

CLEVELAND PUBLIC LIBRARY  
 Minutes of the Regular Board Meeting  
 April 15, 2021  
 Learning Commons      Louis Stokes Wing  
 12:00 Noon

Present: Ms. Butts, Mr. Seifullah, Mr. Corrigan,  
 Ms. Rodriguez, Mr. Hairston, Mr. Parker

Absent: Ms. Thomas

Ms. Rodriguez called the Regular Board Meeting to order  
 at 12:02 p.m.

**Approval of the Minutes**

Ms. Rodriguez moved approval of the minutes for the  
 Regular Board Meeting of 03/18/21; and Joint Finance &  
 Human Resources Committee Meeting of 03/16/21.  
 Mr. Hairston seconded the motion, which passed  
 unanimously by roll call vote.

**PUBLIC COMMENTS**

Mr. Hairston acknowledged the following public comments  
 that were submitted online from: The Reverend Pamela M.  
 Pinkney Butts who expressed her displeasure about: (1)  
 her book "Choose Life" not being prominently displayed  
 at the Library; (2) not being included in the Library's  
 Writers & Readers Series; (3) unfulfilled meeting  
 requests with Library leadership.

Mr. Hairston stated that the current online format used  
 for public comment during Board Meetings is appropriate  
 during this time and encouraged its use. Public comments  
 will continue to be acknowledged and read at each Board  
 Meeting.

**COMMUNICATIONS**

Director Thomas acknowledged a letter from Frank  
 Brickner, CEO/CFO, and Ida Ford, Workforce Development  
 Administrator, OhioMeansJobs, Cleveland-Cuyahoga County,  
 thanking Director Thomas for his leadership and  
 expressing appreciation for the Diversity, Equity &

MINUTES OF  
 REGULAR BOARD  
 MEETING OF  
 03/18/21; JOINT  
 FINANCE & HUMAN  
 RESOURCES  
 COMMITTEE  
 MEETING OF  
 03/16/21  
 Approved

PUBLIC  
 COMMENTS  
 Acknowledged

LETTERS FROM:  
 FRANK BRICKNER,  
 CEO/CFO, AND IDA  
 FORD , OHIO  
 MEANS JOBS; &  
 MARZHAN BROWN,  
 WADE PARK  
 ELEMENTARY  
 SCHOOL  
 Acknowledged

Inclusion (DEI) and Service Delivery Resource Mapping work conducted by Sadie Winlock, Chief Equity, Education, and Engagement Officer.

After expressing his appreciation for the Library's partnership with OhioMeansJobs, Director Thomas commended Ms. Winlock for the work that she has done for the Library and other organizations. Ms. Winlock is working on a model on how we do this work with other institutions such as the Workforce Development Board.

Ms. Butts thanked Ms. Winlock for her leadership.

Mr. Hairston stated that this letter is a strong indication that the Library is a very significant player and may help us bring in some revenue.

Director Thomas stated that Ms. Winlock has been presenting to several organizations sharing with them all of the things that the Library does regarding job readiness and employment workforce. These organizations were unaware of many of the things we do at the Library. Director Thomas stated that Ms. Winlock could share additional information with the Board at an upcoming Regular Board Meeting.

Director Thomas acknowledged a letter from Marzhan Brown, Wade Park Elementary School, 7<sup>th</sup> Grade Gifted and Talented, who conveyed her gratitude for the constant, helpful and considerate customer service provided by the staff at Sterling Branch. Mr. Brown also shared his excitement for the opportunity to participate in the summer reading program and the bow blanket program at Sterling Branch.

Mr. Hairston stated that he has spent some time at Sterling Branch and shared his experience observing young children benefiting from the feeding program. Mr. Hairston commended Sterling Branch staff for their impactful contribution to that community.

Ms. Rodriguez added that Sterling Branch is a Carnegie library and should be preserved.

In conclusion, Director Thomas saluted Monica Rudzinski, Sterling Branch Manager, for her passionate hard work at the branch and in that community.

Ms. Butts stated that yesterday her videotaping was about the core value of nurturing. During the taping, Ms. Butts mention about how Andrew Carnegie said that he was building palaces for the people and that he wanted every person to feel comfortable no matter young, poor, old or rich.

**FINANCE COMMITTEE REPORT**

Mr. Seifullah presented the following report.

Resolution to Accept Gifts for the Month of March

(See page 608)

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Board receives gifts of moneys, library service materials, technology resources and miscellaneous non-monetary gifts from generous citizens from time to time; and

WHEREAS, Attached to this Resolution is the Gift Report itemizing the gifts received by the Library for the month of March of 2021; now therefore be it

RESOLVED, That the gifts described in the Gift Report for March of 2021 be accepted upon the conditions connected with said gifts in accordance with Section 3375.40(K) of the Ohio Revised Code.

Fourth Amendment to the Year 2021 Appropriation

(See pages 609-615)

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.40 provides for the amendment of an appropriation measure when necessary; and

WHEREAS, It is now deemed necessary to amend the Year 2021 Appropriation Measure, which complies with the

**RESOLUTION  
TO ACCEPT  
GIFTS FOR THE  
MONTH OF  
MARCH 2021**

Approved

**FOURTH  
AMENDMENT TO  
THE YEAR 2021  
APPROPRIATION**

Approved

Amended Official Certificate of Estimated Resources received from the Cuyahoga County Budget Commission dated April 6, 2021; and

WHEREAS, The aggregate of all appropriation classifications does not exceed the total amount submitted to the Cuyahoga County Budget Commission; now therefore be it

RESOLVED, That the sums indicated on the attached Fourth Amendment to the Year 2021 Appropriation Schedule be approved.

Resolution to Accept Cleveland Foundation Grant for Fellowship Position

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Foundation Public Service Fellowship immerses talented, emerging leaders from across the country in the work of Cleveland's public sector, providing them an opportunity to develop their skills, enhance their networks, and jumpstart a career in public service; and

WHEREAS, The Cleveland Public Library applied for a grant to provide funding for a fellowship position with the External Relations & Development Department. The Fellow will focus on digital equity efforts ensuring system-wide alignment and optimal impact for the neighborhoods the Library serves; the Fellow will also provide support on projects that support the Library's new strategic plan; and

WHEREAS, The Cleveland Foundation agreed to grant the Library up to \$50,000 to cover the cost of the fellow's salary and benefits for the one-year fellowship; now therefore be it

RESOLVED, The Cleveland Public Library Board of Trustees, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts a grant from The Cleveland Foundation, in the amount of up to \$50,000, to be deposited into the Founders Fund Account 203046-46100-13102 (Restricted Gifts), for the grant period from September 1, 2021 to August 31, 2022; and be it further

**RESOLUTION  
TO ACCEPT  
CLEVELAND  
FOUNDATION  
GRANT FOR  
FELLOWSHIP  
POSITION**

Approved



RESOLVED, That the Executive Director, CEO, or his designee, is authorized to enter into and execute such agreements and instruments as may be necessary or appropriate, including those in excess of \$25,000.00, to effectuate the terms and conditions of the Grant and this Resolution, which agreements and instruments shall be subject to the approval of the Library's Director of Legal Affairs.

Resolution to Accept Thomas H. White Foundation Grant for StoryWalk Programming at the Carnegie West Branch

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Thomas H. White Foundation focuses its grantmaking on organizations located in Cuyahoga County that provide early childhood enrichment, educational success and workforce readiness programs for City of Cleveland residents; and

WHEREAS, Cleveland Public Library applied for and received an \$8,100 grant to create a StoryWalk® at the Carnegie West Branch that will enhance and promote early learning for children ages 0-5; and

WHEREAS, StoryWalk® is an innovative and delightful way for children – and adults! – to enjoy reading and the outdoors at the same time. Laminated pages from a children's book are attached to wooden stakes, which are installed along an outdoor path. As you stroll down the trail, you are directed to the next page in the story. Conceived as a way to inspire parents, teachers, and other adults to take young children outdoors to enjoy reading stories together, StoryWalk® helps build children's interest in reading while encouraging healthy outdoor activity for both children and their grown-ups; and

RESOLVED That Cleveland Public Library Board of Trustees, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts a grant for StoryWalk® programming from the Thomas H. White Foundation, in the amount of \$8,100, to be depositing into the Founders Fund Account 203046-46100-10729 (Restricted Gifts) and; be it further

**RESOLUTION TO  
ACCEPT  
THOMAS H.  
WHITE  
FOUNDATION  
GRANT FOR  
STORYWALK  
PROGRAMMING  
AT THE  
CARNEGIE  
WEST BRANCH**  
Approved

RESOLVED, That the Executive Director is authorized to enter into and execute such agreements and instruments as may be necessary or appropriate to effectuate the terms and conditions of this Resolution, which agreements and instruments shall be subject to the approval of the Library's Director of Legal Affairs.

Ms. Butts stated that she commended Angela Guinther Carnegie West Branch Manager, for her efforts in helping to secure these funds for the Library.

Resolution to Renew the Maintenance Agreement with Tyler Technologies, Inc. for Support and to Update Licensing of the MUNIS ERP System

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, In March 2006, the Library entered into a system agreement with Tyler Technologies, Inc. for maintenance of the Library's MUNIS ERP system, and continues to expand the functionality of the Library's ERP system implementing modules to improve efficiency; and

WHEREAS, The Library's ERP system includes Financials, Human Resources, Payroll, and General Revenue and the Library needs to continue support and to update licensing; and

WHEREAS, The effective date of termination of the current maintenance agreement with Tyler Technologies, Inc. for the support and to update licensing of the Library's MUNIS ERP system is May 16, 2021; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO or his designee, to execute all documents necessary to renew the Maintenance Agreement with Tyler Technologies, Inc., subject to the Director or Legal Affairs' approval, for the period beginning May 17, 2021 and ending May 16, 2022 at a cost not-to-exceed \$79,522.90, with the expenditure being charged to the General Fund Account 13010053-53360 (Computer Maintenance).

**RESOLUTION TO  
RENEW THE  
MAINTENANCE  
AGREEMENT  
WITH TYLER  
TECHNOLOGIES,  
INC. FOR  
SUPPORT AND  
TO UPDATE  
LICENSING OF  
THE MUNIS ERP  
SYSTEM**

Approved

Resolution to Ratify Agreement with Carrier Corporation  
for Mt. Pleasant Branch HVAC Units

**RESOLUTION TO  
RATIFY  
AGREEMENT WITH  
CARRIER  
CORPORATION  
FOR MT.  
PLEASANT  
BRANCH HVAC  
UNITS**  
Approved

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The air conditioning units on the roof of the Mount Pleasant Branch of the Cleveland Public Library were vandalized and stripped of metal for scrap; and

WHEREAS, The Library sought proposals for the sale and installation of a two rooftop heating HVAC units to verify competitive pricing and received the following three quotes:

<u>Vendor</u>	<u>Total Price Installed</u>
Trane	\$40,030.87
Carrier Corporation	\$42,398.00
Gardiner Services Co., LLC	\$54,000.00

WHEREAS, Although Carrier's quote was not the lowest, the Property Management Department determined that their price represented the best value to the Library due to their ability to make a more timely installation of the HVAC units and their superior performance history with the Library in terms of maintenance, integration, and responsiveness; and

WHEREAS, In order to ensure that the HVAC units can be installed before the start of the cooling season, on April 2, 2021, the Library's Executive Director executed an agreement with Carrier Corporation in the amount of \$42,398 for the purchase and installation of two HVAC units at the Mt. Pleasant branch; now therefore be it

RESOLVED, That the Board of Library Trustees hereby ratifies the agreement executed by the Executive Director, CEO on April 2, 2021 for the purchase and installation of two rooftop HVAC units for the Mt. Pleasant branch in the amount of \$42,398 with the expenditure being charged to the General Fund account 17730053-53310 (Building Repair).

**RESOLUTION  
AUTHORIZING  
AGREEMENT  
WITH PITNEY  
BOWES INC.  
FOR LEASE  
OF MAIL  
EQUIPMENT**  
Approved

Resolution Authorizing Agreement with Pitney Bowes Inc.  
for Lease of Mail Equipment

Mr. Seifullah moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On March 22, 2016, the Library's Executive Director, CEO executed a 60 month lease agreement with

Pitney Bowes Inc. to provide mailing equipment at the Main Library; and

WHEREAS, The Library wishes to continue to work with Pitney Bowes and requested a price proposal for the lease of mailing equipment at the Main Library; and

WHEREAS, Pitney Bowes submitted to the Library a price proposal and a lease agreement for a 60 month term under which Pitney-Bowes agrees to provide mailing equipment at the Main Library for a monthly lease fee of \$701.31 to be paid in quarterly installments; and

WHEREAS, This Board finds that the proposal submitted by Pitney Bowes is fair and reasonable; now therefore be it

RESOLVED, The Board of Trustees authorizes the Executive Director, CEO or his designee, to enter into a lease agreement with Pitney Bowes Inc., upon such terms and conditions as are approved by the Library's Director of Legal Affairs, at the rate of \$701.31 per month for a 60 month term for a total contract amount not-to-exceed \$42,078.60 to be paid from the General Fund Account 12280053-53520 (Equipment Rental).

**RESOLUTION  
AUTHORIZING  
AGREEMENT  
WITH  
PERSONNEL  
RESEARCH &  
DEVELOPMENT  
CORPORATION  
FOR  
EXECUTIVE  
COACHING  
SERVICES**  
Approved

Resolution Authorizing Agreement with Personnel Research  
& Development Corporation for Executive Coaching  
Services

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Library Administration desires to engage the services of a management consulting firm to provide coaching and development services for the Executive Leadership Team; and

WHEREAS, At the Library's request, the Personnel Research & Development Corporation ("PRADCO") submitted a proposal to provide executive coaching and related services to the Library's Executive Leadership Team for a total cost not-to-exceed \$55,500; and

WHEREAS, PRADCO is a certified female-owned business enterprise headquartered in Cuyahoga County that has been in the business of management consulting for 65 years; and

WHEREAS, PRADCO's staff consists of Ph.D. and Master's level management psychologists who possess training and experience in a broad range of disciplines, including psychology, human resources, business, and government, which allows them greater insight and innovation in resolving complex organizational needs; and

RESOLVED, That the Executive Director, CEO or his designee, is hereby authorized to negotiate and execute an agreement with Personnel Research & Development Corporation, subject to the approval of the Director of Legal Affairs, to provide executive coaching and related services to the Executive Leadership Team in an amount not-to-exceed \$55,500, which expenditure shall be charged to General Fund Account Number 11510053-53710 (Professional Services), and to execute such other instruments or documents as may be necessary or appropriate to effectuate the terms of this Resolution.

Resolution Authorizing Purchase of Structural Steel for the New Hough Branch Library

(See page 616)

Mr. Seifullah moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On February 20, 2020, the Board of Library Trustees approved the selection of the Gilbane Building Company as construction manager at risk for Phase 1A of the Library's Facilities Master Plan and authorized Gilbane to proceed with pre-construction services; and

WHEREAS, As part of the pre-construction services, Gilbane sought bids for the structural steel needed for the construction of the new Hough branch library and

**RESOLUTION  
AUTHORIZING  
PURCHASE OF  
STRUCTURAL  
STEEL FOR THE  
NEW HOUGH  
BRANCH  
LIBRARY**  
Approved

received the following three bids: Rittman Inc. d/b/a Mull Iron (\$309,505); Forest City Erectors, Inc. (\$341,600); and Industrial First, Inc. (393,360); and

WHEREAS, Due to the long lead time associated with ordering structural steel and the current price volatility in today's steel market, Gilbane recommends that the Library authorize the purchase of steel at this time in order to hedge against likely price increases; and

WHEREAS, The total cost to the Library of purchasing the structural steel through Gilbane from the low bidder, including Gilbane's contingency, general conditions, and fee, will be \$339,380; and

WHEREAS, Gilbane's charges for contingency, general conditions, and fee are costs that would be included in the Guaranteed Maximum Price ("GMP") were the Library to purchase the steel after the GMP is set and will not be duplicated in the final GMP; now therefore be it

RESOLVED, That this Board authorizes the Executive Director, CEO or his designee, to negotiate and execute such agreements or instruments as are necessary to effectuate the purchase of structural steel for the new Hough branch library by Gilbane building company in the amount of \$339,380, to be charged to the Construction-Tax-Exempt fund account 40275205-55300 (Construction/Improvements), which agreements or instruments shall be subject to the approval of the Director of Legal Affairs.

**FISCAL OFFICER'S REPORT**  
Submitted

Fiscal Officer's Report

(See pages 617-676)

**REPORT ON INVESTMENTS**  
Submitted

Report on Investments

(See pages 677-702)

**REPORT ON CONFER. & TRAVEL EXPENDITURES**  
Submitted

Report on Conference and Travel Expenditures

(See page 703)

**PURCHASES FROM \$5,000-\$25,000, 1/1/21-3/31/21**  
Submitted

Purchases from \$5,000-\$25,000, 1/1/21-3/31/21

(See page 704)

Purchases Exceeding \$25,000, 1/1/21-3/31/21

(See page 705)

Fees Paid for Legal Services, 1/1/21-3/31/21

(See page 706)

**HUMAN RESOURCES COMMITTEE REPORT**

Mr. Hairston presented the following report.

Regular Employee Report

(See page 707)

After sharing highlights, Mr. Hairston moved approval of the Regular Employee Report. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

Retirement Citation Recognition

Mr. Hairston moved approval of the Retirement Citation Recognition. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

A Citation has been issued for the following staff member on the occasion of her retirement:

Rosalyn Easley (33 years of service); Technical Services Associate; High Demand Department; retired 03/12/2021

Be it resolved that the citation for the above staff member be presented by the Board of Trustees in appreciation of her faithful and dedicated service given to the Library by her be recorded in the minutes of this meeting, and

Be it further resolved that the citation be sent to her forthwith if she is not present at this meeting of the Board of Trustees.

John Skrtic, Chief of Special Projects and Collections, shared history on Ms. Easley's years of service at the Library and stated that she started in 1987 as a Page in AV and then was promoted to a full-time position in the Lending Department in 1989. Ms. Easley was in Lending

**PRUCHASES  
EXCEEDING  
\$25,000,  
1/1/21-3/31/21**  
Submitted

**FEES PAID  
FOR LEGAL  
SERVICES,  
1/1/21-3/31/21**  
Submitted

**REGULAR  
EMPLOYMENT  
REPORT**  
Approved

**RETIREMENT  
RECOGNITION  
CITATION**  
Approved

for about 10 years and then moved to MEM-NOT; then to the Catalog Department; and was moved to the High Demand Department when it was created in 2005. Ms. Easley stayed in Technical Services until her retirement. In conclusion, Mr. Skrtic thanked Ms. Easley for her years of dedicated service at Cleveland Public Library.

**REPORT ON PAID  
SICK TIME**  
Submitted

Report on Paid Sick Time Used by the Month

(See page 708)

**EMPLOYEE  
DEMOGRAPHICS  
(EEO-4) REPORT**  
Submitted

Employee Demographics (EEO-4) Report

(See page 709)

**INSURANCE  
SUMMARY  
REPORT**  
Submitted

Insurance Summary Report

(See page 710)

**COMMUNITY SERVICES**

Mr. Corrigan submitted the following report.

**MONTHLY  
ACTIVITY  
REPORT**  
Submitted

Monthly Activity Report

(See pages 711-714)

Mr. Corrigan stated that we are catching up on Year-to-Date losses on circulation as we extend the opportunity for people to come to our premises. The electronic media and eCards continue to climb.

**COMPARATIVE  
STATEMENT OF  
ANNUAL  
STATISTICS 2020**  
Submitted

Comparative Statement of Annual Statistics 2020

(See pages 715-721)

Mr. Corrigan stated that compared to the previous year, circulation, reference and computer sessions reflects the sort of reduction expected during COVID and in particularly the number of months that the Library was closed to the public.

Mr. Corrigan noted that we still affected the collection significantly so that we had new titles added and we continue to have well over 250,000 registered barrowers. Branch attendance reflects the impact of the pandemic.



We have more than 10.5 million items available for the public at this library.

#### Building Status Update

**BUILDING STATUS  
UPDATE**  
Presented

John Lang, Chief Operating Officer, reported that the warm weather we had at the end of March and early April presented the opportunity to early season test the Library's cooling plant. Overall, it performed pretty well but a few repairs were required. Leaks were identified and repaired at Lake Shore Facility; replacements were made at Mt. Pleasant; compressors were replaced at South Brooklyn; completing irrigation leak repairs at Eastman Reading Garden; reviewing quotes for statue and gate reconditioning, repairs and resealing.

Mr. Lang stated that the public art installation in the Eastman Reading Garden is scheduled to be installed in the next few weeks.

Mr. Corrigan stated that the fountain was 20 years old and asked for additional information about needed repairs.

Mr. Lang stated that repairs are needed for a crack in the marble, mortar joints, caulks and seals. The plumbing appears to be in good shape. He also stated that quotes are currently being reviewed and repairs should be completed in the next two months.

Ms. Butts asked for an update on HVAC vandalism prevention at Mt. Pleasant.

Mr. Lang stated that because the exterior ladders to the rooftop were removed so that there is no access from the exterior of the building. When the new Mt. Pleasant rooftop HVAC units are installed, we will purchase a cage that will be structurally mounted to the curb to protect the units. Mt. Pleasant will be the first branch where we will try this. If it performs well, we will look at other locations where we have had difficulties in the past to retro install there.

Mr. Corrigan asked for an update on the Facilities Master Plan.

Mr. Lang stated that all of the Group 1A projects are currently in some stage of bidding. We are reviewing

bids on the E-rate technology packages. We have several bid openings between now and the May Board Meeting where we will be consolidating some of those packages and bringing GMP amendments for Board review and approval over the months of May and June.

In response to Mr. Corrigan's inquiry, Mr. Lang stated that compared to his previous experience at other institutions, the enthusiasm for bidding has been good. The early Hough packages we sought approval on steel we also opened packages for earthwork, site utilities, and concrete. They were all within the design development budget and all had at least 3 bidders. Our Construction Managers, Group 1A Gilbane and Group 1B Regency and for MLK Panzica are all telling us that the market is escalating and it is getting very tight for labor and materials. We are hoping that soon we will receive good bids before the market heats up too much.

Mr. Corrigan thanked Mr. Lang for his update.

#### Advocacy Taskforce Update

Shenise Johnson Thomas, Chief of External Relations and Development, stated that her update will focus on the Public Library Fund. The House sub bill kept us at 1.66%. The Ohio Library Council and all of the Metro Libraries of Ohio are advocating for 1.7%. We also received word that there may be a 20% reduction in income tax. This hurts us because that money goes to the GRF.

Ms. Johnson Thomas discussed the strategy and stated that yesterday the Metro Libraries of Ohio, aligned with the Ohio Library Council, sent communications from the Director requesting that Representatives increase the PLF to 1.7% in the omnibus bill that is coming out before it reaches the Senate. There was a full-court press asking all House Representatives to increase the PLF to 1.7%.

Simultaneously, the Ohio Library Council and the Metro Libraries of Ohio are working with State senators asking them if the House Bill comes to them at the 1.66% level to amend it to 1.7%.

**ADVOCACY  
UPDATE**  
Presented

Ms. Johnson Thomas stated that we have received good feedback from Senator Dolan and other State senators who will advocate for the 1.7%. We do know that there is already an amendment on the table from Representative Carfagna recommending 1.7%.

We are still having strategy on the House bill. Should that fail, we are working with the Senate to get it up to 1.7%. If we are unable to get it up to 1.7%, then Ohio libraries are at risk of losing 10,000,000 a year.

Ms. Johnson Thomas stated that she will provide updates accordingly.

Mr. Corrigan thanked Ms. Johnson-Thomas for her update and sharing how quickly the Ohio libraries community are responding and noted that Board members are available should their involvement be needed.

#### Foundation Update

Shenise Johnson Thomas, Chief of External Relations and Development, gave an update on Library Giving Day and reported that we raised over \$25,000 that includes the Medical Mutual match. As compared to last year, we raised about \$13,000 inclusive of the Medical Mutual match. This represents almost a 100% increase from the prior year.

Ms. Johnson Thomas thanked Director Thomas and Alison Guerin, CPL Foundation Staff Committee Chair, for their leadership with the staff campaign. The contribution from staff this year was in the thousands. This marks the first year that we had a chair from the Foundation by Alison Guerin and we are excited about the strong support received by Library staff.

As the liaison to the Foundation Board, Mr. Corrigan stated that he was happy to report that the Foundation has become increasingly professional and progressive. Mr. Corrigan stated that he was grateful to Ms. Johnson Thomas and her staff for what they have done to support that.

In conclusion, Mr. Corrigan thanked Ms. Johnson Thomas for her update.

**FOUNDATION  
UPDATE**  
Presented

Diversity, Equity & Inclusion Update

Sadie Winlock, Chief Equity, Education & Engagement Officer, stated that her update will be included under New Business.

**OLD BUSINESS**

There were no items of Old Business to be discussed.

**NEW BUSINESS**

Mr. Corrigan presented the following items of New Business.

Resolution Adopting Policy on Supplier Diversity

(See page 722)

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, Cleveland Public Library recognizes that diversity, equity and inclusion are mutually reinforcing and must be woven through the Library's vision, mission, values, strategic priorities, goals, and objectives; and

WHEREAS, Consistent with its intentions for serving its communities, the Board of Library Trustees adopted a Supplier Diversity Statement on September 26, 2019 that set the groundwork for developing and implementing standards and procedures to achieve the inclusion of diverse firms in all business activities for the Library, including contract procurement; and

WHEREAS, The Library Administration formed a Supplier Diversity Council consisting of representatives from various Library departments and community members from organizations such as the Greater Cleveland Partnership and the Construction Employers Association of Cleveland; and

WHEREAS, The Supplier Diversity Council met regularly over the past year and developed the Policy on Supplier Diversity, which is attached as Exhibit "A" to this

resolution and which sets forth general principles for procuring supplies, contracted services, library materials, and capital outlay from diverse businesses; and

WHEREAS, The Policy also includes a monthly reporting requirement for all expenditures, which is intended to supersede the quarterly reporting requirements adopted by this Board regarding expenditures from \$5,000 to \$25,000 for library supplies and equipment and expenditures for Library Materials and CLEVNET goods and services in excess of \$25,000; and

WHEREAS, The Library Administration recommends adopting the attached policy and further authorizing the Library Administration to develop procedures and a timeline for implementing the Policy; now therefore be it

RESOLVED, That the Board of Library Trustees adopts the attached policy, to be effective immediately, and authorizes the Library Administration to develop procedures and a timeline to implement the Policy on Supplier Diversity; be it further

RESOLVED, That the Board of Library Trustees hereby rescinds the expenditure reporting obligations established by this Board on April 18, 1996 concerning expenditures from \$5,000 and \$25,000 for library supplies and equipment and on May 16, 2002 concerning expenditures for Library Materials and CLEVNET goods and services in excess of \$25,000.

Sadie Winlock, Chief Equity, Education & Engagement Officer, stated that the Supplier & Diversity Council started the early part of last year working on ways to improve inclusivity relative to our procurement. The Library has spent approximately \$1,000,000 on supplies, materials and other items under procurement. It was important to identify ways on how to be more inclusive with diverse suppliers.

Ms. Winlock stated that during the third or fourth quarter, we shared with the Board a draft of how we could specifically direct procurement dollars of \$10,000 or less specifically to diverse suppliers. For those items over \$10,000 we will require a minimum of three bids with at least one being a minority. If the

minority came within 10% of the lowest bid, the minority would be awarded the bid.

Ms. Winlock stated that the committee wanted to formalize this step by presenting it to the Board in the form of a resolution for consideration.

Ms. Winlock thanked Mr. Parker for being a part of this conversation.

Ms. Winlock stated that we have been talking with employees who are involved with the procurement process. We know that we have had many partners over the years that provided the Library with incredible service and we do not want to lose those relationships. Therefore, we have been trying to build a process on how to transition and include diverse suppliers. As a result, we are going to build a conference or workshop and invite all suppliers under the umbrella of procurement regardless of their minority status to learn how to do business with the Library; learn what they are looking for and help our employees to be introduced to new suppliers.

Ms. Winlock stated that we are also looking to give everyone the opportunity to be a part of this. Our first choice would be a minority who is certified in the particular work. However, a majority business that partners with a minority business to provide that service is welcomed.

Ms. Winlock shared the example of Granger who is a majority business that has tiered business. Although Granger may get the bid, they may have a minority business deliver it. Therefore, they are inclusive of a minority business in that process. The final example would be a majority business and looking at the diversity of their employees.

As we are trying to be inclusive as possible, while not trying to exclude anyone.

In conclusion, Ms. Winlock reiterated that this resolution is the first step in achieving those goals.

Resolution To Enter Into An Agreement with the Board of Trustees of Stow-Munroe Falls Public Library

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, CLEVNET was launched on December 1, 1982, when Cleveland Heights-University Heights Public Library joined Cleveland Public Library's automation system; and

WHEREAS, By the end of its first decade, CLEVNET had grown to nineteen libraries, and what had begun as a vision for a Cleveland-area bibliographic database was clearly becoming something greater—a model of regional resource sharing; and

WHEREAS, CLEVNET continues to grow at a measured and sustainable pace as more libraries recognize the benefits of library cooperation to their patrons and the value of the services provided by the IT/CLEVNET staff; and

WHEREAS, At their regular meeting on March 15, 2021, the Board of Trustees of Stow-Munroe Falls Public Library (SMFPL) passed a resolution approving the plan put forth by Director Gale Koritansky for their library to join CLEVNET; and

WHEREAS, The CLEVNET Executive Panel has reviewed the request from SMFPL to join CLEVNET and the Panel is unanimous in support of this request; and

WHEREAS, The Director of CLEVNET and the Director of IT are confident that CLEVNET has the capacity to add Stow-Munroe Falls Public Library to its ranks and they believe that SMFPL will be a strong addition to the CLEVNET cooperative; now therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Executive Director, CEO to complete negotiations of an agreement between Cleveland Public Library and Stow-Munroe Falls Public Library, subject to the approval of the Director of Legal Affairs; and be it further

RESOLVED, That the President of the Board of Trustees is authorized to execute any agreements, amendments, or other documents necessary or appropriate to effectuate

**RESOLUTION  
TO ENTER  
INTO AN  
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WITH THE  
BOARD OF  
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OF STOW-  
MUNROE  
FALLS  
PUBLIC  
LIBRARY**  
Approved

the Agreement in accordance with this resolution; and be it further

RESOLVED, The Cleveland Public Library Board of Trustees warmly welcomes Stow-Munroe Falls Public Library to CLEVNET, with every best wish for a long and successful relationship.

Timothy Diamond, Special Assistant to the Director and CPL's representative on the CLEVNET Executive Panel, remarked that this request from Stow-Munroe Falls Public Library (SMFPL) took CLEVNET by surprise.

This decision-making process usually takes about a year, if not longer. This happened in just a few months. Gale Koritansky started as the new director of SMFPL on September 1, 2020. (She was most recently the head of branch services at Arlington County Public Library in Virginia.) Director Koritansky arrived on the job, took stock of the situation, discovered what opportunities were available for resource sharing, met with Hilary Prisbylla and Larry Finnegan who direct the CLEVNET team, ran the numbers with her Board, and they decided to move quickly. It was clearly a sound fiscal decision.

Mr. Diamond explained that their request was vetted by the CLEVNET Executive Panel. When it comes to expanding the membership, the Panel is concerned with a number of things, including: the capacity of staff to handle the additional work; and the geographic location of the new library. (Currently, the Panel has no interest in expanding beyond CLEVNET's 12-county service area.)

As far as staff capacity, CLEVNET continues to grow, but at a sustainable rate. The last library to join was Mentor Public Library in 2018; before that, Painesville's Morley Library in 2017. Rocky River and Geauga County joined in 2016. By investing in sophisticated remote monitoring and management software and help desk software, CLEVNET staff do not have to be on site to access devices and resolve issues. They will be able to add SMFPL to their responsibilities without adding staff.

Mr. Diamond reported that CLEVNET staff plan to bring the new member online in September of this year—a nice way to celebrate Ms. Koritansky's one year anniversary as director.



As for the geographic service area, SMFPL is in Summit County. There are seven public library systems in that county. Four are in CLEVNET: Barberton, Hudson, Peninsula, and Twinsburg. SMFPL will make five. Two are not CLEVNET members: Akron-Summit County and Cuyahoga Falls.

SMFPL is a one-building library system but it serves a sizeable school district. The library is not as large as Hudson and Twinsburg, but it is larger than Barberton and Peninsula. So, of the five CLEVNET members in Summit County, SMFPL will be smack in the middle, size-wise; and in the top third of all CLEVNET libraries.

Mr. Diamond ended with the statement that should the Board approve this resolution, we will have 46 public libraries in CLEVNET and one special library--the Cleveland Law Library, for a total of 47 members. With our new member, over 18% of the public libraries in Ohio will be members of CLEVNET.

#### **DIRECTOR'S REPORT**

Before presenting his report, Director Thomas stated that these are essential components of our Library: staffing, collections, programs, services and buildings. If any the strength of the Library depends on the strength of each component. The Director acknowledged John Lang and his team for work with the Facilities Master Plan and Sadie Winlock, who has overhauled programs and services.

Director Thomas there have been changes with the Executive Team and announced that John Skrtic and Harriette Parks who once served as Co-Directors of Public Services have assumed new roles. Harriette Parks will assume the role of Chief of Public Services and John Skrtic will assume the role of Chief of Special Projects and Collections.

In his new role, Mr. Skrtic will focus on collections that include collections policy; how we get our collections available; as well as other responsibilities in the area of collections and Special Collections.

In conclusion, the Director announced that the Hope Blooms Ohio Installation will be available at the

**DIRECTOR'S  
REPORT**  
Presented

Library's Eastman Reading Garden, April 22- 29. Hope Blooms Ohio is a creative marketing campaign developed by the Beachwood High School Marketing/Junior Achievement students to inspire hope and uplift our local and global communities through a pop art installation featuring five 20-30' inflatable flowers. The name of each flower represents the mission of Hope Blooms Ohio: Unity, Love, Health, Blossom, Inspire, and Joy. Hope Blooms Ohio is a visually exciting and unexpected display that encourages visitors to walk through the inflatable garden.

### **Strategic Plan**

#### **Our Mission:**

We are "The People's University," the center of learning for a diverse and inclusive community.

#### **Our Strategic Priorities:**

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

### **PUBLIC SERVICES**

#### **MAIN LIBRARY SERVICES DURING COVID-19**

The Library reopened its doors to visitors on Monday, February 22<sup>nd</sup>. Hours of operation remained the same with Main Library being open Monday through Friday from 10 a.m. to 6 p.m. Main Library Drive-up Window hours continued from 7 a.m. to 7 p.m. Monday through Friday and 10 a.m. to 6 p.m. on Saturdays. Walk-up and curbside services continued.

Due to the public health threat of COVID-19, patrons continue to be required to wear face coverings and maintain social distance while visiting the Library. Unlike neighborhood branches, which limit patron visits to one hour and 15 minutes, Main Library has no time limits on patron visits.

**PROGRAMS, SERVICES AND EXHIBITS****Books by Mail Programs**

Words on Wheels program staff mailed out 15 packages containing 32 items from March 1<sup>st</sup> through March 17<sup>th</sup>.

Homebound Services sent 212 packages (a 23% increase over 2020) to 200 patrons (a 30% increase over 2020) for the month of February. Statistics are reported one month behind for this service.

**Covid-19 Home Test Distribution**

Beginning March 22<sup>nd</sup>, Lending Staff members began distributing free BinaxNOW COVID-19 Home Test Kits to patrons (upon request) at the Main Library Drive-Up Window. The tests were made possible through a partnership between Ohio's Libraries and the Ohio Department of Health, which purchased two million kits. These kits provide reliable results in minutes and will be available and accessible in every Ohio county.

**Emergency Food Box Distribution**

In collaboration with the Youth Services Department, the Lending Department Staff began distributing Emergency Food Boxes to patrons through a partnership with the Greater Cleveland Food Bank (GCFB). The Emergency Food Boxes contain 20 to 30 pounds of non-perishable food items for adults and families.

**STEM Kit Distribution**

In collaboration with the Youth Services Department, the Lending Department staff began distributing STEM kits to children and families in March. The STEM Kits were made available by a grant received by the Children's Museum of Cleveland. Cleveland Public Library is helping to distribute the kits to the community. The STEM kits contain everything children will need to complete five different STEM-related activities, as well as providing four prepaid tickets to the Children's Museum of Cleveland.

**Main Library Author Event**

Center for Local and Global History Librarian Terry Metter hosted an online event featuring Luke Epplin, author of *Our Team: the Epic Story of Four Men and the World Series That Changed Baseball* on March 30<sup>th</sup>. The book presents the improbable union of the Cleveland Indians in the late 1940s that would shape the immediate postwar era of Major League Baseball and beyond.

**Material Hot Lists**

Popular Librarian Judy Daniels and Popular Library Assistant Ricardo Jackson assembled hot lists for books and DVDs for patrons to place holds.

**TechCentral Classes**

TechCentral staff conducted the following computer classes via Zoom:

- Microsoft Word I, II & III: March 1, 8 & 15
- Microsoft Excel I, II & III: March 2, 9, & 16
- Resume Workshop: March 3 & March 17
- CodeCentral: March 4 & 11
- Job Searching Online: March 5

TechCentral staff also conducted 20 one-on-one assistance sessions over the phone; topics ranged from OverDrive, COVID-19 vaccine appointments, job applications, Hoopla, online courses, email, Zoom, Rosetta Stone, zillow.com, web browsers, and CPL online databases.

**Cleveland Digital Public Library Services**

Cleveland Digital Public Library staff members produced and delivered dozens of digital and analog copies for patrons and lending partners, preserved dozens of items in flat paper and codex formats, and responded to several hundred inquiries by CPL patrons and researchers at partner institutions regarding interlibrary loans.

**OUTREACH**

Photograph Collection Librarian Brian Meggitt hosted a Zoom presentation on the Cleveland City Hall Collection to the Cleveland Italian Ancestry Organization on March 6th; 21 members of the organization attended.

**Next 400 Roundtable**

Social Sciences Librarian Mark Moore and General Research Collections Manager Sarah Dobransky assisted the Marketing Department with suggested reads for The Next 400 Roundtable discussions on intentional housing segregation and how a home's location affects access to quality healthcare, wealth, and education.

**Patent and Trademark News**

Science and Technology Department Senior Librarian Jim Bettinger and General Research Collections Manager Sarah Dobransky were invited by Professor Craig Nard, Director of the Case Western Reserve University Spangenberg Center for Law, Technology, and the Arts, to be guest lecturers for his Applied Patent Law course, PHYS 499. Professor Nard is also Senior Lecturer at the World Intellectual Property Office at University of Torino (Italy) (School of Law) director and, for The topic was how to perform a preliminary patent search using the seven-step method developed by the United States Patent and Trademark Office patent examiners.

**History Day Competition Judge**

Center for Local and Global History Manager Olivia Hoge participated as a judge in the Region 3 History Day competition on March 27<sup>th</sup>.

**Rock and Roll Hall of Fame Live Fam Jam**

Youth Services Manager Annisha Jeffries participated in the *Rock and Roll Hall of Fame Live Fam Jam* on Saturday, March 13<sup>th</sup>. Ms. Jeffries was asked to conduct a story time virtually to 45,000 viewers. She read the book *RESPECT: Aretha Franklin, the Queen of Soul* by Carole Boston Weatherford.

Staff in the Cleveland Digital Public Library (CDPL) collaborated with the Cuyahoga County Planning Office on

their digital collection. In addition, CDPL staff continues to work with the Ukrainian Museum and Archives on the 'Ukrainian Independence' digitization project. CDPL staff also hosted an in-person class visit from Ursuline College in collaboration with the Literature and Center for Local and Global History Departments.

Fine Arts and Special Collections staff are working with a representative from the Cleveland Architecture Foundation to find information on architects Lehman & Schmidt. Information will be posted on their website indicating what resources are available at CPL. In addition, staff are working with an architecture historian from architecture firm Perspectus with a donation of Historic American Buildings Survey (HABS) drawings of some Cleveland buildings.

#### **COLLECTION MANAGEMENT**

Staff across Main Library Subject Departments have been meeting with Project Manager Michael Ruffing, Chief of Special Projects and Collections John Skrtic, and Assistant Director of Public Services Robin Wood to review new drafts of the Collection Development Policy. The purpose of the meetings is to receive feedback from the staff who work with each collection, hear suggestions, and make corrections.

Social Sciences Librarian Helena Travka received a gift to the collection of an autographed 1942 edition of the Rev. Joseph Hanulya's *The Eastern Ritual* published in Cleveland, Ohio. Reverend Hanulya was a priest of the Byzantine Catholic Rite and a leader in preserving the cultural legacy of the Rusin (Ruthenian) people. In 1918 he was named pastor of Holy Ghost Byzantine Catholic Church. This gift is now the oldest edition of that book in our collection.

Social Science Librarian Helena Travka made a gift to the Cleveland Sports Research Center collection: eight pendants covering the Browns, Cavaliers, and Indians, including one from the 1994 inaugural season in Jacob's Field (now Progressive Stadium).

International Languages staff selected, processed, and shipped four Long Loan requests to CPL/CLEVNET agencies. In addition, staff withdrew 324 items from the

collection, sent 10 items to Preservation, sent three items to book prep, and moved 115 items to the stack collection.

Cleveland Digital Public Library (CDPL) staff have been busy with planning the move of art pieces from branches that are temporarily closing to storage spaces. In addition, CDPL staff has been scanning, describing, and loading hundreds of images into CONTENTdm for digital preservation. Other CDPL staff projects include coordinating with the Center for Local and Global History on the digital storage of high resolution images and return of oversized park plans.

Center for Local and Global History Library Assistant Danilo Milich uploaded 240 park plans for DuraCloud and Library Assistant Adam Jaenke photographed, processed, and added metadata to 223 items for the Neighborhood Photographic Survey. Locations include local butcher shop Saucisson and the neighborhoods of Goodrich-Kirtland Park, Lee-Miles, Corlett, and South Broadway. Photograph Librarian Brian Meggitt continued working on an item-level inventory of the Cleveland 20/20 Project Collection; so far in March he has completed 509 unique images.

Due to a shortage of Subject Department Pages, Shelf Department Pages have been shelving in Youth Services, Fine Arts, and the Science Department.

Popular Library Assistant Ricardo Jackson is processing a large donation of DVDs.

Youth Services staff continue to shelve and maintain their collection by organizing and distributing advanced reader copies located in the stack area. Staff also withdrew damaged and outdated materials.

Staff identified a rare incunabula leaf dated 1493 (printed by Anton Koberger) that was shelved at Lake Shore and had it transferred to Special Collections.

#### **RESEARCH THAT'S ONLY POSSIBLE AT MAIN LIBRARY**

- Social Sciences Librarian Forrest Kilb assisted a patron locate information and photographs of former Cleveland schoolteacher Helen M. Chesnutt, whom

Langston Hughes cited as an inspiring person in his life.

- Social Sciences Librarian Forrest Kilb searched for yearbook photos and other information on fallen American soldiers for researchers at the World War II Netherlands American Cemetery in Margraten, Netherlands. The biennial tribute is called *The Faces of Margraten*.
- Science and Technology Librarian Rose Mary Hoge assisted a New Jersey patron who had recently driven to Cleveland to view a specific item, *Did Anti-Typhoid Vaccines Cause the "Flu" Epidemic of 1918?* Cleveland Public Library is one of only two libraries worldwide to hold this item; the other is the National Library of Medicine.
- A patron studying for an upcoming civil service test asked to view *Environmental Industry Associations manual of recommended safety practices* from the Waste Equipment Technology Association WASTECH 2001. Cleveland Public Library is the only library with holdings in OCLC WorldCat. Standards are highly specialized, yet highly sought-after materials that are available at few locations across the United States. The Science and Technology department is one of a very small number of locations that offer public access to these materials.
- A researcher from Cleveland State University (CSU) visited the Library to use the *Actors in Cleveland* card index file to determine appearances in the city of vaudeville stars represented in the CSU Otto Moser photograph collection acquisition.
- An Ursuline College professor and two students visited the Library to research Constance Fenimore Woolson and Martha Wolfenstein for their on-going research project for the Cleveland Arts Prize.
- Photograph Librarian Brian Meggitt assisted a patron with finding and obtaining images of the Buckeye-Woodland area from 1941-1951.



