

CLEVELAND PUBLIC LIBRARY  
Minutes of the Regular Board Meeting  
May 20, 2021  
Learning Commons Louis Stokes Wing  
12:00 Noon

Present: Ms. Butts, Mr. Seifullah, Ms. Rodriguez,  
Mr. Hairston, Mr. Parker, Mr. Corrigan (arrived  
12:09 p.m.; departed 12:14 p.m.)

Absent: Ms. Thomas

Ms. Rodriguez called the Regular Board Meeting to order  
at 12:02 p.m.

**Approval of the Minutes**

Ms. Rodriguez moved approval of the minutes for the  
Regular Board Meeting of 04/15/21; and Joint Finance &  
Human Resources Committee Meeting of 04/13/21. Mr.  
Hairston seconded the motion, which passed unanimously  
by roll call vote.

**PUBLIC COMMENTS**

Ms. Rodriguez requested public comments be acknowledged  
at the end of the Board Meeting.

**COMMUNICATIONS**

Director Thomas stated that there were no communications  
to be acknowledged.

**FINANCE COMMITTEE REPORT**

Mr. Seifullah presented the following report.

**Resolution to Accept Gifts for the Month of April**

(See pages 683-684)

Mr. Seifullah moved approval of the following  
resolution. Ms. Butts seconded the motion, which passed

MINUTES OF  
REGULAR BOARD  
MEETING OF  
04/15/21; JOINT  
FINANCE & HUMAN  
RESOURCES  
COMMITTEE  
MEETING OF  
04/13/21  
Approved

RESOLUTION TO  
ACCEPT GIFTS  
FOR THE MONTH  
OF APRIL 2021  
Approved

unanimously by roll call vote.

WHEREAS, The Board receives gifts of moneys, library service materials, technology resources and miscellaneous non-monetary gifts from generous citizens from time to time; and

WHEREAS, Attached to this Resolution is the Gift Report itemizing the gifts received by the Library for the month of April of 2021; now therefore be it

RESOLVED, That the gifts described in the Gift Report for April of 2021 be accepted upon the conditions connected with said gifts in accordance with Section 3375.40(K) of the Ohio Revised Code.

Year 2022 Tax Budget

(See pages 685-694)

Mr. Seifullah moved approval of the following resolution. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.28 requires the Board of Library Trustees to submit its Tax Budget for Fiscal Year 2022 to the Board of the Cleveland Metropolitan School District on or before June 1, 2021; and

WHEREAS, **Ohio Revised Code** Section 5705.30 requires the Board of the Cleveland Metropolitan School District to adopt and submit the Library's Year 2022 Tax Budget to the County Fiscal Officer on or before July 20, 2021; and

WHEREAS, **Ohio Revised Code** Section 5705.281 permits the County Budget Commission to waive the filing of tax budgets provided Alternate Tax Budget Information forms are filed; and

WHEREAS, The Cuyahoga County Budget Commission has requested use of Alternate Tax Budget Information forms; and

WHEREAS, The financial needs of Cleveland Public Library from **Tax Sources** for Fiscal Year 2022 have been

determined to be at least \$64,488,000; now therefore be it

RESOLVED, That the Year 2022 Tax Budget and Alternate Tax Budget Information Forms for Cleveland Public Library be presented to the Board of the Cleveland Metropolitan School District and the Cuyahoga County Budget Commission as required by **Ohio Revised Code**.

Fifth Amendment to the Year 2021 Appropriation

(See pages 695-700)

Mr. Seifullah moved approval of the following resolution. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.40 provides for the amendment of an appropriation measure when necessary; and

WHEREAS, It is now deemed necessary to amend the Year 2021 Appropriation Measure, which complies with the Amended Official Certificate of Estimated Resources received from the Cuyahoga County Budget Commission dated May 11, 2021; and

WHEREAS, The aggregate of all appropriation classifications does not exceed the total amount submitted to the Cuyahoga County Budget Commission; now therefore be it

RESOLVED, That the sums indicated on the attached Fifth Amendment to the Year 2021 Appropriation Schedule be approved.

Resolution to Accept Grant Funds from the Child Care Resources Center of Cuyahoga County Inc. dba Starting Point for MyCom Out-of-School Time Transitions Program

Mr. Seifullah moved approval of the following resolution. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Childcare Resource Center of Cuyahoga County Inc. d/b/a Starting Point and Cleveland Public Library have formed a partnership for the provision of out-of-school time transition services; and

**FIFTH  
AMENDMENT TO  
THE YEAR 2021  
APPROPRIATION**  
Approved

**RESOLUTION TO  
ACCEPT GRANT  
FUNDS FROM  
THE CHILD CARE  
RESOURCES  
CENTER OF  
CUYAHOGA  
COUNTY INC.  
DBA STARTING  
POINT FOR  
MYCOM OUT-OF-  
SCHOOL TIME  
TRANSITIONS  
PROGRAM**  
Approved

WHEREAS, Starting Point invited Cleveland Public Library to apply for support of two programs in 2021: Stem@Home services and Young Scholars Academy services; and

WHEREAS, Planning is underway to provide the transitional programs for youth in the City of Cleveland for the 2021 calendar year; and

WHEREAS, Cleveland Public Library will enter into an agreement with a third party vendor to provide Stem@Home online robotics program services and Young Scholar's Academy services from May through December 31, 2021; and

WHEREAS, Starting Point will reimburse the Library in a total amount not to exceed \$75,000.00 for both programs; now therefore be it

RESOLVED, That the Board of Trustees of Cleveland Public Library, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts a grant from Childcare Resource Center of Cuyahoga County Inc. d/b/a Starting Point, in the amount of \$75,000.00; be it further

RESOLVED, That the Executive Director, CEO, or his designee, is authorized to enter into and execute such agreements and instruments as may be necessary or appropriate to effectuate the terms and conditions of this Resolution, including those for amounts in excess of \$25,000, which agreements and instruments shall be subject to the approval of the Library's Director of Legal Affairs.

Resolution to Acquire Real Property from the City of Cleveland for the New Woodland Branch

(See page 701)

Mr. Seifullah moved approval of the following resolution. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Library and its architects have identified 13 vacant parcels near the current Woodland branch that are needed for the Central Distribution Facility and the new Woodland branch; and

**RESOLUTION  
TO ACQUIRE  
REAL  
PROPERTY  
FROM THE CITY  
OF CLEVELAND  
FOR THE NEW  
WOODLAND  
BRANCH**

Approved

WHEREAS, Of the thirteen parcels, nine are owned by the City of Cleveland Land Bank, and four, parcels 124-12-069, 124-12-071, 124-12-082 and 124-12-083, are owned by the City of Cleveland. Exhibit "A" to this resolution shows the locations of the City- and Land Bank-owned properties; and

WHEREAS, The Library Administration has been in discussions with the City to acquire the above-mentioned parcels, and the City has agreed to sell them to the Library for the new Woodland branch in consideration for \$1.00 and the public benefit to the residents of the City of Cleveland; and

WHEREAS, Ohio Revised Code Section 3375.35 requires that the purchase of any real property be authorized by a two-thirds vote of the full membership of the Library Board before making such purchase; now therefore be it

RESOLVED, The Board of Trustees of the Cleveland Public Library hereby authorizes the Executive Director, CEO or his designee, to enter into an agreement with the City of Cleveland and to execute such other instruments as are necessary for the acquisition of the City-owned property bearing Permanent Parcel Nos. 124-12-069, 124-12-071, 124-12-082 and 124-12-083 for the new Woodland branch, which agreement and instruments shall be subject to the approval of the Director of Legal Affairs.

Because this item requires two-thirds vote of the full membership of the Library Board, Mr. Corrigan stated that he was very familiar with this transaction and thanked the Board for taking it out of order on the agenda so that he might consider it before departing the meeting to return to court.

Resolution to Advance Cash from the General Fund to the MyCom Fund

Mr. Seifullah moved approval of the following resolution. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.14 provides for the transfer and advance of funds from the General Fund to other funds; and

**RESOLUTION  
TO ADVANCE  
CASH FROM  
THE GENERAL  
FUND TO THE  
MYCOM FUND**  
Approved

WHEREAS, Libraries generally do not follow ORC Section 5705 for budgetary compliance, so the Library looks to the Auditor of State Bulletin 1997-003 to provide guidance pertaining to the accounting treatment for inter-fund cash advances; and

WHEREAS, At this month's Board meeting, the Library Board of Trustees is considering accepting grant funds from the Child Care Resource Center of Cuyahoga County Inc. (d/b/a Starting Point) for MyCom out-of-school time transitions programs. Starting Point will reimburse the Library on a monthly basis in a total amount not to exceed \$75,000; and

WHEREAS, A cash advance from the Library's General Fund to the MyCom Fund is a desirable method of resolving cash flow problems without the necessity of incurring additional interest expense for short-term loans and to provide the necessary "seed" for grants that are allocated on a reimbursement basis; now therefore be it

RESOLVED, Upon adoption of the Resolution to accept grant funds from the Child Care Resource Center of Cuyahoga County Inc. (d/b/a Starting Point), this Board authorizes that the General Fund advance cash in the amount of \$75,000 to the MyCom Fund for the same purposes for which the funds were established, and for which repayment in an equal amount is made within a year.

Resolution Authorizing Agreement for Early Construction Phase Services for the Hough and West Park Branches and Central Distribution Facility

(See page 702)

Mr. Seifullah moved approval of the following resolution. Ms. Butts seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On February 20, 2020, the Board of Library Trustees approved the selection of the Gilbane Building Company as construction manager at risk for Phase 1A of the Library's Facilities Master Plan and authorized Gilbane to proceed with pre-construction services; and

WHEREAS, As part of the pre-construction services, Gilbane sought bids for a number of long-lead time items

**RESOLUTION  
AUTHORIZING  
AGREEMENT  
FOR EARLY  
CONSTRUCTION  
PHASE  
SERVICES FOR  
THE HOUGH  
AND WEST  
PARK  
BRANCHES AND  
CENTRAL  
DISTRIBUTION  
FACILITY**  
Approved

and other aspects of the Hough, West Park, and Central Distribution Facility projects for which early authorization by the Library will be beneficial from a scheduling standpoint; and

WHEREAS, The early construction phase services recommended by Gilbane include: 1) Hough branch - building concrete, site work/earthwork, and foundations/aggregate piers; 2) West Park branch - demolition/abatement; and 3) Central Distribution Facility - demolition/abatement and structural steel/miscellaneous; and

WHEREAS, A summary of the bids received for each of the above-mentioned services and Gilbane's recommendation for each such bid is attached to this Resolution as Exhibit "A;" and

WHEREAS, The total cost to the Library of the early construction phase services, including Gilbane's contingency, general conditions, and fee, will be \$619,006 for the Hough branch, \$209,344 for the West Park branch, and \$379,409 for the Central Distribution Facility; now therefore be it

RESOLVED, That this Board authorizes the Executive Director, CEO or his designee, to negotiate and execute such agreements or instruments as are necessary to effectuate the early construction phase services as shown in Exhibit "A" for the new Hough branch by Gilbane Building Company in the amount of \$619,006, to be charged to the Construction-Tax-Exempt fund account 40275205-55300 (Construction/Improvements), which agreements or instruments shall be subject to the approval of the Director of Legal Affairs; be it further

RESOLVED, That this Board authorizes the Executive Director, CEO or his designee, to negotiate and execute such agreements or instruments as are necessary to effectuate the early construction phase services as shown in Exhibit "A" for the West Park branch by Gilbane Building Company in the amount of \$209,344, to be charged to the Construction-Tax-Exempt fund account 40279705-55300 (Construction/Improvements), which agreements or instruments shall be subject to the approval of the Director of Legal Affairs; be it further

RESOLVED, That this Board authorizes the Executive Director, CEO or his designee, to negotiate and execute such agreements or instruments as are necessary to effectuate the early construction phase services as shown in Exhibit "A" for the Central Distribution Facility by Gilbane Building Company in the amount of \$379,409, to be charged to the Construction-Tax-Exempt fund account 40241105-55300 (Construction/Improvements), which agreements or instruments shall be subject to the approval of the Director of Legal Affairs.

In response to Mr. Hairston, John Lang, Chief Operations Officer, confirmed that Gilbane is meeting the Library's diversity goals. In addition, Mr. Lang stated that every early work authorization that the Board will consider this month will either meet or exceed the Library's goals for diversity participation.

Mr. Hairston expressed that he was pleased with this update.

Director Thomas stated that as a result, we have been very happy working with Gilbane. Other firms are understanding that CPL is serious about its commitment to diversity and inclusion in both economic and workforce participation in our Facilities Masterplan projects.

Director Thomas stated that during meetings with firms, he, Mr. Lang, Ms. Winlock and sometimes Mr. Parker have the opportunity to underscore the importance of achieving the Library's diversity goals.

In response to Ms. Rodriguez' inquiry, Mr. Lang stated that although diversity goals are included in the contract they are noted as the Library's institutional goals and not as a requirement. The Library would need to complete a Disparity Study before it can list these goals as a requirement. In practical execution, this can have the effect of a requirement but it is technically a goal that is embedded in our contract.

Mr. Lang continued and stated that these are partial early packages for these projects. When the construction Guaranteed Price Amendments become available that we are hoping to bring to the Board next month, we will have a project-to-project breakdown of what the MBE, FBE and SBE participation levels will be.



Sadie Winlock, Chief Equity, Education, and Engagement Officer, added that Gilbane set the standards that we are using as a Library in terms of our diversity goals. Regency's goals are even higher than what we established as our goals.

Ms. Rodriguez thanked Mr. Lang for sharing this information.

After acknowledging Mr. Parker for his valuable participation and support in this process, Director Thomas stated that because Regency responded with even higher requirements speaks to the fact that they understand what we want.

Resolution to Ratify Agreement for Alarm Monitoring Services

Mr. Seifullah moved approval of the following resolution. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

WHEREAS, For the last several years, the Cleveland Public Library has used the services of two separate vendors, Guardian Alarm and Integrated Precision Systems, Inc., to monitor the Library's burglar and fire alarms; and

WHEREAS, The Library's alarm monitoring agreement with Integrated Precision Systems, Inc. expired on April 31, 2021; and

WHEREAS, In order to ensure continuity of the alarm monitoring services and to consolidate all of the services under one vendor, the Library entered into a three-year agreement for alarm monitoring services effective May 1, 2021 with Guardian Alarm; and

WHEREAS, The total cost of Guardian Alarm's monitoring services for all Library locations is \$10,935.36 per year for a total of \$32,806.08 over the full three-year term; now therefore be it

RESOLVED, That the Board of Library Trustees hereby ratifies the May 1, 2021 agreement executed by the Executive Director, CEO for alarm monitoring services over a three-year term with Guardian Alarm in the amount of \$32,806.08 with the expenditure being charged to the

**RESOLUTION  
TO RATIFY  
AGREEMENT  
FOR ALARM  
MONITORING  
SERVICES**  
Approved

General Fund account 12930053-53340 (Building Maintenance).

**FISCAL  
OFFICER'S  
REPORT**

Submitted

Fiscal Officer's Report

(See pages 703-714)

**REPORT ON  
INVESTMENTS**

Submitted

Report on Investments

(See pages 715-750)

**REPORT ON  
CONFER. &  
TRAVEL  
EXPENDITURES**

Submitted

Report on Conference and Travel Expenditures

(See page 751)

**REPORT ON ALL  
VENDOR  
EXPENDITURES**

Submitted

Report on All Vendor Expenditures

(See pages 752-769)

**REPORT ON  
SECURITY  
SERVICES  
EXPENDITURES**

Submitted

Report on Security Services Expenditures

(See page 770)

**HUMAN RESOURCES COMMITTEE REPORT**

Mr. Hairston presented the following report.

**AMENDED  
REGULAR  
EMPLOYMENT  
REPORT -  
MARCH 2021**

Approved

Amended Regular Employment Report - March 2021

(See page 771)

Mr. Hairston moved approval of the Regular Employee Report. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

**REGULAR  
EMPLOYMENT  
REPORT**

Approved

Regular Employee Report

(See page 772)

Mr. Hairston moved approval of the Regular Employee Report. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

In response to Mr. Hairston's request, Sadie Winlock, Chief Equity, Education, and Engagement Officer, introduced Twyla Turner, Director of Inclusion & Leadership Education.

Ms. Winlock stated that Ms. Turner's role will be to review our policies, practices and procedures and identify educational and training opportunities around those.

Ms. Winlock stated that she would continue to work to ensure that the policies, practices and procedures are inclusive and equitable as Ms. Turner identifies educational opportunities.

Ms. Turner gave a brief overview of her background and experience and shared that she has demonstrated experience in DEI strategies as well as marketing outreach, program development, and leadership education. All of these skills will help the Library to exceed DEI goals.

In closing, Ms. Turner expressed her excitement about her role with the Library.

Resolution to Revise the Human Resources Manual

(See pages 773-779)

Mr. Hairston moved approval of the following resolution. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Pursuant to Section 121.2 of the Human Resources Manual, the Board of Library Trustees must approve all changes to the Human Resources Manual; and

WHEREAS, The Library's Human Resources Department is in the process of conducting a comprehensive review and revision of the Human Resources Manual to reflect the prevailing practices in today's workplaces; and

WHEREAS, The Library Administration recommends that the Human Resources Manual be revised to include a rewritten Section 210, titled "Library Classifications And Employee Status" as set forth in Exhibit "A" to this Resolution and to rescind existing Sections 211, 212, 213, 214, 222, 223, 230, and 231 of the Human Resources Manual; and

WHEREAS, The Library Administration recommends that the Human Resources Manual be revised to include a rewritten

**RESOLUTION  
TO REVISE  
THE HUMAN  
RESOURCES  
MANUAL**  
Approved

Section 220, titled "Hiring, Selection, and Probationary Period" as set forth in Exhibit "B" to this Resolution and to rescind existing Sections 221, 224, and 225 of the Human Resources Manual; and

WHEREAS, The Library Administration recommends that the Human Resources Manual be revised to include a new, rewritten Section 221, titled "Nepotism," as set forth in Exhibit "C" to this Resolution; and

WHEREAS, The Library Administration recommends that the Human Resources Manual be revised to include a rewritten Section 280, titled "Employee Reasonable Accommodation", as set forth in Exhibit "D" to this Resolution; and

WHEREAS, The Library Administration recommends that the Human Resources Manual be revised to include a rewritten Section 422, titled "Health and Welfare Benefits", as set forth in Exhibit "E" to this Resolution; and

RESOLVED, That the Cleveland Public Library Board of Trustees hereby approves the proposed revisions to the Human Resources Manual as set forth in Exhibits "A" through "E" of this Resolution to update Sections 210, 220, 221, 280, and 422 and to rescind Sections 211, 212, 213, 214, 222, 223, 224, 225, 230, and 231 to become effective May 21, 2021, and instructs the Library's management to be responsible for implementation and execution of the provisions of these policies and their related procedures.

Lynn Sargi, Chief Talent Officer, reviewed and explained the following revisions to the Human Resources Manual:

Section 210: Library Classifications And Employee Status  
- This codifies into policy how we define full time, part time, etc.

Section 220: Hiring, Selection, and Probationary Period  
- This indicates that Human Resources is responsible for insuring compliance with laws as well as policies and procedures and is the only party that can make an offer to an employee to be hired at the Library. It indicates that appointments to the positions as Executive Director, Fiscal Officer and Deputy Fiscal Officer must require the approval of the Board of Trustees. It also indicates that our minimum age for hire is age 18 with the exception of Pages whom we will hire at age 14 and

above. It also indicates that we will comply with Ohio's ethic laws as it relates to hiring minor children of employees.

Section 280: Employee Reasonable Accommodation - This policy states that we will comply with the ADA and decisions regarding reasonable accommodation will be made on a case by case basis and handled by Human Resources.

Section 422: Health and Welfare Benefits - Although the Board approved a revision to this policy last year. In the past, our part time regular non-bargaining employees have not been eligible for benefits. However, those employees, if they were in the bargaining unit, were eligible. This current revision brings consistency across the board and we will now be offering regular part time both bargaining and non-bargaining employees benefits with the single only coverage. Although this revision is not significant and will only impact approximately 5 people, this will allow them access to medical and dental care.

Bryan Szalewski, Director of Legal Affairs, provided information on the revisions recommended in Section 221 which is the Nepotism Policy.

Mr. Szalewski stated that this is a part of an effort to implement some best practices and bring our policy in line with Ohio Revised Code Section 2921.42 and its restrictions on nepotism as it applies to all public officials and employees. This policy, as it has been presented, is very similar to policies used by other public entities throughout the State.

Mr. Szalewski further explained that this policy encourages transparency and is not a prohibitive policy per se but sets transparency [practices](#) in place so that individuals who are related to one another do not find themselves in a position where they are overseeing or making hiring or other employment related decisions for that other person. Although family members are still able to work at the Library, this puts in place some guidelines mostly from the Ohio Revised Code that prevent those situations where one family member would be supervising or otherwise overseeing another.

Mr. Hairston thanked Ms. Sargi and Mr. Szalewski for their thorough explanations of these policy revisions as well as the discussion about the Americans with Disabilities Act (ADA) reasonable accommodations at Joint Finance & Human Resources Committee Meeting.

In response to Ms. Rodriguez' inquiry, Mr. Szalewski stated that our application of this would be perspective going forward. For instance, if there were a branch where two individuals are related and already work, provided that they are not overseeing one another which would be a violation of the nepotism law, this will have no effect on them going forward. The purpose of this is to prevent that going forward so that there will not be two individuals in the same department who are related.

Report on Paid Sick Time Used by the Month

(See page 780)

**REPORT ON  
PAID SICK TIME**  
Submitted

Employee Demographics (EEO-4) Report

(See page 781)

**EMPLOYEE  
DEMOGRAPHICS  
(EEO-4) REPORT**  
Submitted

Insurance Summary Report

(See page 782)

**INSURANCE  
SUMMARY  
REPORT**  
Submitted

**COMMUNITY SERVICES**

In Mr. Corrigan's absence, Ms. Rodriguez submitted the following report.

Monthly Activity Report

(See pages 783-786)

**MONTHLY  
ACTIVITY  
REPORT**  
Submitted

Ms. Rodriguez stated that the comparison of numbers from last year to this year indicate that people are returning to the Library and is a testament to what we do for our neighborhoods.

Ms. Butts noted the increase in Virtual Reference statistics.

Building Status Update

John Lang, Chief Operating Officer, provided an update on the Facilities Master Plan and stated that the goal is to bring before the Board in June the GMP contract amendments for each project in Group 1A.

Mr. Lang stated that relative to the MLK Branch, we continue to work with internal and external counsel on the revised developer agreement. We have negotiated the shared costs. These are the costs that the Library and the Developer will contribute to shared portions of the building specifically in the site development, the foundation and structural steel. That shared cost will be embedded in the Developer Agreement that we will bring to the Board when it is ready for signature.

As he continued, Mr. Lang stated that the Developer has broken ground on the Artisan project which is adjacent to the current MLK Branch and to our job site for the new MLK Branch. There has been a lot of activity around the site and we have been working with the Developer and their contractors and our branch staff to make sure that our staff and patrons have access to our existing branch while.

Mr. Lang noted that the schedule milestones will also be embedded in the finalized agreement. The schedule milestones for the combined MLK Branch Library Lofts project indicates breaking ground this summer. The early packages are led by the Developer. Those contacts will not be held by the Library. However, we will need to contribute our shared costs to that early site development. This will be brought to the Board as soon as the cost is finalized.

Mr. Lang stated that the work proper on the library would start in the fall of 2022 and we would still be on schedule for completion in late spring early summer of 2023.

In conclusion, Mr. Lang added that our design was approved by the Euclid Corridor Design Review Committee this morning and we are on the docket for the Planning Commission for tomorrow. We are anticipating a good outcome.

Mr. Lang was available for any questions the Board may have had.

Mr. Hairston reminded that Board that there will be a Social Justice Center in the new MLK Branch. We also have partners who desire to have some type of presence there. This initiative will be very attractive to many people and may be helpful in securing resources.

Director Thomas stated that it has been unfortunate that all of the issues with the developers have overshadowed with what we are trying to do at MLK. Now, we can really focus on that work.

Mr. Hairston noted the heavy construction happening around the existing MLK Branch and asked about patron access to the location.

Mr. Lang stated that Stokes Boulevard is still open with one way traffic and the inside lane is closed. However, there is a sharp turn off of Stokes which leads into our gates and lot which is still open. We met with the Developers team for the design of the temporary parking lot which will be located across the street from the existing branch when our current lot will be used for construction layout. The temporary parking lot will be developed, fenced and lighted and will include a cross walk that will lead directly across the street to the branch. This will go into place this summer.

Director Thomas stated that we have had a conversation with the developer's construction manager to make sure that our area remains open so that patrons and visitors can have access to the branch. Although the area may appear congested, we have worked with them to ensure that vehicle access to the MLK Branch will be kept open.

Ms. Rodriguez thanked Mr. Lang for his update.

#### Advocacy Taskforce Update

Shenise Johnson Thomas, Chief of External Relations and Development, stated that the current primary focus is ensuring that we remain whole for the Public Library Fund at 1.7%. We are still doing our part to advocate. An email was forwarded from the Foundation giving donors the opportunity to contact their senators to talk about



the value of the PLF and to request that they increase the PLF to 1.7%.

Senator Dolan and Senator Gavarone will be making an amendments to the substitute bill recommending the PLF be set at 1.7%. Although we have support, there are no guarantees. The sub bill is expected to come out during the first or second week in June. We are also hoping to do an op ed piece authored by Director Thomas and Tracy Strobel, Director, Cuyahoga County Public Library, talking about the value of the Public Library Fund.

Ms. Johnson Thomas stated that she and Ms. Krenicky are paying attention to the FCC Emergency Connectivity Fund as there will be dollars available specifically for technology purchases. However, the Treasury Department is still fine tuning the eligibility requirements. Updates will be provided when more information becomes available.

Ms. Rodriguez thanked Ms. Johnson Thomas for her update.

#### Foundation Update

Shenise Johnson Thomas, Chief of External Relations and Development, stated that the Foundation is embarking on its Strategic Business Plan. A by-product of that work is to specify what the financial goals for the Foundation will be for the next 2-3 years as well as determining the priorities within the Library's Strategic Plan where we want to focus.

Ms. Johnson Thomas stated that we do know already that we have a firm focus area with the Neighborhood Branch Public Art Campaign. We will be leveraging some of the intel and insights from conversations with funders that our colleagues at Jaros Strategy will be having. This information will be used in support of our Strategic Business Plan to help finalize some of our financial goals. Calls between Jaros Strategy and the Cleveland Foundation will be taking place in the coming weeks in addition to the Gund Foundation.

In closing, Ms. Johnson Thomas reported that the next Foundation board meeting is scheduled for June 18, 2021. At that meeting, the Board will vote on the candidacy of Greg Harris, President and CEO, Rock and Roll Hall of

**FOUNDATION  
UPDATE**  
Presented

Fame and Museum, who has agreed to serve on the Foundation Board.

Ms. Rodriguez thanked Ms. Johnson Thomas for her update.

Diversity, Equity & Inclusion Update

Sadie Winlock, Chief Equity, Education & Engagement Officer, stated that by working with Ms. Johnson Thomas and the fund development staff, we have received computers from Verizon that were distributed in the community. 30 computers went to OhioMeansJobs to assist individuals who completed the Microsoft training. At the end of the training, they received computers to help them in their search for employment. The majority of those computers went to adults and students working on job placement.

Ms. Winlock stated that 45 computers went to Family First. In that organization, 20 computers went to students who are learning computer skills and 25 computers went to CMHA seniors who are working on computer training as well.

Ms. Winlock stated that she was excited about this partnership and how it is helping the Library meet the needs of the community.

After commending Ms. Winlock on this important work, Director Thomas stated that partnerships such as these emphasize the type of commitment we have for our community.

**OLD BUSINESS**

There were no items of Old Business to be discussed.

**NEW BUSINESS**

Ms. Rodriguez presented the following items of New Business.

Resolution Authorizing Cleveland Public Library to Explore Options for High Density Book Storage in the Louis Stokes Wing

Ms. Rodriguez moved approval of the following resolution. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Cleveland Public Library maintains a research collection consisting of more than 10 million items of local, regional, national, and international importance as one of the nation's top tier public research libraries; and

WHEREAS, Safe, secure, and orderly storage of the Library's collection is key to the integrity and the professional operation of the Library and the provision of excellent service to our community; and

WHEREAS, Due to budgetary considerations, on November 19, 2020, the Board of Library Trustees approved removing the 10,000 square foot book storage facility from Bostwick Design Partnership, Inc.'s scope of work for the Woodland Central Distribution Facility, which had been intended to store the materials currently housed at the Lake Shore Facility; and

WHEREAS, In addition to the need for new storage to replace the Lake Shore Offsite Storage facility, there is a concurrent need for additional storage capacity to accommodate approximately five linear miles of books that will be displaced from floors three through six of the Louis Stokes Wing as a part of the Main Library Reimagination conceptual plan's goal of consolidating subject departments into the Main Library as presented to this Board at its March 16, 2021, Joint Finance & Human Resources Committee Meeting; and

WHEREAS, The Cleveland Public Library, as a part of the Main Library Renovation Project (1994-1999), invested significant tax dollars to reinforce floors 7, 8, and 9 in the Louis Stokes Wing for the purpose of using these floors for high density storage for the Library's collections; and

WHEREAS, Based on current estimates, converting floors 7 and 9 of the Louis Stokes Wing to high density shelving and adding additional high density shelving on

**RESOLUTION  
AUTHORIZING  
CLEVELAND  
PUBLIC  
LIBRARY TO  
EXPLORE  
OPTIONS FOR  
HIGH DENSITY  
BOOK  
STORAGE IN  
THE LOUIS  
STOKES WING**  
Approved

the eighth floor of the Louis Stokes Wing could more than double the existing capacity of those spaces, but the exact load capacity of those floors will need to be determined by a structural engineer; and

WHEREAS, Adding storage capacity to the Louis Stokes Wing is cost effective and "green" in that it takes advantage of existing Grade A space within the Library's facilities without the need to undertake additional construction; now therefore be it

RESOLVED, That the Board of Library Trustees hereby authorizes the Chief of Special Projects and Collections and other members of the Library Administration to explore the Library's options for converting floors 7 and 9 of the Louis Stokes Wing to high density shelving and to add additional high density shelving on the eighth floor of the Louis Stokes Wing.

John Skrtic, Chief of Special Projects and Collections, explained that during a recent Board Meeting, we shared a master plan for Main Library. When we were building LSW, floors 7, 8 and 9 they were reinforced for storage needs. As we have moved ahead and the Board has decided not to use an outside storage facility at Woodland, we will be moving books from Lake Shore to LSW.

This resolution is asking the Board to grant the authority to ensure that the floors at LSW are sufficiently reinforced for the high compact density storage.

In response to Ms. Butts' inquiry, Mr. Skrtic confirmed that an expert will be brought in to explore the Library's options for converting floors 7 and 9 of the Louis Stokes Wing to high density shelving and to add additional high density shelving on the eighth floor of the Louis Stokes Wing.

Director Thomas stated that although this topic was previously discussed in another Board Meeting, it is important to keep the Board updated as we move forward.

There is no cost to this request. We are seeking authorization to explore this work.

Mr. Skrtic stated that it is important to take this necessary step to ensure that the floors can withstand

the high compact density shelving that will be placed on them. This is just the first step to investigate and move ahead with the master plan.

**Presentation: Strengthening Our Connections With Our Community** - Maritza Rodriguez, President, Cleveland Public Library Board of Trustees

Before giving her presentation, Ms. Rodriguez stated that she had been giving thought to ways that the Board could be more involved within our branch libraries.

Ms. Rodriguez reviewed the following goals and explained each at length:

- Increase Trustee INVOLVEMENT with our communities
- CONNECT community members with the Library's work
- SHARE Facilities Master Plan progress, OUR FUTURE IS BUILDING
- RECOGNIZE community members for their efforts and accomplishments

Ms. Rodriguez stated that Trustees were able to select branches to be involved with and reviewed the following Board Member assignments:

**President, Maritza Rodriguez:** Eastman, Lorain, Rockport and Addison

**Vice President, John M. Hairston, Jr.:** Memorial Nottingham, Langston Hughes, Harvard Lee and Hough

**Secretary, Thomas D. Corrigan:** Louis Stokes Wing, Main, Walz and Westpark

**Trustee Alice G. Butts:** Fulton, Carnegie, Brooklyn and Woodland

**Trustee Anthony T. Parker:** Collinwood, Rice, Mount Pleasant and East 131st Street

**Trustee Alan Seifullah:** Glenville, Union, Fleet, MLK and Sterling

**Trustee Teleange' Thomas:** Jefferson, South, South Brooklyn, and Garden Valley

In conclusion, Ms. Rodriguez recommended that Trustees visit their assigned branches once per month, meet with branch managers and establish communication with respective members of City Council. If there are meetings being held at the branch, Trustees may wish to stop by and briefly introduce themselves and offer assistance.

Ms. Rodriguez spoke about the value of sharing information and recommended that Trustees connect with their communities via Facebook to share information about the Library such as CoUrbanize, branch programs and activities as well as other important initiatives.

A packet of information was provided to each Trustee containing relevant information containing their branch assignments as well as articles, demographics, and Councilmembers relative to their assigned branches.

Mr. Hairston recommended that one or two branches be spotlighted at each Board Meeting.

Director Thomas recommended adding the President's Report to the Board Meeting agenda. During this time, one or two branch managers could share branch highlights or perhaps an individual from the community with whom the Library is working, could join the meeting to share community based information that speaks to this overall initiative.

After further discussion, Mr. Hairston recommended that sharing an inventory of what the Library's does regarding workforce development would be beneficial to our communities.

**DIRECTOR'S  
REPORT**  
Presented

**DIRECTOR'S REPORT**

Before presenting his report, Director Thomas stated that Governor DeWine recently announced the removal of health orders in the state of Ohio and the Center for Disease Control & Prevention's (CDC) revised its mask guidelines for vaccinated individuals. However, the City of Cleveland and Cuyahoga County have not made

any announcements about removing the mask mandate put in place in July 2020. This has caused some confusion about how to approach mask-wearing and other COVID-safe behaviors.

Director Thomas stated that an email was forwarded to all Library staff on Monday, May 17, 2021, providing information on *Phase 3 and Phase 4* of our plan towards full opening.

The Library will keep our current mask mandates in place until **Phase 3** of reopening.

**Phase 3:** After July 6, patrons will no longer be required to wear masks but encouraged to wear them. Library staff will still be required to wear masks. Revised signs will be posted that masks are encouraged. We will evolve how we enforce our mask mandates. Library staff is advised not to ask patrons to stop what they are doing or to leave the premises.

**Phase 4:** On September 7, 2021 we reach Phase 4 and will open fully. We will lift mask mandates entirely. Library staff can still wear a mask should it make them feel more comfortable.

Director Thomas asked Harriette Parks, Chief of Public Service, to provide additional information on the process.

Ms. Parks stated that she and John Skrtic, Chief of Special Projects and Collections, are the executive leaders of the Re-Opening Committee. Lexi Kmiecik, Hough Branch Manager, however, is the chairperson. We wanted to ensure the safety of our staff and patrons alike while ensuring that this would be a phased-in approach. It was important that staff felt safe even with the guidelines put in place by the Governor.

With the support of Director Thomas and the Executive Leadership Team, we implemented a phased-in approach allowing more patrons to enter our buildings but at a capacity limit. Therefore, we gradually increased our capacity limit from 15% to 30%. In July, the capacity limit will be increased to 50%.

When we open fully to the public in September, Phase 4 will consist of the following:

- Eliminate ALL capacity limits
- Open ALL meeting room spaces
- Lift all time limits
- Eliminate the quarantining of materials
- Two entry doors/points may be open
- Return toys/Lego tables to the main floor
- Allow wedding photography at Main
- Begin indoor programming

Director Thomas asked Ms. Parks to share information on 2-1-1.

Ms. Parks stated that 2-1-1 phones are in collaboration with the United Way of Greater Cleveland. Library patrons will be able to utilize those phones enabling them to get immediate response time with a United Way representative. We also desire to allow those phones to be used for our youth should they need to call home for their parents for assistance such as a ride home.

In conclusion, Ms. Parks stated that our patrons will be able to utilize the 2-1-1 phone for any service-related needs that address any concerns they may have.

Director Thomas stated that because of the pandemic, many people are dealing with a variety of difficult circumstances including mental health issues and other concerns. Our staff members receive many requests for assistance from those who come into the Library. The 2-1-1 phones will provide the opportunity for our patrons to call the United Way and get answers to their questions, referrals, and other assistance that they may need. We are creating a space for a phone in every one of our branches just for that.

In response to Ms. Rodriguez' inquiry, Director Thomas stated that although the 2-1-1 phone will not be placed in a private area, it will not be at the service desk.

After an additional discussion about the importance of 2-1-1 to the patrons and the community the Library serves, Director Thomas stated that there will be an announcement with the United Way and the Library regarding this significant partnership.

John Skrtic, Chief of Special Projects and Collections, stated that they will also furnish the CPL team with the questions that they receive at each location. With this



information, we will be able to better determine what services are needed in specific service areas. This will also help us plan future programs and needs at each location.

Mr. Hairston stated that this an example of an effective way of reaching out to our communities.

## **Strategic Plan**

### **Our Mission:**

We are "The People's University," the center of learning for a diverse and inclusive community.

### **Our Strategic Priorities:**

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

## **PUBLIC SERVICES**

### **LIBRARY SERVICES DURING COVID-19**

Due to the public health threat of COVID-19, face coverings continue to be required for Library patrons and staff members. Social distancing while visiting is the Library is also required. Time and capacity limits in TechCentral and Branches remain in place.

### **PROGRAMS, SERVICES AND EXHIBITS**

#### **Books by Mail Programs**

Words on Wheels program staff mailed out 26 packages containing 66 items as of April 17<sup>th</sup>.

Homebound Services staff sent 187 packages to 180 patrons which, due to the pandemic closures, was almost 125% more packages than 2020.

#### **Covid-19 Home Test Distribution**

Lending Department staff have distributed 246 BinaxNOW COVID-19 Home Test Kits to patrons at the Main Library Drive-Up window from March 22<sup>nd</sup> through April 18<sup>th</sup>. The tests were made possible through a partnership between

Ohio's Libraries and the Ohio Department of Health, which purchased two million kits.

#### **Genealogy Programs**

Center for Local and Global History Manager Olivia Hoge hosted the program *The Cultural Phenomenon of Home DNA Testing* with Libby Copeland on April 10<sup>th</sup>. Ms. Copeland discussed her book, *The Lost Family: How DNA Testing Is Upending Who We Are*.

#### **NFL Draft Display**

Social Sciences Library Assistant Peter Elwell created a display for the NFL Draft related to the history of Professional Football in Cleveland. Items include photos, posters, and game programs from Cleveland Browns Championships. The NFL Draft took place in Cleveland at First Energy Stadium this year.

#### **Seed Library**

The Cleveland Seed Bank has supplied the Science and Technology Department with flower and vegetable seeds to be distributed on the first day of spring and throughout the growing season. Science and Technology Librarian Rose Mary Hoge has assisted many patrons who have come to the library to obtain seeds.

#### ***We Are Human. We Write: Poetry Readings Featuring ID13 Prison Literacy Project Poets***

Ohio Center for the Book (OCFTB) staff hosted *We Are Human. We Write: Poetry Readings Featuring ID13 Prison Literacy Project Poets* in partnership with Dr. Christopher Dum of Kent State University on April 17<sup>th</sup>. The live event was attended by 24 people, and the recording will be posted to the OCFTB Facebook page and website to expand the audience.

#### ***Ekphrastic: The Art of Poetry***

Ohio Center for the Book co-sponsored an event with the Ohioana Book Festival: *Ekphrastic: The Art of Poetry* on April 22<sup>nd</sup>. Literature and Ohio Center for the Book Manager Don Boozer hosted a panel discussion with three Ohio poets which was also recorded and will be posted to the Ohioana Book Festival site and OCFTB web presences.

**OUTREACH**

The Center for Local and Global History Manager Olivia Hoge attended an *Exposure Day* over Zoom for St. Martin de Porres on April 14<sup>th</sup>. Ms. Hoge discussed what it is like to be a Librarian and why the students might consider working at a Library.

The Cleveland Digital Public Library (CDPL) is working with the Cleveland Orchestra, the Ukrainian Museum and Archives on digitization projects. In addition, CDPL staff visited the CMSD data center with the Cleveland Architecture Foundation to do information discovery and photography.

Staff across Main Library and Branches are serving on the Workforce Development Committee led by Outreach and Programming Services. During the month of April the committee presented to various outside partner organizations.

**COLLECTION MANAGEMENT**

Center for Local and Global History staff members have been busy during the month of April. Photograph Collection Librarian Brian Meggitt digitized 100 stereographs from the Stereoscopic Views of Cleveland collection. Library Assistant Lisa Sanchez contributed 338 item-level descriptions to the Cleveland City Hall Collection and processed 12 new images into the Subject Cleveland Collection. Library Assistant Danilo Milich confirmed 45 Park Plan drawings were in the digital gallery, corrected the finding aids to reflect the drawings, and updated drawer folders with notes and drawing placement. Library Assistant Adam Jaenke digitized 113 items from the Cleveland Picture Collection.

Special Collections staff identified a 17<sup>th</sup> century first edition leaf from the King's James Bible and found documentation that it was a 1963 gift from Edith Anisfield Wolf. In addition, Special Collections staff relocated 15 folios of WPA artwork, shelved 8 elephant folios and cleaned and cleared Room 521 as part of preparing to install moveable shelving in the vault.

Embedded Special Collections Cataloger Erin Valentine completed the following projects: original cataloging

for the leaf from King James Bible and two Ethiopian scrolls containing three magic prayers. Ms. Valentine also worked with Stacie Brisker to create a collection level record for the Langston Hughes Archive. Cleveland Digital Public Library staff oversaw the movement of art pieces located at branches to temporary storage sites due to the construction projects. In addition they scanned, described, loaded into CONTENTdm, and digitally preserved several hundred images. In coordination with the Center for Local and Global History, CDPL staff also worked on digital storage of high resolution images and the return of oversized park plans.

Social Sciences Librarian Helena Travka and Social Sciences Senior Librarian Mark Moore gathered the items identified in the *Hough Riots* and *Electors of Cleveland* collections to be processed by the Digital Library team through the collection development policy process.

International Languages staff withdrew 294 items from the collection, sent 17 items to Preservation and 62 items to Book Prep. In addition, a total of 151 items were moved to stack collections and 485 new items were received into department from Tech Services. Staff also improved the appearance of items by adding 133 new spine labels and adding new inventory labels to 10 items.

From January 1<sup>st</sup> through March 31<sup>st</sup>, Literature Department staff added 1,485 items to the collection and weeded 1,990 items.

Popular Library Manager Sarah Flinn visited the satellite collection at Case's Kelvin Smith Library to add new books and freshen up the collection.

TechCentral staff are reallocating hotspots from the three branches that closed for renovations to other branches in need.

Youth Services staff members continue to shelve and maintain the collection by organizing and distributing advanced reader copies located in the stack area.

#### **RESEARCH THAT'S ONLY POSSIBLE AT MAIN LIBRARY**

- Lending Manager Stephen Wohl worked with a graduate student from the University of Missouri who was

attempting to access CPL's digital archives of the Call and Post. To assist the student, Mr. Wohl was able to provide 1-week of access to CPL's research databases which includes the digital archives of the Call and Post.

- Center for Local and Global History Department Librarian Terry Metter assisted patrons from Michigan and Pennsylvania who were researching family members who lived in Cleveland in the 1860s. In addition, Mr. Metter provided scans from the Cleveland Leader, News, and Press to a local non-profit staff member who is researching incidents of lynching in Ohio.
- Center for Local and Global History Department Library Assistant Adam Jaenke assisted a social worker and client from California with locating a Cleveland Press article from 1963. The article reported on the client and his Superman-clad motorcycle journey from New York to California to appear on the Steve Allen Show.
- Staff assisted a researcher from the Cleveland Architecture Foundation who requested assistance to find plans for Cleveland schools designed by Levi Scofield.
- LAND Studio requested information about a muralist, John Morell who painted murals in downtown Cleveland in the 1970s.
- An author requested scans from old catalog cards related to Shakespeare's *Midsummer Night's Dream* to use in his new book.
- Social Sciences Library Assistant Pete Elwell worked with an author who was researching local athletes from the 1930s to 1960s. Mr. Elwell was able to utilize the Sports Research Center materials including the sports clipping files as well as other sources in the Sports Research Center.
- Science and Technology Department Librarian Rose Hoge assisted a patron looking for books on

iridology as he planned to give an informational talk on the subject. One of the books he checked out was *What is Iridology?* by Bernard Jensen. Cleveland Public Library is the only library in Ohio to hold this book, and one of only six libraries nation-wide.

- Business, Economics, and Labor Librarian Susan Mullee assisted a patron locate information on starting a credit union and suggested two books in the Business Department. The first was *The New Emerging Credit Union World: Theory, Process, Practice--: Cases & Application* by Wendell V. Fountain. Cleveland Public Library is one of eleven libraries worldwide to hold this title and the only library in Ohio with this book. The second recommendation was *Management of Credit Union Finance: Procedures and Controls* by Pamela Lee. Cleveland Public Library is one of seven institutions to hold this item and the only library in Ohio with this title.

#### **STAFF DEVELOPMENT**

Assistant Shelf Department Manager Cynthia Coccaro attended an OhioNet seminar titled *Creating Engaging Annual Reports* on April 7<sup>th</sup>, April 21<sup>st</sup>, and April 28<sup>th</sup>. In addition, she attended an OhioNet webinar titled *Prejudice* on April 8<sup>th</sup>.

Cleveland Digital Public Library staff have been trained on the use of CONTENTdm functions related to item approval and review.

Government Documents Library Assistant Alea Lytle attended the NEO-RLS webinar *LGBTQ+ Reader's Advisory* and the Federal Depository Library Program (FDLP) webinar *Hot Off the Press: Magazines, Newsletters, and Bulletins from the Government*.

General Research Collections Manager Sarah Dobransky attended the FDLP webinar *Discovering the Specialized Information Centers of the National Agricultural Library* and the FDLP's 2021 Depository Library Council Virtual Meeting. She also attended virtual office hours for the

Grow with Google Partnership on access to Grow with Google Career Certificates from Coursera.

Social Sciences Librarian Forrest Kilb attended the OCLC WebJunction webinar, *Strengthening Communities: Food Access at Your Library*.

Social Sciences Librarian Helena Travka attended the CANDID quarterly meeting for Funding Information Network (FIN) member libraries. She also attended the Booklist Webinar *Spring Authors and ARCs* and the NEO-RLS webinar *Introduction to Coded Languages*.

Senior Social Sciences Librarian Mark Moore listened to the Library Leadership Podcast *Planning for the Unplanned* featuring Miriam Kahn. He also listened to the Library Land Loves Podcast *Things They Didn't Teach You in Library School*.

Lending Assistant Supervisor Reginald Rudolph and Clerk Heather Hardy attended a NEO-RLS webinar titled *Dealing with Hostile and Potentially Dangerous Library Users Behaviors* on April 29<sup>th</sup>.

Literature Department Librarian Evone Jeffries participated in the NEO-RLS webinar *Building Empathetic Collections: Fostering Empathy and Kindness in your Community* on April 28<sup>th</sup>.

All Main Library Public Service Managers scheduled and conducted their monthly department staff meetings in April.

#### **OTHER**

Main Library Managers have begun providing tours of Main Library for all new CPL employees.

Security cameras have been installed in Special Collections.

Business, Economics, and Labor Library Assistant Joseph Parnell was the "virtual" Master of Ceremonies for the CPL Staff Appreciation Day on April 9th. Mr. Parnell announced the names of the CLP staff receiving Years of Service Awards for milestone anniversaries at CPL.

After forty-seven years of service, Mr. Joe Parnell has retired from Cleveland Public Library. Mr. Parnell was recognized by the Director during the 2021 Staff Appreciation event, was interviewed by Chief of Special Projects and Collections John Skrtic to document his many years of service, and was honored with a final celebration at the end of the month. Mr. Parnell's hard work and dedication to the Library, along with his glowing personality, will be greatly missed.

Assistant Director of Public Services Robin Wood attended the St. Martin de Porres Partnership meeting.

### **TechCentral**

#### **OUTREACH**

Inside Programs-via zoom

| Name of Program      | Date of Program | Total # of Attendees | # of Adults | # of YA | # of Juveniles |
|----------------------|-----------------|----------------------|-------------|---------|----------------|
| Resume Workshop      | 4/7             | 0                    |             |         |                |
| Job Searching Online | 4/9             | 1                    |             |         |                |
| Microsoft Word I     | 4/6             | 3                    |             |         |                |
| Microsoft Excel I    | 4/5             | 3                    |             |         |                |
| Microsoft Word II    | 4/13            | 5                    |             |         |                |
| Microsoft Excel II   | 4/12            | 2                    |             |         |                |
| Resume Workshop      | 4/21            | 3                    |             |         |                |
| Job Searching        | 4/23            | 1                    |             |         |                |
| Microsoft Word III   | 4/20            | 1                    |             |         |                |
| Microsoft Excel III  | 4/19            | 3                    |             |         |                |
| Microsoft Word IV    | 4/27            | 0                    |             |         |                |
| Microsoft Excel IV   | 4/26            | 2                    |             |         |                |
| Code Central         | Apr             | 1                    |             |         |                |
| 1-on-1s              | Apr             | 40                   |             |         |                |



**PROFESSIONAL DEVELOPMENT AND MEETINGS**

TechCentral Assistant Manager, Melissa Canan

| <b>Date</b> | <b>Topic</b>                                | <b>Location</b>      |
|-------------|---|----------------------|
| 4/1/21      | HR Leave Presentation                       | Virtual- Teams       |
| 4/1/21      | DIF- Monthly Fellowship Check-in with Leana | Virtual- Google Meet |
| 4/2/21      | Take a Fresh Look @ CPL Town Hall           | Virtual- Teams       |
| 4/2/21      | VZ Tech Space Presentation                  | Virtual- Teams       |
| 4/2/21      | DIF- Monthly Fellowship Cohort Call         | Virtual- Google Meet |
| 4/7/21      | Public Services Managers Meeting            | Virtual- Teams       |
| 4/7/21      | DIF- Monthly Mentor Group Check-in          | Virtual- Zoom        |
| 4/8/21      | HR Forum                                    | Virtual- Teams       |
| 4/9/21      | Service Awards Presentation                 | Virtual- Teams       |
| 4/9/21      | TC Staff Meeting                            | Virtual- Teams       |
| 4/12/21     | HR- dress code discussion                   | Virtual- Teams       |
| 4/13/21     | Digital Ambassadors Mtg                     | Virtual- Zoom        |
| 4/14/21     | Main Managers Meeting                       | Virtual- Teams       |
| 4/20/21     | Main Library Reimagining                    | Virtual- Teams       |
| 4/22/21     | TC Discussion: Lab changes                  |                      |
| 4/23/21     | TC Discussion: Lab changes                  |                      |
| 4/23/21     | Work Session with Ohio Means Jobs           | Virtual- Zoom        |
| 4/26/21     | Remote Assistance Refresher                 | Virtual- Teams       |
| 4/27/21     | Digital Inclusion Anchors Mtg               | Virtual- Zoom        |
| 4/27/21     | TC staff mtg                                |                      |
| 4/27/21     | DIF- Monthly Fellowship Check-in with Leana | Virtual- Google Meet |

Library Assistant-Computer Emphasis, Allison Collins

| <b>Date</b> | <b>Topic</b>                                      | <b>Location</b> |
|-------------|---|-----------------|
| 04/02/21    | CPL Townhall: Take a Fresh Look at CPL            | Teams           |
| 04/07/21    | Reopening Task Force meeting                      | Teams           |
| 04/09/21    | Employee Service Awards                           | Hopin           |
| 04/09/21    | TC Staff Meeting: computer lab changes discussion | Teams           |
| 04/15/21    | Understanding COVID-19 Vaccines: REALM Project    | WebEx           |
| 04/21/21    | Reopening Task Force meeting                      | Teams           |

|          |   |                  |
|----------|---|------------------|
| 04/22/21 | SEIU-CPL Chapter leadership monthly meeting       | jitsi            |
| 04/22/21 | TC Staff Meeting: computer lab changes discussion | Reading garden   |
| 04/27/21 | TC Staff Meeting: computer lab changes            | "Reading garden" |
| 04/28/21 | Reopening Task Force meeting                      | Teams            |
| 04/28/21 | Remote Assistance Refresher Training              | Teams            |

Library Assistant-Computer Emphasis, Denise Williams-Riseng

| Date | Topic   | Location        |
|------|---|-----------------|
| 4/9  | TC Staff Meeting  |                 |
| 4/15 | An Empathic Approach to Customer Service Training                         | NEO-RLS Webinar |
| 4/27 | TC Staff Meeting  |                 |
| 4/29 | What Can I Do? How Libraries Can Support and Heal Communities in Conflict | NEO-RLS Webinar |
| 4/29 | Remote Assistance Refresher   | Teams           |

Library Assistant-Computer Emphasis, Alison Guerin

| Date | Topic                               | Location       |
|------|-------------------------------------|----------------|
| 4/2  | Town Hall: Take a Fresh Look at CPL | Zoom           |
| 4/8  | FIT Meeting                         | Main Dock      |
| 4/9  | Service Awards                      | Zoom           |
| 4/9  | TC Staff Meeting                    | Reading Garden |
| 4/13 | Harvest For Hunger                  | Zoom           |
| 4/22 | TC Staff Meeting                    | Zoom           |
| 4/26 | Remote Assistance Refresher         | Teams          |
| 4/27 | Harvest For Hunger                  | Zoom           |
| 4/27 | TC Staff Meeting                    | Reading Garden |

Library Assistant-Computer Emphasis, Jaime Devore

| Date | Topic                       | Location |
|------|-----------------------------|----------|
| 4/9  | Staff Meeting               |          |
| 4/23 | Staff Meeting               |          |
| 4/27 | Staff Meeting               |          |
| 4/29 | Remote Assistance Refresher |          |

## Library Assistant-Computer Emphasis, Jorge Arganza

| Date    | Topic                       | Location           |
|---------|-----------------------------|--------------------|
| 4/23/21 | Latinx ERG                  | Teams              |
| 4/23/21 | TechCentral Meeting         | Teams or in person |
| 4/27/21 | TechCentral Meeting         | Garden             |
| 4/28    | Remote Assistance Refresher |                    |

## Library Assistant-Computer Emphasis, Carlos Piepenburg

| Date    | Topic                       | Location |
|---------|-----------------------------|----------|
| 4/21/21 | Civic Engagement Seminar    | Zoom     |
| 4/28/21 | Remote Assistance Refresher | Zoom     |

## Library Assistant-Computer Emphasis, Yehia Alhibishi-Devore

| Date       | Topic  | Location               |
|------------|--|------------------------|
| 27 IV 2021 | TechCentral Staff Meeting                            | TechCentral            |
| 23 IV 2021 | TechCentral Staff Meeting - Computer Area Discussion | Eastman Reading Garden |
| 9 IV 2021  | TechCentral Staff Meeting                            | TechCentral            |

## Library Assistant-Computer Emphasis, Matthew Sucre

| Date     | Topic                               | Location |
|----------|-------------------------------------|----------|
| Apr - 20 | Curb Cut Collective (Disablity ERG) | Online   |
| Apr - 29 | Remote Assistance Refresher         |          |

## Library Assistant-Computer Emphasis, Michael Credico

| Date  | Topic               | Location |
|-------|---------------------|----------|
| 04/09 | TechCentral Meeting | Garden   |
| 04/22 | TC Mini Meeting     | Teams    |
| 04/28 | TC Mini Meeting     | Teams    |

|       |                                  |                   |
|-------|----------------------------------|-------------------|
| 04/02 | Geospatial Librarianship Webinar | ALA / New Members |
| 04/28 | Remote assistance refresher      | Teams             |

## Library Assistant-Computer Emphasis, Kalie Boshara

| Date  | Topic                 | Location |
|-------|-----------------------|----------|
| 04/09 | Staff Meeting         |          |
| 04/23 | Staff Meeting         |          |
| 04/27 | Staff Meeting         |          |
| 04/29 | Remote Help Refresher |          |

## TechCentral Manager, Suzi Perez

| Date | Topic   | Location |
|------|---|----------|
| 4/1  | HR Leave Presentation   |          |
| 4/2  | Town Hall: Take a Fresh Look @CPL<br>Ohio Cyber Range (OCR/OCRI) Workshop<br>for Libraries                                |          |
| 4/7  | Public Service Managers Mtg<br>Re-Opening Committee Mtg   |          |
| 4/9  | Service Awards Presentation: Melissa<br>Canan & Suzi Perez recognized for 10<br>years of Service<br>TechCentral Staff Mtg |          |
| 4/12 | HR Dress Code Guideline   |          |
| 4/13 | Digital Ambassadors Mtg<br>Board Finance Mtg  |          |
| 4/14 | Main Managers Mtg<br>Re-Opening Committee   |          |
| 4/15 | April Board Mtg<br>Hold Locker and Laptop Policy Review   |          |
| 4/20 | Main Library Reimagining<br>Transition Planning/Move Management<br>FMP  |          |
| 4/21 | Re-opening Committee  |          |
| 4/22 | TechCentral Staff Mtg<br>Work Session OMJCC-CPL   |          |
| 4/23 | TechCentral Staff Mtg   |          |
| 4/26 | Trained Fleet staff on library<br>partnership with PCs For People   |          |
| 4/27 | Digital Ambassadors Meeting<br>TechCentral Staff Mtg  |          |

|       |   |  |
|-------|---|--|
| 4/28  | TechCentral Staff Mtg<br>Re-opening Committee   |  |
| 4/29  | Core Team Mtg   |  |
| April | Held five sessions of Remote Assistance Refresher for LACE staff and managers 4/26-4/29 |  |

#### **COMPUTER USAGE**

There were 1348 computer sessions at Main for March.

