school. There has been a great deal of research and planning, including a meeting with the Philadelphia Public Library to see how they implemented a similar project, to make sure that this is a success.

Mr. Mason asked if this is something that could be delayed considering the circumstances. Mr. Malcolm

replied that this is a pilot, and while it can be resource intensive to investigate, it is not something that will be ready for implementation until the next school year. There were also some funds that became available, and it was important to act quickly to access them. It is important to evaluate and see how feasible this is, and since we are in the middle of the pilot it would not be prudent to stop.

Brian Leszcz, Lead Solutions Architect spoke about the upcoming changes to Microsoft's licensing and how it would affect CLEVNET. Mr. Leszcz started by thanking Andy Busch and Chris Wisniewski, and TechSoup, all of whom have been a major help. Mr. Leszcz recounted that Microsoft has drastically changed how they do licensing. Licenses will be tied to the tenant. There is only one tenant in CLEVNET, so it now becomes difficult to buy licenses for an individual library, since it is part of the CLEVNET tenant. There are two options.

The first is that CLEVNET buys licenses and distributes them to the library that wants them. This would be a substantial change. CLEVNET, historically, has not done any à la carte purchasing, instead concentrating on purchases for the entire consortium. The other option is to move each library into its own tenant. That would allow each library to make its own purchases.

There were many questions regarding the implementation of one of these two solutions and Mr. Mason pointed out that this needed to be its own discussion. Mr. Finnegan stated that the plan is to discuss this during the next Directors panel and get their feedback.

Mr. Mason then reported on the search for the new Director of CLEVNET. The CLEVNET Executive Panel picks the search firm, and the search is paid for through the special revenue fund. There is not a timeline yet. Hopefully when we meet will have more information. We want a nationwide search with a diverse pool of candidates.

Aurora Martinez, Director of the Morley Public Library, thanked the CLEVNET team for getting things done. Mr. Mason echoed Ms. Martinez's sentiments.

**PUBLIC COMMENTS**

Ms. Rodriguez acknowledged the following Public Comment from Ms. Shannon Okey.

*"CPL does not need a media production facility. Given the economic reality in Cleveland, our library does not need to waste money and effort on a media training facility. Small businesses like my own produce our own podcasts and other marketing material on our iPhones, we do not come down to Main Library. Our librarians are overworked as it is, and we need them to focus on helping the most vulnerable members of our community with much more basic tech training needs."*

Dr. Sadie Winlock, Chief Equity, Education, and Engagement Officer, stated that although she could understand Ms. Okey's comment, there are over 660 jobs in this area and training will not just be limited to podcasts. We are trying to get young people into the industry that come to Cleveland to make films. We have also checked with the theaters who indicate that they need those same employees. All of the theater districts, anyone, any corporation that does any type of filming that promotes their own company; those are the jobs that we are hoping to fulfill.

As she continued, Dr. Winlock stated that we are still doing the things we need to do to serve our underrepresented population. This is a new way for the Library to be a part of the future moving forward as we continue to get organizations and businesses coming here and asking for that particular work.

Again, Dr. Winlock expressed that she understood the patron's concern. However, Director Thomas is moving the Library into the future and the ability to participate in this industry.

Director Thomas stated that during her presentation to the Board, Sheila Wright indicated that there were so many opportunities for kids to serve as interns or apprentices whether it is welding or other things that cannot be filled. The entertainment industry is one that our community is very interested in participating in. This is an opportunity for them to participate and get jobs in the entertainment industry. We are trying

to identify opportunity for younger and older people to participate in a space that they really want to be a part of.

Ms. Rodriguez moved to adjourn into Executive Session to discuss the discipline of a public employee. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

The Board adjourned into Executive Session at 1:57 p.m.

Ms. Rodriguez moved to return to the Regular Board Meeting. Mr. Seifullah seconded the motion which passed unanimously by roll call vote.

The Regular Board Meeting resumed at 2:33 p.m.

Ms. Rodriguez adjourned the Regular Board Meeting at 2:34 p.m.

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Maritza Rodriguez  
President

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Thomas D. Corrigan  
Secretary

## GIFT REPORT FOR APRIL 2022

**LIBRARY SERVICE MATERIALS**

DESCRIPTION	QUANTITY	
	Month	Year to date
Books	702	2,944
Periodicals	7	22
Publishers Gifts	1	10
Non-Print Materials	45	65
<b>Total Library Service Materials</b>	<b>755</b>	<b>3,041</b>

**TECHNOLOGY RESOURCES**

Tech Gifts	0	3
<b>Total Technology Resources</b>	<b>0</b>	<b>3</b>

**MONEY GIFTS**

FUND	PURPOSE	AMOUNT	
		Month	Year to date
Library Fund	Restricted	\$ 110	\$ 1,107
Young Fund	Restricted	0	15,040
Founders Fund	Restricted	0	83,250
Judd Fund	Restricted	0	65,561
Tech Centers	Restricted	0	30,500
Endowment for the Blind	Restricted	0	54,310
<b>Total Money Gifts</b>		<b>\$ 110</b>	<b>\$ 249,768</b>

**SUMMARY**

CATEGORY	DONORS		QUANTITY	
	Month	Year to date	Month	Year to date
Library Service Materials	25	68	755	3,041
Technology Resources	0	1	0	3
Money Gifts	1	24	1	25
<b>TOTAL GIFTS</b>	<b>26</b>	<b>93</b>	<b>756</b>	<b>3,069</b>



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*Vice President*

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Alan Seifullah

Teleange Thomas

Felton Thomas, Jr.  
*Executive Director & CEO*

**TO:** Members of the Board of Library Trustees  
Felton Thomas, Director

**FROM:** Carrie Krenicky, Chief Financial Officer

**RE:** Background and Assumptions for the 2023 Tax Budget

**DATE:** **May 17, 2022 Board Meeting**

Annually, the Cleveland Public Library submits the Alternate Tax Budget Information Forms as requested by the Cuyahoga County Budget Commission. These forms must be approved by the Board of Trustees on or before June 1 each year to allow for sufficient time to have it placed on Cleveland Metropolitan School District's Board agenda prior to the July 20, 2022 deadline for submission to the Cuyahoga County Budget Commission. The Tax Budget (sometimes referred to as the "request" or "needs" budget) documents the Library's need to receive revenue from tax sources, i.e. the Public Library Fund and the Library's general property tax levies, to cover the estimated expenditures for the budget year.

The Library uses a simplified approach for development of its 2023 Tax Budget as reflected in the use of the Alternate Tax Budget Information Forms. In lieu of having administrators develop a "wish list" budget that must be revisited and revised later in the year, we have set the 2023 expenses to \$66,092,576 based on current projections, with minimal program-by-program analysis. In the fall, there will be more information regarding funding and better estimates for CPL's year-end fund balances, and the entire administrative team will participate in the detailed development of the 2023 Appropriation Measure.



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Teleange' Thomas

Felton Thomas, Jr.  
*Executive Director & CEO*

### Revenue Assumptions (General Fund)

- Amount requested from property tax levies is estimated at \$41,309,000, which exceeds anticipated actual collections. The **full** collection rate (100%) of the 1 mill, the 2008 5.8 mill and the 2018 2.0 mill continuing levies based on collection year 2023 assessed values is estimated at \$41,312,806 and we are currently certified at 91.54%. Applying this rate brings the estimated amount down to \$37,817,743.
- Amount requested from PLF is \$25,300,000. 2022 PLF is certified for \$25,288,857 as of this date. 2023 is estimating that the percentage does not revert to the statutory amount of 1.66% of the total General Revenue Fund and assumes no growth.

The total **estimated tax calculations are \$63,117,743.**

(\$37,817,743 + \$25,300,000)

The total **2023 Tax Budget request is \$66,609,000**

(\$41,309,000 + \$25,300,000)

- Estimated **other revenues for 2023** from earned interest, fines and fees, etc., are estimated to be **\$1,399,200.**
- Estimated **beginning unencumbered balance** from the General fund is **\$27,130,447.**
- The overall **estimated revenue calculations** total **\$64,516,943** (\$63,117,743 + \$1,399,200).
- The total General Fund 2023 **Tax Budget Request is \$68,008,200** (\$66,609,000 + \$1,399,200), plus the estimated beginning unencumbered fund balance of \$27,130,447 totals \$95,138,647 of resources available for expenditures.

Cleveland Public Library's currently projected 2023 program of library service needs could exceed anticipated revenues. It is consistent with past practice and expected to request funds in excess of probable collections.

The Resolution for the Year 2023 Tax Budget Request is being distributed with the packet of materials for the May 17, 2022 Board Meeting.

Proposed 2023 Tax Budget With Historical Perspective

Prepared By: Carrie Krenicky

	2021			2022		2023 Proposed
	Tax Budget 2021	Final Actual Budget 2021	Actual Rev/Exp 2021	Tax Budget 2022	(1) Actual Budget 2022	Tax Budget 2023
<b>General Fund</b>						
Beginning Unencumbered Balance	\$ 24,777,221	\$ 36,550,207	\$ 36,465,198	\$ 20,010,845	\$ 28,730,273	\$ 27,130,447
Property Taxes (includes Rollbacks)	40,700,000	39,903,432	39,903,432	40,988,000	37,817,742	41,309,000 (2)
Public Library Fund (PLF)	23,000,000	26,230,690	26,230,690	23,500,000	25,288,857	25,300,000 (3)
Other Sources	1,545,830	1,372,739	1,536,941	1,188,647	1,287,904	1,399,200
Total Current Revenue	65,245,830	67,506,860	67,671,063	65,676,647	64,394,503	68,008,200
Ret Adv/Advances Out		(213,380)			(75,000)	
Total Revenue With Beg Balance	90,023,051	103,843,687	104,136,261	85,687,492	93,049,777	95,138,647
Expenses & Encumbrances	(58,589,701)	(76,455,872)	(75,619,368)	(63,018,626)	(65,919,330)	(66,092,576) (4)
<b>Ending Unencumbered Balance</b>	<b>\$ 31,433,350</b>	<b>\$ 27,387,816</b>	<b>\$ 28,516,894</b>	<b>\$ 22,668,866</b>	<b>\$ 27,130,447</b>	<b>\$ 29,046,071</b>
<b>Special Revenue Funds</b>						
Beginning Unencumbered Balance	\$ 18,026,922	\$ 20,443,041	\$ 20,528,050	\$ 16,965,209	\$ 21,164,403	\$ 17,844,114
Other Sources	8,500,000	8,586,252	8,931,733	8,500,000	7,737,959	8,500,000
Total Current Revenue	8,500,000	8,586,252	8,931,733	8,500,000	7,737,959	8,500,000
Total Revenue With Beg Balance	26,526,922	29,029,293	29,459,783	25,465,209	28,902,362	26,344,114
Expenses & Encumbrances	(8,500,000)	(11,069,604)	(8,082,000)	(8,500,000)	(11,058,248)	(8,500,000)
<b>Ending Unencumbered Balance</b>	<b>\$ 18,026,922</b>	<b>\$ 17,959,689</b>	<b>\$ 21,377,783</b>	<b>\$ 16,965,209</b>	<b>\$ 17,844,114</b>	<b>\$ 17,844,114</b>
<b>Debt Service Fund</b>						
Beginning Unencumbered Balance	\$ 704,003	\$ 705,398	\$ 705,398	\$ 79	\$ 333	\$ 139
Other Sources	2,589,701	2,588,600	2,588,640	3,294,426	3,294,215	3,294,820
Total Current Revenue	2,589,701	2,588,600	2,588,640	3,294,426	3,294,215	3,294,820
Total Revenue With Beg Balance	3,293,704	3,293,997	3,294,037	3,294,506	3,294,549	3,294,959
Expenses & Encumbrances	(3,293,704)	(3,293,704)	(3,293,704)	(3,294,506)	(3,294,506)	(3,294,959)
<b>Ending Unencumbered Balance</b>	<b>\$ -</b>	<b>\$ 293</b>	<b>\$ 333</b>	<b>\$ -</b>	<b>\$ 43</b>	<b>\$ 0</b>

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Proposed 2023 Tax Budget With Historical Perspective

Prepared By: Carrie Krenicky

	2021			2022		2023 Proposed
	Tax Budget 2021	Final Actual Budget 2021	Actual Rev/Exp 2021	Tax Budget 2022	(1) Actual Budget 2022	Tax Budget 2023
<b>Capital Projects Fund</b>						
Beginning Unencumbered Balance	\$ 37,839,739	\$ 57,538,421	\$ 57,538,421	\$ 52,789,536	\$ 48,499,526	\$ 7,848,418
Other Sources	500,000	18,561,569	18,561,905	500,000	9,200,000	3,000,000
Total Current Revenue	500,000	18,561,569	18,561,905	500,000	9,200,000	3,000,000
Total Revenue With Beg Balance	38,339,739	76,099,990	76,100,326	53,289,536	57,699,526	10,848,418
Expenses & Encumbrances	(15,000,000)	(36,157,949)	(27,600,800)	(15,000,000)	(31,051,108)	(3,000,000)
<b>Ending Unencumbered Balance</b>	<b>\$ 23,339,739</b>	<b>\$ 39,942,042</b>	<b>\$ 48,499,526</b>	<b>\$ 38,289,536</b>	<b>\$ 26,648,418</b>	<b>\$ 7,848,418</b>
<b>Permanent Funds</b>						
Beginning Unencumbered Balance	\$ 4,058,077	\$ 3,710,756	\$ 4,643,857	\$ 3,638,433	\$ 3,965,427	\$ 3,810,364
Other Sources	300,000	168,874	301,108	300,000	0	300,000
Total Current Revenue	300,000	168,874	301,108	300,000	0	300,000
Total Revenue With Beg Balance	4,358,077	3,879,630	4,944,965	3,938,433	3,965,427	4,110,364
Expenses & Encumbrances	(150,000)	(72,323)	(46,437)	(150,000)	(155,063)	(150,000)
<b>Ending Unencumbered Balance</b>	<b>\$ 4,208,077</b>	<b>\$ 3,807,307</b>	<b>\$ 4,898,528</b>	<b>\$ 3,788,433</b>	<b>\$ 3,810,364.25</b>	<b>\$ 3,960,364</b>
<b>Agency Funds</b>						
Beginning Unencumbered Balance	\$ -	\$ 14,810	\$ 14,810	\$ -	\$ 14,346	\$ -
Other Sources	0	0	77,570	0	0	0
Total Current Revenue	0	0	77,570	0	0	0
Total Revenue With Beg Balance	0	14,810	92,380	0	14,346	0
Expenses & Encumbrances	0	(14,810)	(78,034)	0	(14,346)	0
<b>Ending Unencumbered Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,346</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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Proposed 2023 Tax Budget With Historical Perspective

Prepared By: Carrie Krenicky

	2021			2022		2023 Proposed
	Tax Budget 2021	Final Actual Budget 2021	Actual Rev/Exp 2021	Tax Budget 2022	(1) Actual Budget 2022	Tax Budget 2023
<b>ALL FUNDS</b>						
Beginning Unencumbered Balance	\$ 85,405,962	\$ 118,962,633	\$ 119,895,734	\$ 93,404,102	\$ 102,374,310	\$ 56,633,482
Property Taxes	40,700,000	39,903,432	39,903,432	40,988,000	37,817,742	41,309,000
Public Library Fund (formerly LLGSF)	23,000,000	26,230,690	26,230,690	23,500,000	25,288,857	25,300,000
Other Sources	13,435,531	31,278,033	31,997,897	13,783,073	21,520,078	16,494,020
Total Current Revenue	77,135,531	97,412,155	98,132,019	78,271,073	84,626,677	83,103,020
Ret Adv/Advances Out		(213,380)			(75,000)	
Total Revenue With Beg Balance	162,541,493	216,161,408	218,027,753	171,675,176	186,925,987	139,736,502
Expenses & Encumbrances	(85,533,405)	(127,064,262)	(114,720,342)	(89,963,132)	(111,492,601)	(81,037,535)
<b>Ending Unencumbered Balance</b>	<b>\$ 77,008,088</b>	<b>\$ 89,097,146</b>	<b>\$ 103,307,411</b>	<b>\$ 81,712,044</b>	<b>\$ 75,433,386</b>	<b>\$ 58,698,967</b>

- (1) The 2022 Actual Budget is current as of the April 20, 2022 Certificate of Estimated Resources and April 19, 2022 Board-approved Fourth Amendment to the Annual 2022 Appropriation.
- (2) Based on Collection Year 2022 effective rates & 100% collection rate of the 1.0 mill, 5.8 mill and 2.0 mill continuing levies as of the 1/01/22 Cuyahoga County Budget Commission's Schedule A with no increase to the assessed values.
- (3) PLF has been estimated, based on the State's budget bill (HB 110) for the FY 2022-2023 biennium temporarily increased to 1.7% for FY 2022-2023 (July 1, 2021 through June 30, 2023) and not reverting to the 1.66% statutory levels of the total General Revenue Fund with no growth.
- (4) The proposed 2023 Tax Budget Expenditures/Encumbrances is based on 2023 projected expenditures estimated by increasing 2022 operating appropriation by 2%. Estimating \$59.8m appropriation for 2023 plus \$3,000,000 being transferred to 401 and a \$3.3m transfer for debt service payment.

**Revenue Sources Detail  
For the  
Proposed 2023 Tax Budget  
For Board Presentation May 17, 2022**

Prepared By:  
Carrie Krenicky

	2021		2022		2023 Proposed			
	Ending Budget 2021	Actual Revenue 2021	Current Budget 2022		Tax Budget 2023			
41200 Property Tax	\$ 37,304,357	\$37,304,357	\$ 37,304,357	\$37,304,357	35,317,742	\$35,317,742	\$ 41,309,000	\$41,309,000
41100 PLF (Public Library Fund)	26,230,690		26,230,690		25,288,857		25,300,000	
41900 Rollbacks	2,599,075	2,599,075	2,599,075	2,599,075	2,500,000	2,500,000		
<b>Total Property Tax &amp; Rollbacks</b>		\$39,903,432		\$39,903,432		\$ 37,817,742		\$ 41,309,000
<b>Total Tax Budget Request Per Board Resolution</b>							<b>\$ 66,609,000</b>	
<b>Other Sources</b>								
42100 Federal Aid	\$ 4,680	\$ 4,680						
43110 Fines	1,213	1,284			1,214		1,200	
43120 Fees	13,478	14,212			13,479		20,000	
43130 Lost Books	32,656	34,135			32,657		32,000	
43150 Products	4,091	4,537			4,092		4,000	
43160 Passport Fee	3,923	4,658			3,923		10,000	
43165 Photo Passport Fee	890	980			890		2,000	
43170 Sales Tax	3,807	4,127			3,808		5,500	
43180 Copiers	53,925	63,154			53,925		50,000	
43195 Dup Services	5,647	5,677			5,647		6,000	
44100 Investment Income	414,895	420,604			354,077		464,421	
46500 Unrestricted Gifts	368	418			0		0	
48100 Sales of Surplus Property	18,244	58,783			0		10,000	
48300 Meeting Rooms	500	655			10,000		10,000	
48600 Rebates Earned	854	907			854		900	
48720 Refunds/Reimbursements	797,696	815,661			792,638		769,079	
48900 Miscellaneous	15,872	17,461			10,700		14,100	
49820 Return of Advances		85,009						
Subtotal Other		1,372,739		1,536,941		1,287,904		1,399,200
<b>Total Other Sources (TPP Tax &amp; Other)</b>		\$ 1,372,739		\$ 1,536,941		\$ 1,287,904		\$ 1,399,200
Total All Sources	\$ 67,506,860	\$ 67,671,063		\$ 64,394,503		\$ 68,008,200		
Beginning Unencumbered Balance	36,465,198	36,465,198			28,730,273		27,130,447	
Ret Adv/Advances Out	(128,371)				(75,000)			
<b>Total Available Revenue</b>	<b>\$ 103,843,687</b>	<b>\$ 104,136,266</b>		<b>\$ 93,049,777</b>		<b>\$ 95,138,647</b>		

## ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit: Cleveland Public Library

For the Fiscal Year Commencing: January 1, 2023

Fiscal Officer Signature: Carrie Krenicky Date: May 17, 2022

# COUNTY OF CUYAHOGA

### **Background**

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

### **Ohio Revised Code Section 5705.281**

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

### **County Budget Commission Duties**

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

### **County Budget Commission Action**

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (Including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

### **Alternative Tax Budget Information Filing Deadline**

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.

# DIVISION OF TAXES LEVIED

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)  
(List All Levies Of The Taxing Authority)

Cleveland Public Library  
Tax Budget 2023

**SCHEDULE 1**

		III	IV	V	VI	VII	VIII	IX
Fund	Purpose	Authorized By Voters On MM/DD/YY	Levy Type	Number Of Years Levy To Run	Tax Year Begins/ Ends	Collection Year Begins/ Ends	Maximum Rate Authorized	\$ AMOUNT Requested Of Budget Commission
General Fund	Current Expenses	11/5/1985	Replacement	Continuous	1985-	1986-	1.00	\$3,233,000.00
General Fund	Current Expenses	11/7/2017	Renewal with an Increase	Continuous	2018-	2019-	7.80	\$38,076,000.00
Totals								\$41,309,000.00



# STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

Cleveland Public Library  
Tax Budget 2023

## SCHEDULE 2

Fund	Beginning	III Property Taxes and Local Government Revenue/(PLF)	IV Other Sources Receipts	V Total Resources Available for Expenditures	VI Total Estimated Expenditures & Encumbrances	VII Ending Estimated Unencumbered Balance
BY Type	Estimated Unencumbered Fund Balance					
General Fund	27,130,447.00	66,609,000.00	1,399,200.00	95,138,647.00	66,092,576.00	29,046,071.00
Special Revenue Funds	17,844,114.00	0.00	8,500,000.00	26,344,114.00	8,500,000.00	17,844,114.00
Debt Service Fund	139.00		3,294,820.00	3,294,959.00	3,294,959.00	0.00
Capital Projects Fund	7,848,418.00	0.00	3,000,000.00	10,848,418.00	3,000,000.00	7,848,418.00
Permanent Funds	3,810,364.00	0.00	300,000.00	4,110,364.00	150,000.00	3,960,364.00



OCLC Symbol  
CLE  
Customer ID  
37694

Currency  
USD  
Renewal Period  
7/01/2022 to 6/30/2023

**Renewal**  
Renewal Order  
# 1000103395  
4/02/2022

### Cleveland Public Library

Andrea Johnson  
Catalog Manager  
325 Superior Ave E  
Cleveland OH 44114  
United States

### Participant Library

### Cleveland Public Library

325 Superior Ave E  
Cleveland OH 44114  
United States

Item Code	Item	Amount
3000030	Cataloging and Metadata Subscription	\$282,081.42
3000065	WorldShare ILL	\$7,638.00
<b>Total USD</b>		<b>\$289,719.42</b>

*THIS IS NOT AN INVOICE. An invoice will follow in the usual billing cycle.*

We appreciate your subscription to OCLC services and hope you are pleased with the service and the support you have received during the past year. Your subscription(s) will automatically renew on 7/1/2022.

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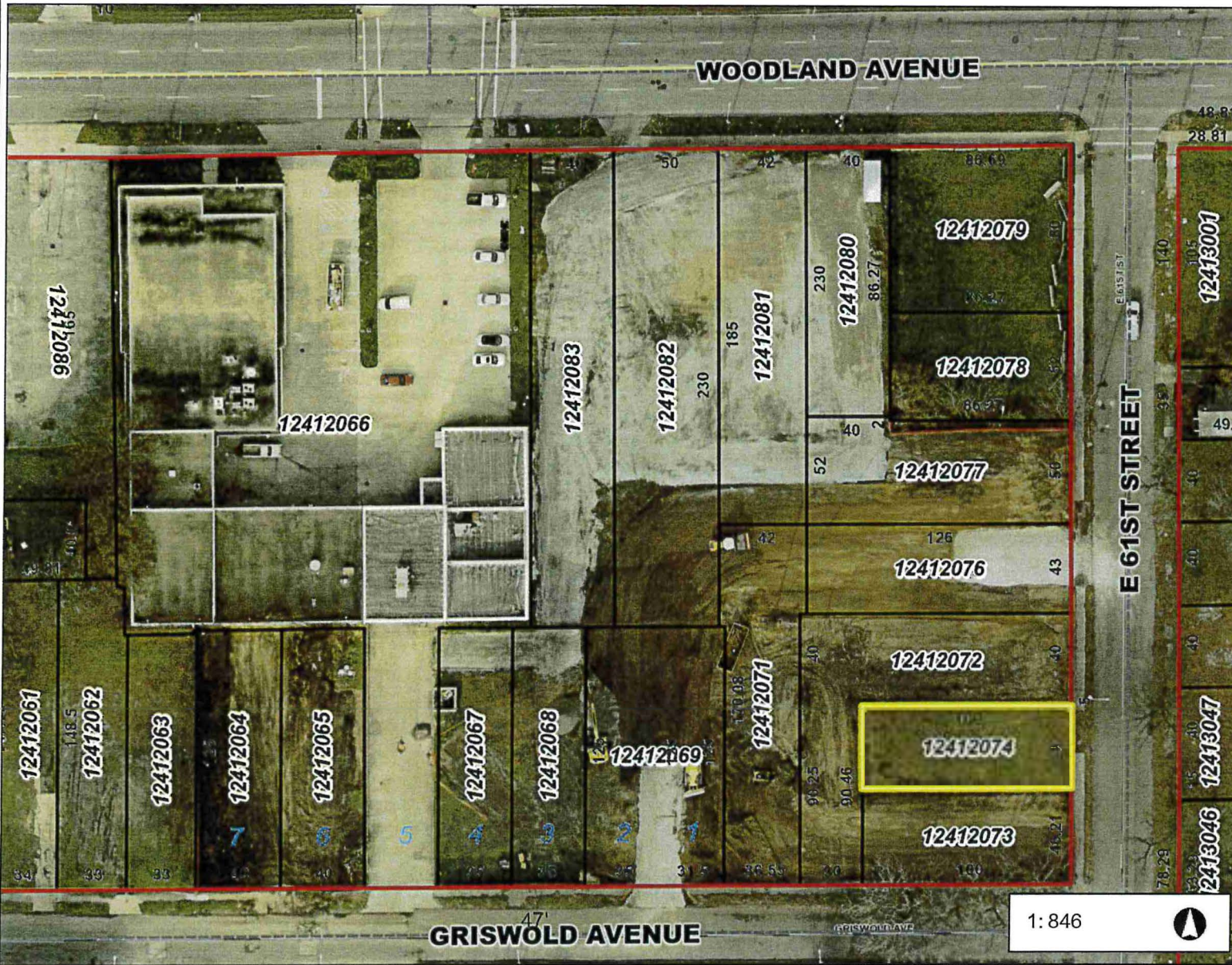
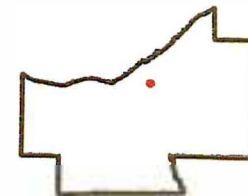
Thank you  
OCLC Order Services

\* Please note prices are current as of the date of this notice and are subject to change.

This transaction is subject to the relevant OCLC Framework Agreement ("FA") and the Schedules related to each product listed on this notice, found at: <http://oclc/service-agreements>, unless a signed agreement governing the transaction has been entered into by the parties.



# 2628 E 61st Street



Date Created: 5/9/2022

### Legend

- Municipalities
- Right Of Way
- Platted Centerline
- Parcel

1: 846



141 0 70 141 Feet

Projection:  
WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

— Cuyahoga County —  
**Enterprise GIS**  
PUTTING CUYAHOGA COUNTY ON THE MAP



Cuyahoga County, Ohio - Property Summary Report  
Parcel: 124-12-074



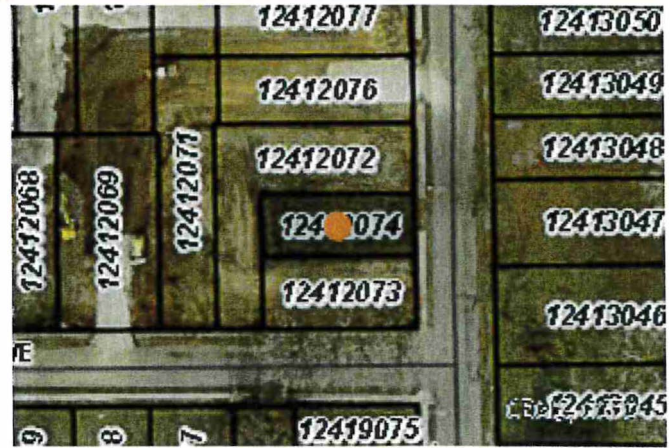
Owner EAFFORD, MARY  
Address 2628 E 61 ST  
CLEVELAND, OH. 44104  
Land Use (4000) C - COMMERCIAL VAC LAND  
Legal Description 331 B&B NP 86.21 N OF GRISWOLD 0004  
Neighborhood Code 49171

SKETCH

Building 0

Sketchs not available for this parcel.  
Please contact us at [EMcGoldrick@cuyahogacounty.gov](mailto:EMcGoldrick@cuyahogacounty.gov)  
or call (216) 443-4663 for a copy of the building

MAP VIEW



BUILDING INFORMATION

LAND

Code	Frontage	Depth	Acreage	Sq Ft
PRM	40	100	0.09	4,000

VALUATION

2021 Values	Taxable Market Value	Exempt Market Value	Abated Market Value	Assessed Taxable Value
Land Value	\$5,400	\$0	\$0	\$1,890
Building Value	\$0	\$0	\$0	\$0
Total Value	\$5,400	\$0	\$0	\$1,890
Land Use	4000			COMMERCIAL VACANT LAND

PERMITS

Tax Year	Reason	Tax Change	Exempt Change	Percent Complete	Reinspect	Notes
2012	10 - Razing	(\$3,300)	\$	100%	No	DWELLING RAZED 100% COMPLETE 1-1- 2012 (-\$3,300)
2007	10 - Razing	\$	\$	100%	No	GARAGE RAZED 100% COMP 1-1-07

IMPROVEMENTS

Type	Description	Size	Height	Depth
------	-------------	------	--------	-------

SALES

Date	Buyer	Seller	Price
12/22/1997	Eafford, Mary	Hodge, Cora	\$0
10/5/1992	Hodge, Cora	Hodge Charlie B & Cora	\$0
1/1/1975	Hodge Charlie B & Cora		\$0

Taxes

2021 Taxes	Charges	Payments	Balance Due
Tax Balance Summary	\$189.06	\$189.06	\$0.00

**EXHIBIT "A"**

<b>Brooklyn Branch</b>	
<b>Pre-Construction<sup>1</sup></b>	\$17,105
<b>Guaranteed Maximum Price<sup>2</sup></b>	\$1,952,269.50
<b>Owner's Construction Contingency</b>	\$ 83,959
<b>Furniture, Fixtures, and Equipment</b>	\$ 145,000
<b>Architect Fees<sup>3</sup></b>	\$ 186,951
<b>Owner Direct Costs<sup>4</sup></b>	\$ 184,500
<b>TOTAL PROJECT BUDGET</b>	<b>\$2,569,784.50</b>

<sup>1</sup> Pre-Construction fees for all Phase 1B were approved by this Board on March 18, 2021.

<sup>2</sup> The Guaranteed Maximum Price includes the \$248,429.80 early roof package approved by this Board on January 20, 2022.

<sup>3</sup> Architectural fees were separately approved by this Board on November 19, 2020.

<sup>4</sup> Owner Direct Costs include, but are not limited to, such project-related costs as surveys, environmental assessments, legal fees, property acquisition, and permits.



# Cleveland Public Library

## Phase 1B, Brooklyn Branch

### GMP 2 Documents

May 13, 2022



## Table of Contents

1. Exhibit A: Bid Tab/GMP Pricing (1 page)
2. Exhibit B: Assumptions and Clarifications (6 pages)
3. Exhibit C: Basis Documents (4 pages)
4. Exhibit D: Allowances (1 page)
5. Exhibit E: Schedule (2 pages)
6. Exhibit F: MBE/FBE/SBE Summary (1page)



Project: CPL Brooklyn Renovation  
 Architect: Vacon  
 Date: May 13, 2022  
 Prepared By: Janelle Hinkle  
 Project Duration: 10 months

**Bid Tabulation**

DESCRIPTION	SUB/SUPPLIER	MBE Subcontracts	FBE Subcontracts	SBE Subcontracts	LOW SUB BID	BID #1	BID #2	BID #3	BID #4	BID #5
BP-2: Selective Demo/Abatement	M Rivera	\$ 53,250.00	\$ 53,250.00	\$ 53,250.00	\$ 53,250	Precision 57,500	MZ Russell 58,827	M Rivera 53,250		
BP-14: Concrete	North Coast	\$ 4,500.00		\$ 54,500.00	\$ 54,500	North Coast 54,500				
BP-3: Masonry	Midstate			\$ 22,611.00	\$ 22,611	Midstate 22,611	35,441			
BP-4: Carpentry		6,000.00			\$ 110,000	110,000				
BP-5: Misc. Metals	Martins				\$ 22,764	22,764				
BP-6: Glass and Glazing	Allied		\$ 21,460.00	\$ 21,460.00	\$ 21,460	30,933	21,460	25,120		
BP-7: Interiors	CJI		\$ 129,590.00		\$ 129,590	152,699	129,590			
BP-8: Flooring	Frank Novak		\$ 36,300.00	\$ 36,300.00	\$ 36,300	36,300	39,700	41,900		
BP-9: Tile	Corcoran			\$ 18,850.00	\$ 18,850	18,850				
BP-10: Paving	Dependable		\$ 30,700.00	\$ 30,700.00	\$ 30,700	30,700	35,424			
BP-11: Plumbing	Synergy	\$ 30,000.00	\$ 102,900.00	\$ 102,900.00	\$ 102,900	110,500	102,900	103,950		
BP-12: HVAC	QualAir	\$ 7,500.00	\$ 377,804.00	\$ 377,804.00	\$ 377,804	457,500	377,804	450,700	\$ 383,640	\$ 431,000
BP-13: Electrical/Security	Scharton	\$ 42,000.00	\$ 332,580.00	\$ 332,580.00	\$ 332,580	332,580	363,006	431,370		
BP-15: Asphalt - Add All Only						4,800			No Bid	No Bid
BP-16: Technology - E-rale	Harrington			\$ 53,917.00	\$ 53,917	53,917	70,927			
Extended Project Engineer Time						9,600				
Tree Removal						3,950	H&H Land Clearing - \$4625	ProTree - \$3,950		
Thermally Broken Roof Hatch Allowances						975				
Dedication Plaque Allowance						500				
Heavy Floor Prep Allowance						7,000				
Misc. Exterior Repair Allowance						7,500				
Signage Allowance						30,000				
GPR Allowance						1,500				
Roof Winch Allowance						2,500				
<b>SUBTOTAL</b>		<b>\$ 143,250.00</b>	<b>\$ 1,084,584.00</b>	<b>\$ 1,104,872.00</b>	<b>\$ 1,430,751.00</b>					
CONSTRUCTION STAGE PERSONNEL							Budget	\$ 1,605,472.00		
ORIGINAL GENERAL CONDITIONS		10.01%	75.81%	77.22%			DD Budget Increase	\$ 222,531.00		
CONTINGENCY	2.00%						Increased Budget	\$ 1,828,003.00		
FEE	1.75%						GMP + Roofing	\$ 1,952,269.49		
BOND AND INSURANCE	0.80%						Budget Comparison	\$ (124,266.49)		
GMP # 2						\$ 1,703,839.70	Total Delta From Original Budget	\$ (346,797.49)		
Roof GMP #1						248,429.80				
Total GMP #2 + Roof GMP #1						1,952,269.60				
Street Parking Spots						18,800				
Street Parking Contingency and Fee						706				
Street Parking Bond/Insurance						156				
Alternates Total						\$ 19,661				
<b>Total GMP with All Alternates</b>						<b>\$ 1,723,501</b>				

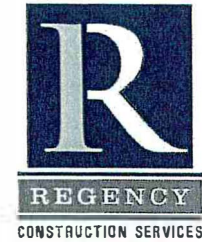


**Client: Cleveland Public Library**

**Job Name: Brooklyn Branch Renovation**

**What: Exhibit B - Assumptions & Clarifications**

**Date: May 13, 2022**



The following are assumptions and clarifications regarding the scope of work included with the Guaranteed Maximum Price (GMP) proposal.

**General Comments**

1. This GMP is based on the project schedule dated March 22, 2022 included and that the GMP will be executed by June 1, 2022. The schedule is based on normal 40-hour work weeks (Monday – Friday, 7:00am – 3:30pm). Premiums for off hour work, weekends, overtime, etc. are not included unless noted.
  - a. Any Owner furnished, contractor installed technology and soap dispensers must be provided no later than March 6, 2023.
2. Bid Tab Exhibit A includes all bid package pricing and pricing summary and represents the known scope to be provided as outlined in Exhibit C Basis Document.
3. General Conditions are included at a fixed amount to be billed equally each month.
4. Includes 4 weeks of additional project engineering time due to shifting of project schedules from the original Request for Proposal timeline.
5. The following scope items are included:
  - a. Temp Toilets
  - b. Payment & performance bond
  - c. General Liability Insurance
  - d. Construction contingency –It is anticipated that the CMR contingency can be used to cover missed scope that was unclear on the CD documents or not purchased, general conditions and staffing extension due to unforeseen material volatility or weather conditions, and material price increases for scope including millwork, glazing materials, roofing materials, metal studs, mechanical equipment, and electrical materials which had material quotes that could not be held for the time frame required to approve them GMP and release material orders.
  - e. Obtaining the Building Permit paid for by the Cleveland Public Library. Plumbing, mechanical, electrical, and fire alarm permits are included.
  - f. Warranty period per the CMR Agreement is included in the GMP. Additional warranties described in this Exhibit B are in addition to those set forth in the CMR Agreement.
  - g. Tax exempt
6. The following scope items are Excluded:
  - a. Onsite Trailer
  - b. Builders' Risk Insurance
  - c. LEED
  - d. Design contingency
  - e. Cost for the building permit – building permit will be paid for by the Cleveland Public Library and picked up/obtained by Regency Construction Services, Inc.

