

CLEVELAND PUBLIC LIBRARY  
Minutes of the Regular Board Meeting  
October 20, 2022  
Trustees Room Louis Stokes Wing  
12:00 Noon

Present: Ms. Butts, Mr. Seifullah, Mr. Corrigan,  
Ms. Rodriguez, Mr. Hairston, Ms. Thomas  
(departed, 12:30 p.m.)

Absent: Mr. Parker

Ms. Rodriguez called the meeting to order at 12:06 p.m.

**NEW BUSINESS**

Ms. Rodriguez requested that the following item of New Business be considered at this time.

Resolution to Salute Teleange' Thomas

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Teleange Thomas has served on the Board of Library Trustees since her first appointment on August 25, 2020, a tenure marked by the challenges and opportunities faced by the Library as it emerged from the COVID-19 pandemic and proceeded to implement both the Facilities Master Plan and the transformative People's University 2030 Plan; and

WHEREAS, Ms. Thomas, whose career has been devoted to strengthening the Cleveland community, brought to this Board a unique perspective and a wealth of leadership experience from her roles at JumpStart, Inc., Candid, the Sisters of Charity Foundation, University Hospitals Cleveland, and the Cleveland Department of Public Health; and

WHEREAS, In her role as Trustee, Ms. Thomas served as Chair of the CPL Advocacy Taskforce and also served on a the Community Services Committee, the Capital Projects

**RESOLUTION TO  
SALUTE  
TELEANGE'  
THOMAS**  
Approved

and Diversity Committee, and the Strategic Planning Committee; and

WHEREAS, The Board of Trustees wishes to acknowledge Ms. Thomas's years of exemplary service, with its feeling of loss mitigated by the knowledge that while Ms. Thomas is leaving Cleveland Public Library, she is continuing to serve the greater Cleveland community through her role as Chief Operations and Relationships Officer at JumpStart, Inc. and through the other organizations on whose boards she sits; now, therefore be it

RESOLVED, The Board of Library Trustees extends its collective appreciation to Teleange' Thomas for her dedication and service to Cleveland Public Library and wishes her every success in her future endeavors.

After photographs, attendees applauded Ms. Thomas. Various Trustees shared remarks expressing their deep appreciation for Ms. Thomas' service, dedication, and commitment to the Cleveland Public Library Board of Trustees.

Ms. Thomas conveyed her gratitude serving the Library in the capacity of trustee and offered continuous and steadfast support should she be needed in the future.

**PUBLIC  
COMMENTS**  
Acknowledged

**PUBLIC COMMENTS**

Ms. Rodriguez acknowledged Camilo Villa, Northern Ohio Coordinator, SEIU Local 1, who was present for today's Board Meeting. Mr. Villa read the following comment that he submitted online in support of the unionization of Royce Security:

*October 20, 2022*

*To the Cleveland Public Library Board of Trustees:*

*Good afternoon. My name is Camilo Villa, I am the Northern Ohio Coordinator with SEIU Local 1. Service Employees International Union Local 1 represents 50,000 service workers in 11 cities and 6 states, including more than 5,000 janitors and security offices across Ohio. We have a proud history of working cooperatively with building owners, managers, and responsible contractors across the Midwest to improve the quality of*

life for workers and the quality of service for clients. As representatives of SEIU Local 1, we are addressing the board today on behalf of Royce security officers—contracted workers who protect CPL facilities.

The Cleveland Public Library, as one of our city's most trusted institutions, provides accessible and inclusive centers for learning across Cleveland's diverse communities. As residents, taxpayers, and patrons of CPL, we proudly support & echo your epithet of "the people's university." Given your important role in our community, public safety should be a top priority for the Library, and security concerns must be taken very seriously by CPL leadership.

As you know, the majority of the Library Branches in the Cleveland Public Libraries are secured by CPL employees, represented by Laborers Local 860. Through collective bargaining these officers enjoy protections on the job, a living wage, strong benefits, and the respect of the Library. However, at several branches, security is provided by a second class group of security officers who are subcontracted through a non-union private security company.

Using responsible security contractors that provide good wages and training brings clear benefits to building owners and managers, including high-quality service and low turnover. Another major benefit of responsible contracting is the lowering the risks associated with providing security to clients and tenants.

The contracted officers who protect several of the Cleveland Public Library branches are employed by Royce U.S. Protection Service, or Royce Security. As employees, they experience suppressed wages, wage theft, cost prohibitive benefits, and no paid time off, including for bereavement. This understandably has led to a great deal of frustration among the officers, contributing an extremely high rate of turnover. However, the Royce officers at the Cleveland Public Library have made the decision to form a union to improve their working conditions, create more consistency, and to be able to deliver a stronger level of service to the libraries, a cornerstone of the Cleveland community.

*These officers, as well as their colleagues at other Royce accounts in the city, have informed their employer that they intend to unionize with SEIU Local 1 and have requested a fair process for unionization. At this time Royce has refused to commit to recognize Security Officers' desire to unionize and commit to a fair process for union recognition. We are calling on the Cleveland Public Library, as a leader in our community, to encourage Royce to engage in a productive dialogue with their employees.*

*Unfortunately, Royce Security has continually refused to recognize their employees' right to unionize and refused to enter into a fair organizing agreement. This is a pattern we have seen across Cuyahoga County with Royce, including at the United Way headquarters from whom you have voted today to accept a grant for hosting Family Space program locations to support Cleveland's hardworking families. As a public institution with a heavily unionized workforce, the Library knows just how transformative good, family-sustaining jobs are for your Northeast Ohio community. Simply put, this is an opportunity to continue leading by example in raising contracted job standards and lifting up all of our residents together.*

*Respecting officers' rights to unionize is an essential part of quality, responsible security contracting. The way Royce has rebuffed repeated attempts to engage collaboratively with their employees is not what these hardworking security officers deserve, and certainly not what the public deserves, either. We encourage you to continue upholding the rights of the workers who secure your buildings.*

*Ensuring that responsible contracting standards are in place at The Cleveland Public Library will help improve working conditions, lower worker turnover, improve training, and create a safer environment for security officers, Library employees, and patrons. To support this effort, we ask that you act quickly & decisively to raise standards for your contracted security officers by adopting a responsible contracting policy and supporting the right of Royce officers at CPL locations to form a union. We urge the Board to communicate to your contractor, Royce Security, that the Library's leadership supports good union jobs for its contracted security officers. And we thank you for your time today.*

Please do not hesitate to reach out to me with any questions by email at [villac@seiul.org](mailto:villac@seiul.org) or cell 4403135767.

In closing, Mr. Villa thanked the Board for the opportunity to share this concern and stated that he welcomes the Library's support to uplift the jobs that these officers do to keep the branches safe.

After thanking Mr. Villa, Ms. Rodriguez expressed her disapproval of the terminology "second class group of security officers" as referenced by Mr. Villa in his letter. Ms. Rodriguez explained that we as a Library are in disagreement as no employee or contractor of the Library is regarded as a second class citizen.

As she continued, Ms. Rodriguez stated that she believed that the security officers are very good at what they do, and their service is appreciated.

With respect, Mr. Villa stated that the reason he carefully chose those words is because those officers are denied the rights of Library employees who do the same work.

Mr. Corrigan stated that we are grateful for our long association with SEIU and the Union knows there are limitations on what we can do in participating in someone else's efforts to unionize. However, we want to commend SEIU for their continuing good relationship with us. If there are any legal issues, we recommend that Royce obey the law as we have done. In closing, Mr. Corrigan extended his best wishes SEIU Local 1.

Director Thomas stated that he will be meeting with Yanela Sims, Ohio State Director and Vice President, SEIU Local 1, and try to get an understanding of her expectations and bring that back to the Board.

Ms. Rodriguez also recognized online comments from Mr. Johnathan Crosby and Ms. Taisha Bron, urging the Library to support the unionization of Royce Security.

#### **Approval of the Minutes**

Ms. Rodriguez moved approval of the Regular Board Meeting of 9/13/22. Mr. Hairston seconded the motion,

MINUTES OF  
REGULAR  
BOARD  
MEETING OF  
9/13/22  
Approved

which passed 5 in favor and 1 abstention by Mr. Corrigan who was unable to attend the Regular Board Meeting.

**COMMUNICATIONS**

Director Thomas stated that there were no communications to be acknowledged.

**MOTION TO TEMPORARILY SUSPEND THE REGULATIONS**

After stating that because there was no Joint Finance, Human Resources & Community Services Committee Meeting, Mr. Corrigan moved to temporarily suspend the Regulations of the Board of Trustees in Article IX and X requiring referral of resolutions to committees, to consider the following resolutions. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

**FINANCE COMMITTEE REPORT**

Ms. Rodriguez presented the following report on behalf of Mr. Seifullah.

Resolution to Accept Gifts for the Month of September

(See page 1771-1772)

Ms. Rodriguez moved approval of the following resolution. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Board receives gifts of moneys, library service materials, technology resources and miscellaneous non-monetary gifts from generous citizens from time to time; and

WHEREAS, Attached to this Resolution is the Gift Report itemizing the gifts received by the Library for the month of September of 2022; now therefore be it

RESOLVED, That the gifts described in the Gift Report for September of 2022 be accepted upon the conditions

**MOTION TO  
TEMPORARILY  
SUSPEND THE  
REGULATIONS**  
Approved

**RESOLUTION TO  
ACCEPT GIFTS  
FOR THE MONTH  
OF SEPTEMBER**  
Approved

connected with said gifts in accordance with Section 3375.40(K) of the Ohio Revised Code.

Ninth Amendment to the Year 2022 Appropriation

(See pages 1773-1779)

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.40 provides for the amendment of an appropriation measure when necessary; and

WHEREAS, It is now deemed necessary to amend the Year 2022 Appropriation Measure, which complies with the Amended Official Certificate of Estimated Resources received from the Cuyahoga County Budget Commission dated October 12, 2022; and

WHEREAS, The aggregate of all appropriation classifications does not exceed the total amount submitted to the Cuyahoga County Budget Commission; now therefore be it

RESOLVED, That the sums indicated on the attached Ninth Amendment to the Year 2022 Appropriation Schedule be approved.

Resolution Authorizing Agreement with Taylor Oswald LLC for Benefits Consulting Services

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On December 19, 2019, this Board previously approved a resolution authorizing the Library to enter into an agreement with Taylor Oswald LLC for benefits consulting services; and

WHEREAS, The Library's current agreement with Taylor Oswald will expire on December 31, 2022; and

WHEREAS, The Library sought proposals for health care benefits consulting services from eighteen vendors and

**NINTH  
AMENDMENT TO  
THE YEAR 2022  
APPROPRATION**  
Approved

**RESOLUTION  
AUTHORIZING  
AGREEMENT  
WITH TAYLOR  
OSWALD LLC  
FOR  
BENEFITS  
CONSULTING  
SERVICES**  
Approved

received responses from Fedeli Group, Hyland, Marsh McLennan Agency, and Taylor Oswald; and

WHEREAS, Of the four firms that responded to the Library's request for proposals, Taylor Oswald LLC proposed the lowest monthly fee of \$6.00 per employee per month for each employee enrolled in the medical plan, and will continue to contribute up to \$70,000 per year in overrides to offset the cost of the Library's wellness incentive program. Taylor Oswald is a minority owned business; and

WHEREAS, At the rate of \$6.00 per employee per month with approximately 500 employees that are eligible to enroll in the medical plan, the Library estimates the total cost of Taylor Oswald's services to be approximately \$36,000 per year; and

WHEREAS, The Library Administration desires to enter into a new agreement with Taylor Oswald for a three-year term beginning on January 1, 2023 and expiring on December 31, 2025 with the option to renew for two successive terms of one year each; now therefore be it

RESOLVED, That the Executive Director, CEO, or his designee, is hereby authorized to enter into an agreement with Taylor Oswald LLC, subject to the approval of the Director of Legal Affairs, for benefits consulting services for up to a period of three years through December 31, 2025 and to renew the agreement under the same terms for two successive terms of one year each, at a cost not to exceed \$36,000 per year to be expended from General Fund No. 11140053-53710 (Professional Services).

Resolution to Renew Maintenance Agreement with Integrated Precision Systems Inc. for Maintenance of People Counting Hardware, Software, and Firmware

(See pages 1780-1781)

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On November 21, 2013, the Board of Library Trustees authorized the Library to enter into a five-year agreement with Integrated Precision Systems, Inc.

**RESOLUTION  
TO RENEW  
MAINTENANCE  
AGREEMENT  
WITH  
INTEGRATED  
PRECISION  
SYSTEMS INC.  
FOR  
MAINTENANCE  
OF PEOPLE  
COUNTING  
HARDWARE,  
SOFTWARE,  
AND FIRMWARE**  
Approved



("IPS") for maintenance of the Library's people counting hardware, software, and firmware at the cost of \$30,000 for the first year, with a 5% increase each subsequent year of the contract; and

WHEREAS, Each year since 2013, this Board has authorized the Library to renew the agreement with IPS for maintenance services for the Library's people counting system, and on October 21, 2021, this Board authorized the Library to renew the agreement with IPS for maintenance services for the period beginning November 15, 2021 and ending on November 14, 2022 at a cost of \$48,090.49; and

WHEREAS, IPS has proposed to provide maintenance to the Library's people counting hardware, software, and firmware for the period beginning on November 15, 2022 and ending on November 14, 2023 at a cost of \$49,278.00; and

WHEREAS, The Department of Information Technology recommends renewing the maintenance agreement with IPS for an additional year effective November 15, 2022 at a cost of \$49,278.00; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public Library hereby authorizes the Executive Director, CEO or his designee, to enter into an amendment to the agreement with Integrated Precision Systems Inc. for maintenance services for the Library's people counting hardware, software, and firmware for an additional year for a total amount of \$49,278.00, subject to approval of the Library's Director of Legal Affairs, with the expenditure being charged to 13010053-53360 (Computer Maintenance).

Resolution Authorizing Continuation of Lease of Vehicles from Enterprise FM Trust

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On June 13, 2017, the Board of Trustees of the Cleveland Public Library authorized the Library to enter into a lease and maintenance agreement with Enterprise FM Trust (through its attorney-in-fact Enterprise Fleet Management, Inc.) for two (2) new vehicles for use by

**RESOLUTION  
AUTHORIZING  
CONTINUATION  
OF LEASE OF  
VEHICLES  
FROM  
ENTERPRISE FM  
TRUST  
Approved**

the Mobile Services Department for a period of sixty (60) months, at the estimated cost of \$7,675.92 per year, or \$38,379.60 for a period of sixty (60) months; and

WHEREAS, The five-year term of the lease agreement with Enterprise Fleet Management ended with Enterprise Fleet Management's August 3, 2022 invoice, and Enterprise Fleet Management allows the Library to continue the lease on a month-to-month basis whereby the lease payment is adjusted based upon what is still owed and depreciation; and

WHEREAS, The Library desires to continue leasing the two (2) vehicles from Enterprise Fleet Management on a month-to-month basis through September 5, 2023 and September 8, 2023, respectively; and

WHEREAS, The Library estimates that the continued lease of the two (2) vehicles through early September 2023 will cost approximately \$600.00 per month subject to a continued \$25.00 monthly management fee once the vehicle lease is paid down, for a total cost not to exceed \$7,200.00 for the one-year extension; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO or his designee(s) to continue the two-vehicle lease initially authorized by this Board on June 13, 2017 on a month-to-month basis through September 5 and September 8, 2023 at the rate of approximately \$600.00 per month for a total cost not to exceed \$7,200.00, with the expenditures being charged to the General Fund accounts 12700053-53510 and 12710053-53510 (Rent/Lease).

In response to Mr. Hairston's inquiry, Carrie Krenicky, Chief Financial Officer, stated that these are 2017 vehicles with very low mileage.

Director Thomas stated that during the pandemic, we did much less driving.

Ms. Krenicky stated that the lease rate will decline with the amount we owe and depreciation.

Resolution to Ratify Amendment to Agreement with  
Personnel Research and Development Corporation for  
Executive Coaching Services

**RESOLUTION TO  
RATIFY  
AMENDMENT TO  
AGREEMENT  
WITH  
PERSONNEL  
RESERCH AND  
DEVELOPMENT  
CORPORATION  
FOR EXECUTIVE  
COACHING  
SERVICES**

Approved

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On April 15, 2021, this Board unanimously approved a resolution authorizing an agreement with the Personnel Research & Development Corporation ("PRADCO"), a management consulting firm, for the provision of coaching and development services for the Executive Leadership Team ("ELT"); and

WHEREAS, After utilizing coaching and development services offered by PRADCO in 2021, the Library and PRADCO entered into an agreement on February 23, 2022 for additional ELT-level coaching sessions at a cost of \$24,000; and

WHEREAS, The Library now desires to engage PRADCO to provide similar professional coaching services to its Director-level staff; and

WHEREAS, The Library and PRADCO intend to execute an amendment to the February 2022 Agreement in order to provide professional coaching services to the Library's Director-level staff for an additional cost of \$22,500; now therefore be it

RESOLVED, That the Board of Library Trustees hereby authorizes the Executive Director, CEO or his designee to enter into an amendment to the February 2022 Agreement with PRADCO in order to provide Director-level professional coaching sessions for an additional fee not to exceed \$22,500, thus increasing the PRADCO's total compensation under the agreement to an amount not to exceed \$46,500, which expenditure shall be charged to General Fund Account Number 11510053-53710 (Professional Services).

Lynn Sargi, Chief Talent Officer, stated that the Library engaged with PRADCO in 2021 to continue our investment with executive coaching for our leadership team. PRADCO is a locally female owned business enterprise that is in line with our DEI policies. The primary work was to do 360-degree feedback and coaching

for executives which was completed primarily in 2021. As we entered into 2022, there were several members of the Executive Leadership Team who desired to continue with coaching and we entered into an agreement for that.

As she continued, Ms. Sargi stated that discussion continued among the Executive Leadership Team regarding the possible benefits of cascading that feedback and coaching down to the next level. Therefore, PRADCO has been working with three of our directors. Because of the combined work of continued coaching Executive Leadership Team members and emerging coaching for directors is over the \$25,000 threshold, this resolution must come before the Board for approval.

Ms. Sargi stated that Mr. Hairston has requested documentation regarding the coaching and its impact.

Mr. Hairston stated that he received the information that he needed to be in favor of this resolution.

Resolution Authorizing Commercial Account Agreement with U.S. Bank for Fleet Credit Card Services

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The purchase of fuel and the use of fuel cards for government-owned vehicles and equipment meets an operational need; and

WHEREAS, On June 27, 2022, the Library sent a request for proposals seeking information on fleet card programs, and the Library evaluated responses and proposed solutions from Huntington National Bank, U.S. Bank/Voyager, WEX/Enterprise Fleet Management, and BP/FleetCor; and

WHEREAS, The Library management favors and recommends the U.S. Bank Voyager Program because of the functionality offered and their public sector experience; and

WHEREAS, The State of Ohio currently has a contract with U.S. Bank Voyager, and in order for the Library to

**RESOLUTION  
AUTHORIZING  
COMMERCIAL  
ACCOUNT  
AGREEMENT  
WITH U.S. BANK  
FOR FLEET  
CREDIT CARD  
SERVICES**  
Approved

participate under their contract, the Library must enter into a commercial account agreement with U.S. Bank; and

WHEREAS, Pursuant to the Auditor of State Advisory Memo issued September 28, 2021, the Library management will develop and implement good internal controls and procedures related to fuel card expenditures to ensure public dollars are properly accounted for and spent; now therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Executive Director, CEO or his designee to execute a commercial account agreement with U.S. Bank for the purpose of participating in the U.S. Bank Voyager Program and such agreements and instruments as may be necessary or appropriate to effectuate the terms and conditions of this Resolution, which agreements and instruments shall be subject to the approval of the Library's Director of Legal Affairs, and instructs the Library's management to be responsible to develop and maintain appropriate internal controls to protect government assets/funds and ensure they are used for a proper public purpose.

Mr. Corrigan noted that these are fuel credit cards for gas.

Resolution to Accept Gift from the Cleveland Public Library Foundation and to Authorize Purchase of Display Cases

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Cleveland Public Library routinely mounts exhibitions of rare and valuable materials from its vast collections to educate and inspire the public; and

WHEREAS, The existing display cases in Main Library, Special Collections do not meet contemporary archival standards for the safe, secure display of rare materials, nor does the Library have any display cases to showcase its larger items, such as folio volumes/prints, maps, and blueprints; and

WHEREAS, A very generous donor has offered \$50,000 to the Cleveland Public Library Foundation, to be disbursed

**RESOLUTION TO  
ACCEPT GIFT  
FROM THE  
CLEVELAND  
PUBLIC LIBRARY  
FOUNDATION  
AND TO  
AUTHORIZE  
PURCHASE OF  
DISPLAY CASES**  
Approved

over the course of a few years, for the purpose of acquiring two custom-designed, state-of-the-art oversized archival display cases from Case[werks], the exclusive U.S. representative of Glasbau REIER, a leading archival display case maker for major museums worldwide; and

WHEREAS, The total cost of the two cases is \$69,030, with the CPL Foundation providing \$50,000 to the Library in advance of its receipt of funds from the donor, and the Library contributing the balance of \$19,030 from Library funds; now therefore be it

RESOLVED, That the Cleveland Public Library Board of Trustees, pursuant to the authority set forth in R.C. § 3375.40(K), hereby accepts this gift from the Cleveland Public Library Foundation in the amount of \$50,000, to be deposited into the General Fund Account 101046-46100 (Restricted Gifts); and be it further

RESOLVED, That the Board of Library Trustees hereby authorizes the Executive Director, CEO or his designee to enter into an agreement with Case[werks] of Baltimore, Maryland, sole U.S. representative of Glasbau REIER of Lauta, Germany, in an amount not-to-exceed \$69,030 for the design, purchase, and installation of two museum-quality exhibition cases, with the expenditure being charged to the General Fund Account 19210055-55510 (Furniture), and which agreement shall be subject to approval by the Library's Director of Legal Affairs.

Resolution to Accept Grant from United Way of Greater Cleveland for the Family Space Program

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, To increase access for families with younger children, Cuyahoga County's Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood partnered with United Way of Greater Cleveland to provide supportive programming in the county by implementing and administering the Family Space program; and

**RESOLUTION  
TO ACCEPT  
GRANT FROM  
UNITED WAY  
OF GREATER  
CLEVELAND  
FOR THE  
FAMILY SPACE  
PROGRAM**

Approved

WHEREAS, United Way, who shall serve as the Lead Partner organization, received funding to establish and implement the Family Space program; and

WHEREAS, Cleveland Public Library was invited to participate and has agreed to host and to staff two Family Space program locations that will provide safe, accessible, and welcoming places that prioritize the needs of families with young children; and

WHEREAS, This partnership will build on the knowledge that good health, early learning, parental involvement, and supportive communities play a critical role in a young child's growth and development; therefore be it

RESOLVED, That Cleveland Public Library Board of Trustees, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts a grant in the amount of \$120,502.00 from United Way for deposit into the Early Literacy Fund Account 258046-46100-28801; and be it further

RESOLVED, That the Executive Director, CEO or his designee, is authorized to enter into and to execute such agreements and instruments as may be necessary or appropriate to effectuate the terms and conditions of this Resolution, including those for amounts in excess of \$25,000, which agreements and instruments shall be subject to the approval of the Library's Director of Legal Affairs.

Resolution to Accept Fulton/Verizon Community Innovation Lab

(See pages 1782-1783)

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On November 17, 2020, the Board of Trustees of the Cleveland Public Library adopted a Resolution of Intent authorizing the Cleveland Public Library to enter into a License agreement and such other instruments and agreements as are necessary with JumpStart Inc. to effectuate the construction of a Community Innovation Learning Center ("Learning Center") at the Library's Fulton branch and to work with the Library following completion of the Learning Center to provide technology-

**RESOLUTION TO  
ACCEPT  
FULTON/VERIZON  
COMMUNITY  
INNOVATION LAB**  
Approved

centered programming focused on digital literacy, workforce readiness, STEM principles, and entrepreneurship; and

WHEREAS, JumpStart, through its contractor, Regency Construction Services, Inc., has completed construction of the Learning Center at the Fulton branch; and

WHEREAS, The Learning Center occupies 1,543 square feet of the Fulton branch and consists of a greeting/lounge area, classroom/lecture area, and project workshop. The Learning Center features completely updated walls, ceiling, and floors, an ADA barrier-free design, and all new furniture; now therefore be it

RESOLVED, That the Board hereby accepts the gift of the Learning Center from the JumpStart, Inc., having determined that the project has been constructed and installed in a manner satisfactory to the Library's Capital Projects Manager, and that JumpStart, Inc. and its contractors have complied with the conditions concerning construction of the Project contained in the License Agreement entered into between JumpStart, Inc. and the Library; and be it further

RESOLVED, That the Board President, or her designee, is authorized to execute the Acceptance of Gift document in the form attached to this Resolution or in form substantially similar thereto; be it further

RESOLVED, That all rights, title, and incidents of absolute ownership of the Learning Center, including all furniture, fixtures, and equipment included therein, shall be transferred and vested in the Library from the time of acceptance of the gift forward.

Ms. Rodriguez thanked JumpStart, Inc. for this important gift and shared comments on the Lab's recent grand opening.

Resolution to Reject Bids, Declare Urgent Necessity and Authorize Negotiation of Contract for Louis Stokes Wing Ceiling Modification Project

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

**RESOLUTION  
TO REJECT  
BIDS, DECLARE  
URGENT  
NECESSITY  
AND  
AUTHORIZE  
NEGOTIATION  
OF CONTRACT  
FOR LOUIS  
STOKES WING  
CEILING  
MODIFICATION  
PROJECT**  
Approved



WHEREAS, On December 16, 2021, the Board of Library Trustees authorized the Library to purchase custom shelving for floors seven and nine of the Louis Stokes Wing in order to maximize storage capacity on those floors; and

WHEREAS, Due to the height of the custom shelving, modifications must be made to the drop ceilings, lighting, and fire suppression system on floors seven and nine in order to accommodate the higher shelves; and

WHEREAS, The Library advertised in the Plain Dealer on June 3 and June 17 for bids to perform the ceiling modifications needed for the new shelving to be installed, but the Library received no bids from contractors to perform the work; and

WHEREAS, The Library advertised for bids in the Plain Dealer a second time on August 3 and August 17 and received the following three bids on September 22, 2022: Feghali Brothers LLC (\$650,000); Cold Harbor Building Company (\$948,000); and Panzica Construction Co. (\$1,354,777); and

WHEREAS, All three bids received by the Library on September 22, 2022 exceed the Library's \$500,000 estimated cost for the project by more than ten percent, and the Library is therefore precluded by Ohio Revised Code Section 153.12 from awarding a contract to any of the three bidders; and

WHEREAS, Supply chain disruptions have become commonplace in the aftermath of the COVID-19 pandemic, and prolonged delays and steeply escalating prices are now the norm when acquiring materials, equipment, and labor; and

WHEREAS, No new shelving can be installed until the ceiling modifications are complete, and bidding the project a third time will further delay the entire project and, in light of the unprecedented material and labor shortages, will not guarantee that lower bids will be received; and

WHEREAS, Pursuant to Revised Code Section 3375.41, the Library may dispense with statutory competitive bidding requirements and award a contract directly to one or more contractors when the Board of Library Trustees

determines that the situation presents an urgent necessity; now therefore be it

RESOLVED, That the Board of Library Trustees hereby rejects the three bids for the ceiling modification project received by the Library on September 22, 2022; and be it further

RESOLVED, That the Board of Library Trustees declares an urgent necessity and waives competitive bidding requirements in order to move forward with the ceiling modification project on floors seven and nine of the Louis Stokes Wing; and be it further

RESOLVED, That the Executive Director, CEO or his designee is authorized to enter into an agreement or agreements with one or more contractors to perform the ceiling modification project on floors seven and nine of the Louis Stokes Wing and is instructed to present such executed agreement or agreements to this Board for ratification at the next regularly scheduled meeting.

Resolution to Purchase Computer Hardware from MNJ Technologies Direct, Inc.

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Providing the public with equal access to a vast range of information and resources is one of the Library's guiding principles, and innovating for efficient and sustainable operations is a strategic priority; and

WHEREAS, For the public to have equal access to electronic information and resources, PC workstations must be replaced and upgraded in a timely manner in order to support the current operating system; and

WHEREAS, In order for the operations of the Library to perform efficiently using the current operating system and to avoid security issues and vulnerabilities, staff workstations also have to be replaced and upgraded in a timely manner; and

WHEREAS, The IT/CLEVNET Department sought proposals from three vendors and received the following:

**RESOLUTION TO  
PURCHASE  
COMPUTER  
HARDWARE  
FROM MNJ  
TECHNOLOGIES  
DIRECTOR, INC.**

Approved

For 200 All-in-One Computers

|                  |              |
|------------------|--------------|
| MNJ Technologies | \$215,600.00 |
| CDW-G            | \$283,418.00 |
| DirectDial       | \$297,209.00 |

now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, or his designee, to purchase (200) HP EliteOne 800 G6 All-in-One computers, at a cost of \$1,078 each for a total cost of \$215,600 from MNJ Technologies Direct, Inc., with the expenditure being charged to General Fund Account 13010055-55530 (Computer Hardware).

Ms. Rodriguez stated that many of the Library's old PC's will be donated to PCs for People so that they can be put into other homes.

Resolution Selecting and Ranking Most Qualified Architect Firms and Authorizing Negotiation of Agreement with Top-Ranked Firm for Glenville Branch Project

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote

WHEREAS, The Cleveland Public Library placed ads in the Cleveland Plain Dealer on August 23 and 30, 2022 announcing its request for statements of qualifications from architectural/engineering firms for the Glenville branch renovation and expansion project; and

WHEREAS, On September 16, 2022, the Library received statements of qualifications from 11 architectural/engineering firms; and

WHEREAS, A selection committee was formed to evaluate the statements of qualifications and to select no fewer than three firms that it considered most qualified. The selection committee met and selected the following four architectural firms that it determined to be the most qualified: Ubiquitous Design, Ltd., Studio Techne,

Incorporated, Moody-Nolain, Inc., and Bialosky and Partners, Architects, LLC; and

**RESOLUTION  
RANKING MOST  
QUALIFIED  
ARCHITECT  
FIRMS AND  
AUTHORIZING  
NEGOTIATION  
OF  
AGREEMENT  
WITH TOP-  
RANKED FIRM  
FOR GLENVILLE  
BRANCH  
PROJECT  
Approved**

WHEREAS, The evaluation committee interviewed all four top-ranked firms and subsequently met to determine the most qualified among the top four; and

WHEREAS, The selection committee recommends that the top four firms be ranked in the following order with the first being the most qualified:

- 1) Bialosky and Partners, Architects, LLC
- 2) Moody-Nolan, Inc.
- 3) Studio Techne, Incorporated
- 4) Ubiquitous Design, Ltd.

Now therefore be it

RESOLVED, That the Board of Library Trustees hereby accepts the recommendation of the selection committee, and announces the selection and ranking of the architectural firms as set forth above in this Resolution; and be it further

RESOLVED, That the Board authorizes the Executive Director, CEO or his designee to enter into negotiations for an agreement with Bialosky and Partners, Architects, LLC for architectural design services for the Glenville branch renovation and expansion in accordance with the requirements of Ohio Revised Code Section 153.69 which provides, among other things, that if the Library fails to negotiate an agreement with the highest ranked firm for a price that is fair and reasonable, it shall terminate negotiations with highest ranked firm and enter into negotiations with the architectural firm ranked the second highest. This process shall be repeated again with the third ranked firm in the event negotiations fail with the second highest firm; be it further

RESOLVED, That upon completion of negotiation, the Executive Director shall submit the agreement to this Board for final approval.

Resolution Authorizing Amendment to Agreement for Design Services for the Martin Luther King, Jr. Branch of the Cleveland Public Library

**RESOLUTION  
AUTHORIZING  
AMENDMENT  
TO AGREEMENT  
FOR DESIGN  
SERVICES FOR  
THE MARTIN  
LUTHER KING,  
JR. BRANCH OF  
THE  
CLEVELAND  
PUBLIC  
LIBRARY**  
Approved

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On June 18, 2019, the Board of Trustees of the Cleveland Public Library authorized an agreement with SO-IL Office Ltd and/or JKURTZ Architects Ltd in the amount of \$1,456,525 for architectural and engineering design services for the new Martin Luther King, Jr. branch. The Library and JKURTZ Architects Ltd. entered into an agreement in the amount of \$1,435,210 on November 15, 2019; and

WHEREAS, On September 17, 2020, October 21, 2021, November 18, 2021, and February 15, 2022 this Board authorized the Library to amend the agreement with JKURTZ Architects Ltd. to revise the design of the new Martin Luther King, Jr. branch to bring the project within budget and to address the redesign of certain elements of the library's exterior and interior features, increasing the total fee to \$2,055,360; and

WHEREAS, JKURTZ has submitted an additional services fee request seeking payment of \$54,000 for enhanced construction administration services to oversee construction of the foundation and structural podium being built by the developer and to provide additional structural engineering services and design coordination to incorporate value management elements for the structure and building envelope; and

WHEREAS, This Board finds that the increase in the fees is fair and reasonable; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO or his designee(s), to negotiate and execute an amendment to the agreement with JKURTZ Architects Ltd., in an amount not-to-exceed \$54,000, with the expenditure being charged to Developer Shared Costs budget established by this Board on February 15, 2022, and increasing the agreement to a total cost of \$2,109,360, in such form as is approved by the Director of Legal Affairs.

Mr. Hairston requested DEI information regarding JKURTZ.

In response, John Lang, Chief Operations Officer, stated that JKURTZ Architecture is in partnership with SO-IL. Although JKURTZ is a local firm, they are not an MBE firm. They do, however, have MBE consultants on their team for engineering, interiors and other aspects of their diverse design team.

Mr. Lang added that we do establish percentage goals for diversity participation in construction contracting, and those results have been periodically presented to the Board. For our professional services, it is a factor in our selection and something we seek in all of our teams but we do not have discrete goals for our professional services.

In closing, Mr. Lang stated that we factor in MBE designation at the time of selection and in this case was a couple of years ago. If the lead firm that the Library is contracting with does not have an MBE or WBE designation, then we look at who their subconsultants are, including civil, structural, mechanical, and electrical engineers, landscape architects, interior designers, and technology consultants to ensure that the overall team reflects a diverse approach.

Ms. Rodriguez thanked Mr. Lang for providing this information.

**FISCAL  
OFFICER'S  
REPORT**

Submitted

Fiscal Officer's Report

(See pages 1784-1842)

**REPORT ON  
INVESTMENTS**

Submitted

Report on Investments

(See pages 1843-1880)

**REPORT ON  
CONFER. &  
TRAVEL  
EXPENDITURES**

Submitted

Report on Conference and Travel Expenditures

(See pages 1881-1882)

**REPORT ON ALL  
VENDOR  
EXPENDITURES**

Submitted

Reports on All Vendor Expenditures

(See pages 1883-1900)

Reports on Expenditures Made from the Owner's Contingency Funds for Hough, Jefferson, West Park, Woodland, Central Distribution Facility, Lorain, Eastman, MLK Jr., Brooklyn and Rockport

(See pages 1901-1912)

Fees Paid for Legal and Consulting Services for the Period 7/01/22-9/30/22

(See pages 1913-1914)

**HUMAN RESOURCES COMMITTEE REPORT**

Mr. Hairston presented the following report.

Regular Employee Report

(See pages 1915-1916)

After expressing his approval of the easy-to-read format of this report, Mr. Hairston moved approval of the Regular Employee Report. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

Resolution to Adopt Section 127 Educational Assistance Plan and Authorize Expenditures for a Proper Public Purpose

(See pages 1917-1928)

Mr. Hairston moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library firmly believes that broadening and supporting learning and development opportunities for employees will lead to greater job satisfaction and increased employee retention and advancement; and

WHEREAS, Pursuant to Section 127 of the Internal Revenue Code, employers may adopt a written qualified educational assistance plan under which employees may receive reimbursement for certain educational expenses on a tax-free basis; and

**REPORTS ON EXPENDITURES MADE FROM THE OWNER'S CONTINGENCY FUNDS FOR HOUGH, JEFFERSON, WEST PARK, WOODLAND, CENTRAL DISTRIBUTION FACILITY, LORAIN, EASTMAN, MLK, JR., BROOKLYN AND ROCKPORT**  
Submitted

**FEEES PAID FOR LEGAL AND CONSULTING SERVICES FOR THE PERIOD 7/01/22-9/30/22**  
Submitted

**REGULAR EMPLOYMENT REPORT**  
Approved

**RESOLUTION TO ADOPT SECTION 127 EDUCATIONAL ASSISTANCE PLAN AND AUTHORIZE EXPENDITURES FOR A PROPER PUBLIC PURPOSE**  
Approved

WHEREAS, The Chief Talent Officer recommends that this Board adopt the Section 127 Educational Assistance Plan (the "Plan") in the form attached to this Resolution; and

WHEREAS, The proposed Plan would allow full- and part-time regular employees who have been employed by the Library for at least one continuous year and all pages and substitutes who have been employed by the Library for at least 18 continuous months to receive reimbursement for certain educational courses, such as those offered by institutions of higher education, trade associations, or other professional certification associations; and

WHEREAS, The proposed Plan would be jointly administered by the Chief Financial Officer and Chief Talent Officer, who would determine employee eligibility and would determine the annual per-employee cap on benefits under the Plan based on the availability of funds; and

WHEREAS, Ohio Revised Code 3375.40 states that a Library Board of Trustees has authority to "[e]xpend for library purposes, and in the exercise of the power enumerated in this section, all moneys, whether derived from the county public library fund or otherwise, credited to the free public library under its jurisdiction and generally do all things it considers necessary for the establishment, maintenance, and improvement of the free public library under its jurisdiction;" and

WHEREAS, The Auditor of State Bulletin 2003-005 states that government entities may not make expenditures of public monies unless they are for a valid public purpose and the use of Library funds to promote the Plan requires that the expenditures that the Library makes be for a "proper public purpose," meaning that the expenditures are required for the good of all inhabitants and that the primary objective of the expenditures is to further a public purpose, even if an incidental private end is advanced; now therefore be it

RESOLVED, That the Board of Library Trustees hereby adopts and approves the attached Section 127 Educational Assistance Plan, which shall be effective as of January



1, 2023, and authorizes the Executive Director, CEO or his designee to execute the plan; and be it further

RESOLVED, That this Board declares the expenditure of funds pursuant to the Section 127 Educational Assistance Plan for the reimbursement of employee educational expenses to be a proper public purpose and authorizes the Library's Fiscal Officer to expend moneys for these purposes.

Lynn Sargi, Chief Talent Officer, stated that as a part of the Human Resources Policy Manual, we are proposing a new and exciting policy for tuition reimbursement or Educational Assistance as titled in the policy.

Ms. Sargi provided additional context by presenting and explaining in detail the following presentation on Employee Engagement at Cleveland Public Library.

**Presentation: Employee Engagement @ CPL**

**Timeline - 2021**

**June 2021** -Employee Engagement survey conducted by Employers Resource Council

**October 2021** - Survey results shared at Town Hall with all CPL employees

**November 2021** - Employee Engagement Committee convened

- Brainstorming sessions

**Employee Engagement Committee**

- Angelina Bueno, Accounting
- Amei Hu, Tech Services Librarian
- Kenneth Redd, OLBPD
- James Clardy, Materials Hand.
- Bianca Jackson, Shelf Division
- Yari Rodriquez, Human Resources
- Lan Gao, Youth Services
- Forrest Lykins, Rockport
- Summer Salem, Property Management
- Melinda Graves, Human Resources
- Jean McFarren, Property Management
- Lisa Sanchez, GLGH
- Brooke Hodge, Marketing

- Delshun Peterson, Property Management
- Tristan Wheeler, 3E/OPS

### **Survey Highlights**

- 67% participation rate
- 69% - overall engagement/satisfaction score
  - Exceptional (75% or higher) subscales included: Supervision, coworker cohesion, value & innovation, performance & alignment, and employee engagement
  - Good (60-74%) subscales included: Job design & challenge, training, organizational support, and autonomy
  - Possible Need for Improvement (50-59%) subscales included: Leadership & inclusion
  - Needs Improvement (49% or lower) subscales included: Recognition & rewards, and development & growth

### **Timeline 2022**

**April 2022** - Employee Engagement Committee shared interim report at Town Hall (All Staff Meeting)

- Narrowed focus on key initiatives derived from brainstorming sessions

**May 2022** - Board of Trustees approved receipt of the Stevens Fund and dedicated it to be used toward Employee Engagement activities

**August 2022** - Employee Engagement Committee provided update at Town Hall on priority initiatives

**September 2022** - Launch 2022 Employee Engagement survey

**October 2022** - Board of Trustees Update with policy recommendation

### **Rewards and Recognition**

#### **Culture of Appreciation and Recognition**

1. **Socialize and Celebrate** - Continue opportunities for employees to socialize and celebrate.
2. **CPL Showcase** - Implement program to showcase employees and functions.
3. **Easy, informal recognition** - Provide branches/departments the resources to show appreciation and provide informal recognition
4. **Formal and frequent with a little competition** - Develop and implement a more frequent recognition program to highlight staff and departments - with a tinge of competition - to replace WOW.

## **1. Socialize and Celebrate**

Examples:

- Game nights (trivia, in-person or remote)
- Outings (sporting events, team activities (softball, bowling, etc.))
- Recognition activities
- Reward ceremonies
  - Service awards celebrations

## **Stevens Fund**

### **2. CPL Showcase**

- Assist employees in understanding and appreciating the work of one another
- Many employees do not understand the functions outside of Public Services
- Increase knowledge and understanding of types of jobs
- Supportive of Career Development efforts (another priority of Employee Engagement Committee)
- Create opportunities to highlight Public Services branches/departments and their uniqueness.
- Start Small - Target 2-3 CPL Showcases for 2023.
  - For example - Highlight Woodland and AMH.

### **3. Easy and Informal - Resources to Show Appreciation**

On the Spot - peer to peer - or manager - "Shout Out" cards:

- Can be completed by anyone
- Displayed in break room, bulletin board, entrance to department.
- Or digital - use Office 365 "Kudos", Yammer, etc.

Manager discretionary "appreciation" resources to support recognition activities

- Nominal gift cards
- Resources for pizza, donuts, ice cream, etc.

### **4. Formal and Frequent Recognition Program**

Periodic nominations (brief explanations) from anyone (peers, managers, etc.) for either individual work or group work. Encourage at least one submission from each department.

- "Shout Out" cards
- Mission Moments

Short review/voting period - Intranet or Survey Monkey

- Opportunity to highlight and communicate all the great work being done for all to see
  - A tinge of competitiveness
- Top winners get to select from menu of rewards.

### **Development and Growth - Priority Initiatives**

#### **1. Career Development Support**

- Mentorships/Coaching
  - Self-driven to enhance one's professional development.
  - Voluntary
  - Opportunity to connect less experienced employees with more experienced colleagues - mutual learning and mutually beneficial.
- Job Shadowing
  - An opportunity for CPL employees to shadow a specific position or location/department

After some discussion about shadowing, Ms. Sargi stated that all these initiatives are designed and developed by staff. Because of this, staff will begin to communicate this and generate interest in it. Although much of this happens already, they want more opportunities for more structure.

#### **2. Educational Assistance**

##### Education Assistance Program

- October 2022 - Policy and plan document to be presented to the Board of Trustees
- Effective January 2023; \$25,000 allocated.
- \$2,500 per person annual maximum
- Supports traditional college courses as well as certifications
- Structured so no tax consequences for recipients (complies with IRS Section 127)
- Eligibility:
  - Full time and part-time regular - 1 year of service with CPL
  - Substitutes and pages - 18 months of service with CPL

##### College Now

- All Staff educational session(s) to familiarize employees with College Now services.
- Type of assistance:

- o Educational advising
- o Developing plans for completing degrees and certifications
- o Helping with debt and financing.
- One-on-one sessions conducted on personal (not work) time since sessions may include spouse, children, etc.
- No cost to CPL; no cost to employee

After presenting this high-level overview about the work that the Employee Engagement Group has been doing, Ms. Sargi was available to answer any questions that Board may have had.

Ms. Rodriguez asked for an update on the WOW program.

Ms. Sargi explained that the WOW program will now fall under the new "formal" category where we may have some voting and will incorporate some of our WOW Committee members into further planning of that. The name may change from WOW to another name that the Committee comes up with.

Ms. Sargi stated that these formal recommendations were just shared with staff in August. The committee is now digging into details to make this come alive starting in January 2023.

Ms. Sargi reviewed Policy 522 and shared some highlights regarding the procedure requirement including preapproval; passing the course and being reimbursed for costs; verifying the completion of certification; etc.

Ms. Sargi added that there is a component in the procedure but not necessarily in the policy. If people are pursuing a traditional college course; if there are any grants or fellowships, the Library will not reimburse them above and beyond if they are receiving other financial assistance.

Ms. Butts stated that it is unlikely that all CPL employees will take advantage of the \$2,500 but it may cost us more than the budgeted \$25,000.

In response, Ms. Sargi explained that this first year will be an interesting test case and we will not know until we launch it.

Mr. Hairston stated that he has had discussions with Ms. Sargi regarding the approval process and expressed his approval of this staff development effort.

Ms. Butts advised that we be cautious of for-profit colleges and protect staff from what may be scams.

In response, Ms. Sargi stated that all schools must be accredited. Because there are many accrediting bodies, the type of accreditation must be specified.

Director Thomas thanked Ms. Sargi and the committee for their hard work on this and noted that he chaired the Ohio Library Council's Diversity, Equity and Inclusion Conference yesterday where CPL staff gave a presentation where the employee engagement survey was mentioned.

Because it was so well received by attendees, Director Thomas stated that he was very proud to be the leader of this organization at that time.

Resolution to Revise the Human Resources Manual

(See pages 1929-1932)

Mr. Hairston moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Pursuant to Section 121.2 of the Human Resources Manual, the Board of Library Trustees must approve all changes to the Human Resources Manual; and

WHEREAS, The Library's Human Resources Department is in the process of conducting a comprehensive review and revision to the Human Resources Manual to reflect the prevailing practices in today's workplaces; and

WHEREAS, The Library's Human Resources Department recommends that the Human Resources Manual be revised to include a new Section 522, titled "Educational Assistance," in the form attached to this Resolution; and

WHEREAS, The Library's Human Resources Department further recommends that the Human Resources Manual be revised to include updated Sections 220 and 382, titled "Hiring, Selection, and Probationary Period" and

**RESOLUTION  
TO REVISE THE  
HUMAN  
RESOURCES  
MANUAL**  
Approved

"Professional Development, Meeting and Activities," respectively, in the form attached to this Resolution; and

WHEREAS, The Library's Human Resources Department further recommends that the Human Resources Manual be revised by rescinding the following obsolete policies:

- 1) Section 333 - Leave of Absence Pay
- 2) Section 334 - Severance Pay
- 3) Section 424 - Workers Compensation
- 4) Section 451 - Members of Staff Organizations
- 5) Section 470 - AIDS Policy

; now therefore be it

RESOLVED, That the Board of Library Trustees hereby approves the proposed revisions to the Human Resources Manual as attached to this Resolution to add a new Section 522, to revise Sections 220 and 382, and to rescind Sections 333, 334, 424, 451, and 470 effective as of October 21, 2022 and instructs the Library's management to be responsible for implementation and execution of the provisions of these policies and their related procedures.

Lynn Sargi, Chief Talent Officer, stated that in addition to updating the Human Resources Manual to include a new Section 522, titled "Educational Assistance," it will include updated Sections 220 and 382, titled "Hiring, Selection, and Probationary Period" and "Professional Development, Meeting and Activities."

Finally, Ms. Sargi explained in detail that this revision seeks to rescind the following obsolete policies:

- 1) Section 333 - Leave of Absence Pay
- 2) Section 334 - Severance Pay
- 3) Section 424 - Workers Compensation
- 4) Section 451 - Members of Staff Organizations
- 5) Section 470 - AIDS Policy

Mr. Hairston thanked Ms. Sargi for providing this overview.

**COMMUNITY SERVICES**

Mr. Corrigan presented the following report.

Amendment to Fines and Fees Schedule

(See page 1933)

Mr. Corrigan moved approval of the following resolution. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The State Auditor requires that the fines and fees assessed by Cleveland Public Library be approved by the Board of Library Trustees; and

WHEREAS, The Fines and Fees Schedule ("Schedule") is revised and updated, as needed from time to time, to provide greater clarity and definition to library operations and services; and

WHEREAS, The current Fines and Fees Schedule needs to be revised to include an up-to-date listing of meeting spaces in the Louis Stokes Wing that are available for patrons and groups to reserve both during and outside of Library hours; now therefore be it

RESOLVED, That the Board of Library Trustees approves the revised Fines and Fees Schedule, as attached, to be effective October 21, 2022.

Mr. Corrigan stated that this item was discussed at the Community Services Committee meeting on Tuesday, October 18, 2022 and noted that the Library is still a popular wedding site for photographs. As discussion continued, we considered if the Library could be a wedding destination and partly in cooperation with the hotel directly across the street in the Arcade. For all of those reasons, it is appropriate to consider this resolution.

Monthly Activity Report

(See pages 1934-1938)

Mr. Corrigan again expressed his appreciation for new graphic format of the report and noted that in September

**AMENDMENT  
TO FINES  
AND FEES  
SCHEDULE**  
Approved

**MONTHLY  
ACTIVITY  
REPORT**  
Submitted



2022, our OLPD/BARD numbers are coming up on almost twice as what they were in September 2020.

John Skrtic, Chief of Special Projects and Collections, stated that yesterday a presentation was given to the Executive Leadership Team with OLBPD Director, Will Reed and that more books on the BARD system have circulated than ever before. Patrons across the state are very excited because we do not have to transport cartridges as much and we are now getting items more expeditiously through digital offerings.

Mr. Skrtic added that Will Reed, Director, Ohio Library for the Blind and Print Disabled, said he is unsure how long the increase of circulation will rise but he is pleased with the increase in usage. We will continue to watch those statistics closely.

Mr. Corrigan noted that eMagazines are back to their pre-COVID level. Although eMagazines have not done as well, the print magazines continue to survive. eBooks and eAudiobooks are still increasing.

Mr. Corrigan observed that one of the largest parts of Main Library's circulation is international and foreign language items which is close to 12% of September's circulation. This is literally more than half of our AV and Popular circulation and is very close to our general Literature circulation. These graphics are a helpful way for us to stay updated on what is going on. In closing, Mr. Corrigan asked for a clarification on circulation for branches that are closed.

Mr. Skrtic explained that the reason holds of items are still being counted from closed branches is that CPL endeavored to have patrons be able to place holds on materials from these closed locations and have the items sent to an open CPL library for them to check out.

#### Building Status Update

Mr. Lang, Chief Operations Officer, stated that we were excited to open the Verizon Fulton Learning Center and Jefferson Branch Grand Opening last weekend and announce that the Hough project is in final inspections this week in preparation for its Grand Opening on November 12, 2022.

**BUILDING  
STATUS  
UPDATE**  
Presented

Property Management staff is preparing buildings to cross over from cooling season to heating season and performing scheduled maintenance on all HVAC systems.

Before thanking Mr. Lang for his update, Mr. Corrigan expressed his gratitude to staff who helped make the Verizon Fulton event and the Jefferson Branch opening wonderful successes.

#### Advocacy Taskforce Update

Dr. Shenise Johnson Thomas, Chief of External Relations and Development, stated that our focus around advocacy is still around cultivation with the elected officials. As mentioned at the last Regular Board Meeting, Director Thomas continues to meet with elected officials and recently he met with Representative Kent Smith. If successfully elected, he will be moving to the State Senate. Dr. Johnson Thomas noted that when we were going through the PLF last biennium it was the Senate who took us over. We are being very strategic in working with the Cosgrove Jonhenry team to identify the people who Director Thomas should be in front of.

#### Foundation Update

Dr. Shenise Johnson Thomas, Chief of External Relations and Development, stated that we are continuing to focus on end of the year solicitations.

Dr. Johnson Thomas stated that we successfully closed the ArtBox down in October and thanked everyone who provided staff support. The focus is now getting the fundraising component of the Cleveland READS campaign launched.

Finally, Dr. Johnson Thomas added that the Foundation is preparing for their December board meeting where they will be electing several new board members.

Mr. Corrigan thanked Dr. Johnson Thomas for sharing her updates.

#### Diversity, Equity & Inclusion Update

Director Thomas stated that the committee continues to work with our ERG's and noted that several staff members

**ADVOCACY  
TASKFORCE  
UPDATE**  
Presented

**FOUNDATION  
UPDATE**  
Presented

**DIVERSITY,  
EQUITY &  
INCLUSION  
UPDATE**  
Presented

attended the Ohio Library Council's DEI Conference yesterday and made a presentation.

After thanking Director Thomas for his update, Mr. Corrigan encourage everyone to attend the Hough Branch Grand Opening on November 12, 2022.

### **OLD BUSINESS**

There were no items of Old Business to be discussed.

### **PRESIDENT'S REPORT**

As a part of the President's Report, Ms. Rodriguez stated that book banning is an issue that is spreading across the nation and distributed to the Board information about the policies the Library currently has in place. Ms. Rodriguez stated that the policies may need to be updated regarding the banning of books in our collection. A resolution will be placed under New Business at the next Regular Board Meeting.

Ms. Rodriguez shared that represented Cleveland Public Library at ULC's Lessons from the Field Conference: Growing Your Business Services to Improve Your Local Economy, held in Baltimore, MD, September 21-23. During her trip, Ms. Rodriguez met with Board Presidents of Enoch Pratt Free Library and Baltimore Public Library. Ms. Rodriguez emphasized the importance of meeting with board members from other libraries whenever there is an opportunity. In addition to sharing information on what our Board is doing, we can learn what other boards are doing as well. We want to be the best Board that we can be.

### **DIRECTOR'S REPORT**

Before he presented his report, Director Thomas shared that the Library's Collection Development Policy is over 600 pages, some of which address the banning of books. We will develop a one-to-two-page document on where we are today. On Tuesday, the Governor of Missouri put forward his proposal that would stop funding for libraries with "prurient" books.

**PRESIDENT'S  
REPORT**  
Presented

**DIRECTOR'S  
REPORT**  
Presented

Director Thomas added that he was recently in Chicago for the Digital Public Library of America meeting and met with the Director of the Chicago Public Library. They are already considered a sanctuary city and now desire to be a book sanctuary city and have started "*The Read-sistance*". They would like to recruit Cleveland to that as well.

Director Thomas stated that at an upcoming Regular Board Meeting, he would bring complete information to the Board on what that means for Cleveland Public Library should choose to become a book sanctuary city and join a variety of cities in this effort.

Mr. Hairston asked for an update regarding where we are as a state on this issue.

In response, Director Thomas stated that he had a recent conversation with Michelle Francis, Executive Director, Ohio Library Council, who believes that libraries, at this time, be rather calm in their approach. We have a great deal of respect from the legislature for libraries and for what libraries do. Ms. Francis is hoping that people will not get in front things. We do not have a governor who is very favorable for libraries. He is looking for additional funding that could be placed in the budget. For now, Ms. Francis recommends that we have our policies in place. Therefore, it is not necessary that we jump out in front right now. Ohio has not had the issues as other states have had. For the most part, the legislature is pro-library.

Finally, Director Thomas announced that October 16, 2022 was Boss' Day. After he expressed his appreciation to the Board for their support, Director Thomas passed out gift bags to each Trustee.

Mr. Corrigan stated that the Ohio Center for the Book now has a podcast and encouraged the Board to join the podcast. Don Boozer, Manager, Literature Department | Homebound Services and Coordinator, The Ohio Center for the Book, and his staff made sure that the Library was a part of the celebration honoring the life and legacy of Harlan Ellison on September 17, 2022. Harlan Ellison is probably considered among Cleveland's most famous writers in the last century.

After Mr. Corrigan thanked Michael Ruffing, Special Projects Manager, for his work on the high-density shelving project, Director Thomas told the Board that John Skrtic would appear with comedian and WKYC television personality, Mike Polk at the Cleveland Music Box in the Flats on Wednesday, October 26th. Mr. Skrtic would be showing historic photos from the Library collection at the show. The show is an ongoing history comedy event that will be held over the next few months.

## **Strategic Plan**

### **Our Mission:**

We are "The People's University," the center of learning for a diverse and inclusive community.

### **Our Strategic Priorities:**

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

## **PUBLIC SERVICES**

### **PROGRAMS, SERVICES AND EXHIBITS**

#### **Ohio Center for the Book's celebration of the life and legacy of Cleveland's own Harlan Ellison**

Literature and Ohio Center for the Book Manager Don Boozer hosted the Ohio Center for the Book's celebration of the life and legacy of Cleveland's own Harlan Ellison in collaboration with Celebrating Cleveland's Past Masters on September 17th. A distinguished panel of speakers including Ellison's niece, two Cleveland State University faculty members, nationally known comics creator Tony Isabella, and scholar and author Mark Dawidziak, provided insight into the personal and professional sides of one of the greatest writers of American literature.

#### **Our City Is A Canvas: A Downtown Cleveland Photo Walk**

Center for Local and Global History Library Assistant Adam Jaenke hosted the program Our City is a Canvas: A Downtown Cleveland Photo Walk on September 10th.

### **Genealogy Programs and Services**

Center for Local and Global History Manager Olivia Hoge hosted 12 members of the Brooklyn Genealogy Club on September 11th. Ms. Hoge gave an overview of the genealogy collections, answered questions, and toured the Photograph Collection with the club. Members stayed afterwards to use the resources.

### **Music at Main**

On September 3rd, Mo' Mojo performed in the Eastman Reading Garden. Attendance totaled 109 people. This was the most attended Music at Main performance since 2016.

### **Book Drops**

Popular Library Manager Sarah Flinn and South Brooklyn's Children's Librarian Libby McCuan hosted Book Drops and chatted about their favorite romance picks from mobsters to witches. On August 17th, Popular Library Manager Sarah Flinn and Literature and Ohio Center for the Book Manager Don Boozer hosted another episode featuring a nonfiction roundup. To date, those episodes have received 355 views.

### **Knitting Club at PAL**

Popular Library Manager Sarah Flinn hosted a Lunchtime Knitting Club at PAL. Participants worked on knitted scarves, shawls, and baby blankets.

### **Book Discussion Groups**

Literature and Ohio Center for the Book Senior Librarian Nick Durda hosted a *Get Graphic!* Book Discussion on *Seek You: A Journey Through American Loneliness* by Kristen Radtke on September 1st.

Literature and Ohio Center for the Book Librarian Tim Phillips hosted a Buckeye Second Look Book Discussion on *Circling the Sun* by Paula McLain on September 3rd. The first Anisfield-Wolf Book Discussion, held in partnership between the Ohio Center for the Book and Ursuline College, was held to discuss *Of Fear and Strangers: A History of Xenophobia* by George Markari. The discussion is led by Ursuline College Anisfield-Wolf Postdoctoral Fellow Dr. Valentino Zullo on September 6th.

### **Youth Services Programming**

Youth Services staff hosted Preschool Story Time every Tuesday in September. Children's Librarian Eric Hanshaw

presented a make your own felt library card holder on September 17th, and on September 10th Eric Hanshaw conducted Afternoon Adventures (Dungeons and Dragons) program via Zoom.

#### **Main Library Tours, Visits and Photograph Sessions**

The Main Library Office hosted 5 tours with 115 participants during the period of August 15th through September 15th. Groups included: Employees from Overdrive, a book club, new employees, and others.

One group of two people held a photograph session at the Main Library during the period of August 15th through September 15th.

Approximately 50 people participating in the Initiative in Arts & Culture (NYC) conference on Cleveland Arts & Crafts visited the John G. White Reading Room on September 16th, where they were invited to study prime examples from the architecture and art collections.

Award-winning children's author Miranda Paul from Wisconsin visited Cleveland Public Library and the Ohio Center for the Book for a tour on September 15th. Ms. Paul had become acquainted with Mr. Boozer when he interviewed her and her husband for the Great Reads video project for the Library of Congress.

On August 29th, Chris Kaiser from the Cleveland Cavaliers and new member of the Foundation Board toured Special Collections.

#### **Books by Mail Programs**

**Words on Wheels:** The Shelf department sent 15 packages including 22 items to Cleveland Public Library patrons through the Words on Wheels program from September 1st, 2022 to September 15th, 2022. Eight patrons have used this service during this same time period.

**Homebound:** From August 13th through September 17th, Homebound Services sent 136 packages to its patrons.

#### **OUTREACH**

Staff across Main Library worked at the ArtBox on Friday afternoons and Saturdays during the month of September.

Center for Local and Global History Department  
Photograph Librarian Mark Tidrick assisted with the Cle-  
Connect event at Rice Branch on September 8th.

Fine Arts Librarian Mark Fox-Morgan worked with Carnegie  
West staff to prepare a telescope of books about  
learning to paint for a program the branch was hosting.

Special Collections Library Assistant Bill Chase worked  
with the Cleveland Foundation to secure signatures and  
inscriptions for the 2022 Anisfield-Wolf book award  
winners.

Youth Services Children's Librarians, Maria Lopez and  
Cassandra Feliciano worked at the Hispanic Heritage  
Month Celebration at South Branch on September 9th.

Center for Local and Global History Department Librarian  
Terry Metter discussed his research into the 1911  
lynching of John Jordan in the West Boulevard  
neighborhood as a part of introductory remarks for a  
program involving Anisfield-Wolf Award-winner Percival  
Everett at St. Ignatius of Antioch elementary school on  
September 14th. Everett read from his novel, *The Trees*,  
and discussed the work with SeMia Bray of the Black  
Environmental Leaders group.

Social Sciences Librarian Forrest Kilb represented  
Cleveland Public Library with a table at the City of  
Cleveland's 32nd Annual Senior Day at Cleveland Public  
Hall, distributing information and promoting the  
Library's services to area seniors.

Science and Technology Senior Librarian Jim Bettinger  
was a guest lecturer for Case Western Reserve  
University's School of Law professors Maria Ianiro and  
John Yirga's 3rd year patent students. Mr. Bettinger  
taught search techniques and provided an overview of the  
US Patent and Trademark Office database, Patent Public  
Search.

Literature and Ohio Center for the Book Manager Don  
Boozer and Ohio Center for the Book Fellow Laura Maylene  
Walter participated in the National Book Festival in  
Washington, DC on September 3rd along with  
representatives of all 50 states and Puerto Rico and the  
Mariana Islands. The Ohio Center for the Book  
highlighted its children's and adult selections for the



Great Reads from Great Places initiative: *Jenny Mei is Sad* by Tracy Subisak and *Kent State: Four Dead in Ohio* by Derf Backderf.

From late August through mid-September, *Page Count*, The Ohio Center for the Book (OCFB) podcast hosted by OCFB Fellow Laura Maylene Walter, posted three episodes. Two episodes highlighted conversations with the Ohio's Great Reads from Great Places authors: One with children's author Tracy Subisak and one with comic's creator Derf Backderf. Another episode featured Ms. Walter in conversation with essayist Negesti Kaudo.

### **COLLECTION MANAGEMENT**

International Languages staff withdrew 109 items from its collection, sent 10 items to Preservation and 17 items to Book Prep. In addition, a total of 73 items were moved to the stack collection and 263 new items were received into department from Technical Services.

Photograph Collection Sr. Librarian Brian Meggitt assigned subject headings and unique ID numbers to 1,424 items in the Ohio Postcard Collection.

Center for Local and Global History Sr. Map Librarian Lisa Sanchez is in the process of integrating PAL maps into the Map Collection's finding aid.

Center for Local and Global History Department Photograph Librarian Mark Tidrick has been digitizing photos of The Great Lakes Exposition of 1936-1937.

Center for Local and Global History Department Library Assistant Adam Jaenke visited Rice and Garden Valley Branches for the Neighborhood Photographic Survey. This marks the completion of his documentation of CPL branches and staff. Mr. Jaenke also photographed the public opening and celebration of the new mural at Lighthouse Park and Main Avenue in the Warehouse District.

The first batch of the digitized Cleveland Institute of Art Cinematheque film calendars (published from 1986-1992) are now officially posted to the Library's Digital Gallery. Business, Economics & Labor Librarian Zachary Hay began work on this project with Cleveland Digital Public Library in 2019. The Cinematheque staff are

thrilled to have this resource available online to the public and have promoted the collection via their website and social media accounts.

Shelf Department Pages have been shelving and shifting in Youth Services, Fine Arts, Science, and Social Sciences stack collection. In addition, Shelf Department Pages under the guidance of Assistant Manager Bianca Jackson have started a project to mark all popular DVD discs with the last 4 digits of the item ID associated with the cover.

Staff across Main Library have been helping to prepare the LSW stack areas for the mobile shelving project.

Staff across Main Library continue to weed, shelve, order, and maintain the collection by organizing the department stack area.

### **OUTREACH**

On September 9th and 10th, the Ohio Center for the Book hosted a table at the Literary Cleveland Inkubator Writers Conference held at Cleveland Public Library to highlight activities, programs, the Great Reads, the Page Count podcast, and more.

International Languages staff shipped 194 items to 30 patrons who placed phone requests for materials, responded to three agency Long Loan requests and selected, boxed, and shipped a total of 2,085 long loan items.

### **RESEARCH THAT'S ONLY POSSIBLE AT MAIN LIBRARY**

- Special Collections staff assisted a NYC calligrapher and typographer who requested scans of George Bruce's Son type foundry catalogue (1882).
- Special Collections staff assisted a remote Brazilian patron with a request to have a digital copy of the first checkers book published in Brazil.
- Special Collections staff assisted a historic preservation specialist, currently working to identify the architect of a regional house, with the Charles F. Schweinfurth collection.

- Center for Library and Global Librarian Mark Tidrick is assisting a patron to decipher the name of a company stamped on a 1907 Harley Davidson sales brochure, Mr. Tidrick learned that the very first Harley Davidson dealership was in Chicago, Ohio - founded in the early 1900s.
- Center for Library and Global History Sr. Photograph Librarian Brian Meggitt assisted a researcher with finding and obtaining a photographic image of the Homeopathic Hospital College on Prospect Avenue, near East 8th Street. The building was demolished in the 1890s.
- Center for Library and Global History Sr. Photograph Librarian Brian Meggitt assisted a patron with locating and obtaining an image of a Woodland Avenue & West Side Street Railway streetcar (circa 1885-1893) for an upcoming article on the Cleveland Historical website.
- Center for Library and Global History Librarian Terry Metter used Cleveland City Directories to assist a local forensic genealogist with determining the inhabitants of a home in the 1930s.
- Center for Library and Global History Librarian Terry Metter provided Cleveland City Directory scans to a librarian in Columbia, South Carolina.
- Center for Library and Global History Sr. Map Librarian Lisa Sanchez helped a local researcher find plat maps for the area around Superior Ave. and East 107th St. in the Glenville neighborhood.
- Center for Library and Global History Sr. Map Librarian Lisa Sanchez found zoning maps of South Euclid for a patron who had a paper street on her property.
- Social Sciences Library Assistant Pete Elwell researched the history of a baseball signed by the Cleveland Indians, and helped verify that it was from the 1949 season and was related to the team's program for young polio patients.
- Social Sciences Librarian Helena Travka received word that a student she assisted in finding primary source material for a project was selected for the Virtual Paper Showcase with The White House

Historical Association. The 2022 National History Day theme was *Debate & Diplomacy in History: Successes, Failures, and Consequences*. This showcase features 15 memorable White House-related submissions to this year's essay contest, hosted by National History Day, a partner of the White House Historical Association.

- A photoduplication request was made for *Contribution of the Plastic Component of Municipal Solid Waste to the Heavy Metal Content of Municipal Solid Waste and Municipal Waste Combustor Ash: Prepared for the Society of the Plastics Industry, Inc. by William J. Considine, Ph.D. (1989.)* Cleveland Public Library is one of only two libraries to hold this title in the world, and the only library with this book in the United States.
- Science and Technology Librarian Jorge Arganza and Public Library Associate Tarra McSears, assisted a patron with research on Cleveland air and water pollution from the early 20<sup>th</sup> century. One of the resources used was *Pollution of the Public Water Supply (1925)*, by Howell Wright (Cleveland Division of Waterworks). Cleveland Public Library is the only library in the world with this title.
- Business, Economics, and Labor Librarian Zach Hay and staff from the Center for Local and Global history assisted a patron researching the historic Cleveland business, National Fireplace Corp. He found resources in the Cleveland Corporate Files; a unique Cleveland Chamber of Commerce resource found only at Cleveland Public Library.

#### **STAFF DEVELOPMENT**

Senior Director of Public Services Robin Wood co-facilitated 21 four-hour staff training sessions of *De-Escalation - The CPL Way* that occurred between the months of June and September. Training for current staff is now complete. Additional sessions will be added for new staff.

Center for Library and Global History Sr. Map Librarian Lisa Sanchez attended the *Making the Most of Mapping data.census.gov* virtual workshop on September 29th.

Social Sciences Librarian Forrest Kilb attended the WebJunction webinar, *Community-Led Planning for Equitable, Responsive Services*.

Science and Technology Librarian Jorge Arganza viewed *How PubMed Works* - Introduction from the Network of the National Library of Medicine and several tutorial videos from EBSCOhost.

Business, Economics, and Labor Senior Librarian Sandy Witmer, Librarian Susan Mullee, and Public Library Associate Alycia Woodman viewed the Federal Depository Library Program (FDLP) webinar *Navigating the Bureau of Labor Statistics*.

Business, Economics, and Labor Senior Librarian Ms. Mullee attended the Northeast Ohio Regional Library System's (NEO-RLS) webinar, *Understanding Our Limits: How to Set Boundaries with Library Patrons*.

Business, Economics, and Labor Public Service Associate Alycia Woodman viewed the FDLP Academy webinar *There's a Month for That: Exploring Federal Government Resources for Diverse Monthly Celebrations*.

Special Collections Librarian Stacy Brisker attended an online seminar hosted by the Conservation Center for Art & Historic Artifacts on antiracist policies at cultural institutions.

General Research Collections Manager Sarah Dobransky attended the Virtual Business Research Orientation from the Library of Congress.

Shelf Department Assistant Manager Cynthia Coccaro participated in seminar hosted by the State library of Ohio titled *Police Talk* on September 8th.

Shelf Departments Assistant Managers, Cynthia Coccaro and Bianca Jackson took the Main Library tour training with International Languages Manager, Milos Markovic on September 13th.

Shelf Assistant Manager Cynthia Coccaro began taking Excel classes through Gale Courses on September 14th.

Literature Department Senior Librarian Nick Durda chaired a Dublin Award Meeting in late August.

**OTHER**

Several Main Library Managers filmed commercials with Channel 5 WEWS promoting Cleveland Public Library services.

Literature and Ohio Center for the Book Manager Don Boozer along with Youth Services Manager Annisha Jeffries, appeared on FOX 8 WJW's New Day Cleveland television program with host David Moss.

Main Library has welcomed five St. Martin De Porres students who will be interning at Main Library through the Corporate Work Study Program.

Several Main Library staff member's visited the Cincinnati and Hamilton County Public Library on September 19th and 20th.

Literature and Ohio Center for the Book Manager Don Boozer hosted a visit from State Librarian Wendy Knapp on August 26th. Ms. Knapp had a lunch meeting with Director Thomas, Senior Director Robin Wood, Ms. Walter, and Mr. Boozer. Afterward, Mr. Boozer provided a tour of the library to Ms. Knapp, accompanied by Ms. Walter. Ms. Knapp was very impressed with the collections and expressed gratitude to the staff for providing an interesting and enjoyable visit.

**TECHCENTRAL****Outreach**

## Inside Programs

| Name of Program                                  | Date of Program | Total # of Attendees | # of Adults | # of YA | # of Juveniles |
|--|-----------------|----------------------|-------------|---------|----------------|
| Microsoft Excel I - zoom                         | 9/6             | 1                    |             |         |                |
| My Digital Life Foundations: Mouse & Keyboard    | 9/7             | 1                    |             |         |                |
| Microsoft Excel II - zoom                        | 9/13            | 0                    |             |         |                |
| My Digital Life Foundations: Using a Smart Phone | 9/14            | 4                    |             |         |                |

|   |           |    |  |  |  |
|---|-----------|----|--|--|--|
| Microsoft Excel III - zoom                    | 9/20      | 1  |  |  |  |
| My Digital Life Foundations: Mouse & Keyboard | 9/21      | 3  |  |  |  |
| Microsoft Excel IV - zoom                     | 9/27      | 2  |  |  |  |
| My Digital Life Foundations: Email Essentials | 9/28      | 2  |  |  |  |
| 1-on-1s                                       | September | 14 |  |  |  |

TechCentral participated in Ingenuity Fest September 23rd - 25th. Participants made buttons, built with LEGOs, and engaged with VR and robotics.

TechCentral staff have completed De-Escalation training, and attended the CPL All-Staff Town Hall on September 29th.

### Professional Development and Meetings

Technology Associate, Allison Collins

| Date     | Topic  | Location             |
|----------|--|----------------------|
| 09/08/22 | Rainbow Readers LGBTQIA+ ERG meeting           | Teams                |
| 09/14/22 | SEIU new hire orientation                      | LSW 2nd floor        |
| 09/21/22 | CLE BEE VII - Corporate Challenge Spelling Bee | Windows on the River |

Technology Associate, Carlos Piepenburg

| Date       | Topic                                 | Location   |
|------------|---------------------------------------|------------|
| 09/28-9/30 | Ohio Library Council (OLC) Convention | Toledo, OH |

Library Assistant-Computer Emphasis, Yehia Alhibishi-Devore

| Date  | Topic  | Location             |
|-------|--|----------------------|
| 09/21 | CLE BEE VII - Corporate Challenge Spelling Bee | Windows on the River |

TechCentral Assistant Manager, Melissa Canan

| Date | Topic                  |  |
|------|------------------------|--|
| 9/7  | Public Service Meeting |  |
| 9/14 | Main Managers Meeting  |  |

|       |                             |  |
|-------|-----------------------------|--|
| 9/19- | Library Visit to Cincinnati |  |
| 9/20  | Library                     |  |
| 9/28  | Equity in STEM webinar      |  |

TechCentral Assistant Manager, Matt Sucre

| Date | Topic                                |  |
|------|--------------------------------------|--|
| 9/6  | CPL FIT Meeting                      |  |
| 9/7  | Public Services Meeting              |  |
| 9/8  | Cleveland Digital Navigator Check-In |  |

TechCentral Manager, Suzi Perez

| Date | Topic   |  |
|------|---|--|
| 9/1  | Jefferson Kiosk Discussion  |  |
| 9/19 | 3 Team Alliance Education Task Force  |  |
| 9/27 | Internal Test Out - Jefferson Staff and Patron Technology Transition Planning/Move Management |  |

#### **Computer Usage and Hotspots**

There were 2582 computer sessions at Main in September. There were 344 hotspots circulated through the system in September.

#### **PST Monthly Report: September 1st - 29th**

Service Calls and Tickets Summary

Service Calls and Tickets Received: 133

- CPL IT Tickets: 130

- CPL TechCentral Tickets: 3

Service Calls and Tickets Resolved: 93

Tickets currently in Progress: 104

Note: The reason for the high number of tickets in progress is that we have many that require replacement PCs and due to supply chain issues, new PC shipments are delayed.

-Working on organizing and cleaning Automation storage.

-Still sorting and recording old equipment to give to PCs for People.

-Continuing to Image and deploy PCs to update Branches.

-Asset Tag and record new shipments of IT equipment.

-Configuring PCs and tech for Jefferson branch opening.



## **CLEVELAND DIGITAL PUBLIC LIBRARY**

### **Summary**

ClevDPL scanned, described, and uploaded, repaired books and flat paper, did ILL, and served patrons.

### **Programs & Exhibits**

Staff participated in Main Library meetings. ClevDPL submitted in-person programs for chess and chess learning, a history of letterpress reading group, and a mini-bookbinding workshop.

### **Public Service Statistics**

ClevDPL had 86 in-person visitors during September and had eleven two-hour scanning appointments. From September 1<sup>st</sup> to the morning of September 26th, Google Analytics (GA) reports 5535 sessions for 3904 users and 86,494 page-views. Search engines delivered 63.3% of our accesses. Searching in CONTENTdm accounted for 25.4% of our accesses. Referrals were 7.9% of our accesses (including 25% from Wikipedia, 12% from CPL, and 9% from dp.la. There was set of accesses from a Moodle instance at Bucknell. 3.5% of our sessions came through social media (83% Facebook, 15% Twitter, and a bit from others). 52.9% of our users accessed our site using desktop computers, and 47.1% accessed ContentDM through mobile devices (4.4% tablets and 42.7% mobile).

### **Outreach**

Community partners' work in September continued. Staff completed the scanning project for Baldwin-Wallace and uploaded material to [OPAL \(Ohio Private Academic Libraries\)](#) digital collections. Staff supported the Ukrainian Museum and Archives in poster scanning and photographic archives. The staff trained Playhouse Square staff for a volunteer donation/scanning project. Our continued partnership with Youth Services to send 9th-12th grade YRead book sets to prisons for use in book clubs has been a moderate success, four sets of five books returned during September that were loaned during summer.

### **Collection Development**

As of September 26th, 1434 images were scanned, 2030 were post-processed and QA'd, and 2267 images were uploaded, many of which were included in multi-image pdfs. The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights

include continuing scanning sheet music, scanning chess journals, and crowdsourced transcription of Civil War manuscripts.

### **ILL**

Statistics from OCLC are one month behind and cover August. ClevDPL had 66 requests from CPL users for materials from other libraries. Response time by other libraries, likely due to the pandemic, averaged a nine-day, 18-hour turnaround on our patron's requests for books and materials, and a four-day turnaround for our patron's requests for copies. Partner libraries made 777 requests through OCLC to borrow from CPL and made 32 requests through ALA forms. CPL staff managed a response time for books of 4 days and 9 hours. Our photoduplication time was 5 days, 18 hours. ClevDPL had many ILL requests from incarcerated persons and general researchers using ALA forms.