#### **SPECIAL PROJECTS**

Hotspot Circulation: 219 hotspots; Hotspots from Jefferson, West Park and Woodland will be redistributed to branches with the fewest hotspots in circulation.

#### **Public Service Technicians**

##### **Service Calls and Tickets Summary**

Service Calls and Tickets Received: 84

- CPL Help Desk Tickets: 79
- CPL TechCentral Tickets: 5

Service Calls and Tickets Resolved: 67

Tickets currently in Progress: 30

##### **Service Ticket and Project Detail**

Workstation: 45

Printer: 4

Computer Software: 15

iPad Management: 3

Hotspot Resets: 4

Form 001's: 9

#### **Cleveland Digital Public Library**

**PROGRAMS AND EXHIBITS:** CDPL planned our mini-book making proposal for the summer.

**PUBLIC SERVICES STATISTICS:** Library facilities were open to the public this month. Also open were walk-up, and drive-thru services. ClevDPL had 24 in-person visitors from April 1 to April 29. We had 5 two-hour scanning appointments. From April 1st to April 29thst, Google Analytics (GA) reports 8036 sessions for 5909 users and 95.079 page-views. Search engines delivered 41% of our accesses (Google). Searching in CONTENTdm accounts for 47% of our accesses. Referrals were 7% of our accesses

(including 34% from Wikipedia, 13% from cpl.org, 7% Case Western, and 5% DPLA). 5% of our sessions came through social media (87% Facebook, 10% Twitter). This month, 45% of our users accessed our site using desktop computers, and 55% accessed CONTENTdm through mobile devices (6% tablets and 94% mobile).

**OUTREACH:** We communicated with community partners during April including the Cleveland Grays (glass plate scanning delivery and prep), Cleveland Architecture Foundation (Review of architectural plans and material related to CMSD at the Woodland Data Center), Cleveland Orchestra (scrapbook project), Soldiers and Sailors Memorial (Ohio Roster Scans), and many others. ClevDPL has scanned manuscripts from our Special Collections for transcription projects for community outreach, particularly with seniors.

**COLLECTION DEVELOPMENT:** As of April 29th, 1248 images were scanned, 1468 were post-processed and QA'd, and 775 images were uploaded, many of which were included in multiple-image PDFs. The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights include continuing scanning the Brooklyn News, sheet music, manuscripts for transcription, and continuing the Cleveland Orchestra scrapbook project. ClevDPL surveyed a collection of volumes for the Social Science department, and scanned a collection related to the Hough uprising. After speaking with an OCLC Implementation Manager, ClevDPL identified two million records for open-access digitized items in Hathi Trust (500k) and Internet Archive (1.5 million) that could be downloaded into or overlaid or records in the CLEVNET OPAC.

**INTERLIBRARY LOAN:** Statistics from OCLC cover March. We had 50 requests from CPL users for materials from other libraries. Response time by other libraries, likely due to the pandemic, averaged 17 day, 13 hour turn-around on our patron's requests. Partner libraries made 947 requests through OCLC to borrow from CPL and 33 ILL requests using ALA forms. CPL staff managed a response time average of a little more than 5 days (holding steady from last month). We again had numerous ILL requests from incarcerated persons and general researchers using ALA forms. There were 18 copy requests.

**STAFF DEVELOPMENT:** Digitization staff learned a new process and reviewed several processes for doing CONTENTdm uploads and item description this month.

**PPRESERVATION:** Preservation received 70 items and returned 48 items. The team produced 35 labels. The team did 53 complex and 6 simple book repairs and completed 28 complex flat paper repairs on difficult oversized maps and plans, including washing and mending. The preservation team continued working on an inventory of artwork in the library system, focusing on branches in phase 1b of the FMP. Moving the first group of 1a branches is complete. Walz and MLK are in progress. The Andre Norton dollhouse has been stored. Preservation has completed photographing and listing all items in the boxes. We are creating a finding-aid for the OhioLINK Finding Aid Repository.

**PLANNING ACTIVITIES:** We continue to plan for art moves. We are planning for the summer 2021 mini-book making program. We are researching using metadata from WorldCat Collection Manager for both controlled digital lending collections and open-access collections to get more and better access to online books for our patrons

### **Ohio Library for the Blind and Physically Disabled**

#### **ACTIVITIES**

For April 2021, OLBDP circulated 31,849 books and magazines directly to patrons. OLBDP registered 93 new readers to the service. Approximately 713 BARD patrons among 1,427 active users downloaded 14,493 items.

OLBDP has contracted with Skulski Consulting to perform a third-party accessibility assessment of the Main Library and LSW as part of plans to relocate OLBDP per the Facilities Master Plan. The purpose of this accessibility assessment is to identify physical barriers for people with disabilities and outline accessibility improvements that could benefit both employees and visitors with disabilities. Approximately 12-16 hours will be set aside for the on-site assessment of spaces. Following the assessment they will submit a report that includes a description of any deficiency found in non-compliance with the Americans with Disabilities Act, and detail of the corrective actions and reference to the relevant accessibility standards.

OLBPD continued work with Human Resources to review and update job descriptions.

OLBPD worked with the Financial Services Office to determine budget allocations as part of the SFY2022 Program Budget Request submitted annually to the State Library of Ohio.

OLBPD revised its individual application for library service. The revision includes new language for certifying authorities, as well as the required contact information and check box as part of accepting electronic signatures for certifying authorities. The application also contains new language in reference to the types of eligible disabilities. The application is currently under review by the National Library Service (NLS).

The OLBPD adult book club met remotely on April 22nd to discuss *Beyond the Bear: How I Learned to Live and Love Again After Being Blinded by a Bear* by Dan Bigley.

### **Public Administration Library**

#### **PROGRAMS AND EXHIBITS**

David Furies of PAL and Kathleen Dugan of the Cleveland Law Library hosted a virtual book talk with local author/attorney Kenneth J. Knabe to discuss his book: *Cycling Rights: Bicycles, E-Bikes & Micro-Mobility Devices*. The book discussion drew 12 participants who engaged in a highly informative discussion.

#### **COLLECTIONS**

With the help of Cleveland Digital Library, the following titles were added to the Digital Gallery:

- Lakefront redevelopment conceptual design contracts between the City of Cleveland and VOA Associates Incorporated / The Council of the City of Cleveland, Ohio, Finance Committee.
- *History of the City Planning Commission, 1903-1997* / a set of papers compiled and/or written by Layton K. Washburn.
- Management agreement showcasing Cleveland's Superior Viaduct by David Martin Gonsior.



- EDA project proposal for a proposed industrial park for Agrico site.

PAL uploaded to CONTENTdm:

- Cleveland "Have a Heart" Food Drive and Mayor's Holiday Food Basket recipe booklet / City of Cleveland, Ohio, Department of Economic Development.
- An engineering report on downtown rapid transit terminal facilities for Cleveland, as proposed in the "Downtown Plan" report of May, 1959. Prepared for Cleveland City Planning Commission.

#### **TRANSFERRED**

PAL has transferred 19 titles to Main library.

#### **Reference Questions Unique to PAL**

- City of Cleveland Record Retention Schedule has been scanned for a patron who replied, "Thanks for being so responsive. It only bolsters my love for librarians."
- PAL assisted patrons with ordinances concerning noise, fencing, pets, waste containers and water rates.
- Assisted a patron with Cleveland hoop house information with the help of Kim Scott, City Planner.
- Assisted a patron with homeless online resources.
- Assisted the Law Department with emailed copy of ordinance.
- Additional Hessler Road information was shared with a patron from previous month.

#### **STAFF**

Staff reviewed Collection Analysis provided by Michael Ruffing.

**BRANCHES****District One**

**Eastman** - With the West Park branch closed for remodeling, Eastman Branch welcomed many West Park patrons to our branch this month. It was a pleasure to see our neighbors from the west of our service area stop in and familiarize themselves with the branch. We continued to look for opportunities to clean up signage and brighten up our spaces. Saturday hours resumed this month; all signage and voicemail were updated to reflect the change in service. Children's Librarian Cassandra Feliciano participated on the Summer Lit League Committee and attended the Youth Services meeting. Our spring youth bird feeder craft was popular with kits being distributed throughout the month. Manager Jamie Lauver attended the Westown Community Development Corporation board meeting. The branch took over as a pickup location for PCs for People since the West Park Branch is temporarily closed. Our branch Facebook page continues to attract followers; we are using the Facebook page to promote activities and share branch Facilities Master Plan updates. Grab 'n Go lunches continue to be distributed consistently each week. Food Bank Backpack Kits and Disaster Box distributions slowed this month. Osborn Engineering staff visited the branch to review existing IT infrastructure and systems in preparation for our reimagined branch.

**Lorain** - Through a partnership with the Greater Cleveland Food Bank, branch staff offered free meals to youth on weekdays and participated in the Backpack Kit and Disaster Box programs. Thanks to a partnership with the Cleveland Seed Bank the Lorain Branch has been hosting a Seed Library and three dozen patrons have checked out seeds thus far. Take-and-Make crafts were distributed to patrons. Library Assistant Computer Emphasis Larisse Mondok attended Employee Resource Group Meetings. Library Assistant Computer Emphasis Marlie Hooper attended the *What Can I Do? How Libraries Can Support and Heal Communities in Conflict* and *Dealing with Hostile and Potentially Dangerous Library Users* webinars. Children's Librarian Adela Santana and Library Assistant Youth Emphasis Todd Fagan offered virtual weekly Storytimes to toddlers, preschoolers, and school-aged children from Almira Elementary School and Genesis Childcare Academy. Santana attended the *LGBTQ+ Reader's Advisory* webinar. Branch Manager Crystal Tancak attended

the Managers meeting, a District One Managers meeting, a BookEnds meeting, and HR Forums. Tancak also attended the West Side Collaborative meeting. HBM Architects presented future plans for the renovation of the Lorain Branch to staff as well.

**Rockport** - The Rockport Branch welcomed staff from branches that are temporarily closed for re-imagination as part of the Facilities Master Plan. Steve Capuzzo, Branch Manager of the Jefferson Branch is also temporarily stationed at Rockport. The additional patrons from West Park have caused a noticeable increase in both foot traffic and hold volume. Children's Librarian Kendra Proctor participated in planning activities with the Summer Lit League Committee. Staff worked on several collection management projects, including a weeding of the nonfiction books and the integration of several magazines subscriptions from West Park. Book displays this month included National Poetry Month and Baseball: Opening Day. The Best Buy Teen Tech Center (BBTTC) had an active month with youth participating in many programs including: Engineer for the Week, Sewing Club, and Origami Club. BBTTC Assistant Coordinator Merlene Santiago virtually attended the Clubhouse Network's annual conference. BBTTC Coordinator Jill Pappenhagen, and Ms. Proctor met with the CEO of Reach for Success to discuss collaboration possibilities.

**Walz** - April was a busy month for Walz and its community. Walz welcomed five new employees from West Park. Walz hosted FEMA canvassing this month for vaccine sign up at the Wolstein Center and later, assigned codes to patrons for easy and early access to the vaccine. During National Library Week, Branch manager Ms. Gielty hosted an outdoor table with resources for the community. Over the month, we have given away 20 plus Take-and-Make kits (for Poetry Month) and offered many fantastic staff recommendations via the branch and Facebook. The Senior Movie/Bookclub loved the thriller/twist of the *Good Liar* and can't wait to meet again in person.

**West Park** - Services at the West Park branch (temporarily) ceased on Friday, April 3rd as the branch readies itself for the facilities master plan phase 1a. Staff were reassigned to Walz, Rockport, and Fulton. Branch Manager Michael Dalby continued to prepare the

branch during the month of April: Meeting GovDeals sales and buildings contractors, going over an asset list for Accounting, packing up the last of our supplies, and doing several buildings requisitions to move assets to branches that need them. Many of our regular patrons have already been spotted at Rockport and Eastman. We are all looking forward to the groundbreaking ceremony tentatively scheduled for May 22nd.

### **District Two**

**Brooklyn** - This month saw an increase in patron visits as Saturday hours resumed. Virtual and safe distancing outreach continued as Youth Services staff continued connecting with educators. Take-and-Make crafts continued to be a popular item: LAYE Catherine Hankins provided over 250 to Horizon Science Academy (HSA) Denison students, educators in the area, interested CPL branches and neighborhood children. Ms. Hankins and Children's Librarian Laura McShane continued virtual visits with HSA Denison students. Ms. McShane participated in an online community event: *Tu Espacio: How Latinos Use Space to Create Community*. Branch manager Ron Roberts participated in the virtual 2<sup>nd</sup> district community relations meeting, in which Jean McFarren was one of the speakers sharing the FMP project scheduled for Ward 12 that includes the Brooklyn branch. Mr. Roberts also continued with the Workforce Development Committee in preparation for the Library's effort to assist job seekers.

**Carnegie West** - On behalf of Frank Novak Park (the city park in which the library resides) Manager Angela Guinther worked with students from St. Ignatius High School on their annual 'Spring Into Action' day of volunteerism. Several areas of the park were weeded and mulched, eight trash containers were repainted and a shade garden was planted in the barren circle that contains the commemorative plaque honoring Mr. Novak. The Spring Into Action fund paid for most of the landscaping materials. LAYE Alexander Story and Page Calise Allen from Jefferson Branch have been assigned to Carnegie West while Jefferson undergoes construction.

**Fulton** - Staff continued to offer walk up service as well as in-branch service to patrons, along with GCFB's Grab 'n Go lunches, Backpack Kits, and Disaster Boxes. The branch continued to prepare for the VZ

Tech/Innovation Lab. Fulton staff welcomed staff from Jefferson and West Park branches. The branch kicked off the LegalWorks Law Hub on Tuesdays. Staff attended the Service Awards presentation on April 9th. Clerk Rachel Irizarry updated the jobs board, tax form display, and book sale cart. Clerk Lindsay Palma and Page Gabby Murray decorated the food donation barrel. LACE Justin Smith assisted many patrons with PUA/unemployment and helped discard items from the children's collection. LACE Bernadette Lemak updated signage and displays around the branch, and shifted the adult non-fiction and fiction. LAYE Jeanna Sauls organized the branch's DVD collection. Children's Librarian Beverly Austin conducted ZOOM Storytimes, held a virtual program with and created Take-and-Make craft kits. Children's Librarian Karen Kelly-Grasso assisted in pulling out of date books and materials off the shelves. Branch manager Leslie Barrett attended the following workshops/meetings: HR forum, Public Services Managers, D2/D3 managers meeting, FIT committee, Corporate Challenge meeting, the People with Disabilities ERG, and weekly VZ Tech lab meetings. Branch Manager Barrett helped write the Disabilities ERG Charter. Fulton branch staff reopened to the public on Saturdays, and reached capacity twice.

**Jefferson** - Staff provided curbside and walk up service and said goodbye to branch patrons prior to the closure in early April. Members of the staff pitched in to complete closing tasks and finished readying the branch for its re-imagination as one of the first branches within the Facilities Master Plan. Branch Manager Steve Capuozzo remained at the branch overseeing the additional preparations for the renovation, including a Plant Adoption event to allow neighbors of the branch to adopt plants that would otherwise be lost during renovation. The branch's Little Free Library has been temporarily adopted by the Doubting Thomas Gallery. Mr. Capuozzo took an *LGBTQ+ Reader's Advisory* webinar and led the virtual Tremont Think & Drink book club in a timely discussion of Eddie Glaude, Jr.'s book *Begin Again: James Baldwin's America and Its Urgent Lessons for Our Own*. Children's Librarian Karen Kelly Grasso has been working with the SLL Planning Committee and is serving as the Secretary for the Women's ERG. LAYE Alexander Story attended the *Gaming & Esports in Libraries* webinar. Page Calise Allen who began in 2017, resigned on April 30.

**South** - This month was filled with new additions; we welcomed staff members Grace French and Linda Veres from the Jefferson Branch to our home while Jefferson Branch is undergoing renovations. The Youth team continued to upload Storytime videos and pictures to the branch Facebook page. They also hosted two virtual library visits via Teams and ZOOM for 1st and 3rd graders at Luis Munoz Marin Dual Language Academy. Staff have also put together various displays around the branch; some of the displays included Poetry Month, Autism Awareness Month, and Celebrity cookbooks.

**South Brooklyn** - Staff offered curbside, walk up, in-house services, and Saturday hours as well as GCFB's Grab 'n Go lunches, Disaster Boxes, and Backpack Kits. The branch continued to be a PCs For the People pick up location. Staff attended monthly branch meeting and the Service Award Presentation. Branch Clerk Grace Wen attended Multi-cultural ERG. LAYE Raymond Cruz conducted virtual Storytimes with Charles Mooney (nearly 60 students on 3 occasions) and Horizon Education Center (27 students on 2 occasions), attended the Youth Services meeting, and created Take-and-Make Paper Puppet crafts, and Earth Day Upcycle kits. Children Librarian Ronald Palka-Roman attended the YS meeting, Multi-Cultural ERG meeting, met with Berea Animal Rescue Fund to discuss the upcoming summer program "Read to the Rescue," and conducted virtual Storytimes with Charles Mooney, William C. Bryant and Horizon Educational Center. Assistant Manager Tammy Houghton attended the following: Public Services Managers, D2/3 Managers, United Way/Community Shares, HR Leave Presentation, HR Forum, HR Dress Code Presentation, 2nd District Police Community Relations, and ALA Connect Live: *Library Marketing & Outreach*. District Manager Luigi Russo participated in the following meetings: Old Brooklyn CDC MYCOM, Old Brooklyn CDC Community, Public Services team, Public Services Managers, Reopening Task Force, Transition Planning/Moving Management, Groundbreaking Committee, D2/3 Managers, FUL Jumpstart/Verizon Tech Center, HR Leave Presentation, HR Forum, HR Dress Code Presentation, and Remote Assistance Refresher.

### **District Three**

**Garden Valley** - The Youth Services team presented the following programs: Children's Librarian Andrea Csia conducted the "Jobs for You" program to assist patrons

with job placement, and LAYE Leonard Burks presented a Storytime via Facebook Live. Dyad Public Services Manager Maria Estrella provided the Garden Valley team with guidance throughout library changes and new initiatives. Assistant Branch Manager Donald Smith presented the Share A Poem program, in which the Central-Kinsman neighborhood celebrated National Poetry Month, shared poetry, listened to other poets, and enjoyed the creative arts.

**Hough** - Patrons are still able to utilize walk up and curbside services. Kid's cafe, Disaster Box, and Backpack Kit operation has continued consistently. The Youth Services staff continued a Storytime with local daycare Lexington-Bell. The Branch welcomed a temporary employee, LACE Desiree Smith from the Woodland branch. Multiple staff members attended the virtual Board Meeting, the virtual Service Awards Presentation, and the Townhall: Take a Fresh Look @ CPL. LACE Michael Barkacs attended the *Encoded Archival Standards* from the Society of American Archivists, LinkedIn Learning webinar: *Libraries and Workforce Development*, the *Libraries and Workforce Development* webinar from OhioNet, and the ZOOM sessions of the opening day of the OLC Library Week. LACE Romael Young attended the United Way/ Community Shares meeting, the monthly Union Delegate meeting and a Reopening Taskforce Committee. Mr. Young also attended the *Working with Text and Text Boxes in Microsoft Publisher 2013* Class and the NEO Webinar: *Maintaining a Peaceful Attitude*. Mrs. Kmiecik attended the People with Disabilities ERG meeting. Ms. Kmiecik also attended the monthly manager's meeting, Reopening Committee Taskforce meetings, Transition Planning/Move Management Meetings, HR presentation on leaves, HR Forum, E. 66th Street Stakeholders bi-monthly meeting, District two & three meeting, and a Bookends meeting.

**MLK** - Branch Manager Dr. Tonya Briggs, was invited to submit a proposal to Western Reserve Historical Society's African American Archives Auxiliary's 50th Anniversary Program Committee to empower community members to explore their family health history through a series of virtual book discussions and workshops about African American genealogical research. Dr. Briggs led the discussion of the National Network of Libraries of Medicine Book Club Kit selection: *There Is Something About Edgefield* by Edna Gail Bush and Natonne Elain

Kemp. Dr. Briggs' professional development: NEO-RLS Technology Committee Meeting (4/12); Case Western Reserve University: Toward Inclusive Anti-Racist Teaching (4/30). Youth Staff attended The University of Southern Mississippi's Virtual 2021 Fay B. Kaigler Children's Book Festival (4/12-16).

**Sterling** - Sterling continued to support Central Neighborhood adults and youth with computers, fax, email, and print/copy. Youth Staff Charles Bailey and Sonja McCord distributed 570 boxed lunches through the Kid's Cafe program, 96 bags of kid-friendly weekend meals through the GCFB Backpack Kit program, and 40 Disaster Boxes of shelf stable food. Ms. McCord presented Storytimes via ZOOM to area pre-schools and distributed craft kits for the weekly Take-and Make Program. Mr. Bailey continued to serve on the 2021 SLL committee. Branch Manager Monica Rudzinski was a judge for the City Club of Cleveland's 2021 Hope and Stanley Adelstein Free Speech Essay Contest. Diana Rosa, COO of Care Alliance toured the branch and met with Ms. Rudzinski. Mark Cotleur, SVP Sisters of Charity Health System, and Jay Williams, Director of Food and Nutrition Services for the hospital also toured the branch and met with Ms. Rudzinski.

**Woodland** - The Branch temporarily closed on April 2nd, 2021 to begin construction of the Woodland Campus. All team members packed and finalized various tasks to successfully remove and store branch belongings during the phase. Team members were also temporarily re-located to various neighborhood branches (Hough, Rice, and Harvard-Lee) to provide a helping hand while the Woodland Branch is to be built. Dyad Public Services Manager Maria Estrella finalized her portion of the Woodland Branch closure on April 13th, 2021; she will report to the Garden Valley Branch.

#### **District Four**

**East 131** - The East 131 Branch kicked off the month of April in celebration of National Poetry Month highlighting Amanda Gorman, Poet Laureate. In partnership with MYCOM, First Street Coalition and Branch Manager Marina Marquez, the Volunteens Garden Club was awarded a MYCOM grant to buy garden tools and supplies to assist with their garden initiatives. With the assistance of Ms. Marquez and Branch Clerk Pat



McCoy, the Volunteens hosted Global Youth Service Day by planting spring bulbs, preparing the planters along the East 131<sup>st</sup> Street corridor for planting in June and picking up litter throughout the neighborhood. Children's Librarian Kelli Minter and Library Assistant Rosa Simone presented several Tinker Tuesday programs highlighting environmental themes via Facebook that included Take-and-Make kits for patrons to pick up. Ms. Simone provided a video program reading Dr. Seuss's *The Lorax* along with a tutorial about making biodegradable newspaper pots for starting seeds. Along with Ms. McCoy, Volunteer Brittani Morman provided a Facebook program highlighting the seed library. In celebration of Earth Day Ms. McCoy and Ms. Morman shared a DIY program of how to make seed balls. To help grow Cleveland's tree canopy the Volunteens Garden Club adopted two saplings from a 225-year-old Moses Cleaveland Tree. With the guidance of Phil Kinson, the Volunteens planted the saplings in the rear lot of the branch.

**Fleet** - In April, spring gardening, home repair, and cleaning books displays adorned the shelves in the adult room while Easter and parenting self-help books were featured in the children's room. April was also filled with community partners' engagement. For the annual Cleveland Food Bank's Harvest for Hunger food drive, LAYE Anna Fullmer creatively decorated the branch's food collection barrel to resemble a stack of pancakes complete with maple syrup and butter. PCs for People provided staff training for its program: Due to the closing of Woodland Branch, Fleet will now be the new distribution venue. Community partner Brightside Academy Ohio requested Fleet's participation in a Food and Resources Drive-Thru Event. This occasion provided community residents with materials and resources from local social, medical, and educational partners.

**Harvard Lee** - Harvard-Lee Branch welcomed Branch Clerk Shannon Muhammad who joined the team while Woodland Branch is being Re-Imagined. Throughout the month, FEMA canvassed the community with an external table located at the branch twice a week to sign up patrons for the COVID-19 vaccination. For Earth Day staff distributed spring-themed Take-and-Make bags to adults and children. Children's Librarian Olivia Morales conducted a preschool Storytime via ZOOM. Branch Manager Kristen Schmidt participated in the Learning & Development Steering Committee meeting. We celebrated

patrons as they expressed appreciation for us being open again on Saturdays. All staff worked to weed the adult non-fiction collection.

**Mt. Pleasant** - This month began with a celebration to honor two staff members who have hit incredible milestones at Cleveland Public Library. Library Clerk Latrisha Robinson celebrated 15 years of service, and Library Assistant Youth Emphasis Renita Carter celebrated 36 years of service. The Youth Services staff have continued to increase the audience for virtual Storytime outreach by beginning to provide Storytime to Brightside Academy Early Education and Child Care facility. Brightside also invited branch staff to attend their Food and Resources Drive-Thru to give out library bags and information to community members. Youth Librarian Mark Tidrick handed out over 40 bags that were given to community members with children. Library Assistant Youth Emphasis Renita Carter, hosted a virtual program called *Digging in the Dirt*. Mr. Tidrick hosted a virtual Storytime program called Celebrate National Arbor Day with a Story and a Craft! The branch received the opportunity to host an exciting new service with LegalWorks. LegalWorks can help patrons resolve "legal" issues including expungements, sealing records, obtaining certificates of qualified employment, clearing outstanding warrants, restoring driving privileges, and other select legal matters. Staff continued to invest time in their professional development. Branch Manager Shayla Boyce attended a training called *Culture Matters: Addressing the Emotional Wellness of Black Children* which was hosted by Mt. Pleasant MYCOM. Mr. Tidrick, Mrs. Carter, and Library Assistant Computer Emphasis Kyra Berzonsky attended a NEO-RLS webinar *Dealing with Hostile and Potentially Dangerous Library User Behaviors*.

**Rice** - Rice started the month by welcoming Branch Clerk Lastasha Brent and Library Assistant Kelli Newsom. Both ladies joined the Rice team while the Woodland Branch is under construction. Rice also celebrated Earth day and Arbor Day by focusing on reducing, reusing and recycling. Youth librarian Whitney Johnson and Youth LA Kelli Newsom provided Take-and-make seeded plants with accent cards along with Jumbo butterfly bejeweled stickers. Additionally, Ms. Johnson volunteered to conduct mock job interviews in collaboration with Saint Martin de Porres High School for its remote Professional

Development Class. New graphic design posters of letters and numbers were hung in the youth area. LACE Ben Ford made Facebook posts of DVD's and other branch materials featuring celebrities who were born in the month April. Assistant Manager Shanell Jones continued the *Individual Excellence* professional development series to focus on career enhancing skills and techniques. Ms. Hutson participated in the American Library Association's membership committee meeting. The Rice team celebrated anniversaries of service to CPL and its patrons by recognizing Page Claudette Fowler and Custodian Martin Hill who have 5 years, District Manager Ms. Hutson's 15 years and Clerk Ms. Brent's 30 years. Rice ended the month by hosting the NFL and Legal Aids digital divide event. The need for Access to Justice Across the Digital Divide will be lessened by the establishment of video conferencing rooms at Rice and Carnegie West.

**Union** - Youth staff continue to provide Storytimes to community schools and daycares which includes Miles Park, Nathan Hale and CEOGC. Union Branch hosted Virtual tutoring sessions for three weeks this month. Ms. Steward and Ms. Johnson attended the MYCOM monthly partner meeting. Ms. Steward attended two webinars: *Empowering Libraries through Controlled Digital Lending* and *Shepherding Youth through Syndemic Conditions*. Ms. Williams and Ms. Johnson participated in the fifth and final True2U session for this school year with Paul Dunbar and Michael R. White. Ms. Johnson attended the Women's ERG meeting. The members were able to prepare the group Charter. Ms. Williams attended the WOW monthly meeting, and the HR Forum and Leave Presentation.

#### **District Five**

**Addison** - Addison branch clerks completed one hour of professional development inclusive of the Ohio Reference Excellence module six part three. Branch Clerk Ms. Carter also participated in SERLS' webinars *Teens and Adults on the Autism Spectrum: How to Serve the Growing Group* and *Communicate Smarter and Better*. Branch Clerk Mr. Guerin participated in NEORLS' webinar *Handling Angry Customers with Tact and Skill* and attended the People with Disabilities ERG meeting. Ms. Means, The Branch Manager completed the training *Civil Legal Justice Facilitator*. Ms. Means also attended OhioNet's webinar *Copyright in Action: Fair Use Myths and Misconceptions*, African American ERG and 3rd District

Safety Meetings. LAYE Ron Clark participated in NEORLS' webinars *It's Not About Me! Handling Those Complaining Customers Without Taking It Personally*. Mrs. Malinoski attended NEORLS' webinar *Introduction to LinkedIn Learning for Ohio Libraries* and ALA's *Media Literacy for Adults: Media Landscape and Economics*. Addison ended the month with a library card drive with St. Francis. Seventy new cards were issued. A goodbye recognition for years of CPL service was thrown for Clerk Yvette Carter. Her final day was April 30, 2021.

**Collinwood** - There has been a wonderful response to the Our Seed Bank programming under the leadership of LACE Nate LaPrairie. He reports 5-10 patrons coming into the branch to collect seeds each week. Interest also grew as we took the show on the road to the Coit Road Farmers Market, and we were able to connect with over 20 people in the community. Computer use at the branch has been steady with patrons needing to print and fax government items and pay stubs. Branch Manager Peak participated in several ZOOM community meetings and most recently an outreach activity where she provided library bags and volunteered for children receiving books from the Cleveland Book Bank and free sports toys. Meetings in April include the Cleveland Clinic Euclid Community Advisory Board, and a follow up quarterly meeting with Executive Director Dr. Teresa Dews of Euclid General Hospital. Youth Services staff has been widely sharing their Facebook posts generated from the Library account. Views of the 'Take-and-Make' and 'Read-Aloud Story' videos have greatly increased. Intentional posting of programming has helped with page visibility as well.

**Glenville** - Youth staff Peter Roth and Difranco Barnes continue to present "Good morning, Glenville" Storytime virtually to individuals. Both created weekly curbside crafts along with book displays for the youth which included National Poetry Month. Mr. Roth continues to present Storytime to Kindergarten through third grade at Citizen's Academy East. He attended another session with the class for True2U mentorship program at CMSD's Wilson school. Mr. Barnes updated the Facebook page with the Storytime video and posted media about the branch activities and resources. He also participated in two Outreach programs with Bowling Green State University in the branch parking lot and Brightside Academy Daycare parking lot giving out bags with literature for programs here at our locations. Mr. Barnes attended webinars

*Gaming and E-Sports in the Library and New Books for Young Adults and Youth.* All present staff members attended the Service Awards Program. Manager, Sharon Jefferson attended Re-opening Task Force, HR Forum meeting, Manager's meeting, D4/D5 district meeting including the Investigatory Meeting scenario and webinar *Data that Counts: Introduction to Census Data for Public Libraries.* She started the Grant Writing Workshop seminar and LSTA Grant meeting.

**Langston Hughes** - This month Fox 8 News visited the branch and interviewed Langston Hughes Branch Manager Mr. Bradford and long-time library patron Judy Montfort about how the library is using stimulus funds to help patrons during the pandemic and other topics. Children's Librarian Christopher Busta-Peck attended a dedication of a historical marker at the house where John Heisman was born on Bridge Avenue in Ohio City. Mr. Busta-Peck spoke about the history of the house and talk about its structure. Mr. Bradford hosted the virtual meeting of the Friends Council of the Oberlin College Library and also introduced Associate Professor of American History, Comparative American Studies and Law and Society, Tamika Nunley, the speaker for the spring lecture series for the Oberlin College library. Mr. Bradford also participated in the following webinars: *Library Issues and Trends Before, During and After COVID-19, Libraries and Workforce Development: Connecting the Dots Between Your Patrons and Public Policy, How librarians can engage in Elder Fraud Prevention, Read Across America Day in March, How libraries Check Out in a Pandemic* and attended the HR Forum: New Staff Orientation/ADA Presentation. Adult fiction and non-fiction, manga and comic books from the Young Adult section were weeded.

**Memorial Nottingham** - The Memorial-Nottingham Branch celebrated National Library Week and National Poetry Month with displays from the collection. Branch Manager Mrs. Robinson attended five community meetings and three professional development workshops. Adult puzzle and coloring bags were popular amongst patrons. Memorial-Nottingham Branch and University Hospitals Seidman Cancer Center in partnership presented the first webinar in their *Health Awareness Series.* The webinar was well attended. Children's Librarian Ms. Rivera hosted eight virtual Storytimes with O.H. Perry Elementary classes. Earth Day Take-and-Make craft bags were created for youth to enjoy during the month of April. Library

Assistant Mr. Benton hosted a virtual *Power in Poetry: Poetry Reading & Open Mic* program.

## **OUTREACH & PROGRAMMING SERVICES**

### **SUMMARY**

In April, the 3E/OPS hosted a wide variety of programs, some of which were a continuation of existing programs, while others marked the launch of services that target new audiences. Educational and wellness services continued to be offered online; however, in-person events and services resumed, albeit on a limited scale.

### **PARTNERS AND PROGRAMS (Adult)**

The Library continued with its retooled Writers & Readers series that offers salon-style conversations with internationally known authors and follow-up workshops facilitated by local subject matter experts. On April 17, Edie Glaude Jr. and Caroline Randall Williams participated in an online conversation moderated by Dan Moulthrop, the Director of the City Club of Cleveland. The conversation's focus was on the importance of civic engagement and political participation. Eddie Glaude, Jr. is a columnist for *TIME* and an MSNBC contributor on *Morning Joe*, and *Deadline Whitehouse with Nicolle Wallace*. He also regularly appears on *Meet the Press* on Sundays. Glaude hosts the podcast *AAS 21*, recorded at Princeton University in Stanhope Hall, the African American Studies department's home. Caroline Randall Williams is an award-winning poet, young adult novelist, cookbook author, and an activist, public intellectual, performance artist, and scholar. She joined the faculty of Vanderbilt University in the Fall of 2019 as a Writer-in-Residence in Medicine, Health, and Society.

The following week on April 21, Marianne Crosley and Rachel Ciomcia of the Cleveland Leadership Center facilitated a workshop where participants learned tools and techniques to make meaningful change in their communities.

On April 30, the Rice Branch hosted a press conference to highlight a charitable gift to the Cleveland Public Library and The Legal Aid of Cleveland from The National

Football League (NFL) Foundation and Cisco. Each organization donated \$75,000 totaling \$150,000 to increase access to legal services in neighborhood branches. The charitable gift will fund the technological upgrade and renovation of three library locations: Rice, Mt. Pleasant, and Carnegie West. Once complete, the renovated "Justice Hubs" will give Library patrons remote access to Housing Court proceedings, legal services, and telehealth appointments.

LegalWorks, a non-profit organization that provides legal consultation and assistance for qualified, low-income youth and adults with the intent of resolving legal issues that are barriers to employment, began offering in-person consultations to the Mt. Pleasant and Fulton Branch communities. During April, LegalWorks served 21 clients. This service resulted in the filing of ten motions to seal in Cuyahoga County Court of Common Pleas, Cuyahoga County Probate Court, Berea, Lakewood, Parma, Shaker Heights, South Euclid municipal courts, and the United States District Court of NE Ohio.

On April 27th, The Legal Aid Society of Cleveland and Cleveland Public Library hosted the third program of its Facebook LIVE series. The Series features legal information and "know your rights" details through interviews with our Legal Aid attorneys, Cleveland librarians, and occasional special guests. This month's event focused on reentry services and criminal record expungement. This month's program featured speakers were Cullen Sweeney, the Cuyahoga County Chief Public Defender; Crystal Bryant, the Executive Director of the Cleveland Branch, NAACP; and Jasmine Jackson, the Cuyahoga County Assistant and Shayla Boyce, manager of the Mt. Pleasant Branch.

#### **PARTNERS AND PROGRAMS (Youth)**

Art Therapy: Express Yourself! Youth Art Workshops were offered two days a week for school-age and high school students. Art Therapy studio therapists facilitated workshops that developed skills using different media - drawing, painting, sculpting while encouraging self-expression in each session. New to this month was an additional workshop that targeted adult caregivers.

CSU Viking Corps and America Reads tutoring is offered virtually to students in grades K - 12. Tutors assisted

in math, science, history, and language arts, Monday through Thursday, 3:00-6:00 p.m. In support of the Cleveland Metropolitan School District (CMSD) blended learning schedule, tutoring is offered during the school day, as it is a flex day for CMSD students.

Facilitated by the Music Settlement, Read to the Beat provided music therapy sessions for preschoolers and families virtually via the Library's Facebook page. Approximately 860 families visited the Cleveland Public Library Facebook page on Wednesdays to engage with a professional music therapist and learn reading and early literacy skills.

Young Scholars Academy a free program designed to build support for your child entering Kindergarten continued completed its last full month of programming for the spring session. This season a total of 148 families participated in this program.

## **EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION**

### **EXTERNAL RELATIONS & ADVOCACY UPDATES:**

- **Goal:** *Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact*
  - **Elected Official Engagement**
    - Facilities Master Plan (FMP)
      - Design and Construction Informational Sessions
        - Continued to apprise local legislators on FMP Phase 1A efforts of the branch(es) in their locale/jurisdiction
    - Public Library Fund Advocacy
      - Participated in Ohio Library Council's Ohio Library Week (April 5-9)
        - Attended multiple virtual sessions from Senate and House Leadership



- Participated in bi-weekly touch base call with other Metro Libraries of Ohio to advance advocacy efforts re: the PLF
  - Met with various State Senators/Representatives informing them on the value public libraries bring to communities around the state of Ohio as well as apprising them on our legislative priorities (1. Maintain the Public Library Fund (PLF) at 1.7% and 2. Broadband connectivity)
    - Senator Nickie Antonio
    - Senator & Minority Leader Kenny Yuko
    - Representative Juanita Brent
    - Representative Jeff Crossman
    - Representative Bride Rose Sweeney
    - Representative Janine Boyd
    - Representative Michael Skindell
- Participated on touch base calls with Council Members
  - Councilman Kevin Conwell
  - Councilman Basheer Jones
- ***Additional Efforts***
  - Facilities Master Plan (FMP)
    - Design and Construction Informational Sessions
      - Continued to apprise CDCs (community development corporations) on FMP efforts

- Selected the Cleveland Foundation Public Service Fellow candidate. The candidate will start in September.

**CPL DEVELOPMENT UPDATES:**

- *Goal: Align fundraising to support CPL's new strategic plan and facilities master plan (FMP)*
  - Fundraising
    - **Reading Literacy:**
      - Secured funding from Starting Point for continued support of Young Scholars Academy and STEM at Home programs.
      - Submitted funding request to the David and Inez Myers Foundation for support of early literacy programs.
    - **Adult Education:**
      - Received funding through the Legal Aid Society of Greater Cleveland from the NFL Foundation to expand legal aid services at CPL
    - **Facilities Master Plan:**
      - Received funding from the Ohio Environmental Protection Agency to install an electric vehicle charging station at the new Woodland Branch
    - **Corporate Sponsorship**
      - Advanced efforts for 2021 corporate giving solicitations
        - Hosted calls with various companies re: corporate sponsorship opportunities
      - Secured sponsorships
        - Regency Construction Services
        - The AKA Team
        - Gilbane
        - Cleveland State University
        - Bricker & Eckler
        - Midwest Tape

- o Regency Technologies
- o Moody Nolan
- Library Giving Day (LGD) on April 7
  - Raised \$21,364.54 (*Does not include matching \$5K gift from Medical Mutual*)
- **Additional Efforts**
  - Preparation for Mid-Year Appeal

#### **CPL FOUNDATION UPDATES:**

- **Goal:** *Reach Financial Targets*
  - *Capacity Building*
    - Hosted Strategic Business Planning session
- **Additional CPL Foundation Efforts:**
  - CPLF Board
    - CPL Foundation Executive Committee held its monthly meeting
    - Hosted New Board Member Orientation (part 1)

#### **COLLECTION & TECHNICAL SERVICES**

Director of Collection and Technical Services Jelar Elwell met with Chief of Special Projects and Collections John Skrtic to discuss the Technical Services workflow and provide a tour of the Technical Services Departments. Ms. Jelar Elwell met with IT/CLEVNET Library Systems and Applications Analyst Jim Benson to discuss the ongoing Purchase Order project and participated in the Lake Shore Offsite Storage Tour, Q&A for vendors led by Project Manager Michael Ruffing.

Ms. Jelar Elwell, Catalog Manager Andrea Johnson, Collection Manager Pam Matthews, and Materials Handling Supervisor James Clardy attended the spring session of the HR Forum, an HR presentation on leaves, and an HR discussion on dress code guidelines. Ms. Jelar Elwell attended the OverDrive & CLEVNET Partner Analysis Review meeting and continued to participate in meetings of the

Capital Improvement Plan Core Team and Transition Planning/Move Management Team.

Collection and Technical Services staff attended the Service Awards Presentation and Take a Fresh Look @ CPL Townhall about the new CPL branding.

Ms. Matthews resigned from her position in the Collection Development Department on April 30 after 6 years of service. Ms. Jelar Elwell met with Ms. Matthews several times throughout the month to discuss and document her daily schedule of tasks and responsibilities before her departure. Ms. Jelar Elwell also met with Ingram Senior Sales Representative Eric Shotwell to discuss who would be handling Ms. Matthews' selection responsibilities until a replacement has been hired.

Technical Services Associate Anarie Lanton retired from her position in the Acquisitions Department on April 30 after 32 years of service.

Technical Services Associate Rosalyn Easley retired from her position in the High Demand Department on March 12 after 33 years of service.

**Acquisitions:** The Acquisitions Department ordered 5,982 titles and 18,258 items (including periodical subscriptions and serial standing orders); received 11,927 items, 1,078 periodicals, and 231 serials; added 411 periodical items, 28 serial items, 409 paperbacks, and 261 comics; and processed 1,810 invoices and 193 gift items.

Acquisitions Coordinator Alicia Naab and Collection Manager Pam Matthews remotely discussed OverDrive's display and Smart List formatting problems with Account Manager Todd Warhola. Ms. Naab worked with Sharon Hadsell of Blackstone Audio and Jenn Rudolph of Recorded Books to sort out invoicing issues when Blackstone took over EDI management of Recorded Books materials.

Fine Arts and Special Collections Manager Pam Eyerdam requested Ms. Naab's assistance in locating and paying for Special Collections materials when the vendor reported non-payment. Ms. Naab and Ms. Matthews worked with Literature Department Senior Librarian Nick Durda to accommodate a patron request for several audiobook titles through OverDrive. Ms. Naab and Catalog Librarian

Perry Huang discussed the gift receiving process so a large collection of Foreign Literature items could be properly accepted and documented.

Ms. Naab met with Ms. Jelar Elwell to discuss the temporary redistribution of work assignments for the Collection Manager position during the interim after Ms. Matthews leaves and until a replacement has been hired. Ms. Naab will assume responsibility for rebuying OverDrive eBooks that have expiring licenses and purchasing OverDrive materials with holds.

**Catalog:** Librarians cataloged 2,958 titles and added 3,627 items for Cleveland Public Library. Librarians also added 1,039 titles, completed 93 merges and edited 89 records for CLEVNET member libraries. Clerical staff cataloged 487 new titles and added 3,013 items for the Cleveland Public Library. Clerical staff also added 1,119 records and fixed 249 incorrectly coded large print books for CLEVNET.

Catalog Manager Andrea Johnson reviewed a test version of the CLEVNET physical items report which included additional titles based on changes she requested, and approved replacing the earlier version. Technical Services Librarians Celia Halkovich, Amei Hu, and Barbara Satow overlaid the additional titles from the test version. Technical Services Librarians Michael Gabe, Erin Valentine, and Ms. Satow collaborated with Fine Arts & Special Collections Manager Pam Eyerdam on developing a searchable field for Cleveland imprints. Mr. Gabe also worked with International Languages Manager Milos Markovic to make sure gift books had holdings in WorldCat. Ms. Valentine worked with Special Collections Librarian Stacie Brisker to create a work form for Special Collections staff to use with the East India Company materials, enabling Ms. Valentine to catalog the materials more quickly.

Ms. Valentine created original catalog records for two Ethiopian scrolls, an original leaf from a 1611 King James Bible, and *Der olympische Eid*, one of a set of four miniature books that held the record for smallest books from 1952 to 1964. Ms. Hu added links for the Digital Gallery versions of 108 titles to the records.

Ms. Valentine attended the Spring 2021 Northern Ohio Technical Services Librarians (NOTSL) meeting "Copyright

and 'Copywrong': Rules for the Digital Age" on April 30. Ms. Valentine assisted in overseeing the virtual meeting in her role as Secretary on the NOTSL Board, as well as taking official meeting notes.

**Collection Management:** Collection Management selected 932 titles and 7,077 copies in April and spent over \$140,000 on physical materials.

Collection Manager Pam Matthews attended an Editorial Team meeting and a Workforce Development Committee meeting and presentation. Collection Management Librarian Laura Mommers attended the monthly Youth Services meeting and participated in a *Baker & Taylor Title Talks* webinar on summer and fall 2021 picture books and middle grade fiction and non-fiction, and a Booklist webinar *Magnificent Middle Grade* on forthcoming titles.

**High Demand:** The High Demand Department ordered 891 titles and 8,391 items; received and added 1,489 items; processed 442 invoices, and added 678 records for the CLEVNET libraries.

**Materials Processing:** The Materials Processing Technicians processed 14,577 items for the month.

**Shelf/Shipping:** The staff of the Lake Shore Shelf/Shipping Department sent 38 items to the Main Library for requests and 80 items to fill holds. Main Library received 197 telescopes, the Branches received 304 telescopes, CLEVNET received 75 telescopes, CSU received 4 telescopes, and CWRU and Tri-C received 1 telescope each. A total of 582 telescopes were shipped out. The Technicians sent out 465 items of foreign material and in total 11,789 new items were sent to the Acquisitions and High Demand Departments.

## **MARKETING & COMMUNICATIONS**

### **EXECUTIVE SUMMARY**

In April, Cleveland Public Library unveiled a [new brand](#) and [vision](#), resumed [Saturday service](#), and accepted a donation to close the digital divide.

During NFL Draft week, Cleveland Public Library celebrated a [major donation](#) from the NFL Foundation and Cisco to form Legal Aid technology justice pods. These rooms will give people a private space to attend court hearings, tele-health sessions and more. In addition to the Legal Aid technology rooms, the Library co-authored an [op-ed](#) with Legal Aid about the role libraries play in expanding access to justice.

Cleveland Public Library continued to provide [COVID-19 resources](#) such as appointment codes, rapid at-home tests, and more to our community. In addition, the marketing department promoted our [services for job seekers](#) and the [importance of public libraries during the pandemic](#).

Our marketing efforts included media releases, social media and digital (cpl.org, Off the Shelf, community calendars), and printed materials (post cards, calendar).

**MEDIA COVERAGE FOR NFL DRAFT DONATION:**

<https://www.news5cleveland.com/sports/2021-nfl-draft/lead-up-to-nfl-draft-in-cleveland-brings-with-it-beautification-plans-community-give-back-from-league>

<https://delphosherald.com/Content/Sports/State-World-Sports/Article/NFL-community-events-for-Cleveland/192/1188/216288>

<https://newstalkcleveland.com/3098683/2021-nfl-draft-to-feature-series-of-community-events-in-cleveland/>

<https://app.criticalmention.com/app/#/clip/search/39bce99f-a3be-4ae4-b75b-bf0dcb257fe6?fullText=true&width=900&ccTextHiWords=cleveland%20public%20library>

<https://app.criticalmention.com/app/#clip/view/571043e8-2e36-400c-9427-926d60e03654?token=78919417-17fc-40c1-9e86-a2bd31f6cceb>

<https://www.cleveland.com/news/2021/04/nfl-draft-to-host-plethora-of-community-events-in-cleveland-see-the-list.html>

<https://www.cleveland19.com/2021/04/21/nfl-host-community-events-centered-around-draft-cleveland/>

<https://www.allmediany.com/news/124201-football-2021-nfl-draft-community-events-to-make-a-positive-impact-in-cleveland>

<https://newstalkcleveland.com/3098683/2021-nfl-draft-to-feature-series-of-community-events-in-cleveland/>

### **Library Programs & Services**

**Objective:** *Remain relevant by promoting programs and services to help Greater Clevelanders thrive.*

**FREE LIBRARY CARD:** A blog promoting library cards across the nation featured Cleveland Public Library.

**CLEVELAND SEED BANK:** In collaboration with the [Cleveland Seed Bank](#), the Seed allows people to “check out” a packet of heirloom seeds, grow their own heritage vegetables or flowers, save seeds from the best plants, or lend them to a friend or neighbor.

**Marketing Efforts:** social and digital (cpl.org and e-blasts)

#### **MEDIA COVERAGE:**

[https://www.morningjournal.com/lifestyle/neighborhood-news/cleveland-seed-bank-opens-seed-library-program/article\\_9b9aa4bb-cb97-5ea2-be65-b93080c6766b.html](https://www.morningjournal.com/lifestyle/neighborhood-news/cleveland-seed-bank-opens-seed-library-program/article_9b9aa4bb-cb97-5ea2-be65-b93080c6766b.html)

**RESOURCE BOX:** Brooklyn, Collinwood and East 131<sup>st</sup> Street branch libraries are providing Cuyahoga County resource boxes to local families.