- f. Preconstruction fees – included previously in the initial agreement.
  - g. Construction/materials testing & inspections – all third party testing to be provided by the Cleveland Public Library
  - h. Security – 24 hour security or onsite security staff is not included.
  - i. Fire watch
  - j. Utilities usage/consumption (water, electric, gas during construction)
  - k. Temporary HVAC
  - l. Owner provided items including:
    - Book drop (Owner Furnished Contractor Installed, OFCI)
    - Shelving, all FFE items, kitchen equipment (Owner Furnished, Owner Installed, OFOI)
    - AV/Security Licenses (OFIOI)
    - Network Switches (OFIOI)
    - Patch Cords (CFOI)
    - WAPs (OFCI)
    - TVs (OFIOI), Brackets (OFCI)
    - GOBO Projector (OFCI)
    - Soap Dispensers (OFCI)
  - m. Final site or utility survey by a licensed surveyor.
7. Covid-19 / Pandemic has greatly affected material availability and pricing. Pricing for some materials including but not limited to roofing materials is not able to be locked in until production and/or shipment. Unforeseen changes in material pricing or lead times will be evaluated on a case by case basis with the project team.
  8. No Covid 19 PPE or tracking requirements are anticipated as the project site will be closed and not impacted by any Cleveland Public Library Covid 19 policies.
  9. GMP Exhibits Included
    - a. Ex A – Project Cost and Bid Tab
    - b. Ex B – Assumptions and Clarifications
    - c. Ex C – Basis Documents
    - d. Ex D – Allowances
    - e. Ex E – Construction Schedule
    - f. Ex F – MBE/FBE/SBE Contracting Summary

**Divisions:**

Division 2 – Existing Conditions

- a. The Cleveland Public Library will be responsible for removing, storing, and reinstalling the existing artwork prior to the start of construction on June 27, 2022.
- b. Salvaging of shelving is not included. It is assumed that the Cleveland Public Library will salvaging any shelving prior to the start of construction.
- c. It is assumed that only two new roof openings are required for the RTU ductwork. No roof demolition is included to install the new steel beams. It is assumed that beams can be installed from inside the building.

- d. Scraping of loose paint in the basement is included. Removal of any non-flaking paint or new paint is not included.

#### Division 3 – Concrete

- a. Base bid concrete work is included per the Vocon drawing dated May 4, 2022. No work for the add alternate parking spots on the street or associated sidewalk work is included.
- b. No polished concrete has been included.

#### Division 4 – Masonry

- a. Brick cleaning is included only at areas of new/repared work. Cleaning of the building in its entirety is not included.
- b. The coating for the south side of the building is included as MasterProtect® EL 750.

#### Division 5 – Metals

- a. A \$2,500 allowance for the roof winch system similar to Cranky Portable Winch System is included.

#### Division 6 – Wood, Plastics & Composites

- a. It is assumed that there is suitable blocking on walls with existing shelving for reinstallation of shelving at the end of the project. No new blocking or opening of walls is included in areas of existing shelving that will have new shelving installed at a similar location.

#### Division 7 – Thermal & Moisture Protection

- a. Roofing clarifications issues previously with Roofing GMP.
- b. The additional cost to include a thermally broken roof hatch is included in this GMP.

#### Division 8 – Openings

- a. Final keying per Cleveland Public Library standards is included by Midland Hardware.
- b. No material warranty is included on spontaneous breakage of tempered glazing.
- c. Storefront material is included in lieu of demountable partitions at rooms 106, 107, and 108. Three (3) single 3' x 8' +/- wide stile Oldcastle BE white aluminum doors with hardware as specified including 3/8" tempered glass, 10" bottom rails, butt hinges, lever handles, and wall stops (doors 106, 107, and 108) are included. Seven (7) pieces 3/8" clear tempered glass with Oldcastle BE 1-3/4" x 4-1/2" white aluminum storefront framing for new sidelites at doors 106, 107, and 108 are included. Caulked butt joints are included.
- d. Custom cut out or printed film is included where indicated.
- e. A new closer at door 100B is included. No new hardware is included at 100A. Doors 100A and 100B are assumed to have code compliant hardware.
- f. A HES 5000 electric strike is included at door 113.
- g. A new storefront frame with insulated aluminum panel is included to infill the mechanical unit opening per note A1.11 on A101.

#### Division 9 – Finishes

- b. Standard floor prep of one skim coat under resilient floors is included. Minor spot prep for carpeted areas is included. A \$7,000 allowance is included for heavy floor prep in select areas as needed.
- c. Exterior hand railings are included as galvanized only.
- d. No wall tile is included for Storage room 117 per Vocon on April 21, 2022.

- e. Spraylock adhesive is included in the staff break room, staff restroom, and staff work room where resilient tile is to be installed and no vapor barrier is assumed to be under the slab on grade. No vapor barrier product is included over the existing concrete.
- f. Five (5%) attic stock for flooring material is included.
- g. Axiom is included at 16" in lieu of 18" per note A2.06 on A201 as indicated per the architect.
- h. Acoustical tile ceiling is included as #2824 to accommodate the 9/16" suprafine grid.
- i. Removal of wall covering in the existing staff breakroom and corridor is included. Minor wall skimming is included. No major wall repair or heavy prep is included in areas of wall paper removal.
- j. An allowance of \$2,000 for wall covering WC-1 & 3 material is included.
- k. Level 5 finish is included behind wall covering.
- l. Deck heights for new wall construction are assumed to be per the Vocon email dated April 18, 2022.

#### Division 10 – Specialties

- a. An allowance of \$30,000 is included for all interior and exterior building signage material and labor. Signage standards and design must be completed to allow for sufficient procurement and installation time prior to March 30, 2023.

#### Division 11 – Equipment

- a. No work is included in this division. All equipment is to be furnished and installed by the Cleveland Public Library.

#### Division 12 – Furnishings

- a. All shelving (freestanding and wall anchored) is assumed to be furnished and installed by the Cleveland Public Library.
- b. Bike repair station is included as Fixit Bike Repair - Air Kit Prime.
- c. Installation of one (1) building surface mounted Knox Box is included that will be furnished by the Cleveland Public Library.

#### Division 13 – Special Construction

- a. No work is included in this division.

#### Division 14 – Conveying Systems

- a. No work is included in this division.

#### Division 21 – Fire Suppression Systems

- a. No work is included in this division.

#### Division 22 – Plumbing

- a. Replacement of roof strainers is included. Replacement of roof drains is not included.

#### Division 23 – HVAC

- a. HVAC controls work is included per Siemens quote dated April 11, 2022. A standard 1 year warranty is included for construction; it is anticipated that work after that will fall within the library's ongoing maintenance agreement with Siemens.
- b. It is assumed that the parking lot belonging to the property south of the library can be used for rigging the RTU if the alley drive will not work for rigging due to clearances with power lines.

- c. No shot feeder is included for a chemical treatment system. Flushing out the existing system is included.
- d. Conformed coordination drawings are not included nor anticipated required. Onsite coordination between MEP trades is included.
- e. No new fintube covers are included or anticipated per the architect. End caps where fintube is to be reworked for demolished or new walls are included.
- f. Insulation for new piping is included only; no new insulation is included for existing to remain piping. A \$2,500 allowance is included for any necessary repairs.

#### Division 26 – Electrical

- a. It is anticipated that all electrical equipment is sized correctly, and an arc fault study does not need to be completed prior to submitting and ordering equipment.
- b. Power is included for the Cleveland Public Library one GOBO projector. Projectors will be furnished by the Cleveland Public Library and mounted by contractor.
- c. MC Cable is included at all concealed locations.
- d. Efforts will be made to conceal electrical conduits when possible. However, due to existing conditions, many electrical conduits will be exposed and painted.
- e. Any fees and coordination required for a new building electrical service will be paid for and handled by the Cleveland Public Library. Per the engineer, a new/upgraded building service is not required and is not included.

#### Division 27 – Communications

- a. Existing wireless access points (WAPs) will be removed and turned over to the Cleveland Public Library (CPL). CPL will furnish and provide all WAPs required for the project to the technology contractor for installation. No exterior WAP enclosures are included. Includes one additional exterior WAP drop on the north side of the building.
- b. Efforts will be made to conceal data cabling when possible. However, due to existing conditions, exposed data wiring or data wiring in exposed conduits may be required.
- c. Includes CAT 6A cabling at all locations per CPL.
- d. Assumes 4 sheets of fire treated, non-painted plywood in the basement technology closet.
- e. Includes furnishing 48 – 10' patch cables to the Cleveland Public Library.
- f. An allowance of \$6,455 is included for 10 additional 100' data drops.

#### Division 28 – Electronic Safety & Security

- a. No existing access control head end equipment existing currently at the branch. It is assumed that the access control cabling will be brought back to the main network switches provided by CPL. CPL will connect and manage through their main system.
- b. Seven (7) new security cameras are included for the S2 NetVR CCTV System to be connected to the existing system.
- c. No UPS or battery back up calculations are included.
- d. No motion detection is included.
- e. An AV system is not included.
- f. Salvaging of the people counter is assumed to be by the Cleveland Public Library. It has been indicated by the contractor from discussions with the manufacturer that the manufacturer typically performs their own installation as well as programming of this

device. It is assumed that CPL will be working with the vendor for reinstallation and programming system wide.

- g. New access control is included on door 113. No new access control is included on doors 100A or 100B per direction by CPL.
- h. The Request to Exit is included as a motion above the door in lieu of a push button. A standard recessed door contact in the frame is included in lieu of a surface mounted contact.
- i. An allowance of \$6,000 for glass breaks, door contacts, motion sensors at the front and back doors is included.

Division 31 – Earthwork

- a. No work is included in this division.

Division 32 – Exterior Improvements

- a. No asphalt work is included in the base bid. Add alternate parking spots are included per drawing dated May 4, 2022.

Division 33 – Utilities

- a. Minor traffic control is included as required for material delivery coordination.

Cleveland Public Library  
 Project Name : Brooklyn Branch Renovation  
 Project Number: B21-17  
 Basis Documents  
 May 13, 2022



### EASTMAN BRANCH

Drawing	Description	
G100	Addendum 1 Cover Sheet	Addendum #1 - 3/30/2022
G200	Addendum 1 General Notes	Addendum #1 - 3/30/2022
G201	Addendum 1 Abbreviations and Symbols	Addendum #1 - 3/30/2022
G202	Addendum 1 Barrier Free Accessibility Requirements and Typical Mounting Height	Addendum #1 - 3/30/2022
G300	Addendum 1 Code Signage Requirements	Addendum #1 - 3/30/2022
C000.00	Addendum 1 Civil General Notes and Legend	For Bid - 3/1/2022
C400.00	Addendum 1 Existing and Demolition Plan	Addendum #1 - 3/30/2022
C401.00	Addendum 1 Site Layout Plan	Addendum #1 - 3/30/2022
C403.00	Addendum 1 Grading Plan	Addendum #1 - 3/30/2022
C404.00	Addendum 1 Storm Water Pollution Prevention Plan	Addendum #1 - 3/30/2022
C500.00	Addendum 1 Civil Details	Addendum #1 - 3/30/2022
C503.00	Addendum 1 SWPPP Details	For Bid - 3/1/2022
C504.00	Addendum 1 SWPPP Details	For Bid - 3/1/2022
S101	Addendum 1 Partial Roof Framing Plan General Notes and Special Inspections	Addendum #1 - 3/30/2022
DA100	Addendum 1 Lower Level Demolition Plan	Addendum #1 - 3/30/2022
DA101	Addendum 1 Level 1 Demolition Plan	Addendum #1 - 3/30/2022
DA102	Addendum 1 Level 1 Demolition RCP	Addendum #1 - 3/30/2022
AS100	Addendum 1 Architectural Site Plan	Addendum #1 - 3/30/2022
A001	Addendum 1 Metal Partitions Types and UL Ratings	Addendum #1 - 3/30/2022
A010	Addendum 1 Door Schedule Elevations and Details	Addendum #1 - 3/30/2022
A050	Addendum 1 Finish Schedules	Addendum #1 - 3/30/2022
A100	Addendum 1 Lower Level Construction Plan	Addendum #1 - 3/30/2022
A101	Addendum 1 Level 1 Construction Plan	Addendum #1 - 3/30/2022
A201	Addendum 1 Level 1 Reflected Ceiling Plan	Addendum #1 - 3/30/2022
A351	Addendum 1 Enlarged Plans and Details Restrooms and Staff Area	Addendum #1 - 3/30/2022
A451	Addendum 1 Interior Elevations	Addendum #1 - 3/30/2022
A601	Addendum 1 Level 1 Devices Location Plan	Addendum #1 - 3/30/2022
A701	Addendum 1 Level 1 Finish Plan	Addendum #1 - 3/30/2022
A970	Addendum 1 Millwork Details	Addendum #1 - 3/30/2022
F101	Addendum 1 Level 1 Furniture Location Plan	Addendum #1 - 3/30/2022
H001	Addendum 1 HVAC Legends Schedules and General Notes	Addendum #1 - 3/30/2022
H002	Addendum 1 HVAC Schedules	Addendum #1 - 3/30/2022
H101	Addendum 1 Lower Level and Main Level HVAC Plan	Addendum #1 - 3/30/2022
H103	Addendum 1 Roof Level HVAC Plan	For Bid - 3/1/2022
H601	Addendum 1 HVAC Details and Diagrams	For Bid - 3/1/2022
H602	Addendum 1 HVAC Details	Addendum #1 - 3/30/2022
H603	Addendum 1 HVAC Details and Diagrams	For Bid - 3/1/2022
H701	Addendum 1 HVAC Controls	For Bid - 3/1/2022
H702	Addendum 1 HVAC Controls	For Bid - 3/1/2022
H703	Addendum 1 HVAC Controls	Addendum #1 - 3/30/2022
H704	Addendum 1 HVAC Controls	Addendum #1 - 3/30/2022
HD101	Addendum 1 Lower Level and Main Level HVAC Demolition Plan	For Bid - 3/1/2022
HD103	Addendum 1 Roof Level HVAC Demolition Plan	For Bid - 3/1/2022
P001	Plumbing Symbol Legend Schedules and General Notes	Addendum #1 - 3/30/2022
P101	Addendum 1 Lower Level and Main Level Plumbing Plan	Addendum #1 - 3/30/2022
P103	Addendum 1 Roof Level Plumbing Plan	For Bid - 3/1/2022
P601	Addendum 1 Plumbing Details and Diagrams	For Bid - 3/1/2022
PD101	Addendum 1 Lower Level and Main Level Plumbing Demolition Plan	Addendum #1 - 3/30/2022
PD103	Addendum 1 Roof Level Plumbing Demolition Plan	For Bid - 3/1/2022
E001	Addendum 1 Electrical Symbol Legend and General Notes	For Bid - 3/1/2022
E002	Addendum 1 Luminaire Schedule	For Bid - 3/1/2022
E003	Addendum 1 Mechanical Equipment Schedule	For Bid - 3/1/2022
ED101	Addendum 1 Electrical Demolition Plan	For Bid - 3/1/2022
ED301	Addendum 1 Roof Electrical Demolition Plan	For Bid - 3/1/2022
E101	Addendum 1 Lower Level and Main Level Lighting Plans	Addendum #1 - 3/30/2022
E201	Addendum 1 Lower Level and Main Level Power and Fire Alarm Plans	Addendum #1 - 3/30/2022
E203	Addendum 1 Roof Level Power and Fire Alarm Plan	For Bid - 3/1/2022
E501	Addendum 1 Electrical Details and Diagrams	For Bid - 3/1/2022
E502	Addendum 1 Details and Diagrams	For Bid - 3/1/2022

E601	Addendum 1 One Liine Diagram	For Bid - 3/1/2022
E701	Addendum 1 Panel Schedules	Addendum #1 - 3/30/2022
ES001	Addendum 1 Site Electrical Plan	For Bid - 3/1/2022
AVD-001	Addendum 1 Technology Scope Matrix	March 29, 2022
AVD-002	Addendum 1 AV Details Symbols Legend and Notes	March 29, 2022
AV-001	Addendum 1 Level 1 AV Location Plan	March 18, 2022
AV-002	Addendum 1 Lower Level AV Location Plan	March 29, 2022
DA-RCP-001	Addendum 1 Level 1 Demolition RCP	March 29, 2022
AV-RCP-001	Addendum 1 Level 1 AV Location Reflected Ceiling Plan	March 18, 2022
AVR-001	Addendum 1 Lower Level Plan and AV Equipment Rack Elevation	March 29, 2022

### Specifications

#### **DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS**

00 01 01 PROJECT TITLE PAGE  
00 01 02 PROJECT INFORMATION  
00 01 10 TABLE OF CONTENTS

#### **Dated**

Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22

#### **DIVISION 01 – GENERAL REQUIREMENTS**

01 21 00 ALLOWANCES  
01 23 00 ALTERNATES  
01 25 00 SUBSTITUTION PROCEDURES  
01 30 00 ADMINISTRATIVE REQUIREMENTS  
01 40 00 QUALITY REQUIREMENTS  
01 50 00 TEMPORARY FACILITIES AND CONTROLS  
01 60 00 PRODUCT REQUIREMENTS  
01 70 00 EXECUTION AND CLOSEOUT REQUIREMENTS

Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
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Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22

#### **DIVISION 02 – EXISTING CONDITIONS**

02 41 00 SELECTIVE DEMOLITION

Addendum #1 March 11, 2022 issued on 4/11/22

#### **DIVISION 03 – CONCRETE**

03 20 00 CONCRETE REINFORCING  
03 30 00 CAST-IN-PLACE CONCRETE  
03 35 11 CONCRETE FLOOR FINISHES

Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22

#### **DIVISION 04 – MASONRY**

04 01 00 MAINTENANCE & REPAIR OF MASONRY  
04 05 11 MORTAR AND MASONRY GROUT

Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22

#### **DIVISION 06 – WOOD, PLASTICS, AND COMPOSITES**

06 10 53 ROUGH CARPENTRY  
06 10 53 MISCELLANEOUS ROUGH CARPENTRY  
06 41 00 ARCHITECTURAL WOOD CASEWORK

Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22

#### **DIVISION 07 – THERMAL AND MOISTURE PROTECTION**

07 01 50.19 PREPARATION FOR RE-ROOFING (PATCHWORK)  
07 54 19 PVC THERMOPLASTIC SINGLE-PLY ROOFING - CARLISLE  
07 62 00 SHEET METAL FLASHING AND TRIM  
07 72 00 ROOF ACCESSORIES  
07 92 00 JOINT SEALANTS

Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22

#### **DIVISION 08 – OPENINGS**

08 06 71 DOOR HARDWARE SCHEDULE  
08 11 13 HOLLOW METAL DOORS AND FRAMES  
08 14 16 FLUSH WOOD DOORS  
08 31 00 ACCESS DOORS AND PANELS  
08 71 00 DOOR HARDWARE

Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22

#### **DIVISION 09 – FINISHES**

09 21 16 GYPSUM BOARD ASSEMBLIES  
09 30 00 TILING  
09 51 00 ACOUSTICAL CEILINGS  
09 65 00 RESILIENT FLOORING  
09 68 13 TILE CARPETING  
09 72 00 WALL COVERINGS  
09 90 00 PAINTING AND COATING - COMMERCIAL FACILITY GUIDE SPECIFICATION

Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
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Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22  
Addendum #1 March 11, 2022 issued on 4/11/22

#### **DIVISION 10 – SPECIALTIES**

10 14 00 SIGNAGE

Addendum #1 March 11, 2022 issued on 4/11/22



10 22 19 DEMOUNTABLE PARTITIONS	Addendum #1 March 11, 2022 issued on 4/11/22
10 28 00 TOILET, BATH, AND LAUNDRY ACCESSORIES	Addendum #1 March 11, 2022 issued on 4/11/22
10 44 00 FIRE PROTECTION SPECIALTIES	Addendum #1 March 11, 2022 issued on 4/11/22
<b>DIVISION 22 – PLUMBING</b>	
22 01 10 PLUMBING GENERAL PROVISIONS	Addendum #1 March 11, 2022 issued on 4/11/22
22 01 01 PLUMBING SUPPLEMENTAL GENERAL PROVISIONS	Addendum #1 March 11, 2022 issued on 4/11/22
22 03 00 PLUMBING BASIC MATERIALS AND METHODS	Addendum #1 March 11, 2022 issued on 4/11/22
22 04 00 PLUMBING FIRESTOPPING	Addendum #1 March 11, 2022 issued on 4/11/22
22 06 01 DOMESTIC WATER PRESSURE BOOSTER PUMP - SIMPLEX	Addendum #1 March 11, 2022 issued on 4/11/22
22 07 00 PLUMBING INSULATION	Addendum #1 March 11, 2022 issued on 4/11/22
22 10 00 PLUMBING SYSTEM COMPONENTS AND DEVICES	Addendum #1 March 11, 2022 issued on 4/11/22
22 33 01 DOMESTIC WATER HEATER - ELECTRIC, POINT-OF-USE INSTANTANEOUS	Addendum #1 March 11, 2022 issued on 4/11/22
22 33 05 DOMESTIC WATER HEATER - ELECTRIC, STORAGE-TYPE	Addendum #1 March 11, 2022 issued on 4/11/22
22 40 00 PLUMBING FIXTURES	Addendum #1 March 11, 2022 issued on 4/11/22
<b>DIVISION 23 – HEATING, VENTILATING, AND AIR-CONDITIONING</b>	
23 01 00 HVAC GENERAL PROVISIONS	Addendum #1 March 11, 2022 issued on 4/11/22
23 01 01 HVAC SUPPLEMENTAL GENERAL PROVISIONS	Addendum #1 March 11, 2022 issued on 4/11/22
23 03 00 HVAC BASIC MATERIALS AND METHODS	Addendum #1 March 11, 2022 issued on 4/11/22
23 04 00 HVAC FIRESTOPPING	Addendum #1 March 11, 2022 issued on 4/11/22
23 05 05 HVAC EQUIPMENT MOTOR REQUIREMENTS	Addendum #1 March 11, 2022 issued on 4/11/22
23 05 93 TESTING, ADJUSTING, AND BALANCING	Addendum #1 March 11, 2022 issued on 4/11/22
23 07 00 HVAC INSULATION	Addendum #1 March 11, 2022 issued on 4/11/22
23 09 00 HVAC INSTRUMENTATION AND CONTROL	Addendum #1 March 11, 2022 issued on 4/11/22
23 20 00 HVAC PIPING AND ACCESSORIES	Addendum #1 March 11, 2022 issued on 4/11/22
23 21 00 HYDRONIC PUMPS	Addendum #1 March 11, 2022 issued on 4/11/22
23 21 01 HYDRONIC EQUIPMENT SPECIALTIES	Addendum #1 March 11, 2022 issued on 4/11/22
23 25 00 HVAC WATER TREATMENT	Addendum #1 March 11, 2022 issued on 4/11/22
23 25 01 HEAT TRANSFER FLUID	Addendum #1 March 11, 2022 issued on 4/11/22
23 30 00 AIR DISTRIBUTION	Addendum #1 March 11, 2022 issued on 4/11/22
23 34 00 FANS	Addendum #1 March 11, 2022 issued on 4/11/22
23 36 00 AIR TERMINAL UNITS	Addendum #1 March 11, 2022 issued on 4/11/22
23 50 01 CONDENSING BOILERS	Addendum #1 March 11, 2022 issued on 4/11/22
23 51 00 FLUES	Addendum #1 March 11, 2022 issued on 4/11/22
23 74 00 PACKAGED ROOFTOP AIR CONDITIONING UNITS	Addendum #1 March 11, 2022 issued on 4/11/22
23 81 26 SPLIT SYSTEM AIR CONDITIONERS	Addendum #1 March 11, 2022 issued on 4/11/22
23 82 01 HYDRONIC HEATING UNITS	Addendum #1 March 11, 2022 issued on 4/11/22
<b>DIVISION 26 – ELECTRICAL</b>	
26 01 00 ELECTRICAL GENERAL PROVISIONS	Addendum #1 March 11, 2022 issued on 4/11/22
26 01 01 ELECTRICAL SUPPLEMENTAL GENERAL PROVISIONS	Addendum #1 March 11, 2022 issued on 4/11/22
26 02 00 ELECTRICAL DEMOLITION	Addendum #1 March 11, 2022 issued on 4/11/22
26 03 00 ELECTRICAL BASIC MATERIALS AND METHODS	Addendum #1 March 11, 2022 issued on 4/11/22
26 03 10 LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES	Addendum #1 March 11, 2022 issued on 4/11/22
26 03 20 RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS	Addendum #1 March 11, 2022 issued on 4/11/22
26 03 40 WIRING DEVICES	Addendum #1 March 11, 2022 issued on 4/11/22
26 04 00 ELECTRICAL FIRESTOPPING	Addendum #1 March 11, 2022 issued on 4/11/22
26 08 00 ELECTRICAL COMMISSIONING	Addendum #1 March 11, 2022 issued on 4/11/22
26 21 00 POWER DISTRIBUTION EQUIPMENT	Addendum #1 March 11, 2022 issued on 4/11/22
26 21 15 GROUNDING OF ELECTRICAL SYSTEMS	Addendum #1 March 11, 2022 issued on 4/11/22
26 22 35 OVERCURRENT PROTECTION DEVICES	Addendum #1 March 11, 2022 issued on 4/11/22
26 22 60 SURGE PROTECTIVE DEVICES	Addendum #1 March 11, 2022 issued on 4/11/22
26 25 00 POWER DISTRIBUTION SYSTEM STUDIES	Addendum #1 March 11, 2022 issued on 4/11/22
26 31 40 MANUAL TRANSFER SWITCH FOR TEMPORARY GENERATOR	Addendum #1 March 11, 2022 issued on 4/11/22
26 51 00 LED LUMINAIRES	Addendum #1 March 11, 2022 issued on 4/11/22
26 52 00 LUMINAIRE CONTROL	Addendum #1 March 11, 2022 issued on 4/11/22
26 52 25 LIGHTING CONTROL SYSTEM	Addendum #1 March 11, 2022 issued on 4/11/22
26 71 00 LOW VOLTAGE SYSTEMS ROUGH-IN	Addendum #1 March 11, 2022 issued on 4/11/22
26 81 40 ADDRESSABLE FIRE ALARM SYSTEM	Addendum #1 March 11, 2022 issued on 4/11/22
<b>DIVISION 27 – COMMUNICATIONS</b>	
E-RATE TECHNOLOGY PACKAGE	Addendum #1 March 11, 2022 issued on 4/11/22
<b>DIVISION 31 – EARTHWORK</b>	
31 10 00 SITE CLEARING	Addendum #1 March 11, 2022 issued on 4/11/22
31 20 00 EARTH MOVING	Addendum #1 March 11, 2022 issued on 4/11/22
31 22 00 GRADING	Addendum #1 March 11, 2022 issued on 4/11/22
<b>DIVISION 32 – EXTERIOR IMPROVEMENTS</b>	

32 13 12

CONCRETE PAVING

Addendum #1 March 11, 2022 issued on 4/11/22

**Other**

Task Order 22 CPL Brooklyn Branch Asbestos Pre-Renovaton Survey Rev 3-3-22	2022.03.03
Task Order 22 CPL Brooklyn Branch Lead-Based Paint Report	2021.08.26

5/13/22

CLEVELAND PUBLIC LIBRARY  
Brooklyn Branch Renovation



## EXHIBIT D: SCHEDULE OF ALLOWANCES

The following allowances have been included in the GMP:

<u>Scope</u>	<u>Amount</u>	<u>Base Bid?</u>	<u>Description</u>
1 Main GMP	\$ 2,500.00	yes	Roof Winch Material
2 Main GMP	\$ 500.00	no	Dedication Plaque
3 Main GMP	\$ 7,000.00	no	Heavy Floor Prep
4 Main GMP	\$ 30,000.00	yes	Signage Material and Labor (Interior and Exterior)
5 Main GMP	\$ 1,500.00	no	Ground Penetrating Radar for the first floor slab
6 Electrical	\$ 5,000.00	yes	Fire Alarm Allowance for City Revisions
7 Electrical	\$ 12,500.00	yes	SRL Fixture Allowance
8 Electrical	\$ 3,000.00	yes	Front Fixture Allowance
9 Masonry	\$ 3,885.00	yes	Tuckpointing Lower 24" of the Building
10 Main GMP	\$ 7,500.00	no	Misc. Exterior façade repairs
11 HVAC	\$ 2,500.00	no	Repair Existing Damaged HVAC Insulation
12 Painting	\$ 2,000.00	yes	Wall Coverings WC-1&3 Material
13 Technology	\$ 6,455.00	no	Ten, 100' - CAT 6A Drops
14 Carpentry	\$ 5,000.00	yes	Suspended Art Structure Allowance
15 Electrical	\$ 6,000.00	yes	2 Glass breaks, motion sensors, door contacts
	\$ 95,340.00		



CLEVELAND PUBLIC LIBRARY

Cleveland Public Library - Brooklyn Branch  
Project Bid / GMP Schedule: Exhibit E



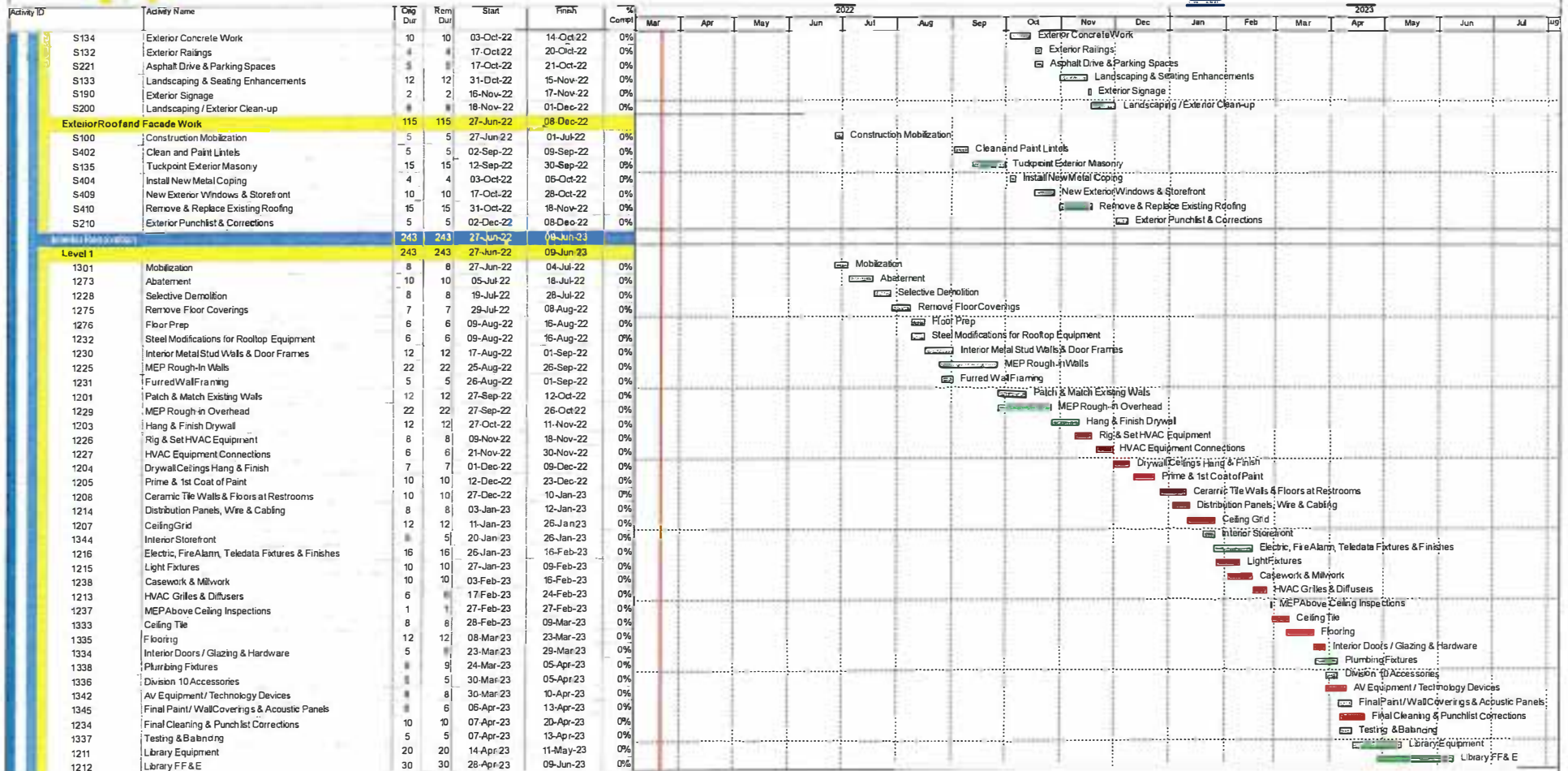
Activity ID	Activity Name	Orig Dur	Rem Dur	Start	Finish	Compl	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<b>Total</b>		<b>482</b>	<b>352</b>	<b>26-Jul-21 A</b>																				
	<b>Cleveland Public Library - Brooklyn Branch Renovation Schedule Update</b>	<b>492</b>	<b>352</b>	<b>26-Jul-21 A</b>	<b>08-Aug-23</b>																			
<b>Addition &amp; Renovation Work</b>																								
<b>Construction Documents</b>																								
UH105	Schematic Design	15	0	26-Jul-21 A	20-Aug-21 A	100%																		
UH107	SD Budgetary Estimate & Value Engineering	10	0	23-Aug-21 A	10-Sep-21 A	100%																		
UH108	SD Estimate Reconciliation	10	0	13-Sep-21 A	04-Oct-21 A	100%																		
UH105	DD Documents	20	0	04-Oct-21 A	23-Dec-21 A	100%																		
UH109	DD Estimate & Value Engineering	10	0	27-Dec-21 A	12-Jan-22 A	100%																		
UH110	DD Estimate Reconciliation	10	0	13-Jan-22 A	14-Jan-22 A	100%																		
UH104	95% Complete CD Document	20	0	17-Jan-22 A	25-Feb-22 A	100%																		
UH145	Roofing Package - Board Meeting Approval	1	0	20-Jan-22 A	20-Jan-22 A	100%																		
UH144	100% Construction Documents	10	3	28-Feb-22 A	24-Mar-22	90%																		
UH114	CM Provide GMP Submission	25	25	25-Mar-22	28-Apr-22	0%																		
UH148	Permitting	30	30	25-Mar-22	05-May-22	0%																		
UH180	CPL Review GMP	3		29-Apr-22	03-May-22	0%																		
UH179	Final GMP Submission	2		04-May-22	05-May-22	0%																		
UH181	Board Meeting Agenda Deadline	1	1	06-May-22*	06-May-22	0%																		
UH156	CPL May Board Meeting - GMP Submission Approval	1	1	20-May-22*	20-May-22	0%																		
UH149	CPL Issue GMP Contract Amendment and NTP	7	7	23-May-22	01-Jun-22	0%																		
UH157	Regency Award Subcontracts	5	5	05-Jun-22	10-Jun-22	0%																		
<b>Library Temporary Relocation</b>																								
UH173	CPL Close Brooklyn Branch	1	1	08-May-22*	08-May-22	0%																		
UH174	Brooklyn Move Management	40	40	09-May-22	05-Jul-22	0%																		
UH172	Library Move	10	10	31-May-22	13-Jun-22	0%																		
<b>Submittals / Approvals / Procurement</b>																								
<b>Submittals</b>																								
SUB-232404	Submt Roofing	10	0	24-Jan-22 A	14-Feb-22 A	100%																		
SUB-034100	Submt Flooring & Tile	10	10	13-Jun-22	24-Jun-22	0%																		
SUB-084413	Submt Exterior Windows, Storefront & Glazing	20	20	13-Jun-22	11-Jul-22	0%																		
SUB-232401	Submt RTUs and Exhaust Fan	15	15	13-Jun-22	01-Jul-22	0%																		
SUB-052404	Submt Casework Shop Drawings	15	15	13-Jun-22	01-Jul-22	0%																		
SUB-232402	Submt Boiler & Recirc Pumps	15	15	13-Jun-22	01-Jul-22	0%																		
SUB-232403	Submt Steel	10	10	13-Jun-22	24-Jun-22	0%																		
SUB-232405	Submt Electrical Gear	10	10	13-Jun-22	24-Jun-22	0%																		
<b>Review &amp; Approve</b>																								
REV-232405	Review & Approve Roofing	10	0	14-Feb-22 A	04-Mar-22 A	100%																		
REV-034100	Review & Approve Flooring & Tile	5	5	27-Jun-22	01-Jul-22	0%																		
REV-232403	Review & Approve Steel	10	10	27-Jun-22	11-Jul-22	0%																		
REV-232406	Review & Approve Electrical Gear	10	10	27-Jun-22	11-Jul-22	0%																		
REV-232402	Review RTUs and Exhaust Fan	10	10	05-Jul-22	18-Jul-22	0%																		
REV-052404	Review & Approve Casework Shop Drawings	10	10	05-Jul-22	18-Jul-22	0%																		
REV-232404	Review & Approve Boiler & Recirc Pumps	10	10	05-Jul-22	18-Jul-22	0%																		
REV-084413	Review & Approve Exterior Windows, Storefront & Glazing	10	10	12-Jul-22	25-Jul-22	0%																		
<b>Fabrication &amp; Delivery</b>																								
PRO-232406	Procure Roofing	120	109	07-Mar-22 A	23-Aug-22	10%																		
PRO-034120	Procure Flooring & Tile	30	30	05-Jul-22	15-Aug-22	0%																		
PRO-232405	Fab & Deliver Steel	20	20	12-Jul-22	08-Aug-22	0%																		
PRO-084414	Procure Electrical Gear	120	120	12-Jul-22	02-Jan-23	0%																		
PRO-232403	Procure RTUs and Exhaust Fan	80	80	19-Jul-22	09-Nov-22	0%																		
PRO-052403	Procure Casework	30	30	19-Jul-22	29-Aug-22	0%																		
PRO-232404	Procure Boiler & Recirc Pumps	60	60	19-Jul-22	11-Oct-22	0%																		
PRO-084413	Fab & Deliver Exterior Windows, Storefront & Glazing	50	50	26-Jul-22	04-Oct-22	0%																		
<b>Construction Period (Cal Days)</b>																								
G223	10 Day EPA Notice & Tentative Abatement	10	10	02-Jun-22	15-Jun-22	0%																		
G220	Overall Construction Period (Cal Days)	299	299	27-Jun-22	21-Apr-23	0%																		
G101	C of O / Life Safety Inspections	5	5	14-Apr-23	20-Apr-23	0%																		
G010	Project Substantial Completion	1	1	21-Apr-23*	21-Apr-23*	0%																		
G011	Project Final Completion	75	75	24-Apr-23	08-Aug-23	0%																		
<b>Sitework</b>																								
		42	42	03-Oct-22	01-Dec-22	0%																		

■ LDE  
■ Critical Remaining Work  
  Remaining Work  
■ Progress Bar  
◆ Milestone

Schedule Produced by Regency Construction Services, Inc.