- The *New York Times Book Review* requested permission to use a photo of Charles Chesnutt.
- The Irish Traditional Music Archive in Dublin and the Ward Irish Music Archives in Milwaukee requested permission and scans of two first edition music items that were inscribed by Capt. Francis O'Neill (dated 1903, 1907) for their online display at the Ward Irish Music Archives.

### **STAFF DEVELOPMENT**

Social Sciences Library Assistant Peter Elwell completed the tutorial *Encoded Archival Standards: A Primer*, hosted by the Society of American Archivists.

Social Sciences Librarian Forrest Kilb attended the WebJunction webinar, *Envisioning Future Library Experiences: Service Design Techniques for Responsive Libraries*.

Social Sciences Senior Librarian Mark Moore listened to *The Librarian's Guide to Teaching* podcast featuring Bonnie Lafazan on *Making Time for Professional Development*. He also attended the UI Narrative podcast with Shanisha Collins outlining *The UX (user experience) Process*.

Government Documents Library Assistant Alea Lytle attended the webinars *U.S. Military Academy: Contemporary and Historical Information Resources* and *U.S. Naval Academy: Contemporary and Historical Information Resources* from the Federal Depository Library Program. In addition, she also viewed *Reference is Reference!* and *Welcoming Transgender Customers and Colleagues* from NEO-RLS.

Lending Clerk Heather Hardy completed virtual training through NEO-RLS, and is now certified in Adult Mental Health First Aid. In addition, Ms. Hardy attended the NEO-RLS online training titled *Welcoming Transgender Customers and Colleagues*.

Literature Department Senior Librarian Nick Durda and Librarian Evone Jeffries participated in the *Engaging Patrons with Social Media* webinar from Niche Academy. In

addition, Ms. Jeffries attended the NEO-RLS webinar *Introducing LinkedIn Learning for Ohio Libraries*.

Literature Page Michael Deneen participated in the CPL People with Disabilities ERG.

Center for Local and Global History Manager Olivia Hoge attended *Engaging with Patrons on Social Media* webinar through Niche Academy and Patent Office History through the United States Patent and Trademark Office.

Assistant Shelf Department Manager Cynthia Coccaro attended the NEO-RLS webinar titled *Virtual Outreach and Role of Administration in Succession Planning*.

Popular Library Manager Sarah Flinn took the online training *Welcoming Transgender Customers and Colleagues*.

TechCentral Manager, Suzi Perez, attended a NEO-RLS webinar titled *Virtual Outreach: Social Services and Public Health at the Boston Public Library during the COVID-19 Pandemic*.

Library Assistant-Computer Emphasis Denise Williams-Riseng attended NEO-RLS webinar *Bystander Intervention in the Library*. Mrs. Williams-Riseng also attended the OhioNet Webinar *Check out Ohio Legal Help: A Free Online Information Tool*.

Library Assistants-Computer Emphasis Allison Collins and Denise Williams-Riseng attended the NEO-RLS webinar *Welcoming Transgender Customers and Colleagues*. Library Assistant-Computer Emphasis Jorge Arganza attended a Microsoft Office Certification webinar. He also attended a New York Public Library (NYPL) Excel Genius class on the VLOOKUP function.

Safety and Protective Services completed *Active Shooter Training* for all Main Library Public Service Departments.

Lending Manager Steve Wohl and Assistant Supervisor Reggie Rudolph worked on updating and revising BookEnds training material. BookEnds training will be provided to new hires throughout the system as a part of their onboarding and new hire orientation.

**OTHER**

Social Science Librarian Helena Travka was presented a copy of the February 2021 issue of *National Geographic* along with a thank you note from Phillip Morris, the National Geographic reporter she assisted.

Staff across Main Library continue to sit on numerous teams, committees, and taskforces including: Harvest for Hunger Committee, CPL Re-Opening Task Force, Labor-Management Committee (LMC), Training Team, BookEnds Training Team, Workforce Development Committee, Editorial Team, Words on Wheels Task Force, CPL Foundation Committee, Transition Planning Team, Staff Philanthropy Committee, and CPL FIT Committee.

Public Services staff members Don Boozer, Milos Markovic and Robin Wood provided tours of the Main Library and Louis Stokes Wing for new CPL employees.

**Public Administration Library****Collections**

With Cleveland Digital Public Library's assistance, *Eastern Hough Analysis and Improvement Program* was added to the Digital Gallery.

Alan Bauccho donated Financial Reports dated 1893 and 1895 to PAL, which have been received and sent to Catalog.

**Transferred**

PAL has transferred 33 titles to Main library and withdrawn two titles.

**Reference Questions Unique to PAL**

- PAL assisted with researching influenza information.
- PAL assisted the Western Reserve Land Conservancy in researching any evidence of inequities in shade tree plantings and removal by the City of Cleveland during the timeframe of 1935-1945. PAL searched for evidence of disparities in Black

neighborhoods and if redlining districts factored into shade tree policies within the city.

- PAL researched any possible City of Cleveland Codified Ordinances on Automated External Defibrillators, also known as AEDs.
- PAL was able to locate a few locally Black-owned web designers for a patron.
- Assisted patrons with Hessler Court information and City Charter information.
- Assisted patron with budget information.
- Assisted patron with an ordinance concerning a vacate street.
- PAL and History assisted patron with City Charter information.
- Assisted patron find selection of public works materials.
- An ILL book, *Steamers of the Crystal Beach Line* was ordered and received for a patron.

### **Staff**

On March 18, PAL staff watched LinkedIn Learning for Ohio Libraries which is replacing the Lynda.com learning tool.

Staff is being trained for the Content DM digital platform by the Cleveland Digital Public Library.

### **BRANCHES**

#### **District One**

**Eastman** - Eastman Branch welcomed patrons back into the branch. All branch discretionary orders were submitted on time. Events and activities were submitted for June/July/August to 3E/OPS. Children's Librarian Cassandra Feliciano participated on the Summer Lit League Committee and attended the Youth Services Meeting. Our spring youth wind chime craft was popular with kits being distributed throughout the month. Manager Jamie Lauver attended the Westown Community

Development Corporation annual board meeting; Mr. Lauver was renewed as a board member for another term. The branch hosted our second Community Engagement Town Hall meeting with our FMP architect Moody-Nolan and the Capital Projects Team; five community members actively participated in the conversation. Our branch Facebook Page continues to attract followers; we are using the Facebook Page to share branch Facilities Master Plan updates and direct the community to the CoUrbanize website. Grab 'n Go Lunches continue to be distributed consistently each week. Food Bank Backpack Kits continue to be successful. We served six Food Bank Disaster Kits this month.

**Lorain** - Through a partnership with the Greater Cleveland Food Bank, branch staff offered free meals to youth on weekdays and participated in the Backpack Program and Disaster Box Program. Take-and-make crafts were distributed to patrons throughout the month. Thanks to a partnership with the Cleveland Seed Bank, the Lorain Branch began hosting a Seed Library beginning March 22, offering five free packets of seeds to patrons each month. Library Assistant Computer Emphasis Larisse Mondok attended Employee Resource Group Meetings and Library Assistant Computer Emphasis Marlie Hooper attended the Bystander Intervention in the Library, Welcoming Transgender Customers, and The Role of Administration in Succession Planning Webinars. Children's Librarian Adela Santana and Library Assistant Youth Emphasis Todd Fagan offered virtual story times to toddlers, preschoolers, and school-aged children at Almira Elementary School and Genesis Childcare Academy weekly. Branch Manager Crystal Tancak attended the Managers Meeting, an HR Forum, and a Book Ends Meeting and led the Kids Café Meal Observation. Ms. Tancak provided virtual reference via LibChat and presented at the monthly Gordon Square Parent Meeting. The second Community Engagement Meeting was also held for the Lorain Branch on March 11th, 2021.

**Rockport** - Rockport Branch was extremely busy this month with more foot traffic than Main Library! Many of the patrons were from West Park branch, which currently is doing curbside. The branch rearranged holds shelves to accommodate an anticipated increase of requests. For March, we created Women's History Month displays throughout the branch. We also established a new Bob Book display area, and we re-established a Great Reads

section in the library to spotlight influential works of literature. FEMA was at the branch multiple times to assist people in signing up for COVID-19 vaccinations. Rockport also had its second Community Engagement Meeting about our upcoming construction project. Fifty children participated in our Grab and Go Clothespin Flowerpot craft! Our Zoom Trivia attracted about a dozen participants as well. Kendra Proctor participated in the Summer Lit League Committee meetings and attended MyCom Meetings along with Jill Pappenhagen over Zoom. In the Best Buy Teen Tech Center, members continue to regularly join our Zoom clubs. We also entered the Engineer for the Week challenge again, with 14 participants this year! Online Paint and Sip and Glowforge Laser Engraver Introduction were popular as well. We had 34 in-person visitors, including 2 regular members of our Safe Center for Online Learning.

**Walz** - Walz Branch welcomed patrons back with a look towards Women's History Month. There were colorful and well-curated displays and recommendations in the branch as well as on Facebook. The Take and Makes this month were a Paint-A Like using Alma Woodsey as a model and Women's History trading cards, both children and adults loved these, taking them home and reporting back with their results! The meeting of this month's Senior Book/Movie club (Rocket Boys/October Sky) was lively and interesting; the club's invite is now posted on Facebook to try and attract other seniors to our monthly gathering. FEMA, in conjunction with the library, distributed literature to patrons and community members on vaccine sites as well as signing up individuals for the vaccine at the Wolstein Center. The Disaster Boxes and Backpacks (Food Bank) continue to be a vital resource for the Walz community.

**West Park** - West Park has been preparing the branch for our staff departure at the end of the day on April 2nd. All materials have been cleared from our shelving and either packed into Gaylord Archival for eventual sale or recycle or into telescopes for storage. Since our basement is not getting completely renovated, we have been able to salvage most materials from 2020 as well as many supplies, storing them in the large room not being affected by the construction. West Park continues to serve patrons for walk up and curbside services. Staff have created take away crafts to be handed out through our last day. The collection was shadowed early this

month with patrons no longer being able to place holds for pick up at the branch. District Manager Michael Dalby continued to prepare Public Services stats for the Executive Leadership Team (ELT) presentation every Monday, compiling information from branches, Main, and SPS. West Park staff received their reassignments and will miss the branch while away. However, we are all excited for the reimagined branch and look forward to serving our patrons in 2022!

### **District Two**

**Brooklyn** - Patron visits gradually increased in the first full month of the public re-entering the branch. Over 100 Take and Make crafts were provided by Library Assistant Youth Emphasis Catherine Hankins to Horizon Science Academy (HSA) Denison students and neighborhood families. She and Children's Librarian Laura McShane did virtual visits with HSA Denison students on Fridays. Ms. McShane continued connecting and information sharing with area schools and educators. She continued distributing phased out book sets from Youth Services to the following schools: Denison, HSA Denison, Scranton, and Glenville HS. Efforts to prepare for the FMP renovations began for the branch; this initial phase for community and staff input began with virtual Town Hall meetings, an on-site display board, and information cards to request patron and staff feedback. Branch Manager Ron Roberts participated in virtual community forums which included the 2nd District Community Relations meeting, Councilperson Jazmin Santana's Ward 12 virtual address, and the MetroHealth quarterly meeting. He participated in NEO-RLS and presented a webinar: Virtual Outreach: Social Services and Public Health at the Boston Public Library during the COVID-19 Pandemic and continued with the CPL Workforce committee's preparatory work for a collaboration with Ohio Means Jobs.

**Carnegie West** - Staff continued to offer walk-up and in-branch services during its first full month of the public re-entering. Staff also provided GCFB's Kids Café, Back-pack meals and disaster boxes. Youth staff were busy creating and passing out craft kits; a total of 96 St. Patrick's Day and spring craft kits were given out to our community.

**Fulton** - Staff continued to offer walk-up service, as well as in-branch service to patrons, along with GCFB's Grab 'n' Go Lunches, Back-pack meals, and emergency food boxes. The branch continued to prepare for the VZ Tech/Innovation Lab. Clerk Rachel Irizarry updated the Jobs board, tax form display, made labels for the CD shelves, and assisted Branch manager Leslie Barrett in moving the Adult Fiction and Non-Fiction books. Clerk Lindsay Palma made labels for the non-fiction book shelves and organized the branch's Kids Café binder. LACE Justin Smith made mini email cards with the branch email on it to assist patrons in emailing items to staff for printing while computers were down. Children's Librarian Beverly Austin conducted Zoom story-times, held a virtual program, and created a Grab-&-Go craft kits. Branch manager Leslie Barrett moved all adult fiction, non-fiction, YA titles, large print, Urban Fiction and the branch CD collection. Ms. Barrett attended the following workshops/meetings: HR forum, Public Services Managers, D2/D3 managers meeting, FIT committee, Corporate Challenge meeting, the People with Disabilities ERG, weekly VZ Tech lab meetings, a pre-bid meeting with Regency Contractors and an OPS/Law hub meeting with Aaron Mason. Fulton branch staff had a branch staff meeting on Tuesday, March 16, 2021.

**Jefferson** - Staff continued to offer curbside and walk-up services to patrons. This included conversations with longtime patrons about their options during the impending construction closure. Staff packed and readied the branch for the April 2, 2021 closure. LACE Grace French attended the SEIU meeting, and a "Food Access at Your Library" webinar. LACE Bernadette Lemak created a window display for Read Across America Day, and she received her award after being honored with the Works of Wonder Cornerstone Award during the Spring of 2020 (she was also nominated in 2021). LAYE Alexander Story attended a meeting with staff from Northeast Ohio College Preparatory School, and the Youth Services meeting. Children's Librarian Karen Kelly Grasso worked to transfer last system copy and award-winning books to Collection Services in anticipation of the construction closure and also had meetings for the Summer Lit League Committee, Tremont MyCom, and the monthly YS meeting. Branch Manager Steve Capuzzo attended the following



meetings: Transition Planning/Move Management, Public Services Managers, D2/D3, HR Forum, Groundbreaking, and Collections. He also attended four block club meetings to let the community know about the upcoming closure. Mr. Capuozzo facilitated the Think and Drink Book Club virtual gathering, discussing *Good Kids, Bad City: A Story of Race and Wrongful Conviction in America*.

**South** - Staff continued to welcome old and new patrons back into the building. Staff continues to create displays throughout the Branch to promote literacy. TechCentral techs repaired the laser engraver, which was missed by staff because they used it regularly to make projects for the patrons. Youth staff have been creating craft to go kits made from recycled cardboard boxes, and post story time videos and pictures on its Facebook page. The branch's Facebook page has revolutionized how staff promote branch programming. FEMA representatives visited our branch to provide vaccination sign-ups for our community.

**South Brooklyn** - Staff offered curbside, walk up, and in-house services, as well as GCFB's Grab 'n' Go Lunches, Disaster Boxes, and Backpack foods. The branch continued to be a "PCs for the People" pick up location. Staff attended the monthly branch meeting. Branch Clerk Grace Wen attended the Multi-cultural Employee Resource Group (ERG) meeting. LAYE Raymond Cruz conducted virtual story times with Charles Mooney and Horizon Education Center (children & teens classes), attended YS meeting, and created and delivered over 65 Dr. Seuss Grab-&-Go crafts. Children's Librarian Ronald Palka-Roman attended YS meeting, Multi-Cultural ERG meeting, and a couple webinars (Picture Perfect, and Engaging with Patrons on Social Media), and conducted virtual story times with Charles Mooney, Horizon Pre-School and William C. Bryant. Assistant Manager Tammy Houghton attended the following: PS Managers, D2/3 Managers, Words on Wheels, United Way/Community Shares, HR Forum Breakout, 2<sup>nd</sup> District Community Relations, Kid's Café Virtual Site Visit, and a Booklists webinar. District Manager Luigi Russo participated in the following meetings: Old Brooklyn CDC MYCOM, Old Brooklyn CDC Community, Public Services Team, PS Managers, Reopening Task Force, Transition Planning/Moving Management, Groundbreaking

Committee, Words on Wheels, D2/3 Managers, FUL Jumpstart/Verizon Tech Center, HR Forum Breakout, Ward 14, and BRK & STE Community Engagements.

### **District Three**

**Garden Valley** - Branch team has continuously followed work protocols, attended virtual training, worked on special projects, and assisted patrons, as we welcome the North Central-Kinsman neighborhood community back. Children's Librarian Ms. Andrea Csia attended YA Literatures, Seeing Black Boys in the 21st Century, and Niche Academy: Engaging Patrons on Social Media. LAYE Mr. Leonard Burks attended YA Literatures, Violence Prevention, and Seeing Black Boys in the 21st Century. The Branch also forwarded two submissions of service, activity, and/or events during the Outreach and Programming Department deadline. Dyad Public Services Manager, Maria Estrella provided the Garden Valley team with guidance throughout library changes and new initiatives and submitted various HIPPO requisitions. Assistant Branch Manager, Donald Smith discharged, unshadowed, and interfiled materials forward from the Woodland Branch. The Garden Valley Branch also hosted their branch monthly meeting on Friday, March 12, 2021.

**Hough** - Patrons are visiting inside the branch, and are still able to utilize walk-up and curbside services as well. Staff have stayed busy answering phones and assisting patrons in our new service model. Kid's cafe, disaster boxes, and the backpack operation has continued consistently. The youth staff started a weekly story time with the Lexington-Bell daycare, and provided a St. Patrick's Day take and make craft. LACE Michael Barkacs attended the NEO-RLS webinar Introducing LinkedIn Learning for Ohio Libraries. Library Assistant-Youth Emphasis Romael Young attended the United Way/Community Shares and the monthly Union Delegate meetings. Branch Manager Lexy Kmiecik attended the following meetings: People with Disabilities ERG, manager's meeting, Reopening Task Force Committee, groundbreaking meeting, staff Philanthropy Committee, OLC Membership, Human Resources Breakout Group, and Transition Planning/Move Management.

**Martin Luther King** - Branch Manager Dr. Tonya Briggs is working with External Relations & Development's Tracy Martin to apply for grant funding for an Empowering Communities, Empowering Community Members workshop series. If funded, this workshop series will be the first in an annual speaker series focused on racial justice and social equity, and democratizing communities' wealth and workspaces. Children's Librarian Angela Margerum is working with the services coordinator at Fenway Manor, a senior community, and has updated outreach services to Fenway Manor to include MLK-BUZZ (monthly articles based upon trending topics of local, national and international interest, and trivia activities.) Dr. Briggs has taken the following professional development: WebJunction: Civil Legal Justice Facilitator Training; ULC: Educators Leaders Member Group call; Library Journal: Build Your Library's Best Case for Data & Analytics; RIPL: Inclusive Data and Community Engagement; and Libraries and Workforce Development: Connecting the Dots between Your Patrons and Public Policy.

**Sterling** - Branch staff continued to support Central Neighborhood adults and youth by assisting with faxes, emailing, copying, and printing. Kids Cafe snack program attendance exceeded 500 for the month. The branch distributed 96 bags of kid-friendly weekend meals through the GCFB Backpack program, and 40 disaster boxes with shelf stable food. Youth staff Sonja McCord and Charles Bailey presented a story time via Zoom, and distributed craft kits for weekly Grab and Go Program. Mr. Bailey has become a member of the 2021 Summer Lit League committee. Branch manager Monica Rudzinski hosted two "Our Future is Building: Sterling Branch" community engagement meetings with Central neighbors and partners. Ms. Rudzinski attended the St. Vincent Charity Medical Center Community Advisory Board and MyCom partner meetings. Ms. Rudzinski is working with donors to support Central families through the Community Care Closet at Friendly Inn.

**Woodland** - The Woodland Branch team continues to assist patrons through walk-up services. Additionally the branch is the technology pick-up location for PCs for People, and are preparing for the temporary branch

closure on April 2, 2021, to begin construction of the Woodland Campus. All team members are finalizing various tasks of weeding, packing, mailing items to new locations, forwarding the mail to the Lakeshore facility, sending building services requisitions through Hippo CMMS, etc. The Property Management Department also provided a helping hand by relocating branch items from the basement to the services floor. Dyad Public Services Manager Maria Estrella attended the NEO-RLS Webinars: Single Story Bias and Introduction to Coded Language as well as the WebJunction webinar on Getting Started with Virtual Storytimes. Library Assistant-Youth Emphasis, Mrs. Kelli Newsom and Mrs. Estrella also attended the recorded lecture on #BlackBoyYALit: Seeing Black Boys in 21st Century Young Adult Literature.

#### **District Four**

**East 131** - The East 131 Branch kicked off the month of March in celebration of Women's History Month highlighting African American trailblazers for their contributions to civil rights, politics, the arts and sciences, and beyond. Library Assistant Computer Emphasis Carla Carraway presented her thought-provoking staff picks highlighting books by B. B. Alston, Octavia Butler, Ernest Cline, J.D. Robb, and Rita Woods.

In partnership with WVIZ/PBS Ideastream, Manager Marina Marquez participated in a meeting to discuss and plan for a virtual entrepreneurial program designed for family engagement. Ms. Carraway and the Volunteers joined Ms. Marquez in a meeting with Dr. Sadie Winlock to discuss a reading program proposal. Children's Librarian Kelli Minter completed the Engaging with Patrons on Social Media workshop. Ms. Minter with the help of Library Assistant Rosa Simone presented several Tinker Tuesday programs via Facebook that included take-and-make kits for patrons to pick up. East 131 Branch distributed the popular GCFB backpack meals and disaster boxes to children/families in need. The East 131<sup>st</sup> Street Branch celebrated spring in partnership with the Hummingbird Project's Cleveland Seed Bank initiative by launching our seasonal seed library. Volunteer Brittani Morman provided a video program highlighting the seed library.

**Fleet** - In March, Women's History Month was acknowledged with special displays of books authored by and written

about female pioneers in politics, science, literature, and the arts. Branch Manager Magnolia Peters shared and reinforced, with Slavic Village community partners, the safety measures that are in place for patrons now that the library is open for entrance. Internally, Ms. Peters facilitated the first whole staff sit-down meeting of the New Year. Meeting topics focused on attendance policy, opening and closing procedures, and COVID 19 patron guidelines. Branch collections in both the adult and children's room, with pending arrival of 2021 discretionary and other materials, were organized and relocated with the hope of sparking new patron interest. Adult Page Darin Delany was acknowledged with a 2021 Service Award for his five years of service.

**Harvard Lee** - Youth Librarian Olivia Morales and Branch Manager Kristen Schmidt orchestrated a Take & Make program to provide 25 spring-themed activity bags for adults or children. The branch hosted seven sessions of Zoom tutoring, with five students in attendance. Ms. Schmidt served as facilitator of an HR breakout group for Managers. Ms. Schmidt participated in community engagement at the Harvard Community Services Center's Collaborative meeting as well as the Buckeye Road Refresh meeting for District Four, and submitted programs to the MyCom Summer Guide. Lisa Held (LACE) attended two ERG meetings and completed her six-month probation period. Bianca Jackson (Branch Clerk) attended the weekly Reopening Committee meetings, and performed SEIU delegate duties. For CPL committee work, Ms. Schmidt attended the Learning & Development Steering Committee meeting, the ER&D department's Philanthropy Committee meeting, and an Employee Resource Group (ERG) meeting. Professional development for Ms. Schmidt included a Self-Care workshop by Literacy Cooperative; and a MyCom training titled, Culture Matters: Addressing the Emotional Wellness of Black Children. All staff worked together to complete the adult book weeding project, and the branch received a knitting donation for WarmUp Cleveland. IT/CLEVNET removed the payphone and installed equipment for future use of the new Cisco patron phone.

**Mt. Pleasant** - The Mt. Pleasant Branch staff were eager to re-open to the public. Staff attended training to help assist patrons virtually and created signage to help patrons understand the new guidelines. This month, the branch was presented with an exciting opportunity to participate and virtually host a family outreach event

with Murtis Taylor. During the outreach event Youth Librarian, Mark Tidrick engaged the audience with a story time and craft that highlights the culture of Jamaica. Workforce Development is key to helping support the Strivers in Cleveland. The Workforce Development Committee has been working under the leadership of Dr. Winlock to find a way to build a strong partnership with Ohio Means Jobs (OMJ). Youth Services staff began serving two new daycares and a school-age class of students (K-3rd) who are part of Murtis Taylor's "after school" program. Branch staff continued to work on professional development throughout the month. Library Assistant-Youth Emphasis Renita Carter completed the Youth Mental Health First Aid course. Mr. Tidrick attended the seminar *How to Be an Effective Ant-Racist* hosted by NEO-RLS. Ms. Boyce and Mr. Tidrick completed the two-part workshop, *Early Literacy 101-An Ohio Ready to Read Workshop*.

**Rice** - During Women's History Month the staff at Rice made displays inclusive of all women that helped move feminine causes forward. The branch book sale truck was revamped to consist of all books written by, illustrated by, or celebrating womanhood. In addition to WHM displays Rice provided make and takes consisting of Chopstick airplanes and bejeweled butterflies and had giveaways, provided by Scholastic books, to celebrate powerful women. The Rice Facebook page was updated with CD and DVD's celebrating movies written, directed and acted in by Hollywood's best, brightest and talented women. Also on the branch FB page LACE Ben Ford submitted posts celebrating St. Patrick's Day encouraging everyone to enjoy themselves yet remain safe. Weekly virtual story times were provided to students of Sunbeam Elementary. Youth service librarian Whitney Johnson participated in professional development through several webinars: engaging with patrons on social media, digital storytelling for educators and Saint Martin de Porres High School partner appreciation event. Assistant Manager Shanell Jones began Learn4Lives "Individual Excellence" professional development series to learn career enhancing skills and best practice techniques. Ms. Hutson attended the following meetings and trainings, Newburgh Heights Library Installation, Safety and Protective Services Interviews, participated in the webinar COVID and public Libraries - One year later, Started training to be a civil and legal justice facilitator with OCLC, Chaired a PLA Membership Advisory

Meeting, attended the Quarterly Community Police Commission Meeting. The month ended with a staff preparing to welcome Rice juveniles back to the youth space. New signage was hung, bold colorful lettering, courtesy of Tech Central, was displayed and the area was marked with clearly defined socially distant quadrants to make it easier for youth to understand and comply with CPL's COVID policies.

**Union** - For the month of March, staff are welcoming our patrons back inside of the branch as well as continuing to offer walk-up service. Youth Staff provide weekly story times to our neighborhood schools and daycares. Take and Make St. Patrick's Day crafts are available for our students. Valerie Johnson participated in True2U virtual session with her students. Ms. Johnson also attended the following virtual meetings or workshops: Women's ERG meeting, Aging with a Plan, and Engaging Patrons with Social Media. Tamara Steward attended the following meetings or workshops: African American ERG meeting, Monthly MyCom meeting, COVID-19 Kindergarten Readiness. Marcie Williams attended the following meetings and trainings: True2U virtual session, WOW Committee, CPL-Fit Committee, BLOSSOM Symposium for library staff who are focused on health and Wellness.

#### **District Five**

**Addison** - During the month of March, staff were busy with assigned professional development and community outreach. All staff participated in the "CPL Founder's Day and Reopening Town Hall." Branch clerks completed one hour of professional development inclusive of the Ohio Reference Excellence module six part two. Branch Clerk Yvette Carter also participated in NEORLS' webinars called "How to Become an Anti-Racist" and "Welcoming Transgender Customers." Branch Clerk Tyler Guerin participated in Web junctions' webinar called "Failing in the Right Direction." Tamara Means, the Branch Manager attended webinars called, "Adult Mental Health First Aid," and "Unattended Children: How to talk to parents about their children's behavior." Also, she attended the staff Philanthropy Committee meeting. LAYE Ron Clark participated in NEO-RLS webinars called "Handling Angry Customers with Tact and Skill" and "Join the Food Fight." Heidi Malinoski, attended NEO-RLS webinars called, "Sort It Out! Comic and GN" and "Reference is Reference." The Next 400/Channel 19 series

will be continued to be displayed until the series is completed.

**Collinwood** - The Collinwood Staff supported our patrons by assisting in registering online to applying for jobs, applications for school or just ways to help them navigate on the computer. Manager Caroline Peak and YS staff participated in a virtual program with Memorial school sharing CPL news and updates and family resources. Ms. Peak accepted the role of co-Chair of CPL's Women ERG. Nate LaPrairie accepted the responsibility of being the lead staff person for CPL's Seed Library program. The branch has received three wireless mice and two laser pointers for the branch to assist the LACE's in keeping social distancing guidelines while assisting patrons. The branch is proud to announce that we passed our virtual Kid's Café inspection.

**Glenville** - Youth staff Peter Roth and Difranco Barnes continue to present "Good morning, Glenville" story time virtually to individuals. Both created weekly curbside crafts along with book displays for the youth. Mr. Roth continues to present story time to kindergarten through third grade at Citizen's Academy East. He attended another session with the class for True2U mentorship program at CMSD's Wilson school. Mr. Roth also attended the Summer Lit League committee, and youth service meetings. Mr. Barnes updated the Facebook page with the story time video and posted media about the branch activities and resources. He attended the youth service meeting, and webinar "Social Media in the Library." Manager Sharon Jefferson attended Words on Wheels, Re-opening Task Force, HR Forum Break out, and D4/D5 monthly district meetings. She also attended a webinar called: Observation: Data Hiding in Plain Sight. Ms. Jefferson completed the Medical Terminology class through the Gale Learning courses.

**Langston Hughes** - The branch welcomed our patrons back into the building after being closed. Our Children's department presented the virtual program, "Hands On: Cleveland artist Malcolm Brown" by exploring the work of this African American hometown artist through watercolor painting. The branch's Facebook page was created. Thanks to LACE Aquene Kimmel, the branch added another community partner with Cleveland's Botanical Gardens Library. William Bradford participated in the following webinars: This is your Brain on Stress, Engaging with



Patrons on Social Media, Cleveland Clinic's Community Care Town Hall about Covid-19 Vaccines, Virtual Roundtable Discussion with the Legal Aid Society, and How to conduct Adult Library Programming Virtually. Mr. Bradford virtually hosted the spring meeting of the Friends Council of the Oberlin College Libraries, the monthly meeting of the CWRU sponsored "Know Your Neighborhood," and met with new Wellness Coach Vibha Malhotra. The adult fiction and non-fiction books, DVDs and music CDs were weeded.

**Memorial Nottingham** - The Memorial-Nottingham team celebrated Women's History Month by showcasing literature and pictures of women whose contributions transformed the world. Manager Pasha Robinson attended the Friends of Collinwood Recreation Center Committee and Cleveland Police Department Fifth District Community meetings. She also met with Dr. Theresa Dews, President of Cleveland Clinic Euclid Hospital to discuss community needs and how they can be addressed in a partnership with Memorial-Nottingham Branch. Mrs. Robinson attended four professional development workshops hosted by NEO-RLS and Cleveland State University. Children's Librarian Joanna Rivera attended the Engaging with Patrons on Social Media, and How the Pandemic is Affecting Kindergarten Readiness in OH webinars. Library Assistant Marvin Benton participated in a Legal Aid Virtual Discussion centered on how the pandemic has impacted patron's lives. Adult and Youth Services "Take and Make" bags continue to be popular amongst patrons. Ms. Rivera hosted eight virtual story times with O.H Perry classes. The Skittle Reaction STEM activity was a success with participating families. Mr. Benton connected with educators and was able to provide Villa Angela-St. Joseph High School with fifty-five copies of Keesha's House, by Helen Frost, which were part of the YRead? book set giveaway. In addition, St. John Nottingham School received fifty copies of Amistad: A Long Road to Freedom, and thirty-two copies of Hush, By Jacqueline Woodson.

## **OUTREACH & PROGRAMMING SERVICES**

### **SUMMARY**

In March, the 3E/OPS continued its rollout of educational and engagement programs primarily for young

scholars who live within our service area. In honor of Women's History Month, the library profiled the achievements of locally and nationally known women via our Colors of Cleveland initiative. Colors of Cleveland is a collaboration between 3E/OPS and Main Library Subject Department librarian that recognizes diverse populations using library print and digital resources.

#### **PARTNERS AND PROGRAMS**

On March 10th, the 3E/OPS department participated in Ideastream's Be My Neighbor Day (BMND) virtual event. BMND is a family literacy event that exposes preschool-aged children to activities, learning activities, and performances. Participating parents and caregivers were given information about high-quality preschool by Pre4CLE staff.

On March 30th, The Legal Aid Society of Cleveland and Cleveland Public Library hosted the second program of its Facebook LIVE series. The Series features legal information and "know your rights" details through interviews with our Legal Aid attorneys, Cleveland librarians, and occasional special guests. This month's event focused on guardianship and mental health services and featured Legal Aid attorneys, Cleveland Library staff, and representatives from the Reminger Co. LPA firm and NAMI Lorain County.

The MyLens photography program for 9-12th grade students attending the John Hay Early College concluded in March. Ten students completed the intensive 6-week photography course that explored the various interpretations of self-identity and taught young people how to identify with peers of differing backgrounds.

After-school tutoring continued at three virtual locations. Students received academic support in the areas of science, math, and the language arts from Cleveland State and Case Western university undergraduate students.

Read to the Beat, an interactive virtual program for early readers, exploring books and storytelling through music and singing, continued for its second month in 2021. The program reached 27 families and children and featured music therapists provided by The Music Settlement.

**EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION**

**EXTERNAL RELATIONS & ADVOCACY UPDATES:**

- *Goal: Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact*
  - **Elected Official Engagement**
    - Facilities Master Plan (FMP)
      - Design and Construction Informational Sessions
        - Continued to apprise local legislators on FMP Phase 1A efforts of the branch(es) in their locale/jurisdiction
        - Met with local legislators to provide high-level updates of the 1B branch(es) in their locale/jurisdiction
          - City Council
            - Councilman Brian Kazy
            - Councilwoman Jasmin Santana
          - County Council
            - Council President Pernel Jones
      - Branch Community Town Hall Meetings
        - Local legislators participated and engaged in the community meetings for the branch in their locale/jurisdiction
          - Councilwoman Phyllis Cleveland (Sterling Branch)
          - Councilwoman Jasmin Santana (Brooklyn Branch)
  - Public Library Fund Advocacy
    - Met with various State Senators/Representatives informing them on the value public libraries bring to communities around the

state of Ohio as well as apprising them on our legislative priorities (1. Maintain the Public Library Fund (PLF) at 1.7% and 2. Broadband connectivity)

- o Senator Sandra Williams
- o Senator Matt Dolan
- o Representative Stephanie Howse
- o The Office of Leader Syke's Office
- Ohio Secretary of State, Frank LaRose
  - Director Thomas and Shenise Johnson  
Thomas had a meet and greet with Ohio Secretary of State Frank LaRose after he recorded a video for the Library's virtual story time program
- **Additional Efforts**
  - Facilities Master Plan (FMP)
    - Design and Construction Informational Sessions
      - o Continued to apprise CDCs (community development corporations) on FMP efforts

#### **CPL DEVELOPMENT UPDATES:**

- **Goal:** *Align fundraising to support CPL's new strategic plan and facilities master plan (FMP)*
  - Fundraising
    - **Reading Literacy:** Submitted grant request to Starting Point for continued funding for early childhood education programming
    - **Reading Literacy:** Secured funding from the Thomas H. White Foundation to support the creation of a Storywalk early literacy program at Carnegie West Branch
    - **Capacity Building:** Secured funding from the Cleveland Foundation in support of a fellow from the Public Service Fellowship program

- **Corporate Sponsorship**
  - Advanced efforts for 2021 corporate giving solicitations
    - Hosted calls with AT&T, PNC, Huntington, Medical Mutual and Eaton to update them on Library and Foundation 2021 programming and services
    - Submitted request for sponsorship support to Applied Industrial Technologies
  - Secured sponsorships
    - Margaret W. Wong & Associates LLC
    - The Sherwin-Williams Company
    - Vocon
  - Finalized preparations for Library Giving Day (LGD) on April 7
  
- **Additional Efforts**
  - Staff Philanthropy Committee held its second committee meeting in March finalizing the roster, creating a timeline for 2021 fundraising events, and officially forming the CPL Foundation subcommittee.

**CPL FOUNDATION UPDATES:**

- **Goal: Reach Financial Targets**
  - *Capacity Building*
    - Completed data requests for Foundation strategic business plan
- **Additional CPL Foundation Efforts:**
  - Mailed 2020 Year in Review as an annual report to Foundation donors
  - CPLF Board
    - CPL Foundation Executive Committee held its monthly meeting
    - Held quarterly board meeting
      - New members include:

- o Dorothy Baunach, DigitalC
- o Brian Broadus, Perspectus Architecture
- o Katie Collin, American Endowment Foundation
- o Erin Deimling, PNC Bank
- o Eric Gordon, CMSD (Honorary Director)
- o Jeffery Patterson, Cuyahoga Metropolitan Housing Authority (CMHA)
- o Michele Ungar, Progressive Insurance

#### **ADDITIONAL DEPARTMENT EFFORTS**

- Staff attended virtual conferences/webinars including:
  - o Blackbaud: Streamlining Donation Processes
  - o NEH Grants Workshop hosted by CWRU

#### **COLLECTION & TECHNICAL SERVICES**

Director of Collection and Technical Services Sandy Jelar Elwell met with TechCentral Manager Suzi Perez and TechCentral Assistant Manager Melissa Canan to discuss the handling and redistributing of hotspots for the Group 1A branches of the Facilities Master Plan (FMP) while those branches are closed for renovations.

Ms. Jelar Elwell, Catalog Manager Andrea Johnson, Collection Manager Pam Matthews, and Materials Handling Supervisor James Clardy each attended an HR Forum breakout session for the designated group that they had been assigned to. Ms. Jelar Elwell and Ms. Matthews attended a meeting of the Women's Employee Resource Group (ERG). Ms. Jelar Elwell attended a meeting of the Urban Libraries Council (ULC) Collection Leaders and continued to participate in meetings of the Capital Improvement Plan Core Team and Transition Planning/Move Management Team.

Collection and Technical Services staff attended a review and virtual walkthrough of the Central Distribution Facility (CDF) floorplan led by Chief

Operating Officer John Lang and individual departmental CDF Staff Engagement sessions led by Capital Projects Manager Kathleen Sonnhalter and Ubiquitous Design, Limited Architect Daniel Bickerstaff.

Technical Services Associate Rosalyn Easley retired from her position in the High Demand Department on March 12 after 33 years of service.

**Acquisitions:** The Acquisitions Department ordered 6,811 titles and 7,790 items (including periodical subscriptions and serial standing orders); received 25,755 items, 1,586 periodicals, and 147 serials; added 235 periodical items, 54 serial items, 218 paperbacks, and 820 comics; and processed 1,844 invoices and 117 gift items.

Acquisitions Coordinator Alicia Naab worked with Fine Arts and Special Collections Manager Pam Eyerdam to make arrangements for Ms. Eyerdam to pick up oversized materials at the Lake Shore Facility and also assisted Ms. Eyerdam in locating materials that were still in process in Technical Services. Ms. Naab also worked with Catalog Manager Andrea Johnson to correct a problem with an order for the college collections that had extraneous copies included.

Ms. Naab spoke with Youth Services Manager Annisha Jeffries to clarify the workflow for processing gifts. Ms. Naab additionally worked with Collection Manager Pam Matthews to resolve an issue with donated items being added to branch collections without her approval.

Acquisitions Librarian Leslie Pultorak continued to assist with the unpacking, verifying, and receiving of new foreign materials.

**Catalog:** Librarians cataloged 3,295 titles and added 4,068 items for Cleveland Public Library. Librarians also added 813 titles, completed 61 merges and edited 72 records for CLEVNET member libraries. Clerical staff cataloged 591 new titles and added 3,052 items for the Cleveland Public Library, and added 1,025 records for the CLEVNET libraries.

Catalog Manager Andrea Johnson revised the procedures for handling the CLEVNET web form report due to staffing changes in the High Demand Department. Technical

Services Librarian Erin Valentine met with Fine Arts and Special Collections Manager Pam Eyerdam and Librarian Stacie Brisker about updating the Langston Hughes archive record. Ms. Valentine and Ms. Eyerdam met with Literature Department Manager Don Boozer and Librarian Tim Phillips to further the development of a standard method for archiving and cataloging archival collections throughout the Main Library departments.

On March 16, Technical Services Librarian Amei Hu participated in the virtual 2021 Council on East Asian Libraries Cataloging Workshop, which covered RDA 3R project updates, NACO best practices, SACO, CONSER, and BIBCO updates, and the Library of Congress workflow during the pandemic. On March 19, Ms. Hu attended the online Committee on Technical Processing Annual Program, Implementing Batch Copy Cataloging Practices in Light of COVID-19.

**Collection Management:** Collection Management selected 919 titles and 7,210 copies in March and spent over \$138,000 on physical materials.

Collection Manager Pam Matthews attended the virtual 2021 Read Across America Celebration featuring the 14th Librarian of Congress Dr. Carla Hayden and moderated by Director Felton Thomas. Ms. Matthews also attended an Editorial Team meeting and a Workforce Development Committee meeting. Collection Management Librarian Laura Mommers attended the monthly Youth Services meeting and a webinar entitled "Picture Perfect: Spring Picture Books for Young Readers."

**High Demand:** The High Demand Department ordered 958 titles and 7,370 items; received and added 5,845 items; processed 400 invoices, and added 711 records for the CLEVNET libraries.

**Materials Processing:** The Materials Processing Technicians processed 20,090 items for the month.

**Shelf/Shipping:** The staff of the Lake Shore Shelf/Shipping Department sent 26 items to the Main Library for requests and 81 items to fill holds. Main Library received 194 telescopes, the Branches received 207 telescopes, CLEVNET received 80 telescopes, CSU received 1 telescope, CWRU received 3 telescopes, and Tri-C received 2 telescopes. A total of 487 telescopes



were shipped out. The Technicians sent out 358 items of foreign material and in total 11,334 new items were sent to the Acquisitions and High Demand Departments.

### **MARKETING & COMMUNICATIONS**

Cleveland Public Library's efforts to provide COVID-19 information and resources outreach to the community dominated media coverage during the month of March.

The Library is a one-stop shop for those in need of COVID-19 vaccination appointments or COVID-19 testing. We have acquired hundreds of vaccination appointment registration codes to help the public reserve an appointment at the Wolstein Center.

Our COVID-19 resources also include:

**FEMA ASSISTANCE:** FEMA workers are helping register people for vaccinations in and around select neighborhood branches.

**FREE RIDES:** Pick up an all-day RTA pass at most Cleveland Public Library branches. The passes are good for a free ride to the Wolstein Center and other vaccination sites throughout Cuyahoga County.

**COVID-19 TEST KITS:** Abbott BinaxNOW Rapid, At-home, COVID-19 test kits are now available at the Main Library drive-up window.

Our marketing efforts included media releases, social media and digital (cpl.org, community calendars), and printed materials (post cards).

#### **MEDIA COVERAGE:**

##### **LESSONS LEARNED FROM SPANISH FLU:**

<https://www.news5cleveland.com/news/continuing-coverage/coronavirus/local-coronavirus-news/clevelands-roaring-20s-offers-more-reasons-to-be-hopeful-for-post-covid-life-in-the-land>

##### **1918 FLU - CPL PHOTO**

**COLLECTION:** <https://www.news5cleveland.com/news/local-news/in-depth/separated-by-a-century-1918-flu-and-coronavirus-pandemics-share-startling-similarities>

**Cleveland.com**

<https://www.cleveland.com/news/2021/03/cleveland-libraries-offer-covid-19-resources-and-testing.html>

**WOIO**

<https://www.cleveland19.com/2021/03/20/fema-offer-vaccine-registration-help-saturday-south-euclid-warrensville-heights-libraries/>

<https://www.cleveland19.com/2021/03/28/cleveland-public-library-provide-vaccine-appointment-access-codes-shots-wolstein-center/>

**WEWS**

<https://www.news5cleveland.com/news/continuing-coverage/coronavirus/cleveland-public-library-to-provide-covid-19-vaccination-appointment-access-codes>

<https://www.news5cleveland.com/news/continuing-coverage/coronavirus/vaccinating-ohio/fema-helping-people-sign-up-for-vaccination-appointments-at-cuyahoga-county-public-library-branches>

**FOX8**

<https://fox8.com/news/coronavirus/22000-covid-19-vaccines-administered-at-wolstein-center-more-appointments-coming-monday/>

<https://fox8.com/news/coronavirus/ohio-coronavirus-numbers-1019-new-cases-27-hospitalizations-reported/>

**IDEASTREAM**

<https://www.ideastream.org/news/help-available-to-schedule-wolstein-vaccine-appointments-at-libraries>

**WTAM**

<https://wtam.iheart.com/content/2021-03-28-cleveland-public-library-to-provide-vaccine-appointment-access-codes/>

**WKSU**

<https://www.wksu.org/government-politics/2021-03-23/help-available-to-schedule-wolstein-vaccine-appointments-at-libraries>

<https://exbulletin.com/sports/821009/>: Cleveland Public Library distributes COVID-19 access codes for vaccine appointments

## **Library Programs & Services**

**Objective:** *Remain relevant by promoting programs and services to help Greater Clevelanders thrive.*

**KINDERGARTEN ENROLLMENT:** Troubling new data suggests that Ohio's youngest students may be falling behind during the COVID-19 pandemic. Public preschools saw a 27% drop in enrollment during the 2020-2021 school year. The Marketing Department promoted our Young Scholars Program which prepares children ages 3 - 6 for Kindergarten.