#### **MEDIA COVERAGE:**

<https://www.cleveland.com/community/2021/04/rocky-river-community-garden-marks-a-decade-of-growth-with-new-leadership-west-shore-chatter.html>

[https://patch.com/ohio/clevelandheights/s/hibgp/cuyahoga-county-resource-box-available-14-locations?utm\\_source=article-mostrecent&utm\\_medium=rss&utm\\_term=community%20corner&utm\\_campaign=recirc&utm\\_content=normal](https://patch.com/ohio/clevelandheights/s/hibgp/cuyahoga-county-resource-box-available-14-locations?utm_source=article-mostrecent&utm_medium=rss&utm_term=community%20corner&utm_campaign=recirc&utm_content=normal)

<https://patch.com/ohio/westlake/cuyahoga-county-resource-box-available-14-locations>

<https://patch.com/ohio/westlake/ep/1935059>



**HOPE BLOOMS**: Five giant inflatable flowers are now on display in the Eastman Reading Garden as part of the Hope Blooms Ohio project. Beachwood High School Marketing and Junior Achievement students developed the pop art installation to inspire hope and uplift our community. Each flower represents the mission of Hope Blooms Ohio: unity, love, health, blossom, inspire, and joy.

Marketing Efforts: Media release, social and digital (cpl.org)

**MEDIA COVERAGE:**

<http://www.lakewoodobserver.com/read/2021/04/21/giant-inflatable-flowers-to-take-over-lakewood>  
<https://app.criticalmention.com/app/#clip/view/7e5a25ac-2b0e-4445-912b-e122dddd538c?token=1e6bcea4-0186-48b2-9a73-bd5696a18e23>

<https://patch.com/ohio/lakewood-oh/s/hiadg/giant-inflatable-flowers-take-over-lakewood>

<https://patch.com/ohio/beachwood/giant-inflatable-flowers-take-over-lakewood>

**SUPERMAN EXHIBIT**: To entice NFL Draft attendees to visit Main Library, the marketing department promoted our exhibits including *Superman Homecoming: The Heritage of Ohio's Own Superhero*.

Marketing Efforts: [Media release](#), social and digital (community calendar)

**MEDIA COVERAGE:**

<https://www.cleveland.com/entertainment/2021/04/rain-in-cleveland-for-the-nfl-draft-here-are-21-indoor-activities-for-visitors.html>

**WRITERS & READERS**: The speaker series returns with three events featuring authors, professors, and political commentators who will discuss policing, Black America, and civic engagement. This year, a virtual workshop will accompany each Writers & Readers event to give participants a platform to seek a greater understanding.

Marketing Efforts: [Media release](#), radio ads, social and digital (cpl.org, e-blasts, and community calendars)

**MEDIA COVERAGE:**

<https://plainpress.blog/2021/04/07/april-2021-plain-press-community-board/>

<https://www.beaconjournal.com/story/news/2021/04/11/book-talk-the-sacrifice-lester-yates-political-thriller-robin-yocum/7124769002/>

**NEXT 400 ROUNDTABLE:** In partnership with WOIO 19 News and its "**The Next 400**" initiative, Cleveland Public Library hosted two Facebook Live discussions in April about [Stop Asian hate](#) and [diversity in film and television](#). The Library also provided recommended reads for those topics as well as the Derek Chauvin Trial.

Marketing Efforts: social and digital (cpl.org, Off the Shelf)

**MEDIA COVERAGE:****The Next 400 - Stop Asian Hate:**

<https://www.cleveland19.com/2021/04/13/cleveland-indians-yu-chang-receives-hateful-anti-asian-messages-after-game-ending-error-offensive-language/>

<https://www.cleveland19.com/2021/04/15/next-news-cleveland-public-library-team-up-virtual-discussion-stop-asian-hate/>

<https://www.cleveland19.com/2021/04/15/recommended-reads-list-resources-deepen-understanding-stop-asian-hate/>

**Next 400 - Diversity in Film:**

<https://www.cleveland19.com/2021/04/28/next-news-cleveland-public-library-team-up-film-diversity-discussion/>

<https://newsinmovies.com/the-next-400-19-news-and-cleveland-public-library-team-up-for-film-diversity-discussion-cleveland-19-news/>

**Next 400 - Derek Chauvin Trial:**

<https://app.criticalmention.com/app/#clip/view/0ef9110c-5958-4d47-b4b0-06da0f64f21c?token=643407a5-a5df-435d-ad76-57cfd4f24d3a>

**FACILITIES MASTER PLAN:** As part of the process to reimagine our neighborhood branches, Cleveland Public Library gave progress updates to local media outlets.

**MEDIA COVERAGE:**

<https://www.thelandcle.org/stories/clevelands-libraries-ready-for-next-chapter-as-10-million-upgrade-unfolds>

<https://app.criticalmention.com/app/#/clip/search/6f9f3565-34d1-45b7-83b3-0cca330d78c0?fullText=true&width=900&ccTextHiWords=cleveland%20public%20library>

<https://www.news5cleveland.com/news/local-news/cleveland-metro/construction-starts-on-new-circle-square-project-in-university-circle>

**AUTHOR TALKS:** Cleveland Public Library hosted virtual author discussions for the [Cleveland Humanities Festival](#) and the Ohioana Book Festival. We also hosted a Facebook Live discussion for Library employee and author Laura Maylene Walter.

**Marketing Efforts:** [Media release](#), [radio ads](#), social and digital (cpl.org, Off the Shelf)

**Echo Brown:**

<https://www.news5cleveland.com/news/local-news/cleveland-humanities-festival-features-northeast-ohio-native-who-shares-how-real-life-experiences-fueled-her-fiction-writing>

<https://www.youtube.com/watch?v=dc5pDL8Ijfg>

<https://www.beaconjournal.com/story/news/2021/04/04/book-talk-cleveland-author-writes-novel-lgbtq-role-playing-club/4825947001/>

**Laura Walter Book Discussion:**

<https://www.beaconjournal.com/story/news/2021/04/18/book-talk-dentist-writes-historic-barns-ohio/7222044002/>

<https://www.news5cleveland.com/news/local-news/cleveland-metro/clevelander-authors-new-book-body-of-stars-joining-virtual-forum-with-cleveland-public-library>

<https://storybones.blogspot.com/2021/04/linkee-poo-friday-april-23.html>

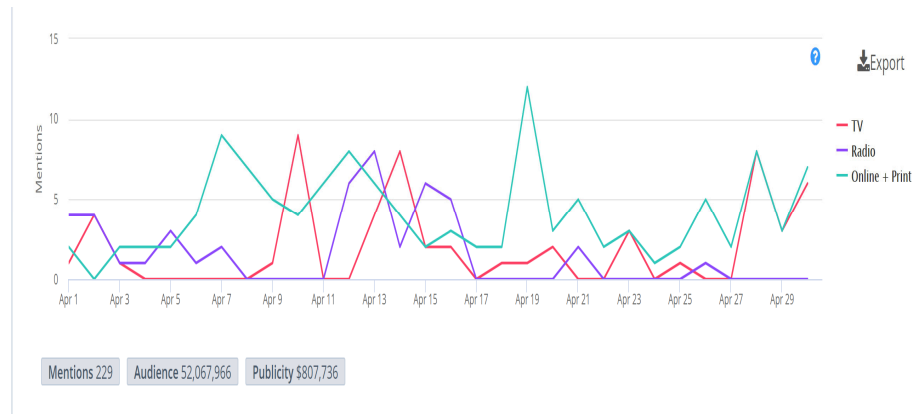
<https://www.msn.com/en-us/video/watch/clevelander-authors-new-book-body-of-stars-joining-virtual-forum-with-cleveland-public-library/vi-BB1fi7uH>

**Ohio Center for the Book:**

<https://www.dispatch.com/story/entertainment/books/2021/04/17/ohioana-book-festival-virtual-again-year-and-feature-137-authors/7182058002/>

**PUBLIC RELATIONS OVERVIEW**

Cleveland Public Library garnered 229 mentions for the month of April, reaching more than 52 million people in national and local TV news, and online and print.

**SOCIAL MEDIA SUMMARY**

**AUDIENCE GROWTH:** During the month of April, the Library's total audience growth increased on its social platforms (Facebook, Twitter, Instagram, and LinkedIn). Total Net Audience Growth was up 5.8% compared to March's growth. Growth increases could be contributed to the use of social ads and an increase in total posts to networks (a 26.9% increase over March).

**Broadcasts:** Marketing continues to explore streaming opportunities, conversations, and content that promote learning and timely topics. Popular examples include:

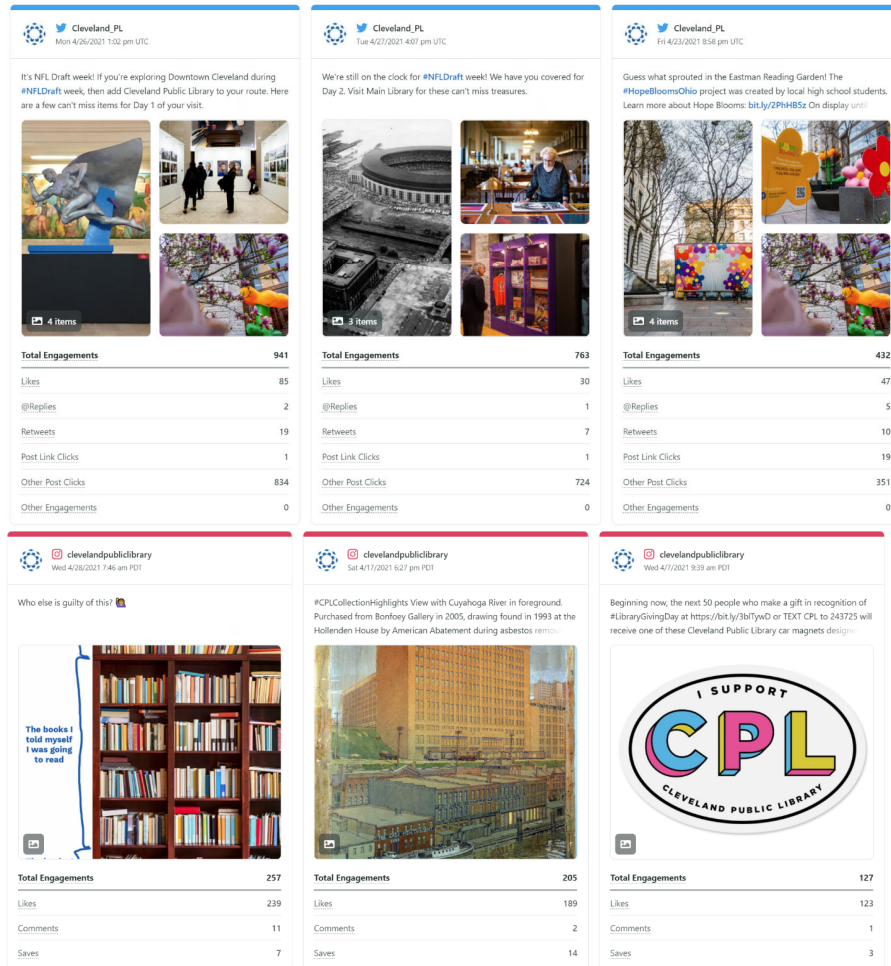
- **Legal Aid Live at the Library:** Working with 3E/OPS and Legal Aid Society to provide general legal guidance for issues affecting Cleveland communities -- April's discussion was record sealing.
- **The Next 400 Digital Round Table:** The Library hosted two conversations with WOIO 19. Topics focused on the injustices and attacks against the Asian community, and representation in film and television.

- **The Writing Process:** Ohio Authors Marie Vibbert and Laura Maylene Walter, who is also a CPL employee, shared insights on having their first books published. This was in partnership with the Ohio Center for the Book.

**VIDEO CONTENT PRODUCTION:** Highlights include: [Voluteens tree planting](#) at East 131<sup>st</sup> Street Branch, [Arbor day storytime](#) with Trustee Anthony T. Parker, videos to promote the Library's new values, and capturing the history of the Library as told through Joe Parnell, a newly retired employee who worked for the Library for over 45 years.

**Most popular posts by Platform**

| Post Title / Description   | Total Engagements | Reactions | Comments | Shares | Post Link Clicks | Other Post Clicks |
|--|-------------------|-----------|----------|--------|------------------|-------------------|
| <b>Writers &amp; Readers: Eddie Glaude, Jr. and Caroline Randall Williams</b><br>This weekend! Join acclaimed authors Eddie Glaude, Jr. and Caroline Randall Williams for a candid conversation on civic education and engagement. Saturday, April 17 at noon.<br>12PM VIA ZOOM WRITERSREADERS21 | 1,588             | 202       | 24       | 52     | 593              | 717               |
| <b>It's a struggle 😞</b><br>The books I told myself I was going to read  | 893               | 513       | 86       | 49     | -                | 245               |
| <b>Cleveland Public Library joins WOIO 19's Chris Tanaka to take a closer look at the rise in attacks against the Asian community and how we can fight the surge of injustice. Join renowned immigration lawyer...</b>   | 413               | 92        | 36       | 17     | 7                | 261               |



## PROPERTY MANAGEMENT

- Continued HVAC equipment service and preventative maintenance/cooling season prep for branches.
- Continued service/replacement of damper motors on LSW penthouse relief damper bank.
- Repaired South Brooklyn and MLK HVAC system.
- Continued LSW return fan motor/VFD replacement project.
- Continued installation of outdoor air quality sensors for the US Ignite air monitoring collaboration with CWRU, Digital C and CSU.
- Continued replacing pre-filters, secondary box and carbon filters on air handlers in LSW/Main.
- Continuing transition from the old reverse osmosis system to Western Reserve's water filtration equipment for LSW humidifiers.

- LSW/Main lighting work orders - ballast replacement and re-lamping.
- Continued work on relocating the carpenters/painters workshop and garage equipment storage in support of the Woodland/CDF FMP project. Finishing furnace, ductwork and ac installation.
- Working on data cabling runs (CAT6) for the branch 211 phones.
- Continued preliminary work, planning and scheduling for the HVAC Ionization project.
- Continuing work/meetings with FMP Core Group and the Capital projects team on FMP design, building standards and move management.
- Worked with Davey Tree on Eastman Garden plantings and Rice branch landscaping work.
- 24/7 response to building emergencies and critical work orders.
- Continuing work on scheduled preventative maintenance requisitions generated by Hippo CMMS.
- Continuing work on the balance of the security camera project (IPS/Harrington Electric).

### **SAFETY & PROTECTIVE SERVICES**

#### Safety Services

- Safety & Protective Services set a date to meet with Legal to review the CPL video request policy.
- Safety & Protective Services participated in the new employee orientation on LSW 2.

**PROTECTIVE SERVICES**

## Activity

| Month      | Total Dispatch Activity | Total Alarms | Branch Incidents | Downtown Campus Incidents | Incident Reports Gen. | CPL access activities |
|------------|-------------------------|--------------|------------------|---------------------------|-----------------------|-----------------------|
| April 2021 | 2145                    | 61           | 37               | 26                        | 95                    | 36                    |
| March 2021 | 2326                    | 54           | 12               | 5                         | 119                   | 28                    |
| Feb 2021   | 1575                    | 34           | 1                | 15                        | 51                    | 16                    |
| Jan 2021   | 1819                    | 39           | 8                | 2                         | 24                    | 34                    |
| Dec 2020   | 1846                    | 9            | 12               | 4                         | 21                    | 8                     |
| Nov 2020   | 2487                    | 52           | 16               | 17                        | 73                    | 29                    |
| Oct 2020   | 2303                    | 69           | 22               | 43                        | 94                    | 34                    |
| Sept 2020  | 2550                    | 42           | 29               | 30                        | 82                    | 87                    |
| Aug 2020   | 2226                    | 27           | 12               | 9                         | 20                    | 37                    |
| July 2020  | 1148                    | 12           | 5                | 2                         | 10                    | 23                    |
| June 2020  | 802                     | 13           | 8                | 1                         | 30                    | 30                    |
| May 2020   | 200                     | 11           | 2                | 0                         | 5                     | 14                    |
| April 2020 | 909                     | 29           | 0                | 0                         | 0                     | 4                     |

## Special Attention, Special Events, and Significant Incidents

- SPS received a call about CPL property in the Cuyahoga County Sheriff's Department evidence room. SPS branch patrol officers picked up and returned the CPL property to LSW. Those items are currently in quarantine.
- 4/21/21, SPS officer suspected a male of having a holstered weapon at South Brooklyn branch. CPD was contacted and responded but the male left the area.
- Overtime filled for Finance detail and Rice branch 4/30/21.
- SPS vehicles were parked at Woodland garage during the NFL Draft.

## Protective and Fire Systems

- April fire extinguisher checks completed.
- South branch was evacuated because of a gas smell. CFD responded and confirmed the source of the smell was coming from the sewer line in the basement. Most like an offsite gasoline dump into a sewer.
- Door issues regarding scheduling at Memorial Nottingham were corrected by IPS technicians.



### Contract Security

- Royce contract security staffing was lowered due to the SPS training academy officers returning.

### Administration

- Nine Safety & Protective Services officers completed the OPOTA 124 hour Private Security Class at Action Defense.
- One SPS officer resigned in April.
- There was one SPS probationary termination.
- SPS hired two officers in April and they have started the Field Training Officer program.
- SPS worked with Human Resources on multiple investigations.
- SPS Supervisors attended the Human Resources forum.

### **INFORMATION TECHNOLOGY & CLEVNET**

The CLEVNET Directors held their second quarterly meeting of 2021 on April 30, using Microsoft Teams. Hilary Prisbylla, Director of CLEVNET, provided updates and details on a number of projects and solutions underway, including: Springshare's platforms (LibCal, LibChat, and LibAnswers) for virtual reference, seat/room and equipment reservations, event registration and management, and librarian appointment scheduler; self-check using the CLEVNET app; PatronPoint for patron notices and welcome campaigns; Syndetics for an improved catalog user interface that can boost e-resources; and the SirsiDynix open access journal articles project that will launch in early May. Ms. Pribylla's team is also busy with their own instance of a BlueCloud Analytics data warehouse and helping member libraries with numerous building projects and going fine free. Ms. Prisbylla updated the group on the timeline for Stow-Munroe Falls Public Library to join CLEVNET; we plan to add our 47<sup>th</sup> member in the fall of 2021.

Mr. Finnegan reported on some of the numerous projects his teams are working on including those that involve OPLIN (Ohio Public Library Information Network) such as the VoIP phone systems, and creating greater efficiencies, cost savings, and security for member libraries that have branches at the State of Ohio Computer Center (SOCC), home of CLEVNET's data center.

Timothy Diamond, CPL's liaison to CLEVNET, shared the following information with the assembled CLEVNET directors regarding his upcoming retirement:

"The CLEVNET Operating Procedures state that the CLEVNET Executive Panel is your elected leadership and consists of seven voting members. Six members are elected from the three regions of CLEVNET: East, West and South. . . . The seventh seat on the Executive Panel is reserved for Cleveland Public Library because of its unique role and responsibilities as the founding library of CLEVNET. I serve as CPL's liaison to CLEVNET and act as the designee for the Director of CPL. That being said, I am retiring three months from today. My last morning at work will be spent with you at our next quarterly meeting on July 30. I informed the CLEVNET Executive Panel of my plans at our meeting last month. As you know, CLEVNET is administered by Hilary and Larry as Director of CLEVNET and the Director of IT. They are employees of CPL, but their salaries and benefits are funded by the CLEVNET Special Revenue Fund. They currently report to me within CPL's organizational structure.

CLEVNET's operating procedures state: 'Any proposed changes by CPL to CLEVNET's administrative team in terms of organizational structure or reporting structure will be brought to the CLEVNET Executive Panel for discussion and input.' My retirement will cause a change. The operating procedures also state that the Director of CLEVNET and the Director of IT must report to a member of CPL's executive team.

When I first discussed my retirement plans with Felton Thomas, I told him that we needed to bring a nominee to the CLEVNET Executive Panel for their consideration. Felton and I agreed that John Skrtic, Chief of Special Projects and Collections at CPL was the best choice for this role. John started as a page while in high school and has worked his way up through the system. He earned his MLIS and a Master's in Public Administration. Most recently, he served as the Director of Public Service. In his new role, he is responsible for CPL's vast research collections as well as its circulating collection. He also oversees Technical Services which has a strong tie-in to CLEVNET. The CLEVNET Executive Panel discussed the nomination and had no objections to

John taking over my role. I will invite him to our July meeting so you can meet him and learn more about him."

Support for Mr. Skrtic's appointment was recorded in the chat section of the online meeting.

Jamie Mason, Director of Rocky River Public Library, reported that the PC Tech SIG (special interest group) met on April 16, 2021; they had a productive meeting with 47 in attendance.

Before adjourning, the directors had the opportunity to share news and best practices from their library systems. Three CLEVNET member libraries have renewal levies on the ballot May 4, 2021.

The CLEVNET directors will hold their next quarterly meeting, using Microsoft Teams, on Friday, July 30, 2021.

**PUBLIC COMMENTS**

There were no public comments to be acknowledged.

Ms. Rodriguez adjourned the Regular Board Meeting at 1:24 p.m.

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Maritza Rodriguez  
President

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Thomas D. Corrigan  
Secretary

## GIFT REPORT FOR APRIL 2021

**LIBRARY SERVICE MATERIALS**

| DESCRIPTION                            | QUANTITY   |              |
|--|------------|--------------|
|  | Month      | Year to date |
| Books                                  | 90         | 702          |
| Periodicals                            | 0          | 238          |
| Publishers Gifts                       | 2          | 6            |
| Non-Print Materials                    | 80         | 1,147        |
| <b>Total Library Service Materials</b> | <b>172</b> | <b>2,093</b> |

**TECHNOLOGY RESOURCES**

|                                   |           |           |
|-----------------------------------|-----------|-----------|
| Tech Gifts*                       | 97        | 97        |
| <b>Total Technology Resources</b> | <b>97</b> | <b>97</b> |

**MONEY GIFTS**

| FUND                     | PURPOSE      | AMOUNT           |                   |
|--------------------------|--------------|------------------|-------------------|
|                          |              | Month            | Year to date      |
| General Fund             | Unrestricted | \$ 50            | 50                |
| Library Fund             | Restricted   | 0                | 2,542             |
| Young Fund               | Restricted   | 0                | 12,892            |
| Founders Fund            | Restricted   | 28,100           | 28,100            |
| Judd Fund                | Restricted   | 0                | 64,264            |
| Tech Centers             | Restricted   | 0                | 10,500            |
| <b>Total Money Gifts</b> |              | <b>\$ 28,150</b> | <b>\$ 118,347</b> |

**SUMMARY**

| CATEGORY                  | DONORS    |              | QUANTITY   |              |
|---------------------------|-----------|--------------|------------|--------------|
|                           | Month     | Year to date | Month      | Year to date |
| Library Service Materials | 10        | 30           | 172        | 2,093        |
| Technology Resources      | 1         | 1            | 97         | 97           |
| Money Gifts               | 3         | 28           | 3          | 30           |
| <b>TOTAL GIFTS</b>        | <b>14</b> | <b>59</b>    | <b>272</b> | <b>2,220</b> |

\*See attached report for current month's donations

| QTY | DATE      | Name                            | Serial        | Model  | PRICE    | DESCRIPTION | TAG #   | NOTES             |
|-----|-----------|---------------------------------|---------------|--------|----------|-------------|---------|-------------------|
| 1   | 4/21/2021 | WACOM INTUOS PRO DRAWING TABLET | 0EQ00A1012446 | PTH660 | \$379.99 | TABLET      | 0115497 | BEST BUY DONATION |
| 1   | 4/21/2021 | 8 DOZEN JLAB ALUMINUM EARBUDS   |               |        | \$ 20.00 | EARBUDS     | N/A     | BEST BUY DONATION |

**BOARD OF TRUSTEES**

Maritza Rodriguez  
*President*

John M. Hairston, Jr.  
*Vice President*

Thomas D. Corrigan  
*Secretary*

Alice G. Butts

Anthony Parker

Alan Seifullah

Teleange' Thomas

Felton Thomas, Jr.  
*Executive Director & CEO*

**TO:** Members of the Board of Library Trustees  
Felton Thomas, Director

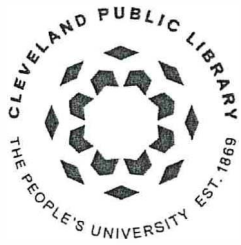
**FROM:** Carrie Krenicky, Chief Financial Officer

**RE:** Background and Assumptions for the 2022 Tax Budget

**DATE:** **May 20, 2021 Board Meeting**

Annually, the Cleveland Public Library submits the Alternate Tax Budget Information Forms as requested by the Cuyahoga County Budget Commission. These forms must be approved by the Board of Trustees on or before June 1 each year to allow for sufficient time to have it placed on Cleveland Metropolitan School District's Board agenda prior to the July 20, 2021 deadline for submission to the Cuyahoga County Budget Commission. The Tax Budget (sometimes referred to as the "request" or "needs" budget) documents the Library's need to receive revenue from tax sources, i.e. the Public Library Fund and the Library's general property tax levies, to cover the estimated expenditures for the budget year.

The Library uses a simplified approach for development of its 2022 Tax Budget as reflected in the use of the Alternate Tax Budget Information Forms. In lieu of having administrators develop a "wish list" budget that must be revisited and revised later in the year, we have set the 2022 expenses to \$63,018,262 based on current projections, with minimal program-by-program analysis. In the fall, there will be more information regarding funding and better estimates for CPL's year-end fund balances, and the entire administrative team will participate in the detailed development of the 2022 Appropriation Measure.


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Teleange' Thomas

Felton Thomas, Jr.  
*Executive Director & CEO*

**Revenue Assumptions (General Fund)**

- Amount requested from property tax levies is estimated at \$40,988,000, which exceeds anticipated actual collections. The **full** collection rate (100%) of the 1 mill, the 2008 5.8 mill and the 2018 2.0 mill continuing levies based on collection year 2022 assessed values is estimated at \$41,036,593 and we are currently certified at 90.99%. Applying this rate brings the estimated amount down to \$37,339,195.
- Amount requested from PLF is \$23,500,000. 2021 PLF is certified for \$23,461,822 as of this date. 2022 is estimating that the percentage reverts to the statutory amount of 1.66% of the total General Revenue Fund and assumes some growth.

The total **estimated tax calculations** are **\$60,839,195**.

(\$37,339,195 + \$23,500,000)

The total **2022 Tax Budget request** is **\$64,488,000**.

(\$40,988,000 + \$23,500,000)

- Estimated **other revenues** for 2022 from earned interest, fines and fees, etc., are estimated to be **\$1,188,647**.
- Estimated **beginning unencumbered balance** from the General fund is **\$20,010,845**.
- The overall **estimated revenue calculations** total **\$62,027,842** (\$60,839,195 + \$1,188,647).
- The total General Fund 2022 **Tax Budget Request** is **\$65,676,647** (\$64,488,000 + \$1,188,647), plus the estimated beginning unencumbered fund balance of \$20,010,845 totals \$85,687,492 of resources available for expenditures.

Cleveland Public Library's currently projected 2022 program of library service needs could exceed anticipated revenues. It is consistent with past practice and expected to request funds in excess of probable collections.

The Resolution for the Year 2022 Tax Budget Request is being distributed with the packet of materials for the May 20, 2021 Board Meeting.

Proposed 2022 Tax Budget With Historical Perspective

Prepared By: Carrie Krenicky

|                                     | 2020                 |                          |                      | 2021                 |                        | 2022 Proposed        |
|-------------------------------------|----------------------|--------------------------|----------------------|----------------------|------------------------|----------------------|
|                                     | Tax Budget 2020      | Final Actual Budget 2020 | Actual Rev/Exp 2020  | Tax Budget 2021      | (1) Actual Budget 2021 | Tax Budget 2022      |
| <b>General Fund</b>                 |                      |                          |                      |                      |                        |                      |
| Beginning Unencumbered Balance      | \$ 20,428,194        | \$ 25,470,007            | \$ 25,395,007        | \$ 24,777,221        | \$ 36,550,207          | \$ 20,010,845        |
| Property Taxes (includes Rollbacks) | 41,000,000           | 39,635,307               | 39,635,307           | 40,700,000           | 37,339,195             | 40,988,000 (2)       |
| Public Library Fund (PLF)           | 22,400,000           | 23,260,064               | 23,260,064           | 23,000,000           | 23,461,822             | 23,500,000 (3)       |
| Other Sources                       | 1,546,511            | 1,841,475                | 2,358,727            | 1,545,830            | 1,320,814              | 1,188,647            |
| Total Current Revenue               | 64,946,511           | 64,736,846               | 65,254,098           | 65,245,830           | 62,121,830             | 65,676,647           |
| Ret Adv/Advances Out                |                      | (85,009)                 |                      |                      | (10,000)               |                      |
| Total Revenue With Beg Balance      | 85,374,705           | 90,121,844               | 90,649,105           | 90,023,051           | 98,662,037             | 85,687,492           |
| Expenses & Encumbrances             | (59,300,000)         | (56,561,717)             | (54,183,907)         | (58,589,701)         | (78,651,192)           | (63,018,626) (4)     |
| <b>Ending Unencumbered Balance</b>  | <b>\$ 26,074,705</b> | <b>\$ 33,560,127</b>     | <b>\$ 36,465,198</b> | <b>\$ 31,433,350</b> | <b>\$ 20,010,845</b>   | <b>\$ 22,668,866</b> |
| <b>Special Revenue Funds</b>        |                      |                          |                      |                      |                        |                      |
| Beginning Unencumbered Balance      | \$ 16,500,000        | \$ 19,417,560            | \$ 19,492,560        | \$ 18,026,922        | \$ 20,443,041          | \$ 16,965,209        |
| Other Sources                       | 8,500,000            | 8,977,688                | 9,157,446            | 8,500,000            | 7,148,010              | 8,500,000            |
| Total Current Revenue               | 8,500,000            | 8,977,688                | 9,157,446            | 8,500,000            | 7,148,010              | 8,500,000            |
| Total Revenue With Beg Balance      | 25,000,000           | 28,395,248               | 28,650,006           | 26,526,922           | 27,591,051             | 25,465,209           |
| Expenses & Encumbrances             | (8,500,000)          | (10,660,023)             | (8,121,956)          | (8,500,000)          | (10,625,842)           | (8,500,000)          |
| <b>Ending Unencumbered Balance</b>  | <b>\$ 16,500,000</b> | <b>\$ 17,735,225</b>     | <b>\$ 20,528,050</b> | <b>\$ 18,026,922</b> | <b>\$ 16,965,209</b>   | <b>\$ 16,965,209</b> |
| <b>Debt Service Fund</b>            |                      |                          |                      |                      |                        |                      |
| Beginning Unencumbered Balance      | \$ -                 | \$ 2,893,176             | \$ 2,893,176         | \$ 704,003           | \$ 705,398             | \$ 79                |
| Other Sources                       | 0                    | 1,104,835                | 1,104,857            | 2,589,701            | 2,588,330              | 3,294,426            |
| Total Current Revenue               | 0                    | 1,104,835                | 1,104,857            | 2,589,701            | 2,588,330              | 3,294,426            |
| Total Revenue With Beg Balance      | 0                    | 3,998,011                | 3,998,033            | 3,293,704            | 3,293,727              | 3,294,506            |
| Expenses & Encumbrances             | 0                    | (3,292,635)              | (3,292,635)          | (3,293,704)          | (3,293,704)            | (3,294,506)          |
| <b>Ending Unencumbered Balance</b>  | <b>\$ -</b>          | <b>\$ 705,376</b>        | <b>\$ 705,398</b>    | <b>\$ -</b>          | <b>\$ 23</b>           | <b>\$ (0)</b>        |

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Proposed 2022 Tax Budget With Historical Perspective

Prepared By: Carrie Krenicky

|                                    | 2020            |                          |                      | 2021                 |                        | 2022 Proposed        |
|------------------------------------|-----------------|--------------------------|----------------------|----------------------|------------------------|----------------------|
|                                    | Tax Budget 2020 | Final Actual Budget 2020 | Actual Rev/Exp 2020  | Tax Budget 2021      | (1) Actual Budget 2021 | Tax Budget 2022      |
| <b>Capital Projects Fund</b>       |                 |                          |                      |                      |                        |                      |
| Beginning Unencumbered Balance     | \$ 434,131      | \$ 60,986,663            | \$ 60,986,663        | \$ 37,839,739        | \$ 57,538,421          | \$ 52,789,536        |
| Other Sources                      | 500,000         | 930,000                  | 955,334              | 500,000              | 18,000,000             | 500,000              |
| Total Current Revenue              | 500,000         | 930,000                  | 955,334              | 500,000              | 18,000,000             | 500,000              |
| Total Revenue With Beg Balance     | 934,131         | 61,916,663               | 61,941,997           | 38,339,739           | 75,538,421             | 53,289,536           |
| Expenses & Encumbrances            | (934,131)       | (11,560,310)             | (4,403,576)          | (15,000,000)         | (7,748,886)            | (15,000,000)         |
| <b>Ending Unencumbered Balance</b> | <b>\$ -</b>     | <b>\$ 50,356,353</b>     | <b>\$ 57,538,421</b> | <b>\$ 23,339,739</b> | <b>\$ 67,789,536</b>   | <b>\$ 38,289,536</b> |
| <b>Permanent Funds</b>             |                 |                          |                      |                      |                        |                      |
| Beginning Unencumbered Balance     | \$ 3,000,000    | \$ 3,694,193             | \$ 4,478,510         | \$ 4,058,077         | \$ 3,710,756           | \$ 3,638,433         |
| Other Sources                      | 300,000         | 203,354                  | 236,778              | 300,000              | 0                      | 300,000              |
| Total Current Revenue              | 300,000         | 203,354                  | 236,778              | 300,000              | 0                      | 300,000              |
| Total Revenue With Beg Balance     | 3,300,000       | 3,897,548                | 4,715,288            | 4,358,077            | 3,710,756              | 3,938,433            |
| Expenses & Encumbrances            | (3,300,000)     | (87,201)                 | (71,431)             | (150,000)            | (72,323)               | (150,000)            |
| <b>Ending Unencumbered Balance</b> | <b>\$ -</b>     | <b>\$ 3,810,347</b>      | <b>\$ 4,643,857</b>  | <b>\$ 4,208,077</b>  | <b>\$ 3,638,433.18</b> | <b>\$ 3,788,433</b>  |
| <b>Agency Funds</b>                |                 |                          |                      |                      |                        |                      |
| Beginning Unencumbered Balance     | \$ -            | \$ 13,203                | \$ 13,203            | \$ -                 | \$ 14,810              | \$ -                 |
| Other Sources                      | 0               | 0                        | 74,836               | 0                    | 0                      | 0                    |
| Total Current Revenue              | 0               | 0                        | 74,836               | 0                    | 0                      | 0                    |
| Total Revenue With Beg Balance     | 0               | 13,203                   | 88,039               | 0                    | 14,810                 | 0                    |
| Expenses & Encumbrances            | 0               | (13,203)                 | (73,229)             | 0                    | (14,810)               | 0                    |
| <b>Ending Unencumbered Balance</b> | <b>\$ -</b>     | <b>\$ -</b>              | <b>\$ 14,810</b>     | <b>\$ -</b>          | <b>\$ -</b>            | <b>\$ -</b>          |

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Proposed 2022 Tax Budget With Historical Perspective

Prepared By: Carrie Krenicky

|                                      | 2020                 |                          |                       | 2021                 |                        | 2022 Proposed        |
|--------------------------------------|----------------------|--------------------------|-----------------------|----------------------|------------------------|----------------------|
|                                      | Tax Budget 2020      | Final Actual Budget 2020 | Actual Rev/Exp 2020   | Tax Budget 2021      | (1) Actual Budget 2021 | Tax Budget 2022      |
| <b>ALL FUNDS</b>                     |                      |                          |                       |                      |                        |                      |
| Beginning Unencumbered Balance       | \$ 40,362,324        | \$ 112,474,802           | \$ 113,259,119        | \$ 85,405,962        | \$ 118,962,633         | \$ 93,404,102        |
| Property Taxes                       | 41,000,000           | 39,635,307               | 39,635,307            | 40,700,000           | 37,339,195             | 40,988,000           |
| Public Library Fund (formerly LLGSF) | 22,400,000           | 23,260,064               | 23,260,064            | 23,000,000           | 23,461,822             | 23,500,000           |
| Other Sources                        | 10,846,511           | 13,057,353               | 13,887,978            | 13,435,531           | 29,057,153             | 13,783,073           |
| Total Current Revenue                | 74,246,511           | 75,952,724               | 76,783,349            | 77,135,531           | 89,858,170             | 78,271,073           |
| Ret Adv/Advances Out                 |                      | (85,009)                 |                       |                      | (10,000)               |                      |
| Total Revenue With Beg Balance       | 114,608,835          | 188,342,518              | 190,042,468           | 162,541,493          | 208,810,803            | 171,675,176          |
| Expenses & Encumbrances              | (72,034,131)         | (82,175,090)             | (70,146,734)          | (85,533,405)         | (100,406,757)          | (89,963,132)         |
| <b>Ending Unencumbered Balance</b>   | <b>\$ 42,574,705</b> | <b>\$ 106,167,428</b>    | <b>\$ 119,895,734</b> | <b>\$ 77,008,088</b> | <b>\$ 108,404,046</b>  | <b>\$ 81,712,044</b> |

- (1) The 2021 Actual Budget is current as of the April 6, 2021 Certificate of Estimated Resources and April 15, 2021 Board-approved Fourth Amendment to the Annual 2021 Appropriation.
- (2) Based on Collection Year 2021 effective rates & 100% collection rate of the 1.0 mill, 5.8 mill and 2.0 mill continuing levies as of the 1/01/21 Cuyahoga County Budget Commission's Schedule A with no increase to the assessed values.
- (3) PLF has been estimated, based on the State's budget bill (HB 110) for the FY 2022-2023 biennium including reverting from 1.7% to the 1.66% statutory levels of the total General Revenue Fund with some growth.
- (4) The proposed 2022 Tax Budget Expenditures/Encumbrances is based on 2022 projected expenditures estimated by increasing 2021 operating appropriation by 2%. Estimating \$59.2m appropriation for 2022 plus \$500,000 being transferred to 401 and a \$3.3m transfer for debt service payment.

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**Revenue Sources Detail  
For The  
Proposed 2022 Tax Budget  
For Board Presentation May 20, 2021**

Prepared By:  
Carrie Krenicky

|  | 2020                  |                        | 2021                   |                    | 2022<br>Proposed |              |                      |              |
|--|-----------------------|------------------------|------------------------|--------------------|------------------|--------------|----------------------|--------------|
|  | Ending Budget<br>2020 | Actual Revenue<br>2020 | Current Budget<br>2021 | Tax Budget<br>2022 |                  |              |                      |              |
| 41200 Property Tax                                   | 37,057,038            | \$37,057,038           | \$ 37,057,038          | \$37,057,038       | 34,939,195       | \$34,939,195 | \$ 40,988,000        | \$40,988,000 |
| 41100 PLF (Public Library Fund)                      | 23,260,064            |                        | \$ 23,260,064          |                    | 23,461,822       |              | \$ 23,500,000        |              |
| 41900 Rollbacks                                      | \$ 2,578,269          | \$ 2,578,269           | \$ 2,578,269           | \$ 2,578,269       | \$ 2,400,000     | \$ 2,400,000 | \$ -                 | \$ -         |
| Total Property Tax & Rollbacks                       |                       | \$ 39,635,307          | \$ 39,635,307          |                    | \$ 37,339,195    |              | \$ 40,988,000        |              |
| <b>Total Tax Budget Request Per Board Resolution</b> |                       |                        |                        |                    |                  |              | <b>\$ 64,488,000</b> |              |
| <b>Other Sources</b>                                 |                       |                        |                        |                    |                  |              |                      |              |
| 43110 Fines  | 2,800                 |                        | 2,946                  |                    | 1,800            |              | 1,800                |              |
| 43120 Fees   | 12,950                |                        | 14,085                 |                    | 16,400           |              | 16,400               |              |
| 43130 Lost Books                                     | 30,390                |                        | 31,974                 |                    | 26,400           |              | 26,400               |              |
| 43150 Products                                       | 4,120                 |                        | 4,179                  |                    | 6,200            |              | 6,200                |              |
| 43160 Passport Fee                                   | 3,066                 |                        | 3,066                  |                    | 3,100            |              | 3,100                |              |
| 43165 Photo Passport Fee                             | 810                   |                        | 810                    |                    | 800              |              | 1,200                |              |
| 43170 Sales Tax                                      | 3,700                 |                        | 3,756                  |                    | 7,000            |              | 4,500                |              |
| 43180 Copiers  | 50,601                |                        | 50,639                 |                    | 67,400           |              | 44,400               |              |
| 43195 Dup Services                                   | 4,615                 |                        | 6,427                  |                    | 2,900            |              | 6,000                |              |
| 44100 Investment Income                              | 657,998               |                        | 663,283                |                    | 343,721          |              | 274,091              |              |
| 46500 Unrestricted Gifts                             | 510                   |                        | 510                    |                    | 0                |              | 0                    |              |
| 48100 Sales of Surplus Property                      | 19,545                |                        | 19,545                 |                    | 0                |              | 0                    |              |
| 48300 Meeting Rooms                                  | 10,010                |                        | 10,010                 |                    | 10,000           |              | 10,000               |              |
| 48600 Rebates Earned                                 | 200                   |                        | 203                    |                    | 25               |              | 200                  |              |
| 48720 Refunds/Reimbursements                         | 1,029,470             |                        | 1,459,354              |                    | 824,368          |              | 781,356              |              |
| 48900 Miscellaneous                                  | 10,690                |                        | 12,942                 |                    | 10,700           |              | 13,000               |              |
| 49820 Return of Advances                             |                       |                        | 75,000                 |                    |                  |              |                      |              |
| Subtotal Other                                       |                       | 1,841,475              | 2,358,727              |                    | 1,320,814        |              | 1,188,647            |              |
| <b>Total Other Sources (TPP Tax &amp; Other)</b>     |                       | <b>1,841,475</b>       | <b>2,358,727</b>       |                    | <b>1,320,814</b> |              | <b>1,188,647</b>     |              |
| Total All Sources                                    | \$64,736,846          |                        | \$ 65,254,098          |                    | \$ 62,121,830    |              | \$ 65,676,647        |              |
| Beginning Unencumbered Balance                       | \$25,395,007          |                        | \$ 25,395,007          |                    | \$ 36,550,207    |              | \$ 20,010,845        |              |
| Ret Adv/Advances Out                                 | \$ (10,009)           |                        | \$ (10,009)            |                    | \$ (10,000)      |              |                      |              |
| Total Available Revenue                              | \$90,121,844          |                        | \$ 90,649,105          |                    | \$ 98,662,037    |              | \$ 85,687,492        |              |

## ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit: Cleveland Public Library

For the Fiscal Year Commencing: January 1, 2022

Fiscal Officer Signature: Carrie Krenicky Date: May 20, 2021

# COUNTY OF CUYAHOGA

### **Background**

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

### **Ohio Revised Code Section 5705.281**

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

### **County Budget Commission Duties**

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

### **County Budget Commission Action**

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (Including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

### **Alternative Tax Budget Information Filing Deadline**

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.



# STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

Cleveland Public Library  
Tax Budget 2022

## SCHEDULE 2

| Fund                  | Beginning                                 |  | IV                        | Total                                      | VI  | VII                                  |
|-----------------------|---|--|---------------------------|--|---|--------------------------------------|
| BY<br>Type            | Estimated<br>Unencumbered<br>Fund Balance | Property Taxes and<br>Local Government Revenue/(PLF) | Other Sources<br>Receipts | Resources<br>Available for<br>Expenditures | Estimated<br>Expenditures &<br>Encumbrances | Estimated<br>Unencumbered<br>Balance |
| General Fund          | 20,010,845.00                             | 64,488,000.00  | 1,188,647.00              | 85,687,492.00                              | 63,018,626.00                               | 22,668,866.00                        |
| Special Revenue Funds | 16,965,209.00                             | 0.00   | 8,500,000.00              | 25,465,209.00                              | 8,500,000.00                                | 16,965,209.00                        |
| Debt Service Fund     | 79.00                                     |  | 3,294,426.00              | 3,294,506.00                               | 3,294,506.00                                | 0.00                                 |
| Capital Projects Fund | 52,789,536.00                             | 0.00   | 500,000.00                | 53,289,536.00                              | 15,000,000.00                               | 38,289,536.00                        |
| Permanent Funds       | 3,638,433.00                              | 0.00   | 300,000.00                | 3,938,433.00                               | 150,000.00                                  | 3,788,433.00                         |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |
|                       |   |  |                           | 0.00                                       |   | 0.00                                 |

Cleveland Public Library  
2021

May 11, 2021

Cuyahoga County Budget Commission  
Attention: Bryan Dunn  
1219 Ontario Street  
Cleveland, Ohio 44113

Dear Bryan,

Cleveland Public Library requests a Certificate of Estimated Resources as noted below for the following funds:

| Fund Number                   | Fund Description          | Actual Unencumbered Balance as of 1-Jan-21 | "Taxes/PLF" from: | Requested "Taxes/PLF" to | "Other Sources" from: | Requested "Other Sources" to | Overall Increase/ (Decrease) |
|-------------------------------|---------------------------|--|-------------------|--------------------------|-----------------------|------------------------------|------------------------------|
| 101                           | General Fund              | \$ 36,550,206.71                           | \$ 37,339,195.00  | \$ 37,339,195.00         | \$ 1,310,813.51       | \$ 1,235,813.51              | \$ (75,000.00)               |
|                               |                           |  | \$ 23,461,821.97  | \$ 23,461,821.97         |                       |                              |                              |
| <b>Special Revenue Funds</b>  |                           |  |                   |                          |                       |                              |                              |
| 201                           | Anderson                  | \$ 394,352.65                              |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 202                           | Endowment for the Blind   | \$ 3,021,022.46                            |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 203                           | Founders                  | \$ 6,013,336.15                            |                   |                          | \$ 122,221.00         | \$ 122,221.00                | \$ +                         |
| 204                           | Kaiser                    | \$ 84,138.78                               |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 205                           | Kraley                    | \$ 224,615.95                              |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 206                           | Library                   | \$ 204,839.02                              |                   |                          | \$ 3,500.00           | \$ 3,500.00                  | \$ +                         |
| 207                           | Pepke                     | \$ 179,786.70                              |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 208                           | Wickwire                  | \$ 1,847,965.41                            |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 209                           | Wittke                    | \$ 114,363.97                              |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 210                           | Young                     | \$ 5,797,311.25                            |                   |                          | \$ 50,000.00          | \$ 50,000.00                 | \$ +                         |
| 225                           | Friends                   | \$ +                                       |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 226                           | Judd                      | \$ 202,879.08                              |                   |                          | \$ 252,245.00         | \$ 252,245.00                | \$ +                         |
| 228                           | Lockwood Thompson         | \$ 224,813.02                              |                   |                          | \$ 197,815.00         | \$ 197,815.00                | \$ +                         |
| 229                           | Ohio Center for the Book  | \$ +                                       |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 230                           | Schweinfurth              | \$ 197,762.52                              |                   |                          | \$ 50,000.00          | \$ 50,000.00                 | \$ +                         |
| 231                           | CLEVNET                   | \$ 1,499,844.35                            |                   |                          | \$ 4,828,376.00       | \$ 4,828,376.00              | \$ +                         |
| 251                           | OLBPD                     | \$ 203,768.33                              |                   |                          | \$ 1,508,194.00       | \$ 1,508,194.00              | \$ +                         |
| 254                           | MyCom                     | \$ (48,901.34)                             |                   |                          | \$ 75,159.03          | \$ 198,709.47                | \$ 123,550.44                |
| 256                           | Learning Centers          | \$ +                                       |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 257                           | Tech Centers              | \$ 64,990.12                               |                   |                          | \$ 60,500.00          | \$ 60,500.00                 | \$ +                         |
| 258                           | Early Literacy            | \$ +                                       |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 259                           | Rice Solar Panel System   | \$ 470.62                                  |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 260                           | Coronavirus Relief Fund   | \$ 215,682.27                              |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| Debt Service                  |                           | \$ 20,443,041.31                           | \$ +              | \$ +                     | \$ 7,148,010.03       | \$ 7,271,560.47              | \$ 123,650.44                |
| 301                           | Debt Service              | \$ 705,397.50                              | \$ +              | \$ +                     | \$ 2,588,329.59       | \$ 2,588,329.59              | \$ -                         |
| <b>Capital Projects Funds</b> |                           |  |                   |                          |                       |                              |                              |
| 401                           | Building and Repair       | \$ 1,802,420.83                            |                   |                          | \$ 18,000,000.00      | \$ 18,000,000.00             | \$ +                         |
| 402                           | Construction - Tax-Exempt | \$ 46,597,518.14                           |                   |                          | \$ -                  | \$ -                         | \$ +                         |
| 401                           | Construction - Taxable    | \$ 9,138,482.28                            |                   |                          | \$ -                  | \$ -                         | \$ +                         |
| Total                         |                           | \$ 67,538,421.25                           | \$ +              | \$ +                     | \$ 18,000,000.00      | \$ 18,000,000.00             | \$ +                         |
| 501                           | Abel                      | \$ 300,086.97                              |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 502                           | Ambler                    | \$ 2,953.44                                |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 503                           | Beard                     | \$ 56,365.09                               |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 504                           | Klein                     | \$ 6,955.81                                |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 505                           | Malon/Schroeder           | \$ 249,579.98                              |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 506                           | McDonald                  | \$ 240,288.86                              |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 507                           | Ratner                    | \$ 121,809.54                              |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 508                           | Root                      | \$ 48,663.37                               |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 509                           | Sugarman                  | \$ 92,400.13                               |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 510                           | Thompson                  | \$ 132,539.58                              |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 511                           | Weidenthal                | \$ 8,732.20                                |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 512                           | White                     | \$ 2,409,531.50                            |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 513                           | Beard Anna Young          | \$ 40,849.71                               |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| 514                           | Paulson                   | \$ +                                       |                   |                          | \$ +                  | \$ +                         | \$ +                         |
| <b>Agency Fund</b>            |                           |  |                   |                          |                       |                              |                              |
| 901                           | Unclaimed Funds           | \$ 9,005.09                                |                   |                          | \$ -                  | \$ -                         | \$ +                         |
| 905                           | CLEVNET Fines & Fees      | \$ 5,804.82                                |                   |                          | \$ -                  | \$ -                         | \$ +                         |

The reason for the increase/decrease in Estimated Resources:

A decrease in Other Sources-General Fund by \$75,000 to reflect the resolution going before the Board on May 20, 2021 to advance cash from the General fund to the MyCom fund; and a net increase in Other Sources-Special Revenue by \$123,550.44 relating to the cash advance of \$75,000 to the MyCom fund; the MyCom fund for the new grant funds of \$75,000 for out of school time transitions program along with a decrease of \$26,449.56 for unused prior grant funds.

Thank You,

*Carrie Krenicky*

Treasurer/CFO

Cleveland Public Library

Form Prescribed by the Bureau of Inspection and Supervision of Public Offices.  
County Auditor's Form No. 139

**AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES**

Based on 90.99% current collection of current levy for previous tax year.

Revised Code 5705.36 (Library)

Office of the Budget Commission, Cuyahoga County, Ohio.