Run Date 22-Mar-22  
Data Date 22-Mar-22

Date	Revision	Checked	Approved
22-Mar-22	Project Schedule	JH	





5/13/2022

**Exhibit F: CPL Brooklyn Branch GPM 1 + GMP 2 MBE/FBE/SBE Summary**

Bid Package	Total Value of Package	MBE	FBE	SBE
GMP 1: BP 1 - Roofing	\$ 237,550.00			\$ 237,550
BP-2: Selective Demo/Abatement	\$ 53,250.00	\$ 53,250	\$ 53,250	\$ 53,250
BP-3: Masonry	\$ 22,611.00	\$ -	\$ -	\$ 22,611
BP-4: Carpentry	\$ 110,000.00	\$ 6,000	TBD	TBD
BP-5: Misc. Metals	\$ 22,764.00	\$ -	\$ -	\$ -
BP-6: Glass and Glazing	\$ 21,460.00	\$ -	\$ 21,460	\$ 21,460
BP-7: Interiors	\$ 129,590.00	\$ -	\$ 129,590	\$ -
BP-8: Flooring	\$ 36,300.00	\$ -	\$ 36,300	\$ 36,300
BP-9: Tile	\$ 18,850.00	\$ -	\$ -	\$ 18,850
BP-10: Painting	\$ 30,700.00	\$ -	\$ 30,700	\$ 30,700
BP-11: Plumbing	\$ 102,900.00	\$ 30,000	\$ 102,900	\$ 102,900
BP-12: HVAC	\$ 377,804.00	\$ 7,500	\$ 377,804	\$ 377,804
BP-13: Electrical/Security	\$ 332,580.00	\$ 42,000	\$ 332,580	\$ 332,580
BP-14: Concrete	\$ 54,500.00	\$ 4,500	\$ -	\$ 54,500
BP-16: Technology - Erate	\$ 53,917.00	\$ -	\$ -	\$ 53,917
Allowances	\$ 63,525.00	\$ 9,600.00	\$ 9,600.00	\$ 9,600.00
<b>Total Cost of Work</b>	<b>\$ 1,668,301.00</b>	<b>\$ 152,850.00</b>	<b>\$ 1,094,184.00</b>	<b>\$ 1,352,022.00</b>
<b>Cost of Work %</b>		<b>9.16%</b>	<b>65.59%</b>	<b>81.04%</b>
Regency Staffing/GC/Fee	\$ 250,602.47	\$ 157,490	\$ 250,602	\$ 250,602
Contingency	\$ 33,366.02			
<b>Total</b>	<b>\$ 1,952,269.49</b>	<b>\$ 310,340</b>	<b>\$ 1,344,786</b>	<b>\$ 1,602,624</b>
<b>Total Contract Amount</b>		<b>15.90%</b>	<b>68.88%</b>	<b>82.09%</b>
\$ 1,952,269.49				

## Exhibit "A"

\*

Hough Branch Budget	July 6, 2021 Project Budget	Increase*	Amended Project Budget
Pre-Construction	\$38,343		\$38,343
Guaranteed Maximum Price	\$4,589,863		\$4,589,863
Owner's Construction Contingency	\$200,252		\$200,252
Furniture, Fixtures, and Equipment	\$200,000		\$200,000
Architect Fees	\$457,490	<b>\$56,000</b>	<b>\$513,490</b>
Owner Direct Costs	\$268,100		\$268,100
<b>TOTAL PROJECT BUDGET</b>	<b>\$5,754,048</b>		<b>\$5,810,048</b>

Figures in **BOLD** represent increases to the budget.

Cleveland Public Library  
 ATTN.: Mr. Eric Herman, Capital Projects Manager  
 325 Superior Avenue  
 Cleveland, Ohio 44114

11 May 2022

**RE: Cleveland Public Library – Hough Branch  
 Additional Service Request 02**

Dear Eric,

The design team respectfully requests approval of an Additional Service Request to incorporate Environmental Wayfinding Consulting into its scope of work for the proposed Cleveland Public Library (CPL) Hough Branch.

CPL directed Moody Nolan to incorporate Environmental Wayfinding into its scope of work during a meeting on May 10, 2022. Agnes Studio will serve as the Environmental Wayfinding consultant for the Project and be under contract with Moody Nolan. A proposal provided by Agnes Studio is attached as an exhibit to this letter.

Additional Services Fees are requested by Moody Nolan to support the Environmental Design effort, and Osborn Engineering requests an additional fee to support electrical engineering, design, and specification to support exterior building signage.

Costs for the additional service are reduced with the utilization of the balance of Moody Nolan's Design Contingency Allowance for the project.

Proposed Additional Service 01 Fees:

Agnes Studio Environmental Design	\$67,550.00
Moody Nolan	\$2,500.00
Osborn Engineering	\$2,000.00
<b>SUBTOTAL</b>	<b>\$72,050.00</b>
<b>Minus Design Contingency Balance</b>	<b>(\$16,050.00)</b>
<b>TOTAL</b>	<b>\$56,000.00</b>





Please feel free to contact our office if there are any questions or comments.

Sincerely,



Robert M. Donaldson, AIA, LEED AP BD+C, NCARB, FitWel Ambassador  
Senior Associate  
Project Manager

CC: Anne Hartman, Moody Nolan  
Aaron Askew, Moody Nolan  
File



Cleveland Public Library  
 ATTN.: Mr. Eric Herman, Capital Projects Manager  
 325 Superior Avenue  
 Cleveland, Ohio 44114

11 May 2022

**RE: Cleveland Public Library – Hough Branch  
 Design Contingency Allowance**

Dear Eric,

The design team is incorporating Environmental Wayfinding Consulting into its scope of work for the proposed Cleveland Public Library (CPL) Hough Branch at the direction of CPL.

Agnes Studio has met with CPL and Moody Nolan to discuss the scope of services for Environmental Wayfinding Consulting. A proposal provided by Agnes Studio is attached as an exhibit to this letter.

To support this additional services request, Moody Nolan will utilize the balance of its Design Contingency Allowance to partially fund this effort with the balance requiring CPL to provide a contract adjustment to our Prime Agreement.

Design Contingency Allowance:	\$18,450.00
(20 September 2019 Technical Proposal)	
Additional Service Request #01	(\$2,400.00)
Additional Service Request #02	(\$16,050.00)
Remaining Design Contingency Allowance	\$0.00

Please feel free to contact our office if there are any questions or comments.

Sincerely,



Robert M. Donaldson, AIA, LEED AP BD+C, NCARB, FitWel Ambassador  
 Senior Associate  
 Project Manager

CC: Anne Hartman, Moody Nolan  
 Aaron Askew, Moody Nolan  
 File





05/10/2022

**TO** Kathleen Sonnhalter, LEED AP BD+C  
Capital Projects Manager, Cleveland Public Library

**FROM** Danielle Rini Uva and Katie Parland  
Partners, Agnes Studio

**REGARDING** Cleveland Public Library  
Environmental (exterior and interior) Wayfinding Consultation proposal, *revised*

Dear Kath,

Thank you for inviting us to submit a proposal for CPL's environmental wayfinding needs. Enclosed you will find:

<b>OVERVIEW</b>	2
<b>DELIVERABLES &amp; ESTIMATE</b>	3
<b>BACKGROUND</b>	4

We'd love to see the branding for the Library reach its full potential! Collaborating with you, Signature Sign, and Moody Nolan, we will create a design plan that can be used throughout the library system. It will help realize the goals of the Master Plan and the branding: to help you communicate consistently as an invaluable community entity and national leader; develop a design package to give the brand a solid foundation so that you can continue to evolve as an institution; differentiate Cleveland Public Library; support the good work you do with good design.

Because of CPL's unique position—a presence in every neighborhood—a signage program can help signal its place, vibrancy, commitment, and importance. We hope we can work together.

*Kind regards,*

**PARTNERS, AGNES STUDIO**

THIS PROPOSAL IS VALID FOR 30 DAYS

*p. 1*



## Overview

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As a small, experienced firm, we are just the right size and strive to deliver projects with a deep understanding of place and culture. We start by asking a lot of questions, pushing aside assumptions to find the distinctive, essential message that communicates the value of our client's work. Each project begins with a kick-off meeting, research, sketches, and concept development, to get to the root of the design problem we want to solve. Our clients are our collaborators, and we assemble small, dedicated teams to meet the needs of each project.

**Wayfinding** encompasses all of the ways in which people orient themselves in physical space and navigate from place to place—inside and outside. It is an information system that guides people through a physical environment and enhances their understanding and experience of the space and should be consistent, clear, open, flexible, and accessible.

Cleveland Public Library has developed a Master Plan alongside a strategic rebrand. Both initiatives are underway. As the buildings are upgraded, their interior and exterior wayfinding needs to be addressed thoughtfully, creatively, and consistently. We want people to understand where they are and to feel a part of the Library community.

**Our goal** is to create a unified wayfinding system that is easily recognizable as the Cleveland Public Library with the flexibility to adapt to individual locations and strengthen over time.



## Deliverables & Estimate

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### *Part 1: Interior*

- Icon program (**up to 50**) for interior and section signage, specifics TBD.
- Determine the hierarchy of signage program, for the entire institution. Will include TechCentral, Writers & Readers, each unique area, **up to 12**.
- Guidelines for shelf wayfinding for two campuses. To include: shelf wayfinding, shelf end panel graphic artwork (magnetic substrate, photography?), section signage (**up to 12**: teen, children, etc.), circulation desk.
- Wall map with timeline of CPL history, **one design**, which can be scaled depending on usage.
- Graphic wraps for book lockers.
- Meetings and presentations, up to **eight hours**.

**ESTIMATE** .....\$24,750

### *Part 2: Exterior*

- Visit site location for research and measurements, up to **two** (Hough & Jefferson).
- Door signage program (likely vinyl) for **two campuses** (Hough & Jefferson). Will serve as an example for other campuses.
- Dimensional building signage for **two campuses** (Hough & Jefferson). Will serve as an example for other campuses.
- Collaborate with LAND studio on outdoor monument signage unique to each campus, up to **6 hours** for two locations. Design brand/size/scale/proportion parameters for artists.
- Meetings and presentations, up to **eight hours**.

**ESTIMATE** .....\$19,700

### *Part 3: Miscellaneous*

- Communication deck for potential funders for signage and wayfinding.
- Revise Environmental Brand Guidelines.
- Meeting with individual design teams in a 1½ hour design charrette(s) to develop concepts and discover best points of continuity for individual design while considering brand standards, up to **three** charettes.
- Review designs from other entities (Takeform). Suggest revisions and best practices, **10 hours** included. Additional interior signage will be billed at the hourly design rate.
- Meetings and presentations with other vendors: present concepts to Administration for review and comment, hourly as needed, **8 hours** included.

**ESTIMATE** .....\$18,100

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**RATES:** Partner Consultation, both principals: \$360 Art Direction, collaboration, strategy, and direction: \$165, Design, strategic implementation: \$130, Production, edits, revisions, mechanical building, project management: \$100

**ALLOWANCE:** \$5,000 for unforeseen design consultation.



Founded in 2009, Agnes Studio\* is an award-winning graphic design firm that develops distinctive, fully-integrated identities, working from a place of curiosity, intuition, and respect. Long-lasting and rooted in classic design principles that we push as far as possible, we build visual languages that empower our clients and inspire their audiences to act, invest, explore, and love. We enjoy solving complex problems through design solutions that are beautiful and smart.

We are a business whose clientele reflects our beliefs and interests: design, fine art, theatre, education, humor, nature, sustainability, urban planning, landscapes, creating space for the voices of ten ignored, small and big businesses with exceptional products, public art, books, ice cream, and those aiming to make the world a better place.

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**Female Business Enterprise:** Agnes Studio (RUL, Ltd.) has been a 100% female-owned business since its inception in 2009. The corporation is divided between its two partners, Danielle Rini Uva and Katie Parland.

**Equal Opportunity:** Agnes Studio is an equal opportunity employer. In accordance with anti-discrimination law, it is the purpose of this policy to effectuate these principles and mandates. Agnes Studio prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, age, national origin, disability status, protected veteran status, sexual orientation, or any other characteristic protected by law. Agnes Studio conforms to the spirit as well as to the letter of all applicable laws and regulations.



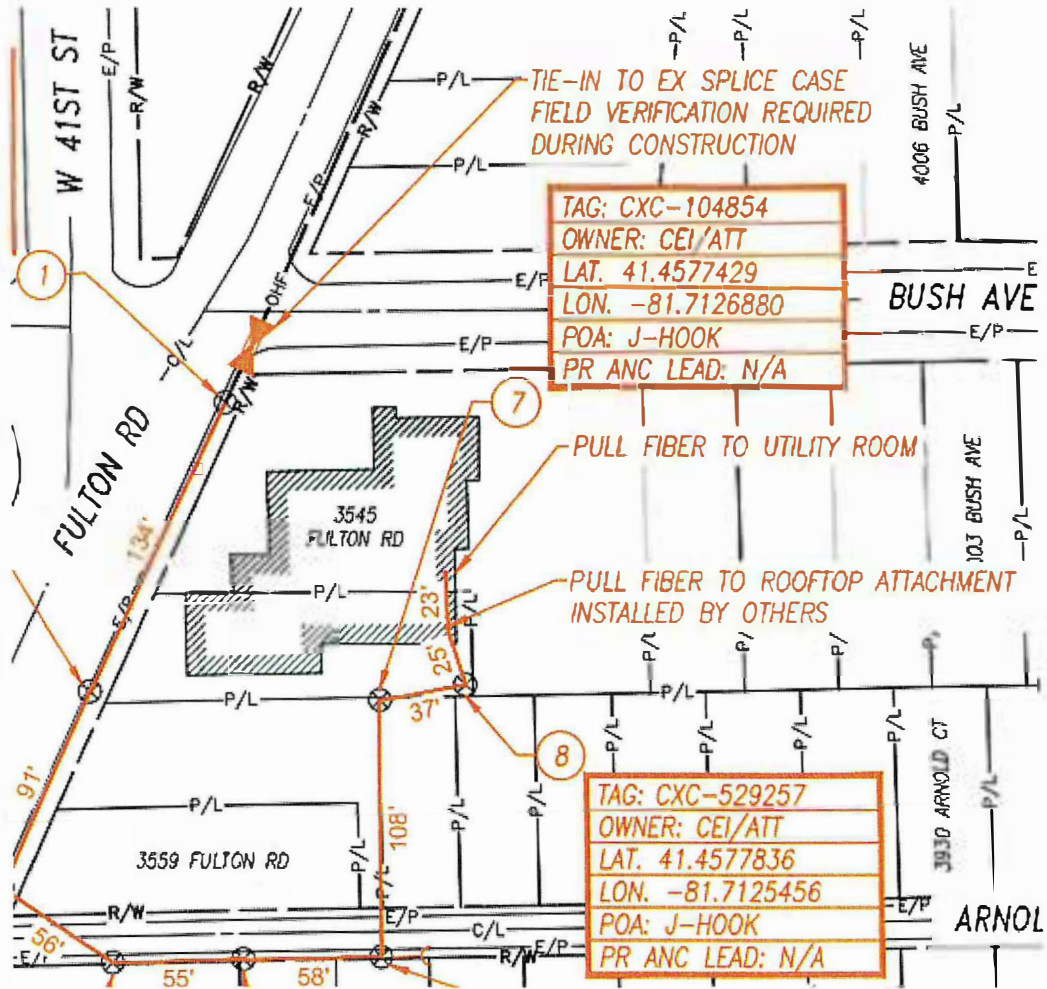
**We've worked with:** large institutions, small businesses, schools, environmentalists, tech start-ups, Fortune 500 companies, cities, artists, journalists, non-profits, magical thinkers, publishers, shops, theatres, museums, and ice cream makers.

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Aristotle Design Group	Free Period Press
Barrie Projects	GE Lighting
CAN Triennial	Hear Her Sports
Carnegie Museum of Art	Kent State University,
Case Western Reserve University	Cleveland Urban Design Collaborative
City of Akron	Key Bank
Great Streets Initiative	Lakewood Public Library
Akron Parks Collaborative	LAND Studio
The Cleveland Foundation	Legal Aid Society of Cleveland
Cleveland Kraut	Mitchell's Homemade Ice Cream
Cleveland Museum of Art	Nature Center at Shaker Lakes
Cleveland Museum of Natural History	Neighborhood Leadership Institute
Cleveland Public Library	NEON Juice Co.
Cleveland Seed Bank,	Pattern Play Glass
The Hummingbird Project	Philomena Bake Shop
Cleveland State University	Pop Life Universe
Conservancy for Cuyahoga Valley	Praxis Fiber Workshop
National Park	Regrid, Nationwide Parcel Data
Daily Press Juice Bar & Cafe	Seventh Hill Design
Deru Landscape Architecture	St. Clair/Superior Development Corp.
Dobama Theatre	Suzuran Photography
Double Rainbow Shop	Tiny Earth Toys
Dunham Tavern Museum & Gardens	Titan Realty
Euclid Brewing Company	Tri-C JazzFest
Fair Housing Center for Rights & Research	University Circle, Incorporated
Fifth Street Arcades	University Hospitals
Forgotten Fruits Ice Cream	Written Word Media

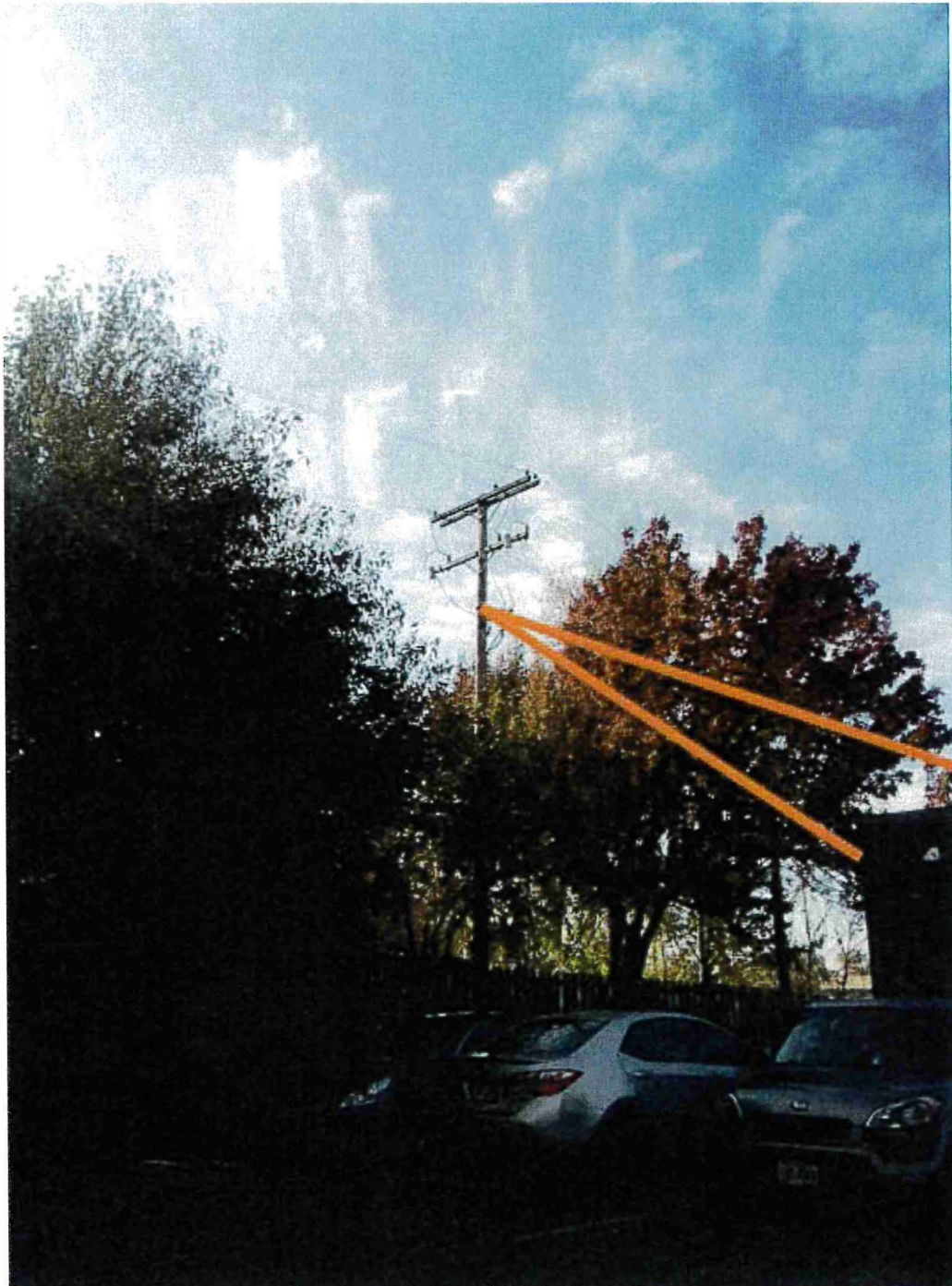
# Exhibit "A"

## AERIAL EASEMENT FOR FIBER





Licensee Site Name: 5G VILS Fulton Library  
Licensee Location code: 705151



CLEVELAND PUBLIC LIBRARY  
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES  
FOR THE PERIOD APRIL 1 – APRIL 30, 2022

*Carrie Kenickly*

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FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

**Cleveland Public Library**  
**Revenues, Expenditures and Changes in Fund Balance**  
**For the Period Ending April 30, 2022**

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Permanent</u>	<u>Agency</u>	<u>Total</u>
41 Taxes	21,151,539.54	0.00	0.00	0.00	0.00	0.00	21,151,539.54
42 Intergovernmental	9,739,822.18	528,577.03	0.00	0.00	0.00	0.00	10,268,399.21
43 Fines & Fees	48,390.61	0.00	0.00	0.00	0.00	0.00	48,390.61
44 Investment Earnings	128,132.08	127,260.12	95.81	79,192.17	38,487.34	0.00	373,167.52
45 Charges for Services	0.00	2,718,245.86	0.00	0.00	0.00	0.00	2,718,245.86
46 Contributions & Donations	0.00	249,767.66	0.00	0.00	0.00	0.00	249,767.66
48 Miscellaneous Revenue	82,633.64	0.00	0.00	5,200,000.00	0.00	26,008.60	5,308,642.24
<b>Total Revenues</b>	<b>\$ 31,150,518.05</b>	<b>\$ 3,623,850.67</b>	<b>\$ 95.81</b>	<b>\$ 5,279,192.17</b>	<b>\$ 38,487.34</b>	<b>\$ 26,008.60</b>	<b>\$ 40,118,152.64</b>
51 Salaries/Benefits	13,057,877.07	1,179,601.02	0.00	0.00	5,577.22	0.00	14,243,055.31
52 Supplies	220,042.65	92,193.74	0.00	562.46	0.00	0.00	312,798.85
53 Purchased/Contracted Services	4,473,056.82	1,328,506.75	0.00	10,611.76	4,077.00	0.00	5,816,252.33
54 Library Materials	1,609,670.16	393,583.28	0.00	0.00	39,987.13	0.00	2,043,240.57
55 Capital Outlay	312,114.03	15,502.60	0.00	8,451,299.13	0.00	0.00	8,778,915.76
56 Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57 Miscellaneous Expenses	88,187.80	9,370.01	0.00	0.00	0.00	24,620.70	122,178.51
<b>Total Expenditures</b>	<b>\$ 19,760,948.53</b>	<b>\$ 3,018,757.40</b>	<b>\$ 0.00</b>	<b>\$ 8,462,473.35</b>	<b>\$ 49,641.35</b>	<b>\$ 24,620.70</b>	<b>\$ 31,316,441.33</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$ 11,389,569.52</b>	<b>\$ 605,093.27</b>	<b>\$ 95.81</b>	<b>\$(3,183,281.18)</b>	<b>\$(11,154.01)</b>	<b>\$ 1,387.90</b>	<b>\$ 8,801,711.31</b>
95 Notes Issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00
98 Advances	(65,000.00)	65,000.00	0.00	0.00	0.00	0.00	0.00
99 Transfers	(7,294,215.15)	0.00	3,294,215.15	4,000,000.00	0.00	0.00	0.00
<b>Total Other Sources / Uses</b>	<b>\$(7,359,215.15)</b>	<b>\$ 65,000.00</b>	<b>\$ 3,294,215.15</b>	<b>\$ 4,000,000.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Revenue &amp; Other Sources Over/ (Under) Expenditures &amp; Other Uses</b>	<b>\$ 4,030,354.37</b>	<b>\$ 670,093.27</b>	<b>\$ 3,294,310.96</b>	<b>\$ 816,718.82</b>	<b>\$(11,154.01)</b>	<b>\$ 1,387.90</b>	<b>\$ 8,801,711.31</b>
<b>Beginning Year Cash Balance</b>	<b>\$ 38,408,564.99</b>	<b>\$ 22,419,100.86</b>	<b>\$ 0.00</b>	<b>\$ 73,755,975.60</b>	<b>\$ 4,957,429.77</b>	<b>\$ 14,346.26</b>	<b>\$ 139,555,750.90</b>
<b>Current Cash Balance</b>	<b>\$ 42,438,580.59</b>	<b>\$ 23,089,194.13</b>	<b>\$ 3,294,644.38</b>	<b>\$ 74,572,694.42</b>	<b>\$ 4,946,275.76</b>	<b>\$ 15,734.16</b>	<b>\$ 148,357,123.44</b>

**Cleveland Public Library  
Certified Revenue, Appropriations and Balances  
General Fund  
For the Period Ending April 30, 2022**

	<u>Certified Revenue (1)</u>	<u>Income To Date</u>	<u>Balance</u>	<u>Percent To Date</u>	<u>Percent Prior Year</u>
PLF State Income Tax	25,288,857	8,520,073	16,768,784	34%	33%
General Property Tax	35,317,742	21,151,540	14,166,202	60%	56%
Rollback, Homestead, CAT	2,500,000	1,219,749	1,280,251	49%	54%
Fines & Fees	119,635	48,391	71,244	40%	26%
Investment Earnings	354,077	128,132	225,945	36%	31%
Miscellaneous	814,192	82,634	731,558	10%	9%
Return of Advances Out	0	10,000	(10,000)		
<b>Total</b>	<b>\$ 64,394,503</b>	<b>\$ 31,160,518</b>	<b>\$ 33,233,985</b>	<b>48%</b>	<b>46%</b>

	<u>Appropriation(2)</u>	<u>Expended/ Encumbered</u>	<u>Balance</u>	<u>Percent To Date (3)</u>	<u>Percent Prior Year</u>
Salaries/Benefits	40,938,995	13,103,485	27,835,510	32%	32%
Supplies	957,118	349,112	608,006	36%	41%
Purchased Services	13,456,912	8,625,423	4,831,488	64%	62%
Library Materials	11,916,271	5,998,028	5,918,243	50%	47%
Capital Outlay	1,050,702	436,385	614,317	42%	29%
Other	196,789	136,568	60,221	69%	61%
<b>Subtotal</b>	<b>\$ 68,516,786</b>	<b>\$ 28,649,001</b>	<b>\$ 39,867,785</b>	<b>42%</b>	<b>40%</b>
Advances Out	0	75,000	(75,000)		
Transfers Out	7,294,215	7,294,215	0	100%	100%
<b>Total</b>	<b>\$ 75,811,001</b>	<b>\$ 36,018,216</b>	<b>\$ 39,792,785</b>	<b>48%</b>	<b>54%</b>

Note (1): Certificate from Cuyahoga County Budget Commission dated April 20, 2022 (includes Advances Out).

Note (2): Total Amended Appropriation of \$65,919,329.97 plus carried forward encumbrance of \$9,891,671.40.

Note (3): Subtotal includes 29% expended and 13% encumbered.

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending April 30, 2022**

		<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
51110	Professional Salaries	12,449,771.01	12,917,441.08	4,201,352.78	0.00	8,716,088.30
51120	Clerical Salaries	9,826,867.25	10,187,088.50	3,153,306.68	0.00	7,033,781.82
51130	Non-Clerical Salaries	1,087,066.52	1,113,323.07	277,861.20	0.00	835,461.87
51140	Buildings Salaries	5,330,826.31	5,517,716.12	1,681,689.24	0.00	3,836,026.88
51150	Other Salaries	361,866.50	375,957.43	122,912.17	0.00	253,045.26
51180	Severance Pay	66,835.38	231,034.89	207,088.91	0.00	23,945.98
51190	Non-Base Pay	426,639.62	456,674.15	319,508.37	0.00	137,165.78
51400	OPERS	4,106,683.79	4,260,729.38	1,374,989.62	0.00	2,885,739.76
51610	Health Insurance	4,818,325.77	5,003,626.82	1,472,309.12	0.00	3,531,317.70
51611	Dental Insurance	202,900.82	219,042.01	63,966.32	0.00	155,075.69
51612	Vision Insurance	15,811.63	15,811.63	4,828.54	0.00	10,983.09
51620	Life Insurance	12,988.80	14,158.00	4,272.15	0.00	9,885.85
51625	Short Term Disability Insuranc	49,478.37	51,613.61	16,809.08	0.00	34,804.53
51630	Workers Compensation	79,317.60	80,180.26	(1,431.80)	0.00	81,612.06
51640	Unemployment Compensation	25,000.00	45,527.63	8,776.26	36,751.37	0.00
51650	Medicare - ER	398,171.11	415,688.52	135,302.01	485.25	279,901.26
51900	Other Benefits	20,276.52	33,382.29	14,336.42	8,371.68	10,674.19
	<b>Salaries/Benefits</b>	<b>\$39,278,827.00</b>	<b>\$40,938,995.39</b>	<b>\$ 13,057,877.07</b>	<b>\$ 45,608.30</b>	<b>\$ 27,835,510.02</b>
52110	Office Supplies	39,095.00	39,931.67	3,696.29	360.98	35,874.40
52120	Stationery	33,125.00	37,095.70	5,581.88	3,496.22	28,017.60
52130	Duplication Supplies	24,000.00	29,495.24	6,124.79	6,266.43	17,104.02
52140	Hand Tools	500.00	500.00	151.92	0.00	348.08
52150	Book Repair Supplies	57,000.00	62,951.61	18,022.08	847.76	44,081.77
52210	Janitorial Supplies	115,800.00	133,074.58	32,074.82	16,786.75	84,213.01

**Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending April 30, 2022**

		<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
52220	Electrical Supplies	40,000.00	45,573.55	14,991.95	7,746.47	22,835.13
52230	Maintenance Supplies	243,500.00	282,863.34	63,791.00	41,448.62	177,623.72
52240	Uniforms	35,000.00	38,757.62	7,896.42	3,120.35	27,740.85
52300	Motor Vehicle Supplies	55,000.00	59,132.12	22,593.73	31,663.64	4,874.75
52900	Other Supplies	203,835.00	227,742.07	45,117.77	17,331.76	165,292.54
	<b>Supplies</b>	<b>\$846,855.00</b>	<b>\$957,117.50</b>	<b>\$ 220,042.65</b>	<b>\$ 129,068.98</b>	<b>\$ 608,005.87</b>
53100	Travel/Meetings	75,000.00	75,900.00	8,317.42	7,961.58	59,621.00
53210	Telecommunications	278,000.00	291,193.36	86,067.67	192,194.09	12,931.60
53230	Postage/Freight	55,600.00	81,231.60	14,727.31	56,894.74	9,609.55
53240	PR/Other Communications	227,200.00	272,389.51	38,891.19	46,543.49	186,954.83
53310	Building Repairs	325,000.00	367,793.46	84,937.00	82,248.32	200,608.14
53320	Machine Repairs	30,000.00	38,196.51	5,037.32	7,952.45	25,206.74
53340	Building Maintenance	524,950.00	963,427.27	296,024.25	205,748.47	461,654.55
53350	Machine Maintenance	153,764.29	201,114.82	38,761.78	32,225.55	130,127.49
53360	Computer Maintenance	396,005.76	404,816.46	217,150.90	18,071.56	169,594.00
53370	Motor Vehicle Repairs/Maint	27,000.00	30,328.55	16,039.02	11,388.16	2,901.37
53380	Contract Security	665,000.00	1,522,565.77	236,991.32	626,642.55	658,931.90
53390	Landscaping	40,000.00	40,000.00	0.00	0.00	40,000.00
53400	Insurance	533,788.00	533,788.00	(945.00)	0.00	534,733.00
53510	Rent/Leases	167,818.37	238,884.40	59,278.18	98,796.02	80,810.20
53520	Equipment Rental	27,915.72	35,018.49	3,884.50	7,567.13	23,566.86
53610	Electricity	1,770,000.00	2,106,294.05	624,957.40	1,122,120.90	359,215.75
53620	Gas	155,000.00	177,191.98	97,734.23	57,579.93	21,877.82
53630	Chilled Water	671,046.00	706,973.42	60,966.46	625,321.21	20,685.75

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending April 30, 2022**

	<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
53640 Water/Sewer	152,000.00	183,829.12	32,724.26	142,963.68	8,141.18
53710 Professional Services	1,628,279.69	2,252,251.22	372,212.84	632,705.44	1,247,332.94
53720 Auditors Fees	785,000.00	897,900.50	511,213.74	104,780.50	281,906.26
53730 Bank Service Charges	8,500.00	8,500.00	2,663.41	0.00	5,836.59
53800 Library Material Control	276,500.00	565,996.23	208,947.60	68,807.69	288,240.94
53900 Other Purchased Services	1,460,110.77	1,461,327.02	1,456,474.02	3,853.00	1,000.00
<b>Purchased/Contracted Services</b>	<b>\$10,433,478.60</b>	<b>\$13,456,911.74</b>	<b>\$ 4,473,056.82</b>	<b>\$ 4,152,366.46</b>	<b>\$ 4,831,488.46</b>
54110 Books	1,976,000.00	3,073,952.56	370,422.68	1,224,952.09	1,478,577.79
54120 Continuations	340,000.00	657,487.94	97,253.37	248,544.15	311,690.42
54210 Periodicals	755,000.00	1,024,794.16	59,611.61	211,417.86	753,764.69
54220 Microforms	17,650.00	41,598.00	14,698.00	10,275.00	16,625.00
54310 Video Media	1,085,000.00	1,758,041.20	167,231.48	763,261.66	827,548.06
54320 Audio Media - Spoken	55,500.00	113,340.07	9,949.15	55,108.55	48,282.37
54325 Audio Media - Music	122,750.00	213,675.79	18,157.66	102,966.00	92,552.13
54500 Database Services	820,000.00	1,454,200.58	384,823.80	243,125.89	826,250.89
54530 eMedia	1,677,905.37	3,113,432.33	406,307.60	1,363,035.52	1,344,089.21
54600 Interlibrary Loan	3,200.00	4,503.75	3,005.00	2,063.75	(565.00)
54710 Bookbinding	30,000.00	32,673.58	7,959.21	24,714.37	0.00
54720 Preservation Services	40,650.00	57,901.05	13,255.57	18,000.48	26,645.00
54730 Preservation Boxing	8,000.00	11,991.95	410.40	5,290.37	6,291.18
54790 Preservation Reformatting	25,811.63	44,160.10	14,311.63	4,036.84	25,811.63
54905 Other LM-Hotspots	150,000.00	314,518.03	42,273.00	111,565.03	160,680.00
<b>Library Materials</b>	<b>\$7,107,467.00</b>	<b>\$11,916,271.09</b>	<b>\$ 1,609,670.16</b>	<b>\$ 4,388,357.56</b>	<b>\$ 5,918,243.37</b>

Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending April 30, 2022

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
55510	Furniture	105,000.00	173,998.47	46,169.91	36,565.91	91,262.65
55520	Equipment	234,267.00	303,764.32	60,179.47	69,953.20	173,631.65
55530	Computer Hardware	313,000.00	480,609.47	199,159.43	12,526.58	268,923.46
55540	Software	41,500.00	47,704.49	6,605.22	5,225.00	35,874.27
55700	Motor Vehicles	90,000.00	44,625.00	0.00	0.00	44,625.00
	<b>Capital Outlay</b>	<b>\$783,767.00</b>	<b>\$1,050,701.75</b>	<b>\$ 312,114.03</b>	<b>\$ 124,270.69</b>	<b>\$ 614,317.03</b>
57100	Memberships	101,720.22	103,370.22	41,441.40	26,430.82	35,498.00
57200	Taxes	10,000.00	19,732.08	1,285.84	18,446.24	0.00
57500	Refunds/Reimbursements	63,000.00	73,686.45	45,460.56	3,503.19	24,722.70
	<b>Miscellaneous Expenses</b>	<b>\$174,720.22</b>	<b>\$196,788.75</b>	<b>\$ 88,187.80</b>	<b>\$ 48,380.25</b>	<b>\$ 60,220.70</b>
59810	Advances Out	0.00	0.00	75,000.00	0.00	(75,000.00)
	<b>Advances</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ 75,000.00</b>	<b>\$ 0.00</b>	<b>\$(75,000.00)</b>
59900	Transfers Out	3,294,215.15	7,294,215.15	7,294,215.15	0.00	0.00
	<b>Transfers</b>	<b>\$3,294,215.15</b>	<b>\$7,294,215.15</b>	<b>\$ 7,294,215.15</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
	<b>TOTAL</b>	<b>\$61,919,329.97</b>	<b>\$75,811,001.37</b>	<b>\$ 27,130,163.68</b>	<b>\$ 8,888,052.24</b>	<b>\$ 39,792,785.45</b>



**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending April 30, 2022**

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
101 General Fund	38,408,564.99	31,160,518.05	27,130,163.68	8,888,052.24	33,550,867.12
<b>Total General Fund</b>	<b>\$ 38,408,564.99</b>	<b>\$ 31,160,518.05</b>	<b>\$ 27,130,163.68</b>	<b>\$ 8,888,052.24</b>	<b>\$ 33,550,867.12</b>
201 Anderson	415,694.25	1,567.44	0.00	0.00	417,261.69
202 Endowment for the Blind	3,209,639.54	54,309.96	0.00	0.00	3,263,949.50
203 Founders	6,350,634.11	223,537.94	240,273.54	421,757.53	5,912,140.98
204 Kaiser/Brunckhart	161,124.43	0.00	0.00	0.00	161,124.43
205 Kralej	232,554.88	1,498.57	562.50	112.82	233,378.13
206 Library	218,302.96	1,106.75	1,158.38	0.00	218,251.33
207 Pepke	191,289.85	0.00	0.00	0.00	191,289.85
208 Wickwire	1,961,622.38	(626.50)	0.00	0.00	1,960,995.88
209 Wittke	121,718.27	0.00	0.00	0.00	121,718.27
210 Young	6,196,611.66	(430.75)	0.00	0.00	6,196,180.91
226 Judd	296,670.58	65,560.75	55,290.07	24,574.81	282,366.45
228 Lockwood Thompson Memorial	304,563.93	0.00	71,393.84	108,654.56	124,515.53
230 Schweinfurth	226,079.52	0.00	0.00	0.00	226,079.52
231 CLEVNET	1,702,549.67	2,718,245.86	2,010,205.96	1,126,980.16	1,283,609.41
251 OLBDP-Library for the Blind	423,697.15	502,732.00	476,554.41	9,589.85	440,284.89
254 MyCom	47,348.50	100,845.03	30,096.91	19,080.00	99,016.62
257 Tech Centers	122,087.96	30,500.00	73,855.19	647.89	78,084.88
259 Rice Solar Panel System	108,531.62	3.62	0.00	108,049.79	485.45
260 Coronavirus Relief Fund	128,379.60	0.00	69,366.60	0.00	59,013.00
<b>Total Special Revenue Funds</b>	<b>\$ 22,419,100.86</b>	<b>\$ 3,698,850.67</b>	<b>\$ 3,028,757.40</b>	<b>\$ 1,819,447.41</b>	<b>\$ 21,269,746.72</b>
301 Debt Service	333.42	3,294,310.96	0.00	0.00	3,294,644.38
<b>Total Debt Service Fund</b>	<b>\$ 333.42</b>	<b>\$ 3,294,310.96</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 3,294,644.38</b>

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending April 30, 2022**

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
401 Building & Repair	19,444,486.08	9,200,000.00	793,547.45	10,749,688.92	17,101,249.71
402 Construction - Tax-Exempt	45,085,791.76	36,153.33	7,667,223.89	32,016,968.78	5,437,752.42
403 Construction - Taxable	9,225,697.76	43,038.84	1,702.01	2,759.95	9,264,274.64
<b>Total Capital Project Funds</b>	<b>\$ 73,755,975.60</b>	<b>\$ 9,279,192.17</b>	<b>\$ 8,462,473.35</b>	<b>\$ 42,769,417.65</b>	<b>\$ 31,803,276.77</b>
501 Abel	328,605.99	10,991.12	31,674.21	0.00	307,922.90
502 Ambler	3,352.47	0.00	0.00	0.00	3,352.47
503 Beard	66,632.58	2,075.21	1,904.00	5,746.00	61,057.79
504 Klein	7,925.16	0.00	0.00	0.00	7,925.16
505 Malon/Schroeder	380,897.67	3,748.28	6,510.22	149.90	377,985.83
506 McDonald	262,765.68	1,037.39	1,240.00	2,790.00	259,773.07
507 Ratner	135,033.51	0.00	0.00	0.00	135,033.51
508 Root	58,134.00	0.00	0.00	0.00	58,134.00
509 Sugarman	254,387.72	1,653.25	0.00	0.00	256,040.97
510 Thompson	184,690.55	0.00	0.00	0.00	184,690.55
511 Weidenthal	9,810.96	0.00	0.00	0.00	9,810.96
512 White	2,995,228.55	15,687.88	8,312.92	50,951.04	2,951,652.47
513 Beard Anna Young	114,182.21	3,294.21	0.00	0.00	117,476.42
514 Paulson	155,782.72	0.00	0.00	0.00	155,782.72
<b>Total Permanent Funds</b>	<b>\$ 4,957,429.77</b>	<b>\$ 38,487.34</b>	<b>\$ 49,641.35</b>	<b>\$ 59,636.94</b>	<b>\$ 4,886,638.82</b>
901 Unclaimed Funds	9,155.10	2,005.20	2,121.00	0.00	9,039.30
905 CLEVNET Fines & Fees	5,191.16	24,003.40	22,499.70	0.00	6,694.86
<b>Total Agency Funds</b>	<b>\$ 14,346.26</b>	<b>\$ 26,008.60</b>	<b>\$ 24,620.70</b>	<b>\$ 0.00</b>	<b>\$ 15,734.16</b>
<b>Total All Funds</b>	<b>\$ 139,555,750.90</b>	<b>\$ 47,497,367.79</b>	<b>\$ 38,695,656.48</b>	<b>\$ 53,536,554.24</b>	<b>\$ 94,820,907.97</b>

Cleveland Public Library  
Year-To-Date Budget Report  
Construction - Tax-Exempt Fund 402  
For the Period Ending April 30, 2022

	Original Budget	Revised Budget	YTD Actual	Encumbered and Unpaid	Available Balance
44400 Investment Earnings (Capital)	0.00	0.00	-36,153.33	0.00	36,153.33
<b>Investment Earnings</b>	<b>0.00</b>	<b>0.00</b>	<b>-36,153.33</b>	<b>0.00</b>	<b>36,153.33</b>
52900 Other Supplies	0.00	5,269.14	562.46	4,792.81	-86.13
<b>Supplies</b>	<b>0.00</b>	<b>5,269.14</b>	<b>562.46</b>	<b>4,792.81</b>	<b>-86.13</b>
53710 Professional Services	4,775.97	40,420.59	8,909.75	19,998.11	11,512.73
<b>Purchased/Contracted Services</b>	<b>4,775.97</b>	<b>40,420.59</b>	<b>8,909.75</b>	<b>19,998.11</b>	<b>11,512.73</b>
55100 Land	0.00	169,033.39	30,898.49	138,134.90	0.00
55300 Construction/Improvements	15,844.03	43,175,603.00	7,626,853.19	31,326,051.00	4,222,698.81
55510 Furniture	0.00	148,585.61	0.00	148,585.61	0.00
55520 Equipment	0.00	355,026.35	0.00	355,026.35	0.00
55530 Computer Hardware	0.00	24,380.00	0.00	24,380.00	0.00
<b>Capital Outlay</b>	<b>15,844.03</b>	<b>43,872,628.35</b>	<b>7,657,751.68</b>	<b>31,992,177.86</b>	<b>4,222,698.81</b>
<b>TOTAL Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>-36,153.33</b>		<b>36,153.33</b>
<b>TOTAL Expenditures</b>	<b>20,620.00</b>	<b>43,918,318.08</b>	<b>7,667,223.89</b>	<b>32,016,968.78</b>	<b>4,234,125.41</b>
			Prior Fund Balance	45,085,791.76	
			Change in Fund Balance	(7,631,070.56)	
			Current Fund Balance	37,454,721.20	

**Cleveland Public Library**  
**Year-To-Date Budget Report**  
**Construction - Taxable Fund 403**  
**For the Period Ending April 30, 2022**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>YTD Actual</u>	<u>Encumbered and Unpaid</u>	<u>Available Balance</u>
44400 Investment Earnings (Capital)	0.00	0.00	-43,038.84	0.00	43,038.84
<b>Investment Earnings</b>	<b>0.00</b>	<b>0.00</b>	<b>-43,038.84</b>	<b>0.00</b>	<b>43,038.84</b>
53710 Professional Services	5,000.00	5,786.91	1,702.01	2,759.95	1,324.95
<b>Purchased/Contracted Services</b>	<b>5,000.00</b>	<b>5,786.91</b>	<b>1,702.01</b>	<b>2,759.95</b>	<b>1,324.95</b>
<b>TOTAL Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>-43,038.84</b>		<b>43,038.84</b>
<b>TOTAL Expenditures</b>	<b>5,000.00</b>	<b>5,786.91</b>	<b>1,702.01</b>	<b>2,759.95</b>	<b>1,324.95</b>
			Prior Fund Balance		9,225,697.76
			Change in Fund Balance		41,336.83
			Current Fund Balance		9,267,034.59

**Cleveland Public Library  
 Depository Balance Detail  
 For the Period Ending April 30, 2022**

<b>Balance of All Funds</b>	<b>\$ 148,357,123.44</b>
Huntington - Checking	68,759.93
KeyBank - Checking (ZBA)	(94,386.95)
KeyBank - FSA Account	5,206.19
Petty Cash	270.00
Change Fund	1,490.00
KeyBank-Payroll Account (ZBA)	(717.81)
<b>Cash in Library Treasury</b>	<b>\$(19,378.64)</b>
Huntington Escrow Account	108,535.24
U.S. Bank - 2019A-Money Market	3,828,955.83
U.S. Bank - 2019B-Money Market	94,158.89
U.S. Bank - Investments	62,567,571.78
U.S. Bank - Inv - Money Market	264,090.45
U.S. Bank - Series 2019A Notes	31,664,732.64
U.S. Bank - Series 2019B Notes	9,180,447.09
Huntington Trust -Money Market	1,423,722.02
STAR Ohio - 2019A	4,655,532.13
STAR Ohio - 2019B	0.00
STAR Ohio Investment	12,378,535.50
STAR Plus/GDIP Program	0.00
<b>Investments</b>	<b>\$ 126,166,281.57</b>
PNC- Endowment Account	22,210,220.51
<b>Endowment Account</b>	<b>\$ 22,210,220.51</b>
<b>Cash in Banks and On Hand</b>	<b>\$ 148,357,123.44</b>

CLEVELAND PUBLIC LIBRARY

Board Meeting

REPORT ON INVESTMENTS – April 2022

1. INTERIM DEPOSITS

In accordance with *Ohio Revised Code* Section 135.14, funds that become available periodically throughout the fiscal year are invested in short-term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury issues, agency issues, municipal bonds, commercial paper, and negotiable certificates of deposit as managed by Meeder Investment Management, STAR Ohio, Government Insured Deposit Program (replaced the STAR Plus program), and a federal money market fund.

Following is a description of interim deposit earnings for the period April 1, 2022 through April 30, 2022.

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
<b>OPERATING FUND:</b>						
04/01/22 - 04/30/22	30	Various	STAR Ohio	Various	4,937.17	Investment Pool
04/01/22 - 04/30/22	30	Various	Government Insured Deposit Program	Various	0.00	Bank Deposit Program
04/01/22 - 04/30/22	30	Various	U.S. Bank	Various	102.60	Sweep Money Market
07/27/21 - 04/22/22	270	500,000	BNP Paribas	0.170%	635.14	Commercial Paper
10/20/21 - 04/20/22	183	650,000	Federal Home Loan Mortgage Corp.	0.600%	1,950.00	Federal Agency
10/22/21 - 04/22/22	183	1,500,000	Federal Farm Credit Bank	0.350%	2,625.00	Federal Agency
10/22/21 - 04/22/22	183	410,000	Federal Home Loan Mortgage Corp.	0.650%	1,332.50	Federal Agency
10/27/21 - 04/27/22	183	500,000	Federal National Mortgage Assn.	0.540%	1,350.00	Federal Agency
10/28/21 - 04/28/22	183	1,750,000	Federal Farm Credit Bank	0.720%	6,300.00	Federal Agency
10/28/21 - 04/28/22	183	275,000	Federal Home Loan Bank	0.800%	1,100.00	Federal Agency
10/28/21 - 04/28/22	183	685,000	Federal Home Loan Bank	1.050%	3,596.25	Federal Agency
10/29/21 - 04/29/22	183	500,000	Federal Home Loan Mortgage Corp.	0.500%	1,250.00	Federal Agency
03/01/22 - 04/01/22	32	100,000	Live Oak Banking Co.	1.800%	152.88	Negotiable CD
03/11/22 - 04/11/22	32	249,000	First Internet Bank of Indiana	0.850%	179.76	Negotiable CD
03/13/22 - 04/13/22	32	249,000	Enerbank USA	1.800%	380.66	Negotiable CD
10/17/21 - 04/17/22	183	110,000	Student Loan Marketing Assn.	2.800%	1,535.78	Negotiable CD
03/17/22 - 04/17/22	32	249,000	Wells Fargo National Bank West	1.900%	401.81	Negotiable CD
03/18/22 - 04/18/22	32	225,000	Wells Fargo Bank NA	1.950%	372.64	Negotiable CD
03/18/22 - 04/18/22	32	249,000	Congressional Bank	0.200%	42.30	Negotiable CD
03/20/22 - 04/20/22	32	210,000	Merrick Bank	2.350%	419.14	Negotiable CD
03/21/22 - 04/21/22	32	249,000	SeviFirst Bank	1.600%	338.37	Negotiable CD
10/24/21 - 04/24/22	183	248,000	Synchrony Bank	1.250%	1,545.75	Negotiable CD
03/26/22 - 04/26/22	32	249,000	Axos Bank	1.650%	348.94	Negotiable CD
03/27/22 - 04/27/22	32	249,000	Comenity Capital Bank	2.500%	528.70	Negotiable CD

<u>Investment Period</u>	<u>No. of Days</u>	<u>Amount</u>	<u>Bank</u>	<u>Interest Rate</u>	<u>Investment Income</u>	<u>Investment Form</u>
10/22/21 - 04/15/22	176	1,000,000	United States Treasury Note	0.125%	600.96	Treasury Security
10/25/21 - 04/15/22	173	1,000,000	United States Treasury Note	0.250%	1,181.32	Treasury Security
10/29/21 - 04/15/22	169	500,000	United States Treasury Note	0.625%	1,442.30	Treasury Security
				Earned Interest April 2022	\$ 34,649.97	
				Earned Interest Year To Date	\$ 128,132.08	
<b>SERIES 2019A TAX-EXEMPT NOTES:</b>						
04/01/22 - 04/30/22	30	Various	STAR Ohio	Various	1,555.19	Investment Pool
04/01/22 - 04/30/22	30	Various	U.S. Bank	Various	75.96	Sweep Money Market
07/13/21 - 04/08/22	270	4,935,000	Credit Suisse Holdings USA	0.180%	6,637.57	Commercial Paper
07/27/21 - 04/22/22	270	5,000,000	BNP Paribas	0.170%	6,351.39	Commercial Paper
10/08/21 - 04/08/22	183	248,000	Berkshire Bank	1.250%	1,545.75	Negotiable CD
04/08/22 - 04/21/22	14	248,000	Berkshire Bank	1.250%	383.21	Negotiable CD
				Earned Interest April 2022	\$ 16,549.07	
				Earned Interest Year To Date	\$ 36,153.33	
<b>SERIES 2019B TAXABLE NOTES:</b>						
04/01/22 - 04/30/22	30	Various	U.S. Bank	Various	5.03	Sweep Money Market
10/02/21 - 04/02/22	183	1,000,000	Federal Farm Credit Bank	0.200%	1,000.00	Federal Agency
				Earned Interest April 2022	\$ 1,005.03	
				Earned Interest Year To Date	\$ 43,038.84	
<b>NOTE RETIREMENT FUND:</b>						
04/01/22 - 04/30/22	30	Various	Huntington National Bank	Various	67.05	Sweep Money Market
				Earned Interest April 2022	\$ 67.05	
				Earned Interest Year To Date	\$ 95.81	
<b>ESCROW ACCOUNT:</b>						
04/01/22 - 04/30/22	30	Various	Huntington National Bank	Various	0.89	Money Market
				Earned Interest April 2022	\$ 0.89	
				Earned Interest Year To Date	\$ 3.62	
				<b>Earned Interest April 2022--All Funds</b>	<b>\$ 52,272.01</b>	
				<b>Earned Interest Year To Date--All Funds</b>	<b>\$ 207,423.68</b>	



**MEEDER**  
PUBLIC FUNDS



## **Cleveland Public Library Operating Account**

Monthly Investment Report  
April 30, 2022

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**



**PORTFOLIO SUMMARY**

As of April 30, 2022



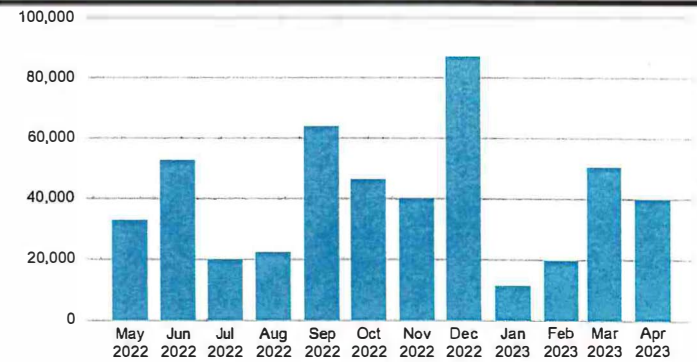
**MONTHLY RECONCILIATION**

<b>Beginning Book Value</b>	<b>62,792,042.57</b>
Contributions	
Withdrawals	
Prior Month Custodian Fees	(507.37)
Realized Gains/Losses	635.14
Gross Interest Earnings	29,290.58
<b>Ending Book Value</b>	<b>62,821,460.92</b>

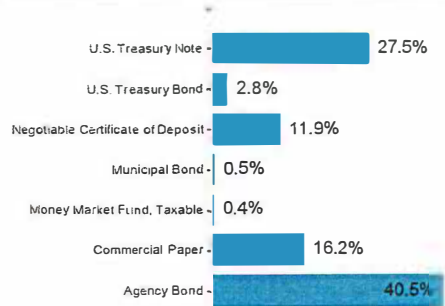
**PORTFOLIO CHARACTERISTICS**

Portfolio Yield to Maturity	0.95%
Portfolio Effective Duration	2.10 yrs
Weighted Average Maturity	2.18 yrs

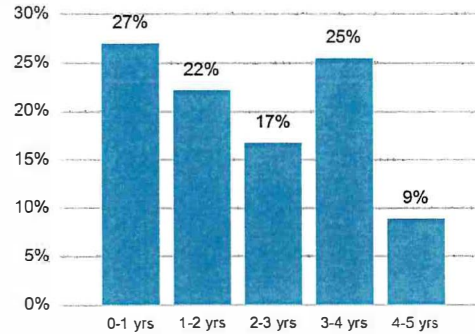
**PROJECTED MONTHLY INCOME SCHEDULE**



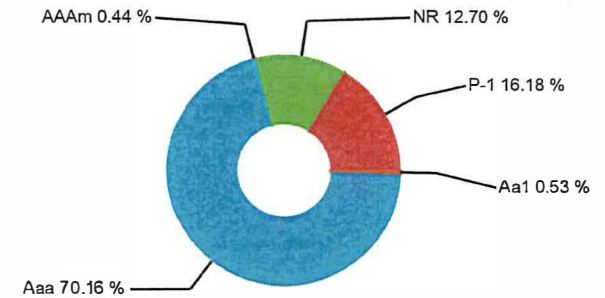
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of April 30, 2022



CUSIP	SECURITY DESCRIPTION	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023
02007GKC6	Ally Bank 2.500% 06/06/2022		3,805										
02589ABQ4	American Express National Bank 2.000% 03/09/2027					2,490						2,450	
05465DAK4	Axos Bank 1.650% 03/26/2024	338	349	338	349	349	338	349	338	349	349	315	349
05580ATH7	BMW Bank of North America 1.800% 11/29/2022	2,205						2,597					
06251A2E9	Bank Hapoalim B.M. 0.300% 09/14/2023					377						370	
06366HL13	Bank of Montreal 11/01/2022							3,771					
09659CGC6	BNP Paribas 07/12/2022			705									
09659CK72	BNP Paribas 10/07/2022						1,167						
13607FKR6	Canadian Imperial Holdings Inc. 10/25/2022						4,450						
14042RLP4	Capital One, National Association 2.650% 05/22/2024	3,233						3,286					
14042TAP2	Capital One Bank (Usa), National Association 2.650% 05/22/2024	3,233						3,286					
15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	379	391	379	391	391	379	391	379	391	366	379	
20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	512	529	512	529	529	512	529	512	529	529	478	529
20726ACE6	Congressional Bank 0.200% 09/19/2022	41	42	41	42	168							
22533UHS5	Credit Agricole Corporate and Investment Bank 08/26/2022				2,156								
29278TLF5	EnerBank USA 1.800% 09/13/2023	368	381	368	381	381	368	381	368	381	381	344	381
3130A3VC5	FHLB 2.250% 12/08/2023		11,250						11,250				
3130AB3H7	FHLB 2.375% 03/08/2024					5,938						5,938	
3130AJLH0	FHLB 0.920% 05/19/2026	3,335						3,335					
3130AK6G6	FHLB 0.390% 09/23/2024					1,580						1,580	

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**PROJECTED INCOME SCHEDULE**

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CUSIP	SECURITY DESCRIPTION	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023
3130AKVV5	FHLB 0.500% 02/18/2026				2,500						2,500		
3130ALZ23	FHLB 0.800% 04/28/2025						1,100						1,100
3130AMNX6	FHLB 1.020% 06/10/2026		3,494						3,494				
3130ANVB3	FHLB 0.800% 09/17/2025					1,800						1,800	
3130ANYN4	FHLB 1.000% 09/30/2026					2,500						2,500	
3130ANZ60	FHLB 0.400% 06/27/2025		750			938			938			938	
3130AP3C7	FHLB 1.100% 09/30/2026					3,300						3,300	
3130APFS9	FHLB 1.050% 10/28/2026						3,596						3,596
3130APW43	FHLB 1.500% 12/02/2026		3,750						3,750				
313380GJ0	FHLB 2.000% 09/09/2022					13,968							
3133EK6J0	FFCB 1.625% 11/08/2024	4,063						4,063					
3133ELH80	FFCB 0.680% 06/10/2025		2,550						2,550				
3133EMBD3	FFCB 0.360% 09/24/2024					1,800						1,800	
3133EMNG3	FFCB 0.230% 01/19/2024			661						661			
3133EMQX3	FFCB 0.590% 02/17/2026				1,475						1,475		
3133EMWV0	FFCB 0.350% 04/22/2024						2,625						2,625
3133EMXS6	FFCB 0.720% 04/28/2025						6,300						6,300
3133EMZW5	FFCB 0.730% 05/19/2025	1,150						1,150					
3133ENTK6	FFCB 2.51% 04/01/25						6,275						6,275
3133ENVD9	FFCB 2.875% 04/26/2027						4,313						4,313
3134GV7E2	FMCC 0.500% 01/27/2025			1,250						1,250			
3134GW4B9	FMCC 0.500% 10/29/2025						1,250						1,250
3134GWUS3	FMCC 0.400% 09/24/2024					2,000						2,000	
3134GWXC5	FMCC 0.350% 03/29/2024					1,750						1,750	
3134GWZG4	FMCC 0.600% 10/20/2025						1,950						1,950

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CUSIP	SECURITY DESCRIPTION	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023
3134GWZV1	FMCC 0.650% 10/22/2025						1,333						1,333
3134GXAY0	FMCC 0.300% 11/13/2023	750						750					
3134GXFV1	FMCC 0.625% 12/17/2025		1,563						1,563				
3135GA2Z3	FNMA 0.560% 11/17/2025	1,470						1,470					
3136G45C3	FNMA 0.540% 10/27/2025						1,350						1,350
3136G4J95	FNMA 0.550% 08/25/2025				1,375						1,375		
3137EAES4	FMCC 0.250% 06/26/2023		625						625				
3137EAEV7	FMCC 0.250% 08/24/2023				625						625		
3137EAEX3	FMCC 0.375% 09/23/2025					1,688						1,688	
31422XBN1	AGM 0.690% 02/25/2026				1,725						1,725		
32056GDH0	First Internet Bancorp 0.850% 05/13/2024	174	180	174	180	180	174	180	174	180	180	162	180
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024		3,312						3,330				
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025	1,599						1,625					
46640QM99	J.P. Morgan Securities LLC 12/09/2022								10,973				
538036HC1	Live Oak Banking Company 1.800% 12/11/2023	148	153	148	153	153	148	153	148	153	153	138	153
53948BL80	Lloyds Bank Corporate Markets PLC 11/08/2022							5,292					
59013KAS5	Merrick Bank Corporation 2.350% 06/20/2022	406	860										
61690UGU8	Morgan Stanley Bank, National Association 2.550% 06/06/2022		3,989										
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 06/06/2024		3,312						3,330				
62479MEP4	MUFG Bank, Ltd. 05/23/2022	819											

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CUSIP	SECURITY DESCRIPTION	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023
62479MGN7	MUFG Bank, Ltd. 07/22/2022			1,219									
62479MMP5	MUFG Bank, Ltd. 12/23/2022								6,415				
63873KHG5	Natixis 08/16/2022				1,201								
63873KMG9	Natixis 12/16/2022								11,835				
63873KML8	Natixis 12/20/2022								13,324				
654062JR0	Nicolet National Bank 1.150% 03/28/2024	243	235	243	243	235	243	235	243	243	220	243	
6775228B3	Ohio, State of 0.350% 05/01/2023	569						569					
70212VAA6	Partners Bank 0.350% 06/30/2023	70	73	70	73	73	70	73	70	73	68	70	
72345SKS9	Pinnacle Bank 0.900% 05/09/2022	1,367											
75472RAD3	Raymond James Bank, National Association 1.950% 08/23/2023				2,388						2,428		
7954502H7	Sallie Mae Bank 2.800% 04/17/2024						1,544						1,536
81768PAF3	ServisFirst Bank 1.600% 02/21/2023	327	338	327	338	338	327	338	327	338	836		
856285SN2	State Bank of India 1.900% 01/22/2025			2,347						2,347			
87165E2M8	Synchrony Bank 1.250% 04/24/2025						1,554						1,546
87270LDK6	TIAA, FSB 0.200% 02/12/2024				247						251		
88224PLY3	Texas Capital Bank 0.300% 02/07/2023				370						750		
88413QCN6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024	926						941					
8923A1GN5	Toyota Credit de Puerto Rico Corp. 07/22/2022			1,865									
9128283P3	UST 2.250% 12/31/2024		5,625						5,625				
912828Q29	UST 1.500% 03/31/2023					11,475						13,273	

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CUSIP	SECURITY DESCRIPTION	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023
912828Z29	UST 1.500% 01/15/2023			5,625						527			
912828ZH6	UST 0.250% 04/15/2023						1,250						2,422
912828ZT0	UST 0.250% 05/31/2025	2,188						2,188					
91282CAF8	UST 0.125% 08/15/2023				313						313		
91282CAM3	UST 0.250% 09/30/2025					581						581	
91282CAP6	UST 0.125% 10/15/2023						625						625
91282CAT8	UST 0.250% 10/31/2025						938						
91282CAW1	UST 0.250% 11/15/2023	850						850					
91282CAZ4	UST 0.375% 11/30/2025	1,406						1,406					
91282CBC4	UST 0.375% 12/31/2025		1,406						1,406				
91282CBH3	UST 0.375% 01/31/2026			2,344						2,344			
91282CBQ3	UST 0.500% 02/28/2026				1,875						1,875		
91282CBT7	UST 0.750% 03/31/2026					4,688						4,688	
91282CCJ8	UST 0.875% 06/30/2026		2,188						2,188				
91282CCK5	UST 0.125% 06/30/2023		750						750				
91282CCN9	UST 0.125% 07/31/2023			641						641			
91282CCT6	UST 0.375% 08/15/2024				938						938		
91282CCW9	UST 0.750% 08/31/2026				1,875						1,875		
91282CCZ2	UST 0.875% 09/30/2026					2,188						2,188	
91282CDA6	UST 0.250% 09/30/2023					1,250						1,250	
91282CDB4	UST 0.625% 10/15/2024						1,563						1,563
91282CEN7	UST 2.750% 04/30/2027						6,738						
949495AQ8	Wells Fargo National Bank West 1.900% 01/17/2023	389	402	389	402	402	389	402	389	838			

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CUSIP	SECURITY DESCRIPTION	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023
949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	361	373	361	373	373	361	373	361	373	373	337	373
<b>TOTAL</b>		<b>32,917</b>	<b>52,673</b>	<b>20,006</b>	<b>22,517</b>	<b>63,879</b>	<b>53,228</b>	<b>39,982</b>	<b>86,653</b>	<b>11,616</b>	<b>19,583</b>	<b>50,557</b>	<b>39,746</b>

**POSITION STATEMENT**

As of April 30, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
31846V567	First American Funds, Inc.	4/29/2022 4/29/2022	\$264,090.45	\$264,090.45	\$264,090.45	0.18%	0.003 0.003	\$1.00 \$264,090.45	\$0.00	0.36%	AAAm
STAROHIO	STAR Ohio XX688	4/29/2022 4/29/2022	\$12,378,535.50	\$12,378,535.50	\$12,378,535.50	0.48%	0.003 0.003	\$1.00 \$12,378,535.50	\$0.00	16.97%	AAAm
<b>SubTotal</b>			<b>\$12,642,625.95</b>	<b>\$12,642,625.95</b>	<b>\$12,642,625.95</b>	<b>0.47%</b>		<b>\$12,642,625.95</b>	<b>\$0.00</b>	<b>17.33%</b>	
<b>Agency Bond</b>											
313380GJ0	FHLB 2.000% 09/09/2022	5/22/2019 5/24/2019	\$800,000.00	\$794,032.00	\$794,032.00	2.24%	0.364 0.365	\$100.30 \$802,400.00	\$8,368.00	1.10%	Aaa AA+
3137EAES4	FMCC 0.250% 06/26/2023	8/26/2020 8/28/2020	\$500,000.00	\$499,565.00	\$499,565.00	0.28%	1.159 1.146	\$97.77 \$488,845.00	(\$10,720.00)	0.67%	Aaa AA+
3137EAEV7	FMCC 0.250% 08/24/2023	8/19/2020 8/21/2020	\$500,000.00	\$499,490.00	\$499,490.00	0.28%	1.321 1.305	\$97.33 \$486,635.00	(\$12,855.00)	0.67%	Aaa AA+
3134GXAY0	FMCC 0.300% 11/13/2023	11/12/2020 11/13/2020	\$500,000.00	\$499,625.00	\$499,625.00	0.33%	1.542 1.519	\$96.74 \$483,715.00	(\$15,910.00)	0.66%	Aaa AA+
3130A3VC5	FHLB 2.250% 12/08/2023	3/24/2022 3/25/2022	\$1,000,000.00	\$1,002,370.00 \$6,687.50	\$1,009,057.50	2.11%	1.611 1.559	\$99.66 \$996,580.00	(\$5,790.00)	1.37%	Aaa AA+
3133EMNG3	FFCB 0.230% 01/19/2024	2/18/2021 2/19/2021	\$575,000.00	\$575,316.25	\$575,316.25	0.21%	1.726 1.703	\$96.39 \$554,248.25	(\$21,068.00)	0.76%	Aaa AA+
3130AB3H7	FHLB 2.375% 03/08/2024	4/25/2019 4/29/2019	\$500,000.00	\$499,765.00	\$499,765.00	2.38%	1.860 1.802	\$99.61 \$498,060.00	(\$1,705.00)	0.68%	Aaa AA+
3134GWXC5	FMCC 0.350% 03/29/2024	10/21/2020 10/23/2020	\$1,000,000.00	\$999,500.00	\$999,500.00	0.36%	1.918 1.884	\$95.86 \$958,630.00	(\$40,870.00)	1.31%	Aaa AA+
3133EMWV0	FFCB 0.350% 04/22/2024	4/26/2021 4/27/2021	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	0.35%	1.984 1.954	\$95.88 \$1,438,230.00	(\$61,770.00)	1.97%	Aaa AA+
3130AK6G6	FHLB 0.390% 09/23/2024	9/29/2020 9/30/2020	\$810,000.00	\$809,068.50	\$809,068.50	0.42%	2.405 2.346	\$94.72 \$767,223.90	(\$41,844.60)	1.05%	Aaa AA+
3134GWUS3	FMCC 0.400% 09/24/2024	9/17/2020 9/24/2020	\$1,000,000.00	\$999,950.00	\$999,950.00	0.40%	2.408 2.358	\$94.64 \$946,420.00	(\$53,530.00)	1.30%	Aaa AA+
3133EMBD3	FFCB 0.360% 09/24/2024	9/24/2020 9/29/2020	\$1,000,000.00	\$998,750.00	\$998,750.00	0.39%	2.408 2.353	\$94.23 \$942,290.00	(\$56,460.00)	1.29%	Aaa AA+
3133EK6J0	FFCB 1.625% 11/08/2024	11/1/2019 11/8/2019	\$500,000.00	\$499,615.00	\$499,615.00	1.64%	2.532 2.436	\$97.41 \$487,060.00	(\$12,555.00)	0.67%	Aaa AA+