Marketing Efforts: Media release, social and digital (cpl.org, Off the Shelf)

### **MEDIA COVERAGE:**

<https://app.criticalmention.com/app/#clip/view/757acdc9-868d-4d14-bb46-1b345cb63fe8?token=0c5b585c-48d8-4e0e-87e5-9b8f5ab73326>

<https://www.news5cleveland.com/news/continuing-coverage/coronavirus/ohio-preschool-enrollment-drops-during-covid-19-pandemic-could-impact-kids-development>

**READ ACROSS AMERICA:** Director Felton Thomas moderated a discussion with Dr. Carla Hayden who is also the Librarian of Congress for Read Across America Day.

Marketing Efforts: social and digital (cpl.org)

### **MEDIA COVERAGE:**

<https://www.news5cleveland.com/about-us/as-seen-on/librarian-of-congress-hosts-virtual-event-for-cleveland-literacy-nonprofit>

<https://app.criticalmention.com/app/#/clip/search/c434a177-b148-438c-9bcd-6b52b0aac11d?fullText=true&width=900&ccTextHiWords=cleveland%20public%20library>

**AUTHOR TALKS:** One of Cleveland Public Library's strategic priorities is to nurture a love a reading. The Marketing Department promoted upcoming author talks which included authors Luke Epplin, Laura Maylene Walter, Echo Brown, and more.

Marketing Efforts: Media release, social and digital (cpl.org, Off the Shelf), paid radio promotion

**MEDIA COVERAGE:**

<https://www.cleveland.com/entertainment/2021/03/author-to-speak-on-new-book-about-4-cleveland-baseball-icons.html>

<https://www.ideastream.org/news/cleveland-author-imagines-world-where-moles-predict-fate-in-body-of-stars>

<https://www.blogtalkradio.com/author-magazine/2021/03/16/author2author-with-laura-maylene-walter>

<https://indiaeducationdiary.in/penguin-random-house-laura-maylene-walter-to-share-body-of-stars-via-zoom/>

**HOPE BLOOMS**: Cleveland Public Library will display Beachwood High School's Hope Blooms project April 22 - April 29. The pop art installation featuring five 20-30' inflatable flowers is designed to inspire hope and uplift our community.

Marketing Efforts: Media release, social and digital (cpl.org, Off the Shelf)

**MEDIA COVERAGE:**

<https://www.news5cleveland.com/a-better-land/between-now-through-april-an-attitude-reboot-is-taking-root-with-a-new-campaign-called-hope-blooms-ohio>

[https://www.clevelandjewishnews.com/news/local\\_news/hope-blooms-introduces-art-installation-through-april-29/article\\_72da524a-827e-11eb-94da-1beb656c9237.html](https://www.clevelandjewishnews.com/news/local_news/hope-blooms-introduces-art-installation-through-april-29/article_72da524a-827e-11eb-94da-1beb656c9237.html)

[https://www.clevelandjewishnews.com/news/local\\_news/hope-blooms-for-high-schoolers-across-northeast-ohio/article\\_e95b90a4-8be9-11eb-aa97-33d74b5ee80e.html](https://www.clevelandjewishnews.com/news/local_news/hope-blooms-for-high-schoolers-across-northeast-ohio/article_e95b90a4-8be9-11eb-aa97-33d74b5ee80e.html)

<https://www.cleveland.com/community/2021/03/hope-blooms-at-mayfield-high-school-through-april-1-through-giant-flowers-donations-sought-for-food-bank.html>

<https://www.cleveland.com/entertainment/2021/03/beachwood-students-hope-blooms-project-bringing-massive-inflatable-flower-gardens-to-northeast-ohio.html>

**WRITERS & READERS:** The Marketing Department began promoting the March speaker series on civic engagement featuring Eddie Glaude, Jr. and Caroline Randall Williams.

Marketing Efforts: Media release, radio ads, social and digital (cpl.org, e-blasts, and community calendars)

**NEXT 400 ROUNDTABLE:** In partnership with WOIO 19 News and its "The Next 400" initiative, Cleveland Public Library hosted a [Facebook Live](#) discussion on housing discrimination. The panelists were Habeebah Rasheed Jones, CEO of PEP Cleveland, and Yvonka Hall of the Northeast Ohio Black Health Coalition. 19 News Anchor Chris Tanaka served as the moderator.

Marketing Efforts: social and digital (cpl.org, Off the Shelf)

**MEDIA COVERAGE:**

<https://www.cleveland19.com/2021/03/06/next-one-family-three-generations-fighting-discrimination/>

**LEGAL AID AT THE LIBRARY:** Cleveland Public Library is partnering with The Legal Aid Society of Cleveland to provide free legal advice and education seminars. Topics include [record sealing](#) and [guardianship and mental health](#).

Marketing Efforts: [Media release](#), social and digital (cpl.org, Off the Shelf)

**FACILITIES MASTER PLAN MEETINGS:** As part of the process to reimagine our neighborhood branches, Cleveland Public Library hosted a series of community meetings to learn what people want to see in their future branches and how they plan to use the facilities. The virtual meetings will focus on the design and construction of the following branches: Brooklyn, Eastman, Lorain, Rockport, and Sterling.

We provided updates on the Facilities Master Plan to other media outlets.

Marketing Efforts: [Media release](#), social and digital (cpl.org, Off the Shelf, e-invites to branch library card holders)

**MEDIA COVERAGE:**

<https://www.craainscleveland.com/real-estate/port-cleveland-will-issue-bonds-298-unit-artisan-apartment-tower-university-circle>

<https://www.cleveland.com/news/2021/03/cleveland-public-library-invites-input-on-renovation-of-brooklyn-lorain-sterling-and-rockport-branches.html>

Other media mentions about Cleveland Public Library included articles on the Ohio Library for the Blind and Physically Disabled, CPL as a top tourist destination, and our donation of household supplies to local churches to help the community.

**OLBPD:** <https://clevelandmagazine.com/entertainment/books/articles/the-ohio-library-for-the-blind-and-physically-disabled-is-a-life-saving-resource>

**EASTMAN READING GARDEN:**

<https://clevelandmagazine.com/things-to-do/articles/9-great-cleveland-picnic-spots-to-check-out-right-now>

<https://www.onlyinyourstate.com/ohio/cleveland/otherworld-road-trip-cle/>

**IMPACT OF LIBRARIES:** <https://www.shareable.net/rules-of-the-road-partnering-with-public-libraries-for-collective-impact/>

**TOURS OF**

**CLEVELAND:** <https://app.criticalmention.com/app/#clip/view/4e6dcf15-09cb-419c-bf2f-847f58c14629?token=0c5b585c-48d8-4e0e-87e5-9b8f5ab73326>

**LIBRARY**

**DONATIONS:** <https://app.criticalmention.com/app/#clip/view/140994ef-0b54-41e6-9b1b-13274af4a557?token=0c5b585c-48d8-4e0e-87e5-9b8f5ab73326>

**VIRTUAL FAM JAM:**

<https://www.cleveland.com/entertainment/2021/03/rock-hall-launches-womenwhorock-program-for-womens-history-month.html>

**KERN SHOW**

**RECORDING:** <http://big10inchrecord.blogspot.com/2021/03/classical-kern-show-boat-scenario-for.html>

**OHIO CENTER FOR THE BOOK**

**INTERVIEW:** <https://blogs.loc.gov/loc/2021/03/new-read-around-the-states/>

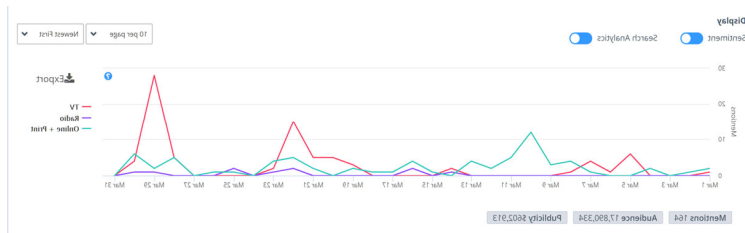
**ST. PATRICK'S DAY**

**EVENTS:** <https://www.northeastohioparent.com/things-to-do/northeast-ohio-st-patricks-day-events-activities-and-fun-for-kids/>

**DOWNTOWN DEVELOPMENT:** (story includes photos from CDPL)  
<https://www.news5cleveland.com/news/local-news/whats-going-on-with/new-euclid-grand-apartment-building-nears-completion-on-john-hartness-brown-complex-site>

**PUBLIC RELATIONS OVERVIEW**

Cleveland Public Library garnered 164 mentions for the month of March, reaching more than 17.8 million people in national and local TV news, and online and print.


**SOCIAL MEDIA SUMMARY**

**AUDIENCE GROWTH:** During the month of March, the Library's total audience growth increased on its social platforms (Facebook, Twitter, Instagram, and LinkedIn). The library accounts saw large increases in both engagements (up 36.8% over previous month) and engagement rate (up 74% over previous month) over the previous month. Timely conversations and posts related to industry news continue to resonate with the Library's audience.

**CPL STORYTIME:** During the month of March, Marketing and Outreach and Programming Services once again collaborated with the Cleveland Division of Police to provide CPL Storytime on TV20. The stories were also hosted on TV20's YouTube channel and shared on the Library's Dial-A-Story.


We also partnered with WKYC's Lindsay Buckingham and WOIO's Chris Tanaka to join us as special guests for virtual storytime and Dial-A-Story.

**Most popular posts by Platform**


 Cleveland Public Library  
Fri 3/26/2021 2:52 pm PDT

RIP to children's author Beverly Cleary. You made us fall in love with Ramona Quimby, Henry Huggins, and Ralph S. Mouse as


Beverly Cleary, Creator Of Ramona Qu...



<b>Total Engagements</b>	<b>503</b>
Reactions	301
Comments	28
Shares	42
Post Link Clicks	45
Other Post Clicks	87

 Cleveland Public Library  
Tue 3/2/2021 1:15 pm PST

Can't wait until we can do storytime in person again! Happy #ReadAcrossAmericaDay to all! Featuring Mr. T from Cleveland Public



<b>Total Engagements</b>	<b>408</b>
Reactions	260
Comments	27
Shares	5
Post Link Clicks	-
Other Post Clicks	116

 Cleveland Public Library  
Wed 3/10/2021 11:53 am PST

Congratulations, Secretary Fudge! Ohio Congresswoman Marcia Fudge has been confirmed as HUD Secretary, becoming the



<b>Total Engagements</b>	<b>287</b>
Reactions	192
Comments	14
Shares	10
Post Link Clicks	1
Other Post Clicks	70

 clevelandpubliclibrary  
Wed 3/10/2021 11:53 am PST

Congratulations, Secretary Fudge! Ohio Congresswoman Marcia Fudge has been confirmed as HUD Secretary, becoming the




<b>Total Engagements</b>	<b>322</b>
Likes	315
Comments	7
Saves	0

 clevelandpubliclibrary  
Fri 3/26/2021 6:30 am PDT


#CPLCollectionHighlights City of Cleveland Community Relations Bookmarks On March 5, 1945 the Community Relations Board was



<b>Total Engagements</b>	<b>107</b>
Likes	102
Comments	4
Saves	1


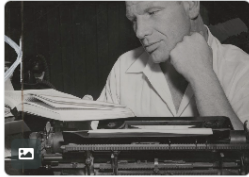

 clevelandpubliclibrary  
Fri 3/12/2021 7:54 am PST

#CPLCollectionHighlights Bond Store: Architectural Renderings. The Bond Store was designed by architects Walker & Weeks in



<b>Total Engagements</b>	<b>80</b>
Likes	76
Comments	2
Saves	2



Cleveland_PL Wed 3/17/2021 12:55 pm UTC	Cleveland_PL Mon 3/22/2021 3:01 pm UTC	Cleveland_PL Sat 3/13/2021 5:23 pm UTC
<p>Happy St. Patrick's Day! Here is a 1960 photo of <a href="#">@stvmirish</a> marching through <a href="#">@CLEPublicSquare</a> for the Cleveland St.</p> 	<p>Bill Veeck, former Indians baseball team owner 1946-1948. To learn more about Veeck and the 1948 squad, check out our online</p> 	<p>Need help signing up for vaccination appointments? FEMA workers are at Harvard-Lee, Rockport, and Walz until 4:00 p.m. to</p> 
<p><b>Total Engagements</b> 587</p> <p>Likes 78</p> <p>@Replies 2</p> <p>Retweets 15</p> <p>Post Link Clicks 4</p> <p>Other Post Clicks 488</p> <p>Other Engagements 0</p>	<p><b>Total Engagements</b> 523</p> <p>Likes 45</p> <p>@Replies 1</p> <p>Retweets 15</p> <p>Post Link Clicks 40</p> <p>Other Post Clicks 422</p> <p>Other Engagements 0</p>	<p><b>Total Engagements</b> 323</p> <p>Likes 41</p> <p>@Replies 1</p> <p>Retweets 19</p> <p>Post Link Clicks 21</p> <p>Other Post Clicks 241</p> <p>Other Engagements 0</p>

## **PROPERTY MANAGEMENT**

### Carpenters

- LSW- Removed and replaced damage drywall and ceramic tiles in women's lower level restroom.
- Fulton- removed and relocated shelving to children's area. Also, dry walled, tapped and mudded new walls in computer area.
- Installed plexiglass at Rice and South Brooklyn branch.
- Woodland- moved all Woodland branch property to basement.

### Maintenance Mechanics

- HVAC equipment service and preventative maintenance/cooling season prep for branches. Cleaned heat exchanger tubes and cooling tower for Lakeshore's main chiller, repaired leaks and refilled chilled water closed loop.
- Worked with All Seasons on locating and repairing the roof leak on Main 4/Foreign Lit.
- Service/replacement of damper motors on LSW penthouse relief damper bank.

- Serviced IT Liebert HVAC systems, modified control schemes (lead/lag, cycle rotation and set points), and cleaned outdoor dry cooler coils.
- Started LSW return fan motor/VFD replacement project.
- Working with Carrier on planning/scheduling installation of replacement HVAC units at Mt. Pleasant.
- Finishing compressor installation (x2), burnout/acid clean-up (drier core changes) and system leak testing at South Brooklyn.
- Worked with Siemens on completing the balance of missing front end graphics on Desigo. Corrected schedules, old trends and inactive code/programming (lines commented out).
- Started installation of outdoor air quality sensors for the US Ignite air monitoring collaboration with CWRU, Digital C and CSU.
- Continued replacing pre-filters, secondary box filters and carbon filters on air handlers in LSW/Main.
- Continuing transition from the old reverse osmosis system to Western Reserve's water filtration equipment for LSW humidifiers.
- LSW/Main lighting work orders - ballast replacement and re-lamping.
- Worked with SA Comunale on replacing faulty fire pump relief valve in LSW lower level mechanical room.
- Continuing work on relocating the carpenters/painters workshop and garage equipment storage in support of the Woodland/CDF FMP project. Finishing furnace, ductwork and ac installation.
- Working on power and data runs for the relocation of public PC's and branch manager's desk at Fulton (in support of the Verizon/Jumpstart project). Modifying knee wall, custom countertop and cabling runs for last minute changes/egress requirements.
- Preliminary work, planning and scheduling for the HVAC Ionization project.
- Continuing work/meetings with FMP Core Group and the Capital projects team on FMP design, building standards and move management.

- Worked with Davey Tree on removing falling tree at Lakeshore's parking lot/driveway.
- 24/7 response to building emergencies and critical work orders.
- Continuing work on scheduled preventative maintenance requisitions generated by Hippo CMMS.
- Continuing work on the balance of the security camera project (IPS/Harrington Electric).

### **SAFETY & PROTECTIVE SERVICES**

#### Safety Services

- Safety & Protective Services completed ALICE refresher training for downtown staff.
- Safety & Protective Services participated in the new employee orientation on LSW 2.

### **PROTECTIVE SERVICES**

#### Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
<b>March 2021</b>	2326	54	12	5	119	28
<b>Feb 2021</b>	1575	34	1	15	51	16
<b>Jan 2021</b>	1819	39	8	2	24	34
<b>Dec 2020</b>	1846	9	12	4	21	8
<b>Nov 2020</b>	2487	52	16	17	73	29
<b>Oct 2020</b>	2303	69	22	43	94	34
<b>Sept 2020</b>	2550	42	29	30	82	87
<b>Aug 2020</b>	2226	27	12	9	20	37
<b>July 2020</b>	1148	12	5	2	10	23
<b>June 2020</b>	802	13	8	1	30	30
<b>May 2020</b>	200	11	2	0	5	14
<b>April 2020</b>	909	29	0	0	0	4
<b>March 2020</b>	896	13	18	15	90	103

#### Special Attention, Special Events, and Significant Incidents

- Video released for Cleveland Police Department regarding thefts at Lake Shore facility.
- First quarter fire drills completed.

#### Protective and Fire Systems

- March fire extinguisher checks completed.
- Safety & Protective Services reached out to multiple alarm monitoring companies for quotes.
- Purchase agreement was sent to Motorola Solutions for Motorola radio purchases.
- Collinwood's alarm keypad issues were corrected by Siemens.

#### Contract Security

- Royce contract security was sent an amendment to the contract for services for the remainder of 2021.
- April staffing requirements for CPL were sent to Royce Security.

#### Administration

- Safety & Protective Services now sends weekly mask expulsion numbers to Public Services.
- District Managers were added to the 911 call distribution list.
- SPS secured 120 hour OPOTA Private Security training for officers in April.
- SPS is assessing if closing announcements can be heard throughout LSW and Main buildings through desk phones and speakers.
- Attended the Human Resources breakout session.

### **INFORMATION TECHNOLOGY & CLEVNET**

The CLEVNET Executive Panel held their regular meeting on March 23, 2021, using Microsoft Teams. The first part of the meeting focused on the progress CLEVNET staff are making on the projects and goals set for 2021. Hilary Prisbylla, Director of CLEVNET and Larry Finnegan, Director of IT provided detail on each project and answered questions from the Panel.

The second part of the meeting centered on governance. Tim Diamond, Special Assistant to the Director, will retire this year. He serves as CPL's representative on the CLEVNET Executive Panel. According to the CLEVNET Operating Procedures, "The Director of CLEVNET and the Director of IT report to a member of Cleveland Public Library's executive team who serves as Cleveland Public Library's liaison to CLEVNET and acts as the designee

for the Director of Cleveland Public Library . . . Any proposed changes by Cleveland Public Library to CLEVNET's administrative team in terms of organizational structure or reporting structure will be brought to the CLEVNET Executive Panel for discussion and input." Following these procedures, Mr. Diamond met with CPL Executive Director Felton Thomas on February 4, 2021, to settle on a nominee to bring to the CLEVNET Executive Panel. Director Thomas decided to nominate John Skrtic, Chief of Special Projects and Collections, to replace Mr. Diamond in the role of CPL liaison to CLEVNET.

Only one Panel member knew Mr. Skrtic; the other members were interested in learning more about him and if he would be one to work in a collegial manner on the Panel. The Panel members spent a fair amount of time discussing CPL's commitment—or perceived lack thereof—to the strategic direction CLEVNET has taken since 2014. Panel members remain concerned that CPL does not fully recognize the authority of the CLEVNET Executive Panel. They are also concerned that CPL considers the Director of CLEVNET and Director of IT as accountable to CPL first, not CLEVNET, because they are employees of CPL, albeit for administrative purposes. With Mr. Diamond's departure, the Panel members fear that CPL will revert to the days when it asserted its singular demands over the greater good. However, with assurances from Mr. Diamond regarding Mr. Skrtic's character and experience, the Panel raised no objection to his appointment.

This lack of confidence in CPL has its roots, too, in the length of time it is taking CPL to establish an IT department, independent of CLEVNET. The Panel is running out of patience with the situation where CPL continues to use CLEVNET staff to perform routine job functions that smaller CLEVNET member libraries do with their own IT staff, such as purchasing hardware, managing licenses, or troubleshooting software solutions. Because of CPL's size, this continued use of CLEVNET staff represents a significant amount of staff time that is subsidized by the other members. Mr. Diamond informed the Panel of the work being done for CPL by Business Volunteers Unlimited (BVU); a volunteer consultant is studying the best way for this new department to be structured and led. His preliminary report is due in April.

With Mr. Diamond's retirement, the Panel members agreed that they will have to step up and assert the authority granted to them directly through CLEVNET's Operating Procedures and indirectly by the recommendations made in the revised CLEVNET pricing model designed by the Government Finance Officers Association (GFOA) that went into effect in 2019.

Prior to the meeting, Mr. Diamond had shared revised job descriptions with the Panel for Ms. Prisbylla and Mr. Finnegan. (CPL is in the process of revising job descriptions for non-bargaining unit staff.) CLEVNET's Operating Procedures require that "any proposed changes by Cleveland Public Library to the job descriptions of the Director of CLEVNET or the Director of IT will be brought to the CLEVNET Executive Panel for approval." After a discussion with Ms. Prisbylla and Mr. Finnegan to make sure they had ample input in the process, the Panel members approved the revised job descriptions.

The CLEVNET directors will hold their second quarterly meeting of 2021, using Microsoft Teams, on Friday, April 30, 2021, at 10:00 a.m.

Ms. Rodriguez adjourned the Regular Board Meeting at 1:09 p.m.

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Maritza Rodriguez  
President

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Thomas D. Corrigan  
Secretary

## GIFT REPORT FOR MARCH 2021

### LIBRARY SERVICE MATERIALS

DESCRIPTION	QUANTITY	
	Month	Year to date
Books	347	612
Periodicals	223	238
Publishers Gifts	2	4
Non-Print Materials	165	1,067
<b>Total Library Service Materials</b>	<b>737</b>	<b>1,921</b>

### TECHNOLOGY RESOURCES

Tech Gifts	0	0
<b>Total Technology Resources</b>	<b>0</b>	<b>0</b>

### MONEY GIFTS

FUND	PURPOSE	AMOUNT	
		Month	Year to date
Library Fund	Restricted	\$ 322	\$ 2,542
Young Fund	Restricted	12,892	12,892
Judd Fund	Restricted	64,264	64,264
Tech Centers	Restricted	250	10,500
<b>Total Money Gifts</b>		<b>\$ 77,727</b>	<b>\$ 90,197</b>

### SUMMARY

CATEGORY	DONORS		QUANTITY	
	Month	Year to date	Month	Year to date
Library Service Materials	10	20	737	1,921
Technology Resources	0	0	0	0
Money Gifts	11	25	11	27
<b>TOTAL GIFTS</b>	<b>21</b>	<b>45</b>	<b>748</b>	<b>1,948</b>

**Cleveland Public Library**  
2021

April 6, 2021

Cuyahoga County Budget Commission  
Attention: Bryan Dunn  
1219 Ontario Street  
Cleveland, Ohio 44113

Dear Bryan,

Cleveland Public Library requests a Certificate of Estimated Resources as noted below for the following funds:

Fund Number	Fund Description	Actual Unencumbered Balance as of 1-Jan-21	"Taxes/PLF" from:	Requested "Taxes/PLF" to	"Other Sources" from:	Requested "Other Sources" to	Overall Increase/ (Decrease)
<b>General Fund</b>							
101	General Fund	\$ 36,550,206.71	\$ 37,339,195.00	\$ 37,339,195.00	\$ 1,310,813.51	\$ 1,310,813.51	\$ -
			\$ 23,461,821.97	\$ 23,461,821.97			
<b>Special Revenue Funds</b>							
201	Anderson	\$ 394,352.65			\$ -	\$ -	\$ -
202	Endowment for the Blind	\$ 3,021,022.46			\$ -	\$ -	\$ -
203	Founders	\$ 6,013,336.15			\$ 74,121.00	\$ 122,221.00	\$ 48,100.00
204	Kaiser	\$ 84,138.78			\$ -	\$ -	\$ -
205	Kraley	\$ 224,615.95			\$ -	\$ -	\$ -
206	Library	\$ 204,839.02			\$ 3,500.00	\$ 3,500.00	\$ -
207	Pepke	\$ 179,786.70			\$ -	\$ -	\$ -
208	Wickwire	\$ 1,847,965.41			\$ -	\$ -	\$ -
209	Wittke	\$ 114,363.97			\$ -	\$ -	\$ -
210	Young	\$ 5,797,311.25			\$ 50,000.00	\$ 50,000.00	\$ -
225	Friends	\$ -			\$ -	\$ -	\$ -
226	Judd	\$ 202,879.08			\$ 252,245.00	\$ 252,245.00	\$ -
228	Lockwood Thompson	\$ 224,813.02			\$ 197,815.00	\$ 197,815.00	\$ -
229	Ohio Center for the Book	\$ -			\$ -	\$ -	\$ -
230	Schweinfurth	\$ 197,762.52			\$ 50,000.00	\$ 50,000.00	\$ -
231	CLEVNET	\$ 1,499,844.35			\$ 4,828,376.00	\$ 4,828,376.00	\$ -
251	OLBPD	\$ 203,768.33			\$ 1,508,194.00	\$ 1,508,194.00	\$ -
254	MyCom	\$ (48,901.34)			\$ 75,159.03	\$ 75,159.03	\$ -
256	Learning Centers	\$ -			\$ -	\$ -	\$ -
257	Tech Centers	\$ 64,990.12			\$ 60,250.00	\$ 60,500.00	\$ 250.00
258	Early Literacy	\$ -			\$ -	\$ -	\$ -
259	Rice Solar Panel System	\$ 470.62			\$ -	\$ -	\$ -
260	Coronavirus Relief Fund	\$ 215,682.27			\$ -	\$ -	\$ -
		\$ 20,443,041.31	\$ -	\$ -	\$ 7,099,660.03	\$ 7,148,010.03	\$ 48,350.00
<b>Debt Service</b>							
301	Debt Service	\$ 705,397.50	\$ -	\$ -	\$ 2,588,329.59	\$ 2,588,329.59	\$ -
<b>Capital Projects Funds</b>							
401	Building and Repair	\$ 1,802,420.83			\$ 18,000,000.00	\$ 18,000,000.00	\$ -
402	Construction - Tax-Exempt	\$ 46,597,518.14			\$ -	\$ -	\$ -
401	Construction - Taxable	\$ 9,138,482.28			\$ -	\$ -	\$ -
		\$ 17,538,421.25	\$ -	\$ -	\$ 18,000,000.00	\$ 18,000,000.00	\$ -
<b>Personnel Funds</b>							
501	Abel	\$ 300,086.97			\$ -	\$ -	\$ -
502	Ambler	\$ 2,953.44			\$ -	\$ -	\$ -
503	Beard	\$ 56,365.09			\$ -	\$ -	\$ -
504	Klein	\$ 6,955.81			\$ -	\$ -	\$ -
505	Malon/Schroeder	\$ 249,579.98			\$ -	\$ -	\$ -
506	McDonald	\$ 240,288.86			\$ -	\$ -	\$ -
507	Ratner	\$ 121,809.54			\$ -	\$ -	\$ -
508	Root	\$ 48,663.37			\$ -	\$ -	\$ -
509	Sugarman	\$ 92,400.13			\$ -	\$ -	\$ -
510	Thompson	\$ 132,539.58			\$ -	\$ -	\$ -
511	Weidenthal	\$ 8,732.20			\$ -	\$ -	\$ -
512	White	\$ 2,409,531.50			\$ -	\$ -	\$ -
513	Beard Anna Young	\$ 40,849.71			\$ -	\$ -	\$ -
514	Paulson	\$ -			\$ -	\$ -	\$ -
		\$ 3,710,766.18	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Agency Funds</b>							
901	Unclaimed Funds	\$ 9,005.09			\$ -	\$ -	\$ -
905	CLEVNET Fines & Fees	\$ 5,804.82			\$ -	\$ -	\$ -

The reason for the increase/decrease in Estimated Resources:

An increase in Other Sources-Special Revenue by \$48,350 relating to an increase in the Founders fund - \$40,000 for the Cleveland Foundation Fellowship Grant and \$8,100 for the Thomas H. White Foundation StoryWalk Grant; and an increase in the Tech Centers fund - \$250 for BBTTTC Facebook Engineer for the Week.

Thank You,

*Carrie Krenicky*

Treasurer/CFO  
Cleveland Public Library



Form Prescribed by the Bureau of Inspection and Supervision of Public Offices.  
County Auditor's Form No. 139

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Based on 90.99% current collection of current levy for previous tax year.

Revised Code 5705.36 (Library)

Office of the Budget Commission, Cuyahoga County, Ohio.

Cleveland, Ohio

April 6, 2021

To the Board of Library Trustees of the:

Cleveland Library

The following is the amended official certificate of estimated resources for the fiscal year beginning January 1st, 2021, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

Fund	Unencumbered Balace	General Property Tax	P.L.F.	Other Sources	Total
General Fund	\$36,550,206.71	\$37,339,195.00	\$23,461,821.97	\$1,310,813.51	\$98,662,037.19
Special Revenue	\$20,443,041.31			\$7,148,010.03	\$27,591,051.34
Debt Service	\$705,397.50			\$2,588,329.59	\$3,293,727.09
Capital	\$57,538,421.25			\$18,000,000.00	\$75,538,421.25
Permanent	\$3,710,756.18			\$0.00	\$3,710,756.18
Agency	\$14,809.91			\$0.00	\$14,809.91
<b>Totals/Subtotals</b>	<b>\$118,962,632.86</b>	<b>\$37,339,195.00</b>	<b>\$23,461,821.97</b>	<b>\$29,047,153.13</b>	<b>\$208,810,802.96</b>


**Budget**
  


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**Commission**

**CLEVELAND PUBLIC LIBRARY  
2021 APPROPRIATION: FOURTH AMENDMENT  
APRIL 15, 2021**

**GENERAL FUND**

<b>CERTIFIED REVENUE</b>	<b>Prior Certificate (1)</b>	<b>Increase/ Decrease</b>	<b>Amended Certificate (2)</b>
Unencumbered Cash January 1	36,550,206.71	-	36,550,206.71
Taxes - General Property	34,939,195.00	-	34,939,195.00
Public Library Fund (PLF)	23,461,821.97	-	23,461,821.97
State Rollbacks/CAT	2,400,000.00	-	2,400,000.00
Fines and Fees	132,000.00	-	132,000.00
Earned Interest	343,721.00	-	343,721.00
Restricted Gifts	-	-	-
Unrestricted Gifts	-	-	-
Miscellaneous	845,092.51	-	845,092.51
Return of Advances/(Advances Out)	(10,000.00)	-	(10,000.00)
<b>TOTAL RESOURCES</b>	<b>98,662,037.19</b>	<b>-</b>	<b>98,662,037.19</b> (3)

<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
Salaries/Benefits	39,317,513.68	-	39,317,513.68
Supplies	848,690.17	-	848,690.17
Purchased/Contracted Services	9,863,710.00	-	9,863,710.00
Library Materials/ Information	6,789,691.00	-	6,789,691.00
Capital Outlay	1,105,724.22	-	1,105,724.22
Other Objects	137,533.26	-	137,533.26
<b>SUBTOTAL OPERATING</b>	<b>58,062,862.33</b>	<b>-</b>	<b>58,062,862.33</b>
Transfers	20,588,329.59	-	20,588,329.59
<b>TOTAL APPROPRIATION</b>	<b>78,651,191.92</b>	<b>-</b>	<b>78,651,191.92</b>

**CLEVELAND PUBLIC LIBRARY  
2021 APPROPRIATION: FOURTH AMENDMENT  
APRIL 15, 2021**

**SPECIAL REVENUE FUNDS**

<b>CERTIFIED REVENUE</b>	<b>Prior Certificate (1)</b>	<b>Increase/ Decrease</b>	<b>Amended Certificate (2)</b>
	27,542,701.34	48,350.00	27,591,051.34 (4)
<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
Anderson	-	-	-
Endowment for the Blind	-	-	-
Founders	1,177,377.37	48,100.00	1,225,477.37
Kaiser	-	-	-
Kraley	30,000.00	-	30,000.00
Library	35,000.00	-	35,000.00
Pepke	-	-	-
Wickwire	-	-	-
Wittke	-	-	-
Young	-	-	-
Friends	-	-	-
Judd	455,124.08	-	455,124.08
Lockwood Thompson	422,628.02	-	422,628.02
Ohio Center for the Book	-	-	-
Schweinfurth	50,000.00	-	50,000.00
CLEVNET	6,328,220.35	-	6,328,220.35
LSTA-OLBPD	1,711,962.33	-	1,711,962.33
MyCom	26,257.69	-	26,257.69
Learning Centers	-	-	-
Tech Centers	125,240.12	250.00	125,490.12
Early Literacy	-	-	-
Rice Solar Panel System	-	-	-
Coronavirus Relief Fund	215,682.27	-	215,682.27
<b>TOTAL APPROPRIATION</b>	<b>10,577,492.23</b>	<b>48,350.00</b>	<b>10,625,842.23</b>

**CLEVELAND PUBLIC LIBRARY  
2021 APPROPRIATION: FOURTH AMENDMENT  
APRIL 15, 2021**

**DEBT SERVICE FUND**

	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
<b>CERTIFIED REVENUE</b>	<b>3,293,727.09</b>	<b>-</b>	<b>3,293,727.09</b>
<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
DEBT SERVICE	3,293,704.00	-	3,293,704.00

**CAPITAL PROJECT FUNDS**

	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
<b>CERTIFIED REVENUE</b>	<b>75,538,421.25</b>	<b>-</b>	<b>75,538,421.25</b> (5)
<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
Building & Repair	1,802,420.83	-	1,802,420.83
Construction - Tax-Exempt	5,602,084.79	339,380.00	5,941,464.79
Construction - Taxable	5,000.00	-	5,000.00
<b>TOTAL APPROPRIATION</b>	<b>7,409,505.62</b>	<b>339,380.00</b>	<b>7,748,885.62</b>

**CLEVELAND PUBLIC LIBRARY  
2021 APPROPRIATION: FOURTH AMENDMENT  
APRIL 15, 2021**

**PERMANENT FUNDS**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	3,710,756.18	-	3,710,756.18 (6)

APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
Abel	-	-	-
Ambler	-	-	-
Beard	8,423.00	-	8,423.00
Klein	-	-	-
Malon/Schroeder	10,000.00	-	10,000.00
McDonald	3,900.00	-	3,900.00
Ratner	-	-	-
Root	-	-	-
Sugarman	-	-	-
Thompson	-	-	-
Weidenthal	-	-	-
White	50,000.00	-	50,000.00
Beard Anna Young	-	-	-
<b>TOTAL APPROPRIATION</b>	<b>72,323.00</b>	<b>-</b>	<b>72,323.00</b>

**AGENCY FUNDS**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	14,809.91	-	14,809.91

APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Fund Balance/
Unclaimed Funds	9,005.09	-	9,005.09
CLEVNET Fines & Fees	5,804.82	-	5,804.82
<b>TOTAL APPROPRIATION</b>	<b>14,809.91</b>	<b>-</b>	<b>14,809.91</b>

**CLEVELAND PUBLIC LIBRARY  
2021 APPROPRIATION: FOURTH AMENDMENT  
APRIL 15, 2021**

(1) Certificate dated March 10, 2021

(2) Certificate dated April 6, 2021

(3) \$36,465,198.15 unencumbered cash carried forward plus the repayment of advances to be made from MyCom of \$75,008.56 and Tech Centers of \$10,000 less advances out to Tech Centers of \$10,000 plus \$62,121,830.48 certified operating revenue produces the balance available for appropriation in 2021 (plus \$7,354,103.65 12/31/20 encumbered cash).

$(\$36,465,198.15 + \$75,008.56 + \$10,000 - \$10,000 + \$62,121,830.48 = \$98,662,037.19)$

(4) \$20,528,049.87 unencumbered cash carried forward less the repayment of advances to be made from MyCom of \$75,008.56 and Tech Centers of \$10,000 plus \$7,148,010.03 additional revenue to receive in 2021 produces the certified revenue of \$27,591,051.34.

Non-expendable principal amounts of \$2,492,057.50 in Anderson, Founders and Wickwire Funds are included in the certified fund balances, but are not available for appropriation.

$(\$27,591,051.34 - \$2,492,057.50 = \$25,098,993.84)$  available for appropriation (plus \$944,969.42 12/31/20 encumbered cash).

(5) \$57,538,421.25 unencumbered cash carried forward plus the transfer in of \$18,000,000 produces the balance available for appropriation in 2021 (plus \$5,180,957.75 12/31/20 encumbered cash).

$(\$57,538,421.25 + \$18,000,000 = \$75,538,421.25)$

(6) \$4,643,856.96 unencumbered cash carried forward less non-expendable principal amounts of \$933,100.78 produces the balance available for appropriation in 2021 (plus \$45,430.69 12/31/20 encumbered cash).

$(\$4,643,856.96 - \$933,100.78 = \$3,710,756.18)$

Non-expendable principal amounts of \$933,100.78 are not included in either the certified fund balances or the appropriated amounts.



12 April 2021

John Lang  
Chief Operating Officer  
Cleveland Public Library  
325 Superior Avenue  
Cleveland, OH 44114

**Re: Hough Library Branch Replacement  
Recommendation to Award – Bid Package 05A: Structural Steel & Misc. Metals**

Mr. Lang:

Gilbane solicited proposals for Bid Package 05A Structural Steel for the Cleveland Public Library Hough Library Branch Replacement Project. Seventeen suppliers and contractors were solicited for bids; three firms submitted formal bids. Gilbane and the project team conducted thorough scope review meetings and received final proposals for the above-referenced bid package with the two (2) apparent low bidders. As a result of these scope review meetings, Gilbane recommends awarding **Rittman, Inc. dba Mull Iron** the BP05A work based on the following criteria:

- Lowest and responsible bidder
- Commitment to the Economic Inclusion Plan
- Safety metrics

Gilbane recommends a contract award to Rittman, Inc. dba Mull Iron in the amount of \$314,505.00 (Three Hundred Fourteen Thousand Five Hundred Five Dollars and No Cents), for Bid Package 05A: Structural Steel & Misc. Metals. Does not include markups. Refer to the markups below.

The award amount is based on the GMP Documents issued by Moody Nolan, dated 02/18/2021, Pre-Bid Supplements Nos. 1 & 2, Post Bid Supplement No. 1, and the following clarifications:

1. Due to the volatility in the market and associated lead time impacts related to steel joist and decking, a signed change order is required no later than 16APR2021 in order to release Mull Iron to initiate shop drawings/fabrication. Our project bid schedule indicated a steel erection start in late August 2021. Currently, the steel joist and deck lead time/delivery is mid October 2021. The noted lead time issue will impact the overall project schedule.
2. Includes 100% MBE Enterprise participation.
3. Commitment to achieve workforce participation goals.
4. Prevailing Wage is included.

The list above is not a full list of assumptions and clarifications. Complete assumptions and clarifications list and CM staffing cost will be included in the Guaranteed Maximum Price Proposal. The budget for the structural steel work established from our preconstruction estimate is \$334,150. The total award value including Gilbane markups (Construction Contingency, Insurance, and Fee) is **\$339,380 (Three Hundred Thirty-Nine Thousand Three Hundred Eighty Dollars and No Cents)**.

Respectfully,

I Concur

Travis Okel  
Purchasing Manager  
Gilbane Building Company

\_\_\_\_\_  
John Lang  
Cleveland Public Library

\_\_\_\_\_  
Date

Enclosures: Gilbane Bid Package #05A Bid Comparison & Trade Contractor Proposals

CLEVELAND PUBLIC LIBRARY  
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES  
FOR THE PERIOD MARCH 1 – MARCH 31, 2021

*Carrie Krenicky*

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FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES



**Cleveland Public Library**  
**Revenues, Expenditures and Changes in Fund Balance**  
**For the Period Ending March 31, 2021**

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Permanent</u>	<u>Agency</u>	<u>Total</u>
41 Taxes	19,512,349.99	0.00	0.00	0.00	0.00	0.00	19,512,349.99
42 Intergovernmental	6,123,020.83	377,049.00	0.00	0.00	0.00	0.00	6,500,069.83
43 Fines & Fees	18,554.88	0.00	0.00	0.00	0.00	0.00	18,554.88
44 Investment Earnings	93,049.61	141,012.45	23.45	217,985.41	13,795.26	0.00	465,866.18
45 Charges for Services	0.00	2,311,486.69	0.00	0.00	0.00	0.00	2,311,486.69
46 Contributions & Donations	0.00	90,197.28	0.00	0.00	0.00	0.00	90,197.28
48 Miscellaneous Revenue	73,978.41	0.00	0.00	0.00	0.00	20,943.87	94,922.28
<b>Total Revenues</b>	<b>\$ 25,820,953.72</b>	<b>\$ 2,919,745.42</b>	<b>\$ 23.45</b>	<b>\$ 217,985.41</b>	<b>\$ 13,795.26</b>	<b>\$ 20,943.87</b>	<b>\$ 28,993,447.13</b>
51 Salaries/Benefits	8,916,202.23	760,885.97	0.00	0.00	0.00	0.00	9,677,088.20
52 Supplies	290,463.62	27,636.48	0.00	0.00	0.00	0.00	318,100.10
53 Purchased/Contracted Services	3,165,141.20	1,281,137.46	0.00	15,297.50	2,554.00	0.00	4,464,130.16
54 Library Materials	1,548,025.50	350,905.34	0.00	0.00	5,235.47	0.00	1,904,166.31
55 Capital Outlay	123,869.60	141,836.89	0.00	612,436.22	0.00	0.00	878,142.71
56 Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57 Miscellaneous Expenses	40,334.52	8,478.37	0.00	0.00	0.00	19,739.03	68,551.92
<b>Total Expenditures</b>	<b>\$ 14,084,036.67</b>	<b>\$ 2,570,880.51</b>	<b>\$ 0.00</b>	<b>\$ 627,733.72</b>	<b>\$ 7,789.47</b>	<b>\$ 19,739.03</b>	<b>\$ 17,310,179.40</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$ 11,736,917.05</b>	<b>\$ 348,864.91</b>	<b>\$ 23.45</b>	<b>\$(409,748.31)</b>	<b>\$ 6,005.79</b>	<b>\$ 1,204.84</b>	<b>\$ 11,683,267.73</b>
95 Notes Issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00
98 Advances	75,008.56	(75,008.56)	0.00	0.00	0.00	0.00	0.00
99 Transfers	(20,588,329.59)	0.00	2,588,329.59	18,000,000.00	0.00	0.00	0.00
<b>Total Other Sources / Uses</b>	<b>\$(20,513,321.03)</b>	<b>\$(75,008.56)</b>	<b>\$ 2,588,329.59</b>	<b>\$ 18,000,000.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Revenue &amp; Other Sources Over/ (Under) Expenditures &amp; Other Uses</b>	<b>\$(8,776,403.98)</b>	<b>\$ 273,856.35</b>	<b>\$ 2,588,353.04</b>	<b>\$ 17,590,251.69</b>	<b>\$ 6,005.79</b>	<b>\$ 1,204.84</b>	<b>\$ 11,683,267.73</b>
<b>Beginning Year Cash Balance</b>	<b>\$ 43,819,301.80</b>	<b>\$ 21,473,019.29</b>	<b>\$ 0.00</b>	<b>\$ 62,719,379.00</b>	<b>\$ 4,689,287.65</b>	<b>\$ 14,809.91</b>	<b>\$ 133,421,195.15</b>
<b>Current Cash Balance</b>	<b>\$ 35,042,897.82</b>	<b>\$ 21,746,875.64</b>	<b>\$ 3,293,750.54</b>	<b>\$ 80,309,630.69</b>	<b>\$ 4,695,293.44</b>	<b>\$ 16,014.75</b>	<b>\$ 145,104,462.88</b>

**Cleveland Public Library**  
**Certified Revenue, Appropriations and Balances**  
**General Fund**  
**For the Period Ending March 31, 2021**

	<u>Certified Revenue (1)</u>	<u>Income To Date</u>	<u>Balance</u>	<u>Percent To Date</u>	<u>Percent Prior Year</u>
PLF State Income Tax	23,461,822	6,123,021	17,338,801	26%	25%
General Property Tax	34,939,195	19,512,350	15,426,845	56%	61%
Rollback, Homestead, CAT	2,400,000	0	2,400,000	0%	0%
Fines & Fees	132,000	18,555	113,445	14%	22%
Investment Earnings	343,721	93,050	250,671	27%	29%
Miscellaneous	845,093	73,978	771,114	9%	11%
Return of Advances Out	0	85,009	(85,009)	0%	0%
<b>Total</b>	<b>\$ 62,121,830</b>	<b>\$ 25,905,962</b>	<b>\$ 36,215,868</b>	<b>42%</b>	<b>43%</b>

	<u>Appropriation(2)</u>	<u>Expended/ Encumbered</u>	<u>Balance</u>	<u>Percent To Date (3)</u>	<u>Percent Prior Year</u>
Salaries/Benefits	40,721,849	9,028,531	31,693,318	22%	24%
Supplies	1,112,346	426,372	685,975	38%	29%
Purchased Services	11,617,964	6,893,496	4,724,468	59%	67%
Library Materials	10,432,203	4,305,380	6,126,824	41%	38%
Capital Outlay	1,381,981	353,097	1,028,883	26%	23%
Other	150,623	90,839	59,784	60%	71%
<b>Subtotal</b>	<b>\$ 65,416,966</b>	<b>\$ 21,097,714</b>	<b>\$ 44,319,252</b>	<b>32%</b>	<b>33%</b>
Advances Out	0	10,000	(10,000)		
Transfers Out	20,588,330	20,588,330	0	100%	100%
<b>Total</b>	<b>\$ 86,005,296</b>	<b>\$ 41,696,044</b>	<b>\$ 44,309,252</b>	<b>48%</b>	<b>35%</b>

Note (1): Certificate from Cuyahoga County Budget Commission dated March 10, 2021.