Cleveland, Ohio

May 11, 2021

To the Board of Library Trustees of the:

**Cleveland Library**

The following is the amended official certificate of estimated resources for the fiscal year beginning January 1st, 2021, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

| Fund                    | Unencumbered Balace     | General Property Tax   | P.L.F.                 | Other Sources          | Total                   |
|-------------------------|-------------------------|------------------------|------------------------|------------------------|-------------------------|
| General Fund            | \$36,550,206.71         | \$37,339,195.00        | \$23,461,821.97        | \$1,235,813.51         | \$98,587,037.19         |
| Special Revenue         | \$20,443,041.31         |                        |                        | \$7,271,560.47         | \$27,714,601.78         |
| Debt Service            | \$705,397.50            |                        |                        | \$2,588,329.59         | \$3,293,727.09          |
| Capital                 | \$57,538,421.25         |                        |                        | \$18,000,000.00        | \$75,538,421.25         |
| Permanent               | \$3,710,756.18          |                        |                        | \$0.00                 | \$3,710,756.18          |
| Agency                  | \$14,809.91             |                        |                        | \$0.00                 | \$14,809.91             |
| <b>Totals/Subtotals</b> | <b>\$118,962,632.86</b> | <b>\$37,339,195.00</b> | <b>\$23,461,821.97</b> | <b>\$29,095,703.57</b> | <b>\$208,859,353.40</b> |

|   |                                     |   |
|---|-------------------------------------|---|
|  | <p><b>Budget<br/>Commission</b></p> |  |
|---|-------------------------------------|---|



**CLEVELAND PUBLIC LIBRARY  
2021 APPROPRIATION: FIFTH AMENDMENT  
MAY 20, 2021**

**GENERAL FUND**

| <b>CERTIFIED REVENUE</b>          | <b>Prior Certificate<br/>(1)</b> | <b>Increase/<br/>Decrease</b> | <b>Amended<br/>Certificate (2)</b> |
|-----------------------------------|----------------------------------|-------------------------------|------------------------------------|
| Unencumbered Cash January 1       | 36,550,206.71                    | -                             | 36,550,206.71                      |
| Taxes - General Property          | 34,939,195.00                    | -                             | 34,939,195.00                      |
| Public Library Fund (PLF)         | 23,461,821.97                    | -                             | 23,461,821.97                      |
| State Rollbacks/CAT               | 2,400,000.00                     | -                             | 2,400,000.00                       |
| Fines and Fees                    | 132,000.00                       | -                             | 132,000.00                         |
| Earned Interest                   | 343,721.00                       | -                             | 343,721.00                         |
| Restricted Gifts                  | -                                | -                             | -                                  |
| Unrestricted Gifts                | -                                | -                             | -                                  |
| Miscellaneous                     | 845,092.51                       | -                             | 845,092.51                         |
| Return of Advances/(Advances Out) | (10,000.00)                      | (75,000.00)                   | (85,000.00)                        |
| <b>TOTAL RESOURCES</b>            | <b>98,662,037.19</b>             | <b>(75,000.00)</b>            | <b>98,587,037.19</b> (3)           |

| <b>APPROPRIATION</b>              | <b>Original<br/>Appropriation</b> | <b>Increase/<br/>Decrease</b> | <b>Amended<br/>Appropriation</b> |
|-----------------------------------|-----------------------------------|-------------------------------|----------------------------------|
| Salaries/Benefits                 | 39,317,513.68                     | -                             | 39,317,513.68                    |
| Supplies                          | 848,690.17                        | -                             | 848,690.17                       |
| Purchased/Contracted              |                                   |                               |                                  |
| Services                          | 9,863,710.00                      | -                             | 9,863,710.00                     |
| Library Materials/<br>Information | 6,789,691.00                      | -                             | 6,789,691.00                     |
| Capital Outlay                    | 1,105,724.22                      | -                             | 1,105,724.22                     |
| Other Objects                     | 137,533.26                        | -                             | 137,533.26                       |
| <b>SUBTOTAL OPERATING</b>         | <b>58,062,862.33</b>              | <b>-</b>                      | <b>58,062,862.33</b>             |
| Transfers                         | 20,588,329.59                     | -                             | 20,588,329.59                    |
| <b>TOTAL APPROPRIATION</b>        | <b>78,651,191.92</b>              | <b>-</b>                      | <b>78,651,191.92</b>             |

**CLEVELAND PUBLIC LIBRARY  
2021 APPROPRIATION: FIFTH AMENDMENT  
MAY 20, 2021**

**SPECIAL REVENUE FUNDS**

| <b>CERTIFIED REVENUE</b>   | <b>Prior Certificate<br/>(1)</b>  | <b>Increase/<br/>Decrease</b> | <b>Amended<br/>Certificate (2)</b> |
|----------------------------|-----------------------------------|-------------------------------|------------------------------------|
|                            | 27,591,051.34                     | 123,550.44                    | 27,714,601.78 (4)                  |
| <b>APPROPRIATION</b>       | <b>Original<br/>Appropriation</b> | <b>Increase/<br/>Decrease</b> | <b>Amended<br/>Appropriation</b>   |
| Anderson                   | -                                 | -                             | -                                  |
| Endowment for the Blind    | -                                 | -                             | -                                  |
| Founders                   | 1,225,477.37                      | -                             | 1,225,477.37                       |
| Kaiser                     | -                                 | -                             | -                                  |
| Kraley                     | 30,000.00                         | -                             | 30,000.00                          |
| Library                    | 35,000.00                         | -                             | 35,000.00                          |
| Pepke                      | -                                 | -                             | -                                  |
| Wickwire                   | -                                 | -                             | -                                  |
| Wittke                     | -                                 | -                             | -                                  |
| Young                      | -                                 | -                             | -                                  |
| Friends                    | -                                 | -                             | -                                  |
| Judd                       | 455,124.08                        | -                             | 455,124.08                         |
| Lockwood Thompson          | 422,628.02                        | -                             | 422,628.02                         |
| Ohio Center for the Book   | -                                 | -                             | -                                  |
| Schweinfurth               | 50,000.00                         | -                             | 50,000.00                          |
| CLEVNET                    | 6,328,220.35                      | -                             | 6,328,220.35                       |
| LSTA-OLBPD                 | 1,711,962.33                      | -                             | 1,711,962.33                       |
| MyCom                      | 26,257.69                         | 48,742.31                     | 75,000.00                          |
| Learning Centers           | -                                 | -                             | -                                  |
| Tech Centers               | 125,490.12                        | -                             | 125,490.12                         |
| Early Literacy             | -                                 | -                             | -                                  |
| Rice Solar Panel System    | -                                 | -                             | -                                  |
| Coronavirus Relief Fund    | 215,682.27                        | -                             | 215,682.27                         |
| <b>TOTAL APPROPRIATION</b> | <b>10,625,842.23</b>              | <b>48,742.31</b>              | <b>10,674,584.54</b>               |

**CLEVELAND PUBLIC LIBRARY  
2021 APPROPRIATION: FIFTH AMENDMENT  
MAY 20, 2021**

**DEBT SERVICE FUND**

| CERTIFIED REVENUE | Prior Certificate<br>(1)  | Increase/<br>Decrease | Amended<br>Certificate (2) |
|-------------------|---------------------------|-----------------------|----------------------------|
|                   | 3,293,727.09              | -                     | 3,293,727.09               |
| APPROPRIATION     | Original<br>Appropriation | Increase/<br>Decrease | Amended<br>Appropriation   |
| DEBT SERVICE      | 3,293,704.00              | -                     | 3,293,704.00               |

**CAPITAL PROJECT FUNDS**

| CERTIFIED REVENUE          | Prior Certificate<br>(1)  | Increase/<br>Decrease | Amended<br>Certificate (2) |
|----------------------------|---------------------------|-----------------------|----------------------------|
|                            | 75,538,421.25             | -                     | 75,538,421.25 (5)          |
| APPROPRIATION              | Original<br>Appropriation | Increase/<br>Decrease | Amended<br>Appropriation   |
| Building & Repair          | 1,802,420.83              | -                     | 1,802,420.83               |
| Construction - Tax-Exempt  | 5,941,464.79              | 1,608,615.00          | 7,550,079.79               |
| Construction - Taxable     | 5,000.00                  | -                     | 5,000.00                   |
| <b>TOTAL APPROPRIATION</b> | <b>7,748,885.62</b>       | <b>1,608,615.00</b>   | <b>9,357,500.62</b>        |

**CLEVELAND PUBLIC LIBRARY  
2021 APPROPRIATION: FIFTH AMENDMENT  
MAY 20, 2021**

**PERMANENT FUNDS**

| CERTIFIED REVENUE | Prior Certificate<br>(1) | Increase/<br>Decrease | Amended<br>Certificate (2) |
|-------------------|--------------------------|-----------------------|----------------------------|
|                   | 3,710,756.18             | -                     | 3,710,756.18 (6)           |

| APPROPRIATION              | Original<br>Appropriation | Increase/<br>Decrease | Amended<br>Appropriation |
|----------------------------|---------------------------|-----------------------|--------------------------|
| Abel                       | -                         | -                     | -                        |
| Ambler                     | -                         | -                     | -                        |
| Beard                      | 8,423.00                  | -                     | 8,423.00                 |
| Klein                      | -                         | -                     | -                        |
| Malon/Schroeder            | 10,000.00                 | -                     | 10,000.00                |
| McDonald                   | 3,900.00                  | -                     | 3,900.00                 |
| Ratner                     | -                         | -                     | -                        |
| Root                       | -                         | -                     | -                        |
| Sugarman                   | -                         | -                     | -                        |
| Thompson                   | -                         | -                     | -                        |
| Weidenthal                 | -                         | -                     | -                        |
| White                      | 50,000.00                 | -                     | 50,000.00                |
| Beard Anna Young           | -                         | -                     | -                        |
| <b>TOTAL APPROPRIATION</b> | <b>72,323.00</b>          | <b>-</b>              | <b>72,323.00</b>         |

**AGENCY FUNDS**

| CERTIFIED REVENUE | Prior Certificate<br>(1) | Increase/<br>Decrease | Amended<br>Certificate (2) |
|-------------------|--------------------------|-----------------------|----------------------------|
|                   | 14,809.91                | -                     | 14,809.91                  |

| APPROPRIATION              | Original<br>Appropriation | Increase/<br>Decrease | Amended<br>Fund Balance/ |
|----------------------------|---------------------------|-----------------------|--------------------------|
| Unclaimed Funds            | 9,005.09                  | -                     | 9,005.09                 |
| CLEVNET Fines & Fees       | 5,804.82                  | -                     | 5,804.82                 |
| <b>TOTAL APPROPRIATION</b> | <b>14,809.91</b>          | <b>-</b>              | <b>14,809.91</b>         |

**CLEVELAND PUBLIC LIBRARY  
2021 APPROPRIATION: FIFTH AMENDMENT  
MAY 20, 2021**

(1) Certificate dated April 6, 2021

(2) Certificate dated May 11, 2021

(3) \$36,465,198.15 unencumbered cash carried forward plus the repayment of advances to be made from MyCom of \$75,008.56 and Tech Centers of \$10,000 less advances out to Tech Centers of \$10,000 and MyCom of \$75,000 plus \$62,121,830.48 certified operating revenue produces the balance available for appropriation in 2021 (plus \$7,354,103.65 12/31/20 encumbered cash).

$$(\$36,465,198.15 + \$75,008.56 + \$10,000 - \$10,000 - \$75,000 + \$62,121,830.48 = \$98,587,037.19)$$

(4) \$20,528,049.87 unencumbered cash carried forward less the repayment of advances to be made from MyCom of \$75,008.56 and Tech Centers of \$10,000 plus \$7,271,560.47 additional revenue to receive in 2021 produces the certified revenue of \$27,714,601.78.

Non-expendable principal amounts of \$2,492,057.50 in Anderson, Founders and Wickwire Funds are included in the certified fund balances, but are not available for appropriation.

$$(\$27,714,601.78 - \$2,492,057.50 = \$25,222,544.28 \text{ available for appropriation (plus } \$944,969.42 \text{ 12/31/20 encumbered cash).}$$

(5) \$57,538,421.25 unencumbered cash carried forward plus the transfer in of \$18,000,000 produces the balance available for appropriation in 2021 (plus \$5,180,957.75 12/31/20 encumbered cash).

$$(\$57,538,421.25 + \$18,000,000 = \$75,538,421.25)$$

(6) \$4,643,856.96 unencumbered cash carried forward less non-expendable principal amounts of \$933,100.78 produces the balance available for appropriation in 2021 (plus \$45,430.69 12/31/20 encumbered cash).

$$(\$4,643,856.96 - \$933,100.78 = \$3,710,756.18)$$

Non-expendable principal amounts of \$933,100.78 are not included in either the certified fund balances or the appropriated amounts.



## Exhibit "A"

### Hough Branch

|        | Building Concrete                        | Site Work / Earthwork                | Foundations / Aggregate Piers           | Subtotal  | Total with Contingency, General Conditions, & CM Fee |
|--------|--|--------------------------------------|---|-----------|--|
| Bid #1 | Platform Cement Inc.<br>(\$154,500)      | Platform Cement Inc.<br>(\$373,500)  | CNC \$619,006<br>(\$44,700)             | \$572,700 | \$619,006  |
| Bid #2 | VMI Group<br>(\$166,604)                 | Mr. Excavator<br>(\$377,700)         | Keller North America<br>(\$63,500)      |           |  |
| Bid #3 | North Coast Concrete Inc.<br>(\$231,200) | Precision Engineering<br>(\$421,579) | Peterson Contractors Inc.<br>(\$78,000) |           |  |

### West Park Branch

|        | Demolition / Abatement                 | Subtotal  | Total with Contingency, General Conditions, & CM Fee |
|--------|--|-----------|--|
| Bid #1 | Petty Group, LLC<br>(\$194,000)        | \$194,000 | \$209,344  |
| Bid #2 | Precision Environmental<br>(\$195,900) |           |  |
| Bid #3 |  |           |  |

### Central Distribution Facility

|        | Demolition / Abatement                 | Steel                      | Subtotal  | Total with Contingency, General Conditions, & CM Fee |
|--------|--|----------------------------|-----------|--|
| Bid #1 | Petty Group, LLC<br>(\$199,000)        | Aztec Steel<br>(\$152,600) | \$351,600 | \$379,409  |
| Bid #2 | Precision Environmental<br>(\$220,700) |                            |           |  |
| Bid #3 |  |                            |           |  |

CLEVELAND PUBLIC LIBRARY  
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES  
FOR THE PERIOD APRIL 1 – APRIL 30, 2021

*Carrie Krenicky*

FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES



**Cleveland Public Library**  
**Revenues, Expenditures and Changes in Fund Balance**  
**For the Period Ending April 30, 2021**

|  | <u>General Fund</u>      | <u>Special Revenue</u>  | <u>Debt Service</u>    | <u>Capital Projects</u> | <u>Permanent</u>       | <u>Agency</u>       | <u>Total</u>             |
|--|--------------------------|-------------------------|------------------------|-------------------------|------------------------|---------------------|--------------------------|
| 41 Taxes   | 19,516,692.05            | 0.00                    | 0.00                   | 0.00                    | 0.00                   | 0.00                | 19,516,692.05            |
| 42 Intergovernmental   | 9,023,077.17             | 551,441.47              | 0.00                   | 0.00                    | 0.00                   | 0.00                | 9,574,518.64             |
| 43 Fines & Fees  | 34,066.31                | 0.00                    | 0.00                   | 0.00                    | 0.00                   | 0.00                | 34,066.31                |
| 44 Investment Earnings   | 106,087.55               | 141,099.88              | 56.05                  | 240,560.46              | 13,795.26              | 0.00                | 501,599.20               |
| 45 Charges for Services  | 0.00                     | 2,595,449.39            | 0.00                   | 0.00                    | 0.00                   | 0.00                | 2,595,449.39             |
| 46 Contributions & Donations   | 50.00                    | 118,297.28              | 0.00                   | 0.00                    | 0.00                   | 0.00                | 118,347.28               |
| 48 Miscellaneous Revenue   | 78,862.93                | 0.00                    | 0.00                   | 0.00                    | 0.00                   | 26,803.99           | 105,666.92               |
| <b>Total Revenues</b>  | <b>\$ 28,758,836.01</b>  | <b>\$ 3,406,288.02</b>  | <b>\$ 56.05</b>        | <b>\$ 240,560.46</b>    | <b>\$ 13,795.26</b>    | <b>\$ 26,803.99</b> | <b>\$ 32,446,339.79</b>  |
| 51 Salaries/Benefits   | 13,016,533.68            | 1,088,179.81            | 0.00                   | 0.00                    | 0.00                   | 0.00                | 14,104,713.49            |
| 52 Supplies  | 332,670.87               | 38,420.57               | 0.00                   | 0.00                    | 0.00                   | 0.00                | 371,091.44               |
| 53 Purchased/Contracted Services   | 3,789,049.81             | 1,489,903.85            | 0.00                   | 23,324.78               | 3,322.00               | 0.00                | 5,305,600.44             |
| 54 Library Materials   | 1,964,129.86             | 408,944.26              | 0.00                   | 0.00                    | 5,486.56               | 0.00                | 2,378,560.68             |
| 55 Capital Outlay  | 169,449.86               | 351,507.81              | 0.00                   | 1,173,714.63            | 0.00                   | 0.00                | 1,694,672.30             |
| 56 Debt Service  | 0.00                     | 0.00                    | 0.00                   | 0.00                    | 0.00                   | 0.00                | 0.00                     |
| 57 Miscellaneous Expenses  | 42,402.44                | 9,869.88                | 0.00                   | 0.00                    | 0.00                   | 26,918.69           | 79,191.01                |
| <b>Total Expenditures</b>  | <b>\$ 19,314,236.52</b>  | <b>\$ 3,386,826.18</b>  | <b>\$ 0.00</b>         | <b>\$ 1,197,039.41</b>  | <b>\$ 8,808.56</b>     | <b>\$ 26,918.69</b> | <b>\$ 23,933,829.36</b>  |
| <b>Revenue Over/(Under) Expenditures</b>   | <b>\$ 9,444,599.49</b>   | <b>\$ 19,461.84</b>     | <b>\$ 56.05</b>        | <b>\$(956,478.95)</b>   | <b>\$ 4,986.70</b>     | <b>\$(114.70)</b>   | <b>\$ 8,512,510.43</b>   |
| 95 Notes Issued  | 0.00                     | 0.00                    | 0.00                   | 0.00                    | 0.00                   | 0.00                | 0.00                     |
| 98 Advances  | 75,008.56                | (75,008.56)             | 0.00                   | 0.00                    | 0.00                   | 0.00                | 0.00                     |
| 99 Transfers   | (20,588,329.59)          | 0.00                    | 2,588,329.59           | 18,000,000.00           | 0.00                   | 0.00                | 0.00                     |
| <b>Total Other Sources / Uses</b>  | <b>\$(20,513,321.03)</b> | <b>\$(75,008.56)</b>    | <b>\$ 2,588,329.59</b> | <b>\$ 18,000,000.00</b> | <b>\$ 0.00</b>         | <b>\$ 0.00</b>      | <b>\$ 0.00</b>           |
| <b>Revenue &amp; Other Sources Over/<br/>(Under) Expenditures &amp; Other Uses</b> | <b>\$(11,068,721.54)</b> | <b>\$(55,546.72)</b>    | <b>\$ 2,588,385.64</b> | <b>\$ 17,043,521.05</b> | <b>\$ 4,986.70</b>     | <b>\$(114.70)</b>   | <b>\$ 8,512,510.43</b>   |
| <b>Beginning Year Cash Balance</b>   | <b>\$ 43,819,301.80</b>  | <b>\$ 21,473,019.29</b> | <b>\$ 0.00</b>         | <b>\$ 62,719,379.00</b> | <b>\$ 4,689,287.65</b> | <b>\$ 14,809.91</b> | <b>\$ 133,421,195.15</b> |
| <b>Current Cash Balance</b>  | <b>\$ 32,750,580.26</b>  | <b>\$ 21,417,472.57</b> | <b>\$ 3,293,783.14</b> | <b>\$ 79,762,900.05</b> | <b>\$ 4,694,274.35</b> | <b>\$ 14,695.21</b> | <b>\$ 141,933,705.58</b> |

**Cleveland Public Library**  
**Certified Revenue, Appropriations and Balances**  
**General Fund**  
**For the Period Ending April 30, 2021**

|                          | <u>Certified<br/>Revenue (1)</u> | <u>Income<br/>To Date</u> | <u>Balance</u>       | <u>Percent<br/>To Date</u> | <u>Percent<br/>Prior<br/>Year</u> |
|--------------------------|----------------------------------|---------------------------|----------------------|----------------------------|-----------------------------------|
| PLF State Income Tax     | 23,461,822                       | 7,730,434                 | 15,731,388           | 33%                        | 30%                               |
| General Property Tax     | 34,939,195                       | 19,516,692                | 15,422,503           | 56%                        | 61%                               |
| Rollback, Homestead, CAT | 2,400,000                        | 1,292,643                 | 1,107,357            | 54%                        | 0%                                |
| Fines & Fees             | 132,000                          | 34,066                    | 97,934               | 26%                        | 22%                               |
| Investment Earnings      | 343,721                          | 106,088                   | 237,633              | 31%                        | 34%                               |
| Contributions            | 0                                | 50                        | (50)                 | 100%                       | 20%                               |
| Miscellaneous            | 845,093                          | 78,863                    | 766,230              | 9%                         | 11%                               |
| Return of Advances Out   | 0                                | 85,009                    | (85,009)             |                            |                                   |
| <b>Total</b>             | <b>\$ 62,121,830</b>             | <b>\$ 28,843,845</b>      | <b>\$ 33,277,986</b> | <b>46%</b>                 | <b>46%</b>                        |

|                    | <u>Appropriation(2)</u> | <u>Expended/<br/>Encumbered</u> | <u>Balance</u>       | <u>Percent<br/>To Date (3)</u> | <u>Percent<br/>Prior<br/>Year</u> |
|--------------------|-------------------------|---------------------------------|----------------------|--------------------------------|-----------------------------------|
| Salaries/Benefits  | 40,721,849              | 13,109,590                      | 27,612,259           | 32%                            | 31%                               |
| Supplies           | 1,112,346               | 458,694                         | 653,653              | 41%                            | 47%                               |
| Purchased Services | 11,617,964              | 7,168,003                       | 4,449,960            | 62%                            | 69%                               |
| Library Materials  | 10,432,203              | 4,932,582                       | 5,499,621            | 47%                            | 38%                               |
| Capital Outlay     | 1,381,981               | 398,744                         | 983,237              | 29%                            | 21%                               |
| Other              | 150,623                 | 91,896                          | 58,727               | 61%                            | 72%                               |
| <b>Subtotal</b>    | <b>\$ 65,416,966</b>    | <b>\$ 26,159,510</b>            | <b>\$ 39,257,456</b> | <b>40%</b>                     | <b>39%</b>                        |
| Advances Out       | 0                       | 10,000                          | (10,000)             |                                |                                   |
| Transfers Out      | 20,588,330              | 20,588,330                      | 0                    | 100%                           | 100%                              |
| <b>Total</b>       | <b>\$ 86,005,296</b>    | <b>\$ 46,757,839</b>            | <b>\$ 39,247,456</b> | <b>54%</b>                     | <b>40%</b>                        |

Note (1): Certificate from Cuyahoga County Budget Commission dated April 6, 2021.

Note (2): Total Amended Appropriation of \$78,651,191.92 plus carried forward encumbrance of \$7,354,103.65.

Note (3): Subtotal includes 30% expended and 10% encumbered.

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending April 30, 2021**

|                                      | <b>Current<br/>Year<br/>Appropriation</b> | <b>Total<br/>Appropriated<br/>Funds</b> | <b>Current<br/>Year<br/>Expenditures</b> | <b>Encumbered<br/>and<br/>Unpaid</b> | <b>Unencumbered<br/>Balance</b> |
|--------------------------------------|---|---|--|--------------------------------------|---------------------------------|
| 51110 Professional Salaries          | 11,731,474.81                             | 12,108,952.22                           | 4,021,672.80                             | 0.00                                 | 8,087,279.42                    |
| 51120 Clerical Salaries              | 10,511,536.81                             | 10,838,871.05                           | 3,375,702.10                             | 0.00                                 | 7,463,168.95                    |
| 51130 Non-Clerical Salaries          | 890,526.80                                | 918,998.14                              | 267,217.34                               | 0.00                                 | 651,780.80                      |
| 51140 Buildings Salaries             | 5,211,405.24                              | 5,369,108.68                            | 1,700,046.45                             | 0.00                                 | 3,669,062.23                    |
| 51150 Other Salaries                 | 417,092.96                                | 428,750.20                              | 122,568.91                               | 0.00                                 | 306,181.29                      |
| 51180 Severance Pay                  | 0.00                                      | 209,471.09                              | 168,519.51                               | 50,000.00                            | (9,048.42)                      |
| 51190 Non-Base Pay                   | 361,992.37                                | 446,324.88                              | 238,712.50                               | 0.00                                 | 207,612.38                      |
| 51400 OPERS                          | 4,236,321.13                              | 4,374,061.72                            | 1,369,626.10                             | 0.00                                 | 3,004,435.62                    |
| 51610 Health Insurance               | 5,130,053.75                              | 5,130,053.75                            | 1,523,093.65                             | 0.00                                 | 3,606,960.10                    |
| 51611 Dental Insurance               | 222,620.71                                | 222,620.71                              | 67,428.87                                | 0.00                                 | 155,191.84                      |
| 51612 Vision Insurance               | 17,328.90                                 | 17,328.90                               | 5,145.05                                 | 0.00                                 | 12,183.85                       |
| 51620 Life Insurance                 | 14,236.20                                 | 14,236.20                               | 4,806.95                                 | 0.00                                 | 9,429.25                        |
| 51625 Short Term Disability Insuranc | 51,883.21                                 | 51,883.21                               | 17,780.76                                | 0.00                                 | 34,102.45                       |
| 51630 Workers Compensation           | 65,481.18                                 | 65,481.18                               | (17,794.16)                              | 0.00                                 | 83,275.34                       |
| 51640 Unemployment Compensation      | 25,000.00                                 | 67,545.14                               | 16,145.98                                | 24,094.34                            | 27,304.82                       |
| 51650 Medicare - ER                  | 408,439.77                                | 426,096.42                              | 133,744.45                               | 994.70                               | 291,357.27                      |
| 51900 Other Benefits                 | 22,119.84                                 | 32,065.47                               | 2,116.42                                 | 17,967.51                            | 11,981.54                       |
| <b>Salaries/Benefits</b>             | <b>\$39,317,513.68</b>                    | <b>\$ 40,721,848.96</b>                 | <b>\$ 13,016,533.68</b>                  | <b>\$ 93,056.55</b>                  | <b>\$ 27,612,258.73</b>         |
| 52110 Office Supplies                | 41,233.00                                 | 43,428.50                               | 4,780.14                                 | 434.28                               | 38,214.08                       |
| 52120 Stationery                     | 27,475.00                                 | 33,794.49                               | 9,362.47                                 | 154.38                               | 24,277.64                       |
| 52130 Duplication Supplies           | 17,700.00                                 | 17,700.00                               | 517.59                                   | 0.00                                 | 17,182.41                       |
| 52140 Hand Tools                     | 500.00                                    | 1,192.61                                | 692.61                                   | 0.00                                 | 500.00                          |
| 52150 Book Repair Supplies           | 56,000.00                                 | 66,676.29                               | 11,587.14                                | 9,913.04                             | 45,176.11                       |
| 52210 Janitorial Supplies            | 108,994.00                                | 124,241.76                              | 27,598.13                                | 19,442.59                            | 77,201.04                       |

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending April 30, 2021**

|       |                             | <b>Current<br/>Year<br/>Appropriation</b> | <b>Total<br/>Appropriated<br/>Funds</b> | <b>Current<br/>Year<br/>Expenditures</b> | <b>Encumbered<br/>and<br/>Unpaid</b> | <b>Unencumbered<br/>Balance</b> |
|-------|-----------------------------|---|---|--|--------------------------------------|---------------------------------|
| 52220 | Electrical Supplies         | 42,988.00                                 | 46,004.21                               | 13,547.58                                | 3,812.12                             | 28,644.51                       |
| 52230 | Maintenance Supplies        | 293,500.00                                | 478,665.58                              | 206,797.14                               | 53,366.79                            | 218,501.65                      |
| 52240 | Uniforms                    | 40,000.00                                 | 50,429.22                               | 10,273.02                                | 7,377.90                             | 32,778.30                       |
| 52300 | Motor Vehicle Supplies      | 56,585.00                                 | 61,066.01                               | 11,676.96                                | 19,823.48                            | 29,565.57                       |
| 52900 | Other Supplies              | 163,715.17                                | 189,147.82                              | 35,838.09                                | 11,698.39                            | 141,611.34                      |
|       | <b>Supplies</b>             | <b>\$848,690.17</b>                       | <b>\$ 1,112,346.49</b>                  | <b>\$ 332,670.87</b>                     | <b>\$ 126,022.97</b>                 | <b>\$ 653,652.65</b>            |
| 53100 | Travel/Meetings             | 25,000.00                                 | 25,557.00                               | 669.00                                   | 1,100.00                             | 23,788.00                       |
| 53210 | Telecommunications          | 273,000.00                                | 291,793.63                              | 99,981.52                                | 174,654.93                           | 17,157.18                       |
| 53230 | Postage/Freight             | 55,600.00                                 | 80,435.61                               | 9,462.15                                 | 60,356.20                            | 10,617.26                       |
| 53240 | PR/Other Communications     | 186,790.00                                | 247,234.08                              | 24,501.23                                | 48,392.91                            | 174,339.94                      |
| 53310 | Building Repairs            | 275,000.00                                | 394,789.46                              | 154,534.09                               | 125,920.99                           | 114,334.38                      |
| 53320 | Machine Repairs             | 11,000.00                                 | 30,673.25                               | 13,568.50                                | 5,219.51                             | 11,885.24                       |
| 53340 | Building Maintenance        | 425,225.00                                | 665,516.29                              | 143,881.18                               | 214,312.38                           | 307,322.73                      |
| 53350 | Machine Maintenance         | 156,734.09                                | 216,668.44                              | 27,953.98                                | 48,058.36                            | 140,656.10                      |
| 53360 | Computer Maintenance        | 460,159.00                                | 561,924.39                              | 210,763.18                               | 7,122.32                             | 344,038.89                      |
| 53370 | Motor Vehicle Repairs/Maint | 27,000.00                                 | 35,265.93                               | 6,107.08                                 | 18,460.42                            | 10,698.43                       |
| 53380 | Contract Security           | 815,000.00                                | 868,620.50                              | 160,817.16                               | 22,803.34                            | 685,000.00                      |
| 53390 | Landscaping                 | 26,000.00                                 | 26,000.00                               | 1,800.00                                 | 0.00                                 | 24,200.00                       |
| 53400 | Insurance                   | 506,230.00                                | 506,230.00                              | 346.00                                   | 0.00                                 | 505,884.00                      |
| 53510 | Rent/Leases                 | 83,837.00                                 | 201,061.58                              | 50,102.53                                | 84,752.22                            | 66,206.83                       |
| 53520 | Equipment Rental            | 28,884.00                                 | 30,045.74                               | 6,441.37                                 | 15,925.15                            | 7,679.22                        |
| 53610 | Electricity                 | 1,779,000.00                              | 1,963,547.05                            | 608,677.07                               | 1,197,091.70                         | 157,778.28                      |
| 53620 | Gas                         | 148,000.00                                | 175,901.32                              | 95,326.18                                | 66,520.05                            | 14,055.09                       |
| 53630 | Chilled Water               | 667,118.00                                | 719,565.70                              | 67,556.77                                | 612,917.91                           | 39,091.02                       |

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending April 30, 2021**

|       |                                      | <u>Current<br/>Year<br/>Appropriation</u> | <u>Total<br/>Appropriated<br/>Funds</u> | <u>Current<br/>Year<br/>Expenditures</u> | <u>Encumbered<br/>and<br/>Unpaid</u> | <u>Unencumbered<br/>Balance</u> |
|-------|--------------------------------------|---|---|--|--------------------------------------|---------------------------------|
| 53640 | Water/Sewer                          | 162,000.00                                | 205,790.67                              | 30,100.49                                | 136,654.02                           | 39,036.16                       |
| 53710 | Professional Services                | 1,113,132.91                              | 1,631,244.82                            | 200,302.40                               | 443,142.20                           | 987,800.22                      |
| 53720 | Auditors Fees                        | 840,000.00                                | 865,562.00                              | 381,387.35                               | 24,360.00                            | 459,814.65                      |
| 53730 | Bank Service Charges                 | 11,000.00                                 | 11,000.00                               | 2,119.39                                 | 0.00                                 | 8,880.61                        |
| 53800 | Library Material Control             | 279,500.00                                | 436,890.37                              | 91,416.64                                | 67,458.73                            | 278,015.00                      |
| 53900 | Other Purchased Services             | 1,508,500.00                              | 1,426,645.81                            | 1,401,234.55                             | 3,730.00                             | 21,681.26                       |
|       | <b>Purchased/Contracted Services</b> | <b>\$9,863,710.00</b>                     | <b>\$ 11,617,963.64</b>                 | <b>\$ 3,789,049.81</b>                   | <b>\$ 3,378,953.34</b>               | <b>\$ 4,449,960.49</b>          |
| 54110 | Books                                | 1,811,541.00                              | 2,482,878.21                            | 460,244.21                               | 797,140.49                           | 1,225,493.51                    |
| 54120 | Continuations                        | 337,750.00                                | 592,395.05                              | 120,068.56                               | 202,557.69                           | 269,768.80                      |
| 54210 | Periodicals                          | 745,500.00                                | 1,066,300.23                            | 154,656.40                               | 159,149.34                           | 752,494.49                      |
| 54220 | Microforms                           | 29,100.00                                 | 50,313.00                               | 13,871.41                                | 7,750.00                             | 28,691.59                       |
| 54310 | Video Media                          | 1,050,000.00                              | 1,397,042.30                            | 202,202.78                               | 423,974.70                           | 770,864.82                      |
| 54320 | Audio Media - Spoken                 | 55,150.00                                 | 82,999.27                               | 13,750.83                                | 20,523.28                            | 48,725.16                       |
| 54325 | Audio Media - Music                  | 122,650.00                                | 177,908.26                              | 26,022.07                                | 56,438.20                            | 95,447.99                       |
| 54500 | Database Services                    | 795,000.00                                | 1,454,716.64                            | 427,004.55                               | 214,844.69                           | 812,867.40                      |
| 54530 | eMedia                               | 1,650,000.00                              | 2,823,335.85                            | 531,619.24                               | 963,814.12                           | 1,327,902.49                    |
| 54600 | Interlibrary Loan                    | 3,000.00                                  | 3,705.10                                | 958.50                                   | 2,270.00                             | 476.60                          |
| 54710 | Bookbinding                          | 20,000.00                                 | 25,279.28                               | 10,834.97                                | 14,444.31                            | 0.00                            |
| 54720 | Preservation Services                | 20,000.00                                 | 22,406.00                               | 1,761.00                                 | 2,051.76                             | 18,593.24                       |
| 54730 | Preservation Boxing                  | 5,000.00                                  | 5,228.98                                | 1,135.34                                 | 798.95                               | 3,294.69                        |
| 54790 | Preservation Reformatting            | 25,000.00                                 | 25,000.00                               | 0.00                                     | 0.00                                 | 25,000.00                       |
| 54905 | Other LM-Hotspots                    | 120,000.00                                | 222,695.05                              | 0.00                                     | 102,695.05                           | 120,000.00                      |
|       | <b>Library Materials</b>             | <b>\$6,789,691.00</b>                     | <b>\$ 10,432,203.22</b>                 | <b>\$ 1,964,129.86</b>                   | <b>\$ 2,968,452.58</b>               | <b>\$ 5,499,620.78</b>          |

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending April 30, 2021**

|                                 | <b>Current<br/>Year<br/>Appropriation</b> | <b>Total<br/>Appropriated<br/>Funds</b> | <b>Current<br/>Year<br/>Expenditures</b> | <b>Encumbered<br/>and<br/>Unpaid</b> | <b>Unencumbered<br/>Balance</b> |
|---------------------------------|---|---|--|--------------------------------------|---------------------------------|
| 55300 Construction/Improvements | 1,596.78                                  | 27,613.67                               | 1,596.78                                 | 26,016.89                            | 0.00                            |
| 55510 Furniture                 | 126,274.22                                | 142,138.81                              | 14,952.99                                | 3,651.26                             | 123,534.56                      |
| 55520 Equipment                 | 396,853.42                                | 551,941.02                              | 106,646.25                               | 115,110.01                           | 330,184.76                      |
| 55530 Computer Hardware         | 240,000.00                                | 287,784.72                              | 34,670.66                                | 56,373.50                            | 196,740.56                      |
| 55540 Software                  | 254,000.00                                | 279,652.53                              | 8,248.74                                 | 22,292.50                            | 249,111.29                      |
| 55700 Motor Vehicles            | 87,000.00                                 | 92,850.00                               | 3,334.44                                 | 5,850.00                             | 83,665.56                       |
| <b>Capital Outlay</b>           | <b>\$1,105,724.42</b>                     | <b>\$ 1,381,980.75</b>                  | <b>\$ 169,449.86</b>                     | <b>\$ 229,294.16</b>                 | <b>\$ 983,236.73</b>            |
| 57100 Memberships               | 99,533.26                                 | 103,183.26                              | 41,182.48                                | 26,153.96                            | 35,846.82                       |
| 57200 Taxes                     | 15,000.00                                 | 24,258.69                               | 506.38                                   | 22,262.31                            | 1,490.00                        |
| 57500 Refunds/Reimbursements    | 23,000.00                                 | 23,180.97                               | 713.58                                   | 1,077.45                             | 21,389.94                       |
| <b>Miscellaneous Expenses</b>   | <b>\$137,533.26</b>                       | <b>\$ 150,622.92</b>                    | <b>\$ 42,402.44</b>                      | <b>\$ 49,493.72</b>                  | <b>\$ 58,726.76</b>             |
| 59810 Advances Out              | 0.00                                      | 0.00                                    | 10,000.00                                | 0.00                                 | (10,000.00)                     |
| <b>Advances</b>                 | <b>\$0.00</b>                             | <b>\$ 0.00</b>                          | <b>\$ 10,000.00</b>                      | <b>\$ 0.00</b>                       | <b>\$(10,000.00)</b>            |
| 59900 Transfers Out             | 2,588,329.59                              | 20,588,329.59                           | 20,588,329.59                            | 0.00                                 | 0.00                            |
| <b>Transfers</b>                | <b>\$2,588,329.59</b>                     | <b>\$ 20,588,329.59</b>                 | <b>\$ 20,588,329.59</b>                  | <b>\$ 0.00</b>                       | <b>\$ 0.00</b>                  |
| <b>TOTAL</b>                    | <b>\$60,651,192.12</b>                    | <b>\$ 86,005,295.57</b>                 | <b>\$ 39,912,566.11</b>                  | <b>\$ 6,845,273.32</b>               | <b>\$ 39,247,456.14</b>         |

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending April 30, 2021**

|                                    | <u>Beginning Year<br/>Balance</u> | <u>Year to Date<br/>Receipts</u> | <u>Year to Date<br/>Expenditures</u> | <u>Year to Date<br/>Encumbrances</u> | <u>Unencumbered<br/>Balance</u> |
|------------------------------------|-----------------------------------|----------------------------------|--------------------------------------|--------------------------------------|---------------------------------|
| 101 General Fund                   | 43,819,301.80                     | 28,843,844.57                    | 39,912,566.11                        | 6,845,273.32                         | 25,905,306.94                   |
| <b>Total General Fund</b>          | <b>\$ 43,819,301.80</b>           | <b>\$ 28,843,844.57</b>          | <b>\$ 39,912,566.11</b>              | <b>\$ 6,845,273.32</b>               | <b>\$ 25,905,306.94</b>         |
| 201 Anderson                       | 394,469.40                        | (3,760.56)                       | 116.75                               | 0.00                                 | 390,592.09                      |
| 202 Endowment for the Blind        | 3,021,022.46                      | (2,575.11)                       | 0.00                                 | 0.00                                 | 3,018,447.35                    |
| 203 Founders                       | 6,190,967.47                      | 197,839.18                       | 231,512.38                           | 245,618.61                           | 5,911,675.66                    |
| 204 Kaiser                         | 84,138.78                         | 0.00                             | 0.00                                 | 0.00                                 | 84,138.78                       |
| 205 Kralej                         | 224,615.95                        | 268.63                           | 0.00                                 | 0.00                                 | 224,884.58                      |
| 206 Library                        | 204,839.02                        | 679.79                           | 0.00                                 | 0.00                                 | 205,518.81                      |
| 207 Pepke                          | 179,786.70                        | 0.00                             | 0.00                                 | 0.00                                 | 179,786.70                      |
| 208 Wickwire                       | 1,848,989.50                      | (5,745.15)                       | 0.00                                 | 1,024.09                             | 1,842,220.26                    |
| 209 Wittke                         | 114,363.97                        | 0.00                             | 0.00                                 | 0.00                                 | 114,363.97                      |
| 210 Young                          | 5,797,311.25                      | (2,677.89)                       | 0.00                                 | 0.00                                 | 5,794,633.36                    |
| 226 Judd                           | 224,246.90                        | 64,263.50                        | 63,152.77                            | 18,340.45                            | 207,017.18                      |
| 228 Lockwood Thompson Memorial     | 271,737.53                        | 0.00                             | 136,376.14                           | 42,480.50                            | 92,880.89                       |
| 230 Schweinfurth                   | 206,337.52                        | 0.00                             | 29,583.00                            | 0.00                                 | 176,754.52                      |
| 231 CLEVNET                        | 1,932,645.39                      | 2,595,449.39                     | 2,251,000.20                         | 988,679.84                           | 1,288,414.74                    |
| 251 OLBDP-Library for the Blind    | 259,592.12                        | 502,732.00                       | 470,926.78                           | 56,887.09                            | 234,510.25                      |
| 254 MyCom                          | 26,107.22                         | 48,709.47                        | 74,816.69                            | 0.00                                 | 0.00                            |
| 256 Learning Centers               | 8,042.05                          | 0.00                             | 0.00                                 | 0.00                                 | 8,042.05                        |
| 257 Tech Centers                   | 75,643.97                         | 20,500.00                        | 19,124.22                            | 1,482.85                             | 75,536.90                       |
| 259 Rice Solar Panel System        | 114,476.85                        | 3.72                             | 2,927.00                             | 111,079.23                           | 474.34                          |
| 260 Coronavirus Relief Fund        | 293,685.24                        | 601.05                           | 192,298.81                           | 71,309.46                            | 30,678.02                       |
| <b>Total Special Revenue Funds</b> | <b>\$ 21,473,019.29</b>           | <b>\$ 3,416,288.02</b>           | <b>\$ 3,471,834.74</b>               | <b>\$ 1,536,902.12</b>               | <b>\$ 19,880,570.45</b>         |
| 301 Debt Service                   | 705,397.50                        | 2,588,385.64                     | 0.00                                 | 0.00                                 | 3,293,783.14                    |
| <b>Total Debt Service Fund</b>     | <b>\$ 705,397.50</b>              | <b>\$ 2,588,385.64</b>           | <b>\$ 0.00</b>                       | <b>\$ 0.00</b>                       | <b>\$ 3,293,783.14</b>          |

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending April 30, 2021**

|                                    | <u>Beginning Year<br/>Balance</u> | <u>Year to Date<br/>Receipts</u> | <u>Year to Date<br/>Expenditures</u> | <u>Year to Date<br/>Encumbrances</u> | <u>Unencumbered<br/>Balance</u> |
|------------------------------------|-----------------------------------|----------------------------------|--------------------------------------|--------------------------------------|---------------------------------|
| 401 Building & Repair              | 1,961,766.25                      | 18,000,000.00                    | 113,699.17                           | 45,646.25                            | 19,802,420.83                   |
| 402 Construction - Tax-Exempt      | 51,618,170.56                     | 197,536.44                       | 1,081,625.41                         | 4,695,721.89                         | 46,038,359.70                   |
| 403 Construction - Taxable         | 9,139,442.19                      | 43,024.02                        | 1,714.83                             | 2,664.73                             | 9,178,086.65                    |
| <b>Total Capital Project Funds</b> | <b>\$ 62,719,379.00</b>           | <b>\$ 18,240,560.46</b>          | <b>\$ 1,197,039.41</b>               | <b>\$ 4,744,032.87</b>               | <b>\$ 75,018,867.18</b>         |
| 501 Abel                           | 310,086.97                        | (1,346.25)                       | 0.00                                 | 0.00                                 | 308,740.72                      |
| 502 Ambler                         | 3,153.44                          | 0.00                             | 0.00                                 | 0.00                                 | 3,153.44                        |
| 503 Beard                          | 66,204.46                         | 2,261.53                         | 1,832.00                             | 5,617.44                             | 61,016.55                       |
| 504 Klein                          | 7,455.81                          | 0.00                             | 0.00                                 | 0.00                                 | 7,455.81                        |
| 505 Malon/Schroeder                | 359,579.98                        | 2,145.71                         | 0.00                                 | 149.90                               | 361,575.79                      |
| 506 McDonald                       | 249,530.46                        | 1,132.30                         | 1,240.00                             | 2,790.00                             | 246,632.76                      |
| 507 Ratner                         | 126,809.54                        | 0.00                             | 0.00                                 | 0.00                                 | 126,809.54                      |
| 508 Root                           | 54,663.37                         | 0.00                             | 0.00                                 | 0.00                                 | 54,663.37                       |
| 509 Sugarman                       | 241,027.57                        | 0.00                             | 250.00                               | 0.00                                 | 240,777.57                      |
| 510 Thompson                       | 176,293.33                        | (2,499.42)                       | 0.00                                 | 0.00                                 | 173,793.91                      |
| 511 Weidenthal                     | 9,232.20                          | 0.00                             | 0.00                                 | 0.00                                 | 9,232.20                        |
| 512 White                          | 2,828,335.38                      | 12,101.39                        | 5,486.56                             | 44,998.75                            | 2,789,951.46                    |
| 513 Beard Anna Young               | 108,130.72                        | 0.00                             | 0.00                                 | 0.00                                 | 108,130.72                      |
| 514 Paulson                        | 148,784.42                        | 0.00                             | 0.00                                 | 0.00                                 | 148,784.42                      |
| <b>Total Permanent Funds</b>       | <b>\$ 4,689,287.65</b>            | <b>\$ 13,795.26</b>              | <b>\$ 8,808.56</b>                   | <b>\$ 53,556.09</b>                  | <b>\$ 4,640,718.26</b>          |
| 901 Unclaimed Funds                | 9,005.09                          | 0.00                             | 170.00                               | 0.00                                 | 8,835.09                        |
| 905 CLEVNET Fines & Fees           | 5,804.82                          | 26,803.99                        | 26,748.69                            | 0.00                                 | 5,860.12                        |
| <b>Total Agency Funds</b>          | <b>\$ 14,809.91</b>               | <b>\$ 26,803.99</b>              | <b>\$ 26,918.69</b>                  | <b>\$ 0.00</b>                       | <b>\$ 14,695.21</b>             |
| <b>Total All Funds</b>             | <b>\$ 133,421,195.15</b>          | <b>\$ 53,129,677.94</b>          | <b>\$ 44,617,167.51</b>              | <b>\$ 13,179,764.40</b>              | <b>\$ 128,753,941.18</b>        |



**Cleveland Public Library**  
**Year-To-Date Budget Report**  
**Construction - Tax-Exempt Fund 402**  
**For the Period Ending April 30, 2021**

|                                      | Original<br>Budget | Revised Budget       | YTD Actual             | Encumbered<br>and<br>Unpaid | Available<br>Balance |
|--------------------------------------|--------------------|----------------------|------------------------|-----------------------------|----------------------|
| 44400 Investment Earnings (Capital)  | 0.00               | 0.00                 | -197,536.44            | 0.00                        | 197,536.44           |
| <b>Investment Earnings</b>           | <b>0.00</b>        | <b>0.00</b>          | <b>-197,536.44</b>     | <b>0.00</b>                 | <b>197,536.44</b>    |
| 53710 Professional Services          | 20,000.00          | 50,735.85            | 21,609.95              | 26,524.05                   | 2,601.85             |
| <b>Purchased/Contracted Services</b> | <b>20,000.00</b>   | <b>50,735.85</b>     | <b>21,609.95</b>       | <b>26,524.05</b>            | <b>2,601.85</b>      |
| 55300 Construction/Improvements      | 0.00               | 10,911,381.36        | 1,060,015.46           | 4,669,197.84                | 5,182,168.06         |
| <b>Capital Outlay</b>                | <b>0.00</b>        | <b>10,911,381.36</b> | <b>1,060,015.46</b>    | <b>4,669,197.84</b>         | <b>5,182,168.06</b>  |
| <b>TOTAL Revenues</b>                | <b>0.00</b>        | <b>0.00</b>          | <b>-197,536.44</b>     |                             | <b>197,536.44</b>    |
| <b>TOTAL Expenditures</b>            | <b>20,000.00</b>   | <b>10,962,117.21</b> | <b>1,081,625.41</b>    | <b>4,695,721.89</b>         | <b>5,184,769.91</b>  |
|                                      |                    |                      | Prior Fund Balance     |                             | 51,618,170.56        |
|                                      |                    |                      | Change in Fund Balance |                             | (884,088.97)         |
|                                      |                    |                      | Current Fund Balance   |                             | 50,734,081.59        |

**Cleveland Public Library**  
**Year-To-Date Budget Report**  
**Construction - Taxable Fund 403**  
**For the Period Ending April 30, 2021**

|                                      | Original<br>Budget | Revised Budget  | YTD Actual             | Encumbered<br>and<br>Unpaid | Available<br>Balance |
|--------------------------------------|--------------------|-----------------|------------------------|-----------------------------|----------------------|
| 44400 Investment Earnings (Capital)  | 0.00               | 0.00            | -43,024.02             | 0.00                        | 43,024.02            |
| <b>Investment Earnings</b>           | <b>0.00</b>        | <b>0.00</b>     | <b>-43,024.02</b>      | <b>0.00</b>                 | <b>43,024.02</b>     |
| 53710 Professional Services          | 5,000.00           | 5,959.91        | 1,714.83               | 2,664.73                    | 1,580.35             |
| <b>Purchased/Contracted Services</b> | <b>5,000.00</b>    | <b>5,959.91</b> | <b>1,714.83</b>        | <b>2,664.73</b>             | <b>1,580.35</b>      |
| <b>TOTAL Revenues</b>                | <b>0.00</b>        | <b>0.00</b>     | <b>-43,024.02</b>      |                             | <b>43,024.02</b>     |
| <b>TOTAL Expenditures</b>            | <b>5,000.00</b>    | <b>5,959.91</b> | <b>1,714.83</b>        | <b>2,664.73</b>             | <b>1,580.35</b>      |
|                                      |                    |                 | Prior Fund Balance     |                             | 9,139,442.19         |
|                                      |                    |                 | Change in Fund Balance |                             | 41,309.19            |
|                                      |                    |                 | Current Fund Balance   |                             | 9,180,751.38         |

**Cleveland Public Library  
 Depository Balance Detail  
 For the Period Ending April 30, 2021**

|                                  |                          |
|----------------------------------|--------------------------|
| <b>Balance of All Funds</b>      | <b>\$ 141,933,705.58</b> |
| Huntington - Checking            | 29,606.35                |
| KeyBank - Checking (ZBA)         | (175,301.69)             |
| KeyBank - FSA Account            | 5,206.19                 |
| Petty Cash                       | 270.00                   |
| Change Fund                      | 1,490.00                 |
| KeyBank-Payroll Account (ZBA)    | 255.52                   |
| <b>Cash in Library Treasury</b>  | <b>\$(138,473.63)</b>    |
| Huntington Escrow Account        | 111,553.57               |
| U.S. Bank - 2019A-Money Market   | 1,613,913.05             |
| U.S. Bank - 2019B-Money Market   | 200,603.45               |
| U.S. Bank - Investments          | 45,146,491.99            |
| U.S. Bank - Inv - Money Market   | 85,738.38                |
| U.S. Bank - Series 2019A Notes   | 52,497,934.97            |
| U.S. Bank - Series 2019B Notes   | 8,984,711.93             |
| Huntington Trust -Money Market   | 1,532,170.01             |
| STAR Ohio Investment             | 10,742,299.98            |
| STAR Plus Program                | 0.00                     |
| <b>Investments</b>               | <b>\$ 120,915,417.33</b> |
| PNC- Endowment Account           | 21,156,761.88            |
| <b>Endowment Account</b>         | <b>\$ 21,156,761.88</b>  |
| <b>Cash in Banks and On Hand</b> | <b>\$ 141,933,705.58</b> |

CLEVELAND PUBLIC LIBRARY

Board Meeting

REPORT ON INVESTMENTS – April 2021

1. INTERIM DEPOSITS

In accordance with *Ohio Revised Code* Section 135.14, funds that become available periodically throughout the fiscal year are invested in short-term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury issues, agency issues, municipal bonds, commercial paper, and negotiable certificates of deposit as managed by UACC (a Meeder Investment Management Company), STAR Ohio, STAR Plus, and a federal money market fund.

Following is a description of interim deposit earnings for the period April 1, 2021 through April 30, 2021.