### **Staff Development**

Staff have continued training on the new off-system ILL data entry process. Staff are learning the new Google Analytics platform.

### **Preservation**

As of September 26th, preservation received 58 items and returned 28 items. Staff prepared 19 four-flaps and 48 labels. The team did two complex and 17 simple repairs on codex books. We completed 16 complex and two simple flat paper repairs on maps, and plans, including washing, and mending. We continued working on an inventory of artwork in the library system, focusing on branches in phase 1b of the master plan. Hough is in process. Artwork is being moved back from South to Jefferson.

### **Planning Activities**

We continue to plan for art moves and storage of art. Hough is in process. We are planning for the next cycle of program submissions.

## **OHIO LIBRARY FOR THE BLIND AND PRINT DISABLED**

### **Activities**

For September 2022, OLBDP circulated 67,526 books and magazines directly to patrons. OLBDP registered 105 new readers to the service. Approximately 660 BARD patrons among 1,341 active users downloaded 9,924 items.

OLBPD and CPL Financial Services submitted the State Fiscal Year (SFY) 2022 Fourth Quarter final closeout report to the State Library of Ohio (SLO), which includes expenses paid on or before August 31st, 2022 that were encumbered as of June 30th, 2022.

OLBPD received delivery of its recording booth and is working with Property Management to assemble and situate it. OLBPD is also consulting with National Library Service (NLS) staff on equipment and gear suggestions and arranging a future site visit to coordinate set up and training on use of the recording booth.

OLBPD purchased a one-year organization subscription to Bookshare and will make a limited number of memberships available to its patrons not currently enrolled as students at an educational institution. OLBPD purchased a subscription to supplement its collection, providing non-student patrons access to harder-to-find academic and educational related reading materials and textbooks.

On September 29th, the Ohio Braille and Talking Book Program Consumer Advisory Committee (CAC) meeting was held via Zoom. CAC members were provided updates about Bookshare and braille e-Readers. A focus group was also held with CAC members to evaluate and gauge patron satisfaction.

The OLBPD adult book club met on September 8th to discuss *This Time Tomorrow* by Emma Straub.

OLBPD staff participated in programming and provided information and talks about the service to the Avon Lake Low Vision Support Group on September 15th; Ohio Library Council 2022 Annual Conference on September 29th.

## **PUBLIC ADMINISTRATION LIBRARY**

### **Programs/Exhibits**

PAL lobby display celebrated National Hispanic Heritage Month. Popular continues to share titles for display.

### **Collections**

With assistance from Cleveland Public Digital Library, the following titles have been added to the Digital Gallery:

- *The Relocation Program: Mandatory Application for Loan & Grant, East Woodland Urban Renewal Project,*

*Ohio R-7, amended* / City of Cleveland, Dept. of Urban Renewal & Housing, Division of Urban Renewal. 0009132315400.

- *The Urban Renewal Plan: East Woodland Urban Renewal Project No. Ohio R-7 (April, 1960)* / Prepared by [the] City Planning Commission, Urban Renewal Section.

With assistance from Catalog, links have been added to:

- *The Canal Basin District plan* / [City of Cleveland, JJR Baker, Ohio Canal Corridor, Downtown Cleveland Alliance]. ocn696016788.
- *Clark Avenue Corridor Plan* / Prepared for City of Cleveland, Ohio; Tremont West Development Corporation; Stockyard, Clark-Fulton & Brooklyn Centre Community Development Office; NOACA ocn951781440.
- *East 55th and Euclid Avenue Crossroads Study* / City Architecture, Midtown Cleveland Incorporated, Transportation for Livable Communities Initiative, Baker. ocn979419254.
- *Jumpstart Elyria: A Transportation for Livable Communities Initiative* / Cleveland Urban Design Collaborative, Kent State Univeristy, Streetsense, Partners for Economic Solutions. on1042169405.

The periodical, *Sustainability and Climate Change* has been cancelled.

### **Transferred**

PAL has transferred 14 titles and withdrawn 6 title.

### **Reference Questions Unique to PAL**

- Assisted patron researching Stockyard development.
- Assisted patron with Cleveland tree commission information.
- Assisted a Case Western Reserve University student working on his capstone project.
- Assisted patron with University Circle information.
- Assisted patron seeking historical information about City Hall.
- Assisted patrons seeking ordinance information about fire pits, grass height, and parking.

- Assisted patron with FMLA information.

**Outreach**

On September 14th, PAL held a Lunchtime Knitting Circle from 12-1pm. At the end of the month a member of the group was taught how to use a loom. She said this was just "what she needed."

On September 15th, PAL set up the CPL table for Senior Day which was staffed by Ron Roberts and Forrest Kilb.

A large donation of yarn was given to PAL for the monthly Knitting Club.

**Staff**

Denise Williams-Riseng attended De-Escalation Training Session B on September 1st.

**ARCHIVES****Research**

Research into the building stones used in the construction of Carnegie West Branch in 1910 and Main Library in 1925 is being conducted in response to a patron comment regarding material on the Library's website. The following materials were used in the construction of the exterior of Carnegie West Branch: Brick; terra cotta (for the columns and window trim); Berea Sandstone (for trim); and granite (for the main steps). Limestone was not used in the construction of the branch.

**Collecting**

Current projects in the Archives include adding to the artist files for local and non-local artists who have exhibited their work at the Library, including through programs such as See Also and FRONT International, and artists whose work has been given to or placed on view in the Library. Digital and print documents are being preserved.

**Other Activities**

Archivist Melissa Carr joined fellow staff members Don Boozer, Melissa Canan, Demba Diawara, Annisha Jeffries, Heather Shannon, John Skrtic, Steve Wohl, Hope Wondowsky, and Robin Wood on a two-day visit to the Cincinnati and Hamilton County Public Library. The group was invited by the Cincinnati library's Director, Paula

Brehm-Heeger, and her colleagues, following their visit to Cleveland during the Urban Libraries Council event in June. The group toured Cincinnati's Downtown Main Library and learned about its current construction project. They also visited its new Distribution Center, which opened in 2019, and observed its custom-built automated materials handling sorter made by Lyngsoe Systems. The Cleveland Public Library Board of Trustees approved the purchase of a Lyngsoe sorter for its Central Distribution Facility in June 2021.

### **THE PEOPLE'S UNIVERSITY**

Under the guidance and direction of the Chief of Special Projects and Collections John Skrtic, Manager Marina Márquez and Coordinator Jennifer Jumba joined the department to activate The People's University and manage the City-Wide Reading Campaign. On September 30<sup>th</sup>, Manager Márquez and Coordinator Jumba met with Chief Innovation and Technology Officer John Malcolm to review and discuss the best Library Management Systems (LMS) for implementing a framework that allows CPL patrons to mark progress and achievement throughout The People's University. To initiate and nurture a potential external partner that can offer "master" classes that have a broad-based appeal to residents of Cleveland a meeting with CodeCombat was completed on October 7th.

### **Special Projects**

Introduced the City-Wide Reading Campaign for 2023 as Cleveland Reads! at the all-staff Town Hall meeting on October 27th. The objective of the campaign is to get Clevelanders to read one million books and/or minutes by the end of 2023.

### **Collaboration, Outreach Efforts, & Support**

As a member of the Manager Handbook Committee Ms. Márquez assisted with editing the handbook. As a member of the Latinx/Hispanic ERG Committee Ms. Márquez attended the Hispanic Heritage Month kickoff event at the South Branch along with No Ceiling A Celebration of Heritage. Weekly, Ms. Márquez provided puppet making workshops at the South Branch for the Dia de Muertos Parade. Ms. Jumba worked at the ArtBox in Asiatown where she interacted with children who were excited to create artwork and talk about books.

**Development**

Ms. Márquez completed *Library Services in Learning Management Systems (LMS)* Webinar. Both Ms. Márquez and Ms. Jumba completed De-Escalation Training and attended the Data Days CLE conference to discuss topics including water affordability, housing discrimination, public health, county courts, social media, and Cleveland Police. Ms. Jumba attended the Inkubator Conference.

**BRANCH NARRATIVES**

**D1 Eastman (Closed for FMP)** - Manager Jamie Lauver attended the Westown Community Development Corporation board meeting. Mr. Lauver helped staff the Edgewater Book Box and he assisted with sorting and shelving the Jefferson Branch collection in preparation for their reopening.

**D1 Lorain (Closed for FMP)** - Youth Services staff provided outreach to scholars within the community by presenting Story Times at Almira Elementary School, Genesis Childcare Academy, Step Forward Willard Head Start and Stockyard Elementary School.

**D1 Rockport** - Rockport celebrated the start of the school year with a visit from Jungle Terry's Traveling Zoo! Youth staff began an outreach partnership with the R.G. Jones after-school program. The Art House, Inc. art series for young patrons kicked off. Manager Forrest Lykins and patron Justine Smith participated in an interview with WEWS at Rockport on behalf of Library Card Sign-Up Month.

**D1 Best Buy Teen Tech Center** - The Best Buy Teen Tech Center hosted an open house allowing patrons to create projects on the laser engraver. In partnership with Upcycle, we held a four week program to discuss environmental issues. BBTC Manager Jill Pappenhagen attended the week-long Annual Conference hosted by The Clubhouse Network and Best Buy.

**D1 Walz** - Walz Manager Ms. Gielty delivered library materials to the St. Augustine's Towers Senior Living Complex. Ms. Gielty also attended the 2022 Northeast Ohio Aging and Disability Summit which focuses on resources and programs for those who provide services to senior citizens.

**D1 West Park (Closed for FMP)** - Children's Librarian Libby McCuan provided outreach Story Times to six West Park schools and daycares. Manager Forrest Lykins worked with residents of Franciscan Village to reacquaint them with library services and resources in preparation for January 2023 ribbon cutting.

**D2 Brooklyn (Closed for FMP)** - Manager Ron Roberts served the senior population in his temporary Outreach and Programming Services assignment. Mr. Roberts participated in CPL Play outreach in the branch neighborhood at Julia DeBurgos Cultural Arts Center on Archwood Avenue. The event highlighted the center's celebration of Hispanic Heritage Month. Mr. Roberts represented the Cleveland Public Library at the City of Cleveland's Senior Day at Cleveland Public Hall. The event was attended by older adults from across the city and featured the recognition of CPL board trustee, John Hairston.

**D2 Carnegie West** - Senator Sherrod Brown used the Carnegie West meeting room to address over 50 members of End Citizens United, a non-profit group dedicated to campaign finance reform and removing big money from the political process. Ohio City Incorporated, the community development corporation for the neighborhood, hosted a family movie night in Frank Novak Park. Public Services substitute Russel Murphy joined the Carnegie West team as a Public Services generalist. A *Fall Ball for All* was installed in the Story Walk.

**D2 Fulton** - Preparation for the Fulton Learning Center Lab opening is ongoing. The Fulton Branch welcomed two new Public Services Generalists to the branch team. Fulton Branch welcomed Art Therapy Studio therapist Brianna to the branch for eight weeks of art sessions. Mrs. Barrett attended the 2nd District meeting and assisted in hosting the Hispanic Heritage Month Celebration at the South Branch. Fulton also hosted a Hispanic Heritage month program, where children watched a Cumbia dance performance.

**D2 Jefferson (Closed for FMP)** - Jefferson's outreach to Tremont Montessori School resumed, with both youth staff making weekly visits to five classrooms. Children's Librarian Karen Kelly Grasso represented the library at the Tremont Montessori Open House, where she promoted the use of the new Cleveland Metropolitan School



District library card profiles to parents and students. Staff hosted an outreach table at the Tremont Farmer's Market in Lincoln Park. The Think and Drink Book Club, now meeting at the Lincoln Park Pub, read and discussed *The Beauty in Breaking: A Memoir* by Michelle Harper. Jefferson welcomed Public Services Generalists Helen Ebbeson and Grafton Lee to the branch staff.

**D2 South** - The South Branch hosted the Board Meeting for the Cleveland Public Library Foundation. The month of September marked the beginning of Hispanic Heritage Month with a systemwide kickoff celebration. This year's program featured performances from El Grupo Azteca Guadalupano, El Grupo Fuego, and Hispanic food from Las Villas Deli and Pastries.

**D2 South Brooklyn** - South Brooklyn staff participated in outreach for the Edgewater Book Box, Old Brooklyn farmer's market, Julie Adams House, and Charles Mooney open house as well as presented Story Times for area schools and daycares. The Young Scholars' Academy resumed for the fall session, providing families with early literacy skills to prepare their children for kindergarten. The Sparkles of Joy program was brought to South Brooklyn for the first time giving an immune-compromised child a safe and personalized Story Time. Manager Crystal Tancak presented a Middle Management workshop at the Ohio Library Council Convention and Expo. Ms. Tancak also assisted with De-Escalation and Book Ends training and attended NAMI's Understanding Mental Illness training.

**D3 Garden Valley** - The Youth Services team co-facilitated the Little Bits Electronic Maker Lab. Children's Librarian Andrea Csia presented the You Build It program via Zoom for Anton Grdina students to participate. Assistant Manager Donald Smith attended a MyCom meeting.

**D3 Hough** - A Magician from Flower Entertainment, Inc. provided patrons with card tricks, illusions, and mind-bending fun. Magic books were on hand for patrons who wanted to learn more about magic tricks. Patrons celebrated Ronald Dahl's birthday with a mouse craft and a viewing of the movie *Witches*. Patrons celebrated National Game Day by competing in a Super Smash Bros. Tournament.

**D3 Martin Luther King, Jr.** - The MLK branch featured the display *Never, Ever Give Up: Letters of Hope*. After patrons viewed the installation, they were invited to write letters of encouragement, support, and connection. A book signing was held for Dr. Edgar B. Jackson, Jr.'s memoir entitled *A Way Up and a Way Out*. The event featured a conversation led by Reverend Dr. Otis Moss, Jr., Pastor Emeritus of Olivet Institutional Baptist Church. Manager Jeannie Gielly attended the 2022 Northeast Ohio Aging and Disability Summit that focused on resources, programs, and speakers for those who provide services to senior citizens.

**D3 Sterling** - The Center for Arts Inspired Learning returned to Sterling with a series of interactive performance pieces presented by Kulture Kids. Students learned about manners and civility from an Egyptian goddess; Homer and the Greek Gods addressed bullying; children went on a Native American journey.

**D3 Woodland (Closed for FMP)** - Manager Maria Estrella attended Family Space and Family Connections meetings, and the monthly Central Collaborative Community forum. Clerk Latasha Brent created a sign for Rice Branch's "Sparkles of Joy" initiative.

**D4 East 131<sup>st</sup> Street** - In partnership with Ideastream Public Media, the branch hosted the four-week program *Meet Jet Propulsion!* for students, and the *How to Help Your Kids Navigate the News* for parents and guardians. On Saturdays, in collaboration with Community Wealth Partners of Greater Cleveland, the branch hosted the *Entrepreneurship Workshop with Pitch Competition*. The *Griot Project*, which is about exploring literacy through the arts, took place every Saturday in the front plaza of the branch. The *Griot Project* artists performed live music, spoken word, and created art.

**D4 Fleet** - In partnership with Slavic Village's Neighborhood Pets Outreach and Resource Center, three events focused on pet care and health were presented for the community. For adults, an outdoor resource festival at the branch with giveaways, pet health information, and refreshments. For youth, pet themed crafts and snacks were offered in the children's room. For families, an open house at the Neighborhood Pets Outreach and Resource Center with a tour of the center, library resource table with giveaways, and a Petco gift

card raffle courtesy of the CPL Foundation Card. The month ended with a restart of Councilwoman Rebecca Maurer's monthly office hours session for her constituents at the branch.

**D4 Harvard Lee** - Staff hosted the branch's first-annual Kindergarten Kickoff and distributed 16 Kindergarten readiness kits. Manager Kristen Schmidt held a Maker Kits Construction program. For one week the branch was designated as a donation site for the Diaper Bank. A large donation of yarn was given to the Crafty Ladies Society, and they created 40 handmade items for Warm Up Cleveland. The weekly Financial Literacy class assisted multiple patrons. Staff welcomed Lily Draheim and Christopher Kulcsar in the role of Public Services Generalists.

**D4 Mount Pleasant** - Manager Shayla Boyce completed a 40-hour Crisis Intervention Team Training. Former Rice Page Marzi Margo joined the staff as a Public Services Generalist. Clerk Quentin Congress was promoted to full-time Public Services Generalist at the Rice Branch.

**D4 Rice** - The Rice branch hosted a Cle-Connect a program that included multiple Cleveland based organizations coming together to promote and connect youth to different elements of health, safety and learning beyond the four walls. The event featured Cleveland Fire Department, Cleveland Police Department, Cleveland Rape Crisis Center, Cleveland MetroParks, John Carrol University, Art X Love, Ashley Furniture, CPL Play, DJ Rell E Rell, and Cleveland Water Department. Ashley Furniture provided a donation, which allowed the branch to give away 100 backpacks filled with school supplies to each child.

**D4 Union** - Library Assistant Mike Armstrong offered a Computer Basics course. Canvas and Chat, a paint-by-numbers class for adults was offered. Read with Your Neighborhood Librarian allowed youth patrons an opportunity to read a story aloud with staff. During the Making Paracord Survival Bands patrons learned how to make a variety of objects utilizing paracord.

**D5 Addison** - Children's Librarian Heidi Malinoski provided outreach to St. Francis and Wade Park to re-introduce teachers to the library's resources. Library Assistant Ron Clark initiated a site visit with Northern

Ohio Recovery Association adolescent treatment program to provide STEM program activities.

**D5 Collinwood** - Manager Caroline Peak hosted a resource table at the Waterloo Arts festival. New patron computers were installed in the branch. The new computers helped patrons apply to jobs at the branches Transportation Security Administrations hiring event.

**D5 Glenville** - Children's Librarian Katie Power and Library Assistant DiFranco Barnes launched the Back-to-School Reading Challenge. The challenge encouraged young patrons to read with staff for 20 minutes each day and draw a picture of what they read to put on display. St. Martin de Porres freshman Travon Smith began his weekly work study. Manager Peter Roth attended the Lunch and Learn event at the East Side Market to share upcoming events and library materials. Zap Entertainment presented a puppet show for International Talk Like a Pirate Day, and those who attended received a pirate craft kit.

**D5 Langston Hughes** - Manager Bill Bradford greeted and helped provide tours to incoming freshmen from Oberlin College to visit several departments at Main Library during their trip to Cleveland for their annual Cleveland Connect tour. Mr. Bradford took an online webinar entitled *Cultivating and Resilience in Libraries*.

**D5 Memorial Nottingham** - The Memorial Nottingham branch was featured on Channel-3 WKYC highlighting Manager Pasha Moncrief Robinson, Public Services Generalist Michael Fillinger and other members of the staff as they discussed the array of programs and services available to patrons. Councilman Polensek participated and took advantage of the free ice cream purchased with the Foundation debit card. Manager Moncrief Robinson attended the East 185 Block Club meeting to share the programs and services offered at the branch. She also attended the City of Cleveland Senior Day and a MyCom meeting.

**EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION**

- **Goal:** *Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact*
  - **Elected Official Engagement**
    - Facilities Master Plan (FMP) Branch Updates
      - Continued to apprise local legislators of FMP updates for the branch(es) in their jurisdiction.
    - Virtually met with Councilwoman Stephanie House, Cleveland City Council Ward 7, to discuss ideas and recommendations for the soon to be former Hough Branch located in Ward 7.
    - Virtually met with Councilman Michael Polensek, Cleveland City Council Ward 8, to discuss Facilities Master Plan core updates regarding Memorial Nottingham branch.
    - Organized an in-person meeting with Ohio Representative Kent Smith, District 8, at Main Library for a tour and meet/greet with Director Thomas to highlight how the Library serves the community.
  - **External Stakeholder Engagement**
    - FMP Branch Updates
      - Continued to apprise community development corporations (CDC's) of FMP updates for the branch(es) in their jurisdiction.
- **Additional External Relations & Advocacy Efforts**
  - Planning preparations with the City of Cleveland for December 17<sup>th</sup> kick-off event for the City-Wide Reading Campaign, with the campaign to launch January 2023 to December 2023.

**CPL DEVELOPMENT UPDATES:**

- **Goal:** *Align fundraising to support CPL's new strategic plan*
  - Fundraising
    - Submitted government innovation lab proposal
    - Submitted FamilySpace request

**CPL FOUNDATION UPDATES:**

- **Goal:** *Reach Financial Targets*
  - Continued to advance the Foundation's 2022 financial targets.
    - Continued to secure mid year appeal (MYA) donations.
    - Submitted FMP enhancements request.
- **Additional CPL Foundation Efforts**
  - CPL Foundation Board
    - Held quarterly board meeting.

**ADDITIONAL DEPARTMENT EFFORTS:**

- Staff attended events/conferences/virtual conferences/webinars including:
  - Libraries Prepare for the Next Pandemic webinar.
  - Attended 2022 State of the Schools at the Renaissance.
  - Attended Kathryn Heidemann's Inauguration/Panel Discussion at the Cleveland Institute of Art.
  - Attended United Way of Greater Cleveland's Annual Luncheon event.

**COLLECTION & TECHNICAL SERVICES**

Director of Collection and Technical Services Sandy Jelar Elwell, Collection Management Librarian Laura Mommers, and High Demand Librarian Dale Dickerson traveled to Holland, Ohio to attend an Open House at Midwest Tape's headquarters. All attendees were provided with a tour of the Midwest Tape facility and the opportunity to meet the staff responsible for overseeing their library's accounts.

Ms. Jelar Elwell and Acquisitions Coordinator Alicia Naab attended the 2022 Ohio Library Council (OLC) Convention and Expo at the Glass City Center in downtown Toledo. Ms. Jelar Elwell attended the monthly Executive Meeting of the Women's Employee Resource Group (ERG). Collection and Technical Services staff attended the CPL All-Staff Town Hall meeting.

**Acquisitions:** The Acquisitions Department ordered 5,922 titles and 6,776 items (including periodical subscriptions and serial standing orders); received 15,921 items, 946 periodicals, and 116 serials; added 162 periodical items, 44 serial items, 125 paperbacks, and 465 comics; and processed 1,444 invoices.

Library staff were able to resume selecting and purchasing library materials from the vendor Baker & Taylor (B&T) on September 7 when B&T's Title Source 360 ordering system became accessible again following a ransomware attack that had resulted in a service disruption since August.

Technical Services Librarian Lisa Kowalczyk attended a virtual meeting of the Kindergarten Readiness Group on September 21 and participated in the Kindergarten Readiness Group's online presentation to the Executive Leadership Team on September 22.

**Catalog:** Staff cataloged 3,352 titles, including 234 original records and 83 upgrades, created 126 Library of Congress call numbers, added 4,446 items, completed 300 bibliographic quality control transactions, and transferred 140 titles or call numbers for Cleveland Public Library. The Department also added 3,362 titles, made 397 corrections, and performed 235 transfers for CLEVNET member libraries. Librarians handled 242 email requests from Library staff and 166 from CLEVNET.

In response to a patron who contacted Cleveland Public Library about difficulty identifying 4K Ultra HD Blu-rays in the public catalog, Technical Services Librarian Barbara Satow edited about 12 records to help distinguish standard from 4K Blu-rays. The Library does not acquire the Ultra HD format, which is incompatible with standard Blu-ray players. Technical Services Librarian Erin Valentine emailed ten CLEVNET libraries to confirm the format of Blu-ray items which may have been incorrectly placed on 4K Ultra HD records. Only five CLEVNET members currently collect the HD format.

Catalog Manager Andrea Johnson, Catalog Librarian Perry Huang, and Ms. Satow investigated other improvements to clarify search results for 4K Blu-rays. Ms. Johnson responded to the patron.

Technical Services Librarian Michael Gabe completed a truck of Turkish books, most of which required original cataloging. Mr. Gabe also created an original record for a Gagauz language book, which appears to be the first Gagauz book in the system. Ms. Satow updated a record for a score.

**Collection Management:** Collection Management Librarian Laura Mommers and Walz Branch Manager Jeanmarie Gielty continued to assist with collection development responsibilities in the absence of a Collection and Acquisitions Manager.

**High Demand:** The High Demand Department ordered 1,432 titles and 6,408 items; received and added 6,787 items; processed 511 invoices; and added 282 records for the CLEVNET libraries.

**Materials Processing:** The Materials Processing Technicians processed 13,138 items for the month.

**Shelf/Shipping:** The staff of the Lake Shore Shelf/Shipping Department sent 22 items to the Main Library for requests and 82 items to fill holds. Main Library received 152 telescopes, the Branches received 169 telescopes, CLEVNET received 48 telescopes, and CSU, CWRU, and Tri-C each received 5 telescopes. A total of 384 telescopes were shipped out. The Technicians sent out 440 items of foreign material and in total 11,580 new items were sent to the Acquisitions and High Demand Departments.

## **OUTREACH & PROGRAMMING SERVICES**

### **YOUTH**

Facilitated by licensed art therapists, Express Yourself! Youth Workshops are designed to introduce various mediums to express oneself through drawing, painting, sculpting, or visual art.



Youth Art Workshops were offered two days a week in the month of September for school-age and high school students at the following branch locations: Hough, Sterling, South, and East 131st. All sessions are in-person. This fall, in-person self-care workshops are being held on Tuesdays at the Memorial Nottingham Branch. Additionally, LatinX Make Art takes place on Fridays at the South Branch.

impact! College Now Greater Cleveland is an in-person program designed to prepare students in grades 9 through 12 for ACT, SAT, and PSAT tests. College Now instructors lead an impact! at the Martin Luther King Jr. Branch. College Now participants receive assistance with college and scholarship applications and campus visits. Students who complete the program earn a \$200 stipend. The 2022 Fall session started October 3rd and will continue through November 2022.

Cleveland State University, America Reads Tutoring Free in-person tutoring services are available for students in grades K-12 at twelve branch locations. Monday through Thursday, 4:00-6:00 pm, students can drop in for homework help at the following locations: Addison, East 131, Fleet, Fulton, Garden Valley, Glenville, Hough, Langston Hughes, Memorial Nottingham, Rice, Rockport, South Brooklyn, and South.

Making a Difference Consulting, YouthBiz Academy is a six to eight-week workshop for students 9-16 years of age interested in starting a business. In September at the Memorial Nottingham Branch on Fridays, 4:30-5:45 pm, scholars learned how to start a business, participate in a business plan competition, and receive funding to start a small business.

### **ENGAGEMENT**

On September 15<sup>th</sup> CPL was present at the Greater Cleveland Urban Film Festival (GCUFF) xR Festival AFROFUTURISM: Black to the Future opening ceremony for the nine-day event which began at the Breen Center for the Performing Arts. As attendees entered the event, a portion of CPL PLAY's VR equipment was setup in the main atrium for them to try from 7PM-8PM. However, due to inadequate internet at the venue, the VR demo was not able to be fully taken advantage of. Staff person

Tristan Wheeler was able to speak to visitors and give more information regarding the various technologies available from the Library and encouraged them that a full demonstration would be available at the Closing Night Ceremony.

On September 21, The GCUFF xR Festival continued at the CPL Main LSW2 Learning Commons, where CPL hosted the Silence the Shame conversation with Archie Green & Jessica Vazquez, the Microsoft NTA Session with keynote Darrell Booker, Disrupt Art with Rob Richardson, a presentation from the Dayton Contemporary Dance Company, and closed with a CPL PLAY overview by Tristan Wheeler.

On September 23<sup>rd</sup>, CPL again joined GCUFF for the Closing Night event which took place at the Western Reserve Historical Society. Tristan Wheeler ensured that the VR demonstration worked without issue, and many various attendees were able to have their first VR experience with technologies provided by the Library. Guests were invited to try the Index VR headset by Valve paired with the racing setup by Logitech and PlaySeat which was very fitting with the theme of both futurism/xR (extended or mixed reality technology) and the historical cars and automobiles of the venue.

In honor of Hispanic Heritage month, the library held two events on September 16<sup>th</sup> and 17<sup>th</sup>. On September 16<sup>th</sup> at the South Branch a themed-event was held that included food, engagement activities and musical and dance performances by local performing artists. On Saturday, September 17<sup>th</sup>, CPL was present at the Julia De Burgos: Celebrando event for Hispanic Heritage Month. Staffed by Ron Roberts, Jessica Odum, Prince Foster, and Tristan Wheeler, the CPL PLAY tent was setup outdoors and featured three attractions; StepManiaX, a music-rhythm game, Super Smash Bros. Ultimate, a Nintendo-themed fighter on the Nintendo Switch, and Project CARS 2, a VR-capable racing game for PC. Visitors were invited to join the gaming set-up for an experience that was modeled after what CPL provided at the CPL150 StreetFest, and participants enjoyed the various technologies provided by their library.

The library hosted the Great Lakes African-American Writers Conference (GLAAWC) in the Louis Stokes Wing Auditorium on Saturday, September 17. The conference

featured literary arts programming including live music, spoken word poetry, and the 2022 Langston Hughes Literary keynote address from novelist Walter Mosley.

CPL PLAY took place Saturday, September 24<sup>th</sup> at the Memorial-Nottingham Branch alongside community partner Robert Gatewood of GamerHaven, staffed by Anthony Liang, Terrence Myhand, James Talley, and Tristan Wheeler. A total of six gaming stations were available with a wide variety of games scaled to fit the needs of the branch. Robert Gatewood prepared a presentation on Games Culture and brought hardware and software for patrons to experience and enjoy alongside the Library's offerings.

### **EDUCATION**

Young Scholars' Academy-Transitional: The parents are provided with information about the 10-week Kindergarten Readiness parent/child program. The lessons are written based on the Ohio Department of Education Learning Standards. (The fall program began on September 13, 2022)

The parent partner meets with the parents/grandparents in the meeting room at the library branches (E. 131st and South Brooklyn) to provide information for their scholars' successful transition to kindergarten. Starting Point forms are filled out as well as library card applications. Zoom parents are provided with informative information for their scholars' kindergarten success and a weekly Kindergarten Readiness video produced by Cleveland Public Library's Young Scholars' Academy.

Parent feedback:

- The returning parents praised the YSA program for giving them tools and resources to work with their child in preparation for kindergarten. A mother of twins without preschool experience said, "Without this program, our children would have been farther behind. Thank you!"
- One mother said she has been incorporating what she has learned in YSA to their family fun night! She also reads more books to the family.
- Keeping a schedule and setting certain times every day for learning has been established in the home.

Beginner Young Scholars' Academy started this month with sessions at Addison, Carnegie West, and a virtual offering. The first Diverse Abilities Storytime was conducted at Glenville with several families in attendance. Families enjoyed an interactive performance from Bill Morgan of Sign Stage Theatre (Cleveland Hearing and Speech Center) and giveaways courtesy of a grant from The Cuyahoga County Board of Developmental Disabilities. Sandy Nosse attended a PLA (Public Library Association) Webinar called Advancing Access for Library Customers with Sensory Needs and Developing and Sustaining Parent Advisory Committees Training for the Family Space Project.

## **MARKETING & COMMUNICATIONS**

### **EXECUTIVE SUMMARY**

September was a big month for literacy at the Library. During Cleveland Book Week, the Norman A. Sugarman and Anisfield Book Awards were held, while partner organizations and large crowds filed into Main Library for Lit Cleveland's Inkubator Conference and Great Lakes African American Writers' Conference. We welcomed 2022 Drum Major for Change recipient, Dr. Edgar Jackson, into the MLK Branch for a special book signing of his debut memoir. Announcement of a visit from poet, Nikki Giovanni hit the news. A partnership with CMSD allows students easier access to tech and resources by using their ID as a library card.

In other news, Director Thomas accepted appointment as Chair of the Digital Public Library of America board. Work on our Facilities Master Plan continued. Staff represented the Library at IngenuityFest. Select Library locations are drop-off locations for a diaper drive hosted by Diaper Bank of Greater Cleveland.

Our marketing efforts included media releases, social media and digital (cpl.org, Off the Shelf, community calendars), and printed materials.

## **Library Programs & Services**

**Objective:** *Remain relevant by promoting programs and services to help Greater Clevelanders thrive.*

**CLEVELAND BOOK WEEK:** The Library hosted several events in celebration of Cleveland Book Week. The 87<sup>th</sup> Anisfield Wolf Book Awards was hosted at Maltz Performing Arts Center on September 15. The Norman A. Sugarman Children's Biography Awards was presented virtually on September 29. Literary Cleveland hosted their annual writing conference, Inkubator, at Main Library September 6-8. Great Lakes African American Writers Conference was held in Louis Stokes Wing for the first time ever on September 17.

### **MEDIA COVERAGE:**

<https://coolcleveland.com/2022/09/writers-can-indulge-in-two-days-of-advice-and-inspiration-at-lit-clevelands-inkubator/>

<https://clevelandmagazine.com/things-to-do/articles/13-things-to-do-this-weekend-in-cleveland-sept.-8-11>

<https://www.wkyc.com/video/entertainment/television/programs/we-the-people/fifth-annual-glaawc/95-d60082ad-1b01-40bc-84d9-637d2d6a4ec5>

<https://fox8.com/on-air/new-day-cleveland/cleveland-book-week/>

**NEWS 5 TV SPOTS:** As part of a paid campaign, the library had short interviews that were aired on News 5. Topics included Special Collections, Literature, and Library Card sign-up week.

### **MEDIA COVERAGE:**

<https://www.news5cleveland.com/cpl>

**DR. EDGAR JACKSON BOOK SIGNING:** On September 24, renowned Cleveland Physician and 2022 Cleveland Public Library Drum Major for Change recipient, Dr. Edgar Jackson debuted his memoir, *A Way Up and A Way Out* at the MLK Branch. There was a conversation about Jackson's journey with medicine led by Reverend Dr. Otis Moss Jr.

### **MEDIA COVERAGE:**

<https://www.beaconjournal.com/story/entertainment/books/2022/09/18/akron-doctor-carrie-rubin-writes-medical-thriller-fatal-rounds/69492936007/>

<https://www.wkyc.com/video/entertainment/television/programs/we-the-people/inspiring-the-next-generation-of-doctors/95-5fa72b5a-7896-4287-af23-8dd4bb8ebcaa>

**CMSD ID CARDS:** Students now have more opportunities to access technology through a partnership that will allow them to use their student IDs as library cards at all Library locations.

**MEDIA COVERAGE:**

<https://www.cleveland.com/news/2022/09/the-new-school-year-brings-new-technology-to-the-cleveland-metropolitan-school-district.html?outputType=amp>  
<https://app.criticalmention.com/app/#clip/view/57acf3d1-a9e6-452b-b8c5-b452ae23f6d4?token=910f2bbd-3e1d-4b6f-b101-6ffadcf17ab8>

**NIKKI GIOVANNI:** Cleveland Public Library and CBW Greater Cleveland Chapter, Women Making A Difference Foundation will welcome Nikki Giovanni, Jameel Davis, and other special guests November 11 - 12. Giovanni will be part of the Hough ribbon cutting on November 12.

**MEDIA COVERAGE:**

<https://elevatedwavespublishing.wordpress.com/2022/09/23/and-justice-for-all-conference-with-nikki-giovanni-cleveland-author-jameel-davis-and-other-special-guests-friday-november-11th-saturday-november-12th-2022/>

**DIRECTOR THOMAS' BOARD APPOINTMENT:** Director Felton Thomas was appointed Chair of the Digital Public Library of America at DPLA's annual meeting. His term is through June 2025.

**MEDIA COVERAGE:**

<https://librarytechnology.org/pr/27722>

**FACILITIES MASTER PLAN:** Work on reimagined branches continued throughout the month. Preparations for the Jefferson Branch ribbon cutting in mid-October are underway.

**MEDIA COVERAGE:**

<https://www.cleveland.com/news/2022/08/fearing-displacement-euclid-beach-mobile-home-park-residents-form-union-demand-to-stay.html>  
<https://design-milk.com/jonathan-moody-talks-finding-your-people-future-architects->

[more/?utm\\_source=rss&utm\\_medium=rss&utm\\_campaign=jonathan-moody-talks-finding-your-people-future-architects-more](https://www.cleveland19.com/2022/09/26/desperate-diapers-how-cleveland-residents-can-help-impacted-families/)

**DIAPER BANK:** The Diaper Bank of Greater Cleveland is holding a drive to help families in need receive diapers as costs surge. East side locations of Cleveland Public Library are serving as drop off locations.

**MEDIA COVERAGE:**

<https://www.news5cleveland.com/news/local-news/oh-cuyahoga/diaper-bank-of-greater-cleveland-collect-donations-for-families-in-need-as-prices-surge>

<https://www.yahoo.com/now/diaper-bank-greater-cleveland-collect-101938718.html>

<https://www.cleveland19.com/2022/09/26/desperate-diapers-how-cleveland-residents-can-help-impacted-families/>

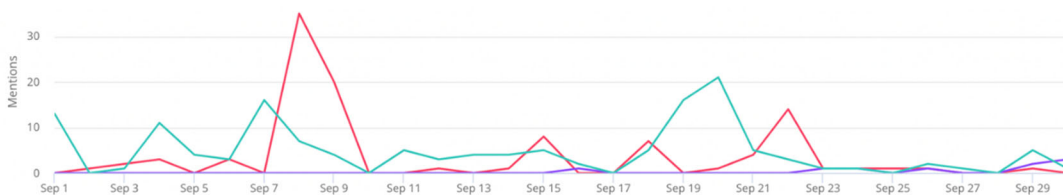
**INGENUITY FEST:** Library staff including Matt Sucre of TechCentral went to Ingenuity Fest to demo equipment and provide hands-on learning experiences to makers of all ages. The fest focuses heavily on arts and tech.

**MEDIA COVERAGE:**

<https://www.freshwatercleveland.com/street-level/IngenuityFest091922.aspx>

**PUBLIC RELATIONS OVERVIEW**

Cleveland Public Library garnered 257 mentions for the month of September reaching more than 29



Mentions 257 Audience 29,207,302 Publicity \$801,622

million people in national and local TV news, radio, and online and print.













**SOCIAL MEDIA SUMMARY**

**Broadcasts:** Marketing continues to explore streaming opportunities, conversations, and content that promote learning and timely topics. Popular examples include:

- **The Next 400 Digital Round Table:** Out of Bounds: Is Media Treatment Equal for All Athletes
- **Book Drops (recommended reading by CPL) themes:** Books like *Bridgerton*
- **Norman A. Sugarman Awards:** The virtually held awards were livestreamed on Facebook and recorded for future viewing
- **Board Meeting:** The August board meeting was recorded and livestreamed on Facebook for public to view

Other digital content included interviews for Sugarman Awards, storytime videos, b-roll footage for news spots, support for Cleveland Book Week programs, and Book Drops series. Throwback posts documenting CPL's rich history continue to be popular. Other content that performed well included posts documenting the library at community events and engaging questions like - What library card do you have? What's your latest checkout?

**Most Popular Posts by Platform:**

|   |   |  |  |
|---|---|--|--|
| <p> clevelandpubliclibrary<br/>Thu 9/22/2022 11:00 am EDT</p> <p>#TBT An unintentional artwork! Today's photograph was taken by a City of Cleveland photographer documenting...</p>  <p>Total Engagements  111<br/>Likes 107</p> | <p> clevelandpubliclibrary<br/>Thu 9/8/2022 11:00 am EDT</p> <p>#TBT Today we're time traveling to @playhousesquare circa 1936-37! This dramatic night view takes advantage of...</p>  <p>Total Engagements  60<br/>Likes 58</p> | <p> clevelandpubliclibrary<br/>Thu 9/29/2022 11:00 am EDT</p> <p>#TBT Take a ride on Steggie! The Cleveland Museum of Natural History's "unofficial greeter" is seen here providin...</p>  <p>Total Engagements  52<br/>Likes 48</p> | <p> clevelandpubliclibrary<br/>Thu 9/15/2022 11:00 am EDT</p> <p>#TBT Today's photograph shows crowds making their way to a @clevelandbrowns game in 1946, when the team was part o...</p>  <p>Total Engagements  36<br/>Likes 36</p> |
|---|---|--|--|

**PROPERTY MANAGEMENT**

Carpenters/Painters

- Lakeshore Facility- built dressing room partitions (his and hers) with locking doors for each.
- OLBDP- assembled sound booth.
- Continued working with Falkbuilt co. on the media walls at branches, Mt. Pleasant, Rice, and Glenville.



Maintenance Mechanics

- Three emergency lights replaced at South branch.
- Safety valves replaced at Rice and Collinwood branches.
- Work continues on housing court rooms at Rice, Mt. Pleasant, and Glenville branch.
- Air conditioner for Lakeshore server room repaired.
- Preventative maintenance started on branch boilers.
- Leaking tubes in Lakeshore boiler replaced.

**SAFETY & PROTECTIVE SERVICES****Safety Services**

- 9-2-22 Fire department responded due to Main elevator malfunction causing patron to be confined therein. Patron(s) successfully released no further incident.

**PROTECTIVE SERVICES**

## Activity

| Month      | Total Dispatch Activity | Total Alarms | Branch Incidents | Downtown Campus Incidents | Incident Reports Gen. | CPL access activities |
|------------|-------------------------|--------------|------------------|---------------------------|-----------------------|-----------------------|
| Sept 2022  | 1406                    | 14           | 38               | 34                        | 86                    | 62                    |
| Aug 2022   | 1639                    | 6            | 33               | 30                        | 80                    | 61                    |
| July 2022  | 1613                    | 9            | 44               | 37                        | 103                   | 28                    |
| June 2022  | 1752                    | 19           | 60               | 17                        | 75                    | 45                    |
| May 2022   | 2046                    | 19           | 90               | 9                         | 109                   | 35                    |
| April 2022 | 2129                    | 23           | 29               | 32                        | 143                   | 49                    |
| Mar 2022   | 1782                    | 25           | 31               | 12                        | 134                   | 67                    |
| Feb 2022   | 1665                    | 28           | 50               | 16                        | 123                   | 60                    |
| Jan 2022   | 1945                    | 61           | 19               | 8                         | 101                   | 30                    |
| Dec 2021   | 1731                    | 28           | 69               | 32                        | 121                   | 47                    |
| Nov 2021   | 1900                    | 36           | 32               | 19                        | 126                   | 46                    |
| Oct 2021   | 2438                    | 19           | 83               | 27                        | 239                   | 59                    |
| Sept 2021  | 2199                    | 24           | 27               | 34                        | 197                   | 28                    |

### Special Attention, Special Events, and Significant Incidents

- 9-6-22 WEWS crew at Rockport re: library card sign up.
- 9-7-22 Disney Filming contingent reviewing cite for upcoming project "Perfect Imprints."
- 9-8-22 Spectrum News @ Rice Branch for Safety Day
- 9-9-22 & 9-10-22 Inkubator Writing Program (host up to 200 guest).
- 9-21-22 Amazon Media event at Main
- 9-22-22 Fox 8 Media event at Main
- 9-24-22 Dr. Edgar Jackson book signing at MLK.
- 9-26-22 News 5 at South

### Protective and Fire Systems

- 9-2-22 thru 9-6-22 & 9-7-22 thru 9-12 Staff Elevators 4 and 5 will be down for upgrades.
- 9-3-22: Main Library (east elevator: 3 patrons stuck on elevator; CFD dispatched and extricated patrons. Patrons refused any further assistance and refused to complete any paperwork from SPS (SIR22-0692).
- 9-7-22 & 9-9-22 Delta Industrial will be on premises main/lsw after hours for duct cleaning. SPS monitoring access.
- 9-8-22 SA Comunale on site to check fire panel at Harvard Lee; E. 131, Mt. Pleasant, Union, Fleet
- 9-9-22 SA Comunale on site to check fire panel at Garden Valley/MLK/Langston Hughes, Glenville, Collinwood.
- 9-21-22 A minor natural gas leak discovered by staff at Addison Branch. Leak mitigated by property management and gas provider. Several employees completed on duty injury reports due to exposure.
- 9-24-22 Water leak from sprinkler system in Tech Central Area. Property Management temporarily abated leak...fire watch by SPS.
- 9-28-22 Westpark alarm system reactivated.

### Contract Security

- 9-6-22: Per Mr. Capuozzo, CPD responded to Union Branch to advise Royce Officer to cease and desist making threats to a civilian who resides in the area. No criminal charges filed, but Royce

contacted to have officer removed from Union & CPL account.

#### Administration

- SPS interim supervisors offered & accepted permanent positions. Permanent positions begin 10-10-22.
- Continue to work with Property Management related to FMP 1A/1B facilities.

#### **INFORMATION TECHNOLOGY & CLEVNET**

Larry Finnegan, Acting Director of CLEVNET, continued his portion of the interviews for the open Director of CLEVNET position. Mr. Finnegan communicated his observations of the candidates to the CLEVNET Directors Panel.

Mr. Finnegan, Bill Hood (CLEVNET Computer and Networking Manager), and Brian Leszcz (CLEVNET Lead Solutions Architect) interviewed two candidates to fill the open Solutions Architect.

Mr. Finnegan, Mr. Hood, Mr. Leszcz, Jim Benson (CLEVNET Library Systems and Applications Analyst), and Megan Trifiletti (CLEVNET Library Systems and Applications Analyst) worked extensively with Mr. Finnegan to build out the 2023 CLEVNET budget.

Mr. Benson, Ms. Trifiletti, Mr. Leszcz, and Caitlin Ryan (CLEVNET Library Applications Specialist) met Sirsi Dynix's Sure Sailing (best practices) team to discuss Web Services (middleware for the Library System) to see if there were better ways to use the product.

The Network Team, Darren Nowak (CLEVNET Systems Manager), Robert Patrick (Network Specialist), and Kyle Guster (CLEVNET Network Specialist) ported Henderson, Kelleys Island, Kingsville, and Thompson CLEVNET Call Manager. They also configured Network equipment for Lorain Public Library's System Avon construction project and worked on the various CPL (Cleveland Public Library) construction projects.

The Solutions Team, Andy Busch (CLEVNET Solutions Architect) and Mr. Leszcz were joined by Jesse Scaggs (CLEVNET PC / Network Technician), Mr. Hood, Mr. Finnegan met with CDW to discuss having CDW migrate the

CLEVNET libraries to their own tenants. The same group also met with TechSoup to learn about changes to Microsoft's licensing. Mr. Bush and Mr. Scaggs went to Geauga County's Chardon branch to demonstrate Papercut to Morley Library.

Ms. Rodriguez adjourned the Regular Board Meeting at 1:38 p.m.

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Maritza Rodriguez  
President

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Thomas D. Corrigan  
Secretary

## GIFT REPORT FOR SEPTEMBER 2022

**LIBRARY SERVICE MATERIALS**

| DESCRIPTION                            | QUANTITY     |               |
|--|--------------|---------------|
|  | Month        | Year to date  |
| Books                                  | 1,378        | 9,141         |
| Periodicals                            | 1            | 441           |
| Publishers Gifts                       | 0            | 20            |
| Non-Print Materials                    | 42           | 1,463         |
| <b>Total Library Service Materials</b> | <b>1,421</b> | <b>11,065</b> |

**TECHNOLOGY RESOURCES**

|                                   |          |          |
|-----------------------------------|----------|----------|
| Tech Gifts*                       | 3        | 6        |
| <b>Total Technology Resources</b> | <b>3</b> | <b>6</b> |

**MONEY GIFTS**

| FUND                     | PURPOSE      | AMOUNT           |                   |
|--------------------------|--------------|------------------|-------------------|
|                          |              | Month            | Year to date      |
| General Fund             | Unrestricted | \$ 0             | 10,000            |
| Library Fund             | Restricted   | 3,622            | 5,000             |
| Young Fund               | Restricted   | 15,040           | 45,121            |
| Founders Fund            | Restricted   | 15,000           | 202,750           |
| Judd Fund                | Restricted   | 63,890           | 193,340           |
| Lockwood Thompson Fund   | Restricted   | 0                | 100,967           |
| Kaiser/Brunckhart        | Restricted   | 83               | 83                |
| Tech Centers             | Restricted   | 0                | 91,000            |
| Stevens Donations        | Restricted   | 3                | 257,733           |
| Endowment for the Blind  | Restricted   | 0                | 54,310            |
| <b>Total Money Gifts</b> |              | <b>\$ 97,638</b> | <b>\$ 960,304</b> |

**SUMMARY**

| CATEGORY                  | DONORS    |              | QUANTITY     |               |
|---------------------------|-----------|--------------|--------------|---------------|
|                           | Month     | Year to date | Month        | Year to date  |
| Library Service Materials | 17        | 167          | 1,421        | 11,065        |
| Technology Resources      | 1         | 2            | 3            | 6             |
| Money Gifts               | 9         | 48           | 9            | 49            |
| <b>TOTAL GIFTS</b>        | <b>27</b> | <b>217</b>   | <b>1,433</b> | <b>11,120</b> |

\*See attached report for year to date donations

| DATE      | Name                         | Serial         | Model | PRICE     | DESCRIPTION  | TAG #   | NOTES             |
|-----------|------------------------------|----------------|-------|-----------|--------------|---------|-------------------|
| 1/25/2022 | Root RT1 iROBOT CODING ROBOT | RT1908F08901   |       | \$ 199.99 | CODING ROBOT | 0116427 | BEST BUY DONATION |
| 1/25/2022 | Root RT1 iROBOT CODING ROBOT | RT1908F08900   |       | \$ 199.99 | CODING ROBOT | 0116426 | BEST BUY DONATION |
| 1/25/2022 | Root RT1 iROBOT CODING ROBOT | RT1908F08899   |       | \$ 199.99 | CODING ROBOT | 0116425 | BEST BUY DONATION |
| 9/6/2022  | Meta Quest 2 VR system       | 1WMVR416L22175 |       | \$ 399.99 | VR system    | 0117486 | BEST BUY DONATION |
| 9/6/2022  | Meta Quest 2 VR system       | 1WMVR417512175 |       | \$ 399.99 | VR system    | 0117485 | BEST BUY DONATION |
| 9/21/2022 | Root RT1 iROBOT CODING ROBOT | RT1908F06911   |       | \$ 199.99 | CODING ROBOT | 0117526 | BEST BUY DONATION |

Cleveland Public Library  
2022

October 12, 2022

Cuyahoga County Budget Commission  
Attention: Bryan Dunn  
1219 Ontario Street  
Cleveland, Ohio 44113

Dear Bryan,

Cleveland Public Library requests a Certificate of Estimated Resources as noted below for the following funds:

| Fund Number                   | Fund Description            | Actual Unencumbered Balance as of 1-Jan-22 | "Taxes/PLF" from: | Requested "Taxes/PLF" to | "Other Sources" from: | Requested "Other Sources" to | Overall Increase/ (Decrease) |
|-------------------------------|-----------------------------|--|-------------------|--------------------------|-----------------------|------------------------------|------------------------------|
| <b>General Funds</b>          |                             |  |                   |                          |                       |                              |                              |
| 101                           | General Fund                | \$ 28,730,273.19                           | \$ 37,817,742.00  | \$ 37,817,742.00         | \$ 1,084,904.00       | \$ 1,134,904.00              | \$ 50,000.00                 |
| <b>Special Revenue Funds</b>  |                             |  |                   |                          |                       |                              |                              |
| 201                           | Anderson                    | \$ 415,694.25                              |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 202                           | Endowment for the Blind     | \$ 3,209,639.54                            |                   |                          | \$ 54,309.96          | \$ 54,309.96                 | \$ -                         |
| 203                           | Founders                    | \$ 6,052,729.18                            |                   |                          | \$ 280,180.00         | \$ 280,180.00                | \$ -                         |
| 204                           | Kaiser                      | \$ 161,124.43                              |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 205                           | Kraley                      | \$ 232,471.04                              |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 206                           | Library                     | \$ 218,302.96                              |                   |                          | \$ 7,375.00           | \$ 7,375.00                  | \$ -                         |
| 207                           | Pepke                       | \$ 191,289.85                              |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 208                           | Wickwire                    | \$ 1,961,622.38                            |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 209                           | Wittke                      | \$ 121,718.27                              |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 210                           | Young                       | \$ 6,196,611.66                            |                   |                          | \$ 50,000.00          | \$ 60,160.80                 | \$ 10,160.80                 |
| 226                           | Judd                        | \$ 283,579.49                              |                   |                          | \$ 257,230.00         | \$ 257,230.00                | \$ -                         |
| 228                           | Lockwood Thompson           | \$ 139,337.18                              |                   |                          | \$ 201,934.00         | \$ 201,934.00                | \$ -                         |
| 230                           | Schweinfurth                | \$ 226,079.52                              |                   |                          | \$ 50,000.00          | \$ 50,000.00                 | \$ -                         |
| 231                           | CLEVNET                     | \$ 1,375,275.24                            |                   |                          | \$ 4,992,079.80       | \$ 4,992,079.80              | \$ -                         |
| 232                           | Stevens Employee Engagement | \$ -                                       |                   |                          | \$ 257,729.50         | \$ 257,729.50                | \$ -                         |
| 251                           | OLBPD                       | \$ 360,858.45                              |                   |                          | \$ 1,508,194.00       | \$ 1,508,194.00              | \$ -                         |
| 254                           | MyCom                       | \$ (29,689.69)                             |                   |                          | \$ 177,651.50         | \$ 177,651.50                | \$ -                         |
| 257                           | Tech Centers                | \$ 105,964.29                              |                   |                          | \$ 166,000.00         | \$ 166,000.00                | \$ -                         |
| 258                           | Early Literacy              | \$ -                                       |                   |                          | \$ 35,000.00          | \$ 82,214.58                 | \$ 47,214.58                 |
| 259                           | Rice Solar Panel System     | \$ 481.68                                  |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 260                           | Coronavirus Relief Fund     | \$ 158,606.00                              |                   |                          | \$ 766,379.00         | \$ 766,379.00                | \$ -                         |
|                               |                             | \$ 21,164,403.27                           | \$ -              | \$ -                     | \$ 8,304,063.36       | \$ 8,361,438.74              | \$ 57,375.38                 |
| <b>Debt Service</b>           |                             |  |                   |                          |                       |                              |                              |
| 301                           | Debt Service                | \$ 333.42                                  | \$ -              | \$ -                     | \$ 3,294,215.15       | \$ 3,294,215.15              | \$ -                         |
| <b>Capital Projects Funds</b> |                             |  |                   |                          |                       |                              |                              |
| 401                           | Building and Repair         | \$ 13,374,337.08                           |                   |                          | \$ 9,200,000.00       | \$ 9,200,000.00              | \$ -                         |
| 402                           | Construction - Tax-Exempt   | \$ 22,900,383.55                           |                   |                          | \$ 200,000.00         | \$ 200,000.00                | \$ -                         |
| 401                           | Construction - Taxable      | \$ 9,224,910.85                            |                   |                          | \$ 88,200.00          | \$ 88,200.00                 | \$ -                         |
| <b>Permanent Funds</b>        |                             |  |                   |                          |                       |                              |                              |
| 501                           | Abel                        | \$ 318,605.99                              |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 502                           | Ambler                      | \$ 3,152.47                                |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 503                           | Beard                       | \$ 56,746.65                               |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 504                           | Klein                       | \$ 7,425.16                                |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 505                           | Malon/Schroeder             | \$ 270,557.28                              |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 506                           | McDonald                    | \$ 253,524.08                              |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 507                           | Ratner                      | \$ 130,033.51                              |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 508                           | Root                        | \$ 52,134.00                               |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 509                           | Sugarman                    | \$ 106,010.28                              |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 510                           | Thompson                    | \$ 140,936.80                              |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 511                           | Weidenthal                  | \$ 9,310.96                                |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 512                           | White                       | \$ 2,563,090.57                            |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 513                           | Beard Anna Young            | \$ 46,901.20                               |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 514                           | Paulson                     | \$ 6,998.30                                |                   |                          | \$ -                  | \$ -                         | \$ -                         |
|                               |                             | \$ 3,905,427.36                            |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| <b>Agency Funds</b>           |                             |  |                   |                          |                       |                              |                              |
| 901                           | Unclaimed Funds             | \$ 9,155.10                                |                   |                          | \$ -                  | \$ -                         | \$ -                         |
| 905                           | CLEVNET Fines & Fees        | \$ 5,191.16                                |                   |                          | \$ -                  | \$ -                         | \$ -                         |

The reason for the increase/decrease in Estimated Resources:

An increase in Other Sources-General fund by \$50,000 related to the restricted donation from the CPL Foundation; an increase in Other Sources-Special Revenue by \$57,375.38 related to: Young fund - \$10,160.80 based on actual quarterly distributions; Early Literacy fund - \$47,214.58 from the United Way grant for Family Spaces Program.

Thank You,  
*Carrie Krenicky*  
Treasurer/CFO  
Cleveland Public Library

Form Prescribed by the Bureau of Inspection and Supervision of Public Offices.  
County Auditor's Form No. 139

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Based on 90.47% current collection of current levy for previous tax year.

Revised Code 5705.36 (Library)

Office of the Budget Commission, Cuyahoga County, Ohio.

Cleveland, Ohio

October 12, 2022

To the Board of Library Trustees of the:

Cleveland Library

The following is the amended official certificate of estimated resources for the fiscal year beginning January 1st, 2022, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

| Fund                    | Unencumbered Balace     | General Property Tax   | P.L.F.                 | Other Sources          | Total                   |
|-------------------------|-------------------------|------------------------|------------------------|------------------------|-------------------------|
| General Fund            | \$28,730,273.19         | \$37,817,742.00        | \$27,264,944.37        | \$1,134,904.00         | \$94,947,863.56         |
| Special Revenue         | \$21,164,403.27         |                        |                        | \$8,361,438.74         | \$29,525,842.01         |
| Debt Service            | \$333.42                |                        |                        | \$3,294,215.15         | \$3,294,548.57          |
| Capital                 | \$48,499,526.48         |                        |                        | \$9,488,200.00         | \$57,987,726.48         |
| Permanent               | \$3,965,427.25          |                        |                        | \$0.00                 | \$3,965,427.25          |
| Agency                  | \$14,346.26             |                        |                        | \$0.00                 | \$14,346.26             |
| <b>Totals/Subtotals</b> | <b>\$102,374,309.87</b> | <b>\$37,817,742.00</b> | <b>\$27,264,944.37</b> | <b>\$22,278,757.89</b> | <b>\$189,735,754.13</b> |


**Budget**


**Commission**



**CLEVELAND PUBLIC LIBRARY  
2022 APPROPRIATION: NINTH AMENDMENT  
OCTOBER 20, 2022**

**GENERAL FUND**

| <b>CERTIFIED REVENUE</b>          | <b>Prior Certificate<br/>(1)</b> | <b>Increase/<br/>Decrease</b> | <b>Amended<br/>Certificate (2)</b> |
|-----------------------------------|----------------------------------|-------------------------------|------------------------------------|
| Cash January 1                    | 28,730,273.19                    | -                             | 28,730,273.19                      |
| Taxes - General Property          | 35,317,742.00                    | -                             | 35,317,742.00                      |
| Public Library Fund (PLF)         | 27,264,944.37                    | -                             | 27,264,944.37                      |
| State Rollbacks/Homestead         | 2,500,000.00                     | -                             | 2,500,000.00                       |
| Fines and Fees                    | 119,635.00                       | -                             | 119,635.00                         |
| Earned Interest                   | 354,077.00                       | -                             | 354,077.00                         |
| Restricted Gifts                  | -                                | 50,000.00                     | 50,000.00                          |
| Unrestricted Gifts                | 10,000.00                        | -                             | 10,000.00                          |
| Miscellaneous                     | 814,192.00                       | -                             | 814,192.00                         |
| Return of Advances/(Advances Out) | (213,000.00)                     | -                             | (213,000.00)                       |
| <b>TOTAL RESOURCES</b>            | <b>94,897,863.56</b>             | <b>50,000.00</b>              | <b>94,947,863.56</b> (3)           |

| <b>APPROPRIATION</b>              | <b>Original<br/>Appropriation</b> | <b>Increase/<br/>Decrease</b> | <b>Amended<br/>Appropriation</b> |
|-----------------------------------|-----------------------------------|-------------------------------|----------------------------------|
| Salaries/Benefits                 | 39,203,827.00                     | -                             | 39,203,827.00                    |
| Supplies                          | 846,855.00                        | -                             | 846,855.00                       |
| Purchased/Contracted<br>Services  | 10,433,478.60                     | -                             | 10,433,478.60                    |
| Library Materials/<br>Information | 7,107,467.00                      | -                             | 7,107,467.00                     |
| Capital Outlay                    | 783,767.00                        | 50,000.00                     | 833,767.00                       |
| Other Objects                     | 249,720.22                        | -                             | 249,720.22                       |
| <b>SUBTOTAL OPERATING</b>         | <b>58,625,114.82</b>              | <b>50,000.00</b>              | <b>58,675,114.82</b>             |
| Transfers                         | 7,294,215.15                      | -                             | 7,294,215.15                     |
| <b>TOTAL APPROPRIATION</b>        | <b>65,919,329.97</b>              | <b>50,000.00</b>              | <b>65,969,329.97</b>             |

**CLEVELAND PUBLIC LIBRARY  
2022 APPROPRIATION: NINTH AMENDMENT  
OCTOBER 20, 2022**

**SPECIAL REVENUE FUNDS**

| CERTIFIED REVENUE          | Prior Certificate<br>(1)  | Increase/<br>Decrease | Amended<br>Certificate (2) |
|----------------------------|---------------------------|-----------------------|----------------------------|
|                            | 29,468,466.63             | 57,375.38             | 29,525,842.01 (4)          |
| APPROPRIATION              | Original<br>Appropriation | Increase/<br>Decrease | Amended<br>Appropriation   |
| Anderson                   | 5,000.00                  | -                     | 5,000.00                   |
| Endowment for the Blind    | -                         | -                     | -                          |
| Founders                   | 1,550,259.70              | -                     | 1,550,259.70               |
| Kaiser                     | -                         | -                     | -                          |
| Kraley                     | 30,000.00                 | -                     | 30,000.00                  |
| Library                    | 23,375.00                 | -                     | 23,375.00                  |
| Pepke                      | -                         | -                     | -                          |
| Wickwire                   | -                         | -                     | -                          |
| Wittke                     | -                         | -                     | -                          |
| Young                      | -                         | -                     | -                          |
| Judd                       | 540,809.49                | -                     | 540,809.49                 |
| Lockwood Thompson          | 341,271.18                | -                     | 341,271.18                 |
| Schweinfurth               | 50,000.00                 | -                     | 50,000.00                  |
| CLEVNET                    | 6,367,355.04              | -                     | 6,367,355.04               |
| LSTA-OLBPD                 | 1,869,052.45              | -                     | 1,869,052.45               |
| MyCom                      | 72,961.81                 | -                     | 72,961.81                  |
| Tech Centers               | 271,964.29                | -                     | 271,964.29                 |
| Early Literacy             | 35,000.00                 | 47,214.58             | 82,214.58                  |
| Rice Solar Panel System    | -                         | -                     | -                          |
| Coronavirus Relief Fund    | 207,693.00                | -                     | 207,693.00                 |
| <b>TOTAL APPROPRIATION</b> | <b>11,364,741.96</b>      | <b>47,214.58</b>      | <b>11,411,956.54</b>       |

**CLEVELAND PUBLIC LIBRARY  
2022 APPROPRIATION: NINTH AMENDMENT  
OCTOBER 20, 2022**

**DEBT SERVICE FUND**

|                          | Prior Certificate<br>(1)          | Increase/<br>Decrease         | Amended<br>Certificate (2)       |
|--------------------------|-----------------------------------|-------------------------------|----------------------------------|
| <b>CERTIFIED REVENUE</b> | <b>3,294,548.57</b>               | <b>-</b>                      | <b>3,294,548.57</b>              |
| <b>APPROPRIATION</b>     | <b>Original<br/>Appropriation</b> | <b>Increase/<br/>Decrease</b> | <b>Amended<br/>Appropriation</b> |
| DEBT SERVICE ]           | 3,294,505.60 ]                    | -                             | 3,294,505.60 ]                   |

**CAPITAL PROJECT FUNDS**

|                              | Prior Certificate<br>(1)          | Increase/<br>Decrease         | Amended<br>Certificate (2)       |
|------------------------------|-----------------------------------|-------------------------------|----------------------------------|
| <b>CERTIFIED REVENUE</b>     | <b>57,987,726.48</b>              | <b>-</b>                      | <b>57,987,726.48</b> (5)         |
| <b>APPROPRIATION</b>         | <b>Original<br/>Appropriation</b> | <b>Increase/<br/>Decrease</b> | <b>Amended<br/>Appropriation</b> |
| Building & Repair            | 12,851,314.92                     | -                             | 12,851,314.92                    |
| Construction - Tax-Exempt    | 20,100,383.55                     | -                             | 20,100,383.55                    |
| Construction - Taxable       | 8,858,837.96                      | -                             | 8,858,837.96                     |
| <b>TOTAL APPROPRIATION ]</b> | <b>41,810,536.43 ]</b>            | -                             | <b>41,810,536.43 ]</b>           |

**CLEVELAND PUBLIC LIBRARY  
2022 APPROPRIATION: NINTH AMENDMENT  
OCTOBER 20, 2022**

**PERMANENT FUNDS**

| CERTIFIED REVENUE | Prior Certificate<br>(1) | Increase/<br>Decrease | Amended<br>Certificate (2) |
|-------------------|--------------------------|-----------------------|----------------------------|
|                   | 3,965,427.25             | -                     | 3,965,427.25 (6)           |

| APPROPRIATION              | Original<br>Appropriation | Increase/<br>Decrease | Amended<br>Appropriation |
|----------------------------|---------------------------|-----------------------|--------------------------|
| Abel                       | 35,000.00                 | -                     | 35,000.00                |
| Ambler                     | -                         | -                     | -                        |
| Beard                      | 8,463.00                  | -                     | 8,463.00                 |
| Klein                      | -                         | -                     | -                        |
| Malon/Schroeder            | 27,700.00                 | -                     | 27,700.00                |
| McDonald                   | 3,900.00                  | -                     | 3,900.00                 |
| Ratner                     | -                         | -                     | -                        |
| Root                       | -                         | -                     | -                        |
| Sugarman                   | 15,000.00                 | -                     | 15,000.00                |
| Thompson                   | -                         | -                     | -                        |
| Weidenthal                 | -                         | -                     | -                        |
| White                      | 50,000.00                 | -                     | 50,000.00                |
| Beard Anna Young           | 15,000.00                 | -                     | 15,000.00                |
| <b>TOTAL APPROPRIATION</b> | <b>155,063.00</b>         | <b>-</b>              | <b>155,063.00</b>        |

**AGENCY FUNDS**

| CERTIFIED REVENUE | Prior Certificate<br>(1) | Increase/<br>Decrease | Amended<br>Certificate (2) |
|-------------------|--------------------------|-----------------------|----------------------------|
|                   | 14,346.26                | -                     | 14,346.26                  |

| APPROPRIATION              | Original<br>Appropriation | Increase/<br>Decrease | Amended<br>Fund Balance/ |
|----------------------------|---------------------------|-----------------------|--------------------------|
| Unclaimed Funds            | 9,155.10                  | -                     | 9,155.10                 |
| CLEVNET Fines & Fees       | 5,191.16                  | -                     | 5,191.16                 |
| <b>TOTAL APPROPRIATION</b> | <b>14,346.26</b>          | <b>-</b>              | <b>14,346.26</b>         |

**CLEVELAND PUBLIC LIBRARY  
2022 APPROPRIATION: NINTH AMENDMENT  
OCTOBER 20, 2022**

(1) Certificate dated September 7, 2022

(2) Certificate dated October 12, 2022

(3) \$28,516,893.59 unencumbered cash carried forward plus the repayment of advances to be made from MyCom of \$75,000, Tech Centers of \$10,000 and CRF of \$128,379.60 less advances out to MyCom of \$75,000 and CRF of \$138,000 plus \$66,430,590.37 certified operating revenue produces the balance available for appropriation in 2022 (plus \$9,891,671.40 12/31/21 encumbered cash).

$$(\$28,516,893.59 + \$75,000 + \$10,000 + \$128,379.60 - \$75,000 - \$138,000 + \$66,430,590.37 = \$94,947,863.56)$$

(4) \$21,377,782.87 unencumbered cash carried forward less the repayment of advances to be made from MyCom of \$75,000, Tech Centers of \$10,000 and CRF of \$128,379.60 plus advance in to MyCom of \$75,000 and CRF of \$138,000 plus \$8,148,438.74 additional revenue to receive in 2022 produces the certified revenue of \$29,525,842.01.

Non-expendable principal amounts of \$2,492,057.50 in Anderson, Founders and Wickwire Funds are included in the certified fund balances, but are not available for appropriation.

$$(\$29,525,842.01 - \$2,492,057.50 = \$27,033,784.51 \text{ available for appropriation (plus } \$1,041,317.99 \text{ 12/31/21 encumbered cash).}$$

(5) \$48,499,526.48 unencumbered cash carried forward plus the transfer in of \$4,000,000 plus additional revenue of \$5,488,200 produces the balance available for appropriation in 2022 (plus \$25,256,449.12 12/31/21 encumbered cash).

$$(\$48,499,526.48 + \$4,000,000 + \$5,488,200 = \$57,987,726.48)$$

(6) \$4,898,528.03 unencumbered cash carried forward less non-expendable principal amounts of \$933,100.78 produces the balance available for appropriation in 2022 (plus \$58,901.74 12/31/21 encumbered cash).

$$(\$4,898,528.03 - \$933,100.78 = \$3,965,427.25)$$

Non-expendable principal amounts of \$933,100.78 are not included in either the certified fund balances or the appropriated amounts.



# Software Support Agreement Work Order

**Company Address** 8555 Sweet Valley Dr., Suite B  
Valley View, OH 44125

**Quote ID - 16392**

**Created Date** 9/22/2022

**Prepared By** – Deionte Appling  
**Phone** – 401-256-8338  
**Email** – dappling@ipsid.com

**Contact Name** – John Malcolm  
**Phone** - (216) 623-2800  
**Email** - John.Malcolm@cpl.org

## Description of Service

This work order outlines the services to be provided by IPS as part of the Software Support Agreement (SSA). This supports the SSA by clarifying the software applications that will be supported, the services provided to support the software, and the payment terms during the contract.

## Summary of Covered Services

ShopperTrak License Renewals = 43

## Summary of Systems

Please see Attachment A for a list of sites and number of licenses per site.

## Pricing

Billing period = Annual  
Contract Term = 12 Months

Due date = 11/11/2022 (30 Days)  
Cost of Service = \$49,278.00

## “Attachment A”

| Site            | Serial # | Number of Licenses |
|-----------------|----------|--------------------|
| HQ              | 80019796 | 4                  |
| HQ              | 80043355 | 2                  |
| SOUTH           | 80149699 | 2                  |
| ADDISON         | 59508    | 1                  |
| HOUGH           | 59510    | 1                  |
| MLK JR.         | 59511    | 2                  |
| WOODLAND        | 59512    | 2                  |
| LANGSTON HUGHES | 59513    | 1                  |
| STERLING        | 59514    | 1                  |
| E. 131ST ST.    | 59515    | 1                  |
| GLENVILLE       | 59516    | 1                  |
| LORAIN          | 59517    | 2                  |
| RICE            | 59518    | 1                  |
| EASTMAN         | 59519    | 2                  |
| HARVARD-LEE     | 59520    | 1                  |
| ROCKPORT        | 59521    | 1                  |
| MEMORIAL-       |          |                    |
| NOTTINGHAM      | 59522    | 1                  |
| WEST PARK       | 59523    | 1                  |
| COLLINWOOD      | 59525    | 1                  |
| MT. PLEASANT    | 59526    | 1                  |
| UNION           | 59529    | 2                  |
| WALZ            | 59531    | 1                  |
| BROOKLYN        | 59532    | 1                  |
| FLEET           | 59533    | 2                  |
| SOUTH BROOKLYN  | 59534    | 2                  |
| FULTON          | 59535    | 2                  |
| JEFFERSON       | 59536    | 2                  |
| GARDEN VALLEY   | 59537    | 1                  |
| CARNEGIE-WEST   | 59679    | 1                  |

DEED OF GIFT

JumpStart Inc. (the "Donor"), of 6701 Carnegie Avenue, Suite 100, Cleveland, Ohio and the Cleveland Public Library, a political subdivision located in the City of Cleveland, County of Cuyahoga, Ohio ("Cleveland Public Library") entered into a License Agreement on November 23, 2020 (the "License Agreement") for the construction of a Community Innovation Learning Center at the Library's Fulton branch, located at 3545 Fulton Road, Cleveland, Ohio (the "Project"), where the Donor and the Library will provide free technology-focused training to Cleveland residents for lifelong STEM learning, industry-specific job development and small business growth. [Include further details of what is included in the Project, such as area, furniture, and equipment].

The Donor has completed the installation of the Project in accordance with the License Agreement. To carry out its intended purpose to donate the Project improvements, equipment, and value of the labor, the Donor hereby irrevocably grants, transfers and delivers to the Cleveland Public Library the Project improvements, equipment, and value of its labor (the "Gift") described and having the value as follows:

The construction of building improvements housing the Community Innovation Center, which consists of 1,543 square feet at the Fulton Branch of the Cleveland Public Library at a cost of \$398,270.07.

Furniture, fixtures, and equipment for the Community Innovation Center, at a cost of at \$79,921.13.

The total estimated value of the Gift is \$477,483.20.

Conditions relating to the Gift shall be as follows:

- 1. Costs. The Gift is freely given and the Donor will not seek payment from the Cleveland Public Library for any of the costs of installation of the installation of the Project nor the costs of the furniture, fixtures, and equipment.

It is distinctly understood by the Donor that it is its purpose and intention to transfer and vest all the rights, title and incidents of absolute ownership of the Gift in the Cleveland Public Library from this time forward. The implementation of the Project is not associated with any services that the Donor provides to the Library, and is not part of, or associate with, any contract or agreement related to those services.

DONOR:  
JUMPSTART, INC.

Dated \_\_\_\_\_ Signed: \_\_\_\_\_

Title: \_\_\_\_\_



ACCEPTANCE OF GIFT

The Board of Trustees of the Cleveland Public Library, located at 325 Superior Avenue, Cleveland, Ohio, 44114 (the "Public Library"), this day expresses its gratitude and, in accordance with a resolution of said Board of Trustees adopted October 20, 2022, hereby accepts the gift (the "Gift") of donated labor and equipment for the Community Innovation Center at the Fulton Branch of the Cleveland Public Library by JumpStart, Inc. (the "Donor"), 6701 Carnegie Avenue, Suite 100, Cleveland, Ohio on October 20, 2022, which Gift is described as follows:

The construction of building improvements housing the Community Innovation Center, which consists of 1,543 square feet at the Fulton Branch of the Cleveland Public Library at a cost of \$398,270.07.

Furniture, fixtures, and equipment for the Community Innovation Center, at a cost of at \$79,921.13.

The total estimated value of the Gift is \$477,483.20.

Conditions relating to the Gift shall be as follows:

1. Costs. The Gift is freely given and the Donor will not seek payment from the Cleveland Public Library for any of the costs of installation of the installation of the Project nor the costs of the furniture, fixtures, and equipment.