Note (2): Total Amended Appropriation of \$78,651,191.92 plus carried forward encumbrance of \$7,354,103.65.

Note (3): Subtotal includes 21% expended and 11% encumbered.

**Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending March 31, 2021**

		<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
51110	Professional Salaries	11,731,474.81	12,108,952.22	2,666,858.60	0.00	9,442,093.62
51120	Clerical Salaries	10,511,536.81	10,838,871.05	2,266,571.48	0.00	8,572,299.57
51130	Non-Clerical Salaries	890,526.80	918,998.14	180,128.38	0.00	738,869.76
51140	Buildings Salaries	5,211,405.24	5,369,108.68	1,136,999.53	0.00	4,232,109.15
51150	Other Salaries	417,092.96	428,750.20	81,732.27	0.00	347,017.93
51180	Severance Pay	0.00	209,471.09	166,551.40	50,000.00	(7,080.31)
51190	Non-Base Pay	361,992.37	446,324.88	206,487.80	0.00	239,837.08
51400	OPERS	4,236,321.13	4,374,061.72	920,760.51	0.00	3,453,301.21
51610	Health Insurance	5,130,053.75	5,130,053.75	1,145,011.50	0.00	3,985,042.25
51611	Dental Insurance	222,620.71	222,620.71	50,633.75	0.00	171,986.96
51612	Vision Insurance	17,328.90	17,328.90	3,873.20	0.00	13,455.70
51620	Life Insurance	14,236.20	14,236.20	3,584.60	0.00	10,651.60
51625	Short Term Disability Insuranc	51,883.21	51,883.21	13,297.78	0.00	38,585.43
51630	Workers Compensation	65,481.18	65,481.18	(17,794.16)	0.00	83,275.34
51640	Unemployment Compensation	25,000.00	67,545.14	0.00	42,545.14	25,000.00
51650	Medicare - ER	408,439.77	426,096.42	90,210.16	994.70	334,891.56
51900	Other Benefits	22,119.84	32,065.47	1,295.43	18,788.49	11,981.55
	<b>Salaries/Benefits</b>	<b>\$39,317,513.68</b>	<b>\$ 40,721,848.96</b>	<b>\$ 8,916,202.23</b>	<b>\$ 112,328.33</b>	<b>\$ 31,693,318.40</b>
52110	Office Supplies	41,233.00	43,428.50	3,797.81	1,186.51	38,444.18
52120	Stationery	27,475.00	33,794.49	7,236.22	232.48	26,325.79
52130	Duplication Supplies	17,700.00	17,700.00	525.96	61.38	17,112.66
52140	Hand Tools	500.00	1,192.61	692.61	0.00	500.00
52150	Book Repair Supplies	56,000.00	66,676.29	11,587.14	7,381.00	47,708.15
52210	Janitorial Supplies	108,994.00	124,241.76	17,520.71	21,599.18	85,121.87

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending March 31, 2021**

		<b>Current Year Appropriation</b>	<b>Total Appropriated Funds</b>	<b>Current Year Expenditures</b>	<b>Encumbered and Unpaid</b>	<b>Unencumbered Balance</b>
52220	Electrical Supplies	42,988.00	46,004.21	8,746.38	6,282.61	30,975.22
52230	Maintenance Supplies	293,500.00	478,665.58	187,485.12	62,888.27	228,292.19
52240	Uniforms	40,000.00	50,429.22	10,273.02	7,377.90	32,778.30
52300	Motor Vehicle Supplies	56,585.00	61,066.01	8,829.77	22,625.69	29,610.55
52900	Other Supplies	163,715.17	189,147.82	33,768.88	6,273.25	149,105.69
	<b>Supplies</b>	<b>\$848,690.17</b>	<b>\$ 1,112,346.49</b>	<b>\$ 290,463.62</b>	<b>\$ 135,908.27</b>	<b>\$ 685,974.60</b>
53100	Travel/Meetings	25,000.00	25,557.00	390.00	1,379.00	23,788.00
53210	Telecommunications	273,000.00	291,793.63	71,447.04	203,189.41	17,157.18
53230	Postage/Freight	55,600.00	80,435.61	8,798.55	61,324.05	10,313.01
53240	PR/Other Communications	186,790.00	247,234.08	20,234.84	52,734.30	174,264.94
53310	Building Repairs	275,000.00	406,048.91	76,856.79	153,817.93	175,374.19
53320	Machine Repairs	11,000.00	19,413.80	11,955.00	3,475.86	3,982.94
53340	Building Maintenance	425,225.00	665,516.29	98,190.76	222,137.85	345,187.68
53350	Machine Maintenance	156,734.09	216,668.44	17,484.27	58,528.08	140,656.09
53360	Computer Maintenance	460,159.00	567,874.39	108,394.12	29,968.48	429,511.79
53370	Motor Vehicle Repairs/Maint	27,000.00	35,265.93	4,454.81	19,194.59	11,616.53
53380	Contract Security	815,000.00	868,620.50	103,575.35	80,045.15	685,000.00
53390	Landscaping	26,000.00	26,000.00	0.00	0.00	26,000.00
53400	Insurance	506,230.00	506,230.00	346.00	0.00	505,884.00
53510	Rent/Leases	83,837.00	119,150.64	35,627.85	89,540.65	(6,017.86)
53520	Equipment Rental	28,884.00	30,045.74	5,063.47	5,889.34	19,092.93
53610	Electricity	1,779,000.00	1,963,547.05	487,403.03	1,318,365.74	157,778.28
53620	Gas	148,000.00	175,901.32	74,570.08	87,276.15	14,055.09
53630	Chilled Water	667,118.00	719,565.70	45,679.23	634,795.45	39,091.02

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending March 31, 2021**

		<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
53640	Water/Sewer	162,000.00	205,790.67	24,197.98	142,556.53	39,036.16
53710	Professional Services	1,113,132.91	1,625,294.82	142,224.05	421,755.52	1,061,315.25
53720	Auditors Fees	840,000.00	865,562.00	379,744.06	25,562.00	460,255.94
53730	Bank Service Charges	11,000.00	11,000.00	1,482.80	0.00	9,517.20
53800	Library Material Control	279,500.00	436,890.37	46,450.82	112,424.55	278,015.00
53900	Other Purchased Services	1,508,500.00	1,508,556.75	1,400,570.30	4,394.25	103,592.20
	<b>Purchased/Contracted Services</b>	<b>\$9,863,710.00</b>	<b>\$ 11,617,963.64</b>	<b>\$ 3,165,141.20</b>	<b>\$ 3,728,354.88</b>	<b>\$ 4,724,467.56</b>
54110	Books	1,811,541.00	2,482,878.21	321,950.75	724,709.30	1,436,218.16
54120	Continuations	337,750.00	592,395.05	103,284.83	210,429.83	278,680.39
54210	Periodicals	745,500.00	1,066,300.23	141,518.01	171,016.27	753,765.95
54220	Microforms	29,100.00	70,313.00	13,871.41	27,265.00	29,176.59
54310	Video Media	1,050,000.00	1,397,042.30	127,024.13	375,947.90	894,070.27
54320	Audio Media - Spoken	55,150.00	82,999.27	11,468.90	21,519.62	50,010.75
54325	Audio Media - Music	122,650.00	177,908.26	19,293.13	55,753.65	102,861.48
54500	Database Services	795,000.00	1,434,716.64	414,334.55	208,787.89	811,594.20
54530	eMedia	1,650,000.00	2,823,335.85	383,844.69	836,409.82	1,603,081.34
54600	Interlibrary Loan	3,000.00	3,705.10	486.75	2,741.75	476.60
54710	Bookbinding	20,000.00	25,279.28	8,052.01	17,227.27	0.00
54720	Preservation Services	20,000.00	22,406.00	1,761.00	2,051.76	18,593.24
54730	Preservation Boxing	5,000.00	5,228.98	1,135.34	798.95	3,294.69
54790	Preservation Reformatting	25,000.00	25,000.00	0.00	0.00	25,000.00
54905	Other LM-Hotspots	120,000.00	222,695.05	0.00	102,695.05	120,000.00
	<b>Library Materials</b>	<b>\$6,789,691.00</b>	<b>\$ 10,432,203.22</b>	<b>\$ 1,548,025.50</b>	<b>\$ 2,757,354.06</b>	<b>\$ 6,126,823.66</b>

**Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending March 31, 2021**

	<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
55300 Construction/Improvements	1,596.78	20,693.67	0.00	20,693.67	0.00
55510 Furniture	126,274.22	142,138.81	14,952.99	3,015.36	124,170.46
55520 Equipment	396,853.42	558,861.02	86,074.54	115,776.36	357,010.12
55530 Computer Hardware	240,000.00	287,784.72	18,279.85	57,993.29	211,511.58
55540 Software	254,000.00	279,652.53	4,562.22	25,899.07	249,191.24
55700 Motor Vehicles	87,000.00	92,850.00	0.00	5,850.00	87,000.00
<b>Capital Outlay</b>	<b>\$1,105,724.42</b>	<b>\$ 1,381,980.75</b>	<b>\$ 123,869.60</b>	<b>\$ 229,227.75</b>	<b>\$ 1,028,883.40</b>
57100 Memberships	99,533.26	103,183.26	39,693.11	26,893.33	36,596.82
57200 Taxes	15,000.00	24,258.69	191.36	22,577.33	1,490.00
57500 Refunds/Reimbursements	23,000.00	23,180.97	450.05	1,033.65	21,697.27
<b>Miscellaneous Expenses</b>	<b>\$137,533.26</b>	<b>\$ 150,622.92</b>	<b>\$ 40,334.52</b>	<b>\$ 50,504.31</b>	<b>\$ 59,784.09</b>
59810 Advances Out	0.00	0.00	10,000.00	0.00	(10,000.00)
<b>Advances</b>	<b>\$0.00</b>	<b>\$ 0.00</b>	<b>\$ 10,000.00</b>	<b>\$ 0.00</b>	<b>\$(10,000.00)</b>
59900 Transfers Out	2,588,329.59	20,588,329.59	20,588,329.59	0.00	0.00
<b>Transfers</b>	<b>\$2,588,329.59</b>	<b>\$ 20,588,329.59</b>	<b>\$ 20,588,329.59</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>TOTAL</b>	<b>\$60,651,192.12</b>	<b>\$ 86,005,295.57</b>	<b>\$ 34,682,366.26</b>	<b>\$ 7,013,677.60</b>	<b>\$ 44,309,251.71</b>

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending March 31, 2021**

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
101 General Fund	43,819,301.80	25,905,962.28	34,682,366.26	7,013,677.60	28,029,220.22
<b>Total General Fund</b>	<b>\$ 43,819,301.80</b>	<b>\$ 25,905,962.28</b>	<b>\$ 34,682,366.26</b>	<b>\$ 7,013,677.60</b>	<b>\$ 28,029,220.22</b>
201 Anderson	394,469.40	(3,760.56)	116.75	0.00	390,592.09
202 Endowment for the Blind	3,021,022.46	(2,575.11)	0.00	0.00	3,018,447.35
203 Founders	6,190,967.47	169,739.18	192,940.66	268,774.57	5,898,991.42
204 Kaiser	84,138.78	0.00	0.00	0.00	84,138.78
205 Kraley	224,615.95	268.63	0.00	0.00	224,884.58
206 Library	204,839.02	679.79	0.00	0.00	205,518.81
207 Pepke	179,786.70	0.00	0.00	0.00	179,786.70
208 Wickwire	1,848,989.50	(5,745.15)	0.00	1,024.09	1,842,220.26
209 Wittke	114,363.97	0.00	0.00	0.00	114,363.97
210 Young	5,797,311.25	(2,677.89)	0.00	0.00	5,794,633.36
226 Judd	224,246.90	64,263.50	42,785.19	22,882.01	222,843.20
228 Lockwood Thompson Memorial	271,737.53	0.00	40,000.00	123,519.89	108,217.64
230 Schweinfurth	206,337.52	0.00	12,908.00	2,705.00	190,724.52
231 CLEVNET	1,932,645.39	2,311,486.69	1,857,287.89	1,026,175.92	1,360,668.27
251 OLBDP-Library for the Blind	259,592.12	377,049.00	351,303.97	56,781.33	228,555.82
254 MyCom	26,107.22	0.00	75,008.56	0.00	(48,901.34)
256 Learning Centers	8,042.05	0.00	0.00	0.00	8,042.05
257 Tech Centers	75,643.97	20,500.00	17,421.91	3,080.74	75,641.32
259 Rice Solar Panel System	114,476.85	2.80	2,927.00	111,079.23	473.42
260 Coronavirus Relief Fund	293,685.24	514.54	63,189.14	189,067.25	41,943.39
<b>Total Special Revenue Funds</b>	<b>\$ 21,473,019.29</b>	<b>\$ 2,929,745.42</b>	<b>\$ 2,655,889.07</b>	<b>\$ 1,805,090.03</b>	<b>\$ 19,941,785.61</b>
301 Debt Service	705,397.50	2,588,353.04	0.00	0.00	3,293,750.54
<b>Total Debt Service Fund</b>	<b>\$ 705,397.50</b>	<b>\$ 2,588,353.04</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 3,293,750.54</b>

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending March 31, 2021**

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
401 Building & Repair	1,961,766.25	18,000,000.00	59,306.50	100,038.92	19,802,420.83
402 Construction - Tax-Exempt	51,618,170.56	175,943.67	567,491.91	5,103,105.63	46,123,516.69
403 Construction - Taxable	9,139,442.19	42,041.74	935.31	3,444.25	9,177,104.37
<b>Total Capital Project Funds</b>	<b>\$ 62,719,379.00</b>	<b>\$ 18,217,985.41</b>	<b>\$ 627,733.72</b>	<b>\$ 5,206,588.80</b>	<b>\$ 75,103,041.89</b>
501 Abel	310,086.97	(1,346.25)	0.00	0.00	308,740.72
502 Ambler	3,153.44	0.00	0.00	0.00	3,153.44
503 Beard	66,204.46	2,261.53	1,374.00	6,075.44	61,016.55
504 Klein	7,455.81	0.00	0.00	0.00	7,455.81
505 Malon/Schroeder	359,579.98	2,145.71	0.00	0.00	361,725.69
506 McDonald	249,530.46	1,132.30	930.00	3,100.00	246,632.76
507 Ratner	126,809.54	0.00	0.00	0.00	126,809.54
508 Root	54,663.37	0.00	0.00	0.00	54,663.37
509 Sugarman	241,027.57	0.00	250.00	0.00	240,777.57
510 Thompson	176,293.33	(2,499.42)	0.00	0.00	173,793.91
511 Weidenthal	9,232.20	0.00	0.00	0.00	9,232.20
512 White	2,828,335.38	12,101.39	5,235.47	44,711.49	2,790,489.81
513 Beard Anna Young	108,130.72	0.00	0.00	0.00	108,130.72
514 Paulson	148,784.42	0.00	0.00	0.00	148,784.42
<b>Total Permanent Funds</b>	<b>\$ 4,689,287.65</b>	<b>\$ 13,795.26</b>	<b>\$ 7,789.47</b>	<b>\$ 53,886.93</b>	<b>\$ 4,641,406.51</b>
901 Unclaimed Funds	9,005.09	0.00	0.00	0.00	9,005.09
905 CLEVNET Fines & Fees	5,804.82	20,943.87	19,739.03	0.00	7,009.66
<b>Total Agency Funds</b>	<b>\$ 14,809.91</b>	<b>\$ 20,943.87</b>	<b>\$ 19,739.03</b>	<b>\$ 0.00</b>	<b>\$ 16,014.75</b>
<b>Total All Funds</b>	<b>\$ 133,421,195.15</b>	<b>\$ 49,676,785.28</b>	<b>\$ 37,993,517.55</b>	<b>\$ 14,079,243.36</b>	<b>\$ 131,025,219.52</b>



**Cleveland Public Library  
Year-To-Date Budget Report  
Construction - Tax-Exempt Fund 402  
For the Period Ending March 31, 2021**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>YTD Actual</u>	<u>Encumbered and Unpaid</u>	<u>Available Balance</u>
44400 Investment Earnings (Capital)	0.00	0.00	-175,943.67	0.00	175,943.67
<b>Investment Earnings</b>	<b>0.00</b>	<b>0.00</b>	<b>-175,943.67</b>	<b>0.00</b>	<b>175,943.67</b>
53710 Professional Services	20,000.00	50,735.85	14,362.19	33,771.81	2,601.85
<b>Purchased/Contracted Services</b>	<b>20,000.00</b>	<b>50,735.85</b>	<b>14,362.19</b>	<b>33,771.81</b>	<b>2,601.85</b>
55300 Construction/Improvements	0.00	10,572,001.36	553,129.72	5,069,333.82	4,949,537.82
<b>Capital Outlay</b>	<b>0.00</b>	<b>10,572,001.36</b>	<b>553,129.72</b>	<b>5,069,333.82</b>	<b>4,949,537.82</b>
<b>TOTAL Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>-175,943.67</b>		<b>175,943.67</b>
<b>TOTAL Expenditures</b>	<b>20,000.00</b>	<b>10,622,737.21</b>	<b>567,491.91</b>	<b>5,103,105.63</b>	<b>4,952,139.67</b>
			Prior Fund Balance		51,618,170.56
			Change in Fund Balance		(391,548.24)
			Current Fund Balance		51,226,622.32

**Cleveland Public Library**  
**Year-To-Date Budget Report**  
**Construction - Taxable Fund 403**  
**For the Period Ending March 31, 2021**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>YTD Actual</u>	<u>Encumbered and Unpaid</u>	<u>Available Balance</u>
44400 Investment Earnings (Capital)	0.00	0.00	-42,041.74	0.00	42,041.74
<b>Investment Earnings</b>	<b>0.00</b>	<b>0.00</b>	<b>-42,041.74</b>	<b>0.00</b>	<b>42,041.74</b>
53710 Professional Services	5,000.00	5,959.91	935.31	3,444.25	1,580.35
<b>Purchased/Contracted Services</b>	<b>5,000.00</b>	<b>5,959.91</b>	<b>935.31</b>	<b>3,444.25</b>	<b>1,580.35</b>
<b>TOTAL Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>-42,041.74</b>		<b>42,041.74</b>
<b>TOTAL Expenditures</b>	<b>5,000.00</b>	<b>5,959.91</b>	<b>935.31</b>	<b>3,444.25</b>	<b>1,580.35</b>
			Prior Fund Balance		9,139,442.19
			Change in Fund Balance		41,106.43
			Current Fund Balance		9,180,548.62

**Cleveland Public Library  
 Depository Balance Detail  
 For the Period Ending March 31, 2021**

<b>Balance of All Funds</b>	<b>\$ 145,104,462.88</b>
Huntington - Checking	46,598.22
KeyBank - Checking (ZBA)	2,428,713.64
KeyBank - FSA Account	5,206.19
Petty Cash	270.00
Change Fund	1,490.00
KeyBank-Payroll Account (ZBA)	255.52
<b>Cash in Library Treasury</b>	<b>\$ 2,482,533.57</b>
Huntington Escrow Account	111,552.65
U.S. Bank - 2019A-Money Market	5,844,670.11
U.S. Bank - 2019B-Money Market	199,677.02
U.S. Bank - Investments	34,928,329.16
U.S. Bank - Inv - Money Market	292,300.35
U.S. Bank - Series 2019A Notes	48,246,037.19
U.S. Bank - Series 2019B Notes	8,984,734.15
Huntington Trust -Money Market	1,366,794.12
STAR Ohio Investment	21,491,072.68
STAR Plus Program	0.00
<b>Investments</b>	<b>\$ 121,465,167.43</b>
PNC- Endowment Account	21,156,761.88
<b>Endowment Account</b>	<b>\$ 21,156,761.88</b>
<b>Cash in Banks and On Hand</b>	<b>\$ 145,104,462.88</b>

### Total portfolio value

Total portfolio value on March 31	\$29,371,381.58
Total portfolio value on January 1	28,955,318.83
Total change in value	\$416,062.75

[www.pnc.com](http://www.pnc.com)

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### Investment policy and market outlook

Investment objective: 65% Equity 25% Fixed 10% Alternative

### Bulletin board

*Your account(s) may receive a fee reduction or credit on balances invested in mutual funds and exchange traded funds advised by affiliates of PNC. Previously, a fee reduction or credit was applied to certain balances invested in mutual funds and iShares advised by BlackRock, Inc. because of PNC's interest in BlackRock. In May 2020, PNC exited its position in BlackRock, and as a result, BlackRock mutual funds are no longer affiliated with PNC. Therefore, balances invested in BlackRock mutual funds and iShares will no longer receive a fee reduction or credit.*

PNC BANK NA AS AGENT UNDER  
AGREEMENT DATED 09/18/1997 FOR  
THE CLEVELAND PUBLIC LIBRARY  
ENDOWMENT FUND CONS

*About your account*

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**NOTICE OF LIMITATION OF LIABILITY - Trust Accounts**

An action for breach of trust based on matters disclosed in a trust accounting or other written reports of the trustee - such as this statement - may be subject to a statute of limitations under the laws of the state governing the trust, which limits your right to sue, measured from the date the trust accounting, statement, or written report is sent, delivered, given, furnished or received, as listed in the following chart. For purposes of this notice, to the extent permitted by applicable law, you are deemed to act as representative of (a) all minor, unborn, unknown or unascertained members of each class of trust beneficiaries of which you are a member and all members of each class of trust beneficiaries for which you are permitted to act; (b) all potential appointees of any power of appointment you hold, and any other beneficiaries from the default of the exercise of the power; and (c) your minor and unborn descendants. In other words, to the extent allowable, you are representing all other persons who may someday have rights under the Trust. If Pennsylvania law governs the trust, you have 30 days in which to decline to act as a representative by giving written notice to PNC. If you have questions regarding your rights, please contact your attorney.

AL: 2 years from date sent	FL: 6 months from receipt	KY: 1 year from date sent	MO: 1 year from date sent	PA: 30 months from date sent	VA: 1 year from date sent
AZ: 1 year from date sent	GA: 2 years from receipt	MD: 1 year from date sent	NJ: 6 months from date sent	SC: 1 year from date sent	WA: 3 years from delivery
DC: 1 year from date sent	IL: 2 years from date furnished*	MI: 1 year from date sent	OH: 2 years from date sent	TN: 1 year from date given	WI: 1 year from date sent
DE: 2 years from date sent	or 3 years from date furnished**	MN: 3 years from date sent			

\* For a trust made irrevocable after 1/1/2020 and an accepted trustee appointment after 1/1/2020.

\*\* For a trust made irrevocable before 1/1/2020 or an accepted trustee appointment before 1/1/2020.

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Investments: Not FDIC Insured. No Bank Guarantee. May Lose Value.

This statement includes an accounting of asset holdings and transactional activity as well as additional informational schedules. It is not intended to be used for tax reporting purposes or to replace or supplement any tax information provided to you for that purpose.

Generally, if disclosure of beneficial ownership information is required by issuers of assets held in your account for proxy voting, PNC will not vote those shares if you objected to PNC providing this information. Your objection does not restrict PNC's disclosure where applicable law requires PNC to disclose such information, such as the Shareholder Rights Directives II which governs securities issued in EU regulated markets. If you have questions, please contact your PNC investment advisor.

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## Summary

### Portfolio value

Income		Principal		Total	
Income on March 31	\$180,624.88	Principal on March 31	\$29,190,756.70	Total portfolio value on March 31	\$29,371,381.58
Income on January 1	155,532.72	Principal on January 1	28,799,786.11	Total portfolio value on January 1	28,955,318.83
Change in value	\$25,092.16	Change in value	\$390,970.59	Total change in value	\$416,062.75

### Portfolio value by asset class

Income	Value Mar. 31	Value Jan. 1	Change in value	Tax cost*
Cash and cash equivalents	\$135,451.62	\$117,203.42	\$18,248.20	\$135,451.62
Fixed income	40,268.50	33,520.43	6,748.07	41,067.40
Alternative investments	4,904.76	4,808.87	95.89	4,736.96
<b>Principal</b>	<b>Value Mar. 31</b>	<b>Value Jan. 1</b>	<b>Change in value</b>	<b>Tax cost*</b>
Cash and cash equivalents	\$804,026.40	\$1,040,102.79	-\$236,076.39	\$804,026.40
Fixed income	7,251,656.67	6,957,215.91	294,440.76	7,203,822.47
Equities	19,689,131.50	19,757,672.81	-68,541.31	11,921,324.26
Alternative investments	1,445,942.13	1,044,794.60	401,147.53	1,379,682.06
<b>Total</b>	<b>\$29,371,381.58</b>	<b>\$28,955,318.83</b>	<b>\$416,062.75</b>	<b>\$21,490,111.17</b>

\* We use tax cost to calculate the cost of your portfolio. When this information is not available for all assets, your portfolio's tax cost may be understated. To determine if we have tax cost information for all your assets, call Ross Martin your Account Advisor.



*Summary*

*Change in account value*

	This period	From Jan. 1, 2021
Beginning account value	\$28,977,584.44	\$28,977,584.44
<b>Additions</b>		
Investment income	\$100,421.05	\$100,421.05
Other receipts	40.37	40.37
<b>Disbursements</b>		
Fees and charges	-\$38,229.31	-\$38,229.31
Other disbursements	-637,900.00	-637,900.00
Change in value of investments	991,731.34	991,731.34
Net accrued income	-539.91	-539.91
Value of non cash transactions	-0.70	-0.70
<b>Ending account value</b>	<b>\$29,393,107.28</b>	<b>\$29,393,107.28</b>

*Gain/loss summary*

	Net realized gain/loss		Net unrealized gain/loss* Since acquisition
	This period	From Jan. 1, 2021	
Fixed income	-\$128,753.58	-\$128,753.58	\$47,035.30
Equities	554,161.83	554,161.83	7,767,807.24
Alternative inv	-	-	66,427.87
<b>Total</b>	<b>\$425,408.25</b>	<b>\$425,408.25</b>	<b>\$7,881,270.41</b>

\* All unrealized gain/loss information is based on tax cost. When this information is not available for all assets, your portfolio's tax cost may be understated. To determine if we have tax cost information for all your assets, call Ross Martin your Account Advisor.

*Accrued income summary*

Accrued income on March 31	\$21,725.70
Accrued income on January 01	22,265.61
<b>Net accrued income</b>	<b>-\$539.91</b>

*Investment income summary*

	This period	From Jan. 1, 2021	Estimated annual income	Accrued income this period
Income-cash and cash equivalents	\$24.31	\$24.31	\$329.88	\$25.01
Interest-fixed income	55,710.48	55,710.48	180,797.01	18,163.55
Dividends-equities	43,639.80	43,639.80	236,724.64	3,537.14
Income-alternative investments	1,046.46	1,046.46	1,418.22	-
<b>Total</b>	<b>\$100,421.05</b>	<b>\$100,421.05</b>	<b>\$419,269.75</b>	<b>\$21,725.70</b>

*Summary*

*Transaction summary - measured by cash balance*

	Income		Principal	
	This period	From Jan. 1, 2021	This period	From Jan. 1, 2021
Beginning cash balance	- \$22,215.88	- \$22,215.88	\$22,215.88	\$22,215.88
<b>Additions</b>				
Investment income	\$64,138.02	\$64,138.02	\$36,283.03	\$36,283.03
Sales and maturities	-	-	3,431,148.44	3,431,148.44
Other receipts	-	-	40.37	40.37
<b>Disbursements</b>				
Purchases	- \$31,460.58	- \$31,460.58	- \$2,824,019.97	- \$2,824,019.97
Fees and charges	- 38,229.31	- 38,229.31	-	-
Other disbursements	-	-	- 637,900.00	- 637,900.00
<b>Ending cash balance</b>	<b>- \$27,767.75</b>	<b>- \$27,767.75</b>	<b>\$27,767.75</b>	<b>\$27,767.75</b>
Change in cash	- \$5,551.87	- \$5,551.87	\$5,551.87	\$5,551.87

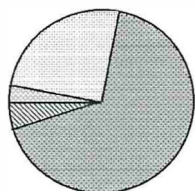
*Transaction summary - measured by tax cost*

	This period	From Jan. 1, 2021
Beginning tax cost	\$21,640,371.51	\$21,640,371.51
<b>Additions</b>		
Purchases	\$2,855,480.55	\$2,855,480.55
Securities received	7,761.85	7,761.85
<b>Disbursements</b>		
Sales	- \$3,005,740.19	- \$3,005,740.19
Securities delivered	- 7,762.55	- 7,762.55
Change in cash		
<b>Ending tax cost</b>	<b>\$21,490,111.17</b>	<b>\$21,490,111.17</b>

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## Analysis

### Asset allocation



	Mar. 31, 2021
<b>Cash and cash equivalents</b>	<b>3.20 %</b>
Mutual funds	3.20 %
<b>Fixed income</b>	<b>24.83 %</b>
Corporate	2.92 %
US treasury	3.94 %
Agency	1.90 %
Mutual funds	15.93 %
Mortgages	0.11 %
Other	0.03 %
<b>Equities</b>	<b>67.04 %</b>
Stock	22.94 %
Etf's	30.19 %
Mutual funds	13.91 %
<b>Alternative investments</b>	<b>4.94 %</b>
Mutual funds	4.94 %

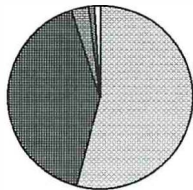
### Equity sectors

	Market value	% of equities	% of total portfolio
Industrials	\$582,671.52	8.65 %	1.98 %
Consumer discretionary	764,888.95	11.35 %	2.61 %
Consumer staples	360,210.79	5.35 %	1.23 %
Energy	103,102.22	1.53 %	0.35 %
Financial	878,549.59	13.04 %	2.99 %
Materials	272,165.05	4.04 %	0.93 %
Information technology	1,606,248.04	23.84 %	5.47 %
Real estate	426,027.63	6.32 %	1.45 %
Utilities	25,679.72	0.38 %	0.09 %
Health care	1,149,698.55	17.06 %	3.92 %
Telecommunication services	569,042.91	8.45 %	1.94 %
<b>Total</b>	<b>\$6,738,284.97</b>	<b>100.00 %</b>	<b>22.96 %</b>

*Analysis*

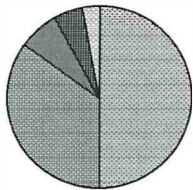
*Bond analysis*

Bond rating



	Market Value	% of bonds	% of total portfolio
Moody's Aaa	\$1,418,001.45	54.28 %	4.83 %
Moody's Aa1	15,349.30	0.59 %	0.05 %
Moody's Aa2	72,092.25	2.76 %	0.25 %
Moody's Aa3	35,191.40	1.35 %	0.12 %
Other	1,071,547.18	41.02 %	3.65 %

Maturity schedule



Market value	% of bonds	Corporate	US treasury and agency	Municipal	Other
Less than 1 year	2.52 %	\$55,620.50 (84.57 %)	\$10,150.00 (15.43 %)	[-]	[-]
1 - 5 years	51.76 %	423,871.99 (31.35 %)	887,405.30 (65.63 %)	[-]	40,787.50 (3.02 %)
6 - 10 years	34.53 %	354,494.90 (39.31 %)	547,396.50 (60.69 %)	[-]	[-]
11 - 15 years	6.56 %	24,298.30 (14.18 %)	147,084.01 (85.82 %)	[-]	[-]
16 or more years	4.64 %	[-]	121,072.58 (100.00 %)	[-]	[-]

## Detail

### Portfolio - income

#### Cash and cash equivalents

##### Uninvested cash

Description	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
UNINVESTED CASH	- 27,767.750	- \$27,767.75	\$1.0000	- 0.10 %	- \$27,767.75	\$1.00			

##### Mutual funds - money market

Description	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
FEDERATED HERMES GOVERNMENT OBLIGATIONS FUND #07 21-75-073-***3885	\$139,419.30	150,064.940	\$150,064.94 \$1.0000	0.52 %	\$150,064.94 \$1.00		0.04 %	\$52.69	\$3.13
FEDERATED HERMES GOVERNMENT OBLIGATIONS FUND #07 PNC CAPITAL ADVISORS	13,154.430	13,154.430	1.0000	0.05 %	13,154.43 1.00		0.04 %	4.62	0.28
FEDERATED HERMES GOVERNMENT OBLIGATIONS FUND #07 ARISTOTLE CAPITAL MANAGEMENT			1.0000	0.01 %					0.04
<b>Total mutual funds - money market</b>			<b>\$163,219.37</b>	<b>0.56 %</b>	<b>\$163,219.37</b>		<b>0.04 %</b>	<b>\$57.31</b>	<b>\$3.45</b>
<b>Total cash and cash equivalents</b>			<b>\$135,451.62</b>	<b>0.46 %</b>	<b>\$135,451.62</b>		<b>0.04 %</b>	<b>\$57.31</b>	<b>\$3.45</b>

*Detail*

Fixed income

**Mutual funds - fixed income**

Description (Symbol)	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
	Market value last period	Current		Avg. tax cost per unit	Unrealized gain/loss			
DODGE & COX INCOME FUND (DODIX) FD #147 21-75-073-***3885	\$23,629.10 2,155.437	\$30,434.77 \$14.1200	0.11 %	\$31,208.98 \$14.48	- \$774.21	2.53 %	\$769.49	
METROPOLITAN WEST UNCONSTRAINED (MWCIX) BOND FUND CLASS I FUND #0518 21-75-073-***3885	9,891.33 822.906	9,833.73 11.9500	0.04 %	9,858.42 11.98	- 24.69	2.83 %	277.32	
<b>Total mutual funds - fixed income</b>		<b>\$40,268.50</b>	<b>0.14 %</b>	<b>\$41,067.40</b>	<b>- \$798.90</b>	<b>2.60 %</b>	<b>\$1,046.81</b>	
<b>Total fixed income</b>		<b>\$40,268.50</b>	<b>0.14 %</b>	<b>\$41,067.40</b>	<b>- \$798.90</b>	<b>2.60 %</b>	<b>\$1,046.81</b>	

Alternative investments

**Mutual funds - alternative invest**

Description (Symbol)	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
	Market value last period	Current		Avg. tax cost per unit	Unrealized gain/loss			
GOLDMAN SACHS ABSOLUTE (GJRTX) RETURN TRACKER FUND CL I FD # 3279 21-75-073-***3885	\$4,808.87 479.449	\$4,904.76 \$10.2300	0.02 %	\$4,736.96 \$9.88	\$167.80	0.10 %	\$4.79	

*Detail*

*Portfolio - principal*

Cash and cash equivalents

**Uninvested cash**

Description	Market value last period		Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current						
UNINVESTED CASH	27,767.750	\$27,767.75	\$1.0000	0.10 %	\$27,767.75	\$1.00			

**Mutual funds - money market**

Description	Market value last period		Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current						
FEDERATED HERMES GOVERNMENT OBLIGATIONS FUND #07 21-75-073-***3885	\$919,028.95	660,815.450	\$660,815.45	2.25 %	\$660,815.45	\$1.00	0.04 %	\$232.03	\$16.52
FEDERATED HERMES GOVERNMENT OBLIGATIONS FUND #07 PNC CAPITAL ADVISORS	19,763.49	9,864.720	9,864.72	0.04 %	9,864.72	1.00	0.04 %	3.46	0.87
FEDERATED HERMES GOVERNMENT OBLIGATIONS FUND #07 ARISTOTLE CAPITAL MANAGEMENT	43,566.20	55,526.550	55,526.55	0.19 %	55,526.55	1.00	0.04 %	19.50	2.81
FEDERATED HERMES GOVERNMENT OBLIGATIONS FUND #07 EDGEWOOD MGMT	26,699.43	34,026.610	34,026.61	0.12 %	34,026.61	1.00	0.04 %	11.95	1.00
FEDERATED HERMES GOVERNMENT OBLIGATIONS FUND #07 GW&K INVESTMENT MANAGEMENT	8,828.84	16,025.320	16,025.32	0.06 %	16,025.32	1.00	0.04 %	5.63	0.36
<b>Total mutual funds - money market</b>			<b>\$776,258.65</b>	<b>2.64 %</b>	<b>\$776,258.65</b>		<b>0.04 %</b>	<b>\$272.57</b>	<b>\$21.56</b>
<b>Total cash and cash equivalents</b>			<b>\$804,026.40</b>	<b>2.74 %</b>	<b>\$804,026.40</b>		<b>0.03 %</b>	<b>\$272.57</b>	<b>\$21.56</b>

Detail

Fixed income  
Corporate bonds

Description (Cusip )	Market value last period	Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
AIR PRODUCTS & CHEMICALS CALL 03/15/2027 UNSC 01.850% DUE 05/15/2027 RATING: A2 (009158AY2) PNC CAPITAL ADVISORS	\$10,585.10 10,000	\$10,100.40 \$101.0040	0.04 %	\$9,990.10 \$99.90	\$110.30	1.84 %	\$185.00	\$69.89
ALPHABET INC CALL 05/15/2030 UNSC 01.100% DUE 08/15/2030 RATING: AA2 (02079KAD9) PNC CAPITAL ADVISORS	4,931.65 5,000	4,592.45 91.8490	0.02 %	4,986.30 99.73	- 393.85	1.20 %	55.00	7.03
AMAZON.COM INC CALL 03/03/2030 UNSC 01.500% DUE 06/03/2030 RATING: A2 (023135BS4) PNC CAPITAL ADVISORS	10,170.10 10,000	9,527.30 95.2730	0.04 %	9,988.90 99.89	- 461.60	1.58 %	150.00	49.17
AMERICAN EXPRESS CREDIT SER MTN CALL 04/03/2027 03.300% DUE 05/03/2027 RATING: A2 (0258MOEL9) PNC CAPITAL ADVISORS	22,818.80 20,000	21,896.00 109.4800	0.08 %	19,754.80 98.77	2,141.20	3.02 %	660.00	271.33
AMERIPRISE FINANCIAL INC UNSC 03.000% DUE 03/22/2022 RATING: A3 (03076CAJ5) PNC CAPITAL ADVISORS	5,163.35 5,000	5,130.70 102.6140	0.02 %	5,015.85 100.32	114.85	2.93 %	150.00	3.75



*Detail*

**Fixed income**  
**Corporate bonds**

Description (Cusip )	Market value last period	Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
APPLE INC UNSC 02.400% DUE 05/03/2023 RATING: AA1 (037833AK6) PNC CAPITAL ADVISORS	5,244.80 5,000	5,223.30 104.4660	0.02 %	4,933.20 98.66	290.10	2.30 %	120.00	49.33
APPLE INC CALL 06/11/2029 UNSC 02.200% DUE 09/11/2029 RATING: AA1 (037833DP2) PNC CAPITAL ADVISORS	10,000	10,126.00 101.2600	0.04 %	10,549.30 105.49	- 423.30	2.18 %	220.00	12.22
ATMOS ENERGY CORP CALL 03/15/2027 UNSC 03.000% DUE 06/15/2027 RATING: A1 (049560AN5) PNC CAPITAL ADVISORS	16,597.95 15,000	15,995.70 106.6380	0.06 %	15,614.55 104.10	381.15	2.82 %	450.00	132.50
AVALONBAY COMMUNITIES SER MTN CALL 02/15/2027 03.350% DUE 05/15/2027 RATING: A3 (05348EBA6) PNC CAPITAL ADVISORS	11,200.70 10,000	10,851.10 108.5110	0.04 %	11,197.10 111.97	- 346.00	3.09 %	335.00	126.56
BB&T CORPORATION SER MTN CALL 11/06/2023 03.750% DUE 12/06/2023 RATING: A3 (05531FBF9) PNC CAPITAL ADVISORS	10,985.60 10,000	10,825.40 108.2540	0.04 %	9,984.60 99.85	840.80	3.47 %	375.00	119.79

*Detail*

**Fixed income**  
**Corporate bonds**

Description [ Cusip ]	Market value last period	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
BANK OF AMERICA CORP SR UNSEC CALL 01/23/25 @ 100 VAR% DUE 01/23/2026 RATING: A2 [06051GGZ6] PNC CAPITAL ADVISORS	16,513.50	16,113.15	107.4210	0.06 %	15,000.00 100.00	1,113.15	3.11 %	500.78	94.59
BANK OF AMERICA CORPORATION SER MTN CALL 10/24/2030 @ 100 VAR% DUE 10/24/2031 RATING: N/A [06051GJL4] PNC CAPITAL ADVISORS	10,142.30	9,393.70	93.9370	0.04 %	10,025.40 100.25	- 631.70	2.05 %	192.20	85.42
BANK OF MONTREAL SEDOL 2GSR702 ISIN US06367WJM64 02.900% DUE 03/26/2022 RATING: A2 [06367WJM6] PNC CAPITAL ADVISORS	10,325.00	10,258.80	102.5880	0.04 %	10,230.50 102.31	28.30	2.83 %	290.00	4.03
BANK OF NOVA SCOTIA SEDOL 2GZR8F7 ISIN US064159QD10 02.375% DUE 01/18/2023 RATING: A2 [064159QD1] PNC CAPITAL ADVISORS	10,412.10	10,344.80	103.4480	0.04 %	9,995.30 99.95	349.50	2.30 %	237.50	48.16
BERKSHIRE HATHAWAY FIN CALL 07/15/2030 COGT 01.450% DUE 10/15/2030 RATING: AA2 [084664CW9] PNC CAPITAL ADVISORS	10,130.30	9,325.40	93.2540	0.04 %	9,979.60 99.80	- 654.20	1.56 %	145.00	66.86

Detail

Fixed income  
Corporate bonds

Description [Cusip]	Market value last period	Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
BP CAP MARKETS AMERICA CALL 03/06/2025 COGT 03.194% DUE 04/06/2025 RATING: A2 (10373QBJ8) PNC CAPITAL ADVISORS	10,000	10,759.10 107.5910	0.04 %	10,847.40 108.47	- 88.30	2.97 %	319.40	155.26
B P CAP MARKETS AMERICA CALL 01/06/2030 COGT 03.633% DUE 04/06/2030 RATING: A2 (10373QBL3) PNC CAPITAL ADVISORS	11,649.60 10,000	10,951.50 109.5150	0.04 %	10,000.00 100.00	951.50	3.32 %	363.30	176.60
CAMDEN PROPERTY TRUST CALL 06/15/2024 UNSC 03.500% DUE 09/15/2024 RATING: A3 (133131AV4) PNC CAPITAL ADVISORS	10,860.00 10,000	10,796.60 107.9660	0.04 %	10,920.60 109.21	- 124.00	3.25 %	350.00	15.56
CATERPILLAR INC CALL 06/19/2029 UNSC 02.600% DUE 09/19/2029 RATING: A3 (149123CG4) PNC CAPITAL ADVISORS	16,572.60 15,000	15,427.35 102.8490	0.06 %	15,044.45 100.30	382.90	2.53 %	390.00	13.00
CHEVRON CORP CALL 01/03/2024 UNSC 02.895% DUE 03/03/2024 RATING: AA2 (166764BT6) PNC CAPITAL ADVISORS	16,073.70 15,000	15,988.20 106.5880	0.06 %	14,460.90 96.41	1,527.30	2.72 %	434.25	33.77