OPERATING FUND:

| Investment Period            | No. of Days | Amount  | Bank                             | Interest Rate | Investment Income | Investment Form      |
|------------------------------|-------------|---------|----------------------------------|---------------|-------------------|----------------------|
| 04/01/21 - 04/30/21          | 30          | Various | STAR Ohio                        | Various       | 1,208.12          | Investment Pool      |
| 04/01/21 - 04/30/21          | 30          | Various | STAR Plus                        | Various       | 19.18             | Bank Deposit Program |
| 04/01/21 - 04/30/21          | 30          | Various | U.S. Bank                        | Various       | 9.75              | Sweep Money Market   |
| 10/20/20 - 04/20/21          | 183         | 650,000 | Federal Home Loan Mortgage Corp. | 0.600%        | 1,950.00          | Federal Agency       |
| 10/27/20 - 04/27/21          | 183         | 500,000 | Federal National Mortgage Assn.  | 0.540%        | 1,350.00          | Federal Agency       |
| 10/29/20 - 04/29/21          | 183         | 500,000 | Federal Home Loan Mortgage Corp. | 0.500%        | 1,250.00          | Federal Agency       |
| 03/01/21 - 04/01/21          | 32          | 100,000 | Live Oak Banking Co.             | 1.800%        | 152.88            | Negotiable CD        |
| 03/11/21 - 04/11/21          | 32          | 249,000 | UBS Bank USA                     | 1.000%        | 211.48            | Negotiable CD        |
| 03/11/21 - 04/11/21          | 32          | 249,000 | First Internet Bank of Indiana   | 0.850%        | 179.76            | Negotiable CD        |
| 03/13/21 - 04/13/21          | 32          | 249,000 | Enerbank USA                     | 1.800%        | 380.66            | Negotiable CD        |
| 10/17/20 - 04/17/21          | 183         | 110,000 | Student Loan Marketing Assn.     | 2.800%        | 1,535.78          | Negotiable CD        |
| 03/17/21 - 04/17/21          | 32          | 249,000 | Wells Fargo National Bank West   | 1.900%        | 401.81            | Negotiable CD        |
| 03/18/21 - 04/18/21          | 32          | 225,000 | Wells Fargo Bank NA              | 1.950%        | 372.64            | Negotiable CD        |
| 03/18/21 - 04/18/21          | 32          | 249,000 | Congressional Bank               | 0.200%        | 42.30             | Negotiable CD        |
| 03/20/21 - 04/20/21          | 32          | 249,000 | Texas Exchange Bank SSB          | 0.850%        | 179.76            | Negotiable CD        |
| 03/20/21 - 04/20/21          | 32          | 210,000 | Merrick Bank                     | 2.350%        | 419.14            | Negotiable CD        |
| 03/21/21 - 04/21/21          | 32          | 249,000 | SeviFirst Bank                   | 1.600%        | 338.37            | Negotiable CD        |
| 10/24/20 - 04/24/21          | 183         | 248,000 | Synchrony Bank                   | 1.250%        | 1,545.75          | Negotiable CD        |
| 03/26/21 - 04/26/21          | 32          | 249,000 | Axos Bank                        | 1.650%        | 348.94            | Negotiable CD        |
| 03/27/21 - 04/27/21          | 32          | 249,000 | Comenity Capital Bank            | 2.500%        | 528.70            | Negotiable CD        |
| 03/30/21 - 04/30/21          | 32          | 249,000 | Nicolet National Bank            | 1.150%        | 235.36            | Negotiable CD        |
| 03/30/21 - 04/30/21          | 32          | 245,000 | Partners Bank                    | 0.350%        | 72.83             | Negotiable CD        |
| 03/30/21 - 04/30/21          | 32          | 249,000 | Celtic Bank                      | 1.850%        | 391.24            | Negotiable CD        |
| Earned Interest April 2021   |             |         |                                  |               | \$                | 13,124.45            |
| Earned Interest Year To Date |             |         |                                  |               | \$                | 106,688.60           |

**SERIES 2019A TAX-EXEMPT NOTES:**

| <u>Investment Period</u>     | <u>No. of Days</u> | <u>Amount</u> | <u>Bank</u>              | <u>Interest Rate</u> | <u>Investment Income</u> | <u>Investment Form</u> |
|------------------------------|--------------------|---------------|--------------------------|----------------------|--------------------------|------------------------|
| 04/01/21 - 04/30/21          | 30                 | Various       | U.S. Bank                | Various              | 111.26                   | Sweep Money Market     |
| 10/12/20 - 04/12/21          | 183                | 1,000,000     | Federal Farm Credit Bank | 1.680%               | 8,400.00                 | Federal Agency         |
| 10/13/20 - 04/13/21          | 183                | 1,500,000     | Federal Farm Credit Bank | 0.160%               | 1,200.00                 | Federal Agency         |
| 10/08/20 - 04/08/21          | 183                | 248,000       | Berkshire Bank           | 1.250%               | 1,545.75                 | Negotiable CD          |
| 10/09/20 - 04/09/21          | 183                | 248,000       | WEX Bank                 | 1.250%               | 1,545.75                 | Negotiable CD          |
| 04/16/20 - 04/16/21          | 366                | 247,000       | Valley National Bank     | 1.150%               | 2,840.50                 | Negotiable CD          |
| 04/17/20 - 04/16/21          | 365                | 247,000       | Washington Trust         | 1.150%               | 2,832.72                 | Negotiable CD          |
| 04/20/20 - 04/20/21          | 366                | 247,000       | Oceanfirst Bank NA       | 1.150%               | 2,840.50                 | Negotiable CD          |
| 03/31/21 - 04/30/21          | 31                 | 249,000       | First State Financial    | 1.350%               | 276.29                   | Negotiable CD          |
| Earned Interest April 2021   |                    |               |                          |                      | \$                       | 21,592.77              |
| Earned Interest Year To Date |                    |               |                          |                      | \$                       | 197,536.44             |

**SERIES 2019B TAXABLE NOTES:**

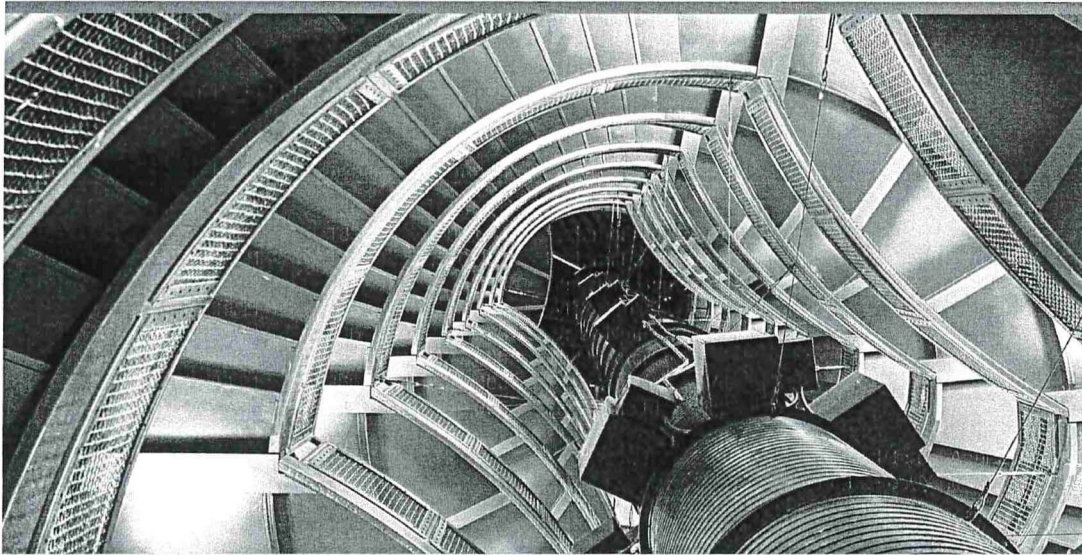
| <u>Investment Period</u>     | <u>No. of Days</u> | <u>Amount</u> | <u>Bank</u>              | <u>Interest Rate</u> | <u>Investment Income</u> | <u>Investment Form</u> |
|------------------------------|--------------------|---------------|--------------------------|----------------------|--------------------------|------------------------|
| 04/01/21 - 04/30/21          | 30                 | Various       | U.S. Bank                | Various              | 4.50                     | Sweep Money Market     |
| 10/06/20 - 04/02/21          | 179                | 1,000,000     | Federal Farm Credit Bank | 0.200%               | 977.78                   | Federal Agency         |
| Earned Interest April 2021   |                    |               |                          |                      | \$                       | 982.28                 |
| Earned Interest Year To Date |                    |               |                          |                      | \$                       | 43,024.02              |

**NOTE RETIREMENT FUND:**

| <u>Investment Period</u>     | <u>No. of Days</u> | <u>Amount</u> | <u>Bank</u>              | <u>Interest Rate</u> | <u>Investment Income</u> | <u>Investment Form</u> |
|------------------------------|--------------------|---------------|--------------------------|----------------------|--------------------------|------------------------|
| 04/01/21 - 04/30/21          | 30                 | Various       | Huntington National Bank | Various              | 32.60                    | Sweep Money Market     |
| Earned Interest April 2021   |                    |               |                          |                      | \$                       | 32.60                  |
| Earned Interest Year To Date |                    |               |                          |                      | \$                       | 56.05                  |

**ESCROW ACCOUNT:**

| <u>Investment Period</u>                       | <u>No. of Days</u> | <u>Amount</u> | <u>Bank</u>              | <u>Interest Rate</u> | <u>Investment Income</u> | <u>Investment Form</u> |
|--|--------------------|---------------|--------------------------|----------------------|--------------------------|------------------------|
| 04/01/21 - 04/30/21                            | 30                 | Various       | Huntington National Bank | Various              | 0.92                     | Money Market           |
| Earned Interest April 2021                     |                    |               |                          |                      | \$                       | 0.92                   |
| Earned Interest Year To Date                   |                    |               |                          |                      | \$                       | 3.72                   |
| <b>Earned Interest April 2021--All Funds</b>   |                    |               |                          |                      | \$                       | <b>35,733.02</b>       |
| <b>Earned Interest Year To Date--All Funds</b> |                    |               |                          |                      | \$                       | <b>347,308.83</b>      |



## **Cleveland Public Library Operating Account**

Monthly Investment Report  
April 30, 2021

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)

**Dublin, Ohio | Lansing, Michigan | Long Beach, California | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

**PORTFOLIO SUMMARY**

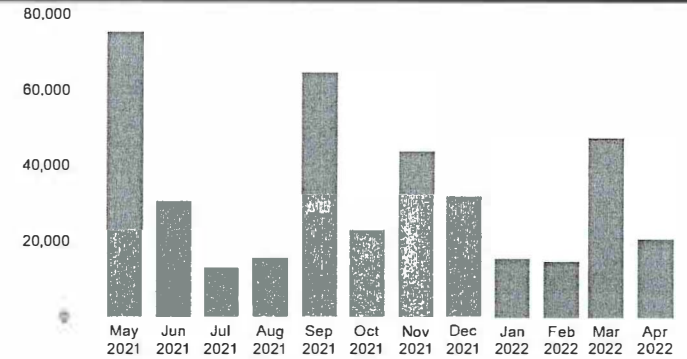
As of April 30, 2021



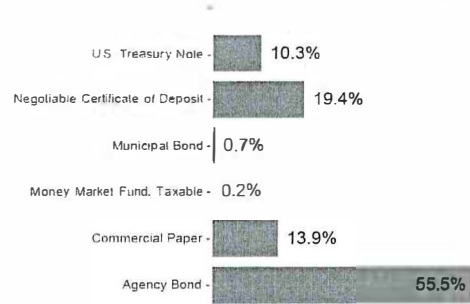
| MONTHLY RECONCILIATION      |                      |
|-----------------------------|----------------------|
| <b>Beginning Book Value</b> | <b>35,220,440.10</b> |
| Contributions               | 10,000,000.00        |
| Withdrawals                 |                      |
| Prior Month Custodian Fees  | (296.29)             |
| Realized Gains/Losses       |                      |
| Purchased Interest          | (3,656.97)           |
| Gross Interest Earnings     | 11,897.15            |
| <b>Ending Book Value</b>    | <b>45,228,383.99</b> |

| PORTFOLIO CHARACTERISTICS    |          |
|------------------------------|----------|
| Portfolio Yield to Maturity  | 0.91%    |
| Portfolio Effective Duration | 1.92 yrs |
| Weighted Average Maturity    | 2.59 yrs |

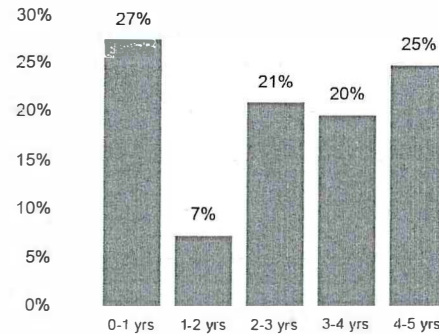
**PROJECTED MONTHLY INCOME SCHEDULE**



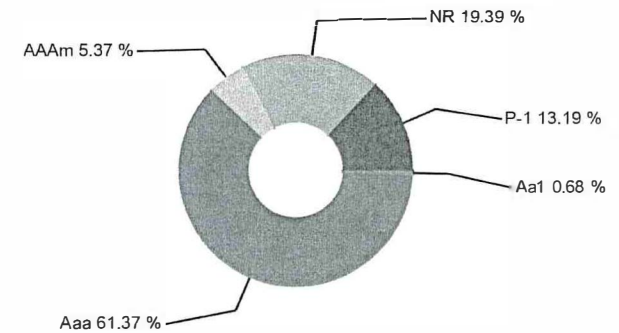
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of April 30, 2021



| CUSIP     | SECURITY DESCRIPTION   | May 2021 | Jun 2021 | Jul 2021 | Aug 2021 | Sep 2021 | Oct 2021 | Nov 2021 | Dec 2021 | Jan 2022 | Feb 2022 | Mar 2022 | Apr 2022 |
|-----------|--|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 02007GKC6 | Ally Bank 2.500%<br>06/06/2022                                       |          | 3,067    |          |          |          |          |          | 3,083    |          |          |          |          |
| 02589AB50 | American Express National<br>Bank 1.450% 03/31/2023                  |          |          |          |          | 1,813    |          |          |          |          |          | 1,783    |          |
| 05465DAK4 | Axos Bank 1.650%<br>03/26/2024                                       | 338      | 349      | 338      | 349      | 349      | 338      | 349      | 338      | 349      | 349      | 315      | 349      |
| 05580ATH7 | BMW Bank of North<br>America 1.800%<br>11/29/2022                    | 2,205    |          |          |          |          |          | 2,241    |          |          |          |          |          |
| 06251A2E9 | Bank Hapoalim B.M.<br>0.300% 09/14/2023                              |          |          |          |          | 377      |          |          |          |          |          | 370      |          |
| 06366GT41 | Bank of Montreal<br>06/04/2021                                       |          | 1,144    |          |          |          |          |          |          |          |          |          |          |
| 12556LBU9 | CIT Bank, National<br>Association 1.050%<br>03/28/2022               |          |          |          |          | 1,313    |          |          |          |          |          | 1,306    |          |
| 14042RLP4 | Capital One, National<br>Association 2.650%<br>05/22/2024            | 3,233    |          |          |          |          |          | 3,286    |          |          |          |          |          |
| 14042TAP2 | Capital One Bank (Usa),<br>National Association<br>2.650% 05/22/2024 | 3,233    |          |          |          |          |          | 3,286    |          |          |          |          |          |
| 15118RRH2 | Celtic Bank Corporation<br>1.850% 08/30/2024                         | 379      | 391      | 379      | 391      | 391      | 379      | 391      | 379      | 391      | 366      | 379      |          |
| 15201QCD7 | Centerstate Bank<br>Corporation 1.000%<br>03/21/2022                 |          |          |          |          | 1,250    |          |          |          |          |          | 1,237    |          |
| 20033AZ58 | Comenity Capital Bank<br>2.500% 06/27/2024                           | 512      | 529      | 512      | 529      | 529      | 512      | 529      | 512      | 529      | 529      | 478      | 529      |
| 20726ACE6 | Congressional Bank<br>0.200% 09/19/2022                              | 41       | 42       | 41       | 42       | 42       | 41       | 42       | 41       | 42       | 42       | 38       | 42       |
| 22533UAR4 | Credit Agricole Corporate<br>and Investment Bank<br>01/25/2022       |          |          |          |          |          |          |          |          | 3,375    |          |          |          |
| 2254EAVA8 | Credit Suisse Securities<br>(USA) LLC 08/10/2021                     |          |          |          | 998      |          |          |          |          |          |          |          |          |
| 2254EAX16 | Credit Suisse Holdings<br>(USA), Inc. 10/01/2021                     |          |          |          |          |          | 897      |          |          |          |          |          |          |
| 29278TLF5 | EnerBank USA 1.800%<br>09/13/2023                                    | 368      | 381      | 368      | 381      | 381      | 368      | 381      | 368      | 381      | 381      | 344      | 381      |
| 3130A9VM0 | FHLB 2.000% 11/22/2021   | 4,250    |          |          |          |          |          | 18,148   |          |          |          |          |          |

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Cleveland Public Library Operating Account  
**PROJECTED INCOME SCHEDULE**

As of April 30, 2021



| CUSIP     | SECURITY DESCRIPTION   | May 2021 | Jun 2021 | Jul 2021 | Aug 2021 | Sep 2021 | Oct 2021 | Nov 2021 | Dec 2021 | Jan 2022 | Feb 2022 | Mar 2022 | Apr 2022 |
|-----------|------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 3130AB3H7 | FHLB 2.375% 03/08/2024 |          |          |          |          | 5,938    |          |          |          |          |          | 5,938    |          |
| 3130AK6G6 | FHLB 0.390% 09/23/2024 |          |          |          |          | 1,580    |          |          |          |          |          | 1,580    |          |
| 3130AKVV5 | FHLB 0.500% 02/18/2026 |          |          |          | 5,000    |          |          |          |          |          | 5,000    |          |          |
| 3130ALKA1 | FHLB 1.000% 03/17/2026 |          |          |          |          | 2,500    |          |          |          |          |          | 2,500    |          |
| 3130ALSX3 | FHLB 1.020% 03/30/2026 |          |          |          |          | 5,100    |          |          |          |          |          | 5,100    |          |
| 3130ALZ23 | FHLB 0.800% 04/28/2025 |          |          |          |          |          | 1,100    |          |          |          |          |          | 1,100    |
| 313380GJ0 | FHLB 2.000% 09/09/2022 |          |          |          |          | 8,000    |          |          |          |          |          | 8,000    |          |
| 3133EHKK8 | FFCB 1.670% 05/24/2021 | 14,256   |          |          |          |          |          |          |          |          |          |          |          |
| 3133EHWM1 | FFCB 1.700% 09/01/2021 |          |          |          |          | 4,158    |          |          |          |          |          |          |          |
| 3133EK6J0 | FFCB 1.625% 11/08/2024 | 4,063    |          |          |          |          |          | 4,063    |          |          |          |          |          |
| 3133ELH80 | FFCB 0.680% 06/10/2025 |          | 5,100    |          |          |          |          |          | 2,550    |          |          |          |          |
| 3133ELTZ7 | FFCB 0.625% 03/18/2022 |          |          |          |          | 3,125    |          |          |          |          |          | 5,205    |          |
| 3133EMBD3 | FFCB 0.360% 09/24/2024 |          |          |          |          | 1,800    |          |          |          |          |          | 1,800    |          |
| 3133EMNG3 | FFCB 0.230% 01/19/2024 |          |          | 661      |          |          |          |          |          | 661      |          |          |          |
| 3133EMQX3 | FFCB 0.590% 02/17/2026 |          |          |          | 2,950    |          |          |          |          |          | 2,950    |          |          |
| 3133EMWV0 | FFCB 0.350% 04/22/2024 |          |          |          |          |          | 2,625    |          |          |          |          |          | 2,625    |
| 3133EMXS6 | FFCB 0.720% 04/28/2025 |          |          |          |          |          | 6,300    |          |          |          |          |          | 6,300    |
| 3134G45T1 | FMCC 2.000% 12/10/2021 |          | 5,000    |          |          |          |          |          | 7,130    |          |          |          |          |
| 3134GB2S0 | FMCC 1.950% 05/28/2021 | 2,313    |          |          |          |          |          |          |          |          |          |          |          |
| 3134GV7E2 | FMCC 0.500% 01/27/2025 |          |          | 1,250    |          |          |          |          |          | 1,250    |          |          |          |
| 3134GW4B9 | FMCC 0.500% 10/29/2025 |          |          |          |          |          | 2,500    |          |          |          |          |          | 1,250    |
| 3134GWAK2 | FMCC 0.410% 07/20/2023 |          |          | 1,538    |          |          |          |          |          | 1,538    |          |          |          |
| 3134GWH33 | FMCC 0.320% 09/01/2023 |          |          |          |          | 1,360    |          |          |          |          |          | 1,360    |          |
| 3134GWH90 | FMCC 0.400% 03/08/2024 |          |          |          |          | 1,000    |          |          |          |          |          | 1,000    |          |
| 3134GWUS3 | FMCC 0.400% 09/24/2024 |          |          |          |          | 2,000    |          |          |          |          |          | 2,000    |          |

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Cleveland Public Library Operating Account  
**PROJECTED INCOME SCHEDULE**

As of April 30, 2021



| CUSIP     | SECURITY DESCRIPTION  | May 2021 | Jun 2021 | Jul 2021 | Aug 2021 | Sep 2021 | Oct 2021 | Nov 2021 | Dec 2021 | Jan 2022 | Feb 2022 | Mar 2022 | Apr 2022 |
|-----------|---|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 3134GWXC5 | FMCC 0.350% 03/29/2024  |          |          |          |          | 1,750    |          |          |          |          |          | 1,750    |          |
| 3134GWZG4 | FMCC 0.600% 10/20/2025  |          |          |          |          |          | 3,900    |          |          |          |          |          | 1,950    |
| 3134GXAY0 | FMCC 0.300% 11/13/2023  | 750      |          |          |          |          |          | 750      |          |          |          |          |          |
| 3134GXFV1 | FMCC 0.625% 12/17/2025  |          | 3,125    |          |          |          |          |          | 3,125    |          |          |          |          |
| 3135G0K69 | FNMA 1.250% 05/06/2021  | 28,830   |          |          |          |          |          |          |          |          |          |          |          |
| 3135GA2Z3 | FNMA 0.560% 11/17/2025  | 2,940    |          |          |          |          |          | 2,940    |          |          |          |          |          |
| 3136G45C3 | FNMA 0.540% 10/27/2025  |          |          |          |          |          | 2,700    |          |          |          |          |          | 1,350    |
| 3136G4J95 | FNMA 0.550% 08/25/2025  |          |          |          | 2,750    |          |          |          |          |          | 1,375    |          |          |
| 3137EAES4 | FMCC 0.250% 06/26/2023  |          | 625      |          |          |          |          |          | 625      |          |          |          |          |
| 3137EAEV7 | FMCC 0.250% 08/24/2023  |          |          |          | 625      |          |          |          |          |          | 625      |          |          |
| 31422XBN1 | AGM 0.690% 02/25/2026   |          |          |          | 3,450    |          |          |          |          |          | 3,450    |          |          |
| 32056GDH0 | First Internet Bancorp<br>0.850% 05/13/2024                               | 174      | 180      | 174      | 180      | 180      | 174      | 180      | 174      | 180      | 180      | 162      | 180      |
| 33847E2Q9 | Flagstar Bank, FSB<br>2.400% 12/28/2021                                   |          | 2,944    |          |          |          |          |          | 3,083    |          |          |          |          |
| 38149MAZ6 | Goldman Sachs Bank USA<br>Holdings LLC 2.700%<br>06/05/2024               |          | 3,312    |          |          |          |          |          | 3,330    |          |          |          |          |
| 44329ME33 | HSBC Bank USA, National<br>Association 1.300%<br>05/07/2025               | 3,198    |          |          |          |          |          | 1,625    |          |          |          |          |          |
| 46640PXV0 | J.P. Morgan Securities<br>LLC 10/29/2021                                  |          |          |          |          |          | 635      |          |          |          |          |          |          |
| 538036HC1 | Live Oak Banking<br>Company 1.800%<br>12/11/2023                          | 148      | 153      | 148      | 153      | 153      | 148      | 153      | 148      | 153      | 153      | 138      | 153      |
| 59013KAS5 | Merrick Bank Corporation<br>2.350% 06/20/2022                             | 406      | 419      | 406      | 419      | 419      | 406      | 419      | 406      | 419      | 419      | 379      | 419      |
| 61690UGU8 | Morgan Stanley Bank,<br>National Association<br>2.550% 06/06/2022         |          | 3,128    |          |          |          |          |          | 3,145    |          |          |          |          |
| 61760AE88 | Morgan Stanley Private<br>Bank, National Association<br>2.700% 06/06/2024 |          | 3,312    |          |          |          |          |          | 3,330    |          |          |          |          |

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of April 30, 2021



| CUSIP     | SECURITY DESCRIPTION   | May 2021 | Jun 2021 | Jul 2021 | Aug 2021 | Sep 2021 | Oct 2021 | Nov 2021 | Dec 2021 | Jan 2022 | Feb 2022 | Mar 2022 | Apr 2022 |
|-----------|--|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 62479LSQ9 | MUFG Bank, Ltd.<br>05/24/2021  | 897      |          |          |          |          |          |          |          |          |          |          |          |
| 62479LWD3 | MUFG Bank, Ltd.<br>09/13/2021  |          |          |          |          | 604      |          |          |          |          |          |          |          |
| 654062JR0 | Nicolet National Bank<br>1.150% 03/28/2024   | 243      | 235      | 243      | 243      | 235      | 243      | 235      | 243      | 243      | 220      | 243      |          |
| 6775228B3 | Ohio, State of 0.350%<br>05/01/2023  |          |          |          |          |          |          | 708      |          |          |          |          |          |
| 70212VAA6 | Partners Bank 0.350%<br>06/30/2023   | 70       | 73       | 70       | 73       | 73       | 70       | 73       | 70       | 73       | 68       | 70       |          |
| 72345SKS9 | Pinnacle Bank 0.900%<br>05/09/2022   | 1,107    |          |          |          |          |          | 1,125    |          |          |          |          |          |
| 75472RAD3 | Raymond James Bank,<br>National Association<br>1.950% 08/23/2023                   |          |          |          | 2,388    |          |          |          |          |          | 2,428    |          |          |
| 7954502H7 | Sallie Mae Bank 2.800%<br>04/17/2024   |          |          |          |          |          | 1,544    |          |          |          |          |          | 1,536    |
| 81768PAF3 | ServisFirst Bank 1.600%<br>02/21/2023  | 327      | 338      | 327      | 338      | 338      | 327      | 338      | 327      | 338      | 338      | 306      | 338      |
| 856285SN2 | State Bank of India 1.900%<br>01/22/2025   |          |          | 2,347    |          |          |          |          |          | 2,347    |          |          |          |
| 87165E2M8 | Synchrony Bank 1.250%<br>04/24/2025  |          |          |          |          |          | 1,554    |          |          |          |          |          | 1,546    |
| 87270LDK6 | TIAA, FSB 0.200%<br>02/12/2024   |          |          |          | 247      |          |          |          |          |          | 251      |          |          |
| 88224PLY3 | Texas Capital Bank,<br>National Association<br>0.300% 02/07/2023                   |          |          |          | 370      |          |          |          |          |          | 377      |          |          |
| 88241THF0 | Texas Exchange Bank,<br>SSB 0.850% 05/20/2024                                      | 174      | 180      | 174      | 180      | 180      | 174      | 180      | 174      | 180      | 180      | 162      | 180      |
| 88413QCN6 | Third Federal Savings and<br>Loan Association of<br>Cleveland 0.750%<br>05/21/2024 | 926      |          |          |          |          |          | 941      |          |          |          |          |          |
| 89233GUP9 | Toyota Motor Credit<br>Corporation 07/23/2021                                      |          |          | 934      |          |          |          |          |          |          |          |          |          |
| 90348JSW1 | UBS Bank USA 1.000%<br>03/11/2022  | 205      | 211      | 205      | 211      | 211      | 205      | 211      | 205      | 211      | 211      | 689      |          |
| 912828T34 | UST 1.125% 09/30/2021  |          |          |          |          | 14,453   |          |          |          |          |          |          |          |
| 912828ZT0 | UST 0.250% 05/31/2025  | 2,188    |          |          |          |          |          | 2,188    |          |          |          |          |          |

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of April 30, 2021



| CUSIP        | SECURITY DESCRIPTION                                     | May 2021      | Jun 2021      | Jul 2021      | Aug 2021      | Sep 2021      | Oct 2021      | Nov 2021      | Dec 2021      | Jan 2022      | Feb 2022      | Mar 2022      | Apr 2022      |
|--------------|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 91282CBH3    | UST 0.375% 01/31/2026                                    |               |               | 2,344         |               |               |               |               |               | 2,344         |               |               |               |
| 91282CBT7    | UST 0.750% 03/31/2026                                    |               |               |               |               | 9,375         |               |               |               |               |               | 9,375         |               |
| 949495AQ8    | Wells Fargo National Bank West 1.900% 01/17/2023         | 389           | 402           | 389           | 402           | 402           | 389           | 402           | 389           | 402           | 402           | 363           | 402           |
| 949763M78    | Wells Fargo Bank, National Association 1.950% 10/18/2024 | 361           | 373           | 361           | 373           | 373           | 361           | 373           | 361           | 373           | 373           | 337           | 373           |
| <b>TOTAL</b> |  | <b>78,519</b> | <b>35,012</b> | <b>13,207</b> | <b>23,042</b> | <b>71,750</b> | <b>27,889</b> | <b>45,557</b> | <b>33,536</b> | <b>15,778</b> | <b>20,666</b> | <b>54,705</b> | <b>21,001</b> |

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**POSITION STATEMENT**

As of April 30, 2021



| CUSIP                            | Security Description       | Trade Date/<br>Settlement Date | Par Value              | Principal Cost/<br>Purchased Interest | Total Cost             | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets   | Moody's/<br>S&P Rating |
|----------------------------------|----------------------------|--------------------------------|------------------------|---------------------------------------|------------------------|---------------|-----------------------|-------------------------------|----------------------------|---------------|------------------------|
| <b>Cash and Cash Equivalents</b> |                            |                                |                        |                                       |                        |               |                       |                               |                            |               |                        |
| 31846V567                        | First American Funds, Inc. | 4/30/2021<br>4/30/2021         | \$85,738.38            | \$85,738.38                           | \$85,738.38            | 0.03%         | 0.003<br>0.003        | \$1.00<br>\$85,738.39         | \$0.00                     | 0.15%         | AAAm                   |
| STAROHIO                         | STAR Ohio XX688            | 4/30/2021<br>4/30/2021         | \$10,742,299.98        | \$10,742,299.98                       | \$10,742,299.98        | 0.08%         | 0.003<br>0.003        | \$1.00<br>\$10,742,299.98     | \$0.00                     | 19.07%        | AAAm                   |
| <b>SubTotal</b>                  |                            |                                | <b>\$10,828,038.36</b> | <b>\$10,828,038.36</b>                | <b>\$10,828,038.36</b> | <b>0.08%</b>  |                       | <b>\$10,828,038.37</b>        | <b>\$0.00</b>              | <b>19.22%</b> |                        |
| <b>Agency Bond</b>               |                            |                                |                        |                                       |                        |               |                       |                               |                            |               |                        |
| 3135G0K69                        | FNMA 1.250%<br>05/06/2021  | 11/18/2016<br>11/21/2016       | \$1,000,000.00         | \$977,420.00                          | \$977,420.00           | 1.78%         | 0.016<br>0.019        | \$100.02<br>\$1,000,190.00    | \$22,770.00                | 1.78%         | Aaa<br>AA+             |
| 3133EHKK8                        | FFCB 1.670%<br>05/24/2021  | 6/12/2017<br>6/14/2017         | \$1,425,000.00         | \$1,422,643.05                        | \$1,422,643.05         | 1.71%         | 0.066<br>0.068        | \$100.11<br>\$1,426,567.50    | \$3,924.45                 | 2.53%         | Aaa<br>AA+             |
| 3134GB2S0                        | FMCC 1.950%<br>05/28/2021  | 1/11/2018<br>1/12/2018         | \$125,000.00           | \$123,906.25                          | \$123,906.25           | 2.22%         | 0.077<br>0.079        | \$100.14<br>\$125,177.50      | \$1,271.25                 | 0.22%         | Aaa<br>AA+             |
| 3133EHWM1                        | FFCB 1.700%<br>09/01/2021  | 6/20/2018<br>6/21/2018         | \$100,000.00           | \$96,692.00                           | \$96,692.00            | 2.79%         | 0.340<br>0.342        | \$100.57<br>\$100,571.00      | \$3,879.00                 | 0.18%         | Aaa<br>AA+             |
| 3130A9VM0                        | FHLB 2.000%<br>11/22/2021  | 4/5/2018<br>4/6/2018           | \$425,000.00           | \$411,102.50                          | \$411,102.50           | 2.71%         | 0.564<br>0.562        | \$101.08<br>\$429,607.00      | \$18,504.50                | 0.76%         | Aaa<br>AA+             |
| 3134G45T1                        | FMCC 2.000%<br>12/10/2021  | 3/17/2017<br>3/20/2017         | \$500,000.00           | \$497,870.00                          | \$497,870.00           | 2.09%         | 0.614<br>0.611        | \$101.20<br>\$506,005.00      | \$8,135.00                 | 0.90%         | Aaa<br>AA+             |
| 3133ELTZ7                        | FFCB 0.625%<br>03/18/2022  | 3/13/2020<br>3/18/2020         | \$1,000,000.00         | \$997,920.00                          | \$997,920.00           | 0.73%         | 0.882<br>0.882        | \$100.49<br>\$1,004,890.00    | \$6,970.00                 | 1.78%         | Aaa<br>AA+             |
| 313380GJ0                        | FHLB 2.000%<br>09/09/2022  | 5/22/2019<br>5/24/2019         | \$800,000.00           | \$794,032.00                          | \$794,032.00           | 2.24%         | 1.362<br>1.348        | \$102.54<br>\$820,352.00      | \$26,320.00                | 1.46%         | Aaa<br>AA+             |
| 3137EAES4                        | FMCC 0.250%<br>06/26/2023  | 8/26/2020<br>8/28/2020         | \$500,000.00           | \$499,565.00                          | \$499,565.00           | 0.28%         | 2.156<br>2.147        | \$100.06<br>\$500,300.00      | \$735.00                   | 0.89%         | Aaa<br>AA+             |
| 3134GWAK2                        | FMCC 0.410%<br>07/20/2023  | 7/20/2020<br>7/21/2020         | \$750,000.00           | \$750,000.00                          | \$750,000.00           | 0.41%         | 2.222<br>0.727        | \$100.06<br>\$750,450.00      | \$450.00                   | 1.33%         | Aaa<br>AA+             |
| 3137EAEV7                        | FMCC 0.250%<br>08/24/2023  | 8/19/2020<br>8/21/2020         | \$500,000.00           | \$499,490.00                          | \$499,490.00           | 0.28%         | 2.318<br>2.308        | \$100.02<br>\$500,080.00      | \$590.00                   | 0.89%         | Aaa<br>AA+             |
| 3134GWH33                        | FMCC 0.320%<br>09/01/2023  | 9/2/2020<br>9/3/2020           | \$850,000.00           | \$849,787.50                          | \$849,787.50           | 0.33%         | 2.340<br>1.002        | \$100.03<br>\$850,238.00      | \$450.50                   | 1.51%         | Aaa<br>AA+             |
| 3134GXAY0                        | FMCC 0.300%<br>11/13/2023  | 11/12/2020<br>11/13/2020       | \$500,000.00           | \$499,625.00                          | \$499,625.00           | 0.33%         | 2.540<br>1.808        | \$99.97<br>\$499,840.00       | \$215.00                   | 0.89%         | Aaa<br>AA+             |

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**POSITION STATEMENT**

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| CUSIP     | Security Description      | Trade Date/<br>Settlement Date | Par Value      | Principal Cost/<br>Purchased Interest | Total Cost     | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets | Moody's/<br>S&P Rating |
|-----------|---------------------------|--------------------------------|----------------|---------------------------------------|----------------|---------------|-----------------------|-------------------------------|----------------------------|-------------|------------------------|
| 3133EMNG3 | FFCB 0.230%<br>01/19/2024 | 2/18/2021<br>2/19/2021         | \$575,000.00   | \$575,316.25<br>\$110.21              | \$575,426.46   | 0.21%         | 2.723<br>2.709        | \$99.77<br>\$573,654.50       | (\$1,661.75)               | 1.02%       | Aaa<br>AA+             |
| 3130AB3H7 | FHLB 2.375%<br>03/08/2024 | 4/25/2019<br>4/29/2019         | \$500,000.00   | \$499,765.00                          | \$499,765.00   | 2.38%         | 2.858<br>2.768        | \$106.02<br>\$530,095.00      | \$30,330.00                | 0.94%       | Aaa<br>AA+             |
| 3134GWH90 | FMCC 0.400%<br>03/08/2024 | 9/10/2020<br>9/11/2020         | \$500,000.00   | \$499,900.00                          | \$499,900.00   | 0.41%         | 2.858<br>1.266        | \$99.96<br>\$499,795.00       | (\$105.00)                 | 0.89%       | Aaa<br>AA+             |
| 3134GWXC5 | FMCC 0.350%<br>03/29/2024 | 10/21/2020<br>10/23/2020       | \$1,000,000.00 | \$999,500.00                          | \$999,500.00   | 0.36%         | 2.915<br>1.476        | \$99.91<br>\$999,070.00       | (\$430.00)                 | 1.77%       | Aaa<br>AA+             |
| 3133EMWV0 | FFCB 0.350%<br>04/22/2024 | 4/26/2021<br>4/27/2021         | \$1,500,000.00 | \$1,500,000.00<br>\$72.92             | \$1,500,072.92 | 0.35%         | 2.981<br>2.960        | \$99.97<br>\$1,499,475.00     | (\$525.00)                 | 2.66%       | Aaa<br>AA+             |
| 3130AK6G6 | FHLB 0.390%<br>09/23/2024 | 9/29/2020<br>9/30/2020         | \$810,000.00   | \$809,068.50                          | \$809,068.50   | 0.42%         | 3.403<br>1.316        | \$99.79<br>\$808,274.70       | (\$793.80)                 | 1.43%       | Aaa<br>AA+             |
| 3134GWUS3 | FMCC 0.400%<br>09/24/2024 | 9/17/2020<br>9/24/2020         | \$1,000,000.00 | \$999,950.00                          | \$999,950.00   | 0.40%         | 3.405<br>1.627        | \$99.61<br>\$996,100.00       | (\$3,850.00)               | 1.77%       | Aaa<br>AA+             |
| 3133EMBD3 | FFCB 0.360%<br>09/24/2024 | 9/24/2020<br>9/29/2020         | \$1,000,000.00 | \$998,750.00                          | \$998,750.00   | 0.39%         | 3.405<br>1.947        | \$99.41<br>\$994,050.00       | (\$4,700.00)               | 1.76%       | Aaa<br>AA+             |
| 3133EK6J0 | FFCB 1.625%<br>11/08/2024 | 11/1/2019<br>11/8/2019         | \$500,000.00   | \$499,615.00                          | \$499,615.00   | 1.64%         | 3.529<br>3.408        | \$104.06<br>\$520,310.00      | \$20,695.00                | 0.92%       | Aaa<br>AA+             |
| 3134GV7E2 | FMCC 0.500%<br>01/27/2025 | 7/8/2020<br>7/27/2020          | \$500,000.00   | \$498,600.00                          | \$498,600.00   | 0.56%         | 3.748<br>1.646        | \$99.56<br>\$497,800.00       | (\$800.00)                 | 0.88%       | Aaa<br>AA+             |
| 3130ALZ23 | FHLB 0.800%<br>04/28/2025 | 4/7/2021<br>4/28/2021          | \$275,000.00   | \$275,000.00                          | \$275,000.00   | 0.80%         | 3.997<br>1.668        | \$99.70<br>\$274,172.25       | (\$827.75)                 | 0.49%       | Aaa<br>AA+             |
| 3133EMXS6 | FFCB 0.720%<br>04/28/2025 | 4/26/2021<br>4/28/2021         | \$1,750,000.00 | \$1,748,632.81                        | \$1,748,632.81 | 0.74%         | 3.997<br>1.504        | \$99.84<br>\$1,747,200.00     | (\$1,432.81)               | 3.10%       | Aaa<br>AA+             |
| 3133ELH80 | FFCB 0.680%<br>06/10/2025 | 6/24/2020<br>6/26/2020         | \$750,000.00   | \$750,000.00                          | \$750,000.00   | 0.68%         | 4.115<br>2.304        | \$100.32<br>\$752,407.50      | \$2,407.50                 | 1.34%       | Aaa<br>AA+             |
| 3136G4J95 | FNMA 0.550%<br>08/25/2025 | 8/19/2020<br>8/25/2020         | \$500,000.00   | \$499,375.00                          | \$499,375.00   | 0.58%         | 4.323<br>2.423        | \$99.05<br>\$495,225.00       | (\$4,150.00)               | 0.88%       | Aaa<br>AA+             |
| 3134GWZG4 | FMCC 0.600%<br>10/20/2025 | 10/6/2020<br>10/20/2020        | \$650,000.00   | \$650,000.00                          | \$650,000.00   | 0.60%         | 4.477<br>2.434        | \$99.27<br>\$645,248.50       | (\$4,751.50)               | 1.15%       | Aaa<br>AA+             |
| 3136G45C3 | FNMA 0.540%<br>10/27/2025 | 10/21/2020<br>10/27/2020       | \$500,000.00   | \$499,500.00                          | \$499,500.00   | 0.56%         | 4.496<br>3.383        | \$98.71<br>\$493,535.00       | (\$5,965.00)               | 0.88%       | Aaa<br>AA+             |
| 3134GW4B9 | FMCC 0.500%<br>10/29/2025 | 10/9/2020<br>10/29/2020        | \$500,000.00   | \$499,000.00                          | \$499,000.00   | 0.54%         | 4.501<br>3.305        | \$98.09<br>\$490,465.00       | (\$8,535.00)               | 0.87%       | Aaa<br>AA+             |
| 3135GA2Z3 | FNMA 0.560%<br>11/17/2025 | 11/12/2020<br>11/17/2020       | \$525,000.00   | \$523,818.75                          | \$523,818.75   | 0.61%         | 4.553<br>3.417        | \$98.70<br>\$518,169.75       | (\$5,649.00)               | 0.92%       | Aaa<br>AA+             |

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

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**MEEDER**  
INVESTMENT MANAGEMENT

| CUSIP           | Security Description      | Trade Date/<br>Settlement Date | Par Value              | Principal Cost/<br>Purchased Interest | Total Cost             | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets   | Moody's/<br>S&P Rating |
|-----------------|---------------------------|--------------------------------|------------------------|---------------------------------------|------------------------|---------------|-----------------------|-------------------------------|----------------------------|---------------|------------------------|
| 3134GXFV1       | FMCC 0.625%<br>12/17/2025 | 12/3/2020<br>12/17/2020        | \$500,000.00           | \$499,750.00                          | \$499,750.00           | 0.64%         | 4.636<br>2.311        | \$99.49<br>\$497,465.00       | (\$2,285.00)               | 0.88%         | Aaa<br>AA+             |
| 3133EMQX3       | FFCB 0.590%<br>02/17/2026 | 2/18/2021<br>2/25/2021         | \$500,000.00           | \$498,045.00<br>\$65.56               | \$498,110.56           | 0.67%         | 4.805<br>2.817        | \$98.73<br>\$493,655.00       | (\$4,390.00)               | 0.88%         | Aaa<br>AA+             |
| 3130AKVV5       | FHLB 0.500%<br>02/18/2026 | 1/28/2021<br>2/18/2021         | \$1,000,000.00         | \$1,000,000.00                        | \$1,000,000.00         | 0.50%         | 4.808<br>3.484        | \$98.26<br>\$982,640.00       | (\$17,360.00)              | 1.74%         | Aaa<br>AA+             |
| 31422XBN1       | AGM 0.690%<br>02/25/2026  | 2/18/2021<br>2/25/2021         | \$500,000.00           | \$499,850.00                          | \$499,850.00           | 0.70%         | 4.827<br>3.204        | \$98.59<br>\$492,950.00       | (\$6,900.00)               | 0.88%         |                        |
| 3130ALKA1       | FHLB 1.000%<br>03/17/2026 | 3/1/2021<br>3/17/2021          | \$500,000.00           | \$500,000.00                          | \$500,000.00           | 1.00%         | 4.882<br>2.159        | \$99.39<br>\$496,925.00       | (\$3,075.00)               | 0.88%         | Aaa<br>AA+             |
| 3130ALSX3       | FHLB 1.020%<br>03/30/2026 | 3/22/2021<br>3/30/2021         | \$500,000.00           | \$500,000.00                          | \$500,000.00           | 1.02%         | 4.918<br>2.039        | \$99.79<br>\$498,940.00       | (\$1,060.00)               | 0.89%         | Aaa<br>AA+             |
| <b>SubTotal</b> |                           |                                | <b>\$25,310,000.00</b> | <b>\$25,243,489.61<br/>\$248.69</b>   | <b>\$25,243,738.30</b> | <b>0.84%</b>  |                       | <b>\$25,311,890.20</b>        | <b>\$68,400.59</b>         | <b>44.93%</b> |                        |

**Commercial Paper**

|           |   |                          |                |              |              |       |                |                          |            |       |             |
|-----------|---|--------------------------|----------------|--------------|--------------|-------|----------------|--------------------------|------------|-------|-------------|
| 62479LSQ9 | MUFG Bank, Ltd.<br>05/24/2021                       | 8/27/2020<br>8/28/2020   | \$500,000.00   | \$499,103.33 | \$499,103.33 | 0.24% | 0.066<br>0.068 | \$100.00<br>\$499,980.00 | \$876.67   | 0.89% | P-1<br>A-1  |
| 06366GT41 | Bank of Montreal<br>06/04/2021                      | 12/4/2020<br>12/7/2020   | \$1,000,000.00 | \$998,856.39 | \$998,856.39 | 0.23% | 0.096<br>0.099 | \$99.99<br>\$999,890.00  | \$1,033.61 | 1.77% | P-1<br>A-1  |
| 89233GUP9 | Toyota Motor Credit<br>Corporation<br>07/23/2021    | 10/26/2020<br>10/27/2020 | \$500,000.00   | \$499,065.97 | \$499,065.97 | 0.25% | 0.230<br>0.233 | \$99.97<br>\$499,850.00  | \$784.03   | 0.89% | P-1<br>A-1+ |
| 2254EAVA8 | Credit Suisse<br>Securities (USA)<br>LLC 08/10/2021 | 11/13/2020<br>11/17/2020 | \$500,000.00   | \$499,002.50 | \$499,002.50 | 0.27% | 0.279<br>0.282 | \$99.96<br>\$499,790.00  | \$787.50   | 0.89% | P-1<br>A-1  |
| 62479LWD3 | MUFG Bank, Ltd.<br>09/13/2021                       | 12/16/2020<br>12/17/2020 | \$350,000.00   | \$349,396.25 | \$349,396.25 | 0.23% | 0.373<br>0.375 | \$99.94<br>\$349,790.00  | \$393.75   | 0.62% | P-1<br>A-1  |
| 2254EAX16 | Credit Suisse<br>Holdings (USA), Inc.<br>10/01/2021 | 1/4/2021<br>1/5/2021     | \$500,000.00   | \$499,103.33 | \$499,103.33 | 0.24% | 0.422<br>0.424 | \$99.93<br>\$499,635.00  | \$531.67   | 0.89% | P-1<br>A-1  |
| 46640PXV0 | J.P. Morgan<br>Securities LLC<br>10/29/2021         | 2/1/2021<br>2/2/2021     | \$500,000.00   | \$499,364.86 | \$499,364.86 | 0.17% | 0.499<br>0.501 | \$99.91<br>\$499,545.00  | \$180.14   | 0.89% | P-1<br>A-1  |

Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of April 30, 2021



| CUSIP                                    | Security Description  | Trade Date/<br>Settlement Date | Par Value             | Principal Cost/<br>Purchased Interest | Total Cost            | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets   | Moody's/<br>S&P Rating |
|--|---|--------------------------------|-----------------------|---------------------------------------|-----------------------|---------------|-----------------------|-------------------------------|----------------------------|---------------|------------------------|
| 22533UAR4                                | Credit Agricole Corporate and Investment Bank 01/25/2022    | 4/30/2021<br>4/30/2021         | \$2,500,000.00        | \$2,496,625.00                        | \$2,496,625.00        | 0.18%         | 0.740<br>0.750        | \$99.87<br>\$2,496,629.55     | \$4.55                     | 4.43%         | P-1<br>A-1             |
| <b>SubTotal</b>                          |   |                                | <b>\$6,350,000.00</b> | <b>\$6,340,517.63</b>                 | <b>\$6,340,517.63</b> | <b>0.21%</b>  |                       | <b>\$6,345,109.55</b>         | <b>\$4,591.92</b>          | <b>11.26%</b> |                        |
| <b>Municipal Bond</b>                    |   |                                |                       |                                       |                       |               |                       |                               |                            |               |                        |
| 6775328B3                                | Ohio, State of 0.350% 05/01/2023                            | 3/8/2021<br>3/17/2021          | \$325,000.00          | \$325,000.00                          | \$325,000.00          | 0.35%         | 2.003<br>1.994        | \$100.13<br>\$325,425.75      | \$425.75                   | 0.58%         | Aa1<br>AA+             |
| <b>SubTotal</b>                          |   |                                | <b>\$325,000.00</b>   | <b>\$325,000.00</b>                   | <b>\$325,000.00</b>   | <b>0.35%</b>  |                       | <b>\$325,425.75</b>           | <b>\$425.75</b>            | <b>0.58%</b>  |                        |
| <b>Negotiable Certificate of Deposit</b> |   |                                |                       |                                       |                       |               |                       |                               |                            |               |                        |
| 33847E2Q9                                | Flagstar Bank, FSB 2.400% 12/28/2021                        | 6/19/2019<br>6/28/2019         | \$246,000.00          | \$245,877.00                          | \$245,877.00          | 2.42%         | 0.663<br>0.659        | \$101.58<br>\$249,874.50      | \$3,997.50                 | 0.44%         |                        |
| 90348JSW1                                | UBS Bank USA 1.000% 03/11/2022                              | 3/3/2020<br>3/11/2020          | \$249,000.00          | \$248,502.00                          | \$248,502.00          | 1.10%         | 0.863<br>0.861        | \$100.81<br>\$251,019.39      | \$2,517.39                 | 0.45%         |                        |
| 15201QCD7                                | Centerstate Bank Corporation 1.000% 03/21/2022              | 3/9/2020<br>3/20/2020          | \$248,000.00          | \$248,000.00                          | \$248,000.00          | 1.00%         | 0.890<br>0.890        | \$100.84<br>\$250,078.24      | \$2,078.24                 | 0.44%         |                        |
| 12556LBU9                                | CIT Bank, National Association 1.050% 03/28/2022            | 3/9/2020<br>3/26/2020          | \$248,000.00          | \$248,000.00                          | \$248,000.00          | 1.05%         | 0.910<br>0.909        | \$100.90<br>\$250,224.56      | \$2,224.56                 | 0.44%         |                        |
| 72345SKS9                                | Pinnacle Bank 0.900% 05/09/2022                             | 4/24/2020<br>5/7/2020          | \$248,000.00          | \$247,752.00                          | \$247,752.00          | 0.95%         | 1.025<br>1.019        | \$100.82<br>\$250,033.60      | \$2,281.60                 | 0.44%         |                        |
| 02007GKC6                                | Ally Bank 2.500% 06/06/2022                                 | 6/3/2019<br>6/6/2019           | \$246,000.00          | \$245,262.00                          | \$245,262.00          | 2.61%         | 1.101<br>1.085        | \$102.64<br>\$252,501.78      | \$7,239.78                 | 0.45%         |                        |
| 61690UGU8                                | Morgan Stanley Bank, National Association 2.550% 06/06/2022 | 6/3/2019<br>6/6/2019           | \$246,000.00          | \$245,139.00                          | \$245,139.00          | 2.67%         | 1.101<br>1.084        | \$102.70<br>\$252,639.54      | \$7,500.54                 | 0.45%         |                        |
| 59013KAS5                                | Merrick Bank Corporation 2.350% 06/20/2022                  | 6/11/2019<br>6/20/2019         | \$210,000.00          | \$209,559.00                          | \$209,559.00          | 2.42%         | 1.140<br>1.126        | \$102.56<br>\$215,367.60      | \$5,808.60                 | 0.38%         |                        |
| 20726ACE6                                | Congressional Bank 0.200% 09/19/2022                        | 9/11/2020<br>9/18/2020         | \$249,000.00          | \$248,875.50                          | \$248,875.50          | 0.22%         | 1.389<br>1.388        | \$100.10<br>\$249,253.98      | \$378.48                   | 0.44%         |                        |

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of April 30, 2021



**MEEDEER**  
INVESTMENT MANAGEMENT

| CUSIP     | Security Description  | Trade Date/<br>Settlement Date | Par Value    | Principal Cost/<br>Purchased Interest | Total Cost   | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets | Moody's/<br>S&P Rating |
|-----------|---|--------------------------------|--------------|---------------------------------------|--------------|---------------|-----------------------|-------------------------------|----------------------------|-------------|------------------------|
| 05580ATH7 | BMW Bank of North America 1.800%<br>11/29/2022                | 12/17/2019<br>12/19/2019       | \$247,000.00 | \$246,644.32                          | \$246,644.32 | 1.85%         | 1.584<br>1.557        | \$102.63<br>\$253,486.22      | \$6,841.90                 | 0.45%       |                        |
| 949495AQ8 | Wells Fargo National Bank West 1.900%<br>01/17/2023           | 1/8/2020<br>1/17/2020          | \$249,000.00 | \$248,564.25                          | \$248,564.25 | 1.96%         | 1.718<br>1.690        | \$103.00<br>\$256,477.47      | \$7,913.22                 | 0.46%       |                        |
| 88224PLY3 | Texas Capital Bank, National Association 0.300%<br>02/07/2023 | 8/7/2020<br>8/11/2020          | \$249,000.00 | \$248,626.50                          | \$248,626.50 | 0.36%         | 1.775<br>1.770        | \$100.26<br>\$249,652.38      | \$1,025.88                 | 0.44%       |                        |
| 81768PAF3 | ServisFirst Bank 1.600%<br>02/21/2023                         | 2/12/2020<br>2/21/2020         | \$249,000.00 | \$248,502.00                          | \$248,502.00 | 1.67%         | 1.814<br>1.788        | \$102.61<br>\$255,508.86      | \$7,006.86                 | 0.45%       |                        |
| 02589AB50 | American Express National Bank 1.450%<br>03/31/2023           | 3/24/2020<br>3/31/2020         | \$248,000.00 | \$247,132.00                          | \$247,132.00 | 1.57%         | 1.918<br>1.895        | \$102.48<br>\$254,147.92      | \$7,015.92                 | 0.45%       |                        |
| 70212VAA6 | Partners Bank 0.350%<br>06/30/2023                            | 6/24/2020<br>6/30/2020         | \$245,000.00 | \$244,448.75                          | \$244,448.75 | 0.43%         | 2.167<br>2.156        | \$100.37<br>\$245,896.70      | \$1,447.95                 | 0.44%       |                        |
| 75472RAD3 | Raymond James Bank, National Association 1.950%<br>08/23/2023 | 8/14/2019<br>8/26/2019         | \$247,000.00 | \$246,506.00                          | \$246,506.00 | 2.00%         | 2.315<br>2.266        | \$104.07<br>\$257,050.43      | \$10,544.43                | 0.46%       |                        |
| 29278TLF5 | EnerBank USA 1.800%<br>09/13/2023                             | 9/5/2019<br>9/16/2019          | \$249,000.00 | \$248,751.00                          | \$248,751.00 | 1.83%         | 2.373<br>2.321        | \$103.79<br>\$258,442.08      | \$9,691.08                 | 0.46%       |                        |
| 06251A2E9 | Bank Hapoalim B.M. 0.300%<br>09/14/2023                       | 9/4/2020<br>9/14/2020          | \$249,000.00 | \$248,502.00                          | \$248,502.00 | 0.37%         | 2.375<br>2.365        | \$100.24<br>\$249,602.58      | \$1,100.58                 | 0.44%       |                        |
| 538036HC1 | Live Oak Banking Company 1.800%<br>12/11/2023                 | 12/6/2019<br>12/11/2019        | \$100,000.00 | \$99,700.00                           | \$99,700.00  | 1.88%         | 2.616<br>2.552        | \$104.13<br>\$104,128.00      | \$4,428.00                 | 0.18%       |                        |
| 87270LDK6 | TIAA, FSB 0.200%<br>02/12/2024                                | 2/18/2021<br>2/22/2021         | \$249,000.00 | \$248,253.00<br>\$13.64               | \$248,266.64 | 0.30%         | 2.789<br>2.776        | \$99.91<br>\$248,778.39       | \$525.39                   | 0.44%       |                        |
| 05465DAK4 | Axos Bank 1.650%<br>03/26/2024                                | 2/27/2020<br>3/26/2020         | \$249,000.00 | \$248,564.25                          | \$248,564.25 | 1.70%         | 2.907<br>2.836        | \$104.08<br>\$259,164.18      | \$10,599.93                | 0.46%       |                        |
| 654062JR0 | Nicolet National Bank 1.150%<br>03/28/2024                    | 3/25/2020<br>3/31/2020         | \$249,000.00 | \$245,265.00                          | \$245,265.00 | 1.54%         | 2.912<br>2.858        | \$102.64<br>\$255,561.15      | \$10,296.15                | 0.45%       |                        |
| 7954502H7 | Sallie Mae Bank 2.800%<br>04/17/2024                          | 4/9/2019<br>4/17/2019          | \$110,000.00 | \$109,505.00                          | \$109,505.00 | 2.90%         | 2.967<br>2.864        | \$107.57<br>\$118,321.50      | \$8,816.50                 | 0.21%       |                        |
| 32056GDH0 | First Internet Bancorp 0.850%<br>05/13/2024                   | 5/6/2020<br>5/11/2020          | \$249,000.00 | \$248,751.00                          | \$248,751.00 | 0.88%         | 3.038<br>2.993        | \$101.80<br>\$253,477.02      | \$4,726.02                 | 0.45%       |                        |