BOARD OF TRUSTEES OF THE CLEVELAND  
PUBLIC LIBRARY, Cuyahoga County, Ohio

Dated \_\_\_\_\_, 2022

By: \_\_\_\_\_

Title: \_\_\_\_\_

CLEVELAND PUBLIC LIBRARY  
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES  
FOR THE PERIOD SEPTEMBER 1 – SEPTEMBER 30, 2022

*Carie Kenickly*

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FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

**Cleveland Public Library**  
**Revenues, Expenditures and Changes in Fund Balance**  
**For the Period Ending September 30, 2022**

|  | <u>General Fund</u>     | <u>Special Revenue</u>  | <u>Debt Service</u>     | <u>Capital Projects</u>  | <u>Permanent</u>       | <u>Agency</u>       | <u>Total</u>             |
|--|-------------------------|-------------------------|-------------------------|--------------------------|------------------------|---------------------|--------------------------|
| 41 Taxes   | 38,222,574.29           | 0.00                    | 0.00                    | 0.00                     | 0.00                   | 0.00                | 38,222,574.29            |
| 42 Intergovernmental   | 23,841,706.89           | 1,156,990.03            | 0.00                    | 0.00                     | 0.00                   | 0.00                | 24,998,696.92            |
| 43 Fines & Fees  | 120,089.00              | 0.00                    | 0.00                    | 0.00                     | 0.00                   | 0.00                | 120,089.00               |
| 44 Investment Earnings   | 413,306.00              | 127,289.89              | 5,270.55                | 251,460.41               | 38,487.34              | 0.00                | 835,814.19               |
| 45 Charges for Services  | 0.00                    | 4,199,911.08            | 0.00                    | 0.00                     | 0.00                   | 0.00                | 4,199,911.08             |
| 46 Contributions & Donations   | 10,000.00               | 950,303.71              | 0.00                    | 0.00                     | 0.00                   | 0.00                | 960,303.71               |
| 48 Miscellaneous Revenue   | 753,600.89              | 0.00                    | 0.00                    | 5,200,000.00             | 0.00                   | 52,498.88           | 6,006,099.77             |
| <b>Total Revenues</b>  | <b>\$ 63,361,277.07</b> | <b>\$ 6,434,494.71</b>  | <b>\$ 5,270.55</b>      | <b>\$ 5,451,460.41</b>   | <b>\$ 38,487.34</b>    | <b>\$ 52,498.88</b> | <b>\$ 75,343,488.96</b>  |
| 51 Salaries/Benefits   | 28,506,659.01           | 2,435,159.96            | 0.00                    | 0.00                     | 12,385.13              | 0.00                | 30,954,204.10            |
| 52 Supplies  | 474,654.82              | 218,171.64              | 0.00                    | 2,339.32                 | 307.30                 | 0.00                | 695,473.08               |
| 53 Purchased/Contracted Services   | 7,986,298.91            | 2,111,463.32            | 0.00                    | 17,128.76                | 10,646.70              | 0.00                | 10,125,537.69            |
| 54 Library Materials   | 3,499,181.62            | 932,332.31              | 0.00                    | 0.00                     | 41,277.63              | 0.00                | 4,472,791.56             |
| 55 Capital Outlay  | 454,774.40              | 182,345.00              | 0.00                    | 21,336,373.76            | 0.00                   | 0.00                | 21,973,493.16            |
| 56 Debt Service  | 0.00                    | 0.00                    | 1,117,252.80            | 0.00                     | 0.00                   | 0.00                | 1,117,252.80             |
| 57 Miscellaneous Expenses  | 186,603.48              | 384,181.67              | 0.00                    | 0.00                     | 0.00                   | 52,345.99           | 623,131.14               |
| <b>Total Expenditures</b>  | <b>\$ 41,108,172.24</b> | <b>\$ 6,263,653.90</b>  | <b>\$ 1,117,252.80</b>  | <b>\$ 21,355,841.84</b>  | <b>\$ 64,616.76</b>    | <b>\$ 52,345.99</b> | <b>\$ 69,961,883.53</b>  |
| <b>Revenue Over/(Under) Expenditures</b>   | <b>\$ 22,253,104.83</b> | <b>\$ 170,840.81</b>    | <b>\$(1,111,982.25)</b> | <b>\$(15,904,381.43)</b> | <b>\$(26,129.42)</b>   | <b>\$ 152.89</b>    | <b>\$ 5,381,605.43</b>   |
| 95 Notes Issued  | 0.00                    | 0.00                    | 0.00                    | 0.00                     | 0.00                   | 0.00                | 0.00                     |
| 98 Advances  | (128,000.00)            | 128,000.00              | 0.00                    | 0.00                     | 0.00                   | 0.00                | 0.00                     |
| 99 Transfers   | (7,294,215.15)          | 0.00                    | 3,294,215.15            | 4,000,000.00             | 0.00                   | 0.00                | 0.00                     |
| <b>Total Other Sources / Uses</b>  | <b>\$(7,422,215.15)</b> | <b>\$ 128,000.00</b>    | <b>\$ 3,294,215.15</b>  | <b>\$ 4,000,000.00</b>   | <b>\$ 0.00</b>         | <b>\$ 0.00</b>      | <b>\$ 0.00</b>           |
| <b>Revenue &amp; Other Sources Over/<br/>(Under) Expenditures &amp; Other Uses</b> | <b>\$ 14,830,889.68</b> | <b>\$ 298,840.81</b>    | <b>\$ 2,182,232.90</b>  | <b>\$(11,904,381.43)</b> | <b>\$(26,129.42)</b>   | <b>\$ 152.89</b>    | <b>\$ 5,381,605.43</b>   |
| <b>Beginning Year Cash Balance</b>   | <b>\$ 38,408,564.99</b> | <b>\$ 22,419,100.86</b> | <b>\$ 0.00</b>          | <b>\$ 73,755,975.60</b>  | <b>\$ 4,957,429.77</b> | <b>\$ 14,346.26</b> | <b>\$ 139,555,750.90</b> |
| <b>Current Cash Balance</b>  | <b>\$ 53,239,138.53</b> | <b>\$ 22,717,941.67</b> | <b>\$ 2,182,566.32</b>  | <b>\$ 61,851,594.17</b>  | <b>\$ 4,931,300.35</b> | <b>\$ 14,499.15</b> | <b>\$ 144,937,040.19</b> |

**Cleveland Public Library  
Certified Revenue, Appropriations and Balances  
General Fund  
For the Period Ending September 30, 2022**

|                          | <u>Certified<br/>Revenue (1)</u> | <u>Income<br/>To Date</u> | <u>Balance</u>      | <u>Percent<br/>To Date</u> | <u>Percent<br/>Prior<br/>Year</u> |
|--------------------------|----------------------------------|---------------------------|---------------------|----------------------------|-----------------------------------|
| PLF State Income Tax     | 27,264,944                       | 21,392,884                | 5,872,061           | 78%                        | 78%                               |
| General Property Tax     | 35,317,742                       | 38,222,574                | (2,904,832)         | 108%                       | 107%                              |
| Rollback, Homestead, CAT | 2,500,000                        | 2,448,823                 | 51,177              | 98%                        | 108%                              |
| Fines & Fees             | 119,635                          | 120,089                   | (454)               | 100%                       | 74%                               |
| Investment Earnings      | 354,077                          | 413,306                   | (59,229)            | 117%                       | 90%                               |
| Contributions            | 10,000                           | 10,000                    | -                   | 100%                       | 100%                              |
| Miscellaneous            | 814,192                          | 753,601                   | 60,591              | 93%                        | 91%                               |
| Return of Advances Out   | 0                                | 85,000                    | (85,000)            |                            |                                   |
| <b>Total</b>             | <b>\$ 66,380,590</b>             | <b>\$ 63,446,277</b>      | <b>\$ 2,934,313</b> | <b>96%</b>                 | <b>95%</b>                        |

|                    | <u>Appropriation(2)</u> | <u>Expended/<br/>Encumbered</u> | <u>Balance</u>       | <u>Percent<br/>To Date (3)</u> | <u>Percent<br/>Prior<br/>Year</u> |
|--------------------|-------------------------|---------------------------------|----------------------|--------------------------------|-----------------------------------|
| Salaries/Benefits  | 40,863,995              | 28,554,748                      | 12,309,248           | 70%                            | 67%                               |
| Supplies           | 957,118                 | 616,499                         | 340,618              | 64%                            | 60%                               |
| Purchased Services | 13,456,912              | 10,631,986                      | 2,824,925            | 79%                            | 79%                               |
| Library Materials  | 11,916,271              | 7,424,677                       | 4,491,594            | 62%                            | 64%                               |
| Capital Outlay     | 1,050,702               | 555,634                         | 495,067              | 53%                            | 37%                               |
| Other              | 271,789                 | 210,326                         | 61,463               | 77%                            | 79%                               |
| <b>Subtotal</b>    | <b>\$ 68,516,786</b>    | <b>\$ 47,993,871</b>            | <b>\$ 20,522,915</b> | <b>70%</b>                     | <b>68%</b>                        |
| Advances Out       | 0                       | 213,000                         | (213,000)            |                                |                                   |
| Transfers Out      | 7,294,215               | 7,294,215                       | 0                    | 100%                           | 100%                              |
| <b>Total</b>       | <b>\$ 75,811,001</b>    | <b>\$ 55,501,086</b>            | <b>\$ 20,309,915</b> | <b>73%</b>                     | <b>76%</b>                        |

Note (1): Certificate from Cuyahoga County Budget Commission dated September 8, 2022 (includes Advances Out).

Note (2): Total Amended Appropriation of \$65,919,329.97 plus carried forward encumbrance of \$9,891,671.40.

Note (3): Subtotal includes 60% expended and 10% encumbered.

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending September 30, 2022**

|       |                                | <u>Current<br/>Year<br/>Appropriation</u> | <u>Total<br/>Appropriated<br/>Funds</u> | <u>Current<br/>Year<br/>Expenditures</u> | <u>Encumbered<br/>and<br/>Unpaid</u> | <u>Unencumbered<br/>Balance</u> |
|-------|--------------------------------|---|---|--|--------------------------------------|---------------------------------|
| 51110 | Professional Salaries          | 12,449,771.01                             | 12,857,341.08                           | 9,454,633.98                             | 0.00                                 | 3,402,707.10                    |
| 51120 | Clerical Salaries              | 9,826,867.25                              | 10,187,088.50                           | 6,871,462.10                             | 0.00                                 | 3,315,626.40                    |
| 51130 | Non-Clerical Salaries          | 1,087,066.52                              | 1,113,323.07                            | 637,793.50                               | 0.00                                 | 475,529.57                      |
| 51140 | Buildings Salaries             | 5,330,826.31                              | 5,517,716.12                            | 3,684,390.27                             | 0.00                                 | 1,833,325.85                    |
| 51150 | Other Salaries                 | 361,866.50                                | 375,957.43                              | 270,362.17                               | 0.00                                 | 105,595.26                      |
| 51180 | Severance Pay                  | 66,835.38                                 | 231,034.89                              | 248,524.08                               | 0.00                                 | (17,489.19)                     |
| 51190 | Non-Base Pay                   | 426,639.62                                | 456,674.15                              | 516,572.11                               | 0.00                                 | (59,897.96)                     |
| 51400 | OPERS                          | 4,106,683.79                              | 4,250,729.38                            | 3,020,454.00                             | 0.00                                 | 1,230,275.38                    |
| 51610 | Health Insurance               | 4,818,325.77                              | 4,999,626.82                            | 3,283,284.61                             | 0.00                                 | 1,716,342.21                    |
| 51611 | Dental Insurance               | 202,900.82                                | 218,842.01                              | 142,693.01                               | 0.00                                 | 76,149.00                       |
| 51612 | Vision Insurance               | 15,811.63                                 | 15,811.63                               | 10,680.87                                | 0.00                                 | 5,130.76                        |
| 51620 | Life Insurance                 | 12,988.80                                 | 14,158.00                               | 9,443.30                                 | 0.00                                 | 4,714.70                        |
| 51625 | Short Term Disability Insuranc | 49,478.37                                 | 51,613.61                               | 37,363.64                                | 0.00                                 | 14,249.97                       |
| 51630 | Workers Compensation           | 79,317.60                                 | 80,180.26                               | (998.08)                                 | 4,995.40                             | 76,182.94                       |
| 51640 | Unemployment Compensation      | 25,000.00                                 | 45,527.63                               | 8,776.26                                 | 36,751.37                            | 0.00                            |
| 51650 | Medicare - ER                  | 398,171.11                                | 414,988.52                              | 294,440.60                               | 416.50                               | 120,131.42                      |
| 51900 | Other Benefits                 | 20,276.52                                 | 33,382.29                               | 16,782.59                                | 5,925.59                             | 10,674.11                       |
|       | <b>Salaries/Benefits</b>       | <b>\$39,278,827.00</b>                    | <b>\$40,863,995.39</b>                  | <b>\$ 28,506,659.01</b>                  | <b>\$ 48,088.86</b>                  | <b>\$ 12,309,247.52</b>         |
| 52110 | Office Supplies                | 39,095.00                                 | 34,772.67                               | 10,762.09                                | 1,014.28                             | 22,996.30                       |
| 52120 | Stationery                     | 33,125.00                                 | 38,849.67                               | 21,225.88                                | 7,424.17                             | 10,199.62                       |
| 52130 | Duplication Supplies           | 24,000.00                                 | 26,995.24                               | 18,769.81                                | 920.43                               | 7,305.00                        |
| 52140 | Hand Tools                     | 500.00                                    | 500.00                                  | 444.81                                   | 0.00                                 | 55.19                           |
| 52150 | Book Repair Supplies           | 57,000.00                                 | 52,028.75                               | 20,626.15                                | 7,184.21                             | 24,218.39                       |
| 52210 | Janitorial Supplies            | 115,800.00                                | 133,074.58                              | 78,030.86                                | 29,949.45                            | 25,094.27                       |

**Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending September 30, 2022**

|       |                             | <u>Current<br/>Year<br/>Appropriation</u> | <u>Total<br/>Appropriated<br/>Funds</u> | <u>Current<br/>Year<br/>Expenditures</u> | <u>Encumbered<br/>and<br/>Unpaid</u> | <u>Unencumbered<br/>Balance</u> |
|-------|-----------------------------|---|---|--|--------------------------------------|---------------------------------|
| 52220 | Electrical Supplies         | 40,000.00                                 | 45,573.55                               | 34,275.95                                | 10,321.75                            | 975.85                          |
| 52230 | Maintenance Supplies        | 243,500.00                                | 267,863.34                              | 143,804.02                               | 54,120.80                            | 69,938.52                       |
| 52240 | Uniforms                    | 35,000.00                                 | 38,757.62                               | 11,016.77                                | 0.00                                 | 27,740.85                       |
| 52300 | Motor Vehicle Supplies      | 55,000.00                                 | 92,132.12                               | 59,671.80                                | 13,402.61                            | 19,057.71                       |
| 52900 | Other Supplies              | 203,835.00                                | 226,569.96                              | 76,026.68                                | 17,506.90                            | 133,036.38                      |
|       | <b>Supplies</b>             | <b>\$846,855.00</b>                       | <b>\$957,117.50</b>                     | <b>\$ 474,654.82</b>                     | <b>\$ 141,844.60</b>                 | <b>\$ 340,618.08</b>            |
| 53100 | Travel/Meetings             | 75,000.00                                 | 75,900.00                               | 21,959.83                                | 14,554.74                            | 39,385.43                       |
| 53210 | Telecommunications          | 278,000.00                                | 291,193.36                              | 197,297.29                               | 83,003.95                            | 10,892.12                       |
| 53230 | Postage/Freight             | 55,600.00                                 | 83,910.01                               | 41,754.15                                | 32,508.59                            | 9,647.27                        |
| 53240 | PR/Other Communications     | 227,200.00                                | 272,389.51                              | 67,918.08                                | 48,279.57                            | 156,191.86                      |
| 53310 | Building Repairs            | 325,000.00                                | 360,335.46                              | 221,075.14                               | 130,238.85                           | 9,021.47                        |
| 53320 | Machine Repairs             | 30,000.00                                 | 37,978.01                               | 9,274.16                                 | 9,576.08                             | 19,127.77                       |
| 53340 | Building Maintenance        | 524,950.00                                | 933,584.98                              | 452,065.71                               | 108,293.76                           | 373,225.51                      |
| 53350 | Machine Maintenance         | 153,764.29                                | 201,114.82                              | 94,554.13                                | 65,324.12                            | 41,236.57                       |
| 53360 | Computer Maintenance        | 396,005.76                                | 404,816.46                              | 272,656.01                               | 12,456.23                            | 119,704.22                      |
| 53370 | Motor Vehicle Repairs/Maint | 27,000.00                                 | 65,328.55                               | 36,833.38                                | 15,912.94                            | 12,582.23                       |
| 53380 | Contract Security           | 665,000.00                                | 1,522,565.77                            | 508,929.40                               | 358,064.47                           | 655,571.90                      |
| 53390 | Landscaping                 | 40,000.00                                 | 37,270.00                               | 19,148.00                                | 8,517.00                             | 9,605.00                        |
| 53400 | Insurance                   | 533,788.00                                | 533,788.00                              | 524,653.50                               | 0.00                                 | 9,134.50                        |
| 53510 | Rent/Leases                 | 167,818.37                                | 238,884.40                              | 118,579.46                               | 37,966.56                            | 82,338.38                       |
| 53520 | Equipment Rental            | 27,915.72                                 | 40,314.72                               | 19,422.53                                | 12,070.93                            | 8,821.26                        |
| 53610 | Electricity                 | 1,770,000.00                              | 1,927,761.29                            | 1,211,200.65                             | 516,731.86                           | 199,828.78                      |
| 53620 | Gas                         | 155,000.00                                | 192,191.98                              | 120,859.96                               | 50,701.80                            | 20,630.22                       |
| 53630 | Chilled Water               | 671,046.00                                | 706,973.42                              | 398,612.90                               | 287,674.77                           | 20,685.75                       |

**Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending September 30, 2022**

|       |                                      | <u>Current<br/>Year<br/>Appropriation</u> | <u>Total<br/>Appropriated<br/>Funds</u> | <u>Current<br/>Year<br/>Expenditures</u> | <u>Encumbered<br/>and<br/>Unpaid</u> | <u>Unencumbered<br/>Balance</u> |
|-------|--------------------------------------|---|---|--|--------------------------------------|---------------------------------|
| 53640 | Water/Sewer                          | 152,000.00                                | 193,829.12                              | 106,416.86                               | 73,631.20                            | 13,781.06                       |
| 53710 | Professional Services                | 1,628,279.69                              | 2,249,306.87                            | 802,944.64                               | 435,513.70                           | 1,010,848.53                    |
| 53720 | Auditors Fees                        | 785,000.00                                | 1,051,433.26                            | 949,424.16                               | 102,009.10                           | 0.00                            |
| 53730 | Bank Service Charges                 | 8,500.00                                  | 8,500.00                                | 6,237.53                                 | 0.00                                 | 2,262.47                        |
| 53800 | Library Material Control             | 276,500.00                                | 565,996.23                              | 324,713.42                               | 240,879.69                           | 403.12                          |
| 53900 | Other Purchased Services             | 1,460,110.77                              | 1,461,545.52                            | 1,459,768.02                             | 1,777.50                             | 0.00                            |
|       | <b>Purchased/Contracted Services</b> | <b>\$10,433,478.60</b>                    | <b>\$13,456,911.74</b>                  | <b>\$ 7,986,298.91</b>                   | <b>\$ 2,645,687.41</b>               | <b>\$ 2,824,925.42</b>          |
| 54110 | Books                                | 1,976,000.00                              | 3,073,952.56                            | 1,058,815.19                             | 1,181,108.15                         | 834,029.22                      |
| 54120 | Continuations                        | 340,000.00                                | 657,487.94                              | 196,011.89                               | 245,519.71                           | 215,956.34                      |
| 54210 | Periodicals                          | 755,000.00                                | 1,024,794.16                            | 94,522.66                                | 168,963.86                           | 761,307.64                      |
| 54220 | Microforms                           | 17,650.00                                 | 41,598.00                               | 14,815.32                                | 10,275.00                            | 16,507.68                       |
| 54310 | Video Media                          | 1,085,000.00                              | 1,758,041.20                            | 496,445.87                               | 774,077.68                           | 487,517.65                      |
| 54320 | Audio Media - Spoken                 | 55,500.00                                 | 113,340.07                              | 14,810.54                                | 53,543.39                            | 44,986.14                       |
| 54325 | Audio Media - Music                  | 122,750.00                                | 213,675.79                              | 67,179.27                                | 120,322.82                           | 26,173.70                       |
| 54500 | Database Services                    | 820,000.00                                | 1,454,200.58                            | 506,809.98                               | 111,748.79                           | 835,641.81                      |
| 54530 | eMedia                               | 1,677,905.37                              | 3,113,432.33                            | 979,514.61                               | 1,062,059.78                         | 1,071,857.94                    |
| 54600 | Interlibrary Loan                    | 3,200.00                                  | 4,503.75                                | 4,980.53                                 | 88.22                                | (565.00)                        |
| 54710 | Bookbinding                          | 30,000.00                                 | 32,673.58                               | 15,437.11                                | 17,236.47                            | 0.00                            |
| 54720 | Preservation Services                | 40,650.00                                 | 57,901.05                               | 20,294.46                                | 10,961.59                            | 26,645.00                       |
| 54730 | Preservation Boxing                  | 8,000.00                                  | 11,991.95                               | 6,793.08                                 | 0.13                                 | 5,198.74                        |
| 54790 | Preservation Reformatting            | 25,811.63                                 | 44,160.10                               | 14,311.63                                | 4,036.84                             | 25,811.63                       |
| 54905 | Other LM-Hotspots                    | 150,000.00                                | 314,518.03                              | 8,439.48                                 | 165,553.05                           | 140,525.50                      |
|       | <b>Library Materials</b>             | <b>\$7,107,467.00</b>                     | <b>\$11,916,271.09</b>                  | <b>\$ 3,499,181.62</b>                   | <b>\$ 3,925,495.48</b>               | <b>\$ 4,491,593.99</b>          |

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending September 30, 2022**

|                               | <u>Current<br/>Year<br/>Appropriation</u> | <u>Total<br/>Appropriated<br/>Funds</u> | <u>Current<br/>Year<br/>Expenditures</u> | <u>Encumbered<br/>and<br/>Unpaid</u> | <u>Unencumbered<br/>Balance</u> |
|-------------------------------|---|---|--|--------------------------------------|---------------------------------|
| 55510 Furniture               | 105,000.00                                | 173,998.47                              | 91,714.42                                | 16,939.28                            | 65,344.77                       |
| 55520 Equipment               | 234,267.00                                | 303,764.32                              | 129,413.45                               | 79,445.01                            | 94,905.86                       |
| 55530 Computer Hardware       | 313,000.00                                | 480,609.47                              | 218,907.33                               | 4,475.66                             | 257,226.48                      |
| 55540 Software                | 41,500.00                                 | 47,704.49                               | 14,739.20                                | 0.00                                 | 32,965.29                       |
| 55700 Motor Vehicles          | 90,000.00                                 | 44,625.00                               | 0.00                                     | 0.00                                 | 44,625.00                       |
| <b>Capital Outlay</b>         | <b>\$783,767.00</b>                       | <b>\$1,050,701.75</b>                   | <b>\$ 454,774.40</b>                     | <b>\$ 100,859.95</b>                 | <b>\$ 495,067.40</b>            |
| 57100 Memberships             | 101,720.22                                | 105,334.22                              | 69,987.91                                | 6,344.31                             | 29,002.00                       |
| 57200 Taxes                   | 10,000.00                                 | 19,732.08                               | 3,629.85                                 | 16,102.23                            | 0.00                            |
| 57500 Refunds/Reimbursements  | 63,000.00                                 | 146,722.45                              | 112,985.72                               | 1,276.11                             | 32,460.62                       |
| <b>Miscellaneous Expenses</b> | <b>\$174,720.22</b>                       | <b>\$271,788.75</b>                     | <b>\$ 186,603.48</b>                     | <b>\$ 23,722.65</b>                  | <b>\$ 61,462.62</b>             |
| 59810 Advances Out            | 0.00                                      | 0.00                                    | 213,000.00                               | 0.00                                 | (213,000.00)                    |
| <b>Advances</b>               | <b>\$0.00</b>                             | <b>\$0.00</b>                           | <b>\$ 213,000.00</b>                     | <b>\$ 0.00</b>                       | <b>\$(213,000.00)</b>           |
| 59900 Transfers Out           | 3,294,215.15                              | 7,294,215.15                            | 7,294,215.15                             | 0.00                                 | 0.00                            |
| <b>Transfers</b>              | <b>\$3,294,215.15</b>                     | <b>\$7,294,215.15</b>                   | <b>\$ 7,294,215.15</b>                   | <b>\$ 0.00</b>                       | <b>\$ 0.00</b>                  |
| <b>TOTAL</b>                  | <b>\$61,919,329.97</b>                    | <b>\$75,811,001.37</b>                  | <b>\$ 48,615,387.39</b>                  | <b>\$ 6,885,698.95</b>               | <b>\$ 20,309,915.03</b>         |



**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending September 30, 2022**

|                                    | Beginning Year<br>Balance | Year to Date<br>Receipts | Year to Date<br>Expenditures | Year to Date<br>Encumbrances | Unencumbered<br>Balance |
|------------------------------------|---------------------------|--------------------------|------------------------------|------------------------------|-------------------------|
| 101 General Fund                   | 38,408,564.99             | 63,446,277.07            | 48,615,387.39                | 6,885,698.95                 | 46,353,755.72           |
| <b>Total General Fund</b>          | <b>\$ 38,408,564.99</b>   | <b>\$ 63,446,277.07</b>  | <b>\$ 48,615,387.39</b>      | <b>\$ 6,885,698.95</b>       | <b>\$ 46,353,755.72</b> |
| 201 Anderson                       | 415,694.25                | 1,567.44                 | 0.00                         | 0.00                         | 417,261.69              |
| 202 Endowment for the Blind        | 3,209,639.54              | 54,309.96                | 0.00                         | 0.00                         | 3,263,949.50            |
| 203 Founders                       | 6,350,634.11              | 343,037.94               | 747,687.00                   | 383,322.48                   | 5,562,662.57            |
| 204 Kaiser/Brunckhart              | 161,124.43                | 82.75                    | 0.00                         | 0.00                         | 161,207.18              |
| 205 Kraley                         | 232,554.88                | 1,498.57                 | 6,057.50                     | 15,978.98                    | 212,016.97              |
| 206 Library                        | 218,302.96                | 5,000.25                 | 1,708.38                     | 749.99                       | 220,844.84              |
| 207 Pepke                          | 191,289.85                | 0.00                     | 0.00                         | 0.00                         | 191,289.85              |
| 208 Wickwire                       | 1,961,622.38              | (626.50)                 | 0.00                         | 0.00                         | 1,960,995.88            |
| 209 Wittke                         | 121,718.27                | 0.00                     | 0.00                         | 0.00                         | 121,718.27              |
| 210 Young                          | 6,196,611.66              | 29,649.65                | 0.00                         | 0.00                         | 6,226,261.31            |
| 226 Judd                           | 296,670.58                | 193,340.25               | 134,940.82                   | 14,264.45                    | 340,805.56              |
| 228 Lockwood Thompson Memorial     | 304,563.93                | 100,967.00               | 132,895.71                   | 93,761.71                    | 178,873.51              |
| 230 Schweinfurth                   | 226,079.52                | 0.00                     | 0.00                         | 0.00                         | 226,079.52              |
| 231 CLEVNET                        | 1,702,549.67              | 4,199,911.08             | 3,825,404.27                 | 573,042.23                   | 1,504,014.25            |
| 232 Stevens Employee Engagement    | 0.00                      | 257,732.90               | 0.00                         | 0.00                         | 257,732.90              |
| 251 OLBPD-Library for the Blind    | 423,697.15                | 1,131,145.00             | 1,078,918.90                 | 74,666.16                    | 401,257.09              |
| 254 MyCom                          | 47,348.50                 | 100,845.03               | 138,272.46                   | 7,862.56                     | 2,058.51                |
| 257 Tech Centers                   | 122,087.96                | 91,000.00                | 154,389.26                   | 1,086.81                     | 57,611.89               |
| 259 Rice Solar Panel System        | 108,531.62                | 33.39                    | 0.00                         | 108,049.79                   | 515.22                  |
| 260 Coronavirus Relief Fund        | 128,379.60                | 138,000.00               | 128,379.60                   | 0.00                         | 138,000.00              |
| <b>Total Special Revenue Funds</b> | <b>\$ 22,419,100.86</b>   | <b>\$ 6,647,494.71</b>   | <b>\$ 6,348,653.90</b>       | <b>\$ 1,272,785.16</b>       | <b>\$ 21,445,156.51</b> |
| 301 Debt Service                   | 333.42                    | 3,299,485.70             | 1,117,252.80                 | 0.00                         | 2,182,566.32            |
| <b>Total Debt Service Fund</b>     | <b>\$ 333.42</b>          | <b>\$ 3,299,485.70</b>   | <b>\$ 1,117,252.80</b>       | <b>\$ 0.00</b>               | <b>\$ 2,182,566.32</b>  |

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
For the Period Ending September 30, 2022

|                                    | <u>Beginning Year<br/>Balance</u> | <u>Year to Date<br/>Receipts</u> | <u>Year to Date<br/>Expenditures</u> | <u>Year to Date<br/>Encumbrances</u> | <u>Unencumbered<br/>Balance</u> |
|------------------------------------|-----------------------------------|----------------------------------|--------------------------------------|--------------------------------------|---------------------------------|
| 401 Building & Repair              | 19,444,486.08                     | 9,200,000.00                     | 2,550,946.79                         | 9,496,161.27                         | 16,597,378.02                   |
| 402 Construction - Tax-Exempt      | 45,085,791.76                     | 144,298.14                       | 18,801,911.85                        | 22,536,350.39                        | 3,891,827.66                    |
| 403 Construction - Taxable         | 9,225,697.76                      | 107,162.27                       | 2,983.20                             | 7,772,780.50                         | 1,557,096.33                    |
| <b>Total Capital Project Funds</b> | <b>\$ 73,755,975.60</b>           | <b>\$ 9,451,460.41</b>           | <b>\$ 21,355,841.84</b>              | <b>\$ 39,805,292.16</b>              | <b>\$ 22,046,302.01</b>         |
| 501 Abel                           | 328,605.99                        | 10,991.12                        | 31,674.21                            | 0.00                                 | 307,922.90                      |
| 502 Ambler                         | 3,352.47                          | 0.00                             | 0.00                                 | 0.00                                 | 3,352.47                        |
| 503 Beard                          | 66,632.58                         | 2,075.21                         | 4,506.00                             | 3,144.00                             | 61,057.79                       |
| 504 Klein                          | 7,925.16                          | 0.00                             | 0.00                                 | 0.00                                 | 7,925.16                        |
| 505 Malon/Schroeder                | 380,897.67                        | 3,748.28                         | 16,043.13                            | 300.00                               | 368,302.82                      |
| 506 McDonald                       | 262,765.68                        | 1,037.39                         | 2,790.00                             | 1,240.00                             | 259,773.07                      |
| 507 Ratner                         | 135,033.51                        | 0.00                             | 0.00                                 | 0.00                                 | 135,033.51                      |
| 508 Root                           | 58,134.00                         | 0.00                             | 0.00                                 | 0.00                                 | 58,134.00                       |
| 509 Sugarman                       | 254,387.72                        | 1,653.25                         | 0.00                                 | 0.00                                 | 256,040.97                      |
| 510 Thompson                       | 184,690.55                        | 0.00                             | 0.00                                 | 0.00                                 | 184,690.55                      |
| 511 Weidenthal                     | 9,810.96                          | 0.00                             | 0.00                                 | 0.00                                 | 9,810.96                        |
| 512 White                          | 2,995,228.55                      | 15,687.88                        | 9,603.42                             | 50,917.13                            | 2,950,395.88                    |
| 513 Beard Anna Young               | 114,182.21                        | 3,294.21                         | 0.00                                 | 0.00                                 | 117,476.42                      |
| 514 Paulson                        | 155,782.72                        | 0.00                             | 0.00                                 | 0.00                                 | 155,782.72                      |
| <b>Total Permanent Funds</b>       | <b>\$ 4,957,429.77</b>            | <b>\$ 38,487.34</b>              | <b>\$ 64,616.76</b>                  | <b>\$ 55,601.13</b>                  | <b>\$ 4,875,699.22</b>          |
| 901 Unclaimed Funds                | 9,155.10                          | 2,637.48                         | 2,484.28                             | 0.00                                 | 9,308.30                        |
| 905 CLEVNET Fines & Fees           | 5,191.16                          | 49,861.40                        | 49,861.71                            | 0.00                                 | 5,190.85                        |
| <b>Total Agency Funds</b>          | <b>\$ 14,346.26</b>               | <b>\$ 52,498.88</b>              | <b>\$ 52,345.99</b>                  | <b>\$ 0.00</b>                       | <b>\$ 14,499.15</b>             |
| <b>Total All Funds</b>             | <b>\$ 139,555,750.90</b>          | <b>\$ 82,935,704.11</b>          | <b>\$ 77,554,098.68</b>              | <b>\$ 48,019,377.40</b>              | <b>\$ 96,917,978.93</b>         |

**Cleveland Public Library  
Year-To-Date Budget Report  
Construction - Tax-Exempt Fund 402  
For the Period Ending September 30, 2022**

|                                      | <u>Original<br/>Budget</u> | <u>Revised Budget</u> | <u>YTD Actual</u>      | <u>Encumbered<br/>and<br/>Unpaid</u> | <u>Available<br/>Balance</u> |
|--------------------------------------|----------------------------|-----------------------|------------------------|--------------------------------------|------------------------------|
| 44400 Investment Earnings (Capital)  | 0.00                       | -200,000.00           | -144,298.14            | 0.00                                 | -55,701.86                   |
| <b>Investment Earnings</b>           | <b>0.00</b>                | <b>-200,000.00</b>    | <b>-144,298.14</b>     | <b>0.00</b>                          | <b>-55,701.86</b>            |
| 52900 Other Supplies                 | 0.00                       | 8,895.18              | 2,339.32               | 6,555.86                             | 0.00                         |
| <b>Supplies</b>                      | <b>0.00</b>                | <b>8,895.18</b>       | <b>2,339.32</b>        | <b>6,555.86</b>                      | <b>0.00</b>                  |
| 53710 Professional Services          | 4,775.97                   | 40,720.59             | 14,145.56              | 16,252.30                            | 10,322.73                    |
| <b>Purchased/Contracted Services</b> | <b>4,775.97</b>            | <b>40,720.59</b>      | <b>14,145.56</b>       | <b>16,252.30</b>                     | <b>10,322.73</b>             |
| 55100 Land                           | 0.00                       | 174,610.14            | 36,475.24              | 138,134.90                           | 0.00                         |
| 55300 Construction/Improvements      | 15,844.03                  | 43,620,588.04         | 18,591,659.56          | 21,310,992.73                        | 3,717,935.75                 |
| 55510 Furniture                      | 0.00                       | 841,327.96            | 37,419.02              | 584,637.90                           | 219,271.04                   |
| 55520 Equipment                      | 0.00                       | 357,209.85            | 71,513.15              | 285,696.70                           | 0.00                         |
| 55530 Computer Hardware              | 0.00                       | 242,440.00            | 48,360.00              | 194,080.00                           | 0.00                         |
| <b>Capital Outlay</b>                | <b>15,844.03</b>           | <b>45,236,175.99</b>  | <b>18,785,426.97</b>   | <b>22,513,542.23</b>                 | <b>3,937,206.79</b>          |
| <b>TOTAL Revenues</b>                | <b>0.00</b>                | <b>-200,000.00</b>    | <b>-144,298.14</b>     |                                      | <b>-55,701.86</b>            |
| <b>TOTAL Expenditures</b>            | <b>20,620.00</b>           | <b>45,285,791.76</b>  | <b>18,801,911.85</b>   | <b>22,536,350.39</b>                 | <b>3,947,529.52</b>          |
|                                      |                            |                       | Prior Fund Balance     |                                      | 45,085,791.76                |
|                                      |                            |                       | Change in Fund Balance |                                      | (18,657,613.71)              |
|                                      |                            |                       | Current Fund Balance   |                                      | 26,428,178.05                |

**Cleveland Public Library**  
**Year-To-Date Budget Report**  
**Construction - Taxable Fund 403**  
**For the Period Ending September 30, 2022**

|                                      | <u>Original<br/>Budget</u> | <u>Revised Budget</u> | <u>YTD Actual</u>      | <u>Encumbered<br/>and<br/>Unpaid</u> | <u>Available<br/>Balance</u> |
|--------------------------------------|----------------------------|-----------------------|------------------------|--------------------------------------|------------------------------|
| 44400 Investment Earnings (Capital)  | 0.00                       | -88,200.00            | -107,162.27            | 0.00                                 | 18,962.27                    |
| <b>Investment Earnings</b>           | <b>0.00</b>                | <b>-88,200.00</b>     | <b>-107,162.27</b>     | <b>0.00</b>                          | <b>18,962.27</b>             |
| 53710 Professional Services          | 5,000.00                   | 5,786.91              | 2,983.20               | 1,688.76                             | 1,114.95                     |
| <b>Purchased/Contracted Services</b> | <b>5,000.00</b>            | <b>5,786.91</b>       | <b>2,983.20</b>        | <b>1,688.76</b>                      | <b>1,114.95</b>              |
| 55300 Construction/Improvements      | 0.00                       | 8,853,837.96          | 0.00                   | 7,771,091.74                         | 1,082,746.22                 |
| <b>TOTAL Revenues</b>                | <b>0.00</b>                | <b>-88,200.00</b>     | <b>-107,162.27</b>     |                                      | <b>18,962.27</b>             |
| <b>TOTAL Expenditures</b>            | <b>5,000.00</b>            | <b>8,859,624.87</b>   | <b>2,983.20</b>        | <b>7,772,780.50</b>                  | <b>1,083,861.17</b>          |
|                                      |                            |                       | Prior Fund Balance     |                                      | 9,225,697.76                 |
|                                      |                            |                       | Change in Fund Balance |                                      | 104,179.07                   |
|                                      |                            |                       | Current Fund Balance   |                                      | 9,329,876.83                 |

**Cleveland Public Library  
 Depository Balance Detail  
 For the Period Ending September 30, 2022**

|                                  |                          |
|----------------------------------|--------------------------|
| <b>Balance of All Funds</b>      | <b>\$ 144,937,040.19</b> |
| Huntington - Checking            | 125,087.65               |
| KeyBank - Checking (ZBA)         | (135,104.78)             |
| KeyBank - FSA Account            | 5,206.19                 |
| Petty Cash                       | 570.00                   |
| Change Fund                      | 1,490.00                 |
| KeyBank-Payroll Account (ZBA)    | (717.81)                 |
| <b>Cash in Library Treasury</b>  | <b>\$(3,468.75)</b>      |
| Huntington Escrow Account        | 108,565.01               |
| U.S. Bank - 2019A-Money Market   | 77,844.44                |
| U.S. Bank - 2019B-Money Market   | 37,274.54                |
| U.S. Bank - Investments          | 66,968,778.72            |
| U.S. Bank - Inv - Money Market   | 47,371.38                |
| U.S. Bank - Series 2019A Notes   | 22,797,006.03            |
| U.S. Bank - Series 2019B Notes   | 7,198,207.09             |
| Huntington Trust -Money Market   | 1,684,354.61             |
| STAR Ohio - 2019A                | 5,372,904.33             |
| STAR Ohio - 2019B                | 2,102,865.42             |
| STAR Ohio Investment             | 16,335,034.11            |
| STAR Plus/GDIP Program           | 0.00                     |
| <b>Investments</b>               | <b>\$ 122,730,205.68</b> |
| PNC- Endowment Account           | 22,210,303.26            |
| <b>Endowment Account</b>         | <b>\$ 22,210,303.26</b>  |
| <b>Cash in Banks and On Hand</b> | <b>\$ 144,937,040.19</b> |



CLEVE PUB LIB ENDMT CONS  
INVESTMENT MANAGEMENT STATEMENT

Account number 21-75-501-\*\*\*3885  
July 1, 2022 - September 30, 2022

*Total portfolio value*

|                                       |                 |
|---------------------------------------|-----------------|
| Total portfolio value on September 30 | \$24,513,902.00 |
| Total portfolio value on July 1       | 25,882,087.44   |
| Total change in value                 | -\$1,368,185.44 |

[www.pnc.com](http://www.pnc.com)

**Your PNC Team**

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*Investment policy and market outlook*

Investment objective: 65% Equity 25% Fixed 10% Alternative

PNC Bank, National Association  
AMG Operations - Control Group  
PO BOX 91309  
Cleveland, Ohio 44101

1796

PNC BANK NA AS AGENT UNDER  
AGREEMENT DATED 09/18/1997 FOR  
THE CLEVELAND PUBLIC LIBRARY  
ENDOWMENT FUND CONS

*About your account*

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| CT: 1 year from date sent  | IA: 1 year from receipt          | MO: 1 year from date sent  | ND: 1 year from date sent   | UT: 6 months from date sent  |                           |

\* For a trust made irrevocable after 1/1/2020 and a trustee accepting appointment after 1/1/2020.

\*\* For a trust that became irrevocable before 1/1/2020 or a trustee that accepted appointment before 1/1/2020.

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## Summary

### Portfolio value

| Income                 |              | Principal                 |                 | Total                                 |                 |
|------------------------|--------------|---------------------------|-----------------|---------------------------------------|-----------------|
| Income on September 30 | \$431,818.03 | Principal on September 30 | \$24,082,083.97 | Total portfolio value on September 30 | \$24,513,902.00 |
| Income on July 1       | 403,690.38   | Principal on July 1       | 25,478,397.06   | Total portfolio value on July 1       | 25,882,087.44   |
| Change in value        | \$28,127.65  | Change in value           | -\$1,396,313.09 | Total change in value                 | -\$1,368,185.44 |

### Portfolio value by asset class

| Income                    | Value Sep. 30          | Value Jul. 1           | Change in value        | Tax cost*              |
|---------------------------|------------------------|------------------------|------------------------|------------------------|
| Cash and cash equivalents | \$243,939.15           | \$205,807.34           | \$38,131.81            | \$243,939.15           |
| Fixed income              | 43,128.47              | 44,978.83              | - 1,850.36             | 51,287.91              |
| Equities                  | 44,270.21              | 49,689.85              | - 5,419.64             | 64,463.60              |
| Alternative investments   | 100,480.20             | 103,214.36             | - 2,734.16             | 110,503.48             |
| <b>Principal</b>          | <b>Value Sep. 30</b>   | <b>Value Jul. 1</b>    | <b>Change in value</b> | <b>Tax cost*</b>       |
| Cash and cash equivalents | \$406,299.50           | \$430,923.86           | - \$24,624.36          | \$406,299.50           |
| Fixed income              | 6,617,677.20           | 6,770,418.41           | - 152,741.21           | 7,459,533.16           |
| Equities                  | 15,792,614.17          | 16,977,126.51          | - 1,184,512.34         | 12,560,838.26          |
| Alternative investments   | 1,265,493.10           | 1,299,928.28           | - 34,435.18            | 1,397,784.60           |
| <b>Total</b>              | <b>\$24,513,902.00</b> | <b>\$25,882,087.44</b> | <b>-\$1,368,185.44</b> | <b>\$22,294,649.66</b> |

\* We use tax cost to calculate the cost of your portfolio. When this information is not available for all assets, your portfolio's tax cost may be understated. To determine if we have tax cost information for all your assets, call Ross Martin your Account Advisor.

*Summary*

*Change in account value*

|                                | This period            | From Jan. 1, 2022      |
|--------------------------------|------------------------|------------------------|
| Beginning account value        | \$25,918,120.28        | \$32,206,346.59        |
| <b>Additions</b>               |                        |                        |
| Cash contributions             | \$82.75                | \$54,389.71            |
| Investment income              | 134,726.58             | 335,847.95             |
| Other receipts                 | 21.10                  | 5,869.78               |
| <b>Disbursements</b>           |                        |                        |
| Fees and charges               | -\$34,893.04           | -\$113,988.77          |
| Other disbursements            | - 21.08                | - 570,171.08           |
| Change in value of investments | - 1,468,101.75         | - 7,377,918.79         |
| Net accrued income             | - 4,025.01             | 5,534.44               |
| <b>Ending account value</b>    | <b>\$24,545,909.83</b> | <b>\$24,545,909.83</b> |

*Investment income summary*

|                                  | This period         | From Jan. 1, 2022   | Estimated annual income | Accrued income this period |
|----------------------------------|---------------------|---------------------|-------------------------|----------------------------|
| Income-cash and cash equivalents | \$2,832.29          | \$3,370.31          | \$19,832.28             | \$1,313.72                 |
| Interest-fixed income            | 50,894.99           | 138,329.60          | 192,742.25              | 26,849.56                  |
| Dividends-equities               | 80,999.30           | 189,877.40          | 303,233.67              | 3,844.55                   |
| Income-alternative investments   | -                   | 2,906.02            | 1,548.72                | -                          |
| Other income                     | -                   | 1,364.62            | -                       | -                          |
| <b>Total</b>                     | <b>\$134,726.58</b> | <b>\$335,847.95</b> | <b>\$517,356.92</b>     | <b>\$32,007.83</b>         |

*Gain/loss summary*

|                 | Net realized gain/loss |                    | Net unrealized gain/loss*<br>Since acquisition |
|-----------------|------------------------|--------------------|--|
|                 | This period            | From Jan. 1, 2022  |  |
| Fixed income    | -\$8,469.27            | -\$32,806.98       | -\$850,015.40                                  |
| Equities        | - 87,491.51            | 55,242.34          | 3,211,582.52                                   |
| Alternative inv | -                      | -                  | - 142,314.78                                   |
| <b>Total</b>    | <b>-\$95,960.78</b>    | <b>\$22,435.36</b> | <b>\$2,219,252.34</b>                          |

\* All unrealized gain/loss information is based on tax cost. When this information is not available for all assets, your portfolio's tax cost may be understated. To determine if we have tax cost information for all your assets, call Ross Martin your Account Advisor.

*Accrued income summary*

|                                |                    |
|--------------------------------|--------------------|
| Accrued income on September 30 | \$32,007.83        |
| Accrued income on July 01      | 36,032.84          |
| <b>Net accrued income</b>      | <b>-\$4,025.01</b> |

*Summary*

*Transaction summary - measured by cash balance*

|                            | Income               |                      | Principal          |                    |
|----------------------------|----------------------|----------------------|--------------------|--------------------|
|                            | This period          | From Jan. 1, 2022    | This period        | From Jan. 1, 2022  |
| Beginning cash balance     | - \$65,262.37        | - \$52,361.61        | \$65,262.37        | \$52,361.61        |
| <b>Additions</b>           |                      |                      |                    |                    |
| Contributions              | -                    | -                    | \$82.75            | \$54,389.71        |
| Investment income          | 73,197.10            | 203,509.45           | 61,529.48          | 132,338.50         |
| Sales and maturities       | 13,435.49            | 267,134.68           | 620,755.73         | 3,271,943.19       |
| Other receipts             | -                    | -                    | 21.10              | 5,869.78           |
| <b>Disbursements</b>       |                      |                      |                    |                    |
| Purchases                  | - \$34,254.62        | - \$352,071.19       | - \$699,852.91     | - \$2,898,954.27   |
| Fees and charges           | - 34,893.04          | - 113,988.77         | -                  | -                  |
| Other disbursements        | -                    | -                    | - 21.08            | - 570,171.08       |
| <b>Ending cash balance</b> | <b>- \$47,777.44</b> | <b>- \$47,777.44</b> | <b>\$47,777.44</b> | <b>\$47,777.44</b> |
| Change in cash             | \$17,484.93          | \$4,584.17           | - \$17,484.93      | - \$4,584.17       |

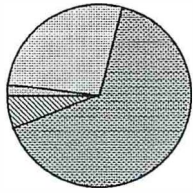
*Transaction summary - measured by tax cost*

|                        | This period            | From Jan. 1, 2022      |
|------------------------|------------------------|------------------------|
| Beginning tax cost     | \$22,290,694.13        | \$22,560,266.71        |
| <b>Additions</b>       |                        |                        |
| Purchases              | \$734,107.53           | \$3,251,025.46         |
| Securities received    | 20,888.18              | 20,888.18              |
| <b>Disbursements</b>   |                        |                        |
| Sales                  | - \$730,152.00         | - \$3,516,642.51       |
| Securities delivered   | - 20,888.18            | - 20,888.18            |
| Change in cash         |                        |                        |
| <b>Ending tax cost</b> | <b>\$22,294,649.66</b> | <b>\$22,294,649.66</b> |

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## Analysis

### Asset allocation



|                                  | Sep. 30, 2022  |
|----------------------------------|----------------|
| <b>Cash and cash equivalents</b> | <b>2.65 %</b>  |
| Mutual funds                     | 2.65 %         |
| <b>Fixed income</b>              | <b>27.17 %</b> |
| Corporate                        | 3.09 %         |
| US treasury                      | 5.23 %         |
| Agency                           | 1.36 %         |
| Mutual funds                     | 17.45 %        |
| Other                            | 0.04 %         |
| <b>Equities</b>                  | <b>64.60 %</b> |
| Stock                            | 20.73 %        |
| Etf's                            | 31.20 %        |
| Mutual funds                     | 12.67 %        |
| <b>Alternative investments</b>   | <b>5.57 %</b>  |
| Mutual funds                     | 5.57 %         |

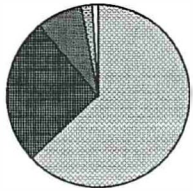
### Equity sectors

|                            | Market value          | % of equities   | % of total portfolio |
|----------------------------|-----------------------|-----------------|----------------------|
| Industrials                | \$384,570.25          | 7.57 %          | 1.57 %               |
| Consumer discretionary     | 527,313.63            | 10.38 %         | 2.15 %               |
| Consumer staples           | 338,877.50            | 6.67 %          | 1.38 %               |
| Energy                     | 149,317.03            | 2.94 %          | 0.61 %               |
| Financial                  | 763,988.85            | 15.04 %         | 3.12 %               |
| Materials                  | 310,015.96            | 6.10 %          | 1.26 %               |
| Information technology     | 1,253,778.77          | 24.68 %         | 5.11 %               |
| Real estate                | 238,642.48            | 4.70 %          | 0.97 %               |
| Utilities                  | 132,330.80            | 2.61 %          | 0.54 %               |
| Health care                | 823,240.87            | 16.20 %         | 3.36 %               |
| Telecommunication services | 158,559.06            | 3.12 %          | 0.65 %               |
| <b>Total</b>               | <b>\$5,080,635.20</b> | <b>100.00 %</b> | <b>20.72 %</b>       |

Analysis

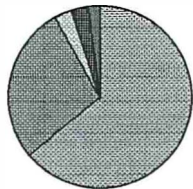
Bond analysis

Bond rating



|             | Market Value   | % of bonds | % of total portfolio |
|-------------|----------------|------------|----------------------|
| Moody's Aaa | \$1,498,991.41 | 62.92 %    | 6.12 %               |
| Moody's Aa2 | 42,729.90      | 1.79 %     | 0.17 %               |
| Moody's Aa3 | 19,855.35      | 0.83 %     | 0.08 %               |
| Moody's A1  | 191,324.35     | 8.03 %     | 0.78 %               |
| Other       | 629,594.68     | 26.43 %    | 2.57 %               |

Maturity schedule



| Market value (% of bonds maturing in) | % of bonds | Corporate             | US treasury and agency | Municipal | Other |
|---------------------------------------|------------|-----------------------|------------------------|-----------|-------|
| Less than 1 year                      | 2.69 %     | \$19,961.80 [31.20 %] | \$44,027.25 [68.80 %]  | -         | (-)   |
| 1 - 5 years                           | 63.63 %    | 436,856.13 [28.82 %]  | 1,070,025.35 [70.59 %] | -         | (-)   |
| 6 - 10 years                          | 28.21 %    | 300,375.00 [44.69 %]  | 371,709.26 [55.31 %]   | -         | (-)   |
| 11 - 15 years                         | 2.28 %     | -                     | 54,384.02 [100.00 %]   | -         | (-)   |
| 16 or more years                      | 3.20 %     | -                     | 76,134.18 [100.00 %]   | -         | (-)   |

Detail

*Portfolio - income*

Cash and cash equivalents

**Uninvested cash**

| Description     | Market value last period | Current market value |                           | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|-----------------|--------------------------|----------------------|---------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|                 |                          | Quantity             | price per unit            |                      |  |                      |               |                         |                |
| UNINVESTED CASH |                          | - 47,777.440         | - \$47,777.44<br>\$1.0000 | - 0.20 %             | - \$47,777.44<br>\$1.00                  |                      |               |                         |                |

**Mutual funds - money market**

| Description                                    | Market value last period | Current market value |                          | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income  |
|--|--------------------------|----------------------|--------------------------|----------------------|--|----------------------|---------------|-------------------------|-----------------|
|  |                          | Quantity             | price per unit           |                      |  |                      |               |                         |                 |
| IAM OCIO                                       | \$244,187.40             | 275,895.500          | \$275,895.50<br>\$1.0000 | 1.13 %               | \$275,895.50<br>\$1.00                   |                      | 3.05 %        | \$8,414.81              | \$495.05        |
| IAM BANK SWEEP<br>21-75-073-***3885            |                          | 26,882.31            | 15,821.09<br>1.0000      | 0.07 %               | 15,821.09<br>1.00                        |                      | 3.05 %        | 482.54                  | 50.46           |
| IAM OCIO                                       |                          |                      |                          | 0.01 %               |  |                      |               |                         | 2.91            |
| IAM BANK SWEEP<br>ARISTOTLE CAPITAL MANAGEMENT |                          |                      | 1.0000                   | 0.01 %               |  |                      |               |                         | 0.18            |
| IAM OCIO                                       |                          |                      | 1.0000                   |                      |  |                      |               |                         |                 |
| IAM BANK SWEEP<br>GW&K INVESTMENT MANAGEMENT   |                          |                      |                          |                      |  |                      |               |                         |                 |
| <b>Total mutual funds - money market</b>       |                          |                      | <b>\$291,716.59</b>      | <b>1.19 %</b>        | <b>\$291,716.59</b>                      |                      | <b>3.05 %</b> | <b>\$8,897.35</b>       | <b>\$548.60</b> |
| <b>Total cash and cash equivalents</b>         |                          |                      | <b>\$243,939.15</b>      | <b>1.00 %</b>        | <b>\$243,939.15</b>                      |                      | <b>3.65 %</b> | <b>\$8,897.35</b>       | <b>\$548.60</b> |

Detail

Fixed income

Mutual funds - fixed income

| Description (Symbol)  | Market value last period | Current market value |                          | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|---|--------------------------|----------------------|--------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|   |                          | Quantity             | Current price per unit   |                      |  |                      |               |                         |                |
| DODGE & COX INCOME FUND (DODIX)<br>FD #147<br>21-75-073-***3885                                 | \$27,901.76<br>2,221.478 |                      | \$26,568.88<br>\$11.9600 | 0.11 %               | \$32,136.86<br>\$14.47                   | - \$5,567.98         | 2.51 %        | \$666.44                |                |
| METROPOLITAN WEST UNCONSTRAINED (MWCIX)<br>BOND FUND CLASS I<br>FUND #0518<br>21-75-073-***3885 | 17,077.07<br>1,617.147   |                      | 16,559.59<br>10.2400     | 0.07 %               | 19,151.05<br>11.84                       | - 2,591.46           | 4.17 %        | 688.90                  |                |
| <b>Total mutual funds - fixed income</b>  |                          |                      | <b>\$43,128.47</b>       | <b>0.18 %</b>        | <b>\$51,287.91</b>                       | <b>- \$8,159.44</b>  | <b>3.14 %</b> | <b>\$1,355.34</b>       |                |
| <b>Total fixed income</b>   |                          |                      | <b>\$43,128.47</b>       | <b>0.18 %</b>        | <b>\$51,287.91</b>                       | <b>- \$8,159.44</b>  | <b>3.14 %</b> | <b>\$1,355.34</b>       |                |

Equities

Mutual funds - equity

| Description (Symbol)  | Market value last period | Current market value |                          | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|---|--------------------------|----------------------|--------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|   |                          | Quantity             | Current price per unit   |                      |  |                      |               |                         |                |
| FEDERATED HERMES INTERNATIONAL (PEIRX)<br>EQUITY FUND<br>21-75-073-***3885                  | \$47,950.41<br>2,163.827 |                      | \$42,584.12<br>\$19.6800 | 0.18 %               | \$62,534.60<br>\$28.90                   | - \$19,950.48        | 1.95 %        | \$828.75                |                |
| LAZARD GLOBAL LISTED (GLIFX)<br>INFRASTRUCTURE PORTFOLIO<br>FUND# 1243<br>21-75-073-***3885 | 1,739.44<br>118.239      |                      | 1,686.09<br>14.2600      | 0.01 %               | 1,929.00<br>16.31                        | - 242.91             | 6.50 %        | 109.49                  |                |
| <b>Total mutual funds - equity</b>  |                          |                      | <b>\$44,270.21</b>       | <b>0.18 %</b>        | <b>\$64,463.60</b>                       | <b>- \$20,193.39</b> | <b>2.12 %</b> | <b>\$938.24</b>         |                |
| <b>Total equities</b>   |                          |                      | <b>\$44,270.21</b>       | <b>0.18 %</b>        | <b>\$64,463.60</b>                       | <b>- \$20,193.39</b> | <b>2.12 %</b> | <b>\$938.24</b>         |                |

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*Detail*

**Alternative investments**

**Mutual funds - alternative invest**

| Description (Symbol)   | Market value last period | Current market value |                          | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--|--------------------------|----------------------|--------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|  |                          | Quantity             | Current price per unit   |                      |  |                      |               |                         |                |
| GLDMN SCHS ABS RTRN TR FUND (GARUX)<br>CLASS R6<br>21-75-073-***3885 | \$103,214.36             | 11,392.313           | \$100,480.20<br>\$8.8200 | 0.41 %               | \$110,503.48<br>\$9.70                   | -\$10,023.28         | 0.12 %        | \$113.92                |                |

*Portfolio - principal*

**Cash and cash equivalents**

**Uninvested cash**

| Description     | Market value last period | Current market value |                         | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|-----------------|--------------------------|----------------------|-------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|                 |                          | Quantity             | Current price per unit  |                      |  |                      |               |                         |                |
| UNINVESTED CASH |                          | 47,777.440           | \$47,777.44<br>\$1.0000 | 0.20 %               | \$47,777.44<br>\$1.00                    |                      |               |                         |                |

**Mutual funds - money market**

| Description                  | Market value last period | Current market value |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|------------------------------|--------------------------|----------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|                              |                          | Quantity             | Current price per unit |                      |  |                      |               |                         |                |
| IAM OCIO                     | \$222,385.50             |                      | \$222,468.25           | 0.91 %               | \$222,468.25                             |                      | 3.05 %        | \$6,785.28              | \$454.63       |
| IAM BANK SWEEP               | 222,468.250              |                      | \$1.0000               |                      | \$1.00                                   |                      |               |                         |                |
| 21-75-073-***3885            |                          |                      |                        |                      |  |                      |               |                         |                |
| IAM OCIO                     | 12,260.99                |                      |                        | 0.01 %               |  |                      |               |                         | 7.67           |
| IAM BANK SWEEP               |                          |                      | 1.0000                 |                      |  |                      |               |                         |                |
| PNC CAPITAL ADVISORS         |                          |                      |                        |                      |  |                      |               |                         |                |
| IAM OCIO                     | 68,070.39                |                      | 68,070.39              | 0.28 %               | 68,070.39                                |                      | 3.06 %        | 2,076.15                | 139.12         |
| IAM BANK SWEEP               | 68,070.390               |                      | 1.0000                 |                      | 1.00                                     |                      |               |                         |                |
| ARISTOTLE CAPITAL MANAGEMENT |                          |                      |                        |                      |  |                      |               |                         |                |
| IAM OCIO                     | 41,235.58                |                      | 33,136.59              | 0.14 %               | 33,136.59                                |                      | 3.06 %        | 1,010.67                | 94.78          |
| IAM BANK SWEEP               | 33,136.590               |                      | 1.0000                 |                      | 1.00                                     |                      |               |                         |                |
| EDGEWOOD MGMT                |                          |                      |                        |                      |  |                      |               |                         |                |

Detail

**Mutual funds - money market**

| Description                              | Market value last period | Current market value   | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income  |
|--|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|-----------------|
|  | Quantity                 | Current price per unit |                      |  |                      |               |                         |                 |
| IAM OCIO                                 | 21,709.03                | 34,846.83              | 0.15 %               | 34,846.83                                |                      | 3.06 %        | 1,062.83                | 68.92           |
| IAM BANK SWEEP                           | 34,846.830               | 1.0000                 |                      | 1.00                                     |                      |               |                         |                 |
| GW&K INVESTMENT MANAGEMENT               |                          |                        |                      |  |                      |               |                         |                 |
| <b>Total mutual funds - money market</b> |                          | <b>\$358,522.06</b>    | <b>1.46 %</b>        | <b>\$358,522.06</b>                      |                      | <b>3.05 %</b> | <b>\$10,934.93</b>      | <b>\$765.12</b> |
| <b>Total cash and cash equivalents</b>   |                          | <b>\$406,299.50</b>    | <b>1.66 %</b>        | <b>\$406,299.50</b>                      |                      | <b>2.69 %</b> | <b>\$10,934.93</b>      | <b>\$765.12</b> |

**Fixed income**

**Corporate bonds**

| Description (Cusip)   | Market value last period | Current market value     | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|---|--------------------------|--------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|   | Quantity                 | Current price per unit   |                      |  |                      |               |                         |                |
| AMAZON.COM INC<br>CALL 02/12/2031 UNSC<br>02.100% DUE 05/12/2031<br>RATING: A1<br>(023135BZ8)<br>PNC CAPITAL ADVISORS             | \$12,849.90<br>15,000    | \$12,163.95<br>\$81.0930 | 0.05 %               | \$14,997.30<br>\$99.98                   | - \$2,833.35         | 2.59 %        | \$315.00                | \$121.62       |
| AMERICAN EXPRESS CREDIT<br>SER MTN CALL 04/03/2027<br>03.300% DUE 05/03/2027<br>RATING: A2<br>(0258MOEL9)<br>PNC CAPITAL ADVISORS | 19,242.20<br>20,000      | 18,360.60<br>91.8030     | 0.08 %               | 19,754.80<br>98.77                       | - 1,394.20           | 3.60 %        | 660.00                  | 271.33         |
| AMERICAN HONDA FINANCE<br>SER MTN UNSC<br>02.250% DUE 01/12/2029<br>RATING: A3<br>(02665WEB3)<br>PNC CAPITAL ADVISORS             | 13,216.65<br>15,000      | 12,604.95<br>84.0330     | 0.06 %               | 14,966.25<br>99.78                       | - 2,361.30           | 2.68 %        | 337.50                  | 241.88         |

*Detail*

**Fixed income**  
**Corporate bonds**

| Description (Cusip )   | Market value last period | Current market value |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--|--------------------------|----------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|  |                          | Quantity             | Current price per unit |                      |  |                      |               |                         |                |
| AMERIPRISE FINANCIAL INC<br>UNSC<br>03.700% DUE 10/15/2024<br>RATING: A3<br>(03076CAG1)<br>PNC CAPITAL ADVISORS                  | 4,993.95                 | 5,000                | 4,878.55<br>97.5710    | 0.02 %               | 5,092.05<br>101.84                       | - 213.50             | 3.80 %        | 185.00                  | 85.31          |
| ATMOS ENERGY CORP<br>CALL 03/15/2027 UNSC<br>03.000% DUE 06/15/2027<br>RATING: A1<br>(049560AN5)<br>PNC CAPITAL ADVISORS         | 14,376.00                | 15,000               | 13,758.75<br>91.7250   | 0.06 %               | 15,614.55<br>104.10                      | - 1,855.80           | 3.28 %        | 450.00                  | 132.50         |
| AVALONBAY COMMUNITIES<br>SER MTN CALL 02/15/2027<br>03.350% DUE 05/15/2027<br>RATING: A3<br>(05348EBA6)<br>PNC CAPITAL ADVISORS  | 9,572.10                 | 10,000               | 9,172.80<br>91.7280    | 0.04 %               | 11,197.10<br>111.97                      | - 2,024.30           | 3.66 %        | 335.00                  | 126.56         |
| BB&T CORPORATION<br>SER MTN CALL 11/06/2023<br>03.750% DUE 12/06/2023<br>RATING: A3<br>(05531FBF9)<br>PNC CAPITAL ADVISORS       | 10,059.60                | 10,000               | 9,905.80<br>99.0580    | 0.05 %               | 9,984.60<br>99.85                        | - 78.80              | 3.79 %        | 375.00                  | 119.79         |
| BANK OF AMERICA CORP<br>SR UNSEC CALL 01/23/25 @ 100<br>VAR% DUE 01/23/2026<br>RATING: A2<br>(06051GGZ6)<br>PNC CAPITAL ADVISORS | 14,527.35                | 15,000               | 14,212.35<br>94.7490   | 0.06 %               | 15,000.00<br>100.00                      | - 787.65             | 3.59 %        | 509.07                  | 96.16          |

Detail

Fixed income  
Corporate bonds

| Description (Cusip )   | Current market value                 |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--|--------------------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|  | Market value last period<br>Quantity | Current price per unit |                      |  |                      |               |                         |                |
| BANK OF AMERICA CORP<br>SER MTN CALL 06/14/2028 @ 100<br>VAR% DUE 06/14/2029<br>RATING: A2<br>(06051GJZ3)<br>PNC CAPITAL ADVISORS          | 8,563.80<br>10,000                   | 8,126.40<br>81.2640    | 0.04 %               | 10,085.30<br>100.85                      | - 1,958.90           | 2.57 %        | 208.70                  | 62.03          |
| BANK OF MONTREAL SER MTN<br>SEDOL BPQ0633 ISIN US06368FAE97<br>01.500% DUE 01/10/2025<br>RATING: A2<br>(06368FAE9)<br>PNC CAPITAL ADVISORS | 14,155.80<br>15,000                  | 13,796.85<br>91.9790   | 0.06 %               | 14,992.05<br>99.95                       | - 1,195.20           | 1.64 %        | 225.00                  | 50.62          |
| BANK OF NY MELLON CORP<br>SER MTN CALL 06/13/2027<br>VAR% DUE 06/13/2028<br>RATING: A1<br>(06406RBG1)<br>PNC CAPITAL ADVISORS              | 10,000                               | 9,382.50<br>93.8250    | 0.04 %               | 9,862.30<br>98.62                        | - 479.80             | 4.27 %        | 400.29                  | 120.09         |
| BANK OF NOVA SCOTIA<br>SEDOL N.A. ISIN US06417XAB73<br>01.450% DUE 01/10/2025<br>RATING: A2<br>(06417XAB7)<br>PNC CAPITAL ADVISORS         | 14,195.25<br>15,000                  | 13,787.70<br>91.9180   | 0.06 %               | 14,801.10<br>98.67                       | - 1,013.40           | 1.58 %        | 217.50                  | 48.94          |
| BANK OF NOVA SCOTIA<br>SEDOL BL53W26 ISIN US06417XAH44<br>03.450% DUE 04/11/2025<br>RATING: A2<br>(06417XAH4)<br>PNC CAPITAL ADVISORS      | 4,934.00<br>5,000                    | 4,789.00<br>95.7800    | 0.02 %               | 4,994.35<br>99.89                        | - 205.35             | 3.61 %        | 172.50                  | 80.98          |

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*Detail*

**Fixed income  
Corporate bonds**

| Description (Cusip)  | Market value last period<br>Quantity | Current<br>market value   | %      | Total tax cost      | Unrealized gain/loss | Current<br>yield | Estimated<br>annual income | Accrued<br>income |
|--|--------------------------------------|---------------------------|--------|---------------------|----------------------|------------------|----------------------------|-------------------|
|  |                                      | Current<br>price per unit |        |                     |                      |                  |                            |                   |
| BERKSHIRE HATHAWAY FIN<br>CALL 07/15/2030 COGT<br>01.450% DUE 10/15/2030<br>RATING: AA2<br>(084664CW9)<br>PNC CAPITAL ADVISORS           | 8,123.10<br>10,000                   | 7,664.90<br>76.6490       | 0.04 % | 9,979.60<br>99.80   | - 2,314.70           | 1.90 %           | 145.00                     | 66.86             |
| BP CAP MARKETS AMERICA<br>CALL 01/06/2030 COGT<br>03.633% DUE 04/06/2030<br>RATING: A2<br>(10373QBL3)<br>PNC CAPITAL ADVISORS            | 9,460.70<br>10,000                   | 8,984.10<br>89.8410       | 0.04 % | 10,000.00<br>100.00 | - 1,015.90           | 4.05 %           | 363.30                     | 176.60            |
| CAMDEN PROPERTY TRUST<br>CALL 06/15/2024 UNSC<br>03.500% DUE 09/15/2024<br>RATING: A3<br>(133131AV4)<br>PNC CAPITAL ADVISORS             | 9,852.10<br>10,000                   | 9,650.10<br>96.5010       | 0.04 % | 10,920.60<br>109.21 | - 1,270.50           | 3.63 %           | 350.00                     | 15.56             |
| CANADIAN IMPERIAL BANK<br>SEDOL BPZKDL1 ISIN US13607HR469<br>03.300% DUE 04/07/2025<br>RATING: A2<br>(13607HR46)<br>PNC CAPITAL ADVISORS | 4,903.60<br>5,000                    | 4,771.25<br>95.4250       | 0.02 % | 4,997.30<br>99.95   | - 226.05             | 3.46 %           | 165.00                     | 79.75             |
| CATERPILLAR INC<br>CALL 06/19/2029 UNSC<br>02.600% DUE 09/19/2029<br>RATING: A2<br>(149123CG4)<br>PNC CAPITAL ADVISORS                   | 13,684.50<br>15,000                  | 12,948.90<br>86.3260      | 0.06 % | 15,044.45<br>100.30 | - 2,095.55           | 3.02 %           | 390.00                     | 13.00             |

Detail

Fixed income  
Corporate bonds

| Description (Cusip)  | Market value last period | Current market value |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--|--------------------------|----------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|  |                          | Quantity             | Current price per unit |                      |  |                      |               |                         |                |
| COMCAST CORP<br>CALL 07/15/2028 COGT<br>04.150% DUE 10/15/2028<br>RATING: A3<br>{20030NCT6}<br>PNC CAPITAL ADVISORS                | 9,972.30                 | 9,444.60             | 94.4460                | 0.04 %               | 10,784.40<br>107.84                      | - 1,339.80           | 4.40 %        | 415.00                  | 191.36         |
| CONNECTICUT LIGHT & PWR<br>SER A CALL 12/15/2026<br>03.200% DUE 03/15/2027<br>RATING: A1<br>{207597EJ0}<br>PNC CAPITAL ADVISORS    | 9,713.70                 | 9,311.60             | 93.1160                | 0.04 %               | 10,514.30<br>105.14                      | - 1,202.70           | 3.44 %        | 320.00                  | 14.22          |
| CONSOLIDATED EDISON CO O<br>SER D CALL 09/01/2028<br>04.000% DUE 12/01/2028<br>RATING: BAA1<br>{209111FS7}<br>PNC CAPITAL ADVISORS | 14,772.15                | 14,061.75            | 93.7450                | 0.06 %               | 14,988.90<br>99.93                       | - 927.15             | 4.27 %        | 600.00                  | 200.00         |
| DUKE ENERGY PROGRESS LLC<br>CALL 05/15/2031 MORT<br>02.000% DUE 08/15/2031<br>RATING: AA3<br>{26442UAL8}<br>PNC CAPITAL ADVISORS   | 12,422.10                | 11,593.95            | 77.2930                | 0.05 %               | 14,662.30<br>97.75                       | - 3,068.35           | 2.59 %        | 300.00                  | 38.33          |
| EMERSON ELECTRIC CO<br>CALL 07/15/2030 UNSC<br>01.950% DUE 10/15/2030<br>RATING: A2<br>{291011BN3}<br>PNC CAPITAL ADVISORS         | 12,650.40                | 11,978.40            | 79.8560                | 0.05 %               | 14,123.70<br>94.16                       | - 2,145.30           | 2.45 %        | 292.50                  | 134.87         |

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Detail

Fixed income  
Corporate bonds

| Description (Cusip)   | Market value last period | Current market value |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|---|--------------------------|----------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|   |                          | Quantity             | Current price per unit |                      |  |                      |               |                         |                |
| ENTERGY LOUISIANA LLC<br>CALL 11/17/2021 MORT<br>00.620% DUE 11/17/2023<br>RATING: A2<br>(29364WBF4)<br>PNC CAPITAL ADVISORS      | 5,779.86                 | 5,737.44             | 95.6240                | 0.03 %               | 5,998.92<br>99.98                        | - 261.48             | 0.65 %        | 37.20                   | 13.85          |
| FLORIDA POWER & LIGHT CO<br>CALL 11/03/2031 MORT<br>02.450% DUE 02/03/2032<br>RATING: AA2<br>(341081GG6)<br>PNC CAPITAL ADVISORS  | 8,713.50                 | 8,116.00             | 81.1600                | 0.04 %               | 10,037.40<br>100.37                      | - 1,921.40           | 3.02 %        | 245.00                  | 39.47          |
| HORMEL FOODS CORP<br>CALL 03/11/2030 UNSC<br>01.800% DUE 06/11/2030<br>RATING: A1<br>(440452AF7)<br>PNC CAPITAL ADVISORS          | 8,384.40                 | 7,991.50             | 79.9150                | 0.04 %               | 9,972.70<br>99.73                        | - 1,981.20           | 2.26 %        | 180.00                  | 55.00          |
| INTEL CORP<br>CALL 06/05/2029 UNSC<br>04.000% DUE 08/05/2029<br>RATING: A1<br>(458140BZ2)<br>PNC CAPITAL ADVISORS                 | 15,000                   | 13,956.00            | 93.0400                | 0.06 %               | 14,962.80<br>99.75                       | - 1,006.80           | 4.30 %        | 600.00                  | 93.33          |
| INTERCONTINENTAL EXCHANGE<br>CALL 03/01/2030 UNSC<br>02.100% DUE 06/15/2030<br>RATING: N/A<br>(45866FAK0)<br>PNC CAPITAL ADVISORS | 8,395.30                 | 7,983.40             | 79.8340                | 0.04 %               | 9,862.60<br>98.63                        | - 1,879.20           | 2.64 %        | 210.00                  | 61.83          |

Detail

Fixed income  
Corporate bonds

| Description (Cusip)  | Market value last period | Current market value |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--|--------------------------|----------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|  |                          | Quantity             | Current price per unit |                      |  |                      |               |                         |                |
| JPMORGAN CHASE & CO<br>SR UNSEC<br>VAR% DUE 12/05/2024<br>RATING: A1<br>(46647PAY2)<br>PNC CAPITAL ADVISORS                      | 14,948.55                | 15,000               | 14,759.55<br>98.3970   | 0.07 %               | 15,008.70<br>100.06                      | - 249.15             | 4.10 %        | 605.10                  | 194.98         |
| JP MORGAN CHASE & CO<br>SR UNSEC CALL 04/22/30 @ 100<br>VAR% DUE 04/22/2031<br>RATING: A1<br>(46647PBL9)<br>PNC CAPITAL ADVISORS | 12,775.80                | 15,000               | 11,856.90<br>79.0460   | 0.05 %               | 15,268.70<br>101.79                      | - 3,411.80           | 3.20 %        | 379.34                  | 167.54         |
| KFW<br>SEDOL 2H2WV86 ISIN US500769JM70<br>00.250% DUE 03/08/2024<br>RATING: AAA<br>(500769JM7)<br>PNC CAPITAL ADVISORS           | 14,310.00                | 15,000               | 14,157.30<br>94.3820   | 0.06 %               | 14,960.85<br>99.74                       | - 803.55             | 0.27 %        | 37.50                   | 2.40           |
| MASTERCARD INC<br>CALL 03/01/2029 UNSC<br>02.950% DUE 06/01/2029<br>RATING: A1<br>(57636QAM6)<br>PNC CAPITAL ADVISORS            | 14,054.40                | 15,000               | 13,356.60<br>89.0440   | 0.06 %               | 14,979.30<br>99.86                       | - 1,622.70           | 3.32 %        | 442.50                  | 147.50         |
| MERCK & CO INC<br>CALL 12/07/2028 UNSC<br>03.400% DUE 03/07/2029<br>RATING: A1<br>(58933YAX3)<br>PNC CAPITAL ADVISORS            | 9,659.40                 | 10,000               | 9,171.80<br>91.7180    | 0.04 %               | 9,943.80<br>99.44                        | - 772.00             | 3.71 %        | 340.00                  | 22.67          |



Detail

Fixed income  
Corporate bonds

| Description (Cusip)  | Market value last period | Current market value |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--|--------------------------|----------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|  |                          | Quantity             | Current price per unit |                      |  |                      |               |                         |                |
| METLIFE INC<br>SER D UNSC<br>04.368% DUE 09/15/2023<br>RATING: A3<br>(59156RBB3)<br>PNC CAPITAL ADVISORS                         | 10,119.40                | 10,000               | 9,965.70<br>99.6570    | 0.05 %               | 10,799.30<br>107.99                      | - 833.60             | 4.39 %        | 436.80                  | 19.41          |
| MICROSOFT CORP<br>CALL 08/03/2020 @ 100.000 UNSC<br>03.125% DUE 11/03/2025<br>RATING: AAA<br>(594918BJ2)<br>PNC CAPITAL ADVISORS | 4,996.05                 | 5,000                | 4,801.45<br>96.0290    | 0.02 %               | 5,194.70<br>103.89                       | - 393.25             | 3.26 %        | 156.25                  | 64.24          |
| MORGAN STANLEY<br>SER GMTN CALL 1/24/28 @ 100<br>VAR% DUE 01/24/2029<br>RATING: A1<br>(61744YAP3)<br>PNC CAPITAL ADVISORS        | 14,232.75                | 15,000               | 13,490.10<br>89.9340   | 0.06 %               | 14,418.90<br>96.13                       | - 928.80             | 4.23 %        | 570.48                  | 106.17         |
| PACCAR FINANCIAL CORP<br>SER MTN UNSC<br>01.800% DUE 02/06/2025<br>RATING: A1<br>(69371RQ66)<br>PNC CAPITAL ADVISORS             | 14,335.35                | 15,000               | 14,043.60<br>93.6240   | 0.06 %               | 15,433.65<br>102.89                      | - 1,390.05           | 1.93 %        | 270.00                  | 41.25          |
| PROLOGIS LP<br>CALL 01/15/2030 UNSC<br>02.250% DUE 04/15/2030<br>RATING: A3<br>(74340XBM2)<br>PNC CAPITAL ADVISORS               | 8,653.80                 | 10,000               | 8,168.20<br>81.6820    | 0.04 %               | 9,642.90<br>96.43                        | - 1,474.70           | 2.76 %        | 225.00                  | 103.75         |