Detail

Fixed income  
Corporate bonds

Description (Cusip )	Market value last period	Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
CHEVRON CORP CALL 03/11/2027 UNSC 01.995% DUE 05/11/2027 RATING: AA2 (166764BX7) PNC CAPITAL ADVISORS	15,907.35 15,000	15,327.60 102.1840	0.06 %	15,324.45 102.16	3.15	1.96 %	299.25	116.37
COCA-COLA CO/THE UNSC 03.450% DUE 03/25/2030 RATING: A1 (191216CT5) PNC CAPITAL ADVISORS	11,787.20 10,000	11,008.30 110.0830	0.04 %	9,966.50 99.67	1,041.80	3.14 %	345.00	5.75
CONNECTICUT LIGHT & PWR SER A CALL 12/15/2026 03.200% DUE 03/15/2027 RATING: A1 (207597EJ0) PNC CAPITAL ADVISORS	11,223.20 10,000	10,858.10 108.5810	0.04 %	10,514.30 105.14	343.80	2.95 %	320.00	14.22
CONSOLIDATED EDISON CO O SER C UNSC VAR% DUE 06/25/2021 RATING: BAA1 (209111FR9) PNC CAPITAL ADVISORS	15,026.55 15,000	15,010.95 100.0730	0.06 %	15,053.85 100.36	- 42.90	0.64 %	95.70	1.86
CONSOLIDATED EDISON CO O SER D CALL 09/01/2028 04.000% DUE 12/01/2028 RATING: BAA1 (209111FS7) PNC CAPITAL ADVISORS	17,713.05 15,000	16,788.00 111.9200	0.06 %	14,988.90 99.93	1,799.10	3.58 %	600.00	200.00

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Detail

Fixed income  
Corporate bonds

Description (Cusip )	Market value last period	Current market value	%	Total tax cost		Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit	of total portfolio	Avg. tax cost per unit	Unrealized gain/loss			
JOHN DEERE CAPITAL CORP SER MTN UNSC 03.200% DUE 01/10/2022 RATING: A2 (24422EUQ0) PNC CAPITAL ADVISORS	5,149.80 5,000	5,114.70 102.2940	0.02 %	4,995.20 99.90	119.50	3.13 %	160.00	36.00
JOHN DEERE CAPITAL CORP SER MTN UNSC 02.250% DUE 09/14/2026 RATING: A2 (24422EVB2) PNC CAPITAL ADVISORS	10,822.80 10,000	10,467.90 104.6790	0.04 %	9,975.50 99.76	492.40	2.15 %	225.00	10.63
DUKE ENERGY FLORIDA LLC CALL 04/15/2028 MORT 03.800% DUE 07/15/2028 RATING: A1 (26444HAE1) PNC CAPITAL ADVISORS	17,605.80 15,000	16,626.00 110.8400	0.06 %	15,031.80 100.21	1,594.20	3.43 %	570.00	120.33
ENTERGY LOUISIANA LLC CALL 11/17/2021 MORT 00.620% DUE 11/17/2023 RATING: A2 (29364WBF4) PNC CAPITAL ADVISORS	10,033.20 10,000	10,013.10 100.1310	0.04 %	9,998.20 99.98	14.90	0.62 %	62.00	21.87
FLORIDA POWER & LIGHT CO CALL 03/01/2025 MORT 02.850% DUE 04/01/2025 RATING: AA2 (341081FZ5) PNC CAPITAL ADVISORS	10,882.50 10,000	10,660.10 106.6010	0.04 %	9,989.80 99.90	670.30	2.68 %	285.00	142.50

Detail

Fixed income  
Corporate bonds

Description [Cusip]	Market value last period	Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
HONEYWELL INTERNATIONAL CALL 08/19/2021 UNSC VAR% DUE 08/19/2022 RATING: A2 (438516CD6) PNC CAPITAL ADVISORS	10,010.00 10,000	10,007.50 100.0750	0.04 %	10,000.00 100.00	7.50	0.47 %	46.74	5.32
HORMEL FOODS CORP CALL 03/11/2030 UNSC 01.800% DUE 06/11/2030 RATING: A1 (440452AF7) PNC CAPITAL ADVISORS	10,342.40 10,000	9,598.10 95.9810	0.04 %	9,972.70 99.73	- 374.60	1.88 %	180.00	55.00
INTEL CORP CALL 03/11/2024 UNSC 02.875% DUE 05/11/2024 RATING: A1 (458140BD1) PNC CAPITAL ADVISORS	16,186.05 15,000	16,008.90 106.7260	0.06 %	14,996.25 99.98	1,012.65	2.70 %	431.25	167.71
JPMORGAN CHASE & CO SR UNSEC VAR% DUE 12/05/2024 RATING: A2 (46647PAY2) PNC CAPITAL ADVISORS	38,557.05 15,000	16,273.05 108.4870	0.06 %	15,008.70 100.06	1,264.35	3.71 %	603.45	194.45
JP MORGAN CHASE & CO SR UNSEC CALL 04/22/30 @ 100 VAR% DUE 04/22/2031 RATING: A2 (46647PBL9) PNC CAPITAL ADVISORS	10,748.60 15,000	14,904.60 99.3640	0.06 %	15,268.70 101.79	- 364.10	2.54 %	378.30	167.08

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Detail

Fixed income  
Corporate bonds

Description (Cusip )	Market value last period	Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
JOHNSON & JOHNSON CALL 06/01/2030 UNSC 01.300% DUE 09/01/2030 RATING: AAA (478160CQ5) PNC CAPITAL ADVISORS	10,074.60 10,000	9,378.00 93.7800	0.04 %	9,997.20 99.97	- 619.20	1.39 %	130.00	10.83
KFW SEDOL 2H2WV86 ISIN US500769JM70 00.250% DUE 03/08/2024 RATING: AAA (500769JM7) PNC CAPITAL ADVISORS	15,000	14,922.90 99.4860	0.06 %	14,960.85 99.74	- 37.95	0.26 %	37.50	2.92
MUFG AMERICAS HLDGS CORP CALL 01/20/2025 @ 100.000 UNSC 03.000% DUE 02/10/2025 RATING: A3 (553794AC2) PNC CAPITAL ADVISORS	16,380.75 15,000	15,916.20 106.1080	0.06 %	15,304.80 102.03	611.40	2.83 %	450.00	63.75
MASTERCARD INC CALL 03/01/2029 UNSC 02.950% DUE 06/01/2029 RATING: A1 (57636QAM6) PNC CAPITAL ADVISORS	16,835.40 15,000	16,053.90 107.0260	0.06 %	14,979.30 99.86	1,074.60	2.76 %	442.50	147.50
MERCK & CO INC CALL 12/07/2028 UNSC 03.400% DUE 03/07/2029 RATING: A1 (58933YAX3) PNC CAPITAL ADVISORS	11,633.70 10,000	10,979.20 109.7920	0.04 %	9,943.80 99.44	1,035.40	3.10 %	340.00	22.67

Detail

Fixed income  
Corporate bonds

Description (Cusip )	Market value last period Quantity	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Current price per unit	Current		Avg. tax cost per unit	Unrealized gain/loss			
METLIFE INC SER D UNSC 04.368% DUE 09/15/2023 RATING: A3 (59156RBB3) PNC CAPITAL ADVISORS	11,077.80 10,000	10,923.90 109.2390		0.04 %	10,799.30 107.99	124.60	4.00 %	436.80	19.41
MICROSOFT CORP CALL 06/08/2023 @ 100.000 UNSC 02.000% DUE 08/08/2023 RATING: AAA (594918BQ6) PNC CAPITAL ADVISORS	5,215.50 5,000	5,183.80 103.6760		0.02 %	4,940.45 98.81	243.35	1.93 %	100.00	14.72
PACCAR FINANCIAL CORP SER MTN UNSC 01.800% DUE 02/06/2025 RATING: A1 (69371RQ66) PNC CAPITAL ADVISORS	15,000	15,336.45 102.2430		0.06 %	15,433.65 102.89	- 97.20	1.77 %	270.00	41.25
PROLOGIS LP CALL 02/15/2027 UNSC 02.125% DUE 04/15/2027 RATING: A3 (74340XBNO) PNC CAPITAL ADVISORS	16,095.75 15,000	15,305.70 102.0380		0.06 %	14,833.05 98.89	472.65	2.09 %	318.75	146.98
PUBLIC STORAGE CALL 06/15/2027 UNSC 03.094% DUE 09/15/2027 RATING: A2 (74460DAC3) PNC CAPITAL ADVISORS	11,177.90 10,000	10,827.20 108.2720		0.04 %	10,084.80 100.85	742.40	2.86 %	309.40	13.75



Detail

Fixed income  
Corporate bonds

Description (Cusip )	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
REALTY INCOME CORP CALL 10/15/2026 @ 100.000 UNSC 03.000% DUE 01/15/2027 RATING: A3 {756109AS3} PNC CAPITAL ADVISORS	16,597.20 15,000	15,917.10 106.1140	0.06 %	16,401.45 109.34	- 484.35	2.83 %	450.00	95.00	
ROYAL BANK OF CANADA SEDOL ISIN US78013XW204 03.700% DUE 10/05/2023 RATING: A2 {78013XW20} PNC CAPITAL ADVISORS	16,354.80 15,000	16,174.05 107.8270	0.06 %	14,839.95 98.93	1,334.10	3.44 %	555.00	271.33	
SHELL INTERNATIONAL FIN SEDOL ISIN US822582BD31 03.250% DUE 05/11/2025 RATING: AA2 {822582BD3} PNC CAPITAL ADVISORS	16,626.45 15,000	16,198.50 107.9900	0.06 %	15,868.05 105.79	330.45	3.01 %	487.50	189.58	
SIERRA PACIFIC POWER CO CALL 02/01/2026 MORT 02.600% DUE 05/01/2026 RATING: A2 {826418BM6} PNC CAPITAL ADVISORS	10,858.70 10,000	10,541.80 105.4180	0.04 %	9,330.70 93.31	1,211.10	2.47 %	260.00	108.33	
SUMITOMO MITSUI FINL GRP SEDOL BZ1H048 ISIN US86562MAU45 02.778% DUE 10/18/2022 RATING: A1 {86562MAU4} PNC CAPITAL ADVISORS	10,421.70 10,000	10,342.80 103.4280	0.04 %	9,926.70 99.27	416.10	2.69 %	277.80	125.78	

Detail

Fixed income  
Corporate bonds

Description (Cusip)	Market value last period	Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
TORONTO-DOMINION BANK SER MTN UNSC VAR% DUE 12/01/2022 RATING: AA3 (89114QCE6) PNC CAPITAL ADVISORS	10,080.30 10,000	10,074.90 100.7490	0.04 %	10,000.00 100.00	74.90	0.77 %	76.58	25.53
TORONTO-DOMINION BANK SER MTN SEDOL 2HBR8L4 ISIN US89114QCF37 VAR% DUE 01/27/2023 RATING: AA3 (89114QCF3) PNC CAPITAL ADVISORS	10,037.50 10,000	10,042.00 100.4200	0.04 %	10,000.00 100.00	42.00	0.57 %	57.02	10.14
TOYOTA MOTOR CREDIT CORP SER MTN UNSC VAR% DUE 08/13/2021 RATING: A1 (89236TGS8) PNC CAPITAL ADVISORS	15,006.75 15,000	15,005.85 100.0390	0.06 %	15,000.00 100.00	5.85	0.37 %	54.27	7.09
US BANCORP CALL 05/30/2029 SUB 03.000% DUE 07/30/2029 RATING: A1 (91159HHW3) PNC CAPITAL ADVISORS	16,753.50 15,000	15,729.00 104.8600	0.06 %	14,998.65 99.99	730.35	2.87 %	450.00	76.25
UNITEDHEALTH GROUP INC UNSC 03.750% DUE 07/15/2025 RATING: A3 (91324PCP5) PNC CAPITAL ADVISORS	11,393.40 10,000	11,070.70 110.7070	0.04 %	10,479.95 104.80	590.75	3.39 %	375.00	79.17

Detail

Fixed income

Corporate bonds

Description (Cusip )	Market value last period Quantity	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Current price per unit	Current		Avg. tax cost per unit	Unrealized gain/loss			
UNITEDHEALTH GROUP INC CALL 02/15/2030 UNSC 02.000% DUE 05/15/2030 RATING: A3 (91324PDX7) PNC CAPITAL ADVISORS	10,606.90 10,000	9,805.10 98.0510		0.04 %	9,985.35 99.85	- 180.25	2.04 %	200.00	75.56
VF CORP CALL 02/23/2027 UNSC 02.800% DUE 04/23/2027 RATING: BAA1 (918204BB3) PNC CAPITAL ADVISORS	10,938.10 10,000	10,521.90 105.2190		0.04 %	10,026.80 100.27	495.10	2.67 %	280.00	122.89
VISA INC CALL 01/15/2030 UNSC 02.050% DUE 04/15/2030 RATING: AA3 (92826CAM4) PNC CAPITAL ADVISORS	10,695.20 10,000	9,975.00 99.7500		0.04 %	10,020.65 100.21	- 45.65	2.06 %	205.00	94.53
WELLS FARGO & COMPANY SER MTN CALL 06/02/2023 @ 100 VAR% DUE 06/02/2024 RATING: A2 (95000U2R3) PNC CAPITAL ADVISORS	10,278.80 10,000	10,215.00 102.1500		0.04 %	10,006.85 100.07	208.15	1.62 %	164.94	54.52
WESTPAC BANKING CORP SEDOL ISIN US961214DG53 02.800% DUE 01/11/2022 RATING: AA3 (961214DG5) PNC CAPITAL ADVISORS	5,130.20 5,000	5,099.50 101.9900		0.02 %	4,798.10 95.96	301.40	2.75 %	140.00	31.11
<b>Total corporate bonds</b>		<b>\$713,834.30</b>		<b>2.43 %</b>	<b>\$692,564.10</b>	<b>\$21,270.20</b>	<b>2.44 %</b>	<b>\$17,392.18</b>	<b>\$4,644.50</b>

Detail

Treasury bonds

Description (Cusip)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
USA TREASURY NOTES 02.375% DUE 08/15/2024 RATING: AAA (912828D56) PNC CAPITAL ADVISORS	\$258,664.80 185,000	\$196,836.30 \$106.3980	0.68 %	\$185,317.92 \$100.17	\$11,518.38	2.24 %	\$4,393.75	\$546.18
USA TREASURY NOTES 02.250% DUE 11/15/2025 RATING: AAA (912828M56) PNC CAPITAL ADVISORS	283,927.80 310,000	329,967.10 106.4410	1.13 %	336,296.26 108.48	- 6,329.16	2.12 %	6,975.00	2,639.71
USA TREASURY NOTES 01.625% DUE 05/15/2026 RATING: AAA (912828R36) PNC CAPITAL ADVISORS	90,505.45 120,000	123,880.80 103.2340	0.43 %	127,505.85 106.26	- 3,625.05	1.58 %	1,950.00	737.98
USA TREASURY NOTES 01.625% DUE 08/15/2022 RATING: AAA (912828TJ9) PNC CAPITAL ADVISORS	148,523.50 125,000	127,553.75 102.0430	0.44 %	120,623.04 96.50	6,930.71	1.60 %	2,031.25	252.50
USA TREASURY NOTES 02.500% DUE 08/15/2023 RATING: AAA (912828VS6) PNC CAPITAL ADVISORS	58,381.40 25,000	26,351.50 105.4060	0.09 %	26,367.17 105.47	- 15.67	2.38 %	625.00	77.69
USA TREASURY NOTE 01.875% DUE 01/31/2022 RATING: AAA (912828V72) PNC CAPITAL ADVISORS	56,040.05 10,000	10,150.00 101.5000	0.04 %	9,666.01 96.66	483.99	1.85 %	187.50	31.08
USA TREASURY NOTES 02.500% DUE 05/15/2024 RATING: AAA (912828WJ5) PNC CAPITAL ADVISORS	145,473.30 165,000	175,815.75 106.5550	0.60 %	171,942.18 104.21	3,873.57	2.35 %	4,125.00	1,561.12

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*Detail*

**Treasury bonds**

Description (Cusip )	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
USA TREASURY NOTES 02.375% DUE 05/15/2027 RATING: AAA (912828X88) PNC CAPITAL ADVISORS			53,412.00 106.8240	0.19 %	55,227.55 110.46	- 1,815.55	2.23 %	1,187.50	449.41
USA TREASURY NOTES 01.750% DUE 11/15/2029 RATING: AAA (912828YS3) PNC CAPITAL ADVISORS	10,807.40 10,000		10,110.90 101.1090	0.04 %	10,754.30 107.54	- 643.40	1.74 %	175.00	66.23
USA TREASURY NOTES 00.625% DUE 05/15/2030 RATING: AAA (912828ZQ6) PNC CAPITAL ADVISORS	48,883.00 100,000		90,934.00 90.9340	0.31 %	96,852.93 96.85	- 5,918.93	0.69 %	625.00	236.53
USA TREASURY NOTES 01.875% DUE 09/30/2022 RATING: AAA (912828W9) PNC CAPITAL ADVISORS		5,000	5,130.30 102.6060	0.02 %	5,136.13 102.72	- 5.83	1.83 %	93.75	0.26
USA TREASURY NOTES 02.875% DUE 05/15/2028 RATING: AAA (9128284N7) PNC CAPITAL ADVISORS	5,792.95 5,000		5,492.95 109.8590	0.02 %	5,140.62 102.81	352.33	2.62 %	143.75	54.40
<b>Total treasury bonds</b>			<b>\$1,155,635.35</b>	<b>3.94 %</b>	<b>\$1,150,829.96</b>	<b>\$4,805.39</b>	<b>1.95 %</b>	<b>\$22,512.50</b>	<b>\$6,653.09</b>

*Detail*

**Agency bonds**

Description [Cusip]	Market value last period	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
FEDERAL HOME LOAN BANK BNDS 03.250% DUE 11/16/2028 RATING: AAA (3130AFFX0) PNC CAPITAL ADVISORS	\$11,958.80	10,000	\$11,248.70 \$112.4870	0.04 %	\$11,470.80 \$114.71	- \$222.10	2.89 %	\$325.00	\$121.87
FEDERAL NATL MTG ASSN UNSC 01.875% DUE 09/24/2026 RATING: AAA (3135G0Q22) PNC CAPITAL ADVISORS	81,093.75	75,000	78,270.00 104.3600	0.27 %	70,862.85 94.48	7,407.15	1.80 %	1,406.25	27.34
FEDERAL NATL MTG ASSN BNDS 02.625% DUE 09/06/2024 RATING: AAA (3135G0ZR7) PNC CAPITAL ADVISORS	10,876.20	10,000	10,746.10 107.4610	0.04 %	10,804.30 108.04	- 58.20	2.45 %	262.50	18.23
FEDERAL NATL MTG ASSN NTS 00.875% DUE 08/05/2030 RATING: AAA (3135G05Q2) PNC CAPITAL ADVISORS	24,534.75	25,000	23,097.00 92.3880	0.08 %	24,812.00 99.25	- 1,715.00	0.95 %	218.75	34.03
FEDERAL HOME LOAN MTG CORP NTS 00.250% DUE 08/24/2023 RATING: AAA (3137EAEV7) PNC CAPITAL ADVISORS	15,029.55	15,000	15,004.50 100.0300	0.06 %	14,984.70 99.90	19.80	0.25 %	37.50	3.85
FEDERAL NATL MTG ASSN POOL #AH3765 04.000% DUE 01/01/2041 RATING: N/A (3138A5FF4) PNC CAPITAL ADVISORS	11,939.12	9,075.130	9,953.42 109.6780	0.04 %	9,720.28 107.11	233.14	3.65 %	363.01	31.26

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Detail

Agency bonds

Description (Cusip )	Market value last period	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
FEDERAL NATL MTG ASSN POOL AS5327 03.000% DUE 07/01/2030 RATING: N/A (3138WE4M8) PNC CAPITAL ADVISORS	32,160.23 27,999.135	29,740.68 106.2200	0.11 %	28,927.71 103.32	812.97	2.83 %	839.97	72.33	
FEDERAL NATL MTG ASSN POOL AS8018 03.000% DUE 09/01/2031 RATING: N/A (3138WH4C3) PNC CAPITAL ADVISORS	25,022.02 21,657.500	23,061.34 106.4820	0.08 %	22,374.90 103.31	686.44	2.82 %	649.73	55.95	
FEDERAL NATL MTG ASSN POOL BC4777 02.500% DUE 10/01/2031 RATING: N/A (3140FOJX3) PNC CAPITAL ADVISORS	29,671.32 25,886.408	26,940.76 104.0730	0.10 %	26,485.03 102.31	455.73	2.41 %	647.16	55.73	
FEDERAL NATL MTG ASSN POOL BM3954 02.500% DUE 12/01/2028 RATING: N/A (3140J8MC4) PNC CAPITAL ADVISORS	36,412.27 32,005.968	33,394.39 104.3380	0.12 %	31,345.84 97.94	2,048.55	2.40 %	800.15	68.90	
FEDERAL NATL MTG ASSN POOL BM4202 03.500% DUE 12/01/2029 RATING: N/A (3140J8U43) PNC CAPITAL ADVISORS	24,118.76 20,796.419	22,405.23 107.7360	0.08 %	21,673.78 104.22	731.45	3.25 %	727.87	62.68	
FEDERAL NATL MTG ASSN POOL BR2619 02.000% DUE 02/01/2051 RATING: N/A (3140LO4D6) PNC CAPITAL ADVISORS	14,942.800	14,914.86 99.8130	0.06 %	15,484.47 103.63	- 569.61	2.01 %	298.86	25.73	

Detail

Agency bonds

Description (Cusip)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
FEDERAL NATL MTG ASSN POOL CA5540 03.000% DUE 04/01/2050 RATING: N/A (3140QDENO) PNC CAPITAL ADVISORS	15,015.46 13,389.404	14,152.60 105.7000	0.05 %	14,285.87 106.70	- 133.27	2.84 %	401.68	34.59	
FEDERAL NATL MTG ASSN POOL FM0008 03.500% DUE 08/01/2049 RATING: N/A (3140X3AJ7) PNC CAPITAL ADVISORS	10,420.60 8,496.878	9,051.13 106.5230	0.04 %	8,815.51 103.75	235.62	3.29 %	297.39	25.61	
FEDERAL NATL MTG ASSN POOL FM1221 03.500% DUE 07/01/2049 RATING: N/A (3140X4LB0) PNC CAPITAL ADVISORS	10,334.16 8,115.286	8,662.09 106.7380	0.03 %	8,403.12 103.55	258.97	3.28 %	284.04	24.46	
FEDERAL NATL MTG ASSN POOL FM3522 03.000% DUE 02/01/2035 RATING: N/A (3140X64G3) PNC CAPITAL ADVISORS	18,409.68 15,916.350	16,933.40 106.3900	0.06 %	16,933.50 106.39	- 0.10	2.82 %	477.49	41.12	
FEDERAL NATL MTG ASSN POOL FM4138 02.500% DUE 09/01/2050 RATING: N/A (3140X7S42) PNC CAPITAL ADVISORS	26,250.30 23,965.814	24,683.83 102.9960	0.09 %	25,295.16 105.55	- 611.33	2.43 %	599.15	51.59	
FEDERAL NATL MTG ASSN POOL FM5328 01.500% DUE 01/01/2031 RATING: N/A (3140X84N4) PNC CAPITAL ADVISORS	14,778.97 14,505.259	14,778.97 101.8870	0.06 %	14,882.62 102.60	- 103.65	1.48 %	217.58	18.74	

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*Detail*

**Agency bonds**

Description (Cusip)	Market value last period Quantity	Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Current price per unit						
FEDERAL NATL MTG ASSN POOL FM5792 01.500% DUE 12/01/2035 RATING: N/A (3140X9NJ0) PNC CAPITAL ADVISORS	24,497.261	24,623.18 100.5140	0.09 %	24,948.93 101.84	- 325.75	1.50 %	367.46	31.64
FEDERAL NATL MTG ASSN POOL #AB2077 04.000% DUE 01/01/2041 RATING: N/A (31416XJX9) PNC CAPITAL ADVISORS	42,977.03 35,807.494	39,654.65 110.7440	0.14 %	35,351.53 98.73	4,303.12	3.62 %	1,432.30	123.34
FEDERAL NATL MTG ASSN POOL MA2803 02.500% DUE 11/01/2031 RATING: N/A (31418CDH4) PNC CAPITAL ADVISORS	38,872.70 33,887.200	35,268.10 104.0750	0.13 %	34,073.85 100.55	1,194.25	2.41 %	847.18	72.95
FEDERAL NATL MTG ASSN POOL MA4261 02.000% DUE 02/01/2036 RATING: N/A (31418DWX6) PNC CAPITAL ADVISORS	19,727.550	20,257.23 102.6850	0.07 %	20,639.94 104.63	- 382.71	1.95 %	394.55	33.98
FEDERAL NATL MTG ASSN POOL MA4263 01.500% DUE 02/01/2031 RATING: N/A (31418DWZ1) PNC CAPITAL ADVISORS	24,507.470	25,010.85 102.0540	0.09 %	25,108.67 102.45	- 97.82	1.47 %	367.61	31.66

*Detail*

**Agency bonds**

Description (C usip )	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
FEDERAL NATL MTG ASSN POOL MA4285 02.000% DUE 03/01/2031 RATING: N/A (31418DXP2) PNC CAPITAL ADVISORS	24,779.030	103.3940	0.09 %	25,754.70 103.94	- 134.67	1.94 %	495.58	42.67
<b>Total agency bonds</b>		<b>\$557,473.04</b>	<b>1.90 %</b>	<b>\$543,440.06</b>	<b>\$14,032.98</b>	<b>2.29 %</b>	<b>\$12,758.76</b>	<b>\$1,110.25</b>

**Mutual funds - fixed income**

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
DODGE & COX INCOME FUND (DODIX) FD #147 21-75-073-***3885	\$1,878,514.65 129,164.187	\$1,823,798.32 \$14.1200	6.21 %	\$1,804,440.22 \$13.97	\$19,358.10	2.53 %	\$46,111.61	
METROPOLITAN WEST UNCONSTRAINED (MWCIX) BOND FUND CLASS I FUND #0518 21-75-073-***3885	1,320,608.23 120,253.481	1,437,029.10 11.9500	4.90 %	1,435,331.86 11.94	1,697.24	2.83 %	40,525.42	3,191.11
T ROWE PRICE SHORT TERM BOND FD (PRWBX) FD #55 21-75-073-***3885	164,274.904	795,090.54 4.8400	2.71 %	795,686.65 4.84	- 596.11	1.77 %	14,019.22	445.42
T ROWE PRICE INSTITUTIONAL (PFFRX) FLOATING RATE FUND FD #430 21-75-073-***3885	574,860.46 59,975.039	583,557.13 9.7300	1.99 %	600,143.04 10.01	- 16,585.91	3.98 %	23,210.34	1,979.06
<b>Total mutual funds - fixed income</b>		<b>\$4,639,475.09</b>	<b>15.80 %</b>	<b>\$4,635,601.77</b>	<b>\$3,873.32</b>	<b>2.67 %</b>	<b>\$123,866.59</b>	<b>\$5,615.59</b>

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Detail

**Mortgages**

Description [Cusip]	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
	Market value last period	Current		Avg. tax cost per unit	Unrealized gain/loss			
CAPITAL ONE MULTI-ASSET EXECUT SERIES 2017 A6 CLASS A6 02.290% DUE 07/15/2025 RATING: N/A (14041NFQ9) PNC CAPITAL ADVISORS	Quantity \$31,056.30 30,000	price per unit \$30,890.40 \$102.9680	0.11 %	\$28,425.00 \$94.75	\$2,465.40	2.23 %	\$687.00	\$30.53

**Asset backed**

Description [Cusip]	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
	Market value last period	Current		Avg. tax cost per unit	Unrealized gain/loss			
BMW VEHICLE OWNER TRUST SERIES 2019 A CLASS A3 01.920% DUE 01/25/2024 RATING: N/A (05588CAC6) PNC CAPITAL ADVISORS	Quantity \$10,152.50 9,744.110	price per unit \$9,855.19 \$101.1400	0.04 %	\$9,378.71 \$96.25	\$476.48	1.90 %	\$187.09	\$3.12
CNH EQUIPMENT TRUST SERIES 2018 B CLASS A3 03.190% DUE 11/15/2023 RATING: AAA (12596EAC8) PNC CAPITAL ADVISORS	10,807.65 8,776.830	8,922.53 101.6600	0.04 %	8,954.76 102.03	- 32.23	3.14 %	279.98	12.44
CNH EQUIPMENT TRUST SERIES 2019 C CLASS A3 02.010% DUE 12/16/2024 RATING: AAA (12597CAC1) PNC CAPITAL ADVISORS	35,784.00 35,000	35,687.40 101.9640	0.13 %	34,995.93 99.99	691.47	1.98 %	703.50	31.27
DISCOVER CARD EXECUTION NOTE T SERIES 2019 A1 CLASS A1 03.040% DUE 07/15/2024 RATING: AAA (254683CK9) PNC CAPITAL ADVISORS	15,443.70 15,000	15,329.85 102.1990	0.06 %	15,014.06 100.09	315.79	2.98 %	456.00	20.27

*Detail*

**Asset backed**

Description [Cusip]	Market value last period	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
HONDA AUTO RECEIVABLES OWNER TRUST SERIES 2020 3 CLASS A4 00.460% DUE 04/19/2027 RATING: N/A (43813KAD4) PNC CAPITAL ADVISORS	10,033.30	10,000	9,993.80 99.9380	0.04 %	9,997.34 99.97	- 3.54	0.47 %	46.00	1.66
HYUNDAI AUTO RECEIVABLES TRUST SERIES 2020 C CLASS A3 00.380% DUE 05/15/2025 RATING: N/A (44891RAC4) PNC CAPITAL ADVISORS	40,069.20	40,000	39,984.40 99.9610	0.14 %	39,990.79 99.98	- 6.39	0.39 %	152.00	6.76
JOHN DEERE OWNER TRUST SERIES 2019 B CLASS A3 02.210% DUE 12/15/2023 RATING: AAA (477870AC3) PNC CAPITAL ADVISORS	10,192.90	9,348.300	9,474.22 101.3470	0.04 %	9,346.32 99.98	127.90	2.19 %	206.60	9.18
VERIZON OWNER TRUST SERIES 2019 A CLASS A1 02.930% DUE 09/20/2023 RATING: AAA (92347YAA2) PNC CAPITAL ADVISORS	15,290.85	15,000	15,204.00 101.3600	0.06 %	15,318.17 102.12	- 114.17	2.90 %	439.50	13.43
<b>Total asset backed</b>			<b>\$144,451.39</b>	<b>0.49 %</b>	<b>\$142,996.08</b>	<b>\$1,455.31</b>	<b>1.71 %</b>	<b>\$2,470.67</b>	<b>\$98.13</b>

*Detail*

**Other fixed income assets**

Description (Cusip)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
EUROPEAN INVESTMENT BANK SEDOL 2HHZN 17 ISIN US298785JD98 00.625% DUE 07/25/2025 RATING: AAA (298785JD9) PNC CAPITAL ADVISORS	\$10,095.70	10,000	\$9,897.10 \$98.9710	0.04 %	\$9,965.50 \$99.66	- \$68.40	0.64 %	\$62.50	\$11.46
<b>Total fixed income</b>			<b>\$7,251,656.67</b>	<b>24.69 %</b>	<b>\$7,203,822.47</b>	<b>\$47,834.20</b>	<b>2.48 %</b>	<b>\$179,750.20</b>	<b>\$18,163.55</b>

**Equities**

**Stocks**  
*Consumer discretionary*

Description (Symbol)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
HELEN OF TROY LIMITED (HELE) SEDOL 2419530 ISIN BMG4388N1065 GW&K INVESTMENT MANAGEMENT	\$9,331.98	42	\$8,847.72 \$210.6600	0.04 %	\$6,592.54 \$156.97	\$2,255.18			
AMAZON COM INC (AMZN) EDGEWOOD MGMT	120,506.41	37	114,480.96 3,094.0800	0.39 %	56,477.62 1,526.42	58,003.34			
BOOT BARN HOLDINGS INC (BOOT) GW&K INVESTMENT MANAGEMENT	8,498.56	196	12,212.76 62.3100	0.05 %	6,387.82 32.59	5,824.94			
CHIPOTLE MEXICAN GRIL CL A (CMG) EDGEWOOD MGMT	90,136.15	74	105,140.68 1,420.8200	0.36 %	98,130.28 1,326.09	7,010.40			
CHURCHILL DOWNS INC (CHDN) GW&K INVESTMENT MANAGEMENT	10,518.66	54	12,280.68 227.4200	0.05 %	6,664.67 123.42	5,616.01	0.28 %	33.59	
CHUY'S HOLDINGS INC (CHUY) GW&K INVESTMENT MANAGEMENT	4,927.14	186	8,243.52 44.3200	0.03 %	4,388.73 23.60	3,854.79			
FIVE BELOW (FIVE) GW&K INVESTMENT MANAGEMENT	12,073.62	69	13,164.51 190.7900	0.05 %	8,657.08 125.47	4,507.43			
GRAND CANYON EDUCATION INC (LOPE) GW&K INVESTMENT MANAGEMENT	17,504.68	188	20,134.80 107.1000	0.07 %	21,095.48 112.21	- 960.68			

Detail

Equities

Stocks

Consumer discretionary

Description (Symbol)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
LENNAR CORP (LEN) CLASS A	54,656.91 864	87,462.72 101.2300		0.30 %	52,387.74 60.63	35,074.98	0.99 %	864.00	
ARISTOTLE CAPITAL MANAGEMENT									
LITHIA MTRS INC (LAD) CL A	22,242.92 76	29,646.84 390.0900		0.11 %	10,015.27 131.78	19,631.57	0.32 %	94.24	
GW&K INVESTMENT MANAGEMENT									
MICHELIN (CGDE) (MGDDY) UNSPON ADR	2,134	63,955.98 29.9700		0.22 %	64,056.26 30.02	- 100.28	1.09 %	691.42	
ARISTOTLE CAPITAL MANAGEMENT									
NIKE INC (NKE) CLASS B	122,937.43 869	115,481.41 132.8900		0.40 %	80,200.12 92.29	35,281.29	0.83 %	955.90	238.98
EDGEWOOD MGMT									
OLLIE'S BARGAIN OUTLET HOLDI (OLLI) GW&K INVESTMENT MANAGEMENT	9,730.63 105	9,135.00 87.0000		0.04 %	6,684.52 63.66	2,450.48			
OXFORD INDUSTRIES INC (IXM) GW&K INVESTMENT MANAGEMENT	6,288.96 96	8,392.32 87.4200		0.03 %	6,749.75 70.31	1,642.57	1.70 %	142.08	
PATRICK INDUSTRIES INC (PATK) GW&K INVESTMENT MANAGEMENT	15,173.70 222	18,870.00 85.0000		0.07 %	10,394.20 46.82	8,475.80	1.32 %	248.64	
SKYLINE CHAMPION CORP (SKY) GW&K INVESTMENT MANAGEMENT	14,913.08 482	21,815.32 45.2600		0.08 %	14,127.29 29.31	7,688.03	0.80 %	173.52	
SONY GROUP CORPORATION ADR (SONY) ARISTOTLE CAPITAL MANAGEMENT	82,093.20 767	81,309.67 106.0100		0.28 %	45,200.97 58.93	36,108.70	0.33 %	267.68	
TEXAS ROADHOUSE INC (TXRH) GW&K INVESTMENT MANAGEMENT	20,556.08 263	25,232.22 95.9400		0.09 %	13,782.57 52.41	11,449.65	1.51 %	378.72	
WOLVERINE WORLD WIDE INC (WWW) GW&K INVESTMENT MANAGEMENT	7,406.25 237	9,081.84 38.3200		0.04 %	6,762.04 28.53	2,319.80	1.05 %	94.80	23.70
<b>Total consumer discretionary</b>		<b>\$764,888.95</b>		<b>2.60 %</b>	<b>\$518,754.95</b>	<b>\$246,134.00</b>	<b>0.52 %</b>	<b>\$3,944.59</b>	<b>\$262.68</b>

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*Detail*

<b>Consumer staples</b>		Current market value	%	Total tax cost	Current yield	Estimated annual income	Accrued income
Description (Symbol)	Market value last period	Current price per unit	of total portfolio	Avg. tax cost per unit	Unrealized gain/loss		
	Quantity						
CENTRAL GARDEN & PET CO (CENT)	\$2,779.92	\$4,176.72	0.02 %	\$2,009.33	\$2,167.39		
GW&K INVESTMENT MANAGEMENT	72	\$58.0100		\$27.91			
CENTRAL GARDEN AND PET CO (CENTA)	12,679.17	18,109.61	0.07 %	9,207.60	8,902.01		
CL A	349	51.8900		26.38			
GW&K INVESTMENT MANAGEMENT							
COCA COLA CO (KO)	54,840.00	59,246.04	0.21 %	60,314.86	- 1,068.82	3.19 %	1,888.32
ARISTOTLE CAPITAL MANAGEMENT	1,124	52.7100		53.66			472.08
LAUDER ESTEE COS INC (EL)	132,828.81	116,340.00	0.40 %	69,141.95	47,198.05	0.73 %	848.00
CL A	400	290.8500		172.86			
EDGEWOOD MGMT							
PERFORMANCE FOOD GROUP CO (PFGC)	19,234.44	23,274.44	0.08 %	18,814.28	4,460.16		
GW&K INVESTMENT MANAGEMENT	404	57.6100		46.57			
PROCTER & GAMBLE CO (PG)	52,455.78	59,047.48	0.21 %	59,753.90	- 706.42	2.34 %	1,379.07
ARISTOTLE CAPITAL MANAGEMENT	436	135.4300		137.05			
TYSON FOODS INC (TSN)	39,243.96	45,100.10	0.16 %	52,172.40	- 7,072.30	2.40 %	1,080.46
CLASS A	607	74.3000		85.95			
ARISTOTLE CAPITAL MANAGEMENT							
WALGREENS BOOTS ALLIANCE INC (WBA)	20,019.76	34,916.40	0.12 %	33,602.37	1,314.03	3.41 %	1,189.32
ARISTOTLE CAPITAL MANAGEMENT	636	54.9000		52.83			
<b>Total consumer staples</b>		<b>\$360,210.79</b>	<b>1.23 %</b>	<b>\$305,016.69</b>	<b>\$55,194.10</b>	<b>1.77 %</b>	<b>\$6,385.17</b>

<b>Energy</b>		Current market value	%	Total tax cost	Current yield	Estimated annual income	Accrued income
Description (Symbol)	Market value last period	Current price per unit	of total portfolio	Avg. tax cost per unit	Unrealized gain/loss		
	Quantity						
CABOT OIL & GAS CORP COM (COG)	\$48,091.12	\$50,536.98	0.18 %	\$47,434.19	\$3,102.79	2.13 %	\$1,076.40
ARISTOTLE CAPITAL MANAGEMENT	2,691	\$18.7800		\$17.63			
DEVON ENERGY CORP NEW (DVN)		7,254.20	0.03 %	3,428.47	3,825.73	2.02 %	146.08
GW&K INVESTMENT MANAGEMENT	332	21.8500		10.33			

*Detail*

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
<b>Energy</b>								
MAGNOLIA OIL & GAS CORP (MGY) CLASS A GW&K INVESTMENT MANAGEMENT	495	11.4800	0.02 %	6,456.83 13.04	- 774.23			
PHILLIPS 66 (PSX) ARISTOTLE CAPITAL MANAGEMENT	35,249.76 486	39,628.44 81.5400	0.14 %	50,052.19 102.99	- 10,423.75	4.42 %	1,749.60	
<b>Total energy</b>		<b>\$103,102.22</b>	<b>0.35 %</b>	<b>\$107,371.68</b>	<b>- \$4,269.46</b>	<b>2.88 %</b>	<b>\$2,972.08</b>	

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
<b>Financial</b>								
CHUBB LTD (CB) SEDOL B3BQMF6 ISIN CH0044328745 ARISTOTLE CAPITAL MANAGEMENT	\$43,405.44 279	\$44,073.63 \$157.9700	0.16 %	\$44,232.50 \$158.54	- \$158.87	1.98 %	\$870.48	\$217.62
AMERISAFE INC (AMSF) GW&K INVESTMENT MANAGEMENT	9,648.24 168	10,752.00 64.0000	0.04 %	11,264.30 67.05	- 512.30	1.82 %	194.88	
AMERIPRISE FINANCIAL INC (AMP) ARISTOTLE CAPITAL MANAGEMENT	63,157.25 278	64,621.10 232.4500	0.23 %	40,182.38 144.54	24,438.72	1.79 %	1,156.48	
AMERIS BANCORP (ABCB) GW&K INVESTMENT MANAGEMENT	14,314.32 376	19,743.76 52.5100	0.07 %	14,011.22 37.26	5,732.54	1.15 %	225.60	56.40
CMÉ GROUP INC (CME) A DERIVATIVES EXCHANGE EDGEWOOD MGMT	94,483.95 559	114,164.57 204.2300	0.39 %	117,106.91 209.49	- 2,942.34	1.77 %	2,012.40	
CAPITAL ONE FINANCIAL CORP (COF) ARISTOTLE CAPITAL MANAGEMENT	41,912.40 572	72,775.56 127.2300	0.25 %	54,776.75 95.76	17,998.81	1.26 %	915.20	
CATHAY GENERAL BANCORP (CATY) GW&K INVESTMENT MANAGEMENT	11,974.68 372	15,170.16 40.7800	0.06 %	13,171.48 35.41	1,998.68	3.05 %	461.28	
CINCINNATI FINANCIAL CORP (CINF) ARISTOTLE CAPITAL MANAGEMENT	43,248.15 522	53,812.98 103.0900	0.19 %	43,935.37 84.17	9,877.61	2.45 %	1,315.44	328.86
COHEN & STEERS INC (CNS) GW&K INVESTMENT MANAGEMENT	13,522.60 182	11,890.06 65.3300	0.05 %	10,164.94 55.85	1,725.12	2.76 %	327.60	
COMMERCE BANCSHARES INC (CBSH) ARISTOTLE CAPITAL MANAGEMENT	33,507.00 545	41,752.45 76.6100	0.15 %	31,442.28 57.69	10,310.17	1.38 %	572.25	



Detail

Description (Symbol)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
CULLEN FROST BANKERS INC (CFR)	24,598.86		39,044.84	0.14 %	33,722.94	5,321.90	2.65 %	1,033.92	
ARISTOTLE CAPITAL MANAGEMENT	359		108.7600		93.94				
EAST WEST BANCORP INC (EWBC)	29,868.19		51,217.20	0.18 %	32,877.29	18,339.91	1.79 %	916.08	
ARISTOTLE CAPITAL MANAGEMENT	694		73.8000		47.37				
GLACIER BANCORP INC (GBCI)	15,229.31		18,893.48	0.07 %	13,283.71	5,609.77	2.11 %	397.20	
GW&K INVESTMENT MANAGEMENT	331		57.0800		40.13				
HORACE MANN EDUCATORS CORP NEW (HMN)	13,452.80		13,827.20	0.05 %	13,699.88	127.32	2.87 %	396.80	
GW&K INVESTMENT MANAGEMENT	320		43.2100		42.81				
HOULIHAN LOKEY INC (HLI)	12,235.86		12,104.82	0.05 %	8,364.27	3,740.55	1.99 %	240.24	
GW&K INVESTMENT MANAGEMENT	182		66.5100		45.96				
JPMORGAN CHASE & CO (JPM)	53,369.40		71,243.64	0.25 %	29,354.70	41,888.94	2.37 %	1,684.80	
ARISTOTLE CAPITAL MANAGEMENT	468		152.2300		62.72				
MERIDIAN BANCORP INC (EBSB)	5,457.06		6,741.72	0.03 %	6,315.23	426.49	2.18 %	146.40	36.60
GW&K INVESTMENT MANAGEMENT	366		18.4200		17.26				
mitsubishi UFJ FINL GRP ADR (MUFJ)	21,653.84		30,945.76	0.11 %	29,541.40	1,404.36	3.59 %	1,110.14	
ARISTOTLE CAPITAL MANAGEMENT	5,752		5.3800		5.14				
OCEANFIRST FINANCIAL CORP (OCFC)	6,445.98		13,334.58	0.05 %	10,075.55	3,259.03	2.85 %	378.76	
GW&K INVESTMENT MANAGEMENT	557		23.9400		18.09				
PACIFIC PREMIER BANCORP INC (PPBI)	13,033.28		18,071.04	0.07 %	13,005.46	5,065.58	2.77 %	499.20	
GW&K INVESTMENT MANAGEMENT	416		43.4400		31.26				
S&P GLOBAL INC (SPGI)	105,851.06		113,624.14	0.39 %	44,005.92	69,618.22	0.88 %	991.76	
EDGEWOOD MGMT	322		352.8700		136.66				
SEACOAST BANKING CORP OF FLA (SBCF)	15,255.10		18,772.32	0.07 %	13,395.93	5,376.39			
GW&K INVESTMENT MANAGEMENT	518		36.2400		25.86				
STIFEL FINL CORP (SF)	17,307.78		21,972.58	0.08 %	12,825.83	9,146.75	0.94 %	205.80	
GW&K INVESTMENT MANAGEMENT	343		64.0600		37.39				
<b>Total financial</b>			<b>\$878,549.59</b>	<b>2.99 %</b>	<b>\$640,756.24</b>	<b>\$237,793.35</b>	<b>1.83 %</b>	<b>\$16,052.71</b>	<b>\$639.48</b>