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of April 30, 2021



**MEEDER**  
INVESTMENT MANAGEMENT

| CUSIP     | Security Description  | Trade Date/<br>Settlement Date | Par Value             | Principal Cost/<br>Purchased Interest | Total Cost            | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets   | Moody's/<br>S&P Rating |
|-----------|---|--------------------------------|-----------------------|---------------------------------------|-----------------------|---------------|-----------------------|-------------------------------|----------------------------|---------------|------------------------|
| 88241THF0 | Texas Exchange Bank, SSB 0.850% 05/20/2024                                | 5/13/2020<br>5/20/2020         | \$249,000.00          | \$248,253.00                          | \$248,253.00          | 0.93%         | 3.058<br>0.672        | \$100.05<br>\$249,119.52      | \$866.52                   | 0.44%         |                        |
| 88413QCN6 | Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024 | 5/6/2020<br>5/22/2020          | \$249,000.00          | \$248,751.00                          | \$248,751.00          | 0.78%         | 3.060<br>3.015        | \$101.49<br>\$252,717.57      | \$3,966.57                 | 0.45%         |                        |
| 14042RLP4 | Capital One, National Association 2.650% 05/22/2024                       | 5/15/2019<br>5/30/2019         | \$246,000.00          | \$244,524.00                          | \$244,524.00          | 2.78%         | 3.063<br>2.928        | \$107.29<br>\$263,926.02      | \$19,402.02                | 0.47%         |                        |
| 14042TAP2 | Capital One Bank (Usa), National Association 2.650% 05/22/2024            | 5/15/2019<br>5/30/2019         | \$246,000.00          | \$244,524.00                          | \$244,524.00          | 2.78%         | 3.063<br>2.928        | \$107.29<br>\$263,926.02      | \$19,402.02                | 0.47%         |                        |
| 38149MAZ6 | Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024                     | 6/3/2019<br>6/5/2019           | \$246,000.00          | \$245,200.50                          | \$245,200.50          | 2.77%         | 3.101<br>2.964        | \$107.51<br>\$264,477.06      | \$19,276.56                | 0.47%         |                        |
| 61760AE88 | Morgan Stanley Private Bank, National Association 2.700% 06/06/2024       | 6/3/2019<br>6/6/2019           | \$246,000.00          | \$245,139.00                          | \$245,139.00          | 2.78%         | 3.104<br>2.967        | \$107.52<br>\$264,491.82      | \$19,352.82                | 0.47%         |                        |
| 20033AZ58 | Comenity Capital Bank 2.500% 06/27/2024                                   | 6/25/2019<br>6/27/2019         | \$249,000.00          | \$249,000.00                          | \$249,000.00          | 2.50%         | 3.162<br>3.040        | \$106.99<br>\$266,407.59      | \$17,407.59                | 0.47%         |                        |
| 15118RRH2 | Celtic Bank Corporation 1.850% 08/30/2024                                 | 8/16/2019<br>8/30/2019         | \$249,000.00          | \$248,285.37                          | \$248,285.37          | 1.91%         | 3.337<br>3.228        | \$105.11<br>\$261,723.90      | \$13,438.53                | 0.46%         |                        |
| 949763M78 | Wells Fargo Bank, National Association 1.950% 10/18/2024                  | 10/25/2019<br>10/29/2019       | \$225,000.00          | \$224,437.50                          | \$224,437.50          | 2.00%         | 3.471<br>3.349        | \$105.16<br>\$236,601.00      | \$12,163.50                | 0.42%         |                        |
| 856285SN2 | State Bank of India 1.900% 01/22/2025                                     | 1/8/2020<br>1/22/2020          | \$247,000.00          | \$244,777.00                          | \$244,777.00          | 2.09%         | 3.734<br>3.597        | \$105.62<br>\$260,881.40      | \$16,104.40                | 0.46%         |                        |
| 87165E2M8 | Synchrony Bank 1.250% 04/24/2025  | 4/20/2020<br>4/24/2020         | \$248,000.00          | \$246,326.00                          | \$246,326.00          | 1.39%         | 3.986<br>3.887        | \$103.25<br>\$256,060.00      | \$9,734.00                 | 0.45%         |                        |
| 44329ME33 | HSBC Bank USA, National Association 1.300% 05/07/2025                     | 4/24/2020<br>5/7/2020          | \$248,000.00          | \$247,132.00                          | \$247,132.00          | 1.37%         | 4.022<br>1.222        | \$100.65<br>\$249,616.96      | \$2,484.96                 | 0.44%         |                        |
|           | <b>SubTotal</b>   |                                | <b>\$8,576,000.00</b> | <b>\$8,551,030.94</b><br>\$13.64      | <b>\$8,551,044.58</b> | <b>1.65%</b>  |                       | <b>\$8,830,636.93</b>         | <b>\$279,605.99</b>        | <b>15.68%</b> |                        |

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**POSITION STATEMENT**

As of April 30, 2021



| CUSIP                     | Security Description     | Trade Date/<br>Settlement Date | Par Value              | Principal Cost/<br>Purchased Interest | Total Cost             | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets    | Moody's/<br>S&P Rating |
|---------------------------|--------------------------|--------------------------------|------------------------|---------------------------------------|------------------------|---------------|-----------------------|-------------------------------|----------------------------|----------------|------------------------|
| <b>U.S. Treasury Note</b> |                          |                                |                        |                                       |                        |               |                       |                               |                            |                |                        |
| 912828T34                 | UST 1.125%<br>09/30/2021 | 8/2/2017<br>8/3/2017           | \$500,000.00           | \$488,359.38                          | \$488,359.38           | 1.71%         | 0.419<br>0.422        | \$100.45<br>\$502,265.00      | \$13,905.62                | 0.89%          | Aaa<br>AA+             |
| 912828ZT0                 | UST 0.250%<br>05/31/2025 | 4/26/2021<br>4/27/2021         | \$1,750,000.00         | \$1,723,544.92<br>\$1,778.85          | \$1,725,323.77         | 0.62%         | 4.088<br>4.045        | \$98.41<br>\$1,722,245.00     | (\$1,299.92)               | 3.06%          | Aaa<br>AA+             |
| 91282CBH3                 | UST 0.375%<br>01/31/2026 | 4/26/2021<br>4/27/2021         | \$1,250,000.00         | \$1,225,048.83<br>\$1,113.60          | \$1,226,162.43         | 0.80%         | 4.759<br>4.687        | \$97.93<br>\$1,224,125.00     | (\$923.83)                 | 2.17%          | Aaa<br>AA+             |
| 91282CBT7                 | UST 0.750%<br>03/31/2026 | 4/26/2021<br>4/27/2021         | \$1,250,000.00         | \$1,245,654.30<br>\$691.60            | \$1,246,345.90         | 0.82%         | 4.921<br>4.805        | \$99.52<br>\$1,243,950.00     | (\$1,704.30)               | 2.21%          | Aaa<br>AA+             |
|                           | <b>SubTotal</b>          |                                | <b>\$4,750,000.00</b>  | <b>\$4,682,607.43<br/>\$3,584.05</b>  | <b>\$4,686,191.48</b>  | <b>0.84%</b>  |                       | <b>\$4,692,585.00</b>         | <b>\$9,977.57</b>          | <b>8.33%</b>   |                        |
| <b>Grand Total</b>        |                          |                                | <b>\$56,139,038.36</b> | <b>\$55,970,683.97<br/>\$3,846.38</b> | <b>\$55,974,530.35</b> | <b>0.75%</b>  |                       | <b>\$56,333,685.80</b>        | <b>\$363,001.82</b>        | <b>100.00%</b> |                        |

**TRANSACTION STATEMENT**

As of April 30, 2021



| Transaction Type | Trade Date | Settlement Date | CUSIP     | Security Description  | Par Value            | Principal Amount     | Purchased Interest | Total Cost           | Yield at Cost |
|------------------|------------|-----------------|-----------|---|----------------------|----------------------|--------------------|----------------------|---------------|
| <b>Purchase</b>  |            |                 |           |   |                      |                      |                    |                      |               |
| Purchase         | 4/26/2021  | 4/27/2021       | 912828ZT0 | UST 0.250% 05/31/2025   | 1,750,000.00         | 1,723,544.92         | 1,778.85           | 1,725,323.77         | 0.62%         |
| Purchase         | 4/26/2021  | 4/27/2021       | 91282CBT7 | UST 0.750% 03/31/2026   | 1,250,000.00         | 1,245,654.30         | 691.60             | 1,246,345.90         | 0.82%         |
| Purchase         | 4/26/2021  | 4/27/2021       | 91282CBH3 | UST 0.375% 01/31/2026   | 1,250,000.00         | 1,225,048.83         | 1,113.60           | 1,226,162.43         | 0.80%         |
| Purchase         | 4/26/2021  | 4/27/2021       | 3133EMWV0 | FFCB 0.350%<br>04/22/2024   | 1,500,000.00         | 1,500,000.00         | 72.92              | 1,500,072.92         | 0.35%         |
| Purchase         | 4/7/2021   | 4/28/2021       | 3130ALZ23 | FHLB 0.800%<br>04/28/2025   | 275,000.00           | 275,000.00           |                    | 275,000.00           | 0.80%         |
| Purchase         | 4/26/2021  | 4/28/2021       | 3133EMXS6 | FFCB 0.720%<br>04/28/2025   | 1,750,000.00         | 1,748,632.81         |                    | 1,748,632.81         | 0.74%         |
| Purchase         | 4/30/2021  | 4/30/2021       | 22533UAR4 | Credit Agricole<br>Corporate and<br>Investment Bank<br>01/25/2022 | 2,500,000.00         | 2,496,625.00         |                    | 2,496,625.00         | 0.18%         |
| <b>Total</b>     |            |                 |           |   | <b>10,275,000.00</b> | <b>10,214,505.86</b> | <b>3,656.97</b>    | <b>10,218,162.83</b> |               |

| Transaction Type          | Payment Date | Settlement Date | CUSIP     | Security Description                             | Interest Received |
|---------------------------|--------------|-----------------|-----------|--|-------------------|
| <b>Interest/Dividends</b> |              |                 |           |  |                   |
| Interest/Dividends        | 4/1/2021     | 4/1/2021        | 538036HC1 | Live Oak Banking Company 1.800% 12/11/2023       | 152.88            |
| Interest/Dividends        | 4/1/2021     | 4/1/2021        | 31846V567 | First American Funds, Inc.                       | 9.75              |
| Interest/Dividends        | 4/12/2021    | 4/12/2021       | 90348JSW1 | UBS Bank USA 1.000% 03/11/2022                   | 211.48            |
| Interest/Dividends        | 4/12/2021    | 4/12/2021       | 32056GDH0 | First Internet Bancorp 0.850% 05/13/2024         | 179.76            |
| Interest/Dividends        | 4/13/2021    | 4/13/2021       | 29278TLF5 | EnerBank USA 1.800% 09/13/2023                   | 380.66            |
| Interest/Dividends        | 4/19/2021    | 4/19/2021       | 949495AQ8 | Wells Fargo National Bank West 1.900% 01/17/2023 | 401.81            |
| Interest/Dividends        | 4/19/2021    | 4/19/2021       | 7954502H7 | Sallie Mae Bank 2.800% 04/17/2024                | 1,535.78          |

**TRANSACTION STATEMENT**

As of April 30, 2021



| Transaction Type   | Payment Date | Settlement Date | CUSIP     | Security Description                                     | Interest Received |
|--------------------|--------------|-----------------|-----------|--|-------------------|
| Interest/Dividends | 4/19/2021    | 4/19/2021       | 949763M78 | Wells Fargo Bank, National Association 1.950% 10/18/2024 | 372.64            |
| Interest/Dividends | 4/19/2021    | 4/19/2021       | 20726ACE6 | Congressional Bank 0.200% 09/19/2022                     | 42.30             |
| Interest/Dividends | 4/20/2021    | 4/20/2021       | 59013KAS5 | Merrick Bank Corporation 2.350% 06/20/2022               | 419.14            |
| Interest/Dividends | 4/20/2021    | 4/20/2021       | 88241THF0 | Texas Exchange Bank, SSB 0.850% 05/20/2024               | 179.76            |
| Interest/Dividends | 4/20/2021    | 4/20/2021       | 3134GWZG4 | FMCC 0.600% 10/20/2025                                   | 1,950.00          |
| Interest/Dividends | 4/21/2021    | 4/21/2021       | 81768PAF3 | ServisFirst Bank 1.600% 02/21/2023                       | 338.37            |
| Interest/Dividends | 4/26/2021    | 4/26/2021       | 87165E2M8 | Synchrony Bank 1.250% 04/24/2025                         | 1,545.75          |
| Interest/Dividends | 4/26/2021    | 4/26/2021       | 05465DAK4 | Axos Bank 1.650% 03/26/2024                              | 348.94            |
| Interest/Dividends | 4/27/2021    | 4/27/2021       | 20033AZ58 | Comenity Capital Bank 2.500% 06/27/2024                  | 528.70            |
| Interest/Dividends | 4/27/2021    | 4/27/2021       | 3136G45C3 | FNMA 0.540% 10/27/2025                                   | 1,350.00          |
| Interest/Dividends | 4/29/2021    | 4/29/2021       | 3134GW4B9 | FMCC 0.500% 10/29/2025                                   | 1,250.00          |
| Interest/Dividends | 4/30/2021    | 4/30/2021       | 15118RRH2 | Celtic Bank Corporation 1.850% 08/30/2024                | 391.24            |
| Interest/Dividends | 4/30/2021    | 4/30/2021       | 654062JR0 | Nicolet National Bank 1.150% 03/28/2024                  | 235.36            |
| Interest/Dividends | 4/30/2021    | 4/30/2021       | 70212VAA6 | Partners Bank 0.350% 06/30/2023                          | 72.83             |
| <b>Total</b>       |              |                 |           |  | <b>11,897.15</b>  |

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**TRANSACTION STATEMENT**

As of April 30, 2021



| Transaction Type     | Trade Date | Settlement Date |          | Amount               |
|----------------------|------------|-----------------|----------|----------------------|
| <b>Contribution</b>  |            |                 |          |                      |
| Contribution         | 4/23/2021  | 4/23/2021       | Cash In  | 10,000,000.00        |
| <b>Total</b>         |            |                 |          | <b>10,000,000.00</b> |
| <b>Custodian Fee</b> |            |                 |          |                      |
| Custodian Fee        | 4/27/2021  | 4/27/2021       | Cash Out | (296.29)             |
| <b>Total</b>         |            |                 |          | <b>(296.29)</b>      |

**STATEMENT DISCLOSURE**

As of April 30, 2021



Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

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**Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.**

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## **Cleveland Public Library 2019A Tax-Exempt Bond Proceeds**

Monthly Investment Report  
April 30, 2021

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**



**PORTFOLIO SUMMARY**

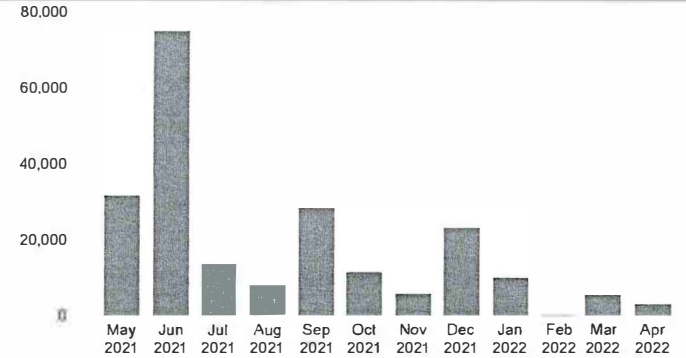
As of April 30, 2021



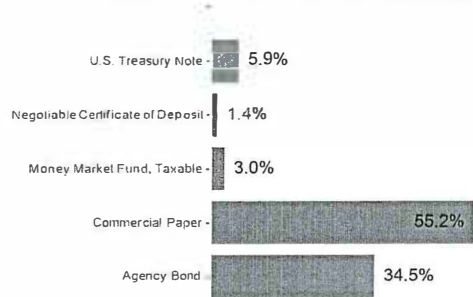
| MONTHLY RECONCILIATION      |                      |
|-----------------------------|----------------------|
| <b>Beginning Book Value</b> | <b>54,090,707.30</b> |
| Contributions               |                      |
| Withdrawals                 |                      |
| Prior Month Custodian Fees  | (452.05)             |
| Realized Gains/Losses       |                      |
| Gross Interest Earnings     | 21,592.77            |
| <b>Ending Book Value</b>    | <b>54,111,848.02</b> |

| PORTFOLIO CHARACTERISTICS    |          |
|------------------------------|----------|
| Portfolio Yield to Maturity  | 0.54%    |
| Portfolio Effective Duration | 0.46 yrs |
| Weighted Average Maturity    | 0.55 yrs |

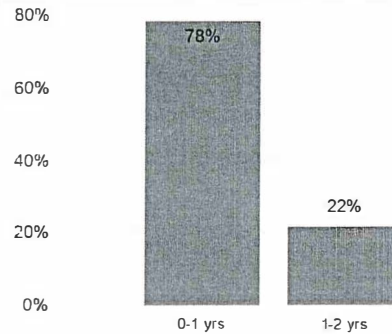
**PROJECTED MONTHLY INCOME SCHEDULE**



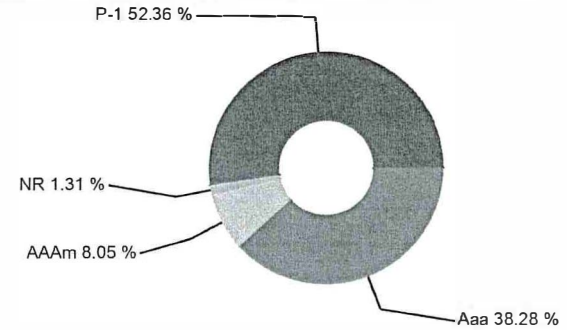
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**PROJECTED INCOME SCHEDULE**

As of April 30, 2021



| CUSIP     | SECURITY DESCRIPTION   | May 2021 | Jun 2021 | Jul 2021 | Aug 2021 | Sep 2021 | Oct 2021 | Nov 2021 | Dec 2021 | Jan 2022 | Feb 2022 | Mar 2022 | Apr 2022 |
|-----------|--|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 06366GT41 | Bank of Montreal<br>06/04/2021                                 |          | 2,859    |          |          |          |          |          |          |          |          |          |          |
| 084601XB4 | Legacy Banks 1.250%<br>04/21/2022                              |          |          |          |          |          | 1,554    |          |          |          |          |          | 1,929    |
| 22533UAR4 | Credit Agricole Corporate<br>and Investment Bank<br>01/25/2022 |          |          |          |          |          |          |          |          | 4,050    |          |          |          |
| 2254EAVA8 | Credit Suisse Securities<br>(USA) LLC 08/10/2021               |          |          |          | 4,988    |          |          |          |          |          |          |          |          |
| 2254EAVT7 | Credit Suisse Securities<br>(USA) LLC 08/27/2021               |          |          |          | 2,914    |          |          |          |          |          |          |          |          |
| 30229ATJ8 | Exxon Mobil Corporation<br>06/18/2021                          |          | 2,818    |          |          |          |          |          |          |          |          |          |          |
| 30229AU98 | Exxon Mobil Corporation<br>07/09/2021                          |          |          | 3,894    |          |          |          |          |          |          |          |          |          |
| 3130AKJD9 | FHLB 0.140% 12/29/2022   |          | 1,400    |          |          |          |          |          | 1,400    |          |          |          |          |
| 3133EA4C9 | FFCB 1.680% 10/12/2021   |          |          |          |          |          | 8,600    |          |          |          |          |          |          |
| 3133EHKK8 | FFCB 1.670% 05/24/2021   | 25,800   |          |          |          |          |          |          |          |          |          |          |          |
| 3133EKP67 | FFCB 1.625% 09/17/2021   |          |          |          |          | 22,950   |          |          |          |          |          |          |          |
| 3133EKZY5 | FFCB 1.550% 06/01/2022   |          | 11,625   |          |          |          |          |          | 11,625   |          |          |          |          |
| 3133ELTZ7 | FFCB 0.625% 03/18/2022   |          |          |          |          | 3,125    |          |          |          |          |          | 4,985    |          |
| 3133ELW67 | FFCB 0.220% 07/21/2022   |          |          | 2,750    |          |          |          |          |          | 2,750    |          |          |          |
| 3133ELZN7 | FFCB 0.160% 05/18/2022   | 2,148    |          |          |          |          |          | 2,148    |          |          |          |          |          |
| 3133EMCH3 | FFCB 0.160% 10/13/2022   |          |          |          |          |          | 1,200    |          |          |          |          |          | 1,200    |
| 3134GVF78 | FMCC 0.300% 06/08/2022   |          | 2,250    |          |          |          |          |          | 2,250    |          |          |          |          |
| 33651NAF9 | First State Bank of The<br>Southeast, Inc 1.350%<br>03/31/2022 | 285      | 276      | 285      | 285      | 276      | 285      | 276      | 285      | 285      | 258      | 534      |          |
| 46640PZG1 | J.P. Morgan Securities<br>LLC 12/16/2021                       |          |          |          |          |          |          |          | 1,016    |          |          |          |          |
| 62479LSQ9 | MUFG Bank, Ltd.<br>05/24/2021                                  | 3,587    |          |          |          |          |          |          |          |          |          |          |          |
| 62479LWD3 | MUFG Bank, Ltd.<br>09/13/2021                                  |          |          |          |          | 2,156    |          |          |          |          |          |          |          |

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Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**PROJECTED INCOME SCHEDULE**

As of April 30, 2021



| CUSIP        | SECURITY DESCRIPTION                             | May 2021      | Jun 2021      | Jul 2021      | Aug 2021     | Sep 2021      | Oct 2021      | Nov 2021     | Dec 2021      | Jan 2022      | Feb 2022   | Mar 2022     | Apr 2022     |
|--------------|--|---------------|---------------|---------------|--------------|---------------|---------------|--------------|---------------|---------------|------------|--------------|--------------|
| 62479LZD0    | MUFG Bank, Ltd.<br>12/13/2021                    |               |               |               |              |               |               |              | 960           |               |            |              |              |
| 63873JYF1    | Natixis 11/15/2021                               |               |               |               |              |               |               | 3,375        |               |               |            |              |              |
| 63873JZD5    | Natixis 12/13/2021                               |               |               |               |              |               |               |              | 3,766         |               |            |              |              |
| 63873KA72    | Natixis 01/07/2022                               |               |               |               |              |               |               |              |               | 1,563         |            |              |              |
| 89233GU95    | Toyota Motor Credit<br>Corporation 07/09/2021    |               |               | 2,326         |              |               |               |              |               |               |            |              |              |
| 89233GUP9    | Toyota Motor Credit<br>Corporation 07/23/2021    |               |               | 3,736         |              |               |               |              |               |               |            |              |              |
| 89233HA79    | Toyota Motor Credit<br>Corporation 01/07/2022    |               |               |               |              |               |               |              |               | 1,489         |            |              |              |
| 8923A0ZH9    | Toyota Credit de Puerto<br>Rico Corp. 12/17/2021 |               |               |               |              |               |               |              | 1,898         |               |            |              |              |
| 912828S27    | UST 1.125% 06/30/2021                            |               | 53,826        |               |              |               |               |              |               |               |            |              |              |
| 92937CKB3    | Wex Bank 1.250%<br>07/09/2021                    |               |               | 835           |              |               |               |              |               |               |            |              |              |
| <b>TOTAL</b> |  | <b>31,820</b> | <b>75,055</b> | <b>13,827</b> | <b>8,187</b> | <b>28,508</b> | <b>11,640</b> | <b>5,799</b> | <b>23,200</b> | <b>10,138</b> | <b>258</b> | <b>5,519</b> | <b>3,129</b> |

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Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**POSITION STATEMENT**

As of April 30, 2021



| CUSIP                            | Security Description           | Trade Date/<br>Settlement Date | Par Value              | Principal Cost/<br>Purchased Interest | Total Cost             | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets   | Moody's/<br>S&P Rating |
|----------------------------------|--------------------------------|--------------------------------|------------------------|---------------------------------------|------------------------|---------------|-----------------------|-------------------------------|----------------------------|---------------|------------------------|
| <b>Cash and Cash Equivalents</b> |                                |                                |                        |                                       |                        |               |                       |                               |                            |               |                        |
| 31846V567                        | First American Funds, Inc.     | 4/30/2021<br>4/30/2021         | \$1,614,024.31         | \$1,613,913.05                        | \$1,613,913.05         | 0.03%         | 0.003<br>0.003        | \$1.00<br>\$1,614,024.31      | \$0.00                     | 2.97%         | AAAm                   |
| <b>SubTotal</b>                  |                                |                                | <b>\$1,614,024.31</b>  | <b>\$1,613,913.05</b>                 | <b>\$1,613,913.05</b>  | <b>0.03%</b>  |                       | <b>\$1,614,024.31</b>         | <b>\$0.00</b>              | <b>2.97%</b>  |                        |
| <b>Agency Bond</b>               |                                |                                |                        |                                       |                        |               |                       |                               |                            |               |                        |
| 3133EHKK8                        | FFCB 1.670%<br>05/24/2021      | 9/6/2019<br>9/9/2019           | \$3,000,000.00         | \$2,999,250.00                        | \$2,999,250.00         | 1.68%         | 0.066<br>0.068        | \$100.11<br>\$3,003,300.00    | \$4,050.00                 | 5.53%         | Aaa<br>AA+             |
| 3133EKP67                        | FFCB 1.625%<br>09/17/2021      | 9/13/2019<br>9/17/2019         | \$2,000,000.00         | \$1,993,300.00                        | \$1,993,300.00         | 1.80%         | 0.384<br>0.386        | \$100.59<br>\$2,011,760.00    | \$18,460.00                | 3.71%         | Aaa<br>AA+             |
| 3133EA4C9                        | FFCB 1.680%<br>10/12/2021      | 9/10/2019<br>9/11/2019         | \$1,000,000.00         | \$999,800.00                          | \$999,800.00           | 1.69%         | 0.452<br>0.454        | \$100.74<br>\$1,007,410.00    | \$7,610.00                 | 1.86%         | Aaa<br>AA+             |
| 3133ELTZ7                        | FFCB 0.625%<br>03/18/2022      | 3/17/2020<br>3/18/2020         | \$1,000,000.00         | \$998,140.00                          | \$998,140.00           | 0.72%         | 0.882<br>0.882        | \$100.49<br>\$1,004,890.00    | \$6,750.00                 | 1.85%         | Aaa<br>AA+             |
| 3133ELZN7                        | FFCB 0.160%<br>05/18/2022      | 10/8/2020<br>10/9/2020         | \$2,685,000.00         | \$2,684,973.15                        | \$2,684,973.15         | 0.16%         | 1.049<br>1.050        | \$100.10<br>\$2,687,792.40    | \$2,819.25                 | 4.95%         | Aaa<br>AA+             |
| 3133EKZY5                        | FFCB 1.550%<br>06/01/2022      | 9/19/2019<br>9/20/2019         | \$1,500,000.00         | \$1,493,130.00                        | \$1,493,130.00         | 1.72%         | 1.088<br>1.078        | \$101.60<br>\$1,523,985.00    | \$30,855.00                | 2.81%         | Aaa<br>AA+             |
| 3134GVF78                        | FMCC 0.300%<br>06/08/2022      | 6/10/2020<br>6/12/2020         | \$1,500,000.00         | \$1,499,062.50                        | \$1,499,062.50         | 0.33%         | 1.107<br>0.266        | \$100.01<br>\$1,500,180.00    | \$1,117.50                 | 2.76%         | Aaa<br>AA+             |
| 3133ELW67                        | FFCB 0.220%<br>07/21/2022      | 7/21/2020<br>7/22/2020         | \$2,500,000.00         | \$2,498,125.00                        | \$2,498,125.00         | 0.26%         | 1.225<br>0.596        | \$100.01<br>\$2,500,225.00    | \$2,100.00                 | 4.61%         | Aaa<br>AA+             |
| 3133EMCH3                        | FFCB 0.160%<br>10/13/2022      | 10/6/2020<br>10/13/2020        | \$1,500,000.00         | \$1,498,500.00                        | \$1,498,500.00         | 0.21%         | 1.455<br>0.952        | \$99.97<br>\$1,499,535.00     | \$1,035.00                 | 2.76%         | Aaa<br>AA+             |
| 3130AKJD9                        | FHLB 0.140%<br>12/29/2022      | 12/9/2020<br>12/29/2020        | \$2,000,000.00         | \$1,997,600.00                        | \$1,997,600.00         | 0.20%         | 1.666<br>1.165        | \$99.86<br>\$1,997,160.00     | (\$440.00)                 | 3.68%         | Aaa<br>AA+             |
| <b>SubTotal</b>                  |                                |                                | <b>\$18,685,000.00</b> | <b>\$18,661,880.65</b>                | <b>\$18,661,880.65</b> | <b>0.85%</b>  |                       | <b>\$18,736,237.40</b>        | <b>\$74,356.75</b>         | <b>34.53%</b> |                        |
| <b>Commercial Paper</b>          |                                |                                |                        |                                       |                        |               |                       |                               |                            |               |                        |
| 62479LSQ9                        | MUFG Bank, Ltd.<br>05/24/2021  | 8/27/2020<br>8/28/2020         | \$2,000,000.00         | \$1,996,413.32                        | \$1,996,413.32         | 0.24%         | 0.066<br>0.068        | \$100.00<br>\$1,999,920.00    | \$3,506.68                 | 3.69%         | P-1<br>A-1             |
| 06366GT41                        | Bank of Montreal<br>06/04/2021 | 12/4/2020<br>12/7/2020         | \$2,500,000.00         | \$2,497,140.98                        | \$2,497,140.98         | 0.23%         | 0.096<br>0.099        | \$99.99<br>\$2,499,725.00     | \$2,584.02                 | 4.61%         | P-1<br>A-1             |

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Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**POSITION STATEMENT**

As of April 30, 2021



| CUSIP     | Security Description                             | Trade Date/<br>Settlement Date | Par Value      | Principal Cost/<br>Purchased Interest | Total Cost     | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets | Moody's/<br>S&P Rating |
|-----------|--|--------------------------------|----------------|---------------------------------------|----------------|---------------|-----------------------|-------------------------------|----------------------------|-------------|------------------------|
| 30229ATJ8 | Exxon Mobil Corporation<br>06/18/2021            | 9/23/2020<br>9/24/2020         | \$2,000,000.00 | \$1,997,181.66                        | \$1,997,181.66 | 0.19%         | 0.134<br>0.137        | \$99.99<br>\$1,999,700.00     | \$2,518.34                 | 3.69%       | P-1<br>A-1+            |
| 89233GU95 | Toyota Motor Credit Corporation<br>07/09/2021    | 10/13/2020<br>10/14/2020       | \$1,250,000.00 | \$1,247,673.61                        | \$1,247,673.61 | 0.25%         | 0.192<br>0.194        | \$99.98<br>\$1,249,687.50     | \$2,013.89                 | 2.30%       | P-1<br>A-1+            |
| 30229AU98 | Exxon Mobil Corporation<br>07/09/2021            | 10/14/2020<br>10/15/2020       | \$2,500,000.00 | \$2,496,106.25                        | \$2,496,106.25 | 0.21%         | 0.192<br>0.194        | \$99.98<br>\$2,499,375.00     | \$3,268.75                 | 4.61%       | P-1<br>A-1+            |
| 89233GUP9 | Toyota Motor Credit Corporation<br>07/23/2021    | 10/26/2020<br>10/27/2020       | \$2,000,000.00 | \$1,996,263.89                        | \$1,996,263.89 | 0.25%         | 0.230<br>0.233        | \$99.97<br>\$1,999,400.00     | \$3,136.11                 | 3.68%       | P-1<br>A-1+            |
| 2254EAVA8 | Credit Suisse Securities (USA) LLC<br>08/10/2021 | 11/13/2020<br>11/17/2020       | \$2,500,000.00 | \$2,495,012.50                        | \$2,495,012.50 | 0.27%         | 0.279<br>0.282        | \$99.96<br>\$2,498,950.00     | \$3,937.50                 | 4.61%       | P-1<br>A-1             |
| 2254EAVT7 | Credit Suisse Securities (USA) LLC<br>08/27/2021 | 11/30/2020<br>12/1/2020        | \$1,500,000.00 | \$1,497,085.83                        | \$1,497,085.83 | 0.26%         | 0.326<br>0.328        | \$99.95<br>\$1,499,250.00     | \$2,164.17                 | 2.76%       | P-1<br>A-1             |
| 62479LWD3 | MUFG Bank, Ltd.<br>09/13/2021                    | 12/16/2020<br>12/17/2020       | \$1,250,000.00 | \$1,247,843.75                        | \$1,247,843.75 | 0.23%         | 0.373<br>0.375        | \$99.94<br>\$1,249,250.00     | \$1,406.25                 | 2.30%       | P-1<br>A-1             |
| 63873JYF1 | Natixis 11/15/2021                               | 2/17/2021<br>2/18/2021         | \$2,500,000.00 | \$2,496,625.00                        | \$2,496,625.00 | 0.18%         | 0.545<br>0.547        | \$99.90<br>\$2,497,525.00     | \$900.00                   | 4.60%       | P-1<br>A-1             |
| 63873JZD5 | Natixis 12/13/2021                               | 3/18/2021<br>3/19/2021         | \$2,400,000.00 | \$2,396,234.00                        | \$2,396,234.00 | 0.21%         | 0.622<br>0.624        | \$99.87<br>\$2,396,976.00     | \$742.00                   | 4.42%       | P-1<br>A-1             |
| 62479LZD0 | MUFG Bank, Ltd.<br>12/13/2021                    | 3/18/2021<br>3/18/2021         | \$800,000.00   | \$799,040.00                          | \$799,040.00   | 0.16%         | 0.622<br>0.624        | \$99.87<br>\$798,992.00       | (\$48.00)                  | 1.47%       | P-1<br>A-1             |
| 46640PZG1 | J.P. Morgan Securities LLC<br>12/16/2021         | 3/22/2021<br>3/23/2021         | \$650,000.00   | \$648,983.83                          | \$648,983.83   | 0.21%         | 0.630<br>0.632        | \$99.87<br>\$649,168.00       | \$184.17                   | 1.20%       | P-1<br>A-1             |
| 8923A0ZH9 | Toyota Credit de Puerto Rico Corp.<br>12/17/2021 | 3/19/2021<br>3/22/2021         | \$1,150,000.00 | \$1,148,102.50                        | \$1,148,102.50 | 0.22%         | 0.633<br>0.635        | \$99.87<br>\$1,148,528.00     | \$425.50                   | 2.12%       | P-1<br>A-1+            |
| 89233HA79 | Toyota Motor Credit Corporation<br>01/07/2022    | 4/12/2021<br>4/14/2021         | \$1,000,000.00 | \$998,511.11                          | \$998,511.11   | 0.20%         | 0.690<br>0.692        | \$99.86<br>\$998,600.00       | \$88.89                    | 1.84%       | P-1<br>A-1+            |
| 63873KA72 | Natixis 01/07/2022                               | 4/13/2021<br>4/14/2021         | \$1,000,000.00 | \$998,436.67                          | \$998,436.67   | 0.21%         | 0.690<br>0.692        | \$99.86<br>\$998,600.00       | \$163.33                   | 1.84%       | P-1<br>A-1             |

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Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**POSITION STATEMENT**

As of April 30, 2021



| CUSIP                                    | Security Description  | Trade Date/<br>Settlement Date | Par Value              | Principal Cost/<br>Purchased Interest | Total Cost             | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets    | Moody's/<br>S&P Rating |
|--|---|--------------------------------|------------------------|---------------------------------------|------------------------|---------------|-----------------------|-------------------------------|----------------------------|----------------|------------------------|
| 22533UAR4                                | Credit Agricole Corporate and Investment Bank<br>01/25/2022 | 4/30/2021<br>4/30/2021         | \$3,000,000.00         | \$2,995,950.00                        | \$2,995,950.00         | 0.18%         | 0.740<br>0.750        | \$99.87<br>\$2,995,955.46     | \$5.46                     | 5.52%          | P-1<br>A-1             |
| <b>SubTotal</b>                          |   |                                | <b>\$30,000,000.00</b> | <b>\$29,952,604.90</b>                | <b>\$29,952,604.90</b> | <b>0.22%</b>  |                       | <b>\$29,979,601.96</b>        | <b>\$26,997.06</b>         | <b>55.25%</b>  |                        |
| <b>Negotiable Certificate of Deposit</b> |   |                                |                        |                                       |                        |               |                       |                               |                            |                |                        |
| 92937CKB3                                | Wex Bank 1.250%<br>07/09/2021                               | 4/2/2020<br>4/9/2020           | \$248,000.00           | \$247,938.00                          | \$247,938.00           | 1.27%         | 0.192<br>0.194        | \$100.24<br>\$248,602.64      | \$664.64                   | 0.46%          |                        |
| 33651NAF9                                | First State Bank of The Southeast, Inc<br>1.350% 03/31/2022 | 3/26/2020<br>3/31/2020         | \$249,000.00           | \$248,751.00                          | \$248,751.00           | 1.40%         | 0.918<br>0.913        | \$101.17<br>\$251,908.32      | \$3,157.32                 | 0.46%          |                        |
| 084601XB4                                | Legacy Banks<br>1.250% 04/21/2022                           | 4/2/2020<br>4/8/2020           | \$248,000.00           | \$247,727.20                          | \$247,727.20           | 1.31%         | 0.975<br>0.974        | \$101.14<br>\$250,824.72      | \$3,097.52                 | 0.46%          |                        |
| <b>SubTotal</b>                          |   |                                | <b>\$745,000.00</b>    | <b>\$744,416.20</b>                   | <b>\$744,416.20</b>    | <b>1.33%</b>  |                       | <b>\$751,335.68</b>           | <b>\$6,919.48</b>          | <b>1.38%</b>   |                        |
| <b>U.S. Treasury Note</b>                |   |                                |                        |                                       |                        |               |                       |                               |                            |                |                        |
| 912828S27                                | UST 1.125%<br>06/30/2021                                    | 9/20/2019<br>9/23/2019         | \$3,175,000.00         | \$3,139,033.22                        | \$3,139,033.22         | 1.78%         | 0.167<br>0.170        | \$100.18<br>\$3,180,683.25    | \$41,650.03                | 5.86%          | Aaa<br>AA+             |
| <b>SubTotal</b>                          |   |                                | <b>\$3,175,000.00</b>  | <b>\$3,139,033.22</b>                 | <b>\$3,139,033.22</b>  | <b>1.78%</b>  |                       | <b>\$3,180,683.25</b>         | <b>\$41,650.03</b>         | <b>5.86%</b>   |                        |
| <b>Grand Total</b>                       |   |                                | <b>\$54,219,024.31</b> | <b>\$54,111,848.02</b>                | <b>\$54,111,848.02</b> | <b>0.54%</b>  |                       | <b>\$54,261,882.60</b>        | <b>\$149,923.32</b>        | <b>100.00%</b> |                        |

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**TRANSACTION STATEMENT**

As of April 30, 2021



| Transaction Type | Trade Date | Settlement Date | CUSIP     | Security Description                                     | Par Value           | Principal Amount    | Purchased Interest | Total Cost          | Yield at Cost |
|------------------|------------|-----------------|-----------|--|---------------------|---------------------|--------------------|---------------------|---------------|
| <b>Purchase</b>  |            |                 |           |  |                     |                     |                    |                     |               |
| Purchase         | 4/12/2021  | 4/14/2021       | 89233HA79 | Toyota Motor Credit Corporation 01/07/2022               | 1,000,000.00        | 998,511.11          |                    | 998,511.11          | 0.20%         |
| Purchase         | 4/13/2021  | 4/14/2021       | 63873KA72 | Natixis 01/07/2022                                       | 1,000,000.00        | 998,436.67          |                    | 998,436.67          | 0.21%         |
| Purchase         | 4/30/2021  | 4/30/2021       | 22533UAR4 | Credit Agricole Corporate and Investment Bank 01/25/2022 | 3,000,000.00        | 2,995,950.00        |                    | 2,995,950.00        | 0.18%         |
| <b>Total</b>     |            |                 |           |  | <b>5,000,000.00</b> | <b>4,992,897.78</b> |                    | <b>4,992,897.78</b> |               |

| Transaction Type | Trade Date | Settlement Date | CUSIP     | Security Description  | Par Value         | Principal Cost    | Total Proceeds    | Realized Gain/Loss |
|------------------|------------|-----------------|-----------|---|-------------------|-------------------|-------------------|--------------------|
| <b>Maturity</b>  |            |                 |           |   |                   |                   |                   |                    |
| Maturity         | 4/16/2021  | 4/16/2021       | 919853GB1 | Valley National Bank 1.150% 04/16/2021                      | 247,000.00        | 247,000.00        | 247,000.00        | 0.00               |
| Maturity         | 4/16/2021  | 4/16/2021       | 940637MH1 | The Washington Trust Company, of Westerly 1.150% 04/16/2021 | 247,000.00        | 247,000.00        | 247,000.00        | 0.00               |
| Maturity         | 4/20/2021  | 4/20/2021       | 67523TAC7 | Oceanfirst Bank, National Association 1.150% 04/20/2021     | 247,000.00        | 247,000.00        | 247,000.00        | 0.00               |
| <b>Total</b>     |            |                 |           |   | <b>741,000.00</b> | <b>741,000.00</b> | <b>741,000.00</b> | <b>0.00</b>        |

**TRANSACTION STATEMENT**

As of April 30, 2021



| Transaction Type          | Payment Date | Settlement Date | CUSIP     | Security Description   | Interest Received |
|---------------------------|--------------|-----------------|-----------|--|-------------------|
| <b>Interest/Dividends</b> |              |                 |           |  |                   |
| Interest/Dividends        | 4/1/2021     | 4/1/2021        | 31846V567 | First American Funds, Inc.                                     | 111.26            |
| Interest/Dividends        | 4/8/2021     | 4/8/2021        | 084601XB4 | Legacy Banks 1.250% 04/21/2022                                 | 1,545.75          |
| Interest/Dividends        | 4/9/2021     | 4/9/2021        | 92937CKB3 | Wex Bank 1.250% 07/09/2021                                     | 1,545.75          |
| Interest/Dividends        | 4/12/2021    | 4/12/2021       | 3133EA4C9 | FFCB 1.680% 10/12/2021   | 8,400.00          |
| Interest/Dividends        | 4/13/2021    | 4/13/2021       | 3133EMCH3 | FFCB 0.160% 10/13/2022   | 1,200.00          |
| Interest/Dividends        | 4/16/2021    | 4/16/2021       | 919853GB1 | Valley National Bank 1.150% 04/16/2021                         | 2,840.50          |
| Interest/Dividends        | 4/16/2021    | 4/16/2021       | 940637MH1 | The Washington Trust Company, of Westerly 1.150%<br>04/16/2021 | 2,832.72          |
| Interest/Dividends        | 4/20/2021    | 4/20/2021       | 67523TAC7 | Oceanfirst Bank, National Association 1.150% 04/20/2021        | 2,840.50          |
| Interest/Dividends        | 4/30/2021    | 4/30/2021       | 33651NAF9 | First State Bank of The Southeast, Inc 1.350% 03/31/2022       | 276.29            |
| <b>Total</b>              |              |                 |           |  | <b>21,592.77</b>  |

| Transaction Type     | Trade Date | Settlement Date | Transaction Description | Amount          |
|----------------------|------------|-----------------|-------------------------|-----------------|
| <b>Custodian Fee</b> |            |                 |                         |                 |
| Custodian Fee        | 4/27/2021  | 4/27/2021       | Cash Out                | (452.05)        |
| <b>Total</b>         |            |                 |                         | <b>(452.05)</b> |



**STATEMENT DISCLOSURE**

As of April 30, 2021



Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

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Statements may include positions from unmanaged accounts provided for reporting purposes. Unmanaged accounts are managed directly by the client and are not included in the accounts managed by the investment adviser. This information is provided as a client convenience and the investment adviser assumes no responsibility for performance of these accounts or the accuracy of the data reported.

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## **Cleveland Public Library 2019B Taxable Bond Proceeds**

Monthly Investment Report  
April 30, 2021

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)

**Dublin, Ohio | Lansing, Michigan | Long Beach, California | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

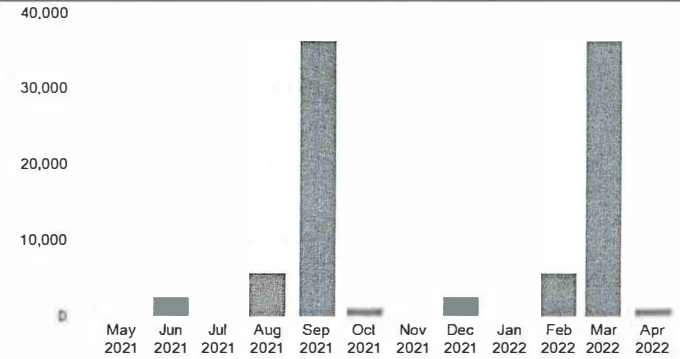
**PORTFOLIO SUMMARY**

As of April 30, 2021

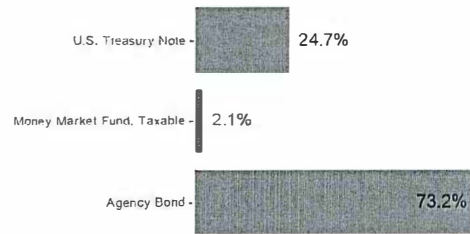


| MONTHLY RECONCILIATION      |                     | PORTFOLIO CHARACTERISTICS    |          |
|-----------------------------|---------------------|------------------------------|----------|
| <b>Beginning Book Value</b> | <b>9,184,388.95</b> | Portfolio Yield to Maturity  | 1.13%    |
| Contributions               |                     | Portfolio Effective Duration | 1.74 yrs |
| Withdrawals                 |                     | Weighted Average Maturity    | 1.95 yrs |
| Prior Month Custodian Fees  | (78.07)             |                              |          |
| Realized Gains/Losses       |                     |                              |          |
| Gross Interest Earnings     | 1,004.50            |                              |          |
| <b>Ending Book Value</b>    | <b>9,185,315.38</b> |                              |          |

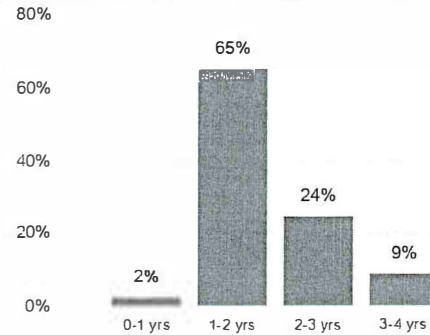
**PROJECTED MONTHLY INCOME SCHEDULE**



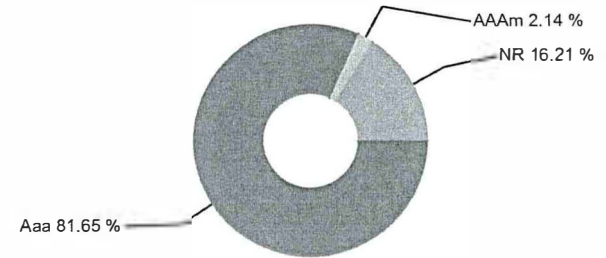
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



Cleveland Public Library 2019B Taxable Bond Proceeds

**PROJECTED INCOME SCHEDULE**

As of April 30, 2021



| CUSIP        | SECURITY DESCRIPTION   | May 2021 | Jun 2021     | Jul 2021 | Aug 2021     | Sep 2021      | Oct 2021     | Nov 2021 | Dec 2021     | Jan 2022 | Feb 2022     | Mar 2022      | Apr 2022     |
|--------------|------------------------|----------|--------------|----------|--------------|---------------|--------------|----------|--------------|----------|--------------|---------------|--------------|
| 3130AGWK7    | FHLB 1.500% 08/15/2024 |          |              |          | 5,813        |               |              |          |              |          | 5,813        |               |              |
| 3133EMBS0    | FFCB 0.200% 10/02/2023 |          |              |          |              |               | 1,000        |          |              |          |              |               | 1,000        |
| 3134GV2R8    | FMCC 0.350% 12/29/2022 |          | 2,625        |          |              |               |              |          | 2,625        |          |              |               |              |
| 3135G0W33    | FNMA 1.375% 09/06/2022 |          |              |          |              | 13,750        |              |          |              |          |              | 13,750        |              |
| 31422BXH8    | AGM 0.850% 03/20/2023  |          |              |          |              | 6,375         |              |          |              |          |              | 6,375         |              |
| 912828Q29    | UST 1.500% 03/31/2023  |          |              |          |              | 7,500         |              |          |              |          |              | 7,500         |              |
| 912828T26    | UST 1.375% 09/30/2023  |          |              |          |              | 8,594         |              |          |              |          |              | 8,594         |              |
| <b>TOTAL</b> |                        |          | <b>2,625</b> |          | <b>5,813</b> | <b>36,219</b> | <b>1,000</b> |          | <b>2,625</b> |          | <b>5,813</b> | <b>36,219</b> | <b>1,000</b> |

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**POSITION STATEMENT**

As of April 30, 2021



| CUSIP                            | Security Description       | Trade Date/<br>Settlement Date | Par Value             | Principal Cost/<br>Purchased Interest | Total Cost            | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets    | Moody's/<br>S&P Rating |
|----------------------------------|----------------------------|--------------------------------|-----------------------|---------------------------------------|-----------------------|---------------|-----------------------|-------------------------------|----------------------------|----------------|------------------------|
| <b>Cash and Cash Equivalents</b> |                            |                                |                       |                                       |                       |               |                       |                               |                            |                |                        |
| 31846V567                        | First American Funds, Inc. | 4/30/2021<br>4/30/2021         | \$200,607.95          | \$200,603.45                          | \$200,603.45          | 0.03%         | 0.003<br>0.003        | \$1.00<br>\$200,607.94        | \$0.00                     | 2.14%          | AAAm                   |
| <b>SubTotal</b>                  |                            |                                | <b>\$200,607.95</b>   | <b>\$200,603.45</b>                   | <b>\$200,603.45</b>   | <b>0.03%</b>  |                       | <b>\$200,607.94</b>           | <b>\$0.00</b>              | <b>2.14%</b>   |                        |
| <b>Agency Bond</b>               |                            |                                |                       |                                       |                       |               |                       |                               |                            |                |                        |
| 3135G0W33                        | FNMA 1.375%<br>09/06/2022  | 9/10/2019<br>9/11/2019         | \$2,000,000.00        | \$1,982,240.00                        | \$1,982,240.00        | 1.68%         | 1.353<br>1.344        | \$101.72<br>\$2,034,480.00    | \$52,240.00                | 21.72%         | Aaa<br>AA+             |
| 3134GV2R8                        | FMCC 0.350%<br>12/29/2022  | 7/2/2020<br>7/7/2020           | \$1,500,000.00        | \$1,499,550.00                        | \$1,499,550.00        | 0.36%         | 1.666<br>0.496        | \$100.04<br>\$1,500,540.00    | \$990.00                   | 16.02%         | Aaa<br>AA+             |
| 31422BXH8                        | AGM 0.850%<br>03/20/2023   | 3/25/2020<br>3/27/2020         | \$1,500,000.00        | \$1,500,000.00                        | \$1,500,000.00        | 0.85%         | 1.888<br>1.874        | \$101.22<br>\$1,518,330.00    | \$18,330.00                | 16.21%         |                        |
| 3133EMBS0                        | FFCB 0.200%<br>10/02/2023  | 10/5/2020<br>10/6/2020         | \$1,000,000.00        | \$998,190.00                          | \$998,190.00          | 0.26%         | 2.425<br>2.416        | \$99.87<br>\$998,710.00       | \$520.00                   | 10.66%         | Aaa<br>AA+             |
| 3130AGWK7                        | FHLB 1.500%<br>08/15/2024  | 9/26/2019<br>9/27/2019         | \$775,000.00          | \$771,187.00                          | \$771,187.00          | 1.61%         | 3.296<br>3.211        | \$103.69<br>\$803,613.00      | \$32,426.00                | 8.58%          | Aaa<br>AA+             |
| <b>SubTotal</b>                  |                            |                                | <b>\$6,775,000.00</b> | <b>\$6,751,167.00</b>                 | <b>\$6,751,167.00</b> | <b>0.99%</b>  |                       | <b>\$6,855,673.00</b>         | <b>\$104,506.00</b>        | <b>73.20%</b>  |                        |
| <b>U.S. Treasury Note</b>        |                            |                                |                       |                                       |                       |               |                       |                               |                            |                |                        |
| 912828Q29                        | UST 1.500%<br>03/31/2023   | 9/18/2019<br>9/19/2019         | \$1,000,000.00        | \$994,921.88                          | \$994,921.88          | 1.65%         | 1.918<br>1.895        | \$102.56<br>\$1,025,550.00    | \$30,628.12                | 10.95%         | Aaa<br>AA+             |
| 912828T26                        | UST 1.375%<br>09/30/2023   | 10/25/2019<br>10/28/2019       | \$1,250,000.00        | \$1,238,623.05                        | \$1,238,623.05        | 1.62%         | 2.419<br>2.382        | \$102.75<br>\$1,284,375.00    | \$45,751.95                | 13.71%         | Aaa<br>AA+             |
| <b>SubTotal</b>                  |                            |                                | <b>\$2,250,000.00</b> | <b>\$2,233,544.93</b>                 | <b>\$2,233,544.93</b> | <b>1.63%</b>  |                       | <b>\$2,309,925.00</b>         | <b>\$76,380.07</b>         | <b>24.66%</b>  |                        |
| <b>Grand Total</b>               |                            |                                | <b>\$9,225,607.95</b> | <b>\$9,185,315.38</b>                 | <b>\$9,185,315.38</b> | <b>1.13%</b>  |                       | <b>\$9,366,205.94</b>         | <b>\$180,886.07</b>        | <b>100.00%</b> |                        |

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**TRANSACTION STATEMENT**

As of April 30, 2021



| Transaction Type          | Payment Date | Settlement Date | CUSIP     | Security Description       | Interest Received |
|---------------------------|--------------|-----------------|-----------|----------------------------|-------------------|
| <b>Interest/Dividends</b> |              |                 |           |                            |                   |
| Interest/Dividends        | 4/1/2021     | 4/1/2021        | 31846V567 | First American Funds, Inc. | 4.50              |
| Interest/Dividends        | 4/2/2021     | 4/2/2021        | 3133EMBS0 | FFCB 0.200% 10/02/2023     | 1,000.00          |
| <b>Total</b>              |              |                 |           |                            | <b>1,004.50</b>   |

| Transaction Type     | Trade Date | Settlement Date | Transaction Description | Amount         |
|----------------------|------------|-----------------|-------------------------|----------------|
| <b>Custodian Fee</b> |            |                 |                         |                |
| Custodian Fee        | 4/27/2021  | 4/27/2021       | Cash Out                | (78.07)        |
| <b>Total</b>         |            |                 |                         | <b>(78.07)</b> |

**STATEMENT DISCLOSURE**

As of April 30, 2021



Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

Certain information and data has been supplied by unaffiliated third parties. Although Meeder believes the information is reliable, it cannot warrant the accuracy of information offered by third parties. Market value may reflect prices received from pricing vendors when current market quotations are not available. Prices may not reflect firm bids or offers and may differ from the value at which the security can be sold.