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**POSITION STATEMENT**

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3134GV7E2	FMCC 0.500% 01/27/2025	7/8/2020 7/27/2020	\$500,000.00	\$498,600.00	\$498,600.00	0.56%	2.751 2.667	\$93.87 \$469,345.00	(\$29,255.00)	0.64%	Aaa AA+
3133ENTK6	FFCB 2.51% 04/01/25	3/25/2022 4/1/2022	\$500,000.00	\$498,975.00	\$498,975.00	2.58%	2.926 2.791	\$99.06 \$495,310.00	(\$3,665.00)	0.68%	Aaa AA+
3130ALZ23	FHLB 0.800% 04/28/2025	4/7/2021 4/28/2021	\$275,000.00	\$275,000.00	\$275,000.00	0.80%	3.000 2.878	\$93.82 \$258,005.00	(\$16,995.00)	0.35%	Aaa AA+
3133EMXS6	FFCB 0.720% 04/28/2025	4/26/2021 4/28/2021	\$1,750,000.00	\$1,748,632.81	\$1,748,632.81	0.74%	3.000 2.873	\$94.01 \$1,645,245.00	(\$103,387.81)	2.26%	Aaa AA+
3133EMZW5	FFCB 0.730% 05/19/2025	5/25/2021 5/28/2021	\$315,000.00	\$315,000.00	\$315,000.00	0.73%	3.058 2.912	\$93.98 \$296,030.70	(\$18,969.30)	0.41%	Aaa AA+
3133ELH80	FFCB 0.680% 06/10/2025	6/24/2020 6/26/2020	\$750,000.00	\$750,000.00	\$750,000.00	0.68%	3.118 2.978	\$93.54 \$701,580.00	(\$48,420.00)	0.96%	Aaa AA+
3130ANZ60	FHLB 0.400% 06/27/2025	10/26/2021 10/27/2021	\$750,000.00	\$742,500.00	\$742,500.00	0.96%	3.164 2.975	\$93.98 \$704,827.50	(\$37,672.50)	0.97%	Aaa AA+
3136G4J95	FNMA 0.550% 08/25/2025	8/19/2020 8/25/2020	\$500,000.00	\$499,375.00	\$499,375.00	0.58%	3.326 3.194	\$92.78 \$463,885.00	(\$35,490.00)	0.64%	Aaa AA+
3130ANVB3	FHLB 0.800% 09/17/2025	9/1/2021 9/17/2021	\$450,000.00	\$450,000.00	\$450,000.00	0.80%	3.389 3.213	\$93.29 \$419,805.00	(\$30,195.00)	0.58%	Aaa AA+
3137EAEX3	FMCC 0.375% 09/23/2025	9/29/2021 9/30/2021	\$900,000.00	\$885,114.00	\$885,114.00	0.80%	3.405 3.333	\$91.98 \$827,793.00	(\$57,321.00)	1.13%	Aaa AA+
3134GWZG4	FMCC 0.600% 10/20/2025	10/6/2020 10/20/2020	\$650,000.00	\$650,000.00	\$650,000.00	0.60%	3.479 3.323	\$92.31 \$599,982.50	(\$50,017.50)	0.82%	Aaa AA+
3134GWZV1	FMCC 0.650% 10/22/2025	10/18/2021 10/20/2021	\$410,000.00	\$404,260.00	\$404,260.00	1.01%	3.485 3.323	\$92.46 \$379,065.50	(\$25,194.50)	0.52%	Aaa AA+
3136G45C3	FNMA 0.540% 10/27/2025	10/21/2020 10/27/2020	\$500,000.00	\$499,500.00	\$499,500.00	0.56%	3.499 3.356	\$92.37 \$461,835.00	(\$37,665.00)	0.63%	Aaa AA+
3134GW4B9	FMCC 0.500% 10/29/2025	10/9/2020 10/29/2020	\$500,000.00	\$499,000.00	\$499,000.00	0.54%	3.504 3.370	\$91.95 \$459,765.00	(\$39,235.00)	0.63%	Aaa AA+
3135GA2Z3	FNMA 0.560% 11/17/2025	11/12/2020 11/17/2020	\$525,000.00	\$523,818.75	\$523,818.75	0.61%	3.556 3.397	\$92.31 \$484,627.50	(\$39,191.25)	0.66%	Aaa AA+
3134GXFV1	FMCC 0.625% 12/17/2025	12/3/2020 12/17/2020	\$500,000.00	\$499,750.00	\$499,750.00	0.64%	3.638 3.455	\$91.96 \$459,810.00	(\$39,940.00)	0.63%	Aaa AA+
3133EMQX3	FFCB 0.590% 02/17/2026	2/18/2021 2/25/2021	\$500,000.00	\$498,045.00	\$498,045.00	0.67%	3.808 3.612	\$91.61 \$458,030.00	(\$40,015.00)	0.63%	Aaa AA+
3130AKVV5	FHLB 0.500% 02/18/2026	1/28/2021 2/18/2021	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	0.50%	3.811 3.619	\$91.70 \$916,990.00	(\$83,010.00)	1.26%	Aaa AA+

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**POSITION STATEMENT**

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
31422XBN1	AGM 0.690% 02/25/2026	2/18/2021 2/25/2021	\$500,000.00	\$499,850.00	\$499,850.00	0.70%	3.830 3.615	\$92.44 \$462,215.00	(\$37,635.00)	0.63%	
3130AJLH0	FHLB 0.920% 05/19/2026	10/18/2021 10/19/2021	\$725,000.00	\$718,272.00	\$718,272.00	1.13%	4.058 3.714	\$92.92 \$673,699.00	(\$44,573.00)	0.92%	Aaa AA+
3130AMNX6	FHLB 1.020% 06/10/2026	5/26/2021 6/10/2021	\$685,000.00	\$685,000.00	\$685,000.00	1.02%	4.118 3.722	\$93.31 \$639,139.25	(\$45,860.75)	0.88%	Aaa AA+
3130ANYN4	FHLB 1.000% 09/30/2026	9/14/2021 9/30/2021	\$500,000.00	\$500,000.00	\$500,000.00	1.00%	4.425 3.990	\$92.69 \$463,440.00	(\$36,560.00)	0.64%	Aaa AA+
3130AP3C7	FHLB 1.100% 09/30/2026	10/25/2021 10/26/2021	\$600,000.00	\$594,000.00	\$594,000.00	1.24%	4.425 3.948	\$93.12 \$558,738.00	(\$35,262.00)	0.77%	Aaa AA+
3130APFS9	FHLB 1.050% 10/28/2026	10/18/2021 10/28/2021	\$685,000.00	\$679,040.50	\$679,040.50	1.23%	4.501 4.086	\$92.23 \$631,761.80	(\$47,278.70)	0.87%	Aaa AA+
3130APW43	FHLB 1.500% 12/02/2026	12/16/2021 12/20/2021	\$500,000.00	\$499,925.00 \$375.00	\$500,300.00	1.50%	4.597 3.868	\$94.49 \$472,440.00	(\$27,485.00)	0.65%	Aaa AA+
3133ENVD9	FFCB 2.875% 04/26/2027	4/22/2022 4/26/2022	\$300,000.00	\$298,452.00	\$298,452.00	2.99%	4.995 4.610	\$99.99 \$299,958.00	\$1,506.00	0.41%	Aaa AA+
<b>SubTotal</b>			<b>\$25,955,000.00</b>	<b>\$25,889,156.81</b> <b>\$7,062.50</b>	<b>\$25,896,219.31</b>	<b>0.89%</b>		<b>\$24,553,659.90</b>	<b>(\$1,335,496.91)</b>	<b>33.66%</b>	

**Commercial Paper**

62479MEP4	MUFG Bank, Ltd. 05/23/2022	10/27/2021 10/28/2021	\$750,000.00	\$749,180.63	\$749,180.63	0.19%	0.066 0.068	\$99.96 \$749,715.00	\$534.37	1.03%	P-1 A-1
09659CGC6	BNP Paribas 07/12/2022	10/15/2021 10/18/2021	\$500,000.00	\$499,295.42	\$499,295.42	0.19%	0.203 0.204	\$99.76 \$498,785.00	(\$510.42)	0.68%	P-1 A-1
62479MGN7	MUFG Bank, Ltd. 07/22/2022	10/28/2021 10/29/2021	\$750,000.00	\$748,780.83	\$748,780.83	0.22%	0.230 0.231	\$99.73 \$747,937.50	(\$843.33)	1.03%	P-1 A-1
8923A1GN5	Toyota Credit de Puerto Rico Corp. 07/22/2022	10/25/2021 10/26/2021	\$960,000.00	\$958,134.93	\$958,134.93	0.26%	0.230 0.231	\$99.73 \$957,360.00	(\$774.93)	1.31%	P-1 A-1+
63873KHG5	Natixis 08/16/2022	11/19/2021 11/22/2021	\$540,000.00	\$538,798.50	\$538,798.50	0.30%	0.299 0.299	\$99.57 \$537,694.20	(\$1,104.30)	0.74%	P-1 A-1
22533UHS5	Credit Agricole Corporate and Investment Bank 08/26/2022	1/28/2022 1/31/2022	\$750,000.00	\$747,843.75	\$747,843.75	0.50%	0.326 0.326	\$99.53 \$746,505.00	(\$1,338.75)	1.02%	P-1 A-1
09659CK72	BNP Paribas 10/07/2022	1/12/2022 1/12/2022	\$320,000.00	\$318,832.71	\$318,832.71	0.49%	0.441 0.439	\$99.20 \$317,452.80	(\$1,379.91)	0.44%	P-1 A-1

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**POSITION STATEMENT**

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
13607FKR6	Canadian Imperial Holdings Inc. 10/25/2022	1/28/2022 1/31/2022	\$750,000.00	\$745,550.00	\$745,550.00	0.80%	0.490 0.500	\$99.06 \$742,933.50	(\$2,616.50)	1.02%	P-1 A-1
06366HL13	Bank of Montreal 11/01/2022	2/4/2022 2/8/2022	\$630,000.00	\$626,229.45	\$626,229.45	0.81%	0.510 0.507	\$98.99 \$623,655.90	(\$2,573.55)	0.85%	P-1 A-1
53948BL80	Lloyds Bank Corporate Markets PLC 11/08/2022	2/11/2022 2/11/2022	\$630,000.00	\$624,708.00	\$624,708.00	1.13%	0.529 0.526	\$98.96 \$623,416.50	(\$1,291.50)	0.85%	P-1 A-1
46640QM99	J.P. Morgan Securities LLC 12/09/2022	3/16/2022 3/18/2022	\$900,000.00	\$889,027.50	\$889,027.50	1.67%	0.614 0.609	\$98.66 \$887,958.00	(\$1,069.50)	1.22%	P-1 A-1
63873KMG9	Natixis 12/16/2022	3/23/2022 3/28/2022	\$900,000.00	\$888,165.00	\$888,165.00	1.82%	0.633 0.628	\$98.62 \$887,580.00	(\$585.00)	1.22%	P-1 A-1
63873KML8	Natixis 12/20/2022	3/25/2022 3/30/2022	\$1,000,000.00	\$986,676.39	\$986,676.39	1.83%	0.644 0.639	\$98.60 \$985,970.00	(\$706.39)	1.35%	P-1 A-1
62479MMP5	MUFG Bank, Ltd. 12/23/2022	3/30/2022 3/31/2022	\$500,000.00	\$493,584.58	\$493,584.58	1.75%	0.652 0.647	\$98.58 \$492,895.00	(\$689.58)	0.68%	P-1 A-1
<b>SubTotal</b>			<b>\$9,880,000.00</b>	<b>\$9,814,807.69</b>	<b>\$9,814,807.69</b>	<b>0.91%</b>		<b>\$9,799,858.40</b>	<b>(\$14,949.29)</b>	<b>13.43%</b>	
<b>Municipal Bond</b>											
6775228B3	Ohio, State of 0.350% 05/01/2023	3/8/2021 3/17/2021	\$325,000.00	\$325,000.00	\$325,000.00	0.35%	1.005 0.994	\$98.17 \$319,062.25	(\$5,937.75)	0.44%	Aa1 AA+
<b>SubTotal</b>			<b>\$325,000.00</b>	<b>\$325,000.00</b>	<b>\$325,000.00</b>	<b>0.35%</b>		<b>\$319,062.25</b>	<b>(\$5,937.75)</b>	<b>0.44%</b>	
<b>Negotiable Certificate of Deposit</b>											
72345SKS9	Pinnacle Bank 0.900% 05/09/2022	4/24/2020 5/7/2020	\$248,000.00	\$247,752.00	\$247,752.00	0.95%	0.027 0.030	\$100.01 \$248,022.32	\$270.32	0.34%	
02007GKC6	Ally Bank 2.500% 06/06/2022	6/3/2019 6/6/2019	\$246,000.00	\$245,262.00	\$245,262.00	2.61%	0.104 0.106	\$100.21 \$246,504.30	\$1,242.30	0.34%	
61690UGU8	Morgan Stanley Bank, National Association 2.550% 06/06/2022	6/3/2019 6/6/2019	\$246,000.00	\$245,139.00	\$245,139.00	2.67%	0.104 0.106	\$100.21 \$246,519.06	\$1,380.06	0.34%	
59013KAS5	Merrick Bank Corporation 2.350% 06/20/2022	6/11/2019 6/20/2019	\$210,000.00	\$209,559.00	\$209,559.00	2.42%	0.142 0.144	\$100.25 \$210,531.30	\$972.30	0.29%	
20726ACE6	Congressional Bank 0.200% 09/19/2022	9/11/2020 9/18/2020	\$249,000.00	\$248,875.50	\$248,875.50	0.22%	0.392 0.392	\$99.77 \$248,424.81	(\$450.69)	0.34%	

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
05580ATH7	BMW Bank of North America 1.800% 11/29/2022	12/17/2019 12/19/2019	\$247,000.00	\$246,644.32	\$246,644.32	1.85%	0.586 0.581	\$100.44 \$248,084.33	\$1,440.01	0.34%	
949495AQ8	Wells Fargo National Bank West 1.900% 01/17/2023	1/8/2020 1/17/2020	\$249,000.00	\$248,564.25	\$248,564.25	1.96%	0.721 0.713	\$100.47 \$250,157.85	\$1,593.60	0.34%	
88224PLY3	Texas Capital Bank 0.300% 02/07/2023	8/7/2020 8/11/2020	\$249,000.00	\$248,626.50	\$248,626.50	0.36%	0.778 0.774	\$99.18 \$246,968.16	(\$1,658.34)	0.34%	
81768PAF3	ServisFirst Bank 1.600% 02/21/2023	2/12/2020 2/21/2020	\$249,000.00	\$248,502.00	\$248,502.00	1.67%	0.816 0.808	\$100.14 \$249,346.11	\$844.11	0.34%	
70212VAA6	Partners Bank 0.350% 06/30/2023	6/24/2020 6/30/2020	\$245,000.00	\$244,448.75	\$244,448.75	0.43%	1.170 1.157	\$98.17 \$240,516.50	(\$3,932.25)	0.33%	
75472RAD3	Raymond James Bank, National Association 1.950% 08/23/2023	8/14/2019 8/26/2019	\$247,000.00	\$246,506.00	\$246,506.00	2.00%	1.318 1.291	\$99.85 \$246,631.97	\$125.97	0.34%	
29278TLF5	EnerBank USA 1.800% 09/13/2023	9/5/2019 9/16/2019	\$249,000.00	\$248,751.00	\$248,751.00	1.83%	1.375 1.345	\$99.57 \$247,936.77	(\$814.23)	0.34%	
06251A2E9	Bank Hapoalim B.M. 0.300% 09/14/2023	9/4/2020 9/14/2020	\$249,000.00	\$248,502.00	\$248,502.00	0.37%	1.378 1.362	\$97.53 \$242,849.70	(\$5,652.30)	0.33%	
538036HC1	Live Oak Banking Company 1.800% 12/11/2023	12/6/2019 12/11/2019	\$100,000.00	\$99,700.00	\$99,700.00	1.88%	1.619 1.577	\$99.15 \$99,151.00	(\$549.00)	0.14%	
87270LDK6	TIAA, FSB 0.200% 02/12/2024	2/18/2021 2/22/2021	\$249,000.00	\$248,253.00	\$248,253.00	0.30%	1.792 1.767	\$96.01 \$239,052.45	(\$9,200.55)	0.33%	
05465DAK4	Axos Bank 1.650% 03/26/2024	2/27/2020 3/26/2020	\$249,000.00	\$248,564.25	\$248,564.25	1.70%	1.910 1.856	\$98.24 \$244,622.58	(\$3,941.67)	0.34%	
654062JR0	Nicolet National Bank 1.150% 03/28/2024	3/25/2020 3/31/2020	\$249,000.00	\$245,265.00	\$245,265.00	1.54%	1.915 1.868	\$97.30 \$242,272.02	(\$2,992.98)	0.33%	
7954502H7	Sallie Mae Bank 2.800% 04/17/2024	4/9/2019 4/17/2019	\$110,000.00	\$109,505.00	\$109,505.00	2.90%	1.970 1.904	\$100.29 \$110,319.00	\$814.00	0.15%	
32056GDH0	First Internet Bancorp 0.850% 05/13/2024	5/6/2020 5/11/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.88%	2.041 1.996	\$96.35 \$239,921.46	(\$8,829.54)	0.33%	
88413QCN6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024	5/6/2020 5/22/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.78%	2.063 2.016	\$96.12 \$239,346.27	(\$9,404.73)	0.33%	

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
14042TAP2	Capital One Bank (Usa), National Association 2.650% 05/22/2024	5/15/2019 5/30/2019	\$246,000.00	\$244,524.00	\$244,524.00	2.78%	2.066 1.974	\$99.91 \$245,778.60	\$1,254.60	0.34%	
14042RLP4	Capital One, National Association 2.650% 05/22/2024	5/15/2019 5/30/2019	\$246,000.00	\$244,524.00	\$244,524.00	2.78%	2.066 1.974	\$99.91 \$245,778.60	\$1,254.60	0.34%	
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024	6/3/2019 6/5/2019	\$246,000.00	\$245,200.50	\$245,200.50	2.77%	2.104 2.010	\$99.99 \$245,965.56	\$765.06	0.34%	
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 06/06/2024	6/3/2019 6/6/2019	\$246,000.00	\$245,139.00	\$245,139.00	2.78%	2.107 2.013	\$99.98 \$245,960.64	\$821.64	0.34%	
20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	6/25/2019 6/27/2019	\$249,000.00	\$249,000.00	\$249,000.00	2.50%	2.164 2.079	\$99.53 \$247,827.21	(\$1,172.79)	0.34%	
15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	8/16/2019 8/30/2019	\$249,000.00	\$248,285.37	\$248,285.37	1.91%	2.340 2.255	\$97.90 \$243,780.96	(\$4,504.41)	0.33%	
949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	10/25/2019 10/29/2019	\$225,000.00	\$224,437.50	\$224,437.50	2.00%	2.474 2.380	\$97.93 \$220,347.00	(\$4,090.50)	0.30%	
856285SN2	State Bank of India 1.900% 01/22/2025	1/8/2020 1/22/2020	\$247,000.00	\$244,777.00	\$244,777.00	2.09%	2.737 2.626	\$97.40 \$240,573.06	(\$4,203.94)	0.33%	
87165E2M8	Synchrony Bank 1.250% 04/24/2025	4/20/2020 4/24/2020	\$248,000.00	\$246,326.00	\$246,326.00	1.39%	2.989 2.896	\$95.10 \$235,840.56	(\$10,485.44)	0.32%	
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025	4/24/2020 5/7/2020	\$248,000.00	\$247,132.00	\$247,132.00	1.37%	3.025 2.819	\$95.19 \$236,081.12	(\$11,050.88)	0.32%	
02589ABQ4	American Express National Bank 2.000% 03/09/2027	3/2/2022 3/9/2022	\$247,000.00	\$245,765.00	\$245,765.00	2.11%	4.863 4.559	\$95.41 \$235,660.23	(\$10,104.77)	0.32%	
<b>SubTotal</b>			<b>\$7,335,000.00</b>	<b>\$7,311,031.94</b>	<b>\$7,311,031.94</b>	<b>1.71%</b>		<b>\$7,230,771.50</b>	<b>(\$80,260.44)</b>	<b>9.91%</b>	
<b>U.S. Treasury Bond</b>											
912828Z29	UST 1.500% 01/15/2023	1/31/2022 2/1/2022	\$750,000.00	\$755,097.66 \$528.31	\$755,625.97	0.78%	0.715 0.712	\$99.79 \$748,447.50	(\$6,650.16)	1.03%	Aaa AA+

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91282CDB4	UST 0.625% 10/15/2024	10/28/2021 10/29/2021	\$500,000.00	\$497,910.16	\$497,910.16	0.77%	2.466 2.415	\$94.98 \$474,920.00	(\$22,990.16)	0.65%	Aaa AA+
9128283P3	UST 2.250% 12/31/2024	3/24/2022 3/25/2022	\$500,000.00	\$498,730.47 \$2,610.50	\$501,340.97	2.34%	2.677 2.556	\$98.62 \$493,105.00	(\$5,625.47)	0.68%	Aaa AA+
<b>SubTotal</b>			<b>\$1,750,000.00</b>	<b>\$1,751,738.29 \$3,138.81</b>	<b>\$1,754,877.10</b>	<b>1.23%</b>		<b>\$1,716,472.50</b>	<b>(\$35,265.79)</b>	<b>2.35%</b>	

**U.S. Treasury Note**

912828Q29	UST 1.500% 03/31/2023	3/24/2022 3/25/2022	\$1,000,000.00	\$999,257.81	\$999,257.81	1.57%	0.921 0.910	\$99.57 \$995,700.00	(\$3,557.81)	1.36%	Aaa AA+
912828Q29	UST 1.500% 03/31/2023	3/30/2022 3/31/2022	\$530,000.00	\$528,944.14	\$528,944.14	1.70%	0.921 0.910	\$99.57 \$527,721.00	(\$1,223.14)	0.72%	Aaa AA+
912828ZH6	UST 0.250% 04/15/2023	10/22/2021 10/25/2021	\$1,000,000.00	\$998,828.13	\$998,828.13	0.33%	0.962 0.953	\$98.31 \$983,130.00	(\$15,698.13)	1.35%	Aaa AA+
91282CCK5	UST 0.125% 06/30/2023	6/25/2021 6/30/2021	\$1,200,000.00	\$1,196,625.00	\$1,196,625.00	0.27%	1.170 1.157	\$97.57 \$1,170,888.00	(\$25,737.00)	1.61%	Aaa AA+
91282CCN9	UST 0.125% 07/31/2023	8/18/2021 8/19/2021	\$1,025,000.00	\$1,023,158.20	\$1,023,158.20	0.22%	1.255 1.241	\$97.33 \$997,653.00	(\$25,505.20)	1.37%	Aaa AA+
91282CAF8	UST 0.125% 08/15/2023	7/26/2021 7/27/2021	\$500,000.00	\$499,160.16	\$499,160.16	0.21%	1.296 1.281	\$97.18 \$485,900.00	(\$13,260.16)	0.67%	Aaa AA+
91282CDA6	UST 0.250% 09/30/2023	9/28/2021 9/30/2021	\$1,000,000.00	\$998,906.25	\$998,906.25	0.30%	1.422 1.419	\$97.03 \$970,270.00	(\$28,636.25)	1.33%	Aaa AA+
91282CAP6	UST 0.125% 10/15/2023	10/21/2021 10/22/2021	\$1,000,000.00	\$993,359.37	\$993,359.37	0.46%	1.463 1.446	\$96.72 \$967,190.00	(\$26,169.37)	1.33%	Aaa AA+
91282CAW1	UST 0.250% 11/15/2023	10/29/2021 10/29/2021	\$680,000.00	\$676,095.31	\$676,095.31	0.53%	1.548 1.526	\$96.67 \$657,342.40	(\$18,752.91)	0.90%	Aaa AA+
91282CCT6	UST 0.375% 08/15/2024	8/26/2021 8/27/2021	\$500,000.00	\$498,769.53	\$498,769.53	0.46%	2.299 2.257	\$94.80 \$474,005.00	(\$24,764.53)	0.65%	Aaa AA+
912828ZT0	UST 0.250% 05/31/2025	4/26/2021 4/27/2021	\$1,750,000.00	\$1,723,544.92	\$1,723,544.92	0.62%	3.090 3.031	\$92.43 \$1,617,595.00	(\$105,949.92)	2.22%	Aaa AA+
91282CAM3	UST 0.250% 09/30/2025	10/14/2021 10/15/2021	\$465,000.00	\$453,938.09	\$453,938.09	0.86%	3.425 3.359	\$91.56 \$425,767.95	(\$28,170.14)	0.58%	Aaa AA+
91282CAT8	UST 0.250% 10/31/2025	10/27/2021 10/28/2021	\$750,000.00	\$728,056.64	\$728,056.64	1.00%	3.510 3.438	\$91.36 \$685,222.50	(\$42,834.14)	0.94%	Aaa AA+
91282CAZ4	UST 0.375% 11/30/2025	10/28/2021 10/29/2021	\$750,000.00	\$729,462.89	\$729,462.89	1.06%	3.592 3.509	\$91.55 \$686,602.50	(\$42,860.39)	0.94%	Aaa AA+

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91282CBC4	UST 0.375% 12/31/2025	10/28/2021 10/29/2021	\$750,000.00	\$728,613.28	\$728,613.28	1.08%	3.677 3.592	\$91.38 \$685,342.50	(\$43,270.78)	0.94%	Aaa AA+
91282CBH3	UST 0.375% 01/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,225,048.83	\$1,225,048.83	0.80%	3.762 3.676	\$91.16 \$1,139,550.00	(\$85,498.83)	1.56%	Aaa AA+
91282CBQ3	UST 0.500% 02/28/2026	10/28/2021 10/29/2021	\$750,000.00	\$730,751.95	\$730,751.95	1.11%	3.838 3.742	\$91.43 \$685,725.00	(\$45,026.95)	0.94%	Aaa AA+
91282CBT7	UST 0.750% 03/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,245,654.30	\$1,245,654.30	0.82%	3.923 3.808	\$92.17 \$1,152,150.00	(\$93,504.30)	1.58%	Aaa AA+
91282CCJ8	UST 0.875% 06/30/2026	10/22/2021 10/25/2021	\$500,000.00	\$493,027.34	\$493,027.34	1.18%	4.173 4.025	\$92.17 \$460,860.00	(\$32,167.34)	0.63%	Aaa AA+
91282CCW9	UST 0.750% 08/31/2026	8/26/2021 8/31/2021	\$500,000.00	\$497,734.38	\$497,734.38	0.84%	4.342 4.203	\$91.37 \$456,855.00	(\$40,879.38)	0.63%	Aaa AA+
91282CCZ2	UST 0.875% 09/30/2026	9/29/2021 9/30/2021	\$500,000.00	\$496,699.22	\$496,699.22	1.01%	4.425 4.272	\$91.71 \$458,555.00	(\$38,144.22)	0.63%	Aaa AA+
<b>SubTotal</b>			<b>\$17,650,000.00</b>	<b>\$17,465,635.74</b>	<b>\$17,465,635.74</b>	<b>0.74%</b>		<b>\$16,684,024.85</b>	<b>(\$781,610.89)</b>	<b>22.87%</b>	
<b>Grand Total</b>			<b>\$75,537,625.95</b>	<b>\$75,199,996.42</b> <b>\$10,201.31</b>	<b>\$75,210,197.73</b>	<b>0.87%</b>		<b>\$72,946,475.35</b>	<b>(\$2,253,521.07)</b>	<b>100.00%</b>	

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**TRANSACTION STATEMENT**

As of April 30, 2022



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Amount	Purchased Interest	Total Cost	Yield at Cost
<b>Pending Purchase</b>									
Pending Purchase	4/28/2022	5/2/2022	91282CEN7	UST 2.750% 04/30/2027	245,000.00	243,325.20	36.62	243,361.82	2.90%
<b>Total</b>					<b>245,000.00</b>	<b>243,325.20</b>	<b>36.62</b>	<b>243,361.82</b>	

<b>Purchase</b>									
Purchase	3/25/2022	4/1/2022	3133ENTK6	FFCB 2.51% 04/01/25	500,000.00	498,975.00		498,975.00	2.58%
Purchase	4/22/2022	4/26/2022	3133ENV9	FFCB 2.875% 04/26/2027	300,000.00	298,452.00		298,452.00	2.99%
<b>Total</b>					<b>800,000.00</b>	<b>797,427.00</b>		<b>797,427.00</b>	

Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
<b>Maturity</b>								
Maturity	4/22/2022	4/22/2022	09659KDN7	BNP Paribas 04/22/2022	500,000.00	499,364.86	500,000.00	635.14
<b>Total</b>					<b>500,000.00</b>	<b>499,364.86</b>	<b>500,000.00</b>	<b>635.14</b>

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	4/1/2022	4/1/2022	538036HC1	Live Oak Banking Company 1.800% 12/11/2023	152.88
Interest/Dividends	4/1/2022	4/1/2022	31846V567	First American Funds, Inc.	102.60
Interest/Dividends	4/11/2022	4/11/2022	32056GDH0	First Internet Bancorp 0.850% 05/13/2024	179.76
Interest/Dividends	4/13/2022	4/13/2022	29278TLF5	EnerBank USA 1.800% 09/13/2023	380.66
Interest/Dividends	4/15/2022	4/15/2022	912828ZH6	UST 0.250% 04/15/2023	1,250.00



**TRANSACTION STATEMENT**

As of April 30, 2022



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	4/15/2022	4/15/2022	91282CAP6	UST 0.125% 10/15/2023	625.00
Interest/Dividends	4/15/2022	4/15/2022	91282CDB4	UST 0.625% 10/15/2024	1,562.50
Interest/Dividends	4/18/2022	4/18/2022	949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	372.64
Interest/Dividends	4/18/2022	4/18/2022	20726ACE6	Congressional Bank 0.200% 09/19/2022	42.30
Interest/Dividends	4/18/2022	4/18/2022	7954502H7	Sallie Mae Bank 2.800% 04/17/2024	1,535.78
Interest/Dividends	4/18/2022	4/18/2022	949495AQ8	Wells Fargo National Bank West 1.900% 01/17/2023	401.81
Interest/Dividends	4/20/2022	4/20/2022	59013KAS5	Merrick Bank Corporation 2.350% 06/20/2022	419.14
Interest/Dividends	4/20/2022	4/20/2022	3134GWZG4	FMCC 0.600% 10/20/2025	1,950.00
Interest/Dividends	4/21/2022	4/21/2022	81768PAF3	ServisFirst Bank 1.600% 02/21/2023	338.37
Interest/Dividends	4/22/2022	4/22/2022	3134GWZV1	FMCC 0.650% 10/22/2025	1,332.50
Interest/Dividends	4/22/2022	4/22/2022	3133EMWV0	FFCB 0.350% 04/22/2024	2,625.00
Interest/Dividends	4/25/2022	4/25/2022	87165E2M8	Synchrony Bank 1.250% 04/24/2025	1,545.75
Interest/Dividends	4/26/2022	4/26/2022	05465DAK4	Axos Bank 1.650% 03/26/2024	348.94
Interest/Dividends	4/27/2022	4/27/2022	20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	528.70
Interest/Dividends	4/27/2022	4/27/2022	3136G45C3	FNMA 0.540% 10/27/2025	1,350.00
Interest/Dividends	4/28/2022	4/28/2022	3130ALZ23	FHLB 0.800% 04/28/2025	1,100.00
Interest/Dividends	4/28/2022	4/28/2022	3133EMXS6	FFCB 0.720% 04/28/2025	6,300.00
Interest/Dividends	4/28/2022	4/28/2022	3130APFS9	FHLB 1.050% 10/28/2026	3,596.25

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**TRANSACTION STATEMENT**

As of April 30, 2022



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	4/29/2022	4/29/2022	3134GW4B9	FMCC 0.500% 10/29/2025	1,250.00
<b>Total</b>					<b>29,290.58</b>

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Custodian Fee</b>				
Custodian Fee	4/26/2022	4/26/2022	Cash Out	(507.37)
<b>Total</b>				<b>(507.37)</b>

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**STATEMENT DISCLOSURE**

As of April 30, 2022



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**Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.**

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**M E E D E R**  
PUBLIC FUNDS



## **Cleveland Public Library 2019A Tax-Exempt Bond Proceeds**

Monthly Investment Report  
April 30, 2022

**Your Investment Representative:**

Jim McCourt  
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jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

**PORTFOLIO SUMMARY**

As of April 30, 2022



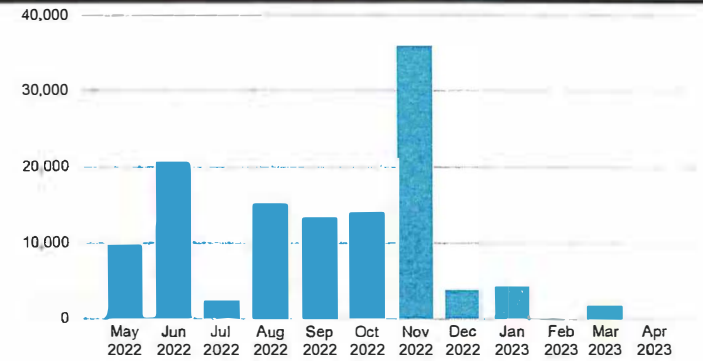
**MONTHLY RECONCILIATION**

<b>Beginning Book Value</b>	<b>37,177,879.52</b>
Contributions	
Withdrawals	(1,700,000.00)
Prior Month Custodian Fees	(308.89)
Realized Gains/Losses	13,261.76
Gross Interest Earnings	1,732.12
<b>Ending Book Value</b>	<b>35,492,564.51</b>

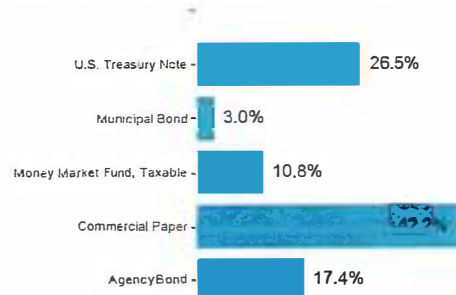
**PORTFOLIO CHARACTERISTICS**

Portfolio Yield to Maturity	0.57%
Portfolio Effective Duration	0.37 yrs
Weighted Average Maturity	0.37 yrs

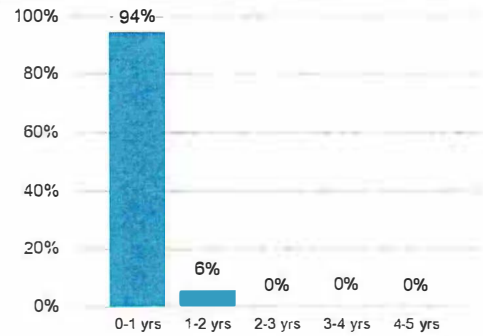
**PROJECTED MONTHLY INCOME SCHEDULE**



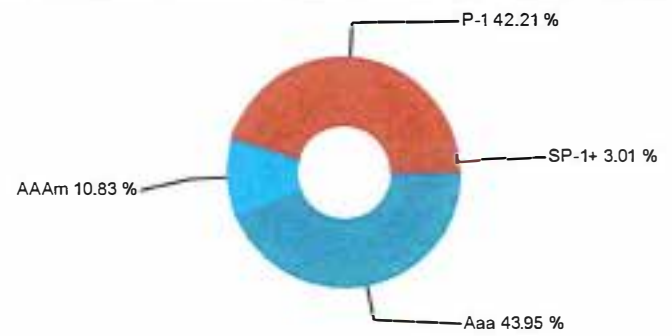
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



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Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**PROJECTED INCOME SCHEDULE**

As of April 30, 2022



CUSIP	SECURITY DESCRIPTION	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023
2906416L8	Elyria, City of 0.750% 06/29/2022		717										
3130AKJD9	FHLB 0.140% 12/29/2022		1,400						3,800				
3133EKZY5	FFCB 1.550% 06/01/2022		18,495										
3133ELZN7	FFCB 0.160% 05/18/2022	2,175											
53948BE62	Lloyds Bank Corporate Markets PLC 05/06/2022	6,281											
62479MHN6	MUFG Bank, Ltd. 08/22/2022				15,187								
63873KLM7	Natixis 11/21/2022							34,485					
8923A1JG7	Toyota Credit de Puerto Rico Corp. 09/16/2022					12,075							
91282CAR2	UST 0.125% 10/31/2022						14,082						
91282CBG5	UST 0.125% 01/31/2023			1,250						4,297			
91282CBU4	UST 0.125% 03/31/2023					1,250						1,875	
91282CCD1	UST 0.125% 05/31/2023	1,250							1,250				
987643UY7	Youngstown, City of 1.000% 07/07/2022			1,074									
<b>TOTAL</b>		<b>9,705</b>	<b>20,612</b>	<b>2,324</b>	<b>15,187</b>	<b>13,325</b>	<b>14,082</b>	<b>35,735</b>	<b>3,800</b>	<b>4,297</b>		<b>1,875</b>	

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Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**POSITION STATEMENT**

As of April 30, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
31846V567	First American Funds, Inc.	4/29/2022 4/29/2022	\$3,828,955.83	\$3,828,955.83	\$3,828,955.83	0.18%	0.003 0.003	\$1.00 \$3,828,955.83	\$0.00	9.57%	AAAm
STAROHIO	STAR Ohio XX703	4/29/2022 4/29/2022	\$4,653,976.00	\$4,653,976.00	\$4,653,976.00	0.48%	0.003 0.003	\$1.00 \$4,653,976.00	\$0.00	11.63%	AAAm
<b>SubTotal</b>			<b>\$8,482,931.83</b>	<b>\$8,482,931.83</b>	<b>\$8,482,931.83</b>	<b>0.34%</b>		<b>\$8,482,931.83</b>	<b>\$0.00</b>	<b>21.20%</b>	
<b>Agency Bond</b>											
3133ELZN7	FFCB 0.160% 05/18/2022	10/8/2020 10/9/2020	\$2,685,000.00	\$2,684,973.15	\$2,684,973.15	0.16%	0.052 0.055	\$99.99 \$2,684,812.05	(\$161.10)	6.71%	Aaa AA+
3133EKZY5	FFCB 1.550% 06/01/2022	9/19/2019 9/20/2019	\$1,500,000.00	\$1,493,130.00	\$1,493,130.00	1.72%	0.090 0.093	\$100.07 \$1,501,050.00	\$7,920.00	3.75%	Aaa AA+
3130AKJD9	FHLB 0.140% 12/29/2022	12/9/2020 12/29/2020	\$2,000,000.00	\$1,997,600.00	\$1,997,600.00	0.20%	0.668 0.664	\$99.09 \$1,981,780.00	(\$15,820.00)	4.95%	Aaa AA+
<b>SubTotal</b>			<b>\$6,185,000.00</b>	<b>\$6,175,703.15</b>	<b>\$6,175,703.15</b>	<b>0.55%</b>		<b>\$6,167,642.05</b>	<b>(\$8,061.10)</b>	<b>15.41%</b>	
<b>Commercial Paper</b>											
53948BE62	Lloyds Bank Corporate Markets PLC 05/06/2022	8/12/2021 8/13/2021	\$5,000,000.00	\$4,993,719.44	\$4,993,719.44	0.17%	0.019 0.022	\$99.99 \$4,999,450.00	\$5,730.56	12.49%	P-1 A-1
62479MHN6	MUFG Bank, Ltd. 08/22/2022	4/20/2022 4/21/2022	\$3,500,000.00	\$3,484,812.92	\$3,484,812.92	1.28%	0.315 0.315	\$99.55 \$3,484,250.00	(\$562.92)	8.71%	P-1 A-1
8923A1JG7	Toyota Credit de Puerto Rico Corp. 09/16/2022	12/17/2021 12/20/2021	\$3,500,000.00	\$3,487,925.00	\$3,487,925.00	0.46%	0.384 0.383	\$99.38 \$3,478,230.00	(\$9,695.00)	8.69%	P-1 A-1+
63873KLM7	Natixis 11/21/2022	4/25/2022 4/26/2022	\$3,000,000.00	\$2,965,515.00	\$2,965,515.00	2.00%	0.564 0.561	\$98.88 \$2,966,520.00	\$1,005.00	7.41%	P-1 A-1
<b>SubTotal</b>			<b>\$15,000,000.00</b>	<b>\$14,931,972.36</b>	<b>\$14,931,972.36</b>	<b>0.86%</b>		<b>\$14,928,450.00</b>	<b>(\$3,522.36)</b>	<b>37.30%</b>	
<b>Municipal Bond</b>											
2906416L8	Elyria, City of 0.750% 06/29/2022	6/10/2021 6/29/2021	\$340,000.00	\$342,036.60	\$342,036.60	0.15%	0.167 0.169	\$99.94 \$339,789.20	(\$2,247.40)	0.85%	SP-1+
2906416L8	Elyria, City of 0.750% 06/29/2022	6/11/2021 6/29/2021	\$135,000.00	\$135,808.65	\$135,808.65	0.15%	0.167 0.169	\$99.94 \$134,916.30	(\$892.35)	0.34%	SP-1+