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Detail

Description (Symbol)	Market value last period	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
<b>Health care</b>									
MEDTRONIC PLC (MDT)	\$60,209.96	561	\$66,270.93	0.23 %	\$62,249.18	\$4,021.75	1.97 %	\$1,301.52	\$325.38
SEDOL BTN1Y11			\$118.1300		\$110.96				
ISIN IE00BTN1Y115									
ARISTOTLE CAPITAL MANAGEMENT									
ALCON INC (ALC)	53,311.84		58,530.12	0.20 %	47,098.07	11,432.05			
SEDOL BJXBP41		834	70.1800		56.47				
ISIN CH0432492467									
ARISTOTLE CAPITAL MANAGEMENT									
ALIGN TECHNOLOGY INC (ALGN)	141,610.70		143,505.45	0.49 %	47,698.80	95,806.65			
EDGEWOOD MGMT		265	541.5300		180.00				
AMGEN INC (AMGN)	65,067.36		72,652.52	0.25 %	44,103.25	28,549.27	2.83 %	2,055.68	
ARISTOTLE CAPITAL MANAGEMENT		292	248.8100		151.04				
ATRICURE INC (ATRC)	14,362.86		16,904.16	0.06 %	6,594.98	10,309.18			
GW&K INVESTMENT MANAGEMENT		258	65.5200		25.56				
CASTLE BIOSCIENCES INC (CSTL)	5,506.30		5,613.72	0.02 %	5,693.25	- 79.53			
GW&K INVESTMENT MANAGEMENT		82	68.4600		69.43				
COVETRUS INC-WHEN ISSUED (CVET)	14,887.32		15,524.46	0.06 %	12,701.83	2,822.63			
GW&K INVESTMENT MANAGEMENT		518	29.9700		24.52				
CRYOLIFE INC (CRY)	9,892.59		9,461.02	0.04 %	10,100.02	- 639.00	0.54 %	50.28	
GW&K INVESTMENT MANAGEMENT		419	22.5800		24.11				
CRYOPORT INC (CYRX)	8,600.48		10,193.96	0.04 %	3,732.63	6,461.33			
GW&K INVESTMENT MANAGEMENT		196	52.0100		19.04				
DANAHER CORP (DHR)	109,737.16		96,334.24	0.33 %	55,935.61	40,398.63	0.38 %	359.52	89.88
ARISTOTLE CAPITAL MANAGEMENT		428	225.0800		130.69				
DANAHER CORP (DHR)	107,293.62		108,713.64	0.38 %	104,491.73	4,221.91	0.38 %	405.72	101.43
EDGEWOOD MGMT		483	225.0800		216.34				
ELANCO ANIMAL HEALTH INC (ELAN)	44,226.14		50,860.15	0.18 %	38,008.38	12,851.77			
ARISTOTLE CAPITAL MANAGEMENT		1,727	29.4500		22.01				
EMERGENT BIOSOLUTIONS INC (EBS)	14,784.00		13,007.40	0.05 %	10,546.83	2,460.57			
GW&K INVESTMENT MANAGEMENT		140	92.9100		75.34				
GLOBUS MEDICAL INC A (GMED)	17,413.74		16,465.89	0.06 %	13,981.54	2,484.35			
GW&K INVESTMENT MANAGEMENT		267	61.6700		52.37				
HALOZYME THERAPEUTICS INC (HALO)	9,866.01		13,007.28	0.05 %	10,968.85	2,038.43			
GW&K INVESTMENT MANAGEMENT		312	41.6900		35.16				

Detail

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
<b>Health care</b>								
HEALTH EQUITY INC (HQY)	13,314.61	12,988.00	0.05 %	9,962.93	3,025.07			
GW&K INVESTMENT MANAGEMENT	191	68.0000		52.16				
ICU MED INC (ICUI)	7,078.17	6,779.52	0.03 %	5,265.15	1,514.37			
GW&K INVESTMENT MANAGEMENT	33	205.4400		159.55				
ILLUMINA INC (ILMN)	148,000.00	139,413.78	0.48 %	109,800.56	29,613.22			
EDGEWOOD MGMT	363	384.0600		302.48				
INTEGRA LIFESCIENCES HLDG CORP (IART)	10,322.28	14,647.08	0.05 %	13,008.67	1,638.41			
GW&K INVESTMENT MANAGEMENT	212	69.0900		61.36				
INTUITIVE SURGICAL INC (ISRG)	150,530.40	135,964.96	0.47 %	99,151.36	36,813.60			
EDGEWOOD MGMT	184	738.9400		538.87				
LHC GROUP INC (LHCG)	12,372.56	11,090.18	0.04 %	6,857.25	4,232.93			
GW&K INVESTMENT MANAGEMENT	58	191.2100		118.23				
MEDPACE HOLDINGS INC (MEDP)	12,667.20	16,733.10	0.06 %	12,549.54	4,183.56			
GW&K INVESTMENT MANAGEMENT	102	164.0500		123.04				
NOVARTIS AG (NVS)	44,759.82	45,389.88	0.16 %	46,372.36	- 982.48	2.44 %	1,103.95	
SPONSORED ADR	531	85.4800		87.33				
ARISTOTLE CAPITAL MANAGEMENT								
PHREESIA INC (PHR)	14,541.68	13,962.80	0.05 %	7,959.32	6,003.48			
GW&K INVESTMENT MANAGEMENT	268	52.1000		29.70				
PROGYNY INC (PGNY)	11,233.35	11,795.15	0.05 %	6,961.32	4,833.83			
GW&K INVESTMENT MANAGEMENT	265	44.5100		26.27				
SUPERNUS PHARMACEUTICALS INC (SUPN)	8,906.64	11,571.56	0.04 %	11,169.91	401.65			
GW&K INVESTMENT MANAGEMENT	442	26.1800		25.27				
SYNEOS HEALTH INC (SYNH)	17,441.28	19,417.60	0.07 %	14,095.31	5,322.29			
GW&K INVESTMENT MANAGEMENT	256	75.8500		55.06				
VERACYTE INC (VCYT)	11,745.60	12,900.00	0.05 %	6,998.28	5,901.72			
GW&K INVESTMENT MANAGEMENT	240	53.7500		29.16				
<b>Total health care</b>		<b>\$1,149,698.55</b>	<b>3.91 %</b>	<b>\$824,056.91</b>	<b>\$325,641.64</b>	<b>0.46 %</b>	<b>\$5,276.67</b>	<b>\$516.69</b>

*Detail*

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
<b>Industrials</b>								
ALLEGION PLC (ALLE)	\$49,927.02	\$60,800.08	0.21 %	\$49,862.80	\$10,937.28	1.15 %	\$696.96	
SEDOL BFRT3W7	484	\$125.6200		\$103.02				
ISIN IE00BFRT3W74								
ARISTOTLE CAPITAL MANAGEMENT								
IHS MARKIT LTD (INFO)	99,711.30	35,808.60	0.13 %	24,434.80	11,373.80	0.83 %	296.00	
SEDOL BD0Q558	370	96.7800		66.04				
ISIN BMG475671050								
EDGEWOOD MGMT								
JOHNSON CTLS INTL PLC (JCI)	52,600.11	70,291.26	0.24 %	51,693.73	18,597.53	1.81 %	1,272.24	318.06
SEDOL BY7QL61	1,178	59.6700		43.88				
ISIN IE00BY7QL619								
ARISTOTLE CAPITAL MANAGEMENT								
ALAMO GROUP INC (ALG)	12,691.40	14,365.80	0.05 %	10,968.38	3,397.42	0.36 %	51.52	
GW&K INVESTMENT MANAGEMENT	92	156.1500		119.22				
ALLEGIAN TRAVEL CO (ALGT)	11,732.88	15,863.90	0.06 %	9,972.30	5,891.60	1.15 %	182.00	
GW&K INVESTMENT MANAGEMENT	65	244.0600		153.42				
CACI INTL INC (CACI)	8,975.88	8,879.76	0.04 %	7,567.15	1,312.61			
CL A	36	246.6600		210.20				
GW&K INVESTMENT MANAGEMENT								
GENERAL DYNAMICS CORP (GD)	36,312.08	49,021.20	0.17 %	49,175.19	- 153.99	2.63 %	1,285.20	
ARISTOTLE CAPITAL MANAGEMENT	270	181.5600		182.13				
HEARTLAND EXPRESS INC (HTLD)	7,113.30	7,694.94	0.03 %	8,363.08	- 668.14	0.41 %	31.44	7.86
GW&K INVESTMENT MANAGEMENT	393	19.5800		21.28				
HELIOS TECHNOLOGIES INC (HLIO)	13,109.34	17,926.02	0.07 %	10,150.61	7,775.41	0.50 %	88.56	
GW&K INVESTMENT MANAGEMENT	246	72.8700		41.26				
HONEYWELL INTL INC (HON)	60,194.10	57,523.55	0.20 %	41,239.20	16,284.35	1.72 %	985.80	
ARISTOTLE CAPITAL MANAGEMENT	265	217.0700		155.62				
ICF INTERNATIONAL INC (ICFI)	10,703.52	12,585.60	0.05 %	10,834.93	1,750.67	0.65 %	80.64	20.16
GW&K INVESTMENT MANAGEMENT	144	87.4000		75.24				
PARKER HANNIFIN CORP (PH)	72,188.65	76,018.63	0.26 %	42,920.19	33,098.44	1.12 %	848.32	
ARISTOTLE CAPITAL MANAGEMENT	241	315.4300		178.09				
PRIMORIS SERVICES CORP (PRIM)	12,341.67	14,809.11	0.06 %	8,844.30	5,964.81	0.73 %	107.28	26.82
GW&K INVESTMENT MANAGEMENT	447	33.1300		19.79				

*Detail*

<b>Industrials</b>		Current market value	%	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
Description (Symbol)	Market value last period	Current price per unit	of total portfolio	Avg. tax cost per unit				
	Quantity							
RBC BEARINGS INC (ROLL)	15,397.44	16,922.22	0.06 %	14,451.64	2,470.58			
GW&K INVESTMENT MANAGEMENT	86	196.7700		168.04				
RITCHIE BROS AUCTIONEERS INC (RBA)	17,735.25	14,930.25	0.06 %	9,797.00	5,133.25	1.51 %	224.40	
SEDOL 2202729	255	58.5500		38.42				
ISIN CA7677441056								
GW&K INVESTMENT MANAGEMENT								
SHYFT GROUP INC/THE (SHYF)	4,711.08	6,175.20	0.03 %	4,167.73	2,007.47	0.27 %	16.60	
GW&K INVESTMENT MANAGEMENT	166	37.2000		25.11				
SITONE LANDSCAPE SUPPLY INC (SITE)	8,566.02	9,219.96	0.04 %	3,757.73	5,462.23			
GW&K INVESTMENT MANAGEMENT	54	170.7400		69.59				
UFP INDUSTRIES INC (UFPI)	16,220.60	22,145.28	0.08 %	11,609.92	10,535.36	0.80 %	175.20	
GW&K INVESTMENT MANAGEMENT	292	75.8400		39.76				
US ECOLOGY INC (ECOL)	7,120.68	8,161.44	0.03 %	12,208.38	-4,046.94	1.73 %	141.12	
GW&K INVESTMENT MANAGEMENT	196	41.6400		62.29				
XYLEM INC (XYL)	54,763.02	63,528.72	0.22 %	51,162.42	12,366.30	1.07 %	676.48	
ARISTOTLE CAPITAL MANAGEMENT	604	105.1800		84.71				
<b>Total industrials</b>		<b>\$582,671.52</b>	<b>1.98 %</b>	<b>\$433,181.48</b>	<b>\$149,490.04</b>	<b>1.23 %</b>	<b>\$7,159.76</b>	<b>\$372.90</b>
<b>Information technology</b>		Current market value	%	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
Description (Symbol)	Market value last period	Current price per unit	of total portfolio	Avg. tax cost per unit				
	Quantity							
ADOBE INC (ADBE)	\$100,024.00	\$98,876.96	0.34 %	\$58,441.76	\$40,435.20	0.02 %	\$10.40	
ARISTOTLE CAPITAL MANAGEMENT	208	\$475.3700		\$280.97				
ADOBE INC (ADBE)	130,031.20	135,480.45	0.47 %	83,660.02	51,820.43	0.02 %	14.25	
EDGEWOOD MGMT	285	475.3700		293.54				
ANSYS INC (ANSS)	92,769.00	98,811.96	0.34 %	68,134.55	30,677.41			
ARISTOTLE CAPITAL MANAGEMENT	291	339.5600		234.14				
BROOKS AUTOMATION INC (BRKS)	9,363.30	17,963.00	0.07 %	16,361.24	1,601.76	0.49 %	88.00	
GW&K INVESTMENT MANAGEMENT	220	81.6500		74.37				
CERENCE INC-WI (CRNC)	8,741.76	10,570.44	0.04 %	9,730.61	839.83			
GW&K INVESTMENT MANAGEMENT	118	89.5800		82.46				

Detail

Description (Symbol)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
<b>Information technology</b>									
DESCARTES SYS GROUP INC (DSGX)	6,959.12		12,242.91	0.05 %	8,792.79	3,450.12			
ISIN CA2499061083 SEDOL 2528834	201		60.9100		43.75				
GW&K INVESTMENT MANAGEMENT									
ENDAVA PLC- SPON ADR (DAVA)	18,266.50		20,156.22	0.07 %	15,441.74	4,714.48			
SEDOL BZ0WK66	238		84.6900		64.88				
ISIN US29260V1052									
GW&K INVESTMENT MANAGEMENT									
INTUIT SOFTWARE (INTU)	135,606.45		136,752.42	0.47 %	93,083.59	43,668.83	0.62 %	842.52	
EDGEWOOD MGMT	357		383.0600		260.74				
MACOM TECHNOLOGY SOLUTIONS (MTSI)	17,998.08		18,972.54	0.07 %	8,152.44	10,820.10			
HOLDINGS INC	327		58.0200		24.93				
GW&K INVESTMENT MANAGEMENT									
MICROSOFT CORP (MSFT)	96,307.86		107,982.66	0.37 %	65,320.56	42,662.10	0.96 %	1,025.92	256.48
ARISTOTLE CAPITAL MANAGEMENT	458		235.7700		142.62				
MICROSOFT CORP (MSFT)	121,441.32		128,730.42	0.44 %	60,073.03	68,657.39	0.96 %	1,223.04	305.76
EDGEWOOD MGMT	546		235.7700		110.02				
MICROCHIP TECHNOLOGY INC (MCHP)	80,518.13		86,612.76	0.30 %	50,612.05	36,000.71	1.01 %	870.48	
ARISTOTLE CAPITAL MANAGEMENT	558		155.2200		90.70				
NOVANTA INC (NOVT)	12,767.76		15,431.13	0.06 %	10,535.40	4,895.73			
SEDOL BD8S5H8	117		131.8900		90.05				
ISIN CA67000B1040									
GW&K INVESTMENT MANAGEMENT									
NVIDIA CORP (NVDA)	151,438.00		163,382.58	0.56 %	59,163.24	104,219.34	0.12 %	195.84	
EDGEWOOD MGMT	306		533.9300		193.34				
PAYLOCITY HOLDING CORP (PCTY)	17,090.53		14,925.89	0.06 %	8,319.92	6,605.97			
GW&K INVESTMENT MANAGEMENT	83		179.8300		100.24				
PAYPAL HOLDINGS INC-W/I (PYPL)	63,468.20		60,467.16	0.21 %	25,570.03	34,897.13			
ARISTOTLE CAPITAL MANAGEMENT	249		242.8400		102.69				
PAYPAL HOLDINGS INC-W/I (PYPL)	191,341.40		169,016.64	0.58 %	72,283.69	96,732.95			
EDGEWOOD MGMT	696		242.8400		103.86				
QUALCOMM (QCOM)	76,474.68		71,996.37	0.25 %	45,127.27	26,869.10	1.97 %	1,411.80	
ARISTOTLE CAPITAL MANAGEMENT	543		132.5900		83.11				
RAPID7 INC (RPD)	16,859.92		13,952.07	0.05 %	10,372.58	3,579.49			
GW&K INVESTMENT MANAGEMENT	187		74.6100		55.47				

*Detail*

**Information technology**

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
SILICON LABORATORIES INC (SLAB)	16,426.86	14,671.28	0.05 %	11,720.21	2,951.07			
GW&K INVESTMENT MANAGEMENT	104	141.0700		112.69				
VIAVI SOLUTIONS INC -W/I (VIAV)	12,579.00	15,307.50	0.06 %	12,469.67	2,837.83			
GW&K INVESTMENT MANAGEMENT	975	15.7000		12.79				
VISA INC (V)	169,953.21	193,944.68	0.67 %	118,031.55	75,913.13	0.61 %	1,172.48	
CLASS A SHARES	916	211.7300		128.86				
EDGEWOOD MGMT								
<b>Total information technology</b>		<b>\$1,606,248.04</b>	<b>5.47 %</b>	<b>\$911,397.94</b>	<b>\$694,850.10</b>	<b>0.43 %</b>	<b>\$6,854.73</b>	<b>\$562.24</b>

**Materials**

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
AVIENT CORPORATION (AVNT)	\$18,931.60	\$22,216.90	0.08 %	\$14,486.80	\$7,730.10	1.80 %	\$399.50	\$99.88
GW&K INVESTMENT MANAGEMENT	470	\$47.2700		\$30.82				
BALCHEM CORP CL B (BCPC)	11,982.88	13,042.64	0.05 %	10,119.03	2,923.61	0.47 %	60.32	
GW&K INVESTMENT MANAGEMENT	104	125.4100		97.30				
COMPASS MINERALS INTL INC (CMP)	7,036.08	7,150.08	0.03 %	6,595.99	554.09	4.60 %	328.32	
GW&K INVESTMENT MANAGEMENT	114	62.7200		57.86				
CORTEVA INC-W/I (CTVA)	67,063.04	81,025.56	0.28 %	49,021.35	32,004.21	1.12 %	903.76	
ARISTOTLE CAPITAL MANAGEMENT	1,738	46.6200		28.21				
MARTIN MARIETTA MATLS INC (MLM)	59,065.76	67,835.64	0.24 %	54,243.73	13,591.91	0.68 %	460.56	
ARISTOTLE CAPITAL MANAGEMENT	202	335.8200		268.53				
MINERALS TECHNOLOGIES INC (MTX)	10,063.44	12,201.84	0.05 %	8,679.54	3,522.30	0.27 %	32.40	
GW&K INVESTMENT MANAGEMENT	162	75.3200		53.58				
RPM INTERNATIONAL INC (RPM)	53,378.64	61,631.35	0.21 %	52,296.31	9,335.04	1.66 %	1,019.92	
ARISTOTLE CAPITAL MANAGEMENT	671	91.8500		77.94				
SILGAN HLDGS INC (SLGN)	6,229.44	7,061.04	0.03 %	5,008.95	2,052.09	1.34 %	94.08	
GW&K INVESTMENT MANAGEMENT	168	42.0300		29.82				
<b>Total materials</b>		<b>\$272,165.05</b>	<b>0.93 %</b>	<b>\$200,451.70</b>	<b>\$71,713.35</b>	<b>1.21 %</b>	<b>\$3,298.86</b>	<b>\$99.88</b>

*Detail*

<b>Real estate</b>		Current market value	%	Total tax cost	Current yield	Estimated annual income	Accrued income	
Description (Symbol)	Market value last period	Current price per unit	of total portfolio	Avg. tax cost per unit	Unrealized gain/loss			
	Quantity							
AGREE RLTY CORP (ADC) REIT	\$8,255.92	\$8,346.44	0.03 %	\$8,017.87	\$328.57	\$308.02	\$25.67	
	124	\$67.3100		\$64.66				
<b>GW&amp;K INVESTMENT MANAGEMENT</b>								
AMERICAN TOWER CORP (AMT)	121,881.78	129,809.58	0.45 %	122,104.19	7,705.39	2,546.67		
	543	239.0600		224.87				
CROWN CASTLE INTL CORP (CCI)		66,270.05	0.23 %	62,272.96	3,997.09	2,048.20		
	385	172.1300		161.75				
ARISTOTLE CAPITAL MANAGEMENT		116,889.48	0.40 %	99,870.08	17,019.40	1,974.56		
	122,838.96	679.5900		580.64				
EQUINIX INC (EQIX)	122,838.96	116,889.48	0.40 %	99,870.08	17,019.40	1,974.56		
	172	679.5900		580.64				
EDGEWOOD MGMT		27,556.12	0.10 %	29,166.63	- 1,610.51	627.85	156.96	
	25,787.52	63.6400		67.36				
EQUITY LIFESTYLE PROPERTIES (ELS) REIT	25,787.52	27,556.12	0.10 %	29,166.63	- 1,610.51	627.85	156.96	
	433	63.6400		67.36				
ARISTOTLE CAPITAL MANAGEMENT		11,058.84	0.04 %	11,667.29	- 608.45	674.73	168.68	
	10,583.01	72.2800		76.26				
NATIONAL HEALTH INVS INC (NHI)	10,583.01	11,058.84	0.04 %	11,667.29	- 608.45	674.73	168.68	
	153	72.2800		76.26				
GW&K INVESTMENT MANAGEMENT		13,090.44	0.05 %	10,705.30	2,385.14	422.00	105.50	
	13,056.68	62.0400		50.74				
QTS REALTY TRUST INC-CL A (QTS)	13,056.68	13,090.44	0.05 %	10,705.30	2,385.14	422.00	105.50	
	211	62.0400		50.74				
GW&K INVESTMENT MANAGEMENT		7,285.94	0.03 %	8,080.54	- 794.60	357.20		
	6,369.44	77.5100		85.96				
RYMAN HOSPITALITY PPTYS INC (RHP)	6,369.44	7,285.94	0.03 %	8,080.54	- 794.60	357.20		
	94	77.5100		85.96				
GW&K INVESTMENT MANAGEMENT		17,813.30	0.07 %	15,515.88	2,297.42	768.50		
	16,599.60	33.6100		29.28				
STAG INDUSTRIES INC (STAG)	16,599.60	17,813.30	0.07 %	15,515.88	2,297.42	768.50		
	530	33.6100		29.28				
GW&K INVESTMENT MANAGEMENT		27,907.44	0.10 %	27,959.21	- 51.77	617.52	154.38	
	27,806.85	150.0400		150.32				
SUN CMNTYS INC (SUI)	27,806.85	27,907.44	0.10 %	27,959.21	- 51.77	617.52	154.38	
	186	150.0400		150.32				
ARISTOTLE CAPITAL MANAGEMENT								
<b>Total real estate</b>		<b>\$426,027.63</b>	<b>1.45 %</b>	<b>\$395,359.95</b>	<b>\$30,667.68</b>	<b>\$10,345.25</b>	<b>\$611.19</b>	
<b>Telecommunication services</b>								
Description (Symbol)	Market value last period	Current price per unit	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
FACEBOOK INC (FB)	\$148,872.20	\$160,518.85	0.55 %	\$78,084.28	\$82,434.57			
	545	\$294.5300		\$143.27				
EDGEWOOD MGMT		68,964.76	0.24 %	76,905.04	- 7,940.28			
	502	137.3800		153.20				
MATCH GROUP INC (MTCH)								
EDGEWOOD MGMT								

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		Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
Description (Symbol)	Market value last period	Quantity	Current price per unit						
<b>Telecommunication services</b>									
NETFLIX INC (NFLX)	93,005.56		115,286.86	0.40 %	79,983.16	35,303.70			
EDGEWOOD MGMT	221		521.6600		361.92				
SNAP INC - A (SNAP)	178,499.55		151,797.87	0.52 %	57,315.06	94,482.81			
EDGEWOOD MGMT	2,903		52.2900		19.74				
TWITTER INC (TWTR)	58,211.25		72,474.57	0.25 %	47,861.36	24,613.21			
ARISTOTLE CAPITAL MANAGEMENT	1,139		63.6300		42.02				
<b>Total telecommunication services</b>			<b>\$569,042.91</b>	<b>1.94 %</b>	<b>\$340,148.90</b>	<b>\$228,894.01</b>			

		Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
Description (Symbol)	Market value last period	Quantity	Current price per unit						
<b>Utilities</b>									
IDACORP INC (IDA)	\$11,139.48		\$11,596.52	0.04 %	\$12,473.10	-\$876.58	2.85 %	\$329.44	
GW&K INVESTMENT MANAGEMENT	116		\$99.9700		\$107.53				
NORTHWESTERN CORPORATION (NWE)	12,594.96		14,083.20	0.05 %	15,449.32	-1,366.12	3.81 %	535.68	
GW&K INVESTMENT MANAGEMENT	216		65.2000		71.53				
<b>Total utilities</b>			<b>\$25,679.72</b>	<b>0.09 %</b>	<b>\$27,922.42</b>	<b>-\$2,242.70</b>	<b>3.37 %</b>	<b>\$865.12</b>	
<b>Total stocks</b>			<b>\$6,738,284.97</b>	<b>22.94 %</b>	<b>\$4,704,418.86</b>	<b>\$2,033,866.11</b>	<b>0.94 %</b>	<b>\$63,154.94</b>	<b>\$3,537.14</b>

		Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
Description (Symbol)	Market value last period	Quantity	Current price per unit						
<b>Etf - equity</b>									
ISHARES CORE S&P 500 (IVV)	\$4,804,616.61		\$4,790,150.62	16.31 %	\$2,664,070.06	\$2,126,080.56	1.43 %	\$68,489.21	
ETF	12,041		\$397.8200		\$221.25				
21-75-073-***3885									
ISHARES RUSSELL MID-CAP (IWR)	2,363,878.20		2,250,724.92	7.67 %	889,569.11	1,361,155.81	1.09 %	24,416.09	
ETF	30,444		73.9300		29.22				
21-75-073-***3885									

Detail

**Etf - equity**

Description (Symbol)	Market value last period		Current market value	% of total portfolio	Total tax cost		Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current price per unit		Avg. tax cost per unit					
VANGUARD FTSE ALL WORLD EX-US (VEU) INDEX FUND ETF 21-75-073-***3885	850,713.72	9,857	598,122.76 60.6800	2.04 %	491,075.74 49.82	107,047.02	2.00 %	11,936.83		
VANGUARD REAL ESTATE (VNQ) ETF 21-75-073-***3885	560,198.28	3,178	291,931.08 91.8600	1.00 %	232,869.22 73.28	59,061.86	3.50 %	10,210.91		
VANGUARD SMALL CAP (VB) ETF 21-75-073-***3885	1,012,141.32	4,369	935,315.52 214.0800	3.19 %	588,590.36 134.72	346,725.16	1.09 %	10,140.45		
<b>Total etf - equity</b>			<b>\$8,866,244.90</b>	<b>30.19 %</b>	<b>\$4,866,174.49</b>	<b>\$4,000,070.41</b>	<b>1.41 %</b>	<b>\$125,193.49</b>		

**Mutual funds - equity**

Description (Symbol)	Market value last period		Current market value	% of total portfolio	Total tax cost		Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current price per unit		Avg. tax cost per unit					
FEDERATED HERMES INTERNATIONAL (PEIRX) EQUITY FUND 21-75-073-***3885	\$2,455,845.21	74,685.603	\$2,333,178.24 \$31.2400	7.95 %	\$843,844.50 \$11.30	\$1,489,333.74	1.13 %	\$26,214.65		
SEAFARER OVERSEAS GROWTH & (SIGIX) INCOME INSTL CLASS FD # 11602 21-75-073-***3885	969,472.08	87,204.042	1,322,013.28 15.1600	4.51 %	1,081,625.18 12.40	240,388.10	1.21 %	15,958.34		
LAZARD GLOBAL LISTED (GLIFX) INFRASTRUCTURE PORTFOLIO FUND# 1243 21-75-073-***3885	498,823.23	28,325.205	429,410.11 15.1600	1.47 %	425,261.23 15.01	4,148.88	1.45 %	6,203.22		
<b>Total mutual funds - equity</b>			<b>\$4,084,601.63</b>	<b>13.91 %</b>	<b>\$2,350,730.91</b>	<b>\$1,733,870.72</b>	<b>1.18 %</b>	<b>\$48,376.21</b>		
<b>Total equities</b>			<b>\$19,689,131.50</b>	<b>67.04 %</b>	<b>\$11,921,324.26</b>	<b>\$7,767,807.24</b>	<b>1.20 %</b>	<b>\$236,724.64</b>		<b>\$3,537.14</b>

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*Detail*

Alternative investments

**Mutual funds - alternative invest**

Description (Symbol)	Market value last period	Current market value	% of total portfolio	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
GOLDMAN SACHS ABSOLUTE (GJRTX)	\$1,044,794.60	\$1,445,942.13	4.93 %	\$1,379,682.06	\$66,260.07	0.10 %	\$1,413.43	
RETURN TRACKER FUND CL I FD # 3279 21-75-073-***3885	141,343.317	\$10.2300		\$9.76				
<b>Total portfolio</b>		<b>\$29,371,381.58</b>	<b>100.00 %</b>	<b>\$21,490,111.17</b>	<b>\$7,881,270.41</b>	<b>1.43 %</b>	<b>\$419,269.75</b>	<b>\$21,725.70</b>

*Pending Trades*

**Purchases**

Description	Trade date	Settle date	Quantity	Price per unit	Cash
MAGNOLIA OIL & GAS CORP CLASS A	03/31/21	04/05/21	394	\$11.7261	-\$4,631.90

**Sales**

Description	Trade date	Settle date	Quantity	Price per unit	Cash
CACI INTL INC CL A	03/31/21	04/05/21	36	\$242.3577	\$8,723.76

**Net pending trades** **\$4,091.86**

CLEVELAND PUBLIC LIBRARY

Board Meeting

REPORT ON INVESTMENTS – March 2021

1. INTERIM DEPOSITS

In accordance with *Ohio Revised Code* Section 135.14, funds that become available periodically throughout the fiscal year are invested in short-term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury issues, agency issues, municipal bonds, commercial paper, and negotiable certificates of deposit as managed by UACC (a Meeder Investment Management Company), STAR Ohio, STAR Plus, and a federal money market fund.

Following is a description of interim deposit earnings for the period March 1, 2021 through March 31, 2021.

OPERATING FUND:

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
03/01/21 - 03/31/21	31	Various	STAR Ohio	Various	1,434.06	Investment Pool
03/01/21 - 03/31/21	31	Various	STAR Plus	Various	134.26	Bank Deposit Program
03/01/21 - 03/31/21	31	Various	U.S. Bank	Various	21.03	Sweep Money Market
09/03/20 - 03/01/21	180	850,000	Federal Home Loan Mortgage Corp.	0.320%	1,344.89	Federal Agency
09/01/20 - 03/01/21	182	100,000	Federal Farm Credit Bank	1.700%	850.00	Federal Agency
09/05/20 - 03/05/21	182	500,000	Federal Farm Credit Bank	1.500%	3,750.00	Federal Agency
09/11/20 - 03/08/21	179	500,000	Federal Home Loan Mortgage Corp.	0.400%	983.33	Federal Agency
09/08/20 - 03/08/21	182	500,000	Federal Home Loan Bank	2.375%	5,937.50	Federal Agency
09/09/20 - 03/09/21	182	800,000	Federal Home Loan Bank	2.000%	8,000.00	Federal Agency
09/10/20 - 03/10/21	182	300,000	Federal Farm Credit Bank	1.240%	1,860.00	Federal Agency
09/18/20 - 03/18/21	182	1,000,000	Federal Farm Credit Bank	0.625%	3,125.00	Federal Agency
09/30/20 - 03/23/21	175	810,000	Federal Home Loan Bank	0.390%	1,518.07	Federal Agency
09/24/20 - 03/24/21	182	1,000,000	Federal Home Loan Mortgage Corp.	0.400%	2,000.00	Federal Agency
09/29/20 - 03/24/21	177	1,000,000	Federal Farm Credit Bank	0.360%	1,750.00	Federal Agency
09/26/20 - 03/26/21	182	500,000	Federal Farm Credit Bank	1.300%	3,250.00	Federal Agency
10/23/20 - 03/29/21	158	1,000,000	Federal Home Loan Mortgage Corp.	0.350%	1,516.67	Federal Agency
01/27/21 - 02/27/21	32	249,000	Bank of Old Monroe	1.250%	264.35	Negotiable CD
01/27/21 - 02/27/21	32	249,000	Comenity Capital Bank	2.500%	528.70	Negotiable CD
01/30/21 - 02/28/21	30	249,000	Nicolet National Bank	1.150%	219.67	Negotiable CD
01/30/21 - 02/28/21	30	245,000	Partners Bank	0.350%	68.13	Negotiable CD
01/30/21 - 02/28/21	30	249,000	Celtic Bank	1.850%	366.00	Negotiable CD

02/01/21 - 03/01/21	29	100,000	Live Oak Banking Co.	1.800%	138.08	Negotiable CD
02/11/21 - 03/11/21	29	249,000	UBS Bank USA	1.000%	191.01	Negotiable CD
02/11/21 - 03/11/21	29	249,000	First Internet Bank of Indiana	0.850%	162.36	Negotiable CD
02/13/21 - 03/13/21	29	249,000	Enerbank USA	1.800%	343.82	Negotiable CD
09/14/20 - 03/14/21	182	249,000	Bank Hapoalim BM NY	0.300%	370.43	Negotiable CD
02/17/21 - 03/17/21	29	249,000	Wells Fargo National Bank West	1.900%	362.93	Negotiable CD
02/18/21 - 03/18/21	29	225,000	Wells Fargo Bank NA	1.950%	336.58	Negotiable CD
02/18/21 - 03/18/21	29	249,000	Congressional Bank	0.200%	38.20	Negotiable CD
09/20/20 - 03/20/21	182	248,000	Centerstate Bank NA	1.000%	1,229.81	Negotiable CD
02/20/21 - 03/20/21	29	249,000	Texas Exchange Bank SSB	0.850%	162.36	Negotiable CD
02/21/21 - 03/21/21	29	249,000	SeviFirst Bank	1.600%	305.62	Negotiable CD
09/26/20 - 03/26/21	182	248,000	CIT Bank NA	1.050%	1,291.30	Negotiable CD
02/26/21 - 03/26/21	29	249,000	Axos Bank	1.650%	315.17	Negotiable CD
02/27/21 - 03/27/21	29	249,000	Bank of Old Monroe	1.250%	985.77	Negotiable CD
02/27/21 - 03/27/21	29	249,000	Comenity Capital Bank	2.500%	477.53	Negotiable CD
09/30/20 - 03/30/21	182	248,000	American Express National Bank	1.450%	1,783.22	Negotiable CD
02/28/21 - 03/30/21	31	249,000	Nicolet National Bank	1.150%	243.20	Negotiable CD
02/28/21 - 03/30/21	31	245,000	Partners Bank	0.350%	70.48	Negotiable CD
02/28/21 - 03/30/21	31	249,000	Celtic Bank	1.850%	378.62	Negotiable CD
02/20/21 - 03/30/21	39	210,000	Merrick Bank	2.350%	378.58	Negotiable CD
09/30/20 - 03/31/21	183	500,000	United States Treasury Note	1.125%	2,812.50	Treasury Security

Earned Interest March 2021 \$ 51,299.23  
 Earned Interest Year To Date \$ 93,564.15

**SERIES 2019A TAX-EXEMPT NOTES:**

<u>Investment Period</u>	<u>No. of Days</u>	<u>Amount</u>	<u>Bank</u>	<u>Interest Rate</u>	<u>Investment Income</u>	<u>Investment Form</u>
03/01/21 - 03/31/21	31	Various	U.S. Bank	Various	35.37	Sweep Money Market
06/15/20 - 03/12/21	271	1,250,000	Toyota Motor Credit Corp.	0.390%	3,656.25	Commercial Paper
09/12/20 - 03/12/21	182	3,000,000	Federal Home Loan Bank	1.750%	28,140.00	Federal Agency
09/17/20 - 03/17/21	182	2,000,000	Federal Farm Credit Bank	1.625%	16,250.00	Federal Agency
09/18/20 - 03/18/21	182	1,000,000	Federal Farm Credit Bank	0.625%	3,125.00	Federal Agency
01/31/21 - 02/28/21	29	249,000	First State Financial	1.350%	257.87	Negotiable CD
02/28/21 - 03/31/21	32	249,000	First State Financial	1.350%	285.50	Negotiable CD
08/31/20 - 02/28/21	182	3,300,000	United States Treasury Note	1.125%	43,699.23	Treasury Security
09/30/20 - 03/31/21	183	3,100,000	United States Treasury Note	1.250%	47,953.12	Treasury Security

Earned Interest March 2021 \$ 143,402.34  
 Earned Interest Year To Date \$ 175,943.67

**SERIES 2019B TAXABLE NOTES:**

<u>Investment Period</u>	<u>No. of Days</u>	<u>Amount</u>	<u>Bank</u>	<u>Interest Rate</u>	<u>Investment Income</u>	<u>Investment Form</u>
03/01/21 - 03/31/21	31	Various	U.S. Bank	Various	3.58	Sweep Money Market
09/06/20 - 03/06/21	182	2,000,000	Federal National Mortgage Assn.	1.375%	13,750.00	Federal Agency
09/20/20 - 03/30/21	192	1,500,000	Farmer Mac	0.850%	6,375.00	Federal Agency
09/30/20 - 03/31/21	183	1,250,000	United States Treasury Note	1.375%	8,593.75	Treasury Security
09/30/20 - 03/31/21	183	1,000,000	United States Treasury Note	1.500%	7,500.00	Treasury Security
					Earned Interest March 2021	\$ 36,222.33
					Earned Interest Year To Date	\$ 42,041.74

**NOTE RETIREMENT FUND:**

<u>Investment Period</u>	<u>No. of Days</u>	<u>Amount</u>	<u>Bank</u>	<u>Interest Rate</u>	<u>Investment Income</u>	<u>Investment Form</u>
03/01/21 - 03/31/21	31	Various	Huntington National Bank	Various	8.54	Sweep Money Market
					Earned Interest March 2021	\$ 8.54
					Earned Interest Year To Date	\$ 23.45

**ESCROW ACCOUNT:**

<u>Investment Period</u>	<u>No. of Days</u>	<u>Amount</u>	<u>Bank</u>	<u>Interest Rate</u>	<u>Investment Income</u>	<u>Investment Form</u>
03/01/21 - 03/31/21	31	Various	Huntington National Bank	Various	0.95	Money Market
					Earned Interest March 2021	\$ 0.95
					Earned Interest Year To Date	\$ 2.80
					<b>Earned Interest March 2021--All Funds</b>	<b>\$ 230,933.39</b>
					<b>Earned Interest Year To Date--All Funds</b>	<b>\$ 311,575.81</b>



# MEEDER PUBLIC FUNDS ADVISORY

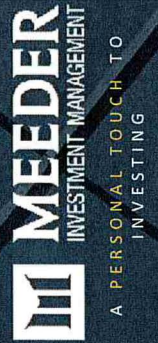
## Monthly Investment Report



Prepared for

# Cleveland Public Library

As of March 31, 2021





**Cleveland Public Library  
Portfolio Management  
Investment Status Report - Investments  
March 31, 2021**

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	Days to Maturity	YTM	Market Value	Accrued Interest At Purchase	Current Principal	Book Value
<b>Federal Agency - Coupon (NC)</b>												
3135G0K69	16-0022	FNMA	1,000,000.00	1.250	05/06/2021	11/21/2016	35	1.779	1,001,163.05	Received	977,420.00	977,420.00
3133EHKK8	17-0016	FFCB	1,425,000.00	1.670	05/24/2021	06/14/2017	53	1.713	1,428,498.99	Received	1,422,643.05	1,422,643.05
3133EHWM1	18-0009	FFCB	100,000.00	1.700	09/01/2021	06/21/2018	153	2.789	100,709.70	Received	96,692.00	96,692.00
3134G45T1	17-0009	FHLMC	500,000.00	2.000	12/10/2021	03/20/2017	253	2.095	506,671.90	Received	497,870.00	497,870.00
3133ELTZ7	20-0024	FFCB	1,000,000.00	0.625	03/18/2022	03/18/2020	351	0.730	1,004,935.43		997,920.00	997,920.00
313380GJ0	19-0011	FHLB	800,000.00	2.000	09/09/2022	05/24/2019	526	2.236	821,248.00	Received	794,032.00	794,032.00
3137EAES4	20-0073	FHLMC	500,000.00	0.250	06/26/2023	08/28/2020	816	0.281	500,394.40	Received	499,565.00	499,565.00
3137EAEV7	20-0072	FHLMC	500,000.00	0.250	08/24/2023	08/21/2020	875	0.284	500,148.01		499,490.00	499,490.00
3133EMNG3	21-0005	FFCB	575,000.00	0.230	01/19/2024	02/19/2021	1,023	0.211	572,212.64	110.21	575,316.25	575,426.46
3130AB3H7	19-0007	FHLB	500,000.00	2.375	03/08/2024	04/29/2019	1,072	2.385	530,494.34	Received	499,765.00	499,765.00
3134GWXC5	20-0091	FHLMC	1,000,000.00	0.350	03/29/2024	10/23/2020	1,093	0.365	997,894.86	Received	999,500.00	999,500.00
3133EK6J0	19-0071	FFCB	500,000.00	1.625	11/08/2024	11/08/2019	1,317	1.641	519,802.68		499,615.00	499,615.00
<b>Federal Agency - Coupon (NC) Totals</b>			<b>8,400,000.00</b>				<b>567</b>	<b>1.289</b>	<b>8,484,174.00</b>	<b>110.21</b>	<b>8,359,828.30</b>	<b>8,359,938.51</b>
<b>Negotiable CD's</b>												
33847E2Q9	19-0018	FBC	246,000.00	2.400	12/28/2021	06/28/2019	271	2.425	250,300.08		245,877.00	245,877.00
90348JSW1	20-0020	UBS	249,000.00	1.000	03/11/2022	03/11/2020	344	1.101	251,158.83		248,502.00	248,502.00
15201QCD7	20-0021	CTRSTE	248,000.00	1.000	03/21/2022	03/20/2020	354	1.000	250,223.57		248,000.00	248,000.00
12556LBU9	20-0022	CIT	248,000.00	1.050	03/28/2022	03/26/2020	361	1.050	250,385.76		248,000.00	248,000.00
72345SKS9	20-0047	PNFP	248,000.00	0.900	05/09/2022	05/07/2020	403	0.951	250,202.24		247,752.00	247,752.00
02007GKC6	19-0014	GMATBK	246,000.00	2.500	06/06/2022	06/06/2019	431	2.607	252,986.89		245,262.00	245,262.00
61690UGU8	19-0012	MSBKNA	246,000.00	2.550	06/06/2022	06/06/2019	431	2.675	253,132.77		245,139.00	245,139.00
59013KAS5	19-0016	MERICK	210,000.00	2.350	06/20/2022	06/20/2019	445	2.425	215,755.89		209,559.00	209,559.00
20726ACE6	20-0079	CNGRBK	249,000.00	0.200	09/19/2022	09/18/2020	536	0.216	249,283.11		248,875.50	248,875.50
05580ATH7	19-0079	BMW	247,000.00	1.800	11/29/2022	12/19/2019	607	1.852	253,830.04	Received	246,644.32	246,644.32
949495AQ8	20-0002	WFB	249,000.00	1.900	01/17/2023	01/17/2020	656	1.962	256,844.99		248,564.25	248,564.25
88224PLY3	20-0069	TCBI	249,000.00	0.300	02/07/2023	08/11/2020	677	0.361	249,699.94	Received	248,626.50	248,626.50
81768PAF3	20-0011	SFBS	249,000.00	1.600	02/21/2023	02/21/2020	691	1.670	255,814.88		248,502.00	248,502.00
02589AB50	20-0029	AXP	248,000.00	1.450	03/31/2023	03/31/2020	729	1.570	254,422.21		247,132.00	247,132.00
70212VAA6	20-0061	PARBNK	245,000.00	0.350	06/30/2023	06/30/2020	820	0.425	245,839.37		244,448.75	244,448.75
75472RAD3	19-0020	RJF	247,000.00	1.950	08/23/2023	08/26/2019	874	2.004	257,229.75	Received	246,506.00	246,506.00
29278TLF5	19-0026	CMS	249,000.00	1.800	09/13/2023	09/16/2019	895	1.827	258,561.60	Received	248,751.00	248,751.00
06251A2E9	20-0077	HAPOAL	249,000.00	0.300	09/14/2023	09/14/2020	896	0.367	249,426.29		248,502.00	248,502.00
538036HC1	19-0077	LIVOAK	100,000.00	1.800	12/11/2023	12/11/2019	984	1.879	104,115.70		99,700.00	99,700.00
8727OLDK6	21-0008	EVER	249,000.00	0.200	02/12/2024	02/22/2021	1,047	0.301	248,319.23	13.64	248,253.00	248,266.64
05465DAK4	20-0015	BOFI	249,000.00	1.650	03/26/2024	03/26/2020	1,090	1.697	258,896.26		248,564.25	248,564.25
654062JRO	20-0031	NCBS	249,000.00	1.150	03/28/2024	03/31/2020	1,092	1.538	255,192.88		245,265.00	245,265.00