Statements may include positions from unmanaged accounts provided for reporting purposes. Unmanaged accounts are managed directly by the client and are not included in the accounts managed by the investment adviser. This information is provided as a client convenience and the investment adviser assumes no responsibility for performance of these accounts or the accuracy of the data reported.

**Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.**

Meeder Investment Management is the global brand for the Meeder group of affiliated companies. Investment advisory services are provided through Meeder Public Funds, Inc. Please contact us if you would like to receive a copy of our current ADV disclosure brochure or privacy policy.

## CLEVELAND PUBLIC LIBRARY

REPORT C

## Board Meeting

May 20, 2021

## REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR APRIL 2021

In accordance with Board Policy adopted by resolution on November 29, 1972,  
a description of Conference and Travel Expenditures is submitted.

| ITEM  | DATE                  | TRUSTEE/STAFF<br>MEMBER | AMOUNT             |
|---|-----------------------|-------------------------|--------------------|
| Cleveland Society for Human Resource Management<br>2021 Legal Affairs Summit (Virtual)<br>Cleveland, Ohio | 2/11/2021             | Dawntae Jackson         | 50.00              |
| Ohio Library Council<br>Public Library Fiscal Officer Conference (Virtual)<br>Cleveland, Ohio             | 4/7/2021 - 4/8/2021   | Carrie Krenicky         | 60.00              |
| State Treasurer of Ohio<br>Center for Public Investment Management (Annual Fee)<br>Cleveland, Ohio        | 1/1/2021 - 12/31/2021 | Carrie Krenicky         | 100.00             |
| Tyler Technologies<br>Tyler Connect 2021 (Virtual)<br>Cleveland, Ohio                                     | 4/27/2021 - 4/29/2021 | Carrie Krenicky         | 595.00             |
| American Payroll Association<br>Chapter Meeting (Virtual)<br>Cleveland, Ohio                              | 4/8/2021              | Ronelle Miller-Hood     | 20.00              |
| Tyler Technologies<br>Tyler Connect 2021 (Virtual)<br>Cleveland, Ohio                                     | 4/27/2021 - 4/29/2021 | Ronelle Miller-Hood     | 595.00             |
| Tyler Technologies<br>Tyler Connect 2021 (Virtual)<br>Cleveland, Ohio                                     | 4/27/2021 - 4/29/2021 | Yarimilka Rodriguez     | 595.00             |
| Code4Lib<br>Annual Conference (Virtual)<br>Cleveland, Ohio  | 3/22/2021 - 3/24/2021 | William Skora           | 49.00              |
| Ohio Police Officer Training Academy<br>Private Security Training<br>Cleveland, Ohio                      | 4/5/2021 - 4/28/2021  | SPS Officers (11)       | 11,550.00          |
| <b>TOTAL</b>  |                       |                         | <b>\$13,614.00</b> |

## SUMMARY

| FUND              | APRIL              | YEAR TO DATE       |
|-------------------|--------------------|--------------------|
| General           | \$279.00           | \$669.00           |
| Lockwood Thompson | 13,335.00          | 13,335.00          |
| <b>TOTAL</b>      | <b>\$13,614.00</b> | <b>\$14,004.00</b> |



## Cleveland Public Library

## Board Meeting

May 20, 2021

## REPORT ON ALL VENDOR EXPENDITURES

In accordance with the Board Policy on Supplier Diversity adopted by resolution on April 15, 2021, the Fiscal Officer is hereby submitting a monthly report on all expenditures for the period :  
4/1/2021 through 4/30/2021

| Cert | Vendor                          | City/Description               | State | Check Date | Amount/Total       |
|------|---------------------------------|--------------------------------|-------|------------|--------------------|
|      | 4IMPRINT                        | CHICAGO                        | IL    |            |                    |
|      |                                 | MUGS FOR 2021 SERVICE AWARDS C |       | 04/09/2021 | 1,841.14           |
|      |                                 |                                |       |            | <u>\$1,841.14</u>  |
|      | ACTION DEFENSE LLC              | PARMA HTS                      | OH    |            |                    |
|      |                                 | OPOTA 120 HOUR CLASS FOR SPS O |       | 04/02/2021 | 11,550.00          |
|      |                                 |                                |       |            | <u>\$11,550.00</u> |
|      | ADMANAGE LTD                    | CINCINNATI                     | OH    |            |                    |
|      |                                 | PRE-EMPLOYMENT BACKGROUND CHEC |       | 04/02/2021 | 405.78             |
|      |                                 | PRE-EMPLOYMENT BACKGROUND CHEC |       | 04/16/2021 | 814.46             |
|      |                                 |                                |       |            | <u>\$1,220.24</u>  |
|      | ADVANCE OHIO MEDIA INC.         | DETROIT                        | MI    |            |                    |
|      |                                 | DIGITAL ADVERTISING 8/5/20 - 2 |       | 04/09/2021 | 2,865.00           |
|      |                                 |                                |       |            | <u>\$2,865.00</u>  |
|      | AIRGAS GREAT LAKES              | CHICAGO                        | IL    |            |                    |
|      |                                 | OXYGEN ACELYLENE               |       | 04/16/2021 | 188.07             |
|      |                                 | OXYGEN ACELYLENE               |       | 04/23/2021 | 261.54             |
|      |                                 | OXYGEN ACELYLENE               |       | 04/30/2021 | 103.44             |
|      |                                 |                                |       |            | <u>\$553.05</u>    |
|      | AMA LIVRE                       | PARIS                          |       |            |                    |
|      |                                 |                                |       | 04/09/2021 | 561.71             |
|      |                                 |                                |       | 04/16/2021 | 496.67             |
|      |                                 |                                |       |            | <u>\$1,058.38</u>  |
|      | AMAZON                          | ATLANTA                        | GA    |            |                    |
|      |                                 |                                |       | 04/02/2021 | 1,950.35           |
|      |                                 |                                |       | 04/09/2021 | 682.54             |
|      |                                 |                                |       | 04/16/2021 | 662.92             |
|      |                                 |                                |       | 04/23/2021 | 718.52             |
|      |                                 |                                |       | 04/30/2021 | 443.99             |
|      |                                 |                                |       |            | <u>\$4,458.32</u>  |
|      | AMERICAN MERCHANDISING SERVICES | CLEVELAND                      | OH    |            |                    |
|      |                                 | STOCK                          |       | 04/30/2021 | 1,189.65           |
|      |                                 |                                |       |            | <u>\$1,189.65</u>  |
|      | AMERICAN PROGRAM BUREAU INC     | NEWTON                         | MA    |            |                    |
|      |                                 | WRITES & READERS - EDDIE S GLA |       | 04/16/2021 | 8,250.00           |

| <u>Cert</u> | <u>Vendor</u>                   | <u>City/Description</u>        | <u>State</u> | <u>Check Date</u> | <u>Amount/Total</u> |
|-------------|---------------------------------|--------------------------------|--------------|-------------------|---------------------|
|             |                                 |                                |              |                   | \$8,250.00          |
|             | APLPD HOLDCO, INC. & SUBSIDIARY | BALTIMORE                      | MD           |                   |                     |
|             |                                 | FMP MOVE - STORAGE POD FOR WOO |              | 04/16/2021        | 164.99              |
|             |                                 |                                |              |                   | \$164.99            |
|             | ARC DOCUMENT SOLUTIONS LLC      | CLEVELAND                      | OH           |                   |                     |
|             |                                 | SKYSITE TECHNOLOGY FOR FMP PRO |              | 04/16/2021        | 1,442.26            |
|             |                                 |                                |              |                   | \$1,442.26          |
|             | ART THERAPY STUDIO              | CLEVELAND                      | OH           |                   |                     |
|             |                                 | 2021 ART THERAPY SERVICES      |              | 04/16/2021        | 1,300.00            |
|             |                                 |                                |              |                   | \$1,300.00          |
|             | AT & T                          | CLEVELAND                      | OH           |                   |                     |
|             |                                 | PRINT DIRECTORY ADVERTISING    |              | 04/02/2021        | 136.24              |
|             |                                 | CPL MEASURED BUSINESS LINES    |              | 04/09/2021        | 545.93              |
|             |                                 | ASE ETHERNET SERVICE           |              | 04/16/2021        | 14,058.08           |
|             |                                 | PRINT DIRECTORY ADVERTISING    |              | 04/16/2021        | 135.63              |
|             |                                 | CPL MEASURED BUSINESS LINES    |              | 04/23/2021        | 2,077.35            |
|             |                                 | CPL MEASURED BUSINESS LINES    |              | 04/30/2021        | 2,566.17            |
|             |                                 | POTS LINES NOT ON IP FLEX      |              | 04/30/2021        | 2,994.69            |
|             |                                 |                                |              |                   | \$22,514.09         |
|             | BAKER & TAYLOR BOOKS            | ATLANTA                        | GA           |                   |                     |
|             |                                 |                                |              | 04/02/2021        | 12,549.16           |
|             |                                 |                                |              | 04/09/2021        | 5,573.05            |
|             |                                 |                                |              | 04/16/2021        | 10,142.83           |
|             |                                 |                                |              | 04/23/2021        | 16,135.16           |
|             |                                 |                                |              | 04/30/2021        | 7,789.94            |
|             |                                 |                                |              |                   | \$52,190.14         |
|             | BARBERTON PUBLIC LIBRARY        | BARBERTON                      | OH           |                   |                     |
|             |                                 | ONLINE BILL PAYMENT DIST.      |              | 04/09/2021        | 110.84              |
|             |                                 |                                |              |                   | \$110.84            |
|             | BELLEVUE PUBLIC LIBRARY         | BELLEVUE                       | OH           |                   |                     |
|             |                                 | ONLINE BILL PAYMENT DIST.      |              | 04/09/2021        | 98.19               |
|             |                                 |                                |              |                   | \$98.19             |
|             | BERNETT PENKA RARE BOOKS LLC    | BOSTON                         | MA           |                   |                     |
|             |                                 |                                |              | 04/02/2021        | 29,885.00           |
|             |                                 |                                |              |                   | \$29,885.00         |
|             | BEST BUY TIRE & SERVICE         | CLEVELAND                      | OH           |                   |                     |
|             |                                 | VEHICLE REPAIRS                |              | 04/02/2021        | 96.90               |
|             |                                 | TRUCK 21 REPAIRS               |              | 04/16/2021        | 918.10              |
|             |                                 |                                |              |                   | \$1,015.00          |
|             | BIRCHARD PUBLIC LIBRARY         | FREMONT                        | OH           |                   |                     |
|             |                                 | ONLINE BILL PAYMENT DIST.      |              | 04/09/2021        | 126.37              |
|             |                                 |                                |              |                   | \$126.37            |
|             | BOSTWICK DESIGN PARTNERSHIP     | CLEVELAND                      | OH           |                   |                     |

| Cert | Vendor                               | City/Description  | State | Check Date                             | Amount/Total            |
|------|--------------------------------------|---|-------|--|-------------------------|
|      |                                      | PHASE 1 DESIGN CONTRACT WOODLA  |       | 04/16/2021                             | 55,607.62               |
|      |                                      |   |       |  | <u>\$55,607.62</u>      |
|      | BP                                   | CHARLOTTE<br>GAS FOR VEHICLES NH318   | NC    | 04/16/2021                             | 2,865.29                |
|      |                                      |   |       |  | <u>\$2,865.29</u>       |
|      | BRENNANS CATERING & BANQUET CENTER   | CLEVELAND<br>CATERING FOR 2021 SERVICE AWAR<br>CATERING FOR 2021 SERVICE AWAR | OH    | 04/16/2021<br>04/16/2021               | 500.00<br>5,010.00      |
|      |                                      |   |       |  | <u>\$5,510.00</u>       |
|      | BREPOLS PUBLISHERS N.V.              | B-2300 TURNHOUT   |       | 04/16/2021                             | 124.49                  |
|      |                                      |   |       |  | <u>\$124.49</u>         |
|      | BRICKER & ECKLER ATTORNEYS AT LAW    | COLUMBUS<br>LEGAL SERVICES FOR FMP  | OH    | 04/16/2021                             | 3,570.00                |
|      |                                      |   |       |  | <u>\$3,570.00</u>       |
|      | BRIDGEPORT PLACE LLC                 | CLEVELAND<br>GARDEN VALLEY RENT   | OH    | 04/23/2021                             | 5,769.82                |
|      |                                      |   |       |  | <u>\$5,769.82</u>       |
|      | BRILL                                | NEW MILFORD   | CT    | 04/09/2021<br>04/16/2021               | 144.50<br>494.90        |
|      |                                      |   |       |  | <u>\$639.40</u>         |
|      | BRISTOL PUBLIC LIBRARY               | BRISTOLVILLE<br>ONLINE BILL PAYMENT DIST.                                     | OH    | 04/09/2021                             | 21.08                   |
|      |                                      |   |       |  | <u>\$21.08</u>          |
|      | BRODART COMPANY                      | WILLIAMSPORT  | PA    | 04/02/2021<br>04/09/2021<br>04/30/2021 | 26.09<br>26.10<br>50.48 |
|      |                                      |   |       |  | <u>\$102.67</u>         |
|      | BSL - APPLIED LASER TECHNOLOGIES LLC | SCRANTON<br>YR 2-OF-3 PAY STATION MAINTENA<br>YR 2-OF-3 STAND ALONE PRINTER   | PA    | 04/16/2021<br>04/23/2021               | 1,953.30<br>3,334.42    |
|      |                                      |   |       |  | <u>\$5,287.72</u>       |
|      | BURTON PUBLIC LIBRARY                | BURTON<br>ONLINE BILL PAYMENT DIST.   | OH    | 04/09/2021                             | 224.20                  |
|      |                                      |   |       |  | <u>\$224.20</u>         |
|      | CANON SOLUTIONS AMERICA, INC         | CHICAGO<br>COPIER MAINTENANCE, COPIES, CO<br>COPIER MAINTENANCE, COPIES, CO   | IL    | 04/09/2021<br>04/16/2021               | 85.02<br>55.42          |
|      |                                      |   |       |  | <u>\$140.44</u>         |
|      | CARLOS CRUZ                          | LAKEWOOD<br>CPL PLAY - PRESENTER - CRUZ                                       | OH    | 04/16/2021                             | 300.00                  |

| Cert | Vendor                                 | City/Description               | State | Check Date | Amount/Total       |
|------|--|--------------------------------|-------|------------|--------------------|
|      |  | CPL PLAY - PRESENTER - CRUZ    |       | 04/30/2021 | 300.00             |
|      |  |                                |       |            | <u>\$600.00</u>    |
|      | CAROL & JOHN'S COMIC SHOP              | CLEVELAND                      | OH    | 04/16/2021 | 993.04             |
|      |  |                                |       | 04/30/2021 | 1,054.25           |
|      |  |                                |       |            | <u>\$2,047.29</u>  |
|      | CARRIER CORPORATION                    | CHICAGO                        | IL    | 04/23/2021 | 912.32             |
|      |  | YR 1 OF 3 SERVICE AGMT FOR LAR |       | 04/30/2021 | 18,339.00          |
|      |  | LAKESHORE CHILLER REPAIR       |       |            | <u>\$19,251.32</u> |
|      | CASALINI LIBRI S.P.A.                  | FIESOLE                        |       | 04/09/2021 | 294.61             |
|      |  |                                |       |            | <u>\$294.61</u>    |
|      | CBRE, INC.                             | LOS ANGELES                    | CA    | 04/16/2021 | 11,400.00          |
|      |  | PROPERTY ACQUISITION SERVICES  |       |            | <u>\$11,400.00</u> |
|      | CCS CONTENT CONVERSION SPECIALISTS     | D-22083 HAMBURG                |       | 04/30/2021 | 2,800.00           |
|      |  | DOCWORKS MAINTENANCE RENEWAL   |       |            | <u>\$2,800.00</u>  |
|      | CDW GOVERNMENT, INC                    | VERNON HILLS                   | IL    | 04/02/2021 | 4,507.12           |
|      |  | CPL HARDWARE S/WARE AND COMP M |       | 04/16/2021 | 9,114.04           |
|      |  | CPL HARDWARE                   |       | 04/23/2021 | 5,951.55           |
|      |  | CPL HARDWARE AND SOFTWARE      |       | 04/30/2021 | 1,579.67           |
|      |  | CPL HARDWARE FORM 001'S AND SO |       |            | <u>\$21,152.38</u> |
|      | CHILCOTE LAW FIRM, LLP                 | CLEVELAND HEIGHTS              | OH    | 04/30/2021 | 20,707.50          |
|      |  | LEGAL SERVICES - MLK BRANCH RE |       |            | <u>\$20,707.50</u> |
|      | CINTAS CORPORATION #011                | STRONGSVILLE                   | OH    | 04/09/2021 | 247.80             |
|      |  | RESTOCK FIRST AID KITS         |       |            | <u>\$247.80</u>    |
|      | CITY OF CLEV DIV OF WATER              | CLEVELAND                      | OH    | 04/02/2021 | 133.39             |
|      |  | WATER E 131 ST ACCT#6165600000 |       | 04/16/2021 | 1,915.56           |
|      |  | WATER ADDISON ACCT#7024610000  |       | 04/23/2021 | 400.82             |
|      |  | WATER COLLINWOOD ACCT#12451000 |       |            | <u>\$2,449.77</u>  |
|      | CITY OF CLEVELAND                      | CLEVELAND                      | OH    | 04/05/2021 | 170.00             |
|      |  | BUILDING PERMIT FOR CPL MAIN E |       |            | <u>\$170.00</u>    |
|      | CLEVELAND HEIGHTS - UNIVERSITY HEIGHTS | CLEVELAND HEIGHTS              | OH    | 04/09/2021 | 634.59             |
|      |  | ONLINE BILL PAYMENT DIST.      |       |            | <u>\$634.59</u>    |
|      | CLEVELAND HERMETIC & SUPPLY, INC       | AVON                           | OH    |            |                    |

| Cert | Vendor                             | City/Description                            | State | Check Date | Amount/Total       |
|------|------------------------------------|---|-------|------------|--------------------|
|      |                                    | PARTS FOR LSW HVAC                          |       | 04/23/2021 | 2,343.86           |
|      |                                    |   |       |            | <u>\$2,343.86</u>  |
| FBE  | CLEVELAND LUMBER COMPANY           | CLEVELAND<br>COUNTERTOPS FOR FULTON BRANCH  | OH    | 04/23/2021 | 1,695.00           |
|      |                                    |   |       |            | <u>\$1,695.00</u>  |
|      | CLEVELAND PUBLIC POWER             | CLEVELAND<br>ELECTRICITY ADDISON ACCT#68713 | OH    | 04/09/2021 | 856.87             |
|      |                                    | ELECTRICITY ADDISON ACCT#91140              |       | 04/16/2021 | 877.60             |
|      |                                    | ELECTRICITY GARDEN VALLEY ACCT              |       | 04/23/2021 | 49,360.24          |
|      |                                    |   |       |            | <u>\$51,094.71</u> |
|      | CLEVELAND THERMAL, LLC             | CLEVELAND<br>YR 1-OF-10 YR AGMT FOR CHILLED | OH    | 04/16/2021 | 21,906.46          |
|      |                                    |   |       |            | <u>\$21,906.46</u> |
|      | CLYDE PUBLIC LIBRARY               | CLYDE<br>ONLINE BILL PAYMENT DIST.          | OH    | 04/09/2021 | 7.99               |
|      |                                    |   |       |            | <u>\$7.99</u>      |
|      | COACH SAMS INNER CIRCLE FOUNDATION | CLEVELAND<br>YOUTH PROGRAM - ENDS ON MAY 21 | OH    | 04/16/2021 | 5,120.00           |
|      |                                    |   |       |            | <u>\$5,120.00</u>  |
|      | COLE INFORMATION SERVICES          | OMAHA                                       | NE    | 04/23/2021 | 5,070.35           |
|      |                                    |   |       |            | <u>\$5,070.35</u>  |
|      | CONNEAUT PUBLIC LIBRARY            | CONNEAUT<br>ONLINE BILL PAYMENT DIST.       | OH    | 04/09/2021 | 13.10              |
|      |                                    |   |       |            | <u>\$13.10</u>     |
|      | COURBANIZE, INC                    | CAMBRIDGE<br>ONLINE COMMUNITY ENGAGEMENT FO | MA    | 04/09/2021 | 7,000.00           |
|      |                                    |   |       |            | <u>\$7,000.00</u>  |
|      | CRH INDUSTRIAL WATER               | CLEVELAND<br>EMER - LSW HUMIDIFIER REPAIR   | OH    | 04/02/2021 | 733.00             |
|      |                                    |   |       |            | <u>\$733.00</u>    |
|      | D & R COMMERCIAL FLOORING          | BROOKLYN HTS.<br>BROOKLYN BRANCH FLOORING   | OH    | 04/09/2021 | 985.00             |
|      |                                    |   |       |            | <u>\$985.00</u>    |
|      | D K AGENCIES (P) LTD               | NEW DELHI                                   |       | 04/30/2021 | 1,562.90           |
|      |                                    |   |       |            | <u>\$1,562.90</u>  |
|      | DAVEY TREE COMPANY                 | OLON<br>EMER- TREE REMOVAL AT LAKESHOR      | OH    | 04/16/2021 | 1,800.00           |
|      |                                    |   |       |            | <u>\$1,800.00</u>  |
|      | DIRECT LINE II USA, INC            | BROOKLYN                                    | NY    | 04/09/2021 | 219.02             |

| Cert | Vendor                          | City/Description               | State | Check Date | Amount/Total       |
|------|---------------------------------|--------------------------------|-------|------------|--------------------|
|      |                                 |                                |       | 04/16/2021 | 1,521.16           |
|      |                                 |                                |       | 04/23/2021 | 599.38             |
|      |                                 |                                |       | 04/30/2021 | 473.58             |
|      |                                 |                                |       |            | <u>\$2,813.14</u>  |
|      | DOMINION EAST OHIO GAS COMPANY  | RICHMOND                       | VA    |            |                    |
|      |                                 | GAS ADDISON ACCT#9500033259589 |       | 04/02/2021 | 8,483.23           |
|      |                                 | VOID AFTER UPDATE 04/29/2021   |       | 04/09/2021 | 0.00               |
|      |                                 | GAS E131 ST ACCT#5441200134469 |       | 04/16/2021 | 2,191.36           |
|      |                                 | GAS COLLINWOOD ACCT#5440100134 |       | 04/23/2021 | 6,000.45           |
|      |                                 | GAS ML KING acct#5440600134497 |       | 04/30/2021 | 2,237.90           |
|      |                                 | GAS EASTMAN ACCT#0441300126508 |       | 04/29/2021 | 1,849.53           |
|      |                                 |                                |       |            | <u>\$20,762.47</u> |
|      | DRAMATISTS PLAY SERVICE INC     | NEW YORK                       | NY    |            |                    |
|      |                                 |                                |       | 04/23/2021 | 226.60             |
|      |                                 |                                |       |            | <u>\$226.60</u>    |
|      | EAST CLEVELAND PUBLIC LIBRARY   | EAST CLEVELAND                 | OH    |            |                    |
|      |                                 | ONLINE BILL PAY DIST.          |       | 04/09/2021 | 13.99              |
|      |                                 |                                |       |            | <u>\$13.99</u>     |
|      | ECHO BROWN                      | LORAIN                         | OH    |            |                    |
|      |                                 | GIRL POWER 2020- KEYNOTE SPEAK |       | 04/23/2021 | 3,500.00           |
|      |                                 |                                |       |            | <u>\$3,500.00</u>  |
|      | ELYRIA PUBLIC LIBRARY           | ELYRIA                         | OH    |            |                    |
|      |                                 | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 191.75             |
|      |                                 |                                |       |            | <u>\$191.75</u>    |
|      | ENTERPRISE FLEET MANAGEMENT INC | STRONGSVILLE                   | OH    |            |                    |
|      |                                 | 5 YR VEHICLE LEASES- CONTINUAT |       | 04/16/2021 | 5,321.35           |
|      |                                 | PURCHASE OF TECHCENTRAL 2015 F |       | 04/23/2021 | 3,334.44           |
|      |                                 |                                |       |            | <u>\$8,655.79</u>  |
|      | EUCLID PUBLIC LIBRARY           | EUCLID                         | OH    |            |                    |
|      |                                 | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 185.42             |
|      |                                 |                                |       |            | <u>\$185.42</u>    |
|      | EXPERT OF CANTON INC.           | BOARDMAN                       | OH    |            |                    |
|      |                                 | PEST MANAGEMENT SERVICES LAH   |       | 04/02/2021 | 270.00             |
|      |                                 | PEST MANAGEMENT SERVICES COL   |       | 04/09/2021 | 360.00             |
|      |                                 | PEST MANAGEMENT SERVICES MTP   |       | 04/16/2021 | 410.00             |
|      |                                 | PEST MANAGEMENT SERVICES MAIN  |       | 04/23/2021 | 395.00             |
|      |                                 | PEST MANAGEMENT SERVICES MNT   |       | 04/30/2021 | 360.00             |
|      |                                 |                                |       |            | <u>\$1,795.00</u>  |
|      | FEDERAL EXPRESS CORP            | PITTSBURGH                     | PA    |            |                    |
|      |                                 | FEDERAL EXPRESS CHARGES        |       | 04/16/2021 | 81.25              |
|      |                                 | FEDERAL EXPRESS CHARGES        |       | 04/23/2021 | 86.94              |
|      |                                 |                                |       |            | <u>\$168.19</u>    |
|      | FINANCIAL INFORMATION INC       | SOUTH PLAINFIELD               | NJ    |            |                    |
|      |                                 |                                |       | 04/16/2021 | 3,000.00           |

| Cert | Vendor                                   | City/Description               | State | Check Date | Amount/Total        |
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|      |  |                                |       |            | <u>\$3,000.00</u>   |
|      | GARDINER SERVICE CO LLC                  | SOLON                          | OH    |            |                     |
|      |  | COVID-19 - IONIZATION AIR FILT |       | 04/16/2021 | 114,409.67          |
|      |  |                                |       |            | <u>\$114,409.67</u> |
|      | GEAUGA COUNTY PUBLIC LIBRARY             | CHARDON                        | OH    |            |                     |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 227.74              |
|      |  |                                |       |            | <u>\$227.74</u>     |
|      | GILBANE BUILDING COMPANY                 | CLEVELAND                      | OH    |            |                     |
|      |  | FMP- PRE-CONSTRUCTION PHASE 1A |       | 04/09/2021 | 200,106.10          |
|      |  |                                |       |            | <u>\$200,106.10</u> |
|      | GIRARD FREE LIBRARY                      | GIRARD                         | OH    |            |                     |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 13.40               |
|      |  |                                |       |            | <u>\$13.40</u>      |
|      | GLASS DOCTOR                             | CLEVELAND                      | OH    |            |                     |
|      |  | EMERGENCY GLASS REPAIRS        |       | 04/16/2021 | 2,076.74            |
|      |  |                                |       |            | <u>\$2,076.74</u>   |
|      | GOVDEALS INC.                            | MONTGOMERY                     | AL    |            |                     |
|      |  | ONLINE AUCTION FEES FOR MARCH  |       | 04/30/2021 | 285.14              |
|      |  |                                |       |            | <u>\$285.14</u>     |
|      | GRAINGER                                 | CLEVELAND                      | OH    |            |                     |
|      |  | CARPENTRY TOOLS                |       | 04/02/2021 | 488.98              |
|      |  | LEAK DIVERTERS                 |       | 04/09/2021 | 2,865.26            |
|      |  | MILWAUKEE DRILL BATTERY PACKS  |       | 04/16/2021 | 203.00              |
|      |  | CONSTRUCTION SITE SAFETY VESTS |       | 04/30/2021 | 7,018.22            |
|      |  |                                |       |            | <u>\$10,575.46</u>  |
|      | GRAY MEDIA GROUP                         | TALLAHASSEE                    | FL    |            |                     |
|      |  | COVID-19 - WORDS ON WHEELS TV  |       | 04/23/2021 | 3,170.00            |
|      |  | COVID-19 - WORDS ON WHEELS TV  |       | 04/23/2021 | 2,150.00            |
|      |  |                                |       |            | <u>\$5,320.00</u>   |
|      | GRAYBAR                                  | CLEVELAND                      | OH    |            |                     |
|      |  | ELECTRICAL STOCK               |       | 04/16/2021 | 2,006.34            |
|      |  |                                |       |            | <u>\$2,006.34</u>   |
|      | GREAT LAKES INDUSTRIAL KNIFE CO.         | AKRON                          | OH    |            |                     |
|      |  | SHARPEN KNIVES FOR PAPER CUTTE |       | 04/02/2021 | 170.00              |
|      |  |                                |       |            | <u>\$170.00</u>     |
|      | HENDERSON MEMORIAL PUBLIC LIBRARY        | JEFFERSON                      | OH    |            |                     |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 57.87               |
|      |  |                                |       |            | <u>\$57.87</u>      |
|      | HF GROUP, LLC                            | NORTH MANCHESTER               | IN    |            |                     |
|      |  | 2021 AGREEMENT - BOOK BINDING  |       | 04/23/2021 | 2,782.96            |
|      |  |                                |       |            | <u>\$2,782.96</u>   |
|      | HOLZHEIMER BOLEK + MEEHAN ARCHITECTS LLC | CLEVELAND                      | OH    |            |                     |

| Cert | Vendor                                     | City/Description               | State | Check Date | Amount/Total       |
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|      |  | FMP PHASE 1B - LORAIN BRANCH   |       | 04/30/2021 | 31,337.34          |
|      |  |                                |       |            | <u>\$31,337.34</u> |
|      | HUBBARD PUBLIC LIBRARY                     | HUBBARD                        | OH    |            |                    |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 23.00              |
|      |  |                                |       |            | <u>\$23.00</u>     |
|      | HUDSON LIBRARY & HISTORICAL SOCIETY        | HUDSON                         | OH    |            |                    |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 358.48             |
|      |  |                                |       |            | <u>\$358.48</u>    |
|      | HUNTINGTON NATIONAL BANK                   | PITTSBURGH                     | PA    |            |                    |
|      |  | APRIL P-CARD STATEMENT PAYMENT |       | 04/20/2021 | 17,020.89          |
|      |  |                                |       |            | <u>\$17,020.89</u> |
|      | HURON PUBLIC LIBRARY                       | HURON                          | OH    |            |                    |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 112.19             |
|      |  |                                |       |            | <u>\$112.19</u>    |
|      | INGRAM LIBRARY SERVICES                    | ST. LOUIS                      | MO    |            |                    |
|      |  |                                |       | 04/02/2021 | 13,163.46          |
|      |  |                                |       | 04/09/2021 | 8,663.26           |
|      |  |                                |       | 04/16/2021 | 17,651.23          |
|      |  |                                |       | 04/23/2021 | 16,069.99          |
|      |  |                                |       | 04/30/2021 | 16,112.37          |
|      |  |                                |       |            | <u>\$71,660.31</u> |
|      | INSTITUTE FOR CAREER RESEARCH              | CHICAGO                        | IL    |            |                    |
|      |  |                                |       | 04/02/2021 | 389.75             |
|      |  |                                |       |            | <u>\$389.75</u>    |
|      | INTEGRATED PRECISION SYSTEMS INC (IPS)     | TWINSBURG                      | OH    |            |                    |
|      |  | ADDITIONAL CAMERAS AND ACCESS  |       | 04/16/2021 | 1,489.00           |
|      |  | ACCESS CONTROL RICE BRANCH     |       | 04/23/2021 | 1,596.78           |
|      |  | CAMERA REPAIRS-LAKESHORE AND S |       | 04/30/2021 | 762.50             |
|      |  |                                |       |            | <u>\$3,848.28</u>  |
|      | INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS | CLEVELAND                      | OH    |            |                    |
|      |  |                                |       | 04/30/2021 | 455.00             |
|      |  |                                |       |            | <u>\$455.00</u>    |
|      | JAROS STRATEGY, LLC                        | SHAKER HEIGHTS                 | OH    |            |                    |
|      |  | CAPITAL FUNDRAISING CONSULTING |       | 04/30/2021 | 7,500.00           |
|      |  |                                |       |            | <u>\$7,500.00</u>  |
|      | JKURTZ ARCHITECTS, LTD                     | CLEVELAND                      | OH    |            |                    |
|      |  | MLK BRANCH DESIGN SERVICES     |       | 04/02/2021 | 56,595.75          |
|      |  | MLK BRANCH DESIGN SERVICES     |       | 04/16/2021 | 8,213.81           |
|      |  |                                |       |            | <u>\$64,809.56</u> |
|      | JOHNSTONE SUPPLY                           | COLUMBUS                       | OH    |            |                    |
|      |  | EMER- MAIN BUILDING PUMP REPAI |       | 04/02/2021 | 721.31             |
|      |  |                                |       |            | <u>\$721.31</u>    |
|      | JORDAN ANTIQUES & ANTIQUARIAN BOOKS        | DORSET                         | VT    |            |                    |



| Cert | Vendor                         | City/Description  | State | Check Date                             | Amount/Total                       |
|------|--------------------------------|---|-------|--|------------------------------------|
|      |                                |   |       | 04/30/2021                             | 2,705.00                           |
|      |                                |   |       |  | <u>\$2,705.00</u>                  |
|      | KASTNER WESTMAN & WILKINS, LLC | AKRON<br>LEGAL SERVICES - LOCAL 860 LAB   | OH    | 04/30/2021                             | 432.00                             |
|      |                                |   |       |  | <u>\$432.00</u>                    |
|      | KEYSTONE SYSTEMS INC           | RALEIGH<br>KEYSTONE SYSTEMS OPERATION, SU   | NC    | 04/09/2021                             | 6,633.00                           |
|      |                                |   |       |  | <u>\$6,633.00</u>                  |
|      | KIMBLE COMPANY                 | DOVER<br>YR 2 OF 3 - TRASH/RECYCLING WO<br>DUMPSTERS FOR FMP PHASE 1 MOVE                                   | OH    | 04/16/2021<br>04/23/2021               | 1,991.44<br>100.00                 |
|      |                                |   |       |  | <u>\$2,091.44</u>                  |
|      | KINSMAN FREE PUBLIC LIBRARY    | KINSMAN<br>ONLINE BILL PAYMENT DIST.  | OH    | 04/09/2021                             | 63.39                              |
|      |                                |   |       |  | <u>\$63.39</u>                     |
|      | KIRTLAND PUBLIC LIBRARY        | KIRTLAND<br>ONLINE BILL PAYMENT DIST.   | OH    | 04/09/2021                             | 3.00                               |
|      |                                |   |       |  | <u>\$3.00</u>                      |
|      | KONE INC                       | PHILADELPHIA<br>TROUBLESHOOT & REPAIR SOUTH BR<br>ALL ELEVATOR MAINTENANCE<br>REPAIR #1 & #2 ELEVATOR DOORS | PA    | 04/02/2021<br>04/09/2021<br>04/23/2021 | 1,079.96<br>18,924.73<br>54,392.67 |
|      |                                |   |       |  | <u>\$74,397.36</u>                 |
|      | LAND STUDIO INC                | CLEVELAND<br>2021 VISUAL ARTS PROGRAM   | OH    | 04/16/2021                             | 60,000.00                          |
|      |                                |   |       |  | <u>\$60,000.00</u>                 |
|      | LATIN AMERICAN PERIODICALS     | NOGALES   | AZ    | 04/16/2021                             | 719.69                             |
|      |                                |   |       |  | <u>\$719.69</u>                    |
|      | LC INDUSTRIES                  | CHARLOTTE<br>DIGITAL BOOK SHIPPING CONTAINERS   | NC    | 04/02/2021                             | 2,430.00                           |
|      |                                |   |       |  | <u>\$2,430.00</u>                  |
|      | LEPPO INC.                     | TALLMADGE<br>SCISSOR LIFT & FALLTECH HARNES   | OH    | 04/30/2021                             | 2,743.57                           |
|      |                                |   |       |  | <u>\$2,743.57</u>                  |
|      | LM INFORMATION DELIVERY, INC.  | EASTON  | PA    | 04/16/2021                             | 9,739.53                           |
|      |                                |   |       |  | <u>\$9,739.53</u>                  |
|      | LOGICALIS                      | BLOOMFIELD HILLS<br>CISCO MAINTENANCE FOR ADDITION  | MI    | 04/02/2021                             | 1,294.44                           |
|      |                                |   |       |  | <u>\$1,294.44</u>                  |
|      | LORAIN PUBLIC LIBRARY          | LORAIN  | OH    |  |                                    |

| Cert | Vendor                                | City/Description              | State | Check Date | Amount/Total       |
|------|---------------------------------------|-------------------------------|-------|------------|--------------------|
|      |                                       | ONLINE BILL PAYMENT DIST.     |       | 04/09/2021 | 197.17             |
|      |                                       |                               |       |            | <u>\$197.17</u>    |
|      | MACMILLAN HOLDINGS, LLC               | ATLANTA                       | GA    |            |                    |
|      |                                       | GIRL POWER - ECHO BROWN BOOKS |       | 04/02/2021 | 959.95             |
|      |                                       |                               |       |            | <u>\$959.95</u>    |
|      | MADISON PUBLIC LIBRARY                | MADISON                       | OH    |            |                    |
|      |                                       | ONLINE BILL PAYMENT DIST.     |       | 04/09/2021 | 454.11             |
|      |                                       |                               |       |            | <u>\$454.11</u>    |
|      | MARCIVE INC                           | SAN ANTONIO                   | TX    |            |                    |
|      |                                       | SHIPPING LIST LABEL SERVICE   |       | 04/09/2021 | 2,095.00           |
|      |                                       |                               |       |            | <u>\$2,095.00</u>  |
|      | MATTHEW BENDER & COMPANY              | CHICAGO                       | IL    |            |                    |
|      |                                       |                               |       | 04/30/2021 | 2,705.74           |
|      |                                       |                               |       |            | <u>\$2,705.74</u>  |
|      | MCKINLEY MEMORIAL LIBRARY             | MILES                         | OH    |            |                    |
|      |                                       | ONLINE BILL PAYMENT DIST.     |       | 04/09/2021 | 27.60              |
|      |                                       |                               |       |            | <u>\$27.60</u>     |
|      | MEDINA CNTY DISTRICT LIBRARY          | MEDINA                        | OH    |            |                    |
|      |                                       | ONLINE BILL PAYMENT DIST.     |       | 04/09/2021 | 795.34             |
|      |                                       |                               |       |            | <u>\$795.34</u>    |
|      | MEEDER PUBLIC FUNDS                   | DUBLIN                        | OH    |            |                    |
|      |                                       | INVESTMENT SERVICES           |       | 04/30/2021 | 7,767.16           |
|      |                                       |                               |       |            | <u>\$7,767.16</u>  |
|      | MENTOR PUBLIC LIBRARY                 | MENTOR                        | OH    |            |                    |
|      |                                       | ONLINE BILL PAYMENT DIST.     |       | 04/09/2021 | 597.49             |
|      |                                       |                               |       |            | <u>\$597.49</u>    |
|      | MICROGRAPHIC TECHNOLOGY SERVICES, INC | AURORA                        | OH    |            |                    |
|      |                                       | MICROFILM MACHINE REPAIR      |       | 04/23/2021 | 716.00             |
|      |                                       |                               |       |            | <u>\$716.00</u>    |
|      | MIDLAND HARDWARE COMPANY              | CLEVELAND                     | OH    |            |                    |
|      |                                       | INSTALL NEW DOORS AT CARNEGIE |       | 04/02/2021 | 1,370.23           |
|      |                                       | EXIT DEVICES FOR UNION BRANCH |       | 04/16/2021 | 1,312.00           |
|      |                                       |                               |       |            | <u>\$2,682.23</u>  |
|      | MIDWEST TAPE                          | HOLLAND                       | OH    |            |                    |
|      |                                       |                               |       | 04/02/2021 | 24,448.47          |
|      |                                       |                               |       | 04/09/2021 | 10,572.94          |
|      |                                       |                               |       | 04/16/2021 | 16,557.09          |
|      |                                       |                               |       | 04/23/2021 | 11,913.13          |
|      |                                       |                               |       | 04/30/2021 | 19,612.01          |
|      |                                       |                               |       |            | <u>\$83,103.64</u> |
|      | MILLCRAFT PAPER CO.                   | CLEVELAND                     | OH    |            |                    |
|      |                                       | BANNER TAPE                   |       | 04/30/2021 | 44.62              |

| <u>Cert</u> | <u>Vendor</u>               | <u>City/Description</u>        | <u>State</u> | <u>Check Date</u> | <u>Amount/Total</u> |
|-------------|-----------------------------|--------------------------------|--------------|-------------------|---------------------|
|             |                             |                                |              |                   | \$44.62             |
|             | MIPP INTL INC               | BROOKLYN                       | NY           |                   |                     |
|             |                             |                                |              | 04/09/2021        | 313.50              |
|             |                             |                                |              | 04/23/2021        | 711.30              |
|             |                             |                                |              | 04/30/2021        | 152.00              |
|             |                             |                                |              |                   | <u>\$1,176.80</u>   |
|             | MISCELLANEOUS VENDORS       |                                |              |                   |                     |
|             |                             | CONFERENCE/TRAVEL EXPENSES CAR |              | 04/09/2021        | 1,785.00            |
|             |                             | PATRON REIMBURSEMENTS - 000992 |              | 04/16/2021        | 44.95               |
|             |                             |                                |              |                   | <u>\$1,829.95</u>   |
| MBE         | MOODY NOLAN INC             | CLEVELAND                      | OH           |                   |                     |
|             |                             | PHASE 1 DESIGN CONTRACT FOR HO |              | 04/02/2021        | 39,580.51           |
|             |                             | PHASE 1 DESIGN CONTRACT FOR HO |              | 04/30/2021        | 18,450.00           |
|             |                             | FMP PHASE 1B - EASTMAN BRANCH  |              | 04/30/2021        | 12,775.59           |
|             |                             |                                |              |                   | <u>\$70,806.10</u>  |
|             | MORLEY LIBRARY              | PAINESVILLE                    | OH           |                   |                     |
|             |                             | ONLINE BILL PAYMENT DIST.      |              | 04/09/2021        | 314.83              |
|             |                             |                                |              |                   | <u>\$314.83</u>     |
|             | MOTION INDUSTRIES           | CHICAGO                        | IL           |                   |                     |
|             |                             | BELTS FOR LSW AIR HANDLERS UN  |              | 04/02/2021        | 1,665.61            |
|             |                             |                                |              |                   | <u>\$1,665.61</u>   |
|             | MUSIC SETTLEMENT            | CLEVELAND                      | OH           |                   |                     |
|             |                             | READ TO THE BEAT - VIRTUAL PR  |              | 04/02/2021        | 385.32              |
|             |                             |                                |              |                   | <u>\$385.32</u>     |
|             | NAYAX                       | HUNT VALLEY                    | MD           |                   |                     |
|             |                             | SERVICE AGREEMENT FOR CASHLESS |              | 04/23/2021        | 254.40              |
|             |                             |                                |              |                   | <u>\$254.40</u>     |
|             | NEOTHINK, LLC               | WILLOUGHBY                     | OH           |                   |                     |
|             |                             | Internal Training for IT/CLEVN |              | 04/16/2021        | 26,479.50           |
|             |                             |                                |              |                   | <u>\$26,479.50</u>  |
|             | NETWORK DYNAMICS LLC        | CLEVELAND                      | OH           |                   |                     |
|             |                             | CISCO UNIFIED COMMUNICATIONS P |              | 04/30/2021        | 126,681.06          |
|             |                             |                                |              |                   | <u>\$126,681.06</u> |
|             | NEWAGE MEDIA VENTURES, LLC  | DURHAM                         | NC           |                   |                     |
|             |                             | WRITERS & READERS - MCWHORTER  |              | 04/30/2021        | 4,250.00            |
|             |                             |                                |              |                   | <u>\$4,250.00</u>   |
| MBE         | NEW VISIONS GROUP, LLC      | COLUMBUS                       | OH           |                   |                     |
|             |                             | GOVERNMENT RELATIONS & ADVOCAC |              | 04/09/2021        | 1,007.50            |
|             |                             |                                |              |                   | <u>\$1,007.50</u>   |
|             | NEWTON FALLS PUBLIC LIBRARY | NEWTON FALLS                   | OH           |                   |                     |
|             |                             | ONLINE BILL PAYMENT DIST.      |              | 04/09/2021        | 46.54               |
|             |                             |                                |              |                   | <u>\$46.54</u>      |

| <u>Cert</u> | <u>Vendor</u>                      | <u>City/Description</u>        | <u>State</u> | <u>Check Date</u> | <u>Amount/Total</u> |
|-------------|------------------------------------|--------------------------------|--------------|-------------------|---------------------|
|             | NORTH COAST ADMINISTRATORS, INC.   | WESTLAKE                       | OH           |                   |                     |
|             |                                    | FLEXIBLE SPENDING & COMMUTER A |              | 04/02/2021        | 1,165.75            |
|             |                                    |                                |              |                   | <u>\$1,165.75</u>   |
|             | NORTHEAST OHIO REG SEWER DISTRICT  | CLEVELAND                      | OH           |                   |                     |
|             |                                    | SEWER WEST PARK ACCT#761655000 |              | 04/02/2021        | 52.30               |
|             |                                    | SEWER E131 ACCT#1856650002     |              | 04/09/2021        | 155.50              |
|             |                                    | SEWER ADDISON ACCT#8671350002  |              | 04/23/2021        | 3,204.83            |
|             |                                    | SEWER WEST PARK ACCT#761655000 |              | 04/30/2021        | 41.65               |
|             |                                    |                                |              |                   | <u>\$3,454.28</u>   |
|             | NORWALK PUBLIC LIBRARY             | NORWALK                        | OH           |                   |                     |
|             |                                    | ONLINE BILL PAYMENT DIST.      |              | 04/09/2021        | 75.65               |
|             |                                    |                                |              |                   | <u>\$75.65</u>      |
|             | OARNET/OSC                         | COLUMBUS                       | OH           |                   |                     |
|             |                                    | BRANCH - DIG IN TRAINING ATAD  |              | 04/16/2021        | 25.00               |
|             |                                    |                                |              |                   | <u>\$25.00</u>      |
|             | OCLC INC                           | CINCINNATI                     | OH           |                   |                     |
|             |                                    | ILL CHARGES                    |              | 04/09/2021        | 43,838.07           |
|             |                                    |                                |              |                   | <u>\$43,838.07</u>  |
|             | OHIO DEPT OF JOB & FAMILY SERVICES | COLUMBUS                       | OH           |                   |                     |
|             |                                    | 2020 UNEMPLOYMENT COMP         |              | 04/30/2021        | 16,145.98           |
|             |                                    |                                |              |                   | <u>\$16,145.98</u>  |
| MBE         | OHIO REAL TITLE AGENCY, LLC        | CLEVELAND                      | OH           |                   |                     |
|             |                                    | TITLE WORK FOR LSW LAND DONATI |              | 04/02/2021        | 3,383.51            |
|             |                                    |                                |              |                   | <u>\$3,383.51</u>   |
|             | OMNIGO SOFTWARE, LLC.              | CHICAGO                        | IL           |                   |                     |
|             |                                    | RENEWAL ONLINE INCIDENT REPORT |              | 04/16/2021        | 11,440.00           |
|             |                                    |                                |              |                   | <u>\$11,440.00</u>  |
|             | ORNAMENTAL PROD TOOL & SUPPLY INC  | CLEVELAND                      | OH           |                   |                     |
|             |                                    | TABLE SAW REPAIRS              |              | 04/02/2021        | 135.00              |
|             |                                    |                                |              |                   | <u>\$135.00</u>     |
|             | ORRVILLE PUBLIC LIBRARY            | ORRVILLE                       | OH           |                   |                     |
|             |                                    | ONLINE BILL PAYMENT DIST.      |              | 04/09/2021        | 41.94               |
|             |                                    |                                |              |                   | <u>\$41.94</u>      |
|             | OVERDRIVE INC                      | CLEVELAND                      | OH           |                   |                     |
|             |                                    |                                |              | 04/02/2021        | 20,620.93           |
|             |                                    |                                |              | 04/09/2021        | 43,947.64           |
|             |                                    |                                |              | 04/16/2021        | 31,705.01           |
|             |                                    |                                |              | 04/23/2021        | 42,259.02           |
|             |                                    |                                |              | 04/30/2021        | 34,915.87           |
|             |                                    |                                |              |                   | <u>\$173,448.47</u> |
|             | PANNONIA BOOKSTORE                 | TORONTO ONTARIO                |              |                   |                     |
|             |                                    |                                |              | 04/30/2021        | 2,066.13            |
|             |                                    |                                |              |                   | <u>\$2,066.13</u>   |

| Cert | Vendor                                   | City/Description               | State | Check Date | Amount/Total       |
|------|--|--------------------------------|-------|------------|--------------------|
|      | PAYROLL EMPLOYEE CHECK                   |                                |       |            |                    |
|      |  | MISSING CK PAYROLL 04/16/2021  |       | 04/22/2021 | 300.50             |
|      |  |                                |       |            | <u>\$300.50</u>    |
|      | PENINSULA LIBRARY AND HISTORICAL SOCIETY | PENINSULA                      | OH    |            |                    |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 29.00              |
|      |  |                                |       |            | <u>\$29.00</u>     |
|      | PERRY PUBLIC LIBRARY                     | PERRY                          | OH    |            |                    |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 124.20             |
|      |  |                                |       |            | <u>\$124.20</u>    |
|      | PETER MAC EWAN                           | LYNDHURST                      | OH    |            |                    |
|      |  | CONSULTING SERVICES            |       | 04/16/2021 | 7,500.00           |
|      |  |                                |       |            | <u>\$7,500.00</u>  |
|      | PLANTSCAPING, INC.                       | CLEVELAND                      | OH    |            |                    |
|      |  | LSWINDOOR PLANT MAINTENANCE    |       | 04/23/2021 | 458.00             |
|      |  |                                |       |            | <u>\$458.00</u>    |
|      | PRISM INTERNATIONAL INC.                 | FACTORYVILLE                   | PA    |            |                    |
|      |  | MEMBERSHIP - PRISM INTERNATION |       | 04/09/2021 | 5,000.00           |
|      |  |                                |       |            | <u>\$5,000.00</u>  |
| MBE  | RADIO ONE                                | CHARLOTTE                      | NC    |            |                    |
|      |  | RADIO AD: WRITERS & READERS    |       | 04/16/2021 | 600.00             |
|      |  | RADIO AD: WRITERS & READERS    |       | 04/16/2021 | 1,415.00           |
|      |  | RADIO AD: WRITERS & READERS    |       | 04/16/2021 | 1,165.00           |
|      |  | RADIO AD: WRITERS & READERS    |       | 04/16/2021 | 315.00             |
|      |  | RADIO ADS: ECHO BROWN          |       | 04/23/2021 | 720.00             |
|      |  | RADIO ADS: ECHO BROWN          |       | 04/23/2021 | 540.00             |
|      |  | RADIO ADS: ECHO BROWN          |       | 04/23/2021 | 240.00             |
|      |  | DEMOCRACY 2020 AUTHOR ADS      |       | 04/30/2021 | 1,000.00           |
|      |  | COVID--RADIO ADS FOR WORDS ON  |       | 04/30/2021 | 4,240.00           |
|      |  | COVID--RADIO ADS FOR WORDS ON  |       | 04/30/2021 | 3,800.00           |
|      |  | COVID--RADIO ADS FOR WORDS ON  |       | 04/30/2021 | 940.00             |
|      |  |                                |       |            | <u>\$14,975.00</u> |
|      | RED BOOKS LLC                            | ATLANTA                        | GA    |            |                    |
|      |  |                                |       | 04/02/2021 | 3,520.25           |
|      |  |                                |       |            | <u>\$3,520.25</u>  |
|      | REFRIGERATION SALES CORP                 | CLEVELAND                      | OH    |            |                    |
|      |  | EMER- MT.PLEASANT ROOFTOP UNIT |       | 04/02/2021 | 9,015.06           |
|      |  |                                |       |            | <u>\$9,015.06</u>  |
| FBE  | REGENCY CONSTRUCTION                     | BROOKPARK                      | OH    |            |                    |
|      |  | CONSULTING SERVICES FOR CAPITA |       | 04/23/2021 | 2,730.00           |
|      |  |                                |       |            | <u>\$2,730.00</u>  |
|      | RENOUF PUBLISHING CO, LTD                | OGDENSBURG                     | NY    |            |                    |
|      |  |                                |       | 04/30/2021 | 12,670.00          |
|      |  |                                |       |            | <u>\$12,670.00</u> |