Detail

Fixed income  
Corporate bonds

| Description (Cusip )   | Market value last period |                        | Current market value | % of total portfolio | Total tax cost         |                      | Current yield | Estimated annual income | Accrued income |
|--|--------------------------|------------------------|----------------------|----------------------|------------------------|----------------------|---------------|-------------------------|----------------|
|  | Quantity                 | Current price per unit | Current              |                      | Avg. tax cost per unit | Unrealized gain/loss |               |                         |                |
| PUBLIC STORAGE<br>CALL 03/01/2028 UNSC<br>01.850% DUE 05/01/2028<br>RATING: A2<br>(74460WAD9)<br>PNC CAPITAL ADVISORS                      | 8,659.90<br>10,000       | 8,427.00<br>84.2700    | 8,427.00             | 0.04 %               | 9,992.80<br>99.93      | - 1,565.80           | 2.20 %        | 185.00                  | 77.08          |
| ROYAL BANK OF CANADA<br>SEDOL 2J43HN8 ISIN US78016EZ598<br>03.375% DUE 04/14/2025<br>RATING: A1<br>(78016EZ59)<br>PNC CAPITAL ADVISORS     | 14,801.25<br>15,000      | 14,433.60<br>96.2240   | 14,433.60            | 0.06 %               | 14,994.45<br>99.96     | - 560.85             | 3.51 %        | 506.25                  | 234.84         |
| SHELL INTERNATIONAL FIN<br>SEDOL ISIN US822582BD31<br>03.250% DUE 05/11/2025<br>RATING: AA2<br>(822582BD3)<br>PNC CAPITAL ADVISORS         | 14,815.95<br>15,000      | 14,406.30<br>96.0420   | 14,406.30            | 0.06 %               | 15,868.05<br>105.79    | - 1,461.75           | 3.39 %        | 487.50                  | 189.58         |
| SIERRA PACIFIC POWER CO<br>CALL 02/01/2026 MORT<br>02.600% DUE 05/01/2026<br>RATING: A2<br>(826418BM6)<br>PNC CAPITAL ADVISORS             | 14,266.20<br>15,000      | 13,849.05<br>92.3270   | 13,849.05            | 0.06 %               | 14,368.30<br>95.79     | - 519.25             | 2.82 %        | 390.00                  | 162.50         |
| SUMITOMO MITSUI FINL GRP<br>SEDOL BZ1H048 ISIN US86562MAU45<br>02.778% DUE 10/18/2022<br>RATING: A1<br>(86562MAU4)<br>PNC CAPITAL ADVISORS | 10,004.00<br>10,000      | 9,996.10<br>99.9610    | 9,996.10             | 0.05 %               | 9,926.70<br>99.27      | 69.40                | 2.78 %        | 277.80                  | 125.78         |

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Detail

Fixed income  
Corporate bonds

| Description (Cusip)   | Market value last period | Current market value |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|---|--------------------------|----------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|   |                          | Quantity             | Current price per unit |                      |  |                      |               |                         |                |
| TORONTO-DOMINION BANK<br>SEDOL ISIN US89114TZL96<br>01.450% DUE 01/10/2025<br>RATING: A1<br>(89114TZL9)<br>PNC CAPITAL ADVISORS | 14,183.40                | 14,183.40            | 13,886.70              | 0.06 %               | 14,847.85<br>98.99                       | - 961.15             | 1.57 %        | 217.50                  | 48.94          |
| US BANCORP<br>CALL 05/30/2029 SUB<br>03.000% DUE 07/30/2029<br>RATING: A2<br>(91159HHW3)<br>PNC CAPITAL ADVISORS                | 13,647.00                | 13,647.00            | 12,897.30              | 0.06 %               | 14,998.65<br>99.99                       | - 2,101.35           | 3.49 %        | 450.00                  | 76.25          |
| UNITEDHEALTH GROUP INC<br>CALL 02/15/2030 UNSC<br>02.000% DUE 05/15/2030<br>RATING: A3<br>(91324PDX7)<br>PNC CAPITAL ADVISORS   | 12,853.65                | 12,853.65            | 12,066.45              | 0.05 %               | 14,282.65<br>95.22                       | - 2,216.20           | 2.49 %        | 300.00                  | 113.33         |
| VISA INC<br>CALL 01/15/2030 UNSC<br>02.050% DUE 04/15/2030<br>RATING: AA3<br>(92826CAM4)<br>PNC CAPITAL ADVISORS                | 8,772.20                 | 8,772.20             | 8,261.40               | 0.04 %               | 10,020.65<br>100.21                      | - 1,759.25           | 2.49 %        | 205.00                  | 94.53          |
| WALMART INC<br>CALL 07/22/2028 UNSC<br>01.500% DUE 09/22/2028<br>RATING: AA2<br>(931142ES8)<br>PNC CAPITAL ADVISORS             | 13,155.15                | 13,155.15            | 12,542.70              | 0.06 %               | 14,984.10<br>99.89                       | - 2,441.40           | 1.80 %        | 225.00                  | 5.62           |

Detail

Fixed income

Corporate bonds

| Description (Cusip)  | Market value last period | Current market value   | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income    |
|--|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|-------------------|
|  | Quantity                 | Current price per unit |                      |  |                      |               |                         |                   |
| WELLS FARGO & COMPANY<br>SER MTN CALL 06/02/2023 @ 100<br>VAR% DUE 06/02/2024<br>RATING: A1<br>(95000U2R3)<br>PNC CAPITAL ADVISORS | 9,766.60                 | 9,765.10               | 0.04 %               | 10,006.85                                | - 241.75             | 1.70 %        | 165.40                  | 54.67             |
| <b>Total corporate bonds</b>   |                          | <b>\$533,436.99</b>    | <b>2.18 %</b>        | <b>\$598,133.57</b>                      | <b>- \$64,696.58</b> | <b>2.98 %</b> | <b>\$15,875.98</b>      | <b>\$4,804.87</b> |

Treasury bonds

| Description (Cusip)   | Market value last period | Current market value      | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|---|--------------------------|---------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|   | Quantity                 | Current price per unit    |                      |  |                      |               |                         |                |
| USA TREASURY NOTES<br>01.125% DUE 02/15/2031<br>RATING: AAA<br>(91282CBL4)<br>PNC CAPITAL ADVISORS  | \$124,598.50<br>130,000  | \$105,264.90<br>\$80.9730 | 0.43 %               | \$122,824.62<br>\$94.48                  | - \$17,559.72        | 1.39 %        | \$1,462.50              | \$186.79       |
| USA TREASURY NOTES<br>01.8750% DUE 02/15/2032<br>RATING: AAA<br>(91282CDY4)<br>PNC CAPITAL ADVISORS | 13,589.10<br>40,000      | 33,893.60<br>84.7340      | 0.14 %               | 36,706.24<br>91.77                       | - 2,812.64           | 2.22 %        | 750.00                  | 95.79          |
| USA TREASURY NOTES<br>02.375% DUE 08/15/2024<br>RATING: AAA<br>(912828D56)<br>PNC CAPITAL ADVISORS  | 143,080.20<br>160,000    | 154,505.60<br>96.5660     | 0.64 %               | 158,082.37<br>98.80                      | - 3,576.77           | 2.46 %        | 3,800.00                | 485.33         |
| USA TREASURY NOTES<br>02.000% DUE 08/15/2025<br>RATING: AAA<br>(912828K74)<br>PNC CAPITAL ADVISORS  | 10,000                   | 9,393.80<br>93.9380       | 0.04 %               | 9,695.31<br>96.95                        | - 301.51             | 2.13 %        | 200.00                  | 25.54          |

Detail

Treasury bonds

| Description (Cusip)  | Market value last period | Current market value  |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--|--------------------------|-----------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|  |                          | Quantity              | Current price per unit |                      |  |                      |               |                         |                |
| USA TREASURY NOTES<br>02.250% DUE 11/15/2025<br>RATING: AAA<br>(912828M56)<br>PNC CAPITAL ADVISORS | 238,625.10<br>300,000    | 282,504.00<br>94.1680 | 1.16 %                 | 314,042.95<br>104.68 | - 31,538.95                              | 2.39 %               | 6,750.00      | 2,549.59                |                |
| USA TREASURY NOTES<br>01.625% DUE 05/15/2026<br>RATING: AAA<br>(912828R36)<br>PNC CAPITAL ADVISORS | 274,833.00<br>305,000    | 278,776.10<br>91.4020 | 1.14 %                 | 317,734.96<br>104.18 | - 38,958.86                              | 1.78 %               | 4,956.25      | 1,872.06                |                |
| USA TREASURY NOTES<br>02.500% DUE 08/15/2023<br>RATING: AAA<br>(912828VS6)<br>PNC CAPITAL ADVISORS | 89,514.90<br>30,000      | 29,547.60<br>98.4920  | 0.13 %                 | 29,839.45<br>99.47   | - 291.85                                 | 2.54 %               | 750.00        | 95.79                   |                |
| USA TREASURY NOTES<br>02.500% DUE 05/15/2024<br>RATING: AAA<br>(912828WJ5)<br>PNC CAPITAL ADVISORS | 49,551.00<br>55,000      | 53,423.15<br>97.1330  | 0.22 %                 | 54,794.93<br>99.63   | - 1,371.78                               | 2.58 %               | 1,375.00      | 519.36                  |                |
| USA TREASURY NOTES<br>02.375% DUE 05/15/2027<br>RATING: AAA<br>(912828X88)<br>PNC CAPITAL ADVISORS | 217,811.25<br>230,000    | 213,182.40<br>92.6880 | 0.87 %                 | 236,496.69<br>102.83 | - 23,314.29                              | 2.57 %               | 5,462.50      | 2,063.28                |                |
| USA TREASURY NOTES<br>01.625% DUE 08/15/2029<br>RATING: AAA<br>(912828YB0)<br>PNC CAPITAL ADVISORS | 35,000                   | 30,183.30<br>86.2380  | 0.13 %                 | 31,640.82<br>90.40   | - 1,457.52                               | 1.89 %               | 568.75        | 72.64                   |                |
| USA TREASURY NOTES<br>00.625% DUE 05/15/2030<br>RATING: AAA<br>(912828ZQ6)<br>PNC CAPITAL ADVISORS | 54,198.95<br>75,000      | 59,079.75<br>78.7730  | 0.25 %                 | 67,455.66<br>89.94   | - 8,375.91                               | 0.80 %               | 468.75        | 177.06                  |                |

Detail

**Treasury bonds**

| Description (Cusip)  | Market value last period | Current market value   | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss  | Current yield | Estimated annual income | Accrued income    |
|--|--------------------------|------------------------|----------------------|--|-----------------------|---------------|-------------------------|-------------------|
|  | Quantity                 | Current price per unit |                      |  |                       |               |                         |                   |
| USA TREASURY NOTES<br>01.500% DUE 02/15/2030<br>RATING: AAA<br>(912828Z94)<br>PNC CAPITAL ADVISORS | 4,491.00                 | 4,243.35               | 0.02 %               | 4,367.38                                 | - 124.03              | 1.77 %        | 75.00                   | 9.58              |
|  | 5,000                    | 84.8670                |                      | 87.35                                    |                       |               |                         |                   |
| USA TREASURY NOTES<br>02.875% DUE 05/15/2028<br>RATING: AAA<br>(9128284N7)<br>PNC CAPITAL ADVISORS | 30,000                   | 28,195.20              | 0.12 %               | 28,972.65                                | - 777.45              | 3.06 %        | 862.50                  | 325.78            |
|  |                          | 93.9840                |                      | 96.58                                    |                       |               |                         |                   |
| <b>Total treasury bonds</b>  |                          | <b>\$1,282,192.75</b>  | <b>5.23 %</b>        | <b>\$1,412,654.03</b>                    | <b>- \$130,461.28</b> | <b>2.14 %</b> | <b>\$27,481.25</b>      | <b>\$8,478.59</b> |

**Agency bonds**

| Description (Cusip)  | Market value last period | Current market value   | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|  | Quantity                 | Current price per unit |                      |  |                      |               |                         |                |
| FEDERAL HOME LOAN BANK<br>BNDS<br>03.250% DUE 11/16/2028<br>RATING: AAA<br>(3130AFFX0)<br>PNC CAPITAL ADVISORS | \$10,033.00              | \$9,541.70             | 0.04 %               | \$11,470.80                              | - \$1,929.10         | 3.41 %        | \$325.00                | \$121.87       |
|  | 10,000                   | \$95.4170              |                      | \$114.71                                 |                      |               |                         |                |
| FEDERAL NATL MTG ASSN<br>UNSC<br>01.875% DUE 09/24/2026<br>RATING: AAA<br>(3135G0Q22)<br>PNC CAPITAL ADVISORS  | 71,362.50                | 68,541.00              | 0.28 %               | 70,862.85                                | - 2,321.85           | 2.06 %        | 1,406.25                | 27.34          |
|  | 75,000                   | 91.3880                |                      | 94.48                                    |                      |               |                         |                |
| FEDERAL NATL MTG ASSN<br>BNDS<br>02.625% DUE 09/06/2024<br>RATING: AAA<br>(3135G0ZR7)<br>PNC CAPITAL ADVISORS  | 9,907.40                 | 9,699.30               | 0.04 %               | 10,804.30                                | - 1,105.00           | 2.71 %        | 262.50                  | 18.23          |
|  | 10,000                   | 96.9930                |                      | 108.04                                   |                      |               |                         |                |

1820

Detail

Agency bonds

| Description (Cusip)   | Market value last period | Current market value   | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|---|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|   | Quantity                 | Current price per unit |                      |  |                      |               |                         |                |
| FEDERAL HOME LOAN MTG CORP<br>NTS<br>00.250% DUE 08/24/2023<br>RATING: AAA<br>(3137EAEV7)<br>PNC CAPITAL ADVISORS     | 14,545.65                | 14,479.65              | 0.06 %               | 14,984.70<br>99.90                       | - 505.05             | 0.26 %        | 37.50                   | 3.85           |
| FEDERAL NATL MTG ASSN<br>POOL #AH3765<br>04.000% DUE 01/01/2041<br>RATING: N/A<br>(3138A5FF4)<br>PNC CAPITAL ADVISORS | 6,098.51                 | 5,483.48               | 0.03 %               | 6,159.99<br>107.11                       | - 676.51             | 4.20 %        | 230.05                  | 19.81          |
| FEDERAL NATL MTG ASSN<br>POOL AS5327<br>03.000% DUE 07/01/2030<br>RATING: N/A<br>(3138WE4M8)<br>PNC CAPITAL ADVISORS  | 19,416.06                | 17,258.11              | 0.08 %               | 18,880.22<br>103.32                      | - 1,622.11           | 3.18 %        | 548.22                  | 47.21          |
| FEDERAL NATL MTG ASSN<br>POOL AS8018<br>03.000% DUE 09/01/2031<br>RATING: N/A<br>(3138WH4C3)<br>PNC CAPITAL ADVISORS  | 13,983.67                | 12,618.52              | 0.06 %               | 13,805.60<br>103.31                      | - 1,187.08           | 3.18 %        | 400.89                  | 34.52          |
| FEDERAL NATL MTG ASSN<br>POOL BC4777<br>02.500% DUE 10/01/2031<br>RATING: N/A<br>(3140F0JX3)<br>PNC CAPITAL ADVISORS  | 17,063.52                | 15,280.96              | 0.07 %               | 16,889.38<br>102.31                      | - 1,608.42           | 2.71 %        | 412.69                  | 35.54          |
| FEDERAL NATL MTG ASSN<br>POOL BM4202<br>03.500% DUE 12/01/2029<br>RATING: N/A<br>(3140J8U43)<br>PNC CAPITAL ADVISORS  | 13,392.07                | 11,921.56              | 0.05 %               | 13,031.38<br>104.22                      | - 1,109.82           | 3.68 %        | 437.64                  | 37.69          |

Detail

Agency bonds

| Description (Cusip)  | Market value last period | Current market value |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--|--------------------------|----------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|  |                          | Quantity             | Current price per unit |                      |  |                      |               |                         |                |
| FEDERAL NATL MTG ASSN<br>POOL BR2619<br>02.000% DUE 02/01/2051<br>RATING: N/A<br>(3140L04D6)<br>PNC CAPITAL ADVISORS | 10,730.62<br>11,963.330  | 9,755.50<br>81.5450  | 0.04 %                 | 12,397.00<br>103.63  | - 2,641.50                               | 2.46 %               | 239.27        | 20.60                   |                |
| FEDERAL NATL MTG ASSN<br>POOL CA5540<br>03.000% DUE 04/01/2050<br>RATING: N/A<br>(3140QDEN0)<br>PNC CAPITAL ADVISORS | 8,546.85<br>8,781.564    | 7,716.01<br>87.8660  | 0.04 %                 | 9,369.51<br>106.70   | - 1,653.50                               | 3.42 %               | 263.45        | 22.69                   |                |
| FEDERAL NATL MTG ASSN<br>POOL FM6733<br>02.500% DUE 02/01/2035<br>RATING: N/A<br>(3140XAPT3)<br>PNC CAPITAL ADVISORS | 17,116.05<br>16,511.960  | 15,320.29<br>92.7830 | 0.07 %                 | 17,342.71<br>105.03  | - 2,022.42                               | 2.70 %               | 412.80        | 35.55                   |                |
| FEDERAL NATL MTG ASSN<br>POOL FM8248<br>02.500% DUE 08/01/2051<br>RATING: N/A<br>(3140XCEW4)<br>PNC CAPITAL ADVISORS | 16,023.41<br>16,816.830  | 14,365.44<br>85.4230 | 0.06 %                 | 17,602.49<br>104.67  | - 3,237.05                               | 2.93 %               | 420.42        | 36.20                   |                |
| FEDERAL NATL MTG ASSN<br>POOL FM1221<br>03.500% DUE 07/01/2049<br>RATING: N/A<br>(3140X4LB0)<br>PNC CAPITAL ADVISORS | 4,471.88<br>4,415.876    | 4,019.20<br>91.0170  | 0.02 %                 | 4,572.50<br>103.55   | - 553.30                                 | 3.85 %               | 154.56        | 13.31                   |                |
| FEDERAL NATL MTG ASSN<br>POOL FM3522<br>03.000% DUE 02/01/2035<br>RATING: N/A<br>(3140X64G3)<br>PNC CAPITAL ADVISORS | 11,066.91<br>10,498.880  | 9,915.98<br>94.4480  | 0.05 %                 | 11,169.83<br>106.39  | - 1,253.85                               | 3.18 %               | 314.97        | 27.12                   |                |

1822



Detail

Agency bonds

| Description (Cusip)   | Market value last period | Current market value    |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|---|--------------------------|-------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|   |                          | Quantity                | Current price per unit |                      |  |                      |               |                         |                |
| FEDERAL NATL MTG ASSN<br>POOL FM4138<br>02.500% DUE 09/01/2050<br>RATING: N/A<br>(3140X7S42)<br>PNC CAPITAL ADVISORS  | 14,443.50<br>15,293.954  | 14,443.50<br>15,293.954 | 12,946.49<br>84.6510   | 0.06 %               | 16,142.27<br>105.55                      | - 3,195.78           | 2.96 %        | 382.35                  | 32.92          |
| FEDERAL NATL MTG ASSN<br>POOL FM5328<br>01.500% DUE 01/01/2031<br>RATING: N/A<br>(3140X84N4)<br>PNC CAPITAL ADVISORS  | 10,072.76<br>10,081.649  | 10,072.76<br>10,081.649 | 9,171.88<br>90.9760    | 0.04 %               | 10,343.93<br>102.60                      | - 1,172.05           | 1.65 %        | 151.22                  | 13.02          |
| FEDERAL NATL MTG ASSN<br>POOL FM5792<br>01.500% DUE 12/01/2035<br>RATING: N/A<br>(3140X9NJ0)<br>PNC CAPITAL ADVISORS  | 17,414.19<br>18,541.501  | 17,414.19<br>18,541.501 | 15,924.37<br>85.8850   | 0.07 %               | 18,883.36<br>101.84                      | - 2,958.99           | 1.75 %        | 278.12                  | 23.95          |
| FEDERAL NATL MTG ASSN<br>POOL #AB2077<br>04.000% DUE 01/01/2041<br>RATING: N/A<br>(31416XJX9)<br>PNC CAPITAL ADVISORS | 24,380.60<br>22,921.234  | 24,380.60<br>22,921.234 | 21,848.06<br>95.3180   | 0.09 %               | 22,629.35<br>98.73                       | - 781.29             | 4.20 %        | 916.85                  | 78.95          |
| FEDERAL NATL MTG ASSN<br>POOL MA2803<br>02.500% DUE 11/01/2031<br>RATING: N/A<br>(31418CDH4)<br>PNC CAPITAL ADVISORS  | 21,403.19<br>20,698.690  | 21,403.19<br>20,698.690 | 19,204.87<br>92.7830   | 0.08 %               | 20,812.72<br>100.55                      | - 1,607.85           | 2.70 %        | 517.47                  | 44.56          |
| FEDERAL NATL MTG ASSN<br>POOL MA4261<br>02.000% DUE 02/01/2036<br>RATING: N/A<br>(31418DWX6)<br>PNC CAPITAL ADVISORS  | 14,504.16<br>14,988.750  | 14,504.16<br>14,988.750 | 13,223.38<br>88.2220   | 0.06 %               | 15,681.96<br>104.63                      | - 2,458.58           | 2.27 %        | 299.78                  | 25.81          |

1823

Detail

**Agency bonds**

| Description (Cusip)  | Market value last period | Current market value |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income  |
|--|--------------------------|----------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|-----------------|
|  |                          | Quantity             | Current price per unit |                      |  |                      |               |                         |                 |
| FEDERAL NATL MTG ASSN<br>POOL MA4285<br>02.000% DUE 03/01/2031<br>RATING: N/A<br>(31418DXP2)<br>PNC CAPITAL ADVISORS | 17,921.62                | 17,655.810           | 15,851.56<br>89.7810   | 0.07 %               | 18,351.00<br>103.94                      | - 2,499.44           | 2.23 %        | 353.12                  | 30.41           |
| <b>Total agency bonds</b>  |                          |                      | <b>\$334,087.31</b>    | <b>1.36 %</b>        | <b>\$372,187.85</b>                      | <b>- \$38,100.54</b> | <b>2.62 %</b> | <b>\$8,765.12</b>       | <b>\$751.15</b> |

**Mutual funds - fixed income**

| Description (Symbol)  | Market value last period | Current market value |                             | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss  | Current yield | Estimated annual income | Accrued income     |
|---|--------------------------|----------------------|-----------------------------|----------------------|--|-----------------------|---------------|-------------------------|--------------------|
|   |                          | Quantity             | Current price per unit      |                      |  |                       |               |                         |                    |
| DODGE & COX INCOME FUND (DODIX)<br>FD #147<br>21-75-073-***3885                                 | \$1,674,948.82           | 134,470.443          | \$1,608,266.50<br>\$11.9600 | 6.57 %               | \$1,875,004.23<br>\$13.94                | - \$266,737.73        | 2.51 %        | \$40,341.13             |                    |
| METROPOLITAN WEST UNCONSTRAINED (MWCIX)<br>BOND FUND CLASS I<br>FUND #0518<br>21-75-073-***3885 | 1,324,094.70             | 126,863.400          | 1,299,081.22<br>10.2400     | 5.30 %               | 1,510,751.03<br>11.91                    | - 211,669.81          | 4.17 %        | 54,043.81               | 7,887.53           |
| T. ROWE PRICE SHORT-TERM BOND (TBSIX)<br>FUND INC<br>CLASS I FUND #442<br>21-75-073-***3885     | 761,879.31               | 167,585.519          | 749,107.27<br>4.4700        | 3.06 %               | 811,272.31<br>4.84                       | - 62,165.04           | 1.69 %        | 12,625.89               | 1,574.24           |
| T ROWE PRICE INSTITUTIONAL (RPIFX)<br>FLOATING RATE FUND<br>21-75-073-***3885                   | 570,954.98               | 63,736.401           | 578,726.52<br>9.0800        | 2.37 %               | 636,821.60<br>9.99                       | - 58,095.08           | 4.76 %        | 27,534.13               | 3,180.98           |
| <b>Total mutual funds - fixed income</b>  |                          |                      | <b>\$4,235,181.51</b>       | <b>17.28 %</b>       | <b>\$4,833,849.17</b>                    | <b>- \$598,667.66</b> | <b>3.18 %</b> | <b>\$134,544.96</b>     | <b>\$12,642.75</b> |

1824

Detail

Asset backed

| Description (Cusip)  | Market value last period | Current market value   | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|  | Quantity                 | Current price per unit |                      |  |                      |               |                         |                |
| BMW VEHICLE OWNER TRUST<br>SERIES 2019 A CLASS A3<br>01.920% DUE 01/25/2024<br>RATING: N/A<br>(05588CAC6)<br>PNC CAPITAL ADVISORS        | \$1,547.39<br>529.280    | \$528.17<br>\$99.7900  | 0.01 %               | \$509.43<br>\$96.25                      | \$18.74              | 1.93 %        | \$10.16                 | \$0.17         |
| CNH EQUIPMENT TRUST<br>SERIES 2019 C CLASS A3<br>02.010% DUE 12/16/2024<br>RATING: AAA<br>(12597CAC1)<br>PNC CAPITAL ADVISORS            | 15,892.36<br>9,784.700   | 9,702.41<br>99.1590    | 0.04 %               | 9,783.56<br>99.99                        | - 81.15              | 2.03 %        | 196.67                  | 8.74           |
| CNH EQUIPMENT TRUST<br>SERIES 2022 A CLASS A3<br>02.830% DUE 07/15/2027<br>RATING: N/A<br>(12660DAC1)<br>PNC CAPITAL ADVISORS            | 14,697.00<br>15,000      | 14,299.65<br>95.3310   | 0.06 %               | 14,998.89<br>99.99                       | - 699.24             | 3.09 %        | 441.00                  | 19.60          |
| CAPITAL ONE MULTI TR<br>SER 2022-1 CLASS A<br>02.800% DUE 03/15/2027<br>RATING: N/A<br>(14041NFZ9)<br>PNC CAPITAL ADVISORS               | 9,824.80<br>10,000       | 9,571.40<br>95.7140    | 0.04 %               | 9,999.25<br>99.99                        | - 427.85             | 2.93 %        | 280.00                  | 12.44          |
| DISCOVER CARD EXECUTION NOTE T<br>SERIES 2022 A2 CLASS A<br>03.320% DUE 05/17/2027<br>RATING: AAA<br>(254683CS2)<br>PNC CAPITAL ADVISORS | 4,980.00<br>5,000        | 4,825.15<br>96.5030    | 0.02 %               | 4,999.59<br>99.99                        | - 174.44             | 3.45 %        | 166.00                  | 7.38           |
| FORD CREDIT AUTO OWNER TRUST<br>SERIES 2022 A CLASS A3<br>01.290% DUE 06/15/2026<br>RATING: N/A<br>(345286AC2)<br>PNC CAPITAL ADVISORS   | 19,194.20<br>20,000      | 19,071.60<br>95.3580   | 0.08 %               | 19,997.62<br>99.99                       | - 926.02             | 1.36 %        | 258.00                  | 11.47          |

Detail

Asset backed

| Description (Cusip)  | Market value last period | Current market value |                        | % of total portfolio | Total tax cost         |                      | Current yield | Estimated annual income | Accrued income |
|--|--------------------------|----------------------|------------------------|----------------------|------------------------|----------------------|---------------|-------------------------|----------------|
|  |                          | Quantity             | Current price per unit |                      | Avg. tax cost per unit | Unrealized gain/loss |               |                         |                |
| FORD CREDIT AUTO OWNER TRUST<br>SERIES 2022 C CLASS A3<br>04.480% DUE 12/15/2026<br>RATING: N/A<br>(34535AAD2)<br>PNC CAPITAL ADVISORS   |                          | 15,000               | 14,910.15<br>99.4010   | 0.07 %               | 14,999.13<br>99.99     | - 88.98              | 4.51 %        | 672.00                  | 14.93          |
| GM FINANCIAL SECURITIZED TERM<br>SERIES 2022 1 CLASS A3<br>01.260% DUE 11/16/2026<br>RATING: N/A<br>(380146AC4)<br>PNC CAPITAL ADVISORS  | 23,903.50                | 25,000               | 23,776.25<br>95.1050   | 0.10 %               | 24,997.83<br>99.99     | - 1,221.58           | 1.33 %        | 315.00                  | 13.13          |
| HONDA AUTO RECEIVABLES OWNER T<br>SERIES 2020 3 CLASS A4<br>00.460% DUE 04/19/2027<br>RATING: N/A<br>(43813KAD4)<br>PNC CAPITAL ADVISORS | 9,547.00                 | 10,000               | 9,534.20<br>95.3420    | 0.04 %               | 9,997.34<br>99.97      | - 463.14             | 0.49 %        | 46.00                   | 1.66           |
| HONDA AUTO RECEIVABLES OWNER T<br>SERIES 2022 1 CLASS A3<br>01.880% DUE 05/15/2026<br>RATING: AAA<br>(43815BAC4)<br>PNC CAPITAL ADVISORS | 9,673.20                 | 10,000               | 9,500.10<br>95.0010    | 0.04 %               | 9,998.50<br>99.99      | - 498.40             | 1.98 %        | 188.00                  | 8.36           |
| HYUNDAI AUTO RECEIVABLES TRUST<br>SERIES 2020 C CLASS A3<br>00.380% DUE 05/15/2025<br>RATING: N/A<br>(44891RAC4)<br>PNC CAPITAL ADVISORS | 38,479.41                | 31,912.500           | 31,124.26<br>97.5300   | 0.13 %               | 31,905.15<br>99.98     | - 780.89             | 0.39 %        | 121.27                  | 5.39           |
| HYUNDAI AUTO RECEIVABLES TRUST<br>SERIES 2022 A CLASS A3<br>02.220% DUE 10/15/2026<br>RATING: N/A<br>(448977AD0)<br>PNC CAPITAL ADVISORS | 14,526.00                | 15,000               | 14,384.70<br>95.8980   | 0.06 %               | 14,999.42<br>100.00    | - 614.72             | 2.32 %        | 333.00                  | 14.80          |

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Detail

Asset backed

| Description (Cusip )  | Current market value     |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|---|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|   | Market value last period | Current price per unit |                      |  |                      |               |                         |                |
| JOHN DEERE OWNER TRUST<br>SERIES 2019 B CLASS A3<br>02.210% DUE 12/15/2023<br>RATING: AAA<br>(477870AC3)<br>PNC CAPITAL ADVISORS        | 1,287.59                 | 565.00                 | 0.01 %               | 565.52<br>99.98                          | - 0.52               | 2.22 %        | 12.50                   | 0.56           |
| JOHN DEERE OWNER TRUST<br>SERIES 2022 B CLASS A3<br>03.740% DUE 02/16/2027<br>RATING: AAA<br>(47800AAC4)<br>PNC CAPITAL ADVISORS        | 5,000                    | 4,881.30<br>97.6260    | 0.02 %               | 4,999.52<br>99.99                        | - 118.22             | 3.84 %        | 187.00                  | 8.31           |
| NISSAN AUTO RECEIVABLES OWNER<br>SERIES 2022 B CLASS A3<br>04.460% DUE 05/17/2027<br>RATING: AAA<br>(65480JAC4)<br>PNC CAPITAL ADVISORS | 10,000                   | 9,959.90<br>99.5990    | 0.05 %               | 9,997.93<br>99.98                        | - 38.03              | 4.48 %        | 446.00                  | 3.72           |
| VERIZON MASTER TRUST<br>SERIES 2021 1 CLASS A<br>00.860% DUE 05/20/2027<br>RATING: AAA<br>(92348KAA1)<br>PNC CAPITAL ADVISORS           | 14,132.55<br>15,000      | 13,986.45<br>93.2430   | 0.06 %               | 14,998.90<br>99.99                       | - 1,012.45           | 0.54 %        | 75.00                   | 2.29           |
| VERIZON MASTER TRUST<br>SERIES 2022 2 CLASS A<br>01.530% DUE 07/20/2028<br>RATING: AAA<br>(92348KAH6)<br>PNC CAPITAL ADVISORS           | 14,176.35<br>15,000      | 13,903.05<br>92.6870   | 0.06 %               | 14,996.47<br>99.98                       | - 1,093.42           | 1.66 %        | 229.50                  | 7.01           |

Detail

**Asset backed**

| Description (Cusip )  | Market value last period | Current market value   | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income  |
|---|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|-----------------|
|   | Quantity                 | Current price per unit |                      |  |                      |               |                         |                 |
| VERIZON MASTER TRUST<br>SERIES 2022 4 CLASS A<br>03.830% DUE 11/20/2028<br>RATING: AAA<br>(92348KAS2)<br>PNC CAPITAL ADVISORS | 19,818.00<br>20,000      | 19,232.20<br>96.1610   | 0.08 %               | 19,998.99<br>100.00                      | - 766.79             | 3.54 %        | 680.00                  | 20.78           |
| <b>Total asset backed</b>   |                          | <b>\$223,755.94</b>    | <b>0.91 %</b>        | <b>\$232,743.04</b>                      | <b>- \$8,987.10</b>  | <b>2.08 %</b> | <b>\$4,657.10</b>       | <b>\$160.74</b> |

**Other fixed income assets**

| Description (Cusip )  | Market value last period | Current market value    | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss  | Current yield | Estimated annual income | Accrued income     |
|---|--------------------------|-------------------------|----------------------|--|-----------------------|---------------|-------------------------|--------------------|
|   | Quantity                 | Current price per unit  |                      |  |                       |               |                         |                    |
| EUROPEAN INVESTMENT BANK<br>SEDOL 2HHZN17 ISIN US298785JD98<br>00.625% DUE 07/25/2025<br>RATING: AAA<br>(298785JD9)<br>PNC CAPITAL ADVISORS | \$9,279.80<br>10,000     | \$9,022.70<br>\$90.2270 | 0.04 %               | \$9,965.50<br>\$99.66                    | - \$942.80            | 0.70 %        | \$62.50                 | \$11.46            |
| <b>Total fixed income</b>   |                          | <b>\$6,617,677.20</b>   | <b>27.00 %</b>       | <b>\$7,459,533.16</b>                    | <b>- \$841,855.96</b> | <b>2.89 %</b> | <b>\$191,386.91</b>     | <b>\$26,849.56</b> |

**Equities**

**Stocks**

*Consumer discretionary*

| Description (Symbol)   | Market value last period | Current market value    | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--|--------------------------|-------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|  | Quantity                 | Current price per unit  |                      |  |                      |               |                         |                |
| HELEN OF TROY LIMITED (HELE)<br>SEDOL 2419530<br>ISIN BMG4388N1065<br>GW&K INVESTMENT MANAGEMENT | \$6,821.22<br>70         | \$6,750.80<br>\$96.4400 | 0.03 %               | \$10,442.45<br>\$149.18                  | - \$3,691.65         |               |                         |                |
| AMAZON COM INC (AMZN)<br>EDGEWOOD MGMT   | 67,974.40<br>640         | 72,320.00<br>113.0000   | 0.30 %               | 48,541.85<br>75.85                       | 23,778.15            |               |                         |                |

Detail

Equities

Stocks

Consumer discretionary

| Description (Symbol)              | Market value last period | Current market value   | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|-----------------------------------|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|                                   | Quantity                 | Current price per unit |                      |  |                      |               |                         |                |
| BOOT BARN HOLDINGS INC (BOOT)     | 7,373.37                 | 7,307.50               | 0.03 %               | 4,789.45                                 | 2,518.05             |               |                         |                |
| GW&K INVESTMENT MANAGEMENT        | 125                      | 58.4600                |                      | 38.32                                    |                      |               |                         |                |
| CHIPOTLE MEXICAN GRIL CL A (CMG)  | 96,737.24                | 108,198.72             | 0.45 %               | 95,270.82                                | 12,927.90            |               |                         |                |
| EDGEWOOD MGMT                     | 72                       | 1,502.7600             |                      | 1,323.21                                 |                      |               |                         |                |
| CHURCHILL DOWNS INC (CHDN)        | 13,790.16                | 13,258.80              | 0.06 %               | 10,275.61                                | 2,983.19             | 0.37 %        | 48.02                   |                |
| GW&K INVESTMENT MANAGEMENT        | 72                       | 184.1500               |                      | 142.72                                   |                      |               |                         |                |
| CHUY'S HOLDINGS INC (CHUY)        | 3,705.12                 | 4,311.48               | 0.02 %               | 4,388.73                                 | - 77.25              |               |                         |                |
| GW&K INVESTMENT MANAGEMENT        | 186                      | 23.1800                |                      | 23.60                                    |                      |               |                         |                |
| FIVE BELOW (FIVE)                 | 5,671.50                 | 6,883.50               | 0.03 %               | 6,202.47                                 | 681.03               |               |                         |                |
| GW&K INVESTMENT MANAGEMENT        | 50                       | 137.6700               |                      | 124.05                                   |                      |               |                         |                |
| GRAND CANYON EDUCATION INC (LOPE) | 14,976.21                | 13,077.75              | 0.06 %               | 17,841.39                                | - 4,763.64           |               |                         |                |
| GW&K INVESTMENT MANAGEMENT        | 159                      | 82.2500                |                      | 112.21                                   |                      |               |                         |                |
| LENNAR CORP (LEN)                 | 60,972.48                | 64,411.20              | 0.27 %               | 52,387.74                                | 12,023.46            | 2.02 %        | 1,296.00                |                |
| CLASS A                           | 864                      | 74.5500                |                      | 60.63                                    |                      |               |                         |                |
| ARISTOTLE CAPITAL MANAGEMENT      |                          |                        |                      |  |                      |               |                         |                |
| LITHIA MTRS INC (LAD)             | 12,091.64                | 9,440.20               | 0.04 %               | 5,798.31                                 | 3,641.89             | 0.79 %        | 73.92                   |                |
| CLA                               | 44                       | 214.5500               |                      | 131.78                                   |                      |               |                         |                |
| GW&K INVESTMENT MANAGEMENT        |                          |                        |                      |  |                      |               |                         |                |
| MICHELIN (CGDE) (MGDDY)           | 46,259.70                | 37,946.61              | 0.16 %               | 64,048.76                                | - 26,102.15          | 4.22 %        | 1,597.75                |                |
| UNSPON ADR                        | 3,414                    | 11.1150                |                      | 18.76                                    |                      |               |                         |                |
| ARISTOTLE CAPITAL MANAGEMENT      |                          |                        |                      |  |                      |               |                         |                |
| NIKE INC (INKE)                   | 88,811.80                | 79,379.60              | 0.33 %               | 90,106.31                                | - 10,726.71          | 1.47 %        | 1,165.10                | 291.28         |
| CLASS B                           | 955                      | 83.1200                |                      | 94.35                                    |                      |               |                         |                |
| EDGEWOOD MGMT                     |                          |                        |                      |  |                      |               |                         |                |
| OXFORD INDUSTRIES INC (OXM)       | 11,891.16                | 12,030.52              | 0.05 %               | 10,059.16                                | 1,971.36             | 2.46 %        | 294.80                  |                |
| GW&K INVESTMENT MANAGEMENT        | 134                      | 89.7800                |                      | 75.07                                    |                      |               |                         |                |
| PATRICK INDUSTRIES INC (PATK)     | 6,065.28                 | 5,129.28               | 0.03 %               | 4,959.15                                 | 170.13               | 3.02 %        | 154.44                  |                |
| GW&K INVESTMENT MANAGEMENT        | 117                      | 43.8400                |                      | 42.39                                    |                      |               |                         |                |
| REVOLVE GROUP INC (RVLV)          | 3,005.56                 | 2,516.04               | 0.02 %               | 5,275.23                                 | - 2,759.19           |               |                         |                |
| GW&K INVESTMENT MANAGEMENT        | 116                      | 21.6900                |                      | 45.48                                    |                      |               |                         |                |
| SKYLINE CHAMPION CORP (SKY)       | 10,290.14                | 11,472.79              | 0.05 %               | 6,081.26                                 | 5,391.53             | 0.69 %        | 78.12                   |                |
| GW&K INVESTMENT MANAGEMENT        | 217                      | 52.8700                |                      | 28.02                                    |                      |               |                         |                |

Detail

Equities

Stocks

*Consumer discretionary*

| Description (Symbol)                | Market value last period | Current market value   | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income  |
|-------------------------------------|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|-----------------|
|                                     | Quantity                 | Current price per unit |                      |  |                      |               |                         |                 |
| SONY GROUP CORPORATION ADR (SONY)   | 62,717.59                | 49,126.35              | 0.21 %               | 45,200.97                                | 3,925.38             | 0.62 %        | 300.66                  |                 |
| ARISTOTLE CAPITAL MANAGEMENT        | 767                      | 64.0500                |                      | 58.93                                    |                      |               |                         |                 |
| TEXAS ROADHOUSE INC (TXRH)          | 15,884.40                | 18,935.42              | 0.08 %               | 11,371.93                                | 7,563.49             | 2.11 %        | 399.28                  |                 |
| GW&K INVESTMENT MANAGEMENT          | 217                      | 87.2600                |                      | 52.41                                    |                      |               |                         |                 |
| WOLVERINE WORLD WIDE INC (WWW)      | 6,310.08                 | 4,817.07               | 0.02 %               | 9,580.42                                 | - 4,763.35           | 2.60 %        | 125.20                  | 31.30           |
| GW&K INVESTMENT MANAGEMENT          | 313                      | 15.3900                |                      | 30.61                                    |                      |               |                         |                 |
| <b>Total consumer discretionary</b> |                          | <b>\$527,313.63</b>    | <b>2.15 %</b>        | <b>\$502,622.01</b>                      | <b>\$24,691.62</b>   | <b>1.05 %</b> | <b>\$5,533.29</b>       | <b>\$322.58</b> |

*Consumer staples*

| Description (Symbol)              | Market value last period | Current market value   | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income  |
|-----------------------------------|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|-----------------|
|                                   | Quantity                 | Current price per unit |                      |  |                      |               |                         |                 |
| CENTRAL GARDEN AND PET CO (CENTA) | \$13,963.49              | \$11,921.84            | 0.05 %               | \$9,207.60                               | \$2,714.24           |               |                         |                 |
| CL A                              | 349                      | \$34.1600              |                      | \$26.38                                  |                      |               |                         |                 |
| GW&K INVESTMENT MANAGEMENT        |                          |                        |                      |  |                      |               |                         |                 |
| COCA COLA CO (KO)                 | 70,710.84                | 62,966.48              | 0.26 %               | 60,314.86                                | 2,651.62             | 3.15 %        | 1,978.24                | 494.56          |
| ARISTOTLE CAPITAL MANAGEMENT      | 1,124                    | 56.0200                |                      | 53.66                                    |                      |               |                         |                 |
| CONSTELLATION BRANDS INC (STZ)    | 46,378.94                | 45,706.32              | 0.19 %               | 48,062.30                                | - 2,355.98           | 1.40 %        | 636.80                  |                 |
| CL A                              | 199                      | 229.6800               |                      | 241.52                                   |                      |               |                         |                 |
| ARISTOTLE CAPITAL MANAGEMENT      |                          |                        |                      |  |                      |               |                         |                 |
| LAUDER ESTEE COS INC (EL)         | 122,496.27               | 103,847.90             | 0.43 %               | 88,163.16                                | 15,684.74            | 1.12 %        | 1,154.40                |                 |
| CL A                              | 481                      | 215.9000               |                      | 183.29                                   |                      |               |                         |                 |
| EDGEWOOD MGMT                     |                          |                        |                      |  |                      |               |                         |                 |
| PERFORMANCE FOOD GROUP CO (PFGC)  | 20,736.98                | 19,370.45              | 0.08 %               | 20,697.02                                | - 1,326.57           |               |                         |                 |
| GW&K INVESTMENT MANAGEMENT        | 451                      | 42.9500                |                      | 45.89                                    |                      |               |                         |                 |
| PROCTER & GAMBLE CO (PG)          | 62,692.44                | 55,045.00              | 0.23 %               | 59,753.90                                | - 4,708.90           | 2.90 %        | 1,592.71                |                 |
| ARISTOTLE CAPITAL MANAGEMENT      | 436                      | 126.2500               |                      | 137.05                                   |                      |               |                         |                 |
| TYSON FOODS INC (TSN)             | 52,238.42                | 40,019.51              | 0.17 %               | 52,172.40                                | - 12,152.89          | 2.80 %        | 1,116.88                |                 |
| CLASS A                           | 607                      | 65.9300                |                      | 85.95                                    |                      |               |                         |                 |
| ARISTOTLE CAPITAL MANAGEMENT      |                          |                        |                      |  |                      |               |                         |                 |
| <b>Total consumer staples</b>     |                          | <b>\$338,877.50</b>    | <b>1.38 %</b>        | <b>\$338,371.24</b>                      | <b>\$506.26</b>      | <b>1.91 %</b> | <b>\$6,479.03</b>       | <b>\$494.56</b> |

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*Detail*

| <b>Energy</b>                   |                          | Current market value   | %                  | Total tax cost         | Current              | Estimated     | Accrued           |
|---------------------------------|--------------------------|------------------------|--------------------|------------------------|----------------------|---------------|-------------------|
| Description (Symbol)            | Market value last period | Current price per unit | of total portfolio | Avg. tax cost per unit | Unrealized gain/loss | annual income | income            |
|                                 | Quantity                 |                        |                    |                        |                      |               |                   |
| COTERRA ENERGY INC (CTRA)       | \$69,400.89              | \$70,288.92            | 0.29 %             | \$47,434.19            | \$22,854.73          | 10.00 %       | \$7,023.51        |
| ARISTOTLE CAPITAL MANAGEMENT    | 2,691                    | \$26.1200              |                    | \$17.63                |                      |               |                   |
| CHAMPIONX CORPORATION (CHX)     | 4,208.20                 | 4,148.84               | 0.02 %             | 4,978.90               | - 830.06             | 1.54 %        | 63.60             |
| GW&K INVESTMENT MANAGEMENT      | 212                      | 19.5700                |                    | 23.49                  |                      |               |                   |
| MAGNOLIA OIL & GAS CORP (MGY)   | 18,093.38                | 13,371.75              | 0.06 %             | 8,297.29               | 5,074.46             | 3.03 %        | 405.00            |
| CLASS A                         | 675                      | 19.8100                |                    | 12.29                  |                      |               |                   |
| GW&K INVESTMENT MANAGEMENT      |                          |                        |                    |                        |                      |               |                   |
| MATADOR RESOURCES CO (MTDR)     | 17,890.56                | 18,785.28              | 0.08 %             | 13,052.54              | 5,732.74             | 0.82 %        | 153.60            |
| GW&K INVESTMENT MANAGEMENT      | 384                      | 48.9200                |                    | 33.99                  |                      |               |                   |
| PATTERSON-UTI ENERGY INC (PTEN) | 4,712.24                 | 3,492.32               | 0.02 %             | 5,280.43               | - 1,788.11           | 1.37 %        | 47.84             |
| GW&K INVESTMENT MANAGEMENT      | 299                      | 11.6800                |                    | 17.66                  |                      |               |                   |
| PHILLIPS 66 (PSX)               | 39,847.14                | 39,229.92              | 0.17 %             | 50,052.19              | - 10,822.27          | 4.81 %        | 1,885.68          |
| ARISTOTLE CAPITAL MANAGEMENT    | 486                      | 80.7200                |                    | 102.99                 |                      |               |                   |
| <b>Total energy</b>             |                          | <b>\$149,317.03</b>    | <b>0.61 %</b>      | <b>\$129,095.54</b>    | <b>\$20,221.49</b>   | <b>6.42 %</b> | <b>\$9,579.23</b> |

| <b>Financial</b>               |                          | Current market value   | %                  | Total tax cost         | Current              | Estimated     | Accrued  |
|--------------------------------|--------------------------|------------------------|--------------------|------------------------|----------------------|---------------|----------|
| Description (Symbol)           | Market value last period | Current price per unit | of total portfolio | Avg. tax cost per unit | Unrealized gain/loss | annual income | income   |
|                                | Quantity                 |                        |                    |                        |                      |               |          |
| AMERISAFE INC (AMSF)           | \$8,737.68               | \$7,850.64             | 0.04 %             | \$11,264.30            | - \$3,413.66         | 2.66 %        | \$208.32 |
| GW&K INVESTMENT MANAGEMENT     | 168                      | \$46.7300              |                    | \$67.05                |                      |               |          |
| AMERIPRISE FINANCIAL INC (AMP) | 66,075.04                | 70,042.10              | 0.29 %             | 40,182.38              | 29,859.72            | 1.99 %        | 1,390.00 |
| ARISTOTLE CAPITAL MANAGEMENT   | 278                      | 251.9500               |                    | 144.54                 |                      |               |          |
| AMERIS BANCORP (ABCB)          | 15,107.68                | 16,810.96              | 0.07 %             | 14,011.22              | 2,799.74             | 1.35 %        | 225.60   |
| GW&K INVESTMENT MANAGEMENT     | 376                      | 44.7100                |                    | 37.26                  |                      |               | 56.40    |
| BLACKSTONE INC (BX)            | 48,625.59                | 44,612.10              | 0.19 %             | 65,425.38              | - 20,813.28          | 3.75 %        | 1,670.96 |
| ARISTOTLE CAPITAL MANAGEMENT   | 533                      | 83.7000                |                    | 122.75                 |                      |               |          |
| BLACKSTONE INC (BX)            | 42,330.72                | 61,854.30              | 0.26 %             | 76,037.64              | - 14,183.34          | 3.75 %        | 2,316.77 |
| EDGEWOOD MGMT                  | 739                      | 83.7000                |                    | 102.89                 |                      |               |          |
| CME GROUP INC (CME)            | 88,430.40                | 76,520.16              | 0.32 %             | 89,133.16              | - 12,613.00          | 2.26 %        | 1,728.00 |
| A DERIVATIVES EXCHANGE         | 432                      | 177.1300               |                    | 206.33                 |                      |               |          |
| EDGEWOOD MGMT                  |                          |                        |                    |                        |                      |               |          |

Detail

| Description (Symbol)                 | Financial                |          | Current market value | %      | of total portfolio | Total tax cost | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--------------------------------------|--------------------------|----------|----------------------|--------|--------------------|----------------|----------------------|---------------|-------------------------|----------------|
|                                      | Market value last period | Quantity |                      |        |                    |                |                      |               |                         |                |
| CAPITAL ONE FINANCIAL CORP (COF)     | 59,596.68                | 572      | 52,721.24            | 0.22 % |                    | 54,776.75      | - 2,055.51           | 2.61 %        | 1,372.80                |                |
| ARISTOTLE CAPITAL MANAGEMENT         |                          |          | 92.1700              |        |                    | 95.76          |                      |               |                         |                |
| CATHAY GENERAL BANCORP (CATY)        | 14,563.80                | 372      | 14,307.12            | 0.06 % |                    | 13,171.48      | 1,135.64             | 3.54 %        | 505.92                  |                |
| GW&K INVESTMENT MANAGEMENT           |                          |          | 38.4600              |        |                    | 35.41          |                      |               |                         |                |
| CINCINNATI FINANCIAL CORP (CINF)     | 62,107.56                | 522      | 46,755.54            | 0.20 % |                    | 43,935.37      | 2,820.17             | 3.09 %        | 1,440.72                | 360.18         |
| ARISTOTLE CAPITAL MANAGEMENT         |                          |          | 89.5700              |        |                    | 84.17          |                      |               |                         |                |
| COHEN & STEERS INC (CNS)             | 11,573.38                | 182      | 11,398.66            | 0.05 % |                    | 10,164.94      | 1,233.72             | 3.52 %        | 400.40                  |                |
| GW&K INVESTMENT MANAGEMENT           |                          |          | 62.6300              |        |                    | 55.85          |                      |               |                         |                |
| COMMERCE BANCSHARES INC (CBSH)       | 37,551.80                | 572      | 37,843.52            | 0.16 % |                    | 31,428.74      | 6,414.78             | 1.61 %        | 606.32                  |                |
| ARISTOTLE CAPITAL MANAGEMENT         |                          |          | 66.1600              |        |                    | 54.95          |                      |               |                         |                |
| CULLEN FROST BANKERS INC (CFR)       | 41,805.55                | 359      | 47,466.98            | 0.20 % |                    | 33,722.94      | 13,744.04            | 2.64 %        | 1,249.32                |                |
| ARISTOTLE CAPITAL MANAGEMENT         |                          |          | 132.2200             |        |                    | 93.94          |                      |               |                         |                |
| GLACIER BANCORP INC (GBCI)           | 11,048.86                | 233      | 11,447.29            | 0.05 % |                    | 9,265.88       | 2,181.41             | 2.69 %        | 307.56                  |                |
| GW&K INVESTMENT MANAGEMENT           |                          |          | 49.1300              |        |                    | 39.77          |                      |               |                         |                |
| HORACE MANN EDUCATORS CORP NEW (HMN) | 12,281.60                | 399      | 14,080.71            | 0.06 % |                    | 16,549.04      | - 2,468.33           | 3.63 %        | 510.72                  |                |
| GW&K INVESTMENT MANAGEMENT           |                          |          | 35.2900              |        |                    | 41.48          |                      |               |                         |                |
| HOULIHAN LOKEY INC (HLI)             | 14,365.26                | 182      | 13,719.16            | 0.06 % |                    | 8,364.27       | 5,354.89             | 2.82 %        | 385.84                  |                |
| GW&K INVESTMENT MANAGEMENT           |                          |          | 75.3800              |        |                    | 45.96          |                      |               |                         |                |
| INDEPENDENT BANK CORP MASS (INDB)    | 10,802.48                | 136      | 10,136.08            | 0.05 % |                    | 9,370.41       | 765.67               | 2.74 %        | 277.44                  | 69.36          |
| GW&K INVESTMENT MANAGEMENT           |                          |          | 74.5300              |        |                    | 68.90          |                      |               |                         |                |
| MITSUBISHI UFJ FINL GRP ADR (MUFJ)   | 30,715.68                | 5,752    | 25,884.00            | 0.11 % |                    | 29,541.40      | - 3,657.40           | 4.12 %        | 1,064.12                |                |
| ARISTOTLE CAPITAL MANAGEMENT         |                          |          | 4.5000               |        |                    | 5.14           |                      |               |                         |                |
| OCEANFIRST FINANCIAL CORP (OCFC)     | 10,655.41                | 557      | 10,382.48            | 0.05 % |                    | 10,075.55      | 306.93               | 4.30 %        | 445.60                  |                |
| GW&K INVESTMENT MANAGEMENT           |                          |          | 18.6400              |        |                    | 18.09          |                      |               |                         |                |
| OPEN LENDING CORP - (LPRO)           | 1,831.17                 | 179      | 1,439.16             | 0.01 % |                    | 6,758.99       | - 5,319.83           |               |                         |                |
| GW&K INVESTMENT MANAGEMENT           |                          |          | 8.0400               |        |                    | 37.76          |                      |               |                         |                |
| PACIFIC PREMIER BANCORP INC (PPBI)   | 12,163.84                | 416      | 12,879.36            | 0.06 % |                    | 13,005.46      | - 126.10             | 4.27 %        | 549.12                  |                |
| GW&K INVESTMENT MANAGEMENT           |                          |          | 30.9600              |        |                    | 31.26          |                      |               |                         |                |
| S&P GLOBAL INC (SPGI)                | 108,533.32               | 288      | 87,940.80            | 0.36 % |                    | 32,763.25      | 55,177.55            | 1.12 %        | 979.20                  |                |
| EDGEWOOD MGMT                        |                          |          | 305.3500             |        |                    | 113.76         |                      |               |                         |                |
| SEACOAST BANKING CORP OF FLA (SBCF)  | 17,114.72                | 518      | 15,659.14            | 0.07 % |                    | 13,395.93      | 2,263.21             | 2.25 %        | 352.24                  |                |
| GW&K INVESTMENT MANAGEMENT           |                          |          | 30.2300              |        |                    | 25.86          |                      |               |                         |                |
| STIFEL FINL CORP (SF)                | 14,173.06                | 253      | 13,133.23            | 0.06 % |                    | 9,368.30       | 3,764.93             | 2.32 %        | 303.60                  |                |
| GW&K INVESTMENT MANAGEMENT           |                          |          | 51.9100              |        |                    | 37.03          |                      |               |                         |                |

Detail

**Financial**

| Description (Symbol)         | Market value last period |                | Current market value |                | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income    |
|------------------------------|--------------------------|----------------|----------------------|----------------|----------------------|--|----------------------|---------------|-------------------------|-------------------|
|                              | Quantity                 | price per unit | Quantity             | price per unit |                      |  |                      |               |                         |                   |
| US BANCORP DEL (USB)         | 55,684.20                |                | 48,787.20            |                | 0.20 %               | 59,139.72                                | - 10,352.52          | 4.77 %        | 2,323.20                | 580.80            |
| COM NEW                      | 1,210                    |                | 40.3200              |                |                      | 48.88                                    |                      |               |                         |                   |
| ARISTOTLE CAPITAL MANAGEMENT |                          |                |                      |                |                      |  |                      |               |                         |                   |
| VERITEX HOLDINGS INC (VBTX)  | 9,246.16                 |                | 10,316.92            |                | 0.05 %               | 13,546.60                                | - 3,229.68           | 3.01 %        | 310.40                  |                   |
| GW&K INVESTMENT MANAGEMENT   | 388                      |                | 26.5900              |                |                      | 34.91                                    |                      |               |                         |                   |
| <b>Total financial</b>       |                          |                | <b>\$763,988.85</b>  |                | <b>3.12 %</b>        | <b>\$714,399.10</b>                      | <b>\$49,589.75</b>   | <b>2.74 %</b> | <b>\$20,924.17</b>      | <b>\$1,066.74</b> |

**Health care**

| Description (Symbol)                | Market value last period |                | Current market value |                | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|-------------------------------------|--------------------------|----------------|----------------------|----------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|                                     | Quantity                 | price per unit | Quantity             | price per unit |                      |  |                      |               |                         |                |
| MEDTRONIC PLC (MDT)                 | \$50,349.75              |                | \$45,300.75          |                | 0.19 %               | \$62,249.18                              | - \$16,948.43        | 3.37 %        | \$1,525.92              | \$381.48       |
| SEDOL BTN1Y11                       | 561                      |                | \$80.7500            |                |                      | \$110.96                                 |                      |               |                         |                |
| ISIN IE00BTN1Y115                   |                          |                |                      |                |                      |  |                      |               |                         |                |
| ARISTOTLE CAPITAL MANAGEMENT        |                          |                |                      |                |                      |  |                      |               |                         |                |
| ALCON INC (ALC)                     | 58,288.26                |                | 48,522.12            |                | 0.20 %               | 47,098.07                                | 1,424.05             | 0.36 %        | 173.47                  |                |
| SEDOL BJXBP41                       | 834                      |                | 58.1800              |                |                      | 56.47                                    |                      |               |                         |                |
| ISIN CH0432492467                   |                          |                |                      |                |                      |  |                      |               |                         |                |
| ARISTOTLE CAPITAL MANAGEMENT        |                          |                |                      |                |                      |  |                      |               |                         |                |
| ALIGN TECHNOLOGY INC (ALGN)         | 61,534.20                |                | 53,848.60            |                | 0.22 %               | 46,793.85                                | 7,054.75             |               |                         |                |
| EDGEWOOD MGMT                       | 260                      |                | 207.1100             |                |                      | 179.98                                   |                      |               |                         |                |
| AMGEN INC (AMGN)                    | 71,043.60                |                | 65,816.80            |                | 0.27 %               | 44,103.25                                | 21,713.55            | 3.45 %        | 2,265.92                |                |
| ARISTOTLE CAPITAL MANAGEMENT        | 292                      |                | 225.4000             |                |                      | 151.04                                   |                      |               |                         |                |
| ARCUTIS BIOTHERAPEUTICS INC (ARQT)  | 3,452.22                 |                | 5,197.92             |                | 0.03 %               | 6,374.75                                 | - 1,176.83           |               |                         |                |
| GW&K INVESTMENT MANAGEMENT          | 272                      |                | 19.1100              |                |                      | 23.44                                    |                      |               |                         |                |
| ATRICURE INC (ATRC)                 | 9,397.80                 |                | 10,713.40            |                | 0.05 %               | 7,889.82                                 | 2,823.58             |               |                         |                |
| GW&K INVESTMENT MANAGEMENT          | 274                      |                | 39.1000              |                |                      | 28.80                                    |                      |               |                         |                |
| BIOCRUST PHARMACEUTICALS INC (BCRX) |                          |                | 3,868.20             |                | 0.02 %               | 4,547.10                                 | - 678.90             |               |                         |                |
| GW&K INVESTMENT MANAGEMENT          | 307                      |                | 12.6000              |                |                      | 14.81                                    |                      |               |                         |                |
| AZENTA INC (AZTA)                   | 11,463.90                |                | 6,814.74             |                | 0.03 %               | 11,406.87                                | - 4,592.13           | 0.94 %        | 63.60                   |                |
| GW&K INVESTMENT MANAGEMENT          | 159                      |                | 42.8600              |                |                      | 71.74                                    |                      |               |                         |                |
| CASTLE BIOSCIENCES INC (CSTL)       | 3,116.90                 |                | 3,703.36             |                | 0.02 %               | 8,130.33                                 | - 4,426.97           |               |                         |                |
| GW&K INVESTMENT MANAGEMENT          | 142                      |                | 26.0800              |                |                      | 57.26                                    |                      |               |                         |                |

Detail

| Description (Symbol)                  | Current market value     |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|---------------------------------------|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|                                       | Market value last period | Current price per unit |                      |  |                      |               |                         |                |
| <b>Health care</b>                    |                          |                        |                      |  |                      |               |                         |                |
| CHEMOCENTRYX INC (CCXI)               | 10,308.48                | 11,210.22              | 0.05 %               | 4,886.10                                 | 6,324.12             |               |                         |                |
| GW&K INVESTMENT MANAGEMENT            | 217                      | 51.6600                |                      | 22.52                                    |                      |               |                         |                |
| ARTIVION INC (AORT)                   | 7,910.72                 | 5,798.96               | 0.03 %               | 10,100.02                                | - 4,301.06           | 0.87 %        | 50.28                   |                |
| GW&K INVESTMENT MANAGEMENT            | 419                      | 13.8400                |                      | 24.11                                    |                      |               |                         |                |
| CRYOPORT INC (CYRX)                   | 7,063.44                 | 5,554.08               | 0.03 %               | 5,678.66                                 | - 124.58             |               |                         |                |
| GW&K INVESTMENT MANAGEMENT            | 228                      | 24.3600                |                      | 24.91                                    |                      |               |                         |                |
| DANAHER CORP (DHR)                    | 77,830.64                | 79,295.03              | 0.33 %               | 36,484.06                                | 42,810.97            | 0.39 %        | 307.00                  | 76.75          |
| ARISTOTLE CAPITAL MANAGEMENT          | 307                      | 258.2900               |                      | 118.84                                   |                      |               |                         |                |
| DANAHER CORP (DHR)                    | 122,450.16               | 124,754.07             | 0.51 %               | 104,491.73                               | 20,262.34            | 0.39 %        | 483.00                  | 120.75         |
| EDGEWOOD MGMT                         | 483                      | 258.2900               |                      | 216.34                                   |                      |               |                         |                |
| ELANCO ANIMAL HEALTH INC (ELAN)       | 33,901.01                | 21,432.07              | 0.09 %               | 38,008.38                                | - 16,576.31          |               |                         |                |
| ARISTOTLE CAPITAL MANAGEMENT          | 1,727                    | 12.4100                |                      | 22.01                                    |                      |               |                         |                |
| GLOBUS MEDICAL INC A (GMED)           | 14,989.38                | 15,905.19              | 0.07 %               | 13,981.54                                | 1,923.65             |               |                         |                |
| GW&K INVESTMENT MANAGEMENT            | 267                      | 59.5700                |                      | 52.37                                    |                      |               |                         |                |
| HALOZYME THERAPEUTICS INC (HALO)      | 20,944.00                | 17,595.30              | 0.08 %               | 15,792.46                                | 1,802.84             |               |                         |                |
| GW&K INVESTMENT MANAGEMENT            | 445                      | 39.5400                |                      | 35.49                                    |                      |               |                         |                |
| HEALTH EQUITY INC (HQY)               | 14,242.48                | 15,583.44              | 0.07 %               | 11,804.92                                | 3,778.52             |               |                         |                |
| GW&K INVESTMENT MANAGEMENT            | 232                      | 67.1700                |                      | 50.88                                    |                      |               |                         |                |
| ICU MED INC (ICUI)                    | 8,712.67                 | 7,981.80               | 0.04 %               | 9,725.20                                 | - 1,743.40           |               |                         |                |
| GW&K INVESTMENT MANAGEMENT            | 53                       | 150.6000               |                      | 183.49                                   |                      |               |                         |                |
| ILLUMINA INC (ILMN)                   | 93,654.88                | 96,921.32              | 0.40 %               | 169,580.51                               | - 72,659.19          |               |                         |                |
| EDGEWOOD MGMT                         | 508                      | 190.7900               |                      | 333.82                                   |                      |               |                         |                |
| INTEGRA LIFESCIENCES HLDG CORP (IART) | 11,454.36                | 8,980.32               | 0.04 %               | 13,008.67                                | - 4,028.35           |               |                         |                |
| GW&K INVESTMENT MANAGEMENT            | 212                      | 42.3600                |                      | 61.36                                    |                      |               |                         |                |
| INTRA-CELLULAR THERAPIES INC (ITCI)   | 8,847.40                 | 8,980.29               | 0.04 %               | 9,678.53                                 | - 698.24             |               |                         |                |
| GW&K INVESTMENT MANAGEMENT            | 193                      | 46.5300                |                      | 50.15                                    |                      |               |                         |                |
| INTUITIVE SURGICAL INC (ISRG)         | 105,172.04               | 98,218.56              | 0.41 %               | 104,058.17                               | - 5,839.61           |               |                         |                |
| EDGEWOOD MGMT                         | 524                      | 187.4400               |                      | 198.58                                   |                      |               |                         |                |
| MEDPACE HOLDINGS INC (MEDP)           | 14,667.66                | 10,216.05              | 0.05 %               | 7,416.74                                 | 2,799.31             |               |                         |                |
| GW&K INVESTMENT MANAGEMENT            | 65                       | 157.1700               |                      | 114.10                                   |                      |               |                         |                |
| PHREESIA INC (PHR)                    | 12,780.11                | 13,020.28              | 0.06 %               | 16,889.57                                | - 3,869.29           |               |                         |                |
| GW&K INVESTMENT MANAGEMENT            | 511                      | 25.4800                |                      | 33.05                                    |                      |               |                         |                |
| PROGYNY INC (PGNY)                    | 7,698.25                 | 9,820.90               | 0.05 %               | 6,961.32                                 | 2,859.58             |               |                         |                |
| GW&K INVESTMENT MANAGEMENT            | 265                      | 37.0600                |                      | 26.27                                    |                      |               |                         |                |

*Detail*

**Health care**

| Description (Symbol)                 | Current market value     |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income  |
|--------------------------------------|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|-----------------|
|                                      | Market value last period | Current price per unit |                      |  |                      |               |                         |                 |
| SUPERNUUS PHARMACEUTICALS INC (SUPN) | 12,782.64                | 14,961.70              | 0.07 %               | 11,169.91                                | 3,791.79             |               |                         |                 |
| GW&K INVESTMENT MANAGEMENT           | 442                      | 33.8500                |                      | 25.27                                    |                      |               |                         |                 |
| SYNEOS HEALTH INC (SYNH)             | 14,049.28                | 9,241.40               | 0.04 %               | 10,791.73                                | - 1,550.33           |               |                         |                 |
| GW&K INVESTMENT MANAGEMENT           | 196                      | 47.1500                |                      | 55.06                                    |                      |               |                         |                 |
| VERACYTE INC (VCYT)                  | 4,776.00                 | 3,984.00               | 0.02 %               | 6,998.28                                 | - 3,014.28           |               |                         |                 |
| GW&K INVESTMENT MANAGEMENT           | 240                      | 16.6000                |                      | 29.16                                    |                      |               |                         |                 |
| <b>Total health care</b>             |                          | <b>\$823,240.87</b>    | <b>3.36 %</b>        | <b>\$846,099.72</b>                      | <b>- \$22,858.85</b> | <b>0.59 %</b> | <b>\$4,869.19</b>       | <b>\$578.98</b> |

**Industrials**

| Description (Symbol)           | Current market value     |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--------------------------------|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|                                | Market value last period | Current price per unit |                      |  |                      |               |                         |                |
| ALAMO GROUP INC (ALG)          | \$12,341.58              | \$12,960.62            | 0.06 %               | \$13,120.92                              | - \$160.30           | 0.59 %        | \$76.32                 |                |
| GW&K INVESTMENT MANAGEMENT     | 106                      | \$122.2700             |                      | \$123.78                                 |                      |               |                         |                |
| ALLEGIAN T TRAVEL CO (ALGT)    | 7,350.85                 | 4,743.70               | 0.02 %               | 9,972.30                                 | - 5,228.60           | 3.84 %        | 182.00                  |                |
| GW&K INVESTMENT MANAGEMENT     | 65                       | 72.9800                |                      | 153.42                                   |                      |               |                         |                |
| GENERAL DYNAMICS CORP (GD)     | 59,737.50                | 57,285.90              | 0.24 %               | 49,175.19                                | 8,110.71             | 2.38 %        | 1,360.80                |                |
| ARISTOTLE CAPITAL MANAGEMENT   | 270                      | 212.1700               |                      | 182.13                                   |                      |               |                         |                |
| HEARTLAND EXPRESS INC (HTLD)   | 3,755.70                 | 3,863.70               | 0.02 %               | 5,745.63                                 | - 1,881.93           | 0.56 %        | 21.60                   | 5.40           |
| GW&K INVESTMENT MANAGEMENT     | 270                      | 14.3100                |                      | 21.28                                    |                      |               |                         |                |
| HELIOS TECHNOLOGIES INC (HLIO) | 12,123.75                | 9,259.80               | 0.04 %               | 7,432.53                                 | 1,827.27             | 0.72 %        | 65.88                   |                |
| GW&K INVESTMENT MANAGEMENT     | 183                      | 50.6000                |                      | 40.62                                    |                      |               |                         |                |
| HONEYWELL INTL INC (HON)       | 46,059.65                | 44,247.05              | 0.19 %               | 41,239.20                                | 3,007.85             | 2.47 %        | 1,091.80                |                |
| ARISTOTLE CAPITAL MANAGEMENT   | 265                      | 166.9700               |                      | 155.62                                   |                      |               |                         |                |
| ICF INTERNATIONAL INC (ICFI)   | 13,680.00                | 15,698.88              | 0.07 %               | 10,834.93                                | 4,863.95             | 0.52 %        | 80.64                   | 20.16          |
| GW&K INVESTMENT MANAGEMENT     | 144                      | 109.0200               |                      | 75.24                                    |                      |               |                         |                |
| ITT INC (ITT)                  | 7,194.68                 | 8,820.90               | 0.04 %               | 9,386.90                                 | - 566.00             | 1.62 %        | 142.56                  | 35.64          |
| GW&K INVESTMENT MANAGEMENT     | 135                      | 65.3400                |                      | 69.53                                    |                      |               |                         |                |
| OSHKOSH CORPORATION (OSK)      | 30,966.78                | 26,499.33              | 0.11 %               | 43,681.78                                | - 17,182.45          | 2.11 %        | 557.96                  |                |
| CLASS B                        | 377                      | 70.2900                |                      | 115.87                                   |                      |               |                         |                |
| ARISTOTLE CAPITAL MANAGEMENT   |                          |                        |                      |  |                      |               |                         |                |
| PARKER HANNIFIN CORP (PH)      | 59,298.05                | 58,396.71              | 0.24 %               | 42,920.19                                | 15,476.52            | 2.20 %        | 1,282.12                |                |
| ARISTOTLE CAPITAL MANAGEMENT   | 241                      | 242.3100               |                      | 178.09                                   |                      |               |                         |                |

*Detail*

| <b>Industrials</b>                 |                          | Current market value   | %                  | Total tax cost         | Current              | Estimated         | Accrued        |
|------------------------------------|--------------------------|------------------------|--------------------|------------------------|----------------------|-------------------|----------------|
| Description (Symbol)               | Market value last period | Current price per unit | of total portfolio | Avg. tax cost per unit | Unrealized gain/loss | annual income     | income         |
|                                    | Quantity                 |                        |                    |                        |                      |                   |                |
| PRIMORIS SERVICES CORP (PRIM)      | 10,988.80                | 8,206.25               | 0.04 %             | 10,361.77              | - 2,155.52           | 121.20            | 30.30          |
| GW&K INVESTMENT MANAGEMENT         | 505                      | 16.2500                |                    | 20.52                  |                      |                   |                |
| RBC BEARINGS INC (RBC)             | 17,570.25                | 19,741.95              | 0.09 %             | 16,874.01              | 2,867.94             |                   |                |
| GW&K INVESTMENT MANAGEMENT         | 95                       | 207.8100               |                    | 177.62                 |                      |                   |                |
| RITCHIE BROS AUCTIONEERS INC (RBA) | 16,590.30                | 12,433.52              | 0.06 %             | 7,645.50               | 4,788.02             | 214.92            |                |
| SEDOL 2202729                      | 199                      | 62.4800                |                    | 38.42                  |                      |                   |                |
| ISIN CA7677441056                  |                          |                        |                    |                        |                      |                   |                |
| GW&K INVESTMENT MANAGEMENT         |                          |                        |                    |                        |                      |                   |                |
| SPX TECHNOLOGIES (SPXC)            |                          | 18,885.24              | 0.08 %             | 20,888.18              | - 2,002.94           |                   |                |
| GW&K INVESTMENT MANAGEMENT         | 342                      | 55.2200                |                    | 61.08                  |                      |                   |                |
| SHYFT GROUP INC/THE (SHYF)         | 6,283.42                 | 8,498.88               | 0.04 %             | 12,857.81              | - 4,358.93           | 83.20             |                |
| GW&K INVESTMENT MANAGEMENT         | 416                      | 20.4300                |                    | 30.91                  |                      |                   |                |
| TEREX CORP NEW (TEX)               | 7,472.01                 | 8,119.02               | 0.04 %             | 12,797.62              | - 4,678.60           | 141.96            |                |
| GW&K INVESTMENT MANAGEMENT         | 273                      | 29.7400                |                    | 46.88                  |                      |                   |                |
| UFP INDUSTRIES INC (UFPI)          | 13,355.44                | 14,143.36              | 0.06 %             | 7,792.96               | 6,350.40             | 196.00            |                |
| GW&K INVESTMENT MANAGEMENT         | 196                      | 72.1600                |                    | 39.76                  |                      |                   |                |
| XYLEM INC (XYL)                    | 47,220.72                | 52,765.44              | 0.22 %             | 51,162.42              | 1,603.02             | 724.80            |                |
| ARISTOTLE CAPITAL MANAGEMENT       | 604                      | 87.3600                |                    | 84.71                  |                      |                   |                |
| <b>Total industrials</b>           |                          | <b>\$384,570.25</b>    | <b>1.57 %</b>      | <b>\$373,889.84</b>    | <b>\$10,680.41</b>   | <b>\$6,343.76</b> | <b>\$91.50</b> |

| <b>Information technology</b> |                          | Current market value   | %                  | Total tax cost         | Current              | Estimated     | Accrued |
|-------------------------------|--------------------------|------------------------|--------------------|------------------------|----------------------|---------------|---------|
| Description (Symbol)          | Market value last period | Current price per unit | of total portfolio | Avg. tax cost per unit | Unrealized gain/loss | annual income | income  |
|                               | Quantity                 |                        |                    |                        |                      |               |         |
| ASML HOLDING NV-NY (ASML)     | \$86,610.16              | \$75,593.70            | 0.31 %             | \$113,330.38           | - \$37,736.68        | \$1,141.32    |         |
| SEDOL B908F01                 | 182                      | \$415.3500             |                    | \$622.69               |                      |               |         |
| ISIN USN070592100             |                          |                        |                    |                        |                      |               |         |
| EDGEWOOD MGMT                 |                          |                        |                    |                        |                      |               |         |
| ADOBE INC (ADBE)              | 76,140.48                | 57,241.60              | 0.24 %             | 58,441.76              | - 1,200.16           | 10.40         |         |
| ARISTOTLE CAPITAL MANAGEMENT  | 208                      | 275.2000               |                    | 280.97                 |                      |               |         |
| ADOBE INC (ADBE)              | 115,674.96               | 86,963.20              | 0.36 %             | 98,392.51              | - 11,429.31          | 15.80         |         |
| EDGEWOOD MGMT                 | 316                      | 275.2000               |                    | 311.37                 |                      |               |         |
| ANSYS INC (ANSS)              | 69,633.39                | 64,514.70              | 0.27 %             | 68,134.55              | - 3,619.85           |               |         |
| ARISTOTLE CAPITAL MANAGEMENT  | 291                      | 221.7000               |                    | 234.14                 |                      |               |         |