**Cleveland Public Library  
Portfolio Management  
Investment Status Report - Investments  
March 31, 2021**

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	Days to Maturity	YTM	Market Value	Accrued Interest At Purchase	Current Principal	Book Value
<b>Negotiable CD's</b>												
7954502H7	19-0006	SLMA	110,000.00	2.800	04/17/2024	04/17/2019	1,112	2.900	118,248.68		109,505.00	109,505.00
32056GDH0	20-0049	FIBIND	249,000.00	0.850	05/13/2024	05/11/2020	1,138	0.876	252,951.13		248,751.00	248,751.00
88241THF0	20-0051	BKCROW	249,000.00	0.850	05/20/2024	05/20/2020	1,145	0.927	249,105.08		248,253.00	248,253.00
88413QCN6	20-0050	THFDSL	249,000.00	0.750	05/21/2024	05/22/2020	1,146	0.776	252,165.79	Received	248,751.00	248,751.00
14042RLP4	19-0010	CAP1NA	246,000.00	2.650	05/22/2024	05/30/2019	1,147	2.783	263,731.68	Received	244,524.00	244,524.00
14042TAP2	19-0009	CAP1US	246,000.00	2.650	05/22/2024	05/30/2019	1,147	2.783	263,731.68	Received	244,524.00	244,524.00
38149MAZ6	19-0015	GS	246,000.00	2.700	06/05/2024	06/05/2019	1,161	2.773	264,279.03		245,200.50	245,200.50
61760AE88	19-0013	MORG	246,000.00	2.700	06/06/2024	06/06/2019	1,162	2.778	264,290.59		245,139.00	245,139.00
20033AZ58	19-0019	ADS	249,000.00	2.500	06/27/2024	06/27/2019	1,183	2.503	266,152.61		249,000.00	249,000.00
15118RRH2	19-0021	CII	249,000.00	1.850	08/30/2024	08/30/2019	1,247	1.912	261,286.91		248,285.37	248,285.37
949763M78	19-0068	WFC	225,000.00	1.950	10/18/2024	10/29/2019	1,296	2.005	236,000.70	Received	224,437.50	224,437.50
856285SN2	20-0003	INDIA	247,000.00	1.900	01/22/2025	01/22/2020	1,392	2.093	260,317.50		244,777.00	244,777.00
87165E2M8	20-0044	SYF	248,000.00	1.250	04/24/2025	04/24/2020	1,484	1.391	255,169.18		246,326.00	246,326.00
44329ME33	20-0048	HSBC	248,000.00	1.300	05/07/2025	05/07/2020	1,497	1.373	248,307.02		247,132.00	247,132.00
<b>Negotiable CD's Totals</b>			<b>8,576,000.00</b>				<b>881</b>	<b>1.630</b>	<b>8,827,359.86</b>	<b>13.64</b>	<b>8,551,030.94</b>	<b>8,551,044.58</b>
<b>Commercial Paper - Discount</b>												
62479LSQ9	20-0074	MUFGBK	500,000.00	0.240	05/24/2021	08/28/2020	53	0.244	499,103.33		499,103.33	499,103.33
06366GT41	20-0100	BMOCHI	1,000,000.00	0.230	06/04/2021	12/07/2020	64	0.233	998,856.39		998,856.39	998,856.39
89233GUP9	20-0093	TOYOTA	500,000.00	0.250	07/23/2021	10/27/2020	113	0.254	499,065.97		499,065.97	499,065.97
2254EAVA8	20-0097	CSFBNY	500,000.00	0.270	08/10/2021	11/17/2020	131	0.274	499,002.50		499,002.50	499,002.50
62479LWD3	20-0105	MUFGBK	350,000.00	0.230	09/13/2021	12/17/2020	165	0.234	349,396.25		349,396.25	349,396.25
2254EAX16	21-0001	CSFBNY	500,000.00	0.240	10/01/2021	01/05/2021	183	0.244	499,103.33		499,103.33	499,103.33
46640PXV0	21-0003	JPM	500,000.00	0.170	10/29/2021	02/02/2021	211	0.173	499,364.86		499,364.86	499,364.86
<b>Commercial Paper - Discount Totals</b>			<b>3,850,000.00</b>				<b>121</b>	<b>0.236</b>	<b>3,843,892.63</b>	<b>0.00</b>	<b>3,843,892.63</b>	<b>3,843,892.63</b>
<b>Federal Agency - Coupon (Callable)</b>												
3134GB2S0	18-0001	FHLMC	125,000.00	1.950	05/28/2021	01/12/2018	57	2.220	125,367.03	Received	123,906.25	123,906.25
3134GWAK2	20-0065	FHLMC	750,000.00	0.410	07/20/2023	07/21/2020	840	0.410	750,511.73	Received	750,000.00	750,000.00
3134GWH33	20-0076	FHLMC	850,000.00	0.320	09/01/2023	09/03/2020	883	0.328	850,287.00	Received	849,787.50	849,787.50
3134GXAY0	20-0095	FHLMC	500,000.00	0.300	11/13/2023	11/13/2020	956	0.325	499,830.05		499,625.00	499,625.00
3134GWH90	20-0078	FHLMC	500,000.00	0.400	03/08/2024	09/11/2020	1,072	0.406	499,226.12	Received	499,900.00	499,900.00
3130AK6G6	20-0083	FHLB	810,000.00	0.390	09/23/2024	09/30/2020	1,271	0.419	807,615.47	Received	809,068.50	809,068.50
3133EMBD3	20-0082	FFCB	1,000,000.00	0.360	09/24/2024	09/29/2020	1,272	0.392	993,145.47	Received	998,750.00	998,750.00
3134GWUS3	20-0080	FHLMC	1,000,000.00	0.400	09/24/2024	09/24/2020	1,272	0.401	994,687.43		999,950.00	999,950.00
3134GV7E2	20-0064	FHLMC	500,000.00	0.500	01/27/2025	07/27/2020	1,397	0.563	496,056.13		498,600.00	498,600.00
3133ELH80	20-0060	FFCB	750,000.00	0.680	06/10/2025	06/26/2020	1,531	0.680	751,778.12	Received	750,000.00	750,000.00

**Cleveland Public Library  
Portfolio Management  
Investment Status Report - Investments  
March 31, 2021**

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	Days to Maturity	YTM	Market Value	Accrued Interest At Purchase	Current Principal	Book Value
<b>Federal Agency - Coupon (Callable)</b>												
3136G4J95	20-0071	FNMA	500,000.00	0.550	08/25/2025	08/25/2020	1,607	0.575	493,201.43		499,375.00	499,375.00
3134GWZG4	20-0086	FHLMC	650,000.00	0.600	10/20/2025	10/20/2020	1,663	0.600	640,315.23		650,000.00	650,000.00
3136G45C3	20-0092	FNMA	500,000.00	0.540	10/27/2025	10/27/2020	1,670	0.560	491,419.59		499,500.00	499,500.00
3134GW4B9	20-0088	FHLMC	500,000.00	0.500	10/29/2025	10/29/2020	1,672	0.541	488,342.56		499,000.00	499,000.00
3135GA2Z3	20-0096	FNMA	525,000.00	0.560	11/17/2025	11/17/2020	1,691	0.606	515,961.65		523,818.75	523,818.75
3134GXFV1	20-0102	FHLMC	500,000.00	0.625	12/17/2025	12/17/2020	1,721	0.635	495,381.40		499,750.00	499,750.00
3133EMQX3	21-0007	FFCB	500,000.00	0.590	02/17/2026	02/25/2021	1,783	0.670	491,456.06	65.56	498,045.00	498,110.56
3130AKVV5	21-0002	FHLB	1,000,000.00	0.500	02/18/2026	02/18/2021	1,784	0.500	978,175.90		1,000,000.00	1,000,000.00
31422XBN1	21-0006	FAMCA	500,000.00	0.690	02/25/2026	02/25/2021	1,791	0.696	490,738.98		499,850.00	499,850.00
3130ALKA1	21-0009	FHLB	500,000.00	1.000	03/17/2026	03/17/2021	1,811	1.000	494,754.56		500,000.00	500,000.00
3130ALSX3	21-0015	FHLB	500,000.00	1.020	03/30/2026	03/30/2021	1,824	1.020	496,775.20		500,000.00	500,000.00
<b>Federal Agency - Coupon (Callable) Totals</b>			<b>12,960,000.00</b>				<b>1,429</b>	<b>0.556</b>	<b>12,845,027.11</b>	<b>65.56</b>	<b>12,948,926.00</b>	<b>12,948,991.56</b>
<b>Treasury Securities - Coupon</b>												
912828T34	17-0021	USTN	500,000.00	1.125	09/30/2021	08/03/2017	182	1.707	502,695.50	Received	488,359.38	488,359.38
<b>Treasury Securities - Coupon Totals</b>			<b>500,000.00</b>				<b>182</b>	<b>1.707</b>	<b>502,695.50</b>	<b>0.00</b>	<b>488,359.38</b>	<b>488,359.38</b>
<b>Federal Agency - Step-Up (Callable)</b>												
3130A9VM0	18-0004	FHLB	425,000.00	2.000	11/22/2021	04/06/2018	235	2.711	430,247.96	Received	411,102.50	411,102.50
<b>Federal Agency - Step-Up (Callable) Totals</b>			<b>425,000.00</b>				<b>235</b>	<b>2.711</b>	<b>430,247.96</b>	<b>0.00</b>	<b>411,102.50</b>	<b>411,102.50</b>
<b>Municipal Bonds</b>												
6775228B3	21-0010	OHIO	325,000.00	0.350	05/01/2023	03/17/2021	760	0.350	324,863.50		325,000.00	325,000.00
<b>Municipal Bonds Totals</b>			<b>325,000.00</b>				<b>760</b>	<b>0.350</b>	<b>324,863.50</b>	<b>0.00</b>	<b>325,000.00</b>	<b>325,000.00</b>
<b>Investment Totals</b>			<b>35,036,000.00</b>				<b>907</b>	<b>0.999</b>	<b>35,258,260.56</b>	<b>189.41</b>	<b>34,928,139.75</b>	<b>34,928,329.16</b>

**Cleveland Public Library  
Purchases Report  
Sorted by Purchase Date - Fund  
March 1, 2021 - March 31, 2021**

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
3130ALKA1	21-0009	OP	FAC	FHLB	500,000.00	03/17/2021	09/17 - 03/17	500,000.00		1.000	03/17/2026	1.000	500,000.00
6775228B3	21-0010	OP	MUN	OHIO	325,000.00	03/17/2021	11/01 - 05/01	325,000.00		0.350	05/01/2023	0.350	325,000.00
3130ALSX3	21-0015	OP	FAC	FHLB	500,000.00	03/30/2021	09/22 - 03/22	500,000.00		1.020	03/30/2026	1.020	500,000.00
<b>Total Purchases</b>					<b>1,325,000.00</b>			<b>1,325,000.00</b>	<b>0.00</b>				<b>1,325,000.00</b>

**Cleveland Public Library  
Sales/Call Report  
Sorted by Redemption Date - Fund  
March 1, 2021 - March 31, 2021**

CUSIP	Investment #	Fund	Issuer Sec. Type	Purchase Date	Redem. Date Matur. Date	Par Value	Rate at Redem.	Book Value at Redem.	Redemption Principal	Redemption Interest	Total Amount	Net Income
3133ELRN6	20-0017	OP	FFCB FAC	03/06/2020	03/05/2021 03/05/2025	500,000.00	1.500	500,000.00	500,000.00	3,750.00	503,750.00 Call	3,750.00
3133ELRZ9	20-0018	OP	FFCB FAC	03/10/2020	03/10/2021 03/10/2023	300,000.00	1.240	300,000.00	300,000.00	1,860.00	301,860.00 Call	1,860.00
3133ELUT9	20-0028	OP	FFCB FAC	03/26/2020	03/26/2021 03/26/2025	500,000.00	1.300	500,000.00	500,000.00	3,250.00	503,250.00 Call	3,250.00
064236BK7	20-0019	OP	BNKMOR NC2	03/27/2020	03/27/2021 03/27/2025	249,000.00	1.250	248,253.00	249,000.00	238.77	249,238.77 Call	985.77
<b>Total Sales</b>						<b>1,549,000.00</b>		<b>1,548,253.00</b>	<b>1,549,000.00</b>	<b>9,098.77</b>	<b>1,558,098.77</b>	<b>9,845.77</b>

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**Cleveland Public Library  
Interest History  
Sorted by Fund  
March 1, 2021 - March 31, 2021**

CUSIP	Investment #	Fund	Security Type	Par Value	Redemption Date	Rate	Date Due	Interest		
								Amount Due	Date Received	Amount Received
<b>Comenity Capital Bank</b>										
20033AZ58	19-0019	OP	Negotiable CD's	249,000.00	06/27/2024	2.500	03/27/2021	477.53	03/27/2021	477.53
			<b>Subtotal</b>	<b>249,000.00</b>		<b>2.500</b>		<b>477.53</b>		<b>477.53</b>
			<b>Comenity Capital Bank Total</b>	<b>249,000.00</b>				<b>477.53</b>		<b>477.53</b>
<b>American Express National Bank</b>										
02589AB50	20-0029	OP	Negotiable CD's	248,000.00	03/31/2023	1.450	03/30/2021	1,783.22	03/30/2021	1,783.22
			<b>Subtotal</b>	<b>248,000.00</b>		<b>1.450</b>		<b>1,783.22</b>		<b>1,783.22</b>
			<b>American Express National Bank Total</b>	<b>248,000.00</b>				<b>1,783.22</b>		<b>1,783.22</b>
<b>Texas Exchange Bank SSB</b>										
88241THF0	20-0051	OP	Negotiable CD's	249,000.00	05/20/2024	0.850	03/20/2021	162.36	03/20/2021	162.36
			<b>Subtotal</b>	<b>249,000.00</b>		<b>0.850</b>		<b>162.36</b>		<b>162.36</b>
			<b>Texas Exchange Bank SSB Total</b>	<b>249,000.00</b>				<b>162.36</b>		<b>162.36</b>
<b>Bank of Old Monroe</b>										
064236BK7	20-0019	OP	Negotiable CD's	0.00	03/27/2025	1.250	03/27/2021	238.77	03/27/2021	238.77
			<b>Subtotal</b>	<b>0.00</b>		<b>1.250</b>		<b>238.77</b>		<b>238.77</b>
			<b>Bank of Old Monroe Total</b>	<b>0.00</b>				<b>238.77</b>		<b>238.77</b>
<b>Axos Bank</b>										
05465DAK4	20-0015	OP	Negotiable CD's	249,000.00	03/26/2024	1.650	03/26/2021	315.17	03/26/2021	315.17
			<b>Subtotal</b>	<b>249,000.00</b>		<b>1.650</b>		<b>315.17</b>		<b>315.17</b>
			<b>Axos Bank Total</b>	<b>249,000.00</b>				<b>315.17</b>		<b>315.17</b>
<b>Celtic Bank</b>										
15118RRH2	19-0021	OP	Negotiable CD's	249,000.00	08/30/2024	1.850	03/30/2021	378.62	03/30/2021	378.62
			<b>Subtotal</b>	<b>249,000.00</b>		<b>1.850</b>		<b>378.62</b>		<b>378.62</b>
			<b>Celtic Bank Total</b>	<b>249,000.00</b>				<b>378.62</b>		<b>378.62</b>
<b>CIT Bank NA</b>										
12556LBU9	20-0022	OP	Negotiable CD's	248,000.00	03/28/2022	1.050	03/26/2021	1,291.30	03/26/2021	1,291.30

Cleveland Public Library  
Interest History  
Sorted by Fund  
March 1, 2021 - March 31, 2021

CUSIP	Investment #	Fund	Security Type	Par Value	Redemption Date	Rate	Date Due	Interest		
								Amount Due	Date Received	
<b>Subtotal</b>				<b>248,000.00</b>		<b>1.050</b>		<b>1,291.30</b>	<b>1,291.30</b>	
<b>CIT Bank NA Total</b>				<b>248,000.00</b>				<b>1,291.30</b>	<b>1,291.30</b>	
<b>Enerbank USA</b>										
29278TLF5	19-0026	OP	Negotiable CD's	249,000.00	09/13/2023	1.800	03/13/2021	343.82	03/13/2021	343.82
<b>Subtotal</b>				<b>249,000.00</b>		<b>1.800</b>		<b>343.82</b>		<b>343.82</b>
<b>Enerbank USA Total</b>				<b>249,000.00</b>				<b>343.82</b>		<b>343.82</b>
<b>Congressional Bank</b>										
20726ACE6	20-0079	OP	Negotiable CD's	249,000.00	09/19/2022	0.200	03/18/2021	38.20	03/18/2021	38.20
<b>Subtotal</b>				<b>249,000.00</b>		<b>0.200</b>		<b>38.20</b>		<b>38.20</b>
<b>Congressional Bank Total</b>				<b>249,000.00</b>				<b>38.20</b>		<b>38.20</b>
<b>Centerstate Bank NA</b>										
15201QCD7	20-0021	OP	Negotiable CD's	248,000.00	03/21/2022	1.000	03/20/2021	1,229.81	03/20/2021	1,229.81
<b>Subtotal</b>				<b>248,000.00</b>		<b>1.000</b>		<b>1,229.81</b>		<b>1,229.81</b>
<b>Centerstate Bank NA Total</b>				<b>248,000.00</b>				<b>1,229.81</b>		<b>1,229.81</b>
<b>Federal Farm Credit Bank</b>										
3133EHWM1	18-0009	OP	Federal Agency - Coupon (NC)	100,000.00	09/01/2021	1.700	03/01/2021	850.00	03/01/2021	850.00
<b>Subtotal</b>				<b>100,000.00</b>		<b>1.700</b>		<b>850.00</b>		<b>850.00</b>
3133ELTZ7	20-0024		Federal Agency - Coupon (NC)	1,000,000.00	03/18/2022	0.625	03/18/2021	3,125.00	03/18/2021	3,125.00
<b>Subtotal</b>				<b>1,000,000.00</b>		<b>0.625</b>		<b>3,125.00</b>		<b>3,125.00</b>
3133ELRN6	20-0017		Federal Agency - Coupon (Callable)	0.00	03/05/2025	1.500	03/05/2021	3,750.00	03/05/2021	3,750.00
<b>Subtotal</b>				<b>0.00</b>		<b>1.500</b>		<b>3,750.00</b>		<b>3,750.00</b>
3133ELRZ9	20-0018		Federal Agency - Coupon (Callable)	0.00	03/10/2023	1.240	03/10/2021	1,860.00	03/10/2021	1,860.00
<b>Subtotal</b>				<b>0.00</b>		<b>1.240</b>		<b>1,860.00</b>		<b>1,860.00</b>
3133ELUT9	20-0028		Federal Agency - Coupon (Callable)	0.00	03/26/2025	1.300	03/26/2021	3,250.00	03/26/2021	3,250.00
<b>Subtotal</b>				<b>0.00</b>		<b>1.300</b>		<b>3,250.00</b>		<b>3,250.00</b>
3133EMBD3	20-0082		Federal Agency - Coupon (Callable)	1,000,000.00	09/24/2024	0.360	03/24/2021 03/24/2021	1,800.00 -50.00	03/24/2021 03/24/2021	1,800.00 -50.00
<b>Subtotal</b>				<b>1,000,000.00</b>		<b>0.360</b>		<b>1,750.00</b>		<b>1,750.00</b>
<b>Federal Farm Credit Bank Total</b>				<b>2,100,000.00</b>				<b>14,585.00</b>		<b>14,585.00</b>

Cleveland Public Library  
Interest History  
Sorted by Fund  
March 1, 2021 - March 31, 2021

CUSIP	Investment #	Fund	Security Type	Par Value	Redemption Date	Interest				
						Rate	Date Due	Amount Due	Date Received	
<b>Federal Home Loan Bank</b>										
3130AB3H7	19-0007	OP	Federal Agency - Coupon (NC)	500,000.00	03/08/2024	2.375	03/08/2021	5,937.50	03/08/2021	5,937.50
			<b>Subtotal</b>	<b>500,000.00</b>		<b>2.375</b>		<b>5,937.50</b>		<b>5,937.50</b>
313380GJ0	19-0011		Federal Agency - Coupon (NC)	800,000.00	09/09/2022	2.000	03/09/2021	8,000.00	03/09/2021	8,000.00
			<b>Subtotal</b>	<b>800,000.00</b>		<b>2.000</b>		<b>8,000.00</b>		<b>8,000.00</b>
3130AK6G6	20-0083		Federal Agency - Coupon (Callable)	810,000.00	09/23/2024	0.390	03/23/2021	1,579.50	03/23/2021	1,579.50
							03/23/2021	-61.43	03/23/2021	-61.43
			<b>Subtotal</b>	<b>810,000.00</b>		<b>0.390</b>		<b>1,518.07</b>		<b>1,518.07</b>
			<b>Federal Home Loan Bank Total</b>	<b>2,110,000.00</b>				<b>15,455.57</b>		<b>15,455.57</b>
<b>Federal Home Loan Mortgage Crp</b>										
3134GWC5	20-0091	OP	Federal Agency - Coupon (NC)	1,000,000.00	03/29/2024	0.350	03/29/2021	1,750.00	03/29/2021	1,750.00
							03/29/2021	-233.33	03/29/2021	-233.33
			<b>Subtotal</b>	<b>1,000,000.00</b>		<b>0.350</b>		<b>1,516.67</b>		<b>1,516.67</b>
3134GWH33	20-0076		Federal Agency - Coupon (Callable)	850,000.00	09/01/2023	0.320	03/01/2021	1,360.00	03/01/2021	1,360.00
							03/01/2021	-15.11	03/01/2021	-15.11
			<b>Subtotal</b>	<b>850,000.00</b>		<b>0.320</b>		<b>1,344.89</b>		<b>1,344.89</b>
3134GWH90	20-0078		Federal Agency - Coupon (Callable)	500,000.00	03/08/2024	0.400	03/08/2021	1,000.00	03/08/2021	1,000.00
							03/08/2021	-16.67	03/08/2021	-16.67
			<b>Subtotal</b>	<b>500,000.00</b>		<b>0.400</b>		<b>983.33</b>		<b>983.33</b>
3134GWUS3	20-0080		Federal Agency - Coupon (Callable)	1,000,000.00	09/24/2024		03/24/2021	2,000.00	03/24/2021	2,000.00
			<b>Subtotal</b>	<b>1,000,000.00</b>		<b>0.400</b>		<b>2,000.00</b>		<b>2,000.00</b>
			<b>Federal Home Loan Mortgage Crp Total</b>	<b>3,350,000.00</b>				<b>5,844.89</b>		<b>5,844.89</b>
<b>First Internet Bank of Indiana</b>										
32056GDH0	20-0049	OP	Negotiable CD's	249,000.00	05/13/2024	0.850	03/11/2021	162.36	03/11/2021	162.36
			<b>Subtotal</b>	<b>249,000.00</b>		<b>0.850</b>		<b>162.36</b>		<b>162.36</b>
			<b>First Internet Bank of Indiana Total</b>	<b>249,000.00</b>				<b>162.36</b>		<b>162.36</b>
<b>Bank Hapoalim BM NY</b>										
06251A2E9	20-0077	OP	Negotiable CD's	249,000.00	09/14/2023	0.300	03/14/2021	370.43	03/14/2021	370.43
			<b>Subtotal</b>	<b>249,000.00</b>		<b>0.300</b>		<b>370.43</b>		<b>370.43</b>
			<b>Bank Hapoalim BM NY Total</b>	<b>249,000.00</b>				<b>370.43</b>		<b>370.43</b>

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Cleveland Public Library  
Interest History  
Sorted by Fund  
March 1, 2021 - March 31, 2021

CUSIP	Investment #	Fund	Security Type	Par Value	Redemption Date	Interest				
						Rate	Date Due	Amount Due	Date Received	
<b>Live Oak Banking Co.</b>										
538036HC1	19-0077	OP	Negotiable CD's	100,000.00	12/11/2023	1.800	03/01/2021	138.08	03/01/2021	138.08
			<b>Subtotal</b>	<b>100,000.00</b>		<b>1.800</b>		<b>138.08</b>		<b>138.08</b>
			<b>Live Oak Banking Co. Total</b>	<b>100,000.00</b>				<b>138.08</b>		<b>138.08</b>
<b>Merrick Bank</b>										
59013KAS5	19-0016	OP	Negotiable CD's	210,000.00	06/20/2022	2.350	03/20/2021	378.58	03/20/2021	378.58
			<b>Subtotal</b>	<b>210,000.00</b>		<b>2.350</b>		<b>378.58</b>		<b>378.58</b>
			<b>Merrick Bank Total</b>	<b>210,000.00</b>				<b>378.58</b>		<b>378.58</b>
<b>Nicolet National Bank</b>										
654062JR0	20-0031	OP	Negotiable CD's	249,000.00	03/28/2024	1.150	03/31/2021	243.20	03/31/2021	243.20
			<b>Subtotal</b>	<b>249,000.00</b>		<b>1.150</b>		<b>243.20</b>		<b>243.20</b>
			<b>Nicolet National Bank Total</b>	<b>249,000.00</b>				<b>243.20</b>		<b>243.20</b>
<b>Partners Bank</b>										
70212VAA6	20-0061	OP	Negotiable CD's	245,000.00	06/30/2023	0.350	03/30/2021	70.48	03/30/2021	70.48
			<b>Subtotal</b>	<b>245,000.00</b>		<b>0.350</b>		<b>70.48</b>		<b>70.48</b>
			<b>Partners Bank Total</b>	<b>245,000.00</b>				<b>70.48</b>		<b>70.48</b>
<b>SeviFirst Bank</b>										
81768PAF3	20-0011	OP	Negotiable CD's	249,000.00	02/21/2023	1.600	03/21/2021	305.62	03/21/2021	305.62
			<b>Subtotal</b>	<b>249,000.00</b>		<b>1.600</b>		<b>305.62</b>		<b>305.62</b>
			<b>SeviFirst Bank Total</b>	<b>249,000.00</b>				<b>305.62</b>		<b>305.62</b>
<b>UBS Bank USA</b>										
90348JSW1	20-0020	OP	Negotiable CD's	249,000.00	03/11/2022	1.000	03/11/2021	191.01	03/11/2021	191.01
			<b>Subtotal</b>	<b>249,000.00</b>		<b>1.000</b>		<b>191.01</b>		<b>191.01</b>
			<b>UBS Bank USA Total</b>	<b>249,000.00</b>				<b>191.01</b>		<b>191.01</b>
<b>United States Treasury Note</b>										
912828T34	17-0021	OP	Treasury Securities - Coupon	500,000.00	09/30/2021	1.125	03/31/2021	2,812.50	03/31/2021	2,812.50
			<b>Subtotal</b>	<b>500,000.00</b>		<b>1.125</b>		<b>2,812.50</b>		<b>2,812.50</b>
			<b>United States Treasury Note Total</b>	<b>500,000.00</b>				<b>2,812.50</b>		<b>2,812.50</b>

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Cleveland Public Library  
Interest History  
Sorted by Fund  
March 1, 2021 - March 31, 2021

CUSIP	Investment #	Fund	Security Type	Par Value	Redemption Date	Interest				
						Rate	Date Due	Amount Due	Date Received	
<b>Wells Fargo Nat'l. Bank West</b>										
949495AQ8	20-0002	OP	Negotiable CD's	249,000.00	01/17/2023	1.900	03/17/2021	362.93	03/17/2021	362.93
			<b>Subtotal</b>	<b>249,000.00</b>		<b>1.900</b>		<b>362.93</b>		<b>362.93</b>
			<b>Wells Fargo Nat'l. Bank West Total</b>	<b>249,000.00</b>				<b>362.93</b>		<b>362.93</b>
<b>Wells Fargo Bank NA</b>										
949763M78	19-0068	OP	Negotiable CD's	225,000.00	10/18/2024	1.950	03/18/2021	336.58	03/18/2021	336.58
			<b>Subtotal</b>	<b>225,000.00</b>		<b>1.950</b>		<b>336.58</b>		<b>336.58</b>
			<b>Wells Fargo Bank NA Total</b>	<b>225,000.00</b>				<b>336.58</b>		<b>336.58</b>
			<b>Total</b>	<b>12,572,000.00</b>				<b>47,516.03</b>		<b>47,516.03</b>

**Cleveland Public Library**  
**Realized Gains and Losses**  
**Sorted By Maturity/Sale/Call Date**  
**Sales/Calls/Maturities: March 1, 2021 - March 31, 2021**

Investment #	Inv. Type	Purchase Date	Par Value	Sale Date	Days Held							
Issuer			Current Rate	Maturity Date	Term	Book Value	Maturity/Sale Proceeds	Realized Gain/Loss	Total Earnings	Total Net Earnings	Total Yield	365
20-0017	FAC	03/06/2020	500,000.00	03/05/2021	364	500,000.00	500,000.00	0.00	7,479.17	7,479.17	1.500	
Federal Farm Credit Bank			1.500	03/05/2025	1,825							
20-0018	FAC	03/10/2020	300,000.00	03/10/2021	365	300,000.00	300,000.00	0.00	3,720.00	3,720.00	1.240	
Federal Farm Credit Bank			1.240	03/10/2023	1,095							
20-0028	FAC	03/26/2020	500,000.00	03/26/2021	365	500,000.00	500,000.00	0.00	6,500.00	6,500.00	1.300	
Federal Farm Credit Bank			1.300	03/26/2025	1,826							
20-0019	NC2	03/27/2020	249,000.00	03/27/2021	365	248,253.00	249,000.00	747.00	3,112.50	3,859.50	1.555	
Bank of Old Monroe			1.250	03/27/2025	1,826							
<b>Total Realized Gains/Losses</b>						<b>1,548,253.00</b>	<b>1,549,000.00</b>	<b>747.00</b>	<b>20,811.67</b>	<b>21,558.67</b>	<b>1.394</b>	

**CPL – Series 2019A Notes Tax Exempt Fund**

**CPL 2019A Notes Tax-Exempt  
Portfolio Management  
Investment Status Report - Investments  
March 31, 2021**

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	Days to Maturity	YTM	Market Value	Accrued Interest At Purchase	Current Principal	Book Value
<b>Federal Agency - Coupon (NC)</b>												
3133EHKK8	19-0032	FFCB	3,000,000.00	1.670	05/24/2021	09/09/2019	53	1.684	3,007,366.29	Received	2,999,250.00	2,999,250.00
3133EKP67	19-0039	FFCB	2,000,000.00	1.625	09/17/2021	09/17/2019	169	1.796	2,014,520.58		1,993,300.00	1,993,300.00
3133EA4C9	19-0035	FFCB	1,000,000.00	1.680	10/12/2021	09/11/2019	194	1.690	1,008,637.78	Received	999,800.00	999,800.00
3133ELTZ7	20-0027	FFCB	1,000,000.00	0.625	03/18/2022	03/18/2020	351	0.719	1,004,935.43		998,140.00	998,140.00
3133ELZN7	20-0087	FFCB	2,685,000.00	0.160	05/18/2022	10/09/2020	412	0.161	2,685,312.21	Received	2,684,973.15	2,684,973.15
3133EKZY5	19-0049	FFCB	1,500,000.00	1.550	06/01/2022	09/20/2019	426	1.725	1,525,155.57	Received	1,493,130.00	1,493,130.00
<b>Federal Agency - Coupon (NC) Totals</b>			<b>11,185,000.00</b>				<b>249</b>	<b>1.258</b>	<b>11,245,927.86</b>	<b>0.00</b>	<b>11,168,593.15</b>	<b>11,168,593.15</b>
<b>Negotiable CD's</b>												
919853GB1	20-0039	VLV	247,000.00	1.150	04/16/2021	04/16/2020	15	1.150	247,120.78		247,000.00	247,000.00
940637MH1	20-0040	WASH	247,000.00	1.150	04/16/2021	04/17/2020	15	1.150	247,120.78		247,000.00	247,000.00
67523TAC7	20-0041	OCFC	247,000.00	1.150	04/20/2021	04/20/2020	19	1.150	247,150.92		247,000.00	247,000.00
92937CKB3	20-0037	WEX	248,000.00	1.250	07/09/2021	04/09/2020	99	1.271	248,826.34		247,938.00	247,938.00
33651NAF9	20-0033	FRSTFN	249,000.00	1.350	03/31/2022	03/31/2020	364	1.401	252,133.42		248,751.00	248,751.00
084601XB4	20-0038	BHLB	248,000.00	1.250	04/21/2022	04/08/2020	385	1.305	251,029.57		247,727.20	247,727.20
<b>Negotiable CD's Totals</b>			<b>1,486,000.00</b>				<b>150</b>	<b>1.238</b>	<b>1,493,381.81</b>	<b>0.00</b>	<b>1,485,416.20</b>	<b>1,485,416.20</b>
<b>Commercial Paper - Discount</b>												
62479LSQ9	20-0075	MUFGBK	2,000,000.00	0.240	05/24/2021	08/28/2020	53	0.244	1,996,413.32		1,996,413.32	1,996,413.32
06366GT41	20-0101	BMOCHI	2,500,000.00	0.230	06/04/2021	12/07/2020	64	0.233	2,497,140.98		2,497,140.98	2,497,140.98
30229ATJ8	20-0081	EXXON	2,000,000.00	0.190	06/18/2021	09/24/2020	78	0.193	1,997,181.66		1,997,181.66	1,997,181.66
30229AU98	20-0090	EXXON	2,500,000.00	0.210	07/09/2021	10/15/2020	99	0.213	2,496,106.25		2,496,106.25	2,496,106.25
89233GU95	20-0089	TOYOTA	1,250,000.00	0.250	07/09/2021	10/14/2020	99	0.254	1,247,673.61		1,247,673.61	1,247,673.61
89233GUP9	20-0094	TOYOTA	2,000,000.00	0.250	07/23/2021	10/27/2020	113	0.254	1,996,263.89		1,996,263.89	1,996,263.89
2254EAVA8	20-0098	CSFBNY	2,500,000.00	0.270	08/10/2021	11/17/2020	131	0.274	2,495,012.50		2,495,012.50	2,495,012.50
2254EAVT7	20-0099	CSFBNY	1,500,000.00	0.260	08/27/2021	12/01/2020	148	0.264	1,497,085.83		1,497,085.83	1,497,085.83
62479LWD3	20-0104	MUFGBK	1,250,000.00	0.230	09/13/2021	12/17/2020	165	0.234	1,247,843.75		1,247,843.75	1,247,843.75
63873JYF1	21-0004	NATXNY	2,500,000.00	0.180	11/15/2021	02/18/2021	228	0.183	2,496,625.00		2,496,625.00	2,496,625.00
62479LZD0	21-0011	MUFGBK	800,000.00	0.160	12/13/2021	03/18/2021	256	0.162	799,040.00		799,040.00	799,040.00
63873JZD5	21-0012	NATXNY	2,400,000.00	0.210	12/13/2021	03/19/2021	256	0.213	2,396,234.00		2,396,234.00	2,396,234.00
46640PZG1	21-0014	JPM	650,000.00	0.210	12/16/2021	03/23/2021	259	0.213	648,983.83		648,983.83	648,983.83
8923A0ZH9	21-0013	TOYOTA	1,150,000.00	0.220	12/17/2021	03/22/2021	260	0.223	1,148,102.50		1,148,102.50	1,148,102.50
<b>Commercial Paper - Discount Totals</b>			<b>25,000,000.00</b>				<b>145</b>	<b>0.227</b>	<b>24,959,707.12</b>	<b>0.00</b>	<b>24,959,707.12</b>	<b>24,959,707.12</b>
<b>Federal Agency - Coupon (Callable)</b>												
3134GVF78	20-0058	FHLMC	1,500,000.00	0.300	06/08/2022	06/12/2020	433	0.332	1,500,317.46	Received	1,499,062.50	1,499,062.50
3133ELW67	20-0066	FFCB	2,500,000.00	0.220	07/21/2022	07/22/2020	476	0.258	2,500,322.55	Received	2,498,125.00	2,498,125.00

**CPL 2019A Notes Tax-Exempt  
Portfolio Management  
Investment Status Report - Investments  
March 31, 2021**

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	Days to Maturity	YTM	Market Value	Accrued Interest At Purchase	Current Principal	Book Value
<b>Federal Agency - Coupon (Callable)</b>												
3133EMCH3	20-0085	FFCB	1,500,000.00	0.160	10/13/2022	10/13/2020	560	0.210	1,499,555.78		1,498,500.00	1,498,500.00
3130AKJD9	20-0103	FHLB	2,000,000.00	0.140	12/29/2022	12/29/2020	637	0.200	1,997,081.40		1,997,600.00	1,997,600.00
<b>Federal Agency - Coupon (Callable) Totals</b>			<b>7,500,000.00</b>				<b>527</b>	<b>0.248</b>	<b>7,497,277.19</b>	<b>0.00</b>	<b>7,493,287.50</b>	<b>7,493,287.50</b>
<b>Treasury Securities - Coupon</b>												
912828S27	19-0051	USTN	3,175,000.00	1.125	06/30/2021	09/23/2019	90	1.778	3,183,324.85	Received	3,139,033.22	3,139,033.22
<b>Treasury Securities - Coupon Totals</b>			<b>3,175,000.00</b>				<b>90</b>	<b>1.778</b>	<b>3,183,324.85</b>	<b>0.00</b>	<b>3,139,033.22</b>	<b>3,139,033.22</b>
<b>Investment Totals</b>			<b>48,346,000.00</b>				<b>225</b>	<b>0.601</b>	<b>48,379,618.83</b>	<b>0.00</b>	<b>48,246,037.19</b>	<b>48,246,037.19</b>

**CPL 2019A Notes Tax-Exempt  
Purchases Report  
Sorted by Purchase Date - Fund  
March 1, 2021 - March 31, 2021**

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
62479LZD0	21-0011	2019A	COM	MUFGBK	800,000.00	03/18/2021	12/13 - At Maturity	799,040.00		0.160	12/13/2021	0.162	799,040.00
63873JZD5	21-0012	2019A	COM	NATXNY	2,400,000.00	03/19/2021	12/13 - At Maturity	2,396,234.00		0.210	12/13/2021	0.213	2,396,234.00
8923A0ZH9	21-0013	2019A	COM	TOYOTA	1,150,000.00	03/22/2021	12/17 - At Maturity	1,148,102.50		0.220	12/17/2021	0.223	1,148,102.50
46640PZG1	21-0014	2019A	COM	JPM	650,000.00	03/23/2021	12/16 - At Maturity	648,983.83		0.210	12/16/2021	0.213	648,983.83
<b>Total Purchases</b>					<b>5,000,000.00</b>			<b>4,992,360.33</b>	<b>0.00</b>				<b>4,992,360.33</b>

**CPL 2019A Notes Tax-Exempt  
Maturity Report  
Sorted by Maturity Date  
Receipts during March 1, 2021 - March 31, 2021**

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
313382K69	19-0047	2019A	NCB	FHLB	3,000,000.00	03/12/2021	09/19/2019	1.750	2,998,110.00	26,250.00	3,026,250.00	28,140.00
89233GQC3	20-0059	2019A	COM	TOYOTA	1,250,000.00	03/12/2021	06/15/2020	0.390	1,246,343.75	3,656.25	1,250,000.00	3,656.25
912828Q37	19-0040	2019A	TRC	USTN	3,100,000.00	03/31/2021	09/16/2019	1.250	3,071,421.88	19,375.00	3,119,375.00	47,953.12
<b>Total Maturities</b>					<b>7,350,000.00</b>				<b>7,315,875.63</b>	<b>49,281.25</b>	<b>7,395,625.00</b>	<b>79,749.37</b>

**CPL 2019A Notes Tax-Exempt  
Interest History  
Sorted by Fund  
March 1, 2021 - March 31, 2021**

CUSIP	Investment #	Fund	Security Type	Par Value	Redemption Date	Rate	Date Due	Interest		
								Amount Due	Date Received	Amount Received
<b>Federal Farm Credit Bank</b>										
3133EKP67	19-0039	2019A	Federal Agency - Coupon (NC)	2,000,000.00	09/17/2021	1.625	03/17/2021	16,250.00	03/17/2021	16,250.00
			<b>Subtotal</b>	<b>2,000,000.00</b>		<b>1.625</b>		<b>16,250.00</b>		<b>16,250.00</b>
3133ELTZ7	20-0027		Federal Agency - Coupon (NC)	1,000,000.00	03/18/2022	0.625	03/18/2021	3,125.00	03/18/2021	3,125.00
			<b>Subtotal</b>	<b>1,000,000.00</b>		<b>0.625</b>		<b>3,125.00</b>		<b>3,125.00</b>
			<b>Federal Farm Credit Bank Total</b>	<b>3,000,000.00</b>				<b>19,375.00</b>		<b>19,375.00</b>
<b>Federal Home Loan Bank</b>										
313382K69	19-0047	2019A	Federal Agency - Coupon (NC)	0.00	03/12/2021	1.750	03/12/2021	26,250.00	03/12/2021	26,250.00
			<b>Subtotal</b>	<b>0.00</b>		<b>1.750</b>		<b>26,250.00</b>		<b>26,250.00</b>
			<b>Federal Home Loan Bank Total</b>	<b>0.00</b>				<b>26,250.00</b>		<b>26,250.00</b>
<b>First State Financial</b>										
33651NAF9	20-0033	2019A	Negotiable CD's	249,000.00	03/31/2022	1.350	03/31/2021	285.50	03/31/2021	285.50
			<b>Subtotal</b>	<b>249,000.00</b>		<b>1.350</b>		<b>285.50</b>		<b>285.50</b>
			<b>First State Financial Total</b>	<b>249,000.00</b>				<b>285.50</b>		<b>285.50</b>
<b>Toyota Motor Credit Corp.</b>										
89233GQC3	20-0059	2019A	Commercial Paper - Discount	0.00	03/12/2021	0.390	03/12/2021	3,656.25	03/12/2021	3,656.25
			<b>Subtotal</b>	<b>0.00</b>		<b>0.390</b>		<b>3,656.25</b>		<b>3,656.25</b>
			<b>Toyota Motor Credit Corp. Total</b>	<b>0.00</b>				<b>3,656.25</b>		<b>3,656.25</b>
<b>United States Treasury Note</b>										
912828Q37	19-0040	2019A	Treasury Securities - Coupon	0.00	03/31/2021	1.250	03/31/2021	19,375.00	03/31/2021	19,375.00
			<b>Subtotal</b>	<b>0.00</b>		<b>1.250</b>		<b>19,375.00</b>		<b>19,375.00</b>
			<b>United States Treasury Note Total</b>	<b>0.00</b>				<b>19,375.00</b>		<b>19,375.00</b>
			<b>Total</b>	<b>3,249,000.00</b>				<b>68,941.75</b>		<b>68,941.75</b>

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**CPL 2019A Notes Tax-Exempt  
Realized Gains and Losses  
Sorted By Maturity/Sale/Call Date  
Sales/Calls/Maturities: March 1, 2021 - March 31, 2021**

Investment #	Inv. Type	Purchase Date	Par Value	Sale Date	Days Held							
Issuer			Current Rate	Maturity Date	Term	Book Value	Maturity/Sale Proceeds	Realized Gain/Loss	Total Earnings	Total Net Earnings	Total Yield	365
19-0047	NCB	09/19/2019	3,000,000.00	03/12/2021	540	2,998,110.00	3,000,000.00	1,890.00	77,729.17	79,619.17	1.795	
Federal Home Loan Bank			1.750	03/12/2021	540							
20-0059	COM	06/15/2020	1,250,000.00	03/12/2021	270	1,246,343.75	1,250,000.00	0.00	3,656.25	3,656.25	0.397	
Toyota Motor Credit Corp.			0.390	03/12/2021	270							
19-0040	TRC	09/16/2019	3,100,000.00	03/31/2021	562	3,071,421.88	3,100,000.00	28,578.12	59,607.24	88,185.36	1.865	
United States Treasury Note			1.250	03/31/2021	562							
<b>Total Realized Gains/Losses</b>						<b>7,315,875.63</b>	<b>7,350,000.00</b>	<b>30,468.12</b>	<b>140,992.66</b>	<b>171,460.78</b>	<b>1.586</b>	

**CPL – Series 2019B Notes – Fed. Tax Fund**

**CPL 2019B Notes Fed Tax  
Portfolio Management  
Investment Status Report - Investments  
March 31, 2021**

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	Days to Maturity	YTM	Market Value	Accrued Interest At Purchase	Current Principal	Book Value
<b>Federal Agency - Coupon (NC)</b>												
3135G0W33	19-0036	FNMA	2,000,000.00	1.375	09/06/2022	09/11/2019	523	1.681	2,036,668.34	Received	1,982,240.00	1,982,240.00
31422BXH8	20-0030	FAMCA	1,500,000.00	0.850	03/20/2023	03/27/2020	718	0.850	1,518,873.69		1,500,000.00	1,500,000.00
3133EMBS0	20-0084	FFCB	1,000,000.00	0.200	10/02/2023	10/06/2020	914	0.261	998,260.45	22.22	998,190.00	998,212.22
3130AGWK7	19-0062	FHLB	775,000.00	1.500	08/15/2024	09/27/2019	1,232	1.605	802,520.39	Received	771,187.00	771,187.00
<b>Federal Agency - Coupon (NC) Totals</b>			<b>5,275,000.00</b>				<b>757</b>	<b>1.163</b>	<b>5,356,322.87</b>	<b>22.22</b>	<b>5,251,617.00</b>	<b>5,251,639.22</b>
<b>Federal Agency - Coupon (Callable)</b>												
3134GV2R8	20-0063	FHLMC	1,500,000.00	0.350	12/29/2022	07/07/2020	637	0.362	1,500,544.37	Received	1,499,550.00	1,499,550.00
<b>Federal Agency - Coupon (Callable) Totals</b>			<b>1,500,000.00</b>				<b>637</b>	<b>0.362</b>	<b>1,500,544.37</b>	<b>0.00</b>	<b>1,499,550.00</b>	<b>1,499,550.00</b>
<b>Treasury Securities - Coupon</b>												
912828Q29	19-0046	USTN	1,000,000.00	1.500	03/31/2023	09/19/2019	729	1.649	1,026,484.00	Received	994,921.88	994,921.88
912828T26	19-0067	USTN	1,250,000.00	1.375	09/30/2023	10/28/2019	912	1.615	1,285,302.50	Received	1,238,623.05	1,238,623.05
<b>Treasury Securities - Coupon Totals</b>			<b>2,250,000.00</b>				<b>830</b>	<b>1.630</b>	<b>2,311,786.50</b>	<b>0.00</b>	<b>2,233,544.93</b>	<b>2,233,544.93</b>
<b>Investment Totals</b>			<b>9,025,000.00</b>				<b>755</b>	<b>1.145</b>	<b>9,168,653.74</b>	<b>22.22</b>	<b>8,984,711.93</b>	<b>8,984,734.15</b>

**CPL 2019B Notes Fed Tax  
Interest History  
Sorted by Fund  
March 1, 2021 - March 31, 2021**

CUSIP	Investment #	Fund	Security Type	Par Value	Redemption Date	Rate	Date Due	Interest		
								Amount Due	Date Received	Amount Received
<b>Farmer Mac</b>										
31422BXH8	20-0030	2019B	Federal Agency - Coupon (NC)	1,500,000.00	03/20/2023	0.850	03/20/2021	6,375.00	03/20/2021	6,375.00
			<b>Subtotal</b>	<b>1,500,000.00</b>		<b>0.850</b>		<b>6,375.00</b>		<b>6,375.00</b>
			<b>Farmer Mac Total</b>	<b>1,500,000.00</b>				<b>6,375.00</b>		<b>6,375.00</b>
<b>Federal National Mortgage Assn</b>										
3135G0W33	19-0036	2019B	Federal Agency - Coupon (NC)	2,000,000.00	09/06/2022	1.375	03/06/2021	13,750.00	03/06/2021	13,750.00
			<b>Subtotal</b>	<b>2,000,000.00</b>		<b>1.375</b>		<b>13,750.00</b>		<b>13,750.00</b>
			<b>Federal National Mortgage Assn Total</b>	<b>2,000,000.00</b>				<b>13,750.00</b>		<b>13,750.00</b>
<b>United States Treasury Note</b>										
912828Q29	19-0046	2019B	Treasury Securities - Coupon	1,000,000.00	03/31/2023	1.500	03/31/2021	7,500.00	03/31/2021	7,500.00
			<b>Subtotal</b>	<b>1,000,000.00</b>		<b>1.500</b>		<b>7,500.00</b>		<b>7,500.00</b>
912828T26	19-0067		Treasury Securities - Coupon	1,250,000.00	09/30/2023	1.375	03/31/2021	8,593.75	03/31/2021	8,593.75
			<b>Subtotal</b>	<b>1,250,000.00</b>		<b>1.375</b>		<b>8,593.75</b>		<b>8,593.75</b>
			<b>United States Treasury Note Total</b>	<b>2,250,000.00</b>				<b>16,093.75</b>		<b>16,093.75</b>
			<b>Total</b>	<b>5,750,000.00</b>				<b>36,218.75</b>		<b>36,218.75</b>



## DISCLOSURE

Meeder Public Funds, Inc. is a registered investment adviser with the Securities and Exchange Commission (SEC) under the Investment Advisers Act of 1940. Registration with the SEC does not imply a certain level of skill or training. The opinions expressed in this presentation are those of Meeder Public Funds, Inc. The material presented has been derived from sources considered to be reliable, but the accuracy and completeness cannot be guaranteed.