| Vendor                               | City/Description               | State | Check Date | Amount/Total       |
|--------------------------------------|--------------------------------|-------|------------|--------------------|
| RENTWEAR INC.                        | NORTH CANTON                   | OH    |            |                    |
|                                      | UNIFORM RENTAL SERVICES YR 2 O |       | 04/02/2021 | 840.58             |
|                                      | UNIFORM RENTAL SERVICES YR 2 O |       | 04/09/2021 | 1,388.51           |
|                                      | UNIFORM RENTAL SERVICES YR 2 O |       | 04/16/2021 | 2,349.01           |
|                                      | UNIFORM RENTAL SERVICES YR 2 O |       | 04/23/2021 | 1,277.30           |
|                                      | UNIFORM RENTAL SERVICES YR 2 O |       | 04/30/2021 | 916.24             |
|                                      |                                |       |            | <u>\$6,771.64</u>  |
| REPUBLIC SERVICES #224               | LOUISVILLE                     | KY    |            |                    |
|                                      | MAIN TRASH PICKUP - YR 2 OF 3  |       | 04/09/2021 | 858.53             |
|                                      |                                |       |            | <u>\$858.53</u>    |
| REXEL OF AMERICA, LLC                | ATLANTA                        | GA    |            |                    |
|                                      | STOCK                          |       | 04/09/2021 | 495.30             |
|                                      |                                |       |            | <u>\$495.30</u>    |
| RICH'S TOWING & SERVICE              | MIDDLEBURG HEIGHTS             | OH    |            |                    |
|                                      | TOWING SERVICES                |       | 04/09/2021 | 90.00              |
|                                      |                                |       |            | <u>\$90.00</u>     |
| RITTER PUBLIC LIBRARY                | VERMILION                      | OH    |            |                    |
|                                      | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 96.67              |
|                                      |                                |       |            | <u>\$96.67</u>     |
| ROCK CREEK PUBLIC LIBRARY            | ROCK CREEK                     | OH    |            |                    |
|                                      | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 26.20              |
|                                      |                                |       |            | <u>\$26.20</u>     |
| ROCKY RIVER PUBLIC LIBRARY           | ROCKY RIVER                    | OH    |            |                    |
|                                      | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 184.65             |
|                                      |                                |       |            | <u>\$184.65</u>    |
| ROYCE SECURITY, LLC                  | CLEVELAND                      | OH    |            |                    |
|                                      | BRANCH SECURITY GUARD SERVICES |       | 04/02/2021 | 8,664.15           |
|                                      | BRANCH SECURITY GUARD SERVICES |       | 04/16/2021 | 9,173.03           |
|                                      | BRANCH SECURITY GUARD SERVICES |       | 04/23/2021 | 12,089.10          |
|                                      | BRANCH SECURITY GUARD SERVICES |       | 04/30/2021 | 27,315.53          |
|                                      |                                |       |            | <u>\$57,241.81</u> |
| S A COMUNALE CO INC                  | BARBERTON                      | OH    |            |                    |
|                                      | REPAIR LSW FIRE PUMP           |       | 04/02/2021 | 1,721.00           |
|                                      | FIRE ALARM AND DETECTION INSPE |       | 04/09/2021 | 2,375.00           |
|                                      | FORWARD FLOW/BACKFLOW PREVENTI |       | 04/30/2021 | 1,359.00           |
|                                      |                                |       |            | <u>\$5,455.00</u>  |
| SANDUSKY LIBRARY ASSOCIATION         | SANDUSKY                       | OH    |            |                    |
|                                      | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 34.94              |
|                                      |                                |       |            | <u>\$34.94</u>     |
| FBE SAVOIR-FAIRE COMMUNICATIONS, INC | CLEVELAND                      | OH    |            |                    |
|                                      |                                |       | 04/30/2021 | 40.00              |
|                                      |                                |       |            | <u>\$40.00</u>     |
| SCH VENTURES LLC                     | LONG ISLAND                    | NY    |            |                    |

| <u>Cert</u> | <u>Vendor</u>                              | <u>City/Description</u>        | <u>State</u> | <u>Check Date</u> | <u>Amount/Total</u> |
|-------------|--|--------------------------------|--------------|-------------------|---------------------|
|             |  | WRITERS & READERS - HUGHES & M |              | 04/30/2021        | 5,000.00            |
|             |  |                                |              |                   | <u>\$5,000.00</u>   |
|             | SEDGWICK CLAIMS MANAGEMENT SERVICES INC.   | COLUMBUS                       | OH           |                   |                     |
|             |  | FMLA SERVICE                   |              | 04/02/2021        | 12,993.75           |
|             |  | FMLA SERVICE                   |              | 04/16/2021        | 1,856.25            |
|             |  |                                |              |                   | <u>\$14,850.00</u>  |
|             | SERBICA BOOKS                              | TORONTO ONTARIO                |              |                   |                     |
|             |  |                                |              | 04/09/2021        | 3,784.00            |
|             |  |                                |              | 04/16/2021        | 1,467.00            |
|             |  |                                |              | 04/30/2021        | 345.00              |
|             |  |                                |              |                   | <u>\$5,596.00</u>   |
|             | SHAKER HEIGHTS PUBLIC LIBRARY              | SHAKER HTS                     | OH           |                   |                     |
|             |  | ONLINE BILL PAYMENT DIST.      |              | 04/09/2021        | 140.90              |
|             |  |                                |              |                   | <u>\$140.90</u>     |
|             | SIEMENS INDUSTRY INC                       | GARFIELD HEIGHTS               | OH           |                   |                     |
|             |  | SWITCHBOARD ELECTRICAL PREVENT |              | 04/09/2021        | 8,706.50            |
|             |  |                                |              |                   | <u>\$8,706.50</u>   |
|             | SQUIRE PATTON BOGGS (US) LLP               | CLEVELAND                      | OH           |                   |                     |
|             |  | MONTHLY RETAINER FOR 2021      |              | 04/09/2021        | 4,000.00            |
|             |  |                                |              |                   | <u>\$4,000.00</u>   |
|             | ST. VINCENT CHARITY MEDICAL CENTER-OCC MED | CLEVELAND                      | OH           |                   |                     |
|             |  | 2021 PRE-EMPLOYMENT TESTING    |              | 04/23/2021        | 443.00              |
|             |  |                                |              |                   | <u>\$443.00</u>     |
|             | STAPLES ADVANTAGE                          | DALLAS                         | TX           |                   |                     |
|             |  | STAPLES - LABEL MAKER & TAPE   |              | 04/09/2021        | 95.46               |
|             |  | NEW FORMAX PRESSURE SEALER     |              | 04/16/2021        | 2,337.99            |
|             |  |                                |              |                   | <u>\$2,433.45</u>   |
|             | T H MARTIN INC                             | CLEVELAND                      | OH           |                   |                     |
|             |  | CARPENTER SHOP DUCT WORK       |              | 04/09/2021        | 740.00              |
|             |  |                                |              |                   | <u>\$740.00</u>     |
|             | TAYLOR OSWALD, LLC                         | CLEVELAND                      | OH           |                   |                     |
|             |  | 1ST OF 2 RENEWALS - BENEFITS C |              | 04/30/2021        | 8,082.00            |
|             |  |                                |              |                   | <u>\$8,082.00</u>   |
|             | TECHSMITH CORPORATION                      | LANSING                        | MI           |                   |                     |
|             |  | SNAGIT MAINTENANCE FOR CLEVNET |              | 04/16/2021        | 59.22               |
|             |  |                                |              |                   | <u>\$59.22</u>      |
|             | TECHSOUP GLOBAL                            | SAN FRANCISCO                  | CA           |                   |                     |
|             |  | CLEVNET- TECHSOUP- MS OFFICE F |              | 04/16/2021        | 1,248.00            |
|             |  |                                |              |                   | <u>\$1,248.00</u>   |
|             | TECRE CO INC                               | FOND DU LAC                    | WI           |                   |                     |
|             |  | BUTTON MAKING SYSTEM AND SUPPL |              | 04/09/2021        | 1,504.92            |
|             |  |                                |              |                   | <u>\$1,504.92</u>   |

| Cert | Vendor                            | City/Description  | State | Check Date   | Amount/Total  |
|------|-----------------------------------|---|-------|--|---|
|      | TELECURVE LLC                     | LAKEWOOD<br>DIALA STORY FOR 2021  | NJ    | 04/09/2021   | 695.00  |
|      |                                   |   |       |  | <u>\$695.00</u>   |
|      | THE FISH BUTLER AQUARIUM SERVICES | ELYRIA<br>AQUARIUM MAINTENANCE SERVICES   | OH    | 04/09/2021   | 310.00  |
|      |                                   |   |       |  | <u>\$310.00</u>   |
|      | THE ILLUMINATING CO               | AKRON<br>ELECTRICITY BROOKLYN ACCT#1100<br>ELECTRICITY LANGSTON HUGHES AC<br>ELECTRICITY EASTMAN ACCT#11002<br>ELECTRICITY LANGSTON HUGHES AC<br>ELECTRICITY JEFFERSON ACCT#110 | OH    | 04/02/2021<br>04/09/2021<br>04/16/2021<br>04/23/2021<br>04/30/2021 | 1,595.03<br>5,127.83<br>1,810.09<br>7,520.22<br>54,248.33 |
|      |                                   |   |       |  | <u>\$70,301.50</u>  |
|      | TRANE COMPANY                     | LA CROSSE<br>EMER- ADDISON BRANCH HVAC RTU  | WI    | 04/30/2021   | 1,532.44  |
|      |                                   |   |       |  | <u>\$1,532.44</u>   |
|      | TREASURER OF STATE                | COLUMBUS<br>SALES TAX<br>MARCS RADIO SERVICES RENEWAL   | OH    | 04/23/2021<br>04/30/2021   | 315.02<br>1,200.00  |
|      |                                   |   |       |  | <u>\$1,515.02</u>   |
|      | TREASURER OF STATE OF OHIO        | CINCINNATI<br>AUDIT LGS SERVICES FOR 2020   | OH    | 04/09/2021   | 1,202.00  |
|      |                                   |   |       |  | <u>\$1,202.00</u>   |
|      | TREASURER STATE OF OHIO           | REYNOLDSBURG<br>BOILER INSPECTIONS REGISTRATIO<br>BOILER INSPECTIONS  | OH    | 04/02/2021<br>04/30/2021   | 50.00<br>614.25   |
|      |                                   |   |       |  | <u>\$664.25</u>   |
|      | TSAI FONG BOOKS INC               | HOUSTON   | TX    | 04/30/2021   | 346.02  |
|      |                                   |   |       |  | <u>\$346.02</u>   |
|      | TWINSBURG PUBLIC LIBRARY          | TWINSBURG<br>ONLINE BILL PAYMENT DIST.  | OH    | 04/09/2021   | 293.64  |
|      |                                   |   |       |  | <u>\$293.64</u>   |
|      | TYLER TECHNOLOGIES INC            | DALLAS<br>MAINTENANCE/SUPPORT & GUI SITE  | TX    | 04/30/2021   | 79,522.90   |
|      |                                   |   |       |  | <u>\$79,522.90</u>  |
|      | ULINE                             | WAUKEGAN<br>ULINE BAG ORDER   | IL    | 04/16/2021   | 133.07  |
|      |                                   |   |       |  | <u>\$133.07</u>   |
|      | UNITED PARCEL SERVICE             | CHICAGO<br>ACCT# 479584- BKS BY MAIL<br>ACCT 493-688 SHIPPING<br>ACCT# 479584- BKS BY MAIL  | IL    | 04/02/2021<br>04/02/2021<br>04/09/2021                             | 1,881.75<br>148.15<br>497.14                              |



| Cert | Vendor                                   | City/Description               | State | Check Date | Amount/Total       |
|------|--|--------------------------------|-------|------------|--------------------|
|      |  | ACCT 493-688 SHIPPING          |       | 04/09/2021 | 231.87             |
|      |  | ACCT# 479584- BKS BY MAIL      |       | 04/16/2021 | 503.21             |
|      |  | ACCT 493-688 SHIPPING          |       | 04/16/2021 | 114.32             |
|      |  | ACCT# 479584- BKS BY MAIL      |       | 04/23/2021 | 1,077.78           |
|      |  | ACCT 493-688 SHIPPING          |       | 04/23/2021 | 166.99             |
|      |  | ACCT# 479584- BKS BY MAIL      |       | 04/30/2021 | 581.68             |
|      |  | ACCT 493-688 SHIPPING          |       | 04/30/2021 | 138.33             |
|      |  |                                |       |            | <u>\$5,341.22</u>  |
|      | UNITED REFRIGERATION INC                 | COLUMBUS                       | OH    |            |                    |
|      |  | EMER - PARTS FOR SOUTH BROOKLY |       | 04/30/2021 | 310.57             |
|      |  |                                |       |            | <u>\$310.57</u>    |
|      | UNIVERSITY CIRCLE INCORPORATED           | CLEVELAND                      | OH    |            |                    |
|      |  | MEMBERSHIP FEE                 |       | 04/09/2021 | 1,489.37           |
|      |  |                                |       |            | <u>\$1,489.37</u>  |
|      | UNIVERSITY HOSPITALS OCCUPATIONAL HEALTH | DETROIT                        | MI    |            |                    |
|      |  | NEW EMPLOYEE PHYSICALS         |       | 04/30/2021 | 256.00             |
|      |  |                                |       |            | <u>\$256.00</u>    |
|      | VA CONKEY COMPANY                        | WILLOUGHBY                     | OH    |            |                    |
|      |  | ANNUAL BACKFLOW TESTING- ALL B |       | 04/16/2021 | 5,042.20           |
|      |  |                                |       |            | <u>\$5,042.20</u>  |
|      | VERIZON WIRELESS                         | NEWARK                         | NJ    |            |                    |
|      |  | CELL PHONES                    |       | 04/09/2021 | 5,812.96           |
|      |  | CELL PHONES                    |       | 04/23/2021 | 5,893.43           |
|      |  | NETWORK FLEET MANAGEMENT       |       | 04/23/2021 | 547.27             |
|      |  |                                |       |            | <u>\$12,253.66</u> |
| ODB  | VOCON PARTNERS, LLC                      | CLEVELAND                      | OH    |            |                    |
|      |  | PHASE 1 DESIGN CONTRACT FOR WE |       | 04/30/2021 | 40,819.26          |
|      |  |                                |       |            | <u>\$40,819.26</u> |
|      | W B MASON CO INC                         | BOSTON                         | MA    |            |                    |
|      |  | STOCK                          |       | 04/02/2021 | 728.76             |
|      |  | STOCK                          |       | 04/09/2021 | 45.46              |
|      |  | STOCK                          |       | 04/30/2021 | 182.03             |
|      |  |                                |       |            | <u>\$956.25</u>    |
|      | WADSWORTH NORTHEAST                      | MIDDLEBURG HEIGHTS             | OH    |            |                    |
|      |  | CPL COMPUTER MAINTENANCE RENEW |       | 04/23/2021 | 8,167.00           |
|      |  |                                |       |            | <u>\$8,167.00</u>  |
|      | WARREN ROOFING & INSULATING CO.          | WALTON HILLS                   | OH    |            |                    |
|      |  | ROOF REPAIRS AT MAIN & CARNEGI |       | 04/02/2021 | 1,305.00           |
|      |  | MAIN LIBRARY ROOF REPAIRS      |       | 04/30/2021 | 45,000.00          |
|      |  |                                |       |            | <u>\$46,305.00</u> |
|      | WAYNE COUNTY PUBLIC LIBRARY              | WOOSTER                        | OH    |            |                    |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 475.40             |
|      |  |                                |       |            | <u>\$475.40</u>    |

| Cert | Vendor                                | City/Description               | State | Check Date | Amount/Total                 |
|------|---------------------------------------|--------------------------------|-------|------------|------------------------------|
|      | WICKLIFFE PUBLIC LIBRARY              | WICKLIFFE                      | OH    |            |                              |
|      |                                       | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 252.87                       |
|      |                                       |                                |       |            | <u>\$252.87</u>              |
|      | WILLOUGHBY EASTLAKE PUBLIC LIBRARY    | WILLOWICK                      | OH    |            |                              |
|      |                                       | ONLINE BILL PAYMENT DIST.      |       | 04/09/2021 | 313.93                       |
|      |                                       |                                |       |            | <u>\$313.93</u>              |
|      | WINSUPPLY CLEVELAND OH CO.            | CLEVELAND                      | OH    |            |                              |
|      |                                       | WATER HEATER FOR HARVARD-LEE B |       | 04/02/2021 | 510.88                       |
|      |                                       |                                |       |            | <u>\$510.88</u>              |
|      | WINZER CORPORATION                    | DALLAS                         | TX    |            |                              |
|      |                                       | EMER COVID-19 - 75 CASES DISIN |       | 04/09/2021 | 8,868.75                     |
|      |                                       | MAINT. MECH/ CARPENTERS SUPPLI |       | 04/30/2021 | 228.23                       |
|      |                                       |                                |       |            | <u>\$9,096.98</u>            |
| MBE  | WORLD JOURNAL/WORLD JOURNAL BOOKSTORE | CLEVELAND                      | OH    |            |                              |
|      |                                       |                                |       | 04/09/2021 | 311.88                       |
|      |                                       |                                |       | 04/30/2021 | 280.00                       |
|      |                                       |                                |       |            | <u>\$591.88</u>              |
|      | YBP LIBRARY SERVICES                  | ATLANTA                        | GA    |            |                              |
|      |                                       |                                |       | 04/02/2021 | 709.15                       |
|      |                                       |                                |       | 04/09/2021 | 186.00                       |
|      |                                       |                                |       | 04/16/2021 | 503.55                       |
|      |                                       |                                |       |            | <u>\$1,398.70</u>            |
|      | ZAREMBA'S HORTICULTURAL SERVICES      | STREETSBORO                    | OH    |            |                              |
|      |                                       | 2021 OLBPD SENSORY GARDEN CARE |       | 04/09/2021 | 774.50                       |
|      |                                       |                                |       |            | <u>\$774.50</u>              |
|      |                                       |                                |       |            | <u><u>\$2,207,171.01</u></u> |

**Grand Total for Checks Issued from 4/1/2021 through 4/30/2021:**

**\$2,207,171.01**

*If known, vendors were classed:*

*DOE = Disabled-Owned Enterprise*

*FBE = Female Business Enterprise*

*LGBT = LGBTQ Business Enterprise*

*MBE = Minority Business Enterprise*

*ODB = Other Diverse Business*

*VOE = Veteran-Owned Enterprise*

**REPORT E****CLEVELAND PUBLIC LIBRARY****Board Meeting**

May 20, 2021

**REPORT ON SECURITY SERVICES EXPENDITURES**

In accordance with the Board resolution adopted on March 18, 2021 authorizing the seventh amendment to the agreement with Royce Security, fees paid to **Royce Security Services, LLC** to provide supplemental security services at the Library's branches on an as-needed basis for the month of **April, 2021** are hereby submitted:

| <b>INVOICE</b>        | <b>INVOICE DATE</b> | <b>INVOICE AMOUNT</b> | <b>CHECK DATE</b> |
|-----------------------|---------------------|-----------------------|-------------------|
| 401151                | 03/26/2021          | 8,664.15              | 04/02/2021        |
| 401196                | 04/02/2021          | 9,173.03              | 04/16/2021        |
| 401219                | 04/09/2021          | 12,089.10             | 04/23/2021        |
| 400991                | 02/05/2021          | 9,128.78              | 04/30/2021        |
| 401070                | 02/26/2021          | 9,142.05              | 04/30/2021        |
| 400952                | 01/29/2021          | 9,044.70              | 04/30/2021        |
| Total for April, 2021 |                     | <b>\$ 57,241.81</b>   |                   |

Total paid on PO# 200333 since Board  
authorized original agreement on January 21,  
2020 through April 30, 2021:

**\$ 652,811.66**

| CLEVELAND PUBLIC LIBRARY<br>EMPLOYMENT REPORT<br>AMENDED: Mar 1-Mar 31, 2021 |                         |                     |                |                   |  |        |
|--|-------------------------|---------------------|----------------|-------------------|--|--------|
| Name   | Title                   | Department/Branch   | Effective Date | Compensation Rate |  | Reason |
| <b>New Hires</b>   |                         |                     |                |                   |  |        |
| Tabb, Alicia   | Custodian               | Property Management | 3/10/2021      | \$ 24,315.20      |  |        |
| Guilamo, Magdaleno   | Custodian               | Property Management | 3/10/2021      | \$ 24,315.20      |  |        |
| <b>Resignations</b>  |                         |                     |                |                   |  |        |
| Gateway, Cortney   | Library Asst-Comp Emp   | Tech Central        | 3/3/2021       |                   |  |        |
| Kohr, Hannah   | Library Asst-Comp Emp   | Hough               | 3/13/2021      |                   |  |        |
| <b>Terminations</b>  |                         |                     |                |                   |  |        |
| Harrison, Messiah  | Page                    | West Park           | 3/8/2021       |                   |  |        |
| <b>Retirements</b>   |                         |                     |                |                   |  |        |
| Easley, Rosalyn  | Technical Svc Associate | High Demand Dept    | 3/12/2021      |                   |  |        |
| <b>Compensation Changes</b>  |                         |                     |                |                   |  |        |

| CLEVELAND PUBLIC LIBRARY     |                            |                      |                |                   |
|------------------------------|----------------------------|----------------------|----------------|-------------------|
| EMPLOYMENT REPORT            |                            |                      |                |                   |
| Period: Apr 1 - Apr 31, 2021 |                            |                      |                |                   |
| Name                         | Title                      | Department/Branch    | Effective Date | Compensation Rate |
| <b>New Hires</b>             |                            |                      |                |                   |
| Bradford, Samuel             | SPS Officer                | SPS Department       | 4/14/2021      | \$ 38,376.00      |
| Hodge, Brooke                | Marketing Coordinator      | Marketing Department | 4/14/2021      | \$ 55,754.40      |
| Tolivar, Tabitha             | Custodian                  | Property Management  | 4/14/2021      | \$ 24,315.20      |
| Turner, Twyla                | Dir Inclusion & Leadership | OPS Department       | 4/14/2021      | \$ 87,757.06      |
| Beard, Michael               | SPS Officer                | SPS Department       | 4/14/2021      | \$ 24,315.00      |
| <b>Resignations</b>          |                            |                      |                |                   |
| <b>Terminations</b>          |                            |                      |                |                   |
| Johnson-Newberry, Sylvia     | SPS Officer                | SPS Department       | 4/9/2021       |                   |
| Johnson, Jevon               | SPS Officer                | SPS Department       | 4/17/2021      |                   |
| <b>Retirements</b>           |                            |                      |                |                   |
| <b>Compensation Changes</b>  |                            |                      |                |                   |

**Exhibit "A"***EMPLOYMENT PRACTICES – 200  
LIBRARY CLASSIFICATIONS AND EMPLOYEE STATUS- 210*

Job descriptions indicate whether a job classification is exempt or non-exempt. The Fair Labor Standards Act (FLSA) requires the Cleveland Public Library to track and record all hours worked in a work week for non-exempt employees, and to pay nonexempt employees overtime at a rate of one and one-half times the employee's regular rate of pay or compensatory time in lieu of overtime.

Employees are additionally classified as either bargaining unit or non-bargaining unit. A Collective Bargaining Agreement outlines the terms and conditions of employment for a bargaining unit employee.

Employees are "full-time" when they are assigned to work a regular schedule of at least 37 ½ hours per week. Full-time regular employees are eligible for all time allowances with pay (sick time, vacation time, etc.) and health and welfare benefits offered by the Library.

Employees are "part-time regular" when they are assigned to work a regular schedule of at least 20 but fewer than 30 hours per week. Part-time regular employees are eligible for time allowances with pay (sick time, vacation time, etc.) on a pro-rated basis. Part-time regular employees are not eligible for select health and welfare benefits.

Employees are "part-time" when they are scheduled to work fewer than 20 hours per week, including pages and substitutes. Part-time employees are not eligible for time allowances and most health and welfare benefits.

A "temporary role" is defined as an employee who is scheduled to work at least 20 hours per week to meet a temporary or short-term need (e.g., provide coverage during an employee absence, address short-term project needs, etc.) Existing employees who fill a temporary role will be eligible for health and welfare and paid time off benefits based on their status before being appointed to a temporary role. Employees hired to fill a temporary role are not benefit-eligible. An employee appointed to a temporary role may be eligible for paid time off based on actual hours worked.

Rescind:

211

212

213

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**Exhibit "B"***EMPLOYMENT PRACTICES – 200  
HIRING, SELECTION AND PROBATIONARY PERIOD - 220*

The Cleveland Public Library embraces and supports the diversity of our workforce as well as our community to include differences in race, ethnicity, language, culture, religion, gender, sexual orientation, gender identity or expression, socioeconomic status, military status, and physical or mental ability or disability.

The Human Resources Department is responsible for ensuring that Library complies with various laws, regulations, policies, procedures and collective bargaining agreements as it relates to hiring and the appointment of candidates/employees into positions. Therefore, only designated Human Resources staff are authorized to extend offers to candidates/employees.

All appointments to the Library staff must be approved by the Executive Director or their designee and reported to the Board of Trustees.

Appointments to the positions of Executive Director, Fiscal Officer and Deputy Fiscal Officer require the approval of the Board of Trustees, and these appointees serve at the pleasure of the Board.

The Library seeks to hire and retain qualified individuals at least 18 age (with the exception of pages who must be at least 14 years of age) who support the mission, vision and values of the Library. For purposes of this policy, "applicant" means a person who is under final consideration for employment with the Library. An applicant is also an individual who is seeking employment, re-employment or an individual who is being recalled to or re-employed by the Library after a layoff.

Minor Children

Hiring minor children will be done in accordance with Ohio Ethics laws.

Probationary Period

Bargaining unit employees' probationary period is pursuant to their collective bargaining agreement. Non-bargaining unit employees have a probationary period of six months. Dismissal will be at the discretion of Human Resources.

Approved May, 2021

Rescind

221

224

225

**Exhibit "C"**

*EMPLOYMENT PRACTICES – 200  
NEPOTISM - 221*

The Cleveland Public Library strives to ensure that its practices do not create situations such as conflict of interest or favoritism. This extends to practices that involve employee/volunteer/intern hiring, and employee promotion, transfer, direction and evaluation. Close relatives, partners, those in a dating relationship or members of the same household are not permitted to be in positions that have a reporting responsibility to each other. If such a condition should arise, the Library shall attempt to make, subject to applicable collective bargaining agreements, alternative arrangements which may include, but is not limited to, reassignment within the Library or removing the responsibility or influence to hire, promote, direct or evaluate.

The Ohio Ethics Law and related statutes (R.C. Chapter 102; §§ 2921.42 and 2921.43 defines the restrictions on hiring family members by public officials and employees. These statutes are hereby incorporated into this policy as if fully rewritten herein.

The policy's purpose is not prohibitive, but to require or encourage full disclosure to Human Resources of relationship to an applicant, candidate, or current employee transferring within departments.

The Cleveland Public Library encourages and welcomes the application of qualified candidates for employment. The Library may hire family members, as defined below, of an employee provided that the person possesses qualifications for employment. The Library is committed to fair and equal treatment of all employees and applicants.

**Hiring**

A Library Board Trustee or employee may not authorize or in any manner influence the hiring of his or her own family member. Library staff members may not participate in decisions regarding the hiring of their own family members.

The Library prohibits a Library Board Trustee or employee from participating in hiring decisions of his or her own family member or using his or her authority or influence to secure such employment.

A "family member" includes: spouse; children or step-children; siblings; parents or step-parents; mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, or daughter-in-law; uncle, aunt, niece, or nephew; grandparents; grandchildren; domestic partner; or corresponding relatives of the employee's partner, other persons for whom the employee is legally responsible and anyone who stood in loco parentis (acting in place of a parent and assuming the parent's



rights, duties and responsibilities) to the employee as a child. A family member also includes any other person related by blood or by marriage who lives in the same household as the employee.

No Library Board Trustee or employee shall make employment decisions affecting his or her own family member, including but not limited to, direct supervision, conducting performance reviews, disciplinary actions, transfers, promotions, or compensation, by direct or indirect means.

The Library will not place family members in job assignments under the same manager or supervisor, or in the same department.

#### Enforcement

Upon application for hire, promotion, transfer, job bid, or other reassignment, an employee or applicant, to the extent of his or her knowledge, shall report to Human Resources and on the employment application if any of his or her family members are Library Board Trustees or employees, and if so, where the family member is assigned.

Managers and employees, to the extent of their knowledge, shall report to Human Resources any occasion when this policy is violated. Employees shall report to Human Resources any changes of personal circumstances that result in possible violation of this policy.

Except for the activities described in the section above, family relationships among Library employees do not constitute per se nepotism under this policy.

#### Violation

The Library prohibits a Library Board Trustee or employee from participating in hiring decisions of his or her own family member or using his or her authority or influence to secure such employment. Any employee who violates this policy shall be subject to the Library's discipline policy.

In the event of a conflict between this policy and State law, the more restrictive provision shall apply.

#### Prospective Application

The portion of this policy providing that the Library will not place family members in job assignments under the same manager or supervisor, or in the same department, will not be enforced as it relates to existing placements.

**Exhibit "D"**

*EMPLOYMENT PRACTICES – 200*  
*EMPLOYEE REASONABLE ACCOMMODATION - 280*

It is the policy of the Cleveland Public Library that no qualified disabled person shall be subjected to discrimination in employment. An individual with a disability must be qualified to perform the essential functions of the job with or without reasonable accommodation. An individual is considered to be qualified when he or she: 1) satisfies the job requirements for educational background, employment experience, skills, licenses, and other job-related qualification standards; and 2) is able to perform the essential functions of the job, with or without reasonable accommodation. If otherwise qualified applicants or employees can safely and substantially perform the essential functions of a job with a reasonable accommodation, the Library shall make such a reasonable accommodation so long as it is not an undue hardship to the Library. Decisions regarding a reasonable accommodation will be reviewed and made on a case by case basis by the Human Resources Department.

## Exhibit "E"

### STAFF WELFARE AND ECONOMIC BENEFITS – 400

### HEALTH AND WELFARE BENEFITS – 422

The Library will offer medical, dental, vision, group life insurance, short-term disability and flexible spending accounts to eligible employees. The Library may offer other ancillary benefits.

Benefit eligibility is determined by your job classification, how many hours you are scheduled to work, and may be influenced by a collective bargaining agreement. In general, full-time employees and part-time regular bargaining-unit employees are eligible to participate in the benefits program. Part-time regular employees are only eligible to participate in the single option of the medical insurance program. Pages, substitutes, and employees hired for a temporary role are not eligible to participate in the benefits program.

Benefit enrollment begins the first of the month after eligibility. Benefit elections must be made within 30 days of hire. Benefit coverage terminates effective at the end of the month of an employee's termination or ineligibility date.

Open enrollment will occur once annually. You may revoke a waiver of insurance or change coverage during open enrollment.

After you enroll in a group health plan, you must immediately inform the Payroll Department if you marry, have a child, have a child who becomes independent or turns age 26, divorce, or any other family change that will impact your insurance coverage. If you fail to report additions to your coverage within 31 days, you must wait for an open enrollment period. Under certain circumstances, family members may be dropped from coverage.

Benefit programs are designed to comply with all government regulations and will be integrated with related statutory plans such as the Consolidated Omnibus Budget Reconciliation Act (COBRA) and Public Law 99-272.

COBRA provides continuation of applicable health benefits to eligible employees and their family members. COBRA qualifying events include:

- Voluntary or involuntary termination of the covered employee's employment for reasons other than gross misconduct.
- Reduced hours of work for the covered employee.
- Covered employee becoming entitled to Medicare and voluntarily choosing to cancel group coverage.
- Divorce or legal separation of a covered employee.
- Death of a covered employee.
- Loss of status as a dependent child under plan rules.

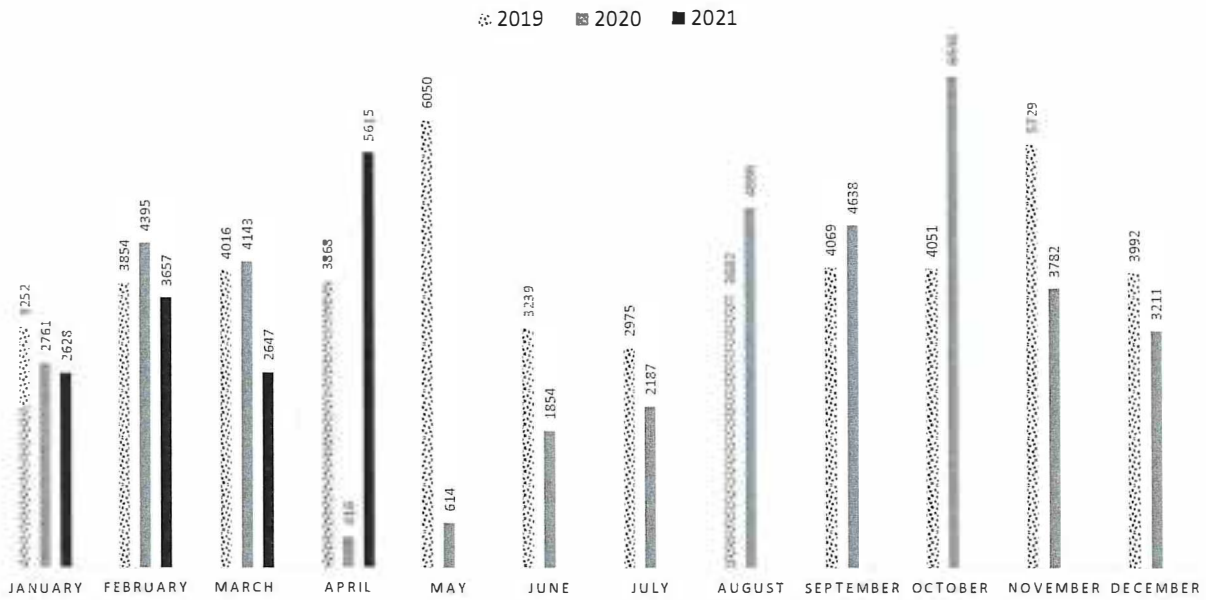
An employee on an approved paid leave is not subject to COBRA.

An FMLA leave is not subject to COBRA. An employee on an FMLA leave may remain a participant in the Library's employee benefit plan throughout the duration of the leave, as if actively employed. The employee is required to continue to pay his or her portion of any insurance premiums normally

deducted from the employee's paycheck either through payroll deduction during the leave or, if all or a portion of the FMLA leave is unpaid, promptly upon return.

Revised May 20, 2021

### CLEVELAND PUBLIC LIBRARY SICK LEAVE UTILIZATION



|           | 2019 | 2020 | 2021 |
|-----------|------|------|------|
| January   | 3252 | 2761 | 2628 |
| February  | 3854 | 4395 | 3657 |
| March     | 4016 | 4143 | 2647 |
| April     | 3868 | 416  | 5615 |
| May       | 6050 | 614  |      |
| June      | 3239 | 1854 |      |
| July      | 2975 | 2187 |      |
| August    | 3682 | 4866 |      |
| September | 4069 | 4638 |      |
| October   | 4051 | 6646 |      |
| November  | 5729 | 3782 |      |
| December  | 3992 | 3211 |      |

\*3 pay periods

**2020 Notations:**

April and May - Library closed due to COVID 19; June and July - Most employees worked 50% as part of SharedWork Ohio program.

CARES Act provided for Emergency Paid Sick Leave and Expanded FMLA (EPSL and EFMLA).

2020 EPSL/EFMLA hours included in total hours: April - 64; May - 160; June - 463.50; July - 828; August - 1030.5; September - 1190.75; October - 2666.5; November - 2296.25; December - 1694.84

2021 EPSL/EFMLA hours included in total hours: January-1159.39; February-698.25; March-392; April 406.5



CLEVELAND PUBLIC LIBRARY  
STATE AND LOCAL GOVERNMENT INFORMATION  
2021 EEO-4 REPORT

CLEVELAND PUBLIC LIBRARY  
LYNN SARGI  
325 Superior Avenue  
Cleveland, OH 44114

CONTROL NUMBER 12345

FUNCTION 15 OTHER

3. NEW HIRES DURING FISCAL YEAR - PERMANENT FULL-TIME ONLY

| JOB CATEGORY     | HISPANIC / LATINO |   | *****MALE***** |       |       |               |      | *****FEMALE***** |       |       |               |      | TOTAL |
|------------------|-------------------|---|----------------|-------|-------|---------------|------|------------------|-------|-------|---------------|------|-------|
|                  | M                 | F | WHITE          | BLACK | ASIAN | HAWAII NATIVE | TWO+ | WHITE            | BLACK | ASIAN | HAWAII NATIVE | TWO+ |       |
| OFFICIALS/ADM 75 |                   |   |                |       |       |               |      | 1                |       |       |               |      | 1     |
| PROFESSIONALS 76 |                   |   |                |       |       |               |      |                  |       |       |               |      |       |
| TECHNICIANS 77   |                   |   |                |       |       |               |      |                  |       |       |               |      |       |
| PROTECT/SERV 78  |                   |   |                | 1     |       |               |      |                  |       |       |               |      | 1     |
| PARA-PROFESS 79  |                   |   |                |       |       |               |      |                  |       |       |               |      |       |
| ADMIN SUPPORT 80 |                   |   |                |       |       |               |      | 1                |       |       |               |      | 1     |
| SKILLED CRAFT 81 |                   |   |                |       |       |               |      |                  |       |       |               |      |       |
| SERV/MAINT 82    |                   |   |                |       |       |               |      |                  |       |       |               |      |       |
| TOTAL            |                   |   |                | 1     |       |               |      | 1                | 1     |       |               |      | 3     |
| NEW HIRE         | 83                |   |                | 1     |       |               |      | 1                | 1     |       |               |      | 3     |

# Insurance Report for the Month of April 2021

REPORT H

Human Resources Committee Report

## Staff Enrollments-Health Care/Dental

|   | Single               | Family                | Total  |
|---|----------------------|-----------------------|--|
| <b>MMO - National Networ</b>                      | 244                  | 138                   | 382  |
| <b>MMO - CleCare Networl</b>                      | 46                   | 19                    | 65   |
| <b>Cobra</b>                                      | 2                    | 1                     | 3  |
| <b>Total MMO</b>                                  |                      |                       | 450  |
|   |                      |                       |  |
| <b>Dental Insurance</b>                           | 290                  | 175                   | 465  |
|   |                      |                       |  |
| <b>Vision Employee</b>                            |                      |                       | 259  |
| <b>Vision Children</b>                            |                      |                       | 45   |
| <b>Vision Spouse</b>                              |                      |                       | 52   |
| <b>Vision Family</b>                              |                      |                       | 72   |
| <b>Total Vision</b>                               |                      |                       | 428  |
|   |                      |                       |  |
| <b>Workers' Compensation<br/>Lost Time Report</b> |                      |                       |  |
| <i>Classification</i>                             | <i>Dept/Location</i> | <i>Date of Injury</i> | <i>Total days missed<br/>during report<br/>month</i> |
|   |                      |                       | 0  |

**CLEVELAND PUBLIC LIBRARY  
MONTHLY ACTIVITY REPORT FOR APRIL 2021**

| CIRCULATION<br>ACTIVITY* | Monthly Total  |               | Year-to-Date     |                  | YTD         |
|--------------------------|----------------|---------------|------------------|------------------|-------------|
|                          | 2021           | 2020          | 2021             | 2020             | Gain/Loss   |
| Main Library             | 91,208         | 959           | 352,775          | 337,095          | 5%          |
| Branches                 | 105,615        | 701           | 381,782          | 613,744          | -38%        |
| Mobile Units             | 143            | 0             | 561              | 929              | -40%        |
| Library for the Blind    | 31,849         | 17,931        | 117,800          | 91,762           | 28%         |
| OLBPD BARD               | 14,644         | 0             | 63,235           | 49,740           | 27%         |
| eMedia                   | 67,805         | 64,767        | 267,609          | 239,032          | 12%         |
| <b>TOTAL CIRCULATION</b> | <b>311,264</b> | <b>84,358</b> | <b>1,183,762</b> | <b>1,332,302</b> | <b>-11%</b> |

| ELECTRONIC MEDIA<br>CIRCULATION* | Monthly Total |               | Year-to-Date   |                | YTD        |
|----------------------------------|---------------|---------------|----------------|----------------|------------|
|                                  | 2021          | 2020          | 2021           | 2020           | Gain/Loss  |
| eBook                            | 34,596        | 33,521        | 133,969        | 119,627        | 12%        |
| eAudiobook                       | 22,593        | 19,017        | 88,678         | 79,886         | 11%        |
| eMusic                           | 4,161         | 4,929         | 18,670         | 18,621         | 0%         |
| eVideo                           | 4,644         | 5,498         | 19,336         | 14,957         | 29%        |
| eMagazines                       | 1,811         | 1,802         | 6,956          | 5,941          | 17%        |
| <b>TOTAL eCIRCULATION</b>        | <b>67,805</b> | <b>64,767</b> | <b>267,609</b> | <b>239,032</b> | <b>12%</b> |

|                   | Month | YTD   |
|-------------------|-------|-------|
| eCARDS ISSUED     | 272   | 1841  |
| eMEDIA NEW USERS  | 1234  | 3442  |
| CURBSIDE SERVICES | 17063 | 69590 |

| WIRELESS SESSIONS     | Monthly Total |               | Year-to-Date  |                | YTD         |
|-----------------------|---------------|---------------|---------------|----------------|-------------|
|                       | 2021          | 2020          | 2021          | 2020           | Gain/Loss   |
| <b>TOTAL SESSIONS</b> | <b>17,952</b> | <b>10,940</b> | <b>63,394</b> | <b>152,696</b> | <b>-58%</b> |

|                          | Month        | YTD           |
|--------------------------|--------------|---------------|
| <b>VIRTUAL REFERENCE</b> | <b>3,485</b> | <b>14,107</b> |

COVID Closures

Open with no restrictions: 1/1/2020-3/13/2020

No services offered: 3/14/2020-6/7/2020

Curbside/walk-up services only: 6/8/2020-8/23/2020; 11/21/2020-2/21/2021

Open with occupancy restrictions/time limits: 8/24/2020-11/20/2020; 2/22/2021-present

Facilities Master Plan Closures

Jefferson, West Park, and Woodland Branches closed for construction as of 4/5/2021

**REPORT**



**CLEVELAND PUBLIC LIBRARY  
BRANCH TOTAL CIRCULATION FOR APRIL 2021**

| BRANCH                  | a<br>Branch<br>Circulation | b<br>Sent from<br>Other<br>Branches | c<br>Sent from<br>Main | d<br>Sent from<br>Other<br>CLEVNET<br>Systems | e<br>Total Direct<br>Circulation<br>(a+b+c+d) | f<br>Sent to Other<br>CLEVNET<br>Systems | g<br>Total<br>Circulation<br>(e+f) |
|-------------------------|----------------------------|-------------------------------------|------------------------|---|---|--|------------------------------------|
| Addison                 | 1,136                      | 879                                 | 420                    | 681   | 3,116   | 260                                      | 3,376                              |
| Brooklyn                | 1,169                      | 529                                 | 192                    | 382   | 2,272   | 313                                      | 2,585                              |
| Carnegie West           | 2,588                      | 962                                 | 1,412                  | 1,477   | 6,439   | 1,097                                    | 7,536                              |
| Collinwood              | 1,112                      | 374                                 | 239                    | 941   | 2,666   | 415                                      | 3,081                              |
| East 131st              | 346                        | 299                                 | 105                    | 269   | 1,019   | 237                                      | 1,256                              |
| Eastman                 | 3,409                      | 751                                 | 831                    | 1,471   | 6,462   | 1,798                                    | 8,260                              |
| Fleet                   | 1,951                      | 558                                 | 470                    | 687   | 3,666   | 368                                      | 4,034                              |
| Fulton                  | 1,258                      | 562                                 | 329                    | 466   | 2,615   | 485                                      | 3,100                              |
| Garden Valley           | 501                        | 165                                 | 61                     | 117   | 844   | 145                                      | 989                                |
| Glenville               | 1,147                      | 397                                 | 240                    | 495   | 2,279   | 268                                      | 2,547                              |
| Harvard-Lee             | 1,313                      | 251                                 | 396                    | 571   | 2,531   | 578                                      | 3,109                              |
| Hough                   | 1,346                      | 244                                 | 229                    | 297   | 2,116   | 311                                      | 2,427                              |
| Jefferson               | 204                        | 548                                 | 324                    | 421   | 1,497   | 44                                       | 1,541                              |
| Langston Hughes         | 1,037                      | 528                                 | 253                    | 462   | 2,280   | 273                                      | 2,553                              |
| Lorain                  | 1,435                      | 274                                 | 206                    | 313   | 2,228   | 470                                      | 2,698                              |
| Martin Luther King, Jr. | 834                        | 320                                 | 377                    | 526   | 2,057   | 317                                      | 2,374                              |
| Memorial-Nottingham     | 1,707                      | 459                                 | 845                    | 1,543   | 4,554   | 815                                      | 5,369                              |
| Mt. Pleasant            | 732                        | 469                                 | 296                    | 388   | 1,885   | 263                                      | 2,148                              |
| Rice                    | 1,742                      | 525                                 | 379                    | 637   | 3,283   | 568                                      | 3,851                              |
| Rockport                | 5,318                      | 1,195                               | 1,774                  | 2,661   | 10,948  | 1,370                                    | 12,318                             |
| South                   | 3,301                      | 488                                 | 600                    | 808   | 5,197   | 1,320                                    | 6,517                              |
| South Brooklyn          | 4,566                      | 813                                 | 1,509                  | 1,922   | 8,810   | 1,448                                    | 10,258                             |
| Sterling                | 729                        | 152                                 | 111                    | 231   | 1,223   | 304                                      | 1,527                              |
| Union                   | 613                        | 298                                 | 221                    | 237   | 1,369   | 210                                      | 1,579                              |
| Walz                    | 2,216                      | 741                                 | 783                    | 870   | 4,610   | 804                                      | 5,414                              |
| West Park               | 57                         | 1,231                               | 1,021                  | 1,659   | 3,968   | 101                                      | 4,069                              |
| Woodland                | 26                         | 588                                 | 291                    | 154   | 1,059   | 40                                       | 1,099                              |
| <b>TOTAL</b>            | <b>41,793</b>              | <b>14,600</b>                       | <b>13,914</b>          | <b>20,686</b>                                 | <b>90,993</b>                                 | <b>14,622</b>                            | <b>105,615</b>                     |

**CLEVELAND PUBLIC LIBRARY  
BRANCH TOTAL CIRCULATION COMPARATIVE FOR APRIL 2021**

| BRANCH                  | Monthly Total  |            | Year-to-Date   |                | YTD             | YTD         |
|-------------------------|----------------|------------|----------------|----------------|-----------------|-------------|
|                         | 2021           | 2020       | 2021           | 2020           | Gain/Loss       | %G/L        |
| Addison                 | 3,376          | 11         | 10,505         | 21,680         | -11,175         | -52%        |
| Brooklyn                | 2,585          | 37         | 8,172          | 14,770         | -6,598          | -45%        |
| Carnegie West           | 7,536          | 31         | 27,330         | 27,948         | -618            | -2%         |
| Collinwood              | 3,081          | 9          | 9,390          | 19,000         | -9,610          | -51%        |
| East 131st              | 1,256          | 11         | 4,262          | 9,931          | -5,669          | -57%        |
| Eastman                 | 8,260          | 40         | 30,787         | 39,587         | -8,800          | -22%        |
| Fleet                   | 4,034          | 8          | 14,531         | 25,736         | -11,205         | -44%        |
| Fulton                  | 3,100          | 16         | 10,526         | 23,998         | -13,472         | -56%        |
| Garden Valley           | 989            | 0          | 3,412          | 8,054          | -4,642          | -58%        |
| Glenville               | 2,547          | 9          | 7,955          | 19,792         | -11,837         | -60%        |
| Harvard-Lee             | 3,109          | 17         | 9,794          | 16,208         | -6,414          | -40%        |
| Hough                   | 2,427          | 7          | 8,172          | 15,706         | -7,534          | -48%        |
| Jefferson               | 1,541          | 30         | 10,229         | 15,972         | -5,743          | -36%        |
| Langston Hughes         | 2,553          | 3          | 7,811          | 17,478         | -9,667          | -55%        |
| Lorain                  | 2,698          | 11         | 8,587          | 17,193         | -8,606          | -50%        |
| Martin Luther King, Jr. | 2,374          | 10         | 8,056          | 14,926         | -6,870          | -46%        |
| Memorial-Nottingham     | 5,369          | 14         | 19,253         | 28,383         | -9,130          | -32%        |
| Mt. Pleasant            | 2,148          | 1          | 7,866          | 10,590         | -2,724          | -26%        |
| Rice                    | 3,851          | 14         | 12,055         | 26,641         | -14,586         | -55%        |
| Rockport                | 12,318         | 50         | 39,619         | 47,167         | -7,548          | -16%        |
| South                   | 6,517          | 25         | 22,841         | 27,187         | -4,346          | -16%        |
| South Brooklyn          | 10,258         | 207        | 35,165         | 42,806         | -7,641          | -18%        |
| Sterling                | 1,527          | 27         | 6,125          | 14,879         | -8,754          | -59%        |
| Union                   | 1,579          | 1          | 4,838          | 12,776         | -7,938          | -62%        |
| Walz                    | 5,414          | 15         | 19,141         | 29,192         | -10,051         | -34%        |
| West Park               | 4,069          | 95         | 29,753         | 44,129         | -14,376         | -33%        |
| Woodland                | 1,099          | 2          | 5,607          | 22,015         | -16,408         | -75%        |
| <b>TOTAL</b>            | <b>105,615</b> | <b>701</b> | <b>381,782</b> | <b>613,744</b> | <b>-231,962</b> | <b>-38%</b> |

**CLEVELAND PUBLIC LIBRARY  
MONTHLY ACTIVITY REPORT FOR APRIL 2021**

| OTHER TRANSACTIONS | Monthly Total |            | Year-to-Date   |                | YTD<br>Gain/Loss |
|--------------------|---------------|------------|----------------|----------------|------------------|
|                    | 2021          | 2020       | 2021           | 2020           |                  |
| Loans* to:         |               |            |                |                |                  |
| CLEVNET            | 54,386        | 317        | 227,428        | 174,475        | 30%              |
| Other Libraries    | 831           | 0          | 3,436          | 401            | 757%             |
|                    | <b>55,217</b> | <b>317</b> | <b>230,864</b> | <b>174,876</b> | <b>32%</b>       |

\*Totals included in Main Library and Branch circulation counts

| REFERENCE QUESTION LOAD    | Monthly Total |            | Year-to-Date  |              | YTD<br>Gain/Loss |
|----------------------------|---------------|------------|---------------|--------------|------------------|
|                            | 2021          | 2020       | 2021          | 2020         |                  |
| Virtual Reference          | 3,485         | 245        | 14,107        | 478          | 2851%            |
| Interlibrary Loan Requests | 872           | 0          | 3,614         | 1,360        | 166%             |
|                            | <b>4,357</b>  | <b>245</b> | <b>17,721</b> | <b>1,838</b> | <b>864%</b>      |

| CHANGES IN PERMANENT<br>COLLECTION | Monthly Total |      | Year-to-Date |        | YTD<br>Gain/Loss |
|------------------------------------|---------------|------|--------------|--------|------------------|
|                                    | 2021          | 2020 | 2021         | 2020   |                  |
| New Titles Added                   | 3,945         | 0    | 15,209       | 30,692 | -50%             |
| Total Items Added                  | 8,531         | 0    | 40,455       | 44,857 | -10%             |

| HOURS OPEN   | Monthly Total |      | Year-to-Date |        | YTD<br>Gain/Loss |
|--------------|---------------|------|--------------|--------|------------------|
|              | 2021          | 2020 | 2021         | 2020   |                  |
| Main Library | 200           | 0    | 424          | 480    | -12%             |
| Branches     | 4,800         | 0    | 10,176       | 14,220 | -28%             |

| OHIO BRAILLE & AUDIO<br>READING DOWNLOAD (BARD) | Monthly Total |      | Year-to-Date |        | YTD<br>Gain/Loss |
|---|---------------|------|--------------|--------|------------------|
|   | 2021          | 2020 | 2021         | 2020   |                  |
| Downloads                                       | 14,644        | 0    | 63,235       | 34,036 | 86%              |
| Users   | 713           | 819  | 2,883        | 2,235  | 29%              |

Included in circulation activity

| STREAMING MEDIA | Monthly Total |        | Year-to-Date |        | YTD<br>Gain/Loss |
|-----------------|---------------|--------|--------------|--------|------------------|
|                 | 2021          | 2020   | 2021         | 2020   |                  |
| Songs           | 16,449        | 17,512 | 76,383       | 70,829 | 8%               |
| Users           | 275           | 293    | 1,152        | 1,133  | 2%               |