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Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**POSITION STATEMENT**

As of April 30, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
987643UY7	Youngstown, City of 1.000% 07/07/2022	6/25/2021 7/7/2021	\$590,000.00	\$594,826.20	\$594,826.20	0.18%	0.189 0.190	\$99.94 \$589,634.20	(\$5,192.00)	1.47%	SP-1+
<b>SubTotal</b>			<b>\$1,065,000.00</b>	<b>\$1,072,671.45</b>	<b>\$1,072,671.45</b>	<b>0.17%</b>		<b>\$1,064,339.70</b>	<b>(\$8,331.75)</b>	<b>2.66%</b>	
<b>U.S. Treasury Note</b>											
91282CAR2	UST 0.125% 10/31/2022	1/31/2022 2/1/2022	\$3,500,000.00	\$3,488,105.46 \$1,123.96	\$3,489,229.42	0.58%	0.507 0.505	\$99.36 \$3,477,565.00	(\$10,540.46)	8.69%	Aaa AA+
91282CBG5	UST 0.125% 01/31/2023	6/21/2021 6/22/2021	\$2,000,000.00	\$1,996,953.13	\$1,996,953.13	0.22%	0.759 0.754	\$98.75 \$1,974,920.00	(\$22,033.13)	4.94%	Aaa AA+
91282CBU4	UST 0.125% 03/31/2023	6/3/2021 6/4/2021	\$2,000,000.00	\$1,999,375.00	\$1,999,375.00	0.14%	0.921 0.913	\$98.29 \$1,965,860.00	(\$33,515.00)	4.91%	Aaa AA+
91282CCD1	UST 0.125% 05/31/2023	6/3/2021 6/4/2021	\$2,000,000.00	\$1,998,828.13	\$1,998,828.13	0.15%	1.088 1.077	\$97.83 \$1,956,640.00	(\$42,188.13)	4.89%	Aaa AA+
<b>SubTotal</b>			<b>\$9,500,000.00</b>	<b>\$9,483,261.72</b> <b>\$1,123.96</b>	<b>\$9,484,385.68</b>	<b>0.33%</b>		<b>\$9,374,985.00</b>	<b>(\$108,276.72)</b>	<b>23.43%</b>	
<b>Grand Total</b>			<b>\$40,232,931.83</b>	<b>\$40,146,540.51</b> <b>\$1,123.96</b>	<b>\$40,147,664.47</b>	<b>0.56%</b>		<b>\$40,018,348.58</b>	<b>(\$128,191.93)</b>	<b>100.00%</b>	

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**TRANSACTION STATEMENT**

As of April 30, 2022



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Amount	Purchased Interest	Total Cost	Yield at Cost
<b>Purchase</b>									
Purchase	4/20/2022	4/21/2022	62479MHN6	MUFG Bank, Ltd. 08/22/2022	3,500,000.00	3,484,812.92		3,484,812.92	1.28%
Purchase	4/25/2022	4/26/2022	63873KLM7	Natixis 11/21/2022	3,000,000.00	2,965,515.00		2,965,515.00	2.00%
<b>Total</b>					<b>6,500,000.00</b>	<b>6,450,327.92</b>		<b>6,450,327.92</b>	

Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
<b>Maturity</b>								
Maturity	4/8/2022	4/8/2022	2254EBD81	Credit Suisse AG 04/08/2022	4,935,000.00	4,928,362.43	4,935,000.00	6,637.57
Maturity	4/21/2022	4/21/2022	084601XB4	Legacy Banks 1.250% 04/21/2022	248,000.00	247,727.20	248,000.00	272.80
Maturity	4/22/2022	4/22/2022	09659KDN7	BNP Paribas 04/22/2022	5,000,000.00	4,993,648.61	5,000,000.00	6,351.39
<b>Total</b>					<b>10,183,000.00</b>	<b>10,169,738.24</b>	<b>10,183,000.00</b>	<b>13,261.76</b>

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	4/1/2022	4/1/2022	31846V567	First American Funds, Inc.	75.96
Interest/Dividends	4/8/2022	4/8/2022	084601XB4	Legacy Banks 1.250% 04/21/2022	1,545.75
Interest/Dividends	4/22/2022	4/22/2022	084601XB4	Legacy Banks 1.250% 04/21/2022	110.41
<b>Total</b>					<b>1,732.12</b>

**TRANSACTION STATEMENT**

As of April 30, 2022



Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Custodian Fee</b>				
Custodian Fee	4/26/2022	4/26/2022	Cash Out	(308.89)
<b>Total</b>				<b>(308.89)</b>
<b>Withdrawal</b>				
Withdrawal	4/7/2022	4/7/2022	Cash Out	(1,700,000.00)
<b>Total</b>				<b>(1,700,000.00)</b>

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**STATEMENT DISCLOSURE**

As of April 30, 2022



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**M E E D E R**  
PUBLIC FUNDS



## **Cleveland Public Library 2019B Taxable Bond Proceeds**

Monthly Investment Report  
April 30, 2022

**Your Investment Representative:**

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(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

**PORTFOLIO SUMMARY**

As of April 30, 2022

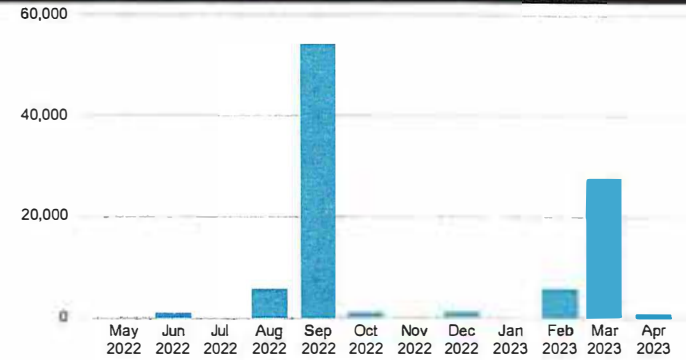
**MONTHLY RECONCILIATION**

<b>Beginning Book Value</b>	<b>9,273,677.71</b>
Contributions	
Withdrawals	
Prior Month Custodian Fees	(76.76)
Realized Gains/Losses	
Gross Interest Earnings	1,005.03
<b>Ending Book Value</b>	<b>9,274,605.98</b>

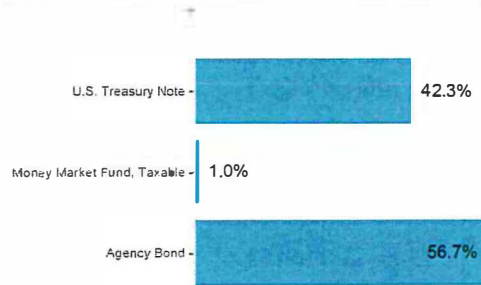
**PORTFOLIO CHARACTERISTICS**

Portfolio Yield to Maturity	1.11%
Portfolio Effective Duration	1.05 yrs
Weighted Average Maturity	1.06 yrs

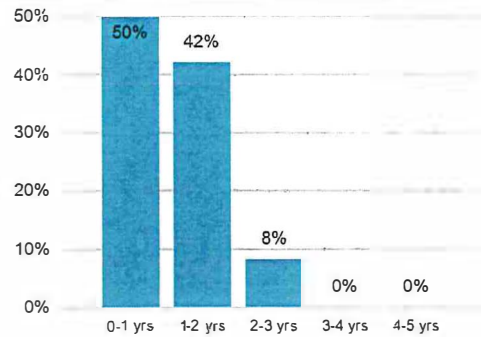
**PROJECTED MONTHLY INCOME SCHEDULE**



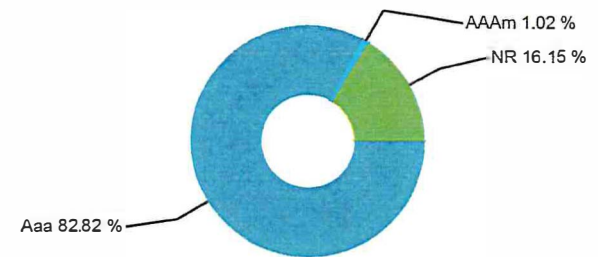
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



Cleveland Public Library 2019B Taxable Bond Proceeds

**PROJECTED INCOME SCHEDULE**

As of April 30, 2022



CUSIP	SECURITY DESCRIPTION	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023
3130AGWK7	FHLB 1.500% 08/15/2024				5,813						5,813		
3133EMBS0	FFCB 0.200% 10/02/2023						1,000						1,000
3135G0W33	FNMA 1.375% 09/06/2022					31,510							
31422BXH8	AGM 0.850% 03/20/2023					6,375						6,375	
912828Q29	UST 1.500% 03/31/2023					7,500						12,578	
912828T26	UST 1.375% 09/30/2023					8,594						8,594	
91282CCK5	UST 0.125% 06/30/2023		1,063						1,063				
<b>TOTAL</b>			<b>1,063</b>		<b>5,813</b>	<b>53,979</b>	<b>1,000</b>		<b>1,063</b>		<b>5,813</b>	<b>27,547</b>	<b>1,000</b>

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Cleveland Public Library 2019B Taxable Bond Proceeds

**POSITION STATEMENT**

As of April 30, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
31846V567	First American Funds, Inc.	4/29/2022 4/29/2022	\$94,158.89	\$94,158.89	\$94,158.89	0.18%	0.003 0.003	\$1.00 \$94,158.89	\$0.00	1.02%	AAA
<b>SubTotal</b>			<b>\$94,158.89</b>	<b>\$94,158.89</b>	<b>\$94,158.89</b>	<b>0.18%</b>		<b>\$94,158.89</b>	<b>\$0.00</b>	<b>1.02%</b>	
<b>Agency Bond</b>											
3135G0W33	FNMA 1.375% 09/06/2022	9/10/2019 9/11/2019	\$2,000,000.00	\$1,982,240.00	\$1,982,240.00	1.68%	0.356 0.356	\$100.07 \$2,001,480.00	\$19,240.00	21.77%	Aaa AA+
31422BXH8	AGM 0.850% 03/20/2023	3/25/2020 3/27/2020	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	0.85%	0.890 0.881	\$98.98 \$1,484,670.00	(\$15,330.00)	16.15%	
3133EMBS0	FFCB 0.200% 10/02/2023	10/5/2020 10/6/2020	\$1,000,000.00	\$998,190.00	\$998,190.00	0.26%	1.427 1.411	\$97.09 \$970,930.00	(\$27,260.00)	10.56%	Aaa AA+
3130AGWK7	FHLB 1.500% 08/15/2024	9/26/2019 9/27/2019	\$775,000.00	\$771,187.00	\$771,187.00	1.61%	2.299 2.230	\$97.30 \$754,106.00	(\$17,081.00)	8.20%	Aaa AA+
<b>SubTotal</b>			<b>\$5,275,000.00</b>	<b>\$5,251,617.00</b>	<b>\$5,251,617.00</b>	<b>1.17%</b>		<b>\$5,211,186.00</b>	<b>(\$40,431.00)</b>	<b>56.69%</b>	
<b>U.S. Treasury Note</b>											
912828Q29	UST 1.500% 03/31/2023	9/18/2019 9/19/2019	\$1,000,000.00	\$994,921.88	\$994,921.88	1.65%	0.921 0.910	\$99.57 \$995,700.00	\$778.12	10.83%	Aaa AA+
91282CCK5	UST 0.125% 06/30/2023	6/24/2021 6/30/2021	\$1,700,000.00	\$1,695,285.16	\$1,695,285.16	0.26%	1.170 1.157	\$97.57 \$1,658,758.00	(\$36,527.16)	18.05%	Aaa AA+
912828T26	UST 1.375% 09/30/2023	10/25/2019 10/28/2019	\$1,250,000.00	\$1,238,623.05	\$1,238,623.05	1.62%	1.422 1.396	\$98.59 \$1,232,325.00	(\$6,298.05)	13.41%	Aaa AA+
<b>SubTotal</b>			<b>\$3,950,000.00</b>	<b>\$3,928,830.09</b>	<b>\$3,928,830.09</b>	<b>1.05%</b>		<b>\$3,886,783.00</b>	<b>(\$42,047.09)</b>	<b>42.28%</b>	
<b>Grand Total</b>			<b>\$9,319,158.89</b>	<b>\$9,274,605.98</b>	<b>\$9,274,605.98</b>	<b>1.11%</b>		<b>\$9,192,127.89</b>	<b>(\$82,478.09)</b>	<b>100.00%</b>	

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**TRANSACTION STATEMENT**

As of April 30, 2022



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	4/1/2022	4/1/2022	31846V567	First American Funds, Inc.	5.03
Interest/Dividends	4/4/2022	4/4/2022	3133EMBS0	FFCB 0.200% 10/02/2023	1,000.00
<b>Total</b>					<b>1,005.03</b>

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Custodian Fee</b>				
Custodian Fee	4/26/2022	4/26/2022	Cash Out	(76.76)
<b>Total</b>				<b>(76.76)</b>

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**STATEMENT DISCLOSURE**

As of April 30, 2022



Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

Certain information and data has been supplied by unaffiliated third parties. Although Meeder believes the information is reliable, it cannot warrant the accuracy of information offered by third parties. Market value may reflect prices received from pricing vendors when current market quotations are not available. Prices may not reflect firm bids or offers and may differ from the value at which the security can be sold.

Statements may include positions from unmanaged accounts provided for reporting purposes. Unmanaged accounts are managed directly by the client and are not included in the accounts managed by the investment adviser. This information is provided as a client convenience and the investment adviser assumes no responsibility for performance of these accounts or the accuracy of the data reported.

**Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.**

Meeder Investment Management is the global brand for the Meeder group of affiliated companies. Investment advisory services are provided through Meeder Public Funds, Inc. Please contact us if you would like to receive a copy of our current ADV disclosure brochure or privacy policy.

## CLEVELAND PUBLIC LIBRARY

REPORT C

**Board Meeting**

May 17, 2022

**REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR APRIL 2022**

In accordance with Board Policy adopted by resolution on November 29, 1972,  
a description of Conference and Travel Expenditures is submitted.

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Cleveland Public Library Visit to Various Museums and Libraries Washington, D.C.	3/28/2022 - 3/31/2022	Tonya Briggs	1,054.77
Information Today Computers in Libraries 2022 (Virtual) Cleveland, Ohio	3/28/2022 - 4/1/2022	Melissa Canan	299.00
Cleveland Public Library Visit to MLK Memorial and Various Libraries Washington, D.C.	3/28/2022 - 3/31/2022	Amiya Hutson	1,237.82
Music Library Association Annual Conference (Virtual) Cleveland, Ohio	3/2/2022 - 3/6/2022	Andrew Kaplan	100.00
Ohio Library Council Program Committee Meeting Dublin, Ohio	3/17/2022	Alexandra Kmiecik	112.91
Tyler Technologies Connect 2022 Indianapolis, Indiana	5/15/2022 - 5/18/2022	Yari Rodriguez	1,099.00
Ohio Library Council Technical Services Retreat Columbus, Ohio	4/13/2022 - 4/14/2022	Barbara Satow	416.89
Public Library Association Annual Conference Portland, Oregon	3/23/2022 - 3/25/2022	John Skrtic	1,631.79
Information Today Computers in Libraries 2022 (Virtual) Cleveland, Ohio	3/28/2022 - 4/1/2022	Matthew Sucre	299.00
Public Library Association Annual Conference Portland, Oregon	3/23/2022 - 3/25/2022	Felton Thomas	1,522.18

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Cleveland Public Library Visit to Various Museums and Libraries Washington, D.C.	3/28/2022 - 3/31/2022	Twyla Turner	724.85
Ohio Library Council Technical Services Retreat Columbus, Ohio	4/13/2022 - 4/14/2022	Erin Valentine	409.88
Ohio Library Council Legislative Day Columbus, Ohio	4/6/2022	Various (10 employees and 2 Trustees)	455.00
Cleveland Public Library Visit to Various Museums and Libraries Washington, D.C.	3/28/2022 - 3/31/2022	Sadie Winlock	1,226.13
State Library of Ohio/Ohio Library Council Courier Open House and Legislative Day Columbus, Ohio	4/5/2022 - 4/6/2022	Stephen Wohl	398.99
Public Library Association Annual Conference Portland, Oregon	3/23/2022 - 3/25/2022	Robin Wood	1,687.33
<b>TOTAL</b>			<b>\$12,675.54</b>

**SUMMARY**

FUND	APRIL	YEAR TO DATE
General	\$8,157.42	\$8,317.42
Lockwood Thompson	4,518.12	\$4,518.12
<b>TOTAL</b>	<b>\$12,675.54</b>	<b>\$12,835.54</b>

## Cleveland Public Library

Board Meeting  
May 17, 2022

REPORT ON ALL VENDOR EXPENDITURES

In accordance with the Board Policy on Supplier Diversity adopted by resolution on April 15, 2021, the Fiscal Officer is hereby submitting a monthly report on all expenditures for the period:  
4/1/2022 through 4/30/2022

Cert	Vendor	City/Description	State	Check Date	Amount/Total
	A-1 MR. LIMO INC	WICKLIFFE	OH		
		EXECUTIVE 27 TOUR BUS FOR HARD		04/29/2022	1,211.58
					<u>\$1,211.58</u>
	A.J. GATES COMPANY	SOLO	OH		
		JLG LIFT SERVICE/ANNUAL INSPEC		04/15/2022	366.00
					<u>\$366.00</u>
	ACTION DOOR	BROOKLYN HTS.	OH		
		LSW ENTRANCE DOOR REPAIR		04/01/2022	1,850.00
		EMERGENCY DOOR REPAIRS		04/15/2022	530.00
		EMERGENCY DOOR REPAIRS		04/29/2022	970.79
					<u>\$3,350.79</u>
	ACTRACE	IRVINE	CA		
				04/08/2022	1,110.00
					<u>\$1,110.00</u>
	ADMANAGE LTD	CINCINNATI	OH		
		PRE-EMPLOYMENT BACKGROUND CHEC		04/08/2022	688.50
		PRE-EMPLOYMENT BACKGROUND CHEC		04/29/2022	423.00
					<u>\$1,111.50</u>
	ADVANCE OHIO MEDIA INC.	DETROIT	MI		
		DIGITAL ADVERTISING 2/19/22 -		04/15/2022	1,200.00
					<u>\$1,200.00</u>
	AEDVENTURE LLC	AKRON	OH		
		AED REPLACEMENT KITS		04/01/2022	3,042.00
					<u>\$3,042.00</u>
	AIRGAS GREAT LAKES	CHICAGO	IL		
		OXYGEN ACELYLENE TANKS FOR WEL		04/15/2022	146.39
		HVAC NITROGEN		04/22/2022	161.43
					<u>\$307.82</u>
	ALLAROUND TOWN CATERING INC.	CLEVELAND	OH		
		GIRL POWER PROGRAM - FOOD		04/08/2022	2,735.00
					<u>\$2,735.00</u>
	ALM HOLDINGS CORPORATION	LONE TREE	CO		
				04/08/2022	474.32
					<u>\$474.32</u>
	AMAZON	ATLANTA	GA		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
				04/01/2022	758.62
				04/08/2022	4,321.86
				04/15/2022	1,044.46
				04/22/2022	947.56
				04/29/2022	1,025.55
					<u>\$8,098.05</u>
	AMERICAN LEGAL PUBLISHING CORPORATION	CINCINNATI	OH		
				04/15/2022	100.00
				04/22/2022	197.00
					<u>\$297.00</u>
	AMERICAN MERCHANDISING SERVICES	CLEVELAND STOCK	OH		
				04/15/2022	1,008.74
					<u>\$1,008.74</u>
	AMERICAN THERMOFORM CORP.	LA VERNE BRAILLE PAPER	CA		
				04/08/2022	199.95
					<u>\$199.95</u>
	ANSWER UNITED, INC.	KALAMAZOO CALL-OFF SERVICE FOR ALL CPL S	MI		
				04/15/2022	1,085.75
					<u>\$1,085.75</u>
	ARC DOCUMENT SOLUTIONS LLC	CINCINNATI	OH		
		COVID-19 - PRINT & MAIL FMP PL		04/01/2022	249.95
		COVID-19 - PRINT & MAIL FMP PL		04/08/2022	82.61
		COVID-19 - PRINT & MAIL FMP PL		04/22/2022	544.28
					<u>\$876.84</u>
	AT & T	CLEVELAND	OH		
		CPL MEASURED BUSINESS LINES		04/01/2022	917.09
		POTS LINES NOT ON IP FLEX		04/01/2022	6,311.42
		CPL MEASURED BUSINESS LINES		04/15/2022	512.75
		ASE ETHERNET SERVICE		04/15/2022	14,058.08
		CPL MEASURED BUSINESS LINES		04/29/2022	3,034.55
		IP FLEX		04/29/2022	3,130.70
					<u>\$27,964.59</u>
	B & H PHOTO VIDEO	NEW YORK	NY		
		CONTENT PRODUCTION EQUIPMENT A		04/01/2022	26.98
		TELEPROMPTER AND FIELD RECORDER		04/29/2022	323.19
					<u>\$350.17</u>
	BAKER & TAYLOR BOOKS	ATLANTA	GA		
				04/01/2022	9,158.66
				04/08/2022	14,540.70
				04/15/2022	14,279.22
				04/22/2022	7,629.15
				04/29/2022	17,222.68
					<u>\$62,830.41</u>
	BARBERTON PUBLIC LIBRARY	BARBERTON	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	139.36

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$139.36
	BELLEVUE PUBLIC LIBRARY	BELLEVUE ONLINE BILL PAYMENT DIST.	OH	04/08/2022	23.00
					\$23.00
	BERNETT PENKA RARE BOOKS LLC	BOSTON	MA	04/08/2022	46.00
				04/29/2022	2,140.00
					\$2,186.00
	BEST BUY	DALLAS LSW 10TH FLOOR MICROWAVE	TX	04/29/2022	324.67
					\$324.67
	BEST BUY TIRE & SERVICE	CLEVELAND VEHICLE REPAIRS VEHICLE REPAIRS	OH	04/01/2022 04/15/2022	1,731.00 484.19
					\$2,215.19
	BIRCHARD PUBLIC LIBRARY	FREMONT ONLINE BILL PAYMENT DIST.	OH	04/08/2022	69.72
					\$69.72
	BLACKSTONE AUDIO BOOKS	NEW YORK	NY	04/01/2022	690.00
					\$690.00
	BOSTWICK DESIGN PARTNERSHIP	CLEVELAND PHASE 1 DESIGN CONTRACT WOODLA PHASE 1 DESIGN CONTRACT WOODLA PHASE 1 DESIGN CONTRACT WOODLA	OH	04/01/2022 04/22/2022 04/29/2022	11,571.82 7,904.50 20,096.10
					\$39,572.42
	BP	CHARLOTTE GAS FOR VEHICLES NH318	NC	04/15/2022	6,666.06
					\$6,666.06
	BRIDGEPORT PLACE LLC	CLEVELAND GARDEN VALLEY RENT	OH	04/08/2022	7,584.33
					\$7,584.33
	BRILL	NEW MILFORD	CT	04/29/2022	605.50
					\$605.50
	BRISTOL PUBLIC LIBRARY	BRISTOLVILLE ONLINE BILL PAYMENT DIST.	OH	04/08/2022	26.80
					\$26.80
	BRODART COMPANY	WILLIAMSPORT STOCK	PA	04/01/2022 04/15/2022 04/22/2022	174.28 688.00 395.84
					\$1,258.12
	BSL ONE LLC	CLEVELAND	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		YR 3-OF-3 STAND ALONE PRINTER		04/08/2022	69.52
		YR 3-OF-3 MFD & PRODUCTION PRI		04/15/2022	6,319.50
					<u>\$6,389.02</u>
	BUCKEYE INTERNATIONAL INC.	CLEVELAND	OH		
		HAND SANITIZER SAMPLE		04/22/2022	97.37
					<u>\$97.37</u>
	BURTON PUBLIC LIBRARY	BURTON	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	30.00
					<u>\$30.00</u>
	BUSINESS VOLUNTEERS UNLIMITED	CLEVELAND			
		ANNUAL NONPROFIT MEMBERSHIP DU		04/08/2022	2,000.00
					<u>\$2,000.00</u>
	CANON SOLUTIONS AMERICA, INC	CHICAGO	IL		
		COPIER MAINTENANCE, COPIES, CO		04/08/2022	72.65
		COPIER MAINTENANCE, COPIES, CO		04/15/2022	87.84
					<u>\$160.49</u>
	CAROL & JOHN'S COMIC SHOP	CLEVELAND	OH		
				04/15/2022	1,288.59
					<u>\$1,288.59</u>
	CAROLINA BORJA MARROQUIN	MAPLE HTS.	OH		
		BRANCH PROGRAM - SPANISH STORY		04/29/2022	400.00
					<u>\$400.00</u>
	CASALINI LIBRI S.P.A.	FIESOLE			
				04/01/2022	29.11
					<u>\$29.11</u>
	CBLH DESIGN, INC.	CLEVELAND	OH		
		FMP - ARCHITECTURAL/ENGINEERIN		04/22/2022	55,674.13
					<u>\$55,674.13</u>
	CDW GOVERNMENT, INC	VERNON HILLS	IL		
		CPL HWARE SWARE CLEVNET HWARE		04/15/2022	26,760.12
					<u>\$26,760.12</u>
MBE	CHARLES E. HARRIS & ASSOCIATES, INC.	PARMA	OH		
		2021 - 2025 FINANCIAL AUDITS		04/01/2022	8,120.00
					<u>\$8,120.00</u>
	CHEMTREAT, INC	GLEN ALLEN	VA		
		QUARTERLY TESTING CLOSED LOOPS		04/08/2022	3,150.00
					<u>\$3,150.00</u>
	CHILCOTE LAW FIRM, LLP	CLEVELAND HEIGHTS	OH		
		LEGAL SERVICES - MLK BRANCH RE		04/15/2022	11,060.21
					<u>\$11,060.21</u>
	CINTAS CORPORATION #011	STRONGSVILLE	OH		
		RESTOCK FIRST AID KITS		04/01/2022	191.74
		RESTOCK FIRST AID KITS		04/08/2022	244.46
					<u>\$436.20</u>

Cert	Vendor	City/Description	State	Check Date	Amount/Total
	CITY OF CLEV DIV OF WATER	CLEVELAND	OH		
		WATER EASTMAN ACCT#4968564613		04/01/2022	232.45
		WATER E 131 ST acct#6165600000		04/08/2022	139.93
		WATER HOUGH AACT#5318745717		04/15/2022	2,726.67
		WATER FLEET ACCT#7649510000		04/29/2022	355.51
					<u>\$3,454.56</u>
	CLEVELAND HEIGHTS - UNIVERSITY HEIGHTS	CLEVELAND HEIGHTS	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	363.75
					<u>\$363.75</u>
	CLEVELAND PUBLIC POWER	CLEVELAND	OH		
		ELECTRICITY ADDISON ACCT#68713		04/15/2022	41,146.69
		ELECTRICITY SOUTH ACCT#8314070		04/22/2022	3,546.62
					<u>\$44,693.31</u>
	CLEVELAND RAPE CRISIS CENTER	CLEVELAND	OH		
		EDUCATIONAL WORKSHOPS JAN 2022		04/29/2022	1,500.00
					<u>\$1,500.00</u>
	CLEVELAND STATE UNIVERSITY,	CLEVELAND	OH		
		AMERICA READS TUTORING SERVICE		04/01/2022	7,281.75
		AMERICA READS TUTORING SERVICE		04/29/2022	4,852.58
					<u>\$12,134.33</u>
	CLEVELAND THERMAL, LLC	CLEVELAND	OH		
		YR 2-OF-10 YR AGMT FOR CHILLED		04/15/2022	15,032.83
					<u>\$15,032.83</u>
	CLOL HOLDCO	SANFORD	FL		
		ENVELOPE LABEL ORDER		04/08/2022	473.51
					<u>\$473.51</u>
	COUGHLAN COMPANIES LLC	CHICAGO	IL		
				04/08/2022	1,316.88
					<u>\$1,316.88</u>
	DANA LANGFORD	SOUTH EUCLID	OH		
		WOMENS ERG RACIAL DISPARITIES		04/01/2022	250.00
					<u>\$250.00</u>
	DARYL DUNN	HOUSTON	TX		
		MAIN LIBRARY RENT FOR 2021 & 2		04/08/2022	40.00
					<u>\$40.00</u>
	DEMCO INC	MILWAUKEE	WI		
		WITHDRAWN STAMP		04/08/2022	59.49
					<u>\$59.49</u>
	DIRECT LINE II USA, INC	BROOKLYN	NY		
				04/01/2022	1,861.27
				04/22/2022	1,675.41
					<u>\$3,536.68</u>
	DOMINION EAST OHIO GAS COMPANY	RICHMOND	VA		
		GAS ADDISON ACCT#9500033259589		04/01/2022	7,765.30
		GAS WEST PARK ACCT#84418001181		04/08/2022	641.42



Cert	Vendor	City/Description	State	Check Date	Amount/Total
		GAS BROOKLYN ACCT#544010013445		04/15/2022	7,639.15
		GAS ML KING ACCT#5440600134497		04/22/2022	695.37
		GAS ADDISON ACCT#9500033259589		04/29/2022	5,582.41
		GAS WALZ #10603573		04/29/2022	150.00
					<u>\$22,473.65</u>
	EASE AT WORK EAP LLC	WILKES-BARRE	PA		
		EMPLOYEE ASSISTANCE PROGRAM Y		04/01/2022	11,500.00
					<u>\$11,500.00</u>
	EAST CLEVELAND PUBLIC LIBRARY	EAST CLEVELAND	OH		
		ONLINE BILL PAY DIST.		04/08/2022	14.40
					<u>\$14.40</u>
	EASTON TELECOM SERVICES LLC	CLEVELAND	OH		
		YR 1-OF-3 YR CONTRACT SIP TRUN		04/29/2022	3,965.62
					<u>\$3,965.62</u>
	EBSCO SUBSCRIPTION SERVICES	DALLAS	TX		
				04/01/2022	41.05
				04/15/2022	79.77
				04/22/2022	6.65
					<u>\$127.47</u>
	EDWARD BANKS	RICHMOND HTS	OH		
		GIRL POWER - BANKS		04/29/2022	720.00
					<u>\$720.00</u>
	EMILY KEENER	WAKEMAN	OH		
		MUSIC AT MAIN - KEENER		04/01/2022	595.00
					<u>\$595.00</u>
	EMPLOYERS RESOURCE COUNCIL	HIGHLAND HTS	OH		
		2022 EMP ENGAGEMENT SURVEY		04/01/2022	5,100.00
		CONFLICT AND DE-ESCALATION TRA		04/15/2022	3,300.00
					<u>\$8,400.00</u>
	ENLIGHTENED SOLUTIONS	CLEVELAND	OH		
		WOMENS HISTORY MONTH MARCH 15		04/15/2022	1,500.00
					<u>\$1,500.00</u>
	ENTERPRISE FLEET MANAGEMENT INC	STRONGSVILLE	OH		
		YR 1 OF 5 YR VEHICLE LEASES		04/22/2022	2,242.70
					<u>\$2,242.70</u>
	EUCLID PUBLIC LIBRARY	EUCLID	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	112.55
					<u>\$112.55</u>
	FAIRPORT HARBOR PUBLIC LIBRARY	FAIRPORT HARBOR	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	3.00
					<u>\$3.00</u>
	FASTSIGNS	CLEVELAND	OH		
		4 COROPLAST A-FRAME INSERTS 24		04/29/2022	208.00
					<u>\$208.00</u>

Cert	Vendor	City/Description	State	Check Date	Amount/Total
	FEDERAL EXPRESS CORP	PITTSBURGH	PA		
		FEDERAL EXPRESS CHARGES		04/08/2022	2.55
		FEDERAL EXPRESS CHARGES		04/15/2022	128.27
		FEDERAL EXPRESS CHARGES		04/29/2022	90.92
					<u>\$221.74</u>
	FINANCIAL INFORMATION INC	SOUTH PLAINFIELD	NJ		
				04/08/2022	3,000.00
					<u>\$3,000.00</u>
	GAYLORD BROTHERS INC	SYRACUSE	NY		
		FLEX SNAKE WEIGHT 2 PACK		04/01/2022	33.42
					<u>\$33.42</u>
	GEAUGA COUNTY PUBLIC LIBRARY	CHARDON	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	626.17
					<u>\$626.17</u>
	GERALD L FITCH	AVON	OH		
				04/01/2022	369.34
					<u>\$369.34</u>
	GILBANE BUILDING COMPANY	CLEVELAND	OH		
		FMP PHASE 1A GMP - HOUGH		04/01/2022	204,989.00
		FMP PHASE 1A GMP - WEST PARK		04/22/2022	1,951,905.00
		FMP PHASE 1A GMP - WEST PARK		04/29/2022	301,717.00
					<u>\$2,458,611.00</u>
	GIRARD FREE LIBRARY	GIRARD	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	37.50
					<u>\$37.50</u>
	GLASS DOCTOR	CLEVELAND	OH		
		EMERGENCY GLASS REPAIRS		04/15/2022	1,325.41
					<u>\$1,325.41</u>
	GLENN FLEISHMAN	SEATTLE	WA		
				04/01/2022	1,421.50
					<u>\$1,421.50</u>
	GOVDEALS INC.	MONTGOMERY	AL		
		ONLINE AUCTION FEES FOR JAN &		04/01/2022	221.55
					<u>\$221.55</u>
	HARBOR-TOPKY MEMORIAL LIBRARY	ASHTABULA	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	7.95
					<u>\$7.95</u>
	HEATHER HILL	CLEVELAND HTS.	OH		
		WORKSHOP FACILITATOR FOR GIRL		04/15/2022	420.00
					<u>\$420.00</u>
	HENDERSON MEMORIAL PUBLIC LIBRARY	JEFFERSON	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	148.56
					<u>\$148.56</u>
	HOLLINGER METAL EDGE INC	COMMERCE	CA		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		PHOTO SUPPLIES FOLDERS		04/29/2022	5,484.00
					<u>\$5,484.00</u>
	HOLZHEIMER BOLEK + MEEHAN ARCHITECTS LLC	CLEVELAND	OH		
	FMP PHASE 1B - LORAIN BRANCH			04/29/2022	6,503.65
					<u>\$6,503.65</u>
	HUBBARD PUBLIC LIBRARY	HUBBARD	OH		
	ONLINE BILL PAYMENT DIST.			04/08/2022	81.07
					<u>\$81.07</u>
	HUDSON LIBRARY & HISTORICAL SOCIETY	HUDSON	OH		
	ONLINE BILL PAYMENT DIST.			04/08/2022	225.01
					<u>\$225.01</u>
	HUNTINGTON NATIONAL BANK	PITTSBURGH	PA		
	APRIL HUNTINGTON P-CARD STATEM			04/19/2022	23,498.26
					<u>\$23,498.26</u>
	HURON PUBLIC LIBRARY	HURON	OH		
	ONLINE BILL PAYMENT DIST.			04/08/2022	84.54
					<u>\$84.54</u>
	HYATT REGENCY CLEVELAND	CLEVELAND	OH		
	2022 HOTEL EXPENSES - JESS ELL			04/15/2022	201.06
					<u>\$201.06</u>
	IMAGINOS PRODUCTIONS LLC	MEDINA	OH		
	YOUTH SERVICES - ST PATRICK'S			04/01/2022	600.00
					<u>\$600.00</u>
	INGRAM LIBRARY SERVICES	ST. LOUIS	MO		
				04/01/2022	12,933.99
				04/08/2022	14,575.73
				04/15/2022	19,286.31
				04/22/2022	14,253.79
				04/29/2022	20,262.40
					<u>\$81,312.22</u>
	INTERMUSEUM CONSERVATION ASSN	CLEVELAND	OH		
	ICA RESTORATIVE TREATMENT OF P			04/08/2022	2,722.00
					<u>\$2,722.00</u>
	ISMAK PETROLEUM CO INC	CLEVELAND	OH		
				04/01/2022	172.70
					<u>\$172.70</u>
	J ELLE LLC	SPRING	TX		
	GIRL POWER PROGRAM APRIL 2022			04/08/2022	1,825.00
					<u>\$1,825.00</u>
	J WPEPPER & SON INC	PHILADELPHIA	PA		
				04/08/2022	319.99
					<u>\$319.99</u>
	JAMES HODGSON	MANLIUS	NY		
				04/29/2022	110.00