Past performance does not guarantee future results. Opinions and forecasts are all subject to change at any time, based on market and other conditions, and should not be construed as a recommendation of any specific security. Investing in securities involves inherent risks, including the risk that you can lose the value of your investment. Any forecast, projection, or prediction of the market, the economy, economic trends, and fixed-income markets are based upon current opinion as of the date of issue, and are also subject to change. Opinions and data presented are not necessarily indicative of future events or expected performance. Meeder Public Funds, Inc. cannot and does not claim to be able to accurately predict the future investment performance of any individual security or of any asset class. There is no assurance that the investment process will consistently lead to successful results. The investment return and principal value of an investment will fluctuate, thus an investor's shares, or units, when redeemed, may be worth more or less than their original cost.



## CLEVELAND PUBLIC LIBRARY

REPORT C**Board Meeting**

April 15, 2021

**REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR MARCH 2021**

In accordance with Board Policy adopted by resolution on November 29, 1972,  
a description of Conference and Travel Expenditures is submitted.

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
American Payroll Association Virtual Chapter Meeting Cleveland, Ohio	2/4/2021	Ronelle Miller-Hood	20.00
<b>TOTAL</b>			<b>\$20.00</b>

**SUMMARY**

FUND	MARCH	YEAR TO DATE
General	\$20.00	\$390.00
<b>TOTAL</b>	<b>\$20.00</b>	<b>\$390.00</b>



## CLEVELAND PUBLIC LIBRARY

## Board Meeting

April 15, 2021

**PURCHASES FROM \$5,000.00 TO \$25,000.00 FOR THE PERIOD  
JANUARY 1 THROUGH MARCH 31, 2021**

In accordance with Board Policy amended by resolution on April 18, 1996, a description of expenditures exceeding \$5,000.00 to \$25,000.00 for library supplies and equipment is therefore submitted.

<b><u>DATE</u></b>	<b><u>ITEM DESCRIPTION</u></b>	<b><u>AGENCY</u></b>	<b><u>SUPPLIER</u></b>	<b><u>AMOUNT</u></b>
01/15/21	Computer Hardware	IT/CLEVNET	Network Dynamics, LLC	8,167.40
01/15/21	Computer Hardware	IT/CLEVNET	Network Dynamics, LLC	8,876.55
01/15/21	Computer Hardware	IT/CLEVNET	Amazon	17,550.00
01/29/21	Flatbed Trailer	Prop Mgmt.	A Crane Rental, LLC	13,430.00
01/29/21	Computer Hardware	IT/CLEVNET	Amazon	9,475.00
01/29/21	Ballistic Vests	SPS	Grainger	8,143.02
01/29/21	Shipping Cards	OLBPD	BFC Print Network, Inc.	15,830.50
02/05/21	Large Format Printer	Graphics	Millcraft Paper Co.	21,820.00
02/12/21	Furniture	West Park Brach	Contract Source, Inc.	5,684.56
02/12/21	Equipment	Prop Mgmt.	Grainger	6,239.10
02/12/21	Janitorial Supplies	Stockroom	Millcraft Paper Co.	5,517.50
02/12/21	Library Bags	Stockroom	S & S, Inc.	22,475.00
02/26/21	Vacuum Cleaners	Prop Mgmt.	Grainger	6,203.86
02/26/21	Computer Hardware	IT/CLEVNET	Amazon	10,025.13
03/05/21	Electric Scissor Lift	Prop Mgmt.	Cloverdale Equipment Company	15,250.00
03/05/21	Computer Hardware	IT/CLEVNET	CDWG	7,140.02
03/31/21	Equipment	OPS	B&H Photo Video	5,178.92
03/31/21	Gas for Vehicles	Prop Mgmt.	BP Oil Co.	11,515.05

Above vendors are in compliance with Cleveland Public Library's Equal Opportunity Guidelines as adopted on May 19, 1977.

**CLEVELAND PUBLIC LIBRARY****Board Meeting**

April 15, 2021

**PURCHASES EXCEEDING \$25,000.00 FOR THE PERIOD  
JANUARY 1 THROUGH MARCH 31, 2021**

In accordance with Board Policy adopted by resolution on May 16, 2002, a description of expenditures exceeding \$25,000.00 for library service materials and for CLEVNET - related goods and services is submitted.

**LIBRARY SERVICE MATERIALS**

<u>Date</u>	<u>Description</u>	<u>Agency</u>	<u>Supplier</u>	<u>Amount</u>
01/15/21	Database Subscriptions	Main Library	Mergent, Inc.	26,632.00
02/26/21	Database Subscriptions	IT/CLEVNET	Ohionet	89,335.05
02/26/21	Database Subscriptions	IT/CLEVNET	Ohionet	150,150.00
02/26/21	Database Subscriptions	Main Library	Library Ideas, LLC	80,000.00
02/26/21	Database Subscriptions	Main Library	Mergent, Inc.	35,440.32
02/26/21	Database Subscriptions	Main Library	OCLC	32,724.83
02/26/21	Database Subscriptions	Main Library	Ohionet	43,511.35
02/26/21	Database Subscriptions	Main Library	S & P Capital	28,928.00
03/26/21	Database Subscriptions	Main Library	Proquest	48,023.04
03/31/21	Periodicals	IT/CLEVNET	OverDrive	98,515.29

**CLEVNET-RELATED GOODS AND SERVICES**

<u>Date</u>	<u>Description</u>	<u>Agency</u>	<u>Supplier</u>	<u>Amount</u>
02/05/21	Computer Maintenance	IT/CLEVNET	Business Smarts	28,174.06
02/26/21	Computer Maintenance	IT/CLEVNET	NeoThink, LLC	28,800.00
03/05/21	Computer Maintenance	IT/CLEVNET	SirsiDynix	728,147.25
03/19/21	Computer Maintenance	IT/CLEVNET	Springshare, LLC	100,488.00

Above vendors are in compliance with Cleveland Public Library's Equal Opportunity Guidelines as adopted on May 19, 1977.



**CLEVELAND PUBLIC LIBRARY**

**Board Meeting**

April 15, 2021

**FEES PAID FOR LEGAL SERVICES FOR THE PERIOD MARCH 1 THROUGH  
MARCH 31, 2021**

In accordance with the Board resolution adopted on October 18, 2012, quarterly fees paid for legal advice and services from **Ogletree** for labor and employment matters are submitted:

General Labor & Miscellaneous Matters	\$	990.00
EEOC/OCRC		-
1st Quarter Total	\$	<u>990.00</u>
Year to Date Total	\$	<u>990.00</u>

In accordance with the Board resolution adopted on August 6, 2020, quarterly fees paid for legal services in connection with the Facilities Master Plan from **Bricker & Eckler LLP** are hereby submitted:

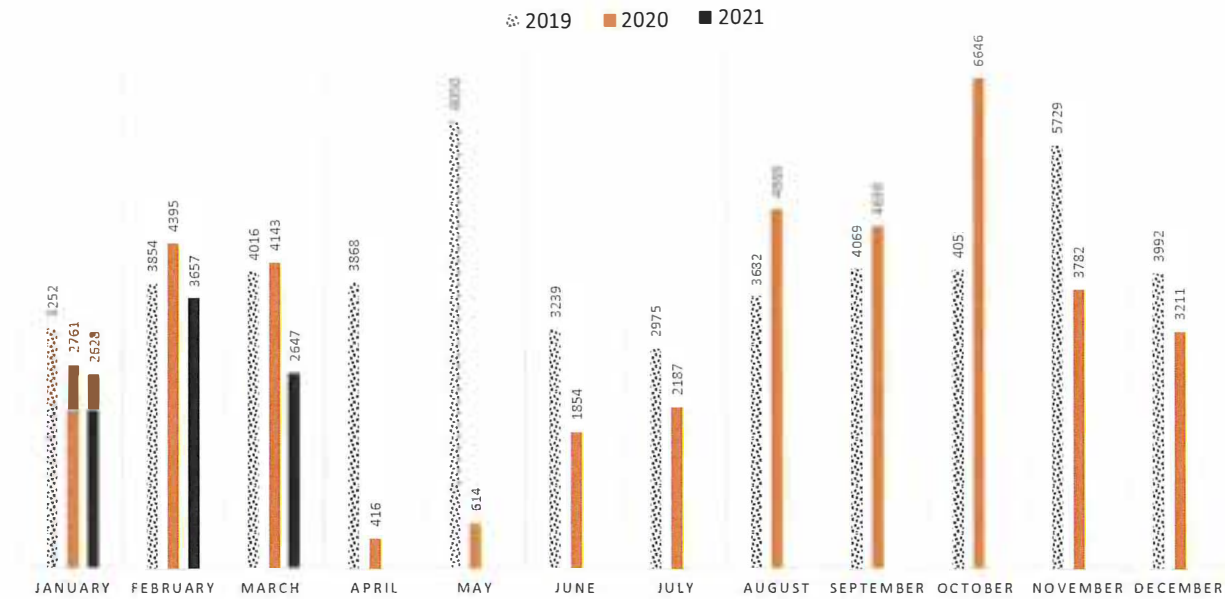
PO# 200939 - LEGAL SERVICES FOR FMP -	\$78,000
Fund 402 Brooklyn (725)	\$ 3,571.44
Fund 402 Eastman (738)	3,571.44
Fund 402 Hough (752)	3,946.45
Fund 402 Jefferson (754)	3,554.45
Fund 402 Lorain (764)	3,571.44
Fund 402 Rockport (779)	4,799.44
Fund 402 Sterling (790)	3,571.44
Fund 402 West Park (797)	369.45
Fund 402 Woodland (799)	3,139.45
1st Quarter Total	\$ <u>30,095.00</u>
Year to Date Total	\$ <u>30,095.00</u>
PO# 200939 Total	\$ <u>72,228.00</u>

In accordance with the Board resolution adopted on December 17, 2020, quarterly fees paid for legal services in connection with the Martin Luther King, Jr. branch relocation project from **Chilcote & Wright LLP** are hereby submitted:

1st Quarter Total	\$	<u>33,825.00</u>
Year to Date Total	\$	<u>33,825.00</u>

CLEVELAND PUBLIC LIBRARY EMPLOYMENT REPORT Period: Mar 1-Mar 31, 2021						
Name	Title	Department/Branch	Effective Date	Compensation Rate	Compensation Rate	Reason
<b>New Hires</b>						
Guilamo, Magdaleno	Custodian	Property Management	3/10/2021	\$24,315		
<b>Resignations</b>						
Gatewood, Cortney	Library Asst-Comp Emp	Tech Central	3/3/2021			
Kohr, Hannah	Library Asst-Comp Emp	Hough	3/13/2021			
<b>Terminations</b>						
Harrison, Messiah	Page	West Park	3/8/2021			
<b>Retirements</b>						
Easley, Rosalyn	Technical Svc Associate	High Demand Dept	3/12/2021			
<b>Compensation Changes</b>						

### CLEVELAND PUBLIC LIBRARY SICK LEAVE UTILIZATION



	2019	2020	2021
January	3252	2761	2628
February	3854	4395	3657
March	4016	4143	2647
April	3868	416	
May	6050	614	
June	3239	1854	
July	2975	2187	
August	3682	4866	
September	4069	4638	
October	4051	6646	
November	5729	3782	
December	3992	3211	

**\*3 pay periods**

**2020 Notations:**

April and May - Library closed due to COVID 19; June and July - Most employees worked 50% as part of SharedWork Ohio program. CARES Act provided for Emergency Paid Sick Leave and Expanded FMLA (EPSL and EFMLA).

2020 EPSL/EFMLA hours included in total hours: April - 64; May - 160; June - 463.50; July - 828; August - 1030.5; September - 1190.75; October - 2666.5; November - 2296.25; December - 1694.84

2021 EPSL/EFMLA hours included in total hours: January-1159.39; February-698.25; March-392



REV EEO-4 1995

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CLEVELAND PUBLIC LIBRARY  
STATE AND LOCAL GOVERNMENT INFORMATION  
2021 EEO-4 REPORT

CLEVELAND PUBLIC LIBRARY  
LYNN SARGI  
325 Superior Avenue  
Cleveland, OH 44114

CONTROL NUMBER 12345

FUNCTION JURISDICTION TOTALS: FULL/PART-TIME EMPLOYEES

JOB CATEGORY	HISPANIC / LATINO		*****MALE*****					*****FEMALE*****					TOTAL	
	M	F	WHITE	BLACK	ASIAN	HAWAII NATIVE	TWO+	WHITE	BLACK	ASIAN	HAWAII NATIVE	TWO+		
OFFICIALS/ADM	1	3	23	14		1		25	17				3	87
PROFESSIONALS		7	19	1				28	10	4			1	70
TECHNICIANS	1	1	12	2				2	2					20
PROTECT/SERV	3		6	19				1	5					34
PARA-PROFESS	3	7	21	24	1		1	36	21	2			1	117
ADMIN SUPPORT	3	10	27	32	3		1	32	71	2			2	183
SKILLED CRAFT	1		5	3				1	2					12
SERV/MAINT	1	2	8	29				2	5					47
GRAND TOTAL	13	30	121	124	4	1	2	127	133	8			7	570

# Insurance Report for the Month of March 2021

REPORT I

Human Resources Committee Report

## Staff Enrollments-Health Care/Dental

	Single	Family	Total
<b>MMO - National Network</b>	243	140	383
<b>MMO - CleCare Network</b>	45	19	64
<b>Cobra</b>	1	2	3
<b>Total MMO</b>			450
<b>Dental Insurance</b>	289	174	463
<b>Vision Employee</b>			260
<b>Vision Children</b>			44
<b>Vision Spouse</b>			55
<b>Vision Family</b>			73
<b>Total Vision</b>			432
<b>Workers' Compensation Lost Time Report</b>			
			<i>Total days missed during report month</i>
<i>Classification</i>	<i>Dept/Location</i>	<i>Date of Injury</i>	
			0

**CLEVELAND PUBLIC LIBRARY  
MONTHLY ACTIVITY REPORT FOR MARCH 2021**

CIRCULATION ACTIVITY*	Monthly Total		Year-to-Date		YTD
	2021	2020	2021	2020	Gain/Loss
Main Library	99,585	65,204	261,567	336,928	-22%
Branches	113,765	113,505	276,167	613,043	-55%
Mobile Units	205	255	418	929	-55%
Library for the Blind	33,988	20,338	85,951	94,169	-9%
OLBPD BARD	13,526	15,674	48,591	49,710	-2%
eMedia	72,164	59,156	199,804	174,265	15%
<b>TOTAL CIRCULATION</b>	<b>333,233</b>	<b>274,132</b>	<b>872,498</b>	<b>1,269,044</b>	<b>-31%</b>

ELECTRONIC MEDIA CIRCULATION*	Monthly Total		Year-to-Date		YTD
	2021	2020	2021	2020	Gain/Loss
eBook	36,154	29,169	99,373	86,106	15%
eAudiobook	24,277	19,377	66,085	60,869	9%
eMusic	4,985	4,818	14,509	13,692	6%
eVideo	4,986	4,395	14,692	9,459	55%
eMagazines	1,762	1,397	5,145	4,139	24%
<b>TOTAL eCIRCULATION</b>	<b>72,164</b>	<b>59,156</b>	<b>199,804</b>	<b>174,265</b>	<b>15%</b>

	Month	YTD
eCARDS ISSUED	362	1569
eMEDIA NEW USERS	654	2208
CURBSIDE SERVICES	17082	52527

WIRELESS SESSIONS	Monthly Total		Year-to-Date		YTD
	2021	2020	2021	2020	Gain/Loss
<b>TOTAL SESSIONS</b>	<b>21,276</b>	<b>34,427</b>	<b>54,226</b>	<b>141,756</b>	<b>-62%</b>

	Month	YTD
VIRTUAL REFERENCE	3,107	10,622

COVID Closures

Open with no restrictions: 1/1/2020-3/13/2020

No services offered: 3/14/2020-6/7/2020

Curbside/walk-up services only: 6/8/2020-8/23/2020; 11/21/2020-2/21/2021

Open with occupancy restrictions/time limits: 8/24/2020-11/20/2020; 2/22/2021-present

**REPORT J**

**CLEVELAND PUBLIC LIBRARY  
BRANCH TOTAL CIRCULATION FOR MARCH 2021**

	a	b	c	d	e	f	g
<b>BRANCH</b>	<b>Branch Circulation</b>	<b>Sent from Other Branches</b>	<b>Sent from Main</b>	<b>Sent from Other CLEVNET Systems</b>	<b>Total Direct Circulation (a+b+c+d)</b>	<b>Sent to Other CLEVNET Systems</b>	<b>Total Circulation (e+f)</b>
Addison	1,074	744	439	776	3,033	242	3,275
Brooklyn	1,172	492	169	380	2,213	378	2,591
Carnegie West	2,658	1,227	1,530	1,783	7,198	1,170	8,368
Collinwood	907	428	285	831	2,451	319	2,770
East 131st	273	243	56	136	708	244	952
Eastman	3,525	913	911	1,704	7,053	2,202	9,255
Fleet	2,004	504	557	865	3,930	422	4,352
Fulton	1,220	618	194	437	2,469	536	3,005
Garden Valley	573	206	83	150	1,012	176	1,188
Glenville	1,354	417	195	514	2,480	321	2,801
Harvard-Lee	1,135	275	390	620	2,420	521	2,941
Hough	1,430	323	222	318	2,293	311	2,604
Jefferson	694	475	554	820	2,543	153	2,696
Langston Hughes	892	529	286	542	2,249	332	2,581
Lorain	1,294	301	212	354	2,161	475	2,636
Martin Luther King, Jr.	1,134	321	333	562	2,350	372	2,722
Memorial-Nottingham	1,881	446	921	1,525	4,773	1,004	5,777
Mt. Pleasant	1,012	385	266	450	2,113	253	2,366
Rice	1,592	490	494	614	3,190	595	3,785
Rockport	5,416	1,087	1,638	2,374	10,515	1,447	11,962
South	3,274	554	453	807	5,088	1,348	6,436
South Brooklyn	4,387	778	1,438	2,367	8,970	1,526	10,496
Sterling	710	196	338	184	1,428	411	1,839
Union	634	207	147	256	1,244	223	1,467
Walz	2,280	568	727	1,045	4,620	926	5,546
West Park	309	1,572	1,974	3,569	7,424	329	7,753
Woodland	74	793	283	339	1,489	112	1,601
<b>TOTAL</b>	<b>42,908</b>	<b>15,092</b>	<b>15,095</b>	<b>24,322</b>	<b>97,417</b>	<b>16,348</b>	<b>113,765</b>

**CLEVELAND PUBLIC LIBRARY  
BRANCH TOTAL CIRCULATION COMPARATIVE FOR MARCH 2021**

BRANCH	Monthly Total		Year-to-Date		YTD Gain/Loss	YTD %G/L
	2021	2020	2021	2020		
Addison	3,275	4,262	7,129	21,669	-14,540	-67%
Brooklyn	2,591	2,509	5,587	14,733	-9,146	-62%
Carnegie West	8,368	5,080	19,794	27,917	-8,123	-29%
Collinwood	2,770	3,498	6,309	18,991	-12,682	-67%
East 131st	952	1,536	3,006	9,920	-6,914	-70%
Eastman	9,255	7,331	22,527	39,547	-17,020	-43%
Fleet	4,352	5,104	10,497	25,728	-15,231	-59%
Fulton	3,005	4,566	7,426	23,982	-16,556	-69%
Garden Valley	1,188	1,347	2,423	8,054	-5,631	-70%
Glenville	2,801	3,717	5,408	19,783	-14,375	-73%
Harvard-Lee	2,941	2,765	6,685	16,191	-9,506	-59%
Hough	2,604	2,842	5,745	15,699	-9,954	-63%
Jefferson	2,696	3,257	8,688	15,942	-7,254	-46%
Langston Hughes	2,581	3,339	5,258	17,475	-12,217	-70%
Lorain	2,636	2,792	5,889	17,182	-11,293	-66%
Martin Luther King, Jr.	2,722	2,655	5,682	14,916	-9,234	-62%
Memorial-Nottingham	5,777	5,304	13,884	28,369	-14,485	-51%
Mt. Pleasant	2,366	1,949	5,718	10,589	-4,871	-46%
Rice	3,785	4,760	8,204	26,627	-18,423	-69%
Rockport	11,962	8,674	27,301	47,117	-19,816	-42%
South	6,436	5,063	16,324	27,162	-10,838	-40%
South Brooklyn	10,496	8,001	24,907	42,599	-17,692	-42%
Sterling	1,839	2,452	4,598	14,852	-10,254	-69%
Union	1,467	2,258	3,259	12,775	-9,516	-74%
Walz	5,546	5,787	13,727	29,177	-15,450	-53%
West Park	7,753	8,768	25,684	44,034	-18,350	-42%
Woodland	1,601	3,889	4,508	22,013	-17,505	-80%
<b>TOTAL</b>	<b>113,765</b>	<b>113,505</b>	<b>276,167</b>	<b>613,043</b>	<b>-336,876</b>	<b>-55%</b>



**CLEVELAND PUBLIC LIBRARY  
MONTHLY ACTIVITY REPORT FOR MARCH 2021**

<b>OTHER TRANSACTIONS</b>		<b>Monthly Total</b>		<b>Year-to-Date</b>		<b>YTD</b>
		<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>	<b>Gain/Loss</b>
<b>Loans* to:</b>						
	<b>CLEVNET</b>	52,655	67,040	112,038	139,667	-20%
	<b>Other Libraries</b>	947	668	2,605	1,069	144%
		<b>53,602</b>	<b>67,708</b>	<b>114,643</b>	<b>140,736</b>	<b>-19%</b>

\*Totals included in Main Library and Branch circulation counts

<b>REFERENCE QUESTION LOAD</b>		<b>Monthly Total</b>		<b>Year-to-Date</b>		<b>YTD</b>
		<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>	<b>Gain/Loss</b>
	<b>Virtual Reference</b>	685	98	1,274	202	531%
	<b>Interlibrary Loan Requests</b>	997	1,142	2,742	2,502	10%
		<b>1,682</b>	<b>1,240</b>	<b>4,016</b>	<b>2,704</b>	<b>49%</b>

<b>CHANGES IN PERMANENT COLLECTION</b>		<b>Monthly Total</b>		<b>Year-to-Date</b>		<b>YTD</b>
		<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>	<b>Gain/Loss</b>
	<b>New Titles Added</b>	4,389	8,859	11,264	39,551	-72%
	<b>Total Items Added</b>	13,154	0	31,924	44,857	-29%

<b>HOURS OPEN</b>		<b>Monthly Total</b>		<b>Year-to-Date</b>		<b>YTD</b>
		<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>	<b>Gain/Loss</b>
	<b>Main Library</b>	184	192	224	392	-43%
	<b>Branches</b>	4,968	5,481	6,048	11,204	-46%

<b>OHIO BRAILLE &amp; AUDIO READING DOWNLOAD (BARD)</b>		<b>Monthly Total</b>		<b>Year-to-Date</b>		<b>YTD</b>
		<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>	<b>Gain/Loss</b>
	<b>Downloads</b>	13,526	15,674	48,591	49,710	-2%
	<b>Users</b>	711	723	2,170	2,118	2%

Included in circulation activity

<b>STREAMING MEDIA</b>		<b>Monthly Total</b>		<b>Year-to-Date</b>		<b>YTD</b>
		<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>	<b>Gain/Loss</b>
	<b>Songs</b>	16,878	17,115	59,934	70,829	-15%
	<b>Users</b>	291	277	877	840	4%

**CLEVELAND PUBLIC LIBRARY  
COMPARATIVE STATEMENT OF ANNUAL STATISTICS 2020**

**CIRCULATION**

<b>ACTIVITY</b>	<b>2020</b>	<b>2019</b>	<b>Change</b>	<b>%Change</b>
Main Library	878,775	1,664,309	-785,534	-47.2%
Branches	1,304,047	3,021,915	-1,717,868	-56.8%
Mobile Units	1,875	30,258	-28,383	-93.8%
Library for the Blind	324,549	478,025	-153,476	-32.1%
OLBPD BARD	203,147	147,223	55,924	38.0%
eMedia	765,437	609,206	156,231	25.6%
<b>TOTAL CIRCULATION</b>	<b>3,477,830</b>	<b>5,950,936</b>	<b>-2,473,106</b>	<b>-41.6%</b>

**REFERENCE**

<b>TRANSACTIONS</b>	<b>2020</b>	<b>2019</b>	<b>Change</b>	<b>%Change</b>
Main & Branches	195,620	1,064,536	-868,916	-81.6%
Library for the Blind	19,829	29,117	-9,288	-31.9%
<b>TOTAL QUESTIONS</b>	<b>215,449</b>	<b>1,093,653</b>	<b>-878,204</b>	<b>-80.3%</b>

**COMPUTER**

<b>SESSIONS</b>	<b>2020</b>	<b>2019</b>	<b>Change</b>	<b>%Change</b>
Main Library	19,267	74,534	-55,267	-74.2%
Branches	144,745	605,150	-460,405	-76.1%
<b>TOTAL USAGE</b>	<b>164,012</b>	<b>679,684</b>	<b>-515,672</b>	<b>-75.9%</b>

Sessions less than 5 minutes excluded; also excludes computers not connected to reservation software such as early literacy work stations.

**WALK-IN COUNT**

	<b>2020</b>	<b>2019</b>	<b>Change</b>	<b>%Change</b>
Main Library	102,631	411,393	-308,762	-75.1%
Branches	678,627	1,966,907	-1,288,280	-65.5%
<b>TOTAL VISITS</b>	<b>781,258</b>	<b>2,378,300</b>	<b>-1,597,042</b>	<b>-67.2%</b>

See footnote on page 7.

**REPORT K**

**CLEVELAND PUBLIC LIBRARY  
CIRCULATION ANALYSIS FOR 2020**

**AUTOMATED CIRCULATION OF THE COLLECTION BY FORMAT**

Ranked by percentage of circulation

<b>FORMAT</b>	<b>MAIN</b>	<b>BRANCHES</b>	<b>TOTAL</b>	<b>% CIRC</b>
<b>Books</b>	527,910	318,731	846,641	33.1%
<b>Videos</b>	181,697	616,051	797,748	31.2%
<b>eMedia</b>			765,437	29.9%
<b>Sound Recordings</b>	47,104	62,894	109,998	4.3%
<b>Magazines</b>	17,371	20,444	37,815	1.5%
<b>Other</b>	204	2,998	3,202	0.1%
<b>TOTAL</b>	<b>774,286</b>	<b>1,021,118</b>	<b>2,560,841</b>	

<b>INTERLIBRARY LOAN</b>	<b>2020</b>	<b>2019</b>	<b>Change</b>	<b>% Change</b>
<b>CLEVNET</b>	495,547	845,295	-349,748	-41.4%
<b>Other Libraries</b>	not reported	4,429	-4,429	-100.0%
<b>TOTAL</b>	<b>495,547</b>	<b>849,724</b>	<b>-354,177</b>	<b>-41.7%</b>

<b>CHANGES IN PERMANENT COLLECTION</b>	<b>2020</b>	<b>2019</b>	<b>Change</b>	<b>% Change</b>
<b>New Titles Added</b>	65,616	58,416	7,200	12.3%
<b>Total Items Added</b>	120,754	223,503	-102,749	-46.0%
<b>Total Items Withdrawn</b>	195,096	354,107	-159,011	-44.9%

**LIBRARY CARDS ISSUED** 9,674

**LIBRARY FOR THE BLIND**

**New Users** 944

<b>REGISTERED BORROWERS</b>	
<b>Adult</b>	225,233
<b>Juvenile</b>	60,157
<b>TOTAL</b>	<b>285,390</b>

See footnote on page 7.

**CLEVELAND PUBLIC LIBRARY  
ATTENDANCE AT MAIN LIBRARY FOR 2020**

MONTH	MAIN	L. S. WING	TOTAL ATTENDANCE			DAYS OPEN		DAILY AVG	
			2020	2019	Gain/Loss	2020	2019	2020	2019
January	10,849	17,216	28,065	27,687	378	25.0	25.0	1,123	1,107
February	10,965	16,376	27,341	28,670	-1,329	24.0	23.0	1,139	1,247
March	5,177	8,058	13,235	33,918	-20,683	11.0	26.0	1,203	1,305
April	0	0	0	36,058	-36,058	0.0	26.0	0	1,387
May	0	0	0	37,488	-37,488	0.0	26.0	0	1,442
June	0	0	0	36,489	-36,489	0.0	25.0	0	1,460
July	0	0	0	42,670	-42,670	0.0	26.0	0	1,641
August	512	2,275	2,787	38,865	-36,078	7.0	27.0	398	1,439
September	1,815	9,178	10,993	36,226	-25,233	25.0	24.0	440	1,509
October	3,300	8,358	11,658	36,633	-24,975	27.0	26.0	432	1,409
November	2,584	5,968	8,552	31,521	-22,969	16.0	24.0	535	1,313
December	0	0	0	25,168	-25,168	0.0	23.0	0	1,094
<b>TOTAL</b>	<b>35,202</b>	<b>67,429</b>	<b>102,631</b>	<b>411,393</b>	<b>-308,762</b>	<b>135.0</b>	<b>301.0</b>	<b>760</b>	<b>1,367</b>

See footnote on page 7.

**CLEVELAND PUBLIC LIBRARY  
BRANCH ATTENDANCE FOR 2020**

<b>BRANCH</b>	<b>2020</b>	<b>2019</b>	<b>Change</b>	<b>% Change</b>
Addison	17,554	51,089	-33,535	-65.6%
Brooklyn	12,352	38,736	-26,384	-68.1%
Carnegie West	26,534	80,214	-53,680	-66.9%
Collinwood	24,224	57,975	-33,751	-58.2%
East 131st	26,452	91,106	-64,654	-71.0%
Eastman	39,668	101,589	-61,921	-61.0%
Fleet	28,707	90,826	-62,119	-68.4%
Fulton	25,577	67,188	-41,611	-61.9%
Garden Valley	17,218	44,916	-27,698	-61.7%
Glenville	23,067	54,831	-31,764	-57.9%
Harvard-Lee	28,637	73,391	-44,754	-61.0%
Hough	23,448	74,004	-50,556	-68.3%
Jefferson	17,137	55,578	-38,441	-69.2%
Langston Hughes	17,673	65,528	-47,855	-73.0%
Lorain	20,586	62,594	-42,008	-67.1%
Martin Luther King, Jr.	20,133	58,038	-37,905	-65.3%
Memorial-Nottingham	23,103	59,441	-36,338	-61.1%
Mt. Pleasant	14,275	37,873	-23,598	-62.3%
Rice	35,422	117,236	-81,814	-69.8%
Rockport	38,220	91,863	-53,643	-58.4%
South	22,832	69,372	-46,540	-67.1%
South Brooklyn	39,321	122,958	-83,637	-68.0%
Sterling	29,884	92,950	-63,066	-67.8%
Union	18,709	69,172	-50,463	-73.0%
Walz	24,708	68,533	-43,825	-63.9%
West Park	29,663	84,483	-54,820	-64.9%
Woodland	33,523	85,423	-51,900	-60.8%
<b>BRANCH TOTAL</b>	<b>678,627</b>	<b>1,966,907</b>	<b>-1,288,280</b>	<b>-65.5%</b>

See footnote on page 7.

**CLEVELAND PUBLIC LIBRARY  
BRANCH CIRCULATION TRANSACTIONS FOR 2020**

<b>BRANCH</b>	<b>2020</b>	<b>2019</b>	<b>Change</b>	<b>% Change</b>
Addison	43,355	105,751	-62,396	-59.0%
Brooklyn	30,105	64,625	-34,520	-53.4%
Carnegie West	66,434	138,656	-72,222	-52.1%
Collinwood	36,796	89,337	-52,541	-58.8%
East 131st	17,395	49,124	-31,729	-64.6%
Eastman	90,752	189,076	-98,324	-52.0%
Fleet	50,568	127,770	-77,202	-60.4%
Fulton	45,695	107,588	-61,893	-57.5%
Garden Valley	13,950	44,732	-30,782	-68.8%
Glenville	35,711	94,701	-58,990	-62.3%
Harvard-Lee	33,133	80,530	-47,397	-58.9%
Hough	30,351	81,311	-50,960	-62.7%
Jefferson	40,343	74,570	-34,227	-45.9%
Langston Hughes	35,058	89,480	-54,422	-60.8%
Lorain	32,868	89,181	-56,313	-63.1%
Martin Luther King, Jr.	29,377	78,583	-49,206	-62.6%
Memorial-Nottingham	63,232	142,053	-78,821	-55.5%
Mt. Pleasant	22,655	56,181	-33,526	-59.7%
Rice	50,049	143,011	-92,962	-65.0%
Rockport	105,034	227,842	-122,808	-53.9%
South	65,609	124,794	-59,185	-47.4%
South Brooklyn	101,272	200,510	-99,238	-49.5%
Sterling	26,638	69,654	-43,016	-61.8%
Union	24,055	63,108	-39,053	-61.9%
Walz	64,405	156,451	-92,046	-58.8%
West Park	111,192	227,328	-116,136	-51.1%
Woodland	38,015	105,968	-67,953	-64.1%
<b>BRANCH TOTAL</b>	<b>1,304,047</b>	<b>3,021,915</b>	<b>-1,717,868</b>	<b>-56.8%</b>

See footnote on page 7.

**CLEVELAND PUBLIC LIBRARY  
BRANCH COLLECTION COUNT**

<b>BRANCH</b>	<b>2020</b>	<b>2019</b>	<b>Change</b>	<b>% Change</b>
Addison	14,357	13,961	396	2.8%
Brooklyn	15,832	16,520	-688	-4.2%
Carnegie West	26,004	25,047	957	3.8%
Collinwood	19,241	18,594	647	3.5%
East 131st	17,152	15,710	1,442	9.2%
Eastman	30,600	35,216	-4,616	-13.1%
Fleet	15,769	18,292	-2,523	-13.8%
Fulton	21,010	22,564	-1,554	-6.9%
Garden Valley	11,193	11,335	-142	-1.3%
Glenville	13,401	14,775	-1,374	-9.3%
Harvard-Lee	19,151	18,647	504	2.7%
Hough	16,221	15,653	568	3.6%
Jefferson	17,773	18,149	-376	-2.1%
Langston Hughes	27,665	28,713	-1,048	-3.6%
Lorain	16,183	17,264	-1,081	-6.3%
Martin Luther King, Jr.	29,020	30,703	-1,683	-5.5%
Memorial-Nottingham	27,957	26,295	1,662	6.3%
Mt. Pleasant	13,107	12,202	905	7.4%
Rice	23,304	22,661	643	2.8%
Rockport	29,262	30,125	-863	-2.9%
South	25,177	24,937	240	1.0%
South Brooklyn	26,570	27,559	-989	-3.6%
Sterling	15,069	15,512	-443	-2.9%
Union	13,671	13,412	259	1.9%
Walz	25,719	26,444	-725	-2.7%
West Park	26,425	29,985	-3,560	-11.9%
Woodland	18,007	19,208	-1,201	-6.3%
<b>TOTALS</b>	<b>554,840</b>	<b>569,483</b>	<b>-14,643</b>	<b>-2.6%</b>

**CLEVELAND PUBLIC LIBRARY  
2020 COLLECTION STATISTICS**

<b>FORMAT</b>	<b>MAIN COLLECTION</b>	<b>BRANCH COLLECTION</b>	<b>TOTAL COLLECTION</b>
<b>Books</b>	2,839,696	349,857	3,189,553
<b>Bound Periodicals</b>	268,204	0	268,204
<b>Government Documents</b>	568,413	0	568,413
<b>Maps</b>	57,326	0	57,326
<b>Microforms</b>	4,707,806	0	4,707,806
<b>Photographs, Pictures</b>	1,409,427	0	1,409,427
<b>Sheet Music</b>	18,000	0	18,000
<b>Sound Recordings</b>	49,606	55,371	104,977
<b>Video</b>	76,481	142,846	219,327
<b>TOTAL ITEMS</b>	9,994,959	548,074	10,543,033

**TOTAL SYSTEM TITLES:** 2,624,094

All in-person interactions and physical circulation services ceased operation at the close of business on March 13, 2020, due to precautions related to the COVID-19 pandemic. Curbside and walk-up services began June 8, 2020. The Library reopened to the public on August 24, 2020, but returned to curbside and walk-up services only beginning November 21, 2020.



**EXHIBIT "A"****Policy on Supplier Diversity**

The Cleveland Public Library embraces and supports the diversity of our community and strives to expand its purchasing and procurement practices to include participation by diverse businesses. Accordingly, the Cleveland Public Library's procurement practices will be governed by the following principles:

1. **Diverse Businesses.** Diverse businesses are those suppliers or vendors that are certified by a federal, state, or local government certifying agency or program including, but not limited to, minority-, female-, LGBTQ-, and veteran-owned businesses.
2. **Purchases under \$10,000.** To build relationships and grow and expand diverse business partnerships, all purchases of supplies for \$10,000 or less will be offered to diverse businesses only. All departments will be required to identify and select a diverse business providing supplies at this purchase level unless the items are unique, proprietary, available only from a sole source, or there are no diverse businesses available to provide the supplies needed in a timely fashion or at a reasonable price. Departments will be encouraged to seek diverse businesses for purchased or contracted services, library materials, or capital outlay in the amount of \$10,000 or less.
3. **Purchases over \$10,000.** Purchased or contracted services, library materials, and capital outlay required by departments that are over \$10,000 will be offered to any qualified vendor. Departments must receive three quotes for such purchases, with at least one of the quotes coming from a diverse business. The diverse business will be selected if their price is within ten percent (10%) of the lowest submitted bid. The requirements set forth in this section will not apply to professional services nor in cases of sole source, proprietary or unique goods or services, or when there is no diverse business available to provide the goods or services needed in a timely fashion.
4. **Reporting.** The Fiscal Officer will provide the Board of Library Trustees with a monthly report on all expenditures, including the purchases described in this Policy, and, if known, will identify those expenditures paid to diverse businesses.