Detail

**Information technology**

| Description (Symbol)              | Market value last period |                | Current market value | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|-----------------------------------|--------------------------|----------------|----------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|                                   | Quantity                 | price per unit | Current              |                      |  |                      |               |                         |                |
| AUTODESK INC (ADSK)               | 55,371.12                | 60,149.60      | 0.25 %               | 58,994.78            | 1,154.82                                 | 0.04 %               | 19.32         |                         |                |
| ARISTOTLE CAPITAL MANAGEMENT      | 322                      | 186.8000       |                      | 183.21               |  |                      |               |                         |                |
| DESCARTES SYS GROUP INC (DSGX)    | 12,474.06                | 12,769.53      | 0.06 %               | 8,792.79             | 3,976.74                                 |                      |               |                         |                |
| ISIN CA2499061083 SEDOL 2528834   | 201                      | 63.5300        |                      | 43.75                |  |                      |               |                         |                |
| GW&K INVESTMENT MANAGEMENT        |                          |                |                      |                      |  |                      |               |                         |                |
| ENDAVA PLC- SPON ADR (DAVA)       | 4,590.04                 | 4,192.76       | 0.02 %               | 3,088.59             | 1,104.17                                 |                      |               |                         |                |
| SEDOL BZ0WK66                     | 52                       | 80.6300        |                      | 59.40                |  |                      |               |                         |                |
| ISIN US29260V1052                 |                          |                |                      |                      |  |                      |               |                         |                |
| GW&K INVESTMENT MANAGEMENT        |                          |                |                      |                      |  |                      |               |                         |                |
| FLYWIRE CORP-VOTING (FLYW)        |                          | 4,775.68       | 0.02 %               | 4,823.02             | - 47.34                                  |                      |               |                         |                |
| GW&K INVESTMENT MANAGEMENT        | 208                      | 22.9600        |                      | 23.19                |  |                      |               |                         |                |
| INTUIT SOFTWARE (INTU)            | 111,006.72               | 111,548.16     | 0.46 %               | 74,612.00            | 36,936.16                                | 0.81 %               | 898.56        |                         |                |
| EDGEWOOD MGMT                     | 288                      | 387.3200       |                      | 259.07               |  |                      |               |                         |                |
| MACOM TECHNOLOGY SOLUTIONS (MTSI) | 15,074.70                | 16,935.33      | 0.07 %               | 8,152.44             | 8,782.89                                 |                      |               |                         |                |
| HOLDINGS INC                      | 327                      | 51.7900        |                      | 24.93                |  |                      |               |                         |                |
| GW&K INVESTMENT MANAGEMENT        |                          |                |                      |                      |  |                      |               |                         |                |
| MICROSOFT CORP (MSFT)             | 117,628.14               | 106,668.20     | 0.44 %               | 65,320.56            | 41,347.64                                | 1.17 %               | 1,245.76      |                         |                |
| ARISTOTLE CAPITAL MANAGEMENT      | 458                      | 232.9000       |                      | 142.62               |  |                      |               |                         |                |
| MICROSOFT CORP (MSFT)             | 125,076.21               | 102,243.10     | 0.42 %               | 37,965.18            | 64,277.92                                | 1.17 %               | 1,194.08      |                         |                |
| EDGEWOOD MGMT                     | 439                      | 232.9000       |                      | 86.48                |  |                      |               |                         |                |
| MICROCHIP TECHNOLOGY INC (MCHP)   | 64,817.28                | 68,109.48      | 0.28 %               | 50,612.05            | 17,497.43                                | 1.98 %               | 1,343.66      |                         |                |
| ARISTOTLE CAPITAL MANAGEMENT      | 1,116                    | 61.0300        |                      | 45.35                |  |                      |               |                         |                |
| NOVANTA INC (NOVT)                | 14,188.59                | 9,830.25       | 0.05 %               | 7,312.93             | 2,517.32                                 |                      |               |                         |                |
| SEDOL BD8S5H8                     | 85                       | 115.6500       |                      | 86.03                |  |                      |               |                         |                |
| ISIN CA67000B1040                 |                          |                |                      |                      |  |                      |               |                         |                |
| GW&K INVESTMENT MANAGEMENT        |                          |                |                      |                      |  |                      |               |                         |                |
| NVIDIA CORP (NVDA)                | 107,174.13               | 103,545.67     | 0.43 %               | 62,793.21            | 40,752.46                                | 0.14 %               | 136.48        |                         |                |
| EDGEWOOD MGMT                     | 853                      | 121.3900       |                      | 73.62                |  |                      |               |                         |                |
| PAYCOR HCM INC (PYCR)             | 9,438.00                 | 10,730.28      | 0.05 %               | 10,776.84            | - 46.56                                  |                      |               |                         |                |
| GW&K INVESTMENT MANAGEMENT        | 363                      | 29.5600        |                      | 29.69                |  |                      |               |                         |                |
| PAYLOCITY HOLDING CORP (PCTY)     | 11,337.30                | 9,904.78       | 0.05 %               | 4,109.84             | 5,794.94                                 |                      |               |                         |                |
| GW&K INVESTMENT MANAGEMENT        | 41                       | 241.5800       |                      | 100.24               |  |                      |               |                         |                |
| PAYPAL HOLDINGS INC-W/I (PYPL)    | 17,390.16                | 21,431.43      | 0.09 %               | 25,570.03            | - 4,138.60                               |                      |               |                         |                |
| ARISTOTLE CAPITAL MANAGEMENT      | 249                      | 86.0700        |                      | 102.69               |  |                      |               |                         |                |

Detail

| Description (Symbol)                | Current market value     |                       | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|-------------------------------------|--------------------------|-----------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|                                     | Market value last period | Current               |                      |  |                      |               |                         |                |
| <b>Information technology</b>       |                          |                       |                      |  |                      |               |                         |                |
| QUALCOMM (QCOM)                     | 69,362.82                | 61,348.14             | 0.26 %               | 45,127.27                                | 16,220.87            | 2.66 %        | 1,629.00                |                |
| ARISTOTLE CAPITAL MANAGEMENT        | 543                      | 112.9800              |                      | 83.11                                    |                      |               |                         |                |
| RAPID7 INC (RPD)                    | 12,491.60                | 6,864.00              | 0.03 %               | 8,431.15                                 | - 1,567.15           |               |                         |                |
| GW&K INVESTMENT MANAGEMENT          | 160                      | 42.9000               |                      | 52.70                                    |                      |               |                         |                |
| SERVICE NOW INC (NOW)               | 123,635.20               | 98,178.60             | 0.41 %               | 137,400.17                               | - 39,221.57          |               |                         |                |
| EDGEWOOD MGMT                       | 260                      | 377.6100              |                      | 528.46                                   |                      |               |                         |                |
| SILICON LABORATORIES INC (SLAB)     | 12,619.80                | 11,109.60             | 0.05 %               | 10,109.49                                | 1,000.11             |               |                         |                |
| GW&K INVESTMENT MANAGEMENT          | 90                       | 123.4400              |                      | 112.33                                   |                      |               |                         |                |
| THOUGHTWORKS HOLDING INC (TWKS)     | 8,564.77                 | 6,367.43              | 0.03 %               | 12,200.95                                | - 5,833.52           |               |                         |                |
| GW&K INVESTMENT MANAGEMENT          | 607                      | 10.4900               |                      | 20.10                                    |                      |               |                         |                |
| VIAVI SOLUTIONS INC -W/I (VIAV)     | 12,899.25                | 12,723.75             | 0.06 %               | 12,469.67                                | 254.08               |               |                         |                |
| GW&K INVESTMENT MANAGEMENT          | 975                      | 13.0500               |                      | 12.79                                    |                      |               |                         |                |
| VISA INC (V)                        | 159,087.12               | 130,039.80            | 0.54 %               | 82,159.40                                | 47,880.40            | 0.85 %        | 1,098.00                |                |
| CLASS A SHARES                      | 732                      | 177.6500              |                      | 112.24                                   |                      |               |                         |                |
| EDGEWOOD MGMT                       |                          |                       |                      |  |                      |               |                         |                |
| <b>Total information technology</b> |                          | <b>\$1,253,778.77</b> | <b>5.12 %</b>        | <b>\$1,069,121.56</b>                    | <b>\$184,657.21</b>  | <b>0.70 %</b> | <b>\$8,732.38</b>       |                |

| Description (Symbol)            | Current market value     |             | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|---------------------------------|--------------------------|-------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|                                 | Market value last period | Current     |                      |  |                      |               |                         |                |
| <b>Materials</b>                |                          |             |                      |  |                      |               |                         |                |
| AVIENT CORPORATION (AVNT)       | \$15,951.84              | \$12,059.40 | 0.05 %               | \$12,156.16                              | - \$96.76            | 3.14 %        | \$378.10                | \$94.53        |
| GW&K INVESTMENT MANAGEMENT      | 398                      | \$30.3000   |                      | \$30.54                                  |                      |               |                         |                |
| BALCHEM CORP CL B (BCPC)        | 12,974.00                | 12,158.00   | 0.05 %               | 10,246.10                                | 1,911.90             | 0.53 %        | 64.00                   |                |
| GW&K INVESTMENT MANAGEMENT      | 100                      | 121.5800    |                      | 102.46                                   |                      |               |                         |                |
| CORTEVA INC-W/I (CTVA)          | 94,095.32                | 99,326.70   | 0.41 %               | 49,021.35                                | 50,305.35            | 1.05 %        | 1,042.80                |                |
| ARISTOTLE CAPITAL MANAGEMENT    | 1,738                    | 57.1500     |                      | 28.21                                    |                      |               |                         |                |
| ECOLAB INC (ECL)                | 48,588.16                | 45,636.72   | 0.19 %               | 69,097.51                                | - 23,460.79          | 1.42 %        | 644.64                  | 161.16         |
| ARISTOTLE CAPITAL MANAGEMENT    | 316                      | 144.4200    |                      | 218.66                                   |                      |               |                         |                |
| MARTIN MARIETTA MATLS INC (MLM) | 60,446.48                | 65,062.18   | 0.27 %               | 54,243.73                                | 10,818.45            | 0.82 %        | 533.28                  |                |
| ARISTOTLE CAPITAL MANAGEMENT    | 202                      | 322.0900    |                      | 268.53                                   |                      |               |                         |                |
| MINERALS TECHNOLOGIES INC (MTX) | 13,188.10                | 10,623.15   | 0.05 %               | 12,559.73                                | - 1,936.58           | 0.41 %        | 43.00                   |                |
| GW&K INVESTMENT MANAGEMENT      | 215                      | 49.4100     |                      | 58.42                                    |                      |               |                         |                |



*Detail*

**Materials**

| Description (Symbol)         | Market value last period |                | Current market value | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income  |
|------------------------------|--------------------------|----------------|----------------------|----------------------|--|----------------------|---------------|-------------------------|-----------------|
|                              | Quantity                 | price per unit | Current              |                      |  |                      |               |                         |                 |
| RPM INTERNATIONAL INC (RPM)  | 52,821.12                | 55,901.01      |                      | 0.23 %               | 52,296.31                                | 3,604.70             | 1.93 %        | 1,073.60                |                 |
| ARISTOTLE CAPITAL MANAGEMENT | 671                      | 83.3100        |                      |                      | 77.94                                    |                      |               |                         |                 |
| SILGAN HLDGS INC (SLGN)      | 6,946.80                 | 9,248.80       |                      | 0.04 %               | 7,437.29                                 | 1,811.51             | 1.53 %        | 140.80                  |                 |
| GW&K INVESTMENT MANAGEMENT   | 220                      | 42.0400        |                      |                      | 33.81                                    |                      |               |                         |                 |
| <b>Total materials</b>       |                          |                | <b>\$310,015.96</b>  | <b>1.27 %</b>        | <b>\$267,058.18</b>                      | <b>\$42,957.78</b>   | <b>1.27 %</b> | <b>\$3,920.22</b>       | <b>\$255.69</b> |

**Real estate**

| Description (Symbol)                      | Market value last period |                | Current market value | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income  |
|---|--------------------------|----------------|----------------------|----------------------|--|----------------------|---------------|-------------------------|-----------------|
|   | Quantity                 | price per unit | Current              |                      |  |                      |               |                         |                 |
| AGREE RLTY CORP (ADC)<br>REIT             | \$12,767.01              | \$11,961.66    |                      | 0.05 %               | \$11,659.94                              | \$301.72             | 4.16 %        | \$497.02                | \$41.42         |
| GW&K INVESTMENT MANAGEMENT                | 177                      | \$67.5800      |                      |                      | \$65.88                                  |                      |               |                         |                 |
| AMERICAN TOWER CORP (AMT)                 | 99,935.69                | 83,947.70      |                      | 0.35 %               | 86,797.62                                | - 2,849.92           | 2.66 %        | 2,224.79                |                 |
| EDGEWOOD MGMT                             | 391                      | 214.7000       |                      |                      | 221.99                                   |                      |               |                         |                 |
| CROWN CASTLE INC (CCI)                    | 64,826.30                | 55,651.75      |                      | 0.23 %               | 62,272.96                                | - 6,621.21           | 4.07 %        | 2,263.80                |                 |
| ARISTOTLE CAPITAL MANAGEMENT              | 385                      | 144.5500       |                      |                      | 161.75                                   |                      |               |                         |                 |
| EQUITY LIFESTYLE PROPERTIES (ELS)<br>REIT | 30,513.51                | 27,209.72      |                      | 0.12 %               | 29,166.63                                | - 1,956.91           | 2.61 %        | 710.12                  | 177.53          |
| ARISTOTLE CAPITAL MANAGEMENT              | 433                      | 62.8400        |                      |                      | 67.36                                    |                      |               |                         |                 |
| NATIONAL HEALTH INVS INC (NHI)            | 9,273.33                 | 8,649.09       |                      | 0.04 %               | 11,667.29                                | - 3,018.20           | 6.37 %        | 550.80                  | 137.70          |
| GW&K INVESTMENT MANAGEMENT                | 153                      | 56.5300        |                      |                      | 76.26                                    |                      |               |                         |                 |
| RYMAN HOSPITALITY PPTYS INC (RHP)         | 11,024.35                | 10,670.55      |                      | 0.05 %               | 12,099.98                                | - 1,429.43           | 0.55 %        | 58.00                   | 14.50           |
| GW&K INVESTMENT MANAGEMENT                | 145                      | 73.5900        |                      |                      | 83.45                                    |                      |               |                         |                 |
| STAG INDUSTRIES INC (STAG)                | 12,629.92                | 15,380.63      |                      | 0.07 %               | 15,906.98                                | - 526.35             | 5.14 %        | 789.86                  | 65.79           |
| GW&K INVESTMENT MANAGEMENT                | 541                      | 28.4300        |                      |                      | 29.40                                    |                      |               |                         |                 |
| SUN CMNTYS INC (SUI)                      | 29,640.96                | 25,171.38      |                      | 0.11 %               | 27,959.21                                | - 2,787.83           | 2.61 %        | 654.72                  | 163.68          |
| ARISTOTLE CAPITAL MANAGEMENT              | 186                      | 135.3300       |                      |                      | 150.32                                   |                      |               |                         |                 |
| <b>Total real estate</b>                  |                          |                | <b>\$238,642.48</b>  | <b>0.97 %</b>        | <b>\$257,530.61</b>                      | <b>- \$18,888.13</b> | <b>3.25 %</b> | <b>\$7,749.11</b>       | <b>\$600.62</b> |

Detail

**Telecommunication services**

| Description (Symbol)                    | Current market value     |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss  | Current yield | Estimated annual income | Accrued income |
|---|--------------------------|------------------------|----------------------|--|-----------------------|---------------|-------------------------|----------------|
|   | Market value last period | Current price per unit |                      |  |                       |               |                         |                |
| MATCH GROUP INC (MTCH)                  | \$68,644.65              | \$58,732.50            | 0.24 %               | \$164,521.64                             | - \$105,789.14        |               |                         |                |
| EDGEWOOD MGMT                           | 1,230                    | \$47.7500              |                      | \$133.76                                 |                       |               |                         |                |
| NETFLIX INC (NFLX)                      | 55,783.53                | 99,826.56              | 0.41 %               | 153,286.73                               | - 53,460.17           |               |                         |                |
| EDGEWOOD MGMT                           | 424                      | 235.4400               |                      | 361.53                                   |                       |               |                         |                |
| <b>Total telecommunication services</b> |                          | <b>\$158,559.06</b>    | <b>0.65 %</b>        | <b>\$317,808.37</b>                      | <b>- \$159,249.31</b> |               |                         |                |

**Utilities**

| Description (Symbol)           | Current market value     |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income    |
|--------------------------------|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|-------------------|
|                                | Market value last period | Current price per unit |                      |  |                      |               |                         |                   |
| ATMOS ENERGY CORP (ATO)        | \$56,050.00              | \$50,925.00            | 0.21 %               | \$56,953.15                              | - \$6,028.15         | 2.68 %        | \$1,360.00              |                   |
| ARISTOTLE CAPITAL MANAGEMENT   | 500                      | \$101.8500             |                      | \$113.91                                 |                      |               |                         |                   |
| IDACORP INC (IDA)              | 12,286.72                | 11,485.16              | 0.05 %               | 12,473.10                                | - 987.94             | 3.03 %        | 348.00                  |                   |
| GW&K INVESTMENT MANAGEMENT     | 116                      | 99.0100                |                      | 107.53                                   |                      |               |                         |                   |
| NORTHWESTERN CORPORATION (NWE) | 15,498.59                | 12,960.64              | 0.06 %               | 18,057.50                                | - 5,096.86           | 5.12 %        | 662.76                  |                   |
| GW&K INVESTMENT MANAGEMENT     | 263                      | 49.2800                |                      | 68.66                                    |                      |               |                         |                   |
| XCEL ENERGY INC (XEL)          | 62,976.40                | 56,960.00              | 0.24 %               | 62,531.22                                | - 5,571.22           | 3.05 %        | 1,735.50                | 433.88            |
| ARISTOTLE CAPITAL MANAGEMENT   | 890                      | 64.0000                |                      | 70.26                                    |                      |               |                         |                   |
| <b>Total utilities</b>         |                          | <b>\$132,330.80</b>    | <b>0.54 %</b>        | <b>\$150,014.97</b>                      | <b>- \$17,684.17</b> | <b>3.10 %</b> | <b>\$4,106.26</b>       | <b>\$433.88</b>   |
| <b>Total stocks</b>            |                          | <b>\$5,080,635.20</b>  | <b>20.73 %</b>       | <b>\$4,966,011.14</b>                    | <b>\$114,624.06</b>  | <b>1.54 %</b> | <b>\$78,236.64</b>      | <b>\$3,844.55</b> |

**Etf - equity**

| Description (Symbol)          | Current market value     |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|-------------------------------|--------------------------|------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|                               | Market value last period | Current price per unit |                      |  |                      |               |                         |                |
| ISHARES CORE S&P 500 (IIVV)   | \$4,565,345.15           | \$4,318,504.65         | 17.62 %              | \$2,664,070.06                           | \$1,654,434.59       | 1.72 %        | \$74,268.89             |                |
| ETF<br>21-75-073-***3885      | 12,041                   | \$358.6500             |                      | \$221.25                                 |                      |               |                         |                |
| ISHARES RUSSELL MID-CAP (IWR) | 1,968,509.04             | 1,892,094.60           | 7.72 %               | 889,569.11                               | 1,002,525.49         | 1.61 %        | 30,291.78               |                |
| ETF<br>21-75-073-***3885      | 30,444                   | 62.1500                |                      | 29.22                                    |                      |               |                         |                |

*Detail*

**Etf - equity**

| Description (Symbol)   | Current market value     |                        | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss  | Current yield | Estimated annual income | Accrued income |
|--|--------------------------|------------------------|----------------------|--|-----------------------|---------------|-------------------------|----------------|
|  | Market value last period | Current price per unit |                      |  |                       |               |                         |                |
| VANGUARD FTSE ALL WORLD EX-US (VEU) INDEX FUND<br>ETF<br>21-75-073-***3885 | 492,455.72<br>9,857      | 437,256.52<br>44.3600  | 1.79 %               | 491,075.74<br>49.82                      | - 53,819.22           | 4.04 %        | 17,653.89               |                |
| VANGUARD REAL ESTATE (VNQ) ETF<br>21-75-073-***3885                        | 289,547.58<br>3,178      | 254,780.26<br>80.1700  | 1.04 %               | 232,869.22<br>73.28                      | 21,911.04             | 3.89 %        | 9,902.65                |                |
| VANGUARD SMALL CAP (VB) ETF<br>21-75-073-***3885                           | 769,424.59<br>4,369      | 746,705.79<br>170.9100 | 3.05 %               | 588,590.36<br>134.72                     | 158,115.43            | 1.70 %        | 12,678.84               |                |
| <b>Total etf - equity</b>  |                          | <b>\$7,649,341.82</b>  | <b>31.20 %</b>       | <b>\$4,866,174.49</b>                    | <b>\$2,783,167.33</b> | <b>1.89 %</b> | <b>\$144,796.05</b>     |                |

**Mutual funds - equity**

| Description (Symbol)   | Current market value         |                             | % of total portfolio | Total tax cost<br>Avg. tax cost per unit | Unrealized gain/loss | Current yield | Estimated annual income | Accrued income |
|--|------------------------------|-----------------------------|----------------------|--|----------------------|---------------|-------------------------|----------------|
|  | Market value last period     | Current price per unit      |                      |  |                      |               |                         |                |
| FEDERATED HERMES INTERNATIONAL (PEIRX) EQUITY FUND<br>21-75-073-***3885                  | \$1,821,014.93<br>82,175.764 | \$1,617,219.04<br>\$19.6800 | 6.60 %               | \$1,060,310.18<br>\$12.90                | \$556,908.86         | 1.95 %        | \$31,473.32             |                |
| SEAFARER OVERSEAS GROWTH & (SIGIX) INCOME INSTL CLASS<br>FD # 11602<br>21-75-073-***3885 | 1,089,987.71<br>95,665.355   | 999,702.96<br>10.4500       | 4.08 %               | 1,195,936.99<br>12.50                    | - 196,234.03         | 1.89 %        | 18,846.07               |                |
| LAZARD GLOBAL LISTED (GLIFX) INFRASTRUCTURE PORTFOLIO FUND# 1243<br>21-75-073-***3885    | 493,309.94<br>31,256.322     | 445,715.15<br>14.2600       | 1.82 %               | 472,405.46<br>15.11                      | - 26,690.31          | 6.50 %        | 28,943.35               |                |
| <b>Total mutual funds - equity</b>   |                              | <b>\$3,062,637.15</b>       | <b>12.49 %</b>       | <b>\$2,728,652.63</b>                    | <b>\$333,984.52</b>  | <b>2.59 %</b> | <b>\$79,262.74</b>      |                |

|                       |  |                        |                |                        |                       |               |                     |                   |
|-----------------------|--|------------------------|----------------|------------------------|-----------------------|---------------|---------------------|-------------------|
| <b>Total equities</b> |  | <b>\$15,792,614.17</b> | <b>64.42 %</b> | <b>\$12,560,838.26</b> | <b>\$3,231,775.91</b> | <b>1.91 %</b> | <b>\$302,295.43</b> | <b>\$3,844.55</b> |
|-----------------------|--|------------------------|----------------|------------------------|-----------------------|---------------|---------------------|-------------------|

*Detail*

Alternative investments

Mutual funds - alternative invest

| Description (Symbol)   | Market value last period | Quantity    | Current market value   |                | % of total portfolio | Total tax cost         |        | Unrealized gain/loss  | Current yield | Estimated annual income | Accrued income     |
|--|--------------------------|-------------|------------------------|----------------|----------------------|------------------------|--------|-----------------------|---------------|-------------------------|--------------------|
|  |                          |             | Current                | price per unit |                      | Avg. tax cost per unit |        |                       |               |                         |                    |
| GLDMN SCHS ABS RTRN TR FUND (GARUX)<br>CLASS R6<br>21-75-073-***3885 | \$1,299,928.28           | 143,479.943 | \$1,265,493.10         | \$8.8200       | 5.17 %               | \$1,397,784.60         | \$9.74 | -\$132,291.50         | 0.12 %        | \$1,434.80              |                    |
| <b>Total portfolio</b>   |                          |             | <b>\$24,513,902.00</b> |                | <b>100.00 %</b>      | <b>\$22,294,649.66</b> |        | <b>\$2,219,252.34</b> | <b>2.11 %</b> | <b>\$517,356.92</b>     | <b>\$32,007.83</b> |

CLEVELAND PUBLIC LIBRARY

Board Meeting

REPORT ON INVESTMENTS – September 2022

1. INTERIM DEPOSITS

In accordance with *Ohio Revised Code* Section 135.14, funds that become available periodically throughout the fiscal year are invested in short-term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury issues, agency issues, municipal bonds, commercial paper, and negotiable certificates of deposit as managed by Meeder Investment Management, STAR Ohio, Government Insured Deposit Program (replaced the STAR Plus program), and a federal money market fund.

Following is a description of interim deposit earnings for the period September 1, 2022 through September 30, 2022.

| Investment Period      | No. of Days | Amount    | Bank                               | Interest Rate | Investment Income | Investment Form      |
|------------------------|-------------|-----------|------------------------------------|---------------|-------------------|----------------------|
| <b>OPERATING FUND:</b> |             |           |                                    |               |                   |                      |
| 09/01/22 - 09/30/22    | 30          | Various   | STAR Ohio                          | Various       | 36,288.53         | Investment Pool      |
| 09/01/22 - 09/30/22    | 30          | Various   | Government Insured Deposit Program | Various       | 0.00              | Bank Deposit Program |
| 09/01/22 - 09/30/22    | 30          | Various   | U.S. Bank                          | Various       | 516.78            | Sweep Money Market   |
| 03/08/22 - 09/08/22    | 185         | 500,000   | Federal Home Loan Bank             | 2.375%        | 5,937.50          | Federal Agency       |
| 03/17/22 - 09/17/22    | 185         | 450,000   | Federal Home Loan Bank             | 0.800%        | 1,800.00          | Federal Agency       |
| 03/23/22 - 09/23/22    | 185         | 810,000   | Federal Home Loan Bank             | 0.390%        | 1,579.50          | Federal Agency       |
| 03/23/22 - 09/23/22    | 185         | 900,000   | Federal Home Loan Mortgage Corp.   | 0.375%        | 1,687.50          | Federal Agency       |
| 03/24/22 - 09/24/22    | 185         | 1,000,000 | Federal Farm Credit Bank           | 0.360%        | 1,800.00          | Federal Agency       |
| 03/24/22 - 09/24/22    | 185         | 1,000,000 | Federal Home Loan Mortgage Corp.   | 0.400%        | 2,000.00          | Federal Agency       |
| 06/27/22 - 09/27/22    | 93          | 750,000   | Federal Home Loan Bank             | 0.400%        | 937.50            | Federal Agency       |
| 03/29/22 - 09/29/22    | 185         | 1,000,000 | Federal Home Loan Mortgage Corp.   | 0.350%        | 1,750.00          | Federal Agency       |
| 03/30/22 - 09/30/22    | 185         | 500,000   | Federal Home Loan Bank             | 1.000%        | 2,500.00          | Federal Agency       |
| 03/30/22 - 09/30/22    | 185         | 600,000   | Federal Home Loan Bank             | 0.300%        | 3,300.00          | Federal Agency       |
| 08/01/22 - 09/01/22    | 32          | 100,000   | Live Oak Banking Co.               | 1.800%        | 152.88            | Negotiable CD        |
| 03/09/22 - 09/09/22    | 185         | 247,000   | American Express National Bank     | 2.000%        | 2,490.30          | Negotiable CD        |
| 08/11/22 - 09/11/22    | 32          | 249,000   | First Internet Bank of Indiana     | 0.850%        | 179.76            | Negotiable CD        |
| 08/13/22 - 09/13/22    | 32          | 249,000   | Enerbank USA                       | 1.800%        | 380.66            | Negotiable CD        |
| 03/14/22 - 09/14/22    | 185         | 249,000   | Bank Hapoalim BM NY                | 0.300%        | 376.57            | Negotiable CD        |
| 08/17/22 - 09/17/22    | 32          | 249,000   | Wells Fargo National Bank West     | 1.900%        | 401.81            | Negotiable CD        |
| 08/18/22 - 09/18/22    | 32          | 225,000   | Wells Fargo Bank NA                | 1.950%        | 372.64            | Negotiable CD        |
| 08/18/22 - 09/19/22    | 33          | 249,000   | Congressional Bank                 | 0.200%        | 168.16            | Negotiable CD        |
| 08/21/22 - 09/21/22    | 32          | 249,000   | SeviFirst Bank                     | 1.600%        | 338.37            | Negotiable CD        |
| 08/26/22 - 09/26/22    | 32          | 249,000   | Axos Bank                          | 1.650%        | 348.94            | Negotiable CD        |

| Investment Period   | No. of Days | Amount    | Bank                        | Interest Rate | Investment Income | Investment Form   |
|---------------------|-------------|-----------|-----------------------------|---------------|-------------------|-------------------|
| 08/27/22 - 09/27/22 | 32          | 249,000   | Comenity Capital Bank       | 2.500%        | 528.70            | Negotiable CD     |
| 08/30/22 - 09/30/22 | 32          | 249,000   | Nicolet National Bank       | 1.150%        | 235.36            | Negotiable CD     |
| 08/30/22 - 09/30/22 | 32          | 245,000   | Partners Bank               | 0.350%        | 72.83             | Negotiable CD     |
| 08/30/22 - 09/30/22 | 32          | 249,000   | Celtic Bank                 | 1.850%        | 391.24            | Negotiable CD     |
| 03/31/22 - 09/30/22 | 184         | 1,000,000 | United States Treasury Note | 0.250%        | 1,250.00          | Treasury Security |
| 03/31/22 - 09/30/22 | 184         | 465,000   | United States Treasury Note | 0.250%        | 581.25            | Treasury Security |
| 03/31/22 - 09/30/22 | 184         | 1,250,000 | United States Treasury Note | 0.750%        | 4,687.50          | Treasury Security |
| 03/31/22 - 09/30/22 | 184         | 500,000   | United States Treasury Note | 0.875%        | 2,187.50          | Treasury Security |
| 03/31/22 - 09/30/22 | 184         | 1,530,000 | United States Treasury Note | 1.500%        | 11,475.00         | Treasury Security |
| 05/31/22 - 09/30/22 | 123         | 455,000   | United States Treasury Note | 2.500%        | 3,791.67          | Treasury Security |

Earned Interest September 2022 \$ 90,508.45  
 Earned Interest Year To Date \$ 413,306.00

**SERIES 2019A TAX-EXEMPT NOTES:**

|                     |     |           |                                    |         |           |                    |
|---------------------|-----|-----------|------------------------------------|---------|-----------|--------------------|
| 09/01/22 - 09/30/22 | 30  | Various   | STAR Ohio                          | Various | 10,939.49 | Investment Pool    |
| 09/01/22 - 09/30/22 | 30  | Various   | U.S. Bank                          | Various | 2,230.78  | Sweep Money Market |
| 12/20/21 - 09/16/22 | 270 | 3,500,000 | Toyota Credit de Puerto Rico Corp. | 0.420%  | 12,075.00 | Commercial Paper   |
| 03/31/22 - 09/30/22 | 184 | 2,000,000 | United States Treasury Note        | 0.125%  | 1,250.00  | Treasury Security  |

Earned Interest September 2022 \$ 26,495.27  
 Earned Interest Year To Date \$ 144,298.14

**SERIES 2019B TAXABLE NOTES:**

|                     |     |           |                                 |         |           |                    |
|---------------------|-----|-----------|---------------------------------|---------|-----------|--------------------|
| 09/01/22 - 09/30/22 | 30  | Various   | STAR Ohio                       | Various | 2,865.42  | Investment Pool    |
| 09/01/22 - 09/30/22 | 30  | Various   | U.S. Bank                       | Various | 164.04    | Sweep Money Market |
| 03/06/22 - 09/06/22 | 185 | 2,000,000 | Federal National Mortgage Assn. | 1.375%  | 31,510.00 | Federal Agency     |
| 03/30/22 - 09/30/22 | 185 | 1,500,000 | Farmer Mac                      | 0.850%  | 6,375.00  | Federal Agency     |
| 03/31/22 - 09/30/22 | 184 | 1,250,000 | United States Treasury Note     | 1.375%  | 8,593.75  | Treasury Security  |
| 03/31/22 - 09/30/22 | 184 | 1,000,000 | United States Treasury Note     | 1.500%  | 7,500.00  | Treasury Security  |

Earned Interest September 2022 \$ 57,008.21  
 Earned Interest Year To Date \$ 107,162.27

**NOTE RETIREMENT FUND:**

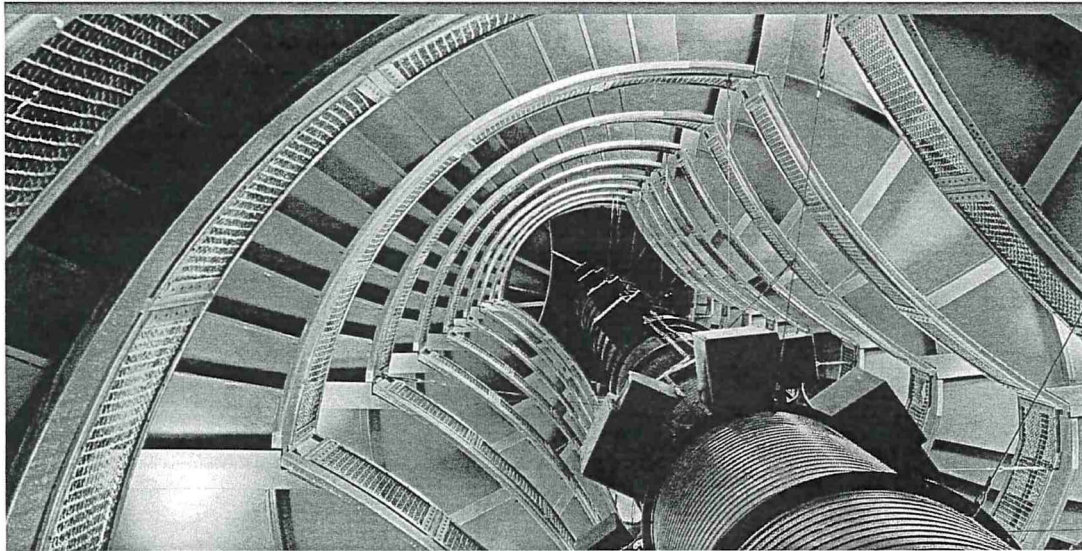
|                     |    |         |                          |         |          |                    |
|---------------------|----|---------|--------------------------|---------|----------|--------------------|
| 09/01/22 - 09/30/22 | 30 | Various | Huntington National Bank | Various | 2,274.33 | Sweep Money Market |
|---------------------|----|---------|--------------------------|---------|----------|--------------------|

Earned Interest September 2022 \$ 2,274.33  
 Earned Interest Year To Date \$ 5,270.55

| <u>Investment Period</u> | <u>No. of Days</u> | <u>Amount</u> | <u>Bank</u>              | <u>Interest Rate</u>                             | <u>Investment Income</u> | <u>Investment Form</u> |
|--------------------------|--------------------|---------------|--------------------------|--|--------------------------|------------------------|
| <b>ESCROW ACCOUNT:</b>   |                    |               |                          |  |                          |                        |
| 09/01/22 - 09/30/22      | 30                 | Various       | Huntington National Bank | Various  | 9.52                     | Money Market           |
|                          |                    |               |                          | Earned Interest September 2022                   | \$ 9.52                  |                        |
|                          |                    |               |                          | Earned Interest Year To Date                     | \$ 33.39                 |                        |
|                          |                    |               |                          | <b>Earned Interest September 2022--All Funds</b> | <b>\$ 176,295.78</b>     |                        |
|                          |                    |               |                          | <b>Earned Interest Year To Date--All Funds</b>   | <b>\$ 670,070.35</b>     |                        |



**MEEDER**  
PUBLIC FUNDS



## **Cleveland Public Library Operating Account**

Monthly Investment Report  
September 30, 2022

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**



Cleveland Public Library Operating Account  
**PORTFOLIO SUMMARY**

As of September 30, 2022



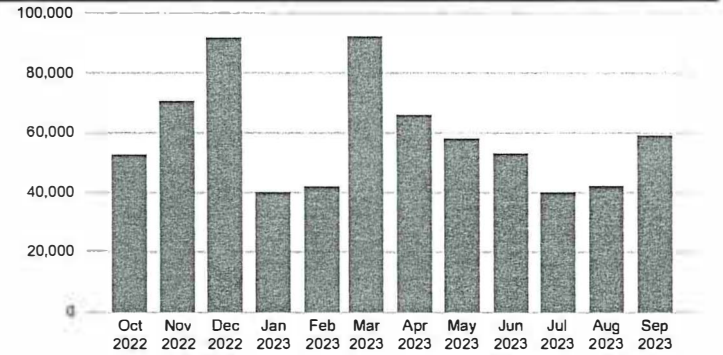
**MONTHLY RECONCILIATION**

|                             |                      |
|-----------------------------|----------------------|
| <b>Beginning Book Value</b> | <b>62,951,146.54</b> |
| Contributions               | 4,000,000.00         |
| Withdrawals                 |                      |
| Prior Month Custodian Fees  | (502.96)             |
| Realized Gains/Losses       | 124.50               |
| Purchased Interest          | (8,406.01)           |
| Gross Interest Earnings     | 55,991.25            |
| <b>Ending Book Value</b>    | <b>66,998,353.32</b> |

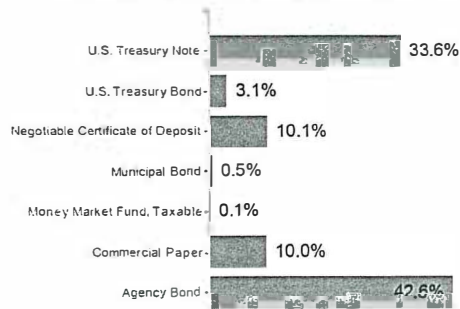
**PORTFOLIO CHARACTERISTICS**

|                              |          |
|------------------------------|----------|
| Portfolio Yield to Maturity  | 1.37%    |
| Portfolio Effective Duration | 2.15 yrs |
| Weighted Average Maturity    | 2.25 yrs |

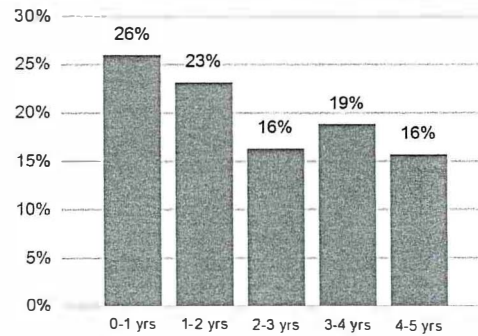
**PROJECTED MONTHLY INCOME SCHEDULE**



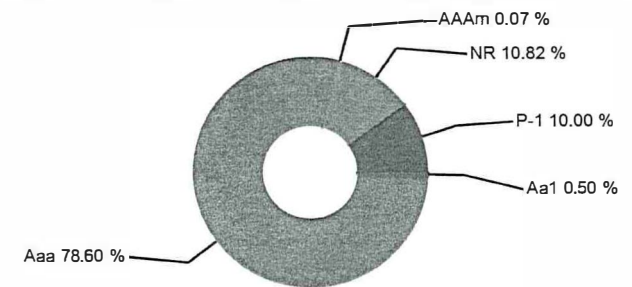
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of September 30, 2022



| CUSIP     | SECURITY DESCRIPTION   | Oct 2022 | Nov 2022 | Dec 2022 | Jan 2023 | Feb 2023 | Mar 2023 | Apr 2023 | May 2023 | Jun 2023 | Jul 2023 | Aug 2023 | Sep 2023 |
|-----------|--|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 02589ABQ4 | American Express National Bank 2.000% 03/09/2027               |          |          |          |          |          | 2,450    |          |          |          |          |          | 2,490    |
| 05465DAK4 | Axos Bank 1.650% 03/26/2024                                    | 338      | 349      | 338      | 349      | 349      | 315      | 349      | 338      | 349      | 338      | 349      | 349      |
| 05580ATH7 | BMW Bank of North America 1.800% 11/29/2022                    |          | 2,597    |          |          |          |          |          |          |          |          |          |          |
| 06251A2E9 | Bank Hapoalim B.M. 0.300% 09/14/2023                           |          |          |          |          |          | 370      |          |          |          |          |          | 875      |
| 06366HL13 | Bank of Montreal 11/01/2022                                    |          | 3,771    |          |          |          |          |          |          |          |          |          |          |
| 09659CK72 | BNP Paribas 10/07/2022   | 1,167    |          |          |          |          |          |          |          |          |          |          |          |
| 13607FKR6 | Canadian Imperial Holdings Inc. 10/25/2022                     | 4,450    |          |          |          |          |          |          |          |          |          |          |          |
| 14042RLP4 | Capital One, National Association 2.650% 05/22/2024            |          | 3,286    |          |          |          |          |          | 3,233    |          |          |          |          |
| 14042TAP2 | Capital One Bank (Usa), National Association 2.650% 05/22/2024 |          | 3,286    |          |          |          |          |          | 3,233    |          |          |          |          |
| 15118RRH2 | Celtic Bank Corporation 1.850% 08/30/2024                      | 379      | 391      | 379      | 391      | 366      | 379      | 391      | 379      | 391      | 379      | 391      |          |
| 20033AZ58 | Comenity Capital Bank 2.500% 06/27/2024                        | 512      | 529      | 512      | 529      | 529      | 478      | 529      | 512      | 529      | 512      | 529      | 529      |
| 29278TLF5 | EnerBank USA 1.800% 09/13/2023                                 | 368      | 381      | 368      | 381      | 381      | 344      | 381      | 368      | 381      | 368      | 381      | 630      |
| 3130A3VC5 | FHLB 2.250% 12/08/2023   |          |          | 11,250   |          |          |          |          |          | 11,250   |          |          |          |
| 3130AB3H7 | FHLB 2.375% 03/08/2024   |          |          |          |          |          | 5,938    |          |          |          |          |          | 5,938    |
| 3130AFBC0 | FHLB 3.250% 09/13/2024   |          |          |          |          |          | 13,813   |          |          |          |          |          | 13,813   |
| 3130AJLH0 | FHLB 0.920% 05/19/2026   |          | 3,335    |          |          |          |          |          | 3,335    |          |          |          |          |
| 3130AK6G6 | FHLB 0.390% 09/23/2024   |          |          |          |          |          | 1,580    |          |          |          |          |          | 1,580    |
| 3130AKVV5 | FHLB 0.500% 02/18/2026   |          |          |          |          | 2,500    |          |          |          |          |          | 2,500    |          |
| 3130ALZ23 | FHLB 0.800% 04/28/2025   | 1,100    |          |          |          |          |          | 1,100    |          |          |          |          |          |
| 3130AMNX6 | FHLB 1.020% 06/10/2026   |          |          | 3,494    |          |          |          |          |          | 3,494    |          |          |          |
| 3130ANAV2 | FHLB 0.550% 01/28/2025   |          |          |          | 1,045    |          |          |          |          |          | 1,045    |          |          |

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of September 30, 2022



| CUSIP     | SECURITY DESCRIPTION   | Oct 2022 | Nov 2022 | Dec 2022 | Jan 2023 | Feb 2023 | Mar 2023 | Apr 2023 | May 2023 | Jun 2023 | Jul 2023 | Aug 2023 | Sep 2023 |
|-----------|------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 3130ANVB3 | FHLB 0.800% 09/17/2025 |          |          |          |          |          | 1,800    |          |          |          |          |          | 1,800    |
| 3130ANYN4 | FHLB 1.000% 09/30/2026 |          |          |          |          |          | 2,500    |          |          |          |          |          |          |
| 3130ANZ60 | FHLB 0.500% 06/27/2025 |          |          | 938      |          |          | 938      |          |          | 1,125    |          |          | 1,125    |
| 3130AP3C7 | FHLB 1.100% 09/30/2026 |          |          |          |          |          | 3,300    |          |          |          |          |          |          |
| 3130APFS9 | FHLB 1.050% 10/28/2026 | 3,596    |          |          |          |          |          | 3,596    |          |          |          |          |          |
| 3130APW43 | FHLB 1.500% 12/02/2026 |          |          | 3,750    |          |          |          |          |          | 3,750    |          |          |          |
| 3133EK6J0 | FFCB 1.625% 11/08/2024 |          | 4,063    |          |          |          |          |          | 4,063    |          |          |          |          |
| 3133ELH80 | FFCB 0.680% 06/10/2025 |          |          | 2,550    |          |          |          |          |          | 2,550    |          |          |          |
| 3133EMBD3 | FFCB 0.360% 09/24/2024 |          |          |          |          |          | 1,800    |          |          |          |          |          | 1,800    |
| 3133EMNG3 | FFCB 0.230% 01/19/2024 |          |          |          | 661      |          |          |          |          |          | 661      |          |          |
| 3133EMQX3 | FFCB 0.590% 02/17/2026 |          |          |          |          | 1,475    |          |          |          |          |          | 1,475    |          |
| 3133EMWV0 | FFCB 0.350% 04/22/2024 | 2,625    |          |          |          |          |          | 2,625    |          |          |          |          |          |
| 3133EMXS6 | FFCB 0.720% 04/28/2025 | 6,300    |          |          |          |          |          | 6,300    |          |          |          |          |          |
| 3133EMZW5 | FFCB 0.730% 05/19/2025 |          | 1,150    |          |          |          |          |          | 1,150    |          |          |          |          |
| 3133ENG87 | FFCB 2.920% 08/17/2027 |          |          |          |          | 9,198    |          |          |          |          |          | 9,198    |          |
| 3133ENJ84 | FFCB 3.375% 08/26/2024 |          |          |          |          | 12,656   |          |          |          |          |          | 12,656   |          |
| 3133ENL99 | FFCB 3.375% 09/15/2027 |          |          |          |          |          | 16,875   |          |          |          |          |          | 16,875   |
| 3133ENTK6 | FFCB 2.51% 04/01/25    | 6,275    |          |          |          |          |          | 6,275    |          |          |          |          |          |
| 3133ENV9  | FFCB 2.875% 04/26/2027 | 4,313    |          |          |          |          |          | 4,313    |          |          |          |          |          |
| 3134GV7E2 | FMCC 0.500% 01/27/2025 |          |          |          | 1,250    |          |          |          |          |          | 1,250    |          |          |
| 3134GW4B9 | FMCC 0.500% 10/29/2025 | 1,250    |          |          |          |          |          | 1,250    |          |          |          |          |          |
| 3134GW4C7 | FMCC 0.800% 10/27/2026 | 2,120    |          |          |          |          |          | 2,120    |          |          |          |          |          |
| 3134GWUS3 | FMCC 0.400% 09/24/2024 |          |          |          |          |          | 2,000    |          |          |          |          |          | 2,000    |
| 3134GWXC5 | FMCC 0.350% 03/29/2024 |          |          |          |          |          | 1,750    |          |          |          |          |          | 1,750    |
| 3134GWZG4 | FMCC 0.600% 10/20/2025 | 1,950    |          |          |          |          |          | 1,950    |          |          |          |          |          |

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of September 30, 2022



| CUSIP     | SECURITY DESCRIPTION  | Oct 2022 | Nov 2022 | Dec 2022 | Jan 2023 | Feb 2023 | Mar 2023 | Apr 2023 | May 2023 | Jun 2023 | Jul 2023 | Aug 2023 | Sep 2023 |
|-----------|---|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 3134GWZV1 | FMCC 0.650% 10/22/2025  | 1,333    |          |          |          |          |          | 1,333    |          |          |          |          |          |
| 3134GXAY0 | FMCC 0.300% 11/13/2023  |          | 750      |          |          |          |          |          | 750      |          |          |          |          |
| 3134GXFV1 | FMCC 0.625% 12/17/2025  |          |          | 1,563    |          |          |          |          |          | 1,563    |          |          |          |
| 3135GA2Z3 | FNMA 0.560% 11/17/2025  |          | 1,470    |          |          |          |          |          | 1,470    |          |          |          |          |
| 3136G45C3 | FNMA 0.540% 10/27/2025  | 1,350    |          |          |          |          |          | 1,350    |          |          |          |          |          |
| 3136G4J95 | FNMA 0.550% 08/25/2025  |          |          |          |          | 1,375    |          |          |          |          |          | 1,375    |          |
| 3137EAES4 | FMCC 0.250% 06/26/2023  |          |          | 625      |          |          |          |          |          | 1,060    |          |          |          |
| 3137EAEV7 | FMCC 0.250% 08/24/2023  |          |          |          |          | 625      |          |          |          |          |          | 1,135    |          |
| 3137EAEX3 | FMCC 0.375% 09/23/2025  |          |          |          |          |          | 1,688    |          |          |          |          |          | 1,688    |
| 31422XBN1 | AGM 0.690% 02/25/2026   |          |          |          |          | 1,725    |          |          |          |          |          | 1,725    |          |
| 32056GDH0 | First Internet Bancorp<br>0.850% 05/13/2024                               | 174      | 180      | 174      | 180      | 180      | 162      | 180      | 174      | 180      | 174      | 180      | 180      |
| 38149MAZ6 | Goldman Sachs Bank USA<br>Holdings LLC 2.700%<br>06/05/2024               |          |          | 3,330    |          |          |          |          |          | 3,312    |          |          |          |
| 44329ME33 | HSBC Bank USA, National<br>Association 1.300%<br>05/07/2025               |          | 1,625    |          |          |          |          |          | 1,599    |          |          |          |          |
| 46640QM99 | J.P. Morgan Securities<br>LLC 12/09/2022                                  |          |          | 10,973   |          |          |          |          |          |          |          |          |          |
| 538036HC1 | Live Oak Banking<br>Company 1.800%<br>12/11/2023                          | 148      | 153      | 148      | 153      | 153      | 138      | 153      | 148      | 153      | 148      | 153      | 153      |
| 53948BL80 | Lloyds Bank Corporate<br>Markets PLC 11/08/2022                           |          | 5,292    |          |          |          |          |          |          |          |          |          |          |
| 61760AE88 | Morgan Stanley Private<br>Bank, National Association<br>2.700% 06/06/2024 |          |          | 3,330    |          |          |          |          |          | 3,312    |          |          |          |
| 62479MMP5 | MUFG Bank, Ltd.<br>12/23/2022   |          |          | 6,415    |          |          |          |          |          |          |          |          |          |
| 62479MRL9 | MUFG Bank, Ltd.<br>04/20/2023   |          |          |          |          |          |          | 18,412   |          |          |          |          |          |
| 63873KMG9 | Natixis 12/16/2022  |          |          | 11,835   |          |          |          |          |          |          |          |          |          |
| 63873KML8 | Natixis 12/20/2022  |          |          | 13,324   |          |          |          |          |          |          |          |          |          |

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of September 30, 2022



| CUSIP     | SECURITY DESCRIPTION   | Oct 2022 | Nov 2022 | Dec 2022 | Jan 2023 | Feb 2023 | Mar 2023 | Apr 2023 | May 2023 | Jun 2023 | Jul 2023 | Aug 2023 | Sep 2023 |
|-----------|--|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 654062JRO | Nicolet National Bank<br>1.150% 03/28/2024   | 243      | 235      | 243      | 243      | 220      | 243      | 235      | 243      | 235      | 243      | 243      |          |
| 6775228B3 | Ohio, State of 0.350%<br>05/01/2023  |          | 569      |          |          |          |          |          | 569      |          |          |          |          |
| 70212VAA6 | Partners Bank 0.350%<br>06/30/2023   | 70       | 73       | 70       | 73       | 68       | 70       | 73       | 70       | 624      |          |          |          |
| 732329BD8 | Ponce Bank 3.500%<br>09/15/2027  | 716      | 740      | 716      | 740      | 740      | 669      | 740      | 716      | 740      | 716      | 740      | 740      |
| 75472RAD3 | Raymond James Bank,<br>National Association<br>1.950% 08/23/2023                   |          |          |          |          | 2,428    |          |          |          |          |          | 2,882    |          |
| 7954502H7 | Sallie Mae Bank 2.800%<br>04/17/2024   | 1,544    |          |          |          |          |          | 1,536    |          |          |          |          |          |
| 81768PAF3 | ServisFirst Bank 1.600%<br>02/21/2023  | 327      | 338      | 327      | 338      | 836      |          |          |          |          |          |          |          |
| 856285SN2 | State Bank of India 1.900%<br>01/22/2025   |          |          |          | 2,347    |          |          |          |          |          | 2,347    |          |          |
| 87165E2M8 | Synchrony Bank 1.250%<br>04/24/2025  | 1,554    |          |          |          |          |          | 1,546    |          |          |          |          |          |
| 87270LDK6 | TIAA, FSB 0.200%<br>02/12/2024   |          |          |          |          | 251      |          |          |          |          |          | 247      |          |
| 88224PLY3 | Texas Capital Bank<br>0.300% 02/07/2023  |          |          |          |          | 750      |          |          |          |          |          |          |          |
| 88413QCN6 | Third Federal Savings and<br>Loan Association of<br>Cleveland 0.750%<br>05/21/2024 |          | 941      |          |          |          |          |          | 926      |          |          |          |          |
| 89235MPB1 | Toyota Financial Savings<br>Bank 3.600% 09/09/2027                                 |          |          |          |          |          | 4,374    |          |          |          |          |          | 4,446    |
| 9128283P3 | UST 2.250% 12/31/2024  |          |          | 5,625    |          |          |          |          |          | 5,625    |          |          |          |
| 912828Q29 | UST 1.500% 03/31/2023  |          |          |          |          |          | 13,273   |          |          |          |          |          |          |
| 912828U24 | UST 2.000% 11/15/2026  |          | 7,950    |          |          |          |          |          | 7,950    |          |          |          |          |
| 912828X88 | UST 2.375% 05/15/2027  |          | 11,400   |          |          |          |          |          | 11,400   |          |          |          |          |
| 912828Z29 | UST 1.500% 01/15/2023  |          |          |          | 527      |          |          |          |          |          |          |          |          |
| 912828Z78 | UST 1.500% 01/31/2027  |          |          |          | 1,838    |          |          |          |          |          | 1,838    |          |          |
| 912828ZH6 | UST 0.250% 04/15/2023  | 1,250    |          |          |          |          |          | 2,422    |          |          |          |          |          |
| 912828ZT0 | UST 0.250% 05/31/2025  |          | 2,188    |          |          |          |          |          | 2,188    |          |          |          |          |

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of September 30, 2022



| CUSIP     | SECURITY DESCRIPTION                                | Oct 2022 | Nov 2022 | Dec 2022 | Jan 2023 | Feb 2023 | Mar 2023 | Apr 2023 | May 2023 | Jun 2023 | Jul 2023 | Aug 2023 | Sep 2023 |
|-----------|---|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 91282CAF8 | UST 0.125% 08/15/2023                               |          |          |          |          | 313      |          |          |          |          |          | 1,152    |          |
| 91282CAM3 | UST 0.250% 09/30/2025                               |          |          |          |          |          | 581      |          |          |          |          |          |          |
| 91282CAP6 | UST 0.125% 10/15/2023                               | 625      |          |          |          |          |          | 625      |          |          |          |          |          |
| 91282CAT8 | UST 0.250% 10/31/2025                               | 938      |          |          |          |          |          | 938      |          |          |          |          |          |
| 91282CAW1 | UST 0.250% 11/15/2023                               |          | 850      |          |          |          |          |          | 850      |          |          |          |          |
| 91282CAZ4 | UST 0.375% 11/30/2025                               |          | 1,406    |          |          |          |          |          | 1,406    |          |          |          |          |
| 91282CBC4 | UST 0.375% 12/31/2025                               |          |          | 1,406    |          |          |          |          |          | 1,406    |          |          |          |
| 91282CBH3 | UST 0.375% 01/31/2026                               |          |          |          | 2,344    |          |          |          |          |          | 2,344    |          |          |
| 91282CBQ3 | UST 0.500% 02/28/2026                               |          |          |          |          | 1,875    |          |          |          |          |          | 1,875    |          |
| 91282CBT7 | UST 0.750% 03/31/2026                               |          |          |          |          |          | 4,688    |          |          |          |          |          |          |
| 91282CCJ8 | UST 0.875% 06/30/2026                               |          |          | 2,188    |          |          |          |          |          | 2,188    |          |          |          |
| 91282CCK5 | UST 0.125% 06/30/2023                               |          |          | 750      |          |          |          |          |          | 4,125    |          |          |          |
| 91282CCN9 | UST 0.125% 07/31/2023                               |          |          |          | 641      |          |          |          |          |          | 2,482    |          |          |
| 91282CCT6 | UST 0.375% 08/15/2024                               |          |          |          |          | 938      |          |          |          |          |          | 938      |          |
| 91282CCW9 | UST 0.750% 08/31/2026                               |          |          |          |          | 1,875    |          |          |          |          |          | 1,875    |          |
| 91282CCZ2 | UST 0.875% 09/30/2026                               |          |          |          |          |          | 2,188    |          |          |          |          |          |          |
| 91282CDA6 | UST 0.250% 09/30/2023                               |          |          |          |          |          | 1,250    |          |          |          |          |          |          |
| 91282CDB4 | UST 0.625% 10/15/2024                               | 1,563    |          |          |          |          |          | 1,563    |          |          |          |          |          |
| 91282CEF4 | UST 2.500% 03/31/2027                               |          |          |          |          |          | 5,688    |          |          |          |          |          |          |
| 91282CEN7 | UST 2.750% 04/30/2027                               | 3,369    |          |          |          |          |          | 3,369    |          |          |          |          |          |
| 91282CET4 | UST 2.625% 05/31/2027                               |          | 10,631   |          |          |          |          |          | 10,631   |          |          |          |          |
| 91282CEW7 | UST 3.250% 06/30/2027                               |          |          | 4,323    |          |          |          |          |          | 4,323    |          |          |          |
| 91282CFA4 | UST 3.000% 07/31/2024                               |          |          |          | 11,250   |          |          |          |          |          | 11,250   |          |          |
| 91282CFB2 | UST 2.750% 07/31/2027                               |          |          |          | 13,750   |          |          |          |          |          | 13,750   |          |          |
| 949495AQ8 | Wells Fargo National Bank<br>West 1.900% 01/17/2023 | 389      | 402      | 389      | 838      |          |          |          |          |          |          |          |          |

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of September 30, 2022



| CUSIP        | SECURITY DESCRIPTION                                     | Oct 2022      | Nov 2022      | Dec 2022      | Jan 2023      | Feb 2023      | Mar 2023      | Apr 2023      | May 2023      | Jun 2023      | Jul 2023      | Aug 2023      | Sep 2023      |
|--------------|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 949763M78    | Wells Fargo Bank, National Association 1.950% 10/18/2024 | 361           | 373           | 361           | 373           | 373           | 337           | 373           | 361           | 373           | 361           | 373           | 373           |
| <b>TOTAL</b> |  | <b>52,696</b> | <b>70,703</b> | <b>91,692</b> | <b>40,239</b> | <b>42,177</b> | <b>91,975</b> | <b>66,023</b> | <b>58,060</b> | <b>53,035</b> | <b>40,205</b> | <b>42,372</b> | <b>59,131</b> |

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of September 30, 2022



| CUSIP                            | Security Description       | Trade Date/<br>Settlement Date | Par Value              | Principal Cost/<br>Purchased Interest | Total Cost             | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets   | Moody's/<br>S&P Rating |
|----------------------------------|----------------------------|--------------------------------|------------------------|---------------------------------------|------------------------|---------------|-----------------------|-------------------------------|----------------------------|---------------|------------------------|
| <b>Cash and Cash Equivalents</b> |                            |                                |                        |                                       |                        |               |                       |                               |                            |               |                        |
| 31846V567                        | First American Funds, Inc. | 9/30/2022<br>9/30/2022         | \$47,371.38            | \$47,371.38                           | \$47,371.38            | 2.74%         | 0.003<br>0.003        | \$1.00<br>\$47,371.38         | \$0.00                     | 0.06%         | AAAm                   |
| STAROHIO                         | STAR Ohio XX688            | 9/30/2022<br>9/30/2022         | \$16,335,034.11        | \$16,335,034.11                       | \$16,335,034.11        | 2.95%         | 0.003<br>0.003        | \$1.00<br>\$16,335,034.11     | \$0.00                     | 20.52%        | AAAm                   |
| <b>SubTotal</b>                  |                            |                                | <b>\$16,382,405.49</b> | <b>\$16,382,405.49</b>                | <b>\$16,382,405.49</b> | <b>2.95%</b>  |                       | <b>\$16,382,405.49</b>        | <b>\$0.00</b>              | <b>20.58%</b> |                        |
| <b>Agency Bond</b>               |                            |                                |                        |                                       |                        |               |                       |                               |                            |               |                        |
| 3137EAES4                        | FMCC 0.250%<br>06/26/2023  | 8/26/2020<br>8/28/2020         | \$500,000.00           | \$499,565.00                          | \$499,565.00           | 0.28%         | 0.737<br>0.723        | \$97.13<br>\$485,665.00       | (\$13,900.00)              | 0.61%         | Aaa<br>AA+             |
| 3137EAEV7                        | FMCC 0.250%<br>08/24/2023  | 8/19/2020<br>8/21/2020         | \$500,000.00           | \$499,490.00                          | \$499,490.00           | 0.28%         | 0.899<br>0.881        | \$96.53<br>\$482,665.00       | (\$16,825.00)              | 0.61%         | Aaa<br>AA+             |
| 3134GXAY0                        | FMCC 0.300%<br>11/13/2023  | 11/12/2020<br>11/13/2020       | \$500,000.00           | \$499,625.00                          | \$499,625.00           | 0.33%         | 1.121<br>1.096        | \$95.63<br>\$478,155.00       | (\$21,470.00)              | 0.60%         | Aaa<br>AA+             |
| 3130A3VC5                        | FHLB 2.250%<br>12/08/2023  | 3/24/2022<br>3/25/2022         | \$1,000,000.00         | \$1,002,370.00                        | \$1,002,370.00         | 2.11%         | 1.189<br>1.149        | \$97.72<br>\$977,180.00       | (\$25,190.00)              | 1.23%         | Aaa<br>AA+             |
| 3133EMNG3                        | FFCB 0.230%<br>01/19/2024  | 2/18/2021<br>2/19/2021         | \$575,000.00           | \$575,316.25                          | \$575,316.25           | 0.21%         | 1.304<br>1.276        | \$94.98<br>\$546,117.75       | (\$29,198.50)              | 0.69%         | Aaa<br>AA+             |
| 3130AB3H7                        | FHLB 2.375%<br>03/08/2024  | 4/25/2019<br>4/29/2019         | \$500,000.00           | \$499,765.00                          | \$499,765.00           | 2.38%         | 1.438<br>1.391        | \$97.26<br>\$486,315.00       | (\$13,450.00)              | 0.61%         | Aaa<br>AA+             |
| 3134GWXC5                        | FMCC 0.350%<br>03/29/2024  | 10/21/2020<br>10/23/2020       | \$1,000,000.00         | \$999,500.00                          | \$999,500.00           | 0.36%         | 1.496<br>1.461        | \$94.01<br>\$940,070.00       | (\$59,430.00)              | 1.18%         | Aaa<br>AA+             |
| 3133EMWV0                        | FFCB 0.350%<br>04/22/2024  | 4/26/2021<br>4/27/2021         | \$1,500,000.00         | \$1,500,000.00                        | \$1,500,000.00         | 0.35%         | 1.562<br>1.525        | \$94.36<br>\$1,415,340.00     | (\$84,660.00)              | 1.78%         | Aaa<br>AA+             |
| 3133ENJ84                        | FFCB 3.375%<br>08/26/2024  | 9/15/2022<br>9/16/2022         | \$750,000.00           | \$742,252.50<br>\$1,406.25            | \$743,658.75           | 3.93%         | 1.907<br>1.818        | \$98.34<br>\$737,565.00       | (\$4,687.50)               | 0.93%         | Aaa<br>AA+             |
| 3130AFBC0                        | FHLB 3.250%<br>09/13/2024  | 9/20/2022<br>9/21/2022         | \$850,000.00           | \$836,485.85<br>\$613.89              | \$837,099.74           | 4.09%         | 1.956<br>1.868        | \$98.03<br>\$833,263.50       | (\$3,222.35)               | 1.05%         | Aaa<br>AA+             |
| 3130AK6G6                        | FHLB 0.390%<br>09/23/2024  | 9/29/2020<br>9/30/2020         | \$810,000.00           | \$809,068.50                          | \$809,068.50           | 0.42%         | 1.984<br>1.933        | \$92.19<br>\$746,771.40       | (\$62,297.10)              | 0.94%         | Aaa<br>AA+             |
| 3134GWUS3                        | FMCC 0.400%<br>09/24/2024  | 9/17/2020<br>9/24/2020         | \$1,000,000.00         | \$999,950.00                          | \$999,950.00           | 0.40%         | 1.986<br>1.937        | \$92.36<br>\$923,620.00       | (\$76,330.00)              | 1.16%         | Aaa<br>AA+             |
| 3133EMBD3                        | FFCB 0.360%<br>09/24/2024  | 9/24/2020<br>9/29/2020         | \$1,000,000.00         | \$998,750.00                          | \$998,750.00           | 0.39%         | 1.986<br>1.937        | \$92.23<br>\$922,320.00       | (\$76,430.00)              | 1.16%         | Aaa<br>AA+             |

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**POSITION STATEMENT**

As of September 30, 2022



| CUSIP     | Security Description      | Trade Date/<br>Settlement Date | Par Value      | Principal Cost/<br>Purchased Interest | Total Cost     | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets | Moody's/<br>S&P Rating |
|-----------|---------------------------|--------------------------------|----------------|---------------------------------------|----------------|---------------|-----------------------|-------------------------------|----------------------------|-------------|------------------------|
| 3133EK6J0 | FFCB 1.625%<br>11/08/2024 | 11/1/2019<br>11/8/2019         | \$500,000.00   | \$499,615.00                          | \$499,615.00   | 1.64%         | 2.110<br>2.025        | \$94.85<br>\$474,245.00       | (\$25,370.00)              | 0.60%       | Aaa<br>AA+             |
| 3134GV7E2 | FMCC 0.500%<br>01/27/2025 | 7/8/2020<br>7/27/2020          | \$500,000.00   | \$498,600.00                          | \$498,600.00   | 0.56%         | 2.329<br>2.263        | \$91.24<br>\$456,205.00       | (\$42,395.00)              | 0.57%       | Aaa<br>AA+             |
| 3130ANAV2 | FHLB 0.550%<br>01/28/2025 | 5/26/2022<br>5/27/2022         | \$380,000.00   | \$359,062.00                          | \$359,062.00   | 2.70%         | 2.332<br>2.267        | \$91.67<br>\$348,357.40       | (\$10,704.60)              | 0.44%       | Aaa<br>AA+             |
| 3133ENTK6 | FFCB 2.51%<br>04/01/25    | 3/25/2022<br>4/1/2022          | \$500,000.00   | \$498,975.00                          | \$498,975.00   | 2.58%         | 2.504<br>2.357        | \$95.65<br>\$478,245.00       | (\$20,730.00)              | 0.60%       | Aaa<br>AA+             |
| 3130ALZ23 | FHLB 0.800%<br>04/28/2025 | 4/7/2021<br>4/28/2021          | \$275,000.00   | \$275,000.00                          | \$275,000.00   | 0.80%         | 2.578<br>2.486        | \$90.99<br>\$250,228.00       | (\$24,772.00)              | 0.31%       | Aaa<br>AA+             |
| 3133EMXS6 | FFCB 0.720%<br>04/28/2025 | 4/26/2021<br>4/28/2021         | \$1,750,000.00 | \$1,748,632.81                        | \$1,748,632.81 | 0.74%         | 2.578<br>2.489        | \$90.92<br>\$1,591,030.00     | (\$157,602.81)             | 2.00%       | Aaa<br>AA+             |
| 3133EMZW5 | FFCB 0.730%<br>05/19/2025 | 5/25/2021<br>5/28/2021         | \$315,000.00   | \$315,000.00                          | \$315,000.00   | 0.73%         | 2.636<br>2.545        | \$90.75<br>\$285,862.50       | (\$29,137.50)              | 0.36%       | Aaa<br>AA+             |
| 3133ELH80 | FFCB 0.680%<br>06/10/2025 | 6/24/2020<br>6/26/2020         | \$750,000.00   | \$750,000.00                          | \$750,000.00   | 0.68%         | 2.696<br>2.606        | \$90.43<br>\$678,247.50       | (\$71,752.50)              | 0.85%       | Aaa<br>AA+             |
| 3130ANZ60 | FHLB 0.500%<br>06/27/2025 | 10/26/2021<br>10/27/2021       | \$750,000.00   | \$742,500.00                          | \$742,500.00   | 0.96%         | 2.742<br>2.649        | \$90.53<br>\$678,975.00       | (\$63,525.00)              | 0.85%       | Aaa<br>AA+             |
| 3136G4J95 | FNMA 0.550%<br>08/25/2025 | 8/19/2020<br>8/25/2020         | \$500,000.00   | \$499,375.00                          | \$499,375.00   | 0.58%         | 2.904<br>2.815        | \$89.39<br>\$446,960.00       | (\$52,415.00)              | 0.56%       | Aaa<br>AA+             |
| 3130ANVB3 | FHLB 0.800%<br>09/17/2025 | 9/1/2021<br>9/17/2021          | \$450,000.00   | \$450,000.00                          | \$450,000.00   | 0.80%         | 2.967<br>2.864        | \$89.73<br>\$403,789.50       | (\$46,210.50)              | 0.51%       | Aaa<br>AA+             |
| 3137EAEX3 | FMCC 0.375%<br>09/23/2025 | 9/29/2021<br>9/30/2021         | \$900,000.00   | \$885,114.00                          | \$885,114.00   | 0.80%         | 2.984<br>2.905        | \$89.33<br>\$803,961.00       | (\$81,153.00)              | 1.01%       | Aaa<br>AA+             |
| 3134GWZG4 | FMCC 0.600%<br>10/20/2025 | 10/6/2020<br>10/20/2020        | \$650,000.00   | \$650,000.00                          | \$650,000.00   | 0.60%         | 3.058<br>2.951        | \$89.03<br>\$578,675.50       | (\$71,324.50)              | 0.73%       | Aaa<br>AA+             |
| 3134GWZV1 | FMCC 0.650%<br>10/22/2025 | 10/18/2021<br>10/20/2021       | \$410,000.00   | \$404,260.00                          | \$404,260.00   | 1.01%         | 3.063<br>2.952        | \$89.36<br>\$366,367.80       | (\$37,892.20)              | 0.46%       | Aaa<br>AA+             |
| 3136G45C3 | FNMA 0.540%<br>10/27/2025 | 10/21/2020<br>10/27/2020       | \$500,000.00   | \$499,500.00                          | \$499,500.00   | 0.56%         | 3.077<br>2.975        | \$88.80<br>\$443,990.00       | (\$55,510.00)              | 0.56%       | Aaa<br>AA+             |
| 3134GW4B9 | FMCC 0.500%<br>10/29/2025 | 10/9/2020<br>10/29/2020        | \$500,000.00   | \$499,000.00                          | \$499,000.00   | 0.54%         | 3.082<br>2.982        | \$88.71<br>\$443,530.00       | (\$55,470.00)              | 0.56%       | Aaa<br>AA+             |
| 3135GA2Z3 | FNMA 0.560%<br>11/17/2025 | 11/12/2020<br>11/17/2020       | \$525,000.00   | \$523,818.75                          | \$523,818.75   | 0.61%         | 3.134<br>3.029        | \$88.68<br>\$465,549.00       | (\$58,269.75)              | 0.58%       | Aaa<br>AA+             |
| 3134GXFV1 | FMCC 0.625%<br>12/17/2025 | 12/3/2020<br>12/17/2020        | \$500,000.00   | \$499,750.00                          | \$499,750.00   | 0.64%         | 3.216<br>3.101        | \$88.61<br>\$443,045.00       | (\$56,705.00)              | 0.56%       | Aaa<br>AA+             |

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Cleveland Public Library Operating Account  
**POSITION STATEMENT**



As of September 30, 2022

| CUSIP                   | Security Description                             | Trade Date/<br>Settlement Date | Par Value              | Principal Cost/<br>Purchased Interest       | Total Cost             | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets   | Moody's/<br>S&P Rating |
|-------------------------|--|--------------------------------|------------------------|---|------------------------|---------------|-----------------------|-------------------------------|----------------------------|---------------|------------------------|
| 3133EMQX3               | FFCB 0.590%<br>02/17/2026                        | 2/18/2021<br>2/25/2021         | \$500,000.00           | \$498,045.00                                | \$498,045.00           | 0.67%         | 3.386<br>3.264        | \$87.99<br>\$439,970.00       | (\$58,075.00)              | 0.55%         | Aaa<br>AA+             |
| 3130AKVV5               | FHLB 0.500%<br>02/18/2026                        | 1/28/2021<br>2/18/2021         | \$1,000,000.00         | \$1,000,000.00                              | \$1,000,000.00         | 0.50%         | 3.389<br>3.274        | \$87.56<br>\$875,620.00       | (\$124,380.00)             | 1.10%         | Aaa<br>AA+             |
| 31422XBN1               | AGM 0.690%<br>02/25/2026                         | 2/18/2021<br>2/25/2021         | \$500,000.00           | \$499,850.00                                | \$499,850.00           | 0.70%         | 3.408<br>3.282        | \$88.23<br>\$441,170.00       | (\$58,680.00)              | 0.55%         |                        |
| 3130AJLH0               | FHLB 0.920%<br>05/19/2026                        | 10/18/2021<br>10/19/2021       | \$725,000.00           | \$718,272.00                                | \$718,272.00           | 1.13%         | 3.636<br>3.459        | \$88.14<br>\$638,978.75       | (\$79,293.25)              | 0.80%         | Aaa<br>AA+             |
| 3130AMNX6               | FHLB 1.020%<br>06/10/2026                        | 5/26/2021<br>6/10/2021         | \$685,000.00           | \$685,000.00                                | \$685,000.00           | 1.02%         | 3.696<br>3.505        | \$88.34<br>\$605,142.70       | (\$79,857.30)              | 0.76%         | Aaa<br>AA+             |
| 3130ANYN4               | FHLB 1.000%<br>09/30/2026                        | 9/14/2021<br>9/30/2021         | \$500,000.00           | \$500,000.00                                | \$500,000.00           | 1.00%         | 4.003<br>3.776        | \$87.47<br>\$437,370.00       | (\$62,630.00)              | 0.55%         | Aaa<br>AA+             |
| 3130AP3C7               | FHLB 1.100%<br>09/30/2026                        | 10/25/2021<br>10/26/2021       | \$600,000.00           | \$594,000.00                                | \$594,000.00           | 1.24%         | 4.003<br>3.756        | \$87.83<br>\$526,968.00       | (\$67,032.00)              | 0.66%         | Aaa<br>AA+             |
| 3134GW4C7               | FMCC 0.800%<br>10/27/2026                        | 6/16/2022<br>6/17/2022         | \$530,000.00           | \$468,138.40<br>\$588.89                    | \$468,727.29           | 3.72%         | 4.077<br>3.872        | \$86.71<br>\$459,573.60       | (\$8,564.80)               | 0.58%         | Aaa<br>AA+             |
| 3130APFS9               | FHLB 1.050%<br>10/28/2026                        | 10/18/2021<br>10/28/2021       | \$685,000.00           | \$679,040.50                                | \$679,040.50           | 1.23%         | 4.079<br>3.836        | \$87.45<br>\$599,046.20       | (\$79,994.30)              | 0.75%         | Aaa<br>AA+             |
| 3130APW43               | FHLB 1.500%<br>12/02/2026                        | 12/16/2021<br>12/20/2021       | \$500,000.00           | \$499,925.00                                | \$499,925.00           | 1.50%         | 4.175<br>3.853        | \$88.83<br>\$444,160.00       | (\$55,765.00)              | 0.56%         | Aaa<br>AA+             |
| 3133ENVD9               | FFCB 2.875%<br>04/26/2027                        | 4/22/2022<br>4/26/2022         | \$300,000.00           | \$298,452.00                                | \$298,452.00           | 2.99%         | 4.573<br>4.162        | \$95.00<br>\$284,994.00       | (\$13,458.00)              | 0.36%         | Aaa<br>AA+             |
| 3133ENG87               | FFCB 2.920%<br>08/17/2027                        | 8/19/2022<br>8/22/2022         | \$630,000.00           | \$622,616.40<br>\$255.50                    | \$622,871.90           | 3.18%         | 4.882<br>4.460        | \$94.85<br>\$597,529.80       | (\$25,086.60)              | 0.75%         | Aaa<br>AA+             |
| 3133ENL99               | FFCB 3.375%<br>09/15/2027                        | 9/14/2022<br>9/15/2022         | \$1,000,000.00         | \$986,010.00                                | \$986,010.00           | 3.68%         | 4.962<br>4.497        | \$97.02<br>\$970,180.00       | (\$15,830.00)              | 1.22%         | Aaa<br>AA+             |
| <b>SubTotal</b>         |  |                                | <b>\$29,295,000.00</b> | <b>\$29,109,689.96</b><br><b>\$2,864.53</b> | <b>\$29,112,554.49</b> | <b>1.25%</b>  |                       | <b>\$26,933,013.90</b>        | <b>(\$2,176,676.06)</b>    | <b>33.83%</b> |                        |
| <b>Commercial Paper</b> |  |                                |                        |   |                        |               |                       |                               |                            |               |                        |
| 09659CK72               | BNP Paribas<br>10/07/2022                        | 1/12/2022<br>1/12/2022         | \$320,000.00           | \$318,832.71                                | \$318,832.71           | 0.49%         | 0.019<br>0.022        | \$99.95<br>\$319,833.60       | \$1,000.89                 | 0.40%         | P-1<br>A-1             |
| 13607FKR6               | Canadian Imperial<br>Holdings Inc.<br>10/25/2022 | 1/28/2022<br>1/31/2022         | \$750,000.00           | \$745,550.00                                | \$745,550.00           | 0.80%         | 0.068<br>0.072        | \$99.79<br>\$748,396.50       | \$2,846.50                 | 0.94%         | P-1<br>A-1             |
| 06366HL13               | Bank of Montreal<br>11/01/2022                   | 2/4/2022<br>2/8/2022           | \$630,000.00           | \$626,229.45                                | \$626,229.45           | 0.81%         | 0.088<br>0.089        | \$99.70<br>\$628,091.10       | \$1,861.65                 | 0.79%         | P-1<br>A-1             |