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$110.00
	JANWAY COMPANY USA, INC	BALTIMORE	MD		
		WOMENS ERG SUPPLIES FOR EVENTS		04/01/2022	508.00
		LATINOS JUNTOS ERG SUPPLIES		04/08/2022	441.59
					\$949.59
	JEM OH ENTERPRISES, LLC	WILLOUGHBY HILLS	OH		
		JEMOH 2022 ADVERTISING AGREEME		04/15/2022	750.00
					\$750.00
	JKURTZ ARCHITECTS, LTD	CLEVELAND	OH		
		MLK BRANCH DESIGN SERVICES		04/29/2022	23,164.00
					\$23,164.00
	JOHNSTONE SUPPLY	COLUMBUS	OH		
		EMER- GLENVILLE HVAC REPAIR		04/01/2022	1,484.23
					\$1,484.23
	JOINICE COOPER	MAPLE HEIGHTS	OH		
		GIRL POWER - DJ SERVICES		04/15/2022	420.00
					\$420.00
	KANOPY, LLC	SAN FRANCISCO	CA		
				04/15/2022	4,662.00
					\$4,662.00
	KAPCO	KENT	OH		
		BOOK JACKETS.		04/15/2022	98.29
		BOOK JACKETS		04/22/2022	5,026.80
					\$5,125.09
	KAREN PETERSON	ALBANY	OH		
		SPEAKER FEE FOR VIRTUAL PROGRA		04/01/2022	150.00
					\$150.00
	KASTNER WESTMAN & WILKINS, LLC	AKRON	OH		
		LEGAL FEES FOR WORK WITH UNION		04/15/2022	189.00
					\$189.00
	KEYSTONE SYSTEMS INC	RALEIGH	NC		
		KLAS MAINTENANCE AGREEMENT - T		04/08/2022	6,831.99
					\$6,831.99
	KIERA DANYALE BROWN, THE TWISTER	BEACHWOOD	OH		
		BALLOON TWISTERS FOR ST. PATRI		04/01/2022	250.00
					\$250.00
	KIMBLE COMPANY	DOVER	OH		
		YR 3 OF 3 - TRASH/RECYCLING WO		04/15/2022	755.00
					\$755.00
	KINSMAN FREE PUBLIC LIBRARY	KINSMAN	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	51.00
					\$51.00
	KIRTLAND PUBLIC LIBRARY	KIRTLAND	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	13.99

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					<u>\$13.99</u>
	KONE INC	PHILADELPHIA	PA		
		ALL ELEVATOR MAINTENANCE		04/15/2022	18,655.11
		LSW ELEVATORS 4 & 5 ROPE GRIPP		04/22/2022	31,840.66
					<u>\$50,495.77</u>
	L'NIQUE RENTAL COMPANY, INC.	VALLEY VIEW	OH		
		LINEN DRY CLEANING		04/29/2022	45.50
					<u>\$45.50</u>
	LA PRENSA PUBLICATIONS, INC.	TOLEDO	OH		
		CPL SPONSORED LA PRENSA GOOD R		04/15/2022	3,500.00
					<u>\$3,500.00</u>
	LATIN AMERICAN PERIODICALS	NOGALES	AZ		
				04/01/2022	1,837.52
					<u>\$1,837.52</u>
	LCPTRACKER, INC.	ORANGE	CA		
		FMP MASTER SOFTWARE SERVICES S		04/22/2022	19,300.00
					<u>\$19,300.00</u>
	LEGAL AID SOCIETY OF CLEVELAND	CLEVELAND	OH		
		LEGAL AID SOCIETY 2022		04/29/2022	6,225.00
					<u>\$6,225.00</u>
	LEGALWORKS, INC.	CLEVELAND	OH		
		LEGAL WORKS - 2022 AGREEMENT S		04/15/2022	10,000.00
					<u>\$10,000.00</u>
	LORAIN PUBLIC LIBRARY	LORAIN	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	98.26
					<u>\$98.26</u>
	MADISON PUBLIC LIBRARY	MADISON	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	179.57
					<u>\$179.57</u>
	MAKING A DIFFERENCE COUNSULTING LLC	EUCLID	OH		
		WOMENS ERG SPEAKING ENGAGEMENT		04/15/2022	1,000.00
					<u>\$1,000.00</u>
	MARCIVE INC	SAN ANTONIO	TX		
		MARC RECORDS - DATA ONLY		04/15/2022	1,485.00
					<u>\$1,485.00</u>
	MATTHEW BENDER & COMPANY	CHICAGO	IL		
				04/15/2022	3,179.18
					<u>\$3,179.18</u>
	MCGOWAN & CO INC	FAIRVIEW PARK	OH		
		AUTO ENDORSEMENT #5		04/15/2022	58.00
					<u>\$58.00</u>
	MCKINLEY MEMORIAL LIBRARY	MILES	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	207.98
					<u>\$207.98</u>

Cert	Vendor	City/Description	State	Check Date	Amount/Total
	MEDINA CNTY DISTRICT LIBRARY	MEDINA	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	899.95
					<u>\$899.95</u>
	MEEDER PUBLIC FUNDS	DUBLIN	OH		
		INVESTMENT SERVICES		04/29/2022	8,100.71
					<u>\$8,100.71</u>
	MENTOR PUBLIC LIBRARY	MENTOR	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	502.30
					<u>\$502.30</u>
	MICHAEL NYERS	BOARDMAN	OH		
		PRESENTER FEE FOR OHIO CENTER		04/22/2022	225.00
					<u>\$225.00</u>
	MIDWEST TAPE	HOLLAND	OH		
				04/01/2022	20,461.29
				04/08/2022	14,474.82
				04/15/2022	25,773.30
				04/22/2022	5,929.27
				04/29/2022	6,467.33
					<u>\$73,106.01</u>
	MILAN PUBLIC LIBRARY	MILAN	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	15.00
					<u>\$15.00</u>
	MILLCRAFT PAPER CO.	CLEVELAND	OH		
		INK FOR MIMAKI		04/08/2022	601.50
		GRAPHICS PAPER ORDER		04/15/2022	820.11
					<u>\$1,421.61</u>
	MISCELLANEOUS VENDORS				
		CONFERENCE/TRAVEL EXPENSES YAR		04/01/2022	1,099.00
		CONFERENCE/TRAVEL EXPENSES		04/15/2022	455.00
		PATRON REIMBURSEMENTS - HOTSP0		04/15/2022	81.50
		PATRON REIMBURSEMENTS - HOBBS		04/22/2022	15.00
					<u>\$1,650.50</u>
	MITCHELL MEDIA LLC	HUDSON	OH		
		NEO PARENT 1/2 PAGE SUMMER LIT		04/08/2022	950.00
					<u>\$950.00</u>
	MORLEY LIBRARY	PAINESVILLE	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	253.06
					<u>\$253.06</u>
MBE	MVC LIMITED	WESTERVILLE	OH		
		FMP PHASE 1B CONSTRUCTION PHOT		04/08/2022	409.00
		FMP PHASE 1B CONSTRUCTION PHOT		04/29/2022	2,491.00
					<u>\$2,900.00</u>
	NAYAX	HUNT VALLEY	MD		
		SERVICE AGREEMENT FOR CASHLESS		04/15/2022	254.40
					<u>\$254.40</u>

Cart	Vendor	City/Description	State	Check Date	Amount/Total
	NEOTHINK, LLC	WILLOUGHBY	OH		
		CONNECTWISE MANAGE		04/15/2022	25,501.26
		MICROSOFT LICENSES ACTIVE DIR		04/22/2022	34,345.31
					<u>\$59,846.57</u>
	NETWORK DYNAMICS LLC	CLEVELAND	OH		
		PALO ALTO FIREWALL SFP'S		04/15/2022	1,068.00
					<u>\$1,068.00</u>
	NEWTON FALLS PUBLIC LIBRARY	NEWTON FALLS	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	22.80
					<u>\$22.80</u>
	NICOLE HUFFMAN	CLEVELAND	OH		
		MLK WORKSHOP SERIES, NICOLE HU		04/08/2022	150.00
					<u>\$150.00</u>
FBE	NOAH'S ARK ANIMAL WORKSHOP, INC.	CRESTWOOD	IL		
		SUMMER STORYTIME AND TOY-BUILD		04/01/2022	345.65
					<u>\$345.65</u>
	NORTH COAST ADMINISTRATORS, INC.	WESTLAKE	OH		
		FLEXIBLE SPENDING & COMMUTER A		04/29/2022	1,443.25
					<u>\$1,443.25</u>
	NORTHEAST OHIO REG SEWER DISTRICT	CLEVELAND	OH		
		SEWER EASTMAN ACCT#5881898864		04/01/2022	632.24
		SEWER WEST PARK ACCT# 76165500		04/08/2022	135.18
		SEWER ADDISON ACCT#8671350002		04/15/2022	3,475.55
		SEWER COLLINWOOD ACCT#45515500		04/22/2022	471.45
		SEWER EASTMAN ACCT#5881898864		04/29/2022	351.11
					<u>\$5,065.53</u>
	NORWALK PUBLIC LIBRARY	NORWALK	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	45.19
					<u>\$45.19</u>
	OCLC INC	CINCINNATI	OH		
		BIBLIO CONTROL SERVICES		04/01/2022	45,260.05
		BIBLIO CONTROL SERVICES		04/15/2022	22,815.40
					<u>\$68,075.45</u>
	OGLETREE, DEAKINS, NASH, P.C.	COLUMBIA	SC		
		GENERAL AND MISC LEGAL SERVICE		04/22/2022	6,270.82
		GENERAL AND MISC LEGAL SERVICE		04/29/2022	3,051.81
					<u>\$9,322.63</u>
	OHIO DEPT OF JOB & FAMILY SERVICES	COLUMBUS	OH		
		2021 UNEMPLOYMENT COMP		04/22/2022	5,430.64
					<u>\$5,430.64</u>
	OHIONET	COLUMBUS	OH		
				04/01/2022	163,973.25
					<u>\$163,973.25</u>
	ORRVILLE PUBLIC LIBRARY	ORRVILLE	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	110.92

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$110.92
	OVERDRIVE INC	CLEVELAND	OH		
				04/01/2022	49,912.25
				04/08/2022	42,706.70
				04/22/2022	26,173.54
				04/29/2022	43,866.41
					\$162,658.90
	PACIFIC TELEMAGEMENT SERVICES	PASADENA	CA		
		COIN PHONE LSW LOBBY		04/01/2022	30.00
					\$30.00
	PAYROLL EMPLOYEE CHECK				
		Replace lost check payroll 04/		04/28/2022	539.59
					\$539.59
MBE	PEAK ELECTRIC, INC	TOLEDO	OH		
		M.L.K BRANCH PARKING SIGNS		04/01/2022	1,220.75
		HARD HATS		04/08/2022	940.50
		PARTS NEEDED TO REPAIR MAIN DO		04/15/2022	2,875.76
		BALLISTIC VEST PANELS AND CARR		04/29/2022	22,959.73
					\$27,996.74
	PENINSULA LIBRARY AND HISTORICAL SOCIETY	PENINSULA	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	15.45
					\$15.45
	PERRY PUBLIC LIBRARY	PERRY	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	2.50
					\$2.50
	PERSONNEL RESEARCH & DEVELOPMENT CORP.	CHAGRIN FALLS	OH		
		ONGOING COACHING FOR LEADERSHI		04/01/2022	10,500.00
		ONGOING COACHING FOR LEADERSHI		04/15/2022	3,000.00
					\$13,500.00
	PETER MAC EWAN	LYNDHURST	OH		
		CONSULTING SERVICES		04/15/2022	6,500.00
					\$6,500.00
	PHAZZER LLC	SHERIDAN	WY		
		PHAZZER ENFORCER COMPLETE SET		04/08/2022	9,076.54
					\$9,076.54
	PLANTSCAPING, INC.	CLEVELAND	OH		
		LSW INDOOR PLANT MAINTENANCE		04/15/2022	476.00
					\$476.00
	PORCHLIGHT BOOK COMPANY	MILWAUKEE	WI		
		WOMENS HISTORY MONTH PROGRAM B		04/01/2022	1,739.11
					\$1,739.11
	PRO-BEL ENTERPRISES LIMITED	AJAX, ONTARIO			
		3-YEAR INSPECTION PLAN FOR MAI		04/08/2022	600.00
					\$600.00



Cert	Vendor	City/Description	State	Check Date	Amount/Total
	PROFESSIONAL SERVICE INDUSTRIES	CLEVELAND	OH		
	ENGINEERING SERVICES FOR FMP P			04/08/2022	769.30
					<u>769.30</u>
	PROQUEST INFORMATION & LEARNING	CHICAGO	IL		
				04/15/2022	14,698.00
					<u>14,698.00</u>
	PS AWARDS	CLEVELAND	OH		
	2022 WOW AWARDS			04/29/2022	68.95
					<u>68.95</u>
	QUALITY IRRIGATION INC	HIGHLAND HTS.	OH		
	GARDEN IRRIGATION MAINTENANCE			04/08/2022	100.00
					<u>100.00</u>
	R PLAPINGER BASEBALL BOOKS	ASHLAND	OR		
				04/22/2022	265.50
					<u>265.50</u>
MBE	RADIO ONE	ATLANTA	GA		
	MISTY COPELAND WRITERS & READE			04/08/2022	400.00
	MISTY COPELAND WRITERS & READE			04/08/2022	1,820.00
	MISTY COPELAND WRITERS & READE			04/08/2022	1,780.00
					<u>4,000.00</u>
FBE	REGENCY CONSTRUCTION	BROOKPARK	OH		
	FMP PHASE 1B GMP - EASTMAN			04/01/2022	32,201.44
	FMP PHASE 1B GMP - LORAIN			04/29/2022	375,606.23
					<u>\$407,807.67</u>
	RELIASTAR LIFE INSURANCE COMPANY	CHICAGO	IL		
	EMPLOYER SHARE OF MEDICARE			04/01/2022	30.58
	EMPLOYER SHARE OF MEDICARE			04/29/2022	136.68
					<u>167.26</u>
	REPUBLIC SERVICES #224	LOUISVILLE	KY		
	MAIN TRASH PICKUP - YR 3 OF 3			04/15/2022	922.83
					<u>922.83</u>
	REXEL OF AMERICA, LLC	ATLANTA	GA		
	STOCK			04/01/2022	334.80
					<u>334.80</u>
	RICH'S TOWING & SERVICE	MIDDLEBURG HEIGHTS	OH		
	TOWING SERVICES			04/15/2022	525.00
					<u>525.00</u>
	RITTER PUBLIC LIBRARY	VERMILION	OH		
	ONLINE BILL PAYMENT DIST.			04/08/2022	47.99
					<u>47.99</u>
	ROBERT L. RENDER III	CLEVELAND	OH		
	CONFIDENTIAL SETTLEMENT AGREEM			04/29/2022	25,402.00
					<u>25,402.00</u>
	ROCK CREEK PUBLIC LIBRARY	ROCK CREEK	OH		

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
		ONLINE BILL PAYMENT DIST.		04/08/2022	0.40
					<u>\$0.40</u>
	ROCKY RIVER PUBLIC LIBRARY	ROCKY RIVER	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	177.47
					<u>\$177.47</u>
	RONALD GREER	CLEVELAND HEIGHTS	OH		
		GIRL POWER - SHIRTS		04/08/2022	2,723.00
					<u>\$2,723.00</u>
	RONDALE SIMPSON	CLEVELAND	OH		
		FRONT FELLOW - SIMPSON		04/01/2022	4,230.76
					<u>\$4,230.76</u>
	ROYAL ACME CORP	CLEVELAND	OH		
		EAST SIDE DAILY NEWS STAMP		04/08/2022	18.70
					<u>\$18.70</u>
	ROYCE SECURITY, LLC	CLEVELAND	OH		
		BRANCH SECURITY GUARD SERVICES		04/08/2022	13,659.74
		BRANCH SECURITY GUARD SERVICES		04/15/2022	13,292.24
		BRANCH SECURITY GUARD SERVICES		04/22/2022	12,861.04
		BRANCH SECURITY GUARD SERVICES		04/29/2022	39,360.55
					<u>\$79,173.57</u>
	S A COMUNALE CO INC	BARBERTON	OH		
		MAIN/LSWLAK/ANNUAL/QTLY/SEMI-		04/08/2022	2,505.00
		MAIN/LSWLAK/ANNUAL/QTLY/SEMI-		04/15/2022	965.00
		MAIN/LSWLAK/ANNUAL/QTLY/SEMI-		04/22/2022	225.00
					<u>\$3,695.00</u>
	SAFETY CONTROL TECHNOLOGY	MIDDLEBURG HEIGHTS	OH		
		2022 SAFETY & HEALTH CONSULTAT		04/01/2022	330.00
					<u>\$330.00</u>
	SAM A. ZINGALE, ESQ	LAKWOOD	OH		
		CONFIDENTIAL SETTLEMENT AGREEM		04/29/2022	9,000.00
					<u>\$9,000.00</u>
	SAMARITAN HOSPITALITY, LLC	CLEVELAND	OH		
		EASTMAN BRANCH SHARED MAINTENA		04/15/2022	6,710.11
					<u>\$6,710.11</u>
	SAMS TECHNICAL PUBLISHING	CINCINNATI	OH		
				04/01/2022	1,800.00
					<u>\$1,800.00</u>
FBE	SAVOIR-FAIRE COMMUNICATIONS, INC	CLEVELAND	OH		
				04/01/2022	249.50
					<u>\$249.50</u>
VOE	SEN TECH CORPORATION	INDIANAPOLIS	IN		
		LAKESHORE CHILLER PROJECT - RE		04/01/2022	2,656.45
					<u>\$2,656.45</u>
	SHAKER HEIGHTS PUBLIC LIBRARY	SHAKER HTS	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		ONLINE BILL PAYMENT DIST.		04/08/2022	255.75
					<u>\$255.75</u>
	SIMON & SCHUSTER INC.	CHICAGO	IL		
		GIRL POWER - PROGRAM SUPPLIES		04/01/2022	3,238.38
					<u>\$3,238.38</u>
FBE	SIMPLY ELEGANT CATERING LLC	RRENSVILLE HEIGHTS	OH		
		WOMENS HISTORY MONTH MARCH 15		04/22/2022	831.25
					<u>\$831.25</u>
	SIRSIDYNIX	MINNEAPOLIS	MN		
		CLEVNET - E-RESOURCE CONNECTOR		04/08/2022	308.00
					<u>\$308.00</u>
	STAPLES ADVANTAGE	DALLAS	TX		
		STOCK		04/15/2022	1,054.45
		STOCK		04/22/2022	182.44
		STOCK		04/29/2022	1,177.20
					<u>\$2,414.09</u>
	STOW MUNROE FALLS PUBLIC LIBRARY	STOW	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	581.48
					<u>\$581.48</u>
	SUNBELT RENTALS	ATLANTA	GA		
		M.L.K BRANCH LIGHTING - LIFT R		04/29/2022	1,775.12
					<u>\$1,775.12</u>
	SUNDAE WYNN	EAST CLEVELAND	OH		
		VOID AFTER UPDATE 04/13/2022		04/15/2022	0.00
		GIRL POWER - WORKSHOP - WYNN		04/15/2022	420.00
		VOID AFTER UPDATE 04/13/2022		04/15/2022	0.00
					<u>\$420.00</u>
	TALAS	BROOKLYN	NY		
		BOOK REPAIR MATERIALS		04/15/2022	976.70
					<u>\$976.70</u>
MBE	TAYLOR OSWALD, LLC	WESTFIELD CENTER	OH		
		2ND OF 2 RENEWALS - BENEFITS C		04/15/2022	7,740.00
					<u>\$7,740.00</u>
	TERMINIX INTERNATIONAL COMPANY LP	CLEVELAND	OH		
		PEST MANAGEMENT SERVICES LAKES		04/15/2022	1,607.50
					<u>\$1,607.50</u>
	THE CHANCELLOR, MASTERS & SCHOLARS OF THE UNIV	CARY	NC		
				04/01/2022	917.70
				04/08/2022	189.43
					<u>\$1,107.13</u>
	THE FISH BUTLER AQUARIUM SERVICES	ELYRIA	OH		
		AQUARIUM MAINTENANCE SERVICES		04/08/2022	310.00
					<u>\$310.00</u>
	THE ILLUMINATING CO	AKRON	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		ELECTRICITY EASTMAN ACCT#11002		04/01/2022	42,281.98
		ELECTRICITY LAKESHORE ACCT#110		04/08/2022	16,390.21
		ELECTRICITY FLEET ACCT#1100216		04/15/2022	8,598.19
		ELECTRICITY FULTON ACCT#110022		04/29/2022	41,968.41
		CHARGES FOR RELOCATION OF EXIS		04/29/2022	14,988.18
		CHARGES TO DISCONNECT/RE-CONNE		04/29/2022	1,413.01
					<u>\$125,639.98</u>
	THE RIVERSTONE COMPANY	CLEVELAND	OH		
		WALZ FMP PHASE 1B SURVEYING SE		04/15/2022	625.00
					<u>\$625.00</u>
	THE RUSTBELT WELDING COMPANY LTD	EUCLID	OH		
		Construction of Asiatown Artbo		04/08/2022	37,725.00
					<u>\$37,725.00</u>
	TILLIE COLTER	SHAKER HEIGHTS	OH		
		VIOLIN FOR BOYS		04/15/2022	625.00
					<u>\$625.00</u>
	TREASURER OF STATE	COLUMBUS	OH		
		SALES TAX		04/25/2022	476.29
					<u>\$476.29</u>
	TREASURER STATE OF OHIO	REYNOLDSBURG	OH		
		BOILER INSPECTIONS STE		04/29/2022	614.25
					<u>\$614.25</u>
	TRUCK EQUIPMENT SALES, LLC	WALTON HILLS	OH		
		DELIVERY TRUCK 12		04/01/2022	7,820.00
					<u>\$7,820.00</u>
	TUMBLEWEED PRESS, INC.	TORONTO	ON		
				04/01/2022	5,000.00
					<u>\$5,000.00</u>
	TWINSBURG PUBLIC LIBRARY	TWINSBURG	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	336.48
					<u>\$336.48</u>
	TYLER TECHNOLOGIES INC	DALLAS	TX		
		FORM MODIFICATION TO UPDATE TO		04/08/2022	500.00
		MAINTENANCE/SUPPORT & GUI SITE		04/29/2022	83,364.04
					<u>\$83,864.04</u>
	UBTECH ROBOTICS CORP	LOS ANGELES	CA		
		STEM - STARTING POINT & AT&T -		04/22/2022	40,424.27
					<u>\$40,424.27</u>
	ULINE	WAUKEGAN	IL		
		TUBES FOR BANNERS		04/08/2022	205.50
					<u>\$205.50</u>
	UNIFIRST CORPORATION	NORTH CANTON	OH		
		UNIFORM RENTAL SERVICES YR 3 O		04/01/2022	1,198.00
		UNIFORM RENTAL SERVICES YR 3 O		04/15/2022	1,823.81
		UNIFORM RENTAL SERVICES - MINU		04/22/2022	263.74

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		UNIFORM RENTAL SERVICES YR 3 O		04/29/2022	599.00
					<u>\$3,884.55</u>
	UNIQUE MANAGEMENT SERVICES, INC.	JEFFERSONVILLE	IN		
		CLEVNET NOTICE PRINTING SERVIC		04/01/2022	2,803.10
		MATERIAL RECOVERY SERVICES		04/15/2022	13,961.12
		CLEVNET NOTICE PRINTING SERVIC		04/22/2022	41.11
					<u>\$16,805.33</u>
	UNITED PARCEL SERVICE	CHICAGO	IL		
		ACCT# 479584- BKS BY MAIL		04/01/2022	547.43
		ACCT 493-688 SHIPPING		04/08/2022	1,499.22
		ACCT# 479584- BKS BY MAIL		04/15/2022	1,139.20
		ACCT 493-688 SHIPPING		04/15/2022	1,006.48
		ACCT# 479584- BKS BY MAIL		04/22/2022	390.91
		ACCT 493-688 SHIPPING		04/22/2022	570.35
		ACCT 493-688 SHIPPING		04/29/2022	902.81
					<u>\$6,056.40</u>
	UNIVERSITY CIRCLE INCORPORATED	CLEVELAND	OH		
		MEMBERSHIP FEE		04/15/2022	1,526.60
					<u>\$1,526.60</u>
	UNIVERSITY HOSPITALS OCCUPATIONAL HEALTH	DETROIT	MI		
		NEW EMPLOYEE PHYSICALS		04/15/2022	110.00
					<u>\$110.00</u>
	US CUTTER	TUKWILA	WA		
		MAKERSPACE VINYL SUPPLIES		04/08/2022	130.01
					<u>\$130.01</u>
	VERIZON WIRELESS	NEWARK	NJ		
		CELL PHONES		04/01/2022	5,526.47
		NETWORK FLEET MANAGEMENT		04/15/2022	547.27
					<u>\$6,073.74</u>
ODB	VOCON PARTNERS, LLC	CLEVELAND	OH		
		FMP PROJECT - ARCHITECT FEES F		04/01/2022	23,541.85
					<u>\$23,541.85</u>
	W B MASON CO INC	BOSTON	MA		
		STOCK		04/08/2022	61.16
		STOCK		04/15/2022	1,203.78
		STOCK AND STOCKROOM SUPPLIES		04/29/2022	678.38
					<u>\$1,943.32</u>
	WAYNE COUNTY PUBLIC LIBRARY	WOOSTER	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	400.00
					<u>\$400.00</u>
	WEST PUBLISHING PAYMENT CENTER	CAROL STREAM	IL		
				04/29/2022	9,969.00
					<u>\$9,969.00</u>
	WESTFALL ENTERPRISES, INC.	VALLEY VIEW	OH		
		MARTIN L. KING JR. - BASKETS		04/15/2022	95.00

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$95.00
	WGBH EDUCATIONAL FOUNDATION	BOSTON	MA		
		VIDEO MATERIALS LICENSING FEE		04/29/2022	2,550.00
					\$2,550.00
	WICKLIFFE PUBLIC LIBRARY	WICKLIFFE	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	153.25
					\$153.25
	WILLOUGHBY EASTLAKE PUBLIC LIBRARY	WILLOWICK	OH		
		ONLINE BILL PAYMENT DIST.		04/08/2022	193.22
					\$193.22
	YBP LIBRARY SERVICES	ATLANTA	GA		
				04/01/2022	318.49
				04/08/2022	1,459.04
				04/29/2022	567.05
					\$2,344.58
	YORK RISK SERVICES GROUP INC,	COLUMBUS	OH		
		FMLA SERVICE		04/15/2022	1,856.25
					\$1,856.25
<b>Grand Total for Checks Issued from 4/1/2022 through 4/30/2022:</b>					<b>\$4,758,027.78</b>

*If known, vendors were classed:*

*DOE = Disabled-Owned Enterprise*

*FBE = Female Business Enterprise*

*LGBT = LGBTQ Business Enterprise*

*MBE = Minority Business Enterprise*

*ODB = Other Diverse Business*

*VOE = Veteran-Owned Enterprise*

CLEVELAND PUBLIC LIBRARY

Board Meeting  
May 17, 2022

Hough Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending April 30, 2022

				Owner's Contingency Fund		\$200,252.00
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
10/19/2021	Gilbane Building Company	210875	Change Order #001			\$ 8,223.00
12/29/2021	Gilbane Building Company	210875	Change Order #002			5,774.00
1/28/2022	Gilbane Building Company	210875	Change Order #003			44,090.00
2/23/2022	Gilbane Building Company	210875	Change Order #004			10,539.00
				\$ -	\$ -	\$ 68,626.00
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$131,626.00</b>

			Hough Branch Renovation Project Budget		\$ 5,754,048.00
			Encumbered	Expended	
Moody Nolan, Inc. - Architectural Design Services			\$ 114,518.59	\$ 342,971.41	
Gilbane Building Company - Construction Manager at Risk Furniture, Fixtures, Equipment and Technology			3,006,551.00	1,690,281.00	
Owner Direct Costs			152,097.35	-	
Direct Expenditures paid from Contingency Fund			71,269.44	128,051.33	
			\$ 3,344,436.38	\$ 2,161,303.74	
			<b>Available Budget</b>		<b>\$ 248,307.88</b>

Change Order Details

<b>Change Order # 001</b>		\$ 8,223.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Bulletin 02, for the Hough Branch project. The signed ATP sheet is included in the backup for reference.		
<b>Change Order # 002</b>		\$ 5,774.00
Owner Change Order #002 is submitted to finalzie the budget for the approved AT-002 OS-004 RFI-003 Grading Clarifications and AT-003 OS-005 RFI-006 & RFI-010 Pour Stopper / Bent Plate Steel Clarification, for the Hough project.		
<b>Change Order # 003</b>		\$ 44,090.00
Owner Change Order #003 is submitted to finalize the budget for the approved ATP-004R1 OS-006 RFI-007 Structural Steel for Roof Hatch, ATP-006 OS-008 Domestic Water Tie-in Location, ATP-007 OS-012 Bulletin 03 - Revisions per Cleveland Public Power, & ATP-010 OS-016 Additional 1 inch Asphalt Binder Course, for the Hough project.		
<b>Change Order # 004</b>		\$ 10,539.00
Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project: -ATP-008 OS-007 Legacy Electric Scope Gap from GMP -ATP-011 OS-011 ASI 001 HSS Tube Steel -ATP-013 OS-018 RFI 030 Bollards for Gas Meter -ATP-014 OS-022 Zenith Scope Gap from GMP -ATP-016 OS-009 Next Generation Scope Gap from GMP		

## CLEVELAND PUBLIC LIBRARY

Board Meeting  
May 19, 2022

## Jefferson Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending April 30, 2022						
Date	Vendor	PO	Description	Owner's Contingency Fund Encumbered	\$157,314.00 Expended	GMP Increase
9/15/2021	Gilbane Building Company	210886	Change Order # 001			\$ 642.00
12/9/2021	Gilbane Building Company	210887	Change Order # 002			7,890.00
				\$	\$	\$ 8,532.00
				Owner's Contingency Fund Available Balance		\$148,782.00
				Jefferson Branch Renovation Project Budget		\$ 2,483,967.00
				Encumbered	Expended	
Williams Associates Architects, LTD - Architectural Design Services				\$ 17,132.65	\$ 157,658.35	
Gilbane Building Company - Construction Manager at Risk Furniture, Fixtures, Equipment and Technology*				1,032,842.00	780,886.00	
Owner Direct Costs				150,910.29		
Direct Expenditures paid from Contingency Fund				45,544.37	54,167.13	
				\$ 1,246,429.31	\$ 992,711.48	
				Available Budget		\$ 244,826.21

\*\$120,619 will be paid using the Zajac Trust funds paid from 203754-55510/55520-11754

## Change Order Details

<b>Change Order # 001</b>		\$ 642.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Contractor Default Insurance for Approved GMP Alternates, for the Jefferson project		
<b>Change Order # 002</b>		\$ 7,890.00
Owner Change Order #002 is submitted to finalize the budget for the approved ATP-003 OS-002 Bulletin 01 - Plumbing Revisions, ATP-004 OS-003 Bulletin 02 & RFI-007 ETR 4 in. Vent Stack, ATP-005 OS-006 RFI-014 Plumbing Demo Requirements at Existing Sink, ATP-006 OS-007 RFI-012 Existing Window Well Demolition, & ATP-007 OS-009 Temporary Partition at Vestibule 117B, for the Jefferson project. The signed ATP sheets have been included in the backup for reference.		
Please note, the initially approved value for ATP-004 OS-003 Bulletin 02 / RFI-007 ETR 4" Vent Stack has reduced. This OCO reflects the finalized value for this scope of work.		



CLEVELAND PUBLIC LIBRARY

Board Meeting  
May 17, 2022

West Park Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending April 30, 2022

				Owner's Contingency Fund	\$ 330,025.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase	
4/20/2022	Gilbane Building Company	210887	Change Order #001			\$ 41,973.00	
4/22/2022	Gilbane Building Company	210887	Change Order #002			146,511.00	
				\$ -	\$ -	\$ 188,484.00	
				Owner's Contingency Fund Available Balance		\$141,541.00	

				West Park Branch Renovation Project Budget		\$ 5,329,779.00
				Encumbered	Expended	
Vocon Partners, LLC - Architectural Design Services				\$ 45,732.86	\$ 356,662.14	
Gilbane Building Company - Construction Manager at Risk Furniture, Fixtures, Equipment and Technology				1,894,676.00	2,346,267.00	
Owner Direct Costs				29,422.14	98,234.35	
Direct Expenditures paid from Contingency Fund				\$ 1,969,831.00	\$ 2,801,163.49	
				Available Budget		\$ 558,784.51

Change Order Details

<b>Change Order # 001</b>		\$ 41,973.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 05-001 Contractor Default Insurance for Approved GMP Alternates, ATP-003 05-002 RFI-012 Copper Panel Cladding at Existing Dormers, ATP-004RI 05-007 RFI-011 Drywall Fastening to Plaster Ceiling and Substrate, ATP-005 05-008 RFI-020 Wall Support & Duct Elevation, & ATP-006RI 05-009 Bond Costs for General Trades Contract Commitment, for the West Park project.		
<b>Change Order # 002</b>		\$ 146,511.00
Owner Change Order #002 is submitted to finalize the budget for the following previously approved ATPs		
ATP-002 05-005 Asbestos Certified Carpenters		
ATP-007 05-010 Finish Repairs of ETR Plaster Walls		
ATP-009 05-004 RFI-014 Bearing Plates in Terracotta Wall		
ATP-010 05-006 RFI-008 Existing Terracotta Masonry Wall Support		
ATP-011 05-012 Removal of Water on Roof		
ATP-012 05-013 RFI-024 Existing Roof Drafts Relocation		
ATP-013 05-015 RFI-017 Exterior Wall Steel Support		
ATP-014 05-016 RFI-028 Exterior Wall Sheathing Material		
ATP-015 05-021 RFI-027 Steel Support of Stair Infill		
ATP-017 05-023 RFI-043 Children's Library Rm. B10 Existing Additional Partition Removal		
TP-018 05-024 RFI-046 Blocked Rood Drain Above Stair S01		
ATP-020 05-027 RFI-048 Door 101C Conflict with Column Enclosure		

## CLEVELAND PUBLIC LIBRARY

Board Meeting  
May 17, 2022

## Woodland Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending April 30, 2022

				Owner's Contingency Fund \$ 490,644.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
11/8/2021	Gilbane Building Company	210885	Change Order # 001			\$ 24,984.00
12/9/2021	Gilbane Building Company	210885	Change Order # 002			111,494.00
4/20/2022	Gilbane Building Company	210885	Change Order # 003			132,816.00
				\$ -	\$ -	\$ 402,110.00
				Owner's Contingency Fund Available Balance		\$88,534.00
				Woodland Branch Project Budget \$ 7,819,156.00		
				Encumbered	Expended	
Bostwick Design Partnership - Architectural Design Services				\$ 68,161.09	\$ 538,681.91	
Gilbane Building Company - Construction Manager at Risk Furniture, Fixtures, Equipment and Technology Owner Direct Costs				4,320,958.00	2,075,332.00	
Direct Expenditures paid from Contingency Fund				170,545.93	154,983.06	
				\$ 4,559,665.02	\$ 2,768,996.97	
				Available Budget		\$ 490,494.01

## Change Order Details

Change Order # 001 \$ 24,984.00

Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Addendum 02 and ATP-007 OS-013 Discovery for Existing Conditions: Oil Water Separator, Manhole & Oil Drums, for the Woodland project. The signed ATP sheet and the email approval are included in the backup for reference.

Change Order # 002 \$ 111,494.00

Owner Change Order #002 is submitted to finalize the budget for the approved ATP-004 OS-004 Bulletin 02 - Branch Perimeter Diffusers, ATP-005 OS-008 Bulletin 01A - Branch In-Floor Power Clarifications, ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils, ATP-008R1 OS-007 Bulletin 08 - Trespa Cladding Optimization, ATP-009 OS-016 Disposal of Soils with Elevated Lead, ATP-010 OS-017 Disposal of Clean Soils, ATP-011 OS-010 Bulletin 07A Site Booster Pumps, & ATP-012 OS-015 Bulletin 07B Site Drainage Updates 9.29.21 - Material Only, for the Woodland project. The signed ATP sheets have been included in the backup for reference. Please note, the initially approved value for ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils has reduced. This OCO reflects the finalized value for this scope of work. An updated ATP has been generated and will be distributed for the team for record.

Change Order # 003 \$ 132,816.00

Owner Change Order #003 is submitted to finalize the budget for the approved ATP-013 OS-022 Bulletin 07D - Site Planting Updates, ATP-014 OS-023 Bulletin 07B, 07C, 07E - Site Drainage - Labor & Equipment, ATP-015 OS-025 Bulletin 16 Booster Pump Voltage, and ATP-016 OS-026 Bulletin 18 Electrical & Plumbing Updates, for the Woodland Branch project.

CLEVELAND PUBLIC LIBRARY

Board Meeting  
May 17, 2022

Central Distribution Facility

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending April 30, 2022

Date	Vendor	PO	Description	Owner's Contingency Fund Encumbered	Owner's Contingency Fund Expended	GMP Increase
9/15/2021	Gilbane Building Company	201888	Change Order # 001			\$ 17,219.00
10/20/2021	Gilbane Building Company	201888	Change Order # 002			64,162.00
12/9/2021	Gilbane Building Company	201888	Change Order # 003			80,782.00
2/25/2022	Gilbane Building Company	201888	Change Order # 004			143,336.00
4/28/2022	Gilbane Building Company	201888	Change Order # 005			4,520.00
				\$ -	\$ -	\$ 310,019.00
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$295,480.00</b>

	Central Distribution Facility Project Budget Encumbered	Central Distribution Facility Project Budget Expended	Available Budget
<b>Bostwick Design Partnerhip - Architectural Design Services</b>	\$ 61,799.94	\$ 689,810.06	
<b>Gilbane Building Company - Construction Manager at Risk</b>	2,633,226.00	2,722,486.00	
<b>Furniture, Fixtures, Equipment and Technology</b>	349,999.00	-	
<b>Owner Direct Costs</b>	25,722.66	68,564.61	
<b>Direct Expenditures paid from Contingency Fund</b>	-	-	
	\$ 3,070,747.60	\$ 3,480,860.67	<b>\$ 696,307.73</b>

Change Order Details

<b>Change Order # 001</b>		\$ 17,219.00
To finalize the budget for the approved ATP-001 OS-009 Marous Material Escalation Impacts - BP08C & BP09A.		
<b>Change Order # 002</b>		\$ 64,162.00
To finalize the budget for the approved ATP-002 OS-003 Car Drive-in Damage Repairs - Demolition and ATP-003 OS-001 Addendum 02, for the Central Distribution Facility project.		
<b>Change Order # 003</b>		\$ 80,782.00
To finalize the budget for the approved ATP-004R2 OS-002 Bulletin 05 - CDF Rooftop Equipment Relocation, ATP-006 OS-005 Bulletin 06 - CDF Roof Drain Relocation, ATP-007 OS-008 Bulletin 08 - Trespa Cladding Optimization, ATP-010 OS-011 Bulletin 07A - Site Booster Pumps, ATP-005 OS-012 Alternate E1 - HVAC Serving Automated Materials Handling 120, & ATP-008 OS-026 RFI-032 Existing Storm Drain Relocation, for the Central Distribution Facility project.		
<b>Change Order # 004</b>		\$ 143,336.00
Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:		
-ATP-009r2 OS-024 CDF Floor Leveling - Option 2 with Platform 3		
-ATP-012 OS-041 CMU Removal for Install of W21x44 & W25x55 Lintels		
-ATP-013 OS-010 Car Drive-in Damage Repairs - Masonry & Materials		
-ATP-014 OS-014 RFI-001 Exposed Radiation Pipe Drops		
-ATP-015 OS-022 RFI-14 & RFI-15 Infill Interior Oil Separator and Open Grated Sewer		
-ATP-017 OS-034 Bulletin 12 CDF Gas Lines		
-ATP-018 OS-044 RFI-064 Aluminum Fascia at New Canopy		
-ATP-019 OS-045 RFI-083 Cleanout in NW Area of Basement		
-ATP-020 OS-025 RFI-006 Existing Plumbing on New Exterior Facade		
-ATP-021 OS-020 Bulletin 10 CDF Sanitary Revisions and Eyewash Removal		
-ATP-022 OS-046 RFI-090 Relocate Existing Rooftop Drain Piping		
-ATP-023 OS-035 Bulletin 13 CDF Electrical Updates		
-ATP-026 OS-052 RFI-076 Fire Dampers at Existing Duct Risers		
<b>Change Order # 005</b>		\$ 4,520.00
Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:		
-ATP-016R1 OS-038 RFI-058 Repair Displaced Lintel		
-ATP-024 OS-039 Bulletin 15 South Vestibule Canopy Lighting Revisions		
-ATP-025 OS-047 Bulletin 16 Booster Pump Voltage		
-ATP-027 OS-015 RFI-007 Concourse-1 114-1 North Wall Existing Piping		
-ATP-028 OS-018 Install Temp Wall for Construction Office		
-ATP-030 OS-051 RFI-082 Corridor 111 Piping Relocation & Chase Wall		

## CLEVELAND PUBLIC LIBRARY

Board Meeting  
May 17, 2022

## Lorain Branch

In accordance with the Board resolution adopted on October 21, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending April 30, 2022

Date	Vendor	PO	Description	Owner's Contingency Fund		GMP Increase
				Encumbered	Expended	
3/14/2022	Regency Construction	211407	Change Order #001			\$ 2,149.74
3/28/2022	Regency Construction	211407	Change Order #002			1,183.17
				\$ -	\$ -	\$ 3,332.91
				Owner's Contingency Fund Available Balance		\$124,969.09
				Lorain Branch Renovation Project Budget		\$ 3,799,592.80
				Encumbered	Expended	
	Holzheimer Bolek + Meehan Architects LLC - Architectural Design Services			\$ 37,721.17	\$ 309,125.83	
	Regency Construction - Construction Manager at Risk			2,374,785.39	513,586.01	
	Furniture, Fixtures, Equipment and Technology					
	Owner Direct Costs			16,485.70	57,990.91	
	Direct Expenditures paid from Contingency Fund			\$ 2,428,992.26	\$ 880,702.75	
					Available Budget	\$ <u>489,897.79</u>

## Change Order Details

Change Order # 001		\$ 2,149.74
Removal of Freestanding Shelving		
Change Order # 002		\$ 1,183.17
Light Fixture Change; Bike Rack Model Change Through Bike Cleveland		

CLEVELAND PUBLIC LIBRARY

Board Meeting  
May 17, 2022

Eastman Branch

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

				For the Period Ending April 30, 2022		
Date	Vendor	PO	Description	Owner's Contingency Fund Encumbered	Expended	GMP Increase
				\$	\$	\$
				Owner's Contingency Fund Available Balance		\$100,486.00
				Eastman Branch Renovation Project Budget \$ 3,034,357.66		
				Encumbered	Expended	
	Moody Nolan Inc. - Architectural Design Services			\$ 67,876.17	\$ 167,491.49	
	Regency Construction - Construction Manager at Risk			2,126,173.61	141,830.39	
	Furniture, Fixtures, Equipment and Technology					
	Owner Direct Costs			17,505.00	56,255.61	
	Direct Expenditures paid from Contingency Fund			\$ 2,211,554.78	\$ 365,577.49	
				Available Budget		\$ 457,225.39

CLEVELAND PUBLIC LIBRARY

Board Meeting  
May 17, 2022

**Martin Luther King, Jr. Branch**

In accordance with the Board resolution adopted on February 15, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending April 30, 2022

				Owner's Contingency Fund \$ 1,016,503.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
3/28/2022	Gilbane Building Company	201107	Change Order # 001			\$ 475,307.00
4/26/2022	Gilbane Building Company	201107	Change Order # 002			541,196.00
				\$ -	\$ -	\$ 1,016,503.00
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$0.00</b>

				New Martin Luther King, Jr. Branch Project Budget \$ 19,901,486.00		
				Encumbered	Expended	
JKURTZ Architects Ltd. - Architectural Design Services				\$ 456,622.85	\$ 2,108,102.68	
Panzica Construction Co. - Construction Manager at Risk				15,460,549.00	42,821.00	
Furniture, Fixtures, Equipment and Technology						
Owner Direct Costs				86,660.54	328,039.29	
Direct Expenditures paid from Contingency Fund				-	-	
Developer Shared Costs				-	594,677.00	
				\$ 16,003,832.39	\$ 3,073,639.97	
				<b>Available Budget</b>		<b>\$ 824,013.64</b>

**Change Order Details**

<b>Change Order # 001</b>		\$ 475,307.00
Cost Escalation Claim		
<b>Change Order # 002</b>		\$ 541,196.00
Exterior Glazing Detail Changes; Developer HVAC Changes - Addendum #4; Addendum #2 and #3 Cost Escalation; BASWA		
Acoustical Plaster; Projection Screen/Hoist; Curtain/Rigging Allowance		

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

May 17, 2022

**FEES PAID FOR LEGAL AND CONSULTING SERVICES FOR THE PERIOD  
JANUARY 1 THROUGH MARCH 31, 2022**

In accordance with the Board resolution adopted on October 18, 2012, quarterly fees paid for legal advice and services from **Ogletree** for labor and employment matters are submitted:

General Labor & Miscellaneous Matters	\$	8,858.32
EEOC/OCRC		-
1st Quarter Total	\$	<u>8,858.32</u>
Year to Date Total	\$	<u>8,858.32</u>

In accordance with the Board resolution adopted on August 6, 2020, quarterly fees paid for legal services in connection with the Facilities Master Plan from **Bricker & Eckler LLP** are hereby submitted:

PO# 200939 - LEGAL SERVICES FOR FMP -	\$	<u>103,000</u>
Fund 402 Brooklyn (725)	\$	-
Fund 402 Eastman (738)		1,295.00
Fund 402 Hough (752)		-
Fund 402 Jefferson (754)		-
Fund 402 Lorain (764)		-
Fund 402 Rockport (779)		-
Fund 402 Sterling (790)		-
Fund 402 Walz (794)		2,609.00
Fund 402 West Park (797)		-
Fund 402 Woodland (799)		-
1st Quarter Total	\$	<u>3,904.00</u>
Year to Date Total	\$	<u>3,904.00</u>
PO# 200939 Total	\$	<u>96,680.00</u>

## REPORT F

In accordance with the Board resolution adopted on December 17, 2020, quarterly fees paid for legal services in connection with the Martin Luther King, Jr. branch relocation project from **Chilcote & Wright LLP** are hereby submitted:

1st Quarter Total	\$	72,508.00
Year to Date Total	\$	<u>72,508.00</u>

In accordance with the Board resolution adopted on March 18, 2021, quarterly fees paid for legal services in connection with labor negotiations with the Laborers International Union of North America, Local 860 and the Service Employees International Union, District 1199 from **Kastner, Westman & Wilkins, LLC (KWW)** are hereby submitted:

1st Quarter Total	\$	3,300.00
Year to Date Total	\$	<u>3,300.00</u>

In accordance with the Board resolution adopted on October 21, 2021, quarterly fees paid to provide capital projects consulting services, in particular for the Martin Luther King, Jr. and Walz branch projects from **Peter D. MacEwan, LLC** are hereby submitted:

1st Quarter Total	\$	12,500.00
Year to Date Total	\$	<u>12,500.00</u>



## EXHIBIT 13

CLEVELAND PUBLIC LIBRARY					
EMPLOYMENT REPORT					
Period: Apr 1 - Apr 30, 2022					
Name	Title	Department/Branch	Effective Date	Compensation Rate	
<b>New Hires</b>					
Heather Shannon	Subj Dept Manager	Fine Arts Spec Coll	4/24/2022	\$ 101,000.00	annual
Seth Bostrom	Legal Officer	Legal Service	4/24/2022	\$ 73,000.00	annual
<b>Resignations</b>					
Shanell Jones	Asst Branch Manager	Martin Luther King, Jr.	4/16/2022		
Gerrard Saunders	Page	West Park	4/7/2022		
Tina Pickens	Page	Shelf Dept	4/4/2022		
<b>Terminations</b>					
Nyshia Norris	Branch Clerk	Rice Branch	4/13/2022		
<b>Retirements</b>					

CLEVELAND PUBLIC LIBRARY  
COMPENSATION CHANGES REPORT  
Period: Apr 1-Apr 30, 2022

Last Name	First Name	Title	Effective Date	Compensation Rate	Previous Rate	Reason
Canan	Melissa	Tech Central Assistant Manager	04/24/2022	\$ 72,790.58	\$ 68,283.85	MLIS Increase
Jackson	Bianca	Shelf Dept Assistant Manager	04/10/2022	\$ 48,675.00	\$ 39,276.12	Promotion

**DIRECTOR FELTON THOMAS**

February 14, 2022

**BOARDS**

Access to Civil Legal Justice Advisory Board

Advisory Board to the IMLS LB21 Grant: Libraries Lead Learning

BorderLight: Festival of International Theatre Cleveland Board of Directors

Cleveland/Cuyahoga County Workforce Development Board – Governance Committee

Cleveland Museum of Art Board of Trustees

Diversity Committee

Education Advisory Committee

Strategic Planning Focus Group

Cleveland School of the Arts Board of Trustees

Board President

Executive Committee

Finance Committee

Development Committee

Cleveland Public Library Foundation Board of Directors

DigitalC Board of Directors

Governance Committee

Advocacy Team

Digital Public Library of America

FRONT International Board of Directors

Greater Cleveland Chinese Chamber of Commerce Advisory Board

Greater Cleveland Food Bank

Construction Committee

Real Estate Board

Group Plan Commission

Executive Committee

Chair, Public Engagement Committee

Ohio Library Council

Diversity, Equity and Inclusion Committee

PRE4CLE

Member

Unify Labs Board

United Way of Greater Cleveland.

Chair, Community Impact Committee

Governance &amp; Nominating Committee

Strategic Planning Committee

University Circle Inc.

Executive Committee

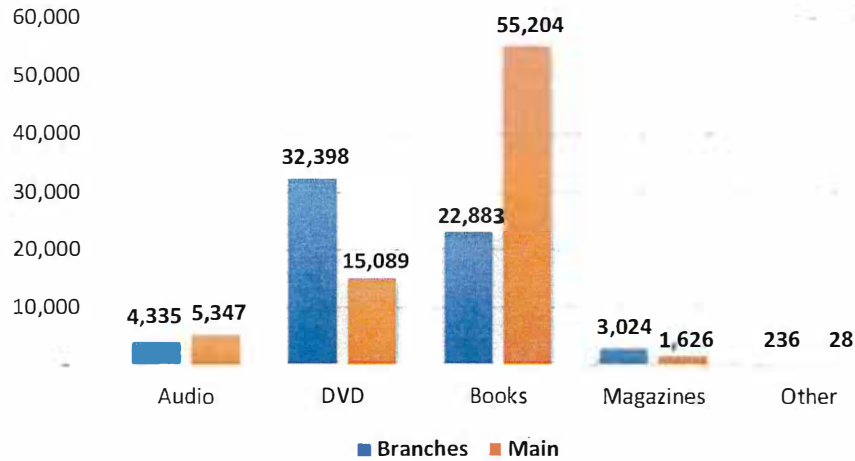
Community Development Committee

Education Advisory Committee

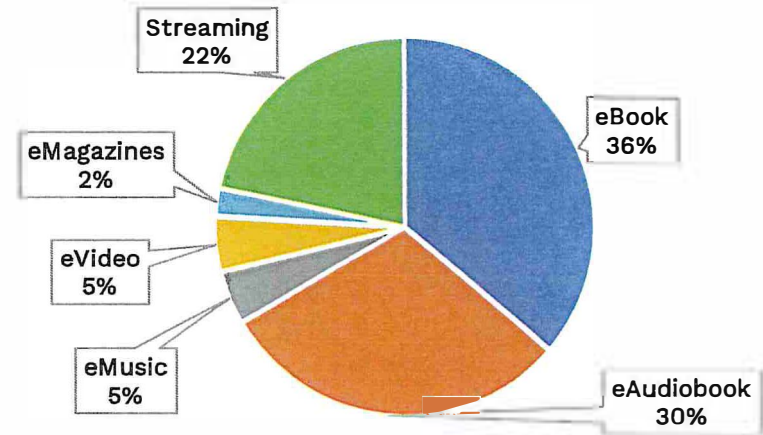
Strategic Plan Steering Committee

## Monthly Activity Report – April 2022

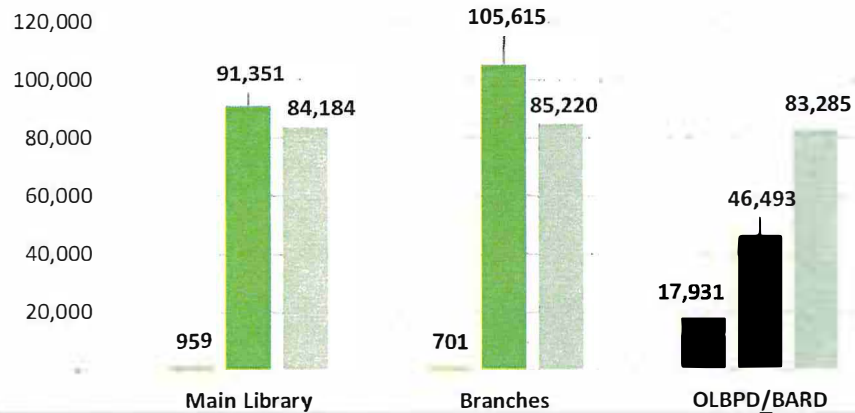
### Physical Circulation April 2022



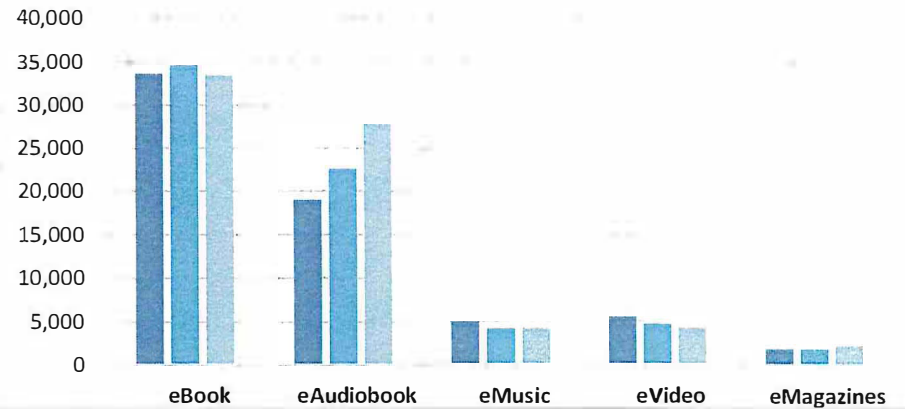
### Electronic Circulation April 2022



### Circulation Trends 2020-2022



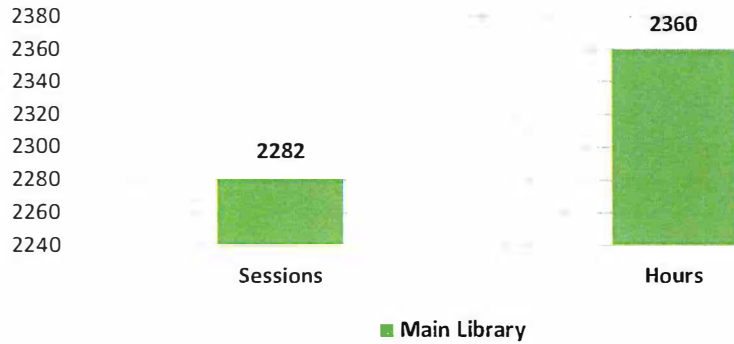
### Emedia Circ Trends 2020-2022



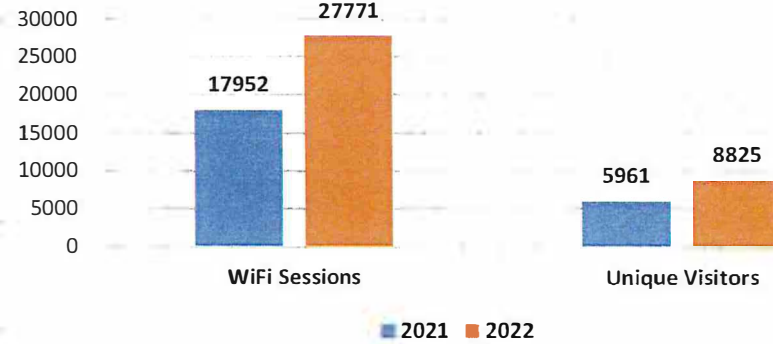
**Facilities Master Plan Closures:** Jefferson, West Park, and Woodland Branches closed for construction as of 4/5/2021. Lorain Branch closed for construction as of 10/9/2021. Eastman Branch closed for construction as of 12/13/2021. Walz Branch closed for construction as of 3/5/2022.

**COVID Closures:** No services offered: 3/14-6/7/2020; Curbside/walk-up services only: 6/8-8/23/2020, 11/21/2020-2/21/2021; 12/27/2021-1/17/2022; Open with occupancy restrictions/time limits: 8/24-11/20/2020, 2/22-12/25/21, 1/18/22-present.

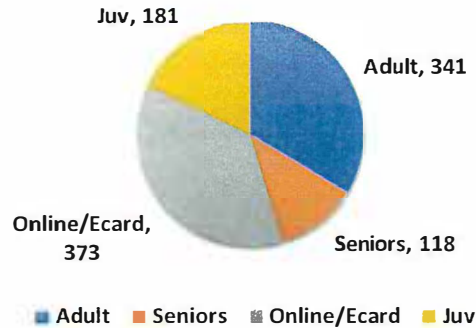
### Computer Use -



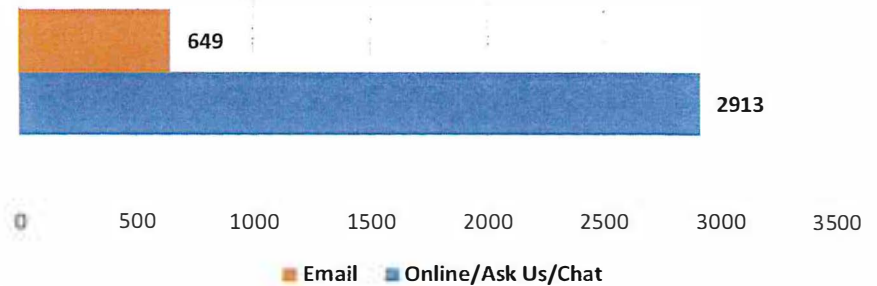
### WiFi Use - April 2022



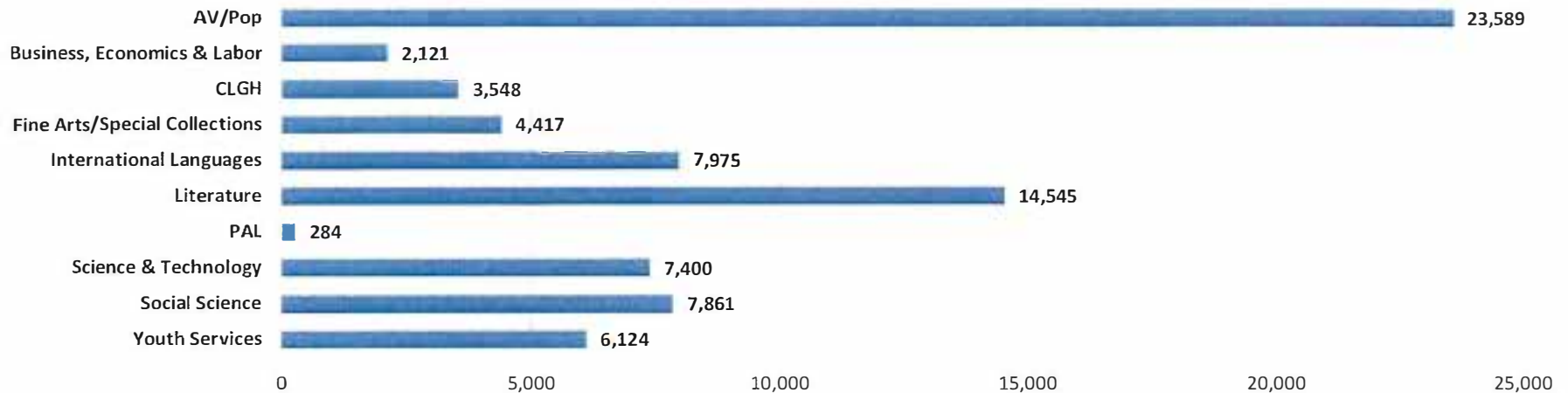
### New Cards Issued - April 2022



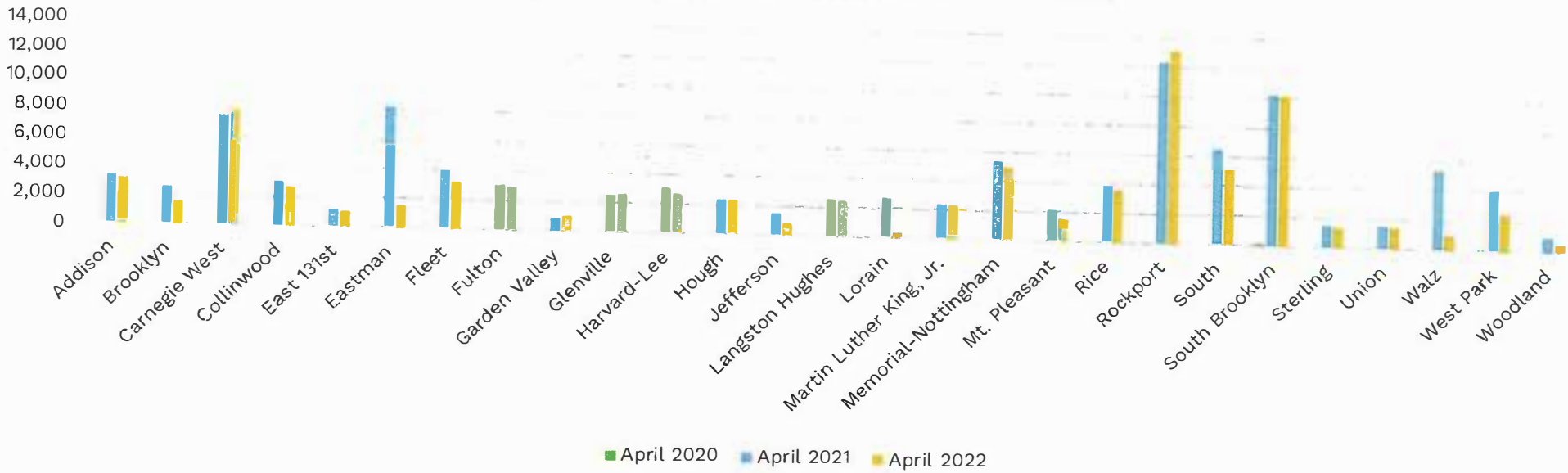
### Virtual Reference - April 2022



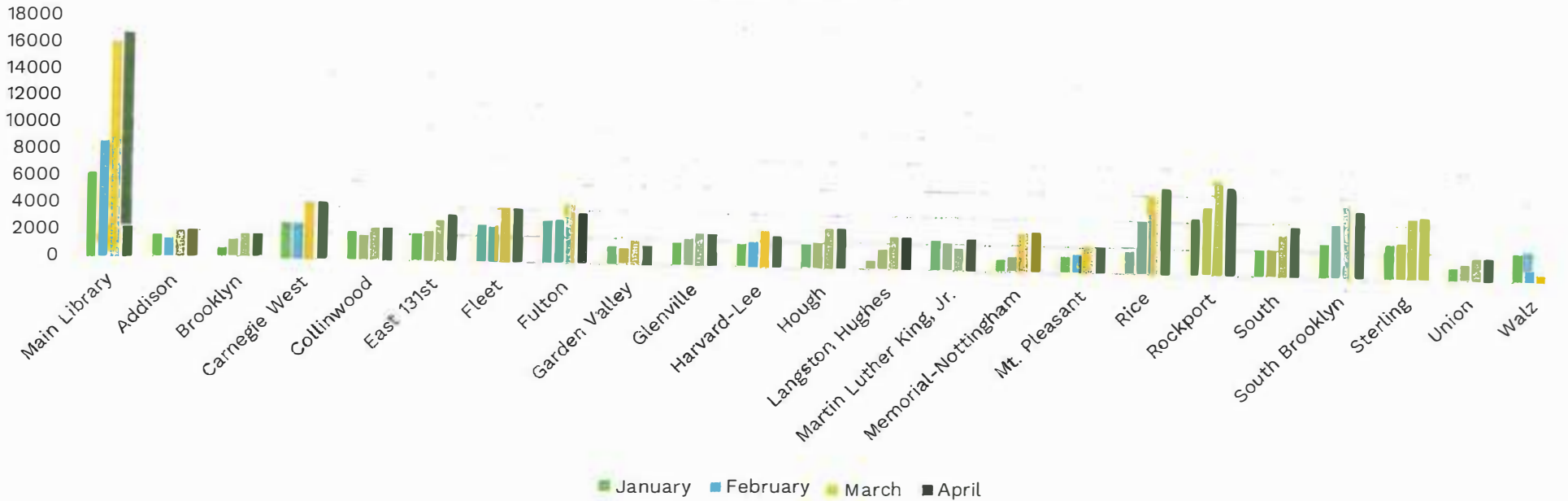
### Main Library Departments Circulation - April 2022



## Branch Circulation Trends 2020-2022



## 2022 Visitors



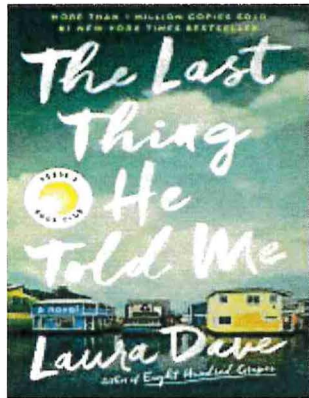
### Top Circulating Titles – Adult

Empty Vows  
 Run, Rose Run  
 The 1619 Project: A New Origin Story  
 Life After Death  
 Savage Avengers  
 What Happened to the Bennetts  
 Baby Steps Millionaires  
 His Dirty Secret  
 Carl Weber's Kingpins: Snitch  
 Fear Thy Neighbor  
 Mary Monroe  
 Dolly Parton  
 Nikole Hannah-Jones  
 Souljah  
 Gerry Duggan  
 Lisa Scottoline  
 Dave Ramsey  
 Mia Black  
 Treasure Hernandez  
 Fern Michaels

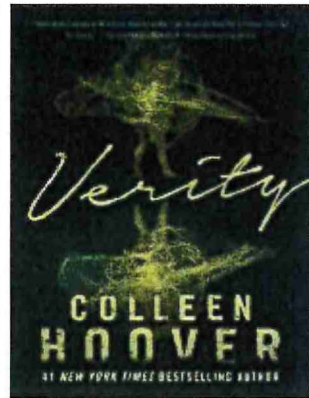
### Top Circulating Titles - Juvenile

My Little Pony  
 Peppa Pig Phonics  
 Bob Books: First Stories  
 PAW Patrol Phonics Set  
 Pinkalicious Phonics Box  
 Sight Words: First Grade  
 Teenage Mutant Ninja Turtles: Phonics Power!  
 Dog Man  
 Brow Bear, Brown Bear, What Do You See  
 Diary of a Wimpy Kid: Big Shot  
 Joanne Mattern  
 Lorraine Gregory  
 Lynn Maslen Kertell  
 Jennifer Liberts  
 Victoria Kann  
 Lynn Maslen Kertell  
 Jennifer Liberts  
 Dav Pilkey  
 Bill Martin  
 Jeff Kinney

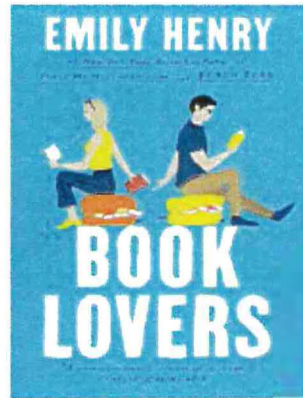
### OverDrive Most Popular Titles



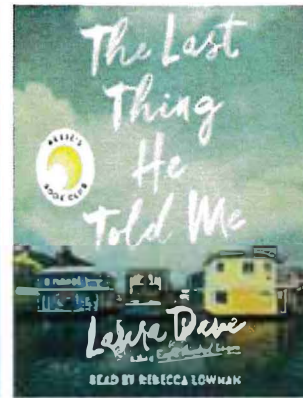
1 Checkouts: 237  
 Holds: 31



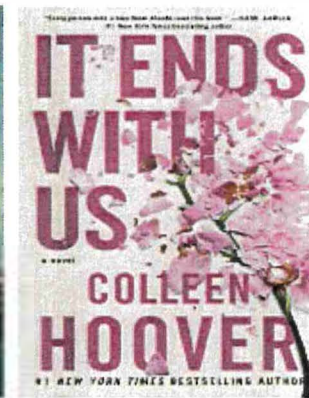
2 Checkouts: 3  
 Holds: 262



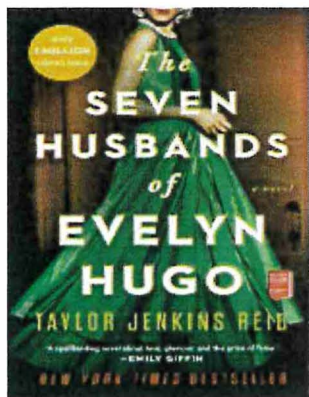
3 Checkouts: 3  
 Holds: 259



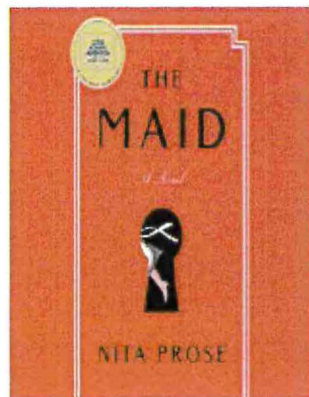
4 Checkouts: 183  
 Holds: 69



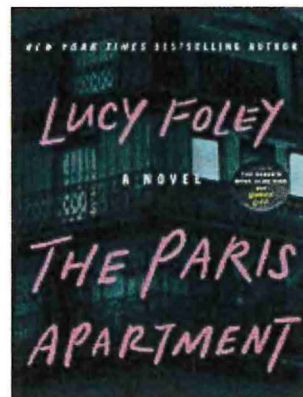
5 Checkouts: 1  
 Holds: 208



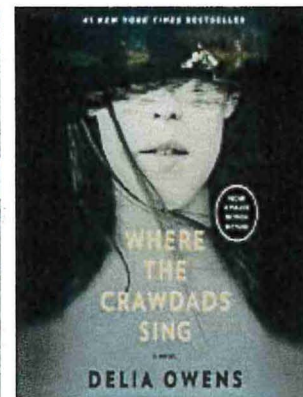
6 Checkouts: 1  
 Holds: 201



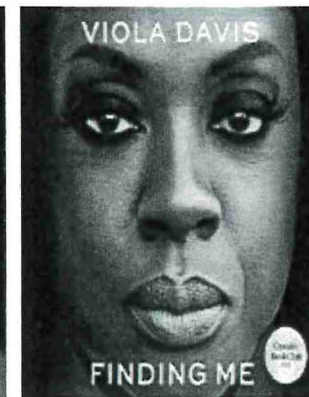
7 Checkouts: 7  
 Holds: 180



8 Checkouts: 2  
 Holds: 183



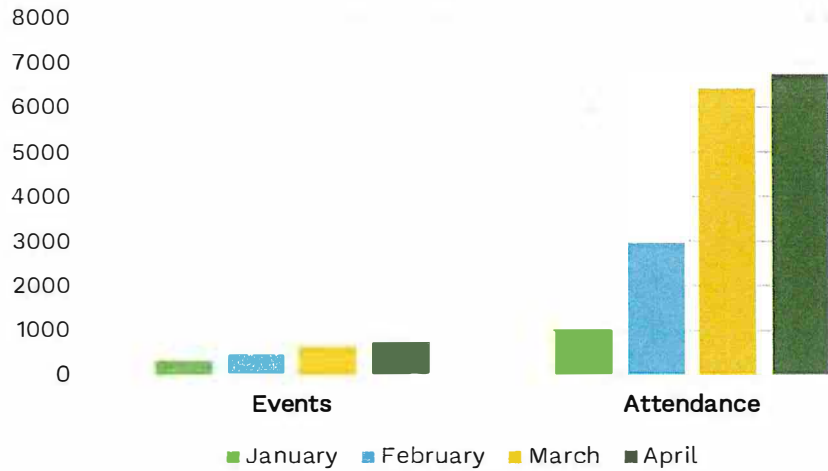
9 Checkouts: 97  
 Holds: 84



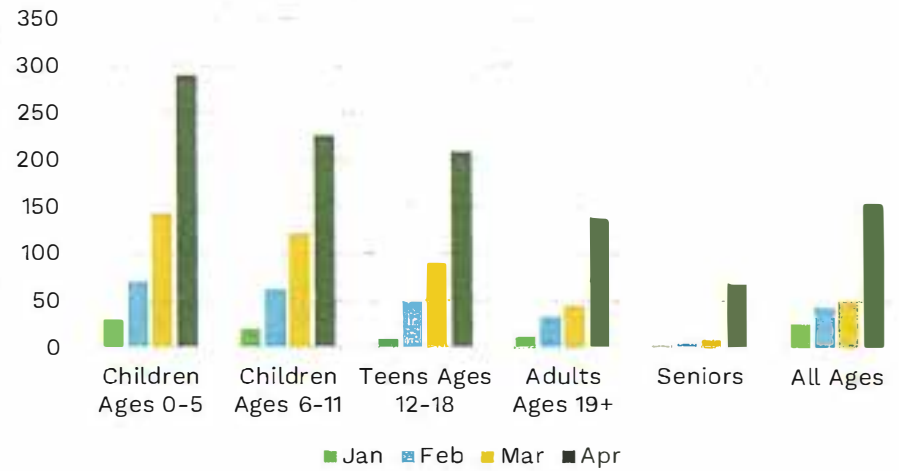
10 Checkouts: 0  
 Holds: 177



Programming Jan - Apr



Programming Audiences Jan - Apr



April Programming Categories