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of September 30, 2022



| CUSIP                                    | Security Description                                       | Trade Date/<br>Settlement Date | Par Value             | Principal Cost/<br>Purchased Interest | Total Cost            | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets  | Moody's/<br>S&P Rating |
|--|--|--------------------------------|-----------------------|---------------------------------------|-----------------------|---------------|-----------------------|-------------------------------|----------------------------|--------------|------------------------|
| 53948BL80                                | Lloyds Bank Corporate Markets PLC 11/08/2022               | 2/11/2022<br>2/11/2022         | \$630,000.00          | \$624,708.00                          | \$624,708.00          | 1.13%         | 0.107<br>0.108        | \$99.63<br>\$627,675.30       | \$2,967.30                 | 0.79%        | P-1<br>A-1             |
| 46640QM99                                | J.P. Morgan Securities LLC 12/09/2022                      | 3/16/2022<br>3/18/2022         | \$900,000.00          | \$889,027.50                          | \$889,027.50          | 1.67%         | 0.192<br>0.191        | \$99.28<br>\$893,511.00       | \$4,483.50                 | 1.12%        | P-1<br>A-1             |
| 63873KMG9                                | Natixis 12/16/2022   | 3/23/2022<br>3/28/2022         | \$900,000.00          | \$888,165.00                          | \$888,165.00          | 1.82%         | 0.211<br>0.209        | \$99.21<br>\$892,854.00       | \$4,689.00                 | 1.12%        | P-1<br>A-1             |
| 63873KML8                                | Natixis 12/20/2022   | 3/25/2022<br>3/30/2022         | \$1,000,000.00        | \$986,676.39                          | \$986,676.39          | 1.83%         | 0.222<br>0.220        | \$99.17<br>\$991,650.00       | \$4,973.61                 | 1.25%        | P-1<br>A-1             |
| 62479MMP5                                | MUFG Bank, Ltd. 12/23/2022                                 | 3/30/2022<br>3/31/2022         | \$500,000.00          | \$493,584.58                          | \$493,584.58          | 1.75%         | 0.230<br>0.228        | \$99.13<br>\$495,670.00       | \$2,085.42                 | 0.62%        | P-1<br>A-1             |
| 62479MRL9                                | MUFG Bank, Ltd. 04/20/2023                                 | 7/26/2022<br>7/27/2022         | \$750,000.00          | \$731,588.13                          | \$731,588.13          | 3.39%         | 0.553<br>0.543        | \$97.54<br>\$731,565.00       | (\$23.13)                  | 0.92%        | P-1<br>A-1             |
| <b>SubTotal</b>                          |  |                                | <b>\$6,380,000.00</b> | <b>\$6,304,361.76</b>                 | <b>\$6,304,361.76</b> | <b>1.62%</b>  |                       | <b>\$6,329,246.50</b>         | <b>\$24,884.74</b>         | <b>7.95%</b> |                        |
| <b>Municipal Bond</b>                    |  |                                |                       |                                       |                       |               |                       |                               |                            |              |                        |
| 6775228B3                                | Ohio, State of 0.350% 05/01/2023                           | 3/8/2021<br>3/17/2021          | \$325,000.00          | \$325,000.00                          | \$325,000.00          | 0.35%         | 0.584<br>0.573        | \$97.92<br>\$318,230.25       | (\$6,769.75)               | 0.40%        | Aa1<br>AA+             |
| <b>SubTotal</b>                          |  |                                | <b>\$325,000.00</b>   | <b>\$325,000.00</b>                   | <b>\$325,000.00</b>   | <b>0.35%</b>  |                       | <b>\$318,230.25</b>           | <b>(\$6,769.75)</b>        | <b>0.40%</b> |                        |
| <b>Negotiable Certificate of Deposit</b> |  |                                |                       |                                       |                       |               |                       |                               |                            |              |                        |
| 05580ATH7                                | BMW Bank of North America 1.800% 11/29/2022                | 12/17/2019<br>12/19/2019       | \$247,000.00          | \$246,644.32                          | \$246,644.32          | 1.85%         | 0.164<br>0.164        | \$99.78<br>\$246,451.66       | (\$192.66)                 | 0.31%        |                        |
| 949495AQ8                                | Wells Fargo National Bank West 1.900% 01/17/2023           | 1/8/2020<br>1/17/2020          | \$249,000.00          | \$248,564.25                          | \$248,564.25          | 1.96%         | 0.299<br>0.295        | \$99.54<br>\$247,842.15       | (\$722.10)                 | 0.31%        |                        |
| 88224PLY3                                | Texas Capital Bank 0.300% 02/07/2023                       | 8/7/2020<br>8/11/2020          | \$249,000.00          | \$248,626.50                          | \$248,626.50          | 0.36%         | 0.356<br>0.352        | \$98.82<br>\$246,066.78       | (\$2,559.72)               | 0.31%        |                        |
| 81768PAF3                                | ServisFirst Bank 1.600% 02/21/2023                         | 2/12/2020<br>2/21/2020         | \$249,000.00          | \$248,502.00                          | \$248,502.00          | 1.67%         | 0.395<br>0.388        | \$99.20<br>\$246,998.04       | (\$1,503.96)               | 0.31%        |                        |
| 70212VAA6                                | Partners Bank 0.350% 06/30/2023                            | 6/24/2020<br>6/30/2020         | \$245,000.00          | \$244,448.75                          | \$244,448.75          | 0.43%         | 0.748<br>0.734        | \$97.33<br>\$238,458.50       | (\$5,990.25)               | 0.30%        |                        |
| 75472RAD3                                | Raymond James Bank, National Association 1.950% 08/23/2023 | 8/14/2019<br>8/26/2019         | \$247,000.00          | \$246,506.00                          | \$246,506.00          | 2.00%         | 0.896<br>0.875        | \$98.15<br>\$242,432.97       | (\$4,073.03)               | 0.30%        |                        |

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of September 30, 2022



| CUSIP     | Security Description  | Trade Date/<br>Settlement<br>Date | Par Value    | Principal Cost/<br>Purchased<br>Interest | Total Cost   | Yield at<br>Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of<br>Assets | Moody's/<br>S&P<br>Rating |
|-----------|---|-----------------------------------|--------------|--|--------------|------------------|-----------------------|-------------------------------|----------------------------|----------------|---------------------------|
| 29278TLF5 | EnerBank USA<br>1.800% 09/13/2023   | 9/5/2019<br>9/16/2019             | \$249,000.00 | \$248,751.00                             | \$248,751.00 | 1.83%            | 0.953<br>0.928        | \$97.87<br>\$243,701.28       | (\$5,049.72)               | 0.31%          |                           |
| 06251A2E9 | Bank Hapoalim B.M.<br>0.300% 09/14/2023   | 9/4/2020<br>9/14/2020             | \$249,000.00 | \$248,502.00                             | \$248,502.00 | 0.37%            | 0.956<br>0.938        | \$96.48<br>\$240,225.24       | (\$8,276.76)               | 0.30%          |                           |
| 538036HC1 | Live Oak Banking<br>Company 1.800%<br>12/11/2023                                      | 12/6/2019<br>12/11/2019           | \$100,000.00 | \$99,700.00                              | \$99,700.00  | 1.88%            | 1.197<br>1.161        | \$97.33<br>\$97,330.00        | (\$2,370.00)               | 0.12%          |                           |
| 87270LDK6 | TIAA, FSB 0.200%<br>02/12/2024  | 2/18/2021<br>2/22/2021            | \$249,000.00 | \$248,253.00                             | \$248,253.00 | 0.30%            | 1.370<br>1.342        | \$94.87<br>\$236,216.34       | (\$12,036.66)              | 0.30%          |                           |
| 05465DAK4 | Axos Bank 1.650%<br>03/26/2024  | 2/27/2020<br>3/26/2020            | \$249,000.00 | \$248,564.25                             | \$248,564.25 | 1.70%            | 1.488<br>1.442        | \$96.52<br>\$240,329.82       | (\$8,234.43)               | 0.30%          |                           |
| 654062JR0 | Nicolet National<br>Bank 1.150%<br>03/28/2024   | 3/25/2020<br>3/31/2020            | \$249,000.00 | \$245,265.00                             | \$245,265.00 | 1.54%            | 1.493<br>1.451        | \$95.79<br>\$238,512.12       | (\$6,752.88)               | 0.30%          |                           |
| 7954502H7 | Sallie Mae Bank<br>2.800% 04/17/2024  | 4/9/2019<br>4/17/2019             | \$110,000.00 | \$109,505.00                             | \$109,505.00 | 2.90%            | 1.548<br>1.477        | \$98.13<br>\$107,945.20       | (\$1,559.80)               | 0.14%          |                           |
| 32056GDH0 | First Internet<br>Bancorp 0.850%<br>05/13/2024  | 5/6/2020<br>5/11/2020             | \$249,000.00 | \$248,751.00                             | \$248,751.00 | 0.88%            | 1.619<br>1.576        | \$94.99<br>\$236,515.14       | (\$12,235.86)              | 0.30%          |                           |
| 88413QCN6 | Third Federal<br>Savings and Loan<br>Association of<br>Cleveland 0.750%<br>05/21/2024 | 5/6/2020<br>5/22/2020             | \$249,000.00 | \$248,751.00                             | \$248,751.00 | 0.78%            | 1.641<br>1.597        | \$94.80<br>\$236,044.53       | (\$12,706.47)              | 0.30%          |                           |
| 14042TAP2 | Capital One Bank<br>(Usa), National<br>Association 2.650%<br>05/22/2024               | 5/15/2019<br>5/30/2019            | \$246,000.00 | \$244,524.00                             | \$244,524.00 | 2.78%            | 1.644<br>1.573        | \$97.79<br>\$240,563.40       | (\$3,960.60)               | 0.30%          |                           |
| 14042RPL4 | Capital One,<br>National Association<br>2.650% 05/22/2024                             | 5/15/2019<br>5/30/2019            | \$246,000.00 | \$244,524.00                             | \$244,524.00 | 2.78%            | 1.644<br>1.573        | \$97.79<br>\$240,563.40       | (\$3,960.60)               | 0.30%          |                           |
| 38149MAZ6 | Goldman Sachs<br>Bank USA Holdings<br>LLC 2.700%<br>06/05/2024                        | 6/3/2019<br>6/5/2019              | \$246,000.00 | \$245,200.50                             | \$245,200.50 | 2.77%            | 1.682<br>1.610        | \$97.83<br>\$240,656.88       | (\$4,543.62)               | 0.30%          |                           |
| 61760AE88 | Morgan Stanley<br>Private Bank,<br>National Association<br>2.700% 06/06/2024          | 6/3/2019<br>6/6/2019              | \$246,000.00 | \$245,139.00                             | \$245,139.00 | 2.78%            | 1.685<br>1.612        | \$97.83<br>\$240,649.50       | (\$4,489.50)               | 0.30%          |                           |

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of September 30, 2022



| CUSIP           | Security Description  | Trade Date/<br>Settlement Date | Par Value             | Principal Cost/<br>Purchased Interest | Total Cost            | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets  | Moody's/<br>S&P Rating |
|-----------------|---|--------------------------------|-----------------------|---------------------------------------|-----------------------|---------------|-----------------------|-------------------------------|----------------------------|--------------|------------------------|
| 20033AZ58       | Comenity Capital Bank 2.500%<br>06/27/2024                  | 6/25/2019<br>6/27/2019         | \$249,000.00          | \$249,000.00                          | \$249,000.00          | 2.50%         | 1.742<br>1.673        | \$97.41<br>\$242,558.37       | (\$6,441.63)               | 0.30%        |                        |
| 15118RRH2       | Celtic Bank Corporation 1.850%<br>08/30/2024                | 8/16/2019<br>8/30/2019         | \$249,000.00          | \$248,285.37                          | \$248,285.37          | 1.91%         | 1.918<br>1.844        | \$95.99<br>\$239,017.59       | (\$9,267.78)               | 0.30%        |                        |
| 949763M78       | Wells Fargo Bank, National Association 1.950%<br>10/18/2024 | 10/25/2019<br>10/29/2019       | \$225,000.00          | \$224,437.50                          | \$224,437.50          | 2.00%         | 2.052<br>1.971        | \$95.90<br>\$215,775.00       | (\$8,662.50)               | 0.27%        |                        |
| 856285SN2       | State Bank of India 1.900%<br>01/22/2025                    | 1/8/2020<br>1/22/2020          | \$247,000.00          | \$244,777.00                          | \$244,777.00          | 2.09%         | 2.315<br>2.220        | \$95.13<br>\$234,973.57       | (\$9,803.43)               | 0.30%        |                        |
| 87165E2M8       | Synchrony Bank 1.250%<br>04/24/2025                         | 4/20/2020<br>4/24/2020         | \$248,000.00          | \$246,326.00                          | \$246,326.00          | 1.39%         | 2.567<br>2.465        | \$92.87<br>\$230,320.08       | (\$16,005.92)              | 0.29%        |                        |
| 44329ME33       | HSBC Bank USA, National Association 1.300%<br>05/07/2025    | 4/24/2020<br>5/7/2020          | \$248,000.00          | \$247,132.00                          | \$247,132.00          | 1.37%         | 2.603<br>2.485        | \$92.87<br>\$230,305.20       | (\$16,826.80)              | 0.29%        |                        |
| 02589ABQ4       | American Express National Bank 2.000%<br>03/09/2027         | 3/2/2022<br>3/9/2022           | \$247,000.00          | \$245,765.00                          | \$245,765.00          | 2.11%         | 4.441<br>4.161        | \$91.06<br>\$224,908.32       | (\$20,856.68)              | 0.28%        |                        |
| 89235MPB1       | Toyota Financial Savings Bank 3.600%<br>09/09/2027          | 8/30/2022<br>9/9/2022          | \$245,000.00          | \$244,142.50                          | \$244,142.50          | 3.68%         | 4.945<br>4.456        | \$97.24<br>\$238,240.45       | (\$5,902.05)               | 0.30%        |                        |
| 732329BD8       | Ponce Bank 3.500%<br>09/15/2027                             | 8/30/2022<br>9/15/2022         | \$249,000.00          | \$248,626.50                          | \$248,626.50          | 3.53%         | 4.962<br>4.443        | \$96.77<br>\$240,952.32       | (\$7,674.18)               | 0.30%        |                        |
| <b>SubTotal</b> |   |                                | <b>\$6,630,000.00</b> | <b>\$6,607,213.44</b>                 | <b>\$6,607,213.44</b> | <b>1.84%</b>  |                       | <b>\$6,404,553.85</b>         | <b>(\$202,659.59)</b>      | <b>8.05%</b> |                        |

**U.S. Treasury Bond**

|                 |                          |                        |                       |                                      |                       |              |                |                         |                      |              |            |
|-----------------|--------------------------|------------------------|-----------------------|--------------------------------------|-----------------------|--------------|----------------|-------------------------|----------------------|--------------|------------|
| 912828Z29       | UST 1.500%<br>01/15/2023 | 1/31/2022<br>2/1/2022  | \$750,000.00          | \$755,097.66                         | \$755,097.66          | 0.78%        | 0.293<br>0.293 | \$99.44<br>\$745,826.25 | (\$9,271.41)         | 0.94%        | Aaa<br>AA+ |
| 91282CFA4       | UST 3.000%<br>07/31/2024 | 9/15/2022<br>9/16/2022 | \$750,000.00          | \$738,017.58<br>\$2,873.64           | \$740,891.22          | 3.89%        | 1.836<br>1.792 | \$97.80<br>\$733,476.75 | (\$4,540.83)         | 0.92%        | Aaa<br>AA+ |
| 9128283P3       | UST 2.250%<br>12/31/2024 | 3/24/2022<br>3/25/2022 | \$500,000.00          | \$498,730.47                         | \$498,730.47          | 2.34%        | 2.255<br>2.153 | \$95.83<br>\$479,140.00 | (\$19,590.47)        | 0.60%        | Aaa<br>AA+ |
| <b>SubTotal</b> |                          |                        | <b>\$2,000,000.00</b> | <b>\$1,991,845.71<br/>\$2,873.64</b> | <b>\$1,994,719.35</b> | <b>2.33%</b> |                | <b>\$1,958,443.00</b>   | <b>(\$33,402.71)</b> | <b>2.46%</b> |            |

**U.S. Treasury Note**

|           |                          |                        |                |              |              |       |                |                         |               |       |            |
|-----------|--------------------------|------------------------|----------------|--------------|--------------|-------|----------------|-------------------------|---------------|-------|------------|
| 912828Q29 | UST 1.500%<br>03/31/2023 | 3/24/2022<br>3/25/2022 | \$1,000,000.00 | \$999,257.81 | \$999,257.81 | 1.57% | 0.499<br>0.488 | \$98.83<br>\$988,280.00 | (\$10,977.81) | 1.24% | Aaa<br>AA+ |
|-----------|--------------------------|------------------------|----------------|--------------|--------------|-------|----------------|-------------------------|---------------|-------|------------|

Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of September 30, 2022



| CUSIP     | Security Description     | Trade Date/<br>Settlement Date | Par Value      | Principal Cost/<br>Purchased Interest | Total Cost     | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets | Moody's/<br>S&P Rating |
|-----------|--------------------------|--------------------------------|----------------|---------------------------------------|----------------|---------------|-----------------------|-------------------------------|----------------------------|-------------|------------------------|
| 912828Q29 | UST 1.500%<br>03/31/2023 | 3/30/2022<br>3/31/2022         | \$530,000.00   | \$528,944.14                          | \$528,944.14   | 1.70%         | 0.499<br>0.488        | \$98.83<br>\$523,788.40       | (\$5,155.74)               | 0.66%       | Aaa<br>AA+             |
| 912828ZH6 | UST 0.250%<br>04/15/2023 | 10/22/2021<br>10/25/2021       | \$1,000,000.00 | \$998,828.13                          | \$998,828.13   | 0.33%         | 0.540<br>0.531        | \$98.03<br>\$980,310.00       | (\$18,518.13)              | 1.23%       | Aaa<br>AA+             |
| 91282CCK5 | UST 0.125%<br>06/30/2023 | 6/25/2021<br>6/30/2021         | \$1,200,000.00 | \$1,196,625.00                        | \$1,196,625.00 | 0.27%         | 0.748<br>0.735        | \$97.08<br>\$1,164,936.00     | (\$31,689.00)              | 1.46%       | Aaa<br>AA+             |
| 91282CCN9 | UST 0.125%<br>07/31/2023 | 8/18/2021<br>8/19/2021         | \$1,025,000.00 | \$1,023,158.20                        | \$1,023,158.20 | 0.22%         | 0.833<br>0.817        | \$96.68<br>\$991,011.00       | (\$32,147.20)              | 1.24%       | Aaa<br>AA+             |
| 91282CAF8 | UST 0.125%<br>08/15/2023 | 7/26/2021<br>7/27/2021         | \$500,000.00   | \$499,160.16                          | \$499,160.16   | 0.21%         | 0.874<br>0.857        | \$96.55<br>\$482,735.00       | (\$16,425.16)              | 0.61%       | Aaa<br>AA+             |
| 91282CDA6 | UST 0.250%<br>09/30/2023 | 9/28/2021<br>9/30/2021         | \$1,000,000.00 | \$998,906.25                          | \$998,906.25   | 0.30%         | 1.000<br>0.979        | \$96.12<br>\$961,170.00       | (\$37,736.25)              | 1.21%       | Aaa<br>AA+             |
| 91282CAP6 | UST 0.125%<br>10/15/2023 | 10/21/2021<br>10/22/2021       | \$1,000,000.00 | \$993,359.37                          | \$993,359.37   | 0.46%         | 1.041<br>1.020        | \$95.81<br>\$958,090.00       | (\$35,269.37)              | 1.20%       | Aaa<br>AA+             |
| 91282CAW1 | UST 0.250%<br>11/15/2023 | 10/29/2021<br>10/29/2021       | \$680,000.00   | \$676,095.31                          | \$676,095.31   | 0.53%         | 1.126<br>1.102        | \$95.64<br>\$650,358.80       | (\$25,736.51)              | 0.82%       | Aaa<br>AA+             |
| 91282CCT6 | UST 0.375%<br>08/15/2024 | 8/26/2021<br>8/27/2021         | \$500,000.00   | \$498,769.53                          | \$498,769.53   | 0.46%         | 1.877<br>1.832        | \$93.09<br>\$465,470.00       | (\$33,299.53)              | 0.58%       | Aaa<br>AA+             |
| 91282CDB4 | UST 0.625%<br>10/15/2024 | 10/28/2021<br>10/29/2021       | \$500,000.00   | \$497,910.16                          | \$497,910.16   | 0.77%         | 2.044<br>1.985        | \$93.01<br>\$465,040.00       | (\$32,870.16)              | 0.58%       | Aaa<br>AA+             |
| 91282ZT0  | UST 0.250%<br>05/31/2025 | 4/26/2021<br>4/27/2021         | \$1,750,000.00 | \$1,723,544.92                        | \$1,723,544.92 | 0.62%         | 2.668<br>2.601        | \$90.02<br>\$1,575,402.50     | (\$148,142.42)             | 1.98%       | Aaa<br>AA+             |
| 91282CAM3 | UST 0.250%<br>09/30/2025 | 10/14/2021<br>10/15/2021       | \$465,000.00   | \$453,938.09                          | \$453,938.09   | 0.86%         | 3.003<br>2.925        | \$88.96<br>\$413,650.05       | (\$40,288.04)              | 0.52%       | Aaa<br>AA+             |
| 91282CAT8 | UST 0.250%<br>10/31/2025 | 10/27/2021<br>10/28/2021       | \$750,000.00   | \$728,056.64                          | \$728,056.64   | 1.00%         | 3.088<br>3.007        | \$88.64<br>\$664,807.50       | (\$63,249.14)              | 0.84%       | Aaa<br>AA+             |
| 91282CAZ4 | UST 0.375%<br>11/30/2025 | 10/28/2021<br>10/29/2021       | \$750,000.00   | \$729,462.89                          | \$729,462.89   | 1.06%         | 3.170<br>3.080        | \$88.75<br>\$665,595.00       | (\$63,867.89)              | 0.84%       | Aaa<br>AA+             |
| 91282CBC4 | UST 0.375%<br>12/31/2025 | 10/28/2021<br>10/29/2021       | \$750,000.00   | \$728,613.28                          | \$728,613.28   | 1.08%         | 3.255<br>3.164        | \$88.53<br>\$663,952.50       | (\$64,660.78)              | 0.83%       | Aaa<br>AA+             |
| 91282CBH3 | UST 0.375%<br>01/31/2026 | 4/26/2021<br>4/27/2021         | \$1,250,000.00 | \$1,225,048.83                        | \$1,225,048.83 | 0.80%         | 3.340<br>3.246        | \$88.17<br>\$1,102,150.00     | (\$122,898.83)             | 1.38%       | Aaa<br>AA+             |
| 91282CBQ3 | UST 0.500%<br>02/28/2026 | 10/28/2021<br>10/29/2021       | \$750,000.00   | \$730,751.95                          | \$730,751.95   | 1.11%         | 3.416<br>3.314        | \$88.33<br>\$662,490.00       | (\$68,261.95)              | 0.83%       | Aaa<br>AA+             |
| 91282CBT7 | UST 0.750%<br>03/31/2026 | 4/26/2021<br>4/27/2021         | \$1,250,000.00 | \$1,245,654.30                        | \$1,245,654.30 | 0.82%         | 3.501<br>3.370        | \$88.90<br>\$1,111,225.00     | (\$134,429.30)             | 1.40%       | Aaa<br>AA+             |

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of September 30, 2022



| CUSIP              | Security Description     | Trade Date/<br>Settlement Date | Par Value              | Principal Cost/<br>Purchased Interest        | Total Cost             | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets    | Moody's/<br>S&P Rating |
|--------------------|--------------------------|--------------------------------|------------------------|--|------------------------|---------------|-----------------------|-------------------------------|----------------------------|----------------|------------------------|
| 91282CCJ8          | UST 0.875%<br>06/30/2026 | 10/22/2021<br>10/25/2021       | \$500,000.00           | \$493,027.34                                 | \$493,027.34           | 1.18%         | 3.751<br>3.605        | \$88.70<br>\$443,475.00       | (\$49,552.34)              | 0.56%          | Aaa<br>AA+             |
| 91282CCW9          | UST 0.750%<br>08/31/2026 | 8/26/2021<br>8/31/2021         | \$500,000.00           | \$497,734.38                                 | \$497,734.38           | 0.84%         | 3.921<br>3.780        | \$87.86<br>\$439,315.00       | (\$58,419.38)              | 0.55%          | Aaa<br>AA+             |
| 91282CCZ2          | UST 0.875%<br>09/30/2026 | 9/29/2021<br>9/30/2021         | \$500,000.00           | \$496,699.22                                 | \$496,699.22           | 1.01%         | 4.003<br>3.833        | \$88.13<br>\$440,645.00       | (\$56,054.22)              | 0.55%          | Aaa<br>AA+             |
| 912828U24          | UST 2.000%<br>11/15/2026 | 7/13/2022<br>7/14/2022         | \$795,000.00           | \$760,467.19<br>\$2,592.39                   | \$763,059.58           | 3.08%         | 4.129<br>3.858        | \$92.02<br>\$731,582.85       | (\$28,884.34)              | 0.92%          | Aaa<br>AA+             |
| 912828Z78          | UST 1.500%<br>01/31/2027 | 5/9/2022<br>5/10/2022          | \$245,000.00           | \$229,017.58                                 | \$229,017.58           | 2.99%         | 4.340<br>4.107        | \$89.83<br>\$220,078.60       | (\$8,938.98)               | 0.28%          | Aaa<br>AA+             |
| 91282CEF4          | UST 2.500%<br>03/31/2027 | 5/31/2022<br>5/31/2022         | \$455,000.00           | \$447,979.49                                 | \$447,979.49           | 2.84%         | 4.501<br>4.129        | \$93.61<br>\$425,907.30       | (\$22,072.19)              | 0.54%          | Aaa<br>AA+             |
| 91282CEN7          | UST 2.750%<br>04/30/2027 | 4/28/2022<br>5/2/2022          | \$245,000.00           | \$243,325.20<br>\$36.62                      | \$243,361.82           | 2.90%         | 4.584<br>4.281        | \$94.57<br>\$231,686.70       | (\$11,638.50)              | 0.29%          | Aaa<br>AA+             |
| 912828X88          | UST 2.375%<br>05/15/2027 | 7/25/2022<br>7/26/2022         | \$960,000.00           | \$936,937.50<br>\$4,460.87                   | \$941,398.37           | 2.91%         | 4.625<br>4.261        | \$92.90<br>\$891,792.00       | (\$45,145.50)              | 1.12%          | Aaa<br>AA+             |
| 91282CET4          | UST 2.625%<br>05/31/2027 | 5/27/2022<br>5/31/2022         | \$810,000.00           | \$807,247.27                                 | \$807,247.27           | 2.70%         | 4.668<br>4.281        | \$94.08<br>\$762,031.80       | (\$45,215.47)              | 0.96%          | Aaa<br>AA+             |
| 91282CEW7          | UST 3.250%<br>06/30/2027 | 8/30/2022<br>8/31/2022         | \$266,000.00           | \$265,210.31<br>\$1,456.50                   | \$266,666.81           | 3.32%         | 4.751<br>4.303        | \$96.60<br>\$256,950.68       | (\$8,259.63)               | 0.32%          | Aaa<br>AA+             |
| 91282CFB2          | UST 2.750%<br>07/31/2027 | 9/15/2022<br>9/16/2022         | \$1,000,000.00         | \$959,140.63<br>\$3,512.23                   | \$962,652.86           | 3.67%         | 4.836<br>4.432        | \$94.36<br>\$943,590.00       | (\$15,550.63)              | 1.19%          | Aaa<br>AA+             |
| <b>SubTotal</b>    |                          |                                | <b>\$22,926,000.00</b> | <b>\$22,612,871.07</b><br><b>\$12,058.61</b> | <b>\$22,624,929.68</b> | <b>1.23%</b>  |                       | <b>\$21,277,516.68</b>        | <b>(\$1,335,354.39)</b>    | <b>26.73%</b>  |                        |
| <b>Grand Total</b> |                          |                                | <b>\$83,938,405.49</b> | <b>\$83,333,387.43</b><br><b>\$17,796.78</b> | <b>\$83,351,184.21</b> | <b>1.70%</b>  |                       | <b>\$79,603,409.67</b>        | <b>(\$3,729,977.76)</b>    | <b>100.00%</b> |                        |

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**TRANSACTION STATEMENT**

As of September 30, 2022



| Transaction Type | Trade Date | Settlement Date | CUSIP     | Security Description                            | Par Value           | Principal Amount    | Purchased Interest | Total Cost          | Yield at Cost |
|------------------|------------|-----------------|-----------|---|---------------------|---------------------|--------------------|---------------------|---------------|
| <b>Purchase</b>  |            |                 |           |   |                     |                     |                    |                     |               |
| Purchase         | 8/30/2022  | 9/9/2022        | 89235MPB1 | Toyota Financial Savings Bank 3.600% 09/09/2027 | 245,000.00          | 244,142.50          |                    | 244,142.50          | 3.68%         |
| Purchase         | 8/30/2022  | 9/15/2022       | 732329BD8 | Ponce Bank 3.500% 09/15/2027                    | 249,000.00          | 248,626.50          |                    | 248,626.50          | 3.53%         |
| Purchase         | 9/14/2022  | 9/15/2022       | 3133ENL99 | FFCB 3.375% 09/15/2027                          | 1,000,000.00        | 986,010.00          |                    | 986,010.00          | 3.68%         |
| Purchase         | 9/15/2022  | 9/16/2022       | 91282CFB2 | UST 2.750% 07/31/2027                           | 1,000,000.00        | 959,140.63          | 3,512.23           | 962,652.86          | 3.67%         |
| Purchase         | 9/15/2022  | 9/16/2022       | 91282CFA4 | UST 3.000% 07/31/2024                           | 750,000.00          | 738,017.58          | 2,873.64           | 740,891.22          | 3.89%         |
| Purchase         | 9/15/2022  | 9/16/2022       | 3133ENJ84 | FFCB 3.375% 08/26/2024                          | 750,000.00          | 742,252.50          | 1,406.25           | 743,658.75          | 3.93%         |
| Purchase         | 9/20/2022  | 9/21/2022       | 3130AFBC0 | FHLB 3.250% 09/13/2024                          | 850,000.00          | 836,485.85          | 613.89             | 837,099.74          | 4.09%         |
| <b>Total</b>     |            |                 |           |   | <b>4,844,000.00</b> | <b>4,754,675.56</b> | <b>8,406.01</b>    | <b>4,763,081.57</b> |               |

| Transaction Type | Trade Date | Settlement Date | CUSIP     | Security Description                 | Par Value         | Principal Cost    | Total Proceeds    | Realized Gain/Loss |
|------------------|------------|-----------------|-----------|--------------------------------------|-------------------|-------------------|-------------------|--------------------|
| <b>Maturity</b>  |            |                 |           |                                      |                   |                   |                   |                    |
| Maturity         | 9/19/2022  | 9/19/2022       | 20726ACE6 | Congressional Bank 0.200% 09/19/2022 | 249,000.00        | 248,875.50        | 249,000.00        | 124.50             |
| <b>Total</b>     |            |                 |           |                                      | <b>249,000.00</b> | <b>248,875.50</b> | <b>249,000.00</b> | <b>124.50</b>      |

| Transaction Type          | Payment Date | Settlement Date | CUSIP     | Security Description                       | Interest Received |
|---------------------------|--------------|-----------------|-----------|--|-------------------|
| <b>Interest/Dividends</b> |              |                 |           |  |                   |
| Interest/Dividends        | 9/1/2022     | 9/1/2022        | 538036HC1 | Live Oak Banking Company 1.800% 12/11/2023 | 152.88            |
| Interest/Dividends        | 9/1/2022     | 9/1/2022        | 31846V567 | First American Funds, Inc.                 | 516.78            |
| Interest/Dividends        | 9/8/2022     | 9/8/2022        | 3130AB3H7 | FHLB 2.375% 03/08/2024                     | 5,937.50          |



Cleveland Public Library Operating Account

**TRANSACTION STATEMENT**

As of September 30, 2022



| Transaction Type   | Payment Date | Settlement Date | CUSIP     | Security Description                                     | Interest Received |
|--------------------|--------------|-----------------|-----------|--|-------------------|
| Interest/Dividends | 9/9/2022     | 9/9/2022        | 02589ABQ4 | American Express National Bank 2.000% 03/09/2027         | 2,490.30          |
| Interest/Dividends | 9/12/2022    | 9/12/2022       | 32056GDH0 | First Internet Bancorp 0.850% 05/13/2024                 | 179.76            |
| Interest/Dividends | 9/13/2022    | 9/13/2022       | 29278TLF5 | EnerBank USA 1.800% 09/13/2023                           | 380.66            |
| Interest/Dividends | 9/14/2022    | 9/14/2022       | 06251A2E9 | Bank Hapoalim B.M. 0.300% 09/14/2023                     | 376.57            |
| Interest/Dividends | 9/19/2022    | 9/19/2022       | 20726ACE6 | Congressional Bank 0.200% 09/19/2022                     | 43.66             |
| Interest/Dividends | 9/19/2022    | 9/19/2022       | 3130ANVB3 | FHLB 0.800% 09/17/2025                                   | 1,800.00          |
| Interest/Dividends | 9/19/2022    | 9/19/2022       | 949495AQ8 | Wells Fargo National Bank West 1.900% 01/17/2023         | 401.81            |
| Interest/Dividends | 9/19/2022    | 9/19/2022       | 949763M78 | Wells Fargo Bank, National Association 1.950% 10/18/2024 | 372.64            |
| Interest/Dividends | 9/21/2022    | 9/21/2022       | 81768PAF3 | ServisFirst Bank 1.600% 02/21/2023                       | 338.37            |
| Interest/Dividends | 9/23/2022    | 9/23/2022       | 3130AK6G6 | FHLB 0.390% 09/23/2024                                   | 1,579.50          |
| Interest/Dividends | 9/23/2022    | 9/23/2022       | 3137EAEX3 | FMCC 0.375% 09/23/2025                                   | 1,687.50          |
| Interest/Dividends | 9/26/2022    | 9/26/2022       | 05465DAK4 | Axos Bank 1.650% 03/26/2024                              | 348.94            |
| Interest/Dividends | 9/26/2022    | 9/26/2022       | 3133EMBD3 | FFCB 0.360% 09/24/2024                                   | 1,800.00          |
| Interest/Dividends | 9/26/2022    | 9/26/2022       | 3134GWUS3 | FMCC 0.400% 09/24/2024                                   | 2,000.00          |
| Interest/Dividends | 9/27/2022    | 9/27/2022       | 20033AZ58 | Comenity Capital Bank 2.500% 06/27/2024                  | 528.70            |
| Interest/Dividends | 9/27/2022    | 9/27/2022       | 3130ANZ60 | FHLB 0.500% 06/27/2025                                   | 937.50            |
| Interest/Dividends | 9/29/2022    | 9/29/2022       | 3134GWXC5 | FMCC 0.350% 03/29/2024                                   | 1,750.00          |
| Interest/Dividends | 9/30/2022    | 9/30/2022       | 912828Q29 | UST 1.500% 03/31/2023                                    | 11,475.00         |
| Interest/Dividends | 9/30/2022    | 9/30/2022       | 15118RRH2 | Celtic Bank Corporation 1.850% 08/30/2024                | 391.24            |

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**TRANSACTION STATEMENT**

As of September 30, 2022



| Transaction Type   | Payment Date | Settlement Date | CUSIP     | Security Description                    | Interest Received |
|--------------------|--------------|-----------------|-----------|---|-------------------|
| Interest/Dividends | 9/30/2022    | 9/30/2022       | 654062JR0 | Nicolet National Bank 1.150% 03/28/2024 | 235.36            |
| Interest/Dividends | 9/30/2022    | 9/30/2022       | 70212VAA6 | Partners Bank 0.350% 06/30/2023         | 72.83             |
| Interest/Dividends | 9/30/2022    | 9/30/2022       | 91282CAM3 | UST 0.250% 09/30/2025                   | 581.25            |
| Interest/Dividends | 9/30/2022    | 9/30/2022       | 91282CBT7 | UST 0.750% 03/31/2026                   | 4,687.50          |
| Interest/Dividends | 9/30/2022    | 9/30/2022       | 3130ANYN4 | FHLB 1.000% 09/30/2026                  | 2,500.00          |
| Interest/Dividends | 9/30/2022    | 9/30/2022       | 91282CDA6 | UST 0.250% 09/30/2023                   | 1,250.00          |
| Interest/Dividends | 9/30/2022    | 9/30/2022       | 91282CCZ2 | UST 0.875% 09/30/2026                   | 2,187.50          |
| Interest/Dividends | 9/30/2022    | 9/30/2022       | 3130AP3C7 | FHLB 1.100% 09/30/2026                  | 3,300.00          |
| Interest/Dividends | 9/30/2022    | 9/30/2022       | 91282CEF4 | UST 2.500% 03/31/2027                   | 5,687.50          |
| <b>Total</b>       |              |                 |           |   | <b>55,991.25</b>  |

| Transaction Type     | Trade Date | Settlement Date | Transaction Description | Amount              |
|----------------------|------------|-----------------|-------------------------|---------------------|
| <b>Contribution</b>  |            |                 |                         |                     |
| Contribution         | 9/1/2022   | 9/1/2022        | Cash In                 | 4,000,000.00        |
| <b>Total</b>         |            |                 |                         | <b>4,000,000.00</b> |
| <b>Custodian Fee</b> |            |                 |                         |                     |
| Custodian Fee        | 9/26/2022  | 9/26/2022       | Cash Out                | (502.96)            |
| <b>Total</b>         |            |                 |                         | <b>(502.96)</b>     |

**STATEMENT DISCLOSURE**

As of September 30, 2022



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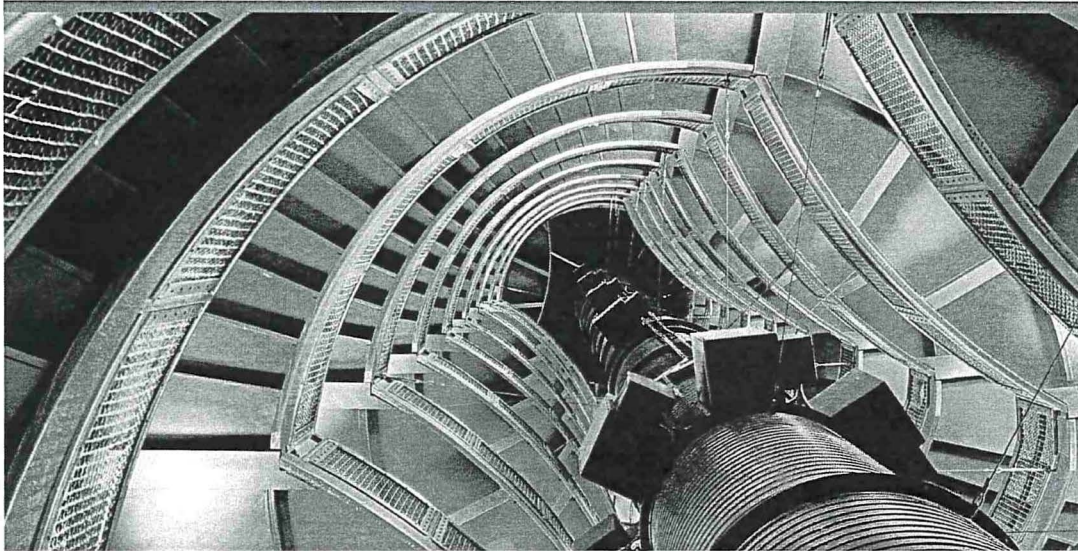
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**Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.**

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**MEEDER**  
PUBLIC FUNDS



## **Cleveland Public Library 2019A Tax-Exempt Bond Proceeds**

Monthly Investment Report  
September 30, 2022

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

**PORTFOLIO SUMMARY**

As of September 30, 2022



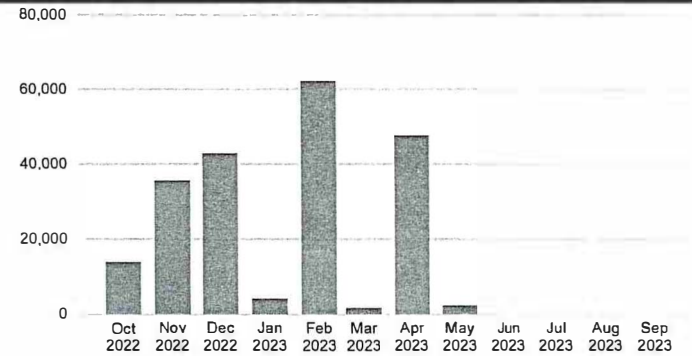
**MONTHLY RECONCILIATION**

|                             |                      |
|-----------------------------|----------------------|
| <b>Beginning Book Value</b> | <b>26,359,515.07</b> |
| Contributions               |                      |
| Withdrawals                 | (3,500,000.00)       |
| Prior Month Custodian Fees  | (220.38)             |
| Realized Gains/Losses       | 12,075.00            |
| Gross Interest Earnings     | 3,480.78             |
| <b>Ending Book Value</b>    | <b>22,874,850.47</b> |

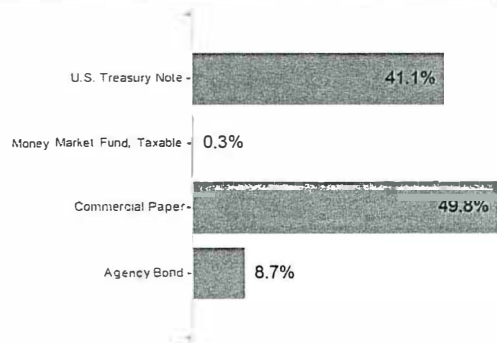
**PORTFOLIO CHARACTERISTICS**

|                              |          |
|------------------------------|----------|
| Portfolio Yield to Maturity  | 1.59%    |
| Portfolio Effective Duration | 0.31 yrs |
| Weighted Average Maturity    | 0.31 yrs |

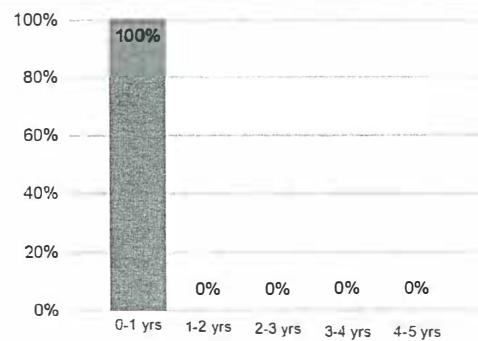
**PROJECTED MONTHLY INCOME SCHEDULE**



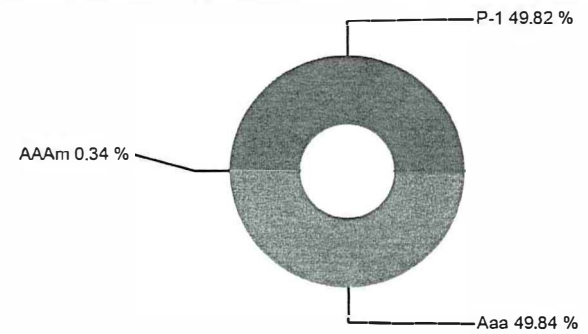
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



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Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**PROJECTED INCOME SCHEDULE**

As of September 30, 2022



| CUSIP        | SECURITY DESCRIPTION                                       | Oct 2022      | Nov 2022      | Dec 2022      | Jan 2023     | Feb 2023      | Mar 2023     | Apr 2023      | May 2023     | Jun 2023 | Jul 2023 | Aug 2023 | Sep 2023 |
|--------------|--|---------------|---------------|---------------|--------------|---------------|--------------|---------------|--------------|----------|----------|----------|----------|
| 2254EBMG3    | Credit Suisse AG<br>12/16/2022                             |               |               | 39,227        |              |               |              |               |              |          |          |          |          |
| 3130AKJD9    | FHLB 0.140% 12/29/2022                                     |               |               | 3,800         |              |               |              |               |              |          |          |          |          |
| 53948BPA1    | Lloyds Bank Corporate<br>Markets PLC 02/10/2023            |               |               |               |              | 36,206        |              |               |              |          |          |          |          |
| 63873KLM7    | Natixis 11/21/2022   |               | 34,485        |               |              |               |              |               |              |          |          |          |          |
| 8923A1PT2    | Toyota Credit de Puerto<br>Rico Corp. 4.199%<br>02/27/2023 |               |               |               |              | 26,110        |              |               |              |          |          |          |          |
| 8923A1RE3    | Toyota Credit de Puerto<br>Rico Corp. 04/14/2023           |               |               |               |              |               |              | 47,827        |              |          |          |          |          |
| 91282CAR2    | UST 0.125% 10/31/2022                                      | 14,082        |               |               |              |               |              |               |              |          |          |          |          |
| 91282CBG5    | UST 0.125% 01/31/2023                                      |               |               |               | 4,297        |               |              |               |              |          |          |          |          |
| 91282CBU4    | UST 0.125% 03/31/2023                                      |               |               |               |              |               | 1,875        |               |              |          |          |          |          |
| 91282CCD1    | UST 0.125% 05/31/2023                                      |               | 1,250         |               |              |               |              |               |              | 2,422    |          |          |          |
| <b>TOTAL</b> |  | <b>14,082</b> | <b>35,735</b> | <b>43,027</b> | <b>4,297</b> | <b>62,316</b> | <b>1,875</b> | <b>47,827</b> | <b>2,422</b> |          |          |          |          |

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Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**POSITION STATEMENT**

As of September 30, 2022



| CUSIP                            | Security Description                                       | Trade Date/<br>Settlement Date | Par Value              | Principal Cost/<br>Purchased Interest | Total Cost             | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets   | Moody's/<br>S&P Rating |
|----------------------------------|--|--------------------------------|------------------------|---------------------------------------|------------------------|---------------|-----------------------|-------------------------------|----------------------------|---------------|------------------------|
| <b>Cash and Cash Equivalents</b> |  |                                |                        |                                       |                        |               |                       |                               |                            |               |                        |
| 31846V567                        | First American Funds, Inc.                                 | 9/30/2022<br>9/30/2022         | \$77,844.44            | \$77,844.44                           | \$77,844.44            | 2.74%         | 0.003<br>0.003        | \$1.00<br>\$77,844.44         | \$0.00                     | 0.28%         | AAAm                   |
| STAROHIO                         | STAR Ohio XX703  | 9/30/2022<br>9/30/2022         | \$5,372,904.33         | \$5,372,904.33                        | \$5,372,904.33         | 2.95%         | 0.003<br>0.003        | \$1.00<br>\$5,372,904.33      | \$0.00                     | 19.07%        | AAAm                   |
| <b>SubTotal</b>                  |  |                                | <b>\$5,450,748.77</b>  | <b>\$5,450,748.77</b>                 | <b>\$5,450,748.77</b>  | <b>2.95%</b>  |                       | <b>\$5,450,748.77</b>         | <b>\$0.00</b>              | <b>19.35%</b> |                        |
| <b>Agency Bond</b>               |  |                                |                        |                                       |                        |               |                       |                               |                            |               |                        |
| 3130AKJD9                        | FHLB 0.140%<br>12/29/2022                                  | 12/9/2020<br>12/29/2020        | \$2,000,000.00         | \$1,997,600.00                        | \$1,997,600.00         | 0.20%         | 0.247<br>0.245        | \$99.17<br>\$1,983,480.00     | (\$14,120.00)              | 7.04%         | Aaa<br>AA+             |
| <b>SubTotal</b>                  |  |                                | <b>\$2,000,000.00</b>  | <b>\$1,997,600.00</b>                 | <b>\$1,997,600.00</b>  | <b>0.20%</b>  |                       | <b>\$1,983,480.00</b>         | <b>(\$14,120.00)</b>       | <b>7.04%</b>  |                        |
| <b>Commercial Paper</b>          |  |                                |                        |                                       |                        |               |                       |                               |                            |               |                        |
| 63873KLM7                        | Natixis 11/21/2022   | 4/25/2022<br>4/26/2022         | \$3,000,000.00         | \$2,965,515.00                        | \$2,965,515.00         | 2.00%         | 0.142<br>0.142        | \$99.51<br>\$2,985,210.00     | \$19,695.00                | 10.60%        | P-1<br>A-1             |
| 2254EBMG3                        | Credit Suisse AG<br>12/16/2022                             | 5/16/2022<br>5/17/2022         | \$3,000,000.00         | \$2,960,772.51                        | \$2,960,772.51         | 2.24%         | 0.211<br>0.209        | \$99.21<br>\$2,976,180.00     | \$15,407.49                | 10.56%        | P-1<br>A-1             |
| 53948BPA1                        | Lloyds Bank<br>Corporate Markets<br>PLC 02/10/2023         | 5/17/2022<br>5/20/2022         | \$2,000,000.00         | \$1,963,794.44                        | \$1,963,794.44         | 2.50%         | 0.364<br>0.359        | \$98.47<br>\$1,969,480.00     | \$5,685.56                 | 6.99%         | P-1<br>A-1             |
| 8923A1PT2                        | Toyota Credit de<br>Puerto Rico Corp.<br>4.199% 02/27/2023 | 9/29/2022<br>9/29/2022         | \$1,500,000.00         | \$1,473,889.58                        | \$1,473,889.58         | 4.22%         | 0.411<br>0.404        | \$98.28<br>\$1,474,185.00     | \$295.42                   | 5.23%         | P-1<br>A-1+            |
| 8923A1RE3                        | Toyota Credit de<br>Puerto Rico Corp.<br>04/14/2023        | 9/29/2022<br>9/29/2022         | \$2,000,000.00         | \$1,952,172.78                        | \$1,952,172.78         | 4.48%         | 0.537<br>0.527        | \$97.62<br>\$1,952,300.00     | \$127.22                   | 6.93%         | P-1<br>A-1+            |
| <b>SubTotal</b>                  |  |                                | <b>\$11,500,000.00</b> | <b>\$11,316,144.31</b>                | <b>\$11,316,144.31</b> | <b>2.86%</b>  |                       | <b>\$11,357,355.00</b>        | <b>\$41,210.69</b>         | <b>40.31%</b> |                        |
| <b>U.S. Treasury Note</b>        |  |                                |                        |                                       |                        |               |                       |                               |                            |               |                        |
| 91282CAR2                        | UST 0.125%<br>10/31/2022                                   | 1/31/2022<br>2/1/2022          | \$3,500,000.00         | \$3,488,105.46                        | \$3,488,105.46         | 0.58%         | 0.085<br>0.086        | \$99.78<br>\$3,492,405.00     | \$4,299.54                 | 12.40%        | Aaa<br>AA+             |
| 91282CBG5                        | UST 0.125%<br>01/31/2023                                   | 6/21/2021<br>6/22/2021         | \$2,000,000.00         | \$1,996,953.13                        | \$1,996,953.13         | 0.22%         | 0.337<br>0.333        | \$98.83<br>\$1,976,640.00     | (\$20,313.13)              | 7.02%         | Aaa<br>AA+             |
| 91282CBU4                        | UST 0.125%<br>03/31/2023                                   | 6/3/2021<br>6/4/2021           | \$2,000,000.00         | \$1,999,375.00                        | \$1,999,375.00         | 0.14%         | 0.499<br>0.491        | \$98.15<br>\$1,962,900.00     | (\$36,475.00)              | 6.97%         | Aaa<br>AA+             |

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Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**POSITION STATEMENT**

As of September 30, 2022



| CUSIP              | Security Description     | Trade Date/<br>Settlement Date | Par Value              | Principal Cost/<br>Purchased Interest | Total Cost             | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets    | Moody's/<br>S&P Rating |
|--------------------|--------------------------|--------------------------------|------------------------|---------------------------------------|------------------------|---------------|-----------------------|-------------------------------|----------------------------|----------------|------------------------|
| 91282CCD1          | UST 0.125%<br>05/31/2023 | 6/3/2021<br>6/4/2021           | \$2,000,000.00         | \$1,998,828.13                        | \$1,998,828.13         | 0.15%         | 0.666<br>0.654        | \$97.40<br>\$1,948,040.00     | (\$50,788.13)              | 6.91%          | Aaa<br>AA+             |
| <b>SubTotal</b>    |                          |                                | <b>\$9,500,000.00</b>  | <b>\$9,483,261.72</b>                 | <b>\$9,483,261.72</b>  | <b>0.33%</b>  |                       | <b>\$9,379,985.00</b>         | <b>(\$103,276.72)</b>      | <b>33.30%</b>  |                        |
| <b>Grand Total</b> |                          |                                | <b>\$28,450,748.77</b> | <b>\$28,247,754.80</b>                | <b>\$28,247,754.80</b> | <b>1.85%</b>  |                       | <b>\$28,171,568.77</b>        | <b>(\$76,186.03)</b>       | <b>100.00%</b> |                        |

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**TRANSACTION STATEMENT**

As of September 30, 2022



| Transaction Type | Trade Date | Settlement Date | CUSIP     | Security Description                                 | Par Value           | Principal Amount    | Purchased Interest | Total Cost          | Yield at Cost |
|------------------|------------|-----------------|-----------|--|---------------------|---------------------|--------------------|---------------------|---------------|
| <b>Purchase</b>  |            |                 |           |  |                     |                     |                    |                     |               |
| Purchase         | 9/29/2022  | 9/29/2022       | 8923A1RE3 | Toyota Credit de Puerto Rico Corp. 04/14/2023        | 2,000,000.00        | 1,952,172.78        |                    | 1,952,172.78        | 4.48%         |
| Purchase         | 9/29/2022  | 9/29/2022       | 8923A1PT2 | Toyota Credit de Puerto Rico Corp. 4.199% 02/27/2023 | 1,500,000.00        | 1,473,889.58        |                    | 1,473,889.58        | 4.22%         |
| <b>Total</b>     |            |                 |           |  | <b>3,500,000.00</b> | <b>3,426,062.36</b> |                    | <b>3,426,062.36</b> |               |

| Transaction Type | Trade Date | Settlement Date | CUSIP     | Security Description                          | Par Value           | Principal Cost      | Total Proceeds      | Realized Gain/Loss |
|------------------|------------|-----------------|-----------|---|---------------------|---------------------|---------------------|--------------------|
| <b>Maturity</b>  |            |                 |           |   |                     |                     |                     |                    |
| Maturity         | 9/16/2022  | 9/16/2022       | 8923A1JG7 | Toyota Credit de Puerto Rico Corp. 09/16/2022 | 3,500,000.00        | 3,487,925.00        | 3,500,000.00        | 12,075.00          |
| <b>Total</b>     |            |                 |           |   | <b>3,500,000.00</b> | <b>3,487,925.00</b> | <b>3,500,000.00</b> | <b>12,075.00</b>   |

| Transaction Type          | Payment Date | Settlement Date | CUSIP     | Security Description       | Interest Received |
|---------------------------|--------------|-----------------|-----------|----------------------------|-------------------|
| <b>Interest/Dividends</b> |              |                 |           |                            |                   |
| Interest/Dividends        | 9/1/2022     | 9/1/2022        | 31846V567 | First American Funds, Inc. | 2,230.78          |
| Interest/Dividends        | 9/30/2022    | 9/30/2022       | 91282CBU4 | UST 0.125% 03/31/2023      | 1,250.00          |
| <b>Total</b>              |              |                 |           |                            | <b>3,480.78</b>   |

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**TRANSACTION STATEMENT**

As of September 30, 2022



| Transaction Type     | Trade Date | Settlement Date | Transaction Description | Amount                |
|----------------------|------------|-----------------|-------------------------|-----------------------|
| <b>Custodian Fee</b> |            |                 |                         |                       |
| Custodian Fee        | 9/26/2022  | 9/26/2022       | Cash Out                | (220.38)              |
| <b>Total</b>         |            |                 |                         | <b>(220.38)</b>       |
| <b>Withdrawal</b>    |            |                 |                         |                       |
| Withdrawal           | 9/6/2022   | 9/6/2022        | Cash Out                | (3,500,000.00)        |
| <b>Total</b>         |            |                 |                         | <b>(3,500,000.00)</b> |

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**STATEMENT DISCLOSURE**

As of September 30, 2022



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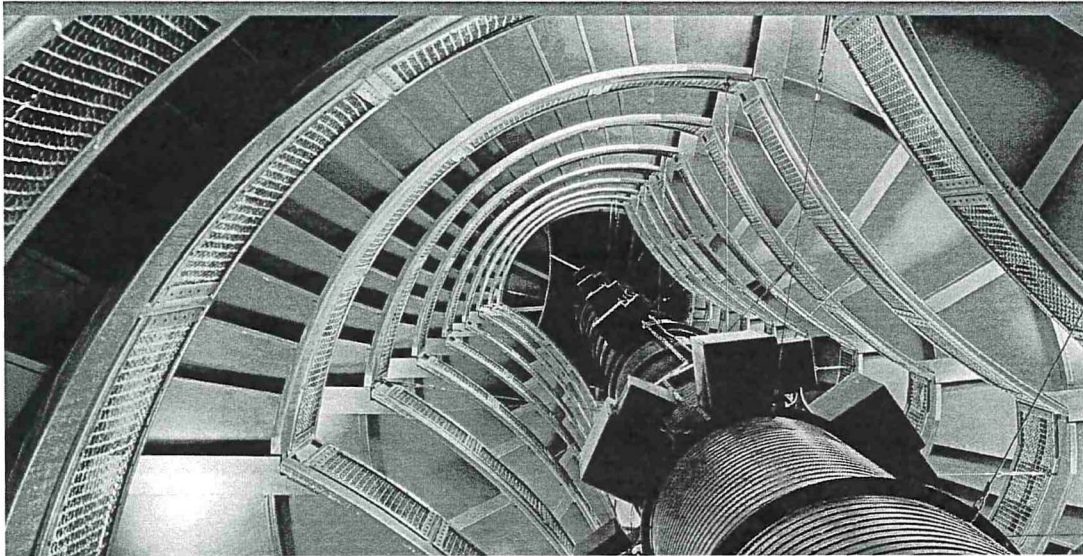
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## **Cleveland Public Library 2019B Taxable Bond Proceeds**

Monthly Investment Report  
September 30, 2022

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

**PORTFOLIO SUMMARY**

As of September 30, 2022



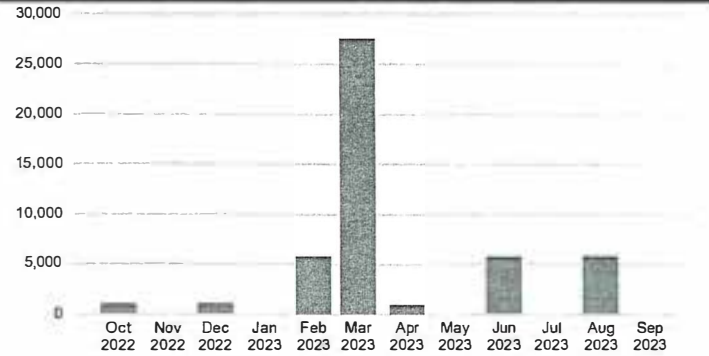
**MONTHLY RECONCILIATION**

|                             |                     |
|-----------------------------|---------------------|
| <b>Beginning Book Value</b> | <b>9,281,415.19</b> |
| Contributions               |                     |
| Withdrawals                 | (2,100,000.00)      |
| Prior Month Custodian Fees  | (76.35)             |
| Realized Gains/Losses       | 17,760.00           |
| Gross Interest Earnings     | 36,382.79           |
| <b>Ending Book Value</b>    | <b>7,235,481.63</b> |

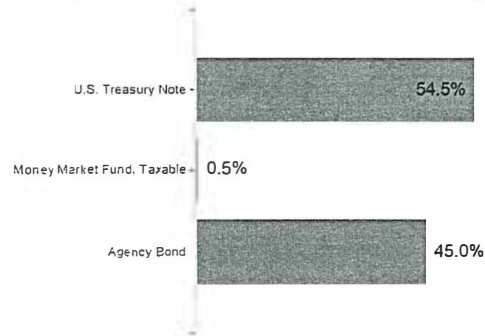
**PORTFOLIO CHARACTERISTICS**

|                              |          |
|------------------------------|----------|
| Portfolio Yield to Maturity  | 0.97%    |
| Portfolio Effective Duration | 0.83 yrs |
| Weighted Average Maturity    | 0.85 yrs |

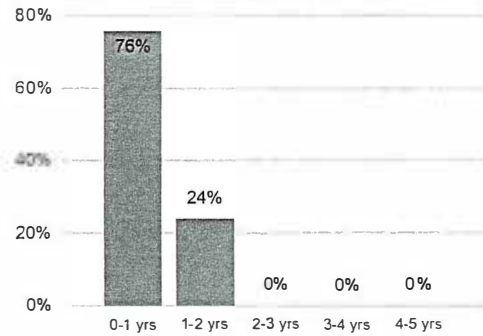
**PROJECTED MONTHLY INCOME SCHEDULE**



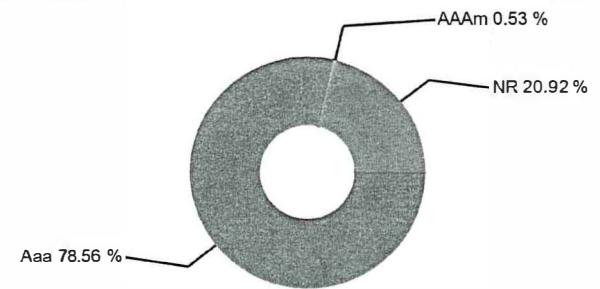
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



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Cleveland Public Library 2019B Taxable Bond Proceeds

**PROJECTED INCOME SCHEDULE**

As of September 30, 2022



| CUSIP        | SECURITY DESCRIPTION   | Oct 2022     | Nov 2022 | Dec 2022     | Jan 2023 | Feb 2023     | Mar 2023      | Apr 2023     | May 2023 | Jun 2023     | Jul 2023 | Aug 2023     | Sep 2023 |
|--------------|------------------------|--------------|----------|--------------|----------|--------------|---------------|--------------|----------|--------------|----------|--------------|----------|
| 3130AGWK7    | FHLB 1.500% 08/15/2024 |              |          |              |          | 5,813        |               |              |          |              |          | 5,813        |          |
| 3133EMBS0    | FFCB 0.200% 10/02/2023 | 1,000        |          |              |          |              |               | 1,000        |          |              |          |              |          |
| 31422BXH8    | AGM 0.850% 03/20/2023  |              |          |              |          |              | 6,375         |              |          |              |          |              |          |
| 912828Q29    | UST 1.500% 03/31/2023  |              |          |              |          |              | 12,578        |              |          |              |          |              |          |
| 912828T26    | UST 1.375% 09/30/2023  |              |          |              |          |              | 8,594         |              |          |              |          |              |          |
| 91282CCK5    | UST 0.125% 06/30/2023  |              |          | 1,063        |          |              |               |              |          | 5,777        |          |              |          |
| <b>TOTAL</b> |                        | <b>1,000</b> |          | <b>1,063</b> |          | <b>5,813</b> | <b>27,547</b> | <b>1,000</b> |          | <b>5,777</b> |          | <b>5,813</b> |          |

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Cleveland Public Library 2019B Taxable Bond Proceeds

**POSITION STATEMENT**

As of September 30, 2022



| CUSIP                            | Security Description       | Trade Date/<br>Settlement Date | Par Value             | Principal Cost/<br>Purchased Interest | Total Cost            | Yield at Cost | Maturity/<br>Duration | Market Price/<br>Market Value | Unrealized Gain/<br>(Loss) | % of Assets    | Moody's/<br>S&P Rating |
|----------------------------------|----------------------------|--------------------------------|-----------------------|---------------------------------------|-----------------------|---------------|-----------------------|-------------------------------|----------------------------|----------------|------------------------|
| <b>Cash and Cash Equivalents</b> |                            |                                |                       |                                       |                       |               |                       |                               |                            |                |                        |
| 31846V567                        | First American Funds, Inc. | 9/30/2022<br>9/30/2022         | \$37,274.54           | \$37,274.54                           | \$37,274.54           | 2.74%         | 0.003<br>0.003        | \$1.00<br>\$37,274.54         | \$0.00                     | 0.41%          | AAAm                   |
| STAROHIO                         | STAR Ohio XX702            | 9/30/2022<br>9/30/2022         | \$2,102,865.42        | \$2,102,865.42                        | \$2,102,865.42        | 2.95%         | 0.003<br>0.003        | \$1.00<br>\$2,102,865.42      | \$0.00                     | 22.93%         | AAAm                   |
| <b>SubTotal</b>                  |                            |                                | <b>\$2,140,139.96</b> | <b>\$2,140,139.96</b>                 | <b>\$2,140,139.96</b> | <b>2.95%</b>  |                       | <b>\$2,140,139.96</b>         | <b>\$0.00</b>              | <b>23.34%</b>  |                        |
| <b>Agency Bond</b>               |                            |                                |                       |                                       |                       |               |                       |                               |                            |                |                        |
| 31422BXH8                        | AGM 0.850%<br>03/20/2023   | 3/25/2020<br>3/27/2020         | \$1,500,000.00        | \$1,500,000.00                        | \$1,500,000.00        | 0.85%         | 0.468<br>0.462        | \$98.56<br>\$1,478,415.00     | (\$21,585.00)              | 16.12%         |                        |
| 3133EMBS0                        | FFCB 0.200%<br>10/02/2023  | 10/5/2020<br>10/6/2020         | \$1,000,000.00        | \$998,190.00                          | \$998,190.00          | 0.26%         | 1.005<br>0.985        | \$96.08<br>\$960,790.00       | (\$37,400.00)              | 10.48%         | Aaa<br>AA+             |
| 3130AGWK7                        | FHLB 1.500%<br>08/15/2024  | 9/26/2019<br>9/27/2019         | \$775,000.00          | \$771,187.00                          | \$771,187.00          | 1.61%         | 1.877<br>1.816        | \$95.24<br>\$738,071.25       | (\$33,115.75)              | 8.05%          | Aaa<br>AA+             |
| <b>SubTotal</b>                  |                            |                                | <b>\$3,275,000.00</b> | <b>\$3,269,377.00</b>                 | <b>\$3,269,377.00</b> | <b>0.85%</b>  |                       | <b>\$3,177,276.25</b>         | <b>(\$92,100.75)</b>       | <b>34.64%</b>  |                        |
| <b>U.S. Treasury Note</b>        |                            |                                |                       |                                       |                       |               |                       |                               |                            |                |                        |
| 912828Q29                        | UST 1.500%<br>03/31/2023   | 9/18/2019<br>9/19/2019         | \$1,000,000.00        | \$994,921.88                          | \$994,921.88          | 1.65%         | 0.499<br>0.488        | \$98.83<br>\$988,280.00       | (\$6,641.88)               | 10.78%         | Aaa<br>AA+             |
| 91282CCK5                        | UST 0.125%<br>06/30/2023   | 6/24/2021<br>6/30/2021         | \$1,700,000.00        | \$1,695,285.16                        | \$1,695,285.16        | 0.26%         | 0.748<br>0.735        | \$97.08<br>\$1,650,326.00     | (\$44,959.16)              | 17.99%         | Aaa<br>AA+             |
| 912828T26                        | UST 1.375%<br>09/30/2023   | 10/25/2019<br>10/28/2019       | \$1,250,000.00        | \$1,238,623.05                        | \$1,238,623.05        | 1.62%         | 1.000<br>0.971        | \$97.21<br>\$1,215,137.50     | (\$23,485.55)              | 13.25%         | Aaa<br>AA+             |
| <b>SubTotal</b>                  |                            |                                | <b>\$3,950,000.00</b> | <b>\$3,928,830.09</b>                 | <b>\$3,928,830.09</b> | <b>1.05%</b>  |                       | <b>\$3,853,743.50</b>         | <b>(\$75,086.59)</b>       | <b>42.02%</b>  |                        |
| <b>Grand Total</b>               |                            |                                | <b>\$9,365,139.96</b> | <b>\$9,338,347.05</b>                 | <b>\$9,338,347.05</b> | <b>1.42%</b>  |                       | <b>\$9,171,159.71</b>         | <b>(\$167,187.34)</b>      | <b>100.00%</b> |                        |

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Cleveland Public Library 2019B Taxable Bond Proceeds

**TRANSACTION STATEMENT**

As of September 30, 2022



| Transaction Type | Trade Date | Settlement Date | CUSIP     | Security Description   | Par Value           | Principal Cost      | Total Proceeds      | Realized Gain/Loss |
|------------------|------------|-----------------|-----------|------------------------|---------------------|---------------------|---------------------|--------------------|
| <b>Maturity</b>  |            |                 |           |                        |                     |                     |                     |                    |
| Maturity         | 9/6/2022   | 9/6/2022        | 3135G0W33 | FNMA 1.375% 09/06/2022 | 2,000,000.00        | 1,982,240.00        | 2,000,000.00        | 17,760.00          |
| <b>Total</b>     |            |                 |           |                        | <b>2,000,000.00</b> | <b>1,982,240.00</b> | <b>2,000,000.00</b> | <b>17,760.00</b>   |

| Transaction Type          | Payment Date | Settlement Date | CUSIP     | Security Description       | Interest Received |
|---------------------------|--------------|-----------------|-----------|----------------------------|-------------------|
| <b>Interest/Dividends</b> |              |                 |           |                            |                   |
| Interest/Dividends        | 9/1/2022     | 9/1/2022        | 31846V567 | First American Funds, Inc. | 164.04            |
| Interest/Dividends        | 9/6/2022     | 9/6/2022        | 3135G0W33 | FNMA 1.375% 09/06/2022     | 13,750.00         |
| Interest/Dividends        | 9/20/2022    | 9/20/2022       | 31422BXH8 | AGM 0.850% 03/20/2023      | 6,375.00          |
| Interest/Dividends        | 9/30/2022    | 9/30/2022       | 912828Q29 | UST 1.500% 03/31/2023      | 7,500.00          |
| Interest/Dividends        | 9/30/2022    | 9/30/2022       | 912828T26 | UST 1.375% 09/30/2023      | 8,593.75          |
| <b>Total</b>              |              |                 |           |                            | <b>36,382.79</b>  |

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**TRANSACTION STATEMENT**

As of September 30, 2022



| Transaction Type     | Trade Date | Settlement Date | Transaction Description | Amount                |
|----------------------|------------|-----------------|-------------------------|-----------------------|
| <b>Custodian Fee</b> |            |                 |                         |                       |
| Custodian Fee        | 9/26/2022  | 9/26/2022       | Cash Out                | (76.35)               |
| <b>Total</b>         |            |                 |                         | <b>(76.35)</b>        |
| <b>Withdrawal</b>    |            |                 |                         |                       |
| Withdrawal           | 9/12/2022  | 9/12/2022       | Cash Out                | (2,100,000.00)        |
| <b>Total</b>         |            |                 |                         | <b>(2,100,000.00)</b> |

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**STATEMENT DISCLOSURE**

As of September 30, 2022



Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

Certain information and data has been supplied by unaffiliated third parties. Although Meeder believes the information is reliable, it cannot warrant the accuracy of information offered by third parties. Market value may reflect prices received from pricing vendors when current market quotations are not available. Prices may not reflect firm bids or offers and may differ from the value at which the security can be sold.

Statements may include positions from unmanaged accounts provided for reporting purposes. Unmanaged accounts are managed directly by the client and are not included in the accounts managed by the investment adviser. This information is provided as a client convenience and the investment adviser assumes no responsibility for performance of these accounts or the accuracy of the data reported.

**Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.**

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## CLEVELAND PUBLIC LIBRARY

REPORT C

**Board Meeting**

October 20, 2022

**REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR SEPTEMBER 2022**

In accordance with Board Policy adopted by resolution on November 29, 1972,  
a description of Conference and Travel Expenditures is submitted.

| ITEM  | DATE                  | TRUSTEE/STAFF<br>MEMBER | AMOUNT   |
|---|-----------------------|-------------------------|----------|
| Library of Congress<br>National Book Festival<br>Washington, D.C.   | 9/1/2022 - 9/4/2022   | Donald Boozer           | 989.91   |
| Northeast Ohio Regional Library System<br>Safe Space - LGBTQ+ Cultural Competence Training<br>Medina, Ohio                | 9/13/2022             | Steven Capuozzo         | 5.00     |
| Cleveland Public Library<br>Staff Visit to Cincinnati Public Library<br>Cincinnati, Ohio                                  | 9/19/2022 - 9/20/2022 | Demba Diawara           | 333.03   |
| Northeast Ohio Regional Library System<br>Safe Space - LGBTQ+ Cultural Competence Training<br>Medina, Ohio                | 9/13/2022             | Grace French            | 5.00     |
| American Library Association<br>Advancing Access for Library Customers with Sensory Needs<br>(Virtual)<br>Cleveland, Ohio | 9/7/2022              | Sandra Nosse            | 79.00    |
| Best Buy<br>Teen Tech Center and Clubhouse Network Annual Conference<br>New Orleans, Louisiana                            | 9/11/2022 - 9/15/2022 | Jill Pappenhagen        | 1,516.73 |
| Greater Cleveland Safety Council<br>Annual Meeting<br>Cleveland, Ohio   | 8/10/2022             | Sherry Parker           | 25.00    |
| Northeast Ohio Regional Library System<br>Safe Space - LGBTQ+ Cultural Competence Training<br>Medina, Ohio                | 9/13/2022             | Adela Santana           | 5.00     |
| Columbus State Community College<br>Design Columbus 2022<br>Columbus, Ohio  | 8/21/2022 - 8/23/2022 | Kathleen Sonnhalter     | 584.14   |
| Library of Congress<br>National Book Festival<br>Washington, D.C.   | 9/1/2022 - 9/4/2022   | Laura Walter            | 1,019.89 |
| Cleveland Public Library<br>Staff Visit to Cincinnati Public Library<br>Cincinnati, Ohio                                  | 9/19/2022 - 9/20/2022 | Hope Wondowsky          | 24.06    |

**TOTAL****\$4,586.76****SUMMARY**

| <b>FUND</b>                              | <b>SEPTEMBER</b>  | <b>YEAR TO DATE</b> |
|--|-------------------|---------------------|
| General                                  | \$1,060.23        | \$21,959.83         |
| Library for the Blind and Print Disabled | 0.00              | \$1,502.16          |
| Lockwood Thompson                        | 0.00              | 6,019.99            |
| CLEVNET                                  | 0.00              | 300.00              |
| Malon/Schroeder                          | 2,009.80          | \$2,009.80          |
| Tech Centers                             | 1,516.73          | \$1,516.73          |
| <b>TOTAL</b>                             | <b>\$4,586.76</b> | <b>\$33,308.51</b>  |

## Cleveland Public Library

## Board Meeting

October 20, 2022

REPORT ON ALL VENDOR EXPENDITURES

In accordance with the Board Policy on Supplier Diversity adopted by resolution on April 15, 2021, the Fiscal Officer is hereby submitting a monthly report on all expenditures for the period:  
9/1/2022 through 9/30/2022

| Cert | Vendor                        | City/Description  | State | Check Date   | Amount/Total                                       |
|------|-------------------------------|---|-------|--|--|
|      | A & G OFFICE FURNITURE, INC.  | CLEVELAND<br>MAIN BUILDING DIRECTOR OF SPEC   | OH    | 09/02/2022   | 2,796.00   |
|      |                               |   |       |  | <u>\$2,796.00</u>                                  |
|      | ACTION DOOR                   | BROOKLYN HTS.<br>EMERGENCY DOOR REPAIRS   | OH    | 09/16/2022   | 345.00   |
|      |                               |   |       |  | <u>\$345.00</u>                                    |
|      | ACTRACE                       | IRVINE  | CA    | 09/23/2022   | 1,897.56   |
|      |                               |   |       |  | <u>\$1,897.56</u>                                  |
|      | ADMANAGE LTD                  | CINCINNATI<br>PRE-EMPLOYMENT BACKGROUND CHEC  | OH    | 09/16/2022   | 1,473.20   |
|      |                               |   |       |  | <u>\$1,473.20</u>                                  |
|      | ADVANCE OHIO MEDIA INC.       | DETROIT<br>DIGITAL ADVERTISING 2/19/22 -<br>LEGAL NOTICE - LSW CEILING REC  | MI    | 09/09/2022<br>09/30/2022   | 1,200.00<br>3,211.52                               |
|      |                               |   |       |  | <u>\$4,411.52</u>                                  |
|      | AIRGAS GREAT LAKES            | CHICAGO<br>OXYGEN ACELYLENE TANKS FOR WEL   | IL    | 09/23/2022   | 148.87   |
|      |                               |   |       |  | <u>\$148.87</u>                                    |
|      | ALL AROUND TOWN CATERING INC. | CLEVELAND<br>BOXED MEALS: YOUNG SCHOLARS' A<br>BOXED MEALS: YOUNG SCHOLARS' A<br>BOXED MEALS: YOUNG SCHOLARS' A<br>BOXED MEALS: YOUNG SCHOLARS' A | OH    | 09/09/2022<br>09/16/2022<br>09/23/2022<br>09/30/2022               | 511.90<br>592.50<br>573.90<br>424.50               |
|      |                               |   |       |  | <u>\$2,102.80</u>                                  |
|      | ALM HOLDINGS CORPORATION      | LONE TREE   | CO    | 09/02/2022<br>09/09/2022<br>09/16/2022                             | 660.74<br>1,132.19<br>935.80                       |
|      |                               |   |       |  | <u>\$2,728.73</u>                                  |
|      | AMAZON                        | ATLANTA   | GA    | 09/02/2022<br>09/09/2022<br>09/16/2022<br>09/23/2022<br>09/30/2022 | 4,777.45<br>542.02<br>158.42<br>647.12<br>1,132.15 |
|      |                               |   |       |  | <u>\$7,257.16</u>                                  |

| Cert | Vendor                          | City/Description   | State | Check Date   | Amount/Total  |
|------|---------------------------------|--|-------|--|---|
|      | AMBER JACKSON                   | CLEVELAND HEIGHTS<br>RELATIONSHIP WORKSHOP SERIES.   | OH    | 09/30/2022   | 200.00  |
|      |                                 |  |       |  | <u>\$200.00</u>   |
|      | AMERICAN MERCHANDISING SERVICES | CLEVELAND<br>STOCK   | OH    | 09/02/2022   | 1,586.76  |
|      |                                 |  |       |  | <u>\$1,586.76</u>                                       |
|      | ANSWER UNITED, INC.             | KALAMAZOO<br>CALL-OFF SERVICE FOR ALL CPL S<br>CALL-OFF SERVICE FOR ALL CPL S  | MI    | 09/02/2022<br>09/30/2022   | 1,185.61<br>992.83                                      |
|      |                                 |  |       |  | <u>\$2,178.44</u>                                       |
|      | APLPD HOLDCO, INC. & SUBSIDIARY | BALTIMORE<br>FMP MOVE - STORAGE PODS<br>FMP MOVE - STORAGE PODS  | MD    | 09/02/2022<br>09/09/2022   | 114.99<br>114.99  |
|      |                                 |  |       |  | <u>\$229.98</u>   |
|      | ARC DOCUMENT SOLUTIONS LLC      | CINCINNATI<br>SKYSITE TECHNOLOGY FOR FMP PRO<br>ARCHITECTURAL PRINTS FOR LSW S   | OH    | 09/09/2022<br>09/30/2022   | 300.00<br>542.89  |
|      |                                 |  |       |  | <u>\$842.89</u>   |
|      | ART THERAPY STUDIO              | CLEVELAND<br>ART THERAPY STUDIO FOR DIVERSE  | OH    | 09/30/2022   | 250.00  |
|      |                                 |  |       |  | <u>\$250.00</u>   |
|      | AT & T                          | CLEVELAND<br>CPL MEASURED BUSINESS LINES<br>ASE ETHERNET SERVICE<br>CPL MEASURED BUSINESS LINES<br>POTS LINES NOT ON IP FLEX | OH    | 09/16/2022<br>09/16/2022<br>09/30/2022<br>09/30/2022               | 526.35<br>14,058.08<br>2,994.29<br>3,244.70             |
|      |                                 |  |       |  | <u>\$20,823.42</u>                                      |
|      | B & H PHOTO VIDEO               | NEW YORK<br>OPS AV EQUIPMENT - MULT BOX  | NY    | 09/30/2022   | 952.39  |
|      |                                 |  |       |  | <u>\$952.39</u>   |
|      | BAKER & TAYLOR BOOKS            | ATLANTA  | GA    | 09/02/2022<br>09/09/2022<br>09/16/2022<br>09/23/2022<br>09/30/2022 | 645.64<br>6,751.33<br>5,078.49<br>4,125.44<br>14,178.12 |
|      |                                 |  |       |  | <u>\$30,779.02</u>                                      |
|      | BARBERTON PUBLIC LIBRARY        | BARBERTON<br>ONLINE BILL PAYMENT DIST.   | OH    | 09/09/2022   | 43.13   |
|      |                                 |  |       |  | <u>\$43.13</u>  |
|      | BARONS BUS LINES                | INDEPENDENCE<br>YOUTH - FOOTBALL HALL OF FAME  | OH    | 09/16/2022   | 1,780.00  |
|      |                                 |  |       |  | <u>\$1,780.00</u>                                       |
|      | BELLEVUE PUBLIC LIBRARY         | BELLEVUE<br>ONLINE BILL PAYMENT DIST.  | OH    | 09/09/2022   | 45.58   |
|      |                                 |  |       |  | <u>\$45.58</u>  |

| Cert | Vendor                       | City/Description               | State | Check Date | Amount/Total       |
|------|------------------------------|--------------------------------|-------|------------|--------------------|
|      | BEST BUY TIRE & SERVICE      | CLEVELAND                      | OH    |            |                    |
|      |                              | VEHICLE #3 REPAIRS             |       | 09/23/2022 | 1,767.40           |
|      |                              | VEHICLE REPAIRS                |       | 09/30/2022 | 185.65             |
|      |                              |                                |       |            | <u>\$1,953.05</u>  |
|      | BIRCHARD PUBLIC LIBRARY      | FREMONT                        | OH    |            |                    |
|      |                              | ONLINE BILL PAYMENT DIST.      |       | 09/09/2022 | 56.98              |
|      |                              |                                |       |            | <u>\$56.98</u>     |
|      | BOSTWICK DESIGN PARTNERSHIP  | CLEVELAND                      | OH    |            |                    |
|      |                              | PHASE 1 DESIGN CONTRACT WOODLA |       | 09/30/2022 | 12,252.49          |
|      |                              |                                |       |            | <u>\$12,252.49</u> |
|      | BP                           | CHARLOTTE                      | NC    |            |                    |
|      |                              | GAS FOR VEHICLES NH318         |       | 09/16/2022 | 6,312.01           |
|      |                              |                                |       |            | <u>\$6,312.01</u>  |
|      | BRICKER & ECKLER LLP         | COLUMBUS                       | OH    |            |                    |
|      |                              | LEGAL SERVICES FOR FMP         |       | 09/16/2022 | 1,680.00           |
|      |                              |                                |       |            | <u>\$1,680.00</u>  |
|      | BRIDGEPORT PLACE LLC         | CLEVELAND                      | OH    |            |                    |
|      |                              | GARDEN VALLEY RENT             |       | 09/02/2022 | 5,856.37           |
|      |                              | GARDEN VALLEY RENT             |       | 09/16/2022 | 891.80             |
|      |                              | GARDEN VALLEY RENT             |       | 09/30/2022 | 5,856.37           |
|      |                              |                                |       |            | <u>\$12,604.54</u> |
|      | BRILL                        | NEW MILFORD                    | CT    |            |                    |
|      |                              |                                |       | 09/02/2022 | 181.50             |
|      |                              |                                |       |            | <u>\$181.50</u>    |
|      | BRISTOL PUBLIC LIBRARY       | BRISTOLVILLE                   | OH    |            |                    |
|      |                              | ONLINE BILL PAYMENT DIST.      |       | 09/09/2022 | 12.80              |
|      |                              |                                |       |            | <u>\$12.80</u>     |
|      | BRODART COMPANY              | WILLIAMSPORT                   | PA    |            |                    |
|      |                              |                                |       | 09/16/2022 | 19.50              |
|      |                              |                                |       | 09/23/2022 | 80.81              |
|      |                              |                                |       |            | <u>\$100.31</u>    |
|      | BSL ONE LLC                  | CLEVELAND                      | OH    |            |                    |
|      |                              | YR 3-OF-3 PAY STATION MAINTENA |       | 09/02/2022 | 986.56             |
|      |                              | 1-OF-2 12-MONTH RENEWAL PAY S  |       | 09/16/2022 | 850.00             |
|      |                              | PAY STATION CREDIT CARD READER |       | 09/23/2022 | 2,283.20           |
|      |                              | 1-OF-2 12-MONTH RENEWAL PAY S  |       | 09/30/2022 | 10,672.86          |
|      |                              |                                |       |            | <u>\$14,792.62</u> |
|      | BUCKEYE INTERNATIONAL INC.   | CLEVELAND                      | OH    |            |                    |
|      |                              | CUSTODIAL SUPPLIES - FOAM HAND |       | 09/02/2022 | 3,037.00           |
|      |                              |                                |       |            | <u>\$3,037.00</u>  |
|      | BURTON PUBLIC LIBRARY        | BURTON                         | OH    |            |                    |
|      |                              | ONLINE BILL PAYMENT DIST.      |       | 09/09/2022 | 115.91             |
|      |                              |                                |       |            | <u>\$115.91</u>    |
|      | CANON SOLUTIONS AMERICA, INC | CHICAGO                        | IL    |            |                    |
|      |                              | COPIER MAINTENANCE, COPIES, CO |       | 09/23/2022 | 64.01              |
|      |                              | COPIER MAINTENANCE, COPIES, CO |       | 09/30/2022 | 78.70              |

| <u>Cert</u> | <u>Vendor</u>                          | <u>City/Description</u>        | <u>State</u> | <u>Check Date</u> | <u>Amount/Total</u> |
|-------------|--|--------------------------------|--------------|-------------------|---------------------|
|             |  |                                |              |                   | \$142.71            |
|             | CAROL & JOHN'S COMIC SHOP              | CLEVELAND                      | OH           | 09/09/2022        | 858.30              |
|             |  |                                |              | 09/23/2022        | 259.45              |
|             |  |                                |              |                   | \$1,117.75          |
|             | CARRIER RENTAL SYSTEMS, INC.           | CHICAGO                        | IL           | 09/16/2022        | 2,730.00            |
|             |  | M.L.K TEMPORARY COOLING        |              |                   | \$2,730.00          |
|             | CASALINI LIBRI S.P.A.                  | FIESOLE                        |              | 09/23/2022        | 97.60               |
|             |  |                                |              |                   | \$97.60             |
|             | CBLH DESIGN, INC.                      | CLEVELAND                      | OH           | 09/09/2022        | 75,318.60           |
|             |  | FMP - ARCHITECTURAL/ENGINEERIN |              |                   | \$75,318.60         |
|             | CDW GOVERNMENT, INC                    | VERNON HILLS                   | IL           | 09/16/2022        | 301.64              |
|             |  | CPL - FORM 001 REQ. MARKETING- |              | 09/30/2022        | 26,989.05           |
|             |  | ADOBE CREATIVE CLOUD CO-TERMED |              |                   | \$27,290.69         |
|             | CENTER FOR ARTS --INSPIRED LEARNING    | CLEVELAND                      | OH           | 09/09/2022        | 0.00                |
|             |  | VOID AFTER UPDATE 09/14/2022   |              | 09/16/2022        | 130.00              |
|             |  | JUNE 29TH PROGRAM "STORIES, SO |              | 09/23/2022        | 800.00              |
|             |  | MA'AT IS MISSING AND BULLYING  |              |                   | \$930.00            |
|             | CENTRACOMM                             | FINDLAY                        | OH           | 09/02/2022        | 3,628.78            |
|             |  | JUNIPER YEARLY MAINTENANCE     |              | 09/23/2022        | 418.85              |
|             |  | PALO ALTO 220 YEARLY MAINTENAN |              |                   | \$4,047.63          |
|             | CHI WONG                               | BROOKPARK                      | OH           | 09/16/2022        | 400.00              |
|             |  | CHI-IRENA IN-BOX ARTWORK FOR T |              |                   | \$400.00            |
|             | CHILCOTE & WRIGHT LLP                  | CLEVELAND HEIGHTS              | OH           | 09/09/2022        | 165.00              |
|             |  | LEGAL SERVICES - MLK BRANCH RE |              |                   | \$165.00            |
|             | CHINA NATIONAL PUBLICATIONS            | BEIJING                        |              | 09/09/2022        | 591.72              |
|             |  |                                |              |                   | \$591.72            |
|             | CITY OF CLEV DIV OF WATER              | CLEVELAND                      | OH           | 09/09/2022        | 903.47              |
|             |  | WATER ADDISON ACCT#7024610000  |              | 09/16/2022        | 3,622.69            |
|             |  | WATER BROOKLYN ACCT#470571000  |              | 09/23/2022        | 195.87              |
|             |  | WATER EASTMAN ACCT#4968564613  |              | 09/30/2022        | 133.55              |
|             |  | WATER HOUGH ACCT#5318745717    |              |                   | \$4,855.58          |
|             | CITY OF CLEVELAND                      | CLEVELAND                      | OH           | 09/30/2022        | 240.00              |
|             |  | ELEVATOR & REFRIGERATION INSPE |              |                   | \$240.00            |
|             | CLEVELAND HEIGHTS - UNIVERSITY HEIGHTS | CLEVELAND HEIGHTS              | OH           |                   |                     |



| <u>Cert</u> | <u>Vendor</u>               | <u>City/Description</u>         | <u>State</u> | <u>Check Date</u> | <u>Amount/Total</u> |
|-------------|-----------------------------|---------------------------------|--------------|-------------------|---------------------|
|             |                             | ONLINE BILL PAYMENT DIST.       |              | 09/09/2022        | 402.56              |
|             |                             |                                 |              |                   | <u>\$402.56</u>     |
|             | CLEVELAND PUBLIC POWER      | CLEVELAND                       | OH           |                   |                     |
|             |                             | ELECTRICITY ADDISON ACCT#68713  |              | 09/09/2022        | 799.81              |
|             |                             | ELECTRICITY ADDISON ACCT#91140  |              | 09/16/2022        | 30,070.17           |
|             |                             | ELECTRICITY CARNEGIE WEST ACCT  |              | 09/23/2022        | 4,323.14            |
|             |                             | ELECTRICITY LORAIN ACCT#221627  |              | 09/30/2022        | 2,141.20            |
|             |                             |                                 |              |                   | <u>\$37,334.32</u>  |
|             | CLEVELAND THERMAL, LLC      | CLEVELAND                       | OH           |                   |                     |
|             |                             | YR 2-OF- 10 YR AGMT FOR CHILLED |              | 09/16/2022        | 99,290.46           |
|             |                             |                                 |              |                   | <u>\$99,290.46</u>  |
|             | CONGIN'S ITALIAN DRIVE, INC | CLEVELAND                       | OH           |                   |                     |
|             |                             | FOOD FOR MNGR TRAINING AT LAKE  |              | 09/30/2022        | 352.75              |
|             |                             |                                 |              |                   | <u>\$352.75</u>     |
| MBE         | CONTINENTAL C ONTAINERS INC | CLEVELAND                       | OH           |                   |                     |
|             |                             | CORRUGATED BOXES                |              | 09/16/2022        | 5,600.00            |
|             |                             |                                 |              |                   | <u>\$5,600.00</u>   |
|             | CONTRACT SOURCE, INC.       | BROADVIEW HEIGHTS               | OH           |                   |                     |
|             |                             | FURNITURE LSW 2ND FLOOR- OPS    |              | 09/23/2022        | 4,907.84            |
|             |                             |                                 |              |                   | <u>\$4,907.84</u>   |
|             | COSGROVE JONHENRY LLC       | HILLIARD                        | OH           |                   |                     |
|             |                             | ADVOCACY SERVICES ENGAGEMENT    |              | 09/16/2022        | 4,000.00            |
|             |                             |                                 |              |                   | <u>\$4,000.00</u>   |
|             | D K AGENCIES (P) LTD        | NEW DELHI                       |              |                   |                     |
|             |                             |                                 |              | 09/23/2022        | 1,072.00            |
|             |                             |                                 |              |                   | <u>\$1,072.00</u>   |
|             | D&Z HOUSE OF BOOKS          | CHICAGO                         | IL           |                   |                     |
|             |                             |                                 |              | 09/23/2022        | 604.88              |
|             |                             |                                 |              |                   | <u>\$604.88</u>     |
|             | D-TECH                      | RIO GRANDE                      | NJ           |                   |                     |
|             |                             | ANNUAL MAINTENANCE HOLDS PICKU  |              | 09/16/2022        | 2,200.00            |
|             |                             |                                 |              |                   | <u>\$2,200.00</u>   |
|             | DARRELL NEWSOM              | TWINSBURG                       | OH           |                   |                     |
|             |                             | DJ RELL AT CLE-CONNECT YOUTH P  |              | 09/23/2022        | 300.00              |
|             |                             |                                 |              |                   | <u>\$300.00</u>     |
|             | DARYL DUNN                  | HOUSTON                         | TX           |                   |                     |
|             |                             | MAIN LIBRARY RENT FOR 2021 & 2  |              | 09/30/2022        | 40.00               |
|             |                             |                                 |              |                   | <u>\$40.00</u>      |
|             | DAVE'S SUPERMARKET.         | CLEVELAND                       | OH           |                   |                     |
|             |                             | FOOD FOR STAFF IN SERVICE STRA  |              | 09/16/2022        | 157.35              |
|             |                             |                                 |              |                   | <u>\$157.35</u>     |
|             | DAVID MARTI MARTINEZ        | CLEVELAND                       | OH           |                   |                     |
|             |                             | HISPANIC HERITAGE CELEBRATION   |              | 09/30/2022        | 2,454.50            |
|             |                             |                                 |              |                   | <u>\$2,454.50</u>   |
|             | DIFRANCO PLUMBING COMPANY   | CLEVELAND                       | OH           |                   |                     |
|             |                             | EMER- LSW 6TH FLOOR ROOF REPAI  |              | 09/23/2022        | 6,390.00            |

| <u>Cert</u> | <u>Vendor</u>                   | <u>City/Description</u>        | <u>State</u> | <u>Check Date</u> | <u>Amount/Total</u> |
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|             |                                 |                                |              |                   | <u>\$6,390.00</u>   |
|             | DIRECT LINE II USA, INC         | BROOKLYN                       | NY           |                   |                     |
|             |                                 |                                |              | 09/02/2022        | 337.13              |
|             |                                 |                                |              | 09/23/2022        | 2,747.30            |
|             |                                 |                                |              |                   | <u>\$3,084.43</u>   |
|             | DOMINION EAST OHIO GAS COMPANY  | RICHMOND                       | VA           |                   |                     |
|             |                                 | GAS GARDEN VALLEY ACCT#5500035 |              | 09/02/2022        | 1,881.20            |
|             |                                 | GAS COLLINWOOD ACCT#5440100134 |              | 09/09/2022        | 1,052.85            |
|             |                                 | GAS BROOKLYN ACCT#544010013445 |              | 09/16/2022        | 156.80              |
|             |                                 | GAS ADDISON acct#9500033259589 |              | 09/23/2022        | 537.29              |
|             |                                 |                                |              |                   | <u>\$3,628.14</u>   |
|             | EBCO SUBSCRIPTION SERVICES      | DALLAS                         | TX           |                   |                     |
|             |                                 |                                |              | 09/16/2022        | 1,396.91            |
|             |                                 |                                |              |                   | <u>\$1,396.91</u>   |
|             | EDUCATION PLUS, LLC.            | CINCINNATI                     | OH           |                   |                     |
|             |                                 | E-RATE CONSULTING SERVICES FOR |              | 09/23/2022        | 5,000.00            |
|             |                                 |                                |              |                   | <u>\$5,000.00</u>   |
|             | ELYRIA PUBLIC LIBRARY           | ELYRIA                         | OH           |                   |                     |
|             |                                 | ONLINE BILL PAYMENT DIST.      |              | 09/09/2022        | 39.92               |
|             |                                 |                                |              |                   | <u>\$39.92</u>      |
|             | EMPLOYERS RESOURCE COUNCIL      | HIGHLAND HTS                   | OH           |                   |                     |
|             |                                 | CONFLICT AND DE-ESCALATION TRA |              | 09/09/2022        | 14,958.00           |
|             |                                 |                                |              |                   | <u>\$14,958.00</u>  |
|             | ENTERPRISE FLEET MANAGEMENT INC | STRONGSVILLE                   | OH           |                   |                     |
|             |                                 | YR 1 OF 5 YR VEHICLE LEASES    |              | 09/16/2022        | 2,193.65            |
|             |                                 |                                |              |                   | <u>\$2,193.65</u>   |
|             | EUCLID PUBLIC LIBRARY           | EUCLID                         | OH           |                   |                     |
|             |                                 | ONLINE BILL PAYMENT DIST.      |              | 09/09/2022        | 97.39               |
|             |                                 |                                |              |                   | <u>\$97.39</u>      |
|             | FAIRPORT HARBOR PUBLIC LIBRARY  | FAIRPORT HARBOR                | OH           |                   |                     |
|             |                                 | ONLINE BILL PAYMENT DIST.      |              | 09/09/2022        | 0.40                |
|             |                                 |                                |              |                   | <u>\$0.40</u>       |
|             | FEDERAL EXPRESS CORP            | PITTSBURGH                     | PA           |                   |                     |
|             |                                 | FEDERAL EXPRESS CHARGES        |              | 09/02/2022        | 75.65               |
|             |                                 | FEDERAL EXPRESS CHARGES        |              | 09/09/2022        | 323.88              |
|             |                                 | FEDERAL EXPRESS CHARGES        |              | 09/23/2022        | 5.85                |
|             |                                 |                                |              |                   | <u>\$405.38</u>     |
|             | FLIPNODE, LLC                   | SAN FRANCISCO                  | CA           |                   |                     |
|             |                                 | DIGITAL DISPLAYS FOR THE BRANC |              | 09/02/2022        | 8,843.01            |
|             |                                 |                                |              |                   | <u>\$8,843.01</u>   |
|             | FLOWER ENTERTAINMENT INC.       | WICKLIFFE                      | OH           |                   |                     |
|             |                                 | HOUGH MAGIC SHOW FALL PROGRAM  |              | 09/30/2022        | 250.00              |
|             |                                 |                                |              |                   | <u>\$250.00</u>     |
|             | GEAUGA COUNTY PUBLIC LIBRARY    | CHARDON                        | OH           |                   |                     |
|             |                                 | ONLINE BILL PAYMENT DIST.      |              | 09/09/2022        | 1,012.29            |

| Cert | Vendor                                   | City/Description               | State | Check Date | Amount/Total   |
|------|--|--------------------------------|-------|------------|----------------|
|      |  |                                |       |            | \$1,012.29     |
|      | GILBANE BUILDING COMPANY                 | CLEVELAND                      | OH    |            |                |
|      |  | FMP PHASE 1A GMP - HOUGH       |       | 09/02/2022 | 353,168.00     |
|      |  | FMP PHASE 1A GMP - JEFFERSON   |       | 09/09/2022 | 276,864.00     |
|      |  | FMP PHASE 1A GMP - CENTRAL DIS |       | 09/23/2022 | 852,014.00     |
|      |  | FMP PHASE 1A - MOVE MANAGEMENT |       | 09/30/2022 | 3,702.00       |
|      |  |                                |       |            | \$1,485,748.00 |
|      | GIRARD FREE LIBRARY                      | GIRARD                         | OH    |            |                |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 09/09/2022 | 31.90          |
|      |  |                                |       |            | \$31.90        |
|      | GLASS DOCTOR                             | CLEVELAND                      | OH    |            |                |
|      |  | CARPENTRY TOOLS - GLASS VACUUM |       | 09/16/2022 | 640.00         |
|      |  | EMERGENCY GLASS REPAIRS        |       | 09/23/2022 | 1,152.28       |
|      |  |                                |       |            | \$1,792.28     |
|      | GRAPHCO                                  | OLON                           | OH    |            |                |
|      |  | GRAPHCO PRISM P80 PAPER CUTTER |       | 09/16/2022 | 32,334.46      |
|      |  |                                |       |            | \$32,334.46    |
|      | HARBOR-TOPKY MEMORIAL LIBRARY            | ASHTABULA                      | OH    |            |                |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 09/09/2022 | 12.99          |
|      |  |                                |       |            | \$12.99        |
|      | HENDERSON MEMORIAL PUBLIC LIBRARY        | JEFFERSON                      | OH    |            |                |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 09/09/2022 | 12.95          |
|      |  |                                |       |            | \$12.95        |
|      | HF GROUP, LLC                            | NORTH MANCHESTER               | IN    |            |                |
|      |  | 1ST RENEWAL OF 4 - BOOK BINDIN |       | 09/09/2022 | 3,102.96       |
|      |  | 1ST RENEWAL OF 4 - BOOK BINDIN |       | 09/23/2022 | 1,641.36       |
|      |  |                                |       |            | \$4,744.32     |
|      | HOFFMAN CROW, INC                        | ROSSVILLE                      | IN    |            |                |
|      |  | LASER ENGRAVER FILTERS         |       | 09/09/2022 | 1,660.00       |
|      |  |                                |       |            | \$1,660.00     |
|      | HOLZHEIMER BOLEK + MEEHAN ARCHITECTS LLC | CLEVELAND                      | OH    |            |                |
|      |  | FMP PHASE 1B - LORAIN BRANCH   |       | 09/30/2022 | 9,320.68       |
|      |  |                                |       |            | \$9,320.68     |
|      | HUBBARD PUBLIC LIBRARY                   | HUBBARD                        | OH    |            |                |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 09/09/2022 | 125.10         |
|      |  |                                |       |            | \$125.10       |
|      | HUDSON LIBRARY & HISTORICAL SOCIETY      | HUDSON                         | OH    |            |                |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 09/09/2022 | 253.58         |
|      |  |                                |       |            | \$253.58       |
|      | HUNTINGTON NATIONAL BANK                 | PITTSBURGH                     | PA    |            |                |
|      |  | SEPTEMBER P-CARD STATEMENT     |       | 09/19/2022 | 22,835.41      |
|      |  |                                |       |            | \$22,835.41    |
|      | HURON PUBLIC LIBRARY                     | HURON                          | OH    |            |                |
|      |  | ONLINE BILL PAYMENT DIST.      |       | 09/09/2022 | 30.89          |
|      |  |                                |       |            | \$30.89        |
|      | HYATT REGENCY CLEVELAND                  | CLEVELAND                      | OH    |            |                |

| Cert | Vendor                               | City/Description                                   | State | Check Date | Amount/Total       |
|------|--------------------------------------|--|-------|------------|--------------------|
|      |                                      | 2022 HOTEL EXPENSES                                |       | 09/09/2022 | 402.12             |
|      |                                      |  |       |            | <u>\$402.12</u>    |
|      | IDEASTREAM DBA 90.3 WCPN IDEA CENTER | CLEVELAND<br>FOUNDERS DAY PROMO FOR CITY CL        | OH    | 09/09/2022 | 2,170.00           |
|      |                                      |  |       |            | <u>\$2,170.00</u>  |
|      | IDENTIPHOTO COMPANY LTD              | WILLOUGHBY<br>SUPPLIES FOR SPS - ID CARDS          | OH    | 09/23/2022 | 133.71             |
|      |                                      |  |       |            | <u>\$133.71</u>    |
|      | IMAGE RETRIEVAL                      | CARROLLTON<br>I2S MAINTENANCE AGREEMENT            | TX    | 09/30/2022 | 11,370.00          |
|      |                                      |  |       |            | <u>\$11,370.00</u> |
|      | INDEPENDENCE BUSINESS SUPPLY         | CLEVELAND<br>STOCK                                 | OH    | 09/02/2022 | 449.75             |
|      |                                      | STOCK  |       | 09/23/2022 | 41.80              |
|      |                                      |  |       |            | <u>\$491.55</u>    |
|      | INGRAM LIBRARY SERVICES              | ST. LOUIS  | MO    | 09/02/2022 | 14,919.61          |
|      |                                      |  |       | 09/09/2022 | 9,826.17           |
|      |                                      |  |       | 09/16/2022 | 20,119.19          |
|      |                                      |  |       | 09/23/2022 | 15,856.21          |
|      |                                      |  |       | 09/30/2022 | 14,733.85          |
|      |                                      |  |       |            | <u>\$75,455.03</u> |
|      | INTEGRUM WORLD LLC                   | BROOKLYN   | NY    | 09/02/2022 | 40.60              |
|      |                                      |  |       | 09/16/2022 | 92.90              |
|      |                                      |  |       |            | <u>\$133.50</u>    |
|      | J & F LUXURY TRAVEL, INC             | VALLEY VIEW<br>TRANSPORTATION - YOUTH              | OH    | 09/30/2022 | 3,300.00           |
|      |                                      |  |       |            | <u>\$3,300.00</u>  |
|      | JANWAY COMPANY USA, INC              | BALTIMORE<br>SENIOR PROGRAMS \ OUTREACH - P        | MD    | 09/09/2022 | 3,020.50           |
|      |                                      |  |       |            | <u>\$3,020.50</u>  |
|      | JAROS STRATEGY, LLC                  | SHAKER HEIGHTS<br>FUNDRAISING CONSULTING SERVICE   | OH    | 09/16/2022 | 9,000.00           |
|      |                                      |  |       |            | <u>\$9,000.00</u>  |
|      | JEM OH ENTERPRISES, LLC              | WILLOUGHBY HILLS<br>JEMOH 2022 ADVERTISING AGREEME | OH    | 09/09/2022 | 750.00             |
|      |                                      |  |       |            | <u>\$750.00</u>    |
|      | JENNIFER MAURER                      | AKRON<br>MUSIC AT MAIN - MAURER                    | OH    | 09/09/2022 | 1,200.00           |
|      |                                      |  |       |            | <u>\$1,200.00</u>  |
|      | JKURTZ ARCHITECTS, LTD               | CLEVELAND<br>MLK BRANCH DESIGN SERVICES            | OH    | 09/02/2022 | 46,328.00          |
|      |                                      | MLK BRANCH DESIGN SERVICES                         |       | 09/23/2022 | 23,164.00          |
|      |                                      |  |       |            | <u>\$69,492.00</u> |
|      | KANOPY, LLC                          | SAN FRANCISCO                                      | CA    |            |                    |

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|------|----------------------------------|--|-------|------------|--------------------|
|      |                                  |  |       | 09/09/2022 | 4,261.00           |
|      |                                  |  |       |            | <u>\$4,261.00</u>  |
|      | KAPCO                            | KENT STOCK                                   | OH    | 09/02/2022 | 281.52             |
|      |                                  |  |       |            | <u>\$281.52</u>    |
|      | KELLI MCCORVEY                   | HUDSON<br>YOUNG SCHOLARS ACADEMY - MCCOR     | OH    | 09/16/2022 | 900.00             |
|      |                                  |  |       |            | <u>\$900.00</u>    |
|      | KEYSTONE SYSTEMS INC             | RALEIGH<br>KLAS MAINTENANCE AGREEMENT - T    | NC    | 09/16/2022 | 7,036.95           |
|      |                                  |  |       |            | <u>\$7,036.95</u>  |
|      | KIERA DANYALE BROWN, THE TWISTER | BEACHWOOD<br>HISPANIC HERITAGE CELEBRATION   | OH    | 09/16/2022 | 1,520.00           |
|      |                                  |  |       |            | <u>\$1,520.00</u>  |
|      | KIMBLE COMPANY                   | DOVER<br>YR 3 OF 3 - TRASH/RECYCLING WO      | OH    | 09/09/2022 | 755.00             |
|      |                                  |  |       |            | <u>\$755.00</u>    |
|      | KINO LORBER                      | NEWYORK                                      | NY    | 09/23/2022 | 653.06             |
|      |                                  |  |       | 09/30/2022 | 91.96              |
|      |                                  |  |       |            | <u>\$745.02</u>    |
|      | KINSMAN FREE PUBLIC LIBRARY      | KINSMAN<br>ONLINE BILL PAYMENT DIST.         | OH    | 09/09/2022 | 44.50              |
|      |                                  |  |       |            | <u>\$44.50</u>     |
|      | KIRTLAND PUBLIC LIBRARY          | KIRTLAND<br>ONLINE BILL PAYMENT DIST.        | OH    | 09/09/2022 | 24.00              |
|      |                                  |  |       |            | <u>\$24.00</u>     |
|      | L'NIQUE RENTAL COMPANY, INC.     | VALLEY VIEW<br>LINEN DRY CLEANING            | OH    | 09/16/2022 | 175.25             |
|      |                                  |  |       |            | <u>\$175.25</u>    |
|      | LAND STUDIO INC                  | CLEVELAND<br>PROJECT SUPPORT AND CONSULTING  | OH    | 09/30/2022 | 33,750.00          |
|      |                                  |  |       |            | <u>\$33,750.00</u> |
|      | LIBRARY IDEAS LLC                | VIENNA                                       | VA    | 09/16/2022 | 6,760.40           |
|      |                                  |  |       |            | <u>\$6,760.40</u>  |
|      | LIFELOCK MEDICAL SUPPLY LLC      | SPRING HILL<br>MAIN BUILDING AED CABINET     | TN    | 09/23/2022 | 129.00             |
|      |                                  |  |       |            | <u>\$129.00</u>    |
|      | LIZBETH BROACHE                  | LOUISVILLE<br>HISPANIC HERITAGE MONTH CELEBR | OH    | 09/23/2022 | 300.00             |
|      |                                  |  |       |            | <u>\$300.00</u>    |
|      | LM INFORMATION DELIVERY, INC.    | EASTON                                       | PA    | 09/02/2022 | 8,121.15           |
|      |                                  |  |       |            | <u>\$8,121.15</u>  |

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|------|------------------------------|--|-------|--|---|
|      | LOGICALIS                    | BLOOMFIELD HILLS<br>CISCO SMARTNET MAINTENANCE 9/1 | MI    | 09/23/2022   | 79,140.02<br><u>\$79,140.02</u>   |
|      | LORAIN PUBLIC LIBRARY        | LORAIN<br>ONLINE BILL PAYMENT DIST.                | OH    | 09/09/2022   | 157.02<br><u>\$157.02</u>   |
|      | MADISON PUBLIC LIBRARY       | MADISON<br>ONLINE BILL PAYMENT DIST.               | OH    | 09/09/2022   | 140.38<br><u>\$140.38</u>   |
|      | MARSH USA INC                | NEW YORK<br>2022/2023 PUBLIC OFFICIALS EMP         | NY    | 09/02/2022   | 37,780.00<br><u>\$37,780.00</u>   |
|      | MATTHEW BENDER & COMPANY     | CHICAGO  | IL    | 09/02/2022<br>09/30/2022   | 2,750.00<br>332.31<br><u>\$3,082.31</u>   |
|      | MCGOWAN & CO INC             | FAIRVIEW PARK<br>BUILDERS RISK INSURANCE FOR GR    | OH    | 09/16/2022   | 4,500.00<br><u>\$4,500.00</u>   |
|      | MEDINA CNTY DISTRICT LIBRARY | MEDINA<br>ONLINE BILL PAYMENT DIST.                | OH    | 09/09/2022   | 826.43<br><u>\$826.43</u>   |
|      | MENTOR PUBLIC LIBRARY        | MENTOR<br>ONLINE BILL PAYMENT DIST.                | OH    | 09/09/2022   | 669.62<br><u>\$669.62</u>   |
|      | MIDLAND HARDWARE COMPANY     | CLEVELAND<br>HOUGH/WESTPARK BRANCH                 | OH    | 09/23/2022   | 365.26<br><u>\$365.26</u>   |
|      | MIDTOWN CLEVELAND, INC.      | CLEVELAND<br>SHED PURCHASED THROUGH JOINT P        | OH    | 09/30/2022   | 1,500.00<br><u>\$1,500.00</u>   |
|      | MIDWEST TAPE LLC.            | HOLLAND  | OH    | 09/02/2022<br>09/09/2022<br>09/16/2022<br>09/23/2022<br>09/30/2022 | 28,503.78<br>29,545.66<br>6,423.24<br>50,348.71<br>18,465.37<br><u>\$133,286.76</u> |
|      | MILAN PUBLIC LIBRARY         | MILAN<br>ONLINE BILL PAYMENT DIST.                 | OH    | 09/09/2022   | 45.00<br><u>\$45.00</u>   |
|      | MILLCRAFT PAPER CO.          | CLEVELAND<br>SUPPLIES FOR GRAPHICS                 | OH    | 09/09/2022   | 959.70<br><u>\$959.70</u>   |
|      | MISCELLANEOUS VENDORS        | CONFERENCE/TRAVEL EXPENSES GRA                     |       | 09/30/2022   | 15.00   |

| Cert | Vendor                            | City/Description  | State | Check Date   | Amount/Total                               |
|------|-----------------------------------|---|-------|--|--|
|      |                                   |   |       |  | \$15.00                                    |
|      | MITCHELL MEDIA LLC                | HUDSON<br>OUTREACH - EDUCATION & STEM EX  | OH    | 09/02/2022   | 300.00                                     |
|      |                                   |   |       |  | \$300.00                                   |
| FBE  | MNJ TECHNOLOGIES DIRECT, INC      | CHICAGO<br>DOCKING STATIONS   | IL    | 09/16/2022   | 2,700.00                                   |
|      |                                   |   |       |  | \$2,700.00                                 |
| MBE  | MOODY NOLAN INC                   | CLEVELAND<br>PHASE 1 DESIGN CONTRACT FOR HO   | OH    | 09/23/2022   | 16,331.04                                  |
|      |                                   |   |       |  | \$16,331.04                                |
|      | MORLEY LIBRARY                    | PAINESVILLE<br>ONLINE BILL PAYMENT DIST.  | OH    | 09/09/2022   | 46.23                                      |
|      |                                   |   |       |  | \$46.23                                    |
| MBE  | MVC LIMITED                       | WESTERVILLE<br>FMP PHASE 1B CONSTRUCTION PHOT<br>FMP PHASE 1B CONSTRUCTION PHOT<br>FMP CONSTRUCTION PHOTOGRAPHY &<br>M.L.K BRANCH FMP DOCUMENTATION | OH    | 09/02/2022<br>09/09/2022<br>09/23/2022<br>09/30/2022 | 1,907.00<br>2,484.00<br>485.00<br>2,304.00 |
|      |                                   |   |       |  | \$7,180.00                                 |
| MBE  | MYLA BURTON                       | NEWBURGH HEIGHTS<br>FOOT PRINTS BAND FMP MLK GROUN  | OH    | 09/02/2022   | 300.00                                     |
|      |                                   |   |       |  | \$300.00                                   |
|      | NAYAX                             | HUNT VALLEY<br>SERVICE AGREEMENT FOR CASHLESS   | MD    | 09/16/2022   | 254.40                                     |
|      |                                   |   |       |  | \$254.40                                   |
| FBE  | NEIGHBORHOOD PETS                 | CLEVELAND<br>FLEET "LEARNING AND LEASHES" P   | OH    | 09/23/2022   | 500.00                                     |
|      |                                   |   |       |  | \$500.00                                   |
|      | NEWTON FALLS PUBLIC LIBRARY       | NEWTON FALLS<br>ONLINE BILL PAYMENT DIST.   | OH    | 09/09/2022   | 42.00                                      |
|      |                                   |   |       |  | \$42.00                                    |
|      | NEXSTAR BROADCASTING INC          | INDIANAPOLIS<br>FOX 8 OPS AND COLLECTIONS PR 2  | IN    | 09/23/2022   | 2,444.44                                   |
|      |                                   |   |       |  | \$2,444.44                                 |
|      | NICOLE HUFFMAN                    | CLEVELAND<br>MLK WORKSHOP SERIES, NICOLE HU   | OH    | 09/16/2022   | 80.00                                      |
|      |                                   |   |       |  | \$80.00                                    |
|      | NORTHEAST OHIO REG SEWER DISTRICT | CLEVELAND<br>SEWER HARVARD LEE ACCT#7378690<br>SEWER WALZ ACCT#4940509185<br>SEWER COLLINWOOD ACCT#45515500<br>SEWER LSW ACCT#5968350000            | OH    | 09/02/2022<br>09/16/2022<br>09/23/2022<br>09/30/2022 | 151.57<br>1,924.64<br>3,031.14<br>3,658.85 |
|      |                                   |   |       |  | \$8,766.20                                 |
|      | NORWALK PUBLIC LIBRARY            | NORWALK<br>ONLINE BILL PAYMENT DIST.  | OH    | 09/09/2022   | 20.40                                      |

| Cert | Vendor                          | City/Description                             | State | Check Date | Amount/Total |
|------|---------------------------------|--|-------|------------|--------------|
|      |                                 |  |       |            | \$20.40      |
|      | NYKI MCSHANE                    | SHAKER HTS<br>NYKI MCSHANE WORKSHOP: CHILDRE | OH    | 09/23/2022 | 150.00       |
|      |                                 |  |       |            | \$150.00     |
|      | OCLC INC                        | CINCINNATI<br>ILL CHARGES                    | OH    | 09/09/2022 | 46,436.87    |
|      |                                 | ILL CHARGES                                  |       | 09/23/2022 | 23,594.35    |
|      |                                 |  |       |            | \$70,031.22  |
|      | OGLETREE, DEAKINS, NASH, P.C.   | COLUMBIA<br>GENERAL AND MISC LEGAL SERVICE   | SC    | 09/16/2022 | 3,248.00     |
|      |                                 |  |       |            | \$3,248.00   |
|      | OHIO TREASURER OF STATE         | CINCINNATI<br>MARCS RADIO SERVICES RENEWAL   | OH    | 09/23/2022 | 1,680.00     |
|      |                                 |  |       |            | \$1,680.00   |
|      | OHIONET                         | COLUMBUS<br>MEMBERSHIP RENEWAL               | OH    | 09/09/2022 | 3,000.00     |
|      |                                 |  |       |            | \$3,000.00   |
|      | ONLY LIBRARIES, LTD             | CINCINNATI<br>SHELVING FOR JEFFERSON BRANCH  | OH    | 09/30/2022 | 82,843.26    |
|      |                                 |  |       |            | \$82,843.26  |
|      | ORANGE FRAZER PRESS, INC        | WILMINGTON                                   | OH    | 09/30/2022 | 53.11        |
|      |                                 |  |       |            | \$53.11      |
|      | ORRVILLE PUBLIC LIBRARY         | ORRVILLE<br>ONLINE BILL PAYMENT DIST.        | OH    | 09/09/2022 | 73.92        |
|      |                                 |  |       |            | \$73.92      |
|      | OSBORN ENGINEERING              | CLEVELAND<br>ENGINEER SERVICES-LSW FLOORS 7  | OH    | 09/02/2022 | 5,970.00     |
|      |                                 | ENGINEER SERVICES-LSW FLOORS 7               |       | 09/23/2022 | 995.00       |
|      |                                 |  |       |            | \$6,965.00   |
|      | OTTO HARRASSOWITZ               | WIESBADEN                                    |       | 09/23/2022 | 339.89       |
|      |                                 |  |       |            | \$339.89     |
|      | OVERDRIVE INC                   | CLEVELAND                                    | OH    | 09/02/2022 | 13,590.33    |
|      |                                 |  |       | 09/09/2022 | 75,746.21    |
|      |                                 |  |       | 09/16/2022 | 31,694.59    |
|      |                                 |  |       | 09/23/2022 | 97,499.38    |
|      |                                 |  |       | 09/30/2022 | 42,867.50    |
|      |                                 |  |       |            | \$261,398.01 |
|      | PACIFIC TELEMANAGEMENT SERVICES | PASADENA<br>COIN PHONE LSW LOBBY             | CA    | 09/02/2022 | 30.00        |
|      |                                 | COIN PHONE LSW LOBBY                         |       | 09/30/2022 | 30.00        |
|      |                                 |  |       |            | \$60.00      |
|      | PANNONIA BOOKSTORE              | TORONTO ONTARIO                              |       | 09/16/2022 | 491.93       |



| <u>Cert</u> | <u>Vendor</u>                            | <u>City/Description</u>                      | <u>State</u> | <u>Check Date</u> | <u>Amount/Total</u> |
|-------------|--|--|--------------|-------------------|---------------------|
|             |  |  |              |                   | \$491.93            |
|             | PAYROLL EMPLOYEE CHECK                   |  |              |                   |                     |
|             |  | REFUND OF FROZEN ACCT. PAYROLL               |              | 09/08/2022        | 670.11              |
|             |  |  |              |                   | \$670.11            |
| MBE         | PEAK ELECTRIC, INC                       | TOLEDO<br>STOCK                              | OH           | 09/09/2022        | 603.56              |
|             |  | LSW/MAIN DEHUMIDIFIER                        |              | 09/23/2022        | 2,563.94            |
|             |  | STOCK  |              | 09/30/2022        | 432.04              |
|             |  |  |              |                   | \$3,599.54          |
|             | PENINSULA LIBRARY AND HISTORICAL SOCIETY | PENINSULA<br>ONLINE BILL PAYMENT DIST.       | OH           | 09/09/2022        | 32.95               |
|             |  |  |              |                   | \$32.95             |
|             | PERRY PUBLIC LIBRARY                     | PERRY<br>ONLINE BILL PAYMENT DIST.           | OH           | 09/09/2022        | 91.00               |
|             |  |  |              |                   | \$91.00             |
|             | PETER BANDI INC                          | CLEVELAND<br>TRANSPORTATION - YOUTH          | OH           | 09/16/2022        | 1,875.00            |
|             |  |  |              |                   | \$1,875.00          |
|             | PETER MAC EWAN                           | LYNDHURST<br>CONSULTING SERVICES             | OH           | 09/09/2022        | 5,750.00            |
|             |  |  |              |                   | \$5,750.00          |
|             | PITNEY BOWES INC                         | BOSTON<br>2ND YEAR OF 60 MO LEASE MAIL M     | MA           | 09/16/2022        | 2,103.93            |
|             |  |  |              |                   | \$2,103.93          |
|             | PLANTSCAPING, INC.                       | CLEVELAND<br>LSW INDOOR PLANT MAINTENANCE    | OH           | 09/09/2022        | 486.00              |
|             |  |  |              |                   | \$486.00            |
|             | PROFESSIONAL SERVICE INDUSTRIES          | CLEVELAND<br>ENGINEERING SERVICES FOR FMP P  | OH           | 09/02/2022        | 9,883.89            |
|             |  | ENGINEERING SERVICES FOR FMP P               |              | 09/09/2022        | 6,439.26            |
|             |  | ENGINEERING SERVICES FOR FMP P               |              | 09/16/2022        | 21,707.53           |
|             |  | ENGINEERING SERVICES FOR FMP P               |              | 09/30/2022        | 10,733.36           |
|             |  |  |              |                   | \$48,764.04         |
| MBE         | RADIO ONE                                | ATLANTA<br>NO CEILING DIVERSECITY RADIO O    | GA           | 09/16/2022        | 900.00              |
|             |  | NO CEILING DIVERSECITY RADIO O               |              | 09/16/2022        | 700.00              |
|             |  |  |              |                   | \$1,600.00          |
| FBE         | REGENCY CONSTRUCTION                     | BROOKPARK<br>FMP PHASE 1B GMP - EASTMAN      | OH           | 09/09/2022        | 142,333.87          |
|             |  | FMP PHASE 1B GMP - LORAIN                    |              | 09/23/2022        | 317,428.66          |
|             |  | FMP PHASE 1B PRECONSTRUCTION S               |              | 09/30/2022        | 10,140.90           |
|             |  |  |              |                   | \$469,903.43        |
|             | REPROS INC                               | NORTH CANTON<br>WE'RE OPEN BANNER MLK BRANCH | OH           | 09/02/2022        | 350.00              |
|             |  |  |              |                   | \$350.00            |
|             | REPUBLIC SERVICES #224                   | LOUISVILLE                                   | KY           |                   |                     |

| Cert | Vendor                                       | City/Description                         | State | Check Date | Amount/Total       |
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|      |  | MAIN TRASH PICKUP - YR 3 OF 3            |       | 09/09/2022 | 736.08             |
|      |  |  |       |            | <u>\$736.08</u>    |
|      | REXEL OF AMERICA, LLC                        | ATLANTA STOCK                            | GA    | 09/09/2022 | 200.88             |
|      |  |  |       |            | <u>\$200.88</u>    |
|      | RICH'S TOWING & SERVICE                      | MIDDLEBURG HEIGHTS TOWING SERVICES       | OH    | 09/02/2022 | 810.00             |
|      |  |  |       |            | <u>\$810.00</u>    |
|      | RITTER PUBLIC LIBRARY                        | VERMILION ONLINE BILL PAYMENT DIST.      | OH    | 09/09/2022 | 47.50              |
|      |  |  |       |            | <u>\$47.50</u>     |
| MBE  | ROBIN'S NEST PROPERTY MANAGEMENT & LANDSCAPE | CLEVELAND LANDSCAPING- ALL LOCATIONS     | OH    | 09/09/2022 | 2,475.00           |
|      |  |  |       |            | <u>\$2,475.00</u>  |
|      | ROCKY RIVER PUBLIC LIBRARY                   | ROCKY RIVER ONLINE BILL PAYMENT DIST.    | OH    | 09/09/2022 | 88.04              |
|      |  |  |       |            | <u>\$88.04</u>     |
|      | ROGERS EXCAVATING & DRAIN                    | EUCLID EMER - MAIN DOCK DRAIN REPAIR     | OH    | 09/16/2022 | 435.00             |
|      |  |  |       |            | <u>\$435.00</u>    |
|      | RONDALE SIMPSON                              | CLEVELAND FRONT FELLOW - SIMPSON         | OH    | 09/02/2022 | 4,230.76           |
|      |  | CLEVELAND FRONT FELLOW - SIMPSON         | OH    | 09/30/2022 | 4,230.76           |
|      |  |  |       |            | <u>\$8,461.52</u>  |
|      | S A COMUNALE CO INC                          | BARBERTON MAIN/LSW/LAK/ANNUAL/QTLY/SEMI- | OH    | 09/09/2022 | 6,944.00           |
|      |  |  |       |            | <u>\$6,944.00</u>  |
|      | SADIE WINLOCK                                | CLEVELAND CONFIDENTIAL SETTLEMENT AGREEM | OH    | 09/02/2022 | 25,000.00          |
|      |  |  |       |            | <u>\$25,000.00</u> |
|      | SANDUSKY LIBRARY ASSOCIATION                 | SANDUSKY ONLINE BILL PAYMENT DIST.       | OH    | 09/09/2022 | 78.92              |
|      |  |  |       |            | <u>\$78.92</u>     |
|      | SENTRUM MARKETING LLC.                       | BOSTON                                   | MS    | 09/09/2022 | 3,214.00           |
|      |  |  |       |            | <u>\$3,214.00</u>  |
|      | SETH BORGAN                                  | AKRON OHIO CTR FOR THE BOOK PRESENTE     | OH    | 09/30/2022 | 150.00             |
|      |  |  |       |            | <u>\$150.00</u>    |
|      | SHAKER HEIGHTS PUBLIC LIBRARY                | SHAKER HTS ONLINE BILL PAYMENT DIST.     | OH    | 09/09/2022 | 142.98             |
|      |  |  |       |            | <u>\$142.98</u>    |
|      | SHAMROCK COMPANIES INC                       | CLEVELAND LUCKY DAY LABELS - \$75.45 PER | OH    | 09/09/2022 | 773.33             |
|      |  |  |       |            | <u>\$773.33</u>    |

| Cert | Vendor   | City/Description                               | State | Check Date | Amount/Total       |
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|      | SHAW INDUSTRIES, INC                           | DALLAS<br>FLOORING MT. PLEASANT VIRTUAL        | TX    | 09/02/2022 | 1,558.54           |
|      |  |  |       |            | <u>\$1,558.54</u>  |
|      | SIMONE SWANSON                                 | BEDFORD HTS.<br>PUBLIC PROGRAMMING FOR DEI AWA | OH    | 09/30/2022 | 420.00             |
|      |  |  |       |            | <u>\$420.00</u>    |
|      | SIRSIDYNIX                                     | MINNEAPOLIS<br>BLUECLOUD DISCOVERY CUSTOM SER  | MN    | 09/09/2022 | 3,900.00           |
|      |  |  |       |            | <u>\$3,900.00</u>  |
|      | SORRENTO ACQUISITION LLC                       | CLEVELAND<br>BRANCH SECURITY GUARD SERVICES    | OH    | 09/02/2022 | 12,464.02          |
|      |  | BRANCH SECURITY GUARD SERVICES                 |       | 09/09/2022 | 12,410.12          |
|      |  | BRANCH SECURITY GUARD SERVICES                 |       | 09/16/2022 | 13,458.67          |
|      |  | BRANCH SECURITY GUARD SERVICES                 |       | 09/23/2022 | 12,262.02          |
|      |  | BRANCH SECURITY GUARD SERVICES                 |       | 09/30/2022 | 12,466.29          |
|      |  |  |       |            | <u>\$63,061.12</u> |
|      | SPRINGSHARE LLC                                | MIAMI<br>SPRINGSHARE SUITE UPGRADE FOR         | FL    | 09/16/2022 | 2,689.00           |
|      |  |  |       |            | <u>\$2,689.00</u>  |
|      | ST. VINCENT CHARITY MEDICAL CENTER-OCC MED     | CLEVELAND<br>2022 PRE-EMPLOYMENT TESTING       | OH    | 09/23/2022 | 336.00             |
|      |  |  |       |            | <u>\$336.00</u>    |
|      | STAPLES ADVANTAGE                              | DALLAS<br>STOCK                                | TX    | 09/09/2022 | 4,870.10           |
|      |  | STOCK  |       | 09/30/2022 | 6,066.78           |
|      |  |  |       |            | <u>\$10,936.88</u> |
|      | STEVEN SMITH                                   | MASSILLON                                      | OH    | 09/30/2022 | 50.00              |
|      |  |  |       |            | <u>\$50.00</u>     |
|      | STOW MUNROE FALLS PUBLIC LIBRARY               | STOW<br>ONLINE BILL PAYMENT DIST.              | OH    | 09/09/2022 | 175.71             |
|      |  |  |       |            | <u>\$175.71</u>    |
|      | SUTTON INDUSTRIAL HARDWARE                     | CLEVELAND<br>CARPENTRY TOOL - AIR NAILER       | OH    | 09/16/2022 | 249.99             |
|      |  |  |       |            | <u>\$249.99</u>    |
|      | T & J NICKUM INC.                              | CLEVELAND<br>POWER WASH REPAIRS                | OH    | 09/23/2022 | 444.00             |
|      |  |  |       |            | <u>\$444.00</u>    |
|      | TERMINIX INTERNATIONAL COMPANY LP              | DDLEBURGE HEIGHTS<br>PEST MANAGEMENT SERVICES  | OH    | 09/23/2022 | 1,486.50           |
|      |  |  |       |            | <u>\$1,486.50</u>  |
|      | TERRY SULLIVAN                                 | ASHTABULA<br>JUNGLE TERRY AT ROCKPORT SEPTE    | OH    | 09/16/2022 | 295.00             |
|      |  |  |       |            | <u>\$295.00</u>    |
|      | THE CHANCELLOR, MASTERS & SCHOLARS OF THE UNIV | CARY   | NC    | 09/16/2022 | 190.22             |

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|      |                                     |                                |       |            | \$190.22     |
|      | THE CHILDREN'S MUSEUM OF CLEVELAND  | CLEVELAND                      | OH    |            |              |
|      |                                     | RAFFLE PRIZES FOR DIVERSE ABI  |       | 09/16/2022 | 300.00       |
|      |                                     |                                |       |            | \$300.00     |
|      | THE CLEVELAND FOUNDATION            | CLEVELAND                      | OH    |            |              |
|      |                                     | RETURN UNUSED PUBLIC SERVICE F |       | 09/09/2022 | 4,222.72     |
|      |                                     |                                |       |            | \$4,222.72   |
|      | THE FISH BUTLER AQUARIUM SERVICES   | ELYRIA                         | OH    |            |              |
|      |                                     | AQUARIUM MAINTENANCE SERVICES  |       | 09/09/2022 | 310.00       |
|      |                                     |                                |       |            | \$310.00     |
|      | THE ILLUMINATING CO                 | AKRON                          | OH    |            |              |
|      |                                     | ELECTRICITY ROCKPORT acct#1100 |       | 09/02/2022 | 19,236.71    |
|      |                                     | FMP WALZ REMOVAL OF TWO EXISTI |       | 09/02/2022 | 5,475.36     |
|      |                                     | ELECTRICITY FLEET ACCT#1100216 |       | 09/09/2022 | 2,515.26     |
|      |                                     | ELECTRICITY MT PLEASANT ACCT#1 |       | 09/16/2022 | 12,386.69    |
|      |                                     | ELECTRICITY FLEET ACCT#1100217 |       | 09/23/2022 | 4,533.13     |
|      |                                     | ELECTRICITY JEFFERSON ACCT#110 |       | 09/30/2022 | 45,707.74    |
|      |                                     |                                |       |            | \$89,854.89  |
|      | THE LAW FIRM OF KAMI D. BRAUER, LLC | CLEVELAND                      | OH    |            |              |
|      |                                     | CONFIDENTIAL SETTLEMENT AGREEM |       | 09/02/2022 | 25,000.00    |
|      |                                     |                                |       |            | \$25,000.00  |
|      | THE WALTER H DRANE CO               | CINCINNATI                     | OH    |            |              |
|      |                                     |                                |       | 09/23/2022 | 485.93       |
|      |                                     |                                |       |            | \$485.93     |
|      | TILLIE COLTER                       | SHAKER HEIGHTS                 | OH    |            |              |
|      |                                     | VIOLIN FOR BOYS                |       | 09/02/2022 | 625.00       |
|      |                                     |                                |       |            | \$625.00     |
|      | TREASURER OF STATE                  | COLUMBUS                       | OH    |            |              |
|      |                                     | SALES TAX                      |       | 09/23/2022 | 539.44       |
|      |                                     |                                |       |            | \$539.44     |
|      | TREASURER OF STATE OF OHIO          | CINCINNATI                     | OH    |            |              |
|      |                                     | AOS SERVICES FOR 2021-2025     |       | 09/09/2022 | 225.50       |
|      |                                     |                                |       |            | \$225.50     |
|      | TREASURER, STATE OF OHIO            | COLUMBUS                       | OH    |            |              |
|      |                                     | OPLIN COLOCATION SERVICES      |       | 09/16/2022 | 8,856.24     |
|      |                                     |                                |       |            | \$8,856.24   |
|      | TRUCK EQUIPMENT SALES, LLC          | WALTON HILLS                   | OH    |            |              |
|      |                                     | DELIVERY TRUCK 5 REPAIRS       |       | 09/16/2022 | 276.12       |
|      |                                     |                                |       |            | \$276.12     |
|      | TSAI FONG BOOKS INC                 | HOUSTON                        | TX    |            |              |
|      |                                     |                                |       | 09/23/2022 | 368.96       |
|      |                                     |                                |       |            | \$368.96     |
|      | TWINSBURG PUBLIC LIBRARY            | TWINSBURG                      | OH    |            |              |
|      |                                     | ONLINE BILL PAYMENT DIST.      |       | 09/09/2022 | 325.37       |
|      |                                     |                                |       |            | \$325.37     |
|      | TYLER TECHNOLOGIES INC              | DALLAS                         | TX    |            |              |

| Cert | Vendor                           | City/Description               | State | Check Date | Amount/Total       |
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|      |                                  | ACCOUNTING / PAYROLL CHECKS    |       | 09/02/2022 | 1,016.50           |
|      |                                  |                                |       |            | <u>\$1,016.50</u>  |
|      | UNIFIRST CORPORATION             | DALLAS                         | TX    |            |                    |
|      |                                  | UNIFORM RENTAL SERVICES YR 3 O |       | 09/02/2022 | 244.96             |
|      |                                  | UNIFORM RENTAL SERVICES YR 3 O |       | 09/09/2022 | 572.11             |
|      |                                  | UNIFORM RENTAL SERVICES YR 3 O |       | 09/23/2022 | 2,037.19           |
|      |                                  | UNIFORM RENTAL SERVICES YR 3 O |       | 09/30/2022 | 645.98             |
|      |                                  |                                |       |            | <u>\$3,500.24</u>  |
|      | UNIQUE MANAGEMENT SERVICES, INC. | JEFFERSONVILLE                 | IN    |            |                    |
|      |                                  | MATERIAL RECOVERY SERVICES     |       | 09/16/2022 | 5,498.48           |
|      |                                  |                                |       |            | <u>\$5,498.48</u>  |
|      | UNITED PARCEL SERVICE            | CHICAGO                        | IL    |            |                    |
|      |                                  | ACCT# 479584- BKS BY MAIL      |       | 09/02/2022 | 600.78             |
|      |                                  | ACCT 493-688 SHIPPING          |       | 09/02/2022 | 684.75             |
|      |                                  | ACCT# 479584- BKS BY MAIL      |       | 09/09/2022 | 536.15             |
|      |                                  | ACCT 493-688 SHIPPING          |       | 09/09/2022 | 587.05             |
|      |                                  | ACCT# 479584- BKS BY MAIL      |       | 09/16/2022 | 541.64             |
|      |                                  | ACCT# 479584- BKS BY MAIL      |       | 09/23/2022 | 1,050.72           |
|      |                                  | ACCT 493-688 SHIPPING          |       | 09/23/2022 | 1,019.97           |
|      |                                  | ACCT# 479584- BKS BY MAIL      |       | 09/30/2022 | 405.01             |
|      |                                  |                                |       |            | <u>\$5,426.07</u>  |
|      | UNIVERSITY CIRCLE INCORPORATED   | CLEVELAND                      | OH    |            |                    |
|      |                                  | MEMBERSHIP FEE                 |       | 09/23/2022 | 1,564.77           |
|      |                                  |                                |       |            | <u>\$1,564.77</u>  |
|      | US POSTAL SERVICE                | CLEVELAND                      | OH    |            |                    |
|      |                                  | MERCHANDISE RETURN DEPOSIT     |       | 09/09/2022 | 4,000.00           |
|      |                                  |                                |       |            | <u>\$4,000.00</u>  |
|      | VARI SALES CORPORATION           | DALLAS                         | TX    |            |                    |
|      |                                  | VARIDESK FOR CATALOG DEPT      |       | 09/30/2022 | 401.63             |
|      |                                  |                                |       |            | <u>\$401.63</u>    |
|      | VERIZON WIRELESS                 | NEWARK                         | NJ    |            |                    |
|      |                                  | CELL PHONES                    |       | 09/09/2022 | 5,301.63           |
|      |                                  | CELL PHONES                    |       | 09/30/2022 | 5,265.67           |
|      |                                  |                                |       |            | <u>\$10,567.30</u> |
| ODB  | VOCON PARTNERS, LLC              | CLEVELAND                      | OH    |            |                    |
|      |                                  | FMP PROJECT - ARCHITECT FEES F |       | 09/09/2022 | 5,645.55           |
|      |                                  | FMP PROJECT - ARCHITECT FEES F |       | 09/16/2022 | 8,127.52           |
|      |                                  |                                |       |            | <u>\$13,773.07</u> |
|      | W B MASON CO INC                 | BOSTON                         | MA    |            |                    |
|      |                                  | STOCK                          |       | 09/09/2022 | 155.99             |
|      |                                  | PAPER FOR GRAPHICS             |       | 09/16/2022 | 1,319.80           |
|      |                                  | STOCK                          |       | 09/30/2022 | 1,171.59           |
|      |                                  |                                |       |            | <u>\$2,647.38</u>  |
|      | WAYNE COUNTY PUBLIC LIBRARY      | WOOSTER                        | OH    |            |                    |
|      |                                  | ONLINE BILL PAYMENT DIST.      |       | 09/09/2022 | 248.03             |
|      |                                  |                                |       |            | <u>\$248.03</u>    |

| Cert | Vendor                                | City/Description                            | State | Check Date | Amount/Total                 |
|------|---------------------------------------|---|-------|------------|------------------------------|
|      | WEST PUBLISHING PAYMENT CENTER        | CAROL STREAM                                | IL    | 09/02/2022 | 7,858.00                     |
|      |                                       |   |       | 09/30/2022 | 9,139.77                     |
|      |                                       |   |       |            | <u>\$16,997.77</u>           |
|      | WICKLIFFE PUBLIC LIBRARY              | WICKLIFFE<br>ONLINE BILL PAYMENT DIST.      | OH    | 09/09/2022 | 192.63                       |
|      |                                       |   |       |            | <u>\$192.63</u>              |
|      | WILLIAMS ASSOCIATES ARCHITECTS, LTD   | COLUMBUS<br>PHASE 1 DESIGN CONTRACT FOR JE  | OH    | 09/09/2022 | 1,161.83                     |
|      |                                       |   |       |            | <u>\$1,161.83</u>            |
|      | WILLOUGHBY EASTLAKE PUBLIC LIBRARY    | WILLOWICK<br>ONLINE BILL PAYMENT DIST.      | OH    | 09/09/2022 | 230.16                       |
|      |                                       |   |       |            | <u>\$230.16</u>              |
|      | WINZER CORPORATION                    | DALLAS<br>STOCK PPE                         | TX    | 09/09/2022 | 1,571.70                     |
|      |                                       |   |       |            | <u>\$1,571.70</u>            |
| MBE  | WORLD JOURNAL/WORLD JOURNAL BOOKSTORE | CLEVELAND                                   | OH    | 09/23/2022 | 609.77                       |
|      |                                       |   |       |            | <u>\$609.77</u>              |
|      | YBP LIBRARY SERVICES                  | ATLANTA                                     | GA    | 09/02/2022 | 3,738.94                     |
|      |                                       |   |       | 09/23/2022 | 8,178.42                     |
|      |                                       |   |       |            | <u>\$11,917.36</u>           |
|      | ZAP ENTERTAINMENT                     | PARMA<br>TALK LIKE A PIRATE FALL PRGRM,     | OH    | 09/30/2022 | 295.00                       |
|      |                                       |   |       |            | <u>\$295.00</u>              |
|      | ZYGOTE PRESS                          | CLEVELAND<br>PRINT MAKING SERVICE AT ARTBOX | OH    | 09/23/2022 | 200.00                       |
|      |                                       |   |       |            | <u>\$200.00</u>              |
|      |                                       |   |       |            | <u><u>\$3,876,092.50</u></u> |

Grand Total for Checks Issued from 9/1/2022 through 9/30/2022:

\$3,876,092.50

*If known, vendors were classed:*

*DOE = Disabled-Owned Enterprise*

*FBE = Female Business Enterprise*

*LGBT = LGBTQ Business Enterprise*

*MBE = Minority Business Enterprise*

*ODB = Other Diverse Business*

*VOE = Veteran-Owned Enterprise*

CLEVELAND PUBLIC LIBRARY

Board Meeting  
October 20, 2022

Hough Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending September 30, 2022

| Date       | Vendor                   | PO     | Description       | Owner's Contingency Fund                          |          | GMP Increase        |
|------------|--------------------------|--------|-------------------|---|----------|---------------------|
|            |                          |        |                   | Encumbered  | Expended |                     |
| 10/19/2021 | Gilbane Building Company | 210875 | Change Order #001 |   |          | \$ 8,223.00         |
| 12/29/2021 | Gilbane Building Company | 210875 | Change Order #002 |   |          | 5,774.00            |
| 1/28/2022  | Gilbane Building Company | 210875 | Change Order #003 |   |          | 44,090.00           |
| 2/23/2022  | Gilbane Building Company | 210875 | Change Order #004 |   |          | 10,539.00           |
| 4/6/2022   | Gilbane Building Company | 210875 | Change Order #005 |   |          | 20,220.00           |
|            |                          |        |                   | \$ -  | \$ -     | \$ 88,846.00        |
|            |                          |        |                   | <b>Owner's Contingency Fund Available Balance</b> |          | <b>\$111,406.00</b> |

|  | Hough Branch Project Budget |                         | Available Budget     |
|--|-----------------------------|-------------------------|----------------------|
|  | Encumbered                  | Expended                |                      |
| <b>Moody Nolan, Inc. - Architectural Design Services</b>           | \$ 52,624.29                | \$ 460,865.71           |                      |
| <b>Gilbane Building Company - Construction Manager at Risk</b>     | 806,136.00                  | 3,910,916.00            |                      |
| <b>E-Rate Billed Entity Applicant Reimbursement (BEAR) payment</b> |                             | (79,815.85)             |                      |
| <b>Furniture, Fixtures, Equipment and Technology</b>               | 208,984.69                  | 1,513.35                |                      |
| <b>Owner Direct Costs</b>  | 74,742.77                   | 154,707.00              |                      |
| <b>Direct Expenditures paid from Contingency Fund</b>              |                             |                         |                      |
|  | \$ 1,142,487.75             | \$ 4,448,186.21         |                      |
|  |                             | <b>Available Budget</b> | <b>\$ 219,374.04</b> |

Change Order Details

|   |              |
|---|--------------|
| <b>Change Order # 001</b>   | \$ 8,223.00  |
| Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Bulletin 02, for the Hough Branch project. The signed ATP sheet is included in the backup for reference.  |              |
| <b>Change Order # 002</b>   | \$ 5,774.00  |
| Owner Change Order #002 is submitted to finalize the budget for the approved AT-002 OS-004 RFI-003 Grading Clarifications and AT-003 OS-005 RFI-006 & RFI-010 Pour Stopper / Bent Plate Steel Clarification, for the Hough project.   |              |
| <b>Change Order # 003</b>   | \$ 44,090.00 |
| Owner Change Order #003 is submitted to finalize the budget for the approved ATP-004R1 OS-006 RFI-007 Structural Steel for Roof Hatch, ATP-006 OS-008 Domestic Water Tie-in Location, ATP-007 OS-012 Bulletin 03 - Revisions per Cleveland Public Power, & ATP-010 OS-016 Additional 1 inch Asphalt Binder Course, for the Hough project.   |              |
| <b>Change Order # 004</b>   | \$ 10,539.00 |
| Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project:<br>-ATP-008 OS-007 Legacy Electric Scope Gap from GMP<br>-ATP-011 OS-011 ASI 001 HSS Tube Steel<br>-ATP-013 OS-018 RFI 030 Bollards for Gas Meter<br>-ATP-014 OS-022 Zenith Scope Gap from GMP<br>-ATP-016 OS-009 Next Generation Scope Gap from GMP   |              |
| <b>Change Order # 005</b>   | \$ 20,220.00 |
| Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project<br>-ATP-012 OS-015 RFI-026 Cameras & WAPs in Open Ceilings<br>-ATP-017R1 OS-026 Bulletin 6 & RFI-045 Exterior Framing Revisions<br>-ATP-018 OS-013 RFI-019 Gas Meter Location<br>-ATP-019 OS-019 Bulletin 05 - Revisions Per Commissioning Agent Review<br>-ATP-020 OS-021 ASI 002 & RFI-028 Storm Line<br>-ATP-021 OS-023 RFI-032 Fluid Applied Vapor Barrier Substitute - Denselement<br>-ATP-022 OS-024 RFI-039 Overhead Storm Line Insulation<br>-ATP-023 OS-028 Weather Temporary Enclosure Build Out for SOD<br>-ATP-024 OS-039 RFI-026 Cameras & WAPs In Open Ceilings - Bliing Correction<br>-ATP-025 OS-034 Remediation of Concrete Slab per AE Field Report 1.15.22 |              |

CLEVELAND PUBLIC LIBRARY

Board Meeting  
October 20, 2022

Jefferson Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending September 30, 2022

|           |                          |        |                    | Owner's Contingency Fund                          | \$157,314.00 |                    |
|-----------|--------------------------|--------|--------------------|---|--------------|--------------------|
| Date      | Vendor                   | PO     | Description        | Encumbered  | Expended     | GMP Increase       |
| 9/15/2021 | Gilbane Building Company | 210886 | Change Order # 001 |   |              | \$ 642.00          |
| 12/9/2021 | Gilbane Building Company | 210886 | Change Order # 002 |   |              | 7,890.00           |
| 7/6/2022  | Gilbane Building Company | 210886 | Change Order # 003 |   |              | 118,005.64         |
| 8/31/2022 | Gilbane Building Company | 210886 | Change Order # 004 |   |              | 3,745.00           |
|           |                          |        |                    | \$  | \$           | \$ 130,282.64      |
|           |                          |        |                    | <b>Owner's Contingency Fund Available Balance</b> |              | <b>\$27,031.36</b> |

|   |  |  | Jefferson Branch Renovation Project Budget |                 | \$ 2,483,967.00     |
|---|--|--|--|-----------------|---------------------|
|   |  |  | Encumbered                                 | Expended        |                     |
| Williams Associates Architects, LTD - Architectural Design Services |  |  | \$ 2,129.96                                | \$ 172,661.04   |                     |
| Gilbane Building Company - Construction Manager at Risk             |  |  | 388,877.64                                 | 1,546,601.00    |                     |
| Furniture, Fixtures, Equipment and Technology*                      |  |  | 70,543.36                                  | 120,501.74      |                     |
| Owner Direct Costs  |  |  | 18,782.67                                  | 105,601.83      |                     |
| Direct Expenditures paid from Contingency Fund                      |  |  |  |                 |                     |
|   |  |  | \$ 480,333.63                              | \$ 1,945,365.61 |                     |
|   |  |  | <b>Available Budget</b>                    |                 | <b>\$ 58,267.76</b> |

\*\$120,619 will be paid using the Zajac Trust funds paid from the Founders fund 203

Change Order Details

**Change Order # 001** \$ 642.00

Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Contractor Default Insurance for Approved GMP Alternates, for the Jefferson project

**Change Order # 002** \$ 7,890.00

Owner Change Order #002 is submitted to finalize the budget for the approved ATP-003 OS-002 Bulletin 01 - Plumbing Revisions, ATP-004 OS-003 Bulletin 02 & RFI-007 ETR 4 in. Vent Stack, ATP-005 OS-006 RFI-014 Plumbing Demo Requirements at Existing Sink, ATP-006 OS-007 RFI-012 Existing Window Well Demolition, & ATP-007 OS-009 Temporary Partition at Vestibule 117B, for the Jefferson project. The signed ATP sheets have been included in the backup for reference. Please note, the initially approved value for ATP-004 OS-003 Bulletin 02 / RFI-007 ETR 4" Vent Stack has reduced. This OCO reflects the finalized value for this scope of work.

**Change Order # 003** \$ 118,005.64

- 1) ATP-008 OS-004 Bulletin-004 R2 Existing Ductbank Relocation (Contractor Costs Only):  
Provide the new electrical ductbank and demo the existing per the Bulletin-004 RI drawings dated 01.10.2022. This also includes landscape & hardscape repairs for the new electrical service & patching the existing foundation wall for the existing service.
- 2) ATP-009 OS-008 Bulletin-003 Floor Box Locations:  
Provide revised floor box locations per the Bulletin-003RI drawings dated 12.01.21.
- 3) ATP-012 OS-019 OS-019 RFI-024 Door 1088 Locks & Change of Specified Door:  
Provide 1/2" glazing in lieu of 5/16" at door 1088 to allow it to be lockable, per RFI-024 direction.
- 4) ATP-014 OS-022 AHU Fence Enclosure Removal & Replacement:  
Remove &. replace the existing AHU enclosure fencing to allow HVAC equipment to be removed and replaced.
- 5) ATP-015 OS-021 Bulletin-004 Schedule Extension:  
This ATP includes extended staffing to 5/25/22. It also reallocates the following budgets to reduce the total cost impact of the schedule extension: \$5K of OA-005 Additional Repointing of Exterior Brick, \$5K of OA-007 Additional Demo, \$15K of Additional Repointing, \$10K of Gilbane Contingency and \$10K of COVID Contingency.
- 6) ATP-017 OS-013 Uneven Floor at New Passage to Work Room:  
Due to the existing conditions of an uneven substrate, demo the existing concrete to allow floor prep to be installed to even out the substrate for a proper flooring installation.



**Change Order Details****Change Order # 004**

\$ 3,745.00

Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-010 OS-010 Matching Trim Panel at Ends of Book Shelves R2

Per RFI-022 direction, which was finalized via an onsite meeting between CPL/GBC/Custom Fabricators, provide (2) painted, wood, tall infill cabinets at the existing to remain bookshelf ends at the north and south walls.

2) ATP-011 R4 OS-015 RFI-010 Access Panel Room 105

Provide a new 24"x24" access panel in lieu of reinstalling an existing 14"x14" access panel, to allow access to all of the existing controls per RFI-010 direction.

3) ATP-019 R2 OS-018 Bulletin-005 Finish Selections

Provide Bulletin-005 per the drawings dated 01.14.22. This includes the following:

- Carpet pattern simplification.
- Paint square foot reduction & paint type revision.

This ATP does not include costs for the wall protection; which will be submitted separately.

4) ATP-022 OS-034 Additional Masonry Repointing (Gilbert Ticket #6)

Due to existing conditions, reset (4) chimney caps & seal the top of chimney with concrete.

The masonry owner allowance was previously fully credited back in ATP-015 OS-021 Bulletin-004 Schedule Extension, so this required work is now an owner change item.

5) ATP-024 OS-037 May Schedule Update

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

October 20, 2022

## West Park Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending September 30, 2022

|   |                          |        |                   | Owner's Contingency Fund                   |                 | \$ 330,025.00   |
|---|--------------------------|--------|-------------------|--|-----------------|-----------------|
| Date  | Vendor                   | PO     | Description       | Encumbered                                 | Expended        | GMP Increase    |
| 4/20/2022   | Gilbane Building Company | 210887 | Change Order #001 |  |                 | \$ 41,973.00    |
| 4/22/2022   | Gilbane Building Company | 210887 | Change Order #002 |  |                 | 146,511.00      |
| 6/15/2022   | Gilbane Building Company | 210887 | Change Order #003 |  |                 | 75,251.20       |
|   |                          |        |                   | \$   | \$              | \$ 263,735.20   |
|   |                          |        |                   | Owner's Contingency Fund Available Balance |                 | \$66,289.80     |
|   |                          |        |                   | West Park Branch Renovation Project Budget |                 | \$ 5,329,779.00 |
|   |                          |        |                   | Encumbered                                 | Expended        |                 |
| Vocon Partners, LLC - Architectural Design Services     |                          |        |                   | \$ 27,081.27                               | \$ 375,313.73   |                 |
| Gilbane Building Company - Construction Manager at Risk |                          |        |                   | 723,009.20                                 | 3,593,185.00    |                 |
| Furniture, Fixtures, Equipment and Technology           |                          |        |                   | 236,532.41                                 | -               |                 |
| Owner Direct Costs                                      |                          |        |                   | 40,693.05                                  | 167,897.92      |                 |
| Direct Expenditures paid from Contingency Fund          |                          |        |                   |  |                 |                 |
|   |                          |        |                   | \$ 1,027,315.93                            | \$ 4,136,396.65 |                 |
|   |                          |        |                   | Available Budget                           |                 | \$ 166,066.42   |

## Change Order Details

|  |               |
|--|---------------|
| <b>Change Order # 001</b>  | \$ 41,973.00  |
| Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 05-001 Contractor Default Insurance for Approved GMP Alternates, ATP-003 05-002 RFI-012 Copper Panel Cladding at Existing Dormers, ATP-004RI 05-007 RFI-011 Drywall Fastening to Plaster Ceiling and Substrate, ATP-005 05-008 RFI-020 Wall Support & Duct Elevation, & ATP-006RI 05-009 Bond Costs for General Trades Contract Commitment, for the West Park project.  |               |
| <b>Change Order # 002</b>  | \$ 146,511.00 |
| Owner Change Order #002 is submitted to finalize the budget for the following previously approved ATPs<br>ATP-002 05-005 Asbestos Certified Carpenters<br>ATP-007 05-010 Finish Repairs of ETR Plaster Walls<br>ATP-009 05-004 RFI-014 Bearing Plates in Terracotta Wall<br>ATP-010 05-006 RFI OOB Existing Terracotta Masonry Wall Support<br>ATP-011 05-012 Removal of Water on Roof<br>ATP-012 05-013 RFI-024 Existing Roof Drafns Relocation<br>ATP-013 05-015 RFI-017 Exterior Wall Steel Support<br>ATP-014 05-016 RFI-028 Exterior Wall Sheathing Material<br>ATP-015 05-021 RFI-027 Steel Support of Stair Infill<br>ATP-017 05-023 RFI-043 Children's Library Rm. B10 Existing Additional Partition Removal<br>ATP-018 05-024 RFI-046 Blocked Rood Drain Above Stair SOI<br>ATP-020 05-027 RFI-048 Door 101C Conflict with Column Enclosure |               |
| <b>Change Order # 003</b>  | \$ 75,251.20  |
| Owner Change Order #003 is submitted to finalize the budget for the following previously approved ATPs.<br>ATP-022 05-029, 036 &. 037 Bulletin 01 Elevator Shaft   |               |

## CLEVELAND PUBLIC LIBRARY

Board Meeting  
October 20, 2022

## Woodland Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending September 30, 2022

|           |                          |        |                    | Owner's Contingency Fund \$ 622,208.21            |          |                      |
|-----------|--------------------------|--------|--------------------|---|----------|----------------------|
| Date      | Vendor                   | PO     | Description        | Encumbered  | Expended | GMP Increase         |
| 11/8/2021 | Gilbane Building Company | 210885 | Change Order # 001 |   |          | \$ 24,984.00         |
| 12/9/2021 | Gilbane Building Company | 210885 | Change Order # 002 |   |          | 111,494.00           |
| 4/20/2022 | Gilbane Building Company | 210885 | Change Order # 003 |   |          | 132,816.00           |
| 8/30/2022 | Gilbane Building Company | 210885 | Change Order # 004 |   |          | 118,454.00           |
|           |                          |        |                    | \$ -  | \$ -     | \$ 387,748.00        |
|           |                          |        |                    | <b>Owner's Contingency Fund Available Balance</b> |          | <b>\$ 234,460.21</b> |

|   |  |  | Woodland Branch Project Budget \$ 7,969,156.00 |                 |
|---|--|--|--|-----------------|
|   |  |  | Encumbered                                     | Expended        |
| Bostwick Design Partnership - Architectural Design Services |  |  | \$ 35,624.34                                   | \$ 571,218.66   |
| Gilbane Building Company - Construction Manager at Risk     |  |  | 2,086,875.00                                   | 4,427,869.00    |
| Furniture, Fixtures, and Equipment                          |  |  | 187,761.01                                     |                 |
| Owner Direct Costs  |  |  | 140,572.00                                     | 284,775.78      |
| Direct Expenditures paid from Contingency Fund              |  |  | -  | -               |
|   |  |  | \$ 2,450,832.35                                | \$ 5,283,863.44 |
|   |  |  | <b>Available Budget \$ 234,460.21</b>          |                 |

## Change Order Details

**Change Order # 001** \$ 24,984.00

Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Addendum 02 and ATP-007 OS-013 Discovery for Existing Conditions: Oil Water Separator, Manhole & Oil Drums, for the Woodland project. The signed ATP sheet and the email approval are included in the backup for reference.

**Change Order # 002** \$ 111,494.00

Owner Change Order #002 is submitted to finalize the budget for the approved ATP-004 OS-004 Bulletin 02 - Branch Perimeter Diffusers, ATP-005 OS-008 Bulletin 01A- Branch In-Floor Power Clarifications, ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils, ATP-008R1 OS-007 Bulletin 08 - Trespa Cladding Optimization, ATP-009 OS-016 Disposal of Soils with Elevated Lead, ATP-010 OS-017 Disposal of Clean Soils, ATP-011 OS-010 Bulletin 07A Site Booster Pumps, & ATP-012 OS-015 Bulletin 07B Site Drainage Updates 9.29.21 - Material Only, for the Woodland project. The signed ATP sheets have been included in the backup for reference. Please note, the initially approved value for ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils has reduced. This OCO reflects the finalized value for this scope of work. An updated ATP has been generated and will be distributed for the team for record.

**Change Order # 003** \$ 132,816.00

Owner Change Order #003 is submitted to finalize the budget for the approved ATP-013 OS-022 Bulletin 07D - Site Planting Updates, ATP-014 OS-023 Bulletin 07B, 07C, 07E - Site Drainage - Labor & Equipment, ATP-015 OS-025 Bulletin 16 Booster Pump Voltage, and ATP-016 OS-026 Bulletin 18 Electrical & Plumbing Updates, for the Woodland Branch project.

**Change Order # 004** \$ 118,454.00

Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-017 OS-034 Woodland & CDF Water Service Connection Permits
- ATP-018 OS-027 Surveying of Aggregate Piers vs Overhead Electrical Lines
- ATP-019 OS-029 Material Escalation Costs during Submittal Review
- ATP-020 OS-035 RFI-025 Dual Wall Duct for Rerouted Supply
- ATP-022 OS-037 RFI-037 Sanitary Line Tie-in at E 61st
- ATP-023 OS-043 Moisture Resistant Drywall at Priority Walls
- ATP-024 OS-033 Beam Penetrations for Conduit Routing
- ATP-026 OS-031 Temporary Exterior Enclosure
- ATP-029 OS-048 Runtal Radiation Quick Ship

CLEVELAND PUBLIC LIBRARY

Board Meeting  
October 20, 2022

Central Distribution Facility

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending September 30, 2022

|            |                          |        |                    | Owner's Contingency Fund                   |          | \$ 705,499.00 |
|------------|--------------------------|--------|--------------------|--|----------|---------------|
| Date       | Vendor                   | PO     | Description        | Encumbered                                 | Expended | GMP Increase  |
| 9/15/2021  | Gilbane Building Company | 201888 | Change Order # 001 |  |          | \$ 17,219.00  |
| 10/20/2021 | Gilbane Building Company | 201888 | Change Order # 002 |  |          | 64,162.00     |
| 12/9/2021  | Gilbane Building Company | 201888 | Change Order # 003 |  |          | 80,782.00     |
| 2/25/2022  | Gilbane Building Company | 201888 | Change Order # 004 |  |          | 143,336.00    |
| 4/28/2022  | Gilbane Building Company | 201888 | Change Order # 005 |  |          | 4,520.00      |
| 5/27/2022  | Gilbane Building Company | 201888 | Change Order # 006 |  |          | 120,893.00    |
|            |                          |        |                    | \$   | \$       | \$ 430,912.00 |
|            |                          |        |                    | Owner's Contingency Fund Available Balance |          | \$ 274,587.00 |

|   |  |  | Central Distribution Facility Project Budget |                 | \$ 7,347,916.00 |
|---|--|--|--|-----------------|-----------------|
|   |  |  | Encumbered                                   | Expended        |                 |
| Bostwick Design Partnerhip - Architectural Design Services  |  |  | \$ 28,008.70                                 | \$ 723,601.30   |                 |
| Gilbane Building Company - Construction Manager at Risk Furniture, Fixtures, Equipment and Technology |  |  | 971,115.00                                   | 4,505,490.00    |                 |
| Owner Direct Costs  |  |  | 279,999.20                                   | 69,999.80       |                 |
| Direct Expenditures paid from Contingency Fund  |  |  | 15,083.42                                    | 83,534.33       |                 |
|   |  |  | \$ 1,294,206.32                              | \$ 5,382,625.43 |                 |
|   |  |  | Available Budget                             |                 | \$ 671,084.25   |

Change Order Details

|                           |   |               |
|---------------------------|---|---------------|
| <b>Change Order # 001</b> | To finalize the budget for the approved ATP-001 OS-009 Marous Material Escalation Impacts - BP08C & BP09A.  | \$ 17,219.00  |
| <b>Change Order # 002</b> | To finalize the budget for the approved ATP-002 OS-003 Car Drive-in Damage Repairs - Demolition and ATP-003 OS-001 Addendum 02, for the Central Distribution Facility project.  | \$ 64,162.00  |
| <b>Change Order # 003</b> | To finalize the budget for the approved ATP-004R2 OS-002 Bulletin 05 - CDF Rooftop Equipment Relocation, ATP-006 OS-005 Bulletin 06 - CDF Roof Drain Relocation, ATP-007 OS-008 Bulletin 08 - Trespa Cladding Optimization, ATP-010 OS-011 Bulletin 07A - Site Booster Pumps, ATP-005 OS-012 Alternate E1 - HVAC Serving Automated Materials Handling 120, & ATP-008 OS-026 RFI-032 Existing Storm Drain Relocation, for the Central Distribution Facility project. | \$ 80,782.00  |
| <b>Change Order # 004</b> | Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:   | \$ 143,336.00 |

Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:

- ATP-009r2 OS-024 CDF Floor Leveling - Option 2 with Platform 3
- ATP-012 OS-041 CMU Removal for Install of W21x44 & W25x55 Lintels
- ATP-013 OS-010 Car Drive-in Damage Repairs - Masonry & Materials
- ATP-014 OS-014 RFI-001 Exposed Radiation Pipe Drops
- ATP-015 OS-022 RFI-14 & RFI-15 Infill Interior Oil Separator and Open Grated Sewer
- ATP-017 OS-034 Bulletin 12 CDF Gas Lines
- ATP-018 OS-044 RFI-064 Aluminum Fascia at New Canopy
- ATP-019 OS-045 RFI-083 Cleanout in NW Area of Basement
- ATP-020 OS-025 RFI-006 Existing Plumbing on New Exterior Facade
- ATP-021 OS-020 Bulletin 10 CDF Sanitary Revisions and Eyewash Removal
- ATP-022 OS-046 RFI-090 Relocate Existing Rooftop Drain Piping
- ATP-023 OS-035 Bulletin 13 CDF Electrical Updates
- ATP-026 OS-052 RFI-076 Fire Dampers at Existing Duct Risers

**Change Order Details****Change Order # 005**

\$ 4,520.00

Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:

- ATP-016R1 05-038 RFI-058 Repair Displaced Lintel
- ATP-024 05-039 Bulletin 15 South Vestibule Canopy Lighting Revisions
- ATP-025 05-047 Bulletin 16 Booster Pump Voltage
- ATP-027 05-015 RFI-007 Concourse-1 114-1 North Wall Existing Piping
- ATP-028 05-018 Install Temp Wall for Construction Office
- ATP-030 05-051 RFI-082 Corridor 111 Piping Relocation & Chase Wall

**Change Order # 006**

\$ 120,893.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-029 05-050 RFI-089 Beam End Detail for AHU Steel
- ATP-031 05-017 Break in at Glass Block - 9.27.21
- ATP-032 05-059 Temporary Exterior Door at 146.1 (CC)
- ATP-033 05-060 RFI-087 Framing at Existing Columns (CC)
- ATP-034 05-037 Bulletin 14 CDF Owner Revisions
- ATP-035 05-055 Bulletin 19 Structural Updates
- ATP-036R1 05-033 Bulletin 11 Elevator Removal
- ATP-037 05-019 Bulletin 09 Roof Access Relocation
- ATP-038 05-049 Perimeter Spray Foam Insulation above Glass Block
- ATP-039 05-066 RFI-043 Soffit at Existing Windows in Phase 1
- ATP-040 05-023 RFI-015 Infill of Exterior Oil Interceptor with LSM
- ATP-041 05-042 RFI-065 Fascia Finish at Existing Canopy
- ATP-042 05-070 Buyout Reconciliation from GMP
- ATP-043 05-054 Bulletin 17 CDF Owner Revisions
- ATP-044 05-067 Schedule Extension
- ATP-045 05-080 RFI-131 Transfer Duct Relocation in Reception 103
- ATP-046 05-056 RFI-063 Electrical Room 118 Size & Layout
- ATP-047 05-068 Relocate Roof Drain Piping for Lintel at New Loading Dock (CC)
- ATP-048 05-082 Revised Junction Box for Fiber Feed into Basement
- ATP-049 05-078 CDF Bulletin 21 Structural, Electrical, & IT Updates

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

October 20, 2022

## Lorain Branch

In accordance with the Board resolution adopted on October 21, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending September 30, 2022

|           |                      |        |                   | Owner's Contingency Fund \$ 128,302.00     |          |              |
|-----------|----------------------|--------|-------------------|--|----------|--------------|
| Date      | Vendor               | PO     | Description       | Encumbered                                 | Expended | GMP Increase |
| 3/14/2022 | Regency Construction | 211407 | Change Order #001 |  |          | \$ 2,149.74  |
| 3/28/2022 | Regency Construction | 211407 | Change Order #002 |  |          | 1,183.17     |
| 5/6/2022  | Regency Construction | 211407 | Change Order #003 |  |          | 13,339.09    |
| 6/24/2022 | Regency Construction | 211407 | Change Order #004 |  |          | 3,381.89     |
| 8/1/2022  | Regency Construction | 211407 | Change Order #005 |  |          | 14,360.41    |
|           |                      |        |                   | \$   | \$       | \$ 34,414.30 |
|           |                      |        |                   | Owner's Contingency Fund Available Balance |          | \$93,887.70  |

|  |                 |                  | Lorain Branch Renovation Project Budget \$ 3,799,592.80 |                          |
|--|-----------------|------------------|---|--------------------------|
|  | Encumbered      | Expended         |   |                          |
| Holzheimer Bolek + Meehan Architects LLC - Architectural Design Services | \$ 9,314.11     | \$ 337,532.89    |   |                          |
| Regency Construction - Construction Manager at Risk                      | 1,547,517.47    | 1,371,935.32     |   |                          |
| Furniture, Fixtures, Equipment and Technology                            | 58,960.82       |                  |   |                          |
| Owner Direct Costs   | 11,500.25       | 74,501.36        |   |                          |
| Direct Expenditures paid from Contingency Fund                           |                 |                  |   |                          |
|  | \$ 1,627,292.65 | \$ 1,783,969.57  |   |                          |
|  |                 | Available Budget | \$  | <u><u>388,330.58</u></u> |

## Change Order Details

|   |    |           |
|---|----|-----------|
| <b>Change Order # 001</b>   | \$ | 2,149.74  |
| Removal of Freestanding Shelving                                    |    |           |
| <b>Change Order # 002</b>   | \$ | 1,183.17  |
| Light Fixture Change; Bike Rack Model Change Through Bike Cleveland |    |           |
| <b>Change Order # 003</b>   | \$ | 13,339.09 |
| PCO #1: For Construction Set  |    |           |
| PCO #7: Front Door Hardware   |    |           |
| PCO #8: Demolition of Unforeseen Ductwork                           |    |           |
| PCO #12: RFI #27 Added Wall Furring                                 |    |           |
| PCO # A6.1: Undercutting Allowance Reconciliation                   |    |           |
| <b>Change Order # 004</b>   | \$ | 3,381.89  |
| PCO #10: Janitor Closet 109 Rework (RFI #17)                        |    |           |
| PCO #11: Color Selection for Sliding Doors                          |    |           |
| PCO #15: Additional Down Rods for Fixtures (RFI #31)                |    |           |
| PCO #16: TRA Changes (Toilet Paper Dispenser & Changing Station)    |    |           |
| PCO #18: Cast Stone Custom Color                                    |    |           |
| PCO # A15.1: Water Tap/Street Opening Fee Reconciliation            |    |           |
| <b>Change Order # 005</b>   | \$ | 14,360.41 |
| PCO #2.Rev I: Bulletin #I (Minus Security/Access Control)           |    |           |
| PCO #4: RFI #14 Structural and Layout Changes                       |    |           |
| PCO #20: Added Studs for North Wall of RR 106 & I 07 (RFI #39)      |    |           |
| PCO #22: Restroom Door Control Changes (Matching Eastman)           |    |           |
| PCO #24: Furring West Wall of Staff Restroom I 16 (RFI #54)         |    |           |
| PCO #29 Rev.I: Roof Hatch Revision                                  |    |           |
| PCO #30: Added Annunciator for Fire Alarm                           |    |           |

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

October 20, 2022

## Eastman Branch

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending September 30, 2022

|           |                      |        |                   | Owner's Contingency Fund \$ 200,486.00     |          |               |
|-----------|----------------------|--------|-------------------|--|----------|---------------|
| Date      | Vendor               | PO     | Description       | Encumbered                                 | Expended | GMP Increase  |
| 5/2/2022  | Regency Construction | 220203 | Change Order #001 |  |          | \$ 41,333.29  |
| 5/16/2022 | Regency Construction | 220203 | Change Order #002 |  |          | 23,860.11     |
| 7/11/2022 | Regency Construction | 220203 | Change Order #003 |  |          | 2,013.38      |
| 8/8/2022  | Regency Construction | 220203 | Change Order #004 |  |          | 25,696.86     |
|           |                      |        |                   | \$ -                                       | \$ -     | \$ 92,903.64  |
|           |                      |        |                   | Owner's Contingency Fund Available Balance |          | \$ 107,582.36 |

|  |   |  | Eastman Branch Renovation Project Budget \$ 3,134,357.66 |                 |
|--|---|--|--|-----------------|
|  |   |  | Encumbered   | Expended        |
|  | Moody Nolan Inc. - Architectural Design Services    |  | \$ 45,938.84   | \$ 189,428.82   |
|  | Regency Construction - Construction Manager at Risk |  | 1,513,181.94   | 847,725.32      |
|  | Furniture, Fixtures, Equipment and Technology       |  | 58,960.82  | -               |
|  | Owner Direct Costs                                  |  | 10,003.53  | 87,475.09       |
|  | Direct Expenditures paid from Contingency Fund      |  | -  | -               |
|  |   |  | \$ 1,628,085.13  | \$ 1,124,629.23 |
|  |   |  | Available Budget   |                 |
|  |   |  | \$ 381,643.30  |                 |

## Change Order Details

|   |  |              |
|---|--|--------------|
| <b>Change Order # 001</b>                                       |  | \$ 41,333.29 |
| HVAC Controls   |  |              |
| <b>Change Order # 002</b>                                       |  | \$ 23,860.11 |
| PCO #4: For Construction Set                                    |  |              |
| PCO#5 Rev.2: Bulletin #1  |  |              |
| PCO #8: Bulletin #2   |  |              |
| PCO #18: Ground Penetrating Radar Allowance Reconciliation      |  |              |
| <b>Change Order # 003</b>                                       |  | \$ 2,013.38  |
| PCO #9: Transition Duct for 2nd Floor (RFI #8)                  |  |              |
| PCO #20: Family Toilet 106 Finned Tube Demo                     |  |              |
| PCO #24: Demo of Duct for Steel (Bulletin #2)                   |  |              |
| <b>Change Order # 004</b>                                       |  | \$ 25,696.86 |
| PCO #13: Bulletin #3  |  |              |
| PCO #15: Replacing Shutoff Valve on Cold Water Line (RFI #25)   |  |              |
| PCO #16: Bulletin #4  |  |              |
| PCO #19: Replacing Both Foggy Gallery Windows                   |  |              |
| PCO #21: Temporary Heat Credit                                  |  |              |
| PCO #22: Faucet Spec Change                                     |  |              |
| PCO #25: Replace 5 Missing SA Grilles (RFI #45)                 |  |              |
| PCO #26: Demo 5 Branch Ducts, Replace with Louvers (RFI #46)    |  |              |
| PCO #27: Replace Missing RA Grille in North Wall (RFI #47)      |  |              |
| PCO #30: Concrete Infill for Bulletin #2                        |  |              |
| PCO #36: Wiremold for South Wall of Multipurpose 206 (RFI #50)  |  |              |
| PCO #37: Buildout for Fire Alarm Pull Box (RFI #55)             |  |              |
| PCO #38: Wiremold for WAP on Exterior of Gallery Wall (RFI #40) |  |              |
| PCO #39: Misc. Masonry Repairs                                  |  |              |
| PCO #40: Demo & Reinstall Pipe for Bulletin #2 Steel Layout     |  |              |
| PCO #44: Abatement of Roof Flashing                             |  |              |

## CLEVELAND PUBLIC LIBRARY

Board Meeting  
October 20, 2022

## Martin Luther King, Jr. Branch

In accordance with the Board resolution adopted on February 15, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

## For the Period Ending September 30, 2022

|           |                          |        |                    | Owner's Contingency Fund                   |          | \$ 1,016,503.00 |
|-----------|--------------------------|--------|--------------------|--|----------|-----------------|
| Date      | Vendor                   | PO     | Description        | Encumbered                                 | Expended | GMP Increase    |
| 3/28/2022 | Gilbane Building Company | 201107 | Change Order # 001 |  |          | \$ 475,307.00   |
| 4/26/2022 | Gilbane Building Company | 201107 | Change Order # 002 |  |          | 541,196.00      |
| 5/25/2022 | Gilbane Building Company | 201107 | Change Order # 003 |  |          | (675,389.00)    |
|           |                          |        |                    | \$   | \$       | \$ 341,114.00   |
|           |                          |        |                    | Owner's Contingency Fund Available Balance |          | \$ 675,389.00   |

|  |  |  | New Martin Luther King, Jr. Branch Project Budget |                 | \$ 19,901,486.00 |
|--|--|--|---|-----------------|------------------|
|  |  |  | Encumbered  | Expended        |                  |
|  | JKURTZ Architects Ltd. - Architectural Design Services   |  | \$ 363,966.85                                     | \$ 2,200,758.68 |                  |
|  | Panzica Construction Co. - Construction Manager at Risk<br>Furniture, Fixtures, Equipment and Technology |  | 14,325,914.80                                     | 502,066.20      |                  |
|  | Owner Direct Costs   |  | 86,485.89   | 343,113.94      |                  |
|  | Direct Expenditures paid from Contingency Fund   |  |   |                 |                  |
|  | Developer Shared Costs   |  |   | 594,677.00      |                  |
|  |  |  | \$ 14,776,367.54                                  | \$ 3,640,615.82 |                  |
|  |  |  | Available Budget                                  |                 | \$ 1,484,502.64  |

| Change Order Details   |  |                 |
|--|--|-----------------|
| Change Order # 001   |  | \$ 475,307.00   |
| Cost Escalation Claim  |  |                 |
| Change Order # 002   |  | \$ 541,196.00   |
| Exterior Glazing Detail Changes; Developer HVAC Changes - Addendum #4; Addendum #2 and #3 Cost Escalation; BASWA<br>Acoustical Plaster; Projection Screen/Hoist; Curtain/Rigging Allowance |  |                 |
| Change Order # 003   |  | \$ (675,389.00) |

Proposed change to scope of work includes value engineering options selected during the finalization of the project design. These include changing the 6" thick site sidewalks to 4" thick. Eliminating all trap rock aggregate in the CC4 exterior sidewalks. Deleting all exterior aluminum strips embedded in concrete. The CLT monumental stair being vertically laminated, the CLT seat back being constructed segmentally with vertical grain, the canted radius contouring, and an upgraded "bomb-proof" finish, changes south table stairs to horizontal grain in lieu of vertical. Exterior metal panels are changed from a stainless steel finish to aluminum. Canopy aluminum panel will be removed and replaced with metal mesh. Deletion of mesh ceiling panels, structural framing, lighting, hangers at Alternate #11 booth areas. Revision of the elevator cabs to KONE standard in lieu of glass cab. Deleting the property line landscaping/fence. Changing all FL-3 Forbo flooring to sealed concrete. Changing the award of the electrical subcontract. The cost savings for the electrical contractor award also increases the MBE planned participation percentage for the project from 14% to 25%.



CLEVELAND PUBLIC LIBRARY

**Board Meeting**  
October 20, 2022

**Brooklyn Branch**

In accordance with the Board resolution adopted on May 17, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

**For the Period Ending September 30, 2022**

| Date  | Vendor   | PO | Description | Owner's Contingency Fund \$ 83,959.00 |               |                      |
|---|--|----|-------------|---------------------------------------|---------------|----------------------|
|   |  |    |             | Encumbered                            | Expended      | GMP Increase         |
|   |  |    |             | \$ -                                  | \$ -          | \$ -                 |
| <b>Owner's Contingency Fund Available Balance</b> |  |    |             |                                       |               | <b>\$83,959.00</b>   |
| <b>Brooklyn Branch Renovation Project Budget</b>  |  |    |             | <b>\$ 2,569,784.50</b>                |               |                      |
|   |  |    |             | Encumbered                            | Expended      |                      |
|   | <b>Vocon Partners LLC - Architectural Design Services</b>  |    |             | \$ 42,546.26                          | \$ 144,404.74 |                      |
|   | <b>Regency Construction - Construction Manager at Risk Furniture, Fixtures, Equipment and Technology</b> |    |             | 1,952,269.50                          | 17,105.00     |                      |
|   | <b>Owner Direct Costs</b>  |    |             | 12,901.87                             | 52,189.36     |                      |
|   | <b>Direct Expenditures paid from Contingency Fund</b>  |    |             |                                       |               |                      |
|   |  |    |             | \$ 2,007,717.63                       | \$ 213,699.10 |                      |
|   |  |    |             | <b>Available Budget</b>               |               | <b>\$ 348,367.77</b> |

CLEVELAND PUBLIC LIBRARY

Board Meeting  
October 20, 2022

**Rockport Branch**

In accordance with the Board resolution adopted on July 21, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending September 30, 2022

|      |   |    |             | Owner's Contingency Fund \$ 432,746.22         |               |               |
|------|---|----|-------------|--|---------------|---------------|
| Date | Vendor  | PO | Description | Encumbered                                     | Expended      | GMP Increase  |
|      |   |    |             |  |               | \$            |
|      |   |    |             | \$   | \$            | \$            |
|      |   |    |             | Owner's Contingency Fund Available Balance     |               | \$432,746.22  |
|      |   |    |             | Rockport Branch Project Budget \$ 8,635,042.00 |               |               |
|      |   |    |             | Encumbered                                     | Expended      |               |
|      | CBLH Design, Inc. - Architectural Design Services   |    |             | \$ 204,421.49                                  | \$ 440,318.51 |               |
|      | Regency Construction - Construction Manager at Risk |    |             | 6,873,387.78                                   | 29,568.00     |               |
|      | Furniture, Fixtures, Equipment and Technology       |    |             | -  | -             |               |
|      | Owner Direct Costs                                  |    |             | 45,287.50                                      | 42,569.51     |               |
|      | Direct Expenditures paid from Contingency Fund      |    |             | -  | -             |               |
|      |   |    |             | \$ 7,123,096.77                                | \$ 512,456.02 |               |
|      |   |    |             | Available Budget                               |               | \$ 999,489.21 |

**CLEVELAND PUBLIC LIBRARY**

**Board Meeting**  
October 20, 2022

**FEES PAID FOR LEGAL AND CONSULTING SERVICES FOR THE PERIOD JULY 1  
THROUGH SEPTEMBER 30, 2022**

In accordance with the Board resolution adopted on October 18, 2012, quarterly fees paid for legal advice and services from **Ogletree** for labor and employment matters are submitted:

|                                       |    |           |
|---------------------------------------|----|-----------|
| General Labor & Miscellaneous Matters | \$ | 35,676.88 |
| 3rd Quarter Total                     | \$ | 35,676.88 |
| Year to Date Total                    | \$ | 72,191.67 |

In accordance with the Board resolution adopted on August 6, 2020, quarterly fees paid for legal services in connection with the Facilities Master Plan from **Bricker & Eckler LLP** are hereby submitted:

|                                       |               |
|---------------------------------------|---------------|
| PO# 200939 - LEGAL SERVICES FOR FMP - | \$126,991     |
| Fund 402 Brooklyn (725)               | \$ 105.00     |
| Fund 402 Eastman (738)                | -             |
| Fund 402 Hough (752)                  | -             |
| Fund 402 Jefferson (754)              | -             |
| Fund 402 Lorain (764)                 | -             |
| Fund 402 Rockport (779)               | 1,680.00      |
| Fund 402 Sterling (790)               | -             |
| Fund 402 Walz (794)                   | -             |
| Fund 402 West Park (797)              | -             |
| Fund 402 Woodland (799)               | 5,843.49      |
| 3rd Quarter Total                     | \$ 7,628.49   |
| Year to Date Total                    | \$ 11,532.49  |
| PO# 200939 Total                      | \$ 104,308.49 |

**REPORT F**

In accordance with the Board resolution adopted on December 17, 2020, quarterly fees paid for legal services in connection with the Martin Luther King, Jr. branch relocation project from **Chilcote & Wright LLP** are hereby submitted:

|                    |    |                  |
|--------------------|----|------------------|
| 3rd Quarter Total  | \$ | 550.00           |
| Year to Date Total | \$ | <u>87,280.71</u> |

In accordance with the Board resolution adopted on March 18, 2021, quarterly fees paid for legal services in connection with labor negotiations with the Laborers International Union of North America, Local 860 and the Service Employees International Union, District 1199 from **Kastner, Westman & Wilkins, LLC (KWW)** are hereby submitted:

|                    |    |                 |
|--------------------|----|-----------------|
| 3rd Quarter Total  | \$ | -               |
| Year to Date Total | \$ | <u>6,630.00</u> |

In accordance with the Board resolution adopted on October 21, 2021, quarterly fees paid to provide capital projects consulting services, in particular for the Martin Luther King, Jr. and Walz branch projects from **Peter D. MacEwan, LLC** are hereby submitted:

|                    |    |                  |
|--------------------|----|------------------|
| 3rd Quarter Total  | \$ | 16,750.00        |
| Year to Date Total | \$ | <u>54,125.00</u> |

| CLEVELAND PUBLIC LIBRARY<br>EMPLOYMENT REPORT<br>Sep 1 - Sep 30, 2022 |                    |                    |                |                   |
|---|--------------------|--------------------|----------------|-------------------|
| Name  | Title              | Department/Branch  | Effective Date | Compensation Rate |
| <b>New Hires</b>  |                    |                    |                |                   |
| MACIO WILLIAMS  | SPS OFFICER        | SAFETY & PROTECTIV | 09/14/2022     | 39,911.04         |
| HELEN EBBESON   | PUB SVC GENERALIST | JEFFERSON BRANCH   | 09/14/2022     | 30,133.48         |
| JOSEPH BRUNO  | PUB SVC GENERALIST | EAST 131 BRANCH    | 09/14/2022     | 30,133.48         |
| TAMMY MCNUTT  | PUB SVC GENERALIST | FULTON BRANCH      | 09/14/2022     | 30,133.48         |
| DANIEL DEFREITAS  | PUB SVC GENERALIST | GARDEN VALLEY BRA  | 09/14/2022     | 40,357.20         |
| CHRISTOPHER KULCSAR   | PUB SVC GENERALIST | HARVARD LEE BRANC  | 09/14/2022     | 40,357.20         |
| <b>Resignations</b>   |                    |                    |                |                   |
| ANDREW LANGFERD   | PAGE               | GLENVILLE          | 9/24/2022      |                   |
| <b>Terminations</b>   |                    |                    |                |                   |
| <b>Retirements</b>  |                    |                    |                |                   |

CLEVELAND PUBLIC LIBRARY  
COMPENSATION CHANGES REPORT

Period: Sep 1-Sep 30, 2022

| First Name | Last Name | Title                          | Effective Date | Compensation |                   | Reason    |
|------------|-----------|--------------------------------|----------------|--------------|-------------------|-----------|
|            |           |                                |                | Rate         | Previous Rate     |           |
| THOMAS     | LEE       | PUBLIC SERVICES GENERALIST     | 09/26/2022     | \$ 30,133.48 | \$13.52 hrly Page | PROMOTION |
| RUSSEL     | MURPHY    | PUBLIC SERVICES GENERALIST     | 09/25/2022     | \$ 30,133.48 | \$21.21 hrly Sub  | PROMOTION |
| QUENTIN    | CONGRESS  | PUBLIC SERVICES GENERALIST     | 09/25/2022     | \$ 43,460.30 | \$ 41,883.40      | TRANSFER  |
| FORREST    | LYKINS    | PUBLIC SERVICES MANAGER        | 09/25/2022     | \$ 87,287.20 | \$ 87,287.20      | TRANSFER  |
| JAMEN      | TURNER    | PUBLIC SERVICES GENERALIST     | 09/12/2022     | \$ 30,133.48 | \$13.52 hrly Page | PROMOTION |
| MARINA     | MARQUEZ   | MANAGER THE PEOPLES UNIVERSITY | 09/11/2022     | \$ 76,300.00 | \$ 69,891.00      | PROMOTION |

**CLEVELAND PUBLIC LIBRARY**  
**SECTION 127**  
**EDUCATIONAL ASSISTANCE PLAN**

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## **I. PURPOSE, NAME, EFFECTIVE DATE, PLAN YEAR**

### **1.1 PURPOSE**

The Cleveland Public Library (the “Employer” or “Library”) recognizes the value of education for its Employees relative to the quality of services it provides to our community. It is the Library’s desire to support educational pursuits that are aligned with the Library’s mission, vision, and goals. In keeping with this philosophy, the Library desires to institute an Educational Assistance Plan (“EAP”) within the meaning of Internal Revenue Code Section 127 (26 U.S.C. § 127, *et seq.*) in order to furnish educational assistance to eligible Employees of the Library.

This Plan is designed to furnish educational benefits in the form of reimbursements for educational courses as part of a college degree, course of study, or other professional or skilled trade certification that will directly increase an Employee’s knowledge, skills, or abilities related to the performance of their job duties or career path within the Library.

It is the Library’s intention that the educational assistance provided under this Plan conform to the requirements of Code Section 127(b) and that any educational assistance provided to an Employee under the Plan be eligible for exclusion from an Employee’s income under Code Section 127(a). The Library presently provides, and will continue to provide, a variety of other benefits to some or all of its Employees, including reimbursements for the costs of certain job-related education, some of which may qualify for exclusion from gross income under provisions other than Code Section 127 (e.g., Section 132). The educational assistance offered under this Plan is provided in addition to such other benefits, which shall not constitute a part of this Plan.

### **1.2 NAME**

This Plan shall be known as the “Cleveland Public Library Section 127 Educational Assistance Plan.”

### **1.3 EFFECTIVE DATE**

The Plan shall be effective as of January 1, 2023.

### **1.4 PLAN YEAR**

The Plan Year shall be a calendar year consisting of a consecutive 12-month period beginning each January 1 and terminating on December 31.

## II. DEFINITIONS

### 2.1 Administrator

“Administrator” means the person or persons appointed by the Library to administer the Plan in accordance with Article VI and applicable Human Resources Department policies and procedures. The Library appoints the Chief Financial and Talent Officers to be the joint Administrators of the Plan.

### 2.2 Benefits

“Benefits” means the reimbursement of any Covered Costs incurred by an eligible Employee for Educational Courses pursuant to the provisions of Article IV and which is excludable from an Employee’s gross income under Code Section 127.

### 2.3 Code

“Code” means the Internal Revenue Code of 1986, as now in effect or as it may be amended hereafter, and includes any regulations or rulings issued thereunder.

### 2.4 Covered Costs

“Covered Costs” means the tuition fees incurred by an Employee in taking an Educational Course. This term does not include payment for, or the provision of, any costs for books, materials, parking, lab charges, online resources, tools or supplies which may be retained by an Employee after the completion of a course of instruction, or meals, lodging, or transportation incurred by an Employee incidental to taking an Educational Course.<sup>1</sup> “Covered Costs” also do not include any payment for, or the provision of any benefits with respect to, any course or other education involving sports, games, or hobbies.

### 2.5 Educational Course

“Educational Course” means a class or course of instruction taken by an Employee at or through an institution of higher learning accredited by a recognized accrediting body, or a class or course of instruction recognized by a professional or trade association or other professional certification organization. The proposed course curriculum and/or degree course requirements must be relevant to the knowledge, skills, and abilities related to the performance of the Employee’s job duties and/or support educational pursuits that are aligned with the Library’s mission. The term “Educational Course” shall not include any course which instructs the Employee in any sport, game, or hobby.

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<sup>1</sup> Notwithstanding this exclusion, in some instances such expenses for tools, supplies, meals, lodging, transportation, etc. may be reimbursable as a job-related working condition fringe benefit outside of this Section 127 Plan. In some instances, the Library may, at its sole discretion, reimburse such expenses not covered under Section 127 from an Employee’s gross income under another Code provision that may apply to the expense (e.g., Section 132).

## **2.6 Educational Institution**

“Educational Institution” means any educational institution which normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of students in attendance at the place where its educational activities are regularly conducted. The Educational Institution must be accredited by a recognized accrediting body. For courses involving a trade or skill, such courses must be provided by an educator or entity recognized by a labor union, professional or trade association, or certifying body as providing appropriate training useful to the Employee’s relevant skilled trade.

## **2.7 Employee**

“Employee” means any individual who is a current, active full-time or part-time employee of the Library, including pages and substitutes. An Employee’s potential eligibility for Benefits under the Plan is subject to meeting all eligibility criteria and other conditions in the Plan.

## **2.8 Employer**

“Employer” means Cleveland Public Library.

## **2.9 Plan**

“Plan” means the Cleveland Public Library Section 127 Educational Assistance Plan.

### **III. ELIGIBILITY AND PARTICIPATION**

#### **3.1 Eligibility**

All full-time and part-time regular Employees who have been employed by the Library for at least one continuous year or pages and substitutes who have been employed by the Library for at least eighteen (18) continuous months are eligible to apply for Benefits under the Plan. Applicants that are in good standing, as evidenced by performance evaluations and no active discipline, as defined by policy or collective bargaining agreement, will be given priority status if funding resources are limited. Spouses and dependents of Employees are not eligible for Benefits under the Plan.

#### **3.2 Participation**

An eligible Employee shall become a participant in the Plan upon the filing of a Tuition Reimbursement Application with the Administrators in accordance with the requirements of Article VI, the approval of the Application, successful completion of the course with the fulfillment of all applicable conditions, and the Library’s payment of Benefits constituting reimbursement for Covered Costs.

### **3.3 Termination of Participation**

An individual will cease to be a participant on the earliest to occur of the following events:

- (a) the date on which he or she ceases to be eligible to participate under Section 3.1; or
- (b) the date on which he or she no longer has any Benefit elections in effect as provided in Article IV and under the conditions necessary for reimbursement.

### **3.4 Participation During Leaves of Absence**

(a) Subject to any specific limitations or conditions for obtaining Benefits, an Employee who is on an approved leave of absence (whether paid or unpaid) shall continue to be eligible to apply for Benefits under the Plan during such leave of absence. However, approval of participation in the Plan and disbursement of any Benefits for otherwise eligible Employees on paid or unpaid leaves of absence is subject to the sole discretion of the Plan Administrators.

(b) Except as otherwise provided in paragraph (a), an Employee's participation shall be suspended: (i) during an unapproved leave of absence or suspension, or (ii) during a period in which he or she ceases to be eligible for a Benefit that he or she has elected, provided that the individual continues to be an Employee during such period.

## **IV. BENEFITS**

### **4.1 Reimbursement Amount**

Each Employee in the Plan may be eligible to receive Benefits under the Plan of Covered Costs incurred by the Employee in any Plan Year. The actual reimbursement amount is subject to available funding and the discretion of the Administrators. The Plan does not guarantee a specific amount of reimbursement to an Employee.

### **4.2 Benefits Subject to Change**

Eligible reimbursement for Covered Costs is subject to change due to the Library's budget, available funds, and the number of Employees submitting claims for reimbursement under the Plan. The amount of Benefits is subject to change at any time during the Plan Year.

### **4.3 Limitations on Benefits**

(a) In no event shall an Employee be entitled to receive any Benefit under this Plan in lieu of cash or any other compensation he or she might otherwise be entitled to receive from the Library.

(b) The Plan shall not discriminate in favor of Employees who are highly compensated employees (within the meaning of 26 U.S.C. § 414(q)) and the Plan will in all respects comply

with the requirements of Code Sections 127(b)(2) and (3) and the underlying Department of Treasury regulations. If, in the judgment of the Plan Administrators, the operation of the Plan in any Plan Year would result in such discrimination, then the Plan Administrators shall select and exclude from participation in the Plan such Employee(s) as shall be necessary to ensure that, in the judgment of the Plan Administrators, the Plan does not discriminate.

(c) Due to available funding for the Plan, reimbursement for payments made by an Employee on existing student loans for education or instruction already obtained is not covered by the Plan.

(d) Recipients of Benefits under the Plan will not be permitted to attend classes or seminars during normal work hours, and all coursework must be completed on the Employee's own time, outside of working hours. An Employee who wishes to attend classes or participate in class work on regularly scheduled work time must request to use vacation time. Any such scheduled time must be identified by the Employee prior to submission of the request for tuition reimbursement and approved per Board policy and/or applicable collective bargaining agreement and by the Employee's direct supervisor and department director. Documentation of such approved, scheduled time must be included in the application packet submitted for reimbursement.

(e) If any Benefit under this Plan becomes taxable, whether as a result of nondiscrimination tests or payment of Benefits in excess of statutory limits, then any employment tax withholding owed with respect to the taxable portion of any Benefit shall be deducted from the Employee's other compensation in the same calendar year in which the Benefit is provided.

#### **4.4 Conditional Benefits**

##### **(a) Course Completion and Passing Grade**

The Employee must complete the course of instruction for which he or she seeks reimbursement of Covered Costs. The course must be completed with a passing grade. If the course of instruction is graded on a traditional letter grade scale, the Employee must earn a passing grade of "C" or better to obtain reimbursement. If a course of instruction is graded on a "Pass/Fail" basis, the Employee must earn a "Pass" rating or obtain a certification of completion. If a course taken results in a grade lower than a "C" or a non-passing rating, the Benefits will be forfeited, and the Employee will be responsible for payment of all charges associated with the course of instruction.

##### **(b) Other Scholarships, Grants, or Funding**

An Employee requesting Benefits under the Plan must declare any and all other sources of scholarships, grants, or other funding that the Employee may receive for tuition assistance. The amount of tuition reimbursed under the Plan will be reduced if the Employee is receiving any other financial assistance (e.g., GI Bill, FAFSA, scholarships, or grants). If an Employee fails to disclose other sources of educational assistance received, the Administrators reserve the

right to deny reimbursement and/or to order an Employee to pay back any already reimbursed funds paid to the Employee under the Plan or to restrict the Employee's future participation in the Plan.

## **V. FUNDING**

### **5.1 Funding**

The Library shall allocate an amount of funds required to pay Benefits under this Plan. Benefits shall be paid to any Employee upon the submission and approval of a claim for Benefits pursuant to the claim procedures set forth in Article VI. Employees are not required to make contributions as a condition of receiving Benefits.

## **VI. CLAIM PROCEDURE AND ADMINISTRATION**

### **6.1 Plan Administrators**

The Plan shall be administered by the Chief Financial and Talent Officers (the "Administrators") on behalf of the Library.

### **6.2 Administrators' Authority and Powers**

The Administrators shall have full authority and power to administer and construe the Plan, subject to applicable requirements of law. Without limiting the generality of the foregoing, the Administrators shall have the following powers and duties:

- (a) To make and enforce such rules and regulations as they deem necessary or proper for the efficient administration of the Plan;
- (b) To interpret the Plan, with the interpretation thereof to be final and conclusive on all persons claiming Benefits under the Plan;
- (c) To decide all questions concerning the Plan and the eligibility of any Employee to participate in, and receive Benefits under, the Plan;
- (d) To determine the amount of Benefits available to any Employee under the provisions of the Plan; and
- (e) To appoint such agents, counsel, accountants, consultants, and other persons as may be required to assist in administering the Plan.

### **6.3 Delegation of Duties**

The Administrators may delegate such of their duties and may engage such experts and other persons as they deem appropriate in connection with administering the Plan. The Administrators shall be entitled to rely exclusively upon and shall be fully protected in any

action taken by the Administrators in good faith in reliance upon any opinions or reports furnished them by any such experts or other persons.

#### **6.4 Claim Procedures**

##### **(a) Tuition Reimbursement Application, Course Description, Course Cost**

To be considered for Benefits under the Plan, an Employee must complete and submit a Tuition Reimbursement Application, as well as the course description and course cost to Human Resources. This documentation must reflect either the actual cost for the course or identify the number of credit hours for the course and the cost per credit hour.

##### **(b) Administrative Review**

Applications for tuition reimbursement will be considered based on the order in which they are submitted or by lot depending upon whether the number of requests exceeds budget allocation.

##### **(c) Obtaining Tuition Reimbursement**

In order to receive tuition reimbursement for approved coursework, Employees must meet the conditions in Section 4.4 and timely submit their Tuition Reimbursement Application with all supporting documentation. Reimbursement to eligible Employees shall be paid upon the Employee's submission of an official grade report, transcript, or certificate affirming the course completion and final grade as well as an official receipt for the tuition payment. The Employee must also declare receipt of any other form of financial assistance. This documentation must be submitted to the Human Resources Department within thirty (30) calendar days after the end of the course, otherwise tuition reimbursement may be forfeited.

If an Employee does not achieve a passing grade, withdraws, or fails to complete the course, reimbursement of the course will not be paid. In the instance of course withdrawal or the inability to complete the course, the Employee must notify the Human Resources Department at the earliest opportunity so that funds may be released to another applicant. Failure by the Employee to notify the Human Resources Department in a timely manner may jeopardize future tuition reimbursement approval requests.

#### **6.5 Expenses**

All expenses incurred that shall arise in connection with the administration of the Plan, including, without limitation, administrative expenses and compensation and other expenses and charges of any actuary, counsel, accountant, specialist, or other person who shall be employed by the Library in connection with the administration of the Plan, shall be paid by the Library.

#### **6.6 Liability**

To the extent permitted by law, neither an Administrator nor any other person shall incur any liability for any acts or for any failure to act except for liability arising out of such person's own willful misconduct or willful breach of the Plan or acts manifestly outside the scope of employment or in bad faith.

## **VII. AMENDMENT OR TERMINATION**

### **7.1 Right to Amend or Modify Plan**

The Library and/or the Board of Trustees may at any time and from time to time (and retroactively, if necessary or appropriate to meet the requirements of the Code) modify or amend, in whole or in part, any or all provisions of the Plan.

### **7.2 Right to Terminate Plan**

The Library, by action of its Board of Trustees, may discontinue or terminate the Plan at any time, for any reason.

### **7.3 Effective Date of Amendment or Termination**

Any amendment, discontinuance, or termination of the Plan shall be effective as of the date determined by the Library and/or its Board of Trustees.

### **7.4 Effect of Termination Upon Pending Claims for Reimbursement**

Notwithstanding the foregoing, any amendment or termination of the Plan shall not affect the right of any Employee to claim tuition reimbursement for a course in progress that he or she may have qualified for prior to such amendment or termination, to the extent such amounts are payable under the terms of the Plan as in effect prior to the date on which the Plan is amended or terminated. If the Plan is terminated, the Library will reimburse all approved courses in process prior to termination, subject to the Employee meeting all other required conditions to obtain reimbursement under the Plan. The Library will not reimburse any courses or classes that are undertaken after notification has been given to Employees of the Plan termination.

## **VIII. GENERAL PROVISIONS**

### **8.1 Notice to Employees**

Reasonable notification of the availability and terms of the Plan shall be provided to all eligible Employees. Human Resources shall notify new hires of this Plan and ensure communication of the Plan to Employees using the appropriate channels.

### **8.2 No Right or Obligation to Continued Employment**

This Plan shall not be deemed to constitute a contract between the Library and any Employee nor to be a consideration or an inducement for the employment of any Employee.



Neither the Plan nor any action taken with respect to the Plan shall confer upon any person the right to continue in the employ of the Library. This Plan shall not be deemed to give any Employee the right to interfere with the right of the Library to discharge any Employee at any time regardless of the effect which such discharge shall have upon such person as a participant in this Plan.

This Plan shall not be deemed to give the Library the right to require any Employee to remain in the employ of the Library, or to restrict any such person's right to terminate his or her employment at any time.

### **8.3 Governing Laws**

The terms of this Plan and its administration shall be construed under the laws of the State of Ohio and applicable federal law and administrative regulation. Should the Code or other applicable law be amended and such amendment affect this Plan, this Plan shall automatically adopt the changes on their effective date.

### **8.4 Severability**

The provisions of the Plan are severable. If any provision of the Plan is deemed legally or factually invalid or unenforceable to any extent or in any application, then the remainder of the provision and the Plan, except to such extent or in such application, shall not be affected, and each and every provision of the Plan shall be valid and enforceable to the fullest extent and in the broadest application permitted by law.

### **8.5 Rules, Regulations, and Procedures**

Any rules, regulations, or procedures that may be necessary for the proper administration or functioning of this Plan that are not covered in this Plan shall be promulgated and adopted by the Plan Administrators. This Plan shall be interpreted in conjunction with the policies and procedures promulgated by the Human Resources Department and/or approved by the Library Board of Trustees.

### **8.6 Entire Agreement**

This document sets forth the entire Plan. Except as provided in this Plan, no other employee benefit plan which is, or may hereafter be, maintained by the Library shall constitute a part of this Plan.

IN WITNESS WHEREOF, Cleveland Public Library has adopted this Plan as of the \_\_\_\_ day of \_\_\_\_\_, 2022.

**CLEVELAND PUBLIC LIBRARY**

By: \_\_\_\_\_

Name: Felton Thomas

Title: Director, CEO

Cleveland Public Library recognizes the value of education for its employees relative to the quality of services it provides to our community. It is CPL's intent to support educational pursuits that are aligned with CPL's mission, vision and goals. In keeping with this philosophy, CPL established a Tuition Reimbursement Program that is designed to qualify as an Educational Assistance Plan under IRC section 127(b), and that the educational assistance under the plan be eligible for exclusion from the employees' income under IRC section 127(a).

Cleveland Public Library may pay benefits under this plan from a permanent fund, the operating budget or other funding sources. The Library does not guarantee the availability of funds in any given plan year. The plan is subject to modification or termination, in whole or in part, at any time by the Library and/or the Board of Trustees.

#### Tuition Reimbursement Program

The Tuition Reimbursement Program provides financial assistance for full-time and part-time regular employees that choose to pursue a college degree or college coursework, from an institution of higher learning accredited by a recognized accrediting body, or training/certification for a skilled role or trade. The coursework/certification should directly increase their knowledge, skills and/or abilities related to the performance of their job duties or career path within the Library. Highlights of this program are outlined below:

1. CPL may establish a tuition reimbursement fund annually based on spending priorities and a determination of sufficient funds.
2. All full-time and part-time regular employees who have been employed by CPL for at least one continuous year or pages and substitutes who have been employed by CPL for at least eighteen continuous months are eligible to apply for benefits under the program. Applicants that are in good standing, as evidenced by performance evaluations and no active discipline, will be given priority status if funding resources are limited. Spouses and dependents of employees are not eligible to participate in the program.
3. Pre-approval for the Tuition Reimbursement Program must be obtained from the Chief Financial and Talent Officers pursuant to the established approval process in the Educational Assistance Procedure.
4. Once the approved course is completed, reimbursement requests will be processed pursuant to established eligibility criteria outlined in the Educational Assistance Procedure.

## ~~522 – Encouragement of Further Education~~

~~The Library encourages employees to enroll in classes which may further their personal or professional interests. While there will be no reduction in the 37 1/2 hour work week for such activities, every reasonable effort will be made to arrange the work schedules of the various departments and agencies as to accommodate them.~~

~~**522.1** – Full time employees wishing to enroll in formal education programs for which an extended absence may be necessary for completion are invited to make their desire known to the Human Resources Administrator. A leave of absence, while not guaranteed, may be granted on condition that the employee agrees to return to work at the Library for a specified period of time upon completion of his/her studies.~~

~~**522.2** – An employee in any classification upon completing half of the required credit hours for a Masters of Library Science degree and providing to Human Resources written proof of credits earned, shall be advanced to the next step on his/her pay grade, if available, and shall receive the rate of pay commensurate with that step. This will not affect the employee's anniversary date for the purposes of any \_\_\_\_\_ future \_\_\_\_\_ step \_\_\_\_\_ increases.~~

*Per Board Action 6/18/09*

*EMPLOYMENT PRACTICES – 200*  
*HIRING, SELECTION AND PROBATIONARY PERIOD - 220*

The Cleveland Public Library embraces and supports the diversity of our workforce as well as our community to include differences in race, ethnicity, language, culture, religion, gender, sexual orientation, gender identity or expression, socioeconomic status, military status, and physical or mental ability or disability.

The Human Resources Department is responsible for ensuring that Library complies with various laws, regulations, policies, procedures and collective bargaining agreements as it relates to hiring and the appointment of candidates/employees into positions. Therefore, only designated Human Resources staff are authorized to extend offers to candidates/employees.

All appointments to the Library staff must be approved by the Executive Director or their designee and reported to the Board of Trustees.

Appointments to the positions of Executive Director, Fiscal Officer and Deputy Fiscal Officer require the approval of the Board of Trustees, and these appointees serve at the pleasure of the Board.

The Library seeks to hire and retain qualified individuals at least 18 age (with the exception of pages who must be at least 14 years of age) who support the mission, vision and values of the Library. For purposes of this policy, “applicant” means a person who is under final consideration for employment with the Library. An applicant is also an individual who is seeking employment, re-employment or an individual who is being recalled to or re-employed by the Library after a layoff.

#### Minor Children

Hiring minor children will be done in accordance with Ohio Ethics laws.

#### Probationary Period

Bargaining unit employees’ probationary period is pursuant to their collective bargaining agreement. Newly hired non-bargaining unit employees have a probationary period of six months. Dismissal will be at the discretion of Human Resources.

Approved May, 2021  
Revised September, 2022

*COMPENSATION PRACTICES – 300*  
*PROFESSIONAL DEVELOPMENT, MEETINGS AND ACTIVITIES – 382*

The Library Board recognizes the value of (1) professional development for Library staff; (2) participation in professional organizations or associations; and (3) attendance at conferences and/or meetings as representatives of the Library. Reimbursement for expenses associated with professional development are outlined in various CPL procedures.

*Per Board Action 9/9/80*

*Revised September 2022*

# CLEVELAND PUBLIC LIBRARY

## FINES AND FEES SCHEDULE: PART C

### Meeting Room/Auditorium/Facility Fees

| MAIN LIBRARY  | During Library Hours           | Before Library Hours     | After Library Hours      |
|---|--------------------------------|--------------------------|--------------------------|
| Auditorium  | \$500/four hours + staff costs | \$500/hour + staff costs | \$2,500 + staff costs    |
| Louis Stokes Wing Lower Level and 1 <sup>st</sup> Floor Lobbies | Not available                  | Staff costs              | \$2,500 + staff costs    |
| Indoor Reading Garden   | \$2500                         | \$250/hour + staff costs | \$2,500 + staff costs    |
| Louis Stokes Wing Conference Rooms and Spaces*                  | No charge                      | Staff costs              | Staff costs              |
| 2 <sup>nd</sup> Floor Learning Commons Exclusive Access**       | \$500 + staff costs            | \$500/hour + staff costs | \$2,500 + staff costs    |
| Louis Stokes Wing 10 <sup>th</sup> Floor Lobby                  | Not available                  | Staff costs              | \$500/hour + staff costs |
| Cleveland Digital Public Library                                | No charge                      | \$100/hour + staff costs | \$2,500 + staff costs    |
| Eastman Reading Garden  | Not available                  | Not available            | \$2,500 + staff costs    |
| Multiple room booking fee                                       | \$100                          | \$100                    | \$100                    |
|   | \$50 per hour                  |                          |                          |
| If food is served   | (minimum two hours)            | Included in room charges | Included in room charges |

\*Louis Stokes Wing Conference Rooms and Spaces include the 1<sup>st</sup> Floor Legacy Room and the following 2<sup>nd</sup> Floor Learning Commons areas, each booked separately: Garden Window Area, Reception Area, Overhead Area, Conference Rooms B, C, E

\*\*2<sup>nd</sup> Floor Learning Commons Exclusive Access books all publicly available areas at the same time.

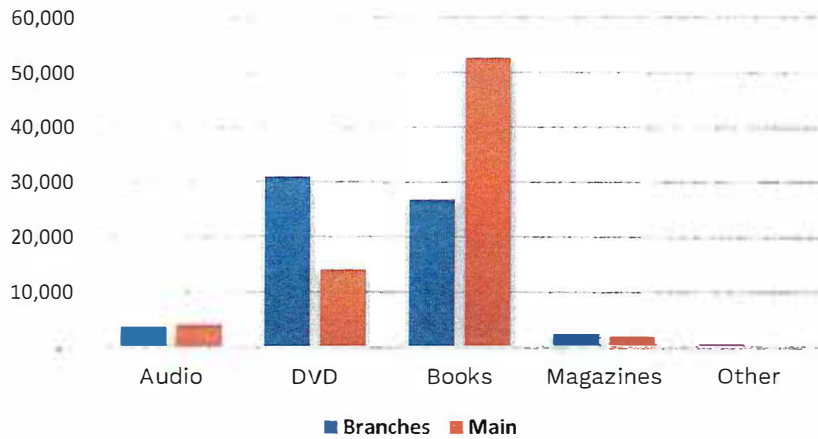
| LAKESHORE FACILITY | During Library Hours           | Before Library Hours     | After Library Hours   |
|--------------------|--------------------------------|--------------------------|-----------------------|
| Auditorium         | \$500/four hours + staff costs | \$500/hour + staff costs | \$2,500 + staff costs |

| BRANCHES             | During Library Hours | Before Library Hours | After Library Hours |
|----------------------|----------------------|----------------------|---------------------|
| Branch Meeting Rooms | No charge            | Staff costs          | Staff costs         |
|                      | \$50 per hour        | \$50 per hour        | \$50 per hour       |
| If food is served    | (minimum two hours)  | (minimum two hours)  | (minimum two hours) |

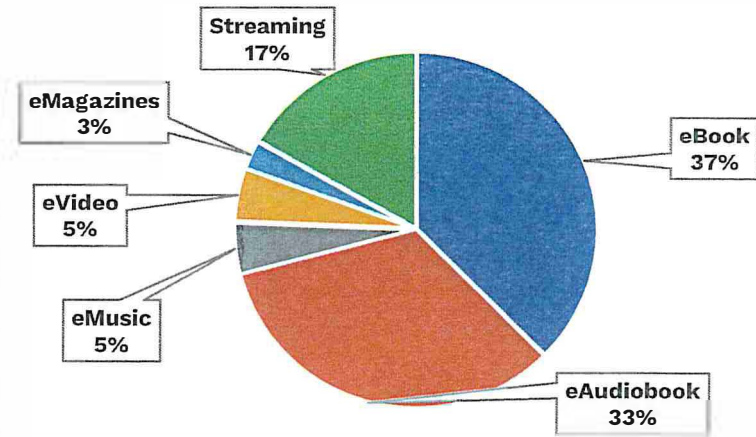
Staff costs = \$50 per hour per staff required

## Monthly Activity Report – September 2022

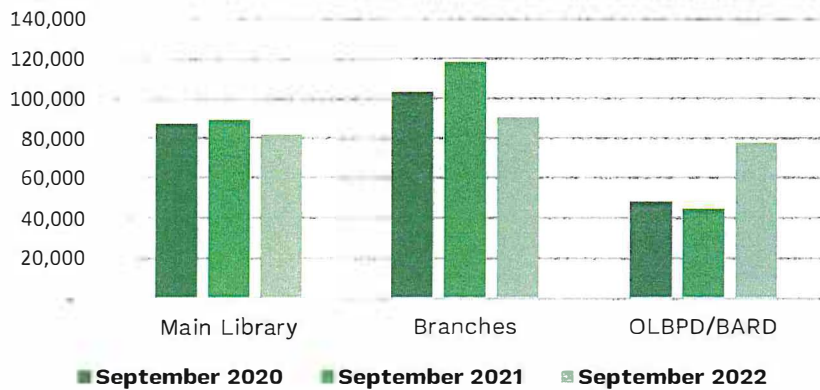
### Physical Circulation



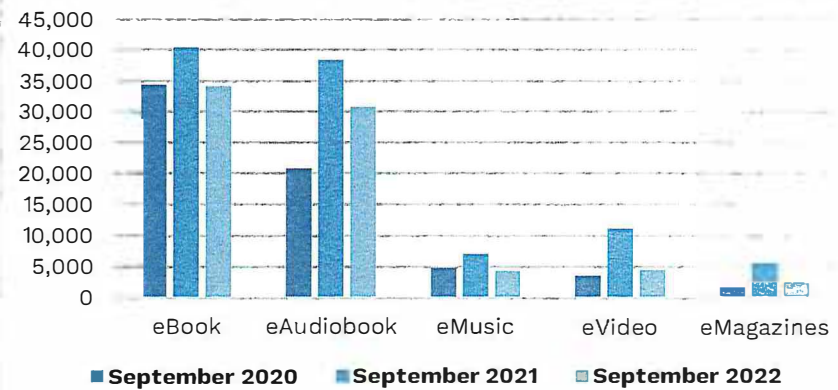
### Electronic Circulation



### Circulation Trends 2020-2022



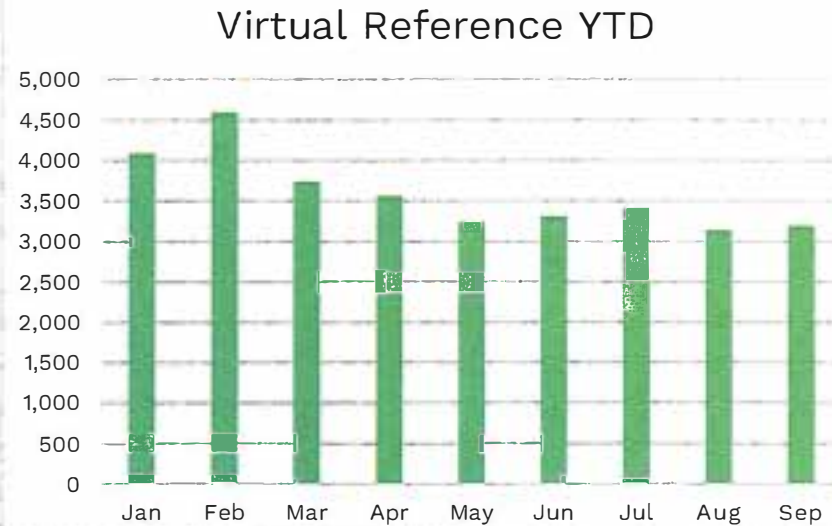
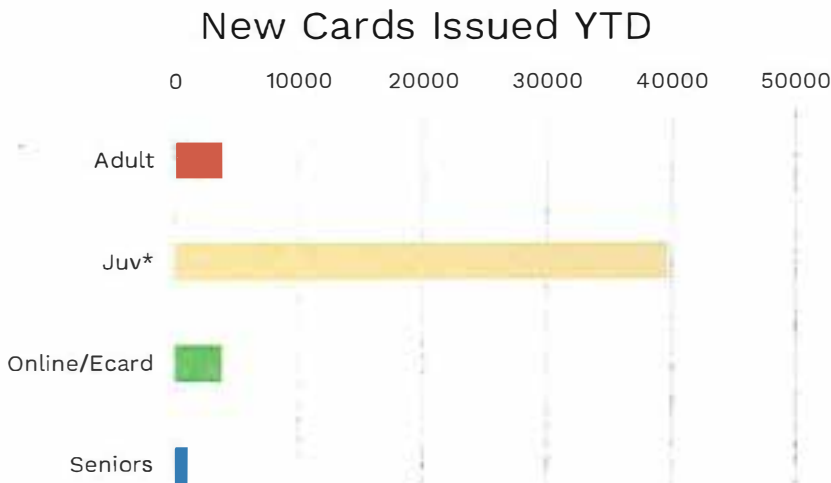
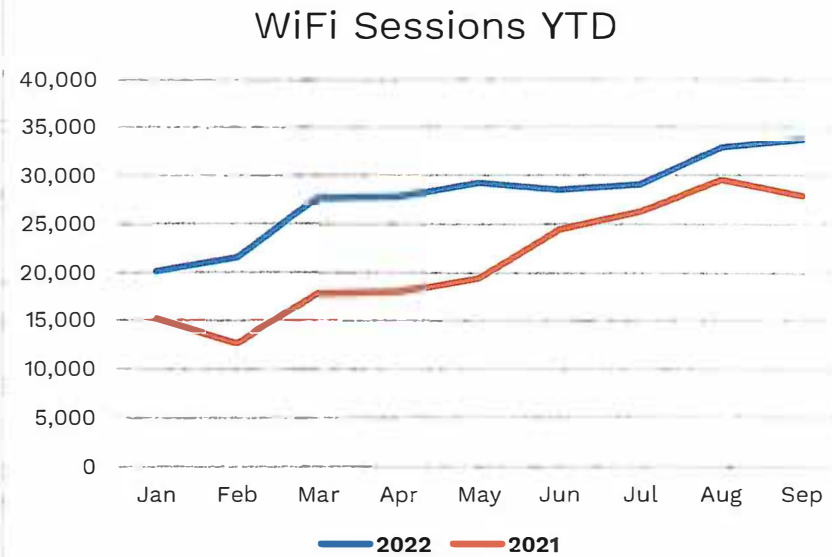
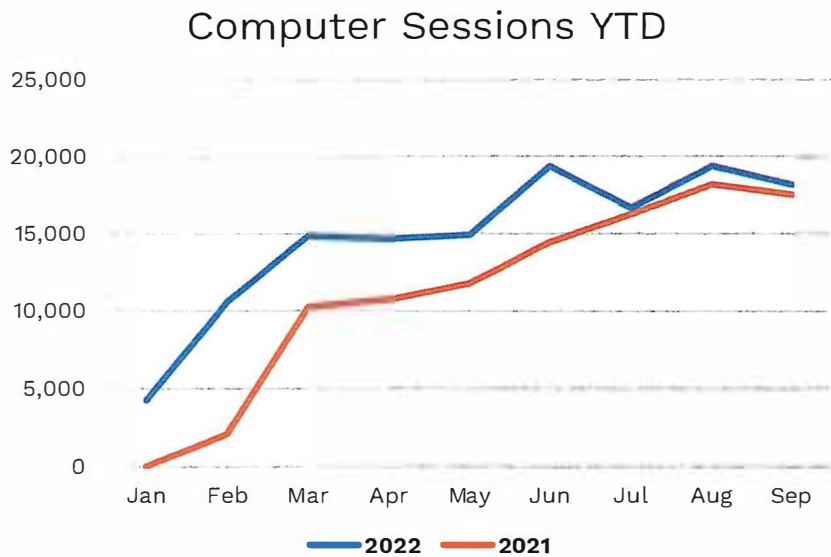
### Emedia Circ Trends 2020-2022



**Facilities Master Plan Closures:** Jefferson, West Park, and Woodland Branches closed for construction as of 4/5/2021. Lorain Branch closed for construction as of 10/9/2021. Eastman Branch closed for construction as of 12/13/2021. Walz Branch closed for construction as of 3/5/2022. Brooklyn Branch closed for construction as of 5/7/2022.

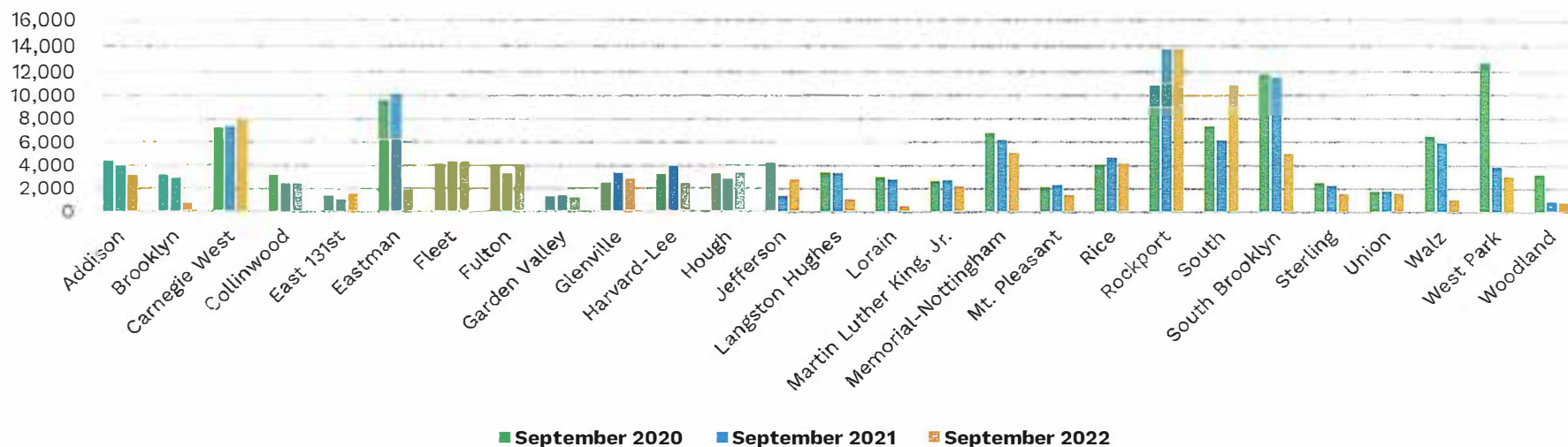
**COVID Closures:** No services offered: 3/14-6/7/2020; Curbside/walk-up services only: 6/8-8/23/2020, 11/21/2020-2/21/2021; 12/27/2021-1/17/2022; Open with occupancy restrictions/time limits: 8/24-11/20/2020, 2/22-12/25/21, 1/18/22-present.



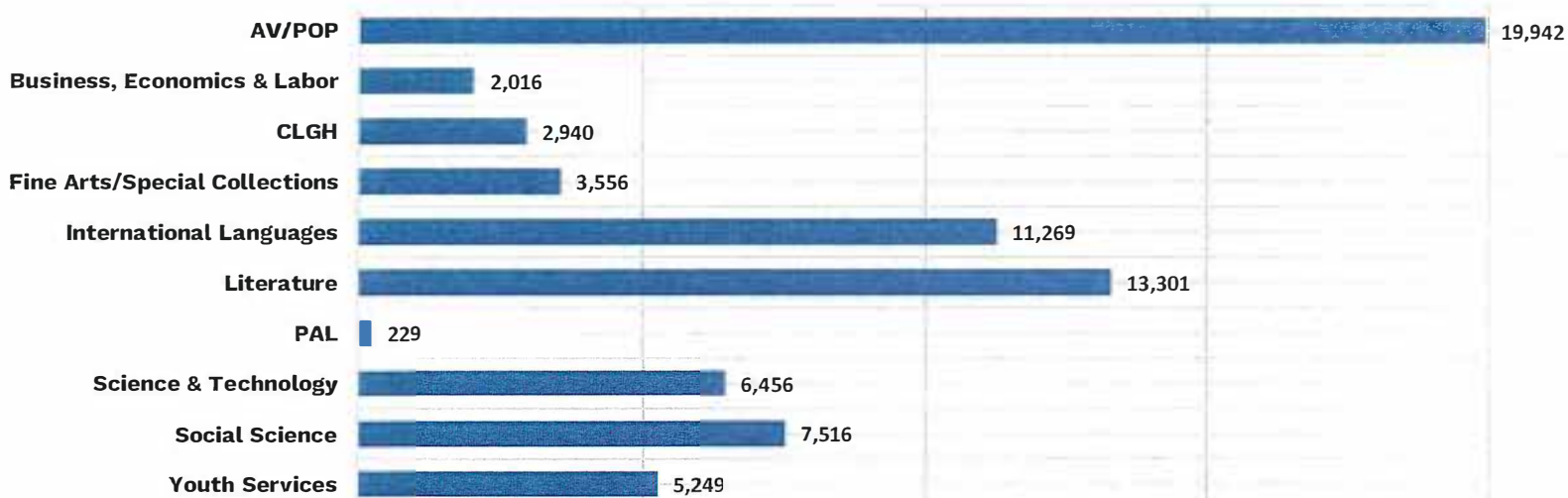


\*37,453 new juvenile cards were added through the new partnership with CMSD.

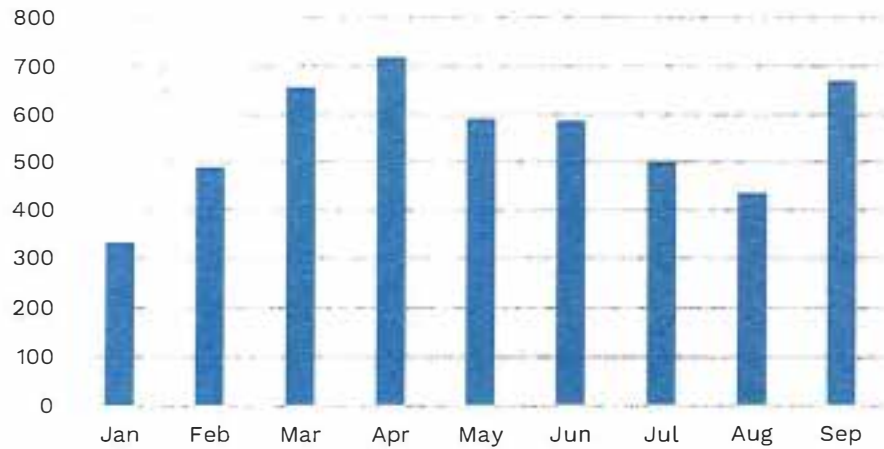
### Branch Circulation Trends 2020-2022



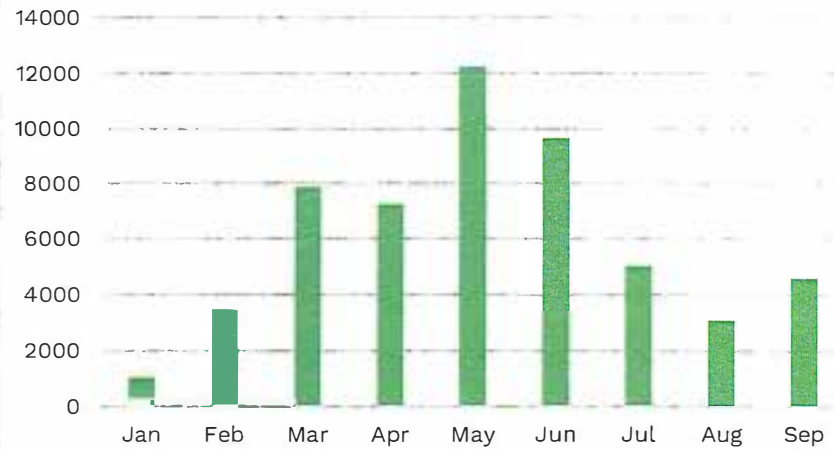
### Main Library Departments Circulation - September 2022



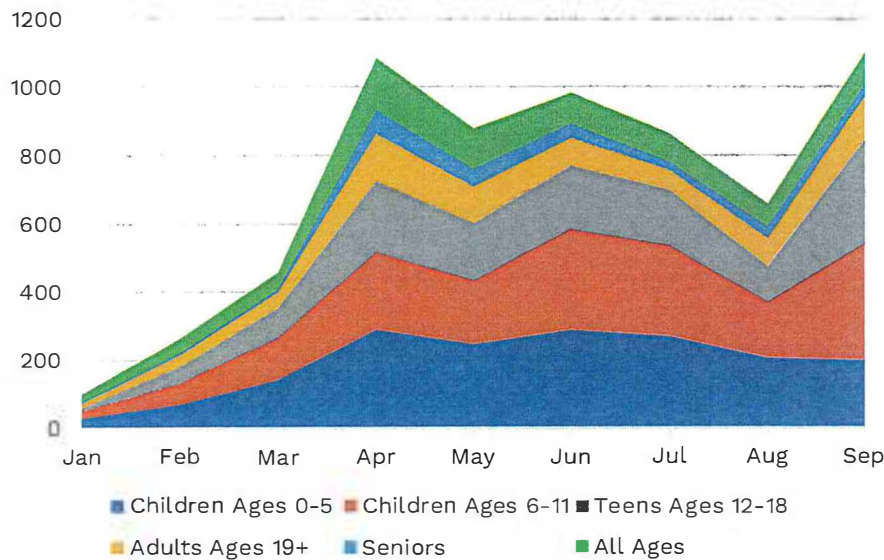
### Programs & Events



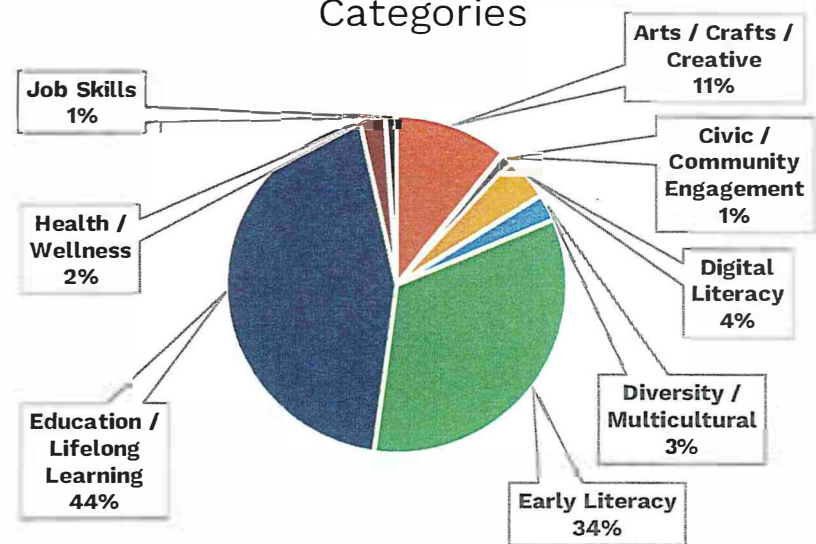
### Program Attendance



### Audience Distribution



### September Programming Categories



## Most Popular Titles – September

| Adult                        |                  |                               | Juvenile          |
|------------------------------|------------------|-------------------------------|-------------------|
| The 6:20 Man                 | David Baldacci   | Dog Man                       | Dav Pilkey        |
| Portrait of an Unknown Woman | Daniel Silva     | Bob Books                     | Bobby Lynn Maslen |
| Finding Me                   | Kathryn Cushman  | Cat Kid Comic Club            | Dav Pilkey        |
| GED Test Prep                |                  | Boo! Baa, la la la            | Sandra Boynton    |
| Where the Crawdads Sing      | Delia Owens      | We're Going on a Pumpkin Hunt | Goldie Hawk       |
| Desperation in Death         | J.D. Robb        | Big Shot                      | Jeff Kinney       |
| Overkill                     | Sandra Brown     | Fetch-22                      | Dav Pilkey        |
| The Ink Black Heart          | Robert Galbraith | Creepy Crayon!                | Aaron Reynolds    |
| Death of the Black Widow     | Robert Patterson | Cookies & Milk                | Shawn Amos        |
| The Challenge                | Danielle Steel   | My Girls & Curls              | Layla Steele      |

## Most Popular Emedia from OverDrive

